

COUNCIL MEETING AGENDA 2024/CM04 Monday, 22 April 2024



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Council Meeting cont.....

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council’s Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

The Council Meeting cont.....

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 22 April 2024 at 7:00 PM.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

- 1. APOLOGIES**
- 2. COUNCILLOR APPRECIATION AWARDS**
 - 2.1 Presentation to Peter Fulton JP
- 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
Council Meeting No. CM3 held on 18 March 2024.
- 4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
- 5. PUBLIC QUESTIONS**
- 6. HEARING OF SUBMISSIONS**
- 7. ITEMS BROUGHT FORWARD**
- 8. PRESENTATIONS / AWARDS**
- 9. PRESENTATION OF PETITIONS AND JOINT LETTERS**
- 10. DELEGATES' REPORTS**
- 11. CONSIDERATION OF CITY PLANNING REPORTS**
 - 11.1 Statutory Planning Progress Report for February 20243
 - 11.2 Frankston Metropolitan Activity Centre Coordination Update
(January - March 2024)37
 - 11.3 250 Wedge Road, Skye - Planning Scheme Amendment
C158fran (Deletion of Public Acquisition Overlay - Schedule 3)43
 - 11.4 42N Ballarto Road, Frankston North - Proposed Planning
Scheme Amendment C155fran - Frankston City Council's
submission.....63
- 12. CONSIDERATION OF REPORTS OF OFFICERS**
 - 12.1 Governance Matters Report for 22 April 2024 110
 - 12.2 Update on Councillor projects of interest and hot topics..... 160
 - 12.3 Chief Executive Officer's quarterly report - January to March
2024 197
 - 12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council
Plan actions).....239
 - 12.5 Award of Contract CN11292 - Horticultural Products Supply
Panel384
- 13. RESPONSE TO NOTICES OF MOTION**
Nil

14. NOTICES OF MOTION

14.1 2024/NOM11 - Strengthening the voice of young people within Council389

14.2 2024/NOM12 - State Planning Inequities391

15. REPORTS NOT YET SUBMITTED

Nil

16. URGENT BUSINESS

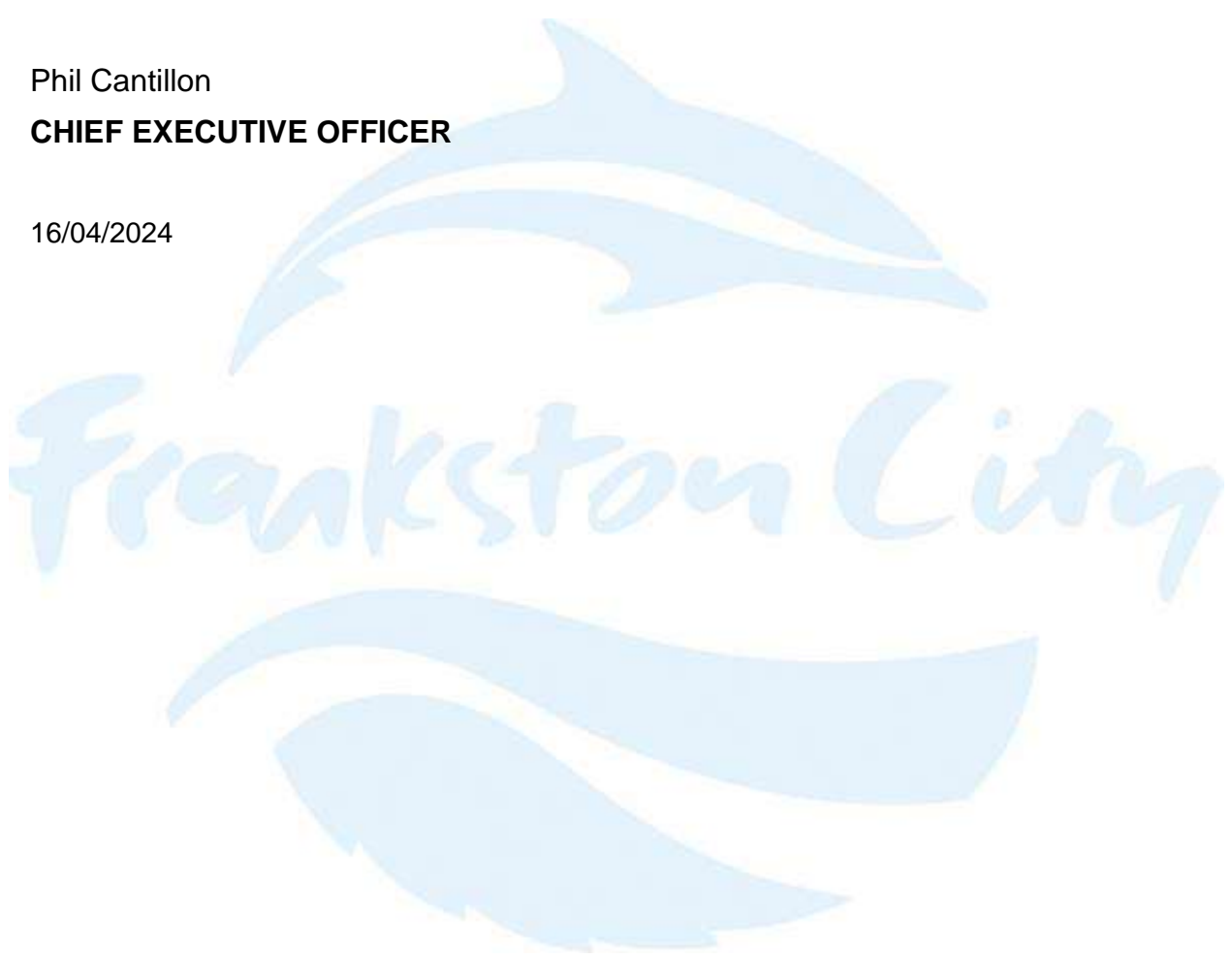
17. CONFIDENTIAL ITEMS

Nil

Phil Cantillon

CHIEF EXECUTIVE OFFICER

16/04/2024



Executive Summary**11.1 Statutory Planning Progress Report for February 2024**

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the month of February 2024.

Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Report for the month of February 2024;
2. Notes in February 2024, 73% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes the proposed delegation of powers to Senior Council Planning Officers to provide comments on Ministerial applications are provided via the Governance Matters Report, Item 12.1 of this Council Meeting, namely the update to the S6 Instrument of Delegation - Council to Members of Staff;
4. Resolves that a summary of the Senior Council Planning Officers comments on any future Ministerial applications be provided within the applicable monthly Statutory Planning Progress Report; and
5. Resolves that Attachment B (General Planning Applications of Councillor Interest Updates) and Attachment C (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Key Points / IssuesStatutory Planning Progress Report

- This report is provided in accordance with Council's resolution of 29 January 2018 requiring that:
Council receives Town Planning Progress Reports no later than two months after the cessation of a given months.
- The report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
 - Planning applications received;
 - Planning decisions;
 - Subdivision applications received;
 - Subdivision decisions;
 - VCAT appeal register; and

11.1 Statutory Planning Progress Report for February 2024**Executive Summary**

- VCAT decisions.
- In February 2024, seventy-three (73) applications for planning permits, amendments to permits and consents were received, and forty-eight (48) applications determined. A total of 73% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was above the target of 70%.
- As at the time of preparation of this report, there are 263 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.
- During the period, seven decisions related to multi-dwelling applications, all of which complied with the Multi-Dwelling Visitor Car Parking Guidelines.
- Two VCAT decisions were reported during the period.
- Also included in this progress report is the list of 'Major Development Updates' at Attachment B, and the list of 'General Planning Applications of Councillor Interest Updates' at Attachment C, for Council's reference. As agreed with Council, the purpose of providing these reports is to enable Councillors to understand progress on current or future major applications and potential timings for decision making.

Delegation of powers regarding Ministerial Applications to Senior Council Planning Officers

- As Council is aware, previous changes to all Planning Schemes in Victoria have set up alternative application pathways, where applications are required to, or can be, made to the Minister for Planning directly rather than Council. In this circumstance, the Minister's department processes the application and the Minister acts as Responsible Authority under the Planning and Environment Act (1987). For applications in this process, the Minister may provide notice or refer an application to Council for comment. When this occurs, Council is generally provided with a very constrained timeframe to respond, typically 2-3 weeks.
- Due to the timeframes for preparation of a report to Council, it is typically not feasible to provide a report to Council for consideration and determination of Council's position on the application and prospective response to the Minister within the timeframe given.
- To ensure that Council is able to respond to notice or referrals regarding Ministerial applications in a timely manner, it is recommended that a specific delegation for determination and response to notice or referrals be created to the Director Communities, Manager Development Services, Coordinator Major Development and Coordinator Statutory Planning. This will also align the determination process for Ministerial applications with the 'standard' delegations that apply to application types where Council currently remains the Responsible Authority (notwithstanding Councillor call-in provisions).
- This delegation has been included in the updated S6 Instrument of Delegation - Council to Members of Staff, as part of Governance Matters Report, Item 12.1 of this Council Meeting.
- A summary of the Senior Council Planning Officers comments on any future Ministerial applications will be provided within the applicable monthly Statutory Planning Progress Report.

11.1 Statutory Planning Progress Report for February 2024**Executive Summary****Financial Impact**

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$8,000 (depending on hearing length), and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report does not result in any identified environmental, economic or social impacts.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

Policy Impacts

No policy impacts.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report provides Council with an overview of the activities and decisions made on planning applications in the month of February 2024.

11.1 Statutory Planning Progress Report for February 2024

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) Statutory Planning Progress Report - February 2024

Attachment B: Councillor Major Development Updates - **CONFIDENTIAL**

Attachment C: General Statutory Planning -Applications of Councillor Interest -
CONFIDENTIAL

Progress Report – Planning Applications Received				
For The Application Date: From 1/02/2024 To 29/02/2024				
Application No	Ward	Property Address	Application Description	Date
106/2024/P	North-East	140 Colemans Road, Carrum Downs 3201	To reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme in association with the use of the site for Panel Beating and to erect and display business identification signage in an Industrial 1 Zone (IN1Z).	2/02/2024
101/2024/P	North-East	16/684-700 Frankston-Dandenong Road, Carrum Downs 3201	To use the land for an indoor recreation facility, to sell and consume liquor (on-premises license) and to erect and display internally illuminated business identification signage in an Industrial 1 Zone (IN1Z)	2/02/2024
140/2024/P	North-East	16 Thornbill Drive, Carrum Downs 3201	To construct one (1) single storey dwelling to the rear of an existing dwelling (two (2) dwellings) in a General Residential Zone (R1Z)	12/02/2024
174/2024/P	North-East	123 Hall Road, Carrum Downs 3201	Construction of a three (3) storey commercial building and removal/modification to existing carriageway easements (E-2, E-9 and E-22)	22/02/2024
181/2024/P	North-East	105 Union Road, Langwarrin 3910	To construct a garage in an Urban Floodway Zone (UFZ)	23/02/2024
188/2024/P	North-East	418 McClelland Drive, Langwarrin 3910	To construct three (3) double storey dwellings in a General Residential Zone (R1Z) and create access to a road in a Transport Zone 2	24/02/2024
184/2024/P	North-East	7 Frost Street, Carrum Downs 3201	To remove one (1) substantial tree (Tree 499) in Significant Landscape Overlay Schedule 5 (SLO5)	24/02/2024
192/2024/P	North-East	620 Frankston-Dandenong Road, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) To subdivide land adjacent to a road in a Transport Zone 2 (TRZ2)	26/02/2024
North-East Ward = 8				
100/2024/P	North-West	25 Boonong Avenue, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	1/02/2024
102/2024/P	North-West	296-298 Frankston-Dandenong Road, Seaford 3198	To erect and display two (2) business identification and promotion signs in an Industrial 1 Zone (IN1Z)	2/02/2024
74/2024/P	North-West	45 Quinn Street, Seaford 3198	To construct one (1) double storey dwelling within a Special Building Overlay (SBO)	5/02/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/02/2024 To 29/02/2024				
Application No	Ward	Property Address	Application Description	Date
108/2024/P	North-West	31-33 Lewis Street, Frankston 3199	To construct carports on common property in a General Residential Zone (GRZ) To construct buildings and works in a Design and Development Overlay Schedule 12 (DDO12)	5/02/2024
110/2024/P	North-West	4 John Street, Frankston 3199	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	5/02/2024
119/2024/P	North-West	15 Prince Crescent, Seaford 3198	Tree Removal rear yard	7/02/2024
131/2024/P	North-West	13 Ebdale Street, Frankston 3199	To subdivide the land into seven (7) lots in a Residential Growth Zone 1 (RGZ1), Design and Development Overlay Schedule 12 (DDO12) and Special Building Overlay (SBO)	8/02/2024
132/2024/P	North-West	3 Lorna Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	8/02/2024
139/2024/P	North-West	110 Ashleigh Avenue, Frankston 3199	To construct buildings and works to an existing building in a Commercial 1 Zone (B1Z)	9/02/2024
135/2024/P	North-West	27 Hickory Crescent, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) within a General Residential Zone (GRZ)	9/02/2024
141/2024/P	North-West	21 Ebdale Street, Frankston 3199	To subdivide the land into ten (10) lots within a Residential Growth Zone 1 (RGZ1), Design and Development Overlay Schedule 12 (DDO12) and Special Building Overlay (SBO)	12/02/2024
159/2024/P	North-West	2/30 Kananook Avenue, Seaford 3198	To construct building and works (extension) to an existing dwelling in Common Property in a General Residential Zone and a Special Building Overlay (SBO)	19/02/2024
162/2024/P	North-West	25-27 Fellowes Street, Seaford 3198	To construct ten (10) double storey dwellings in a General Residential Zone (R1Z)	19/02/2024
166/2024/P	North-West	5 Webb Street, Seaford 3198	To construct four (4) double storey dwellings in a General Residential Zone (R1Z)	20/02/2024
168/2024/P	North-West	26 Kirkwood Avenue, Seaford 3198	To construct building and works (verandah) to an existing dwelling in a Special Building Overlay (SBO)	21/02/2024
173/2024/P	North-West	9 Parwan Court, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	21/02/2024

Progress Report – Planning Applications Received For The Application Date: From 1/02/2024 To 29/02/2024				
Application No	Ward	Property Address	Application Description	Date
186/2024/P	North-West	50 Kareela Road, Frankston 3199	To construct two (2) single storey dwellings on a lot in a General Residential Zone (R1Z)	25/02/2024
190/2024/P	North-West	1 Lorna Street, Seaford 3198	To construct three (3) double storey dwellings in a General Residential Zone (R1Z)	27/02/2024
194/2024/P	North-West	2 Bethune Court, Seaford 3198	To construct building and works (verandah) to an existing dwelling on a lot less than 300 square meters	27/02/2024
196/2024/P	North-West	48 Railway Parade, Seaford 3198	To subdivide the land into four (4) lots in a General Residential Zone (R1Z)	28/02/2024
North-West Ward = 20				
118/2024/P	South	56 Woolston Drive, Frankston South 3199	To construct one (1) triple storey dwelling in a Design and Development Overlay Schedule 8 (DDO8) and to remove and construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	5/02/2024
107/2024/P	South	96 Young Street, Frankston 3199	To erect and display internally illuminated business identification signage in a Commercial 1 Zone (C1Z)	5/02/2024
114/2024/P	South	33 Denbigh Street, Frankston 3199	To subdivide the land into two lots in a General Residential Zone (GRZ), Special Building Overlay (SBO) and Design and Development Overlay Schedule 6 (DDO6)	5/02/2024
112/2024/P	South	32 Christopher Drive, Frankston South 3199	Buildings and works to an existing dwelling within a General Residential Zone 1 (GRZ1)	6/02/2024
125/2024/P	South	8 Rushmere Court, Langwarrin South 3911	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO)	8/02/2024
136/2024/P	South	45 Sanders Road, Frankston South 3199	To construct an extension to an existing dwelling (deck and verandah) in a Design and Development Overlay Schedule 9 (DDO9)	9/02/2024
144/2024/P	South	1/8 Brighton Street, Frankston South 3199	To construct buildings and works to an existing dwelling (alfresco) in a Design and Development Overlay Schedule 8 (DDO8)	12/02/2024

Progress Report – Planning Applications Received For The Application Date: From 1/02/2024 To 29/02/2024				
Application No	Ward	Property Address	Application Description	Date
149/2024/P	South	4 Ajana Lane, Frankston South 3199	Removal of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	15/02/2024
148/2024/P	South	4 The Close, Frankston South 3199	To remove one (1) significant tree in an Environmental Significance Overlay Schedule 4 (ESO4) (Tree 48) and Significant Landscape Overlay Schedule 6 (SLO6).	15/02/2024
153/2024/P	South	6 Lipari Court, Frankston South 3199	To remove two (2) substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	16/02/2024
161/2024/P	South	27 Bangalay Avenue, Frankston South 3199	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1), To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	19/02/2024
169/2024/P	South	1565A Dandenong-Hastings Road, Langwarrin 3910	To remove and prune native trees in an Environmental Significance Overlay Schedule 1 (ESO1) To remove and prune substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) To remove native vegetation under Clause 52.17 Native Vegetation	21/02/2024
177/2024/P	South	Tangenong Creek Reserve 77 Baden Powell Drive Frankston South	To remove two (2) trees to facilitate the construction of rock beaching.	22/02/2024
178/2024/P	South	25 Jasper Terrace, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	22/02/2024
198/2024/P	South	250 Frankston-Flinders Road, Frankston South 3199	To construct three (3) double storey dwellings in addition to the existing dwelling (four (4) dwellings on a lot), associated works including vegetation removal and to subdivide the land into four (4) lots in a Design and Development Overlay (DDO9), a Significant Landscape Overlay (SLO4) and a General Residential Zone (R1Z)	29/02/2024

Progress Report – Planning Applications Received For The Application Date: From 1/02/2024 To 29/02/2024				
Application No	Ward	Property Address	Application Description	Date
127/2024/P	South	171 Gould Street, Frankston 3199	To use and construct a display home centre in a General Residential Zone Schedule 1 (GRZ1) To construct a building and works in a Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO) To subdivide land in a General Residential Zone Schedule 1 (GRZ1), Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO) To reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme.	29/02/2024
200/2024/P	South	11 Playne Street, Frankston 3199	To use the land for leisure and recreation (gym) and to display business identification signage in a Commercial 1 Zone (B1Z)	29/02/2024
South Ward = 17				
Total = 45				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/02/2024 To 29/02/2024				
Application No	Ward	Property Address	Application Description	Date
102/2019/P/E	North-East	33 Quarry Road, Langwarrin 3910	Section 72 - To construct two (2) single storey dwellings on a lot	10/02/2024
556/2022/P/B	North-East	860 Thompsons Road, Skye 3977	Secondary Consent - Buildings and works for an indoor swimming pool and studio loft associated with a Section 2 use and earthworks in a Green Wedge Zone (GRZ)	12/02/2024
160/2003/P/A	North-East	1/105 Cadles Road, Carrum Downs 3201	Secondary Consent - Seven Dwellings	18/02/2024
591/2021/P/F	North-East	620 Frankston-Dandenong Road, Carrum Downs 3201	Section 72 - To use and construct two (2) convenience restaurants and to display internally illuminated business identification signage in a General Residential Zone (GRZ). To remove native vegetation under Clause 52.17 Native Vegetation. To alter access to a road in a Transport Zone 2	21/02/2024
391/2010/P/A	North-East	10 Penley Lane, Sandhurst 3977	Secondary Consent - The construction of a single storey dwelling on a lot less than 300 square metres	26/02/2024
North-East Ward = 5				
396/2021/P/E	North-West	176-178 Nepean Highway, Seaford 3198	Secondary Consent - Use and Development of Land for the Purpose of a Service Station and Convenience Restaurant, Display of Advertising Signage and Alteration of Access to a Road in a Transport Zone 2	5/02/2024
147/2021/P/C	North-West	241 Nepean Highway, Seaford 3198	Extension of time - To construct five (5) triple storey dwellings on a lot in a General Residential Zone (GRZ), Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO). To alter access to a road in a Transport Zone 2.	6/02/2024
450/2021/P/B	North-West	11 Hadley Street, Seaford 3198	Extension of time - To construct four (4) single storey dwellings on a lot in a General Residential Zone and buildings and works in a Special Building Overlay (SBO).	6/02/2024
123/1999/P/B	North-West	1/8 Burrawong Avenue, Seaford 3198	Secondary Consent - Use and development of multi-dwellings comprising two (2) single storey dwellings at the rear of an existing double storey dwelling in accordance with the endorsed plans	7/02/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/02/2024 To 29/02/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
437/2019/P/E	North-West	15 Leonard Street, Frankston 3199	Section 72 - To construct two (2) single storey dwellings to the rear of an existing dwelling (three (3) of dwellings on a lot) in a General Residential Zone (GRZ)	7/02/2024
568/1999/P/C	North-West	4 & 1/5 Riviera Street, Seaford 3198	Secondary Consent - Five (5) double storey dwellings in accordance with the endorsed plans	9/02/2024
118/2006/P/A	North-West	2 Newton Street, Seaford 3198	Section 72 - Buildings and works to the existing dwelling and the construction of a new two (2) storey dwelling at the rear that is accessed from the Right of Way.	9/02/2024
170/2021/P/D	North-West	8 Finlay Street, Frankston 3199	Extension of time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	14/02/2024
239/2006/P/B	North-West	12 Park Street, Seaford 3198	Secondary Consent - Development of Two Dwellings on the land with the construction of a new double storey dwelling beside the existing dwelling to be retained	26/02/2024
395/2017/P/D	North-West	100 McMahons Road, Frankston 3199	Section 72 - To construct two (2) double storey dwellings	26/02/2024
North-West Ward = 10				
209/2021/P/C	South	22 Joy Street, Frankston 3199	Extension of Time - To construct three (3) dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	2/02/2024
409/2018/P/D	South	5 Lardner Road, Frankston 3199	Extension of Time - Four (4) lot subdivision	5/02/2024
268/2015/P/C	South	Shop 1/147 Frankston-Flinders Road, Frankston 3199	Section 72 - To construct buildings and works to existing commercial premises, reduction in carparking requirements and waive loading/unloading requirements	5/02/2024
478/2013/P/C	South	101 Young Street, Frankston 3199	Section 72 - To extend the liquor licence area for the consumption of liquor and amend the type of Liquor licence from a "Restaurant and Cafe Licence" to an "On Premises" Licence.	5/02/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/02/2024 To 29/02/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
374/2017/P/C	South	4C Kristen Close, Frankston South 3199	Extension of Time - To construct one (1) double storey dwelling and to remove native vegetation.	6/02/2024
111/2019/P/D	South	66A Cliff Road, Frankston South 3199	Extension of Time - Construction of two dwellings on a lot in the General Residential Zone (GRZ1) and construction of a building and construction and carrying out of works in the Design and Development Overlay (DDO9)	9/02/2024
516/2019/P/E	South	170 Gould Street, Frankston 3199	Extension of time - The construction of extensions to the existing dwelling in a Design and Development Overlay	15/02/2024
345/2019/P/D	South	17 Kalmia Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings to the rear of the existing single storey dwelling (three (3) dwellings)	16/02/2024
357/2023/P/A	South	2 Altarnun Road, Langwarrin 3910	Section 72 - To construct a dependant persons unit (DPU) in a Bushfire Management Overlay (BMO) and works within the Tree Protection Zone of a Substantial Tree within a Significant Landscape Overlay Schedule 1 (SLO1)	19/02/2024
75/2020/P/B	South	14 Seaview Road, Frankston South 3199	Extension of Time - To undertake buildings and works for two (2) dwellings on a lot in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 1 (DDO1)	20/02/2024
626/2021/P/A	South	25 Natina Court, Langwarrin 3910	Secondary Consent - To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO) and to construct a building and construct and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	20/02/2024
364/2001/P/A	South	30 Victoria Road, Langwarrin South 3911	Secondary Consent - Dwelling and Shed	23/02/2024
658/1973/P/B	South	9/48-50 High Street, Frankston 3199	Section 72 - To construct nine (9) flats	23/02/2024
South Ward = 13				
Total = 28				

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
Application	Ward	Property Address	Application Description	Status	Date
9/2023/P	North-East	525 Ballarto Road, Skye 3977	Use of site as a 'Store'	Certificate of Compliance Refused	16/02/2024
923/2023/P	North-East	1255 Frankston-Dandenong Road, Carrum Downs 3201	To construct an illuminated pole sign in a General Residential Zone (R1Z)	Permit Approved	6/02/2024
59/2023/P	North-East	26 Kingston Road, Langwarrin 3910	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ), Bushfire Management Overlay (BMO), Design and Development Overlay Schedule 4 (DDO4) and Environmental Significance Overlay Schedule 1 (ESO1). To remove native vegetation in an Environmental Significance Overlay Schedule 1 (ESO1), Significant Landscape Overlay Schedule 1 (SLO1) and under Clause 52.17 Native Vegetation	Application Lapsed	6/02/2024
1004/2023/P	North-East	100 Ballarto Road, Carrum Downs 3201	To construct building and works to existing building (portable canteen and associated landscaping) in a General Residential Zone and in a Bushfire Management Overlay (BMO)	Permit Approved	7/02/2024
918/2023/P	North-East	34 Buontempo Road, Carrum Downs 3201	To use the land for a mortuary within an Industrial 1 Zone (IN1Z)	Permit Approved	8/02/2024
877/2022/P	North-East	6 Lyrebird Drive, Carrum Downs 3201	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	19/02/2024
997/2023/P	North-East	11/7 Lakewood Boulevard, Carrum Downs 3201	To use the land for a dance studio in an Industrial 1 Zone (IN1Z)	Permit Approved	20/02/2024
807/2023/P	North-East	2 Protea Court, Langwarrin 3910	To construct an outbuilding (shed) in a Bushfire Management Overlay (BMO1)	Application Withdrawn	21/02/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
636/2023/P	North-East	415 McClelland Drive, Langwarrin 3910	A change of use for part of an building to a medical centre use, from an office use, and associated buildings and works in an Industrial 1 Zone (IN1Z); and for the use and development of carparking in a Public Acquisition Overlay (PAO).	Permit Approved	22/02/2024
559/2023/P	North-East	Nth Golf Course/Clubhouse/Health Club 680 Thompsons Road, Sandhurst	To use part of the land for a food & drink premises, sale & consumption of liquor (General Liquor Licence) and waiver of car parking in a Comprehensive Development Zone (CDZ).	Permit Approved	22/02/2024
North-East = 10					
817/2023/P	North-West	2 Sussex Crescent, Seaford 3198	To construct one (1) double storey dwelling to the rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and to construct buildings and works in a Special Building Overlay (SBO)	Permit Approved	6/02/2024
119/2024/P	North-West	15 Prince Crescent, Seaford 3198	Tree Removal rear yard	No Permit Required	7/02/2024
141/2024/P	North-West	21 Ebdale Street, Frankston 3199	To subdivide the land into ten (10) lots within a Residential Growth Zone 1 (RGZ1), Design and Development Overlay Schedule 12 (DDO12) and Special Building Overlay (SBO)	Permit Approved	15/02/2024
93/2024/P	North-West	Shop 1/131 Nepean Highway, Seaford 3198	To construct buildings and works (umbrella) in Commercial 1 Zone (B1Z) and Design and Development Overlay Schedule 6 (DDO6).	Permit Approved	26/02/2024
795/2023/P	North-West	Sign 1/5 Pascal Road, Seaford 3198	To display two (2) floodlit major promotion sky signs	Permit Approved	26/02/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
Application	Ward	Property Address	Application Description	Status	Date
999/2023/P	North-West	32 Lorna Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone 1 (GRZ1) and Special Building Overlay (SBO)	Permit Approved	26/02/2024
173/2024/P	North-West	9 Parwan Court, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	27/02/2024
7/2023/P	North-West	17 David Street, Frankston 3199	Rooming House	Certificate of Compliance Refused	28/02/2024
North-West Ward = 8					
348/2023/P	South	10 Margaret Street, Langwarrin 3910	To construct four (4) double storey dwellings in a General Residential Zone (R1Z)	Application Refused	5/02/2024
864/2023/P	South	26 Gweno Avenue, Frankston 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 6 (DDO6) and to construct buildings and works in the tree protection zone of a tree specified in the Environmental Significance Overlay Schedule 4 (ESO4)	Permit Approved	7/02/2024
604/2023/P	South	6 Sandy Bay Retreat, Frankston South 3199	To construct a double storey dwelling in a Design and Development Overlay Schedule 2 (DDO2) and Erosion Management Overlay Schedule 1 (EMO1). To construct a building and works within the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3).	Application Lapsed	12/02/2024
144/2024/P	South	1/8 Brighton Street, Frankston South 3199	To construct buildings and works to an existing dwelling (alfresco) in a Design and Development Overlay Schedule 8 (DDO8)	Permit Approved	16/02/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
114/2024/P	South	33 Denbigh Street, Frankston 3199	To subdivide the land into two lots in a General Residential Zone (GRZ), Special Building Overlay (SBO) and Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	16/02/2024
1/2024/P	South	70 Wells Street, Frankston 3199	The existing use of a Dwelling	Certificate of Compliance Approved	20/02/2024
136/2024/P	South	45 Sanders Road, Frankston South 3199	To construct an extension to an existing dwelling (deck and verandah) in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	22/02/2024
148/2024/P	South	4 The Close, Frankston South 3199	To remove one (1) significant tree in an Environmental Significance Overlay Schedule 4 (ESO4) (Tree 48) and Significant Landscape Overlay Schedule 6 (SLO6).	Permit Approved	26/02/2024
South Ward = 8					
Total = 26					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
Application	Ward	Property Address	Application Description	Status	Date
232/1997/P/D	North-East	109 Cranbourne-Frankston Road, Langwarrin 3910	Secondary Consent - A Medical Centre and associated signage in accordance with the endorsed plans	Application Withdrawn	20/02/2024
222/2019/P/E	North-East	60 Aqueduct Road, Langwarrin 3910	Secondary Consent - Development and use of the land for the purpose of a child care centre in a General Residential Zone and works within the tree protection zone of one significant tree pursuant to the Significant Landscape Overlay Schedule 1 in accordance with the endorsed plans	Application Withdrawn	20/02/2024
North-East Ward = 2					
966/2023/P/A	North-West	45 Galway Street, Seaford 3198	Section 72 - To subdivide the land into two (2) lots in a General Residential Zone 1 (GRZ1) and Special Building Overlay (SBO)	Application Withdrawn	1/02/2024
239/2006/P/A	North-West	12 Park Street, Seaford 3198	Secondary Consent - Development of Two Dwellings on the land with the construction of a new double storey dwelling beside the existing dwelling to be retained	Secondary Consent Approved	1/02/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
Application	Ward	Property Address	Application Description	Status	Date
657/2021/P/C	North-West	300 Frankston-Dandenong Road, Seaford 3198	<p>Section 72 - To subdivide the land into sixteen (16) lots in stages, to use and develop the land for warehouse, store (self-storage facility), three (3) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation, to use Lot 1 for the sale and consumption of liquor (restaurant and café licence)</p> <p>Amendments:</p> <ul style="list-style-type: none"> - Amended convenience restaurant on Lot 1 - To sell and consume liquor (restaurant and cafe licence) on Lot 1 - Amended signage - Removal of convenience restaurant on Lot 2. - Lot 2 combined with Lot 3 and warehouses continued. - Additional parking reduction - Amendments to buildings and works (levels, site coverage) - Other consequential amendments 	Permit Approved	1/02/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
Application	Ward	Property Address	Application Description	Status	Date
55/2021/P/C	North-West	182 Nepean Highway, Seaford 3198	Extension of Time - To construct five (5) triple storey dwellings on a lot in a General Residential Zone (GRZ), to construct a building and construct and carry out works in a Design and Development Overlay Schedule 6 (DDO6) and to alter access to a road in a Road Zone.	Extension of Time Approved	8/02/2024
147/2021/P/C	North-West	241 Nepean Highway, Seaford 3198	Extension of time - To construct five (5) triple storey dwellings on a lot in a General Residential Zone (GRZ), Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO). To alter access to a road in a Transport Zone 2.	Extension of Time Approved	8/02/2024
450/2021/P/B	North-West	11 Hadley Street, Seaford 3198	Extension of time - To construct four (4) single storey dwellings on a lot in a General Residential Zone and buildings and works in a Special Building Overlay (SBO).	Extension of Time Approved	8/02/2024
396/2021/P/E	North-West	176-178 Nepean Highway, Seaford 3198	Secondary Consent - Use and Development of Land for the Purpose of a Service Station and Convenience Restaurant, Display of Advertising Signage and Alteration of Access to a Road in a Transport Zone 2	Secondary Consent Approved	8/02/2024
355/2018/P/H	North-West	8 Anderson Street, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	9/02/2024
357/2018/P/D	North-West	27 Havana Crescent, Frankston 3199	Secondary Consent - Development of three (3) two (2) storey dwellings	Application Withdrawn	9/02/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
Application	Ward	Property Address	Application Description	Status	Date
598/2021/P/C	North-West	300 Frankston-Dandenong Road, Seaford 3198	Extension of Time - To subdivide the land into two (2) lots in an Industrial 1 Zone (IN1Z) To subdivide land adjacent to a road in a Road Zone, Category 1 and creation of access to a Road Zone Category 1	Extension of Time Approved	16/02/2024
568/1999/P/C	North-West	4&1/5 Riviera Street, Seaford 3198	Secondary Consent - Five (5) double storey dwellings in accordance with the endorsed plans	Secondary Consent Approved	27/02/2024
North West Ward = 11					
394/2007/P/F	South	6 Leisureland Drive, Langwarrin 3910	Section 72 - Alterations and additions to an existing building and use of the building as a place of worship and community centre (place of assembly), and includes a caretakers house, associated car parking and works in accordance with the submitted plans and supporting information. Amendments to the Planning Permit proposed include: Condition 4 of the Planning Permit altered by extending the permitted hours of operation. From 8.00 a.m. to 8.00 p.m. Monday to Sunday To 5.00 a.m. to 9.30 p.m. Monday to Sunday Buildings and works proposed include: - Installation of time operated boom gates within the existing carpark and vehicle areas to limit access. - Inclusion of a lift to the existing prayer building (Main Hall) from the existing carpark.	Permit Approved	1/02/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
Application	Ward	Property Address	Application Description	Status	Date
209/2021/P/C	South	22 Joy Street, Frankston 3199	Extension of Time - To construct three (3) dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	Extension of Time Approved	8/02/2024
699/2022/P/B	South	Sweetwater Creek Lower 28R Fenton Crescent, Frankston South 3199	Section 72 - To construct or carry out works within the Tree Protection Zone of substantial trees within the Significant Landscape Overlay Schedule 4 (SLO4)	Application Lapsed	8/02/2024
276/2021/P/B	South	6 Handley Court, Frankston South 3199	Extension of Time - To construct an outbuilding (garage), swimming pool and boundary fence including gate in a Design and Development Overlay Schedule 9, Heritage Overlay and Significant Landscape Overlay Schedule 4.	Application Withdrawn	9/02/2024
241/2007/P/C	South	490 Warrandyte Road, Langwarrin South 3911	Section 72 Amendment to approved plans and permit comprising buildings and works to the existing industry use (poultry processing facility). The amendment application proposes the following: - A new freezer building located to the immediate north of the existing freezer area to accommodate further poultry processing. - Additional car parking areas located to the rear (east of the existing building).	Application Refused	13/02/2024
249/2017/P/O	South	24-28 Moorooduc Highway, Frankston South 3199	Section 72 - Use and development of a retirement village, alter access to a road in a Road Zone category 1, removal of substantial vegetation and to erect and display advertising signage.	Permit Approved	15/02/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2024 To 29/02/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
182/2020/P/J	South	86-88 Stotts Lane, Frankston South 3199	Secondary Consent - To subdivide the land into a maximum of Forty Five (45) residential lots (staged subdivision) in a General Residential Zone (GRZ)	Secondary Consent Approved	16/02/2024
303/2023/P/A	South	84 Sycamore Road, Frankston South 3199	Section 72 - To construct buildings and works to an existing dwelling in a Design Development Overlay Schedule 9 (DDO9) and in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	26/02/2024
131/1994/P/A	South	231A Frankston-Flinders Road, Frankston South 3199	To use and develop the land for a Veterinary Centre	Permit Approved	26/02/2024
South Ward = 9					
Total = 22					

Progress Report – Subdivision Application Received				
For The Application Date: 1/02/2024 To 29/02/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
39/2024/S	North-East	5 Shearwater Drive, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	28/02/2024
31/2024/S	North-West	25 Boonong Avenue, Seaford 3198	Three (3) lot subdivision within a General Residential Zone 1 (GRZ1)	1/02/2024
33/2024/S	North-West	13 Ebdale Street, Frankston 3199	To subdivide the land into seven (7) lots in a Residential Growth Zone 1 (RGZ1)	8/02/2024
34/2024/S	North-West	3 Lorna Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	8/02/2024
35/2024/S	North-West	21 Ebdale Street, Frankston 3199	Ten (10) lot subdivision of land within a Residential Growth Zone 1 (RGZ1)	12/02/2024
37/2024/S	North-West	9 Parwan Court, Frankston 3199	To subdivide the into two (2) lots in a General Residential Zone (R1Z)	21/02/2024
38/2024/S	North-West	48 Railway Parade, Seaford 3198	To subdivide land into four (4) lots in a General Residential Zone (R1Z)	28/02/2024
32/2024/S	South	33 Denbigh Street, Frankston 3199	Two (2) lot subdivision of land within a General Residential Zone 1 (GRZ1)	5/02/2024
36/2024/S	South	25 Jasper Terrace, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	22/02/2024
41/2024/S	South	54 High Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z), Development and Design Overlay (DDO6) (DDO11), Parking Overlay (PO) and Specific Control Overlays (SO)	28/02/2024
Total = 10				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/02/2024 To 29/02/2024					
Application No	Ward	Property Address	Application Description	Status	Date
10/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C22/PS500745)	Certified	5/02/2024
11/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C23/PS500745)	Certified	5/02/2024
12/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C25/PS500745)	Certified	5/02/2024
13/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C24/PS500745)	Certified	5/02/2024
14/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C12/PS500745)	Certified	5/02/2024
15/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C13/PS500745)	Certified	5/02/2024
16/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C1/PS500745)	Certified	5/02/2024
17/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C15/PS500745)	Certified	5/02/2024
18/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C27/PS500745)	Certified	5/02/2024
20/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C3/PS500745)	Certified	5/02/2024
21/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C26/PS500745)	Certified	5/02/2024
22/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C20/PS500745)	Certified	5/02/2024
23/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C18/PS500745)	Certified	5/02/2024

Progress Report – Subdivision Decisions					
For The Application Date: From 1/02/2024 To 29/02/2024					
Application No	Ward	Property Address	Application Description	Status	Date
24/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C10/PS500745)	Certified	5/02/2024
25/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C6/PS500745)	Certified	5/02/2024
26/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C4/PS500745)	Certified	5/02/2024
3/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C21/PS500745)	Certified	5/02/2024
4/2024/S	North-East	400R McCormicks Road, Sandhurst 3977	Section 35 (Acq by acquiring auth) (Lot C19/PS500745)	Certified	5/02/2024
5/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C17/PS500745)	Certified	5/02/2024
6/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C9/PS500745)	Certified	5/02/2024
7/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C7/PS500745)	Certified	5/02/2024
8/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C16/PS500745)	Certified	5/02/2024
9/2024/S	North-East	Non Rateable Reserves 75A Sandhurst Boulevard, SANDHURST 39	Section 35 (Acq by acquiring auth) (Lot C8/PS500745)	Certified	5/02/2024
63/2021/S	North-East	26 Brunnings Road, Carrum Downs 3201	Twenty six (26) lot subdivision	SOC Issued (M)	13/02/2024
110/2021/S	North-East	26 Brunnings Road, Carrum Downs 3201	Section 37 - (Subdivision Staged) (stage 9)	SOC Issued (M)	13/02/2024
145/2020/S	North-West	19 Galway Street, Seaford 3198	Two (2) lot subdivision	SOC Issued (M)	1/02/2024

Progress Report – Subdivision Decisions					
For The Application Date: From 1/02/2024 To 29/02/2024					
Application No	Ward	Property Address	Application Description	Status	Date
110/2023/S	North-West	121 Austin Road, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone 1 (GRZ1)	Recertified	6/02/2024
175/2021/S	North-West	76 Skye Road, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	SOC Issued (M)	13/02/2024
65/2023/S	North-West	16 Fortescue Avenue, Seaford 3198	Two (2) lot subdivision in a General Residential Zone (GRZ)	SOC Issued (M)	16/02/2024
7/2023/S	South	124-124A Fleetwood Crescent, Frankston South 3199	Two (2) lot subdivision	SOC Issued (M)	1/02/2024
77/2023/S	South	42 Frome Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) Gas has been connected to this development.	SOC Issued (M)	6/02/2024
3/2023/S	South	1 McComb Boulevard, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	SOC Issued (M)	8/02/2024
100/2021/S	South	42 Hillcrest Road, Frankston 3199	Three (3) lot subdivision	SOC Issued (M)	13/02/2024
76/2023/S	South	14 Kenilworth Avenue, Frankston 3199	Four (4) lot Subdivision in a General Residential Zone (GRZ) (The subdivision of Lots 3, 4 and Common Property No.1 to create Lots 3A & 4A and an amended Common Property No.1.)	SOC Issued (M)	20/02/2024
Total = 34					

Town Planning Applications – Direction To Advertise Issued February 2024				
Application No	Ward	Property Address	Application Description	Application Date
690/2023/P	North-East	461 North Road, Langwarrin 3910	To construct an outbuilding and associated works in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO)	14/09/2023
612/2023/P/B	North-East	100 Ballarto Road, Carrum Downs 3201	Section 72 - Installation of outdoor lighting of an outdoor shade structure to an existing Section 2 use (Education Centre) in a General Residential Zone (GRZ) and Bushfire Management Overlay (BMO)	12/12/2023
583/2023/P	North-West	71 Centenary Street, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and Bushfire Management Overlay (BMO1).	8/08/2023
922/2023/P	North-West	31 Armstrongs Road, Seaford 3198	To use the land to sell and consume liquor (restaurant and cafe licence) in a Commercial 1 Zone (C1Z)	10/10/2023
20/2024/P	North-West	2 Hilton Court, Frankston 3199	To remove the covenant contained in Instrument of Transfer C819134 affecting the land contained in Volume 10769 and Folio 079.	10/01/2024
438/2021/P	South	435 Robinsons Road, Langwarrin 3910	To undertake works and earthworks in a Design and Development Overlay Schedule 4 (DDO4), to construct works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to carry out works associated with the use of the land for accommodation in a Bushfire Management Overlay (BMO)	12/08/2021
814/2023/P	South	5/29 Culcairn Drive, Frankston South 3199	Buildings and works to enclose existing deck for a home based salon in a Design and Development Overlay (DDO9)	6/10/2023

Town Planning Applications – Direction To Advertise Issued February 2024				
Application No	Ward	Property Address	Application Description	Application Date
785/2023/P	South	652 Nepean Highway, Frankston South 3199	To construct one double storey dwelling adjacent to an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Heritage Overlay (HO25), Design and Development Overlay Schedule 2 (DDO2) and Erosion Management Overlay Schedule 1 (EMO1)	17/10/2023
853/2023/P	South	12 Alicudi Avenue, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	1/11/2023
857/2023/P	South	17 Bangalay Avenue, Frankston South 3199	To construct buildings and works (extension) to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	3/11/2023
131/1994/P/A	South	231A Frankston-Flinders Road, Frankston South 3199	Section 72 - Amendment to Planning Permit 131/1994/P to convert the existing Medical Centre (Building B) into a Veterinary Clinic and other consequential changes.	29/11/2023
957/2023/P	South	25 McComb Boulevard, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and Significant Landscape Overlay (SLO4)	30/11/2023
1032/2023/P	South	24 Plummer Avenue, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works within the tree protection zone of a substantial tree.	21/12/2023
73/2024/P	South	401-403 Nepean Highway, Frankston 3199	To use the land for a medical centre and construct buildings and works in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 5 (DDO5) To alter access to a road in a Transport Zone 2 (TRZ2) To erect and display signage	24/01/2024

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals February 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1306/2023	7/2023/COMP	17 David Street, Frankston	Rooming House	23/10/2023	Refusal	Applicant/ Owner	22/01/2024	Affirmed	21/02/2024
P637/2023	298/2020/P	565 Cranbourne-Frankston Road, Langwarrin	<p>Use the land for landscape gardening supplies and crop raising (section 2 uses) and for buildings and works associated with a section 2 use within a Rural Conservation Zone;</p> <p>Building within 100m of a Transport Zone 2 and land in a Public Acquisition Overlay under the Rural Conservation Zone;</p> <p>Buildings and works within the Tree Protection Zone of a substantial tree and within 5m of native vegetation under the Significant Landscape Overlay Schedule 1; and</p> <p>To create or alter access to a road in Transport Zone 2; and to land in a Public Acquisition Overlay where the transport manager is the acquiring authority for road purposes; under Clause 52.29.</p>	30/05/2023	Refusal	Applicant	29/01/2024	Affirmed	22/02/2024

Progress Report – Current VCAT Appeals February 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1750/2022	765/2021/P	446-450 Nepean Hwy Frankston	Construction of a multi-storey mixed use development in a Commercial 1 Zone, Use of the land for Dwellings and Restricted Recreation Facility (Gym and Wellness Centre), alteration of access to a road within a Transport Zone 2, a reduction in carparking requirements at Clause 52.06 and the sale and consumption of liquor.	21/12/2022	NOD	Objector	22-23/2/2024		
P125/2023	548/2022/P	438-444 Nepean Highway, Frankston	Construction of a sixteen (16) storey building in a Commercial 1 Zone (B1Z), use of land for Dwellings, creation/alteration to access to a road in a Transport Zone 2 and reduction in car parking requirements under Clause 52.06 of the Frankston Planning Scheme	30/01/2023	Failure to Determine	Applicant			
P1238/2023	460/2022/P	14 John Street, Langwarrin	To use and develop the land for a child care centre and to display business identification signage in a General Residential Zone (GRZ)	24/10/2023	NOD	Objector	20-21/5/2024		
P1252/2023	754/2022/P	60 Valley Road & 150 Quarry Road, Langwarrin	To use and develop the land for Extractive Industry (Sand Extraction) in a Rural Conservation Zone Schedule 2 (RCZ2)	18/10/2023	Refusal	Owner	8-23/4/2024		
P1450/2023	911/2022/P	89 Young Street, Frankston	To develop the land for a multi-storey building (comprising retail, office and dwellings) within the Commercial 1 Zone (CZ1) and reduction in the car parking requirements	22/11/2023	Failure to Determine	Owner	13-16/5/2024		

Progress Report – Current VCAT Appeals February 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1471/2023	897/2022/P	3 Nott Avenue, Frankston	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	4/12/2023	Refusal	Owner	18/07/2024		
P212/2024	492/2017/P/D	424-426 Nepean Highway, Frankston	Section 72 - Amend the planning permit to allow for the use and development of a fifteen (15) storey building in a Commercial 1 Zone and Design and Development Overlay, Schedule 14 for retail and dwellings and the deletion of the serviced apartments	27/02/2024	Failure to Determine	Owner	12, 13, 15, 16 & 19/8/2024		
P1615/2023	492/2017/P/F	424-426 Nepean Highway, Frankston	Extension of Time - The use and development of the land for a multi-storey building for retail, dwellings & serviced apartments	22/12/2023	Refusal of EOT	Applicant	14/03/2024		
P14/2024	773/2022/P	35-41 Hastings Road, Frankston & 2 Burns Street, Frankston	Use of land for an office in a Mixed Use Zone (MUZ). Construct buildings and works for a five storey mixed use building comprised of office (section 2 use) and dwellings in a Mixed Use Zone (MUZ). Construct buildings and works in a Design and Development Overlay Schedules 10 and 13 (DDO10 and DDO13) and a Specific Controls Overlay Schedule 3 (SCO3). To create or alter access to a road in a Transport Zone 2 (TZ2).	31/01/2024	NOD	Objector	30/9/2024 & 1-2/10/2024		

Progress Report – Current VCAT Appeals February 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1650/2023	717/2023/P	4 Carder Avenue, Seaford	To construct four (4) double storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	3/01/2024	Refusal	Owner	5-7/6/2024		
P1649/2023	729/2023/P	6 Carder Avenue, Seaford	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	5/01/2024	Refusal	Owner	5-7/6/2024		
P1622/2023	222/2022/P	14-16 Hickory Crescent Frankston North	To construct six (6) double storey dwellings and a six (6) lot subdivision in a General Residential Zone (GRZ)	12/01/2024	Refusal	Owner			
P218/2024 AWAITING INITIATING ORDER	464/2023/P	20 Seaview Road, Frankston South	To construct one (1) double storey dwelling in front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 1 (DDO1) and to construct a building and carry out works in the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	TBC	Refusal	Applicant			

Progress Report – VCAT Determination – Policy Implications February 2024			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P1306/2023	7/2023/COMP	17 David Street, Frankston	<p>The applicant had sought a Certificate of Compliance, to state that the intended layout for a proposed Rooming House on the land, would be compliant with the requirements of the Frankston Planning Scheme, and to be exempt from requirement for a Planning Permit. Council had refused to grant the certificate sought.</p> <p>The VCAT undertook quite a detailed assessment of the provisions of the Planning Scheme as they relate to Rooming Houses, and the meaning and effect of various definitions and words. The VCAT’s analysis provides rich detail for further consideration by all parties, and application in the determination of future requests and applications for Rooming Houses.</p> <p>In respect of this particular application for a Certificate of Compliance, the VCAT found that the number and particular layout of the proposed Rooming House did not comply with all the required provisions of the Frankston Planning Scheme for a permit exempt Rooming House, and thus declined to order that a certificate be issued.</p>
P637/2023	298/2020/P	565 Cranbourne- Frankston Road, Langwarrin	<p>The applicant sought (retrospective) permission to use this land on the north-western corner of Hastings Road and Cranbourne-Frankston Road for horticulture, together with the construction of various buildings and earthworks. The application process had been prolonged due to issues with the information supplied by the permit applicant, and Council accordingly refused to grant a permit. Review of this decision was sought by the permit applicant.</p> <p>The VCAT also encountered issues with the information before it, and its relationship to works on the land. It had difficulty in being able to assess concerns raised by objecting third parties based on that information. Ultimately, it could not be satisfied that what was shown in the application documentation should be approved. Council’s decision was affirmed.</p>

Executive Summary**11.2 Frankston Metropolitan Activity Centre Coordination Update (January - March 2024)**

Enquiries: (Angela Hughes: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To provide a quarterly update, for the period of January to March 2024 inclusive, on the progress of the Frankston Metropolitan Activity Centre (FMAC) Coordination Group, which seeks to identify and coordinate Council's efforts to revitalise the FMAC.

Recommendation (Director Communities)

That Council:

1. Notes that the FMAC Coordination Group met twice during the January to March 2024 quarter;
2. Notes continued work on the FMAC Structure Plan including that:
 - (a) Following Council's resolution on 18 March 2024, the Minister of Planning has appointed an independent Planning Panel (3 members) to consider the 429 submissions received to the FMAC Structure Plan (Planning Scheme Amendment C160fran) which finished its Exhibition period on 18 December 2023;
 - (b) The Department of Transport and Planning (DTP) authorised the FMAC Development Contributions Plan (Planning Scheme Amendment C161fran) on 27 March 2024, at Council's earlier request/resolution;
3. Notes that the Victorian Planning Authority (VPA) and the Department of Transport and Planning (DTP) commenced community consultation on their "Activity Centre Program" including FMAC on 25 March 2024 for a period of four (4) weeks. This work is led by the State Government, for the State Government, to assist them in understanding community views on the FMAC Structure Plan; and
4. Commends activities that occurred in the FMAC area this quarter to enliven the CBD and showcase the benefits of living, working and visiting the CBD including the 'Go Buy Local' economic development campaign in March 2024, which culminated in a well-attended Business Expo on 26 March 2024 and the Block Party, which celebrates award winning street art.

Key Points / Issues

- At the 20 November 2023 Council Meeting, it was resolved that Council:
 1. *Notes the establishment of the FMAC Coordination Group, which seeks to drive the coordinated efforts of Council to realise the potential and revitalise the FMAC through new development, investment, activation and advocacy;*
 2. *Notes that the Group is chaired by the Director Communities, with attendance from the Chief Executive Officer and Mayor, and a multi-*

11.2 Frankston Metropolitan Activity Centre Coordination Update (January - March 2024)**Executive Summary**

disciplinary team of officers. The Group has met on 25 July 2023 (first meeting), 31 August 2023 and 28 September 2023;

3. *Notes that this is a new report and that Council will receive a quarterly update on the work of the group going forward.*

- The FMAC Coordination Group met twice this quarter on 13 February and 12 March 2024.
- The key issues discussed by the group included:

Frankston Metropolitan Activity Centre (FMAC) Structure Plan

- Councillors were briefed this quarter on the 429 submissions received following the Exhibition of the FMAC Structure Plan (Planning Scheme Amendment C160fran) which concluded on 18 December 2023 after a 4 week period.
- 429 written submissions were received, with 420 submissions received during the exhibition period and nine (9) late submissions. 222 submissions objected to the amendment, 193 submissions provided support for the amendment and 14 submissions provided support subject to changes.

The issues raised by multiple submissions include:

- Building heights in Precinct 4 -- Promenade (215 seeking a decrease, 3 seeking an increase).
- Building heights in Precinct 5 – Nepean Boulevard (7 seeking a decrease, 1 seeking an increase).
- Exclusion of third-party rights in the ACZ1 (138 seeking inclusion, 1 seeking the removal).
- Community engagement for the FMAC Structure Plan (26 raised concern, 23 stated support).
- Rezoning of the land within the FMAC boundary to the Activity Centre Zone and the land adjacent to the Public Park and Recreation Zone (7 objections to the rezoning, 29 in support of the rezoning).
- Building heights across the FMAC (22 seeking a decrease, 5 seeking an increase).
- Concerns in relation to the duration of the exhibition (14 submissions).
- Concern in relation to climate change and flooding (14 submissions).
- At the 18 March 2024 Council Meeting, Council resolved to consider all of the written submissions received and request the Minister for Planning to appoint an independent Planning Panel to consider those submissions received.
- A panel is appointed by the Minister for Planning to hear submissions about amendments to planning schemes, and to make recommendations or provide advice about if the amendment should proceed.
- The basic role of a panel is to:
 - give submitters an opportunity to be heard in an informal, non-judicial manner; and

11.2 Frankston Metropolitan Activity Centre Coordination Update (January - March 2024)**Executive Summary**

- give expert advice to the planning authority – usually the local council – or the minister about an amendment and about submissions referred to it.
- A panel is not a court and is not bound by legal rules of evidence and it may inquire into all aspects of the amendment and submissions.
- On 27 March, the Minister for Planning appointed a three (3) member panel comprising of the following members:
 1. Tim Hellsten (Panel Chair);
 2. Dianne King; and
 3. Michael Wheelahan.
- The Directions Hearing (administrative time tabling process) will take place on Monday 22 April 2024 from 11am to 2pm at Functions by the Bay.
- Planning Panels Victoria will be asking any submitters who wish to speak at the hearing, to complete a request to be heard form by 17 April and will provide Council with a summary of the requests to be heard, on the afternoon of that day.

FMAC Development Contribution Plan – Planning Scheme Amendment C161fran

- On 27 March, the Department of Transport and Planning (DTP) authorised the FMAC DCP - Planning Scheme Amendment C161fran.
- Exhibition of the amendment is anticipated to occur in Quarter 4 of 2023/24.

Housing Statement

- On 25 March 2024, The Victorian Planning Authority (VPA) and the Department of Transport and Planning (DTP) commenced community consultation on the Activity Centre Program - Frankston Activity Centre for a period of four (4) weeks.
- This work is led by the State Government, for the State Government, to assist their decision making on the FMAC Structure Plan.
- More information can be found at the VPA website.

Strategic Property Update

- Council officers participated in an event run by the Urban Development Institute of Australia (UDIA) on 13 February 2024.
- The event promoted development in Frankston with focus on housing and the FMAC. The event was attended by developers from UDIA's Developer Network. Feedback from the Forum has been that the event has "increased confidence" and "changed perceptions" about Frankston City.

City Positioning complete

- City Positioning work has focussed on the events calendar for the past quarter and the Buy Local Campaign throughout March.
- The Buy Local campaign was very popular with local businesses and the community alike. It featured a range of promotions to highlight and generate business for local businesses like tagging a business on Facebook and winning

11.2 Frankston Metropolitan Activity Centre Coordination Update (January - March 2024)**Executive Summary**

prizes, which comprised vouchers to use at local businesses (within the Frankston municipality).

- The Buy Local Campaign ended with a Local Business Expo held in the Frankston Arts Centre on 26 March 2024, which was well attended.
- A number of events occurred in the FMAC area, all aimed at increasing visitation to the CBD and surrounds. This included the Block Party celebrating the award winning street art and will continue into next quarter with a number of new events, including KUBIK at the Waterfront and Neon Fields at the Frankston Arts Centre.

Nepean Boulevard Vision Master Plan update and demonstration (early) works

- The Nepean Boulevard project is a city shaping initiative to transform 3.6km corridor of Nepean Highway into a safe, attractive and vibrant boulevard. The project consists of several components running simultaneously including the Nepean Boulevard Master Plan and the Early Works Package.
- The Draft Nepean Boulevard master plan sets out a vision divided into three (3) precincts with integrated design strategies to enable improvements to progress in stages as the city develops and funding becomes available over time.
- The Draft Nepean Boulevard master plan is set around four key principles; Ecology, Culture, Movement and Place. These principles frame design responses and actions for each precinct.
- Work continued this quarter on detailed strategic transport modelling and analysis, in close consultation with DTP to ensure transport network functionality is satisfactorily maintained with any future development scenarios related to the Nepean Boulevard project. This technical transport planning assessment is critical to determining viable improvements to Nepean Highway and will inform development of the Draft master plan.
- Consultation with the Bunurong Land Council Aboriginal Corporation is underway and continues through various site walks and a Culture Values assessment.
- Engagement with authorities is ongoing throughout development of the master plan and delivery of the early works. To date engagement is underway with DTP, South East Water, United Energy and Melbourne Water.
- A Gender Impact Assessment was initiated and its findings will be incorporated into the draft master plan.
- Councillors received an update on the project via Councillor Briefing on 27 March 2024.

Parks Victoria update

- Council worked with Department of Energy, Environment and Climate Action (DEECA) to include the Desilting of Kananook Creek as an enabler project within the Dandenong Catchment – Integrated Water Management (IWM) Action Plan.
- Council Officers met with Parks Victoria and the Chair of Dandenong Catchment - IWM representatives on 4 March 2024 at the Frankston Civic Centre, and proceeded with a site walk along the parts of Kananook Creek and the Frankston Foreshore.

11.2 Frankston Metropolitan Activity Centre Coordination Update (January - March 2024)**Executive Summary****Financial Impact**

There are no financial implications associated with this report. The Group discusses work already occurring within the FMAC, with appropriate budget/s allocated.

Consultation**1. External Stakeholders**

No consultation with external stakeholders is required for the Group.

2. Other Stakeholders

The Group comprises internal stakeholders working on FMAC projects and affected by FMAC projects. The meeting and discussions held within the group form part of internal stakeholder engagement on projects.

Analysis (Environmental / Economic / Social Implications)

The Group seeks to centralise and strengthen the work that officers undertake in revitalising the FMAC. By sharing the work across the organisation, officers can strengthen the management of projects by grouping like projects together to make efficient and best use of resources.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Not applicable.

Policy Impacts

The Group seeks to strengthen the work around existing Council projects and resolutions, that centre are the FMAC. Foremost to the group, is the FMAC Structure Plan which Council adopted at the 14 June 2023 Council Meeting.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Better coordination of FMAC activities will strengthen knowledge and mitigation of any risks concerning these projects.

Conclusion

The FMAC Structure Planning work continued this quarter with Council considering the 429 submissions received to this Planning Scheme Amendment and resolving to request the Minister of Planning to appoint an Independent Planning Panel to consider this Plan. At the end of this quarter, the Minister has appointed the Panel.

11.2 Frankston Metropolitan Activity Centre Coordination Update (January - March 2024)**Executive Summary**

The FMAC area was enlivened through a number of activities to increase businesses activity, visitation and enjoyment for existing residents through the 'Go buy Local' economic development campaign in March and activities to celebrate Street Art. These were well received by the community and further showcased Frankston as a destination to enjoy.

ATTACHMENTS

Nil

Executive Summary**11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:

4. Well Planned and Liveable City

Level 2:

4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To consider the three (3) written submissions received during the four (4) week public exhibition period for Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay, Schedule 3 (PAO3) from 250 Wedge Road, Skye) and to request that the Minister for Planning appoint an independent Planning Panel to consider all of the written submissions received.

Recommendation (Director Communities)

That Council:

1. Notes that Planning Scheme Amendment C158fran to the Frankston Planning Scheme was publicly exhibited between 25 January 2024 to 26 February 2024 for a period of four (4) weeks;
2. Notes that a total of three (3) written submissions were received during this time, with two (2) written submissions in support of the amendment and one (1) written submission objecting to the amendment;
3. Notes that in accordance with Section 22 of the *Planning and Environment Act 1987*, it has considered all of the written submissions received and in accordance with Section 23 of the *Planning and Environment Act 1987*, refers all of the written submission received to an independent Planning Panel;
4. Request that the Minister for Planning appoint an independent Planning Panel to consider the submissions received to Planning Scheme Amendment C158fran, in accordance with Part 8 of the *Planning and Environment Act 1987*;
5. Having formally considered all of the written submissions made to Planning Scheme Amendment C158fran to the Frankston Planning Scheme, Council endorses the officers' response to the issues raised by the submissions as the basis for Council's submission to the future Planning Panel; and
6. Thanks the submitters for writing to Council and notes that officers will notify all submitters of this decision.

Key Points / Issues

- At the 3 April 2023 Council Meeting, it was resolved that Council:
 1. *Seeks the authorisation of the Minister for Planning under Section 8A(2) of the Planning and Environment Act 1987 (PE Act), to prepare Amendment C158fran to the Frankston Planning Scheme;*

11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)**Executive Summary**

2. Gives notice of Amendment C158fran under Section 19 of the PE Act, subject to receiving authorisation from the Minister for Planning;
 3. Adopts the amended Carrum Downs Outline Development Plan 1987 (**Amended DP**), subject to the gazettal Amendment C158fran and the owner of the property known as 250 Wedge Road, Skye (**Owner**), complying with its obligations in respect of the subdivision and sale of part of that land as specified in the land transfer deed (**Owner's Obligations**);
 4. Resolves to acquire the land shown as Parcel A, Parcel B and Parcel D on the plan (**Subject Land**), for nil monetary consideration, subject to:
 - a. in respect of all of the Subject Land, the Owner complying with the Owner's Obligations, the gazettal of Amendment C158fran and the adoption of the Amended DP; and
 - b. in respect of Parcel D, the Owner constructing and vesting in Council a public road in the location of Parcel D, in accordance with the agreement pursuant to section 173 of the PE Act;
 5. Authorises the Chief Executive Officer, or his delegate, to sign on behalf of Council, the land transfer deed and agreement pursuant to section 173 of the PE Act, and all other documents required to be signed to give effect to the decisions which are the subject of this resolution;
 6. Resolves Attachment D to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g);
 7. Notes that following the completed land transfer, that this new reserve would be classified as District Open Space;
 8. Notes that following the completed land transfer, Council is required to undertake background and Existing Condition report to develop a concept plan and further master plan for this open space; and
 9. Notes that \$160,000 has been included in the 2023/24 draft Long Term Infrastructure Plan to prepare the '250 Wedge Road Master Plan', including supporting reports and community engagement.
 10. Resolves following the completed land transfer and completion of Masterplan as referred in this resolution a formal naming process will be undertaken for the new Reserve.
- At the 15 March 2022 Council Meeting, it was resolved that Council:
 1. Provides in principle support to the proposal and initial steps required to be undertaken in order to commence the process to undertake the swap of land entitlements for 250 Wedge Road, Skye to facilitate the creation of an active public open space reserve and enable land that is currently identified for open space purposes to be developed as residential; and;
 2. Resolves to undertake consultation with the community for the proposed acquisition of Parcels A and B for public open space for the land at 250

11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)**Executive Summary**

Wedge Road, Skye as required by the Local Government Act 2020 at the relevant time and

3. *Notes that future reports will be brought to Council seeking approvals at various stages throughout the process, including but not limited to the commencement of above mentioned consultation as required.*

- Planning Scheme Amendment C158fran proposes to delete the Public Acquisition Overlay, Schedule 3 – Open space/recreation (PAO3), from part of 250 Wedge Road, Skye since the land will be transferred to Council for open space/recreational purposes through a Land Transfer Deed.
- The PAO3 was applied so that in the future, Council could financially acquire the land to deliver “District Level Playing Field” (District Open Space) as identified in the *Carrum Downs Outline Development Plan 1987* (the ODP).
- Planning Scheme Amendment C158fran was placed on public exhibition from 25 January 2024 to 26 February 2024 for a period of four (4) weeks.
- A total of three (3) written submissions were received during the exhibition period, with two (2) from servicing authorities (South East Water and Department of Energy, Environment and Climate Action - DEECA) stating no objection to the amendment and one (1) objecting submission from a resident.
- The objecting submission is predominately based on the position that the deletion of the PAO3 will facilitate an increase in housing by allowing the development of 1.2ha (12,200m²) of residential zoned land (approximately twenty six (26) future residential lots).
- The amount of open space that will be delivered through both the approved subdivision and the future development of the District Open Space, would not be adequate for the future population generated by the existing approved planning permit and the future subdivision of the 1.2ha of residential zoned land.
- The location set aside for district open space under the PAO3 on the GRZ applied part of 250 Wedge Road, Skye is to be relocated to the north of the current PAO3 (north of Lisa Beth Mews Reserve on Green Wedge Zone (GWZ) land). The Amendment does not make any changes to the GWZ or the zone’s requirements.
- The same amount of land that was allocated under the PAO3 is being transferred to Council, therefore the PAO3 is no longer required as Council does not need to financially acquire this parcel. The land transfer will bring an additional 49,000m² (4.9ha) of open space to the Skye neighbourhood.
- On 29 February, a meeting was held between a Council Officer and the submitter to further discuss the concerns that were raised in the submission.
- Following this meeting, an email providing further information was sent to the submitter on 6 March 2024. The submitter responded to this email on 10 March 2024 outlining that despite the additional information, their concerns were unable to be resolved.
- As the matters raised in the objecting submission cannot be resolved (many of these are in relation to the previously approved Planning Permit 400/2021/P and outside the scope of the Amendment), it is recommended that Council

11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)**Executive Summary**

resolve to request that the Minister for Planning appoint an independent Panel to consider the submissions.

- The dates for the hearings are tentatively set for the week of 10 June 2024 (Directions Hearing) and the Panel Hearing 8 July 2024, but could be held earlier once a Planning Panel have been appointed and timetable matters can be discussed.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation

Planning Scheme Amendment C158fran was publicly exhibited for four (4) weeks from 25 January 2024 to 26 February 2024 and public notice of the Amendment was undertaken as follows:

	Notice	Date
1.	Council's website	25 January 2024
2.	Government Gazette	25 January 2024
3.	Frankston Times	23 January 2024
4.	Notice given to prescribed Ministers and relevant authorities	25 January 2024
5.	Notice given to Neighbouring Councils (Kingston, Greater Dandenong, Casey and Mornington Peninsula)	25 January 2024
6.	158 letters sent to all property owners and occupiers within a 400m radius of the PAO3	23 January 2024
7.	Department of Transport and Planning (DTP) website	25 January 2024

At the conclusion of the public exhibition period, a total of three (3) written submissions were received. Two (2) written submissions supported/provided no objection to the amendment, and one (1) objected.

A summary of the key issues raised by the submitters is as follows:

Submissions #1 and #2

The following service authorities had **no objection** to the amendment:

1. South East Water; and
2. Department of Energy, Environment and Climate Action (DEECA).

Submission #3

The objecting submission is predominately based on the position that the deletion of the PAO3 will facilitate an increase in housing by allowing the development of 1.2ha (12,200m²) of residential zoned land (approximately twenty-six (26) future residential lots).

The submitter is also concerned that the amount of open space to be delivered through both the approved subdivision and the future development of the District Open Space,

11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)**Executive Summary**

will not be adequate for the future population generated by the existing approved planning permit and the future subdivision of the 1.2ha of residential zoned land.

Concerns were also raised by the submitter in relation to the previously approved residential subdivision at 250 Wedge Road, Skye (Planning Permit 400/2021/P). This planning permit application was not advertised as it is exempt from public notice under Clause 43.04-3 Development Plan Overlay of the Frankston Planning Scheme.

These concerns are outside the scope of the Amendment.

On 29 February, a meeting was held between a Council Officer and the submitter to further discuss the concerns that were raised in the submission. Following this meeting, an email providing further information was sent to the submitter on 6 March 2024. The submitter responded to this email on 10 March 2024 outlining that despite the additional information, their concerns were unable to be resolved.

The submitter is also seeking Council to financially acquire the land (as per the PAO3) and develop the open space in the exact location as shown in the ODP and deliver the district open space in 2025 without the proposed Amendment. This would ensure that the 1.2ha area of residential zoned land would not be able to be developed.

These emails are provided at Attachment B.

The matters raised in the submission cannot be resolved and a number are in relation to the previously approved Planning Permit 400/2021/P which is outside the scope of the Amendment. Given this, it is recommended that Council resolve to request that the Minister for Planning appoint an independent Panel to consider the submission.

Analysis (Environmental / Economic / Social Implications)

The deletion of the PAO3 will have positive impacts as it will bring forward the delivery of District Open Space that has been identified since 1987 and does not require Council to purchase the land. This public open space is needed for the local Skye community and the broader catchment of Carrum Downs (District Open Space has a catchment of 2km), which will make appropriate use of green wedge land while enabling zoned residential land connected to services to be readily developed for housing.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The planning scheme amendment has been prepared in accordance with the *Planning and Environment Act 1987*.

Policy Impacts

Municipal councils (as the planning authority) have a number of duties and powers which are listed at Section 12 of the *Planning and Environment Act 1987* (the Act). Under Section 12a planning authority must have regard to:

- *The objectives of planning in Victoria;*
- *The Minister's directions;*

11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)**Executive Summary**

- *The Victorian Planning Provisions; and*
- *The Frankston Planning Scheme.*

The Amendment is consistent with the requirements of Section 12 of the Act.

The Amendment addresses the Department of Transport and Planning publication *Strategic Assessment Guidelines for Planning Scheme Amendments*.

Gender Impact Assessments

No gender impact assessment was required as this initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

If the Amendment was abandoned or the requirements of the Deed were not able to be met, each of the parties could walk away from the agreement and the land would remain as it is.

A full Planning Scheme Amendment is required due to the deletion of the PAO is occurring on land that is not in Council's ownership. Pursuant to Section 107(1)(a) of the Act, there are compensation rights for any '*financial loss suffered as the natural, direct and reasonable consequence*' of that amendment.

Conclusion

Planning Scheme Amendment C158fran is required as Council no longer needs to financially acquire the land at 250 Wedge Road, Skye that has been set aside by the Public Acquisition Overlay (PAO3).

During the exhibition of Frankston Planning Scheme Amendment C158fran, three (3) submissions were received.

- 2 submissions (Service Authorities) who had no objection to the Amendment.
- One (1) submission objected to the Amendment.

Given that the objecting submission cannot be resolved, it is recommended that Council resolve to request that the Minister for Planning appoint an independent Planning Panel to consider the submissions received.

ATTACHMENTS

- Attachment A: [↓](#) Planning Scheme Amendment C158fran - Submission Summary and Officer Response
- Attachment B: [↓](#) Planning Scheme Amendment C158fran - Submissions - Redacted
- Attachment C: [↓](#) Adopted Amended Carrum Downs Outline Development Plan, 1987 - Digitised - 3 April 2023

11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)**Officers' Assessment****Background**

The ODP, the planning permit for the Development Site and agreement no. AT416277Y pursuant to section 173 of the *Planning and Environment Act 1987*, together, require the making of a public open space contribution at the time of the subdivision of 250 Wedge Road (POS Contribution).

There is an opportunity for Council, the Owners and the Developer to benefit from a land transfer arrangement, in which Parcel A, Parcel B and Parcel D on the plan attached at Attachment E will be transferred to Council for nil monetary consideration for use as active open space and road purposes, respectively, and the Owners and the Developer will have Parcel C relieved of obligations under the PAO3 and the Development Plan Overlay.

Subject to Council complying with its obligations under the *Local Government Act 2020* and the deed proposed to be entered into by the parties, the Owners must make the POS Contribution by transferring to Council, Parcels A and B, for nil monetary consideration, in lieu of Parcels C, D and A.



Figure 1: Approved subdivision and land transfer agreement

Land Transfer (Deed)

A Deed was undertaken between Council and the relevant parties which provides written agreement to undertake all of the steps required to facilitate the transfer of the land.

The Deed will be finalised upon gazettal of the Planning Scheme Amendment C158fran which will delete the PAO3 from the subject site.

S173 Agreement

The Owners have entered into a section 173 agreement to prescribe the future use and development of Parcel D as a road.

The section 173 agreement will be an appendix of the Deed and will be finalised when the Deed is finalised.

11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)**Officers' Assessment**Carrum Downs Outline Development Plan 1987

The adopted ODP (Attachment B) was first adopted in 1987 by the former Shire of Cranbourne and has been amended nine (9) times since its adoption. The area designated for District Level Open Space in the ODP has a significant future role in servicing the wider Carrum Downs/Skye community. The land is part zoned residential and part green wedge and is affected by the PAO3 with Council as the acquiring Authority. Delays in Council being in a position to acquire this land has placed pressure on existing reserves servicing this growing community.

The amended ODP is located at Attachment C of this report.

Frankston City Open Space Strategy 2016

This new reserve would be classified as a 'District Open Space' defined as follows in the *Frankston City Open Space Strategy 2016*:

"District open space attracts users from across the municipality. These spaces cater for a wide cross section of the community. District open spaces frequently provide multiple experiences and activities such as; appreciation of natural and cultural heritage assets, sporting facilities, relaxation and solitude, social interaction and play, education, and floodway and waterway management."

A District Open Space has a 2km travel and transport catchment. Long term planning based on further demand analysis to meet existing and future need – new open space needs to be matched to expected population densities. Emerging social and recreational demand.

The need for new District open space in Skye is acknowledged in the Strategy as follows:

- The provision of sporting open space for active recreation is expected to fall to 1.94 hectares per thousand residents by 2031, with Skye (0.49 ha/person), Carrum Downs (0.96 ha/person) and Langwarrin/Langwarrin South (1.06 ha/person) falling below our standards of 1.5 hectares per 1000 persons. Strategically increasing the provision of sporting open space in these neighbourhoods would provide greater equity of access in neighbourhoods where current provision falls below our standards of 1.5 ha / per 1000 persons.
- Participation in organised sport is more prevalent in younger age groups in Frankston City, yet neighbourhoods such as Skye, Carrum Downs and Langwarrin that have had recent growth in this younger age group have the lowest per capita supply open space for active recreation and organised sport.

There are a number of actions in the Strategy that refer to the need for new and upgraded open space in Skye as follows:

- Investigate new open space to expand Lisa Beth Mews for district level open space. Develop and implement a master plan to support structured and unstructured recreation to meet existing and future demand due to forecast population increases in Skye, Carrum Downs and Sandhurst.
- Priority action for future proofing Skye and providing new open space: An open space contributions scheme, as part of future housing growth, through land contribution, developer contributions, council purchase and other methods. Provide: new and expanded district open space in Carrum Downs and Skye to support sporting, unstructured recreation and family leisure.

11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)**Officers' Assessment**

- Priority Action for upgraded open space - Upgrade open space for sporting and active recreation in Carrum Downs, Skye, Langwarrin and Langwarrin South.
- Municipal priority project - Establish a Land Acquisitions and Disposals Program, prioritising new open space for sporting use in the Green Wedge in Carrum Downs and Skye. Refer to Municipal new open space opportunities 2016-2036 diagram and Part 2 Neighbourhood Opportunities for further details.
- Skye priority project - Conduct feasibility and needs studies, demand assessments and consultation to identify opportunities for new open space partnership agreements and acquisition of land for district, local and linear open space including the following land options: expansion of Lisa Beth Mews, along the edge of the urban growth boundary.

Frankston City Play Strategy 2021

The Play Strategy identifies the need for a community level play space to address a local walking gap as a high priority to deliver within 1-7 years.

- Investigate feasibility for play and other recreation opportunities (including potential new BMX pump track and multi-use courts) at: Lisa Beth Mews.

Planning Scheme Amendment

Amendment C158fran proposes to delete the PAO3 from the land at 250 Wedge Road, Skye. This involves amending the Frankston Planning Scheme Map No 3PAO to delete the PAO3 on the subject site.

Issues and Discussion

Planning Scheme Amendment C158fran was exhibited for a period of four (4) weeks from 25 January 2024 to 26 February 2024 and three (3) written submissions were received. The issues raised by these submissions and the officer's response are summarised at Attachment A.

Submissions #1 and #2 were both from servicing authorities (South East Water and Department of Energy, Environment and Climate Action) and provided no objection the Amendment.

Submission #3 objected to the amendment.

Submission #3

This submission objects to the Amendment on the basis that the deletion of the PAO3 will increase housing, as it makes available 1.2ha of residential zoned land (equating to approximately twenty six (26) future additional residential lots) and that the public open space that is being provided through previously approved Planning Permit 400/2021/P and the delivery of the District Open Space will not meet the amount of open space that the community requires.

Officers note that the future subdivision of the 1.2ha of residential land would not result in the need for additional open space as the broader approved subdivision under previously approved Planning Permit 400/2021/P, provides an open space contribution of 8.3%, well above the 5% that is required as per Schedule 1 to Clause 53.01 Public Opens Space Contribution and Subdivision of the Frankston Planning Scheme. The Amendment (if approved) will facilitate Council's acquisition of 4.9ha of open space north of Lisa Beth Mews (4.1ha). This is the same amount set aside by the PAO3.

On 29 February, a meeting was held between a Council Officer and the submitter to further discuss the concerns that were raised in the submission. Following this meeting,

11.3 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3) **Officers' Assessment**

an email providing further information was sent to the submitter on 6 March 2024. The submitter responded to this email on 10 March 2024 outlining that despite the additional information, their concerns were unable to be resolved.

The submitter is also seeking that Council to financially acquire the land as per the PAO3 and develop the open space in the exact location as shown in the ODP and deliver the district open space in 2025 without the proposed amendment. This would ensure that the 1.2ha area of residential zoned land would not be able to be developed.

These emails are provided at Attachment B.

The matters raised in the submission cannot be resolved and the submission must be considered by an independent Planning Panel.

Next Steps

The Amendment is at **Stage 03** of the statutory process, detailed below in Figure 01.



Figure 01: Steps in the Planning Scheme Amendment Process

As the matters raised in Submission #3 cannot be resolved, an independent Planning Panel is required – **Stage 04 and 05**.

Options Available including Financial Implications

There are financial costs, however, these costs can be accommodated within existing budgets.

Planning Scheme Amendment C158fran – Submission Summary				
Submission	Position	Submitter	Submission Summary	Officer Response
01	Support	South East Water	No objection. Requested no further correspondence	Noted.
02	Support	Department of Energy, Environment and Climate Action	No objection.	Noted.
03	Does not support	Resident	<p>Objects to the removal of the Public Acquisition Overlay, Schedule 3 (PAO3) from 250 Wedge Road, Skye (the site) for the following reasons:</p> <ol style="list-style-type: none"> 1- This amendment will increase the number of residential dwellings beyond what is currently allowed for in future planning. 2- The removal of the PAO3 will result in more housing in the area and therefore public space allocation should be increased as well. 3- The proposed deletion of PAO3 does prejudice the purpose for which the land was reserved, as more housing is not equivalent to public purpose. 4- Need to maintain a sensible limit on what is acceptable in terms of over-development in the area and maintaining an environment that is in keeping with community values. 5- Concerned that there has been inadequate consideration into the impacts that this development will have on the local environment, road and transport infrastructure. 6- Council should acquire the land in the PAO3 as previously planned and deliver the regional open space in 2025 without the proposed amendment. 	<ol style="list-style-type: none"> 1- The proposed removal of the PAO3 may facilitate an additional 26 dwellings. 2- The additional 26 dwellings would not result in a need for increased open space as the broader approved subdivision that is referred to, provides an open space contribution of 8.3%, well above the 5% that is required. 3- The amendment (if approved) will facilitate Council’s acquisition of 4.9ha of open space north of Lisa Beth Mews (4.1ha). This is the same amount set aside by the PAO3. 4- Noted. 5- These considerations were given as per assessment of Planning Permit 400/2021/P 6- Not supported.

Submission #1



07 FEBRUARY 2024

[REDACTED]
E-mail: strategicplanning@frankston.vic.gov.au

Dear Sir/Madam,

Town Planning Scheme Amendment C158fran of the Frankston City Council Planning Scheme

Your Reference: C158fran

Our Reference: Case Number 45839051 File 24PD6464

I refer to your letter received on 29 January 2024. South East Water as the Water Supply and Sewerage Authority has no objection to the proposed amendment C158fran of the Frankston City Council Planning Scheme.

Please Note: As South East Water has no objection to the Scheme Amendment, we request that both your Council and Planning Panels Victoria do not provide any further correspondence to us regarding the Amendment.

If you have any enquires please contact [REDACTED] on [REDACTED] or via email on landdev@sew.com.au.

Yours sincerely

[REDACTED]
Team Leader Land Development

South East Water Corporation [REDACTED]
Internet www.southeastwater.com.au



Department of Energy, Environment
and Climate Action

Arthur Rylah Institute
123 Brown Street, Heidelberg
Victoria 3084 Australia
deeca.vic.gov.au

[Redacted]
Frankston City Council
PO Box 490
FRANKSTON VIC 3199

Ref 00003469

Dear [Redacted]

AMENDEMENT NUMBER: C158FRAN
PROPOSAL: REMOVAL OF PUBLIC ACQUISITION OVERLAY – SCHEDULE 3
ADDRESS: 250 WEDGE ROAD SKYE

Thank you for your correspondence received on 25 January 2024 regarding the above-described planning permit application.

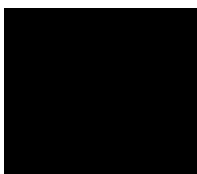
In accordance with section 19(1)(a) of the *Planning and Environment Act 1987* (the Act), notice of preparation of an amendment to a planning scheme has been provided by Frankston City Council, as the responsible authority, to the Department of Energy, Environment and Climate Action (DEECA), who may be materially affected by the amendment. The amendment has also been referred in accordance with Section 19(1)(c) of the *Planning and Environment Act 1987*, to the Ministers prescribed under Regulation 8(b) of the *Planning and Environment Regulations 2015*.

No objection

DEECA have considered the above notice of Planning Scheme Amendment C158fran and has **no objection**.

If you have any queries regarding this matter, please contact [Redacted] at pe.assessments@delwp.vic.gov.au.

Yours sincerely



A/Team Leader, Planning Services (Central-East)

07/02/2024

Any personal information about you or a third party in your correspondence will be protected under the provisions of the *Privacy and Data Protection Act 2014*. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorized by law. Enquiries about access to information about you held by the Department should be directed to foi.unit@delwp.vic.gov.au or FOI Unit, Department of Energy, Environment and Climate Action, PO Box 500, East Melbourne, Victoria 8002.



OFFICIAL

From: [REDACTED]
To: [Strategic Planning](#)
Subject: Submission to Planning Scheme Amendment C158fran
Date: Sunday, 25 February 2024 9:47:31 PM

To whom it may concern,

I am submitting an objection against Planning Scheme Amendment C158fran.

The following are my reasons for objecting this amendment:

I purchased land in the area knowing that the PAO3 would prevent further housing development in the area. This amendment will increase the number of residential dwellings beyond what is currently allowed for in future planning, undermining the reason I and others chose to purchase and live in this area.

I dispute the statement:

"The removal of the PAO will have positive impacts as it will bring forward the delivery of District Open Space."

The removal of the PAO3 will result in more housing than was previously possible in the vicinity of existing housing, which will have a negative impact on those who live here.

The argument that the Open space delivery being brought forward is positive is incorrect. The negative impact of more housing is more significant, as is agreed by multiple residents in the area.

If the proposal were to proceed, the acquisition of the equivalent amount of land in exchange for the PAO3 land will no longer be adequate public space. As the amount of housing in the area will be increased and so it should be that the public space allocation should be increased as well. The fact that there is no plan to increase public space in response to more housing further supports the fact that this proposal will have a net negative effect on the community being more people having to share a small public space.

