



COUNCIL MEETING AGENDA 2024/CM02 Monday, 19 February 2024



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Council Meeting cont.....

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council’s Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

The Council Meeting cont.....

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 19 February 2024 at 7:00 PM.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

- 1. APOLOGIES**
- 2. COUNCILLOR APPRECIATION AWARDS**
NIL
- 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
Council Meeting No. CM1 held on 29 January 2024.
- 4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
- 5. PUBLIC QUESTIONS**
- 6. HEARING OF SUBMISSIONS**
- 7. ITEMS BROUGHT FORWARD**
- 8. PRESENTATIONS / AWARDS**
- 9. PRESENTATION OF PETITIONS AND JOINT LETTERS**
- 10. DELEGATES' REPORTS**
- 11. CONSIDERATION OF CITY PLANNING REPORTS**
 - 11.1 City Futures Progress Report - Quarter 2 October - December 2023.....3
- 12. CONSIDERATION OF REPORTS OF OFFICERS**
 - 12.1 Governance Matters Report for 19 February 202422
 - 12.2 Update on Councillor projects of interest and hot topics.....48
 - 12.3 Consolidated Performance Report - including Peninsula Leisure - Q2 - October to December 2023 111
 - 12.4 Frankston City Council Economic Scorecard October - December 2023 196
 - 12.5 Capital Works Quarterly Report - Q2 - October to December 2023.....219
 - 12.6 Frankston Arts Advisory Committee - Minutes 5 December 2023255
 - 12.7 2023-24 Mid-Year Forecast Review260
 - 12.8 Healthy, Secure and Sustainable Food Action Plan 2023-2026281
 - 12.9 Proposed Committee of Management Appointment - Lathams Road Carrum Downs305
 - 12.10 Sandhurst Estate Formal Asset Transfer.....314
 - 12.11 Award of Contract CN11236 - Wayfinding and Corporate Signs Panel358
- 13. RESPONSE TO NOTICES OF MOTION**
Nil

14. NOTICES OF MOTION

Nil

15. REPORTS NOT YET SUBMITTED

Nil

16. URGENT BUSINESS

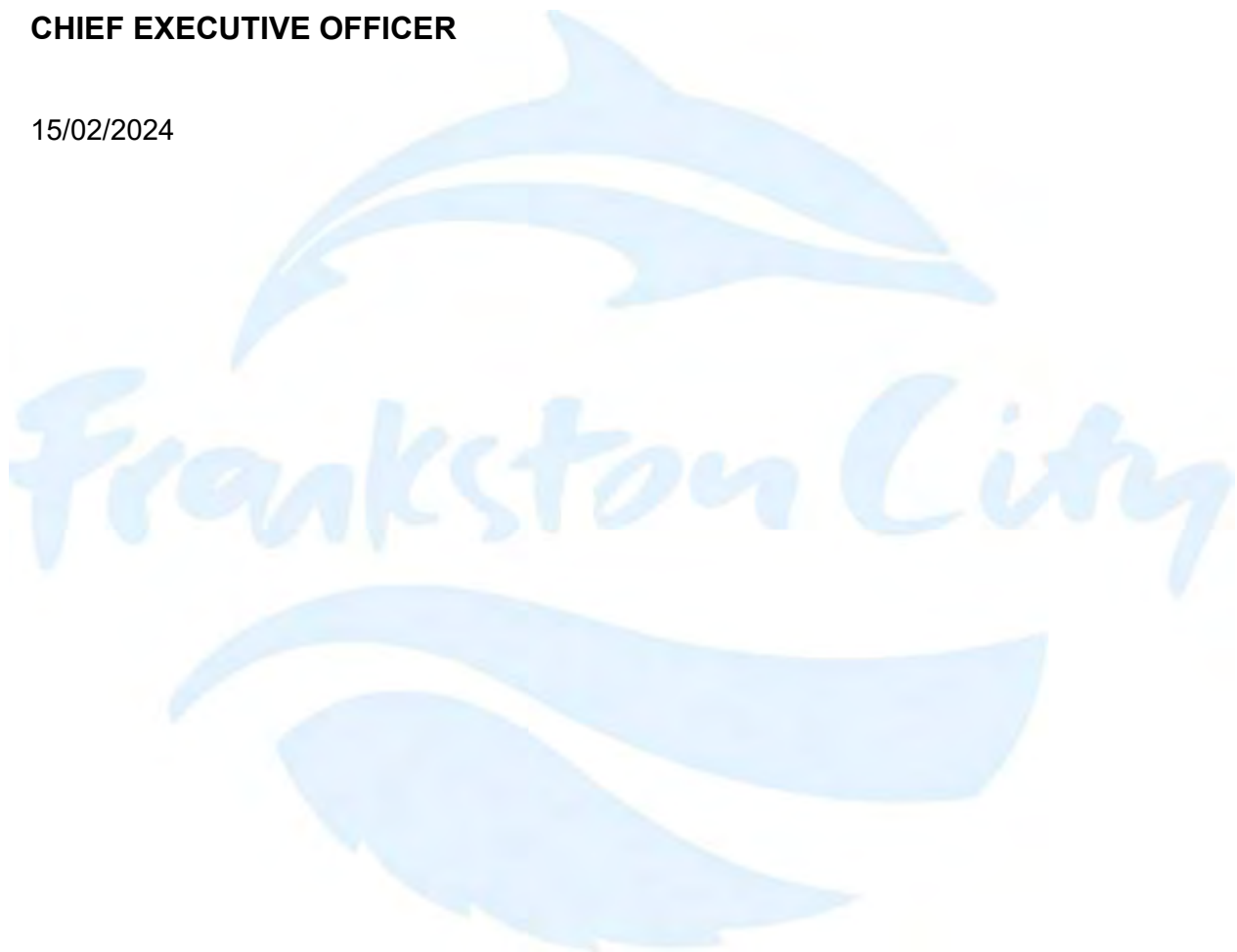
17. CONFIDENTIAL ITEMS

Nil

Phil Cantillon

CHIEF EXECUTIVE OFFICER

15/02/2024



Executive Summary**11.1 City Futures Progress Report - Quarter 2 October - December 2023**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To update Council on the quarterly progress (October to December 2023) of the 2023-2024 City Futures Strategic Works Program.

Recommendation (Director Communities)

That Council:

1. Receives the City Futures Progress Report (excluding Economic Scorecard) for Quarter 2 from October – December 2023; and
2. Notes the progress of a number of key projects this quarter including awarding of over \$325,000 in grants to 28 local businesses for the 2023-2024 Business Grants Program, the adoption of the Safer Communities Policy and Strategy, the recognition of 80,000 tree planting initiative at the Keep Australia Beautiful Victoria's Tidy Towns and Cities awards, the endorsement of Council's Public Toilet Action Plan and the completion of exhibition of the Planning Scheme Amendment C160fran (FMAC Structure Plan).

Key Points / Issues

- The City Futures Progress Report – Quarter 2 2023-2024 (Attachment A) provides Council with an overview of the strategic work undertaken to date in the fields of:
 - Policy and Strategy development
 - Advocacy and Partnerships
 - Programs and Events
- Highlights and Achievements for this period include:
 - Economy, Investment and Activation Economy, Investment and Activation:
 - The 2023-24 Invest Frankston Business Grants and Façade Improvement Grants concluded on 30 November 2023. The Invest Frankston Business Grants, totalling \$179,904, aim to boost economic growth through financial support for existing and new businesses. The Façade Improvement Grants, totalling \$150,000, enhance local economies by making commercial areas more appealing. A total of 12 Invest Frankston Business Grants and 16 Façade Improvement Grants were awarded, with all applicants notified of outcomes on 15 December 2023.
 - The Council's 2023 Annual Business Survey, with 141 responses from diverse industries, highlights key opportunities for Frankston City businesses. In the next 3-12 months, 11% plan to move to a larger space, 13% of home-based

11.1 City Futures Progress Report - Quarter 2 October - December 2023**Executive Summary**

businesses consider leasing, and 40% intend to hire. Despite limited awareness of Council programs, 95% satisfaction was reported by those who engaged with the Economic Development team. Respondents seeking more information or contemplating a move will be contacted in early 2024.

- The Economic Development team reviewed, arranged for the refurbishment of and addition to Council's public Christmas decorations, to include installations at neighbourhood shopping strips: Seaford, Frankston North, Frankston South and Langwarrin. A 'Roving Santa' activation to support local businesses was also delivered in December and included Santa distributing small gifts and vouchers for local businesses at three locations: Seaford, the Frankston Waterfront and the Frankton City Centre.
- Council's Waste Circularity and Economic Development teams worked in partnership with Mornington Peninsula Shire and the City of Casey to deliver businesses information sessions on the 'Trim Your Bin' state government funded program. The program will provide assistance to interested businesses to reduce their commercial waste to both support environmentally friendly practices and reduce costs.
- Officers from the Economic Development team worked in partnership with Chisholm – School of Art and Design to deliver a 'Vacant Shopfront Decal' project. New, and colourful, window decals were designed by Chisholm students and installed in the windows of vacant commercial properties in the Frankston City Centre. In addition to the vibrant artwork, the decals include real estate agent contact details and a QR code, the latter linking directly to the relevant property listing on 'Real Commercial' if applicable.
- The Economic Development team arranged a meeting with several Seaford business operators to discuss strategies for improving visitation and custom via marketing and promotional activities. Council's free Business Mentoring sessions were offered to business operators to further support traders.
- Council officers joined 33 other exhibitors at the Frankston Business Collective's Awards Conference and Expo on 5 October 2023 to showcase business support services and programs offered by Council. The event, which attracted more than 150 attendees, also involved a conference, inspiring and informative speakers, networking and finished with the annual Business Excellence Awards.
- Social Policy and Planning:
 - Several community engagement activities were delivered during October to seek community feedback on the Draft Safer Communities Policy and Strategy. This included stakeholder workshops and community pop ups, including a pop at Jubilee Park as part of the Frankston Police Community Engagement Day for Community Safety Month.
 - The Draft Safer Communities Policy and Strategy was adopted by Council on 11 December 2023 providing Council with strategic direction for how it will work in partnership over the next ten years to create a safe, fair and inclusive municipality where people feel safe, well connected and empowered to participate in community life.
 - The Year Two Annual Report and Year Three Action Plan for the Health and Wellbeing Plan were endorsed by Council on 27 October 2023, outlining how

11.1 City Futures Progress Report - Quarter 2 October - December 2023**Executive Summary**

Council plans to work in partnership to improve the health and wellbeing of the community.

- The Housing Advisory Committee participated in a workshop on 9 October 2023 to reflect on its key learnings, challenges and future outlook for local housing needs within the municipality, and in its advisory capacity develop a set of recommendations to Council for action in 2024. The Committee reconvened on 13 November 2023 to review its Draft Annual Report 2023 and Work Plan 2024 for recommendation to Council for endorsement, which contained its recommendations to Council. These recommendations included: Draft Affordable Housing Policy, relationship building, use vacant land-auditing to identify partnership projects, community engagement campaign and continued support for Winter Shelter. The Committee's amended Terms of Reference, Annual Report 2023 and Work Plan 2024 were endorsed by Council on 11 December 2023, which included the Committee's recommendations to Council for action in 2024.
- The Strategic Housing and Homelessness Alliance met on 14 November 2023 to provide stakeholders from across the homelessness and social housing sector with a forum to discuss local solutions to homelessness and social housing. The Alliance heard a presentation from Kids Under Cover on Moorumbina Mongurnallin, a new housing development for young Aboriginal people aged 12 to 25 years. The Alliance also established a new Rooming House Working Group, which had its first meeting on 19 October 2023.
- The Frankston Zero Executive Group had its final meeting of the year on 18 December. The Executive Group provided an update on how the funding secured from State Government for Frankston Zero is being implemented by Launch Housing. A Service Coordination and Improvement Officer for Frankston City (three days per week) and three projects have been identified to improve the collective impact model.
- The Social Policy and Planning team worked in partnership with Mornington Peninsula Shire to deliver a community event on 12 October 2023 as part of Gambling Harm Awareness Week. The event was attended by around 20 people who gained valuable insights and a deeper understanding of the prevalence of gambling harm. Cr Baker and Cr Harvey were in attendance, and Cr Harvey gave an insightful closing speech.
- Environmental Policy and Planning:
 - Alternative site options for the establishment of a Native Vegetation Offset Site are being explored both within Frankston City through a desktop review of private land and in discussion with neighbouring Councils.
 - Council's 80,000 tree planting initiative was unfortunately not successful in winning the Keep Australia Beautiful Victoria's Tidy Towns and Cities – Sustainability Award but was commended in the efforts of being a finalist in the in the Environment Category.
 - A report was presented at the 20 November Council meeting providing an update on the progress of the Urban Forest Action Plan. Planning for the 23/24 20,000 tree planting program is in its early stages of development. Open Space and street tree planting will be addressing priority areas in Frankston, Karingal, Frankston North and Frankston Heights. Canopy mapping for Langwarrin and Frankston South continues.

11.1 City Futures Progress Report - Quarter 2 October - December 2023**Executive Summary**

- The draft Coastal Marine and Management Plan was adopted by Council at the 11 December 2023 Council for the purposes of community consultation. The draft will be available for community consultation from February 2024. The Department of Energy, Environment and Climate Action (DEECA) has provided initial feedback on the draft and comments will be incorporated into the plan. Bunurong Land Council Aboriginal Corporation continue to work on the preparation of a Cultural values Report.
- Council officers supported the Gardens for Wildlife Volunteers who undertook 17 gardens for wildlife visits/ 125 volunteer hours to help residents prove an area of habitat in their garden to support local wildlife.
- The annual Aussie backyard bird count was held from 16 to 22 October 2023. Sixteen residents enrolled for the Ranger Walk held at Seaford Wetlands.
- The Environmental Sustainability Grant closed in November with four applications being received and awarded (\$8,000). A second round will be held in February 2024.
- The school holiday program has been planned for the next 12 months with environmental educators engaged. The first Summer program is planned for 24 January 2024 at Frankston foreshore.
- Urban Design:
 - Master planning works to realise the Nepean Boulevard Vision continued to progress with the completion of Phase One this quarter. In addition to stakeholder workshops and movement and place workshops with the Department of Transport and Planning (Transport), a site walk of the area has been completed by both internal stakeholders and the Bunurong Land Council. The illumination of the Grimwade Clock near the corner with Playne Street has been successfully completed. Additionally, a successful tree illumination trial has been conducted which will assist with informing the lighting project along the central median strip between Davey Street and Playne Street. These positive developments pave the way for the overall enhancement of the corridor, with further initiatives set to materialise on the ground within the next six to twelve months.
 - Early Works Project scoping and design have continued, which include:
 - Detailed Features and Level Survey
 - Greening the Boulevard (early works planting in three locations)
 - Median lighting (between Davey and Beach Streets)
 - Mile Bridge lighting
 - Wayfinding Gateway Signs
 - Mile Bridge Public Art
 - The Nepean Boulevard Vision Community Engagement Summary has been completed and published on the Engage Frankston website.
 - The Frankston Public Toilet Action Plan was finalised and endorsed at the 20 November Council meeting. The Action Plan is a first for Frankston City Council and provides a framework and holistic approach to public toilet improvements. It recognises the value and importance of public toilets and the vital role they play for community health and wellbeing. It also seeks to balance the level of investment across our public toilet network making sure there is a spread of high-quality facilities throughout the municipality.

11.1 City Futures Progress Report - Quarter 2 October - December 2023**Executive Summary**

- Planning for Open Space improvements continued this quarter. Council's adopted Open Space Strategy informs Open Space Master Plans that provide strategic guidance on future improvements and management of our larger and more complex parks and reserves. The development of our Open Space Master Plans involves extensive community and stakeholder consultation. The Baxter Park Open Space Master Plan and Frankston Equestrian Master Plan were both endorsed at the 20 November Council meeting. Planning for implementation of high priority works in each Master Plan has commenced through the 2024/25 Capital Works Program development.
- Implementation of the Frankston Revitalisation Program, funded in partnership with the Victorian Government Suburban Revitalisation Program and Frankston City Council, continued with completion of upgrade works in Stiebel Lane. The works enhance safety, amenity and accessibility for all laneway users through new public street lighting and surface treatments. Stakeholder feedback and factors such as existing site conditions and uses, access requirements and safety concerns were considered in the final outcome.
- Implementation of the Wayfinding Strategy and Style Guide continued with Primary Gateway sign prototypes being finalised with Councillor input. Authority approvals are underway for the first Primary Gateway sign locations. Implementation of the Strategy will help make it easier for residents and visitors to find their way around Frankston's open spaces, shared paths and shopping strips.
- Sandfield Reserve Master Plan Implementation progressed with award of the tenders called for construction of the Youth Space and for design services of all outstanding park improvements, including the public toilet. ArtCourts Australia, who specialise in custom acrylic sports systems, were awarded to create a unique and distinctive multi-purpose court surface for the Youth Space. A \$1.3million Federal Government funding application was submitted through the Investing in Our Communities program and the subsequent funding agreement executed. A State Government funding application progressed ready for submission in February 2024 following detailed design of the new play space.
- Strategic Planning:
 - Planning Scheme Amendment C160fran (FMAC Structure Plan) commenced exhibition on 16 November 2023 and concluded on 18 December 2023, with 428 submissions received. 210 were in support (15 of these supported with changes) and 218 opposed.
 - At the 11 December 2023 Council Meeting, Council resolved to request authorisation from the Minister for Planning to prepare and exhibit Planning Scheme Amendment C161fran (the FMAC Development Contribution Plan) to implement the proposed Development Contribution Plan into the Frankston Planning Scheme and apply two Public Acquisition Overlays to two (2) individual properties.
 - On 20 December 2023, officers requested authorisation to prepare and exhibit Planning Scheme Amendment C161fran.
 - A 'Hearing of Submitters' was held for those who made a submission to the Frankston City Housing Strategy – Discussion Paper on 1 November 2023.

11.1 City Futures Progress Report - Quarter 2 October - December 2023**Executive Summary**

- Planning Scheme Amendment C152fran (Administrative Fix Up) concluded with four (4) written submissions received in support and at the 11 December 2023 Council Meeting, Council resolved to submit the amendment to the Minister for Planning for approval. On 20 December 2023, officers submitted Planning Scheme Amendment C152fran for approval to the Minister for Planning.
- Planning Scheme Amendment C158fran (250 Wedge Road) received authorisation on 21 November 2023.

Financial Impact

Council's estimated investment in City Futures for 2023/24 is \$5.3M. This includes both statutory work and Council's priorities for the municipality.

Consultation

Engagement activities were undertaken to support the development of the Draft Safer Communities Policy and Strategy in this quarter.

Analysis (Environmental / Economic / Social Implications)

Policy and planning work enables the municipality to have a robust platform of policies and strategies to guide future development and wellbeing of Frankston's community, environment, and economy for the benefit of current and future generations.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Officer's Declaration of Interests

In accordance with *Local Government Act 2020* and Council's Governance Rules, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This reports represents a summary of the quarter 2 activities for the City Futures Team in relation to Year 3 of the Council Plan.

11.1 City Futures Progress Report - Quarter 2 October - December 2023

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) Quarter 2 2023-2024 City Futures Progress Report

Frankston City Council City Futures Progress Report Quarter two 2023/2024



Lifestyle Capital of Victoria



Introduction

In 2020, the Policy, Planning and Environmental Strategies, now City Futures, department was established bringing together teams in the disciplines of Economic Development, Environmental Planning, Social Policy, Strategic Planning and Urban Design to support the development of Council's integrated policies, strategic plans and research.

'Projects' are identified via the Integrated Planning Framework through Council Plan initiatives, Service Plans, Legislation, other Strategic Plans (see Fig. 1) and are generally delivered in the fields of:

- Policy and Strategy development
- Advocacy and Partnerships
- Programs and Events

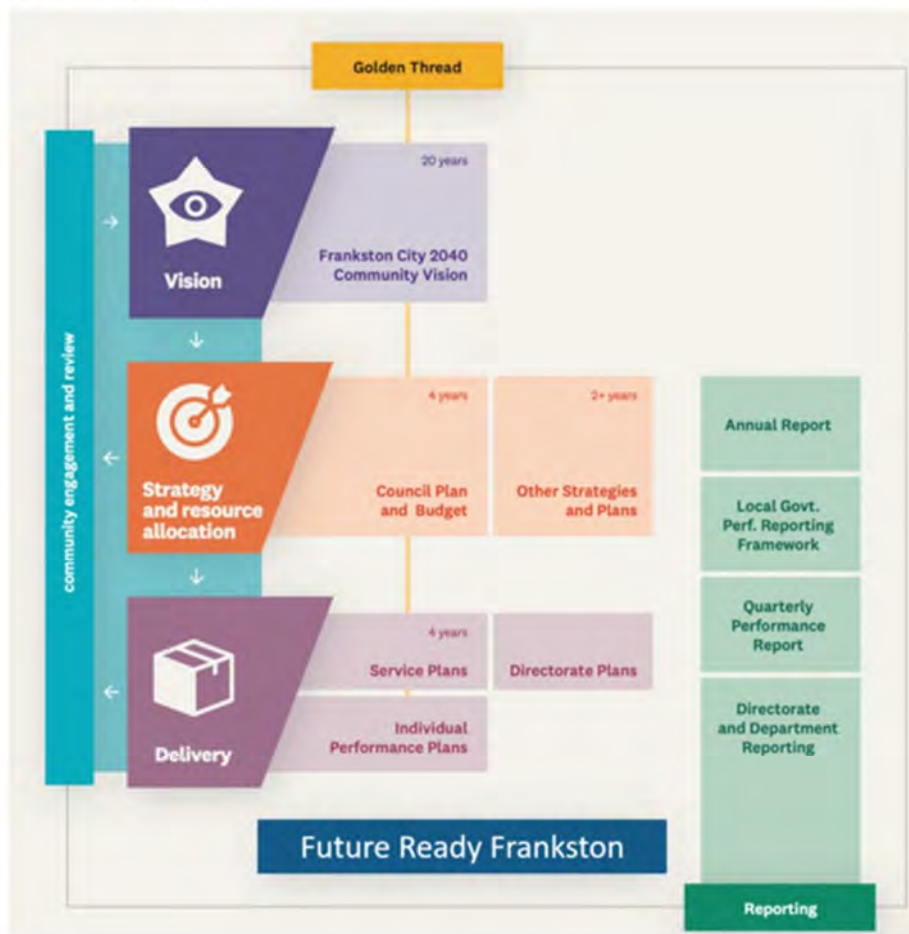


Figure 1) Integrated Planning Framework



An ambitious schedule of work has been planned for 2023/24. Throughout the year this program will require regular review and updating to respond to changes in the environment and community. Updates will be provided to Council quarterly in the form of this progress report.



Highlights achieved during Quarter 2 include:





- The awarding of over \$325,000 in grants to 28 local businesses as part of the 2023/2024 Business Grants Program;
- The adoption of the Safer Communities Policy and Strategy;
- The recognition of Council’s 80,000 tree planting initiative at the Keep Australia Beautiful Victoria’s Tidy Towns and Cities awards;
- The endorsement of Council’s Public Toilet Action Plan; and
- the completion of exhibition of the Planning Scheme Amendment C160fran (FMAC Structure Plan).





The following reports the progress on the schedule of work during 2023/24 Quarter 2.

Project status:



- On track Initiative is underway and tracking well against target time frames
- At risk Initiative is behind by 10% or more, but will meet target time frames
- Critical Initiative is delayed by 25% or more, or needs attention to meet target time frames
- Deferred Completion now expected in 2024-2025
- ✓ Completed Initiative completed

-  Not proceeding Initiative will not be completed
-  Not started Initiative not scheduled to start





CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-1.3.4	Implement year three actions for Council's Health and Wellbeing Plan	The Year Two Annual Report and Year Three Action Plan were adopted by Council at the December 2023 meeting. Highlights from quarter two included the adoption of the Safer Communities Policy and Strategy, selection of the Social Inclusion Action Group and community engagement on the Draft Family Violence Prevention Action Plan, Draft Healthy, Secure and Sustainable Food Action Plan and Bike Riding Strategy.	
CP-2.5.1	Monitor demographic data trends to inform service plans that meet the future needs of the local community	Monitoring of demographic data has been undertaken using the id. community profiles, informing a range of policies and plans.	
CP-2.5.4	Partner with the housing and homelessness sector to support the Frankston City Strategic Housing and Homelessness Alliance Five-Year Strategic Plan	The Strategic Housing and Homelessness Alliance met once during quarter two to provide stakeholders from across the homelessness and social housing sector with a forum to discuss local solutions to homelessness and social housing. The Strategic Alliance also established a new Rooming House Working Group as a strategic action, which had its first meeting in October 2023.	
CP-3.1.1	Implement year four actions for Council's Urban Forest Action Plan	A report was presented to the November 2023 Council meeting providing an update on the progress of the Urban Forest Action plan. Council's 80,000 tree planting initiative was selected as a finalist for the Keep Australia Beautiful Victoria's Tidy Towns and Cities - Sustainability Award in the Environment Category. Open Space and street tree planting will be addressing priority areas in Frankston, Karingal, Frankston North and Frankston Heights. Canopy mapping for Langwarrin and Frankston South continues.	

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-3.2.1	Develop the Coastal and Marine Management Plan and Implement year one actions	The draft Coastal Marine and Management Plan (CMMP) was presented at the December Council meeting for approval to go to community consultation. The Department of Energy, Environment and Climate Action (DEECA) has provided initial feedback on the draft and comments will be incorporated into the plan in quarter three. Bunurong Land Council Aboriginal Corporation continue to work on the preparation of a Cultural Values Report. The draft will be available for community consultation from February, quarter three.	
CP-3.2.2	Implement year three actions for Council's Biodiversity Action Plan	Preparation of the Environment Significance Overlay (ESO) Mapping report for the Planning scheme amendment continued (Biodiversity Action Plan Action S15). Seasonal koala crossing signs were installed across Frankston in collaboration with Mornington Peninsula Shire Council and the Mornington Peninsula Koala Conservation group. Virtual Fencing surrounding Langwarrin Flora and Fauna reserve is due to be installed early quarter three.	
CP-3.2.3	Deliver the Native Vegetation offset Program	Council officers continued to review alternative site options for the establishment of a Native Vegetation Offset Site both within Frankston through a desktop review of private land and in discussion with neighbouring Councils. A report to Council is scheduled in quarter four.	
CP-3.2.4	Natural Reserve Management Plans	Internal and external stakeholder conversations and in field trials have continued on benefits of the various biodiversity monitoring tools and frameworks seeking to understand which tool functions would be best fit for purpose for Frankston City Council to implement. Officers are seeking the services of an ecological consultant to produce a draft framework that brings together the principles for natural reserve management in Frankston.	

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-3.2.5	Review and update priority master plans for Open Space	The Frankston Equestrian Master Plan, Baxter Park Open Space Master Plan and Public Toilet Action Plan were endorsed at the November 2023 Council meeting in quarter two, Gender Impact Assessments were completed and incorporated into all Master Plans. All plans are now in implementation phase and undergoing alignment with the Capital and Operational programs. Planning commenced in quarter two for Gender Impact Assessments to be undertaken for several existing Open Space plans including the Play Strategy and Local Park Action Plans.	●
CP-3.3.1	Implement year one actions for Council's Climate Change Strategy and Action Plan including the delivery of the Regional Electric Vehicle (EV) Charging Roadmap	Year one actions for Council's Climate Change Strategy 2023-2030 are underway, including the completion of an assessment on the electrification of Council facilities, continued progress with the conversion of street lights to LED technology and the commencement of an investigation into the transition of Council's fleet to electric vehicles (EVs).	●

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-3.3.2	Ensure Environmentally Sustainable Design (ESD) principles are achieved for new developments, buildings, public realm and places	<p>Council continues to assess Environmentally Sustainable Design (ESD) applications for new developments to ensure the main ESD categories water, energy, waste & STORM initiatives are followed. ESD reports for 54 planning applications were assessed from 1st of Oct to end of Dec 2023. Work continued with CASBE to develop a suite of fact sheets available to Council officers and applicants to assist in submitting and assessing planning application ESD reports. Ongoing information and support was provided to internal Council stakeholders and applicants on climate change risks and resources available (including BESS, STORM, Green Star, ESD fact sheets). Council buildings at Jubilee Park, Lloyd Park and the Pines Forest Aquatic Centre are being assessed to ensure they meet the requirements of Council's ESD Policy for Council Buildings.</p> <p>Worked with Sustainable Assets to update Council's ESD Policy for Council Buildings to ensure relevant and current best practice approaches.</p>	
CP-3.5.1	Environmental Volunteers Manual Review	A draft Environmental Friends Network Volunteer Manual has been prepared and is being reviewed by internal Frankston City Council stakeholders and the steering group	

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-3.5.2	Deliver annual environmental programs, such as National Community and School's tree Day and Gardens for Wildlife, to promote behavioural change and positive environmental outcomes	Council supported the Gardens for Wildlife Volunteers who undertook 17 gardens for wildlife visits. A Seaford Wetlands Walk was hosted by Council to celebrate the Aussie backyard bird count in October 2023. Dr Luis Mata, entomologist with Melbourne University, provided a 'Surveying Backyard Pollinators' workshop in November 2023. The pollinator program involves 10 participants and will run from December 2023 to January 2025, with observations recorded in Inaturalist. 824 observations have already been made with 196 species identified. The Environmental Sustainability Grant closed in November with four applications being received and \$8,000 awarded. The school holiday program has been planned for the next 12 months with environmental educators engaged. The first Summer program is planned for quarter three in January 2024 at the Frankston foreshore.	
CP-4.1.1	Deliver revitalisation activities in the Frankston City Centre	Council continued to deliver on the Frankston Revitalisation Program in partnership with the Victorian Government through the Suburban Revitalisation Program in quarter two including the completion of upgrade works in Stiebel Lane including new public safety lighting and surface treatments, External approvals continue to be sought for improvements to the Monash Greenlink that will better connect the Health and Education Precinct to the Frankston City Centre,	
CP-4.1.2	Develop the Frankston Housing Strategy and commence year one implementation	Hearing of Submitters was held for those wishing to speak to their written submission following community engagement conducted in quarter one. The draft Frankston City Housing Strategy is underway and is scheduled to be taken to Council for adoption in quarter four.	

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-4.1.2	Develop the Frankston Housing Strategy and commence year one implementation	Hearing of Submitters was held for those wishing to speak to their written submission following community engagement conducted in quarter one. The draft Frankston City Housing Strategy is underway and is scheduled to be taken to Council for adoption in quarter four.	
CP-4.1.3	Develop the Frankston Metropolitan Activity Centre (FMAC) Structure Plan and commence year one implementation	Authorisation for Planning Scheme Amendment C160fran was granted in quarter two and placed on exhibition from 16 November to 18 December. Council will be briefed and a report seeking Council resolve to request the Minister for Planning to appoint a Panel to hear the submissions received in quarter three.	
CP-4.3.1	Deliver the Open Space Strategy through a priority program of development and renewals for open space and play spaces	The Local Play and Park upgrade program has progressed in quarter two with the completion and opening of upgrades at Willow Park in Frankston and Rosemary Reserve in Frankston North. Community Engagement has closed and designs for Play and Park upgrades finalised for East Seaford Reserve in Seaford and Monique Reserve in Langwarrin. Play and Park upgrade construction tenders were completed for Kareela Reserve and Whistlestop Reserve in Frankston and Austin Reserve in Seaford. Concept design for community engagement is scheduled for quarter three to progress upgrades at Heysen Reserve in Skye, Alicudi Reserve in Frankston South, Lucerne Reserve in Frankston and Brunel Reserve in Seaford.	
CP-4.3.3	Develop Council's Public Toilet Action Plan and implement year one actions	Council endorsed its first Public Toilet Action Plan in quarter two at the November 2023 Council Meeting. Implementation of the plan progressed with design underway for the Seaford Foreshore toilet upgrades at Seaford Road and Armstrongs Road. A review of the Capital program to ensure alignment between the Public Toilet Action Plan and planned upgrades and renewals was also undertaken in quarter two.	

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-5.4.1	Develop the Sustainable Economy and Skilled Community Strategy	A Draft Economic Development and Skilled Community Strategy and supporting Background Paper have been developed. A Draft Economic Development and Skilled Community Strategy Action Plan has also been developed with the targeted business engagement postponed and due to commence in quarter three.	
CP-5.4.2	Develop the Frankston Industrial Strategy and commence year one implementation	Council to be briefed on the final Strategy and proposed Planning Scheme Amendment C148fran and a report seeking a resolution to request authorisation for the planning scheme amendment in quarter three.	
CP-5.5.1	Develop the 'Nepean Boulevard' vision and implementation plan	Master planning works to realise the Nepean Boulevard Vision continued to progress with the completion of Phase One in quarter two. In addition to stakeholder workshops and movement and place workshops with the Department of Transport and Planning (DTP), a site walk of the area has been completed by both internal stakeholders and the Bunurong Land Council Aboriginal Corporation. The illumination of the Grimwade Clock has been successfully completed. Additionally, a successful tree illumination trial has been conducted which will assist with informing the lighting project along the central median strip between Davey Street and Playne Street. These positive developments pave the way for the overall enhancement of the corridor, with further initiatives set to materialise on the ground within the next six to twelve months.	
CP-5.5.2	Develop new Footpath and Parklet Guidelines to support outdoor dining	The Footpath and Parklet Trading Guidelines was endorsed by Council at the June 2023 meeting and this initiative is now complete and in implementation.	

Policy & Strategy Development	2023/24 Q2 Progress Comment	Status
Develop a Community Safety Policy & Strategy	Several community engagement activities were delivered during October to seek community feedback on the Draft Safer Communities Policy and Strategy. This included stakeholder workshops and community pop ups, including a pop at Jubilee Park as part of the Frankston Police Community Engagement Day for Community Safety Month. The Draft Safer Communities Policy and Strategy was formally adopted by Council on 11 December 2023.	✓
Develop a Health & Wellbeing Policy	This project has been deferred to Quarter 4.	●
Develop an Equestrian Master Plan	The Frankston Equestrian Master Plan was endorsed at the November Council meeting in Quarter Two. Implementation of the plan is now underway with design of new access arrangements underway as part of the broader Baxter Park Master Plan and Dam improvement project.	✓
Develop the Municipal Wayfinding Signage	The Municipal Wayfinding Strategy and Style Guide was endorsed by Council in 2022 and implementation is currently underway. Gateway prototypes were developed in Quarter Two with approvals and planning underway for installation in Quarter Three,	✓
George Pentland Botanic Gardens Master Plan	The Master Plan review will be finalised in 24/25 once a horticultural plan for the gardens is developed in collaboration with the Operations team and Friends Group. The focus is currently on delivering components of the existing Master Plan to improve access and amenity within the gardens including new paths and picnic infrastructure. Concept design for these works were completed in Quarter Two.	●
ESO Mapping - Planning scheme amendment	The Planning scheme amendment report and justification for the Environmental Significant Overlay (ESO) changes is being prepared. The report will be presented to Council in Quarter 4	●
Frankston City Coastal Resilience 2100	The Project documentation was finalised with the tender released in December 2023. The tender applications will be reviewed and consultant engaged in Quarter 3, 2024	●
Planning Scheme Amendments	A number of planning scheme amendments are at various stages: Planning Scheme Amendment C152fran exhibition concluded in Quarter 2 and submitted to the Minister for Planning for approval in Quarter 2 (December) Planning Scheme Amendment C156fran exhibition to occur in Quarter 3. Planning Scheme Amendment C158fran authorisation granted Quarter 2 with exhibition to commence in Quarter 3. Planning Scheme Amendment C160fran completed exhibition Quarter 2 (December). Planning Scheme Amendment C161fran requested authorisation Quarter 2 (December).	●

Programs & Events	2023/24 Q1 Progress Comment	Status
Deliver Economic Development Workshops and Events	Council Officers have worked in partnership with Mornington Peninsula Shire and the City of Casey to deliver businesses information sessions on the 'Trim Your Bin' state government funded program. The program will provide assistance to interested businesses to reduce their commercial waste to both support environmentally friendly practices and reduce costs. Council officers joined 33 other exhibitors at the Frankston Business Collective's Awards Conference Expo on 5 October 2023 to showcase business support services and programs offered by Council. The event, which attracted more than 150 attendees, also involved a conference, inspiring and informative speakers, networking and finished with the Business Excellence Awards.	
Deliver annual 20,00 tree planting programs and education	A report was presented at the 20th November Council meeting providing an update on the progress of the Urban Forest Action plan. Council's 80,000 tree planting initiative was selected as a finalist for the Keep Australia Beautiful Victoria's Tidy Towns and Cities - Sustainability Award in the Environment Category. Planning for the 23/24 planting program is in its early stages of development and emphasis will be placed on selecting suitable tree species with early discussions with tree growers and exploring opportunities in this year's capital work program. Open Space and street tree planting will be addressing priority areas in Frankston, Karingal, Frankston North and Frankston Heights.	
Partnerships	2023/24 Q1 Progress Comment	Status
Elevating ESD Targets Planning Scheme Amendment Research Project	Offers attended meetings and continue to collaborate with the Council Alliance for a Sustainable Built Environment (CASBE) on the Environmental Sustainable Design (ESD) targets project to update and improve Councils existing ESD policy guidelines. Trial elevated ESD targets have been confirmed and from Quarter 3 2024 applicants must have consideration of these. <i>*NB: This project is being delivered by Council Alliance for a Sustainable Built Environment (CASBE).</i>	

Executive Summary

12.1 Governance Matters Report for 19 February 2024

Enquiries: (Tenille Craig: Corporate and Commercial Services)

Council Plan

Level 1:

Level 2:

6. Progressive and Engaged City

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To seek endorsement from Council on the recent Governance matters including current status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status

1. Receives the Council Resolution Status update, including:
 - a. Notice of Motion Cost Summary, Notice of Motion Report for 19 February 2024 and Open Urgent Business actions;
 - b. Notes there are no Notice of Motion actions reported as complete by officers;
 - c. Notes the status of Urgent Business actions;
 - d. Notes there is one report delayed in its presentation to Council:
 - Community Service Partnership Grants Year 1 Outcome, delayed to March 2024 Council Meeting;
 - e. Notes since the Council Meeting, held on 29 January 2024, 18 resolution actions have been completed, as listed in the body of the report;

Councillor Briefings

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 29 January 2024 as listed in the body of the report;

MAV State Council Meeting Motions

3. Notes that the Municipal Association of Victoria (MAV) State Council Meeting has been confirmed for 17 May 2024;
4. Endorses the two (2) motions for submission to MAV prior to the 18 March 2024 deadline for consideration at State Council Meeting:
 - Presentation of State Government owned infrastructure assets;
 - Commission or Inquiry into the Victorian Response to the Coronavirus;

Local Government Reforms 2024

5. Notes the Victorian Government announced on 17 November 2023 its intention to introduce legislative reforms ahead of the 2024 council general elections and Local Government Victoria released a Local Government Reforms Consultation paper on 31 January 2024, seeking feedback from peak bodies and councils by 29 February 2024; and
6. Endorses the feedback form on the proposed *Local Government Act 2020* reforms to Local Government Victoria in a letter, welcoming the introduction of

12.1 Governance Matters Report for 19 February 2024**Executive Summary**

these reforms that seek to improve governance and integrity across the local government sector, signed by the CEO and Deputy Mayor Liam Hughes by 29 February 2024.

Key Points / Issues**Background**

- In accordance with the Local Government Act 2020, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update;
- Council Briefings Record; and
- MAV State Council Meeting Motions
- Local Government Reforms 2024
- Response to Petition – Leave Australia Day Alone

Council Resolution Status Update

- At its meeting on 19 December 2016, Council resolved that:

“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”

- Additionally, at its meeting on 22 July 2019, Council resolved that:

“4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor

b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)”

12.1 Governance Matters Report for 19 February 2024**Executive Summary**

- In line with the above resolutions, the following reports are attached for 19 February 2024:
 - Notice of Motion Cost Summary (**Attachment A**)
 - Notice of Motion Report (**Attachment B**)
 - Urgent Business Actions (**Attachment C**)
- There are no Notice of Motion actions that are reported as complete by officers.
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. The following report has been delayed from presentation to this Council Meeting:
 - Community Service Partnership Grant Year 1 Outcome

This report is delayed to allow Councillors to be adequately briefed on 7 February 2024 and officers to integrate Councillor feedback into the report. The report will be presented to the March 2024 Council Meeting.
- Since the last Council Meeting 2024/CM01 on 29 January 2024, the following 18 resolution actions have been reported as 'complete'. A detailed report has been provided at **Attachment D**:
 - Chief Executive Officer's Quarterly report - April - June 2023 period
 - Response to 2023/NOM3 - Hall of Fame Revival
 - Adoption of Asset Management Policy
 - Capital Works Quarterly Report - Q4 - April to June 2023
 - Governance Matters Report for 2 October 2023
 - Adoption of Boatshed and Bathing Box Policy
 - Council Plan and Budget Quarterly Report - including Peninsula Leisure - Q1 - July to September 2023
 - Capital Works Quarterly Report - Q1 - July to September 2023
 - Advocacy Priorities Refresh for 2023-2024
 - Frankston Arts Advisory Committee - Minutes 10 October 2023
 - Response to 2023/NOM6 - Accountability Transparency Reform (ATR) III - Public Art
 - Award of Contract CN11328 - Transactional Banking Services (State Purchase Contract)
 - Update on Councillor projects of interest and hot topics
 - Peninsula Leisure Pty Ltd Governance Documents
 - Extension of Time Application - Planning Permit No. 492/2017/P/F - 424-426 Nepean Highway, Frankston - The use and development of the land for a multi-storey building for retail, dwellings and serviced apartments
 - Planning Application - 911/2022/P - 89 Young Street, Frankston - Construct a twenty-two (22) storey building (comprising retail, office and dwellings) within the Commercial 1 Zone (C1Z) and reduction to the car parking requirements under Clause 52.06 of the Frankston Planning Scheme

12.1 Governance Matters Report for 19 February 2024**Executive Summary**

- Governance Matters Report for 11 December 2023
- Statutory Planning Progress Report for October 2023

Councillor Briefings Record

- At its meeting on 11 September 2023, Council resolved that:
 - “4. Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:
 - List of the topics discussed at councillors briefings held since the date of last council meeting;
 - Records of the Councillors attendance at that briefing; and
 - Conflict of Interest disclosures, if any.”
- The briefings listed below have occurred since the 11 December 2023 Council Meeting:

Date	Items Discussed	Councillors in Attendance	Conflict of Interest Disclosures
5 February 2024	<ul style="list-style-type: none"> • LGI Presentation • Presentation of Officers Assessments of 24/25 Councillor Nominated Projects • Councillor Hot Topics 	Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Suzette Tayler	Nil
7 February 2024	<ul style="list-style-type: none"> • Civic Centre Precinct Developments • Frankston Metropolitan Activity Centre Structure Plan – Planning Scheme Amendment C160fran • Adoption of the Frankston City Industrial Strategy (March 2024) and the Frankston City Industrial Design Guidelines (March 2024) and request authorisation for Planning Scheme Amendment C148fran • Community Service Partnership Grant FP 2022 – 2025 – Year 1 Summary Outcomes 	Cr Glenn Aitken Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Suzette Tayler	Nil
12 February 2024	<ul style="list-style-type: none"> • Councillor's only session • Local Government Reforms • Agenda Review – 19 February 2024 Council Meeting 	Deputy Mayor Cr Liam Hughes Cr Glenn Aitken Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Suzette Tayler	TBA

12.1 Governance Matters Report for 19 February 2024

Executive Summary

Date	Items Discussed	Councillors in Attendance	Conflict of Interest Disclosures
14 February 2024	<ul style="list-style-type: none"> Local Government Reforms Year 4 Councillor Proposed Actions Advocacy Committee Wayfinding Strategy – Primary and Secondary Gateway Signs Nepean Boulevard Median-strip Landscaping 	TBA Deputy Mayor Cr Liam Hughes Cr Glenn Aitken Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Suzette Tayler	Nil

MAV State Council Meeting Motions

- Each year councils across Victoria are invited to submit Motions to be heard at the MAV State Council Meeting. This provides Council with the opportunity to highlight specific topics and projects at a State level to clearly demonstrate the level of commitment of Frankston City Council to both Local and State issues.
- Typically, there are two State Council Meetings held each year. The first being in May and the second will be held in October.
- An email was circulated to Managers and Councillors on 21 December 2023, seeking input into raising motions for submission to the State Council Meeting.
- Motions should be of a state wide significance. The advice from MAV is that Council should take this into consideration when determining what motions are presented at a State Council Meeting.
- Submitted Motions should not have been subject to resolutions at previous meetings of State Council that have been carried and should not be a motion that is included as part of MAV's Strategic Work Plan.
- Officers have finalised two Motions for consideration (**Attachment E**) and are seeking endorsement to submit the following motions to the MAV for inclusion:
 - Presentation of State Government owned infrastructure assets
 - Commission or Inquiry into the Victorian Response to the Coronavirus

Local Government Reforms 2024

- The Victorian Government announced on 17 November 2023 its intention to introduce legislative reforms ahead of the 2024 council general elections.
- Local Government Victoria (LGV) released a Local Government Reforms consultation paper on 31 January 2024, seeking feedback from peak bodies and councils by 29 February 2024.
- A feedback form was provided by LGV within the consultation paper for submitting a response. This response is provided in **Attachment F**.
- The focus is on three key areas, which aim to :
 - strengthen council leadership, capability and councillor conduct
 - improve early intervention and effective dispute resolution
 - strengthen oversight mechanisms

12.1 Governance Matters Report for 19 February 2024**Executive Summary**

- The reform proposals support the Independent Broad-based Anti-corruption Commission's (IBAC) Operation Sandon report recommendations.

Response to Petition – Leave Australia Day Alone

- At its meeting on 29 January 2024, Council received a petition from the President of Council Watch Inc. containing 4,700 names and email contacts – addresses unknown. The petition read:

'Council should LEAVE AUSTRALIA DAY ALONE. Australia Day means different things for many. It is still a day to be proud and acknowledge the sum of all Australians. It is also a day to acknowledge those who have served, fought, and died under our flag, defending our freedoms. For some Australia Day may be painful. We believe that the debate about Australia Day is NOT THE ROLE OF LOCAL COUNCILS - who should be focused on local issues.

We ask that Council LEAVE AUSTRALIA DAY ALONE and hold community events that: Celebrate Australia Day, Acknowledge Indigenous Culture, Mark Australia Day with Citizenship Ceremonies'.

- This petition was tabled and received by the Council and the head petitioner will be notified accordingly.
- The Citizenship Ceremony and the Awards including Citizen of the Year Award, Young Citizen of the Year and Community Group of the Year Award were held on the Australia Day on 26 January 2024.

Financial Impact

There are no financial implications with this report.

Consultation**1. External Stakeholders**

Nil.

2. Other Stakeholders

Managers and Councillors were consulted on the proposed MAV State Council Motions.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

Nil.

12.1 Governance Matters Report for 19 February 2024**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

Conclusion

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

ATTACHMENTS

- Attachment A: [↓](#) Notice of Motion Report - 2024 - CM02 - 19 February 2024 - Cost Summary
- Attachment B: [↓](#) Notice of Motion Report - 2024 - CM02 - 19 February 2024 - Status update
- Attachment C: [↓](#) Urgent Business Status Update
- Attachment D: [↓](#) Completed Actions Report for 19 February 2024
- Attachment E: [↓](#) MAV State Council - 17 May 2024 - Draft MAV Motions
- Attachment F: [↓](#) Local Government Act Reform Proposals 2024 - Feedback form - Frankston City Council - February 2024

Notice of Motion Report - 2024 - CM02 - for the 19 February Council Meeting (A5064275).XLSX

Notice of Motions Estimated Costs By Councillor 2020 - 2024 Term

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr David Asker	1	\$0	\$0	\$0	2
Cr Sue Baker	2	\$500	\$0	\$0	3
Cr Kris Bolam	11	\$10,000	\$0	\$0	1
Cr Nathan Conroy	0	\$0	\$0	\$0	0
Cr Claire Harvey	7	\$7,155	\$0	\$0	2
Cr Brad Hill	4	\$0	\$0	\$0	3
Cr Liam Hughes	2	\$800	\$0	\$0	1
Cr Steven Hughes	3	\$0	\$0	\$0	0
Cr Suzetter Tayler	1	\$0	\$0	\$0	1
TOTAL	32	\$ 18,455	\$ -	\$ -	13

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Item 12.1 Attachment B: Notice of Motion Report - 2024 - CM02 - 19 February 2024 - Status update

Notice of Motion Report - 2024 - CM02 - for the 19 February Council Meeting (A5064275).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
2-Oct-23	14.1	2023/NOM6 - Accountability Transparency Reform (ATR) III Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Asker That Council: Transparency Hub</p> <p>1. Notes the progress on Council's website redevelopment to improve public transparency and access to information, which notably features its Transparency Hub that offers streamlined access to selected Council data, stories, reports, and curated information and allows the community to explore and visualise data, providing an overview of Frankston City Council's decision-making and activities;</p> <p>2. Notes that: a) The Transparency Hub already includes valuable resources such as External grants received and applied and reduction in Closed Council items, which to note are also reported in the CEO's quarterly report (public version attachment); b) Council's redeveloped website already publishes its Contractor Code of Conduct with access to information about tenders; c) Refinements are occurring relative to the existing CEO's Public Report, with aspects within this report to be transferred to the Transparency Hub, where agreed upon by Council; 3. Receives a briefing and is engaged on planned future stages for further development of the Transparency Hub in anticipation of a report to Council by no later than December 2023 Council meeting.</p> <p>4. Notes the following is to occur, no later than December 2023: a) The streamlining of Council's website to improve the community's ease of access to the Transparency Hub (via direct hyperlinks or related measures); b) The following components are added to the Transparency Hub in the spirit of good governance, transparency and accountability: i. Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements; ii. Council's developer contribution register; iii. A register of any contracts (including consultancies) awarded both above and within financial delegation, along with contract exemption and additional delegations afforded to the CEO; iv. A register of any external submissions formally endorsed and submitted by the Council; v. A summary of broader Freedom of Information (FOI) outcomes achieved, which is currently reported annually to Council, subject to any privacy, confidentiality and legislative requirements; vi. A register of petitions received taking into account any privacy, confidentiality and related requirements; vii. Council's legal expenses summary taking into account any privacy, confidentiality and related requirements; viii. Council's interstate travel register, for Councillors; ix. Councillors' Conduct matters summary, bringing it out of the CEO's quarterly report (confidential attachment) but taking into account any confidential or legislative requirements;</p>	<p>Brianna Alcock / 6 Feb 2024 Fiona McQueen / Tammy Ryan / William Costello</p>	<p>1. Complete. Council noted progress to improve public transparency and access to information., 2. Complete. Council noted the Transparency Hub already includes information also reported in the CEO's quarterly report., 3. In progress. Most registers from the NOM have been added to the Transparency Hub, the legal expenses summary is to be added in February 2024. The privacy process for releasing the Lobbyist and Developer Register is being established and will be released in April 2024. Centralising records on Council's website under documents available for public inspection., 4. In progress. All registers listed on the Frankston City Council website and the Transparency Hub to be updated quarterly is in progress., Council's Independent Internal Reviews under the LGA 2020, 5a) Complete. Noted., b) Complete. Noted, c) Complete. Report presented at the 20 November Council Meeting., Director recommends closure of this completed action. 6. Complete. Report prepared for the 11 December Council Meeting. Director recommends closure of this completed item. 7. Complete. Report to Briefing 29 November 2023., Director recommends closure of this completed item. 8. Complete. A report was presented to Council at its meeting in December 2023.</p>	
23-Oct-23	14.2	2023/NOM9 - Federal Funding in Abeyance 2023 Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Taylor That Council renews its advocacy for the \$225 Million funding committed by the former Liberal Federal Government in 2019 for the proposed rail electrification extension past Frankston Metropolitan Activity Centre by:</p> <p>1. Noting the importance of \$225 million in funding for the Dunkley and Flinders electorates for alternative transport projects. 2. Noting the bipartisan Federal support for this project, spanning from 2018 until the recent 90 day infrastructure review 3. Writing to the new Victorian Premier, the Hon Jacinta Allan MP, and all relevant members, to support the retention of the \$225 million to remain for improved transport outcomes in the City of Frankston and Mornington Peninsula Shire; 4. Highlighting the regional economic and visitor importance of Frankston City and the Mornington Peninsula, which is currently impacted by the lack of a vibrant, well connected and sustainable transport network (roads, public transport, walking and cycling) servicing much of these areas, noting: a. Frankston's position as a Metropolitan Activity Centre with an expected population growth of 18,000 people by 2041 and which services a population across these two municipalities expected to reach 340,000 in less than 20 years; b. Frankston's strategic planning work, including the Integrated Transport Strategy and Housing Strategy – all closely aligned to the Frankston Metropolitan Activity Centre Structure Plan and the broader intentions of the State Government's recently announced Housing Statement; c. Mornington Peninsula's position as Victoria's top regional tourist destination (second only to Melbourne) with 8.2 million visitors in 2022; d. If rail extension is not an option there are numerous other transport improvements (for example, roads, shared user paths, Nepean Hwy upgrades) necessary in Frankston and Mornington Peninsula; 5. Engage the Mornington Peninsula Shire Council and the Committee for Greater Frankston and Mornington Peninsula to get behind this advocacy, offer their support and express their views. 6. a. That Council notes that the Mayor is due to meet with Peta Murphy, the Federal Member for Dunkley, to discuss potential local alternative uses for a portion of the \$221M if the Federal Government ultimately determines that the electrification effort is no longer deemed viable; and b. That a verbal update is to be provided by the Mayor at the December Ordinary Meeting on the outcome of this discussion.</p>	<p>Fiona McQueen</p>	<p>06 Feb 2024 Completed. Draft letter on hold as this NOM action was superseded by the 20 November 2023 Council Meeting item 12.10 Advocacy Priorities Refresh for 2023-2024 action number., 8. Receives a report at the January 2024 Council Meeting on a range of transport initiatives within Frankston City and the Mornington Peninsula suitable for proposing to the Federal Government for consideration in retaining partial or full funding from the long-standing \$225 million electrification of the Stony Point rail line beyond Frankston Station. Officers will re-visit this letter following the January 2024 Council Meeting.</p>	
11-Dec-23	14.1	2023/NOM10 - Graffiti Advocacy and Invitation Cr Asker	<p>Council Decision Moved: Councillor Asker Seconded: Councillor Hill That Council: This correspondence reiterated the period of exciting transformational change currently underway in Frankston City, with Council increasingly focused on beautification and maintenance of its assets to enhance the overall presentation of our city;</p> <p>1. Notes recent correspondence in November 2023 to the Victorian Government highlighting the desire of Council to work collaboratively on improving the presentation and safety of a number of key road gateways across Frankston City. This correspondence reiterated the period of exciting transformational change currently underway in Frankston City, with Council increasingly focused on beautification and maintenance of its assets to enhance the overall presentation of our city;</p> <p>2. Notes that prompt response times to community and Council reports of graffiti, overgrown landscaping, poor lighting and cleanliness of road reserves (rubbish removal), will positively impact community sentiment and reputation of both Council and the Victorian Government;</p> <p>3. Notes particular state government owned sites identified by Council include the cleanliness and presentation of Nepean Highway, Frankston-Cranbourne Road, Beach Street/McMahons Road underpass, Quinn Link Overpass Precinct, Frankston Freeway, Frankston-Flinders Road/Moorooduc Highway, Ballarto Road and Dandenong-Frankston Road;</p> <p>4. Notes that, in addition to numerous correspondence to the Victorian Government throughout 2021-2023, Council has raised concerns with maintenance of state government owned road and gateway infrastructure with the Department of Transport and Planning (DTP), however have been unsuccessful in receiving a positive resolution to the increased graffiti and maintenance concerns on DTP assets;</p> <p>5. Subsequent to this recent correspondence Council is to request a meeting with the relevant Victorian State Ministers, including the Premier, to discuss opportunities for key state government owned road gateway precinct beautification, improvements and maintenance to address growing concerns around graffiti, landscaping, lighting, cleanliness and other aspects. This invitation will include an offer to visit Frankston City to meet in person and possibly a site visit; and 6. Prepares a motion for consideration at the May 2024 Municipal Association of Victoria State Council seeking a commitment from the Victorian Government to deliver improvements and increased maintenance of state government owned road gateway infrastructure assets (roads, road reserves, under/overpasses, sound walls). Carried Unanimously</p>	<p>Fiona McQueen</p>	<p>19 Jan 2024 - Complete. 1. Noted recent correspondence in November 2023 to the Victorian Government highlighting the desire of Council to work collaboratively on improving the presentation and safety of a number of key road gateways across Frankston City. This correspondence reiterated the period of exciting transformational change currently underway in Frankston City, with Council increasingly focused on beautification and maintenance of its assets to enhance the overall presentation of our city., Complete. 2. Noted that prompt response times to community and Council reports of graffiti, overgrown landscaping, poor lighting and cleanliness of road reserves (rubbish removal), will positively impact community sentiment and reputation of both Council and the Victorian Government., Complete. 3. Noted particular state government owned sites identified by Council include the cleanliness and presentation of Nepean Highway, Frankston-Cranbourne Road, Beach Street/McMahons Road underpass, Quinn Link Overpass Precinct, Frankston Freeway, Frankston-Flinders Road/Moorooduc Highway, Ballarto Road and Dandenong-Frankston Road., Complete. 4. Noted that, in addition to numerous correspondence to the Victorian Government throughout 2021-2023, Council has raised concerns with maintenance of state government owned road and gateway infrastructure with the Department of Transport and Planning (DTP), however have been unsuccessful in receiving a positive resolution to the increased graffiti and maintenance concerns on DTP assets., In Progress. 5. Subsequent to this recent correspondence Council is to request a meeting with the relevant Victorian State Ministers, including the Premier, to discuss opportunities for key state government owned road gateway precinct beautification, improvements and maintenance to address growing concerns around graffiti, landscaping, lighting, cleanliness and other aspects. This invitation will include an offer to visit Frankston City to meet in person and possibly a site visit; and, In Progress. 6. Prepares a motion for consideration at the May 2024 Municipal Association of Victoria State Council seeking a commitment from the Victorian Government to deliver improvements and increased maintenance of state government owned road gateway infrastructure assets (roads, road reserves, under/overpasses, sound walls). 06 Feb 2024 - Completed. 6. Motion prepared for consideration at the May 2024 Municipal Association of Victoria State Council seeking a commitment from the Victorian Government to deliver improvements and increased maintenance of state government owned road gateway infrastructure assets (roads, road reserves, under/overpasses, sound walls).</p>	

Notice of Motion Report - 2024 - CM02 - for the 19 February Council Meeting (A5064275).XLSX

Urgent Business

Meeting Date	Urgent Business Title and Councillor	Council Resolution	Responsibility	Comments
29-Jan-24	Maintenance of Peninsula Link by Southern Way Holdings Pty Ltd Cr Asker	Council Decision Moved: Councillor Asker Seconded: Councillor Aitken 1. Council notes that Southern Way Holdings Pty Ltd – a private entity - financed, designed and built the 27 kilometre four lane Peninsula Link Freeway; and maintains the freeway under a 25 year agreement with the Victorian State Government; 2. Council is to write to Southern Way Holdings Pty Ltd expressing concern with the state of a number of sites along the Peninsula Link arterial where vandalism, wear-and-tear and graffiti have become pronounced (i.e. Cranbourne Road turn-off and the nearby pedestrian bridge) to both road users and people utilising neighbouring walking paths; and 3. In this correspondence, Council is to request that Southern Way Holdings Pty Ltd improve the condition of locations where the above impediments are in existence in a timely and meaningful manner. Carried Unanimously	Fiona McQueen	06 Feb 2024 1. Completed - noted., 2. In progress - Draft letter has been prepared and is awaiting internal review and signing before distribution., 3. In progress (refer to action 2 notes).
29-Jan-24	Call for Motion of No Confidence with the Deputy Mayor Liam Hughes Cr Hill	Council Decision Moved: Councillor Baker Seconded: Councillor Harvey That Council 1. Notes Mayor Conroy is approved leave of absence and that Deputy Mayor Liam Hughes is now performing the role of Mayor; 2. Notes that there is uncertainty in the Deputy Mayor's intentions and availability to fulfil the obligations as Deputy Mayor in performing the role of the Mayor during the Mayor's leave of absence, despite undertakings given when elected to the post in November, having failed to communicate with his fellow councillors in performing the role of Mayor, having failed to attend meetings or functions in performing the role of Mayor, and otherwise failed to undertake the leadership role expressed in the Local Government Act 2020, hereby expresses its dissatisfaction with his performance and expresses they have no confidence in Cr Hughes at this time; 3. Writes to Deputy Mayor Liam Hughes encouraging him to resign as Deputy Mayor, given his inability to perform his role; and 4. Writes to the Minister for Local Government, expressing concerns with relevant legislation and appraising her of the situation and the unsatisfactory outcomes. Carried	Brianna Alcock	06 Feb 2024 1. Complete. Council noted Mayor Conroy's approved leave of absence and Deputy Mayor Liam Hughes performing the role of Mayor., 2. Complete. Council noted their uncertainty in the Deputy Mayor's intentions and availability to fulfil the obligations as Deputy Mayor in performing the role of the Mayor during the Mayor's leave of absence. Council expressed a no confidence vote in the Deputy Mayor., 3. Complete. Councillors wrote to Deputy Mayor Liam Hughes encouraging him to resign after the Council meeting., 4. In progress. Councillors wrote to the Minister for Local Government, expressing concerns with relevant legislation. Awaiting confirmation that letter has been sent.

Action Sheets Report		CLOSED / COMPLETED		Date From:	9/11/2020	Date To:	7/02/2024	Printed: Wednesday, 7 February 2024 1:36:26 PM
MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED			
31/07/2023 12.2	Chief Executive Officer's Quarterly report - April - June 2023 period	9 Undertakes further advocacy to the State Government through State Member for Frankston and the State Minister for Roads and Road Safety, seeking a commitment towards precinct safety and revitalisation improvements as highlighted above, in addition to a commitment from the State Government for increased ongoing maintenance and responsiveness to requests in the precinct; and	Customer Innovation and Arts McQueen, Fiona	27 Sep 2023 10:20am Moro, Jacqueline In progress. Data collection to inform advocacy ask is underway and will be utilised in an upcoming correspondence to relevant Minister/s and local State Member of Parliament. Officers have recently meet with the Department of Transport and raised these matters as a Council priority. 02 Nov 2023 2:20pm Moro, Jacqueline In progress. Draft letter currently under review prior to signing. 28 Nov 2023 4:18pm Moro, Jacqueline Complete. Letter sent to relevant Minister on city presentation on major arterial roadways and entrances, including Beach Street/McMahons Road underpass. 19 Jan 2024 12:02pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 19 January 2024 at 12:02:59 PM - Director recommends closure of this completed item.	19/01/2024			
11/09/2023 13.2	Response to 2023/NOM3 - Hall of Fame Revival	<u>Council Decision</u> Moved: Councillor Bolam Seconded: Councillor Hill That Council: 1. Notes the Hall of Fame (HoF) was a bi-annual red tie event, which ran from 2008 to 2010; 2. Notes that in May 2011, Council resolved not to further conduct the HoF due to the diminishing pool of inductees; 3. Notes that the Citizen of the Year program was refreshed in 2022 to deliver similar intent to that of HoF; and 4. Resolves not to resume HoF as an event on the basis of diminishing value and additional financial investment. <u>Carried Unanimously</u>	Customer Innovation and Arts McQueen, Fiona	27 Sep 2023 9:44am Moro, Jacqueline 1.Complete. Noted the Hall of Fame (HoF) was a bi-annual red tie event, which ran from 2008 to 2010;; 2.Complete. Noted that in May 2011, Council resolved not to further conduct the HoF due to the diminishing pool of inductees; ; 3.Complete. Noted that the Citizen of the Year program was refreshed in 2022 to deliver similar intent to that of HoF; and, 4.Complete. Resolved not to resume HoF as an event on the basis of diminishing value and additional financial investment., Director recommends closure of this completed item. 22 Jan 2024 9:11am Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 22 January 2024 at 9:11:50 AM - Director recommends closure of this completed item.	22/01/2024			
11/09/2023 12.5	Adoption of Asset Management Policy	<u>Council Decision</u> Moved: Councillor Bolam Seconded: Councillor Hill That Council: 1. Notes the Draft Asset Management Policy (2023) was publicly exhibited for a period of four (4) weeks with seven (7) responses received; 2. Notes the community feedback was considered and minor administrative amendments were incorporated into the Asset Management Policy (2023); 3. Adopts the updated Asset Management Policy (2023); and 4. Publishes the Asset Management Policy (2023) on Council's website. <u>Carried Unanimously</u>	Infrastructure and Operations Ure, Luke	22 Jan 2024 9:19am Ure, Luke 1. The Draft Asset Management Policy (2023) was publicly exhibited for a period of four (4) weeks with seven (7) responses received. ; 2. Community feedback was considered and minor administrative amendments were incorporated into the Asset Management Policy (2023); ; 3. Council adopted the updated Asset Management Policy (2023) at its Council Meeting on 11 September 2023.; 4. The Asset Management Policy (2023) has now been published on Council's website.; No further action is required, request this item is closed. 24 Jan 2024 10:18am Gaynor, Andrea - Completion Completed by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 24 January 2024 at 10:18:21 AM - A/Director approved closure	24/01/2024			
11/09/2023 12.2	Capital Works Quarterly Report - Q4 - April to June 2023	<u>Council Decision</u> Moved: Councillor Bolam Seconded: Councillor Baker That Council: 1. Receives and notes the quarterly progress report for the fourth quarter (April to June 2023) of the 2022/23 Capital Works Program; 2. Notes that \$74.823M of expenditure was achieved in 2022/23 against a total Adjusted Capital Works Program budget of \$92.014M, which equates to an outstanding 81.5% program expenditure delivery rate considering the challenges experienced during the year; 3. Notes that for transparency and disclosure of the capital works program to the public, the full details have been provided in the open attachments to the report; 4. Notes the reported projects where variations have exceeded the pre-approved variation amount is in accordance with S7 Instrument of Sub-Delegation by CEO; 5. Endorses the list of project funding proposed to be carried forward into the 2023/24 Capital Works Program, an amount which totals \$17.014M which can be largely attributed to	Infrastructure and Operations Ure, Luke	22 Jan 2024 9:24am Ure, Luke 1. The quarterly progress report for the fourth quarter (April to June 2023) of the 2022/23 Capital Works Program was presented to Council at its Council Meeting on 11 September 2023.; 2. Noted. ; 3. Noted. ; 4. Noted. ; 5. Council endorsed the list of project funding proposed to be carried forward into the 2023/24 Capital Works Program (CWP), an amount which totals \$17.014M. This has been processed into the 2023/24 CWP.; No further action required, request that this item is closed. 24 Jan 2024 10:18am Gaynor, Andrea - Completion Completed by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 24 January 2024 at 10:18:52 AM - A/Director approved closure	24/01/2024			

Action Sheets Report		CLOSED / COMPLETED		Date From:	9/11/2020	Date To:	7/02/2024
				Printed: Wednesday, 7 February 2024 1:36:26 PM			
MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED		
		<p>several projects experiencing delays and cost escalations due to unfavourable market conditions;</p> <p>6. Resolves that the CEO is instructed to ensure the satisfactory delivery of the following projects with full scope:</p> <ul style="list-style-type: none"> • Sister City signage is to be installed by 30 November 2023; • Cranbourne Road Boulevard plantings and trees (both sides, and Karingal Drive; and discussions with Councillors about savings/efficiencies alternative uses by not proceeding with the central median strip works as part of the Council endorsed scope for this project) to be installed by December 2023; • All pending public art – all fibreglass at the Frankston Library Forecourt, 'As One', 'Early Light', 'Catch Me' and 'Metaphor this' are to be installed by January 2024; • The Kananook public art piece is to be installed by the formal the opening of the Kananook Commuter Car Park; • The following murals will be completed at the following locations by March 2024 – Havana Reserve, Ballam Park and the Downs Estate; • Landscape improvements to Beach Street / Cranbourne Road are to be completed by October 2023; • Landscaping improvements to Skye Road / Frankston Dandenong Road intersection are to conclude by December 2023; • All urban forest tree plantings, where specific commitments have been given to Councillors, for 2023/2024, are to be planted by December 2023; • The following Lighting Frankston projects are to be completed by March 2024 –Beach Street Pedestrian Bridge, Mile Bridge Pedestrian uplighting (design only) and Nepean Highway LED Trees Beach Street to Wells (design only); • Mile Bridge Landmark Public Art contract awarded by March 2024; • The following Lighting Frankston projects are to be completed by November 2023 – St Paul's Church, Pier Uplighting, Trial Lighting Project, Trees from Davey to Playne LED, Nepean Highway Clocktower; • Frankston North Entry Points (all three) are to be completed by January 2024; • Dalpura Shade Sail and extras are to be completed by January 2024; • Dalpura Footpath is to be completed by March 2024; • Wingham Shade Sail is to be completed by November 2023; • Healthy Futures Hub overflow car parking to be completed by 30 August 2024; <p>Where these timetables are not to be achieved, Council considers this to be unacceptable and is therefore to be notified of the formal failure to respect this resolution; and</p> <p>7. Resolves that beyond the aforementioned delayed projects, the CEO is instructed to ensure the following 'legacy' projects are completed:</p> <ul style="list-style-type: none"> • Frankston Yacht Club opened by August 30 2024; • Remaining Ballam Park Playground works by March 2024; • Kananook Commuter Car Park Facility by August 2024; • Ballam Park Athletics Track Pavillion by September 2024; • Ballam Park Lake Precinct by August 2024; • Frankston Basketball Stadium Award of Tender by September 2024; • Arts Centre Forecourt Upgrade works to be physically underway by July 2024; and • That Stage 1 of the Nepean Highway Boulevard Tree Planting is to be physically underway by August 2024 <p>Where these timetables are not to be achieved, Council considers this to be unacceptable and is therefore to be notified of the formal failure to respect this resolution.</p>					

Action Sheets Report			CLOSED / COMPLETED	RESPONSIBLE DIVISION & OFFICER		Date From: 9/11/2020 Date To: 7/02/2024 Printed: Wednesday, 7 February 2024 1:36:26 PM	DATE COMPLETED
MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED	
2/10/2023 12.1	Governance Matters Report for 2 October 2023	<u>Work Ready Program</u> 6. Receives a report at the January 2024 Council Meeting on the status of the 2019 Work Ready initiative. The report is to consider: <ul style="list-style-type: none"> Current utilisation and effectiveness of the program; Identify opportunities and gaps to further improve the program; Future lens to improving the program with clear identification of funding requirement and marketing approach; and Consider graduation/competition ceremonies for participants. <p style="text-align: right;"><u>Carried Unanimously</u></p>	Customer Innovation and Arts	Upson, Nathan	<p>26 Oct 2023 9:40am Moro, Jacqueline In Progress. Report to be prepared for the January Council Meeting.</p> <p>22 Nov 2023 10:46am Moro, Jacqueline In Progress. Report to be prepared for the January Council Meeting.</p> <p>19 Jan 2024 12:03pm Moro, Jacqueline In progress. Report Prepared for 29 January Council Meeting</p> <p>06 Feb 2024 2:04pm Moro, Jacqueline Complete. Report presented to the 29 January Council Meeting.</p> <p>06 Feb 2024 2:13pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of Upson, Nathan (action officer) on 06 February 2024 at 2:13:57 PM - Director recommends closure of this completed action.</p>	6/02/2024	
20/11/2023 12.12	Adoption of Boatshed and Bathing Box Policy	<u>Council Decision</u> Moved: Councillor Tayler Seconded: Councillor Harvey That Council: <ol style="list-style-type: none"> Notes the Draft Boatshed and Bathing Box Policy was publicly exhibited for four weeks, and four submissions were received; Notes the feedback received which resulted in minor amendments to the Boatshed and Bathing Box Policy; Notes that to ensure equity and allow appropriate transition, some Boatshed and Bathing Box Policy requirements will not automatically apply to existing Licensees until 2028; Notes a breach of the Policy provides Council with a range of remedies, including cancellation of the Licence, or that Bonds can be utilised to address any breaches of Policy; and Adopts the Boatshed and Bathing Box Policy. <p style="text-align: right;"><u>Carried Unanimously</u></p>	Corporate and Commercial Services	Watts, Danielle	<p>15 Jan 2024 12:12pm Watts, Danielle 1. Noted by Council., 2. Noted by Council., 3. Noted by Council., 4. Noted by Council., 5. Boatshed and Bathing Box Policy has been signed by CEO & Mayor, and has been adopted., Please mark this item as complete.</p> <p>18 Jan 2024 8:13am Roberts, Vera - Completion Completed by Roberts, Vera on behalf of Watts, Danielle (action officer) on 18 January 2024 at 8:13:41 AM - Acting Director CCS agreed to close this action.</p> <p>18 Jan 2024 8:13am Roberts, Vera - Notification Jaensch, Kim (first authoriser) notified by Roberts, Vera on behalf of Watts, Danielle (action officer) on 18 January 2024 at 8:13:47 AM, Sent to Kim Jaensch for authorisation, Notified by Vera Roberts</p> <p>18 Jan 2024 8:13am Roberts, Vera - Authorisation Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (second authoriser) on 18 January 2024 at 8:13:51 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Danielle Watts</p>	18/01/2024	
20/11/2023 12.6	Council Plan and Budget Quarterly Report - including Peninsula Leisure - Q1 - July to September 2023	<u>Council Decision</u> Moved: Councillor Bolam Seconded: Councillor Tayler That Council: <ol style="list-style-type: none"> Receives the 2023-24 Quarter One Council Plan and Budget Performance Report; Receives the 2023-24 Quarter One Peninsula Leisure Performance Report; <ol style="list-style-type: none"> Notes that \$150K was in abeyance given Council has determined to discontinue with the Wittenberg Reserve Native Vegetation Zone with \$50K formally allocated for a water fountain project at the Ballam Park Bio-Retention Lake. This leaves \$100K unbudgeted. 	Corporate and Commercial Services	Reidy, Caroline	<p>29 Nov 2023 9:38am Reidy, Caroline 1. Noted and received., 2. Noted and received., 3a. Noted that \$150K is in abeyance due to discontinuation of Wittenberg Reserve. \$50K formally allocated for Ballam Park Water fountain which leaves \$100K unbudgeted., Request for this action to close.</p> <p>18 Jan 2024 8:13am Roberts, Vera - Completion Completed by Roberts, Vera on behalf of Reidy, Caroline (action officer) on 18 January 2024 at 8:13:01 AM - Acting Director CCS agreed to close this action.</p> <p>18 Jan 2024 8:13am Roberts, Vera - Notification Jaensch, Kim (first authoriser) notified by Roberts, Vera on behalf of Reidy, Caroline (action officer) on 18 January 2024 at 8:13:08 AM, Sent to Kim Jaensch for authorisation, Notified by Vera Roberts</p> <p>18 Jan 2024 8:13am Roberts, Vera - Authorisation Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (first authoriser) on 18 January 2024 at 8:13:16 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Caroline Reidy</p>	18/01/2024	
20/11/2023 12.5	Capital Works Quarterly Report - Q1 - July to September 2023	<u>Council Decision</u> Moved: Councillor Bolam Seconded: Councillor Tayler That Council: <ol style="list-style-type: none"> Receives and notes the quarterly progress report for the first quarter (July 2023 to September 2023) of the 2023/24 Capital Works Program; Notes Attachments A, B, C, D and E are included in the report as part of the capital works program for full transparency; Notes the reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO; 	Infrastructure and Operations	Ure, Luke	<p>22 Jan 2024 9:15am Ure, Luke 1. The quarterly progress report for the first quarter (July 2023 to September 2023) of the 2023/24 Capital Works Program was presented to Council at its Council Meeting on 20 November 2023., 2. Noted., 3. Noted., 4. Noted., 5. Council acknowledged the sustained efforts of officers to ensure the successful and timely delivery of project outcomes., No further action is required, request that this item is closed.</p> <p>24 Jan 2024 10:16am Gaynor, Andrea - Completion Completed by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 24 January 2024 at 10:15:53 AM - A/Director I&O approved closure</p> <p>24 Jan 2024 10:16am Gaynor, Andrea - Notification</p>	24/01/2024	

Date From: 9/11/2020 Date To: 7/02/2024

Printed: Wednesday, 7 February 2024 1:36:26 PM

Action Sheets Report		CLOSED / COMPLETED				
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED

4. Notes officers have developed a new reporting structure for Councillor projects of interest and hot topics to provide additional updates on project progress and ensure that key issues related to the timely delivery of these projects are transparently highlighted, enabling councillors to make well-informed decisions;
5. Acknowledges the sustained efforts of officers to ensure the successful and timely delivery of project outcomes, but it is important to recognise that some projects experience delays due to procurement requirements and external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP); and
6. Notes Council officers will continue a sustained effort to ensure a timely delivery of all current and carried over Councillor programs/projects of interest, for a greater level of confidence in their planning and delivery.

Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 24 January 2024 at 10:16:05 AM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor

24 Jan 2024 10:16am Gaynor, Andrea - Authorisation

Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 24 January 2024 at 10:16:33 AM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Luke Ure

Carried Unanimously

20/11/2023	12.10	Advocacy Priorities Refresh for 2023-2024	<p>Council Decision</p> <p>Moved: Councillor Bolam Seconded: Councillor Hill</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the importance of Council-led advocacy on behalf of the local and regional community in raising awareness of key initiatives for potential State and Federal Government investment prior to elections; 2. Endorses the following priorities for Council-led advocacy ahead of the 2025 federal and 2026 state elections, aligned to Council's preferred practice of seeking equal contributions from State and Federal Government's alongside the Council contribution: <ol style="list-style-type: none"> c) Len Phelps Pavilion expansion (Carrum Downs) - estimated total project cost of \$6 million, seeking equal contributions of \$2 million each; d) Monterey Reserve Precinct Revitalisation (Frankston North) - estimated total project cost of \$6 million, seeking equal contributions of \$2 million each; 3. Refers the budget adjustments to Council's contribution and expected external contributions on the aforementioned projects to Council's Long Term Infrastructure Plan (LTIP) and Annual Budget development processes; 4. Authorises officers to commence a feasibility study on a proposed Langwarrin Library, with a report to be presented to Council in mid-2024 for consideration as an additional advocacy priority (subject to identifying an appropriate site) for the 2025 federal and 2026 state elections; 5. Notes Bruce Park Pavilion redevelopment (Frankston South), with a total project estimated cost of \$9 million, seeking equal contributions of \$3 million each from State and Federal Governments, was endorsed as an advocacy priority at the 11 September 2023 Council Meeting; 6. Notes Council undertakes advocacy through various forms on a range of additional major initiatives, including the following: <ol style="list-style-type: none"> g) Nepean Boulevard Revitalisation; h) Kananook Desilting; i) Rail electrification; j) Lloyd Park Masterplan district level play space; k) Lisa Beth Mews Masterplan and implementation; and l) Baxter Park Masterplan implementation 7. Notes the lack of progress on the following two initiatives previously adopted for advocacy from 2021 and seeks the urgent advice from the Victorian Government of their interest in providing the required funding through the 2023-2024 annual budgetary process and where interest is not likely, to subsequently withdraw Council's support in partnering on these projects: <ol style="list-style-type: none"> a. Accessibility and precinct improvements to Kananook Station overpass and the Quinn Link entrance; and b. Precinct improvements to Beach Street and McMahons Road underpass 8. Receives a report at the January 2024 Council Meeting on a range of transport initiatives 	Customer Innovation and Arts	McQueen, Fiona	<p>07 Dec 2023 2:54pm Moro, Jacqueline</p> <p>1. Complete. Noted the importance of Council-led advocacy on behalf of the local and regional community in raising awareness of key initiatives for potential State and Federal Government investment prior to elections., 2. Complete. The projects are now endorsed for Council-led advocacy, with an advocacy campaign plan under development., 3. Complete. Budget adjustments referred to Council's Long Term Infrastructure Plan (LTIP) and Annual Budget development processes;., 4. In progress. The feasibility study scope is currently being formulated, for implementation from January-June 2024., 5. Complete Noted Bruce Park Pavilion redevelopment (Frankston South), with a total project estimated cost of \$9 million, seeking equal contributions of \$3 million each from State and Federal Governments, was endorsed as an advocacy priority at the 11 September 2023 Council Meeting;., 6. Complete. Noted Council undertakes advocacy through various forms on a range of additional major initiatives, including the following;., g) Nepean Boulevard Revitalisation;., h) Kananook Desilting;., i) Rail electrification;., j) Lloyd Park Masterplan district level play space;., k) Lisa Beth Mews Masterplan and implementation; and, l) Baxter Park Masterplan implementation, 7 a and b - Noted., 8 - In progress.</p> <p>06 Feb 2024 4:43pm Moro, Jacqueline</p> <p>8 - Completed. Report endorsed at the 29 January 2024 Council Meeting.</p> <p>06 Feb 2024 4:44pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 06 February 2024 at 4:44:18 PM - Direcotr recommends closure of this completed action</p> <p>06 Feb 2024 4:44pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 06 February 2024 at 4:44:26 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro</p> <p>06 Feb 2024 4:44pm Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 06 February 2024 at 4:44:32 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen</p>	6/02/2024
------------	-------	-------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------	----------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------

Action Sheets Report		CLOSED / COMPLETED		Date From: 9/11/2020	Date To: 7/02/2024	Printed: Wednesday, 7 February 2024 1:36:26 PM
MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED	
<p>within Frankston City and the Mornington Peninsula suitable for proposing to the Federal Government for consideration in retaining partial or full funding from the long-standing \$225 million electrification of the Stony Point rail line beyond Frankston Station.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>						
20/11/2023 12.4	Frankston Arts Advisory Committee - Minutes 10 October 2023	<p><u>Council Decision</u></p> <p>Moved: Councillor Bolam Seconded: Councillor Asker</p> <p>That Council;</p> <ol style="list-style-type: none"> Receives the Minutes of the Frankston Arts Advisory Committee meeting held on 10 October 2023; Notes that the Committee unanimously supported the recommended Artist to undertake two sculptures at Sweetwater Creek; Notes three locations - Frankston foreshore, Ballam Park and the former Reflective Lullaby site at Hastings Road be included as high priority sites for Public Art as part of the Frankston Arts Trail. The public art commissioned for these sites will be funded from the Frankston Arts Trail budget; Notes that the Committee unanimously supported the recommended sculpture for the Kananook Commuter Car Park; Notes an extension of one year to be sought for the lease of 'Early Light' sculpture; Notes that the saving of \$30,000 from the sculpture installation will be reserved to undertake a mural or public art piece/activity at the Kananook Commuter Car Park wall after completion of the project; and Resolves for Attachment B: Kananook Commuter Car Park Sculpture remain confidential indefinitely on the grounds that it contains information that is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (Local Government Act 2020, s.3(1)(a)). These grounds apply because the information concerns a procurement process and would, if prematurely released, result in the procurement process being compromised. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Customer Innovation and Arts	Ryan, Tammy	<p>29 Nov 2023 1:11pm Hall-davis, Tracee</p> <p>1. Noted, 2. Noted, 3. Noted, 4. Noted, 5. Noted, 6. Noted, 7. Noted, Completed, Director recommends closure of this completed item.</p> <p>19 Jan 2024 12:11pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 19 January 2024 at 12:10:58 PM - Director recommends closure of this completed action</p> <p>19 Jan 2024 12:11pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 19 January 2024 at 12:11:10 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro</p> <p>23 Jan 2024 2:34pm Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (second authoriser) on 23 January 2024 at 2:34:16 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Tammy Ryan</p>	23/01/2024
11/12/2023 13.1	Response to 2023/NOM6 - Accountability Transparency Reform (ATR) III - Public Art	<p><u>Council Decision</u></p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes, where appropriate, a number of public artworks will be procured through a single Expression of Interest process; Notes the requirement to seek the permission from artist's responding to an Expression of Interest, in order to retain their concept designs for an agreed period of time, for consideration at alternate locations and/or future projects; and Notes the future procurement of all Public Art should adhere to the requirements of Council's Procurement Policy. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Customer Innovation and Arts	Ryan, Tammy	<p>19 Jan 2024 12:13pm Moro, Jacqueline</p> <p>Complete. 1. Noted. where appropriate, a number of public artworks will be procured through a single Expression of Interest process; , Complete. 2. Noted the requirement to seek the permission from artist's responding to an Expression of Interest, in order to retain their concept designs for an agreed period of time, for consideration at alternate locations and/or future projects; and, Complete. 3. Noted the future procurement of all Public Art should adhere to the requirements of Council's Procurement Policy.</p> <p>22 Jan 2024 9:12am Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 22 January 2024 at 9:12:26 AM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro</p> <p>23 Jan 2024 2:34pm Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 23 January 2024 at 2:34:26 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Tammy Ryan</p>	23/01/2024
11/12/2023 12.13	Award of Contract CN11328 - Transactional Banking Services (State Purchase Contract)	<p><u>Council Decision</u></p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Awards the contract CN11328 – Transactional Banking Services including services for EFTPOS and corporate credits cards to the Commonwealth Bank as part of the State Purchase Contract for an initial 3-year term with the provision for two further 2 year extensions expiring 30 September 2030, noting that this is a schedule of rates contract; Authorises the Chief Executive Officer to sign the contract; Notes any contract variations will be assessed and approved by the relevant officer under the provisions set out in Council's Procurement Policy, noting that this is a schedule of rates contract; 	Corporate and Commercial Services	Reidy, Caroline	<p>03 Jan 2024 4:54pm Reidy, Caroline</p> <p>The contract purchase order has been signed by the CEO and the State Purchasing Contract and CBA panel notified with a transition date of 1 Feb 2024.</p> <p>18 Jan 2024 8:15am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Reidy, Caroline (action officer) on 18 January 2024 at 8:15:50 AM - Acting Director CCS agreed to close this action.</p> <p>18 Jan 2024 8:15am Roberts, Vera - Notification</p> <p>Reidy, Caroline (first authoriser) notified by Roberts, Vera on behalf of Reidy, Caroline (action officer) on 18 January 2024 at 8:15:55 AM, Sent to Caroline Reidy for authorisation, Notified by Vera Roberts</p> <p>18 Jan 2024 8:16am Roberts, Vera - Authorisation</p>	18/01/2024

Action Sheets Report		CLOSED / COMPLETED		Date From:	9/11/2020	Date To:	7/02/2024
				Printed: Wednesday, 7 February 2024 1:36:26 PM			
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
			<p><i>"Unless approved otherwise with the sanction of a special resolution, the Company must not borrow money or charge any property or business of the Company or issue debentures or give any other security for a debt, liability or obligation of the Company"</i></p> <p>2. Endorses the amended the Management Services Agreement as per attachment B and authorises the agreement to be signed by the CEO or delegate; and</p> <p>3. Resolves that the three attachments to this report (Attachment A - Summary Table of Key Amendments for MSA, Attachment B - Proposed Management Services Agreement and Attachment C - Proposed Constitution) remains confidential indefinitely as they each contain private commercial information (Local Government Act 2020, s(3)(g)). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would unreasonably expose the business to disadvantage and impact the relationship between Council and Peninsula Leisure Pty Ltd.</p> <p style="text-align: right;"><u>Carried Unanimously</u></p>			<p>06 Feb 2024 3:39pm Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Jaensch, Kim (action officer) on 06 February 2024 at 3:39:06 PM - Director CCS noted this action can be closed.</p>	
11/12/2023	11.2	Extension of Time Application - Planning Permit No. 492/2017/P/F - 424-426 Nepean Highway, Frankston - The use and development of the land for a multi-storey building for retail, dwellings and serviced apartments	<p><u>Council Decision</u></p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council resolves to refuse the request for an extension of time for Planning Permit 492/2017/P/F, for the development at 424-426 Nepean Highway, Frankston issued on 18 September 2018, for a further two (2) years for commencement and completion of the development, respectively.</p> <p style="text-align: right;"><u>Carried Unanimously</u></p>	Communities	Clements, Sam	<p>17 Jan 2024 11:15am Barbakos, Jamey - Completion</p> <p>Completed by Barbakos, Jamey on behalf of Clements, Sam (action officer) on 17 January 2024 at 11:13:48 AM - The relevant parties have been informed of the Council resolution.</p> <p>17 Jan 2024 11:15am Barbakos, Jamey - Notification</p> <p>Hughes, Angela (first authoriser) notified by Barbakos, Jamey on behalf of Clements, Sam (action officer) on 17 January 2024 at 11:15:14 AM, Sent to Angela Hughes and Liv Lehmann for authorisation, Notified by Jamey Barbakos, Note: The relevant parties have been informed of the Council resolution., Kind regards</p> <p>18 Jan 2024 11:55am Lehmann, Liv - Authorisation</p> <p>Authorised by Lehmann, Liv (delegate) on behalf of Hughes, Angela (second authoriser) on 18 January 2024 at 11:55:33 AM, Authorised by Liv Lehmann on behalf of Angela Hughes, Notification sent to Angela Hughes, Sam Clements and Jamey Barbakos</p>	18/01/2024
11/12/2023	11.1	Planning Application - 911/2022/P - 89 Young Street, Frankston - Construct a twenty-two (22) storey building (comprising retail, office and dwellings) within the Commercial 1 Zone (C1Z) and reduction to the car parking requirements under Clause 52.06 of the Frankston Planning Scheme	<p><u>Council Decision</u></p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council resolves to issue a Notice of Refusal to Grant a Planning Permit in respect to Planning Permit Application number 911/2022/P to construct a twenty-two (22) storey building (comprising retail, office and dwellings) in a Commercial 1 Zone (C1Z) and reduction to the car parking requirements under Clause 52.06 of the Frankston Planning Scheme at 89 Young Street, Frankston, subject to the following grounds:</p> <ol style="list-style-type: none"> 1. The height, setbacks, bulk, mass and scale of the development is not consistent with the strategic objectives of the Frankston Metropolitan Activity Centre Structure Plan (2015) and Frankston Metropolitan Activity Centre Structure Plan (2023). 2. The proposed development does not represent a satisfactory urban design response consistent with the objectives of Clauses 11.03-1L-02, 15.01-1S, 15.01-2S and 15.01-5S of the Frankston Planning Scheme. 3. Overshadowing caused by the proposed development is not consistent with the strategic objectives of the Frankston Metropolitan Activity Centre Structure Plan (2015) and Frankston Metropolitan Activity Centre Structure Plan (2023). 4. The proposed car parking dimensions are not consistent with Clause 52.06-9 of the Frankston Planning Scheme. 5. The proposal has not demonstrated a sufficient level of compliance with Clause 58 of the Frankston Planning Scheme in respect to Clause 58.04-1 (Building setback) and Clause 58.05-3 (Private Open Space). <p style="text-align: right;"><u>Carried Unanimously</u></p>	Communities	Clements, Sam	<p>17 Jan 2024 11:13am Barbakos, Jamey - Completion</p> <p>Completed by Barbakos, Jamey on behalf of Clements, Sam (action officer) on 17 January 2024 at 10:58:17 AM - The relevant parties have been informed of the Council resolution</p> <p>17 Jan 2024 11:13am Barbakos, Jamey - Notification</p> <p>Hughes, Angela (first authoriser) notified by Barbakos, Jamey on behalf of Clements, Sam (action officer) on 17 January 2024 at 11:13:26 AM, Sent to Angela Hughes and Liv Lehmann for authorisation, Notified by Jamey Barbakos, Note: The relevant parties have been informed of the Council resolution. , Kind regards</p> <p>18 Jan 2024 11:55am Lehmann, Liv - Authorisation</p> <p>Authorised by Lehmann, Liv (delegate) on behalf of Hughes, Angela (second authoriser) on 18 January 2024 at 11:55:47 AM, Authorised by Liv Lehmann on behalf of Angela Hughes, Notification sent to Angela Hughes, Sam Clements and Jamey Barbakos</p>	18/01/2024
11/12/2023	12.1	Governance Matters Report for 11 December 2023	<p><u>Council Decision</u></p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <p><u>Council Resolution Status</u></p> <ol style="list-style-type: none"> 1. Receives the Council Resolution Status update, including: 	Corporate and Commercial Services	Bugiera, Louise	<p>14 Dec 2023 11:57am Bugiera, Louise</p> <p>1. Complete - noted., 2. Complete - noted., Request closure of this item as it has been completed.</p> <p>18 Jan 2024 8:16am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Bugiera, Louise (action officer) on 18 January 2024 at 8:16:42 AM - Acting Director CCS agreed to close this action.</p>	18/01/2024

Action Sheets Report			CLOSED / COMPLETED		Date From:	9/11/2020	Date To:	7/02/2024
			Printed: Wednesday, 7 February 2024 1:36:26 PM					
MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED		
		a. Notice of Motion Cost Summary and Notice of Motion Report for 11 December 2023; b. Notes there are no open Urgent Business actions; c. Notes there is one Notice of Motion actions reported as complete by officers and are requesting closure: • 2023/NOM8 - Letter Under Seal for Coralie Davies d. Notes since the Council Meeting, held on 20 November 2023, 19 resolution actions have been completed, as listed in the body of the report; e. Notes the Briefing item on 'City Positioning' strategic umbrella and future intentions in relation to 'City Positioning' will be delayed to a Councillor Briefing no later than March 2024; f. Notes that the Letter Under Seal to Cr Liam Hughes in recognition of his service as Deputy Mayor during the previous Deputy Mayoral Term will be presented to a Councillor Briefing or function in 2024; and Councillor Briefings 2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 20 November 2023 as listed in the body of the report.			18 Jan 2024 8:16am Roberts, Vera - Notification Jaensch, Kim (first authoriser) notified by Roberts, Vera on behalf of Bugiera, Louise (action officer) on 18 January 2024 at 8:16:47 AM, Sent to Kim Jaensch for authorisation, Notified by Vera Roberts 18 Jan 2024 8:16am Roberts, Vera - Authorisation Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (third authoriser) on 18 January 2024 at 8:16:50 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Louise Bugiera			
11/12/2023 11.3	Statutory Planning Progress Report for October 2023	Council Decision Moved: Councillor Harvey Seconded: Councillor Baker That Council: 1. Receives the Statutory Planning Progress Report for the month of October 2023; 2. Notes in the month of October, 85% of applications determined were within the statutory timeframe, above the target of 70%; and 3. Resolves that Attachment B (Major Development Updates) and Attachment C (General Planning Applications of Councillor Interest Updates) remain confidential indefinitely on the grounds that it contains land use planning information and private commercial information (<i>Local Government Act 2020, s.3(1)(c) and (g)</i>). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.	Communities	Clements, Sam	17 Jan 2024 11:21am Barbakos, Jamey - Completion Completed by Barbakos, Jamey on behalf of Clements, Sam (action officer) on 17 January 2024 at 11:19:56 AM - No actions required in relation to the Statutory Planning Progress Report. 17 Jan 2024 11:21am Barbakos, Jamey - Notification Hughes, Angela (first authoriser) notified by Barbakos, Jamey on behalf of Clements, Sam (action officer) on 17 January 2024 at 11:21:43 AM, Sent to Angela Hughes and Liv Lehmann for authorisation, Notified by Jamey Barbakos, Note: No actions required in relation to the Statutory Planning Progress Report. , Kind regards 18 Jan 2024 11:54am Lehmann, Liv - Authorisation Authorised by Lehmann, Liv (delegate) on behalf of Hughes, Angela (second authoriser) on 18 January 2024 at 11:54:58 AM, Authorised by Liv Lehmann on behalf of Angela Hughes, Notification sent to Angela Hughes, Sam Clements and Jamey Barbakos	18/01/2024		

Draft Motions – 2024 MAV State Council

Relevant Director – Shweta Babbar / Cam Arullanantham

Motion Title – Presentation of State Government owned infrastructure assets

Proposed Motion (max 250 words)

That the MAV calls on the Victorian Government to prioritise the inclusion of additional reoccurring annual funding towards the proactive improvement and maintenance of state government owned road, median strips, gateway, bridges, sound walls and railway stations.

