

COUNCIL MEETING AGENDA 2023/CM15 Monday, 23 October 2023



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Council Meeting cont.....

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council’s Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

The Council Meeting cont.....

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 23 October 2023 at 7.00pm.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

- 1. APOLOGIES**
- 2. COUNCILLOR APPRECIATION AWARDS**
 - 2.1 Councillor Appreciation Award to Ms Emma Jennings, presented by Cr Suzette Tayler
 - 2.2 Councillor Appreciation Award to Frankston Winter Shelter, presented by Cr Sue Baker
- 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
Council Meeting No. CM14 held on 2 October 2023
- 4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
- 5. PUBLIC QUESTIONS**
- 6. HEARING OF SUBMISSIONS**
- 7. ITEMS BROUGHT FORWARD**
- 8. PRESENTATIONS / AWARDS**
- 9. PRESENTATION OF PETITIONS AND JOINT LETTERS**
- 10. DELEGATES' REPORTS**
- 11. CONSIDERATION OF CITY PLANNING REPORTS**
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- 12. CONSIDERATION OF REPORTS OF OFFICERS**
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 - 12.8 Extension of Contract - Landfill Disposal Services 254
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 - 12.10 Award of Contract CN11225 - Carrum Downs Recreation Reserve Carpark Construction 261
 - 12.11 Award of Contract CN11031 - Ballam Park Bio-retention and Ornamental Lake 266

13. RESPONSE TO NOTICES OF MOTION

Nil

14. NOTICES OF MOTION

14.1 2023/NOM8 - Letter Under Seal for Coralie Davies271

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15. REPORTS NOT YET SUBMITTED

Nil

16. URGENT BUSINESS

17. CONFIDENTIAL ITEMS

Nil



Executive Summary

11.1 Statutory Planning Progress Report for August 2023

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the month of August 2023.

Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Report for the month of August 2023;
2. Notes in the month of August, 87% of applications determined were within the statutory timeframe, above the target of 70%; and
3. Resolves that Attachment B (Major Development Updates) and Attachment C (General Planning Applications of Councillor Interest Updates) remain confidential indefinitely on the grounds that it contains land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Key Points / Issues

Statutory Planning Progress Report

- This report is provided in accordance with Council's resolution of 29 January 2018 requiring that:
Council receives Town Planning Progress Reports no later than two months after the cessation of a given months.
- The report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
 - Planning applications received;
 - Planning decisions;
 - Subdivision applications received;
 - Subdivision decisions;
 - VCAT appeal register; and
 - VCAT decisions.
- In August 2023, ninety-nine (99) applications for planning permits, amendments to permits and consents were received, and eighty-one (81) applications determined. A total of 87% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was above the target of 70%.

11.1 Statutory Planning Progress Report for August 2023**Executive Summary**

- As at the time of preparation of this report, there are 238 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.
- During the period eight decisions related to multi-dwelling applications. Five of these applications complied with the Multi-Dwelling Visitor Car Parking Guidelines.
- One VCAT decision was reported during the period.
- Also included in this progress report is the list of 'Major Development Updates' at Attachment B for Council's reference. As agreed with Council, the purpose of providing this report is to enable Councillors to understand progress on current or future major applications and potential timings for decision making.

Financial Impact

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$8,000 (depending on hearing length), and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report does not result in any identified environmental, economic or social impacts.

Legal / Policy w/ Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

Policy Impacts

No policy impacts.

11.1 Statutory Planning Progress Report for August 2023**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report provides Council with an overview of the activities and decisions made on planning applications in the month of August 2023.

ATTACHMENTS

Attachment A: [↓](#) Statutory Planning - Progress Report - August 2023

Attachment B: Councillor Major Development Updates - August -
CONFIDENTIAL

Attachment C: Statutory Planning - General - Applications of Councillor Interest -
CONFIDENTIAL

Progress Report – Planning Applications Received				
For The Application Date: From 1/08/2023 To 31/08/2023				
Application No	Ward	Property Address	Application Description	Date
123/2023/P/VS	North-East	2/7 Silkwood Rise, Carrum Downs 3201	To construct a mezzanine floor inside an existing warehouse in a Industrial 1 Zone (IN1Z)	3/08/2023
571/2023/P	North-East	6 Sycamore Street, Langwarrin 3910	To construct a Dependent Persons Unit in a Bushfire Management Overlay Schedule 1 (BMO1)	7/08/2023
579/2023/P	North-East	146 Lyrebird Drive, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	7/08/2023
205/2022/P/B	North-East	59 Edward Street, Langwarrin 3910	Request a Compliance Final Inspection	8/08/2023
129/2023/P/VS	North-East	1 Luscombe Avenue, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	8/08/2023
586/2023/P	North-East	39 Hafey Way, Langwarrin 3910	Construction of a shed	10/08/2023
587/2023/P	North-East	471 North Road, Langwarrin 3910	To construct a building in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO)	10/08/2023
612/2023/P	North-East	100 Ballarto Road, Carrum Downs 3201	Building and works for an outdoor shade structure in a Bushfire Management Overlay (BMO)	15/08/2023
636/2023/P	North-East	415 McClelland Drive, Langwarrin 3910	Building alterations and partially change the use of an existing office building for a medical centre and to provide carparking within a public acquisition overlay.	22/08/2023
633/2023/P	North-East	4 Melaleuca Crescent, Langwarrin 3910	Two (2) lot subdivision in a General Residential Zone (GRZ)	23/08/2023
150/2023/P/VS	North-East	12 Quarrion Drive, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	24/08/2023
650/2023/P	North-East	2/3 Lathams Road, Carrum Downs 3201	To use the land to sell and consume liquor in an Industrial 1 Zone.	29/08/2023
North-East Ward - 12				
125/2023/P/VS	North-West	23 Fortescue Avenue, Seaford 3198	To construct a habitable outbuilding in a Special Building Overlay (SBO)	3/08/2023

577/2023/P	North-West	31 Johnstone Street, Seaford 3198	Construction of two (2) double-storey dwellings in a General Residential Zone (GRZ)	7/08/2023
578/2023/P	North-West	12 Mona Street, Seaford 3198	To construct two (2) dwellings on a lot in a General Residential Zone (GRZ)	7/08/2023
401/2023/P/B	North-West	24 Centenary Street, Seaford 3198	Request a Compliance Final Inspection	8/08/2023
583/2023/P	North-West	71 Centenary Street, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	8/08/2023
581/2023/P	North-West	12 Sturdee Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and a Bushfire Management Overlay Schedule 1 (BMO1)	8/08/2023
623/2023/P	North-West	94-98 Dandenong Road West, Frankston 3199	To erect and display business identification signage in a Commercial 1 (C2Z)	11/08/2023
593/2023/P	North-West	1A Neville Avenue, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and a Special Building Overlay (SBO) and to create access to a road in a Transport Zone 2.	13/08/2023
599/2023/P	North-West	6 Hayman Avenue, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	14/08/2023
140/2023/P/VS	North-West	21 Armstrongs Road, Seaford 3198	To subdivide the land into two (2) lots in General Residential Zone (GRZ)	14/08/2023
602/2023/P	North-West	240 Frankston-Dandenong Road, Seaford 3198	To alter access to a road in a Transport Zone 2 and to display business identification signage in a General Residential Zone (GRZ) for a Medical Centre	15/08/2023
642/2023/P	North-West	62 Hartnett Drive, Seaford 3198	Installation of an illuminated sign in an Industrial Zone (IN1Z)	16/08/2023
606/2023/P	North-West	21 Rutherford Road, Seaford 3198	Signage	16/08/2023
143/2023/P/VS	North-West	1 Robinsons Road, Seaford 3198	To construct one (1) single dwelling in a Special Building Overlay (SBO)	16/08/2023
607/2023/P	North-West	48 Fairway Street, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	16/08/2023
147/2023/P/VS	North-West	4 Manorwoods Drive, Frankston 3199	Removal of one (1) tree in an Environmental Significance Overlay (ESO1)	23/08/2023
627/2023/P	North-West	17 Fellowes Street, Seaford 3198	To construct two (2) attached double storey dwellings on a lot in a General Residential Zone (GRZ)	23/08/2023
649/2023/P	North-West	163 Frankston-Dandenong Road, Frankston 3199 7 Skye Road, Frankston 3199	To construct works (replace greens) in a Special Use Zone Schedule 1 (SUZ1) and Environmental Significance Overlay Schedule 1 (ESO1)	28/08/2023

8/2023/P	North-West	50 Kareela Road, Frankston 3199	Certificate of Compliance - Community Care Accommodation	29/08/2023
152/2023/P/VS	North-West	131 Nepean Highway, Seaford 3198	To construct buildings and works in Commercial 1 Zone (C1Z) and Design and Development Overlay Schedule 6 (DDO6).	29/08/2023
665/2023/P	North-West	179 Nepean Highway, Seaford 3198	To subdivide the land into Four (4) lots in a General Residential Zone (GRZ)	31/08/2023
North-West Ward - 21				
122/2023/P/VS	South	6 Watson Street, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	1/08/2023
124/2023/P/VS	South	42 Frome Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	2/08/2023
563/2023/P	South	1-3 Thompson Street, Frankston 3199	Upgrading liquor licence	2/08/2023
126/2023/P/VS	South	195 Humphries Road, Frankston South 3199	To remove a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	6/08/2023
580/2023/P	South	4 Merinda Court, Frankston 3199	To vary the wording of the covenant	7/08/2023
131/2023/P/VS	South	24 Victoria Parade, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	8/08/2023
130/2023/P/VS	South	65 Brighton Street, Frankston South 3199	Construction of a verandah in a Design and Development Overlay (DDO9)	9/08/2023
138/2023/P/VS	South	4 Gulls Way, Frankston South 3199	To construct a deck and pergola in a Design and Development Overlay Schedule 2 (DDO2)	11/08/2023
137/2023/P/VS	South	27 Neil Street, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule (DDO9)	11/08/2023
604/2023/P	South	6 Sandy Bay Retreat, Frankston South 3199	To construct a double storey dwelling in a Design and Development Overlay Schedule 2 (DDO2) and Erosion Management Overlay Schedule 1 (EMO1). To construct a building and works within the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3).	11/08/2023
139/2023/P/VS	South	37 Alicudi Avenue, Frankston South 3199	To construct buildings and works (two (2) verandahs and retaining walls) in a Design and Development Overlay Schedule 1 (DDO1).	14/08/2023
144/2023/P/VS	South	2 Blair Avenue, Frankston South 3199	To construct a verandah in a Design and Development Overlay Schedule 9 (DDO9).	15/08/2023

141/2023/P/VS	South	87 Overport Road, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	15/08/2023
617/2023/P	South	7 Shaftesbury Street, Frankston 3199	To construct buildings and works to an existing dwelling in a Special Building Overlay (SBO) and Design and Development Overlay Schedule 11 (DDO11)	16/08/2023
659/2023/P	South	40 McMahons Road, Frankston 3199	To remove easements E-1 and E-2 on PC364201W	24/08/2023
648/2023/P	South	65A Wells Street, Frankston 3199	To construct a three (3) storey office/commercial building on a lot in a Commercial One Zone (BIZ)	28/08/2023
645/2023/P	South	1/14, 2/14 & 14 Kenilworth Avenue, Frankston 3199	To resubdivide the land into two lots with common property in a General Residential Zone (GRZ)	28/08/2023
151/2023/P/VS	South	27 Bembridge Avenue, Frankston South 3199	To construct an outbuilding within the TPZ of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	29/08/2023
153/2023/P/VS	South	4 Lawson Avenue, Frankston South 3199	To construct an outbuilding (carport and garage) in a Design and Development Overlay Schedule 9 (DDO9) and Significant Landscape Overlay Schedule 4 (SLO4)	30/08/2023
661/2023/P	South	103 Frankston-Flinders Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to alter access to a road in a Transport Zone 2	30/08/2023
660/2023/P	South	150 Beach Street, Frankston 3199	To remove drainage and sewerage easements	30/08/2023
154/2023/P/VS	South	6 Lomatia Close, Frankston South 3199	Remove of existing Pergola and replace	31/08/2023
South Ward - 22				
Total - 55				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/08/2023 To 31/08/2023				
Application No	Ward	Property Address	Application Description	Date
51/2021/P/F	North-East	29 Hall Road, Carrum Downs 3201	Section 72 - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to create/alter access to a Road Zone Category 1	1/08/2023
266/2019/P/C	North-East	122 Union Road, Langwarrin 3910	Extension of time - To construct two (2) double storey dwellings	4/08/2023
860/2004/P/C	North-East	7/33 Broderick Road, Carrum Downs 3201	Secondary Consent - Ten (10) dwellings	4/08/2023
457/2016/P/E	North-East	1195 Frankston-Dandenong Road, Carrum Downs 3201	Secondary consent - To construct seven (7) single storey dwellings and remove one (1) tree in the Significant Landscape Overlay Schedule 5	4/08/2023
457/2016/P/E	North-East	42 Barnett Avenue, Carrum Downs 3201	Secondary consent - To construct seven (7) single storey dwellings and remove one (1) tree in the Significant Landscape Overlay Schedule 5	4/08/2023
231/2020/P/E	North-East	216 Hall Road, Carrum Downs 3201	Secondary consent - To use the land for a Service Station, Car Wash and Convenience Restaurant; to construct buildings and works associated with a Section 2 Use in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO), removal of native vegetation, to erect and display business identification signage, including internally illuminated signage and a pole sign, to create access/alter to a Road Zone Category 1	10/08/2023
225/2017/P/G	North-East	McClelland Link 350M Cranbourne Road, Langwarrin 3910	Secondary consent - To construct an Emergency Services Facility (Ambulance Station), vegetation removal, a two (2) lot subdivision and to create access to a Road Zone Category 1	14/08/2023
418/1998/P/B	North-East	4/15 Potts Road, Langwarrin 3910	Secondary Consent - 30 Dwellings and one existing	16/08/2023
348/2021/P/C	North-East	44 Bushlark Drive, Carrum Downs 3201	Extension of Time - To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	21/08/2023
318/2020/P/B	North-East	12 Athol Court, Langwarrin 3910	Extension of time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	21/08/2023
451/2022/P/B	North-East	34 Brett Drive, Carrum Downs 3201	Secondary Consent - To construct forty three (43) warehouses in an Industrial 1 Zone (IN1Z)	22/08/2023

757/2003/P/E	North-East	26/59 Cadles Road, Carrum Downs 3201	Secondary consent - The construction of fifty (50) dwellings and vegetation removal in accordance with the endorsed plans	23/08/2023
229/2019/P/I	North-East	26 Brunnings Road, Carrum Downs 3201 57 Surfers Crescent, Carrum Downs 3201	Secondary consent - Development of town house	25/08/2023
North-East Ward - 13				
502/2016/P/E	North-West	1/5 David Street, Frankston 3199	Secondary Consent - To construct two (2) double storey dwellings	1/08/2023
35/2013/P/J	North-West	127 Beach Street, Frankston 3199	Section 72 - Alterations to existing building to provide five (5) dwellings and waiver of visitor carparking requirements	4/08/2023
1512/1978/P/J	North-West	108-110 Dandenong Road West, Frankston 3199	Secondary Consent - To extend the existing building for the use and development of the site for Car Sales, Motor Vehicle Repairs and associated signage in accordance with the attached endorsed plans	10/08/2023
199/2021/P/A	North-West	15/17 Claude Street, Seaford 3198	Extension of Time - Alterations and Additions to an Existing Dwelling	14/08/2023
563/2016/P/G	North-West	147A Nepean Highway, Seaford 3198	Extension of time - To construct a triple storey dwelling and a double storey dwelling (two (2) dwellings) and alter access to a Road Zone, Category 1	14/08/2023
94/2018/P/VS	North-West	25 Hannah Street, Seaford 3198	Secondary consent - Construction of fencing (front and side boundary) in a Special Building Overlay	16/08/2023
109/2022/P/VS	North-West	102 Kananook Avenue, Seaford 3198	Section 72 - To construct a double storey dwelling in Special Building Overlay (SBO)	16/08/2023
153/2019/P/C	North-West	101 East Road, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	18/08/2023
9/2021/P/E	North-West	5 John Street, Frankston 3199	Extension of time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	18/08/2023
518/2022/P/B	North-West	9 Pascal Road, Seaford 3198	Section 72 - To increase the number of warehouses from 22 to 26 units and a reduction in the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme	18/08/2023
264/2018/P/F	North-West	16 East Road, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings and four (4) lot subdivision	23/08/2023

186/2021/P/C	North-West	21 Molesworth Street, Seaford 3198	Secondary Consent - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	29/08/2023
North-West Ward - 12				
26/2021/P/B	South	11 Melva Court, Frankston 3199	Extension of Time - To use the land for community care accommodation and to construct a building or carry out works for a use in Section 2 in the General Residential Zone (GRZ)	1/08/2023
685/2022/P/B	South	13 Casuarina Drive, Frankston South 3199	Section 72 - To subdivide the land into two (2) lots in a General Residential Zone (GRZ), Bushfire Management Overlay (BMO) and Design and Development Overlay - Schedule 9 (DDO9).	4/08/2023
553/2014/P/L	South	21 Warrandyte Road, Langwarrin 3910	Extension of time - To construct twelve (12) single storey dwellings and seventeen (17) double storey dwellings (twenty nine (29) dwellings) and vegetation removal	7/08/2023
876/2022/P/A	South	8 Stradbroke Avenue, Frankston South 3199	Secondary consent - an extension to a dwelling in a Design and Development Overlay Schedule 9 (DDO9)	7/08/2023
329/2020/P/A	South	10-11 Somme Avenue, Frankston 3199 554 Nepean Highway, Frankston 3199	Section 72 - To construct buildings and works to a dwelling in a Heritage Overlay Schedule 11 (HO11), Erosion Management Overlay Schedule 3 (EMO3) and Design and Development Overlay Schedule 6 (DDO6) To remove vegetation in an Erosion Management Overlay Schedule 3 (EMO3) To create an easement	7/08/2023
415/2022/P/C	South	43 Culcairn Drive, Frankston South 3199	Secondary Consent - To construct six (6) double storey dwellings on a lot in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 9 (DDO9). To construct buildings and works within the tree protection zone of substantial tree(s) in a Significant Landscape Overlay Schedule 4 (SLO4).	8/08/2023
156/2013/P/E	South	446, 448A, 448 & 450 Nepean Hwy, Frankston 3199	Extension of Time - To develop an eleven (11) storey office, retail and residential building, alteration of access to a road in a Road Zone Category 1, and reduction of car parking spaces and loading / unloading facilities at 446, 448, 448A and 450 Nepean Highway, Frankston	9/08/2023
300/2021/P/C	South	633 Nepean Highway, Frankston South 3199	Secondary Consent - Use and development of the land for a Display Home Centre, construction of a dwelling over 8 metres in height in a Design and Development Overlay Schedule 9 and to alter access to a road in a Road Zone Category 1	9/08/2023

27/2019/P/C	South	23 James Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	11/08/2023
30/2021/P/C	South	667 Nepean Highway, Frankston South 3199	Secondary Consent - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ), to alter access to a Road Zone 1 (RDZ1) and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	15/08/2023
260/2020/P/D	South	52 Margate Avenue, Frankston 3199	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	16/08/2023
667/2016/P/D	South	3 Joy Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	22/08/2023
150/2017/P/H	South	15/5 & 5 Crathie Court, Frankston 3199	Secondary Consent - To construct a total of fifteen (15) dwellings (three (3) single storey and twelve (12) double storey dwellings) and removal of native vegetation	23/08/2023
192/2022/P/B	South	36 Brighton Street, Frankston South 3199	Secondary consent - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ), buildings and works in a Design and Development Overlay Schedule 9 (DDO9) and to remove and undertake buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	23/08/2023
150/2017/P/I	South	5 Crathie Court, Frankston 3199	Secondary Consent - To construct a total of fifteen (15) dwellings (three (3) single storey and twelve (12) double storey dwellings) and removal of native vegetation	24/08/2023
20/2023/P/VS	South	29A Heatherhill Road, Frankston 3199	Section 72 - To construct two outbuildings in a Special Building Overlay (SBO)	24/08/2023
437/2020/P/B	South	35 Playne Street, Frankston 3199	Extension of Time - To construct a nine (9) storey building and construct or carry out works in a Commercial 1 Zone (C1Z) and to reduce the number of car parking spaces required under the Parking Overlay Schedule 1 (PO1)	28/08/2023
353/2016/P/A	South	147 Frankston-Flinders Road, Frankston 3199	Section 72 - To display internally illuminated business identification signs	28/08/2023
49/2021/P/B	South	16 Lautrec Street, Frankston 3199	Section 72 - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	29/08/2023
South Ward - 19				
Total - 44				

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2023 To 31/08/2023					
Application	Ward	Property Address	Application Description	Status	Date
14/2023/P	North-East	66 Anthony Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Bushfire Management Overlay (BMO)	Permit Approved	1/08/2023
387/2023/P	North-East	520 Cranbourne-Frankston Road, Langwarrin 3910	To construct a single dwelling and associated outbuilding in a Rural Conservation Zone Schedule 1 (RCZ1)	Permit Approved	3/08/2023
421/2023/P	North-East	97 Ballarto Road, Carrum Downs 3201	To construct a double storey dwelling adjacent to an existing dwelling and to subdivide the land into two (2) lots in a General Residential Zone (RIZ) and to subdivide land and create and alter access to a road in a Transport Zone 2	Application Lapsed	10/08/2023
520/2023/P	North-East	1-3 Access Way, Carrum Downs 3201	To subdivide the land into five (5) lots in an Industrial 1 Zone (IN1Z)	Permit Approved	10/08/2023
129/2023/P/VS	North-East	1 Luscombe Avenue, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	10/08/2023
431/2023/P	North-East	100 Ballarto Road, Carrum Downs 3201	To construct building and works associated with a Section 2 use in a General Residential Zone and in a Bushfire Management Overlay (BMO)	Permit Approved	11/08/2023
110/2023/P/VS	North-East	52 Grassmere Road, Langwarrin 3910	To construct an outbuilding and associated gravel driveway in a Design and Development Overlay Schedule 4 (DDO4) and to construct works within the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and Environmental Significance Overlay No 1 (ESO1)	Permit Approved	18/08/2023
538/2023/P	North-East	195 Gamble Road, Skye 3977	To construct an outbuilding in a Green Wedge Zone (GWZ)	Permit Approved	25/08/2023
North-East - 8					

651/2021/P	North-West	79-83 Beach Street, Frankston 3199	To construct thirteen (13) dwellings on land in a Residential Growth Zone (RGZ), to construct buildings and works in a Special Building Overlay (SBO) and Design and Development Overlay Schedule 12 (DDO12), for a reduction in the car parking requirements in Clause 52.06 (Car parking) and to create/alter access to a road in a Transport Zone 2.	Decision to Issue - Awaiting planner signature	1/08/2023
120/2023/P/VS	North-West	1 Kananook Avenue, Seaford 3198	To subdivide the land into two (2) lots in an General Residential Zone (GRZ) and a Special Building Overlay (SBO)	Permit Approved	1/08/2023
277/2023/P	North-West	131 Nepean Highway, Seaford 3198	To construct buildings and works to an existing building in a Design and Development Overlay (DDO6) and Commercial 1 Zone (B1Z).	Permit Approved	3/08/2023
86/2023/P	North-West	4 Golden Court, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	Permit Approved	3/08/2023
281/2023/P	North-West	35 McCulloch Avenue, Seaford 3198	To construct buildings and works in an Industrial 1 Zone (IN1Z) and Special Building Overlay (SBO) and to reduce the number of spaces required under Clause 52.06-5 of the Frankston Planning Scheme	Permit Approved	9/08/2023
29/2023/P	North-West	19 Ashleigh Avenue, Frankston 3199	To use and construct community care accommodation in a General Residential Zone (GRZ)	Application Lapsed	11/08/2023
125/2023/P/VS	North-West	23 Fortescue Avenue, Seaford 3198	To construct a habitable outbuilding in a Special Building Overlay (SBO)	Permit Approved	17/08/2023
390/2022/P	North-West	59 Park Street, Seaford 3198	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	17/08/2023
140/2023/P/VS	North-West	21 Armstrongs Road, Seaford 3198	To subdivide the land into two (2) lots in General Residential Zone (GRZ)	Permit Approved	17/08/2023

414/2023/P	North-West	Shop 4/129-133 Beach Street, Frankston 3199	To use the land to sell and consume liquor (Restaurant and Café Licence)	Application Lapsed	21/08/2023
293/2023/P	North-West	208-210 Karingal Drive, Frankston 3199	To construct buildings and works in a Commercial 1 Zone (B1Z) and a reduction to the required number of parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	Permit Approved	22/08/2023
428/2022/P	North-West	9 Inglis Avenue, Frankston 3199	To Construct Five (5) Double Storey Dwellings on a Lot in a Mixed Use Zone (MUZ); a Design and Development Overlay – Schedule 5 (DDO5); and a Special Building Overlay (SBO)	Application Withdrawn	22/08/2023
245/2023/P	North-West	28 McCulloch Avenue, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	22/08/2023
91/2023/P/VS	North-West	4/59 Keppler Circuit, Seaford 3198	To reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme	Application Lapsed	24/08/2023
101/2023/P/VS	North-West	12C Kananook Avenue, Seaford 3198	To construct a single storey dwelling in a Special Building Overlay (SBO)	Permit Approved	25/08/2023
192/2023/P	North-West	29 Radiata Street, Frankston North 3200	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	25/08/2023
143/2023/P/VS	North-West	1 Robinsons Road, Seaford 3198	To construct one (1) single dwelling in a Special Building Overlay (SBO)	Permit Approved	29/08/2023
North-West - 17					
100/2023/P/VS	South	195 Humphries Road, Frankston South 3199	To remove one (1) tree in an Significant Landscape Overlay Schedule 3 (SLO3)	Application Lapsed	3/08/2023
260/2020/P/C	South	24 Brooklyn Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Secondary Consent Approved	4/08/2023
260/2020/P/C	South	52 Margate Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Secondary Consent Approved	4/08/2023

885/2022/P	South	11 Yamala Drive, Frankston South 3199	To construct buildings and works (double storey dwelling and pool house) in a Design and Development Overlay Schedule 2 (DDO2) and to construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	Permit Approved	7/08/2023
340/2023/P	South	10 Villiers Street, Frankston South 3199	To construct buildings and works to an existing dwelling (garage and extension) in a Design and Development Overlay Schedule 9 (DDO9), to construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4) and to construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	7/08/2023
229/2023/P	South	48 Gould Street, Frankston 3199	To construct buildings and works to an existing dwelling exceeding 7 metres in height in a Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	7/08/2023
103/2023/P/VS	South	27 Tristania Street, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	7/08/2023
627/2022/P	South	20 Sunnybank Road, Langwarrin 3910	To construct a single dwelling in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO). To construct works within the Land Subject to Inundation Overlay (LSIO). To remove vegetation within a Significant Landscape Overlay Schedule 1 (SLO1) and under Clause 52.17 of the Frankston Planning Scheme.	Permit Approved	10/08/2023

380/2023/P	South	45 Humphries Road, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), buildings and works (and subdivision) in a Design and Development Overlay – Schedule 9 (DDO9), and within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay – Schedule 4 (SLO4)	Permit Approved	14/08/2023
124/2023/P/VS	South	42 Frome Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	14/08/2023
4/2023/P	South	3 Binswood Lane, Frankston South 3199	To construct buildings and works outside a Building Envelope under Section 6.1 of the Section 173 Agreement (AR341702T).	Satisfaction Matters Approved	15/08/2023
253/2023/P	South	71 Brighton Street, Frankston South 3199	To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 9 (DDO9), to construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4) and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	15/08/2023
656/2022/P	South	38 McComb Boulevard, Frankston South 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct a front fence and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4) and to construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	15/08/2023
126/2023/P/VS	South	195 Humphries Road, Frankston South 3199	To remove a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	15/08/2023
122/2023/P/VS	South	6 Watson Street, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	15/08/2023

231/2023/P	South	Level 1, 434 Nepean Highway, Frankston 3199	To use the land for an indoor recreation facility in Commercial 1 Zone (C1Z) and to reduce the number of carparking spaces required under Clause 52.06 of the Frankston Planning Scheme	Permit Approved	16/08/2023
383/2023/P	South	23 Gulls Way, Frankston South 3199	Buildings and works to construct a Dependent Persons Unit (DPU) in a Design and Development Overlay – Schedule 2 (DDO2) and Erosion Management Overlay – Schedule 1 (EMO1)	Permit Approved	18/08/2023
381/2023/P	South	1 Olsen Street, Frankston 3199	To construct building and works to an existing building in a Commercial 1 Zone (B1Z)	Application Lapsed	18/08/2023
131/2023/P/VS	South	24 Victoria Parade, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	23/08/2023
191/2023/P	South	27 Franciscan Avenue, Frankston 3199	To construct a double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	24/08/2023
370/2023/P	South	85-99 Stotts Lane, Frankston South 3199	To construct buildings and works associated with a Section 2 Use in a General Residential Zone (GRZ) To construct an extension to an existing building in a Heritage Overlay (HO74) and Design and Development Overlay Schedule 3 (DDO3)	Permit Approved	24/08/2023
218/2023/P	South	46-48 Wells Street, Frankston 3199	To construct and display business identification signage in a Commercial 1 Zone (B1Z)	Permit Approved	25/08/2023
112/2023/P/VS	South	4 Lawson Avenue, Frankston South 3199	To construct buildings and works associated with an existing dwelling in a General Residential Zone 1 (GRZ)	Application Lapsed	28/08/2023
264/2023/P	South	3 Merinda Court, Frankston 3199	To construct one (1) single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	28/08/2023

442/2023/P	South	67 Highfield Drive, Langwarrin South 3911	To construct an outbuilding within a Low Density Residential Zone (LDRZ) and Design and Development Overlay Schedule 4 (SLO4)	Application Lapsed	29/08/2023
645/2023/P	South	1/14, 2/14 & 14 Kenilworth Avenue, Frankston 3199	To resubdivide the land into two lots with common property in a General Residential Zone (GRZ)	Permit Approved	29/08/2023
South Ward - 26					
Total - 51					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2023 To 31/08/2023					
Application	Ward	Property Address	Application Description	Status	Date
166/2019/P/B	North-East	7 Manna Gum Court, Carrum Downs 3201	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot)	Extension of Time Approved	1/08/2023
266/2019/P/C	North-East	122 Union Road, Langwarrin 3910	Extension of time - To construct two (2) double storey dwellings	Extension of Time Approved	11/08/2023
670/2018/P/C	North-East	2/7 Catherine Court, Langwarrin 3910	Secondary consent - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Secondary Consent Approved	11/08/2023
103/2002/P/A	North-East	510 Hall Road, Skye 3977	Section 72 - Highway Service Centre	Permit Approved	15/08/2023
231/2020/P/E	North-East	216 Hall Road, Carrum Downs 3201	Secondary consent - To use the land for a Service Station, Car Wash and Convenience Restaurant; to construct buildings and works associated with a Section 2 Use in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO), removal of native vegetation, to erect and display business identification signage, including internally illuminated signage and a pole sign, to create access/alter to a Road Zone Category 1	Secondary Consent Approved	17/08/2023
318/2020/P/B	North-East	12 Athol Court, Langwarrin 3910	Extension of time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	23/08/2023
102/2019/P/D	North-East	33 Quarry Road, Langwarrin 3910	Extension of Time - To construct two (2) single storey dwellings on a lot	Extension of Time Approved	29/08/2023
415/2018/P/D	North-East	2/23 & 23 Myrtle Street, Langwarrin 3910	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Application Withdrawn	29/08/2023

348/2021/P/C	North-East	44 Bushlark Drive, Carrum Downs 3201	Extension of Time - To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	Extension of Time Approved	30/08/2023
North-East Ward - 9					
189/2021/P/B	North-West	48 Park Street, Seaford 3198	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	1/08/2023
258/2018/P/E	North-West	2/10 Klauer Street, Seaford 3198	Secondary Consent - construction of a mezzanine within Factory 2	Secondary Consent Approved	3/08/2023
389/2019/P/D	North-West	26 Cricklewood Avenue, Frankston 3199	Section 72 - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	3/08/2023
521/2015/P/D	North-West	2/3 Bellevue Crescent, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings)	Secondary Consent Approved	4/08/2023
828/2022/P/A	North-West	Shop 37 Armstrongs Road, Seaford 3198	Section 72 - To use the land for the sale and consumption of liquor (Restaurant and Cafe Licence) in a Commercial 1 Zone (C1Z). Amendment: Amend Condition 3 (Liquor hours)	Permit Approved	7/08/2023
654/2021/P/B	North-West	131 Fortescue Avenue, Seaford 3198	Secondary Consent - To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and construct buildings and works in a Special Building Overlay (SBO)	Application Withdrawn	17/08/2023
216/2017/P/C	North-West	49 Dandenong Road East, Frankston 3199	Extension of Time - Subdivision removing windmill reservation	Extension of Time Approved	22/08/2023
502/2016/P/E	North-West	1/5 David Street, Frankston 3199	Secondary Consent - To construct two (2) double storey dwellings	Application Withdrawn	30/08/2023

1512/1978/P/J	North-West	108-110 Dandenong Road West, Frankston 3199	Secondary Consent - To extend the existing building for the use and development of the site for Car Sales, Motor Vehicle Repairs and associated signage in accordance with the attached endorsed plans	Secondary Consent Approved	30/08/2023
North-West Ward - 9					
619/2016/P/D	South	17 Plummer Avenue, Frankston South 3199	Section 72 - To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 8, Erosion Management Overlay Schedule 2 and Significant Landscape Overlay Schedule 4.	Permit Approved	1/08/2023
869/2022/P/B	South	13 Karina Street, Frankston South 3199	Secondary consent - To construct an extension to an existing dwelling in a Design and Development Overlay (DDO1), to remove one (1) substantial tree and undertake works within the Tree Protection Zone of Substantial Trees within in a Significant Landscape Overlay (SLO3)	Secondary Consent Approved	2/08/2023
109/2018/P/C	South	13 Casuarina Drive, Frankston South 3199	Secondary consent - To construct (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and additions to the existing dwelling	Secondary Consent Approved	3/08/2023
371/2018/P/D	South	17 Gweno Avenue, Frankston 3199	Secondary Consent - Extension and alterations to an existing dwelling exceeding 7m in height.	Secondary Consent Approved	4/08/2023
26/2021/P/B	South	11 Melva Court, Frankston 3199	Extension of Time - To use the land for community care accommodation and to construct a building or carry out works for a use in Section 2 in the General Residential Zone (GRZ)	Extension of Time Approved	8/08/2023

415/2022/P/C	South	43 Culcairn Drive, Frankston South 3199	Secondary Consent - To construct six (6) double storey dwellings on a lot in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 9 (DDO9). To construct buildings and works within the tree protection zone of substantial tree(s) in a Significant Landscape Overlay Schedule 4 (SLO4).	Secondary Consent Approved	14/08/2023
660/2008/P/B	South	8 Robinsons Road, Frankston South 3199	Section 72 - To construct buildings and works for an extension to the existing residential aged care facility (The Lodge) with associated car parking in accordance with the endorsed plans.	Permit Approved	16/08/2023
685/2022/P/B	South	13 Casuarina Drive, Frankston South 3199	Section 72 – To subdivide the land into two (2) lots in a General Residential Zone (GRZ), Bushfire Management Overlay (BMO) and Design and Development Overlay – Schedule 9 (DDO9).	Permit Approved	16/08/2023
211/2020/P/B	South	117 Humphries Road, Frankston South 3199	Section 72 – To construct, use and illuminate a private tennis court within the Tree Protection Zone of substantial trees and to remove two (2) substantial trees and sections of Cypress hedge in a Significant Landscape Overlay Schedule 3 (SLO3) Retrospective Amendments: - Relocation of two (2) tennis court light poles; and - Re-alignment of rear tennis court fencing.	Permit Approved	17/08/2023
533/2017/P/E	South	159 Kars Street, Frankston South 3199	Section 72 – To construct a front fence (retrospective) and to construct buildings and works in association with extensions to an existing dwelling To amend the permit by: - Amending the first floor extension	Permit Approved	25/08/2023

60/2000/P/A	South	10 McMahons Road, Frankston 3199	Section 72 – To develop and use the land for Trade supplies (Bunnings Warehouse), to create access to main road, display advertising sign, car parking and associated landscaping in accordance with endorsed plans.	Permit Approved	25/08/2023
30/2021/P/C	South	667 Nepean Highway, Frankston South 3199	Secondary Consent – To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ), to alter access to a Road Zone 1 (RDZ1) and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Secondary Consent Approved	29/08/2023
South Ward - 12					
Total - 30					

Progress Report – Subdivision Application Received				
For The Application Date: 1/08/2023 To 31/08/2023				
Application No	Ward	Property Address	Application Description	Date
82/2023/S	North-East	4 Melaleuca Crescent, Langwarrin 3910	Two (2) lot subdivision in a General Residential Zone (GRZ)	23/08/2023
85/2023/S	North-East	12 Quarrion Drive, Carrum Downs 3201	To subdivide the land into two (2) lots, with each lot to contain one(1) dwelling in a Residential Zone Area (R1Z - Schedule R1Z)	24/08/2023
88/2023/S	North-East	37 Elm Grove, Langwarrin 3910	Two (2) lot subdivision	29/08/2023
80/2023/S	North-West	10 Wave Street, Frankston 3199	Two (2) lot subdivision in a General Residential Zone (GRZ)	8/08/2023
81/2023/S	North-West	21 Armstrongs Road, Seaford 3198	Subdivide land into 2 lots in accordance with the approved development permit. Gas services will be connected to each lot.	14/08/2023
89/2023/S	North-West	9 Pascal Road, Seaford 3198	Twenty-six (26) lot subdivision in an Industrial 1 Zone (IN1Z)	30/08/2023
91/2023/S	North-West	9 Pascal Road, Seaford 3198	To subdivide the land into twenty six (26) lots in an Industrial Zone (I1Z) Subdivision generally in accordance with the accompanying plan.	31/08/2023
92/2023/S	North-West	179 Nepean Highway, Seaford 3198	To subdivide the land into Four (4) lots in a General Residential Zone (GRZ)	31/08/2023
77/2023/S	South	42 Frome Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) Gas has been connected to this development.	2/08/2023
78/2023/S	South	4 Merinda Court, Frankston 3199	To vary the wording of the covenant in accordance with the attached plan.	7/08/2023
79/2023/S	South	24 Victoria Parade, Frankston 3199	Two (2) lot subdivision in a General Residential Zone (GRZ)	8/08/2023
84/2023/S	South	400 Robinsons Road, Langwarrin South 3911	Seven (7) lot subdivision in a Low Density Residential Zone (LDRZ), Bushfire Management Overlay (BMO) and Design and Development Overlay Schedule 4 (DDO4)	23/08/2023

86/2023/S	South	40 McMahons Road, Frankston 3199	Removal of two easements in accordance with attached plans. E-1 and E-2 on PC364201W.	24/08/2023
87/2023/S	South	27 Franciscan Avenue, Frankston 3199	To construct two (2) lot subdivision of existing front dwelling (to be retained) and new double storey dwelling at rear (to be constructed) on a lot in a General Residential Zone (GRZ)	28/08/2023
90/2023/S	South	150 Beach Street, Frankston 3199	Removal of drainage and sewerage easements	30/08/2023
Total - 15				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/08/2023 To 31/08/2023					
Application No	Ward	Property Address	Application Description	Status	Date
145/2019/S	North-East	620 Frankston-Dandenong Road, Carrum Downs 3201	To subdivide the land into two lots and road widening	Application Withdrawn (M)	7/08/2023
174/2021/S	North-East	67 Moorhen Crescent, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	SOC Issued (M)	10/08/2023
27/2022/S	North-East	59 Edward Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certified	4/08/2023
36/2022/S	North-East	81 Luscombe Avenue, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	SOC Issued (M)	22/08/2023
69/2022/S	North-East	4 Barnett Avenue, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	SOC Issued (M)	23/08/2023
42/2023/S	North-East	21 Colemans Road, Carrum Downs 3201	Re-align the Common Boundary along median of existing wall Small shift from existing Title Removal of easement E-5 on PS544071R	SOC Issued (M)	22/08/2023
64/2023/S	North-East	36 Apple Berry Avenue, Langwarrin 3910	Fifteen (15) lot subdivision in a General Residential Zone (GRZ)	Application Withdrawn (M)	4/08/2023
159/2016/S	North-West	16 Mereweather Avenue, Frankston 3199	Six (6) lot subdivision	SOC Issued (M)	3/08/2023
75/2022/S	North-West	5 Tallowood Street, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certification and SOC Issued	9/08/2023

124/2022/S	North-West	68 Orwil Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certification and SOC Issued	25/08/2023
31/2023/S	North-West	21 Brunel Road, Seaford 3198	Three (3) lot subdivision.	Certified	23/08/2023
46/2023/S	North-West	66 Kirkwood Avenue, Seaford 3198	Two (2) lot subdivision in a General Residential Zone (GRZ)	SOC Issued (M)	16/08/2023
61/2023/S	North-West	5 Wells Road, Seaford 3198	To consolidate four (4) lots within an Industrial 1 Zone (IN1Z)	Certification and SOC Issued	4/08/2023
68/2022/S	South	122 Overport Road, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certified	18/08/2023
95/2022/S	South	13 Casuarina Drive, Frankston South 3199	Two (2) Lot Subdivision.	SOC Issued (M)	22/08/2023
131/2022/S	South	73 Coogee Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Recertified	16/08/2023
44/2023/S	South	37 Frome Avenue, Frankston 3199	Two (2) lot subdivision in a General Residential Zone (GRZ)	Certified	18/08/2023
48/2023/S	South	13 Murawa Street, Frankston 3199	Two (2) lot subdivision in a General Residential Zone (GRZ)	SOC Issued (M)	15/08/2023
Total - 18					

Town Planning Applications – Direction To Advertise Issued August 2023				
Application No	Ward	Property Address	Application Description	Application Date
151/2017/P/B	North-East	105 Taylors Road, Skye 3977	<p>Section 72 - In accordance with the endorsed plans: Use and development of land for a place of worship, buildings and works to an existing dwelling and removal of native vegetation.</p> <p>Section 72 Amendment includes: Amendments to permit condition in relation to FFL in condition 1h Amendments to plans including (but not limited to):</p> <ul style="list-style-type: none"> -increase in temple building size (13 m by 27 m to 14.75m by 30 m) -increase in height of Temple building 9.17 m to 10.64 m) - re-siting of temple building further east away from drain - amendment to alterations to existing dwelling - amendment to colour palette of development - additional vegetation removal 	12/08/2022
285/2023/P	North-East	14 Partridge Crescent, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	21/04/2023

690/2022/P/A	North-East	66 Anthony Street, Langwarrin 3910	<p>Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot within a General Residential Zone (GRZ) and to construct buildings and works in a Bushfire Management Overlay (BMO).</p> <p>The amendment application proposes:</p> <ul style="list-style-type: none"> - The finished floor level of the dwelling increased from 50.30m AHD to 50.70m AHD. - The finished floor levels of the garage decreased from 50.21m AHD to 50.1m AHD. - The proposed free-standing trellis above the existing 1900mm high Colorbond fence west of the garage of Unit 2 nominated as 700mm. - The deletion of condition 5b. 	26/06/2023
538/2023/P	North-East	195 Gamble Road, Skye 3977	To construct an outbuilding (horse stables) in a Green Wedge Zone (GWZ)	18/07/2023
529/2022/P	North-West	78-83 Nepean Highway, Seaford 3198	Amended Application: To construct forty-three (43) double and triple storey dwellings and subdivide the land into forty-three (43) lots in stages in a General Residential Zone (GRZ), Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO), to remove native vegetation under Clause 52.17 Native Vegetation and to create access and subdivide land adjacent to a road in a Transport 2 Zone.	2/08/2022
100/2023/P	North-West	2 Arthur Street, Seaford 3198	To convert an existing double storey habitable outbuilding to the rear of the existing dwelling into a second dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	10/02/2023
192/2023/P	North-West	29 Radiata Street, Frankston North 3200	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	20/03/2023
327/2023/P	North-West	26 Mitchell Street, Seaford 3198	To construct two (2) double storey dwellings and subdivide the land into two (2) lots in a General Residential Zone (GRZ)	3/05/2023

890/2022/P	South	112 Kars Street, Frankston South 3199	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), to construct a building and subdivide land in a Design and Development Overlay (DDO9), and to remove protected vegetation and construct a building within the Tree Protection Zone of a protected tree in a Significant Landscape Overlay (SLO4)	3/11/2022
773/2022/P	South	35-41 Hastings Road, Frankston 3199 2 Burns Street, Frankston 3199	- Use of land for an office in a Mixed Use Zone (MUZ). - Construct buildings and works for a five storey mixed use building comprised of office (section 2 use) and dwellings in a Mixed Use Zone (MUZ). - Construct buildings and works in a Design and Development Overlay	3/11/2022
39/2023/P	South	569-571 Nepean Highway, Frankston 3199	To construct a three (3) storey dwelling on 569 Nepean Highway within a Design and Development Overlay (DDO6) and an Erosion Management Overlay Schedule 3 (EMO3) and to construct buildings and works for a driveway on 571 Nepean Highway, Frankston 3199.	24/01/2023
174/2023/P	South	585 Baxter-Tooradin Road, Langwarrin South 3911	To use and construct one (1) single dwelling on a lot in a Rural Conservation Zone Schedule 1 (RCZ1) To construct one (1) single dwelling in a Bushfire Management Overlay (BMO)	7/03/2023
170/2023/P	South	26 Chetwyn Court, Frankston South 3199	To construct a habitable outbuilding in a Design and Development Overlay Schedule 1 (DDO1) and construct a building within the Tree Protection Zone of a substantial tree in the Significant Landscape Overlay (SLO3).	8/03/2023
184/2023/P	South	32 Lardner Road, Frankston 3199	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ) and Special Building Overlay and to construct buildings and works in a Design and Development Overlay No. 11 and Specific Control Overlay No.3	14/03/2023
203/2023/P	South	140 Cranbourne-Frankston Road, Langwarrin 3910	To construct an extension to an existing dwelling in a Heritage Overlay (HO) and Environment Significant Overlay Schedule 4	22/03/2023

394/2007/P/F	South	6 Leisureland Drive, Langwarrin 3910	<p>Section 72 - Alterations and additions to an existing building and use of the building as a place of worship and community centre (place of assembly), and includes a caretakers house, associated car parking and works in accordance with the submitted plans and supporting information.</p> <p>Amendments to the Planning Permit proposed include:</p> <p>Condition 4 of the Planning Permit altered by extending the permitted hours of operation.</p> <p style="text-align: center;">From</p> <p style="text-align: center;">8.00 a.m. to 8.00 p.m. Monday to Sunday</p> <p style="text-align: center;">To</p> <p style="text-align: center;">5.00 a.m. to 9.30 p.m. Monday to Sunday</p> <p>Buildings and works proposed include:</p> <ul style="list-style-type: none"> - Installation of time operated boom gates within the existing carpark and vehicle areas to limit access. - Inclusion of a lift to the existing prayer building (Main Hall) from the existing carpark. 	24/04/2023
287/2023/P	South	15 Leisureland Drive, Langwarrin 3910	<p>To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4), to carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1).</p>	26/04/2023

299/2023/P	South	400 Robinsons Road, Langwarrin South 3911	To subdivide the land into seven (7) lots in a Low Density Residential Zone (LDRZ), Bushfire Management Overlay (BMO) and Design and Development Overlay Schedule 4 (DDO4). To undertake earthworks to fill in two dams in a Design and Development Overlay Schedule 4 (DDO4). To remove substantial trees and native vegetation in a Significant Landscape Overlay Schedule 1 (SLO1). To remove Native Vegetation under Clause 52.17 of the Frankston Planning Scheme	26/04/2023
238/2005/P/B	South	27 Wells Street, Frankston 3199	Section 72 - Extension of hours for Liquor License To amend the permit by: - To use the site as a Bar - To construct buildings and works - To amend the red line plan where liquor is sold and consumed - The addition of business identification signage and internally illuminated signage - To reduce car parking requirements - To vary, reduce or waive bicycle requirements	1/05/2023
303/2023/P	South	84 Sycamore Road, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design Development Overlay Schedule 9 (DDO9)	1/05/2023
374/2023/P	South	4 Lutana Court, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	16/05/2023
378/2023/P	South	42 Brighton Street, Frankston South 3199	To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), buildings and works in a Design and Development Overlay - Schedule 9 (DDO9)	16/05/2023
383/2023/P	South	23 Gulls Way, Frankston South 3199	Buildings and works to construct a Dependent Persons Unit (DPU) in a Design and Development Overlay - Schedule 2 (DDO2)	17/05/2023

48/1996/P/A	South	86 Cranbourne Road, Frankston 3199	<p>Section 72 Amendment - Petrol Station, Convenience Store, Take Away Food Premises/Restaurant, Non-mechanical Car Wash, Carparking, Landscaping and Advertising Signs in accordance with the endorsed plans.</p> <p>Amendment: - Proposed food van and associated works - Amend operating hours</p>	23/05/2023
426/2023/P	South	12 Bondi Avenue, Frankston 3199	<p>To vary the restrictive covenant affecting the subject site contained in Instrument of Transfer 1406511.</p> <p>The variation: By deleting the words: "...or allow to be erected more than one private dwelling on the said lot hereby transferred AND..." and replacing with the words: "...or allow to be erected more than two private dwellings on the said lot hereby transferred AND..."</p>	24/05/2023

60/2000/P/A	South	10 McMahons Road, Frankston 3199	<p>Section 72 - To develop and use the land for Trade supplies (Bunnings Warehouse), to create access to main road, display advertising sign, car parking and associated landscaping in accordance with endorsed plans.</p> <p>Amendment to Planning Permit proposed includes: Condition 12 altered by extending the permitted operating hours to facilitate loading bay operations (stock deliveries to and from the site). From 7:00 a.m to 9:00 p.m seven days a week. To 6.00 a.m. to 10.00 p.m. Monday to Friday and 6.00 a.m. to 9.00 p.m. Saturday and Sunday.</p>	31/05/2023
533/2017/P/E	South	159 Kars Street, Frankston South 3199	Section 72 - To construct a front fence (retrospective) and to construct buildings and works in association with extensions to an existing dwelling	13/06/2023
874/2022/P/A	South	8/145 Frankston-Flinders Road, Frankston 3199	Section 72 - To construct buildings and works in a Commercial 1 Zone (C1Z)	15/06/2023
481/2023/P	South	1/144, 2/144 & 3/144 Cranbourne-Frankston Road, Langwarrin 3910 1/2 & 2/2 John Street, Langwarrin 3910	To construct one (1) single dwelling per lot (total five (5) dwellings) and remove two (2) trees in a Heritage Overlay (HO34)	21/06/2023

240/2021/P/D	South	15 The Ridge, Frankston South 3199	<p>Section 72 - To construct two (2) dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 6 (DDO6) and to remove vegetation and undertake buildings and works within the Tree Protection Zone of a Significant Tree in a Significant Landscape Overlay Schedule 6 (SLO6)</p> <p>Amendment to screening of balcony to dwelling 1 by addition of screen above existing fence height.</p>	12/07/2023
48/1996/P/A	South	80-90 Cranbourne Road, Frankston 3199	<p>Section 72 Amendment - Petrol Station, Convenience Store, Take Away Food Premises/Restaurant, Non-mechanical Car Wash, Carparking, Landscaping and Advertising Signs in accordance with the endorsed plans.</p> <p>Amendment: - Proposed food van and associated works - Amend operating hours</p>	23/05/2023
Total - 31				

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals August 2023									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P873/2023	43/2021/P	6 Davey Street, Frankston	Demolition of heritage buildings, construction of a building with two towers of twenty-two (22) and thirty (30) storeys (plus three basement levels), use of the land for accommodation (residential hotel with 200 rooms and 4 serviced apartments and 116 apartments), a reduction in car parking requirements at clause 52.06, display internally illuminated business identification signage and panel signage and alter access to a road within a Road Zone, Category 1.	17/07/2023	Refused	Owner	5-13/2/2024	Withdrawn	11/08/2023
P121/2023	656/2022/P	38 McComb Boulevard, Frankston South	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct a front fence and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4) and to construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9)	27/01/2023	NOD	Objector	26/10/2023	Varied	11/08/2023
P1635/2022	329/2021/P	9 Bayview Road Frankston	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	6/12/2022	NOD	Objector	25/10/2023		

P1750/2022	765/2021/P	446-450 Nepean Hwy Frankston	Construction of a multi-storey mixed use development in a Commercial 1 Zone, Use of the land for Dwellings and Restricted Recreation Facility (Gym and Wellness Centre), alteration of access to a road within a Transport Zone 2, a reduction in carparking requirements at Clause 52.06 and the sale and consumption of liquor.	21/12/2022	NOD	Objector	19, 20, 21, 22 & 23 June 2023		
P109/2023	773/2021/P	475 Baxter-Tooradin Road, Langwarrin South	To use the land for a poultry farm (production of free-range eggs) and building and works in a Rural Conservation Zone Schedule 1 (RCZ1).	25/01/2023	Review of Conditions	Applicant	17/07/2023		
P125/2023	548/2022/P	438-444 Nepean Highway, Frankston	Construction of a sixteen (16) storey building in a Commercial 1 Zone (B1Z), use of land for Dwellings, creation/alteration to access to a road in a Transport Zone 2 and reduction in car parking requirements under Clause 52.06 of the Frankston Planning Scheme	30/01/2023	Failure to Determine	Applicant	5, 6 & 7/07/2023		
P513/2023	19/2022/P	29 Moorhen Crescent, Carrum Downs	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Bushfire Management Overlay Schedule 1 (BMO1).	26/04/2023	Refusal	Applicant	11/09/2023		
P539/2023	389/2022/P	3 Coogee Avenue, Frankston	To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	8/05/2023	Notice of Decision	Objector	13-14/12/2023		
P614/2023	110/2014/P/F	370 Ballarto Road, Skye	Extension of Time - To construct sixteen (16) double storey dwellings in association with the retention of the existing double storey dwelling (seventeen (17) dwellings).	15/05/2023	Refusal to Extension of Time	Applicant	22/08/2023		

P637/2023	298/2020/P	565 Cranbourne-Frankston Road, Langwarrin	<p>Use the land for landscape gardening supplies and crop raising (section 2 uses) and for buildings and works associated with a section 2 use within a Rural Conservation Zone;</p> <p>Building within 100m of a Transport Zone 2 and land in a Public Acquisition Overlay under the Rural Conservation Zone;</p> <p>Buildings and works within the Tree Protection Zone of a substantial tree and within 5m of native vegetation under the Significant Landscape Overlay Schedule 1; and</p> <p>To create or alter access to a road in Transport Zone 2; and to land in a Public Acquisition Overlay where the transport manager is the acquiring authority for road purposes; under Clause 52.29.</p>	30/05/2023	Refusal	Applicant	29-31/1/2024		
P694/2023	721/2022/P	490 Robinsons Road, Langwarrin South	<p>To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and a Bushfire Management Overlay Schedule 1 (BMO1) and buildings and works in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)</p>	7/06/2023	Approved	Owner	1/02/2024		

P708/2023	657/2021/P	300 Frankston-Dandenong Road, Seaford	To subdivide the land into seventeen (17) lots in stages, to use and develop the land for warehouse, store (self-storage facility), four (4) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation	19/06/2023	Approved	Applicant	14/11/2023		
P891/2023	731/2022/P	152 Gould Street, Frankston	To construct a three storey dwelling with a height more than 7 metres in a Design and Development Overlay Schedule 6 (DDO6)	24/07/2023	Refused	Owner	12/10/2023		

Progress Report – VCAT Determination – Policy Implications August 2023			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P121/2023	656/2022/P	38 McComb Boulevard, Frankston South	<p>The applicant sought approval to construct two double storey dwellings on the land. Notice was provided and objections received. Council issued a Notice of Decision to Grant a Planning permit subject to conditions. This did not satisfy an objecting party, who sought review of Council’s decision at the Victorian Civil and Administrative Tribunal (VCAT).</p> <p>A compulsory conference was scheduled by the VCAT and the parties agreed that a permit should issue with relatively minor changes to the setbacks and positioning of the dwellings on the land.</p>

Executive Summary

12.1 Governance Matters Report for 23 October 2023

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:

Level 2:

6. Progressive and Engaged City

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To seek endorsement from Council on the recent Governance matters including current status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status

1. Receives the Council Resolution Status update, including:
 - a. Notice of Motion Cost Summary and Notice of Motion Report for 23 October 2023;
 - b. Notes there are no open Urgent Business actions;
 - c. Notes there are two Notice of Motion actions reported as complete:
 - 2023/NOM5 - Commitment to consultation on level-crossing removal works;
 - 2023/NOM7 - Prayer at Council Meetings
 - d. Notes since the Council Meeting, held on 2 October 2023, 6 resolution actions have been completed, as listed in the body of the report;
 - e. Approves a minor correction in the minutes of the Council Meeting held on 2 October 2023, Item 14.1 2023/NOM6 – Accountability Transparency Reform (ATR) III, to amend the date of Council meeting in item 6 c) from 11 November 2023 to 20 November 2023;
 - f. Resolves the Minutes be amended to correct the date of Council meeting from 11 November 2023 to 20 November 2023;

Councillor Briefings

2. Receives record of Councillor Briefing meetings held since the date of last Council Meeting held on 2 October 2023 as listed in the body of the report;

Audit and Risk Committee Minutes

3. Receives the unconfirmed minutes of the Audit & Risk Committee meeting held on 15 September 2023; and
4. Resolves Attachment D to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, s.3(1)(h)).

12.1 Governance Matters Report for 23 October 2023**Executive Summary****Key Points / Issues****Background**

- In accordance with the Local Government Act 2020, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update;
- Council Briefings Record; and
- Audit and Risk Committee Minutes.

Council Resolution Status Update

- At its meeting on 19 December 2016, Council resolved that:
"That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council's resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017)."
- Additionally, at its meeting on 22 July 2019, Council resolved that:
*"4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor
b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)"*
- In line with the above resolutions, the following reports are attached for 23 October 2023:
 - Notice of Motion Cost Summary (**Attachment A**)
 - Notice of Motion Report (**Attachment B**)
- There two Notice of Motion actions that are reported as complete:
 - 2023/NOM5 - Commitment to consultation on level-crossing removal works;
 - 2023/NOM7 - Prayer at Council Meetings
- There are currently no Urgent Business actions open, as such, this report has not been included.

12.1 Governance Matters Report for 23 October 2023

Executive Summary

- Since the last Council Meeting 2023/CM014 on 2 October 2023, the following six resolution actions have been reported as ‘complete’. A detailed report has been provided at **Attachment C**.
 - Proposed renaming a section of RF Miles Reserve
 - 2023/NOM3 - Hall of Fame Revival
 - Frankston Skate Park Management
 - Statutory Planning Progress Report - June 2023
 - Governance Matters Report for 11 September 2023
 - Statutory Planning Progress Report for July 2023
- The Council Meeting Minutes for 2 October 2023, Item 14.1 – 2023/NOM6 – Accountability Transparency Reform (ATR) III, line item 6 c), the resolution calls for a report to be presented back to Council on the 11 November 2023. The Minutes are required to be amended to reflect the correct date of the Council Meeting as scheduled on 20 November 2023.

Councillor Briefings Record

- At its meeting on 11 September 2023, Council resolved that:
 - “4. *Resolves to provide with effect from the October Council Meeting, the record of Councillor briefings containing the following details through the Governance Matters Report:*
 - *List of the topics discussed at councillors briefings held since the date of last council meeting;*
 - *Records of the Councillors attendance at that briefing; and*
 - *Conflict of Interest disclosures, if any.”*
- The briefings listed below have occurred since the 2 October 2023 Council Meeting:

Date	Items Discussed	Councillors in Attendance	Conflict of Interest Disclosures
4 October	<ul style="list-style-type: none"> • MPAC/Hot Topics (including Councillor project of Interest) • Major Development updates 	Mayor, Cr Nathan Conroy Deputy Mayor, Cr Liam Hughes Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Suzette Tayler	Nil
9 October	<ul style="list-style-type: none"> • Development Contribution Plan (DCP) Update • Nepean Bvd Vision and Concept - Draft Plan prior to community engagement (title to be checked) • Budget 2024/25 Cycle Update (incl differential rates) • Arts Trail update 	Mayor, Cr Nathan Conroy Deputy Mayor, Cr Liam Hughes Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Suzette Tayler	Nil

12.1 Governance Matters Report for 23 October 2023**Executive Summary**

16 October	<ul style="list-style-type: none"> • Agenda Review • Good Governance Fundamentals 	Mayor, Cr Nathan Conroy Deputy Mayor, Cr Liam Hughes Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Suzette Tayler	Nil
18 October	<ul style="list-style-type: none"> • Update by Signature Hospitality Group for Frankston Yacht Club • Frankston Business Collective Annual Update • Circular Economy Strategic Alignment - Councillor Workshop • Councillor discussion on Basketball / Gymnastics 	Mayor, Cr Nathan Conroy Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Brad Hill Cr Suzette Tayler	Nil

Audit and Risk Committee Minutes

Key points and issues from the 15 September 2023 Audit & Risk Committee (**Attachment D - Confidential**) are as follows:

- The Committee was welcomed by Ms Lisa Tripodi, Chairperson.
- The Draft 2022-2023 Financial Report from Peninsula Leisure Pty Ltd were provided to the Committee.
- The Draft 2022-2023 Consolidated Financial Report and Performance Statement including governance of subsidiaries was provided to the Committee for endorsement.
- The Committee noted the closing report, management letter, representation letter, management and governance checklist.
- The Committee noted their appreciation and congratulated all staff in the preparation of the annual financial report and performance statement.
- The committee noted their appreciation to the external auditors, Crowe Australasia.

Financial Impact

There are no financial implications with this report.

