

Volunteer Position: **Disability Access and Inclusion Committee (DAIC) Member**

POSITION INFORMATION

Overview

The Disability Access and Inclusion Committee (DAIC or the Committee) provides advice to the Frankston City Council (Council) on issues relating to access and inclusion for people with disabilities, families and carers of people with disabilities, living, working in or visiting Frankston City.

Council established its first Disability Advisory Committee in 1988, and many people with various interests and skills have worked together since then to advise Council to improve access and inclusion in Frankston City.

The role of the Committee is:

- a) To provide advocacy and advice on issues, projects and plans to enhance the access, participation and inclusion of people with a disability in Frankston City; and
- b) To support Council in achieving the goals outlined in the Disability Action Plan.

Disability Access and Inclusion Committee Membership

The Committee is comprised of twelve (12) members as follows:

- a) Eight (8) individual community representatives.
- b) Four (4) organisational and/or agency representatives.

The DAIC may also have Casual Members who will be called upon to fill in at meetings when regular members cannot attend. Casual members will receive all DAIC updates and will also be invited to participate in additional opportunities offered to the DAIC.

The Committee is supported and resourced by Frankston City Council officers.

To help promote awareness of local access and inclusion challenges, a Councillor delegate will be invited to attend DAIC meetings.

Required Commitment of volunteer Committee Members

- The Committee meets 8 times per year, from 6pm-7:30pm on the second Tuesday evening of the month in February, March, April, June, August, October, November December. Meetings are typically a hybrid model, so members may choose to join the meeting either online via Zoom or in person.
- Members are expected to come prepared to meetings, having completed pre-reading of documents or consuming of media relating to the upcoming DAIC consultation. We recommend that members take notes of their feedback or ideas as they go, so this can be passed onto the facilitator in addition to the discussion that takes place at meetings. Materials are shared 1 week in advance of meetings and may take 1-2 hours to consume. Staff will work with members to ensure information is delivered in an accessible format for them.
- In addition to regular meetings, there will also be additional opportunities to give feedback on projects via surveys, written/verbal submissions, meetings, workshops and site visits. Participation in these activities is encouraged but is optional.
- Members commit to a tenure of 2 years on the committee. Members are welcome to reapply for positions if they wish to extend their tenure.

Selection Criteria

Essential criteria:

1. Must live, work, study or regularly recreate in Frankston City
2. Must have lived experience of disability (i.e. live with disability, be a carer of someone with disability or work in the disability field)
3. Can commit to attending and positively contributing to regular DAIC meetings (8 meetings per year)

Preferred criteria:

4. Commitment to participating in some additional, optional feedback opportunities.

5. Is able to contribute a new lived experience of disability not already represented on the committee (e.g. type of disability, age, gender, culture etc.)

Additional Information/ Appendices

1. Disability Access and Inclusion Committee (DAIC) Terms of Reference and Volunteer Code of Conduct
2. [Frankston City Council's Disability Action Plan 2021-2025](#)
3. Disability Access and Inclusion Committee – 2023 Volunteer Member Application Form