Investment should aim to deliver the following types of initiatives:

- Graffiti prevention of road and rail sound walls such as public art and/or greening including upkeep of median strips.
- Proactive road surface maintenance and improvements as a means of reducing reactive maintenance needs
- Increased responsiveness to graffiti removal and roadside litter and illegal dumping
- Increased responsiveness to maintenance requests of roads, bridges and underpasses
- Investment in beautification improvements to intersections and underpasses/bridges, including public lighting, public art, path surface improvements and new planting

Furthermore, seeking the development of service level agreements between the Victorian Government and Local Government authorities that clarifies roles, responsibilities, intervention levels, procedures and timings. Any service level agreements should also take into consideration adequate and timely responses to customers, acknowledging their requests as well as providing timely resolutions informing customers of the outcome.

For a motion to be considered at State Council, the motion or item must be of strategic relevance to the MAV, as below

- Economically sound councils
- ✓ Healthy, diverse and thriving communities
- ✓ Well-planned, connected and resilient built environment
- Changing climate and a circular economy
- Sector capability and good governance
- Effective and responsive MAV

Rationale for Motion (max 350 words)

Victoria's major arterial roads, bridges and railway stations see tens of thousands of users travelling through each day.

People rely on our roads and public transport network for access to work, schools, shops, social and recreational activities, health care and many other services.

Unfortunately, the current unsightly graffiti, weed and vegetation overgrowth, poor lighting and rubbish and illegal dumping surrounding many key state government owned and managed road and rail infrastructure reflects our collective communities in a negative light.

While there has been significant Victorian Government investment over recent years towards rail infrastructure, level crossing removals and road and intersection improvements across the state, the positive uplift these investments aim to deliver is diminished by a lack of maintenance and improvements to surrounding infrastructure.

Council's and Shire's across the state consistently receive frequent reports requesting maintenance and improvements beyond our control. With poor reputation and community satisfaction often incorrectly and unfairly placed on Local Government.

A 2021 VAGO *Maintaining Local Roads* report highlights that Local Government manages 87 per cent of Victoria's road network, leaving 13 per cent the responsibility of the Victorian Government. On average, the report shows that Councils are spending about 10 per cent (over \$870 million in 2018-2019) of their annual budget expenditure on road maintenance, renewal, capital upgrade and capital expansion. While a Public Accounts and Estimates Committee *Inquiry into the 2023-2024 Budget Estimates* shows an annual expenditure of \$770 million spent on rebuilding, repairing and repaving road assets.

Additional Victorian Government investment is desperately needed across the state for a long-term solution that mitigates graffiti, increases responsiveness to graffiti removal and major arterial maintenance requests, while investing in beautification improvements such as public art and greening, and safety solutions such as public lighting.

These initiatives will provide an opportunity to deliver an exciting, interesting and pleasant sense of arrival for all municipalities.

Draft Motions – 2024 MAV State Council

Relevant Director – Director Corporate and Commercial Services

Motion Title – Commission or Inquiry into the Victorian Response to the Coronavirus

Proposed Motion (max 1700 characters)

That the MAV is to call on the Victorian Government and Victorian Opposition - given the present Royal Commission in relation to the national COVID response - to effectuate either an Inquiry or a Commission into the Victorian Government's response to the Coronavirus, notably during the height of the COVID virus (2020-2021).

Aspects of such an Inquiry or Commission should include:

- The impost on local governments throughout Victoria, including cost-shifting and support to the local government sector;*
- Punitive measures that were implemented during the height of the COVID virus i.e.. 'curfews', 'ring of steel', 'fines', 'powers' etc;*
- Whether the Victorian health-response was effective when juxtaposed against other jurisdictions both within and outside Australia;*
- The veracity and consistency of information communicated to the public during the height of the COVID virus;*
- The susceptibility of independent bureaucratic health advice to be politicised and therefore compromised;*
- The impact on the rights, liberties and movements of Victorians during the height of the COVID virus;*
- The number of 'lockdowns' and whether they were both effective and necessary; and*
- Future safeguards and learnings to enable a more effective health-response to future viruses and diseases; and therefore, mitigating the impact on the liberties and movements of Victorians during such periods.*

For a motion to be considered at State Council, the motion or item must be of strategic relevance to the MAV

The motion is aligned to the MAV Strategic Outcomes:-

Economically sound councils and objectives of:-

- 'Assist councils to provide COVID19 recovery activities that enhance economic recovery and their communities' and
- 'undertake advocacy to protect the integrity of councils' rates base and financial position from unfair and unfunded decisions by State and Federal Government'

Healthy, diverse and thriving communities' and objectives of:-

- 'advocate for councils interests and activities in the areas of community safety and public health regulation' and
- 'represents the interest of councils with the emergency management section, including through ongoing reform programs.

Rationale for Motion (max 350 words or 2400 characters).

The Victorian Local Government Sector (Sector) accepts that a pandemic response forms part of its emergency management function, however, the expectations placed upon the Sector was untenable. Frankston City Council experienced a \$15m impact to its financial position as a result of substantial revenue losses, fee waivers and the introduction of programs and services to support our struggling local businesses and community members.

Unlike the Natural Disasters grant program, there was no financial assistance provided to the Sector to support our community during the COVID pandemic.

The Sector income structures differ to other levels of government, deriving nearly 90% of its revenue from its own sources (including rates) and only 10% from State and Federal government grants. The Victorian Government receives 47% of its revenue from the Federal Government (including all GST revenue) and 39% from uncapped taxation revenue (payroll tax, land tax, land transfer duty and new COVID debt levy tax). The extended lockdowns and closure of revenue producing facilities had a detrimental impact on the community and Sector.

Since its inception in 2016, rate capping has adversely challenged the Sector's financial sustainability. Particularly in recent years, the Consumer Price Index (CPI) has not accurately reflected the increased costs faced by councils as CPI does not reflect the same composition of expenditure for councils compared to households. Key council expenditures (wages, construction, utilities, insurance etc.) have been increasing faster than CPI. For example, the 2023/24 rate cap of 3.5% was well below the 2022/2023 seasonally adjusted 6%. The rate cap for 2024/25 has been set at 2.75% -also well below current the September 23 quarter of 5.4%.

More recently, Council's position has been threatened by escalating contract prices for infrastructure projects driven by inflation, supply pressures and competition from the Victorian government infrastructure initiatives, and the increasing cost-of-services above the rate of the CPI.

OFFICIAL: Sensitive

ATTACHMENT FEEDBACK FORM

Part 1: Reforms to strengthen council leadership, capability and councillor conduct.

Reform proposal	Support / Not Support	Comments (Please limit responses for each proposal to 500 words)
1. Mandatory ongoing training for councillors and mayors	Support	<p>a) We support the notion of Councillors being required to complete their induction training within 3 months of being elected, rather than six.</p> <p>b) We support the introduction of mandatory training for mayors, deputy mayors and acting mayors for the first month of their term to assist with developing effective leadership skills, understanding their roles and responsibilities, meeting procedures, and ways to manage conflicts that address root causes and prevent escalation.</p> <p>c) We support Refresher training as mandatory training to be standardised across the sector for all Councillors, complemented by the completion of regular (annual) training in key areas (e.g. statutory planning).</p>

OFFICIAL: Sensitive

ATTACHMENT FEEDBACK FORM

Part 1: Reforms to strengthen council leadership, capability and councillor conduct.

<p>2. Enable model Councillor Code of Conduct and other governance matters to be prescribed in regulations</p>	<p>Support</p>	<p>a) We support a mandatory Mode Councillor Code of Conduct (Model Code) and agree that acceptable conduct should be standardised and should not differ across municipalities.</p> <p>b) Noting that any additional matters such as shared values and commitments cannot be enforced in the same way as the standards of conduct, we agree that including these matters leads to confusion.</p> <p>c) We note that it is intended that the Mode Code will align with a number of recommendations from Operation Sandon, including a clear statement of expectations to guide Councillors and staff in their interactions with each other.</p> <p>d) We propose that the Model Code of Conduct make provision for an impartial, experienced mediator (instead of the Mayor/Deputy Mayor/Councillor) to be appointed to preside over an informal internal resolution process before escalating the matter to a formal internal arbitration process. This to occur when Councillors have not been able to resolve a councillor conduct matter between themselves.</p> <p>e) We would like to ensure the step required to be demonstrated by Council to the PCCR under s155 (c) (i) of the LGA 2020 (in the Application for a Councillor Conduct Panel to be formed) is mandated in the Model Councillor Code of Conduct by requiring the Applicant, if the applicant is a Councillor/group of Councillors, to attempt to resolve the matter with the other party before making their application.</p>
-----------------------------------------------------------------------------------------------------------------------	----------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

OFFICIAL: Sensitive

ATTACHMENT FEEDBACK FORM

Part 2: Early intervention and dispute resolution

Reform proposal	Support / Not Support	Comments (Please limit responses for each proposal to 500 words)
<p>1. Limit the Victorian Civil and Administrative Tribunal's (VCAT) jurisdiction with respect to councillor conduct panel decisions.</p>	Support	<p>a) We support removing the ability to apply to VCAT for a fresh hearing, as this can be misused to prolong the process and delay a final decision on the matter.</p> <p>b) We support retaining the ability to appeal to the Supreme Court on a question of law/judicial review (on the grounds that the decision is not legal, not reasonable or not fair).</p>
<p>2. Councils must not indemnify councillors in relation to the internal arbitration process and the councillor conduct panel process.</p>	Support	<p>a) We fully support this proposed reform that a Council must not indemnify an individual Councillor in initiating, or defending, or otherwise, in relation to a conduct matter (IAP, CCP, or the Victorian Supreme Court).</p> <p>b) A Council should be able to determine by resolution whether it is appropriate to fund or reimburse an individual Councillor's legal fees to ensure the costs of councillor conduct matters are minimised for rate payers.</p>
<p>3. Broaden the scope of sanctions that may be imposed by an arbiter.</p>	Support	<p>a) We fully support the proposed expansion of sanctions available to be imposed by an arbiter, including suspending a Councillor for up to three months (instead of one month).</p> <p>b) We would also suggest there be greater certainty of the timeframes in which matters will be heard and decided following the application.</p> <p>c) As part of this decision making it may be prudent to consider a position on the eligibility of candidates who have outstanding CCP matters.</p>

OFFICIAL: Sensitive

ATTACHMENT FEEDBACK FORM

Part 3: Oversight Mechanisms

Reform proposal	Support / Not Support	Comments (Please limit responses for each proposal to 500 words)
1. Suspending or disqualifying individual councillors	Support	<p>a) We fully support the proposal for the Minister to have the power to suspend an individual Councillor for up to 12 months; and for the Governor in Council to be given the power to disqualify a person from standing at future Council elections in certain circumstances. These powers would reduce the risk of an errant Councillor continuing to cause ongoing issues at a council.</p> <p>b) We suggest the Reform proposals raises awareness for future potential candidates of these requirements and about the improved governance and integrity across the local government sector.</p>
2. Clarify the application of privileges and statutory secrecy to Municipal Monitors and Commissions of Inquiry	Support	<p>a) We support the proposal to enable legal professional privilege to be maintained over a document which is required to be produced to a Municipal Monitor under the LG Act.</p>
3. Give the Chief Municipal Inspector the power to issue infringements for certain offences.	Support	<p>a) We support the proposal to enable the Inspectorate to serve infringement notices for specified electoral and personal interest returns related offences under the LG Act, instead of requiring all offences to be prosecuted in court.</p>

Executive Summary**12.2 Update on Councillor projects of interest and hot topics**

Enquiries: (Kim Jaensch: Corporate and Commercial Services)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To brief Council with an update on Councillor projects of interest and hot topics.

Recommendation (Corporate and Commercial Services)

That Council:

1. Notes this report to Council to provide confidence in the planning and delivery of emerging key hot topics including key councillor projects of interest, for greatest clarity in this final year of the Council's term;

Key Councillor Projects of Interest

2. Notes the progress being made on Councillor Capital Projects of Interest since the last report on 11 December 2023 (Attachment A);
3. Notes the status change of the following projects from the last reporting to 11 December 2023 Council meeting:
 - a. Sister City Signage – This project has moved from on track to complete.
 - b. Wingham Reserve Shade Sail Installation – This project has moved from on track to complete.
 - c. Authorised Officer Body Cameras – This project has moved from watch list to on track.
 - d. Beach Street / McMahons Road Underpass Beautification – This project has moved from watch list to on track.
 - e. Shared User Path Missing Link (Plowman Place to Clarendon Street) – This project has moved from watch list to on track
4. Frankston Nature Conservation Reserve Shared User Path (Project ID14863)
 - a. Defers project 14657 – Golf Links Road Shared Pathway (Peninsula Link to Baxter Trail), noting that project 14870 – Robinsons Road to Peninsula Link Trail Shared User Path is an alternate route, and
 - b. Endorses the reallocation of \$25K in 2023/24 CW program from project 14657 to project 14863 – Frankston Nature Conservation Reserve Shared User Path, to fund a budget shortfall in survey and design costs.
5. Dalpura Reserve - Shade Sail Installation (Project ID14866)
 - a. Endorses a change of scope for project 14866 – Dalpura Reserve - Shade Sail Installation from the initial scope of 'The installation of a shade sail' to 'The installation of a bench seat along the footpath and other improvement opportunities within the reserve to be explored, including the installation of larger mature trees'; and

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

- b. Endorses any savings from this change of scope, to be redirected to other projects experiencing budget pressures with the 2023/24 Capital Works Program

Public Arts

6. Notes updates provided in Attachment B;
7. Notes as per request on 20 November 2023 and update provided in the Council report on 11 December for \$17K to be budgeted for the purchase of experimental fibreglass sculptures a site has now been identified at Karingal Place. A number of fibreglass sculptures will be installed near the playground creating a woodlands theme with rabbits, toadstools and a deer. Frankston North Community Centre was also explored as an option, however, the locations suitable for the sculptures are regularly utilised by community users, visitors and hirers of the centre, therefore, it was determined that Karingal Place is the most suitable location. Officers are currently coordinating the purchase and installation of the sculptures.

Transparency Hub

8. Notes the addition of the Transparency Hub as a project of key Councillor interest and the update provided in Attachment B;
9. Notes that 16 of the 19 requested registers are now live on the Transparency Hub;

Other

10. Notes the update on Sister Cities, Council's Accreditation projects, Urban Forest Action Plan and Nepean Hwy are provided in Attachment C; and
11. Resolves Attachment D, *Other Councillor Projects of interest - Frankston Yacht Facility – February 2024*, be retained confidential indefinitely, on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g) and would, if released, reduce Council's ability to properly perform its functions.

Key Points / Issues**Overview**

- This report is presented to Council helping to provide confidence in the planning and delivery of emerging key hot topics including key councillor project of interests, for greatest clarity in this final period of the Council's term 2020-2024.
- Work continues across the organisation to present this report bi-monthly to Council subsequent to a Councillor briefing.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

- Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP). In addition, taking into consideration of appropriate tree planting seasons.
- Notwithstanding a range of ongoing meetings are occurring with external authorities to ensure appropriate support is provided as best as can.
- Other Projects of interest such Nepean Highway, Urban Forest Action Plan and activation of the upstairs restaurant - Frankston Yacht facility were also reported in detail at the MPAC/Hot topics.

City Presentation

A new initiative designed to enhance Council's capacity for graffiti management is well underway. Two new graffiti removal officers have commenced and are undertaking proactive graffiti management with regular patrols. The impact of these patrols is already noticeable with visible improvement in presentation within the City.

Additional roundabout planting is scheduled to occur during mid 2024 when weather conditions are appropriate for planting. The same planting palette will be used as per previous roundabout planting and beautification as per consultation with councillors, with elements considered such as low growth height to ensure visibility, the durability of plantings considering the need for manual watering, alignment with local neighbourhood character, and the incorporation of vibrant colours and attractiveness throughout all seasons.

Frankston municipality features abundant natural reserves, scenic foreshores, and diverse manmade assets, enhancing its appeal for residents and visitors alike. Maintenance programs have been reviewed to achieve enhanced safety and presentation whilst ensuring reserves remain accessible to the community while still protected in terms of biodiversity values.

Nepean Boulevard Program:

The Nepean Boulevard Program consists of a Master Plan and 'Implementation of the Master Plan and the Early Works Package'. Both projects are running simultaneously.

The Master Plan work is moving into Phase Two, with the development of the draft Master Plan underway. This is being informed by internal and external stakeholder workshops and discussions. It is anticipated that Councillors will be briefed on the draft Master Plan toward the end of the second quarter.

The Early Works program involves Council undertaking works in the Nepean Highway corridor as a demonstration of how the corridor may be transformed and enlivened. The State Government are the Responsible Authority for Nepean Highway, and ultimately, must give their permission for any works occurring to it, including planting. Officers are currently scoping and design the "Greening the Boulevard" early work. The scope of this work includes three key locations along Nepean Highway that will elevate the entry appeal and complement new gateway signs. Officers are planning for planting of the median strip to occur in these key locations during the 2024 planting season, provided DTP approval is received. The planting will comprise a mix of native and indigenous species, which will establish a rich tapestry of planting opportunities that celebrates

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

Frankston's identity and achieves a planting outcome that is iconically Australian, celebrates the coastal character and provides a seasonal display with a striking botanical backdrop.

Officers are also working on other projects along the Nepean Boulevard such as primary gateway signs and Mile Bridge Public Art. More detail on these projects is attached to this report.

Key Councillors Projects of Interests

In the December 2023 reporting cycle, a total of 63 active projects have been designated as Key Councillor Projects of Interest. Of these, 53 projects are progressing as planned, while 6 projects are on our watch list requiring heightened attention, which is a reduction of three (3) since the last report. Additionally, one (1) project is in need of immediate intervention. It's worth noting that the total number of Key Councillor projects may fluctuate based on Councillors' interests throughout the reporting cycle.

Notably, Two (2) Key Councillor Projects of Interest reached completion in December 2023.

To date, a total of 15 Key Councillor Projects of Interest have been successfully completed during this term of the Council.

The newly introduced Key Councillors Project of Interest report is designed to be regularly shared with councillors monthly. This reporting timing may be reviewed in the New Year to align with scheduled bi-monthly MPAC/Hot Topic Councillor briefings. This bi-monthly MPAC/Hot Topic Councillor briefing is arranged to dive deeper into the key project issues in detail, offering an opportunity for comprehensive discussions. These briefings will be followed by the submission of a Council report if deemed necessary.

Councillors were briefed on the Key Councillors' project of interests relating to key issues on 5 February 2024:

14859 – Central Frankston - Shared User Path Connections

- A feasibility report is expected to be received in early February 2024.
- Recommend arranging a meeting with Councillors Hill & Harvey to discuss outcomes.

14866 – Dalpura Reserve - Shade Sail Installation

- Following negative feedback from residents via community consultation and subsequent discussions with Councillor Bolam, the installation of a shade sail will no longer proceed.
- A bench seat will be installed along the footpath and other improvement opportunities within the reserve are being explored, primarily the installation of larger mature trees.

14889 – Long Island Tennis Club - Fencing Renewal

- The proposal has been developed and DEECA approval obtained, however the configuration of the courts in relation to the fence is being investigated to determine if the existing fence location is satisfactory. If the fence location is to be moved it may trigger a planning permit for tree pruning and additional DEECA approval. These issues may cause delay to the project which will need to be managed with the stakeholders.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary****14863 – Frankston Nature Conservation Reserve Shared User Path**

- Vegetation removal may require a planning permit. Landowner consent and Melbourne Water approval will also be required to build path on their land.
- The project is forecasting a potential budget shortfall for survey and design of \$25K and it is recommended that the shortfall be funded from project 14657 – Golf Links Road Shared Pathway (Peninsula Link to Baxter Trail).
- The Golf Links Road Shared Pathway project proposes a rail crossing which is currently not supported by the Department of Transport and Planning. Officers have discussed this project with Councillors Hill and Harvey to defer this project at this time, noting that project 14870 – Robinsons Road to Peninsula Link Trail Shared User Path is an alternate route. Councillors have requested that the funds allocated to project 14657 be reallocated to other shared user path projects. This project remains a key advocacy project in partnership with Mornington Peninsula Shire Council.

The below new projects as adopted Resolution CM18 / Item 12.6 Council Plan and Budget Quarterly Q1 Report (November 2023):

New Projects:

- 14899 – Non-Native Ornamental Trees - **on track**
- 14893 – Ballam Park Lake Fountain - **on track**
- 14898 – Fairy Bud Lighting Trial in Trees - **on track**
- 14900 – Fibreglass Sculptures Trial - **on track**

Request for Information from Councillor Bolam – 9 January 2024

- Councillor Bolam requested the various project information on Councillor Projects of Interest via email received on 9 January 2024. This information has been provided in the attachment to this report.

Public Art

- Following consultation with the Frankston North Community Centre, the fibreglass animals' proposal is to progress at the Karingal Place location. Arts and Culture Officers are currently liaising with the supplier and internal departments to deliver the project in the coming months.
- The Expression of Interest (EOI) for Mile Bridge is scheduled to be promoted from Saturday 27 January through to Friday 1 March. It is expected that the contract will be awarded to the successful EOI submitter by end June 2024. Further updates provided in Attachments.
- Further key updates for
 - Ballam Park,
 - Frankston North Mosaic – Bakery wall,
 - Oliver's Hill sculptures,
 - Early Light,
 - Kananook Commuter car park,
 - Sculpture at Skye/Dandenong Road intersection,

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

- Murals outside of Big Picture Fest. Big Picture Fest 2025 potential sites.

Transparency Hub

- 2023/NOM6 - Accountability Transparency Reform (ATR) III identified additional datasets for the Transparency Hub. We currently have 16 of the 19 requested registers now live on the Transparency Hub. Registers complete in December are:
 - Lease register
 - Delegations register including Delegated powers and delegated financial decisions.
 - Standing grants register
- The outstanding registers and proposed time timeframes are:
 - Legal summary - to be released after it's released in the CEO report at Jan meeting – Jan 24
 - Lobbyist and Developer Register – to be released after process in place for notice to developers that details will be made public going forward – Apr 24
 - A register of any external submissions formally endorsed and submitted by the Council – Feb 24
- Website
 - Work is underway for registers that are available on Hub to also be available under “Documents available for public inspection” page on Website.
 - A full UX/CX review on the Transparency Hub was completed in December and recommendations provided. Discussion and implementation will occur in February 2024.
- Independent internal review (ATR III resolution)
 - A complaints diagram to be finalised and published on council's website and is expected to be completed in February.
- Councillor Induction Policy
 - Councillor Briefing scheduled for April on review of policy.

Sister Cities

- Officers are working with the Frankston Susono Friendship Association and profiling Frankston's ongoing sister city relationships.

Accreditations

- Frankston is now officially accredited as 'Welcoming City' and the Communications Team is working on celebrating and using the new accreditation.

Urban Forest / Tree Enquiries update

- Officers continue to plan for the 2024 planting season which commences in April 2024. Twenty-thousand trees are to be planted this season in accordance with the

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

Action Plan. Officers are working through requests made by Councillor/s for at least one tree to be planted in a number of reserves. Site visits will occur this month to confirm locations and give a better approximation as to the number of trees that may be planted per requested reserve, in achieving this Councillor request.

- Further updates are provided in attachments.

Financial ImpactCapital Works Budget

Nil capital works budget implications.

Operational Budget

Nil operational budget implications.

There is Nil overall Capital works budget implications however \$25K from project 14657– Golf Links Road Shared Pathway (Peninsula Link to Baxter Trail) has been reallocated to project 14863– Frankston Nature Conservation Reserve Shared User Path.

Any savings identified from Dalpura Reserve – Shade Sail Installation (project ID14866) will be allocated within the program to meet funding pressures with the 2023/24 Capital Works program.

Consultation**1. External Stakeholders**

Relevant external agencies continue to be engaged as mentioned.

2. Other Stakeholders

Frankston Arts Advisory Committee.

Analysis (Environmental / Economic / Social Implications)

Details relating to any environmental/economic/social implications are noted in the relevant attachments, if applicable.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP).

Policy Impacts

No impact to Council policies.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Details relating to any risks are noted in the relevant attachments, if applicable.

Conclusion

This report is being tabled bi-monthly with Council to help ensure an open and transparent reporting of matters before MPAC/Hot Topics, which in turn should build a better understanding and provide greater clarity of any issues at hand, along with greater confidence in the planning and delivery of key "hot topic" projects, including the Public Arts program.

The next report will be presented in March 2024.

ATTACHMENTS

- Attachment A: [↓](#) Councillor Capital Works Projects of Interest - Executive Summary Report
- Attachment B: [↓](#) Hot Topics - Public Art and Transparency Hub
- Attachment C: [↓](#) Updates on other projects of Councillor Interest - Sister Cities, Accreditations, Urban Forest Plan and Nepean Hwy
- Attachment D: Update on other Project of Councillor Interest - Frankston Yacht Club facility - February 2024 - **CONFIDENTIAL**



2023/24 CAPITAL WORKS – COUNCILLOR PROJECTS OF INTEREST

EXECUTIVE SUMMARY REPORT – 5 February 2024

Status

Councillor Interest Projects completed:

- 13 projects complete during Councillor term 2020-2024.
- 63 active capital works projects in 2023/24 program.
 - 2 completed at end December 2023.

Status at end December 2023:

- 2 projects **complete** (increase of 2 since last report).
- 54 projects **on track** (increase from 51 to 54 since last report).
- 6 projects on the **watch list** (reduction from 9 to 6 since last report).
- 1 project requires **intervention**.
- 1 project **withdrawn** (Council resolution 23 October 2023).

Projects brought forward from the original estimated completion date:

- Nil to report.

New Projects:

- 14899 – Non-Native Ornamental Trees - **on track**.
- 14893 – Ballam Park Lake Fountain - **on track**.
- 14898 – Fairy Bud Lighting Trial in Trees - **on track**.
- 14900 – Fibreglass Sculptures Trial - **on track**.

Projects that have changed status:

- 14820 – Sister City Signage – from **on track** to **complete**.
- 14857 – Wingham Reserve Shade Sail Installation – from **on track** to **complete**.
- 14723 – Authorised Officer Body Cameras – from **watch list** to **on track**.
- 14689 – Beach Street / McMahons Road Underpass Beautification – from **watch list** to **on track**.
- 14765 – Shared User Path Missing Link (Plowman Place to Clarendon Street) – from **watch list** to **on track**.

Issues & Comments

- **14859 – Central Frankston - Shared User Path Connections**
A feasibility report is expected to be received in early February 2024.
Recommend arranging a meeting with Councillors Hill & Harvey to discuss outcomes.
- **14866 – Dalpura Reserve - Shade Sail Installation**
Following negative feedback from residents via community consultation and subsequent discussions with Councillor Bolam, the installation of a shade sail will no longer proceed.
A bench seat will be installed along the footpath and other improvement opportunities within the reserve are being explored, primarily the installation of larger mature trees.



- **14889 – Long Island Tennis Club - Fencing Renewal**

The proposal has been developed and DEECA approval obtained, however the configuration of the courts in relation to the fence is being investigated to determine if the existing fence location is satisfactory. If the fence location is to be moved it may trigger a planning permit for tree pruning and additional DEECA approval. These issues may cause delay to the project which will need to be managed with the stakeholders.

- **14863 – Frankston Nature Conservation Reserve Shared User Path**

Vegetation removal may require a planning permit. Landowner consent and Melbourne Water approval will also be required to build path on their land.

The project is forecasting a potential budget shortfall for survey and design of \$25K and it is recommended that the shortfall be funded from project 14657 – Golf Links Road Shared Pathway (Peninsula Link to Baxter Trail).

The Golf Links Road Shared Pathway project proposes a rail crossing which is currently not supported by the Department of Transport and Planning. Officers have discussed this project with Councillors Hill and Harvey to defer this project at this time, noting that project 14870 – Robinsons Road to Peninsula Link Trail Shared User Path is an alternate route. Councillors have requested that the funds allocated to project 14657 be reallocated to other shared user path projects. This project remains a key advocacy project in partnership with Mornington Peninsula Shire Council.

- **Request for Information from Councillor Bolam – 9 January 2024**

Councillor Bolam requested the various project information on Councillor Projects of Interest via email received on 9 January 2024. This information has been provided in the attachment to this report.



Councillor Direction Required

1. Projects Recommended for Status Changes

Officers are seeking support for the following changes to projects statuses:

- 14820 – Sister City Signage – from **on track** to **complete**.
- 14857 – Wingham Reserve Shade Sail Installation – from **on track** to **complete**.
- 14723 – Authorised Officer Body Cameras – from **watch list** to **on track**.
- 14689 – Beach Street / McMahons Road Underpass Beautification – from **watch list** to **on track**.
- 14765 – Shared User Path Missing Link (Plowman Place to Clarendon Street) – from **watch list** to **on track**.

2. 14863 – Frankston Nature Conservation Reserve Shared User Path

Officers are seeking support to:

- a. Defer project 14657 – Golf Links Road Shared Pathway (Peninsula Link to Baxter Trail) under delegation, noting that project 14870 – Robinsons Road to Peninsula Link Trail Shared User Path is an alternate route, and
- b. Reallocate \$25K from project 14657 to project 14863 – Frankston Nature Conservation Reserve Shared User Path under delegation, to fund a budget shortfall in survey and design costs.

3. 14866 – Dalpura Reserve - Shade Sail Installation

Officers are seeking support for:

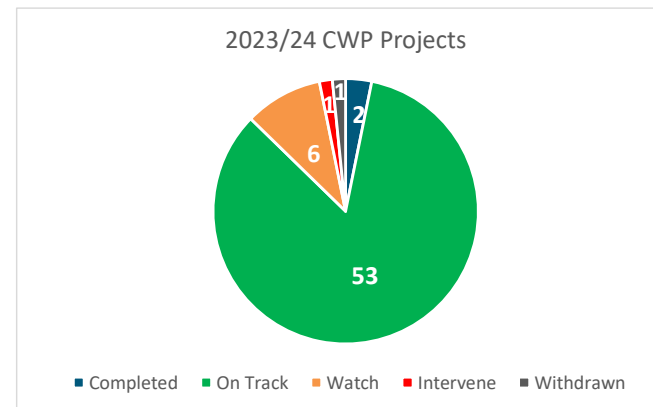
- a. The change of scope for project 14866 – Dalpura Reserve - Shade Sail Installation
 - From: The installation of a shade sail,
 - To: The installation of a bench seat along the footpath and other improvement opportunities within the reserve to be explored, including the installation of larger mature trees, and
- b. Any savings from this change of scope, be redirected to other projects experiencing budget pressures with the 2023/24 Capital Works Program.



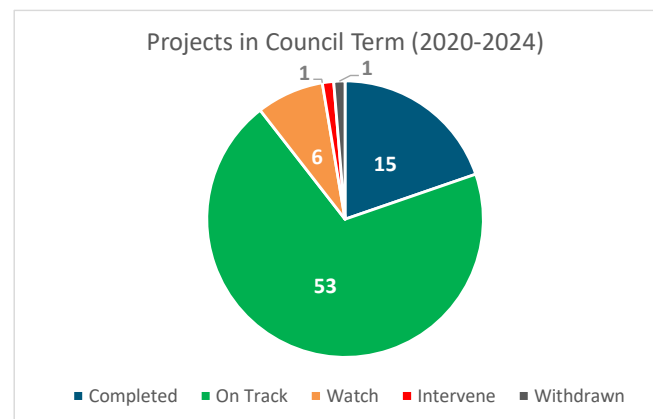
SUMMARY OF CAPITAL WORKS - COUNCILLOR NOMINATED & INTERESTED PROJECTS

MONTHLY REPORT - AS AT END OF DECEMBER 2023

2023/24 CWP Projects	
Project Status	No. Projects
Completed	2
On Track	53
Watch	6
Intervene	1
Withdrawn	1
Total	63



Projects in Council Term (2020-2024)	
Project Status	No. Projects
Completed	15
On Track	53
Watch	6
Intervene	1
Withdrawn	1
Total	76





SCHEDULE OF CAPITAL WORKS - 2023/24 - COUNCILLOR NOMINATED & INTERESTED PROJECTS

MONTHLY REPORT - AS AT END OF DECEMBER 2023

Status	
Intervene	Project has significant issues or requires significant additional resources to bring it back on track.
Watch	Project has minor issues that could delay project completion or requires some additional resources to bring it back on track.
On Track	Project is progressing with no issues.
Completed	Project is complete.
Withdrawn	Project has been withdrawn through agreement or Council resolution.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Tayler	2021/22	14663	Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Playne Street) Median Revitalisation	2023/24 - \$333K Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	South Ward	550,000	30 June 2022	30 November 2023		Intervene	60%	Installation of lights at the Grimwade clock tower completed in December 2023. Electrical upgrade to complete works is scheduled for February 2024 to improve electrical capacity at the site. Nepean Hwy median lighting - Tree root and tree preservation issues have prevented the light pole as proposed to be installed. Councillor have been briefed to include this project in the early works package of Nepean Hwy. ISSUES - An alternative location for the light poles is being explored. Total expenditure to be determined to allow for budget to be amended.
Cr Bolam	2022/23	14771	Cranbourne Road / Beach Street Intersection Landscaping Works	2022/23 - Design & Implementation - \$20K (\$8K carried forward) Upgrade landscape at the Cranbourne Road / Beach Street intersection including shade trees.	South Ward	35,000	June 2023	31 October 2023	May 2024	Watch	85%	This project is a carry forward project from 2022/23. The path works and planting 12 trees has been completed. The plantings to complement the path will be designed by February 2024 for implementation in the planting season. ISSUE - Minor budget oversend to occur. Future Planting will occur in April / May 2024.
Cr Bolam	2022/23	14626	Frankston North Gateway Treatment	2022/23 - Design - \$36K 2023/24 - Implementation - \$124K Development of improved gateway entry treatment of planting to provide a welcome to Frankston North on the Skye Road to Ballarto Road section of the Frankston Dandenong Road.	North East Ward	160,000	June 2023	31 January 2024	May 2024	Watch	40%	This project is a carry forward project from 2022/23. Plans are provided as part of the Projects of Councillor Interest report for 5 February 2024 briefing. The proposal has been forwarded to DTP and there has been no objection to the proposal. Works permit yet to be issued. Given that early spring and early autumn are optimum planting times, approval will be sought for April-May 2024 for implementation. APA Networks, who are responsible for the Gas network, have advised that trees in this location will not be approved.
Council Resolution	2021/22	14348	Local Shopping Strip Action Plan - Major Improvement Program	Action Plan adopted by Council in August 2021. Municipal wide shopping strip improvement program in accordance with the Local Shopping Strip Action Plan. 22/23 works: Revitalising Railway Parade, Seaford and Fairway Street, Frankston.	Citywide	3,973,000	June 2024 (Annual Program)	-		Watch	45%	Fairway Street - Design documentation and tender package is underway. Once the tender package is completed, construction procurement process will begin. Anticipated construction to commence in April 2024. Kareela Road - Initial consultation with traders at Kareela Road shopping strip has been undertaken. Landscape Architect has been engaged. Design work will commence January 2024, aiming to commence construction prior to June 2024. The project will be complete early 2024/25. Mahogany Ave - Initial consultation with traders at Mahogany Ave shopping strip has been undertaken. Landscape Architect has been engaged. Design work will commence January 2024. We are aiming to start construction in September 2024.
Cr Bolam	2023/24	14819	Mornington Peninsula Freeway, Skye Road, Dandenong Road Urban Forest and Gateway Improvements	Design and installation of roadside improvements to the streetscape at the Mornington Peninsula Freeway/Skye Road/Dandenong Road junction – a significant gateway to the municipality.	North West Ward	148,000	June 2023	31 December 2023	May 2024	Watch	40%	This project is a carry forward project from 2022/23. Plans are provided as part of the Projects of Councillor Interest report for 5 February 2024 briefing. The proposal has been forwarded to DTP and there has been no objection to the proposal. Works permit yet to be issued. Given that early spring and early autumn are optimum planting times, approval will be sought for April-May 2024 for implementation.
Cr Bolam	2022/23	14748	St. Paul's Church Lighting - Frankston Lighting Plan Implementation	2022/23 - Implementation - \$40K (\$36K carried forward) Installation of accent Lighting to St Pauls Church, Frankston to improve visibility and safety.	South Ward	40,000	June 2023	30 November 2023	December 2023	Watch	50%	This project is a carry forward project from 2022/23. Design documentation has been completed and an electrical contractor will be engaged shortly. Approval for access to the telecommunications tower from Optus is being sought, and officers met with Optus to confirm details. The contractor will be engaged in January 2024. Timing of works in dependent upon supply of fittings. ISSUES - Lighting is on private property and maintenance agreement to be developed. Works and approvals required by United Energy and Telecommunications companies.

Councillor Capital Works Projects of Interest - Executive Summary Report

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Council Resolution	2020/21	14654	Urban Forest Action Plan - Tree Planting on Major Roads	<p>Recurrent Budget - \$200K</p> <p>Urban Forest Action Plan</p> <p>2021/22 - Cranbourne Road - \$200K</p> <p>2022/23 - Frankston Dandenong Road - \$200K (\$31K carried forward)</p> <p>Tree planting and vegetation improvement works - Cranbourne Road, Karingal Drive and Frankston Dandenong Road.</p>	Citywide	2,679,000	June 2022	31 December 2023	April 2024	Watch	45%	<p>Cranbourne Road - Tree planting and vegetation works is complete on the south side of Cranbourne Road, with the exception of a section opposite Karingal Hub. Plans have been finalised for further tree planting on the north side and for opposite Karingal Hub. Underground and overhead services are impacting the ability to plant trees along Cranbourne Road. Planting is scheduled for April / May 2024. Plans are attached as part of February 2024 MPAC report.</p> <p>Frankston - Dandenong Road - A new contractor is being engaged to complete tree pruning works on Frankston-Dandenong Road. Further planting opportunities have been previously explored and no suitable sites were determined that did not impact on existing services along the road.</p> <p>Karingal Drive - Tree planting opportunities in Karingal Drive are limited however any opportunities will be incorporated in to plans for Cranbourne Road for planting in autumn 2024.</p>
Cr Bolam	2022/23	14723	Authorised Officer Body Cameras	<p>2022/23 - Scoping & procurement \$10K, Implementation \$20K</p> <p>2023/24 - Implementation \$75K</p> <p>Purchase body cameras for Authorised Officers to enhance OHS outcomes / safety and reduces the likelihood of aggression in the workplace for staff with the use of body worn video.</p> <p>Revised 2023/24 Scope: Purchase body cameras (as above) and software solution to assist with monitoring and retrieval of video footage.</p>	Citywide	135,000	June 2023	-	January 2024	On Track	100%	Hardware and Software received. Internal Policy approved. Solution configuration and User Training completed. Go-Live and associated communications occurred on 19 January 2024.
Cr S & L Hughes, Cr Bolam	2021/22	14689	Beach Street / McMahons Road Underpass Beautification	<p>2022/23 - Planning & Design - \$20K</p> <p>2023/24 - Advocacy - Officer Time</p> <p>Develop schematic drawings to use to advocate the State Government to undertake upgrade work to replace sound walls and improve the amenity of the Beach Street underpass.</p>	North West Ward	20,000	June 2023 (Concept Only for Advocacy)	February 2024 (Advocacy Outcome)	February 2024 (Advocacy Outcome)	On Track	50%	<p>This project is a carry forward project from 2021/22, with planning and concept design development undertaken in 2022/23.</p> <p>Landscaping concepts are complete, with lighting designs to be completed by end of January 2024. The designs will allow for advocacy to State Government for the underpass, together with a proposal for improved sound walls at the freeway overpass.</p>
Cr Hill	2022/23	14765	Shared User Path Missing Link (Plowman Place to Clarendon Street)	<p>2022/23 - Planning & Design - \$27K</p> <p>2023/24 - Planning Approvals - Officer Time</p> <p>Concept design of a shared user path between Plowman Place and Clarendon Street, Frankston.</p>	South Ward	27,000	June 2023	30 April 2024	TBC	On Track	25%	<p>This project is a carry forward project from 2022/23.</p> <p>Design Only - Survey works including feature, level and title re-establishment is complete. Procurement of civil design consultant will be complete by January 2024.</p> <p>ISSUES - Project will be dependent upon approvals from authorities including Metro Trains Melbourne, VicTrack and Department of Transport and Planning. Planning permit may be required.</p>
	2021/22	14611	Ballam Park Athletics Pavilion Refurbishment	Redevelopment of the Ballam Park Athletics Pavilion to ensure the facility is fit for purpose, includes female friendly facilities, upgraded amenities and social space; and meets the need of the clubs and community.	North West Ward	3,477,000	October 2024	30 September 2024	September 2024	On Track	60%	Construction tender closed in December 2023. Evaluation is underway and expect to award construction contract in January 2024. Works are planned to start in March 2024 with completion by September 2024.
Council Resolution	2023/24	14879	Ballam Park History Trail Design	Design of Ballam Park History Trail, as per Council resolution from 12.6 CM07 - 22 May 2023.	North West Ward	20,000	June 2024	-	-	On Track	20%	Project scope has been developed and a Specialist Consultant will be engaged in February 2024 to prepare a Cultural Values Report identifying key subjects / issues to inform the design of the heritage trail. Design will be complete by June 2024.
Cr Bolam	2023/24	14770	Ballam Park Lake - Art Pieces & LED Lighting	Installation of art pieces and LED lighting around the proposed lake at Ballam Park.	North West Ward	150,000	June 2024	31 August 2024	-	On Track	25%	Works are progressing well with demolition and excavation works completed. Anticipated completion will be in June/July 2024.
Cr Bolam	2023/24	14852	Ballam Park Lake - Associated Works	Additional infrastructure for Ballam Park lake including; jetty, viewing platform and public lighting.	North West Ward	600,000	June 2024	31 August 2024	-	On Track	25%	Works are progressing well with demolition and excavation works completed. Anticipated completion will be in June/July 2024.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
	2021/22	14672	Ballam Park Lake (Storm Water Treatment & Park Improvements)	Installation of an integrated water management system and improvements to the southern entrance of the park including: <ul style="list-style-type: none"> Enhanced Park Entry Water Play & Features Pocket lawns for picnics Event/Performance lawn Heritage Garden Adventure Playspace New Shelters New Pathways Improved BBQ facilities. 	North West Ward	1,312,000	June 2024	31 August 2024		On Track	40%	Works are progressing well with demolition and excavation works completed. Anticipated completion will be in June/July 2024.
Council Resolution	2023/24	14878	Ballam Park Lighting Design	Planning and concept design development of public lighting improvements in Ballam Park.	North West Ward	20,000	February 2024	-	June 2024	On Track	20%	A RFQ for the lighting design and electrical components is being prepared for engagement of the electrical consultant. The design will be complete in June 2024.
	2021/22	14191	Ballam Park Regional Playspace Upgrade		North West Ward	2,756,000	December 2023	31 March 2024		On Track	65%	A contract has been awarded for design and construction of stage 2 of the play space development. The concept design is now being finalised and has enabled the contractor to commence fabrication off-site of some of the items. The project is scheduled for on-site works in March / April 2024.
Council Resolution	2021/22	14716	Belvedere Precinct Overflow Car Parking	Construction of overflow parking at the Belvedere Reserve Precinct on East Road, Seaford. Original budget of \$400K allocated to LTIP in accordance with Council Resolution 12.10.8 of CM22 6 December 2021. Project delayed due to Healthy Futures Hub redevelopment. Budget subsequently adjusted to provide sufficient funding and time for planning, design and construction in 2023/24 and 2024/25. 2023/24 - \$75K 2024/25 - \$725K	North West Ward	800,000	August 2024	30 August 2024		On Track	15%	Preparation of detailed design has commenced and expected to be completed by end February 2024. Construction expected to start in May 2024. ISSUES - Liaison with service authorities including Melbourne Water will be required. Traffic concerns raised by Bowls club have been addressed. May require a cash flow adjustment in 2023/24.
Cr Bolam	2022/23	14751	Bridge Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Implementation - \$150K (\$135K carried forward) 2023/24 - Implementation - \$140K Install new pedestrian lighting on identified bridges to improve safety throughout the municipality.	South Ward	290,000	April 2024	31 March 2024		On Track	50%	Designs have been completed for Beach Street bridge and Wells Street bridge. Works have commenced at Beach St bridge. ISSUES - A cash flow adjustment is required into 2024/25 for further bridges, including Station St Seaford.
Cr Hill, Cr Harvey	2023/24	14859	Central Frankston - Shared User Path Connections	Design options to connect Baxter Trail to: <ul style="list-style-type: none"> Frankston CBD - Young St, Wells St Frankston Waterfront Beauty Park Police/Magistrates court precinct Frankston Hospital Frankston Arts Centre/Library Frankston TAFE Kananook Blvd Bay Trail Frankston Park Major construction effort to be sure, but let's develop some high level concepts for possible advocacy and future detailed design.	South Ward	110,000	June 2024	-	June 2024	On Track	35%	Feasibility and design investigation are in progress. Concept design expected in early February 2024.
Cr Bolam	2022/23	14746	Circuit Path Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$25K 2023/24 - Implementation (Pilot) - \$180K Future Years - \$50K (Recurrent) Establish light illuminated paths and rails at major open spaces trees throughout the municipality.	South Ward	605,000	June 2024	-		On Track	15%	2023/24 - \$180K - Beauty Park path lighting. Electrical design consultant has been engaged. Site meeting and walk has taken place to allow the consultant to commence work on draft design and lighting options. ISSUES - Location of poles may impact on tree canopy and tree routes.
Cr Bolam	2022/23	14750	Creative Tree Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$50K (\$33K carried forward) 2023/24 - Implementation (Pilot) - \$92K Future Years - \$50K (Recurrent) Establish light illumination in identified trees throughout the municipality.	South Ward	542,000	October 2023	31 March 2024		On Track	60%	Night Tree lighting trial was undertaken 28 November 2023. Three light types were trialled with some great results. Further opportunities for this lighting are being explored, including for Nepean Hwy.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Bolam	2023/24	14867	Dalpura Reserve - Footpath Installation	Installation of footpaths in the following reserve: • Dalpura Reserve	North West Ward	90,000	April 2024	31 March 2024		On Track	20%	Footpath has been designed and awarded to a contractor for implementation. Works are due to commence January / February 2024. ISSUES - Termination of the path at western end to meet traffic and DDA requirements has been determined. Liaison with property owners has occurred and concerns have been resolved.
Cr Bolam	2023/24	14866	Dalpura Reserve - Shade Sail Installation	Installation of a shade sail in Dalpura Reserve (aia the Gretana Reserve model) with seating, picnic table and general clean up.	North West Ward	50,000	March 2024	31 January 2024		On Track	15%	Following discussion with Councillor Bolam and residents, the installation of a shade sail will no longer proceed, although a seat will be placed along the footpath. Other improvement opportunities in the reserve are being explored, mainly installation of larger mature trees scattered throughout.
Council Resolution	2023/24	14882	Downs Estate Facility Redevelopment & Landscaping Works	Install a new modular room for use by volunteers at the Seaford site, elevated above the flood level, including access ramps, landscaping and demolition of the existing farm house building. Council resolution item 12.8 2023/CM8 - 14 June 2023.	North West Ward	275,000	June 2024	-		On Track	70%	Following demolition of the Downs Estate Farmhouse, the project working group including Downs Community Group have developed design drawings for a new modular building and solar upgrade. The project team have obtained Planning + CHMP + Melbourne Water approvals and have progressed engaging a modular building Supplier. Expect Completion mid May 2024.
Cr Bolam	2021/22 & 2023/24	14627	Electric Boxes Beautification	2021/22 & 2022/23 - Stage 1 & 2 - 18 electric boxes delivered Stage 3: 2023/24 - Design \$15K 2024/25 - Implementation \$35K Additional 31 boxes at the following locations: • 5x Frankston CBD (new locations – Fletcher Road and Nepean Highway) • 12x Frankston CBD (replace existing / ageing vinyls) • 4x Frankston Dandenong Road (from Skye Road to Seaford Road) • 4x Cranbourne Road (From PARC to Ballam Park) • 6x Nepean Highway (from Frankston/Carrum border to Mile Bridge ice. Nepean Highway/Armstrong's Road, Nepean Hwy / Seaford Road)	Citywide	50,000	December 2023 June 2024 June 2025	-		On Track	40%	Designs, printing and installation of five boxes at Beach St / McMahons Rd, Skye Rd, Nepean Hwy / Fletcher Rd, Seaford Rd / Hartnett Dr and Seaford Rd / Wells Rd were completed in December 2023. Design work continues for the three electrical boxes at Armstrong Road. An audit of electrical boxes will occur in early 2024 to inform design of 2024/25 projects.
Cr Hill, Cr Harvey	2023/24	14860	Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)	2023/24 - Design - \$21K 2024/25 - Implementation - \$305K Design and construct shared user path connection from Ferndale Reserve to Peninsula Link Trail	South Ward	326,000	June 2024	-		On Track	35%	Proposed for design in 2023/24 - This shared path goes across Ferndale Reserve. Design is underway and will be completed by June 2024. ISSUES: Crown Land - require land owner consent, environmental significance and cultural heritage. Approval will be required from DTP and Lendlease to connect the path to PenLink trail. May be minor budget overrun for design and survey works. A playground upgrade for Ferndale Reserve is scheduled for design in FY 24/25 and delivery in FY 25/26. Design will need to consider proposed upgrade and program together with playground project for engagement.
Cr Bolam	2022/23	14747	Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation	2022/23 - Design - \$15K 2023/24 - Implementation - \$100K 2024/25 - Implementation - \$100K New pedestrian-oriented lighting from Oliver's Hill lookout, integrated along the foreshore boardwalk to the Frankston Pier forecourt.	South Ward	215,000	August 2024	30 November 2023		On Track	30%	DEECA approval for the boardwalk lights has been received, with conditions on the timing of operation of the lights. The procurement process has commenced with a RFQ being prepared and reviewed. Once a contractor is appointed construction of the project will commence in late 2023/24 to align with LTP budget spread over two years.
	2020/21	14525	Frankston Arts Centre Forecourt Renewal	Redevelopment of the forecourt to include outdoor meeting / events spaces, improved accessibility and forecourt amenity, altered vehicle access and renew landscaping and lighting.	South Ward	2,831,000	June 2025	31 July 2024 (Works commence)		On Track	70%	Design for the forecourt has now commenced with a review of concept design to complete concept and proceed with detailed design. United Energy work to put electricity wires underground has been arranged and payment processed. The works are to be undertaken by United Energy in March / April 2024 and to fit in with Frankston Arts Centre operations. Optus cables have already been removed to facilitate these works.
Cr Hill, Cr Harvey	2023/24	14862	Frankston High School Shared User Path Connections	Design options to connect Frankston High School to bike lane and shared user path network: Ideally shared user path but potentially challenging, bike lanes as a secondary option. Many kids with bikes on narrow roads when school finishes for the day.	South Ward	21,000	June 2024	-	June 2024	On Track	35%	Feasibility and design investigation are in progress. Concept design expected in early February 2024.
Cr Hill, Cr Harvey	2023/24	14863	Frankston Nature Conservation Reserve Shared User Path	2023/24 - Design - \$25K 2024/25 - Implementation - \$300K Construction of shared user path along the water main reservation –from "water way" near the FNCR to Frankston Flinders Rd via Culcain Dve. This will join the shared path within the FNCR to Frankston Flinders Rd	South Ward	325,000	June 2024	-		On Track	35%	Design only - Consultant has been appointed to undertake the survey and detailed design works for proposed SUP. ISSUES - Vegetation removal may require planning permit. Land owner consent may be required, and Melbourne Water approval is required to build path on their land. A potential budget shortfall for survey and design is being monitored.
Council Resolution	2021/22	14683	Frankston Regional Arts Trail	Installation of three murals and seven sculptures including a 360° design on a large water tank, clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park. The intention of each art piece would be to entice people to stop to enjoy an immersive experience or engage with the art piece and signage / markers will ensure the path is informative and easy to follow.	South Ward	4,148,000	June 2027	-		On Track	15%	The concept and scope have been presented to Council and a grant application submitted. A Project Working Group has been initiated to progress the project through scoping, design and delivery over 3 years. A procurement process to appoint a curator for the artist component is underway.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
	2021/22	14661	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	Install continuous lighting to Frankston Pier to support visibility and safety. Works include: • Edge lighting to define the limits of pedestrian space and safe areas of movement and visibility to surrounds and to enhance the pier structure and amplify the experience of our valued coastal environment. • Potential to light underside of pier as part of the experience – need to consider impact on underwater environment.	South Ward	421,000	September 2022	30 November 2023		On Track	95%	Pier lights are now operational based upon a calendar presented to and approved by Parks Victoria. This approval has some restrictions to the colours and type changes so as not to conflict with maritime signals. Some minor electrical issues are being resolved with the contractor. Work with the contractor will continue to finalise the colour themes already programmed to ensure Council remains compliant.
Cr Bolam	2022/23	14749	Frankston Waterfront Precinct - Frankston Lighting Plan Implementation	2022/23 - Design - \$20K (\$18K carried forward) 2023/24 - Implementation - \$186K New lighting for the Frankston Yacht Club precinct including pedestrian connections.	South Ward	206,000	April 2024	-		On Track	25%	An proposal has been developed for pedestrian lighting in the vicinity of the Yacht Club and has included path lighting over the bridge. Quotations for the work are being sought along with approval from DEECA. ISSUES - DEECA approval will be required prior to construction as the location is on crown land.
Cr Bolam	2022/23	14574	Kananook Creek Reserve Grand Rotunda Design	2023/24 - Design - \$15K 2024/25 - Implementation - \$190K Design and construct rotunda noting: • Designs were already previously done. • Not to include other stage 2 elements.	North West Ward	205,000	June 2024	-		On Track	20%	Design only in 2023/24. A design for a rotunda had been previously developed, however it was determined that the objectives could be met through a large shelter. Preliminary investigations have commenced for a review of this previous design benchmarking from other projects. A budget of \$190,000 is in LTP for construction of the facility. ISSUES - Discussion with external stakeholders including KCA to confirm scope. Project developed to allow for construction in 2024/25.
Cr Bolam	2023/24	14858	Lindrum Reserve Upgrade	2023/24 - Design \$10K 2024/25 - Implementation - \$90K Design of works at Lindrum Reserve including landscaping the entrance, new pathways, picnic tables, park benches and gate and fence upgrades.	North West Ward	100,000	March 2024	-		On Track	10%	A landscape consultant has been engaged to prepare the design which is to be completed in May 2024.
Cr Harvey, Cr Hill	2021/22	14889	Long Island Tennis Club - Fencing Renewal	Replacement of fencing at Long Island Tennis Club, as per Council resolution from 12.6 CM07 - 22 May 2023. \$30K funding carried forward of unspent budget of Long Island Tennis Club Redevelopment from 2022/23 budget; \$70K to augment the budget via re-prioritisation of the 2023/24 Capital Works Program	North West Ward	100,000	March 2024	-	June 2024	On Track	10%	The proposal has been developed and DEECA approval obtained, however the configuration of the courts in relation to the fence is being investigated to determine if the existing fence location is satisfactory. If the fence location is to be moved it may trigger a planning permit for tree pruning and additional DEECA approval.
Cr Asker	2022/23	14764	Mile Bridge Gateway Sculpture	2022/23 - \$8K Planning & Officer Time 2023/24 - \$175K Implementation Scope change agreed with Cr Asker from a Civic Clock Feature in the 2022/23 Capital Works Program - project funding reallocated to a public sculpture. Revised 2023/24 Scope: Installation of a gateway sculpture at Mile Bridge, Frankston.	South Ward	183,000	June 2024	31 March 2024 (EOI Component)	June 2024	On Track	30%	The EOI will launch in early 2024 and close early March. The EOI has focused on generating submissions for the work to be both a major statement by the artist and embody a high aesthetic, resulting in attracting visitation due to its appearance, uniqueness and landmark qualities. It is expected that the contract be awarded to the successful artist by the end of financial year, with fabrication and installation due to take place in 24/25.
Council Resolution	2021/22	13768	Municipal Signage Strategy Implementation	Strategy adopted by Council in December 2022. Renewal of signage at various reserves and public realm spaces, implementing the outcomes of the Signage Strategy. Signage includes naming, regulatory and interpretive signage.	Citywide	1,521,000	June 2026	-		On Track	20%	2023/24 works will develop the primary and secondary gateway signs, including the Gateway sign for Nepean Highway at Eel Race Road and secondary gateway sign (suburb signs) for Frankston North. Signage contractor is being appointed and signage will be fabricated in 8 to 12 weeks and installation is planned to be completed by June 2024. The location of the electrical pit for gateway signs has been determined and United Energy have been requested to install pits to install pits. Signage for Ballam Park sign is planned for installation by June 2024 in conjunction with the completion of the lake works. Location for the secondary gateway sign for Karingal is being confirmed with the sponsor. Installation of this sign is planned to be completed by July 2024.
Council Resolution	2021/22	14718	Nepean Highway Revitalisation – Stage 2 & 3	The development and implementation of improvement works to revitalise Nepean Highway streetscape. Project includes pedestrian uplighting on Mile Bridge.	North West Ward	1,000,000	TBD	31 March 2024 (Mile Bridge Pedestrian Uplighting Design) 31 August 2024 (Planting to begin)		On Track	40%	Phase 1 Master Plan underway and on track with revised program. Early Works scoping and design progressing well. Councillors updated on 29 November. Regular meetings with DTP ongoing. Mid year adjustments required to allocate separate budget line to master plan and early works and also to adjust budget allocation (if needed) to reflect delivery program
Cr Hill, Cr Harvey	2023/24	14864	Nyora Close or Luther Place, Frankston Shared UserPath	2023/24 - Design - \$21K 2024/25 - Implementation - \$90K Design and construct shared user path connection from Nyora Close or Luther Place, to Peninsula Link Trail – whichever is more practical	North West Ward	111,000	June 2024			On Track	35%	Design Only - Consultant has been appointed to undertake the survey and design works proposed path connection to Pen Link Trail via Manor Woods Lane. ISSUES - Environmental significance and cultural heritage. May require approval to connect the path to Penlink trail. Community may have safety concerns. Community consultation required to seek community feedback.
Council Resolution	2023/24	14881	Pines Pool Entrance Landscaping Design	Design of Pines Pool Entrance Landscaping, as per Council resolution from 12.6 CM07 - 22 May 2023.	North West Ward	25,000	February 2024	-		On Track	10%	Feature level survey has been completed and geotechnical survey is being prepared. Awaiting feedback from internal stakeholders, this has potential to be aligned with other works taking place at site.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Bolam	2022/23	14868	Pines Pool Large Shade Coverage & Associated Works	2023/24 - Design - \$80K 2024/25 - Implementation - \$950K Implementation of large shade coverage, solar lighting for the shade coverage and sporadic seating and tables for the shade coverage at Pines Pool. Shade to be investigated considering the number of schools that use the pool. These works are to be scoped alongside any immediate mechanical repairs of the site before the monies for the Pines Pool upgrade are released for other projects.	North West Ward	1,030,000	May 2024 (Design)	-		On Track	10%	Preliminary investigations have been completed including a feature survey and geotechnical report. An underground services report is also being completed to inform on the current location and condition of the underground mechanical and pipe services at the pool. There is work progressing on the future development of the site and this needs to be taken into account for the design of this project to ensure future compatibility. As the future development proposal takes shape we can then design the shelter around the proposal.
Cr Hill, Cr Harvey	2023/24	14870	Robinsons Road to Peninsula Link Trail Shared UserPath	2023/24 - Design - \$20k Future Years - Construction Design and construct shared user path connection to specifically address the narrow footpath on the north side of Robinsons Rd, from the Pen Link trail to Robinsons Park road entrance (near no. 95 Robinsons Rd)	South Ward	120,000	April 2024	-		On Track	10%	An Arborist report has been commissioned to inform the design. Design works are well underway and expected to be completed in January / February 2024. ISSUES - Planning permit may be required for vegetation removal and offsets required. Initial project scope indicates budget may not be sufficient and will be informed by the completion of the design.
	2021/22	14429	Safe City Surveillance System - CCTV Camera Renewal Program	Upgrade ageing CCTV cameras at end of life.	Citywide	642,000	June 2024 (Annual Program)	-		On Track	50%	Upgrade works have now been completed, request for quote has been made to undertake the study in to the future of monitoring CCTV within Frankston, it is expected that this study will be completed by June 2024 all other works have been completed.
Council Resolution	2019/20	13089	Safe City Surveillance System - CCTV Camera Installation in Public Places	Design and installation of new CCTV cameras in public places based on feedback provided by Police, Council Officers and Councillors.	Citywide	1,042,000	June 2025	-		On Track	90%	Works are near completed and are estimated to be finalised by the end of December 2023. A council resolution at the November 2023 meeting has allocated additional funding for 24/25. Savings from this FY will be used to commence projects listed for 24/25 to enable delivery of the program ahead of schedule.
Council Resolution	2022/23	14818	Sandfield Reserve Playspace	2023/24 - Design - \$971,208 2024/25 - \$200,000 Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of artificial creek bed & topography, play area & equipment, grass picnic area with shade trees, lighting & electrical works.	North East Ward	1,171,208	December 2024	-		On Track	25%	The design for the play space is continuing which will inform the tender process for the construction. Works to be tendered in early 2024 for commencement on site in August 2024. Councillors have been informed of the delivery process for these stage 2 works in the delivery of the Master Plan. Budget proposed to be amended at MYBR to reflect forecasts based upon the proposed delivery program and income milestones. ISSUES - Coordination with other components for the implementation of the Master Plan.
Council Resolution	2022/23	14816	Sandfield Reserve Youth Space	2023/24 - Design and construction - \$851,387 Creation of a youth space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of activity wall, bleacher seating, shade structure, multi-use court, integrated lighting and a skate facility.	North East Ward	851,387	May 2024	-		On Track	20%	Construction of the Sandfield Reserve Youth Space has now awarded to the successful contractor, with works programmed to begin in late January 2024 and complete in May 2024.
Council Resolution		14417	Sculpture Public Artwork Development	Recurrent Budget - \$200K Installation of new public artworks. 22/23 works include the Mirage sculpture and scoping for new sculptural works for 3 x times new sites.	Citywide	2,000,000	June 2024 (Annual Program)	31 January 2024 (Frankston Library Forecourt items)	June 2024	On Track	45%	Balt Bangar and Eliza sculptures project has progressed and will commence fabrication at the end of the January 2024. In addition, the Ballam Park sculpture will commence fabrication at the end of the month. Early Light has been installed at Brunell Road, Seaford in December.
Cr B Hill	2022/23	14762	Seaford Wetlands Unformed Interface to Pen Link Trail	Construction of shared user path to upgrade the Seaford Wetlands unformed interface to the Peninsula Link Trail.	North West Ward	338,000	June 2023	-	TBD	On Track	45%	A functional design has been completed resolving number of complexities on site including an electricity pole and alignment of the road carriageway. This project is identified in Paths Development Plan as a high priority. The revised functional design is based upon resident expectations and comments. Consultation with residents of Greaves Court is underway for revised functional design. Project Team has worked with residents and generally resolved the concerns. ISSUES - The estimated construction cost exceeded the original budget available and \$300K required in 2024/25.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Hill, Cr Harvey	2023/24	14865	Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail	2023/24 - Design - \$100K Design and construct shared user path connection from: 1) Pen Link Trail to 2) Stotts Lane footpath and 3) Mt Erin Secondary College and 4) Baxter Village retirement village Route options flexible – could be via Robinsons Rd or Golf Links Rd. Just needs to connect to all four points.	South Ward	300,000	June 2024	-		On Track	40%	Design only - The civil design consultant has been appointed to undertake the design works for proposed path. Proposed alignment along Robinsons Road is more feasible than Golf Links Road. ISSUES - Environmental significance and cultural heritage. Approval may be required to connect the path to PenLink trail. Removal of few trees will be required. Also may need approval from DTP to relocate existing bus stop near the Church.
Cr Bolam	2023/24	14851	Skye Road Beautification Work	2023/24 - Design - \$10K 2024/25 - Implementation - \$80K Planting of trees, landscaping and the addition of rocks/ boulders at two Skye Road locations: • Intersection of Carramar Drive • Skye Road/Queens Road Intersection	North West Ward	90,000	May 2024	-		On Track	20%	Design only 2023/24 - A design has commenced for Skye Rd projects including at the overpass near Frankston Freeway. The design will be developed to allow for planting to occur in Autumn 2024. Some tree planting has recently been carried out in Skye Road. The project is waiting on the traffic design for Skye / Onkara / Carramar so landscaping can be designed around the proposal. Unfortunately plans will not be available for February MPAC but will be provided when available.
Cr L Hughes, Cr Harvey, Cr Hill	2022/23	14698	Stotts Lane - Road Upgrade	2022/23 - Planning & Design - \$121K 2023/24 - Planning Approvals - Officer Time Construction of Stotts Lane including road pavement, shared paths and traffic management devices. Includes construction of road, kerb and channel, footpath. Construction funding in future years will require \$3.705M. Council to determine how to fund this project and consideration of Contributory Schemes Policy required by Council.	South Ward	121,000	June 2024	-	June 2024	On Track	60%	Design only - No budget available 2023/24 - officer time only to ascertain planning and authority approvals. Design has been completed for road construction. Project Manager is liaising with authorities to gain the necessary approvals. Ongoing discussion with Melbourne Water seeking permission to construct the Shared User Path on the west side of the road in Melbourne Water land. Ongoing discussions with Environment Planning for wildlife friendly lighting designs. ISSUES - Planning permit will be required for vegetation removal. Drainage needs to be managed at the south end of the road. Council to determine how to fund this project and consideration of Contributory Schemes Policy required by Council. Drainage and lighting investigations are underway using Engineering Services operating budget.
Cr Bolam	2022/23	14817	Whistlestop Reserve Entrance Landscaping	Additional landscaping to the entrance to Whistlestop Reserve.	North West Ward	180,000	May 2024	-		On Track	10%	Project is running parallel with the reserve upgrade. Procurement process is being finalised to engage a contractor by March 2024. Plans are attached as part of February 2024 MPAC report.
Cr Bolam	2021/22 & 2022/23	14814	Whistlestop Reserve Upgrade	Total Project Cost - \$400K 2022/23 - Planning & Design - \$34K 2023/24 - Implementation - \$366K Upgrade to the landscape and park infrastructure at Whistlestop Reserve.	North West Ward	400,000	May 2024	-		On Track	20%	Project is running parallel with the entrance landscaping. Procurement process is being finalised to engage a contractor by March 2024. Plans are attached as part of February 2024 MPAC report.
Cr Hill, Cr Harvey	2023/24	14861	Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)	Design and construct shared user path connection from Wittenberg Reserve to Peninsula Link Trail	South Ward	360,000	March 2024	-		On Track	25%	Wittenberg Reserve Shared User Path tender has been awarded to the successful contractor. Works are programmed to start in early 2024 with completion expected by May 2024. ISSUES - Agreement from DTP has been obtained, however formal approval from Lendlease is required.
Cr Bolam/ Council Resolution	2023/24	14899	Non-Native Ornamental Trees	Install non-native ornamental trees at sites to be determined.	Citywide	38,000	TBD	-		On Track	0%	Project scope and deliverables are being developed so the project can commence. Planting will aim for April / May planting season.
Cr Bolam/ Council Resolution	2023/24	14893	Ballam Park Lake Fountain	Install a fountain in the proposed Ballam Park Lake.	North West Ward	70,000	June 2024	-		On Track	15%	Works are progressing well with demolition & excavation works completed, completion due in June/July 2024.
Cr Bolam/ Council Resolution	2023/24	14898	Fairy Bud Lighting Trial in Trees	Install a proof of concept fairy/bud lighting treatment on trees to be selected.	Citywide	45,000	TBD	-		On Track	0%	Two locations are being investigated for this project. The first is to install pendant lighting in the tree in Ballam Park, which has power supply nearby. Investigation relating to ownership and approvals is starting for the tree outside PARC, as the land may be owned by DEECA.
Cr Bolam/ Council Resolution	2023/24	14900	Fibreglass Sculptures Trial	Purchase and installation of experimental fibreglass sculptures at sites to be determined.	Citywide	17,000	TBD	-		On Track	15%	Officers are currently liaising with supplier and internal departments to deliver the project in the coming months, with quotes and land approvals are being sought.
Cr Bolam/ Council Resolution	2022/23	14820	Sister City Signage	Installation of Sister City Signage.	Citywide	30,000	December 2023	30 November 2023		Completed	100%	This project is a carry forward project from 22/23. Installation of the Sister City Sign and associated landscaping was completed on 2 December 2023.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Bolam	2022/23	14857	Wingham Reserve Shade Sail Installation	Install shade sail with bench and seating.	North West Ward	50,000	December 2023	30 November 2023		Completed	100%	Project completed.
Cr Bolam/ Council Resolution	2023/22 & 2023/24	14880	Cranbourne Road Retaining Wall Design	Install bluestone retaining wall with beautification outcomes from Ferndale Drive to Bangor Drive. Install sporadic bluestone seating in Ballam Park or George Petland Gardens.	South Ward	20,000	TBD	-		Withdrawn	0%	Project withdrawn, refer Council resolution CM15 / Item 12.2.



SCHEDULE OF COMPLETED COUNCILLOR NOMINATED CAPITAL WORKS PROJECTS

FRANKSTON CITY COUNCILLOR TERM 2020-2024

Project Number	Project Title	Project Description	Total Expenditure	2020/21	2021/22	2022/23
14453	Carpark & Pathways at New Overport Park Pavilion	New Carpark and Pathways and associated works following the construction of the new pavilion at Overport Park.	21,712	21,712	-	-
14326	Kananook Creek - 2 Viewing Platforms	Kananook Creek - 2 Viewing Platforms Project scope includes directional signage and lighting.	44,374	44,374	-	-
14467	Peninsula Reserve - New Public toilet	Design and delivery of new public toilet at Peninsula Reserve	324,128	53,256	270,331	540
14485	Shade Sail for Seaford Pier	Shade Sail for Seaford Pier	73,409	11,256	62,153	-
14558	Upgrade for Frankie's Café, Frankston South Community and Recreation Centre	Upgrade for Frankie's Café, Frankston South Community and Recreation Centre Upgrade works include the installation of bi-fold doors and a servery with supporting HVAC system at the facility.	96,143	72,165	23,978	-
14508	LED Lighting Signage for FVIC	LED Lighting Signage for FVIC	2,488	2,488	-	-
14503	Dog Off Leash Park at Telopea Reserve	Implementation of new dog off-leash park at Telopea Reserve.	9,445	9,445	-	-
14571	Construction of Footpaths at Spruce Street and Mitre Crescent, Frankston North	Construction of Footpaths at Spruce Street and Mitre Crescent, Frankston North	74,940	74,940	-	-
14658	Skate Park Weatherproofing Program	Develop a strategy for skate park facilities including weather proofing options.	53,320	-	26,540	26,780
14659	Dandenong Road Underpass at Fletcher Road - Murals & Planting Installation	Installation of murals and planting to improve the amenity at the underpass.	99,089	-	21,390	77,699
14667	Landmark Water Feature	Implementation of landmark water feature.	23,434	-	23,434	-
14763	Ballam Park North Oval and the McClelland College Ovals - Drainage Improvements	Improvement to the drainage at Ballam Park North and McClelland College Ovals.	57,660	-	-	57,660
14766	Beauty Park Fountain	Installation of a fountain at Beauty Park.	36,330	-	-	36,330



ATTACHMENTS – Information Requested by Councillor Bolam

Councillor Bolam requested the various project information on Councillor Projects of Interest via email received on 9 January 2024:

- Plans for Cranbourne Road re: boulevard trees (plus any other areas not properly tree planted in 2023 in this proximity) – refer to attachments.
- Plans for Skye Road re: showcase trees and Seaford Road re: showcase trees (not completed/only partially completed in 2023) – no design, urban forest plantings only.
- Update on Church LED, Beach Street Bridge LED, Pier Lighting and Boardwalk Lighting – refer to project schedule attached.
- Final designs for Beach Street / Cranbourne – refer to attachments.
- Final designs for Frankston North entry points x 3 – refer to attachments.
- Final design for Whistlestop Reserve – refer to attachments.
- Clarity on start-dates / scope for Mahogany Shopping Strip, Fairway Shopping Strip and Kareela Shopping Strip – refer to project schedule attached.
- Final costings, locations re: monies for palm trees/non-native trees and fibreglass sculptures – refer to project schedule attached for project budgets allocated in the 2023/24 Capital Works Program (project 14899 and 14900).
- Final concept for Dandenong Road / Skye Road works (including ETA for plinth for warehoused sculpture which needs to be utilised ASAP) – refer to attachments.
- Plans for Frankston Dandenong Road and previous emails/concerns re: areas not addressed in 2023 boulevard tree planting for this stretch – refer to attachments.
- ETA on Ballam Path Athletics Pavilion – contract, including anticipated completion date. Was meant to be awarded in November/December – refer to project schedule attached and tender award report to be presented to Council on 29 January 2024.
- The status on the completion of playground/reserve upgrade works in Frankston North (I believe there are two, just about underway) and the Dalpura amended update – see below:
 - Project 14798 – Rosemary Reserve
Play space is complete and open to the public.
 - Project 14530 – Monterey Reserve Master Plan Implementation
Project commencing in January 2024. Request for quotations to be undertaken in February for award in March 2024.
 - Dalpura Reserve projects – refer to projects 14866 & 14867 in project schedule attached.

Project 14867 – Footpath has been designed and awarded to a contractor for implementation. Works are due to commence January / February 2024.

Project 14866 – Following discussion with Councillor Bolam and residents, the installation of a shade sail will no longer proceed, although a seat will be placed along the footpath. Other improvement opportunities in the reserve are being explored, mainly installation of larger mature trees scattered throughout.



- Signage rollout re: suburb signage – Karingal and Ballam Park were meant to be first on the list, but I have yet to see new signage replace the hoop signage. I was also assured last year that the gateway signage at Nepean Highway / Eel Race Road would be completed by Christmas. This has also yet to be done. ETA on this too please.
 - Prototypes of gateway signs were presented to Councillors on 29 November 2023.
 - Signage contractor is being appointed and signage will be fabricated in 8 to 12 weeks.
 - Nepean Highway / Eel Race Road – To be installed by June 2024 opposite 2 Nepean Highway, Seaford.
 - Karingal – Secondary gateway sign to be installed by July 2024 at a location yet to be confirmed.
 - Ballam Park – To be installed by June 2024 to coincide with the completion of the park works.

SKYE ROAD LANDSCAPE UPGRADE

- CONTENTS: LS-000 COVER SHEET
 LS-001 LANDSCAPE DEMOLITION PLAN
 LS-003 LANDSCAPE CONCEPT PLAN
 LS-004 NOTES
 LS-005 DETAILS
 ARBORIST REPORT



Extent of Works



LEGEND

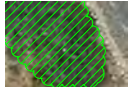



AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	LANDSCAPE COVER SHEET
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3	DESIGN: RDG	DATUM
			4	DESIGN: RDG	DATUM
			5	SURVEY	COUNCIL APPROVAL MEETING No. / /
			6	SURVEY	COUNCIL APPROVAL MEETING No. / /
			7	DESIGN CHECKED	CONTRACT No.
			8	DESIGN CHECKED	CONTRACT No.
			9	APPROVED BY: W.C.	SCALE: NTS
			10	APPROVED BY: W.C.	DRAWING No. LS-000
			11	APPROVED BY: Infrastructure Manager	Rev. No.
			12	DATE / /	DATE 21/08/2023 SHEET: 1 OF 6

SKYE ROAD LANDSCAPE UPGRADE



LEGEND

-  TREES TO BE REMOVED
-  TREES TO BE RETAINED

LEGEND

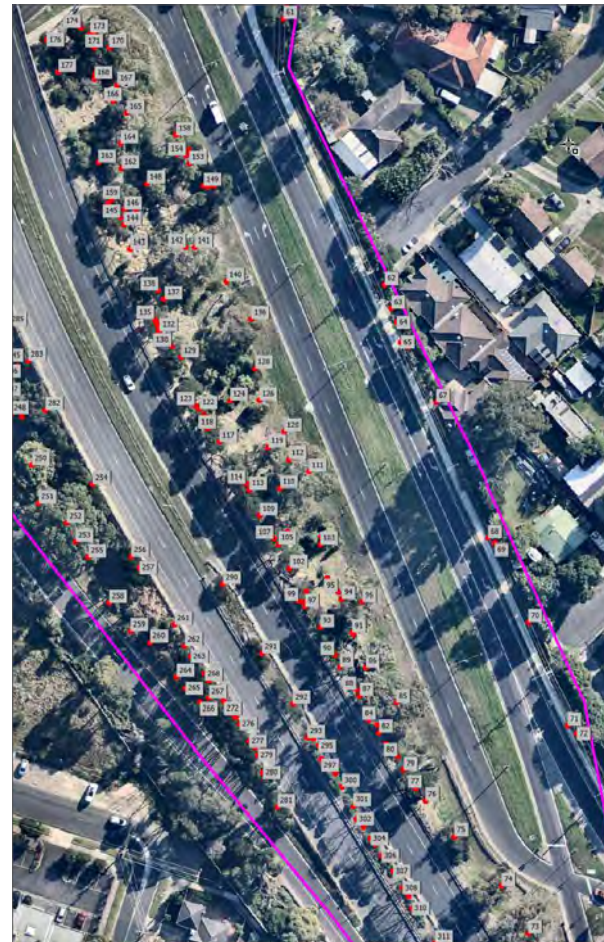


AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	PROPOSED TREE REMOVAL		
			1	DRAWN: RDG	FILE No.		
			2				
			3	DESIGN: RDG	DATUM		
			4				
			5	SURVEY	COUNCIL APPROVAL MEETING No. / /		
			6				
			7	DESIGN CHECKED	CONTRACT No.	SCALE: NTS	DRAWING No.
			8				LS-001
			9	APPROVED BY C.W.C.			Rev. No.
			10				
			11		APPROVED BY Infrastructure Manager	DATE 21/08/2023	
			12	DATE / /		SHEET 2 OF 6	

SKYE ROAD LANDSCAPE UPGRADE



FRANKSTON FREEWAY OFF RAMP TO DANDENONG-FRANKSTON ROAD
EXTRACTS TAKEN FROM REPORT PREPARED BY GREENWOOD CONSULTING



FEEDER ROAD FROM SKYE ROAD TO DANDENONG-FRANKSTON ROAD



FRANKSTON FREEWAY ON RAMP FROM DANDENONG-FRANKSTON ROAD



LEGEND



AMENDMENTS

DATE BY No.

INFRASTRUCTURE DEPARTMENT

SITE AERIALS AND TREE TAGS

1 DRAWN: RDG FILE No.

2 DESIGN: RDG DATUM

3 SURVEY: NA COUNCIL APPROVAL MEETING No. / /

4 DESIGN CHECKED CONTRACT No.

5 APPROVED BY

6 DATE / / APPROVED BY Infrastructure Manager

REFER TO GREENWOOD CONSULTING ATTACHED VEGETATION REPORT FOR NOMENCLATURE AND CONDITION

SCALE: 1-500@A1

DRAWING No.
LS-002

Rev. No.

