

2024-2025 Kindergarten Central Registration Information Book



Frankston City Council supports the delivery of Kindergarten services for children by providing community infrastructure and Kindergarten Central Registrations (KCR).

KCR manages the registration and allocation process for 3YO and 4YO Kindergarten in Frankston City Council-owned and maintained buildings.

Important Dates

1 February 2024	2025 Kindergarten Registrations open for 3YO- and 4YO Kindergarten ⇒ Register for 3YO kinder in 2025 ⇒ Register for 4YO kinder in 2025
30 April 2024	4YO 'On-time' registrations close 5:00pm <i>Late registrations will continue to be accepted</i>
15 July 2024	4 Year Old offers commence
3 August 2024	3YO 'On-time' registrations close 5:00pm <i>Late registrations will continue to be accepted</i>
12 August 2024	3 Year Old offers commence

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these land and waters.



Priority of Access / Allocation Criteria

Priority will be provided to residents/ratepayers of Frankston City. Non-residents may be allocated places after all other registrations have been offered a place.

For some Kindergartens, the number of on-time registrations received may be greater than the number of available places. In this situation, places are allocated as follows:

Level 1

- Children identified as high priority (as detailed in “*The Kindergarten Funding Guide*” issued by the Department of Education and Training)*
 - Children at risk of abuse or neglect, including children in Out-Of-Home Care
 - Aboriginal and/or Torres Strait Islander children
 - Asylum seeker and refugee children
 - Children with additional needs, defined as children who:
 - require additional assistance in order to fully participate in the Kindergarten program
 - require a combination of services which are individually planned
 - have an identified specific disability or developmental delay (supporting documentation required)
- Children approved for a 2nd year of funded 4YO Kindergarten
- Children/families with approved exceptional circumstances (please see below)

Level 2

- Children eligible for the Kindergarten Fee Subsidy

Level 3

- Children registered on time for a Kindergarten in their local area
- Children registered on time and eligible for the Sibling Priority. Sibling priority applies for residents/ratepayers of Frankston City if:
 - You are registering your child for 4YO Kindergarten and have had another child attend 4YO Kindergarten at the same service during the previous 2 year period (2023 or 2024)
 - You are registering your child for 3YO Kindergarten and have had another child attend 3YO Kindergarten at the same service during the previous 2 year period (2023 or 2024)

Level 4

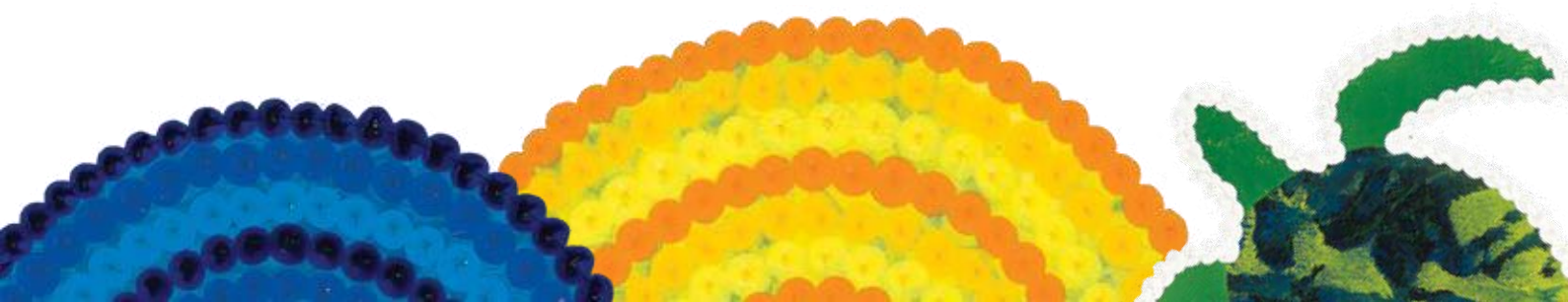
- Children registered on time and whose families are Frankston City residents/ratepayers

Level 5

- Children registered late and whose families are Frankston City residents/ratepayers

Level 6

- Non residents



Priority of Access / Allocation Criteria (Cont'd)

If, after using the above order of allocation, there are still a greater number of registrations than places available at the specified Kindergarten, the remaining places will be allocated by a computerised ballot process.

