



Local Heritage Preservation Grant 2024 - 2025

Acknowledgement of Country

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these lands and waters.

1. Introduction

Funding to support works that preserve, restore, and enhance places of heritage significance within Frankston City.

The Local Heritage Preservation Grant (LHPG) provides financial assistance for the following four (4) reasons:

1. Preservation;
2. Repair;
3. Restoration; and
4. Enhancement works to registered sites of heritage significance within Frankston City.

Frankston City Council's registered sites of heritage significance are listed in the Schedule to the Heritage Overlay at Clause 43.01 of the Frankston Planning Scheme.

2. Funding objectives and priorities

The LHPG seeks to achieve the following objectives:

1. *To repair, preserve, restore, and enhance the original or early appearance of places within Frankston City that are of local heritage significance.*
2. *To preserve the health of heritage protected trees.*
3. *To support a community culture of social awareness so that future generations can enjoy sites considered to be of local, state and national heritage significance.*
4. *To provide an equitable process for dealing with applications for financial assistance.*

3. Funding details

Funding Allocation	**Up to \$10,000 on a dollar-for-dollar basis.
Timing	Applications are open between 1 July 2024 and 31 August 2024.
Funding Announcement	Notification of successful grant recipients will occur in September 2024.

**** Subject to the overall number of successful applications.**

4. Eligibility criteria

To be eligible for the grant the proposed works must:

1. Be located at a property listed in the Schedule to the Heritage Overlay at Clause 43.01 of the Frankston Planning Scheme. You can download the Schedule to the Heritage Overlay at the following link: https://planning-schemes.delwp.vic.gov.au/schemes/frankston/ordinance/43_01s_fran.pdf
2. Repair and/or restore the appearance and/or feature of heritage place.
3. Facilitate an overall improvement of the heritage place.
4. Preserve the health of a heritage listed tree.
5. Be generally visible from the street.
6. Works must be undertaken in accordance with the original heritage design style and features of the heritage place.

5. Who is ineligible for funding?

Applicants in financial debt with Council or who have not previously complied with grant conditions (including unable to properly account for prior funds; have not spent funds for the agreed purpose; or have not returned a detailed accountability form for previous years' grants).

- Council staff members, Councillors, or contractors to Frankston City Council.
- Applicants who are currently supported by Frankston City Council through a funding program for the same concept and, or activity are ineligible.

6. What can't be funded?

Ineligible works include the following:

- New outbuildings.
- Pools and spas that were not part of the original fabric.
- Works that do not accord with the original heritage design style.
- Interior renovations (Internal alterations to buildings and dwelling where internal controls do not apply).
- Works that have already commenced.
- Modern additions or extensions.
- Routine maintenance considered to be for the general upkeep of any property (i.e., general cleaning, gutter cleaning).
- Speculative re construction works (where there is no evidence of the proposed element i.e., a pre-existing chimney).

7. Application requirements

To be eligible for consideration for an LHPG, an application must satisfy the following requirements:

Registers site of significance	Financial assistance will only be given for a site listed in the Schedule to the Heritage Overlay at Clause 43.01 of the Frankston Planning Scheme.
Consent of property owner	An applicant who is not the property owner of the site must have written consent from the property owner to submit the application.
Description of works and associated costs	Provide an overall description of the proposed project and works to be undertaken including; <ul style="list-style-type: none"> • a breakdown of the project costs; and • a description of how the proposed works will repair, preserve, restore, or enhance the property's heritage significance.
Supporting documentation	Documentation which supports the proposal, including: <ul style="list-style-type: none"> • photographs (existing and historical - if available); • plans of the proposed works; • relevant reports; and • quotations for work or consultant fees.
Financial commitment from applicant	<p>The applicant must demonstrate that they will financially match the funds being sought from Council, dollar-for-dollar. For example, an applicant seeking a grant amount of \$2,000 from Council would also be required to financially contribute \$2,000 to the project.</p> <p>We cannot guarantee that the financial amount contributed by Council to successful applications will be for the total amount requested (dependent on the number of successful applications).</p>
Funding agreement	<p>Successful applicants will be required to enter into a funding agreement with Council prior to receiving any grant funding. Evidence will be required at the completion of the project to demonstrate that the grant has funded the project works that have been applied for.</p> <p>Successful applicants must complete an acquittal via SmartyGrants. Examples of evidence would be any of the following: paid invoice to builders, private certification. Council officers will undertake a final site visit to view the completed works, to ensure that the works are satisfactory.</p>
Planning permit requirements	<p>Where the proposed works require a planning permit, grant funds will only be allocated once a planning permit has been issued. A copy of the planning permit must be provided to the relevant Council officers for the funds to be allocated.</p> <p>If you are unsure if what you are proposing requires planning permission, please call the Strategic Planning Department on 1300 322 322 or email info@frankston.vic.gov.au.</p> <p>Examples of works which may trigger a planning permit under the Heritage Overlay include:</p> <ul style="list-style-type: none"> • Replacements/restoration of verandahs or decking. • Reconstruction of a front fence and painting (if external paint controls apply). • Tree pruning

8. Assessment criteria

Each application for funding will be evaluated with a two-step process.

Step 1 requires a site visit of each property, then a short list will be developed, and an assessment of the applications received will be undertaken against the priority of the proposed works.

Step 2 the shortlisted properties will be further reviewed and assessed against the criteria as outlined in the Assessment Criteria.

Applications that have met the criteria for Steps 1 and 2 will be presented to the Manager City Futures to review recommendations for properties to receive grant funding and the proposed amount.

Criteria

Step 1 Priority of Proposed Works

Priority generally given to projects in the following order:

1. Involve works to the main significant structure/element/tree (as identified in the statement of significance), rather than works to ancillary features (e.g. fence or shed).
2. Involve urgent works that prevent loss of significant fabric (e.g. structure stabilisation, prevention of water ingress, roof repairs and gutters).
3. Enhance the appearance of the property from the street.
4. Reconstruct original detail (e.g. removing paint from originally unpainted surfaces, reinstating an original veranda).

Step 2 Assessment Criteria

Project will be assessed against the following criteria:

1. Whether the works address the Statement of Significance.
2. Need for the works.
3. Need for funding assistance.
4. Community benefit (i.e. is the site publicly accessible, can it be viewed from the street).
5. Whether previous grant applications have been successful and awarded.

9. Assessment process

Eligible grant applications will be assessed in accordance with the criteria as outlined in each Council grant's application guidelines and assessed by the responsible person(s) outlined in the Community Grants Policy.

NOTE: Canvassing or lobbying of councillors, employees of Frankston City Council or assessment panel members in relation to any grant, subsidy and sponsorship applications is prohibited.

10. Funding agreement and accountability form

Funding will be paid in the following two stages:

1. 50% on signed agreement; and
2. 50% upon completion of the works.

Successful applicants must:

- Complete the project within two (2) years of the signed agreement.
- Invoice Council for payment upon the completion of works.
- Once the works have been completed, grant recipients must notify Council Officers who will conduct a final site inspection.
- Recipients must submit their Accountability Form online via SmartyGrants within one (1) month of completion.

11. How to make application

To apply, visit Frankston City Council SmartyGrants website at <https://frankston.smartygrants.com.au/> and create an account if you don't already have one.

12. Available support

Assistance with	Contact
General enquiries and advice regarding the Local Heritage Preservation Grant	Strategic Planning Team 1300 322 322 info@frankston.vic.gov.au
Technical issues with SmartyGrants website	SmartyGrants (03) 9320 6888 service@smartygrants.com.au
Multilingual support <i>In you need the assistance of an interpreter</i>	Call 131 450 and state 'Frankston City Council as the organisation and quote our number 1300 322 322
Communication Access <i>Support service for people with a hearing, speech, or communication impairment and for text telephone or modem callers.</i>	National Relay Service To find the NRS call option that best suits you visit: www.communications.gov.au/accesshub/nrs Most NRS call options are available 24 hours, 7 days a week.