DATE 28/08/2023

SHEET 3 OF 6

SKYE ROAD LANDSCAPE UPGRADE

LEGEND

-  Araucaria heterophylla
-  Eucalyptus leucoxylon 'Rosea'
-  Hakea laurina
-  Eucalyptus leucoxylon 'Rosea'
-  Allocasuarina littoralis



tag	species	container size	qty
Ah	Araucaria heterophylla	45 litre	13
EI'R'	Eucalyptus leucoxylon 'rosea'	45 litre	19

SKYE ROAD

LEGEND



AMENDMENTS

DATE	BY	No.
		1
		2
		3
		4
		5
		6
		7
		8
		9
		10
		11
		12

INFRASTRUCTURE DEPARTMENT	
FILE No.	
DATUM	
COUNCIL APPROVAL MEETING No. / /	
CONTRACT No.	
APPROVED BY Infrastructure Manager	

LANDSCAPE PLANTING PLAN - PART A	
MATCHLINE A-A	
SCALE: 1-500@A1	DRAWING No. LS-003
DATE 21/08/2023	Rev. No.
SHEET 4 OF 6	

SKYE ROAD LANDSCAPE UPGRADE

LEGEND

symbol	tag	species
	Ah	Araucaria heterophylla
	EI'R'	Eucalyptus leucoxyton 'Rosea'
	HI	Hakea laurina
	Ep	Eucalyptus pauciflora
	AI	Allocasuarina littoralis
	Bi	Banksia integrifolia
		Proposed Plinth for Sculpture - elevated concrete pad

tag	species	container size	qty
Ah	Araucaria heterophylla	45 litre	2
AI	Allocasuarina littoralis	45 litre	7
Bi	Banksia integrifolia	45 litre	16
EI'R'	Eucalyptus leucoxyton 'rosea'	45 litre	9
Ep	Eucalyptus pauciflora	45 litre	9
HI	Hakea laurina	45 litre	17

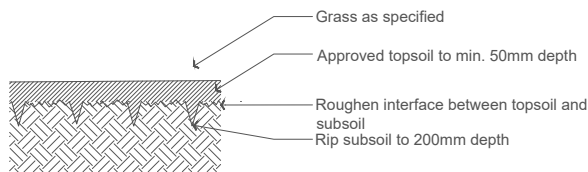


LEGEND

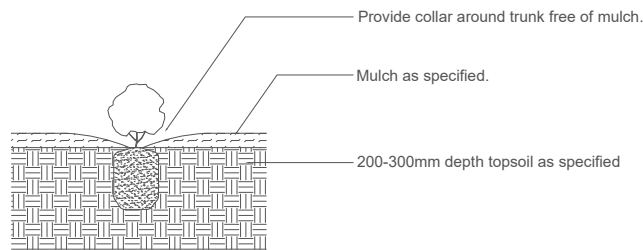


AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	LANDSCAPE PLANTING PLAN - PART B
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3	SURVEY	COUNCIL APPROVAL MEETING No. / /
			4	DESIGN CHECKED	CONTRACT No.
			5	APPROVED BY C.W.C.	SCALE: 1-500@A1
			6	DATE / /	DRAWING No. LS-004
			7	APPROVED BY Infrastructure Manager	Rev. No.
			8		DATE 21/08/2023 SHEET 5 OF 6

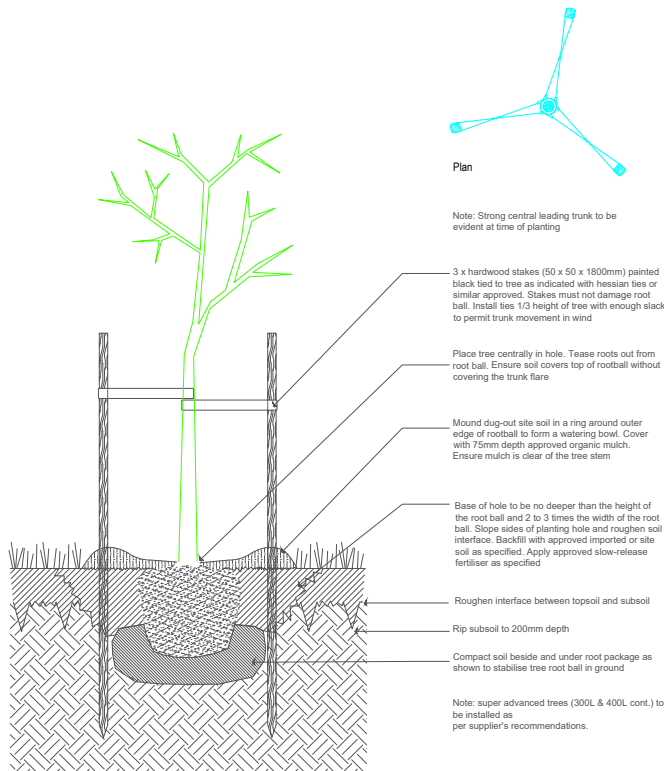
SKYE ROAD LANDSCAPE UPGRADE



1 TYPICAL GRASS DETAIL
L05 NOT TO SCALE



2 TYPICAL SHRUB PLANTING DETAIL
L05 NOT TO SCALE



3 TYPICAL ADVANCED TREE PLANTING DETAIL
L05 NOT TO SCALE

GENERAL REQUIREMENTS

THE WORKS OF THIS TENDER SHALL COMPRISE THE DESIGN OF THE PROPOSED LANDSCAPE WORKS INCLUDING THE SUPPLY OF ALL MATERIALS AND COMPLETION OF CONSTRUCTION AND ANCILLARY WORKS ASSOCIATED WITH THE PROJECT, AS SHOWN ON THE ACCOMPANYING DRAWINGS AND DESCRIBED WITHIN THE FOLLOWING PERFORMANCE NOTES.

DRAWINGS & DIMENSIONS

ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORK. DO NOT SCALE FROM DRAWING. THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH SPECIFICATIONS AND MANUFACTURERS NOTES. SEEK CLARIFICATION FROM THE FCC SUPERINTENDENT IMMEDIATELY SHOULD THERE BE ANY DISCREPANCIES IN, OR CONFLICTS BETWEEN, DOCUMENTATION AND SPECIFICATION. ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORK. DO NOT SCALE FROM DRAWINGS. THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH DETAILS, MANUFACTURER'S SPECIFICATIONS & NOTES AND SUPPORTING DOCUMENTS, DRAWINGS AND SPECIFICATIONS. SEEK CLARIFICATION FROM THE SUPERINTENDENT IMMEDIATELY SHOULD ANY DISCREPANCIES BE FOUND BETWEEN DRAWINGS, DETAILS, SITE CONDITIONS OR MANUFACTURER'S SPECIFICATION.

SUPPORTING REFERENCE DOCUMENTS & DRAWINGS

LANDSCAPE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH FCC SUPPLIED SPECIFICATIONS.

WORKING HOURS

CONTRACTOR TO COMPLY WITH WORKING HOURS STIPULATED IN THE LOCAL COUNCIL'S ORDINANCES AND EPA NOISE OMISSION GUIDELINES.

BUILDING WORKS

ALL BUILDING WORKS ARE TO BE COMPLETED IN ACCORDANCE WITH THE BUILDING ACT 1993, BUILDING REGULATIONS 2006 & RELEVANT BUILDING CODE OF AUSTRALIA 2016.

ROLES & RESPONSIBILITIES

SUPERINTENDENT: THE SUPERINTENDENT PRIMARILY REFERS TO THE CLIENTS REPRESENTATIVE OR NOMINATED PROJECT MANAGER AS APPOINTED BY THE CLIENT.

AUSTRALIAN STANDARDS (AS)

THE CONTRACTOR AND ALL TRADES MUST UNDERTAKE WORKS IN ACCORDANCE WITH THE AUSTRALIAN STANDARDS (AS) PERTAINING TO THOSE TRADES. ALL CONSTRUCTION TO COMPLY WITH THE NATIONAL CONSTRUCTION CODE (NCC), INCLUDING BUT NOT LIMITED TO:

- CONCRETE STRUCTURES (AS 3600:2018)
- AGGREGATES AND ROCK FOR ENGINEERING PURPOSES, PART 1: CONCRETE AGGREGATES (AS 2758.1:2014)
- SLAB & FOOTINGS (AS 2870:2011)
- DESIGN FOR ACCESS AND MOBILITY (AS 1428.1:2009) (AS 1428.4.1) (AS 1428.2)
- TREE STOCK FOR LANDSCAPE USE (AS 2303)
- METHODS FOR TESTING SOIL FOR ENGINEERING PURPOSES (AS 1289)

OH&S

THE CONTRACTOR IS TO SUBMIT TO THE SUPERINTENDENT CONFIRMATION OF OCCUPATIONAL HEALTH & SAFETY (OHS) MANAGEMENT AND ACCREDITATION IN ACCORDANCE WITH THE DEPARTMENTS REQUIREMENTS AND VICTORIAN CONSTRUCTION SUPPLIER REGISTER (CSR). DOCUMENTS REQUIRED PRIOR TO UNDERTAKING ANY WORKS PRIOR TO UNDERTAKING ANY WORKS THE CONTRACTOR IS TO PROVIDE A TRAFFIC MANAGEMENT PLAN TO BE APPROVED BY COUNCIL. PERMITS WILL TAKE UP TO TEN BUSINESS DAYS FOR APPROVAL. AN APPROVED TRAFFIC MANAGEMENT PLAN MUST BE SUBMITTED TO THE CONTRACT SUPERINTENDENT PRIOR TO WORKS COMMENCING ON SITE. TRAFFIC AND PEDESTRIAN MANAGEMENT MUST BE CO-ORDINATED WITH ALL SERVICE PROVIDERS WHO WILL REQUIRE ACCESS TO THE SITE AT DIFFERENT TIMES. NO VARIATION SHALL BE ALLOWED FOR A FAILURE TO DO SO. PRIOR TO UNDERTAKING ANY WORKS THE CONTRACTOR IS TO PROVIDE TO THE SUPERINTENDENT, A SITE MANAGEMENT PLAN THAT INCLUDES BUT NOT LIMITED TO THE FOLLOWING:

- PUBLIC SAFETY, AMENITY AND SITE SECURITY, INCLUDING LOCATIONS OF BARRIER FENCING AND SIGNAGE
- ALL TEMPORARY BUILDINGS STRUCTURES SHALL BE MAINTAINED IN GOOD ORDER DURING CURRENCY OF THE CONTRACT AND SHALL BE REMOVED UPON COMPLETION. REFER TO ARCHITECT SPECIFICATION FOR FURTHER DETAIL.
- CONTRACTOR TO COMPLY WITH WORKING HOURS STIPULATED IN THE LOCAL COUNCIL'S ORDINANCES AND EPA NOISE OMISSION GUIDELINES. ALL BUILDING WORKS ARE TO BE COMPLETED IN ACCORDANCE WITH THE BUILDING ACT 1993, BUILDING REGULATIONS 2006 AND RELEVANT BUILDING CODE INCLUDING NATIONAL CONSTRUCTION CODE (NCC).

PERMITS & FEES

THE CONTRACTOR IS TO ALLOW FOR ARRANGEMENT AND PAYMENT FOR ANY PERMITS AND / OR STATUTORY / AUTHORITY CHARGES REQUIRED TO COMPLETE THE WORKS.

INSURANCES THE CONTRACTOR IS TO PROVIDE EVIDENCE OF ALL INSURANCES AT TIME OF SUBMITTING TENDER. ALL INSURANCES MUST BE CURRENT AND VALID FOR THE PERIOD OF THE WORKS PRIOR TO COMMENCING. INCLUDING PUBLIC LIABILITY, PROFESSIONAL INDEMNITY AND WORKERS COMPENSATION.

SAMPLES

THE CONTRACTOR SHALL PROVIDE SAMPLES OF MATERIALS AS SPECIFIED. NO MATERIAL SUBSTITUTIONS WILL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE SUPERINTENDENT. SAMPLES ARE TO BE PROVIDED TO THE SUPERINTENDENT PRIOR TO BULK ORDERING AND DELIVERY TO THE SITE. THE CONTRACTOR IS RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH THE INCORRECT ORDERING, PURCHASE OR REPLACEMENT OF INAPPROPRIATE MATERIALS. THE FOLLOWING MATERIALS AND SAMPLES MUST BE PROVIDED FOR APPROVAL:

- MINIMUM 500g SAMPLE OF IMPORTED TOPSOIL
- MINIMUM 500g SAMPLE OF TIMBER GARDEN MULCH
- MINIMUM 1m x 1m SECTION OF COMPLETED LAWN RENOVATION
-

SITE CONDITIONS & PREPARATION (INCLUDING EARTHWORKS)

CONTRACTOR IS TO INFORM THEMSELVES OF ALL SITE CONDITIONS PRIOR TO TENDER SITE MEETING. ANY MATTERS THE CONTRACTOR DOES NOT DRAW TO ATTENTION PRIOR TO AWARDED THE CONTRACT AND WHICH MAY HAVE REASONABLY BEEN FORESEEN WILL NOT RELIEVE THE CONTRACTOR THE RESPONSIBILITY TO COMPLETE THE CONTRACT WITHOUT ADDITIONAL COST. PRIOR TO COMMENCING WORKS, THE CONTRACTOR IS TO SUBMIT A DILAPIDATION REPORT WITH PHOTOS TO THE SUPERINTENDENT. ON COMPLETION OF THE WORKS, THE ENTIRE AREA OF THE WORKS AND ANY OTHER AREAS IMPACTED BY IT (INCLUDING OUTSIDE OF THE SITE) SHOULD BE THOROUGHLY CLEANED AND ALL TEMPORARY PROTECTION WORKS REMOVED.

CONTRACTOR TO ALLOW FOR ALL FILLING, GRADING AND TRIMMING, REMOVAL OF SPOIL, CLEANING, AND SURFACE PREPARATION FOR FINISHES AS SPECIFIED.

ALL AREAS TO BE LANDSCAPED SHALL BE FREE FROM WEEDS. PRIOR TO COMMENCING THE WORKS, THE CONTRACTOR IS TO SPRAY WORKS AREA WITH A COUNCIL APPROVED GLYPHOSATE OR SIMILAR APPROVED HERBICIDE. WASTE TO BE REMOVED OFFSITE.

EXISTING & UNDERGROUND SERVICES
IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO MAKE APPROPRIATE INVESTIGATIONS REGARDING THE EXACT LOCATION OF UNDERGROUND SERVICES PRIOR TO ANY CULTIVATION, RIPPING OR EXCAVATION. NO INFORMATION IS PROVIDED ON THE DRAWINGS REGARDING THE EXACT LOCATION OF EXISTING SERVICES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR BEARING THE COST OF MAKING GOOD ANY DAMAGE TO EXISTING SERVICES AND MAINS, WHETHER OR NOT THESE ARE SHOWN ON THE DRAWINGS. SUBMIT SERVICES DETECTION MAPPING AND A DIAL BEFORE YOU DIG (DBYD) TO SUPERINTENDENT. ALL GRADING AND EXCAVATION TO ALSO BE COMPLETED WITH REFERENCE TO DRAWINGS. EXISTING SERVICES MAY BE USED AS A TEMPORARY SERVICE TO UNDERTAKE THE WORKS WITH THE APPROVAL OF THE SUPERINTENDENT. ALL CURRENT SERVICES ARE TO BE MAINTAINED AND MADE SAFE. IF THE SERVICES REQUIRE TEMPORARY DISCONNECTION THE CONTRACTOR IS TO RECONNECT AND MAKE GOOD.

SECURITY, PROTECTION AND FENCING

CONTRACTOR TO ENSURE SITE WHERE WORKS ARE TAKING PLACE TO BE SECURED AND CLOSED TO PUBLIC ACCESS (WHERE POSSIBLE). SEPARATE AND SECURE ACCESS TO THE WORKS AREA FOR THE DURATION OF THE WORKS. THE CONTRACTOR SHALL PROVIDE PROTECTION FENCING TO ALL NEWLY PLANTED AREAS FOR THE DURATION OF THE ESTABLISHMENT AND MAINTENANCE PERIOD OR AS INDICATED ON THE PLANS. FENCES SHOULD UTILISE CAPPED STAR PICKETS OF SUITABLE LENGTH FOR FENCE WITH HINGE JOINT MESH MINIMUM OF 6 STRAND X 90cm X 30cm. TWO STRAND SUPPORT WIRE FOR MESH WITH REFLECTIVE FLAG/MARKERS ON TOP STRAND AT NO MORE THAN 1500MM CTS. STAR PICKETS ARE TO HAVE PROTECTIVE CAPS IN PLACE. CORNER POSTS OF TREATED PINE SHOULD BE UTILISED TO STABILISE FENCES WITH DIAGONAL BRACING OR END ASSEMBLY ON CORNERS OR LONG RUNS AS REQUIRED. THESE FENCES SHOULD BE REMOVED ONCE PLANTING IS ESTABLISHED AT AROUND 24 MONTHS.

PROTECTION OF EXISTING TREES: TREE PROTECTION ZONES (TPZ)

PRIOR TO THE COMMENCEMENT OF SITE WORKS, THE POSITIONING OF THE FENCE SHALL BE APPROVED BY THE SUPERINTENDENT. PROTECTIVE FENCING IS TO BE LABELLED TREE PROTECTION ZONE. TREES SHALL BE PROTECTED IN ACCORDANCE WITH AUSTRALIAN STANDARD AS4970:2009. THE TREE PROTECTION FENCING IS TO BE PUT IN PLACE PRIOR TO THE COMMENCEMENT OF SITE WORKS AND REMAIN IN PLACE UNTIL ALL SITE WORKS HAVE BEEN COMPLETED. MECHANICAL EXCAVATION IS ONLY ALLOWED OUTSIDE OF TPZS. IF EXCAVATION IS REQUIRED WITHIN TPZ OF TREES TO BE RETAINED, USE ONLY HAND EXCAVATION OR APPROVED NON-DESTRUCTIVE MEASURES SUCH AS HIGH PRESSURE WATER TO LOCATE ANY ROOTS. EXCEEDING 30MM DIAMETER, WHERE IT IS NECESSARY TO CUT TREE ROOTS, CLEAN CUT WITH A SAW. AFTER CUTTING, SEAL TREE ROOT CUTS WITH 'SERIPRUNE' OR AN APPROVED EQUIVALENT TREE WOUND SEALANT OR AS ADVISED BY COUNCIL ARBORIST ONSITE. DO NOT CUT TREE ROOTS WITHOUT APPROVAL FROM FCC APPOINTED ARBORIST.

DEFINED NO DIG ZONE

NOMINAL 75MM DEPTH EXISTING GRASS AND THATCH LAYER TO BE REMOVED PRIOR TO PREPARATION OF EXISTING SUBGRADE. MINIMAL DISTURBANCE WITHIN NO DIG ZONE. WORKS WITHIN AREA TO BE UNDERTAKEN UNDER SUPERVISION OF SUITABLY QUALIFIED ARBORIST

PERMITS & FEES

THE CONTRACTOR IS TO ALLOW FOR LIAISON WITH UTILITY PROVIDERS AND RELEVANT STATUTORY BODIES FOR REQUIRED PERMITS AND IS RESPONSIBLE FOR PAYMENT IN OBTAINING ANY PERMITS AND / OR STATUTORY / AUTHORITY CHARGES REQUIRED TO COMPLETE THE WORKS.

INSURANCES

THE CONTRACTOR IS TO PROVIDE EVIDENCE OF ALL INSURANCES AT TIME OF SUBMITTING TENDER. ALL INSURANCES MUST BE CURRENT AND VALID FOR THE PERIOD OF THE WORKS PRIOR TO COMMENCING. INCLUDING PUBLIC LIABILITY, PROFESSIONAL INDEMNITY AND WORKERS COMPENSATION.

GRADING & TRIMMING

ENSURE GRADING AND TRIMMING OF THE SUB-GRADE LEVEL ALLOWS FOR THE SPECIFIED HEIGHTS OF THE SUB-BASE AND FINISHING COURSE IN ACCORDANCE WITH LANDSCAPE DETAILS. FINISH OFF EXCAVATED AREAS WITH AN EVEN CONSISTENT SURFACE AND FILL DEPRESSIONS WITH SOUND MATERIAL.

USE MATERIAL EXCAVATED DURING THE TRIMMING AS GRADING WORKS AS FILL OR BASE MATERIAL IF DEEMED APPROPRIATE BY SUPERINTENDENT. REMOVE EXCESS EXCAVATED MATERIAL OFF SITE. ALL GRADING TO PITS OR NOMINATED LEGAL POINTS OF DISCHARGE.

GRADING OF OVERLAND FLOW PATHS OR CONSTRUCTED DRAINAGE STRUCTURES SHALL BE SMOOTH AND GRADUAL AND BE FIT FOR PURPOSE.

DAMAGE

LIMIT WORK ZONES TO MINIMIZE DISTURBANCE TO ADJACENT SURFACES AND DRAINAGE AREAS. ENSURE ANY CONSTRUCTION MATERIAL AND DEBRIS ARE DISPOSED OFF SITE APPROPRIATELY AND NOT WASHED INTO DRAINS.

DURING THE CONTRACT PERIOD, PRIOR TO THE ISSUE OF PRACTICAL COMPLETION, THE CONTRACTOR SHALL BE LIABLE TO RECTIFY / REPLACE MALICIOUS AND UNLAWFUL DAMAGE AS INSTRUCTED BY AND TO THE SATISFACTION OF THE SUPERINTENDENT. THE CONTRACTOR SHALL BE LIABLE FOR THE COSTS OF RECTIFICATION OR AS PREVIOUSLY AGREED WITH THE SUPERINTENDENT. ANY DAMAGE TO EXISTING STRUCTURE, SERVICES, AND FINISHES OCCURRING DURING THE WORKS MUST BE MADE GOOD TO THE SATISFACTION OF THE SUPERINTENDENT. ANY DAMAGE TO COMPLETED WORK MUST BE MADE GOOD DURING THE DEFECTS LIABILITY PERIOD.

DEFECTS LIABILITY PERIOD & ESTABLISHMENT PERIOD

THE WHOLE OF THE WORKS SHALL BE UPHELD AGAINST ANY DEFECTS DUE TO FAULTY AND / OR INFERIOR QUALITY MATERIALS AND / OR WORKMANSHIP FOR A PERIOD OF 24 MONTHS. AS PER CONDITIONS OUTLINED AND AS REQUIRED BY FRANKSTON CITY COUNCIL.

ESTABLISHMENT INCLUDES THE CARE OF THE CONTRACT AREAS BY ACCEPTED HORTICULTURAL PRACTICES, INCLUDING RECTIFYING ANY DEFECTS THAT BECOME APPARENT IN THE WORKS UNDER NORMAL USE. THIS SHALL INCLUDE, BUT SHALL NOT BE LIMITED TO, THE FOLLOWING ITEMS WHERE AND AS REQUIRED:

- WATERING, FERTILIZING, CULTIVATION, TOP DRESSING, RENOVATING, AERATING, WEEDING, PESTS AND DISEASE CONTROL, STAKING, REPLACEMENT OF PLANT MATERIALS, REPLANTING, PRUNING, KEEPING THE SITE NEAT AND TIDY.
- MAKE GOOD SOIL SUBSIDENCE.
- ENSURE MULCHED SURFACES ARE KEPT IN A CLEAN AND TIDY CONDITION AND REINSTATE AND MAKE TIDY IF DISTURBED DURING WORKS PERIOD.

LEGEND



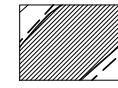
AMENDMENTS

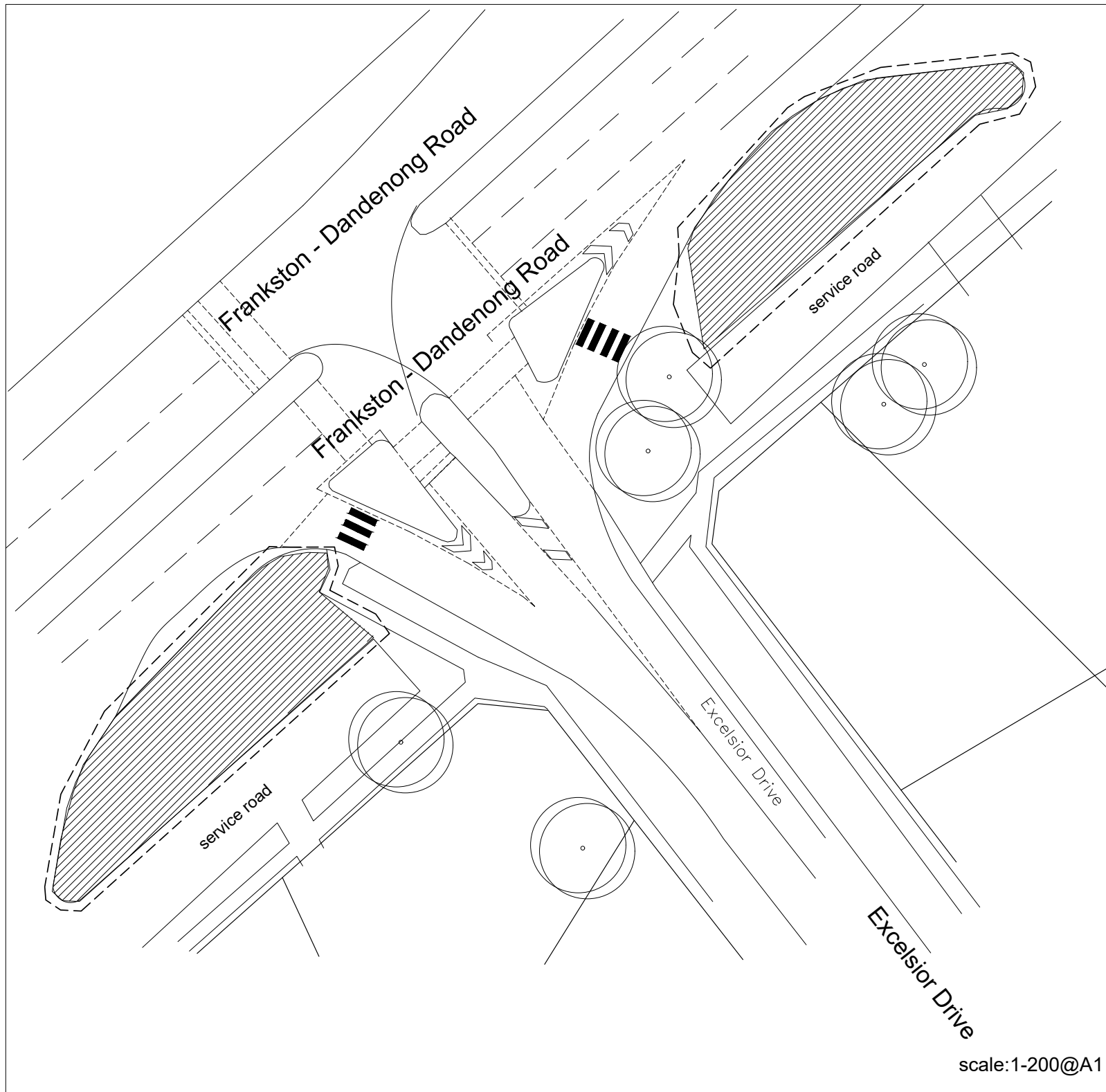
DATE	BY	No.	INFRASTRUCTURE DEPARTMENT
		1	DRAWN: RDG
		2	FILE No.
		3	
		4	DESIGN: RDG
		5	DATUM
		6	COUNCIL APPROVAL
		7	MEETING No. / /
		8	SURVEY
		9	CONTRACT No.
		10	APPROVED BY C.W.C.
		11	
		12	DATE / /

LANDSCAPE DETAILS

SCALE: NTS	DRAWING No.	Rev. No.
	LS-005	
APPROVED BY Infrastructure Manager	DATE 21/08/2023	SHEET 6 OF 6
















































Landscape Proposal - Excelsior Gateway

 Extent of demolition



scale:1-200@A1

LEGEND

	3 ASPECT LANTERN (200mm)		SIGN		EXISTING PEDESTAL		WATER METER		WATER VALVE		STORMWATER (EXISTING)
	MAST ARM (OUTREACH AS INDICATED)		RUBBISH BIN		NEW PEDESTAL		TAP		TELSTRA PILLAR		STORMWATER (PROPOSED)
	PED. PUSH BUTTON & LANTERN		SIDE ENTRY PIT		NEW JOINT USE POLE		ELECTRIC PIT		MAJOR TELSTRA PIT		SEWER
	INTERNALLY ILLUMINATED SIGN		GRATED PIT		UNITED ENERGY POLE		PERMANENT SURVEY MARK		MINOR TELSTRA PIT		WATER
	EXISTING STREET LIGHTING LANTERN		FENCE		DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		SURVEY MARK OR STATION		GAS VALVE		TELSTRA
	PROPOSED STREET LIGHTING LANTERN		TRAFFIC SIGNAL CONTROLLER		SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		TREE		SEWER PIT		ELECTRICITY (UNDERGROUND)
			EXISTING DETECTOR LOOP		600mm DIA. CONDUIT JUNCTION PIT		WOODEN POST		FIRE HYDRANT		ELECTRICITY (OVERHEAD)
					300mm DETECTOR PIT		STEEL POST		FIRE PLUG		PROPOSED KERB & CHANNEL
											EXISTING KERB & CHANNEL
											PROPOSED KERB

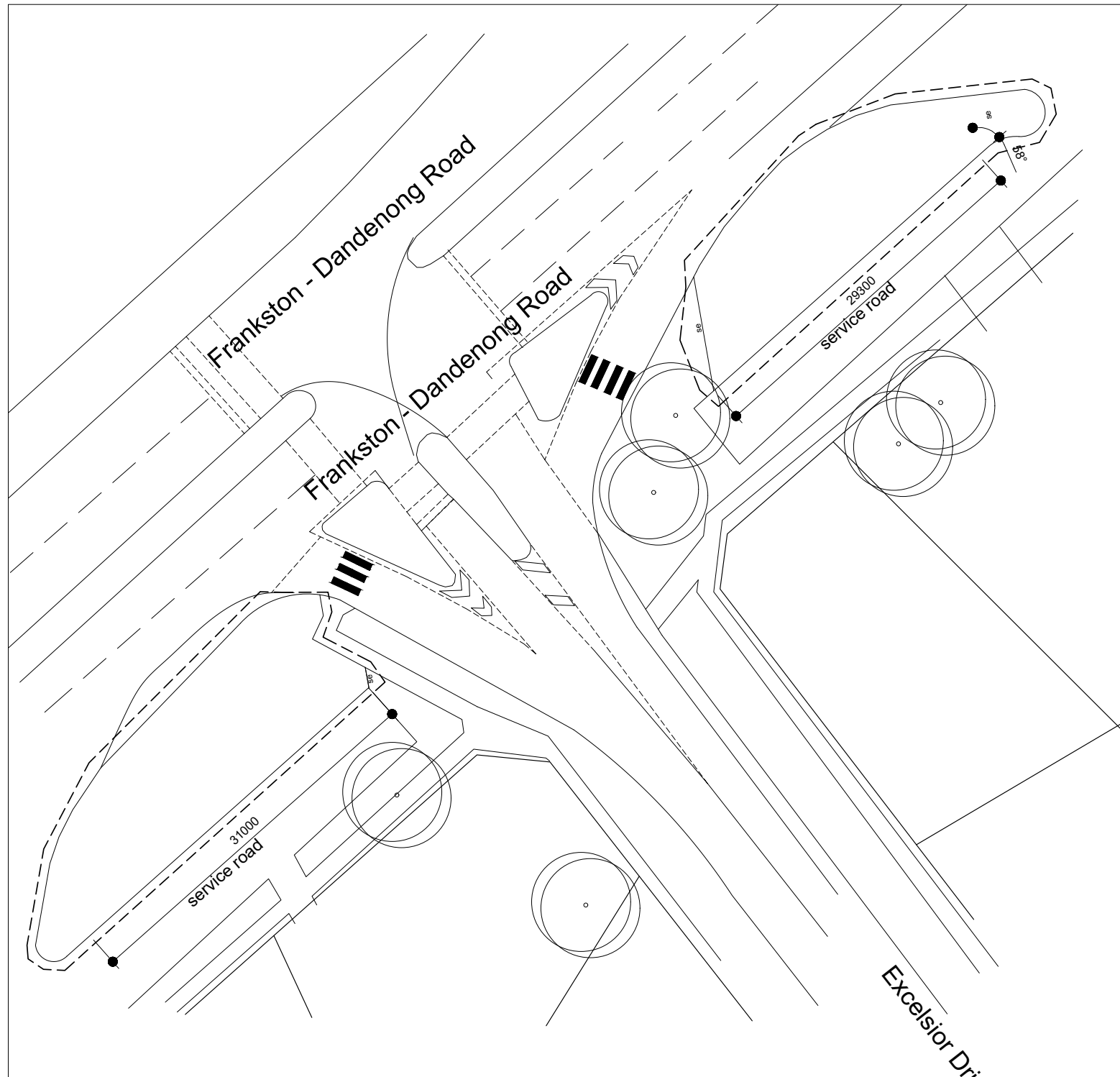


AMENDMENTS	DATE	BY	No.	Extent of Demolition
			1	DRAWN: RDG FILE No. DESIGN: RDG DATUM SURVEY COUNCIL APPROVAL MEETING No. / /
			2	
			3	
			4	
			5	
			6	
			7	CONTRACT No. CWP 14626 SCALE:1-200@A1 DRAWING No: LS-01. Rev. No.
			8	
			9	
			10	
			11	
			12	
			DATE / /	APPROVED BY Infrastructure Manager DATE 07/09/2023 SHEET 2 OF 5

Landscape Proposal - Excelsior Gateway



Steel edge - 125mm x 1.6mm



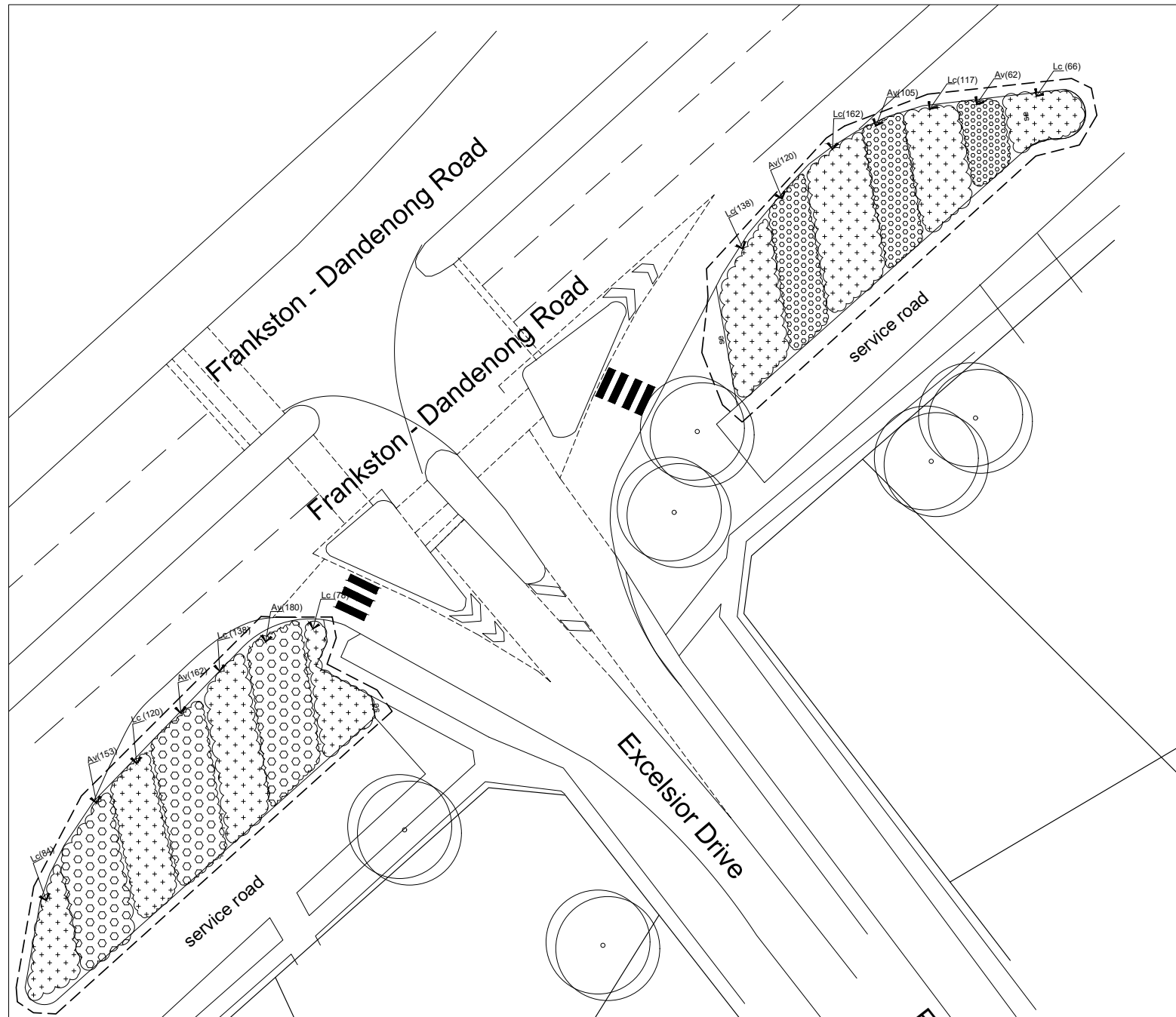
LEGEND									




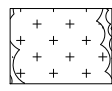
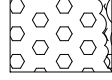
AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Steel Edge Layout
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3		
			4		
			5		
			6		
			7		
			8		
			9		
			10		
			11		
			12		

APPROVED BY C.W.C.	CONTRACT No. CWP 14626	SCALE: 1-200@A1	DRAWING No:LS-02.	Rev. No.
APPROVED BY Infrastructure Manager	DATE 09/07/2023	SHEET 3 OF 5		1

Landscape Proposal - Excelsior Gateway



SCALE: 1-200@A1

-  Proposed Grass
-  Proposed Grasses - Lomandra confertifolia 20cm
-  Proposed Shrubs - Anigosanthos hybrids 20cm



Lomandra confertifolia @ 3 per m2



Anigosanthos hybrids @ 3 per m2



WHILE ALL CARE HAS BEEN TAKEN IN THE PREPARATION OF THIS DRAWING PACKAGE. SOME OMISSIONS IN DETAILS MAY HAVE BEEN OVERLOOKED BY F.C.C. PLEASE REVIEW THE I.F.C PACKAGE FOR ALL NOTES AND RECOMMENDATIONS FOR PRODUCT TYPE AND INSTALLATION INSTRUCTIONS. ANY CONTRACTOR QUESTIONS ARE TO BE DIRECTED TO THE F.C.C LANDSCAPE PROJECT MANAGER.

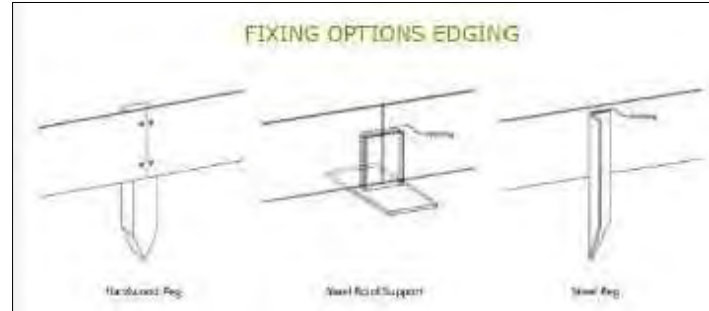
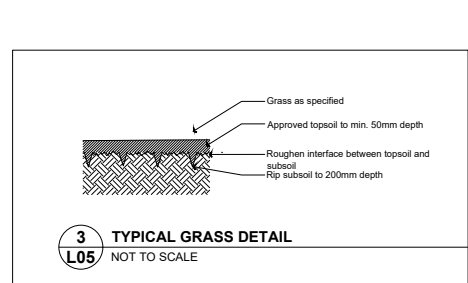
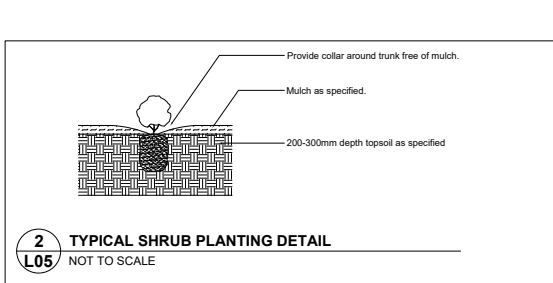
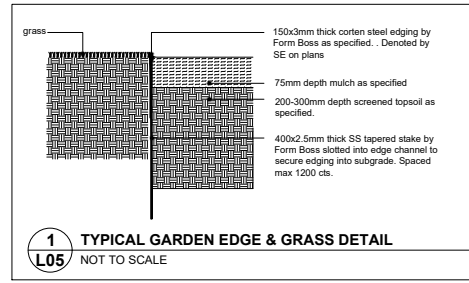
LEGEND				AMENDMENTS		DATE		BY		No.		INFRASTRUCTURE DEPARTMENT		Proposed Planting - Shrubs	
	3 ASPECT LANTERN (200mm)		SIGN		EXISTING PEDESTAL		WATER METER		WATER VALVE		STORMWATER (EXISTING)		STORMWATER (PROPOSED)		
	MAST ARM (OUTREACH AS INDICATED)		PARKING METER		NEW PEDESTAL		TAP		TELSTRA PILLAR		S	S	SEWER		
	PED. PUSH BUTTON & LANTERN		RUBBISH BIN		NEW JOINT USE POLE		ELECTRIC PIT		MAJOR TELSTRA PIT		W	W	WATER		
	INTERNALLY ILLUMINATED SIGN		SIDE ENTRY PIT		UNITED ENERGY POLE		PERMANENT SURVEY MARK		MINOR TELSTRA PIT		G	G	GAS		
	EXISTING STREET LIGHTING LANTERN		GRATED PIT		DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		SURVEY MARK OR STATION		GAS VALVE		T	T	TELSTRA		
	PROPOSED STREET LIGHTING LANTERN		FENCE		SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		TREE		SEWER PIT		E	E	ELECTRICITY (UNDERGROUND)		
	TRAFFIC SIGNAL CONTROLLER		EXISTING DETECTOR LOOP		600mm DIA. CONDUIT JUNCTION PIT		WOODEN POST		FIRE HYDRANT				ELECTRICITY (OVERHEAD)		
	EXISTING DETECTOR LOOP				300mm DIA. CONDUIT JUNCTION PIT		STEEL POST		FIRE PLUG				EXISTING KERB & CHANNEL		
					300mm DETECTOR PIT								PROPOSED KERB & CHANNEL		
													EXISTING KERB		
													PROPOSED KERB		



AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Proposed Planting - Shrubs
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3		
			4		
			5	SURVEY	COUNCIL APPROVAL MEETING No. / /
			6		
			7	DESIGN CHECKED	CONTRACT No. CWP 14626
			8		
			9	APPROVED BY C.W.C.	
			10		
			11		
			12	DATE / /	

SCALE: 1-200@A1	DRAWING No: L0-4.	Rev. No.
		1
DATE 07/09/2023	SHEET 4 OF 5	

Landscape Details - Excelsior Gateway



GENERAL REQUIREMENTS
THE WORKS OF THIS TENDER SHALL COMPRISE THE DESIGN OF THE PROPOSED LANDSCAPE WORKS INCLUDING THE SUPPLY OF ALL MATERIALS AND COMPLETION OF CONSTRUCTION AND ANCILLARY WORKS ASSOCIATED WITH THE PROJECT, AS SHOWN ON THE ACCOMPANYING DRAWINGS AND DESCRIBED WITHIN THE FOLLOWING PERFORMANCE NOTES.

DRAWINGS & DIMENSIONS
ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORK. DO NOT SCALE FROM DRAWING. THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH SPECIFICATIONS AND MANUFACTURERS NOTES. SEEK CLARIFICATION FROM THE FCC SUPERINTENDENT IMMEDIATELY SHOULD THERE BE ANY DISCREPANCIES IN, OR CONFLICTS BETWEEN, DOCUMENTATION AND SPECIFICATION. ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORK. DO NOT SCALE FROM DRAWINGS. THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH DETAILS, MANUFACTURERS SPECIFICATIONS & NOTES AND SUPPORTING DOCUMENTS, DRAWINGS AND SPECIFICATIONS. SEEK CLARIFICATION FROM THE SUPERINTENDENT IMMEDIATELY SHOULD ANY DISCREPANCIES BE FOUND BETWEEN DRAWINGS, DETAILS, SITE CONDITIONS OR MANUFACTURERS SPECIFICATION.

SUPPORTING REFERENCE DOCUMENTS & DRAWINGS
LANDSCAPE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH FCC SUPPLIED SPECIFICATIONS.

WORKING HOURS
CONTRACTOR TO COMPLY WITH WORKING HOURS STIPULATED IN THE LOCAL COUNCIL'S ORDINANCES AND EPA NOISE OMISSION GUIDELINES.

BUILDING WORKS
ALL BUILDING WORKS ARE TO BE COMPLETED IN ACCORDANCE WITH THE BUILDING ACT 1993, BUILDING REGULATIONS 2006 & RELEVANT BUILDING CODE OF AUSTRALIA 2016.

ROLES & RESPONSIBILITIES
SUPERINTENDENT: THE SUPERINTENDENT PRIMARILY REFERS TO THE CLIENTS REPRESENTATIVE OR NOMINATED PROJECT MANAGER AS APPOINTED BY THE CLIENT.
AUSTRALIAN STANDARDS (AS)
THE CONTRACTOR AND ALL TRADES MUST UNDERTAKE WORKS IN ACCORDANCE WITH THE AUSTRALIAN STANDARDS (AS) PERTAINING TO THOSE TRADES. ALL CONSTRUCTION TO COMPLY WITH THE NATIONAL CONSTRUCTION CODE (NCC), INCLUDING BUT NOT LIMITED TO:
- CONCRETE STRUCTURES (AS 3600:2018)
- AGGREGATES AND ROCK FOR ENGINEERING PURPOSES, PART 1: CONCRETE AGGREGATES (AS 2758:1:2014)
- SLAB & FOOTINGS (AS 2870:2011)
- DESIGN FOR ACCESS AND MOBILITY (AS 1428.1:2009) (AS 1428.4.1) (AS 1428.2)
- TREE STOCK FOR LANDSCAPE USE (AS 2303)
- METHODS FOR TESTING SOIL FOR ENGINEERING PURPOSES (AS 1289)

OHS
THE CONTRACTOR IS TO SUBMIT TO THE SUPERINTENDENT CONFIRMATION OF OCCUPATIONAL HEALTH & SAFETY (OHS) MANAGEMENT AND ACCREDITATION IN ACCORDANCE WITH THE DEPARTMENTS REQUIREMENTS AND VICTORIAN CONSTRUCTION SUPPLIER REGISTER (CSR). DOCUMENTS REQUIRED PRIOR TO UNDERTAKING ANY WORKS PRIOR TO UNDERTAKING ANY WORKS THE CONTRACTOR IS TO PROVIDE A TRAFFIC MANAGEMENT PLAN TO BE APPROVED BY COUNCIL. PERMITS WILL TAKE UP TO TEN BUSINESS DAYS FOR APPROVAL. AN APPROVED TRAFFIC MANAGEMENT PLAN MUST BE SUBMITTED TO THE CONTRACT SUPERINTENDENT PRIOR TO WORKS COMMENCING ON SITE. TRAFFIC AND PEDESTRIAN MANAGEMENT MUST BE CO-ORDINATED WITH ALL SERVICE PROVIDERS WHO WILL REQUIRE ACCESS TO THE SITE AT DIFFERENT TIMES. NO VARIATION SHALL BE ALLOWED FOR A FAILURE TO DO SO.
PRIOR TO UNDERTAKING ANY WORKS THE CONTRACTOR IS TO PROVIDE TO THE SUPERINTENDENT, A SITE MANAGEMENT PLAN THAT INCLUDES BUT NOT LIMITED TO THE FOLLOWING:
- PUBLIC SAFETY, AMENITY AND SITE SECURITY, INCLUDING LOCATIONS OF BARRIER FENCING AND SIGNAGE
ALL TEMPORARY BUILDINGS STRUCTURES SHALL BE MAINTAINED IN GOOD ORDER DURING CURRENCY OF THE CONTRACT AND SHALL BE REMOVED UPON COMPLETION. REFER TO ARCHITECT SPECIFICATION FOR FURTHER DETAIL.
CONTRACTOR TO COMPLY WITH WORKING HOURS STIPULATED IN THE LOCAL COUNCIL'S ORDINANCES AND EPA NOISE OMISSION GUIDELINES. ALL BUILDING WORKS ARE TO BE COMPLETED IN ACCORDANCE WITH THE BUILDING ACT 1993, BUILDING REGULATIONS 2006 AND RELEVANT BUILDING CODE INCLUDING NATIONAL CONSTRUCTION CODE (NCC).

PERMITS & FEES
THE CONTRACTOR IS TO ALLOW FOR ARRANGEMENT AND PAYMENT FOR ANY PERMITS AND / OR STATUTORY / AUTHORITY CHARGES REQUIRED TO COMPLETE THE WORKS.
INSURANCES THE CONTRACTOR IS TO PROVIDE EVIDENCE OF ALL INSURANCES AT TIME OF SUBMITTING TENDER. ALL INSURANCES MUST BE CURRENT AND VALID FOR THE PERIOD OF THE WORKS PRIOR TO COMMENCING, INCLUDING PUBLIC LIABILITY, PROFESSIONAL INDEMNITY AND WORKERS COMPENSATION.

SAMPLES
THE CONTRACTOR SHALL PROVIDE SAMPLES OF MATERIALS AS SPECIFIED. NO MATERIAL SUBSTITUTIONS WILL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE SUPERINTENDENT. SAMPLES ARE TO BE PROVIDED TO THE SUPERINTENDENT PRIOR TO BULK ORDERING AND DELIVERY TO THE SITE. THE CONTRACTOR IS RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH THE INCORRECT ORDERING, PURCHASE OR REPLACEMENT OF INAPPROPRIATE MATERIALS. THE FOLLOWING MATERIALS AND SAMPLES MUST BE PROVIDED FOR APPROVAL:
- MINIMUM 500g SAMPLE OF IMPORTED TOPSOIL
- MINIMUM 500g SAMPLE OF TIMBER GARDEN MULCH
- MINIMUM 1m x 1m SECTION OF COMPLETED LAWN RENOVATION
- SAMPLE OF STEEL EDGE PRODUCT

SITE CONDITIONS & PREPARATION (INCLUDING EARTHWORKS)
CONTRACTOR IS TO INFORM THEMSELVES OF ALL SITE CONDITIONS PRIOR TO TENDER SITE MEETING. ANY MATTERS THE CONTRACTOR DOES NOT DRAW TO ATTENTION PRIOR TO AWARDED THE CONTRACT AND WHICH MAY HAVE REASONABLY BEEN FORESEEN WILL NOT RELIEVE THE CONTRACTOR THE RESPONSIBILITY TO COMPLETE THE CONTRACT WITHOUT ADDITIONAL COST. PRIOR TO COMMENCING WORKS, THE CONTRACTOR IS TO SUBMIT A DILAPIDATION REPORT WITH PHOTOS TO THE SUPERINTENDENT. ON COMPLETION OF THE WORKS, THE ENTIRE AREA OF THE WORKS AND ANY OTHER AREAS IMPACTED BY IT (INCLUDING OUTSIDE OF THE SITE) SHOULD BE THOROUGHLY CLEANED AND ALL TEMPORARY PROTECTION WORKS REMOVED. CONTRACTOR TO ALLOW FOR ALL FILLING, GRADING AND TRIMMING, REMOVAL OF SPOIL, CLEANING AND SURFACE PREPARATION FOR FINISHES AS SPECIFIED. ALL AREAS TO BE LANDSCAPED SHALL BE FREE FROM WEEDS. PRIOR TO COMMENCING THE WORKS, THE CONTRACTOR IS TO SPRAY WORKS AREA WITH A COUNCIL APPROVED GLYPHOSATE OR SIMILAR APPROVED HERBICIDE. WASTE TO BE REMOVED OFFSITE.

EXISTING & UNDERGROUND SERVICES
IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO MAKE APPROPRIATE INVESTIGATIONS REGARDING THE EXACT LOCATION OF UNDERGROUND SERVICES PRIOR TO ANY CULTIVATION, RIPPING OR EXCAVATION. NO INFORMATION IS PROVIDED ON THE DRAWINGS REGARDING THE EXACT LOCATION OF EXISTING SERVICES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR BEARING THE COST OF MAKING GOOD ANY DAMAGE TO EXISTING SERVICES AND MAINS, WHETHER OR NOT THESE ARE SHOWN ON THE DRAWINGS. SUBMIT SERVICES DETECTION MAPPING AND A DIAL BEFORE YOU DIG (DBYD) TO SUPERINTENDENT. ALL GRADING AND EXCAVATION TO ALSO BE COMPLETED WITH REFERENCE TO DRAWINGS. EXISTING SERVICES MAY BE USED AS A TEMPORARY SERVICE TO UNDERTAKE THE WORKS WITH THE APPROVAL OF THE SUPERINTENDENT. ALL CURRENT SERVICES ARE TO BE MAINTAINED AND MADE SAFE. IF THE SERVICES REQUIRE TEMPORARY DISCONNECTION THE CONTRACTOR IS TO RECONNECT AND MAKE GOOD.

SECURITY, PROTECTION AND FENCING
CONTRACTOR TO ENSURE SITE WHERE WORKS ARE TAKING PLACE TO BE SECURED AND CLOSED TO PUBLIC ACCESS (WHERE POSSIBLE). SEPARATE AND SECURE ACCESS TO THE WORKS AREA FOR THE DURATION OF THE WORKS.
THE CONTRACTOR SHALL PROVIDE PROTECTION FENCING TO ALL NEWLY PLANTED AREAS FOR THE DURATION OF THE ESTABLISHMENT AND MAINTENANCE PERIOD OR AS INDICATED ON THE PLANS. FENCES SHOULD UTILISE CAPPED STAR PICKETS OF SUITABLE LENGTH FOR FENCE WITH HINGE JOINT MESH MINIMUM OF 6 STRAND X 90cm X 30cm. TWO STRAND SUPPORT WIRE FOR MESH WITH REFLECTIVE FLAG MARKERS ON TOP STRAND AT NO MORE THAN 1500MM CTS. STAR PICKETS ARE TO HAVE PROTECTIVE CAPS IN PLACE. CORNER POSTS OF TREATED PINE SHOULD BE UTILISED TO STABILISE FENCES WITH DIAGONAL BRACING OR END ASSEMBLY ON CORNERS OR LONG RUNS AS REQUIRED. THESE FENCES SHOULD BE REMOVED ONCE PLANTING IS ESTABLISHED AT AROUND 24 MONTHS.
PROTECTION OF EXISTING TREES: TREE PROTECTION ZONES (TPZ)
PRIOR TO THE COMMENCEMENT OF SITE WORKS, THE POSITIONING OF THE FENCE SHALL BE APPROVED BY THE SUPERINTENDENT. PROTECTIVE FENCING IS TO BE LABELLED **TREE PROTECTION ZONE**. TREES SHALL BE PROTECTED IN ACCORDANCE WITH AUSTRALIAN STANDARD AS4970-2009. THE TREE PROTECTION FENCING IS TO BE PUT IN PLACE PRIOR TO THE COMMENCEMENT OF SITE WORKS AND REMAIN IN PLACE UNTIL ALL SITE WORKS HAVE BEEN COMPLETED.
MECHANICAL EXCAVATION IS ONLY ALLOWED OUTSIDE OF TPZS. IF EXCAVATION IS REQUIRED WITHIN TPZ OF TREES TO BE RETAINED, USE ONLY HAND EXCAVATION OR APPROVED NON-DESTRUCTIVE MEASURES SUCH AS HIGH PRESSURE WATER TO LOCATE ANY ROOTS EXCEEDING 30MM DIAMETER. WHERE IT IS NECESSARY TO CUT TREE ROOTS, CLEAN CUT WITH A SAW. AFTER CUTTING, SEAL TREE ROOT CUTS WITH 'SERIPRUNE' OR AN APPROVED EQUIVALENT TREE WOUND SEALANT OR AS ADVISED BY COUNCIL ARBORIST ONSITE. DO NOT CUT TREE ROOTS WITHOUT APPROVAL FROM FCC APPOINTED ARBORIST.

DEFINED NO DIG ZONE
NOMINAL 75MM DEPTH EXISTING GRASS AND THATCH LAYER TO BE REMOVED PRIOR TO PREPARATION OF EXISTING SUBGRADE. MINIMAL DISTURBANCE WITHIN NO DIG ZONE. WORKS WITHIN AREA TO BE UNDERTAKEN UNDER SUPERVISION OF SUITABLY QUALIFIED ARBORIST

PERMITS & FEES
THE CONTRACTOR IS TO ALLOW FOR LIAISON WITH UTILITY PROVIDERS AND RELEVANT STATUTORY BODIES FOR REQUIRED PERMITS AND IS RESPONSIBLE FOR PAYMENT IN OBTAINING ANY PERMITS AND / OR STATUTORY / AUTHORITY CHARGES REQUIRED TO COMPLETE THE WORKS.

INSURANCES
THE CONTRACTOR IS TO PROVIDE EVIDENCE OF ALL INSURANCES AT TIME OF SUBMITTING TENDER. ALL INSURANCES MUST BE CURRENT AND VALID FOR THE PERIOD OF THE WORKS PRIOR TO COMMENCING, INCLUDING PUBLIC LIABILITY, PROFESSIONAL INDEMNITY AND WORKERS COMPENSATION.

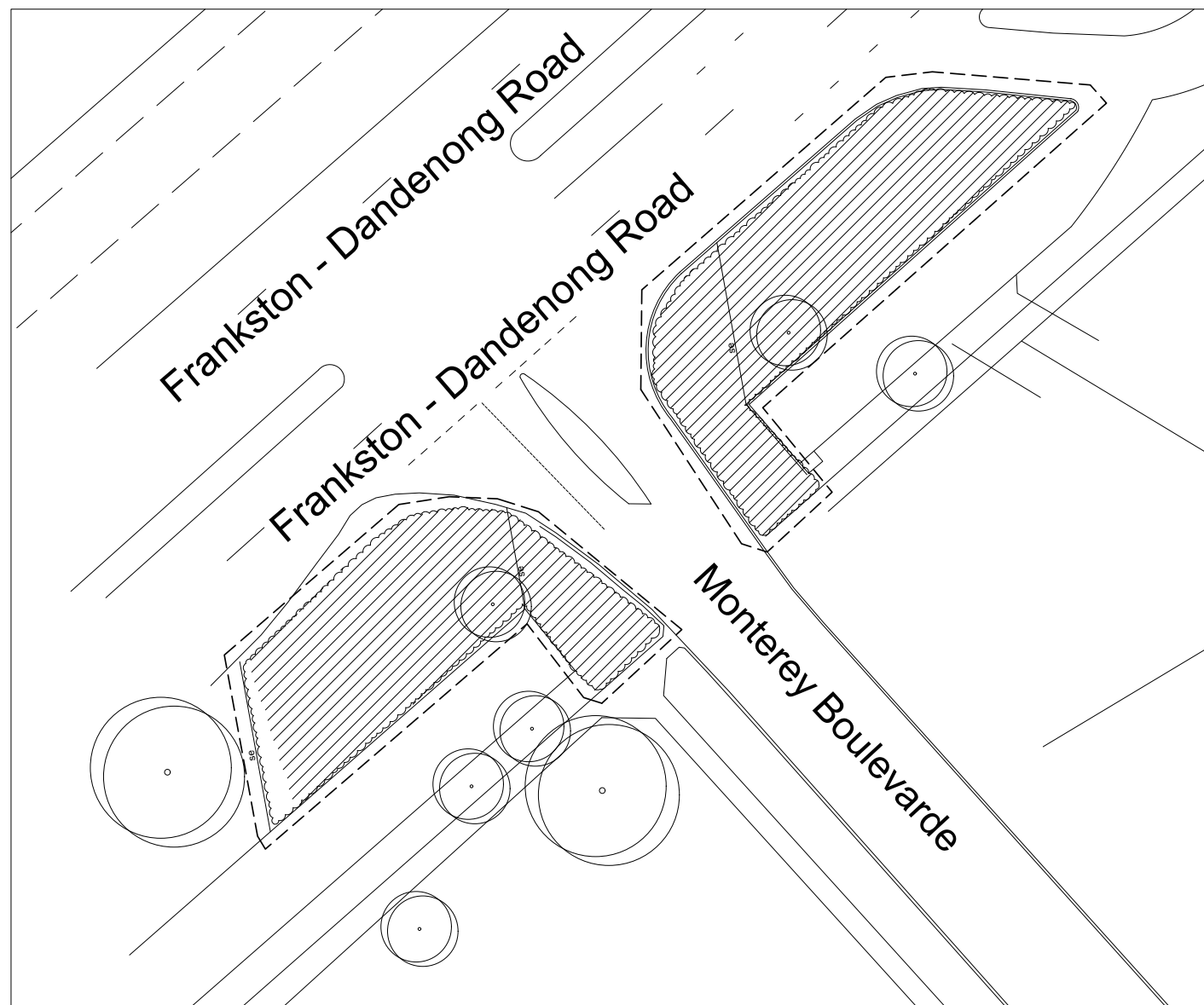
GRADING & TRIMMING
ENSURE GRADING AND TRIMMING OF THE SUB-GRADE LEVEL ALLOWS FOR THE SPECIFIED HEIGHTS OF THE SUB-BASE AND FINISHING COURSE IN ACCORDANCE WITH LANDSCAPE DETAILS. FINISH OFF EXCAVATED AREAS WITH AN EVEN CONSISTENT SURFACE AND FILL DEPRESSIONS WITH SOUND MATERIAL.
USE MATERIAL EXCAVATED DURING THE TRIMMING AS GRADING WORKS AS FILL OR BASE MATERIAL IF DEEMED APPROPRIATE BY SUPERINTENDENT. REMOVE EXCESS EXCAVATED MATERIAL OFF SITE. ALL GRADING TO PITS OR NOMINATED LEGAL POINTS OF DISCHARGE.
GRADING OF OVERLAND FLOW PATHS OR CONSTRUCTED DRAINAGE STRUCTURES SHALL BE SMOOTH AND GRADUAL AND BE FIT FOR PURPOSE.
DAMAGE
LIMIT WORK ZONES TO MINIMIZE DISTURBANCE TO ADJACENT SURFACES AND DRAINAGE AREAS. ENSURE ANY CONSTRUCTION MATERIAL AND DEBRIS ARE DISPOSED OFF SITE APPROPRIATELY AND NOT WASHED INTO DRAINS.
DURING THE CONTRACT PERIOD, PRIOR TO THE ISSUE OF PRACTICAL COMPLETION, THE CONTRACTOR SHALL BE LIABLE TO RECTIFY / REPLACE MALICIOUS AND UNLAWFUL DAMAGE AS INSTRUCTED BY AND TO THE SATISFACTION OF THE SUPERINTENDENT. THE CONTRACTOR SHALL BE LIABLE FOR THE COSTS OF RECTIFICATION OR AS PREVIOUSLY AGREED WITH THE SUPERINTENDENT. ANY DAMAGE TO EXISTING STRUCTURE, SERVICES, AND FINISHES OCCURRING DURING THE WORKS MUST BE MADE GOOD TO THE SATISFACTION OF THE SUPERINTENDENT. ANY DAMAGE TO COMPLETED WORK MUST BE MADE GOOD DURING HE DEFECTS LIABILITY PERIOD.
DEFECTS LIABILITY PERIOD & ESTABLISHMENT PERIOD
THE WHOLE OF THE WORKS SHALL BE UPHOLD AGAINST ANY DEFECTS DUE TO FAULTY AND / OR INFERIOR QUALITY MATERIALS AND / OR WORKMANSHIP FOR A PERIOD OF 24 MONTHS. AS PER CONDITIONS OUTLINED AND AS REQUIRED BY FRANKSTON CITY COUNCIL.
ESTABLISHMENT INCLUDES THE CARE OF THE CONTRACT AREAS BY ACCEPTED HORTICULTURAL PRACTICES, INCLUDING RECTIFYING ANY DEFECTS THAT BECOME APPARENT IN THE WORKS UNDER NORMAL USE. THIS SHALL INCLUDE, BUT SHALL NOT BE LIMITED TO, THE FOLLOWING ITEMS WHERE AND AS REQUIRED:
- WATERING, FERTILIZING, CULTIVATION, TOP DRESSING, RENOVATING, AERATING, WEEDING, PESTS AND DISEASE CONTROL, STAKING, REPLACEMENT OF PLANT MATERIALS, REPLANTING, PRUNING, KEEPING THE SITE NEAT AND TIDY.
- MAKE GOOD SOIL SUBSIDENCE.
- ENSURE MULCHED SURFACES ARE KEPT IN A CLEAN AND TIDY CONDITION AND REINSTATE AND MAKE TIDY IF DISTURBED DURING WORKS PERIOD.

LEGEND

	3 ASPECT LANTERN (200mm)		SIGN		EXISTING PEDESTAL		WATER METER		WATER VALVE		STORMWATER (EXISTING)
	MAST ARM (OUTREACH AS INDICATED)		PARKING METER		NEW PEDESTAL		TAP		TELSTRA PILLAR		STORMWATER (PROPOSED)
	PED. PUSH BUTTON & LANTERN		RUBBISH BIN		NEW JOINT USE POLE		ELECTRIC PIT		MAJOR TELSTRA PIT		SEWER
	INTERNALLY ILLUMINATED SIGN		SIDE ENTRY PIT		UNITED ENERGY POLE		PERMANENT SURVEY MARK		MINOR TELSTRA PIT		WATER
	EXISTING STREET LIGHTING LANTERN		GRATED PIT		DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		SURVEY MARK OR STATION		GAS VALVE		GAS
	PROPOSED STREET LIGHTING LANTERN		FENCE		SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		TREE		SEWER PIT		TELSTRA
			TRAFFIC SIGNAL CONTROLLER		600mm DIA. CONDUIT JUNCTION PIT		WOODEN POST		FIRE HYDRANT		ELECTRICITY (UNDERGROUND)
			EXISTING DETECTOR LOOP		300mm DETECTOR PIT		STEEL POST		FIRE PLUG		ELECTRICITY (OVERHEAD)
											EXISTING KERB & CHANNEL
											PROPOSED KERB & CHANNEL
											EXISTING KERB
											PROPOSED KERB





AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Details
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3		
			4		
			5		
			6	SURVEY	COUNCIL APPROVAL MEETING No. / /
			7	DESIGN CHECKED	CONTRACT No. CWP 14626
			8	APPROVED BY C.W.C.	SCALE: NTS
			9		DRAWING No: L0-5.
			10		Rev. No.
			11		
			12	DATE / /	1
				APPROVED BY Infrastructure Manager	DATE 07/09/2023 SHEET 5 OF 5



scale: 1-200@A1

Landscape Proposal - Monterey Gateway

-  Existing Trees - To Be Retained
-  Extent of Works



Site Aerial

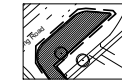
- Drawing List
- L-00 Cover Sheet & extent of works
 - L-01 Demolition
 - L-02 Steel edge
 - L-04 Proposed Planting
 - L-05 Details

LEGEND									

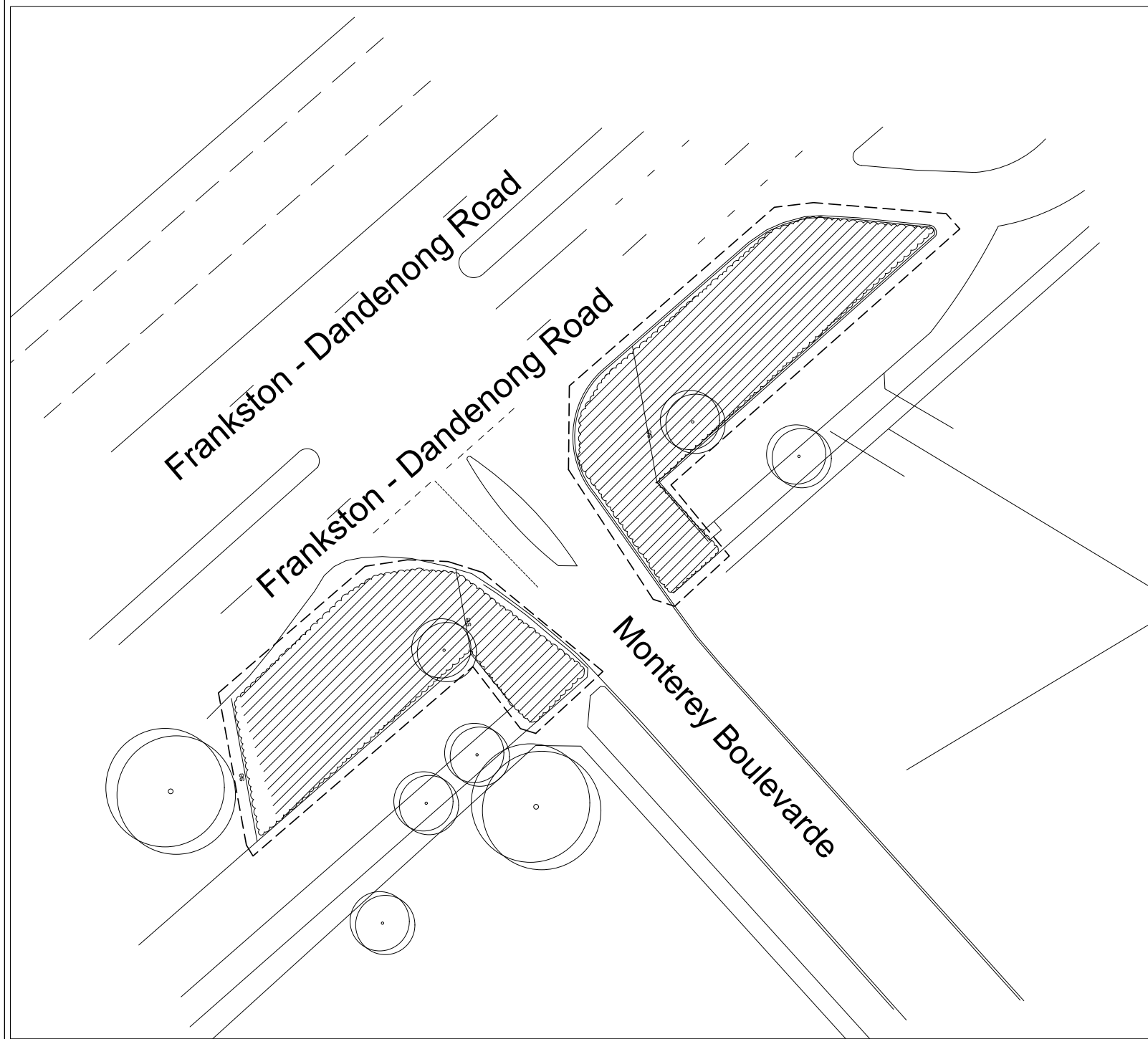


AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Site Map & Existing Conditions
REVISION 1 - DELETION OF TREES	08/09/23		1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3	SURVEY	COUNCIL APPROVAL MEETING No. / /
			4	DESIGN CHECKED	CONTRACT No. CWP 14626
			5	APPROVED BY C.W.C.	SCALE: As Noted
			6		DRAWING No: LS-00.
			7		Rev. No.
			8		
			9		
			10		
			11		
			12		
				APPROVED BY Infrastructure Manager	DATE 07/09/2023
					SHEET 1 OF 5

Landscape Proposal - Monterey Gateway



Extent of demolition



scale:1-200@A1

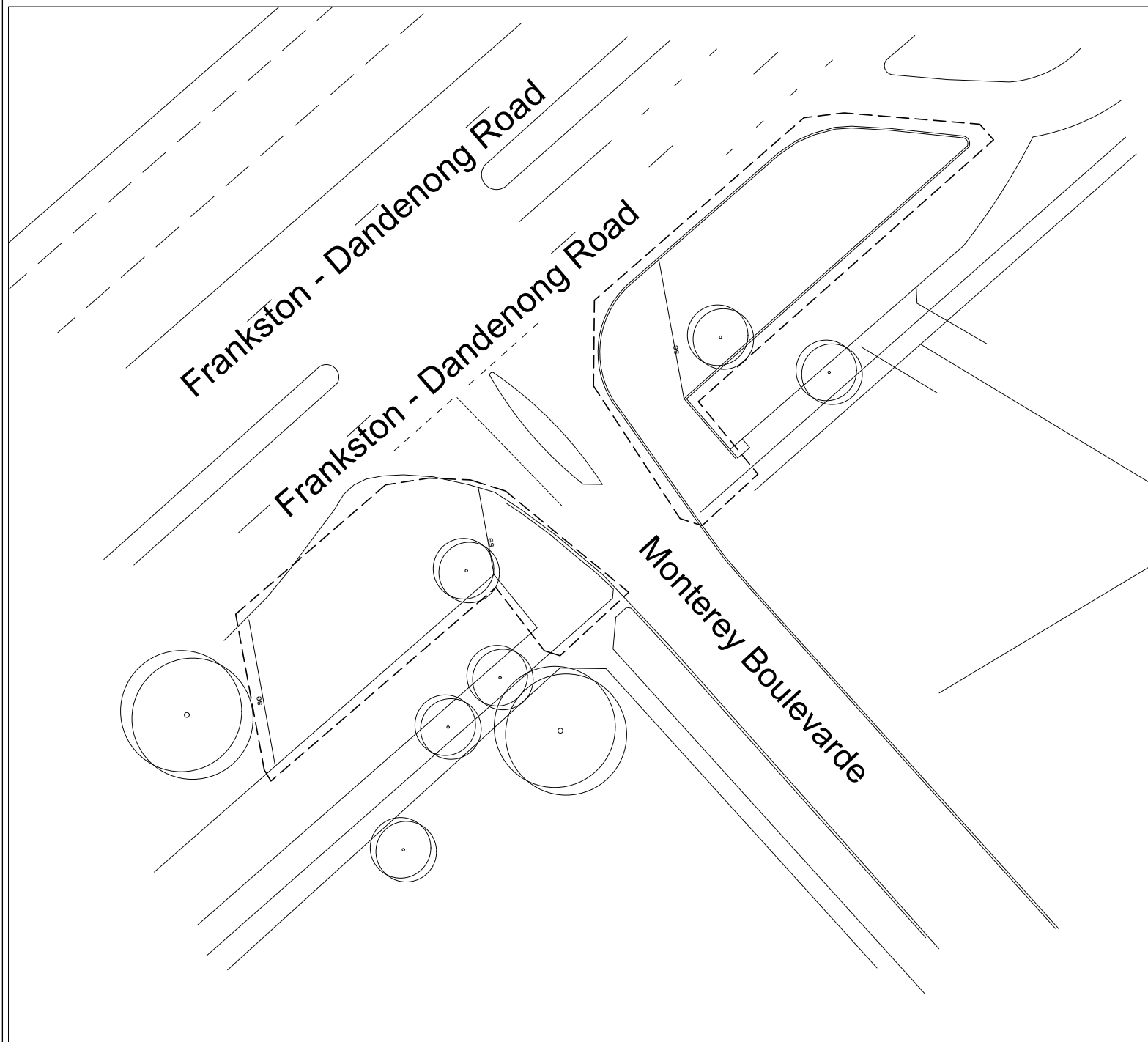
LEGEND

	3 ASPECT LANTERN (200mm)		SIGN		EXISTING PEDESTAL		WATER METER		WATER VALVE		STORMWATER (EXISTING)
	MAST ASM (OUTREACH AS INDICATED)		PARKING METER		NEW PEDESTAL		TAP		TELSTRA PILLAR		STORMWATER (PROPOSED)
	PED, PUSH BUTTON & LANTERN		RUBBISH BIN		NEW JOINT USE POLE		ELECTRIC PIT		MAJOR TELSTRA PIT		SEWER
	INTERNALLY ILLUMINATED SIGN		SIDE ENTRY PIT		UNITED ENERGY POLE		PERMANENT SURVEY MARK		MINOR TELSTRA PIT		WATER
	EXISTING STREET LIGHTING LANTERN		GRATED PIT		DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		SURVEY MARK OR STATION		GAS VALVE		GAS
	PROPOSED STREET LIGHTING LANTERN		FENCE		SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		TREE		SEWER PIT		TELSTRA
			TRAFFIC SIGNAL CONTROLLER		600mm DIA. CONDUIT JUNCTION PIT		WOODEN POST		FIRE HYDRANT		ELECTRICITY (UNDERGROUND)
			EXISTING DETECTOR LOOP		300mm DETECTOR PIT		STEEL POST		FIRE PLUG		ELECTRICITY (OVERHEAD)
											EXISTING KERB & CHANNEL
											PROPOSED KERB & CHANNEL
											EXISTING KERB
											PROPOSED KERB



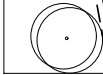

AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Extent of Demolition
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3	SURVEY	COUNCIL APPROVAL MEETING No. / /
			4	DESIGN CHECKED	CONTRACT No. CWP 14626
			5	APPROVED BY C.W.C.	SCALE: NTS
			6		DRAWING No: LS-01.
			7		Rev. No.
			8		
			9		
			10		
			11		
			12		



















































APPROVED BY Infrastructure Manager DATE 07/09/2023 SHEET 2 OF 5



scale: 1 - 200@A1

Landscape Proposal - Monterey Gateway

-  Existing Trees
-  Steel Edge - 125mm x 1.6mm

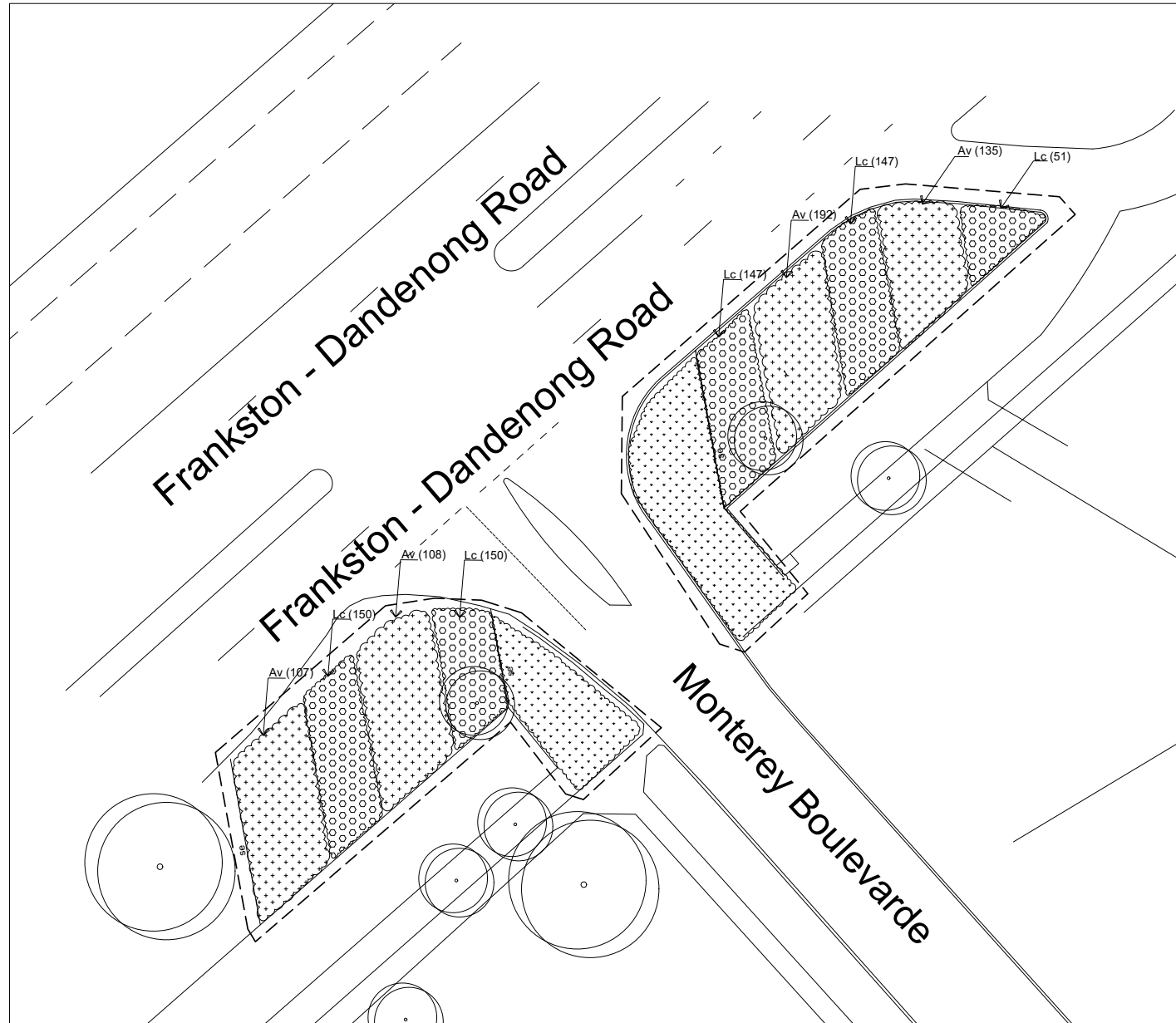
LEGEND											
	3 ASPECT LANTERN (200mm)		SIGN		EXISTING PEDESTAL		WATER METER		WATER VALVE		STORMWATER (EXISTING)
	MAST ARM (OUTREACH AS INDICATED)		PARKING METER		NEW PEDESTAL		TAP		TELSTRA PILLAR		STORMWATER (PROPOSED)
	PED, PUSH BUTTON & LANTERN		RUBBISH BIN		NEW JOINT USE POLE		ELECTRIC PIT		MAJOR TELSTRA PIT		SEWER
	INTERNALLY ILLUMINATED SIGN		SIDE ENTRY PIT		UNITED ENERGY POLE		PERMANENT SURVEY MARK		MINOR TELSTRA PIT		WATER
	EXISTING STREET LIGHTING LANTERN		GRATED PIT		DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		SURVEY MARK OR STATION		GAS VALVE		GAS
	PROPOSED STREET LIGHTING LANTERN		FENCE		SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		TREE		SEWER PIT		TELSTRA
			TRAFFIC SIGNAL CONTROLLER		600mm DIA. CONDUIT JUNCTION PIT		WOODEN POST		FIRE HYDRANT		ELECTRICITY (UNDERGROUND)
			EXISTING DETECTOR LOOP		300mm DETECTOR PIT		STEEL POST		FIRE PLUG		ELECTRICITY (OVERHEAD)
											EXISTING KERB & CHANNEL
											PROPOSED KERB & CHANNEL
											EXISTING KERB
											PROPOSED KERB


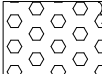
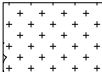


AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Location of steel edging
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3		
			4		
			5		
			6		
			7		
			8		
			9		
			10		
			11		
			12		

APPROVED BY C.W.C.	CONTRACT No. CWP 14626	SCALE: AS NOTED	DRAWING No: LS-02.	Rev. No.
APPROVED BY Infrastructure Manager	DATE 07/09/2023	SHEET 3 OF 5		1

Landscape Proposal - Monterey Gateway



-  Grass
-  Proposed Grasses - Lomandra confertifolia 20cm
-  Proposed Shrubs - Anigosanthos hybrids 20cm





















































Lomandra confertifolia @ 3 per m2



Anigosanthos hybrids @ 3 per m2

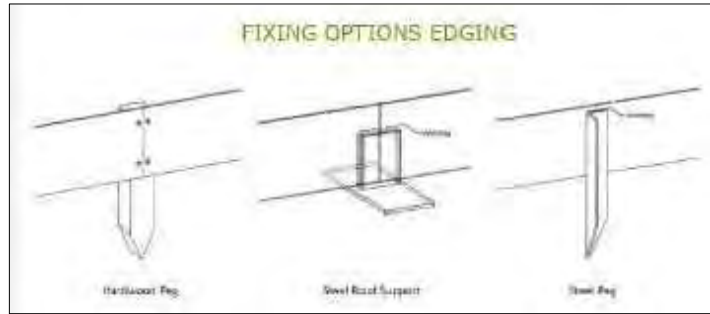
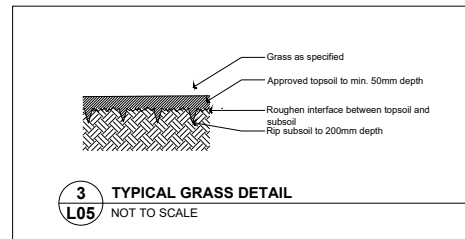
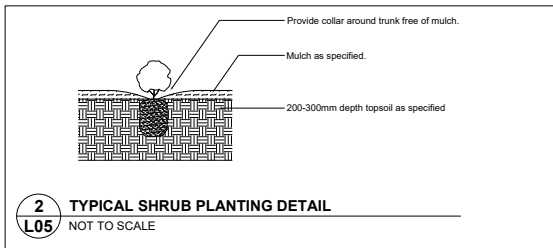
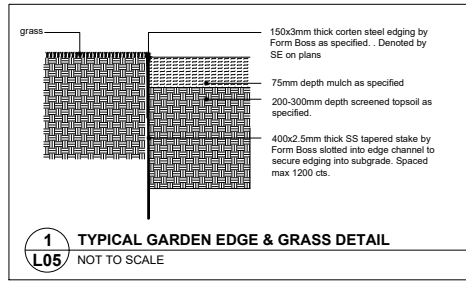


WHILE ALL CARE HAS BEEN TAKEN IN THE PREPARATION OF THIS DRAWING PACKAGE. SOME OMISSIONS IN DETAILS MAY HAVE BEEN OVERLOOKED BY F.C.C. PLEASE REVIEW THE I.F.C PACKAGE FOR ALL NOTES AND RECOMMENDATIONS FOR PRODUCT TYPE AND INSTALLATION INSTRUCTIONS. ANY CONTRACTOR QUESTIONS ARE TO BE DIRECTED TO THE F.C.C LANDSCAPE PROJECT MANAGER.

LEGEND											AMENDMENTS		DATE	BY	No.	INFRASTRUCTURE DEPARTMENT		Proposed Planting – Shrubs	
	3 ASPECT LANTERN (200mm)		SIGN		EXISTING PEDESTAL		WATER METER		WATER VALVE			STORMWATER (EXISTING)							
	MAST ARM (OUTREACH AS INDICATED)		PARKING METER		NEW PEDESTAL		TAP		TELSTRA PILLAR		STORMWATER (PROPOSED)	1							
	PED. PUSH BUTTON & LANTERN		RUBBISH BIN		NEW JOINT USE POLE		ELECTRIC PIT		MAJOR TELSTRA PIT		SEWER	2							
	INTERNALLY ILLUMINATED SIGN		SIDE ENTRY PIT		UNITED ENERGY POLE		PERMANENT SURVEY MARK		MINOR TELSTRA PIT		WATER	3							
	EXISTING STREET LIGHTING LANTERN		GRATED PIT		DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		SURVEY MARK OR STATION		GAS VALVE		GAS	4							
	PROPOSED STREET LIGHTING LANTERN		FENCE		SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		TREE		SEWER PIT		TELSTRA	5							
			TRAFFIC SIGNAL CONTROLLER		600mm DIA. CONDUIT JUNCTION PIT		WOODEN POST		FIRE HYDRANT		ELECTRICITY (UNDERGROUND)	6							
			EXISTING DETECTOR LOOP		300mm DETECTOR PIT		STEEL POST		FIRE PLUG		ELECTRICITY (OVERHEAD)	7							
											PROPOSED KERB & CHANNEL	8							
											EXISTING KERB	9							
											PROPOSED KERB	10							
												11							
												12							

AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT		Proposed Planting – Shrubs	
			1				
			2	DRAWN: RDG	FILE No.		
			3	DESIGN: RDG	DATUM		
			4				
			5	SURVEY	COUNCIL APPROVAL MEETING No. / /		
			6				
			7	DESIGN CHECKED	CONTRACT No. CWP 14626	SCALE:1-200@A1	DRAWING No: L0-4.
			8	APPROVED BY C.W.C.			Rev. No.
			9				
			10				
			11				
			12	DATE / /	APPROVED BY Infrastructure Manager	DATE 07/09/2023	SHEET 4 OF 5

Landscape Proposal - Monterey Gateway



GENERAL REQUIREMENTS
THE WORKS OF THIS TENDER SHALL COMPRISE THE DESIGN OF THE PROPOSED LANDSCAPE WORKS INCLUDING THE SUPPLY OF ALL MATERIALS AND COMPLETION OF CONSTRUCTION AND ANCILLARY WORKS ASSOCIATED WITH THE PROJECT, AS SHOWN ON THE ACCOMPANYING DRAWINGS AND DESCRIBED WITHIN THE FOLLOWING PERFORMANCE NOTES.

DRAWINGS & DIMENSIONS
ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORK. DO NOT SCALE FROM DRAWING. THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH SPECIFICATIONS AND MANUFACTURERS NOTES. SEEK CLARIFICATION FROM THE FCC SUPERINTENDENT IMMEDIATELY SHOULD THERE BE ANY DISCREPANCIES IN, OR CONFLICTS BETWEEN, DOCUMENTATION AND SPECIFICATION. ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORK. DO NOT SCALE FROM DRAWINGS. THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH DETAILS, MANUFACTURERS SPECIFICATIONS & NOTES AND SUPPORTING DOCUMENTS, DRAWINGS AND SPECIFICATIONS. SEEK CLARIFICATION FROM THE SUPERINTENDENT IMMEDIATELY SHOULD ANY DISCREPANCIES BE FOUND BETWEEN DRAWINGS, DETAILS, SITE CONDITIONS OR MANUFACTURERS SPECIFICATION.

SUPPORTING REFERENCE DOCUMENTS & DRAWINGS
LANDSCAPE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH FCC SUPPLIED SPECIFICATIONS.

WORKING HOURS
CONTRACTOR TO COMPLY WITH WORKING HOURS STIPULATED IN THE LOCAL COUNCIL'S ORDINANCES AND EPA NOISE OMISSION GUIDELINES.

BUILDING WORKS
ALL BUILDING WORKS ARE TO BE COMPLETED IN ACCORDANCE WITH THE BUILDING ACT 1993, BUILDING REGULATIONS 2006 & RELEVANT BUILDING CODE OF AUSTRALIA 2016.