Section 45.01 of the Frankston planning scheme states the following as the purpose of PAO land:

"To reserve land for a public purpose and to ensure that changes to the use or development of the land do not prejudice the purpose for which the land is to be acquired"

The proposed deletion of PAO3 does prejudice the purpose for which the land was reserved, as more housing is not equivalent to public purpose land, in fact it is the opposite. This deletion of PAO and replacement with housing undermines the reason for the existence of PAO3, which is further undermined as there is a net increase in the amount of housing development as a result.

Lastly, it should be considered that a developer attempting to build more houses in the area for their own monetary gain should not have more influence on the future of the community than those already living in the area.

Regards,

[Redacted]

[Redacted]

Skye, Victoria 3977

From: [REDACTED]
To: [REDACTED]
Subject: Re: Submission to Planning Scheme Amendment C158fran
Date: Sunday, 10 March 2024 1:15:00 PM

Hi [REDACTED],

Thank you for your email. Please find my responses to the topics of concern below.

Concern 1: This amendment will increase the number of residential dwellings beyond what is currently allowed for in future planning:

I understand that the ODP changes over time to meet certain needs of the community, but in this case I disagree that this amendment is in the interests of the community. Within my community there is opposition against increase in the number of dwellings and also dwelling density. The lack of high density housing is a key factor which makes Skye an appealing place to live.

Also, the fact that there is now an established community in the area makes further amendments to the ODP of considerable impact. I suspect the land subject to many of the other 9 amendments you mentioned was predominantly low population density farmland, which is different. In any case, the fact there have been other amendments should not distract from the particular situation of this amendment which should be considered based on its own impacts.

Based on your input, I am going to rephrase my concern 1 as follows:

We need to maintain a sensible limit on what is acceptable in terms of over-development in the area and maintaining an environment that is in keeping with community values. PAO3 restricted development to an acceptable level and its removal will be unacceptable.

Concern 2: As the amount of housing in the area will be increased and so it should be that the public space allocation should be increased as well:

I accept that the planning development will encompass enough free space to cover the required contribution for the development. However, I am concerned that there has been inadequate consideration into the impacts that this development will have on the local road and transport infrastructure.

Can you please provide information about the studies that were done regarding environmental impact and traffic flow, such as the impacts to traffic flow between McCormicks Rd at Hall Rd and between McCormick's Rd and Thompsons Rd. There is already regular traffic congestion at McCormicks Rd when turning onto either of the adjoining roads mentioned and any further traffic congestion would not be acceptable to the community. Further, the new road opened up onto Wedge Rd has a sign indicating that it is subject to flooding. How will this flooding impact the area's traffic flow if the development proceeds?

Therefore, I will revise my concern 2:

I am concerned that there has been inadequate consideration into the impacts that this development will have on the local environment, road and transport infrastructure.

Concern 3: In reference to Section 45.01 of the Frankston Planning Scheme, the proposed deletion of the PAO3 prejudices the purpose for which the land was reserved, as more housing is not equivalent to public purpose land and undermines the existence of PAO3 as there is a net increase in the amount of housing as a result.

I disagree that this amendment bringing forward the delivery of open space will be a net positive on the community.

The increased number of houses, population density increases and increased traffic flow will be net negatives as per concerns 1 and 2.

I would also argue that the delivery of this open space should be considered as independent of this new housing development. The land of PAO3 could be acquired as previously planned, and based on the information available I find that the open space could be realised in 2025 without the proposed amendment.

Therefore, I propose:

Acquire the land of PAO3 as previously planned and deliver the regional open space in 2025 without the proposed amendment.

Regards,

█

From: █
Sent: Wednesday, 6 March 2024 11:41 AM
To: █
Subject: RE: Submission to Planning Scheme Amendment C158fran

Good morning █

Thank you again for your time on Thursday meeting me to discuss your submission to Amendment C158fran. Again your concerns are noted, and I understand the apprehensions you have regarding the proposed amendment.

Below I have provided a response to each of the main concerns in your submission.

Concern 1: This amendment will increase the number of residential dwellings beyond what is currently allowed for in future planning.

The proposed removal of the Public Acquisition Overlay, Schedule 3 (PAO3) from 250 Wedge Road, Skye will allow the part of the property that is already zoned General Residential Zone to be utilised for housing. It is estimated that this will facilitate an additional twenty six (26) dwellings, subject to the relevant planning approvals being obtained.

The PAO3 was applied to the property when the *Carrum Downs Outline Development Plan, 1987* (the ODP) was implemented into the Frankston Planning Scheme (the Scheme). The

adopted ODP was first adopted in 1987 by the former Shire of Cranbourne and has been amended nine (9) times since its adoption, meaning the ODP changes over time to meet certain needs of the community (such as the relocation of roads and community facilities). The proposed removal of the PAO3 would facilitate the tenth (10th) amendment to the ODP, to change the layout of the designated open space and allow for the development of the General Residential Zone (GRZ) land on 250 Wedge Road where the open space has been relocated.

Concern 2: As the amount of housing in the area will be increased and so it should be that the public space allocation should be increased as well.

The land that has been set aside for open space purposes (including the new portion of land in the Green Wedge) will meet the needs of the residential catchment (which your land are included in), including the expected additional 26 dwellings (if approved). An additional twenty six (26) dwellings would not result in a need for increased provision of land for open space.

Further, the broader subdivision proposed at 250 Wedge Road, Skye already provides more passive open space than is required by the ODP, (approximately an additional 1.2 hectares from local parks and tree reserves, bringing their public open space contribution to 8.3%, well above the standard 5%).

The amendment (if approved) will facilitate the provision of an additional 4.9 hectares of open space to north of Lisa Beth Mews (4.1 hectares), a total of 9 hectares for the district level open space. Together, these public open spaces will provide residents in the catchment area with an abundance of varying open spaces to enjoy in addition to further recreational spaces to be delivered by Council.

Concern 3: In reference to Section 45.01 of the Frankston Planning Scheme, the proposed deletion of the PAO3 prejudices the purpose for which the land was reserved, as more housing is not equivalent to public purpose land and undermines the existence of PAO3 as there is a net increase in the amount of housing as a result.

The PAO3 is in place to facilitate Council's acquisition of land for a district level open space. Council no longer requires the PAO3 on 250 Wedge Road, Skye, as an alternate arrangement to deliver the land required for the district level open space has been negotiated with the landowner, in the form of a land transfer agreement (pending the approval of the amendment).

This agreement facilitates the acquisition of the same amount of land to the north of the existing open space in the Green Wedge Zone (GWZ), rather than within the GRZ.

The proposed amendment will facilitate the intended outcome of the PAO3, to deliver a district level open space, with the ODP updated accordingly. If the amendment is approved, Council has also committed to commence the process for delivery of the open space in 2025. This will include further community consultation, which will provide residents in the catchment area to have a say on the type of facilities could be provided such as an accessible district level play space, new sports fields and associated pavilion, public toilet, picnic/BBQ area, path network and enhanced canopy of trees.

In this sense, the amendment seeks to facilitate the bringing forward of the delivery of the district level open space, which is considered a positive outcome for the community.

If the above information & response eases your concerns, you're more than welcome to withdraw your submission.

If you decide to stand by your submission, a report will proceed to Council in April or May 2024 requesting that Council resolve the Minister for Planning to appoint an independent planning panel to consider submissions to the amendment.

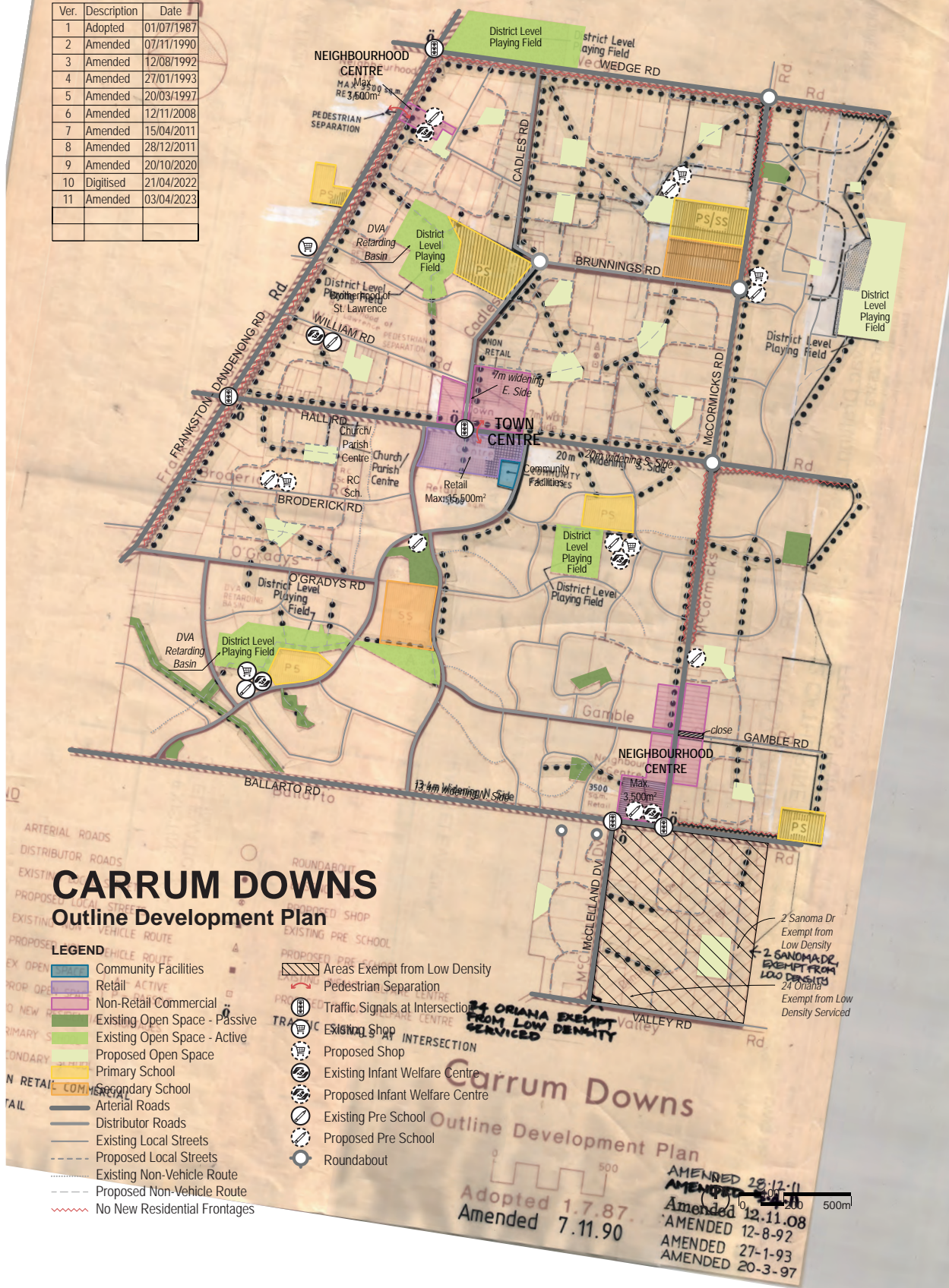
If you have any further questions or concerns you'd like to share, please feel free to reach out.

Kind regards,

[Redacted]

[Redacted]
[Redacted]
Strategic Planning >> City Futures
Civic Centre >> 30 Davey Street Frankston >> PO Box 490 Frankston VIC
3199
Telephone: [Redacted]
frankston.vic.gov.au >> [Redacted]


Ver.	Description	Date
1	Adopted	01/07/1987
2	Amended	07/11/1990
3	Amended	12/08/1992
4	Amended	27/01/1993
5	Amended	20/03/1997
6	Amended	12/11/2008
7	Amended	15/04/2011
8	Amended	28/12/2011
9	Amended	20/10/2020
10	Digitised	21/04/2022
11	Amended	03/04/2023



Executive Summary**11.4 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment C155fran - Frankston City Council's submission**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:

3. Sustainable Environment

Level 2:

3.1 Protect and enhance the natural and coastal environments

Purpose

To inform Council of the Victorian Government's proposed Planning Scheme Amendment C155fran that proposes to rezone its surplus land at 42N Ballarto Road, Frankston North and to seek endorsement of Council's submission made to the amendment.

Recommendation (Director Communities)

That Council:

1. Notes that the Victorian Government's proposed Planning Scheme Amendment C155fran was placed on public exhibition from 6 March 2024 to 17 April 2024;
2. Notes the submission made by Council officers to the Victorian Government's proposed Planning Scheme Amendment C155fran was signed and submitted on 11 April 2024; and
3. Endorses the submission as the basis for Council's submission to the future Government Land Standing Advisory Committee Hearing scheduled week of 13 May 2024.

Key Points / Issues

- The Victorian Government's, Government Land Planning Service Unit (Land Planning Service Unit) notified Council of proposed Planning Scheme Amendment C155fran (the amendment) on 6 March 2024 (Attachment A).
- The amendment was placed on public exhibition from 6 March 2024 to 17 April 2024.
- The amendment proposes to make the following changes to the land at 42N Ballarto Road, Frankston North (the former Keith Turnbull Research Institute):
 - Rezone the land from Public Use Zone 7 – Other Public Use (PUZ7) to Rural Activity Zone – Schedule 1 (RAZ – Schedule 1);
 - Apply the Design and Development Overlay Schedule 16 (DDO16); and,
 - Apply the Environmental Audit Overlay (EAO).
- Officers have prepared a submission dated 11 April 2024 (Attachment B) outlining the potential implications that the proposed amendment has on the subject site, the surrounding area and Council's local planning policy, the *Frankston Green Wedge Management Plan - 2019* (The Management Plan).
- To meet the closing exhibition date, the Manager City Futures signed and submitted the submission as a draft, subject to its endorsement by Council at the Council Meeting on 22 April 2024.

**11.4 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment
C155fran - Frankston City Council's submission****Executive Summary**

- Council has been granted permission to withdraw the submission should it not be endorsed.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Public exhibition for the proposed amendment commenced on 6 March 2024 and concluded on 17 April 2024.

2. Other Stakeholders

The submission has been prepared by the Strategic Planning team with input from the Environmental Planning unit.

Analysis (Environmental / Economic / Social Implications)

The proposed amendment will have negative environmental impacts as the proposed Schedule 1 to the RAZ (RAZ – Schedule 1) seeks a minimum subdivision area of 2 hectares which is inconsistent with the Management Plan and does not meet the objectives of the core planning provisions at Clause 51.02 Metropolitan Green Wedge Land.

This will create a negative precedent for future planning scheme amendments, facilitating justification for further subdivision of green wedge land and is at odds with both state and local green wedge policy.

The Pines Flora and Fauna surrounds the subject land on three (3) sides and is a highly significant conservation reserve within the municipality, supporting a number of threatened species. If the land was rezoned to the RAZ – Schedule 1, this would create the potential for permissible uses within the zone that will negatively impact on the conservation reserve.

Site contamination issues from historical uses, would be addressed through the application of the Environmental Audit Overlay (EAO), which will ensure that any potential contaminants are appropriately managed and remediated prior to sensitive uses commencing.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal implications relating to the report.

Policy Impacts

11.4 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment C155fran - Frankston City Council's submission

Executive Summary

- **Public Use Zone – Schedule 7 (other public use)**

The site is currently zoned PUZ7 of which the purpose is to:

- *Recognise public land use for public utility and community services and facilities; and to provide for associated uses that are consistent with the intent of the public land reservation or purpose.*

The proposed rezoning and changes are required to enable the sale of the land, as land that is within a public use zone, must be rezoned prior to sale to ensure the highest and best use of the land. However, the proposed rezoning has the following policy impacts:

- **Frankston Green Wedge Management Plan, 2019**

Council adopted the *Frankston Green Wedge Management Plan* at its Meeting on 14 October 2019.

The site is located in Precinct 3 – Skye South/Langwarrin of the Management Plan. The vision for this precinct is:

'The Skye South – Langwarrin Precinct will continue to accommodate extractive industries and associated activities, while recognising and planning for the eventual exhaustion of the resources. Alternative uses will be found for the remediated land that add to the economic and environmental value of the area. Any future related activities will be managed to minimise visual, physical and other amenity impacts on the Green Wedge, and create an open green landscape. The environmental values of the Pines Flora and Fauna Reserve, Little Boggy Creek, Swampy Riparian and Heathy Woodlands will be protected and enhanced over time. Centenary Park will be formalised and connected to the sporting facilities to the north via the ex-transfer station.'

The relevant objectives for Precinct 3 (relevant to this site) are:

- *Ensure that the environmental values of the Pines Flora and Fauna Reserve and local waterways are protected from encroachment and off-site impacts of extractive industry and urban activities.*
- *Implement planning controls to protect and improve environmental qualities.*

There are nine (9) different zones within the municipality's Green Wedge and the two (2) most common are the Rural Conversation Zone and the Green Wedge Zone.

The majority of the zone in Precinct 3 is the Rural Conservation Zone – Schedule 2, with three (3) different schedules as follows:

• Zone and Schedule	• Minimum subdivision area	• Total area of zone in Precinct 3
• Rural Conversation Zone – Schedule 1 (RCZ1)	• 4 hectares	• 80.5 hectares
• Rural Conversation Zone – Schedule 2 (RCZ2)	• 8 hectares	• 284.6 hectares
• Rural Conversation Zone – Schedule 4 (RCZ4)	• 0.4 hectares	• 85.4 hectares

**11.4 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment
C155fran - Frankston City Council's submission****Executive Summary**

Existing in the Frankston Planning Scheme are the Green Wedge Zone and the Farming Zone, both of which, have a minimum subdivision area of 40 hectares.

The Management Plan clearly outlines the preferred outcomes for both this precinct and the entire municipality's green wedge, making the proposed application of RAZ – Schedule 1 inconsistent with the above.

- **Rural Activity Zone (RAZ) – Clause 35.08 of the Victorian Planning Provisions**

The RAZ is a mixed use rural zone that caters for farming and other compatible land uses. The purpose of the RAZ is consistent with the Green Wedge and is as follows:

- *To provide for the use of land for agriculture;*
- *To provide for other uses and development, in appropriate locations, which are compatible with agriculture and the environmental and landscape characteristics of the area;*
- *To ensure that use and development does not adversely affect surrounding land uses;*
- *To protect and enhance natural resources and the biodiversity of the areas;*
- *To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision; and*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

For what uses and development that can be considered in the RAZ, please see Attachment D.

While the purpose of the RAZ is consistent with the green wedge, the proposed RAZ – Schedule 1 seeks a minimum subdivision area of 2 hectares, which is inconsistent with the Management Plan and does not meet the objectives of the core planning provisions at Clause 51.02 Metropolitan Green Wedge Land.

The proposed RAZ – Schedule 1 will create a negative precedent for future planning scheme amendments, facilitating justification for further subdivision of green wedge land.

- **Metropolitan Green Wedge Land: Core Planning Provisions – Clause 51.02 of the Frankston Planning Scheme**

The purpose of Clause 51.02 is:

- *To protect metropolitan green wedge land from uses and development that would diminish its agricultural, environmental, cultural heritage, conservation, landscape natural resource or recreation values;*
- *To protect productive agricultural land from incompatible uses and development;*
- *To ensure that the scale of use is compatible with the non-urban character of metropolitan green wedge land; and*

**11.4 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment
C155fran - Frankston City Council's submission****Executive Summary**

- *To encourage the location of urban activities in urban areas.*

Within this clause, the subdivision of land to create a lot that is smaller in area than the minimum area specified for the land in the zone is prohibited unless:

- *The subdivision is the re-subdivision of existing lots, the number of lots is not increased, and the number of dwellings that the land could be used for does not increase.*
- *The subdivision is by a public authority or utility service provider to create a lot for a utility installation.*

Given the above, rezoning the land to the RAZ – Schedule 1 would not be supported.

Council officers recommend rezoning the land to the Green Wedge Zone (GWZ) or the Rural Conservation Zone (RCZ) which are more appropriate and in keeping with the surrounding land subdivision pattern and policy direction.

- **Design and Development Overlay – Schedule 16 (DDO16)**

It is noted that the amendment proposes to introduce Schedule 16 to the Design and Development Overlay (DDO16) in order to manage the bushfire risk for future use and development on the site. There are no concerns with the proposed DDO16 as this a requirement in addition to the existing BMO and Clause 13.02 Bushfire Planning that requires setback to hazards and is more restrictive than the BMO.

- **Environmental Planning considerations**

Any development of the subject site must ensure protection of biodiversity within the surrounding, Pines Flora and Fauna Reserve, including the provision of sufficient buffer zones, prevention of weed invasion and siltation and minimisation of noise, light spill and other disturbances. This would best be achieved by applying the GWZ or RCZ and would be consistent with the Management Plan's vision for Precinct 3 "... *The environmental values of the Pines Flora and Fauna Reserve, Little Boggy Creek, Swampy Riparian and Heathy Woodlands will be protected and enhanced over time.*"

It is also important to note that the site itself provides a significant cover of existing canopy trees. Council's *Urban Forest Action Plan 2020-2040* and *Biodiversity Action Plan 2021-2036* seek to retain such trees to ensure the City's tree canopy cover is maintained and enhanced. This would be best achieved through use of the site in a manner that is consistent with the Management Plan and the application of the GWZ or RCZ and any use or development of the site must ensure the retention of, and the appropriate management of the existing canopy trees.

Gender Impact Assessments

No gender impact assessment was required as this initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

11.4 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment C155fran - Frankston City Council's submission**Executive Summary****Risk Mitigation**

If the site is rezoned to the RAZ, with a schedule that seeks a minimum subdivision area of 2 hectares, (less than what currently exists within the Frankston Planning Scheme and does not meet the objectives of Clause 51.02 Metropolitan Green Wedge Land), creating a negative precedent for future planning scheme amendments, facilitating justification for further subdivision of green wedge land that is at odds with both state and local green wedge policy.

It will also result in the site being fragmented and subject to a range of uses, some of which may potentially impact on surrounding conservation values within the significant Pines Flora and Fauna Reserve) which supports a number of threatened species. It also poses a threat to the retention of the existing canopy trees.

Conclusion

The proposed rezoning of the land at 42N Ballarto Road, Frankston North to the RAZ – Schedule 1 will create an anomaly in the Frankston Planning Scheme, as the only RAZ zoned parcel in the municipality.

While the purpose of the RAZ is consistent with the green wedge, the proposed RAZ – Schedule 1 seeks a minimum subdivision area of 2 hectares which is inconsistent with the Management Plan and does not meet the objectives of the core planning provisions at Clause 51.02 Metropolitan Green Wedge Land.

Given the above, rezoning the land to the RAZ – Schedule 1 would not be supported.

The application of the Green Wedge Zone (GWZ) or the Rural Conservation Zone – Schedule 2 (RCZ2) would be more appropriate and in keeping with the surrounding land subdivision pattern and the objectives of the Clause 51.02 Metropolitan Green Wedge Land. These zones also ensure the ongoing preservation of the environmental values of the site as it relates to the surrounding and highly significant, The Pines Flora and Fauna Reserve.

It is recommended that the Council notes proposed Planning Scheme Amendment C155fran and endorses the officer's submission to the amendment.

ATTACHMENTS

- Attachment A: [↓](#) Proposed Planning Scheme Amendment C155fran - 42N Ballarto Road, Frankston North - Notification letter to Council CEO - 6 March 2024
- Attachment B: [↓](#) Submission - Proposed Planning Scheme Amendment C155fran - 42N Ballarto Road, Frankston North
- Attachment C: [↓](#) Letter to the Mayor - Proposed Planning Scheme Amendment C155fran - 42N Ballarto Road, Frankston North - 8 January 2024
- Attachment D: [↓](#) Proposed Planning Scheme Amendment C155fran - planning scheme amendment documents

**11.4 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment
C155fran - Frankston City Council's submission****Officers' Assessment****Background**

On 2 June 2022, Frankston City Council was advised by the Department of Treasury and Finance (DTF) that they were commencing a process to dispose of land at No. 42N Ballarto Road, Frankston North (the subject site).

DTF advised that they were acting on behalf of the Department of Jobs, Precincts and Regions – now the Department of Energy, Environment and Climate Action (DEECA) - who had declared their former research institute on this site, as being surplus to Victorian Government requirements. The site was declared as surplus on 17 October 2016.



Figure 01: 42N Ballarto Road, Frankston North

Once a site is declared surplus to the government requirements, it goes through a First Right of Refusal Process (FROR) where 60 days' notice of the agency's intention to dispose of the land must be provided to all State, Commonwealth, or Local Government agencies.

The FROR process occurred from 9 November 2018 to 7 January 2019 and only the Police and the SES expressed an interest in acquiring part of the site.

In 2022, officers received correspondence in relation to a future potential planning scheme amendment and on 20 September 2022, Council officers advised in writing that Council did not wish to purchase the land and that the proposed rezoning to the Rural Activity Zone (RAZ) was not supported.

Government policy states that "*prior to offering land for sale by a public process, agencies must have in place the most appropriate planning provisions (including zoning) so that the land can be sold on the basis of its highest and best use.*"

To meet the requirements of this policy, DTF proposes to rezone this land from Public Use Zone 7 – Other Public Use (PUZ7) to the Rural Activity Zone – Schedule 1 (RAZ – Schedule 1).

11.4 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment C155fran - Frankston City Council's submission**Officers' Assessment**Site Description

The subject site is located outside the Urban Growth Boundary (UGB) (which runs along Ballarto Road – blue line in Figure 01) and is currently zoned PUZ7 and encumbered by the Bushfire Management Overlay (BMO). It is located within a Bushfire Prone Area and is an area identified as having Aboriginal Cultural Heritage Sensitivity.

The research institute was named The Keith Turnbull Research Institute, commencing operation in 1967, carrying out studies in conservation and natural resources. It comprised of a number of buildings, including an administration and conference building, quarantine buildings, a store, workshop, a number of glass houses and other outbuildings. The conference building was the last to be used and was vacated in November 2015 when the operation of the site as the Keith Turnbull Research Institute ceased completely.

Located to the northeast (at 40 Ballarto Road) is the Carrum Downs Police Station, which opened in October 2010. Situated on the North West, is the new SES headquarters (2,500m² of the total site area). The surrounding land to the east, south and west is also zoned PUZ7, and the land on the north side of Ballarto Road is zoned is General Residential Zone (GRZ).

The part of the subject site that is owned by the SES will remain in the PUZ7 as the SES is a public use. However, the balance of the site must be rezoned (as per government policy requirements) which is proposed to be RAZ – Schedule 1. The amendment also proposes to apply an Environmental Audit Overlay (EAO) and a Design and Development Overlay (DDO) to the land.

DTF have advised they intend to use the Government Land Planning Service Unit (Land Planning Service Unit) to undertake the planning scheme amendment which is a Department of Transport and Planning (DTP) unit that undertakes planning scheme amendments for surplus government land.

Process for the Government Land Standing Advisory Committee

On 8 January 2024, the Mayor received a letter from the Minister for Planning advising Council that proposed Planning Scheme Amendment C155fran to the Frankston Planning Scheme had been referred to the Government Land Standing Advisory Committee (GLSAC) for consideration and advice in accordance with terms of reference of the GLSAC which was in response to a request from the Land Planning Service Unit at DTP on behalf of DEECA (Attachment C).

Land Planning Service Unit have prepared proposed Planning Scheme Amendment C155fran which proposes to:

- Rezone the land from Public Use Zone 7 – Other Public Use (PUZ7) to Rural Activity Zone – Schedule 1 (RAZ – Schedule 1);
- Apply the Design and Development Overlay Schedule 16 (DDO16); and
- Apply the Environmental Audit Overlay (EAO).

Within this letter, Council was advised that the DTP Statutory Planning Services will work with Planning Panels Victoria on the exhibition and public hearing for the proposal, including times and locations.

In addition to the above, Frankston City Council received a letter from the Land Planning Service Unit on 30 January 2024, advising that the Land & Property Group, DTP (on behalf of the DEECA) applied for a Ministerial Planning Scheme Amendment under 20(4) of the *Planning and Environment Act 1987* (exemption from notice and

11.4 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment C155fran - Frankston City Council's submission

Officers' Assessment

exhibition) to prepare the surplus site for sale. Within this letter, Council's assistance was sought in providing information for the notification/consultation process.

This request for information was to enable the notification of owners, occupiers, and key stakeholders of proposed changes to the planning provisions at 42N Ballarto Road, Frankston North and is a standard request of any Council for a government process such as this and the required information was provided on 7 February 2024.

Issues and Discussion

As previously stated in the report, the site is located in Precinct 3 – Skye South/Langwarrin of the *Frankston Green Wedge Management Plan, 2019* (the Management Plan).

There are nine (9) different zones within the municipality's Green Wedge and the two (2) most common zones are the Rural Conversation Zone and the Green Wedge Zone.

The majority of the zone in Precinct 3 is the Rural Conservation Zone – Schedule 2, with three (3) different schedules as follows:

• Zone and Schedule	• Minimum subdivision area	• Total area of zone in Precinct 3
• Rural Conversation Zone – Schedule 1 (RCZ1)	• 4 hectares	• 80.5 hectares
• Rural Conversation Zone – Schedule 2 (RCZ2)	• 8 hectares	• 284.6 hectares
• Rural Conversation Zone – Schedule 4 (RCZ4)	• 0.4 hectares	• 85.4 hectares

Existing in the Frankston Planning Scheme are the Green Wedge Zone and the Farming Zone, both of which, have a minimum subdivision area of 40 hectares.

The Management Plan clearly outlines the preferred outcomes for both this precinct and the entire municipality's green wedge, making the proposed application of RAZ – Schedule 1 inconsistent with the above.

While the purpose of the RAZ is consistent with the green wedge, the proposed RAZ – Schedule 1 seeks a minimum subdivision area of 2 hectares, which is inconsistent with the Management Plan and does not meet the objectives of the core planning provisions at Clause 51.02 Metropolitan Green Wedge Land.

The proposed RAZ – Schedule 1 will create a negative precedent for future planning scheme amendments, facilitating justification for further subdivision of green wedge land. Furthermore, the proposed rezoning of the land at 42N Ballarto Road, Frankston North to the RAZ – Schedule 1 will create an anomaly in the Frankston Planning Scheme, as the only RAZ zoned parcel in the municipality.

Given the above, rezoning the land to the RAZ – Schedule 1 is not supported.

Council officers recommend rezoning the land to the Green Wedge Zone (GWZ) or the Rural Conservation Zone – Schedule 2 (RCZ2) which are more appropriate and in keeping with the surrounding land subdivision pattern and policy direction.

Options Available including Financial Implications

There are no financial implications associated with the report.



Department of Transport and Planning

GPO Box 2392
Melbourne, VIC 3001 Australia
www.transport.vic.gov.au

Mr Phil Cantillon
Chief Executive Officer
Frankston City Council
PO Box 490
FRANKSTON VIC 3199

Email: info@frankston.vic.gov.au

6 March 2024

Dear Mr Cantillon

SURPLUS LAND AT 42N BALLARTO ROAD, FRANKSTON NORTH

I am writing to you because you may have an interest in proposed planning controls at 42N Ballarto Road, Frankston North.

The site is owned by the Department of Energy, Environment and Climate Action (DEECA) which determined the site surplus to its operational requirements. The Land and Property Group of the Department of Transport and Planning on behalf of DEECA requested to have planning provisions put in place to facilitate the sale of the land. The Land and Property Group have prepared Frankston Planning Scheme amendment C155fran.

The Minister for Planning has referred the proposal to the Government Land Standing Advisory Committee (Advisory Committee) to consider and make recommendations on the proposed amendment. The proposed changes are to:

- Rezone the site from Public Use Zone 7 - Other Public Use (PUZ7) to Rural Activity Zone (RAZ).
- Apply a Design and Development Overlay Schedule 16 (DDO16).
- Apply the Environmental Audit Overlay (EAO).

A full information pack has been prepared that provides details on the site, the proposed planning scheme changes, and details on the submission process and timeframes. You are invited to review this material, free of charge, online at engage.vic.gov.au/glsac. Summary information about the proposal is detailed in the attached information sheet.

Making a Submission

If you would like to make a submission on the proposal, you must submit your views online at engage.vic.gov.au/glsac. All submissions must be received by 17 April 2024. Do not email your submission directly to Planning Panels Victoria or any other party. If you are having trouble submitting online, please contact Planning Panels Victoria on planning.panels@delwp.vic.gov.au.

Information Session

An information session by video will be held on 26 March 2024 at 6.30pm. A link to the session will be published at engage.vic.gov.au/glsac.



OFFICIAL

The Public Hearings Process

There will also be an opportunity to present your views to the Advisory Committee at a public hearing. Information about the public hearing, including whether it will be held in person or conducted online, will be published at engage.vic.gov.au/glsac once arrangements have been finalised. The public hearing is scheduled to commence in the week of 13 May 2024.

If you would like to make a presentation at the public hearing, you must make a written submission and complete the relevant section of the online form.

Contact Information

Contact information is contained in the attached Information Sheet.

Yours sincerely



Andrew Widdicombe
Manager, Government Land Planning

Encl. Information Sheet



Frankston City Council
PO Box 490
Frankston, Vic 3199

Phone: 1300 322 322
info@frankston.vic.gov.au
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Reference: A5114223
Enquiries: ██████████ Principal Strategic Planner
Telephone: ██████████

11 April 2024

Mr Tim Hellsten
Chair – Government Land Standing Advisory Committee
Department of Transport and Planning

Sent via: <https://engage.vic.gov.au/project/qlsac-tranche-43/survey/4755#sub-nav>

Dear Chair

RE: PROPOSED FRANKSTON PLANNING SCHEME AMENDMENT C155fran

This submission is subject to formal endorsement by Council at the 22 April 2024 Council Meeting and may be withdrawn if not endorsed.

Council's submission is in relation to the proposed Planning Scheme Amendment C155fran (the amendment) at 42N Ballarto Road, Frankston North (the site), which proposes the following:

- Rezone the land from Public Use Zone 7 – Other Public Use (PUZ7) to Rural Activity Zone – Schedule 1 (RAZ – Schedule 1);
- Apply the Design and Development Overlay Schedule 16 (DDO16); and
- Apply the Environmental Audit Overlay (EAO).

The submission addresses the potential policy implications associated with the proposed amendment has on the subject site, the surrounding area and Council's local planning policy, the *Frankston Green Wedge Management Plan – 2019* (The Management Plan).

Analysis of Proposed Planning Scheme Amendment C155fran

The site is located outside the Urban Growth Boundary (UGB), in the green wedge and is surrounded by the highly significant conservation area, The Pines Flora and Fauna Reserve.

Planning Zone	Public Use Zone – Other Public Use (PUZ7)
Planning Overlays	Bushfire Management Overlay (BMO)
Other Policy considerations	<i>Frankston Green Wedge Management Plan, 2019</i>

The proposed amendment will have negative environmental impacts as the proposed Schedule 1 to the RAZ (RAZ – Schedule 1) seeks a minimum subdivision area of 2 hectares which is inconsistent with the Management Plan and does not meet the objectives of the core planning provisions at Clause 51.02 Metropolitan Green Wedge Land.

This will create a negative precedent for future planning scheme amendments, facilitating justification for further subdivision of green wedge land and is at odds with both state and local green wedge policy.



The Pines Flora and Fauna surrounds the subject land on three (3) sides and is a highly significant conservation reserve within the municipality, supporting a number of threatened species. If the land was rezoned to the RAZ – Schedule 1, this would create the potential for permissible uses within the zone that will negatively impact on the conservation reserve.

It is noted that site contamination issues from historical uses, would be addressed through the application of the Environmental Audit Overlay (EAO), which will ensure that any potential contaminants are appropriately managed and remediated prior to sensitive uses commencing.

Policy Impacts

Public Use Zone – Schedule 7 (other public use)

The site is currently zoned PUZ7 of which the purpose is to:

- *Recognise public land use for public utility and community services and facilities; and to provide for associated uses that are consistent with the intent of the public land reservation or purpose.*

It is noted the proposed rezoning and changes are required to enable the sale of the land, as land that is within a public use zone, must be rezoned prior to sale to ensure the highest and best use of the land. However, the proposed rezoning has the following policy impacts:

Frankston Green Wedge Management Plan - 2019

Council adopted the *Frankston Green Wedge Management Plan* at its Meeting on 14 October 2019.

The site is located in Precinct 3 – Skye South/Langwarrin of the Management Plan, 2019. The vision for this precinct is:

'The Skye South – Langwarrin Precinct will continue to accommodate extractive industries and associated activities, while recognising and planning for the eventual exhaustion of the resources. Alternative uses will be found for the remediated land that add to the economic and environmental value of the area. Any future related activities will be managed to minimise visual, physical and other amenity impacts on the Green Wedge, and create an open green landscape. The environmental values of the Pines Flora and Fauna Reserve, Little Boggy Creek, Swampy Riparian and Heathy Woodlands will be protected and enhanced over time. Centenary Park will be formalised and connected to the sporting facilities to the north via the ex-transfer station.'

The relevant objectives for Precinct 3 (relevant to this site) are:

- *Ensure that the environmental values of the Pines Flora and Fauna Reserve and local waterways are protected from encroachment and off-site impacts of extractive industry and urban activities.*
- *Implement planning controls to protect and improve environmental qualities.*

There are nine (9) different zones within the municipality's Green Wedge and the two (2) most common are the Rural Conversation Zone and the Green Wedge Zone.



The majority of the zone in Precinct 3 is the Rural Conservation Zone – Schedule 2, with three (3) different schedules as follows:

Zone and Schedule	Minimum subdivision area	Total area of zone in Precinct 3
Rural Conservation Zone – Schedule 1 (RCZ1)	4 hectares	80.5 hectares
Rural Conservation Zone – Schedule 2 (RCZ2)	8 hectares	284.6 hectares
Rural Conservation Zone – Schedule 4 (RCZ4)	0.4 hectares	85.4 hectares

Existing in the Frankston Planning Scheme are the Green Wedge Zone and the Farming Zone, both of which, have a minimum subdivision area of 40 hectares.

The Management Plan clearly outlines the preferred outcomes for both this precinct and the entire municipality's green wedge, making the proposed application RAZ – Schedule 1 inconsistent with the above.

Rural Activity Zone (RAZ) – Clause 35.08 of the Victorian Planning Provisions

The RAZ is a mixed use rural zone that caters for farming and other compatible land uses. The purpose of the RAZ is consistent with the Green Wedge, such as:

- *To provide for the use of land for agriculture;*
- *To provide for other uses and development, in appropriate locations, which are compatible with agriculture and the environmental and landscape characteristics of the area;*
- *To ensure that use and development does not adversely affect surrounding land uses;*
- *To protect and enhance natural resources and the biodiversity of the areas;*
- *To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision; and*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

While the purpose of the RAZ is consistent with the green wedge, the proposed RAZ – Schedule 1 seeks a minimum subdivision area of 2 hectares, which is inconsistent with the Management Plan and does not meet the objectives of the core planning provisions at Clause 51.02 Metropolitan Green Wedge Land.

The proposed RAZ – Schedule 1 will create a negative precedent for future planning scheme amendments, facilitating justification for further subdivision of green wedge land.



Metropolitan Green Wedge Land: Core Planning Provisions – Clause 51.02 of the Frankston Planning Scheme

The purpose of Clause 51.02 is:

- *To protect metropolitan green wedge land from uses and development that would diminish its agricultural, environmental, cultural heritage, conservation, landscape natural resource or recreation values;*
- *To protect productive agricultural land from incompatible uses and development;*
- *To ensure that the scale of use is compatible with the non-urban character of metropolitan green wedge land; and*
- *To encourage the location of urban activities in urban areas.*

Within this clause, the subdivision of land to create a lot that is smaller in area than the minimum area specified for the land in the zone is prohibited unless:

- *The subdivision is the re-subdivision of existing lots, the number of lots is not increased, and the number of dwellings that the land could be used for does not increase.*
- *The subdivision is by a public authority or utility service provider to create a lot for a utility installation.*

Given the above, rezoning the land to the RAZ – Schedule 1 would not be supported.

It is recommended that land be rezoned to either the land to the Green Wedge Zone (GWZ) or the Rural Conservation Zone (RCZ) which are more appropriate and in keeping with the surrounding land subdivision pattern and policy direction.

Design and Development Overlay – Schedule 16 (DDO16)

It is noted that the amendment proposes to introduce Schedule 16 to the Design and Development Overlay (DDO16) in order to manage the bushfire risk for future use and development on the site. There are no concerns with the proposed DDO16 as this a requirement in addition to the existing BMO and Clause 13.02 Bushfire Planning that requires setback to hazards and is more restrictive than the BMO.

Environmental Planning considerations

Any development of the subject site must ensure protection of biodiversity within the surrounding Pines Flora and Fauna Reserve, including the provision of sufficient buffer zones, prevention of weed invasion and siltation and minimisation of noise, light spill and other disturbances. This would best be achieved by applying the GWZ or RCZ and would be consistent with the Management Plan's vision for Precinct 3 "... *The environmental values of the Pines Flora and Fauna Reserve, Little Boggy Creek, Swampy Riparian and Heathy Woodlands will be protected and enhanced over time.*"

It is also important to note that the site itself provides a significant cover of existing canopy trees. Council's *Urban Forest Action Plan 2020-2040* and *Biodiversity Action Plan 2021-2036* seek to retain such trees to ensure that the City's tree canopy cover is maintained and



enhanced. This would be best achieved through use of the site in a manner that is consistent with the Management Plan and the application of the GWZ or RCZ and any use or development of the site must ensure the retention of, and the appropriate management of the existing canopy trees.

Risk

If the site is rezoned to the RAZ, with a schedule that seeks a minimum subdivision area of 2 hectares, (less than what currently exists within the Frankston Planning Scheme and does not meet the objectives of Clause 51.02 Metropolitan Green Wedge Land) it will facilitate a negative precedent for future planning scheme amendments – creating justification for further subdivision of green wedge land that is at odds with both state and local green wedge policy.

It will also result in the site being fragmented and subject to a range of uses, some of which may potentially impact on surrounding conservation values within the significant Pines Flora and Fauna Reserve) which supports a number of threatened species. It also poses a threat to the retention of the existing canopy trees.

Conclusion

The proposed rezoning of the land at 42N Ballarto Road, Frankston North to the RAZ – Schedule 1 will create an anomaly in the Frankston Planning Scheme, as the only RAZ zoned parcel in the municipality.

While the purpose of the RAZ is consistent with the green wedge, the proposed RAZ – Schedule 1 seeks a minimum subdivision area of 2 hectares which is inconsistent with the Management Plan and does not meet the objectives of the core planning provisions at Clause 51.02 Metropolitan Green Wedge Land.

Given the above, rezoning the land to the RAZ – Schedule 1 would not be supported.

The application of the Green Wedge Zone (GWZ) or the Rural Conservation Zone – Schedule 2 (RCZ2) would be more appropriate and in keeping with the surrounding land subdivision pattern and the objectives of the Clause 51.02 Metropolitan Green Wedge Land. These zones also ensure the ongoing preservation of the environmental values of the site as it relates to the surrounding and highly significant, The Pines Flora and Fauna Reserve.

Thank you for the opportunity to provide a submission to Frankston Planning Scheme Amendment C155fran and to be heard at the future Government Land Standing Advisory Committee, scheduled week of 13 May 2024.

If you require any further information relating to this matter, please contact [REDACTED], Principal Strategic Planner, on [REDACTED] or [REDACTED].

Yours faithfully,

Tammy Beauchamp
MANAGER CITY FUTURES



The Hon Sonya Kilkeny MP

Minister for Planning
Minister for the Suburbs

1 Spring Street
Melbourne, Victoria 3000 Australia

Ref: BMIN-1-23-1808

[

Cr Nathan Conroy
Mayor
Frankston City Council
PO Box 490
FRANKSTON VIC 3199

crconroy@frankston.vic.gov.au

Dear Mayor

SURPLUS LAND IN FRANKSTON NORTH – REFERRAL OF AMENDMENT C155FRAN TO THE FRANKSTON PLANNING SCHEME TO THE GOVERNMENT LAND STANDING ADVISORY COMMITTEE

In response to a request from the Department of Transport and Planning (DTP) Transport Property on behalf of the Department of Energy, Environment and Climate Action (DEECA), and in accordance with the terms of reference for the Government Land Standing Advisory Committee, I have decided to refer the following site to the advisory committee for advice:

- 42N Ballarto Road, Frankston North, in the City of Frankston.

The site was determined to be surplus to DEECA operational requirements and declared surplus on 17 October 2016.

DTP Transport Property has prepared proposed Amendment C155fran which:

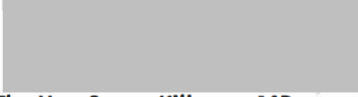
- Rezones the land from the Public Use Zone 7 (Other Public Use) to the Rural Activity Zone – Schedule 1.
- Applies the Environmental Audit Overlay to the land.
- Applies a new Design and Development Overlay to the land to manage development in a manner that reduces bushfire risk to acceptable levels.

DTP Statutory Planning Services will work with Planning Panels Victoria on the exhibition and public hearing for the proposal, including times and locations.



If you have any questions about this matter, please contact Stuart Menzies, Director, State Planning Services, DTP, on email stuart.menzies@delwp.vic.gov.au.

Yours sincerely



The Hon Sonya Kilkenny MP
Minister for Planning

8/1/24

Planning and Environment Act 1987

FRANKSTON PLANNING SCHEME AMENDMENT C155FRAN EXPLANATORY REPORT

Overview

The site of the former Keith Turnbull Research Institute at 42N Ballarto Road, Frankston North, was declared surplus to Victorian Government current and future requirements.

The amendment proposes to change the planning provisions for the site to reflect that it is surplus and to help facilitate its sale.

Where you may inspect this amendment

The amendment can be inspected, free of charge, during office hours at the following places:

- Frankston City Council offices, 30 Davey Street, Frankston.
- online at engage.vic.gov.au/glsac

The amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at <http://www.planning.vic.gov.au/public-inspection> or by contacting the office on 1800 789 386 to arrange a time to view the amendment documentation.

Submissions [This section to be removed if the amendment is approved.]

Any person may make a submission to the Government Land Standing Advisory Committee about the amendment. Submissions about the amendment must be received by Wednesday 17 April 2024.

A submission must be made online at: engage.vic.gov.au/glsac.

Details of the amendment

Who is the planning authority?

This amendment has been prepared by the Minister for Planning, who is the planning authority for this amendment.

The amendment has been made at the request of the Department of Transport and Planning (DTP), Land and Property (LPG).

Land affected by the amendment

The amendment applies to land known as 42N Ballarto Road, Frankston North.

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Figure 1: The land subject to the amendment identified in red

A mapping reference table providing further information about the land affected by the amendment is at Attachment 1 to this explanatory report.

What the amendment does

The amendment:

- Rezones the land from the Public Use Zone 7 to the Rural Activity Zone – Schedule 1.
- Applies the Environmental Audit Overlay to the land.
- Applies a new Design and Development Overlay to the land to manage development in a manner that reduces bushfire risk to acceptable levels.

Strategic assessment of the amendment

Why is the amendment required?

The *Victorian Government Strategic Crown Land Assessment Policy and Guidelines 2016* applies to land formally declared surplus to a Victorian Government Agency's current and future operational requirements by the relevant landholding Minister or delegate. Agencies will undertake their own internal processes to assess whether the Crown land they manage is surplus to their operational requirements. Where land is no longer needed for a public purpose, land must be declared surplus to requirements and disposed. Land owned by the government is often zoned for public use to recognise the public purpose and ownership of the site. To facilitate disposal, land must be rezoned to reflect an appropriate alternative zone.

The Amendment rezones the land from the Public Use Zone 7 to reflect that it is not required for public use.

The Amendment proposes to rezone the land to a Rural Activity Zone (RAZ) to recognise that the land is located within the Green Wedge. The RAZ has been selected in recognition of the site's strategic opportunities, including its size and location adjacent to the Urban Growth Zone (UGZ), with good access to transport infrastructure. The site has potential to accommodate a range of uses including agriculture and other compatible, employment generating and / or recreational uses, which respect the environmental and landscape characteristics of the broader area. The site itself, however, does not possess the environmental qualities which would warrant a Rural Conservation Zone. Of the other Rural Zones, the RAZ provides for the broadest range of potential uses, which will capitalise on the site's urban interface location and reflect its past use as an education and research centre.

The proposed Schedule 1 to the RAZ adopts a 2 hectare minimum subdivision area, which provides opportunities for a number of different types of operations to occupy the site, although still at a modest density. This size sits centrally within the range of lot sizes permitted within the nearby Rural

Conservation Zones.

The Amendment also seeks to introduce a Design and Development Overlay (DDO) to the land to clarify the expectations in terms of bushfire management for potential purchases. The DDO is required in addition to the existing Bushfire Management Overlay since Clause 13.02 Bushfire Planning sets a bushfire exposure requirement / bushfire setback to hazards that is more restrictive than the Bushfire Management Overlay. To give effect to State policy, the more restrictive requirement needs to apply. A DDO is a relatively common way to achieve this.

An Environmental Audit Overlay (EAO) is also proposed in response to preliminary site testing. The EAO will ensure any on site contamination is remediated prior to use of the site for a sensitive purpose. Overall, the proposed planning scheme amendment will result in an appropriate and orderly planning outcome that facilitates efficient use of the land.

How does the amendment implement the objectives of planning in Victoria?

The amendment implements the objectives for planning in Victoria, set out at section 4 of the Planning and Environment Act 1987. In particular, the amendment implements the following objectives:

- To provide for the fair, orderly, economic and sustainable use, and development of land;
- To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;
- To balance the present and future interests of all Victorians.

The Amendment responds to these objectives by providing opportunities for use and development that complements the green wedge area.

How does the amendment address any environmental, social and economic effects?

Environmental Effects

The Amendment will have positive or neutral environmental effects. There is no proposal to remove any vegetation from the land and the removal of native vegetation will be assessed under the appropriate controls.

Site contamination issues are assessed through the application of the Environmental Audit Overlay, which will ensure that any potential contaminants are appropriately managed and remediated prior to sensitive uses commencing.

Social and Economic Effects

The Amendment facilitates economic development by encouraging the renewal of surplus land to provide use and development opportunities consistent with the vision for the Frankston Green Wedge Precinct 3. The funds realised through the sale of government land will be reinvested into new infrastructure and services across Victoria.

Does the amendment address relevant bushfire risk?

The subject site is within a Bushfire Management Overlay (BMO). The Amendment does not propose any changes to the existing overlay.

A Bushfire Planning Assessment has been prepared to support the planning scheme amendment. The assessment includes a bushfire hazard landscape assessment, a bushfire hazard site assessment and an assessment of the proposal against the policy at Clause 13.02-1S of the Frankston Planning Scheme.

Landscape-scale assessment

A bushfire hazard assessment has been provided to inform the planning scheme amendment. It concludes that the bushfire risk is moderate within the risk spectrum contained in planning scheme

decision making across Victoria. This is supported by landscape type 2 that applies to the subject site using the BMO methodology for assessing landscaping risk.

The assessment concludes that there is no landscape factor that would warrant the planning scheme amendment not proceeding or a specific landscape-scale bushfire response as part of the proposal.

Site-scale assessment

A bushfire site landscape assessment has been prepared to inform the planning scheme amendment. It concludes that future development can avoid exposure to more than 12.5kw/sq.m of radiant heat as required by Clause 13.02-1S Bushfire Planning for development that may be enabled by a planning scheme amendment. This is equivalent to Column A in Table 2, Clause 53.02 Bushfire Planning. The planning scheme amendment includes the introduction of a Design and Development Overlay to the land to incorporate the requirements for this separation to be delivered in future planning permits.

Safe areas / BAL:Low areas

The Bushfire Hazard Landscape Assessment assessed the availability of safer locations. BAL:Low areas are in proximity to the subject site, located to the north across Ballarto Road in established urban areas. BAL:Low areas also exist within the subject site more than 100m from property boundaries that adjoin bushfire hazards.

BAL:Low area provide future occupants of the subject site with access to a location that provides shelter from the harmful effects of flame contact and radiant heat from a moving bushfire. Access is immediate and available by walking.

Views of the relevant fire authority

The CFA were consulted on the preparation of the bushfire assessment for this proposal. The CFA emphasised the various vegetation types around the subject site and the need for Column A separation and defensible space vegetation management to be applied to the edges of the subject site. This has been provided in the planning scheme amendment.

Overall conclusion

The proposal has been assessed and is consistent with the bushfire policies and directions contained in the planning scheme, including Clause 13.02-1S Bushfire. A precautionary approach has been adopted in terms of bushfire risk, for transparency to future owners as to the bushfire obligations, which are to be enshrined in the proposed Design and Development Overlay. The approach is consistent with the Country Fire Authority's expectations elsewhere.

Does the amendment comply with the requirements of any Minister's Direction applicable to the amendment?

Ministerial Direction – the Form and Content of Planning Schemes

This amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under Section 7(5) of the Act.

Ministerial Direction No 1 – Potentially Contaminated Land

Ministerial Direction No. 1 – Potentially Contaminated Land seeks to ensure that land is only rezoned to facilitate sensitive land uses, agriculture or public open space where a planning authority can be satisfied that the environmental conditions of the land are or will be suitable for that use. 'Potentially contaminated land' is defined as land used or known to have been used for industry, mining or storage of chemicals, gas, wastes or liquid fuel (if not ancillary to another use of land) or where a past activity or event (on or off the land) may have caused contamination on the land. A sensitive use is identified as a residential use, a childcare centre, a pre-school or a primary school.

The land has been subject to two assessments in relation to the potential for contamination. These

reports are:

- Preliminary Environmental Site Assessment Report No. ENV386 40 Ballarto Road, Frankston, Victoria (Chadwick Geotechnical) (9 February 2006).
- Limited Detailed Site Investigation Former Pest Control and Quarantine Research Centre, 42N Ballart Road Frankston North, Victoria (Prensa Pty Ltd) (August 2019).

The land is identified as having previously been used as a pest control and quarantine research centre, and tanks and pits remain in place on the site. It has therefore been determined that the land is potentially contaminated.

Pursuant to Clause 6(3) of Ministerial Direction No. 1 it is difficult or inappropriate to conduct an environmental audit prior to the rezoning, as the land is occupied by buildings and other works making it impractical to complete more comprehensive testing and / or an environmental audit at present. The report from Prensa Pty Ltd found that concentrations of contaminants were reported in representative soil samples however, it was considered unlikely that the concentrations reported pose a significant environmental liability to a potential purchaser. As a result, there can be a reasonable confidence that the land can be made suitable for sensitive (and any other) uses, should they occupy the site in the future. In addition, future sensitive use of the land will require a planning permit pursuant to the RAZ, which would trigger the requirements of the proposed Environmental Audit Overlay. As a result, there can be reasonable confidence that the land can be made suitable for sensitive use and it will be practical to manage contamination, and a subsequent planning approval will provide an opportunity to implement any audit recommendations.

The amendment applies an Environmental Audit Overlay to the land, to ensure any potential contamination is remediated before a sensitive use can occupy the land.

Ministerial Direction No 9 - Metropolitan Planning Strategy

Ministerial Direction No. 9 – Metropolitan Planning Strategy seeks to ensure that planning scheme amendments have regard to Plan Melbourne: Metropolitan Planning Strategy.

The amendment is consistent with Policy 1.4.1 to protect agricultural land and support agricultural production.

The Amendment is consistent with Policy 2.1.1 to maintain a permanent urban growth boundary around Melbourne to create a more consolidated, sustainable city, as it is seeking to encourage rural land use within the Green Wedge.

The Amendment is consistent with Policy 4.5.1 which seeks to strengthen the protection and management of green wedge land.

Ministerial Direction No. 11 – Strategic Assessment of Amendments

Ministerial Direction No. 11 – Strategic Assessment of Amendments seeks to ensure a comprehensive strategic evaluation of a planning scheme amendment and the outcomes it produces. A strategic assessment of the proposed amendment has been undertaken in accordance with this Ministerial Direction in this section of this report.

Ministerial Direction No. 19 – Amendments that may significantly impact the Environment, Amenity and Human Health

Ministerial Direction No. 19 – Amendments that may significantly impact the Environment, Amenity and Human Health requires planning authorities to seek the views of Environment Protection Authority (EPA) in the preparation of planning scheme reviews and amendments that could result in use or development of land that may result in significant impacts on the environment, amenity, and human health due to pollution and waste. This Direction also sets out the information required of planning authorities by the Minister in respect of planning scheme amendments that could result in significant impacts on the environment, amenity, and human health due to pollution and waste.

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The proposal was referred to the EPA. The EPA advised that an environmental audit should be conducted as early as possible, alternatively the planning authority can seek to delay an audit by applying the Environmental Audit Overlay, provided its application is appropriately justified. The application of the Environmental Audit Overlay is discussed and justified above in relation to Ministerial Direction 1.

How does the amendment support or implement the Planning Policy Framework and any adopted State policy?

Clause 11.01-1R 'Green Wedges – Metropolitan Melbourne' seeks to protect the green wedges of Metropolitan Melbourne from inappropriate development. Relevantly, it supports development in the green wedge that provides environmental, economic and social benefits.

The Amendment is consistent with Clause 11.01-1R as the proposed zone will facilitate use and development that is compatible with the environmental and landscape attributes of the green wedge.

Policy at Clause 12 'Environmental and landscape values' broadly seeks to protect biodiversity, habitat and significant environments and landscapes.

The amendment will assist in the maintenance of significant areas of vegetation. The purpose of Schedule 1 to the Rural Activity Zone seeks to provide for uses that are compatible with the environmental and landscape attributes of the green wedge and to provide development within an open green landscape consistent with the Pines Flora and Fauna Reserve.

Clause 13.04-1S 'Contaminated and potentially contaminated land' seeks to ensure that contaminated and potentially contaminated land is used and developed safely. The site has been preliminarily reviewed for contamination and the amendment proposes to apply an Environmental Audit Overlay which will ensure it is in an appropriate condition to accommodate a sensitive use, if such a use is proposed in the future.

Clause 14.01-1R 'Protection of agricultural land – Metropolitan Melbourne' seeks to protect agricultural land in Metropolitan Melbourne's green wedges to avoid the permanent loss of agricultural land in those locations.

Similarly, Clause 14.01-2L 'Agriculture in green wedge areas' seeks to encourage the retention and expansion of productive agricultural activities in the municipality's green wedge areas. A strategy is to support forms of agriculture, particularly horticulture that are suited to the urban fringe and those that can re-use wastewater.

The proposed Rural Activity Zone will assist in encouraging agricultural and rural land uses within the Green Wedge.

Clause 71.02 'Operation of the Planning Policy Framework' seeks to ensure that the objectives of planning in Victoria (as set out in Section 4 of the Planning and Environment Act 1987) are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development.

The proposal supports this goal by applying the most appropriate zone to the subject site and will deliver a net community benefit by fostering rural land uses within the green wedge.

The subject site is located in Precinct 3 of the Green Wedge area. The proposed Amendment to rezone the land to a Rural Activity Zone is consistent with the Green Wedge Management Plan and the Frankston Economic Development Strategy.

How does the amendment support or implement the Municipal Planning Strategy?

Clause 02.01 'Context' identifies that areas outside the urban growth boundary comprise green wedge areas set aside for rural, semi-rural and recreation uses, nature reserves, land fill and extractive industry uses and buffer areas for the Eastern Treatment Plant.

It also acknowledges that these areas can provide a recreation resource for the municipality and that bushland reserves and corridors are of regional significance to the conservation of biodiversity. Part of the Vision at Clause 02.02 seeks to protect and preserve biodiversity and enhance the natural environment.

The Strategic Directions at Clause 02.03 acknowledge that the green wedge accommodates several different environmental, economic and social values and that the strategic direction is to manage the pressure for urban uses in these areas.

It also acknowledges that the Pines Flora and Fauna Reserve, adjacent to the site provides refuge for several plant and animal species at risk of extinction and arresting vegetation loss is a significant challenge for the municipality.

In relation to economic development, the strategic directions seek to establish the municipality as a regional tourism and visitation destination and that diversification of the employment base is desirable.

The amendment seeks to provide for the sustainable rural use of the land in a manner that protects the adjoining sensitive environment.

Does the amendment make proper use of the Victoria Planning Provisions?

To comply with government policy, surplus land must not be sold with a public land zoning. The Amendment has considered applying appropriate planning provisions that best reflects how the site will be used and developed in the future.

The Amendment recognises that a Public Use Zone 7 cannot continue to apply to the land, as the land is no longer required for research purposes. A Practitioner's Guide to Victorian Planning Schemes specifies a planning scheme may only include land in a public land zone if the land is Crown land or is owned, vested in or controlled by a Minister, government department, public authority or a municipal Council.

The RAZ provides for horticultural and agricultural uses that respect the environmental value of the area.

The Amendment makes proper use of the Victoria Planning Provisions. The RAZ will allow the use and development of the land to be consistent with the vision for the Green Wedge.

The application of the Environmental Audit Overlay is appropriate in these circumstances and consistent with Ministerial Direction No. 1. The EAO is an adopted and accepted tool for ensuring that land is remediated appropriately for sensitive uses where there is a risk of potential contamination. The application of the Design and Development Overlay is appropriate to ensure that bushfire risk is managed to an acceptable level.

How does the amendment address the views of any relevant agency?

The views of relevant agencies can be considered as part of any exhibition process.

Does the amendment address relevant requirements of the *Transport Integration Act 2010*?

The amendment meets the requirements of the Transport Integration Act 2010.

The amendment is not envisaged to have a significant effect on the transport system.

Resource and administrative costs

What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?

The proposed amendment is not considered to have any significant impact on the resource and administrative costs of the responsible authority.

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ATTACHMENT 1 - Mapping reference table

Location	Land /Area Affected	Mapping Reference	Address	Proposed changes		
				Zone	Overlay	Deletion
Frankston	7 hectares of land on the south side of Ballarto Road	Map No. 05ZN Planning Scheme, Amendment C155fran	42N Ballarto Road Frankson	Rezone from PUZ to RAZ		
		Map No. 05EAO Planning Scheme, Amendment C155fran	42N Ballarto Road Frankson		EAO	
		Map No.05DDO Planning Scheme, Amendment C155fran	42N Ballarto Road Frankson		DDO15	

Planning and Environment Act 1987

FRANKSTON PLANNING SCHEME

AMENDMENT C155fran

INSTRUCTION SHEET

The planning authority for this amendment is the Minister for Planning.

The Frankston Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 3 attached map sheets.

Zoning Maps

1. Amend Planning Scheme Map No.05ZN is in the manner shown on 1 attached map marked "05ZN Planning Scheme, Amendment C155fran".

Overlay Maps

2. Amend Planning Scheme Map No. 05EAO is in the manner shown on the 1 attached map marked "05EAO Planning Scheme, Amendment C155fran".
3. Amend Planning Scheme Map No. 05DDO is in the manner shown on the 1 attached map marked "05DDO Planning Scheme, Amendment C155fran".

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

4. In **Zones** - insert Clause 35.08 in the form of the attached document.
5. In **Zones** – Clause 35.08, insert a new Schedule 1 in the form of the attached document.
6. In **Overlays** – Clause 43.02, insert a new Schedule 16 in the form of the attached document.

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35.08 RURAL ACTIVITY ZONE

31/07/2018
 VC148

Shown on the planning scheme map as **RAZ** with a number (if shown).

Purpose

To implement the Municipal Planning Strategy and the Planning Policy Framework.

To provide for the use of land for agriculture.

To provide for other uses and development, in appropriate locations, which are compatible with agriculture and the environmental and landscape characteristics of the area.

To ensure that use and development does not adversely affect surrounding land uses.

To provide for the use and development of land for the specific purposes identified in a schedule to this zone.

To protect and enhance natural resources and the biodiversity of the area.

To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.

35.08-1 Table of uses

14/11/2022
 VC227

Section 1 - Permit not required

Use	Condition
Agriculture (other than Animal production, Apiculture, Domestic animal husbandry, Racing dog husbandry, Rice growing and Timber production)	
Automated collection point	<p>Must meet the requirements of Clause 52.13-3 and 52.13-5.</p> <p>The gross floor area of all buildings must not exceed 50 square metres.</p>
Bed and breakfast	<p>No more than 10 persons may be accommodated away from their normal place of residence.</p> <p>At least 1 car parking space must be provided for each 2 persons able to be accommodated away from their normal place of residence.</p> <p>Must be located more than 500 metres from the nearest title boundary of land on which a work authority has been applied for or granted under the <i>Mineral Resources (Sustainable Development) Act 1990</i> .</p>
Cattle feedlot	<p>Must meet the requirements of Clause 53.08.</p> <p>The total number of cattle to be housed in the cattle feedlot must be 1000 or less.</p> <p>The site must be located outside a special water supply catchment under the <i>Catchment and Land Protection Act 1994</i> .</p> <p>The site must be located outside a catchment area listed in Appendix 2 of the Victorian Code for Cattle Feedlots -</p>

Use	Condition
	August 1995.
Dependent person's unit	<p>Must be the only dependent person's unit on the lot.</p> <p>Must meet the requirements of Clause 35.08-2.</p> <p>Must be located more than 500 metres from the nearest title boundary of land on which a work authority has been applied for or granted under the <i>Mineral Resources (Sustainable Development) Act 1990</i> .</p>
Domestic animal husbandry (other than Domestic animal boarding)	Must be no more than 5 animals.
Grazing animal production Home based business Informal outdoor recreation	
Poultry farm	<p>Must be no more than 100 poultry (not including emus or ostriches).</p> <p>Must be no more than 10 emus and ostriches.</p>
Primary produce sales	<p>Must not be within 100 metres of a dwelling in separate ownership.</p> <p>The area used for the display and sale of primary produce must not exceed 50 square metres.</p>
Racing dog husbandry	Must be no more than 5 animals.
Railway	
Rural industry (other than Abattoir and Sawmill)	<p>Must not have a gross floor area more than 200 square metres.</p> <p>Must not be within 100 metres of a dwelling in separate ownership.</p> <p>Must not be a purpose shown with a Note 1 or Note 2 in the table to Clause 53.10.</p> <p>The land must be at least the following distances from land (not a road) which is in a residential zone and Rural Living Zone:</p> <ul style="list-style-type: none"> • The threshold distance, for a purpose listed in the table to Clause 53.10. • 30 metres, for a purpose not listed in the table to

Use	Condition
	Clause 53.10.
Rural store	<p>Must be used in conjunction with Agriculture.</p> <p>Must be in a building, not a dwelling and have a gross floor area of less than 100 square metres.</p> <p>Must be the only Rural store on the lot.</p>
Timber production	<p>Must meet the requirements of Clause 53.11.</p> <p>The plantation area must not exceed any area specified in a schedule to this zone. Any area specified must be at least 40 hectares.</p> <p>The total plantation area (existing and proposed) on contiguous land which was in the same ownership on or after 28 October 1993 must not exceed any scheduled area.</p> <p>The plantation must not be within 100 metres of:</p> <ul style="list-style-type: none"> • Any dwelling in separate ownership. • Any land zoned for residential, commercial or industrial use. • Any site specified on a permit which is in force which permits a dwelling to be constructed. <p>The plantation must not be within 20 metres of a powerline whether on private or public land, except with the consent of the relevant electricity supply or distribution authority.</p>
Tramway	
Any use listed in Clause 62.01	Must meet the requirements of Clause 62.01.

Section 2 - Permit required

Use	Condition
Abattoir	
Animal production (other than Cattle feedlot, Grazing animal production and Poultry farm)	
Bar	
Broiler farm - if the Section 1 condition to Poultry farm is not met	Must meet the requirements of Clause 53.09.

Use	Condition
Camping and caravan park	
Cattle feedlot - if the Section 1 condition is not met	Must meet the requirements of Clause 53.08. The site must be located outside a catchment area listed in Appendix 2 of the Victorian Code for Cattle Feedlots - August 1995.
Convenience shop	The site must not have direct access to a rural freeway.
Dependent person's unit - if the Section 1 condition is not met	Must meet the requirements of Clause 35.08-2.
Domestic animal boarding	
Dwelling (other than Bed and breakfast)	Must meet the requirements of Clause 35.08-2.
Freeway service centre	Must meet the requirements of Clause 53.05.
Group accommodation Hotel Host farm Landscape gardening supplies Leisure and recreation (other than Informal outdoor recreation) Market Manufacturing sales Place of assembly (other than Amusement parlour, Carnival, Cinema based entertainment facility, Circus and Nightclub)	
Racing dog husbandry - if the Section 1 condition is not met	Must meet the requirements of Clause 53.12.
Restaurant Residential hotel Rice growing Sawmill	
Service station	The site must not have direct access to a rural freeway.

Use	Condition
-----	-----------

Trade supplies

Timber production - if the Section 1 condition is not met	Must meet the requirements of Clause 53.11.
--	---

Utility installation (other than Minor utility installation and Telecommunications facility)

Warehouse (other than Rural store)

Any other use not in Section 1 or 3

Section 3 - Prohibited

Use

Accommodation (other than Backpackers' lodge, Bed and breakfast, Camping and caravan park, Dependent person's unit, Dwelling, Group accommodation, Host farm and Residential hotel)

Amusement parlour

Brothel

Child care centre

Cinema based entertainment facility

Industry (other than Automated collection point and Rural industry)

Nightclub

Office

Retail premises (other than Bar, Market, Convenience shop, Equestrian supplies, Hotel, Landscape gardening supplies, Manufacturing sales, Primary produce sales, Restaurant and Trade Supplies)

Transport terminal

35.08-2 Use of land for a dwelling

01/07/2021
 VC203

A lot used for a dwelling must meet the following requirements:

- Access to the dwelling must be provided via an all-weather road with dimensions adequate to accommodate emergency vehicles.
- Each dwelling must be connected to reticulated sewerage, if available. If reticulated sewerage is not available, all wastewater from each dwelling must be treated and retained within the lot in accordance with the requirements of the Environment Protection Regulations under the *Environment Protection Act 2017* for an on-site wastewater management system.
- The dwelling must be connected to a reticulated potable water supply or have an alternative potable water supply with adequate storage for domestic use as well as for fire fighting purposes.
- The dwelling must be connected to a reticulated electricity supply or have an alternative energy source.

These requirements also apply to a dependent person's unit.

35.08-3 Subdivision

31/07/2018
 VC148

A permit is required to subdivide land.

Each lot must be at least the area specified for the land in a schedule to this zone.

A permit may be granted to create smaller lots if any of the following apply:

- The subdivision is to create a lot for an existing dwelling. The subdivision must be a two lot subdivision and one lot must be at least the area specified for the land in a schedule to this zone.
- The subdivision is the re-subdivision of existing lots and the number of lots is not increased.
- The number of lots is no more than the number the land could be subdivided into in accordance with a schedule to this zone. At least one lot must be at least the area specified for the land in a schedule to this zone.
- The subdivision is by a public authority or utility service provider to create a lot for a utility installation.

VicSmart applications

Subject to Clause 71.06, an application under this clause for a development specified in Column 1 is a class of VicSmart application and must be assessed against the provision specified in Column 2.

Class of application	Information requirements and decision guidelines
Subdivide land to realign the common boundary between 2 lots where: <ul style="list-style-type: none"> • Each new lot is at least the area specified for the land in the zone or the schedule to the zone. • The area of either lot is reduced by less than 15 percent. • The general direction of the common boundary does not change. 	Clause 59.01
Subdivide land into 2 lots where each new lot is at least the area specified for the land in the zone or the schedule to the zone.	Clause 59.12

35.08-4
 06/04/2023
 VC231

Buildings and works

A permit is required to construct or carry out any of the following:

- A building or works associated with a use in Section 2 of Clause 35.08-1. This does not apply to:
 - An alteration or extension to an existing dwelling provided the floor area of the alteration or extension is not more than the area specified in a schedule to this zone or, if no area is specified, 200 square metres. Any area specified must be more than 200 square metres.
 - An out-building associated with an existing dwelling provided the floor area of the out-building is not more than the area specified in a schedule to this zone or, if no area is specified, 250 square metres. Any area specified must be more than 250 square metres.
 - An alteration or extension to an existing building used for agriculture provided the floor area of the alteration or extension is not more than the area specified in a schedule to this zone or, if no area is specified, 250 square metres. Any area specified must be more than 250 square metres. The building must not be used to keep, board, breed or train animals.
 - A rainwater tank.
- Earthworks specified in a schedule to this zone, if on land specified in a schedule.

- A building which is within any of the following setbacks:
 - The setback from a Transport Zone 2 or land in a Public Acquisition Overlay if the Head, Transport for Victoria is the acquiring authority and the purpose of the acquisition is for a road specified in a schedule to this zone or, if no setback is specified, 50 metres.
 - The setback from any other road or boundary specified in a schedule to this zone.
 - The setback from a dwelling not in the same ownership specified in a schedule to this zone.
 - 100 metres from a waterway, wetlands or designated flood plain or, the distance specified in the schedule to this zone. Any distance specified must be less than 100 metres.
- Permanent or fixed feeding infrastructure for seasonal or supplementary feeding for grazing animal production constructed within 100 metres of:
 - A waterway wetland or designated flood plain.
 - A dwelling not in the same ownership.
 - A residential or urban growth zone.
- A building or works associated with accommodation located within 500 metres from the nearest title boundary of land on which a work authority has been applied for or granted under the *Mineral Resources (Sustainable Development) Act 1990*.

VicSmart applications

Subject to Clause 71.06, an application under this clause for a development specified in Column 1 is a class of VicSmart application and must be assessed against the provision specified in Column 2.

Class of application	Information requirements and decision guidelines
Construct a building or construct or carry out works associated with a Section 1 use in the Table of uses of the zone with an estimated cost of up to \$500,000. Any works must not be earthworks specified in the schedule to the zone.	Clause 59.13
Construct a building or construct or carry out works associated with a Section 2 use in the Table of uses of the zone with an estimated cost of up to \$500,000 where: <ul style="list-style-type: none"> • The land is not used for Domestic animal husbandry, Intensive animal production, Pig farm, Poultry farm, Poultry hatchery, Racing dog husbandry or Rural industry. • The land is not within 30 metres of land (not a road) which is in a residential zone. • The building or works are not associated with accommodation located within 500 metres from the nearest title boundary of land on which a work authority has been applied for or granted under the <i>Mineral Resources (Sustainable Development) Act 1990</i>. Any works must not be earthworks specified in the schedule to the zone.	Clause 59.13

35.08-5 Decision guidelines

22/03/2022
 VC219

Before deciding on an application to use or subdivide land, construct a building or construct or carry out works, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

General issues

- The Municipal Planning Strategy and the Planning Policy Framework.
- Any Regional Catchment Strategy and associated plan applying to the land.
- The capability of the land to accommodate the proposed use or development, including the disposal of effluent.
- How the use or development relates to sustainable land management.
- Whether the site is suitable for the use and development and whether the proposal is compatible with adjoining and nearby land uses.

Agricultural issues

- Whether the use or development will support and enhance agricultural production.
- The potential for the use or development to limit the operation and expansion of adjoining and nearby agricultural uses.
- The capacity of the site to sustain the agricultural use.
- The agricultural qualities of the land, such as soil quality, access to water and access to rural infrastructure.
- Any integrated land management plan prepared for the site.

Accommodation issues

- Whether the dwelling will result in the loss or fragmentation of productive agricultural land.
- Whether the dwelling will be adversely affected by agricultural activities on adjacent and nearby land due to dust, noise, odour, use of chemicals and farm machinery, traffic and hours of operation.
- Whether the dwelling will adversely affect the operation and expansion of adjoining and nearby agricultural uses.
- The potential for accommodation to be adversely affected by vehicular traffic, noise, blasting, dust and vibration from an existing or proposed extractive industry operation if it is located within 500 metres from the nearest title boundary of land on which a work authority has been applied for or granted under the *Mineral Resources (Sustainable Development) Act 1990*.

Environmental issues

- The impact of the proposal on the natural physical features and resources of the area, in particular on soil and water quality.
- The impact of the use or development on the flora, fauna and landscape features of the locality.
- The need to protect and enhance the biodiversity of the area, including the retention of vegetation and faunal habitat and the need to revegetate land including riparian buffers along waterways, gullies, ridgelines, property boundaries and saline discharge and recharge area.
- The location of on-site effluent disposal areas to minimise the impact of nutrient loads on waterways and native vegetation.

Design and siting issues

- The impact of the siting, design, height, bulk, colours and materials to be used, on the natural environment, major roads, vistas and water features and the measures to be undertaken to minimise any adverse impacts.
- The impact on the character and appearance of the area or features of architectural, historic or scientific significance or of natural scenic beauty or importance.
- The location and design of existing and proposed infrastructure including roads, gas, water, drainage, telecommunications and sewerage facilities.
- Whether the use or development will require traffic management measures.

- The need to locate and design buildings used for accommodation to avoid or reduce the impact from vehicular traffic, noise, blasting, dust and vibration from an existing or proposed extractive industry operation if it is located within 500 metres from the nearest title boundary of land on which a work authority has been applied for or granted under the *Mineral Resources (Sustainable Development) Act 1990*.

35.08-6 Signs

31/07/2018
VC148

Sign requirements are at Clause 52.05. This zone is in Category 3.

FRANKSTON PLANNING SCHEME

25/05/2017

SCHEDULE 1 TO CLAUSE 35.08 RURAL ACTIVITY ZONE

Shown on the planning scheme map as **RAZ1**.

Purpose

To support horticultural, tourism, recreation and rural industry uses that are compatible with the environmental and landscape attributes of the green wedge.

To provide for development within an open green landscape that is consistent with the environmental values of the adjoining Pines Flora and Fauna Reserve.

1.0

25/05/2017

Subdivision and other requirements

	Land	Area/Dimensions/Distance
Minimum subdivision area (hectares)	All land	2 hectares
Minimum area for which no permit is required to use land for timber production (hectares)	None specified	None specified
Maximum floor area for which no permit is required to alter or extend an existing dwelling (square metres)	None specified	None specified
Maximum floor area for which no permit is required to construct an out-building associated with an existing dwelling (square metres)	None specified	None specified
Maximum area for which no permit is required to alter or extend an existing building used for agriculture (square metres)	None specified	None specified
Minimum setback from a road (metres).	All land	20 metres
Minimum setback from a boundary (metres).	None specified	None specified
Minimum setback from a dwelling not in the same ownership (metres).	None specified	None specified
Minimum setback from a waterway, wetlands or designated flood plain (metres).	None specified	None specified
Permit requirement for earthworks		
Earthworks which change the rate of flow or the discharge point of water across a property boundary	All land	
Earthworks which increase the discharge of saline groundwater	All land	

43.02 DESIGN AND DEVELOPMENT OVERLAY

31/07/2018
VC148

Shown on the planning scheme map as **DDO** with a number.

Purpose

To implement the Municipal Planning Strategy and the Planning Policy Framework.

To identify areas which are affected by specific requirements relating to the design and built form of new development.

43.02-1 Design objectives

19/01/2006
VC37

A schedule to this overlay must contain a statement of the design objectives to be achieved for the area affected by the schedule.

43.02-2 Buildings and works

14/12/2023
VC253

Permit requirement

A permit is required to:

- Construct a building or construct or carry out works. This does not apply:
 - If a schedule to this overlay specifically states that a permit is not required.
 - To the construction of an outdoor swimming pool associated with a dwelling unless a specific requirement for this matter is specified in a schedule to this overlay.
 - To the construction of a building or construction or carrying out of works for a small second dwelling if all the following requirements are met:
 - The building height must not exceed 5 metres.
 - The building must be finished using muted tones and colours.
- Construct a fence if specified in a schedule to this overlay.

Buildings and works must be constructed in accordance with any requirements in a schedule to this overlay. A schedule may include requirements relating to:

- Building setbacks.
- Building height.
- Plot ratio.
- Landscaping.
- Any other requirements relating to the design or built form of new development.

A permit may be granted to construct a building or construct or carry out works which are not in accordance with any requirement in a schedule to this overlay, unless the schedule specifies otherwise.

VicSmart applications

Subject to Clause 71.06, an application under this clause for a development specified in Column 1 is a class of VicSmart application and must be assessed against the provision specified in Column 2.

Class of application	Information requirements and decision guidelines
Construct a fence.	Clause 59.05

Class of application	Information requirements and decision guidelines
Construct a building or construct or carry out works for: <ul style="list-style-type: none"> • A carport, garage, pergola, verandah, deck, shed or similar structure. • An outdoor swimming pool. The buildings and works must be associated with a dwelling.	Clause 59.05
Construct a building or construct or carry out works with an estimated cost of up to \$1,000,000 where the land is in an industrial zone.	Clause 59.05
Construct a building or construct or carry out works with an estimated cost of up to \$500,000 where the land is in a commercial zone or a Special Use, Comprehensive Development, Capital City, Docklands, Priority Development or Activity Centre Zone.	Clause 59.05

Exemption from notice and review

A schedule to this overlay may specify that an application is exempt from the notice requirements of section 52(1)(a), (b) and (d), the decision requirements of section 64(1), (2) and (3) and the review rights of section 82(1) of the Act.

43.02-3 Subdivision
 31/07/2018
 VC148

Permit requirement

A permit is required to subdivide land.

This does not apply if a schedule to this overlay specifically states that a permit is not required.

Subdivision must occur in accordance with any lot size or other requirement specified in a schedule to this overlay.

A permit may be granted to subdivide land which is not in accordance with any lot size or other requirement in a schedule to this overlay, unless the schedule specifies otherwise.

VicSmart applications

Subject to Clause 71.06, an application under this clause for a development specified in Column 1 is a class of VicSmart application and must be assessed against the provision specified in Column 2.

Class of application	Information requirements and decision guidelines
Subdivide land to realign the common boundary between 2 lots where: <ul style="list-style-type: none"> • The area of either lot is reduced by less than 15 percent. • The general direction of the common boundary does not change. 	Clause 59.01
Subdivide land into lots each containing an existing building or car parking space where:	Clause 59.02

Class of application

**Information requirements
and decision guidelines**

- The buildings or car parking spaces have been constructed in accordance with the provisions of this scheme or a permit issued under this scheme.
- An occupancy permit or a certificate of final inspection has been issued under the Building Regulations in relation to the buildings within 5 years prior to the application for a permit for subdivision.

Subdivide land into 2 lots if:

Clause 59.02

- The construction of a building or the construction or carrying out of works on the land:
 - Has been approved under this scheme or by a permit issued under this scheme and the permit has not expired.
 - Has started lawfully.
- The subdivision does not create a vacant lot.

Exemption from notice and review

A schedule to this overlay may specify that an application is exempt from the notice requirements of section 52(1)(a), (b) and (d), the decision requirements of section 64(1), (2) and (3) and the review rights of section 82(1) of the Act.

43.02-4 Signs

31/07/2018
VC148

Sign requirements are at Clause 52.05 unless otherwise specified in a schedule to this overlay.

43.02-5 Application requirements

31/07/2018
VC148

An application must be accompanied by any information specified in a schedule to this overlay.

43.02-6 Decision guidelines

31/07/2018
VC148

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- The Municipal Planning Strategy and the Planning Policy Framework.
- The design objectives of the relevant schedule to this overlay.
- The provisions of any relevant policies and urban design guidelines.
- Whether the bulk, location and appearance of any proposed buildings and works will be in keeping with the character and appearance of adjacent buildings, the streetscape or the area.
- Whether the design, form, layout, proportion and scale of any proposed buildings and works is compatible with the period, style, form, proportion, and scale of any identified heritage places surrounding the site.
- Whether any proposed landscaping or removal of vegetation will be in keeping with the character and appearance of adjacent buildings, the streetscape or the area.
- The layout and appearance of areas set aside for car parking, access and egress, loading and unloading and the location of any proposed off street car parking

- Whether subdivision will result in development which is not in keeping with the character and appearance of adjacent buildings, the streetscape or the area.
- Any other matters specified in a schedule to this overlay.

FRANKSTON PLANNING SCHEME

DD/MM/YYYY
C155fran

SCHEDULE 16 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDO16**.

42N BALLARTO ROAD FRANKSTON NORTH

1.0 Design objectives

DD/MM/YYYY
C155fran

- To manage bushfire risk in conjunction with the development of the land.
- To identify bushfire protection measures that are to accompany development, including subdivision.

2.0 Buildings and works

DD/MM/YYYY
C155fran

The following buildings and works requirements apply to an application to construct a building or construct or carry out works:

- Development must achieve a radiant heat flux of less than 12.5 kilowatts/square metre under *AS3959-2018 Construction of Buildings in Bushfire-prone Areas* (Standards Australia, 2018).

A permit cannot be granted to construct a building or construct or carry out works which are not in accordance with any requirement in this schedule.

3.0 Subdivision

DD/MM/YYYY
C155fran

A permit to subdivide land must meet the following requirements:

- A building envelope for each lot(s) that ensures development will achieve a radiant heat flux of less than 12.5 kilowatts/square metre under *AS3959-2018 Construction of Buildings in Bushfire-prone Areas* (Standards Australia, 2018).