Consultation**1. External Stakeholders**

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

12.1 Governance Matters Report for 23 October 2023**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil

Policy Impacts

Nil.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

Conclusion

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

ATTACHMENTS

Attachment A:[↓](#) Notice of Motion Report - Cost Summary

Attachment B:[↓](#) Notice of Motion Update Report

Attachment C:[↓](#) Closed Actions Report

Attachment D: Unconfirmed Audit & Risk Committee Meeting Minutes - 15 September 2023 - **CONFIDENTIAL**

Notice of Motion Report - 2023 - CM15 - for the 23 October Council Meeting (A4999232).XLSX

**Notice of Motions Estimated Costs
 By Councillor
 2020 - 2024 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr David Asker	0	\$0	\$0	\$0	1
Cr Sue Baker	2	\$500	\$0	\$0	3
Cr Kris Bolam	10	\$10,000	\$0	\$0	1
Cr Nathan Conroy	0	\$0	\$0	\$0	0
Cr Claire Harvey	6	\$7,155	\$0	\$0	2
Cr Brad Hill	4	\$0	\$0	\$0	2
Cr Liam Hughes	2	\$800	\$0	\$0	1
Cr Steven Hughes	3	\$0	\$0	\$0	0
Cr Suzetter Tayler	1	\$0	\$0	\$0	1
TOTAL	29	\$ 18,455	\$ -	\$ -	11

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Notice of Motion Report - 2023 - CM15 - for the 23 October Council Meeting (A4999232).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
11-Jul-22	14.1	2022/NOM8 - Outreach Support Service Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Hill That Council:</p> <ol style="list-style-type: none"> Acknowledges the work currently being undertaken by organisation/s to provide an outreach service to rough sleepers, whereby contact with the rough sleeper is made within 24 hours of a referral where possible and, Requires a report to be provided at the September 2022 Council Meeting exploring a formalised service agreement with a suitably qualified localised outreach provider to undertake referral advocacy, throughout the municipality, to assist those without a permanent place of abode. <p>The service guarantee is to focus on a prescribed minimum response time (i.e. twenty-four hours) upon the outreach provider being notified of new clients/rough sleepers by the Frankston City Council. Following the initial interaction with new clients/rough sleepers, the service provider is to:</p> <ol style="list-style-type: none"> Make clients aware of local and regional support agencies insofar uplift and direct support; Collaborate with local and regional support services on behalf of clients and their needs; and Conduct ongoing wellbeing audits of clients/rough sleepers, as commissioned by the Frankston City Council. <p>Carried Unanimously</p>	Tammy Beauchamp	18 Aug 2023 1. Work of outreach services currently engaged acknowledged – complete. 2. Officers completed a report responding to NOM for September 2022 Council Meeting, but this report required amendments and was postponed to the October Council Meeting with advice that officers explore further social research. This report has been further postponed to September 2023 to enable officers to engage and work with a consultant to assist with the social research	
10-Jul-23	14.1	2023/NOM4 - Nat's Track Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Tayler That Council:</p> <ol style="list-style-type: none"> Commemorates the 30th Anniversary of when the late Frankston residents, Natalie Russell, Elizabeth Stevens and Deborah Fream were tragically taken from their families, friends and schoolmates in June and July 1993; Sends letters of appreciation under the Mayor's signature to the external members of the Nat's Track Working Party who coordinated the 2022 beautification works at this important local track that was dedicated to Natalie's memory: <ul style="list-style-type: none"> Thomas Cain (Assistant Principal - Monterey Secondary College) Susan Bollard (VCAL Teacher - Monterey Secondary College) Amir Gabriel (Maintenance - Monterey Secondary College) Brendan Day (Course Superintendent - Peninsula Kingswood Country Golf Club) Craig Judkins (Deputy Principal Wellbeing - John Paul College) Simon Page (Superintendent – Long Island, The National Golf Club) Notes the \$300,000 contributed by Council and the \$65,000 contributed by State Government through the support of MP Paul Edbrooke towards the Nat's Track beautification; and Notes Council's standing commitment to continue the maintenance and upkeep of Nat's Track in memory of Natalie Russell. <p>Carried Unanimously</p>	Angela Hughes	21 Aug 2023 1. Noted 2. Letters are being prepared 3. Noted 4. Noted	
11-Sep-23	14.1	2023/NOM5 - Commitment to consultation on level-crossing removal works Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Hill That Council formally writes to both the Victorian Government and Level Crossing Removal Project (LXRP), seeking a commitment to consult with both Frankston City Council and the local Seaford community regarding proposed level-crossing removal works due to occur at both Armstrongs Road and Station Street, Seaford. Council is to note the following in its correspondence given the current project scope uncertainty:</p> <ul style="list-style-type: none"> The sensitivities of any built-form development at both sites, noting past concerns relating to the Kananook Stabling Yard; The timetable for construction / delivery, and what replacement services (if any) will be required; The sensitivities of any vegetation removal at both sites, noting the loss of vegetation and tree canopy which occurred with the Seaford Road level-crossing removal project; The inclusion of high-quality public art at the Station Street site as has occurred at other prominent railway station / level-crossing removal projects along the Frankston line. The letter is to note the success of the Frankston City Council Arts Advisory Committee in the selection and placement of high-quality art throughout the municipality - such as the 'Beacon' on Nepean Highway / Eel Race Road - and request that this Committee be consulted on any potential public art options; The realignment of the existing shared user path to alleviate current concerns with its operation as it passes the Seaford RSL and Seaford War Memorial, address safety concerns as it crosses Station Street; The future of the Seaford RSL facility adjacent to the Seaford Railway Station and the Seaford Scouts facility located in the Seaford Railway Station car park (refurbishment, re-location etc.); The future of the Seaford Substation facility adjacent to the Seaford Railway Station (repurpose, beautify and refurbish or removal); and Aligned with improvements to amenities nearby other level-crossing removal sites throughout Victoria, whether there is scope for much-needed improvements to the Seaford War Memorial site that borders the proposed level-crossing removal site at Station Street and the Nepean Highway / Armstrongs Road public toilet which is within proximity to the level-crossing removal works at Armstrongs Road. <p>Council is to conclude this correspondence by acknowledging the need for level-crossing solutions at both sites and affirms its preparedness to working with the State Government and LXRA on positive outcomes for the Seaford community that encapsulate the aforementioned observations. Carried Unanimously</p>	Fiona McQueen	27 Sep 2023 Complete. Letter signed and sent on 22 September 2023 as per NOM. Director recommends closure of this completed action.	
2-Oct-23	14.1	2023/NOM6 - Accountability Transparency Reform (ATR) III Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Asker That Council: Transparency Hub</p> <ol style="list-style-type: none"> Notes the progress on Council's website redevelopment to improve public transparency and access to information, which notably features its Transparency Hub that offers streamlined access to selected Council data, stories, reports, and curated information and allows the community to explore and visualise data, providing an overview of Frankston City Council's decision-making and activities; Notes that: <ol style="list-style-type: none"> The Transparency Hub already includes valuable resources such as External grants received and applied and reduction in Closed Council items, which to note are also reported in the CEO's quarterly report (public version attachment); Council's redeveloped website already publishes its Contractor Code of Conduct with access to information about tenders; Refinements are occurring relative to the existing CEO's Public Report, with aspects within this report to be transferred to the Transparency Hub, where agreed upon by Council; Receives a briefing and is engaged on planned future stages for further development of the Transparency Hub in anticipation of a report to Council by no later than December 2023 Council meeting. Notes the following is to occur, no later than December 2023: <ol style="list-style-type: none"> The streamlining of Council's website to improve the community's ease of access to the Transparency Hub (via direct hyperlinks or related measures); The following components are added to the Transparency Hub in the spirit of good governance, transparency and accountability: <ol style="list-style-type: none"> Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements; Council's developer contribution register; A register of any contracts (including consultancies) awarded both above and within financial delegation, along with contract exemption and additional delegations afforded to the CEO; A register of any external submissions formally endorsed and submitted by the Council; A summary of broader Freedom of Information (FOI) outcomes achieved, which is currently reported annually to Council, subject to any privacy, confidentiality and legislative requirements; A register of petitions received taking into account any privacy, confidentiality and related requirements; Council's legal expenses summary taking into account any privacy, confidentiality and related requirements; Council's interstate travel register, for Councillors; Councillors Conduct matters summary, bringing it out of the CEO's quarterly report (confidential attachment) but taking into account any confidential or legislative requirements; 	Brianna Alcock / Fiona McQueen / Tammy Ryan / William Costello		

Item 12.1 Attachment B: Notice of Motion Update Report

Notice of Motion Report - 2023 - CM15 - for the 23 October Council Meeting (A4999232).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
2-Oct-23	14.2	2023/NOM7 - Prayer at Council Meetings Cr Baker	<p>MOTION LOST Council Decision</p> <p>Moved: Councillor Baker Seconded: Councillor Bolam That Council seeks a report back to Council by February 2024 on the appropriateness of a single faith prayer being made in the opening statements of Council Meetings, which:</p> <ul style="list-style-type: none"> • Explores the current purpose of the prayer and how it reflects the inclusiveness and diversity of our community; • Considers any broader matters that Council may need to take into account, including a review of the practice across other councils in Victoria; • Provides for consultation to be undertaken with the CALD Network or other key groups in the lead up to the report back to Council; and • Further considers options for broader discussion and engagement with the community. <p>Lost</p>		As this motion was lost, it is requesting closure	

Action Sheets Report		CLOSED / COMPLETED ACTIONS				Date From:	Date To:
						Printed: Thursday, 12 October 2023 8:59:09 AM	
MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED	
		<ol style="list-style-type: none"> Notes that, after a service review, it was identified there was an opportunity to achieve greater value in the management of Frankston Skate Park by leveraging the services provided by Peninsula Leisure Pty Ltd; Notes Peninsula Leisure Pty Ltd is a company wholly owned by Council and charged with the management of Peninsula Aquatic Recreation Centre (PARC), which is adjacent to the Frankston Skate Park; Enters into a licence agreement with Peninsula Leisure Pty Ltd for the management of Frankston Skate Park, for a period of five (5) years, with an estimated total value of \$1,076,185 ex GST; Authorises the Chief Executive Officer to execute and sign the agreement; and Resolves all attachments to this report be retained confidential indefinitely on the grounds they contain private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the <i>Local Government Act 2020 s3(1)(g)</i>. 			<p>1. Completed - For Noting only. , 2. Completed - For Noting only. , 3. In Progress - Draft Licence agreed has been prepared and is being reviewed by officers. , 4. Hold - awaiting completion of point 3. , 5. Completed.</p> <p>06 Oct 2023 3:40pm Wood, Glenys</p> <p>1. Completed - For Noting only. , 2. Completed - For Noting only. , 3. In Progress - Draft Licence finalised and forwarded for execution by PARC. , 4. Hold - awaiting completion of point 3. , 5. Completed.</p> <p>09 Oct 2023 9:41am Watts, Danielle</p> <p>1. Completed - For Noting only. , 2. Completed - For Noting only. , 3. Completed - Licence executed and Peninsula Leisure commenced operations on 1 October 2023. , 4. Completed - Licence executed and Peninsula Leisure commenced operations on 1 October 2023. , 5. Completed. , Please mark as complete.</p> <p>11 Oct 2023 11:13am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Watts, Danielle (action officer) on 11 October 2023 at 11:13:40 AM - Director CCS agreed to close this action.</p>		
Carried							
21/08/2023	11.1	Statutory Planning Progress Report - June 2023	Council Decision	Communities	Clements, Sam	27 Sep 2023 8:48am Clements, Sam - Completion	27/09/2023
		<p>Moved: Councillor Bolam Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Receives the Statutory Planning Progress Report for the month of June 2023; Notes in the month of June, 84% of applications determined were within the statutory timeframe, above the target of 70%; Notes in the 2022-2023 Financial Year overall, 70% of applications were decided within the statutory timeframe. Over the course of the financial year, the outstanding volume of applications has been reduced from 359 in July 2022 to 251 in June 2023, which has been achieved through progressive efforts to fill staff vacancies and the assistance of additional resourcing; Notes the work of the Major Development Coordinator and other Council officers in improving the efficiency by which major planning applications in the Frankston City Centre and other locations in the municipality are considered; and Resolves that Attachment B (Major Development Updates) remain confidential indefinitely on the grounds that it contains land use planning information and private commercial information (<i>Local Government Act 2023, s.3(1)(c) and (g)</i>). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council. 					
Carried Unanimously							
11/09/2023	12.1	Governance Matters Report for 11 September 2023	Audit and Risk Committee	Corporate and Commercial Services	Jaensch, Kim	03 Oct 2023 1:23pm Jaensch, Kim	11/10/2023
		<ol style="list-style-type: none"> Sets the remunerations levels for external members at \$2,337 (excl. GST) per meeting for the role of the Chair and \$1,850 (excl. GST) per meeting for the remaining independent members, effective from 1 August 2023; and Approves the remuneration for Ordinary Members and the Chairperson be increased by CPI on an annual basis, effective from 1 August 2023 for a three year period. 		<p>Council endorsed setting the remuneration levels for external members of the Audit and Risk Committee at \$2,337 (excl. GST) per meeting for the role of the Chair and \$1,850 (excl. GST) per meeting for the remaining independent members, effective from 1 August 2023. Council also approved the remuneration for Ordinary Members and the Chairperson be increased by CPI on an annual basis, effective from 1 August 2023 for a three year period. , it is recommended that this resolution is closed.</p> <p>11 Oct 2023 11:14am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Jaensch, Kim (action officer) on 11 October 2023 at 11:14:07 AM - Director CCS agreed to close this action.</p>			
11/09/2023	12.1	Governance Matters Report for 11 September 2023	Other Matters	Corporate and Commercial Services	Alcock, Brianna	09 Oct 2023 2:22pm Alcock, Brianna	11/10/2023
		<ol style="list-style-type: none"> Resolves to provide with effect from the October Council Meeting, the record of Councillor briefings containing the following details through the Governance Matters Report: <ul style="list-style-type: none"> List of the topics discussed at councillors briefings held since the date of last council meeting; Records of the Councillors attendance at that briefing; and 		<p>Other Matters, 4. Complete. Council resolved to include the record of Councillor briefings containing the list of topics discussed, a record of Councillor attendance and any conflict of interest disclosures through the Governance Matters Report. The information was included at the last Council Meeting held on 2 October 2023 and will continue to be included going forward. , This action is recommended for closure by the Director CCS.</p> <p>11 Oct 2023 11:14am Roberts, Vera - Completion</p>			

Action Sheets Report		CLOSED / COMPLETED ACTIONS			Date From:	Date To:
					9/11/2020	12/10/2023
					Printed: Thursday, 12 October 2023 8:59:09 AM	
MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
<ul style="list-style-type: none"> Conflict of Interest disclosures, if any. <p style="text-align: center;"><u>Carried Unanimously</u></p>			Completed by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 11 October 2023 at 11:14:15 AM - Director CCS agreed to close this action.			
11/09/2023 11.1	Statutory Planning Progress Report for July 2023	<p>Council Decision</p> <p>Moved: Councillor Bolam Secoded: Councillor Hill</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the Statutory Planning Progress Report for the month of July 2023; 2. Notes in the month of July, 90% of applications determined were within the statutory timeframe, above the target of 70%; 3. Notes the work of officers over the last 12 months in streamlining planning assessment processes, including by making improvements to internal processes, particularly relating to internal referrals, the creation of more online forms and the development and implementation of the Major Development Operating Framework. All of these have achieved efficiencies, timeliness of service and improved customer experience. Further improvements will be advanced this financial year; and 4. Resolves that Attachment B (Major Development Updates) remain confidential indefinitely on the grounds that it contains land use planning information and private commercial information (<i>Local Government Act 2023, s.3(1)(c) and (g)</i>). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Communities	Clements, Sam	27 Sep 2023 8:47am Clements, Sam - Completion	27/09/2023
Completed by Clements, Sam (action officer) on 27 September 2023 at 8:47:55 AM - Statutory Planning Progress report recieved by Council.						
11/09/2023 12.1	Governance Matters Report for 11 September 2023	<p>Council Decision</p> <p>Moved: Councillor Bolam Secoded: Councillor Hill</p> <p>That Council:</p> <p>Council Resolution Status</p> <ol style="list-style-type: none"> 1. Receives the Council Resolution Status update, including: <ol style="list-style-type: none"> a. Notice of Motion Cost Summary and Notice of Motion Report for 11 September 2023; b. Notes there are no open Urgent Business actions; c. Notes there are no Notice of Motion actions reported as complete; d. Notes since the Council Meeting, held on 21 August 2023, 13 resolution actions have been completed, as listed in the body of the report; e. Notes there is one report delayed in its presentation to Council: <ul style="list-style-type: none"> Frankston City Industrial Strategy and Industrial design Guidelines, delayed from 20 November 2023 to 11 December 2023; 	Corporate and Commercial Services	Alcock, Brianna	09 Oct 2023 2:24pm Alcock, Brianna	11/10/2023
Completed by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 11 October 2023 at 11:14:00 AM - Director CCS agreed to close this action.			<p>1. Complete. Council resolved the Council Resolution Status update., This action is recommended for closure by the Director CCS.</p> <p>11 Oct 2023 11:14am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 11 October 2023 at 11:14:00 AM - Director CCS agreed to close this action.</p>			

Executive Summary**12.2 Update on Councillor projects of Interest and hot topics**

*Enquiries: (Phil Cantillon: Chief Executive Office)
(Cam Arullanantham: Infrastructure and Operations)
(Angela Hughes: Communities)
(Shweta Babbar: Customer Innovation and Arts)
(Kim Jaensch: Corporate and Commercial Services)*

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To provide Council with an update on Councillor projects of interest and hot topics

Recommendation (Director Chief Executive Office)

That Council:

1. Notes this is a new report to Council to provide confidence in the planning and delivery of emerging key hot topics including key councillor projects of interest, for greatest clarity in this final year of the Council's term;

City Presentation

2. Notes the City Presentation enhancement options outlined in the report;
3. Prioritises and implement the below City presentations enhancement options in the current FY23/24 and commit the budget implications associated with the options at the mid-year budget review to enable a commencement from now:
 - a. Additional roundabouts garden renewals across the municipality-Capital \$150,000 and recurrent \$43,000 (futures years only);
 - b. Enhanced graffiti management as outline in the report Capital \$90,000 and recurrent \$190,000 (pro rata only in 2023/24);
4. Refers the other city presentation options outlined in the report as part of the development of LTIP 2024-34 and 2024-25 Capital works programme;

Key Councillor Projects of Interest

5. Notes officers have developed a new reporting structure for the Key Councillor projects of interest, aimed at providing utmost clarity regarding project progress. This reporting structure also ensures that key issues related to the timely delivery of these projects are transparently highlighted, enabling councillors to make well-informed decisions;
6. Notes Attachment B (Capital Works Program - Councillor Capital Works Report - August 2023) highlights the progress being made on the Councillor Capital Projects of Interest. Every effort is being made to ensure the successful overall delivery, but it is important to recognise that some projects will be delayed as they need to follow Council's adopted Procurement Policy and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP). In addition, taking into consideration of appropriate tree planting seasons;
7. Notes the report under Attachment B also highlights the dates imposed by

12.2 Update on Councillor projects of Interest and hot topics**Executive Summary**

Council, under the recent alternative resolution (Item 12.2 Capital Work Quarterly Report Q4 April to June 2023, 2023/CM13), which are subject to similar considerations highlighted in Item 6 of this resolution;

8. Notes the status of the Seaford Wetland unformed interface to the Pen Link Trail project (Project ID 14762), acknowledging that this project will no longer be categorized as requiring intervention, and its status will be updated to "on track" in the September 2023 reporting cycle;
9. Seaford Village's Illuminate Blade Coastal Motif (Project ID 14629)
 - a. Notes a request from a Councillor to increase the existing lumen level of the existing light fixtures. An estimated additional budget of \$30,000 will be needed to enhance the lux level of the existing light fixtures.
 - b. Resolves not to proceed with the option proposed to increase the lux level and officers to work on what cost effective options are available and present to councillors on the next MPAC/Hot topic briefing.
10. Bluestone retaining wall along Cranbourne Road (Project ID 14880)
 - a. Acknowledges the Department of Transport and Planning's road safety concerns related to the design outcomes, as well as the prohibitive costs associated with alternative solutions for the reconstruction of retaining wall;
 - b. Resolves to withdraw this budget of \$20,000 from the existing Capital Works Programme for the financial year 2023/24;
11. Supply and install water fountain on proposed Ballam Park Lake (New Project)
 - a. Notes this is a new project request from a Councillor with an estimated \$70,000 cost;
 - b. Commits to financing this new project with a budget of \$70,000 by transferring \$20,000 from the Cranbourne Road retaining wall design project (Project ID 14880), which is recommended discontinuing, and \$50,000 from the Native Vegetation offset site protection fencing Project (ID 14855), which has already been withdrawn; at the Council meeting 11 September 2023;
12. Decorative lighting.at Karingal Drive/Skye (New Project)
 - a. Notes this is a new project request from a Councillor, to increase the lumen levels of recently installed decorative lighting. An estimated budget of \$10,000 will be needed to remove and replace existing lighting;
 - b. Resolves not to proceed with this project as agreed by the Councillor on 4 October MPAC/Hot Topic briefing;
13. Planting five (5) large, mature canary island palm trees at Nat's Track and two (2) large, mature cotton palm trees at Ballam Athletics Track (New Project)
 - a. Notes this is a new project request from a Councillor as a 'proof of concept'. An estimated budget of \$210,000 will be required to plant these trees;
 - b. Resolves not to proceed with this project as agreed by the Councillor on 4 October MPAC/Hot Topic briefing;

12.2 Update on Councillor projects of Interest and hot topics**Executive Summary****Public Arts**

14. Acknowledges the collaborative formation of the annual ongoing sculpture budget of \$200,000 in partnership with the Frankston Arts Advisory Committee. The financial year 2023/24 Sculpture Budget of \$200K plus the carry forward from 2022/23 totals \$242,722;
15. Endorses the delivery of the Sculpture FY 2023/24 program as outlined below with no new additions to provide greatest certainty of the program and its competent delivery:
 - a. \$100,000 towards Bait Bangar and Eliza commission
 - b. \$52,000 towards Sculpture by the Sea leasing Fees
 - c. \$2500 towards Catch Me relocation to Keast Park
 - d. \$5000 towards As One relocation to Skye Rd and Dandenong Road
 - e. \$3200 for scoping works undertaken for Teddy Bear and Mushroom Sculptures
 - f. \$15,000 for installation of Early Light at Brunel Road
 - g. \$8,000 or Ballam Park Rebound Wall Mural
 - h. \$15,000 for Frankston North Bakery Wall Mahogany Drive
 - i. \$7,000 for sculpture storage and contingency
16. Resolves not to proceed with the Ballam Park Lake sculpture project (currently allocated in 2023/24 FY), which had \$80,000 allocated to it, with this funding re allocated as follows:
 1. \$43,000 to fund the above items 14. d, f, g & h;
 2. \$35,000 towards a sculpture at Ballam Park near the Naranga Crescent and Karingal Drive entrance; and
17. Notes the planning for murals for Big Picture Fest 2024 is now complete including a number of locations within the city centre and two locations, with a possible third outside the CBD. The agreed sites to be delivered include:
 - a. Ballam Park rebound wall
 - b. Havana Reserve – Kindergarten Wall (Karingal)
 - c. Frankston North Bakery Wall (pending building owner approval)

Key Points / Issues**Overview**

- This is new report to Council to provide confidence in the planning and delivery of emerging key hot topics including key councillor project of interests, for greatest clarity in this final period of the Council's term 2020-2024.
- Enormous work has been done across the organisation to provide this update which will continue as a bi-monthly report to Council, alongside regular monthly updates.
- These matters were recently discussed at Major Project Advisory Committee/Hot Topic briefing on 4 October 2023.

12.2 Update on Councillor projects of Interest and hot topics**Executive Summary**

- Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP). In addition taking into consideration of appropriate tree planting seasons.
- Notwithstanding a range of ongoing meetings are occurring with external authorities to ensure appropriate support is provided as best as can.
- Other Projects of interest such as activation of the upstairs restaurant - Frankston yacht facility, Urban Forest Action Plan, accreditation and sister city were also reported in detail at the MPAC/Hot topics meeting on 4th October 2023.

City Presentation

- Frankston municipality features abundant natural reserves, scenic foreshores, and diverse manmade assets, enhancing its appeal for residents and visitors alike.
- Well planned and Liveable City as one of the six key outcomes outlined in the Council Plan. To accomplish this objective, the Council has identified three distinct initiatives.
 - Review maintenance and asset renewal programs to enhance safety and presentation of the City.
 - Maintain natural and coastal reserves.
 - Ensure reserves are accessible while still protected.
- The Council has a keen interest in improving the City's overall aesthetics. Officers have thoroughly investigated various options for enhancing the City's appearance, carefully considering the associated costs. These findings were formally presented to the Councillors during the MPAC/Hot topic briefing on 4 October 2023.
- Options Explored (Please refer attachment A)
 - Additional Roundabouts garden renewals across the municipality-Capital \$150,000 and recurrent \$43,000;
 - Kerb to kerb weed control of all major roads and infrastructure- Capital \$90,000 and recurrent \$30,000;
 - Hastings Rd/Frankston-Flinders Rd landscaping improvement- Capital \$75,000 and recurrent \$18,000;
 - St Francis Xavier Primary school landscaping along Hastings Road - project to be scoped and developed in consultation with DTP (responsible authority) following completion of Frankston Hospital landscaping, should council wish to proceed. Council to advocate for funding through State Government.
 - Olivers Hill, esplanade, hopes rise landscape improvement- Capital \$45,000 and recurrent \$4K;
 - Beach Street Pedestrian crossing at Bayside – Capital \$40,000.
- The total cost estimated for implementing the above City Presentation enhancement includes a one-off capital investment of \$600,000 and an annual

12.2 Update on Councillor projects of Interest and hot topics

Executive Summary

recurrent operational budget of \$95,000. These estimated cost are subjected to cost escalation given the current volatile cost escalated construction environment.

- Managing graffiti remains a persistent challenge throughout the municipality, and we have recently encountered additional pressures, including increase use of Snap/Send Solve by external agencies, additional assets as part of the Level Cross Removal works and departure of Corrections Victoria work force.
- The current service level is outline below:
 - Current resource allocation 3EFT;
 - 24 hour – offensive graffiti;
 - 2 days – road signs (Road Management Plan requirement);
 - 10 days – general graffiti on Council property as reactive request;
 - No proactive patrols;
- To improve the graffiti removal response time, officers have proposed the enhanced service level as outline below
 - Additional 2 EFT and this will bring to the total of EFT 5;
 - 24 hour – offensive graffiti;
 - 2 days – road signs (RMP);
 - 3 days – general graffiti on Council property as reactive request;
 - High priority locations via twice weekly proactive patrols – sites listed below.

Graffiti Management – Proactive Patrol Sites (Twice Weekly)	
Reserves/ Playgrounds	<ul style="list-style-type: none"> • Frankston Foreshore • Botanic Gardens • Frankston Park • Ballam Park • Lloyd Park Including skatepark and Men’s shed. • Sandfield Reserve • Keast Park • Jubilee Park
Road Reserves	<ul style="list-style-type: none"> • McCormicks Road • Frankston Dandenong Road Carrum Downs • Golf Links Road Frankston • Frankston Flinders Road • Eel Race Road/ Seaford Underpass
Sculptures	<ul style="list-style-type: none"> • All Sculptures including Sentinel, Beach Street/Cranbourne Road, Frankston Foreshore and Eel Race Road Frankston
Shopping Strips	<ul style="list-style-type: none"> • Excelsior Drive Frankston North • Forest Drive Frankston North • Belvedere Seaford • Station Street Seaford

12.2 Update on Councillor projects of Interest and hot topics**Executive Summary**

	<ul style="list-style-type: none"> • Heatherhill Rd x2 Frankston including Shaxton Circle end. • Beach Street x2 Fletcher Road thru to Cranbourne Road • Austin Road Seaford • Armstrongs Road Seaford • Ashleigh Avenue Frankston
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- Flexibility in the above list of proactively patrolled sites can be managed based on community need and graffiti hotspots which may change with time. These patrols will be agile and respond to community need however it is noted that this flexibility will need to be managed and balanced within the overall workload of the 2 additional resources provided to implement these proactive patrols.
- The cost estimate for implementing the enhanced service level includes a one-off capital investment of \$90,000 for two utility vehicles and an annual recurrent operational budget of \$190,000.

Key Councillors Projects of Interests

- Frankston City Council has a commendable track record of successfully delivering more than 90% of its capital work program. In this current council term, the council has achieved notable milestones by completing significant projects such as the Jubilee Park Indoor Netball and Cricket Stadium, Carrum Downs District Playground, the redevelopment of the Healthy Future Hub, and the revitalization of the RF Miles Precinct.
- There is a strong emphasis on ensuring the timely completion of key Councillors projects of interest in this final period of the Council's term 2020-2024.
- Officers have developed a new reporting structure for the Key Councillor projects of interest, aimed at providing utmost clarity regarding project progress. This reporting structure also ensures that key issues related to the timely delivery of these projects are transparently highlighted, enabling councillors to make well-informed decisions. (Please refer to Attachment B for further details.)
- In the August 2023 reporting cycle, a total of 59 active projects have been designated as Key Councillor Projects of Interest. Of these, 48 projects are progressing as planned, while 10 projects are on our watch list, requiring heightened attention. Additionally, one project is in need of immediate intervention. It's worth noting that the total number of Key Councillor projects may fluctuate based on Councillors' interests throughout the reporting cycle.
- Notably, there were no Key Councillor Projects of Interest that reached completion in August 2023. However, there has been a significant development in the Ballam Park Regional Play Space upgrade (Project ID: 14191), with its completion date being brought forward from March 2024 to December 2023.
- To date, a total of 13 Key Councillor Projects of Interest have been successfully completed during this term of the Council.
- The newly introduced Key Councillors Project of Interest report is designed to be regularly shared with councillors on a monthly basis. Additionally, a bi-monthly MPAC/Hot Topic briefing is planned to delve into the key project issues in detail, offering an opportunity for comprehensive discussions. These briefings will be followed by the submission of a Council report if deemed necessary.

12.2 Update on Councillor projects of Interest and hot topics**Executive Summary**

- Councillors were briefed on the Key Councillors' project of interests relating to key issues on 4 October 2023.
- 14852 - Ballam Park Lake associated work stage 2:
 - Councillors were notified budget shortfall of \$600,000 in order to complete the entire approved scope. The tenders received for implementing this scope of work is much higher than the cost estimate due to the current cost escalated construction market.
 - Options of finding budget shortfall will be recommended as part of the tender award report which is intended to be presented to Council in October 2023.
- 14629 – Seaford Village Illuminate Blade Coastal Motif:
 - Project completed in 2022/23 – Total Project Cost \$189K.
 - The lighting has been installed as per the designed intent (subtle) and this has been discussed and closed in meetings with Councillor Bolam.
 - Councillor Bolam requested to utilise non-discretionary public arts renewal funding to increase the lighting (lux) level.
 - Budget of \$30K required to remove and replace existing lighting and cabling.
 - Officers do not recommend the reactivation of this completed project as the lighting is functioning to its intended design.
- 14771 – Cranbourne Road / Beach Street Intersection Landscaping Works:
 - Design has been completed in 2022/23, scope includes path works and minor planting.
 - Path works have been completed in September 2023.
 - Planting is dependent upon species availability; planting works best completed in April / May 2024 to ensure plant establishment and survival.
 - Recent alternative resolution CM13/23 directed completion of works by October 2023 however, replanting needs to occur in Autumn 2024. If planting occurs as directed additional costs will be incurred for intensive maintenance (watering).
 - Budget shortfall to complete original scope of \$15K, will be addressed via CW budget variation under delegation.
- 14880 – Cranbourne Road Bluestone Retaining Wall:
 - Nominated in February 2021, originally funded at \$200K in 2021/22 – project 14477.
 - Design was completed in 2022, however DTP has road safety concerns with the design outcomes and costs of alternative solutions are prohibitive.
 - Councillor Bolam agreed to withdraw this project in November 2022, with the balance funding (\$148K) reallocated to '14819 - Skye Road Gateway Improvements'.

12.2 Update on Councillor projects of Interest and hot topics**Executive Summary**

- Project re-initiated in 2023/24 via alternate resolution of budget adoption – \$20K.
 - Officers to re-engage discussions with DTP however outcomes are likely to remain cost prohibitive.
- 14762 - Seaford Wetlands Unformed Interface to Pen Link Trail:
 - Preliminary design has been completed and consulted with residents of Greaves Court.
 - Subsequently, residents have requested a different alignment for the path.
 - The design will need to be revised to incorporate boardwalk construction and modifications to the road.
 - Budget shortfall to complete design revisions of \$10K has been addressed via CW budget variation under delegation.
 - Project is a high priority on the Pathway Development Plan and is now estimated at \$300K in 2024/25.
 - This project will no longer be categorized as requiring intervention, and its status will be updated to "on track" in the September 2023 reporting cycle.
- NEW – Supply and install water fountain on Ballam Park Lake:
 - Councillor Bolam requested to install a fountain and it is estimated budget of \$70,000 requires to supply and install water fountain on the proposed Ballam Park Lake.
 - This request is in addition to the approved scope of the Stage 2 of Ballam Park Lake associated.
 - Native vegetation offset reserve funding is not appropriate for the fountain. This reserve is derived from planning controls designed to reinstate (offset) native vegetation removed for development. Alternative funding source required.
 - If councillors supportive of this project It is proposed to reprioritise the projects in 2023/24 lighting Frankston budget (\$860K) to fund this.
- NEW - Karingal Drive/Skye Road LED Up lighting:
 - Councillor Bolam requested to increase the lumen levels of recently installed decorative lighting.
 - Request to utilise non-discretionary renewal funding to which has been installed as per the designed intent, estimated at \$10K.
 - Budget of \$10K required to remove and replace existing lights and cabling. Officers do not recommend proceeding with this project.
 - If Councillors agree to proceed with this project, it is proposed to reprioritise the projects in 2023/24 lighting Frankston budget (\$860K) to fund this project.
 - These works are requested to be completed by 1 January 2024.
 - At the briefing on 4 October 2023, Councillor Bolam agreed to withdraw this request.

12.2 Update on Councillor projects of Interest and hot topics**Executive Summary**

- NEW - Mature Palm Trees at Nat's Track & Mature Palm Trees at Ballam Athletics Track:
 - Cr Bolam request for \$30K for five (5) large, mature canary island palm trees (Nat's Track) and two (2) large, mature cotton palm trees (Ballam Athletics Track) to be purchased and installed as a 'proof of concept'.
 - A mature palm tree cost estimated at \$30K each, plus extensive 12-month establishment costs.
 - These works are requested to be completed by 1 January 2024 which is unachievable.
 - Estimated budget of \$210K required for total (7) large Palm trees to be purchased and installed at Nats Track (5) and Ballam Athletics Track (2). Additionally extensive establishment costs if these projects proceed.
 - Officers do not recommend proceeding with these projects as they are not native species to the area and capital and ongoing operational costs are expected to be significant.
 - At the briefing on 4 October Councillor Bolam agreed to withdraw this request.

Public Art

- Officers provided an update on the current status of the ongoing sculpture program budget CW Project 14417. The sculpture program is crafted in collaboration with the Frankston Arts Advisory Committee (FAAC) and works for this financial year are in progress.
- Since the initial planning to identify the scope of works to be delivered in 2023/24, there have been a number of changes based upon Councillor Requests. These include the relocation of sculptures, additional murals to be included outside the Big Pic Fest CBD murals and the reallocation of funds since the Ballam Park Lake Sculpture is no longer going ahead.
- Based on the presentation to MPAC on 4 October and subsequent correspondence with Councillors the 23/24 program of works has now been confirmed within budget parameters as outlined in the resolution.
- Officers will continue to work with FAAC in preparation for the scope of works to be included in the 24/25 program and will come to Council for endorsement via future Council meetings

Financial ImpactCapital Works Budget

That Council commits one off Capital Works funding of \$240,000 towards city presentation options recommended and authorises the Chief Executive Officer to make the necessary adjustments to the mid-year FY23/24 Capital Works Budget.

That Council Commits to financing this new project with a budget of \$70,000 in the FY23/24 by transferring \$20,000 from the Cranbourne Road retaining wall design project (Project ID 14880), which is recommended discontinuing, and \$50,000 from the Native Vegetation offset site protection fencing Project (ID 14855), which has already been withdrawn; at the Council meeting 11 September 2023.

That Council refer the other city presentation options outlined in the report as part of the development of LTIP 2024-34 and 2024-25 Capital works programme

12.2 Update on Councillor projects of Interest and hot topics**Executive Summary**Operational Budget

That Council commits the funding of recurrent \$190,000 (pro rata only in 2023/24) towards enhance graffiti management and authorises the Chief Executive Officer to make the necessary adjustments to the Mid-Year Budget Review and Annual budget

That Council commits the funding of recurrent \$43,000 from FY24/25 towards roundabout garden maintenance to the Annual Budget process for consideration.

That Council refer the other city presentation options ongoing maintenance cost in the future Annual Budget process appropriately in line with the future Capital work investment towards City presentation options as outlined in this report

There are no financial implications associated with the Public Art Program if the current officer recommendation is adopted by the Council.

The Capital Works budget impact is proposed to be managed within existing budgets by combinations of identifying saving in the Capital works programme at the mid-year and reprioritising FY23/24 Capital works programme

The Operational budget impact is difficult to accommodate within the existing budget and future budget and these budget impact is only can be managed by combination of reducing existing service level and further reduction on capital work rate allocations. Particularly in our current tighter financial environment going forward

Consultation**External Stakeholders**

Relevant external agencies continue to be engaged as mentioned.

Other Stakeholders

Frankston Arts Advisory Committee

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP).

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Conclusion

This new reporting is being taken to the Council to ensure an open and transparent reporting of matters before MPAC/Hot Topics, which in turn should build a better understanding and provide greater clarity of any issues at hand, along with greater confidence in the planning and delivery of key "hot topic" projects, including the Public Arts program.

12.2 Update on Councillor projects of Interest and hot topics

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) FINAL Councillor Briefing - City Beautification - 4 October 2023

Attachment B: [↓](#) Capital Works Program - Councillor Capital Works Report - August 2023

City Beautification Options for Discussion

Councillor Briefing – 4 October 2023



Options Explored

Additional Roundabouts- one off capital investment \$150K, recurrent \$43K

- Garden renewals at remaining 60 sites
- If approved, delivery can be managed by Operations

Kerb to kerb weed control – one off operational \$90K, recurrent \$30K

- Single pass weed spray, front of Kerb to front of Kerb of all major roads and infrastructure
- If approved, delivery can be managed by Operations

Hastings Rd/Frankston-Flinders Rd landscaping – one off capital investment \$75K, recurrent \$18K

- Intersection outer separator landscaping including tree uplift, ground flora weed control, mulch (excluding steep slopes), planting approx. 5000 plants/shrubs
- If approved, delivery can be managed by Operations



Options Explored cont'd

St Francis Xavier Primary school landscaping (Hastings Road) - Total circa \$160- \$200K

- This section is responsibility of State Government
- Landscape works of FCC area could be of similar palette and integrated with new Hospital landscaping.
- Suggest sleeper terraces constructed at the same time as the hospital project to match their design and tie in works on the embankment round the corner on Yuille street.
- Basic landscaping/beautification, geo-fabric to minimise erosion, weed control, dense plantings to hold soil together.
- Retaining wall/edging along path to minimise soil washing on to path.
- It is suggested that given the risk associated with the unknowns for this project, that it be referred to urban designer/open space PM for project development, integration with the Hospital landscaping, deliverables and costs.
- **If approved, new project to be created in CWP and project planning development and delivery to be managed by Capital Works Delivery department. Cost to be confirmed.**

Note: Successfully negotiated with Frankston Hospital Project to undertake along Yuille Street and will be delivered by Lendlease. ETA yet to be confirmed.



Options Explored cont'd

Olivers Hill, esplanade, hopes rise landscape improvement - one off capital investment \$45K, recurrent \$4K

- Continued weed control and revegetation Stage 2 of 5
- Note that delivery of Stage 1 occurred in 22/23 but Stage 2 was removed from LTIP 23/24 as part of budget process and reprioritisation
- Noted that the objectives behind this project align with Nepean Hwy Boulevard masterplan
- If approved, delivery can be managed by Operations.

Beach Street Pedestrian crossing at Bayside - one off capital investment \$40K

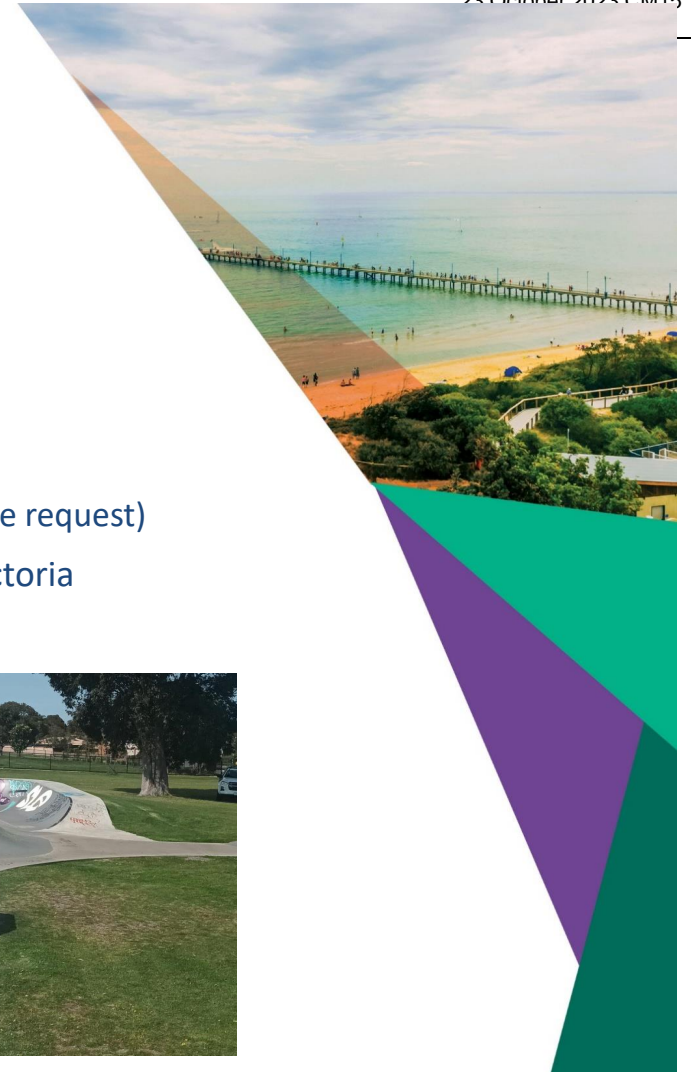
- Removal of all paving at this crossing and replacement with asphalt treatment, scoped in consultation with urban designer to ensure well presented solution
- If approved, delivery can be managed by Operations.



Options Explored cont'd

Graffiti management

- Current service level (3 EFT)
 - 24 hour – offensive graffiti
 - 2 days – road signs (Road Management Plan requirement)
 - 10 days – general graffiti on Council property as reactive request
 - No proactive patrols
 - Almost 2 x MCG area annually and 96% completed on time (after receive request)
- New pressures absorbed incl. Snap/Send Solve, LXP and Corrections Victoria



Options Explored cont'd



Graffiti management – Proactive patrol sites (twice weekly)

Additional 2 EFT (review after one year)

Enhanced Service

- 24 hour – offensive graffiti
- 2 days – road signs (RMP)
- 3 days – general graffiti on Council property as reactive request
- Enhanced service level at known high priority locations via twice weekly proactive patrols – sites listed below

Reserves/ Playgrounds	<ul style="list-style-type: none"> • Frankston Foreshore • Botanic Gardens • Frankston Park • Ballam Park 	<ul style="list-style-type: none"> • Lloyd Park Including skatepark and Men’s shed • Sandfield Reserve • Keast Park • Jubilee Park
Road Reserves	<ul style="list-style-type: none"> • McCormicks Road • Frankston Dandenong Road Carrum Downs 	<ul style="list-style-type: none"> • Golf Links Road Frankston • Frankston Flinders Road • Eel Race Road/ Seaford Underpass
Sculptures	<ul style="list-style-type: none"> • All Sculptures including Sentinel, Beach Street/Cranbourne Road, Frankston Foreshore and Eel Race Road Frankston 	
Shopping Strips	<ul style="list-style-type: none"> • Excelsior Drive Frankston North • Forest Drive Frankston North • Belvedere Seaford • Station Street Seaford • Heatherhill Rd x2 Frankston including Shaxton Circle end 	<ul style="list-style-type: none"> • Beach Street x2 Fletcher Road thru to Cranbourne Road • Austin Road Seaford • Armstrongs Road Seaford • Ashleigh Avenue Frankston
Cost Implications	<p>Two x B3 staff plus 2 x utility vehicles (capital + operational costing). Capital one off \$90K (purchase two vehicles) – Year 1 Recurrent operating cost from Year 1 \$190K per year</p>	

Options Explored cont'd

Department of Transport Planning (DTP) Discussion

- Various discussions and advocacy correspondence sent to DTP.
- Senior management level discussion occurred on 14 September 2023, subsequently formal letter issued by CEO on various matters including city presentation.
- Matters raised in relation to improving city presentation include:
 - Key gate way corridors into Frankston.
 - High level of vegetation management, litter management, graffiti removal and sound wall including Beach Street Perspex.
 - High level of customer complaints received relating DTP roads and assets.
 - Reputational risk and issues for Frankston City Council associated with city presentation.
 - Visibility of regular maintenance activities for DTP assets within Frankston City.
- Regular meeting with DTP and officers scheduled continue advocacy on city presentation.



Next Steps

- Councillors to prioritise options in consideration of budget constraints and resourcing impacts.
- Officers to investigate options to reprioritise 2023/24 CWP and LTIP based on Councillors feedback in order to offset city beautification budget to progress some options explored in to 2023/24.
- Officers will advise any implications to Council at the LTIP Councillor Briefing on 1 November 2023.
- Provide further update to Councillors on city beautification at next Hot Topics update.

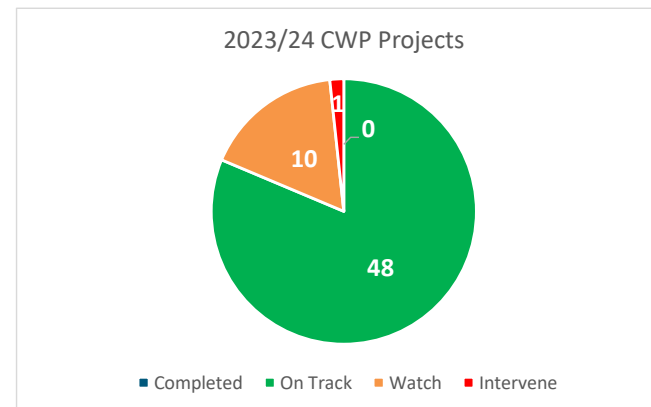




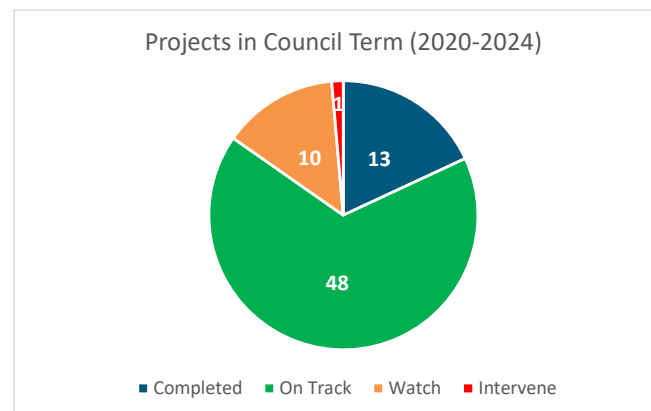
SUMMARY OF CAPITAL WORKS - COUNCILLOR NOMINATED & INTERESTED PROJECTS

MONTHLY REPORT - AUGUST 2023/24

2023/24 CWP Projects	
Project Status	No. Projects
Completed	0
On Track	48
Watch	10
Intervene	1
Total	59



Projects in Council Term (2020-2024)	
Project Status	No. Projects
Completed	13
On Track	48
Watch	10
Intervene	1
Total	72





SCHEDULE OF CAPITAL WORKS - 2023/24 - COUNCILLOR NOMINATED & INTERESTED PROJECTS

MONTHLY REPORT - AUGUST 2023/24

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Status	% Complete	Project Comments
Cr B Hill	2022/23	14762	Seaford Wetlands Unformed Interface to Pen Link Trail	Construction of shared user path to upgrade the Seaford Wetlands unformed interface to the Peninsula Link Trail.	North West Ward	70,000	June 2023		Intervene	20%	A functional design has been completed and identified that there are a number of complexities on site including an electricity pole and alignment of the road carriageway. The current design incorporates a boardwalk with modification to the road and additional crash barriers. This project is identified in Paths Development Plan as a high priority. The design was based upon resident expectations and comments, and there was strong objection to the project, however further consultation will occur sharing the functional design. ISSUES - The estimated cost exceeded the budget available and additional funds will need to be identified for the project.
Cr Bolam	2022/23	14723	Authorised Officer Body Cameras	2022/23 - Scoping & procurement \$10K, Implementation \$20K 2023/24 - Implementation \$75K Purchase body cameras for Authorised Officers to enhance OHS outcomes / safety and reduces the likelihood of aggression in the workplace for staff with the use of body worn video. Revised 2023/24 Scope: Purchase body cameras (as above) and software solution to assist with monitoring and retrieval of video footage.	Citywide	135,000	June 2023		Watch	30%	Original budget of \$50K increased to \$135K via variation. Cost increase resulting from initial procurement process. Internal engagement and feedback of draft policy for the use of the body cameras has been completed, and is now ready for EMT endorsement. Procurement process underway and expect vendor engaged in October 2023 and project delivery date confirmed with vendor submissions.
Cr S & L Hughes, Cr Bolam	2021/22	14689	Beach Street / McMahons Road Underpass Beautification	2022/23 - Planning & Design - \$20K 2023/24 - Advocacy - Officer Time Develop schematic drawings to use to advocate the State Government to undertake upgrade work to replace sound walls and improve the amenity of the Beach Street underpass.	North West Ward	20,000	June 2023 (Concept Only for Advocacy)	February 2024 (Advocacy Outcome)	Watch	10%	This project is a carry forward project from 2021/22, with planning and concept design development undertaken in 2022/23. Draft concepts have been developed for this location which involve lighting and landscaping at the underpass, together with a proposal for improved sound walls at the Freeway overpass. The designs will allow for advocacy to State Government.
Cr Bolam	2023/24	14771	Cranbourne Road / Beach Street Intersection Landscaping Works	2022/23 - Design & Implementation - \$20K (\$8K carried forward) Upgrade landscape at the Cranbourne Road / Beach Street intersection.	South Ward	20,000	June 2023	31 October 2023	Watch	65%	This project is a carry forward project from 2022/23. A design has been completed in 2022/23 and funding carried forward has allowed the appointment of a contractor to carry out the works including path works and minor planting. The contractor is commencing in September for these works with path works. Planting will be dependent upon species availability and planting season. ISSUE - Potential budget shortfall to be determined during implementation. Planting may not occur until April / May 2024.
Cr Bolam/ Council Resolution	2021/22 & 2023/24	14880	Cranbourne Road Retaining Wall Design	Install bluestone retaining wall with beautification outcomes from Ferndale Drive to Bangor Drive. Install sporadic bluestone seating in Ballam Park or George Petland Gardens.	South Ward	20,000	TBD		Watch	0%	A design has previously been developed for this project and approval sought from DTP. However DTP approval was not forthcoming due to concerns relating to road safety. The matter will be raised with DTP again however there is no further expenditure proposed until DTP reconsider the matter.
Cr Bolam	2022/23	14626	Frankston North Gateway Treatment	2022/23 - Design - \$36K 2023/24 - Implementation - \$124K Development of improved gateway entry treatment of planting to provide a welcome to Frankston North on the Skye Road to Ballarto Road section of the Frankston Dandenong Road.	North East Ward	160,000	May 2024	31 January 2024	Watch	35%	A landscape plan has been prepared for works at the location. DTP have been contacted about the project and discussed on 22 August 2023. Approval is sought for the works. Once approval is obtained and MOU received works will commence. Trying to expedite DTP approval to allow planting as soon as possible. However early spring and early autumn are optimum planting times, and so if approval is not received shortly, planting would occur in April-May 2024. Planting could occur at other times in the year with additional maintenance (and cost), however the survival rate may be low if there is a warmer summer or unusual weather patterns. ISSUES - Subject to DTP approval. There is also a gas main in the vicinity which may impact on planting.
Cr Tayler	2021/22	14663	Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Playne Street) Median Revitalisation	Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	South Ward	550,000	30 June 2022	30 November 2023	Watch	50%	Waiting on MOA from DTP. Tree root and tree preservation issues have been raised requiring a re-design of wiring and footings. Road Safety Audit has been completed as requested by DTP. Upon receipt of MOA is received the installation of the lights at the Clock Tower will commence while the other issues are being resolved.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Status	% Complete	Project Comments
Cr Bolam	2023/24	14819	Mornington Peninsula Freeway, Skye Road, Dandenong Road Urban Forest and Gateway Improvements	Design and installation of roadside improvements to the streetscape at the Mornington Peninsula Freeway/Skye Road/Dandenong Road junction – a significant gateway to the municipality.	North West Ward	148,000	May 2024	31 December 2023	Watch	25%	<p>This project is a carry forward project from 2022/23.</p> <p>A landscape plan has been prepared for works at the Frankston Fwy / Frankston Dandenong Rd / Skye Rd location, including a plinth to allow for an art piece. DTP have been contacted and discussed on 22 August 2023, with ongoing discussions proceeding. Approval for the works will be required from DTP including future maintenance arrangements.</p> <p>Once approval is obtained and MOU received works will commence. Officers are trying to expedite DTP approval to allow planting as soon as possible. However early spring and early autumn are optimum planting times. If approval is not received shortly, planting would occur in April-May 2024. Planting could occur at other times in the year with additional maintenance (and cost), however the survival rate may be low if there is a warmer summer or unusual weather patterns.</p> <p>ISSUES - Subject to meeting DTP requirements for approval including maintenance arrangements</p>
Cr Hill	2022/23	14765	Shared User Path Missing Link (Plowman Place to Clarendon Street)	<p>2022/23 - Planning & Design - \$27K</p> <p>2023/24 - Planning Approvals - Officer Time</p> <p>Concept design of a shared user path between Plowman Place and Clarendon Street, Frankston.</p>	South Ward	27,000	June 2023	30 April 2024	Watch	0%	<p>This project is a carry forward project from 2022/23 - Design only.</p> <p>This project proposes a shared use path link from Beauty Park to Clarendon St along north side of Hastings Road. It has been considered in preliminary investigation of FNAAC Development Contribution Plan and Frankston Regional Arts Trail, with preliminary estimates developed. With funds carried forward from 2022/23, a concept design will be prepared to better inform cost moving forward.</p> <p>ISSUES - Project will be dependent upon approvals from authorities including Metro Trains Melbourne, VicTrack and Department of Transport and Planning. Planning permit may be required.</p>
Cr Bolam	2022/23	14748	St. Paul's Church Lighting - Frankston Lighting Plan Implementation	<p>2022/23 - Implementation - \$40K (\$36K carried forward)</p> <p>Installation of accent Lighting to St Pauls Church, Frankston to improve visibility and safety.</p>	South Ward	40,000	June 2023	30 November 2023	Watch	30%	<p>This project is a carry forward project from 2022/23</p> <p>Initial project has been developed however this exceeded the available funds carried forward from 2022/23, and a further revised scope highlighting just the church tower is being developed.</p> <p>ISSUES - Ongoing maintenance process to be determined. Budget is likely to be insufficient for the project.</p>
Council Resolution	2020/21	14654	Urban Forest Action Plan - Tree Planting on Major Roads	<p>Recurrent Budget - \$200K</p> <p>Urban Forest Action Plan</p> <p>2021/22 - Cranbourne Road - \$200K</p> <p>2022/23 - Frankston Dandenong Road - \$200K (\$31K carried forward)</p> <p>Tree planting and vegetation improvement works - Cranbourne Road, Karingal Drive and Frankston Dandenong Road.</p>	Citywide	2,663,000	<p>April 2024</p> <p>October 2023</p>	<p>31 December 2023</p> <p>31 December 2023</p> <p>31 December 2023 (2023/24 works)</p>	Watch	40%	<p>Cranbourne Frankston Road (Urban Forest Action Plan - 2021/22 \$200k budget allocation)</p> <p>Tree planting and vegetation works have been carried out on the south side of Cranbourne Road, with the exception of a section being completed opposite Karingal Hub. Bifurcated trees outside Karingal hub are to be replaced with healthier trees.</p> <p>Note: Previous plans for Cranbourne Road are being reviewed as there are many constraints with the original plans. Underground and overhead services are impacting the ability to plant trees along Cranbourne Road.</p> <p>Therefore an alternate plan for the north side of Cranbourne Road (between Comprosa Ave and Karingal Dr) is being prepared and planting is expected to be complete by April 2024.</p> <p>Frankston Dandenong Road (Urban Forest Action Plan - 2022/23 \$200k budget allocation)</p> <p>Works on Frankston Dandenong Road median are to be completed before end of October once the contractor is appropriately reaccredited.</p> <p>ISSUES - Spring planting season is coming to a close and there may not be sufficient time to obtain healthy plant stock and plant trees before the season becomes unfavourable. Planting may occur at other times in the year with additional maintenance (and cost), however the survival rate may be low if there is a warmer summer or unusual weather patterns.</p>
	2021/22	14611	Ballam Park Athletics Pavilion Refurbishment	Redevelopment of the Ballam Park Athletics Pavilion to ensure the facility is fit for purpose, includes female friendly facilities, upgraded amenities and social space, and meets the need of the clubs and community.	North West Ward	3,477,000	October 2024	30 September 2024	On Track	10%	<p>Refurbishment and extension of existing pavilion. Schematic design completed on 30 Aug 2023. Project enters into design development and detailed design phase. Aiming to call construction tender in November 2023.</p>
	2021/22	14191	Ballam Park Regional Playspace Upgrade		North West Ward	2,756,000	December 2023	31 March 2024	On Track	60%	<p>Practical completion achieved on 9 December 2022. Park opened for public use 23 December 2022.</p> <p>Stage 2 works out to tender in July 2023 and the balance of project to be completed by December 2023.</p>
Council Resolution	2023/24	14879	Ballam Park History Trail Design	Design of Ballam Park History Trail, as per Council resolution from 12.6 CM07 - 22 May 2023.	North West Ward	20,000	June 2024		On Track	0%	<p>Project scope to be developed. Once scope is developed a consultant can be engaged to prepare a concept for the project.</p>

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Status	% Complete	Project Comments
Cr Bolam	2023/24	14770	Ballam Park Lake - Art Pieces & LED Lighting	Installation of art pieces and LED lighting around the proposed lake at Ballam Park.	North West Ward	150,000	June 2024	31 August 2024	On Track	15%	Project currently out to tender and closes in September. This project is part of the Ballam Park Bioremediation Lake project which includes lake, viewing platform, jetty, paths, lighting, artwork and landscaping. A fountain is not included in the scope of the project. Following evaluation the project, will be presented to Council to award contractor in Oct/Nov 2023. This will allow for construction in the first half of 2024. ISSUES - Confirmation of budget will occur once procurement process is completed
Cr Bolam	2023/24	14852	Ballam Park Lake - Associated Works	Additional infrastructure for Ballam Park lake including; jetty, viewing platform and public lighting.	North West Ward	600,000	June 2024	31 August 2024	On Track	15%	Project currently out to tender and closes in September. This project is part of the Ballam Park Bioremediation Lake project which includes lake, viewing platform, jetty, paths, lighting, artwork and landscaping. A fountain is not included in the scope of the project. Following evaluation the project will be presented to Council to award contractor in Oct/Nov 2023. This will allow for construction in the first half of 2024. ISSUES - Confirmation of budget will occur once procurement process is completed
	2021/22	14672	Ballam Park Lake (Storm Water Treatment & Park Improvements)	Installation of an integrated water management system and improvements to the southern entrance of the park including: • Enhanced Park Entry • Water Play & Features • Pocket lawns for picnics • Event/Performance lawn • Heritage Garden • Adventure Playspace • New Shelters • New Pathways • Improved BBQ facilities.	North West Ward	1,312,000		31 August 2024	On Track	15%	Currently out to tender, Report to Council in Nov meeting to award contract for construction ISSUES - Availability of plants to meet construction timetable and planting season. Budget will be verified once procurement process is complete.
Council Resolution	2023/24	14878	Ballam Park Lighting Design	Planning and concept design development of public lighting improvements in Ballam Park.	North West Ward	20,000	February 2024		On Track	0%	Scoping and design to be carried out from September 23 to February 24.
Council Resolution	2021/22	14716	Belvedere Precinct Overflow Car Parking	Construction of overflow parking at the Belvedere Reserve Precinct on East Road, Seaford. Original budget of \$400K allocated to LTIP in accordance with Council Resolution 12.10.8 of CM22 6 December 2021. Project delayed due to Healthy Futures Hub redevelopment. Budget subsequently adjusted to provide sufficient funding and time for planning, design and construction in 2023/24 and 2024/25. 2023/24 - \$75K 2024/25 - \$725K	North West Ward	800,000	August 2024	30 August 2024	On Track	0%	Concept design is complete and commencing detailed design. Procurement process anticipated early 2024 to allow construction to start in April/May 2024. ISSUES - Liaison with Melbourne Water required. Traffic concerns raised by Bowls club to be addressed.
Cr Bolam	2022/23	14751	Bridge Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Implementation - \$150K (\$135K carried forward) 2023/24 - Implementation - \$140K Install new pedestrian lighting on identified bridges to improve safety throughout the municipality.	South Ward	290,000	April 2024	31 March 2024	On Track	20%	This project for 2023/24 is for lighting at Beach Street bridge. The design is completed for lighting on Beach St bridge, based upon a similar design to Playne St bridge. Commencing procurement process for the project. ISSUES - DEECA requirements may restrict lighting such that it does not light the water.
Cr Hill, Cr Harvey	2023/24	14859	Central Frankston - Shared User Path Connections	Design options to connect Baxter Trail to: • Frankston CBD – Young St, Wells St • Frankston Waterfront • Beauty Park • Police/Magistrates court precinct • Frankston Hospital • Frankston Arts Centre/Library • Frankston TAFE • Kananook Blvd • Bay Trail • Frankston Park Major construction effort to be sure, but let's develop some high level concepts for possible advocacy and future detailed design.	South Ward	110,000	June 2024		On Track	10%	Feasibility investigation and concept design work to be carried out in FY 2023/24. Currently a RFQ is being developed to engage a suitable civil design consultant. RFQ to be issued in September 2023, with engagement of consultant anticipated in October 2023.
Cr Bolam	2022/23	14746	Circuit Path Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$25K 2023/24 - Implementation (Pilot) - \$180K Future Years - \$50K (Recurrent) Establish light illuminated paths and rails at major open spaces trees throughout the municipality.	South Ward	605,000	June 2024		On Track	10%	Plans are being developed by the Frankston Hospital project for path works in Beauty Park. Once these plans are available the path alignment can be confirmed and a lighting consultant can be engaged to design lighting scheme and advise of suitable light power source. ISSUES - Location of poles may impact on tree canopy and tree routes.
Cr Bolam	2022/23	14750	Creative Tree Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$50K (\$33K carried forward) 2023/24 - Implementation (Pilot) - \$92K Future Years - \$50K (Recurrent) Establish light illumination in identified trees throughout the municipality.	South Ward	542,000	October 2023	31 March 2024	On Track	40%	Tree lighting trial will be in Playne Street. Quotations for lights have been obtained and lighting alternatives determined. There is an approximate 4 week lead time for supply of lights. ISSUE - extent of program is determine by the success of the trial.