ROLES & RESPONSIBILITIES
SUPERINTENDENT: THE SUPERINTENDENT PRIMARILY REFERS TO THE CLIENTS REPRESENTATIVE OR NOMINATED PROJECT MANAGER AS APPOINTED BY THE CLIENT.

AUSTRALIAN STANDARDS (AS)
THE CONTRACTOR AND ALL TRADES MUST UNDERTAKE WORKS IN ACCORDANCE WITH THE AUSTRALIAN STANDARDS (AS) PERTAINING TO THOSE TRADES. ALL CONSTRUCTION TO COMPLY WITH THE NATIONAL CONSTRUCTION CODE (NCC), INCLUDING BUT NOT LIMITED TO:

- CONCRETE STRUCTURES (AS 3600:2018)
- AGGREGATES AND ROCK FOR ENGINEERING PURPOSES, PART 1: CONCRETE AGGREGATES (AS 2758.1:2014)
- SLAB & FOOTINGS (AS 2872:2011)
- DESIGN FOR ACCESS AND MOBILITY (AS 1428.1:2009) (AS 1428.4.1) (AS 1428.2)
- TREE STOCK FOR LANDSCAPE USE (AS 2303)
- METHODS FOR TESTING SOIL FOR ENGINEERING PURPOSES (AS 1289)

OHS
THE CONTRACTOR IS TO SUBMIT TO THE SUPERINTENDENT CONFIRMATION OF OCCUPATIONAL HEALTH & SAFETY (OHS) MANAGEMENT AND ACCREDITATION IN ACCORDANCE WITH THE DEPARTMENTS REQUIREMENTS AND VICTORIAN CONSTRUCTION SUPPLIER REGISTER (CSR). DOCUMENTS REQUIRED PRIOR TO UNDERTAKING ANY WORKS PRIOR TO UNDERTAKING ANY WORKS THE CONTRACTOR IS TO PROVIDE A TRAFFIC MANAGEMENT PLAN TO BE APPROVED BY COUNCIL. PERMITS WILL TAKE UP TO TEN BUSINESS DAYS FOR APPROVAL. AN APPROVED TRAFFIC MANAGEMENT PLAN MUST BE SUBMITTED TO THE CONTRACT SUPERINTENDENT PRIOR TO WORKS COMMENCING ON SITE. TRAFFIC AND PEDESTRIAN MANAGEMENT MUST BE CO-ORDINATED WITH ALL SERVICE PROVIDERS WHO WILL REQUIRE ACCESS TO THE SITE AT DIFFERENT TIMES. NO VARIATION SHALL BE ALLOWED FOR A FAILURE TO DO SO.

PRIOR TO UNDERTAKING ANY WORKS THE CONTRACTOR IS TO PROVIDE TO THE SUPERINTENDENT, A SITE MANAGEMENT PLAN THAT INCLUDES BUT NOT LIMITED TO THE FOLLOWING:

- PUBLIC SAFETY, AMENITY AND SITE SECURITY, INCLUDING LOCATIONS OF BARRIER FENCING AND SIGNAGE

ALL TEMPORARY BUILDINGS STRUCTURES SHALL BE MAINTAINED IN GOOD ORDER DURING CURRENCY OF THE CONTRACT AND SHALL BE REMOVED UPON COMPLETION. REFER TO ARCHITECT SPECIFICATION FOR FURTHER DETAIL.

CONTRACTOR TO COMPLY WITH WORKING HOURS STIPULATED IN THE LOCAL COUNCIL'S ORDINANCES AND EPA NOISE OMISSION GUIDELINES. ALL BUILDING WORKS ARE TO BE COMPLETED IN ACCORDANCE WITH THE BUILDING ACT 1993, BUILDING REGULATIONS 2006 AND RELEVANT BUILDING CODE INCLUDING NATIONAL CONSTRUCTION CODE (NCC).

PERMITS & FEES
THE CONTRACTOR IS TO ALLOW FOR ARRANGEMENT AND PAYMENT FOR ANY PERMITS AND / OR STATUTORY / AUTHORITY CHARGES REQUIRED TO COMPLETE THE WORKS.

INSURANCES THE CONTRACTOR IS TO PROVIDE EVIDENCE OF ALL INSURANCES AT TIME OF SUBMITTING TENDER. ALL INSURANCES MUST BE CURRENT AND VALID FOR THE PERIOD OF THE WORKS PRIOR TO COMMENCING, INCLUDING PUBLIC LIABILITY, PROFESSIONAL INDEMNITY AND WORKERS COMPENSATION.

SAMPLES
THE CONTRACTOR SHALL PROVIDE SAMPLES OF MATERIALS AS SPECIFIED. NO MATERIAL SUBSTITUTIONS WILL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE SUPERINTENDENT. SAMPLES ARE TO BE PROVIDED TO THE SUPERINTENDENT PRIOR TO BULK ORDERING AND DELIVERY TO THE SITE. THE CONTRACTOR IS RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH THE INCORRECT ORDERING, PURCHASE OR REPLACEMENT OF INAPPROPRIATE MATERIALS. THE FOLLOWING MATERIALS AND SAMPLES MUST BE PROVIDED FOR APPROVAL:

- MINIMUM 500g SAMPLE OF IMPORTED TOPSOIL
- MINIMUM 500g SAMPLE OF TIMBER GARDEN MULCH
- MINIMUM 1m x 1m SECTION OF COMPLETED LAWN RENOVATION
- SAMPLE OF STEEL EDGE PRODUCT

SITE CONDITIONS & PREPARATION (INCLUDING EARTHWORKS)
CONTRACTOR IS TO INFORM THEMSELVES OF ALL SITE CONDITIONS PRIOR TO TENDER SITE MEETING. ANY MATTERS THE CONTRACTOR DOES NOT DRAW TO ATTENTION PRIOR TO AWARDING THE CONTRACT AND WHICH MAY HAVE REASONABLY BEEN FORESEEN WILL NOT RELIEVE THE CONTRACTOR THE RESPONSIBILITY TO COMPLETE THE CONTRACT WITHOUT ADDITIONAL COST. PRIOR TO COMMENCING WORKS, THE CONTRACTOR IS TO SUBMIT A DILAPIDATION REPORT WITH PHOTOS TO THE SUPERINTENDENT. ON COMPLETION OF THE WORKS, THE ENTIRE AREA OF THE WORKS AND ANY OTHER AREAS IMPACTED BY IT (INCLUDING OUTSIDE OF THE SITE) SHOULD BE THOROUGHLY CLEANED AND ALL TEMPORARY PROTECTION WORKS REMOVED. CONTRACTOR TO ALLOW FOR ALL FILLING, GRADING AND TRIMMING, REMOVAL OF SPOIL, CLEANING AND SURFACE PREPARATION FOR FINISHES AS SPECIFIED. ALL AREAS TO BE LANDSCAPED SHALL BE FREE FROM WEEDS. PRIOR TO COMMENCING THE WORKS, THE CONTRACTOR IS TO SPRAY WORKS AREA WITH A COUNCIL APPROVED GLYPHOSATE OR SIMILAR APPROVED HERBICIDE. WASTE TO BE REMOVED OFFSITE.

EXISTING & UNDERGROUND SERVICES
IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO MAKE APPROPRIATE INVESTIGATIONS REGARDING THE EXACT LOCATION OF UNDERGROUND SERVICES PRIOR TO ANY CULTIVATION, RIPPING OR EXCAVATION. NO INFORMATION IS PROVIDED ON THE DRAWINGS REGARDING THE EXACT LOCATION OF EXISTING SERVICES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR BEARING THE COST OF MAKING GOOD ANY DAMAGE TO EXISTING SERVICES AND MAINS, WHETHER OR NOT THESE ARE SHOWN ON THE DRAWINGS. SUBMIT SERVICES DETECTION MAPPING AND A DIAL BEFORE YOU DIG (DBYD) TO SUPERINTENDENT. ALL GRADING AND EXCAVATION TO ALSO BE COMPLETED WITH REFERENCE TO DRAWINGS. EXISTING SERVICES MAY BE USED AS A TEMPORARY SERVICE TO UNDERTAKE THE WORKS WITH THE APPROVAL OF THE SUPERINTENDENT. ALL CURRENT SERVICES ARE TO BE MAINTAINED AND MADE SAFE. IF THE SERVICES REQUIRE TEMPORARY DISCONNECTION THE CONTRACTOR IS TO RECONNECT AND MAKE GOOD.

SECURITY, PROTECTION AND FENCING
CONTRACTOR TO ENSURE SITE WHERE WORKS ARE TAKING PLACE TO BE SECURED AND CLOSED TO PUBLIC ACCESS (WHERE POSSIBLE). SEPARATE AND SECURE ACCESS TO THE WORKS AREA FOR THE DURATION OF THE WORKS.

THE CONTRACTOR SHALL PROVIDE PROTECTION FENCING TO ALL NEWLY PLANTED AREAS FOR THE DURATION OF THE ESTABLISHMENT AND MAINTENANCE PERIOD OR AS INDICATED ON THE PLANS. FENCES SHOULD UTILISE CAPPED STAR PICKETS OF SUITABLE LENGTH FOR FENCE WITH HINGE JOINT MESH MINIMUM OF 6 STRAND X 90cm X 30cm. TWO STRAND SUPPORT WIRE FOR MESH WITH REFLECTIVE FLAG MARKERS ON TOP STRAND AT NO MORE THAN 1500MM CTS. STAR PICKETS ARE TO HAVE PROTECTIVE CAPS IN PLACE. CORNER POSTS OF TREATED PINE SHOULD BE UTILISED TO STABILISE FENCES WITH DIAGONAL BRACING OR END ASSEMBLY ON CORNERS OR LONG RUNS AS REQUIRED. THESE FENCES SHOULD BE REMOVED ONCE PLANTING IS ESTABLISHED AT AROUND 24 MONTHS.

PROTECTION OF EXISTING TREES: TREE PROTECTION ZONES (TPZ)
PRIOR TO THE COMMENCEMENT OF SITE WORKS, THE POSITIONING OF THE FENCE SHALL BE APPROVED BY THE SUPERINTENDENT. PROTECTIVE FENCING IS TO BE LABELLED **TREE PROTECTION ZONE**. TREES SHALL BE PROTECTED IN ACCORDANCE WITH AUSTRALIAN STANDARD AS4970-2009. THE TREE PROTECTION FENCING IS TO BE PUT IN PLACE PRIOR TO THE COMMENCEMENT OF SITE WORKS AND REMAIN IN PLACE UNTIL ALL SITE WORKS HAVE BEEN COMPLETED.

MECHANICAL EXCAVATION IS ONLY ALLOWED OUTSIDE OF TPZS. IF EXCAVATION IS REQUIRED WITHIN TPZ OF TREES TO BE RETAINED, USE ONLY HAND EXCAVATION OR APPROVED NON-DESTRUCTIVE MEASURES SUCH AS HIGH PRESSURE WATER TO LOCATE ANY ROOTS. EXCEEDING 30MM DIAMETER. WHERE IT IS NECESSARY TO CUT TREE ROOTS, CLEAN CUT WITH A SAW. AFTER CUTTING, SEAL TREE ROOT CUTS WITH 'SERIPRUNE' OR AN APPROVED EQUIVALENT TREE WOUND SEALANT OR AS ADVISED BY COUNCIL ARBORIST ONSITE. DO NOT CUT TREE ROOTS WITHOUT APPROVAL FROM FCC APPOINTED ARBORIST.

DEFINED NO DIG ZONE
NOMINAL 75MM DEPTH EXISTING GRASS AND THATCH LAYER TO BE REMOVED PRIOR TO PREPARATION OF EXISTING SUBGRADE. MINIMAL DISTURBANCE WITHIN NO DIG ZONE. WORKS WITHIN AREA TO BE UNDERTAKEN UNDER SUPERVISION OF SUITABLY QUALIFIED ARBORIST

PERMITS & FEES
THE CONTRACTOR IS TO ALLOW FOR LIAISON WITH UTILITY PROVIDERS AND RELEVANT STATUTORY BODIES FOR REQUIRED PERMITS AND IS RESPONSIBLE FOR PAYMENT IN OBTAINING ANY PERMITS AND / OR STATUTORY / AUTHORITY CHARGES REQUIRED TO COMPLETE THE WORKS.

INSURANCES
THE CONTRACTOR IS TO PROVIDE EVIDENCE OF ALL INSURANCES AT TIME OF SUBMITTING TENDER. ALL INSURANCES MUST BE CURRENT AND VALID FOR THE PERIOD OF THE WORKS PRIOR TO COMMENCING, INCLUDING PUBLIC LIABILITY, PROFESSIONAL INDEMNITY AND WORKERS COMPENSATION.

GRADING & TRIMMING
ENSURE GRADING AND TRIMMING OF THE SUB-GRADE LEVEL ALLOWS FOR THE SPECIFIED HEIGHTS OF THE SUB-BASE AND FINISHING COURSE IN ACCORDANCE WITH LANDSCAPE DETAILS. FINISH OFF EXCAVATED AREAS WITH AN EVEN CONSISTENT SURFACE AND FILL DEPRESSIONS WITH SOUND MATERIAL. USE MATERIAL EXCAVATED DURING THE TRIMMING AS GRADING WORKS AS FILL OR BASE MATERIAL IF DEEMED APPROPRIATE BY SUPERINTENDENT. REMOVE EXCESS EXCAVATED MATERIAL OFF SITE. ALL GRADING TO PITS OR NOMINATED LEGAL POINTS OF DISCHARGE.

GRADING OF OVERLAND FLOW PATHS OR CONSTRUCTED DRAINAGE STRUCTURES SHALL BE SMOOTH AND GRADUAL AND BE FIT FOR PURPOSE.

DAMAGE
LIMIT WORK ZONES TO MINIMIZE DISTURBANCE TO ADJACENT SURFACES AND DRAINAGE AREAS. ENSURE ANY CONSTRUCTION MATERIAL AND DEBRIS ARE DISPOSED OFF SITE APPROPRIATELY AND NOT WASHED INTO DRAINS. DURING THE CONTRACT PERIOD, PRIOR TO THE ISSUE OF PRACTICAL COMPLETION, THE CONTRACTOR SHALL BE LIABLE TO RECTIFY / REPLACE MALICIOUS AND UNLAWFUL DAMAGE AS INSTRUCTED BY AND TO THE SATISFACTION OF THE SUPERINTENDENT. THE CONTRACTOR SHALL BE LIABLE FOR THE COSTS OF RECTIFICATION OR AS PREVIOUSLY AGREED WITH THE SUPERINTENDENT. ANY DAMAGE TO EXISTING STRUCTURE, SERVICES, AND FINISHES OCCURRING DURING THE WORKS MUST BE MADE GOOD TO THE SATISFACTION OF THE SUPERINTENDENT. ANY DAMAGE TO COMPLETED WORK MUST BE MADE GOOD DURING HE DEFECTS LIABILITY PERIOD

DEFECTS LIABILITY PERIOD & ESTABLISHMENT PERIOD
THE WHOLE OF THE WORKS SHALL BE UPHOLD AGAINST ANY DEFECTS DUE TO FAULTY AND / OR INFERIOR QUALITY MATERIALS AND / OR WORKMANSHIP FOR A PERIOD OF 24 MONTHS. AS PER CONDITIONS OUTLINED AND AS REQUIRED BY FRANKSTON CITY COUNCIL.

ESTABLISHMENT INCLUDES THE CARE OF THE CONTRACT AREAS BY ACCEPTED HORTICULTURAL PRACTICES, INCLUDING RECTIFYING ANY DEFECTS THAT BECOME APPARENT IN THE WORKS UNDER NORMAL USE. THIS SHALL INCLUDE, BUT SHALL NOT BE LIMITED TO, THE FOLLOWING ITEMS WHERE AND AS REQUIRED:

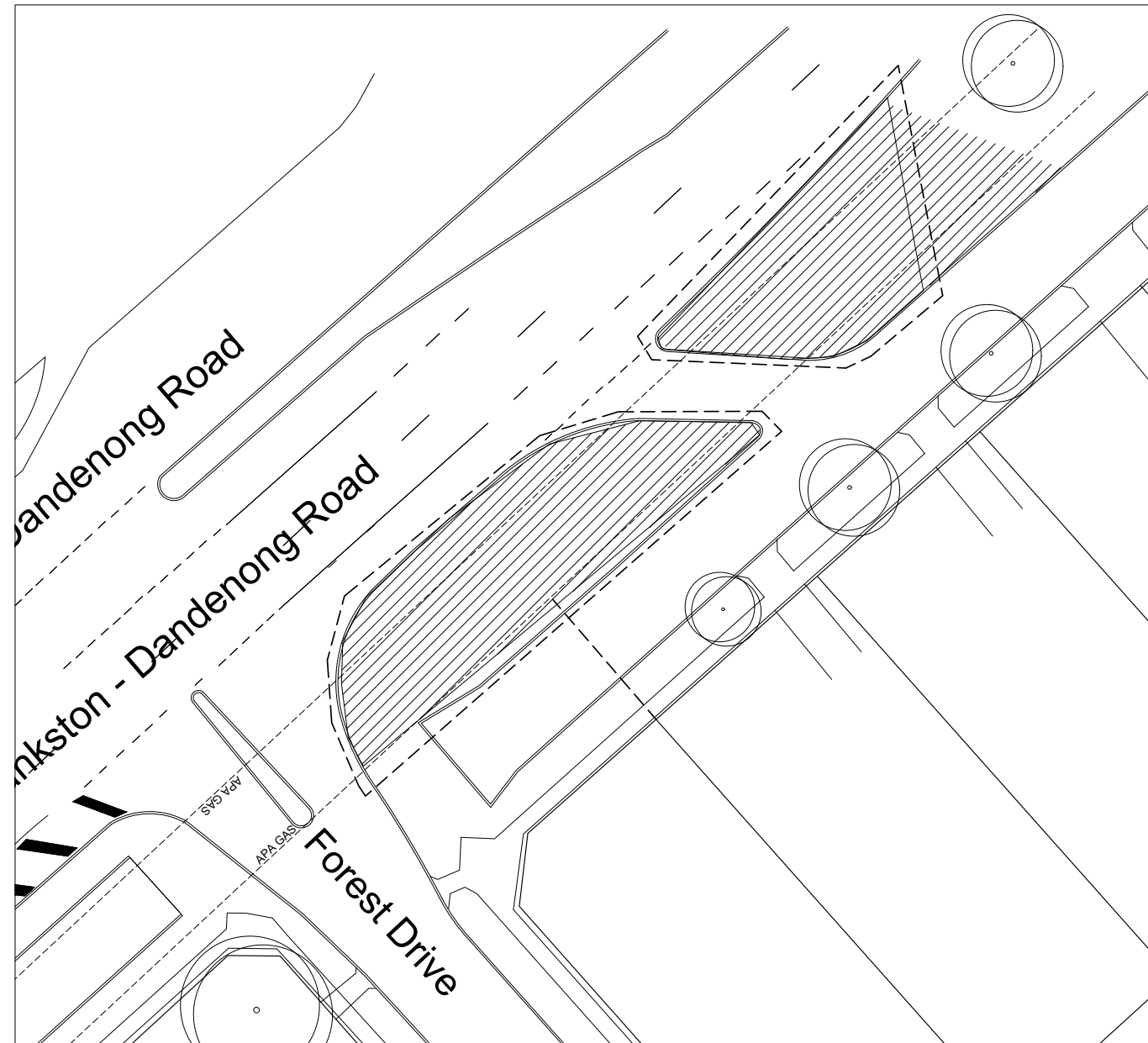
- WATERING, FERTILIZING, CULTIVATION, TOP DRESSING, RENOVATING, AERATING, WEEDING, PESTS AND DISEASE CONTROL, STAKING, REPLACEMENT OF PLANT MATERIALS, REPLANTING, PRUNING, KEEPING THE SITE NEAT AND TIDY.
- MAKE GOOD SOIL SUBSIDIENCE.
- ENSURE MULCHED SURFACES ARE KEPT IN A CLEAN AND TIDY CONDITION AND REINSTATE AND MAKE TIDY IF DISTURBED DURING WORKS PERIOD.

LEGEND

3 ASPECT LANTERN (200mm)	SIGN	EXISTING PEDESTAL	WATER METER	WATER VALVE	STORMWATER (EXISTING)
MAST ASM (OUTREACH AS INDICATED)	PARKING METER	NEW PEDESTAL	TAP	TELSTRA PILLAR	STORMWATER (PROPOSED)
PED. PUSH BUTTON & LANTERN	RUBBISH BIN	NEW JOINT USE POLE	ELECTRIC PIT	MAJOR TELSTRA PIT	SEWER
INTERNALLY ILLUMINATED SIGN	SIDE ENTRY PIT	UNITED ENERGY POLE	PERMANENT SURVEY MARK	MINOR TELSTRA PIT	WATER
EXISTING STREET LIGHTING LANTERN	GRATED PIT	DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER	SURVEY MARK OR STATION	GAS VALVE	GAS
PROPOSED STREET LIGHTING LANTERN	FENCE	SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER	TREE	SEWER PIT	TELSTRA
	TRAFFIC SIGNAL CONTROLLER	600mm DIA. CONDUIT JUNCTION PIT	WOODEN POST	FIRE HYDRANT	ELECTRICITY (UNDERGROUND)
	EXISTING DETECTOR LOOP	300mm DETECTOR PIT	STEEL POST	FIRE PLUG	ELECTRICITY (OVERHEAD)
					EXISTING KERB & CHANNEL
					PROPOSED KERB & CHANNEL
					EXISTING KERB
					PROPOSED KERB






AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Details
			1	DRAWN: RDG	FILE No.
			2		
			3	DESIGN: RDG	DATUM
			4		
			5	SURVEY	COUNCIL APPROVAL MEETING No. / /
			6		
			7	DESIGN CHECKED	CONTRACT No. CWP 14626
			8	APPROVED BY C.W.C.	SCALE
			9		DRAWING No: LO-4
			10		Rev. No.
			11	APPROVED BY Infrastructure Manager	
			12	DATE / /	DATE 07/09/2023 SHEET 5 OF 5



scale: 1-200@A1

Landscape Proposal - Forest Gateway

-  Existing Trees - To Be Retained
-  Extent of Works
-  Existing APA Gas Easement



Aerial

Drawing List

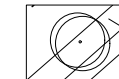
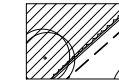
- L-00 Cover Sheet & extent of works
- L-01 Demolition
- L-02 Steel edge
- L-04 Proposed Planting
- L-05 Details

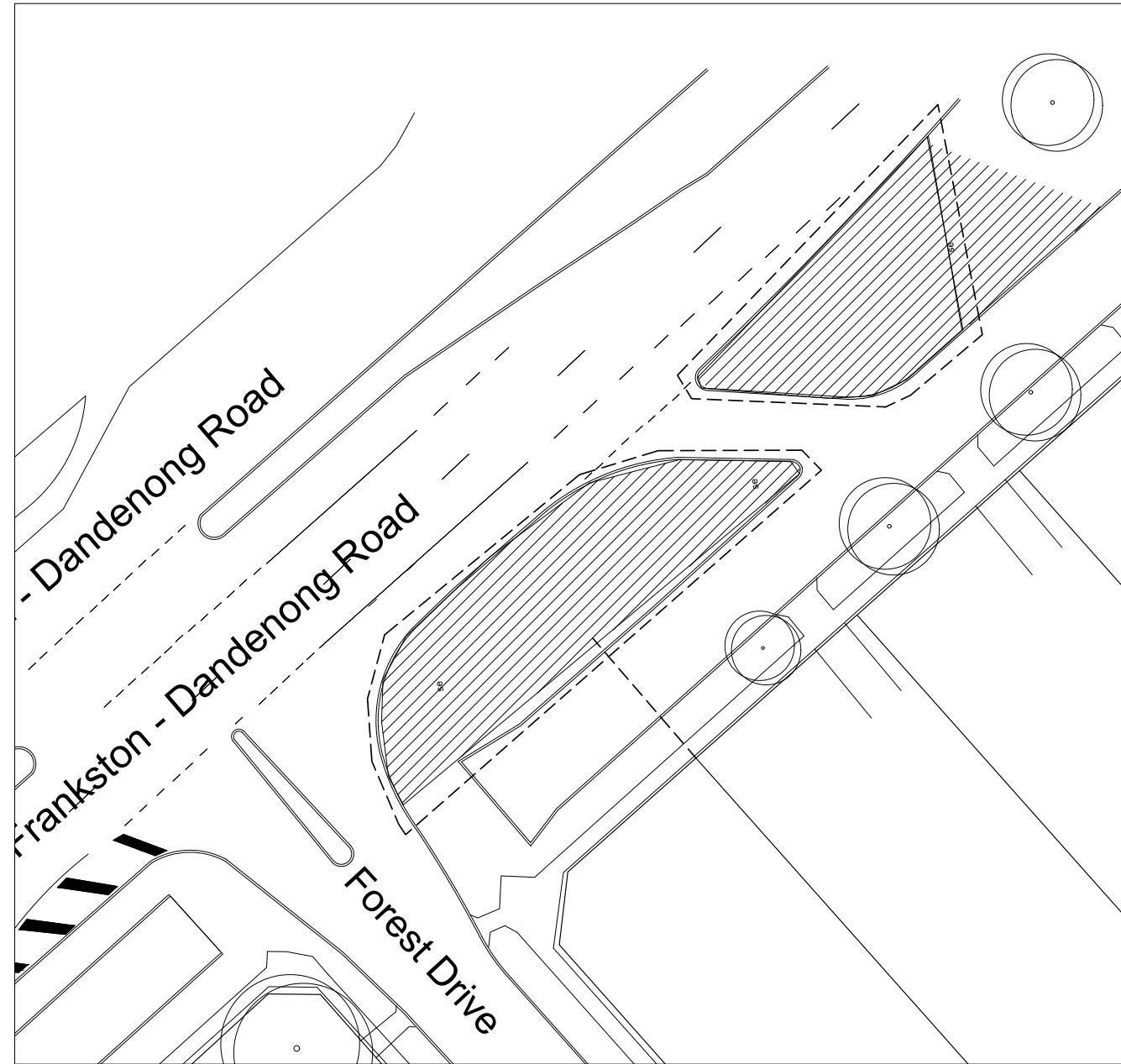
LEGEND									



















































AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Site Map & Existing Conditions
REVISION 1 - DELETION OF TREES	08/09/23		1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3		COUNCIL APPROVAL MEETING No. / /
			4		CONTRACT No. CWP 14626
			5		SCALE: As Noted
			6		DRAWING No: LS-00.
			7		Rev. No.
			8		
			9		
			10		
			11		
			12		

Landscape Proposal - Forest Gateway

-  Existing Trees
-  Extent of demolition

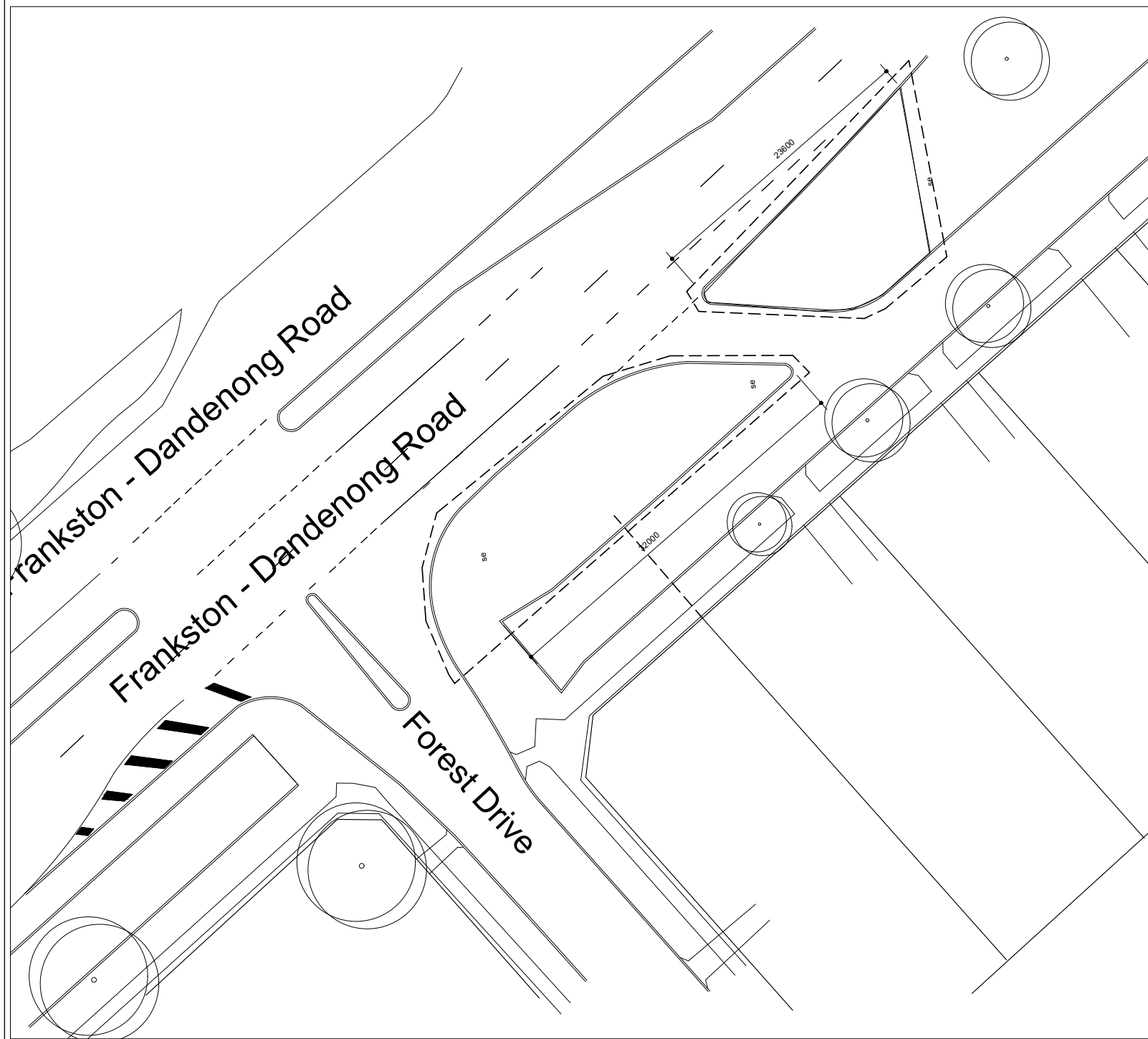


scale: 1 - 200@A1

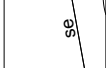

LEGEND											
	3 ASPECT LANTERN (200mm)		SIGN		EXISTING PEDESTAL		WATER METER		WATER VALVE		STORMWATER (EXISTING)
	MAST ASM (OUTREACH AS INDICATED)		PARKING METER		NEW PEDESTAL		TAP		TELSTRA PILLAR		STORMWATER (PROPOSED)
	PED. PUSH BUTTON & LANTERN		RUBBISH BIN		NEW JOINT USE POLE		ELECTRIC PIT		MAJOR TELSTRA PIT		SEWER
	INTERNALLY ILLUMINATED SIGN		SIDE ENTRY PIT		UNITED ENERGY POLE		PERMANENT SURVEY MARK		MINOR TELSTRA PIT		WATER
	EXISTING STREET LIGHTING LANTERN		GRATED PIT		DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		SURVEY MARK OR STATION		GAS VALVE		TELSTRA
	PROPOSED STREET LIGHTING LANTERN		FENCE		SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		TREE		SEWER PIT		ELECTRICITY (UNDERGROUND)
			TRAFFIC SIGNAL CONTROLLER		600mm DIA. CONDUIT JUNCTION PIT		WOODEN POST		FIRE HYDRANT		ELECTRICITY (OVERHEAD)
			EXISTING DETECTOR LOOP		300mm DETECTOR PIT		STEEL POST		FIRE PLUG		PROPOSED KERB & CHANNEL
											EXISTING KERB & CHANNEL
											PROPOSED KERB



AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Extent of Demolition
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3	SURVEY	COUNCIL APPROVAL MEETING No. / /
			4	DESIGN CHECKED	CONTRACT No.CWP14626
			5	APPROVED BY C.W.C.	SCALE:1 - 200@A1
			6	DATE / /	DRAWING No: LS-01.
			7	APPROVED BY Infrastructure Manager	DATE 07/09/2023 SHEET 2 OF 5
			8		Rev. No. 1



















































Landscape Proposal - Forest Gateway

-  Steel Edging - 125mm x 1.6mm
-  Dimensions and setout

Site map: nts

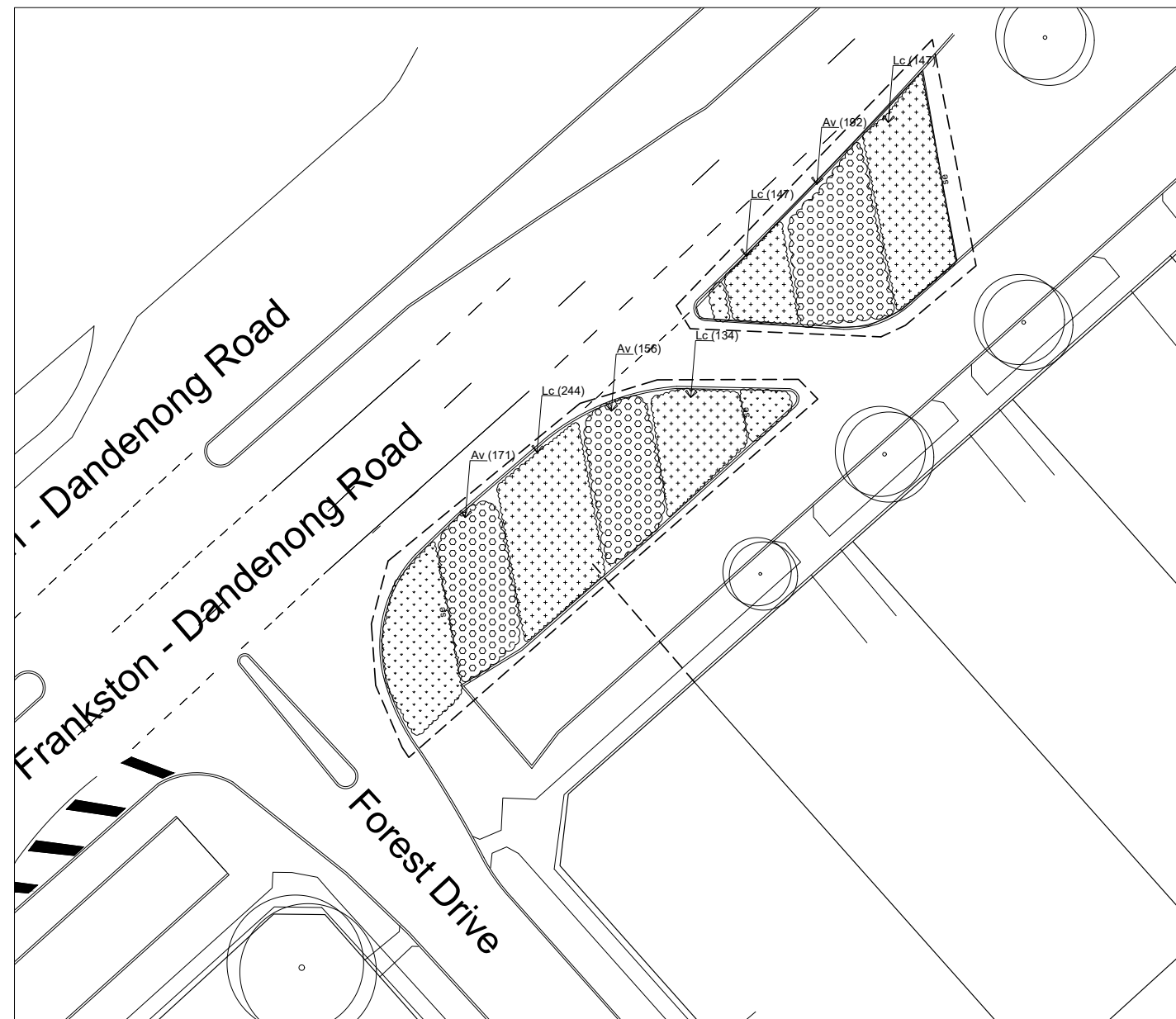
LEGEND

	3 ASPECT LANTERN (200mm)		SIGN		EXISTING PEDESTAL		WATER METER		WATER VALVE		STORMWATER (EXISTING)
	MAST ASM (OUTREACH AS INDICATED)		PARKING METER		NEW PEDESTAL		TAP		TELSTRA PILLAR		STORMWATER (PROPOSED)
	PED. PUSH BUTTON & LANTERN		RUBBISH BIN		NEW JOINT USE POLE		ELECTRIC PIT		MAJOR TELSTRA PIT		SEWER
	INTERNALLY ILLUMINATED SIGN		SIDE ENTRY PIT		UNITED ENERGY POLE		PERMANENT SURVEY MARK		MINOR TELSTRA PIT		WATER
	EXISTING STREET LIGHTING LANTERN		GRATED PIT		DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		SURVEY MARK OR STATION		GAS VALVE		TELSTRA
	PROPOSED STREET LIGHTING LANTERN		FENCE		SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		TREE		SEWER PIT		ELECTRICITY (UNDERGROUND)
			TRAFFIC SIGNAL CONTROLLER		600mm DIA. CONDUIT JUNCTION PIT		WOODEN POST		FIRE HYDRANT		ELECTRICITY (OVERHEAD)
			EXISTING DETECTOR LOOP		300mm DETECTOR PIT		STEEL POST		FIRE PLUG		PROPOSED KERB & CHANNEL
											EXISTING KERB & CHANNEL
											PROPOSED KERB



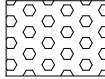


AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Location of steel edging
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3	SURVEY	COUNCIL APPROVAL MEETING No. / /
			4	DESIGN CHECKED	CONTRACT No. CWP 14626
			5	APPROVED BY C.W.C.	SCALE: 1 - 200@A1
			6	DATE / /	DRAWING No: LS-02.
			7	APPROVED BY Infrastructure Manager	Rev. No.
			8	DATE 07/09/2023	1
			9		
			10		
			11		
			12		

SCALE: 1 - 200@A1
DRAWING No: LS-02.
Rev. No. 1
DATE 07/09/2023
SHEET 3 OF 5



Landscape Proposal - Forest Gateway

-  Proposed Grass restoration - seed
-  Proposed Grasses - Lomandra confertifolia 20cm
-  Proposed Shrubs - Anigosanthos hybrids 20cm



Lomandra confertifolia @ 3 per m2




















































Anigosanthos hybrids @ 3 per m2



Anigosanthos hybrids @ 3 per m2 varieties include 'Bush Gold', 'Bush Blitz', 'Big Red', 'Landscape Scarlet'

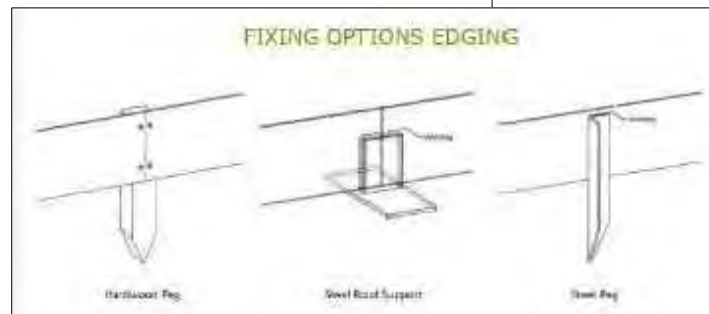
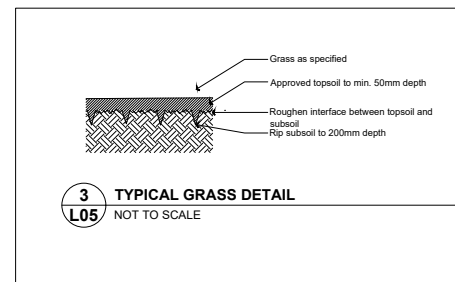
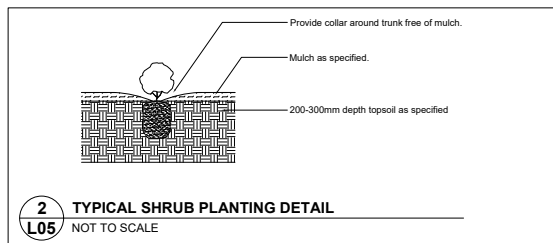
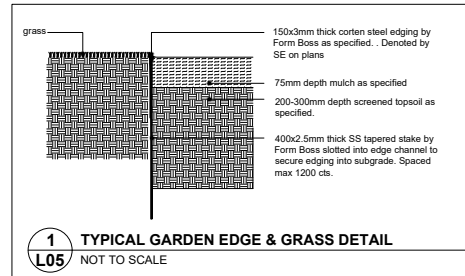


WHILE ALL CARE HAS BEEN TAKEN IN THE PREPARATION OF THIS DRAWING PACKAGE. SOME OMISSIONS IN DETAILS MAY HAVE BEEN OVERLOOKED BY F.C.C. PLEASE REVIEW THE I.F.C PACKAGE FOR ALL NOTES AND RECOMMENDATIONS FOR PRODUCT TYPE AND INSTALLATION INSTRUCTIONS. ANY CONTRACTOR QUESTIONS ARE TO BE DIRECTED TO THE F.C.C LANDSCAPE PROJECT MANAGER.

LEGEND										AMENDMENTS		DATE		BY		No.		INFRASTRUCTURE DEPARTMENT		Proposed Planting - Shrubs	
	3 ASPECT LANTERN (200mm)		SIGN		EXISTING PEDESTAL		WATER METER		WATER VALVE		STORMWATER (EXISTING)										
	MAST ARM (OUTREACH AS INDICATED)		PARKING METER		NEW PEDESTAL		TAP		TELSTRA PILLAR		STORMWATER (PROPOSED)										
	PED. PUSH BUTTON & LANTERN		RUBBISH BIN		NEW JOINT USE POLE		ELECTRIC PIT		MAJOR TELSTRA PIT		SEWER										
	INTERNALLY ILLUMINATED SIGN		SIDE ENTRY PIT		UNITED ENERGY POLE		PERMANENT SURVEY MARK		MINOR TELSTRA PIT		WATER										
	EXISTING STREET LIGHTING LANTERN		GRATED PIT		DOUBLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		SURVEY MARK OR STATION		GAS VALVE		TELSTRA										
	PROPOSED STREET LIGHTING LANTERN		FENCE		SINGLE SIDED REFLECTIVE ROAD PAVEMENT MARKER		TREE		SEWER PIT		ELECTRICITY (UNDERGROUND)										
			TRAFFIC SIGNAL CONTROLLER		600mm DIA. CONDUIT JUNCTION PIT		WOODEN POST		FIRE HYDRANT		ELECTRICITY (OVERHEAD)										
			EXISTING DETECTOR LOOP		300mm DETECTOR PIT		STEEL POST		FIRE PLUG		EXISTING KERB & CHANNEL										
											PROPOSED KERB & CHANNEL										
											EXISTING KERB										
											PROPOSED KERB										



AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Proposed Planting - Shrubs
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3	SURVEY	COUNCIL APPROVAL MEETING No. / /
			4	DESIGN CHECKED	CONTRACT No. CWP 14626
			5	APPROVED BY C.W.C.	SCALE: 1 - 200@A1
			6	DATE / /	DRAWING No: LO-4
			7	APPROVED BY Infrastructure Manager	Rev. No. 1
			8		DATE 07/08/2023 SHEET 4 OF 5



GENERAL REQUIREMENTS
THE WORKS OF THIS TENDER SHALL COMPRISE THE DESIGN OF THE PROPOSED LANDSCAPE WORKS INCLUDING THE SUPPLY OF ALL MATERIALS AND COMPLETION OF CONSTRUCTION AND ANCILLARY WORKS ASSOCIATED WITH THE PROJECT, AS SHOWN ON THE ACCOMPANYING DRAWINGS AND DESCRIBED WITHIN THE FOLLOWING PERFORMANCE NOTES.

DRAWINGS & DIMENSIONS
ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORK. DO NOT SCALE FROM DRAWING. THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH SPECIFICATIONS AND MANUFACTURERS NOTES. SEEK CLARIFICATION FROM THE FCC SUPERINTENDENT IMMEDIATELY SHOULD THERE BE ANY DISCREPANCIES IN, OR CONFLICTS BETWEEN, DOCUMENTATION AND SPECIFICATION. ALL DIMENSIONS TO BE VERIFIED ON SITE PRIOR TO COMMENCEMENT OF WORK. DO NOT SCALE FROM DRAWINGS. THESE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH DETAILS, MANUFACTURERS SPECIFICATIONS & NOTES AND SUPPORTING DOCUMENTS, DRAWINGS AND SPECIFICATIONS. SEEK CLARIFICATION FROM THE SUPERINTENDENT IMMEDIATELY SHOULD ANY DISCREPANCIES BE FOUND BETWEEN DRAWINGS, DETAILS, SITE CONDITIONS OR MANUFACTURERS SPECIFICATION.

SUPPORTING REFERENCE DOCUMENTS & DRAWINGS
LANDSCAPE DRAWINGS ARE TO BE READ IN CONJUNCTION WITH FCC SUPPLIED SPECIFICATIONS.

WORKING HOURS
CONTRACTOR TO COMPLY WITH WORKING HOURS STIPULATED IN THE LOCAL COUNCIL'S ORDINANCES AND EPA NOISE OMISSION GUIDELINES.

BUILDING WORKS
ALL BUILDING WORKS ARE TO BE COMPLETED IN ACCORDANCE WITH THE BUILDING ACT 1993, BUILDING REGULATIONS 2006 & RELEVANT BUILDING CODE OF AUSTRALIA 2016.

ROLES & RESPONSIBILITIES
SUPERINTENDENT: THE SUPERINTENDENT PRIMARILY REFERS TO THE CLIENTS REPRESENTATIVE OR NOMINATED PROJECT MANAGER AS APPOINTED BY THE CLIENT.
AUSTRALIAN STANDARDS (AS)
THE CONTRACTOR AND ALL TRADES MUST UNDERTAKE WORKS IN ACCORDANCE WITH THE AUSTRALIAN STANDARDS (AS) PERTAINING TO THOSE TRADES. ALL CONSTRUCTION TO COMPLY WITH THE NATIONAL CONSTRUCTION CODE (NCC), INCLUDING BUT NOT LIMITED TO:
- CONCRETE STRUCTURES (AS 3600:2018)
- AGGREGATES AND ROCK FOR ENGINEERING PURPOSES, PART 1: CONCRETE AGGREGATES (AS 2758.1:2014)
- SLAB & FOOTINGS (AS 2870:2011)
- DESIGN FOR ACCESS AND MOBILITY (AS 1428.1:2009) (AS 1428.4.1) (AS 1428.2)
- TREE STOCK FOR LANDSCAPE USE (AS 2303)
- METHODS FOR TESTING SOIL FOR ENGINEERING PURPOSES (AS 1289)

OHS
THE CONTRACTOR IS TO SUBMIT TO THE SUPERINTENDENT CONFIRMATION OF OCCUPATIONAL HEALTH & SAFETY (OHS) MANAGEMENT AND ACCREDITATION IN ACCORDANCE WITH THE DEPARTMENTS REQUIREMENTS AND VICTORIAN CONSTRUCTION SUPPLIER REGISTER (CSR). DOCUMENTS REQUIRED PRIOR TO UNDERTAKING ANY WORKS PRIOR TO UNDERTAKING ANY WORKS THE CONTRACTOR IS TO PROVIDE A TRAFFIC MANAGEMENT PLAN TO BE APPROVED BY COUNCIL. PERMITS WILL TAKE UP TO TEN BUSINESS DAYS FOR APPROVAL. AN APPROVED TRAFFIC MANAGEMENT PLAN MUST BE SUBMITTED TO THE CONTRACT SUPERINTENDENT PRIOR TO WORKS COMMENCING ON SITE. TRAFFIC AND PEDESTRIAN MANAGEMENT MUST BE CO-ORDINATED WITH ALL SERVICE PROVIDERS WHO WILL REQUIRE ACCESS TO THE SITE AT DIFFERENT TIMES. NO VARIATION SHALL BE ALLOWED FOR A FAILURE TO DO SO.
PRIOR TO UNDERTAKING ANY WORKS THE CONTRACTOR IS TO PROVIDE TO THE SUPERINTENDENT, A SITE MANAGEMENT PLAN THAT INCLUDES BUT NOT LIMITED TO THE FOLLOWING:
- PUBLIC SAFETY, AMENITY AND SITE SECURITY, INCLUDING LOCATIONS OF BARRIER FENCING AND SIGNAGE
ALL TEMPORARY BUILDINGS STRUCTURES SHALL BE MAINTAINED IN GOOD ORDER DURING CURRENCY OF THE CONTRACT AND SHALL BE REMOVED UPON COMPLETION. REFER TO ARCHITECT SPECIFICATION FOR FURTHER DETAIL.
CONTRACTOR TO COMPLY WITH WORKING HOURS STIPULATED IN THE LOCAL COUNCIL'S ORDINANCES AND EPA NOISE OMISSION GUIDELINES. ALL BUILDING WORKS ARE TO BE COMPLETED IN ACCORDANCE WITH THE BUILDING ACT 1993, BUILDING REGULATIONS 2006 AND RELEVANT BUILDING CODE INCLUDING NATIONAL CONSTRUCTION CODE (NCC).

PERMITS & FEES
THE CONTRACTOR IS TO ALLOW FOR ARRANGEMENT AND PAYMENT FOR ANY PERMITS AND / OR STATUTORY / AUTHORITY CHARGES REQUIRED TO COMPLETE THE WORKS.
INSURANCES THE CONTRACTOR IS TO PROVIDE EVIDENCE OF ALL INSURANCES AT TIME OF SUBMITTING TENDER. ALL INSURANCES MUST BE CURRENT AND VALID FOR THE PERIOD OF THE WORKS PRIOR TO COMMENCING, INCLUDING PUBLIC LIABILITY, PROFESSIONAL INDEMNITY AND WORKERS COMPENSATION.

SAMPLES
THE CONTRACTOR SHALL PROVIDE SAMPLES OF MATERIALS AS SPECIFIED. NO MATERIAL SUBSTITUTIONS WILL BE MADE WITHOUT THE WRITTEN APPROVAL OF THE SUPERINTENDENT. SAMPLES ARE TO BE PROVIDED TO THE SUPERINTENDENT PRIOR TO BULK ORDERING AND DELIVERY TO THE SITE. THE CONTRACTOR IS RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH THE INCORRECT ORDERING, PURCHASE OR REPLACEMENT OF INAPPROPRIATE MATERIALS. THE FOLLOWING MATERIALS AND SAMPLES MUST BE PROVIDED FOR APPROVAL:
- MINIMUM 500g SAMPLE OF IMPORTED TOPSOIL
- MINIMUM 500g SAMPLE OF TIMBER GARDEN MULCH
- MINIMUM 1m x 1m SECTION OF COMPLETED LAWN RENOVATION
- SAMPLE OF STEEL EDGE PRODUCT

SITE CONDITIONS & PREPARATION (INCLUDING EARTHWORKS)
CONTRACTOR IS TO INFORM THEMSELVES OF ALL SITE CONDITIONS PRIOR TO TENDER SITE MEETING. ANY MATTERS THE CONTRACTOR DOES NOT DRAW TO ATTENTION PRIOR TO AWARDED THE CONTRACT AND WHICH MAY HAVE REASONABLY BEEN FORESEEN WILL NOT RELIEVE THE CONTRACTOR THE RESPONSIBILITY TO COMPLETE THE CONTRACT WITHOUT ADDITIONAL COST. PRIOR TO COMMENCING WORKS, THE CONTRACTOR IS TO SUBMIT A DILAPIDATION REPORT WITH PHOTOS TO THE SUPERINTENDENT. ON COMPLETION OF THE WORKS, THE ENTIRE AREA OF THE WORKS AND ANY OTHER AREAS IMPACTED BY IT (INCLUDING OUTSIDE OF THE SITE) SHOULD BE THOROUGHLY CLEANED AND ALL TEMPORARY PROTECTION WORKS REMOVED. CONTRACTOR TO ALLOW FOR ALL FILLING, GRADING AND TRIMMING, REMOVAL OF SPOIL, CLEANING AND SURFACE PREPARATION FOR FINISHES AS SPECIFIED. ALL AREAS TO BE LANDSCAPED SHALL BE FREE FROM WEEDS. PRIOR TO COMMENCING THE WORKS, THE CONTRACTOR IS TO SPRAY WORKS AREA WITH A COUNCIL APPROVED GLYPHOSATE OR SIMILAR APPROVED HERBICIDE. WASTE TO BE REMOVED OFFSITE.

EXISTING & UNDERGROUND SERVICES
IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO MAKE APPROPRIATE INVESTIGATIONS REGARDING THE EXACT LOCATION OF UNDERGROUND SERVICES PRIOR TO ANY CULTIVATION, RIPPING OR EXCAVATION. NO INFORMATION IS PROVIDED ON THE DRAWINGS REGARDING THE EXACT LOCATION OF EXISTING SERVICES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR BEARING THE COST OF MAKING GOOD ANY DAMAGE TO EXISTING SERVICES AND MAINS, WHETHER OR NOT THESE ARE SHOWN ON THE DRAWINGS. SUBMIT SERVICES DETECTION MAPPING AND A DIAL BEFORE YOU DIG (DBYD) TO SUPERINTENDENT. ALL GRADING AND EXCAVATION TO ALSO BE COMPLETED WITH REFERENCE TO DRAWINGS. EXISTING SERVICES MAY BE USED AS A TEMPORARY SERVICE TO UNDERTAKE THE WORKS WITH THE APPROVAL OF THE SUPERINTENDENT. ALL CURRENT SERVICES ARE TO BE MAINTAINED AND MADE SAFE. IF THE SERVICES REQUIRE TEMPORARY DISCONNECTION THE CONTRACTOR IS TO RECONNECT AND MAKE GOOD.

Landscape Proposal - Forest Gateway

SECURITY, PROTECTION AND FENCING
CONTRACTOR TO ENSURE SITE WHERE WORKS ARE TAKING PLACE TO BE SECURED AND CLOSED TO PUBLIC ACCESS (WHERE POSSIBLE). SEPARATE AND SECURE ACCESS TO THE WORKS AREA FOR THE DURATION OF THE WORKS.
THE CONTRACTOR SHALL PROVIDE PROTECTION FENCING TO ALL NEWLY PLANTED AREAS FOR THE DURATION OF THE ESTABLISHMENT AND MAINTENANCE PERIOD OR AS INDICATED ON THE PLANS. FENCES SHOULD UTILISE CAPPED STAR PICKETS OF SUITABLE LENGTH FOR FENCE WITH HINGE JOINT MESH MINIMUM OF 6 STRAND X 90cm X 30cm. TWO STRAND SUPPORT WIRE FOR MESH WITH REFLECTIVE FLAG MARKERS ON TOP STRAND AT NO MORE THAN 1500MM CTS. STAR PICKETS ARE TO HAVE PROTECTIVE CAPS IN PLACE. CORNER POSTS OF TREATED PINE SHOULD BE UTILISED TO STABILISE FENCES WITH DIAGONAL BRACING OR END ASSEMBLY ON CORNERS OR LONG RUNS AS REQUIRED. THESE FENCES SHOULD BE REMOVED ONCE PLANTING IS ESTABLISHED AT AROUND 24 MONTHS.

PROTECTION OF EXISTING TREES: TREE PROTECTION ZONES (TPZ)
PRIOR TO THE COMMENCEMENT OF SITE WORKS, THE POSITIONING OF THE FENCE SHALL BE APPROVED BY THE SUPERINTENDENT. PROTECTIVE FENCING IS TO BE LABELLED **TREE PROTECTION ZONE**. TREES SHALL BE PROTECTED IN ACCORDANCE WITH AUSTRALIAN STANDARD AS4970-2009. THE TREE PROTECTION FENCING IS TO BE PUT IN PLACE PRIOR TO THE COMMENCEMENT OF SITE WORKS AND REMAIN IN PLACE UNTIL ALL SITE WORKS HAVE BEEN COMPLETED.
MECHANICAL EXCAVATION IS ONLY ALLOWED OUTSIDE OF TPZS. IF EXCAVATION IS REQUIRED WITHIN TPZ OF TREES TO BE RETAINED, USE ONLY HAND EXCAVATION OR APPROVED NON-DESTRUCTIVE MEASURES SUCH AS HIGH PRESSURE WATER TO LOCATE ANY ROOTS EXCEEDING 30MM DIAMETER. WHERE IT IS NECESSARY TO CUT TREE ROOTS, CLEAN CUT WITH A SAW. AFTER CUTTING, SEAL TREE ROOT CUTS WITH 'SERIPRUNE' OR AN APPROVED EQUIVALENT TREE WOUND SEALANT OR AS ADVISED BY COUNCIL ARBORIST ONSITE. DO NOT CUT TREE ROOTS WITHOUT APPROVAL FROM FCC APPOINTED ARBORIST.

DEFINED NO DIG ZONE
NOMINAL 75MM DEPTH EXISTING GRASS AND THATCH LAYER TO BE REMOVED PRIOR TO PREPARATION OF EXISTING SUBGRADE. MINIMAL DISTURBANCE WITHIN NO DIG ZONE. WORKS WITHIN AREA TO BE UNDERTAKEN UNDER SUPERVISION OF SUITABLY QUALIFIED ARBORIST

PERMITS & FEES
THE CONTRACTOR IS TO ALLOW FOR LIAISON WITH UTILITY PROVIDERS AND RELEVANT STATUTORY BODIES FOR REQUIRED PERMITS AND IS RESPONSIBLE FOR PAYMENT IN OBTAINING ANY PERMITS AND / OR STATUTORY / AUTHORITY CHARGES REQUIRED TO COMPLETE THE WORKS.

INSURANCES
THE CONTRACTOR IS TO PROVIDE EVIDENCE OF ALL INSURANCES AT TIME OF SUBMITTING TENDER. ALL INSURANCES MUST BE CURRENT AND VALID FOR THE PERIOD OF THE WORKS PRIOR TO COMMENCING, INCLUDING PUBLIC LIABILITY, PROFESSIONAL INDEMNITY AND WORKERS COMPENSATION.

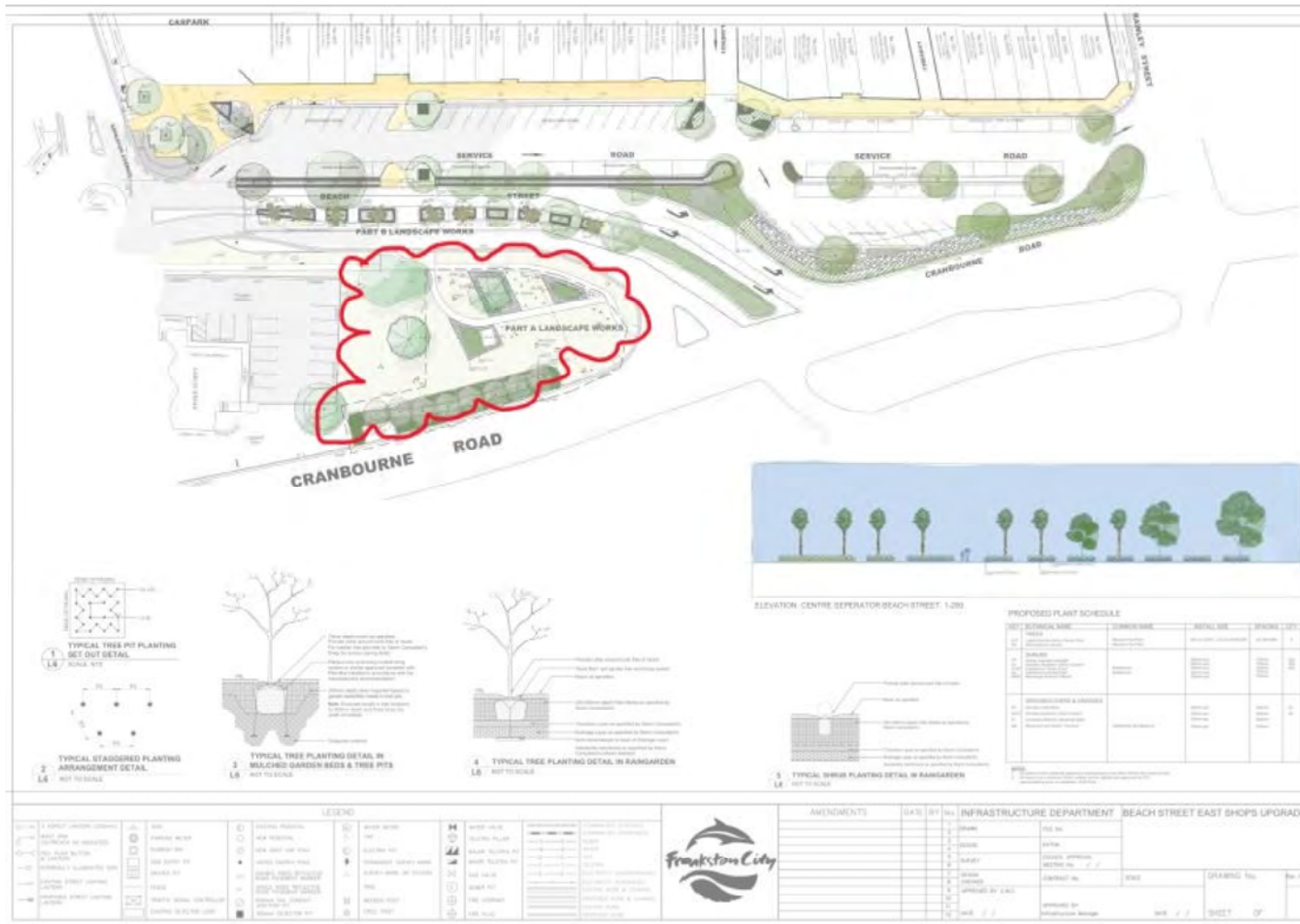
GRADING & TRIMMING
ENSURE GRADING AND TRIMMING OF THE SUB-GRADE LEVEL ALLOWS FOR THE SPECIFIED HEIGHTS OF THE SUB-BASE AND FINISHING COURSE IN ACCORDANCE WITH LANDSCAPE DETAILS. FINISH OFF EXCAVATED AREAS WITH AN EVEN CONSISTENT SURFACE AND FILL DEPRESSIONS WITH SOUND MATERIAL.
USE MATERIAL EXCAVATED DURING THE TRIMMING AS GRADING WORKS AS FILL OR BASE MATERIAL IF DEEMED APPROPRIATE BY SUPERINTENDENT. REMOVE EXCESS EXCAVATED MATERIAL OFF SITE. ALL GRADING TO PITS OR NOMINATED LEGAL POINTS OF DISCHARGE.
GRADING OF OVERLAND FLOW PATHS OR CONSTRUCTED DRAINAGE STRUCTURES SHALL BE SMOOTH AND GRADUAL AND BE FIT FOR PURPOSE.
DAMAGE
LIMIT WORK ZONES TO MINIMIZE DISTURBANCE TO ADJACENT SURFACES AND DRAINAGE AREAS. ENSURE ANY CONSTRUCTION MATERIAL AND DEBRIS ARE DISPOSED OFF SITE APPROPRIATELY AND NOT WASHED INTO DRAINS.
DURING THE CONTRACT PERIOD, PRIOR TO THE ISSUE OF PRACTICAL COMPLETION, THE CONTRACTOR SHALL BE LIABLE TO RECTIFY / REPLACE MALICIOUS AND UNLAWFUL DAMAGE AS INSTRUCTED BY AND TO THE SATISFACTION OF THE SUPERINTENDENT. THE CONTRACTOR SHALL BE LIABLE FOR THE COSTS OF RECTIFICATION OR AS PREVIOUSLY AGREED WITH THE SUPERINTENDENT. ANY DAMAGE TO EXISTING STRUCTURE, SERVICES, AND FINISHES OCCURRING DURING THE WORKS MUST BE MADE GOOD TO THE SATISFACTION OF THE SUPERINTENDENT. ANY DAMAGE TO COMPLETED WORK MUST BE MADE GOOD DURING HE DEFECTS LIABILITY PERIOD

DEFECTS LIABILITY PERIOD & ESTABLISHMENT PERIOD
THE WHOLE OF THE WORKS SHALL BE UPHOLD AGAINST ANY DEFECTS DUE TO FAULTY AND / OR INFERIOR QUALITY MATERIALS AND / OR WORKMANSHIP FOR A PERIOD OF 24 MONTHS. AS PER CONDITIONS OUTLINED AND AS REQUIRED BY FRANKSTON CITY COUNCIL.
ESTABLISHMENT INCLUDES THE CARE OF THE CONTRACT AREAS BY ACCEPTED HORTICULTURAL PRACTICES, INCLUDING RECTIFYING ANY DEFECTS THAT BECOME APPARENT IN THE WORKS UNDER NORMAL USE. THIS SHALL INCLUDE, BUT SHALL NOT BE LIMITED TO, THE FOLLOWING ITEMS WHERE AND AS REQUIRED:
- WATERING, FERTILIZING, CULTIVATION, TOP DRESSING, RENOVATING, AERATING, WEEDING, PESTS AND DISEASE CONTROL, STAKING, REPLACEMENT OF PLANT MATERIALS, REPLANTING, PRUNING, KEEPING THE SITE NEAT AND TIDY.
- MAKE GOOD SOIL SUBSIDENCE.
- ENSURE MULCHED SURFACES ARE KEPT IN A CLEAN AND TIDY CONDITION AND REINSTATE AND MAKE TIDY IF DISTURBED DURING WORKS PERIOD.

LEGEND



AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	Details
			1	DRAWN: RDG	FILE No.
			2	DESIGN: RDG	DATUM
			3	SURVEY	COUNCIL APPROVAL MEETING No. //
			4	DESIGN CHECKED	CONTRACT No. CWP 14626
			5	APPROVED BY C.W.C.	SCALE
			6	DATE //	DRAWING No: LO-4.
			7	APPROVED BY Infrastructure Manager	Rev. No.
			8		1
			9		
			10		
			11		
			12		





Site map indicating Extent of Works

LANDSCAPE PROPOSAL

FRANKSTON CITY COUNCIL AIMS TO RE-DEVELOP THE GRASSED OPEN SPACE AT CNR OF BEACH STREET, FRANKSTON

Client: Frankston City Council
 Contact: Roger Gunn
 Senior Project Manager
 0408 650 070



Landscape Package
Issue 1: March 2023
Drawing Register

Drawing No.	Drawing Title	Sheet	Revision
LS-001	Cover page	1	
LS-002	Demolition Plan	2	
LS-003	Planting Plan	3	
LS-004	Landscape Details	4	

LANDSCAPE PROPOSAL

EXISTING CONDITIONS PLAN FOR BEACH STREET, FRANKSTON



WARNING
 BEWARE OF UNDERGROUND SERVICES
 THE LOCATION OF UNDERGROUND SERVICES SHOWN ARE APPROXIMATE ONLY AND THEIR EXACT POSITION SHOULD BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL SERVICES ARE SHOWN. THE CONTRACTOR MUST VERIFY ALL SERVICES ON SITE PRIOR TO ANY EXCAVATION WORKS.

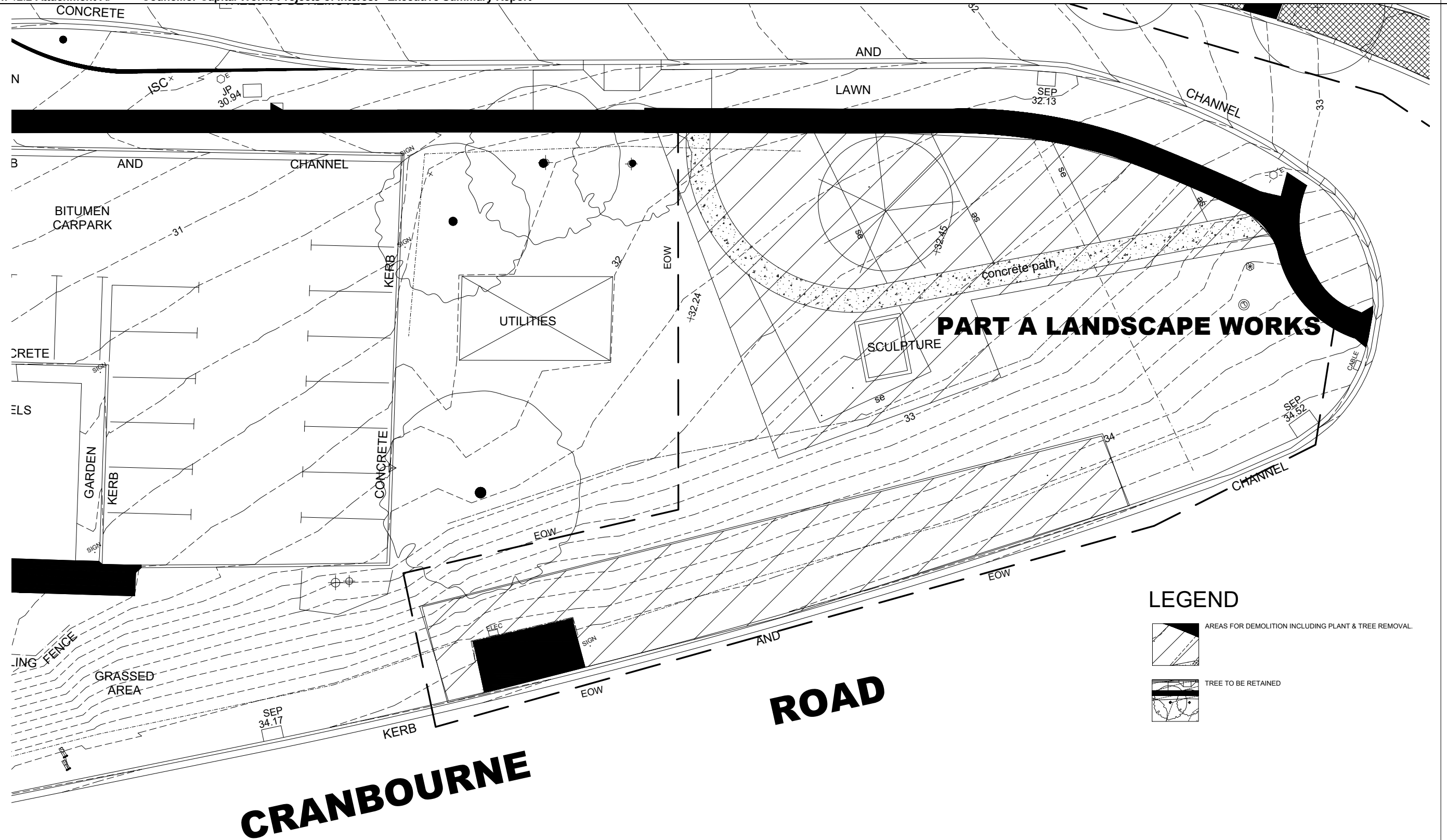


AMENDMENTS				DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	BEACH STREET GRASSED AREA, FRANKSTON
FOR REVIEW				03.03.23	RDG	P	DRAWN RDG	FILE No.
FOR TENDER				26.04.23	RDG	T1	DESIGN RDG	DATUM A.H.D.
							DESIGN CHECKED	COUNCIL APPROVAL MEETING No. / /
							SCALE n/a	CONTRACT No.
							APPROVED BY F.C.C. DATE / /	APPROVED BY INFRASTRUCTURE MANAGER DATE / /



EXISTING CONDITIONS PLAN

DRAWING No. LS-001
 SHEET 1 OF 4



LANDSCAPE PROPOSAL
DEMOLITION PLAN FOR PROPOSED WORKS AT BEACH STREET, FRANKSTON



WARNING
BEWARE OF UNDERGROUND SERVICES
 THE LOCATION OF UNDERGROUND SERVICES SHOWN ARE APPROXIMATE ONLY AND THEIR EXACT POSITION SHOULD BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL SERVICES ARE SHOWN. THE CONTRACTOR MUST VERIFY ALL SERVICES ON SITE PRIOR TO ANY EXCAVATION WORKS.



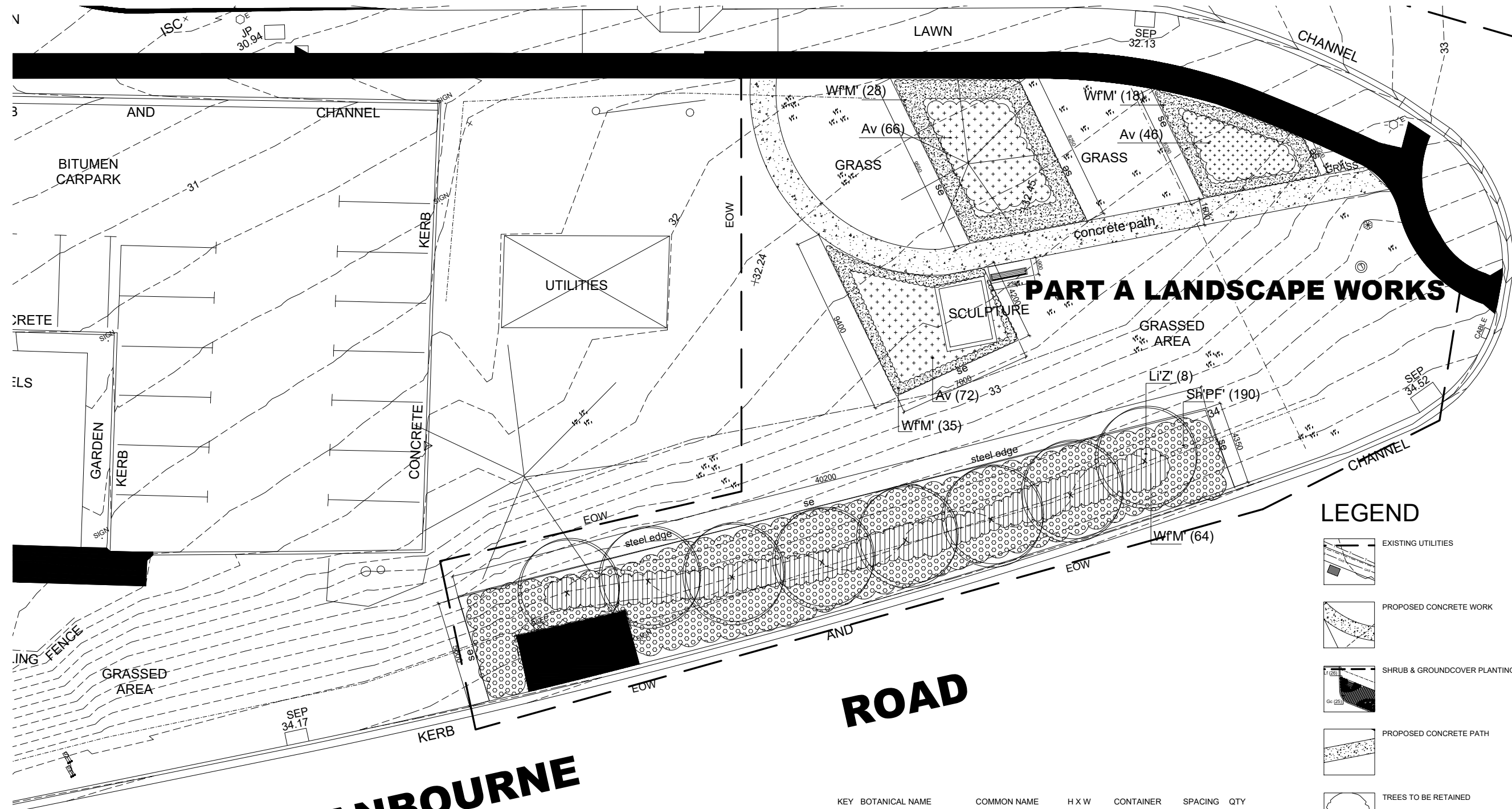
AMENDMENTS				DATE		BY		No.		INFRASTRUCTURE DEPARTMENT		BEACH STREET EAST SHOPPING CENTRE, FRANKSTON	
FOR REVIEW		03.03.23	RDG	P						DRAWN	RDG	FILE No.	
FOR TENDER		26.04.23	RDG	T1						DESIGN	RDG	DATUM	A.H.D.
										DESIGN CHECKED		COUNCIL APPROVAL MEETING No. / /	
										SCALE	1:100 @ A1	CONTRACT No.	
										APPROVED BY F.C.C.		APPROVED BY INFRASTRUCTURE MANAGER	DATE / /



DEMOLITION PLAN:







DRAWING No. LS-002

SHEET 2 of 4



PART A LANDSCAPE WORKS

LEGEND

-  EXISTING UTILITIES
-  PROPOSED CONCRETE WORK
-  SHRUB & GROUNDCOVER PLANTING
-  PROPOSED CONCRETE PATH
-  TREES TO BE RETAINED
-  PROPOSED TREES

KEY	BOTANICAL NAME	COMMON NAME	H X W	CONTAINER	SPACING	QTY
TREES						
Li'T'	Lagerstroemia indica'	Tuscarora	6.0 x 4.0 mt	100 litre	as noted	8
SHRUBS						
Av	Anigosanthos varieties	Bush Bonanza	1.0 x .5 mt	20cm	50cm	62
		Bush Pearl	1.0 x .5 mt	20cm	50cm	61
		Tangerine	1.0 x .5 mt	20cm	50cm	61
Sh'PF'	Scaevola humilis	Purple Fusion	prostrate	14cm	50cm	190
WFM'	Westringia fruticosa 'Mundi'		4 x 1.5 mt	14cm	50cm	64

CRANBOURNE

ROAD

LANDSCAPE PROPOSAL
LANDSCAPE PLAN FOR PROPOSED WORKS AT BEACH STREET,
FRANKSTON



WARNING
BEWARE OF UNDERGROUND SERVICES
THE LOCATION OF UNDERGROUND SERVICES SHOWN ARE APPROXIMATE ONLY AND THEIR EXACT POSITION SHOULD BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL SERVICES ARE SHOWN. THE CONTRACTOR MUST VERIFY ALL SERVICES ON SITE PRIOR TO ANY EXCAVATION WORKS.



AMENDMENTS				DATE		BY		No.		INFRASTRUCTURE DEPARTMENT		BEACH STREET EAST SHOPPING CENTRE, FRANKSTON	
FOR REVIEW		03.03.23	RDG	P	DESIGN	RDG	FILE No.						
FOR TENDER		26.04.23	RDG	T1	DESIGN CHECKED		DATUM	A.H.D.					
							COUNCIL APPROVAL MEETING No. / /						
					SCALE	1:100 @ A1	CONTRACT No.						
					APPROVED BY F.C.C.		APPROVED BY INFRASTRUCTURE MANAGER						
					DATE / /		DATE / /						

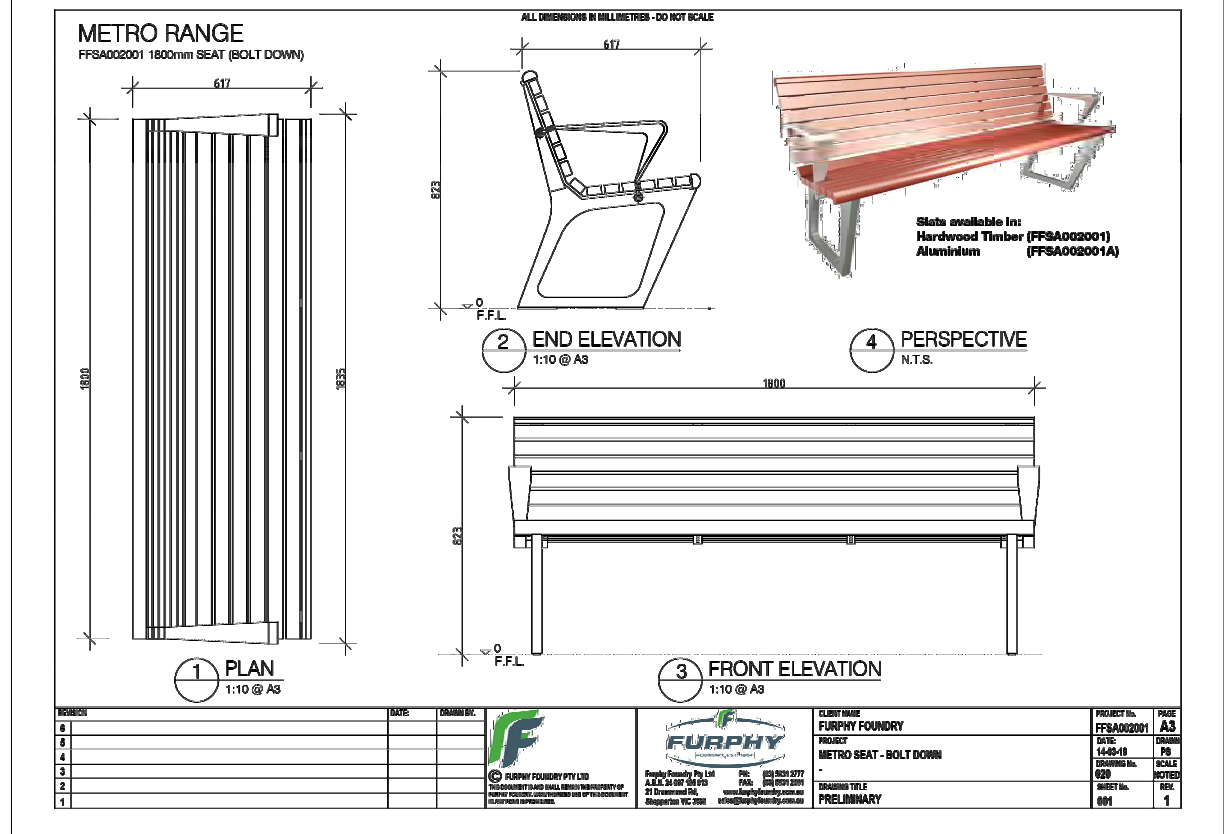
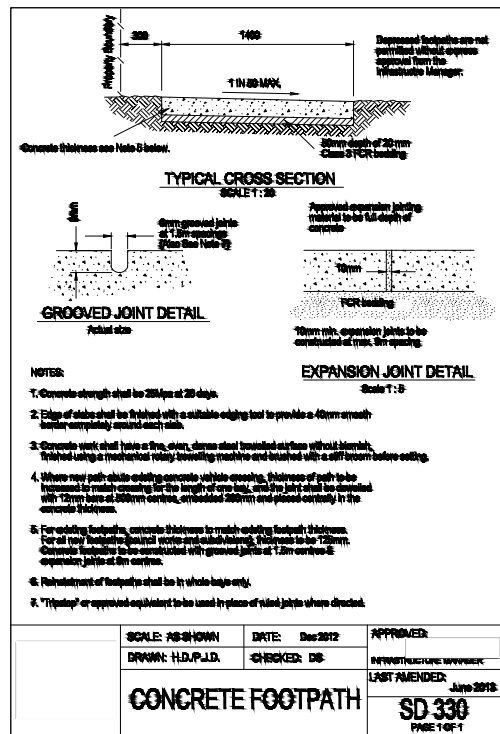


PLANTING PLAN

DRAWING No:LS-003

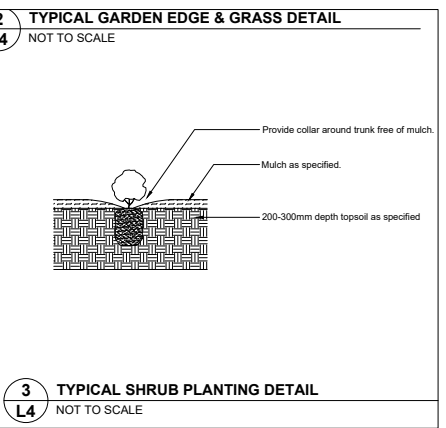
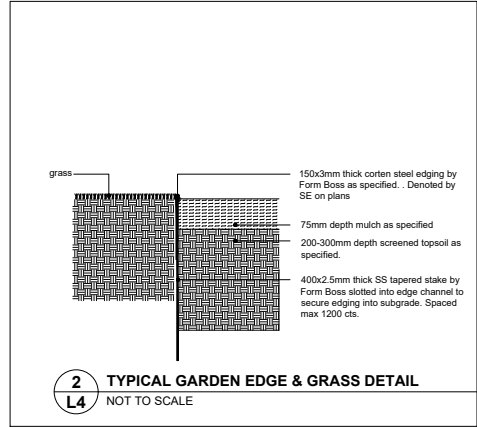
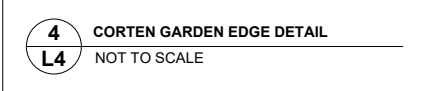
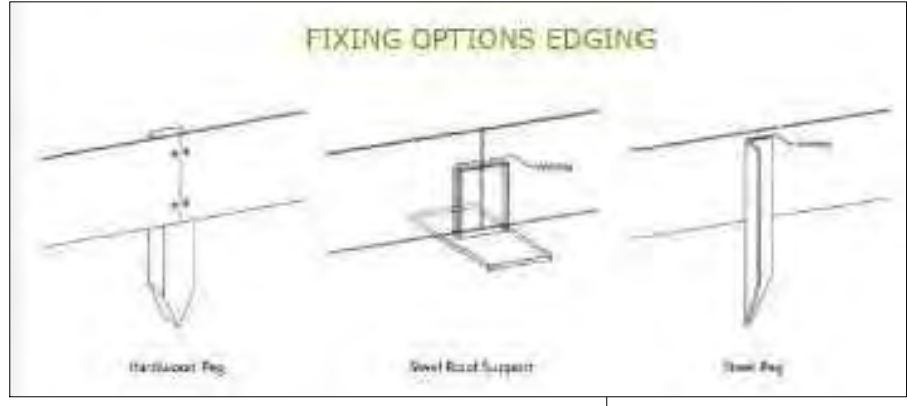
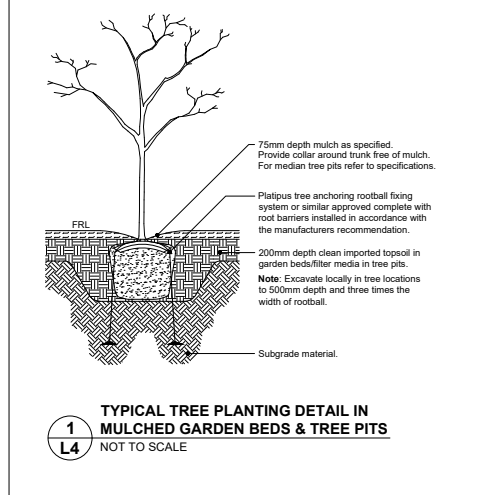
SHEET 3 OF 4

Item 12.2 Attachment A: Councilor Capital Works Projects of Interest - Executive Summary Report



LEGEND

- TREES TO BE RETAINED
- EXISTING UTILITIES
- PROPOSED CONCRETE WORK
- SHRUB & GROUND COVER PLANTING



LANDSCAPE PROPOSAL
LANDSCAPE PLAN FOR PROPOSED WORKS AT BEACH STREET, FRANKSTON



WARNING
BEWARE OF UNDERGROUND SERVICES
THE LOCATION OF UNDERGROUND SERVICES SHOWN ARE APPROXIMATE ONLY AND THEIR EXACT POSITION SHOULD BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL SERVICES ARE SHOWN. THE CONTRACTOR MUST VERIFY ALL SERVICES ON SITE PRIOR TO ANY EXCAVATION WORKS.