Exceptional circumstances

Kindergarten registrations submitted with exceptional circumstances noted will be assessed by Children's Services management.

Examples of exceptional circumstances may include:

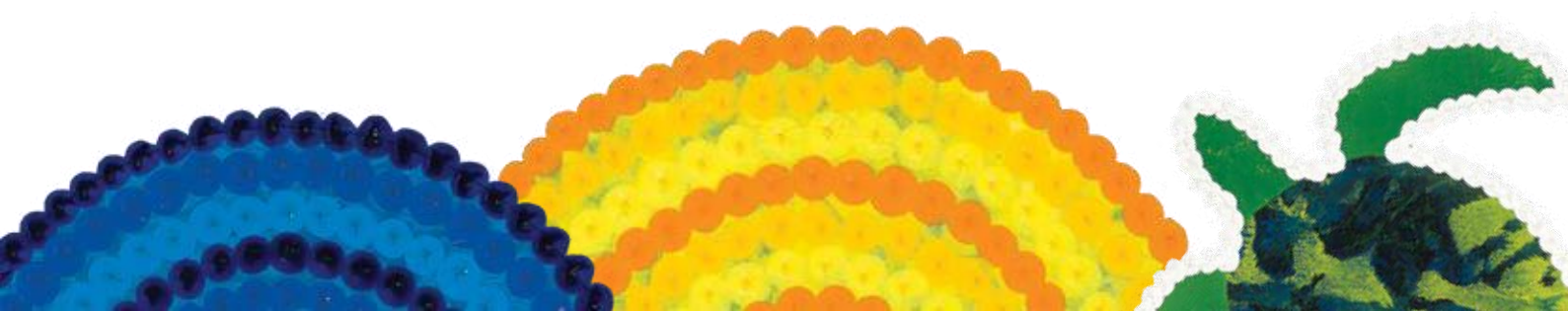
- Parent with a disability
- Parent or child with a diagnosed mental health illness
- Homelessness
- Drug and/or alcohol misuse
- Court order that limit the choice of Kindergarten
- Multiple births
- Other situations verifiable by a child/family support service

Supporting documentation may be requested to support the application and should include parent and child names, contact details of the person supplying the document, which should be less than 12 months old.

There are many exceptional circumstances that may meet this criteria, and therefore not all examples can be listed.

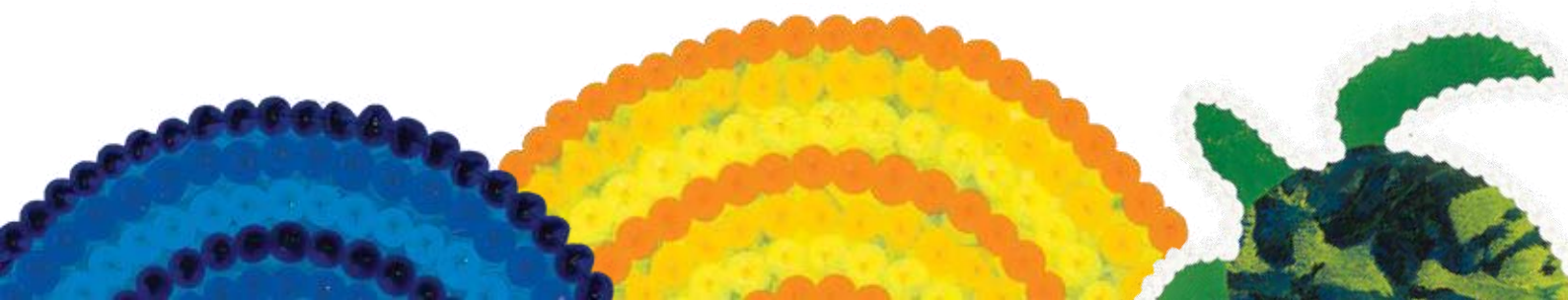
For further information on the DET priority of access please visit:

education.vic.gov.au/childhood/providers/funding/Pages/Priority-of-Access-Criteria.aspx