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Cr Bolam	2023/24	14867	Dalpura Reserve - Footpath Installation	Installation of footpaths in the following reserve: • Dalpura Reserve	North West Ward	90,000	April 2024	31 March 2024	On Track	0%	Feature survey has been completed. The location and concept design is being developed in conjunction with the shade sail design to enable procurement process to commence. ISSUES - Location of the shade sail and associated park furniture is yet to be confirmed. Ensuring that footpath is compatible with drainage requirements of the site. Termination of the path at western end to meet traffic and DDA requirements. Liaison with property owners.
Cr Bolam	2023/24	14866	Dalpura Reserve - Shade Sail Installation	Installation of a shade sail in Dalpura Reserve (ala the Gretana Reserve model) with seating, picnic table and general clean up.	North West Ward	50,000	March 2024	31 January 2024	On Track	0%	Feature survey has been completed. The location and concept design is being developed in conjunction with path design to enable procurement process to commence. ISSUES - Location of the shade sail and associated park furniture is yet to be confirmed.
Council Resolution	2023/24	14882	Downs Estate Facility Redevelopment & Landscaping Works	Install a new modular room for use by volunteers at the Seaford site, elevated above the flood level, including access ramps, landscaping and demolition of the existing farm house building. Council resolution item 12.8 2023/CM8 - 14 June 2023.	North West Ward	275,000	June 2023		On Track	30%	A number of Stakeholder meetings with DECP held during July & August 2023 to establish scope & scale of Modular Building + Solar System upgrade - old derelict farm house demolished in August 2023 - next phase to seek Melbourne water approval for Modular Building position and floor level are set.
Cr Bolam	2021/22 & 2023/24	14627	Electric Boxes Beautification	2021/22 & 2022/23 - Stage 1 & 2 - 18 electric boxes delivered Stage 3: 2023/24 - Design \$15K 2024/25 - Implementation \$35K Additional 31 boxes at the following locations: • 5x Frankston CBD (new locations – Fletcher Road and Nepean Highway) • 12x Frankston CBD (replace existing / ageing vinyls) • 4x Frankston Dandenong Road (from Skye Road to Seaford Road) • 4x Cranbourne Road (From PARC to Ballam Park) • 6x Nepean Highway (from Frankston/Carrum border to Mile Bridge i.e. Nepean Highway/Armstrong's Road, Nepean Hwy / Seaford Road)	Citywide	50,000	December 2023 June 2024 June 2025		On Track	10%	Design work had commenced for a further five sites in 2022/23. Given that this design had been developed it is proposed to roll out these additional five sites by December 2023. A review will commence of the requirements for the remaining sites and a process to develop the artwork, which may involve an expression of interest. This will inform roll out of additional sites proposed in 2024/25. Implementation of further electricity boxes will be carried out in 2024/25 pending the above review. ISSUES - An investigation is required to determine feasibility of the additional proposed sites
Cr Hill, Cr Harvey	2023/24	14860	Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)	2023/24 - Design - \$21K 2024/25 - Implementation - \$305K Design and construct shared user path connection from Ferndale Reserve to Peninsula Link Trail	South Ward	326,000	June 2024		On Track	15%	Design Only - Developing design brief to undertake the feature and level survey, and functional design works. ISSUES - Environmental significance and cultural heritage. May require approval to connect the path to PenLink trail.
Cr Bolam	2022/23	14747	Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation	2022/23 - Design - \$15K 2023/24 - Implementation - \$100K 2024/25 - Implementation - \$100K New pedestrian-oriented lighting from Oliver's Hill lookout, integrated along the foreshore boardwalk to the Frankston Pier forecourt.	South Ward	215,000	August 2024	30 November 2023	On Track	20%	Design has been completed and a trial of the lighting held. Approval has been sought from DEECA. Procurement process can commence once approval is received. ISSUES - Project is budgeted to be staged over 2023/24 and 2024/25.
	2020/21	14525	Frankston Arts Centre Forecourt Renewal	Redevelopment of the forecourt to include outdoor meeting / events spaces, improved accessibility and forecourt amenity, altered vehicle access and renew landscaping and lighting.	South Ward	2,831,000	June 2025	31 July 2024 (Works commence)	On Track	15%	Waiting for amended fee proposal from United Energy for putting power lines under ground
Cr Hill, Cr Harvey	2023/24	14862	Frankston High School Shared User Path Connections	Design options to connect Frankston High School to bike lane and shared user path network. Ideally shared user path but potentially challenging, bike lanes as a secondary option. Many kids with bikes on narrow roads when school finishes for the day.	South Ward	21,000	June 2024		On Track	10%	Design only - Yet to commence ISSUES - Developing on-road path connections in existing streets may impact on other accessibility and carparking. DTP approval may be required.
Cr Hill, Cr Harvey	2023/24	14863	Frankston Nature Conservation Reserve Shared User Path	2023/24 - Design - \$25K 2024/25 - Implementation - \$300K Construction of shared user path along the water main reservation – from "water way" near the FNCR to Frankston Flinders Rd via Culcairn Dve. This will join the shared path within the FNCR to Frankston Flinders Rd	South Ward	325,000	June 2024		On Track	10%	Design only - yet to commence. ISSUES - Vegetation removal may require planning permit. Land Owner Consent will be required.
Council Resolution	2021/22	14683	Frankston Regional Arts Trail	Installation of three murals and seven sculptures including a 360° design on a large water tank, clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park. The intention of each art piece would be to entice people to stop to enjoy an immersive experience or engage with the art piece and signage / markers will ensure the path is informative and easy to follow.	South Ward	4,148,000	June 2027		On Track	10%	Concept scope finalised, waiting decision on grant application
Cr Bolam	2022/23	14749	Frankston Waterfront Precinct - Frankston Lighting Plan Implementation	2022/23 - Design - \$20K (\$18K carried forward) 2023/24 - Implementation - \$186K New lighting for the Frankston Yacht Club precinct including pedestrian connections.	South Ward	206,000	April 2024		On Track	25%	Plans have been developed for pedestrian lighting in the vicinity of the Yacht Club. Final plan is to be reviewed in September to enable procurement process to commence. ISSUES - DEECA approval will be required as the location is on crown land.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Status	% Complete	Project Comments
Cr Bolam	2022/23	14574	Kananook Creek Reserve Grand Rotunda Design	2023/24 - Design - \$15K 2024/25 - Implementation - \$190K Design and construct rotunda noting: • Designs were already previously done. • Not to include other stage 2 elements.	North West Ward	205,000	June 2024		On Track	15%	Design only in 2023/24 A design for a rotunda has previously been developed. A review of this previous design work done will inform further preparatory works required. ISSUES - Project to be developed to allow for construction in 2024/25.
Cr Bolam	2023/24	14858	Lindrum Reserve Upgrade	2023/24 - Design \$10K 2024/25 - Implementation - \$90K Design of works at Lindrum Reserve including landscaping the entrance, new pathways, picnic tables, park benches and gate and fence upgrades.	North West Ward	100,000	March 2024		On Track	10%	Design only in 2023/24. A design for landscape entrance, new pathways, 2 new picnic tables, 2 new park benches, prune and remove relevant vegetation, plant new vegetation and trees, gate and fence upgrade. Planning has commenced.
Council Resolution	2021/22	14348	Local Shopping Strip Action Plan - Major Improvement Program	Action Plan adopted by Council in August 2021. Municipal wide shopping strip improvement program in accordance with the Local Shopping Strip Action Plan. 22/23 works: Revitalising Railway Parade, Seaford and Fairway Street, Frankston.	Citywide	3,973,000	June 2024 (Annual Program)		On Track	0%	Fairway Street and Kareela Road shopping strip upgrade have been combined in this project number for 23/24. Work continues with Fairway Street to resolve the drainage and road level issues with internal and external engineers. Once the issues have been resolved the Design documentation package can be completed. Clarification on the scope of works for Kareela Road shopping strip upgrade has been requested before any works can begin.
Cr Harvey, Cr Hill	2021/22	14889	Long Island Tennis Club - Fencing Renewal	Replacement of fencing at Long Island Tennis Club, as per Council resolution from 12.6 CM07 - 22 May 2023. \$30K funding carried forward of unspent budget of Long Island Tennis Club Redevelopment from 2022/23 budget; \$70K to augment the budget via re-prioritisation of the 2023/24 Capital Works Program	North West Ward	100,000	March 2024		On Track	10%	Fencing works can be undertaken in 2023/24. Scoping and procurement could occur in October for installation anticipated in March 2024. ISSUES - Land Owner Consent required as the site is crown land.
Cr Asker	2022/23	14764	Mile Bridge Gateway Sculpture	2022/23 - \$8K Planning & Officer Time 2023/24 - \$175K Implementation Scope change agreed with Cr Asker from a Civic Clock Feature in the 2022/23 Capital Works Program - project funding reallocated to a public sculpture. Revised 2023/24 Scope: Installation of a gateway sculpture at Mile Bridge, Frankston. Strategy adopted by Council in December 2022.	South Ward	183,000	June 2024 (Civic Clock Feature)	31 March 2024	On Track	10%	Basic scope and ideas discussed at the August Frankston Arts Advisory Committee. Artist Brief and documentation for EOI currently being prepared. Project to be in line with other Council Master Plans regarding the Mile Bridge location.
Council Resolution	2021/22	13768	Municipal Signage Strategy Implementation	Renewal of signage at various reserves and public realm spaces, implementing the outcomes of the Signage Strategy. Signage includes naming, regulatory and interpretive signage.	Citywide	1,521,000	June 2026		On Track	20%	Awarded electrical design investigations for Primary Gateway Signs with its design and engineering completed. The prototype is now being finalised.
Council Resolution	2021/22	14718	Nepean Highway Revitalisation – Stage 2 & 3	The development and implementation of improvement works to revitalise Nepean Highway streetscape. Project includes pedestrian uplighting on Mile Bridge.	North West Ward	1,000,000	TBD	31 March 2024 (Mile Bridge Pedestrian Uplighting Design) 31 August 2024 (Planting to begin)	On Track	0%	Consultant engaged to undertake master planning work. Internal stakeholder meeting organised for late September. Councillor briefing to discuss the project and items for delivery in 2023/24 is scheduled for 9 October 2023.
	2021/22	14661	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	Install continuous lighting to Frankston Pier to support visibility and safety. Works include: • Edge lighting to define the limits of pedestrian space and safe areas of movement and visibility to surrounds and to enhance the pier structure and amplify the experience of our valued coastal environment. • Potential to light underside of pier as part of the experience – need to consider impact on underwater environment.	South Ward	421,000	September 2022	30 November 2023	On Track	95%	Frankston Pier Lighting installation is completed. Inclement weather, poor conditions on the pier and long lead times significantly delayed this lighting installation. Five of the new edge lights were vandalised. PM is working with the contractor to have the lights reinstalled once they arrive. The coloured lights have been programmed and tested. Night test took place 30 May 2023. PM is following up with Parks Victoria for approval to use any of the colour scenes. Grant budget increased to \$421K - Project Manager to work with PMO to have budget adjusted in tech one finance system
Cr Hill, Cr Harvey	2023/24	14864	Nyora Close or Luther Place, Frankston Shared UserPath	2023/24 - Design - \$21K 2024/25 - Implementation - \$90K Design and construct shared user path connection from Nyora Close or Luther Place, to Peninsula Link Trail – whichever is more practical	North West Ward	111,000	June 2024		On Track	10%	Design Only - Developing design brief to undertake the feature and level survey including functional design works. A design brief will then be developed and enable design to be completed in 2024. ISSUES - Environmental significance and cultural heritage. May require approval to connect the path to PenLink trail.
Council Resolution	2023/24	14881	Pines Pool Entrance Landscaping Design	Design of Pines Pool Entrance Landscaping, as per Council resolution from 12.6 CM07 - 22 May 2023.	North West Ward	25,000	February 2024		On Track	0%	Scoping and design to be carried out from September 23 to February 24.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Status	% Complete	Project Comments
Cr Bolam	2022/23	14868	Pines Pool Large Shade Coverage & Associated Works	2023/24 - Design - \$80K 2024/25 - Implementation - \$950K Implementation of large shade coverage, solar lighting for the shade coverage and sporadic seating and tables for the shade coverage at Pines Pool. Shade to be investigated considering the number of schools that use the pool. These works are to be scoped alongside any immediate mechanical repairs of the site before the monies for the Pines Pool upgrade are released for other projects.	North West Ward	1,030,000	May 2024 (Design)		On Track	10%	Design only in 2023/24. Not yet commenced. Commencing site investigation and documentation for design brief. Engagement process to commence Oct/Nov 2023. Future development of the site will need to be considered when locating and designing these works.
Cr Hill, Cr Harvey	2023/24	14870	Robinsons Road to Peninsula Link Trail Shared UserPath	2023/24 - Design - \$20K Future Years - Construction Design and construct shared user path connection to specifically address the narrow footpath on the north side of Robinsons Rd, from the Pen Link trail to Robinsons Park road entrance (near no. 95 Robinsons Rd)	South Ward	120,000	April 2024		On Track	0%	An Arborist report has been commissioned to inform the design. The design is anticipated by Nov 2023 to allow procurement process for construction to commence. ISSUES - Planning permit will be required for vegetation removal and offsets required. Initial project scope indicates budget may not be sufficient.
	2021/22	14429	Safe City Surveillance System - CCTV Camera Renewal Program	Upgrade ageing CCTV cameras at end of life. 2022/2023 works relate to the delivery of replacements.	Citywide	642,000	June 2024 (Annual Program)		On Track	30%	Works have been scoped and estimated costs provided. A report will be presented to Council in November to confirm locations. There is an expected overspend and Councillors will be requested to provide direction on how they wish to proceed with the works.
Council Resolution	2019/20	13089	Safe City Surveillance System - CCTV Camera Installation in Public Places	Design and installation of new CCTV cameras in public places based on feedback provided by Police, Council Officers and Councillors.	Citywide	1,042,000	June 2025		On Track	30%	Works have been scoped and estimated costs provided. A report will be presented to Council in November to confirm locations. There is an expected overspend and Councillors will be requested to provide direction on how they wish to proceed with the works.
Council Resolution	2022/23	14818	Sandfield Reserve Playspace	Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of artificial creek bed & topography, play area & equipment, grass picnic area with shade trees, lighting & electrical works.	North East Ward	1,128,000	December 2024		On Track	10%	Finalising design for the play space. Awaiting confirmation of the grant funding. ISSUES - Coordination with other components for the implementation of the Master Plan.
Council Resolution	2022/23	14816	Sandfield Reserve Youth Space	Creation of a youth space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of activity wall, bleacher seating, shade structure, multi-use cour, integrated lighting and a skate facility.	North East Ward	849,000	May 2024		On Track	15%	Procurement to be advertised early Sept 2023. Award of contract likely to be Oct/Nov 2023
Council Resolution		14417	Sculpture Public Artwork Development	Recurrent Budget - \$200K Installation of new public artworks. 22/23 works include the Mirage sculpture and scoping for new sculptural works for 3 x times new sites. 2023/24 - Design - \$100K	Citywide	2,000,000	June 2024 (Annual Program)	31 January 2024 (Frankston Library Forecourt items)	On Track	25%	Funds for fibreglass sculptures for Library Forecourt are being carried over from 2022/23. Awaiting Structural Engineer Report and final costing / quote once received.
Cr Hill, Cr Harvey	2023/24	14865	Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail	Design and construct shared user path connection from: 1) Pen Link Trail to 2) Stotts Lane footpath and 3) Mt Erin Secondary College and 4) Baxter Village retirement village Route options flexible – could be via Robinsons Rd or Golf Links Rd. Just needs to connect to all four points.	South Ward	100,000	June 2024		On Track	15%	Developing a design brief to undertake feature and level survey including functional design works. ISSUES - Environmental significance and cultural heritage. Approval may be required to connect the path to PenLink trail. There may be width constraints near Golf Links Rd overpass.
Cr Bolam/ Council Resolution	2022/23	14820	Sister City Signage	Installation of Sister City Signage.	Citywide	30,000	December 2023	30 November 2023	On Track	25%	This project is a carry forward project from 2022/23. The sign is to be located in Ballam Park near the homestead entrance. Procurement process underway for design, construct and install sign with appointment in Sep 2023. ISSUE - Timeframe is dependent upon contractor and materials availability. The size of a concrete surround will be dependent upon site constraints.
Cr Bolam	2023/24	14851	Skye Road Beautification Work	2023/24 - Design - \$10K 2024/25 - Implementation - \$80K Planting of trees, landscaping and the addition of rocks/ boulders at two Skye Road locations: • Intersection of Carramar Drive • Skye Road/ Overpass Pedestrian Entrance Tree planting along Skye Road from Dalpura Circuit to Peninsula Link. Gateway treatment includes preparation, gateway signage, landscaping, tree planting, pathway, bollards and maintenance.	North West Ward	90,000	May 2024		On Track	15%	Design only 2023/24 - A design has commenced for Skye Rd projects. The design will be developed to allow for planting to occur in Autumn 2024. Some tree planting has recently been carried out in Skye Road.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Status	% Complete	Project Comments
Cr L Hughes, Cr Harvey, Cr Hill	2022/23	14698	Stotts Lane - Road Upgrade	<p>2022/23 - Planning & Design - \$121K 2023/24 - Planning Approvals - Officer Time</p> <p>Construction of Stotts Lane including road pavement, shared paths and traffic management devices. Includes construction of road, kerb and channel, footpath.</p> <p>Construction funding in future years will require \$3.705M. Council to determine how to fund this project and consideration of Contributory Schemes Policy required by Council.</p>	South Ward	121,000	June 2024		On Track	15%	<p>No budget available 2023/24 - officer time only to ascertain planning approvals.</p> <p>Design has been completed for road construction. Project Manager is liaising with authorities to gain the necessary approvals. Ongoing discussion with Melb Water seeking permission to construct the Shared User Path on the west side of the road in Melb Water land.</p> <p>ISSUES - Planning permit will be required for vegetation removal. Drainage needs to be managed at the south end of the road. Council to determine how to fund this project and consideration of Contributory Schemes Policy required by Council.</p> <p>Some minor budget may be required to allow for drainage and other investigations.</p>
Cr Bolam	2022/23	14817	Whistlestop Reserve Entrance Landscaping	Additional landscaping to the entrance to Whistlestop Reserve.	North West Ward	180,000	May 2024		On Track	0%	Entrance landscaping will be incorporated into the project to upgrade Whistlestop Reserve and will focus on trees and vegetation on the mounds and features near Skye Road. Implementation will run parallel to the reserve upgrade for completion in May 2024.
Cr Bolam	2021/22 & 2022/23	14814	Whistlestop Reserve Upgrade	<p>Total Project Cost - \$400K 2022/23 - Planning & Design - \$34K 2023/24 - Implementation - \$366K</p> <p>Upgrade to the landscape and park infrastructure at Whistlestop Reserve.</p>	North West Ward	400,000	May 2024		On Track	10%	Finalising plans and documentation based on concept layout to enable procurement process to commence. The proposal includes shelter with heritage theme, BBQ, upgrade to play space, paths, vegetation, entrance landscaping and a themed art piece. Likely award of contractor late 2023 to enable start of works in early 2024.
Cr Bolam	2022/23	14857	Wingham Reserve Shade Sail Installation	Install shade sail with bench and seating.	North West Ward	50,000	December 2023	30 November 2023	On Track	10%	<p>Currently in procurement process. Anticipated award Sept/Oct. for implementation prior to December 2023.</p> <p>ISSUES - Contractor demand for this type of project is high at this time of the year.</p>
Cr Hill, Cr Harvey	2023/24	14861	Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)	Design and construct shared user path connection from Wittenberg Reserve to Peninsula Link Trail	South Ward	360,000	March 2024		On Track	10%	This project is currently in the procurement process, with award of a contractor anticipated in Oct 2023. Timing of the works is dependent on contractor availability but is likely to be in early 2024. Agreement from Lendlease to connect to PenLink Trail has been obtained.



SCHEDULE OF COMPLETED COUNCILLOR NOMINATED CAPITAL WORKS PROJECTS

FRANKSTON CITY COUNCILLOR TERM 2020-2024

Project Number	Project Title	Project Description	Total Expenditure	2020/21	2021/22	2022/23
14453	Carpark & Pathways at New Overport Park Pavilion	New Carpark and Pathways and associated works following the construction of the new pavilion at Overport Park.	21,712	21,712	-	-
14326	Kananook Creek - 2 Viewing Platforms	Kananook Creek - 2 Viewing Platforms Project scope includes directional signage and lighting.	44,374	44,374	-	-
14467	Peninsula Reserve - New Public toilet	Design and delivery of new public toilet at Peninsula Reserve	324,128	53,256	270,331	540
14485	Shade Sail for Seaford Pier	Shade Sail for Seaford Pier	73,409	11,256	62,153	-
14558	Upgrade for Frankie's Café, Frankston South Community and Recreation Centre	Upgrade for Frankie's Café, Frankston South Community and Recreation Centre Upgrade works include the installation of bi-fold doors and a servery with supporting HVAC system at the facility.	96,143	72,165	23,978	-
14508	LED Lighting Signage for FVIC	LED Lighting Signage for FVIC	2,488	2,488	-	-
14503	Dog Off Leash Park at Telopea Reserve	Implementation of new dog off-leash park at Telopea Reserve.	9,445	9,445	-	-
14571	Construction of Footpaths at Spruce Street and Mitre Crescent, Frankston North	Construction of Footpaths at Spruce Street and Mitre Crescent, Frankston North	74,940	74,940	-	-
14658	Skate Park Weatherproofing Program	Develop a strategy for skate park facilities including weather proofing options.	53,320	-	26,540	26,780
14659	Dandenong Road Underpass at Fletcher Road - Murals & Planting Installation	Installation of murals and planting to improve the amenity at the underpass.	99,089	-	21,390	77,699
14667	Landmark Water Feature	Implementation of landmark water feature.	23,434	-	23,434	-
14763	Ballam Park North Oval and the McClelland College Ovals - Drainage Improvements	Improvement to the drainage at Ballam Park North and McClelland College Ovals.	57,660	-	-	57,660
14766	Beauty Park Fountain	Installation of a fountain at Beauty Park.	36,330	-	-	36,330

Executive Summary**12.3 Chief Executive Officer's Quarterly report - July - September 2023 period**

Enquiries: (Phil Cantillon: Chief Executive Office)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.3 Lead advocacy engagement and enhance relationships with all tiers of government and key stakeholders

Purpose

To provide Council with an overview of relevant matters within the organisation.

Recommendation (Chief Executive Officer)

That Council:

1. Notes the Chief Executive Officer's Report and any updates on previous recommendation actions provided within the report;
2. Notes the 'public' version of the Chief Executive Officer's Quarterly Report for the period July to September 2023 (attachment A), which will be made available after this meeting through Council's website;
3. Notes reduction of decisions being made in closed council in this reporting quarter (1 – 2023/24) with a result of 2%;
4. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;
5. Resolves Attachment B, *Confidential Chief Executive Officer's report for July to September 2023 period*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions;
6. Resolves Attachment C, *Frankston City Council – Councillor Conduct Matters Table as at September 2023*, be retained confidential until the date of this council meeting on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section (j)* and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - *Accountability Transparency Reform (ATR) III*.

Background

At its Council meeting on 27 January 2021, Council resolved for the Chief Executive Officer's Quarterly Report normally presented in Closed Council to be reported in Open Council from April 2021, with confidential attachments provided to Councillors under separate cover.

Subsequently, at its meeting on 25 July 2022, Council resolved that any future updates relating to COVID-19 recovery including financial updates will be reported in the CEO Quarterly report.

Council also resolved at its meeting on 1 May 2023 that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents

12.3 Chief Executive Officer's Quarterly report - July - September 2023 period**Executive Summary**

and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations. Officers have prepared this report in accordance with the resolution above.

Council at its meeting on 2 October 2023 adopted a notice of motion titled 'Accountability Transparency Reform (ATR) III'. The CEO's Quarterly report is referenced a number of times within the recommendations and future CEO's Quarterly reporting will incorporate any updates required. It is important to note, this report is presenting information for the July to September 2023 prior to the adoption of the motion.

Following this Council meeting, it is recommended that the *Frankston City Council - Conduct Matters Table as at September 2023* (attachment C) be released with the minutes of this meeting.

Key Points / Issues

The CEO is pleased to present the Chief Executive Officer's Quarterly Report providing an open and transparent overview of the organisation, its highlights along with key activities. The report represents the period from July to September 2023. Key topics covered under the public version of attachment A include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Under separate cover as attachment B is a report titled "CEO's quarterly report – confidential version – July to September 2023" dealing with matters of a confidential nature.

CEO's quarterly report update on additional recommendations

At the Council meeting held on 31 July 2023 a number of additional recommendations were adopted as part of the CEO's quarterly report and the following provides an update for noting.

- *Notes the previously adopted recommendation at the 31 January 2022 Council Meeting advocating funding from State government for major aesthetic upgrade to the Beach Street/ McMahons Road underpass.*

Council officers noted the recommendation. No further update will be reported.

- *Notes the previous advocacy undertaken to State and Federal Governments, including a funding allocation of \$320,380 through the Federal Government's Black Spot program towards the installation of raised safety platform ramps on main approaches, with splitter islands, kerb outstands and lighting at the Beach Street and McMahons Road intersection.*

12.3 Chief Executive Officer's Quarterly report - July - September 2023 period**Executive Summary**

Council officers noted the advocacy undertaken. No further update will be reported.

- *Notes preliminary concept designs developed by Council in 2022 that features the following initiatives:*
 - *Installation of new lighting under the Frankston Freeway bridge overpass.*
 - *Removal of overgrown weeds and unwanted vegetation with possible new tree and vegetation planting.*
 - *Replacement of existing sound barrier walls with new, improved and more visually appealing sound barrier walls.*

Council officers noted the concept designs and the features. No further update will be reported.

- *Undertakes further advocacy to the State Government through State Member for Frankston and the State Minister for Roads and Road Safety, seeking a commitment towards precinct safety and revitalisation improvements as highlighted above, in addition to a commitment from the State Government for increased ongoing maintenance and responsiveness to requests in the precinct.*

Data collection to inform advocacy ask is underway and will be utilised in an upcoming correspondence to relevant Minister/s and local State Member of Parliament. Officers have recently meet with the Department of Transport and raised these matters as a Council priority. A further update will be provided in the next quarter.

Financial Impact

Support for Community Support Frankston will continue to be delivered during 2023-2024 with a funding commitment of \$175,000 to assist with building security and IT updates. Management will continue to report and monitor the delivery through the CEO's quarterly report.

Consultation**1. External Stakeholders**

See attachment A under the heading section 'Meetings and Activities'.

2. Other Stakeholders

Mayor and Councillors, Directors, Managers, Coordinators and Officers.

Analysis (Environmental / Economic / Social Implications)

It is paramount that Council's business is open and transparent with activities relating to its operation and the CEO's office.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil to report unless otherwise mentioned in the relevant attachments.

12.3 Chief Executive Officer's Quarterly report - July - September 2023 period**Executive Summary**Policy Impacts

Nil to report unless otherwise mentioned in the relevant attachments.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Nil to report unless otherwise mentioned in the relevant attachments.

Conclusion

The report be received.

ATTACHMENTS

- Attachment A: [↓](#) Public version of CEO's Quarterly report for period July to September 2023
- Attachment B: CEO's Quarterly report for the period July - September 2023 - **CONFIDENTIAL**
- Attachment C: FCC Councillor Conduct Matters as at September 2023 - **CONFIDENTIAL**

Public - Chief Executive Officer's Quarterly Report

Period reporting – July to September 2023 (public version)



Lifestyle Capital of Victoria

I am pleased to present the Chief Executive Officer's Quarterly Report for the period ending 30 September 2023 (public version).

The information within this public document represents the period in time from July to September 2023 inclusive providing greater transparency and a more comprehensive view of the organisation and its key activities.

Key topic areas include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Thank you to Councillors, Council's staff, volunteers and contractors who continue to actively support our municipality.

Regards

Phil Cantillon

Chief Executive Officer

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these lands and waters.

PEOPLE AND CULTURE

Weekly communication

Each Monday, the CEO distributes an all-staff email providing advice on key achievements, sections thanking staff and well-done commentary, along with other news and items relating to Council briefings/meetings. The email is then uploaded onto Council's internal website portal called Grapevine. In August 2023, the CEO sent a further email providing an update on reflections and insights from the key actions directly related to the staff survey held last year noting further opportunities will be developed through feedback from a recent 'Pulse' survey conducted in July 2023.

EMT Panel Q&A sessions

EMT hosted its first EMT Panel Q&A session on Wednesday 5th July 2023 held at the Frankston Arts Centre, Theatre with over 150 staff attending. Staff were able to ask questions using slido technology with EMT responding live on-stage. Unanswered questions were answered following the event along with a recording of the session uploaded onto 'Grapevine'. Another session is scheduled for Tuesday 31 October 2023.

Linkedin Learning

Since mid-September 2023, Council staff have had access to high quality online training through LinkedIn Learning. LinkedIn Learning is a powerful platform for professional development from thousands of courses to choose from such as Project Management and MS Office.

Sharing Pronouns

Council encourages the use of pronouns, as it shows respect, validates individuals' gender identities and fosters an inclusive workplace where everyone belongs.

Future Ready Kick Start Program

The Kick Start Program concluded in July 2023 with project pitches to EMT about strategic improvement ideas under the Future Ready Frankston pillars of Culture, Capability, Connectivity and Customer. The feedback was extremely positive from the participants. The program will run again in February 2024. Expressions of interest will be called for in November 2023. The Program is capped at 16 participants.

All Staff 'Engagement Pulse' Survey 2023

Council's all staff 'Engagement Pulse' survey was held during this period. The survey was to check the organisation's pulse with staff through a short, 14-question pulse survey. The survey reached a participation rate of 67 per cent, this equated to 630 staff completing the pulse survey. The results will support many organisation decisions and initiatives. This will help focus on the things that positively impact on the workplace culture. The results were shared at the end of August 2023 noting an improvement in the *Truly Great Place to Work* at an incredible 81 per cent, based on enjoying the work you do, the people you work with, effective/strong teamwork and cooperation within teams. The results demonstrated an increase in our overall staff engagement score from 54% to 61%, moving us from a Culture of Consolidation to a Culture of Success. The survey noted strong results for taking pride in our successes and achievements, continuous improvement and optimism for the future.

People Matter Survey 2023

The results of the People Matter Survey, facilitated by the Victorian Public Sector Commission have been released. Council achieved a 34% response rate, majority (73%) of respondents identified as women. Initial results show a positive shift in experiences of bullying with a 6% decrease, however there was no change in experiences of sexual harassment, maintained at 8% and experiences of discrimination have increased by 2%. The results are currently being analysed and will be shared across Council in the coming quarter.

ORGANISATIONAL HIGHLIGHTS

External Awards and Recognition

Frankston City Council was again recognised as a top tourism destination, winning bronze in the 2023 Victorian Top Tourism Town Awards for the second consecutive year.

Council was recently short listed in the prestigious Tidy Towns and Cities Sustainability Awards and one of the projects '80,000 tree planting initiative' was listed as a finalist. Winners to be announced on 23 October 2023.

Council's Transparency Hub platform was recognised as a finalist at the MAVTech Annual Awards, unfortunately Council did not take out the prize, however the nomination served as a good recognition for work in the realm of transparency, good governance and accountability.

Two Council officers recently received the esteemed 2023 Neill Hogg Award for Innovative Excellence at the 'Infor' (Pathway) Public Sector User Forum.

Internal Awards

Council’s Annual Corporate Excellence Awards were presented during this period at the Frankston Arts Centre. Annual winners were selected from the Directorate Excellence Awards 2022/23 season winners’ pool. The event held on 26 July 2023 also celebrated staff who have worked at Council over 10 years, 15 years, 20 years, 25 years, 30 years and at this ceremony, there was one staff member celebrating over 35 years of service to the Frankston Community. Planning is now underway for the next series of Directorate Excellence Awards to be held late November 2023.

Corporate donations and fundraising

On Wednesday 27 September 2023, a ‘Footy Colours Day’ was held to raise funds for the Fight Cancer Foundation with \$878.00 donated.

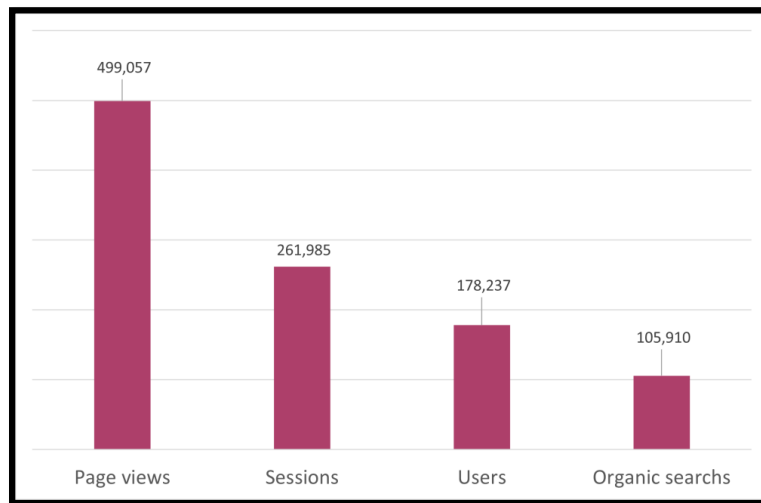
At Frankston City Council, staff can elect to donate an amount directly from their pay to the Frankston Community Support Fund with new staff provided information on this option during induction.

BUSINESS TRANSFORMATION

Council’s Websites

The digital web team have continued to drive and increase engagement through Council’s Corporate website with content rewrites and section updates. Some noteworthy website content improvements have been a revamp of Council’s current major projects section, a redesign of the Bin Information section aligned with the glass recycling bin roll out and a continuation of increased improvement of Council application pages.

In the next period, the digital team will assist in developing a volunteer portal for Impact Volunteering to be incorporated into the corporate website.



Website user metrics

Smart Cities initiative / Transparency Hub updates

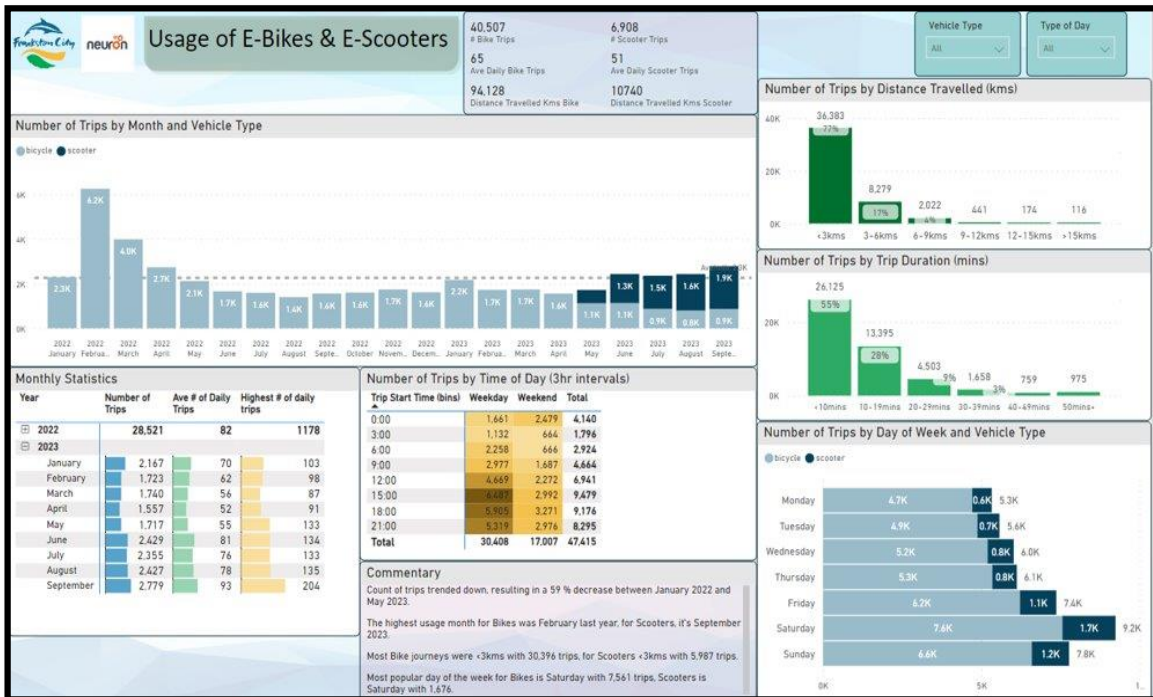
During the Quarter July – September 2023, there were three data sets that were updated for the Councillors Page on the Transparency Hub. These data sets provided updated information until the end of 2022/2023 Financial Year - Quarter 4, and included Councillor attendance at Council Meetings and Briefings, Council decisions made in meetings closed to the public versus open to the public and the voting breakdown on all decisions made open to the public.

We have also gone live with the Customer Satisfaction data and it is now available in the Transparency Hub. We are currently working on eleven GIS datasets relating to council facilities like Public Toilet, BBQs, Council playgrounds etc. have been published. The data visualization is in progress. Also in development is remuneration data for Senior Officers and Key Management personnel. The internal review is in progress.

Smart Parking - Sensors have been installed within FMAC, Beach Street and Norman Avenue to facilitate real-time parking. This has enabled better understanding of parking utilization for the council and users to receive parking information in real time. The next step is to integrate parking enforcement to this system.

Fleet Telematics - Telematics devices have been installed in council vehicles to understand utilisation of fleet vehicles, enhance safety, digitising vehicle checklist, and increased fleet reporting efficiency. Discussion has started with consultants to develop the future Smart City roadmaps, exciting times ahead.

On 18 May 2023, Council went live with e-scooters. This was an addition to complement our e-bike solution. The uptake has continued to be steady. We have now seen 6,908 trips by e-scooters since its commencement. We anticipate this to increase as we move into the warmer months, our current trial has been extended to early 2024 to be able to fully understand the trends and needs of our community. We continue to look for initiatives that increase usage which align with events in the municipality.



Future Ready Frankston Efficiencies

Significant efficiencies have been delivered as part of the Future Ready Frankston Strategy in the last quarter including:

- Private Building Surveyor lodgments have had a process overhaul, surveyors are now able to lodge all their documents online through a customer friendly online form. Workflow and reporting improvements have led to a significant reduction in processing times, saving 1 hour of processing time per application.
- A review and implementation of the Internal Review Process for the Prosecution team has allowed customers to lodge internal reviews for all infringement types, development of reports and process improvement removing no value-add tasks and streamlining workflows to provide responses to customers within a faster period.
- Continuous improvement methodologies have been applied in the Statutory Planning team; finding incremental improvement throughout the process.

Current works to improve customer experience and staff efficiencies include:

- Requests relating to our Kerbside Bins are undergoing automation which has eliminated the need for administration staff to manually check and triage requests upon lodgement. With an estimated saving of 11 days for the year.
- A review of our compliance permits to include online lodgement and automation where applicable.
- A review of our Swimming Pool process and workflow.
- Investigation to develop a customer portal allowing customers to check, track and manage applications across Council.

Public Art & Big Picture Festival 2023

Big Picture Festival - Within this quarter approval of various walls around the CBD have been progressing, including working closely with Vicinity for sites and cross promotion. Also programming mural and projection artists for the festival has commenced along with Block Party programming. Officers are working towards delivering three new walls outside of the Big Picture Fest after the event and working with appropriate stakeholders for these sites at Ballam Park, Frankston North and Havan Reserve.

With regards to other public art updates, a range of actions are in progress or have been completed, including the recent relocation of 'Catch Me' from Seaford Community Centre/Library to Keast Park. New sculptures are also in the process of being commissioned for the Kananook Commuter Car Park and Sweetwater Creek. Various public art maintenance requirements are also progressing to ensure the program of works is in optimum condition and or decommissioned when necessary.

Discover Frankston

Mentioned earlier in this report, the City was awarded the third Top Tourism Town in the State, only behind Ballarat and Bendigo, providing coverage and accolades from across the state by media outlets and Tourism Industry. The Tourism team greatly assisted in marketing and promotional activities for the Hawthorn AFLW games via a range of online listings, giveaways, content generation, itineraries, e-news mentions and social media posts, with one of the Instagram posts reaching over 6k people with over 30 shares. The messaging had a positive influence on ticket sales noted by AFLW. In addition, the team compiled welcome packs for 30 players to encourage them to visit the city centre and surrounds whilst in town for training sessions and game days. The bags included information on upcoming Frankston City events, Street Art Walking Tour Vouchers and I Love Frankston beanies and vouchers from a range of local businesses.

Council worked with 'StoryTowns' on a major project with Metro Melbourne Trains to produce geo-located audio travel guides for Frankston and Seaford Station as a way of getting locals and visitors to know about the stories of the city. Enhanced itinerary functionality was launched on discoverfrankston.com providing users the ability to create their own customised itineraries, also proving useful to design customer itineraries that will be used as key dispersal tools for visitors and guests of Frankston City, such as touring performers, VIP's, delegations and players.

Marketing support commenced for Council's community and commercial run events via the Destination Events Program with the first event being; Sunset Twilight Markets commencing in October. Three media partners were secured for the summer event season, aiming to elevate exposure and highlight Frankston City as a creative, events arts and culture destination.

Frankston Major Events

Within this quarter, Expressions of Interest have been received by external food vendors, performers and exhibitors for the upcoming 2023/24 Events Season, with successful applicants awarded by early October 2023. Planning and concept meetings have commenced for Frankston's Christmas Festival of Lights and Waterfront Festival, including reviewing feedback from past events. A new Sponsorship Prospectus has been created to enable the packaging of the whole events season. This is currently being shared across local businesses and wider networks to attract new sponsors to the upcoming events season.

Frankston Arts Centre (FAC)

This quarter, Ticketing Services has launched accessible seating purchasing online, this is a significant step towards enhancing venue accessibility. Patrons can now effortlessly purchase wheelchair bays, secure complimentary companion card tickets, and even access Auslan seats online. This initiative reflects a strong commitment to making our venues more user-friendly and inclusive for all attendees.

A new digital sound system has been installed in the Theatre for higher quality amplification of music & events that meets the growing needs of our clients. A branding /awareness video was created to highlight Frankston Arts Centre as a venue for events as well as for shows and is being shown at Hoyts Frankston, via social media and on Frankston City Council's digital street screens. The FAC weekly e-news database now reaches 28,000 and increased by 5% in August, above the usual increase of 2% each month. The increase can be attributed to several strategies including competitions with 3MP and at the library. The open rate for weekly e-news has also been increasing, with an average of 34.3% last month (In FY22-23 we averaged 31.3%).

FAC Season 2023 presented a number of performances with highlights including a sold out schools matinee of '*Possum Magic*' in September, a sold out performance of '*Personal*' by Jodee Mundy in Cube 37 in September 2023, and strong attendances at Daytime Music and Theatre across the three months. Eight grants have been awarded to state-based and local artists to present at South Side Festival. Nineteen grant submissions were made for the 2023 – 2024 Round of Artist Project Grants, with six grants to be awarded in October 2023. Visual Arts programming continued to be received positively, with a sold-out Kids Portrait Exhibition, *Kids Fest*; being a particular highlight this quarter. 70 entries were received and prizes were awarded to a number of participants by Mayor Nathan Conroy at the celebration event in September 2023.

Frankston Libraries

The Frankston City Libraries team became one of the first libraries in Australia to launch Envoy Connects, the world's first accessible, compact, audiobook player. Easy to use with a tactile keypad which makes the Envoy Connect ideal for blind or low vision users. This has improved access to the digital library collection and resulted in over 700 titles being downloaded in the last month.

The Seed library implementation commenced at Frankston library, customers can access a wide variety of seeds. The seed library promotes sustainability by encouraging people to save and share seeds along with promoting gardening and biodiversity within the community.

A review of the popular story-time program highlighted that people attend to build their child's literacy skills and for social connection. A refreshed calendar for Term 4 was launched. Another successful school holiday program was delivered, which included a visit from two AFLW stars for a special Foot Grand Final story-time.

Hospitality

The layout of main foyer bar has been reconfigured to allow for better visibility, to improve flow and speed of service. Lots of positive feedback from both staff and patrons. Over the quarter Hospitality provided catering or operated a bar for:

- Bars for 91 performances;
- Catering for 38 Backstage Riders (Theatre performers);
- Catering for 113 meetings or functions (including offsite catering for AFLW Umpire Dinners);
- Bar, catering and Hospitality staff for 4 Exhibitions Openings;
- A total of 20 new clients have been added to the Hospitality database and 101 new bookings added to the calendar over the quarter reaching as far forward as October 2024.

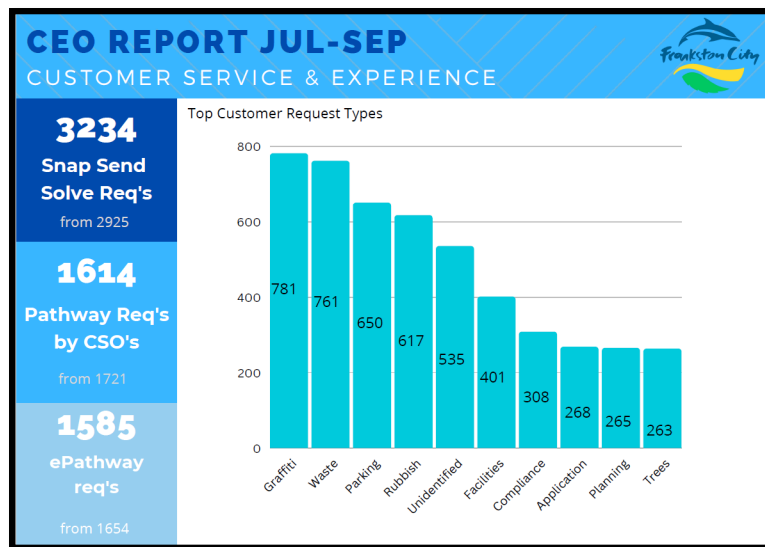
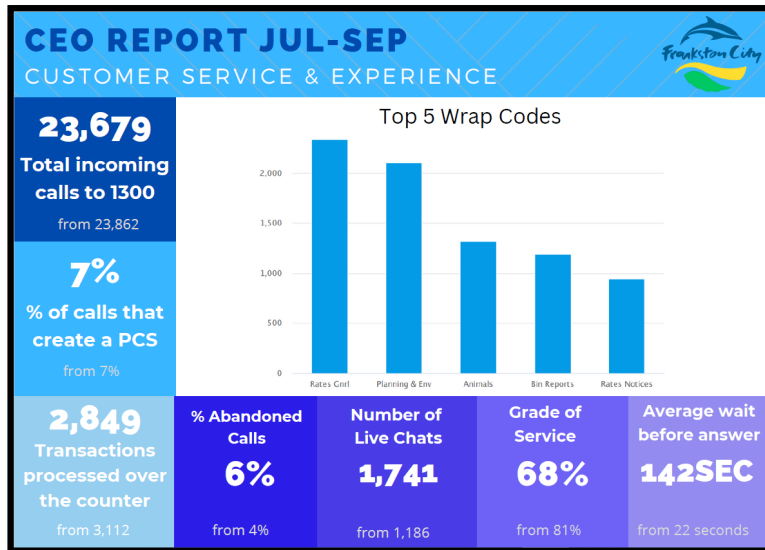
Council's Corporate Customer Service Update

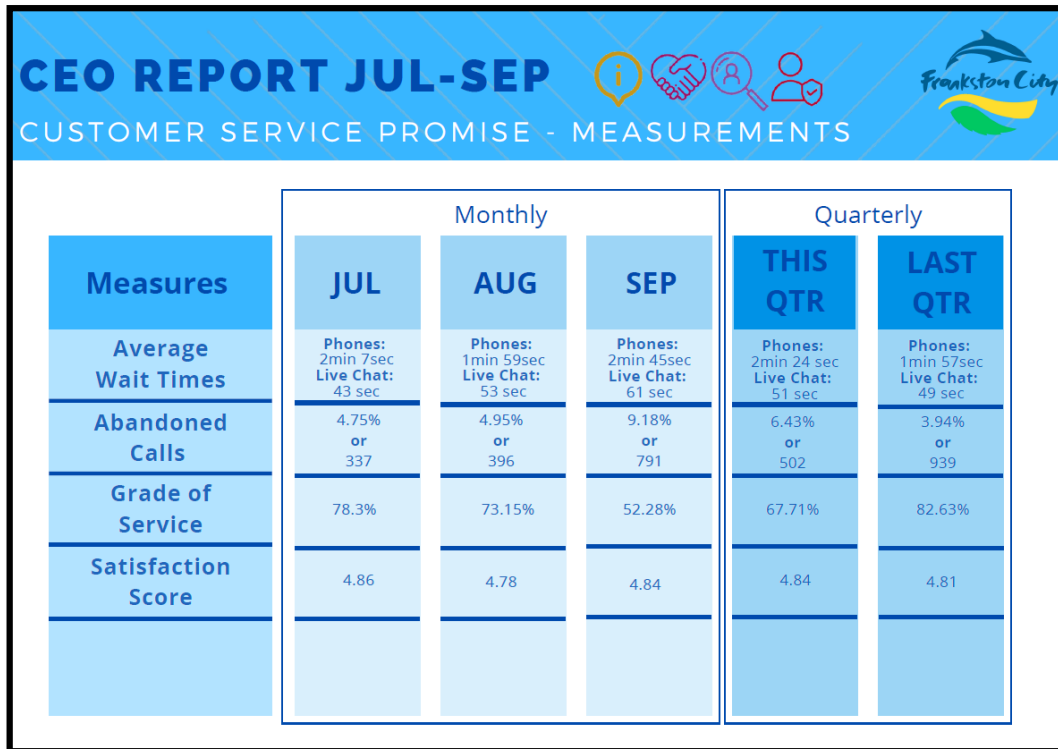
The Customer Service and Experience team have been working hard in the last quarter focusing on ensuring we are available to serve our customers when and how they choose to interact with Council. Operationally, our call centres were busy with calls about Rates, Planning and Environment the most common enquiries this past quarter.

The contact centre answered 94% of calls that were presented for the quarter which exceeds our abandoned call targets. We saw a strong return in interaction with our Live Chat channel, with a 46% increase in interactions compared with last quarter. This shows a growing trend in our community choosing to interact with Council in new ways outside of traditional customer channels.

The Customer Experience Strategy continues to be implemented across the organisation with a strong focus on how we can make interacting with Council easier for the community, so they are getting what they each time they engage with us.

Our Complaints Handling Procedures have been reviewed with changes implemented, to better enable customers to lodge complaints and provide feedback in line with our Complaint's Handling Policy. We are building greater capability to report on the Complaints we receive, to identify key themes and ensure that we are then taking the appropriate action where needed, as an organisation.





Social and media engagement - Frankston City Community

The quarter saw a number of major projects conclude, with multi-channel communications marking the completion of Jubilee Park Stadium, the Healthy Futures Hub, Carrum Downs Recreation Reserve and Yarralumla Reserve.

In July 2023, we also commenced a four month campaign to support the rollout of purple bins as part of the Victorian Government’s Kerbside Reforms. The campaign included both awareness and behaviour change elements, with all households required to recycle glass separately from other waste from October onwards.

In August 2023, we co-created with the tourism and events team a destination-focussed campaign supporting Hawthorn Football Club’s staging of hoe AFLW matches at Kinetic Stadium.

In September 2023, we launched a campaign establishing one of the first social inclusion action groups in Victoria, funded by the Victorian Government. The campaign reached across all segments of the local community to enlist diverse representation in the action group, which aims to tackle a range of issues identified in the Royal Commission into Victoria’s Mental Health System. The quarter also saw extensive media interest in the Planning Minister’s FMAC interim overlay, the development of a Frankston Monopoly board game, and the suspension of Cr Steven Hughes.

We continue to see solid incremental growth in followers and engagement on Council's corporate social media channels. We are now just short of 29,000 Facebook followers, gaining around 300 new followers per month, which is exceptional for a Council. The most dominant campaign was the promotion of the nine suburbs and corresponding "I ♥" merchandise. Each suburb reached between 30-35,000 people per post. The nine suburbs combined generated a total reach of over 270,000, reaching far beyond existing residents. Even the smallest suburb of Langwarrin South, with a population of circa 1,400, reached an audience of over 25,000 on Facebook and Instagram.

Business Grant recipients were another hugely popular source of engagement on social media, with well-known local brands such as Cosy and Tasty Dumplings on Nepean highway reaching nearly 40,000 people, and 20,000 for YOMG.

Content regarding Yarralumla Play Space in Langwarrin reached over 75,000 people in July 2023. The traction of our corporate social media is now so significant that even the unveiling of a small, revitalised pocket play space such as Rosemary Reserve in Frankston North reached over 10,000 people. This represents significant benefits to enhancing local knowledge, appreciation and movement amongst residents throughout every suburb and neighbourhood.

Community Engagement

Community engagement over this quarter has received the highest participation levels of 2023 so far. The number of live projects has been high at 11, and there has been significant community interest and impact in the live projects. There were 15,476 visits to Engage Frankston, 2,033 online contributions, and over 20 in-person engagement activities. The projects with the highest amount of engagement in this quarter were as follows:

Project	Engagement approach/outcomes
Housing Strategy	900 contributions 21 engagement pop ups and workshops
Kindergarten Strategy	353 contributions
RF Miles	323 contributions
Witternberg Bushland Reserve Native Vegetation Offset Site	302 contributions 2 community pop ups
Public Toilet Action Plan	134 contributions 1 in-person intercept survey

The Witternberg Bushland Reserve Native Vegetation Offset Site engagement was a good example of the community responding strongly to a proposed change to access at the Reserve, with over 80 percent of the 302 respondents selecting the 'no change' option. Council's timely acknowledgement of the community sentiment, and decision to abandon the proposal ensured that the community felt heard and appreciated the value of the engagement process.

The Housing Strategy engagement received particularly high participation rates from the community, with over 900 community members, from every suburb of Frankston City, responding online or in person at pop ups and workshops. Feedback received through our community engagement activities is now being used to develop the draft Frankston City Housing Strategy.

Active planning/drafting is currently underway for more high community impact/interest projects including:

1. Community Vision review.
2. New Seaford Child and Family Centre.
3. Bicycle Strategy.
4. Safer Communities Policy and Strategy.
5. Fair Access Policy & Action Plan.
6. Family Violence Action Plan.
7. Frankston North Community Centre.
8. Coastal Marine Management Plan.
9. Nepean Boulevard Revitalisation.

Building Frankston's Future (BFF) Capital Works Awareness

Several BFF branded signs/fence banners were installed to highlight works underway, future projects or community events:

- Carrum Downs Recreation Reserve Multi-purpose courts opening;
- Willow, Austin, and Kareela Reserve upgrades;
- Eric Bell Pavilion (updated signage);
- Belvedere Park Tennis Club upgrade;
- Frankston BMX Track, sports lighting, and toilet upgrade;
- Stiebel Place improvements;
- Witternberg Reserve upgrade.



BFF hoarding was also added to fences at these project sites:

- Kananook Commuter Car Park;
- Lloyd Park Senior Pavilion;
- Eric Bell Pavilion;

Other:

- Social media postings for capital works projects on Facebook, Instagram and Linked In continue to reference #BuildingFrankstonsFuture;
- Building Frankston's Future branding and messaging continues to be showcased in Frankston City News and eNews.

Customer Requests Update

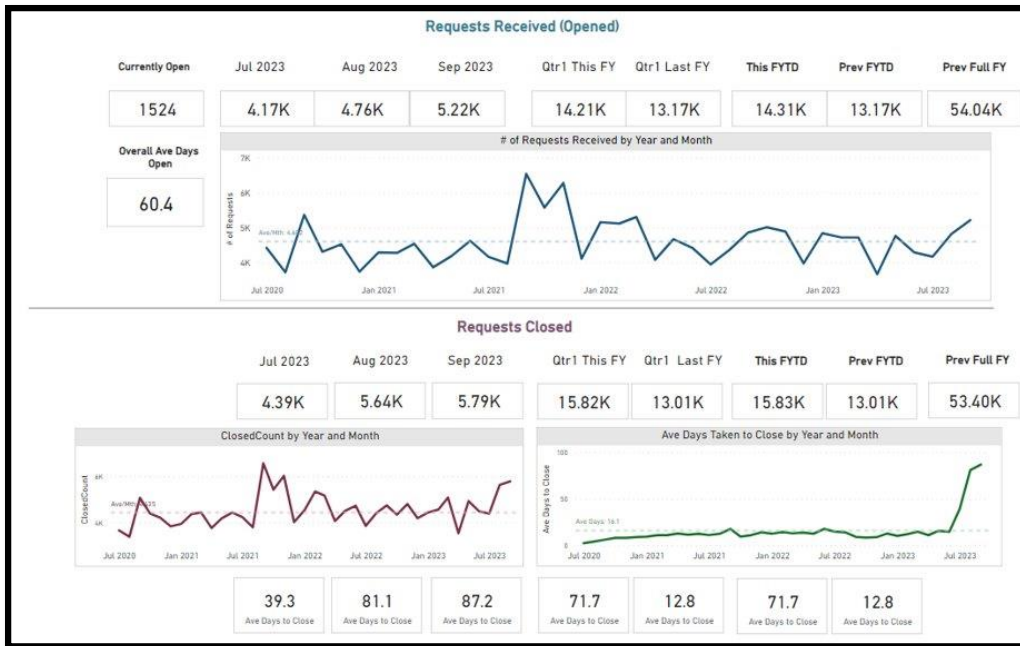
When the community request information/service from the council, the request is measured in two ways;

1. Via our customer service channels (aka "Customer Requests") OR;
2. Written correspondence -emails and paper-based letters (aka "ReM Requests").

Performance analysis is performed quarterly and year on year to gauge trends more accurately and to account for seasonal variances (e.g. animal registration renewal, rates notices).

1. Customer Requests:

1.1 Table below highlights Customer Requests July- Sept 2023 (Q1)



Council received 14,205 requests in Q1 which is an increase of 8% from the same time last year (13,167) and above Q4, 2023 (12,179). Council closed 15,816 requests, up 22% from last year (13,013) and above Q4, 2023 (12,958).

At the end of Q1, Council had 1,524 open requests (down 54% from 3,324 last quarter) with an average number of day's open of 60*. This is a big improvement from last quarter where the average was 296*. This is due to a concentrated effort to close FAMIS related requests. Next quarter similar focus on resolving complex long-term requests will occur. To keep these numbers down, a review of internal processes will be undertaken.

Council aims to close requests within 10 days. The average number of days to close jumped up temporarily to 71.7 because of the effort to close long standing FAMIS related requests. Last year it was 12.8 days to close.

As the other complex long-standing requests get closed next quarter, days to close may again be temporarily high before the average decreases down to a more regular figure. * Figures are rounded to the nearest whole number.

2. ReM Requests:

2.1 Table below highlights ReM Requests July- September 2023 (Q1)



Council received 12,833 pieces of correspondence in Q1 which is a 3% decrease from the same time last year (13,251) but an increase of 8% from Q4 (11,932).

There are 2,047 open ReM requests, up 10% from 1,862 in Q4. Council aims to respond to correspondence within 10 days- we met that benchmark in Q1 89% of the time (80% for Q4 last year, and 82% for Q3).

The average number of days to respond to correspondence was 10* days for this reporting period which is an improvement of 19% compared to last year (13* days) and an improvement of 26% over Q4 (14 days).

The performance for the quarter for closing requests and closing on time has improved, however, the processes to close long standing open requests needs to be a priority in Q2 as the number of open requests is steadily growing.

* Figures are rounded to the nearest whole number.

Planning Progress

Statutory Planning data update – Quarter 1 (2023-24)

Statutory planning on-time delivery for Q4 at 90 percent was above the target of 70 percent. Significant progress has been made in reducing outstanding application volumes to the lower end of the target band (200-300) and this has assisted in reducing batching of tasks and queuing times for action.

As at the time of preparation of this report, there are 231 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.

The on-time delivery data is illustrated in the charts below (calendar year) as well as the volume of applications received per month over the last five years. This demonstrates the consistent volume of applications received each month, noting that the lodgement volume includes new permit and amendment applications and other consent types, but is still not reflective of all work undertaken in the processing of planning permit applications.

We received higher application volumes in 2022, with an average of 87 per month and lodgements so far in 2023 have been lower. The first six months were generally comparable to 2021, although the last quarter is showing further signs of softness in lodgement volumes.

A summary of developer financial contributions received within the quarter is also detailed below.

It should be noted the data for Q1 was calculated manually as the State Government Planning Permit Activity Reporting System (PPARS) does not publish the monthly or quarterly data until the middle of the following month. There may be a minor discrepancy with the manually calculated on-time delivery data and the published PPARS data.

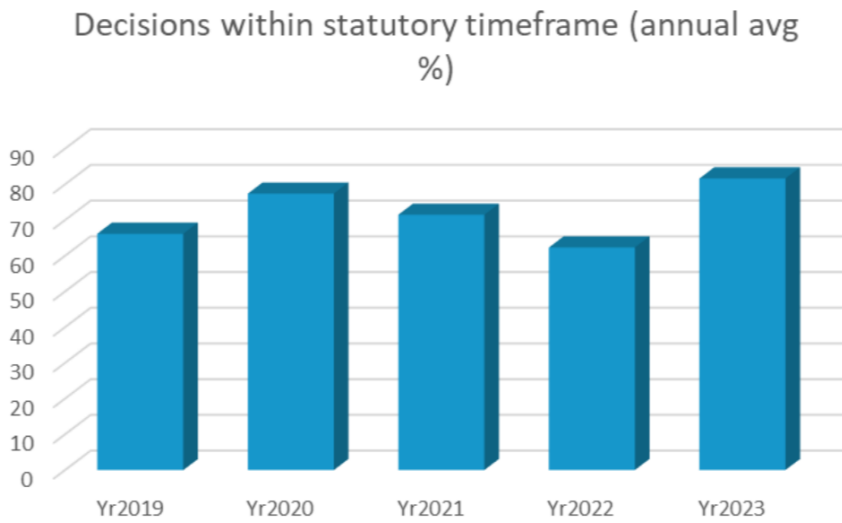
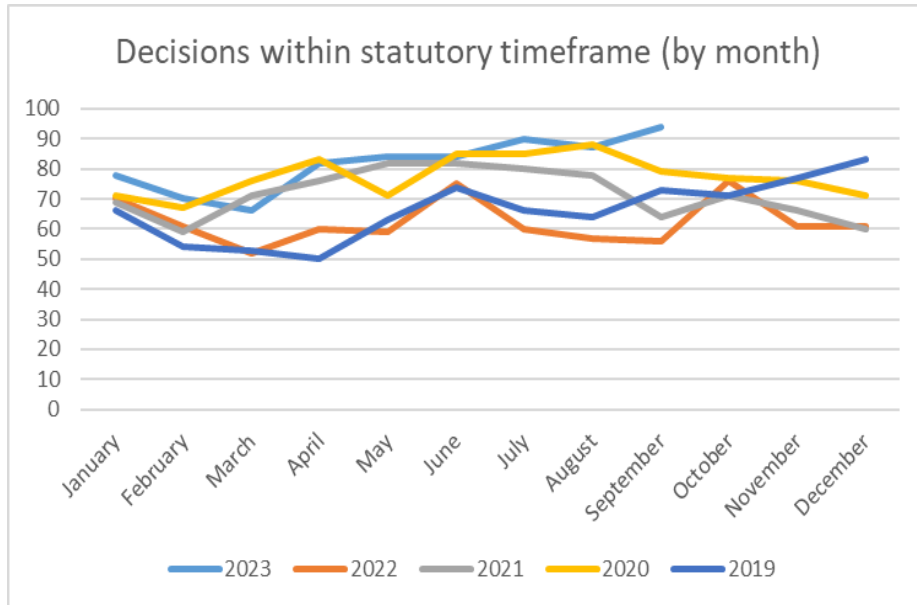
In the past financial year, the outstanding volume of applications has been substantially reduced and the number of decisions made within statutory timeframe increased. Contributing to these improved outcome measures, the Statutory Planning unit have made a number of improvements to business systems. Some of these improvements have related to internal processes and improvements to the efficiency and timeliness of process steps, particularly those relating to internal referrals, where a material improvement has been achieved by Council’s Engineering Services team.