AMENDMENTS	DATE	BY	No.	INFRASTRUCTURE DEPARTMENT	BEACH STREET EAST SHOPPING CENTRE, FRANKSTON
FOR REVIEW	03.03.23	RDG	P	DRAWN RDG	FILE No.
FOR TENDER	26.04.23	RDG	T1	DESIGN RDG	DATUM A.H.D.
				DESIGN CHECKED	COUNCIL APPROVAL MEETING No. / /
				SCALE 1:200 @ A1	CONTRACT No.
				APPROVED BY F.C.C. DATE / /	APPROVED BY INFRASTRUCTURE MANAGER DATE / /



EXISTING CONDITIONS



AERIAL IMAGE



Existing timber bridge over swale does not connect to accessible sealed pathway



Opportunity to extend existing planted swale through lawn area



Stone stepper in granitic gravel to be replaced with accessible sealed pathway



Existing sealed footpath to be retained



Existing play equipment is suitable for retention, there is opportunity to connect basket swing with accessible softfall surfacing







Site furniture & amenities are currently isolated & inaccessible with sealed pathways

PROPOSED OVERALL RESERVE CONCEPT PLAN



LEGEND

-  EXISTING TREE TO BE RETAINED
-  PROPOSED NATIVE EVERGREEN TREE
-  PROPOSED DECIDUOUS FEATURE TREE
-  RESERVE BOUNDARY

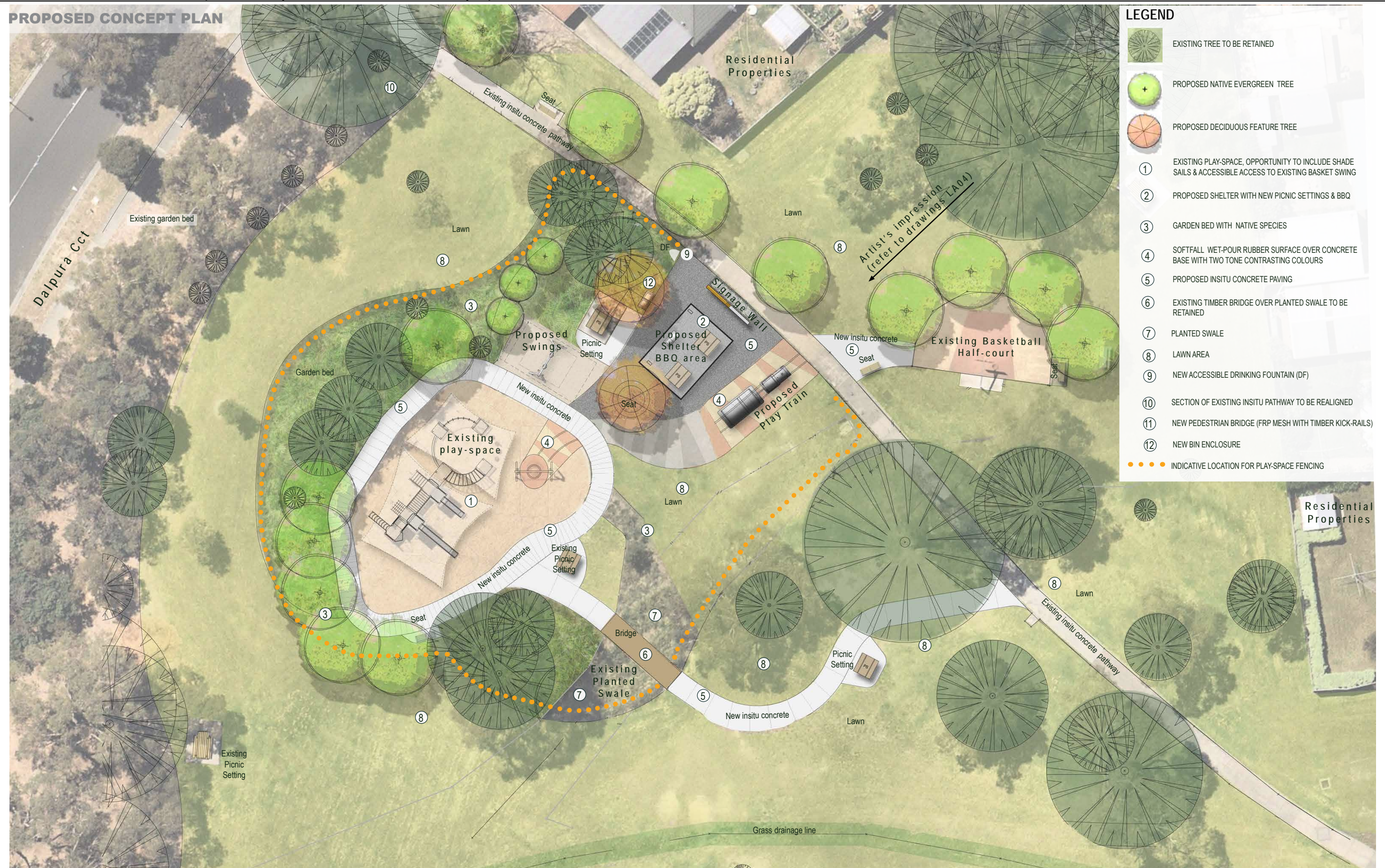


Whistlestop Reserve | Corner Entrance Treatment
Landscape Concept 24.01.2024



Drawing LA02 | Rev A

PROPOSED CONCEPT PLAN



- LEGEND**
- EXISTING TREE TO BE RETAINED
 - PROPOSED NATIVE EVERGREEN TREE
 - PROPOSED DECIDUOUS FEATURE TREE
 - ① EXISTING PLAY-SPACE, OPPORTUNITY TO INCLUDE SHADE SAILS & ACCESSIBLE ACCESS TO EXISTING BASKET SWING
 - ② PROPOSED SHELTER WITH NEW PICNIC SETTINGS & BBQ
 - ③ GARDEN BED WITH NATIVE SPECIES
 - ④ SOFTFALL WET-POUR RUBBER SURFACE OVER CONCRETE BASE WITH TWO TONE CONTRASTING COLOURS
 - ⑤ PROPOSED INSITU CONCRETE PAVING
 - ⑥ EXISTING TIMBER BRIDGE OVER PLANTED SWALE TO BE RETAINED
 - ⑦ PLANTED SWALE
 - ⑧ LAWN AREA
 - ⑨ NEW ACCESSIBLE DRINKING FOUNTAIN (DF)
 - ⑩ SECTION OF EXISTING INSITU PATHWAY TO BE REALIGNED
 - ⑪ NEW PEDESTRIAN BRIDGE (FRP MESH WITH TIMBER KICK-RAILS)
 - ⑫ NEW BIN ENCLOSURE
 - INDICATIVE LOCATION FOR PLAY-SPACE FENCING



Whistlestop Reserve | Corner Entrance Treatment
Landscape Concept 24.01.2024



Drawing LA03 | Scale 1:100 @ A1 / 1:200 @ A3 | Rev A



5 February 2024 - Hot Topics Report - Public Art and Transparency Hub

Executive Summary

Public Art

Following consultation with the Frankston North Community Centre, the fibreglass animals' proposal is to progress at the Karingal Hub location. Arts and Culture Officers are currently liaising with the supplier and internal departments to deliver the project in the coming months.

The Expression of Interest (EOI) for Mile Bridge is scheduled to be promoted from Saturday 27 January through to Friday 1 March. It is expected that the contract will be awarded to the successful EOI submitter by end June 2024.

Transparency Hub

Council Registers

We currently have 16 of the 19 requested registers now live on the Transparency Hub. Registers complete in December are:

- Lease register
- Delegations register including Delegated powers and delegated financial decisions.
- Standing grants register

The outstanding registers and proposed time timeframes are:

- Legal summary - to be released after it's released in the CEO report at Jan meeting – **Jan 24**
- Lobbyist and Developer Register – to be released after process in place for notice to developers that details will be made public going forward – **Apr 24**
- A register of any external submissions formally endorsed and submitted by the Council – **Feb 24**



Public Arts Update – February 2024

Mile Bridge Gateway Sculpture

The EOI has been promoted from Saturday 27 January and will close on Friday 1 March and has asked artists to consider the inclusion of lighting, kinetic moving parts and be of an impressive scale in height.

The applications are also expected to align with the Nepean Boulevard Master Plan and consider the content of 'Cultural Values of Frankston: Nepean Boulevard Vision' report prepared by Bunurong Land Council.

An assessment panel consisting of members of the Frankston Arts Advisory Committee (FAAC), Frankston City Council Officers and external experts will evaluate submission to create a shortlist. Shortlisted artists will then further develop concepts to determine the successful artist(s) with the contract to be awarded by 30 June 2024, fabrication and installation can take place in FY24/25.

Ballam Park

Following the sculptor selection process for the site at Naranga Crescent, the timelines are currently being developed as the public artwork progresses to the fabrication stage.

It is projected that the work will be installed by May/June 2024.

Fibreglass animals

Resulting from a recent Councillor request and funding of \$17K, a site has been identified at Karingal Hub near the playground to create a woodlands theme with fibreglass mushrooms, deer and rabbits. Frankston North Community Centre was also considered, however, after liaising with staff based at Frankston North, staff indicated that the grassed area was regularly utilised by community users, visitors, hirers and a number of diverse groups, therefore, it was determined that Karingal Hub was a much more suitable location.

Arts and Culture Officers are currently liaising with the supplier and internal departments to deliver the project in the coming months.

Frankston North Mosaic – Bakery wall

Wall repairs are in progress and the background colour will be repainted resulting in an overall enhanced appearance, giving a new sense of life to this artwork.

Oliver's Hill sculptures

Fabrication is due to commence at the end of January alongside ongoing consultation with Bunurong Land Corporation.

Early Light

The Early Light sculpture was installed in December with soft fall bark laid in the coming month pending contractor availability.

Kananook Commuter car park

A sculpture designed and fabricated by a local artist will be installed at the location once the site is ready for a plinth to be installed. The sculpture is on track to be installed in time for the opening of the car park in mid 2024.



Sculpture at Skye/Dandenong Road intersection

'As One' will be moving to Skye/Dandenong Road and is currently awaiting the timelines of the landscaping and plinth preparation to be able to install the sculpture. Anticipated completion is May 2024, as landscaping works are expected to be undertaken in April 2024.

Murals outside of Big Picture Fest (BPF)

- Eco Mural – Seaford wetlands
The Eco mural at the Downs Estate Community Farm shed has been completed ahead of schedule.
- Ballam Park rebound wall and Havana Reserve – Kindergarten wall
The concepts being worked upon to be delivered after the festival in March.

Sites for 2025

Officers have begun scoping potential sites in Langwarrin and Carrum Downs for murals to be considered following on from the Big Picture Fest in 2025 as there are currently no sculptures or murals in these areas of the municipality.

Transparency Hub Update – February 2024

Website

Work is underway for registers that are available on Hub to also be available under "Documents available for public inspection" page on Website.

A full UX/CX review on the Transparency Hub was completed in December and recommendations provided. Discussion and implementation will occur in February 2024.

Independent internal review (ATR III resolution)

A complaints diagram to be finalised and published on council's website and is expected to be completed in February.

Councillor Induction Policy

Councillor Briefing scheduled for April on review of policy.

Council Registers

We currently have 16 of the 19 requested registers now live on the Transparency Hub. Registers complete in December are:

- Lease register
- Delegations register including Delegated powers and delegated financial decisions.
- Standing grants register

The outstanding registers and proposed time timeframes are:

- Legal summary - to be released after it's released in the CEO report at Jan meeting – **Jan 24**
- Lobbyist and Developer Register – to be released after process in place for notice to developers that details will be made public going forward – **Apr 24**
- A register of any external submissions formally endorsed and submitted by the Council – **Feb 24**



Pipeline of works for Transparency Hub Quarter 3 and 4

	Council Register or Dataset	Status
1	Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements;	Go live April 2024
2	Council's developer contribution register;	Available in Transparency Hub
3	A register of any contracts (including consultancies) awarded both above and within financial delegation, along with contract exemption and additional delegations afforded to the CEO;	Available in Transparency Hub
4	A register of any external submissions formally endorsed and submitted by the Council;	Go live February 2024
5	A summary of broader Freedom of Information (FOI) outcomes achieved, which is currently reported annually to Council, subject to any privacy, confidentiality, and legislative requirements;	Available in Transparency Hub
6	A register of petitions received considering any privacy, confidentiality and related requirements;	Available in Transparency Hub
7	Council's legal expenses summary considering any privacy, confidentiality and related requirements;	Go live Jan 2024
8	Council's interstate travel register, for Councillors;	Available in Transparency Hub
9	Councillors Conduct matters summary, bringing it out of the CEO's quarterly report (confidential attachment) but considering any confidential or legislative requirements;	Available in Transparency Hub
10	Council's Gift register for Councillors;	Available in Transparency Hub
11	Extracts from Councils Annual Report relating to key management and senior officer remuneration;	Available in Transparency Hub
12	A register of Councillor attendances (both briefings and ordinary meetings) and allowances, which to note are already reported on Council's website;	Available in Transparency Hub
13	A register of Consultancy fees by department;	Available in Transparency Hub
14	A register of Agency fees by department;	Available in Transparency Hub
15	Council's existing lease register;	Available in Transparency Hub
16	The record of Councillor briefings outlined in the Governance matters report, consistent with the resolution of Council at the 11 September 2023 Council Meeting;	Available in Transparency Hub
17	Council's Conflict of Interest Register for Councillors;	Available in Transparency Hub



18	Discretionary budget spending, as is already reported per department;	Available in Transparency Hub
19	Councillor declaration forms since the beginning of the Council term;	Available in Transparency Hub
	Pipeline of works for review <i>* datasets and registers will undergo review for feasibility and considering any privacy, confidentiality and legislative related requirements</i>	
20	Infringement notices received per annum with comparative data	Feb/March
21	Staff travel register	Feb/March
22	External funding totals from State and Federal governments: comparative years	Feb/March
23	Employee numbers- the Transformation team to review the meaningful dashboard to go on the hub for the next financial year	April/May
24	Council Utility Data – energy usage	April/May
25	Waste & Recycling Data	April/May
26	Allocation of rates expenditure	March/April
27	Rates vs region, including comparative data	March/April
28	Staff professional development/learning opportunities – by department and themes/subject matter	March/April
29	Council Complaints received per annum with comparative data	May/June
30	Councillor Requests, per Councillor, submitted per annum with comparative data	May/June
31	Customer Assistance Queries	May/June
	To be scheduled for review <i>* datasets & registers will undergo review for feasibility and considering any privacy, confidentiality & legislative related requirement</i>	
32	Solar Generation	
33	Roads & Footpaths	
34	Vacant shops for lease	
35	FOI requests – themes	



Other Projects of Councillor interest

Sister Cities

The Sister City sculpture sign located within the junior play space at Ballam Park is now complete and has been included in the January edition of the Frankston City News.

Officers are working with the Frankston Susono Friendship Association on building their community profile and have investigated the committee taking part in Frankston events.

Accreditations

Welcoming Cities

The Mayor of Frankston City Council and CEO signed the commitment form to participate in the Welcoming Cities Network on 18th October 2023. Following this, Officers have begun the process of establishing a working group to oversee our accreditation application to become an “established” Welcoming City.

Officers met with the Coordinator of Welcoming Cities Victoria to discuss joint communications and the accreditation process. A communication strategy is being developed.

UNESCO Creative Cities Accreditation

Applications are open from March to June every two years, with the next call for applications expected in 2025. Preliminary work has been undertaken to prepare for the possibility of a 2025 application.

Urban Forest Action Plan

Officers continue to plan for the 2024 planting season, which commences in April 2024. This includes planning for where the planting of the 20,000 trees can occur with Cr Bolam’s requested trees and locations forming part of the 20,000 allotment. Officers will meet with Cr Bolam in late February 2024 to discuss bespoke planting options in places.

The status of Cr Bolam’s request for tree planting in the 22/23 year – where planting occurred between April 2023 to August 2023 (inclusive) is listed in the below table.

As was identified by officers during the Cr Briefing in issues/constraints in not planting the requested number of trees per reserve were generally due to:

- Considerations around biodiversity and resilience – managed by planting trees over multi-years.
- The capacity of reserve taking into consideration other purposes/uses of the reserve.
- Site specific issues such as underground services and other assets. This information isn’t necessarily appreciated though a desktop review.



Location Request	Cr Bolam Request	Planted 22/23 (planting occurred April to August 2023)	Scheduled 23/24 (planting to begin in April 2024)	Project Comment
Dalpura Reserve, Karingal	100+	16	5	23/24 CW project - Shade Sails
Gretana Reserve, Karingal	50+	20	1	
Lindrum / Karingal Drive Reserve, Karingal	50+	33	210	
Fairway Reserve, Frankston (13R Fairway)	50+	0	6	
Riviera Reserve, Seaford	100+	117	500	35 CW / 82 operations planted 22/23
Gairloch Drive Reserve, Frankston (50R Skye Rod)	50+	22	1	
Lucerne Reserve, Karingal	50+	5	1	Local Play upgrade planned 24/25
Havana Reserve, Karingal	100+	5	1	
Worland Park, Karingal	50+	0	30	
Wingham Park, Karingal	100+	70	1	10 CW / 60 Operations – 22/23
Fingal Drive Reserve, Karingal	25+	0	1	Canopy cover is approx 50% limited planting area
Teloepa Reserve, Frankston North		29	1	
Pat Rollo Reserve	100+	150	30	40 Capital works / 110 operations 22/23
Ebdale Street Reserve, Frankston	100+	18	2	
Weatherston Reserve, Seaford	25+	54	1	
Ballam Park ie. 'Green Zone', open space between overflow carpark and nearest sporting field, periphery of Ballam Park Athletics Track, periphery of Sporting Grounds	175+	517	370	22/23 Capital works also planted 150 but not within nominated area (not included in count) / Operations number for whole site 23/24 (CW Lake project not counted)
Dunsterville Crescent incl Rassay	100+	16	1	
Prince Reserve, Seaford	25+	24	1	



Location Request	Cr Bolam Request	Planted 22/23 (planting occurred April to August 2023)	Scheduled 23/24 (planting to begin in April 2024)	Project Comment
Indigo crt Tilia Reserve, Frankston North	50+	6	1	
Skye Road, Karingal - Frankston (with specific focus from Karingal Drive to the Peninsula Link Entrance segment, and the Skye Road median strip leading to Frankston Dandenong Road)**	50+	31	TBD	Pen link Entrance (CW 23/24) , Frankston Dandenong Medium (review by CW need to consider DTP approval and Council maintenance (CAPITAL WORKS)
McMahons Road, Frankston**	50+	1	1	27 trees planted 21/22 planting season refer to program for 24/25.
Silvertop Street, Frankston North**	50+	2	1	Refer to next year street planting program (144 trees planted in adjoining Eric Bell Reserve 23/24)
Seaford Road, Seaford (from Hartnett Drive to Railway Parade Parade, and Hartnett Drive)**	50+	103	1 TBD given DTP approval	Majority trees provided down Hartnett Drive. CW 23/24 looking at Seaford Road Overpass. Limited opportunity and requires DTP approval
Messmate Street, Frankston North**	25+	0	1	Refer to next year street planting
Karingal Drive, Karingal**	100+	140	0	Capital Works delivery. Planting complete (includes Cranbourne Road
<i>Orwil Street Reserve (vacant council lot across the road, not Frankston land</i>	25+			

** Refers to Street tree planting

A further request was received in September 2023 for tree planting in the 2023/24 year, which will commence in April 2024 and finish in August 2024. Officers have considered this new request and consider the following planting/s possible. Noting that this is based on a desktop review and site-specific considerations may increase or decrease planting numbers.



2024 Planting Season Request

Location Request	Cr Bolam Request	Planted 22/23	Scheduled 23/24	Project Comment
Kashmir Reserve:	25	6	1	
Ashleigh Avenue**	100		1	Numbers will be determined by naturestrip RMP/Services limitations
Mona Street Seaford Reserve:	50		1	Please confirm location
Klauer Street**	50	54	1	Planted 2023 season. Limited capacity for more planting due to conflicting assets
Bardia Avenue**	100	81	1	Majority already planted in 2022 (71 trees) and 2023, only minor infill of losses remaining.
Wolsey Avenue Reserve:	25	3	1	Limited Space
Ellis St Reserve	25	16	1	
Rosemary Reserve (including milk-bar site - with approvals):	50	50	1	Capital works play space/capital works project is already completed in 2022/23 with 50 trees
Armada Reserve: –	100	50	1	
Belvedere Reserve:	400	61	118	
Eric Bell Precinct:	400	144	1	
Whistlestop Reserve:	100	0	53	CW program
Peninsula Reserve:	100	109	20	this had a major capital works landscaping project in 2022/23 with 109 trees
Wisewould Reserve:	50	0	5	5 trees planted in 22/23 were vandalised after planting. Officers concerned that this may happen again but will plant another 5 in 23/24 and see how they fare.
Whitewood Reserve:	50	0	1	Capital works local parks action plan project for 2023/24 with tree planting included
Aleppo Reserve: (Nodding reserve)	50	0	1	Capital works local parks action plan project for 2023/24 with tree planting included

Officers brought a report to the Council Meeting on 20 November 2023 providing an update on Year Two (of four years) of the Urban Forest Action Plan.

Since then, as was advised at the Councillor Briefing on 29 November 2023, officers continue to work on providing at least one tree, to be planted in the April to August 2024 planting



season, in each of the Reserves/Spaces listed in the above two tables. Officers are working to finalise the numbers of street trees and trees to be planted in play spaces in the 2024 planting season, and compare against the sites listed in the tables above. A site inspection of some or all of the sites might be required by officers to further determine planting numbers per site, in achieving this Councillor request.

Nepean Boulevard Master Plan and Early Works Package

The Nepean Boulevard Program consists of both the Master Plan and Implementation of the Master Plan and the Early Works Package. These projects are running simultaneously.

The Early Works package is underway and will continue through to late 2024, pursuant to Department of Transport and Planning (DTP). This package builds on extensive consultation undertaken on a number of strategies and projects, including the Nepean Boulevard Vision, FMAC Structure Plan, Community Vision and Integrated Transport Strategy.

The Early Works planting and wayfinding package will be presented to DTP for in principle design approval at a meeting currently scheduled for the 14 February 2024 to enable the works to proceed within the 2024 planting season.

The Early Works Package includes coordination of existing and new Capital Works 23/2024 and 24/2025 projects including;

1. Detailed feature and level survey

Officers are progressing a detailed feature and level survey, for the entire project length from Mile Bridge to Olivers Hill, as part of the early works package to provide required detail for engineering and design including under and above ground service identification. This work will support the development of a digital model and future detailed design for staged implementation including early works. The feature survey is expected to be complete by the 9 February 2024.

2. Greening the Boulevard

The Design team commenced scoping and design of the 'Greening the Boulevard' early works project in September 2023. The scope includes three key locations along Nepean Hwy that will elevate the entry appeal and complement new gateway signs. Planting to commence in the 2024 planting season. The planting will comprise of a mix of native and indigenous species that take into consideration. The early works planting will establish a rich tapestry of planting opportunities that celebrates Frankston's identity and achieves a planting outcome that is iconically Australian, celebrates the coastal character and provides a seasonal display with a striking botanical backdrop.

3. Lighting Mile Bridge and Tree Illumination

The pedestrian orientated lighting at Mile Bridge and tree illumination between Davey and Beach Street concept design is being developed as part of the Nepean Boulevard Master Plan with detailed design and delivery as part of the Early Works. Refer to program below.



4. Wayfinding - Primary Gateway Signs

Two new gateway signs are proposed at the entry and exits to the FMAC. These signs are being delivered as part of the Capital Works Wayfinding Implementation Program (as part of the adopted Strategy) and will be coordinated with the greening early works.

5. Mile Bridge Public Art

A new sculpture will be commissioned by Arts and Culture for Mile Bridge over Capital Works period of 23/2024 and 24/2025. The design team are working collaboratively to ensure coordination with the public art within the overall Nepean Boulevard scheme.

The Master Plan is currently moving into Phase Two of the Plan, with the development of the Draft of the Master Plan underway, including internal and external stakeholder workshops and discussions. The Draft Master Plan will be presented to Councillors at a Briefing in March with a Council meeting in April seeking a resolution to commence community engagement. Councillors will also be updated on the Early Works package at this time.

Progress is continuing well to meet these dates however DTP traffic modelling requirements may impact on the ability to meet these timeframes. Additional work is required to develop and model future scenarios to meet DTP requirements and inform draft concept options. Councillors will be kept informed on any potential impacts this additional traffic modelling and analysis may have on the Master Plan program.

Executive Summary**12.3 Consolidated Performance Report - including Peninsula Leisure - Q2 - October to December 2023**

Enquiries: (Caroline Reidy: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To present to Council the 2023-24 Quarter Two Consolidated Performance Report and 2023-24 Quarter Two Peninsula Leisure Performance Report.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Receives the 2023-24 Quarter Two Consolidated Performance Report;
2. Receives the 2023-24 Quarter Two Peninsula Leisure Performance Report; and
3. Resolves that Attachment B - 2023-2024 Quarter Two Peninsula Leisure Performance Report - remains confidential indefinitely as it contains private commercial information (Local Government Act 2020, s(3)(g)). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

Key Points / Issues

Council adopted the 2023-27 Budget and year 3 Council Plan Initiatives at the Council Meeting held on 22 May 2023.

Definitions:

Operating Result: The operating result is the net financial position and includes the impact of non-operating or once off items such as capital grants. This net position is used to fund the capital works program.

Underlying Result: The underlying result is directly attributable to operations and excludes items such as capital grants and contributions and non-monetary assets. The impact of the underlying operating result is of most concern as this is the **key indicator of financial performance**.

2023-24 Quarter Two Performance

- The consolidated financial performance for Frankston City Council (including Peninsula Leisure) is as follows:
 - An actual operating result of \$84.971 million which is \$3.807 million favourable compared to the second quarter 2023-24 adopted budget position. The factors attributed to Frankston City Council's portion of this result are listed under the Financial Performance section in **Attachment A**.

12.3 Consolidated Performance Report - including Peninsula Leisure - Q2 - October to December 2023**Executive Summary**

- The balance sheet and cash flow position are currently financially stable as at 31 December 2023.
- The quarter two financial performance for Frankston City Council (excluding Peninsula Leisure) is as follows:
 - An actual operating result of \$83.949 million which is \$2.780 million favourable compared to the second quarter 2023-24 adopted budget position.
 - An **underlying result** of \$71.917 million which is a \$1.399 million favourable variance compared to the second quarter 2023-24 budget position of \$70.518 million surplus.
- The Quarter Two Performance Report provides a status of initiatives delivering towards each of the six outcomes identified in the 2021-25 Council Plan. As at 31 December 2023, of the 124 annual initiatives to be delivered, 95 per cent are on track or have been completed (118/124).
- Key Council Plan performance highlights for this quarter include:
 - \$329,904 in grants awarded to local businesses.
 - Seniors Festival was held in October.
 - Completion of Jubilee Park Stadium, Ballam Park Regional Playspace and commencement of construction for the Kananook Commuter Car Park project and design works for Frankston Basketball Stadium.
 - Frankston's Christmas Festival of Lights attracting approximately 30,000 attendees.
 - A New Year's Eve music event was held at Kinetic Stadium.
 - The 'Early Light sculpture' was installed at Brunel Road, Seaford for three years as part of the Sculptures by the Sea partnership.
- PL is a company wholly owned by Council and charged with the management of Council's two aquatic facilities and a skatepark at 31 December 2023 – PARC, Pines Forest Aquatic Centre and Frankston Skatepark.
- The PL Quarterly Performance Report for period ended 31 December 2023 is attached (Attachment B) and the key highlights include:
 - Frankston Skatepark successfully transitioned to the management of PL on 1 October. There has been a positivity from staff and the service has been well attended by the user groups.
 - Pines Forest Aquatic Centre re-opened for the 2023-24 Summer season on 1 November. This much-loved iconic neighbourhood pool was warmly welcomed and heavily visited from day 1 of the season.
 - Customer Satisfaction and Employee Engagement surveys have both resulted in increases since the result from surveys implemented last year. Particularly noting an increase in the Aquatic user experience.
 - PL delivered a stronger than projected financial result for the year-to-date. This is largely due to the stronger than projected membership income result, coupled with expenditure savings made to-date.

12.3 Consolidated Performance Report - including Peninsula Leisure - Q2 - October to December 2023**Executive Summary**

- Lastly, PL worked cooperatively with Council to finalise the Company Constitution and Management Service Agreement. This contemporary agreement facilitates the governance between Company and Shareholder into a strong future.

2023-24 Forecast Full Year Performance

- Council's financial position has been significantly impacted since 2020 due to a number of reasons, the majority of which has been outside of the control of Council. Recovery has been slow and there are significant reductions in some of Council's revenue streams such as parking fines and paid parking revenue that have not (and is unlikely) to bounce back to pre-COVID levels. Grant funding from other levels of government has diminished and it is apparent that future grants will be difficult to obtain.
- Costs of delivering services has far exceeded the rate capping percentage in an economic climate with high inflation and 13 interest rate increases since April 2022.
- Council's consolidated forecast full year **underlying position** for June 2024 is indicating a deficit of \$4.130 million, this is a \$0.294 million favourable variance compared to the 2023-24 adopted budget position of \$4.424 million deficit.
- Peninsula Leisure Pty Ltd (PL) are forecasting a surplus position of \$0.435 million which is ahead of their break-even budget for 2023-24 and is driven by higher than expected membership income coupled with expenditure savings made to date.
- Excluding Peninsula Leisure, the forecast full year **underlying position** for Frankston City Council is \$0.150 million unfavourable to the annual adopted budget.
- The key reasons for the unfavourable Frankston City Council position relate to pressure on parking infringement income, car park revenue, higher Work Cover premium, utility and software maintenance costs, along with the impact of the recently negotiated EBA. Management have worked diligently to find savings across all service areas of the Council to accommodate these pressures. The economic outlook and the ongoing financial sustainability challenges in the sector mean continued caution is required as we head into the 2024-25 budget process and beyond.
- Financial management principles were developed by the Executive Management Team in August 2023. These principles were shared with leaders across the organisation who manage budgets, forecasts and actual spend/revenue. They were introduced to provide guidance and a consistent approach to financial challenges as they occur. Early detection assists the Executive Management Team to make informed decisions and minimise an adverse impact by the end of the financial year.
- Management reviews the forecast financial position frequently to address the adverse forecast result this financial year, by identifying efficiencies and re-prioritising work to meet the adopted budget. The organisation is focussed on addressing these challenges early to ensure the organisation remains in good financial health. The financial outcomes are being actively monitored requiring adjustments to ensure that Council operates within the established budget parameters.
- Council's consolidated operational financial result for the forecast full year indicates a surplus of \$31.891 million, this is a \$3.903 million favourable variance compared to the 2023-24 adopted budget position of \$27.988 million surplus. This variance is

12.3 Consolidated Performance Report - including Peninsula Leisure - Q2 - October to December 2023**Executive Summary**

driven by higher capital related grants and contributions and is offset by related capital expenditure.

- Peninsula Leisure Pty Ltd (PL) are forecasting a surplus position of \$0.435 million which is ahead of their break-even budget for 2023-24 and is driven by higher-than-expected membership income coupled with expenditure savings made to date.
- The delivery of the 2023-24 Capital Works Program is tracking well with the end of financial year forecast expenditure of \$94.728 million against an adopted budget of \$78.422 million. This includes \$17 million in works carried forward from the prior year.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

These reports do not require community consultation. EMT have reviewed and endorsed the financial results. Chair of PL, Ms Julie Busch and Chief Executive Officer of PL, Ms Kath Thom provided the Performance Report of Peninsula Leisure.

2. Other Stakeholders

There are no other stakeholders.

Analysis (Environmental / Economic / Social Implications)

This report does not have any environmental, economic or social implications for discussion.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Local Government Act 2020 states that a council must prepare and adopt financial policies that give effect to the financial management principles at section 101:

- Revenue, expenses, assets, liabilities, investments and financial transactions must be managed in accordance with a Council's financial policies and strategic plans.
- Financial risks must be monitored and managed prudently having regard to economic circumstances.
- Financial policies and strategic plans, including the Revenue and Rating Plan, must seek to provide stability and predictability in the financial impact on the municipal community.
- Accounts and records that explain the financial operations and financial position of the Council must be kept.

12.3 Consolidated Performance Report - including Peninsula Leisure - Q2 - October to December 2023**Executive Summary**

Council is required under the Local Government (Planning and Reporting) Regulations 2020 to review the performance of the Council against the Council Plan, at least every six months.

Policy Impacts

Not applicable

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Council has implemented a number of risk mitigation processes including:

- Development of a 10-year Financial Plan which assists in determining Council's financial viability into the future.
- Council is subject to an annual external audit process and also has its own internal audit function which reviews critical processes from time to time.
- Council also has an "Instrument of Delegation" which clearly defines each person's level of financial authority.
- Council has numerous policies and internal checking processes to assist with ensuring that Council's processes and source data is accurate, and the risk of fraud is minimised.

Conclusion

The forecast full year consolidated underlying operating result is anticipated to be \$4.130 million deficit which compares favourably by \$0.294 million to the 2023-24 adopted budgeted deficit of \$4.424 million.

The 2023-24 Quarter One Council plan and Budget Performance Report highlights that Council is performing well against Council Plan actions and overall is making good progress towards their delivery.

Council is working closely with PL to manage the financial implications of the facility. PL's focus on delivering best practice health and wellbeing programs and services for the community remains at the heart of what PL does.

ATTACHMENTS

Attachment A:[↓](#) 2023-24 Quarter 2 Consolidated Performance Report

Attachment B: 2023-24 Quarter 2 Peninsula Leisure Performance Report -
CONFIDENTIAL



Quarterly Performance Report

2021-2025

Council Plan Year 3 Initiatives

2023-2027

Budget

Quarter Two: October – December 2023





Acknowledgement

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

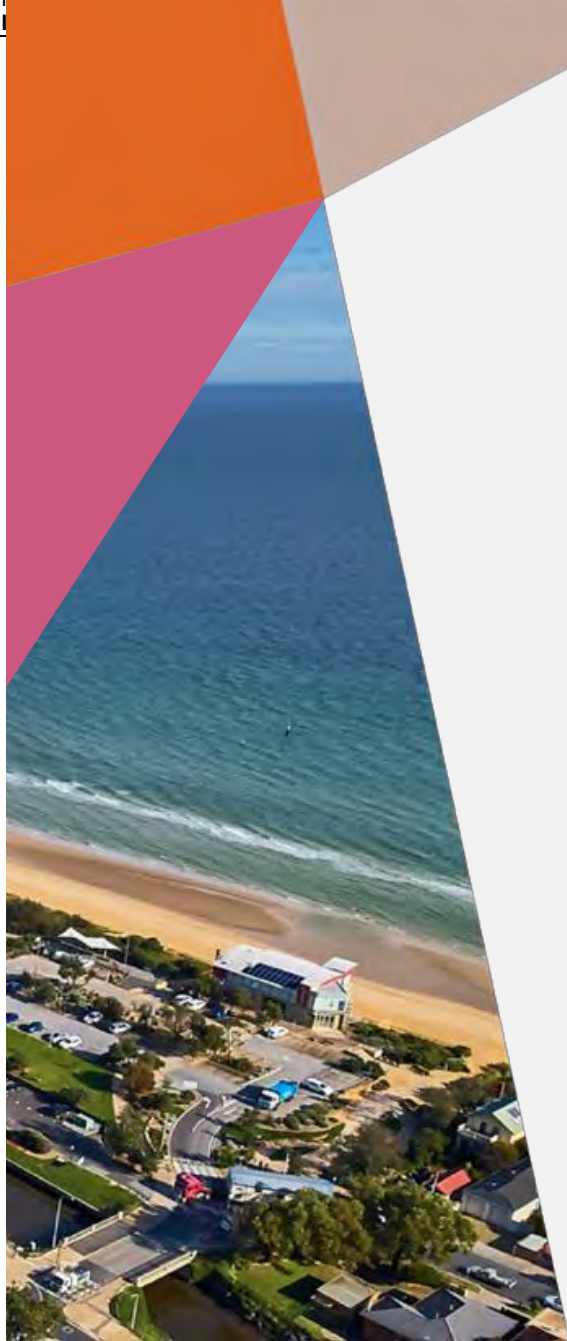
Contents

Message from the CEO	5
Integrated Planning and Reporting	6
Council Plan Outcomes	7
Our performance	8
Council Plan progress	13
Financial performance	20
Appendix	
A: 2023-2024 Council Plan Performance: Quarter One	31
B: Financial Statements (FCC excluding Peninsula Leisure Pty Ltd)	73
C: Consolidated Income Statement (including Peninsula Leisure Pty Ltd)	77
D: Consultant expenditure	78
E: General operating expenditure	79

Frankston City Council's Vision for the 2021-2025 Council Plan and Budget

**Frankston City.
Our liveable,
innovative and
proud city.**





Message from the Chief Executive Officer



This is a report to our Community on our performance against the 2021-2025 Council Plan.

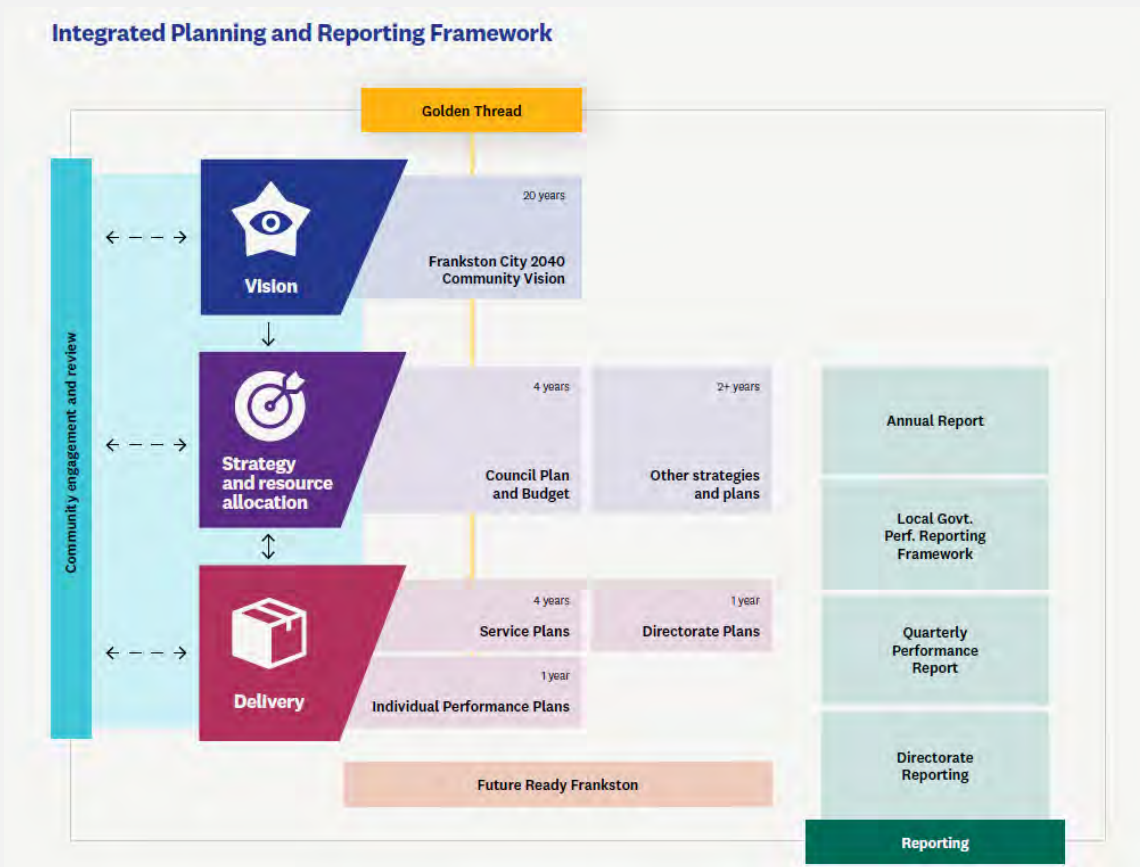
Frankston City is required under the *Local Government (Planning and Reporting) Regulations 2020* to review the performance of the Council against the Council Plan, at least every six months. Our quarterly performance report details Frankston City's progress on initiatives for 2023-2024 identified to work towards the six outcomes identified in the Council Plan.

To address the Governance principles in the *Local Government Act 2020*, Frankston has developed an Integrated Planning and Reporting Framework. The green boxes identify the reporting structure. Progress and results are reported back to the community through the Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report.

The quarterly performance report, along with the annual report are the key points of accountability between Council and our community. This report is for our Community on our performance against our Council Plan initiatives.

Integrated Planning and Reporting

To address the Governance principles in the *Local Government Act 2020*, Frankston has developed an Integrated Planning and Reporting Framework. The green boxes identify the reporting structure. Progress and results are reported back to the community through the Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report.



- Other strategies and plans**
- Including:
- Municipal Planning Strategy
 - Risk Management Plan
 - Financial Plan
 - Revenue and Rating Plan
 - Long Term Infrastructure Plan
 - Asset Plan
 - Workforce Plan
 - Health and Wellbeing Plan
 - Master plans/Action plans

Council Plan Outcomes

Our Council Plan has been developed to improve six key outcomes for Frankston City Council.



Health, safety and wellbeing of the community is improved through the reduction of harms and opportunities for individuals and families to adopt healthy lifestyles.



Strengthening community through resilience, inclusiveness and the enrichment of arts, culture and diversity.



Enhanced sustainability through bold action and leadership on climate change and the protection and enhancement of Frankston City's natural and built environments.



Enhanced liveability through access to, and revitalisation of, Frankston City's places and spaces.



A thriving economy that has strengthened through recovery, created employment and opportunities to build a skilled and educated community that supports sustainable and diverse industries.



A progressive and responsive council that values community voice, service innovation and strong governance.

Our performance

Directorate highlights for Quarter Two 2023-2024

Communities

It is pleasing to see that the team are on-track to complete 60 of 64 Council Plan actions by the end of Year 4.

A number of key strategies and plans were adopted this quarter, including the Year Two Annual Report for the Health and Wellbeing Plan and the Year Three Action Plan. In November 2023, Council awarded \$329,904 in grants (total) to local businesses to either expand their business offer and/or improve their premises' façade.

The much loved, dynamic Annual Seniors Festival was held in October 2023. Two thirds of the activities included in the festival were free of charge. 95% of survey respondents following the event rated it as 'very good' or 'excellent.' Half of respondents said that they attended to meet new people, highlighting the importance of social connection. The Keeping Active Directory was also updated by Council's Positive Aging Team.

In celebration of the International Day of People with Disability, Council supported a community group to run a pride event at the Orwil Street Community House. Eighty-eight people attended this event.

The Frankston City Strategic Housing and Homelessness Alliance met once this quarter, chaired by Director of Communities. Proactive communications continued, including through Council's Invest Frankston Business eNewsletter. Four editions (two regular and two special edition) were published this quarter, with 2419 active subscribers. Fifty-three business enquiries were received and actioned by Council's Business Concierge. A new 'Welcome' email for newly registered businesses was developed and sent out to newly registered local businesses to promote the

various business services and support offered by Council. The Economic Development team attended the Frankston Business Collective's Awards Conference Expo in October 2023.

Infrastructure and Operations

Infrastructure & Operations made notable progress in quarter two delivering key initiatives including completion of Jubilee Park Stadium, Ballam Park Regional Playspace and commencement of construction for the Kananook Commuter Car Park project and design works for Frankston Basketball Stadium. Preparations are also well underway for planting 20,000 additional trees this year. At the Council meeting in November 2023 Council adopted its Long Term Infrastructure Plan 2023-2033 which comprises an investment in capital works of \$616.18 million over the over the ten (10) year term. This includes \$308.83 million investment in renewing assets, \$160.42 million investment in upgrading and expanding existing assets and \$146.92 million investment in new assets which will be supported by Council's advocacy framework and priorities.

Additionally, Council's operations and facilities teams have been working diligently on higher than expected number of community enquiries relating to roads, drainage and building maintenance. Council has recently endorsed appointment of two additional graffiti patrol officers to proactively respond to graffiti management across the municipality.

Customer, Innovation and Arts

The actions from the Corporate Strategy and Vision will be finalised at the end of the financial year so the focus has moved to envisioning a Future Ready Frankston and the actions needed to attain this vision. The focus will remain on leveraging current assets and investments whilst streamlining processes to enhance service delivery. Frankston is now viewed as a leader in Local Government, marked by innovation and best-in-class practices. Quarter two culminated in showcasing major events such as Frankston's Christmas Festival of Lights attracting approximately 30,000 attendees and a New Year's Eve music event was held at Kinetic Stadium. Libraries once again facilitated the Giving Tree, this year extending the donations across

Community Support Frankston and Frankston Life. New sponsorship deals have been executed including Betty's Burgers, who will be activating a Dive In Cinema and Beach Club at the Waterfront Festival.

A key priority of the Customer Experience Strategy is to "value our customer's voice", to that end new forms have been developed for customer feedback and general enquiries offering our customers a 24/7 online service.

The 'Early Light sculpture' was installed at Brunel Road, Seaford for three years as part of the Sculptures by the Sea partnership. Sculptures by the Sea is a well-known open-air exhibition of sculptures at the stunning beaches of Bondi (NSW) and Cottesloe (WA). We're pleased to be able to bring some of the striking works from this collection to the streets of Frankston.

The Frankston Business Collective (FBC) is very active in supporting businesses to develop and grow in this economic climate. FBC ran a very successful awards program in October 2024 which recognised the work being done across Frankston City by small and medium sized businesses.

Real time data is captured from various sensors across Frankston to understand foot traffic, parking, E-Bike and Electric Vehicle charging systems.

Usage of E-Scooters and E-Bikes is also captured enabling better understanding of these micro-mobility solutions.

Council has identified new advocacy priority projects for 2024. These include; Len Phelps Pavilion expansion, Monterey Reserve Precinct revitalisation, Nepean Boulevard revitalisation, Kananook desilting and Rail Electrification. This builds on Council's continuing priorities of Frankston Basketball and Gymnastics Stadium redevelopment, Sandfield Reserve Precinct revitalisation, Kananook Commuter Car Park and Banyan Fields MBD and Pump Track.

Corporate and Commercial Services

The Directorate has continued in quarter two to focus on Council Plan initiatives and business as usual deliverables. The 2024-2025 planning cycle was launched, and service teams worked to complete their service plans and identify any service initiatives that require additional resources next financial year. Service Governance Groups met to prioritise initiatives based on their strategic alignment, Councillor focus areas, strategic risk and/or legislative changes. Council's 10-year financial plan is currently under review and will

form part of the 2024-2028 budget cycle. The rate cap of 2.75% announced in December will be reflected in the financial assumptions.

Implementation of the Procure to Pay module of Council's Financial Management System, Technology One has continued including user acceptance testing to ensure the enhanced business rules will function in the live environment. The Property Strategy implementation continues to be rolled out with the Bathing Box Policy adopted by Council this quarter. In quarter two Governance responded to the resignation of a Councillor and a countback was scheduled by the Victorian Electoral Commission. Proposed amendments to the Governance Rules were endorsed by Council in December 2023 ready for community engagement.

Peninsula Leisure Pty Ltd has provided Council with the relevant reporting expected for quarter two. An updated Management Services Agreement was successfully negotiated, and Council endorsed the Agreement at its ordinary meeting held in December 2023. Financial and performance outcomes are tracking well with year-to-date results better than expected. The Pines Forest Pool opened its season on 1 November 2023 with excellent attendance numbers to the facility. Commencing from 1 October 2023 Peninsula Leisure Pty Ltd manage the Frankston Skate Park. This was a positive transition and will continue to focus on engagement, participation and wellbeing for the community.

The development of the 'Can Swim' program of initiatives for the children of Frankston City is progressing well. The Peninsula Leisure project team has focused on the finalisation of all program planning, public communication and enrolments for each of the pilots. The Can Swim pilots commenced during the school holidays for 3 main target groups - teens, families and infants. Entry and exit surveys are completed to determine perception of skill v actual at beginning and end to determine feasible teaching in that timeframe. The uptake for the free spaces was immediate and attracted a segment of the community that are not currently in swimming lessons.

The roll-out of a separate glass bin delivery including all single unit developments and the majority of multi-unit developments was successful with collections commencing on a four-weekly basis during quarter two. Feedback was provided from the Department of Energy, Environment and Climate Action acknowledging the Waste Circularity teams 'amazing' efforts in rolling out the bins and that Frankston was an example council for others to emulate. Households that have requested Food Organics Garden Organics (FOGO) starter kits has increased to 30 per cent of the community due to the municipal wide reach achieved with the collateral sent out with the recent separate glass service roll out. Implementation of a range of education and skill building workshops was completed in quarter two to educate the community on ways to minimise food waste.

Council Plan summary

In 2023-2024 there are 124 actions listed in the Council Plan. As at the end of December 2023, 95% per cent were considered on track or completed.

The table below provides a summary of the status of each of the 2023-2024 Council Plan Actions by outcome:

	Completed ✓	On track ●	At risk ●	Critical ●	Deferred ■	Not proceeding ■
Healthy and safe communities	-	20	-	-	-	-
Community strength	-	27	-	-	-	-
Sustainable environment	-	22	1	-	-	-
Well planned and liveable city	-	10	-	1	1	-
Thriving economy	1	14	-	-	-	2
Progressive and engaged city	-	24	1	-	-	-
TOTAL %	0.8%	94.4%	1.6%	0.8%	0.8%	1.6%

Refer to Appendix A for progress updates on each action.

Financial summary










The December consolidated surplus of \$72.939 million for the underlying operating result reflects a favourable variance of \$2.426 million compared to the year to date 2023-2024 budget surplus position of \$70.513 million.

Consolidated Income Statement for December 2023




Description	Year to Date		(Fav)/Unfav Variance \$'000
	December-23 Actual \$'000	December-23 Budget \$'000	
<i>Operating</i>			
Revenue	173,912	173,749	(163)
Expenditure	101,284	103,622	(2,338)
Gain/(Loss) on disposal of assets	311	386	75
Underlying operational result	72,939	70,513	(2,426)
<i>Capital</i>			
Revenue	12,032	10,651	(1,381)
Operational surplus/(deficit)	84,971	81,164	(3,807)

Financial Performance Scorecard (Frankston City Council excluding Peninsula Leisure Pty Ltd)

The table below highlights Council’s current and projected performance across a range of key financial indicators (KPI’s). KPI’s provide useful analysis of Council’s financial position and performance and should be used in the context of the organisation’s objectives.

Key Indicator	Year to Date
	Actual vs Budget
Operating revenue	
Underlying operational result	
Operating result for the year	
Operating expenditure	
External Funding sources	
Investment	
Working capital ratio	
Rates collection	
Loan borrowings	

Legend

-  On or better than target
-  0-10% variance from target
-  Over 10% variance from target

Refer to Appendix B for detailed financial statements.



Council Plan progress



Healthy and safe communities

Priorities

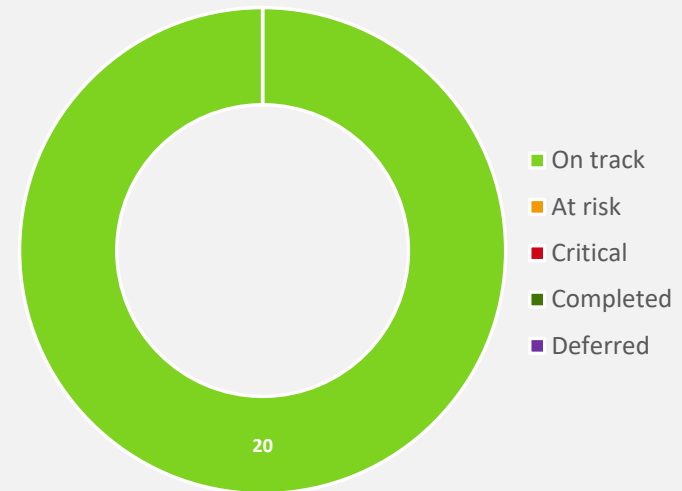
- ✓ Active and healthy lifestyles that support residents living independently longer
- ✓ Long-term health and learning outcomes established in early childhood
- ✓ Reduction of harms from family violence, gambling, alcohol and other drugs
- ✓ Value and support young people

Community Vision 2040 Theme 1
Healthy families and communities

Quarter Two Overview

How we performed

100% per cent of actions completed or on track (20/20)



Highlights

- Successful confirmation of the Langwarrin Community Centre development to incorporate a kindergarten
- Successful outreach programs conducted
- Aged Care residents made gifts for the kindergarten children who graduated from kindergarten and are moving into school
- Successful delivery of the AFLW Hawthorn games at Frankston Park



Community strength

Priorities

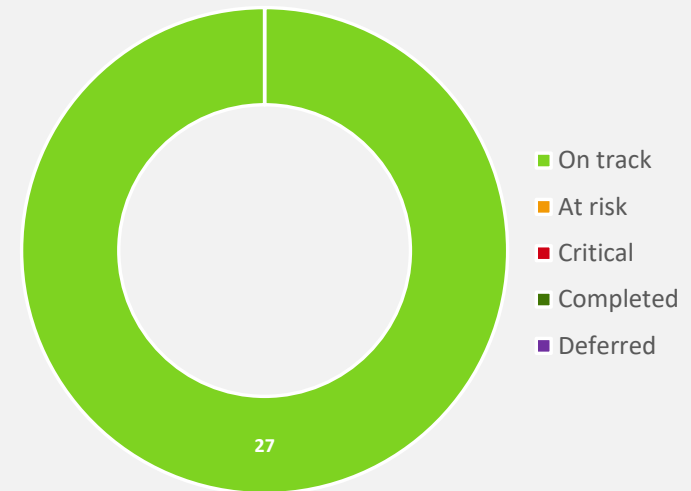
- ✓ Accessibility of services to enhance social inclusion and mental wellbeing
- ✓ Volunteering to build connections and resilience within the community
- ✓ Frankston City’s arts and cultural identity

Community Vision 2040 Theme 2
Vibrant and inclusive communities

Quarter Two Overview

How we performed

100% per cent of actions completed or on track (27/27)



Highlights

- Successful in securing Creative Australia funding to run Artful – the Art for Dementia program in 2024
- Successful delivery of the Seniors Festival
- New Client feedback management system has been implemented
- Stage two renovations of the Frankston library commenced
- Currently Council has over 2000 active clients across all Community Care services



Sustainable environment

Priorities

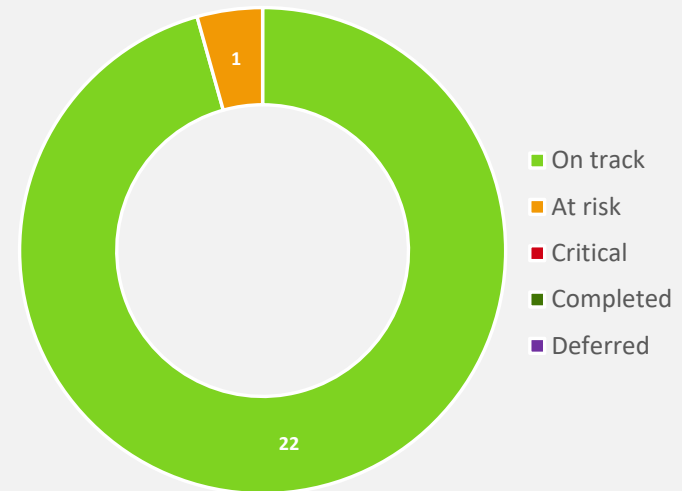
- ✓ Climate emergency response and leadership
- ✓ Green canopy cover to reduce urban heat
- ✓ Diversion of waste from landfill
- ✓ Protection, access and connection to the natural environment

Community Vision 2040 Theme 3
Natural environment and climate action

Quarter Two Overview

How we performed

96% per cent of actions completed or on track (22/23)



Highlights

- Progress continues on the bulk conversion of street lighting to LED technology as well as lighting efficiency upgrades to a number of Council facilities
- Collaborating with Melbourne Water on the Design of the Monterey Recycled Water Scheme
- Frankston Equestrian Master Plan received endorsement
- Kerbside separate glass bin collection service commenced



Well planned and liveable city

Priorities

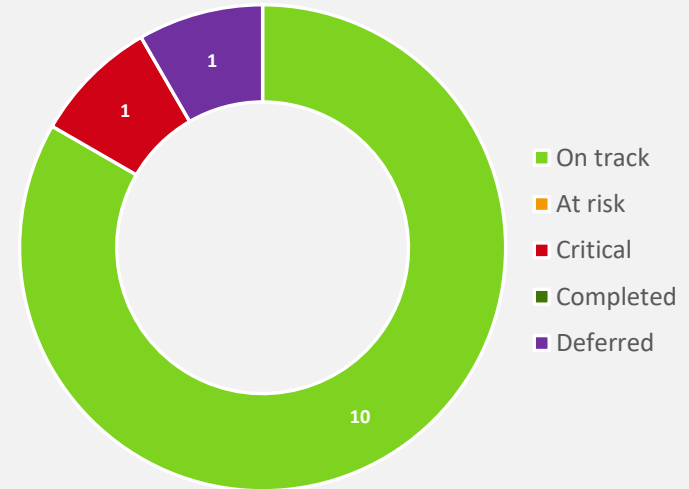
- ✓ Urban design renewal of public places and spaces
- ✓ Connected, accessible, smart and safe travel options
- ✓ Frankston City’s identity as a liveable city

Community Vision 2040 Theme 4
Connected places and spaces

Quarter Two Overview

How we performed

83% per cent of actions completed or on track (10/12)



Highlights

- Council developing a Bike Riding strategy
- Collaborating with State Government on delivery of the Multilevel carpark at Frankston train station
- Commuter car park at Kananook train station now being constructed
- The Baxter Park Open Space Master Plan and Frankston Equestrian Master Plan were both endorsed
- Planning Scheme Amendment C160fran (FMAC) completed the exhibition phase



Thriving economy

Priorities

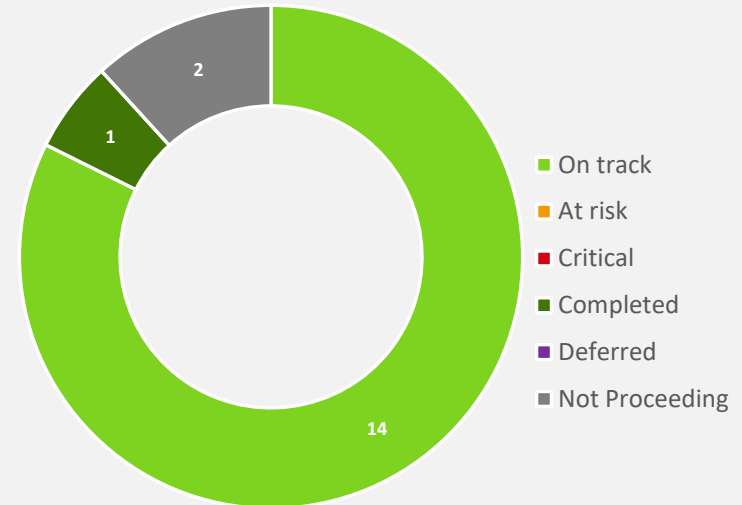
- ✓ Business and industry investment attraction
- ✓ Activity centre precincts
- ✓ Local employment, education and training opportunities for all people

Community Vision 2040 Theme 5
Industry, employment and education

Quarter Two Overview

How we performed

88% per cent of actions completed or on track (15/17)



Highlights

- Statutory Planning continues to deliver business improvements to streamline processes and improve customer experience
- Discover Frankston achieved a reach of 1,881,103 across our social channels
- Celebrated 25 years of Frankston's Christmas Festival of Lights
- Invest Frankston Business Grants and Façade Improvement Grants are now complete
- Planning Scheme Amendment C160fran (FMAC) completed its exhibition phase



Progressive and engaged city

Priorities

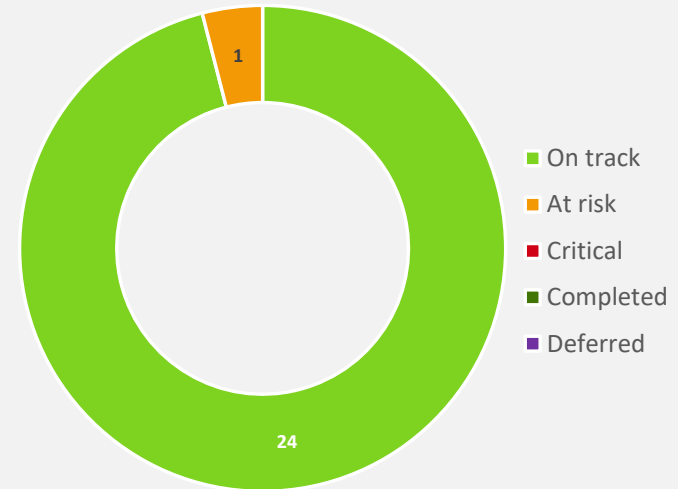
- ✓ Engagement with our community in communication and decision making
- ✓ Future ready service delivery through changes to culture, capability, connectivity and customer experience
- ✓ Sound governance to build trust in the integrity and transparency of Council

Community Vision 2040 Theme 6
Advocacy, governance and innovation

Quarter Two Overview

How we performed

96% per cent of actions completed or on track (23/24)



Highlights

- Council's Service Planning Framework has been developed and implemented
- Digitisation of all Statutory Planning forms
- Finance System upgrade to the Ci Anywhere platform
- A place naming web-page was established inviting suggestions from the community for future naming of roads, features and locations
- Requests relating to our Kerbside Bins have undergone automation



Financial performance

Financial Performance

(Frankston City Council excluding Peninsula Leisure Pty Ltd)

The following quarterly financial report provides a summary and analysis of Council's financial performance for the six months to December 2023. The report is designed to ensure consistency with the 2023-2024 adopted budget, compliance with statutory requirements and to measure Council's overall financial performance.

Financial results for Frankston City Council excluding Peninsula Leisure Pty Ltd

Description	Year to Date		(Fav)/Unfav Variance \$'000
	December-23 Actual \$'000	December-23 Budget \$'000	
<i>Operating</i>			
Revenue	166,412	166,756	344
Expenditure	94,806	96,624	(1,818)
Gain/(Loss) on disposal of assets	311	386	75
Underlying operational result	71,917	70,518	(1,399)
<i>Capital</i>			
Revenue	12,032	10,651	(1,381)
Operational surplus/(deficit)	83,949	81,169	(2,780)

The underlying operating result for December 2023 reflects a positive variance of \$1.399 million. Council's second quarter underlying operating position is indicating a surplus of \$71.917 million, this is a \$1.399 million favourable variance compared to the second quarter 2023-2024 budget position of \$70.518 million surplus.

See **Appendix B, attachment A** for the detailed Frankston City Council income statement.

The consolidated underlying result including Peninsula Leisure is a surplus \$72.939 million which is \$2.426 million favourable compared to budget.

See **Appendix C** for the detailed consolidated income statement.

A summary of the key financial data is as follows:

	Dec-23 YTD Actual \$'000s	Dec-23 YTD Budget \$'000s	Variance \$'000s	Variance %
Underlying operating result (1)	71,917	70,518	1,399	1.98%
Cash and investments	70,849	69,014	1,835	2.66%
Capital works expenditure	28,446	22,680	5,766	25.42%

() Denotes negative result

(1) The underlying operating result is one of Council's key indicators of financial performance as it measures Council's day to day operating activities. It excludes one-off items such as capital grants and contributions as well as non-monetary assets.

The underlying operating result is of most concern as Council's long term financial viability depends on its ability to make an operating surplus on a day to day basis in order to fund the replacement of assets and to fund new projects. In the longer term this result must be brought to a balanced or surplus result.

A detailed analysis of the December quarterly results is provided in the following report.

Income Statement (Frankston City Council excluding Peninsula Leisure Pty Ltd)

The December 2023 financial performance position highlights some key outcomes that are covered in the points below.

Description	Year to Date			Full Year		
	December-23 Actual \$'000	December-23 Budget \$'000	(Fav)/Unfav Variance \$'000	2023-2024 Forecast \$'000	2023-2024 Budget \$'000	(Fav)/Unfav Variance \$'000
<i>Operating</i>						
Revenue	166,412	166,756	344	195,068	194,179	(889)
Expenditure	94,806	96,624	(1,818)	200,344	199,105	1,239
Gain/(Loss) on disposal of assets	311	386	75	712	512	(200)
Underlying operational result	71,917	70,518	(1,399)	(4,564)	(4,414)	150
<i>Capital</i>						
Revenue	12,032	10,651	(1,381)	36,021	32,412	(3,609)
Operational surplus/(deficit)	83,949	81,169	(2,780)	31,457	27,998	(3,459)

Underlying operating result: The underlying operating result is directly attributable to services and excludes items such as capital grants and contributions and non-monetary assets. The impact of the underlying operating result is of most concern as this is the key indicator of financial performance.

Council's first quarter underlying operating position is indicating a surplus of \$71.917 million, this is a \$1.399 million favourable variance compared to the expected second quarter 2023-24 budget position of a surplus of \$70.518 million.

The significant factors which contribute to the variance in the year-to-date actuals versus the adopted budget are:

Grants – operating – \$0.9 million unfavourable variance. The decrease in government funding relates to the following areas:

- \$0.9 million in Arts and Culture due to the delayed receipt of the public libraries grant for 2023/24 (received in January 2024).
- \$0.6 million in Family Health Support grants due to lower targets achieved in the first six months of this financial year.
- Offset by \$0.3 million in unbudgeted grants received in Waste Circularity, \$0.1 million extra grant received in Safer Communities for the provision of School Crossing Supervision service and \$0.2 million in Family Health Support for RAT distribution.

User fees and charges – \$0.3 million favourable variance. The increase in user fees and charges relates to the following areas:

- \$0.3 million increase in income received for Frankston Regional Recycling and Recovery Centre due to increased demand for services.
- \$0.2 million increase in income for Engineering Services due to unanticipated occupation of land relating to large developments including Frankston Hospital and Department of Transport sound wall.

- c. Offset by \$0.2 million decrease in Financial and Integrated Planning for legal action recovery (offset by decrease in debt collection costs).

Other income - \$0.2 million favourable variance. The favourable position in other income is mainly due to:

- a. \$0.1 million increase in Lease income received due to new annual lease agreement for temporary car park.
- b. \$0.1 million increase in interest on investments due to higher interest rates.

Employee Costs - \$1.0 million favourable variance. The favourable position in Employee costs is mainly due to:

- a. \$0.7 million increase in expenditure due to higher WorkCover Premium payment following the rate increase by the Victorian Government.
- b. The increase in WorkCover Premium mentioned in the point above has been offset by reductions where staff vacancies have existed and have been forecast to potentially continue. Areas most affected by staff vacancies are Operations, Safer Communities, Family Health Support Services and Development Services.

Materials and services - \$2.2 million favourable variance. The variance in materials and services is mainly due to:

- a. \$0.9 million lower than budgeted expenditure for contracts and materials in Operations and \$0.5 million lower than anticipated expenditure for Utilities. These are expected to be fully spent by the end of the financial year.
- b. \$0.4 million lower consultant costs across the Directorates, including \$0.1 million for the VEC electoral structure review.
- c. \$0.3 million lower debt collection in Revenue (offset by decrease in legal action recovery fees).

Other Expenses - \$1.4 million unfavourable variance. The unfavourable variance in other expenses is mainly due to:

- a. \$1.6 million higher write off expenses following the demolition of various buildings that are being replaced (e.g. Lloyd Park pavilion)
- b. Offset by \$0.2 million lower than budgeted expenditure due to delays in training and professional development, community grants and PC equipment leases.

Operating Result: The operating result for the first six months to December 2023 indicates a surplus of \$83.949 million, this is a \$2.780 million favourable variance compared to the adopted second quarter 2023-2024 budget position of \$81.169 million surplus. This favourable variance is due to the reasons as described above plus an increase of \$1.381 million for capital grants.

Capital Works Statement (Frankston City Council excluding Peninsula Leisure Pty Ltd)

	Year to Date			Forecast \$'000	Full Year	
	Actual \$'000	Budget \$'000	Variance \$'000		Budget \$'000	Variance \$'000
Property						
Total property	12,403	6,912	5,491	31,731	18,162	(13,569)
Plant and equipment						
Total plant and equipment	2,885	1,938	947	8,724	6,496	(2,228)
Infrastructure						
Total infrastructure	13,222	13,706	(484)	54,283	53,484	(799)
Total capital works expenditure	28,446	22,680	5,766	94,728	78,422	(16,306)
Funding:						
External						
Government grants	11,125	2,052	9,073	31,110	29,858	(1,252)
Contributions	-	20	(20)	2,361	20	(2,341)
Proceeds from sale of assets	432	470	(38)	962	962	-
Other income	-	-	-	-	-	-
Total external funding	11,557	2,542	9,015	34,433	30,840	(3,593)
Internal						
Reserve funds	1,236	704	532	9,997	5,569	(4,428)
Loan borrowings	-	4,401	(4,401)	17,400	12,707	(4,693)
Rates funding	15,653	15,033	620	32,898	29,306	(3,592)
Total internal funding	16,889	20,138	(3,249)	60,295	47,582	(12,713)
Total funding	28,446	22,680	5,766	94,728	78,422	(16,306)

After six months of the year, expenditure is \$28.447 million against a year to date adopted budget of \$22.679 million. The Capital Works Program is tracking well with higher than budgeted expenditure due to larger building projects.

The delivery of the 2023-2024 Capital Works Program is ahead of schedule, with a full year adopted budget of \$78.422 million. Refer to **Appendix B Attachment B**.

Balance Sheet (Frankston City Council excluding Peninsula Leisure Pty Ltd)

The balance sheet as at 31 December 2023 indicates a continued satisfactory result. Council's net assets are valued at \$2.349 billion at the end of December 2023 and are forecast to be \$2.299 billion at the end of June 2024.

A comparison of total current assets of \$178.075 million with total current liabilities of \$56.845 million (working capital ratio YTD of 3.132 to 1) depicts a satisfactory financial position.

Schedule of other reserves for December 2023

	Opening Balance 01/07/2023 \$'000	Transfer to reserve from \$'000	Transfer reserve \$'000	Closing balance 31/12/2023 \$'000
Statutory reserves				
Public resort and recreation	4,113	865	(461)	4,517
Subdivision roadworks	133	-	-	133
Infrastructure assets	74	-	-	74
Car parking	10	-	-	10
Total statutory reserves	4,330	865	(461)	4,734
Discretionary reserves				
Strategic asset reserve	3,486	-	-	3,486
MAV LGFV fund	13,537	379	-	13,916
Unexpended grant reserve	11,141	-	(10,195)	946
PARC asset management sinking fund	10,582	750	(468)	10,864
Capital projects reserve	5,349	-	(308)	5,041
Resource efficiency reserve	82	1	-	83
Waste recycling and resource recovery reserve	-	2,239	-	2,239
Total other reserves	44,177	3,369	(10,971)	36,575
Total reserves	48,507	4,234	(11,432)	41,309

The strategic asset reserve has been established to assist in the delivery of community infrastructure highlighted in the Council Plan.

Balance Sheet (cont'd) (Frankston City Council excluding Peninsula Leisure Pty Ltd)

Trade and other receivables	2022-23 \$'000	2023-24 \$'000
Current receivables		
Ratepayer receivables	13,423	92,941
Special rates & charges	225	215
Infringements	6,244	6,899
Provision for doubtful debts - infringements	(2,971)	(3,261)
Other receivables	2,930	7,745
Provision for doubtful debts - other debtors	(122)	(75)
	19,729	104,464
Non-current receivables		
Special rates & charges	522	446
Total receivables	20,251	104,910

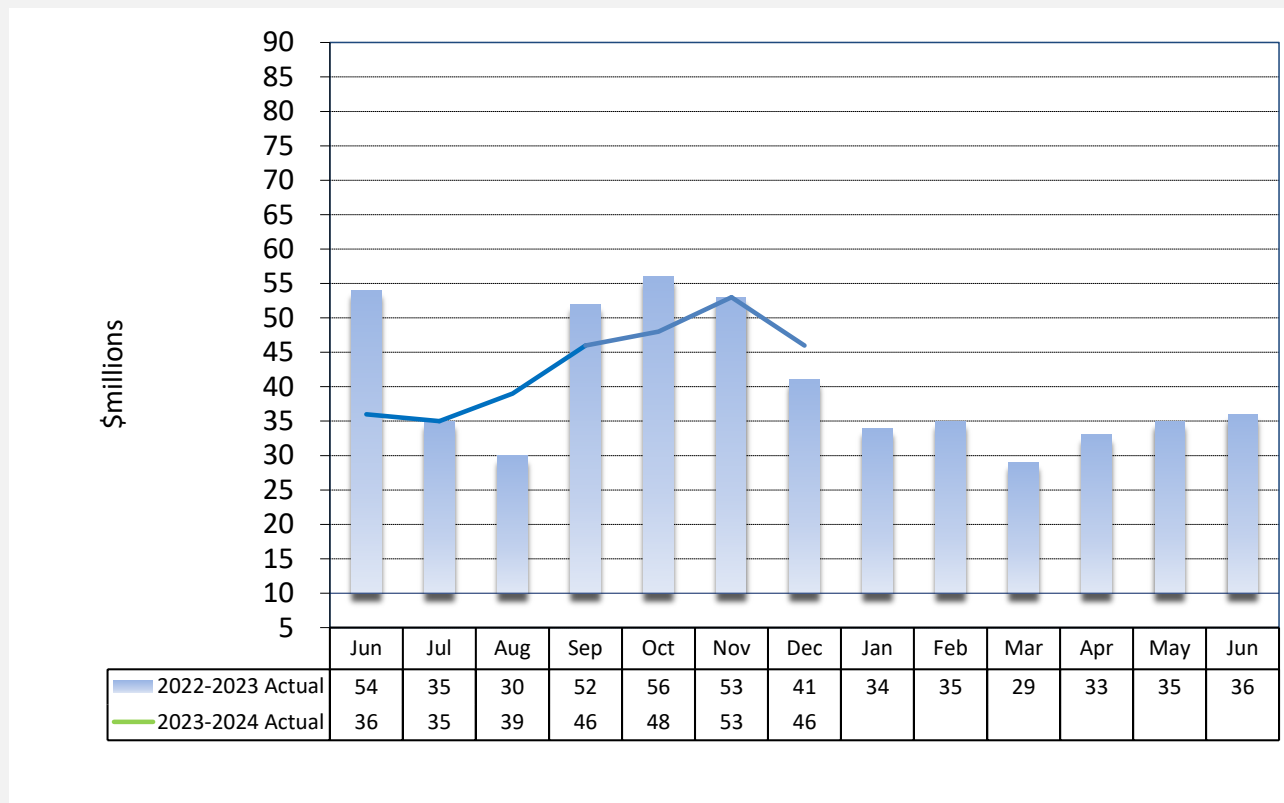
Accounts receivable balances were \$104.910 million as at 31 December 2023, up from \$84.659 million as at 31 December 2023. Note the ratepayer receivables accounting treatment changed for 2023-24 which explains the significant variation to quarter two of 2023-24.

For a full balance sheet please refer to **Appendix B Attachment C**.

Cash Flow (Frankston City Council excluding Peninsula Leisure Pty Ltd)

Council’s cash flow statement provides information in regards to net cash flow from operating activities, cash flows from investing activities and cash flows from financing activities. These results provide information in regards to cash generated or spent on the different type of activities undertaken by Council.

The net cash flows from operating activities measure cash generated from Council’s ongoing day to day operations. It is imperative that a surplus is generated from cash flows from operations as these funds are used to fund capital works (investing activities) as well as repaying any loans (financing activities). Refer to **Appendix B Attachment D** for the cash flow statement.



Loans (Frankston City Council excluding Peninsula Leisure Pty Ltd)

Council is within the approved principles of loan funding and has ensured that Council is within prudential limits set by the Victorian Government.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Expense \$'000	Balance 30 June \$'000	Liquidity (CA/CL)	Debt Commit (Debt / Total Rates)	Debt Serv (Serv Costs / Total Revenue)
2020-21	2,930	345	1,452	30,334	2.24	23.20%	1.4%
2021-22	-	3,250	1,427	27,084	1.94	19.98%	3.5%
2022-23	6,200	392	1,402	32,892	1.81	23.14%	1.3%
2023-24	12,707	1,238	1,622	44,361	1.73	30.30%	2.0%
2024-25	15,536	2,374	2,022	57,523	1.33	38.85%	3.0%
2025-26	9,406	19,217	2,526	47,712	1.30	31.38%	14.3%
2026-27	11,444	4,954	2,349	54,202	1.19	34.82%	4.7%
Victorian State Government Prudential Ratio Limits - Risk Assessment				High	Below 1.10	Above 80%	Above 10%
				Medium	1.10 - 1.20	60%-80%	5% -10%
				Low	Above 1.20	Below 60%	Below 5%

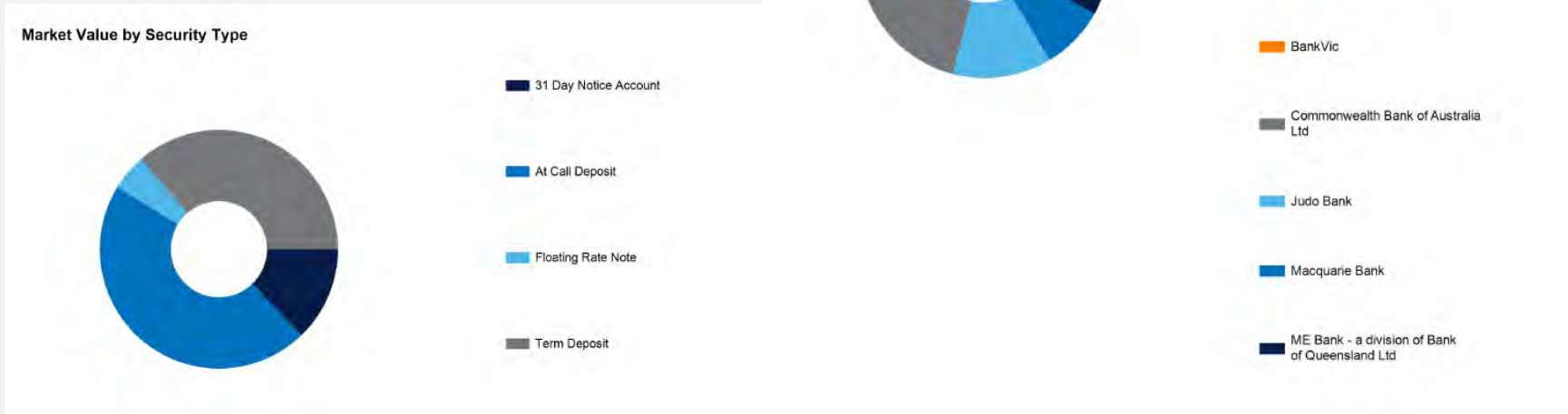
The status of Council’s loan borrowings as at the 31 December 2023 are listed in the table below:

Financial institution	Debt principal @ 30-06-2023 \$'000's	Principal repaid \$'000's	New borrowings \$'000's	Debt principal @ 31-12-2023 \$'000's	Interest \$'000's	Loan repayments due over next 12 months \$'000's
National Australia Bank	11,100	211	-	10,889	384	1,183
National Australia Bank - MAV	15,542	-	-	15,542	310	-
Treasury Corporation Victoria	2,200	-	-	2,200	33	-
Total	28,842	211	-	28,631	727	1,183

Investments (Frankston City Council excluding Peninsula Leisure Pty Ltd)

Council is complying with its Investment Policy (adopted by Council on 16 December 2019) that ensures effective and responsible utilisation of Council’s surplus cash funds within the government legislative framework and applicable Federal and State regulations. Council’s investment holdings as at 31 December 2023 were \$70.849 million.

Council’s investments as at the 31 December 2023 are listed in the tables below.



Investments cont'd (Frankston City Council excluding Peninsula Leisure Pty Ltd)

Portfolio Fossil Fuel Summary

Council's portfolio comprises 37.8% of investments with non-fossil fuel lenders with the remainder still funding fossil fuel related organisations or programs.



ADIs (Authorised deposit-taking institutions)







Appendix A – 2023-2024 Council Plan Performance: Quarter Two

Annual Council Plan actions are adopted each year in conjunction with the adoption of the Budget. These actions are designed to contribute to the improvement of each of Council’s six Council Plan Outcomes.

This report is broken up into each of these Outcomes and for each action a progress comment is provided quarterly along with a status update.

Strategic indicators for each outcome are reported annually.

Status update key:

-  Completed Action completed
-  On track Action is underway and tracking well against time frames
-  At risk Action is behind by 10% or more, but will meet target time frames
-  Critical Action is delayed by 25% or more, or needs attention to meet target time frames
-  Deferred Action has been deferred for completion in 2024-2025
-  Not Proceeding Action will not be completed

2021-2025 Council Plan and Budget

Reporting across the four years of the 2021-2025 Council Plan and Budget is summarised below. *(As at quarter two 2023-2024)*







	2021-2022	2022-2023	2023-2024	2024-2025
 Action completed	123	115	1	-
 Completion deferred to following year	11	6	1	-

October-December 2023 Council Plan Actions

In 2023-2024 there are 124 actions listed in the Council Plan. Of which 1 was completed and 2 identified as Not Proceeding during quarter one.



From the remaining 121 actions, as at the end of December 2023, 97% per cent were considered on track or completed during quarter two.