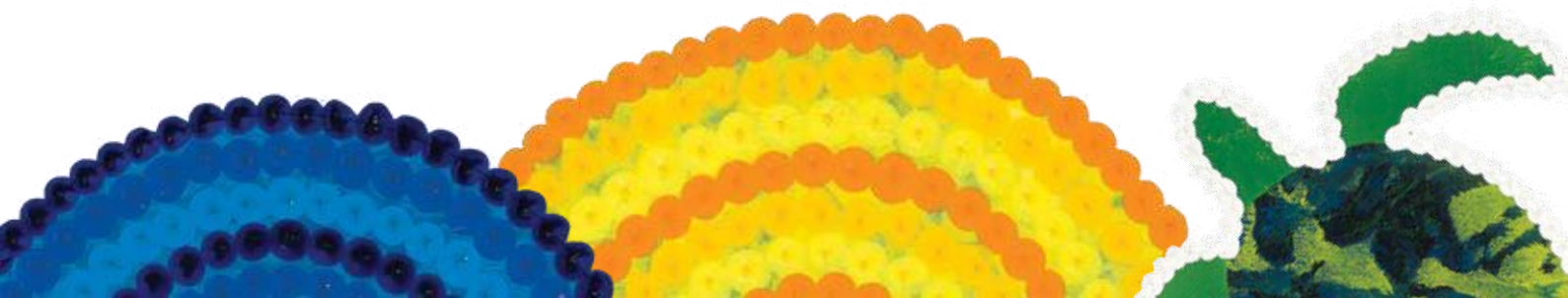
Registration and offer process

Kindergarten Central Registration	<p>KCR is a streamlined and transparent registration and allocation process designed to be fair and equitable for all families. It supports access to community Kindergarten programs across Frankston City.</p> <p>Frankston City is responsible for processing registrations and allocating Kindergarten places using the Priority of Access/ Allocation Criteria (see page 2). After the offer and acceptance process is complete, each Kindergarten will be provided with a list of children who will be attending the service in 2025.</p> <p>The Priority of Access/Allocation Criteria also applies to late registrations.</p>
Registration Fee	<p>From February 2024 there is no cost to register children for three or four year old kindergarten</p>
Eligibility	<p>4YO Kindergarten – your child must turn 4 by 30 April, 2025</p> <p>3YO Kindergarten – your child must turn 3 by 30 April, 2025</p>
Register	<p>Register online at:</p> <p><u>Register for 3YO kinder</u></p> <p><u>Register for 4YO kinder</u></p> <p>Ensure your contact details are accurate as offers are emailed</p>
Confirmation	<p>You will receive an email confirmation from the Kindergarten Central Registration Team within 14 days of submitting it.</p> <p>If your confirmation email is not received please call us on 1300 322 322</p>
Offer	<p>Offers for 2025 Kindergarten places will be made as detailed in this document.</p> <p>The offer letter will be sent by email from Council and will contain instructions on how to accept or decline the offer. If you do not receive an offer in the first round, you will be emailed and advised that your child is on the waiting list for your preferred kindergarten.</p> <p>Offers not accepted by the date specified will be deemed to be available for reallocation</p>
Offer not received?	<p>If you have not received an offer at your nominated Kindergarten after the offer process has been completed (i.e. after the final day to accept/decline initial offers), you will be contacted by a member of the Frankston City Council Kindergarten Central Registration Team to discuss possible alternate options.</p> <p>This could include:</p> <ul style="list-style-type: none">• Inclusion on the wait list for your preferred Kindergarten• Information about Kindergartens in your area that have available places



Registration and offer process (Cont'd)