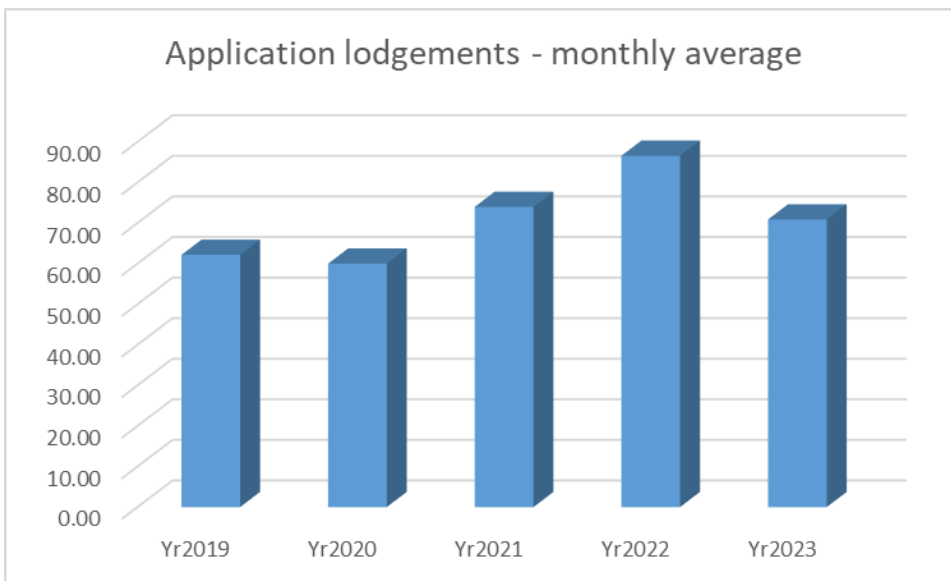
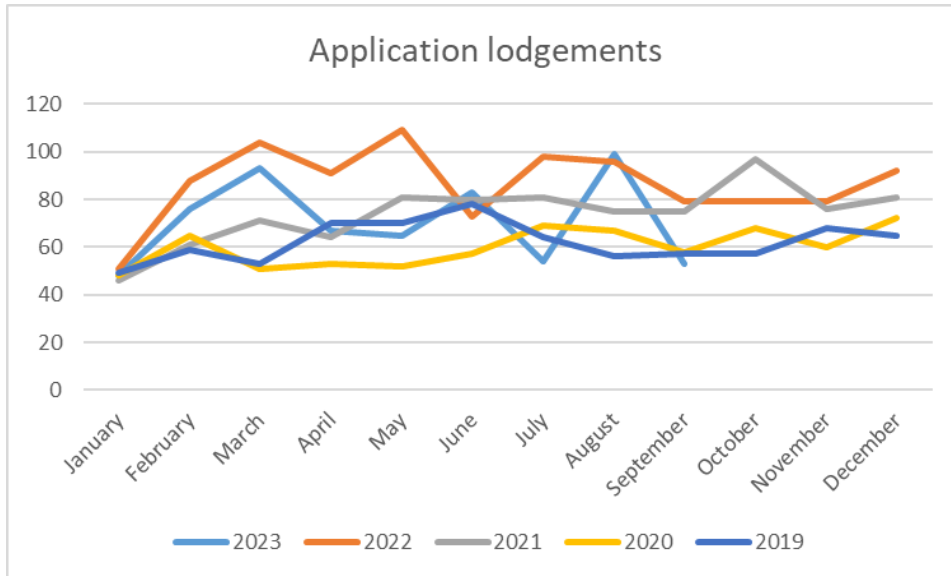
Other improvements have also delivered improved customer experience, particularly changes to create more online forms – meaning customers can now request an extension of time, secondary consent, demolition consent (Section 29A), condition signoff and pre-application meetings via the Council website. In addition to saving customer time and allowing applications to be made at any time and directly into Council’s system, the improvements result in timeframe efficiencies in loading these request types into the Council’s core application management system and therefore enable prompter allocation to an assessing or actioning officer.

Work is presently being undertaken on implementation of new ‘workflow’ processes which will improve the functionality of Council’s application processing software and allow for more accurate tracking of applications and reporting of live data and application statuses.

Also, the Coordinator Major Development has developed and implemented a Major Development Operating Framework and Planning Assessment Team process in this past financial year. This framework includes internal referral requirements including an improved referral template, internal meeting processes and expectations, and customer service guidelines. These improvements have improved transparency and achieved greater collaboration and efficiencies in the processing of major planning applications within the Frankston Metropolitan Activity Centre.

Developer Financial Contributions- Quarter 1 (2023-24)	
Contribution Type	Total Amount Received
Open Space Contributions	\$164,000
Car Parking Financial Contributions (cash-in-lieu)	\$0.00





Environmental Health update- Food Business Inspection and Enforcement Outcomes Quarter 1 (2023-24)

Critical and major non-compliance notifications – follow ups (2023-24)

During the first quarter of the 2023-24 financial year, all critical and major non-compliance outcome notifications at registered food businesses were addressed by our **Environmental Health Officers**, resulting in a **100% follow-up rate for three consecutive quarters**. This exceeds the organisation's target of 60%. The proactive approach and commitment taken by Environmental Health to address non-compliance continues to yield exceptional outcomes, reflecting the team’s dedication to delivering high-quality, food safety standards across the community.

Critical and major non-compliance notifications (2022-2024) history chart

The completion rate of follow-up actions by our Environmental Health Officers in Quarter 1 of 2023-24, was 100%. A demonstrated ongoing commitment to addressing any identified non-compliances.

Number of compliant statutory food premises inspections

The total number of statutory inspections where the food business achieved an outcome of compliant for Quarter 1 was **251**.

Number of non-compliant statutory food premises inspections

The total number of statutory food premises inspections where the food business failed and was non-compliant for Quarter 1 was **51**.

This amounts to 302 statutory food premises inspections conducted with a compliance rate of 81%.

Food Enforcement - Number of Food Act Orders/Directions Issued

The total number of Food Act Orders/Directions Issued to food business proprietors, as part of enforcement against serious food safety breaches for Quarter 1 was four (4).

Note: *One Food Act Order was a Closure Order issued in response to Critical Food Safety Risks.*

Food Enforcement - Number of Penalty Infringement Notices Issued

The total number of Penalty Infringement Notices issued to food business proprietors, as part of enforcement against serious food safety breaches for Quarter 1 was four (4).

Summary of Food Business Inspection Outcomes data (Quarter 1, 2023-24), including monthly figures.

Food Business Inspection and Enforcement Outcomes Quarter 1 – 2023-24	JULY	AUG	SEPT	TOTAL
Critical and major non-compliance notifications – follow ups	-	-	-	100%
Number of compliant statutory food premises inspections	85	97	69	251
Number of non-compliant statutory food premises inspections	19	20	12	51
Food Enforcement - Number of Food Act Orders/Directions Issued	1	0	3	4
Food Enforcement - Number of Penalty Infringement Notices Issued	0	4	0	4

City Futures Department update

The following Policy & Strategy Development work was undertaken during July to September 2023:

- Officers have been working closely with the Department of Transport and Planning (DTP) to assist with the review of authorisation for Planning Scheme Amendment C160fran.
- Consultation on the Frankston City Housing Strategy – Discussion Paper was undertaken from 24 July 2023 to 3 September 2023 and received thirteen submissions.
- Planning Scheme Amendment C152fran ‘fix up’ commenced exhibition on Thursday 28 September 2023.
- Authorisation for Planning Scheme Amendment C156 ‘Environmental Amendment’ was requested on 18 September 2023.
- The Draft Safer Communities Policy and Strategy was presented to Councillors at the Briefing on 6 September 2023 to seek feedback from councillors in advance of it going to Council for endorsement for community consultation.
- A response to 2022/NOM8 Outreach Support Services was presented to Council on 11 September providing recommendations on how Council can provide support to people experiencing or at risk of homelessness.
- The Nepean Boulevard Vision Master Plan progressed with award of the Design Services contract, commencement of Phase One and scoping for Early Works. The Master Plan will guide prioritisation, staging and development of the Boulevard corridor in consultation with key stakeholders.
- The Public Toilet Action Plan progressed with a Councillor Briefing on the 28 August 2023 regarding the Community Engagement outcomes and Action Plan progress. The Action Plan will now be finalised for Council consideration and endorsement in Quarter 2 (23/24).
- The Baxter Park Master Plan and Equestrian Master Plan progressed with a Councillor Briefing on the 6 September 2023 regarding endorsement of the Final Master Plans. Gender Impact Assessments are now being undertaken to complete the Master Plans and associated Action Plans for Council endorsement in Quarter 2 (23/24).
- Implementation of the Frankston Revitalisation Program continued with planning, design and approvals underway for the Monash Greenlink, Stiebel Lane Revitalization and Nepean Highway median lighting project.
- Implementation of the Wayfinding Strategy and Style Guide continued with Primary Gateway sign prototypes being developed including lighting. Authority approvals are underway for the first Primary Gateway sign locations. Implementation of the Strategy will help make it easier for residents and visitors to find their way around Frankston’s open spaces, shared paths and shopping strips.
- Implementation of the Sandfield Reserve Master Plan progressed with a Request for Tender called for construction of the Youth Space and another for the design of all outstanding park improvements, including the public toilet. The Federal Government funding application was submitted, and a State Government funding application progressed ready for submission in October 2023.
- Following an extensive review, including both mobile food van operator and community engagement, new Mobile Food Van Procurement Guidelines were endorsed by Council at the 21 August 2023 Council Meeting. At this meeting, Council also endorsed the extension of all existing licence holders until 30 April 2024 to allow for a smooth transition process for both current and new operators.
- A new Draft Economic Development and Skilled Community Strategy 2023-2026 has now been completed. The Draft Economic Development and Skilled Community Strategy 2023-26 aims to support economic prosperity by using current economic and demographic data and information to build on existing strengths and advantages which are aligned with the Frankston City Community Vision and Council Plan.

- SGS Economics and Planning were engaged in July 2023 to carry out a review of the Economic Scorecard and a further review of the overall content of the quarterly report was completed by Council Officers. Subsequent improvements to the Economic Scorecard, commencing September 2023 will include the annual reporting of economic data; additional workforce and skills data; a spatial map of Frankston City Council activity centres; benchmarking against Greater Melbourne; and content to better show case and promote Councils support for businesses.
- In August Council Officers and the Engagement team engaged the community on the wanted Witternberg Bushland Reserve Native Vegetation Offset Site project. There was a strong participation rate of 302 contributions to the engagement, with a diversity of voices heard in the methods of engagement used. The survey revealed a clear preference for 'no change'. Of the 302 respondents, 243 (80.4%), preferred no change to the current access paths, meaning that the majority of the community did not want the Reserve to be established as an Offset Site. Council brought its decision forward and resolved at its public meeting on 11 September 2023 to not proceed with the proposal.
- Frankton City Council has achieved its second year of planting reaching the halfway mark of the 80,000 tree initiative. The initiative has been shortlisted for Keep Australia Beautiful Victoria's Tidy Towns and Cities – Sustainability Award. Nathalie Nunn was interviewed for the award and informed Frankston is a finalist. The award will be announced at the ceremony on 23 October 2023.

The following Programs and Events were delivered during July – December 2023:

- The Housing Advisory Committee met in July to hear a presentation from Community Housing Industry Australia (CHIA) Vic on community housing and in August to hear a presentation from Mornington Peninsula Shire Council on its land release project.
- The Strategic Housing and Homelessness Alliance met in July to consider the report on the recommendations from its visioning workshop and in August to participate in the community consultation on the Housing Strategy Discussion Paper.
- In September, Frankston City Council partnered with our neighbouring councils to hold the Biodiversity Blitz 2023. There events were held in which 20 community members attended:
 - I-naturalist training events for the Frankston Environmental Teachers Network and members of the Frankston Environmental Friends Network;
 - a coastal process and management walk at Seaford Foreshore;
 - a Gardens for Wildlife lead walk at George Pentland Botanic Gardens.
- This citizen science event helps to showcase the incredible biodiversity that Frankston City has. Frankston came third (behind Yarra Ranges and Mornington Peninsula) with 128 individuals participating by making 3,740 identifying 1,222 different species [Biodiversity Blitz 2023 - Melbourne · iNaturalist Australia \(ala.org.au\)](#)
- Volunteers completed 16 Gardens for Wildlife Visits (120 active volunteer hours) to help residents provide an area of habitat in their garden to support local wildlife.
- At North Reserve in Langwarrin, 238 people added more than 2,000 plants, making a significant contribution to rehabilitating the 15 ha of degraded former quarry site. School tree planting day had 34 pre-schools/schools apply to receive free plants and two were selected as Ambassador Schools. Total of 1555 indigenous plants were planted as part of Schools Tree Day and the school received education books and a presentation from Living with Wildlife. The two Ambassador schools were Kingley Park who created an outdoor bush classroom and Woodleigh School (Minimbah Campus) who planted out an eroded area of the creek. A video of the schools planting can be found here [National Tree Day for Schools - Frankston City Council](#)

- 10 habitat boxes were installed in private Gardens for Wildlife gardens as part of a Habitat Box project. The participants were able to select from boxes to specifically target species such as micro bats, parrots and kookaburras. Each participant will monitor their box and report back on success as part of program. One box was reported to be inhabited by kookaburras on the same day it was installed demonstrating severe need for tree hollows. More information on habitat boxes and their designs can be found here [Habitat boxes design - Frankston City Council](#).
- The Vicinity Jobs Fair, supported by Council officers, was held on 7 September 2023. 100's of students and job seekers attended the Fair to take part in on-site interviews for various jobs throughout the Frankston City area as well as at Vicinity Bayside itself.
- Council's Annual Business Survey was completed on 29 September 2023 with 147 responses received. Council officers will now review the survey responses to assist in identifying business training and other supports sought by local businesses.
- Promotion commenced for both the 2023-24 Business Grants and 2023-24 Façade Improvement Grants, both of which open for applications in October 2023. The 2023-24 Business Grants have a total grant offer of \$180,000 and the Façade Improvement Grants have a total of \$150,000 available for local businesses.

Frankston Business Collective

The Frankston Business Collective (FBC) has experienced another busy and productive quarter. First year membership renewal notices were issued with growth reaching 171 members (an increase 14).

Programs facilitated/attended in this quarter include:

- **July - Networking evening:** A very successful evening at the Frankston Football Club with over 60 attendees.
- **July - Skills and Jobs Network Frankston:** Attended meeting focussing on strategies and avenues to boost youth and mature age employment.
- **August - IP Protection Educational sessions:** Presentation from specialist lawyers in the field. A further program in September focussing on sales acceleration.
- **August - Crazy Ideas College:** Year 9 students participated as a panel of 'experts' pitching future visions. Hosted at Vicinity Bayside with 31 students participated.
- **August Wellbeing Summit:** a sold-out event with over 100 attendees at the Brahma Kumaris Centre in Frankston north. The Victorian Government's \$15k grant was used to deliver this event forming part of the FBC 'wellbeing month' program.
- **September - Jobs Fair:** Support and promotion of the local jobs fair at Vicinity Bayside.
- **September networking evening:** held at Quest on the Bay in Frankston. Quest provided a gift voucher of a free night's stay as an attendee prize.
- **September - Rotary Frankston North:** presented on our developments and collaboration opportunities.

Planning and promotion of the October **ACE Event [Awards / Conference / Expo]** has been time-consuming, particularly towards the end of this quarter. Pleasingly, there were 47 award nominations received with 24 finalists selected. Council's Mayor Conroy will be announcing the winners on 5 October 2023.

FINANCIAL AND INTEGRATED PLANNING

Integrated Planning and Reporting update

The annual financial statements for the year ended 30 June 2022-23 were audited by external auditors Crowe Australasia and presented to the Audit and Risk Committee on 15 March 2023.

Annual Community Satisfaction Survey 2023

Reported in the last quarter, the Annual Community Satisfaction Survey for Councils across Victoria was held in late April/early May 2023 involving six weeks of door-to-door surveying asking 800 community members how Council is performing in the services we deliver and seeking their feedback across a range of topics. The survey conducted by Metropolis Research reached every suburb and demographic of the Council Plan. The satisfaction result is sitting at 7.0 out of 10 – above the south Results was made available mid-July 2023 and posted on our website.

Service Planning update

A directions' meeting of the Service Governance Groups was held in September 2023 to launch the 2024-25 planning cycle for the development of the annual budget and identification of year 4 actions in the Council Plan.

ACCOUNTABILITY AND TRANSPARENCY

Interstate Travel Public Register (Councillor and Staff)

During the last quarter, July – September 2023, there was no interstate travel by Councillors and three instances of interstate travel by Officers. The Travel Register for Councillors and Council Officers for 2022-2023 is available on the Council's website under *Documents available for public inspection*.

Training costs associated for staff

An action from Council's Accountability and Transparency (ATR) project was to identify any staff member (de-identified) who has received greater than \$1000 for their professional development in a calendar year and the rationale for the approval. This information now forms part of the Chief Executive Officer's quarterly report for each quarter. This information will also be reflected in a report to the Council's Audit and Risk Committee.

For the previous quarter (01/07/2023 - 30/09/2023) there was no training costs greater than \$1000 provided. The focus on implementing the corporate training program continues this quarter.

Process for Councillors to seek advice from Governance on legal and administrative matters relevant to role

Previous advice to Councillors wanting to seek legal advice was that Councillors are encouraged to contact the Manager Governance in the first instance, for any governance, legal or administrative enquiries.

During September 2023, Cr Bolam proposed a NOM for the 2 October 2023 Council Meeting which sought to amend the Legal Advice Protocol to give the Mayor authorisation to seek legal advice on Council based matters without needing Officers to procure the advice. This item was rejected by the CEO and removed from the NOM.

Notice of Motion process

The process for lodging a Notice of Motion (NOM), reasons for rejection and how it is considered in a Council Meeting is detailed under Rule 24 of Council's Governance Rules. Once a NOM is accepted by the CEO, the full text of the NOM is included in the Agenda.

Public petition process

The Governance Rules, adopted and amended by Council on 5 September 2022, include amendments to Rule No. 58 for Petitions. This expresses Rule No. 58.10 *“Electronic or online petitions, joint letters, memorials or like applications must contain the name and email address of each petitioner or signatory, which details will, for the purposes of this Rule 58, qualify as the address and signature of such petitioner or signatory.”*

A review of the Governance Rules commenced in quarter one and a Councillor Briefing was held on 25 September 2023 for Councillors to review the petition process and consider if any further amendments to the Governance Rules are required in this term. Based on the discussion the Governance Rules amendment will be prepared for Council to consider endorsing for community engagement as per the requirements under the Local Government Act 2020.

Councillor Appreciation awards process

The Councillor Appreciation Awards Protocol was developed to provide guidance on the nomination process for Councillors and the community. Councillors can present a Councillor Appreciation Award at each Council meeting to an individual/group for their extraordinary work in the community. These awards are recorded in the minutes of the council meeting and are considered as nominations for the annual Citizen of the Year awards.

There was one (1) Councillor Appreciation Award presented to a community group in quarter 1, July to September 2023.

Accountability and Transparency Reform document update

Cr Bolam’s Accountability and Transparency Reform (ATR) commenced in May 2018 with 160 items. These were considered and where relevant were implemented Managers. New supplementary items to the ATR II were introduced by Cr Bolam in March 2022.

The new items were presented to Council’s meeting on 24 October 2022 and the remaining items have been monitored and reported via the CEO’s public quarterly report until complete and where appropriate considered for Council’s Transparency Hub. The table below outlines the status of the remaining ATR item since July 2023.

During September 2023, Cr Bolam proposed a NOM to introduce the ATR III with recommendations to add 16 Registers, some already published on Council’s website, and publish these onto Council’s Transparency Hub.

Accountability and Transparency Reform (ATR) - status update quarter 4 (April to June 2023)	
Supplementary ATR items	
Cr Bolam new items from October 2022	Officer comments
Item 3	
That the next Councillor and Staff Code of Conduct updates are to include the strengthening of compliance with Council’s Lobbyists Register and Developers Register.	<p>The Local Government Act 2020 includes provisions that allow other matters to be included in the Councillor Code of Conduct, it is noted that the prescribed standards of conduct are the only obligations that must be complied with by a Councillor. It is expected that guidance in relation to developers and local government may be available in 2023 which may determine the requirements going forward.</p> <p>On hold until further discussions occur in 2023.</p>

Councillor Attendance

One of the items identified in the original ATR was to provide a quarterly status of Councillor Attendance at Councillor Briefings. The overall status is included in the Annual Report every year and updated quarterly on Council's website. As resolved by Council on 11 September 2023, the record of Councillor briefings including the list of topics discussed, Councillors attendance and the 'Conflict of Interest' declarations, if any, are also being reported through the Governance Matters Report at each Council meeting. The status of Councillor Attendance at Council Meetings is also required for the Local Government Performance Reporting Framework indicators as part of reporting to Local Government Victoria (LGV). These are provided to the community via LGV's Know Your Council website and in the Annual Report every year. The information will be included on the Transparency Hub before the end of the financial year. During the last quarter (July – September 2023) there were 5 Council Meetings and 7 Councillor Briefings Meetings.

Table 1 titled, 'Councillor Attendance at Meetings and briefings (July to September 2023)' below provides an overview of attendance for this period.

Councillor Attendance at Meetings and Briefings - July to September 2023

Councillor	Council Meetings Attended	Councillor Briefings Attended	Total Attended	Attendance
Cr David Asker	5	10	15	100%
Cr Sue Baker	5	10	15	100%
Cr Kris Bolam	5	10	15	100%
Cr Nathan Conroy	5	10	15	100%
Cr Claire Harvey	4	10	14	93%
Cr Brad Hill	5	10	15	100%
Cr Liam Hughes	5	7	12	80%
Cr Steven Hughes*	4	0	4	27%
Cr Suzette Tayler	5	9	14	93%
Total	43	76	119	88%

* Cr Steven Hughes was suspended from the office of Councillor from 7 September 2023

Table 2 below notes Councillor Attendance at Briefings only for the quarter is as follows:

Councillor Attendance at Briefings only July to September 2023

Councillor	Councillor Briefings	Attendance
Cr David Asker	10	100%
Cr Sue Baker	10	100%
Cr Kris Bolam	10	100%
Cr Nathan Conroy	10	100%
Cr Claire Harvey	10	100%
Cr Brad Hill	10	100%
Cr Liam Hughes	7	70%
Cr Steven Hughes	0	0%
Cr Suzette Tayler	9	90%

10 Briefings were held between July-September 2023

Reports presented to Council at meetings closed to the public

Council continues to serve its community with integrity through transparency, good governance and accountability. There has been an astounding reduction in the percentage of the reports presented to Council in a meeting closed to the Public, represented by 28% (2018-2019), 18.84% (2019-2020), 8.92% (2020-2021) and 5.86% (2021-2022). There has been a further reduction in the percentage of the reports presented in a meeting closed to the Public in 2022/23, represented by 2.34%.

In 2021-2022, Council’s result for the Local Government Performance Reporting measure ‘Decisions made in Closed Council’ was 5.86%, as against the average of 7.44% for all Victorian Councils, demonstrating the better transparent decision making for the community. The average for all Victorian Councils has been less than 10% since 2016.

Since July 2020, contracts are tabled in open Council Meetings. Agendas and reports were also streamlined to ensure they are tabled in open agendas at every Council Meeting.

During Quarter 1 (July-September 2023), only two (2) decisions were made in the Council Meeting closed to the public. During this time, 41 reports were presented to the Council Meetings open to the public. There have been two (2) Notice of Motions and no Urgent Business items raised during the last quarter. This information is available on Council’s Transparency Hub.

Implementation and review of effectiveness of key policies from previous financial year

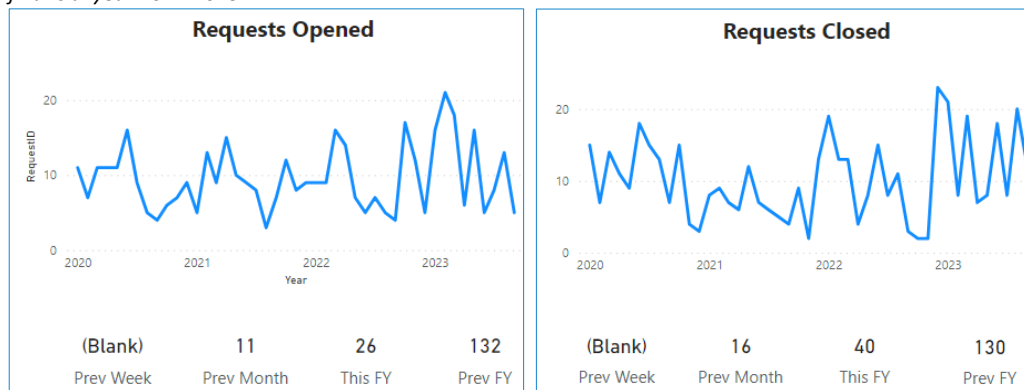
During 2022-2023 there were four Policies, one from each Directorate, selected to assess their effectiveness. A survey was conducted with 29 responses were received. During Quarter 1 (July to September 2023) a review was commenced. Results of the review are expected to be reported in Quarter 2 (October to December 2023).

Reports on progress against Councillor Requests

The status indicates there are 14 open Councillor Requests. During the 2022-23 financial year there were 130 requests closed off and a total of 132 new Councillor Requests were opened.

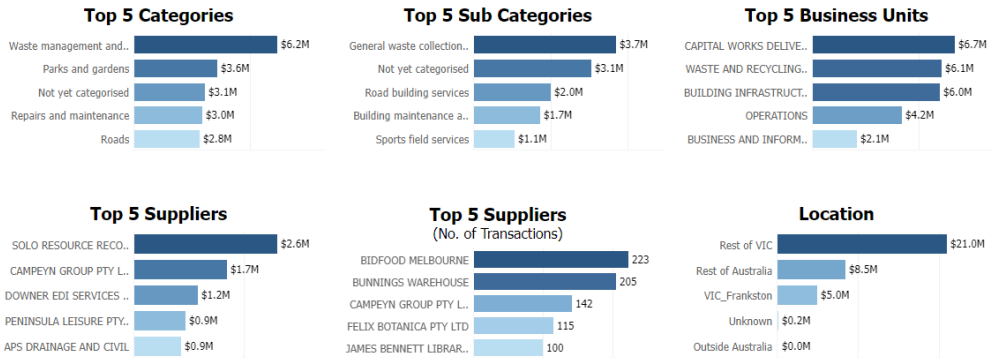
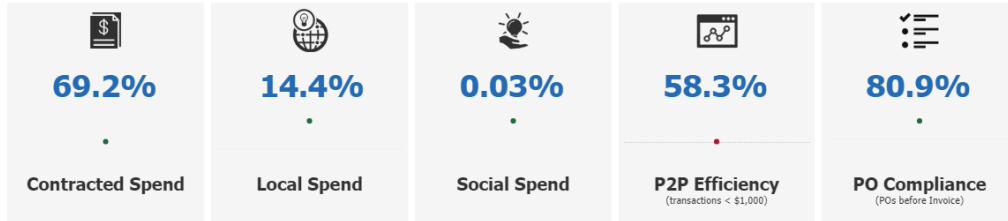
Councillor requests are assigned to the relevant Department Manager for investigation and monitored by the Governance team. Regular updates on progress are provided to Councillors via the Council Request Report Portal and officers liaise with residents to resolve the request.

Tables 3 & 4 - Councillor Requests opened and closed for the financial year to date from 1 July 2023 against previous financial year 2022-2023:



Procurement update

Overview				
Spend	Suppliers	Transactions	Purchase Orders	% of Total Spend
\$34.8M	1,329	5,629	1,279	5%



Work has commenced on the upgrade of the Procure to Pay module of Council’s financial management system, TechnologyOne. Current business processes have been reviewed and optimised, which will increase efficiency within the procurement function of Council.

Council has continued to maintain its high level of PO Compliance and Expenditure under Contract. Expenditure with local suppliers has also increased again this quarter from 8.5% to 14.4%.

To promote accountability and transparency, the following reports are provided:

Contracts awarded under Financial Delegation between 1 July and 30 September 2023.

Contracts valued over \$1,000,000 (GST exclusive) are awarded in open Council Meetings.

Contract	Title	Award Date	Supplier	Contract Value (ex GST)	Awarded By
CN11020	Side Entry Gatic Pit Lid Replacement Program	5/09/23	APS Drainage and Civil	\$0	
CN11135	Frankston Arts Centre Car Park Management (including equipment)	2/08/23	CARE PARK PTY LTD	\$471,494	CEO
CN11136	Nepean Highway Boulevard Vision	19/08/23	Taylor Cullity Lethlean	\$516,009	CEO
CN11178	Completion of Lloyd Park Pavilion	4/09/23	Harris HMC Interiors (Vic) Pty Ltd	\$3,311,900	CEO
CN11193PA	Printing Services (2411/0645 Category 2 & 3)	12/07/23	Forms Express	\$500,000	CEO
CN11227MAV	Bill Payment Services	7/08/23	AUSTRALIA POST	\$689,454	CEO
CN11240PA	Fleet Services & Consumables (2206/0221) - Category 1, 2, 3.2, 4, 5.2 7 6	25/08/23	Various – Panel Contract	NA	CEO
CN11247A	MAV NPN 04-13 - Supply of New Trucks to Australian Local Government	7/09/23	Mornington Isuzu Ute & Mitsubishi	\$266,197	Director
CN11255	MAV NPN2.15-2 - Supply and Delivery of a Wood Chipper	19/09/23	RDO EQUIPMENT PTY LTD	\$107,846	Manager
CN11269 MAV	Supply and Deliver one new Asphalt Patching Truck	28/09/23	RDO EQUIPMENT PTY LTD	\$118,811	Director
CQ11022	Wayfinding Signs Footings	17/08/23	JYN Engineering Consultants Pty Ltd	\$22,000	Manager
CQ11112	Functional Lighting Upgrade at Stiebel Place	11/07/23	KLJ Electrical Pty Ltd	\$174,910	Director
CQ11184	Monterey Reserve No 1 Soccer Pitch Subsurface Drainage	14/08/23	Hendriksen Contractors Pty Ltd	\$128,523	Director

CQ11216	Shade Sail Supply and Installation - William Hovell Reserve & Wattlewoods Reserve	28/08/23	SHADE WISE PTY LTD	\$72,100	Manager
CQ11234	Ad hoc Supply of Pantry Goods for Meals on Wheels	16/08/23	BIDFOOD DANDENONG	\$49,000	Manager
CQ11243	Seaford Wetlands Rejuvenation - Facilities Upgrade	25/09/23	SITE IMAGE VICTORIA PTY LTD	\$93,558	Manager

Contracts granted exemption by CEO from Procurement Process between 1 July and 30 September 2023

Contract	Title	Award Date	Supplier	Contract Value (ex GST)
E11189	(Lloyd Group) - Jubilee Park Stadium - Landscaping Works	3/07/23	CPE Landscaping Pty Ltd	\$280,000
E11190	(Lloyd Group) - Jubilee Park Stadium - Kitchen Equipment Works	3/07/23	Bendex Holdings Pty Ltd	\$30,000
E11191	Vic3D Platform- 3D Modelling and Visualisation Services	12/07/23	Department of Energy Environment and Climate Action	\$150,000
E11192	(Lloyd Group) Jubilee Park Stadium - Security Services	3/07/23	Innov8tive Services	\$135,000
E11196	Legal Service via Maddocks for Planning Scheme Amendment process for FMAC Structure Plan	10/07/23	Maddocks	\$100,000
E11198	(Lloyd Group) Jubilee Park Stadium - Paving & Tiling	12/07/23	STANMORE CERAMICS PTY LTD	\$50,000
E11199	(Lloyd Group) Jubilee Park Stadium - Carpentry Works	12/07/23	Romaac Constructions PTY LTD	\$15,000
E11200	(Lloyd Group) Jubilee Park Stadium - Floor Finishes Works	13/07/23	FLOORCOM PTY LTD	\$10,000
E11202	(Lloyd Group) Jubilee Park Stadium - Joinery Works	12/07/23	Taurus Commercial Interiors Pty Ltd	\$85,000
E11203	(Lloyd Group) - Jubilee Park Stadium - Roof Plumbing Works	12/07/23	Signall & Hobbs	\$20,000

E11204	(Lloyd Group) Jubilee Park Stadium - Plastering Works	13/07/23	Multitude Plaster Pty Ltd	\$60,000
E11205	(Lloyd Group) Jubilee Park Stadium - Audio Visual	13/07/23	Light and Sound Solutions Integration PTY LTD	\$180,000
E11206	(Lloyd Group) - Jubilee Park Stadium - Roof Access System	13/07/23	Connected Roof Safety	\$12,350
E11207	(Lloyd Group) - Jubilee Park Stadium - Civil Works	13/07/23	Ricupito Concrete P/L	\$136,312
E11210	(Lloyd Group) - Jubilee Park Stadium - FF&E External Works	8/08/23	Polite Enterprises International Unit Trust	\$41,320
E11211	(Lloyd Group) - Jubilee Park Stadium - Handrails & Balustrades	24/07/23	Berwick Fabrications Pty Ltd	\$17,000
E11212	(Lloyd Group) - Jubilee Park Stadium - Dry Fire Works	24/07/23	Unique Fire Services	\$16,000
E11214	(Lloyd Group) - Jubilee Park Stadium - Scoreboard Works	25/07/23	Blue Vane Scoreboards Pty Ltd	\$82,600
E11215	Animal Pound - Business Case	26/07/23	Stubbs Consulting	\$39,000
E11218	(Lloyd Group) - Jubilee Park Stadium - Signage Works	28/07/23	H W Landells Pty Ltd ATFT Shane Woodman Family	\$95,313
E11219	(Lloyd Group) - Jubilee Park Stadium - Tactile and Stair Nosings	28/07/23	Classic Architectural Group Pty Ltd	\$13,928
E11220	(Lloyd Group) - Jubilee Park Stadium - Sports Flooring	28/07/23	R&B Timber Flooring Pty Ltd	\$7,000
E11221	(Lloyd Group) - Eric Bell Reserve	31/07/23	ATCO STRUCTURES & LOGISTICS PTY LTD	\$57,338
E11230	(Lloyd Group) - Eric Bell Reserve - Monitored CCTV Cameras	8/08/23	THE SIGHT MASTER UNIT TRUST t/a SIGHTMASTER AUSTRALIA	\$30,000
E11231	(Lloyd Group) Jubilee Park Stadium - Netting & Equipment Works	10/08/23	SMS (Vic) Australia Pty Ltd T/A NOVOACTIVE PTY LTD	\$80,000
E11233	Management of Frankston Skate Park	31/07/23	PENINSULA LEISURE PTY LTD T/A PARC	\$1,000,000

E11239	(Lloyd Group) Lloyd Park Senior Pavilion - Deeds of Assignment & Warranty with Subcontractors	23/08/23	Various Suppliers	\$632,000
E11241	Jubilee Park Stadium - Mural Art Work	28/08/23	Melbourne's Murals PTY LTD	\$37,500
E11242	Belvedere Reserve Portable Change Rooms	30/08/23	Onsite Rental Group Operations Pty Ltd	\$60,000
E11244	Ticket Machine Updates	4/09/23	Reino International TA Duncan Solutions Australia	\$0
E11251	(Lloyd Group) Jubilee Park Stadium - Demolition Works	18/09/23	Inside & Out Demolition & Rubbish Removal Pty Ltd	\$45,759
E11252	(Lloyd Group) Jubilee Park Stadium - Retractable Seating	18/09/23	Ace Floors & Coating Pty Ltd	\$21,000
E11265	Geografiaa Spendmapp Product	22/09/23	GEOGRAFIA PTY LTD	\$26,730
E11268	Freegal music and Streaming Subscription	26/09/23	Library Ideas LLC	\$16,480
E11271	Peninsula Aquatic Recreation Centre Accessible Change Table Replacement	28/09/23	HLS Healthcare	\$69,934
E11275	Libraries Reading Dogs Program	28/09/23	Canine Comprehension Pty Ltd	\$22,400

KEY PROJECT UPDATES

The 2023/24 Capital Works Program has commenced, and whilst we continue to manage a significant capital works program in a cost escalated environment, Council remains committed to delivering key infrastructure and vital services to the community. As at 4 October 2023, Council has delivered actual expenditure of \$10.31M, with a forecast expenditure of \$99.40M against the Adjusted Capital Works Budget of \$99.44M, which equates to a current forecast of 99.9% delivery of the Annual Capital Works Program.

Lloyd Group Liquidation

The Lloyd Group went into liquidation in April 2023. Council has four contracts with the Lloyd Group on the following projects:

- 14221 - Jubilee Park Indoor Multipurpose Netball Complex;
- 14247 - Eric Bell Reserve Pavilion Upgrade;
- 14355 - Healthy Future Hub (formerly Linen House Upgrade) at Belvedere Reserve;
- 14500 - Lloyd Park Football Pavilion Upgrade.

Council officers worked with Deloitte and interested builders to progress discussions on the completion of remaining works at all four sites. The status on these projects as of end of September 2023 is as follows.

Healthy Futures Hub

All works have been completed and site was handed over to St Kilda in June 2023. The facility is now occupied by new tenants and sub-tenants and any minor issues are being fixed as brought to attention.

Jubilee Park Stadium

Jubilee Park received occupancy permit in mid-August 2023 and site is now being occupied by Frankston District Netball Association (FDNA) who is gearing up for the commencement of its operation and upcoming cricket season. Works are also now underway for the demolition of the existing pavilion. It is noted that due to the size of the facility, there would be minor defects which will need to be fixed over the next few months and the team will continue to work with FDNA on these matters in the near future.

Eric Bell Pavilion

Works have now been awarded to Harris HCM and negotiations with existing sub-contractors completed. Works have re-commenced onsite in August 2023 and expected to be completed by June 2024.

Lloyd Park Senior Pavilion

Works have now been awarded to Harris HCM and negotiations with majority of existing sub-contractors completed. Works have re-commenced onsite in September 2023 and expected to be completed by February 2024.

Kananook Commuter Car Park

The appointed Builder Ireland Brown Constructions has commenced works for the construction of the multi-level car park. Site preparation including ground stabilisation to sustain the loading of the Piling Rig has now been completed with the Piling rig due to arrive at site mid-September and effectively turn the first sod for construction of the car park – with the required ground stabilisation the completion date has been pushed out by approx. 2 months with completion now scheduled for late August 2024.

Ballam Park Improvement works:

Playspace and Landscape Project

- The construction of the Ballam Park South play space and Landscape Project was completed just prior to Christmas and was opened to the public - The Play Space has been very well received as demonstrated via Social Media posts. A second stage is being designed and is due for construction in 2023/24.

Integrated Water Treatment/Lake Feature Project

- Concept plans have been developed for a new Bio-retention scheme, ornamental lake and integrated landscape featuring new water-sensitive urban design rain gardens, picnic shelter and barbecue, jetty, viewing platform, path connections, seating, LED lighting, landscaping and sculptural elements.
- These concepts have been used to seek grant funding from Melbourne Water.
- The concepts were represented to Council as part of the November 2022 Major Projects Advisory Committee (MPAC) and presented to the Community in July 2023.
- The project concepts have progressed to detailed design and tenders were sought in July 2023 from Contractors and progressing to Council's ordinary meeting on 23 October 2023 seeking the Award of Contract.
- Construction is then envisaged to commence in late 2023 for completion in early 2024.

Kananook Gardens Project update

- Delivery of the new pathways were completed in late March 2023 with the boardwalk completed in July 2023, being the main elements of this stage of works.
- The remaining Interpretative and wayfinding Signage component installation were to commence later in 2023. There was some original scoping undertaken however, and there is no budget for implementation this financial year. We have funded this year for the design only of a rotunda which will include some interpretive signage.

KEY MEETINGS AND ACTIVITIES

During this quarter (July to September 2023) the CEO attended meetings either face to face or via video-conferencing. The CEO performed the role of Master of Ceremonies at significant events during this time.

Council officers hosted the Board and CEO of South East Melbourne Manufacturers Alliance (SEMMA) allowing Council officers an opportunity to brief SEMMA on FMAC Structure Plan and SEMMA provide an update on their list of priorities and actions.

Participating in many internal meetings with staff from across Council is a priority for the CEO and a few highlights in the last period were attendance at the Infrastructure and Operations 'Fiesta lunch' held at the Operations Centre and a visit to the Meals on Wheels Kitchen on Meals on Wheels National Day along with Mayor Conroy and Cr Sue Baker JP.

The CEO featured in a roving video with Senior Park Maintenance Officer at George Pentland Botanic Gardens. The aim is to build the profile of staff from different locations, showcasing the breadth of service and many community touchpoints.

Listed below is a snapshot of the meetings attended by the CEO during this period:

- Weekly meetings with the Mayor covering topics such as Advocacy, Communications, Developers matters and Economic Development, Investment & Activation;
- On behalf of the Mayor, attended the memorial service for the late Warwick Exton;
- Presentation at Executive Management Team (EMT) Q&A lunch event with staff;
- Participation in the Affordable and Social Housing sub-committee meetings;
- Participation in the Destination Events Working Group;
- Participation in the Frankston Arts Advisory Committee Monthly meetings;
- Participation in various meetings managed through the Mayor and CEO session format;
- Participation in various meetings with Council's Management Team;
- Participation in Joint Coordinators/Managers forum;
- Participation in FMAC Coordination Group meetings;
- Participation in the Council's Audit and Risk Committee meeting;
- Participation in the Council's Frankston Cemetery Trust meeting;
- Participation in Joint State/Local Government Monthly CEO forums;
- Participation in LGPro CEO/Director forums/briefings including a presentation at a forum in Echuca;
- Participation in the MAV Metropolitan South Regional meeting;
- Participation in the Frankston and Mornington Road Network Discussion with Minister for Transport;
- Various meetings with Paul Edbrooke MP, Member for Frankston;
- Various meetings with the Hon. Sonya Kilkenny MP, Member for Carrum and Minister for Planning;
- Various meetings with Peta Murphy MP, Member for Dunkley;

- Various meetings with Paul Mercurio MP, Member for Hastings;
- Meeting with Department of Transport representatives;
- Meetings with Peninsula Leisure Chair and CEO;
- Meeting with representative from Chisholm TAFE;
- Meetings with representatives from Monash University (Peninsula Campus);
- Meeting with Department of Jobs, Precinct and Regions (DJPR) to discuss Metro Partnerships program;
- Meetings with the Frankston District Netball Association;
- Meeting with the CEO of Committee for Frankston and Mornington Peninsula;
- Meeting with the Chair of Integrated Water Management Forum group (Dandenong area) and attendance at group meeting held at South East Water building;
- Meeting with representatives from the Advance Frankston group;
- Meeting with Peninsula Health;
- Meeting with new CEO and President of the Frankston Football Club;
- Meeting with Regional General Manager Development, Vicinity Centres;
- Participation at various Jubilee Park Indoor Stadium – Project Advisory Group meetings;
- Presentation on FMAC Structure Plan at a Peninsula Campus Community Advisory Council (PCCAC) meeting;
- Participation in a number of meetings with fellow CEO's regarding South-East Melbourne Advanced Waste Processing (SEMAWP);
- Attendance at various Greater South East Melbourne Group (GSEM) meetings involving CEOs;
- Chairing of the GSEM Employment Precincts Sub-Committee meeting;
- Hosted and presented at a South East Melbourne Manufacturers Alliance (SEMMA) Board meeting;
- Hosted and presented at Southern Metro Regional Needs and Investment Framework meeting;
- Attended and presented on a panel at the MAV Tech Conference;
- Visit to Council's 43 Davey Street offices;
- Visit to the Council's Operations Centre;
- Attendance at the Aged Care Employee Day event;
- Attendance at the Meals on Wheels Kitchen for National Meals on Wheels Day event;
- Attendance at Council's Multicultural lunch hosted by Director Infrastructure and Operations;
- Site visit to Langwarrin Community Centre;
- Site visit to the Frankston Hospital Redevelopment for a progress briefing;
- Participation in Cultural Awareness Training;
- MC role at a number of Australia Citizenship Ceremonies hosted by Council;
- MC role at the official opening of the Healthy Futures Hub;
- MC role at the official opening of the Carrum Downs Multipurpose Courts.

ADVOCACY

A number of Advocacy priorities have progressed this quarter.

Commuter Car Park – Kananook

In September a 100 tonne Continuous Flight Auger (piling rig) arrived, a major milestone in the project, commencing work on the site foundations for the car park. Officers and building contractors met on-site in late-September to view the set-up and first use of the piling rig at the project site. A range of on-site signage about the basketball stadium car parking impacts is now on display, including posters within the stadium and a VMS board. Suitable sculptures are currently being scoped for the site with recommendations to be presented via the Frankston Arts Advisory in the next quarter.

A social media post was shared on Council’s corporate Facebook page highlighting recent project milestones, with very strong positive engagement. An article on the Kananook Commuter Car Park was also published in the July-August 2023 Frankston City News newspaper.

 **Frankston City Council**
September 27 at 3:00 PM · 🌐

Local lad Ben is the latest fan of the Kananook Commuter Car Park under construction in Wells Road, Seaford 🙌🏻👷🏻

Although it will be some time before he'll be able to use the car park, this adorable almost-three-year-old was extremely impressed to catch a glimpse of the construction site where a 100 tonne piling rig has just arrived.

The arrival of the rig signals a major milestone in the project – the start of work on the foundations for the 300+ space multi-storey car park that will service commuters in peak times as well as nearby recreation users in off-peak times 🚗

The continuous flight auger (CFA) rig will drill down about 15 metres at multiple points across the site, allowing each hole to be filled with a steel cage and concrete to ensure the building foundations are stable. To prepare for the rig's arrival, a special platform was also constructed to stabilise the ground conditions.

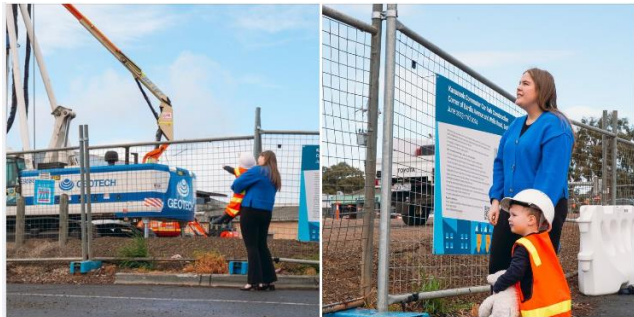
The commuter car park, which is funded by the Australian Government and built on Council-owned land, is on track for completion by about mid-2024 ✅

The project will complement the upcoming major redevelopment of the Frankston Basketball Stadium to house more basketball opportunities and the first dedicated community gymnastics facility in Frankston City. The stadium is supported by all three levels of government, and construction is expected to begin in 2025 🏀

Ben can't wait for that too!

For more information: <https://www.frankston.vic.gov.au/.../Kananook-Commuter...>
<https://www.frankston.vic.gov.au/.../Green-light-for...>
#BuildingFrankstonsFuture #FrankstonCity #BFF

Peta Murphy MP Federal Member for Dunkley Paul Edbrooke MP Mayor, Cr. Nathan Conroy



Carpark construction commences

Council is partnering with the Australian Government to deliver a new multi-level commuter car park on Council-owned land adjacent to Kananook Railway Station and within the Kananook Recreation Reserve.

This \$22 million project is fully funded by the federal government and will deliver more than 300 car spaces across a three-level structure with:

- Dedicated bicycle parking within a safe and welcoming lobby area

- Clear and safe vehicle and pedestrian access points, for intuitive access in and out
- Connection improvements including pathways, landscaping and lighting

With vehicle access needing to be reconfigured, the project also includes the installation of traffic signals at the intersection of Wells Road and Bardia Avenue. The project is estimated to be completed by June 2024.

Design inspired by Kananook Creek

The exterior of the car park will feature a representation of nearby Kananook Creek, depicting the gentle course of our local waterway across the side of the structure. One of Frankston's most beautiful natural environments, Kananook Creek runs for 7.5 km parallel to the coastline linking Seaford Wetlands to the Frankston Foreshore. This design element, in conjunction with landscaping and feature lighting aims to integrate the structure with the natural environment while ensuring it remains a safe, modern and functional facility.



Council is still awaiting the outcome of the Federal Government's Infrastructure Investment Program 90-day review.

Greater South East Melbourne Group (GSEM)

During this period, meetings were held monthly with the GSEM CEO group enabling opportunities for Frankston to advocate for better outcomes (includes shires of Cardinia and Mornington Peninsula, and the cities of Knox, Casey, Frankston, Greater Dandenong, Kingston and Monash). The vision is for job creation, job retention, future proofing the community and ensuring liveability and sustainability.

Frankston is overseeing the GSEM Project Portfolio for Employment Precincts with meetings chaired by Phil Cantillon CEO. The purpose of this group is to share ideas, best practices, greater knowledge and collaboration, building a stronger narrative for the regional precincts and interest/buy in from other levels of government and key stakeholders. A meeting was held on 27 July 2023 with the next meeting scheduled for 26 October 2023.

The CEO is also a member of the newly formed Southeast Airport regional Working Group (part of GSEM), the group will focus on achieving an airport in the Cardinia Council municipality. There were no meetings held during this period.

Advocacy and engagement with Members of Parliament, candidates and key stakeholders

Council had numerous engagements with locally elected Members of Parliament, Ministers, candidates and other key stakeholders, including:

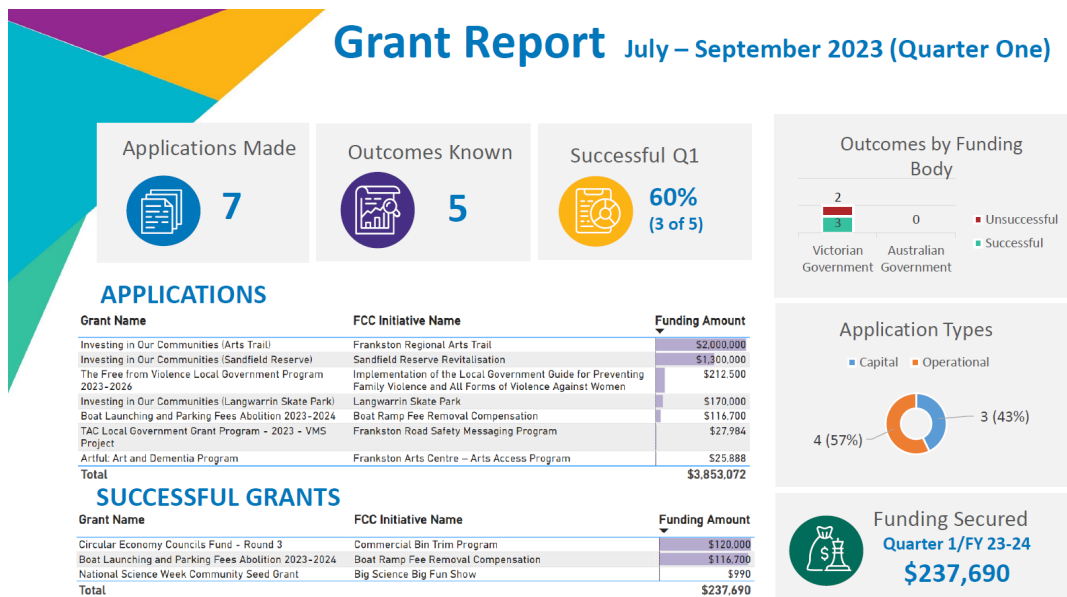
- Letter 5 July 2023 - Hon Sonya Kilkeny MP, State Minister for Planning – FMAC Structure Plan and interim planning controls implementation;
- Letter – 17 July 2023 – McClelland Galler – Condolences on passing of Chair Simon Creen;
- Meeting – 19 July 2023 – Paul Mercurio MP, State Member for Hastings and Neil Kinsey, Langwarrin Community Centre – Langwarrin Kindergarten Proposal;
- Letter – 19 July 2023 – Hon Ingrid Stitt MP, State Minister for Early Childhood – Langwarrin Kindergarten;

- Letter – 19 July 2023 - Jane Hunt, Assistant Secretary, Federal Department of Infrastructure, Transport, Regional Development, Communications and the Arts – Seeking extension for Federal Government funding applications for Sandfield Reserve Precinct Revitalisation and Frankston Regional Arts Trail;
- Meeting – 20 July 2023 – Department of Education and Training - Langwarrin Kindergarten Proposal;
- Event – 22 July 2023 - Paul Mercurio MP, State Member for Hastings – Official opening for Yarralumla Reserve Play Space;
- Meeting – 31 July 2023 – Paul Edbrooke MP, State Member for Frankston – Always Live;
- Letter – 31 July 2023 - Jane Hunt, Assistant Secretary, Federal Department of Infrastructure, Transport, Regional Development, Communications and the Arts – Seeking extension for Federal Government funding applications for Frankston Basketball and Gymnastics Stadium, Nairn Marr Djambana, Langwarrin Skate Park project;
- Letter – 2 August 2023 – Victorian Electoral Commission – Submission to electoral structure review;
- Meeting – 23 August 2023 – Sport and Recreation Victoria – State Government funding for local projects (Sandfield Reserve, Banyan Fields BMX Pump Track and Play Space and Langwarrin Skate Park);
- Meeting – 24 August 2023 – Josh Sinclair, Committee for Frankston and Mornington Peninsula – Introductory meeting and possibility to join committee;
- Meeting – 24 August 2023 – Hon Sonya Kilkeny MP, State Minister for Planning – FMAC Structure Plan;
- Event – 25 August 2023 – Community – Community event to celebrate Carrum Downs Recreation Reserve Play Space and multipurpose tennis and netball courts;
- Event – 28 August 2023 – Peta Murphy MP, Federal Member for Dunkley and Paul Edbrooke MP State Member for Frankston – VIP walk through of Jubilee Park Stadium;
- Event – 5 September 2023 - Hon Sonya Kilkeny MP, State Member for Carrum – Site visit of Riviera Kindergarten upgrade;
- Meeting – 13 September 2023 – Australian Wuxi Chamber of Commerce – Upcoming inbound delegation from Wuxi to Frankston;
- Letters – 13 September 2023 – Wuxi Vice Mayor - Accepting inbound Wuxi delegation;
- Event – 15 September 2023 – Committee for Frankston and Mornington Peninsula – Roundtable discussion with Victorian Minister for Sport, Tourism and Major Events;
- Meeting – 21 September 2023 – Hon Sonya Kilkeny MP, State Member for Carrum – Local projects for 2024-2025 Victorian Budget;
- Letter – 21 September 2023 – Paul Mercurio MP, State Member for Hastings – Advocacy for contribution towards the Langwarrin Skate Park upgrade and meeting request;
- Letter – 22 September 2023 – Hon Jacinta Allan MP, State Minister for Public Transport and Matthew Gault, Level Crossing Removal Project – Seeking consultation with Council and community on the Seaford level crossing removal projects;
- Letter – 26 September 2023 – Paul Edbrooke MP, State Member for Frankston and Peta Murphy MP, Federal Member for Dunkley – Advocacy for contributions towards the redevelopment of the Nairn Marr Djambana Gathering Place facility;
- Letter – 26 September 2023 – Nairn Marr Djambana – Outcome of Council Meeting supporting redevelopment of the Nairn Marr Djambana Gathering Place facility;
- Letter – 26 September 2023 – Heatherhill Cricket Club, Frankston Rovers Junior Football Club and Bruce Park Tennis Club – Outcome of Council Meeting supporting redevelopment of the Bruce Park Pavilion;

- Letter – 26 September 2023 – Paul Edbrooke MP, State Member for Frankston and Peta Murphy MP, Federal Member for Dunkley – Advocacy for contributions towards the redevelopment of the Bruce Park Pavilion
- Letter – 27 September 2023 - Hon Sonya Kilkenny MP, State Minister for Planning – Victorian Housing Statement and FMAC Structure Plan;
- Meeting – 28 September 2023 – Level Crossing Removal Project – Frankston Commuter Car Park.

Grant Tracking Report

Council regularly applies for State and Federal Government funding through various grant programs available for projects, programs and services delivered by local government.



Please note: grant reporting data is accurate at the time of reporting and is subject to change as new information arises.

Frankston Suburban Revitalisation Board

Council is working with the State Government to look at various options to continue the Frankston Suburban Revitalisation Board into the future. More specific information should be available in the next quarter.

Frankston Early Parenting Centre (EPC) Board

During this quarterly, no Frankston Early Parenting Centre Board meeting was held, normally co-chaired by Mr Paul Edbrooke MP, Member for Frankston and Ms Sonya Kilkenny MP, Member for Carrum. Mr Cantillon holds a position on the board as a representative of Frankston City Council.

Formed to help steer the Frankston Early Parenting Centre outcomes to provide better access to specialist services and early parenting support for Frankston families, closer to home. Services will be tailored to the needs of our community, with a strong focus on delivering a centre that is fit-for-purpose and well-integrated with other services in the area. The group is supported by the Department of Health and the Victorian Health Building Authority.

Frankston Metropolitan Activities Centre Car Parking Committee

Following installation of signs and parking sensors in Frankston CBD (Young Street and Young Street car park, Playne Street and Playne Street car park, Wells Street, Thompson Street and Park Lane), additional sensors have been installed in Norman Avenue and Beach Street. This will enable residents or visitors to track remaining parking time on their bay and receive clear notice of when to vacate the space, if they are paying from the Payment app. Customers do have the ability to find real time parking bay availability on the "Parking at Frankston" app. Officers will also be monitoring the use of this App and the parking data during the trial period for review and draw any conclusions for any further trials within the municipality. Display of Arts Centre Carpark availability with the other installed on-street smart parking on the public App is being considered.

Update on Community Support Frankston (CSF) Inc. financial support

Security upgrade works at CSF commenced following the Council allocation of funding, including a new CCTV camera installation, internal duress alarm upgrades and building intercoms. Consultants have also been engaged to complete a full architectural scope for an airlock entry at the reception space. The Service review and benchmarking report, conducted by an expert consultant, has recently been completed and is currently undergoing internal review and assessment.

AUDIT AND RISK

Homelessness update

Frankston City Strategic Housing and Homelessness Alliance (aka Strategic Alliance) (Chaired by Angela Hughes, Director Communities) met twice this quarter on 11 July and 29 August 2023. Key items for discussion at these meetings were to reflect on the Workshop held last quarter which looked at ways in which the Alliance could work better to achieve outcomes; and discussion/consultation on the draft Housing Strategy which FCC officers are working on.

On 7 August 2023, the Federal government released the Housing and Homelessness Plan issues paper for comment. This paper canvasses a broad range of housing and homelessness issues to better understand the actions needed by all levels of government, private industry and investors, to address these issues. Council officers intend on making a submission, which is due at the end of October 2023. The Strategic Alliance was invited to a Roundtable discussion with Peta Murphy on this Issues Paper on 19 September 2023, which some agencies including Council officers, were able to attend.

Councils' Housing Advisory Committee, chaired by Cr Sue Baker JP, met on 17 July and 28 August 2023. At these meetings, the Committee received a presentation from Chris Munro, Manager Community Strengthening at Mornington Peninsula Shire on the work that they have done around Affordable Housing and received more information about the Winter Shelter.

A report went to the 11 September 2023 Council Meeting providing a response to 2022/NOM8 – Outreach Support Service. The original NoM sought to increase the provision of outreach support to people experiencing homelessness in Frankston City, however the resolution noted that to do so would have significant budget implications and that State Government is currently funding a comparable service which operates within the municipality. Instead, Council resolved to deliver a 12-month pilot project to see a student social worker placed in Frankston City Libraries to promote awareness around existing support services available and listen to the stories of people experiencing

homelessness for better quality data around the issue. In addition, it was resolved to refer the provision of free training to volunteers supporting community groups, charities and not-for-profits providing homelessness support and emergency relief to meet identified unmet training needs. This free training would come at a cost to Council of \$16k and has been referred to the mid-year 2023/24 budget process for consideration.

Audit and Risk Committee update

The Audit and Risk Committee met on Friday 15 September 2023 during this period to specifically review the Consolidated Financial Report and Performance Statement for the year ended 30 June 2023. The financial statements were endorsed by the committee and recommended for approval in principle by Council at the next Council Meeting. The Audit and Risk Committee next meeting is currently scheduled for Friday 13 October 2023.

Update on Aged Care Reform

Frankston continue to prepare for the Aged Care Reform changes. Over 20 webinars and meetings have been attended to ensure Frankston is well-informed on the anticipated Reform changes, some of the topics covered include digital literacy, compliance in practice and home care careers for First Nations clients. Council's Community Care Team meet every three weeks as part of a project group to provide updates on various service projects and improvements. One of the main priorities this quarter was the new Client Management System. Documentation has been prepared and now released to the public to procure a new system. The new system will be another significant change ahead of the Reform and Council will use this opportunity to streamline and improve processes with the transfer to a new system.

Reform consultation and engagement continues and this quarter Council provided two submissions to the Department. The first submission was The Aged Care Task Force, the Department sought feedback on funding arrangements for aged care to develop options for a system that is fair and equitable for everyone in Australia. The consultation included a review of Draft Aged Care Funding Principles to support the future funding arrangements. It is anticipated the submissions will be collated in October 2023 and released in a final report in December 2023.

The Department also sought feedback on the foundations of the new Aged Care Act Consultation paper. The Aged Care Act 2023 Exposure Draft of the Bill is anticipated to be released later this year and will be out for consultation until February 2024. The new legislation will need to be passed by parliament to be enacted for use by July 2024. The new Act will replace existing legislation, including the current Aged Care Act and the Aged Care Quality and Safety Commission Act 2018.

Update on Kindergarten Reform

Planning for the Kindergarten Reform continues to be progressed. At the July 2023 Council meeting the Langwarrin Community Centre was endorsed as the new location for the Langwarrin Child and Family Centre. In June 2023, the Langwarrin Community Centre approached Council in response to a strategic review of their Centre operations undertaken as a partnership arrangement with Melbourne Business School and Council. Council worked efficiently to investigate the feasibility of the site and to ensure all needs could be met. The outcome of this long-standing challenge to identify a location for a three-room kindergarten in Langwarrin has now been resolved with positive outcomes for all parties involved.

Additionally, Council has recently been advised the Langwarrin Pre-School operating at the existing Long Street site have formally accepted the offer to move to the Langwarrin Community Centre. This means the well-established Langwarrin Pre-School Committee will continue to provide kindergarten programs and connect with children and families in the Langwarrin community. Further partnership meetings are scheduled and next steps are to confirm the site changes ahead of going out to tender towards the end of 2023.

The Riviera Kindergarten project is near completion. Overall the project has been successful and community are very excited to see the new kindergarten. The building is scheduled to be handed over to Council in October ready for kindergarten programs to commence in 2024.

Community engagement for the Baden Powell Kindergarten project was carried out and whilst there were only 19 respondents, Council received good feedback for the projects and all responses were in support of the project. Construction is scheduled for 2024 via the Victorian School Building Authority (VSBA) ready for commencement of the 2025 school year.

The Kindergarten Strategy commenced community engagement in August, Council has received over 400 responses and engagement has now closed however there will be ongoing consultation with stakeholders and specific groups. The Building Blocks Partnership meetings have progressed and Council are expecting an outcome from the Minister within the following two months.

~ Thank you for taking the time to read this report.

OFFICE USE ONLY: A4971910

Executive Summary**12.4 Frankston City Council Annual Report 2022-2023**

Enquiries: (Fiona McQueen: Customer Innovation and Arts)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

For the Mayor to present the Annual Report for the 2022–2023 financial year, in accordance with the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2014*.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes the Mayor's presentation of the Annual Report to the Council at this meeting in accordance with Section 100 of the *Local Government Act 2020*; and
2. Receives and endorses the Annual Report 2022–2023, for publication on the website prior to 31 October 2023.

Key Points / Issues

- Council has a statutory obligation under the *Local Government Act 2020* to prepare an Annual Report each year, which must contain a report of operations, audited financial statements and an audited performance statement.
- Council is required to prepare the annual report to be presented to a Council meeting (open to the public) by 31 October 2023.
- The *Local Government Act 2020* no longer requires Council to submit the budget or annual report to the Minister for Local Government.
- As required under the *Local Government Act 2020*, the Mayor is required to formerly present the Annual Report to Council using the wording provided under the heading "Mayoral Presentation of Annual Report to Council".

Mayoral Presentation of Annual Report to Council

Council's Annual Report 2022–2023 highlights how we have supported the community throughout the year, the infrastructure investments throughout the municipality and the ongoing delivery of the Council Plan 2021–2025.

Noteworthy highlights from the Annual Report are:

- Infrastructure investment in a number of major projects including regional play space at Ballam Park, upgrading pavilions at Jubilee Park (Kevin Collopy) and Lloyd Park (netball pavilion) and Barretts Road construction in Langwarrin.
- Creation of a seniors exercise space at Wingham Park – Frankston's first targeted exercise area with tailored fitness equipment and a volunteer training program.
- A total of 47,016 meals were delivered to those in need and 500,000 items borrowed from our libraries.