A permit cannot be granted to subdivide land which is not in accordance with any requirement in this schedule.

4.0 Signs

DD/MM/YYYY
C155fran

None specified.

5.0 Application requirements

DD/MM/YYYY
C155fran

The following application requirements apply to an application for a permit under Clause 43.02, in addition to those specified elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- A bushfire hazard site assessment including a plan that describes the bushfire hazard within 150 metres of the proposed development. The description of the hazard must be prepared in accordance with Sections 2.2.3 to 2.2.5 of *AS3959:2009 Construction of buildings in bushfire prone areas* (Standards Australia) excluding paragraph (a) of section 2.2.3.2. Photographs or other techniques may be used to assist in describing the bushfire hazard.

6.0 Decision guidelines

DD/MM/YYYY
C155fran

The following decision guidelines apply to an application for a permit under Clause 43.02, in addition to those specified in Clause 43.02 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

- Whether the application gives effect to the bushfire requirements and bushfire protection measures required.

45.03 ENVIRONMENTAL AUDIT OVERLAY

01/07/2021
VC203

Shown on the planning scheme map as **EAO**.

Purpose

To implement the Municipal Planning Strategy and the Planning Policy Framework.

To ensure that potentially contaminated land is suitable for a use which could be significantly adversely affected by any contamination.

Application

This provision applies to land in an Environmental Audit Overlay and applies whether or not a permit is required.

45.03-1 Requirement

04/05/2022
VC210

Before a sensitive use (residential use, child care centre, kindergarten, pre-school centre, primary school, even if ancillary to another use), children's playground or secondary school commences or before the construction or carrying out of buildings and works in association with these uses commences:

- A preliminary risk screen assessment statement in accordance with the *Environment Protection Act 2017* must be issued stating that an environmental audit is not required for the use or the proposed use; or
- An environmental audit statement under Part 8.3 of the *Environment Protection Act 2017* must be issued stating that the land is suitable for the use or proposed use; or
- A certificate of environmental audit must be issued for the land in accordance with Part IXD of the *Environment Protection Act 1970*; or
- A statement of environmental audit must be issued for the land in accordance with Part IXD of the *Environment Protection Act 1970* stating that the environmental conditions of the land are suitable for the use or proposed use.

Exemption from requirement

The requirement for a preliminary risk screen assessment statement, an environmental audit statement, a certificate of environmental audit or a statement of environmental audit in this provision does not apply to the construction or carrying out of buildings and works if:

- The buildings and works are associated with an existing sensitive use, secondary school or children's playground, included in Clause 62.02-1 or 62.02-2, and the soil is not disturbed;
- The buildings and works are required by the Environment Protection Authority or an environmental auditor appointed under the *Environment Protection Act 2017* to make the site suitable for use; or
- The buildings and works are reasonably required by environmental auditor appointed under the *Environment Protection Act 2017* or the *Environment Protection Act 1970* to undertake a preliminary risk screen assessment or environmental audit.

FRANKSTON PLANNING SCHEME - LOCAL PROVISION AMENDMENT C155frn

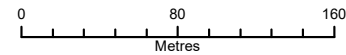


- LEGEND**
- RAZ - Rural Activity Zone
 - Local Government Area
 - Urban Growth Boundary

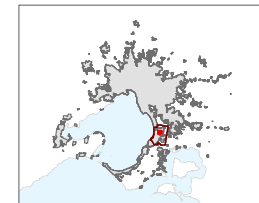
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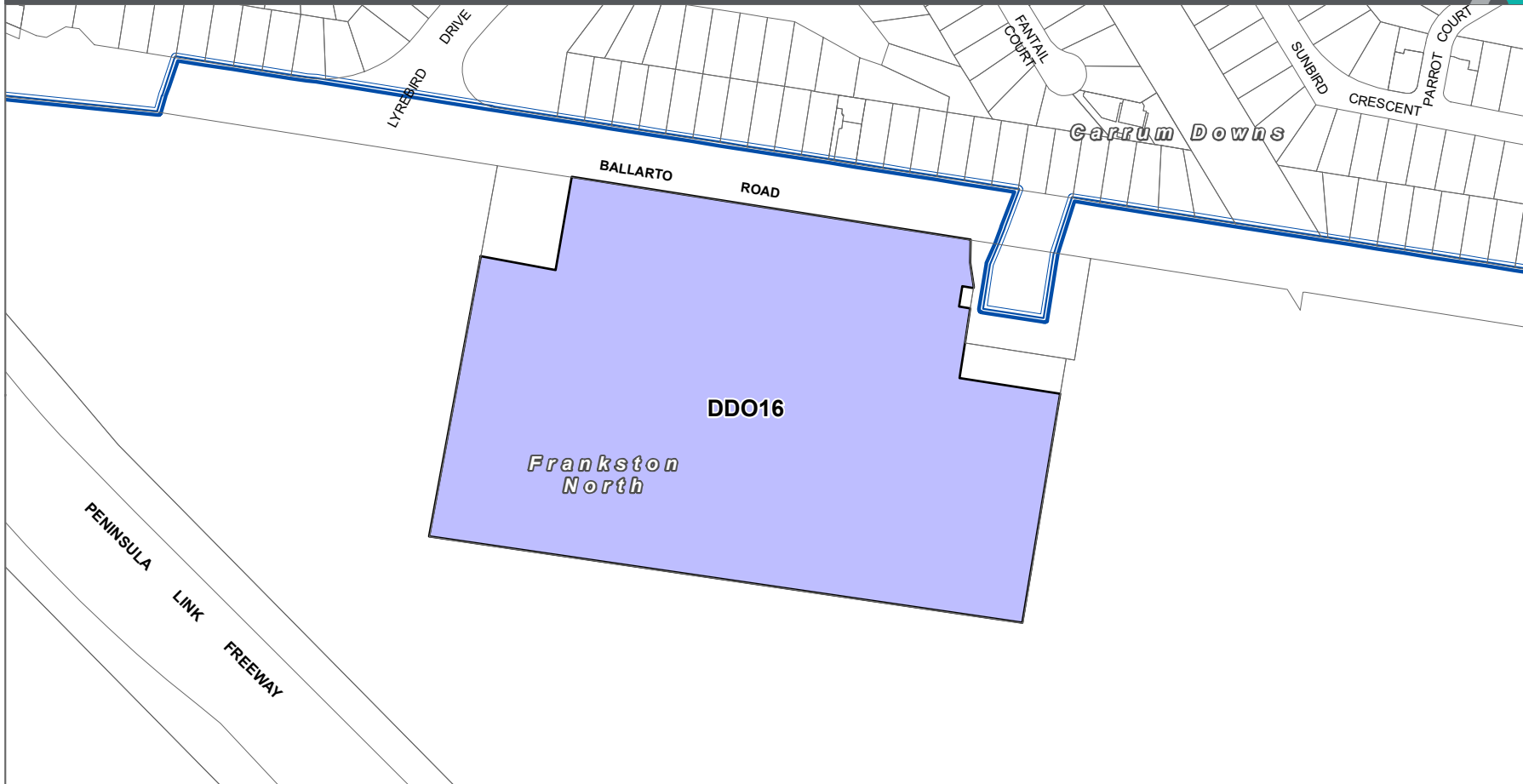
Planning Group
Print Date: 6/8/2022
Amendment Version: 1



Part of Planning Scheme Map 5



FRANKSTON PLANNING SCHEME - LOCAL PROVISION AMENDMENT C155frn



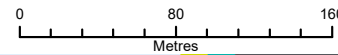
LEGEND

- DDO16 - Design and Development Overlay - Schedule 16
- Local Government Area
- Urban Growth Boundary

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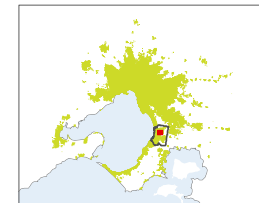
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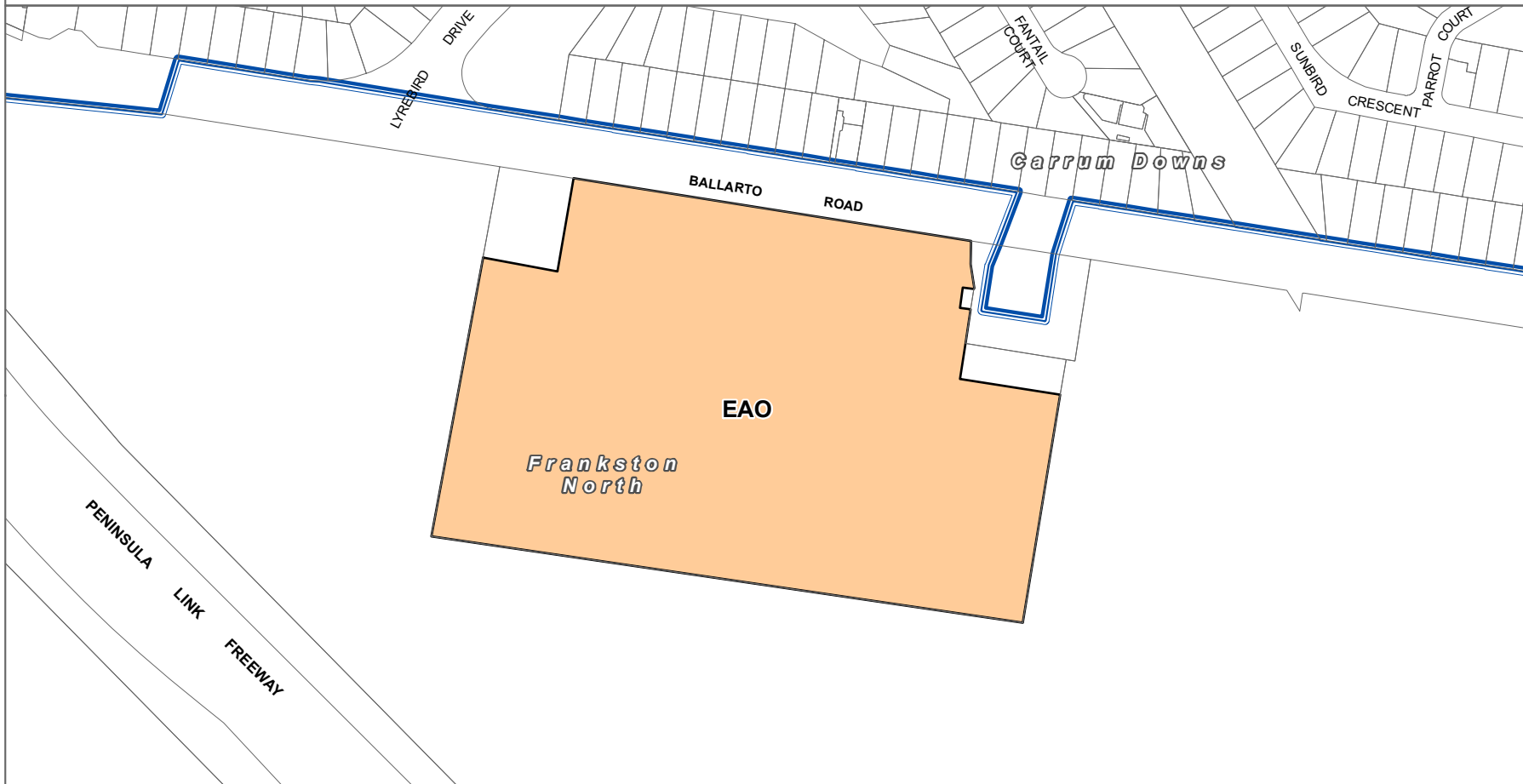


Department of Transport and Planning

Part of Planning Scheme Map 5DDO



FRANKSTON PLANNING SCHEME - LOCAL PROVISION AMENDMENT C155fran



LEGEND

- EAO - Environmental Audit Overlay
- Local Government Area
- Urban Growth Boundary

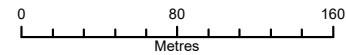
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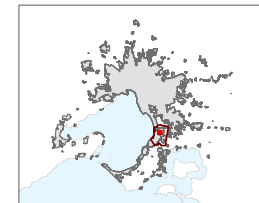
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Environment,
Land, Water
and Planning

Part of Planning Scheme Map 5EAO



Executive Summary

12.1 Governance Matters Report for 22 April 2024

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To seek endorsement from Council on the recent Governance matters including status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
 - a. Notice of Motion Cost Summary and Notice of Motion Report for 19 February 2024;
 - b. Notes there are two reports delayed in its presentation to Council:
 - Coastal Marine Management Plan Report is delayed from 24 June 2024 to 22 July 2024 Council Meeting;
 - Native Vegetation Offset Site progress update report is delayed from 22 April 2024 to 24 June 2024 Council Meeting;
 - c. Notes since the Council Meeting, held on 18 March 2024, two (2) resolution actions have been completed, as listed in the body of the report;

Councillor Briefings Record

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 18 March 2024 as listed in the body of the report;

External and Internal Committee Meetings Update

3. Receives the highlights of activities of external and internal Committees meetings held during the quarter January – March 2024;
4. Receives the Housing Advisory Committee Work Plan Quarterly Progress Update and the HomeGround Real Estate presentation;
5. Endorses the Housing Advisory Committee's recommendation that Council writes a letter to the local state MPs to advocate for the Victorian Government to:
 - Proactively promote the benefits to property investors of leasing their properties as affordable private rentals or affordable community housing through HomeGround and other social enterprises;
 - Introduce a scheme to provide land tax exemptions for land owners that are providing affordable rental properties on that land through approved property management providers like HomeGround;

Councillor Refresher Training

6. Notes a presentation *Promoting integrity in local government* was delivered by the Local Government Inspectorate to Councillors at a Briefing on 5 February 2024, which provided a refresher on the role of councillors and key offences under the

12.1 Governance Matters Report for 22 April 2024**Executive Summary**

Local Government Act 2020;

Community Grants Program – Winter Shelter Program

7. Approves for \$4,000 in grants for professional reports (allocated on 11 December 2023 Council Meeting) and \$16K from under-expended funds from the Community Grants Program, to be re-directed to the Winter Shelter grant that supports churches to undertake required minor building works to meet their obligations for a temporary occupancy permit to be issued, thus enabling their participation in the Winter Shelter Program;

Instrument of Delegations Update

8. a. In the exercise of power conferred by the *Local Government Act 2020* and the other legislation referred to in the S6 Instrument of Delegation from Council to Members of Staff (Instrument), Resolves the powers, duties and functions specified in the Instrument be delegated to staff, subject to the conditions and limitations specified in the Instrument;
- b. Authorises the Chief Executive Officer to sign the S6 Instrument of Delegation;
- c. Notes:
- i. The Instrument will come into force immediately upon signing and will remain in force until Council determines to vary or revoke the Instrument;
 - ii. When the Instrument comes into force, the previous Instrument, which was adopted by Council on 24 October 2022, will be revoked; and
 - iii. The powers, duties and functions set out in the Instrument are exercised in accordance with any guidelines or policies that Council may from time to time adopt; and
- d. Notes in accordance with the recent updates issued by Council's lawyers, the S5 Instrument of Delegation from Council to the Chief Executive Officer is not required to be updated.

Audit and Risk Committee Minutes

9. Receives the minutes of the Audit and Risk Committee meeting held on 16 February 2024; and
10. Resolves Attachment H to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (*Local Government Act 2020, s.3(1)(h)*).

Key Points / Issues**Background**

- In accordance with the Local Government Act 2020, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of

12.1 Governance Matters Report for 22 April 2024**Executive Summary**

Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update;
- Council Briefings Record;
- External and Internal Committee Meetings Update;
- Councillor Refresher Training;
- Community Grants Program – Winter Shelter Program
- Instrument of Delegations; and
- Audit and Risk Committee Minutes.

Council Resolution Status Update

- At its meeting on 19 December 2016, Council resolved that:

“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”

- Additionally, at its meeting on 22 July 2019, Council resolved that:

“4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor

b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)”

- In line with the above resolutions, the following reports are attached for 19 February 2024:
 - Notice of Motion Cost Summary (**Attachment A**)
 - Notice of Motion Report (**Attachment B**)
 - There are currently no Urgent Business items open, as such this report has not been attached
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. The following reports have been delayed in their presentation to Council:
 - Coastal Marine Management Plan Report is delayed from 24 June 2024 to 22 July 2024 Council Meeting;
The report to Council is delayed due to the required changes in timeframes for completion of the plan, these include an extension of the public engagement period due to high interest and follow-ups with residents, scheduling of additional workshops and implantation planning with the Bunurong Land Council and timeframe required for DECCA’s review prior the Plan’s presentation to Council.
 - Native Vegetation Offset Site progress update report is delayed from April 2024 to 24 June 2024 Council Meeting;

12.1 Governance Matters Report for 22 April 2024

Executive Summary

This report is delayed so that it may be combined with the report on the Native Vegetation Offset Funding Outcomes, due to be presented to Council at its 24 June 2024 Meeting.

- Since the last Council Meeting 2024/CM03 on 18 March 2024, the following two (2) resolution actions have been reported as ‘complete’. A detailed report has been provided at **Attachment C**:
 - Draft Frankston City Industrial Strategy and Draft Frankston City Industrial Design Guidelines
 - Council Plan and Budget Quarterly Report – including Peninsula Leisure - Q1 – July to September 2023

Councillor Briefings Record

- At its meeting on 11 September 2023, Council resolved that:
 - “4. *Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:*
 - *List of the topics discussed at councillors briefings held since the date of last council meeting;*
 - *Records of the Councillors attendance at that briefing; and*
 - *Conflict of Interest disclosures, if any.”*
- The briefings listed below have occurred since the 18 March 2024 Council Meeting:

Date	Items Discussed	Councillors in Attendance	Conflict of Interest Disclosures
25 March 2024	<ul style="list-style-type: none"> • Capital Budget Update Session • 250 Wedge Road Planning Scheme Amendment C158fran - Submissions Received • Major Developments Quarterly Update 	<ul style="list-style-type: none"> • Mayor, Cr Nathan Conroy (Chair) • Deputy Mayor, Cr Liam Hughes • Cr David Asker • Cr Sue Baker • Cr Kris Bolam • Cr Claire Harvey • Cr Suzette Tayler • Cr Brad Hill 	Nil
27 March 2024	<ul style="list-style-type: none"> • Waste service charges • Councillor Hot Topics • Banksia planting opportunities 	<ul style="list-style-type: none"> • Mayor, Cr Nathan Conroy (Chair) • Cr Glenn Aitken • Cr David Asker • Cr Kris Bolam • Cr Suzette Tayler • Cr Brad Hill 	Nil

12.1 Governance Matters Report for 22 April 2024

Executive Summary

Date	Items Discussed	Councillors in Attendance	Conflict of Interest Disclosures
15 April 2024	<ul style="list-style-type: none"> • Councillors only session • Family Violence Prevention Action • Agenda Review 	<ul style="list-style-type: none"> • Mayor Cr Nathan Conroy (Chair) • Cr David Asker • Cr Sue Baker • Cr Kris Bolam • Cr Claire Harvey • Cr Brad Hill • Cr Glenn Aitken • Cr Suzette Tayler 	Nil

External and Internal Committee Meetings Update

- At its meeting on 20 November 2023, it was resolved that Council:
 - “10. Notes the highlights of the activities of any of the external and internal committees, if not otherwise report to Councillors, would be provided from time to time in the Governance matters report.”
- The highlights of the activities of external and internal Committees meetings held during the quarter January – March 2024 are provided in **Attachment D**:

External Committees

- Frankston Charitable Fund Committee of Management – 20 March 2024
- Frankston Revitalisation Board – 29 February 2024

Internal Committees

- Disability Access and Inclusion Committee – 13 February 2024
- Disability Access and Inclusion Committee – 12 March 2024
- Foreshore Advisory Committee – 26 March 2024
- Kananook Creek Governance Group – 8 February 2024
- Major Projects Advisory Committee – 5 February 2024
- Major Projects Advisory Committee – 27 March 2024
- Sport and Recreation Advisory Committee – 27 February 2024
- Housing Advisory Committee – 26 February 2024
 - The Work Plan Progress Update report was presented to the Committee and is provided to Council as **Attachment E**.
 - Upon receiving a presentation from Home Ground Real Estate (**Attachment F**), the Committee noted the opportunity for such social enterprises to make a social impact on housing affordability within the current private rental market. Opportunity for social impact. It is recommended by the Committee that Council endorses for a letter to be written the local state MPs to advocate for the Victorian Government to:
 - Proactively promote the benefits to property investors of leasing their properties as affordable private rentals or affordable community housing through Home Ground and other social enterprises.

12.1 Governance Matters Report for 22 April 2024**Executive Summary**

- Introduce a scheme to provide land tax exemptions for landowners that are providing affordable rental properties on that land through approved property management providers like Home Ground.

Working Groups

- o Destination Development Working Group – 6 March 2024

Councillor Refresher Training

- At its Briefing on 5 February 2024, Councillors received a presentation *Promoting integrity in local government* from the Local Government Inspectorate.
- The presentation provided a refresher on key offences under the Local Government Act 2020, including: Misuse of position (s123), Conflict of Interest (ss127-131), Directing council staff (s124), Disclosure of confidential information (s125) and council election offences (ss 286-305) of the *Local Government Act 2020*.

Community Grants Program – Winter Shelter Program

- In order to support churches wishing to participate in the Winter Shelter program, at its meeting on 11 December 2023, Item 12.5: Housing Advisory Committee - Annual progress update and amended Work Plan and Terms of Reference, it was resolved that Council:

4 *Endorses the Committee's recommendations for action by Council in 2024, as outlined in the Annual Report 2023:*

- e. *Continue support for Winter Shelter to deliver an expanded and sustainable program in 2024, enabling the provision of safe and secure overnight accommodation for people experiencing homelessness and prevention of rough sleeping.*

...

6. *Refers funding of \$46,250 to the mid-year budget process for further consideration to enable the delivery of continued support to the Winter Shelter (Item 4e). This sum is to be distributed as follows:*

- *\$10k in grants for professional reports required to accompany building permit applications for temporary occupancy made by churches participating in Winter Shelter (i.e. access consultant report/s and fire engineering report/s).*
 - *\$30k in grants to enable participating churches to undertake required minor building works to upgrade their building for a temporary occupancy permit to be issued (i.e. installation of an accessible shower/s, essential safety measure upgrades, etc).*
 - *\$6,250 for in-kind support through waived building permit application fees to Council for temporary occupancy permits for five churches (\$1250 per church).*
- Upon implementing this resolution, it has become evident that the prescriptive descriptors segmenting the grant is limiting its ability to support the emerging needs and maximise the use the monies. It has been identified that there are just two churches (Peninsula City Church and St Annes Catholic Church) who are seeking support in the current financial year. The identified costs for these churches to be involved does not neatly fit with the prescriptive allocations, and there is a short-fall in the total amount needed. Therefore, the following adjustment to the existing grant allocations and descriptors is proposed:

12.1 Governance Matters Report for 22 April 2024**Executive Summary**

- An allocation of \$4,000 in grants be allocated for professional reports (e.g. Access consultants), and the remaining \$34K be available to support required building works. It is also proposed that a further \$16K be diverted from under-expenditure from the community grants to support the costs of the building works required.
- These changes to the fund allocations are within existing budget provisions and will make it possible to cover the costs of the requirements at the respective churches such as a stove/oven installation and the provision of an accessible shower which in turn would meet the functionality and compliance requirements for the churches to participate in the program.

S6 Instrument of Delegation from Council to Members of Staff

- Council has the power, under the *Local Government Act 2020*, to delegate to a member of its staff any power, duty or function of a Council under this Act or any other Act.
- Local government cannot operate efficiently if Council does not delegate the majority of its powers, duties and functions to Council staff.
- This update takes into account legislative updates received from Maddocks, received on 2 February 2024, as well as organisational changes made in the past six months.
- A summary of the legislative change is outlined below:
 - Section 149B of the *Planning and Environment Act 1987* has been inserted.
 - Delegation of powers for Senior Council Planning Officers to provide comments on Ministerial applications.
- The S6 Instrument of Delegation from Council to members of Council staff is provided as **Attachment G**.

Audit and Risk Committee Minutes

Key points and issues from the 16 February 2024 Audit & Risk Committee meeting (**Attachment H – Confidential**) are as follows:

- The Committee was welcomed by Ms Lisa Tripodi, Chairperson.
- Minutes were confirmed for 1 December 2023.
- The Chief Executive Officer presented to the Committee the CEO's quarterly report.
- The Committee was presented with an update on the Audit Strategy for 2023-24.
- The Committee was presented with an updated Internal Audit Status Report and the Review of Climate Change and Adaptation processes audit.
- The Committee reviewed an update on risk management with a strategic risk review of Waste management activities and plans.
- Senior Officers provided updates on the Annual Governance Report for Peninsula Leisure Pty Ltd, Review of Staffa and Councillor Gift Declarations and Status on the Implementation of Information, Communications and Technology projects.

Financial Impact

There are no financial implications with this report.

12.1 Governance Matters Report for 22 April 2024**Executive Summary****Consultation****1. External Stakeholders**

Nil.

2. Other Stakeholders

Council Officer Representatives for external and internal committees were consulted to provide highlights of activities for the committee meetings that occurred in the previous quarter.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

Nil.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

Conclusion

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

12.1 Governance Matters Report for 22 April 2024**Executive Summary****ATTACHMENTS**

- Attachment A: [↓](#) Notice of Motions Estimated Costs
- Attachment B: [↓](#) Notice of Motion Report Status Update
- Attachment C: [↓](#) Completed actions reports as on 22 April 2024
- Attachment D: [↓](#) Quarterly Update on Committee Activities - January-March 2024
- Attachment E: [↓](#) Housing Advisory Committee - 26 Feb 2024 - Work Plan Progress Report
- Attachment F: [↓](#) HomeGround Real Estate presentation to Housing Advisory Committee
- Attachment G: [⇒](#) S6 Instrument of Delegation Council to Members of Staff - April 2024 (*Under Separate Cover*)
- Attachment H: Unconfirmed Audit & Risk Committee Meeting Minutes - 16 February 2024 - **CONFIDENTIAL**

Notice of Motion Report - 2024 - CM04 - for the 22 April Council Meeting (A5116681).XLSX

Notice of Motions Estimated Costs By Councillor 2020 - 2024 Term

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr David Asker	1	\$0	\$0	\$0	2
Cr Sue Baker	2	\$500	\$0	\$0	3
Cr Kris Bolam	11	\$10,000	\$0	\$0	1
Cr Nathan Conroy	0	\$0	\$0	\$0	0
Cr Claire Harvey	7	\$7,155	\$0	\$0	2
Cr Brad Hill	4	\$0	\$0	\$0	3
Cr Liam Hughes	2	\$800	\$0	\$0	1
Cr Steven Hughes	3	\$0	\$0	\$0	0
Cr Suzetter Tayler	1	\$0	\$0	\$0	1
TOTAL	32	\$ 18,455	\$ -	\$ -	13

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Item 12.1 Attachment B: Notice of Motion Report Status Update

Notice of Motion Report - 2024 - CM04 - for the 22 April Council Meeting (AS116681).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary	
2-Oct-23	14.1	2023/NOM6 - Accountability Transparency Reform (ATR) III Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Asker That Council: Transparency Hub</p> <p>1. Notes the progress on Council's website redevelopment to improve public transparency and access to information, which notably features its Transparency Hub that offers streamlined access to selected Council data, stories, reports, and curated information and allows the community to explore and visualise data, providing an overview of Frankston City Council's decision-making and activities;</p> <p>2. Notes that:</p> <p>a) The Transparency Hub already includes valuable resources such as External grants received and applied and reduction in Closed Council items, which to note are also reported in the CEO's quarterly report (public version attachment);</p> <p>b) Council's redeveloped website already publishes its Contractor Code of Conduct with access to information about tenders;</p> <p>c) Refinements are occurring relative to the existing CEO's Public Report, with aspects within this report to be transferred to the Transparency Hub, where agreed upon by Council;</p> <p>3. Receives a briefing and is engaged on planned future stages for further development of the Transparency Hub in anticipation of a report to Council by no later than December 2023 Council meeting.</p> <p>4. Notes the following is to occur, no later than December 2023:</p> <p>a) The streamlining of Council's website to improve the community's ease of access to the Transparency Hub (via direct hyperlinks or related measures);</p> <p>b) The following components are added to the Transparency Hub in the spirit of good governance, transparency and accountability:</p> <p>i. Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements;</p> <p>ii. Council's developer contribution register;</p> <p>iii. A register of any contracts (including consultancies) awarded both above and within financial delegation, along with contract exemption and additional delegations afforded to the CEO;</p> <p>iv. A register of any external submissions formally endorsed and submitted by the Council;</p> <p>v. A summary of broader Freedom of Information (FOI) outcomes achieved, which is currently reported annually to Council, subject to any privacy, confidentiality and legislative requirements;</p> <p>vi. A register of petitions received taking into account any privacy, confidentiality and related requirements;</p> <p>vii. Council's legal expenses summary taking into account any privacy, confidentiality and related requirements;</p> <p>viii. Council's interstate travel register, for Councillors;</p> <p>ix. Councillors Conduct matters summary, bringing it out of the CEO's quarterly report (confidential attachment) but taking into account any confidential or legislative requirements;</p>	Brianna Alcock / Fiona McQueen / Tammy Ryan / William Costello	08 Apr 2024	<p>1. Complete. Council noted progress to improve public transparency and access to information.,</p> <p>2. Complete. Council noted the Transparency Hub already includes information also reported in the CEO's quarterly report.,</p> <p>4. In progress. Most registers from the NOM have been added to the Transparency Hub, including the legal expenses summary. The privacy process for releasing the Lobbyist and Developer Register is in progress and will be released in April 2024. Records and registers on Council's website have been centralised under documents available for public inspection.,</p> <p>5. In progress. A register and workflow have been established for registers on Council's website and the Transparency Hub to be updated quarterly., Council's Independent Internal Reviews under the LGA 2020,</p> <p>6. a) Complete. Noted., b) Complete. Noted, c) Complete. Report presented at the 20 November Council Meeting., Director recommends closure of this completed action.</p> <p>7. Complete. Report prepared for the 11 December Council Meeting. Director recommends closure of this completed item.</p> <p>8. Complete. Report to Briefing 29 November 2023., Director recommends closure of this completed item.</p> <p>9. Complete. A report was presented to Council at its meeting in December 2023.</p>	
23-Oct-23	14.2	2023/NOM9 - Federal Funding in Abeyance 2023 Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Tayler That Council renews its advocacy for the \$225 Million funding committed by the former Liberal Federal Government in 2019 for the proposed rail electrification extension past Frankston Metropolitan Activity Centre by:</p> <p>1. Noting the importance of \$225 million in funding for the Dunkley and Flinders electorates for alternative transport projects.</p> <p>2. Noting the bipartisan Federal support for this project, spanning from 2018 until the recent 90 day infrastructure review</p> <p>3. Writing to the new Victorian Premier, the Hon Jacinta Allan MP, and all relevant members, to support the retention of the \$225 million to remain for improved transport outcomes in the City of Frankston and Mornington Peninsula Shire;</p> <p>4. Highlighting the regional economic and visitor importance of Frankston City and the Mornington Peninsula, which is currently impacted by the lack of a vibrant, well connected and sustainable transport network (roads, public transport, walking and cycling) servicing much of these areas, noting:</p> <p>a. Frankston's position as a Metropolitan Activity Centre with an expected population growth of 18,000 people by 2041 and which services a population across these two municipalities expected to reach 340,000 in less than 20 years;</p> <p>b. Frankston's strategic planning work, including the Integrated Transport Strategy and Housing Strategy – all closely aligned to the Frankston Metropolitan Activity Centre Structure Plan and the broader intentions of the State Government's recently announced Housing Statement;</p> <p>c. Mornington Peninsula's position as Victoria's top regional tourist destination (second only to Melbourne) with 8.2 million visitors in 2022;</p> <p>d. If rail extension is not an option there are numerous other transport improvements (for example, roads, shared user paths, Nepean Hwy upgrades) necessary in Frankston and Mornington Peninsula;</p> <p>5. Engage the Mornington Peninsula Shire Council and the Committee for Greater Frankston and Mornington Peninsula to get behind this advocacy, offer their support and express their views.</p> <p>6. a. That Council notes that the Mayor is due to meet with Peta Murphy, the Federal Member for Dunkley, to discuss potential local alternative uses for a portion of the \$221M if the Federal Government ultimately determines that the electrification effort is no longer deemed viable; and</p> <p>b. That a verbal update is to be provided by the Mayor at the December Ordinary Meeting on the outcome of this discussion.</p>	Fiona McQueen	06 Feb 2024	<p>Completed. Draft letter on hold as this NOM action was superseded by the 20 November 2023 Council Meeting item 12.10 Advocacy Priorities Refresh for 2023-2024 action number., 8. Receives a report at the January 2024 Council Meeting on a range of transport initiatives within Frankston City and the Mornington Peninsula suitable for proposing to the Federal Government for consideration in retaining partial or full funding from the long-standing \$225 million electrification of the Stony Point rail line beyond Frankston Station. Officers will re-visit this letter following the January 2024 Council Meeting.</p>	
11-Dec-23	14.1	2023/NOM10 - Graffiti Advocacy and Invitation Cr Asker	<p>Council Decision Moved: Councillor Asker Seconded: Councillor Hill That Council:</p> <p>1. Notes recent correspondence in November 2023 to the Victorian Government highlighting the desire of Council to work collaboratively on improving the presentation and safety of a number of key road gateways across Frankston City. This correspondence reiterated the period of exciting transformational change currently underway in Frankston City, with Council increasingly focused on beautification and maintenance of its assets to enhance the overall presentation of our city;</p> <p>2. Notes that prompt response times to community and Council reports of graffiti, overgrown landscaping, poor lighting and cleanliness of road reserves (rubbish removal), will positively impact community sentiment and reputation of both Council and the Victorian Government;</p> <p>3. Notes particular state government owned sites identified by Council include the cleanliness and presentation of Nepean Highway, Frankston-Cranbourne Road, Beach Street/McMahons Road underpass, Quinn Link Overpass Precinct, Frankston Freeway, Frankston-Flinders Road/Moorooduc Highway, Ballarto Road and Dandenong-Frankston Road;</p> <p>4. Notes that, in addition to numerous correspondence to the Victorian Government throughout 2021-2023, Council has raised concerns with maintenance of state government owned road and gateway infrastructure with the Department of Transport and Planning (DTP), however have been unsuccessful in receiving a positive resolution to the increased graffiti and maintenance concerns on DTP assets;</p> <p>5. Subsequent to this recent correspondence Council is to request a meeting with the relevant Victorian State Ministers, including the Premier, to discuss opportunities for key state government owned road gateway precinct beautification, improvements and maintenance to address growing concerns around graffiti, landscaping, lighting, cleanliness and other aspects. This invitation will include an offer to visit Frankston City to meet in person and possibly a site visit; and</p> <p>6. Prepares a motion for consideration at the May 2024 Municipal Association of Victoria State Council seeking a commitment from the Victorian Government to deliver improvements and increased maintenance of state government owned road gateway infrastructure assets (roads, road reserves, under/overpasses, sound walls).</p> <p>Carried Unanimously</p>	Fiona McQueen	6 Feb 2024 -	<p>1. Complete. Noted recent correspondence in November 2023 to the Victorian Government highlighting the desire of Council to work collaboratively on improving the presentation and safety of a number of key road gateways across Frankston City. This correspondence reiterated the period of exciting transformational change currently underway in Frankston City, with Council increasingly focused on beautification and maintenance of its assets to enhance the overall presentation of our city;</p> <p>2. Complete. Noted that prompt response times to community and Council reports of graffiti, overgrown landscaping, poor lighting and cleanliness of road reserves (rubbish removal), will positively impact community sentiment and reputation of both Council and the Victorian Government.,</p> <p>3. Complete. Noted particular state government owned sites identified by Council include the cleanliness and presentation of Nepean Highway, Frankston-Cranbourne Road, Beach Street/McMahons Road underpass, Quinn Link Overpass Precinct, Frankston Freeway, Frankston-Flinders Road/Moorooduc Highway, Ballarto Road and Dandenong-Frankston Road.,</p> <p>4. Complete. Noted that, in addition to numerous correspondence to the Victorian Government throughout 2021-2023, Council has raised concerns with maintenance of state government owned road and gateway infrastructure with the Department of Transport and Planning (DTP), however have been unsuccessful in receiving a positive resolution to the increased graffiti and maintenance concerns on DTP assets.,</p> <p>5. In Progress. Subsequent to this recent correspondence Council is to request a meeting with the relevant Victorian State Ministers, including the Premier, to discuss opportunities for key state government owned road gateway precinct beautification, improvements and maintenance to address growing concerns around graffiti, landscaping, lighting, cleanliness and other aspects. This invitation will include an offer to visit Frankston City to meet in person and possibly a site visit; and,</p> <p>6. Completed. Motion prepared for consideration at the May 2024 Municipal Association of Victoria State Council seeking a commitment from the Victorian Government to deliver improvements and increased maintenance of state government owned road gateway infrastructure assets (roads, road reserves, under/overpasses, sound walls).</p>	

Action Sheets Report		COMPLETED / CLOSED			Date From:	2/11/2020	Date To:	11/04/2024
					Printed: Thursday, 11 April 2024 1:58:07 PM			
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED		
3/04/2023	11.4	Draft Frankston City Industrial Strategy and Draft Frankston City Industrial Design Guidelines	<p>Council Decision</p> <p>Moved: Councillor Bolam Hill Seconded: Councillor Hill</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes that the <i>Frankston City Industrial Precincts – Discussion Paper</i> (May 2022) was exhibited to the public from 13 July – 23 August 2022 and ten (10) written submissions were received; Notes the feedback received as part of the Discussion Paper consultation process has been considered in the preparation of the draft Industrial Strategy and draft Design Guidelines; Endorse the draft <i>Frankston City Industrial Strategy (April 2023)</i> and the draft <i>Frankston City Industrial Design Guidelines (April 2023)</i> to be released for community engagement for a period of 4 weeks; and Seeks a report back by no later than November 2023, to consider for adoption, the <i>Frankston City Industrial Strategy and Industrial design Guidelines taking into account any submission received.</i> <p style="text-align: right;"><u>Carried Unanimously</u></p>	Communities Beauchamp, Tammy	<p>12 Apr 2023 12:58pm Milton, Katie</p> <p>1. Action complete. 2. Action complete. 3. Action complete. 4. Noted, Council will be briefed at the conclusion of the exhibition of the Industrial Strategy.</p> <p>20 Sep 2023 4:38pm Milton, Katie</p> <p>1. Action complete. 2. Action complete. 3. Action complete. 4. Noted, Council will be briefed at the 13 November Council Briefing before the December Council meeting.</p> <p>12 Oct 2023 2:54pm Milton, Katie</p> <p>1. Action complete. 2. Action complete. 3. Action complete. 4. Noted, Council will be briefed in the new year with a Council Meeting to follow. This is due to the final document requiring additional work to ensure the actions are clear and measurable. This change in date has been communicated through the Governance Matters report.</p> <p>22 Feb 2024 3:10pm Milton, Katie</p> <p>1 & 2. For Council to note only. No further action required - Complete , 3. Council endorsed the draft Frankston City Industrial Strategy and the draft Frankston City Industrial Design Guidelines for community engagement - Action Complete. , 4. Noted, Council will be briefed in the new year with a Council Meeting to follow. This is due to the final document requiring additional work to ensure the actions are clear and measurable. This change in date has been communicated through the Governance Matters report - Complete. Request to Close.</p> <p>07 Mar 2024 4:28pm Milton, Katie</p> <p>1 & 2. For Council to note only. No further action required - Complete , 3. Council endorsed the draft Frankston City Industrial Strategy and the draft Frankston City Industrial Design Guidelines for community engagement - Action Complete. , 4. Noted, Council will be briefed in the new year with a Council Meeting to follow. This is due to the final document requiring additional work to ensure the actions are clear and measurable. This change in date has been communicated through the Governance Matters report - Complete. Request to Close.</p> <p>27 Mar 2024 12:57pm Lean, Robert - Completion</p> <p>Completed by Lean, Robert on behalf of Beauchamp, Tammy (action officer) on 27 March 2024 at 12:57:19 PM - Draft documents were consulted on last year & the final documents have been adopted</p>	27/03/2024		
20/11/2023	12.6	Council Plan and Budget Quarterly Report - including Peninsula Leisure - Q1 - July to September 2023	<ol style="list-style-type: none"> Notes that a report is to be provided at the June Ordinary Meeting (2024) on the outcome of the Native Vegetation Offset funding (2.iii) and the way forward. Notes that the CEO is to report back to Council at a future briefing -no later than January 2024 - on what has been implemented under the 'City Positioning' strategic umbrella; and future intentions in relation to 'City Positioning'; and Resolves that Attachment B - 2023-2024 Quarter one Peninsula Leisure Performance Report - remains confidential indefinitely as it contains private commercial information (<i>Local Government Act 2020, s(3)(g)</i>). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd. <p style="text-align: right;"><u>Carried</u></p>	Communities Beauchamp, Tammy	<p>22 Feb 2024 3:32pm Milton, Katie</p> <p>Item b i & ii: Luke Ure confirmed 16/1/24 that each of the budgets have been created in the 2023/2024 CWP., Noted. , Item b iii is City Futures and noted., Request to close</p> <p>07 Mar 2024 4:30pm Milton, Katie</p> <p>Item b i & ii: Luke Ure confirmed 16/1/24 that each of the budgets have been created in the 2023/2024 CWP., Noted. , Item b iii is City Futures and noted., Request to close</p> <p>13 Mar 2024 1:39pm Lehmann, Liv - Completion</p> <p>Completed by Lehmann, Liv on behalf of Beauchamp, Tammy (action officer) on 13 March 2024 at 1:39:31 PM - DCom approved closure based on Luke Ure's confirmation on 16/1/2024</p> <p>13 Mar 2024 1:39pm Lehmann, Liv - Notification</p> <p>Jaensch, Kim (first authoriser) notified by Lehmann, Liv on behalf of Beauchamp, Tammy (action officer) on 13 March 2024 at 1:39:49 PM, Sent to Kim Jaensch and Vera Roberts for authorisation, Notified by Liv Lehmann</p> <p>13 Mar 2024 4:56pm Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (first authoriser) on 13 March 2024 at 4:56:21 PM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch, Tammy Beauchamp and Liv Lehmann</p>	13/03/2024		



Update on the Committee Activities

Committee Name:	Frankston Charitable Fund Committee of Management	
Date of Meeting:	Wednesday 20 March 2024	
Councillors in Attendance:	Mayor Nathan Conroy Cr Suzette Tayler	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Director Communities Manager Community Strengthening Community Grants Officer	
Other Attendees:	3 x Community Representatives	
Responsible Directorate:	Community Strengthening	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Minutes of previous meeting	Previous meeting minutes moved	Nil
Grants Administration	Committee members and discussed and made recommendations on grant allocations.	Nil
Award Presentation / Promotion	The award ceremony time, date and structure were discussed.	Nil
Terms of reference review	Draft updated Frankston Charitable Fund Terms of Reference were reviewed and discussed.	Nil
Additional Meeting	An additional meeting was added to the schedule for 21 May 2024 to discuss the terms of reference.	Nil
Next Meeting date:	21 May 2024	



Update on the Committee Activities

Committee Name:	Frankston Suburban Revitalisation Board
Date of Meeting:	29 February 2024
Councillors in Attendance:	None
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Chief Executive Officer, Frankston City Council Director Customer Innovation and Arts Director Communities Manager Community Relations Co-ordinator Advocacy and Strategic Partnerships Advocacy Officer FSRB Secretariat
Other Attendees:	Representatives from: Managing Director = South East Water, Pro Vice Chancellor - Monash University, Chief of Education - Chisholm Institute, Chief Executive Officer - Chisholm Institute of TAFE, Chief Executive Officer - Frankston Business Collective, Chief Executive Officer - Peninsula Community Legal Centre, Chief Executive Officer - First People's Health & Wellbeing Organisation, Centre Manager, - Bayside Vicinity Centres, Executive Director Activity Centres, Strategy and Precincts Group - Department of Transport and Planning, Community and Stakeholder Engagement Manager - South East Water, Director Suburban Revitalisation - Office for Suburban Development, Department of Jobs, Skills, Industry and Regions (DJSIR), Senior Project Officer - Suburban Revitalisation, Peninsula Campus Coordinator - Monash University
Responsible Directorate:	CIA
Matters considered	
<p>FSRB new Terms of Reference now transferred to FCC secretariat management.</p> <p>Focus to move from small to larger infrastructure projects defining needs, wants, aspirations, purpose and vision.</p> <p>Partnership with State Government and importance of advocacy and relationships.</p> <p>Annual report and project progress report dates defined.</p> <p>Project updates provided in separate document shared with minutes.</p> <p>South East Water indigenous mural project presented and learning outcomes shared.</p> <p>RAD-FMP Employment Pathways initiative led by Peninsula Health has 12 month extension to May 2025. DJSIR to manage project variation process.</p> <p>FMAC presentation with key components including planning scheme amendment noting timeline and significant decision making/contracts on hold during caretaker period.</p>	



<p>Upgrades to buildings discussion with façade improvement grants and recent collaboration with Chisholm design students with grants information.</p> <p>Positioning of Frankston City initiative that aims to tell a story that represents the future of Frankston aiming to change perceptions. New branding, new colour scheme, destination Frankston, attractive and vibrant.</p> <p>Frankston Hospital, Chisholm and Monash university – Frankston is a health and education precinct. Collective efforts in marketing/</p> <p>Mentimeter survey shared for members to provide feedback to better inform on positioning Frankston.</p>	
Next Meeting date:	13 June 2024



Update on the Committee Activities

Committee Name:	Disability Access and Inclusion Committee	
Date of Meeting:	12/03/2024	
Councillors in Attendance:	Councillor Sue Baker	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Diversity and Inclusion Project Manager Manager Community Strengthening	
Other Attendees:	6X DAIC Members	
Responsible Directorate:	Community Strengthening	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Presentation: Overview of Disability Royal Commission and NDIS review	A DAIC member presented a summary of the focus areas and recommendations that came from the Disability Royal Commission and the NDIS Review.	
Previous Action Update	Due to time limitations this information was not discussed in detail however updates were shared with meeting minutes: <ul style="list-style-type: none"> DAIC member follow up questions and responses from Peninsula Leisure Response from FCC Coordinator Program Delivery regarding Community transport to PARC and how to get involved with program. 	
Quick Updates	Cr Baker shared that she had attended: <ul style="list-style-type: none"> Successful International Womens Day Event at Social Enterprise Hub Frankston District Basketball Association Inclusion programs. Also noted that the Vision loss basketball players were keen to link in with St Kilda's Blind AFL to learn more about that sport and local opportunities available. FCC officers <ul style="list-style-type: none"> Shared an update of upcoming Council events and current engagement opportunities. 	



	<ul style="list-style-type: none"> DAIC are keen to be offered an extra meeting to consult on Council Vision review and Council Plan in April. This meeting will be optional <p>DAIC Members shared their organisational/personal updates and any relevant news items/events they had come across.</p>	
<p>Next Meeting date:</p>	<p>Optional Additional DAIC Meeting for engagement Council Vision and Plan: Tuesday 16/04/2024 online via Zoom</p> <p>Next Standard DAIC meeting: Tuesday 14/05/2024</p>	



Update on the Committee Activities

Committee Name:	Disability Access and Inclusion Committee	
Date of Meeting:	13/02/2024	
Councillors in Attendance:	Councillor Sue Baker	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Diversity and Inclusion Project Manager Community Development Project Manager	
Other Attendees:	8X DAIC Members 3X Guests Speakers from Peninsula Leisure	
Responsible Directorate:	Community Strengthening	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Guest Presentation: Peninsula Leisure	<ul style="list-style-type: none"> Overview of facilities operated by Peninsula Leisure: PARC Pines Forest Aquatic Centre, Frankston Skate park. Overview of accessible equipment and services on offer <p>DAIC feedback to Peninsula Leisure to improve accessibility:</p> <ul style="list-style-type: none"> Concerns raised by DAIC about lack of parking in PARC area being a barrier to access. DAIC suggested Peninsula Leisure introduce Social Stories, and tethering stations for assistance animals 	
Quick Updates	<p>Cr Baker shared that she had attended:</p> <ul style="list-style-type: none"> A short course in Governing during Climate Change Emergencies Promoted upcoming International Womens Day event Frankston District Basketball Inclusion Programs <p>FCC officers</p> <ul style="list-style-type: none"> Overview of current Council events and engagement opportunities 	

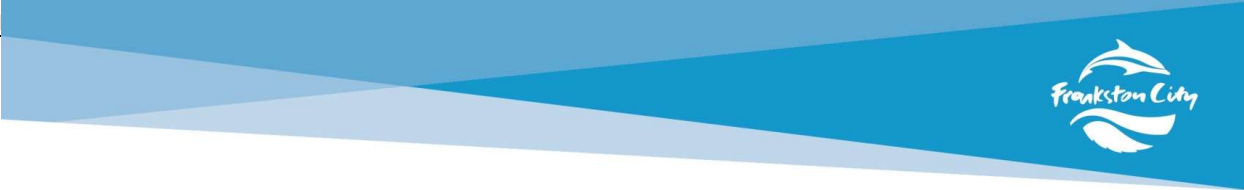


	<ul style="list-style-type: none"> • Rotary raised \$17,000 in Duck Derby at Waterfront festival and want to use some of this to help Council improve local beach access. <p>Member updates</p> <ul style="list-style-type: none"> • DAIC keen to learn more about the work of Transport Access Advisory groups • There is A Multiple Sclerosis Support group that meet at Franskton Council Library • Shared an article about MePACS personal alarm service 	
<p>Next Meeting date:</p>	<p>Tuesday 12/03/2024</p>	



Update on the Committee Activities

Committee Name:	Foreshore Advisory Committee	
Date of Meeting:	26 March 2024	
Councillors in Attendance:	Cr Brad Hill	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Coastal Policy and Planning Officer Coordinator Urban Design Coordinator Integrated Planning and Reporting	
Other Attendees:	5 out of 9 community committee members	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Engagement on Council Vision and Council Plan	Engagement consultant and Coordinator Integrated Planning and Reporting facilitated engagement on the new Council Vision and Plan with the Committee. Themes covered: themes: 1. Sustainable Environment 2. Well planned and liveable city Members encouraged to identify more engagement opportunities of interest: https://engage.frankston.vic.gov.au/your-vision-frankston-city/vision-and-services	
Coastal and Marine Management Plan (CMMP)	Coastal Planning and Policy Officer provided the committee with an update on the engagement outcomes of the draft CMMP public consultation, highlighting overarching themes and precincts of highest interest as well as next steps.	
Coastal Projects	Coastal Planning and Policy Officer provided an update on <ul style="list-style-type: none"> Frankston City Coastal Resilience 2100 project progressing through stage 1 scoping and gap analysis Began to introduce the locally relevant outputs of the Port Phillip Bay Coastal Hazard Assessment Summaries, data and technical reports can be 	



	accessed here: https://www.marineandcoasts.vic.gov.au/coastal-programs/port-phillip-bay-coastal-hazard-assessment	
General business	Discussed ongoing water quality issues on Frankston beach and mouth of Kananook creek and closure of goat track around Olivers Hill due to active landslip.	
Next Meeting date:	30 April 2024	



Update on the Committee Activities

Committee Name:	Kananook Creek Governance Group	
Date of Meeting:	Thursday 8 February 2024	
Councillors in Attendance:	Cr Brad Hill	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Director Infrastructure and Operations Manager Engineering Services Manager Capital Works Delivery Coordinator Engineering Strategy Coordinator Parks and Vegetation Coordinator Environmental Policy and Planning Property Officer Coastal Planning and Property Officer	
Other Attendees:	Representatives from: Melbourne Water Victoria Fisheries Authority Frankston Yacht Club Kananook Creek Association Seaford Community Committee	
Responsible Directorate:	Infrastructure & Operations	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Previous meeting minutes	KCA officer stated that they would like to organise an inspection of the creek via a boat trip for all in the KCGG	No
Update on Kananook Creek Reserve 'The Arboretum' Project	Manager Capital Works Delivery provided an update on Kananook Creek Reserve 'The Arboretum' Project, discussed scope of works and next steps.	No



Kananook Creek Corridor Management Plan 2009	Manager Engineering Services highlighted that the KCGG Planning Session and workshop was held in-lieu of reviewing the KCCMP.	No
Update to KCGG’s Terms of Reference	Manager Engineering Services spoke about a number of updates proposed to the KCGG’s Terms of Reference, including name changes to some authorities, removal of Volunteer Coast Guard, and hosting the meeting every six months.	No
Funding updates and current opportunities	Manager Engineering Services advised that Council has been successful in advocating for ‘Revitalisation and improving connection to Kananook Creek’ to be included in the Dandenong Catchment Scale IWM Action Plan.	No
Review the Kananook Creek Planning Summary and discuss project leads for identified Key Projects	<p>Representatives from Kananook Creek Association and Seaford Community Committee agreed to take leadership of Key Project 2 - Engage community and ignite a long-term vision for active regeneration of Kananook Creek.</p> <p>Melbourne Water representative will explore any other funding opportunities through other parts of Melbourne Water and get back to the group.</p>	No
Next Meeting date:	May 2024 (Date TBC)	



Update on the Committee Activities

Committee Name:	Major Projects Advisory Committee (MPAC)
Date of Meetings:	5 February 2024
Councillors in Attendance:	Cr David Asker, Cr Sue Baker, Cr Kris Bolam, Cr Claire Harvey, Cr Brad Hill, Cr Suzette Tayler
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Chief Executive Officer, Director Corporate & Commercial Services, Director Communities, Director Infrastructure & Operations, A/Director Customer Innovation & Arts, Manager Operations, Manager Sustainable Assets, Manager Arts, Manager Capital Works Delivery, Manager City Futures, Manager Engineering Services, Manager Building Infrastructure
Other Attendees:	Nil
Responsible Directorate:	Infrastructure and Operations
Matters considered	

Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Councillor Projects of Interest – December 2023	<ul style="list-style-type: none"> • Project status changes. • Issues and comments. Projects / items discussed: <ul style="list-style-type: none"> ○ 14859 – Central Frankston - Shared User Path Connections ○ 14866 – Dalpura Reserve - Shade Sail Installation ○ 14889 – Long Island Tennis Club - Fencing Renewal ○ 14863 – Frankston Nature Conservation Reserve Shared User Path ○ Request for Information from Councillor Bolam – 9 January 2024 • Councillor direction required. 	None
Next Meeting date:	27 March 2024	



Update on the Committee Activities

Committee Name:	Major Projects Advisory Committee (MPAC)
Date of Meetings:	27 March 2024
Councillors in Attendance:	Mayor Cr Nathan Conroy, Cr David Asker, Cr Kris Bolam, Cr Brad Hill, Cr Suzette Tayler, Cr Glenn Aitken
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Chief Executive Officer, Director Corporate & Commercial Services, Director Communities, Director Infrastructure & Operations, Director Customer Innovation & Arts, Manager Sustainable Assets, Manager Arts, Manager City Futures, Manager Building Infrastructure, Manager Community Relations, Manager Customer Experience and Transformation, Manager Family Health Support Services
Other Attendees:	Nil
Responsible Directorate:	Infrastructure and Operations
Matters considered	

Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Councillor Projects of Interest – February 2024	<ul style="list-style-type: none"> • Project status changes. • Issues and comments. Projects / items discussed: <ul style="list-style-type: none"> ○ 14900 – Fibreglass Sculptures Trial ○ 14747 – Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation • Councillor direction required. 	None
MPAC Presentations	<ul style="list-style-type: none"> • Seaford Child & Family Centre • Langwarrin Child & Family Centre 	
Next Meeting date:	29 May 2024	



Update on the Committee Activities

Committee Name:	Sports Liaison Committee	
Date of Meeting:	Tuesday 27 th February	
Councillors in Attendance:	Deputy Mayor Liam Hughes	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Manager Community Strengthening, Coordinator Recreation, Team Leader Recreation, Recreation Development Officer	
Other Attendees:	Representatives from organisations: Frankston District Netball Association, Frankston District Basketball Association, Tennis Australia, Pines Football Netball Club, Frankston Hockey Club, Langwarrin Soccer Club	
Responsible Directorate:	Community Strengthening	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Welcome	<ul style="list-style-type: none"> Deputy Mayor Liam Hughes welcomed everyone and opened the meeting 	No
Previous Meeting Minutes	<ul style="list-style-type: none"> The minutes from the previous Sport Liaison Committee meeting were passed. 	No
2023 Year in Review	<ul style="list-style-type: none"> Each member of the group took a moment to share their club or association's best success story, biggest challenge and their greatest opportunity. A high level overview was provided of the major success of 2023 including the four AFLW games, repurposing of the Healthy Futures Hub, construction of Jubilee Stadium, Langwarrin Netball Pavilion, Overport Park BMX pump track and the multipurpose tennis/netball courts at Carrum Downs Recreation Reserve 	No



<p>What’s Happening in 2024</p>	<ul style="list-style-type: none"> • A high level overview was provided of what’s ahead in 2024 including the redevelopment of Frankston Stadium, Tennis Action Plan Projects, implementation of the Fair Access policy, Baxter Park and Centenary Park Golf Course Masterplan implementation and the completion of the Lloyd Park and Eric Bell construction projects 	<p>No</p>
<p>Proposed Next meeting Dates</p>	<p>The following dates were tabled and agreed to as the quarterly meeting dates for 2024:</p> <ul style="list-style-type: none"> ▪ Tuesday 23rd April 2024 – Fair Access Policy Focus ▪ Tuesday 13th August 2024 ▪ Tuesday 3rd December 2024 	<p>No</p>
<p>Next Meeting date:</p>	<p>Tuesday 23rd April 2024</p>	



Update on the Committee Activities

Committee Name:	Housing Advisory Committee	
Date of Meeting:	26 February 2024	
Councillors in Attendance:	Cr Sue Baker, Chair Cr Claire Harvey Deputy Mayor Cr Liam Hughes (standing in for the Mayor)	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Chief Executive Officer Director Communities Manager City Futures Coordinator Social Policy and Planning Senior Social Policy and Planning Officer Coordinator Strategic Development Senior Strategic Planner Acting Executive Assistant, Director Communities	
Other Attendees:	Manager HomeGround Real Estate	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
HomeGround Real Estate	The Committee heard a presentation from HomeGround Real Estate, a social enterprise and registered real estate agent that incentivises private rental providers to rent their properties at affordable and subsidised rates with the proceeds being donated as a tax offset to Launch Housing to support homelessness services (presentation attached to this Council Report). The Committee noted the opportunity for such social enterprises to make a social impact on housing affordability within the current private rental market. Opportunity for social impact. The Committee recommends that Council writes a letter to the	



	<p>local state MPs to advocate for the Victorian Government to:</p> <ul style="list-style-type: none"> • Proactively promote the benefits to property investors of leasing their properties as affordable private rentals or affordable community housing through HomeGround and other social enterprises. • Introduce a scheme to provide land tax exemptions for land owners that are providing affordable rental properties on that land through approved property management providers like HomeGround. 	
Update on Work Plan	<p>Officers presented a progress report on the implementation of the Committee’s Work Plan 2024 (progress report attached to this Council Report). Highlights discussed included:</p> <ul style="list-style-type: none"> • Progress made towards the development of the Draft Affordable Housing Policy and vacant land audit. • The Strategic Alliance’s establishment of a Rooming House Working Group coordinated by Council officers. • Engagement with the Winter Shelter project with support being provided. 	
Next Meeting date:	20 May 2024	



Update on the Committee Activities

Committee Name:	Destination Event Working Group	
Date of Meeting:	6 March 2024	
Councillors in Attendance:	Mayor Cr Nathan Conroy, Cr David Asker	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Director Customer, Innovation and Arts, Manager Arts and Culture and Creative Destination Events Lead	
Other Attendees:		
Responsible Directorate:	Customer, Innovation and Arts	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
DEAP 2024/25 season	Applications now open Changes to the application process – 2 stage process to improve diversity of applicants Timeline for assessment and next DEWG meeting	None
Destination Event Strategy	Update on Event Prospectus Sponsorship and partnership improvements this season, opportunities moving forward	None
Additional Event opportunities	Always Live opportunity in November Broader, external event interest – lifestyle and recreation events, Beach activations, street parties, collaboration with local businesses IMAGINE transition from Discover Frankston	None
Next Meeting date:	10 May 2024	

Housing Advisory Committee

WORK PLAN 2024

QUARTERLY PROGRESS UPDATE, FEBRUARY 2024



opportunity » growth » lifestyle

Seaford » Frankston » Langwarrin » Karingal » Skye » Frankston South » Frankston North » Carrum Downs » Langwarrin South » Sandhurst

Progress highlights

- The Draft Affordable Housing Policy is underway, with a Project Working Group established and a procurement process being undertaken to engage a consultant to provide technical advice on affordable housing provision targets and increasing affordable housing through the planning system. Officers have also commenced a Gender Impact Assessment and literature review.
- The vacant land audit is well underway, with an assessment completed on vacant government-owned land to find any suitable sites that are within close proximity to transport and essential services.
- Aboriginal Housing Victoria joined the Strategic Alliance in February 2024, making a total of three community housing providers engaging with the group to build and strengthen relationships.
- A Rooming House Working Group was established in late 2023 to provide a forum for discussion, identify opportunities and provide advice to the Strategic Alliance on rooming houses matters.
- Council partnered with Mornington Peninsula Shire Council to hold a local focus group with residents in December 2023 to inform the Common Cause Australia toolkit for local government to change the narrative on social housing.
- Churches wishing to participate in the Winter Shelter program during 2024 have been engaged to commence early discussions and be provided with appropriate supports to enable them to participate in this year's program.
- Property developers with an interest in medium to large scale developments in Frankston City are being engaged to be made aware of Council's strategic plans and discussion papers with the aim of leveraging high quality development opportunities.

Progress update

	ACTION	PROGRESS COMMENTS	PRIORITY
1	Assist with the monitoring of data on local housing needs and housing market trends, and Federal and State Government policy and planning reforms		
1.1	Monitor data on local housing needs and provide an annual housing monitor report for presentation to Council in December 2024.	On track. Council has an annual subscription to the id. Housing Monitor to provide current place-based data on housing supply and demand, housing diversity, affordability and availability in Frankston City.	H
1.2	Develop key messages that can be used to engage with key stakeholders to provide a narrative on why Frankston City needs a diverse mix of housing, which includes social and affordable housing, and the outcomes it will achieve. To be completed in early 2024.	On track. To support the development of the Draft Affordable Housing Policy, officers from the Social Policy & Planning team have commenced a procurement process to engage a consultant to undertake analysis on affordable housing needs along with technical advice on affordable housing provision targets and the most viable methods to guide and facilitate an increase in affordable housing in Frankston City. This data will be used in conjunction with the data collected through the id. Housing Monitor to develop key messages.	H
2	Identify opportunities and innovative solutions that facilitate sustainable housing supply to meet the housing needs of the current and future community within Frankston City		
	ACTION	PROGRESS COMMENTS	PRIORITY
2.1	Support the development of a Draft Affordable Housing Policy for community engagement in 2024, to provide a clear Council position to guide and facilitate good social and affordable housing outcomes that align with Council's strategic priorities, meet local housing needs and fit with the neighbourhood character of the area.	On track. A Project Working Group has been established, and a procurement process has commenced to engage a consultant to provide technical advice on affordable housing provision targets and the most viable methods to guide and facilitate an increase in affordable housing through the planning system. Officers have also commenced a Gender Impact Assessment and literature review to inform the Draft Policy.	H

	ACTION	PROGRESS COMMENTS	PRIORITY
2.2	Use the audit of vacant government-owned land to identify opportunities for partnership projects to encourage developments in suitable locations that can accommodate social and affordable housing development. To be explored with Federal and State Governments, developers, Community Housing Organisations and other land owners throughout 2024.	On track. The land audit is well underway, with an assessment being completed on vacant government-owned land to find suitable sites that are within close proximity to transport and essential services.	H
3	Provide advice to Council on the use of its property portfolio and to meet local housing needs		
3.1	Assist with the identification of council-owned sites that could be utilised for social and affordable housing developments or contributions, including key worker housing (for both large projects and small targeted projects).	On track. Officers from the Property Department are assisting with the exploration of council-owned properties that may have the potential for residential developments that provide a diverse mix of housing, that may include affordable housing.	M
3.2	Contribute to the Developer Prospectus' to support the attraction of partnerships with developers, land owners and community housing organisations to facilitate developments with affordable housing contributions for key workers.	On track. The Property Department has commissioned a 12-month pilot dataset aimed at assisting property developers to understand the values, activity patterns and trends within the FMAC. This dataset has been useful in determining trends over different times of the week and year and is being used in conjunction with other datasets such as the Transparency Hub.	M
4	Influence change through advocacy on local housing needs within Frankston City, including for very low and low income earners and people with specific housing needs		
	ACTION	PROGRESS COMMENTS	PRIORITY
4.1	Use the key messages to develop advocacy materials on housing and homelessness for recommendation to Council for adoption into Council's formal Advocacy Strategy.	Progress deferred. The key messages for this action will be developed from the work being completed for the Draft Affordable Housing Policy and community engagement campaign. It's anticipated that this action will progress in Q2 of 2024-25.	H

	ACTION	PROGRESS COMMENTS	PRIORITY
4.2	Support the Youth2 Alliance advocacy campaign and develop a preferred position on: <ul style="list-style-type: none"> Youth crisis accommodation Youth Foyer 	Progress deferred. The Youth2 Alliance has not yet reconvened for 2024.	M
4.3	Advocate for surplus federal and state government and private land to be assessed for its suitability for social and affordable housing developments and be allocated to meeting housing needs.	Progress deferred. This action will be undertaken once the vacant land audit and Draft Affordable Housing Policy have been completed, and is deferred to Q2 2024-25.	M
4.4	Partner with the Strategic Housing & Homelessness Alliance to advocate to state and federal government on shared advocacy priorities, as appropriate.	On track. The Rooming House Working Group, which is a sub-group of the Strategic Housing and Homelessness Alliance, is undertaking initial conversations with relevant parties to determine the group's priorities, including Consumer Affairs Victoria and the Mental Health Legal Centre in relation to vulnerable NDIS clients being targeted by unscrupulous supported independent living operators.	M
5	Develop and proactively support partnerships with the Strategic Housing & Homelessness Alliance, government agencies, community housing sector, developers and the community to facilitate investment and action that achieves housing outcomes		

	ACTION	PROGRESS COMMENTS	PRIORITY
5.1	Invest in relationship building and collaboration to guide and facilitate good social and affordable housing outcomes that align with Council’s strategic priorities – engaging with MPs, state and federal governments, developers and institutional investors, community housing providers, service providers and the community.	<p>On track.</p> <p>Aboriginal Housing Victoria joined the Strategic Housing & Homelessness Alliance in February 2024, making a total of three community housing providers engaging with the group to build and strengthen relationships. It is anticipated that the Social Policy & Planning team will plan some further site visits to developments managed by community housing providers in Q1 and Q2.</p> <p>Officers from the Property Department have been liaising regularly with property developers with the aim of leveraging quality development opportunities within Frankston City and also within the FMAC. During these meetings officers seek to raise awareness of Council’s strategic plans and discussion papers at a high level, including those that relate to affordable housing. As of mid Feb 2024, officers have held discussions with over 10 medium and large-scale developers.</p>	H
5.2	Support the implementation of the Strategic Housing & Homelessness Alliance 5-Year Work Plan and Frankston Zero, where it aligns with the Committee’s objectives.	<p>On track.</p> <p>Last year, the Strategic Housing and Homelessness Alliance decided to have a collect impact model rather than a formal strategic plan to focus on Frankston Zero, rooming houses, social and affordable housing and rooming houses. To date a Rooming House Working Group has been established.</p> <p>The Frankston Zero Executive Group is scheduled to have a half-day planning session on the 27 February 2024.</p>	H
5.3	Support community involvement to promote engagement in local housing issues and encourage community-led solutions.	<p>On track.</p> <p>A Rooming House Working Group was established in late 2023 to provide a forum for discussion, identify opportunities and provide advice to the Strategic Alliance on rooming houses matters. The Working Group’s membership includes community groups that represent people with lived experience to encourage community-led solutions to rooming house matters. The Working Group has met twice, and is currently working through rooming house priorities in order to identify opportunities for recommendation to the Strategic Alliance.</p>	M

	ACTION	PROGRESS COMMENTS	PRIORITY
5.4	Continue to support Winter Shelter to deliver an expanded and sustainable program in 2024, enabling the provision of safe and secure overnight accommodation for people experiencing homelessness and prevention of rough sleeping	On track. Officers from the Community Strengthening Department have commenced in their concierge role and have had several meetings with the Winter Shelter participants, who are currently in discussion to determine which churches will be in a position to make applications to participate in the project this Winter. Peninsula City Church is currently working with officers to scope the possibility of installing an accessible toilet and shower. Volunteers from the Winter Shelter project will be invited to participate in the upcoming program of free training being provided by Council for volunteers on conflict resolution.	H
5.5	Build partnerships with neighbouring Councils to facilitate opportunities for increases in housing supply.	On track. Officers from the Social Policy & Planning team have continued to actively participate in the South East Regional Local Government Homelessness and Social Housing Charter Group, which is currently focused working with Common Cause Australia to develop a shared toolkit for local government to change the narrative on social housing. Officers also meet regularly with neighbouring council's to strengthen relationships and explore the potential for collaboration opportunities.	H
6	Assist in the education of stakeholders on local housing needs		
6.1	Develop a local community engagement campaign for delivery in 2024 to raise awareness of the anticipated residential growth required to keep pace with population growth and Victorian Government planning reforms, and promote the benefits of social and affordable housing.	On track. Officers from the Social Policy & Planning team have been working in partnership with the Charter Group and Common Cause Australia to develop a toolkit for local government to change the narrative on social housing. Officers partnered with Mornington Peninsula Shire Council to hold a local focus group with residents in December 2023, and Common Cause is currently developing the toolkit. Officers are currently planning for commencing work to develop broader community engagement messaging on housing growth and the benefits of housing diversity, which includes social and affordable housing.	M

	ACTION	PROGRESS COMMENTS	PRIORITY
6.2	Develop case studies on social and affordable housing developments, and who lives there, to provide context to the data and support community engagement activities.	Progress deferred. This work is anticipated to commence during Q4.	M
7	Advocate for housing options that support local job growth and a skilled workforce to stimulate local economic activity, through the prioritisation of affordable housing for key workers close to where people work		
7.1	Develop an evidence base to demonstrate the housing needs required to attract key workers.	Progress made. Officers have commenced a procurement process to engage a consultant to undertake analysis on affordable housing needs, which will include a key worker needs assessment, to inform the development of the Draft Affordable Housing Policy. This analysis is expected to be completed during Q4 in 2023-24.	H
7.2	Strengthen relationships with Chisholm, Monash University, Peninsula Health and local businesses to better understand student and key worker accommodation needs.	Progress deferred. This work is anticipated to commence during Q4 in 2023-24.	M



Frankston Housing Advisory

Samantha Gatherum-Goss,
February 26, 2024

The problem?



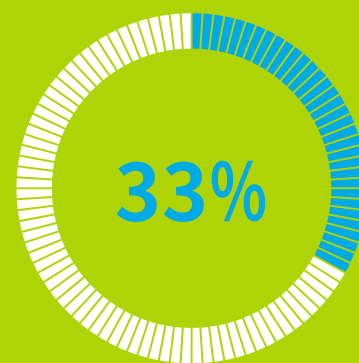
WAIT LISTS ARE INCREASING

Waiting list for public housing is approximately 55,000 people¹.



RAMP UP INVESTMENT

To meet demand for social and affordable housing, the state needs to build a minimum of 6,000 new and affordable homes each year for a decade².



THE BIG BUILD IS A GOOD START

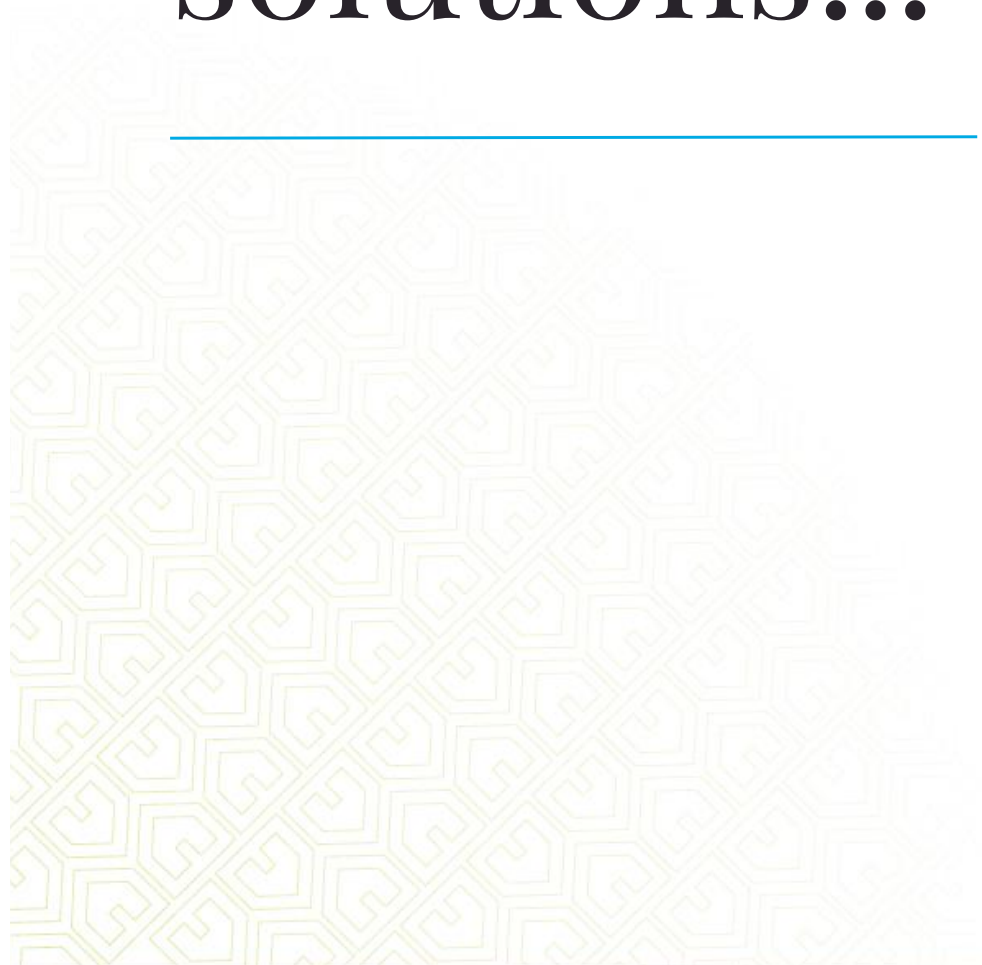
The Victorian Government is investing \$5.3 billion into the Big Housing Build project, with 12,000 homes to be delivered by 2024.

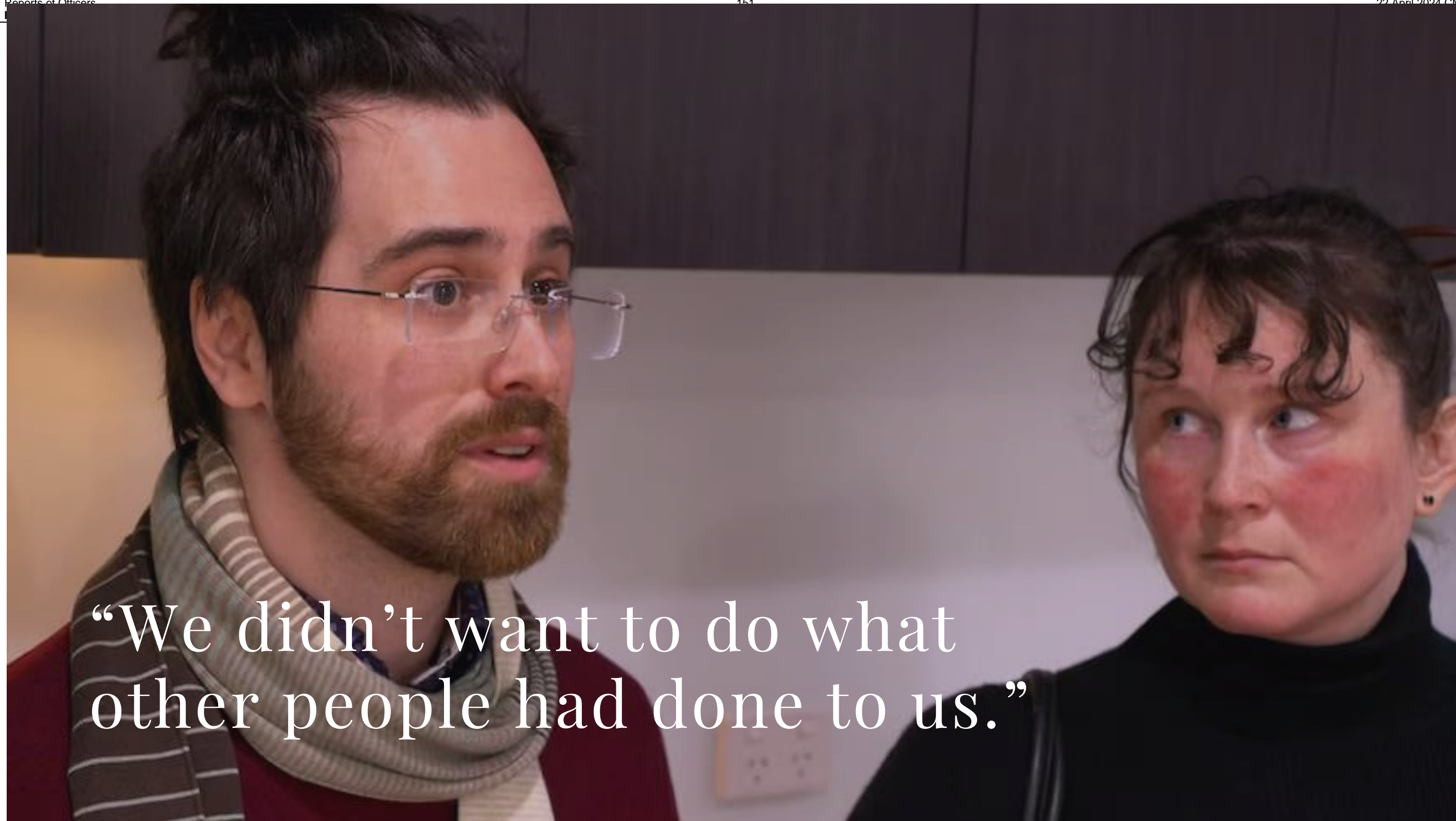
The Community Housing sector is only scheduled to deliver one third of those projects.

There is a clear need for private investment to supplement the Big Housing Build.

1. HomesVic
2. Community Housing Industry Association - Victoria

Tough problems require creative solutions...





“We didn’t want to do what other people had done to us.”

Private Market Solutions

This is the story of Thomas Shafee and Katrina Alcorn.

This was first published on the ABC in August 2022.



UPGRADING THEIR HOME

When Thomas and Katrina decided to start their family, they needed to upgrade from their 1-bedroom unit. But they felt “icky” trying to cash in on the tightening real estate market.



PREVIOUS BAD EXPERIENCES

Thomas and Katina needed to lease their unit, but they previously had bad experiences with landlords. They wanted an alternative to what they saw as an unfeeling and predatory approach to wealth creation.



WORKING WITH HOMEGROUND

Thomas and Katrina now lease their 1-bedroom unit through HomeGround, with the price set at 10% less than market rate. They are helping people get “leg up” in the rental market, while still investing in their future.

That's where we come in...



Real estate, real impact

HomeGround Real Estate provides private rental providers a platform to do good with their investment.



SUPPORTING LAUNCH HOUSING

Management fees for all properties are donated to Launch Housing, providing the charity with regular and reliable income.

BENEFIT TO RENTERS

Rental providers can choose to heavily reduce the rent further, meaning renters pay a rate equivalent to 30% of their income, without losing their place on the Victorian Housing Register.

TAX INCENTIVES

We offer an incentive via an ATO ruling for affordable housing that is at least 10% or more below market rent.

Scan the QR code to find out more about the ATO ruling.

Where do we fit in?



Emerging Suburbs

Frankston is establishing itself as a thriving satellite city, with complex and diverse needs.



HOMEOWNERSHIP

Declining rates of homeownership and Government Housing, has seen a jump in demand for private housing (ABS 2022).



ZONING

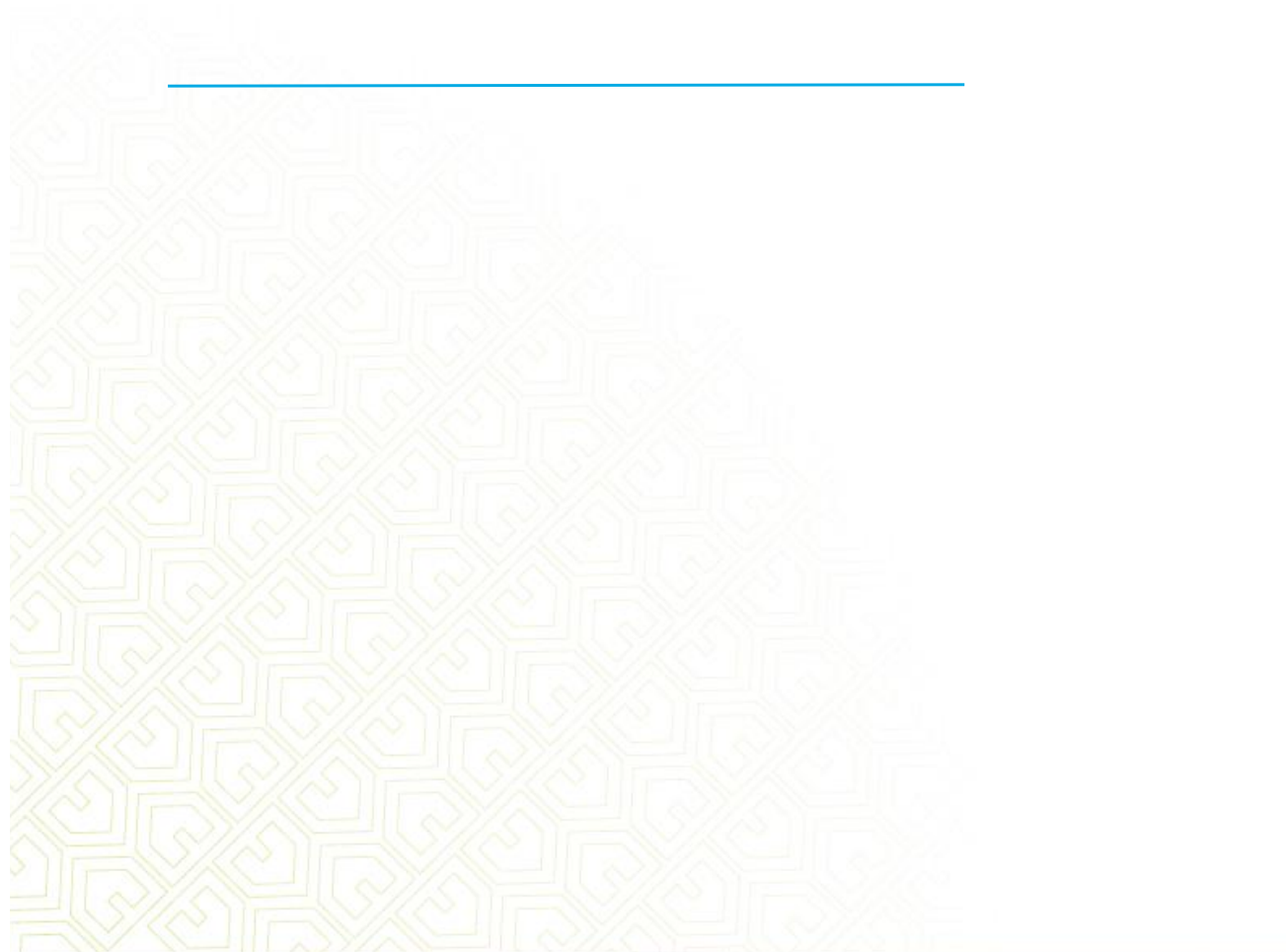
Investment in mandatory inclusion zonings to increase affordable homes in target suburbs.



BENEFITS TO DEVELOPERS

Benefits for developers include land tax reductions, and a steady income stream that may be leveraged on further projects.

How can we work together?



The work to be done

Prevention



Champion robust investment into preventative measures.

Reconsider



Reconsider planning for density, granny-flats and DPUs.