Late Registrations	<p>4YO Kindergarten registrations submitted from 1 May 2024 are considered 'late'. Late registrations will be processed after all on-time registrations have received an offer of a place.</p> <p>3YO Kinder registrations submitted from 4 August 2024 are considered 'late'. Late registrations will be processed after all on-time registrations have received an offer of a place.</p>
No computer or smartphone?	Frankston City Council customer service centres and libraries provide services to access Kindergarten registration. Call us on ☎1300 322 322
Kindergarten Enrolment	<p>Kindergarten enrolment is facilitated by the individual Kindergartens. They will utilise the provided list of allocated children to make contact with families to advise them of the enrolment process.</p> <p>Families will need to provide:</p> <ul style="list-style-type: none">• evidence of your child's date of birth (e.g. birth certificate)• evidence of resident/ratepayer status (e.g. driver's licence, rates notice, utility bill, signed Tenancy Agreement/Lease)• Immunisation History Statement <p>other relevant documents (e.g. court orders, medication information, additional needs information)</p>



Other information

Early Start Kindergarten (ESK) Children can access Early Start Kindergarten funding if they turn 3 on or before 30 April in the year of attendance and they;

- identify as Aboriginal and/or Torres Strait Islander OR
- have ever been supported by Child Protection or been referred by Child Protection to the Orange Door;
- are living in an out-of-home care arrangement; OR
- are a refugee or asylum seeker

For further information please visit

[↔ Early Start Kindergarten](#)

Immunisation Requirements No Jab, No Play' legislation ensures that children must be fully immunised to attend Kindergarten, unless they have a medical exemption.

To have your child's enrolment confirmed, you must provide the Kindergarten with:

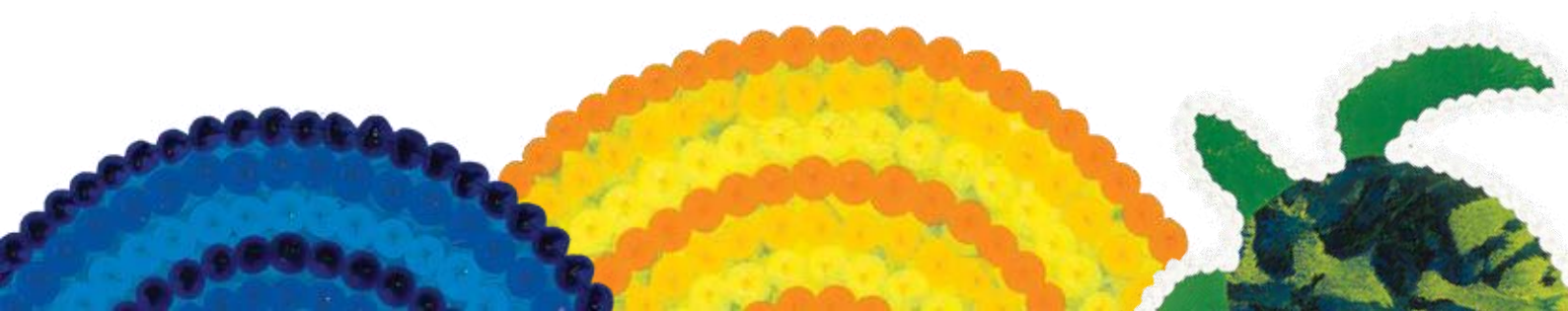
- a current Immunisation History Statement from the Australian Immunisation Register (AIR); AND
- the statement must show that the child is up to date with all vaccinations that are due for their age, or that they are able to receive.

Immunisation History Statements are available from the Australian Immunisation Register (AIR) by:

- accessing your MyGov account
- calling AIR on 1800 653 809
- visiting a Medicare or Centrelink office

For further information please visit

[↔ health.vic.gov.au/public-health/immunisation/vaccination-children/no-jab-no-play](https://health.vic.gov.au/public-health/immunisation/vaccination-children/no-jab-no-play)



Other information (Cont'd)

Four Year Old
Kindergarten

4YO Kindergarten is a one year program funded by the Department of Education and Training (DET) for children in the year before school. It is delivered by a Degree-qualified Early Childhood Educator.