12.4 Frankston City Council Annual Report 2022-2023**Executive Summary**

- Community safety focus with the launch of our Rapid Response Team to undertake proactive patrols around the city, including joint patrols with Victoria Police.
- Over 118,000 visitors were welcomed to our major events, including Frankston's Christmas Festival of Lights (45,000). The Waterfront Festival (45,000), Big Picture Fest (5,000), Mayor's Party in the Park (5,000), South Side Festival (12,000) and Pet's Day Out (6,000).
- The Frankston Seniors Festival runs each October, with 31 events hosted by community clubs/groups and community centres, 16 events by the Frankston City Library, 10 events by the Community Programs Positive Ageing Team and two events at Karingal PLACE. A total of 2,214 attended the 59 events.
- A new 12-membered Culturally and Linguistically Diverse (CALD) Network was established this year to participate in Community Engagement activities to share their voice on issues which affect the community.
- Awarded bronze in the 2023 Victorian Top Tourism Town Awards for the second year in a row.
- Creation of the Integrated Transport Strategy to improve transport by reducing traffic congestion, increasing public transport options and making it easier for people to walk and cycle.
- This is just a taste of what is outlined in Council's 2022–2023 Annual Report that I present for Council's consideration.
- Following endorsement, the report will be available to view in its entirety on Council's website and can also be supplied in hard copy on request.

Financial Impact

There are no financial implications associated with this report.

Consultation

The Annual Report has been compiled with information received from across the organisation, based on monthly and quarterly reporting, audited financial statements and approved communication and marketing materials. The appropriate sections of Council have approved the relevant personnel, governance and management sections of the report.

The CEO, Executive, Corporate Development, Manager Community Relations, Manager Human Resources, and members of the Finance, Corporate Planning and Communications teams have reviewed and provided feedback on draft versions of the report.

The Mayor and Audit and Risk Committee have reviewed the Consolidated Annual Financial Statements and the Performance Statement and these documents are currently with VAGO for certification. Certificates will be provided by VAGO and included prior to the Annual Report being presented to Council prior to 31 October 2023.

Analysis (Environmental / Economic / Social Implications)

The contents of the Annual Report emphasises and supports Council's commitment to providing open and transparent reporting to the community and meeting all statutory reporting requirements. It is also a valuable opportunity to reflect on the achievements, success, challenges and strategic direction taken by previous Council and the organisation during the 2022–2023 financial year.

12.4 Frankston City Council Annual Report 2022-2023**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council is required to prepare an annual report in respect of each financial year. The annual report must be presented to a council meeting (open to the public) by 31 October 2023.

Council has complied with all of its statutory obligations in relation to the Annual Report.

Policy Impacts

Not applicable.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Officers have ensured that they are aware of all legislative reporting requirements and timelines. This ensures that we are able to comply with the relevant statutory obligations.

Officers have also audited Council resolutions to ensure that where there has been a Council decision to incorporate information into the Annual Report we have ensured that it is included.

Conclusion

Council's Annual Report 2022-2023 has been compiled in accordance with all legislative requirements.

Endorsement of the Annual Report will complete the legislative process for 2022-2023.

ATTACHMENTS

Attachment A: [↗](#) Annual Report 2022/23 *(Under Separate Cover)*

Executive Summary

12.5 Positive Ageing Action Plan Progress Report 2022-23

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1:	2. Community Strength
Level 2:	2.2 Enrich the lives of older residents and people with disabilities with opportunities to enable participation and independent living

Purpose

To inform Council of the progress made against actions in the Positive Ageing Action Plan 2022-2023.

Recommendation (Director Communities)

That Council:

1. Receives the Positive Ageing Action Plan Progress Report 2022-2023 (as per Attachment A) which targets adults 60 years and older, who make up the fastest growing age group in Frankston City;
2. Notes the importance of the Positive Ageing Plan to guide how we deliver programs, services and infrastructure to help older people in the municipality stay connected, supported and engaged – and continue to thrive in older age; and
3. Notes the range of activities undertaken by officers in response to the actions identified in the Positive Ageing Action Plan 2021-2025, which includes the redevelopment of the 'Keeping Active Directory', the collaborative delivery of the annual Seniors Fest, and the delivery of the Wingham Park older adult exercise equipment in conjunction with the research partnership and volunteer program amongst various other initiatives.

Key Points / Issues

- On the 28 June 2021 (CM11), Council made the following resolution:
 - *Notes the draft Positive Ageing Action Plan 2021-2025 (Action Plan) was placed on public exhibition for a period of 4 weeks with eight (8) submissions received;*
 - *Notes feedback from submissions received have been incorporated into the final draft of the Action Plan; and*
 - *Adopts the Action Plan.*
- A summary of the actions and activities against the Positive Ageing Action Plan have been provided below for 2022-23 (see Attachment A for further details):
- Policy domain 1: Stronger Families:
 - 1.1 Active Ageing:

Council services for older adults continued to operate.

The Positive Ageing Team partnered with National Ageing Research Institute (NARI) to train volunteers as Senior Exercise Champions to run free exercise sessions, using the municipality's first older adult play space. Sessions take place weekly. A new project with NARI and Peninsula Health is underway to implement social script referral pathways for Frankston's older adult play space.

12.5 Positive Ageing Action Plan Progress Report 2022-23**Executive Summary**

The Positive Ageing Team continued to provide senior clubs and groups and service clubs with operational, governance and grant support, enabling them to operate efficiently. This also supported broader participation within the wider community, helping to increase membership numbers and activities undertaken by the clubs and groups.

- 1.2 Resilient families and individuals:

Local supports and services for grief and bereavement were promoted through the Positive Ageing Together (PAT) newsletter, at Seniors' Meet and Greet bi-monthly meetings and at the Peninsula Ethnic Seniors Council (PESC) quarterly meetings.

The Positive Ageing Team supported campaigns to promote respect and inclusion for older adults, including World Elder Abuse Awareness Day, World Older Persons Awareness Day, 16 Days of Activism and the Frankston Seniors Festival.

The Positive Ageing Team collaborated with Mornington Peninsula Shire for the "Dying to Know" event, and participated in the Death and Dying Network, which explored the role of local government in facilitating conversations in the community about death and dying.

- 1.3 Respectful relationships:

The Positive Ageing Team acknowledged World Elder Abuse Awareness Day by partnering with Services Australia to hold a financial knowledge and future planning information session, to educate older adults about their choices and rights.

An Elder Law information session was run by Alfred Health Carers to help promote awareness of elder abuse in the community.

The Positive Ageing Team continued to collaborate with The Push and Embrace on "Songs for You" to undertake a two-year intergenerational project, to connect older adults and young people across Frankston City through song writing and music.

• Policy domain 2: Community Strength:

- 2.1 Social inclusion and engagement:

The Positive Ageing Team collaborated with Peninsula Health and Mornington Peninsula Shire to update the Keeping Active Directory. This Directory includes physical activity options, council services, essential health services, seniors' social groups and volunteering opportunities across both municipalities.

The Positive Ageing Team identified and promoted opportunities for social connection for older members of the LGBTIQ+ community, ensuring that events were accessible and safe.

The Positive Ageing Team promoted the Age-Friendly Ambassadors as a reference group for policy and planning strategies, creating the opportunity for older people to provide input to advise what is important to them. This included consultation for Council strategies including the Housing Strategy and the upcoming Safer Communities Strategy.

12.5 Positive Ageing Action Plan Progress Report 2022-23**Executive Summary****- 2.2 Volunteering:**

Volunteering has been shown to have many health and wellbeing benefits by increasing social connections. The Positive Ageing Team identified and promoted new volunteering opportunities through the creation of the Wingham Park Older Activity Zone and recruited Wingham Park Senior Exercise Champions.

FCC's Impact Volunteering also undertook activities to highlight volunteer opportunities for ageing people, informing of volunteer pathways and building the capacity of local groups and organisations through training.

The promotion of volunteering was targeted at older people through social media campaigns, and highlighted the benefits and community need for volunteers.

The Positive Ageing Team successfully delivered a marketing campaign in partnership with Peninsula Aquatic Recreation Centre (PARC) which continues to attract volunteers for a variety of programs.

- 2.3 Vibrant community:

The Positive Ageing Team continued to collaborate with local seniors' clubs and groups to host events during the Seniors Festival, promoting volunteering opportunities and events of interest to older adults at the Frankston Arts Centre and Cube 37.

- 2.4 Accessible community infrastructure:

The Positive Ageing Team promoted consultation with the Age-Friendly Ambassadors, to ensure that the input of older adults was considered in the planning and development of buildings and facilities, and so infrastructure can be tailored to meet the needs of an ageing community.

• Policy domain 3: Safe community:**- 3.1 Affordable housing mix:**

Local homelessness with the ageing population has been monitored, and targeted housing solutions have been advocated for. Housing data has been collected, and staff have been working in partnership with the Frankston City Strategic Housing and Homelessness Alliance to undertake advocacy activities.

- 3.2 Safe design:

NARI assisted with the design of the Wingham Park Older Activity Zone to ensure that this was accessible and safe for use by older adults. The equipment continues to be maintained by Council.

The Positive Ageing Team has undertaken measures to ensure the needs of older adults are considered in the planning and development of new infrastructure, and regularly consults with the Age-Friendly Ambassadors.

- 4.1 Communication and transport connectivity:

The Positive Ageing Team has delivered Emergency Preparedness presentations, Services Australia Technology Information sessions, Seniors Rights Victoria information and Elder Abuse Awareness education to seniors' clubs and groups to inform and empower older adults.

12.5 Positive Ageing Action Plan Progress Report 2022-23**Executive Summary**

Frankston City Libraries services have been promoting awareness of free Wi-Fi and computer access, and this has also been promoted through the PAT newsletter and visits to community groups and care homes.

The Positive Ageing Team continued to review and update information on the FCC Website to ensure that information remained current and easily accessible for older adults.

- 4.2 Skilled workforce:

Information relating to increasing skills, knowledge and employment opportunities have been featured in editions of the PAT newsletter.

Council's Jobs Advocates attended events held by the Positive Ageing Team in 2022-23, providing information and referrals to support older community members hoping to gain employment.

• Actions No Longer Applicable

As noted in the attached Positive Ageing Progress Report, there are a few actions that are not proceeding further due to changes in circumstances. These are as follows:

1.1.1b, 1.1.4d, 1.1.3a, 1.1.6, and 4.1.3d Refer to strengthening services, referral pathways and information sharing undertaken by the Assessment Services Team or the Community Recovery Call Centre.

The Assessment Services and Community Recovery Call Centre no longer operate within Council; therefore, these actions are no longer applicable.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Council continues to work with external stakeholders including Peninsula Health, National Ageing Research Institute, The Push, Embrace, Better Place, Mornington Peninsula Shire, Services Australia, Municipal Association of Victoria, Positive Ageing Network, Strategic Housing and Homelessness Alliance, Respecting Seniors Network and Peninsula Ethnic Seniors Council.

Positive Ageing Officers will continue to work with FCC's Communications and Engagement Team to improve engagement with older people within Frankston City.

Council's Customer Service Team provides feedback through surveys and other tools for continuous improvement initiatives.

Council's Age-Friendly Frankston Ambassadors continue to provide comments, feedback and input for a wide range of Council projects, programs and services.

2. Other Stakeholders

The Positive Ageing Action Plan (PAAP) was developed and is being implemented collaboratively across Council. Internal stakeholders were consulted on the progress and status of the actions.

Internal stakeholders include:

- Community Strengthening

12.5 Positive Ageing Action Plan Progress Report 2022-23**Executive Summary**

- Family Health Support Services
- People and Culture
- Building and Facilities
- Arts and Culture
- Frankston City Libraries
- Policy, Planning and Environmental Strategies
- Operations
- Customer Experience and Transformation

Analysis (Environmental / Economic / Social Implications)

The PAAP remains highly relevant and responsive to the needs of the Frankston City community and will continue to be delivered against actions as outlined.

The PAAP has supported Council to deliver services, programs and infrastructure that support connections and engagement for residents aged over 60 years.

Engagement with older people through programs and services has provided insights into shifting priorities, the recognition of emerging needs and improvements to Council's service delivery.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal issues associated with the report.

Policy Impacts

The PAAP exists in conjunction with relevant legislation and Council's other key internal and external policies, plans and strategies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the continued delivery of actions within the Positive Ageing Action Plan 2021-2025.

Conclusion

The Positive Ageing Action Plan 2021-2025 continues to guide the strategic activities of Council to ensure that Frankston City is an accessible, safe and inclusive city for people aged 60 and over.

12.5 Positive Ageing Action Plan Progress Report 2022-23

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) Positive Ageing Plan - Progress Report 22/23 FY



Positive Ageing Action Plan Progress Report 2022-2023 Attachment A

Community Building Outcomes Framework (CBOF) Policy domain 1: Stronger Families				
Sub Outcome	Action	Sub Actions	2022/23 Progress Comment	Status
1.1 Active ageing	1.1.1 Continue to deliver high quality support programs for eligible residents.	a. Continue the delivery of the Rapid Response Home Modifications Program in partnership with Peninsula Health to fast-track installation of in-home safety rails for frail older adults	Frankston City Council continued to work with Peninsula Health to advocate on behalf of the community. The fast-track installation service did not proceed for 2022-23.	Ongoing
		b. Continue to deliver unbiased, high quality and holistic assessments for older adults in need of support in a timely manner	The Assessment Team no longer sits within Frankston City Council (FCC) therefore this action is no longer applicable.	No longer applicable
		c. Ensure Commonwealth Home Support Program (CHSP) services meet or exceed Aged Care Quality Standards at all times (consider CHSP/Home and Community Care (HACC) services meet or exceed relevant funding quality guidelines and standards) aligned with Council Plan, including delivery of Aged Services in accordance with contractual agreements	FHSS has undertaken and maintained the Aged Care Quality Standards self-assessment tool to ensure that services meet and exceed the Aged Care Quality Standards and drive continuous improvement. The Commonwealth Serious Incident Response Scheme was implemented and all team members received training as relevant to their roles.	Ongoing
		d. Ensure trained and qualified Council staff meet the requirements of their role	A Community Care Staff Management Officer supported effective on-boarding of Direct Care Worker staff. Recruitment processes ensured new team members provided evidence of their relevant qualification and licenses. Induction processes ensured all staff had thorough 'hands-on' training and received specific manuals for their roles. Regular staff supervision sessions included performance planning and review, addressing professional development needs	Ongoing
1.1 Active ageing (Continued)	1.1.1 Continue to deliver high quality support programs for			



1.1 Active ageing (Continued)	eligible residents (Continued)		and identifying training opportunities relevant to roles. First Aid and Cardiopulmonary Resuscitation (CPR) training was provided to all field workers, and mandatory FCC compliance training to all staff. The Commonwealth Serious Incident Response Scheme was implemented and all team members received training relevant to their roles.	
	1.1.1 Continue to deliver high quality support programs for eligible residents (Continued)	e. Expand existing Social Support Programs for individuals through the CHSP to increase flexibility and client-centred focus	FHSS continued to seek feedback from clients regarding their preferences and needs. The program offered a choice of outing types and destinations that were determined by demand.	Ongoing
		f. Explore the viability for Council to employ allied health professionals to complement existing services and promote efficient and timely access	This action has been explored, however has been determined not to be viable due to the significant additional costs it would impose on Council in the absence of an external funding source.	Completed
		g. Improve mechanisms to increase consumer informed and person-centred service delivery	FHSS Annual Client Satisfaction Surveys were completed for all program types. A Community Engagement Plan was instigated to include the development of focus groups and to obtain feedback, regarding relevant changes to Aged Care services. The Aged Care Quality Standards Self-Assessment Tool provides opportunities for continuous improvement. FHSS implemented a Continuous Plan for Improvement, capturing themes and corrective actions from Client Surveys, feedback and Client Incidents. FHSS developed and distributed a Compliments and Complaints information brochure and provided Consumers with information regarding the Commonwealth Serious Incident Response Scheme. FHSS commenced developing a new feedback handling system.	Ongoing



1.1 Active ageing (Continued)		h. Strengthen triage and social scripts referrals pathways to support a user-friendly experience for 60+ year olds seeking social inclusion programs and services.	Local Connections – is a social prescribing trial initiative that is being facilitated in Frankston by Wellways (2023-2025). The program aims to reduce loneliness and social isolation for adults and older adults, and will be evaluated for its effectiveness.	Completed
	1.1.2 Seek funding to expand community connections, social scripts and age strong programs to meet increasing demand.	Expand the Agestrong exercise program and related social scripts programs to meet increasing community demand, including exploring alternative settings for programs.	Agestrong programs were regularly advertised and ran at community centres. The Positive Ageing Team partnered with National Ageing Research Institute (NARI) and trained volunteers as Senior Exercise Champions to run free exercise sessions. Planning is underway for a further partnership with NARI and Peninsula Health regarding social script referral pathways for Frankston’s first Older Adult Activity Zone.	Ongoing
	1.1.3 Identify and address emerging in-home services gaps to enhance Councils capacity to support	a. Identify and address emerging in-home services gaps to enhance Council’s capacity to support individual ageing in place needs	The Assessment Team was not operating in 2022-23, therefore this action is no longer applicable. Clients now obtain support through the My Age Care system.	No longer applicable.
		b. Continue to liaise with State Government, Municipal Association of Victoria (MAV) and local service networks for local government to continue to provide an oversight as lead organisation in local communities, ensuring availability and quality of service	The Positive Ageing Team continued to liaise with State Government, MAV, Respecting Seniors Network, Peninsula Ethnic Seniors Council (PESC), using input to ensure availability and quality of services in local communities.	Ongoing
	1.1.4 Ensure a collaborative approach across Council to identify and address any emerging community and program gaps in supporting the needs of older adults	a. Collaborate with the Neighbourhood House Network in Frankston to inform centre programming to best meet the ongoing and emerging needs of older adults	Neighbourhood House Networks regularly promoted programs and activities through the Positive Ageing Together (PAT) newsletter, and directly to local Seniors Clubs and Groups, providing the opportunity for feedback for programs to best meet the ongoing and emerging needs of older adults.	Ongoing
		b. Improve neighbourhood connection for older adults through targeted neighbourhood- based programs and initiatives for older adults	The Positive Ageing Team supported targeted neighbourhood- based programs including University of the 3rd Age Frankston (U3AF) activities at Karingal Place Neighbourhood Centre. The Positive Ageing Team also promoted Wingham Park Older Adult Activity Zone and the	Ongoing



1.1 Active ageing (Continued)	1.1.4 Ensure a collaborative approach across Council to identify and address any emerging community and program gaps in supporting the needs of older adults (continued)		Senior Exercise Champions who ran regular sessions, through PAT, Seniors Meet and Greet meetings, Frankston City News (FCN), PESC and social media.	
		c. Loneliness and Social Isolation study undertaken (subject to funding) to increase Council's understanding and awareness of the issue locally, and opportunities for Council to intervene.	A loneliness and social isolation study has not been able to be undertaken to date given the absence of external funding to support this, however the evaluation of the Wellways social prescribing initiative to address these issues in Frankston will provide valuable insights.	Ongoing
		d. Strengthen information sharing between Assessment, Community Recovery Call Centre, and Positive Ageing teams to identify and address any emerging community and program gaps.	The Assessment Department and Community Recovery Call Centre no longer operate within FCC; therefore, this action is no longer applicable.	No longer applicable
	1.1.5 Encourage broader participation for older adults at community programs, group's events and services that promote physical and mental wellbeing.	a. Encourage broader participation at community programs, groups and services including Men's Sheds, Pot Luck Programs, Seniors Groups and Service Clubs	The Positive Ageing Team provided seniors groups and service clubs with operational, governance and grant support. This enabled these groups to operate efficiently and have access to available funding streams, to increase membership numbers and have opportunities to encourage broader participation with the wider community.	Ongoing
		b. Explore flexible use opportunities for Council's sporting pavilions and community centres to enable use by seniors groups and others during 'down time' (off season)	Many senior social groups already historically have operated out of community centres and have been supported by the Positive Ageing and Neighbourhood Inclusion Teams to continue activities. Groups have not been accessing sporting pavilions in 2022-23.	Ongoing
		c. Increase access to existing programs and classes run by the library service, in particular those relating to technology skill development	The library service developed programs and sessions to increase access to technology skills development.	Completed
	1.1.6 Enhance Council's referral pathways to ensure the community is supported to navigate and access required support services through Assessment Services and	Enhance Council's referral pathways to ensure the community is supported to navigate and access required support services through Assessment Services and Community Recovery Call Centre	The Assessment Services Team and the Community Recovery Call Centre no longer operate within FCC and therefore this action is no longer relevant.	No longer applicable



	Community Recovery Call Centre			
1.2 Resilient families and individuals	1.2.1 Identify and promote local supports for grief, loss and bereavement	a. Identify local supports for any grief, loss and bereavement support group's available for older adults	Local supports for bereavement support were identified and promoted through the PAT newsletter, Seniors Meet and Greet bi-monthly meetings and PESC quarterly meetings.	Ongoing
	1.2.2 Support COVID recovery building resilience and confidence for older adults requiring additional support to engage with community life.	a. Support COVID recovery building resilience and confidence for older adults requiring additional support to re-engage with community life	Although the Community Recovery Call Centre no longer operate from FCC, various activities have continued to be delivered to provide additional support to seniors to rebuild connections and re-engage with community post COVID-restrictions. A key example of this is the work of the Seniors Fest.	Ongoing
	1.2.3 Support local, State, Federal or international campaigns to promote respect and inclusion for older adults	Support local, State, Federal or international campaigns to promote respect and inclusion for older adults including the Dying to Know campaign	The Positive Ageing Team supported campaigns to promote respect and inclusion for older adults including World Elder Abuse Awareness Day, World Older Persons Awareness Day, 16 Days of Activism, and Frankston Seniors Festival. FCC, along with Mornington Peninsula Shire for the "Dying to Know" Day event and participating in the Death and Dying Network, which explored the role of local government in facilitating conversations in the community about death and dying.	Ongoing
1.3 Respectful relationships	1.3.1 Work in partnership with local organisations to deliver and promote elder abuse awareness	Work in partnership with local organisations to deliver and promote elder abuse awareness in the community	The Positive Ageing Team partnered with Services Australia and held a financial knowledge information session to recognise World Elder Abuse Awareness Day. The PAT Newsletter also promoted an elder law information session that was organised by Alfred Health Carers, which aimed to empower older adults and promote elder abuse awareness in the community.	Ongoing
	1.3.2 Deliver innovative programs to strengthen community capacity	a. Deliver the Frankston Perceptions and Connections Project to improve positive perceptions and connection between young people and older adults in Frankston	The Positive Ageing Team collaborated with not-for-profit groups The Push and Embrace on Songs for You, a two-year intergenerational project. Funding	Ongoing



1.3 Respectful relationships (continued)	to build respectful relationships		was secured and participants were recruited. This project continues to strengthen the connection between young people and older adults in Frankston City.	
	1.3.2 Deliver innovative programs to strengthen community capacity to build respectful relationships (continued)	b. Participate in all relevant projects emerging through Council's Emergency Management Recovery Committee b. Participate in all relevant projects emerging through Council's Emergency Management Recovery Committee (continued)	Coordinators of the In-Home Support and Program Delivery are registered users of the Municipal Vulnerable Persons Register and have responsibilities to support vulnerable residents identified on this register. A group of Direct Care Workers were nominated as 'Disability / Aged Care Supervisors' in the event of an Emergency Relief Centre being established. The Positive Ageing Team continued to capture risk to service, with support from Council's Risk Management Coordinator.	Ongoing
	1.3.3 Promote a culture of inclusion and respect amongst older adults within Frankston	Promote a culture of inclusion and respect amongst older adults within Frankston	The Local Partnerships Project promoted a culture of inclusion and respect amongst older adults. Additionally, Positive Ageing's Age Friendly Ambassadors were promoted throughout Council as a reference group for new strategies and projects.	Ongoing
CBOF policy domain 2: Community Strength				
Sub outcome	Action	Sub Action	2022/23 Progress Comment	Status
2.1 Social Inclusion and Engagement	2.1.1 Maintain and promote a Community Services Directory for older residents, Not-for-Profit (NFPs) and service providers	Maintain and promote a Community Services Directory for older residents, NFPs and service providers	The Positive Ageing Team collaborated with Peninsula Health and Mornington Peninsula Shire to update the Keeping Active Directory. This included physical activity options, Council services, essential health services, Senior Social Groups and volunteering opportunities across both municipalities.	Ongoing
	2.1.2 Deliver formal and informal intergenerational programs across Council to increase positive connection between the generations	Deliver formal and informal intergenerational programs across Council to increase positive connection between the generations	The Positive Ageing Team continued to collaborate with The Push and Embrace on Songs for You for the two-year intergenerational project. Funding was secured and participants were recruited.	Ongoing



2.1 Social Inclusion and Engagement (Continued)	2.1.3 Explore demand for increased social connections for older members of the LGBTIQ community	Explore the demand for Council to deliver increased social connection opportunities for older members of the LGBTIQ community	The Positive Ageing Team identified and promoted opportunities for social connection for older members of the LGBTIQ+ community, and ensured that events were accessible and safe, and that LGBTIQ+ focused events were included in the Frankston Seniors Festival program.	Ongoing	
	2.1.4 Provide engagement and consultation opportunities for older people to have a say on Council decisions on what is important to them.	Provide engagement and consultation opportunities for older people to have a say on Council decisions on what is important to them.	The Positive Ageing Team promoted the Age-Friendly Ambassadors as a reference group for policy and planning strategies, and created the opportunity for older people to have a say on Council decisions and inform on what is important to them. The Positive Ageing Team promoted and encouraged community members to join the Age-Friendly Ambassadors through promotional material both printed and electronic, and the PAT newsletter promoted engagement opportunities to older residents of Frankston City.	Ongoing	
	2.1.5 Support local seniors' clubs and groups to promote a welcoming environment which encourages a positive first experience for new and prospective members	a. Implement Frankston Council's Community Engagement Framework to ensure older people are engaged in Council decisions that affect them		The Community Engagement Framework was endorsed by Council in June 2021, and actions are being implemented. A particular focus in the implementation has been to ensure that a diverse and representative mix of voices is heard in all engagements, and that participants are supported and informed to participate meaningfully.	Ongoing
		b. Strengthen the Age Friendly Ambassador program and promote their involvement in Council consultations as a representative voice for older adults in the community		The Positive Ageing Team promoted the Age-Friendly Ambassador program as a reference group for Council consultations, to function as a representative voice for older adults in the community. The Positive Ageing Team organised consultation for Council strategies including the Housing Strategy and the Safer Communities Strategy. Opportunities to provide feedback and input were also promoted to Age Friendly Ambassadors including	Ongoing
		b. Strengthen the Age Friendly Ambassador program and promote their involvement in Council consultations as a representative			



2.1 Social Inclusion and Engagement (Continued)	2.1.5 Support local seniors' clubs and groups to promote a welcoming environment which encourages a positive first experience for new and prospective members (continued)	voice for older adults in the community	participation in networks, such as the Death and Dying Network and the South-East Public Health Unit (SEPHU) population health engagement.	
		c. Ensure the continued representation of older adults on Council's Mini Frankston City community panel	The Mini Frankston City community panel consisted of 601 participants, with numbers increasing. The number of people who identify as being 50-59 (96 people), and aged 60-69 (65 people) are both an over-representation compared to percentage targets as per the 2021 census data. The number of people aged 70-79 (65 people) and aged 80+ (21 people) is currently underrepresented, and the Community Engagement Team has been actively trying to fill these gaps.	Ongoing
		d. Ensure older people have the opportunity to provide feedback relating to the library service to ensure it meets their needs	A range of options were made available for the community to offer feedback regarding the library service. These included surveys after each technical help session, email feedback forms and a form via the library website.	Completed
2.2 Volunteering	2.2.1 Identify and promote new and existing volunteering opportunities for older adults within and external to Frankston City Council	a. Identify and promote new volunteering opportunities for older adults available within Frankston City Council service areas	The Positive Ageing Team identified and promoted new volunteering opportunities through creating the municipality's first older adult play space and recruiting Wingham Park Senior Exercise Champions. Positive Ageing continually actively recruited Age-Friendly Ambassadors.	Ongoing
		b. Showcase local volunteer opportunities and informing the community of pathways to become a volunteer	Activities were undertaken showcasing volunteer opportunities and informing of volunteer pathways.	Ongoing
	2.2.2 Build the capacity of local groups and organisations to engage and encourage participation of older adults in volunteering	a. Build the capacity of local groups and organisations to engage and encourage volunteers, including older adults	Activities were undertaken to build the capacity of local groups and organisations.	Ongoing
2.3 Vibrant Community	2.3.1 Continue to deliver the expanded (month long) Seniors Festival offering accessible, inclusive	a. Create platforms for mature and established community leaders and change makers to inspire increased civic participation among older adults	The Positive Ageing Team created opportunities and platforms for mature and established community leaders and change makers, to inspire increased civic	Ongoing



	and diverse events for older adults living in Frankston City		participation among older adults. This involved collaborating with local senior clubs and groups to host events during the Seniors Festival, and the promotion of volunteering opportunities including Age-Friendly Ambassadors, and Senior Exercise Champions.	
	2.3.2 Leverage Seniors Festival, U3A opportunities and Libraries engagement programs to offer community education sessions and enhance community connectivity and programs	a. Leverage the high Frankston Arts Centre participation rates of older adults to deliver and promote enhanced community connection opportunities	The Positive Ageing Team collaborated with Frankston Arts Centre and Cube 37 and promoted events of interest to older adults. This included free tickets to appropriate events, and the promotion of free and accessible events to local senior clubs and groups, which enhanced community connection opportunities.	Ongoing
		b. Advocate for the provision of transport to and around Council run event sites for older adults	The Positive Ageing Team continued to advocate for the provision of transport to Council-run event sites. Community transport options included Peninsula Transport Assist and Frankston Council Community Bus that were promoted to Seniors Clubs and Groups. Rising costs and changes to the community bus availability have decreased viability of these services to some senior clubs, groups and community members, however measures are being taken to address this.	Ongoing
2.4 Accessible community infrastructure	2.4.1 Ensure all (new and ageing) Council facilities are accessible	a. Ensure the needs of older adults are recognised in the planning and development of buildings and facilities in line with relevant codes and regulations	The Positive Ageing Team promoted consultation with the Age Friendly Ambassadors to ensure that the needs of older adults are considered in the planning and development of buildings and facilities in line with relevant codes and regulations.	Ongoing
2.4 Accessible community infrastructure (continued)	2.4.1 Ensure all (new and ageing) Council facilities are accessible (continued)	b. Ensure Positive Ageing are involved in relevant infrastructure projects to ensure they are planned to meet the needs of an ageing community	The Positive Ageing Team promoted consultation with the Age Friendly Ambassadors regarding relevant infrastructure projects. This included consultation on the Housing Strategy and the Safer Communities Strategy.	Ongoing



CBOF policy domain 3: Safe Community				
Sub outcome	Action	Sub Action	2022/23 Progress Comment	Status
3.1 Affordable housing mix	3.1.1 Identify and advocate for social and affordable housing solutions to address emerging accommodation gaps for older adults.	a. Monitor the rates of older adult homelessness and advocate for targeted housing solutions for this cohort	Council engaged I.D. Consulting to monitor local homelessness and housing data. Work was undertaken in partnership with the Strategic Housing and Homelessness Alliance to undertake advocacy activities.	Completed
		b. Advocate for the increased provision of social and affordable housing in Frankston which meets the needs of older adults	Frankston City Council is actively participating in the Frankston City Strategic Housing and Homelessness Alliance and South East Local Councils Charter Group to advocate for an increased provision for social and affordable housing in the region. The Frankston City Housing Advisory Committee is also monitoring local housing needs and will provide advice to Council on advocacy priorities relating to social and affordable housing.	Ongoing
		c. Provide local level leadership with key stakeholders to improve housing opportunities for older adults in the municipality	Broader advocacy activities of the Frankston City Strategic Housing and Homelessness Alliance and South East Local Councils Charter Group are being undertaken to provide more opportunities to improve housing. Frankston City Council is also currently developing a Housing Strategy to plan for future housing growth to meet the population's current and future housing needs.	Ongoing
		d. Undertake research per action 1.1.4 to increase Council's understanding of any emerging issues impacting on housing safety and security for older adults (subject to funding)	A loneliness and social isolation study has not been able to be undertaken to date given the absence of external funding to support this, however the evaluation of the Wellways social prescribing initiative to address these issues in Frankston will provide valuable insights also relating to those experiencing housing insecurity.	Ongoing
3.2 Safe design (public realm)	3.2.1 Ensure, parks, reserves, outdoor spaces and the Frankston foreshore are accessible and safe for older adults within the community	Ensure parks, reserves, outdoor spaces and the Frankston foreshore are accessible and safe for use for older adults within the community	The Positive Ageing Team collaborated with the National Ageing Research Institute to ensure Wingham Park Senior Exercise Equipment was accessible and safe for use for older adults within the community.	Ongoing



			<p>Council continued to maintain equipment to ensure it remained accessible and safe for use for older adults.</p> <p>The Positive Ageing Team undertook activities to ensure that the needs of older adults were recognised in the planning and development of new infrastructure.</p>	
	3.2.2 Provide accessible adult play space in parks	a. Establish an Adult Play Space within the Frankston Municipality	The Wingham Park Older Activity Zone was completed and officially opened in February 2023.	Completed
CBOF policy domain 4: Sustainable economy				
Sub outcome	Action	Sub Action	2022/23 Progress Comment	Status
4.1 Communication and transport connectivity	4.1.1 Review Council's Community Transport Service and bus hire program to improve transport options for older adults	a. Review Council's Community Transport service for older adults to identify potential improvements and expansion opportunities	The implementation of this action is still ongoing, as resources remain focused on increasing existing passenger numbers post the pandemic, to meet funded targets and client demand.	Ongoing
	4.1.2 Advocate to and collaborate with all local transport providers (including medical and volunteer transport) to enhance the availability of their services to older adults within Frankston	Advocate to and collaborate with all local community transport providers (including medical and volunteer transport) to enhance the availability of their services for older adults in Frankston	The Positive Ageing Volunteer Officer from the FHSS Department advocated and collaborated with all local community transport providers.	Ongoing
	4.1.3 Ensure effective, accessible communication and information sharing with older adults about programs, services, events and activities through a range of channels	a. Deliver a range of community education sessions about topics of interest or emerging issues to inform and empower older adults	<p>The Positive Ageing Team delivered a financial knowledge information session as part of World Elder Abuse Awareness Day.</p> <p>An Emergency Preparedness presentation, Services Australia Technology Information Session, Seniors Rights Victoria Session, Elder Abuse Awareness education session and FHSS information sessions were delivered to senior clubs and groups to inform and empower older adults.</p>	Ongoing



<p>4.1 Communication and transport connectivity (Continued)</p>	<p>4.1.3 Ensure effective, accessible communication and information sharing with older adults about programs, services, events and activities through a range of channels (continued)</p>	<p>b. Distribute high quality printed resources (brochures/booklets/pamphlets) about support services, programs and activities available for older adults</p>	<p>The Positive Ageing Team partnered with Peninsula Health and Mornington Peninsula Shire to collate the Keeping Active Directory. This Directory includes physical activity options, seniors' clubs and groups, and community activities across Frankston and Mornington Peninsula. FHSS information was also included in the PAT newsletter, outlining the scope and eligibility of services.</p>	<p>Ongoing</p>
		<p>c. Explore opportunities to assist adult, children and carers of ageing parents to understand how to navigate supports and future planning.</p>	<p>The Positive Ageing Team organised information sessions focussed on navigating supports and future planning. Older adults, children and carers of ageing parents attended.</p> <p>The Positive Ageing Team also promoted the Alfred Health Carers event on elder law, which targeted carers. Supports and services for future planning were also regularly promoted in PAT Newsletter.</p>	<p>Ongoing</p>
		<p>d. Promote and educate community members on the scope and eligibility of Family Health Support Services</p>	<p>The Assessment Services no longer operate within FCC. All scope and eligibility frameworks for aged care services now operate through the My Aged Care system.</p>	<p>No longer applicable</p>
		<p>e. Promote and raise awareness of local transport options and concessions/permits available for older adults through a range of channels</p>	<p>The Positive Ageing Team conducted an annual review and updated seniors' clubs and groups about transport options available for their activities.</p> <p>Articles relating to Senior's Card, Senior-Friendly businesses, concession and permit options were published in PAT Newsletters.</p>	<p>Ongoing</p>
		<p>f. Promote the range of accessible activities and outings delivered in the municipality through the Seniors Festival Booklet</p>	<p>The 2022 Frankston Seniors Festival program was available online and in hard copy to ensure it was accessible to older residents with limited technology access or knowledge.</p>	<p>Ongoing</p>
		<p>g. Review, update and promote information relating to local transport options for people who are no longer driving (all options)</p>	<p>The Positive Ageing Team provided updates to senior clubs and groups for transport options available for their activities.</p>	<p>Ongoing</p>



4.1 Communication and transport connectivity (Continued)	4.1.3 Ensure effective, accessible communication and information sharing with older adults about programs, services, events and activities through a range of channels (continued)		The Life Beyond Driving brochures and information were disseminated at bi-monthly seniors clubs and groups network meetings.	
	4.1.4 Improve Councils approach to empowering the community to access digital communication channels	a. Annually review and update information and resources for local transport options and concessions/permits for older adults	The Positive Ageing Team annually updated senior clubs and groups regarding transport options for their activities. Articles relating to Senior's Card, Senior-Friendly businesses, concession and permits options were published in the PAT Newsletter.	Ongoing
		b. Improve promotion of free Wi-Fi and computer access available at the libraries for older people	Promotion of the free Wi-Fi and computer access at the libraries for older people was promoted through the Positive Ageing newsletter, and community groups and care homes were visited.	Completed
		c. Review and update how information is presented on Council's website for older adults	The Positive Ageing Team collaborated with Council's Information Technology team, to ensure information on the Council Website was current and easily accessible for older adults. This included broadening keywords for searches to increase ease of access to information.	Ongoing
4.2 Skilled workforce	4.2.1 Promote local capacity building opportunities relating to employment and supplementary income for older people through a range of channels	a. Develop and disseminate information to semi-retired and retired older adults on how to identify and generate supplementary income opportunities	Information relating to employment was featured in editions of the PAT newsletter, with a distribution list of 2,000 community members. Council's Jobs Advocates attended events held by the Positive Ageing Team and provided information and referrals to support older community members hoping to gain employment, in 2022-23.	Ongoing



<p>4.2 Skilled workforce (continued)</p>	<p>4.2.2 Support older adults to explore and access employment opportunities through access to education, training and assistance with navigating the jobs network system</p>	<p>a. Promote local capacity building opportunities relating to employment for older people through the Positive Ageing Newsletter</p>	<p>Information relating to increasing skills, knowledge and employment were included in various editions of the PAT Newsletter/ Local capacity building opportunities relating to employment for older people were also promoted.</p>	<p>Ongoing</p>
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Executive Summary

12.6 Annual Community Grants 2023/24

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1:	2. Community Strength
Level 2:	2.4 Targeting community needs through development programs and grants

Purpose

To inform Council of the applications received and funding recommendations for the 2023/24 Community Grants Program's Annual Community Grants.

Recommendation (Director Communities)

That Council:

1. Endorses the re-appointment of four voluntary community representatives to the Community Grants Panel (Attachment A), although one was absent for the evaluations;
2. Endorses the recommendations for the Financial Year 2023/2024 Annual Community Grants as contained in the confidential attachment (Attachment B), distributing a total of \$125,000 to 34 recipients;
3. Approves the successful applicants list in the Financial Year 2023/2024 Annual Community Grants (Attachment C) to be publically released immediately following the Council Meeting 2023/CM15; and
4. Resolves for Attachment B and D to be retained as confidential indefinitely on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (Local Government Act 2020, s.3(1)(f)). These grounds apply because the contents contains private information of the nominees, who have not consented to being disclosed. Release of this information might undermine public confidence and make people reluctant to submit applications in the future, which would compromise Council's ability to run similar programs in the future.

Key Points / Issues

- At its meeting on 6 June 2022, Council considered an officer report regarding the Community Grants Program and resolved that Council:
"Adopts the Terms of Reference for the new Community Grants Panel, noting that the Panel will be comprised of community members and the Director Communities..."
- Volunteer community representatives can reapply for a volunteer community representative positions. Four were reappointed to serve as volunteer community representative for the Community Grants Panel (Panel) in 2023/24, as outlined in the 2023 Community Grants Panel Members (Attachment A). The selection and appointment of the Panel are in compliance with the delegations outlined in the Panel's Terms of Reference, endorsed by Council at its Council Meeting on 6 June 2022.
- Annual Community Grants opened 17 July 2023 and closed 16 August 2023. Forty-two applications requesting \$225,577 were received for a total budget pool of \$125,000 as noted at its meeting on 22 May 2023 Council Meeting.

12.6 Annual Community Grants 2023/24**Executive Summary**

Grant applications have been assessed by the Panel and it is recommended that 34 applications are funded to a total value of \$125,000.

- The Panel has assessed applications against the criteria outlined in the 2023-24 Annual Community Grants Guidelines. The approval of the Guidelines has been undertaken in compliance with the delegations outlined in the Community Grants Policy, as approved by Council at its Scheduled Meeting 6 June 2022.
- An overview of the Panel's recommendations rationale, including applicants not recommended for funding, is listed in the Annual Community Grants Panel Score Sheet (Attachment B and D). Attachment B and D should remain confidential and, subject to Council endorsement, the recommended grant recipients list (Attachment C) can be released following this Council meeting.
- Please note: These Annual Community Grants that are the subject of this report are entirely separate to the 3-Year Community Partnership grants (aka 'Triennial grants'), which are currently in the second year of their three-year funding. As part of the funding agreements, these organisations must submit annual acquittals to ensure they are meeting their agreed milestones as well as submit currency documents including their public liability insurance, annual report and financial report. A full review of the Partnership Grant recipients will be included in a report to Council in approximately December 2024, along with the opportunity to consider and approve a revised list of recipients for the following 3-Year Partnership Grants.

Financial Impact

There are financial costs, however, these are accommodated within the 2023/24 adopted budget.

The total grant recommendations for the Annual Community Grants as outlined in this report equal \$125,000, which is within the total Annual Community Grants budget allocation of \$125,000.

Consultation**1. External Stakeholders**

The Annual Community Grants was advertised widely including

- Direct notification to subscribed grant seekers through the Community Grants Program email alert
- Frankston City News
- Frankston City Council eNews
- Frankston City Council social media platforms
- Annual Community Grants information session
- Information Presentation at several network meetings for community groups and organisations

2. Other Stakeholders

Grant recommendations are made by the Community Grants Panel which comprised three of the four volunteer community members and Frankston City Council's Director Communities.

12.6 Annual Community Grants 2023/24**Executive Summary**

Internal subject-matter experts were consulted to provide relevant information regarding specific applications and their assessment.

Analysis (Environmental / Economic / Social Implications)

Annual Community Grants are assessed on their anticipated contribution and benefit the activity will make environmental, social and economic outcomes in Frankston City. The grant will help to alleviate some of the impacts and support the community services and activities.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues associated with this report.

Policy Impacts

There are no policy impacts.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

It is noted that Impact Volunteering Team Leader, is the President of one of the organisations which submitted an application this year. This individual has had no involvement in the Community Grants assessment and allocation process.

Also noted that one of the appointed community volunteer representatives is currently volunteering with an organisation that is a beneficiary of one of the applications for this year. This individual abstained from participating in the Panel discussion and voting on the specific application.

Risk Mitigation

Use of the Community Grants Policy and guidelines guides the assessment of all applications by the Community Grants Panel to reduce the risk of inappropriate funding contributions. Each of the Community Grants panel members are required to declare their conflict of interest and undertake Fraud Training.

All stages of the grant cycle are documented within one grant management system, SmartyGrants.

All successful recipients are obligated to follow the funding conditions set out in their application, notification and Community Grants Policy including completing an acquittal that reports on the expenditure of the grant for the agreed purpose.

Conclusion

Recommendations for funding 34 applicants in financial year 2023/24 Annual Community Grants to deliver a broad range of support and community building activities across the municipality.

12.6 Annual Community Grants 2023/24**Executive Summary****ATTACHMENTS**

- Attachment A: [↓](#) Community Grants Panel 2023-2024
- Attachment B: Annual Community Grants - FY 2023-2024 Panel Assessment Score Sheet - **CONFIDENTIAL**
- Attachment C: 2023-24 Annual Community Grants Recipients - **CONFIDENTIAL**
- Attachment D: 2023-24 Summary information re. unsuccessful applicants - **CONFIDENTIAL**



Annual Community Grants 2023/24 Community Grants Panel

FRANKSTON CITY COUNCIL REPRESENTATIVE

Angela Hughes | Director Communities

COMMUNITY REPRESENTATIVES

Dr Abby Foster (PhD | BSpPath (Hons) | CPSP | MSPA)

Relevant Experience:

- Extensive experience as a grant reviewer
- Appointed as a national conference paper reviewer and research grant reviewer for Speech Pathology Australia
- Previously a grant reviewer for Lions John Cockayne Memorial Fellowship Trust Fund Committee
- Extensive experience as a chairperson and member of several committees
- A resident of Frankston City

Ms Melissa Wallace

Relevant Experience:

- Extensive experience working in a not-for-profit organisation as a Business Relationship Manager and Executive Assistant at Australian Golf Course Superintendents Association.
- Prior experience working in local government settings including as a Personal Assistant to Director Governance & Community Relations at City of Boroondara and Executive Assistant at Wellington Shire Council
- Runs their own mortgage broking business
- Currently volunteering at Community Support Frankston and Peninsula Kingswood Community Foundation

Relevant Qualifications:

- Diploma of Finance & Mortgage Broking
- Cert IV in Finance & Mortgage Broking
- Diploma of Business



Mr Tony Seals

Relevant Experience:

- Extensive voluntary experience and a life member for multiple not-for-profit organisations including sports clubs and Royal Life Saving Society
- Currently Director / Administrator for Narre South Saints Football Netball Club
- Recipient of Commonwealth Honours for Services to Life Saving
- Experience in local government setting as an Administrative Officer at City of Kingston and previously a Councillor for Shire of Mornington (1989-1991) where he headed up the Community Grants Committee.
- Appointed as a member of village committee at City of Kingston where he was responsible for allocating regional/village grants and capital works budget recommendations
- Resident of Frankston City

Relevant Qualifications:

- Bachelor of Business
- Certificate in Local Government

Ms Chloe Coulson

Withdrew due to work commitments

Relevant Experience:

- Extensive experience as a disability support worker for not-for-profit organisations including MiLife and Connecting Skills Australia
- Currently an Education Support Officer at special development school, Dandenong Valley School SDS
- Extensive experience volunteering at not-for-profit community organisations including Friends of Parks Groups.
- A resident of Frankston City

Relevant Qualifications:

- Bachelor of Arts (Community Development)
- Certificate IV Disability Support Work
- Certificate III Community Service Work

Executive Summary**12.7 National Housing and Homelessness Plan Issues Paper submission**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	2. Community Strength
Level 2:	2.5 Deliver essential advocacy, support and referral services for residents in need

Purpose

To inform Council of the Australian Government's community consultation on its National Housing and Homelessness Plan Issues Paper and seek endorsement of the draft submission.

Recommendation (Director Communities)

That Council:

1. Notes the draft submission to the Australian Government's public consultation on its National Housing and Homelessness Issues Paper;
2. Notes that the submission was signed by Director Communities and submitted as a draft on the consultation closing date, 20 October 2023, subject to its endorsement by Council at the Council Meeting on 23 October 2023; and
3. Resolves to endorse the draft submission, and notes that it will be uploaded to Council's Transparency Hub.

Key Points / Issues

- The Australian Government's National Housing and Homelessness Plan Issues Paper was released for public consultation on 7 August 2023 (Attachment B). The deadline for submissions was 20 October 2023. To meet this deadline, the Director Communities signed and submitted the submission at Attachment A as a draft, subject to its endorsement by Council at the Council Meeting on 23 October. Council has been granted permission to withdraw the submission should Council not endorse it.
- Officers have prepared the draft submission at Attachment A to contribute a local government perspective to the development of the National Plan. The release of the Issues Paper follows long-standing calls from states and territories, as well as other key stakeholders, for a national plan to help more Australians access safe and affordable housing. It also comes at a time when many Australians, including local residents, are feeling the pressures of changing economic conditions and experiencing financial hardship, increasing the need for all tiers of government to be working together to support people experiencing or at risk of homelessness, and more importantly preventing the occurrence of homelessness.
- The National Plan will provide a better understanding of the current state of housing and homelessness in Australia and the drivers of homelessness and housing insecurity. The National Plan will also set out strategies for how all levels of government can work together and with the private and community sector to better support people experiencing homelessness and housing security.

12.7 National Housing and Homelessness Plan Issues Paper submission**Executive Summary****Financial Impact**

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

This is a Council submission and so no consultation processes associated with this report. Council officers have participated in consultation processes for submissions being included by other agencies, including Launch Housing and the South East Local Councils Charter Group for Social Housing.

2. Other Stakeholders

This submission was prepared by the Social Policy and Planning team with input from the Strategic Planning team.

Analysis (Environmental / Economic / Social Implications)

Homelessness rates in Frankston City are growing and impacting different groups of people, resulting from a range of complex and intersecting social, economic and housing market factors. Data from the Australian Institute of Health and Welfare shows the main causes of homelessness as being the lack of affordable housing, escaping family violence, poverty and financial hardship, relationship/family breakdowns and mental or physical illness and/or addiction. The 2021 Inquiry into Homelessness in Australia highlighted that homelessness can have a profound and long-term impact on a person's safety and security, physical and mental health, on their connection to the community and on their ability to thrive in school or in the workplace.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal implications relating to this report.

Policy Impacts

There are no policy impacts relating to this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The draft submission at Attachment A is based on evidence and does not provide any sensitive information or opinions, mitigating any strategic risk.

Conclusion

A National Plan will provide much needed leadership on homelessness and access to affordable housing, to support the right for all Australians to access housing that is safe, appropriate, affordable and sustainable. The draft submission provides a local government perspective, as the level of government closest to the community local councils have a vital role in facilitating the development of affordable housing and

12.7 National Housing and Homelessness Plan Issues Paper submission**Executive Summary**

partnering to provide place-based prevention strategies and responses to homelessness.

ATTACHMENTS

Attachment A:[↓](#) Draft submission to the National Housing and Homelessness Plan Issues Paper

Attachment B:[↓](#) National Housing and Homelessness Plan Issues Paper

12.7 National Housing and Homelessness Plan Issues Paper submission
Officers' Assessment**Background**

- The Australian Government has provided its National Housing and Homelessness Plan Issues Paper for public comment, which includes written submissions.
- Officers have developed a draft submission at Attachment A, which has been prepared within the context of the Frankston City, including local data, partnerships and programs.

Issues and Discussion

- Homelessness and housing affordability in Frankston City
 - The 2021 Census estimated a total of 785 homeless persons in Frankston City, which is an increase of 43.7% from 2016.
 - In 2021-22 there were 2,840 clients that accessed specialist homelessness services (Australian Institute of Health and Wellbeing), and as of June 2023 there were 4,741 people on the Victorian Housing Register waiting for access to social housing in the Frankston district, over half of which fall within the priority access group and the vast majority of demand being for smaller dwellings (1 and 2 bedrooms) (Homes Victoria).
 - Data collected through the Frankston Zero initiative showed that by the end of July 2023, there were 71 rough sleepers in the municipality. Over the two years that Frankston Zero has been operating, 42 people have been moved into long-term housing.
 - At the time of the 2021 Census, 24.2% of all households in Frankston City were renting privately (13,457 households) and 2.6% were renting social housing (1,444 households). Of those households renting privately, 34.2% (4,599 households) were living in rental stress, higher than the Greater Melbourne average of 26.8%. Rental stress differs by income level, with 83.8% of very low-income households and 57.5% of low-income households living in rental stress.
 - The id. Housing Monitor calculates that there are 3,085 households in Frankston City who have an unmet need for affordable housing. The household type most in need of affordable housing are lone persons.
- The draft submission at Attachment A calls for the following:
 - Leadership and guidance on the adoption of a contemporary definition of homelessness.
 - An evidence base of homelessness, including hidden or invisible homelessness, and better access to data on housing needs.
 - Addressing poverty as being necessary to the early intervention and prevention homelessness and supporting people who may be at risk of becoming homeless – this includes, increasing income support payments and increasing Commonwealth Rent Assistance.
 - Looking to the Functional Zero homelessness model as an effective approach to increasing the focus of states and territories on early intervention and prevention.

12.7 National Housing and Homelessness Plan Issues Paper submission**Officers' Assessment**

- Continued delivery of social housing growth to end homelessness for low income earners.
- Introduction of social and affordable housing targets.
- Leadership and support for all tiers of government to be working together will help to facilitate housing outcomes.
- Make safe and secure housing the first priority for preventing homelessness through a Housing First approach.
- Introduction of Mandatory Inclusionary Zoning within state level planning schemes.

Options Available including Financial Implications

There are no financial implications associated with the report.



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23 October 2023

To whom it may concern

Frankston City Council's submission to the Australian Government's National Housing and Homelessness Plan Issues Paper

Thank you for providing the opportunity to consider the Australian Government's National Housing and Homelessness Plan Issues Paper. As the Director responsible for the local planning scheme and social planning, I would like to lodge a written submission on behalf of Frankston City Council to contribute to the development of the National Plan.

Council welcomes the release of the Issues paper, as it comes at a time when all tiers of government need to be working together to support people experiencing or at risk of homelessness, and even more importantly, preventing the occurrence of homelessness. In recognition of this, Council is considering this topic in a number of policies and strategies currently being developed, including the Housing Strategy, Health and Wellbeing Plan and Safer Communities Strategy. Council is also actively involved in coordinating place-based partnerships, including the Frankston City Strategic Housing and Homelessness Alliance, Frankston Zero Executive Group and Frankston City Housing Advisory Committee.

A National Plan will provide much needed leadership on housing and homelessness, to support the right for all Australians to have housing that is safe, appropriate, affordable and sustainable. However, due to a number of factors, housing is at a crisis point and homelessness is in danger of becoming entrenched. We know that there are no quick fixes to these entrenched problems. The National Plan therefore needs to be bold, long-

2.

term, ambitious and comprehensive to end homelessness in Australia, with strategies at all levels of government, and partnering with the community services sector.

As the closest level of government to the community, local councils have a vital role in housing and homelessness. Local councils are ideally placed to play a key role in facilitating the development and location of social and affordable housing and partnering to provide place-based responses to homelessness. Through a 'joined up' commitment across three levels of government, there is an opportunity to systemically and comprehensively prevent and remove a number of the systemic pre-conditions that increase homelessness risks, and address the escalating rates of homelessness in Australia.

Rather than respond to each of the questions set out in the Issues Paper, Council has opted to respond to the topics most pertinent to Frankston City.

Context for our submission – homelessness in Frankston City

Prior to setting out our responses to the topics in the Issues Paper, Council would like to provide some context for which this submission is being made.

The 2021 Census estimated a total of 785 homeless persons in Frankston City, which is an increase of 43.7% from 2016. The largest increases were seen in people accommodated in boarding houses followed by people living in severely crowded dwellings, which increased by 30.5% from 2016. Frankston City had the 5th highest number of people accommodated in boarding houses in Metro Melbourne (behind Monash, Greater Dandenong, Whitehorse and Port Phillip).

The 2021 Census data indicates that there was a decrease in the number of people sleeping rough in Frankston City, down from 75 in 2016 to 33 in 2021, but it should be noted that the Census was undertaken during pandemic restrictions and rough sleepers were being accommodated in motels.

Frankston City Council has access to a By-Name List (BNL) of rough sleepers through the Frankston Zero initiative. Since the creation of the BNL in June 2021, a total of 220 people have been identified as sleeping rough in Frankston City. By the end of July 2023, there were 71 people active on that list, an increase of three from June 2023. The outflows over that time include 42 people who have moved into long-term housing, and 107 people who are currently inactive due to moving out of the area, incarceration, or having had no contact with services for over 90 days.

In 2021-22 there were 2,840 clients that accessed specialist homelessness services (Australian Institute of Health and Wellbeing), and as of June 2023 there were 4,741 people on the Victorian Housing Register waiting for access to social housing in the Frankston district, over half of which fall within the priority access group and the vast majority of demand being for smaller dwellings (1 and 2 bedrooms) (Homes Victoria).

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The cost of renting has been significantly increasing over time in Frankston City and at a greater rate than the average for Greater Melbourne, particularly for smaller dwellings like units. In the five years to June 2022, the median price for renting a house in Frankston City has increased by \$85 per week compared to the average of \$60 per week for Greater Melbourne. However, the prices for units have increased by \$80 per week compared to an average of \$5 for Greater Melbourne, indicating the demand for smaller dwellings in Frankston City. As of June 2022, the median price to rent a house in Frankston City was \$450 per week and the median price to rent a unit was \$380 per week, placing great rental stress on many lower income households. It is estimated that the majority of the 7,931 households on very low incomes would have been priced out of the private rental market (i.e. JobSeeker Income support recipients, hospitality workers, and sales assistants).

At the time of the 2021 Census, 24.2% of all households in Frankston City were renting privately (13,457 households) and 2.6% were renting social housing (1,444 households). Of those households renting privately, 34.2% (4,599 households) were living in rental stress, higher than the Greater Melbourne average of 26.8%. Rental stress differs by income level, with 83.8% of very low-income households and 57.5% of low-income households living in rental stress.

Issues Paper Topic 3.1: Homelessness

Provide leadership and guidance on the adoption of a contemporary definition of homelessness

Council welcomes the Issue Paper’s broad definition of homelessness, and encourages alignment with the Australian Bureau of Statistics (ABS) and Council to Homeless Persons (CHP) definitions. It’s important for the National Plan to reflect contemporary practice that recognises that homelessness as more than rooflessness and maintain that:

“the experience of homelessness is not just about not having a home – along with rough sleepers it includes every person who is in a dwelling that is inadequate; has no tenure; has a short and non-extendable tenure; or does not allow them to have control of or access to space for social relations.”¹

This definition by CHP recognises that rough sleeping makes up only around 7 per cent of homelessness, and the remainder is ‘hidden homelessness’. This is common across many areas, including the Frankston City municipality. Hidden homelessness includes those in supported accommodation for the homeless, boarding houses, severely overcrowded dwellings and temporary staying with other households or in other temporary lodgings.²

¹ Council for Homeless Persons definition: <https://chp.org.au/homelessness/>
² Council to Homeless Persons 2019, ‘Making a Difference – Effective Local Government Responses to Homelessness

4.

Build an evidence base of homelessness, including ‘hidden’ or ‘invisible’ homelessness, and provider better access to data on housing needs

Australia is one of the few countries that counts homelessness in its national census. In addition, the Australian Institute of Health and Welfare (AIHW) collects detailed data on people who use government funded homelessness support services. Commitment to these data collections goes a long way in helping to measure homelessness.

Access to data is critical for local councils to effectively influence the supply of social housing in their local area and to facilitate effective, place-based service provision. The following two data sources are used together by local government to provide a good indication of the numbers, drivers and types of homelessness:

- ABS Census data – point-in-time data collected every five years
- AIHW service data – collected monthly

It should be noted that there are limitations to the ABS Census data as it is difficult to accurately count the various categories of homelessness and it only provides a snapshot of one day every five years. The ABS methodology states that it estimates groups of people who, on balance, were most likely to have been homeless on Census night. Given this information, it should be stressed that the current figures for homelessness should be considered as an estimate and could potentially be higher, and therefore should be used in combination with other data, like the AIHW data, when developing the National Plan and determining housing need. The AIHW data may assist in better understanding more hidden and invisible forms of homelessness, as it counts every individual that approaches homelessness specialist services for support.

Access to data is a key planning tool and provides important evidence in justifying changes to policy and regulatory settings. As a result local councils are often required to purchase data and commission specialist research and analysis in parallel that does not necessarily aggregate across local government. Councils must then justify their approach to establish housing targets and for housing strategies impacting land use planning schemes.

As such, better guidance and direction is required from the Australian Government and states and territories regarding sources of data, methodologies and assumptions that should be used to understand and project housing need and future demand.

As a member of Frankston Zero, Council has access to monthly, real-time data on the number of people moving through the homelessness system within the municipality. The Frankston Zero initiative tracks seven key data points used to inform the monthly changes in the BNL, including the number of people:

- housed through the community;
- who haven’t engaged with the community for 90 days or more, or have moved outside of the community;
- who are new to sleeping rough;
- returning from housing;

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- returning or re-engaging with the community;
- who are currently sleeping rough; and
- who would be sleeping rough, but are temporarily accommodated, for example in a crisis shelter.

The collection of such data goes a long way in helping to understand homelessness at a local level. It should be noted that the Frankton Zero has data and information sharing practices in place to rightly protect the people who are sleeping rough.

Addressing poverty is necessary to the early intervention and prevention homelessness and supporting people who may be at risk of becoming homeless

Poverty and growing inequality are critical drivers of increased homelessness in Australia. Addressing poverty is a key strategy for homelessness prevention and for sustainable pathways out of homelessness. The income support system should play a key role in poverty prevention. However, homelessness services will continue to struggle to find sustainable solutions for clients whilst income support is so low.

Increasing income support payments

The most important change that the Australian Government could make to assist people on income support is to raise the rate of Centrelink payments to be above the poverty line. This is the most effective way to help hundreds of thousands of Australian families and children on Centrelink payments escape poverty and find a secure and safe place to live.³

The rate of Jobseeker and Youth Allowance needs to be sufficient in providing a safety net to enable people to meet basic living costs, including buying food and medications, paying bills and keeping up with rent (even with Commonwealth Rent Assistance) – particularly in the current private rental market. Whereas the recently announced increase in JobSeeker and Youth Allowance was welcome, it is not considered to be adequate by peak bodies like the Australian Council of Social Service to lift income recipients above the poverty line and prevent financial hardship and risk of homelessness.

The Coronavirus Supplement during 2020 enabled many income support recipients to lift out of poverty and avoid homelessness. However, this was not sustained after the withdrawal of the Supplement, and there has been a significant rise since the pandemic in the proportion of people receiving income support payments.

Boosting the lowest incomes and reducing poverty is a critical tool for the Australian Government in preventing homelessness for a large cohort relatively quickly and would provide cost savings to other areas of government including health, mental health and corrections.

³ Ibid.

6.

Increasing Commonwealth Rent Assistance

The Australian Government provides Commonwealth Rent Assistance (CRA) to eligible people who rent in the private rental market or community housing, describing it as a “non-taxable income supplement payable”.⁴ CRA is paid at 75 cents for every dollar above a minimum rental threshold until a maximum rate (or ceiling) is reached. The minimum threshold and maximum rates vary according to the household or family situation, including the number of children.⁵

The CRA is linked to CPI increases twice a year. This approach has been described as not being inadequate as rental prices are increasing faster than CPI resulting in the CRA not being able to help low-income households afford private rentals in areas that are becoming more expensive.

The CRA is paid at an even rate across the country, which means recipients in high-rent areas receive the same assistance as those in low-rent areas. As a result, recipients living in higher-rent areas, such as capital cities are further disadvantaged.⁶

Frankston City Council submitted a Motion to the 2023 National General Assembly for the immediate implementation of Recommendation 9.2 from the Productivity Commission’s review of the National Housing and Homelessness Agreement to review the CRA program to better support lower income households in rental stress and at risk of homelessness.

Specialist homelessness agencies are seeing significant increases in demand, reporting that demand is exceeding supply and housing assistance program guidelines are no longer fit-for-purpose in the current environment. This includes CRA, as the value of payments have declined over time relative to rents.

Issues Paper Topic 3.2: Homelessness services

Look to the Functional Zero homelessness model to increase the focus of states and territories on early intervention and prevention

Evidence suggests that it is possible to prevent or minimise episodes and length of homelessness. Quality education, employment, positive physical and mental health, social connectedness, positive and respectful relationships, and affordable housing are the major protective factors against homelessness.

