



2025-2026 Kindergarten Central Registration Information Guide

Frankston City Council supports the delivery of Kindergarten services for children by providing community infrastructure and Kindergarten Central Registrations (KCR).

KCR manages the registration and allocation process for 3-year-old and 4-year-old Kindergarten in Frankston City Council-owned and maintained buildings.

Important Dates

31 March 2025	2026 registrations open for 3-year-old and 4-year-old kindergarten.
30 May 2025	4-year-old "on time" registrations close at 5:00pm. Late registrations will continue to be accepted
28 July 2025	4-year-old offers commence
3 August 2025	3-year-old "on time" registrations close at 5:00pm. Late registrations will continue to be accepted
11 August 2025	3-year-old offers commence



Priority of Access / Allocation Criteria

Priority will be provided to residents/ratepayers of Frankston City. Non-residents may be allocated places after all other registrations have been offered a place.

For some Kindergartens, the number of on-time registrations received may be greater than the number of available places. In this situation, places are allocated as follows:

Level 1

- Children identified as high priority (as detailed in “The Kindergarten Funding Guide” issued by the Department of Education and Training)*
 - o Children at risk of abuse or neglect, including children in Out-Of-Home Care
 - o Aboriginal and/or Torres Strait Islander children
 - o Asylum seeker and refugee children
 - o Children with additional needs, defined as children who:
 - require additional assistance in order to fully participate in the Kindergarten program
 - require a combination of services which are individually planned
 - have an identified specific disability or developmental delay (supporting documentation required)
- Children approved for a second year of funded 4-year-old kindergarten
- Children/families with approved exceptional circumstances (please see below)

Level 2

Children eligible for the Kindergarten Fee Subsidy (holder of one of the cards/visas listed below):

- Health Care Card
- Pensioner Concession Card
- Veterans Affairs Card
- Humanitarian, Refugee or Bridging Visa

Level 3

- Children registered on time for a kindergarten in their local area
- Children registered on time and eligible for the Sibling Priority. Sibling priority applies for residents (including tenants) and ratepayers of Frankston City if:
 - o You are registering your child for 4-year-old kindergarten and have had an older child attend 4-year-old kindergarten at the same service during the previous two year period (2024 or 2025)
 - o You are registering your child for 4-year-old kindergarten and have had an older child attend 3-year-old kindergarten at the same service during the previous 2 year period (2024 or 2025)

Level 4

Children registered on time and whose families are Frankston City residents/ratepayers

Level 5

Children registered late and whose families are Frankston City residents and/or ratepayers

Level 6

Non residents.

If, after using the above order of allocation, there are still a greater number of registrations than places available at the specified Kindergarten, the remaining places will be allocated by a computerised ballot process.

Exceptional Circumstances

Kindergarten registrations submitted with exceptional circumstances noted will be assessed by Children's Services management.

Examples of exceptional circumstances may include

- Parent with a disability
- Parent or child with a diagnosed mental health illness
- Homelessness
- Drug and/or alcohol misuse
- Court order that limit the choice of Kindergarten
- Multiple births
- Other situations verifiable by a child/family support service

Supporting documentation may be requested to support the application and should include parent and child names, contact details of the person supplying the document, which should be less than 12 months old.

There are many exceptional circumstances that may meet this criteria, and therefore not all examples can be listed.

For further information on the DET priority of access please visit:

 education.vic.gov.au/childhood/providers/funding/Pages/Priority-of-Access-Criteria.aspx

Registration and Offer Process

Kindergarten Central Registration

KCR is a streamlined and transparent registration and allocation process designed to be fair and equitable for all families. It supports access to community Kindergarten programs across Frankston City.

Frankston City is responsible for processing registrations and allocating Kindergarten places using the Priority of Access/ Allocation Criteria (see page 2). After the offer and acceptance process is complete, each Kindergarten will be provided with a list of children who will be attending the service in 2025.

The Priority of Access/Allocation Criteria also applies to late registrations.


Eligibility


4YO Kindergarten – your child must turn 4 by 30 April, 2025

3YO Kindergarten – your child must turn 3 by 30 April, 2025


Register

Register online at:

 [Register for 3-year-old kindergarten](#)

 [Register for 4-year-old kindergarten](#)

Ensure your contact details are accurate as offers are emailed.