4YO Kindergarten operates for a minimum of 15 hours per week during school terms and is developed and delivered in line with the Early Years Learning Framework, Victorian Early Years Learning and Development Framework and the Education and Care Services National Regulations.

In Victoria, 4YO Kindergarten is not compulsory, however it is acknowledged that the Kindergarten experience is valuable in providing children with the opportunity to learn and develop skills through a play-based curriculum which also assist in the transition to Primary School.

4YO Kindergarten programs receive funding from DET towards the operation of the program. Each individual Kindergarten determines the additional fees charged to families. Information on the fees applicable can be obtained by contacting the service directly

2nd Year of 4YO
Kindergarten

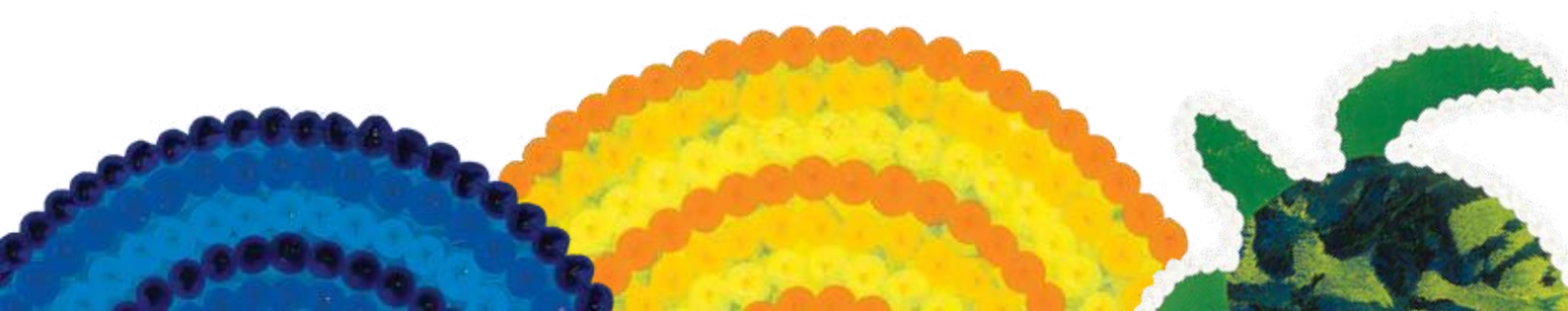
Your child is eligible for a second year of funded 4YO Kindergarten if:

- your child's teacher has found they have developmental delays in at least two key areas of development, and
- your child will have better outcomes at Kindergarten rather than going to school

For further information please visit:

education.vic.gov.au/parents/child-care-kindergarten/Pages/kindergarten-second-year

Registrations for a second year of unfunded Kindergarten will only be considered where all children eligible for a funded year have been allocated.



Other information (Cont'd)

Three Year Old Kindergarten	<p>3YO Funded Kindergarten is a one-year program delivered by a Degree-qualified Early Childhood Educator.</p> <p>It is a program funded by the Victorian Government. Frankston City Kindergartens will receive funding for 5 hours per week of 3YO Kindergarten from 2022, increasing to 15 hours per week by 2029.</p> <p>For further information please visit</p> <p>Three-Year-Old Kindergarten Victorian Government</p> <p>vic.gov.au/kinder</p> <p>As with 4YO Kindergarten, 3YO programs are developed and delivered in line with the Early Years Learning Framework, Victorian Early Years Learning and Development Framework and the Education and Care Services National Regulations.</p>
2nd Year of 3YO Kindergarten	<p>A second year of funded 3YO Kindergarten is not available. Children who access a funded 3YO Kindergarten year will progress to a funded 4YO program in the year before school.</p>

Frankston City Council

PO Box 490, Frankston 3199

1300 322 322 | info@frankston.vic.gov.au | frankston.vic.gov.au