Incentives



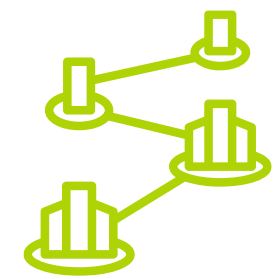
Increase incentives to utilise homes or vacant land holdings.

Zoning



Support continued investment into Mandatory Inclusionary Zoning.

Expansion



Help us expand and promote our model.

Thank you.



HomeGround
Real Estate

Executive Summary

12.2 Update on Councillor projects of interest and hot topics

Enquiries: (Kim Jaensch: Corporate and Commercial Services)

Council Plan

- | | |
|----------|---|
| Level 1: | 4. Well Planned and Liveable City |
| Level 2: | 4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate |

Purpose

To brief Council with an update on Councillor projects of interest and hot topics.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes this report to Council to provide confidence in the planning and delivery of emerging key hot topics including key councillor projects of interest, for greatest clarity in this final year of the Council's term;

Frankston Yacht Club

2. Notes the addition of the Frankston Yacht Club to the body of this report and the confidential update;

Key Councillor Projects of Interest

3. Notes the progress being made on Councillor Capital Projects of Interest since the last Update on Councillor projects of interest and hot topics report on 19 February 2024;
4. Notes the status change of the following projects from the last reporting at 19 February 2024 Council meeting:
 - a. 14723 – Authorised Officer Body Cameras – from on track to completed
5. Agrees to defer the following projects currently scheduled for implementation in 2024/25 to alleviate budget pressure and free up allocated rate funds in the Capital Works Program following discussion and agreement with the project sponsor Councillor:
 - a. 14868 – Pines Pool Large Shade Coverage & Associated Works
 - b. 14574 – Kananook Creek Reserve Grand Rotunda Design
 - c. 14716 - Belvedere Precinct Overflow Car Parking

City Positioning

6. Notes the addition of the City Positioning as a project of key Councillor interest and the update, included in the report;

Public Arts

7. Notes the update included in the report;

Transparency Hub

8. Notes the update included in the report;
9. Notes that 18 of the 19 requested registers are now live on the Transparency Hub;

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**City Presentation

10. Notes the success of its additional investment into graffiti management, namely two new officers to proactively patrol and remove graffiti from hotspot locations across the municipality which has seen an 87% increase in the amount of graffiti removed (extra 2,000 square metres or half acre in area per month) from its assets since its inception in January 2024, hence reaffirming its decision to proceed with this initiative;

Nepean Boulevard Project

11. Accepts the Nepean Boulevard Project Hot Topics update which outlines achievements for February and March 2024 and planned Early Works scheduled to commence in August 2024, subject to DTP approval;

Sister Cities, Council's Accreditation, Urban Forest Action Plan

12. Notes the update on Sister Cities, Council's Accreditation projects and Urban Forest Action Plan; and
13. Resolves Attachment A, Other Councillor Projects of interest - Frankston Yacht Facility – March/April 2024, be retained confidential indefinitely, on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g) and would, if released, reduce Council's ability to properly perform its functions.

Key Points / Issues**Overview**

- This report is presented to Council helping to provide confidence in the planning and delivery of emerging key hot topics including key councillor project of interests, for greatest clarity in this final period of the Council's term 2020-2024.
- Work continues across the organisation to present this report bi-monthly to Council subsequent to a Councillor briefing.
- Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP). In addition, taking into consideration of appropriate tree planting seasons.
- Notwithstanding a range of ongoing meetings are occurring with external authorities to ensure appropriate support is provided as best as can.
- Other Projects of interest such Nepean Highway, Urban Forest Action Plan and activation of the upstairs restaurant - Frankston Yacht facility were also reported in detail at the MPAC/Hot topics.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary****Frankston Yacht Club**

On 19 February 2024, Council resolved officers 'Provide a status of the Frankston Yacht Club redevelopment' in the body of future 'Update on Councillor projects of interest and hot topics report' including the future milestones and estimated timeframes required to activate the upstairs floor excluding commercial-in-confidence disclosures'.

As background to the status of this project the following information is provided:

On 7 March 2022, Council commenced a public Expressions of Interest (EOI) campaign for the lease of the restaurant space at Level 1 of the Frankston Yacht Club. 8 submissions were received by the closing date of 21 April 2022.

Following a detailed evaluation process, the outcome of the evaluation of the EOI was presented to Councillors on 10 August 2022.

Support was given for the CEO to enter into a Heads of Agreement under delegation with the preferred respondent.

On 26 September 2022, the preferred respondent presented their proposal to Councillors, including their business case and concept for the proposed development of the level 1 restaurant, which requires an extension to the deck area, and at-grade access from the foreshore.

The Heads of Agreement with the preferred respondent was executed on 11 April 2023. The preferred respondent has since undertaken further brand and concept development including menu and character and engaged an experienced architect to prepare concept plans for the development of the site.

Council received the concept plans (**Attachment B**) from the preferred respondent on 23 November 2023. As the Frankston Yacht Club site is subject to a Comprehensive Development Plan, the proposed works will be subject to a complex planning process that is likely to take a significant time to complete. It is important to note that the concept plans are initial concepts only - final plans will be developed by the preferred tenant incorporating feedback from internal and external stakeholders, prior to proceeding with a formal planning application.

Officers (independent of the assessment officers involved in the impending statutory process) are working with the preferred respondent to review the planning requirements, and develop a project pathway, which will include stakeholder engagement with relevant parties and authorities. Once this timeframe is understood, a revised Project Plan will be presented to Council.

Officers will then negotiate appropriate commercial terms before seeking Council approval to commence statutory processes for the proposed development and lease of the premises. The preferred respondent has requested that their details remain commercial-in-confidence until such time as these statutory procedures commence.

City Presentation

A new initiative designed to enhance Council's capacity for graffiti removal has commenced. Two new graffiti removal officers joined the organisation in January 2024 and are undertaking proactive graffiti management with regular patrols. The impact of these patrols is already noticeable with visible improvement in presentation within the city and key performance indicators showing that since commencement, Council is removing approximately double the area of graffiti per week from its assets, hence reaffirming the decision to proceed with this initiative.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

Frankston municipality features abundant natural reserves, scenic foreshores, and diverse man-made assets, enhancing its appeal for residents and visitors alike. Maintenance programs have been reviewed to achieve enhanced safety and presentation whilst ensuring reserves remain accessible to the community while still protected in terms of biodiversity values.

Additional roundabout planting has been arranged for May/June 2024 when weather conditions are appropriate for planting. The same planting palette will be used as per previous roundabout planting and beautification as per consultation with councillors, with elements considered such as low growth height to ensure visibility, the durability of plantings considering the need for manual watering, alignment with local neighbourhood character, and the incorporation of vibrant colours and attractiveness throughout all seasons.

Nepean Boulevard Program:

The Nepean Boulevard project is a city shaping initiative to transform 3.6km corridor of Nepean Highway into a safe, attractive and vibrant boulevard. The project consists of several components running simultaneously including the Nepean Boulevard Master Plan and the Early Works Package.

Issues and opportunities has been completed and the draft master plan is progressing with draft design options and further traffic and engineering analysis prior to commencement of community consultation anticipated for June 2024 subject to Department of Transport (DTP) review.

Early works median planting and gateway signs are progressing at two (2) locations in the north and south of the project corridor. Officers are currently seeking DTP approval for the early works and preparing tender documentation. Works are scheduled to commence in August 2024 pursuant to DTP approval.

More detail on these projects is attached to this report. Refer to **Attachment F**.

Urban Forest / Tree Enquiries update

Twenty-thousand trees are to be planted this season (April to August 2024) in accordance with the Action Plan. Officers have worked with Councillors to confirm specific requests for planting sites and numbers, which have been confirmed. The complete list of trees to be planted as per Councillors' request is included in **Attachment F**.

As the 2024 planting program has commenced, Officers are unable to accommodate further requests for tree plantings in the 2024 planting season

Councillor request/s for planting and species type for the 2025 planting season have been received and are being considered. Officers will update Councillors on this at the Briefing, anticipated to occur in July 2024.

Officers will explore how the tree canopy cover can continue to increase across all land tenure with a focus on encouraging tree planting across private land with programs and incentives.

Further updates are provided in **Attachment F**.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary****Key Councillors Projects of Interests**

In the February 2024 reporting cycle, a total of 63 active projects have been designated as Key Councillor Projects of Interest. Of these, 52 projects are progressing as planned, while 6 projects are on our watch list requiring heightened attention and one (1) project has been withdrawn as resolved by Council on 23 October 2023. Additionally, one (1) project is in need of immediate intervention. It is worth noting that the total number of Key Councillor projects may fluctuate based on Councillors' interests throughout the reporting cycle.

Notably, three (3) Key Councillor Projects of Interest reached completion in December 2023.

To date, a total of 13 Key Councillor Projects of Interest have been successfully completed during this term of the Council.

The newly introduced Key Councillors Project of Interest report is designed to be regularly shared with councillors monthly. This reporting timing may be reviewed in the New Year to align with scheduled bi-monthly MPAC/Hot Topic Councillor briefings. This bi-monthly MPAC/Hot Topic Councillor briefing is arranged to dive deeper into the key project issues in detail, offering an opportunity for comprehensive discussions. These briefings will be followed by the submission of a Council report if deemed necessary.

Councillors were briefed on the Key Councillors' project of interests relating to key issues on 27 March 2024:

14747 – Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation

- Frankston Beach Association (FBA) has concerns about light pollution and a meeting occurred with FBA to show the proposed lighting design. Potential risk of this project being delayed.

Forecast Project Trade-offs

Since the last Projects of Interest (POI) report, there have been recent discussions with Councillor Bolam in relation to current Council's financial position and budgetary constraints. These discussions resulted in Councillor nominated projects scheduled for implementation in 2024/25 being identified as potential 'trade-offs' to alleviate budget pressure and free up allocated rate funds in the Capital Works Program. Projects identified are:

14868 – Pines Pool Large Shade Coverage & Associated Works

- No further work is proposed pending consideration of the masterplan for the for the Pines Pool site.

14574 – Kananook Creek Reserve Grand Rotunda Design

- Design and construct Contractors have been approached to determine feasibility and costing. However, this work has been paused pending consideration of the project implementation for 2024/25.

14716 - Belvedere Precinct Overflow Car Parking

- Design will be completed this financial year. However, this work has been paused pending consideration of the budget constraints.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary****City Positioning**

A report on City Positioning – Imagine Frankston was presented at the 4 March Council Briefing; City Positioning has now been added to the Hot Topics reporting to provide regular updates to Councillors.

Details are outlined in **Attachment D**.

Public Art

There are significant amount of public art projects underway with the following projects to be delivered over the next six months which include artworks at the following locations:

- Ballam Park;
- Skye Dandenong Road;
- Sweetwater Creek;
- Karingal Place;
- Havana Reserve; and
- Kananook Commuter Car Park.

Further details are outlined in **Attachment D**.

Transparency Hub

2023/NOM6 - Accountability Transparency Reform (ATR) III identified additional datasets for the Transparency Hub. We currently have 18 of the 19 requested registers now live on the Transparency Hub. Registers completed are:

- Legal Summary Register
- External Submissions Register (formally endorsed and submitted by the Council)
- Staff Travel Register

The outstanding register and proposed timeframes is:

- Lobbyist and Developer Register – to be released after process in place for notice to developers that details will be made public going forward – April 24.

Further details are outlined in **Attachment D**.

Sister Cities

With the support of Officers Frankston Susono Friendship Association has been growing its membership and has had a recent focus on Taiko drumming. This has been used as a way to involve the wider community in Japanese cultural expression. Initial discussions are being had around the next delegation visits, though no dates have been set.

Accreditations

With Frankston City now accredited as 'Welcoming City' we are looking to build this membership to become and 'established' member.

Further updates are provided in **Attachment E**.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary****Financial Impact**Capital Works Budget

If Council adopts the recommendation the total amount of \$1.865M funding will be deferred from 2024/25 Capital Works Budget to future years.

Operational Budget

Nil operational budget implications.

Consultation**1. External Stakeholders**

Relevant external agencies continue to be engaged as mentioned.

2. Other Stakeholders

Frankston Arts Advisory Committee.

Analysis (Environmental / Economic / Social Implications)

Details relating to any environmental/economic/social implications are noted in the relevant attachments, if applicable.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP).

Policy Impacts

No impact to Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Details relating to any risks are noted in the relevant attachments, if applicable.

Conclusion

This report is being tabled bi-monthly with Council to help ensure an open and transparent reporting of matters before MPAC/Hot Topics, which in turn should build a better understanding and provide greater clarity of any issues at hand, along with greater confidence in the planning and delivery of key "hot topic" projects, including the Public Arts program.

The next report will be presented in May 2024.

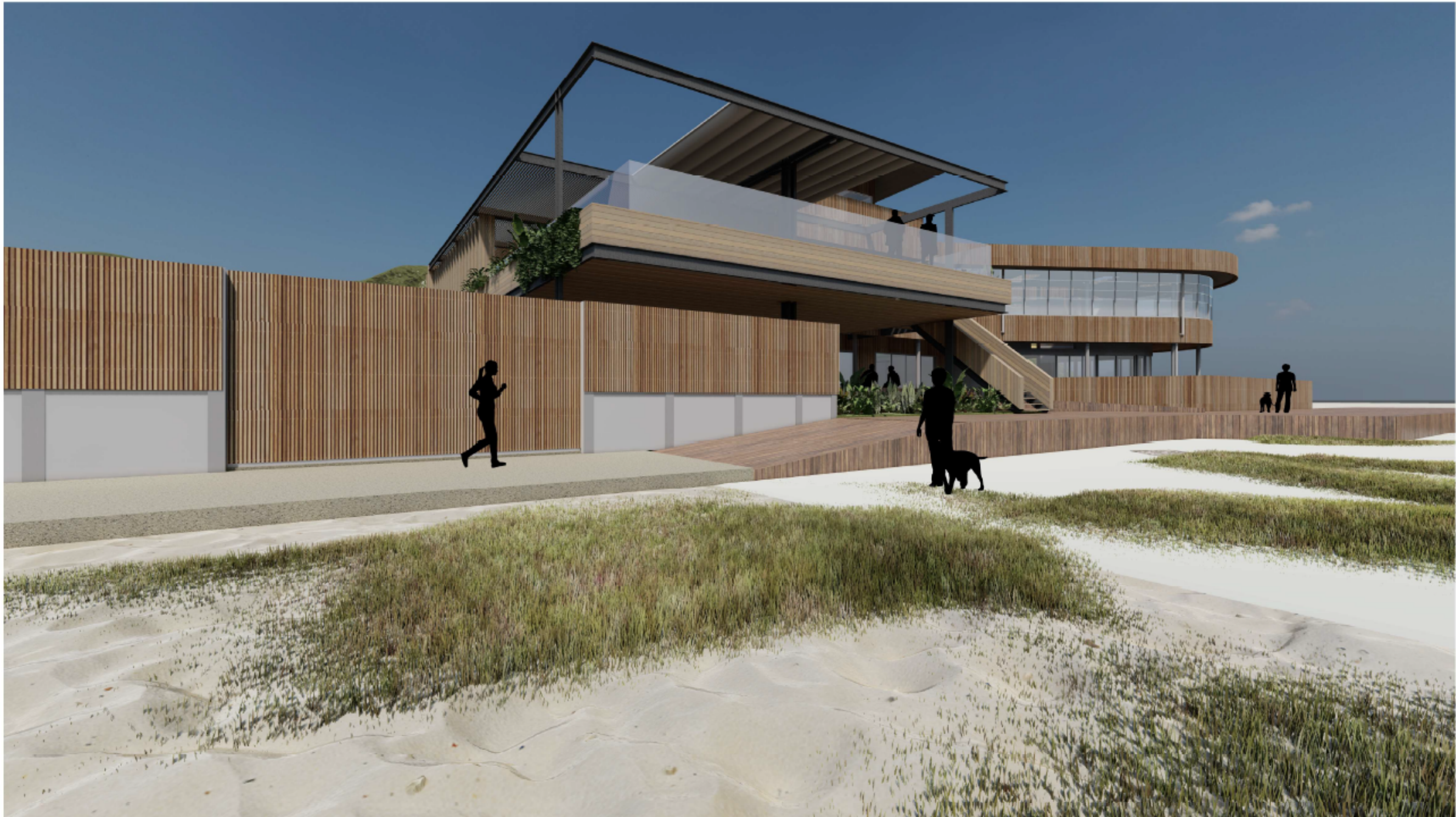
12.2 Update on Councillor projects of interest and hot topics**Executive Summary****ATTACHMENTS**

- Attachment A: Update on other Project of Councillor Interest - Frankston Yacht Club facility - March/April 2024 - CONFIDENTIAL -
CONFIDENTIAL
- Attachment B:[↓](#) Update on other Project of Councillor Interest - Frankston Yacht Club facility concepts
- Attachment C:[↓](#) Councillor Capital Works Projects of Interest - Executive Summary Report - February 2024
- Attachment D:[↓](#) Hot Topics - City Positioning, Public Art and Transparency Hub
- Attachment E:[↓](#) Other projects of Councillor Interest - Sister Cities and Accreditation
- Attachment F:[↓](#) Other projects of Councillor Interest - Urban Forest Action Plan and Nepean Boulevard

EXTERNAL CONCEPTS



EXTERNAL CONCEPTS



EXTERNAL CONCEPTS



EXTERNAL CONCEPTS



EXTERNAL CONCEPTS



EXTERNAL CONCEPTS





2023/24 CAPITAL WORKS – COUNCILLOR PROJECTS OF INTEREST

Executive Summary Report – 27 March 2024

Status

Councillor Interest Projects completed:

- 13 projects complete during first three years of the Councillor term.
- 63 active capital works projects in 2023/24 program.
 - 3 completed at end February 2024.

Status at end February 2024:

- 3 projects **completed** (increase of 1 since last report).
- 52 projects **on track** (decrease from 54 to 52 since last report).
- 6 projects on the **watch list** (same as previous report).
- 1 project requires **intervention** (same as previous report).
- 1 project **withdrawn** (Council resolution 23 October 2023).

Projects brought forward from the original estimated completion date:

- Nil to report.

New Projects:

- Nil to report.

Projects that have changed status:

- 14723 – Authorised Officer Body Cameras – from **on track** to **completed**.

Issues & Comments

14900 – Fibreglass Sculptures Trial

Project is on track, however there is a risk that the project may not be completed by end June 2024. Completion of the project is reliant on timing of the sculptures arriving in Australia. Installation will commence once the art piece arrives. Dates will be clearer next month.

14747 – Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation

Frankston Beach Association (FBA) has concerns about light pollution and a meeting occurred with FBA to show the proposed lighting design.

Potential risk of this project being delayed.

Councillor Direction Required

1. Projects Recommended for Status Changes

Officers are seeking support for the following changes to projects statuses:

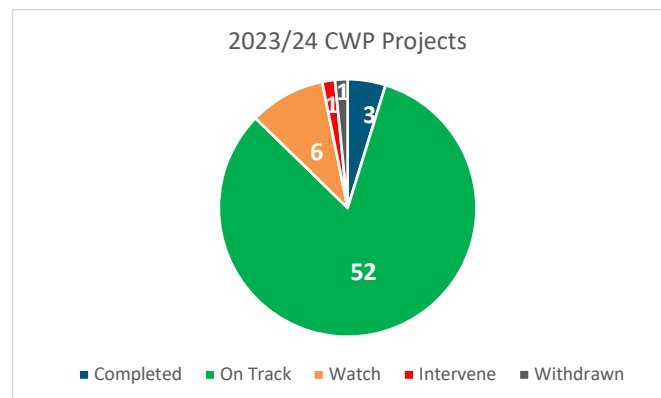
- 14723 – Authorised Officer Body Cameras – from **on track** to **complete**.



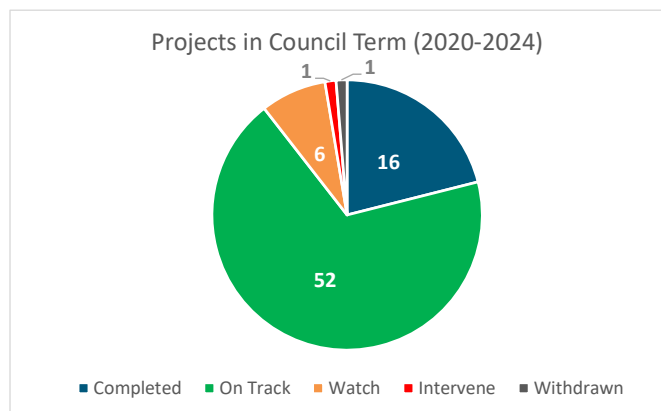
SUMMARY OF CAPITAL WORKS - COUNCILLOR NOMINATED & INTERESTED PROJECTS

MONTHLY REPORT - AS AT END OF FEBRUARY 2024

2023/24 CWP Projects	
Project Status	No. Projects
Completed	3
On Track	52
Watch	6
Intervene	1
Withdrawn	1
Total	63



Projects in Council Term (2020-2024)	
Project Status	No. Projects
Completed	16
On Track	52
Watch	6
Intervene	1
Withdrawn	1
Total	76





SCHEDULE OF CAPITAL WORKS - 2023/24 - COUNCILLOR NOMINATED & INTERESTED PROJECTS

MONTHLY REPORT - AS AT END OF FEBRUARY 2024

Status	
Intervene	Project has significant issues or requires significant additional resources to bring it back on track.
Watch	Project has minor issues that could delay project completion or requires some additional resources to bring it back on track.
On Track	Project is progressing with no issues.
Completed	Project is complete.
Withdrawn / Deferred	Project has been withdrawn through agreement or Council resolution.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Tayler	2021/22	14663	Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Playne Street) Median Revitalisation	2023/24 - \$333K Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	South Ward	550,000	30 June 2022	30 November 2023		Intervene	70%	Installation of lights at the Grimwade clock tower completed in December. Electrical switchboard upgrade to complete works has been completed. Nepean Hwy median lighting - Tree root and tree preservation issues have prevented the light pole as proposed to be installed. Council agreed to include this project in the early works package of Nepean Hwy. ISSUES An alternative location for the light poles is being explored. Total expenditure to be determined to allow for budget to be amended
Cr Bolam	2022/23	14771	Cranbourne Road / Beach Street Intersection Landscaping Works	2022/23 - Design & Implementation - \$20K (\$8K carried forward) Upgrade landscape at the Cranbourne Road / Beach Street intersection including shade trees.	South Ward	35,000	June 2023	31 October 2023	May 2024	Watch	85%	This project is a carry forward project from 2022/23. Planting plan has been finalised and quotations are being sought for implementation during the upcoming planting season. Planting will occur in April / May 2024.
Cr Bolam	2022/23	14626	Frankston North Gateway Treatment	2022/23 - Design - \$36K 2023/24 - Implementation - \$124K Development of improved gateway entry treatment of planting to provide a welcome to Frankston North on the Skye Road to Ballarto Road section of the Frankston Dandenong Road.	North East Ward	160,000	June 2023	31 January 2024	May 2024	Watch	45%	This project is a carry forward project from 2022/23. Contract awarded, construction to commence early May APA Networks, who are responsible for the Gas network and DOT, have approved minor shrub planting in the nominated areas subject to constraints.
Council Resolution	2021/22	14348	Local Shopping Strip Action Plan - Major Improvement Program	Action Plan adopted by Council in August 2021. Municipal wide shopping strip improvement program in accordance with the Local Shopping Strip Action Plan. 22/23 works: Revitalising Railway Parade, Seaford and Fairway Street, Frankston.	Citywide	3,973,000	June 2024 (Annual Program)	-		Watch	45%	Fairway Street - Design documentation and tender package is underway. Once the tender package is completed, construction procurement process will begin. Anticipated construction to commence in April and completed by end of June 2024. Kareela Road - Initial consultation with traders at Kareela Road shopping strip has been undertaken. Concept design work has commenced. The project may lag into early 2024/25 for completion. Mahogany Ave - Initial consultation with Traders at Mahogany Ave shopping strip has been undertaken. Concept design work has commenced with detailed design completed by end of June. ISSUES - Kareela Road requires the design to be completed and so May lag into 2024/25
Cr Bolam	2023/24	14819	Mornington Peninsula Freeway, Skye Road, Dandenong Road Urban Forest and Gateway Improvements	Design and installation of roadside improvements to the streetscape at the Mornington Peninsula Freeway/Skye Road/Dandenong Road junction – a significant gateway to the municipality.	North West Ward	148,000	June 2023	31 December 2023	May 2024	Watch	45%	This project is a carry forward project from 2022/23. DTP approval has been received for the project which includes substantial quantity of tree removals, landscaping and plinth for art work. Quotations are being finalised for Autumn 2024 implementation.
Cr Bolam	2022/23	14748	St. Paul's Church Lighting - Frankston Lighting Plan Implementation	2022/23 - Implementation - \$40K (\$36K carried forward) Installation of accent Lighting to St Pauls Church, Frankston to improve visibility and safety.	South Ward	40,000	June 2023	30 November 2023	December 2023	Watch	50%	This project is a carry forward project from 2022/23. Contractor has ordered lights and has started preparation on site. Installation due to be completed early April. ISSUES - Ongoing maintenance process to be determined. Budget shortfall can be accommodated from savings in Lighting Frankston budget allocation. Works and approvals required by United Energy and Telecommunications companies.

Item 12.2 Attachment C: Councillor Capital Works Projects of Interest - Executive Summary Report - February 2024

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Council Resolution	2020/21	14654	Urban Forest Action Plan - Tree Planting on Major Roads	Recurrent Budget - \$200K Urban Forest Action Plan 2021/22 - Cranbourne Road - \$200K 2022/23 - Frankston Dandenong Road - \$200K (\$31K carried forward) Tree planting and vegetation improvement works - Cranbourne Road, Karingal Drive and Frankston Dandenong Road.	Citywide	2,679,000	June 2022	31 December 2023	April 2024	Watch	45%	Cranbourne Road - Tree planting and vegetation works have been carried out on the south side of Cranbourne Road, with the exception of a section opposite Karingal Hub. Plans have been finalised for further tree planting on the north side and for opposite Karingal Hub. Underground and overhead services are impacting the ability to plant trees along Cranbourne Road. Planting is scheduled for April / May 2024. Plans are attached as part of MPAC report. Karingal Drive - Tree planting opportunities in Karingal Drive are limited however any opportunities will be incorporated in to plans for Cranbourne Road for planting in autumn 2024. Planning completed and RFQ to be issued early March so that planting can commence early April
Cr S & L Hughes, Cr Bolam	2021/22	14689	Beach Street / McMahons Road Underpass Beautification	2022/23 - Planning & Design - \$20K 2023/24 - Advocacy - Officer Time Develop schematic drawings to use to advocate the State Government to undertake upgrade work to replace sound walls and improve the amenity of the Beach Street underpass.	North West Ward	20,000	June 2023 (Concept Only for Advocacy)	February 2024 (Advocacy Outcome)	February 2024 (Advocacy Outcome)	On Track	80%	Landscape concepts have been completed. Lighting design concepts are currently being reviewed with final designs to be completed by end of March. The designs will allow for advocacy to State Government for the underpass, together with a proposal for improved sound walls at the Freeway overpass.
Cr Hill	2022/23	14765	Shared User Path Missing Link (Plowman Place to Clarendon Street)	2022/23 - Planning & Design - \$27K 2023/24 - Planning Approvals - Officer Time Concept design of a shared user path between Plowman Place and Clarendon Street, Frankston.	South Ward	27,000	June 2023	30 April 2024	TBC	On Track	55%	This project is a carry forward project from 2022/23. Design only - Survey works including feature, level and title re-establishment has been completed. Procurement of civil design consultant has been completed and design works have commenced. Functional design expected to be completed by mid April following Council officer review and feedback. ISSUES - Project will be dependent upon approvals from authorities including Metro Trains Melbourne, VicTrack and Department of Transport and Planning. Planning permit may be required.
Council Resolution	2023/24	14879	Ballam Park History Trail Design	Design of Ballam Park History Trail, as per Council resolution from 12.6 CM07 - 22 May 2023.	North West Ward	20,000	June 2024	-		On Track	25%	A consultant will be appointed in March to develop a cultural values analysis to inform the project content and vision.
	2021/22	14611	Ballam Park Athletics Pavilion Refurbishment	Redevelopment of the Ballam Park Athletics Pavilion to ensure the facility is fit for purpose, includes female friendly facilities, upgraded amenities and social space; and meets the need of the clubs and community.	North West Ward	2,873,000	October 2024	30 September 2024	September 2024	On Track	70%	Builder has been engaged. Works to start in March 2024 and complete in October 2024.
Cr Bolam	2023/24	14770	Ballam Park Lake - Art Pieces & LED Lighting	Installation of art pieces and LED lighting around the proposed lake at Ballam Park.	North West Ward	150,000	June 2024	31 August 2024		On Track	50%	Works are progressing well with art pieces fabricated, footings to be installed in April as part of the overall lake project. Anticipated completion will be in June/July 2024
Cr Bolam	2023/24	14852	Ballam Park Lake - Associated Works	Additional infrastructure for Ballam Park lake including; jetty, viewing platform and public lighting.	North West Ward	1,125,000	June 2024	31 August 2024		On Track	50%	Works are progressing well, Inlet pond/raingarden & lake walls completed. Electrical conduits and water supply installed. Anticipated completion will be in June/July 2024. Ecological Considerations. Plant Selection - All plant species have been reviewed and approved by EPP. Habitat Boxes - Habitat boxes have been ordered and will be installed in February. Habitat Logs - Habitat logs have been sourced and will be installed in the inlet pond and raingarden during construction.

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Council Resolution	2023/24	14878	Ballam Park Lighting Design	Planning and concept design development of public lighting improvements in Ballam Park.	North West Ward	20,000	February 2024	-	June 2024	On Track	30%	A consultant has been engaged to develop the lighting plan for the site focusing on high profile areas around the play space and toilet ensuring the lighting fits in with existing lighting.
	2021/22	14672	Ballam Park Lake (Storm Water Treatment & Park Improvements)	Installation of an integrated water management system and improvements to the southern entrance of the park including: <ul style="list-style-type: none"> Enhanced Park Entry Water Play & Features Pocket lawns for picnics Event/Performance lawn Heritage Garden Adventure Playspace New Shelters New Pathways Improved BBQ facilities. 	North West Ward	1,312,000	June 2024	31 August 2024		On Track	50%	Works are progressing well, Inlet pond/raingarden & lake walls completed. Electrical conduits and water supply installed. Anticipated completion will be in June/July 2024. Ecological Considerations. Plant Selection - All plant species have been reviewed and approved by EPP. Habitat Boxes - Habitat boxes have been ordered and will be installed in February. Habitat Logs - Habitat logs have been sourced and will be installed in the inlet pond and raingarden during construction.
Council Resolution	2021/22	14716	Belvedere Precinct Overflow Car Parking	Construction of overflow parking at the Belvedere Reserve Precinct on East Road, Seaford. Original budget of \$400K allocated to LTIP in accordance with Council Resolution 12.10.8 of CM22 6 December 2021. Project delayed due to Healthy Futures Hub redevelopment. Budget subsequently adjusted to provide sufficient funding and time for planning, design and construction in 2023/24 and 2024/25.	North West Ward	800,000	August 2024	30 August 2024		On Track	35%	Detailed design works are underway and expected to be completed in March 2024. Procurement process for construction anticipated in second quarter of 2024 which may allow construction to start in May 2024. ISSUES - Liaison with service authorities including Melbourne Water will be required. Traffic concerns raised by Bowls club have been addressed. Planning permit is required due to construction works near native vegetation and Austin Reserve. Planning permit has been submitted in February 2024.
	2021/22	14191	Ballam Park Regional Playspace Upgrade		North West Ward	2,756,000	December 2023	31 March 2024		On Track	75%	Contractor has been appointed and commenced fabrication off-site. It is anticipated works will commence on site in March for completion in April 2024.
Cr Bolam	2022/23	14751	Bridge Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Implementation - \$150K (\$135K carried forward) 2023/24 - Implementation - \$140K Install new pedestrian lighting on identified bridges to improve safety throughout the municipality.	South Ward	290,000	April 2024	31 March 2024		On Track	50%	Works have been completed at Beach St bridge. RFQ for Wells Street Bridge to be advertised early March with works to be completed by June 30
Cr Hill, Cr Harvey	2023/24	14859	Central Frankston - Shared User Path Connections	Design options to connect Baxter Trail to: <ul style="list-style-type: none"> Frankston CBD – Young St, Wells St Frankston Waterfront Beauty Park Police/Magistrates court precinct Frankston Hospital 	South Ward	110,000	June 2024	-	June 2024	On Track	60%	Feasibility and design investigations are in progress. Concept plans to be finalised in March 2024.
Cr Bolam	2022/23	14746	Circuit Path Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$25K 2023/24 - Implementation (Pilot) - \$180K Future Years - \$50K (Recurrent) Establish light illuminated paths and rails at major open spaces trees throughout the municipality.	South Ward	605,000	June 2024	-		On Track	20%	2023/24 - \$180K - Beauty Park path lighting Electrical design consultant has provided draft concept of lighting options. Currently under review by internal stakeholders. ISSUES - Location of poles may impact on tree canopy and tree routes.
Cr Bolam	2022/23	14750	Creative Tree Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$50K (\$33K carried forward) 2023/24 - Implementation (Pilot) - \$92K Future Years - \$50K (Recurrent) Establish light illumination in identified trees throughout the municipality.	South Ward	542,000	October 2023	31 March 2024		On Track	60%	Night Tree lighting trial was undertaken 28 November 2023. Three light types were trialled with some great results. Further opportunities for this lighting are being explored, including for Nepean Hwy to be explored. This project cannot proceed until a decision is made on the location for installation.

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Cr Bolam	2023/24	14867	Dalpura Reserve - Footpath Installation	Installation of footpaths in the following reserve: • Dalpura Reserve	North West Ward	90,000	April 2024	31 March 2024		On Track	50%	Footpath works commenced in February and are progressing well, project is on track for completion in April 2024. ISSUES - Termination of the path at western end to meet traffic and DDA requirements has been determined. Liaison with property owners has occurred and concerns have been resolved..
Cr Bolam	2023/24	14866	Dalpura Reserve - Shade Sail Installation	Installation of a shade sail in Dalpura Reserve (ala the Gretana Reserve model) with seating, picnic table and general clean up.	North West Ward	50,000	March 2024	31 January 2024		On Track	15%	The shade sail was awarded to a contractor however, issues were raised by a resident. This component will no longer proceed, although a seat will be placed along the footpath. Mature tree planting will go ahead and will be funded from through urban forest program.
Council Resolution	2023/24	14882	Downs Estate Facility Redevelopment & Landscaping Works	Install a new modular room for use by volunteers at the Seaford site, elevated above the flood level, including access ramps, landscaping and demolition of the existing farm house building. Council resolution item 12.8 2023/CM8 - 14 June 2023.	North West Ward	275,000	June 2024	-		On Track	75%	Following demolition of the Downs Estate Farmhouse, the project working group including Downs Community Group have developed design drawings for a new modular building and solar upgrade. The project team have obtained Planning + CHMP + Melbourne Water approvals and have progressed engaging a modular building Supplier. Expect Completion mid May Envisage \$30K CFWD to FY24/25/2024
Cr Bolam	2021/22 & 2023/24	14627	Electric Boxes Beautification	2021/22 & 2022/23 - Stage 1 & 2 - 18 electric boxes delivered Stage 3: 2023/24 - Design \$15K 2024/25 - Implementation \$35K Additional 31 boxes at the following locations:	Citywide	50,000	December 2023	-		On Track	60%	The audit of existing and proposed electrical boxes is to commence in March to determine the projects to be included in the 2024/25 program, based upon the initial 31 locations proposed. Installation of artwork on a further five boxes was completed in December 2023 and a further three electrical boxes at Armstrong Road proposed by June 2024.
Cr Hill, Cr Harvey	2023/24	14860	Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)	2023/24 - Design - \$21K 2024/25 - Implementation - \$305K Design and construct shared user path connection from Ferndale Reserve to Peninsula Link Trail	South Ward	326,000	June 2024	-		On Track	55%	Proposed for design in 2023/24 - This shared path goes across Ferndale Reserve. A playground upgrade for Ferndale Reserve is scheduled for design in FY 24/25 and delivery in FY 25/26. Design will need to consider proposed upgrade and program together with playground project for engagement. Feature and Level survey design works has been completed. Meeting with consultant on site in Feb to identify the best possible alignment. Design works are due for completion by June 2024. May not receive approval in this FY2023/24 from DTP to link path to Peninsula link trail. Link ISSUES: Crown Land - require land owner consent, Environmental significance and cultural heritage. Approval will be required from DTP and ServiceStream to connect the path to PenLink trail. May be minor budget overrun for design and survey works.
Cr Bolam	2022/23	14747	Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation	2022/23 - Design - \$15K 2023/24 - Implementation - \$100K 2024/25 - Implementation - \$100K New pedestrian-oriented lighting from Oliver's Hill lookout, integrated along the foreshore boardwalk to the Frankston Pier forecourt.	South Ward	215,000	August 2024	30 November 2023		On Track	35%	Procurement process is underway with multiple submissions received, evaluation process taking place and award in late March.
Cr Hill, Cr Harvey	2023/24	14862	Frankston High School Shared User Path Connections	Design options to connect Frankston High School to bike lane and shared user path network: Ideally shared user path but potentially challenging, bike lanes as a secondary option. Many kids with bikes on narrow roads when school finishes for the day.	South Ward	21,000	June 2024	-	June 2024	On Track	65%	Draft designs have been received and reviewed by Council officers. Feedback provided to consultant to finalise report by April 2024.
	2020/21	14525	Frankston Arts Centre Forecourt Renewal	2021/22 & 2022/23 - Concept / Preliminaries - \$ 131K 2023/24 - Detailed Design / Service Relocation - \$600K 2024/25 - Implementation - \$2,300K Redevelopment of the forecourt to include outdoor meeting / events spaces, improved accessibility and forecourt amenity, altered vehicle access and renew landscaping and lighting.	South Ward	3,031,000	June 2025	31 July 2024 (Works commence)		On Track	75%	Design for the forecourt has now commenced with a review of concept design to complete concept and proceed with detailed design. United Energy work to put electricity wires underground has been arranged and payment processed. The works are to be undertaken by United Energy in March / April 2024 and to fit in with Frankston Arts Centre operations. Optus cables have already been removed to facilitate these works.
Cr Hill, Cr Harvey	2023/24	14863	Frankston Nature Conservation Reserve Shared User Path	2023/24 - Design - \$25K 2024/25 - Implementation - \$300K Construction of shared user path along the water main reservation – from "water way" near the FNCR to Frankston Flinders Rd via Culcairn Dve. This will join the shared path within the FNCR to Frankston Flinders Rd	South Ward	350,000	June 2024	-		On Track	60%	Functional design works has been completed, provided preliminary comments to civil design consultant and plans are being updated. Received conditional approval from Melbourne Water on proposed path alignment. ISSUES - Vegetation removal may require planning permit. Land owner consent may be required, and Melbourne Water approval is required to build path on their land. A potential budget shortfall for survey and design is being monitored.

Item 12.2 Attachment C: Councillor Capital Works Projects of Interest - Executive Summary Report - February 2024

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Council Resolution	2021/22	14683	Frankston Regional Arts Trail	2022/23 - Concept / Preliminaries - \$ 48K 2023/24 - Detailed Design - \$100K 2024/25 to 2026/27 - Implementation - \$4,000K Installation of three murals and seven sculptures including a 360° design on a large water tank, clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park. The intention of each art piece would be to entice people to stop to enjoy an immersive experience or engage with the art piece and signage / markers will ensure the path is informative and easy to follow.	South Ward	4,148,000	June 2027	-		On Track	15%	Advice from Archaeologist Consultant is that no CHMP will be required for any work along the trail alignment. Implementation includes art nodes that include art pieces, soft & hard landscaping and lighting. MTM approval will need to be obtained for new fence between rail line and existing path. A procurement process to appoint a curator for the artist component is underway.
Cr Bolam	2022/23	14749	Frankston Waterfront Precinct - Frankston Lighting Plan Implementation	2022/23 - Design - \$20K (\$18K carried forward) 2023/24 - Implementation - \$186K New lighting for the Frankston Yacht Club precinct including pedestrian connections.	South Ward	206,000	April 2024	-		On Track	30%	Contract award by end of March, construction to commence after receipt of approval from DEECA. ISSUES - DEECA approval will be required prior to construction as the location is on crown land.
	2021/22	14661	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	Install continuous lighting to Frankston Pier to support visibility and safety. Works include: • Edge lighting to define the limits of pedestrian space and safe areas of movement and visibility to surrounds and to enhance the pier structure and amplify the experience of our valued coastal environment. • Potential to light underside of pier as part of the experience – need to consider impact on underwater environment.	South Ward	421,000	September 2022	30 November 2023		On Track	95%	Pier light colours have been reprogrammed to ensure Council follows Parks Victoria's guidelines. Some minor electrical issues with the edge lights are being resolved with the contractor. Coloured lights were turned on for the Waterfront Festival.
Cr Bolam	2022/23	14574	Kananook Creek Reserve Grand Rotunda Design	2023/24 - Design - \$15K 2024/25 - Implementation - \$190K Design and construct rotunda noting: • Designs were already previously done. • Not to include other stage 2 elements.	North West Ward	205,000	June 2024	-		On Track	20%	Design and construct Contractors have been approached to determine feasibility and costing. However this work has been paused pending consideration of the project implementation for 2024/25.
Cr Bolam	2023/24	14858	Lindrum Reserve Upgrade	2023/24 - Design \$10K 2024/25 - Implementation - \$90K Design of works at Lindrum Reserve including landscaping the entrance, new pathways, picnic tables, park benches and gate and fence upgrades.	North West Ward	100,000	March 2024	-		On Track	10%	A landscape consultant has been engaged, with design works to be completed in early May 2024. Community Consultation on the concept plan has commenced, closing on 27 March 2024.
Cr Harvey, Cr Hill	2021/22	14889	Long Island Tennis Club - Fencing Renewal	Replacement of fencing at Long Island Tennis Club, as per Council resolution from 12.6 CM07 - 22 May 2023. \$30K funding carried forward of unspent budget of Long Island Tennis Club Redevelopment from 2022/23 budget; \$70K to augment the budget via re-prioritisation of the 2023/24 Capital Works Program	North West Ward	100,000	March 2024	-	June 2024	On Track	10%	Contractor has been appointed to carry out the works. Minor budget shortfall has been addressed.
Cr Asker	2022/23	14764	Mile Bridge Gateway Sculpture	2022/23 - \$8K Planning & Officer Time 2023/24 - \$175K Implementation Scope change agreed with Cr Asker from a Civic Clock Feature in the 2022/23 Capital Works Program - project funding reallocated to a public sculpture. Revised 2023/24 Scope: Installation of a gateway sculpture at Mile Bridge, Frankston	South Ward	388,000	June 2024	31 March 2024 (EOI Component)	June 2024	On Track	50%	EOI underway closing in March - assessment panel confirmed. Awarding of contract scheduled for late June.
Council Resolution	2021/22	13768	Municipal Signage Strategy Implementation	2019/20 to 2021/22 - Concept / Preliminaries - \$ 118K 2022/23 - Detailed Design - \$103K 2023/24 to 2025/26 - Implementation - \$1,300K Strategy adopted by Council in December 2022. Renewal of signage at various reserves and public realm spaces, implementing the outcomes of the Signage Strategy. Signage includes naming, regulatory and interpretive signage.	Citywide	1,521,000	June 2026	-		On Track	30%	The primary gateway sign on Nepean Highway at Eel Race Road Seaford is to be installed by June 2024. A suburb sign for Karingal is scheduled for installation by June 2024. Fabrication of secondary gateway signs for Frankston North at four locations (Aspen, Excelsior Drv, Monterey Blvd & Forrest Drive) will commence in June with installation programmed for August 2024. United Energy have been requested to install electrical pits to allow for lighting of additional primary gateway signs proposed for 2024/25.
Council Resolution	2021/22	14718	Nepean Boulevard Master Plan Development & Design for Early Works Package	The development and implementation of improvement works to revitalise Nepean Highway streetscape. Project includes pedestrian uplighting on Mile Bridge.	North West Ward	1,000,000	TBD	31 March 2024 (Mile Bridge Pedestrian Uplighting Design) 31 August 2024 (Planting to begin)		On Track	50%	Development of the Master Plan underway in liaison with DTP. Some delays due to traffic evaluation required by DTP. Community Engagement pushed out to June with an effort to still achieve the final plan by caretaker. Early Works design and approvals progressing. Some delays with completion of Feature & Levels Survey - program adjusted for presentation to EMT 12.03.24
Cr Hill, Cr Harvey	2023/24	14864	Nyora Close or Luther Place, Frankston Shared UserPath	2023/24 - Design - \$21K 2024/25 - Implementation - \$90K Design and construct shared user path connection from Nyora Close or Luther Place, to Peninsula Link Trail – whichever is more practical	North West Ward	111,000	June 2024			On Track	55%	Design Only - Survey works has been completed. Functional design works are underway. Local residents have already raised concerns regarding this proposal, and community engagement should be undertaken to further consider the project. ISSUES - Environmental significance and cultural heritage. May require approval to connect the path to Penlink trail. Community may have safety concerns. Community consultation required to seek community feedback.

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Council Resolution	2023/24	14881	Pines Pool Entrance Landscaping Design	Design of Pines Pool Entrance Landscaping, as per Council resolution from 12.6 CM07 - 22 May 2023.	North West Ward	25,000	February 2024	-		On Track	15%	Feature level survey has been completed and geotechnical survey is being prepared. Concept has been approved and a RFQ will be prepared in mid March for Construction in May.
Cr Bolam	2022/23	14868	Pines Pool Large Shade Coverage & Associated Works	Implementation of large shade coverage, solar lighting for the shade coverage and sporadic seating and tables for the shade coverage at Pines Pool. Shade to be investigated considering the number of schools that use the pool. These works are to be scoped alongside any immediate mechanical repairs of the site before the monies for the Pines Pool upgrade are released for other	North West Ward	1,030,000	May 2024 (Design)	-		On Track	10%	Preliminary investigations have been completed including a feature survey and geotechnical report. An underground services report is also being completed to inform on the current location and condition of the underground mechanical and pipe services at the pool. No further work is proposed pending consideration of the materplan for the site.
Cr Hill, Cr Harvey	2023/24	14870	Robinsons Road to Peninsula Link Trail Shared UserPath	Design and construct shared user path connection to specifically address the narrow footpath on the north side of Robinsons Rd, from the Pen Link trail to Robinsons Park road entrance (near no. 95 Robinsons Rd)	South Ward	120,000	April 2024	-		On Track	15%	An Arborist report has been commissioned to inform the design. Design works are well underway and expected to be completed in March 2024. ISSUES - Planning permit is required for vegetation removal and offsets required. Planning permit has been submitted in February 2024. Initial project scope indicates budget may not be sufficient.
Council Resolution	2019/20	13089	Safe City Surveillance System - CCTV Camera Installation in Public Places	Implementation 2019/20 to 2025/26. 2023/24 - \$346K Design and installation of new CCTV cameras in public places based on feedback provided by Police, Council Officers and Councillors.	Citywide	1,792,000	June 2025	-		On Track	90%	Original works are now completed. A council resolution at the November 2023 meeting has allocated additional funding for 24/25. Savings from this FY have been used to commence projects listed for 24/25 to enable delivery of the program ahead of schedule, these works are expected to be completed by June 30 2024.
	2021/22	14429	Safe City Surveillance System - CCTV Camera Renewal Program	Annual program. 2023/24 - \$206K Upgrade ageing CCTV cameras at end of life.	Citywide	642,000	June 2024 (Annual Program)	-		On Track	70%	Upgrade works have now been completed, a consultant has been engaged and has commenced undertaking a study in to the future of monitoring CCTV within Frankston, it is expected that this study will be completed by June 2024 all other works have been completed.
Council Resolution	2022/23	14818	Sandfield Reserve, Carrum Downs - Play Space, BBQ and Picnic Areas	Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of artificial creek bed & topography, play area & equipment, grass picnic area with shade trees, lighting & electrical works.	North East Ward	1,171,208	December 2024	-		On Track	25%	The design for the play space is continuing which will inform the tender process for the construction. Works to be tendered in May 2024 for construction in August 2024/25 financial year as per the state government funding agreement. Budget to be amended at MYBR to reflect forecasts based upon the proposed delivery program and income milestones. ISSUES - Coordination with other components for the implementation of the Master Plan.
Council Resolution	2022/23	14816	Sandfield Reserve Youth Space	Creation of a youth space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of activity wall, bleacher seating, shade structure, multi-use cour, integrated lighting and a skate facility.	North East Ward	851,387	May 2024	-		On Track	30%	Construction of the Sandfield Reserve Youth Space are progressing well with works on track for completion in May 2024
Council Resolution		14417	Sculpture Public Artwork Development	Annual program. 2023/24 - \$243K Installation of new public artworks. 23/24 works include: • Sweetwater Creek sculptures x 2 - fabrication and install • Ballam Park x 1 - fabrication and install • Leasing fees for 8 sculptures from Sculpture by the Sea • Relocation of 3 x sculptures - Early Light, As One and Catch Me	Citywide	3,103,000	June 2024 (Annual Program)	31 January 2024 (Frankston Library Forecourt items)	June 2024	On Track	60%	Sculpture program on track with sculptures at various locations Ballam Park, Sweetwater Creek and Skye Dandenong to be installed prior to 30 June
Cr B Hill	2022/23	14762	Greaves Court Shared User Path Construction (Seaford Wetlands to Peninsula Link Trail)	Construction of shared user path to upgrade the Seaford Wetlands unformed interface to the Peninsula Link Trail.	North West Ward	338,000	June 2023	-	TBD	On Track	60%	A functional design has been completed resolving number of complexities on site including an electricity pole and alignment of the road carriageway. The revised functional design is based upon resident expectations and comments. Civil design consultant is now working on detailed design, which will be completed by June 2024. ISSUES - The estimated construction cost exceeded the original budget available and \$300K has been allocated in 2024/25 to complete this project.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Hill, Cr Harvey	2023/24	14865	Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail	2023/24 - Design - \$100K Design and construct shared user path connection from: 1) Pen Link Trail to 2) Stotts Lane footpath and 3) Mt Erin Secondary College and 4) Baxter Village retirement village Route options flexible – could be via Robinsons Rd or Golf Links Rd. Just needs to connect to all four points.	South Ward	100,000	June 2024	-		On Track	55%	Design only - The feature and level survey works has been completed and consultant will be progressing to functional design stage. Proposed alignment along Robinsons Road is more feasible than Golf Links Road. ISSUES - Environmental significance and cultural heritage. Approval may be required to connect the path to PenLink trail, Removal of few trees will be required. Also may need approval from DTP to relocate existing bus stop near the Church.
Cr Bolam	2023/24	14851	Skye Road Beautification Work	2023/24 - Design - \$10K 2024/25 - Implementation - \$80K Planting of trees, landscaping and the addition of rocks/ boulders at two Skye Road locations: • Intersection of Carramar Drive • Skye Road/ Overpass Pedestrian Entrance Tree planting along Skye Road from Dalpura Circuit to Peninsula Link. Gateway treatment includes preparation, gateway signage, landscaping, tree planting, pathway, bollards and maintenance.	North West Ward	90,000	May 2024	-		On Track	30%	Design only 2023/24 Design has commenced for Skye Rd projects including at the overpass near Frankston Freeway. The design will be developed to allow for planting to occur during 2024/25 planting season. Landscaping proposal around the Skye / Onkara / Carramar intersection is being developed based upon the proposed intersection layout.
Cr L Hughes, Cr Harvey, Cr Hill	2022/23	14698	Stotts Lane - Road Upgrade	2022/23 - Planning & Design - \$121K 2023/24 - Planning Approvals - Officer Time Construction of Stotts Lane including road pavement, shared paths and traffic management devices. Includes construction of road, kerb and channel, footpath. Construction funding in future years will require \$3.705M. Council to determine how to fund this project and consideration of Contributory Schemes Policy required by Council.	South Ward	121,000	June 2024	-	June 2024	On Track	80%	Design only - No budget available 2023/24 - officer time only to ascertain planning and authority approvals. Design has been completed for road construction. Project Manager is liaising with authorities to gain the necessary approvals. Ongoing discussion with Melbourne Water seeking permission to construct the Shared User Path on the west side of the road in Melbourne Water land. Ongoing discussions with Environment Planning for wildlife friendly lighting designs. ISSUES - Planning permit will be required for vegetation removal. Drainage needs to be managed at the south end of the road. Council to determine how to fund this project and consideration of Contributory Schemes Policy required by Council. Drainage and lighting investigations are underway using Engineering Services operating budget.
Cr Bolam	2022/23	14817	Whistlestop Reserve Entrance Landscaping	Additional landscaping to the entrance to Whistlestop Reserve.	North West Ward	30,000	May 2024	-		On Track	10%	Works commenced on site for Whistlestop reserve upgrade in February 2024, which incorporates the entrance landscaping. Excavation has commenced and detail of concrete plinth being finalised for construction. Project is due for completion in May 2024. This is being done in conjunction with Whistlestop Reserve Upgrade (Project No 14814)
Cr Bolam	2021/22 & 2022/23	14814	Whistlestop Reserve Upgrade	Total Project Cost - \$568K 2022/23 - Planning & Design - \$34K 2023/24 - Implementation - \$534K Upgrade to the landscape and park infrastructure at Whistlestop Reserve.	North West Ward	568,000	May 2024	-		On Track	20%	Works commenced on site for Whistlestop reserve upgrade in February 2024. Additional path and lighting is to be incorporated into the project, due for completion in May 2024, pending supply of electrical components. Entrance landscaping (Project No 14817) is being carried out in conjunction with this project.
Cr Hill, Cr Harvey	2023/24	14861	Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)	Design and construct shared user path connection from Wittenberg Reserve to Peninsula Link Trail	South Ward	360,000	March 2024	-		On Track	50%	Works commenced in January 2024 and are progressing well with completion of the path within the reserve expected to be completed by May 2024 Agreement is being finalised regarding the path within PenLink reserve. This section will be constructed by Service Stream, who manage PenLink on behalf of DTP, with Council required to pay an ongoing maintenance charge for the path.
Cr Bolam/ Council Resolution	2023/24	14899	Non-Native Ornamental Trees	Install non-native ornamental trees at sites to be determined.	Citywide	38,000	TBD	-		On Track	15%	Project scope and deliverables are being developed so the project can commence. Planting will aim for April / May planting season.
Cr Bolam/ Council Resolution	2023/24	14893	Ballam Park Lake Fountain	Install a fountain in the proposed Ballam Park Lake.	North West Ward	70,000	June 2024	-		On Track	50%	Works are progressing well, Inlet pond/raingarden & lake walls completed. Electrical conduits and water supply installed. Anticipated completion will be in June/July 2024. Ecological Considerations. Plant Selection - All plant species have been reviewed and approved by EPP. Habitat Boxes - Habitat boxes have been ordered and will be installed in February. Habitat Logs - Habitat logs have been sourced and will be installed in the inlet pond and raingarden during construction.

Item 12.2 Attachment C: Councillor Capital Works Projects of Interest - Executive Summary Report - February 2024

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Bolam/ Council Resolution	2023/24	14898	Fairy Bud Lighting Trial in Trees	Install a proof of concept fairy/bud lighting treatment on trees to be selected.	Citywide	45,000	TBD	-		On Track	15%	Two locations are being investigated for this project. Investigations are underway for the best options to light up the selected trees at Ballam Park and PARC.
Cr Bolam/ Council Resolution	2023/24	14900	Fibreglass Sculptures Trial	Purchase and installation of experimental fibreglass sculptures at sites to be determined.	Citywide	17,000	TBD	-		On Track	40%	Officers met supplier on site - awaiting final quotes and installation requirements at which time an install date will be confirmed, however, sculptures will not arrive in Australia until May.
Cr Bolam	2022/23	14723	Authorised Officer Body Cameras	2022/23 - Scoping & procurement \$10K, Implementation \$20K 2023/24 - Implementation \$75K Purchase body cameras for Authorised Officers to enhance OHS outcomes / safety and reduces the likelihood of aggression in the workplace for staff with the use of body worn video. Revised 2023/24 Scope: Purchase body cameras (as above) and software solution to assist with monitoring and retrieval of video footage.	Citywide	135,000	June 2023	-	January 2024	Completed	100%	Hardware and Software received. Internal Policy approved. Solution configuration and User Training completed. Go-Live and associated communications occurred on 19 January 2024. Project Closure tasks commenced
Cr Bolam/ Council Resolution	2022/23	14820	Sister City Signage	Installation of Sister City Signage.	Citywide	30,000	December 2023	30 November 2023		Completed	100%	This project is a carry forward project from 22/23. Installation of the Sister City Sign and associated landscaping was completed on 2 December 2023.
Cr Bolam	2022/23	14857	Wingham Reserve Shade Sail Installation	Install shade sail with bench and seating.	North West Ward	50,000	December 2023	30 November 2023		Completed	100%	Project completed.
Cr Bolam/ Council Resolution	2021/22 & 2023/24	14880	Cranbourne Road Retaining Wall Design	Install bluestone retaining wall with beautification outcomes from Ferndale Drive to Bangor Drive. Install sporadic bluestone seating in Ballam Park or George Petland Gardens.	South Ward	20,000	TBD	-		Withdrawn	0%	Project withdrawn, refer Council resolution CM15 / Item 12.2.



SCHEDULE OF COMPLETED COUNCILLOR NOMINATED CAPITAL WORKS PROJECTS

FRANKSTON CITY COUNCILLOR TERM 2020-2024

Project Number	Project Title	Project Description	Total Expenditure	2020/21	2021/22	2022/23
14453	Carpark & Pathways at New Overport Park Pavilion	New Carpark and Pathways and associated works following the construction of the new pavilion at Overport Park.	21,712	21,712	-	-
14326	Kananook Creek - 2 Viewing Platforms	Kananook Creek - 2 Viewing Platforms Project scope includes directional signage and lighting.	44,374	44,374	-	-
14467	Peninsula Reserve - New Public toilet	Design and delivery of new public toilet at Peninsula Reserve	324,128	53,256	270,331	540
14485	Shade Sail for Seaford Pier	Shade Sail for Seaford Pier	73,409	11,256	62,153	-
14558	Upgrade for Frankie's Café, Frankston South Community and Recreation Centre	Upgrade for Frankie's Café, Frankston South Community and Recreation Centre Upgrade works include the installation of bi-fold doors and a servery with supporting HVAC system at the facility.	96,143	72,165	23,978	-
14508	LED Lighting Signage for FVIC	LED Lighting Signage for FVIC	2,488	2,488	-	-
14503	Dog Off Leash Park at Telopea Reserve	Implementation of new dog off-leash park at Telopea Reserve.	9,445	9,445	-	-
14571	Construction of Footpaths at Spruce Street and Mitre Crescent, Frankston North	Construction of Footpaths at Spruce Street and Mitre Crescent, Frankston North	74,940	74,940	-	-
14658	Skate Park Weatherproofing Program	Develop a strategy for skate park facilities including weather proofing options.	53,320	-	26,540	26,780
14659	Dandenong Road Underpass at Fletcher Road - Murals & Planting Installation	Installation of murals and planting to improve the amenity at the underpass.	99,089	-	21,390	77,699
14667	Landmark Water Feature	Implementation of landmark water feature.	23,434	-	23,434	-
14763	Ballam Park North Oval and the McClelland College Ovals - Drainage Improvements	Improvement to the drainage at Ballam Park North and McClelland College Ovals.	57,660	-	-	57,660
14766	Beauty Park Fountain	Installation of a fountain at Beauty Park.	36,330	-	-	36,330



Hot Topics Report - 27 March 2024 - City Positioning, Public Art, and Transparency Hub

Executive Summary

City Positioning

Councillors were briefed on the City Positioning on the 4th of March, this has now been added to the Hot Topics reporting to provide regular updates to Councillors.

Public Art

There is a significant amount of public art projects underway with the following projects to be delivered over the next six months, they include artworks at the following locations.

- Ballam Park
- Skye Dandenong Road
- Sweetwater Creek
- Karingal Place
- Havana Reserve and
- Kananook Commuter Car Park

Further details are outlined below.

Transparency Hub

Council Registers

We currently have 18 of the 19 requested registers now live on the Transparency Hub. Registers completed in February are:

- Legal Summary Register
- External Submissions Register (formally endorsed and submitted by the Council)
- Staff Travel Register

The outstanding register and proposed timeframes is:

- Lobbyist and Developer Register – to be released after process in place for notice to developers that details will be made public going forward – **Apr 24**



City Positioning

The departments identified as key drivers of this project are Economic Development, Destination Events, Strategic Property and Community Relations (Content & Brand and Strategic Communications). Representatives from these areas are working closely together to deliver a number of changes in the second quarter of this year.

Key tasks:

- The Discover Frankston and Invest Frankston / Frankston City Business brands will be streamlined into Imagine Frankston
- Council's Strategic communications channels will continue to support Council projects/initiatives as well as city positioning
- A new logo and visual identity is being developed for Imagine Frankston by an external agency – which will reflect an iteration of the new corporate branding (by the same agency)

Key priorities

- Civic pride
- Metro consumer perceptions
- Visitor attraction
- Developer attraction
- Investor attraction
- Destination Events Attraction

Launch timings

The timing of launch is being developed and hinges on key deliverable such as the website – we are hopeful of a late April or early May launch. It will be a subtle launch to community mitigating any cost of living concerns.

In the meantime:

- New videography and photography is being developed
- A video and image library is being collated and updated
- A PR strategy which targets metro media is being developed – with opportunities for interviews, Op Eds, briefings, radio campaigns, news hooks for leveraging, sector trends for leveraging, proprietary and third party data for leveraging, thought leadership etc.
- Strategy for a key third party stakeholder breakfast forum (comms & marketing contacts) is being developed, to encourage synergised messaging and collaboration.



Public Art Update – February 2024

Mile Bridge Gateway Sculpture

The Expression of Interest closed 11 March 2024 with over 40 submissions received. The assessment panel, consisting of the Frankston Arts Advisory Committee (FAAC), Frankston City Council Officers and an external advisor will evaluate submission to create a shortlist. Shortlisted artists will then further develop concepts to determine the successful artist(s) with the contract to be awarded by 30 June 2024, fabrication and installation will take place in the 2024/2025 financial year.

Ballam Park

Following the sculptor selection process for the site at Naranga Crescent, the electrical works are currently being undertaken to provide power to the site. It is projected that the work will be installed by May/June 2024.

Fibreglass animals

Arts and Culture Officers met suppliers and contractors on site, with the project now at procurement stage. The project delivery is now pending the arrival of the sculptures from overseas – the supplier has indicated that they will arrive by the end of May 2024.

Frankston North Mosaic – Bakery wall

Wall repairs were finalised in February resulting in an overall enhanced appearance, giving a new sense of life to this artwork.

Oliver's Hill sculptures

Fabrication has started alongside ongoing consultation with Bunurong Land Corporation. Consultation with relevant stakeholder groups in regards to the proposed location at Sweetwater Creek will be undertaken in April/May 2024 with the installation scheduled for mid-year.

Kananook Commuter car park

The sculpture will be installed at the same time as the landscaping and will be ready for the opening of the car park projected for September.

As One - Skye Dandenong Road intersection

Preliminary investigations for the plinth for geotechnical soil testing and structural engineering are underway, and quotations sought for installation of the plinth. Officers are coordinating the plinth work with tree removal and installation works at the site and are currently awaiting formal DTP approval for the works, which is due shortly. Anticipated completion is May 2024, as landscaping works are expected to be undertaken in April 2024

Murals outside of Big Picture Fest (BPF)

Ballam Park rebound wall and Havana Reserve – Kindergarten wall have been prepared for painting, artists will commence murals in late March.



Transparency Hub Update

Website

- Work has been completed for registers that are available on Hub to also be available under “Documents available for public inspection” page on Website via a link.
- All registers currently on the corporate website can now be viewed in one place.
- Periodic update versioning and archival strategy is being worked through with the Governance team.
- All GIS/locational data is now supplemented with maps.

Independent internal review (ATR III resolution)

A complaints diagram to be finalised and published on council’s website and is expected to be completed in March.

Councillor Induction Policy

There is a Councillor Briefing scheduled for April on review of policy.

Datasets

Process has been set up for to support data privacy and confidentiality review of all data before it is made available to the public. Monthly working group meetings have been established in collaboration with the Data and Governance teams.

Upcoming datasets

Data	Status	Time frame
Infringement Data	Discussion ongoing with business team	March 2024
Energy Utilisation data	Business team has reviewed the Power BI report	March 2024
Roads Data	Draft has been prepared by vendor under review by FCC team	April 2024
Employee numbers (meaningful dashboard)	Analysis in progress	April 2024

Pipeline of works for Transparency Hub Quarter 3 and 4

	Council Register or Dataset	Status
1	Council’s developer/lobbyist register, subject to first addressing any privacy or legislative requirements;	Go live April 2024
2	Council’s developer contribution register;	Available in Transparency Hub
3	A register of any contracts (including consultancies) awarded both above and within financial delegation, along with	Available in Transparency Hub



	contract exemption and additional delegations afforded to the CEO;	
4	A register of any external submissions formally endorsed and submitted by the Council;	Available in Transparency Hub
5	A summary of broader Freedom of Information (FOI) outcomes achieved, which is currently reported annually to Council, subject to any privacy, confidentiality, and legislative requirements;	Available in Transparency Hub
6	A register of petitions received considering any privacy, confidentiality and related requirements;	Available in Transparency Hub
7	Council's legal expenses summary considering any privacy, confidentiality and related requirements;	Available in Transparency Hub
8	Council's interstate travel register, for Councillors;	Available in Transparency Hub
9	Councillors Conduct matters summary, bringing it out of the CEO's quarterly report (confidential attachment) but considering any confidential or legislative requirements;	Available in Transparency Hub
10	Council's Gift register for Councillors;	Available in Transparency Hub
11	Extracts from Councils Annual Report relating to key management and senior officer remuneration;	Available in Transparency Hub
12	A register of Councillor attendances (both briefings and ordinary meetings) and allowances, which to note are already reported on Council's website;	Available in Transparency Hub
13	A register of Consultancy fees by department;	Available in Transparency Hub
14	A register of Agency fees by department;	Available in Transparency Hub
15	Council's existing lease register;	Available in Transparency Hub
16	The record of Councillor briefings outlined in the Governance matters report, consistent with the resolution of Council at the 11 September 2023 Council Meeting;	Available in Transparency Hub
17	Council's Conflict of Interest Register for Councillors;	Available in Transparency Hub
18	Discretionary budget spending, as is already reported per department;	Available in Transparency Hub
19	Councillor declaration forms since the beginning of the Council term;	Available in Transparency Hub
	Pipeline of works for review * datasets and registers will undergo review for feasibility and considering any privacy, confidentiality and legislative related requirements	
20	Infringement notices received per annum with comparative data	Feb/March - In progress



21	Staff travel register	Available in Transparency Hub
22	External funding totals from State and Federal governments: comparative years	Feb/March - In progress
23	Employee numbers- the Transformation team to review the meaningful dashboard to go on the hub for the next financial year	April/May
24	Council Utility Data – energy usage	April/May
25	Waste & Recycling Data	April/May
26	Allocation of rates expenditure	March/April
27	Rates vs region, including comparative data	March/April
28	Staff professional development/learning opportunities – by department and themes/subject matter	March/April
29	Council Complaints received per annum with comparative data	May/June
30	Councillor Requests, per Councillor, submitted per annum with comparative data	May/June
31	Customer Assistance Queries	May/June
	To be scheduled for review <i>* datasets & registers will undergo review for feasibility and considering any privacy, confidentiality & legislative related requirement</i>	
32	Solar Generation	
33	Roads & Footpaths	
34	Vacant shops for lease	
35	FOI requests – themes	



Hot Topics Report - 27 March 2024 - Other

Sister Cities

With the support of officers, the Frankston Susono Friendship Association has been growing its membership and has had a recent focus on Taiko drumming. This is being used as a way to involve the wider community in Japanese cultural expression. Initial discussions are being had around the next delegation visits, though no dates are set.

Accreditations

Welcoming Cities

With Frankston City now accredited as a Welcoming City we are looking to build this membership to become an 'established' member – which is a three year membership providing enhanced opportunities to work with the Welcoming City network.

Council officers have been meeting with Welcoming Cities team to map all of our many policies and initiatives that link to the program.

The upcoming Feb/March edition of Frankston City News features a piece on Welcoming Cities, outlining Council's involvement as a new member.

Community members can also find more about Welcoming Cities through our [website](#).

UNESCO Creative Cities Accreditation

Applications are open from March to June every two years, with the next call for applications expected in 2025. Preliminary work has been undertaken to prepare for the possibility of a 2025 application.



Other Projects of Councillor interest

Urban Forest Action Plan

Officers have been diligently planning for the 2024 planting season, which commenced in April 2024. This planning includes the allocation of 20,000 trees, incorporating Councillor Bolam's requested trees and locations as part of this allotment. A meeting with Cr Bolam was held in late February 2024 to discuss bespoke planting options in specific locations with an agreement made on sites and locations.

As discussed in previous updates, consideration is required to be given to a variety of factors when determining site suitability, species type and maintenance. Where sites have deemed not suitable or reduced numbers are scheduled to be planted this is due generally due to:

- Considerations around biodiversity and resilience – managed by planting trees over multi-years;
- Ensuring adequate maintenance and access of the reserve, for instance ensuring reserves do not become overgrown or unsightly;
- The capacity of reserve taking into consideration other purposes/uses of the reserve; and
- Site specific issues such as underground services, overland water flows and setbacks from buildings and private properties, and other assets imposed by other Authorities. This information isn't necessarily appreciated though a desktop review.

Officers (Sponsor and Deliverer) have confirmed the 2024 list of plantings, incorporating each of Cr Bolam's sites. This agreement signifies that no further requests for tree plantings can be accommodated in the 2024 planting season. Councillors have been advised of this.

In 2023, 1,930 trees planted in relation to Councillor Bolam's site requests. There are an additional 1,434 trees scheduled to be planted in the 2024 planting season to accommodate Councillor Bolam's additional requests, bringing the two year total to 3,364.

A report will be presented to Council in July 2024, which will include the Year 4 (2025 planting season) proposal of the program and next steps to transition to a community led project. It will not be possible to continue with planting of 20,000 trees on Council land due to limited remaining spaces available. Officers will explore how we can achieve an increase in tree canopy across all land tenure with a focus on encouraging tree planting across private land with programs and incentives.

In response to a Councillor request, Councillors received a briefing on 27 March 2024 regarding the health and planting program for *Banksia integrifolia* (Coast Banksia).

A report commissioned in 2021 examined the status of the Frankston and Seaford foreshore Coast Banksia population, revealing key findings about their health. This report highlighted ongoing efforts to boost natural recruitment and compensate for low survival rates due to



harsh coastal conditions, with pre-planning emphasised to ensure adequate stock for future planting seasons.

Almost 7,000 *Banksia integrifolia* have been planted in the last 5 years (including this planting season) primarily in Foreshore reserves and Kananook Creek with plants sourced through the Indigenous Nursery

The initiative aims to address concerns over grub infestation and declining populations by planting 835 *Banksia integrifolia* grown by the Frankston City Council indigenous nursery in various locations, including Foreshore reserves, Kananook Creek, Riviera Reserve, open spaces, and street trees during the 2024 planting season.



Nepean Boulevard Master Plan and Early Works Package

The Nepean Boulevard project is a city shaping initiative to transform 3.6km corridor of Nepean Highway into a safe, attractive and vibrant boulevard. The project consists of several components running simultaneously including the Nepean Boulevard Master Plan and the Early Works Package.

The purpose of this report is to provide Councillors with a progress update on the Nepean Boulevard Project program of works for February and March 2024.

Key Issues

Key project elements of the Nepean Boulevard project which are in progress or complete to March 2024 are outlined below.

Nepean Boulevard Vision developed in 2023 builds on the strategic direction developed through the Frankston Metropolitan Activity Centre (FMAC) Structure Plan, Frankston Integrated Transport Strategy and Victorian Government changes to create a safe road environment for all. Community and stakeholder feedback was received with general sentiment that improvements were needed to support better activation, safety and environment outcomes.

Draft Nepean Boulevard Master Plan – the draft Master Plan commenced development in February 2024 and is anticipated to be presented to Council on 3 June 2024 prior to commencement of community engagement. A Gender Impact Assessment was initiated for the project in February 2024 and the findings will be considered in the Draft Master Plan. A final Master Plan, along with an engagement summary, is anticipated to be presented to Council on the 23 September 2024.

Detailed technical analysis is underway to test potential future scenarios for the configuration of Nepean Boulevard between Davey and Fletcher Roads. This is being undertaken in close consultation with DTP and will inform the draft Master Plan. Any delays experienced through this testing phase with DTP will impact on the program outlined above.

Nepean Boulevard Early Works – the early works are underway and will continue through to mid-2025, pursuant to DTP. The Features and Levels Survey was completed in February 2024. Planting and new Gateway signs are proposed in two locations with tender documentation now finalised (refer attachments) for DTP approval and procurement activities to commence to enable planting to be delivered within the 2024 planting season. Pedestrian orientated lighting at Mile Bridge and tree illumination between Davey and Beach Street concept design is progressing as part of the Nepean Boulevard Master Plan with detailed design and delivery as part of the Early Works by June 2025.

Budget - Council's Capital Works budget for 2023-24 includes \$905k, with an additional \$6 million budget over the four year Capital Works program 2023-27.



Partnerships and Funding – Council has committed \$6 million through the Long Term Infrastructure Plan to fund a first stage of works and is advocating to partner with Victorian and Federal Governments to equally fund the initiative.

Stakeholder consultation – The Master Plan and Early Works require various DTP approvals at the design and implementation stages. The project program is subject to DTP approval time frames. Council Senior Managers and Officers are meeting regularly with DTP at all levels in an effort to advocate for the Nepean Bvd outcomes and enable the approvals process.

Engagement with authorities and agencies has commenced and will be ongoing throughout development of the Master Plan and Early Works. Engagement has commenced with multiple stakeholders including DTP, Melbourne Water and United Energy.

Consultation with the Bunurong Land Council Aboriginal Corporation (BLCAC) has commenced through a Cultural Values report and is ongoing with several site visits and meetings.

Recommendations from the Nepean Boulevard Project Advisory Group

That the Council accepts the Nepean Boulevard Project Hot Topics report which outlines achievements for February and March 2024

Executive Summary

12.3 Chief Executive Officer's quarterly report - January to March 2024

Enquiries: (Phil Cantillon: Chief Executive Office)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To brief Council with an overview of relevant matters within the organisation.

Recommendation (Director Chief Executive Office)

That Council:

1. Notes the Chief Executive Officer's report and any updates on previous recommendations actions provided within the report;
2. Notes the *Chief Executive Officer's Quarterly Report for the period January to March 2024 ~ public version* (attachment A), which will be made available after this meeting through Council's website;
3. Notes reduction of decisions being made in Closed Council in this reporting quarter (3 – 2023/24) with a result of 0%;
4. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;
5. Resolves Attachment B, *Confidential Chief Executive Officer's report for January to March 2024*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and
6. Resolves Attachment C, *Frankston City Council – Councillor Conduct Matters Table as at December 2023*, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section (j)* and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - *Accountability Transparency Reform (ATR) III*.

Background

At its Council meeting on 27 January 2021, Council resolved for the Chief Executive Officer's Quarterly Report normally presented in Closed Council to be reported in Open Council from April 2021, with confidential attachments provided to Councillors under separate cover.

Subsequently, at its meeting on 25 July 2022, Council resolved that any future updates relating to COVID-19 recovery including financial updates will be reported in the CEO Quarterly report.

12.3 Chief Executive Officer's quarterly report - January to March 2024**Executive Summary**

Council also resolved at its meeting on 1 May 2023 that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations. Officers have prepared this report in accordance with the resolution above.

Council at its meeting on 2 October 2023 adopted a notice of motion titled 'Accountability Transparency Reform (ATR) III'. The CEO's Quarterly report is referenced a number of times within the recommendations and this CEO's Quarterly report has incorporated any updates required.

Following this Council meeting, it is recommended that the *Frankston City Council - Conduct Matters Table as at March 2024* (attachment C) be released with the minutes of this meeting.

Key Points / Issues

The CEO is pleased to present the Chief Executive Officer's Quarterly Report providing an open and transparent overview of the organisation, its highlights along with key activities. The report represents the period from January to March 2024. Key topics covered under the public version of attachment A include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Under separate cover as attachment B is a report titled "CEO's quarterly report – confidential version – January to March 2024" dealing with matters of a confidential nature.

CEO's quarterly report update on additional recommendations

At the Council meeting held on 31 July 2023, a number of additional recommendations were adopted as part of the CEO's quarterly report with updates provided at the 23 October 2023 resolving to close off a number of actions.

The below item is still outstanding and an update is provided for noting.

- *Undertakes further advocacy to the State Government through State Member for Frankston and the State Minister for Roads and Road Safety, seeking a commitment towards precinct safety and revitalisation improvements as highlighted above, in addition to a commitment from the State Government for increased ongoing maintenance and responsiveness to requests in the precinct.*

12.3 Chief Executive Officer's quarterly report - January to March 2024**Executive Summary**

Council has received a response from the Department of Transport (DTP) following its letter being sent in November 2023 and a reply from Minister Horne MP, Minister for Roads and Road Safety in February 2024 in which the Minister noted DTP senior executives are working with Council to investigate and assess future transport network opportunities. Work still continues to engage and ensure Council brings to the forefront the importance of our City Presentation on Major Arterial Roadways and entrances including Beach Street/McMahons Road underpass.

At the Council meeting held on 29 January 2024, an additional recommendation was adopted as part of the CEO's quarterly report with an update provided below noting the recommendation.

- *Directs the Chief Executive Officer to ensure that all bespoke park benches on Wells Street are to be routinely oiled/lubricated, cleaned and specifically maintained.*

Senior officers have investigated this matter and sought advice from industry experts in relation to the required maintenance practices for the Wells Street bespoke seating. A maintenance manual is well progressed which will detail maintenance requirements, including stain/oil products, frequencies and cleaning regime to ensure these bespoke seats remain in highly presentable condition. The seats will be restored to this highly presentable condition during May 2024.

Financial Impact

Support for Community Support Frankston will continue to be delivered during 2023-2024 with a funding commitment of \$175,000 to assist with building security and IT updates, the following provides an update:

- Further internal and external minor building works are ongoing to enhance building safety, including staff and volunteer access. This has included modifications to the back gate access which is now the primary access point for staff, volunteers, deliveries, and visitors. Additional intercoms have also been installed to improve building communications.

Consultation**1. External Stakeholders**

See attachment A under the heading section 'Meetings and Activities'.

2. Other Stakeholders

Mayor, Deputy Mayor, Councillors, Directors, Managers, Coordinators and Officers.

Analysis (Environmental / Economic / Social Implications)

It is paramount Council's business is open and transparent with activities relating to its operation and the CEO's office.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

12.3 Chief Executive Officer's quarterly report - January to March 2024**Executive Summary**Legal

Nil to report unless otherwise mentioned in the relevant attachments.

Policy Impacts

Nil to report unless otherwise mentioned in the relevant attachments.

Gender Impact Assessments

Nil to report unless otherwise mentioned in the relevant attachments.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Nil to report unless otherwise mentioned in the relevant attachments.

Conclusion

The report be received.

ATTACHMENTS

- Attachment A: [↓](#) Public version of CEO's Quarterly Report for January to March 2024 period
- Attachment B: CEO's Quarterly Report - January to March 2024 (Confidential) with attachment 1 - **CONFIDENTIAL**
- Attachment C: Councillor Conduct Matters - as at March 2024 - **CONFIDENTIAL**

Public - Chief Executive Officer's Quarterly Report

Period reporting – January to March 2024 (public version)



Lifestyle Capital of Victoria

I am pleased to present the Chief Executive Officer's Quarterly Report for the period ending 31 March 2024 (public version).

The information within this public document represents the period in time from January to March 2024 inclusive providing transparency and a more comprehensive overview of the organisation and its key activities.

Key topic areas include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

I also wish to highlight in my report, the sad passing of two long serving staff members at Council recently being Peter Ward, Team Leader Meals on Wheels during this period. Peter worked for Frankston City Council for over 26 years and had just recently been awarded for his leadership and dedication a prestigious Outstanding Contribution Award from Meals on Wheels Australia. We also loss Rhys Parsons, Technician Frankston Arts Centre. Rhys was an incredibly dedicated member of the permanent technician's team at the Arts Centre who provided guidance and support to the team and users of the facility for many years. The Council mourns the loss of an advocate for the service.

Thank you to the Mayor, Councillors, Council's staff, volunteers and contractors who continue to actively support our municipality.

Regards
Phil Cantillon

Chief Executive Officer

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these lands and waters.

PEOPLE AND CULTURE

Weekly communication

Each Monday, the CEO distributes an all-staff email providing advice on key achievements, sections thanking staff and well-done commentary, along with other news and items relating to Council briefings/meetings. The email is then uploaded onto Council's internal website portal called Grapevine.

EMT Panel Q&A sessions

Council's Executive Management Team (EMT) made up of the CEO and four Directors are scheduled to host their first EMT Panel Q&A session for 2024 on Tuesday 30 April 2024 at the Frankston Arts Centre, Theatre. Staff will be able to ask questions using Slido technology with EMT responding live on-stage. This year the event will also be available for staff to view the session live via teams. The theme for the event is '*Fit for the Future – efficiencies in Council*'.

International Women's Day masterclass

In early March 2024, Council hosted two dynamic masterclasses for staff, facilitated by imposter syndrome expert Alison Shamir. Staff explored the imposter phenomenon and learnt that 70% of people experience it. And that it impacts people of all genders.

Cultural Insight Training

Council is holding a Cultural Insight Training session in mid-April 2024 to help staff work with people from all walks of life. The training is an integral part of Council's Reconciliation Action Plan strategy, providing staff with essential skills to understand, work and thrive in diverse cultural settings. There are more sessions programmed in June, August and October this year.

Council's Australasian Management Challenge team

Council has once again submitted a team (the Pod Squad) as part of the Australasian Management Challenge. The challenge organised by LGPRO (Victoria) is a development program providing real-life problem-solving experiences and produces outcomes that translate into relevant, tangible and enduring benefits for people, teams and organisations. Council's team is a cross-functional team of 6 officers.

Future Ready Leaders Kick Start Program 2024

Future Ready Leaders Kick Start Program has successfully commenced for 2024 with 16 participants from across the organisation dedicating 7 months to the internal leadership program. The program is both internally and externally facilitated with our L&D partners, Time2Talk Leadership. Participants have successfully completed 2 of the 7 modules which focus on Leading Self and Leading Others. In coming months, we will hear from Managers and other internal SME's about what it takes to be truly Future Ready at Frankston City Council. Participants will also begin to focus their attention on their Project Pitches, seeking to identify opportunities or initiatives that build a stronger Future Ready Frankston.

LGPro Australasian Management Challenge 2024

Team Frankston now aptly called 'Frankston Pod Squad' have hit the ground running. The team of 6 officers, mentored by two Managers have begun to prepare themselves for the upcoming challenge of the Management Event. The team's mentors successfully led the team through a series of activities at their first kick-off meeting that were designed to assist the team in building a strong, coordinated and collaborative team that will be prepared to take on the tasks presented on the Management Challenge Day. The team have now received their Pre-Challenge Task and are diligently working through the requirements in preparation for the Regional Challenge Day to be held in late April 2024.

'Your Voice, Your Workplace' Staff Engagement Survey 2024

The Culture and Capability Team have begun work on planning the 2024 'Your Voice, Your Workplace' Staff Engagement Survey which will go live in May 2024. This year's survey will have a focus on understanding our employee's thoughts on: our workplace values, physical and psychosocial safety at work, inclusion and gender equality as well as our focus for the future.

ORGANISATIONAL HIGHLIGHTS

External Awards and Recognition

In early March 2024, for the third year in a row, Council was awarded the Best Street Art Tour in Australia by the Australian Street Art Awards. This outcome highlights Frankston is a giant canvas for some of the world’s best street artists, fuelled by the annual Big Picture Festival.

Internal Awards

The next series of Directorate Excellence Awards for 2024 are now open allowing staff to nominate their peers. The announcement of successful recipients will be held on 5th June 2024 and 15th October 2024 (bi-annually).