The table below provides a summary of the current status of each of the 2023-2024 Council Plan Actions by outcome for the full period July–December 2023:

	Completed 	On track 	At risk 	Critical 	Deferred 	Not Proceeding 
Healthy and safe communities	-	20	-	-	-	-
Community strength	-	27	-	-	-	-
Sustainable environment	-	22	1	-	-	-
Well planned and liveable city	-	10	-	1	1	-
Thriving economy	1	14	-	-	-	2
Progressive and engaged city	-	24	1	-	-	-
TOTAL %	0.8%	94.4%	1.6%	0.8%	0.8%	1.6%

1 Healthy and safe communities




Initiative progress comments





Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Engage families to promote the importance of early childhood education and health	CP-1.1.1	Deliver Maternal and Child Health and early childhood services and programs including immunisation and supported playgroups	<p>In partnership with New Directions Indigenous Australians' Health Programme (City of Greater Dandenong), Maternal and Child Health (MCH) services have developed a limited tenure Aboriginal MCH Liaison role. This role enables an MCH nurse to attend New Directions Yarning Groups across three municipalities, City of Greater Dandenong, City of Casey and City of Frankston to engage with the Aboriginal and Torres Strait Islander children and families. There have been significant positive outcomes for children and families who have engaged with this service.</p> <p>The Riviera Kindergarten project in Seaford is now completed, delivering a new three-room kindergarten modular with additional space for Family Health Support Services. This infrastructure investment is the first of Council's projects providing increased places for funded three- and four-year old kindergarten children. Council is committed to striving to meet the Kinder Reform requirements for children to attend kindergarten for the maximum number of eligible hours.</p>	Communities	
	CP-1.1.2	Coordinate central registration of enrolments for community kindergartens	<p>All offers have been completed to both three and four year old registrations for 2024. For four year olds, a total of 888 offers were made of which 867 have accepted their place.</p> <p>For three year old kindergarten, a total of 569 places were offered and 536 accepted.</p> <p>Across the municipality there are still limited</p>	Communities	

Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			vacancies for both three and four year old kindergarten in 2024.		
	CP-1.1.3	Implement Council's year three initiatives for Council's Early Years Plan	A fortnightly intergenerational activity at the Frankston North Community Centre has commenced in partnership with Mahogany Rise Child & Family Centre, Forest Lodge Residential Aged Care Facility and Frankston North Community Centre. The sessions include music, storytelling and craft, and engage up to eight kindergarten children and eight residents from Forest Lodge Residential Aged Care Facility. The Aged Care residents made gifts for the kindergarten children who graduated from kindergarten and are moving into school. Maternal and Child Health (MCH) service has engaged with Alpina Street Early Learning Centre and will commence outreach appointments with children who have both missed and are due MCH visits in February 2024. Recruitment has commenced for Baby Makes 3 program facilitators with planned rollout of the program in 2024.	Communities	
	CP-1.2.1	Monitor and mitigate key emergency risks to the community	Council facilitated the annual review of the Victorian Fire Risk Register - Bushfire in quarter two, bringing together all key agency stakeholders to discuss Frankston City's fire risk and appropriate mitigation strategies. The discussion identified subtle changes to our areas known as polygons where they expand and reduce depending on perceived risk and various other factors. Fire and support agency representatives came to unanimous decisions involving mitigation strategies in collaboration with Council Officers from Emergency Management, Parks and Community Safety. Annual fire hazard inspection program commenced with all actions due for completion in early January 2024.	Communities	

Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-1.2.2	Maintain up-to-date emergency management plans and test them to identify and mitigate capability and capacity gaps through training and awareness	The Municipal Emergency Management Plan (MEMP) is up to date and the sector is actively monitored for changes in best practice and specific risk approaches. The Catastrophic Fire Danger Day Procedure and Action Plan, an internally facing guide for work areas to discuss and have arrangements in place to maintain business and maximize the safety of staff and the community was reviewed. Familiarisation sessions with Managers and Coordinators were held of which over 70 people participated. The Coordinator Emergency Management liaised with key Council areas to mitigate specific risk and to finalize their plans for the upcoming summer season.	Communities	
	CP-1.2.3	Leverage partnerships with key agencies and community groups to improve planning for response to and recovery from emergency events. This will include the development and implementation of an annual training program	Preparedness and planning with local level partners included targeted communication with those on the Frankston Community Register informing of projects and advice to increase personal resilience. A collaboration with Frankston City libraries promoted planning and awareness via sessions aimed at improving digital literacy in emergencies for the summer season.	Communities	
	CP-1.2.4	Deliver Emergency Management training and exercise	The 'Emergency management training e-modules' project encountered delays in quarter two, as Council's new branding guidelines and intellectual property issue resolution are awaited. Project to resume in 2024 with delivery remaining on track for quarter four.	Communities	
	CP-1.2.5	Review the Domestic Animal Management Plan (DAMP)	The Domestic Animal Management Plan (DAMP) is due for review in late 2024. Council continues to undertake process and service reviews on a regular basis to ensure the actions of the DAMP are met.	Communities	
Encourage active and healthy lifestyles for people of all ages and abilities	CP-1.3.1	Improve the amenity and perceptions of safety across the municipality	Safer Communities continues to apply the relevant legislation to address amenity and safety concerns in the community. Safer Communities is currently	Communities	

Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			reviewing processes and service standards to achieve and set expectations moving forward. In December 2023 the Draft Safer Communities Policy and Strategy was adopted and officers are now establishing working groups to deliver the actions.		
	CP-1.3.2	Promote and deliver more diverse play and leisure opportunities for residents of all ages to encourage active lifestyles	Council continues to upgrade and develop play spaces and these are promoted through social media, the Frankston City News and Council's website. The 100 sports clubs throughout the municipality engage over 30,000 people in active recreation. The major sports infrastructure of Frankston including the new netball and indoor cricket stadium, Frankston Park, Peninsula Aquatic Recreation Centre (PARC) and the Pines Aquatic Facility, the Centenary Park Golf Course, the Frankston Skate Park and the Kananook basketball facility all provide opportunities for residents to engage in active leisure.	Communities	
	CP-1.3.3	Work in partnership with health, education and community organisations including sporting clubs and community gardens to enhance opportunities for improved primary health and participation in passive and active recreation	Monthly Community Garden Network meetings fostered garden connections, passive and active use of open space and recreation and provided the Network members the opportunity to provide feedback on Council's Food Action Plan this quarter.	Communities	
	CP-1.3.4	Deliver three year actions for Council's Health and Wellbeing Plan	The Year Two Annual Report and Year Three Action Plan were adopted by Council at the December 2023 meeting. Highlights from quarter two included the adoption of the Safer Communities Policy and Strategy, selection of the Social Inclusion Action Group and community engagement on the Draft Family Violence Prevention Action Plan, Draft Healthy, Secure and Sustainable Food Action Plan and Bike Riding Strategy.	Communities	
	CP-1.3.5	Develop the 'Can Swim' program of initiatives for the children of Frankston City	The Peninsula Leisure project team has focused on the finalisation of all program planning, public communication and enrolments for each of the	Corporate and Commercial Services	

Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			pilots. The Can Swim pilots commenced during the school holidays for 3 main target groups - teens, families and infants. Entry and exit surveys are completed to determine perception of skill v actual at beginning and end to determine feasible teaching in that timeframe. The uptake for the free spaces was immediate and attracted a segment of the community that are not currently in swimming lessons.		
Advocate for programs and support to reduce harms from family violence, gambling, alcohol and other drugs	CP-1.4.1	Develop the Family Violence Action Plan and implement year one actions	A community engagement plan for the Family Violence Prevention Action Plan was devised and has since been shared with the community, stakeholder service group and services for feedback. The draft Family Violence Prevention Action Plan is in its early stages of development after feedback from the engagement survey. Victorian State Government's Family Violence Prevention Grant application has been submitted, if successful Council will conduct family violence prevention activities.	Communities	
Engage young people to support their educational outcomes	CP-1.5.1	Partner with the Department of Education and Training on Frankston North Strategic Education Plan	Our Place Frankston North Providers Network has been established to form agency networks, develop awareness of referral pathways and identify service gaps. Frankston City Council officers continue to work in collaboration with stakeholders on the Frankston North Education Plan (FNEP).	Communities	
	CP-1.5.2	Deliver Youth Services outreach, in-reach and engagement programs	Frankston Youth Services have continued to deliver a broad range of youth programs to support the needs of local young people. Of particular note is the Grade Six Transition Program, which was delivered to 31 local primary schools and attended by 724 students. This program achieved an average rating of 4.2 out of 5 stars from the participants.	Communities	




Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-1.5.3	Enable young people to have a voice through Youth Council and youth events	Frankston Youth Services regularly delivers programs which enable young people to have their voices heard and acknowledged. Youth Council, NexGen Advisory, and Fresh Entertainment are just three of the numerous programs that have received young people's views and ideas 325 times in quarter two.	Communities	
	CP-1.5.4	Deliver the Work Ready Program providing work experience, traineeships and student placement opportunities	Currently have 3 Traineeships and Apprenticeships in place for 2023/24. The work experience and student placements are increasing year on year following the decrease due to the impacts of COVID-19 in 2020. Currently the program is being reviewed with the goal of defining enhancements and an evolution of the offerings over the next two years. The program is currently on track to achieve 100% utilisation of the annual designated budget this financial year.	Customer Innovation and Arts	
	CP-1.5.5	Provide grants to support students in participating in formal education and recreational programs	Community Grants Child and Youth Inclusion Grant is in its sixth round with 48 successful applications approved in the first 5 rounds	Communities	
	CP-1.5.6	Implement year two actions for Council's Youth Action Plan	Year two actions for the Youth Action Plan are on track. Youth Services have continued to facilitate the delivery of free training to support young people's education and employability, with quarter two training being 'Responsible Service of Alcohol'. Youth Services continue to deliver Child Youth and Inclusion Grant outcomes to young people.	Communities	




Strategic indicators




If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Increased active and healthy lifestyles that support residents living independently for longer	SI1.1	Proportion of adults who are sufficiently physically active compared to the Victorian state benchmark (Victorian Population Health Survey)	Indicator reported annually	Communities	-
Increased active and healthy lifestyles that support residents living independently for longer	SI1.2	Chronic disease levels compared to the Victorian state benchmark (Victorian Population Health Survey)	Indicator reported annually	Communities	-
Increased active and healthy lifestyles that support residents living independently for longer	SI1.3	Proportion of residents satisfied with sport and recreation facilities (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Improved long-term health and learning outcomes established in early childhood	SI1.4	Proportion of year three, five, seven and nine students achieving literacy benchmarks (Victorian Child and Adolescent Monitoring System)	Indicator reported annually	Communities	-
Improved long-term health and learning outcomes established in early childhood	SI1.5	Proportion of children fully immunised by school age compared to the Victorian state benchmark (LGPRF (Local Government Performance Reporting Framework))	Indicator reported annually	Communities	-
Reduction of harms from family violence, gambling, alcohol and other drugs	SI1.6	Proportion of residents who feel a safe in public areas in Frankston City (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Reduction of harms from family violence, gambling, alcohol and other drugs	SI1.7	Rate of hospital admissions due to alcohol and other drugs (Turning Point)	Indicator reported annually	Communities	-
Reduction of harms from family violence, gambling, alcohol and other drugs	SI1.8	Rate of reported family violence incidents (Crimes Statistics Agency)	Indicator reported annually	Communities	-
Improved education outcomes through better engagement of young people	SI1.9	Proportion of people attending Tafe or University (Australian Bureau Statistics)	Indicator reported annually	Communities	-





2 Community strength




Initiative progress comments






Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Build Frankston City's reputation as an arts, culture and tourism destination	CP-2.1.1	Implement year three actions for Council's Arts and Culture Strategic Plan	A number of events were held in the municipality throughout quarter two including a family favourite Frankston's Christmas Festival of Lights attracting approximately 30,000 attendees and a New Year's Eve music event was held at Kinetic Stadium.	Customer Innovation and Arts	
	CP-2.1.2	Build capacity and partner with creatives and the community to deliver high quality events and art experiences	A range of activities and activations are being planned as part of the South Side Festival 2024. These activations including installations across the Local Government Area are designed to enhance local spaces and bring creativity into new spaces. This includes a sound installation at George Pentland Botanic Gardens. The Season Launch presented performances from 'A Very Big Band Christmas', 'The Sunshine Club' and 'The Tap Pack'. The launch also highlighted the Daytime Music and Theatre Season for 2024 and other engagement opportunities such as education and access programs.	Customer Innovation and Arts	
	CP-2.1.3	Deliver festivals and events that build upon Frankston as an Arts and Culture destination	New sponsorship deals have been executed including Betty's Burgers, who will be activating a Dive In Cinema and Beach Club at the Waterfront Festival. New leads have been made with a number of potential sponsorship partners, with some registering their interest in the 2024-25 Events Season (due to budget cycle). A key focus leading into the Waterfront Festival will be in relation to data collection from attendees including post event surveys, and	Customer Innovation and Arts	





Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			potential on the day engagement at the event. Event Team have worked closely with Economic Development regarding local business engagement with Council events, with a number of businesses registering their interest to be more involved.		
	CP-2.1.4	Develop sculpture and eclectic street art culture	Big Picture Fest 24 artists programmed and Block Party programming complete. Frankston North Mosaic bakery wall repair works underway. Eco Mural has commenced. Artists for two sculptures at Sweetwater Creek, Sandfield's Reserve, Nepean Boulevard and Ballam Park have been selected. Early Light sculpture installed at Seaford Road. Lease period for Reflective Lullaby sculpture concluded sculpture sent back to McClelland Gallery.	Customer Innovation and Arts	
	CP-2.1.5	Implement year one actions of Council's Public Art Strategy	Regular Project Advisory Group meetings occurred to progress the Arts Trail project. Eight mural artists and two projection artists have been programmed for Big Picture Fest 2024 with additional elements added including a tiny sculptures trail and a competition. Indigenous artist Robert Michael Young has been engaged to create two First Nation's sculptures to be installed along Sweetwater Creek. We continue to integrate public art into Council's Capital Works Program with art elements in the Sandfield Reserve project and the Nepean Highway Master Plan.	Customer Innovation and Arts	
	CP-2.1.6	Implement year one actions of Council's Destination Events Strategy	The Event Prospectus progressed, now requiring input from stakeholder teams for drafting. 50% of Destination Events Attraction Program (DEAP) events for the 23/24 season have been delivered, with improvements made to the way we support, engage and debrief with organisers.	Customer Innovation and Arts	



Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			An annual schedule is being developed to improve the efficiency of event and tourism marketing. Additional conversations have taken place with a wider range of event organisers who could deliver events that meet the key criteria and outcomes of the DEAP. External grant and collaboration opportunities have been explored with state government support.		
Enrich the lives of older residents and people with disabilities with opportunities to enable participation and independent living	CP-2.2.1	Deliver Council's annual Seniors Festival, programs and activities to enhance participation and social inclusion	Council's Annual Seniors festival was held during October 2023, and 101 out of 155 activities were free of charge. Of the post event evaluations received it was determined that nearly 50% of people attended an event to meet new people, highlighting the importance of social connection. 95% of evaluation respondents gave event feedback ratings as either 'excellent' or 'very good'.	Communities	
	CP-2.2.2	Support organisations that are providing valued services to older residents	The Positive Ageing team updated the Keeping Active Directory in November 2023 in partnership with Peninsula Health and Mornington Peninsula Shire and distributed to residents.	Communities	
	CP-2.2.3	Deliver year three actions Council's Disability Action Plan	Council celebrated International Day of People with Disability by supporting a local community group to host a Disability Pride event at Orwil Street Community House. 88 people attended the event which included a guest speaker, dancing to tunes (local DJ with lived experience of disability), a singalong and art competition. The Disability Access and Inclusion Committee have also provided feedback on Council's Fair Access Policy, Social Inclusion Action Group, Family Violence Prevention Action Plan and Safer Communities Strategy and Plan.	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-2.2.4	Facilitate improved access for people with disabilities to services and transport options	Facilitated discussions with Life Saving Victoria, Seaford Life Saving Club, State Government of Victoria and various Council departments for the establishment of beach matting, storage facility and wheelchair access for the community at Seaford Beach.	Communities	
	CP-2.2.5	Support and promote Culturally and Linguistically Diverse (CALD) and seniors groups	The Positive Ageing team held a collaborative forum with Mornington Peninsula Shire Council for the Peninsula Ethnic Seniors Council (PESC). This forum provided an opportunity for connection and to share important and relevant information. Ongoing support and assistance are provided to these groups by the Positive Ageing Team.	Communities	
Targeting community needs through development programs and grants	CP-2.3.1	Design Community Development programs to meet resident needs	Council continue to work with Langwarrin Mosque (House of Peace) to assist with awareness of relevant services, grants and also attended the Mosque's open day. Council are also assisting community members to present mental health sessions for their community; Peninsula Health's Men's Shed with the provision of machinery and other items; Frankston Rotary Club in finding a temporary location to deliver a community program including the First Peoples Health Service whilst the development of their current site is completed.	Communities	
	CP-2.3.2	Deliver Council's grants program	The Community Grants program is tracking well, annual community grants have closed, and 34 recipients were approved. Round 6 of the Child and Youth Inclusion grants is currently open with grants for the previous 5 rounds approved and actioned. A second round of the Environmental Sustainability Grant has been approved for 2024. The Frankston Charitable Fund stage one has opened with a new two-	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			stage application process being used. Urgent grants continue to be assessed on a monthly basis.		
	CP-2.3.3	Build connections between volunteers and volunteer organisations through Impact Volunteering	Volunteering Frankston (formerly Impact Volunteering) is currently developing a website portal to improve the visibility, reach and ease of matching volunteers with volunteer opportunities. A volunteering resource is also being planned for installation at the Frankston Library.	Communities	
	CP-2.3.4	Deliver year three actions from Council's Library Action Plan	<p>Stage two renovations of the Frankston library commenced in December, with the library undergoing an exciting transformation including the addition of a glass enclosure for an innovative book sorter.</p> <p>A range of events were held across the libraries including a popular Halloween Eve Spooktacular and Melbourne author Tony Birch.</p> <p>The libraries once again facilitated the Giving Tree, this year extending the donations across Community Support Frankston and Frankston Life, and at multiple locations across the city.</p> <p>The statewide initiative to encourage children to continue to read over summer was launched. The Big Summer Read launched in early December and has once again been popular with families within the city.</p>	Customer Innovation and Arts	
	CP-2.3.5	Investigate an organisation-wide community facilities booking & matching project	Standardisation of the experience on the website to simplify the way venues for hire are displayed ensuring a more customer friendly experience. An equitable prioritisation matrix has been created. Ensuring allocation of spaces to community groups is fair and equitable.	Customer Innovation and Arts	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Work with community organisations and groups to develop our future leaders and evolve a diverse culture and gender equality	CP-2.4.1	Continue to build volunteering diversity in community organisations	Volunteering Frankston (formerly Impact Volunteering) have delivered recent training sessions for those that support and work with volunteers. These sessions help to develop leadership and promote diverse culture and gender equality.	Communities	
	CP-2.4.2	Expand participation in the culture change program for sporting clubs to achieve greater gender equity in participation and board membership	Officers continue to develop the Fair Access Policy, which is on track to be completed by June 2024. Coinciding with the AFLW match on 29 October 2023, Council and the Hawthorn Football Club hosted a free pre-game function 'Celebrating Change: The Rise of Women in Sport'. Over 100 people heard from guest speakers about the positive changes happening in sport. The four AFLW matches held in Frankston in 2023 celebrated women's sport and will encourage a new generation of girls to be active.	Communities	
	CP-2.4.3	Work with schools and disengaged young people to build relationships awareness and enable them to choose respectful relationships	Frankston Youth Services is an active member of the Critical Friends Network and has participated in training during quarter two. The Grade Six Transition Program was delivered to 31 local primary schools, which incorporated 'Respectful Relationship' curriculum as well as strong anti-bullying education.	Communities	
	CP-2.4.4	Promote leadership and governance training opportunities for community members	Frankston Youth Services facilitates two leadership groups, Youth Council and Fresh Entertainment (FReeZA). Quarter two saw a total of 12 Fresh Entertainment committee meetings, and two Youth Council meetings. Fresh Entertainment held three youth-led events, with a total of 249 community members in attendance.	Communities	
Deliver essential advocacy, support and referral services for residents in need	CP-2.5.1	Monitor demographic data trends to inform service plans that meet the future needs of the local community	Monitoring of demographic data has been undertaken using the id. community profiles, informing a range of policies and plans	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-2.5.2	Provide financial support for material aid through eligible emergency relief and recovery organisations	Community Support Frankston (CSF) continues to support eligible Frankston residents with the provision of emergency relief, including direct material and financial aid assistance. CSF continues to manage the leading role in managing the Frankston Emergency Relief Providers (FERP) network, helping to provide more targeted support to significantly disadvantaged community members.	Communities	
	CP-2.5.3	Deliver Home and Community Care (HACC) and Commonwealth Home Support Program (CHSP) in home services to older residents to enable them to live safely and independently	The Community Care Team have worked to onboard and process a large portion of clients awaiting service in the My Aged Care Portal. Currently Council has over 2000 active clients across all Community Care services, this is the highest number of clients receiving service and is a significant achievement for the team. A new client feedback management system has been implemented to ensure we are always listening to our clients and are continuously improving our services to meet community need. Additionally, regular feedback is sought via phone calls to randomly selected clients and the feedback received is very positive.	Communities	
	CP-2.5.4	Partner with the housing and homelessness sector to support the Frankston City Strategic Housing and Homelessness Alliance Five-Year Strategic Plan	The Strategic Housing and Homelessness Alliance met once this quarter to provide stakeholders from across the homelessness and social housing sector with a forum to discuss local solutions to homelessness and social housing. The Strategic Alliance also established a new Rooming House Working Group as a strategic action, which had its first meeting in October 2023.	Communities	
	CP-2.5.5	Provide referral services through our Neighbourhood House programs and youth services	Frequent referrals are made to support services via these programs. Quarter Two has seen 179 formal referrals made and received through Frankston Youth Services. This figure does not	Communities	





Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			include the number of young people who self-referred into the school holiday program, nor does it include the numerous informal supports received by young members of our community.		
Build acknowledgement and respect for Aboriginal and Torres Strait Islander cultural heritage and history	CP-2.6.1	Deliver year two initiatives for Council's Reconciliation Action Plan (RAP)	The Reconciliation Working Group met twice this quarter to progress Council's Reconciliation Action Plan (RAP). Three Cultural Insightfulness training sessions were held this quarter, with 40 staff participating. Council officers attended the Aboriginal Elders Summit in Melbourne, Moorumbina Mongurnallin Ceremony and Nairm Marr Djambana book launch.	Communities	
	CP-2.6.2	Project manage the masterplan development and advocacy for the redevelopment of the Nairm Marr Djambana gathering place	The Nairm Marr Djambana (NMD) draft master plan has been completed and will be brought to Council for adoption early in quarter four. The master plan is comprehensive and includes both a buildings layout and landscape plan. There has been extensive community consultation with NMD to complete this plan. The project will require funding from both the state and federal governments and delivery will be staged as funding becomes available.	Communities	




Strategic indicators





If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Improve accessibility of services to enhance social inclusion and mental wellbeing	SI2.1	Percentage of participation rates of gender diversity, disability and Aboriginal and Torres Strait Islander communities in structured sport (sporting clubs)	Indicator reported annually	Communities	-
Improve accessibility of services to enhance social inclusion and mental wellbeing	SI2.2	Proportion of people who have ever been diagnosed with depression or anxiety (Victorian Population Health Survey)	Indicator reported annually	Communities	-
Improve accessibility of services to enhance social inclusion and mental wellbeing	SI2.3	Proportion of residents who agree Frankston City is responsive to local community needs (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Increased volunteering to build connections and resilience within the community	SI2.4	Percentage of residents who volunteer 'sometimes' or 'regularly' (Victorian Population Health Survey)	Indicator reported annually	Communities	-
Increased enjoyment of Frankston City's arts and cultural experiences	SI2.5	Proportion of residents who are satisfied with Arts and cultural events, programs and activities (Community Satisfaction Survey)	Indicator reported annually	Customer Innovation and Arts	-







3 Sustainable environment





Initiative progress comments


Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Increase urban forest and canopy coverage to create a greener and cooler city	CP-3.1.1	Implement year four actions for Council's Urban Forest Action Plan	A report was presented to the November 2023 Council meeting providing an update on the progress of the Urban Forest Action plan. Council's 80,000 tree planting initiative was selected as a finalist for the Keep Australia Beautiful Victoria's Tidy Towns and Cities - Sustainability Award in the Environment Category. Open Space and street tree planting will be addressing priority areas in Frankston, Karingal, Frankston North and Frankston Heights. Canopy mapping for Langwarrin and Frankston South continues.	Communities	
	CP-3.1.2	Planting 20,000 additional trees as part of the annual municipal wide planning program	Priority planting locations for 2024 are confirmed, plant orders have been placed with internal nursery and external suppliers and additional requests for planting sites are being considered on an ongoing basis subject to resource availability.	Infrastructure and Operations	
	CP-3.1.3	Ensure operational resources align with growth in urban forest to address risk compliance and conduct an independent service review to ensure best practice levels of service are provided benchmarking against other Councils	Work is currently in progress.	Infrastructure and Operations	
Protect and enhance the natural and coastal environments	CP-3.2.1	Develop the Coastal and Marine Management Plan and Implement year one actions	The draft Coastal Marine and Management Plan (CMMP) was presented at the December Council meeting for approval to go to community consultation. The Department of Energy, Environment and Climate Action (DEECA) has provided initial feedback on the draft and comments will be incorporated into the plan in	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			quarter three. Bunurong Land Council Aboriginal Corporation continue to work on the preparation of a Cultural Values Report. The draft will be available for community consultation in quarter three.		
	CP-3.2.2	Implement year three actions for Council's Biodiversity Action Plan	Preparation of the Environment Significance Overlay (ESO) Mapping report for the Planning scheme amendment continued, as part of the Biodiversity Action Plan. Seasonal koala crossing signs were installed across Frankston in collaboration with Mornington Peninsula Shire Council and the Mornington Peninsula Koala Conservation group. Virtual Fencing surrounding Langwarrin Flora and Fauna reserve is due to be installed early quarter three.	Communities	
	CP-3.2.3	Deliver the Native Vegetation offset Program	Following the Council resolution on 11 December 2023 to not pursue the native vegetation offset at Wittenberg Reserve, Council officers continued to review alternative site options for the establishment of a Native Vegetation Offset Site both within Frankston through a desktop review of private land and in discussion with neighbouring Councils. A report to Council is scheduled in quarter four. It should be noted that due to the above mentioned Council resolution this action is off-track and may not be able to be delivered as originally expected.	Communities	
	CP-3.2.4	Maintain natural and coastal reserves	All conversation maintenance programs are on track with steady improvement observed in conservation value in both high quality and rehabilitation sites. Fire management works for high priority reserves were completed and audited on time and are ongoing during the fire danger period	Infrastructure and Operations	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-3.2.5	Review and update priority master plans for Open Space	The Frankston Equestrian Master Plan, Baxter Park Open Space Master Plan and Public Toilet Action Plan were endorsed at the November 2023 Council Meeting, Gender Impact Assessments were completed and incorporated into all Master Plans. All plans are now in implementation phase and undergoing alignment with the Capital and Operational programs. Planning commenced in quarter two for Gender Impact Assessments to be undertaken for several existing Open Space plans including the Play Strategy and Local Park Action Plans.	Communities	
	CP-3.2.6	Develop and implement formalised monitoring process for park tree maintenance	Parks tree monitoring program has commenced and is on track as per schedule for 2023/24. Volume of hazards identified have decreased from 2022/23 due to proactive maintenance program allowing for proactive works to address lower priority issues in 2024.	Infrastructure and Operations	
Lessen the severity of climate change through action that enable Council and the community to reduce greenhouse gas emissions	CP-3.3.1	Implement year one actions for Council's Climate Change Strategy and Action Plan including the delivery of the Regional Electric Vehicle (EV) Charging Roadmap	Year one actions for Council's Climate Change Strategy 2023-2030 are underway, including the completion of an assessment on the electrification of Council facilities, continued progress with the conversion of street lights to LED technology and the commencement of an investigation into the transition of Council's fleet to electric vehicles (EVs).	Infrastructure and Operations	
	CP-3.3.2	Ensure Environmentally Sustainable Design (ESD) principles are achieved for new developments, buildings, public realm and places	Council officers undertook 54 applications assessments this quarter, for new developments. Council buildings at Jubilee Park, Lloyd Park and the Pines Forest Aquatic Centre were assessed to ensure they meet the requirements of Council's ESD Policy for Council Buildings. Officers worked with the Council Alliance for Sustainable Built Environment (CASBE) to develop a suite of fact sheets available to Council	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			and applicants to assist in submitting and assessing planning application ESD reports. Officers worked to update Council's ESD Policy for Council Buildings to ensure relevant and current best practice approaches.		
	CP-3.3.3	Implement energy efficient upgrades to Council assets	Energy efficiency upgrades planned for Council facilities in 2023/24 are scheduled to commence in early 2024, with Council preparing a grant application to potentially expedite future works to be included into the 2023/24 Capital Works Program.	Infrastructure and Operations	
Improve the quality of recycling, minimise the generation of waste and establish alternatives to landfill disposal	CP-3.4.1	Progress collaborative procurement for an advanced waste processing solution for household rubbish for the South East Melbourne region to deliver a vital alternative to landfill	Collaborative procurement process progressing as planned.	Corporate and Commercial Services	
	CP-3.4.2	Deliver a standardised four-bin kerbside collection service to all households with a consistent understanding of acceptable materials for each stream	Collections commenced on a four-weekly basis during quarter two, following the successful delivery of bins during quarter one. Service standards clarifying correct content for each stream still to be released by the Victorian State Government.	Corporate and Commercial Services	
	CP-3.4.3	Implement year one actions for Council's Waste Circularity Plan	Work is progressing on the implementation of year one actions.	Corporate and Commercial Services	
	CP-3.4.4	Increase uptake of the kerbside food waste collection service in single-unit developments and implement the plan to extend this service to multi-unit developments	Households that have requested FOGO starter kits has increased to 30% of the community due to the municipal wide reach achieved with the collateral sent out with the recent separate glass service roll out to all residential properties in quarter one.	Corporate and Commercial Services	
	CP-3.4.5	Progress the implementation plan for the kerbside separate glass collection service	Separate Glass Bins have been delivered to all residential households in September 2023 including all single unit developments along with the majority of multi-unit developments.	Corporate and Commercial Services	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			Collections commenced October 2023 for all bins.		
	CP-3.4.6	Progress the implementation of food waste minimisation initiatives	Implementation of a range of education and skill building workshops was completed in quarter two to educate the community on ways to minimise food waste	Corporate and Commercial Services	
Increase opportunities to experience native flora and fauna	CP-3.5.1	Support Frankston Environmental Friends Network	Council Officers continued to support the Frankston Environmental Friends Network (FEFN) with monthly meetings. The draft Environmental Friends Network Volunteer Manual was prepared and reviewed by internal Council stakeholders and the steering group made up of members from the FEFN volunteers. Council supported an end of year celebration with FEFN in recognition of all the work and great achievements from the friends and wildlife groups across the calendar year.	Communities	
	CP-3.5.2	Deliver annual environmental programs, such as National Community and School's tree Day and Gardens for Wildlife, to promote behavioural change and positive environmental outcomes	Council supported the Gardens for Wildlife Volunteers who undertook 17 gardens for wildlife visits. A Seaford Wetlands Walk was hosted by Council in October 2023 to celebrate the Aussie backyard bird count. Council facilitated a workshop by Dr Luis Mata, an entomologist with Melbourne University, on 'Surveying Backyard Pollinators' workshop in November 2023. The Environmental Sustainability Grant closed in November with four applications being received and \$8,000 awarded. The pollinator program commenced in December 2023, with 10 participants, and will conclude in quarter two.	Communities	
	CP-3.5.3	Ensure reserves are accessible while still protected	All reserves and tracks are accessible and maintained to standards suitable for public access at this time. Opening hours at Elizabeth Murdoch Arboretum have been expanded, Keast Park fencing has been completed, track	Infrastructure and Operations	





Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			maintenance works are ongoing to respond to storm/erosion events.		
Improve the management of water including flooding risk, water quality of creeks and waterways and the efficient use of water	CP-3.6.1	Progress Monterey Recycled Water project through design, and commence construction in partnership with key stakeholders	Design works are now underway and the delivery of recycled water via the scheme will commence quarter one of 2024/2025.	Infrastructure and Operations	
	CP-3.6.2	Develop a Frankston Flood and Stormwater Management Framework, and commence implementation of key actions	Development of the Draft Frankston Flood and Stormwater Management framework is progressing well. Through the development of the framework, the below works have been undertaken: - Major upgrades recommended in drainage studies have been reviewed and works are being programmed in the Long Term Infrastructure Plan. - Development of a Stormwater In-Lieu Contributions Scheme has commenced. - Water Sensitive Urban Design rectification works has been reviewed and prioritised for the next five years.	Infrastructure and Operations	




Strategic indicators





If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Increased climate emergency response and leadership	SI3.1	Council greenhouse gas emissions (Emissions register)	Indicator reported annually	Infrastructure and Operations	-
Increased climate emergency response and leadership	SI3.2	Community greenhouse gas emissions per capita (Emissions register)	Indicator reported annually	Infrastructure and Operations	-
Increased climate emergency response and leadership	SI3.3	Community satisfaction with Council meeting its responsibilities towards the environment (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Increased protection, access and connection to the natural environment	SI3.4	Proportion of beach water quality samples at acceptable Environmental Protection Authority levels (EPA)	Indicator reported annually	Communities	-
Increased protection, access and connection to the natural environment	SI3.6	Proportion of community satisfied with Open space, natural reserves and foreshore (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Increased diversion of waste from landfill	SI3.7	Proportion of collection waste diverted from landfill (LGPRF)	Indicator reported annually	Corporate and Commercial Services	-
Increased tree canopy over reduced urban heat	SI3.8	Percentage of tree canopy cover (DELWP)	Indicator reported annually	Communities	-
Increased tree canopy cover and reduced urban heat	SI3.9	Urban temperature (DWELP)	Indicator reported annually	Communities	-

4 Well planned and liveable city

Initiative progress comments

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Integrate land use planning and revitalise and protect the identity and character of the City	CP-4.1.1	Deliver revitalisation activities in the Frankston City Centre	Council continued to deliver on the Frankston Revitalisation Program in partnership with the Victorian Government through the Suburban Revitalisation Program including the completion of upgrade works in Stiebel Lane including new public safety lighting and surface treatments. External approvals continue to be sought for improvements to the Monash Greenlink that will better connect the Health and Education Precinct to the Frankston City Centre. Without these approvals, Council cannot construct the Greenlink.	Communities	
	CP-4.1.2	Develop the Frankston Housing Strategy and commence year one implementation	Hearing of Submitters was held for those wishing to speak to their written submission following community engagement conducted in quarter one. The draft Frankston City Housing Strategy is underway and is scheduled to be taken to Council for adoption in quarter four.	Communities	
	CP-4.1.3	Develop the Frankston Metropolitan Activity Centre (FMAC) Structure Plan and commence year one implementation	Authorisation for the Planning Scheme Amendment that will implement the Structure Plan was granted by the State Government Minister of Planning in October 2023. This enabled the Amendment to be exhibited from 16 November to 18 December. Council will be briefed on the outcomes of this exhibition in quarter three.	Communities	
	CP-4.1.4	Trial the integration the Vic3D platform into the planning process to support 3D spatial analysis and visualisation of proposed developments within the FMAC	The trial of the Vic3D platform has not yet commenced due some setup delays on the Department of Transport and Planning side. Whilst it is envisaged that Council will be set up on the platform this next quarter, the trial of the	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			platform will continue into the next financial year.		
Improve connectivity and movement and provide transport choices to the community, including walking trails and bike paths	CP-4.2.1	Implement year 1 actions for Council's Integrated Transport Strategy including review of Bicycle Strategy, to improve transport choices, encouraging safe and accessible active transport and public transport	In November 2023, consultation letters were sent to all schools in the LGA to seek Expressions of Interest in participating in an Active Paths trial and an Open Streets trial. Responses were received from two schools to progress with Active Paths trials. No interest was received for an Open Streets trial. Two trials are to be undertaken for the Active Paths in February and March 2024 with Skye Primary School, and Rowellyn Park Primary School. Initial community and stakeholder consultation as part of the development of Bike Riding Strategy was carried out from 6 October to 2023 to 22 November 2023. The draft strategy will be presented to the community for comment in March 2024.	Infrastructure and Operations	
Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate	CP-4.3.1	Deliver the Open Space Strategy through a priority program of development and renewals for open space and play spaces	The Local Play and Park upgrade program has progressed with the completion and opening of upgrades at Willow Park in Frankston and Rosemary Reserve in Frankston North. Community Engagement has closed and designs for Play and Park upgrades finalised for East Seaford Reserve in Seaford and Monique Reserve in Langwarrin. Concept design for community engagement is anticipated for next quarter to progress upgrades at Heysen Reserve in Skye, Alicudi Reserve in Frankston South, Lucerne Reserve in Frankston and Brunel Reserve in Seaford.	Communities	
	CP-4.3.2	Deliver annual capital works program including key major projects	The 2023/24 Capital Works Program is tracking well, with forecast expenditure of \$93.01 million and 74% of the total program budget committed with contractors.	Infrastructure and Operations	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			Major projects are progressing as scheduled. The Healthy Futures Hub, Jubilee Park Stadium and Ballam Park Regional Playspace are complete and in use. Lloyd Park Pavilion Upgrade (70% complete), Eric Bell Pavilion (50% complete), Kananook Commuter Car Park (30% complete) and Ballam Park Storm Water Treatment & Park Improvements (30% complete) are progressing well.		
	CP-4.3.3	Develop Council's Public Toilet Action Plan and implement year one actions	Council endorsed its first Public Toilet Action Plan at the November 2023 Council Meeting. Implementation of the plan progressed with design underway for the Seaford Foreshore toilet upgrades at Seaford Road and Armstrongs Road. A review of the Capital program to ensure alignment between the Public Toilet Action Plan and planned upgrades and renewals was also undertaken in quarter two.	Communities	
	CP-4.3.4	Review maintenance and asset renewal programs to enhance safety and presentation of the City	A recruitment process is completed for the appointment of proactive graffiti patrol officers, a new initiative designed to enhance Council's capacity for graffiti management. All asset inspections are progressing as scheduled with Council's RMP, despite the recent large weather events.	Infrastructure and Operations	
Innovate with smart technology and initiatives to increase the liveability of the city	CP-4.4.1	Capture real time data to gather insights into liveability	Real Time data captured from various sensors across Frankston to understand foot traffic, parking and utilization of other assets. E-Bike charging stations and Electric Vehicle charging system data are also captured to understand the usage.	Customer Innovation and Arts	
	CP-4.4.2	Analyse Frankston Metropolitan Activity Centre (FMAC) smart parking trial to identify benefits for further implementation of smart parking technology	The data collected on the use of parking within the trial area is being analysed to identify benefits of smart parking technology. Integration of Arts Centre Parking, Well Street and Playne	Infrastructure and Operations	




Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-4.4.3	Increase collection of various Smart Cities data sets to create insightful reports to help facilitate data driven decision making for Council.	Street, west of the Nepean Highway with trial of smart parking system being explored. Data is being captured from a range of sensors and insightful reports are created to gain better understanding into parking trends and reports on foot traffic at reserves. Data is captured on the usage of E-Scooters and E-Bikes enabling better understanding of these micro-mobility solutions.	Customer Innovation and Arts	




Strategic indicators



If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Urban design renewal of places and spaces	SI4.2	Proportion of residents who are satisfied with the design of places and spaces (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Increased travel options that are connected, accessible, smart and safe	SI4.3	Proportion of residents who are satisfied with travel options around the municipality (Community Satisfaction Survey)	Indicator reported annually	Infrastructure and Operations	-
Increased travel options that are connected, accessible, smart and safe	SI4.4	Proportion of residents living within 400m of public transport	Indicator reported annually	Infrastructure and Operations	-
Frankston City's identity as a liveable city	SI4.5	Proportion of residents who are proud and enjoy living in their local area (Community Satisfaction Survey)	Indicator reported annually	Communities	-







5 Thriving Economy

Initiative progress comments

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Activate vacant commercial spaces and underutilised Council assets	CP-5.1.1	Strategically consider and deliver place activation through the municipality	This strategic item is not proceeding. Officers continue to work with local businesses to provide support to activate local areas.	Communities	
	CP-5.1.2	Review empty shops in the FMAC and the strategies to encourage occupancy	An updated vacant commercial property audit of the Frankston city centre was completed. Audit results demonstrate that from 563 Commercial Properties audited, 442 are currently occupied (75%) and 100 of these are vacant (18%). A further 41 vacant commercial properties were identified (7%), however these include properties currently under planning permit or construction processes or damaged and therefore unsuitable for tenancy at present. Council has continued to work with vacant commercial property owners and managing real estate agents to assist them to find suitable tenants. In addition, Council worked in partnership with Chisholm - School of Art and Design to deliver a 'Vacant Shopfront Decal' project. New and colourful window decals were designed by Chisholm students and installed in the windows of vacant commercial properties in the Frankston City Centre.	Communities	
Remove complexity and provide planning certainty to attract economic investment	CP-5.2.1	Promote Invest Frankston and precinct opportunities	Proactive communications to promote Invest Frankston and other precinct opportunities were regularly provided through Council's Economic Development Invest Frankston Business eNewsletter which sent out four editions (two regular and two special edition) and had 2419 active subscribers as at the end of quarter two. Other promotional activities via social media platforms included Facebook and Instagram,	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			which reached a combined 107,829k accounts with engagement at 5.8k. The most popular organic (unpaid) post was on 20 November and had 73 engagements (likes, shares and comments). Council officers also joined 33 other exhibitors at the Frankston Business Collective's Awards Conference Expo in October 2023 to showcase business support services and programs offered by Council.		
	CP-5.2.2	Continue to deliver business improvements to improve statutory planning processes and customer experience	All forms (application and request types) are now online, including the ability to request a planning compliance investigation. This planning investigation request type has "Close the Loop" functionality providing an email to the customer when the request is created and closed. Good progress has been made on the implementation of new 'workflow' processes which will improve the functionality of Council's core application system and allow for more accurate tracking of applications and reporting of live data and application statuses.	Communities	
	CP-5.2.3	Maintain and promote Councils business concierge service	53 business enquiries were received and actioned by Council's Business Concierge this quarter. A new 'Welcome' email for newly registered Frankston City Council businesses has been developed and sent to all newly registered Frankston City businesses, to promote the various business services and supports offered by Council.	Communities	
	CP-5.2.4	Foster and maintain relationships that support businesses, providing excellent customer service and building Frankston City's reputation as a place to do business	A range of services and supports were provided to business operators this quarter including seven individual business mentoring sessions; a number of outreach telephone calls to potential new business operators; a meeting with several Seaford business operators to discuss strategies for improving visitation and custom via marketing and promotional activities; a partnership with	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			Mornington Peninsula Shire and the City of Casey to deliver businesses information sessions on the 'Trim Your Bin' state government funded program to provide assistance to interested businesses to reduce their commercial waste to both support environmentally friendly practices and reduce costs; and a new and improved 'Welcome to Frankston' business email which is sent quarterly to all newly registered businesses within the municipality, outlining support on offer and inviting business operators to make contact with the Economic Development team.		
Strengthen Frankston City as a destination for events and creative arts industries	CP-5.3.1	Expand and deliver a reputation for engaging major and destination events	An annual marketing schedule is being developed to improve the ability to support Major Events, including elevation of our asset library and improved quality of our content. Conversations had with key event organisers who align strongly with the desired outcomes of the Destination Event Attraction Program. Continuing to explore opportunities with major, established, state government funded and supported initiatives such as Always Live and Creative Victoria grants programs. Finalising scope and quotes from publicity agencies to amplify the main segment of the 23/24 season.	Customer Innovation and Arts	
	CP-5.3.2	Engage a diverse range of artists and creatives to enhance Frankston as an arts hub	Six grants for local artists were distributed for various arts projects to be completed in the 2023/24 Financial Year. Projects ranged from visual arts to scriptwriting and a book launch. The remaining grants projects have been planned for 2023/2024 and five projects remain to be delivered in the new year. One project working with local Indigenous writers is collaborating on a relationship with local Indigenous gathering place, Nairn Marr Djambana.	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-5.3.3	Highlight Frankston as destination city through a robust marketing campaign that highlights the importance of events, development, investment in a city on the move	The strategic positioning work has begun and supports many activities across the organisation, including the events program, economic development and service delivery to enhance all of the City features	Customer Innovation and Arts	
Elevate Frankston City's identity as an innovation hub and business-friendly city	CP-5.4.1	Develop the Sustainable Economy and Skilled Community Strategy	A Draft Economic Development and Skilled Community Strategy and supporting Background Paper have been developed along with an Action Plan. Targeted business engagement is anticipated to occur next quarter.	Communities	
	CP-5.4.2	Develop the Frankston Industrial Strategy and commence year one implementation	Council to be briefed on the final Strategy and proposed Planning Scheme Amendment C148fran and a report seeking a resolution to request authorisation for the planning scheme amendment in quarter three.	Communities	
	CP-5.4.3	Support the ongoing growth and development of the Frankston Business Collective and develop an ongoing partnership model	Council continues to support the Frankston Business Collective (FBC). Membership now sits at just over 200 and is continually growing. The FBC ran a very successful awards program in October 2024 which recognised the work being done across Frankston City by small and medium sized businesses. The Business Collective Board is very active in supporting businesses to develop and grow in this economic climate.	Customer Innovation and Arts	
	CP-5.4.4	Further develop the partnership with Frankston Social Enterprise Hub	Regular meetings with the Social Enterprise Hub have progressed and will continue throughout the year	Communities	
Leverage the emerging connection between Frankston City's café and dining culture through the revitalisation of public spaces	CP-5.5.1	Develop the 'Nepean Boulevard' vision and implementation plan	Master planning works to realise the Nepean Boulevard Vision continued to progress with the completion of Phase One in quarter two. In addition to stakeholder workshops and movement and place workshops with the Department of Transport and Planning (DTP), a site walk of the area has been completed by both internal stakeholders and the Bunurong Land Council Aboriginal Corporation. The illumination	Communities	






Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			of the Grimwade Clock has been successfully completed, Additionally, a successful tree illumination trial has been conducted which will assist with informing the lighting project along the central median strip between Davey Street and Playne Street. These positive developments pave the way for the overall enhancement of the corridor, with further initiatives set to materialise on the ground within the next six to twelve months.		
	CP-5.5.2	Develop new Footpath and Parklet Guidelines to support outdoor dining	The Footpath and Parklet Trading Guidelines was endorsed by Council at the June 2023 meeting and this initiative is now complete and in implementation.	Communities	✓
	CP-5.5.3	Embed activation programs in key precincts	Activation activities will continue through the Destination and Events Strategy rather than the City Futures Team.	Communities	■
	CP-5.5.4	Deliver the Frankston Local Shopping Strip Action Plan through a priority program of development and renewals	As per the Local Shopping Strip Action Plan, design for the Kareela Road Shops in Frankston and Mahogany Avenue Shops in Frankston North have progressed through to concept phase. Construction documentation package has been finalised for construction tender for Fairways Shops in Frankston. Minor improvement works including improved accessibility parking and bicycle parking have been designed for Lakewood Estate Shops and Beach Street Central in Frankston and Josephine Shops in Langwarrin to be delivered through the 2024/2025 Capital program.	Communities	●




Strategic indicators




If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Increased business and industry investment	SI5.1	Number of commercial building approvals (ABS)	Indicator reported annually	Communities	-
Rejuvenated activity centre precincts	SI5.2	Gross local product of the municipality (\$m) (.id)	Indicator reported annually	Communities	-
Rejuvenated activity centre precincts	SI5.3	Percentage of retail vacancy rates (Economic Development Scorecard)	Indicator reported annually	Communities	-
Enhanced local employment, education and training opportunities for all people	SI5.4	Proportion of residents who are unemployed (.id)	Indicator reported annually	Communities	-
Enhanced local employment, education and training opportunities for all people	SI5.6	Proportion of residents who hold either a vocational qualification, diploma/advanced diploma, bachelor degree or higher degree (.id)	Indicator reported annually	Communities	-
Enhanced local employment, education and training opportunities for all people	SI5.7	Proportion of residents employed locally in Frankston City (.id)	Indicator reported annually	Communities	-







6 Progressive and engaged city






Initiative progress comments




Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services	CP-6.1.1	Review and update Council's 10 year Financial Plan to guide budget decisions to ensure they are responsible and sustainable	Council's 10-year financial plan is currently under review and will form part of the 2024-2028 budget cycle. The rate cap of 2.75% announced in December will be reflected in the financial assumptions.	Corporate and Commercial Services	
	CP-6.1.2	Seek alternative revenue sources through service planning and engagement with relevant stakeholders	Service plans have been updated and actions identified for year four of the Council Plan. They will reflect new revenue sources where relevant.	Corporate and Commercial Services	
	CP-6.1.3	Continue implementation of the Property Strategy including asset rationalisation and leveraging investment of Council's assets, particularly in the FMAC precinct	The Bathing Box Policy was adopted at the November 2023 Council Meeting. More than 60% of licences issued under the new policy have now been executed. The Strategic Development Unit has continued to identify a number of opportunities that will support the attraction of appropriate development within the Frankston Metropolitan Activity Centre.	Corporate and Commercial Services	
	CP-6.1.4	Enhance procurement processes and practices that support collaboration, innovation, efficiency and agility	Work has continued on the implementation of the Procure to Pay module of Council's Financial Management System, Technology One. Council has commenced user acceptance testing to ensure the enhanced business rules will function in the live environment.	Corporate and Commercial Services	
	CP-6.1.5	Oversee the reporting and governance of Council's subsidiary Peninsula Leisure Propriety Limited to ensure recovery and future growth	Peninsula Leisure Pty Ltd has provided Council with the relevant reporting expected for quarter two. An updated Management Services Agreement was successfully negotiated, and Council endorsed the Agreement at its ordinary meeting held in December 2023. Financial and performance outcomes are tracking well with year-to-date results better than expected. The	Corporate and Commercial Services	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			Pines Forest Pool opened its season on 1 November 2023 with excellent attendance numbers to the facility. Commencing from 1 October 2023 Peninsula Leisure Pty Ltd manage the Frankston Skate Park. This was a positive transition and will continue to focus on engagement, participation and wellbeing for the community.		
Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs	CP-6.2.1	Develop and implement an Integrated Planning & Reporting Framework and embed a Service Governance approach	The Integrated Planning & Reporting Framework document is in draft form and progressing well. Council will continue to develop the framework in consultation with the corresponding subject matter experts and aim to finalise by June 2024. The Service Governance models have been implemented and they play a key role in the oversight of the effective delivery of services.	Corporate and Commercial Services	
	CP-6.2.2	Review Council's assets to ensure they meet community needs	Council's work plan for development and renewal of its assets is detailed in the 2023-2033 Long Term Infrastructure Plan (LTIP) which was adopted by Council at the 20 November 2023 meeting. Development of the 2024-2034 LTIP and the 2024/25 Capital Works Program has commenced, with a review of future project priorities and costings nearing completion. A draft is scheduled to be ready at the end of February 2024 in preparation of Councillor workshop for the 2024/25 Budget in March 2024.	Infrastructure and Operations	
	CP-6.2.3	Continue to enhance the organisations risk maturity through embedding effective risk management and opportunity awareness	The Executive Management Team have commenced a review of the organisation's Strategic Risk Register, to ensure that any emerging or declining risks are recorded and managed appropriately. Internal business units have continued to review the operational risk environment and associated mitigation strategies.	Corporate and Commercial Services	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-6.2.4	Ongoing implementation of the Workforce Plan to encourage a high performing, inclusive and engaged workforce	Following an internal audit in 2023, the Workforce Plan will be readdressed and implemented by the end of the 2024 calendar year. The actions in the current version are on track but enhancements have been determined in the audit and the plan can be improved. Current actions will continue to be implemented and met in the timeframe currently allocated until the new plan is endorsed and implemented.	Customer Innovation and Arts	
	CP-6.2.5	Continue with the implementation of the new child safe standards with the development of a second year action plan	The second year action plan is in development, quarter two has focused on the reportable conduct allegations and high levels of support required by the areas of the organisation in which they occurred. An audit conducted in 2023 resulted in Council achieving compliance against the new standards. The year ahead will be ensuring beginning level compliance in all areas and deepening awareness and meaningful compliance in policy and procedure, youth engagement, e-safety as well as cultural safety.	Customer Innovation and Arts	
	CP-6.2.6	Implement year two actions for Council's Gender Equality Action Plan	We continue to ensure leaders and staff are skilled and confident to lead on workplace gender equality and inclusion through the use of trainings, review of policies and procedures, better data collection methods and tools, and by building a positive culture that is free from harassment discrimination. The progress of all year two actions is complete or ongoing. We continue to review the action plan in line with available resources, organisational capability and readiness. The current position is as we move towards Progress Reporting with the GE Commission in February 2024.	Customer Innovation and Arts	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-6.2.7	Complete working with children and police checks on existing employees	88% of total staff have current Police Checks. 88% of total staff have up to date Working with Children Checks.	Customer Innovation and Arts	
	CP-6.2.8	Scope, identify and implement chemical management software (OSS-08)	Implementation was temporarily delayed due to data storage compliance requirements. Software has now been successfully procured with roll out to be completed by the end Quarter three 23-24.	Customer Innovation and Arts	
Lead advocacy engagement and enhance relationships with all tiers of government and key stakeholders	CP-6.3.1	Deliver ongoing implementation of 2021-2025 Advocacy Campaign Plan and build the profile of advocacy priorities through implementation of a communication and engagement plan	A report to Council on 20 November 2023 identified the Advocacy priority projects for 2024. Council approved these key projects and work has now begun on a campaign highlighting those projects. These include; Len Phelps Pavilion expansion, Monterey Reserve Precinct revitalisation, Nepean Boulevard revitalisation, Kananook desilting and Rail Electrification. This builds on Council's continuing priorities of Frankston Basketball and Gymnastics Stadium redevelopment, Sandfield Reserve Precinct revitalisation, Kananook Commuter Car Park and Banyan Fields MBD and Pump Track.	Customer Innovation and Arts	
Enhance customer experience through the transformation of our services to ensure they are easy to access, and provide seamless transactional and interactional experiences	CP-6.4.1	Transformation of our digital platforms, ensuring that they are fully accessible for people of all abilities and cultures (OSS-06)	In quarter two we have prioritised our list of online transactions and uplifting the usability and accessibility of our online requests. Customer feedback and general enquiry forms have gone live ensuring a positive and accessible experience for our customers.	Customer Innovation and Arts	
	CP-6.4.2	Implement phase one of the Customer Experience Strategy to make it as simple and convenient for customers to access information and services (OSS-09)	Customer Experience Strategy (Foundational) second year is on track. The project team are currently focused on ensuring deliverables "value our customer's voice" and implementing process and system improvements to make it easier for customers to interact with Council.	Customer Innovation and Arts	
	CP-6.4.3	Enhance opportunities for community participation in decision making through the Community Engagement Framework	Community Engagement opportunities continue to be enhanced to ensure the community is able to contribute to the Council decision making	Customer Innovation and Arts	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			process in a variety of ways, including online, focus groups, and the ongoing development of Mini Frankston City (the community panel). Work is now beginning on planning for 2024 which will include initial work looking at the Community Vision and Council Plan.		
	CP-6.4.4	Implement year three actions from the IT Strategy to support customer experience and the transformation of processes	The Systems Review Project outcomes and recommendations have been presented to the Executive Management Team for feedback. Next steps are to socialise the recommended work packages with the management team for their information and feedback. The Pathway system continues to be enhanced through business requirements gathering and alignment of those requirements within the system.	Customer Innovation and Arts	
	CP-6.4.5	Increase efforts on cleaning and maintaining our Name and Address register	The solution Council procured is going through testing. The solution aims to enhance the accuracy of Council's Name and Address Register.	Customer Innovation and Arts	
	CP-6.4.6	Digitisation of grave site information at Frankston Memorial Park (the Cemetery)	Discovery and development phase has been completed. A consultant has been engaged and quote provided. Currently working through budget allocation to proceed to the next stage.	Corporate and Commercial Services	
	CP-6.4.7	Prepare for the Council election period following the VEC's Electoral Structure Review	Victorian Electoral Commission (VEC) is conducting review of Council's electoral structure. The preparation for election will commence following the release of structural review report.	Corporate and Commercial Services	
Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community	CP-6.5.1	Monitor Council's Council Plan and Financial performance and prepare a combined Council Plan and budget performance report on a quarterly basis for the community	The quarter one July to September performance report was endorsed by Council at the 20 November 2023 meeting and is published on Council's website	Corporate and Commercial Services	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-6.5.2	Enhance the transparency hub system to improve customer experience, trust and confidence in Council	Quarter two saw a significant increase in new data sets and Council registers being uploaded on the Transparency Hub. There was a total of 20 new data sets and registers implemented this time period. One of the new data sets, Senior Officer Remuneration is already seeing good engagement.	Customer Innovation and Arts	
	CP-6.5.3	Proactively increase access to Council's open data to maximise new opportunities for release of records	A proactive pipeline of new data sets has been created along with the formation of a data management working group. Council is progressing towards a single source of truth for data management, ensuring data is readily available and of good quality. The benefit of this is Council will be able share new data sets with the community in a timely and proactive way.	Customer Innovation and Arts	
	CP-6.5.4	Progress the data protection and security plan	Initiatives to enhance Council's Cyber Security posture to provide better protection for sensitive data.	Customer Innovation and Arts	

Strategic indicators

If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Increased engagement with our community	SI6.1	Community satisfaction with Council's community consultation and engagement (Community Satisfaction Survey)	Indicator reported annually	Customer Innovation and Arts	-
Increased engagement with our community	SI6.2	Customer satisfaction with Council's representation, lobbying and advocacy on behalf of the community with other levels of government and private organisations on key issues (Community Satisfaction Survey)	Indicator reported annually	Customer Innovation and Arts	-
Service delivery that frequently meets the needs and expectations of the community	SI6.3	Proportion of resident satisfaction with the overall Council performance (Community Satisfaction Survey)	Indicator reported annually	Corporate and Commercial Services	-
Service delivery that frequently meets the needs and expectations of the community	SI6.4	Proportion of residents satisfaction that Council provides important services that meet the needs of the whole community (Community Satisfaction Survey)	Indicator reported annually	Corporate and Commercial Services	-
Service delivery that frequently meets the needs and expectations of the community	SI6.5	Percentage of capital work program delivered (Capital Works Delivery Program) (target 90 per cent)	Indicator reported annually	Infrastructure and Operations	-
Increased satisfaction with the integrity and transparency of Council	SI6.6	Community satisfaction with Council implementing decisions in the best interests of the Community (Community Satisfaction Survey)	Indicator reported annually	Corporate and Commercial Services	-
Increased satisfaction with the integrity and transparency of Council	SI6.7	Community satisfaction with Council's performance in maintaining the trust and confidence of the local community (Community Satisfaction Survey)	Indicator reported annually	Corporate and Commercial Services	-

Appendix B – Financial Statements – Frankston City Council

Attachment A Income Statement for the period ending 31 December 2023

Description	Year to Date			Full Year		
	Actual	Budget	(Fav)/Unfav	Forecast	Budget	(Fav)/Unfav
	\$'000	\$'000	Variance \$'000	\$'000	\$'000	Variance \$'000
Revenue						
Rates and charges	145,756	145,867	111	146,422	146,422	-
Government grants - operating	6,180	7,036	856	21,088	19,629	(1,459)
User fees and charges	9,252	8,939	(313)	17,224	17,380	156
Statutory fees and fines	2,895	2,828	(67)	6,272	6,744	472
Other Income	2,329	2,086	(243)	4,061	4,004	(57)
Proceeds from sale of property, infrastructure, plant and equipment	311	386	75	712	512	(200)
Total income	166,723	167,142	419	195,779	194,691	(1,088)
Expenditure						
Employee costs	41,121	42,133	(1,012)	84,206	85,175	(969)
Materials and services	32,088	34,251	(2,163)	74,941	72,544	2,397
Depreciation	16,566	16,564	2	34,427	34,488	(61)
Amortisation - intangible assets	578	578	-	1,157	1,157	-
Amortisation - right of-use assets	-	61	(61)	116	281	(165)
Finance costs	727	811	(84)	1,422	1,622	(200)
Finance costs - leases	-	1	(1)	10	10	-
Bad and doubtful debts	185	119	66	257	232	25
Other expenses	3,541	2,106	1,435	3,807	3,596	211
Total expenditure	94,806	96,624	(1,818)	200,343	199,105	1,238
Underlying surplus / (deficit)	71,917	70,518	(1,399)	(4,564)	(4,414)	150
Contributions - capital	6	10	4	2,377	20	(2,357)
Government grants - capital	11,125	9,797	(1,328)	31,110	29,858	(1,252)
Contributions - non monetary assets	-	-	-	800	800	-
Contributions - cash	901	844	(57)	1,734	1,734	-
Surplus / (deficit) for the period	83,949	81,169	(2,780)	31,457	27,998	(3,459)

Attachment B Capital Works Statement for the period ending 31 December 2023

	Year to Date			Forecast \$'000	Full Year	
	Actual \$'000	Budget \$'000	Variance \$'000		Budget \$'000	Variance \$'000
Property						
Land	-	-	-	-	-	-
Buildings	12,403	6,912	5,491	31,731	18,162	(13,569)
Buildings	(64)	124	(188)	(10)	280	290
Total property	12,403	6,912	5,491	31,731	18,162	(13,569)
Plant and equipment						
Plant, machinery and equipment	1,605	732	873	3,956	2,576	(1,380)
Fixtures, fittings and furniture	163	25	138	558	375	(183)
Computers and telecommunications	711	785	(74)	3,485	2,795	(690)
Library books	406	396	10	725	750	25
Total plant and equipment	2,885	1,938	947	8,724	6,496	(2,228)
Infrastructure						
Roads	1,930	1,615	315	5,623	6,278	655
Bridges	74	8	66	1,455	150	(1,305)
Footpaths and cycleways	1,207	1,767	(560)	4,559	4,379	(180)
Drainage	451	928	(477)	2,844	3,064	220
Recreational, leisure and community facilities	3,557	2,427	1,130	7,309	5,608	(1,701)
Waste management	45	-	45	268	420	152
Parks, open space and streetscapes	2,215	1,612	603	12,935	10,785	(2,150)
Off street car parks	3,743	5,349	(1,606)	19,290	22,800	3,510
Other infrastructure	-	-	-	-	-	-
Total infrastructure	13,222	13,706	(484)	54,283	53,484	(799)
Total capital works expenditure	28,446	22,680	5,766	94,728	78,422	(16,306)
Represented by:						
Asset renewal expenditure	10,270	9,057	1,213	31,816	26,239	(5,577)
New asset expenditure	7,131	8,074	(943)	34,342	36,018	1,676
Asset upgrade expenditure	10,306	4,902	5,404	26,117	14,492	(11,625)
Asset expansion expenditure	739	647	92	2,453	1,673	(780)
	28,446	22,680	5,766	94,728	78,422	(16,306)

Attachment C Balance Sheet for the period ending 31 December 2023

	Prior Year Full Year \$'000	Year to date Actual 2023-2024 \$'000	Full Year Budget 2023-2024 \$'000		Prior Year Full Year \$'000	Year to date Actual 2023-2024 \$'000	Full Year Budget 2023-2024 \$'000
Assets				Liabilities			
Current assets				Current liabilities			
Cash and cash equivalents	35,791	46,534	32,017	Trade and other payables	18,568	14,052	33,183
Trade and other receivables	27,207	104,464	25,482	Trust funds and deposits	6,638	13,579	6,173
Other financial assets	32,050	25,547	44,014	Unearned income	12,826	12,457	2,381
Inventories	156	197	154	Provisions	15,844	16,278	16,336
Non-current assets held for sale	-	-	-	Lease liability	40	40	281
Other assets	4,705	1,319	2,966	Interest-bearing loans and borrowings	427	439	2,167
Total current assets	99,909	178,061	104,633	Total current liabilities	54,343	56,845	60,521
Non-current assets				Non-current liabilities			
Trade and other receivables	471	446	310	Provisions	1,274	2,074	1,329
Investment in subsidiary	300	300	-	Interest-bearing loans and borrowings	28,415	28,192	42,193
Other financial assets	3,507	3,507	-	Lease liability	45	45	12
Intangible assets	3,110	3,665	3,375	Total non-current liabilities	29,734	30,311	43,534
Right of Use	65	65	40	Total liabilities	84,077	87,156	104,055
Property, infrastructure, plant and equipment	2,154,150	2,162,499	2,190,656	Net assets	2,177,435	2,261,387	2,194,959
Total non-current assets	2,161,603	2,170,482	2,194,381	Equity			
Total assets	2,261,512	2,348,543	2,299,014	Accumulated surplus	799,961	891,111	852,231
				Other reserves	1,377,474	1,370,276	1,342,728
				Total equity	2,177,435	2,261,387	2,194,959

Attachment D Cash Flow Statement as at 31 December 2023

Description	2022-2023	Dec-23	2023-2024
	Actual \$'000	Actual \$'000	Budget \$'000
Cash Flow from operating activities			
Rates and charges	140,753	71,156	146,213
Grants - operating	26,061	7,700	20,124
Grants - capital	12,132	10,538	29,858
User fees	17,664	5,245	18,689
Statutory fees and fines	5,404	2,576	7,081
Contributions - monetary	1,825	907	1,763
Interest received	1,451	1,391	1,745
Other receipts	2,695	1,285	2,646
Net GST refund	3,615	6,941	11,924
Net movement in trust funds	740	1,093	148
Employees costs	(82,153)	(43,082)	(85,088)
Materials and services	(84,622)	(30,650)	(85,524)
Short-term, low value and variable lease payments	(416)	(171)	(296)
Other payments	(2,807)	(1,737)	(3,444)
Net cash provided by/(used in) operating activities	42,342	33,192	65,839
Cash flows from investing activities			
Payments for fixed assets	(74,823)	(28,447)	(76,922)
Proceeds from sale of assets	13,458	432	962
Payments for Investments with greater than three months maturity	616	6,503	2,500
Net cash provided by/(used in) investing activities	(60,749)	(21,512)	(73,460)
Cash flows from financing activities			
Finance costs	(1,418)	(727)	(1,623)
Interest paid - lease liability	(15)	-	(10)
Repayment of lease liability	(237)	-	(40)
Proceeds of borrowings	2,150	-	12,707
Repayment of borrowings	(392)	(210)	(1,238)
Net cash provided by/(used in) financing activities	88	(937)	9,796
Net increase (decrease) in cash and cash equivalents	(18,319)	10,743	2,175
Cash and cash equivalents at the beginning of the year	54,110	35,791	29,842
Cash and cash equivalents at the end of the year	35,791	46,534	32,017

Appendix C – Consolidated Income Statement including Peninsula Leisure Pty Ltd

Description	Year to Date			Full Year		
	Actual	Budget	(Fav)/Unfav	Forecast	Budget	(Fav)/Unfav
	\$'000	\$'000	Variance \$'000	\$'000	\$'000	Variance \$'000
Revenue						
Rates and charges	145,756	145,867	111	146,422	146,422	-
Government grants - operating	6,352	7,036	684	21,088	19,629	(1,459)
User fees and charges	15,734	15,160	(574)	29,860	29,822	(38)
Statutory fees and fines	2,895	2,828	(67)	6,272	6,744	472
Other Income	3,175	2,859	(316)	5,723	5,548	(175)
Proceeds from sale of property, infrastructure, plant and equipment	311	386	75	712	512	(200)
Total income	174,223	174,136	(87)	210,077	208,677	(1,400)
Expenditure						
Employee costs	45,234	46,779	(1,545)	93,384	94,467	(1,083)
Materials and services	34,120	36,123	(2,003)	78,792	76,288	2,504
Depreciation	16,647	16,688	(41)	34,587	34,736	(149)
Amortisation - intangible assets	581	578	3	1,157	1,157	-
Amortisation - right of-use assets	-	61	(61)	116	281	(165)
Finance costs	727	811	(84)	1,422	1,622	(200)
Finance costs - leases	-	1	(1)	10	10	-
Bad and doubtful debts	185	119	66	257	232	25
Other expenses	3,790	2,463	1,327	4,482	4,308	174
Total expenditure	101,284	103,623	(2,339)	214,207	213,101	1,106
Underlying surplus / (deficit)	72,939	70,513	(2,426)	(4,130)	(4,424)	(294)
Contributions - capital	6	10	4	2,377	20	(2,357)
Government grants - capital	11,125	9,797	(1,328)	31,110	29,858	(1,252)
Contributions - non monetary assets	-	-	-	800	800	-
Contributions - cash	901	844	(57)	1,734	1,734	-
Surplus / (deficit) for the period	84,971	81,164	(3,807)	31,891	27,988	(3,903)

Appendix D – Consultant expenditure as at 31 December 2023

	Year to Date Actual	Full Year Adopted Budget	% of Budget Spent	Note
Corporate and Commercial Services				
Waste Circularity	129,962	276,300	47%	
Financial and Integrated Planning	23,422	68,845	34%	
Governance and Information	58,611	152,000	39%	
Procurement, Property and Risk	136,489	192,000	71%	
	348,483	689,145	51%	
Customer Innovation and Arts				
People and Culture	(4,333)	176,296	-2%	
Business and Information Technology	3,460	380,000	1%	
Customer Experience & Transformation	36,603	430,000	9%	
Arts and Culture	27,520	101,500	27%	
Community Relations	-	-	0%	
	63,250	1,087,796	6%	
Communities				
Communities Directorate Management	1,100	13,000	8%	
Community Strengthening	8,579	18,000	48%	
Family Health Support Services	15,240	5,000	305%	1
Safer Communities	27,300	7,200	379%	2
Development Services	18,519	137,000	14%	
City Futures	119,935	465,100	26%	
	190,673	645,300	30%	
Infrastructure and Operations				
Infrastructure and Operations Directorate Managem	7,395	-	0%	
Engineering Services	81,990	262,000	31%	
Building Infrastructure	-	10,000	0%	
Sustainable Assets	260	25,500	1%	
	89,645	297,500	30%	
Total expenditure	692,051	2,719,741	25%	

Notes

1. Consultants engaged with the development of the Kinder Workforce Strategy (offset by DET grant).
2. Consultants engaged to assist with the Animal Pound/Shelter business case between Frankston/Kingston/Mornington.

Appendix E – General Operating expenditure as at 31 December 2023

	Year to Date Actual	Full Year Adopted Budget	% of Budget Spent	Note
CEO				
Chief Executive Officer	426	-	0%	
	426	-	0%	
Corporate and Commercial Services				
Corporate and Commercial Services Directorate Mana	3,664	2,400	153%	1
Waste Circularity	1,455	7,050	21%	
Financial and Integrated Planning	317	6,690	5%	
Governance and Information	622	3,599	17%	
Procurement, Property and Risk	73	1,300	6%	
	6,131	21,040	29%	
Customer Innovation and Arts				
People and Culture	10,510	21,398	49%	
Business and Information Technology	3,337	7,500	44%	
Customer Experience & Transformation	2,795	9,500	29%	
Customer Innovation & Arts Directorate Management	6,837	1,000	684%	2
Arts and Culture	15,606	63,352	25%	
Community Relations	4,042	1,500	269%	3
	43,127	104,251	41%	
Communities				
Communities Directorate Management	1,750	-	0%	
Community Strengthening	23,012	41,018	56%	
Family Health Support Services	8,295	16,191	51%	
Safer Communities	1,009	10,845	9%	
Development Services	928	10,230	9%	
City Futures	3,093	48,160	6%	
	38,087	126,445	30%	
Infrastructure and Operations				
Infrastructure and Operations Directorate Management	8,769	7,000	125%	4
Operations	4,869	15,400	32%	
Engineering Services	130	1,000	13%	
Building Infrastructure	227	2,000	11%	
Capital Works Delivery	118	2,600	5%	
Sustainable Assets	2,074	2,432	85%	
	16,187	30,432	53%	
Total expenditure	103,958	282,167	37%	

Notes

1. Catering for Future Ready Frankston Excellence Awards
2. Catering associated with the EMT Q&A event and CIA Lunch & Learn event.
3. Catering for Frankston Susono Friendship Association committee meetings and Wuxi delegation meeting.
4. Catering associated with the EMT Q&A event and Future Ready Frankston Excellence Awards



How to contact us

Online:
frankston.vic.gov.au

In person:
30 Davey Street, Frankston VIC 3199
Australia

Telephone:
1300 322 322
+61 3 9784 1094
Business hours, Monday to Friday
(Public holidays excluded)

Fax:
+61 3 9784 1094

In writing:
Frankston City Council PO Box 490
Frankston VIC 3199

Interpreter services
We cater for people of all
backgrounds Please call 131 450

National Relay Service
If you are deaf, hard of hearing and/or
have a speech impairment you can
contact the Council using the National
Relay Service.

Teletypewriter (TTY) 133 677 Voice
Relay 1300 555 727
SMS Relay 0423 677 767

Executive Summary

12.4 Frankston City Council Economic Scorecard October - December 2023

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	5. Thriving Economy
Level 2:	5.4 Elevate Frankston City's identity as an innovation hub and business-friendly city

Purpose

To present the Frankston City Council October - December 2023 Economic Scorecard.

Recommendation (Director Communities)

That Council:

1. Receives the Frankston City Council Economic Scorecard October – December 2023;
2. Notes that the Frankston City Council July - September 2023 Economic Scorecard, endorsed at the 20 November 2023 Council meeting included, and provided an overview of, improvements to the Economic Scorecard which were implemented in this Scorecard to ensure that current, reliable economic data is reported and that the various business engagement and supports provided by Council to business operators as well as business success stories are showcased and promoted;
3. Notes the Frankston City Council Economic Scorecard is now comprised of two components. The first component is the annual Economic Snapshot of the municipality. It includes Economic Overview, Workforce, Skills and Resilience, and Investment and Spending; and that the second component includes Council's commitment to local businesses; and
4. Notes Key highlights for this quarter include the 'Trim Your Bin – Waste Reduction' program; Business and Façade Improvement Grants; Council's participation in the Frankston Business Collective Awards Conference and Expo; Vacant Shopfront Decals; Targeted support for Seaford Traders; Website updates and a new 'Welcome email' for businesses.

Key Points / Issues

- The Frankston City Council Economic Scorecard is a quarterly report, developed to inform both current and future economic development, investment activities and decision making.
- The Frankston City Council Economic Scorecard is comprised of two components. The first component is the annual Economic Snapshot of the municipality. It includes Section 1 - Economic Overview, Section 2 - Workforce, Skills and Resilience, and Section 3 - Investment and Spending. (Attachment A for annual snapshot October – December 2023)
- Data used to inform these Sections is sourced from Spendmap by Geografia, Profile i.d Demographic and REMPLAN Economy software systems.
- The second component of the Frankston City Council Economic Scorecard is Section 4 - Council's commitment to local businesses. This section provides a

12.4 Frankston City Council Economic Scorecard October - December 2023**Executive Summary**

quarterly overview of the services and programs provided by Council to support new and existing business operators and the overall economy.

- Data and other information used to inform Section 4 - Council's commitment to local businesses - is compiled by Officers.
- Key highlights for the October – December 2023 Section 4 quarter include the 'Trim Your Bin – Waste Reduction program; Business and Façade Improvement Grants; (Council participation in) the Frankston Business Collective Awards Conference and Expo; Vacant Shopfront Decals; Targeted support for Seaford Traders; and Website updates and a new 'Welcome email' for businesses.
- Local business success stories for October – December 2023 include;
 - That Spirited Lot;
 - SWON professional accounting practice;
 - The Dancing Years; and
 - Red Gum BBQ at Home.
- Business engagement for the October – December 2023 quarter included a total of 2,448 Business eNewsletter subscribers; 27 businesses assisted with workshops, grant assistance or business relocation; 7 Business Mentoring recipients; and 54 Business Concierge requests actioned.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

There were no external stakeholders required to be consulted in the development of this report.

2. Other Stakeholders

There were no internal stakeholders required to be consulted in the development of this report.

Analysis (Environmental / Economic / Social Implications)

The Economic Scorecard provides an annual overview of the current structure and recent performance of the Frankston City economy. By analysing key indicators of the economy, Council and the community can build a clear understanding of the economic health and progress of the City. This supports Council, current businesses, investors, future businesses, and residents to make more informed decisions.

A quarterly report on the programs and services provided to local businesses helps to build confidence in the business community, raise the profile of Council supports available and encourage new business operators to Frankston City.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

12.4 Frankston City Council Economic Scorecard October - December 2023**Executive Summary**Legal

There are no legal impacts relevant to this report.

Policy Impacts

There are no policy impacts relevant to this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Data used to inform the annual snapshots included in Section 1. Economic Overview, Section 2. Workforce, skills and resilience, and Section 3. Investment and spending is drawn from secondary data, compiled by economic and expenditure modelling software systems. Some of the data used has a considerable publication lag time and findings presented should be considered as estimates only.

Conclusion

The Frankston City Council Economic Scorecard October – December 2023 includes both an annual Economic Snapshot of the municipality and an overview of the services and programs provided by Council to support new and existing business operators during October – December 2023.

ATTACHMENTS

Attachment A: [↓](#) Frankston City Council Economic Scorecard October - December 2023



Frankston City Council
Economic Scorecard
October - December
2023

Introduction

The purpose of this scorecard is to provide an overview of the current structure and recent performance of the Frankston City economy.

This quarterly report is used to monitor the performance of the economy.

By analysing key indicators of the economy, Council and the community can build a clear understanding of the economic health and progress of the City. This supports Council, current businesses, investors, future businesses, and residents to make more informed decisions.

The scorecard has two components —

Annual snapshot: *(this data will be reviewed and updated on an annual basis)*

- Economic overview
- Workforce, skills and resilience
- Investment and spending

Council's commitment to local businesses

Quarterly Snapshot October - December 2023 including:

- Key Highlights
- Business Success Stories
- Business Engagement
- Business Concierge Service





01

Economic Overview Annual Snapshot



Frankston City’s activity centres and industrial areas

Frankston City has **1** Metropolitan activity centre, **1** Major activity centre, **21** Neighbourhood activity centres and **6** Industrial Areas.

The Frankston Metropolitan activity centre is a higher-order centre, as defined by the Victorian Government, that provides a diverse range of jobs, activities and housing. The centre serves the wider region and is well served by public transport.

Karingal is the only Major activity centre in the area. A major activity centre is an area that has been defined by the Victorian Government as the preferred hub for services, employment, housing, public transport and social interaction.

Neighbourhood activity centres are local centres that provide access to local goods, services, employment opportunities and serve the needs of the surrounding community. These centres serve smaller, local areas and have an important role in giving people the ability to meet most of their everyday needs within 20 minutes of their home.

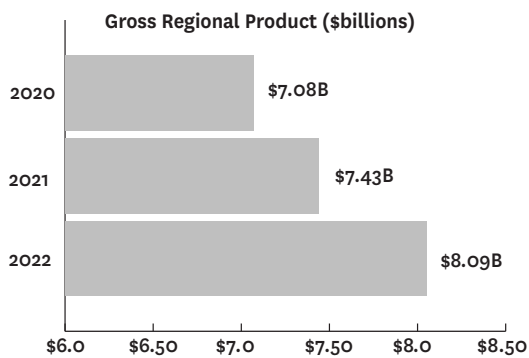
The City’s industrial areas comprise of **6** distinct precincts which together are a leading source of regional employment growth, economic activity and investment attraction. These include Carrum Downs, Seaford North, Seaford, Frankston, Frankston East and Langwarrin.

Growth in the Frankston City economy

The Frankston City economy has been growing steadily over recent years, with a significant spike in Gross Regional Product (GRP) between 2020 and 2022 as the economy bounced back from the economic effects of the Covid-19 pandemic.

The top four contributing industries to the City's GRP are rental, hiring and real estate; health care and social assistance; construction; and manufacturing.

Frankston City's Gross Regional Product, 2021-2022



Source: REMPLAN, Release 2, 2022 (published May 2023)

Top 4 industries contributing to Frankston City's GRP

\$1.18B

Rental, hiring and real estate

\$1.17B

Health care and social assistance

\$1.03B

Construction

\$542M

Manufacturing

Source: REMPLAN, Release 2, 2022 (published May 2023)

Industry sector	Gross Value Added
Rental, Hiring & Real Estate Services	\$1,182,330
Health Care & Social Assistance	\$1,173,972
Construction	\$1,031,488
Manufacturing	\$542,127
Electricity, Gas, Water & Waste Services	\$503,846
Retail Trade	\$473,400
Education & Training	\$460,413
Professional, Scientific & Technical Services	\$334,916
Public Administration & Safety	\$313,249
Wholesale Trade	\$244,512
Financial & Insurance Services	\$242,022
Transport, Postal & Warehousing	\$209,090
Administrative & Support Services	\$177,884
Accommodation & Food Services	\$152,755
Other Services	\$146,836
Information Media & Telecommunications	\$98,718
Agriculture, Forestry & Fishing	\$53,438
Arts & Recreation Services	\$47,236
Mining	\$42,929

Source: REMPLAN, Release 2, 2022 (published May 2023)

Business and industry

Frankston City's businesses and local industries are growing.

There are over 160 businesses in Frankston City with a turnover greater than \$10m.

These are vital economic anchors and export earners for the economy. However, most of the City's business community is comprised of small and medium enterprises which are essential to the success and growth of the local economy.

Health care and social assistance continues to be the biggest employer in the region and strong growth in the industry is expected to continue.

15,017

Businesses registered with GST as at 30 June 2023

\$4.4B

Regional exports in 2022

\$8.09B

Gross regional product in 2022

Source: REMPLAN, Release 2, 2022 (published May 2023)

Frankston City's Top 4 Regional Export Industries as compared to Greater Melbourne

Rank	Industry sector	Export value (\$'000) Frankston City	Greater Melbourne (\$'000)
1	Manufacturing	\$1,374,966	\$57,524,645
2	Construction	\$1,117,843	\$25,564,265
3	Electricity, Gas, Water & Waste Services	\$651,632	\$5,464,362
4	Health Care & Social Assistance	\$504,825	\$930,327

Source: REMPLAN, Release 2, 2022 (published May 2023)

Frankston City's key anchor institutions



Source: SGS Economics and Planning, 2023

Key anchors

Key anchors are institutions and businesses that have an important presence in Frankston City as large-scale employers and purchasers of goods and services.

Key anchors play a vital role in the local economy by providing stability, generating employment opportunities, fostering community development, and attracting investments. They serve as economic pillars by driving growth, supporting other sectors, and creating a sense of place.

Anchor institutions are typically situated and operate in the same locations for long periods of time. Anchor institutions provide stability for smaller local businesses to be attracted to the area and provide goods and services to the institution and its employees.

Anchor institutions can commit to building local wealth in an area through local procurement, investment and workforce.



02

Workforce, skills and resilience

Annual Snapshot

Local population, workers and skills

Nearly half of Frankston City's workers are also residents. As more people work locally and work from home, more spending is captured locally. The stock of knowledge, experience and skills in the economy is critical to economic performance.

Without a stock of knowledgeable and skilled people, businesses cannot function. An undersupply of skilled labour will impede economic growth and development.

54,633
Jobs in Frankston City

141,002
Population in 2022

34
Jobs per 100 residents in Frankston City

161,660
Projected population in 2041

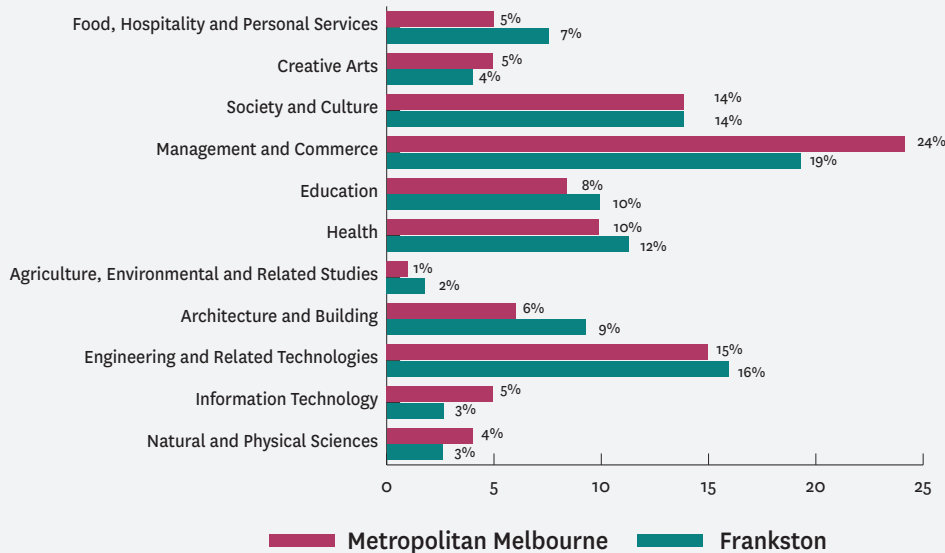
The number and percentage of local residents employed in local jobs



Source: ABS Census, 2021

Source: REMPLAN, Release 2, 2022 (published May 2023) and Profile.Id (informed decisions), February 2023

Frankston City resident qualifications compared to Metropolitan Melbourne



Source: ABS Census, 2021

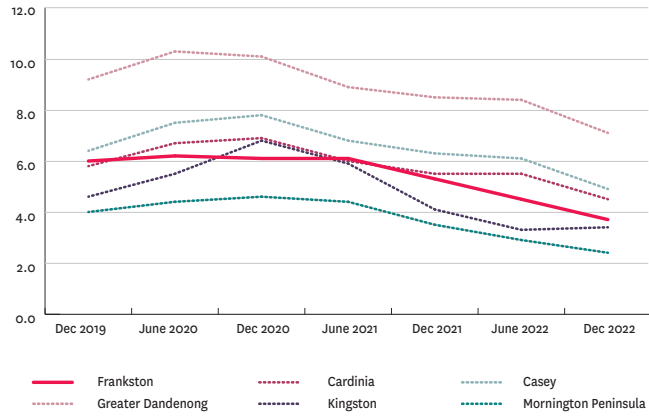


Unemployment rates

Frankston City has an engaged workforce with low unemployment rates in the municipality. A low unemployment rate is a core aim of economic development.

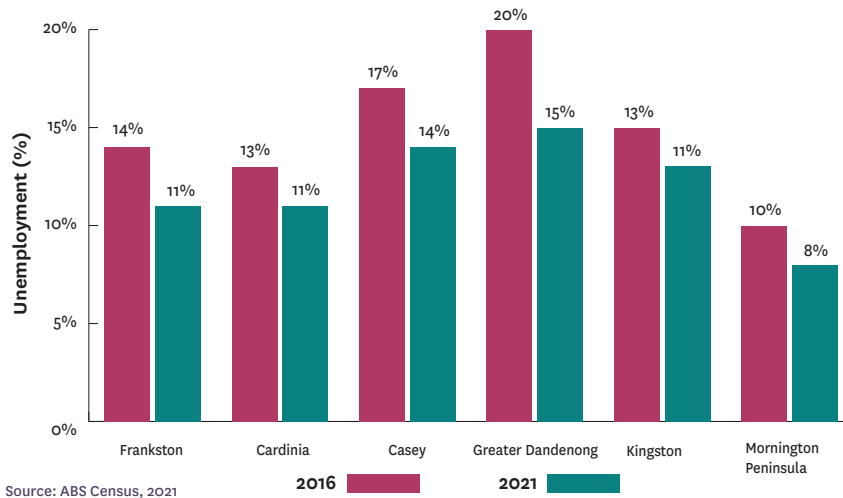
- Unemployment in Frankston City peaked at 7 per cent in 2017. During the pandemic it reached 6.5 per cent before falling back to 4.6 per cent in 2022. In 2023, the unemployment rate has gone further down to 3.6 per cent.
- In Frankston City's youth unemployment for people aged 15-24 has declined since 2016, down 3 per cent. Female unemployment is just over 4 per cent in Frankston. Compared to neighbouring LGA's, Frankston has a low female unemployment rate.

Frankston City's Unemployment Rate compared with neighbouring LGA's



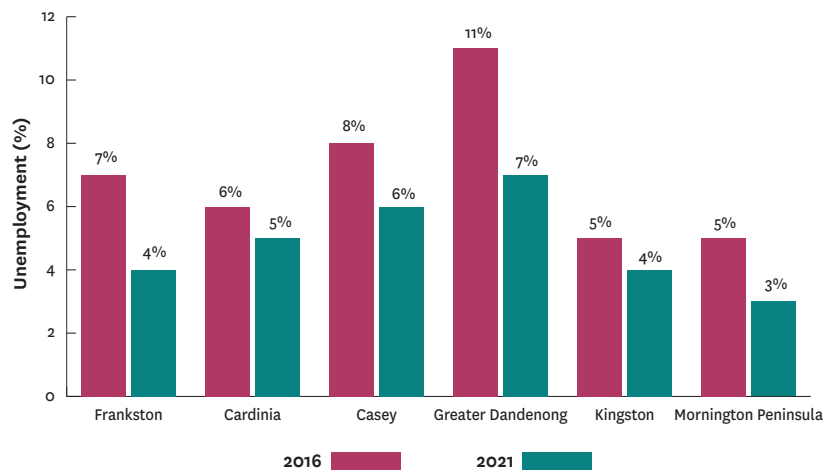
Source: National Skills Commission Small Area Labour Market, 2022 and REMPLAN, Release 2, 2022 (published May 2023)

Frankston City's Youth (aged 15-24) Unemployment Rate compared with neighbouring LGA's



Source: ABS Census, 2021

Frankston City's Female Unemployment Rate compared with neighbouring LGA's



Source: ABS Census, 2021

Economic resilience

Nearly 9 per cent of Frankston City’s population is involved in volunteering.

Volunteering is a pillar of strength in the community with nearly 12,000 residents making economic and social contributions without financial gain.

Frankston City’s residents are engaged, have a high sense of social inclusion and reasonably high levels of life satisfaction pointing to an engaged local community.

An engaged, local community can play a vital role in fostering economic resilience by creating a supportive environment for businesses, encouraging entrepreneurship, and fostering collaboration among community members.

By creating a supportive environment, the community strengthens its economy, adapts to challenges and shocks such as Covid-19, and sustains the wellbeing of its residents.

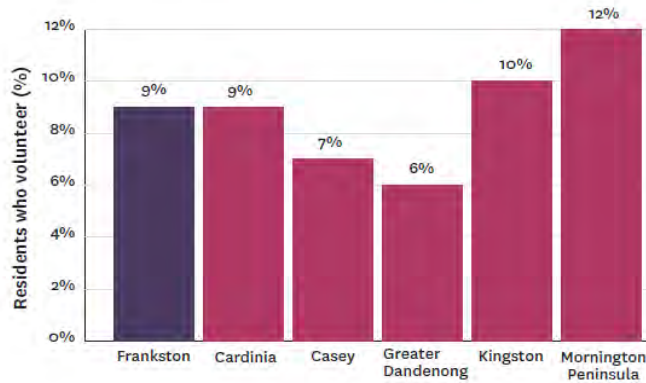
83%
of residents’ feel valued by society

83%
of residents’ feel most people can be trusted

75%
of residents’ have a high or very high life satisfaction

Source: Victorian Department of Health, Victorian Population Health Survey, 2020

Percentage of Frankston City residents volunteering compared with neighbouring LGA’s



Source: ABS Census, 2021

Local Business experience with the Economic Development Team

In September 2023, the Economic Development (formerly Economy, Investment & Activation) team conducted an Annual Business Survey with local businesses to better understand how Council can help and support them and the type of services needed by business operators. 147 responses were received.



We asked whether “you have interacted directly with a member from Council’s Economic Development team?”

Yes	14% (20 count)
No	72% (107 count)
Not sure	14% (20 count)



We asked “if yes, how satisfied were you with the service provided by the Economic Development team?”

Very Satisfied	45% (9 count)
Satisfied	50% (10 count)
Dissatisfied	0% (0 count)
Very Dissatisfied	5% (1 count)

03

Investment and spending Annual Snapshot



Local spending

While there was over \$3 billion spent locally in Frankston City, over \$1.7 billion was spent by residents in other municipalities between October 2022 - September 2023.

Escape spending reduces the circulation of money within the local economy, resulting in a weakened multiplier effect. On the other hand, escape spending highlights an opportunity to redirect and capture a portion of that spending back into the local economy.

\$3.31B

Total local spend

\$1.78B

Resident escape spend

\$1.38B

Visitor local spend

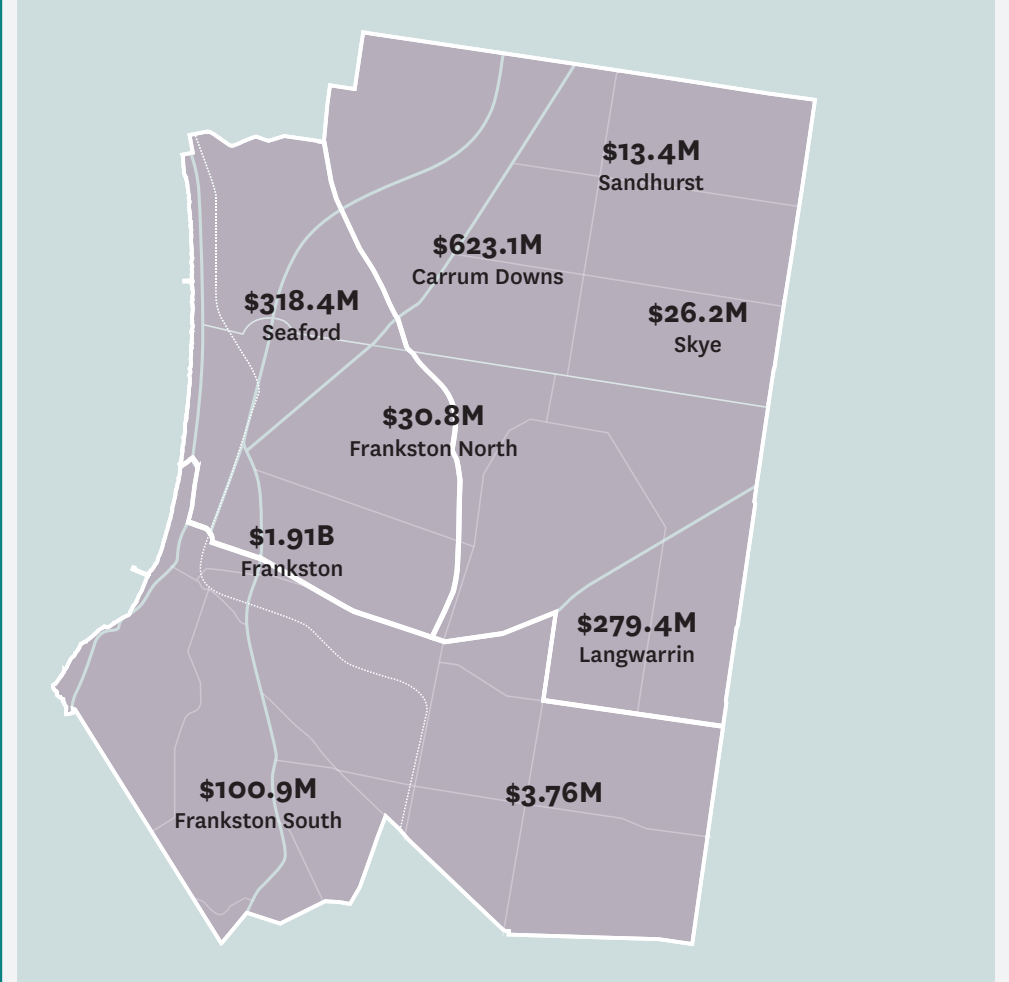
\$521M

Total local spend in the Night-time economy

Source: Spendmapp Oct 2022 - Sep 2023

Resident local spend by suburb within Frankston City

Of the \$3.31B total local spend, 57 per cent is spent within Frankston, with the remainder distributed across the municipality.