When people refer to homelessness prevention programs, they are usually referring to programs that intervene at the early stages of homelessness or immediately prior to a person becoming homeless. These are often characterised as early intervention programs, such as Frankston Zero.

⁴ Department of Social Services (2023). *Website: Housing Support*. Retrieved from: <https://www.dss.gov.au/housing-support/programmingservices/commonwealth-rent-assistance>

⁵ Australian Institute of Health and Welfare (2019). *Web report: Housing assistance in Australia 2019*. Retrieved from: <https://www.aihw.gov.au/reports/housing-assistance/housing-assistance-in-australia-2019/data>

⁶ Melhuish, T., King, A., and Taylor, E. (2004). *The regional impact of Commonwealth Rent Assistance*. . Australian Housing and Urban Research Institute Limited: Melbourne.

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The Frankston Zero initiative is a collective impact of homelessness, housing, health, government and community partners working collaboratively to end rough sleeping in Frankston City. The initiative adheres to five key principles:

- **Person-Centred and Inclusive:** Ensure the needs and experiences of people with lived experience of homelessness, and culturally diverse groups are represented within Frankston Zero.
- **Housing First:** Provide immediate access to housing without any housing readiness requirements, whilst simultaneously working with people to promote recovery and wellbeing.
- **No Wrong Door:** Support people sleeping rough either by direct service provision or providing support to access services from a more suitable agency, wherever in the system they present.
- **Continuous improvement:** Learn what works quickly in an evidence-based and data-driven manner and build on successful strategies and actions.
- **Collective Action:** Work together in a coordinated way and to hold each other accountable to reach our shared goal of ending rough sleeping.

Frankston Zero adopts the Functional Zero approach, successfully pioneered in the United States. Functional Zero is a person-centred and data-driven approach, which to date has seen seven United States communities achieve Functional Zero for veterans' homelessness, and four communities functionally end chronic homelessness, as part of a national end homelessness campaign known as 'Built for Zero'.

Simply put, Functional Zero happens when a community's average housing placement rate is more than the number of people sleeping rough. Housing placements are any outcome where someone is securely housed, for example, long-term lease in public housing, community housing or private rental, or home ownership. In order to reach Functional Zero, the number of housing placements made per month must be more than the number of people sleeping rough in a city for a minimum of three consecutive months.

Anecdotal data suggests people who are rough sleeping have likely experienced other forms of homelessness (crisis accommodation services, couch surfing, marginal or extreme overcrowded housing) prior to sleeping rough. Importantly, it presents a very compelling argument for intervening early to find sustainable solutions for people experiencing homelessness to ensure that they do not move into rough sleeping over time.

Council urges that the need for resources and support required by local councils and community services to operate the Functional Zero homelessness model is considered in the development of the National Plan.

8.

Issues Paper Topic 3.4: Social housing

Ensure the continued delivery of social housing growth to end homelessness for low income earners

There are a number of factors contributing to the unprecedented levels of homelessness, including increasing rental costs, income support not keeping up with the growth in rents and a proportionate decrease in investment in social and affordable housing. Homelessness is rising in areas with a shortage of affordable private rental housing. This can be demonstrated by the relationship between the supply of and demand for low-cost housing.

A lack of adequate investment in social housing for people on the lowest incomes is likely to contribute to a continued decline in affordable housing. Inadequate social housing growth is contributing to greater proportions of the population renting and spending larger parts of their income on housing costs and increasing the vulnerability of the general population to experiences of homelessness.

Government investment in social housing can provide housing that is affordable to those on the lowest incomes at the scale required to end homelessness. This can be supported by the increased provision of low-cost housing by the community housing sector and incentives for the provision of low-cost private rental housing.

It is essential for the National Plan to include measures that will ensure the continued delivery of sustainable social housing growth by state and territory governments.

Introduce social and affordable housing targets

It is broadly acknowledged that there is a significant and urgent shortfall of social housing in Victoria, which is resulting in demands being placed on local councils like Frankston City where there is an unmet need.

CHIA Vic has undertaken analysis that shows that to bring the proportion of social housing in Victoria up to the national average of 4.5%, Victoria needs to acquire an additional 6,000 dwellings a year for the next 10 years.⁷ The National Plan needs to be clear about the level of social housing provision that requires funding by the states and territories, with clear and agreed social and affordable housing targets. Where possible, these targets should be developed in consultation with local councils (like the planned through Local Social Housing Action Plans in Victoria), who have a good understanding of local housing needs, priority cohorts and suitable land.

Provide leadership and support for all tiers of government to be working together will help to facilitate housing outcomes

Local government play a significant role in advocating for, partnering, and facilitating social and affordable housing outcomes for their communities. This role goes well beyond what is described in the Issues Paper of being a planning authority, and includes:

⁷ [Community Housing Industry Association, Victoria \(2022\) Beyond the Big Housing Build](#)

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- Playing an active role in identifying local housing needs and priority cohorts
- Identifying appropriate locations and land for social housing developments that comply with local planning schemes
- Partnering with other tiers of government, developers, housing providers and community services to facilitate coordinated approaches to increasing the supply of social and affordable housing

Ensure that safe and secure housing is the first priority for preventing homelessness through the Housing First approach

The Functional Zero approach adopted by Frankston Zero supports a Housing First approach to preventing homelessness. The BNL captures the situation and needs of each person through using a common assessment tool called the Vulnerability Index – Service Prioritisation Decision Assistance Tool (VI-SPDAT). The tool allows case managers to understand someone’s:

- History of housing and homelessness;
- Risks – for example, emergency service use, safety, harm, legal issues, exploitation;
- Socialisation and daily functions – for example, relationships, self-care; and
- Wellness – for example, chronic and acute physical and mental health concerns.

The BNL also helps to track and understand the number of people moving through the system each month and to coordinate housing and support based on individual needs.

A Housing First (but not housing only) approach is taken to house the people on the BNL. Housing First is a proven approach for moving individuals out of homelessness and into secure (often referred to as permanent/non-temporary) housing, without requirements for behavioural changes on the part of those being assisted. It is an approach that is about low or no barrier housing. At its core, Housing First is based on:

- Rapid access to permanent (meaning non-temporary/secure) housing;
- Provision of multiple support services and systems as needed once a person is housed;
- Not requiring engagement with support services as a condition of housing;
- Harm minimisation rather than abstinence; and
- Connecting people experiencing homelessness to their local communities.

International examples have shown how effective the Housing First approach can be. However, significant barriers exist in the current social housing and support system that inhibit the proper implementation of this approach in Frankston City. Prohibitive factors include an inadequate supply of social housing stock, including appropriate, quality housing types that meet diverse needs for the complexity of people on Frankston City’s BNL.

10.

Issues Paper Topic 3.6: Planning, zoning and development

Introduce Mandatory Inclusionary Zoning within state level planning schemes

Since 2018 the Victorian Government has encouraged local councils to negotiate directly with developers via Section 173 agreements under the State *Planning and Environment Act 1987*. This has led to an ad-hoc and inefficient approach that has failed to address unmet housing need or deliver any sizeable numbers of affordable dwellings.

The Australian Housing and Urban Research Institute (AHURI) developed an ‘Understanding Inclusionary Zoning Brief’ in 2017 to demonstrate how land use planning systems can be leveraged to deliver more social and affordable housing through voluntary or Mandatory Inclusionary Zoning.⁸ Inclusionary Zoning requires a proportion of multi-dwelling developments to be affordable (ideally 10%) and social housing (ideally 5%). It is voluntary in many jurisdictions across Australia – including Victoria. Mandatory inclusionary zoning is key to redressing the critical shortfall of social and affordable housing in Australia.

There are many successful examples of mandatory inclusionary zoning. Progress has been slow, and in Victoria, site-by-site negotiation is the only way to try to leverage social and affordable housing outcomes. A Ministerial Advisory Committee and Panel Report⁹ identified that such a local approach is appropriate to address a gap at the state level (as for Environmentally Sustainable Design). Inclusionary zoning provisions, while not without urban design and implementation challenges, show promising results and increase affordable housing such as in London and New York¹⁰. South Australia (SA) and the ACT have adopted clear policy directions regarding affordable and social housing, and SA has made inclusionary zoning mandatory¹¹ resulting in steady increases in social and affordable housing since the policies were introduced. In other jurisdictions, particularly the US and UK shared equity/community land trust models are widely used to supply social and affordable housing.

Embedding mandatory inclusion zoning requirements into planning schemes, with targets will provide planning authorities with a mechanism to require developers to deliver affordable and social dwellings efficiently and at scale across Victoria.

We urge the Australian Government to consider the introduction of mandatory inclusionary zoning within state level planning schemes to enable local councils to enter into agreements with developers social and affordable housing contributions without these being overturned by administrative tribunals, like VCAT in Victoria.

⁸ AHURI Final Report No. 120, Australian Housing and Urban Research Institute Limited, Melbourne, <https://www.ahuri.edu.au/research/final-reports/120>

⁹ Advisory Committee and Panel Report, Environmentally Efficient Design Local Policies, April 2004 [http://www.portphillip.vic.gov.au/Environmentally_Efficient_Design_AC_Report\(1\).pdf](http://www.portphillip.vic.gov.au/Environmentally_Efficient_Design_AC_Report(1).pdf)

¹⁰ *New directions in planning for affordable housing: Australian and international evidence and implications*, Gurran, N., Milligan, V., Baker, D., Beth Bugg, L., Christensen, S. (2022) AHURI Final Report No. 120, Australian Housing and Urban Research Institute Limited, Melbourne, <https://www.ahuri.edu.au/research/final-reports/120>.

¹¹ AHURI Final Report No. 120, Australian Housing and Urban Research Institute Limited, Melbourne, <https://www.ahuri.edu.au/research/final-reports/120>



11.

Once again, Council thanks the Australian Government for providing the opportunity to respond to the Issues Paper to inform the development of the National Plan. Council looks forward to the release of this important document, and continuing to work in partnership with the Australian Government on issues relating to housing and homelessness.

Yours faithfully

Angela Hughes
DIRECTOR COMMUNITIES

National Housing and Homelessness Plan Issues Paper



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Acknowledgements

We acknowledge and pay respects to all Aboriginal and Torres Strait Islander peoples across Australia, who are the Traditional Owners and Custodians of the land and waters and of the oldest continuous living culture on Earth. We pay respects to Elders past and present.

We acknowledge the National Housing and Homelessness Plan will be developed and implemented on Aboriginal and Torres Strait Islander land. We honour Aboriginal and Torres Strait Islander peoples' ongoing connection to sea, waterways and Country and respect their unique cultural and spiritual relationships to the land, waters and seas on which we live and work.

We respectfully use the terms 'Aboriginal and Torres Strait Islander' and 'Indigenous' in this document to refer to Aboriginal People and Torres Strait Islanders of Australia and First Peoples. We acknowledge other cultural names may be preferred.

The Department of Social Services (DSS) would like to acknowledge the lived experiences of individuals and families impacted by homelessness and housing stress.

DSS would also like to dedicate this Issues Paper to artist Rodney Mallee whose artwork, titled *City Sunlight*, is featured on the cover of this paper. Rodney experienced chronic homelessness over eight years, relying on art as a means to escape and feel happy.

Rodney has been supported to create and sell his art by *Open Canvas*. *Open Canvas* is a social enterprise that empowers artists from a range of backgrounds, including people who have lived experience of homelessness, people who have experienced substance abuse and addiction, people on low incomes within supported and crisis accommodation, and people living with mental health issues and disability.

DSS would also like to acknowledge and thank all the people and organisations who work tirelessly every day to support and respond to those who need it most.

How to engage with this Issues Paper



The Australian Government has released this Issues Paper on Housing and Homelessness in Australia to provide a brief overview of some of the known issues in different parts of the housing and homelessness systems and seek your views to help inform the development of a National Housing and Homelessness Plan (Plan). The Plan will be a 10-year strategy to help more Australians access safe and affordable housing. It will set out a shared vision across all levels of government to inform future housing and homelessness policy in Australia, and key short, medium and longer-term reforms needed to address housing and homelessness challenges.

The Issues Paper poses a series of discussion questions. You are invited to share your ideas and experiences by either responding to guided, short-form questions or lodging a written submission. For further information about how to provide your views, please see [1.4 Have your say](#).

Minister's foreword

Australia is facing significant housing challenges. Many of these challenges disproportionately affect low-income earners such as young Australians, older Australians and those living in regional, rural and remote areas.



Many Australians face additional housing challenges. Inadequate housing creates barriers for women and children leaving family and domestic violence. Overcrowding remains a significant issue in many Aboriginal and Torres Strait Islander communities. People with disability can struggle to find affordable housing and are more likely to live in social housing compared to people without disability. People who have recently transitioned from the Australian Defence Force to civilian life have a higher risk of experiencing homelessness.

While all levels of governments have taken significant action to address housing supply, affordability and the delivery of social and affordable housing, more needs to be done to improve outcomes across the housing spectrum. Governments cannot address these issues in silos, and a national approach is needed. Addressing the shortage of secure and affordable housing along with homelessness requires a more coordinated approach. This is why the Australian Government is developing the National Housing and Homelessness Plan in close collaboration with state and territory governments and local government associations.

The Plan will set out a 10-year national vision, across the responsibilities of different levels of government, to help guide future housing and homelessness policy. It will consider the full spectrum of housing and homelessness challenges, from homelessness to home ownership. It will acknowledge relevant state and territory strategies and programs, identify gaps and set out policy objectives for the future.

National leadership and a strong focus on stable and affordable housing is fundamental to the Australian Government's ambitious housing reform agenda. To support this agenda, National Cabinet has re-established the Housing and Homelessness Ministerial Council as a forum for Commonwealth, state and territory ministers to progress critical housing and homelessness reforms, including improving housing supply, affordability and accessibility, and pathways out of homelessness.

This Plan extends broader than government. Its success is dependent on support from the housing and homelessness sectors, not-for-profits and private industry because Government action alone cannot address Australia's housing challenges. Your ideas and experiences will help inform a national plan, enabling long-term change for individuals and families impacted by housing insecurity and homelessness. I encourage you to contribute your views about the Plan using this Issues Paper as a guide.

In working together, governments, communities and the private and not for profit sectors can help ensure more Australians have access to the security and dignity a home brings.

The Hon Julie Collins MP
Minister for Housing, Minister for Homelessness

Help and support

If you or someone close to you is in distress or immediate danger, please call **000**.

Crisis support

Lifeline	National charity providing all Australians experiencing emotional distress with access to crisis support and suicide prevention. Available 24/7.	13 11 14 www.lifeline.org.au
National Suicide Call Back Service	Nationwide service providing telephone and online counselling to people affected by suicide. Available 24/7.	1300 659 467 www.suicidecallbackservice.org.au
Thirrili Postvention Response Service	Indigenous Suicide Postvention Response Service supporting individuals, families and communities affected by suicide or other significant trauma. Available 24/7.	1800 805 801 www.thirrili.com.au/postvention-support
1800RESPECT	National service providing domestic, family and sexual violence counselling, information and support.	1800 737 732 www.1800respect.org.au

Mental health support and advice

Beyond Blue	Information and support to help anyone in Australia achieve their best possible mental health. Available 24/7.	1300 224 636 www.beyondblue.org.au
13 YARN	Support line for mob who are feeling overwhelmed or having difficulty coping. Available 24/7.	13 92 76 www.13yarn.org.au
Kids Helpline	Free, confidential online and phone counselling for young people aged 5 to 25. Available 24/7.	1800 551 800 www.kidshelpline.com.au
Open Arms – Veterans & Families Counselling	Mental health support for Navy, Army and Air Force personnel, veterans and their families. Available 24/7.	1800 011 046 www.openarms.gov.au
QLife	Anonymous and free LGBTIQ+ counselling and referral service for all Australians. Open 3pm to midnight 7 days a week.	1800 184 527 www qlife.org.au

Financial support and advice

National Debt Helpline	A single contact point for people to access financial counselling, either immediately on the phone, or through a referral to another service.	1800 007 007 www.ndh.org.au
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Centrelink	Centrelink social workers can provide support to Centrelink customers and provide information about community support services.	132 850 www.findus.servicesaustralia.gov.au
Department of Veterans' Affairs	A single contact point for veterans and their families to access financial assistance and wellbeing supports, and facilitates access to mental health counselling.	1800 VETERAN (1800 838 372) www.dva.gov.au

Disability and carer support

Disability Gateway	Assistance for all people with disability, their families and carers to locate and access services across Australia.	1800 643 787 NRS 1800 555 677 Interpreter 13 14 50 www.disabilitygateway.gov.au
Carer Gateway	Carers can access individually tailored services within their local area through Carer Gateway service providers.	1800 422 737 www.carergateway.gov.au
National Disability Insurance Scheme (NDIS)	The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence and access to new skills.	1800 800 110 email: enquiries@ndis.gov.au

Crisis accommodation support

If you require support in your local area, you may wish to visit www.askizzy.org.au.

This website connects people in need with housing, a meal, help with money, family violence support, counselling and much more.

If you are in urgent need of accommodation, you may wish to contact one of the following services in your state or territory:

Australian Capital Territory	Onelink 1800 176 468 www.onelink.org.au
New South Wales	Link2Home 1800 152 152 www.facs.nsw.gov.au/housing/help/ways/are-you-homeless
Northern Territory	ShelterMe (08) 8985 4389 www.shelterme.org.au

Queensland	Homeless Hotline 1800 474 753 www.qld.gov.au/housing
South Australia	Homeless Connect 1800 003 308 www.homelessconnectsa.org
Tasmania	Housing Connect 1800 800 588 www.homestasmania.com.au/housing-and-homelessness/housing-connect
Victoria	Crisis and Emergency Accommodation 1800 825 955 or (03) 9536 7777 www.housing.vic.gov.au/crisis-emergency-accommodation
Western Australia	Entrypoint Perth 1800 124 684 www.entrypointperth.com.au

Support for people from non-English speaking backgrounds

Translating and Interpreting Service (TIS)	Provides access to phone and on-site interpreting services in over 150 languages.	131 450 www.tisnational.gov.au
Aboriginal Interpreter Service (AIS)	Helps to address language barriers faced by Indigenous people in the Northern Territory.	1800 334 944 Email: ais@nt.gov.au
National Relay Service (NRS)	Allows people who cannot hear or do not use their voice to communicate with a hearing person over the phone.	Voice relay number: 1300 555 727 TTY number: 133 677 SMS relay number: 0423 677 767

1. Purpose

1.1 Towards a National Housing and Homelessness Plan

The Australian Government, in close collaboration with state and territory governments (states), is developing a National Housing and Homelessness Plan (the Plan) to help more Australians access safe and affordable housing. The Plan will set out a shared national vision across the responsibilities of different levels of government to improve housing outcomes and help address homelessness in Australia.

This recognises long-standing calls from the states and territories and non-government organisations for a national plan to identify the key short, medium and longer-term reforms needed to improve outcomes across the housing spectrum and address homelessness.

The Plan will consider the housing system as a whole, providing an opportunity to better unite governments, unions, not-for-profits, industry bodies, superannuation funds and other experts in housing, finance and urban development in achieving better housing and homelessness outcomes across the country. The Plan will also draw on insights from the public, including those with lived experience of housing stress or homelessness.

The Plan will be informed by advice provided by the independent National Housing Supply and Affordability Council. On 1 January 2023, the Australian Government established an interim Council of experts in the fields of housing, homelessness, finance, economics and urban development.

As a party to the National Agreement on Closing the Gap, the Australian Government, working closely with the states, will ensure the Plan supports the Priority Reforms of the National Agreement on Closing the Gap to drive progress towards better outcomes for Aboriginal and Torres Strait Islander people.

1.2 Uniting efforts under a national plan

There have been many national reviews, reports and inquiries into housing and homelessness issues. However, there have been **very few national strategies** dedicated to setting out a long-term agenda and committed actions.¹

The 2022 Productivity Commission review of the National Housing and Homelessness Agreement, *In need of repair*, also pointed to this shortcoming.

Productivity Commission review recommendations

In need of repair: The National Housing and Homelessness Agreement - Study report (2022) recommended that the Australian Government use the National Housing and Homelessness Plan to create a blueprint for reform beyond funding for homelessness and housing services.

¹ The 2008 White Paper [The Road Home](#) sets out a national approach to reducing homelessness. The last national strategy that addresses both housing and homelessness was the 1992 [National Housing Strategy](#).

The Australian Government will consider the recommendations from the Productivity Commission review in shaping the Plan. Given the scale and breadth of the review's findings, the Government is not seeking to replicate the review or the Productivity Commission's consideration of roles and responsibilities of the different levels of government, or the effectiveness of intergovernmental agreements for housing and homelessness.

A national plan for housing and homelessness policy

This Issues Paper canvasses a broad range of housing and homelessness issues to better understand the actions needed by all levels of government, along with private industry and investors, to address these issues.

State governments have developed their own plans to address the housing and homelessness needs of their respective jurisdictions.²

A national housing and homelessness plan will acknowledge relevant state policies and programs to avoid duplicating existing programs and policies, while identifying gaps and setting out shared national policy objectives for the future. The National Plan will complement, rather than replace, existing state plans.

State housing and homelessness plans

Australian Capital Territory [Housing Strategy 2018](#)

New South Wales [Homelessness Strategy 2018–2023](#), [Future Directions for Social Housing](#), [Strong Family, Strong Communities](#) and [Housing 2041: NSW Housing Strategy](#)

Northern Territory [Homelessness Strategy 2018-2023](#) and [Housing Strategy 2020–2025](#)

Queensland [Housing Strategy 2017-2027](#); [Housing and Homelessness Action Plan 2021–2025](#); [Queensland Housing Summit Outcomes Report](#) and [Aboriginal and Torres Strait Islander Housing Action Plan 2019-2023](#)

South Australia [Our Housing Future 2020–2030](#), the [Future Directions for Homelessness Strategy](#), and [Aboriginal Housing Strategy 2021–2031](#)

Tasmania [Affordable Housing Strategy 2015–2025](#) and [Action Plan 2019–2023](#)

Victoria [Homelessness and Rough Sleeping Action Plan](#) and [Homes for Victorians](#)

Western Australia [10-Year Strategy on Homelessness 2020-2030](#) and [WA Housing Strategy 2020 – 2030](#)

The Plan will **set a national vision** and provide:

- a better understanding of the current state of housing and homelessness in Australia and what is contributing to homelessness and housing insecurity
- a clear, long-term vision for the future of housing and homelessness policy in Australia

² Existing state plans may be updated or changed prior to the release of the Plan.

- insights about specific housing and homelessness needs in urban, regional, rural and remote Australia
- ways to improve the collection and use of disaggregated data to design more effective policy approaches and improve monitoring and evaluation
- lessons from other countries and jurisdictions about policies which have led to a decline in rates of homelessness and how these could be adopted in Australia
- strategies for how all levels of government can work together and with the private and community sectors to better support people experiencing homelessness and housing insecurity
- national goals and objectives for housing and homelessness, including how these will be achieved.

1.3 Why now?

The Government is committed to improving housing outcomes

The Plan is one part of the Australian Government's broader housing and homelessness agenda, which includes:

- a \$2 billion Social Housing Accelerator payment to deliver thousands of homes for Australians on social housing waiting lists
- the National Housing Supply and Affordability Council to advise the Australian Government on how to increase housing supply and improve affordability
- the Housing Australia Future Fund to build 30,000 new social and affordable houses in its first 5 years
- the [National Housing Accord](#), which brings together all levels of government, investors, and the residential development, building and construction sector, setting an initial, aspirational target of delivering 1 million new well-located homes over 5 years from 2024, as well as up to 20,000 additional affordable homes
- specific actions under the National Agreement on Closing the Gap to improve housing and homelessness outcomes for Aboriginal and Torres Strait Islander people – these actions include establishing a Housing Policy Partnership, which will create a forum for shared decision-making between Aboriginal and Torres Strait Islander people and governments

- the Housing and Homelessness Ministerial Council established under the National Cabinet framework to provide a forum for Commonwealth and state ministers with responsibility for housing and homelessness to progress critical housing and homelessness reforms, including improving housing supply, affordability and accessibility, and pathways out of homelessness
- the expansion of the [National Housing Infrastructure Facility](#) to provide concessional loans and grants for new social and affordable housing
- the Help to Buy shared equity scheme to assist eligible Australians to buy a home with a smaller deposit and smaller mortgage
- the renaming of the National Housing Finance and Investment Corporation to Housing Australia, alongside streamlining and expanding its functions – Housing Australia will continue to administer the National Housing Infrastructure Facility and the Home Guarantee Scheme (which includes the Regional First Home Buyer Scheme)
- the expansion of eligibility criteria for the First Home Guarantee, the Regional First Home Buyer Guarantee and the Family Home Guarantee, to support more people to achieve home ownership.
- the increase of maximum rates of Commonwealth Rent Assistance (CRA) by 15% to help address rental affordability challenges.
- a one-year extension for the National Housing and Homelessness Agreement to 30 June 2024, to allow for the development of the new arrangements, in consultation with the National Housing Supply and Affordability Council and states and territories.
- a comprehensive package of reforms agreed at National Cabinet that recognises the housing challenges faced by all levels of government to support a national approach to the growth of Australia's cities, towns and suburbs. This includes improving the tax treatment of new build-to-rent projects and Ministers coming back with proposals to increase housing supply, improve planning systems and outline reforms to strengthen renters' rights.

These initiatives are in addition to the Australian Government's commitment to:

- continue the [Safe Places Emergency Accommodation Program](#) to fund the building, renovation or purchase of emergency accommodation for women and children leaving family and domestic violence
- deliver the [Reconnect Program](#) to provide community-based prevention and early intervention for young people aged 12 to 18 years (or 12 to 21 years in the case of newly arrived youth) who are homeless or at risk of homelessness, and their families.

The Plan will unite the delivery of these and other initiatives over the next 10 years.

Other measures

National Cabinet reform package

On 28 April 2023, National Cabinet agreed to a comprehensive package of reforms that recognise the housing challenges faced by all levels of government to support a national approach to the growth of Australia's cities, towns and suburbs.

As part of this package, the Commonwealth is helping to increase the supply of rental housing and reduce pressure on rental prices by improving the tax treatment of new build-to-rent projects where construction commenced after the Budget of 9 May 2023:

- increasing the depreciation rate from 2.5% to 4% a year for eligible build to rent projects
- reducing the withholding tax rate for eligible fund payments from managed investment trusts to foreign residents on income from newly constructed residential build-to-rent properties after 1 July 2024 from 30% to 15%, subject to further consultation on eligibility criteria.

The package recognises encouraging new build-to-rent projects is an opportunity to rapidly increase rental stock that is of high quality, has stable, professional management, and offers good security of tenure to renters.

First Ministers also tasked Planning Ministers, to come back with proposals to increase housing supply and improve planning systems around Australia. These changes support the goal of the National Housing Accord to enhance the responsiveness of supply and provide the housing Australians need.

Housing Ministers will develop a proposal for National Cabinet in the second half of 2023 outlining reforms to strengthen renters' rights across the country.

Inquiry into the worsening rental crisis

On 22 June 2023, the Senate referred an inquiry into the worsening rental crisis in Australia to the Community Affairs References Committee, with an interim report to be presented by 23 September 2023, and a final report to be presented by 28 November 2023.

Social Housing Accelerator

The Australian Government has delivered a \$2 billion Social Housing Accelerator to deliver thousands of new social homes across Australia.

This investment will build more housing, for more Australians, in more parts of our nation. All funding will be committed by states and territories within two years ending 30 June 2025.

States and territories will have some flexibility in how they permanently boost social housing stock under the Social Housing Accelerator, including new builds, expanding programs, and renovating or refurbishing existing but uninhabitable stock.

States and territories will ensure this additional investment in housing will work alongside better planning, zoning and land release.

1.4 Have your say

Factors to consider

The Australian Government has developed this Issues Paper to seek your feedback on what the Plan should address. This paper is not exhaustive, as all the issues that impact housing and homelessness are too broad to cover in detail in one Issues Paper. Rather, this paper provides a brief overview of key issues in different parts of the housing and homelessness systems and poses discussion questions to give you an opportunity to tell us whether these issues align with your experience.

This paper considers factors affecting the entire housing and homelessness support system, such as housing supply and demand. It does not comprehensively cover specific cohorts because many priority cohorts are broad with a large degree of intersectionality. Further, people's housing needs are often complex and changing.

However, there is strong evidence many disadvantaged and vulnerable people experience individual and complex challenges accessing housing. In particular, women and children impacted by family and domestic violence, people exiting institutions, people who have recently transitioned from the Australian Defence Force to civilian life, people with disability, Aboriginal and Torres Strait Islander people, younger Australians including young people leaving out-of-home care, and older women.

The specific housing needs of some of these groups have been the focus of national strategies such as [Australia's Disability Strategy 2021–2031](#), the [National Plan to End Violence against Women and Children 2022–2032](#) and [Safe and Supported: the National Framework for Protecting Australia's Children 2021–31](#). In addition, the [National Agreement on Closing the Gap](#) and the recently endorsed [Closing the Gap Housing Sector Strengthening Plan](#) identify housing-specific actions for attention.

The development of the Plan will consider the housing priorities highlighted in these existing strategies and will also be informed by the development of new national strategies, including the [National Strategy to achieve Gender Equality](#) and [National Energy Performance Strategy](#). The Plan will also consider the needs of groups who have not been addressed in other strategies.

The Productivity Commission review found there is a need for a national approach which articulates the housing needs and priorities of Aboriginal and Torres Strait Islander people, provides principles to guide housing assistance for Aboriginal and Torres Strait Islander people, and sets targets to drive improvements in housing outcomes for, and led by, Aboriginal and Torres Strait Islander people and the Aboriginal community housing sector. As such, this Issues Paper is seeking views to guide the development of these matters and on how the Plan can embed the Priority Reforms of the National Agreement on Closing the Gap into housing and homelessness policy design and service delivery.

Housing and homelessness supports developed through the Plan should support Australians in need, regardless of their background, experience or characteristics.

Online consultation on the Plan



The consultation process is open until 22 September 2023. During this time, you are invited to share your ideas and experiences via the [DSS Engage platform](#).

Here, you will be able to:

- respond to [guided, short-form questions](#) and/or
- lodge a [written submission](#).

Responding to this Issues Paper

The Australian Government is seeking your feedback on the questions in this Issues Paper to inform the development of the Plan.

To provide your views, you can respond to the questions in this paper and/or lodge a written submission via the [DSS Engage platform](#) or you can complete the guided, short-form questions:

- You may wish to respond to all the questions or choose to answer only the questions of most interest to you.
- Individual responses may not be published or may only be published in part.

Lodging a written submission:

- If you lodge a written submission, please include headings with the relevant topics or questions you are addressing.
- If you are representing an organisation, we encourage you to provide case studies, data and evidence to support your views.
- The Government may choose to publish submissions. As such, when lodging a written submission, you will be asked to specify whether you would like your submission to be published on the department's website and you will need to specify if you would like your input to be anonymous.
- We will review submissions to make sure they comply with the DSS Publishing and Production Policy and DSS Privacy Policy requirements before they are published.

As there have been several recent inquiries and reviews into housing and homelessness in Australia with similar submission processes, you are welcome to resubmit a previous submission for the purposes of this consultation process if you prefer.

There will be more opportunities to share your views throughout the development of the Plan including workshops and roundtables with stakeholders in each state and territory in 2023.

More details about consultation on the Plan

You will be able to find further information on consultation locations, dates, and register for updates on the development of the Plan on the [DSS Engage platform](#).

If you have any questions about making a submission, please email:

HousingandHomelessnessPlan@dss.gov.au

2. The Housing System

2.1 The benefits of secure housing

Access to secure, appropriate and affordable housing has substantial benefits. Housing not only keeps us safe at an individual level, it also contributes to stronger and safer communities and leads to better economic outcomes.

Access to appropriate, affordable and secure housing provides physical and emotional safety and it promotes better health outcomes. According to a systematic review of evidence conducted by the World Health Organisation, improved housing can save lives, prevent disease and increase quality of life.³

The provision of affordable and secure housing can improve outcomes for people in transitional circumstances such as those leaving custody,⁴ or young people leaving out-of-home care.⁵ Affordable and secure housing is also critical to enabling people to re-establish their lives after leaving a violent situation.⁶

A recent survey of 87 of Australia's leading economists and housing experts revealed a consensus that addressing housing affordability and reducing homelessness has profound impacts on productivity in the broader economy. For example, reducing costs and improving tenure, quality and proximity to work could increase participation in the labour market and boost overall productivity.⁷

³ World Health Organisation (WHO), [WHO Housing and Health Guidelines](#), 2018; the Australian Institute of Health and Welfare (AIHW) has also demonstrated that in Australia, experiences of homelessness are correlated with increased rates of mortality, exposure to violence and health concerns. AIHW, [Health of people experiencing homelessness](#), 2021.

Australian Housing and Urban Research Institute (AHURI), [Housing support for ex-prisoners challenges and opportunities](#), 2021.

⁵ AHURI, [The staggering reality of life for young people after leaving out-of-home care](#), 2021.

⁶ Department of Social Services (DSS), [National Plan to end Violence against Women and Children 2022–2032](#), 2022.

⁷ Pawson H, Randolph B, Aminpour F and MacLennan D, [Housing and the Economy: Interrogating Australian Experts' Views](#), City Futures Research Centre, Sydney, 2021.

2.2 The housing and homelessness system: a snapshot

The housing system in Australia is made up of distinct, but interrelated forms of housing. Most Australians will transition through different types of housing in their lifetimes, though often not in a linear way. Some people may need support to stabilise a living situation, others are able to live independently with assistance. The majority of households are private renters and homeowners.⁸



Access to secure and affordable housing is fundamental for the welfare of Australians. The Australian housing and homelessness system needs to facilitate access to safe and secure housing while meeting the needs of a diverse and changing community.

Changes to the housing market have been particularly dramatic since the beginning of the COVID-19 pandemic, due to a range of social and economic impacts pushing up home values, rents and housing debt. Despite the temporary slowdown in population growth during the pandemic, demand for housing was strong, particularly in regional areas, and a fall in the national average household size contributed to this demand.

Rising housing costs remain a cost of living pressure for many people.⁹ After a period of negative rental growth from March 2020, rents have bounced back and risen.

On Census night in 2021, 122,494 people were estimated as homeless compared with 116,427 in 2016. However, the rate of homelessness decreased from 50 per 10,000 people to 48 per 10,000 people over the same period.¹⁰

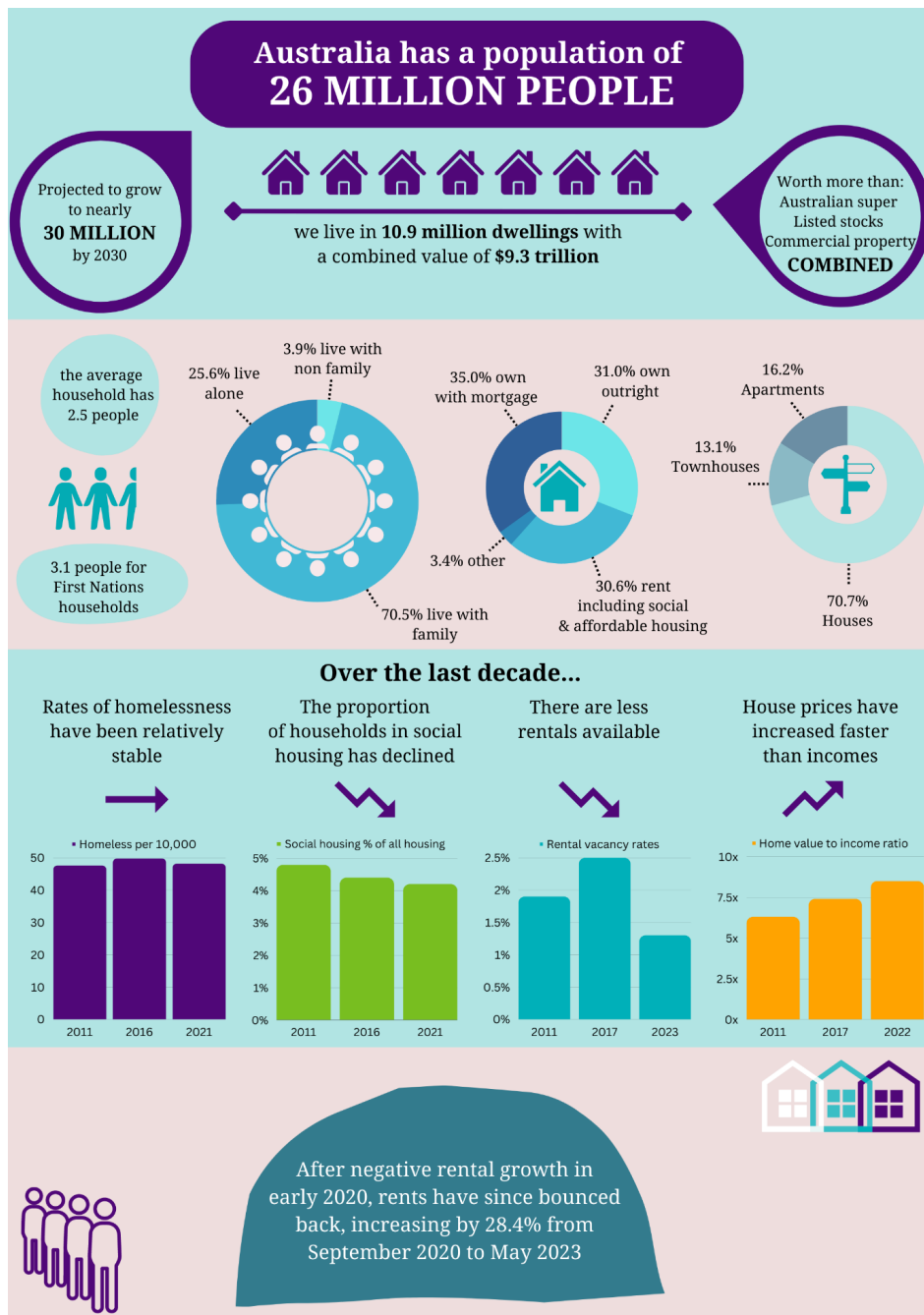
Use of data in the Issues Paper

This paper uses the most relevant available data as at *July 2023*. We acknowledge that this paper uses different data sources across different time-periods. Trends may have shifted since the collection and publication of data used in this paper.

⁸ ABS, [Survey of Income and Housing](#), 2022

⁹ ABS, [Consumer Price Index, Australia](#), June Quarter 2023

¹⁰ The ABS Census: Estimating Homelessness provides estimates of the prevalence of homelessness in Australia. The Census is undertaken every 5 years, with the 2021 Census being the most recent. [Estimating Homelessness: Census methodology, 2021 | Australian Bureau of Statistics \(abs.gov.au\)](#); Australian Bureau of Statistics (ABS), [Census of Population and Housing: Estimating Homelessness](#), 2023.



Sources: see final page of this Issues Paper.

2.3 What is the current approach of governments?

All levels of government provide support to improve housing outcomes and address homelessness. State and territory governments fund and retain responsibility for the day-to-day provision of housing and homelessness services within their jurisdictions. Assistance also comes in many forms and from a variety of government and non-government bodies.

Private industries and the not-for-profit and community sectors also have a significant influence on housing and homelessness. For example, lending institutions, the real estate industry and manufacturing and construction industries can all influence the affordability of housing (see 3.5 *Housing costs, home ownership and the private rental market in Australia*). The community sector provides a range of supports and services across the housing system (see 3.2 *Homelessness services* and 3.6 *The importance of planning, zoning and development*).

The following section discusses the roles governments can play.

Roles and responsibilities of governments for housing and homelessness

The housing and homelessness sector in Australia is complex and multifaceted. It requires a collaborative effort.

State and local governments are much closer to local housing markets, with more direct housing and homelessness levers. They are responsible for developing and implementing housing and planning policies including overseeing planning, land release and zoning, land taxes, tenancy legislation, and stamp duty.

States are also responsible for providing and maintaining social housing assets, providing emergency accommodation and other homelessness services. States are also required to address the needs of specific priority cohorts in their state homelessness plans. These include women and children affected by family violence, children and young people, Indigenous Australians, people experiencing repeat homelessness, people exiting institutions and care into homelessness, and older people.¹¹

Responsibility for planning and land use regulation is shared between local and state and territory governments. State and territory governments are responsible for overarching planning and development policies, strategic plans for metropolitan and regional areas, coordinating and investing in major infrastructure. Local governments are responsible for developing and implementing land use plans at the local level and processing the majority of development proposals.¹²

The Australian Government is responsible for coordinating national policies, which indirectly influence the affordability of housing, including tax settings, financial regulation, and income support policy. Australia's central bank, the Reserve Bank of Australia influences the cost of home mortgages through monetary policy.

¹¹ Productivity Commission (PC), [Housing and Homelessness Agreement Review](#), Canberra, 2022.

¹² Productivity Commission, [Plan to identify planning and zoning reforms, Information Paper](#), Canberra, 2021.

Governments can also provide direct support through interventions in response to market failure, economic conditions, disasters, and to assist specific vulnerable or disadvantaged groups.

Additionally, governments provide support and services related to social security, health, disability, employment, aged care, child and family support, mental health, drug and alcohol, and family and domestic violence – often required for people accessing housing and homelessness support.

National housing and homelessness strategies and funding agreements

Governments provide funding for housing and homelessness services through several mechanisms, including funding arrangements between the Commonwealth and the states and territories.

The National Housing and Homelessness Agreement (NHHA) is the major funding agreement between the Commonwealth and the States. Under the NHHA, states have authority and responsibility for determining the types and locations for state social housing and homelessness services.

The NHHA commenced on 1 July 2018. Under the NHHA, the Australian Government has provided around \$1.6 billion each year to the states to support them to deliver on their housing and homelessness services and programs. From 2018-19 to 2022-23 the Government has provided around \$8 billion to states through the NHHA. The states use funding from the NHHA as well as their own state budgets to deliver housing and homelessness services.

General funding under the NHHA is distributed between the states according to the share of the total population in each jurisdiction. Homelessness funding is distributed according to the share of the homeless population in each jurisdiction.

The Productivity Commission provided a detailed review of the NHHA and provided a series of recommendations that will be considered in the development of the Plan. You can read the review at [Study Report - Housing and Homelessness Agreement Review - Productivity Commission \(pc.gov.au\)](https://www.pc.gov.au/reports/indicators/housing-and-homelessness-agreement-review)

The NHHA funding is only a proportion of the total housing assistance dollars. Around \$16 billion is spent annually on housing assistance by the Commonwealth, and state and territory governments.¹³

¹³ Productivity Commission (PC), [In need of repair: The National Housing and Homelessness Agreement – Study report](#), 2022.

The Australian Government also partners with states to deliver other strategies and agreements

In addition to funding agreements such as the NHHA, the Australian Government has partnered with states to:

- Reduce overcrowding in remote Northern Territory communities. *The National Partnership for Remote Housing Northern Territory (NPRHNT)* is a joint \$1.1 billion investment between the Australian Government and the Northern Territory Government from 2018–2023 to increase the supply and standard of public housing in remote communities and town camps. In February 2023, the Australian Government announced a \$111.7 million contribution to a new one-year partnership with the Northern Territory to begin after the NPRHNT finished on 30 June 2023, along with \$100 million for housing and essential infrastructure on Northern Territory homelands.
- Increase the accessibility and availability of affordable housing for people with disability. *Australia's Disability Strategy 2021–2031* is a national framework to which all governments in Australia have committed. The strategy includes an *Inclusive Homes and Communities Outcome Area* specific to housing for people with disability.
- Ensure women and children who escape family and domestic violence have access to safe and secure housing. *The National Plan to End Violence against Women and Children 2022–2032* is the overarching national policy framework which will guide actions towards ending violence against women and children over the next 10 years. It was released in October 2022 by the Australian, state and territory governments. It recognises that unaffordable or insecure housing is a major barrier to victim-survivors establishing safety after leaving a violence situation, and a key consideration in their decision to leave.

In June 2023, the Australian Government also announced an immediate \$2 billion Social Housing Accelerator payment to the states and territories in order to boost social housing stock.

3. Focus areas

Housing and homelessness policy interacts with and is impacted by several different and interrelated policy settings. To understand and respond to this complex system, we are seeking stakeholder feedback on the following issues, which span across the housing and homelessness spectrum:

- 3.1 Homelessness
- 3.2 Homelessness services
- 3.3 Aboriginal and Torres Strait Islander housing
- 3.4 Social housing
- 3.5 Housing costs, home ownership and the rental market in Australia
- 3.6 Planning, zoning and development
- 3.7 The Impact of Climate change and Disasters on Housing Security, Sustainability and Health

3.1 Homelessness

Census data shows the number of people who are homeless has increased over the past 2 decades. However, the rate of people experiencing homelessness per 10,000 people has remained relatively stable. On Census night in 2021, 122,494 people (48 per 10,000) were homeless. This compares with 95,314 people in 2001 (51 per 10,000), 89,733 people in 2006 (45 per 10,000), 102,439 people in 2011 (48 per 10,000) and 116,427 people in 2016 (50 per 10,000).

While there is no single definition of homelessness, for statistical purposes in Australia, someone experiencing homelessness is someone who:¹⁴

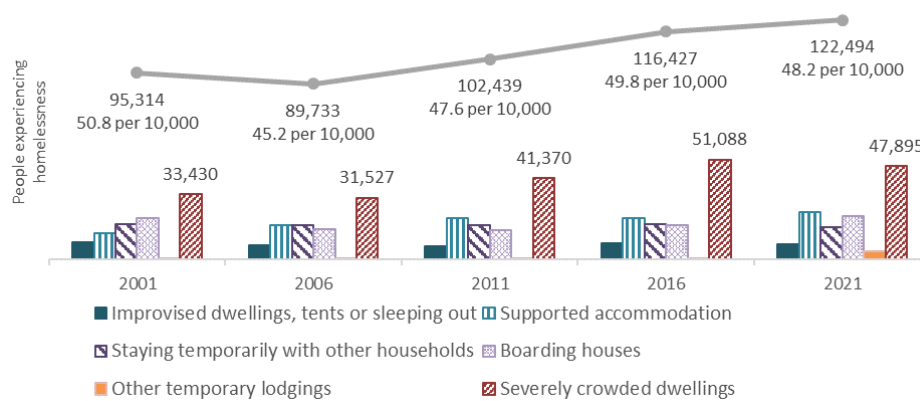
- is in an improvised dwelling, tent or sleeping rough; or
- has no security of tenure e.g. temporary lodgings, supported accommodation or couch surfing; or
- does not have control of, and space for social relations for example; severely crowded dwellings; and
- does not have access to suitable alternatives.

¹⁴ ABS, [Census of Population and Housing: Estimating Homelessness methodology](#), 2023

Compared to most countries, Australia’s definition of homelessness is relatively broad and it is not defined solely as ‘rooflessness’. Increasing estimates of homelessness between 2006 and 2016 were largely driven by increases in severe overcrowding. Despite a 6% decrease between 2016 and 2021, people living in severely overcrowded dwellings still form the largest proportion of people experiencing homelessness – 39% of all homelessness in 2021.

More visible forms of homelessness include people sleeping rough (7,636 in 2021), who make up 6% of all people experiencing homelessness. Other people experiencing homelessness include those who are staying temporarily with other households or ‘couch surfing’ (16,597 in 2021), people relying on temporary (3,934 in 2021) or supported accommodation (24,291 in 2021), and people living in boarding houses (22,137 in 2021).

People living in severely overcrowded dwellings made up 39% of all homelessness in 2021



Source: ABS Census of Population and Housing, 2021.

Homelessness can have serious impacts on a person’s mental and physical health, their ability to participate in society, and their security and safety.

Due to the significant and acute challenges faced by people sleeping rough and the large number of people who experience severe overcrowding, this section will focus on these two groups. However, the development of the National Housing and Homelessness Plan will include consideration of all types of homelessness and the broad range of issues impacting homelessness in Australia. Submissions and views are invited on the full range of issues relating to homelessness or the risk of homelessness.

Contributing factors

Homelessness can affect anyone and can be caused by numerous factors:¹⁵



Multiple and intersecting structural and systemic factors influence why people become homeless and certain groups are disproportionately more likely to experience homelessness.

Gender, sexuality and age

- While men were more likely to experience homelessness in Australia (56% of the homeless population), women accounted for 82% of the increase of people experiencing homelessness between 2016 and 2021.¹⁶
 - Women’s homelessness is often described as ‘hidden’ or ‘invisible’ because women are more likely to stay with family or friends on a couch, in a garage, or in their car.¹⁷ A lack of housing options could prevent women from leaving violent situations or lead to them returning to living with perpetrators.¹⁸ Based on the data available it is very difficult to assess and measure situations in which someone is displaced as a result of violence.¹⁹

¹⁵ Johnson G, Scutella R, Tseng Y, Wood G, *Entries and exits from homelessness: Entries and exits from homelessness: a dynamic analysis of the relationship between structural conditions and individual characteristics*, Australian Housing and Urban Research Institute Limited, Melbourne, 2015; Fitzpatrick S, Bramley G, Johnson S, *Pathways into Multiple Exclusion Homelessness in Seven UK Cities*, *Urban Studies*, 50(1), 148–168, SAGE Publications Ltd, 2012.

¹⁶ ABS, *Census of Population and Housing: Estimating Homelessness*, 2023.

¹⁷ AHRC, *Older Women’s Risk of Homelessness: Background Paper*, 2019.

¹⁸ DSS, *National Plan to End Violence against Women and Children 2022–2032*, 2022.

¹⁹ ABS, *Census of Population and Housing: Estimating Homelessness*, 2021.

- Men accounted for 62% of older people experiencing homelessness in Australia in 2021.
 - The number of older males (55 and over) experiencing homelessness increased from 11,760 in 2016 to 12,062 in 2021 (an increase of 3%), however, the rate of homelessness decreased from 39 per 10,000 in 2016 to 34 per 10,000 in 2021.
- Older women (55 and over) were the fastest growing homelessness cohort between 2011 and 2016, however, this growth slowed between 2016 and 2021.
 - The number of older women experiencing homelessness increased from 6,872 in 2016 to 7,325 in 2021 (an increase of 7%), however, the rate of homelessness decreased from 20 per 10,000 in 2016 to 19 per 10,000 in 2021.
- Young people (12 to 24 years) are overrepresented in Australian homelessness estimates (71 per 10,000 in 2021) and are more likely to experience severe overcrowding and be living in supported accommodation. In 2021, 37% of all homeless people were aged 24 or younger.
 - Specific cohorts of young people are disproportionately more vulnerable. For example, 30% of young people leaving formal out-of-home care experience homelessness within their first year of exiting care.²⁰ A 2021 study by La Trobe University found 23.6% of young LGBTQIA+ people aged 14 to 21 had experienced homelessness in their lifetime.²¹
 - People under the age of 12 were the fastest growing homelessness cohort in 2021. The number of homeless children under 12 increased from 15,872 in 2016 to 17,646 in 2021 (an increase of 11.2%), and the rate of homelessness increased from 45 per 10,000 in 2016 to 48 per 10,000 in 2021.²²

Cultural background

- Aboriginal and Torres Strait Islander peoples are around 9 times more likely to experience homelessness (307 per 10,000), compared with non-Indigenous people. Most Aboriginal and Torres Strait Islander peoples experiencing homelessness are living in severely crowded dwellings.²³
- People born overseas are also overrepresented in Australian homelessness estimates, representing around 46% of all homelessness in 2021. The majority were living in severely overcrowded dwellings and boarding houses.²⁴

²⁰ PC, [In need of repair: The National Housing and Homelessness Agreement – Study report](#), 2022.

²¹ Hill, A O, et. al. (2021). [Writing themselves in 4: The health and wellbeing of LGBTQIA+ young people in Australia](#). National report, monograph series number 124. Australian Research Centre in Sex, Health and Society, La Trobe University, 2021.

²² ABS, [Census of Population and Housing: Estimating Homelessness](#), 2023

²³ ABS, [Census of Population and Housing: Estimating Homelessness](#), 2023.

²⁴ ABS, [Census of Population and Housing: Estimating Homelessness](#), 2023

Other factors

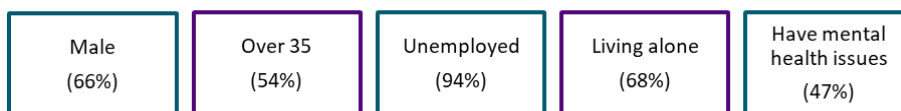
Structural factors may also influence the likelihood of someone becoming homeless. For example, people exiting institutions are more likely to access homelessness services, with ex-prisoners the fastest growing client category for homelessness services over the past decade.²⁵ There are other groups within the homelessness population of Australia who may be experiencing homelessness at higher rates or experiencing barriers in accessing support (such as people with disability and veterans).²⁶ However, further data and research is needed to better understand homelessness for these groups and their service needs.

People sleeping rough

People often equate being homeless with sleeping rough because this is the most visible form of homelessness. People sleeping rough include people who are living on the streets, sleeping in parks, squatting, staying in cars or living in improvised dwellings. They are some of the most disadvantaged and vulnerable people in society.²⁷

The 2021 Census estimated around 7,636 people were sleeping rough.²⁸ Of these, around 5,066 (66%) were male and around 2,566 (34%) were female. Around 6,831 were over 24 years of age and around 808 were under 24 years of age. The highest numbers of people sleeping rough were in the 35–44 and 45–54 age groups (1,755 and 1,775 respectively).

A 2018 analysis of rough sleepers who sought assistance from specialist homelessness services found they were more likely to be:²⁹



- The most common reasons for people sleeping rough to seek assistance from a homelessness service were related to accommodation or financial difficulties.
- Younger clients were more likely to seek these services than clients aged 50 and over were.
- Women sleeping rough were much more likely to seek assistance for family, domestic and sexual violence (around 5 times as likely as male rough sleepers).
- Around 1 in 5 people sleeping rough were Aboriginal and Torres Strait Islander peoples.³⁰

²⁵ Martin C, Reeve R, McCausland R, Burton P, White R, Thomas S, *Exiting prison with complex support needs: the role of housing assistance*, AHURI, 2021

²⁶ Hilferty F, Katz I, Zmudzki F, Hooff M, Lawrence-Wood E, Searle A, Evans G, Challinor B, and Talbot A *Homelessness amongst Australian veterans*, AHURI, 2019.

²⁷ Phillips R and Parsell C, *The role of assertive outreach in ending 'rough sleeping'*, AHURI, 2012.

²⁸ ABS, *Census of Population and Housing: Estimating Homelessness*, 2023.

²⁹ AIHW, *Sleeping rough: a profile of Specialist Homelessness Services clients*, 2018.

³⁰ AIHW, *Sleeping rough: a profile of Specialist Homelessness Services clients*, 2018.

- Most people sleeping rough were receiving services in major cities (populations of 100,000 people or more).
- Many people sleeping rough will experience multiple episodes of homelessness.³¹

Overcrowding

Overcrowding occurs when a household does not have enough space to accommodate all its members adequately.³² Overcrowding and poor quality housing are associated with poor health, education and employment outcomes, and increased family violence.³³

Australia uses the Canadian National Occupancy Standard (CNOS) to determine if someone is living in an overcrowded dwelling. The CNOS bedroom requirements uses the following criteria:

- there should be no more than 2 people per bedroom
- children 5 years of age or older of the opposite sex should have separate bedrooms
- single household members 18 years or older should have a separate bedroom, as should parents or couples.

Using this measure, households that require at least one additional bedroom are considered to experience some degree of overcrowding, while households requiring 4 bedrooms or more are considered severely overcrowded and counted as homeless for Australian estimates.

It is noted that the CNOS is based on Western cultural norms and may not be as applicable to some key groups, such as migrants, overseas students and Indigenous people.³⁴

Australia is one of the only countries in the Organisation for Economic Co-operation and Development to include severe levels of overcrowding as a form of homelessness.³⁵

Between 2006 and 2016, severe overcrowding grew significantly and was the largest contributor of overall homelessness growth over this time, however severe overcrowding declined by 6% between 2016 and 2021. While severe overcrowding is more prevalent in remote Australia, especially in the Northern Territory, the largest increases in severe overcrowding have been in New South Wales and Victoria.³⁶

³¹ AIHW, *Sleeping rough: a profile of Specialist Homelessness Service clients*, Canberra, 2018.

³² Brackertz, N, Davison, J, Borrowman, L and Roggenbuck, C '*Overcrowding and severe overcrowding: an analysis of literature, data, policies and programs*', AHURI, 2019.

³³ Brackertz, N, Wilkinson, A *Research synthesis of social and economic outcomes of good housing for Aboriginal and Torres Strait Islander People*, AHURI, 2017.

³⁴ Dockery M, Moskos M, Isherwood L, and Harris M, *How many in a crowd? Assessing overcrowding measures in Australian housing*, AHURI, 2022

³⁵ Organisation for Economic Co-operation and Development (OECD) *Affordable Housing Database*, HC3.1. Homeless Population, 2020.

³⁶ ABS, *Census of Population and Housing: Estimating Homelessness*, 2023.

Questions for consideration

1. What are the different challenges for people experiencing homelessness in urban, regional, and rural areas?
2. What short, medium, and long-term actions can governments take to help prevent homelessness or to support people who may be at risk of becoming homeless?
3. How can the homelessness system more effectively respond to those at risk of, or already experiencing homelessness?
 - a. How can the homelessness system ensure those at risk of homelessness or in crisis receive appropriate support to avoid homelessness or so they are less likely to fall back into homelessness?
 - b. What actions can governments take to facilitate early intervention and preventative responses?
4. How can governments capture better evidence on 'hidden' or 'invisible' homelessness (e.g. couch surfing, living in a car and overcrowding)?
5. Is the Canadian National Occupancy Standard measure of overcrowding, and the way it is applied in Australia to define homelessness, suitable for the Australian context?

3.2 Homelessness services

Homelessness services

Governments across Australia fund a range of vital services to provide support to people who are experiencing homelessness or are at risk of homelessness. State and territory governments are responsible for the day-to-day delivery of homelessness services and directly fund specialist homelessness services.³⁷ The Australian Government supports the delivery of homelessness services through dedicated homelessness funding under the National Housing and Homelessness Agreement (NHHA). States are required to match this funding.

There are also some homelessness services provided by philanthropic and not-for-profit organisations.

Specialist homelessness services provide early intervention responses to prevent people becoming homeless, crisis responses, emergency accommodation and transitional housing, and a range of other services such as meals, access to storage lockers, shower or laundry facilities, family and domestic violence services, and financial advice and counselling.

Specialist homelessness services supported, on average, an estimated 71,000 people each day in 2021–22. However, there were also people who approached agencies who were unable to be offered any assistance (unassisted requests for service) or who did not receive all the services required (client's unmet need for services), with notable gaps in providing short-term or emergency accommodation.³⁸ In addition, some people, particularly those with complex support requirements, as well as non-residents and unaccompanied young people, face barriers caused by fragmented or difficult to navigate services.

Mainstream services have regular contact with large sections of the community, including those experiencing or at risk of homelessness. This includes, but is not limited to, health services, employment services, Centrelink, education and training services, and family and children services. It is important mainstream services are able to identify people who are experiencing or at risk of homelessness and take the necessary steps to ensure they receive the support they need.

For both specialist homelessness services and mainstream services, attracting and retaining a suitable workforce is critical to ensuring people who are experiencing or at risk of homelessness receive the services they need.

³⁷ Productivity Commission, [Report on Government Services](#), 2021 accessed 28 July 2023.

³⁸ AIHW, [Specialist homelessness services annual report 2021–22](#), 2022.



Case study – Tasmania Housing Connect

Housing Connect is a single entry point to access all housing and homelessness services in Tasmania. Housing Connect consists of 3 diverse types of services: Front Door; Housing Support; and Crisis and Transitional Accommodation.

Front Door provides immediate assistance, assessment and referral for people who need help with housing or who are homeless. Front Door staff connect eligible Tasmanians to appropriate housing assistance and services including:

1. affordable private rentals
2. social housing
3. supported accommodation
4. crisis and transitional accommodation.

Housing Support services assist Tasmanians who need more intensive help to access or maintain housing. Sometimes this might involve connecting people with other specialist services, such as family and domestic violence services.

Crisis and Transitional Accommodation services provide short-term or emergency accommodation to Tasmanians who are in housing crisis (homeless or at high risk of homelessness). The focus of this support is to address immediate needs while working with Housing Support services to help people find safe, longer-term accommodation that suits the person's needs.



Case study – Common Ground

Common Ground is a supportive housing model with growing prevalence in jurisdictions across Australia. The model is based on housing first principles, including that people have a right to access a home without a requirement to participate in services or treatment as part of their tenancy. The model provides people with permanent accommodation and the support to help them achieve stability in their lives. Residents pay rent but it is capped at a fixed percentage of income or at below market rate. Developments typically have on-site support services linked to other existing community services, security patrols, and programs and activities to encourage learning as well as cooperation and engagement with the local community. While Common Ground developments can be expensive, research has found them to be cost effective in the long run.

Preventing homelessness before it occurs

Crisis service interventions are designed to reduce potential or permanent adverse impacts of a person experiencing crisis. While critical to supporting people experiencing homelessness, crisis service interventions are short-term and costly.

For someone at risk of homelessness, early intervention, as opposed to crisis intervention, can prevent their situation from getting worse and improve long-term outcomes. Early intervention responses could include providing appropriate services to meet a person's needs before they reach crisis point, or tenancy support services to help maintain tenancies and avoid evictions. Early access to support services may prevent people from falling into crisis.

While a greater focus on prevention and early intervention could improve outcomes across all groups, the longer-term positive impacts are likely to be more significant for children and young people (aged 24 or less).³⁹

For children and young people, early intervention improves their level of engagement with family, education, training, employment and community. Children and young people experiencing homelessness are also at increased risk of being homeless later in life.⁴⁰ The service needs of young people experiencing homelessness are different to adults experiencing homelessness, reflecting the developmental needs of adolescents and young people, and a particular focus on engagement with education and training.⁴¹

In 2021 in Australia, young people aged 19 to 24 experienced homelessness at a higher rate (91 per 10,000) compared to all other age groups measured in the Census.⁴² An early intervention approach could reduce the likelihood of this cohort experiencing homelessness later in life.

³⁹ Flatau P, Conroy E, Spooner C, Eardley T, and Forbes C, [Lifetime and intergenerational experiences of homelessness in Australia](#), AHURI Final Report No. 200, 2013, in AIHW, [Australia's children](#), 2022.

Note: different data sets, policies and programs use different age ranges to classify 'young people'.

⁴⁰ Flatau P, Conroy E, Spooner C, Eardley T, and Forbes C, [Lifetime and intergenerational experiences of homelessness in Australia](#), AHURI Final Report No. 200, 2013, in AIHW, [Australia's children](#), 2022.

⁴¹ MacKenzie D, Hand T, Zufferey C, McNelis S, Spinne, A and Tedmanson D, [Redesign of a homelessness service system for young people](#), AHURI Final Report No. 327, 2020.

⁴² ABS, [Census of Population and Housing: Estimating Homelessness](#), 2023.



The Reconnect Program

The Australian Government's Reconnect Program is a community-based early intervention and prevention program for young people aged 12 to 18 years (or 12 to 21 years in the case of newly arrived youth) who are homeless or at risk of homelessness, and their families.

The aim is to prevent homelessness by intervening early with families and young people to stabilise and improve their housing situation and improve their level of engagement with family, education, training, employment and community.

Reconnect helps over 7,500 young people each year to improve their relationships with their family, stay at school and to participate in their local community.

Reconnect services provide counselling, group work, mediation and practical support to the whole family, to help break the cycle of homelessness. Reconnect works collaboratively with schools and a range of services to make sure all clients presenting or referred to Reconnect either receive assistance or are directed to more appropriate services, such as specialised mental health services.



