



Community Grants Program

Artist Project Grants FY2024 – 2025 – Guidelines.

1. Purpose

Frankston City Council is proud to support local artists to create work that contributes to our vibrancy, culture and community. One-off funding is available to individual artists, creatives and artists practicing within a small arts organisation from all backgrounds and abilities. Artists can be at any stage of their career whether emerging, mid-career or established, to support the development of new creative work that results in a public outcome within the municipality by 30 June 2025.

2. Scope

Funding will be distributed to six (6) successful recipients, with one of the grants dedicated to realising a creative project for/and/or with culturally diverse artists (where possible/applicable). We also welcome applications that engage with these communities in a meaningful and significant way.

Funding

\$5,000 per successful applicant.

Successful applicants will be paid in two stages.

1. 50% on signed agreement; and
2. 50% upon completion of the event and reporting requirements

Successful applicants must invoice Council for payment in the stages as outlined.

Key Objectives

Support works that:

- Build Frankston's profile as a Creative City;
- Create bold, innovative and exciting works that foster experimentation, expression and excellence;
- Are relevant and engaging for Frankston residents and visitors;
- Foster collaboration and partnerships; and, or
- Contribute to artistic and cultural outcomes that celebrate diversity, accessibility and inclusion



3. Timeframes

- **Applications open:** 9am, Wednesday 25 September 2024
- **Applications close:** Midnight, 18 October 2024
- **Notification to applicants:** By or before 31 October 2024

4. Eligibility

Artists and small arts organisations seeking to apply for funds must:

- Have an Australian Business Number (ABN) or apply via an auspicing organisation;
- Be an individual artist, creative or artists practicing (which could be a small arts organisation), this includes emerging, mid-career or established creatives;
- Live, work, study in the Frankston municipality or a demonstrated strong affiliation with the Frankston City municipality;
- Be proposing a project outcome that is:
 - Located within the geographical boundaries of the Frankston City municipality;
 - For the general community without discrimination or restriction and are socially, economically and physically accessible to the community; and
 - Presented prior to 30 June 2025.
- Artists applying for the specific grants (culturally diverse or Curved Wall exhibition grant) need to meet the specific criteria outlined in the above funding criteria.

Funding will not be considered for artists, arts organisations or projects that:

- Do not meet the above stated eligibility criteria;
- Propose an outcome that is for a private event or function, or the proposed activity will be held for members of a community or business organisation exclusively;
- Are seeking retrospective funding for activities, programs, projects and events that have already been completed;
- Are requesting funding for capital works and capital expenses;
- Do not adhere to COVID Safe practices and restrictions;
- Contravene State and Commonwealth legislation, Local Laws or Frankston Planning Scheme;
- Are staff, Councillors or contractor to Frankston City Council (any exemptions in unique circumstances would require approval from the Director Arts and Culture, and necessitate all Disclosure of Interest requirements are met);
- Are party-political or that whose purpose is primarily political, government departments of agencies, foundations or grant making bodies, or have a primary focus on fundraising;



- Are in financial debt with Council or has not previously complied with grant conditions (including unable to properly account for prior funds; have not spent funds for the agreed purpose; or have not returned a detailed accountability form for previous year's grants);
- Are unable to meet the compliance and safety requirements of Council;
- Are currently supported by Frankston City Council through a funding program for the same concept and/or activity; or
- Do not have an adequate public liability insurance statement for proposed activities if they believe their activity sits outside FCC's existing PLI.
- Are also South Side Festival's Artist Commission recipients. Applicants can only apply for be eligible for one Grants stream – either South Side Festival or the Artist Grants.

5. Assessment

Eligible grant applications are assessed in accordance with the criteria and weighting outlined in this guideline and assessed by the Artist Project Panel, who provide recommendations to the Director Customer, Innovation and Arts for approval.

NOTE: Canvassing or lobbying of councillors, employees of Frankston City Council or assessment panel members in relation to any grant, subsidy and sponsorship applications is prohibited.

Assessment Criteria

Applications will be assessed based on the responses to questions in the criteria below:

Criteria	Weighting
Objective a) Clear articulation of how your project will create bold, innovative and exciting work/s that foster experimentation, expression and excellence	30%
Capacity and capability of artistic merit a) Demonstrated ability, skills and experience to deliver upon your vision including quality of work previously produced; b) Artistic merit and rationale of proposed project including the development of new collaborations and partnerships; c) Effective use of resources, with realistic and achievable timelines including a clear and concise budget.	35%
Impact and contribution to the local community a) Articulate how the work builds Frankston's profile as a Creative City;	35%



<p>b) Outline your key target audience and how your project development and/or outcomes will engage with the local community;</p> <p>c) How does your project celebrate diversity, enhance accessibility and foster inclusion.</p>	
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6. Required attachments and policies

- CV / Artist Biography
- Certificate of Currency Public Liability Insurance (if you have)
- Budget (all income and expenditure)

Child Safety

Everyone in the community has a responsibility in ensuring the health, safety and wellbeing of children.

- All grant recipients must, at minimum, commit to proactively keeping children safe and reporting any concerns of child safety.
- Grant recipients are required to comply with all relevant child safety legislation which may include, but is not limited to, [The Victorian Child Safe Standards](#) (2022) and The Child Wellbeing and Safety Act (2005). Council *may* request evidence of compliance.



7. Support available

Contact	Assistance with	Contact
Heidi Irvine, Head of Programming	General enquiries and advice regarding this grant	03 9784 1890 Heidi.Irvine@frankston.vic.gov.au
Coordinator Child Safety	Information regarding Council's approach to child safety	childsafef@frankston.vic.gov.au
SmartyGrants Support Team	Technical issues with SmartyGrants website	(03) 9320 6888 service@smartygrants.com.au
Interpreter	Assistance from an interpreter	131 450
National Relay Service	If you are deaf, hard of hearing and/or have a speech impairment you can contact the Council using the National Relay Service (NRS)	https://www.frankston.vic.gov.au/Your-Council/Contact-Us/National-Relay-Service