Corporate donations and fundraising

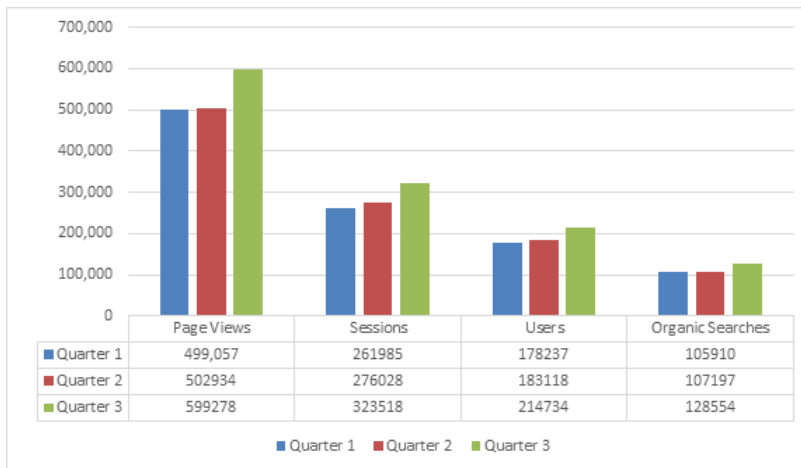
At Frankston City Council, staff can elect to donate an amount directly from their pay to the Frankston Community Support Fund with new staff provided information on this option during induction. Plans are underway to host a Cancer Council morning tea event for staff in May 2023.

BUSINESS TRANSFORMATION

Council’s Websites

The number of page views has been increasing steadily from Quarter 1 to Quarter 3, indicating a positive trend in engagement with the website content. Similar to page views, the number of sessions has also shown a consistent increase over the quarters, suggesting that more visitors are accessing the website and engaging with its content. The number of users, representing unique visitors, has also experienced growth from Quarter 1 to Quarter 3. This indicates an expanding user base or increased retention of existing users.

The count of organic searches has also seen a steady rise over the quarters. This suggests an increasing visibility of the website in search engine results, due to effective SEO strategies and growing relevance of the website’s content. Overall, the data indicates positive performance metrics across various aspects of website engagement, including page views, sessions, users, and organic searches. This suggests effective content strategy, and continuous improvements in website usability, contributing to the overall growth and success of the website over the analysed quarters. Below ‘Website user metrics’.



Smart Cities initiative / Transparency Hub updates

During the quarter January - March 2024, three new data sets were updated to the Transparency Hub. Councils' Legal expenses, staff inter-state travel and the external submission registers are all now available for public viewing. There is currently a review of two new datasets – Road responsibility (distribution of responsibility of council vs VicRoads) and the infringement notice data. These datasets are expected to go live in the next quarter.

A process for the privacy and confidentiality of the Lobbyist and Developer register is almost complete, with data captured from April onwards to be released in quarter four (April to June). The registers and documents already on Council's website have been centralised to be viewed from the *Documents available for public inspection* page.

Work is in progress to refresh the 19 registers published already with new data. There is also ongoing discussion with the Governance and finance teams to update the story pages. There is a planned initiative to publish a 6-month calendar outlining the scheduled upload of datasets. Aligned with this calendar, there is a plan to implement a communication campaign. This campaign aims to inform the Community about the newly added datasets with direct links to the Transparency Hub. There is work underway to enhance the user experience with emphasis on elevating the opportunity for real time feedback from the community to reflect the pipeline of datasets.

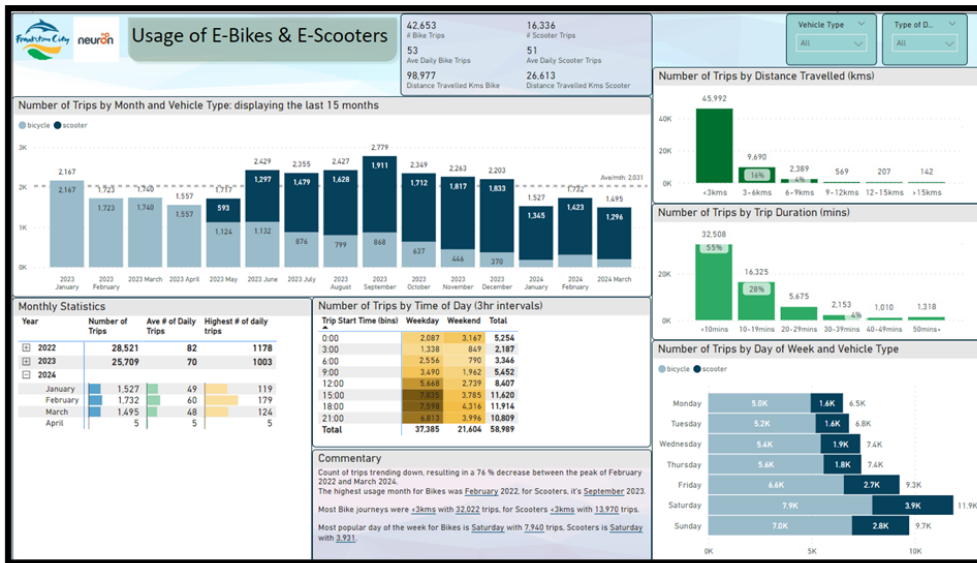
Smart Cities Initiatives

Workshops to develop the next phase of the Council's Smart City Framework/Roadmap have been scheduled for the next quarter. The key focus of the new road map is to look at smart technology in terms of achieving efficiencies for Council and therefore the community. The outcome of this process will be to provide a clearer understanding of where to invest in Smart Technology throughout the Municipality, to support data informed decision making.

E-bikes & Scooters

By the end of March 2024, there has been a total of ~42.7k trips taken via E-bikes equating to ~100,000 km in distance. Sixteen thousand trips were taken on E-Scooters, equating to ~26,600 km in distance. Combined there has been a total of ~126,000km travelled. This is a reduction of approximately 6 Tonnes of CO2 emissions. The data shows that since the introduction of E-Scooters, they are the preferred method of transport when compared to E-bikes. The current trial will close in early 2024 and a decision will be made by State Government around the future of these transport methods.

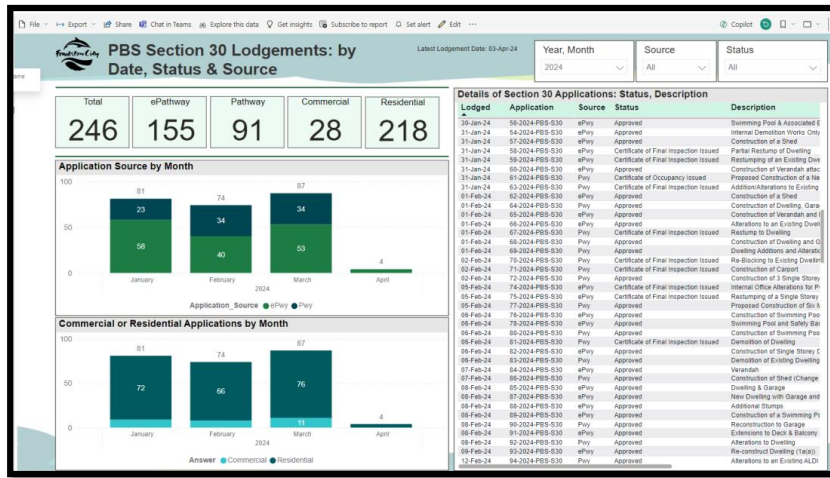
E-scooter trips in Q3 averaged 1,354 per month compared to 1,787 in Q2. E-bike trips have been sitting under 500 a month since November 2023. The count of trips has trended downwards with a 76% decrease from the peak in February 2022. Weekends are the most popular times for usage.



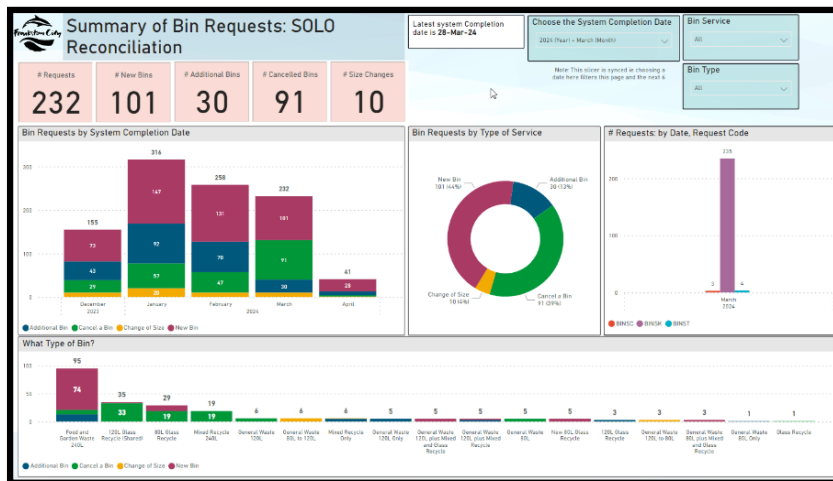
Future Ready Frankston Efficiencies

In the last quarter, the Business and Digital team have continued to work towards the closure of the Future Ready Frankston strategy including the commencement of the following projects:

- Tree management and maintenance service review – reviewing the function of the tree management and maintenance service to ensure efficient and cost-effective service delivery.
- AI - We have begun a journey on enabling FCC to become a self-sufficient organisation using the latest technology and tools. Exploring Generative AI within Council will be built upon three guiding principles and uses; how to use systems, how to interact with customers and what operating procedures to follow.
- GIA App - As an organisation guided by the value of Smarter and one who is committed to progressing gender equality, Council aims to make it easy for staff to meet legislative requirements to complete Gender Impact Assessments (GIAs) whilst reducing the administrative burden, double-handling of information and improving efficiencies.
- Suite of new Power BI Reports have been created to support the new Building, PBS and Swimming Pool Processes.



- Implementation of Phase 2 for Kerbside Bins (including automation of glass bin requests and reporting)



The team have completed a high volume of digital transactions to help improve customer satisfaction and staff efficiency:

- New Health Register - Current Food and Health Businesses;
- New Online Form to enable customers to lodge and pay for new Food Registration Businesses; and
- Live with a new process for Statutory planning to process the lodgement of planning applications.

Public Art & Big Picture Festival

- Recent developments in public art include the installation of the "Early Light" sculpture at Seaford Road/Brunel Road and the start of fabrication for two sculptures near Sweetwater Creek, with collaboration from the Bunurong Land Council. The Expression of Interest for the Mile Bridge Gateway sculpture is currently out to public.
- During the Big Picture Fest 2024, the community enjoyed eight new murals in the CBD, along with two projection artworks. An exhibition at Cube37 showcased studio works of past and present Big Picture Fest artists, alongside a miniature sculpture trail in the CBD. The festival introduced the People's Choice Award for 2024, letting the community vote for their favourite artists to feature in next year's event. A Block Party during the festival week featured bands, street performances, and live street art painting, entertaining locals.
- Maintenance work was also carried out, including on the Frankston North mosaic and restoration of a mural, preserving these cultural assets.

Frankston Major Events

- The Waterfront Festival attracted approximately 30,000 visitors across the weekend. The introduction of new events included Frankston Swim Classic (approx. 300 participants, with 1.2km swim distance sold out) and Betty's Burgers Dive In Cinema (sold out). New sponsorship deals demonstrated the opportunity for further commercial growth of the Waterfront Festival.

Destination Events and Tourism including Discover Frankston

- The 2024/2025 round of applications for the Destination Event Attraction Program (DEAP) funding launched. Switching to a 2-stage process has meant a broader range and diversity of applicants, and improvements to the way we attract and assess events.
- Destination events included Reminisce Decade of House, Sunset Twilight Markets and the Stellar Short Film Festival.
- Street Art Walking tours won Gold for the third year at the Australian Street Art Awards, granting us 'Hall of Fame' status. The Big Picture festival took out Silver in the same awards, in its first year as an applicant.

Frankston Arts Centre (FAC)

- FAC hosted Australian music royalty: Joe Camilleri & The Black Sorrows, Ian Moss, Southern Sons, 1927, Boom Crash Opera, alongside hosting the opening night of Missy Higgins national tour, celebrating 20 years since the release of her debut album - an event that sold out in under 10mins!
- The launch of Artful - the Art for Dementia program in Cube 37 has been a highlight in the first quarter of 2024, and further demonstrates how accessibility is at the heart of the Arts Centre core business.
- Wheelchair users can now book seats online and do not need to ring the Box Office. Frankston Arts Centre continues to upgrade facilities and find new ways to improve audience experience.

Frankston City Libraries

- Big Summer Read finished with over 250 children completing the challenge to read at least 10 books over summer, which equated to 4,289 books read during the summer holidays. The lucky winners walked away with a fully paid 'Stay-cation' staying at Quest apartments, dinner at Bettys Burgers, and a family street art walking tour. The second prize winner got a fully paid party for 10 kids at Sk8house.
- Lunar New Year was celebrated in collaboration with the Community Development Team and the local Chinese Senior Citizens group, bringing a special tai chi demonstration and exciting Dragon Dance in the Library Forecourt. We also presented two Bi-Lingual story-times and a special pop-up playgroup with the Child Services Team.
- Libraries partnered with Mission Australia to deliver a 5-week suite of workshops to help parents, especially mums, return to the workforce as well as learn some practical skills to manage family budgets, meal plans and calendars. Mission has also donated picture books that were handing out to families who attend story-time sessions at Frankston North Community Centre. Each month the families will take home a new title to build their own home library of books, helping to foster a love of reading outside of the library.
- We welcomed the Mental Health and Wellbeing Hub, into the Library space at Frankston each Tuesday afternoon, where they have been offering board and card games for patrons to engage in, giving a space to make connections, seek wellbeing services, or just have a chat to combat the prevalence of loneliness in our community.

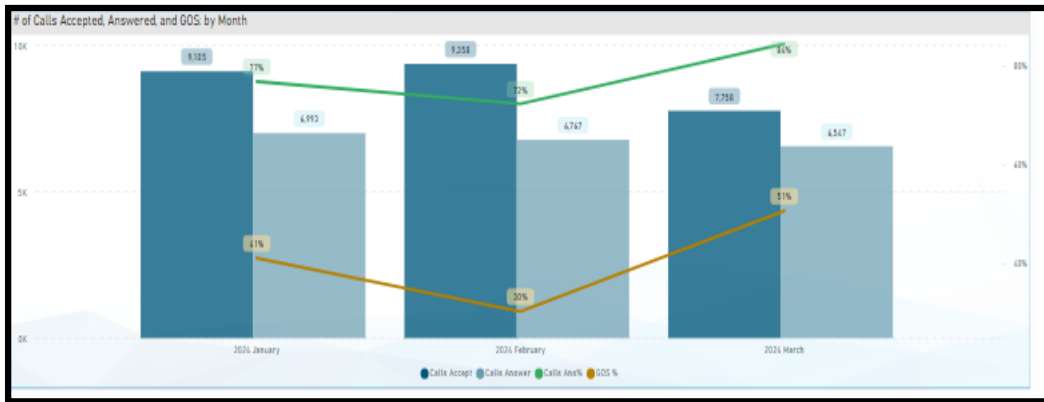
Council's Corporate Customer Service Update

The Customer Service and Experience team has been focused on establishing long-term and sustainable improvements to support all customers when and how they choose to engage with council. There is a continued focus on improving the customer experience and ensuring this is a consistent experience across all customer channels. The contact centre answered 84% of calls answered with a service level of 46.28%. January and February saw a high volume of calls, inconsistent with previous trends and to date have been our highest volume call months for this financial year due to large volume customer correspondence. Call volumes stabilised in March 2024 and results improved (see graph below).

With the 2022-2024 CX strategy currently in review, we are reassessing achievable timeframes on all outstanding projects to ensure we can deliver as agreed, while concurrently planning for all other enhancement work to begin in the new financial year, in line with the creation of Future ready Frankston 2.0.

Value their voice stream of the strategy, will see an introduction of a survey tool to improve the data collection relating to service satisfaction and customer needs. This will be the foundation in the building of more accurate measurements when it comes to benefits. The new data will also provide the opportunity to determine baselines and benchmarks to support any new customer experience improvement project.

This quarter there has been a strong focus on the centralising of feedback and complaints reporting. This reporting will support a holistic approach and understanding of where Council can improve our service delivery.



The infographics below shows the total of customer enquiries coming through to Council via each contact channel. Rates related enquiries continues to be the highest volume of phone contact, followed by waste related matters.

CEO REPORT JAN - MAR

CUSTOMER SERVICE & EXPERIENCE

26,221

Total incoming calls to 1300
from 26,073

Top 10 Customer Calls by Volume %

Topic	# Calls	%
Rates	2,757	20%
Waste	1,927	14%
Animals	1,612	12%
Planning & Env	1,564	12%
Aged Services	1,159	9%
Operations	963	7%
Facilities	930	7%
Trees	888	7%
FRRRC	875	6%
Parking	875	6%

% Abandoned Calls

16%

from 4%

Number of Live Chats

806

from 1,861

Grade of Service

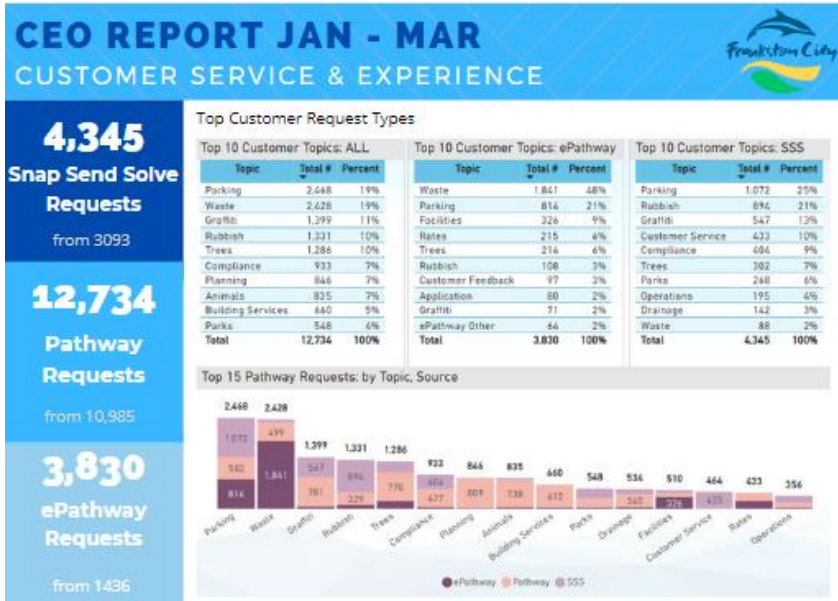
46.28%

from 82.2%

Average wait before answer

121SEC

from 35 seconds



CEO REPORT JAN - MAR

CUSTOMER SERVICE PROMISE - MEASUREMENTS

Measures	Monthly			Quarterly	
	JAN	FEB	MAR	THIS QTR	LAST QTR
Average Wait Times	Phones: 2min 31sec Live Chat: 47 sec	Phones: 3min 06sec Live Chat: 55sec	Phones: 1min 56sec Live Chat: 51 sec	Phones: 2min 31 sec Live Chat: 58 sec	Phones: 1min 49 sec Live Chat: 51 sec
Abandoned Calls	16.07% or 1463	19.63% or 1837	11.81% or 916	16.08% or 4216	10.76% or 2,939
Grade of Service	47.02%	36.44%	55.66%	46.28%	55.59%
Satisfaction Score	4.76	4.83	4.79	4.79	4.84

Social and media engagement - Frankston City Community

February saw significant media interest in Frankston City Council and the broader municipality following the decision by Mayor Conroy to run for the seat of Dunkley in the Federal by-election. Topics Council was approached on included governance, community support services, advocacy and city centre revitalisation.

The quarter also saw continued mainstream media interest in building heights on the Nepean Highway.

There are a number of events happening in the FMAC area all aimed at increasing visitation to the CBD and surrounds. There was extensive communications around these – including the Waterfront Festival, the Block Party (celebrating the award winning street art tours). These are now continuing with a number of new events, including KUBIK at the Waterfront and Neon Fields at the Arts Centre. Social media has been busy profiling the many businesses in our City and highlighting their economic impact – this was in support of the Think Local campaign which ran through the month of March and was very successful.

City Positioning and branding

The new Corporate Branding which was designed to reflect the City Positioning, a bold, creative, vibrant space, has been disseminated throughout the organisation and received extremely positive feedback from all stakeholders.

A dedicated delivery team has been established to collaborate and progress the launch of the City Positioning brand, Imagine Frankston. The Delivery team are aiming for a launch date of 1 May 2024, with a refreshed website, social media, media strategy and launch campaign.

Community Engagement

Community engagement over this quarter has focused on an integrated engagement approach to the Community Vision, Council Plan, Budget, Asset Plan and Financial Plan. To ensure high participation in these high impact/influence projects, the Community Engagement team has actively promoted Engage Frankston and Mini Frankston City membership, and a range of in-person and online methods, resulting in higher than average stats for the summer period.

There were 15,551 visits to Engage Frankston, 557 online contributions, and 7 in-person engagement activities. Engage Frankston membership doubled compared to this time last year, and we now have close to 4000 members engaging with us online. Mini Frankston City members also increased, with the largest number of signups since it was created in 2021. We now have 644 residents seeking to more actively engage with us via Mini Frankston City.

The projects with the highest amount of engagement in this quarter were as follows:

Project	Engagement approach/outcomes
Community Vision/Council Plan	500 contributions (so far, open until 31 May 2024) 7 in-person engagements (so far, 9 more planned for April/May)
Brunel Reserve Play Space	66 contributions
Lucerne Reserve Play Space	46 contributions
Skate and BMX Strategy	43 contributions
Heysen Reserve Play Space	42 contributions

Building Frankston's Future (BFF) Capital Works Awareness

Several BFF branded signs/fence banners were installed to highlight works underway, and future projects:

- Play spaces /reserves: Brunel, Lindrum, Lucerne, Kareela and Heysen, Whistlestop, Ballam Park (engagement and construction projects);
- Sandfield Youth space construction and youth engagement event.

Banners were also displayed at the following events:

- Seaford Wetlands bridge ministerial phot opportunity;
- Overport Park – celebration of upgrades.

Other channels:

- Social media postings for capital works projects on Facebook, Instagram and LinkedIn continue to reference #BuildingFrankstonsFuture;
- Building Frankston's Future branding and messaging continues to be showcased in Frankston City News and eNews.

Customer Requests Update

When the community request information from the council, the demand is measured in two ways;

1. Via our customer service channels (aka "Customer Requests"); or
2. Written correspondence -emails and paper-based letters (aka "REM Requests").

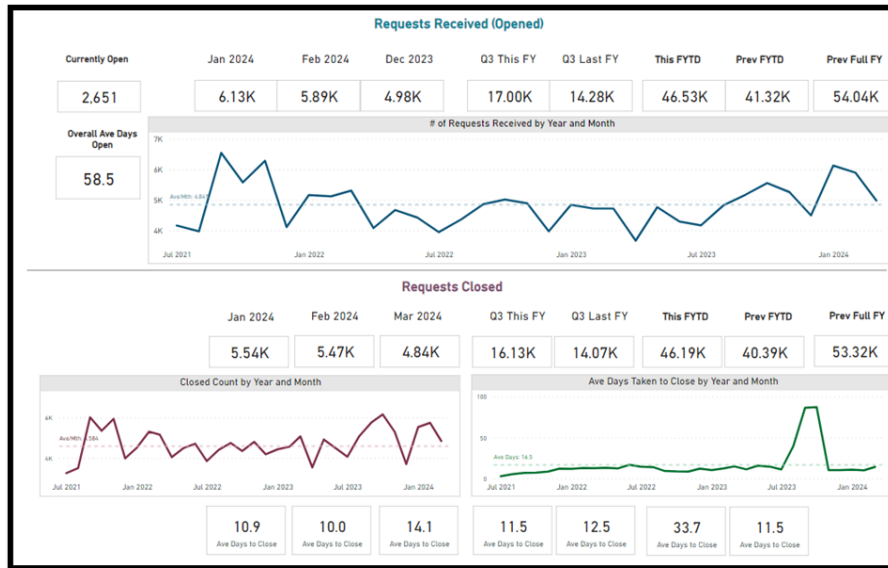
Performance analysis is performed quarterly and year on year to more accurately gauge trends and to account for seasonal variances (eg. animal registration renewal, rates notices).

1. Customer Requests:

Council received 16,995 requests in Q3 which is an increase of 19% from the same time last year (14,278) and above Q2, 2024 (15,303). This quarter's received requests have been the highest in recent times. Council closed 16,125 requests, up 15% from last year (14,066) and above Q2, 2024 (15,163).

At the end of Q3, Council had 2,651 open requests (up 32% from 2,008 last quarter) with an average number of days' open of 59* (up 23% from Q2 of 48). These two figures have increased over the last two quarters. To keep these numbers down, a review of internal processes will be undertaken.

Council aims to close requests within 10 days. The average number of days to close this FYTD is still temporarily high at 33.7 (but is decreasing), affected by the closure of long standing FAMIS related requests. Last FYTD it was 11.5 days to close.



Graph highlights Customer Requests Jan-Mar 2024 (Q3).

2. ReM Requests:

Council received 11,426 pieces of correspondence in Q3 which is a 11% decrease from the same time last year (12,770) but a small increase of 1% from Q2 (11,286).

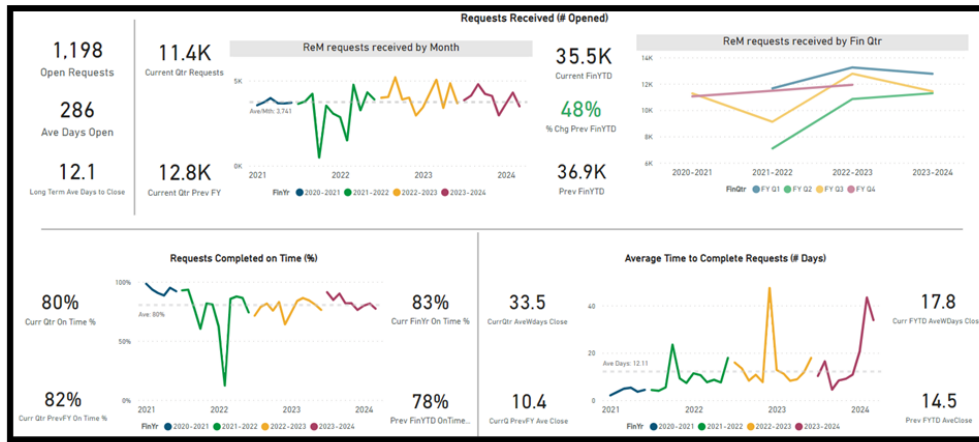
There are 1,198 open ReM requests, down 42% from 2,068 in Q2 and down 41% from 2,047 in Q1. Internal communication about timely closure will be revamped in Q4 to keep on top of timely closures.

Council aims to respond to correspondence within 10 days - we met that benchmark in Q3 80% of the time (80% for Q2 and 89% for Q1).

The average number of days to respond to correspondence jumped to 34* days for this reporting period which is an increase of 222% compared to last year (10* days) and an increase of 260 % over Q2 (9* days).

The performance for the quarter for closing requests and closing on time has declined as has the average days to close.

* Figures are rounded to the nearest whole number.



Graph highlights ReM Requests Jan-Mar (Q3).

PLANNING PROGRESS

Statutory Planning data update – Quarter 3 (Q3) (2023-24)

Statutory planning on-time delivery for Q3 at 83 percent was above the target of 70 percent. Outstanding application volumes are within the target band (200-300). As at the time of this report, there were 263 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.

The on-time delivery data is illustrated in the charts below (calendar year) as well as the volume of applications received per month over the last four years.

This demonstrates the consistent volume of applications received each month, noting that the lodgement volume includes new permit and amendment applications and other consent types, but is still not reflective of all work undertaken in the processing of planning permit applications.

Lodgements so far in 2024 have been consistent with 2023 lodgement volumes.

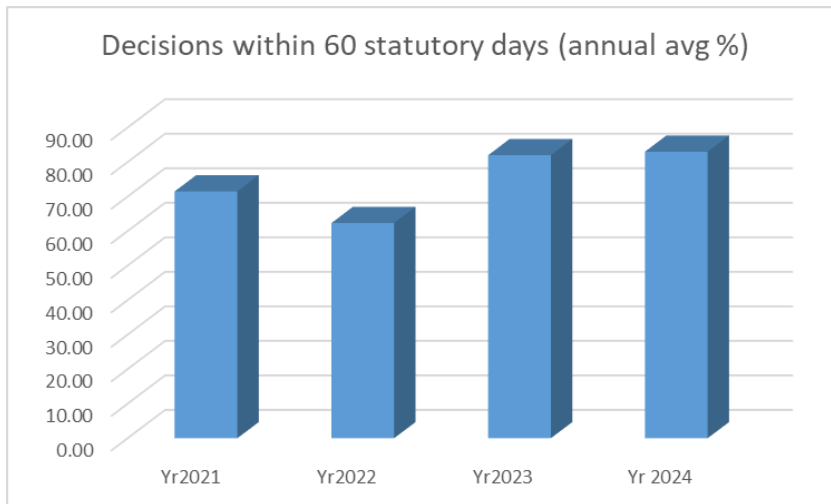
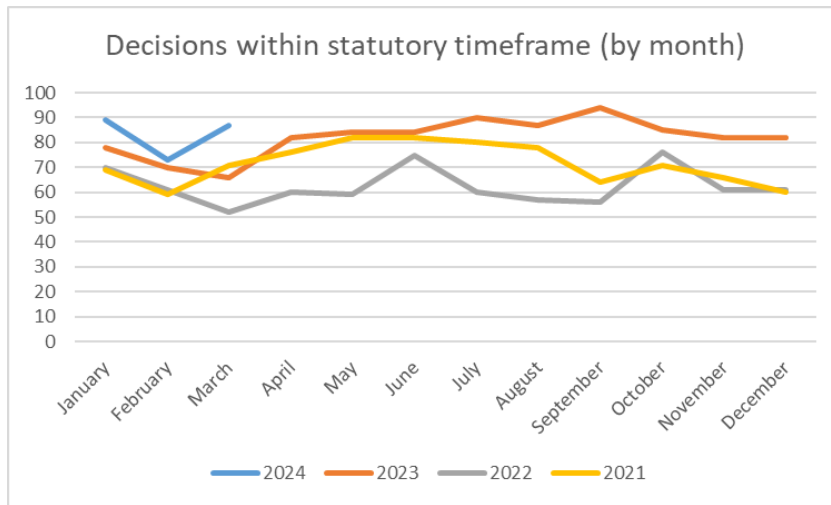
A summary of developer financial contributions received within the quarter is also detailed below.

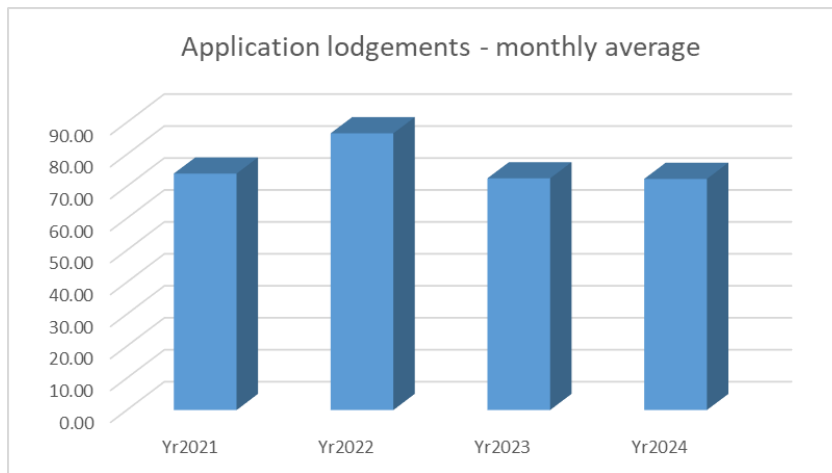
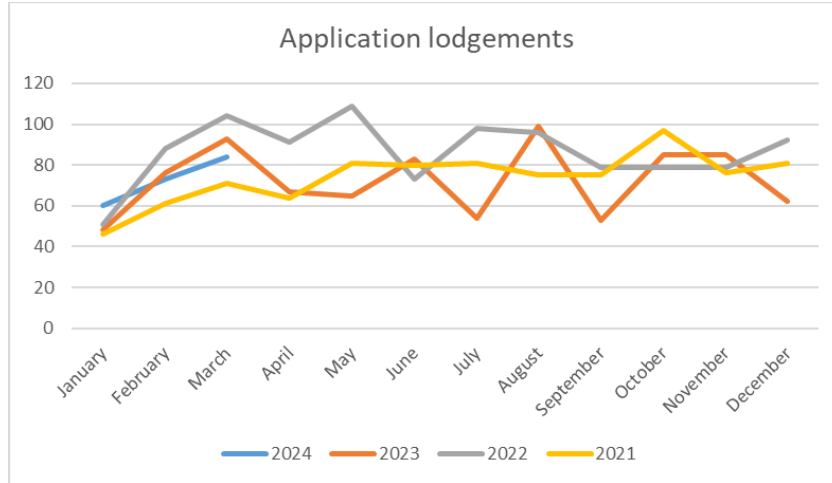
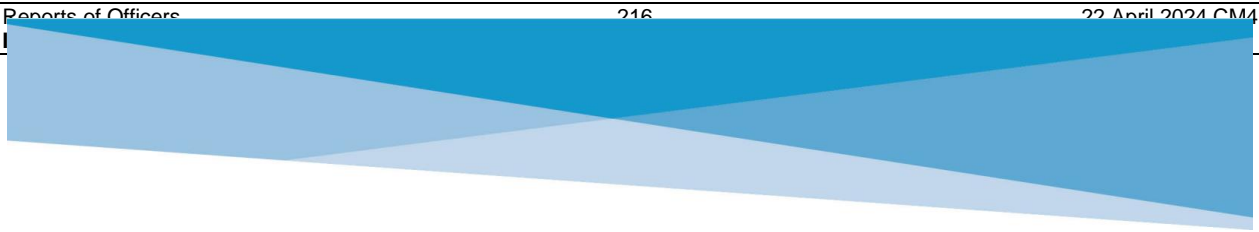
It should be noted the data for Q2 was calculated manually as the State Government Planning Permit Activity Reporting System (PPARS) does not publish the monthly or quarterly data until the middle of the following month. There may be a minor discrepancy with the manually calculated on-time delivery data and the published PPARS data.

Contributing to improved outcome measures, the Statutory Planning unit made several improvements to business systems, including those identified in previous updates.

Work continued to progress on implementation of new ‘workflow’ processes which will improve the functionality of Council’s application processing software and allow for more accurate tracking of applications and reporting of live data and application statuses.

Developer Financial Contributions- Quarter 3 (2023-24)	
Contribution Type	Total Amount Received
Open Space Contributions	\$412,500
Car Parking Financial Contributions (cash-in-lieu)	\$0.00

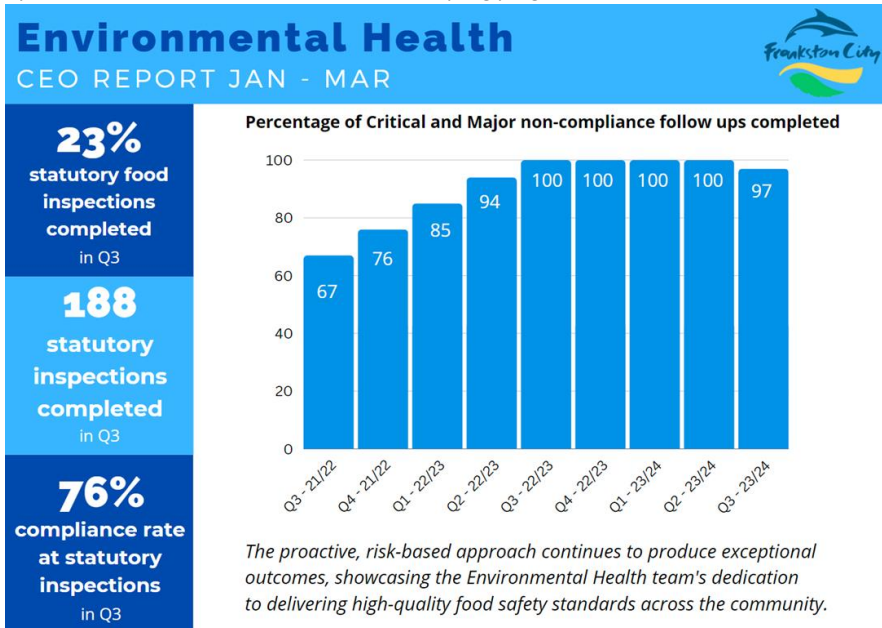




Environmental Health update- Food Business Inspection and Enforcement Outcomes Quarter 3 (2023-24)

Food business inspection and enforcement outcomes for Q3 are summarised in the tables below, with 188 inspections undertaken in the quarter at a compliance rate of 76 percent. Also, 97 percent of critical and major follow-ups were completed with one Food Act Order issued and 33 penalty notices issued. The larger number of penalty notices issued relate to the number of businesses that failed to register following reminders and a final notice (annual registration).

A summary of the Environmental Health units' food sampling program outcomes for 2023 is also included below.



Environmental Health

CEO REPORT JAN - MAR



Food Business Inspection and Enforcement Outcomes

Measures	Monthly			Quarterly	
	JAN	FEB	MAR	THIS QTR	LAST QTR
Critical and major non-compliance notifications - follow up rate	-	-	-	97%	100%
Compliant statutory food premises inspections	24	65	53	142	207
Non-compliant statutory food premises inspections	6	18	22	46	18
Food Enforcement - Food Act Orders & Directions Issued	0	0	1	1	13
Food Enforcement - Penalty Infringement Notices Issued	30	3	0	33	8

Environmental Health

FOOD SAMPLING SUMMARY OF 2023



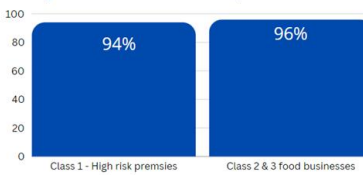
100%
Food Act 1984 food samples collected for 2023

181
food and water samples collected for analysis

95%
average compliance rate

These results indicate high levels of food safety compliance across food business in Frankston City Council.

% Compliance rate of food samples across all food premises



In accordance with the Food Act 1984, Environmental Health Officers must collect samples from various food premises across the Municipality. These food, swab and water samples are submitted for microbiological, chemical or labelling analysis at a Nationally accredited laboratory.

Four rounds of sampling and analysis snapshot

- Round 1: Class 1 high risk food premises. Potentially hazardous foods from aged care facilities, childcare centers, and hospitals.
- Round 2: Potentially hazardous fresh drinks made onsite. This included fresh juices, smoothies, shakes, and bubble tea.
- Round 3: Potentially hazardous food from cafes, take away, bakeries, and restaurants. Ready to eat fresh salads, Banh Mi, burgers, rolls, wraps, and sandwiches.
- Round 4: Food stored at ambient without temperature control i.e. baked food items e.g. Tarts, cakes, doughnuts etc., and Council's Meals-On-Wheels facility.

City Futures Department update

The following Policy and Strategy Development work was undertaken during January to March 2024:

- At the 18 March 2024 Council Meeting, Council considered all the submissions received (429) to Planning Scheme Amendment C160fran (FMAC) and resolved to request that the Minister for Planning appoint an independent Planning Panel to hear the submissions (directions Hearing to commence Week commencing 22 April 2024 and Panel Hearing to commence week commencing 1 July 2024).
- On 20 December 2023, officers requested authorisation to prepare and exhibit Planning Scheme Amendment C161fran (the FMAC DCP) and have responded to a further information request from the Department of Transport and Planning (DTP). It is anticipated that authorisation is imminent.
- On 20 December 2023, officers submitted Planning Scheme Amendment C152fran 'Fix Up' for approval to the Minister for Planning and are anticipating approval shortly.
- Planning Scheme Amendment C158fran (250 Wedge Road) was placed on exhibition from 25 January 2024 to 26 February 2024 for a period of one (1) month. One (1) objecting submission was received and was unable to be resolved. Officers will prepare a report for the 22 April 2024 Council Meeting seeking Council to resolve to request the Minister for Planning appoint an independent Planning Panel to consider the submission.
- At the 18 March 2024 Council Meeting, Council resolved to adopt the *Frankston City Industrial Strategy* and Guidelines and request authorisation from the Minister for Planning for Council to prepare and exhibit Planning Scheme Amendment C148fran. Officers have requested authorisation and are awaiting a response from DTP.
- Work has commenced to develop the Draft Affordable Housing Policy. SGS Economics & Planning have been engaged to provide officers with technical advice to quantify the housing affordability problem in Frankston City, formulate targets for the required supply of affordable housing, and develop preferred policy actions to improve housing affordability outcomes. SGS Economics & Planning will also be conducting research into key worker housing needs, which includes interviews with a range of local businesses to that employ key workers. A Gender Impact Assessment is also underway. Councillors will be briefed on this work at a Councillor Briefing in May.
- A community engagement process has commenced to inform the statutory review of the Community Vision 2040 and develop the new Council Plan 2025-29, which will have the Municipal Health and Wellbeing Plan integrated into it. Officers are working with Conversation Caravan to undertake over 25 engagement events to capture feedback from a representative range of community members, with a Deliberative Engagement Panel commencing from September to November.
- The Nepean Boulevard Master Plan has progressed with detailed strategic transport modelling and analysis is underway in close consultation with DTP to ensure transport network functionality is satisfactorily maintained with any future development scenarios related to the Nepean Boulevard project. This technical transport planning assessment is critical to determining viable improvements to Nepean Highway and will inform development of the Draft master plan. Consultation with the Bunurong Land Council Aboriginal Corporation is underway and continues through various site walks and a Culture Values assessment. Engagement with authorities is ongoing throughout development of the master plan and delivery of the early works. To date engagement is underway with DTP, South East Water, United Energy and Melbourne Water.

A Gender Impact Assessment has been initiated for the Nepean Boulevard project and the findings will be incorporated into the draft master plan.

Early works median planting and gateway signs are progressing at two (2) locations in the north and south of the project corridor. Officers are currently seeking DTP approval for the early works and preparing tender documentation. Works are scheduled to commence in August 2024 pursuant to DTP approval. Updates were presented to Councillors at briefings on 14 February 2024 and 27 March 2024.

- Following Council endorsement in Quarter Two, the Frankston Public Toilet Action Plan implementation has commenced. Planning and design is progressing for the Seaford Road, Armstrongs Road and Witternberg Reserve public toilet upgrades. Design progressed for a new public toilet at Sandfield Reserve and construction is underway at Carrum Downs Recreation Reserve play space.
- Planning for Open Space improvements continued in Quarter Three. Scoping was completed for district level play space upgrades in Langwarrin. This will inform a preferred location for further community engagement in Quarter Four. Due diligence activities for Lisa Beth Mews and 250 Wedge Road commenced, following some delays related to the planning amendment and land transfer process.
- Local Park Action Plan and Frankston Play Strategy implementation continued in Quarter Three. Concept designs were completed and community engagement undertaken on Heysen Reserve - Skye, Brunel Reserve - Seaford and Lucerne Reserve - Karingal. Due diligence activities commenced for Athol Reserve and Pindara Reserve, Langwarrin. Construction commenced at Kareela Reserve-Frankston, Pratt Reserve-Frankston South and Lavender Hill Reserve – Carrum Downs.
- Wayfinding Strategy and Style Guide implementation continued with Primary Gateway sign prototypes and authorities' approvals being finalised for installation at the first sites in Seaford and Karingal. Updates were presented to Councillors at a briefing on the 14 February 2024.
- Sandfield Reserve Master Plan Implementation progressed with completion of Stage 3 concept design including a Gender Impact Assessment funded by the Federal Government. On site activation was held with the What Bus on the 20 March 2024 with a focus on consulting with young people to vote on a preferred approach for the Youth space multi-purpose court surface artwork. Detailed design of the playspace was finalised to progress to tender documentation stage. A State Government funding application progressed ready for submission in April 2024 following detailed design of the new play space.
- Lighting Frankston Plan implementation continued in Quarter Three with development of lighting concepts for pedestrian orientated lighting for the main circuit path at Beauty Park. DEECA approval was provided for integrated pedestrian orientated lighting for the dune boardwalk between the Pier forecourt and Olivers Hill. Scoping progressed and Councillor Updates provided for tree illumination at Ballam Park and Peninsula Aquatic Recreation Centre as resolved at the 20 November 2023 Council meeting.
- Local Shopping Strip Action Plan implementation continued in Quarter Three with due diligence and planning underway for Mahogany Avenue Shops in Frankston North. Final designs were prepared for Fairway Street Shops in Frankston.
- Preparation of the Environment Significance Overlay (ESO) Mapping report for the Planning scheme amendment continues (Biodiversity Action Plan Action S15) is nearing completion and will be submitted within next quarter.
- Virtual fencing surrounding Langwarrin Flora and Fauna reserve has been installed and monitoring options being discussed with local Fauna experts and Wildlife carers.
- Environmental Planning and Natural Reserves teams collaborated on prescribed burn at Robinsons Park Bushland for ecological regeneration purposes with 30 officers in attendance including Royal Botanic Gardens Cranbourne staff. Burn was executed accordance with plan with objectives met.

- Draft Coastal Marine and Management Plan engagement closed after 6 weeks on public exhibition with 77 submissions. Met with 6 different agencies and still working with the Bunurong Land Council.
- The Coastal Resilience project is progressing through Stage 1 - scoping and gap analysis.
- First Foreshore Advisory Committee meeting for the year was held in March 2024.
- Investigations for the establishment of a Native Vegetation Offset Site continue with private land holders contacted and plans to engage consultant to assess potential of Downs Estate conservation area as Native Vegetation Offset site. Possible collaboration with City of Casey discussion in very preliminary stages.
- Preparations for National Tree Day and Schools Tree Day are underway. Seaford wetlands has been identified as location for 2024 plantings.
- Lower Sweetwater Creek wayfinding and path network consolidation project scoped, and consultant appointed. Currently undertaking internal and external stakeholder engagement.
- Targeted business and business representative group engagement on the draft *Economic Development and Skilled Community Strategy*, supporting Background Paper and Action Plan took place from 4 February – 4 March 2024. The engagement reached:
 - 609 businesses via in-person engagement;
 - 8 key stakeholders; and
 - Over 6,400 Social Media followers.7 survey responses were received to the online survey, overall supporting the Strategy and Action Plan and valuable feedback was received from a local health provider which provided further insight into how Council and this sector can bridge the gap and work together towards attracting skilled workers to the area. The Draft strategy will be presented to Council for consideration for adoption at the 13 May 2024 Council meeting.

The following Programs and Events were delivered during January– March 2024:

- Council's annual ID training was held in March to support officers and the community to use our online demographic tools to gain a greater understanding of our community and emerging trends that can be used for evidence-based planning and programming. A total of three training sessions were delivered.
- Council officers supported the Gardens for Wildlife Volunteers who undertook 11 gardens for wildlife visits/ 44 volunteer hours) to help residents prove an area of habitat in their garden to support local wildlife. Training of new guides undertaken, with 4 new guides on-boarded.
- The back yard pollinator program continues, involving 12 participants and will run from December 2023 to January 2025, with observations recorded in 'I-Naturalist'. - 2,274 observations have already been made with 451 species identified.
- The Environmental Education school holiday program has been planned for the next 12 months with environmental educators engaged. The summer program was successful and autumn program has begun with 32 attendees to date.
- The Economic Development team delivered Council's first Think Local Month in March, with both promotion and Think Local program activities delivered across the municipality. Think Local Month included an Event Launch, with 60 businesses attending; 22 business workshops, with over 160 participants; local shopping strip activations, with ten local performing artists; a Small Business Expo, with 46 local business exhibitors and 130 visitors; and 100 Think Local \$1,000 grants being awarded to local businesses – contributing towards a total business to business spend of \$162,675. Feedback from participants, workshop facilitators' expo exhibitors and visitors were collected throughout the month and will be used to inform future programs.

- Twenty-five business workshops were delivered to support both current and aspirational local business operators this quarter and included the *Business Accelerator Workshop*, *Hiring outside the box* as well as twenty-two workshops delivered as a part of Think Local month.
- Council's Business Mentoring program offers two free 1-hour support session with experienced business operators across a range of sectors. This quarter, seven participants received business mentoring support and nine business operators participated in a Business Health Check with a Business Mentor as a part of the Think Local Month program.
- Council's Business Concierge program responded to 74 requests this quarter. The majority of requests were related to hospitality businesses, including supporting Council's Safer Communities team with Footpath Trading enquiries, and most requests were from businesses located in Frankston.
- Planning for the delivery of a Local Careers & Jobs Expo, to be held across four locations in the municipality, has begun with an expression of interest invitation sent to all local secondary schools. The purpose of the EOI is to ascertain each school's interest in involvement and/or hosting one of the Careers & Jobs Expo locations as well as preferred dates and times. EOI responses are expected to be completed by 8 April 2024. Officers have also reached out to FMPLLEN to request their involvement and additional stakeholders will be engaged with in the coming weeks.
- The Economic Development Team has been actively seeking solutions to address vacant shopfronts in the Frankston city centre. Council officers have engaged "Plan 1 Project Management and Consultancy together with Ginnane & Associates" on a reactivation and shop improvement project in Young Street, Frankston. The aim of the 'Young Street Vacant Shopfront Activation Project' is to fill two vacant shops in Young Street with quality tenants to breathe new life into this key city centre location, whilst increasing the vibrancy of the area for both businesses and the community, within three months.

Frankston Business Collective

The first quarter of 2024 focussed on consolidation of memberships and reaching out to high value prospective members currently being investigated. New membership fees and tiers were communicated to members with a current price offer provided. The following results are outlines for prospective, new or renewed members:

- Two new members gained through our reputation and website.
- Six members have taken advantage of the membership rollover offer following the mail out.
- Frankston Football Club discussing an upgrade to their membership at their March 2024 Board meeting.
- Educational sessions: FBC Women in Business in February 2024, and March 2024 session by Timefix very well attended. Solid bookings for April session on business strategy and planning. May is just starting to be promoted and will be a practical use session on AI facilitated by James Eling.
- Networking evenings: Seventy-four attendees in February at Wagalot pet friendly event with a speaker from Judo Bank. Seventy registrations for our March 2024 evening at the Laughing Lark Café with a speaker from Workforce Australia. Both were sold out events.
- McClelland College, 31 Belar Ave, Frankston. FBC CEO was invited to participate in Year 10 student career discussions with students facilitated by The Smith Family on 28 February 2024.
- Monash University students have discussed possibility of hiring students to assist in administration, marketing etc. for the FBC as a mutually beneficial arrangement. A meeting was held with positive outcomes noting a few conditions would be required eg. Student safety etc.
- FBC participating in the Frankston City Council 'March Local Expo', Tuesday 26 March 2024 at the Frankston Arts Centre.

Events Calendar:

- Frankston Local Month Expo on 26 March 2024 at the Frankston Arts Centre.
- April:
 - Education with Jack Farrell, Business Coach, facilitating a program on business strategy at the Frankston Library
 - FBC Board meeting at Extreme Networks offices
 - Networking joint event with main local BNI Chapter at the Frankston Football Club
- May:
 - Education session on AI practical uses etc. facilitated by James Eling at Extreme Networks offices
 - Networking evening hosted by Vicinity Bayside on the level 2 refurbished area

FINANCIAL AND INTEGRATED PLANNING

Integrated Planning and Reporting update

The Quarter 2 performance report for October to December 2023 and the mid-year forecast were endorsed by Council on 19 February 2024. The next quarter for this period (January to March 2024) is scheduled to be presented to Council in May 2024.

Service Planning update

Year 4 Council actions proposed for the 2024-25 planning cycle for the development of the annual budget and the draft financial position were presented to a Council briefing on 14 February 2024 and will be incorporated into the Draft Budget being presented to Council at its meeting on 22 April 2024. Councillors were also briefed on the impact of the new Ministerial Guidelines on the Waste Charge that were issued in December 2023. Frankston City council will seek to reflect these new guidelines in 12 months' time in preparation for the 2025-26 budget. Deliberative engagement on the Vision, new Council Plan, Financial Plan and Asset Plan commenced in March. This will continue over the next few months and is being led by Conversation Co engagement experts along with an internal project group.

Council's finance system update

Recently, Council implemented a new and improved finance system upgrade – TechOne CiA (Procure to Pay). The new system comes with improved speed and performance, new features and improved navigation. Staff were provided regular briefing sessions to ensure they were across the new system including self-learning guides and tutorials.

Update on Federal Parliamentary Inquiry into Local Government Financial Sustainability

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport has commenced a new inquiry into local government sustainability.

The Legislative Council adopted an inquiry into local government funding and service delivery (sustainability) on 21 March 2024 following a referral from the Minister for Infrastructure, Transport, Regional Development and Local Government, the Hon. Catherine King MP. The terms of reference include the effects of cost-shifting from the State and Federal governments, whether Councils are delivering on their core service objectives and the overall revenue structure of local government.

The Committee is seeking written submissions by 3 May 2024. The MAV are working closely with the sector to coordinate a response.

ACCOUNTABILITY AND TRANSPARENCY

Interstate Travel Public Register (Councillor and Staff)

During the January – March 2024 quarter, there was no interstate travel undertaken by a Councillor and one instance of interstate travel by an Officer. The Travel Register for Councillors is available on the Council’s website under *Documents available for public inspection* and on Council’s Transparency Hub.

Training costs associated for staff

An action from Council’s Accountability and Transparency (ATR) project was to identify any staff member (de-identified) who has received greater than \$1000 for their professional development in a calendar year and the rationale for the approval. This information now forms part of the Chief Executive Officer’s quarterly report for each quarter. This information will also be reflected in a report to the Council’s Audit and Risk Committee.

For the previous quarter (01/01/2024 - 31/03/2024) there were 2 training costs greater than \$1000 provided. The focus on implementing the corporate training program continues this quarter.

Department	Directorate	Development Category	Date of start of Training	Total Cost	Rationale for Approval
People & Culture	Customer, Innovation & Arts	Job Specific Technical Training	1/2/24-2/2/24	\$1980	Job Requirement
People & Culture	Customer, Innovation & Arts	Leadership Development	15/2/24 – 25/6/24	\$10,684	Identified in Performance Review

Process for Councillors to seek advice from Governance on legal and administrative matters relevant to role

Previous advice to Councillors wanting to seek legal advice was that Councillors are encouraged to contact the Manager Governance in the first instance, for any governance, legal or administrative enquiries.

A Terms of Reference document is being finalised for the CEO Employment and Remuneration Committee in relation to seeking legal advice.

Notice of Motion process

The process for lodging a Notice of Motion (NOM), reasons for rejection and how it is considered in a Council Meeting is detailed under Rule 24 of Council’s Governance Rules. Once a NOM is accepted by the CEO, the full text of the NOM is included in the agenda.

There were no Notice of Motions tabled by Councillors for the January – March 2024 quarter.

Public petition process

The Governance Rules, adopted and amended by Council on 5 September 2022, include amendments to Rule No. 58 for Petitions. This expresses Rule No. 58.10 *“Electronic or online petitions, joint letters, memorials or like applications must contain the name and email address of each petitioner or signatory, which details will, for the purposed of this Rule 58, qualify as the address and signature of such petitioner or signatory.”*

Few further changes have been proposed to the Petition process in the draft amendment to Governance Rules endorsed by the Council in December 2023. Chapter 3 of the Rules were deferred from release for community engagement in February 2024 and only Chapter 8 Election Period Policy was released, due to the pending announcement of the reforms to the Local Government Act 2020 for the introduction of a Model Governance Rules. Further updates on the timing of these reforms are awaited from Local Government Victoria.

There was one petition lodged or tabled with Council in the last quarter, January – March 2024. The Petition Register, listing the summary of all petitions lodged with Council during this Council term, is available on Council’s website under *Documents available for public inspection* and on Council’s Transparency Hub.

Councillor Appreciation awards process

The Councillor Appreciation Awards Protocol was developed to provide guidance on the nomination process for Councillors and the community. Councillors can present a Councillor Appreciation Award at each Council meeting to an individual/group for their extraordinary work in the community. These awards are recorded in the minutes of the council meeting and are considered as nominations for the annual Citizen of the Year awards.

During Quarter 3, January to March 2024, one Councillor Appreciation Award was presented to a member of the community. The register of Councillors nominations for Councillor Appreciation Awards is available on Council’s website.

Accountability and Transparency Reform document update

Cr Bolam’s Accountability and Transparency Reform (ATR) commenced in May 2018 with 160 items. These were considered by Officers and where relevant were implemented. New supplementary items to the ATR II were introduced by Cr Bolam in March 2022 and presented to Council’s meeting on 24 October 2022. The remaining items were monitored and reported via the CEO’s public quarterly report until complete and where appropriate considered for Council’s Transparency Hub. The table below outlines the status of the remaining ATR item since July 2023.

At its meeting on 2 October 2023, Council resolved Cr Bolam’s NOM to introduce the ATR III, which required 16 registers already published on Council’s website to be added to Council’s Transparency Hub. Almost all of these registers have been added since then, with at least one remaining Lobbyist and Developer Register.

Accountability and Transparency Reform (ATR) - status update quarter 4 (April to June 2023)	
Supplementary ATR items	
Cr Bolam new items from October 2022	Officer comments
Item 3	
That the next Councillor and Staff Code of Conduct updates are to include the strengthening of compliance with Council’s Lobbyists’ Register and Developers’ Register.	<p>The Local Government Act 2020 includes provisions that allow other matters to be included in the Councillor Code of Conduct, it is noted that the prescribed standards of conduct are the only obligations that must be complied with by a Councillor.</p> <p>IBAC released its report on Operation Sandon with recommendations regarding a lobbyists’ register for Councils. Since then, the Minister for Local Government has announced reforms for the Local Government Act will be coming in 2024 including a Model Councillor Code of Conduct. Council made a submission in response to the proposed reforms in February 2024 and are awaiting further updates on the timing.</p> <p>In the interim, Cr Bolam’s NOM ATR III Council resolution requires Council’s Lobbyist and Developer Register to be released on Council’s Transparency Hub.</p> <p>On hold until further information released.</p>

Councillor Attendance

One of the items identified in the original ATR was to provide a quarterly status of Councillor Attendance at Councillor Briefings. The overall status is included in the Annual Report every year and updated quarterly on Council's website. As resolved by Council on 11 September 2023, the record of Councillor briefings including the list of topics discussed, Councillors attendance and the 'Conflict of Interest' declarations, if any, are also being reported through the Governance Matters Report at each Council meeting.

The status of Councillor Attendance at Council Meetings is also required for the Local Government Performance Reporting Framework indicators as part of reporting to Local Government Victoria (LGV). These are provided to the community via LGV's Know Your Council website and in the Annual Report every year. The information will be included on the Transparency Hub before the end of the financial year. During quarter 3 (January – March 2024) there were three (3) Council Meetings and 11 Councillor Briefings.

Following the resignation of Cr Steve Hughes and the countback for North West Ward, Cr Glenn Aitken was elected to the Office of Councillor. The tables and charts below have been updated accordingly. Cr Glenn Aitken has a long history with Frankston City Council, having served 16 years, first being elected in 2006. He held the term of Mayor for 2006 to 2007, and then Deputy Mayor from 2014 to 2015.

Table 1 titled, 'Councillor Attendance at Meetings and briefings (January to March 2024)' below provides an overview of attendance for this period.

Councillor Attendance at Meetings and Briefings - January to March 2024

Councillor	Council Meetings Attended	Councillor Briefings Attended	Total Attended	Attendance
Cr David Asker	3	11	14	108%
Cr Sue Baker	3	10	13	100%
Cr Kris Bolam	3	11	14	108%
Cr Nathan Conroy	1	5	6	46%
Cr Claire Harvey	3	9	12	92%
Cr Brad Hill	3	11	14	108%
Cr Liam Hughes	2	5	7	54%
Cr Glenn Aitken*	3	9	12	92%
Cr Suzette Tayler	3	7	10	77%
Total	24	78	102	87%

* Cr Glenn Aitken was elected to the Office of Councillor as a result of the countback for the North West Ward, which was held on 15 January 2024.

Table 2 below notes Councillor Attendance at Briefings only for the quarter is as follows:

**Councillor Attendance at Briefings only
January to March 2024**

Councillor	Councillor Briefings	Attendance
Cr David Asker	11	110%
Cr Sue Baker	10	100%
Cr Kris Bolam	11	110%
Cr Nathan Conroy	5	50%
Cr Claire Harvey	9	90%
Cr Brad Hill	11	110%
Cr Liam Hughes	5	50%
Cr Glenn Aitken*	9	90%
Cr Suzette Tayler	7	64%
Total	78	87%

11 Briefings were held between October-December 2023

* Cr Glenn Aitken was elected to the Office of Councillor as a result of the countback for the North West Ward, which was held on 15 January 2024.

Reports presented to Council at meetings closed to the public

Council continues to serve its community with integrity through transparency, good governance and accountability. There has been an astounding reduction in the percentage of the reports presented to Council in a meeting closed to the Public, represented by 28% (2018-2019), 18.84% (2019-2020), 8.92% (2020-2021), and 5.86% (2021-2022). There has been a further reduction in the percentage of the reports presented in meetings closed to the Public in 2022/23, represented by 2.34%.

In 2021-2022, Council's result for the Local Government Performance Reporting measure 'Decisions made in Closed Council' was 5.86%, as against the average of 7.44% for all Victorian Councils, demonstrating the better transparent decision making for the community. The average for all Victorian Councils has been less than 10% since 2016. Since July 2020, contracts are tabled in open Council Meetings. Agendas and reports were also streamlined to ensure they are tabled in open agendas at every Council Meeting.

During Quarter 3 (January-March 2024), there were no decisions made in Council Meetings closed to the public. During this time, 32 reports were presented to Council Meetings open to the public. There were no Notice of Motions and one (1) Urgent Business item raised during the last quarter. This information is available on Council's Transparency Hub.

Implementation and review of effectiveness of key policies from previous financial year

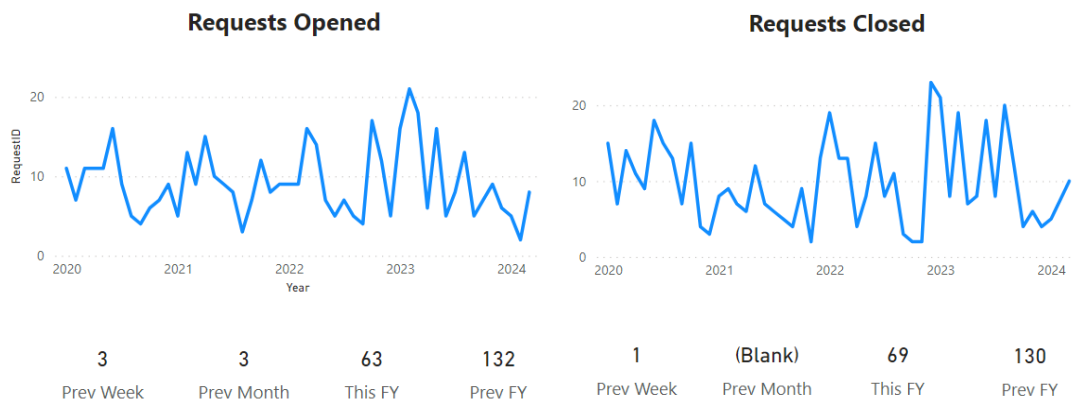
During 2022-2023 there were four policies on the Policies Register selected for review to assess their effectiveness. A survey was conducted with 29 responses received and feedback provided indicated the selected policies were effectively implemented.

A report has been prepared to the Audit and Risk Committee to provide an update on the overall status of the Policy Register, an improved approach to reviewing the effectiveness of policies and a review of the Policy Framework.

Reports on progress against Councillor Requests

The status indicates there are currently 16 open Councillor Requests. During the 2022-23 financial year there were 130 requests closed off and a total of 132 new Councillor Requests were opened. Councillor requests are assigned to the relevant Department Manager for investigation and monitored by the Governance team. Regular updates on progress are provided to Councillors via the Council Request Report Portal and officers liaise with residents to resolve the request.

Tables 3 & 4 - Councillor Requests opened and closed for the financial year to date from 1 July 2023 against previous financial year 2022-2023:



Procurement update

The 'Procure to Pay' module of Council's financial management system, TechnologyOne was successfully implemented on 18 March 2024. Officers are now focusing on reporting and data analytics to ensure compliance with purchasing procedures and the Procurement Policy. To promote accountability and transparency, the following reports are provided:

Contracts awarded under Financial Delegation between 1 January and 31 March 2024.

Contracts valued over \$1,000,000 (GST exclusive) are awarded in open Council Meetings.

Contract No.	Title	Award Date	Supplier	Contract Value (ex GST)	Awarded By
CN11261	Austin Reserve Playground and Reserve Refurbishment	23/01/2024	Sustainable Landscaping	329,940	CEO
CN11262	Kareela Reserve Playground and Reserve Refurbishment	23/01/2024	Sustainable Landscaping	319,771	CEO
CN11272	Whistlestop Reserve - Construction Works	7/02/2024	Open Playscapes Pty Ltd	398,660	CEO
CN11277	Mechanics Institute Hall Floor Renewal	19/01/2024	Eastern Property Services Pty Ltd	269,526	Director

CN11291	Frankston Basketball & Gymnastics Stadium "Cost Management Services"	5/02/2024	TURNER & TOWNSEND PTY LTD	149,500	Director
CN11311	Frankston City Coastal Resilience 2100	2/02/2024	Water Technology Pty Ltd	142,500	Director
CN11331	Seaford Child and Family Centre - Architectural Services	9/01/2024	James O. Millar Pty Ltd	96,915	Manager
CN11379	Frankston City 43B Office - Furniture Replacement / Office Renewal	26/03/2024	11629 Backcare and Seating Dandenong	223,420	Director
CQ11183	Supply and Installation of Retaining Wall at Frankston Croquet Club	19/03/2024	Gilmore Civil PTY LTD	124,880	Director
CQ11263	Long Island Tennis Club Upgrade	1/03/2024	Melbourne Chainwire Fencing	101,468	Director
CQ11267	Frankston Arts Centre Cube Forecourt - Upgrade Design	15/03/2024	Pollen Studio Pty Ltd	137,174	Manager
CQ11324	Design Services for Toilet Construction	31/01/2024	Dock4	110,525	Manager
CQ11337	Facilities Plant Maintenance Services Civic Centre	2/01/2024	Broadway Plantscapers	49,999	Manager
CQ11353	Architectural and Structural Design Services - Dame Elisabeth Murdoch Arboretum	22/02/2024	SITE IMAGE VICTORIA PTY LTD	43,000	Manager
CQ11360	Frankston Park (Kinetic Stadium) Female Friendly Shower Conversion	19/01/2024	Studio106 Architecture Pty Ltd	65,000	Manager
CQ11362	2024 Street Tree Planting Program	25/01/2024	PENINSULA ADVANCED TREES	89,300	Manager
CQ11370	VCAT Representation - 89 Young Street, Frankston	1/02/2024	Maddocks	90,000	Manager
CQ11371	Yamala Park Tennis Court Lighting Upgrade	8/03/2024	11404 Wallgates Pty Ltd	53,014	Manager
CQ11375	Supply & Deliver - Light, dropside tipper truck with crane swap over	14/03/2024	Patterson Cheney Pty Ltd	155,739	Director
CQ11380	Legal Services for VCAT	20/02/2024	Marcus Lane Group	160,000	Director
CQ11385	Affordable Housing Background Analysis and Technical Report	7/03/2024	SGS Economics & Planning Pty Ltd	55,880	Manager
CQ11391	FAC Small Moving Light Package	19/03/2024	ASL Systems	53,772	Manager
CQ11395	Nutanix software	12/03/2024	PERFEKT PTY LTD	69,363	Manager
CQ11396	Yamala Site Plan	8/03/2024	Graeme Bentley Pty Ltd	57,400	Manager
CQ11397	Nutanix software	8/03/2024	PERFEKT PTY LTD	70,000	Manager
CQ11401	Replacement of two Switchboards at PARC	15/03/2024	Roejen Services Pty Ltd	444,846	CEO
EOI11026	Oliver's Hill Offshore Sculpture	15/01/2024	Robert Michael Young	110,000	CEO

Contracts granted exemption by CEO from Procurement Process between 1 January and 31 March 2024

Contract	Title	Award Date	Supplier	Contract Value (ex GST)
E11325	Kars Street Easement Drain Upgrade	15/01/2024	APS Drainage and Civil	227,273
E11354	Peninsula Aquatic Recreation Centre Boiler 1 Replacement	10/01/2024	Precision Mechanical Services (Australia) Pty Ltd	525,000
E11386	Frankston Sth Community and Recreation Centre " Sewer works	29/02/2024	Provic Plumbing Pty Ltd	23,533
E11389	Neon Fields - Southside Festival - Volter International Pty Ltd	5/03/2024	Volter International Pty Ltd	56,475
E11390	Neon Fields - Southside Festival - Resolution XI Pty Ltd	5/03/2024	Resolution X	31,866
E11394	MCH Family Partnerships Training	3/03/2024	Murdoch Children's Research Institute	16,000
E11403	Digital Mail	20/03/2024	Bing Technologies Pty Ltd	150,000

KEY PROJECT UPDATES

At the end of the third quarter, the 2023/24 Capital Works Program is progressing well, and while we continue to manage a significant capital works budget in a cost escalated environment, Council remains committed to delivering key infrastructure and vital services to the community.

As of 3 April 2024, Council has delivered actual expenditure of \$48.37M, with a forecast expenditure of \$90.36M against the Adjusted Capital Works Budget of \$93.86M; which equates to 96.3% delivery of the Annual Capital Works Program.

Lloyd Group Liquidation

The Lloyd Group went into liquidation in April 2023, at the time, Council had four contracts with the Lloyd Group on the following projects:

- 14221 - Jubilee Park Indoor Multipurpose Netball Complex;
- 14247 - Eric Bell Reserve Pavilion Upgrade;
- 14355 - Healthy Future Hub (formerly Linen House Upgrade) at Belvedere Reserve;
- 14500 - Lloyd Park Football Pavilion Upgrade.

Council officers have worked diligently with Deloitte, affected sub-contractors and interested builders to progress discussions on the completion of remaining works at all four sites. Additionally, the process has been initiated to cash out Bank Guarantees (total of around \$2.25M) held by Council against the above projects to help offset some of the budget impacts related to the above projects. The status on these projects at end of March 2024 is highlighted below.

Healthy Futures Hub

All works have been completed and the site was handed over to St Kilda Football Club in June 2023. The facility is now occupied by new tenants and sub-tenants.

Jubilee Park Stadium

All works have been completed and the site handed over to Frankston District Netball Association (FDNA). The official opening of the facility occurred on 14 October 2023 and was attended by a range of stakeholders including the Mayor, some Councillors, Members of Parliament and Council staff.

Eric Bell Pavilion

The construction of the Eric Bell Pavilion is progressing, and on track for completion in late April 2024.

Lloyd Park Senior Pavilion

Works recommenced onsite with the newly appointed builder Harris HMC. The construction of the Senior Pavilion completed in late March 2024 and the club has moved into the facility.



Kananook Commuter Car Park and Signalisation

In 2021, Council purchased a 3,232 m² parcel of land located at 39 Wells Road, Seaford immediately adjacent the Frankston Basketball Stadium at 90 Bardia Avenue and diagonally opposite to Kananook Railway Station. This site was identified as an opportunity to construct a multilevel car park providing 300 plus car parking spaces for utilisation by public transport Commuters and will also provide additional car parks for the future expanded Basketball & Gymnastics Complex Patrons during peak usage times on weekends.

To facilitate the construction of the multilevel car park, Council's advocacy for funding to the Federal Government was successful in early 2022, with the project being allocated \$18 million by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts. Since the award of this grant, volatile construction market conditions with higher-than-expected cost escalations identified a likely funding shortfall in the order of \$4 million. Further advocacy from Council to the Federal Government to supplement this funding shortfall has been supported with the required additional \$4 million being allocated, bringing the total grant to deliver the project to \$22 million.

The Federal Government's Infrastructure Investment Program 90-day review was completed, and outcomes announced in late November 2023, with no impact to the Kananook Commuter Car Park project.

The appointed Builder Ireland Brown Constructions has commenced works for the construction of the multi-level car park, Pile caps and ground beam construction completed. First Floor Precast Panel Installation commenced in early December 2023 with works to form the concrete slab levels. Works are expected to be completed by September 2024.

A tender for construction of the Wells Street and Bardia Avenue intersection signalisation was awarded in December 2023 to Healey Infrastructure Pty Ltd and works are pending Department of Transport approvals to enable construction to commence in May 2024. Approvals from Metro Trains Melbourne has been obtained and completion of works expected prior to the completion of the car park facility.



Ballam Park Improvement works

Play Space and Landscape Project

- The construction of stage 1 of the Ballam Park South play space and Landscape Project was completed just prior to Christmas 2022 and is open to the public - The Play Space and water play has been very well received as demonstrated via Social Media posts. Implementation of the second stage of the Play Space will commence shortly for completion in the next quarter.

Integrated Water Treatment/Lake Feature Project

- This project incorporates a bio-retention system and ornamental lake at Ballam Park in the north-east precinct adjacent to Karingal Drive and Naranga Crescent. The project includes water-sensitive urban design rain gardens, scheme, integrated ornamental lake, landscaping, new picnic shelter and barbecue, jetty, viewing platform, fountain path connections, seating, LED lighting and sculptural elements.
- Council was successful in obtaining a grant from Melbourne Water for the project due to the environmental and integrated water benefits of the project.
- A contractor was appointed by Council at its meeting on 23 October 2023.
- Construction commenced in late 2023 and is progressing well, with much of the earthworks completed. The anticipated completion timing for the project remains July/August 2024.

Kananook Gardens Project update

- Delivery of the new pathways were completed in late March 2023 with the boardwalk completed in July 2023, being the main elements of this stage of works.
- The remaining Interpretative and wayfinding Signage component installation were to commence later in 2023. There was some original scoping undertaken however, and there is no budget for implementation this financial year.
- Design of a rotunda has commenced in 2023/24 and is being reviewed to determine if the proposal will meet the aspirations of the master plan.

KEY MEETINGS AND ACTIVITIES

During this quarter (January to March 2024) the CEO attended meetings either face to face or virtually. The CEO performed the role of Master of Ceremonies at several significant events during this time. The CEO was also on annual leave from 23 December 2023 until mid-January 2024 with Ms Kim Jaensch appointed Acting CEO during this time. Participating in many internal meetings with staff from across Council is a priority for the CEO.

Listed below is a snapshot of the meetings attended by the CEO during this period:

- ACEO participated in the 'countback' of the new Councillor (Cr Glenn Aitken) for North-West Ward;
- Meeting with the newly elected Councillor (Cr Glenn Aitken);
- Weekly meetings with the Mayor covering topics such as Advocacy, Communications, Developers matters and Economic Development, Investment & Activation;
- Participation Waste Board meetings;
- Participation in the Affordable and Social Housing sub-committee meetings;
- Participation in the Destination Events Working Group;
- Participation in the Frankston Arts Advisory Committee Monthly meetings;
- Participation in various meetings managed through the Mayor and CEO session format;
- Participation in various meetings with Council's Management Team;
- Participation in Corporate Induction program;
- Participation in FMAC Coordination Group meetings;
- Participation in the Council's Audit and Risk Committee meeting;
- Participation in Joint State/Local Government Monthly CEO forums;
- Participation in the MAV Metropolitan South Regional meeting;
- Participation in the LG Reform consultation session;
- Participation in the Frankston Basketball & Gymnastics Stadium Redevelopment Project Advisory Group meeting;
- Chaired a Frankston Suburban Revitalisation Board meeting normally jointly chaired by Member for Frankston and the Mayor of the day.
- Various meetings during the Dunkley By-Election period with both Federal Ministers, Shadow Ministers and Candidates for Dunkley;
- Meeting with Peninsula Leisure Chair and CEO along with a presentation at the Peninsula Leisure Strategic Plan Workshop;
- Meeting with the Chair of Integrated Water Management Forum group (Dandenong area);
- Meeting with Parks Victoria representative;
- Meeting with newly appointed SECCCA CEO;
- Meeting with CEO of Committee for Frankston & Mornington Peninsula;
- Meeting with representatives from Monash University;
- Meeting with representatives from Federation University;
- Participation in a number of meetings with fellow CEO's regarding South-East Melbourne Advanced Waste Processing (SEMAWP);
- Attendance at various Greater South East Melbourne Group (GSEM) meetings involving CEOs;
- Attendance at the GSEM hosted event at Parliament House, Victoria;
- Attendance at the February CEO Frankston Business Chamber luncheon;
- Attendance at the MAV Metro CEO Networking event;
- Attendance at the 'Shaping Metro Melbourne & Regional & Rural Victoria – A call for Action (MAV) event;
- Attendance at the launch of South Side Festival 2024 program;

- Attendance at the internal event 'Hackathon' - ideas' forum;
- Attendance at the official opening of the 2018 MPavilion at Monash University Peninsula Campus by the Governor of Victoria;
- Attendance at the Think Local Month – Business Expo;
- Attendance at the International Women's Day – Schools Forum hosted by Minister Kilkeny;
- Attendance at the internal run Multicultural Lunch;
- Visits to Council's 43 Davey Street office;
- Visits to the Council's Operations Centre;
- Visit to the Frankston Library;
- Visit to the Horizon Building in Frankston;
- Filming of a CEO message on an Emergency Management Video;
- Speech at the Annual School Crossing Supervisors meeting;
- Guest speaker at the Frankston Development Forum held at the REA Group venue;
- MC role for the opening of Riviera Kindergarten;
- MC role for the celebration of upgrades to Overport Park;
- MC role conducted at several Australia Citizenship Ceremonies hosted by Council including the Australia Day Ceremony which includes presentations of the Citizen of the Year Awards.

ADVOCACY

Much of the focus from Advocacy this quarter has centred on the Dunkley by-election held on 2 March 2024 following the sad passing of Peta Murphy, MP (previous Member for Dunkley).

During this time, there was a number of meetings between Councillors, officers and candidates. Ultimately, Jodie Belyea, the Labor candidate was elected as the new member for Dunkley and was sworn in on 18 March 2024.

Key advocacy projects

- Funding applications for the following projects from Council's 2021-2022 advocacy campaign have been progressed:
- Frankston Basketball and Gymnastics Stadium – Federal Government (\$15 million) and Victorian Government (\$15 million, still awaiting outcome);
- Sandfield Reserve Precinct Revitalisation – Federal Government funding agreement executed (\$1.3 million) and Victorian Government (\$1.3 million, still awaiting outcome);
- Langwarrin Skate Park – still awaiting Victorian Government Sport and Recreation Victoria Local Sports Infrastructure Fund Community Facilities (\$170,000, expected outcome in June 2024).

Greater South East Melbourne Group (GSEM)

During this period, meetings were held monthly with the GSEM CEO group enabling opportunities for Frankston to advocate for better outcomes (includes shires of Cardinia and Mornington Peninsula, and the cities of Knox, Casey, Frankston, Greater Dandenong, Kingston and Monash). The vision is for job creation, job retention, future proofing the community and ensuring liveability and sustainability. The GSEM Employment Precincts meetings chaired by Phil Cantillon CEO over the past 18 months has finished its tenure.

The CEO is also a member of the newly formed Southeast Airport regional Working Group (part of GSEM), the group will focus on achieving an airport in the Cardinia Council municipality. There were no meetings held during this period. It is anticipated that Council will be briefed on this project in late April 2024.

The CEO along with Mayor Conroy attended a GSEM event at Parliament House, Melbourne in mid-March 2024. The focus of the event was to bring together Mayors, CEOs, key stakeholders and Members of Parliament from the region to highlight the group's objectives and to encourage Members of Parliament to include the group in any future discussions regarding policy about the region.

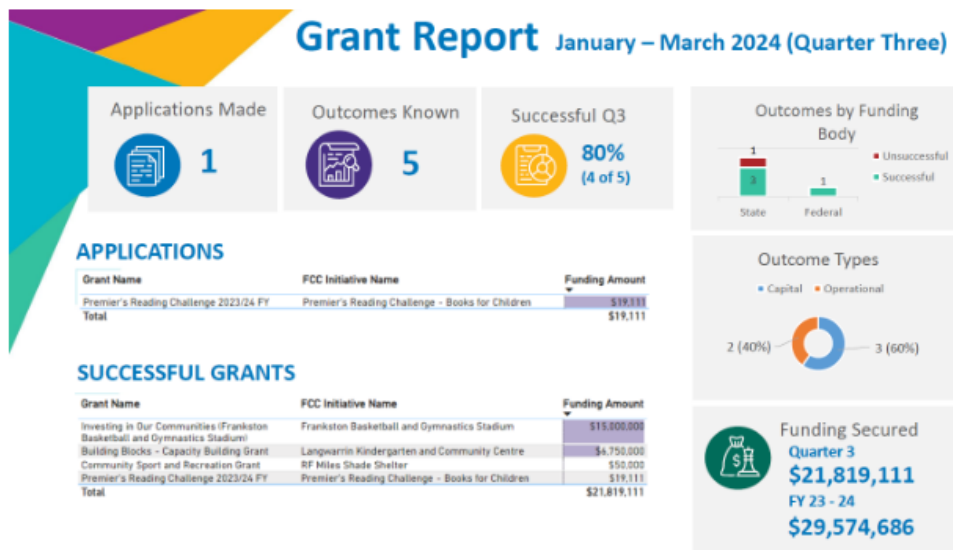
Advocacy and engagement with Members of Parliament, candidates and key stakeholders

- Council had numerous engagements with locally elected Members of Parliament, Ministers, candidates and other key stakeholders, including:
- Letter (incoming) – 7 January 2024 - Letter from Sonya Kilkenny for CEO - Response on FSRB;
- Letter (outgoing) – 18 January 2024 – Letter from CEO to Nathan Conroy Liberal Candidate for Dunkley - Election signage policy requirements;
- Letter (outgoing) – 18 January 2024 – Letter from CEO to Chrysten Abraham Libertarian Candidate for Dunkley - Election signage policy requirements;
- Letter (outgoing) – 19 January 2024 – Letter from CEO to Jodie Belyea Labor Candidate for Dunkley - Election signage policy requirements;
- Letter (incoming) – 25 January 2024 – Letter from Minister Horne to Mayor Conroy - Response to Nov 23 letter on City presentation and beautification;
- Event – 1 February 2024 – attended a visit from the Federal Minister for Social Services, Amanda Rishworth MP, and ALP Candidate for Dunkley to Community Support Frankston;
- Meeting – 7 February 2024 - between FCC and Liberal Candidate for Dunkley Nathan Conroy;
- Letter (outgoing) – 9 February 2024 – Letter from CEO to Reem Yunis Victorian Socialists Candidate for Dunkley - Election signage policy requirements;
- Letter (outgoing) – 9 February 2024 – Letter from CEO to Darren Bergwerf Independent Candidate for Dunkley - Election signage policy requirements;
- Letter (outgoing) – 9 February 2024 – Letter from CEO to Bronwyn Currie Animal Justice Party Candidate for Dunkley - Election signage policy requirements;
- Letter (outgoing) – 9 February 2024 - Letter from CEO to Heath McKenzie Australian Democrats Candidate for Dunkley - Election signage policy requirements;
- Letter (outgoing) – 9 February 2024 – Letter from CEO to Alex Breskin Greens Candidate for Dunkley - Election signage policy requirements;
- Event – 9 February 2024 - funding announcement for Monterey Reserve, Liberal Party Candidate for Dunkley;
- Event – 10 February 2024 - Seaford Wetlands Site Visit and Photo Op with Steve Dimopoulos, Minister for Environment;
- Meeting – 15 February 2024 - between FCC and ALP Candidate for Dunkley Ms Jodie Belyea;
- Event – 15 February 2024 – funding announcement for Len Phelps Pavilion, Liberal Party Candidate for Dunkley;
- Event – 18 February 2024 – funding announcement for Bruce Park Pavilion, Liberal Party Candidate for Dunkley;
- Letter (outgoing) – 20 February 2024 – Letter from Deputy Mayor to Leigh Mackender - Peninsula Link Necessary Maintenance and Beautification;
- Letter (incoming) – 23 February 2024 - Letter from Paul Edbrooke to CEO Phil Cantillon - Request for investigation;
- Event – 28 February 2024 - Ministerial visit and announcement for Langwarrin Community Centre Kindergarten with Lizzie Blandthorn and Paul Mercurio;

- Event – 28 February 2024 - Official opening for Riviera Kindergarten with Minister for Children Lizzie Blandthorn and Sonya Kilkenny;
- Letter (outgoing) – 6 March 2024 - CONFIDENTIAL Letter to Mr Paul Edbrooke MP Member for Frankston from CEO Frankston City Council - response to potential breaches matters;
- Letter (outgoing) – 14 March 2024 – Letter from Mayor and CEO to Jodie Belyea – Congratulations on your Election.