Case study – Australian Capital Territory Client Support Fund

The Client Support Fund (CSF) was initially established by the Australian Capital Territory (ACT) Government to assist the Specialist Homelessness Sector in the ACT with the challenges posed by COVID-19.

The CSF provides additional resourcing through a new fee-for-service model and the provision of Housing ACT properties to increase the sector's capacity to respond to service demands from individuals and families experiencing or at risk of homelessness.

A key benefit of the CSF model is it has enabled the ACT's central intake service to work with homelessness services to develop tailored and flexible support and/or accommodation packages to meet the individual needs and circumstances of clients experiencing or at risk of homelessness. The model has supported clients who may otherwise have faced barriers to accessing the homelessness services system.

Breaking the cycle of homelessness

Constant or episodic homelessness over a long period is referred to as chronic homelessness. In 2018–19 the number of homelessness services clients who were homeless for more than 7 months over a 24-month period was 29,482, which increased to 35,215 in 2021–22.⁴³ Research has shown people experiencing chronic homelessness are among the heaviest service users, even though they make up a small proportion of the total number of people experiencing homelessness.⁴⁴

Someone experiencing chronic homelessness typically has complex support needs such as physical and/or mental health conditions and substance misuse, and may face barriers to accessing a full range of support and sustaining secure housing.⁴⁵ Breaking the cycle of chronic homelessness involves addressing someone's complex and individual needs and facilitating their pathway out of homelessness. To achieve this, a combination of support services is required and may include long-term or even permanent support to prevent future homelessness.

A lack of trust in services, accessibility and/or experiences of cultural or other safety issues can result in delayed service presentations. For those who do not present to services, targeted and assertive outreach programs may be required to facilitate access to support and transition out of chronic homelessness.



Case Study – New South Wales Mental Health In-Reach Service

The Mental Health In-Reach Service is a 2-year, \$1.1 million investment to support people rough sleeping or at risk of rough sleeping, who are in-patients in mental health units in Sydney, South Eastern Sydney and the Central Coast Local Health Districts (LHDs). The service commenced in July 2022, providing specialist case coordination to support people into long-term accommodation with wrap-around support to stay housed.

Based on assertive outreach models (an evidence-based practice to combat street homelessness) and housing first principles, the program provides assertive 'in-reach' to people while they are in mental health units. The model is a partnership between non-government organisations delivering caseworker supports for up to 12 months, LHDs delivering clinical supports and the New South Wales Department of Communities and Justice providing housing support. The program seeks to break cycles of homelessness and prevent discharges from mental health facilities into rough sleeping.

⁴³ AIHW, [Specialist homelessness services annual report 2021–22](#), 2022.

⁴⁴ Taylor S, and Johnson G, [Service use patterns at a high-volume homelessness service: A longitudinal analysis of six years of administrative data](#), Unison Housing, 2019.

⁴⁵ Reynolds F, *To examine programs that assist vulnerable and complex chronically homeless people*, Churchill Fellowship report, The Winston Churchill Memorial Trust of Australia, 2008 in Zaretsky K and Flatau P, [The cost of homelessness and the net benefit of homelessness programs: a national study](#), AHURI Final Report No. 218, 2013.



Case study – Gold Coast Homelessness Action Plan

The City of Gold Coast Council recognises that although homelessness policy is led by state governments, there is also a role to play at the local level. The Gold Coast Homelessness Action Plan 2024 outlines the City's roles, responsibilities, and strategic responses to homelessness. The plan has been developed through extensive consultation with the Gold Coast Homelessness Network, local community organisations and the Queensland Government.

Working with key partners, the City's goal is to ensure that any experience of homelessness on the Gold Coast is rare, brief and non-recurring. The Action Plan identifies 4 strategic priorities: safe public spaces; strong support networks; reducing homelessness; and diverse housing. It contains 30 actions within the City's remit as a local government to respond to homelessness and to support and build the capacity of local homelessness and welfare organisations.



Case study – South Australia Aspire Social Impact Bond

The Aspire Social Impact Bond (Aspire SIB) is Australia's first homelessness-focused Social Impact Bond. It offers investors the opportunity to generate a competitive financial return while making a lasting difference to the lives of people experiencing homelessness in Adelaide.

Investor returns are determined by South Australian Government payments to the Aspire SIB Trust, based on savings generated by the program. The more effective Aspire SIB is and the greater the cost savings it delivers to government, the greater the return on investment.


The bond funds the Aspire Program, which is delivered by Hutt St Centre, an Adelaide-based homelessness services specialist, in partnership with community housing providers including Common Ground Adelaide and Unity Housing.

Under the Aspire service model, participants are provided stable accommodation, job readiness training, pathways to employment and life skills development. Importantly, they also have the long-term support of a dedicated 'Navigator' to help them connect with wider support services and identify and achieve their aspirations.

Service system responses to homelessness

Research has identified service system responses to homelessness to improve outcomes for people at risk or experiencing homelessness.⁴⁶ Some of the proposed changes include strengthening service coordination and integration, a focus on intervening early, and housing first principles.


A responsive and coordinated service system



The best outcomes for people who are homeless or at risk of homelessness are achieved if specialist and mainstream services work together closely. Improving information sharing and referral pathways can prevent people falling into homelessness, or provide a more holistic service response to those who have become homeless.


A better coordinated service system will be less complex and easier to access and navigate for service users. It will also help ensure the service response meets the needs of our diverse community and reflects the diverse experiences of homelessness.

Intervening early is key



Intervening early for someone experiencing or at risk of homelessness can prevent their situation from getting worse and improve long-term outcomes. This is particularly so for young people, as those who experience youth homelessness are more at risk of experiencing disadvantage and homelessness over their lifetime. Intervening early and stabilising a young person's housing situation improves their level of engagement with family, education, training, employment and community.

Housing first principles



The housing first approach to homelessness is a response to homelessness which prioritises safe and secure housing for people experiencing homelessness. Once housing is secured, an individual's other health and wellbeing needs can be addressed (although there are no requirements for an individual to engage in support services in order for them to maintain accommodation).

⁴⁶ Spinney A, Beer A, MacKenzie D, McNelis S, Meltzer A, Muir K, Peters A, and Valentine K, [Ending homelessness in Australia: A redesigned homelessness service system](#), AHURI, 2020

Questions for consideration

1. What are the main challenges in addressing chronic and repeat homelessness?
2. What housing or dwelling models may need to be considered to provide appropriate options for people experiencing chronic and repeat homelessness?
3. What are the medium and longer-term steps that can be taken to ensure we have a more consistent and coordinated service system to support people who are experiencing or at risk of homelessness?
4. What are the best specific early intervention approaches to prevent someone becoming homeless?
5. In what areas of the homelessness service response are people who are experiencing or at risk of homelessness not getting the support they need?
6. How can the availability of accessible (particularly in relation to the physical environment) crisis and/or transitional accommodation be increased in the short to medium-term?
7. What strategies can be used to build awareness of available services and supports for people who are at risk of homelessness or experiencing homelessness?

3.3 Aboriginal and Torres Strait Islander Housing

Australian governments are working with Aboriginal and Torres Strait Islander people, their communities, organisations and businesses to implement the new National Agreement on Closing the Gap at the national, state and territory, and local levels. The National Agreement on Closing the Gap includes specific actions aimed at improving housing in Aboriginal and Torres Strait Islander communities.

More information on how Indigenous Australians and governments are working in partnership is included on page 40.

Aboriginal and Torres Strait Islander peoples experience housing inequality at a disproportionate rate compared with non-Indigenous Australians.⁴⁷ The Productivity Commission review of the National Housing and Homelessness Agreement found that Aboriginal and Torres Strait Islander households, compared with other households, are:

- half as likely to own their own home (with or without a mortgage)
- 6 times more likely to live in social housing
- 3 times more likely to live in overcrowded dwellings.

Aboriginal and Torres Strait Islander people, compared with other Australians, were:

- 9 times more likely to be classified as homeless in 2021⁴⁸
- 13 times more likely to live in severely overcrowded dwellings in 2021⁴⁹
- 10 times more likely to access specialist homelessness services in 2021-22.⁵⁰

Overcrowding

Overcrowding remains a significant issue in many Indigenous communities, particularly in remote areas. Overcrowding can affect physical, mental, social and emotional wellbeing. Overcrowding disproportionately impacts Indigenous Australians.⁵¹

The National Agreement on Closing the Gap includes a specific overcrowding target (Target 9a). Target 9a commits all levels of government to increasing the proportion of Aboriginal and Torres Strait Islander people living in appropriately sized (not overcrowded) housing to 88% by 2031.

Rates of overcrowding vary widely from state to state. In the Northern Territory, 56.6% of Aboriginal and Torres Strait Islander peoples live in overcrowded dwellings compared with around 10% in Victoria, Tasmania and the ACT. In contrast, 9.3% of non-Indigenous people

⁴⁷ Morgan, M. et al. *Indigenous lifeworlds, conditionality and housing outcomes*, AHURI, 2016.

⁴⁸ Census of Population and Housing, 2021, TableBuilder

⁴⁹ Census of Population and Housing, 2021, TableBuilder

⁵⁰ AIHW, *Specialist homelessness services annual report 2021–22*, 2022.

⁵¹ Australian Department of Health and Aged Care (DoHAC), *Aboriginal and Torres Strait Islander Health Plan 2021–2031*, 2021.

live in overcrowded dwellings in the Northern Territory and between 5% and 7% in Victoria, Tasmania and the ACT.

While available data shows a decline in overcrowding for Indigenous Australians, from 32.4% in 1996 to 18.6% in 2021,⁵² more work is required to close the gap between Indigenous and non-Indigenous Australians' access to safe and adequate housing. Significant further effort is needed to improve Indigenous Australians' housing and homelessness outcomes across the spectrum.

People living in appropriately sized (not overcrowded) dwellings⁵³

	2016 non-Indigenous	2016 Indigenous	2021 non-Indigenous	2021 Indigenous	% point change Indigenous 2016-2021
NSW	90.4%	85.9%	91.6%	87.5%	1.6
Vic	92.8%	87.6%	93.7%	88.8%	1.2
QLD	94.6%	79.4%	94.8%	81.2%	1.8
WA	95.5%	75.2%	96.2%	78.8%	3.6
SA	94.6%	82.5%	94.5%	82.8%	0.3
Tas	95.2%	89.9%	93.6%	88.8%	-1.1
ACT	95.1%	91.6%	94.1%	90.7%	-0.9
NT	90.2%	38.4%	90.7%	43.4%	5.0
Australia	92.9%	78.9%	93.5%	81.4%	2.5

Policy considerations and the unique housing experiences of Aboriginal and Torres Strait Islander peoples

Aboriginal and Torres Strait Islander peoples living in remote or very remote areas are more likely to live in social housing and less likely to own their own home than Aboriginal and Torres Strait Islander peoples living in non-remote areas.

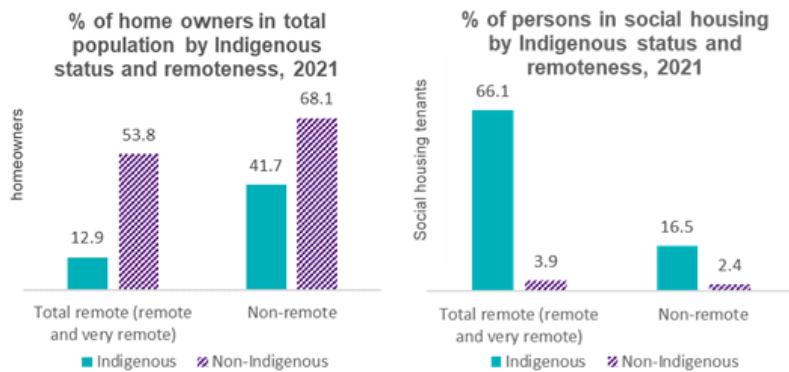
Compared with non-Indigenous Australians, Aboriginal and Torres Strait Islander peoples living in remote communities are more likely to be renting through social housing (66.1% vs 3.9%).⁵⁴ Aboriginal and Torres Strait Islander people have significantly lower home ownership rates, particularly in remote areas (12.9% vs 53.8%).⁵⁵

⁵² PC, [Socioeconomic outcome area 9](#), 2021

⁵³ PC, [Socioeconomic outcome area 9](#), 2021

⁵⁴ Census of Population and Housing, 2021, TableBuilder

⁵⁵ Census of Population and Housing, 2021, TableBuilder.



Mobility

On average, Aboriginal and Torres Strait Islander peoples are more likely to relocate regularly across their lifetime. This is due to a need to access health, housing, employment and education services as well as cultural, family and kinship obligations.

Temporary relocation can put pressure on available accommodation in remote communities, service towns and urban centres. Lack of appropriate short-term accommodation means Indigenous peoples can experience homelessness when temporarily moving.



Climate

Research has found that the impacts of climate change disproportionately impact disadvantaged populations including Indigenous populations. Climate is also a factor impacting on increased costs of construction and maintenance in remote communities and as such these challenges particularly impact Aboriginal and Torres Strait Islander peoples.

More information is at 3.7. *The impact of climate change and disasters on housing security, sustainability and health.*



Cultural values

For Aboriginal and Torres Strait Islander peoples, housing is much more than just shelter, it is a link to traditional lands and a connection to Country. Policies related to Aboriginal and Torres Strait Islander housing must take these considerations into account.



Source: refer to footnotes 56, 57, 58, 59, 60.

⁵⁶ PC, *In need of repair: The National Housing and Homelessness Agreement – Study report*, 2022.



Case study – Western Australia North West Aboriginal Housing Fund

The North West Aboriginal Housing Fund is a \$200 million initiative which commenced in 2016 to improve the lives of Aboriginal people living in the state's north.

A call for Expressions of Interest sought ideas from Aboriginal groups and organisations for projects that established pathways for Aboriginal economic independence through the development of a sustainable, transformed housing market in the Kimberley and Pilbara, providing supports for achieving better education and employment outcomes.

Nine projects were selected for funding including: projects providing transitional housing and supports in a rent-to-buy style program; the construction of houses for employees of an Aboriginal Medical Service; the construction of housing with capacity building supports for entry level workers in the construction sector; the construction of homes for use as employee housing; and a home ownership program in the Kimberley.

To date the Fund's 'live' investments have facilitated the development of 105 new affordable homes and supported 202 families. Six families have purchased a home of their own.

The success of the program can be measured in the achievements of the people who signed up to the opportunity for safe, stable and secure housing while they worked towards their goals, such as employment and promotions, financial security, graduating children and home ownership.

Australian Government funding for Aboriginal and Torres Strait Islander housing

The Australian Government has committed to several new initiatives to support Aboriginal and Torres Strait Islander housing. These include:

- \$200 million from the returns from the Housing Australia Future Fund for the repair, maintenance and improvements of housing in remote Indigenous communities
- \$100 million for housing and essential infrastructure on Northern Territory homelands
- \$111.7 million to a new one-year partnership with the Northern Territory Government to accelerate building of new remote housing, targeted at addressing the worst overcrowding
- \$9.2 million over 3 years from 2022–23 to establish the Housing Policy Partnership under Priority Reform One of the National Agreement on Closing the Gap.

⁵⁷ Northern Territory Government, [Homelessness in the Northern Territory: Northern Territory submission to the House of Representatives Standing Committee on Social Policy and Legal Affairs Inquiry into Homelessness in Australia](#), 2020.

⁵⁸ SEARMS Aboriginal Corporation, [Submission to the Productivity Commission's Housing and Homelessness Agreement Review](#), 2022

⁵⁹ Lea et al, 'Sustainable Indigenous housing in regional and remote Australia', AHURI, 2021.

⁶⁰ Lowitja Institute, [Submission to the Productivity Commission's Housing and Homelessness Agreement Review](#), 2022.

This is in addition to Australian Government investment of:

- \$550 million from 2018–23, matched by the Northern Territory government, for the National Partnership for Remote Housing in the Northern Territory (NPRHNT) to help reduce overcrowding through increasing the supply and standard of public housing in remote communities and town camps
- \$150 million in the 2020–21 Budget over 3 years to Indigenous Business Australia (IBA) to deliver 360 new construction loans in regional Australia through the Indigenous Home Ownership Program.

The states' Aboriginal and Torres Strait Islander housing funding policies and programs can be found in state and territory [Closing the Gap Implementation Plans](#).



Case study – Northern Territory Batten Road Integrated Homelessness Supported Accommodation Service

The Batten Road Integrated Homelessness Supported Accommodation Service provides short-term visitor accommodation and access to longer-term accommodation and case management to support Aboriginal people experiencing homelessness.

The service can provide short and medium-term accommodation for up to 300 people including singles, couples and families with children. It is delivered through an alliance partnership between Mission Australia and Yilli Rreung Housing Aboriginal Corporation.

Mission Australia delivers case management and support, and coordinates a range of government and non-government organisations to deliver broad-reaching integrated on-site services for people experiencing homelessness. Yilli Rreung Housing Aboriginal Corporation deliver property and facility management of the accommodation facility.

Indigenous Australians and governments working in partnership

Under the National Agreement on Closing the Gap, the Australian Government is working in partnership with the Coalition of Peaks, the National Aboriginal and Torres Strait Islander Housing Association (NATSIHA), and all states and territories to support specific actions aimed at improving housing in Aboriginal and Torres Strait Islander communities. In response to listening to Aboriginal and Torres Strait Islander Australians, these actions include establishing a Housing Policy Partnership under Priority Reform One (Clause 38).

The Housing Policy Partnership will provide a forum for Indigenous Australians to have a genuine say in the design and delivery of housing services. This aligns with a foundational principle of the National Agreement on Closing the Gap: when Aboriginal and Torres Strait Islander people have a genuine say in the design and delivery of services that affect them, better life outcomes are achieved (Clause 6).

It is envisaged the Housing Policy Partnership will have a role in the development of the Plan to ensure the voices and perspectives of Aboriginal and Torres Strait Islander people are incorporated in stakeholder consultation. The Housing Policy Partnership will identify strategic priorities for government consideration through shared decision-making, ensuring the Plan aligns and supports the Priority Reforms of the National Agreement on Closing the Gap.



Safe and Supported: the National Framework for Protecting Australia's Children 2021–2031

Safe and Supported: the National Framework for Protecting Australia's Children 2021–2031 sets out how all governments, Aboriginal and Torres Strait Islander leaders and the non-government sector will work together to help children, young people and families in need of support reach their full potential by growing up safe and supported, free from harm and neglect.

Action 8 of the *Safe and Supported: Aboriginal and Torres Strait Islander First Action Plan 2023–2026* acknowledges that there is a need to better connect Aboriginal and Torres Strait Islander child and family service systems with other social supports, including housing, education, employment, health, disability, social and emotional wellbeing, justice and family.



Case study – Victoria Enabling Aboriginal and Torres Strait Islander Self-Determination

Victoria is supporting Aboriginal and Torres Strait Islander self-determination through several initiatives.

The \$5.3 billion Big Housing Build will construct more than 12,000 new homes throughout metro and regional Victoria. A total of 10 per cent of net new social housing from the Big Housing Build will be targeted to meet the needs of Aboriginal and Torres Strait Islander Victorians. This amounts to a social housing pipeline of 820 dwellings across Victoria by 2025.

The Victorian Government has transitioned ownership and control of 1,448 Director of Housing owned properties to Aboriginal Housing Victoria, starting in 2017.

The Victorian Government has also provided \$35 million for upgrades and maintenance of properties for Victorian Aboriginal communities. Aboriginal Housing Victoria is the lead for this project alongside numerous Victorian Aboriginal organisations who will receive upgrades to their properties.

Aboriginal and Torres Strait Islander specific social housing

Indigenous community housing providers, including community controlled housing organisations, provide culturally appropriate community housing for Aboriginal and Torres Strait Islander peoples. Aboriginal and Torres Strait Islander Community Controlled Housing Organisations (ATSICCHOs) are Indigenous organisations that own or are accountable for community housing.

Indigenous Australians may also reside in state-owned and managed Indigenous housing (SOMIH). SOMIH dwellings are allocated only to Aboriginal and Torres Strait Islander tenants, and can be managed by government Aboriginal and Torres Strait Islander housing agencies.⁶¹

The approach to policy and funding programs for the Indigenous social housing sector has changed over time. In the 1980s, the Aboriginal Rental Housing Program, the Community Housing and Infrastructure program (CHIP) and the Aboriginal and Torres Strait Islander Council (ATSIC) were established, providing increased funding and more opportunity for Aboriginal and Torres Strait Islander people to directly administer housing programs.⁶²

However, by 2007 both ATSIC and CHIP had ended and funds were redirected away from Aboriginal and Torres Strait Islander organisations to mainstream state government or non-government organisations.⁶³ Since then, the number of ATSICCHOs has declined due to a range of factors including difficulties accessing mainstream competitive funding and the regulatory environment.⁶⁴ However, ATSICCHOs remain the preferred housing service for many Indigenous Australians due to the cultural appropriateness and holistic nature of the housing and support services they provide.⁶⁵

The lack of growth in the ATSICCHO sector requires some Indigenous Australians to access social housing from mainstream providers. It is also important to note Indigenous Australians may also choose to reside in social housing provided by mainstream organisations or government departments.

The Housing Sector Strengthening Plan

The community-controlled housing sector provides culturally appropriate housing and rent subsidies; however, the sector faces challenges in building its capacity.

The Housing Sector Strengthening Plan, under Priority Reform 2 of *the National Agreement on Closing the Gap*, was endorsed in August 2022 by the Joint Council on Closing the Gap. *The Housing Sector Strengthening Plan* is a resource to be used over 3 years to 2025 to prioritise, partner and negotiate beneficial sector-strengthening strategies, which can help address challenges the ATSICCHO sector is facing.

⁶¹ PC, [Report on Government Services](#), 2023.

⁶² PC, [In need of repair: The National Housing and Homelessness Agreement – Study report](#), 2022.

⁶³ Brackertz, N., Davison, J. and Wilkinson, A., [How can Aboriginal housing in NSW and the Aboriginal Housing Office provide the best opportunity for Aboriginal people?](#), AHURI for Aboriginal Housing Office, NSW, 2017.

⁶⁴ Brackertz, N., Davison, J. and Wilkinson, A., [How can Aboriginal housing in NSW and the Aboriginal Housing Office provide the best opportunity for Aboriginal people?](#), AHURI for Aboriginal Housing Office, NSW, 2017.

⁶⁵ *Housing Sector Strengthening Plan*, 2022.

Questions for consideration

1. What are the main cultural, social and economic factors that must be considered by governments and providers (including ATSI CCHOs) when considering how to improve housing outcomes for Aboriginal and Torres Strait Islander people? How can governments best work with communities and the Aboriginal community controlled housing sector to support better housing outcomes for Aboriginal and Torres Strait Islander people, including embedding the Priority Reforms of the National Agreement on Closing the Gap and promoting self-determination?
2. How can governments best work with communities and the Aboriginal community controlled housing sector to support better housing outcomes for Aboriginal and Torres Strait Islander people, including embedding the Priority Reforms of the National Agreement on Closing the Gap and promoting self-determination?
3. How can governments ensure diverse Aboriginal and Torres Strait Islander voices are included in the development of housing and homelessness policies and programs?
4. What are the ideal short, medium and long-term policies and programs government can pursue to improve the supply of housing for Aboriginal and Torres Strait Islander people, including increasing the capacity and capability of ATSI CCHOs?

3.4 Social housing

The importance of social housing

States are primarily responsible for providing and maintaining social housing assets. Section 2.3 *Current approaches of government* details the funding arrangements for social housing. Under the NHHA, states and territories have primary responsibility for the funding, ongoing management and regulation of social housing and for tenant outcomes within social housing. While the states and territories manage public housing, community housing organisations are not for profit organisations that provide safe, secure, affordable rental housing. Community housing models vary across jurisdictions, with a variety of groups, including state and territory governments, owning the underlying stock.⁶⁶

Social housing is secure and affordable housing for people with a housing need who are not able to access housing in the private market. The 3 main types of social housing are: public housing, which is delivered by state and territory government agencies; state-owned and managed Indigenous housing (SOMIH); community housing including Indigenous community housing, which is delivered by non-government organisations, often supported by state government contributions.

In 2020–21, around 790,000 Australians lived in over 440,000 social houses across the country. The majority of social housing is public housing (around 68%). The total stock of social housing has increased slightly over the last 15 years, however the number of dwellings per 1,000 people has decreased. Community housing has grown significantly and now makes up around 25% of all social housing, compared with 7.9% in 2006.⁶⁷

Social housing is important social infrastructure. It provides a stable base from which people can participate in society, form families, and enjoy retirement. Social housing also has impacts on productivity and participation, and well-located social housing with amenity assists tenants to build and maintain social and economic wellbeing.

Eligibility for social housing differs between states but is generally determined by a range of factors such as income and assets and the ability to access and sustain a tenancy in the private rental market. States also consider if applicants have specific requirements, such as accessibility needs or locational needs. Rents in social housing are set at a percentage of household income, usually between 25% and 30%.⁶⁸ Community housing tenants are eligible for and may receive Commonwealth Rent Assistance (CRA), which is usually included in their rent paid to community housing organisations.

Tenants of social housing are more likely to be female, Aboriginal and Torres Strait Islander peoples, from single-person households, have a disability, and be aged over 65 years.⁶⁹

⁶⁶ AIHW, [Housing assistance](#), Glossary, viewed 11 April 2023.

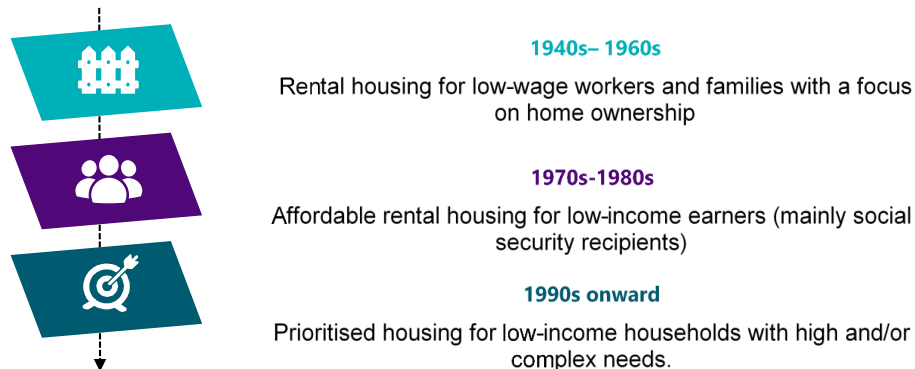
⁶⁷ AIHW, [Housing assistance in Australia](#), 2022.

⁶⁸ AHURI, [What is the difference between social housing and affordable housing – and why do they matter?](#), 2023.

⁶⁹ AIHW, [Housing assistance in Australia](#), 2019.

The Australian Government provides support for social housing through the NHHA, as well as further support for community housing through National Housing Finance and Investment Corporation (NHFIC). NHFIC provides support for social and affordable housing through the Australian Housing Bond Aggregator and the National Housing Infrastructure Fund.

The social housing sector has changed over the decades with 3 broad trends evident:⁷⁰



The demand and supply of social housing

While the amount of social housing increased by 4.6% between 2011 and 2021, this has not kept pace with population growth, which increased by 15.0% during the same period.⁷¹ The social housing stock of 440,000 dwellings across Australia in 2021 makes up 4.2% of all housing, a decrease from 4.8% of all housing in Australia since 2011.⁷²

Whilst social housing provides security for tenants, the availability of social housing stock is also impacted by the relatively longer length of tenure that social housing households have in their dwellings compared with the private market. In the 2019–20 ABS survey of Housing Mobility and Conditions, most social housing tenants had not moved in the past 5 years,⁷³ while the average private renter had moved twice in the same period.⁷⁴ Some states have policies, such as more frequent checks in income eligibility, to ensure social housing is available to those most in need.⁷⁵

⁷⁰ AIHW, Housing assistance in Australia, 2019; AHURI, [Understanding the ‘residualisation’ of social housing](#), 2019.

⁷¹ ABS, [National, state and territory population, June 2021](#), 2021, accessed 22 February 2023; ABS, [2011 Australia, Census All persons QuickStats | Australian Bureau of Statistics \(abs.gov.au\)](#), 2011, accessed 22 February 2023.

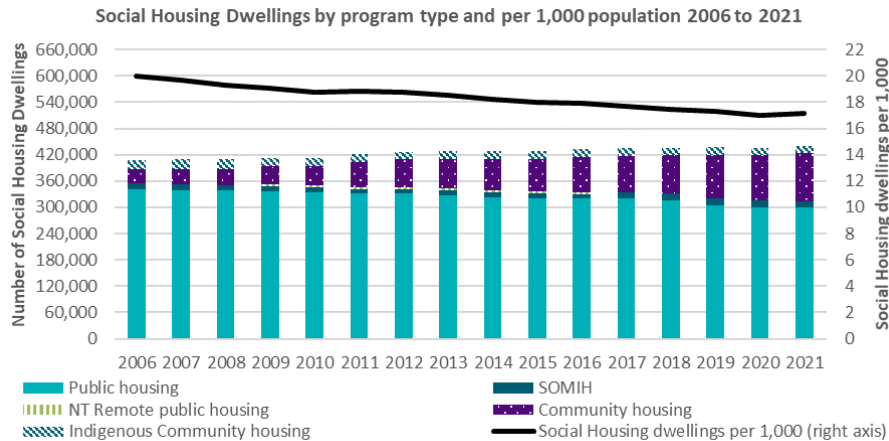
⁷² AIHW, [‘Slow growth in social housing dwellings across Australia’](#), 2022.

⁷³ ABS, Housing Mobility and Conditions, 2022, in [In need of repair: The National Housing and Homelessness Agreement – Study report](#), Productivity Commission, 2022.

⁷⁴ ABS, Housing Mobility and Conditions, 2022, in [In need of repair: The National Housing and Homelessness Agreement – Study report](#), Productivity Commission, 2022.

⁷⁵ PC, [In need of repair: The National Housing and Homelessness Agreement – Study report](#), 2022.

The Productivity Commission’s review of the NHHA noted that any increased market supply of housing, achieved through better designed planning regulations, would benefit households on low and moderate incomes through increased mainstream supply of housing and improved private rental market conditions.⁷⁶



Source: AIHW Housing Assistance in Australia 2022 Social housing dwellings, ABS 3101.0 Estimated Resident population.

There are a number of factors which influence demand and supply for social housing. Demand for social housing is driven by the availability of appropriate and affordable private rental housing, and a shortage of affordable and safe housing can create significant costs for governments. These significant costs may include for example additional capital expenditure for social housing and greater ongoing subsidies for social housing provision. There will always be a level of inherent demand for below market rate housing, and as a result, there will always be a demand for social housing.⁷⁷

There are difficulties in measuring the demand for social housing. Demand for social housing is usually measured by waiting lists or registers, with priority given to those in greatest need, for example, those who are homeless or experiencing domestic and family violence. Almost 40% of households on the waiting list in 2021 across Australia were assessed as being in 'greatest need'.⁷⁸

While waiting lists provide some measure of unmet demand for social housing by low-income households, there are shortcomings of using waitlists and registers as the sole indicator for unmet demand:

- social housing is not available in all areas and in the required dwelling type
- waiting lists refer to households, not individuals seeking social housing
- applicants are subject to income, asset and other eligibility criteria which vary over time and between states

⁷⁶ PC, *In need of repair: The National Housing and Homelessness Agreement – Study report*, 2022.

⁷⁷ PC, *In need of repair: The National Housing and Homelessness Agreement – Study report*, 2022.

⁷⁸ AIHW, *Housing assistance in Australia, About – Australian Institute of Health and Welfare*, 2022.

- households may not apply due to housing quality and waiting time concerns.⁷⁹

Several stakeholders have modelled housing need, including the number of social housing dwellings which may be required to meet this need. It is important to note the underlying assumptions and approaches to modelling these estimates vary:

- Research prepared for the Community Housing Industry Association estimates in 2021 there were around 437,000 households in the lowest income group and 203,500 households in the second lowest income group with unmet demand for housing with these households experiencing homelessness, experiencing overcrowding or spending more than 30% of their income on rent. Combined, this represents around 641,000 households whose affordable housing needs were not being met.⁸⁰
- Research prepared by the Australian Housing and Urban Research Institute estimates that 727,300 social housing dwellings will be required between 2016 and 2036. This is in addition to the 384,600 social housing dwellings available in 2016.⁸¹

Demand and target groups for social housing are not well-defined concepts, and increasing the stock of social and affordable housing is one of several options for governments to better meet the housing needs of Australians.

Features of social housing

Tenancy allocation for social dwellings is decided by the policy settings of individual states and community housing organisations. As the demand for social housing is currently much higher than available supply, states and providers allocate dwellings to households who can demonstrate both economic and social disadvantage, referred to as 'greatest needs' households. Community housing organisations usually have more flexibility in tenancy allocation compared to government providers.

Research suggests that current social housing prioritisation and allocation practices are focused on those with greatest needs. Current prioritisation and allocation approaches generally exclude households who are seeking housing support but whose needs are not as great as others. Some suggest that a more multi-dimensional model may be appropriate, responding to housing need from households with no need for greater social supports and to households requiring an affordable housing option, thus resulting in a more comprehensive and integrated housing support system.⁸²

⁷⁹ Pawson H, Lilley D, [Managing access to social housing in Australia: Unpacking policy frameworks and service provision outcomes](#), University of New South Wales (UNSW) City Futures Research Centre, 2022.

⁸⁰ Van den Nouweland R et al. [Quantifying Australia's unmet housing need](#), Prepared for the Community Housing Industry Association (HIA), 2022.

⁸¹ Lawson J, et al., [Social housing as infrastructure: an investment pathway](#), AHURI Final Report No. 306, 2018.

⁸² Levin, I., Tually, S., De Vries, J., Kollmann, T., Stone, W. and Goodwin-Smith, I, [Innovations in stock matching and allocations: the social housing challenge](#), AHURI Final Report No. 394, 2023

Other limitations to social housing and housing assistance that have been identified include:

- Utilisation - Although new social housing eases pressure on demand, many existing social dwellings are underutilised. Between 2017 and 2021, the proportion of underutilised dwellings was 17% for public housing, 10–11% for community housing and 26–27% for SOMIH.⁸³ When households start to age and children leave home, there are often no smaller social dwellings available in the area for ‘down-sized’ households to move into.⁸⁴
 - At the same time, in 2021, around 4% of public housing dwellings and 4% of community dwellings were assessed as overcrowded, while 25% of SOMIH households were living in overcrowded dwellings.⁸⁵ The issues of underutilisation and overcrowding can be described as ‘mismatches’ between social housing stock and tenants’ household composition, need and preferred location.
- Quality - Poor quality housing negatively impacts tenants’ health, safety and ability to participate in society.⁸⁶ However, an increasing number of social housing tenants are living in dwellings that do not meet agreed minimum acceptable standards. According to the Productivity Commission, most social housing tenants lived in dwellings of an appropriate standard in 2021, but the proportions decreased 5 to 7 percentage points from 2014.⁸⁷ An appropriate standard of dwelling is defined as having working facilities for washing people, washing clothes/bedding, storing/preparing food and removing sewerage, and not more than 2 major structural problems.⁸⁸
- Financial support - Different levels of subsidy are available to households in social housing and those in the private rental market, notwithstanding similar socio-demographic status. The Productivity Commission has identified this issue and suggested a more direct financial assistance model for low-income households as an alternative to the current assistance model.⁸⁹

⁸³ AIHW, [Housing assistance in Australia, Suitability of dwelling size](#), accessed 23 March 2023.

⁸⁴ AIHW, [Housing assistance in Australia, Suitability of dwelling size](#), accessed 23 March 2023.

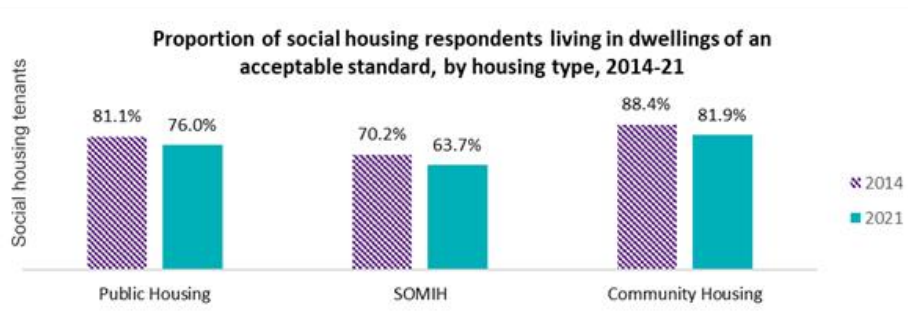
⁸⁵ AIHW, [Housing assistance in Australia, Suitability of dwelling size](#), accessed 23 March 2023.

⁸⁶ Liu, Marting and Easthope, [Poor-quality housing and low-income households: review of evidence and options for reform](#), UNSW City Futures Research Centre, 2019.

⁸⁷ PC, [Report on Government Services 2023 – section 18 Housing](#), Tables 18A.36, 18A.37, 18A.38, 8A.39, 2023, accessed 22 February 2023.

⁸⁸ AIHW, [Aboriginal and Torres Strait Islander Health Performance Framework 2014 report](#), Canberra, 2014.

⁸⁹ PC, [In need of repair: The National Housing and Homelessness Agreement – Study report](#), 2022.



Social housing providers not only struggle to reconfigure housing stock to meet current and future needs (including to meet accessibility standards) but also struggle to keep up with maintenance needs. In 2021, nearly 3 in 10 tenants said their home was not comfortable in the heat or cold.⁹⁰ Challenges with supply chains as a result of COVID-19 have contributed to higher costs and longer timeframes associated with construction, maintenance and repairs, particularly in regional and remote areas.⁹¹

Over time, the percentage of tenants satisfied with their social housing remained stable, from 74.4% in 2014 to 72.9% of tenants in 2021.⁹²

Around 5% to 10% of households have improved employment outcomes and income prospects while in social housing. There are significant barriers to exit pathways from social housing, reflecting factors such as labour market insecurity (for example, variable or fluctuating hours of employment), or the gaps in housing costs and tenure security for people in social housing compared with private rental sectors and a shortage of affordable private rental dwellings.⁹³

Exit pathways can also be impacted by an increase in the number of social housing tenants with complex needs who require increased levels of support over time.⁹⁴ Exit pathways are also impacted by the ageing social housing tenant profile, with those aged 65 years or older comprising around 31% of households in social housing as at June 2019, who typically have longer-term stable social housing tenancies compared to other cohorts⁹⁵.

There are also reports of negative perceptions of social housing that can impact securing community support for social housing projects⁹⁶

⁹⁰ AIHW, *National Social Housing Survey 2021*, Table S3.1, 2022.

⁹¹ CoreLogic, *Cordell Construction Cost Index (CCCI)*, 2022.

⁹² AIHW, National Social Housing Survey 2021, *What were the key factors in tenant satisfaction?*, accessed 16 March 2023.

⁹³ E Baker, C Leishman, R Bentley, N Thien Anh Pahn, L Daniel, *Social housing exit points, outcomes and future pathways: an administrative data analysis* AHURI, 2020.

⁹⁴ AHURI, *The construction of social housing pathways across Australia*, 2019.

⁹⁵ Muir, K., Powell, A., Flanagan, K., Stone, W., Tually, S., Faulkner, D., Hartley, C., and Pawson, H, *A pathway to where? Inquiry into understanding and reimagining social housing pathways*, AHURI Final Report No. 332, 2020

⁹⁶ Sisson, A., Territorial stigma and territorial struggles in Sydney's Waterloo estate, University of Sydney, 2020.; Chatterjee and Sission 2020, *Why public housing is stigmatised and how we can fix it?*, The Conversation, accessed on 27 April 2023.

Rent revenues received by social housing providers are low compared with the costs of building, maintaining and managing social housing. This results in a gap between revenue and expenses for social housing organisations, referred to as the 'subsidy-gap'. Social housing supply usually depends on multiple funding sources such as an up-front capital grants, private debt finance and private capital raised through National Housing Finance and Investment Corporation bond aggregator.⁹⁷ The subsidy required for social housing is usually higher than for other types of housing, making the delivery of social housing significantly more expensive for funders.

The Housing Australia Future Fund, the National Housing Accord and the Social Housing Accelerator will have a significant role in improving supply of social housing.

Funding for social housing should flow through to the most effective and efficient providers of housing support, where housing outcomes can be optimised, and be focused on housing assets that meet the current and future needs of social housing tenants.



Case study – Queensland housing with support

The Queensland Government owns and manages a 20-unit public housing complex, where 8 tenants receive on-site support from a Specialist Homelessness Provider. This includes a mobile 'connection' hub where people can connect with others socially, online, through employment, or through community activities.

As well as providing immediate assistance to ensure the wellbeing and safety of tenants (including tenants exiting hospital and those experiencing family, domestic and sexual violence), tenants are also provided with other referrals and supports, such as access to the NDIS. The mobile support has also helped tenants connect with their community, make friends with their neighbours, and become more active. The support at this complex ensures that tenants can live active and safe lives, build pride and esteem and feel valued.

⁹⁷ AHURI, [Understanding the funding gap for social housing and different ways to fund it](#), 2019.

The role of community housing

Community housing is social housing managed and delivered by not-for-profit organisations.

There are more than 500 community housing providers across Australia, with most managing less than 50 dwellings.⁹⁸ The community housing sector varies in size and structure in each state. Some states have provided significant support to develop their community housing sectors.

Community Housing Providers (CHPs) have the advantage of being able to bring together funding from government, the private sector and the philanthropic sector. Providers can leverage this funding to achieve additional scale for their social housing supply. They can develop broader and more diverse business models, which gives tenants a choice of social and affordable housing and can be more responsive to tenant needs. Providers often also provide or coordinate further housing and social service supports (wrap-around services) for tenants.

Against these advantages:

- community housing sector growth depends on long-term sustainable and reliable capital and operational subsidy streams
- community housing providers need to balance competing social and economic objectives through their deployment of surplus funds into social and affordable housing
- transfers of public housing to the community housing sector require appropriate regulatory oversight to protect outcomes for tenants and ensure appropriate asset and financial outcomes for government.

The community housing sector now represents around 25.4% of total social housing in Australia, up from 19.1% from 5 years ago, and up from 16.0% in 2013.⁹⁹ At June 2022, the community housing sector had 111,681 dwellings, compared with 67,385 dwellings as at June 2013 – a growth of 44,296 dwellings. Across the same period, public housing decreased by 30,740 dwellings from 328,340 to 297,600 dwellings.¹⁰⁰

Around half of the growth in community housing can be attributed to stock transfers, with 21,118 dwellings transferred from public housing to community housing between 2017 and 2021.¹⁰¹ Benefits of stock transfers to the community housing sector broadly include capacity and capability building, access to increased revenue streams via Commonwealth Rent Assistance and leveraging additional private investment (for services and/or additional housing assets).¹⁰²

⁹⁸ AIHW, [Housing assistance in Australia, Social housing dwellings](#), accessed 16 March 2023.

⁹⁹ PC, [Report on Government Services 2023 – section 18 Housing](#), Table 18A.3, 2023, accessed 22 February 2023.

¹⁰⁰ PC, [Report on Government Services 2023 – section 18 Housing](#), Table 18A.3, 2023, accessed 22 February 2023.

¹⁰¹ PC, [Report on Government Services 2023 – section 18 Housing](#), Table 18A.3, 2023, accessed 22 February 2023.

¹⁰² AHURI, [Public stock transfers to community housing the best option for a sustainable and financially supportable housing system](#), 2015.

The National Regulatory System for Community Housing (NRSCH) regulates community housing providers across all states, except Victoria and Western Australia, which have their own regulatory systems aligned with the NRSCH. Community housing providers under the NRSCH are registered under one of three tiers (tier 1, tier 2 or tier 3), reflecting the nature, scale and scope of different operations.¹⁰³ The National Regulatory Code within the NRSCH sets out performance requirements under 7 areas, which registered community housing providers must comply with. These areas include tenant and housing services, housing assets, community engagement, governance, probity, management and financial viability.¹⁰⁴

Community housing providers use a range of service and business models to deliver housing solutions and often engage in joint ventures with government, private industry and the philanthropic sector. Some models focus on creating a mix of private, affordable housing as well as social housing, and include community infrastructure and facilities.¹⁰⁵

While the community housing sector has undergone significant growth in recent years, data for community housing has gaps and inconsistencies, presenting issues in developing and monitoring evidence-informed housing policies and programs. Some areas of data gaps or no data include government expenditure and waitlist and register characteristics.

Although states are primarily responsible for providing and maintaining social housing assets, all governments acknowledge the importance of social housing and are working together to increase the supply of social housing. Several Australian Government initiatives are aimed at social and affordable housing to be delivered and managed by the community housing sector, along with states and territories. See *1.3 The broader housing and homelessness agenda for the full list of initiatives.*

- a \$2 billion Social Housing Accelerator to boost social housing stock across Australia.
- the Housing Australia Future Fund will help build 30,000 new social and affordable housing properties in its first five years, and create thousands of jobs.
- the expansion of the remit of the National Housing Infrastructure Facility to deploy up to \$575 million to accelerate the supply of social and affordable housing.

The National Housing Finance and Investment Corporation helps to improve housing outcomes and grow the community housing sector. It administers the Affordable Housing Bond Aggregator (AHBA), which provides cheaper long-term finance for registered community housing providers. As at 30 June 2023, the AHBA had supported over 17,800 new and existing social and affordable homes.¹⁰⁶

¹⁰³ National Regulatory System Community Housing, [Categories of registration \(Tiers\)](#), Accessed 16 March 2023

¹⁰⁴ National Regulatory System for Community Housing, [National Regulatory Code](#), accessed 18 April 2023.

¹⁰⁵ Benedict. R, et al., [Private sector involvement in social and affordable housing](#) AHURI Final Report No. 388, 2022.

¹⁰⁶ NHFIC, [Our contribution | The National Housing Finance & Investment Corporation](#), accessed 4 August 2023.



Case Study – Vic Ground Lease Model

Under the Ground Lease Model, the land and all dwellings where new houses are built at existing public housing sites will remain under the ownership of the Victorian government. The ground lease models ensures neighbourhoods have a mix of new social housing, affordable housing, specialist disability and market rental homes.

Project partners will finance, design, construct, manage and maintain the new housing to a prescribed standard over a 40-year operating term. The assets will revert to full public ownership and control at the end of this fixed period. Under the long-term service contract, the project partner will receive a service fee for managing the project over the operating phase and meeting required social housing service standards.

Construction on Ground Lease Model 1 Projects commenced in February 2022 and is due for completion in early 2024, delivering 1,110 new homes at three sites.

Questions for consideration

1. What is the role of social housing for low-income Australians?
2. What factors should state governments and housing organisations consider when allocating social housing?
3. How can governments ensure social housing is built in the right location (including close to amenities, environmental, socio-economic, current and future hazard risk and cultural factors) and will meet current and future needs of social housing tenants and the broader community?
4. What are the key short-term and/or long-term social and economic issues in social housing?
5. What changes can be made to the current social housing system to improve outcomes for tenants and/or improve the efficiency and effectiveness of the social housing sector?
6. What are the most-effective wrap-around supports required to support Australians in social housing to maintain their tenancies? Are there existing effective models that could be scaled up?
7. What future role should the community housing sector play in Australia and what initiatives and funding mechanisms would support this?
 - a. Are there any capacity and capability constraints impacting on future growth of the community housing sector?
8. What changes to community housing regulation could improve outcomes for tenants, the community housing sector, governments and investors?
9. Do current regulatory approaches support future growth in the community housing sector?
10. How can governments and their partners best grow social housing stock?
11. How can social housing providers better support people with complex needs (such as people with disability, people from culturally diverse backgrounds and people with mental health, alcohol and other drug issues)?
12. In a multi-provider system which includes public and community housing, how can governments and housing organisations ensure that people in most housing need or with complex needs can access housing?
13. What significant issues within the social housing sector lack sufficient quality data to inform decision-making?

Affordable housing

Affordable housing is another form of subsidised housing, which is appropriate for the needs of a range of low to moderate-income households and priced so that these households find it easier to meet other basic living costs, such as food, clothing, transport, medical care and education.

Affordable housing enables people to live in desirable locations, including locations that are close to jobs and well connected to transport, infrastructure and other services. Affordable housing contributes to the diversity of housing options. Definitions, offerings and eligibility criteria for affordable housing vary between states and between individual affordable housing schemes, however, this generally refers to housing at a lower than market rate.¹⁰⁷ This can include affordable rental housing and affordable purchase products.

Typically, affordable housing has broader eligibility criteria than that of social housing and has been a middle ground available for people earning too much to be applicants for social housing but find it difficult to secure suitable private rental housing. Affordable housing can also provide a pathway out of social housing. It may also be available for people providing essential services such as nurses, teachers and police who are in need of housing close to their workplace.

Increasingly, affordable housing is financed, developed and managed by a combination of government, not-for-profit and for-profit institutions. Through the Housing Accord, all 3 levels of government have committed to working together to increase affordable housing and bring in more institution investment. The Australian Housing and Urban Research Institute has highlighted the importance of partnership across the public, community and private sectors, to build capacity throughout the housing industry to deliver more affordable housing.¹⁰⁸

Currently, there is very limited data available on the number of affordable rental dwellings in Australia, and it is therefore difficult to determine the unmet need for affordable rental housing.¹⁰⁹

¹⁰⁷ AHURI, [What is the difference between social housing and affordable housing – and why do they matter?](#), 2023.

¹⁰⁸ Benedict R, Gurrán N, Gilbert C, Hamilton C, Rowley S and Liu S, [Private sector involvement in social and affordable housing](#), AHURI Final Report No. 388, 2022.

¹⁰⁹ AHURI, [What is the difference between social housing and affordable housing – and why do they matter?](#), 2023.



Affordable housing and housing affordability supports

The Australian Government has introduced a number of new initiatives to address housing affordability, including, among others, the National Housing Accord and the National Housing Supply and Affordability Council.

The National Housing Accord – affordable housing targets

The Accord aims to align the efforts of all levels of government, institutional investors and the construction sector to help tackle the nation's housing challenges. Key commitments under the Accord include:

- an aspirational national target of delivering 1 million new, well-located homes over 5 years from 2024
- an Australian government commitment of \$350 million over 5 years from 2024 to support the delivery of 10,000 affordable homes. States will build on this commitment to deliver up to 10,000 affordable homes, enabling delivery of up to 20,000 affordable homes in total.

The National Housing Supply and Affordability Council

The Council will deliver independent advice to government on ways to increase housing supply and affordability. Its functions will include:

- monitoring and reporting on conditions in the housing sector that impact home ownership, housing supply and affordability, rental affordability, homelessness
- working collaboratively with other Australian government bodies, state, territory and local governments and other stakeholders in the housing sector to support the collection and publication of nationally consistent data on housing supply and affordability and on demand for affordable housing.



Case study – Australian Capital Territory Affordable Community Housing Land Tax Exemption

Land tax exemptions are available in the Australian Capital Territory for homeowners who rent their properties at an affordable rate (75% or less of market rent) to eligible households, via a registered community housing provider. In some circumstances, property owners may also be eligible for a Deductible Gift Receipt for the difference between the market and affordable rent.

The initiative is targeted towards property owners who would like to offer a helping hand to those struggling to find appropriate and affordable accommodation, while also knowing the tenancy is being well managed.

Two local community housing providers are participating in the scheme:

- Community Housing Canberra participates through its real estate and property management arm, HomeGround Real Estate
- YWCA participates through its charitable property management service, Rentwell.

Questions for consideration

1. How can governments encourage delivery and availability of affordable housing in the short, medium and long-term? How can governments partner with institutional investors to support more housing development (particularly affordable housing)?
2. How can governments work with institutional investors to support more housing development (particularly affordable housing)?
3. How can all levels of government incentivise affordable resilient housing options in new builds, and affordable retrofitting for existing housing?

3.5 Housing costs, home ownership and the private rental market in Australia

Housing costs

The relationship between housing costs and household income is often referred to as housing affordability.

In the past two decades, real absolute housing costs have increased for all tenure types. The most recent ABS release (2019–20) on housing is some years old. In it, the average weekly costs for housing were \$379 for renters and \$493 for owners with a mortgage. However, since the COVID-19 pandemic, there has been a marked increase in housing costs across the board that is not captured in the ABS release. The median weekly cost for rent in June 2023 – according to CoreLogic data – was \$589, while housing costs for many households with a mortgage have been affected by the current interest rate tightening cycle.¹¹⁰

In Australia, most policy makers focus on the proportion of people in housing stress, using the 30/40 indicator. This indicator considers a household in housing stress when a household in the bottom 40% of the income range spends more than 30% of its gross income on housing (including rent, mortgage payments, rates, taxes and insurance).¹¹¹

According to the Productivity Commission, in 2019-20, low-income households (households in the lowest income quintile, with income up to \$543 per week in 2019-20 dollars) had to spend 43% of median income to make median rent.¹¹² For households in the second lowest quintile, it was 32%. Additionally, most low-income private renters spend significantly more than 30% of income on rent and around half have less than \$500 after housing expenses.¹¹³

A NHFIC analysis of 2021 Census data found that around half of all households earning between \$41,600 and \$78,000 are paying more than 30% of their income on rent.¹¹⁴ Below this income level, significantly more households pay more than 30%.

Home ownership

Benefits of home ownership include:

- Providing the security of long-term tenure. This allows a greater sense of connection to community and opportunities for employment.¹¹⁵

¹¹⁰ Commonwealth of Australia, [Measuring what matters](#), July 2023; CoreLogic *Quarterly Rental Review*, July 2023.

¹¹¹ AHURI, [Understanding the 30:40 indicator of housing affordability stress](#), 2019.

¹¹² Productivity Commission, *In need of repair: the National Housing and Homelessness Agreement*, 2023, p.305.

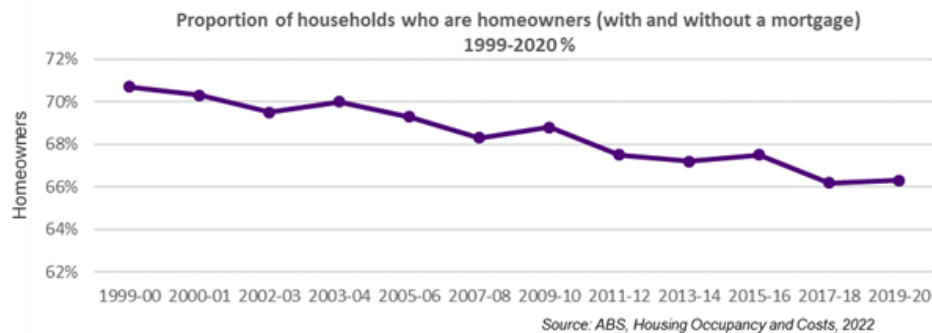
¹¹³ Productivity Commission, [Vulnerable Private Renters: Evidence and Options, PC, 2019](#), p.17.

¹¹⁴ National Housing Finance and Investment Corporation, *State of the nation's housing 2022-23*, NHFIC, 2023, p.85.

¹¹⁵ Commonwealth of Australia, [Out of reach? The Australian housing affordability challenge](#), 2015.

- Housing costs tend to be significantly lower once mortgages have been paid off. Noting trends may have shifted, homeowners without a mortgage spend 3% of their disposable income on housing, compared with 20% for renters in the private market in 2019-20.¹¹⁶
- People who own their own homes are significantly better off in retirement.¹¹⁷
- Home ownership and lack of overcrowding have significant health benefits, particularly for Aboriginal and Torres Strait Islander peoples.¹¹⁸

The proportion of Australians who own their own home has decreased over the last 20 years. Noting trends may have shifted over the past 2 years, in 2019–20 the proportion of households who owned their own home (with or without a mortgage) was 66%, compared to 70% in 1999-00.¹¹⁹



Some groups of people find it harder to purchase a home. The proportion of young Australians who are homeowners declined significantly between 1976 and 2021.¹²⁰

While there is limited data on the experiences of people with disability in the housing market, the available data suggests some people with disability struggle to find housing they can afford, and are vulnerable to housing or rental stress. People with disability may also face additional costs, such as for modifying housing to ensure it is accessible and meets their needs.¹²¹

Home ownership is lower for women than for men. In 2022, men owned 30% of all properties compared with women owning 27% (with the remaining properties being jointly owned), although the share of women purchasing property has increased over time.¹²² For women who purchase a home, it takes longer to save for a deposit than their male peers.

¹¹⁶ ABS, [Housing Occupancy and costs](#), 2019–20.

¹¹⁷ Commonwealth of Australia, [Retirement Income Review](#), 2020.

¹¹⁸ National Aboriginal Community Controlled Health Organisation (NACCHO), [Submission to the National Housing and Homelessness Agreement Review](#), February 2022.

¹¹⁹ AIHW, [Home ownership and housing tenure](#), 2022.

¹²⁰ ABS, [Housing Occupancy and Costs](#), ABS, Australian Government, 2022.

¹²¹ AIHW, [People with Disability in Australia](#), 2022.

¹²² CoreLogic, [Women and Property: One year on](#), CoreLogic Asia Pacific, 2022.

Older women paying off a mortgage experience higher levels of housing stress than their male peers.¹²³ Women over 55 are at risk of financial and housing insecurity due to factors such as:

- More likely to work part time or casually throughout their lives due to caring responsibilities
- Gender pay gaps
- Lack of superannuation
- An increasingly unaffordable private rental market
- Age discrimination.¹²⁴



The National Strategy to Achieve Gender Equality

The Australian Government is developing a National Strategy to Achieve Gender Equality to guide whole-of-community action to make Australia one of the best countries in the world for a gender equal society. It is an important mechanism to elevate and prioritise actions that will achieve gender equality. The strategy will describe how gender inequality exists in specific areas including housing and infrastructure.

Submissions made as part of the consultation for the Strategy can be resubmitted in response to this Issues Paper, and can be referenced in submissions where stakeholders would like to provide additional information.

The price of housing has been increasing faster than income levels

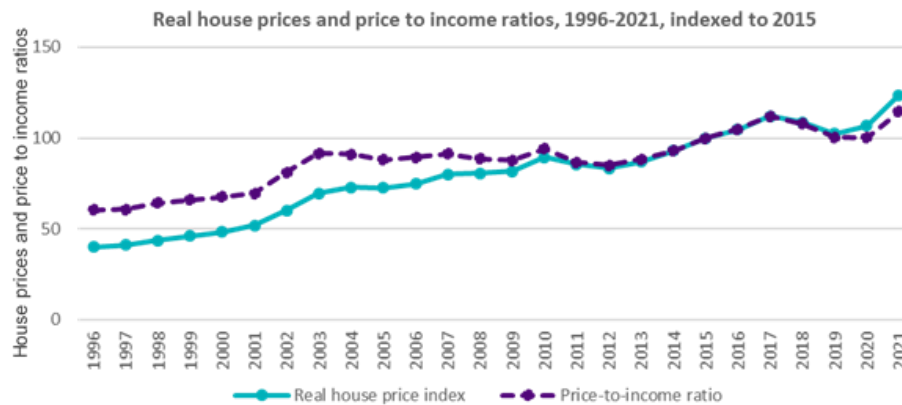
The issue of house prices is complex and depends on a range of interconnected factors including macro-economic conditions and regulation at the Australian Government, state and local government level.

With the price of housing increasing at a higher rate than wages, the proportion of yearly wages needed to save for a deposit has also risen.¹²⁵

¹²³ AHURI, [What are the real costs of Australia's housing crisis for women?](#), 2023.

¹²⁴ AHURI, [What are the real costs of Australia's housing crisis for women?](#), 2023.

¹²⁵ ANZ, CoreLogic, [Housing Affordability Report](#), May 2023.



Source: OECD Affordable Housing Database, latest year available at May 2023.

Debt as a proportion of income, and debt to asset ratios have also increased, with household debt making up 211% of disposable income in 2021 (up from 133% in 2001),¹²⁶ and the median debt to asset ratio increasing from 0.16 in 2009–10 to 0.18 in 2019–20.¹²⁷

These rising price to income ratios are increasing the time it takes for Australians to save for a home.

Investment properties

In 2019–20, 21% of Australian households owned a property other than their usual residence.¹²⁸ These included properties rented on the private market and properties used for other purposes, such as holiday homes. The majority (68%) of people who owned a property other than their usual residence owned only one additional property, while 4% owned 4 or more additional properties. Trends in the ownership of investment properties may have shifted since 2019-20.

Investors – both institutional and individual – are an important source of funding, particularly given the limited rental supply in Australia.

¹²⁶ OECD, [Household debt \(indicator\)](#), 2021.

¹²⁷ ABS, [Household Income and Wealth Australia](#), 2019–20.

¹²⁸ ABS, [Housing Occupancy and Costs](#), ABS, Australian Government, 2022.



Homebuyer supports

The Australian Government and state governments administer schemes to support first homebuyers, including the Home Guarantee Scheme, shared equity schemes and government lending authorities. These include:

The Australian Government's Home Guarantee Scheme – an initiative to support Australians to achieve home ownership. From 1 July 2022 the existing Home Guarantee Scheme was expanded to make available:

- 35,000 places each financial year to support first home buyers to purchase a home with a deposit of as little as 5% (the First Home Guarantee)
- 5,000 places each financial year to 30 June 2025 to support single parents with dependents to purchase a home with a deposit of as little as 2% (the Family Home Guarantee)
- 10,000 places each financial year to 30 June 2025 to support regional first home buyers to purchase a home with a deposit of as little as 5% (the Regional First Home Buyer Guarantee).

From 1 July 2023, friends, siblings and other family members will be eligible for joint applications under the First Home Guarantee and regional First Home Buyer Guarantee. Eligibility for the Family Home Guarantee will also be expanded to include single legal guardians of children such as aunts, uncles and grandparents. All three guarantees will also become available to eligible borrowers who are Australian Permanent Residents, in addition to Australian citizens.

Shared equity schemes allow lower income home buyers to share the capital cost of purchasing a home with an equity partner. These schemes, such as the Australian Government's Help to Buy scheme, allow lower income homebuyers to buy sooner as they need a lower initial deposit and have lower ongoing housing costs. Such schemes are administered by the ACT, New South Wales, Queensland, South Australian, Tasmanian, Victorian and Western Australian governments.

Government lending authorities are government organisations that provide low deposit home loans for people who are unable to meet the deposit requirements of mainstream lenders. Such schemes exist in Queensland, South Australia and Western Australia. The Northern Territory provides loans for people building their own home. The Australian Government provides lower deposit loans for Aboriginal and Torres Strait Islander peoples through Indigenous Business Australia.

Private rental in Australia

Renters in Australia face a number of security and quality challenges. Long-term leases are rare, leading to higher levels of insecurity for renters. Private rental housing stock is diverse, though there is increasing evidence of fairly widespread problems, such as poor dwelling conditions (e.g. across maintenance, and basic health and safety requirements), tenure insecurity, and unaffordability.¹²⁹

While the private rental market may be less stable than home ownership, many Australians choose to rent due to a range of reasons, including mobility. Traditionally, relocating for work, study and travel is easier and less costly for those in the rental market, partially due to the cost of stamp duty and other government fees.¹³⁰

With high house prices (particularly housing in inner-city locations close to employment and educational opportunities), renting may enable some families to live in highly desirable areas where they would not be able to buy.¹³¹

Increasing house prices and barriers to entering the housing market mean, for too many Australians, home ownership is out of reach. Similarly, as renters spend increased proportions of their incomes on housing, their ability to save for a deposit is further reduced.

A number of Australians (particularly low-income households) experience barriers to entering the rental market. As well as affordability barriers, the ability of low-income households to access the private rental market can be impacted by the costs and time it can take to navigate the private rental system (including time taken to attend inspections and complete applications, as well as up-front costs such as bonds and deposits).¹³²

Barriers to gaining rental accommodation may be further amplified by direct and indirect discrimination. This issue affects many vulnerable cohorts seeking rental accommodation throughout Australia, including Indigenous Australians, people with disabilities, members of established ethnic minority groups, and new migrants and refugees. Discrimination in the rental market can also occur based on age, gender and sexuality.¹³³

¹²⁹ Baker, E. and Daniel, L. (Eds.) [Rental Insights: A COVID-19 Collection](#), AHURI, 2020.