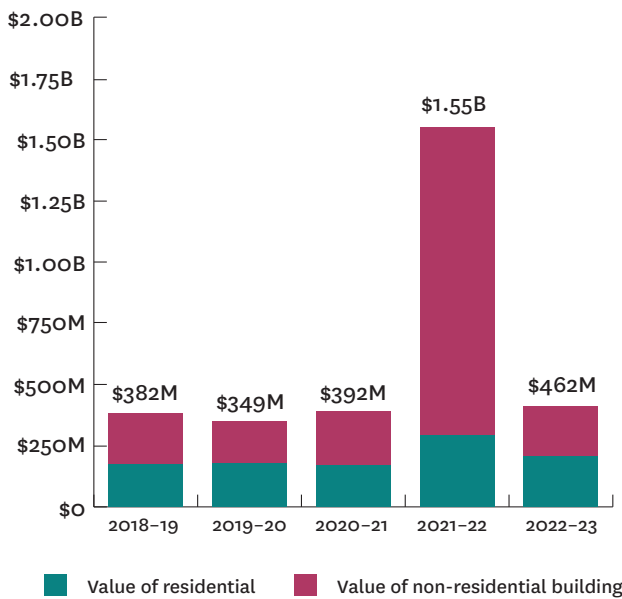
Source: Spendmapp Oct 2022 – Sep 2023

Local investment

Building approvals are a measure of construction activity in the economy. Approvals indicate confidence in the business community and residents to invest. The supply of available land is a vital determinant of the level of investment.

The growth of Frankston City has the backing of Victorian Government investment and projects. Investment from government at different levels shows recognition of the areas value and a commitment to long term growth. Investment and funding acts as catalysts for economic activity

Value of building approvals in Frankston City



Source: SGS Economics and Planning using ABS Building Approvals, 2023

533

Residential building approvals
(2022-2023)

\$245M

Value of residential building approvals
(2022-2023)

\$217M

Value of non-residential building approvals
(2022-2023)

Source: SGS Economics and Planning using ABS Building Approvals, 2023

Key State Government investment and project commitments

Frankston Hospital redevelopment and expansion

New tech school to improve students' skills and knowledge

Level crossing removals

Chisholm Institute — Stage 2 redevelopment

Commuter Car Park infrastructure

Youth treatment facility upgrades

Source: Victorian Government Budget, State Capital Program 2023-24

04

Council's commitment to local businesses October - December 2023



Key highlights

- **Trim Your Bin – Waste Reduction program**

Council Officers have worked in partnership with Mornington Peninsula Shire and the City of Casey to deliver businesses information sessions on the 'Trim Your Bin' state government funded program. The program will provide assistance to interested businesses to reduce their commercial waste to both support environmentally friendly practices and reduce costs.

- **Business Grants**

Both the 2023-24 Invest Frankston Business Grants and 2023-24 Façade Improvement Grants were completed on 30 November 2023. The Grants programs aim to support the overall economic growth and development of Frankston City by offering financial support to both existing and new businesses via a competitive application process. Twelve Invest Frankston Business Grants, to a total value of \$179,904 were awarded and sixteen Façade Improvement Grants, to a total value of \$150,000.00 were awarded. All applicants from both Grant programs were advised of the outcome on 15 December 2023.

- **Frankston Business Collective's Awards Conference and Expo**

Council officers joined 33 other exhibitors at the Frankston Business Collective's Awards Conference Expo on 5 October 2023 to showcase business support services and programs offered by Council. The event, which attracted more than 150 attendees, also involved a conference, inspiring and informative speakers, networking and finished with the Business Excellence Awards.

- **Vacant Shopfront Decals**

Council Officers worked in partnership with Chisholm – School of Art and Design to deliver a 'Vacant Shopfront Decal' project. New, and colourful, window decals were designed by Chisholm students and installed in the windows of vacant commercial properties in the Frankston city centre. In addition to the vibrant artwork, the decals include real estate agent contact details and a QR code, the latter linking directly to the relevant property listing on 'Real Commercial' if applicable.

- **Targeted support for Seaford Traders**

Council's Economic Development team arranged a meeting with several Seaford business operators to discuss strategies for improving visitation and custom via marketing and promotional activities. Council's free Business Mentoring sessions were offered to business operators and a 'Roving Santa' activation was delivered in Seaford in December to further support traders.

- **Website Updates and 'Welcome email'**

Council has continued work to review and update the Business and Growth pages on the Frankston City Council website to ensure that Frankston City businesses are aware of the support services, programs, opportunities and initiatives available to them. This is further supported with a new and improved 'Welcome to Frankston' business email which is sent quarterly to all newly registered businesses within the municipality, outlining supports on offer and inviting business operators to make contact with the Economic Development team.

Local business success stories

That Spirited Lot

Popular gin distillery That Spirited Lot have expanded to open a new production facility at 62 Hartnett Drive, Seaford, allowing them to open up their original distillery space at 42 Hartnett Drive, to larger groups for tastings, coffee and jaffles. The business recently received an Business Grant and a Façade Improvement Grant to help with their new business venture.

SWON professional accounting practice

SWON professional accounting practice providing Taxation, Audit, Advisory, Bookkeeping & Business Services, recently celebrated it's 75th anniversary. The Beach Street Frankston firm has six directors, 14 professional staff and six administrative support staff. SWON attributes its success over the past 75 years to its partners and its people and taking time listen to clients' needs, values and goals.

Testimonials

"The support from the Council has been instrumental in helping us achieve our goals for this year and get where we are today. We love our new production space, which compliments our original distillery allowing it to be a bigger venue for visitors to enjoy some food while tasting our selection". **That Spirited Lot co-owner Sarah Barton.**

"Council helped me connect with a business mentor and then with Rapid Click, a local Langwarrin business, and they were fantastic. The Dancing Years is about to embark on a new adventure and I look forward to sharing that soon". **The Dancing Years owner, Tracey.**

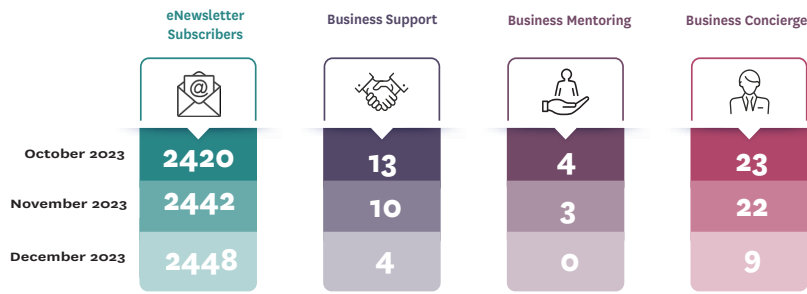
The Dancing Years

The Dancing Years, on Park Lane in Frankston celebrated it's 41st birthday on 28 December, 2023. The Dancing Years has been supplying the dancing community with dancing supplies, costumes, dance shoes and the like, for four successful decades.

Red Gum BBQ at Home

Rutherford Road Seaford is now home to the delicious smells of BBQ, thanks to Red Gum BBQ opening their new Red Gum BBQ at Home venue! The Red Hill business have expanded to Seaford opening a new space for lunch and takeaway and to manufacture more of their popular RGB sauces and rubs. The space opened in November and has been busy ever since, helping to activate the industrial area even more.

Business Engagement



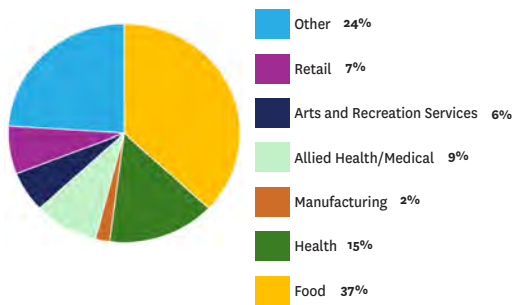
eNewsletter Subscribers: Number of subscribers to the Business eNewsletter
Business Support: Number of businesses assisted with workshops, grant assistance, business relocation and more
Business Mentoring: Number of businesses who signed up for free mentoring and were assigned a mentor
Business Concierge: Number of Business Concierge requests actioned

Business Concierge Service

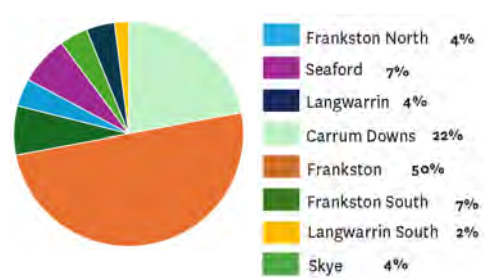
Our Business Concierge is a free service to help guide businesses to start up, grow or relocate by:

- providing information to help open or expand a business
- helping business operators to understand which permits they need
- help with completing and submitting these applications
- connecting business operators with Council's business mentoring service
- offering advice on other aspects of running a business

Business Concierge requests by industry type



Business Concierge request locations



Businesses assisted by the Business Concierge





**FRANKSTON CITY
COUNCIL**

30 Davey Street
Frankston VIC 3199
Australia
PO Box 490
Frankston VIC 3199

Phone 1300 322 322
Email business@frankston.vic.gov.au
frankston.vic.gov.au

Executive Summary**12.5 Capital Works Quarterly Report - Q2 - October to December 2023**

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To brief Council on the quarterly progress (October to December 2023) of the 2023/24 Capital Works Program.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Receives and notes the quarterly progress report for the second quarter (October to December 2023) of the 2023/24 Capital Works Program;
2. Notes that for transparency and disclosure of the capital works program to the public, the full details have been provided in the open attachments to the report; and
3. Notes there are no reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO.

Key Points / Issues

- The 2023/24 Capital Works Program (CWP) comprises a total of 332 projects, including 105 projects carried over from financial year 2022/23.
- The Adjusted Capital Works Budget following the Adopted Budget and subsequent approved variations is \$98.215 million and actual capital expenditure is \$28.455 million as at the end of December 2023 (see Attachment A).

Total Adopted Budget including Carry Over	\$95.436 million
Adjusted Budget (end of December 2023)	\$98.215 million
Forecast (EOFY)	\$94.739 million
Forecast Carry Forward	\$ 0.495 million
Actual Expenditure	\$28.455 million
Actuals Plus Commitments	\$73.671 million

Financial Impact

The delivery of the CWP has progressed well through the second financial quarter, with the End of Financial Year (EOFY) forecast expenditure of \$94.739 million against an adjusted budget of \$98.215 million.

Currently, there is \$73.671 million in actuals and commitments, which equates to 75% of the Adjusted Budget.

12.5 Capital Works Quarterly Report - Q2 - October to December 2023**Executive Summary**

There is a forecast carry forward budget of \$0.495 million reported at the end of this quarter.

In addition, a revised 10-Year Long-Term Infrastructure Plan (LTIP) was adopted by Council on 20 November 2023. The Plan details the challenges and revisions in priorities in the last 12 months.

Consultation**1. External Stakeholders**

Council officers responsible for the delivery of individual projects consult with various key external stakeholders directly during the delivery of the projects.

2. Other Stakeholders

The Major Projects Advisory Committee (MPAC) meeting / Hot Topic briefing on 29 November 2023 introduced a new format including update on councillor projects of interest and hot topics and a new reporting structure. Following this meeting a report was presented to Council on 11 December 2023.

The new reporting structure is aimed at providing utmost clarity regarding project progress and ensures that key issues related to the timely delivery of these projects are transparently highlighted, enabling Councillors to make well-informed decisions.

The following items were discussed at the Briefing:

- Councillor Projects of Interest
- Nepean Highway
- Urban Forest Action Plan
- Frankston Yacht Club facility.

Governance group meetings have continued to be held monthly and include a Program Review Group meeting, EMT Capital Works Review meeting, Program Sponsor Group meeting and Program Control Group meeting. Various Project Advisory Group meetings were also held for major projects during the quarter.

Analysis (Environmental / Economic / Social Implications)

Many Council assets underpin the local economy and provide a vehicle for economic growth and prosperity. Some Council assets seek to improve the environment and amenity of the municipality. Council assets also support services to the community. Better infrastructure asset management practices will enhance these services to the community and promote better health and wellbeing.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no statutory obligations or legal implications relevant to the content to the report.

Policy Impacts

12.5 Capital Works Quarterly Report - Q2 - October to December 2023**Executive Summary**

Council's Asset Management Policy, Capital Works Program Monitoring Framework, Project Management Framework, the Financial Plan, the Asset Plan and the LTIP are relevant to this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Capital Works Program is managed actively in accordance with relevant Council policies and Council's LTIP Governance Structure.

Conclusion

At the completion of the second quarter of the 2023/24 financial year (October to December 2023), Council has a year-to-date (YTD) expenditure of \$28.455 million against an Adjusted Budget of \$98.215 million.

ATTACHMENTS

- Attachment A: [↓](#) Overall Program Summary
- Attachment B: [↓](#) On-going & Multi-Year Projects
- Attachment C: [↓](#) Service Program Summary
- Attachment D: [↓](#) Schedule of Capital Works
- Attachment E: [↓](#) Schedule of Major Projects

12.5 Capital Works Quarterly Report - Q2 - October to December 2023

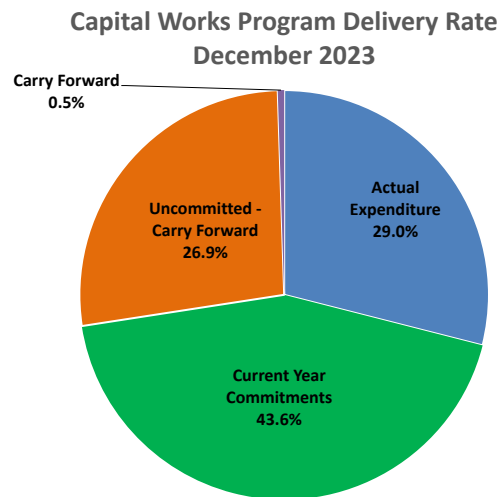
Officers' Assessment

Issues and Discussion

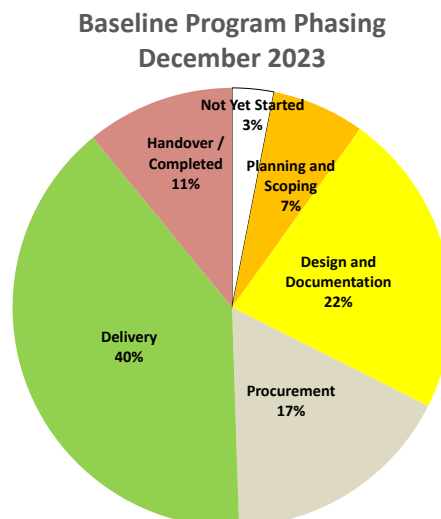
The 2023/24 Capital Works Budget of \$78.422 million was adopted by Council at its Ordinary Meeting on 22 May 2023. Subsequently, the Budget has been adjusted to include \$17.014 million of carry over projects from 2022/23 and other adjustments due to approved variations; the 2023/24 Adjusted Budget now amounts to \$98.215 million (see Attachment A).

2023/24 CWP – Status as at end of December (second quarter)

- The delivery of the Annual CWP is on track with an EOFY forecast expenditure of \$94.739 million.
- The following graph compares actuals & current year commitments against the Adjusted Budget showing 72.6% of the available budget has been allocated to contractors or spent.



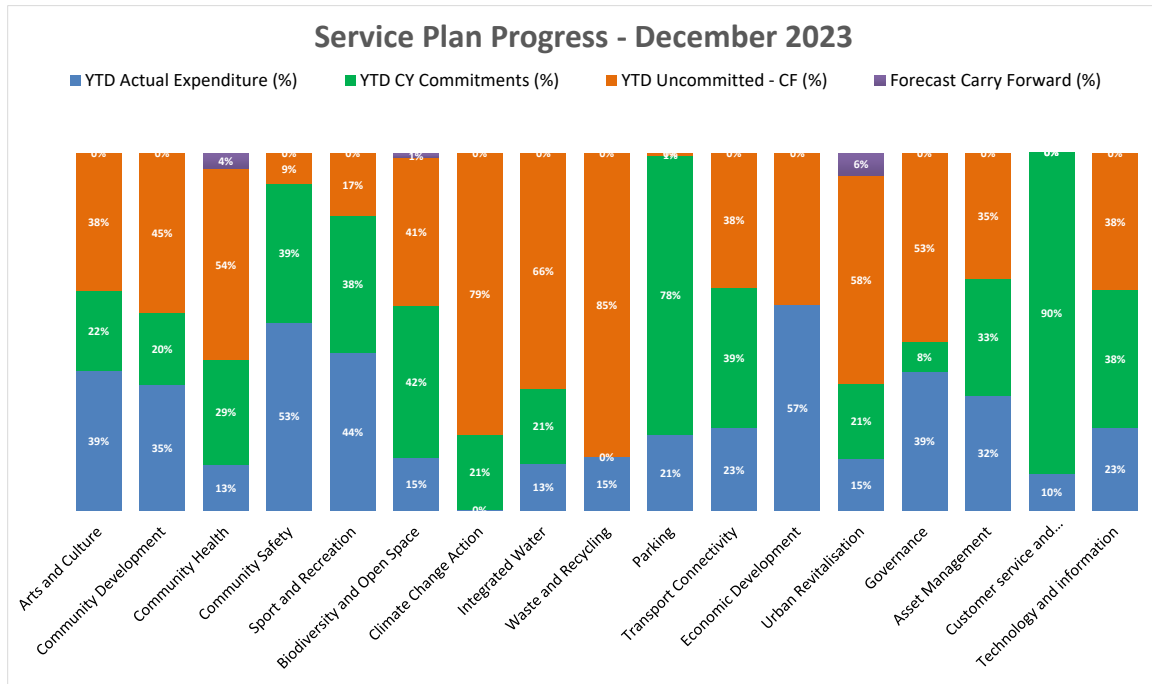
- The Overall Program Summary (see Attachment A) details of the 332 projects in the CWP, there are 49 projects classified as ongoing / multi-year projects (see Attachment B) and 39 projects have been either withdrawn or re-allocated. There are 293 active projects in the following phases at the end of December 2023:



12.5 Capital Works Quarterly Report - Q2 - October to December 2023

Officers' Assessment

- There are twenty-three (23) projects that have been completed.
- The Service Program Summary provides a breakdown of the allocation of Projects including budget, expenditure and forecasts for each service program involved (see Attachment C). The following graph provides the status of delivery within each service program as at the end of December 2023.



- The detailed Schedule of Capital Works Delivery as at the end of December 2023 is shown in Attachment D.

Major Projects in the 2023/24 Capital Works Program

Major projects have been identified and are reported to the Major Projects Advisory Committee (MPAC) on a bi-monthly basis.

The schedule of major projects and the current project status for 2023/24 is detailed in Attachment E.

Contract Variations Greater Than Council Awarded Value

There are no contracts with an accumulative value of variations exceeding the pre-approved variation amount stated in the award Resolution.

Committed Expenditure – Minor Civil Contractors Panel – CN2436 (FCC - CN10303)

In accordance with the Council resolution (2022/CM14) in relation to Council’s minor civil works contractors panel, committed expenditure under CN2436 over the two (2) year contract term extension currently is at \$3,927,576 as at the end of December 2023.

Options Available including Financial Implications

The delivery of the CWP has progressed well through the second financial quarter, with the End of Financial Year (EOFY) forecast expenditure of \$94.739 million against an adjusted budget of \$98.215 million.

12.5 Capital Works Quarterly Report - Q2 - October to December 2023**Officers' Assessment**

Currently, there is \$73.671 million in actuals and commitments, which equates to 75% of the Adjusted Budget.

Additionally, there is a forecast carry forward budget of \$0.495 million reported at the end of this quarter.

It is recommended that Council notes the quarterly progress report for the second quarter (October to December 2023) of the 2023/24 Capital Works Program.



Summary "Health Check"
2023/24 Capital Works Program - as at end December 2023

Project Category	Total Number of Projects	Withdrawn	Reallocated	Revised No. of Projects to be Delivered in 2023/24	EOY Project Completion Target (excl. ongoing projects in 2024/25)	EOY % Completion (vs Delivery Rate)	Projects to be Carried Forward into 2024/25
Due to be completed in 2023/24							
Adopted 2023/24 (excluding adopted on-going works into 2024/25)	159	9	27	123	123	100%	
Carry Over from 2022/23 (excluding adopted on-going works into 2024/25)	99	0	1	98	97	99%	14699 - Sweetwater Creek Reserve - Upgrade
New (excluding adopted on-going works into 2024/25)	25	1	1	23	23	100%	
Total Projects Due to be Completed	283	10	29	244	243	100%	
On-going projects into 2024/25							EOY PROJECT DELIVERY RATE 99.6%
Adopted Ongoing (multi-year Projects)	38			14181 - Langwarrin Child & Family Centre 14198 - Robinsons Road Shared User Path (Peninsula Trail to Baxter T 14332 - George Penland Botanic Gardens Master Plan Impleme 14525 - Frankston Arts Centre Forecourt Renewal 14530 - Monterey Reserve Master Plan Implementation 14541 - Frankston Open Space Strategy - Olivers Hill Lands 14595 - Frankston Park Master Plan Implementation 14600 - Nairn Marr Djambana Gathering Place Building Upgrad 14604 - Jubilee Park Stadium Traffic Management Strategy 14627 - Electric Buses Beautification 14641 - Future Ready Frankston Implementation 14649 - Closed Landfill Leachate Extraction System 14665 - Baden Powell Kindergarten & Maternal Child Health C 14666 - Mechanics Institute Hall Floor Renewal 14677 - Carrum Downs Recreation Reserve - Carpark & Traffic Managemen 14696 - Baxter Park, Frankston South Master Plan Implementa 14710 - Humphries Road / Mountain Avenue Roundabout Upgrade 14716 - Belvedere Precinct Overflow Carparking 14718 - Nepean Highway Revitalisation Stage 2 & 3 14727 - IT Strategy - Cloud Implementation 14729 - IT Strategy - Cyber Security 14730 - IT Strategy - Enhance Integration 14732 - Microsoft 365 and Teams Calling 14755 - Jubilee Park Landscaping, Lighting and Ancillary Pa 14780 - Centenary Park Golf Course Master Plan Implementatio 14781 - Centenary Park Golf Course Master Plan Implementatio			
Carried Over from 2022/23 (including multi year on-going projects into 2024/25)	6			14544 - Street Lighting Renewal Program [1,423 Mercury Vapour MV80 L 14611 - Ballam Park Athletics Pavilion Refurbishment 14636 - Frankston Basketball & Gymnastics Centre 14655 - Baxter Park Dam Safety Improvements 14682 - Kananook Commuter Car Park 14683 - Frankston Regional Arts Trail 14818 - Sandfield Reserve Playspace 14886 - Sandfield Reserve Active Recreation Areas and Facility Upgra 14890 - Frankston Park Oval Reconstruction 14894 - Centenary Park Golf Course Masterplan Implementation Toile 14897 - Datacentre Compute and Storage Renewal			
New Ongoing (multi-year Projects)	5						
Total On-going Projects	49						
Total Projects	332						

Project Status as at end December 2023	Total Active Projects	Not Yet Started	Planning and Scoping	Design and Documentation	Procurement	Delivery	Handover / Completed
Totals	293	9	20	66	50	116	32
% Split	100%	3%	7%	23%	17%	40%	11%
Completed	23	0	0	1	1	5	16
OK (Ahead of schedule or within 1 month of schedule)	256	4	19	62	47	108	16
Watch (Delayed by 1 - 2 months of schedule)	7	0	0	3	1	3	0
Intervene (Delayed beyond 2 months of schedule)	0	0	0	0	0	0	0
Not Started	7	5	1	0	1	0	0

FULL YEAR								
PROGRAM OVERVIEW	Adopted Budget 2023/24	Carry Over from 2022/23	Revised Budget at Start FY	Movement	Adjusted Budget (EOY)	Forecast (EOY)	YTD Actual	Expenditure & Commitments (YTD)
TOTALS	78,422,000	17,014,036	95,436,036		2,778,938	98,214,974	94,728,795	28,446,554

Ongoing / Multi-Year Projects

The following list of 49 projects are projects are continuing into 2024/25 and not due for completion by end of June 2024.

Item	Project No. & Project Title
1.	14117 - Seaford Local Area Traffic Management
2.	14181 - Langwarrin Child & Family Centre
3.	14198 - Robinsons Road Pathway
4.	14332 - George Pentland Botanic Gardens Master Plan Implementation
5.	14525 - Frankston Arts Centre Forecourt Renewal
6.	14530 - Monterey Reserve Master Plan Implementation
7.	14541 - Frankston Open Space Strategy - Olivers Hill Landscape and Lookout Plan, Frankston South
8.	14544 - Street Lighting Renewal Program (1,423 Mercury Vapour MV80 Lights to 17W LED Lights)
9.	14595 - Frankston Park Master Plan Implementation
10.	14600 - Nairn Marr Djambana Gathering Place Building Upgrade
11.	14604 - Jubilee Park Stadium Traffic Management Strategy
12.	14611 - Ballam Park Athletics Pavilion Refurbishment
13.	14627 - Electric Boxes Beautification
14.	14636 - Frankston Basketball & Gymnastics Centre
15.	14641 - Future Ready Frankston Implementation
16.	14649 - Closed Landfill Leachate Extraction System
17.	14655 - Baxter Park Dam Safety Improvements
18.	14665 - Baden Powell Kindergarten & Maternal Child Health Centre Refurbishment
19.	14668 - Mechanics Institute Hall Floor Renewal
20.	14677 - Carrum Downs Recreation Reserve - Carpark & Traffic Management Improvements
21.	14682 - Kananook Commuter Car Park
22.	14683 - Frankston Regional Arts Trail
23.	14696 - Baxter Park, Frankston South Master Plan Implementation
24.	14710 - Humphries Road / Mountain Avenue Roundabout Upgrade
25.	14716 - Belvedere Precinct Overflow Carparking
26.	14718 - Nepean Highway Revitalisation – Stage 2 & 3
27.	14727 - IT Strategy - Cloud Implementation
28.	14729 - IT Strategy - Cyber Security

Item	Project No. & Project Title
29.	14730 - IT Strategy - Enhance Integration
30.	14732 - Microsoft 365 and Teams Calling
31.	14755 - Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure
32.	14780 - Centenary Park Golf Course Master Plan Implementation - 1st hole
33.	14781 - Centenary Park Golf Course Master Plan Implementation - 10th hole
34.	14800 - East Seaford Reserve, Seaford - Frankston Play Strategy Implementation
35.	14804 - Heysen Reserve, Skye - Frankston Play Strategy Implementation
36.	14811 - Seaford Child & Family Centre
37.	14818 - Sandfield Reserve Playspace
38.	14826 - Lisa Beth Mews - New Park (Gifted Land)
39.	14832 - Project Management System
40.	14849 - Centenary Park Golf Course Masterplan Implementation - 18th hole
41.	14859 - Central Frankston - Shared User Path Connections
42.	14860 - Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)
43.	14868 - Pines Pool Large Shade Coverage & Associated Works
44.	14872 - Lucerne Reserve, Frankston - Frankston Play Strategy Implementation
45.	14873 - Alicudi Reserve, Frankston South - Frankston Play Strategy Implementation
46.	14874 - Brunel Reserve, Seaford - Frankston Play Strategy Implementation
47.	14886 - Sandfield Reserve Active Recreation Areas and Facility Upgrade
48.	14890 - Frankston Park Oval Reconstruction
49.	14894 - Centenary Park Golf Course Masterplan Implementation – Toilet Renewal at 13th Hole



Service Delivery 2023/24 Capital Works Program - Status at end December 2023

LTIP Service Program	Total Number of Projects	Adopted Budget (\$)	Adjusted Budget (\$)	YTD Actual Expenditure (\$)	YTD Actual Expenditure + CY Commitments (\$)	Forecast Expenditure (\$)	Forecast Carry Forward (\$)	Program Variance (\$)	YTD % of Adj. Budget (Actual + Commitments Vs Adjusted Budget)	EOY % of Adj. Budget (Forecast Vs Adjusted Budget)
Arts and Culture	18	2,612,000	2,711,096	1,062,052	1,671,565	2,710,895	-	-201	61.7%	100.0%
Community Development	11	1,282,000	1,493,732	527,116	826,127	1,510,237	-	16,505	55.3%	101.1%
Community Health	8	1,910,000	1,836,050	237,147	773,287	1,496,050	80,000	-260,000	42.1%	121.0%
Community Safety	4	167,000	668,696	352,739	611,162	658,571	-	-10,125	91.4%	101.6%
Sport and Recreation	63	17,487,000	32,132,862	14,199,125	26,527,494	32,051,794	-	-81,068	82.6%	100.3%
Biodiversity and Open Space	66	8,732,000	13,062,430	1,942,819	7,491,541	11,231,624	164,545	-1,666,261	57.4%	117.4%
Climate Change Action	6	642,000	907,347	3,091	191,925	902,219	-	-5,128	21.2%	100.6%
Integrated Water	13	2,014,000	1,851,260	245,293	629,068	1,819,825	-	-31,435	34.0%	101.8%
Waste and Recycling	6	446,000	301,000	45,184	45,270	293,925	-	-7,075	15.0%	102.5%
Parking	2	20,200,000	17,165,195	3,660,918	17,025,335	17,165,196	-	1	99.2%	100.0%
Transport Connectivity	47	12,581,000	13,332,122	3,065,990	8,325,583	12,152,434	-	-1,179,688	62.4%	110.8%
Economic Development	3	65,000	70,000	40,239	40,239	70,000	-	0	57.5%	100.0%
Urban Revitalisation	18	2,298,000	4,059,660	592,088	1,440,955	3,625,172	250,000	-184,488	35.5%	105.4%
Governance	5	714,000	318,323	123,980	150,339	318,321	-	-2	47.2%	100.0%
Asset Management	22	4,594,000	5,282,816	1,695,243	3,428,379	5,738,836	-	456,020	64.9%	108.6%
Customer service and experience	4	260,000	328,000	34,050	424,293	328,000	-	0	129.4%	100.0%
Technology and information	36	2,418,000	2,694,385	628,274	1,661,447	2,665,497	-	-28,888	61.7%	101.1%
TOTALS	332	78,422,000	98,214,974	28,455,349	71,264,009	94,738,595	494,545	-2,981,834	72.6%	99.5%



SCHEDULE OF CAPITAL WORKS DELIVERY - 2023/24 - Status at end of December 2023

Project Phase
Not Started
Planning and Scoping
Design and Documentation
Procurement
Delivery
Handover and Closure

Status	Progress status of the project at the time of assessment
OK	Ahead of schedule or within 1 month
Watch	Delayed beyond 1 month but within 2 months of schedule
Intervene	Delayed beyond 2 months of schedule
Completed	Completed
✓	Checked

Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
			Overall Program Total	98,214,974												
Arts and Culture																
11446	Frankston Arts Centre - Technical Equipment Renewal (Lighting and Audio)	Renewal & upgrade of technical equipment at the Frankston Arts Centre (FAC). 2022/2023 works include the replacement of 2 x followspots, new audio and lighting, and bi-fold doors.	90,000													OK
11469	Library Collection Renewal	Annual purchase of collection stock to provide access to relevant and useful information to the community.	725,000													OK
12808	Library Furnishing & Equipment Renewal	Replacement of library lounge, public computer / BYO device desks and seating. Renewal of equipment in the Library Community room and study spaces, to offer contemporary spaces for use by the community.	25,000													OK
13596	Carrum Downs Library Furniture Renewal	Renewal of library furniture based on asset condition including shelving, lounge chairs, desks, chairs, tables and library trolleys. 2022/2023 works: replacement of library shelving at Carrum Downs Library.	25,000													OK
13705	Arts & Culture Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests. Works include refurbishment to the cafe, carpet replacement and new enclosed room for book return sorter in the Frankston Library.	230,000													OK
13803	Public Artworks Renewal Program	Renewal of public artworks across the municipality.	29,011													Completed
14209	Laneway Activation - Big Picture Festival	Annual Street Art Commissions, to bring Frankston's lanes to life and encourage diversity of activities; retail, bars and restaurants.	144,000													OK
14417	Sculpture Public Artwork Development	Recurrent Budget - \$200K Installation of new public artworks. Works include the Mirage sculpture and scoping for new sculptural works for 3 x times new sites.	242,722													OK
14487	Proposed Langwarrin Library	Undertake a feasibility study for a new library in Langwarrin.	50,000													OK
14523	Frankston Arts Centre Façade Panel Art Renewal on Davey Street Façade	Commission and installation of replacement art work for the panel art piece on Davey Street, as part of the Frankston Arts Centre Precinct.	0													Deferred
14525	Frankston Arts Centre Forecourt Renewal	Redevelopment of the forecourt to include outdoor meeting / events spaces, improved accessibility and forecourt amenity, altered vehicle access and renew landscaping and lighting.	600,000													OK
14615	Carrum Downs and Frankston Libraries Service Desk Area Upgrade	Replace the service desks to improve accessibility and customer service.	201,314													OK
14627	Electric Boxes Beautification	2021/22 & 2022/23 - Stage 1 & 2 - 18 electric boxes delivered Stage 3: 2023/24 - Design \$15K 2024/25 - Implementation \$35K Additional 31 boxes at the following locations: • 5x Frankston CBD (new locations ? Fletcher Road and Nepean Highway) • 12x Frankston CBD (replace existing / signing vinyls) • 4x Frankston Dandenong Road (From Skye Road to Seaford Road) • 4x Cranbourne Road (From PARC to Ballam Park) • 6x Nepean Highway (From Frankston/Carrum border to Mile Bridge ice. Nepean Highway/Armstrong's Road, Nepean Hwy / Seaford Road)	15,000												OK	
14683	Frankston Regional Arts Trail	Installation of three murals and seven sculptures including a 360° design on a large water tank, clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park. The intention of each art piece would be to entice people to stop to enjoy an immersive experience or engage with the art piece and signage / markers will ensure the path is informative and easy to follow.	151,903													OK
14726	Libraries On The Go	Purchase of a van for use by Library Services, for the delivery of resources and facilitation of events and programs within the community and at outreach locations.	40,146													Completed

		Overall Program Total														
Major Project				98,214,974												
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14764	Mile Bridge Gateway Sculpture	2022/23 - \$8K Planning & Officer Time 2023/24 - \$175K Implementation Scope change agreed with Cr Asker from a Civic Clock Feature in the 2022/23 Capital Works Program - project funding reallocated to a public sculpture. Revised 2023/24 Scope: Installation of a gateway sculpture at Mile Bridge, Frankston.	125,000													OK
14834	Moving Light Packages - Frankston Arts Centre Precinct	Upgrade the current lighting infrastructure onstage at both Frankston Arts Centre & Cube 37 for Events.	0													Deferred
14900	Fibreglass Sculptures Trial	Purchase and installation of experimental fibreglass sculptures at sites to be determined.	17,000													OK
Community Development																
12641	Community Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests.	130,000													OK
14478	Community Halls Renewal Program	Renewal works at facilities based on asset condition and occupant requests.	43,000													OK
14600	Nairn Marr Djambana Gathering Place Building Upgrade	Renewal of the existing facility to provide a fit-for-purpose as a Neighbourhood House, culturally safe and welcoming, accessible, child safe and environmentally sustainable.	185,000													OK
14630	Lyrebird Community Centre Emergency Exit & OutdoorSpace Upgrade	Reconfiguration of the outdoor space and emergency exit.	30,732													Completed
14668	Mechanics Institute Hall Floor Renewal	Renewal of Mechanic's Institute Hall Floor.	500,000													OK
14737	Langwarrin Community Centre Upgrade of Childrens Services Playgrounds	Develop a master plan for the Langwarrin Community Centre, including a playground refresh. This project will improve attendee safety.	0													Re-allocated
14785	Youth Central Upgrade & Risk Mitigation	Refurbish the layout and purchase new furniture and office equipment at the Youth Central office as recommended in a risk assessment on the existing layout to improve ergonomic, security and operational needs.	300,000													Completed
14844	Lyrebird Community Centre Playground/Landscape andShade Improvements	Upgrade the playground and associated landscaping include shade improvements.	0													Withdrawn
14882	Downs Estate Facility Redevelopment & Landscaping Works	Install a new modular room for use by volunteers at the Seaford site, elevated above the flood level, including access ramps, landscaping and demolition of the existing farm house building. Council resolution Item 12.8 2023/CM8 - 14 June 2023.	275,000													OK
14884	Lyrebird Community Centre - Kingfisher Movable Wall Replacement	Replace the movable wall in the Kingfisher Room at Lyrebird Community Centre.	0													Re-allocated
14885	Orwill Street Community House HVAC	Replace the heating, ventilation and cooling system at Orwill Street Community Centre.	30,000													Completed
Community Health																
13766	Family Support & Aged Services Facilities RenewalProgram	Renewal works at facilities based on asset condition and occupant requests.	100,000													OK
14181	Langwarrin Child & Family Centre	Development of a new (3 playroom) kindergarten facility, MCHC and a community meeting room.	200,000													OK
14665	Baden Powell Kindergarten & Maternal Child Health Centre Refurbishment	Refurbishment of the Baden Powell Kindergarten & Maternal Child Health Centre.	100,000													OK
14738	Riviera Pre-school Renewal & Expansion	Renewal and expansion of the existing single unit kindergarten located in Newton Street, Seaford to create a double unit kindergarten. 2022/2023 works include a feasibility study and subsequent construction.	1,076,050													OK
14811	Seaford Child & Family Centre	Provision of a new (3 playrooms) kindergarten facility, MCHC and a community meeting room. This project would result in the consolidation of Seaford Kindergarten and the Seaford MCH.	100,000													OK

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14822	Aged Care System Renewal	Develop business and technical requirements, and procure a system to replace the current aged care client management system.	150,000													OK
14827	Montague Park Kindergarten Upgrade	Replace the existing single room kindergarten and two MCH consult suites at 1 Bentley Place, Frankston, with a prefabricated modular buildings including: • Three room kindergarten, including outdoor play space. • Two Maternal and Child Health consulting suites and adjoining waiting room • One consult suite for allied health services • Parent education / meeting room • Staff room with kitchenette (MCH and playgroup) • Single room playgroup venue with associated indoor and outdoor play space.	0													Re-allocated
14853	Frankston Lapidary Club	Internal redevelopment of the Frankston Lapidary Club building.	110,000													OK
Community Safety																
13089	Safe City Surveillance System - CCTV Camera Installation in Public Places	Design and installation of new CCTV cameras in public places based on feedback provided by Police, Council Officers and Councillors.	346,457													OK
14429	Safe City Surveillance System - CCTV Camera Renewal Program	Upgrade ageing CCTV cameras at end of life.	206,102													OK
14430	Ticket Machine Renewal Program	Upgrades to Councils fleet of paid parking ticket machines to ensure they are operating to an acceptable level incorporating changes in technology.	21,000													Completed
14723	Authorised Officer Body Cameras	2022/23 - Scoping & procurement \$10K, Implementation \$20K 2023/24 - Implementation \$75K Purchase body cameras for Authorised Officers to enhance OHS outcomes / safety and reduces the likelihood of aggression in the workplace for staff with the use of body worn video. Revised 2023/24 Scope: Purchase body cameras (as above) and software solution to assist with monitoring and retrieval of video footage.	95,137													OK
Sport and Recreation																
11237	Structured Recreation Pavilions Renewal Program	Renewal works at facilities based on asset condition and user requests.	100,000													OK
12755	Sports Lighting Renewal Program	Design and renewal of sports lighting at Council's active reserves to provide sufficient lighting to meet the needs identified in the Sports Lighting Audit.	58,100													Completed
13591	Frankston BMX Track Redevelopment	Redevelopment of the Frankston BMX track. Project to include land acquisition to accommodate redeveloped track.	69,278													OK
13592	Sporting Ground Pitch Cover Renewal Program	Renewal of sporting ground pitch covers. 2022/2023 works include Baxter Park Oval 3, East Seaford Reserve and Baden Powell Reserve.	21,000													OK
13593	Sporting Ground Goal Post Replacement Program	Replacement of Goal Posts at various reserves based on age and condition assessment.	15,000													Completed
13666	Reserve Irrigation & Drainage Systems Renewal Program	Renewal works relating to the design of irrigation systems at Council reserves. The program will replace the existing ageing and defective irrigation systems and will provide an improved playing surface for user groups. Works are identified as per audit results. 2022/2023 parks affected include Ballam Multi Purpose Oval and Lawton Reserve.	200,000													OK
13777	Cricket Net Renewal Program	Renewal of cricket net facilities as per Council's Cricket Net Guidelines. Scope for 23/24 includes soft net replacements.	51,000													OK
14221	Jubilee Park Indoor Multipurpose Netball Complex	Construction of a new indoor stadium to deliver a multisport facility for netball and basketball including an indoor cricket training hub, cafe and meeting room and amenities to service outdoor courts and the third oval. Works include: • Stadium construction • Addition car parking • Forecourt construction and landscaping • Pathway connections to the broader reserve and outdoor courts • Directional and interpretive signage. Project jointly funded by Local, State and Federal Governments.	3,402,726												OK	
14247	Eric Bell Reserve Pavilion Upgrade	Construction of a new 2 storey pavilion including change rooms, umpire rooms, first aid, storage and public toilets on ground floor, social room, kitchen, servery, meeting space and storage on first floor. Works include pavilion construction, integration of smart technologies, car park integration, car park lighting, pathway connections, ball retainment fences, oval connection including gates from change rooms to oval, external landscaping and beautification.	7,683,524												OK	

		Overall Program Total														
Major Project				98,214,974												
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14280	Kevin Collopy Pavilion Upgrade at Jubilee Park	Redevelopment to include an extension to accommodate female friendly facilities, umpires facilities, canteens, storage and first aid rooms. Works include pavilion construction, landscaping and beautification, integration of smart technologies, car park integration, car park lighting, pathway connections, oval connection including gates from change rooms to ovals.	5,281,000													OK
14355	Healthy Future Hub (formerly Linen House Upgrade) at Belvedere Reserve	Redevelopment of the Belvedere Facility (Linen House) to accommodate use as a Healthy Futures Hub. The Healthy Futures Hub will be an accessible community facing multipurpose facility with a welcoming entrance, foyer and community cafe. It will cater for a range of different providers with offerings around community sport, all abilities programs and community health and wellbeing.	613,156													OK
14360	Overport Park Mountain Bike Track	Construction of mountain bike track at Overport Park.	388,313													OK
14401	Peninsula Aquatic and Recreation Centre Renewal Program	Renewal works at the Peninsula Aquatic and Recreation Centre as per the facility Asset Management Plan.	1,220,000													OK
14447	Public Lighting in Reserves	Lighting to improve safety in parks, in particular car parks, walking trails etc.	61,000													OK
14479	Pines Aquatic Centre Renewal Program	Renewal works at the Frankston Pines Aquatic Centre as per the facility Asset Management Plan.	100,000													OK
14495	Minor Sporting Infrastructure Program	Replacement of minor sports infrastructure at reserves across the municipality.	30,000													OK
14500	Lloyd Park Football Pavilion Upgrade	Renewal of the AFL/Cricket pavilion at Lloyd Park.	4,534,895													OK
14575	Carrum Downs Tennis Club Pavilion, Lighting & Court Upgrade	Upgrade to the pavilion, lighting and courts at Carrum Downs Tennis Club.	-50,000													OK
14576	Jubilee Park Master Plan Implementation (West Precinct)	Construction of a new entry point to Jubilee Park via Hill Street, reconstruction of the old trotting track oval, upgrade of power to the site, sportslighting, connecting paths and landscaping.	385,000													Watch
14595	Frankston Park Master Plan Implementation	Implement the Frankston Park Master Plan to support community events, sport, unstructured recreation and family leisure including new fencing and landscaping.	250,000													OK
14611	Ballam Park Athletics Pavilion Refurbishment	Redevelopment of the Ballam Park Athletics Pavilion to ensure the facility is fit for purpose, includes female friendly facilities, upgraded amenities and social space; and meets the need of the clubs and community.	1,586,771													OK
14613	Lloyd Park Skate Park Redevelopment	Design works for the upgrade of the existing Langwarrin skate park.	250,000													OK
14616	Long Island Tennis Club Upgrade	Replacement of the Long Island Tennis Club pavilion including foreshore public toilet amenities and court upgrades.	0													Re-allocated
14619	Frankston Pines Aquatic Centre Upgrade Concept Design	Concept designs for potential future upgrade of the Frankston Pines Aquatic Centre.	7,557													Completed
14620	Lloyd Park Netball Pavilion Upgrade	Refurbishment of the Lloyd Park Netball pavilion including new fit out, female friendly improvements, NCC and DDA compliance works.	700,000													Completed
14636	Frankston Basketball & Gymnastics Centre	Renewal and expansion of existing basketball facility to include a gymnastics centre at Kanook Reserve.	267,575													OK
14653	Golf Course Turf Maintenance Equipment	Purchase golf course turf maintenance equipment including: Pedestrian Vertical Mower \$50,000; New 2 tonne Trailer \$15,000; Large Top Dresser \$40,000; Pedestrian Aerator \$10,000	45,000													OK

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
		Overall Program Total		98,214,974												
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14695	Sports Lighting at Baxter Park Oval 2	Install sports lighting at Baxter Park - Oval 2.	0													Re-allocated
14713	Yamala Tennis Club - update court to pavilion for DDA access	Upgrade access from the tennis courts to the pavilion at Yamala Tennis Club to be compliant.	0													Re-allocated
14716	Belvedere Precinct Overflow Carparking	Construction of overflow parking at Belvedere Reserve.	75,000													OK
14754	Centenary Park Golf Course Master Plan Implementation - Golf Course Improvements	Implement a master plan at Centenary Park Golf Course, based on recommendations outlined as part of the 2005 master plan. Construction will include a variety of improvements related to construction and course upgrades, in addition to an expanded carpark.	20,000													OK
14755	Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure	Redevelopment at Jubilee Park landscaping, lighting and ancillary park infrastructure. 2022/2023 works relate to the design phase.	616,000													OK
14775	Seaford North Reserve - Sports Lighting for Soccer Pitches and Power Upgrade	Seaford North 7 Soccer Club - New lighting to two soccer pitches includes power upgrade (Soccer pitches 1 and 2).	283,036													Completed
14776	Monterey Reserve - Sports Lighting for Soccer Pitches 1, 2 & 3	Monterey Reserve soccer pitches 1, 2 and 3	295,858													Completed
14778	Frankston BMX Track Toilet Installation	Installation of new toilets at the Frankston BMX Track.	306,406													OK
14779	Centenary Park Golf Course Master Plan Implementation - Overflow Car Parking (Transfer Station Precinct)	Extend the carpark to improve connections at the Centenary Park Golf Course.	50,000													OK
14780	Centenary Park Golf Course Master Plan Implementation - 1st hole	Improvements to the 1st hole at the Centenary Park Golf Course as identified in the master plan.	15,000													OK
14781	Centenary Park Golf Course Master Plan Implementation - 10th hole	Improvements to the 10th hole at the Centenary Park Golf Course as identified in the master plan.	15,000													OK
14783	Centenary Park Golf Course Master Plan Implementation - 8th hole	Improvements to the 8th hole at the Centenary Park Golf Course as identified in the master plan.	15,000													OK
14784	Centenary Park Golf Course Master Plan Implementation - 14th hole/15th tee	Improvements to the 14th hole and 15th tee at the Centenary Park Golf Course as identified in the master plan.	15,000													OK
14786	Delacombe Park Oval 1 - Terrace Seating & Stairs Renewal	Renewal of the terrace seating and stairs at Delacombe Park Oval 1.	70,500													Completed
14807	Belvedere Tennis Club Court Lighting	Improvements to the court lighting at the Belvedere Tennis Club.	260,000													OK
14812	Frankston BMX Track - Track Lighting	Install new lighting for the Frankston BMX Track.	265,196													Completed
14828	Robinsons Park Protection Nets	Replace the current ball protection fencing and adjoining dug outs at Diamond 1 at Robinsons Reserve, with fit for purpose baseball protection net and baseball/softball dug outs that meet Australian standards.	0													Deferred

		Overall Program Total														
Major Project				98,214,974												
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14829	Overport Park Oval 1 Reconstruction	Reconstruction of Oval including drainage, irrigation, fencing and new turf.	1,355,971													OK
14830	Peninsula Reserve Oval 1 Sports Lighting	Installation of sport field lighting.	0													OK
14836	Frankston Pines Aquatic Centre - Aquatics Asset Management Plan & Condition Auditing	Development of an Aquatics Asset Management Plan including condition audit of all assets at the Frankston Pines Aquatic Centre.	146,000													OK
14837	Yamala Tennis Club - resurfacing courts 3-4	Resurfacing of courts 3 and 4.	0													Re-allocated
14838	Yamala Tennis Club - universal gate access	Installation of a universal access gate.	0													Re-allocated
14846	Overport Park Master Plan Implementation - Sweet Water Creek Pedestrian Connection	Installation of a pedestrian path connecting Overport Park to Sweet Water Creek as detailed in the Overport Park Master Plan.	65,000													OK
14847	Overport Park Master Plan Implementation - Pathing Network & Connection Upgrade	Installation of the path network including upgrade of existing path connections as detailed in the Overport Park Master Plan.	50,000													Completed
14848	Jubilee Park Outdoor Netball Courts - Resurfacing	Resurfacing of the existing outdoor netball courts at Jubilee Park.	320,000													OK
14849	Centenary Park Golf Course Masterplan Implementation - 18th hole	Centenary Park Golf Course 18th Hole Improvement Works as identified in the Centenary Park Golf Course Masterplan.	40,000													OK
14850	Centenary Park Golf Course Masterplan Implementation - Turf nursery (sand cap and seed)	Turf Nursery (sand cap and seed) as part of the implementation of the Centenary Park Golf Course Masterplan.	0													Re-allocated
14856	Renewal for netball courts, incl. Jubilee, Lloyd Park, Eric Bell, Karingal, RF Miles & Baxter	Resurfacing of the existing outdoor netball courts at Lloyd Park, Eric Bell, Karingal, RF Miles & Baxter Parks over a three year period between 2023/24 and 2025/26.	0													Deferred
14866	Pines Pool Large Shade Coverage & Associated Works	2023/24 - Design - \$80K 2024/25 - Implementation - \$950K Implementation of large shade coverage, solar lighting for the shade coverage and sporadic seating and tables for the shade coverage at Pines Pool. Shade to be investigated considering the number of schools that use the pool. These works are to be scoped alongside any immediate mechanical repairs of the site before the monies for the Pines Pool upgrade are released for other projects.	80,000													OK
14883	Frankston Croquet Club - Retaining Wall Renewal	Construction of concrete retaining wall around the croquet courts.	150,000													Completed
14889	Long Island Tennis Club - Fencing Renewal	Replacement of fencing at Long Island Tennis Club, as per Council resolution from 12.6 CM07 - 22 May 2023. \$30K funding carried forward of unspent budget of Long Island Tennis Club Redevelopment from 2022/23 budget; \$70K to augment the budget via re-prioritisation of the 2023/24 Capital Works Program	100,000													Watch
14890	Frankston Park Oval Reconstruction	Design of the Frankston Park Oval reconstruction.	30,000													OK
14894	Centenary Park Golf Course Masterplan Implementation - Toilet Renewal at 13th Hole	Upgrade to contemporary standards the existing toilet facility located at the 13th hole (future 4th hole) at the Centenary Park Golf Course.	40,000													OK
14895	Yamala Reserve Precinct Plan	Develop a precinct plan at Yamala Reserve to inform the scope and priority of future projects at this site.	63,000													Not Started
14896	Yamala Tennis Club Lighting Renewal - Courts 1 & 2	Renewal of court lighting on courts 1 and 2 to current standards at the Yamala Tennis Club.	70,000													OK
14901	RF Miles Recreation Reserve - Netball Shelter Installation	Install two shelters for the netball courts at RF Miles Recreation Reserve.	50,000													Not Started

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
Biodiversity and Open Space																
11286	BBQ Renewal Program	Renewal works on BBQs across the municipality, based on asset condition.	26,000													OK
11299	Risk Management Works within Council Reserves	Recurring program to alleviate reactive high risk issues within Council relating to reserves and open space.	51,000													OK
12623	Public Toilet Renewal Program	Renewal works at public toilet facilities based on asset condition and user requests.	50,000													OK
13030	Minor Open Space Asset Renewal Program	Renewal of park furniture assets across all Council Reserves and open space. Implementation of the recommendations of the Parks Assets Condition Audit. Renewal works are undertaken in accordance with the Levels of Service Framework within reserves.	51,000													OK
13305	Reserves Internal Fencing Renewal Program	Renewal of internal fencing at sports grounds and Council reserves based on asset condition and user requests.	100,000													OK
13421	Reserves Boundary Fencing Renewal Program	Renewal of boundary fencing where residents contribute half the cost for fence replacement that abuts Council reserves. Identification of projects based on reactive requests from residents dealing with safety and access issues on reserves including cars, playground protection and disabled access.	103,000													OK
13771	Foreshore & Wetlands Erosion Control Fence Renewal Program	Renewal works related to replacing old and damaged erosion control fences and minor assets as identified in the Open Space Audit.	195,965													OK
14191	Ballam Park Regional Playspace Upgrade	Staged implementation of the Ballam Park Master Plan. Works include: • Front entrance upgrade • New regional play space.	361,049													OK
14332	George Pentland Botanic Gardens Master Plan Implementation	Master Plan Implementation at George Pentland Botanic Gardens. 2022/2023 works relate to the events space and 'wild' play.	300,000													OK
14415	Local Park Upgrade Program	Implementation of the Local Parks Action Plan. Locations vary across the municipality, priorities are based on asset condition. Projects for delivery in 23/24: • Ragony Reserve, Carrum Downs - picnic tables, bench seats, planting, path improvements • Nodding Reserve, Frankston North - bench seat, planting • Carrum Bella, Carrum Downs - bench seat, plantings, bollards • Whiteoak Reserve, Frankston North - bench seat, plantings, bollards • Korina Link, Langwarrin - paths, bench seats, planting, bollards • Govan Reserve, Langwarrin - paths, bench seats, planting, bollards • Pobblebonk Wetlands, Langwarrin - signage Projects for design in 23/24: • Banjo Rise, Carrum Downs Reserve • Clifton Grove, Carrum Downs Reserve • Herbert Reserve, Carrum Downs • Industry Reserve, Car	350,000												OK	
14530	Monterey Reserve Master Plan Implementation	Implement outstanding recommendations of the master plan to the southern part of Monterey Reserve including consultation with the community around participation needs and improving park amenities including: • Integration of the northern half of the reserve with community activities in the southern half of the reserve • Improved amenity and access • Concise connections to surrounding precinct • Installation of a district level play space incorporating seniors / adult and intergenerational play. 23/24 Works & Design Services for the implementation of the Youth Space.	100,000													OK
14541	Frankston Open Space Strategy - Olivers Hill Landscape and Lookout Plan, Frankston South	Development of a landscape plan for Oliver's Hill including the zoning of land, flora and fauna, land form, key uses and infrastructure, buildings and structures, access and pathways/circulation, parking etc.	50,000													OK
14572	Shade Sail Retrofit Program	Install shade sails at local playgrounds based on need and resident requests.	80,000													OK
14574	Kanook Creek Reserve Grand Rotunda Design	2023/24 - Design - \$15K 2024/25 - Implementation - \$190K Design and construct rotunda noting: • Designs were already previously done. • Not to include other stage 2 elements.	15,000												OK	
14603	Seaford Wetlands Rejuvenation - Canal Bridge Construction	This project is a component of the Seaford Wetlands Rejuvenation Program to construct a shared use path bridge connecting Eel Race Road and the Seaford Wetlands including connecting paths and signage.	1,305,080													OK

		Overall Program Total														
Major Project				98,214,974												
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14654	Urban Forest Action Plan - Tree Planting on Major Roads	Recurrent Budget - \$200K Urban Forest Action Plan 2021/22 - Cranbourne Road - \$200K 2022/23 - Frankston Dandenong Road - \$200K (\$31K carried forward) Tree planting and vegetation improvement works - Cranbourne Road, Karingal Drive and Frankston Dandenong Road.	216,845													OK
14672	Ballam Park Storm Water Treatment & Park Improvements	Installation of an integrated water management system and improvements to the southern entrance of the park including: • Enhanced Park Entry • Water Play & Features • Pocket lawns for picnics • Event/Performance lawn • Heritage Garden • Adventure Playspace • New Shelters • New Pathways • Improved BBQ facilities.	1,094,583													OK
14689	Beach Street / McMahons Road Underpass Beautification	2022/23 - Planning & Design - \$20K 2023/24 - Advocacy - Officer Time Develop schematic drawings to use to advocate the State Government to undertake upgrade work to replace sound walls and improve the amenity of the Beach Street underpass.	20,000													OK
14693	Robinsons Bushland Reserve - Upgrade	Implementation of pest control fencing to extend habitat area for local wildlife.	50,000													OK
14694	Witternberg and Robinsons Park Master Plan Implementation	Implementation of the master plan including various works at Witternberg Play Space, Witternberg Reserve and Robinsons Park.	100,000													OK
14696	Baxter Park, Frankston South Master Plan Implementation	Implementation of the Baxter Park Masterplan to support a diversity of sporting, vegetation management, WSUD, play, dog walking and unstructured recreation for existing residents.	100,000													OK
14699	Sweetwater Creek Reserve - Upgrade	Review and implement the Sweetwater Creek Management Plan to support the management and quality of public open space and vegetation management in Upper & Lower Sweetwater Creek Reserves. Works include improvements to the track network (22/23) design implementation (23/24).	177,045													OK
14700	Dame Elizabeth Murdoch Arboretum - New Rotunda	Replace existing rotunda at the Dame Elizabeth Murdoch Arboretum.	35,000													Watch
14743	Seaford Wetlands Rejuvenation - Landscaping and Environmental Works	This project is a component of the Seaford Wetlands Rejuvenation Program (\$3.5M) funded by DELWP, to undertake revegetation and habitat improvements within the wetland.	329,519													Completed
14744	Seaford Wetlands Rejuvenation - Wayfinding Signage	This project is a component of the Seaford Wetlands Rejuvenation Program (\$3.5M) funded by DELWP, to install interpretive and wayfinding signage and a livestreaming station within the wetland.	636,262													OK
14745	Seaford Wetlands Rejuvenation - Facilities Upgrades and Interpretive Signage	This project is a component of the Seaford Wetlands Rejuvenation Program (\$3.5M) funded by DELWP, to upgrade the infrastructure within the wetland.	478,160													OK
14752	Fauna Crossings, Habitat Connectivity and Wildlife Protection	Installation of fauna crossings, habitat connections and virtual fencing to protect animals and wildlife by way of sensors, protecting the community and animals.	55,000													OK
14770	Ballam Park Lake - Art Pieces & LED Lighting	Installation of art pieces and LED lighting around the proposed lake at Ballam Park.	150,000													OK
14771	Cranbourne Road / Beach Street Intersection Landscaping Works	2022/23 - Design & Implementation - \$20K (\$8K carried forward) Upgrade landscape at the Cranbourne Road / Beach Street intersection including shade trees.	23,000													OK

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14797	Willow Park, Frankston - Frankston Play Strategy Implementation	Renewal / upgrade playground at Willow Park as identified in the Frankston Play Strategy.	350,000													OK
14798	Rosemary Reserve Frankston Nth - Frankston Play Strategy Implementation	Renewal / upgrade playground at Rosemary Reserve as identified in the Frankston Play Strategy.	12,332													OK
14799	Yarralumla Reserve, Langwarrin - Frankston Play Strategy Implementation	Renewal / upgrade playground at Yarralumla Reserve as identified in the Frankston Play Strategy.	12,199													Completed
14800	East Seaford Reserve, Seaford - Frankston Play Strategy Implementation	Renewal / upgrade playground at East Seaford Reserve as identified in the Frankston Play Strategy.	217,957													OK
14801	Lavendar Hill Multiuse Court, Carrum Downs - Frankston Play Strategy Implementation	Renewal / upgrade the multiuse court at Lavendar Hill as identified in the Frankston Play Strategy.	69,345													OK
14802	Kareela Reserve, Frankston - Frankston Play Strategy Implementation	Renewal / upgrade playground at Kareela Reserve as identified in the Frankston Play Strategy.	363,328													OK
14803	Austin Reserve, Seaford - Frankston Play Strategy Implementation	Renewal / upgrade playground at Austin Reserve as identified in the Frankston Play Strategy.	376,443													OK
14804	Heysen Reserve, Skye - Frankston Play Strategy Implementation	Renewal / upgrade playground at Heysen Reserve as identified in the Frankston Play Strategy.	35,000													OK
14805	Monique Reserve, Langwarrin - Frankston Play Strategy Implementation	Renewal / upgrade playground at Monique Reserve as identified in the Frankston Play Strategy.	374,172													OK
14809	Pratt Reserve (Multiuse Court Only), Langwarrin - Frankston Play Strategy Implementation	Renewal / upgrade the multiuse court at Pratt Reserve as identified in the Frankston Play Strategy.	69,139													OK
14810	Heritage Reserve (Multiuse Court Only), Skye - Frankston Play Strategy Implementation	Renewal / upgrade the multiuse court at Heritage Reserve as identified in the Frankston Play Strategy.	0													Deferred
14814	Whistlestop Reserve Upgrade	Total Project Cost - \$400K 2022/23 - Planning & Design - \$34K 2023/24 - Implementation - \$366K Upgrade to the landscape and park infrastructure at Whistlestop Reserve.	366,252													OK
14816	Sandfield Reserve Youth Space	2023/24 - Design and construction - \$851,387 Creation of a youth space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of activity wall, bleacher seating, shade structure, multi-use court, integrated lighting and a skate facility.	851,387													OK
14817	Whistlestop Reserve Entrance Landscaping	Additional landscaping to the entrance to Whistlestop Reserve.	28,650													OK
14818	Sandfield Reserve Playspace	2023/24 - \$971,208 2024/25 - \$200,000 Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of artificial creek bed & topography, play area & equipment, grass picnic area with shade trees, lighting & electrical works.	971,908													OK
14819	Mornington Peninsula Freeway, Skye Road, Dandenong Road Urban Forest and Gateway Improvements	Design and installation of roadside improvements to the streetscape at the Mornington Peninsula Freeway/Skye Road/Dandenong Road junction a significant gateway to the municipality.	146,810													OK
14824	Operations Service Initiatives - Plant & Equipment Acquisition	Purchase of plant and equipment to improve service responsiveness and to maintain an increase in assets that Council is responsible to maintain.	230,000													OK

		Overall Program Total														
Major Project																98,214,974
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14826	Lisa Beth Mews - New Park (Gifted Land)	Develop a masterplan to inform the staged delivery of upgrade works to develop Lisa Beth Mews as a district level space.	160,000													OK
14845	Minor Natural Reserve Management Plan Implementation Program	Implementation of the recommendations of the Natural Reserve Management Plan Review.	51,000													OK
14851	Skye Road Beautification Work	2023/24 - Design - \$10K 2024/25 - Implementation - \$80K Planting of trees, landscaping and the addition of rocks/ boulders at two Skye Road locations: • Intersection of Carramar Drive • Skye Road/ Overpass Pedestrian Entrance Tree planting along Skye Road from Dalpura Circuit to Peninsula Link. Gateway treatment includes preparation, gateway signage, landscaping, tree planting, pathway, bollards and maintenance.	10,000													OK
14852	Ballam Park Lake - Associated Works	Additional infrastructure for Ballam Park Lake including a jetty, viewing platform and public lighting.	1,125,000													OK
14855	Native Vegetation Offset Site Protection Fencing	Installation of fencing and accompanying signage to restrict public access and dogs enabling the site to be registered as a Native Vegetation offset.	0													Withdrawn
14857	Wingham Reserve Shade Sail Installation	Installation of a shade sail with a bench and seating at Wingham Reserve.	50,000													Completed
14858	Lindrum Reserve Upgrade	2023/24 - Design, 2024/25 - Implementation. Installation of landscaping the entrance, new pathways, picnic tables, park benches and gate and fence upgrades at Lindrum Reserve.	10,000													OK
14866	Dalpura Reserve - Shade Sail Installation	Installation of a shade sail in Dalpura Reserve (ala the Gretana Reserve model) with seating, picnic table and general clean up.	50,000													OK
14871	Yamala Reserve (Multi-Use Court Only)	Renewal / upgrade the Multi-Use court at Yamala Reserve as identified in the Frankston Play Strategy and Local Park Action Plan.	70,000													OK
14872	Lucerne Reserve, Frankston - Frankston Play Strategy Implementation	Renewal / upgrade the playground at Lucerne Reserve as identified in the Frankston Play Strategy and Local Park Action Plan.	35,000													OK
14873	Alicudi Reserve, Frankston South - Frankston Play Strategy Implementation	Renewal / upgrade the playground at Alicudi Reserve as identified in the Frankston Play Strategy and Local Park Action Plan.	35,000													OK
14874	Brunel Reserve, Seaford - Frankston Play Strategy Implementation	Renewal / upgrade playground at Brunel Reserve as identified in the Frankston Play Strategy.	35,000													OK
14875	Gamble Reserve, Carrum Downs - Frankston Play Strategy Implementation	Renewal / upgrade playground at Gamble Reserve as identified in the Frankston Play Strategy.	0													Deferred
14876	Burgess Reserve, Langwarrin - Frankston Play Strategy Implementation	Renewal / upgrade playground at Burgess Reserve as identified in the Frankston Play Strategy.	0													Deferred
14879	Ballam Park History Trail Design	Design of Ballam Park History Trail, as per Council resolution from 12.6 CM07 - 22 May 2023.	20,000													OK
14881	Pines Pool Entrance Landscaping Design	Design of Pines Pool Entrance Landscaping, as per Council resolution from 12.6 CM07 - 22 May 2023.	25,000													OK
14886	Sandfield Reserve Active Recreation Areas and Facility Upgrade	Development of park revitalization improvements at Sandfield Reserve including paths, pedestrian lighting, multi use grass area and new community meeting space.	200,000													OK

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14888	Open Space Shelters Renewal Program	Replacement of Shelter as per Asset Condition audit.	50,000													OK
14892	Native Vegetation – Feasibility Study	Undertake a feasibility study to explore alternative sites/options for localised or regionalised Native Vegetation Offset outcomes.	20,000													OK
14899	Non-Native Ornamental Trees	Install non-native ornamental trees at sites to be determined.	38,000													Not Started
Climate Change Action																
14352	Council Facilities Solar PV and Electrification Program	Undertake feasibility and detailed design studies for the installation of solar power at Council facilities.	165,000													OK
14544	Street Lighting Renewal Program (1,423 Mercury Vapour MV80 Lights to 17W LED Lights)	Renewal of street lights across the municipality resulting in an environmental performance increase and reduction in electricity costs and greenhouse emissions.	549,133													OK
14621	Facility Energy Efficiency Upgrades	Implement energy efficiency improvements at facilities in line with the Towards Zero Emissions Plan 2019-2023.	46,000													OK
14640	Solar PV Renewal Program	Renewal of existing solar PV systems and components based on condition assessments and fault reports. 2022/2023 works include reviewing existing systems, reporting and recommendations for future projects.	57,214													OK
14704	Frankston Civic Centre (Internal lighting) - T8 lamp upgrades to LEDs	Renewal of lights at Frankston Civic Centre to reduce electricity usage and greenhouse emissions. 2022/2023 scope includes the replacement of identified lights.	90,000													OK
14709	Occupancy sensors for heating and cooling units	Installation of occupancy sensors on air conditioning units at identified sites across the municipality during 2022/2023.	0													Deferred
Integrated Water																
13458	Easement Drainage Pit Alterations	Works identified during the inspection of drainage within easements including the raising of pits to the current surface level.	150,000													OK
13525	Minor Drainage Improvement Works	Recurring works that address minor drainage issues arising from major storm events in the municipality.	46,000													OK
13971	Drainage Renewal & Upgrade Program	Renewal of drainage infrastructure throughout the municipality, based on asset condition.	530,000													OK
14423	Gatic Pit Lid Renewal Program	Renewal program of gatic side entry pits throughout the municipality to address manual handling of heavy gatic pit lids with Terra Firma lids as per Council's standards.	180,000													OK
14424	Drainage Renewal Works in Council Reserves	Renewal of drainage assets within reserves across the municipality, based on asset condition.	67,000													OK
14445	Flood and Catchment Modelling	Ongoing program of flood modelling and catchment analysis across the municipality.	275,000													OK
14462	Water Sensitive Urban Design (WSUD) Implementation Program	Action recommendations outlined in the WSUD condition asset report and to ensure opportunities for WSUD treatments are incorporated into Council projects (e.g. streetscapes, public open spaces, road and car parking projects).	21,000													OK
14510	Recycled Water Scheme Projects	Implementation of recycled water networks as per endorsed strategy.	33,900													Withdrawn
14532	Frankston South Drainage Strategy - 15 Kars Street, Frankston Drainage Upgrade	Review of drainage as per the Frankston South drainage strategy. Scope for 2022/2023 includes outcomes arising from 2021/2022 modelling.	2,655													OK
14551	Frankston South Drainage - Warringa St 2 - Cliff Road	Design and construction of the Warringa Stage 2 (Cliff Road) section of the Frankston South Drainage Strategy.	0													Deferred
14553	Frankston South Drainage Strategy - Williams Street Stage 2 Drainage Upgrade	Outfall pipe construction between Kananook Creek and the Stage 1 works as per the Frankston South Hotspots Flood Mitigation Plan.	91,650													OK
14655	Baxter Park Dam Safety Improvements	Design and implementation of safety improvement and amenity works at Baxter Dam.	384,055													OK
14893	Ballam Park Lake Fountain	Install a fountain in the proposed Ballam Park Lake.	70,000													OK

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
Waste and Recycling																
13087	Litter Bin Replacement Program	Renewal of litter bins and dog waste bins throughout the municipality based on asset condition.	26,000													OK
14646	Frankston Regional and Resource Recovery Centre Rainwater Tank installation	Install a new water tank at the Frankston Regional and Resource Recovery Centre.	0													Deferred
14647	Kerbside Residual Bin Lid Replacement	Develop and implement the transition plan to replace the residual bin lids as per the kerbside reform Government directive.	25,000													OK
14649	Closed Landfill Leachate Extraction System	Renewal and upgrade of components of landfill leachate extraction systems at closed landfills.	200,000													OK
14715	IT Link - Solo Waste Tracking	Integration of the Solo waste tracking system and Council's customer request system.	50,000													Completed
14839	FRRC Main Shed Pit Floor Replacement	Replacement of the pit floor in the main shed at the Frankston Regional Recycling and Recovery Centre.	0													Deferred
Parking																
14682	Kananook Commuter Car Park	Construction of a new multi-deck car park adjacent to Kananook Station and the Frankston Basketball Stadium at Kananook Reserve. Car park will provide 312 new car spaces for users of these facilities.	17,165,195													OK
14691	Carpark Optimisation Program for Frankston CAA	Parking area upgrades Frankston Central Activity Centre.	0													Re-allocated
Transport Connectivity																
11260	Street Lighting Upgrades	Installation of new street lights as requested by residents to improve safety.	28,000													OK
12657	Road Renewal Program	Renewal of road pavements and surfaces identified during Council's Pavement Management System and through on site inspections.	3,016,000													OK
12812	Footpath Renewal Program	Renewal of asphalt and concrete footpaths across the municipality as identified by Council's Road Management Plan (RMP) inspections and Civil Infrastructure Maintenance (CIM) referrals. Program includes renewal of damaged vehicle crossings from Council activities and renewal of pram crossings to achieve DDA compliance.	1,160,000													OK
13344	Traffic Management Devices - Renewal Program	Renewal of traffic management devices as identified by condition audits and as required by the Road Renewal Program. Designs to include consideration of Water Sensitive Urban Design (WSUD).	51,000													OK
13563	Shared Path Safety Upgrades	Safety upgrades of bicycle paths as identified by the bicycle safety survey. Projects are prioritised based on asset condition from an identified list.	51,000													OK
13565	Kerb Renewal Program	Renewal of kerbs as identified based on asset condition audit and resident requests. Works are delivered in conjunction with the road renewal program (where practical).	200,000													OK
13723	Barrier & Guard Rail Renewal Program	Renewal works relating to road safety barriers as identified during inspections. Priorities are based on hazard, condition, state and severity.	50,000													OK
13846	Major Bridge Renewal Program	Renewal and minor upgrades to existing Council maintained bridge and pedestrian structures identified from Level 2 condition inspections and recommendations.	100,000													OK
13847	Minor Bridge & Path Structures Renewal Program	Minor renewal works such as replacement of railings, piles, members in poor condition, and is to be implemented for structures (pedestrian & vehicle bridges, boardwalks and staircases) across the municipality based on asset condition and safety audits.	50,000													OK
13925	Minor Traffic Treatment Installation	Minor traffic treatments installed following investigation of resident/community, Councillor or officer requests.	25,000													OK

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
13958	Reserves Pathway Renewal Program	Renewal of pathways located in Council reserves based on asset condition and resident requests.	100,000													OK
13972	City Centre Pathway Renewal Program	Renewal of footpath areas throughout Frankston Central Activities Area based on asset condition and resident requests.	103,000													OK
14117	Seaford Local Area Traffic Management	Implementation of the Seaford Local Area Traffic Management (LTM) Study. On ground LTM Treatments include splitter islands, raised school and pedestrian crossings, speed humps, raised pavement intersection treatments, roundabout modifications, new roundabouts, speed limit changes, signage and linemarking improvements. The project will also advocate to other authorities including VicRoads for improvement on declared main roads such as signal installations and speed limit changes and Level Crossing Removal Projects for improvement associated with level crossing works such as pedestrian rail and road crossing improvements.	0													Deferred
14198	Robinsons Road Shared User Path (Peninsula Trail to Baxter Trail)	Construct a shared user path connection between on Robinsons Road from the Peninsula Link Trail to the Baxter Trail.	100,000													Watch
14408	Barretts Road (Robinsons Road to 120 Barretts Road) - Construction	Construction of Barretts Road, including the construction of a sealed road, kerb and channel, and underground drainage. Project partially funded by the Federal Local Road and Community Infrastructure Program.	616,556													OK
14413	Kerb and Channel Construction Program	Construction of small sections of missing kerb and channel.	30,000													OK
14425	Shared Path Renewal Program	Safety upgrades of bicycle paths as identified by a bicycle safety survey, affecting a number of Councils in Melbourne. Projects are prioritised based on asset condition from an identified list.	200,000													OK
14431	Street Lighting Renewal Program	Renewal of street lights to improve safety throughout the municipality.	31,000													OK
14538	Minor Pathway Program	To construct small sections of footpath identified through the year by community, officers and Councillor that address accessibility and DDA concerns.	48,000													OK
14549	McCormicks Precinct Local Area Traffic Management	Installation of traffic management devices as detailed in the McCormick's Precinct Local Area Traffic Management study.	361,776													OK
14581	Frankston Revitalisation Action Plan - Greenlink (Baxter Trail, City Centre - Monash University)	Construction of a new shared user path to link the Baxter Trail with the Frankston City Centre. Staged construction: • Stage 1 - Shared User Path, Baxter Trail, Monash University to City Centre • Stage 2 - Upgrade connection at local road intersection - Clarendon Street and connector paths.	769,000													Watch
14604	Jubilee Park Stadium Traffic Management Strategy	Development and implementation of a traffic strategy to improve accessibility issues at Jubilee Park.	25,000													OK
14618	Belvedere Local Area Traffic Management	Installation of traffic management devices as detailed in the Belvedere Local Area Traffic Management study.	675,000													OK
14628	Black Spot Program	Installation of traffic management treatments to improve safety under the Black Spot Program.	0													Withdrawn
14643	Open Space Connections	Municipal wide program for open space walking and cycling connections as per Paths Development Plan and Open Space Strategy.	4,000													OK
14657	Golf Links Road Shared Pathway (Peninsula Link to Baxter Trail)	Design and construction of a shared path on Golf Links Road.	37,665													OK

		Overall Program Total														
Major Project																98,214,974
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14664	Minor Asphalt Patching Renewal Program	Minor renewal works on roads - asphalt patching.	156,000													OK
14670	Pathway Development Plan Implementation Program	Installation of new paths as prioritised under the Pathway Development Plan.	36,376													OK
14676	LXRP Community Assets Improvements	The following projects are to be designed (21/22) & constructed (22/23 & 23/24) using funding provided by LXRP: 1. Shared use path between Skye Road and Frankston Station 2. Kananook Creek interpretative trail 3. Shared use path connections on Seaford Road and Skye Road 4. Car parking and kerb works along Bardia Avenue, Seaford 5. Other related projects.	2,355,756													OK
14677	Carrum Downs Recreation Reserve - Carpark & Traffic Management Improvements	Upgrade of the existing carpark and traffic management improvements at Carrum Downs Recreation Reserve.	2,000,000													OK
14710	Humphries Road / Mountain Avenue Roundabout Upgrade	Upgrade the treatment for the intersection at Humphries Road and Mountain Avenue, Frankston South.	25,000													OK
14741	Skye Road / Onkara Street - Install Traffic Islands and Pedestrian Refuge	Construction of Splitter Islands and Pedestrian Refuge on Skye Road near the intersection of Skye Road and Onkara Street, Frankston.	21,000													OK
14742	McCormicks Road / Gamble Road - Install Traffic Islands and Pedestrian Refuge	Construction of Splitter Islands and Pedestrian Refuge on McCormicks Road near the intersection of McCormicks Road and Gamble Road, Skye.	74,000													OK
14762	Seaford Wetlands Unformed Interface (along Greaves Court) to Peninsula Link Trail	Construction of the link from the Peninsula Link Trail to the southeast corner of the Seaford Wetlands path network via Greaves Court.	10,000													OK
14765	Shared User Path Missing Link (Plowman Place to Clarendon Street)	2022/23 - Planning & Design - \$27K 2023/24 - Planning Approvals - Officer Time Concept design of a shared user path between Plowman Place and Clarendon Street, Frankston.	27,000													OK
14787	Beach Street & McMahoons Road Intersection Upgrade	Install raised safety platform at the intersection, construct splitter islands and kerb outstands with other pedestrian improvements.	11,993													Watch
14831	Warrandyte Road Pathway (Bevnot Road to Robinsons Road)	Install a shared user path on Warrandyte Road (Bevnot Road to Robinsons Road) as detailed in the Paths Development Plan.	15,000													OK
14859	Central Frankston - Shared User Path Connections	Design options to connect Baxter Trail to: • Frankston CBD ? Young St, Wells St • Frankston Waterfront • Beauty Park • Police/Magistrates court precinct • Frankston Hospital • Frankston Arts Centre/Library • Frankston TAFE • Kananook Blvd • Bay Trail • Frankston Park Major construction effort to be sure, but let's develop some high level concepts for possible advocacy and future detailed design.	10,000												OK	
14860	Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)	2023/24 - Design - \$21K 2024/25 - Implementation - \$305K Design and construct shared user path connection from Ferndale Reserve to Peninsula Link Trail	21,000													OK
14861	Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)	Design and construction of a shared user path connection from Wittenberg Reserve to Peninsula Link Trail.	360,000													OK

		Overall Program Total														
Major Project				98,214,974												
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14862	Frankston High School Shared User Path Connections	Design options to connect Frankston High School to bike lane and shared user path network. Ideally shared user path but potentially challenging, bike lanes as a secondary option. Many kids with bikes on narrow roads when school finishes for the day.	21,000													OK
14863	Frankston Nature Conservation Reserve Shared User Path	2023/24 - Design - \$25K 2024/25 - Implementation - \$300K Construction of shared user path along the water main reservation ? from ?water way? near the FNCR to Frankston Flinders Rd via Culcairn Dve. This will join the shared path within the FNCR to Frankston Flinders Rd	25,000													OK
14864	Nyora Close or Luther Place, Frankston Shared UserPath	2023/24 - Design - \$21K 2024/25 - Implementation - \$90K Design and construct shared user path connection from Nyora Close or Luther Place, to Peninsula Link Trail ? whichever is more practical	21,000													OK
14865	Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail	2023/24 - Design - \$100K Design and construct shared user path connection from: 1) Pen Link Trail to 2) Stotts Lane footpath and 3) Mt Erin Secondary College and 4) Baxter Village retirement village Route options flexible ? could be via Robinsons Rd or Golf Links Rd. Just needs to connect to all four points.	100,000													OK
14867	Dalpora Reserve - Footpath Installation	Installation of footpaths to Dalpora Reserve.	90,000													OK
14870	Robinsons Road to Peninsula Link Trail Shared UserPath	2023/24 - Design - \$20k Future Years - Construction Design and construct shared user path connection to specifically address the narrow footpath on the north side of Robinsons Rd, from the Pen Link trail to Robinsons Park road entrance (near no. 95 Robinsons Rd)	120,000													OK
14880	Cranbourne Road Retaining Wall Design	Installation of a bluestone retaining wall from Ferndale Drive to Bangor Drive including the installation of bluestone seating in Ballam Park or George Pentland Botanic Gardens.	0													Withdrawn
Economic Development																
14843	Smart Cities - Sensor Renewal Program	Renewal of sensors across Council on an as needed basis.	0													Re-allocated
14869	Frankston CBD Christmas Decorations	Renewal and purchase of Christmas decorations for the Frankston Central Business District.	50,000													OK
14878	Ballam Park Lighting Design	Planning and concept design development of public lighting improvements in Ballam Park.	20,000													OK
Urban Revitalisation																
13768	Municipal Signage Strategy Implementation	Strategy adopted by Council in December 2022. Renewal of signage at various reserves and public real spaces, implementing the outcomes of the Signage Strategy. Signage includes naming, regulatory and interpretive signage.	300,000													OK
14348	Local Shopping Strip Action Plan - Major Improvement Program	Action Plan adopted by Council in August 2021. Municipal wide shopping strip improvement program in accordance with the Local Shopping Strip Action Plan. 22/23 works: Revitalising Railway Parade, Seaford and Fairway Street, Frankston.	701,501													OK
14451	City Centre Greening and Improvement Program	Develop design for greening works by way of planting street trees and other initiatives.	150,000													Not Started
14582	Frankston Revitalisation Action Plan - Stiebel Place Activation	Revitalisation and activation of Stiebel Place, Frankston including outdoor improvements.	324,916													OK
14625	Lighting Frankston Program	Installation of new lighting as per Lighting Frankston Action Plan. 22/23 works include: LED Lighting - 4 Trees, Nepean Highway Clock Tower, Oliver's hill Blocks, Remaining Bridges x 2. Plans/Concepts re: use of projector technology.	155,920													Watch

		Overall Program Total														
Major Project				98,214,974												
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14626	Frankston North Gateway Treatment	2022/23 - Design - \$36K 2023/24 - Implementation - \$124K Development of improved gateway entry treatment of planting to provide a welcome to Frankston North on the Skye Road to Ballarto Road section of the Frankston Dandenong Road.	144,010													OK
14645	Local Shopping Strip - Minor Improvements Program	Undertake minor improvements at various local shopping strips based on functional analysis and resident requests.	0													Re-allocated
14661	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	Install continuous lighting to Frankston Pier to support visibility and safety. Works include: • Edge lighting to define the limits of pedestrian space and safe areas of movement and visibility to surrounds and to enhance the pier structure and amplify the experience of our valued coastal environment. • Potential to light underside of pier as part of the experience ? need to consider impact on underwater environment.	45,197													OK
14663	Frankston Revitalisation Action Plan - Nepean Highway (Davey Street- Playne Street) Median Revitalisation	Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	333,050													OK
14718	Nepean Highway Revitalisation – Stage 2 & 3	The development and implementation of improvement works to revitalise Nepean Highway streetscape. Project includes pedestrian uplighting on Mile Bridge.	905,058													OK
14746	Circuit Path Illumination Pilot Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$25K 2023/24 - Implementation (Pilot) - \$180K Future Years - \$50K (Recurrent) Establish light illuminated paths and rails at major open spaces trees throughout the municipality.	205,000													OK
14747	Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation	2022/23 - Design - \$12K 2023/24 - Implementation - \$100K 2024/25 - Implementation - \$100K New pedestrian-oriented lighting from Oliver's Hill lookout, integrated along the foreshore boardwalk to the Frankston Pier forecourt.	100,000													OK
14748	St. Paul's Church Lighting - Frankston Lighting Plan Implementation	2022/23 - Implementation - \$40K (\$36K carried forward) Installation of accent lighting to St Pauls Church, Frankston to improve visibility and safety.	35,661													OK
14749	Frankston Waterfront Precinct - Frankston Lighting Plan Implementation	2022/23 - Design - \$20K (\$18K carried forward) 2023/24 - Implementation - \$186K New lighting for the Frankston Yacht Club precinct including pedestrian connections.	204,287													OK
14750	Creative Tree Illumination Pilot Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$50K (\$33K carried forward) 2023/24 - Implementation (Pilot) - \$92K Future Years - \$50K (Recurrent) Establish light illumination in identified trees throughout the municipality.	125,060													OK
14751	Bridge Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Implementation - \$150K (\$135K carried forward) 2023/24 - Implementation - \$140K Install new pedestrian lighting on identified bridges to improve safety throughout the municipality.	275,000													OK
14820	Sister City Signage	Installation of Sister City Signage.	30,000													OK
14898	Fairy Bud Lighting Trial in Trees	Install a proof of concept fairy/bud lighting treatment on trees to be selected.	25,000													Not Started
Governance																
11987	Frankston Yacht Club Alterations & Fitout	Fit-out of the first floor of the Frankston Yacht Club facility for a restaurant and alterations to the ground floor cafe.	187,323													OK
14669	Frankston Yacht Club Commercial Kitchen Fitout	Installation of a new commercial kitchen to support the restaurant space on the first floor of the Frankston Yacht Club.	0													Deferred
14740	ReM Functionality - Kapish Locations Management Tool	Purchase, configuration and installation of Kapish Locations Manager Tool.	0													Withdrawn
14840	Arbour Walk Upgrade, including DDA pedestrian gate access/ Frankston Memorial Park	Restore the condition of the Arbour walkway and provide a widened pedestrian entrance with new gate.	100,000													OK

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14887	Beauty Park War Memorial Upgrade	Upgrade of the war memorial at Beauty Park.	31,000													OK
Asset Management																
11234	Light Vehicle Replacement Program	Replacement of existing motor vehicles at planned service life. The program renews Council Tool of Trade fleet vehicles, and private use vehicles, based on asset condition, or at specific kilometre intervals.	1,000,000													OK
11288	Office Furniture & Equipment Renewal	Renewal of office equipment and furniture to meet OH&S requirements and ensure staff safety.	51,000													OK
11304	Heavy Plant Replacement Program	Replace items of heavy vehicles and plant at the end of their planned service life.	1,113,685													OK
13532	Civic & Operations Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests.	437,160													OK
13859	Facilities Painting Program	Programmed repainting of external and interior surfaces on facilities based on the predicted life cycle of the surfaces treatments and service levels at Council owned facilities throughout the municipality.	230,000													OK
13959	Minor Plant & Equipment Replacement	Replacement of minor plant and equipment at planned service life. Items include blowers, brush cutters, chainsaws, grinders, edgers, push mowers, etc.	30,000													OK
14143	Facility Maintenance Contract Renewal Program	Renewal of building components identified through maintenance referrals under the Facilities Maintenance Contract.	250,000													OK
14480	Storm and Vandalism Renewal Program	Reactive replacement and repair of components of facilities that have been damaged from storms or vandalism.	105,000													OK
14568	Asbestos Eradication Program	Removal of asbestos from Council facilities in accordance with the priorities held in Council's Asbestos Register.	50,000													OK
14599	Fleet Telematics	Install telematics into Council vehicles to improve safety.	33,390													Completed
14605	Fleet Vehicle Acquisitions	Purchase of new Council vehicles to enhance service delivery.	81,443													OK
14687	Operations Centre Storage Alterations - Parks & Vegetation	Upgrade of storage area for Parks & Vegetation at the Operations Centre.	34,000													OK
14720	Electric Vehicles – Charging Infrastructure & EV Vehicle Acquisition	Purchase one electric vehicle with decals and undertake a feasibility / design of implementing charging infrastructure at the Frankston Civic Centre.	100,000													OK
14722	Operations Centre - Turf Shed Renewal	Renewal of the Turf Shed at the Frankston Operations Centre which is at end of life.	500,000													OK
14734	Smart Cities - Sensor Deployment	Deployment of sensors across Council on an as needed basis.	40,000													OK
14735	Smart Cities - Asset Utilisation	Deployment of a CCTV network utilising AI to analysis feeds and provide insights and trends.	137,739													OK
14753	Carrum Downs Recreation Reserve - New Public Toilet	Replacement / resiting of the existing toilet at the Carrum Downs Recreation Reserve.	690,112													OK
14821	Frankston Asset Management System (FAMS) Re-implementation	Develop business and technical requirements, and procure a system to replace the current Frankston Asset Management Information System (FAMS) and works management system with a fit for purpose and future proof solution.	87,000													OK
14823	Frankston Asset Management System (FAMS) Application Upgrade	Upgrade the current asset management information system to the latest version to mitigate risks identified in recent audit, to ensure the critical data held in the system is secure.	36,287													OK
14833	Seaford Foreshore Public Toilet (opposite Armstrongs Road including accessible boardwalk) - Public Toilet Action Plan	Replace new freestanding public toilet at Seaford Foreshore and decommission the existing facility.	50,000													OK
14854	Civic Centre Chambers	Works including: • Update artworks in Chamber. • New customised desk to accommodate extensive cables and resolve ODA access issue. • IT equipment upgrade.	151,000													OK