If your confirmation email is not received please call us on  1300 322 322



Offers	<p>Offers for 2026 Kindergarten places will be made as detailed in this document.</p> <p>The offer letter will be sent by email from Council and will contain instructions on how to accept or decline the offer. If you do not receive an offer in the first round, you will be emailed and advised that your child is on the waiting list for your preferred kindergarten. Offers not accepted by the date specified will be deemed to be available for reallocation to other waiting families.</p>
Offer not received?	<p>If you have not received an offer at your nominated Kindergarten after the offer process has been completed (i.e. after the final day to accept/decline initial offers), you will be contacted by a member of the Frankston City Council Kindergarten Central Registration Team to discuss possible alternate options.</p> <p>This could include:</p> <ul style="list-style-type: none">• Inclusion on the wait list for your preferred Kindergarten• Information about Kindergartens in your area that have available places
Late Registrations	<p>4-year-old kindergarten registrations submitted after 31 March 2025 will be considered 'late'. Late registrations will be processed after all on-time registrations have received an offer of a place.</p> <p>3-year-old kindergarten registrations submitted after 3 August 2025 will be considered 'late'. Late registrations will be processed after all on-time registrations have received an offer of a place.</p>
No computer or smartphone?	<p>Frankston City Council customer service centres and libraries provide services to access kindergarten registration. Call us on ☎ 1300 322 322</p>
Kindergarten Enrolment	<p>Kindergarten enrolment is facilitated by the individual Kindergartens. They will utilise the provided list of allocated children to make contact with families to advise them of the enrolment process.</p> <p>Families will need to provide:</p> <ul style="list-style-type: none">• evidence of your child's date of birth (e.g. birth certificate)• evidence of resident/ratepayer status (e.g. driver's licence, rates notice, utility bill, signed Tenancy Agreement/Lease)• Immunisation History Statement• other relevant documents (e.g. court orders, medication information, additional needs information)

Other Information

Early Start Kindergarten (ESK)

Children can access Early Start Kindergarten funding if they turn 3 on or before 30 April in the year of attendance and they;

- identify as Aboriginal and/or Torres Strait Islander OR
- have ever been supported by Child Protection or been referred by Child Protection to the Orange Door;
- are living in an out-of-home care arrangement; OR
- are a refugee or asylum seeker

For further information please visit

[↻ Early Start Kindergarten](#)

Immunisation Requirements

No Jab, No Play' legislation ensures that children must be fully immunised to attend Kindergarten, unless they have a medical exemption.

To have your child's enrolment confirmed, you must provide the kindergarten with:

- a current Immunisation History Statement from the Australian Immunisation Register (AIR); AND
- the statement must show that the child is up to date with all vaccinations that are due for their age, or that they are able to receive.

Immunisation History Statements are available from the Australian Immunisation Register (AIR) by:

- accessing your MyGov account
- calling AIR on 1800 653 809
- visiting a Medicare or Centrelink office

For further information please visit

[↻ health.vic.gov.au/public-health/immunisation/vaccination-children/no-jab-no-play](https://health.vic.gov.au/public-health/immunisation/vaccination-children/no-jab-no-play)

4-Year-Old Kindergarten

4-year-old kindergarten is a one year program funded by the Department of Education and Training (DET) for children in the year before school. It is delivered by a Degree-qualified Early Childhood Educator.

4-year-old kindergarten operates for a minimum of 15 hours per week during school terms and is developed and delivered in line with the Early Years Learning Framework, Victorian Early Years Learning and Development Framework and the Education and Care Services National Regulations.

In Victoria, 4-year-old kindergarten is not compulsory, however it is acknowledged that the Kindergarten experience is valuable in providing children with the opportunity to learn and develop skills through a play-based curriculum which also assist in the transition to Primary School.

4-year-old kindergarten programs receive funding from DET towards the operation of the program. Each individual Kindergarten determines the additional fees charged to families. Information on the fees applicable can be obtained by contacting the service directly

Second Year of 4-Year-Old Kindergarten

Your child is eligible for a second year of 4-year-old kindergarten if:

- your child's teacher has found they have developmental delays in at least two key areas of development, and
- your child will have better outcomes at Kindergarten rather than going to school

For further information please visit: [education.vic.gov.au/parents/child-care-kindergarten/Pages/kindergarten-second-year](https://www.education.vic.gov.au/parents/child-care-kindergarten/Pages/kindergarten-second-year)

3-Year-Old Kindergarten

3-year-old kindergarten is a one-year program delivered by a Degree-qualified Early Childhood Educator.

It is a program funded by the Victorian Government.

For further information please visit

Three-Year-Old Kindergarten | Victorian Government

[vic.gov.au/kinder](https://www.vic.gov.au/kinder)

As with 4-year-old kindergarten, 3-year-old kindergarten programs are developed and delivered in line with the Early Years Learning Framework, Victorian Early Years Learning and Development Framework and the Education and Care Services National Regulations

Second Year of 3-Year-Old Kindergarten

A second year of funded 3-year-old kindergarten is not available. Children who access their funded 3-year-old kindergarten year will progress to a funded 4-year-old kindergarten program in the year before school.