¹³⁰ Property Council of Australia, [The economic impact of stamp duty: Three reform options](#), Deloitte Access Economics, 2015.

¹³¹ Hulse K, Morris A and Pawson H, *Private Renting in a Home-owning Society: Disaster, Diversity or Deviance?*, *Housing, Theory and Society*, 36:2, 167–188, 2019.

¹³² Parkinson S, James A and Liu E, [Navigating a changing Private Rental Sector: opportunities and challenges for low-income renters](#), AHURI, 2018.

¹³³ Maalsen S, Wolfson P, Rogers D, Nelson J and Buckle C, [Understanding discrimination effects in private rental housing](#), AHURI, 2021.

Availability

The private rental sector has been the fastest growing housing sector in Australia.¹³⁴ As house prices increase, people who would have traditionally entered the housing market are instead remaining in the private rental market. As a result, middle and higher-income earners are increasingly living in private rental properties, which would usually be accessible to low-income earners, particularly in locations close to jobs, infrastructure and services (such as childcare).¹³⁵ This has led to a shortage of affordable rental houses for low-income households in those locations.¹³⁶

As the number of people seeking rental properties has grown, Australia is experiencing a period of very low rental vacancy rates and rising rent levels. Certain cities have been particularly affected, for example Hobart, Melbourne, Perth and Sydney.¹³⁷

Analysis by the Reserve Bank of Australia shows that, although national asking rents increased significantly between 2019 and March 2023, asking rents in inner-city Melbourne and Sydney remain below pre-pandemic levels. The pandemic's travel restrictions led to weaker demand, a higher prevalence of rent reductions, higher vacancy rates and lower net migration.¹³⁸ Because these impacts were particularly acute in inner-city Melbourne and Sydney, rental prices fell further and were slower to start increasing than in other capital cities.¹³⁹



Rental Tenancy Legislation

Jurisdictions each have their own residential tenancies legislation, collectively referred to as the Residential Tenancies Act (RTA). Although these RTAs were developed independently of each other, similar principles underpin them such as: standard forms of agreement, terms, charges and notice periods; market rents; and accessible dispute resolution.¹⁴⁰ Broadly, RTAs apply to most private and social housing tenancies. They act as a single comprehensive regulatory source for most aspects of a tenancy, apart from other statutory provisions and common law principles that still apply.

On 28 April 2023, through National Cabinet, Housing Ministers committed to develop a proposal for National Cabinet in the second half of 2023 outlining reforms to strengthen renters' rights across the country.

¹³⁴ ABS, [Housing Occupancy and costs](#) ABS, Australian Government, 2022.

¹³⁵ Gurran N, Hulse K, Dodson J, Pill M, Dowling R, Reynolds M and Maalsen S, [Urban productivity and affordable rental housing supply in Australian cities and regions](#), AHURI, 2021.

¹³⁶ Hulse K, Morris A and Pawson H, *Private Renting in a Home-owning Society: Disaster, Diversity or Deviance?*, *Housing, Theory and Society*, 36:2, 167–188, 2019.

¹³⁷ CoreLogic *Quarterly Rental Review*, July 2023.

¹³⁸ Hanmer F, Marquadt M, [New Insights into the Rental Market](#), Reserve Bank of Australia, 2023.

¹³⁹ *ibid.*

¹⁴⁰ C Martin, K Hulse, M Ghasri, L Ralston, L Crommelin, Z Goodall, S Parkinson and E O'Brien Webb, [Regulation of residential tenancies and impacts on investment](#), AHURI, 2022.



Case study – Tasmania's Private Rental Incentives

The Private Rental Incentives Program encourages private property owners to make their homes available for affordable rent to low-income households with low or no support needs.

Properties are head-leased from the private rental market with lease terms of 2 years and rents capped at between 25% to 30% below the region's median rates. Property owners receive guaranteed rent and an incentive payment between \$6,600 and \$9,900 per annum. The program assists low-income households into secure, affordable private rental accommodation.

Tenancy and property management is provided on behalf of the property owners by one of the Tasmanian Government's registered and experienced community housing providers, Centacare Evolve Housing (CEH). CEH provides fee-free tenancy management services to the property owners and properties are managed in accordance with the *Tasmanian Residential Tenancy Act 1997*.

The program has helped 492 households to access affordable private rental accommodation from July 2015 to December 2022.



Case study – Northern Territory Rent Choice

In March 2022, the Northern Territory Government established a rental subsidy program, Rent Choice, in partnership with the community housing provider Venture Housing. Rent Choice is a time-limited program, designed to provide an immediate mechanism to increase access to housing that is affordable, and reduce rental stress for key workers in the Northern Territory.

Modelled on a similar program in New South Wales, Rent Choice targets key workers in priority industries with hard-to-fill roles, providing rental subsidies of between 20% and 40% of private market rent. As at 31 January 2023, 278 households were receiving rental subsidy payments with an average payment of \$180 per household per week.



Commonwealth Rent Assistance (CRA) and Private Rental Assistance (PRA)

CRA is a non-taxable payment from the Commonwealth to people who receive income support payments or family tax benefits, and who are in the private rental market or in community housing. CRA is assessed as part of the application for income support or family tax benefits, and the amount paid is dependent on household structure (i.e. single, couple, or families with dependent children).

CRA has a considerable impact on reducing rental stress. At December 2022, CRA was able to reduce the number of recipient households in housing stress by around 28%.

PRA is financial assistance provided by all state governments to low-income households experiencing difficulty in securing or maintaining private rental accommodation. PRA is usually provided as a one-off form of support and includes bond loans, rental grants, rental subsidies and relief, and payment of relocation expenses.

Direct and indirect impacts on the housing market

Supply and demand affect housing costs, and can be affected by other settings. Changes in the number of houses and the demand for houses affect the cost of housing. Supply, demand and affordability vary significantly across different areas of Australia. The most critical factor is the supply of land in desirable locations, including locations that are close to jobs and well connected to infrastructure and other services. Other factors include:

- Construction costs and supply chain issues – In the March quarter 2023, 32,871 dwellings units had been approved, but not yet commenced.¹⁴¹ Supply chain problems are slowing down home building, leaving projects unfinished, and slowing the restoration and/or rebuilding of existing buildings, adding to housing pressures.¹⁴²
- Workforce shortages – in 2022, 47% of occupations in the Technicians and Trades sector were experiencing workforce shortages, this includes construction workers, plasterers and electricians.¹⁴³ Workforce shortages can be exacerbated by rental costs, particularly in regional and remote areas, where a shortage of suitable accommodation can present a barrier to people moving to work.¹⁴⁴

¹⁴¹ ABS, Building Activity, Australia, March 2023.

¹⁴² AHURI, [Why does Australia have a rental crisis, and what can be done about it?](#), 2022.

¹⁴³ National Skills Commission, [Skills Priority List Key Findings Report](#), 2022.

¹⁴⁴ Impact Economics and Policy, *Housing Critical – the role of housing in solving critical skills shortages in the regions*, 2022.

- Utilisation of existing properties – the number of long-term rentals available has been impacted by the rise of short-term letting (i.e. Airbnb), however, this is likely only in specific areas.¹⁴⁵ Short-term letting platforms like Airbnb are most likely to impact tourism-rich areas (such as inner-city suburbs and regional and coastal areas).¹⁴⁶
 - In Hobart, for example, as at June 2022, 47% of Airbnb short-term rental properties had previously been available in the long-term rental market, suggesting a possible link between increases in short-term letting and low availability of rental properties.¹⁴⁷
- Taxation – the way housing is taxed can affect supply and demand, such as stamp duty or taxation incentives for build-to-rent accommodation.

In addition, regional and remote areas can be particularly affected by additional drivers of housing costs and challenges. High construction costs are a major challenge, and can be compounded by:

- vast distances between populated areas and low population density
- limited local workforces and challenges of attracting workers to remote projects
- high maintenance costs (operating and maintenance costs are 3 times greater for housing in remote areas, compared to housing in capital cities)¹⁴⁸
- exposure to extreme climate and weather events, including drought, bushfire and flood – rural and remote areas can be more vulnerable to the risks of natural hazards, requiring greater investment to protect or maintain these assets.¹⁴⁹

¹⁴⁵ AHURI, [Why does Australia have a rental crisis, and what can be done about it?](#), 2022.

¹⁴⁶ Crommelin T, Parkinson M, [Technological disruption in private housing markets: the case of Airbnb](#), AHURI, 2018.

¹⁴⁷ Phibbs P, Eli J, [Monitoring the Impact of Short-Term Rentals on Tasmanian Housing Markets](#), ShelterTas, 2022.

¹⁴⁸ Lea T, Grealy L, Moskos M, Brambilla A, King S, Habibis D, Benedict R, Phibbs P, Sun C and Torzillo P, [Sustainable Indigenous housing in regional and remote Australia](#), AHURI Final Report No. 368, 2021.

¹⁴⁹ Australian Government Department of Infrastructure, [Challenges and opportunities in regional infrastructure](#), 2021.



Addressing workforce shortages

Australian Skills Guarantee

The Australian Government announced in the October 2022–23 Budget that the Australian Skills Guarantee will apply to Australian Government funded housing projects in the National Housing Accord. The Australian Skills Guarantee will ensure that 1 in 10 workers on major Australian Government funded projects are an apprentice, trainee or paid cadet, and include targets for women.

Employment White Paper

The Australian Government is also developing the Employment White Paper, which will guide the future of Australia's skills and labour market and address topics including the future of work, job security, labour supply, and skills and training.

Australian Apprenticeships Incentives System

Further, the Australian Government is investing \$2.3 billion over 4 years from 2022–23 to strengthen the Australian Apprenticeships Incentives System. Investment focuses on the Australian Apprenticeships Priority List, targeting occupations in demand to support a pipeline of skilled workers, including construction workers, plasterers and electricians.

Questions for consideration

1. What should the most important (long-term) and/or immediate (short-term) housing market policy focus be, across all levels of government, over the next 10 years?
2. How can the utilisation of existing properties be improved? How can governments incentivise improved utilisation of existing properties?
3. How do supply, demand and affordability challenges differ in urban and regional/remote areas? How could these differences be taken into account when designing policy?

Home ownership

4. How can the use and release of land encourage residential growth in well located areas (i.e. close to infrastructure, jobs and services, and resilient to natural hazards) in the short, medium and long-term?
5. Are there ways to improve supply chain issues to support more efficient housing supply and reduce building costs?
6. What role can housing by design play in improving housing supply and affordability?

Rental Properties

7. How can flexibility, accessibility (particularly in the physical environment), affordability and security be improved in the rental private market, particularly for low-income earners?
8. Are further wrap-around supports required to support vulnerable Australians in the private rental market to maintain their tenancies? Are there any examples of effective models that could be scaled up?

3.6 The importance of planning, zoning and development

Land use planning and zoning

Land use planning and zoning play an important role in the housing system by regulating the use of land and guiding future development.

Planning and zoning is the responsibility of state and local governments. Planning and land use regulations determine where housing can be built and the nature of housing.

Responsibility for planning and land use regulation is shared between:

- state governments – responsible for overarching planning and development policies, strategic plans for metropolitan and regional areas, releasing land for new developments, coordinating and investing in major infrastructure
- local governments – responsible for developing and implementing land use plans at the local level and processing the majority of development proposals.

In maintaining these systems, state and local governments are pursuing various reforms to provide certainty, improve assessment timeframes, reduce red tape and deliver best outcomes.

The effects of planning, land use and zoning on the housing system

Land supply and land use regulations play an important role in making cities more liveable and sustainable. Within strategic, long-term visions for the places where Australians live, zoning divides areas into zones for different purposes, realised through development.

Effective planning can ensure efficient land use, mitigate ongoing risk and hazard exposure, protect against environmental harm, and encourage healthy and well-connected communities. Effective planning can also create job certainty and support economic growth.

The potential benefits of effective land use planning for households include improved amenity and character, reduced air, noise and visual pollution from commercial and industrial activities; proximity to employment, shopping, services, public transport; access to open or green space for recreation, and access to appropriate housing types and densities in communities.¹⁵⁰ For example, in some states and territories, planning supports the delivery of social and affordable housing.

¹⁵⁰ McDonald J, McMillen D, 'The Economics of Zoning', *The Oxford Handbook of Urban Economics and Planning*, Oxford University Press, 2012.

Planning challenges include balancing regulation and consultation to provide certainty and realise the above outcomes, while ensuring flexibility and minimising complexity and costs.

Regulation can constrain the supply, affordability, accessibility, safety and sustainability of housing, including (noting variations between jurisdictions):

- complex and time-consuming development assessment processes, which can add to the costs of investment and housing
- unnecessary and costly delays to a development due to appeals and review processes – in some jurisdictions, once an applicant lodges an appeal, it can take between 6 to 12 months for a hearing¹⁵¹
- limited flexibility for variation from planning controls, alternative uses within zones or for land uses to change in response to economic and social changes – for example, a local government may zone a piece of land exclusively for manufacturing, only for external factors to make manufacturing economically unviable in that location
- regulatory costs such as fees and contributions, and costs associated with delays and uncertainty involved in seeking permits or seeking a rezoning to accommodate a new use – overly restrictive regulations cause a greater reliance on rezoning, which can be a costly, time-consuming and uncertain process
- limited coordination of growth with infrastructure can result in delays in enabling infrastructure; as well as reducing access to public transport, public services and spaces (i.e. local supermarkets, health care providers, public spaces, cultural sites and access to Country and natural environments) – this is particularly an issue in new release areas.

It should be noted that where areas provide superior access to jobs and service opportunities, there will be a significant difference in land price premiums regardless of planning controls.

¹⁵¹ PC, [Plan to Identify Planning and Zoning Reforms](#), 2021.



Planning and zoning initiatives

National Housing Accord

Under the National Housing Accord, signatories have agreed to support the aspirational target to build 1 million new, well-located homes over 5 years from 2024. To help achieve this target, the Accord states that jurisdictions will:

- expedite zoning, planning and land release for social and affordable housing

- work with local governments to deliver planning and land-use reforms, which will make housing supply more responsive to demand over time.

The Australian Government is identifying whether suitable Commonwealth land can be released for housing to assist as part of the contribution to delivering social and affordable housing.

National Housing Infrastructure Facility (NHIF)

The NHIF is a \$1 billion facility, providing finance for eligible infrastructure projects that will unlock new housing supply, particularly affordable housing.

The NHIF offers concessional loans, grants and equity finance to help support critical housing-enabling infrastructure projects such as electricity, gas, water, sewerage, stormwater, telecommunications and roads infrastructure.

In October 2022 the NHIF was expanded so \$575 million in uncommitted funds could be invested in social and affordable housing.

National Cabinet reform package

On 28 April 2023, National Cabinet agreed to a comprehensive package of reforms that recognise the housing challenges faced by all levels of government to support a national approach to the growth of Australia's cities, towns and suburbs.

As part of this package, First Ministers tasked Planning Ministers, to come back with proposals to increase housing supply and improve planning systems around Australia. These changes support the goal of the National Housing Accord to enhance the responsiveness of supply and provide the housing Australians need.

National Urban Policy

The Australian Government is committed to developing the first comprehensive National Urban Policy in over a decade. The Policy will be developed in partnership with experts to understand issues around urban planning, property design and sustainability. This includes establishing a National Urban Forum of experts that will inform the Policy.



Case study – South Australia affordable housing planning provisions

The SA Housing Authority enables the private development industry to supply at least 15% of significant new residential development as affordable home purchase or rental opportunities through planning incentives in the development assessment process. The Authority has agreements in place with private and not-for-profit sector developers representing 121 residential projects that will yield approximately 4,473 affordable dwellings over the next 10 years.

Builders and developers build homes to a set price point (\$417,000 as at 15 February 2023) and may apply for up to a 15% price variance above the set price point if they can demonstrate the home includes features that provide an ongoing benefit to the homeowner, such as cost savings offsetting higher mortgage payments. Cost savings may include energy efficiency features, close proximity to public transport, or a specialised finance product (such as shared equity).

Homes are listed for sale at a set price through HomeSeeker SA, which provides exclusive access to eligible purchasers for the listing period.



Case study – South Australia building Karoonda Initiative

To address housing supply and affordability issues, Karoonda East Murray Council in South Australia offered cash rebates of 90% of the purchase price when buying designated vacant blocks of council land in 2020. Purchasers were eligible for the rebate if they commenced building a house within a set timeframe, and could pay under \$2,000 in total for the land after receiving the rebate. The initiative was aimed at renters in the area looking to buy their own property and free up rentals, as well as those looking to relocate or purchase an investment property.

Now in Stage 2 of the initiative, the Karoonda East Murray Council will run the rebate program alongside a new self-funded initiative where the Council will have 3 turnkey houses built on council-owned blocks to be sold between \$250,000 and \$300,000.



Case study – Western Australia planning for reform

In 2019, the Western Australian Department of Planning, Lands and Heritage commenced a comprehensive program of planning reform to create an easier to use, more streamlined and strategically focused planning system. Key achievements of Phase 1 – Action Plan for Planning Reforms include the new Design WA policy suite, which has progressively reformed State Planning Policies to create well designed built environments to support vibrant liveable communities. Revised State Planning Policies have since been adopted to guide improved apartment design and precinct scale development, delivering broad housing benefits and outcomes.

Phase 2 – Planning Reforms is now examining opportunities for the WA Planning system to better support the delivery of social housing. These reforms include:

- reviewing delegations to the Department of Communities to increase scale of development (up to 20 dwellings) that can be determined 'in-house' (reform complete)
- reviewing Region Planning Schemes to achieve greater alignment, where aligned exemptions would exempt approximately 98% of development from the need to obtain development approval (under review)
- investigating the provision of a density bonus to incentivise private sector development that includes the provision of at least 5% social or community housing.

Productivity Commission Review – recommendations on planning and zoning

The 2022 Productivity Commission's review of the National Housing and Homelessness Agreement explored land use planning and zoning. The review acknowledged the importance of planning and zoning regulations and how they can both positively and negatively affect the supply and affordability of new housing (including consideration of inclusionary zoning and land release strategies).

The review argued although states are reforming land use planning, more needs to be done to ensure housing supply responds to demand. As such, the review made the following recommendations in relation to land use planning:

1. states should report annual progress against land supply targets
2. state and local governments should revise their planning regulations to promote greater housing density and diversity
3. all states should set housing targets and work with local governments to meet these targets
4. the next National Housing and Homelessness Agreement should acknowledge the importance of housing supply as a solution to housing affordability and replace planning reforms with housing targets.

In March 2021, the Productivity Commission also released *the Plan to Identify Planning and Zoning Reforms* which considered the impacts of planning and zoning policy on patterns of economic activity.

The paper suggested the following reforms:

- aligning plans at different levels of government so governments are collectively better able to meet their development objectives
- creating land use regulations which allow for a broad range of uses and wherever possible limiting the need for rezoning or outright prohibitions on certain land uses
- getting more of the simpler decisions out of the detailed assessment processes (through greater use of streamlined assessments or exemptions)
- making the administration of development assessments more efficient.

Questions for consideration

1. To what extent is the supply, affordability and diversity of houses affected by planning and zoning regulations and administrative processes?
2. How can planning and zoning regulations effectively increase the supply of land in well-located areas taking into consideration current and future hazard risk?
3. How can governments work together to be more responsive and flexible to housing demand pressures, both now and in the future?
4. What is the role of state and local governments in the improvement of speed and/or transparency of development assessment processes to help improve supply of housing and the affordability of homes?
5. How can the development assessment process address community concerns, so the length of appeals processes is minimised, and developers have an efficient path to resolve issues and gain approval?
6. How can state and local governments improve accessibility (particular in the physical environment) through planning and zoning, for example, to ensure transport systems are accessible for the whole community?
7. What key short, medium and long-term planning and zoning reforms could be explored in the Plan?
8. What other reforms, beyond planning and zoning, can governments implement to improve the speed and efficiency of the supply of housing?
9. How can governments and other stakeholders (e.g. property developers) ensure that planning and housing decisions do not create or embed hazard risks?

3.7 The impact of climate change and disasters on housing security, sustainability and health

Climate change impacts the availability and quality of housing

As the climate warms, Australia will experience both acute and slow-onset climate impacts. Acute impacts (disasters) can affect the availability of housing, while slow-onset impacts such as increases in average temperatures can affect occupants' comfort. Examples of expected climate impacts include rising sea levels, longer fire seasons, more heatwaves, flooding, storm surges and short-term heavy rainfall.¹⁵²

The impacts of disasters are being felt across the country. Floods and fires have caused wide-scale damage to, and loss of, housing, often impacting entire communities. This is expected to continue as climate change increases the rate and severity of these disasters.¹⁵³ Community recovery from disaster events is often slow, with significant additional resources and capacity required to support those living in affected areas.¹⁵⁴ Climate disasters can place strain on transitional and short-term housing services and providers as well as the broader housing sector due to increased demand. The National Emergency Management Agency works with local communities to provide strategic oversight and guidance to help prepare for, respond to and recover from disaster events.

Even for those who are not impacted by disasters, the impacts of climate change can be seen in rising costs for households. Climate change impacts housing costs in a number of ways,¹⁵⁵ including rising insurance premiums and increasing energy consumption and usage and demand. These rising housing costs will particularly impact low-income households, who are more likely to live in poor quality housing which require higher energy usage.¹⁵⁶

As climate change increases the risk and severity of disasters, as well as the cost of recovery, insurance is becoming more expensive and unattainable. One in 25 houses are expected to have annual damage costs from extreme weather and climate change that make them effectively uninsurable by 2030.¹⁵⁷ Insurance barriers can lead to housing insecurity following disasters, particularly for low-income households who may not be able to pay higher premiums or relocate to insurable and appropriate housing.¹⁵⁸

¹⁵² Bureau of Meteorology; Commonwealth Scientific and Industrial Research Organisation (CSIRO), [State of the Climate 2022](#), 2022.

¹⁵³ Senate Environment and Communications References Committee (Senate ECRC) '[Current and future impacts of climate change on housing, buildings and infrastructure](#)', report to the Senate, Australian Government, 2018.

¹⁵⁴ Osborn et al., 'Disaster preparedness: services for people experiencing homelessness and the pressure-cooker response', *Australian Journal of Emergency Management*, 2019.

¹⁵⁵ Lefebvre and Reinhard, [The cost of extreme weather: building resilience in the face of disaster](#), McKell Institute, 2022.

¹⁵⁶ Bezgrebelna et al, 'Climate Change, Weather, Housing Precarity, and Homelessness: A Systematic Review of Reviews', *International Journal of Environmental Research and Public Health*, 2021; Liu et al., [Poor quality housing and low-income households](#); Paddam S, Liu C, and Philip S, [Home insurance affordability and socioeconomic equity in a changing climate](#), Actuaries Institute, 2022.

¹⁵⁷ Hutley et al. [Uninsurable Nation: Australia's most climate-vulnerable places](#), Climate Council, 2022

¹⁵⁸ Bezgrebelna et al, *Climate Change, Weather, Housing Precarity, and Homelessness*, Int J Environ Res Public Health. 2021.

In addition, housing quality and sustainability affects our physical and mental health, with one study finding improved energy efficiency and thermal comforts reduced breathlessness and improved mental health of participants.¹⁵⁹

People experiencing or at risk of homelessness are least able to recover following disasters

Someone without access to appropriate housing (including those experiencing homelessness and cost of living pressures) will be less able to prepare for, endure and recover from extreme weather events.¹⁶⁰ Limited protection from weather extremes, such as heatwaves, increases the risk of mortality and health conditions.¹⁶¹ Someone who is already experiencing homelessness prior to a disaster will often have less access to public safety information and services, which both increases danger during events and creates barriers for recovery after the event.¹⁶² People can also be left homeless following disasters, for both long and short periods of time.¹⁶³

Regional and remote Aboriginal and Torres Strait Islander communities are often more vulnerable to climate change impacts

Aboriginal and Torres Strait Islander peoples are more exposed to climate change impacts and risk being more affected. For example, many homes in remote Aboriginal and Torres Strait Islander communities do not have the resources needed to heat and cool in response to extreme weather.¹⁶⁴ This inadequate heating and cooling can affect health, particularly for infants and older Australians. Providing appropriate and quality housing to withstand adverse climate impacts in regional and remote Aboriginal and Torres Strait Islander communities will not only improve health outcomes, it will also reduce home running costs and improve affordability in the medium to long term.

Aboriginal and Torres Strait Islander communities have a connection to Country and expertise which can strengthen climate change actions,¹⁶⁵ such as ensuring place-based initiatives are developed to suit the local context and environment. Further, there are better life outcomes when Aboriginal and Torres Strait Islander people are included in the decision-making and development of policy and services which affect them.¹⁶⁶ In recognition of this, the Australian Government is currently developing the First Nations Clean Energy Strategy in partnership with the First Nations Clean Energy Network.¹⁶⁷ The first National Climate Risk Assessment will consider nationally significant climate risks including those

¹⁵⁹ Sustainability Victoria, The Victorian Healthy Homes Program: Research Findings, [The Victorian Healthy Homes Program – Research findings \(sustainability.vic.gov.au\)](#), 2022.

¹⁶⁰ Senate Environment and Communications References Committee (ECRC), [Current and future impacts of climate change on housing, buildings and infrastructure](#), 2018.

¹⁶¹ Bezgrebelna et al, *Climate Change, Weather, Housing Precarity, and Homelessness* Int J Environ Res Public Health. 2021.; Steffan W, Mallon K, Kompas T, Dean A, and Rice M, [Compound Costs: How climate change is damaging Australia's economy](#), Climate Council, 2019.

¹⁶² Bezgrebelna et al, *Climate Change, Weather, Housing Precarity, and Homelessness* Int J Environ Res Public Health. 2021.

¹⁶³ *ibid.*

¹⁶⁴ Lea et al, [Sustainable Indigenous housing in regional and remote Australia](#), AHURI, 2021.

¹⁶⁵ Green D, Minchin L, 'Living on Climate-Change Country: Indigenous Health, Well-Being and Climate Change in Remote Australian Communities', *EcoHealth*, 2014; Ford et al, 'The Resilience of Indigenous Peoples to Environmental Change', *One Earth*, 2020; HEAL Network & CRE-STRIDE 2021, *Climate Change and Aboriginal and Torres Strait Islander Health*, Lowitja Institute, Melbourne, DOI: 10.48455/bthg-aj15.

¹⁶⁶ Commonwealth of Australia, [National Agreement on Closing the Gap](#), Department of the Prime Minister and Cabinet, 2020.

¹⁶⁷ Department of Climate Change, Energy, the Environment and Water, [First Nations Clean Energy Strategy](#).

relating to vulnerable groups and the built environment. The inaugural National Adaptation Plan will address the significant risks identified by the assessment.

More information on the need for Aboriginal and Torres Strait Islander peoples and government to work in partnership is in 3.3 *Aboriginal and Torres Strait Islander Housing*.

Sustainable housing

Appropriate housing can protect Australians from some climate change risks, but many homes are vulnerable to the impacts of climate change

Effective housing design can reduce and protect from the negative impacts of extreme temperatures and disasters. The National Construction Code (NCC) sets out the minimum performance requirements for the design, construction and performance of buildings (2003). The NCC defines 8 climate zones in Australia, each with different design and construction requirements for resilient and comfortable housing. The NCC adopted requirements for thermal performance in 2003 with the Nationwide House Energy Rating Scheme. However, houses built before 2003 are not subject to the minimum requirements and the NCC is not applied consistently across Australia.

Some homes across Australia are not designed to withstand climate change or increasing disasters, such as homes built in known bushfire and flood prone areas or homes lacking passive design principles. Modifications to existing housing can increase thermal performance and reduce heating and cooling needs (which can make up 20–50% of household energy usage depending on the climate zone).¹⁶⁸ However, some households face barriers to retrofitting homes, such as low-income homeowners, social housing residents or renters. Households, particularly low-income households, may be reluctant to redirect resources from more immediate expenses to disaster resilience due to uncertainty on disaster likelihood¹⁶⁹ and the costs involved.¹⁷⁰

For rental properties, there are limited financial incentives for landlords to invest in more energy efficient infrastructure, particularly with low vacancy rates and energy costs most commonly covered by tenants.¹⁷¹

Costs involved with the regular maintenance and retrofitting of social housing, along with limited resources or broader supply chain issues, mean that not all social housing stock is able to adequately protect against climate impacts.

¹⁶⁸ Department of Climate Change, Energy, the Environment and Water, [Heating and Cooling](#), n.d.

¹⁶⁹ New South Wales Independent Flood Inquiry, [2022 Flood Inquiry](#), 2022.

¹⁷⁰ Senate ECRC, [Current and future impacts of climate change on housing, buildings and infrastructure](#), 2018.

¹⁷¹ AHURI, [Climate change and low-income housing](#), 2021.



Case study – Gympie Recovery Accommodation Park

Following the February 2022 flooding event that resulted in many Gympie residents being displaced, the Queensland Government worked with the Gympie Regional Council to accommodate flood-impacted households. On 6 April 2022, the Queensland Government executed an initial, 24-month lease over the Gympie Caravan Park and worked to deliver 26 units of accommodation. This included reinstating existing park dwellings, transporting cabins from other locations, and building units.

A small team of Queensland Government staff provide property and tenancy management services on-site, with funding provided for a Community Action Inc. mobile support worker to provide outreach support. Between April 2022 and May 2023, 16 flood-affected households have transitioned into longer-term housing, including 4 households assisted into social housing, one household that secured a private rental, 3 households assisted into properties head leased from the private rental sector. Four households have reunited with family or relocated, 2 households have transitioned into community housing and 2 households returned to their home after completion of repairs or purchased a property.

Investment has supported an enhanced housing and homelessness response in Gympie, including funding a care coordinator and homelessness outreach worker, building the capacity of the sector and strengthening responses to reports of homelessness. The Queensland Government has funded a non-government provider to provide emergency hotel accommodation for homeless families under the Immediate Housing Response Fund and a support worker to work with these families to support their transition into longer-term accommodation. A focus for 2023–24 includes identifying accommodation options for people with a disability and those in high needs groups.



Case study – New South Wales solar panels and air conditioners for social housing residents

Solar panels have been retrofitted at over 6,300 New South Wales social housing dwellings to reduce carbon emissions and energy bills for social housing residents in New South Wales. Solar panels have been prioritised for properties in Far West New South Wales and regional areas that experience hot summers and cold winters.

Air conditioners have also been retrofitted at 2,200 dwellings in Far West New South Wales and Regional New South Wales to replace aged flued gas, electric space heaters and wood fire heaters. Solar panels and air conditioners help social housing residents to heat and cool their home, without facing higher electricity bills.

A 2022 survey of social housing residents with solar panels and air conditioners highlighted the benefit of the program. The majority of residents were satisfied or very satisfied with their new solar panels (92%) and air conditioner (93%). Residents reported their new air conditioner was easy to operate (87%), improved comfort of living areas in summer months (92%), and reduced energy bills (78%).



The National Energy Performance Strategy

The Australian Government is developing a National Energy Performance Strategy. This strategy will support Australian jobs, take action on climate change, and ensure all Australians can access affordable energy. It will accelerate demand-side action to uplift energy performance, improve affordability and reduce emissions. The Australian Government is working closely with states and territories through the National Energy Transformation Partnership to ensure that the Strategy complements and enhances existing work being undertaken by jurisdictions.

Submissions made as part of the consultation for the National Energy Performance Strategy can be resubmitted in response to this Issues Paper, and can be referenced in submissions if you would like to provide additional information.

In the 2023-24 Budget, the Australian Government announced the Energy Savings Package as a down payment on the National Energy Performance Strategy.

As part of this package, a \$1.3 billion Household Energy Upgrades Fund will be established to support home energy upgrades to improve energy performance. The Fund includes:

- \$1 billion for low-cost financing from the Clean Energy Finance Corporation for home upgrades that save energy;
- \$300 million to support upgrades to social housing; and \$36.7 million to develop further initiatives to improve energy performance.

Questions for consideration

1. How can governments improve housing and accommodation service coordination to better support individuals affected by hazards?
2. How can governments support hazard resilient housing and housing modifications for new and existing housing, in particular within rural and remote locations that are more likely to be impacted by extreme weather events?
3. How can governments better encourage the uptake of energy efficient housing modifications and design?
4. How can housing policies and programs support people who have been displaced due to climate disasters?
5. What options should be explored for improving the energy efficiency of rental properties?
6. How can hazard resilience and thermal performance of housing in regional and remote locations be improved?

Your feedback is important

Your ideas and experiences will help drive long-term, nationally consistent change for individuals and families impacted by housing and homelessness.

This Issues Paper has been developed as a way to seek your feedback on what the Plan should address.

We want you to consider what parts of the housing systems governments and the sector need to improve, including how governments can better work together. Throughout the paper are a series of discussion questions that may help you in providing feedback. Submissions do not need to include a response to every discussion question. These questions have been included as a prompt to guide you on which areas would be useful to explore further in the development of the Plan. We also want to know whether these issues align with your experience.

We note that there have been several inquiries and reviews into housing in Australia over recent years with similar submission processes and as such, you are welcome to resubmit previous submissions for the purposes of this consultation process.

How to get involved

Respond to the guided, short-form questions:

- You may wish to respond to all of the questions, or choose to answer only the questions of most interest to you.
- Individual responses may not be published, or may only be published in part.

Lodge a written submission online:

- If you lodge a written submission, please include headings with the relevant topics or questions you are addressing.
- If you are representing an organisation, we encourage you to provide case studies, data and evidence to support your views.
- The Government may choose to publish submissions. As such, when lodging a written submission, you will be asked to specify whether you would like your submission to be published on the department's website.

Other ways to share your feedback

Email a written submission: You can email your written submission directly to HousingandHomelessnessPlan@dss.gov.au

Language translations: Please contact us at HousingandHomelessnessPlan@dss.gov.au should you require support for translations (including braille).

Video or audio response: To provide a video or audio response, including in Auslan, please email HousingandHomelessnessPlan@dss.gov.au for guidance.

Mail a written response: If you cannot complete the guided, short-form questions, or provide a submission online, you can print a PDF [492 kB] or DOCX [96 kB] version of this document and provide a written submission to:

National Housing and Homelessness Plan
Department of Social Services
GPO Box 9820
Canberra, ACT 2601

For **written or recorded submissions**, please let us know if you would like your input to remain anonymous.

To understand more about the Department of Social Services Privacy Policy, visit this [link](#).

Future opportunities to provide feedback: There will be more opportunities to share your views throughout the development of the Plan.

You can find further information and register for updates on the consultation process on the [DSS Engage platform](#).

If you have any questions about making a submission, please email: HousingandHomelessnessPlan@dss.gov.au.

Snapshot of Australia's housing - infographic references

Centre for Population, [National Projections](#), 2023

ABS, [Estimated dwelling stock](#), 2023

CoreLogic, [Monthly Housing Chart Pack March 2023](#), CoreLogic Asia Pacific, 2023

ABS, [Snapshot of Australia](#), 2022

ABS, [Average household size: Aboriginal and Torres Strait Islander population summary](#), 2022

CoreLogic, [Housing Affordability Report](#), CoreLogic Asia Pacific, 2022

ABS, [Census of Population and Housing: Estimating Homelessness](#), 2023

SQM Research, [Residential vacancy rates](#), SQM Research PTY LTD, 2023

AIHW, [Housing Assistance in Australia](#), 2022

CoreLogic, [Quarterly Rental Review Report](#), 2020; 2023

Department of the Treasury, [Statutory Review: Operation of the National Housing Finance and Investment Corporation Act 2018 Final Report](#), 2021



Executive Summary

12.8 Extension of Contract - Landfill Disposal Services

Enquiries: (Bruce Howden: Corporate and Commercial Services)

Council Plan

Level 1:	3. Sustainable Environment
Level 2:	3.4 Improve the quality of recycling, minimise the generation of waste and establish alternatives to landfill disposal

Purpose

To obtain Council approval to exercise the available two year extension Option with Department of Energy, Environment and Climate Action (DECCA), utilising Cleanaway Pty Ltd (Cleanaway) and Veolia Environmental Services Pty Ltd (Veolia) for the provision of Landfill Services from 1 April 2025.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Exercises the Option to extend the Landfill Services Participation Agreement - CN10520, with the Department of Energy, Environment and Climate Action (DECCA) utilising Cleanaway Pty Ltd (Cleanaway) and Veolia Environmental Services Pty Ltd (Veolia), for the provision of landfill services under a common gate fee arrangement, for a further two-year term commencing on 1 April 2025 at a schedule of rates with approximate spend of \$6 million per annum;
2. Authorises the Chief Executive Officer to exercise and approve any extension options and variations.
3. Resolves the attachments A, B, C and D to this report be retained confidential, on the grounds that they contain:
 - a. Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released (Local Government Act 2020, section 3(1)(a); and
 - b. private commercial information, being information provided by a business, commercial or financial undertaking that (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (Local Government Act 2020, s.3(1)(g))

These grounds apply because the information is commercial information and would, if released, result in a loss of confidence by other businesses who may be reluctant to deal with Council in the future.

Key Points / Issues

- The current landfill services Participation Agreement for the disposal of residual waste expires on 31 March 2025 and operates at a schedule of rates with the annual cost of approximately \$6 million (GST exclusive).
- At present, Frankston City Council (FCC) splits the disposal of residual waste between Veolia (Hampton Park) and Cleanaway (Dandenong South), due to their proximity to Frankston Municipality, with a common gate fee administered by Department of Energy, Environment and Climate Action (DECCA).
- The split of disposal locations allows all councils within the agreement to use both locations and provide lower risk solution (contingency site in the event of a closure of one site), at current disposal cost under the common gate fee.

12.8 Extension of Contract - Landfill Disposal Services**Executive Summary**

- The common gate fee will be calculated monthly and may fluctuate slightly with the amounts of residual waste going to both disposal locations.

Background

In 2021 the former Metropolitan Waste and Resource Recovery Group (MWRRG) conducted a collective procurement process for landfill services on behalf of 26 metropolitan councils.

The objective of the procurement was to enable metropolitan councils to access services for the disposal and transfer of waste that cannot be recovered or reused through other means.

Frankston City Council entered into the Participation Agreement for the initial four-year term commencing on **1 April 2021**, with options to extend for **two further terms of 2 years**.

Any extension agreed by the Council and the service provider is based on the methodology for the pricing of extension options as set out in tender documentation.

Agreement was entered into for utilising the services of:

- Melbourne Regional Landfill (Cleanaway) – Ravenhall
- Veolia (formerly Suez) – Hallam

As a result of legislative changes, the services are now administered by DEECA and the Participation Agreement, Direct Deeds and Landfill Services Deeds remain binding and enforceable.

Common Gate Fee Arrangement

The most favourable pricing option, in the 2021 Tender, for Councils in Melbourne's south east, was Cleanaway's proposal to accept waste at the Dandenong South and Lysterfield transfer stations to be bulk hauled to the MRL Ravenhall landfill.

As Cleanaway did not have sufficient capacity to accept all of the waste generated in the south east, 12 councils agreed to enter into a Common Gate Fee arrangement whereby waste would be distributed between Cleanaway and Veolia in the most efficient manner and the costs apportioned between Councils on equitable basis.

The Common Gate Fee is administered by DEECA and has the additional benefit of enabling Council to have access to alternative landfills.

Financial Impact

There are financial costs, which are accommodated within existing budgets. Estimation of tonnes over two year extension indicates, at the schedule of rates pricing, approximately \$12 million GST exclusive (\$6 million per year) expenditure.

Term of the Contract

The initial Agreement term was 4 years. This first extension term would be 2 years. The Agreement includes an option to extend for one further term of 2 years. Any extension will need to be agreed by Council and the service provider.

Contractors will be invited to resubmit pricing in 2025, for the 1 April 2027 extension, to enable Council to determine if it wishes to exercise an extension option or commence a new procurement process.

Policy Impacts

This procurement does not conflict with any of Council's policies.

12.8 Extension of Contract - Landfill Disposal Services**Executive Summary****Officer's Declaration of Interests**

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

ATTACHMENTS

Attachment A: Veolia (formerly Suez) - Common Gate Fee - **CONFIDENTIAL**

Attachment B: Cleanaway - Common Gate Fee - **CONFIDENTIAL**

Attachment C: MWRRG - Common Gate Fee - **CONFIDENTIAL**

Attachment D: Landfill Extension Letter - DECCA - **CONFIDENTIAL**

Executive Summary**12.9 Award of Contract CN11015 - Bridge, Boardwalks and Associated Structures Renewal Program**

Enquiries: (Doug Dickins: Infrastructure and Operations)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.2 Improve connectivity and movement and provide transport choices to the community, including walking trails and bike paths

Purpose

To seek Council approval for appointment of panel of contractors under Contract CN11015 - Bridge, Boardwalks and Associated structure Renewal Program.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Appoints Elite Crossings Pty Ltd (ABN 16 156 122 477) and Maw Civil Pty Ltd (ABN 53 154 684 974) to Contract CN11015 - Bridge, Boardwalks and Associated Structures Renewal Program for an initial three (3) year term with a provision of two (2) and further two (2) year terms;
2. Appoints Cope AG Pty Ltd (ABN 97 139 749 198) to Contract CN11015 - Bridge, Boardwalks and Associated Structures Renewal Program for an initial three (3) year term with a provision of two (2) and further two (2) year terms subject to satisfactory financial check, as determined by Council.
3. Authorises an estimated potential contract value of \$4.5M exclusive of GST over the full contract term of seven (7) years inclusive of all extensions under this contract;
4. Authorises the Chief Executive Officer to sign the contract;
5. Authorises the Chief Executive Officer to approve any contract variations;
6. Authorises the Director Infrastructure and Operations to approve the extensions of the contract(s) subject to the satisfactory performance of the contractor(s); and
7. Resolves that Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Key Points / Issues

- The objective of this contract is to establish a prequalified panel of suitably qualified contractors which can be called upon in an as needs basis to assist in delivering projects on bridges, boardwalks and associated structures, throughout the Frankston Municipality, during the term of this panel contract.
- There is a need to establish a new panel as the previously appointed Bridge Panel expired on 31 May 2023.
- This is to be a Schedule of Rates Contract. The initial contract term is three (3) years with provision for two (2) extensions for a further two (2) years plus a further two (2) years at the discretion of Council. The total contract term is seven (7) years, comprising three (3) years + two (2) years + two (2) years).

12.9 Award of Contract CN11015 - Bridge, Boardwalks and Associated Structures Renewal Program

Executive Summary

Background

- Public tender for Contract CN11015 Bridge, Boardwalks and Associated Structures Renewal Program was released in August 2023 to form a panel of civil contractors to undertake new or remedial works on existing bridges, boardwalks and associated structures throughout the Frankston Municipality.
- Having a panel of contractors with the specialist skills and abilities enables the efficient delivery of the works under Council's Bridge, Boardwalks and Associated structure Renewal program and provides best value to Council.

Tender Process

- A public tender process for Contract CN11015 Bridge, Boardwalks and Associated Structures Renewal Program was initiated in accordance with Council's procurement policy and guidelines.
- The tender was advertised on Saturday 12 August 2023 through Council's Etendering Portal and closed at 3pm Wednesday 6 September 2023.
- A total of five submissions were received.
- No late tenders were received.

Tender Evaluation

All submissions were assessed against the following criteria, as advertised in the Request For Tender documents:

Criteria	Weighting
Financial Cost to Council;	30%
Performance on Most Similar Projects	20%
Ability to Meet Technical Requirements/Methodology	20%
Capability & Capacity - Demonstrate by providing evidence of enough skilled/experienced staff/employees	20%
Community Benefit Including Local, Social, Economic and/or Environmental Sustainability	10%
Mandatory Criteria: <ul style="list-style-type: none"> • Insurances; • Licences / Qualifications; • Child Safe Standards; • OHS Requirements 	Pass/Fail

The tender evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, reference [A4996612](#).

All tenders underwent initial screening against the mandatory criteria. Two submissions did not pass initial checks against the evaluation criteria based on their responses in returnable schedules.

**12.9 Award of Contract CN11015 - Bridge, Boardwalks and Associated Structures
Renewal Program****Executive Summary**

The evaluation of the tender submissions is documented in the Evaluation Report which is provided as Attachment A.

Of the five submissions received, it is recommended to engage three (3) contractors, with two (2) contractors being unsuccessful.

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive)

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

Contract Value

This is a Schedule of Rates Contract. The anticipated budget spent is up to \$4.5 million exclusive of GST over the full contract term of seven (7) years including all extensions to undertake works on bridges, boardwalks and associated structures utilising this contract.

Term of the Contract

The initial contract term is three (3) years with provision for a further two (2) years plus a further two (2) years at the discretion of Council. (3+2+2 Years). Total contract term is seven (7) years.

Policy Considerations

This procurement does not conflict with any Council policies

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or public organisations.

**12.9 Award of Contract CN11015 - Bridge, Boardwalks and Associated Structures
Renewal Program****Executive Summary****Financial Implications**

There is no specific budget allocated to deliver services under this contract. However budgets allocated to projects listed in Council's Long Term Infrastructure Plan (LTIP) over the seven (7) year term of the contract (including possible extensions) will be utilised to deliver works under this contract.

There is no guarantee that any of the Contractor appointed on the panel will be requested to provide services under this contract.

Anticipated budget spent over the full contract term of seven (7) years including all extensions to undertake works on bridges, boardwalks and associated structures utilising this contract is not expected to be over \$4.5 million.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Environmental/Sustainability Impacts

There is no environmental impacts identified at this stage.

Buy Local Impacts

Tenderers who were encouraging local employment opportunities were favourably scored in Community Benefit criteria as a part of the evaluation process for awarding this Contract.

ATTACHMENTS

Attachment A: CN11015 Bridge Boardwalks and Associated Structures Renewal Program Tender Evaluation Report - **CONFIDENTIAL**

Executive Summary**12.10 Award of Contract CN11225 - Carrum Downs Recreation Reserve Carpark Construction**

Enquiries: (Doug Dickins: Infrastructure and Operations)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To obtain Council approval to award Contract CN11225 - Carrum Downs Recreation Reserve Carpark Construction works to Ramsay Civil Pty Ltd (ABN 34 605 587 157)

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards Contract CN11225 for Carrum Downs Recreation Reserve Carpark Construction works to Ramsay Civil Pty Ltd (ABN 34 605 587 157), for \$2,089,429.93 GST exclusive;
2. Notes income of \$744,000 from the Federal Government through the Local Roads and Community Infrastructure Program is allocated towards this project;
3. Commits \$15,000 recurrent budget in Council's future Operational Budgets, commencing 2024/25, for ongoing maintenance of the Carrum Downs Recreation Reserve Carpark;
4. Authorises the Chief Executive Officer to sign the Contract;
5. Delegates approval of contract variations within the contingency amount outlined in the confidential attachment to the Chief Executive Officer; and
6. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g).

Key Points / Issues

- Carrum Downs Recreation Reserve is a district level reserve providing both structured and unstructured recreation options which attracts a large amount of visitation from within Carrum Downs and also the broader community.
- Construction of additional car parking is required to meet growing visitation to the reserve following the recent construction of new major recreation infrastructure including a synthetic sports field and district level play space.
- Funding of \$744,000 has been approved under the Federal Government's Local Roads and Community Infrastructure Program, plus a Council contribution of \$1,606,000 from rates and loan money across two financial years FY23/24 and FY24/25 to construct a new carpark within Carrum Downs Recreation Reserve.

12.10 Award of Contract CN11225 - Carrum Downs Recreation Reserve Carpark Construction**Executive Summary****Background**

Carrum Downs Recreation Reserve is located along Wedge Road, near the Frankston-Dandenong Road in Carrum Downs, and is one of the largest areas of open space within the local neighbourhoods of Skye, Carrum Downs and Sandhurst.

A concept plan for Carrum Downs Recreation Reserve was presented as part of community engagement in September, 2021 which highlighted new car parking within the reserve along with the new district level play space (which has since been constructed).

To meet the demands of sporting clubs and the community, the carpark construction project has been included in Council's FY 2023-24 and 2024-25 Capital Works Program (Reference: CWP 14677).

The scope of works for this Contract CN11225 involves construction of approximately 140 new car parking spaces and associated works, construction of a new roundabout at the intersection of Wedge Road and Herbert Road and two pedestrian crossings along Wedge Road.

The works under this contract include but are not limited to:

- Carpark construction and associated works (including speed humps) adjacent to Oval 1 and Oval 3;
- Shared path connecting key recreation facilities within the reserve including the newly constructed play space;
- Water Sensitive Urban Design (rain gardens);
- New roundabout at Herbert Road / Wedge Road intersection;
- Wombat (pedestrian) crossings within the car park and along Wedge Road;
- Carpark lighting (and associated electrical works); and
- Tree removal (replanting will be undertaken outside of this contract).

Tender Process

The Request for Tender (RFT) was released to market on Saturday 12 August 2023 via Council's e-Tendering Portal and advertised in The Age newspaper.

The tender closed at 3.00pm Friday 8 September 2023.

Thirteen submissions were received. No late tenders were received.

Tender Evaluation

All submissions were assessed against the below evaluation criteria, as advertised in the RFT documents:

**12.10 Award of Contract CN11225 - Carrum Downs Recreation Reserve Carpark
Construction****Executive Summary**

Criteria	Weighting
Cost to Council	30%
Performance on similar projects and capability and experience to meet the technical requirements	25%
Methodology	20%
Current Commitments and Ability to Meet Project Timeframe	15%
Community Benefit (Social, Economic (Local) and Environmental)	10%
Occupational Health and Safety	Pass/Fail
Insurances & Child Safe Standards	Pass/Fail
Licences / Qualifications (relating to electrical works)	Pass/Fail
Financial capability	Pass/Fail

The evaluation of tender submissions is documented in the Evaluation Report, which is attached as confidential Attachment A.

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive).

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

Under Section 130 of the *Local Government Act 2020*, officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

12.10 Award of Contract CN11225 - Carrum Downs Recreation Reserve Carpark Construction**Executive Summary****Contract Value**

This is a fixed price contract.

The total contract price is \$2,089,429.93 GST exclusive.

Term of the Contract

The contract term will be approximately 8 months.

Policy Considerations

This procurement does not conflict with any Council policies.

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or Public Bodies.

Financial Implications

The tender evaluation indicates a total contract price of \$2,089,429.93 GST exclusive.

There is sufficient budget provision for the construction the new carpark over the FY23/24 and FY24/25 financial years.

	BUDGET
14677 - Carrum Downs Recreation Reserve Carpark Construction - 2023/24	\$2,000,000
14677 - Carrum Downs Recreation Reserve Carpark Construction - 2024/25	\$ 350,000
TOTAL	\$ 2,350,000

Utilisation of total allocated budget is further outlined in the confidential Attachment A – Contract Evaluation Report.

\$15,000 recurrent budget in Council's future Operational Budgets, commencing 2024/25, will be required for ongoing maintenance of the Carrum Downs Recreation Reserve Carpark.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy and Section 108 of the *Local Government Act 2020*.

Environmental/Sustainability Impacts

Environmental impacts were considered as part of the Community Benefit Criteria of the tender evaluation process.

Tenderers were encouraged to nominate opportunities for use of recycled materials within the project where possible.

**12.10 Award of Contract CN11225 - Carrum Downs Recreation Reserve Carpark
Construction****Executive Summary**

Use of recycled materials within the road pavement and stormwater drainage system will be considered where quality can be maintained to a high standard.

Buy Local Impacts

Local content is part of evaluation criteria and all tenders have been assessed against this criteria.

ATTACHMENTS

Attachment A: Signed Contract Evaluation Report - CN11225 Carrum Downs
Recreation Reserve Carpark Construction - **CONFIDENTIAL**

**12.11 Award of Contract CN11031 - Ballam Park Bio-retention and Ornamental Lake
Officers' Assessment****12.11 Award of Contract CN11031 - Ballam Park Bio-retention and Ornamental Lake**

Enquiries: (Doug Dickins: Infrastructure and Operations)

Council Plan

- | | |
|----------|--|
| Level 1: | 3. Sustainable Environment |
| Level 2: | 3.1 Protect and enhance the natural and coastal environments |

Purpose

To obtain Council approval to award Contract CN11031 to Contek Constructions Pty Ltd for the provision of Ballam Park Bio-retention and Ornamental Lake.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards contract CN11031 Ballam Park Bio-retention & Ornamental Lake to Contek Constructions Pty Ltd (ACN 060 505 099) for \$2,240,534.19 GST exclusive;
2. Authorises the Chief Executive Officer to sign the Contract;
3. Delegates approval of contract variations within the contingency amount outlined in the confidential attachment to the Chief Executive Officer;
4. Notes a \$525,000 project budget shortfall to award this contract;
5. Commits \$525,000 towards Ballam Park Bio-retention and Ornamental Lake in 2023/24 by amending the Capital Works Program to address the project budget shortfall as follows;
 - a. Allocating Council funds that became available following receiving unexpended grant funding of \$375,000.
 - b. Reallocating \$150,000 from Heavy Plant Replacement in 2023/24
6. Commits \$37,000 recurrent budget in Council's future Operational Budgets, commencing 2024/25, for ongoing maintenance of the Ballam Park Bio-retention and Ornamental Lake; and
7. Resolves Attachment A to this report be retained confidential indefinitely on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g).

Key Points / Issues

At its meeting on 28 June 2021, Council resolved

1. Receives the final progress update report in response to NOM 1389 Ballam Park Precinct Improvements;
2. Notes the positive outcome of community consultation in relation to the proposed Southern Entrance Precinct improvement works including Integrated Water Treatment (Lake) at Ballam Park; and

**12.11 Award of Contract CN11031 - Ballam Park Bio-retention and Ornamental Lake
Officers' Assessment**

3. Notes and supports that a loan application has been submitted as part of the Victorian Government's Community Infrastructure Loan Scheme round 2 for \$1.3 million to deliver the proposed Integrated Water Treatment (Lake) at Ballam Park and authorises the Chief Executive Officer to enter into an agreement should Council be successful in securing these funds.

Background

In 2020/21, as part of Council's Integrated Water Management Plan, preliminary feasibility analysis was undertaken in partnership with Melbourne Water to create a large storm water quality improvement facility that could also be used as a passive ornamental aquatic area.

The feasibility analysis determined that a WSUD facility would be appropriately located in the north-eastern section of Ballam Park meeting water engineering and storm water quality improvement benchmarks. Additional open space considerations included:

- Pedestrian connectivity and accessibility;
- Vehicle circulation, car parking and the interface between pedestrians and passive open space activities;
- Guidance and provision for expansion of existing facilities and future developments;
- Senescent trees and succession planning;
- Storm water run-off and storm water quality;
- Public lighting and sculptural elements;
- Open space amenity including BBQ's, shelter, viewing platform, jetty,
- park furniture, path surfaces, way-finding signage and horticulture;
- A sense of place given the historic significance of this site, its size as the largest open space in the City of Frankston and the diversity of use.

Council was successful in securing a State Government loan of \$1.3 million and \$381,238.00 Melbourne Water grant with balance of funding of \$368,762.00 included in Council's Capital Works budget

Tender Process

The Request for Tender (RFT) was released to market on 12 August 2023 via Council's e-Tendering Portal and advertised in The Age newspaper on Saturday 13 August 2023.

The tender closed at 3.00pm Wednesday 12 September 2023.

Four submissions were received. No late tenders were received.

Tender Evaluation

All submissions were assessed against the following evaluation criteria, as advertised in the RFT documents:

12.11 Award of Contract CN11031 - Ballam Park Bio-retention and Ornamental Lake Officers' Assessment

Criteria	Weighting (%)
Cost to Council	40%
Methodology, Current Commitments and Ability to Meet Project Timeframe	20%
Capability, Experience and Performance on Most Similar Storm Water Treatments/ Bio-retention Civil & Engineering Projects	30%
ISO Accreditation	Mandatory
Mandatory Criteria	Pass/Fail
Community Benefit	10%

The evaluation of tender submissions is documented in the Evaluation Report, which is attached as confidential Attachment A.

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive).

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

Under Section 130 of the *Local Government Act 2020*, officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a fixed price contract.

The total contract price is \$2,240,534.19 GST exclusive.

**12.11 Award of Contract CN11031 - Ballam Park Bio-retention and Ornamental Lake
Officers' Assessment****Term of the Contract**

The contract term will be approximately 8 months with a two year maintenance period.

Policy Considerations

This procurement does not conflict with any Council policies.

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or Public Bodies.

Financial Implications

Evaluation proposes a total contract price of \$2,240,534.19 GST exclusive.

Based upon the above total contract price it is foreshadowed that there will be a shortfall in the capital budget of \$525,000

Council officers have reviewed Council's Capital Works Program and Long Term Infrastructure Plan to determine if funds available to address this shortfall to implement the project in 2023/24. Through this process it has been identified that \$375,000 is available through unexpended capital grant funds for the Olivers Hill Boat Refuge/Frankston Coast Guard Accommodation project. Council had previously funded these works prior to receiving the capital grant. A further \$150,000 is available through reprioritisation of Council's 10 year Heavy Plant Replacement program, including deferral of replacement of a grader in 2023/24. It is recommended that this funding be utilised to implement Ballam Park Bio-retention and Ornamental Lake project.

Included in the proposed contract is a maintenance allowance of \$37,000 per annum over two years to ensure that the vegetation implemented will be established and develop appropriately. Further to continue to maintain the newly created assets an ongoing allowance will be required recurrently in Council's operating budget. Therefore it is also recommended that an ongoing allowance of \$37,000 be included in ongoing maintenance budgets commencing 2024/25.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy and Section 108 of the *Local Government Act 2020*.

Environmental/Sustainability Impacts

Environmental impacts were considered as part of the Community Benefit Criteria of the tender evaluation process.

Tenderers were encouraged to nominate opportunities for use of recycled materials within the project where possible.

Use of recycled materials within the road pavement and stormwater drainage system will be considered and implemented where quality can be maintained to a high standard.

**12.11 Award of Contract CN11031 - Ballam Park Bio-retention and Ornamental Lake
Officers' Assessment****Buy Local Impacts**

Local content is part of evaluation criteria and all tenders have been assessed against this criteria.

ATTACHMENTS

Attachment A: CN11031 Ballam Park Bio-retention and Ornamental Lake -
Evaluation Report - **CONFIDENTIAL**

14.1 2023/NOM8 - Letter Under Seal for Coralie Davies

On 11 October 2023 Councillor Harvey gave notice of her intention to move the following motion:

That a Letter Under Seal is to be awarded posthumously to the family of Coralie Davies at the Council Meeting on 20 November 2023.

Coralie Davies, who sadly passed in August this year, was a vibrant and active member of many groups such as Mount Eliza Association for Environmental Care (MEAFEC), Gardens for Wildlife, Frankston Beach Association, Peninsula Field Naturalists, Kananook Creek Association, the Frankston Environmental Friends Network, and also the Friends of Williams Road Beach, the Friends of Baden Powell Bushland Reserve and the Baden Powell Park Scouts Green Group.

Given the nature of Coralie's tremendous contribution and service, particularly in caring for our local flora and fauna, and helping to deepen people's connection to and care for local places, Council is to formally recognise Coralie's dedication to the Frankston Community.

COMMENTS BY Director Corporate and Commercial Services

A Letter Under Seal is appropriate to be awarded posthumously to Coralie Davies

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES
8. Is the NoM consistent with all relevant legislation?	YES

14.1 2023/NOM8 - Letter Under Seal for Coralie Davies

Question for Consideration	
9. Is the NoM consistent with existing Council or State policy or position?	YES
10. Is the NoM consistent with Council's adopted strategic plan?	YES
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	YES
13. Are funds available in the adopted budget to implement the NoM?	YES
14. What is the estimated cost of implementing the NoM?	Year 1: \$0 Recurring: \$0

ATTACHMENTS

Nil

14.2 2023/NOM9 - Federal Funding in Abeyance 2023

On 9 October 2023 Councillor Bolam gave notice of his intention to move the following motion:

That Council renews its advocacy to finally secure the \$225 Million funding committed by the former Liberal Federal Government in 2019 for the proposed rail electrification extension past Frankston CBD by:

1. Calling for the present Federal Government, through local Federal members Peta Murphy MP and Zoe McKenzie MP, and the relevant federal minister to:
 - a. Affirm the commitment of \$225 million in funding for the Dunkley and Flinders electorates, ensuring strategic investment in alternative transport projects, if not otherwise for rail;
 - b. Seek transparency on plans for delivering robust transport options essential for the future growth and connectivity of the City of Frankston and the Mornington Peninsula Shire;
2. Noting the local Federal member Peta Murphy MP and the current Prime Minister, the Hon Anthony Albanese MP, supported the rail electrification in 2018 prior to the election of the Labor Government in 2022.
3. Calling on the new Victorian Premier, the Hon Jacinta Allan MP, to support the retention of the \$225 million to remain for improved transport outcomes in the City of Frankston and Mornington Peninsula Shire;
4. Highlighting the regional economic and visitor importance of Frankston City and the Mornington Peninsula, which is currently impacted by the lack of a vibrant, well connected and sustainable transport network (roads, public transport, walking and cycling) servicing much of these areas, noting:
 - a. Frankston's position as a Metropolitan Activity Centre with an expected population growth of 18,000 people by 2041 and which services a population across these two municipalities expected to reach 340,000 in less than 20 years;
 - b. Frankston's strategic planning work, including the Integrated Transport Strategy and Housing Strategy – all closely aligned to the Frankston Metropolitan Activity Centre Structure Plan and the broader intentions of the State Government's recently announced Housing Statement;
 - c. Mornington Peninsula's position as Victoria's top regional tourist destination (second only to Melbourne) with 8.2 million visitors in 2022;
 - d. If rail extension is not an option there are numerous other transport improvements (for example, roads, shared user paths, Nepean Hwy upgrades) necessary in Frankston and Mornington Peninsula;
5. Engage the Mornington Peninsula Shire Council and the Committee for Greater Frankston and Mornington Peninsula to get behind this advocacy, offer their support and express their views.
6. Notes a report will be provided back to Council by February 2024 on the status of this motion, and the feedback received from the State and Federal Governments and other parties.

14.2 2023/NOM9 - Federal Funding in Abeyance 2023**KEY POINTS/BACKGROUND**

- No further progress has occurred on the previous Federal Government's 2019 commitment of \$225 million in federal funding for the electrification of the train line from Frankston Central to Hastings;
- Correspondence received in 2021 from the former Minister for Urban Infrastructure (The Hon. Paul Fletcher), stating that the electrification project would not proceed without Victorian Government matched funding;
- Negotiations between the State Government and Federal Government on matched funding for the electrification project have been unsuccessful;
- Council has continued to advocate to the Federal Government on the importance of retaining the \$225 million in federal funding and utilising it for other transports projects within the region, if not for rail. This includes ongoing meetings with local Federal MP, Peta Murphy and meeting with the Parliamentary Secretary for Transport, Vicki Ward MP;
- With the resignation of the former State Government Premier, Daniel Andrews there is an opportunity to advocate to the newly appointed Premier, Jacinta Allen MP about the importance of transport and connectivity in Frankston;
- In June 2023 the Federal Government announced a 90 day review of the Infrastructure Investment Program (inclusive of transport infrastructure). The results have not been announced at this stage.

COMMENTS BY Director Customer Innovation and Arts

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	NO Advocacy between levels of Government.

14.2 2023/NOM9 - Federal Funding in Abeyance 2023

Question for Consideration	
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	YES
10. Is the NoM consistent with Council's adopted strategic plan?	YES
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	YES
13. Are funds available in the adopted budget to implement the NoM?	YES
14. What is the estimated cost of implementing the NoM?	Year 1: \$0 Recurring: \$0 letters only

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Nil Reports