Grant Tracking Report

Council regularly applies for State and Federal Government funding through various grant programs available for projects, programs and services delivered by local government.



Please note: grant reporting data is accurate at the time of reporting and is subject to change as new information arises.

Frankston Suburban Revitalisation Board

The first meeting of the locally managed Frankston Suburban Revitalisation Board took place on 29 February 2024. It was chaired by Mr Phil Cantillon, CEO of Frankston City Council due to the unavailability of the Mayor, Cr Nathan Conroy and Mr Paul Edbrooke MP, Member for Frankston.

Key topics discussed included:

- Focus to move from small to larger infrastructure projects defining needs, wants, aspirations, purpose and vision. Partnership with State Government and importance of advocacy and relationships.
- South East Water indigenous mural project presented and learning outcomes shared.
- FMAC presentation with key components including planning scheme amendment noting timeline and significant decision making/contracts on hold during caretaker period.

- Upgrades to buildings discussion with façade improvement grants and recent collaboration with Chisholm design students with grants information.
- Positioning of Frankston City initiative that aims to tell a story that represents the future of Frankston aiming to change perceptions.

Update on Community Support Frankston (CSF) Inc. financial support

Further internal and external minor building works are ongoing to enhance building safety, including staff and volunteer access. This has included modifications to the back gate access which is now the primary access point for staff, volunteers, deliveries, and visitors. Additional intercoms have also been installed to improve building communications.

AUDIT AND RISK

Homelessness update

- The Housing Advisory Committee met on 26 February to monitor progress with its annual work plan and discuss matters relating to housing affordability. The Committee heard a presentation from 'HomeGround' Real Estate, a social enterprise and registered real estate agent that incentivises private rental providers to rent their properties at affordable and subsidised rates with the proceeds being donated as a tax offset to Launch Housing to support homelessness services. The Committee commended the social impact being achieved by social enterprise based real estate agencies encouraging the availability of affordable housing options in the private rental market and resolved to make a recommendation to the Council Meeting on 22 April 2024 through the Governance Matters Report.
- The Strategic Housing and Homelessness Alliance met on 6 February 2024 to provide stakeholders from across the homelessness and social housing sector with a forum to discuss local solutions to homelessness and social housing. The Alliance heard a presentation from Aboriginal Housing Victoria on the need to increase the supply of social and affordable housing for eligible Aboriginal and Torres Strait Islander community members.
- The Frankston Zero Executive Group met on 27 February 2024 to reflect on 2023 and identify priorities for 2024, which includes: supporting the newly appointed Project Officer (employed by Launch Housing with State Government funding) to deliver projects that improve the collective impact model and strengthen relationships with Peninsula Health and NDIS providers; investigate opportunities to collaborate with Mornington Peninsula Shire Council in tackling homelessness; and develop collective advocacy priorities across the six Functional Zero sites.

Audit and Risk Committee update

The Audit and Risk Committee met once during this period being Friday 16 February 2024. The agenda included an internal audit review of Climate Change and Adaptation processes along with risk reports and an update for the Audit Strategy for 2023-24. The next meeting for the Audit and Risk Committee is scheduled for 3 May 2024.

Aged Care Reform & Current Community Need

In December 2023, the Minister for Aged Care announced the commencement of the new Support at Home program would be further delayed for CHSP providers until 1 July 2027. The rationale for another further extension was to allow time for sufficient consultation and transition for providers and clients of the Home Care Package and Short-Term Restorative Care Programs.

Reform consultation and engagement continues, the new Aged Care Act exposure draft was released in December 2023 and officers have prepared a submission to the Commonwealth Government. Officers will continue to deliver high quality services to our community as per our agreement. Details pertaining to the further extension to Frankston's Commonwealth agreement for 2024-25 have been received, which includes indexation on all funding and it is anticipated the formal variation will be processed prior to 30 June 2024.

All Community Care services are operational, the challenges experienced for home maintenance services have been resolved, additional casual staff have been employed to attend to requests. The gutter cleaning service and contract was reviewed and the result being a significant increase in cost for the contractor and associated business administrative tasks. Council officers have considered options to be able to continue delivering the service whilst ensuring there is a satisfactory outcome for Council and clients. It was determined that client fees would be increased to cover the additional costs to allow continuation of service. The gutter cleaning service will be available to community from July 2024.

There are currently 126 service requests in the My Aged Care Portal (MAC) for Community Care services. The domestic assistance service continues to temporarily be closed and the team are now working with the Aged Care Assessment Service (ACAS) to prioritise a set number of requests each month. This will be monitored and the number of new requests will be amended accordingly and in line with staff capacity.

Update on Kindergarten Reform

Planning for the Kindergarten Reform continues to be progressed. The Kindergarten Strategy has been finalised and was presented to EMT in March 2024 and is due to Council in June 2024 for draft adoption.

Council officers formally applied for Building Blocks Capacity funding for the Baden Powell and Langwarrin Kindergarten projects and were successful for both. The announcement regarding the funding, along with the Building Blocks Partnership Agreement was made in February 2024 by the Minister for Children, Lizzie Blandthorn, at the Langwarrin Community Centre, where the new kindergarten and maternal and child health services will be located. Council will receive \$6,750,000 for the Langwarrin project and the Victorian School Building Authority (VSBA) will deliver a 3-room modular kindergarten to the value of \$3,000,000 for Baden Powell Kindergarten in Frankston South.

The Riviera Kindergarten in Seaford is now fully operational. Kindergarten programs commenced in February 2024 and the grand opening was officiated by the Minister for Children, Lizzie Blandthorn on 28 February 2024. The Riviera Kindergarten is the first of the kindergarten expansion projects to be opened under the new Partnership between Frankston City Council and Department of Education.

Update on Waste Levy matters

On 27 February 2024, the Minister for Environment, the Hon. Steve Dimopoulos MP being the responsible Minister for administering the Environment Protection Act 2017 gave notice under the Act of a waiver of the requirement to pay a waste levy. Frankston City Council is one of the affected areas meaning that the waste levy is waived for all disaster waste taken to affected landfills from the date of the notice (27 February 2024) until 30 April 2024.

~ Thank you for taking the time to read this report.

OFFICE USE ONLY: A5115006

12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)**Executive Summary****12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)**

Enquiries: (Caroline Reidy: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

The Local Government Act 2020, requires Council to prepare and adopt a budget for each financial year and the subsequent 3 financial years by 30 June prior to it being made available for public comment.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes the draft 2024-2028 budget (including 2024-2025 Council Plan Year 4 Actions);
2. Endorses the draft 2024-2028 budget (including 2024-2025 Council Plan Initiatives) to be publicly exhibited from 23 April 2024 until 5.00pm on Monday 20 May 2024;
3. Notes that the rate in dollar calculations included in the budget are based on stage 4 (preliminary) valuations and may change based on the final valuations. In the event of any change, the updated figures will be included in the Council resolution and budget which will be considered for adoption on 3 June 2024;
4. Invites submissions from the community on any proposal contained in the draft 2024-2028 budget (including 2024-2025 Council Plan Year 4 Actions);
5. Notes that submissions will be considered at a meeting of Council to be held on Wednesday 22 May 2024; and
6. Seeks a report back by no later than 3 June 2024 to consider for adoption the draft 2024-2028 budget (including 2024-2025 Council Plan Year 4 Actions), taking into account any submissions received.

Key Points / Issues

The *Local Government Act 2020* (the Act) requires Council to prepare and adopt a budget for each financial year and the subsequent three financial years by 30 June each year.

To meet the Act requirements, key principles need to be considered regarding governance, community engagement, public transparency, strategic planning, financial management and service performance in the development of the budget and the Council Plan initiatives.

Development of draft 2024-2028 budget including 2024-2025 Council Plan Year 4 Actions (draft Budget and Council Plan Year 4 Actions) have involved many briefings with Councillors since November including an all-day forum in March. The executive and officers have prepared information for Councillors to make an informed, evidenced based draft plan.

12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)**Executive Summary****Financial Impact**

The draft Budget and Council Plan Year 4 Actions is prepared in accordance with the Act and relevant Australian Accounting Standards. The document closely accords with the financial framework established by Council in its adopted 2021-2031 Financial Plan and continues to address the infrastructure renewal challenge faced by both this Council and the Local Government Industry.

The draft Budget and Council Plan Year 4 Actions includes financial statements being a consolidated income statement, balance sheet, cash flow and capital works. It also includes a general description of the services and initiatives to be funded in the budget and major initiatives identified by the Council as priorities in the Council Plan, to be undertaken each financial year, the prescribed indicators and measures of service performance, the rates and charges to be levied, the capital works program to be undertaken and other financial information which Council requires in order to make an informed decision about the adoption of the budget.

As an organisation we are facing a tight budget for 2024-2025 and beyond, which is further burdened by the many economic challenges that have impacted on the long-term sustainability of the local government sector including:

- Rate capping
- Cost shifting
- Interest rate increases – 13 over the past 2 years
- Constraints on ability to grow own source revenue
- Global economy impacts
- Increasing costs of materials, services, utilities and Workcover

The economic outlook, along with the ongoing financial sustainability challenges in the sector, mean continued caution is required. This clearer view of the current financial situation requires Council to implement changes / cost savings in key areas and strengthen its strategic service planning which guides our future direction.

Council is now in the process of considering the activities/initiatives we will work on more robustly to ensure they better align with the demands of the prevailing financial environment. By putting these measures in place now, Council will be in a stronger position to ensure we continue to deliver essential services to the community in a sustainable way.

Consultation**1. External Stakeholders**

An overview of the engagement on these plans is provided in the officers' assessment. This process involves informing and consulting with the public and inviting the community to make written submissions in respect of the draft Budget and Council Plan Year 4 Actions. The final date for receipt of submissions is 20 May 2024 with a hearing date of submissions on 22 May 2024.

2. Other Stakeholders

The draft Budget and Council Plan Year 4 Actions has been prepared through consultation with both the Executive Management Team and Senior Management Team with Councillors through a series of workshops and briefings held through November to March.

Full details of the integrated planning process is described within the documents.

12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

Economic implications in regard to this report are detailed under Section 'Financial Impact' above. The draft Budget and Council Plan Year 4 Actions allocates significant resources to the implementation of the Council Plan's long term community outcomes.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The draft Budget and Council Plan Year 4 Actions are prepared in accordance with the Act and relevant Australian Accounting Standards.

Policy Impacts

There are no policies or protocols affecting the decision of this report or are relevant to the report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no direct risk implications arising from this report.

Conclusion

Council is proposing a draft Budget and Council Plan Year 4 Actions that will achieve the best outcomes for the Community based on feedback and the evidence approach to our development of the Plans. The principles in the Act have been applied in preparing these draft plans. Community engagement is in line with our adopted policy. The community will now have another opportunity to contribute to the development of these plans during the public exhibition period.

ATTACHMENTS

Attachment A: [↓](#) Draft Budget 2024-25 with Year 4 Council Plan actions

12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)
Officers' Assessment**Overview**

The Local Government Act 2020 (the Act), requires Council to prepare and adopt a budget for each financial year and the subsequent 3 financial years by 30 June.

To meet the Act requirements, key principles need to be considered regarding governance, community engagement, public transparency, strategic planning, financial management and service performance.

Strategic planning principles seek an integrated approach to planning, monitoring and performance reporting. Our planning must address the Community Vision and must take into account resources and risk associated with implementation of Council's plans.

Council's Integrated Planning and Reporting Framework connects the long-term community needs and aspirations through the **Frankston City 2040 Community Vision** considered in the development of our medium-long term strategy and resource plans **Council Plan and Budget, Revenue and Rating Plan, Municipal Health and Wellbeing Plan, Long Term Financial Plan, Long Term Infrastructure Plan, Municipal Planning Strategy*, Asset Plan* and Workforce Plan***.

These strategies and plans are operationalised and delivered through **Directorate Plans, Service Plans and Individual Performance Plans**.

Progress and results are reported back to the community through the **Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report**.

Development of the draft Budget and Council Plan Year 4 Actions has involved several briefings with Councillors over the last few months. The executive and officers have prepared information to make an informed, evidenced based plan.

Council Plan Initiatives

The adopted 2021-2025 Council Plan set out the four-year vision for the city and the outcomes Council aims to achieve over the period. These outcomes align with key focus areas identified in the Community Vision **Frankston City 2040**.

The adopted Council Plan identified key priorities and initiatives aimed at working towards the six future outcomes that will set the strategic direction for Frankston City.

The Council Plan was developed to improve six key outcomes for Frankston City Council and have been captured below with Council's key priorities. The priorities describe what Council will focus work over the four-year term to ensure Council targets the initiatives and resources to get the right things done.

12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)

Officers' Assessment

Council Plan Outcomes	Council Plan Priorities
HEALTHY AND SAFE COMMUNITIES	<ul style="list-style-type: none"> Active and healthy lifestyles that support residents living independently longer Long-term health and learning outcomes established in early childhood Reduction of harms from family violence, gambling, alcohol and other drugs Value and support young people <p>Alignment to Community Vision Frankston City 2040 -> HEALTHY FAMILIES AND COMMUNITIES</p>
COMMUNITY STRENGTH	<ul style="list-style-type: none"> Accessibility of services to enhance social inclusion and mental wellbeing Volunteering to build connections and resilience within the community Frankston City's arts and cultural identity <p>Alignment to Community Vision Frankston City 2040-> VIBRANT AND INCLUSIVE COMMUNITIES</p>
SUSTAINABLE ENVIRONMENT	<ul style="list-style-type: none"> Climate emergency response and leadership Green canopy cover to reduce urban heat Diversion of waste from landfill Protection, access and connection to the natural environment <p>Alignment to Community Vision Frankston City 2040-> THE NATURAL ENVIRONMENT AND CLIMATE ACTION</p>
WELL PLANNED AND LIVEABLE CITY	<ul style="list-style-type: none"> Urban design renewal of public places and spaces Connected, accessible, smart and safe travel options Frankston City's identity as a liveable city <p>Alignment to Community Vision Frankston City 2040-> CONNECTED PLACES AND SPACES</p>
THRIVING ECONOMY	<ul style="list-style-type: none"> Business and industry investment attraction Activity centre precincts Local employment, education and training opportunities for all people <p>Alignment to Community Vision Frankston City 2040-> INDUSTRY, EMPLOYMENT AND EDUCATION</p>
PROGRESSIVE AND ENGAGED CITY	<ul style="list-style-type: none"> Engagement with our community in communication and decision making Future ready service delivery through changes to culture, capability, connectivity and customer experience Sound governance to build trust in the integrity and transparency of Council <p>Alignment to Community Vision Frankston 2040 -> ADVOCACY, GOVERNANCE AND INNOVATION</p>

Council has accounted for the year 4 actions in the draft Budget to ensure that it can afford and deliver on the key strategic direction.

Budget

There are a number of key components of the draft Budget and Council Plan Initiatives highlighted in the following points:

- The draft Budget and Council Plan Initiatives is built around embedding long term financial sustainability. This document forms an integral part of Council's overall strategic planning framework and endeavours to resource the directions that have been established in the adopted 2021-2025 Council Plan (year 4). Council has established a four-year strategic direction and developed actions to implement these directions, which flow directly through to this budget.
- In preparing the draft Budget and Council Plan Actions, Councillors have held a number of meetings to determine the key areas for focus and funding during 2024-2025 to ensure the longer-term goals of the adopted Council Plan are realised. This draft Budget and Council Plan has captured the key priorities and transformed them into a program of work for 2024-2025 to meet these priorities and build the foundation for long term financial sustainability going forward.
- This draft Budget and Council Plan Initiatives projects an accounting surplus of \$14.21 million for 2024-2025, it should be noted that a surplus is primarily used to fund the current and future capital works programs together with investment in initiatives to achieve the Council Plan outcomes.
- The draft budget adjusted underlying result is a \$7.80 million deficit. Council is committed to continue supporting the community and invest in reactivation of the city together while supporting the most vulnerable in our community. This draft Budget and Council Plan Actions balances community relief and support with economic stimulus for the city.

12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)**Officers' Assessment**

- Council has committed to focus on strategic service planning to ensure services are provided in a financially sustainable way across the organisation.
- The draft Budget and Council Plan Initiatives is based on a rate capped average increase in Council rates of 2.75 per cent as prescribed by the Victorian Government.
- The draft Budget and Council Plan Initiatives includes several initiatives that will reactivate Frankston municipality, support businesses, maintain community assets and drive sustainability. They include:

Reactivating Frankston

- Destination events attraction program \$0.10 million
- Transport connectivity initiatives \$0.05 million
- Enhancing existing council run events \$0.09 million
- Frankston Metropolitan Activity Centre (FMAC) revitalisation program \$0.17 million

Supporting businesses

- Frankston Business Collective \$0.06 million
- Business Grants \$0.48 million

Maintaining community assets

- Frankston Park lighting \$0.03 million
- New pavilion maintenance and operating costs \$0.14 million

Achieving a sustainable environment

- Natural Reserve Rehabilitation and annual maintenance for new horticulture sites \$0.2 million
- Urban Forest Action Plan \$0.04 million
- Develop and implement the Flood and Storm Water Framework \$0.15 million
- Coastal Marine management plan \$0.40 million

Waste

The general waste management charge is budgeted to decrease by 0.96 per cent. Higher collection and disposal costs has led to the green waste management charge increasing by 2.63 per cent. The overall decrease in waste management costs compared to the current financial year is \$0.21 million.

Waste Charge Highlights for 2024-25:

- The annual general waste charge has fallen by 1.0 per cent following savings embedded from the recent collections contract.
- The annual green waste charge has increased by 2.6 per cent to cover the increased processing costs.
- Adoption of the Waste Circularity Action plan.
- Glass Service implemented in October 2023 with this portion of the commingle tonnes now being diverted and being processed at \$0 per tonne in comparison to the \$160.20 per tonne for commingled recycling.

12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)

Officers' Assessment

- CDS Revenue from Recyclable Processors received to Council on a quarterly basis.
- New After-care Management Plan for closed landfill endorsed by the EPA with less frequent monitoring required.
- Graffiti management \$0.634 million to support Council's innovative approach to tackling graffiti at a number of high-profile locations as part of its expanded city-wide beautification program.
- Circular Economy Program officer \$132k.

The Minister for Local Government introduced new guidelines in December 2023 on what types of services should be included in the Waste Charge. Council is working through those guidelines with a view to reflecting them in Budget 2025-2026.

Continued investment in the municipal infrastructure assets of \$58.465 million. This includes buildings (\$13.46 million); roads (\$5.435 million); bridges (\$0.1 million); footpaths and bicycle paths (\$5.24 million); drainage \$2.09 million); parks, open space and streetscapes (\$14.72 million); recreational and leisure and community facilities (\$6.39 million). A continued commitment to maintain the condition of community assets through asset renewal totalling \$30.125 million.

A continued commitment to maintain the condition of community assets through asset renewal.

2024-25 \$'000	2025-26 \$'000	2026-27 \$'000	2027-28 \$'000
30,125	37,781	35,270	37,005

Capital works draft budget of \$58.070 million (\$91.05 million in 2023-2024 forecast including carry forwards).

2024-25 \$'000	2025-26 \$'000	2026-27 \$'000	2027-28 \$'000
58,465	84,281	77,672	58,146

Key capital works projects in Budget 2024-2025:

- Kananook Commuter Car Park – \$3.70 million (Grant funded)
- Frankston Basketball & Gymnastics Centre – \$0.93 million (\$0.9 million grant funded)
- Sandfield Master Plan Implementation (multiple projects) – \$3.2 million (\$2.52 million grant)
- Langwarrin Child and Family Centre – \$3.15 million (grant funded)
- Seaford Child and Family Centre – \$3.2 million (grant funded)
- Baden Powell Kindergarten Redevelopment & Expansion (modular construction) – \$0.70 million (borrowing + provision of modular building by the State Government valued at \$3 million)
- Ballam Park Athletics Pavilion Refurbishment – \$2.00 million (\$0.03 million grant funded, \$0.75 million borrowings)
- Frankston Arts Centre Forecourt Upgrade – \$2.30 million
- Lloyd Park Skate Park Redevelopment – \$0.89 million (\$0.34 million grant)
- Street Lighting Renewal Program – LED conversion – \$1.50 million
- Frankston Park Oval Reconstruction – \$1.00 million
- Peninsula Aquatic and Recreation Centre Renewal Program – \$2.50 million

Borrowings of \$3.75 million are planned in 2024-2025 to fund capital works for Frankston Arts Centre Forecourt Renewal \$2.3 million, Balam Park Athletics Pavilion refurbishment \$0.75 million and Baden Powell kindergarten redevelopment and expansion \$0.7 million.

12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)**Officers' Assessment****Rates and Charges**

This budget also considers the rating options that are available to Council under the Act, and how Council's choices in applying these options contribute towards meeting an equitable rating strategy.

Rates and charges are an important source of revenue, accounting for approximately 63 per cent of revenue received by Council. The collection of rates is an important factor in funding Council services.

Planning for future rate increases is therefore an essential component of the long-term financial planning process and plays a significant role in funding both additional service delivery and the increasing costs related to providing Council services.

Council is aware of the balance between rate revenue (as an important income source) and community sensitivity to rate increases. With the introduction of the State Government's rate capping legislation, all rate increases are capped to a rate declared by the Minister for Local Government, which is announced annually in December for the following financial year. The rate cap for Budget 2024-2025 is set at 2.75%. Note that recreational properties do not fall under the rate cap.

Table 1 shows the estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Table 1

Type or class of land	Annualised	Budget	Change	
	rates levied			
	2023-24			
	\$'000	\$'000	\$'000	%
Ordinary rate	82,879	84,890	2,011	2.43%
Retirement villages	296	292	(4)	(1.35%)
Commercial land	7,780	7,970	190	2.44%
Industrial land	7,615	8,129	514	6.75%
Vacant residential land	1,256	1,271	15	1.19%
Acacia Heath	511	533	22	4.31%
Farm land	57	70	13	22.81%
Derelict land	3	3	-	0.00%
Total Rates under rate cap	100,397	103,158	2,761	2.75%
Rateable recreational properties	281	324	43	15.30%
Rate by agreement (including Baxter Village)	118	122	4	3.39%
Total amounts to be raised by general rates	100,796	103,604	2,808	2.79%

Property Valuations

Overall, property valuations across the municipal district have increased by 3.28 per cent. Of this movement, residential properties have increased by 2.98 per cent, farm land by 24.02 per cent, industrial land by 7.32 per cent, commercial land by 2.99 per cent and vacant land by 1.71 per cent while retirement villages have fallen by 1.06 per cent.

Table 2 shows the estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

12.4 Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)

Officers' Assessment

Table 2

Type or class of land	2023-24	2024-25	Change	
	Annualised \$'000	Budget \$'000	\$'000	%
Ordinary rate	41,593,810	42,833,703	1,239,893	2.98%
Retirement villages	198,285	196,190	(2,095)	(1.06%)
Commercial land	3,123,546	3,217,040	93,494	2.99%
Industrial land	3,057,461	3,281,332	223,871	7.32%
Vacant residential land	504,268	512,905	8,637	1.71%
Acacia Heath	256,385	269,010	12,625	4.92%
Farm land	35,700	44,275	8,575	24.02%
Derelict land	510	520	10	0.00%
Rateable recreational properties	220,375	239,875	19,500	8.85%
Rate by agreement (including Baxter Village)	114,190	118,245	4,055	3.55%
Total value of land	49,104,530	50,713,095	1,608,565	3.28%

Public Consultation

Public consultation will take place from 23 April to 20 May 2024. The consultation process will include:

- Promotion of feedback opportunities via Council's communications channels, including social media, newsletters and websites.
- Community Engagement open on Engage Frankston website.
- The opportunity to make written submissions through have your say, via email or by post. The period to lodge submissions closes on 20 May 2024.

The Act does not require councils to undertake a formal submissions process to provide the opportunity for the community to make submissions on a draft Council Plan and Budget. However, in line with Council's commitment to the community, Council will undertake a public submissions process as part of its engagement approach.

Council will receive and hear feedback/submissions from the public at a Meeting of Council held on 22 May 2024, prior to considering the adoption of the 2024-2028 budget (including 2024-2025 Council Plan Actions) at its Council Meeting on 3 June 2024.



Frankston City

2021-2025
Council Plan
Year 4 Action Plan

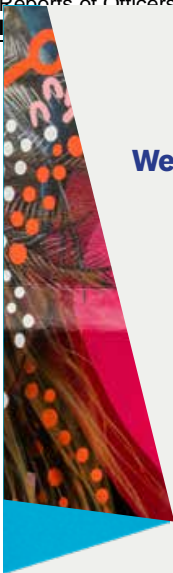
2024-2028
Budget





Wominjeka

Adnate (in collaboration with indigenous artist Michelle Kerrin)
Generational Knowledge
Gallery Lane, Frankston (Wilson's Car Park Ramp)



Welcome to Frankston City

Acknowledgement

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

Contents

Message from the Mayor	2	Council Plan	24	Budget	76
Message from the Chief Executive Officer	3	Reading and understanding the Year 4 Council Action Plan	25	Structure of the Budget	77
Councillors	4	2021–2025 Council Plan Outcomes & Priorities	26	Budget executive summary	78
About this plan	6	Outcome 1: Healthy and safe communities	28	Financial statements	81
Frankston City today	10	Outcome 2: Community strength	36	Targeted performance indicators	101
Challenges and opportunities	14	Outcome 3: Sustainable environment	44	Financial performance indicators	103
Community engagement	16	Outcome 4: Well planned and liveable city	52	Sustainable capacity indicators	104
Frankston City Community Vision 2040	20	Outcome 5: Thriving economy	60	Service performance indicators	105
Community Vision 2040 themes	22	Outcome 6: Progressive and engaged city	68	Appendix	106



Cr Nathan Conroy
Mayor, Frankston City Council

Message from the Mayor

Budget 2024–2025

As a Council, we are now in the fourth and final year of our term, and our commitment to delivering the absolute best for our residents and ratepayers is stronger than ever.

With Council's guidance, Frankston City is experiencing major and sustained revitalisation with a vibrant and impressive climate of development, commerce, events, arts and cultural activities.

That's why our 2024–2025 Council Plan and Budget enables Council to continue to build a bright future with an emphasis on delivering high quality services, projects and exceptional facilities.

Council has forged ahead and completed the state of the art \$36.6 million Jubilee Park Stadium – a multi-sport complex for our netballers while also supporting basketball, cricket and volleyball. It's the culmination of a shared vision and strong collaboration across government and sports groups to create a sporting and community hub for the south-east that brings people together and supports the development of opportunities for women in sport.

Similarly, the new Healthy Futures Hub at Seaford brings together 12 organisations offering a wide range of leading-edge services related to learning, wellbeing and physical health that are accessible to everyone, regardless of age or ability. Another reason more and more people are choosing to call Frankston home.

Building and enhancing our city while meeting community needs is at the heart of this Budget and Council Plan – that together with my fellow Councillors, we continue to drive with a laser focus.

I'm looking forward to the completion of major projects including the \$8.82 million Eric Bell Pavilion upgrade in Frankston North and the \$6.5 million Lloyd Park Pavilion redevelopment at Langwarrin. Work is also underway to expand our kindergarten facilities, with the Integrated Children's Centre at the Langwarrin Community Centre, and the redevelopment of Baden Powell kindergarten set to be completed in 2025.

We're also making significant investments in drainage, roads, footpaths and delivering projects for our community to feel safer, stronger, healthier, and more connected. This includes ongoing support for our highly valued libraries and the vital Meals on Wheels service.

Few places in Australia are experiencing the unprecedented level of change and growth that Frankston City is currently. Thanks for your input and help in shaping a budget that ensures we continue to fulfil our potential as the Victoria's best place to live or invest.

Message from the Chief Executive Officer

Budget 2024–2025

I am very pleased to launch our 2024–2025 Council Plan and Budget, which is all about balance and sustainability.

We have worked with our Councillors to ensure we have a budget for the year ahead that delivers on the projects and services we've committed to in our Council Plan and strategic programs. And at the same time ensuring we maintain a financially sustainable position in the face of continued economic pressures.

Over the past few years Frankston City Council has delivered numerous large scale projects for the benefit of the community. It is particularly pleasing to see the Jubilee Park Netball Stadium going from strength to strength since it opened.

There are, however, common economic pressures affecting us all, and local government is no different. Against a backdrop of 13 interest rates increases in two years and the rising cost of materials, utilities and other services, Councils must continue to provide all of the essential services our community expects. We must do this while managing changes in funding sources from other levels of government and operating in a revenue-constrained environment.

Over the last year our teams have ensured major projects like the Eric Bell and Lloyd Park Pavilions, both due for completion in the next few months, are successfully delivered despite the supply chain and cost pressures affecting the construction industry.

Council also continues to fund PARC's Can Swim subsidised program, and is planning for additional demand for kindergarten services.

These services are so important, and well received, in the community and demonstrate that all our residents are considered in our annual budget process.

At the same time, we've undertaken a range of internal initiatives that have increased efficiencies and reduced costs. Examples include the digitisation of more than 170 forms to streamline our business processes, and online automation of tools used by Council's 80 Direct Care workers. We'll continue to look at opportunities to align our services to the prevailing economic environment. By putting these measures in place now, we will be in a stronger position to ensure we continue to deliver essential services to the community in a sustainable way.

By bringing all of these pieces together we have delivered a budget for 2024–2025 that is right for the economic challenges we face, and ensures the sustainability of the essential services we deliver.

Finally, as we enter the fourth and final year of our current Council Plan, this budget ensures we continue on our transformation to become the business and lifestyle hub of Melbourne's south-east.

The change we are seeing is all around now – from new restaurants in the CBD to new playgrounds in our suburbs. Changes like these bring visitors from all around to discover the beauty that is Frankston City.

Thank you to everyone involved in shaping this budget and making Frankston City an even better place to live work and play.



Phil Cantillon
Chief Executive Officer,
Frankston City Council

Councillors

Frankston City Council is divided into three Wards with three Councillors elected to represent each Ward. Councillors were elected in November 2020 for a four-year term and are responsible for driving the strategic direction of Council, representing the local community in their decision making, developing policy and monitoring performance.

From the next Frankston City Council general election – scheduled for October 2024 – Frankston City will transition to a single-councillor ward electoral structure, with nine wards replacing the current three wards.

The change follows electoral structure review mandated by the *Local Government Act 2020*.

The names for the nine wards in this new electoral structure are:

- | | |
|-------------------|----------|
| Ballam | Lyrebird |
| Centenary Park | Pines |
| Derinya | Wilton |
| Elisabeth Murdoch | Yamala |
| Kananook | |

These were made by an Order of Council in the Victoria Government Gazette on 15 February 2024 by the Honourable Minister Horne.

North-East Ward



Cr Nathan Conroy
0424 515 930
crconroy@frankston.vic.gov.au



Cr Suzette Tayler
0438 179 515
crtayler@frankston.vic.gov.au



Cr David Asker
0438 175 560
crasker@frankston.vic.gov.au

North-West Ward



Cr Kris Bolam JP
0417 921 644
crbolam@frankston.vic.gov.au



Cr Glenn Aitken
0417 416 372
craitken@frankston.vic.gov.au



Cr Sue Baker
0438 145 842
crbaker@frankston.vic.gov.au

South Ward



Cr Brad Hill
0438 212 426
crhill@frankston.vic.gov.au



Cr Claire Harvey
0438 267 778
crharvey@frankston.vic.gov.au



Cr Liam Hughes
0434 703 239
crlhughes@frankston.vic.gov.au

The role of Local Government

Australia has three levels of government: Federal, State and Local. The Federal Government looks after the whole of Australia, State Governments look after individual states and territories and Local Governments such as Frankston City, look after designated areas within each state. Local Governments are also known as Councils.

Councils are responsible for delivering a wide range of services to benefit residents, business and the local community. Services delivered may vary from council to council depending on their community’s needs.

In Victoria, the role of a Council is to provide good governance for the benefit

and wellbeing of its community. All Councils have the power to make and enforce local laws and collect revenue to fund their services and activities.

Council works in partnership with all levels of government, private and not-for-profit entities and our local communities to achieve improved outcomes for everyone.



About this plan

In 2021, the Council Plan and Budget were incorporated to form the 2021-2025 Council Plan and Budget. Each year Council prepares an update identifying annual actions to deliver the four year initiatives. This is the fourth iteration and includes actions that will be delivered in 2024-2025 as well as the 2024-2028 Budget.

To meet *Local Government Act 2020* requirements, key principles need to be considered regarding governance, community engagement, public transparency, strategic planning, financial management and service performance.

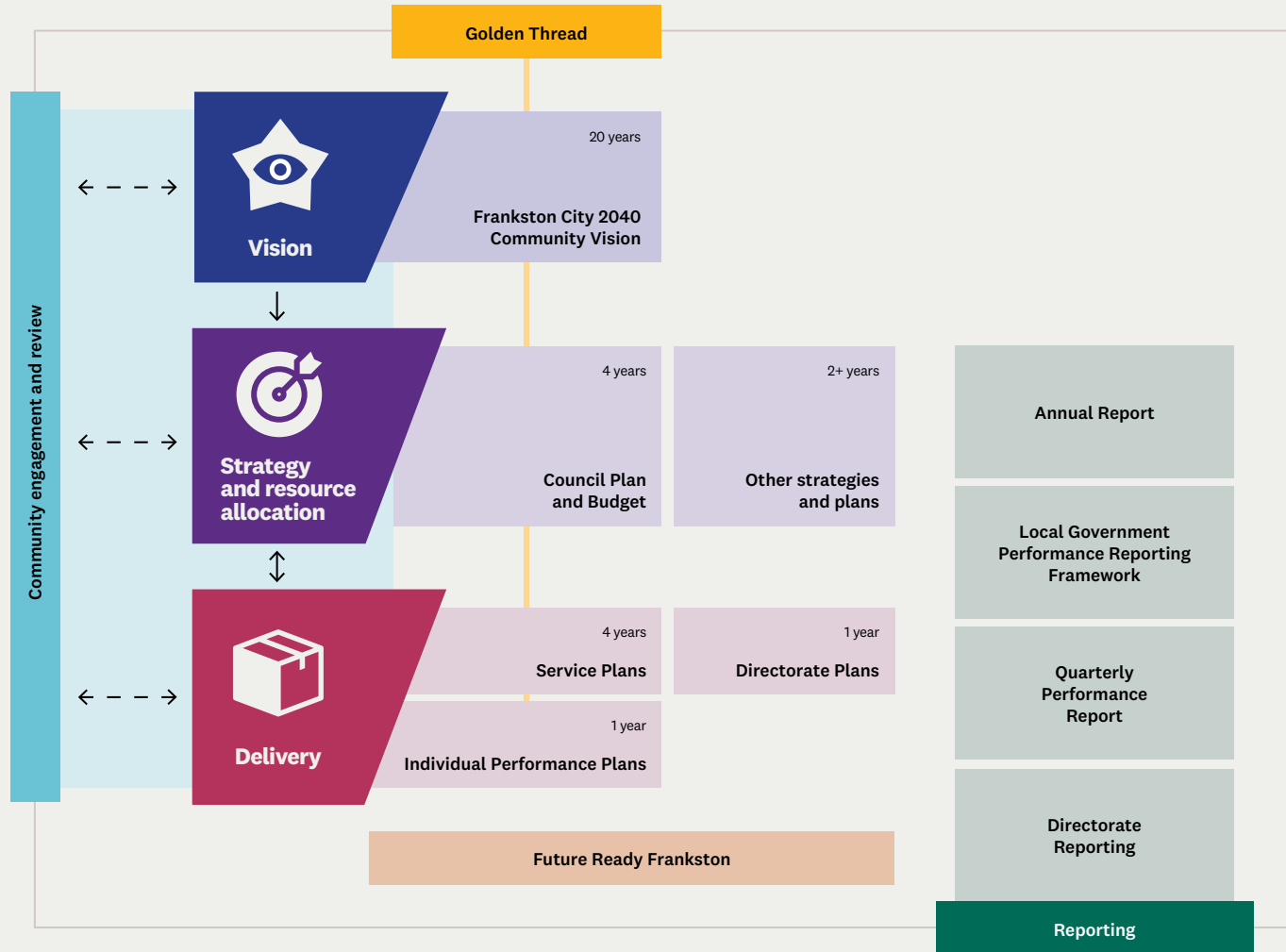
Strategic planning principles seek an integrated approach to planning, monitoring and performance reporting. Our planning must address the Community Vision and must take into account resources and risks associated with implementation of Council's plans.

Council's Integrated Planning and Reporting Framework connects the long term community needs and aspirations through the **Frankston City Community Vision 2040** which has been considered in the development of our medium-long-term strategy and resource plans including the **Council Plan and Budget, Revenue and Rating Plan, Municipal Health and Wellbeing Plan, Financial Plan, Long Term Infrastructure Plan, Risk Management Plan, Municipal Planning Strategy, Asset Plan and Workforce Plan.**

These strategies and plans are delivered through **Service Plans and Individual Performance Plans.**

Progress and results are reported back to the community through the **Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report.**

Integrated Planning and Reporting Framework



The Plan and Budget have been developed together to ensure Council can balance the wants and needs of our residents and businesses, and also maintain the long term financial sustainability of Council’s operations.

Our **Frankston City Community Vision 2040** has been shaped by input from the community to reflect on the aspirations and priorities of our community for the next 20 years.

Council Plan

Our Council Plan sets out the four year vision for the city and the outcomes Council wants to achieve long term. These outcomes align with key focus areas identified in the **Frankston City Community Vision 2040**.

Our Council Plan identifies key priorities and initiatives aimed at working towards the six future outcomes that will set the strategic direction for Frankston City.

- 1 Healthy and safe communities**
- 2 Community strength**
- 3 Sustainable environment**
- 4 Well planned and liveable city**
- 5 Thriving economy**
- 6 Progressive and engaged city**

The Council Plan plays a vital role in shaping Frankston City’s future, as it identifies both challenges and opportunities for our community and it forms the basis for Council to make decisions regarding resources and priorities in response to community needs and aspirations.

Budget

Under the *Local Government Act 2020*, a Budget must be prepared every year and submitted to the Minister for Local Government.

The Budget closely aligns with the financial framework established by Council in its Financial Plan and continues to address the infrastructure renewal challenge faced by both this Council and the Local Government sector.

The Budget contains financial statements including a consolidated Income Statement, Balance Sheet, Cash Flow Statement and Statement of Capital Works. It also includes detailed information about the rates and charges to be levied, the capital works program to be undertaken and other financial information which Council requires in order to make an informed decision when considering its Budget adoption.

This four year Budget aligns with the initiatives and actions set out by the Council Plan.

This Plan meets the legislative requirements under the *Local Government Act 2020* for a Council Plan and Budget.



Frankston City today

Frankston City is located on the eastern shores of Port Phillip Bay, approximately 40 kilometres south of Melbourne and within metropolitan Melbourne.

Frankston City comprises of the suburbs of Frankston, Frankston South, Frankston North, Seaford, Carrum Downs, Langwarrin, Langwarrin South, Sandhurst and Skye and is strategically placed as the regional centre for the Mornington Peninsula and the south east growth corridor of Melbourne.

The city is currently home to 141,000 residents, expected to grow to 162,000 by 2041. Frankston City is recognised for its natural reserves, vibrant lifestyle, diverse community and growing business, arts, education and health sectors.

Melbourne

Maroondah

Whitehorse

Knox

Monash

Kingston

Cardinia

Greater Dandenong

Casey

Frankston

Mornington Peninsula



The municipality covers an area of about 131 square kilometres from the Seaford Wetlands in the north, to Frankston South in the south and the Western Port Highway in the east. The western boundary of the city is made up of 11 kilometres of pristine coastline.

Frankston City is also host to a number of popular venues, events and attractions such as the Frankston Arts Centre, McClelland Sculpture Park + Gallery, The Waterfront Festival and Big Picture Fest.

As the strength and diversity of the city continues to grow, Frankston City will experience increasing attendance at festivals and events, and participation in recreation and community groups making it a desirable city away from the City.

Providing valued services to our customers and community is core to everything we do. Our 'service structure' groups service areas that share a common purpose. We use this lens to consider what we offer to our customers, the outcomes that are delivered, the benefits that can be achieved and how the needs of our community may change in the future. Our service structure will continue to be refined as we continue to manage and improve our services.

Council delivers the following services:

- ✓ Arts and culture
- ✓ Biodiversity and open space
- ✓ Climate change action
- ✓ Community development
- ✓ Community health
- ✓ Community safety
- ✓ Economic development
- ✓ Integrate water
- ✓ City planning
- ✓ Parking
- ✓ Sport and recreation
- ✓ Transport connectivity
- ✓ Waste circularity
- ✓ Council Strategy and Performance
- ✓ Governance
- ✓ Financial Management
- ✓ Asset Management
- ✓ People, Culture and Workforce Management
- ✓ Customer Service and Experience
- ✓ Technology and Information

Snapshot of Frankston City

11km

Of pristine foreshore

45 minutes

From Frankston City Centre to Melbourne CBD

60 minutes

From Frankston City Centre to Melbourne Airport

100+

Green public spaces

21.4%

Of Frankston City residents were born overseas

22%

Are aged 17 years or younger

22.5%

Are aged over 60 years

11.3%

Speak a language other than English at home

1,803

Aboriginal and Torres Strait Islanders

42

Public and private schools

13

Degree courses offered on campus in Frankston City

18.7%

Of residents have obtained a Bachelor Degree or higher

23.4%

Of residents hold trade qualifications

9

Neighbourhood and Community Houses

46.6%

Of workforce living in Frankston City

15,000

Registered businesses

\$16.6bn

Economic output each year

6

Industrial precincts (Seaford, Seaford North, Carrum Downs, Langwarrin, Frankston East, Frankston)

67,500

Local jobs

17,500

Tonnes of waste to landfill

18,500

Tonnes of waste recycled

22.5%

Of households in Frankston City have solar installed

21,013

Trees planted last year

6.5%

Of people require assistance in their day to day lives due to disability

10.5%

Of residents volunteer

11.6%

People with a mental health condition

57%

Are overweight or obese

34.2%

Of residents are experiencing rental stress





Challenges and opportunities

As we move into 2024–2025 Council is focussed on healthy and safe communities by delivering the following:

- Implementing year three of Councils’ Early Years action plan
- Improving the amenity and perceptions of safety across the municipality
- Enhancing opportunities for improved health and participation in passive and active recreation.
- Implementing year three actions for Council’s health and Wellbeing plan
- Continuing the Can Swim program of initiatives at PARC
- Continued support the work of Community Support Frankston
- Winter Shelter Project concierge
- Develop the Frankston Housing Strategy and commence year one implementation

- Continue with the implementation of the new child safe standards with the development of a second year action plan

Strengthen

Strengthen the resilience and sustainability of the community through:

- Council’s Biodiversity action plan and Urban Forest Action Plan activities
- Year two actions for Council’s Climate Change Strategy and Action Plan including the delivery of the Regional Electric Vehicle (EV) Charging Roadmap.
- Achievement of Ensure Environmentally Sustainable Design (ESD) principles for new developments, buildings, public realm and places
- Year two actions for Council’s Waste Circularity Plan

- Annual environmental programs, such as National Community and School’s tree Day and Gardens for Wildlife, to promote behavioural change and positive environmental outcomes
- Development of a Frankston Flood and Stormwater Management Framework, and implementation of key actions.
- Implementation of year two actions for Council’s Integrated Transport Strategy including review of Bicycle Strategy, to improve transport choices, encouraging safe and accessible active transport and public transport
- Development of Council’s Public Toilet Action Plan and implement year one actions
- Infrastructure and service delivery that meets the needs of the community, and focused on improving the health and wellbeing of the City

- Support for vulnerable community members and in particular implement year three actions for Council’s Disability Action Plan
- Addressing government and legislative change with a focus on risk management, community engagement and transparent reporting
- Continuing to collaborate on advanced waste management opportunities to divert waste from landfill
- Development of the Sustainable Economy and Skilled Community Strategy

Grow

Grow opportunities for the community through improved and future ready service delivery, focusing on:

- Digitisation and technology demands
- Delivery of strategic place activation through the municipality
- Continued delivery of business improvements to improve statutory planning processes and customer experience
- Enhanced reputation for engaging major and destination events
- Development of the 'Nepean Boulevard' vision and implementation plan
- Delivery of the Frankston Local Shopping Strip Action Plan through a priority program of development and renewals
- Community engagement – Affordable Housing Strategy

- Community engagement – Council Vision, Council Plan, asset plan and financial plan
- Preparation for Council election period following the VEC's Electoral Structure Review

Increased advocacy efforts

Our Advocacy priorities are focused on the future needs for our community in three key areas from 2021–2025:

- Investing in our prosperity
- Enhancing our environment and liveability
- Strengthening our community



Community engagement

To support development of the Budget 2024–2025, we have engaged with the community on what they would like Council to focus more, less or the same on in the fourth year of the 2021–2025 Council Plan and Budget. This will be enhanced during the engagement on the development of a new 2025–2029 Council Plan and Budget.







The *Local Government Act 2020* requires that Council develop or review the Community Vision, Council Plan, Financial Plan and an Asset Plan in accordance with its deliberative engagement practices.

Community Engagement Policy

Council adopted a Community Engagement Policy in March 2021 that sets out how we will engage our community when planning for matters that may impact them.

The policy also establishes our commitment to engaging and collaborating with our diverse local communities, to understand and incorporate their different views, experiences and expertise.

The policy includes the following six engagement principles:

-  **Purpose**
-  **Informed**
-  **Representative**
-  **Influenced**
-  **Supported**
-  **Report**



Engaging with our community

A range of community engagement activities helped to shape the **Frankston City Community Vision 2040** and the **2021-2025 Council Plan and Budget**. Council is committed to best practice engagement to be better informed and enable Council to act in the best interests of the community.

Each year, Council engages with our community on the Council Plan initiatives via our Budget engagement processes. Our Budget engagements focus on asking our community to provide feedback and ideas on how Council should prioritise its spending, and if any new initiatives or aspirations should be proposed for Council funding in future years.

Community consultation strengthens Council’s understanding on important local issues and helps Council to determine where to target services and resources.

Council engaged with the community through:

- Online surveys and polls
- Community workshops
- Ideas wall
- Telephone surveys with vulnerable residents
- Children’s activity
- Representative Community Panel (46 members)
- Facebook and Social Pinpoint
- During 2020 and early 2021, Council undertook a robust and open community engagement program that followed deliberative engagement principles. This involved the consideration of a wide range of information, including the findings from the broader community consultation and hearing from a range of expert speakers.

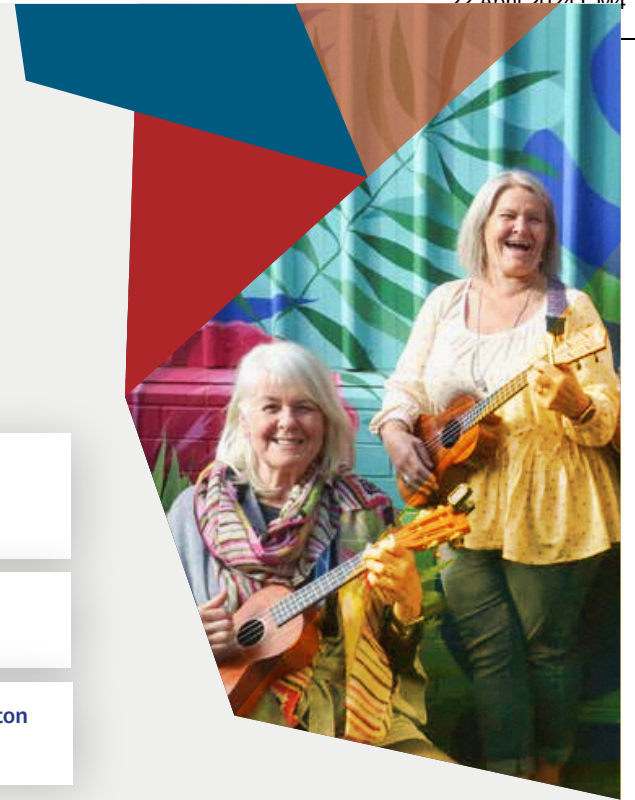
Council’s initial consultation and engagement centred on three key questions:

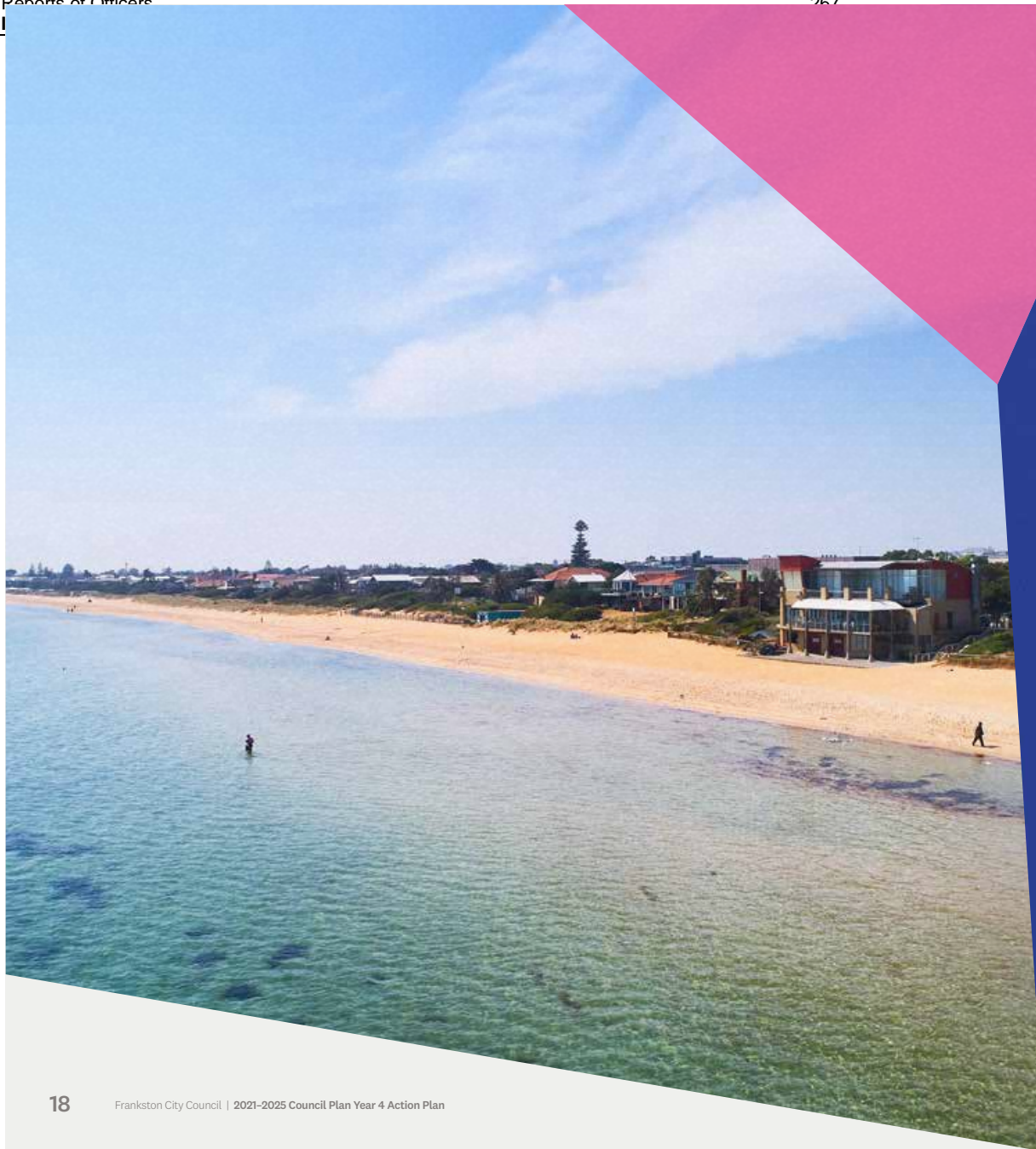
What do you value most about Frankston City and want to keep?

What you want to improve by 2040?

What is your wish for Frankston City by 2040?

The consultation also reached nearly 500 residents through online surveys, workshops and telephone conversations, receiving over 1,200 comments.





What we heard from the community is captured below:

What you value and want to keep for 2040

- Beach and coastline
- Natural environment
- Sports and recreation
- Social connection and safety
- Retail and hospitality

What you want to see improved for 2040

- City centre
- Attractive and vibrant neighbourhoods
- Opportunities for young people
- Diversity
- Walking and cycling

Your wish for 2040

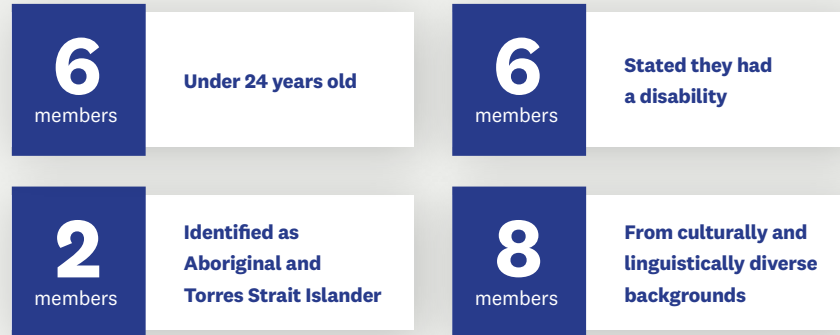
- A welcoming and inclusive community
- A protected natural environment
- Climate change action
- A signature city centre
- Vibrant public spaces
- Hub of activity and innovation



Community Panel

In 2020 residents were invited to be part of a Community Panel. A physical invitation was delivered to every household in the municipality, asking for expressions of interest.

Council received responses from 180 people who nominated to be part of our Community Panel, and engages with this group on a range of consultations and forums.



Deliberative engagement on the Community Vision and Council Plan

A smaller panel of 46 members was formed from the larger group. This smaller panel of local residents ranging in age, gender, local area and background was selected independently using specific methodology to ensure it accurately represented the diversity of our community.

The targeted panel met in facilitated workshops to undertake deliberative engagement on the Community Vision and Council Plan. Workshops were facilitated online by external consultant, Conversation Caravan, due to COVID-19 restrictions on public gatherings.

The panel met on six occasions between November 2020 and February 2021 to discuss and agree on themes and priorities used to form the **Frankston City Community Vision 2040**.

The Vision and suggested priorities were presented to Councillors, to help shape their decision-making process through the 2021–2025 strategic planning cycle – considering the Council Plan, Financial Plan, Budget and Infrastructure Plan.

Frankston City Community Vision 2040

The Community's vision for Frankston City has been developed by the community for the community and will guide Council's strategic outlook until 2040.

The **Community Vision** forms part of Council's strategic planning framework, the short-term and long-term priorities that have shaped the **2021-25 Council Plan and Budget** and will guide future Council planning across the next 20 years.

Council looks forward to working alongside the community and external partners towards the community's vision for Frankston City in 2040.





Our Community Vision

**As voiced by our community
to shape our City's future...**

Frankston City 2040 is the place on the bay to learn, live, work and play in a vibrant, safe and culturally inclusive community. Our City is clean, green and environmentally responsible.

Community Vision 2040 themes




Theme 1
Healthy families and communities

Empowering everyone to improve their health and wellbeing through access to green space, quality health services, social supports, education and opportunities to be physically active.



Theme 2
Vibrant and inclusive communities

The community is proud of First Nations People's heritage and culture, and promotes a sense of pride and belonging for the local Aboriginal and Torres Strait Islander community. Frankston City is known as a cultural hub with a thriving arts community, embracing diversity and promoting wellbeing.



Theme 3
Natural environment and climate action

Frankston City is green and sustainable, and a leader in sustainable industry and development. Both Council and community are committed to protecting and enhancing the environment and actively addressing climate change.



Theme 4

Connected places and spaces

Frankston City is a well-connected and safe community with a unique identity, recognised for its vibrant City Centre that capitalises on its natural assets and heritage. Frankston City is the place that people want to visit, study, work and live in.



Theme 5

Industry, employment and education

Frankston City nurtures and attracts innovation and investment and is known for its education and business opportunities, including renewable energy, technology, hospitality, health and tourism.



Theme 6

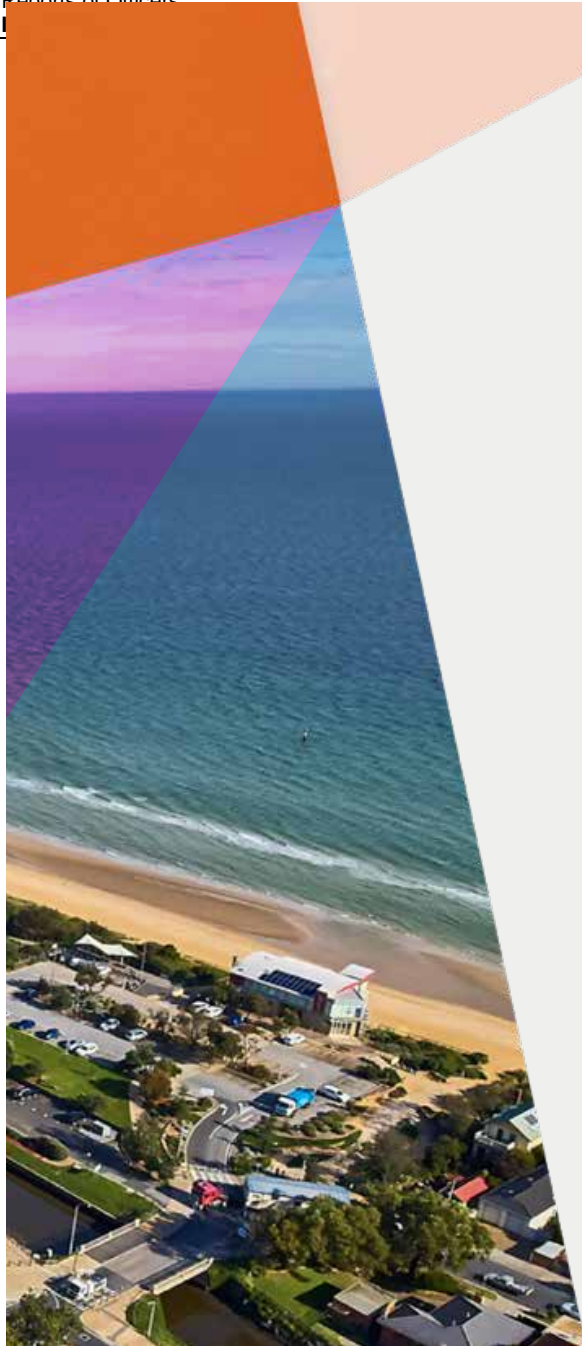
Advocacy, governance and innovation

Frankston City Council puts innovation and inclusion at the heart of all that it does, engaging with all of the community and advocating for people of all abilities and backgrounds. Council will be well governed and use its resources in an accountable and sustainable manner.

Frankston City Council's Vision for the 2021–2025 Council Plan

**Frankston City.
Our liveable,
innovative and
proud city.**





Reading and understanding the Year 4 Council Action Plan

Outcomes

There are 6 outcomes which drive this plan and are aligned to the Community Vision Themes.

Priorities

The focus of our work over the four year Council Plan period, to ensure our initiatives, actions and resources are well balanced to achieve the delivery of our defined outcomes.

Strategic indicators

The measures of progress that will guide us on how we are progressing towards our six outcomes.

Four-year initiatives

The program of work that drives the delivery of the 6 Outcomes over the four-year council plan term.

Actions

Each year Council reviews the actions and identifies specific tasks that move the initiative forward – *What we will do*.

2021–2025 Council Plan Outcomes & Priorities

Our Council Plan has been developed to improve six key outcomes for Frankston City Council, and have been captured below with Council’s key priorities. Our priorities describe what we will focus our work towards over the next four years and ensure we target our initiatives and resources to get the right things done.




Healthy and safe communities

Priorities

- ✓ Active and healthy lifestyles that support residents living independently longer
- ✓ Long-term health and learning outcomes established in early childhood
- ✓ Reduction of harms from family violence, gambling, alcohol and other drugs
- ✓ Value and support young people

Community Vision 2040 Theme 1
Healthy families and communities



Community strength

Priorities

- ✓ Accessibility of services to enhance social inclusion and mental wellbeing
- ✓ Volunteering to build connections and resilience within the community
- ✓ Frankston City’s arts and cultural identity

Community Vision 2040 Theme 2
Vibrant and inclusive communities



Sustainable environment

Priorities

- ✓ Climate emergency response and leadership
- ✓ Green canopy cover to reduce urban heat
- ✓ Diversion of waste from landfill
- ✓ Protection, access and connection to the natural environment

Community Vision 2040 Theme 3
Natural environment and climate action



Well planned and liveable city

Priorities

- ✓ Urban design renewal of public places and spaces
- ✓ Connected, accessible, smart and safe travel options
- ✓ Frankston City's identity as a liveable city

Community Vision 2040 Theme 4
Connected places and spaces




Thriving economy

Priorities

- ✓ Business and industry investment attraction
- ✓ Activity centre precincts
- ✓ Local employment, education and training opportunities for all people

Community Vision 2040 Theme 5
Industry, employment and education



Progressive and engaged city

Priorities

- ✓ Engagement with our community in communication and decision making
- ✓ Future ready service delivery through changes to culture, capability, connectivity and customer experience
- ✓ Sound governance to build trust in the integrity and transparency of Council

Community Vision 2040 Theme 6
Advocacy, governance and innovation



Healthy and safe communities

Health, safety and wellbeing of the community is improved through the reduction of harms and opportunities for individuals and families to adopt healthy lifestyles.

Priorities

Council has identified the following priorities that will focus Council's work towards improving this outcome.



Active and healthy lifestyles that support residents living independently longer



Long-term health and learning outcomes established in early childhood



Reduction of harms from family violence, gambling, alcohol and other drugs



Value and support young people

Strategic indicators

Strategic indicators provide Council with measures to monitor how we are progressing towards our outcome. Council's level of influence over the result of each measure is shown, as often Council does not control the results, but seeks to influence with advocacy, partnerships and the community.

If we are successful, we will see

Outcome measures

Level of influence

Increased active and healthy lifestyles that support residents living independently for longer	<ul style="list-style-type: none"> • Proportion of residents reporting long-term health conditions (ABS Census) • Proportion of residents satisfied with sport and recreation facilities (Community Satisfaction Survey) 	M
Improved long-term health and learning outcomes established in early childhood	<ul style="list-style-type: none"> • Proportion of children fully immunised by school age compared to the Victorian state benchmark (Local Government Performance Reporting Framework) 	M
Reduction of harms from family violence, gambling, alcohol and other drugs	<ul style="list-style-type: none"> • Proportion of residents who feel a safe in public areas in Frankston City (Community Satisfaction Survey) • Rate of hospital admissions due to alcohol and other drugs (Turning Point) • Rate of reported family violence incidents (Crimes Statistics Agency) 	L
Improved education outcomes through better engagement of young people	<ul style="list-style-type: none"> • Proportion of people attending Tafe or University (Australian Bureau Statistics) 	L

Level of Influence over the result: **H HIGH:** Council can directly influence this result. **M MEDIUM:** Council can influence this result, however external factors outside of Council's control may also influence the result. **L LOW:** Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.



Services that drive the delivery of Outcome 1

Council delivers a wide range of services, programs and infrastructure to maintain and improve the health and safety of the community, including:

Community health

Enhancing the health of families and the community by supporting them to develop and thrive, through enabling independent living.

Includes the services of; Children’s services; Community and home support;

Immunisation; Maternal and child health

Key strategic documents:

- Municipal Early Years Plan
- Health And Wellbeing Plan
- Best Start Plan

\$ 3.927M Operating | \$7.265M Capital works
(Net 2024–2025 Budget)

Sports and recreation

Encouraging people to be active by supporting access to a diverse range of sport and leisure activities.

Includes the services of; Sport and recreation planning; Property and contract management; Stakeholder management and support

Key strategic documents:

- Sports Development Plan
- Active Leisure Strategy

\$ 1.613M Operating | \$10.344M Capital works
(Net 2024–2025 Budget)

Community safety

Supporting people to feel protected and safe in the community regarding animal management, building services, environmental and public health, city safety and the enforcement of local laws.

Includes the services of; Building safety; City safety; Environmental and public health; Local Laws; Animal Management

Key strategic documents:

- Safer Communities Strategy 2023–2033
- Domestic Animal Management Plan
- Domestic Waste Water Management Plan
- Municipal Emergency Management Plan

\$5.471 M Operating | \$0.520M Capital works
(Net 2024–2025 Budget)

Community development

Delivering inclusive and accessible support, programs and community spaces to build resilience and community strength in the community.

Includes the services of; Community programs and support; Community grants; Community facilities; Youth services; Emergency relief and support

Key strategic documents:

- Health and Wellbeing Plan
- Disability Action Plan
- Family Violence Prevention Plan

\$1.583M Operating | \$0.300M Capital works
(Net 2024–2025 Budget)

Initiatives & Year 4 actions

Council has identified the following program of work.
Key actions for 2024–2025 have also been identified.

Four-year initiative

What we will do in 2024–2025

Engage families to promote the importance of early childhood education and health

- Deliver Maternal and Child Health and early childhood services and programs including immunisation and supported playgroups
- Coordinate central registration of enrolments for community kindergartens
- Implement year four actions for Council’s Early Years Plan

Maintain systems and capacity to manage and respond to emergency events

- Monitor and mitigate key emergency risks to the community
- Maintain up-to-date emergency management plans and test them to identify and mitigate capability and capacity gaps through training and awareness
- Leverage partnerships with key agencies and community groups to improve planning for response to and recovery from emergency events. This will include the development and implementation of an annual training program
- Deliver Emergency Management training and exercise

Encourage active and healthy lifestyles for people of all ages and abilities

- Improve the amenity and perceptions of safety across the municipality
- Promote and deliver more diverse play and leisure opportunities for residents of all ages to encourage active lifestyles
- Work in partnership with health, education and community organisations including sporting clubs and community gardens to enhance opportunities for improved primary health and participation in passive and active recreation
- Implement year four actions for Council’s Health and Wellbeing Plan
- Continue the 'Can Swim' program of initiatives the Peninsula Leisure operators of PARC

Four-year initiative

What we will do in 2024–2025

Advocate for programs and support to reduce harms from family violence, gambling, alcohol and other drugs

- Implement Year one Actions of the Family Violence Prevention Action Plan (2024–2028)

Engage young people to support their educational outcomes

- Partner with the Department of Education and Training on Frankston North Strategic Education Plan
- Deliver Youth Services outreach, in-reach and engagement programs
- Enable young people to have a voice through Youth Council and youth events
- Deliver the Work Ready Program providing work experience, traineeships and student placement opportunities
- Provide grants to support students in participating in formal education and recreational programs
- Implement year three actions for Council's Youth Action Plan



Community strength

Strengthening community through resilience, inclusiveness and the enrichment of arts, culture and diversity.

Priorities

Council has identified the following priorities that will focus Council's work towards improving this outcome.



Accessibility of services to enhance social inclusion and mental wellbeing



Volunteering to build connections and resilience within the community



Frankston City's arts and cultural identity


Strategic indicators




Strategic indicators provide Council with measures to monitor how we are progressing towards our outcome. Council's level of influence over the result of each measure is shown, as often Council does not control the results, but seeks to influence with advocacy, partnerships and the community.

If we are successful, we will see

Outcome measures

Level of influence

<p>Improved accessibility of services to enhance social inclusion and mental wellbeing</p>	<ul style="list-style-type: none"> • Percentage of participation rates of gender diversity, disability and Aboriginal and Torres Strait Islander communities in structured sport (sporting clubs) Improve accessibility of services to enhance social inclusion and mental wellbeing • Proportion of residents reporting a mental health long-term health condition (ABS Census) Improve accessibility of services to enhance social inclusion and mental wellbeing • Proportion of residents who agree Frankston City is responsive to local community needs (Community Satisfaction Survey) Improve accessibility of services to enhance social inclusion and mental wellbeing 	
<p>Increased volunteering to build connections and resilience within the community</p>	<ul style="list-style-type: none"> • Percentage of residents who volunteer 'sometimes' or 'regularly' (Victorian Population Health Survey) Increased volunteering to build connections and resilience within the community 	
<p>Increased enjoyment of Frankston City's arts and cultural experiences</p>	<ul style="list-style-type: none"> • Proportion of residents who are satisfied with arts and cultural events, programs and activities (Community Satisfaction Survey) Increased enjoyment of Frankston City's arts and cultural experiences 	

Level of influence over the result:  **HIGH:** Council can directly influence this result.  **MEDIUM:** Council can influence this result, however external factors outside of Council's control may also influence the result.  **LOW:** Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.



Services that drive the delivery of Outcome 2

Council delivers a wide range of services, programs and infrastructure to strengthen community resilience, inclusiveness and enrichment, including:

Community health

Enhancing the health of families and the community by supporting them to develop and thrive, through enabling independent living.

Includes the services of; Children’s services; Community and home support; Immunisation; Maternal and child health

Key strategic documents:

- Municipal Early Years Plan
- Stronger Families Plan to Stronger Families Strategy

\$3.823M Operating
(Net 2024–2025 Budget)

Community development

Delivering inclusive and accessible support, programs and community spaces to build resilience and community strength in the community.

Includes the services of; Community programs and support; Community grants; Community facilities; Youth services; Emergency relief and support

Key strategic documents:

- Positive Aging Action Plan
- Stronger Families Strategy
- Reconciliation Action Plan
- Disability Action Plan
- Youth Action Plan

\$4.591M Operating
(Net 2024–2025 Budget)

Arts and culture

Building Frankston’s cultural landscape by supporting the delivery of arts programs, events and library facilities providing opportunities to create, learn and connect.

Includes the services of; Arts, events and tourism; Library collections and resources; Multi use venues and facilities

Key strategic documents:

- Arts and Culture Strategic Plan
- Public Art Strategy
- Destination Events Strategy

\$5.222M Operating | \$3.684M Capital works
(Net 2024–2025 Budget)

Initiatives & Year 4 actions

Council has identified the following program of work. Key actions for 2024–2025 have also been identified.

Four-year initiative

What we will do in 2024–2025

Build Frankston City’s reputation as an arts, culture and tourism destination

- Develop a sculpture and eclectic street art culture
- Implement year two actions of Council’s Public Art Strategy
- Implement year two actions of Council’s Destination Events Strategy

Enrich the lives of older residents and people with disabilities with opportunities to enable participation and independent living

- Deliver Council’s annual Seniors Festival, programs and activities to enhance participation and social inclusion
- Support organisations that are providing valued services to older residents
- Implement year four actions for Council’s Disability Action Plan
- Facilitate improved access for people with disabilities to services and transport options
- Support and promote Culturally and Linguistically Diverse (CALD) and seniors groups
- Volunteer Week – Combined Council-Volunteer celebration event

Targeting community needs through development programs and grants

- Design Community Development programs to meet resident needs
- Deliver Council’s grants program
- Build connections between volunteers and volunteer organisations through Impact Volunteering
- Implement year four actions from Council’s Library Action Plan
- LGBTQI Alliance Facilitation
- Social inclusion action group delivery
- Continue to support the work of Community Support Frankston
- Support of the Langwarrin Community Centre

Four-year initiative

What we will do in 2024–2025

Work with community organisations and groups to develop our future leaders and evolve a diverse culture and gender equality

- Continue to build volunteering diversity in community organisations
- Expand participation in the culture change program for sporting clubs to achieve greater gender equity in participation and board membership
- Work with schools and disengaged young people to build relationships awareness and enable them to choose respectful relationships
- Promote leadership and governance training opportunities for community members

Deliver essential advocacy, support and referral services for residents in need

- Monitor demographic data trends to inform service plans that meet the future needs of the local community
- Provide financial support for material aid through eligible emergency relief and recovery organisations
- Deliver Home and Community Care (HACC) and Commonwealth Home Support Program (CHSP) in home services to older residents to enable them to live safely and independently
- Partner with the housing and homelessness sector to support the Frankston City Strategic Housing and Homelessness Alliance Five-Year Strategic Plan
- Provide referral services through our Neighbourhood House programs and youth services
- Winter Shelter Project Concierge

Build acknowledgement and respect for Aboriginal and Torres Strait Islander cultural heritage and history

- Implement year three initiatives for Council's Reconciliation Action Plan (RAP)
- Contribute to the advocacy and planning for the redevelopment of the Nairn Marr Djambana gathering place



Sustainable environment

Enhanced sustainability through bold action and leadership on climate change and the protection and enhancement of Frankston City's natural and built environments.

Priorities

Council has identified the following priorities that will focus Council's work towards improving this outcome.



Climate emergency response and leadership



Green canopy cover to reduce urban heat



Diversion of waste from landfill



Protection, access and connection to the natural environment

Strategic indicators

Strategic indicators provide Council with measures to monitor how we are progressing towards our outcome. Council's level of influence over the result of each measure is shown, as often Council does not control the results, but seeks to influence with advocacy, partnerships and the community.

If we are successful, we will see

Outcome measures

Level of influence

Increased climate emergency response and leadership	<ul style="list-style-type: none"> • Council greenhouse gas emissions (Emissions register) • Community greenhouse gas emissions per capita (Emissions register) • Community satisfaction with Council meeting its responsibilities towards the environment (Community Satisfaction Survey) 	M
Increased protection, access and connection to the natural environment	<ul style="list-style-type: none"> • Proportion of beach water quality samples at acceptable Environmental Protection Authority levels (EPA) • Proportion of community satisfied with Open space, natural reserves and foreshore (Community Satisfaction Survey) 	M
Increased diversion of waste from landfill	<ul style="list-style-type: none"> • Proportion of collection waste diverted from landfill (LGPRF) 	M
Increased tree canopy cover and reduced urban heat	<ul style="list-style-type: none"> • Percentage of tree canopy cover (DELWP) 	M

Level of influence over the result: **H HIGH:** Council can directly influence this result. **M MEDIUM:** Council can influence this result, however external factors outside of Council's control may also influence the result. **L LOW:** Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.



Photograph by Larry Chew

Services that drive the delivery of Outcome 3

Council delivers a wide range of services, programs and infrastructure to enhance the sustainability and enjoyment of Frankston City’s natural and built environments, including:

Biodiversity and open space

Ensuring the natural environment is protected and enhanced to provide safe, diverse and engaging open spaces, reserves and trees for the community.

Includes the services of; Open space planning; Play spaces; Protection of biodiversity; Urban forest; Open space maintenance

Key strategic documents:

- Open Space Strategy
- Environment Strategy 2014–2024
- Biodiversity Action Plan
- Urban Forest Action Plan
- Coastal Management Plan

\$18.083M Operating | \$7.683M Capital works
(Net 2024–2025 Budget)

Climate change action

Managing climate change response and supporting the community to mitigate impacts and manage vulnerabilities.

Includes the services of; Energy and emissions reduction; Climate adaptation

Key strategic documents:

- Climate Change Strategy

\$1.775M Operating | \$2.072M Capital works
(Net 2024–2025 Budget)

Integrated water

Providing stormwater protection for properties and ensuring healthy waterways for the community.

Includes the services of; Energy and emissions reduction; Climate adaptation

Key strategic documents:

- Drainage Strategy
- Flood Management Plan

\$3.333M Operating | \$1.858M Capital works
(Net 2024–2025 Budget)

Waste and recycling

Facilitating the collection of waste, recovery of resources and delivery of waste reduction and diversion programs.

Includes the services of; Aftercare landfill management; Collections and resource recovery; Waste minimisation

Key strategic documents:

- Waste Circularity Plan 2023–2030

\$22.452M Operating | \$0.232M Capital works
(Net 2024–2025 Budget)

Initiatives & Year 4 actions

Council has identified the following program of work. Key actions for 2024–2025 have also been identified.

Four-year initiative

What we will do in 2024–2025

Increase urban forest and canopy coverage to create a greener and cooler city

- Implement year five actions for Council's Urban Forest Action Plan
- Planting 20,000 additional trees as part of the annual municipal wide planting program

Protect and enhance the natural and coastal environments

- Implement year four actions of the Coastal and Marine Management Plan
- Implement year four actions for Council's Biodiversity Action Plan
- Maintain and improve natural and coastal reserves
- Review and update priority master plans for Open Space
- Develop and implement formalised monitoring process for park tree maintenance

Lessen the severity of climate change through actions that enable Council and the community to reduce greenhouse gas emissions

- Implement year two actions for Council's Climate Change Strategy and Action Plan including the delivery of the Regional Electric Vehicle (EV) Charging Roadmap
- Ensure Environmentally Sustainable Design (ESD) principles are achieved for new developments, buildings, public realm and places
- Implement energy efficient upgrades to Council assets

Four-year initiative

What we will do in 2024–2025

Improve the quality of recycling, minimise the generation of waste and establish alternatives to landfill disposal

- Progress collaborative procurement for an advanced waste processing solution for household rubbish for the South East Melbourne region to deliver a vital alternative to landfill
- Deliver a standardised four-bin kerbside collection service to all households with a consistent understanding of acceptable materials for each stream
- Implement year two actions for Council's Waste Circularity Plan
- Increase uptake of the kerbside food waste collection service in single-unit developments and implement the plan to extend this service to multi-unit developments
- Continually monitor the presentation levels of the kerbside separate glass collection service
- Progress the implementation of food waste minimisation initiatives
- FRRRC Strategic & Operational Model Review (including site master plan)
- Develop business case to support and enable residents to drop off good quality items for resale free of charge at FRRRC
- Conduct feasibility study into options for a fortnightly waste collection service

Increase opportunities to experience native flora and fauna

- Support Frankston Environmental Friends Network
- Deliver annual environmental programs, such as National Community and School's Tree Day and Gardens for Wildlife, to promote behavioural change and positive environmental outcomes
- Ensure reserves are accessible while still protected

Improve the management of water including flooding risk, water quality of creeks and waterways and the efficient use of water

- Progress Monterey Recycled Water project through design, and commence construction in partnership with key stakeholders
- Develop a Frankston Flood and Stormwater Management Framework, and commence implementation of key actions
- Kananook Creek Governance



Well planned and liveable city

Enhanced liveability through access to, and revitalisation of, Frankston City's places and spaces.

Priorities

Council has identified the following priorities that will focus Council's work towards improving this outcome.



Urban design
renewal of places
and spaces



Connected,
accessible,
smart and safe
travel options



Frankston City's
identity as a
liveable city




Strategic indicators




Strategic indicators provide Council with measures to monitor how we are progressing towards our outcome. Council's level of influence over the result of each measure is shown, as often Council does not control the results, but seeks to influence with advocacy, partnerships and the community.

If we are successful, we will see

Outcome measures

Level of influence

Urban design renewal of places and spaces	<ul style="list-style-type: none"> • Proportion of residents who are satisfied with the design of places and spaces (Community Satisfaction Survey) 	
Increased travel options that are connected, accessible, smart and safe	<ul style="list-style-type: none"> • Proportion of residents who are satisfied with travel options around the municipality (Community Satisfaction Survey) • Proportion of residents living within 400m of public transport 	
Frankston City's identity as a liveable city	<ul style="list-style-type: none"> • Proportion of residents who are proud and enjoy living in their local area (Community Satisfaction Survey) 	

Level of influence over the result:  **HIGH:** Council can directly influence this result.  **MEDIUM:** Council can influence this result, however external factors outside of Council's control may also influence the result.  **LOW:** Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.



Services that drive the delivery of Outcome 4

Council delivers a wide range of services, programs and infrastructure to enhance the sustainability and enjoyment of Frankston City’s natural and built environments, including:

Transport connectivity

Ensuring the community is physically connected, journeys are safe and enjoyable and there is access to an efficient transport network.

Includes the services of; Strategic transport planning; Transport network management and operations; Transport related infrastructure maintenance

Key strategic documents:

- Integrated Transport Strategy
- Paths Development Plan

\$10.517M Operating | \$10.504M Capital Works
(Net 2024–2025 Budget)

Parking

Providing on and off street parking to manage the road environment and ensure appropriate car parking options are available for the community.

Includes the services of; Parking management and enforcement

Key strategic documents:

- Frankston Metropolitan Activity Centre Parking Precinct Plan

(\$-1.331M Operating | \$3.700M Capital Works
(Net 2024–2025 Budget)

City planning

Plan, design and deliver vibrant and liveable communities and facilities.

Building, maintaining and improving a liveable city in line with the Frankston City Planning Scheme.

Includes the services of; Statutory planning and permit applications; Statutory planning compliance; Strategic land use planning; Urban planning and design

Key strategic documents:

- Municipal Planning Strategy
- Frankston Metropolitan Activity Centre Structure Plan
- Housing Strategy
- Green Wedge Management Plan

\$3.376M Operating
(Net 2024–2025 Budget)

Initiatives & Year 4 actions

Council has identified the following program of work.
Key actions for 2024–2025 have also been identified.

Four-year initiative

What we will do in 2024–2025

Integrate land use, planning and revitalise and protect the identity and character of the City

- Deliver revitalisation activities in the Frankston City Centre
- Deliver year one actions of the Frankston Housing Strategy
- Deliver year one actions of the Frankston Metropolitan Activity Centre (FMAC) Structure Plan
- Trial the integration the Vic3D platform into the planning process to support 3D spatial analysis and visualisation of proposed developments within the FMAC
- Develop a landscape guide for developers

Improve connectivity and movement, and provide transport choices to the community, including walking trails and bike paths

- Implement year two actions for Council's Integrated Transport Strategy including review of Bicycle Strategy, to improve transport choices, encouraging safe and accessible active transport and public transport

Four-year initiative

What we will do in 2024-2025

Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

- Deliver the Open Space Strategy through a priority program of development and renewals for open space and play spaces
- Deliver annual capital works program including key major projects
- Implement year one actions of the Public Toilet Action Plan
- Review maintenance and asset renewal programs to enhance safety and presentation of the City

Innovate with smart technology and initiatives to increase the liveability of the city

- Capture real time data to gather insights into liveability
- Implement smart parking technologies following Frankston Metropolitan Activity Centre (FMAC) smart parking trials undertaken
- Increase collection of various Smart Cities data sets to create insightful reports to help facilitate data-driven decision making for Council



Thriving economy

A thriving economy that has strengthened through recovery, created employment and opportunities to build a skilled and educated community that supports sustainable and diverse industries.



Priorities

Council has identified the following priorities that will focus Council's work towards improving this outcome.



Business and industry investment attraction






Activity centre precincts






Local employment, education and training opportunities for all people

Strategic indicators

Strategic indicators provide Council with measures to monitor how we are progressing towards our outcome. Council's level of influence over the result of each measure is shown, as often Council does not control the results, but seeks to influence with advocacy, partnerships and the community.

If we are successful, we will see	Outcome measures	Level of influence
Increased business and industry investment	<ul style="list-style-type: none"> • Number of commercial building approvals (ABS) 	
Rejuvenated activity centre precincts	<ul style="list-style-type: none"> • Gross local product of the municipality (\$m) (.id) • Percentage of retail vacancy rates (Economic Development Scorecard) 	
Enhanced local employment, education and training opportunities for all people	<ul style="list-style-type: none"> • Proportion of residents who are unemployed (.id) • Proportion of residents who hold either a vocational qualification, diploma/advanced diploma, bachelor degree or higher degree (.id) • Proportion of residents employed locally in Frankston City (.id) 	

Level of influence over the result:  **HIGH:** Council can directly influence this result.  **MEDIUM:** Council can influence this result, however external factors outside of Council's control may also influence the result.  **LOW:** Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.



Services that drive the delivery of Outcome 5

Council delivers a wide range of services, programs and infrastructure to strengthen the local economy, encourage a skilled and educated population and grow local job opportunities, including:

Economic development

Fostering the development of a sustainable and prosperous local economy.

Includes the services of; Business and industry development; City positioning; Future investment; Placemaking

Key strategic documents:

- Economic Development Strategy

\$2.222M Operating | \$3.188M Capital works
(Net 2024–2025 Budget)

Arts and culture

Building Frankston’s cultural landscape by supporting the delivery of arts programs, events and library facilities providing opportunities to create, learn and connect.

Includes the services of; Arts, events and tourism; Library collections and resources; Multi use venues and facilities

Key strategic documents:

- Arts and Culture Strategic Plan

\$2.675M Operating | \$0.850M Capital works
(Net 2024–2025 Budget)

City planning

Building, maintaining and improving a liveable city in line with the Frankston City Planning Scheme.

Includes the services of; Statutory planning and permit applications; Statutory planning compliance; Strategic land use planning; Urban planning and design

Key strategic documents:

- Frankston Metropolitan Activity Centre (FMAC) Structure Plan

\$0.522M Operating
(Net 2024–2025 Budget)

Initiatives & Year 4 actions

Council has identified the following program of work. Key actions for 2024–2025 have also been identified.

Four-year initiative

What we will do in 2024–2025

Activate vacant commercial spaces and underutilised Council assets

- Review empty shops in the FMAC and the strategies to encourage occupancy

Remove complexity and provide planning certainty to attract economic investment

- Promote Invest Frankston and precinct opportunities
- Continue to deliver business improvements to improve statutory planning processes and customer experience
- Maintain and promote Council's business concierge service
- Foster and maintain relationships that support businesses, providing excellent customer service and building Frankston City's reputation as a place to do business

Strengthen Frankston City as a destination for events and creative arts industries

- Expand and deliver a reputation for engaging major and destination events
- Engage a diverse range of artists and creatives to enhance Frankston as an arts hub
- Highlight Frankston as destination city through a robust marketing campaign that highlights the importance of events, development, investment in a city on the move

Four-year initiative

What we will do in 2024–2025

Elevate Frankston City’s identity as an innovation hub and business-friendly city

- Implement the Sustainable Economy and Skilled Community Strategy
- Deliver year one of the Frankston Industrial Strategy
- Continue to support the Frankston Business Collective
- Further develop the partnership with Frankston Social Enterprise Hub

Leverage the emerging connection between Frankston City’s café and dining culture through the revitalisation of public spaces

- Develop the 'Nepean Boulevard' vision and implementation of Master plan
- Deliver the Frankston Local Shopping Strip Action Plan through a priority program of development and renewals



Progressive and engaged city

A progressive and responsive council that values community voice, service innovation and strong governance.

Priorities

Council has identified the following priorities that will focus Council's work towards improving this outcome.



Engagement with our community in communication and decision making



Future-ready service delivery through changes to culture, capability, connectivity and customer experience



Sound governance to build trust in the integrity and transparency of Council




Strategic indicators




Strategic indicators provide Council with measures to monitor how we are progressing towards our outcome. Council's level of influence over the result of each measure is shown, as often Council does not control the results, but seeks to influence with advocacy, partnerships and the community.

If we are successful, we will see

Outcome measures

Level of influence

<p>Increased engagement with our community</p>	<ul style="list-style-type: none"> • Community satisfaction with Council's community consultation and engagement (Community Satisfaction Survey) • Customer satisfaction with Council's representation, lobbying and advocacy on behalf of the community with other levels of government and private organisations on key issues (Community Satisfaction Survey) 	
<p>Service delivery that frequently meets the needs and expectations of the community</p>	<ul style="list-style-type: none"> • Proportion of residents satisfaction with the overall Council performance (Community Satisfaction Survey) • Proportion of residents satisfaction that Council provides important services that meet the needs of the whole community (Community Satisfaction Survey) • Percentage of capital work program delivered (Capital Works Delivery Program) (target 90 per cent) 	
<p>Increased satisfaction with the integrity and transparency of Council</p>	<ul style="list-style-type: none"> • Community satisfaction with Council implementing decisions in the best interests of the community (Community Satisfaction Survey) • Community satisfaction with Council's performance in maintaining the trust and confidence of the local community (Community Satisfaction Survey) 	

Level of influence over the result:  **HIGH:** Council can directly influence this result.  **MEDIUM:** Council can influence this result, however external factors outside of Council's control may also influence the result.  **LOW:** Council's level of influence on this result is limited but monitoring this indicator assists in planning and guiding Council's priorities.

Services that drive the delivery of Outcome 6

Council delivers a wide range of services, programs and infrastructure to ensuring strong governance from a progressive and responsive Council including:

Financial management

Providing leadership and support in financial planning, processing and reporting to ensure Council’s long term financial position is sustainable.

Includes the services of; Financial planning; Financial control and reporting; Revenue services; Purchasing and payments

Key strategic documents:

- Financial Plan
- Annual Budget
- Revenue and Rating Plan

\$3.491M Operating
(Net 2024–2025 Budget)

Asset management

Ensuring Council assets adequately support current and future service delivery.

Includes the services of; Strategic asset management; Building and facility management; Fleet management; Land and property compliance

Key strategic documents:

- Long Term Infrastructure Plan
- Asset Management Strategy
- Property Strategy

\$10.725M Operating | \$3.228M Capital works
(Net 2024–2025 Budget)

Governance

Enabling sound governance through transparency, accountability, risk management and compliance.

Includes the services of; Corporate and municipal governance; Risk and audit; Procurement and contract management; Frankston Memorial Park management

Key strategic documents:

- Risk Management Framework
- Procurement Policy

\$5.427M Operating | \$0.200M Capital works
(Net 2024–2025 Budget)

People, culture and workforce

Enabling a high performing workforce and ensuring a safe workplace.

Includes the services of; People services; Employee safety and wellbeing; Culture and capability; Payroll services; Child safety; Gender Equality

Key strategic documents:

- Gender Equality Action Plan
- OHS and Wellbeing Plan
- Workforce Plan

\$0.368M Operating
(Net 2024–2025 Budget)

Customer service and experience

Enabling future ready service delivery, communications and engagement that meet community expectations.

Includes the services of; Corporate and municipal governance; Risk and audit; Procurement and contract management; Frankston Memorial Park management

Key strategic documents:

- Communications Strategy
- Customer Experience Strategy

\$5.323M Operating | \$0.599M Capital Works
(Net 2024–2025 Budget)

Technology and information

Supporting the delivery and management of technology and information management.

Includes the services of; Strategic technology and architecture design; Technology service and support; Business applications and data management; Information and records management; IT infrastructure management

Key strategic documents:

- Information and Communications Technology Strategy
- Digital Strategy

\$9.098M Operating | \$1.843M Capital works
(Net 2024–2025 Budget)

Council strategy and performance

Supporting sound decision making through the development of council strategy and performance reporting.

Includes the services of; Strategic policy and planning; Performance analysis and reporting; Advocacy; Program and project management; Community and stakeholder engagement

Key strategic documents:

- Community Vision Frankston City 2040
- Council Plan
- Annual Report
- Community Infrastructure Plan
- Community Engagement Policy
- Future Ready Frankston

\$7.738M Operating
(Net 2024–2025 Budget)

Initiatives & Year 4 actions

Council has identified the following program of work.
Key actions for 2024–2025 have also been identified.

Four-year initiative

What we will do in 2024–2025

Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

- Review and update Council's 10 year Financial Plan to guide budget decisions to ensure they are responsible and sustainable
- Seek alternative revenue sources through service planning and engagement with relevant stakeholders
- Continue implementation of the Property Strategy including asset rationalisation and leveraging investment of Council's assets, particularly in the FMAC precinct
- Enhance procurement processes and practices that support collaboration, innovation, efficiency and agility
- Oversee the reporting and governance of Council's subsidiary Peninsula Leisure Propriety Limited to ensure recovery and future growth
- Service Planning framework enhancements

Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

- Implement the Integrated Planning & Reporting Framework for an enhanced Service Governance approach
- Review Council's assets to ensure they meet community needs
- Continue to enhance the organisation's risk maturity through embedding effective risk management and opportunity awareness
- Ongoing implementation of the Workforce Plan to encourage a high performing, inclusive and engaged workforce
- Continue with the implementation of the new child safe standards
- Implement year three actions for Council's Gender Equality Action Plan
- Community engagement – Affordable Housing Strategy
- Community engagement – Council Vision, Council Plan, asset plan and financial plan

Four-year initiative

What we will do in 2024–2025

Lead advocacy engagement and enhance relationships with all tiers of government and key stakeholders

- Deliver ongoing implementation of 2021–2025 Advocacy Campaign Plan and build the profile of advocacy priorities through implementation of a communication and engagement plan

Enhance customer experience through the transformation of our services to ensure they are easy to access, and provide seamless transactional and interactional experiences

- Transformation of our digital platforms, ensuring that they are fully accessible for people of all abilities and cultures (OSS-06)
- Enhance opportunities for community participation in decision making through the Community Engagement Framework
- Implement year four actions from the IT Strategy to support customer experience and the transformation of processes
- Increase efforts on cleaning and maintaining our Name and Address register
- Digitisation of grave site information at Frankston Memorial Park (the Cemetery)
- Prepare for the Council election period following the VEC’s Electoral Structure Review
- Relaunch of Frankston City News

Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

- Monitor Council’s Council Plan and Financial performance and prepare a combined Council Plan and budget performance report on a quarterly basis for the community
- Enhance the Transparency Hub system to improve customer experience, trust and confidence in Council
- Proactively increase access to Council’s open data to maximise new opportunities for release of records
- Progress the data protection and security plan
- Corporate Reporting (Pulse) ongoing upgrades 2022–24

Budget





Structure of the Budget

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2024–2025 has been supplemented with projections to 2027-2028.

Executive Summary

Financial Statements

The following financial statements have been prepared in accordance with the Local Government Act 2020 and Local Government (Planning and Reporting) Regulations 2020.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Targeted Performance Indicators

Financial Performance Indicators

Sustainable Capacity Indicators

Service Performance Indicators

Appendix

- Fees and charges
- Capital works program

Budget Executive Summary

Council has prepared a Council Plan and Budget update for 2024–2025 and subsequent years via an integrated approach to strategic planning and reporting. This is a requirement of the new Local Government Act 2020 (LGA). The Council Plan initiatives and Budget ensures there is synergy between Council's fundamental plans. These include the Frankston City Community Vision 2040, Municipal Public Health and Wellbeing Plan, Revenue and Rating Plan and the Long-term Financial Plan.

It seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community, and do this within the rate increase mandated by the Victorian Government.

This Budget projects an accounting surplus of \$14.21 million for 2024–2025, it should be noted that a surplus is primarily used to fund the current and future capital works programs together with investment in initiatives to achieve our Council Plan outcomes.

This draft includes a forecast adjusted underlying result of \$7.8 million deficit. Council is committed to supporting the community by continuing service delivery with a focus on health and sustainability

We are proposing to invest in reactivation of the city together with supporting the most vulnerable in our community. This draft budget balances community relief and support with economic stimulus for the city.

Capping of Council rates

On 2 December 2015, the Victorian Government passed legislation to restrict Council from increasing rate income by more than the average cap set by the Minister for Local Government.

The Minister for Local Government announced on 22 December 2023 that Victorian council rate rises would be capped at 2.75 per cent. The decision on the rate cap was guided by independent advice from the Essential Services Commission (ESC).

During 2023–2024, a revaluation of all properties within the municipality was undertaken and will apply from 1 July 2024 for 2024–2025. The outcome of the general revaluation has been a small increase in property valuations throughout the municipality.

Overall, property valuations across the municipal district have increased by 3.28 per cent. Of this movement, residential properties have increased by 2.98 per cent, farm land by 24.02 per cent, industrial land by 7.32 per cent, commercial land by 3.00 per cent and vacant land by 1.71 per cent while retirement villages have fallen by 1.06 per cent.

Due to the impact of the revaluation in 2023–2024, the rate percentage charged will not be a consistent 2.75 per cent. On average, residential properties rates component will increase by 2.43 per cent, commercial properties will increase by 2.44 per cent and industrial properties will increase by 6.75 per cent.

Key things we are funding

As we enter the post pandemic phase, Council proposes to set aside funds for initiatives that will reactivate our municipality, support our businesses, maintain community assets and drive sustainability. They include:

Reactivating Frankston

- Destination events attraction program \$0.10 million
- Transport connectivity initiatives \$0.05 million
- Enhancing existing council run events \$0.09 million
- Frankston Metropolitan Activity Centre (FMAC) revitalisation program \$0.17 million

Supporting businesses

- Frankston Business Collective \$0.06 million
- Business Grants \$0.48 million

Maintaining community assets

- Frankston Park lighting \$0.03 million
- New pavilion maintenance and operating costs \$0.14 million
- Graffiti management \$0.634 million to support Council's innovative approach to tackling graffiti at a number of high-profile locations as part of its expanded city-wide beautification program.

Achieving a sustainable environment

- Natural Reserve Rehabilitation and annual maintenance for new horticulture sites \$0.2 million
- Urban Forest Action Plan \$0.04 million
- Develop and implement the Flood and Storm Water Framework \$0.15 million
- Coastal Marine management plan \$0.40 million

The general waste management charge is budgeted to decrease by 1.00 per cent. Higher collection and disposal costs has led to the green waste management charge increasing by 2.63 per cent. The overall decrease in waste management costs compared to the current financial year is \$0.21 million.

Capital works budget of \$58.465 million

- Kananook Commuter Car Park – \$3.70 million (Grant funded)
- Frankston Arts Centre Forecourt Upgrade \$2.30 million
- Street Lighting Renewal Program – LED conversion \$1.50 million
- Frankston Park Oval reconstruction \$1.00 million
- Peninsula Aquatic and Recreation Centre Renewal Program \$2.50 million
- Langwarrin Child and Family Centre \$3.15 million (Grant funded)
- Seaford Child and Family Centre \$3.2 million (Grant funded)
- Ballam Park Athletics Pavilion Refurbishment – \$2.00 million (\$0.03 million Grant funded, \$0.75 million Borrowings)
- Frankston Basketball & Gymnastics Centre – \$0.93 million (\$0.9 million Grant funded)
- Sandfield Master Plan Implementation (multiple projects) – \$3.2 million (\$2.52 million Grant)

- Baden Powell Kindergarten Redevelopment & Expansion (modular construction) – \$0.70 million (borrowing + provision of modular building by the State Government valued at \$3 million)

Continued investment in the municipal infrastructure assets of \$58.465 million. This includes roads (\$5.43 million); bridges (\$0.10 million); buildings (\$13.46 million); footpaths and bicycle paths (\$5.24 million); drainage (\$2.09 million); parks, open space and streetscapes (\$14.72 million); recreational and leisure and community facilities (\$6.39 million). A continued commitment to maintain the condition of community assets through asset renewal totalling \$30.13 million.

Our Council Plan and Budget set out the four-year vision for the city and the outcomes Council wants to achieve over that period. These outcomes align with key focus areas identified in the Frankston City Community Vision 2040.

Our Council Plan identifies key priorities and initiatives aimed at working towards the six future outcomes that will set the strategic direction for Frankston City.

The key outcomes include:

We have costed all of the year four actions in our Budget to ensure that we can afford and deliver on our key strategic direction.



Financial statements

Budgeted Consolidated Comprehensive Income Statement

For the four years ending 30 June 2028

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Income					
Rates and charges	146,422	150,092	154,787	159,167	163,971
Statutory fees and fines	6,347	6,833	6,868	7,005	7,145
User fees	29,907	31,083	31,478	32,185	33,083
Grants – Operating	21,122	21,131	21,342	21,556	21,771
Grants – Capital	29,509	18,693	36,620	22,843	22,751
Contributions – monetary	4,111	2,515	2,305	2,140	3,225
Contributions – non-monetary	800	800	800	800	800
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	709	549	744	562	460
Other income	5,923	6,129	6,270	6,487	6,707
Total income	244,850	237,825	261,214	252,745	259,913
Expenses					
Employee costs	93,030	98,436	101,059	103,825	106,667
Materials and services	78,271	79,879	80,525	82,030	83,424
Allowance for impairment losses	257	256	256	256	256
Depreciation	34,570	36,888	39,875	41,414	43,272
Amortisation – intangible assets	1,157	1,359	1,445	1,499	1,503
Depreciation – right of use assets	59	267	342	342	171
Finance Costs – leases	10	9	18	18	9
Borrowing costs	1,422	2,008	2,214	2,450	2,775
Other expenses	4,453	4,515	4,582	4,651	4,722
Total expenses	213,229	223,617	230,316	236,485	242,799
Surplus/(deficit) for the year	31,621	14,208	30,898	16,260	17,114
Other comprehensive income					
Net asset revaluation increment/(decrement)	-	-	-	-	-
Total comprehensive result	31,621	14,208	30,898	16,260	17,114

Note: The amount indicated for rates and charges includes an estimate of income from supplementary rates (i.e. properties newly subdivided or improved upon during the year) and therefore doesn't balance to the amounts indicated in the Declaration of Rates and Charges.

Notes to the Budgeted Consolidated Comprehensive Income Statement

Rates and Charges – Rates increased by \$3.670 million on 2023–2024 forecast as a result of 2.75 per cent rates cap increase set by the Victorian Government. This has been offset by a decrease to waste charges \$0.212 million as a result of income received through the container deposit scheme.

Statutory Fees and Fines – Statutory Fees and Fines are expected to increase on 2023–2024 forecast by \$0.486 million primarily due to higher animal registrations \$0.213 million, statutory planning fees \$0.122 million and health registrations \$0.104 million.

User fees and charges – User fees and charges are expected to increase by \$1.176 million in the 2024–2025 budget in order to keep pace with the increase in inflation. Areas expected to increase on service levels compared to the 2023–2024 forecast are \$0.824 million at the Peninsula Aquatic Recreation Centre, \$0.118 million for car parking and \$0.117 million at Frankston Regional Recycling and Recovery.

Government grants – capital – Capital Grants budgeted to receive total \$18.693 million due largely to amounts expected to be received for projects concerning the Kananook Station Commuter Car Park \$3.700 million, Seaford Child & Family Centre \$3.200 million, Langwarrin Child & Family Centre \$3.150 million, Sandfield Reserve Master Plan Implementation – Community Recreation and Park Revitalisation \$1.300 million, Sandfield Reserve Master Plan Implementation – Playspace, BBQ & Picnic Areas \$1.220 million, Frankston Basketball & Gymnastics Centre \$0.900 million, Heatherhill Road, Frankston – Frankston-Flinders Road to Valley Road – Road and LATM Renewal \$0.744 million, Seaford Local Area Traffic Management \$0.500 million, Robinsons Road/McClelland Drive, Langwarrin South – Intersection Renewal \$0.420 million and Lloyd Park Skate Park Redevelopment \$0.340 million.

Contributions – monetary – Contributions are expected to decrease by \$1.596 million on 2023–2024 forecast mainly due to one-off payments in 2023–2024 related to the Lloyd Group administration.

Employee benefits – Employee benefits increased by \$5.406 million on 2023–2024 forecast due to Enterprise Agreement increase and the increase in Superannuation rate.

Materials and Services – Materials and services have increased by \$1.608 million on 2023–2024 forecast due to various reasons which include increase in software and systems maintenance of \$0.457 million, Building Maintenance increasing by \$0.609 million, contract services in Operations \$0.289 million and insurance premiums increasing by \$0.225 million. These increases have been offset by the removal of one-off initiatives that were included in 2023–2024.

Depreciation – Depreciation has increased by \$2.318 million in 2024–2025 budget which is reflecting the higher levels of capital works expenditure, gifted assets and completed projects in recent years.

Borrowing Costs – Borrowing costs are expected to increase by \$0.586 million on 2023–2024 forecast due to higher bank interest rates and new borrowing to fund capital works projects.

Conversion to consolidated cash result

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Surplus/(deficit) for the year	31,621	14,208	30,898	16,260	17,114
Add back non-cash items:					
Depreciation and amortisation	35,786	38,514	41,662	43,255	44,946
Contributions - non-monetary	(800)	(800)	(800)	(800)	(800)
Write down value of assets disposed	500	500	500	500	500
	35,486	38,214	41,362	42,955	44,646
Less non-operating cash items:					
Capital works expenditure	88,949	56,570	82,782	76,171	56,646
Transfers to/(from) reserves	(5,025)	(4,051)	(14,522)	318	1,489
Proceeds from borrowings	(16,577)	(3,750)	(15,365)	(22,490)	(2,000)
Repayment of borrowings	758	1,893	18,024	4,334	5,643
	68,105	50,662	70,919	58,333	61,778
Cash surplus/(deficit) for the year	(998)	1,760	1,341	882	-18
Accumulated cash surplus/(deficit) brought forward	1,030	32	1,792	3,133	4,015
Accumulated cash surplus/(deficit) carried forward	32	1,792	3,133	4,015	3,997

Adjusted consolidated underlying result

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Operating					
Total income	244,850	237,825	261,214	252,745	259,913
Total expenses	213,229	223,617	230,316	236,485	242,799
Surplus for the year	31,621	14,208	30,898	16,260	17,114
Less non-operating income and expenditure					
Grants - capital	(29,509)	(18,693)	(36,620)	(22,843)	(22,751)
Contributions - monetary	(4,111)	(2,515)	(2,305)	(2,140)	(3,225)
Contributions - non-monetary	(800)	(800)	(800)	(800)	(800)
Adjusted underlying surplus (deficit)	(2,799)	(7,800)	(8,827)	(9,523)	(9,662)



Consolidated Balance Sheet

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Assets					
Current assets					
Cash and cash equivalents	30,005	31,578	20,652	24,764	29,620
Trade and other receivables	26,049	25,485	26,786	27,348	27,558
Other financial assets	29,549	27,049	24,549	22,049	19,549
Inventories	199	206	212	218	225
Other assets	4,983	5,152	5,307	5,466	5,630
Total current assets	90,785	89,470	77,506	79,845	82,582
Non-current assets					
Trade and other receivables	346	221	96	-	-
Other financial assets	-	-	-	-	-
Investments in associates, joint arrangement and subsidiaries	-	-	-	-	-
Intangible assets	3,707	3,839	3,490	2,771	1,549
Right-of-use assets	96	342	513	171	-
Property, infrastructure, plant & equipment	2,208,470	2,227,631	2,269,871	2,304,250	2,317,746
Total non-current assets	2,212,619	2,231,639	2,273,575	2,306,796	2,318,898
Total assets	2,303,404	2,321,503	2,351,475	2,387,035	2,401,874
Liabilities					
Current liabilities					
Trade and other payables	19,897	20,573	21,191	21,826	22,481
Trust funds and deposits	6,916	7,151	7,365	7,586	7,814
Unearned Income / revenue	3,428	3,545	3,651	3,761	3,873
Provisions	16,728	17,355	17,919	18,412	18,918
Lease liabilities	35	179	359	178	-
Interest-bearing liabilities	1,818	17,762	3,546	5,616	6,055
Total current liabilities	48,822	66,565	54,031	57,379	59,141
Non-current liabilities					
Provisions	1,511	1,567	1,618	1,663	1,708
Lease liabilities	-	180	179	-	-
Interest-bearing loans and borrowings	42,843	28,755	40,313	56,399	52,317
Total non-current liabilities	44,354	30,502	42,110	58,062	54,025
Total liabilities	93,176	97,067	96,141	115,441	113,166
Net assets	2,210,228	2,224,436	2,255,335	2,271,596	2,288,711
Equity					
Accumulated surplus	837,477	856,131	901,552	917,495	933,121
Reserves	1,372,751	1,368,305	1,353,783	1,354,101	1,355,590
Total equity	2,210,228	2,224,436	2,255,335	2,271,596	2,288,711

Consolidated Statement of Changes in Equity

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2024				
Balance at beginning of the financial year	2,178,607	800,831	1,328,967	48,809
Surplus/(deficit) for the year	31,621	31,621	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(15,068)	-	15,068
Transfers from other reserves	-	20,093	-	(20,093)
Balance at end of the financial year	2,210,228	837,477	1,328,967	43,784
2025				
Balance at beginning of the financial year	2,210,228	837,477	1,328,967	43,784
Surplus/(deficit) for the year	14,208	14,208	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(3,162)	-	3,162
Transfers from other reserves	-	7,608	-	(7,608)
Balance at end of the financial year	2,224,436	856,131	1,328,967	39,338
2026				
Balance at beginning of the financial year	2,224,436	856,131	1,328,967	39,338
Surplus/(deficit) for the year	30,899	30,899	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(4,868)	-	4,868
Transfers from other reserves	-	19,390	-	(19,390)
Balance at end of the financial year	2,255,335	901,552	1,328,967	24,816
2027				
Balance at beginning of the financial year	2,255,335	901,552	1,328,967	24,816
Surplus/(deficit) for the year	16,261	16,261	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(3,694)	-	3,694
Transfers from other reserves	-	3,376	-	(3,376)
Balance at end of the financial year	2,271,596	917,495	1,328,967	25,134
2028				
Balance at beginning of the financial year	2,271,596	917,495	1,328,967	25,134
Surplus/(deficit) for the year	17,115	17,115	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfers to other reserves	-	(3,730)	-	3,730
Transfers from other reserves	-	2,241	-	(2,241)
Balance at end of the financial year	2,288,711	933,121	1,328,967	26,623

Consolidated Statement of Cash Flows

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Cash flows from operating activities					
Receipts					
Rates and charges	149,402	150,023	154,311	158,681	163,442
Statutory fees and fines	6,664	7,070	7,211	7,355	7,502
User fees	32,203	33,488	33,921	34,683	35,651
Grants – operating	16,024	21,529	21,922	22,000	22,217
Grants – capital	25,197	18,693	36,620	22,843	22,751
Contributions – monetary	4,132	2,528	2,317	2,151	3,241
Interest received	1,716	1,871	1,974	2,073	2,172
Net Trust funds and deposits taken and repaid	279	235	215	221	228
Other receipts	4,464	4,572	4,659	4,738	4,760
Net GST refund / payment	10,413	10,119	10,789	11,178	9,876
Employee costs	(92,921)	(98,244)	(100,949)	(103,807)	(106,649)
Materials and services	(92,830)	(91,739)	(94,861)	(95,888)	(95,631)
Short-term, low value and variable lease payments	(464)	(592)	(601)	(610)	(619)
Other payments	(4,167)	(4,104)	(4,165)	(4,228)	(4,291)
Net cash provided by/(used in) operating activities	60,112	55,414	73,363	61,390	64,650
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(89,549)	(56,965)	(82,782)	(76,171)	(56,646)
Proceeds from sale of property, infrastructure, plant and equipment	959	999	1,244	1,062	960
Payments for investments	-	-	-	-	-
Proceeds from sale of investments	6,007	2,500	2,500	2,500	2,500
Net cash provided by/(used in) investing activities	(82,583)	(53,466)	(79,038)	(72,609)	(53,186)
Cash flows from financing activities					
Finance costs	(1,422)	(2,008)	(2,214)	(2,450)	(2,775)
Interest paid – lease liability	(10)	(9)	(18)	(18)	(9)
Proceeds from borrowings	16,577	3,750	15,365	22,490	2,000
Repayment of borrowings	(758)	(1,893)	(18,024)	(4,334)	(5,643)
Repayment of lease liabilities	(204)	(215)	(360)	(360)	(178)
Net cash provided by/(used in) financing activities	14,183	(375)	(5,251)	15,328	(6,605)
Net increase/(decrease) in cash & cash equivalents	(8,288)	1,573	(10,926)	4,109	4,859
Cash and cash equivalents at the beginning of the financial year	38,293	30,005	31,578	20,652	24,761
Cash and cash equivalents at the end of the financial year	30,005	31,578	20,652	24,761	29,620



Consolidated Statement of Capital Works

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Property					
Land	-	-	-	-	-
Total land	-	-	-	-	-
Buildings	28,042	13,461	19,545	17,561	22,059
Total buildings	28,042	13,461	19,545	17,561	22,059
Total property	28,042	13,461	19,545	17,561	22,059
Plant and equipment					
Plant, machinery and equipment	3,956	3,196	3,823	2,144	1,775
Fixtures, fittings and furniture	558	335	874	151	281
Computers and telecommunications	3,485	2,982	2,192	1,559	563
Library books	725	800	952	575	1,046
Total plant and equipment	8,724	7,313	7,841	4,429	3,665
Infrastructure					
Roads	4,822	5,435	5,142	3,938	7,969
Bridges	1,455	100	188	125	-
Footpaths and cycleways	4,559	5,240	5,392	1,697	2,239
Drainage	2,844	2,093	2,105	1,573	6,024
Recreational, leisure and community facilities	7,309	6,394	36,892	37,920	9,831
Waste management	268	-	209	-	-
Parks, open space and streetscapes	11,492	14,719	6,855	10,360	6,232
Off street car parks	19,290	3,710	113	69	127
Other infrastructure	2,244	-	-	-	-
Total infrastructure	54,283	37,691	56,896	55,682	32,422
Total capital works expenditure	91,049	58,465	84,282	77,672	58,146
Represented by:					
Asset renewal expenditure	32,176	30,125	37,782	35,270	37,005
New asset expenditure	30,303	16,601	11,584	5,805	9,184
Asset upgrade expenditure	26,117	7,711	18,139	23,625	9,366
Asset expansion expenditure	2,453	4,028	16,777	12,972	2,591
Total capital works expenditure	91,049	58,465	84,282	77,672	58,146

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Funding sources represented by:					
External					
Government grants	31,110	18,693	36,620	22,843	22,751
Contribution	2,361	515	305	140	1,225
Proceeds from sale of assets	962	999	1,244	1,062	960
Subtotal External	34,433	20,207	38,169	24,045	24,936
Internal					
Reserve funds	9,723	7,608	3,848	3,376	2,241
Borrowings	16,577	3,750	15,365	22,490	2,000
Rate funding	30,316	26,900	26,900	27,761	28,969
Subtotal Internal	56,616	38,258	46,113	53,627	33,210
Total Capital Works	91,049	58,465	84,282	77,672	58,146

Budgeted Consolidated Statement of Human Resources

For the four years ending 30 June 2028

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	2025-26 \$'000	Projections 2026-27 \$'000	2027-28 \$'000
Staff expenditure					
Employee Costs – operating	93,232	98,436	96,869	99,687	102,178
Employee Costs – capital	3,898	3,905	4,032	4,143	4,257
Total staff expenditure	97,130	102,341	100,901	103,830	106,435
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	865.04	885.10	873.70	873.70	873.70
Total staff numbers*	865.04	885.10	873.70	873.70	873.70

*Temporary positions have been backed out from staff numbers in future years



A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

	Budget 2024-25 \$'000	Permanent Full time \$'000	Permanent Part time \$'000
Chief Executive Officer	640	640	-
Corporate and Commercial Services Management	717	717	-
Governance and Information	1,670	1,588	82
Procurement, Property and Risk	1,964	1,744	220
Financial and Corporate Planning	3,045	2,826	219
Waste and Recycling	1,636	1,636	-
Communities Management	490	490	-
Safer Communities	6,219	4,719	1,500
Community Strengthening	5,480	4,233	1,247
Family Health Support Services	14,652	4,440	10,212
Development Services	5,801	5,580	221
City Futures	3,591	3,238	353
Customer Innovation and Arts Management	490	490	-
Arts and Culture	8,255	5,930	2,325
People and Culture	2,626	2,390	236
Community Relations	2,040	1,881	159
Business Information Technology	4,328	3,983	345
Customer Experience and Transformation	4,105	2,810	1,295
Infrastructure and Operations Management	605	605	-
Capital Works Delivery	2,330	2,330	-
Engineering Services	2,349	2,265	84
Sustainable Assets	2,626	2,435	191
Operations	14,386	14,329	57
Buildings and Facilities	2,477	2,477	-
Peninsula Leisure Pty Ltd	4,254	2,877	1,377
Total Permanent Staff	96,776	76,653	20,123
Casual and Other	6,565		
Capitalised Labour Costs	-3,905		
Labour Efficiency Factor	-1,000		
Total operating staff expenditure	98,436		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

	Budget 2024-25 \$'000	Permanent Full time \$'000	Permanent Part time \$'000
Chief Executive Officer	2.00	2.00	-
Corporate and Commercial Services Management	4.00	4.00	-
Governance and Information	11.72	11.00	0.72
Procurement, Property and Risk	14.00	12.00	2.00
Financial and Corporate Planning	23.90	22.00	1.90
Waste and Recycling	13.00	13.00	-
Communities Management	2.00	2.00	-
Safer Communities	59.23	41.00	18.23
Community Strengthening	43.58	33.00	10.58
Family Health Support Services	132.05	36.00	96.05
Development Services	43.78	42.00	1.78
City Futures	25.63	23.00	2.63
Customer Innovation and Arts Management	2.00	2.00	-
Arts and Culture	68.76	46.00	22.76
People and Culture	19.83	18.00	1.83
Community Relations	15.40	14.00	1.40
Business Information Technology	32.40	29.00	3.40
Customer Experience and Transformation	35.12	22.00	13.12
Infrastructure and Operations Management	3.00	3.00	-
Capital Works Delivery	16.00	16.00	-
Engineering Services	17.80	17.00	0.80
Sustainable Assets	20.43	19.00	1.43
Operations	150.67	150.00	0.67
Buildings and Facilities	17.00	17.00	-
Peninsula Leisure Pty Ltd	47.60	29.00	18.60
Total Permanent Staff	820.90	623.00	197.90
Casual and Other	64.20		
Total staff	885.10		

Human resources expenditure categorised according to the organisational structure and gender of Council is included below:

	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Chief Executive Officer				
Permanent – Full time	640	660	679	697
Women	182	188	193	198
Men	458	473	486	499
Self-described gender	-	-	-	-
Permanent – Part time	-	-	-	-
Women	-	-	-	-
Men	-	-	-	-
Self-described gender	-	-	-	-
Total Chief Executive Officer	640	660	679	697
Corporate and Commercial Services				
Permanent – Full time	8,511	8,788	9,030	9,278
Women	5,871	6,062	6,229	6,400
Men	2,288	2,363	2,428	2,494
Self-described gender	-	-	-	-
Vacant Positions	352	363	373	383
Permanent – Part time	521	538	519	534
Women	301	311	320	328
Men	106	109	112	115
Self-described gender	-	-	-	-
Vacant Positions	114	118	87	90
Total Corporate and Commercial Services	9,033	9,326	9,549	9,812
Communities				
Permanent – Full time	22,701	23,439	23,933	24,591
Women	13,167	13,595	13,839	14,220
Men	7,908	8,165	8,390	8,621
Self-described gender	-	-	-	-
Vacant Positions	1,625	1,678	1,704	1,751
Permanent – Part time	13,533	13,973	14,225	14,616
Women	12,278	12,677	12,894	13,249
Men	765	790	811	834
Self-described gender	-	-	-	-
Vacant Positions	490	506	520	534
Total Communities	36,234	37,411	38,158	39,208

	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Customer Innovation and Arts				
Permanent – Full time	17,484	18,052	18,457	18,965
Women	11,662	12,041	12,372	12,712
Men	5,262	5,433	5,550	5,703
Self-described gender	-	-	-	-
Vacant Positions	560	578	535	550
Permanent – Part time	4,359	4,501	4,625	4,752
Women	3,729	3,850	3,956	4,065
Men	564	582	598	615
Self-described gender	-	-	-	-
Vacant Positions	66	68	70	72
Total Customer Innovation and Arts	21,843	22,553	23,082	23,717
Infrastructure and Operations				
Permanent – Full time	24,441	25,236	25,620	26,325
Women	4,270	4,409	4,490	4,613
Men	17,741	18,318	18,789	19,305
Self-described gender	-	-	-	-
Vacant Positions	2,430	2,509	2,342	2,406
Permanent – Part time	331	342	351	361
Women	237	244	251	258
Men	95	98	100	103
Self-described gender	-	-	-	-
Vacant Positions	-	-	-	-
Total Infrastructure and Operations	24,772	25,577	25,972	26,686
Peninsula Leisure Pty Ltd				
Permanent – Full time	2,877	2,971	3,052	3,136
Women	1,706	1,761	1,810	1,860
Men	1,171	1,209	1,242	1,276
Self-described gender	-	-	-	-
Permanent – Part time	1,377	1,422	1,461	1,501
Women	1010	1043	1072	1101
Men	367	379	389	400
Self-described gender	-	-	-	-
Casual	5,916	6,108	6,276	6,449
Women	3,613	3,730	3,833	3,938
Men	2,290	2,364	2,429	2,496
Self-described gender	13	13	14	14
Total Peninsula Leisure Pty Ltd	10,170	10,501	10,789	11,086
Other employee related expenditure	649	670	689	707
Labour Efficiency Factor	-1,000	-1,033	-1,061	-1,090
Less Capitalise costs	-3,905	-4,032	-4,143	-4,257
Total operating staff expenditure	98,436	96,869	99,687	102,178

Human resources full time equivalent (FTE) categorised according to the organisational structure and gender of Council is included below:

	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Chief Executive Officer				
Permanent – Full time	2	2	2	2
Women	1	1	1	1
Men	1	1	1	1
Self-described gender	-	-	-	-
Permanent – Part time	0	0	0	0
Women	-	-	-	-
Men	-	-	-	-
Self-described gender	-	-	-	-
Total Chief Executive Officer	2.00	2.00	2.00	2.00
Corporate and Commercial Services				
Permanent – Full time	62	62	62	62
Women	43.00	43	43	43
Men	16.00	16	16	16
Self-described gender	-	-	-	-
Vacant Positions	3.00	3	3	3
Permanent – Part time	4.62	4.02	4.02	4.02
Women	2.62	2.62	2.62	2.62
Men	0.80	0.8	0.8	0.8
Self-described gender	-	-	-	-
Vacant Positions	1.20	0.60	0.6	0.6
Total Corporate and Commercial Services	66.62	66.02	66.02	66.02
Communities				
Permanent – Full time	177	175	175	175
Women	103	102	102	102
Men	57	57	57	57
Self-described gender	-	-	-	-
Vacant Positions	17	16	16	16
Permanent – Part time	129.27	127.47	127.47	127.47
Women	115.21	113.41	113.41	113.41
Men	8.95	8.95	8.95	8.95
Self-described gender	-	-	-	-
Vacant Positions	5.11	5.11	5.11	5.11
Total Communities	306.27	302.47	302.47	302.47

	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Customer Innovation and Arts				
Permanent – Full time	131	128	128	128
Women	86	86	86	86
Men	38	37	37	37
Self-described gender	-	-	-	-
Vacant Positions	7	5	5	5
Permanent – Part time	42.51	42.51	42.51	42.51
Women	36.50	36.50	36.50	36.50
Men	5.27	5.27	5.27	5.27
Self-described gender	-	-	-	-
Vacant Positions	0.74	0.74	0.74	0.74
Total Customer Innovation and Arts	173.51	170.51	170.51	170.51
Infrastructure and Operations				
Permanent – Full time	222	218	218	218
Women	39	38	38	38
Men	157	156	156	156
Self-described gender	-	-	-	-
Vacant Positions	26	24	24	24
Permanent – Part time	2.90	2.90	2.90	2.90
Women	2.27	2.27	2.27	2.27
Men	0.63	0.63	0.63	0.63
Self-described gender	-	-	-	-
Vacant Positions	-	0	0	0
Total Infrastructure and Operations	224.90	220.90	220.90	220.90
Peninsula Leisure Pty Ltd				
Permanent – Full time	29	29	29	29
Women	17	17	17	17
Men	12	12	12	12
Self-described gender	-	0	0	0
Permanent – Part time	18.60	18.60	18.60	18.60
Women	13.60	13.60	13.60	13.60
Men	5.00	5.00	5.00	5.00
Self-described gender	0.00	0.00	0.00	0.00
Casual	64.20	64.20	64.20	64.20
Women	39.20	39.20	39.20	39.20
Men	24.85	24.85	24.85	24.85
Self-described gender	0.15	0.15	0.15	0.15
Total Peninsula Leisure Pty Ltd	111.80	111.80	111.80	111.80
Total Staff Numbers	885.10	873.70	873.70	873.70

*Temporary positions have been backed out from staff numbers in future years

Grants

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change \$'000	Change %
Summary of grants				
Commonwealth funded grants	36,017	22,444	(13,573)	(37.7%)
State funded grants	14,583	17,380	2,797	19.2%
Total grants received	50,600	39,824	(10,776)	(21.3%)
(a) Operating grants				
<i>Recurrent – Commonwealth Government</i>				
Financial Assistance Grants	8,642	10,000	1,358	15.7%
Aged and community care	3,664	3,923	259	7.1%
Family, children and youth services	998	1,035	37	3.7%
Maternal and child health	22	22	0	0.0%
	13,326	14,980	1,654	12.4%
<i>Recurrent – State Government</i>				
Aged and community care	692	494	(198)	(28.6%)
Maternal and child health	2,385	2,324	(61)	(2.6%)
Libraries	953	972	19	2.0%
Family, children and youth services	634	521	(113)	(17.8%)
School crossing supervisor	548	548	0	0.0%
Recreation	164	157	(7)	(4.3%)
Community development	527	492	(35)	(6.6%)
Community safety	40	40	0	0.0%
	5,943	5,548	(395)	(6.6%)
Total recurrent operating grants	19,269	20,528	1259	6.5%
<i>Non-recurrent – State Government</i>				
Aged and community care	-2	0	2	(100.0%)
Maternal and child health	351	262	(89)	(25.4%)
Family, children and youth services	208	36	(172)	(82.7%)
Community development	241	162	(79)	(32.8%)
Recreation	24	-	(24)	(100.0%)
Libraries	45	0	(45)	(100.0%)
Community safety	353	143	(210)	(59.5%)
Environment	601	-	(601)	(100.0%)
	1,821	603	(1,218)	(66.9%)
Total non-recurrent operating grants	1,821	603	(1,218)	(66.9%)
Total operating grants	21,090	21,131	41	0.2%

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Change \$'000	Change %
(b) Capital grants				
<i>Recurrent – Commonwealth Government</i>				
Roads to recovery	64	1,164	1,100	1,718.8%
	64	1,164	1,100	1,718.8%
<i>Non-recurrent – Commonwealth Government</i>				
Buildings	1,950		(1,950)	(100.0%)
Footpaths and cycleways	0	500	500	100.0%
Off street car parks	17909	3,700	(14,209)	(79.3%)
Parks, open space and streetscapes	152	1,330	1,178	775.0%
Plant, machinery and equipment	0	100	100	100.0%
Roads	2,366	500	(1,866)	(78.9%)
Recreational, leisure and community facilities	250	170	(80)	(32.0%)
	22,627	6,300	(16,327)	(72.2%)
<i>Non-recurrent – State Government</i>				
Buildings	1,552	6,382	4,830	311.2%
Bridges	1,305		(1,305)	(100.0%)
Computer and telecommunications	2		(2)	(100.0%)
Drainage	179	423	244	136.3%
Footpaths and cycleways	2,213	850	(1,363)	(61.6%)
Parks, open space and streetscapes	1,865	2,002	137	7.3%
Plant, machinery and equipment	-	150	150	100.0%
Recreational, leisure and community facilities	-297	1,422	1,719	(578.8%)
	6,819	11,229	4,410	64.7%
Total non-recurrent capital grants	29,446	17,529	(11,917)	(40.5%)
Total capital grants	29,510	18,693	(10,817)	(36.7%)
Total Grants	50,600	39,824	(10,776)	(21.3%)

Statement of borrowings

	Forecast 2023-24 \$'000	Budget 2024-25 \$'000	Budget 2025-26 \$'000	Budget 2026-27 \$'000	Budget 2027-28 \$'000
Amount Borrowed as at 30 June of the prior year	28,842	44,660	46,518	43,859	62,015
Amount proposed to be borrowed	16,577	3,750	15,365	22,490	2,000
Amount projected to be redeemed	(758)	(1,893)	(18,024)	(4,334)	(5,643)
Amount of borrowings as at 30 June	44,661	46,517	43,859	62,015	58,372

Reserve fund balances

	Forecast July 2024 Opening Balance \$'000	2024-25 Budgeted Transfers to Reserve \$'000	2024-25 Budgeted Transfers from Reserve \$'000	Budget June 2025 Closing Balance \$'000
Public resort and recreation	1,231	2,000	(3,368)	(137)
Native revegetation	49	-	-	49
Subdivision roadworks	133	-	-	133
Infrastructure assets	74	-	-	74
Car Parking	10	-	-	10
Unexpended grants	10,885	-	138	10,747
Capital projects	4,118	-	(892)	3,226
Strategic assets	961	-	(205)	756
PARC asset management sinking fund	9,786	750	(3,005)	7,531
Resource efficiency	81	-	-	81
Loan sinking fund	13,917	412	-	14,329
Waste Recycling and Resource Recovery Reserve	2,239	-	-	2,239
PARC asset management plan	-	-	-	-
PARC strategic assets	300	-	-	300
Total Reserves	43,784	3,162	(7,608)	39,338



Rates and charges

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue, accounting for 63 per cent of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Victorian Government have introduced the Fair Go Rates System (FGRS) which sets out the maximum amount councils may increase rates in a year. For 2024–2025 the FGRS cap has been set at 2.75 per cent. The cap applies to both general rates and municipal charges and is calculated on the basis of council’s average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council’s other sources of income and the planned expenditure on services and works to be undertaken for the Frankston community.

The average general rate and the municipal charge will increase by 2.75 per cent in line with the rate cap, the green waste charge by 2.63 per cent and the general waste charge will decrease by 0.96 per cent. This will raise total rates and charges for 2024–2025 of \$149.52 million, including \$0.814 million generated from supplementary rates.

The reconciliation of rates and charges to the Comprehensive Income Statement is as follows:

Type or class of land	Forecast 2023–24 \$'000	Budget 2024–25 \$'000	Change \$'000	Change %
Waste management charge	33,481	33,269	(212)	(0.63%)
Service rates and charges	111,519	115,449	3,930	3.50%
Supplementary rates and rate adjustments	862	814	(48)	(5.60%)
Interest on rates and charges	560	560	0	0.00%
Total rates and charges	146,422	150,092	3,670	2.51%

The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2023–24 cents/\$CIV	2024–25 cents/\$CIV	Change %
Ordinary rate	0.00199259	0.00198187	(0.54%)
Retirement villages	0.00149444	0.00148640	(0.54%)
Commercial land	0.00249074	0.00247734	(0.54%)
Industrial land	0.00249074	0.00247734	(0.54%)
Vacant residential land	0.00249074	0.00247734	(0.54%)
Acacia Heath	0.00199259	0.00198187	(0.54%)
Farm land	0.00159407	0.00158550	(0.54%)
Derelict land	0.00597777	0.00594561	(0.54%)
Rateable recreational properties	various	various	
Rate by agreement (including Baxter Village)	various	various	

The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	Annualised rates levied 2023–24 \$'000	Budget 2024–25 \$'000	Change \$'000	Change %
Ordinary rate	82,879	84,890	2011	2.43%
Retirement villages	296	292	(4)	(1.35%)
Commercial land	7,780	7,970	190	2.44%
Industrial land	7,615	8,129	514	6.75%
Vacant residential land	1,256	1,271	15	1.19%
Acacia Heath	511	533	22	4.31%
Farm land	57	70	13	22.81%
Derelict land	3.00	3.00	0	0.00%
Rateable recreational properties	281	324	43	15.30%
Rate by agreement (including Baxter Village)	118	122	4	3.39%
Total amount to be raised by general rates	100,796	103,604	2,808	2.79%

The number of assessments in relation to each type or class of land, and the total number of assessments, compared to the previous financial year.

Type or class of land	2023-24 number	2024-25 number	Change Number	Change %
Ordinary rate	57,118	57,443	325	0.57%
Retirement villages	573	597	24	4.19%
Commercial land	2,063	2,091	28	1.36%
Industrial land	3,396	3,403	7	0.21%
Vacant residential land	508	500	(8)	(1.57%)
Acacia Heath	244	245	1	0.41%
Farm land	6	6	-	0.00%
Derelict land	-	1	1	-
Rateable recreational properties	5	5	-	0.00%
Rate by agreement (including Baxter Village)	523	523	-	0.00%
Total number of assessments	64,436	64,814	378	0.59%

The basis of valuation to be used is the Capital Improved Value (CIV).

The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	Annualised 2023-24 \$'000	Budget 2024-25 \$'000	Change \$'000	Change %
Ordinary rate	41,593,810	42,833,703	1,239,893	2.98%
Retirement villages	198,285	196,190	(2,095)	(1.06%)
Commercial land	3,123,546	3,217,040	93,494	2.99%
Industrial land	3,057,461	3,281,332	223,871	7.32%
Vacant residential land	504,268	512,905	8,637	1.71%
Acacia Heath	256,385	269,010	12,625	4.92%
Farm land	35,700	44,275	8,575	24.02%
Derelict land	510.00	520.00	10	1.96%
Rateable recreational properties	220,375	239,875	19,500	8.85%
Rate by agreement (including Baxter Village)	114,190	118,245	4,055	3.55%
Total value of land	49,104,530	50,713,095	1,608,565	3.28%

The municipal charge under section 159 of the Act compared with the previous financial year.

Type of charge	Per rateable property 2023-24	Per rateable property 2024-25	Change per rateable property	Change %
Municipal charge	\$177.85	\$182.75	\$4.90	2.76%

The estimated total amount to be raised by municipal charges compared with the previous financial year.

Type or charge	Annualised 2023-24 \$'000	Budget 2024-25 \$'000	Change \$'000	Change %
Municipal charge	11,527	11,845	318	2.76%

The unit amount to be levied for each type of service rate or charge under section 162 of the Act compared with the previous financial year.

Type of charge	Per rateable property 2023-24	Per rateable property 2024-25	Change	Change %
Residential bin 240L	\$702.70	\$696.00	(\$6.70)	(0.95%)
Residential bin 120L	\$466.80	\$462.30	(\$4.50)	(0.96%)
Residential bin 80L	\$371.80	\$368.20	(\$3.60)	(0.97%)
Residential bin 120L (fortnightly pickup)	\$437.20	\$433.00	(\$4.20)	(0.96%)
Residential bin 80L (fortnightly pickup)	\$342.20	\$338.90	(\$3.30)	(0.96%)
Green waste bin (incl tenants)	\$163.80	\$168.10	\$4.30	2.63%
Commercial bin 120L	\$466.80	\$462.30	(\$4.50)	(0.96%)
Commercial bin 80L	\$371.80	\$368.20	(\$3.60)	(0.97%)
Commercial recycling bin	\$249.60	\$247.20	(\$2.40)	(0.96%)
Additional recycling bin	\$50.00	\$50.00	\$0.00	0.00%

The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of charge	Annualised 2023-24 \$'000	Budget 2024-25 \$'000	Change \$'000	Change %
Residential bin 240L	3	3	0	0.00%
Residential bin 120L	18,358	18,181	(177)	(0.96%)
Residential bin 80L	6,987	6,919	(68)	(0.97%)
Residential bin 120L (fortnightly pickup)	110	109	(1)	(0.91%)
Residential bin 80L (fortnightly pickup)	77	77	0	0.00%
Green waste bin (incl tenants)	7,309	7,501	192	2.63%
Commercial bin 120L	324	321	(3)	(0.93%)
Commercial bin 80L	79	78	(1)	(1.27%)
Commercial recycling bin	16	16	0	0.00%
Additional recycling bin	64	64	0	0.00%
Total	33,327	33,269	-58	(0.17%)

The estimated total amount to be raised by all rates and charges compared with the previous financial year.

Type of charge	Annualised 2023-24 \$'000	Budget 2024-25 \$'000	Change \$'000	Change %
Rates and charges	145,650	148,718	3,068	2.11%
Supplementary rates and charges	-	850		

Any significant changes that may affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2024-2025: estimated \$850,000, 2023-2024: \$862,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

Fair Go Rates System Compliance

Council is required to comply with the State Government’s Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	Budget 2023-24	Budget 2024-25
Total Rates	\$111,265,022	\$115,123,634
Number of rateable properties	64,431	64,809
Base Average Rate	\$1,726.89	\$1,776.35
Maximum Rate Increase (set by the State Government)	3.50%	2.75%
Capped Average Rate	3.50%	2.75%
Maximum General Rates and Municipal Charges Revenue	\$111,265,983	\$115,124,797
Budgeted General Rates and Municipal Charges Revenue	\$111,265,022	\$115,123,634
Budgeted Supplementary Rates	\$862,370	\$850,000
Budgeted Total Rates and Municipal Charges Revenue	\$112,127,392	\$115,973,634



Differential rates

Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.198187 % for all rateable other land
- A general rate of 0.148640% for all rateable retirement village land
- A general rate of 0.247734% for all rateable commercial land
- A general rate of 0.247734% for all rateable industrial land
- A general rate of 0.247734% for all rateable vacant residential land
- A general rate of 0.198187% for all rateable Acacia Heath properties
- A general rate of 0.158550 % for all rateable farm land
- A general rate of 0.594561 % for all rateable derelict land.

Each differential rate will be determined by multiplying the capital improved value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate are set out below.

1. Other land

Any land that is developed or vacant which is not retirement village land, industrial land, vacant residential, Acacia Estate properties, derelict land, farm land or commercial land.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: <ol style="list-style-type: none"> 1. Construction and maintenance of public infrastructure 2. Development and provision of health & community services 3. Provision of general support services 4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory and service provision obligations
Types and classes	Rateable land having the relevant characteristics described in the definition / characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2024–2025.

2. Retirement village land

Any land which is used primarily for the purposes of a retirement village.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: <ol style="list-style-type: none"> 1. Construction and maintenance of public infrastructure 2. Development and provision of health and community services 3. Provision of general support services 4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations 5. Recognition of expenditures made by Council on behalf of the retirement village sector
Types and classes	Rateable land having the relevant characteristics described in the definition/ characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2024–2025.

3. Commercial land

Any land which is used primarily for the purposes of a commercial land including developed and vacant land

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: <ol style="list-style-type: none"> 1. Construction and maintenance of public infrastructure 2. Development and provision of health and community services 3. Provision of general support services 4. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects 5. Encouragement of employment opportunities 6. Promotion of economic development 7. Requirement to ensure that street scaping and promotional activity is complementary to the achievement of industrial and commercial objectives
Types and classes	Rateable land having the relevant characteristics described in the definition/ characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2024–2025.

4. Industrial land

Any land which is used primarily for the purposes of an industrial land including developed and vacant land.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: <ol style="list-style-type: none"> 1. Construction and maintenance of public infrastructure 2. Development and provision of health and community services 3. Provision of general support services 4. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects 5. Encouragement of employment opportunities 6. Promotion of economic development 7. Requirement to ensure that street scaping and promotional activity is complementary to the achievement of industrial and commercial objectives
Types and classes	Rateable land having the relevant characteristics described in the definition/ characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2024-2025.

5. Vacant residential land

Any land which is zoned residential under the relevant Planning Scheme and on which there is no building that is occupied or adapted for occupation.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: <ol style="list-style-type: none"> 1. Encouragement of development on land 2. Construction and maintenance of public infrastructure 3. Development and provision of health and community services 4. Provision of general support services 5. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations
Types and classes	Rateable land having the relevant characteristics described in the definition/ characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

6. Acacia Heath land

Any land in the Acacia Heath precinct (as defined in plans of subdivision 446669/70, 448786/7/8, 512750, 531862/63, 537447 and 546857/58).

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: <ol style="list-style-type: none"> 1. Construction and maintenance of public infrastructure 2. Development and provision of health and community services 3. Provision of general support services
Types and classes	Rateable land having the relevant characteristics described in the Recommendation and which otherwise would not be classed as derelict land.
Use and level of differential rate	The differential rate will be used to offset the costs of works associated each year with the protection and management of public open space and expanded road reserves in the subdivision, approved under Planning Permit No. 01020. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2024–2025.

7. Farm land

Farm Land is any land which does not have the characteristics of general land or vacant sub-standard land or commercial land or industrial land; which is:

- “farm land’ within the meaning of Section 2(1) of the *Valuation of Land Act 1960*

Objective	The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the: <ol style="list-style-type: none"> 1. Construction and maintenance of infrastructure assets 2. Development and provision of health and community services 3. Provision of general support services
Types and classes	The types and classes of rateable land within this category are those having the relevant characteristics described above.
Use and level of differential rate	The money raised by the differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council’s budgeted expenditure, having regard to the characteristics of the land.
Geographic location	The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.
Use of land	The use of the land within this category is any use of land permitted under the relevant Planning Scheme.
Planning Scheme zoning	The Planning Scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	The types of buildings on the land within this category are all buildings already constructed on the land or which will be constructed prior to the expiry of 2024–2025.

8. Derelict land

Derelict land is any land that meets one or more of the following criteria:

- The building or land is destroyed, decayed, deteriorated, or fallen into partial ruin especially through neglect or misuse. This may include but not be limited to excessive dirt; peeling paint; broken windows, elements of the facade or advertising signs; loose or broken fittings, fixtures; or faulty lighting
- The building or land constitutes a danger to health or property. This may include but not limited to:
 - The existence on the property of vermin, litter, fire or other environmental hazards
 - A partially built structure where there is no reasonable progress of the building permit
- Provides an opportunity to be used in a manner that may cause a nuisance or become detrimental to the amenity of the immediate area
- Is in such a state of repair that would prohibit its occupation
- The condition of the property or land has a potential to affect the value of other land or property in the vicinity
- There is excessive growth of grass and or noxious weeds or undergrowth
- Affects the general amenity of adjoining land or neighbourhood by the appearance of graffiti, any stored unregistered motor vehicles, machinery (or parts thereof), scrap metal, second hand timber and or building materials, waste paper, rags, bottles, soil or similar materials

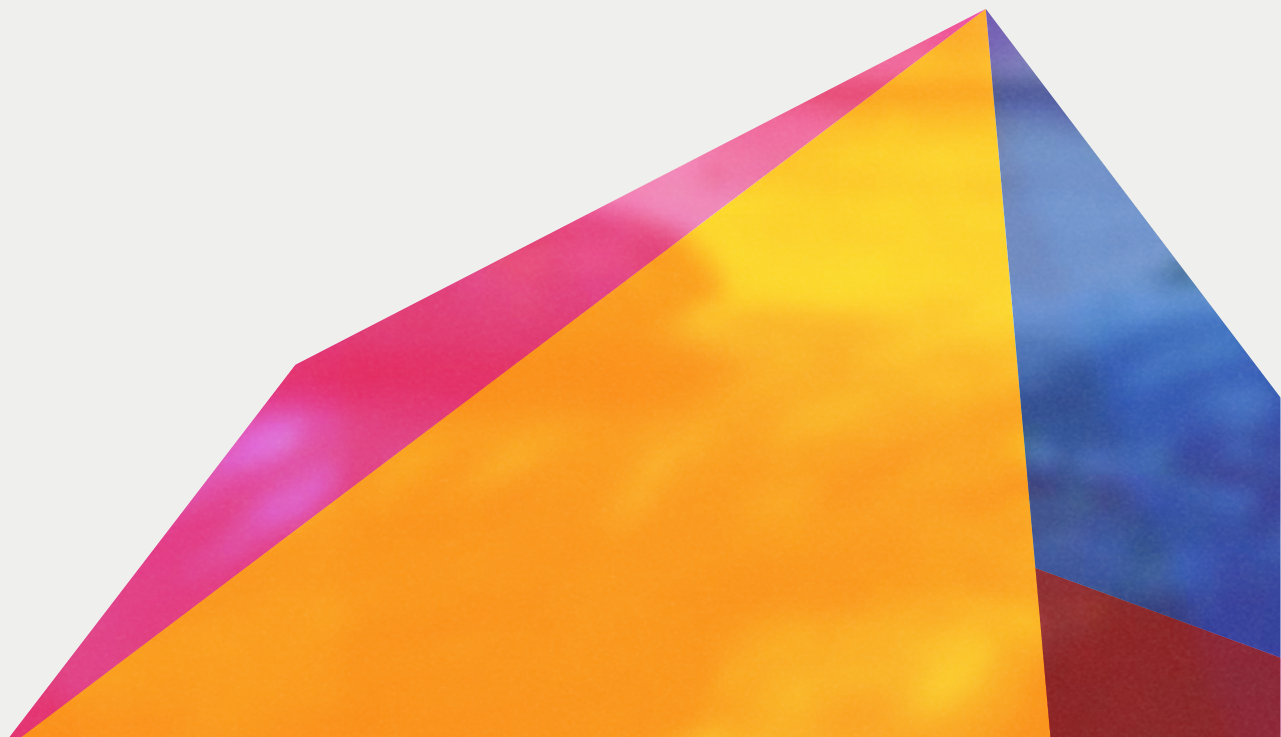
Objective	To ensure that the incidence of dilapidated properties reduce in the municipality and all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: <ol style="list-style-type: none"> 1. Construction and maintenance of public infrastructure 2. Development and provision of health and community services 3. Provision of general support services
Types and classes	Rateable land having the relevant characteristics described in the recommendation.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2024–2025.

Targeted Performance Indicators

The following table highlights Council’s current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council’s intentions and performance and should be interpreted in the context of the organisation’s objectives. The targeted performance indicators below are the prescribed financial performance indicators contained in Schedule 4 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators and targets will be reported in Council’s Performance Statement included in the Annual Report.

Indicator	Notes	Measure	Actual 2022-23	Forecast 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27	Budget 2027-28	Trend ↓→↑
Governance									
Consultation and engagement (Council decisions made and implemented with community input)	1	Satisfaction with community consultation and engagement Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	70	70	71	72	73	73	↑
Roads									
Condition (sealed local roads are maintained at the adopted condition standard)	2	Sealed local roads below the intervention level Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	98.57%	95.00%	95.00%	95.00%	95.00%	95.00%	→
Statutory planning									
Service standard (planning application processing and decisions are in accordance with legislative requirements)	3	Planning applications decided within the relevant required time Number of planning application decisions made within the relevant required time / Number of planning application decisions made	62.41%	70.00%	70.00%	70.00%	70.00%	70.00%	→
Waste management									
Waste diversion (amount of waste diverted from landfill is maximised)	4	Kerbside collection waste diverted from landfill Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins	51.88%	53.21%	55.00%	56.04%	57.08%	57.08%	↑
Liquidity									
Working Capital (sufficient working capital is available to pay bills as and when they fall due)	5	Current assets compared to current liabilities Current assets / current liabilities	184%	186%	134%	143%	139%	140%	↓
Obligations									
Asset renewal (assets are renewed as planned)	6	Asset renewal compared to depreciation Asset renewal and upgrade expense / Asset depreciation	166%	169%	103%	140%	142%	107%	↑
Stability									
Rates concentration (revenue is generated from a range of sources)	7	Rates compared to adjusted underlying revenue Rate revenue / adjusted underlying revenue	68.11%	68.99%	68.54%	68.84%	69.10%	69.48%	→
Efficiency									
Expenditure level (resources are used efficiently in the delivery of services)		Expenses per property assessment Total expenses / no. of property assessments	\$3,379.69	\$3,331.70	\$3,494.02	\$3,543.31	\$3,583.09	\$3,623.85	↑

- 1. Satisfaction with community consultation and engagement** – Council is committed to ongoing community engagement aligned to the Community Engagement Framework and the importance of valuable engagement opportunities where the community can influence the decision making process. Council's current community satisfaction survey have grown over the past two years with the formation of a centralised Community Engagement function which oversees all major engagement activities.
- 2. Sealed local roads below the intervention level** – Council manages over 700km of road which service local traffic demands within the municipality. This target is integral to Council's road asset management strategy and ensures that our roads are safe and functional, while meeting community expectations.
- 3. Planning applications decided within the relevant required time** – This target is comparable to similar Council's, has been adopted by Council resolution and is referenced in monthly statutory planning progress reports to Council. The target recognises planning applications vary in size, complexity, community involvement and other factors which impact on assessment timeframes.
- 4. Kerbside collection waste diverted from landfill** – Council has introduced a new separate glass service in 2023/24. The food and garden and glass kerbside services are being extended to multi-unit developments in 2024/25 and therefore resulting in further improvements in diversion.
- 5. Working capital** – The proportion of current liabilities represented by current assets. Working capital is forecast to decrease over the period mainly due to additional borrowings to deliver the capital works program. The indicator improves slightly in 2025–26, due to the repayment of \$15 million loan that Council obtained from the Local Government funding vehicle.
- 6. Asset renewal** – This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. This indicator is close to or above 100% over the period due to Council's focus on reducing the asset renewal gap.
- 7. Rates concentration** – Reflects extent of reliance on rate revenues to fund all of Council's on-going services.



Financial Performance Indicators

The following table highlights Council’s current and projected performance across a range of key financial indicators (KPI’s). KPI’s provide useful analysis of Council’s financial position and performance and should be used in the context of the organisation’s objectives.

Indicator	Measure	Forecast 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27	Budget 2027-28	Trend ↓→↑
Operating position							
Adjusted underlying result (an adjusted underlying surplus is generated in the ordinary course of business)	Adjusted underlying surplus (or deficit) Adjusted underlying surplus (deficit) / Adjusted underlying revenue	-0.47%	-2.12%	-2.43%	-2.67%	-2.88%	↓
Liquidity							
Unrestricted cash (sufficient cash that is free of restrictions is available to pay bills as and when they fall due)	Unrestricted cash compared to current liabilities Unrestricted cash / current liabilities	44.23%	36.50%	24.24%	28.26%	32.76%	↓
Obligations							
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council’s activities)	Loans and borrowings compared to rates Interest bearing loans and borrowings / rate revenue	30.50%	30.99%	28.34%	38.96%	35.60%	↓
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council’s activities)	Loans and borrowings repayments compared to rates Interest and principal repayments on interest bearing loans and borrowings / rate revenue	1.49%	2.60%	13.07%	4.26%	5.13%	↑
Indebtedness (level of long term liabilities is appropriate to the size and nature of a Council’s activities)	Non-current liabilities compared to own-source revenue Non-current liabilities / own source revenue	23.43%	15.67%	21.04%	28.27%	25.56%	↓
Stability							
Rates effort (rating level is set based on the community’s capacity to pay)	Rates compared to property values Rate revenue / CIV of rateable properties in the municipal district	0.30%	0.30%	0.30%	0.31%	0.31%	→
Efficiency							
Revenue level (resources are used efficiently in the delivery of services)	Average rate per property assessment General rates and municipal charges / no. of property assessments	\$1,756	\$1,817	\$1,845	\$1,874	\$1,902	↑

Sustainable Capacity Indicators

The following table highlights Council’s current and projected performance across a range of sustainable capacity indicators. These indicators provide information that highlight our capacity to meet the needs to our communities and monitor foreseeable changes into the future.

Indicator	Measure	Forecast 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27	Budget 2027-28	Trend ↓→↑
Own-source revenue							
Own-source revenue per head of municipal population	Own-source revenue / Municipal population	\$1,306	\$1,330	\$1,354	\$1,376	\$1,402	↑
Recurrent grants							
Recurrent grants per head of municipal population	Recurrent grants / Municipal population	\$134	\$148	\$149	\$149	\$146	→
Population							
Expenses per head of municipal population	Total expenses / Municipal population	\$1,471	\$1,528	\$1,558	\$1,584	\$1,610	↑
Infrastructure per head of municipal population	Value of infrastructure / Municipal population	\$7,702	\$7,756	\$7,964	\$8,115	\$8,124	↑



Service Performance Indicators

Service	Indicator	Performance Measure	Computation	2022-23 Actual
Statutory planning	Decision making	Council planning decisions upheld at VCAT	[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	76.92%
Roads	Satisfaction	Satisfaction with sealed local roads	[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	69.00%
Libraries	Participation	Active library borrowers in municipality	[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	9.75%
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill	[Number of active library borrowers in the last three years / The sum of the population for the last three years] x100	51.88%
Aquatic facilities	Utilisation	Utilisation of aquatic facilities	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	7.26%
Animal Management	Health and safety	Animal management prosecutions	[Number of visits to aquatic facilities / Municipal population]	100.00%
Food safety	Health and safety	Critical and major non-compliance outcome notifications	[Number of successful animal management prosecutions/ Total number of animal management prosecutions]	97.09%
Maternal and child health	Participation	Participation in the MCH service	[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100	74.01%
Maternal and child health	Participation	Participation in the MCH service by Aboriginal children	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	70.86%
Maternal and child health	Participation	Participation in the MCH service by Aboriginal children	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	63.71%



Appendix

Appendix A – Fees and Charges

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Waste and Recycling Services				
Frankston Regional Recycling and Recovery				
Concrete/Bricks per cubic metre	PER ITEM	Council	78.00	80.00
Green Waste per cubic metre	PER ITEM	Council	45.00	43.00
Hard Waste per cubic metre Non Resident	PER ITEM	Council	162.00	165.00
Hard Waste per cubic metre Resident	PER ITEM	Council	129.00	131.00
Mattresses	PER ITEM	Council	30.00	30.00
Soil per cubic metre	PER ITEM	Council	250.00	255.00
Tractor	PER ITEM	Council	130.00	130.00
Tyre Large Truck	PER ITEM	Council	33.00	33.00
Tyre Light Truck	PER ITEM	Council	20.00	20.00
Tyre Light Truck with rim	PER ITEM	Council	26.00	26.00
Tyres Car	PER ITEM	Council	13.00	13.00
Tyres Car with rim	PER ITEM	Council	20.00	20.00
Waste Collection Service				
At Call Hard Waste Collection	PER BKNG	Council	190.00	193.80
At Call Hard Waste Collection – Concession	PER BKNG	Council	125.00	127.50
Additional cost per mattress or mattress base	PER ITEM	Council	25.00	25.50
Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Financial and Corporate Planning				
Revenue				
Land Information Certificate (standard 5 days)	PER CERT	Statutory	27.50	28.90
Urgent Land Information Certificate (24 hours)	PER CERT	Council	82.50	84.10
Re-issue of rates notice greater than 2 years	PER NOTICE	Council	10.00	10.30

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Governance and Information				
Governance				
A3 Copy – Black & White	PER COPY	Council	0.40	0.40
A3 Copy – Colour	PER COPY	Council	0.80	0.80
A4 Copy – Black & White	PER COPY	Statutory	0.20	0.20
A4 Copy – Colour	PER COPY	Council	0.40	0.40
Freedom of Information Application Fee	PER APPL	Statutory	30.60	31.80
Freedom of Information Inspection Fee	PER HOUR	Statutory	22.90	23.90
Freedom of Information Search Fee	PER HOUR	Statutory	22.90	23.90
Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Commercial Services				
Property, leases and licences				
Ground Anchor	PER ITEM	Council	-	825.00
Boat Shed/Bathing Box	ANNUALCH	Council	940.00	978.08
Licence (Boat Shed/Bathing Box)	PER ACT	Council	540.00	558.30
Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Community Relations				
Public and Community Halls				
Bruce Park – Block Hire – 3.00pm – 12.00am	PER BOOK	Council	342.00	360.00
Bruce Park – Block Hire Commercial – 3.00pm – 12.00am	PER BOOK	Council	585.00	610.00
Bruce Park – Hourly Hire – Casual – Commercial	PER HOUR	Council	54.00	56.00
Bruce Park – Hourly Hire – Casual – Community	PER HOUR	Council	34.00	36.00
Bruce Park – Hourly Hire – Permanent – Commercial	PER HOUR	Council	37.00	39.00
Bruce Park – Hourly Hire – Permanent – Community	PER HOUR	Council	23.00	24.00
Bruce Park – Hourly Hire – Senior Rate	PER HOUR	Council	8.00	9.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Bruce Park – Liquor surcharge	PER BOOK	Council	85.00	90.00
Cleaning Surcharge – Public holiday	PER BOOK	Council	37.00	40.00
Hall Weekend Surcharge – Casual Hire	PER BOOK	Council	54.00	60.00
Langwarrin Hall – Block Hire – Senior rates	PER BOOK	Council	570.00	590.00
Langwarrin Hall – Block hire 3.00pm – 1.00am	PER BOOK	Council	342.00	370.00
Langwarrin Hall – Hourly hire – Casual – Commercial	PER HOUR	Council	54.00	56.00
Langwarrin Hall – Hourly Hire – Casual – Community	PER HOUR	Council	34.00	36.00
Langwarrin Hall – Hourly hire – Permanent – Commercial	PER HOUR	Council	37.00	39.00
Langwarrin Hall – Hourly Hire – Permanent – Community	PER HOUR	Council	23.00	24.00
Langwarrin Hall – Hourly Hire – Seniors Rate	PER HOUR	Council	8.00	9.00
Langwarrin Hall – Liquor surcharge	PER BOOK	Council	85.00	90.00
Leawarra House – Hourly Hire – Casual – Commercial	PER HOUR	Council	54.00	56.00
Leawarra House – Hourly Hire – Casual – Community	PER HOUR	Council	34.00	36.00
Leawarra House – Hourly Hire – Permanent – Commercial	PER HOUR	Council	37.00	39.00
Leawarra House – Hourly Hire – Permanent – Community	PER HOUR	Council	23.00	24.00
Leawarra House – Hourly Hire – Senior Rate	PER HOUR	Council	8.00	9.00
Leawarra House – Liquor Surcharge	PER BOOK	Council	85.00	90.00
Mechanics – Main Hall – Hourly Hire – Commercial	PER HOUR	Council	64.00	67.00
Mechanics – Main Hall – Hourly Hire – Community	PER HOUR	Council	42.00	44.00
Mechanics – Main Hall – Liquor Surcharge	PER BOOK	Council	125.00	130.00
Mechanics – Main Hall Block Hire – Commercial 3.00pm – 12.00am	PER BOOK	Council	745.00	780.00
Mechanics – Main Hall Block Hire – Community 3.00pm – 12.00am	PER BOOK	Council	415.00	440.00
Mechanics – Main Hall Weekend Hire – Commercial (3.00pm Friday to 5.00pm Sunday)	PER BOOK	Council	2,650.00	2,750.00
Mechanics – Main Hall Weekend Hire – Community (3.00pm Friday to 5.00pm Sunday)	PER BOOK	Council	1,550.00	1,610.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Rubbish Removal Charge (Penalty after Hire – Major)	PER BOOK	Council	192.00	205.00
Rubbish Removal Charge (Penalty after Hire – Minor)	PER BOOK	Council	192.00	205.00
Seaford Hall – Hourly Hire – Senior rates	PER HOUR	Council	8.00	9.00
Seaford Hall – Liquor surcharge	PER BOOK	Council	125.00	130.00
Seaford Hall – Main Hall – Block Hire – Commercial 3.00pm – 1.00am	PER BOOK	Council	745.00	790.00
Seaford Hall – Main Hall – Block hire 3.00pm – 1.00am	PER BOOK	Council	425.00	440.00
Seaford Hall – Main Hall – Hourly Hire – Casual – Commercial	PER HOUR	Council	64.00	67.00
Seaford Hall – Main Hall – Hourly Hire – Casual – Community	PER HOUR	Council	42.00	44.00
Seaford Hall – Main Hall – Hourly Hire – Permanent – Commercial	PER HOUR	Council	42.00	44.00
Seaford Hall – Main Hall – Hourly Hire – Permanent – Community	PER HOUR	Council	27.00	28.00
Talbot Hall – Hourly Hire – Casual – Commercial	PER HOUR	Council	54.00	56.00
Talbot Hall – Hourly Hire – Casual – Community	PER HOUR	Council	34.00	36.00
Talbot Hall – Hourly Hire – Permanent – Commercial	PER HOUR	Council	37.00	39.00
Talbot Hall – Hourly Hire – Permanent – Community	PER HOUR	Council	23.00	24.00
Talbot Hall – Hourly Hire – Senior Rate	PER HOUR	Council	8.00	9.00
Talbot Hall – Liquor Surcharge	PER BOOK	Council	85.00	90.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Arts and Culture				
Arts and Culture Management				
Frankston Arts Centre Car Parking – Casual 1 hour	PER PERM	Council	2.00	2.50
Frankston Arts Centre Car Parking – Casual 1 –2 hours	PER PERM	Council	4.00	4.50
Frankston Arts Centre Car Parking – Casual 2–4 hours	PER PERM	Council	6.50	7.00
Frankston Arts Centre Car Parking – Casual 4–7 hours	PER PERM	Council	7.00	7.50
Frankston Arts Centre Car Parking – Casual 7–11 hours	PER PERM	Council	7.50	8.00
Frankston Arts Centre Car Parking – Permanent Quarterly (24 hour access)	PER QUAR	Council	480.00	505.00
Frankston Arts Centre Car Parking – Permanent Quarterly (early birds in before 10am, out by 7pm)	PER QUAR	Council	305.00	315.00
Frankston Arts Centre Car Parking – Permanent Yearly (24 hour access)	PER ANN	Council	1,950.00	2,015.00
Frankston Arts Centre Car Parking – Permanent Yearly (early birds in before 10am, out by 7pm)	PER ANN	Council	1,200.00	1,240.00
Arts Operations				
Cube 37 – Venue Hire – Additional Performance Hours	PER HOUR	Council	195.00	205.00
Cube 37 – Venue Hire – Labs	PER HOUR	Council	39.00	42.00
Cube 37 – Venue Hire – Labs	PER DAY	Council	175.00	185.00
Cube 37 – Venue Hire – Main Studios	PER DAY	Council	300.00	315.00
Cube 37 – Venue Hire – Main Studios	PER HOUR	Council	66.00	70.00
Cube 37 – Venue Hire – Studio – Per Hour (Rehearsal)	PER HOUR	Council	73.00	78.00
Cube 37 – Venue Hire – Studio (5hr Performance)	PER BKNG	Council	925.00	960.00
Cube 37 – Venue Hire – Studio (5hr Rehearsal)	PER BKNG	Council	330.00	345.00
Fees Recovery – Casual Labour FOH	PER HOUR	Council	62.50	64.00
Fees Recovery – Casual Labour Technical	PER HOUR	Council	69.00	71.00
Fees Recovery – Permanent Labour Technical	PER HOUR	Council	70.50	72.50
Theatre Rental – Standard Rate (5hr Performance)	PER BOOK	Council	2,325.00	2,395.00
Theatre Rental – Standard Theatre Rental (5hr Rehearsal)	PER BKNG	Council	1,330.00	1,400.00
Theatre Rental – Additional Performance Hours	PER HOUR	Council	415.00	430.00
Theatre Rental – Per hour (Rehearsal)	PER HOUR	Council	205.00	215.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Ticketing				
Postage Fee	PER ENVEL	Council	4.00	4.50
Reprint of ticket at Box Office	PER TICKE	Council	1.00	1.00
Web Fee	PER BKNG	Council	4.50	4.50
Library – Management				
A3 B&W	PER COPY	Council	0.30	0.30
A3 Colour	PER COPY	Council	2.40	2.40
A4 B&W	PER COPY	Council	0.15	0.15
A4 Colour	PER COPY	Council	1.20	1.20
Bookclub Membership	PER MPY	Council	160.00	165.40
Community Room – Community Groups Room Hire – One Hour	PER BKNG	Council	46.00	47.50
Community Room – Community Groups Room Hire – Half Day	PER BKNG	Council	139.00	143.70
Community Room – Community Groups Room Hire – Full Day	PER BKNG	Council	272.00	281.20
Community Room – Corporate Groups Room Hire – One Hour	PER BKNG	Council	62.00	64.10
Community Room – Corporate Groups Room Hire – Half Day	PER BKNG	Council	210.00	217.10
Community Room – Corporate Groups Room Hire – Full Day	PER BKNG	Council	422.00	436.30
Long Room – Community Groups Room Hire – One Hour	PER BKNG	Council	36.00	37.20
Long Room – Community Groups Room Hire – Half Day	PER BKNG	Council	82.00	84.70
Long Room – Community Groups Room Hire – Full Day	PER BKNG	Council	170.00	175.70
Long Room – Corporate Groups Room Hire – One Hour	PER BKNG	Council	52.00	53.70
Long Room – Corporate Groups Room Hire – Half Day	PER BKNG	Council	160.00	165.40
Long Room – Corporate Groups Room Hire – Full Day	PER BKNG	Council	320.00	330.80
Lost items processing fees / charges for lost parts	PER ITEM	Council	13.00	13.40
Replacement library items – average item cost	PER ITEM	Council	32.00	33.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Library – Infrastructure				
Inter-library loans – Set National Library charges	PER BOOK	Statutory	28.50	29.40
Inter-library loans – Library fee	PER BOOK	Council	4.00	4.10
Events				
Application Fee – Commercial Event	PER APPL	Council	105.00	109.00
Application Fee – Community Event	PER APPL	Council	50.00	52.00
Application Fee – Filming/Photography	PER APPL	Council	50.00	52.00
Application Fee – Filming/Photography – Late Fee	PER APPL	Council	-	50.00
Event or Filming Site Fee – Commercial – City Centre – per day	PER SITE	Council	325.00	336.00
Event or Filming Site Fee – Commercial – City Centre – per hour (up to 8 hours)	PER SITE	Council	44.00	46.00
Event or Filming Site Fee – Commercial – City Centre – per month	PER SITE	Council	4,850.00	5,105.00
Event or Filming Site Fee – Commercial – City Centre – per week	PER SITE	Council	1,940.00	2,005.00
Event or Filming Site Fee – Commercial – Frankston Waterfront / Frankston Park – per day	PER SITE	Council	500.00	517.00
Event or Filming Site Fee – Commercial – Frankston Waterfront / Frankston Park – per hour (up to 8 hours)	PER SITE	Council	63.00	65.00
Event or Filming Site Fee – Commercial – Frankston Waterfront / Frankston Park – per month	PER SITE	Council	7,420.00	7,672.00
Event or Filming Site Fee – Commercial – Frankston Waterfront / Frankston Park – per week	PER SITE	Council	2,968.00	3,069.00
Event or Filming Site Fee – Commercial – Parks, Beaches and Reserves – per day	PER SITE	Council	150.00	155.00
Event or Filming Site Fee – Commercial – Parks, Beaches and Reserves – per hour (up to 8 hours)	PER SITE	Council	20.00	21.00
Event or Filming Site Fee – Commercial – Parks, Beaches and Reserves – per month	PER SITE	Council	2,220.00	2,295.00
Event or Filming Site Fee – Commercial – Parks, Beaches and Reserves – per week	PER SITE	Council	888.00	918.00
Event or Filming Site Fee – Community – City Centre – per day	PER SITE	Council	163.00	169.00
Event or Filming Site Fee – Community – City Centre – per hour (up to 8 hours)	PER SITE	Council	22.00	23.00
Event or Filming Site Fee – Community – City Centre – per month	PER SITE	Council	2,425.00	2,507.00
Event or Filming Site Fee – Community – City Centre – per week	PER SITE	Council	970.00	1,003.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Event or Filming Site Fee – Community – Frankston Waterfront / Frankston Park – per day	PER SITE	Council	250.00	259.00
Event or Filming Site Fee – Community – Frankston Waterfront / Frankston Park – per hour (up to 8 hours)	PER SITE	Council	32.00	33.00
Event or Filming Site Fee – Community – Frankston Waterfront / Frankston Park – per month	PER SITE	Council	3,710.00	3,836.00
Event or Filming Site Fee – Community – Parks, Beaches and Reserves – per day	PER SITE	Council	75.00	78.00
Event or Filming Site Fee – Community – Parks, Beaches and Reserves – per hour (up to 8 hours)	PER SITE	Council	10.00	10.00
Event or Filming Site Fee – Community – Parks, Beaches and Reserves – per month	PER SITE	Council	1,110.00	1,148.00
Event or Filming Site Fee – Community – Parks, Beaches and Reserves – per week	PER SITE	Council	444.00	459.00
Frankston's Christmas Festival of Beverage and Snack Stall 3m x 3m Site	PER SITE	Council	410.00	424.00
Frankston's Christmas Festival of Lights – Beverage and Snack Stall 6m x 3m Site	PER SITE	Council	620.00	641.00
Frankston's Christmas Festival of Lights – Commercial Exhibitor 3m x 3m	PER SITE	Council	500.00	517.00
Frankston's Christmas Festival of Lights – Commercial Exhibitor 6m x 3m	PER SITE	Council	700.00	724.00
Frankston's Christmas Festival of Lights – Food Stall 3m x 3m Site	PER SITE	Council	590.00	610.00
Frankston's Christmas Festival of Lights – Food Stall 6m x 3m Site	PER SITE	Council	920.00	951.00
Frankston's Christmas Festival of Lights – Food Stall 9m x 3m Site	PER SITE	Council	1,080.00	1,117.00
Frankston's Christmas Festival of Lights – Food Stall 12m x 3m Site	PER SITE	Council	1,250.00	1,293.00
Frankston's Christmas Festival of Lights – Food Trolley	PER SITE	Council	350.00	362.00
Frankston's Christmas Festival of Lights – Market Stall 3m x 3m Site	PER SITE	Council	350.00	362.00
Frankston's Christmas Festival of Lights – Market Stall 6m x 3m Site	PER SITE	Council	450.00	465.00
Parks, Beaches and Reserves – Commercial Events, Filming/Photography – per day	PER PERM	Council	150.00	155.00
Parks, Beaches and Reserves – Commercial Events, Filming/Photography – per week	PER PERM	Council	888.00	918.00
Parks, Beaches and Reserves – Commercial Filming/Photography – per hour (up to 8 hours)	PER HOUR	Council	20.00	21.00
Parks, Beaches and Reserves – Community Events, Filming/Photography – per day	PER DAY	Council	75.00	78.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Parks, Beaches and Reserves – Community Events, Filming/Photography – per week	PER WEEK	Council	444.00	459.00
Parks, Beaches and Reserves – Community Filming/Photography – per hour	PER HOUR	Council	10.00	10.00
Party in the Park – Beverage and Snack 3m x 3m Site	PER SITE	Council	110.00	110.00
Party in the Park – Beverage and Snack 6m x 3m Site	PER SITE	Council	220.00	220.00
Party in the Park – Commercial Business 3m x 3m Site	PER SITE	Council	110.00	114.00
Party in the Park – Commercial Business 6m x 3m Site	PER SITE	Council	220.00	227.00
Party in the Park – Food Vendor – 3m x 3m	PER SITE	Council	180.00	114.00
Party in the Park – Food Vendor – 6m x 3m	PER SITE	Council	355.00	227.00
Party in the Park – Market Stall 3m x 3m Site	PER SITE	Council	70.00	186.00
Party in the Park – Market Stall 6m x 3m Site	PER SITE	Council	100.00	367.00
Pets' Day Out – Beverage and Snack Stall 3m x 3m Site	PER SITE	Council	215.00	72.00
Pets' Day Out – Beverage and Snack Stall 6m x 3m Site	PER SITE	Council	280.00	103.00
Pets' Day Out – Commercial Stallholder 3m x 3m Site	PER SITE	Council	180.00	186.00
Pets' Day Out – Commercial Stallholder 6m x 3m Site	PER SITE	Council	230.00	240.00
Pets' Day Out – Food Stall 3m x 3m Site	PER SITE	Council	270.00	279.00
Pets' Day Out – Food Stall 6m x 3m Site	PER SITE	Council	355.00	367.00
Pets' Day Out – Food Stall 9m x 3m Site	PER SITE	Council	475.00	491.00
Pets' Day Out – Market Stall 3m x 3m Site	PER SITE	Council	100.00	103.00
Pets' Day Out – Market Stall 6m x 3m Site	PER SITE	Council	150.00	155.00
Pets' Day Out – Not For Profit Stall 3m x 3m Site	PER SITE	Council	50.00	52.00
Pets' Day Out – Not For Profit Stall 6m x 3m Site	PER SLID	Council	60.00	62.00
The Waterfront Festival – Beverage and Snack Stall 3m x 3m site	PER SITE	Council	500.00	517.00
The Waterfront Festival – Beverage and Snack Stall 6m x 3m site	PER SITE	Council	710.00	734.00
The Waterfront Festival – Commercial Exhibitor 3m x 3m Site	PER SITE	Council	1,000.00	1,034.00
The Waterfront Festival – Commercial Exhibitor 6m x 3m Site	PER SITE	Council	1,500.00	1,551.00
The Waterfront Festival – Food Stall 3m x 3m Site	PER SITE	Council	790.00	817.00
The Waterfront Festival – Food Stall 6m x 3m Site	PER SITE	Council	1,120.00	1,158.00
The Waterfront Festival – Food Stall 9m x 3m Site	PER SITE	Council	1,620.00	1,675.00



Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
The Waterfront Festival – Food Stall 12m x 3m Site	PER SITE	Council	2,120.00	2,192.00
The Waterfront Festival – Food Trolley	PER SITE	Council	400.00	414.00
The Waterfront Festival – Licenced Beverage Stall 3m x 3m site	PER SITE	Council	1,410.00	1,458.00
The Waterfront Festival – Licenced Beverage Stall 6m x 3m site	PER SITE	Council	1,910.00	1,975.00
The Waterfront Festival – Market Stall – 1.5mx1.5m	PER SITE	Council	200.00	207.00
The Waterfront Festival – Market Stall 3m x 3m site	PER SITE	Council	400.00	414.00
The Waterfront Festival – Market Stall 6m x 3m site	PER SITE	Council	500.00	517.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Operations				
Parks and Vegetation Management				
Park Crossing Permit – Commercial Fee	PER APPL	Council	200.00	206.80
Park Crossing Permit – Residential Fee	PER APPL	Council	100.00	103.40

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Engineering Services				
Engineering Developments				
Asset Protection Permit	PER APPL	Council	270.00	300.00
Building Over Easement	PER APPL	Council	300.00	312.00
Development Plan approval – Large (including industrial/commercials)	PER APPL	Council	850.00	880.00
Development Plan approval – Small (up to four residential units)	PER APPL	Council	370.00	385.00
Drainage Tappings (Roads & Easements)	PER APPL	Council	270.00	280.00
Flood Prone Building Dispensation	PER APPL	Council	300.00	312.00
Legal Point Of Discharge	PER APPL	Council	155.00	160.00
Occupation of Council Land Fees – outside FMAC (per m ² per week)	PER SITE	Council	4.00	5.00
Occupation of Council Land Fees – within FMAC (per m ² per week)	PER SITE	Council	6.00	7.00
Occupation of Road – Other – Application	PER APPL	Council	67.00	376.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Traffic and Transport				
Dispensation Corner Fencing	PER APPL	Council	155.00	160.00
RMA Fees – Vehicle Crossing, Naturestrip planting, road opening	PER APPL	Council	169.00	175.00
Traffic Management Plan Approvals	PER APPL	Council	-	300.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
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Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Community Strengthening				
Recreation				
CAA – Minor event fees – Bond	PER BKNG	Council	1,130.00	1,169.60
CAA – Minor event fees – Half day	PER HALF	Council	116.00	120.10
CAA – Minor event fees – Full day	PER DAY	Council	195.00	201.80
Carrum Downs Synthetic Field – All Users – Change Rooms (Mon-Fri)	PER SESS	Council	134.00	138.70
Carrum Downs Synthetic Field – All Users – Change Rooms (Sat-Sun)	PER SESS	Council	199.00	206.00
Carrum Downs Synthetic Field – All Users – Sports Lighting – Match	PER HOUR	Council	32.00	33.10
Carrum Downs Synthetic Field – All Users – Sports Lighting – Training	PER HOUR	Council	27.00	27.90
Carrum Downs Synthetic Field – Local Sports Clubs and Schools – Full Oval/Ground	PER HOUR	Council	99.00	102.50
Carrum Downs Synthetic Field – Local Sports Clubs and Schools – Full Oval/Ground	PER DAY	Council	512.00	529.90
Carrum Downs Synthetic Field – Local Sports Clubs and Schools – Full Pitch	PER HOUR	Council	90.00	93.20
Carrum Downs Synthetic Field – Local Sports Clubs and Schools – Full Pitch	PER DAY	Council	469.00	485.40
Carrum Downs Synthetic Field – Local Sports Clubs and Schools – Half Pitch	PER DAY	Council	241.00	249.40
Carrum Downs Synthetic Field – Local Sports Clubs and Schools – Half Pitch	PER HOUR	Council	49.00	50.70
Carrum Downs Synthetic Field – Non-Local Sports Clubs and Schools – Full Oval/Ground	PER HOUR	Council	149.00	154.20
Carrum Downs Synthetic Field – Non-Local Sports Clubs and Schools – Full Oval/Ground	PER DAY	Council	570.00	590.00
Carrum Downs Synthetic Field – Non-Local Sports Clubs and Schools – Full Pitch	PER DAY	Council	138.00	142.80
Carrum Downs Synthetic Field – Non-Local Sports Clubs and Schools – Full Pitch	PER HOUR	Council	523.00	541.30
Carrum Downs Synthetic Field – Non-Local Sports Clubs and Schools – Half Pitch	PER DAY	Council	305.00	315.70

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 12024 (\$)
Carrum Downs Synthetic Field – Non-Local Sports Clubs and Schools – Half Pitch	PER HOUR	Council	73.00	75.60
Carrum Downs Synthetic Field – Private & Commercial Groups – Full Oval/Ground	PER HOUR	Council	101.00	104.50
Carrum Downs Synthetic Field – Private & Commercial Groups – Full Oval/Ground	PER DAY	Council	596.00	616.90
Carrum Downs Synthetic Field – Private & Commercial Groups – Full Pitch	PER HOUR	Council	189.00	195.60
Carrum Downs Synthetic Field – Private & Commercial Groups – Full Pitch	PER DAY	Council	549.00	568.20
Carrum Downs Synthetic Field – Private & Commercial Groups – Half Pitch	PER HOUR	Council	404.00	418.10
Carrum Downs Synthetic Field – Private & Commercial Groups – Half Pitch	PER DAY	Council	89.00	92.10
Commercial Fitness Provider – Passive Open Space – Registration Fee	PER ANN	Council	27.00	27.90
Sports Ground Fees – Commercial Bond if required	PER FUNC	Council	1,130.00	1,169.60
Sports Ground Fees – Commercial Fees	PER HOUR	Council	130.00	134.60
Sports Ground Fees – Commercial Full Day	PER DAY	Council	918.00	950.10
Sports Ground Fees – Commercial Half Day	PER HALF	Council	448.00	463.70
Sports Ground Fees – Community Group outside FCC	PER HOUR	Council	95.00	98.30
Sports Ground Fees – Community Group outside FCC Bond if required	PER FUNC	Council	1,130.00	1,169.60
Sports Ground Fees – Community Group outside FCC Full Day	PER DAY	Council	304.00	314.60
Sports Ground Fees – Community Group outside FCC Half Day	PER HALF	Council	187.00	193.50
Sports Ground Fees – FCC Community Groups	PER HOUR	Council	46.00	47.60
Sports Ground Fees – FCC Community Groups Full Day	PER BKNG	Council	194.00	200.80
Sports Ground Fees – FCC Community Groups Half Day	PER BKNG	Council	119.00	123.20
Sports Ground Fees – FCC Schools	PER HOUR	Council	46.00	47.60
Sports Ground Fees – FCC Schools Full Day 9-3	PER BKNG	Council	194.00	200.80
Sports Ground Fees – FCC Schools Half Day 9-12 /12-3	PER BKNG	Council	118.00	122.10
Sports Ground Fees – Outside FCC Schools	PER HOUR	Council	95.00	98.30
Sports Ground Fees – Outside FCC Schools Full Day 9-3	PER BKNG	Council	304.00	314.60
Sports Ground Fees – Outside FCC Schools Half Day 9-12 /12-3	PER BKNG	Council	187.00	193.50

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Centenary Park Golf Course				
9 holes – Concession Mid week – Off-peak	9 HOLES	Council	23.00	22.00
9 holes – Concession Mid week – Peak	9 HOLES	Council	23.00	25.50
9 holes – Concession Mid week – Premium	9 HOLES	Council	23.00	27.00
9 holes – Concession Mid week – Standard	9 HOLES	Council	23.00	24.00
9 holes – Mid week – Off-peak	9 HOLES	Council	27.00	26.00
9 holes – Mid week – Peak	9 HOLES	Council	27.00	29.50
9 holes – Mid week – Premium	9 HOLES	Council	27.00	31.00
9 holes – Mid week – Standard	9 HOLES	Council	27.00	28.00
9 holes – Weekend – Junior	9 HOLES	Council	30.00	26.00
9 holes – Weekend – Premium	9 HOLES	Council	30.00	39.00
9 holes – Weekend – Standard	9 HOLES	Council	30.00	32.00
18 holes – Concession Mid week – Off-peak	18 HOLES	Council	27.00	26.00
18 holes – Concession Mid week – Peak	18 HOLES	Council	27.00	29.50
18 holes – Mid week – Off-peak	18 HOLES	Council	33.00	32.00
18 holes – Mid week – Peak	18 HOLES	Council	33.00	38.00
18 holes – Mid week – Premium	18 HOLES	Council	33.00	42.00
18 holes – Mid week – Standard	18 HOLES	Council	33.00	34.00
18 holes – Weekend – Junior	18 HOLES	Council	27.50	30.00
18 holes – Weekend – Peak	18 HOLES	Council	41.00	46.50
18 holes – Weekend – Standard	18 HOLES	Council	41.00	43.00
Twilight – Mid week – Off-peak	PER ADMI	Council	21.00	20.00
Twilight – Mid week – Peak	PER ADMI	Council	21.00	25.00
Twilight – Mid week – Standard	PER ADMI	Council	21.00	22.00
Twilight – Weekend – Peak	PER ADMI	Council	25.00	30.00
Twilight – Weekend – Standard	PER ADMI	Council	25.00	25.00
Season Tickets – 5 day – Pensioner	SEASON T	Council	850.00	875.00
Season Tickets – 5 day – Resident	SEASON T	Council	1,060.00	1,100.00
Season Tickets – 5 day – Senior Resident	SEASON T	Council	960.00	975.00
Season Tickets – 6 day – Adult	SEASON T	Council	1,320.00	1,390.00
Season Tickets – 6 day – Junior	SEASON T	Council	450.00	450.00
Ebdale Hub				
Ebdale Community Hub: Community Groups Community Room Hire – per hour	PER HOUR	Council	34.00	36.00
Ebdale Community Hub: Community Groups Room Hire – Full Day	PER BKNG	Council	95.00	99.00
Ebdale Community Hub: Community Groups Room Hire – Half Day	PER HALF	Council	68.00	71.00
Ebdale Community Hub: Corporate Community Room Hire – per hour	PER HOUR	Council	53.00	55.00
Ebdale Community Hub: Corporate Group Meeting Room Hire	PER HALF	Council	110.00	114.00
Ebdale Community Hub: Corporate Group Meeting Room Hire – Full Day	PER BKNG	Council	170.00	176.00



Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 12024 (\$)
Frankston South Community and Recreation Centre				
FSCRC Energise Room Hire Commercial	PER HOUR	Council	31.00	33.00
FSCRC Energise Room Hire Community	PER HOUR	Council	26.00	27.00
FSCRC Meeting Room 1 Hire Commercial	PER HOUR	Council	26.00	27.00
FSCRC Meeting Room 1 Hire Community	PER HOUR	Council	23.00	24.00
FSCRC Meeting Room 2 Hire Commercial	PER HOUR	Council	29.00	30.00
FSCRC Meeting Room 2 Hire Community	PER HOUR	Council	26.00	27.00
FSCRC Relaxation Room Hire Commercial	PER HOUR	Council	26.00	27.00
FSCRC Relaxation Room Hire Community	PER HOUR	Council	24.00	25.00
FSCRC Stadium Hire Commercial	PER HOUR	Council	42.00	44.00
FSCRC Stadium Hire Community	PER HOUR	Council	35.00	37.00
Karingal Place				
Karingal PLACE Commercial Kitchen Hire Community	PER DAY	Council	100.00	104.00
Karingal PLACE Commercial Kitchen Hire Commercial	PER DAY	Council	170.00	176.00
Karingal PLACE Meeting Room 1 Hire Commercial	PER HOUR	Council	34.00	36.00
Karingal PLACE Meeting Room 1 Hire Community	PER HOUR	Council	28.00	29.00
Karingal PLACE Meeting Room 2 Hire Commercial	PER HOUR	Council	26.00	27.00
Karingal PLACE Meeting Room 2 Hire Community	PER HOUR	Council	22.00	23.00
Karingal PLACE Stadium Hire Commercial	PER HOUR	Council	34.00	36.00
Karingal PLACE Stadium Hire Community	PER HOUR	Council	28.00	29.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 12024 (\$)
Family Health Support Services				
Home Personal and Respite Care				
CHSP – Home Care – Rate A (includes unescorted shopping)	PER HOUR	Council	8.00	9.20
CHSP – Home Care – Rate B – Nominal 1 (includes unescorted shopping)	PER HOUR	Council	4.00	4.60
CHSP – Home Care – Rate C – Nominal 2 (includes unescorted shopping)	PER HOUR	Council	2.00	2.30
CHSP – Home Care – Rate M – Medium (includes unescorted shopping)	PER HOUR	Council	15.40	17.70
CHSP – Home Care – Rate N – High (includes unescorted shopping)	PER HOUR	Council	40.00	46.00
CHSP – Personal Care – Rate A	PER HOUR	Council	8.00	9.20
CHSP – Personal Care – Rate B – Nominal 1	PER HOUR	Council	4.00	4.60
CHSP – Personal Care – Rate C – Nominal 2	PER HOUR	Council	2.00	2.30
CHSP – Personal Care – Rate M – Medium	PER HOUR	Council	15.40	17.70
CHSP – Personal Care – Rate N – High	PER HOUR	Council	40.00	46.00
CHSP – Respite Care – Rate A	PER HOUR	Council	4.00	4.60
CHSP – Respite Care – Rate B – Nominal 1	PER HOUR	Council	2.00	2.30
CHSP – Respite Care – Rate C – Nominal 2	PER HOUR	Council	1.30	1.50
CHSP – Respite Care – Rate M – Medium	PER HOUR	Council	15.40	17.70
CHSP – Respite Care – Rate N – High	PER HOUR	Council	40.00	46.00
CHSP – Social Support Individual (SSI) – Rate A	PER HOUR	Council	8.00	9.20
CHSP – Social Support Individual (SSI) – Rate B – Nominal 1	PER HOUR	Council	4.00	4.60
CHSP – Social Support Individual (SSI) – Rate C – Nominal 2	PER HOUR	Council	2.00	2.30
CHSP – Social Support Individual (SSI) – Rate M – Medium	PER HOUR	Council	15.40	17.70
CHSP – Social Support Individual (SSI) – Rate N – High	PER HOUR	Council	40.00	46.00
HACC – Flexible Service Delivery – Rate A	PER HOUR	Council	8.00	9.20
HACC – Home Care – Rate A (includes unescorted shopping)	PER HOUR	Council	8.00	9.20
HACC – Home Care – Rate B – Nominal 1 (includes unescorted shopping)	PER HOUR	Council	4.00	4.60
HACC – Home Care – Rate C – Nominal 2 (includes unescorted shopping)	PER HOUR	Council	2.00	2.30
HACC – Home Care – Rate M – Medium (includes unescorted shopping)	PER HOUR	Council	15.40	17.70
HACC – Home Care – Rate N – High (includes unescorted shopping)	PER HOUR	Council	40.00	46.00
HACC – Personal Care – Rate B – Nominal 1	PER HOUR	Council	4.00	4.60
HACC – Personal Care – Rate C – Nominal 2	PER HOUR	Council	2.00	2.30
HACC – Personal Care – Rate M – Medium	PER HOUR	Council	15.40	17.70
HACC – Personal Care – Rate N – High	PER HOUR	Council	40.00	46.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
HACC – Personal Care –Rate A	PER HOUR	Council	8.00	9.20
HACC – Respite Care – Rate A	PER HOUR	Council	4.00	4.60
HACC – Respite Care – Rate B – Nominal 1	PER HOUR	Council	2.00	2.30
HACC – Respite Care – Rate C – Nominal 2	PER HOUR	Council	1.30	1.50
HACC – Respite Care – Rate M – Medium	PER HOUR	Council	15.40	17.70
HACC – Respite Care – Rate N – High	PER HOUR	Council	40.00	46.00
Home Maintenance				
CHSP – Home Maintenance – Gutter Cleaning	PER HOUR	Council	-	50.00
CHSP – Home Maintenance – Rate A	PER HOUR	Council	13.70	15.80
CHSP – Home Maintenance – Rate B – Nominal 1	PER HOUR	Council	6.90	7.90
CHSP – Home Maintenance – Rate C – Nominal 2	PER HOUR	Council	3.30	3.80
CHSP – Home Maintenance – Rate M – Medium	PER HOUR	Council	25.70	29.60
CHSP – Home Maintenance – Rate N – High	PER HOUR	Council	61.60	70.85
CHSP – Home Modification – Rate A	PER HOUR	Council	13.70	15.80
CHSP – Home Modification – Rate B – Nominal 1	PER HOUR	Council	6.90	7.90
CHSP – Home Modification – Rate C – Nominal 2	PER HOUR	Council	3.30	3.80
CHSP – Home Modification – Rate M – Medium	PER HOUR	Council	25.70	29.60
CHSP – Home Modification – Rate N – High	PER HOUR	Council	61.60	70.85
HACC – Home Maintenance – Gutter Cleaning	PER HOUR	Council	-	50.00
HACC – Home Maintenance – Rate A	PER HOUR	Council	13.70	15.80
HACC – Home Maintenance – Rate B – Nominal 1	PER HOUR	Council	6.90	7.90
HACC – Home Maintenance – Rate C – Nominal 2	PER HOUR	Council	3.30	3.80
HACC – Home Maintenance – Rate M – Medium	PER HOUR	Council	25.70	29.60
HACC – Home Maintenance – Rate N – High	PER HOUR	Council	61.60	70.85

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Meals on wheels				
CHSP – Meals on Wheels – Rate A	PER HOUR	Council	8.20	9.40
CHSP – Meals on Wheels – Rate B – Nominal 1	PER HOUR	Council	4.10	4.70
CHSP – Meals on Wheels – Rate C – Nominal 2	PER HOUR	Council	2.00	2.30
CHSP – Meals on Wheels – Rate M – Medium	PER HOUR	Council	11.90	13.70
CHSP – Meals on Wheels – Rate N – High	PER HOUR	Council	18.70	21.50
HACC – Meals on Wheels – Rate A	PER HOUR	Council	8.20	9.40
HACC – Meals on Wheels – Rate B – Nominal 1	PER HOUR	Council	4.10	4.70
HACC – Meals on Wheels – Rate C – Nominal 2	PER HOUR	Council	2.00	2.30
HACC – Meals on Wheels – Rate M – Medium	PER HOUR	Council	11.90	13.70
HACC – Meals on Wheels – Rate N – High	PER HOUR	Council	18.70	21.50
PAG/Community Transport				
Fees for Bus Hire	PER DAY	CNLSET	140.00	145.00
CHSP – PAG – Short Trip	PER SESS	CNLSET	2.00	3.00
CHSP – PAG – Medium Trip	PER SESS	CNLSET	4.00	5.00
CHSP – PAG – Long Trip	PER SESS	CNLSET	5.00	6.00
Playgroup Development				
Play Group Venue Fees – Half Day – Community Play Groups	PER SESS	Council	12.50	12.50
Play Group Venue Fees – Half Day – Supported Playgroups	PER SESS	Council	25.00	25.00
Mahogany Rise Child and Family Centre				
Mahogany Rise Child Care Daily Fee	PER DAY	Council	118.00	122.00



Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Community Safety				
Community Safety Management				
Short Stay Rental Accommodation Registration	PERPERM	Council	150.00	155.10
Fire Safety				
Burning off Permits – Residential	ANNUALCH	Council	77.00	80.00
Burning off periods – Commercial	ANNUALCH	Council	310.00	320.00
Hazard Removal	PERAPPL	Statutory	175.00	181.00
CCTV & Litter				
Pound Release Fee – Trolleys & miscellaneous	PERTROL	Council	85.00	90.00
Impound Fee – Shopping Trolleys	PERTROL	Council	60.00	65.00
Compliance & Enforcement Services				
Advertising Signage – Application Fee	PERAPPL	Council	140.00	145.00
Advertising Signage – Mobile A frames Annual Fee	ANNUALCH	Council	650.00	670.00
Advertising Signage – Real Estate Agents – Annual Fee	ANNUALCH	Council	170.00	176.00
Advertising Signage – Real Estate Agents – Application Fee	PERAPPL	Council	180.00	186.00
Advertising Signs – Pound Release Fee	PERSIGN	Council	40.00	45.00
Animal (de-sexed) Registration Fees	PERANIM	Council	61.00	63.00
Animal (de-sexed) Registration Fees – Concession	PERANIM	Council	30.00	31.50
Annual Excess Animal Permit Fee	PERPERM	Council	40.00	42.00
Bulk Bin/Container Annual Permit Fee	ANNUALCH	Council	850.00	879.00
Bulk Bin/Container Daily Permit Fee	PERDAY	Council	45.00	47.00
Bulk Bin/Container Weekly Permit Fee	PERWEEK	Council	120.00	124.00
Container Placement Permit Fee	PERPERM	Council	270.00	280.00
Daily Storage Fee – Seized Vehicles	PERVEHI	Council	55.00	60.00
Display of Goods – Annual Fee	ANNUALCH	Council	300.00	310.00
Display of Goods – Application Fee	PERAPPL	Council	140.00	145.00
Dogs Over 10 Years of age Registration Fee	PERANIM	Council	61.00	63.00
Dogs Registered with applicable Organisation Registration Fee	PERANIM	Council	61.00	63.00
Domestic Animal Business Breeding Dogs Registration Fee	PERANIM	Council	330.00	350.00
Excess Animal Fee	PERPERM	Council	140.00	145.00
Foster Care Animal Registration Fee	PERANIM	Council	8.00	8.50
Heavy Vehicle Application Fee	PERAPPL	Council	145.00	150.00
Heavy Vehicle Permit Fee	PERPERM	Council	260.00	265.00
Keast Park Horse Permit Fee	ANNUALCH	Council	435.00	450.00
Kerbside Trading Fee 6 month permit per square metre licensed	ANNUALCH	Council	170.00	176.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Kerbside Trading Fee 6 month permit per square metre non licensed	ANNUALCH	Council	145.00	150.00
Kerbside Trading Fee less than 1 square metre (A frame)	ANNUALCH	Council	145.00	150.00
Kerbside Trading Fee per square metre licensed	PER SITE	Council	170.00	176.00
Kerbside Trading Fee per square metre non licensed	PER SITE	Council	145.00	150.00
Miscellaneous Vehicle Permit Fee	PER APPL	Council	105.00	109.00
Outdoor Dining – Application Fee	PER APPL	Council	140.00	145.00
Pet Shop/Domestic Animal Business Registration Fee	PER PERM	Council	430.00	450.00
Pound Release Fee – Heavy Vehicles (over 4T)	PER VEHI	Council	550.00	570.00
Pound Release Fee – Cats	PER ANIM	Council	91.00	100.00
Pound Release Fee – Dogs	PER ANIM	Council	193.00	220.00
Pound Release Fee – Livestock	PER ANIM	Council	260.00	300.00
Pound Release Fee – Motor Bikes	PER VEHI	Council	1,000.00	1,050.00
Pound Release Fee – Motor Bikes – 2nd Offence	PER VEHI	Council	1,400.00	1,500.00
Pound Release Fee – Motor Vehicles	PER VEHI	Council	430.00	445.00
Pound Release Fee – Small animals/birds	PER ANIM	Council	65.00	70.00
Pound Special Release Fee – Cats	PER ANIM	Council	210.00	250.00
Pound Special Release Fee – Dogs	PER ANIM	Council	410.00	450.00
Recreation Vehicle Application Fee	PER APPL	Council	120.00	125.00
Recreation Vehicle Permit Fee	PER PERM	Council	120.00	125.00
Restricted, Menacing and Dangerous Dogs Registration Fee	PER ANIM	Council	420.00	435.00
Sale of Abandoned vehicles	ANNUALCH	Council	310.00	320.00
Service Request – Compliance	PER REQU	Council	100.00	103.00
Service Request – Compliance Level 2	PER REQU	Council	-	206.00
Service Request – Compliance Level 3	PER REQU	Council	-	309.00
Service Request – Compliance Level 4	PER REQU	Council	-	412.00
Service Request – Compliance Level 5	PER REQU	Council	-	515.00
Signage Impound Fee	PER ITEM	Council	245.00	250.00
Temporary De-sexing Exemption Registration Fee	PER ANIM	Council	102.00	105.00
Working Dog Registration Fee	PER ANIM	Council	61.00	63.00
Charged Car Parking				
Foreshore Parking Metres	PER HOUR	Council	3.20	3.30
Foreshore Parking Permit – Additional	PER PERM	Council	85.00	88.00
Foreshore Parking Permit – Replacement	PER PERM	Council	65.00	67.00
Frankston House Car Parking (per Quarter)	ANNUALCH	Council	376.00	389.00
Leased Parking Bay	PER DAY	Council	55.00	60.00
Parking Fee – Daily	PER DAY	Council	6.60	6.80

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Parking Fee – Hourly	PER HOUR	Council	2.00	2.10
Private Parking Agreement Application Fee	PER PERM	Council	300.00	310.00
Residential Parking Permit Replacement Fee	PER PERM	Council	5.00	5.50
Development Services				
Statutory Planning				
A0 Sheets	PER COPY	Council	18.90	18.90
A1 Sheets	PER COPY	Council	14.70	14.70
A3 Sheets	PER COPY	Council	2.10	2.10
A4 Sheets	PER COPY	Council	2.10	2.10
Administration Fee – to arrange public notice in newspaper (direct cost of notice additional)	PER ADVE	Council	-	250.00
Administration Fee – to execute Agreement under Section 173 of the Planning and Environment Act (preparation cost separate)	PER APPL	Council	-	300.00
Advertising additional letters	PER APPL	Council	8.00	15.00
Advertising up to 10 letters – no sign	PER APPL	Council	128.00	150.00
Amendment of certified plan	PER APPL	Statutory	145.66	148.50
Certificate of Compliance	PER APPL	Statutory	337.31	344.00
Check of applicant redacted documents	PER APPL	Council	-	50.00
Condition 1– resubmission (2nd submission or more)	PER REQU	Council	163.00	200.00
Copy of Permit	PER REQU	Council	41.00	50.00
Copy of Permit and Plans	PER REQU	Council	178.00	100.00
Create, vary or remove a restriction	PER APPL	Statutory	1,364.45	1,391.70
Development \$1,000,001 – \$5,000,000	PER APPL	Statutory	3,533.69	3,604.30
Development \$100,001 – \$1,000,000	PER APPL	Statutory	1,602.01	1,634.00
Development \$15,000,001 – \$50,000,000	PER APPL	Statutory	26,560.29	27,091.50
Development \$5,000,001 – \$15,000,000	PER APPL	Statutory	9,006.70	9,186.80
Development <\$10,000	PER APPL	Statutory	206.96	211.10
Development <\$100,000	PER APPL	Statutory	1,188.10	1,211.80
Development >\$50,000,000	PER APPL	Statutory	59,697.34	60,891.20
Extension of Time	PER APPL	Council	610.00	700.00
Per application	PER APPL	Statutory	180.95	184.50
Planning Information Request	PER APPL	Council	150.00	200.00
plus sign	PER APPL	Council	60.00	70.00
Pre-application meeting – major	PER REQU	Council	528.00	600.00
Pre-application meeting – standard	PER REQU	Council	264.00	300.00
Preparation of advert fee & sign	PER APPL	Council	388.00	402.00
Recertification fee	PER APPL	Statutory	114.95	117.20
Redaction of Application Documents (Forms, Titles and Plans)	PER APPL	Council	-	250.00
Redaction of Application Documents (Supporting Documents/Reports)	PER DOCU	Council	-	50.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Regulation 7 fee	PER APPL	Statutory	4,139.26	4,222.00
Regulation 8 fee	PER APPL	Statutory	996.54	1,016.40
Request to end or vary an existing Section 173 Agreement	PER REQU	Statutory	682.18	695.80
Satisfaction Matters	PER APPL	Statutory	337.31	344.00
Search (request) fee for copy of planning permit/plans (copy fee additional)	PER APPL	Council	-	100.00
Secondary Consent	PER APPL	Council	610.00	750.00
Single Dwelling \$1,000,001 – \$2,000,000	PER APPL	Statutory	1,548.36	1,579.30
Single Dwelling \$10,000 – \$100,000	PER APPL	Statutory	651.58	664.60
Single Dwelling \$100,001 – \$500,000	PER APPL	Statutory	1,333.75	1,360.40
Single Dwelling \$500,001 – \$1,000,000	PER APPL	Statutory	1,441.06	1,469.80
Subdivision – up to 100 lots	PER APPL	Statutory	1,364.45	1,391.70
Subdivision (boundary realignment)	PER APPL	Statutory	1,364.45	1,391.70
Subdivision (two lots)	PER APPL	Statutory	1,364.45	1,391.70
Subdivision of an existing building	PER APPL	Statutory	1,364.45	1,391.70
VicSmart – To subdivide land	PER APPL	Statutory	206.96	211.10
VicSmart <\$10,000	PER APPL	Statutory	206.96	211.10
VicSmart >\$10,001	PER APPL	Statutory	444.62	453.50
Health Services				
Additional Inspection Fee (Other than mandatory)	PER INSP	Council	210.00	280.00
Failed food sampling results (2nd and subsequent)	PER ITEM	Council	210.00	280.00
Food Act – Annual Registration – Community Group	PER PERM	Council	210.00	210.00
Food Act – Annual Registration Fee – 1A	PER PERM	Council	1,520.00	1,580.00
Food Act – Annual Registration Fee – 1B	PER PERM	Council	570.00	790.00
Food Act – Annual Registration Fee – 2A	PER PERM	Council	1,108.00	1,160.00
Food Act – Annual Registration Fee – 2B	PER PERM	Council	739.00	760.00
Food Act – Annual Registration Fee – 3A	PER PERM	Council	633.00	660.00
Food Act – Annual Registration Fee – 3B	PER PERM	Council	332.00	340.00
Food Act – FoodTrader – Ad Hoc Fee	PER PERM	Council	530.00	540.00
Food Act – Initial Registration – Community Group	PER PERM	Council	420.00	420.00
Food Act – Initial Registration Fee – 1A	PER PERM	Council	1,948.00	2,020.00
Food Act – Initial Registration Fee – 1B	PER PERM	Council	998.00	1,230.00
Food Act – Initial Registration Fee – 2A	PER PERM	Council	1,536.00	1,600.00
Food Act – Initial Registration Fee – 2B	PER PERM	Council	1,167.00	1,200.00
Food Act – Initial Registration Fee – 3A	PER PERM	Council	1,061.00	1,100.00
Food Act – Initial Registration Fee – 3B	PER PERM	Council	654.00	670.00
Food Act – Plan Assessment Fee – 1A/1B/2A/2B/3A	PER APPL	Council	428.00	440.00
Food Act – Plan Assessment Fee – 3B	PER APPL	Council	321.00	330.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Food Act – Plan Assessment Fee – Community Group	PER APPL	Council	210.00	210.00
Health Services late registration renewal fee (20% of annual registration)	PER PERM	Council	20% of annual registration	20% of annual registration
Non-compliance Inspection Fee	PER INSP	Council	-	480.00
PHWA – Annual Registration – Swimming Pool – > 2 BOW	PER PERM	Council	642.00	660.00
PHWA – Annual Registration – Swimming Pool – 2 or Less BOW	PER PERM	Council	343.00	350.00
PHWA – Annual Registration Fee – High Risk	PER PERM	Council	332.00	340.00
PHWA – Annual Registration Fee – Medium Risk	PER PERM	Council	315.00	320.00
PHWA – Annual Registration Fee – Multiple Services	PER PERM	Council	520.00	520.00
PHWA – Annual Registration Fee – Prescribed Accommodation <20	PER PERM	Council	295.00	320.00
PHWA – Annual Registration Fee – Prescribed Accommodation >20	PER PERM	Council	315.00	340.00
PHWA – Annual Registration Fee – Prescribed Accommodation >40	PER PERM	Council	332.00	360.00
PHWA – Annual Registration Fee – Rooming House 10 Rooms	PER PERM	Council	1,216.00	1,280.00
PHWA – Annual Registration Fee – Rooming House 11 Rooms	PER PERM	Council	1,339.00	1,400.00
PHWA – Annual Registration Fee – Rooming House 12+ Rooms (Initial \$1,294) plus per room	PER PERM	Council	117.00	120.00
PHWA – Annual Registration Fee – Rooming House 3–5 Rooms	PER PERM	Council	643.00	680.00
PHWA – Annual Registration Fee – Rooming House 6 Rooms	PER PERM	Council	750.00	800.00
PHWA – Annual Registration Fee – Rooming House 7 Rooms	PER PERM	Council	878.00	920.00
PHWA – Annual Registration Fee – Rooming House 8 Rooms	PER PERM	Council	1,007.00	1,040.00
PHWA – Annual Registration Fee – Rooming House 9 Rooms	PER PERM	Council	1,115.00	1,160.00
PHWA – Initial Registration Fee – High Risk	PER PERM	Council	546.00	560.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
PHWA – Initial Registration Fee – Medium Risk	PER PERM	Council	529.00	540.00
PHWA – Initial Registration Fee – Multiple Services	PER PERM	Council	590.00	590.00
PHWA – Initial Registration Fee – Prescribed Accommodation <20	PER PERM	Council	509.00	660.00
PHWA – Initial Registration Fee – Prescribed Accommodation >20	PER PERM	Council	529.00	680.00
PHWA – Initial Registration Fee – Prescribed Accommodation >40	PER PERM	Council	545.00	700.00
PHWA – Initial Registration Fee – Rooming House 10 Rooms	PER PERM	Council	1,430.00	1,620.00
PHWA – Initial Registration Fee – Rooming House 11 Rooms	PER PERM	Council	1,553.00	1,740.00
PHWA – Initial Registration Fee – Rooming House 12+ Rooms (Initial \$1,501) plus per room	PER PERM	Council	117.00	120.00
PHWA – Initial Registration Fee – Rooming House 3–5 Rooms	PER PERM	Council	856.00	1,020.00
PHWA – Initial Registration Fee – Rooming House 6 Rooms	PER PERM	Council	964.00	1,140.00
PHWA – Initial Registration Fee – Rooming House 7 Rooms	PER PERM	Council	1,093.00	1,260.00
PHWA – Initial Registration Fee – Rooming House 8 Rooms	PER PERM	Council	1,221.00	1,380.00
PHWA – Initial Registration Fee – Rooming House 9 Rooms	PER PERM	Council	1,328.00	1,500.00
PHWA – On-Reg – One Off Set Up Fee	PER PERM	Council	294.00	300.00
PHWA – Plan Assessment Fee	PER APPL	Council	-	340.00
PHWA – Transfer Express Service Fee – within 5 business days	PER PERM	Council	418.00	490.00
PHWA – Transfer Registration Service Fee	PER PERM	Council	214.00	240.00
Pre-Purchase Inspection – within 10 business days	PER PERM	Council	349.00	360.00
Pre-Purchase Inspection – within 5 business days	PER PERM	Council	472.00	490.00

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Building Services				
Application for registration fee (reg 147P)	PER APPL	Council	34.00	35.10
Information search fee (reg 147P)	PER APPL	Council	50.00	51.70
Lodgement of certificate of pool barrier compliance (reg 147X)	PER APPL	Council	21.50	22.50
Lodgement of certificate of pool barrier non-compliance (reg 147ZJ)	PER APPL	Council	407.00	421.00
Pool compliance inspection and issue (form 23)	PER APPL	Council	1,267.00	1,310.00
Building Regulation Siting Dispensations (Part 5) & (Part 6 - 109 & 134)	PER APPL	Statutory	305.80	311.10
Certification Fee	PER HOUR	Council	203.00	210.00
Consulting Fee	PER HOUR	Council	203.00	210.00
Lapsed Permit Inspections outside FCC	PER HOUR	Council	203.00	210.00
Lapsed Permit Inspections within FCC	PER APPL	Council	500.00	517.00
Major Variation to Building Permit (Plans/specifications etc)	PER HOUR	Council	203.00	210.00
Minor Variation to Building Permit (Amendment to Certificates/Builders Details)	PER PERM	Council	599.00	620.00
Permit - Above ground & barrier (pools & spas)	PER APPL	Council	1,210.00	1,252.00
Permit - Barrier/fencing only (pools & spas)	PER APPL	Council	809.00	837.00
Permit - Below ground & barrier (pools & spas)	PER HOUR	Council	203.00	210.00
Permit - Commercial Project - >\$15K	PER HOUR	Council	203.00	210.00
Permit - Commercial Project - up to \$15K	PER APPL	Council	1,092.00	1,130.00
Permit - Demolition - Commercial Basic (single storey) < 500sq metres	PER APPL	Council	1,510.00	1,562.00
Permit - Demolition - Commercial Basic (Single Storey) >500sq metres	PER APPL	Council	203.00	210.00
Permit - Demolition - Commercial Multi Storey	PER HOUR	Council	203.00	210.00
Permit - Demolition - Residential Basic (single storey)	PER APPL	Council	900.00	931.00
Permit - Demolition - Residential Multi Storey	PER HOUR	Council	203.00	210.00
Permit - Extension of time < \$50,000	PER APPL	Council	401.00	415.00
Permit - Extension of time > \$50,001	PER APPL	Council	605.00	625.50
Permit - Residential - Minor Works - \$10,000 - \$20,000	PER APPL	Council	1,200.00	1,241.00
Permit - Residential - Major Works - \$20,001 - \$50,000	PER APPL	Council	1,600.00	1,655.00
Permit - Residential - Major Works - \$50,001 - \$100,000	PER APPL	Council	2,200.00	2,274.80
Permit - Residential - Major Works - \$100,001 - \$200,000	PER APPL	Council	2,600.00	2,688.40

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
Permit - Residential - Major Works > \$200,000	PER HOUR	Council	203.00	210.00
Permit - Residential Multi Building/ Rooming House (Class 18) on 1 allotment	PERBUILD	Council	203.00	210.00
Permit - Residential/Fences - Minor Works - < \$10K	PER APPL	Council	800.00	828.00
Permit Inspections	PER INSP	Council	158.00	164.00
Plan copies - Industrial & Commercial (Digital Copies Only)	PER APPL	Council	278.00	350.00
Plan copies - Industrial & Commercial - Additional permits (2-5 permits) (Digital Copies Only)	PER APPL	Council	-	100.00
Plan copies - Industrial & Commercial - Additional permits (6 or more permits) (Digital Copies Only)	PER APPL	Council	-	200.00
Plan Copies - Properties with multiple tenancies - Base Fee	PER APPL	Council	264.00	350.00
Plan Copies - Properties with multiple tenancies - Plus Additional per tenancy/unit	PER APPL	Council	63.00	150.00
Plan Copies - Residential (Digital Copies Only)	PER APPL	Council	203.00	250.00
POPE - Final Inspection & Occupation Permit	PER APPL	Council	578.00	598.00
POPE - Temporary Structure Siting Application Fee (over 2,500 people)	PER APPL	Council	965.00	998.00
POPE - Temporary Structure Siting Application Fee (up to 2,500 people)	PER ADMI	Council	578.00	598.00
POPE - Weekend Inspection & Occupation Permit	PER HOUR	Council	289.00	299.00
Protection of the Public (Part 6 - 116)	PER APPL	Statutory	305.08	311.10
Provision of Information - Building Permit Particulars	PER APPL	Statutory	50.14	51.80

Name of fee or charge	Unit of measure description	Fee or charge set by	Current price per unit inc GST (\$)	Price per unit inc GST from July 1 2024 (\$)
City Futures				
Strategic Planning				
Planning Scheme Amendment Stage 1	PER APPL	Statutory	3,149.70	3,212.70
Planning Scheme Amendment Stage 2 a) i.	PER ACT	Statutory	15,611.10	15,923.30
Planning Scheme Amendment Stage 2 a) ii.	PER ACT	Statutory	31,191.60	31,815.40
Planning Scheme Amendment Stage 2 a) iii.	PER ACT	Statutory	41,695.80	42,529.70
Planning Scheme Amendment Stage 3	PER APPL	Statutory	496.90	506.80
Environmental Planning and Policy				
Guidelines for Street Tree Removal – Application fee	PER APPL	Council	205.00	212.00
Guidelines for Street Tree Removal – Application fee pruning/replanting only	PER APPL	Council	82.00	85.00
Guidelines for Street Tree Removal – indigenous self sown – large	PER APPL	Council	8,115.00	8,390.00
Guidelines for Street Tree Removal – indigenous self sown – medium	PER APPL	Council	4,315.00	4,460.00
Guidelines for Street Tree Removal – indigenous self sown – small	PER APPL	Council	2,155.00	2,230.00
Guidelines for Street Tree Removal – large	PER APPL	Council	4,830.00	4,995.00
Guidelines for Street Tree Removal – medium	PER APPL	Council	2,670.00	2,760.00
Guidelines for Street Tree Removal – pruning	PER APPL	Council	422.00	437.00
Guidelines for Street Tree Removal – replanting only	PER APPL	Council	422.00	436.00
Guidelines for Street Tree Removal – small	PER APPL	Council	1,330.00	1,375.00
Local Law 22 Pruning Application Fee	PER APPL	Council	82.00	85.00
Local Law 22 Removal Application Fee – additional trees	PER APPL	Council	66.00	68.00
Local Law 22 Removal Application Fee – up to 3 trees	PER APPL	Council	205.00	212.00
Local Law 22 Works within TPZ Application Fee	PER APPL	Council	82.00	85.00



Appendix B – Capital Works Program 2024–2025

Capital Works Program for the year ending 30 June 2025

	Asset expenditure type					Summary of funding sources			
	Project cost	New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Infrastructure									
Bridges									
Minor Bridge & Path Structures Renewal Program	50	-	50	-	-	-	-	50	-
Major Bridge Renewal Program	50	-	50	-	-	-	-	50	-
Total Bridges	100	-	100	-	-	-	-	100	-
Drainage									
Easement Drainage Pit Alterations	150	-	150	-	-	-	-	150	-
Pit Lid Renewal Program	150	-	150	-	-	-	-	150	-
Frankston South Drainage Strategy – Drainage Upgrade – Murawa Street Catchment Stage 1, George Pentland Botanic Gardens Flood Storage and Mitigation work	60	15	30	15	-	-	-	60	-
Frankston South Drainage Strategy – Williams Street Stage 2 Drainage Upgrade	90	-	45	22	23	-	-	90	-
Flood and Catchment Modelling	250	75	75	100	-	-	-	250	-
Water Sensitive Urban Design (WSUD) Implementation Program	55	10	28	17	-	-	-	55	-
Baxter Park Dam Safety Improvements	423	-	338	85	-	423	-	-	-
Forest Drive Drainage Pipe Relining	350	87	175	88	-	-	-	350	-
Drainage Works – Cygnet Court, Frankston	50	12	25	13	-	-	-	50	-
Drainage Works – Herbert Road, Carrum Downs	75	18	38	19	-	-	-	75	-
Drainage Works – Karingal Drive, Frankston	35	8	18	9	-	-	-	35	-
Drainage Works – Stanley Street/Lorraine Street intersection to Fairway Street	30	7	15	8	-	-	-	30	-
Drainage Works - Baxter Trail at 54-58 Lipton Drive, Langwarrin	25	6	13	6	-	-	-	25	-
Drainage (Easement) Works - 6 Argyle Street, Frankston	220	55	110	55	-	-	-	220	-
Drainage Design Works – 345 Robinsons Road, Langwarrin South	35	8	18	9	-	-	-	35	-
Drainage Upgrade – Pier Promenade Foreshore Car Park	30	7	15	8	-	-	-	30	-
Frankston Memorial Park drainage renewal	15	3	8	4	-	-	-	15	-
Sandhurst Road Related Infrastructure Renewal Program	50	-	50	-	-	-	-	50	-
Total Drainage	2,093	311	1,301	458	23	423	-	1,670	-

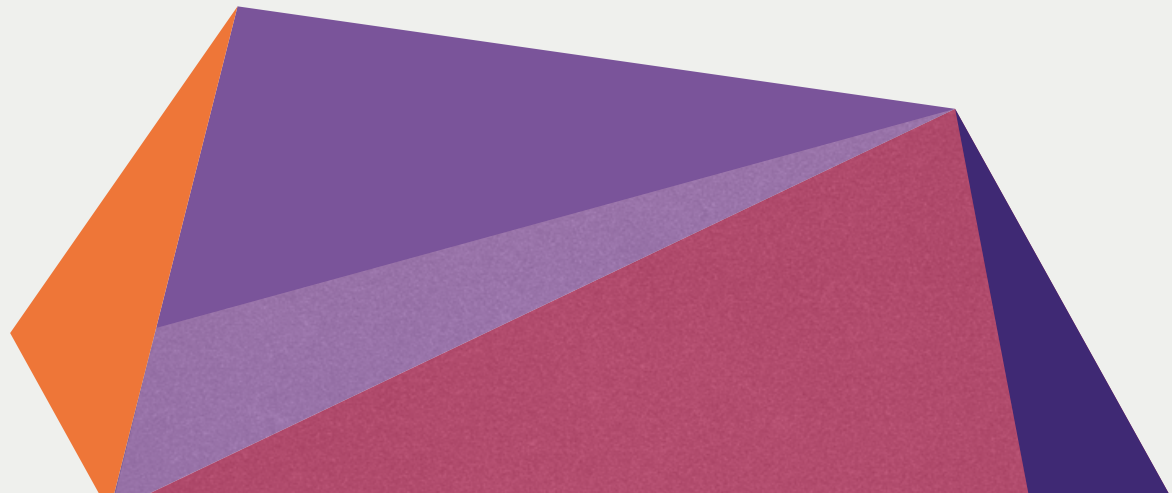
	Asset expenditure type					Summary of funding sources			
	Project cost	New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Footpaths and cycle ways									
George Pentland Botanic Gardens Master Plan Implementation	250	125	-	125	-	250	-	-	-
Robinsons Road – Penlink Trail To Baxter Trail – Shared Pathway	100	-	90	10	-	-	-	100	-
Centre Road – Pathway	175	175	-	-	-	-	-	175	-
Footpath Renewal Program	1,100	-	1,100	-	-	-	-	1,100	-
Reserves Pathway Renewal Program	50	-	50	-	-	-	-	50	-
Frankston Revitalisation Action Plan – Greenlink (Baxter Trail, City Centre – Monash University)	285	285	-	-	-	-	-	285	-
LXRA Community Asset Improvements	600	600	-	-	-	600	-	-	-
Frankston Regional Arts Trail	500	500	-	-	-	500	-	-	-
Central Frankston – Shared User Path Connections	100	100	-	-	-	-	-	100	-
Frankston Nature Conservation Reserve Shared User Path	300	300	-	-	-	-	-	300	-
Nyora Close or Luther Place, Frankston Shared User Path	90	90	-	-	-	-	-	90	-
Stotts Lane / Mt Erin Secondary College to Peninsula Link Trail – Shared User Path	500	500	-	-	-	-	-	500	-
North Road Path Construction (Union Road to Warrenwood Place & Delicia Street to Centre Road)	800	800	-	-	-	-	-	800	-
Fletcher Road Shared User Path (Frankston Station to Baxter Trail)	300	300	-	-	-	-	-	300	-
Speed humps on Franciscan Avenue, Frankston	30	-	15	6	9	-	-	30	-
Shared User Path Renewal – Cranbourne – Frankston Road, Langwarrin	60	-	60	-	-	-	-	60	-
Total Footpaths and cycle ways	5,240	3,775	1,315	141	9	1,350	-	3,890	-
Off street car parks									
Kananook Commuter Car Park	3,700	3,700	-	-	-	3,700	-	-	-
Witternberg Reserve Master Plan Implementation – new indented car parks	10	-	2	-	8	-	-	10	-
Total Off street car parks	3,710	3,700	2	-	8	3,700	-	10	-
Parks, open space and streetscapes									
Open Space Strategy – Banyan Reserve, Carrum Down – Upgrade	100	50	-	40	10	-	-	100	-
Laneway Activation – Big Picture Festival	150	150	-	-	-	-	-	150	-
Frankston Arts Centre Façade Panel Art Refresh on Davey Street Façade	25	25	-	-	-	-	-	25	-
Frankston Arts Centre Forecourt Upgrade	2,300	460	460	1,380	-	-	-	-	2,300
Monterey Reserve Master Plan Implementation	500	150	150	200	-	-	-	500	-
Baxter Park Master Plan Implementation – Access Road	200	60	60	80	-	-	-	200	-
Local Park Upgrade Program	120	36	36	48	-	-	-	120	-
Sculpture Public Artwork Development	200	200	-	-	-	-	-	200	-
Risk Management Works within Council Reserves	50	-	40	10	-	-	-	50	-
Reserves Boundary Fencing Renewal Program	100	-	80	20	-	-	-	100	-

	Asset expenditure type					Summary of funding sources			
	Project cost	New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Reserves Internal Fencing Renewal Program	100	-	50	40	10	-	-	100	-
Municipal Wayfinding Strategy Implementation	300	-	210	90	-	-	-	300	-
Foreshore Erosion Fencing & Minor Infrastructure Renewal Program	50	5	35	10	-	-	-	50	-
Public Artworks Renewal Program	50	-	50	-	-	-	-	50	-
Street Lighting Renewal Program	32	-	32	-	-	-	-	32	-
Street Light Renewal Program - LED Conversion	1,500	-	1,500	-	-	-	305	1,195	-
BBQ Renewal Program	26	-	23	3	-	-	-	26	-
Electric Boxes Beautification	35	35	-	-	-	-	-	35	-
Playspace Shade Sail Retrofit Program	50	50	-	-	-	-	-	50	-
Urban Forest Action Plan - Tree Planting on Major Roads	200	40	40	120	-	-	-	200	-
Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Beach Street) Median Revitalisation	250	250	-	-	-	182	-	68	-
Seaford Wetlands Rejuvenation - Landscaping and Environmental Works	400	-	400	-	-	400	-	-	-
Seaford Wetlands Rejuvenation - Facilities Upgrades	200	-	120	80	-	200	-	-	-
Rotary Park, Carrum Downs, Open Space Strategy Implementation	75	-	45	30	-	-	-	75	-
Lighting Frankston Plan Implementation - Circuit Path Illumination Pilot Programme	150	150	-	-	-	-	-	150	-
Lighting Frankston Plan Implementation - Foreshore Boardwalk Lighting	100	100	-	-	-	-	-	100	-
Minor Natural Reserve Management Plan Implementation Program	53	-	32	21	-	-	-	53	-
Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure	750	-	300	450	-	-	-	750	-
Greaves Court Shared User Path Construction (Seaford Wetlands to Peninsula Link Trail)	300	240	60	-	-	-	-	300	-
Mile Bridge Gateway Sculpture	335	335	-	-	-	-	-	335	-
Skye Road Beautification - Freeway pedestrian overpass	80	80	-	-	-	-	-	80	-
Sandfield Reserve Master Plan Implementation - Playspace, BBQ & Picnic Areas	1,220	976	244	-	-	1,220	-	-	-
Sandfield Reserve Master Plan Implementation - Community Recreation and Park Revitalisation	1,300	1,040	260	-	-	1,300	-	-	-
Sandfield Reserve Master Plan Implementation - Drainage and Ecology improvements	300	240	60	-	-	-	-	300	-
Sandfield Reserve, Public Toilet	700	560	140	-	-	-	-	700	-
Passive Reserve Upgrade - Lindrum Reserve	90	-	45	45	-	-	-	90	-
Frankston CBD Christmas Decorations	50	50	-	-	-	-	-	50	-
Beauty Park War Memorial Upgrade	170	34	85	-	51	30	-	140	-
Ballam Park History Trail Design	150	-	30	120	-	-	-	150	-
Open Space Shelters Renewal Program	50	-	50	-	-	-	-	50	-
Local Shopping Strip Action Plan Implementation - Major Improvement Program - Mahogany Avenue	200	-	100	100	-	-	-	200	-



	Asset expenditure type					Summary of funding sources			
	Project cost	New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Local Shopping Strip Action Plan Implementation - Major Improvement Program - Railway Parade	50	-	25	25	-	-	-	50	-
City Centre Parklet Refresh and Renewal	200	-	200	-	-	-	-	200	-
Frankston Memorial Park Minor (reactive) Works program	30	-	30	-	-	-	-	30	-
Skye Road Beautification - Carramar Drive	80	80	-	-	-	-	-	80	-
Hastings Road & Frankston-Flinders Road Intersection Landscaping	75	-	38	37	-	-	-	75	-
Olivers Hill-Hopes Rise Landscaping	45	45	-	-	-	-	-	45	-
Wilton Bushland McCormicks Road	20	20	-	-	-	-	-	20	-
Explore Sculptures in Carrum Downs	20	20	-	-	-	-	-	20	-
Skye Road - Beautification and major pruning	38	38	-	-	-	-	-	38	-
Nepean Boulevard Early Works	800	-	-	800	-	-	-	800	-
Nepean Boulevard Signature Project	350	-	-	175	175	-	-	350	-
Total Parks, open space and streetscapes	14,719	5,519	5,030	3,924	246	3,332	305	8,782	2,300
Recreational, leisure and community facilities									
Frankston Park Masterplan Implementation	400	160	80	160	-	-	-	400	-
Peninsula Reserve - Oval 1 - Lighting	404	404	-	-	-	202	-	202	-
Lloyd Park Skate Park Redevelopment	890	-	445	445	-	340	-	550	-
Sporting Ground Pitch Cover Renewal Program	20	-	20	-	-	-	-	20	-
Sporting Ground Goal Post Replacement Program	15	-	15	-	-	-	-	15	-
Sporting Reserve Irrigation & Drainage Systems Renewal Program	100	-	70	20	10	-	-	100	-
Frankston Basketball & Gymnastics Centre	933	94	93	373	373	900	-	33	-
Centenary Park Golf Course Masterplan Implementation - 1st hole	250	-	200	50	-	-	-	250	-
Centenary Park Golf Course Masterplan Implementation - 18th hole	200	-	160	40	-	100	-	100	-
Centenary Park Golf Course Masterplan Implementation - 10th hole	300	-	240	60	-	-	-	300	-
East Seaford Reserve, Seaford - Frankston Play Strategy Implementation	190	-	190	-	-	-	-	190	-
Heysen Reserve, Skye - Frankston Play Strategy Implementation	350	-	350	-	-	-	-	350	-
Monique Reserve, Langwarrin - Frankston Play Strategy Implementation	45	-	45	-	-	-	-	45	-
Heritage Reserve (Multiuse Court Only), Skye - Frankston Play Strategy Implementation	45	-	45	-	-	-	-	45	-
Frankston Play Strategy Implementation - Lucerne Reserve, Frankston	350	-	350	-	-	-	-	350	-
Brunel Reserve, Seaford - Frankston Play Strategy Implementation	350	-	350	-	-	-	-	350	-
Burgess Reserve, Langwarrin (Design 24/25)	10	-	10	-	-	-	-	10	-
Frankston Park Oval Reconstruction	1,000	-	1,000	-	-	-	-	1,000	-
Baxter Park Oval 2 Reconstruction	45	-	36	9	-	-	-	45	-
Langwarrin Equestrian CCTV & Security Upgrade	50	-	40	10	-	50	-	-	-
Frankston Play Strategy Implementation - Cavill Reserve, Langwarrin	10	-	5	2	3	-	-	10	-

	Asset expenditure type					Summary of funding sources			
	Project cost	New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Frankston Play Strategy Implementation - Myrtle Reserve, Langwarrin	10	-	5	2	3	-	-	10	-
Frankston Play Strategy Implementation - Ferndale Reserve	45	-	23	8	14	-	-	45	-
Frankston Play Strategy Implementation - Crystal Pool Park Reserve	10	-	5	2	3	-	-	10	-
Frankston Play Strategy Implementation - Gamble Reserve	10	-	5	2	3	-	-	10	-
Frankston Play Strategy Implementation - Athol Reserve	10	-	5	2	3	-	-	10	-
Minor Playground Assets Renewal program	45	-	45	-	-	-	-	45	-
Ballam Athletics Sports Lighting Renewal	152	-	152	-	-	-	-	152	-
Ballam Park Playspace Lighting	100	100	-	-	-	-	-	100	-
Partnership with Carrum Downs Cricket Club Cricket Nets	25	25	-	-	-	-	-	25	-
Adib & Lipton Reserves - Playspace Decommissioning	30	-	30	-	-	-	-	30	-
Total Recreational, leisure and community facilities	6,394	783	4,014	1,185	412	1,592	-	4,802	-



	Asset expenditure type					Summary of funding sources			
	Project cost	New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Roads									
Street Lighting Upgrades	25	-	-	15	10	-	-	25	-
Seaford Local Area Traffic Management - LATM	500	400	-	100	-	500	-	-	-
Kerb Renewal Program	80	-	80	-	-	-	-	80	-
Traffic Management Devices - Renewal Program	15	-	15	-	-	-	-	15	-
Barrier & Guard Rail Renewal Program	50	-	50	-	-	-	-	50	-
Frankston Flinders Road Service Road - Road Reconstruction - South of Escarpment Drive	50	-	50	-	-	-	-	50	-
McCormicks Precinct Local Area Traffic Management - LATM	400	320	-	80	-	-	-	400	-
Local Area Traffic Management in Skye Precinct - LATM	45	31	5	9	-	-	-	45	-
Jubilee Park Traffic Management Strategy	75	75	-	-	-	-	-	75	-
Minor Asphalt Patching Renewal Program	120	-	120	-	-	-	-	120	-
Beach St Porphyry Paving	40	-	40	-	-	-	-	40	-
Public Lighting Upgrade at Beach Street and McMahons Road intersection	90	90	-	-	-	-	-	90	-
Road Resurfacing Program	800	-	800	-	-	-	-	800	-
Railway Parade, Seaford - Clovelly Parade to Eel race Road - Road Renewal	320	-	320	-	-	-	-	320	-
McClelland Drive, Langwarrin - Valley Road to Quarry Road - Road Renewal	400	-	400	-	-	-	-	400	-
Heatherhill Road, Frankston - Frankston-Flinders Road to Valley Road - Road and LATM Renewal	800	-	800	-	-	744	-	56	-
Sandhurst Boulevard, Sandhurst - McCormicks Road to Barton Drive - Road Renewal	600	-	600	-	-	-	210	390	-
North Road/Union Road, Langwarrin - Intersection Renewal	170	-	170	-	-	-	-	170	-
Robinsons Road/McClelland Drive, Langwarrin South - Intersection Renewal	420	-	420	-	-	420	-	-	-
Young Street/High Street, Frankston - Intersection Renewal	400	-	400	-	-	-	-	400	-
Edinburgh Drive - Replace chicane treatment with flat-top speed hump	20	-	20	-	-	-	-	20	-
Station St Seaford - Asphalt markings and threshold treatment renewal	15	-	15	-	-	-	-	15	-
Total Roads	5,435	916	4,305	204	10	1,664	210	3,561	-
TOTAL INFRASTRUCTURE	37,691	15,004	16,067	5,912	708	12,061	515	22,815	2,300

	Asset expenditure type					Summary of funding sources			
	Project cost	New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Plant and Equipment									
Computer and telecommunications									
Program / Project Management System	80	80	-	-	-	-	-	80	-
GIS Mapping Renewal	50	-	50	-	-	-	-	50	-
Mobile Device Management Renewal Program	63	-	63	-	-	-	-	63	-
Remote Access Renewal	46	-	46	-	-	-	-	46	-
WiFi Network Renewal Program	45	-	27	18	-	-	-	45	-
Finance system enhancements	32	-	32	-	-	-	-	32	-
SQL Server Renewal	70	-	70	-	-	-	-	70	-
Network & Comms Renewal Program	312	-	312	-	-	-	-	312	-
Hardware & Device Renewal	21	-	21	-	-	-	-	21	-
Public PC Replacement	30	-	30	-	-	-	-	30	-
Smart Cities Implementation	60	60	-	-	-	-	-	60	-
IT Strategy - Cloud implementation	30	30	-	-	-	-	-	30	-
IT Strategy - Cyber security	109	-	87	22	-	-	-	109	-
IT Strategy - Enhance integration	90	-	-	-	90	-	-	90	-
Microsoft 365 and Teams calling	100	-	80	20	-	-	-	100	-
Smart Cities - Sensor Deployment	30	30	-	-	-	-	-	30	-
Smart Cities - Asset Utilisation	20	20	-	-	-	-	-	20	-
Business IT requests	80	80	-	-	-	-	-	80	-
Asset Management System Implementation	500	-	500	-	-	-	-	500	-
Aged Care System Renewal	40	-	40	-	-	-	-	40	-
Datacentre Computer and Storage Renewal	250	-	250	-	-	-	-	250	-
ReM Enhancements	25	12	13	-	-	-	-	25	-
Information Management Strategy	75	37	38	-	-	-	-	75	-
Ezescan Enhancements	25	12	13	-	-	-	-	25	-
Pathway UX	50	25	25	-	-	-	-	50	-
Customer Relationship Management (CRM) System Future State	100	50	50	-	-	-	-	100	-
Rollout Facilities Booking System	120	60	60	-	-	-	-	120	-
Consolidate Point of Sales Systems	20	10	10	-	-	-	-	20	-
Refit VM2020	50	25	25	-	-	-	-	50	-
Firewall Replacement	70	35	35	-	-	-	-	70	-
Sharepoint Intranet	83	-	83	-	-	-	-	83	-
Pathway digital enhancements	130	130	-	-	-	-	-	130	-
AI and RPA (Ongoing)	90	90	-	-	-	-	-	90	-
Live Chat	30	30	-	-	-	-	-	30	-
Transparency Hub Enhancements	56	56	-	-	-	-	-	56	-
Total Computer and telecommunications	2,982	872	1,960	60	90	-	-	2,982	-

	Asset expenditure type					Summary of funding sources			
	Project cost	New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Fixtures, fittings and furniture									
Frankston Arts Centre – Technical Equipment Renewal	105	-	105	-	-	-	-	105	-
Safe City Surveillance System – CCTV Camera Renewal Program	20	-	16	4	-	-	-	20	-
Frankston Arts Centre Precinct – Moving Light Packages	210	-	63	147	-	-	-	210	-
Total Fixtures, fittings and furniture	335	-	184	151	-	-	-	335	-
Library books									
Library Collection Renewal	800	-	720	-	80	-	-	800	-
Total Library books	800	-	720	-	80	-	-	800	-
Plant, machinery and equipment									
Safe City Surveillance System – CCTV Camera Installation in Public Places	500	500	-	-	-	150	-	350	-
Council Facilities Solar PV and Electrification Program	125	125	-	-	-	100	-	25	-
Office Furniture & Equipment Renewal	53	-	53	-	-	-	-	53	-
Light Vehicle Replacement Program	1,000	-	1,000	-	-	-	-	1,000	-
Heavy Plant & Equipment Replacement Program	1,015	-	1,015	-	-	-	-	1,015	-
Litter Bin Replacement Program	26	-	26	-	-	-	-	26	-
Minor Plant & Equipment Replacement Program	30	-	30	-	-	-	-	30	-
Facility Energy Efficiency Upgrades	47	-	-	47	-	-	-	47	-
PARC – Electrification Works	400	100	200	100	-	-	-	400	-
Total Plant, machinery and equipment	3,196	725	2,324	147	-	250	-	2,946	-
TOTAL PLANT AND EQUIPMENT	7,313	1,597	5,188	358	170	250	-	7,063	-

	Asset expenditure type					Summary of funding sources			
	Project cost	New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property									
Buildings									
Upgrade Montague Park Kindergarten	75	-	60	15	-	-	-	75	-
Peninsula Aquatic and Recreation Centre Renewal Program	2,500	-	2,500	-	-	-	-	2,500	-
Ballam Park Athletics Pavilion Refurbishment	2,000	-	400	1,200	400	32	-	1,218	750
Langwarrin Child & Family Centre	3,150	-	1,890	-	1,260	3,150	-	-	-
Seaford Child & Family Centre	3,200	-	1,920	-	1,280	3,200	-	-	-
Civic & Operations Facilities Renewal Program	50	-	43	7	-	-	-	50	-
Structured Recreation Pavilions Renewal Program	150	-	128	22	-	-	-	150	-
Family Health Support Services – Facilities Renewal Program	100	-	85	15	-	-	-	100	-
Arts & Culture Facilities Renewal Program	250	-	200	50	-	-	-	250	-
Facility Maintenance Contract Renewal Program	200	-	200	-	-	-	-	200	-
Facilities Painting Program	105	-	105	-	-	-	-	105	-
Public Toilet Renewal Program	50	-	43	7	-	-	-	50	-
Frankston Pines Aquatic Centre Renewal Program	105	-	105	-	-	-	-	105	-
Storm and Vandalism Renewal Program	150	-	150	-	-	-	-	150	-
Nairn Marr Djambana Gathering Place Building Upgrade	100	-	50	50	-	-	-	100	-
Baden Powell Kindergarten Redevelopment & Expansion (modular construction)	700	-	490	-	210	-	-	-	700
Bowerbird Pre-School (Modular construction)	100	-	80	20	-	-	-	100	-
Civic Centre Chambers	70	-	56	14	-	-	-	70	-
Upgrade of FRRRC fire protection systems	206	-	165	41	-	-	-	206	-
Ebdale Hub Roof Renewal & Internal Repairs	200	-	200	-	-	-	-	200	-
Total Buildings	13,461	-	8,870	1,441	3,150	6,382	-	5,629	1,450
TOTAL PROPERTY	13,461	-	8,870	1,441	3,150	6,382	-	5,629	1,450
TOTAL CAPITAL WORKS 2024–2025	58,465	16,601	30,125	7,711	4,028	18,693	515	35,507	3,750

Our cover displays street art that was created for The Big Picture Fest Frankston 2023. For more information or to take a street art walking tour of Frankston please visit thebigpicturefest.com

This art can be found at Frankston Library, Playne Street, Frankston.

Katherine Gailer (aka Katira) is a Colombian artist currently based in Melbourne, exploring cultural identity, the natural environment, women's empowerment, magical realism, and contemporary design. Her Bachelor of Fine Arts and Master of Arts Management degrees from RMIT University were both awarded with honours. Her practice includes large-scale mural painting, oil painting, illustration, and music.

As part of her creative expression, she examines the complex relationships between vulnerability and strength, vulnerability, and empowerment. Her dream-like compositions celebrate

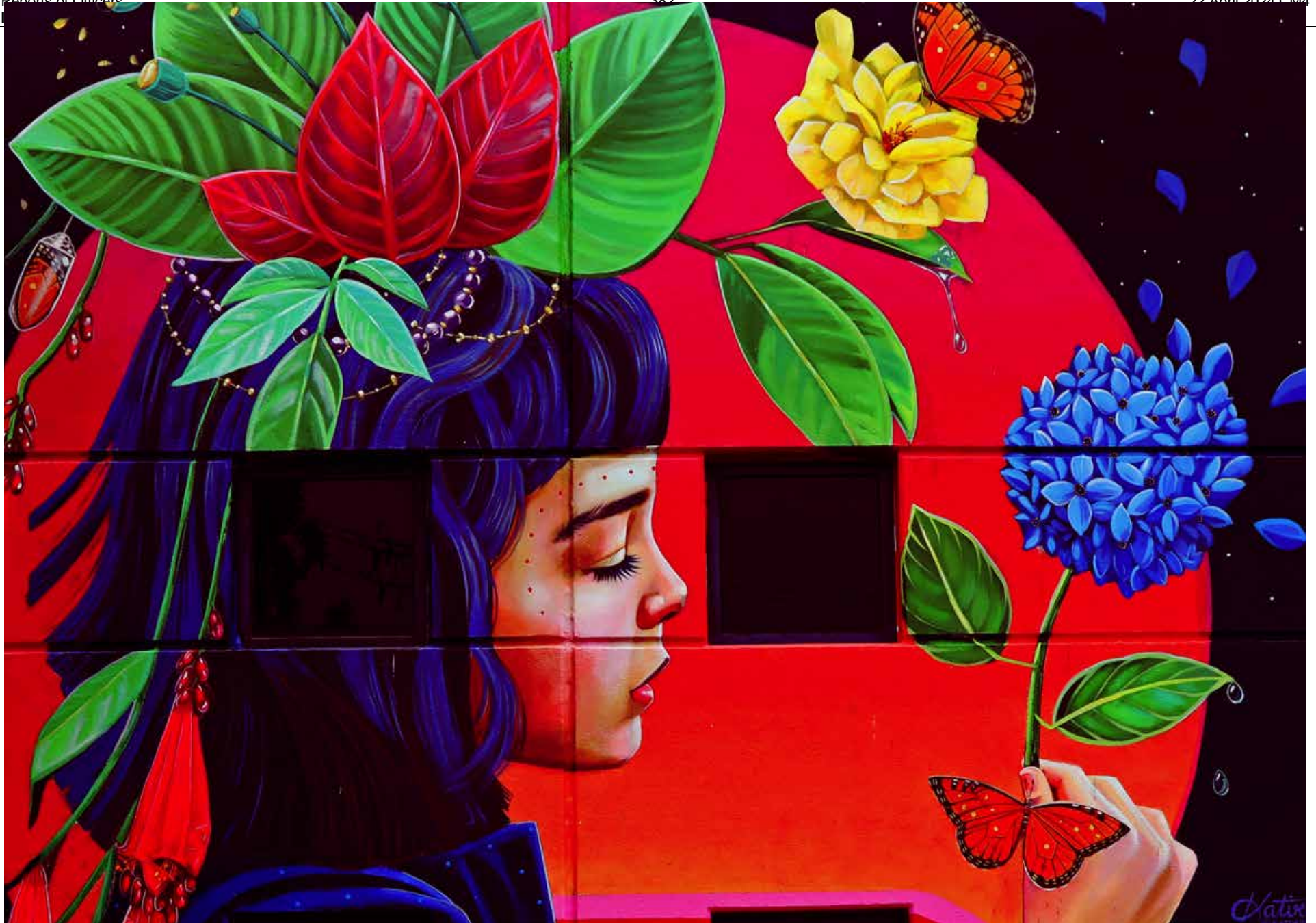
resilience and liberation and clamour for an urgent need to restore the invisible fabric that weaves together humans and nature. Her work challenges social structures and reclaims the space for diverse cultural expression and women at the forefront of social change.

Rediscovering a sense of the sacred and revisiting our ancient past embody the driving force for the development of her artworks. Gailer is a multi-award-winning artist. Awards include 2018 People's Choice Award at Corangamara Art Prize, 2018 Packer's Art Prize (Red Rock Regional Gallery, Victoria) and 2017 ROI Art Prize (Melbourne).

Gailer, the female lead singer of Amaru Tribe, combines urban sounds with her voice to represent women on stage. Her composition El Girasol – in collaboration with Oscar Jimenez and Leonardo Rodriguez – was selected as a finalist at the 2018 International Songwriting Competition.

www.katherinegailer.com

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Interpreter services:
We cater for people
of all backgrounds
Please call 131 450

National Relay Service:
If you are deaf, hard of hearing
and/or have a speech impairment
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Teletypewriter (TTY) 133 677
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SMS Relay 0423 677 767

Executive Summary**12.5 Award of Contract CN11292 - Horticultural Products Supply Panel**

Enquiries: (Brad Hurren: Infrastructure and Operations)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To obtain Council approval to award Contract CN11292 to ABK Agriculture Pty Ltd trading as Turfmate International; ACW Group Pty Ltd trading as Arborgreen: Australian Agribusiness (Holdings) Pty Ltd trading as Nuturf; Bunnings Group Limited trading as Bunnings Trade; Fertool Australia Pty Ltd; Greenway Turf Solutions Pty Ltd; K & B Adams Pty Ltd; and Oasis Pacific Pty Ltd trading as Oasis Turf, for the provision of Horticultural products supply.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards contract CN11292 – Horticultural Products Supply Panel for an initial two (2) year term with the provision for a further three (3) X two (2) year extension options at Councils sole discretion, noting that this is a Schedule of Rates contract with a potential contract value of an estimated \$1,067,080 (exclusive of GST) to:

Category 1 – Erosion Control & Urban Tree Planting

- A. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- B. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- C. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 2 – Soil Improvement and Fertiisers

- A. Oasis Pacific Pty Ltd trading as Oasis Turf, ACN 077 581 938;
- B. Fertool Australia Pty Ltd, ACN 653 580 039;
- C. K & B Adams Pty Ltd, ACN 059 424 225;
- D. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- E. Australian Agribusiness (Holdings) Pty Ltd t/as Nuturf ACN 135 355 958;
- F. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- G. ABK Agriculture Pty Ltd trading as Turfmate International ACN 638 605 106;
- H. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 3 – Sprayers and Forestry Tools

- A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- B. ABK Agriculture Pty Ltd trading as Turfmate International ACN 638 605 106;
- C. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- D. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;
- E. Australian Agribusiness (Holdings) Pty Ltd t/as Nuturf ACN 135 355 958;
- F. Fertool Australia Pty Ltd, ACN 653 580 039;

12.5 Award of Contract CN11292 - Horticultural Products Supply Panel**Executive Summary**Category 4 – Landscaping and Gardening Tools

- A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- B. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;
- C. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- D. Fertool Australia Pty Ltd, ACN 653 580 039;

Category 5 – Pruning Tools and Knives

- A. Fertool Australia Pty Ltd, ACN 653 580 039;
- B. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- C. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- D. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 6 – Arborist and Safety

- A. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;
- B. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;

Category 7 – Revegetation and Tree Planting

- A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- B. Fertool Australia Pty Ltd, ACN 653 580 039;
- C. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 8 – Tree Planting Stakes

- A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- B. Fertool Australia Pty Ltd, ACN 653 580 039;
- C. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 9 – Plastic Plant Pots

- A. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 10 – Specialist Personal Protective Equipment

- A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
 - B. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;
2. Authorises the Chief Executive Officer to execute and sign the contract(s);
 3. Authorises the Director Infrastructure and Operations to approve variations and extensions of the contract(s) subject to the satisfactory performance of the contractor(s); and
 4. Resolves Attachments A and B to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Key Points / Issues

Contract CN11292 – Horticultural Products Supply Panel is a new contract. With the accumulative spend on fertilisers and other landscape products over recent years, it

12.5 Award of Contract CN11292 - Horticultural Products Supply Panel**Executive Summary**

was determined that a panel contract be established to meet Councils procurement requirements whilst continuing to meet community needs.

Background

This Contract is an annual supply rates-based panel contract for the supply of specialist equipment, tools, fertilisers, tree planting accessories and other horticultural materials for the general maintenance and upkeep of sports reserves, including a public golf course, Indigenous nursery, street tree plantings and open space and parks and gardens located throughout the municipality.

Tender Process

The request for tender (RFT) was released to market on via Council's website and advertised in The Age newspaper on 13 January 2024

The tender closed at 3pm, Wednesday 14 February 2024, AEST.

8 submissions were received.

No late tenders were received.

Tender EvaluationEvaluation criteria

8 submissions progressed to evaluation and were assessed against the following evaluation criteria, as advertised in the RFT documents:

Evaluation Criteria	Weighting (%)
Financial Cost to Council	30%
Experience providing similar services	30%
Ability to meet timeframes	30%
Community Benefit (including local content)	10%

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, reference A5075085.

The evaluation of submissions is documented in the Evaluation Report, which is provided as Attachment A.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive)

An external probity advisor was not appointed.

12.5 Award of Contract CN11292 - Horticultural Products Supply Panel**Executive Summary****Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report**

No person involved in the evaluation of tenders declared a direct or indirect interest requiring.

Contract Value

This is a schedule of rates contract with an expenditure to not exceed \$1,067,080 GST exclusive for the eight year life of the contract.

Term of the Contract

The initial contract term is 2 years. It is anticipated the contract will start in May 2024. At the completion of the initial term, there is provision for a further three (3) X two (2) year extension options available based on satisfactory performance. (2+2+2+2)

Policy Considerations

This procurement does not conflict with any Council policies.

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or public bodies.

Financial Implications

Evaluation indicates a total contract price of \$1,067,080 GST exclusive.

Goods delivered under this contract are funded from various Operations general ledger accounts. It should be noted that the recommended tenderers can be accommodated within existing budgets.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Environmental/Sustainability Impacts

Environmental responsible materials, processes and approaches will be addressed and adhered to during implementation.

Buy Local Impacts

The tenderers selected have shown a preference to supply local products wherever possible.

12.5 Award of Contract CN11292 - Horticultural Products Supply Panel

Executive Summary

ATTACHMENTS

Attachment A: CN11292 - Horticultural Products Supply Panel - Evaluation Report - **CONFIDENTIAL**

Attachment B: Horticultural Products Supply Panel - All Categories MASTER Evaluations - **CONFIDENTIAL**

14.1 2024/NOM11 - Strengthening the voice of young people within Council

On 6 April 2024 Councillor Bolam gave notice of his intention to move the following motion:

That a report be provided on how the role and functions of the Youth Council can be further enhanced to strengthen the voice of young people within Council.

The report is to explore a simple model that considers:

- The Frankston Youth Council providing updates and recommendations to Council;
- Representative(s) of the Youth Council to attend, alongside the Mayor, relevant major civic events to-be-determined;
- The Youth Council engaging with school-based student councils across the Frankston municipality with support from Council;
- Youth Council Representative(s) to meet with the Mayor periodically to discuss youth based issues;
- At the end of their term, the Youth Council is to report to Council on their activities and any recommendations.

The report is to be provided at the July 2024 Council Meeting.

COMMENTS BY Director Communities

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES Comments: The NoM has been discussed with the relevant manager, Manager Community Strengthening.
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES Comments: Nil.
3. Is the NoM clear and well worded?	YES Comments: Nil.
4. Is the NoM capable of being implemented?	YES Comments: The NoM requires a report to be brought to Council in July 2024 in consideration of how the current Youth Council can be further enhanced.

14.1 2024/NOM11 - Strengthening the voice of young people within Council

Question for Consideration	
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO Comments: A further meeting will not be required to understand the terms of the NoM. Officers will meet Cr Bolam as work is undertaken on the NoM, in advance of the July 2024 Council report.
6. Is the NoM within the powers of a municipal Council?	YES Comments: Nil.
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES Comments: Nil.
8. Is the NoM consistent with all relevant legislation?	YES Comments: Nil.
9. Is the NoM consistent with existing Council or State policy or position?	YES Comments: The NoM seeks to strengthen the existing Frankston City Youth Council.
10. Is the NoM consistent with Council's adopted strategic plan?	YES Comments: Refer comment above.
11. Can the NoM be implemented without diversion of existing resources?	YES Comments: The NoM is complementary to work undertaken by the Community Strengthening Department, which includes the Youth team. In addition, the Youth Council meets regularly and will consider the matters raised in this NoM.
12. Can the NoM be implemented without diversion of allocated Council funds?	YES Comments: The NoM can be undertaken within existing resources.
13. Are funds available in the adopted budget to implement the NoM?	NOT REQUIRED Comments:
14. What is the estimated cost of implementing the NoM?	NIL

ATTACHMENTS

Nil

14.2 2024/NOM12 - State Planning Inequities

On 21 March 2024 Councillor Aitken gave notice of his intention to move the following motion:

That Council:

1. Notes the Minister for Planning is already responsible for approving planning scheme amendments and large scale developments and has the power to intervene on matters associated with planning and heritage processes. Further that the Minister may:
 - amend a planning scheme without the usual notice requirements;
 - advance the processing of an amendment to a planning scheme;
 - take responsibility for a planning application being assessed by council;
 - take responsibility for a planning application that is before the Victorian Civil and Administrative Tribunal (VCAT); and
 - take responsibility for recommendations for registration and permits under the Heritage Act that are being considered by the Heritage Council or VCAT;
2. Notes that, as a part of the Victorian Government's response to IBAC's Operation Sandon on 20 March 2024, it has accepted, either in full or in principle, recommendations that will shake up planning for current and future generations, potentially removing statutory planning responsibilities from the local Councillors;
3. Notes that our Council is already receiving State referred applications where the local Council is essentially used as a bureaucratic arm to "do the work" with the costs borne by Councils without financial recompense and thus imposing compulsive labour upon the Council, paid by local ratepayers, in what would be just another cost shift at the communities expense;
4. Notes the negation of community opinion and consequent disabling of democratic process through non-allowance of RIGHT OF APPEAL in select categories, as chosen or engineered by State Government or other Planning Authorities, which process has been perfected after passing by the Minister or extruded through the Parliament under Legislation;
5. Notes that, if the State Government genuinely recognises that community participation in planning matters is essential to democratic decision making, it is therefore essential that planning remains local and in the best interests of our community that has helped shape its Council's vision. Without this, our local communities may see the construction of major developments, which sit in brutal contrast, without recognition or empathy toward the existing rhythm, historic or social importance of streetscape and locales;
6. Notes the growing unpopularity of planning outcomes throughout the community that the general public have understandable difficulty in separating between State and Local Laws leading to increased resentment toward Councils because Councils are so convenient and accessible to contact and are therefore easier to blame;
7. Recognises the constant threat by State Government to 'wag a big stick' and tell Local Government that if it does not "toe the line", all planning powers will be taken away, and so calls upon the State Government, in letters to the Premier, Minister for Planning and Minister for Local Government, Opposition Leader and relevant Shadow Ministers, to ensure that any reforms proceeded with keep

14.2 2024/NOM12 - State Planning Inequities

planning local in the best interests of our communities; and

8. Writes concurrently to all Victorian Councils calling upon them to make similar representations to State Government and the Opposition.

COMMENTS BY DIRECTOR COMMUNITIES

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES Comments: Cr Aitken has met with the CEO, Director Communities and other senior officers in discussing this NoM.
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES Comments: Nil.
3. Is the NoM clear and well worded?	YES Comments: Nil.
4. Is the NoM capable of being implemented?	YES Comments: The NoM requires letters to be written to the Minister of Planning and others. These can be implemented by within existing resources.
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO Comments: As Cr Aitken has already met with the CEO, Director Communities and senior officers regarding the NoM, it is clearly written and easily understood. It can be implemented without a further meeting.
6. Is the NoM within the powers of a municipal Council?	YES Comments: The NoM comments on planning powers that the Minister for Planning currently has and changes that the State Government may make to the Victorian planning framework in future, that may impact local decision making.
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES Comments: see above comments.
8. Is the NoM consistent with all relevant legislation?	YES Comments: Nil.

14.2 2024/NOM12 - State Planning Inequities

Question for Consideration	
9. Is the NoM consistent with existing Council or State policy or position?	YES Comments: Council does not have a position on the extent of changes that the State Government may make. These are at an early stage.
10. Is the NoM consistent with Council's adopted strategic plan?	YES Comments: Nil.
11. Can the NoM be implemented without diversion of existing resources?	YES Comments: The generation of letters as per Item 8 of this NoM can be achieved within existing resources.
12. Can the NoM be implemented without diversion of allocated Council funds?	YES Comments: Nil.
13. Are funds available in the adopted budget to implement the NoM?	NOT REQUIRED Comments: As above, this NoM can be implemented within existing resources.
14. What is the estimated cost of implementing the NoM?	NIL.

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Nil Reports

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Signed by the CEO