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
		Overall Program Total		98,214,974												
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14877	Frankston North Pines Men's Shed Car Port	Construction of a carport with concrete base on the Pines Mens Shed site.	75,000													OK
Customer Service and Experience																
14641	Future Ready Frankston Implementation	Delivery of year two initiatives of FRF program. Website improvement program including redevelopment of Discovery Frankston and Invest Frankston. Digitisation of services and transactions.	241,000													OK
14642	Smart Cities Implementation	Implement smart city technology as identified in the Future Ready Frankston corporate strategy.	46,000													OK
14666	Transparency Hub Implementation	Implement a transparency hub providing a portal for the community to access information Council's activities.	0													Re-allocated
14825	Name and Address Register (NAR) Validation Software	Purchase of new software that validates data in Name and Address Register (NAR).	41,000													Not Started
Technology and Information																
11294	Hardware & Device Renewal	Renewal of computer hardware and devices at end of life.	100,000													OK
11309	GIS Mapping Renewal	Aerial Photography, IntraMaps and MyAddress renewal.	60,000													OK
11312	Asset Management Information System (FAMIS)	Improvements to the Asset Management Information System (FAMIS) including the rollout of mobile works management.	25,000													Completed
12695	Public PC Replacement	Renewal of public PCs at end of life.	50,000													OK
13848	Uninterrupted Power Supply (UPS) Renewal	Renewal of the existing uninterrupted power supply (UPS) supporting Council's computer systems.	0													Re-allocated
14317	Human Resources & Payroll System Renewal	Renewal of the human resources and payroll systems including process improvements.	338,587													OK
14372	Remote Access Renewal	Renewal of the remote access system including a reviewing and identification of a suitable replacement solution.	40,000													OK
14373	Mobile Device Management Renewal Program	Renewal of the device management software for mobile devices such as phones and tablets.	0													Re-allocated
14374	WiFi Network Renewal Program	Renewal of WiFi infrastructure at Council Facilities.	45,000													OK
14427	Anti-Virus Software Replacement	Renewal of the existing anti-virus software system.	55,000													OK
14454	SQL Server Renewal	Renewal of SQL servers including relocating services to the cloud solutions.	50,000													OK
14455	Network & Comms Renewal Program	Renewal works of fibre links and WAN according to highest need as assessed throughout the year.	90,000													OK
14457	Reporting System Renewal	Renewal of the reporting system.	0													Withdrawn
14622	Finance System Renewal	Renewal of the Finance System.	426,733													OK

		Overall Program Total														
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14702	Payroll/ HR system Renewal	Renewal of the human resources and payroll systems including process improvements.	0													Re-allocated
14703	Finance system enhancements	Renewal of the finance system including process improvements and system enhancements.	0													Re-allocated
14707	Location Intelligence Strategy & Improvement Program	Deployment of a Location Intelligence Tool. 2022/2023 works include the purchase, configuration and installation of Kapish Locations Manager Tool.	0													Withdrawn
14708	Robotic & AI Implementation Program	Implement a chatbot facility on Council's websites.	29,000													OK
14727	IT Strategy - Cloud Implementation	Implementation of a Cloud architecture solution. 2022/2023 works relates to the design and implementation of an architecture solution designed specifically for Council's needs.	20,000													OK
14729	IT Strategy - Cyber Security	Implementation of a cyber security capability, resulting in the reduction of security risks at Council.	139,000													OK
14730	IT Strategy - Enhance Integration	Develop and implement a system integration review which aims to achieve better system connectivity across Council.	139,000													OK
14731	IT Strategy - Identity Access Management	Establishing a modern, secure and user-friendly Identity and Access Management solution (IdAM) will integrate authoritative sources of identity data, provide automated approval workflow for user on-boarding, movement and off-boarding, deliver simple, secure login services and enforce authorised role-based access to ICT systems and resources (i.e. single sign-on)	70,000													OK
14732	Microsoft 365 and Teams Calling	Implement an enterprise-wide platform for staff to collaborate online, especially considering that many staff are working remotely. Microsoft 365 comes with Teams which allows staff to meet virtually. By enabling staff to meet virtually, it helps FCC to maintain a COVID-safe work environment.	100,000													OK
14733	Point of Sale (POS) System Renewal	Renewal of the point of sale systems for the receipt of payments at Council facilities.	34,249													OK
14736	Digital & Data Implementation	Implementation of digital and data initiatives across Council, many which improve the user experience.	12,610													OK
14769	FAMIS – System Integration	Integration of FAMIS with the facilities maintenance contractors asset management system.	49,971													OK
14791	Open Windows Contract System Upgrade	Upgrade the contract management system to the latest version including system improvements.	273													Completed
14792	New Council Phone Solution	Renewal of the Council phone system.	100,000													OK
14794	Web Filtering Solution	Installation of an improved web filtering system.	50,000													OK
14795	Business & Information Technology – Business Requests	Reactive replacement / purchase of business and information equipment requested by internal service departments.	37,962													OK
14832	Project Management System	Develop the requirements and implement a project management system.	136,000													OK
14835	Aged Care System Renewal	Renewal of the existing aged care system to assist with the management of aged care services. The existing system is no longer supported by the vendor.	0													Re-allocated
14841	Customer and Procure Data Model Platforms - IT Strategy Implementation	Establish a customer data model which provides FCC staff with a holistic view of all customer interactions as a single source of truth for customer data.	80,000													OK

Schedule of Capital Works

				Overall Program Total												98,214,974
Major Project																
Councillor Sponsored Project																
Councillor Interest Project																
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14842	IT Strategy Mobilisation (line 42,43,47,48)	Implement recommendations 42, 43, 47 & 48 of the Information Technology Strategy.	50,000													OK
14891	Document Management System - Content Manager (ReM) Upgrade	Upgrade Council's Document Management System (Content Manager & Kapish Explorer) to the latest version including improved functionality / data security and ongoing system support.	50,000													Not Started
14897	Datacentre Compute and Storage Renewal	Renewal of the existing datacentre computers, storage and management software.	316,000													OK



SCHEDULE OF MAJOR PROJECTS - 2023/24 - Status at end of December 2023

Project Phase

Not Started
Planning and Scoping
Design and Documentation
Procurement
Delivery
Handover and Closure

Status

OK	Ahead of schedule or within 1 month
Watch	Delayed beyond 1 month but within 2 months of schedule
Intervene	Delayed beyond 2 months of schedule
Completed	Completed
v	Checked

Progress status of the project at the time of assessment

Month of assessment

		Overall Program Total	98,214,974														
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Project Comments	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
Arts and Culture																	
14683	Frankston Regional Arts Trail	Installation of three murals and seven sculptures including a 360° design on a large water tank, clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park. The intention of each art piece would be to entice people to stop to enjoy an immersive experience or engage with the art piece and signage / markers will ensure the path is informative and easy to follow.	151,903	The concept and scope have been presented to Council and a grant application submitted. A Project Working Group has been initiated to progress the project through scoping, design and delivery over 3 years. A procurement process to appoint a curator for the artist component is underway.													OK
Community Development																	
14600	Nairn Marr Djambana Gathering Place Building Upgrade	Renewal of the existing facility to provide a fit-for-purpose as a Neighbourhood House, culturally safe and welcoming, accessible, child safe and environmentally sustainable.	185,000	Masterplan report and concept design works to be finalised in early January 2024. Minor overspend expected due to consultancy variation. Masterplan report will include the building concept design.													OK
Community Health																	
14181	Langwarrin Child & Family Centre	Development of a new (3 playroom) kindergarten facility, MCHC and a community meeting room.	200,000	Reduce budget to \$200k in 23/24 and re-establish \$100k budget in 24/25 from the Mechanics Hall total budget allocation of \$300k. Concept design will be completed in January. Architect engaged for next stages.													OK
14665	Baden Powell Kindergarten & Maternal Child Health Centre Refurbishment	Refurbishment of the Baden Powell Kindergarten & Maternal Child Health Centre.	100,000	Demolition of existing Kindergarten and MCH Building and construction of new modular Kindergarten and MCH building including new carpark. Concept design completed. Awaiting VSBA to confirm funding detail. Anticipate construction (contractor to be appointed by VSBA) to take place in April 2024. VSBA's contractor and consultant have been appointed by VSBA. Forecast to carry forward \$50k as the work is not started as anticipated due to the delay from VSBA side.													OK
14738	Riviera Pre-school Renewal & Expansion	Renewal and expansion of the existing single unit kindergarten located in Newton Street, Seaford to create a double unit kindergarten. 2022/2023 works include a feasibility study and subsequent construction.	1,076,050	Project has been completed. Significant saving has been realised as a result of negotiating with VSBA and having them agree to deliver Council share of works (car park, footpath and landscaping) leading to economies of scale/cost efficiency													OK
14811	Seaford Child & Family Centre	Provision of a new (3 playrooms) kindergarten facility, MCHC and a community meeting room. This project would result in the consolidation of Seaford Kindergarten and the Seaford MCH.	100,000	Reduce budget to \$100k in 23/24 and re-establish \$200k budget in 24/25 from the Mechanics Hall total budget allocation of \$300k. Concept design completed in. Architect engaged and will commence design development.													OK

		Overall Program Total	98,214,974														
Project No	Project Title	Project Description	Adjusted Budget (EOV)	Project Comments	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
Sport and Recreation																	
14221	Jubilee Park Indoor Multipurpose Netball Complex	Construction of a new indoor stadium to deliver a multisport facility for netball and basketball including an indoor cricket training hub, café and meeting room and amenities to service outdoor courts and the third oval. Works include: • Stadium construction • Addition car parking • Forecourt construction and landscaping • Pathway connections to the broader reserve and outdoor courts • Directional and interpretive signage. Project jointly funded by Local, State and Federal Governments.	3,402,726	The new Stadium currently in defect rectification stage. Additional asphalt pavement slab and netball court fencing completed. Final landscape works around old pavilion site to be completed in January 2024. Project cost incurred to-date exceeded the project budget as Council has to pay the incumbent subcontractors for their outstanding payment owed by Lloyd Group in order to achieve certifications and return to site to complete remaining works. Lloyd Group's Bank Guarantee withheld by Council is in the process to be withdrawn.													OK
14247	Eric Bell Reserve Pavilion Upgrade	Construction of a new 2 storey pavilion including change rooms, umpire rooms, first aid, storage and public toilets on ground floor, social room, kitchen, servery, meeting space and storage on first floor. Works include pavilion construction, integration of smart technologies, car park integration, car park lighting, pathway connections, ball retainment fences, oval connection including gates from change rooms to oval, external landscaping and beautification.	7,683,524	Construction works are progressing on site with roofing, timber framing, brickwork and service rough ins undertaken during December 2023. Project is progressing well with Pavilion construction scheduled for completion by Winter 2024.													OK
14280	Kevin Collopy Pavilion Upgrade at Jubilee Park	Redevelopment to include an extension to accommodate female friendly facilities, umpires facilities, canteens, storage and first aid rooms. Works include pavilion construction, landscaping and beautification, integration of smart technologies, car park integration, car park lighting, pathway connections, oval connection including gates from change rooms to ovals.	5,281,000	Works commenced July 2023 and progressed with ground slab, structural steel Framing, brick work and roofing in December 2023 - Tracking for late April 2024 completion. An amount of \$350,000 was identified as potential surplus in allocated budget as per Council Tender Report reducing loan borrowings required.													OK
14355	Healthy Future Hub (formerly Linen House Upgrade) at Belvedere Reserve	Redevelopment of the Belvedere Facility (Linen House) to accommodate use as a Healthy Futures Hub. The Healthy Futures Hub will be an accessible community facing multipurpose facility with a welcoming entrance, foyer and community café. It will cater for a range of different providers with offerings around community sport, all abilities programs and community health and wellbeing.	613,156	The Healthy Futures Hub was officially opened in August 2023. Commissioning works and rectification of defects underway. Minor additional works with associated costs still to be undertaken/incurred. Expenditure to be reconciled on project early 2024 to close out final cost/expenditure													OK
14500	Lloyd Park Football Pavilion Upgrade	Renewal of the AFL/Cricket pavilion at Lloyd Park.	4,534,895	Construction is underway. Civil works commence, and internal fitouts is going well. Project cost incurred to-date may exceed the remaining project budget as Council has to pay the incumbent subcontractors for their outstanding payment owed by Lloyd Group in order to achieve certifications and return to site to complete remaining works. Lloyd Group's Bank Guarantee withheld by Council is in the process to be withdrawn.													OK
14576	Jubilee Park Master Plan Implementation (West Precinct)	Construction of a new entry point to Jubilee Park via Hill Street, reconstruction of the old trotting track oval, upgrade of power to the site, sportslighting, connecting paths and landscaping.	385,000	Most of the work has been completed as per the contract, except for the additional screen between two ovals, for which the quote was more costly than anticipated, additional 70K required to pay the current commitment and ongoing Project Management.													Watch
14616	Long Island Tennis Club Upgrade	Replacement of the Long Island Tennis Club pavilion including foreshore public toilet amenities and court upgrades.	0	Project withdrawn and budget reallocated.													Re-allocated
14636	Frankston Basketball & Gymnastics Centre	Renewal and expansion of existing basketball facility to include a gymnastics centre at Kananook Reserve.	267,575	Tenders for Principal Design Consultant (Architect + sub consultant team) have been received and evaluated. Contract awarded by Council on 11 December 2023. Design Development to be progressed from mid-Jan 2024 to June 2024													OK
14755	Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure	Redevelopment at Jubilee Park landscaping, lighting and ancillary park infrastructure. 2022/2023 works relate to the design phase.	616,000	Need to adjust budget required for the FY as part of the MYBRP as unlikely will be able to spend 23/24 allocation, with Stage 1 being the RFT priced by the market.													OK

		Overall Program Total	98,214,974														
Project No	Project Title	Project Description	Adjusted Budget (EOV)	Project Comments	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
Biodiversity and Open Space																	
14191	Ballam Park Regional Playspace Upgrade	Staged implementation of the Ballam Park Master Plan. Works include: • Front entrance upgrade • New regional play space.	361,049	A contract has been awarded for design and construction of stage 2 of the play space development. The concept design is now being finalised and has enabled the contractor to commence fabrication off-site of some of the items. The project is scheduled for on-site works in March / April 2024.													OK
14332	George Pentland Botanic Gardens Master Plan Implementation	Master Plan Implementation at George Pentland Botanic Gardens. 2022/2023 works relate to the events space and 'wild' play.	300,000	Structural Design works for picnic shelter is near completion. Quotations will be sought in February 2024 to undertake construction of the picnic shelter.													OK
14530	Monterey Reserve Master Plan Implementation	Implement outstanding recommendations of the master plan to the southern part of Monterey Reserve including consultation with the community around participation needs and improving park amenities including: • Integration of the northern half of the reserve with community activities in the southern half of the reserve • Improved amenity and access • Concise connections to surrounding precinct • Installation of a district level play space incorporating seniors / adult and intergenerational play. 23/24 Works & Design Services for the implementation of the Youth Space.	100,000	Project is due to commence in January 2024. RFQ issued to C&P, market in Feb, award in March													OK
14603	Seaford Wetlands Rejuvenation – Canal Bridge Construction	This project is a component of the Seaford Wetlands Rejuvenation Program to construct a shared use path bridge connecting Eel Race Road and the Seaford Wetlands including connecting paths and signage.	1,305,080	Bridge Construction works are progressing well. Foundations for bridge and approaching ramps has been completed. Electrical Works for feature lighting & CCTV cameras are underway. The bridge is being fabricated offsite and expected to be transported and installed onsite in January 2024 during school holidays. Works are expected to be completed by April 2024.													OK
14654	Urban Forest Action Plan - Tree Planting on Major Roads	Recurrent Budget - \$200K Urban Forest Action Plan 2021/22 - Cranbourne Road - \$200K 2022/23 - Frankston Dandenong Road - \$200K (\$31K carried forward) Tree planting and vegetation improvement works - Cranbourne Road, Karingal Drive and Frankston Dandenong Road.	216,845	Cranbourne Road - Tree planting and vegetation works have been carried out on the south side of Cranbourne Road, with the exception of a section opposite Karingal Hub. Plans have been finalised for further tree planting on the north side and for opposite Karingal Hub. Underground and overhead services are impacting the ability to plant trees along Cranbourne Road. Planting is scheduled for April / May 2024. Plans are attached as part of MPAC report. Frankston Dandenong Road - A new contract is being engaged to complete tree pruning works on Frankston-Dandenong Road. Further planting opportunities have been previously explored and no suitable sites were determined that did not impact on existing services along the road. Karingal Drive - Tree planting opportunities in Karingal Drive are limited however any opportunities will be incorporated in to plans for Cranbourne Road for planting in autumn 2024. ISSUES - Spring planting season is coming to a close and there may not be sufficient time to obtain healthy plant stock and plant trees before the season becomes unfavourable. Planting may occur at other times in the year with additional maintenance (and cost), however the survival rate may be low if there is a warmer summer or unusual weather patterns.													OK
14696	Baxter Park, Frankston South Master Plan Implementation	Implementation of the Baxter Park Masterplan to support a diversity of sporting, vegetation management, WSUD, play, dog walking and unstructured recreation for existing residents.	100,000	Planning and scoping for the project has commenced. Procurement of a consultant is expected in Jan 2024.													OK
14743	Seaford Wetlands Rejuvenation - Landscaping and Environmental Works	This project is a component of the Seaford Wetlands Rejuvenation Program (\$3.5M) funded by DELWP, to undertake revegetation and habitat improvements within the wetland.	329,519	Environmental works completed. The balance funds will be moved to FY 24/25 towards CW14745 to facilitate facilities construction at part of broader Seaford Wetlands project. Facilities works cannot be completed in FY 23/24 as there is a limited window of construction as per EPBC report which only allows construction in cooler months between April to July.													Completed
14744	Seaford Wetlands Rejuvenation - Wayfinding Signage	This project is a component of the Seaford Wetlands Rejuvenation Program (\$3.5M) funded by DELWP, to install interpretive and wayfinding signage and a livestreaming station within the wetland.	636,262	Signage consultant has commenced on the construction intent drawing set for the wayfinding signage Budget to be adjusted at MYBR to defer funds to 2024/25													OK

		Overall Program Total	98,214,974														
Project No	Project Title	Project Description	Adjusted Budget (EOV)	Project Comments	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
14745	Seaford Wetlands Rejuvenation - Facilities Upgrades and Interpretive Signage	This project is a component of the Seaford Wetlands Rejuvenation Program (\$3.5M) funded by DELWP, to upgrade the infrastructure within the wetland.	478,160	Design works for picnic shelter and interpretative signage are well underway. Final comments on proposed functional design have been submitted to design consultant. The detailed design package is due for completion by Feb 2024. Construction of the viewing platform will commence in May 24 and continue in FY 24/25 due to EPBC requirements. It is proposed to move \$200k to FY 24/25 as part of mid year review process.													OK
14816	Sandfield Reserve Youth Space	2023/24 - Design and construction - \$851,387 Creation of a youth space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of activity wall, bleacher seating, shade structure, multi-use court, integrated lighting and a skate facility.	851,387	Construction of the Sandfield Reserve Youth Space has now awarded to the successful contractor, with works programmed to begin in late January 2024 and complete in May 2024													OK
14818	Sandfield Reserve Playspace	2023/24 - \$971,208 2024/25 - \$200,000 Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of artificial creek bed & topography, play area & equipment, grass picnic area with shade trees, lighting & electrical works.	971,908	The design for the play space is continuing which will inform the tender process for the construction. Works to be tendered in early 2024 for commencement on site in August 2024. Budget to be amended at MYBR to reflect forecasts based upon the proposed delivery program and income milestones. ISSUES - Coordination with other components for the implementation of the Master Plan.													OK
14886	Sandfield Reserve Active Recreation Areas and Facility Upgrade	Development of park revitalization improvements at Sandfield Reserve including paths, pedestrian lighting, multi use grass area and new community meeting space.	200,000	Active Facility Upgrade design consultant has been engaged with the design to begin in early 2024													OK
Climate Change Action																	
14544	Street Lighting Renewal Program (1,423 Mercury Vapour MV80 Lights to 17W LED Lights)	Renewal of street lights across the municipality resulting in an environmental performance increase and reduction in electricity costs and greenhouse emissions.	549,133	Ironbark Sustainability Group has been engaged successfully for Project Management services for FY 2023-24 including the audit and compliance assessment for Stages 1 & 2.													OK
Integrated Water																	
14655	Baxter Park Dam Safety Improvements	Design and implementation of safety improvement and amenity works at Baxter Dam.	384,055	Design works progressing well, with concept design expected early March 2024.													OK
Parking																	
14682	Kananook Commuter Car Park	Construction of a new multi-deck car park adjacent to Kananook Station and the Frankston Basketball Stadium at Kananook Reserve. Car park will provide 312 new car spaces for users of these facilities.	17,165,195	Builder Ireland Brown Constructions (IBC) has completed delivery and installation of precast panels for Ground Floor in December 2023 and ground beam and other in-ground works are in progress. Required ground stabilisation has pushed out the project completion date by approx. 2 months with completion now scheduled for late August 2024. Wells Rd and Bardia Ave Intersection Upgrade and Signalisation- This project is part of the Kananook Commuter Car Park Project, but it is taken up separately. Procurement via a Public Tender is complete now. Contractor appointment is finalised and Healey Infrastructure is the appointed Contractor this project. Contract was executed in Mid of Dec 2023. On ground construction commencing in late February 2024 with a 26-week construction period.													OK

		Overall Program Total	98,214,974														
Project No	Project Title	Project Description	Adjusted Budget (EOY)	Project Comments	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
Transport Connectivity																	
14117	Seaford Local Area Traffic Management	Implementation of the Seaford Local Area Traffic Management (LATM) Study. On ground LATM Treatments include splitter islands, raised school and pedestrian crossings, speed humps, raised pavement intersection treatments, roundabout modifications, new roundabouts, speed limit changes, signage and linemarking improvements. The project will also advocate to other authorities including VicRoads for improvement on declared main roads such as signal installations and speed limit changes and Level Crossing Removal Projects for improvement associated with level crossing works such as pedestrian rail and road crossing improvements.	0	Project will need to be deferred to FY 24/25 as external funding in FY 2023/24 has been rejected. Funding application for FY 24/25 has been made.													Deferred
14408	Barretts Road (Robinsons Road to 120 Barretts Road) - Construction	Construction of Barretts Road, including the construction of a sealed road, kerb and channel, and underground drainage. Project partially funded by the Federal Local Road and Community Infrastructure Program.	616,556	Civil works are 90% complete. Public lighting works have been completed. Delays are being experienced with power pole relocations in front of Lawton Reserve. Project completion is anticipated for March 2024													OK
14581	Frankston Revitalisation Action Plan - Greenlink (Baxter Trail, City Centre - Monash University)	Construction of a new shared user path to link the Baxter Trail with the Frankston City Centre. Staged construction: • Stage 1 - Shared User Path, Baxter Trail, Monash University to City Centre • Stage 2 - Upgrade connection at local road intersection - Clarendon Street and connector paths.	769,000	MTM has requested that the Council construct a permanent fence between SUP and the rail track. This request has been approved in part by MTM. Officers are working with MTM to fast track final approval so that the fence works may commence in early 2024. Once the fence is installed it is anticipated that MTM approval for the construction of the path will be simplified. Delivery dates are uncertain due to MTM approval on the construction of fence and other works. Budget to be reduced to \$485,000 with remainder deferred to 2024/25 in MYBR													Watch
14676	LXRP Community Assets Improvements	The following projects are to be designed (21/22) & constructed (22/23 & 23/24) using funding provided by LXRP: 1. Shared use path between Skye Road and Frankston Station 2. Kananook Creek interpretative trail 3. Shared use path connections on Seaford Road and Skye Road 4. Car parking and kerb works along Bardia Avenue, Seaford 5. Other related projects.	2,355,756	The construction works for Dandenong Rd East are progressing well. Works are expected to be completed by late Jan 2024. Awaiting approval from DTP on design for SUP along Seaford Rd. Following approval, construction works are expected to commence in Feb 2024. The FCC Properties Team have advised that DTP have allocated the reserve for Council to construct SUP along Skye Rd between Overton Rd and Orwill St, however the site is being used as site compound by LXRP for Kananook Stabling Yard project, which will have impacts on Council's Project. Project Sponsors has been notified and has been advised to seek extension on funding timelines or find an alternative project to deliver. Budget to be adjusted at MYB Construction of sup along Skye Road as a part of LXRP project will continue in FY 24/25. As such it is proposed to move \$400k in to FY 24/25													OK
Urban Revitalisation																	
14663	Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Playne Street) Median Revitalisation	Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	333,050	Installation of lights at the Grimmwade clock tower completed in December. Electrical upgrade to complete works is scheduled for February. Nepean Hwy median lighting - Tree root and tree preservation issues have prevented the light pole as proposed to be installed. Council agreed to include this project in the early works package of Nepean Hwy. ISSUES An alternative location for the light poles is being explored. Total expenditure to be determined to allow for budget to be amended													OK
14718	Nepean Highway Revitalisation - Stage 2 & 3	The development and implementation of improvement works to revitalise Nepean Highway streetscape. Project includes pedestrian uplighting on Mile Bridge.	905,058	Phase 1 Master Plan underway and on track with revised program. Early Works scoping and design progressing well. Councillors updated on 29 November. Regular meetings with DTP ongoing. Mid year adjustments required to allocate separate budget line to master plan and early works and also to adjust budget allocation (if needed) to reflect delivery program													OK
Governance																	
11987	Frankston Yacht Club Alterations & Fitout	Fit-out of the first floor of the Frankston Yacht Club facility for a restaurant and alterations to the ground floor café.	187,323	Lift installed and commissioned - Remaining Budget of \$80k to be reassessed pending further information on 1st floor use and fit out via incoming Hospitality Operator -													OK
Asset Management																	
14720	Electric Vehicles - Charging Infrastructure & EV Vehicle Acquisition	Purchase one electric vehicle with decals and undertake a feasibility / design of implementing charging infrastructure at the Frankston Civic Centre.	100,000	Requirements and scope gathering in progress. Further discussions in January 2024.													OK

		Overall Program Total	98,214,974														
Project No	Project Title	Project Description	Adjusted Budget (EOV)	Project Comments	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Status
Customer Service and Experience																	
14642	Smart Cities Implementation	Implement smart city technology as identified in the Future Ready Frankston corporate strategy.	46,000	Smart Cities framework /roadmap review under progress. Quotations received and currently under review.													OK

Executive Summary

12.6 Frankston Arts Advisory Committee - Minutes 5 December 2023

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan

- | | |
|----------|-----------------------------------------------------------------------------------|
| Level 1: | 2. Community Strength |
| Level 2: | 2.1 Build Frankston City's reputation as an arts, culture and tourism destination |

Purpose

To brief Council on the minutes of the Frankston Arts Advisory Committee meeting held on 5 December 2023 and its recommendations to Council.

Recommendation (Director Customer Innovation and Arts)

That Council;

1. Receives the Minutes of the Frankston Arts Advisory Committee meeting held on 5 December 2023;
2. Notes the Committee supported the sculpture for Ballam Park at Naranga Crescent as selected by the evaluation panel; and
3. Resolves for Attachment B: Ballam Park Sculpture remain confidential indefinitely on the grounds that it contains information that is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (Local Government Act 2020, s.3(1)(a)). These grounds apply because the information concerns a procurement process and would, if prematurely released, result in the procurement process being compromised.

Key Points / Issues

Frankston Arts Advisory Committee Minutes (FAAC) – December 2023

The December meeting was convened with members of FAAC to discuss agenda items and make recommendations where appropriate to Council for approval.

Discussed by the Committee at the meeting 5 December 2023:

Oliver's Hill Sculptures

The Committee supported the updated concept developed by the artist based upon previous feedback from FAAC. The Artist will now proceed with fabricating the sculptures in close consultation with Bunurong Land Corporation.

Ballam Park Rebound and Havana Reserve Update:

Both walls are on track to be delivered in March as part of the Big Picture Festival program outside the City Centre.

Kananook Commuter Car Park

The preferred sculpture for the new commuter car park is under the budget allocation for artwork. Surplus funds will be used to commission a mural on the building once the car park has been completed.

Ballam Park Sculpture:

The evaluation panel considered a number of options for the site with a local artist scoring the highest. The Committee supports the chosen sculpture (**Attachment B**).

12.6 Frankston Arts Advisory Committee - Minutes 5 December 2023**Executive Summary**

Officers will work with the artist and relevant teams to install the work prior to 30 June 2024.

Frankston North Bakery Wall Mosaic Update:

Due to the structural integrity of the privately owned wall, it is too risky to remove the damaged mosaic as it may compromise the wall. Council will repair sections of the wall and has engaged the artist to restore the existing mosaic artwork. The wall will also be painted enhancing the overall appearance.

Program of Public Art Works 24/25:

Manager of Arts and Culture presented an overview on the program for 2024/2025. Some of the highlights include:

- Mile Bridge – large scale commission – fabrication and installation by 30 June 2025.
- Sites for potential murals outside of City Centre for Big Picture Festival 2025 will be scoped. New Councillor requests include sites in Carrum Downs and Langwarrin.
- Façade art piece on Frankston Arts Centre will showcase a new artwork
- A curator will be engaged to oversee the public art components for the *Frankston Regional Arts Trail* including the Hastings Road Frankston site previously the home of Reflective Lullaby.
- Ongoing deliverables as part of Year 2 of the *Public Arts Strategy*.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Frankston Arts Advisory Committee

2. Other Stakeholders

Relevant internal departments as required.

Analysis (Environmental / Economic / Social Implications)

Not applicable

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impacts associated with this report.

Policy Impacts

There are no policy impacts as a result of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter related to the minutes of the FAAC or Council report.

12.6 Frankston Arts Advisory Committee - Minutes 5 December 2023**Executive Summary****Risk Mitigation**

Risks have been considered and mitigations are considered achievable.

Conclusion

Minutes of the FAAC meeting on 5 December 2023 are included for Council information (Attachment A), and

Notes the Committee supported the sculpture for Ballam Park/Naranga Crescent as selected by the evaluation panel.

ATTACHMENTS

Attachment A: [↓](#) Frankston Arts Advisory Committee - Minutes of Meeting - 5 December 2023

Attachment B: Ballam Park - preferred sculpture - **CONFIDENTIAL**



FRANKSTON ARTS & CULTURE
FRANKSTON ARTS ADVISORY COMMITTEE MEETING

MINUTES OF THE MEETING
Tuesday 5 December 2023
6.30 – 8.30pm
Cube 37

1	Governance: General	
1.1	Welcome and apologies	<p>Present</p> <p>Ms Barbara Crook (Chairperson) Ms Tammy Ryan Mr Joe Grimes Ms Shweta Babbar Cr David Asker Rebecca Gendron</p> <p>Apologies</p> <p>Mr Nic Velissaris Ms Rebecca Umlauf Mr Phil Cantillon Ms Ally Bruce Mr Douglas Spencer – Roy Cr Kris Bolam</p>
1.2	Determination of quorum	A quorum was declared.
1.3	Declaration of interests	Nil
1.4	Confirmation of Agenda	Agenda confirmed.
1.5*	Approval of minutes – 10 October 2023	The Minutes of the FAAC meeting held 10 October 2023 were previously approved by the Committee via email.
1.6	Action items/Matters arising	<p>Carried</p> <p>The following action items were discussed:</p> <ul style="list-style-type: none"> • Extension to Early Light’s lease for a further year has been accepted by Sculpture by the Sea. • The Manager A&C advised there is a strong commitment to recognising First people’s embedded into our Public Arts Strategy. Action: This item will be further discussed at the February 2024 Meeting.
2	Management Updates	
2.1*	Arts & Culture – KPIs Report and Financials	• NA
3	Arts & Culture Projects	
3.1	Oliver’s Hill Sculptures	• Public Art Officer (PAO) presented the updated concept from the selected artist after receiving feedback from the Committee.

		<ul style="list-style-type: none"> The new concept features Eliza wearing a Possum Cloak sitting at a coolamon. Etching markings on the cloak will be discussed with Bunurong Land Council. Action: PAO to consider a subtle lighting aspect using solar to keep the sculpture looking maternal and warm. Power is not possible to the site and only very limited lumen is possible due to wildlife considerations.
3.2	Ballam Park Rebound & Havana Reserve Update	<ul style="list-style-type: none"> PAO advised both walls are on track to be delivered outside of Big Picture Festival 2024. Action: Concepts for Big Picture 2024 will be presented at the FAAC February meeting.
3.3	Kananook Commuter Car Park	<ul style="list-style-type: none"> Manager A&C spoke about the sculpture that has been selected by the evaluation panel. The sculpture has come in under budget. The surplus will be used for a mural on the building once the car park has been completed.
3.4	Ballam Park/Naranga Cres Sculpture	<ul style="list-style-type: none"> The evaluation panel considered a number of options for the site with a local artist scoring the highest. The Committee supported the sculpture (Attachment A). Officers will work with the artist and relevant teams to install the work prior to 30 June 2024.
3.5	Frankston North Bakery Wall Mosaic Update	<ul style="list-style-type: none"> Due to the structural integrity of the privately owned wall, it was determined that it was too risky to remove the damaged mosaic as it could compromise the wall. Council will repair sections of the wall and has engaged the artist to restore the existing mosaic artwork. The wall will then be painted resulting in an overall enhanced appearance.
3.6	Program of Public Art Works 24/25	<ul style="list-style-type: none"> Manager A&C gave an overview on the program for 24/25. No leased sculptures are due for changeover until 2025. Ahead of the changeover, discussions will be held to ascertain whether Council wishes to purchase any of the leased sculptures. EOI for Mile Bridge will go out in mid/late January 2024. Sites for potential murals outside of Big Picture Festival 2025 will be scoped in 2024. New Councillor requests include sites in Carrum Downs and Langwarrin. Frankston Regional Arts Trail – will be engaging a project officer/curator in early 2024. FAC Facade Wall – due to be replaced by a new work in 2024. Public Art Strategy outcomes continue. Big Picture Festival Ongoing maintenance
4	Capital Works	
		NA
5	Strategy	
		NA
6	Any Other Business	
	Thank You	Chairperson Barbara Crook, thanked the Committee for their hard work over the year and wished everyone a Merry Christmas.
Confidential Items		
C.1	N/A	
7	Next Board Meeting and forward agenda	
7.1	Next FAAC Meeting: <ul style="list-style-type: none"> 20 February 2024 – Acacia Room 	
	Confirmed as a Correct Record	Chairperson: Barbara Crook

The meeting closed at 7.13pm

Executive Summary**12.7 2023-24 Mid-Year Forecast Review**

*Enquiries: (Caroline Reidy: Corporate and Commercial Services)
(Nicole Auchetti: Corporate and Commercial Services)
(Chris Lo Piccolo: Infrastructure and Operations)*

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

For Council to endorse the financial position against the 2023-24 Adopted Budget with regard to the operational financial position and the delivery of the Capital Works Program.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Endorses the Consolidated Mid-Year Forecast 2023-24 operating position including the following items that were referred for consideration:
 - a) Outreach Support Services initiative \$16,000
 - b) Draft Affordable Housing Policy delivery \$60,000
 - c) Winter Shelter \$45,250
2. Endorses the Consolidated Mid-Year Forecast capital position.
3. Reallocates the endorsed funding commitment of \$750,000 to project 13089 – Safe City Surveillance System - CCTV Camera Installation in Public Places:
 - \$500,000 in 2024-25
 - \$250,000 in 2025-26
4. Approves the creation of the new Waste, Recycling and Resource Recovery reserve in compliance with the statutory and discretionary reserves policy to ensure all revenue from the waste charge is fully expended on waste related activities only.
5. Acknowledges the financial challenges that the organisation has been facing during 2023-24 and to ensure that the budget remains balanced for year-end has had to make difficult trade-off decisions with minimal impact to service delivery to our community. The impacts of cost shifting, rate capping and inflation continue to be experienced and are anticipated to impact on Council's long term financial sustainability.
6. Notes the key dates for the 2024-25 Budget process.

Mid-Year Operational Forecast 2023-24

While Council maintains a relatively stable financial position, its main source of income (rates) is capped by the Victorian Government. Any decisions in relation to expenditure need to be considered within this context. As part of Council's approach to managing its finances to ensure it remains within original budgetary parameters,

12.7 2023-24 Mid-Year Forecast Review

Executive Summary

Council annually considers a Mid-Year Forecast Review. Council's financial statements comparing the adopted budget and the mid-year forecast reflect a financial outcome for the 2023-24 financial year (**Attachment A**). Council is presenting a consolidated mid-year forecast position including Peninsula Leisure and adjustments for consideration.

Council's financial position has been significantly impacted since 2020 due to a number of reasons, the majority of which has been outside of the control of Council. Recovery has been slow and there are significant reductions in some of Council's revenue streams such as parking fines and paid parking revenue that have not (and is unlikely) to bounce back to pre-COVID levels. Grant funding from other levels of government has diminished and it is apparent that future grants will be difficult to obtain.

Costs of delivering services has far exceeded the rate capping percentage in an economic climate with high inflation and 13 interest rate increases since April 2022.

Financial management principles were developed by the Executive Management Team in August 2023. These principles were shared with leaders across the organisation who manage budgets, forecasts and actual spend/revenue. They were introduced to provide guidance and a consistent approach to financial challenges as they occur. Early detection assists the Executive Management Team and make informed decisions to minimise an adverse impact by the end of the financial year.

Management reviews the forecast financial position frequently to address the adverse forecast result this financial year, by identifying efficiencies and re-prioritising work to meet the adopted budget. The organisation is focussed on addressing these challenges early to ensure the organisation remains in good financial health. The financial outcomes are being actively monitored requiring adjustments to ensure that Council operates within the established budget parameters.

Financial Summary

Financial Summary	Annual Forecast \$'000	Annual Budget \$'000	Variance \$'000	Variance Fav / Unf
Operating Result*				
Frankston City Council	(31,456)	(27,997)	3,459	F
Peninsula Leisure	(435)	9	444	F
Consolidated Operating (Surplus) / Deficit	(31,891)	(27,988)	3,903	F
Underlying Result **				
Frankston City Council	4,565	4,415	(150)	U
Peninsula Leisure	(435)	9	444	F
Consolidated Underlying (Surplus) / Deficit	4,130	4,424	294	F

Definitions:

***Operating Result:** The operating result is the net financial position and includes the impact of non-operating or once off items such as capital grants. This net position is used to fund the capital works program.

****Underlying Result:** The underlying result is directly attributable to operations and excludes items such as capital grants and contributions and non-monetary assets. The impact of the underlying operating result is of most concern as this is the **key indicator of financial performance**.

Council's consolidated operational financial result for the forecast full year indicates a surplus of \$31.891 million, this is a \$3.903 million favourable variance compared to

12.7 2023-24 Mid-Year Forecast Review

Executive Summary

the 2023-24 adopted budget position of \$27.988 million surplus. This variance is driven by higher capital related grants and contributions and are offset by related capital expenditure.

Council's consolidated forecast full year **underlying position** for June 2024 is indicating a deficit of \$4.130 million, this is a \$0.294 million favourable variance compared to the 2023-24 adopted budget position of \$4.424 million deficit.

Peninsula Leisure Pty Ltd (PL) are forecasting a surplus position of \$0.435 million which is ahead of their break-even budget for 2023-24 and is driven by higher-than-expected membership income coupled with expenditure savings made to date.

Excluding Peninsula Leisure, the full year **underlying position** for Frankston City Council is \$0.150 million unfavourable to the annual adopted budget.

The key reasons for the unfavourable Frankston City Council position relate to pressure on parking infringement income, car park revenue, higher Work Cover premium, utility and software maintenance costs, along with the impact of the recently negotiated EBA. Management have worked diligently to find savings across all service areas of the Council to accommodate these pressures. The economic outlook and the ongoing financial sustainability challenges in the sector mean continued caution is required as we head into the 2024-25 budget process and beyond.

Council's adopted budget financial position for 2023-24 excluding Peninsula Leisure is an **underlying deficit** of \$4.564 million which is \$0.150 million unfavourable to the full year budget. The key areas affecting this result are highlighted below:

Additional costs relating to:

o Higher Workcover premium	\$692,000
o Lower charged car parking fees	\$187,568
o Lower parking infringements	\$276,940
o Increase in insurance costs	\$116,000
o Enhanced graffiti management expenditure	\$ 95,712
o Additional costs for animal pound services	\$ 52,482
o Additional outreach support services	\$ 16,000
o Draft Affordable Housing Policy	\$ 60,000
o Winter Shelter support	\$ 46,250

Offset by the following income and efficiency saving:

o Additional grants received in:	
▪ Early years	\$182,000
▪ Meals on wheels	\$ 44,000
▪ School crossings	\$100,000.
o Higher than expected fees and charges:	
▪ Land occupation fees	\$ 90,000
▪ Subdivision fees	\$ 70,000
o Lower borrowing costs - delay in loan drawdowns	\$200,000
o Cost savings across all service areas due to	

12.7 2023-24 Mid-Year Forecast Review**Executive Summary**

vacancies, delayed recruitment and operational efficiencies \$1,130,603

Reserves

A new Waste, Recycling and Resource Recovery reserve was established to better manage our surplus/deficits from waste services. In reviewing the net waste position for the last 7 years, we have identified surplus funds of \$2.239 million that can be transferred to this reserve to help accommodate future unpredictable swings in the cost of waste. This surplus is mostly attributed to the receipt of unbudgeted non recurrent grants relating to waste diversion projects. These funds will be transferred from the Accumulated Surplus and will only be used for waste and recycling related expenses.

Mid-Year Capital Works Forecast 2023-2024

The delivery of the 2023-24 Capital Works Program is tracking well with the end of financial year forecast expenditure of \$94.728 million against an adopted budget of \$78.422 million. This includes \$17.014 million in works carried forward from the prior year.

The Annual Capital Works Program as listed in the adopted budget may vary (under delegation) during the course of the financial year for the following reasons:

- Changes to the funding profile based on approved / unsuccessful grant applications or tender outcomes.
- Variances in project scope to provide improved outcomes from the project.
- Extenuating circumstances which may cause creation of additional projects or delays to the delivery / cessation of adopted projects.
- Savings or over expenditure on projects to deliver the agreed scope.
- Carryover of funding from 2022-2023 projects (105 projects) for multi-year projects at the start of the financial year.

Cost escalations on projects are reducing in 2023/24. Officers are working to stage 2 of the Council endorsed cost escalation strategy (2022/CM18), with many project budget contingencies increased in the Annual Capital Works Program to mitigate risk. Council will continue to monitor market conditions and address project variances as they arise.

At the Council meeting held on 20 November 2023, Council received a report on "CCTV Review Update" (2023/CM18 Item 12.16) and resolved:

"That Council:

- 1. Notes the majority of the original projects referred to in points 3,4 and 5 in the body of the report are completed with one still underway due to size and complexities of the project which is scheduled to be completed by 30 June 2024, within the existing budget allocation. Attachment A highlights CCTV Request List, which also includes review of the future operational model of the CCTV network;*
- 2. Commits the increased CCTV installation costs of an additional \$750,000 to the mid-year Budget review to complete all remaining CCTV locations on Attachment A - CCTV Request List - by 31 December 2025. This would be by reprioritising the existing capital works program and impacting other priorities to bring in this additional budget. Delivery to this time frame has not been confirmed by Council's current contractor and would be subject to contractor availability and equipment, also noting the complexity of installations and contractor capacity may impact delivery timeframes; and*

12.7 2023-24 Mid-Year Forecast Review**Executive Summary**

3. *Notes that a priority for officers will be to apply for grant funding to supplement or deliver the recommendations outlined in this report, where available.*

This resolution commits \$750,000 to the 2023-24 Mid-Year Budget Review to bring in additional budget for CCTV camera installations. Project 13089 – Safe City Surveillance System - CCTV Camera Installation in Public Places, is delivering CCTV installations and is tracking well in the 2023/24 Capital Works Program and does not require additional funding in the current financial year.

It is recommended that the additional commitment of \$750,000 in 2023/24 for this project is reallocated over the next two financial years to meet the scheduled completion date of 31 December 2025 as follows:

- \$500,000 in 2024/25
- \$250,000 in 2025/26.

Since the adoption of the 2023/24 Council budget on 23 May 2023, a summary of the proposed adjustments to the Capital Works Program is detailed below (refer to **Attachment B** for full project and budget details).

Budget Items	Amount
2023/24 Adopted Budget	\$78,422,000
Carry Over Amount from 2022/23	\$17,014,036
Budget Adjustments - Council Resolution / Under Delegation	\$2,778,938
Q2 Adjusted Budget	\$98,214,974
Mid-Year Project Budget Adjustments	-\$3,575,000
Revised Budget	\$94,639,974

Mid-Year Project Budget Adjustments

Project No	Project Title	Budget Adjustment	Comments
14611	Ballam Park Athletics Pavilion Refurbishment	(\$750,000)	Favourable tender outcome.
14613	Lloyd Park Skate Park Redevelopment	(\$190,000)	Deferral of construction to 2024/25.
14744	Seaford Wetlands Rejuvenation - Wayfinding Signage	(\$400,000)	Deferral of expenditure to enable construction intent drawing requirements to be developed.
14745	Seaford Wetlands Rejuvenation - Facilities Upgrades and Interpretive Signage	(\$200,000)	Deferral of expenditure to address Environmental Protection and Biodiversity Conservation Act requirements.
14818	Sandfield Reserve Playspace	(\$920,000)	Deferral of expenditure due to extensive consultation on the project delaying construction.
14655	Baxter Park Dam Safety Improvements	(\$150,000)	Deferral of expenditure due to addition requirements for a Cultural Heritage Management Plan and Ecological Study.

12.7 2023-24 Mid-Year Forecast Review

Executive Summary

Project No	Project Title	Budget Adjustment	Comments
14198	Robinsons Road Shared User Path (Peninsula Trail to Baxter Trail)	(\$70,000)	Delayed - awaiting approvals from to Metro Trains Melbourne and Victrack to have signalized railway pedestrian crossing due to current investigations by the Department of Transport and Planning to upgrade existing signalling system along Stony Point Line.
14581	Frankston Revitalisation Action Plan - Greenlink (Baxter Trail, City Centre - Monash University)	(\$285,000)	Delayed - Path works awaiting Metro Trains Melbourne approvals.
14676	LXRP Community Assets Improvements	(\$600,000)	Delayed - Skye Road path awaiting Level Crossing Removal Program authority approval to occupy the land as part of the Kananook Stabling project.
14663	Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Playne Street) Median Revitalisation	(\$250,000)	Deferral of expenditure as per Council resolution 2023/CM19, Item 12.2.
14605	Fleet Vehicle Acquisitions	\$90,000	Referred to Mid-Year Budget Review as per Council resolution 2023/CM15, Item 12.2.
New	Roundabout Garden Renewals	\$150,000	Referred to Mid-Year Budget Review as per Council resolution 2023/CM15, Item 12.2.
TOTAL		(\$3,575,000)	

This report and associated attachments provides Council with information in respect of the 2023-24 Mid-Year forecast. These figures become the base for the preparation of the 2024-25 Budget. Key dates for the Budget process are highlighted in the table below:

Key Dates

Key dates for the 2024-25 Annual Budget Cycle	Timing
Adoption of Mid-year Forecast	19 Feb 2024
Councillor Planning Briefing	13 Mar 2024
Endorse Draft Annual Budget	22 April 2024
Hear public submissions on Draft Budget	22 May 2024
Adopt Budget including Council Plan Year 4 Actions	3 June 2024

Financial Impact

There are no financial implications associated with this proposal other than those already highlighted.

12.7 2023-24 Mid-Year Forecast Review**Executive Summary****Consultation****1. External Stakeholders**

This report does not require community consultation. The *Local Government Act 2020* indicates that where changes to the 2023-24 Annual Budget are not material or do not involve any alteration to the rating structure or Council borrowings, public notice of the 2023-24 Mid-Year Forecast Review is not required.

2. Other Stakeholders

The Executive Management Team has reviewed and endorsed the financial results. A final report once adopted by Council will be provided to Council's Audit and Risk Committee at its next meeting.

Analysis (Environmental / Economic / Social Implications)

Council is six months into the financial year and further unforeseen events continue to potentially negatively impact on Council's ability to complete 2023-24 in line with expectations. Given the extensive financial challenges and pressures placed on Council during this period, Council has managed its financial position very well to maintain a break-even cash position.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Local Government Act requires that where changes to the 2023-24 Budget are not material or do not involve any alteration to the rating structure of Council Borrowings, public notice of the 2023-24 Mid-Year Forecast Review is not required. All Capital Works Project Managers are required to review their project status on a monthly basis and reports are provided to EMT and Council on a quarterly basis.

Policy Impacts

Not applicable.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Council needs to be mindful that with such a large portion of the financial year remaining the chance of unforeseen financial events occurring is more significant. A sense of conservatism should be exercised in this regard.

Council has implemented a number of risk mitigation processes including:

- Development of a Long-Term Financial Plan which assists in determining Council's financial viability into the future.
- Quarterly financial reporting including variance analysis that is reviewed by EMT and all managers.
- Council is subject to an annual external audit process and also has its own internal audit function which reviews critical processes from time to time.

12.7 2023-24 Mid-Year Forecast Review**Executive Summary**

- Council also has an “Instrument of Delegation” which clearly defines each person’s level of financial authority.

Council has numerous policies and internal checking processes to assist with ensuring that Council’s processes and source data is accurate.

Conclusion

The Mid-Year Forecast Review allows Council to assess its mid-year financial position against the Adopted Budget that was adopted on 22 May 2023 to reflect known variations that have occurred since that point. The Mid-Year Forecast Review is an important component in the financial management process to ensure that Council completes the financial year in accordance with the original budget parameters and objectives.

ATTACHMENTS

Attachment A:[↓](#) 2023-24 Mid Year Forecast Financial Statements

Attachment B:[↓](#) 2023-24 Mid-Year Budget Review Capital Works Schedule

Financial Statements

Comprehensive Income Statement

	Budget	Forecast
	2023-24	2023-24
	\$'000	\$'000
Income		
Rates and charges	146,422	146,422
Statutory fees and fines	6,744	6,272
User fees	29,822	29,860
Grants - Operating	19,629	21,089
Grants - Capital	29,858	31,110
Contributions - monetary	1,754	4,111
Contributions - non-monetary	800	800
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	512	712
Other income	5,548	5,723
Total income	241,089	246,099
Expenses		
Employee costs	94,468	93,384
Materials and services	77,288	78,792
Depreciation	34,736	34,588
Amortisation - intangible assets	1,157	1,157
Amortisation - right of use assets	281	116
Bad and doubtful debts	232	257
Borrowing costs	1,622	1,422
Finance Costs - leases	10	10
Other expenses	4,307	4,482
<i>Efficiency Factor</i>	<i>(1,000)</i>	<i>0</i>
Total expenses	213,101	214,208
Surplus/(deficit) for the year	27,988	31,891

Adjusted consolidated underlying result

	Budget	Forecast
	2023-24	2023-24
	\$'000	\$'000
Operating		
Total income	241,089	246,099
Total expenses	213,101	214,208
Surplus for the year	27,988	31,891
Less non-operating income and expenditure		
Grants – capital	(29,858)	(31,110)
Contributions – monetary	(1,754)	(4,111)
Contributions – non-monetary	(800)	(800)
Adjusted underlying surplus (deficit)	(4,424)	(4,130)

Balance sheet

	Budget	Forecast
	2023-24	2023-24
	\$'000	\$'000
Assets		
Current assets		
Cash and cash equivalents	36,060	21,621
Trade and other receivables	25,343	26,164
Other financial assets	44,014	29,549
Inventories	177	199
Other assets	3,027	4,983
Total current assets	108,621	82,516
Non-current assets		
Trade and other receivables	310	346
Property, infrastructure, plant & equipment	2,190,730	2,182,790
Right-of-use assets	40	40
Intangible assets	3,446	3,706
Total non-current assets	2,194,526	2,186,882
Total assets	2,303,147	2,269,398
Liabilities		
Current liabilities		
Trade and other payables	34,788	19,897
Trust funds and deposits	6,173	6,916
Unearned Income / revenue	2,711	3,428
Provisions	16,725	16,728
Interest-bearing liabilities	2,167	2,167
Lease liabilities	281	34
Total current liabilities	62,845	49,170
Non-current liabilities		
Provisions	1,405	1,511
Interest-bearing liabilities	42,193	42,193
Lease liabilities	12	11
Total non-current liabilities	43,610	43,715
Total liabilities	106,455	92,885
Net assets	2,196,692	2,176,513
Equity		
Accumulated surplus	853,964	804,848
Reserves	1,342,728	1,371,665
Total equity	2,196,692	2,176,513

2023-24 Mid Year Forecast Financial Statements

Statement of Cash Flows

	Budget	Forecast
	2023-24	2023-24
	\$'000	\$'000
Cash flows from operating activities		
Receipts		
Rates and charges	146,213	149,402
Statutory fees and fines	7,079	6,586
User fees	32,133	32,152
Grants - operating	20,124	16,007
Grants - capital	29,858	26,798
Contributions - monetary	1,763	4,132
Interest received	1,745	1,716
Net Trust funds and deposits taken and repaid	148	279
Other receipts	4,239	4,253
Net GST refund / payment	11,259	10,682
Employee costs	(94,412)	(93,277)
Materials and services	(90,567)	(93,729)
Short-term, low value and variable lease payments	(552)	(493)
Other payments	(3,927)	(4,168)
<i>Efficiency Factor</i>	1,000	-
Net cash provided by/(used in) operating activities	66,103	60,340
Cash flows from investing activities		
Payments for property, infrastructure, plant and equipment	(76,922)	(93,228)
Proceeds from sale of property, infrastructure, plant and equipment	962	962
Proceeds from sale of investments	2,500	6,007
Net cash provided by/ (used in) investing activities	(73,460)	(86,259)
Cash flows from financing activities		
Finance costs	(1,622)	(1,422)
Proceeds from borrowings	12,707	11,957
Repayment of borrowings	(1,238)	(1,238)
Repayment of lease liabilities	(40)	(40)
Interest paid - lease liability	(10)	(10)
Net cash provided by/(used in) financing activities	9,797	9,247
Net increase/(decrease) in cash & cash equivalents	2,440	(16,672)
Cash and cash equivalents at the beginning of the financial year	33,620	38,293
Cash and cash equivalents at the end of the financial year	36,060	21,621



SCHEDULE OF CAPITAL WORKS DELIVERY - 2023/24 Mid Year Budget Review

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
Arts and Culture												
11446	Frankston Arts Centre - Technical Equipment Renewal (Lighting and Audio)	103,000	0	-13,000	0	90,000	90,000	0	0	0	0	0
11469	Library Collection Renewal	750,000	0	-25,000	0	725,000	725,000	0	0	0	0	0
12808	Library Furnishing & Equipment Renewal	50,000	0	-25,000	0	25,000	25,000	0	0	0	0	0
13596	Carrum Downs Library Furniture Renewal	25,000	0	0	0	25,000	25,000	0	0	0	0	0
13705	Arts & Culture Facilities Renewal Program	300,000	0	-70,000	0	230,000	230,000	0	0	0	0	0
13803	Public Artworks Renewal Program	0	18,011	11,000	0	29,011	29,011	0	0	0	0	0
14209	Laneway Activation - Big Picture Festival	144,000	0	0	0	144,000	144,000	0	0	0	0	0
14417	Sculpture Public Artwork Development	200,000	42,722	0	0	242,722	42,722	0	0	-200,000	0	0
14487	Proposed Langwarrin Library	0	0	50,000	0	50,000	50,000	0	0	0	0	0
14523	Frankston Arts Centre Façade Panel Art Renewal on Davey Street Façade	25,000	0	-25,000	0	0	0	0	0	0	0	0
14525	Frankston Arts Centre Forecourt Renewal	600,000	0	0	0	600,000	0	0	0	0	0	-600,000
14615	Carrum Downs and Frankston Libraries Service Desk Area Upgrade	100,000	31,314	70,000	0	201,314	201,314	0	0	0	0	0
14627	Electric Boxes Beautification	10,000	0	5,000	0	15,000	15,000	0	0	0	0	0
14629	Seaford Village Illuminated Blade - Coastal Banksia Motif	0	0	0	0	0	0	0	0	0	0	0
14683	Frankston Regional Arts Trail	100,000	51,903	0	0	151,903	151,903	0	0	0	0	0
14726	Libraries On The Go	0	40,146	0	0	40,146	40,146	0	0	0	0	0
14764	Mile Bridge Gateway Sculpture	175,000	0	-50,000	0	125,000	125,000	0	0	0	0	0
14834	Moving Light Packages - Frankston Arts Centre Precinct	30,000	0	-30,000	0	0	0	0	0	0	0	0
14900	Fibreglass Sculptures Trial	0	0	17,000	0	17,000	17,000	0	0	0	0	0
Community Development												
12641	Community Facilities Renewal Program	50,000	0	80,000	0	130,000	130,000	0	0	0	0	0
14478	Community Halls Renewal Program	47,000	0	-4,000	0	43,000	43,000	0	0	0	0	0
14600	Nairn Marr Djambana Gathering Place Building Upgrade	185,000	0	0	0	185,000	27,000	0	-158,000	0	0	0
14630	Lyrebird Community Centre Emergency Exit & OutdoorSpace Upgrade	0	30,732	0	0	30,732	30,732	0	0	0	0	0
14668	Mechanics Institute Hall Floor Renewal	500,000	0	0	0	500,000	500,000	0	0	0	0	0
14737	Langwarrin Community Centre Upgrade of Childrens Services Playgrounds	0	180,000	-180,000	0	0	0	0	0	0	0	0
14785	Youth Central Upgrade & Risk Mitigation	300,000	0	0	0	300,000	300,000	0	0	0	0	0
14844	Lyrebird Community Centre Playground/Landscape andShade Improvements	200,000	0	-200,000	0	0	0	0	0	0	0	0
14882	Downs Estate Facility Redevelopment & Landscaping Works	0	0	275,000	0	275,000	75,000	0	-200,000	0	0	0
14884	Lyrebird Community Centre - Kingfisher Movable Wall Replacement	0	0	0	0	0	0	0	0	0	0	0
14885	Orwil Street Community House HVAC	0	0	30,000	0	30,000	30,000	0	0	0	0	0

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
Community Health												
13766	Family Support & Aged Services Facilities Renewal Program	50,000	0	50,000	0	100,000	100,000	0	0	0	0	0
14181	Langwarrin Child & Family Centre	300,000	0	-100,000	0	200,000	200,000	0	0	0	0	0
14665	Baden Powell Kindergarten & Maternal Child Health Centre Refurbishment	100,000	0	0	0	100,000	100,000	0	0	0	0	0
14738	Riviera Pre-school Renewal & Expansion	1,000,000	76,050	0	0	1,076,050	0	0	0	-76,050	0	-1,000,000
14811	Seaford Child & Family Centre	300,000	0	-200,000	0	100,000	100,000	0	0	0	0	0
14822	Aged Care System Renewal	0	0	150,000	0	150,000	150,000	0	0	0	0	0
14827	Montague Park Kindergarten Upgrade	50,000	0	-50,000	0	0	0	0	0	0	0	0
14853	Frankston Lapidary Club	110,000	0	0	0	110,000	110,000	0	0	0	0	0
Community Safety												
13089	Safe City Surveillance System - CCTV Camera Installation in Public Places	100,000	246,457	0	0	346,457	346,457	0	0	0	0	0
14429	Safe City Surveillance System - CCTV Camera Renewal Program	46,000	160,102	0	0	206,102	206,102	0	0	0	0	0
14430	Ticket Machine Renewal Program	21,000	0	0	0	21,000	21,000	0	0	0	0	0
14723	Authorised Officer Body Cameras	0	20,137	75,000	0	95,137	95,137	0	0	0	0	0
Sport and Recreation												
11237	Structured Recreation Pavilions Renewal Program	100,000	0	0	0	100,000	100,000	0	0	0	0	0
12755	Sports Lighting Renewal Program	0	0	58,100	0	58,100	58,100	0	0	0	0	0
13591	Frankston BMX Track Redevelopment	0	69,278	0	0	69,278	69,278	0	0	0	0	0
13592	Sporting Ground Pitch Cover Renewal Program	21,000	0	0	0	21,000	21,000	0	0	0	0	0
13593	Sporting Ground Goal Post Replacement Program	15,000	0	0	0	15,000	15,000	0	0	0	0	0
13666	Reserve Irrigation & Drainage Systems Renewal Program	200,000	0	0	0	200,000	200,000	0	0	0	0	0
13777	Cricket Net Renewal Program	51,000	0	0	0	51,000	51,000	0	0	0	0	0
14221	Jubilee Park Indoor Multipurpose Netball Complex	40,000	1,204,349	2,158,377	0	3,402,726	2,372,726	0	-950,000	0	-80,000	0
14247	Eric Bell Reserve Pavilion Upgrade	2,600,000	2,410,294	2,673,230	0	7,683,524	761,835	0	-50,000	-621,689	0	-6,250,000
14280	Kevin Collopy Pavilion Upgrade at Jubilee Park	5,451,000	0	-170,000	0	5,281,000	-170,000	0	0	0	0	-5,451,000
14355	Healthy Future Hub (formerly Linen House Upgrade) at Belvedere Reserve	0	397,617	215,539	0	613,156	613,156	0	0	0	0	0
14360	Overport Park Mountain Bike Track	0	330,313	58,000	0	388,313	388,313	0	0	0	0	0
14401	Peninsula Aquatic and Recreation Centre Renewal Program	820,000	0	400,000	0	1,220,000	0	0	0	-1,220,000	0	0
14447	Public Lighting in Reserves	61,000	0	0	0	61,000	61,000	0	0	0	0	0
14479	Pines Aquatic Centre Renewal Program	100,000	0	0	0	100,000	0	0	0	-100,000	0	0
14495	Minor Sporting Infrastructure Program	50,000	0	-20,000	0	30,000	30,000	0	0	0	0	0
14500	Lloyd Park Football Pavilion Upgrade	0	2,589,545	1,945,350	0	4,534,895	685,599	0	-1,500,000	-2,349,296	0	0
14575	Carrum Downs Tennis Club Pavilion, Lighting & Court Upgrade	0	0	-50,000	0	-50,000	-50,000	0	0	0	0	0
14576	Jubilee Park Master Plan Implementation (West Precinct)	0	385,000	0	0	385,000	385,000	0	0	0	0	0
14595	Frankston Park Master Plan Implementation	250,000	0	0	0	250,000	0	0	0	-250,000	0	0
14611	Ballam Park Athletics Pavilion Refurbishment	1,440,000	146,771	0	-750,000	836,771	146,771	0	-690,000	0	0	0
14613	Lloyd Park Skate Park Redevelopment	250,000	0	0	-190,000	60,000	0	0	0	-60,000	0	0

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
14616	Long Island Tennis Club Upgrade	0	30,000	-30,000	0	0	0	0	0	0	0	0
14619	Frankston Pines Aquatic Centre Upgrade Concept Design	0	7,557	0	0	7,557	7,557	0	0	0	0	0
14620	Lloyd Park Netball Pavilion Upgrade	700,000	0	0	0	700,000	0	0	0	0	0	-700,000
14633	Bruce Park Sports Lighting Upgrade	0	0	0	0	0	0	0	0	0	0	0
14636	Frankston Basketball & Gymnastics Centre	540,000	17,575	-290,000	0	267,575	17,575	0	-250,000	0	0	0
14653	Golf Course Turf Maintenance Equipment	0	45,000	0	0	45,000	45,000	0	0	0	0	0
14695	Sports Lighting at Baxter Park Oval 2	21,000	0	-21,000	0	0	0	0	0	0	0	0
14713	Yamala Tennis Club - update court to pavilion for DDA access	45,000	0	-45,000	0	0	0	0	0	0	0	0
14716	Belvedere Precinct Overflow Carparking	550,000	0	-475,000	0	75,000	75,000	0	0	0	0	0
14754	Centenary Park Golf Course Master Plan Implementation - Golf Course Improvements	20,000	0	0	0	20,000	20,000	0	0	0	0	0
14755	Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure	946,000	0	-330,000	0	616,000	616,000	0	0	0	0	0
14775	Seaford North Reserve - Sports Lighting for Soccer Pitches and Power Upgrade	0	248,036	35,000	0	283,036	263,036	0	-20,000	0	0	0
14776	Monterey Reserve - Sports Lighting for Soccer Pitches 1, 2 & 3	0	295,858	0	0	295,858	295,858	0	0	0	0	0
14778	Frankston BMX Track Toilet Installation	225,000	31,406	50,000	0	306,406	50,000	0	0	-256,406	0	0
14779	Centenary Park Golf Course Master Plan Implementation - Overflow Car Parking (Transfer Station Precinct)	50,000	0	0	0	50,000	50,000	0	0	0	0	0
14780	Centenary Park Golf Course Master Plan Implementation - 1st hole	15,000	0	0	0	15,000	15,000	0	0	0	0	0
14781	Centenary Park Golf Course Master Plan Implementation - 10th hole	15,000	0	0	0	15,000	15,000	0	0	0	0	0
14782	Centenary Park Golf Course Master Plan Implementation - 13th hole	0	0	0	0	0	0	0	0	0	0	0
14783	Centenary Park Golf Course Master Plan Implementation - 8th hole	15,000	0	0	0	15,000	15,000	0	0	0	0	0
14784	Centenary Park Golf Course Master Plan Implementation - 14th hole/15th tee	15,000	0	0	0	15,000	15,000	0	0	0	0	0
14786	Delacombe Park Oval 1 - Terrace Seating & Stairs Renewal	0	70,500	0	0	70,500	70,500	0	0	0	0	0
14807	Belvedere Tennis Club Court Lighting	160,000	100,000	0	0	260,000	130,000	0	-130,000	0	0	0
14812	Frankston BMX Track - Track Lighting	0	265,196	0	0	265,196	0	0	-125,196	-140,000	0	0
14828	Robinsons Park Protection Nets	115,000	0	-115,000	0	0	0	0	0	0	0	0
14829	Overport Park Oval 1 Reconstruction	1,100,000	0	255,971	0	1,355,971	1,355,971	0	0	0	0	0
14830	Peninsula Reserve Oval 1 Sports Lighting	400,000	0	-400,000	0	0	0	0	0	0	0	0
14836	Frankston Pines Aquatic Centre - Aquatics Asset Management Plan & Condition Auditing	146,000	0	0	0	146,000	0	0	0	-146,000	0	0
14837	Yamala Tennis Club - resurfacing courts 3-4	74,000	0	-74,000	0	0	0	0	0	0	0	0
14838	Yamala Tennis Club - universal gate access	14,000	0	-14,000	0	0	0	0	0	0	0	0
14846	Overport Park Master Plan Implementation - Sweet Water Creek Pedestrian Connection	65,000	0	0	0	65,000	65,000	0	0	0	0	0
14847	Overport Park Master Plan Implementation - Pathing Network & Connection Upgrade	50,000	0	0	0	50,000	50,000	0	0	0	0	0
14848	Jubilee Park Outdoor Netball Courts - Resurfacing	186,000	0	134,000	0	320,000	320,000	0	0	0	0	0
14849	Centenary Park Golf Course Masterplan Implementation - 18th hole	240,000	0	-200,000	0	40,000	40,000	0	0	0	0	0
14850	Centenary Park Golf Course Masterplan Implementation - Turf nursery (sand cap and seed)	40,000	0	-40,000	0	0	0	0	0	0	0	0
14856	Renewal for netball courts, incl. Jubilee, Lloyd Park, Eric Bell, Karingal, RF Miles & Baxter	61,000	0	-61,000	0	0	0	0	0	0	0	0
14868	Pines Pool Large Shade Coverage & Associated Works	80,000	0	0	0	80,000	0	0	0	-80,000	0	0
14883	Frankston Croquet Club - Retaining Wall Renewal	150,000	0	0	0	150,000	150,000	0	0	0	0	0

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
14889	Long Island Tennis Club - Fencing Renewal	0	0	100,000	0	100,000	100,000	0	0	0	0	0
14890	Frankston Park Oval Reconstruction	0	0	30,000	0	30,000	30,000	0	0	0	0	0
14894	Centenary Park Golf Course Masterplan Implementation – Toilet Renewal at 13th Hole	0	0	40,000	0	40,000	40,000	0	0	0	0	0
14895	Yamala Reserve Precinct Plan	0	0	63,000	0	63,000	39,000	0	0	-24,000	0	0
14896	Yamala Tennis Club Lighting Renewal - Courts 1 & 2	0	0	70,000	0	70,000	0	0	0	-70,000	0	0
14901	RF Miles Recreation Reserve - Netball Shelter Installation	0	0	50,000	0	50,000	0	0	-50,000	0	0	0
Biodiversity and Open Space												
11286	BBQ Renewal Program	26,000	0	0	0	26,000	26,000	0	0	0	0	0
11299	Risk Management Works within Council Reserves	51,000	0	0	0	51,000	51,000	0	0	0	0	0
12623	Public Toilet Renewal Program	50,000	0	0	0	50,000	50,000	0	0	0	0	0
13030	Minor Open Space Asset Renewal Program	51,000	0	0	0	51,000	51,000	0	0	0	0	0
13305	Reserves Internal Fencing Renewal Program	100,000	0	0	0	100,000	0	0	0	-100,000	0	0
13421	Reserves Boundary Fencing Renewal Program	103,000	0	0	0	103,000	103,000	0	0	0	0	0
13771	Foreshore & Wetlands Erosion Control Fence Renewal Program	100,000	95,965	0	0	195,965	95,000	0	0	-100,965	0	0
14191	Ballam Park Regional Playspace Upgrade	0	361,049	0	0	361,049	-388,951	0	0	0	0	-750,000
14332	George Pentland Botanic Gardens Master Plan Implementation	300,000	0	0	0	300,000	0	0	0	-300,000	0	0
14415	Local Park Upgrade Program	350,000	0	0	0	350,000	0	0	0	-350,000	0	0
14515	Kananook Creek Environmental & Cultural Learning Park	0	0	0	0	0	0	0	0	0	0	0
14530	Monterey Reserve Master Plan Implementation	100,000	0	0	0	100,000	100,000	0	0	0	0	0
14541	Frankston Open Space Strategy - Olivers Hill Landscape and Lookout Plan, Frankston South	50,000	0	0	0	50,000	0	0	0	-50,000	0	0
14565	Evelyn Park Open Space	0	0	0	0	0	0	0	0	0	0	0
14572	Shade Sail Retrofit Program	80,000	0	0	0	80,000	80,000	0	0	0	0	0
14574	Kananook Creek Reserve Grand Rotunda Design	15,000	0	0	0	15,000	0	0	0	-15,000	0	0
14603	Seaford Wetlands Rejuvenation – Canal Bridge Construction	0	5,080	1,300,000	0	1,305,080	0	0	-1,305,080	0	0	0
14654	Urban Forest Action Plan - Tree Planting on Major Roads	200,000	31,424	-14,579	0	216,845	0	0	0	-216,845	0	0
14672	Ballam Park Storm Water Treatment & Park Improvements	1,050,000	44,583	0	0	1,094,583	0	0	0	0	0	-1,094,583
14689	Beach Street / McMahons Road Underpass Beautification	0	20,000	0	0	20,000	20,000	0	0	0	0	0
14693	Robinsons Bushland Reserve - Upgrade	50,000	0	0	0	50,000	0	0	0	-50,000	0	0
14694	Witternberg and Robinsons Park Master Plan Implementation	0	50,000	50,000	0	100,000	27,029	0	0	-72,971	0	0
14696	Baxter Park, Frankston South Master Plan Implementation	100,000	0	0	0	100,000	100,000	0	0	0	0	0
14699	Sweetwater Creek Reserve - Upgrade	140,000	37,045	0	0	177,045	37,045	0	0	-140,000	0	0
14700	Dame Elizabeth Murdoch Arboretum - New Rotunda	35,000	0	0	0	35,000	35,000	0	0	0	0	0
14743	Seaford Wetlands Rejuvenation - Landscaping and Environmental Works	250,000	79,519	0	0	329,519	0	0	-329,519	0	0	0
14744	Seaford Wetlands Rejuvenation - Wayfinding Signage	540,000	96,262	0	-400,000	236,262	0	0	-236,262	0	0	0
14745	Seaford Wetlands Rejuvenation - Facilities Upgrades and Interpretive Signage	330,000	148,160	0	-200,000	278,160	0	0	-278,160	0	0	0
14752	Fauna Crossings, Habitat Connectivity and Wildlife Protection	55,000	0	0	0	55,000	55,000	0	0	0	0	0
14770	Ballam Park Lake - Art Pieces & LED Lighting	100,000	50,000	0	0	150,000	0	0	0	-150,000	0	0

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
14771	Cranbourne Road / Beach Street Intersection Landscaping Works	0	8,421	14,579	0	23,000	8,421	0	0	-14,579	0	0
14797	Willow Park, Frankston - Frankston Play Strategy Implementation	350,000	0	0	0	350,000	200,000	0	0	-150,000	0	0
14798	Rosemary Reserve Frankston Nth - Frankston Play Strategy Implementation	0	12,332	0	0	12,332	0	0	-12,332	0	0	0
14799	Yarralumla Reserve , Langwarrin - Frankston Play Strategy Implementation	0	12,199	0	0	12,199	12,199	0	0	0	0	0
14800	East Seaford Reserve, Seaford - Frankston Play Strategy Implementation	0	22,957	195,000	0	217,957	22,957	0	0	-195,000	0	0
14801	Lavendar Hill Multiuse Court, Carrum Downs - Frankston Play Strategy Implementation	0	69,345	0	0	69,345	69,345	0	0	0	0	0
14802	Kareela Reserve, Frankston - Frankston Play Strategy Implementation	350,000	13,328	0	0	363,328	338,328	0	0	-25,000	0	0
14803	Austin Reserve, Seaford - Frankston Play Strategy Implementation	350,000	26,443	0	0	376,443	26,443	0	0	-350,000	0	0
14804	Heysen Reserve, Skye - Frankston Play Strategy Implementation	195,000	0	-160,000	0	35,000	0	0	0	-35,000	0	0
14805	Monique Reserve, Langwarrin - Frankston Play Strategy Implementation	350,000	24,172	0	0	374,172	174,172	0	0	-200,000	0	0
14809	Pratt Reserve (Multiuse Court Only), Langwarrin - Frankston Play Strategy Implementation	0	69,139	0	0	69,139	69,139	0	0	0	0	0
14810	Heritage Reserve (Multiuse Court Only), Skye - Frankston Play Strategy Implementation	70,000	0	-70,000	0	0	0	0	0	0	0	0
14814	Whistlestop Reserve Upgrade	0	66,252	300,000	0	366,252	300,000	0	0	-66,252	0	0
14816	Sandfield Reserve Youth Space	650,000	51,387	150,000	0	851,387	150,000	0	-351,387	-350,000	0	0
14817	Whistlestop Reserve Entrance Landscaping	0	28,650	0	0	28,650	28,650	0	0	0	0	0
14818	Sandfield Reserve Playspace	900,000	71,908	0	-920,000	51,908	0	0	-51,908	0	0	0
14819	Mornington Peninsula Freeway, Skye Road, Dandenong Road Urban Forest and Gateway Improvements	0	146,810	0	0	146,810	146,810	0	0	0	0	0
14824	Operations Service Initiatives - Plant & Equipment Acquisition	0	360,000	-130,000	0	230,000	230,000	0	0	0	0	0
14826	Lisa Beth Mews - New Park (Gifted Land)	160,000	0	0	0	160,000	0	0	0	-160,000	0	0
14845	Minor Natural Reserve Management Plan Implementation Program	51,000	0	0	0	51,000	51,000	0	0	0	0	0
14851	Skye Road Beautification Work	10,000	0	0	0	10,000	10,000	0	0	0	0	0
14852	Ballam Park Lake - Associated Works	600,000	0	525,000	0	1,125,000	382,000	0	-368,000	-375,000	0	0
14855	Native Vegetation Offset Site Protection Fencing	150,000	0	-150,000	0	0	0	0	0	0	0	0
14857	Wingham Reserve Shade Sail Installation	50,000	0	0	0	50,000	0	0	0	-50,000	0	0
14858	Lindrum Reserve Upgrade	10,000	0	0	0	10,000	10,000	0	0	0	0	0
14866	Dalpura Reserve - Shade Sail Installation	50,000	0	0	0	50,000	0	0	0	-50,000	0	0
14871	Yamala Reserve (Multi-Use Court Only)	35,000	0	35,000	0	70,000	70,000	0	0	0	0	0
14872	Lucerne Reserve, Frankston - Frankston Play Strategy Implementation	35,000	0	0	0	35,000	35,000	0	0	0	0	0
14873	Alicudi Reserve, Frankston South - Frankston Play Strategy Implementation	35,000	0	0	0	35,000	35,000	0	0	0	0	0
14874	Brunel Reserve, Seaford - Frankston Play Strategy Implementation	35,000	0	0	0	35,000	35,000	0	0	0	0	0
14875	Gamble Reserve, Carrum Downs - Frankston Play Strategy Implementation	35,000	0	-35,000	0	0	0	0	0	0	0	0
14876	Burgess Reserve, Langwarrin - Frankston Play Strategy Implementation	35,000	0	-35,000	0	0	0	0	0	0	0	0
14879	Ballam Park History Trail Design	0	0	20,000	0	20,000	20,000	0	0	0	0	0
14881	Pines Pool Entrance Landscaping Design	0	0	25,000	0	25,000	25,000	0	0	0	0	0
14886	Sandfield Reserve Active Recreation Areas and Facility Upgrade	0	0	200,000	0	200,000	200,000	0	0	0	0	0
14888	Open Space Shelters Renewal Program	0	0	50,000	0	50,000	50,000	0	0	0	0	0
14892	Native Vegetation – Feasibility Study	0	0	20,000	0	20,000	20,000	0	0	0	0	0

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
14899	Non-Native Ornamental Trees	0	0	38,000	0	38,000	38,000	0	0	0	0	0
New	Roundabout Garden Renewals	0	0	0	150,000	150,000	150,000	0	0	0	0	0
Climate Change Action												
14352	Council Facilities Solar PV and Electrification Program	150,000	15,000	0	0	165,000	165,000	0	0	0	0	0
14528	Peninsula Aquatic Recreation Centre Solar PV Installation	0	0	0	0	0	0	0	0	0	0	0
14544	Street Lighting Renewal Program (1,423 Mercury Vapour MV80 Lights to 17W LED Lights)	300,000	249,133	0	0	549,133	549,133	0	0	0	0	0
14621	Facility Energy Efficiency Upgrades	46,000	0	0	0	46,000	46,000	0	0	0	0	0
14640	Solar PV Renewal Program	28,000	29,214	0	0	57,214	57,214	0	0	0	0	0
14704	Frankston Civic Centre (internal lighting) - T8 lamp upgrades to LEDs	90,000	0	0	0	90,000	90,000	0	0	0	0	0
14709	Occupancy sensors for heating and cooling units	28,000	0	-28,000	0	0	0	0	0	0	0	0
Integrated Water												
13458	Easement Drainage Pit Alterations	150,000	0	0	0	150,000	150,000	0	0	0	0	0
13525	Minor Drainage Improvement Works	46,000	0	0	0	46,000	46,000	0	0	0	0	0
13971	Drainage Renewal & Upgrade Program	200,000	0	330,000	0	530,000	530,000	0	0	0	0	0
14423	Gatic Pit Lid Renewal Program	180,000	0	0	0	180,000	180,000	0	0	0	0	0
14424	Drainage Renewal Works in Council Reserves	92,000	0	-25,000	0	67,000	67,000	0	0	0	0	0
14445	Flood and Catchment Modelling	275,000	0	0	0	275,000	275,000	0	0	0	0	0
14462	Water Sensitive Urban Design (WSUD) Implementation Program	21,000	0	0	0	21,000	21,000	0	0	0	0	0
14510	Recycled Water Scheme Projects	50,000	0	-16,100	0	33,900	33,900	0	0	0	0	0
14532	Frankston South Drainage Strategy - 15 Kars Street, Frankston Drainage Upgrade	150,000	0	-147,345	0	2,655	2,655	0	0	0	0	0
14551	Frankston South Drainage - Warringa St 2 - Cliff Road	600,000	0	-600,000	0	0	0	0	0	0	0	0
14553	Frankston South Drainage Strategy - Williams Street Stage 2 Drainage Upgrade	0	34,305	57,345	0	91,650	91,650	0	0	0	0	0
14655	Baxter Park Dam Safety Improvements	250,000	134,055	0	-150,000	234,055	0	0	-234,055	0	0	0
14893	Ballam Park Lake Fountain	0	0	70,000	0	70,000	70,000	0	0	0	0	0
Waste and Recycling												
13087	Litter Bin Replacement Program	26,000	0	0	0	26,000	26,000	0	0	0	0	0
14646	Frankston Regional and Resource Recovery Centre Rainwater Tank installation	120,000	0	-120,000	0	0	0	0	0	0	0	0
14647	Kerbside Residual Bin Lid Replacement	0	25,000	0	0	25,000	25,000	0	0	0	0	0
14649	Closed Landfill Leachate Extraction System	200,000	0	0	0	200,000	200,000	0	0	0	0	0
14715	IT Link - Solo Waste Tracking	0	0	50,000	0	50,000	50,000	0	0	0	0	0
14839	FRRRC Main Shed Pit Floor Replacement	100,000	0	-100,000	0	0	0	0	0	0	0	0
Parking												
14682	Kananook Commuter Car Park	20,100,000	65,195	-3,000,000	0	17,165,195	0	0	-17,165,195	0	0	0
14691	Carpark Optimisation Program for Frankston CAA	100,000	0	-100,000	0	0	0	0	0	0	0	0

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
Transport Connectivity												
11260	Street Lighting Upgrades	28,000	0	0	0	28,000	28,000	0	0	0	0	0
12657	Road Renewal Program	3,013,000	0	3,000	0	3,016,000	2,949,000	0	-67,000	0	0	0
12812	Footpath Renewal Program	1,160,000	0	0	0	1,160,000	1,160,000	0	0	0	0	0
13344	Traffic Management Devices - Renewal Program	51,000	0	0	0	51,000	51,000	0	0	0	0	0
13563	Shared Path Safety Upgrades	51,000	0	0	0	51,000	51,000	0	0	0	0	0
13565	Kerb Renewal Program	200,000	0	0	0	200,000	200,000	0	0	0	0	0
13723	Barrier & Guard Rail Renewal Program	50,000	0	0	0	50,000	50,000	0	0	0	0	0
13846	Major Bridge Renewal Program	100,000	0	0	0	100,000	100,000	0	0	0	0	0
13847	Minor Bridge & Path Structures Renewal Program	50,000	0	0	0	50,000	50,000	0	0	0	0	0
13925	Minor Traffic Treatment Installation	50,000	0	-25,000	0	25,000	25,000	0	0	0	0	0
13958	Reserves Pathway Renewal Program	100,000	0	0	0	100,000	100,000	0	0	0	0	0
13972	City Centre Pathway Renewal Program	103,000	0	0	0	103,000	103,000	0	0	0	0	0
14117	Seaford Local Area Traffic Management	556,000	0	-556,000	0	0	0	0	0	0	0	0
14198	Robinsons Road Shared User Path (Peninsula Trail to Baxter Trail)	100,000	0	0	-70,000	30,000	30,000	0	0	0	0	0
14408	Barretts Road (Robinsons Road to 120 Barretts Road) - Construction	0	616,556	0	0	616,556	0	0	-616,556	0	0	0
14413	Kerb and Channel Construction Program	30,000	0	0	0	30,000	30,000	0	0	0	0	0
14425	Shared Path Renewal Program	200,000	0	0	0	200,000	200,000	0	0	0	0	0
14431	Street Lighting Renewal Program	31,000	0	0	0	31,000	31,000	0	0	0	0	0
14538	Minor Pathway Program	48,000	0	0	0	48,000	0	0	0	-48,000	0	0
14549	McCormicks Precinct Local Area Traffic Management	350,000	11,776	0	0	361,776	361,776	0	0	0	0	0
14581	Frankston Revitalisation Action Plan - Greenlink (Baxter Trail, City Centre - Monash University)	0	618,558	150,442	-285,000	484,000	311,584	0	-172,416	0	0	0
14583	Wayfinding Signage (Frankston Station to the Beach)	0	0	0	0	0	0	0	0	0	0	0
14604	Jubilee Park Stadium Traffic Management Strategy	75,000	25,000	-75,000	0	25,000	25,000	0	0	0	0	0
14618	Belvedere Local Area Traffic Management	744,000	0	-69,000	0	675,000	0	0	-675,000	0	0	0
14628	Black Spot Program	111,000	0	-111,000	0	0	0	0	0	0	0	0
14643	Open Space Connections	0	26,971	-22,971	0	4,000	4,000	0	0	0	0	0
14657	Golf Links Road Shared Pathway (Peninsula Link to Baxter Trail)	0	37,665	0	0	37,665	0	0	0	-37,665	0	0
14664	Minor Asphalt Patching Renewal Program	200,000	0	-44,000	0	156,000	156,000	0	0	0	0	0
14670	Pathway Development Plan Implementation Program	0	36,376	0	0	36,376	36,376	0	0	0	0	0
14676	LXRP Community Assets Improvements	2,277,000	78,756	0	-600,000	1,755,756	0	0	-1,755,756	0	0	0
14677	Carrum Downs Recreation Reserve - Carpark & Traffic Management Improvements	2,000,000	0	0	0	2,000,000	0	0	-744,000	0	0	-1,256,000
14710	Humphries Road / Mountain Avenue Roundabout Upgrade	25,000	0	0	0	25,000	25,000	0	0	0	0	0
14741	Skye Road / Onkara Street - Install Traffic Islands and Pedestrian Refuge	21,000	0	0	0	21,000	21,000	0	0	0	0	0
14742	McCormicks Road / Gamble Road - Install Traffic Islands and Pedestrian Refuge	74,000	0	0	0	74,000	74,000	0	0	0	0	0
14762	Seaford Wetlands Unformed Interface (along Greaves Court) to Peninsula Link Trail	0	0	10,000	0	10,000	10,000	0	0	0	0	0
14765	Shared User Path Missing Link (Plowman Place to Clarendon Street)	0	27,000	0	0	27,000	27,000	0	0	0	0	0

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
14787	Beach Street & McMahons Road Intersection Upgrade	0	11,993	0	0	11,993	0	0	-11,993	0	0	0
14831	Warrandyte Road Pathway (Bevnol Road to Robinsons Road)	15,000	0	0	0	15,000	15,000	0	0	0	0	0
14859	Central Frankston - Shared User Path Connections	10,000	0	0	0	10,000	10,000	0	0	0	0	0
14860	Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)	21,000	0	0	0	21,000	21,000	0	0	0	0	0
14861	Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)	360,000	0	0	0	360,000	360,000	0	0	0	0	0
14862	Frankston High School Shared User Path Connections	21,000	0	0	0	21,000	21,000	0	0	0	0	0
14863	Frankston Nature Conservation Reserve Shared User Path	25,000	0	0	0	25,000	25,000	0	0	0	0	0
14864	Nyora Close or Luther Place, Frankston Shared UserPath	21,000	0	0	0	21,000	21,000	0	0	0	0	0
14865	Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail	100,000	0	0	0	100,000	100,000	0	0	0	0	0
14867	Dalpura Reserve - Footpath Installation	90,000	0	0	0	90,000	90,000	0	0	0	0	0
14870	Robinsons Road to Peninsula Link Trail Shared UserPath	120,000	0	0	0	120,000	120,000	0	0	0	0	0
14880	Cranbourne Road Retaining Wall Design	0	0	0	0	0	0	0	0	0	0	0
Economic Development												
14843	Smart Cities - Sensor Renewal Program	15,000	0	-15,000	0	0	0	0	0	0	0	0
14869	Frankston CBD Christmas Decorations	50,000	0	0	0	50,000	50,000	0	0	0	0	0
14878	Ballam Park Lighting Design	0	0	20,000	0	20,000	20,000	0	0	0	0	0
Urban Revitalisation												
13768	Municipal Signage Strategy Implementation	300,000	0	0	0	300,000	154,000	0	0	-146,000	0	0
14348	Local Shopping Strip Action Plan - Major Improvement Program	400,000	301,501	0	0	701,501	701,501	0	0	0	0	0
14451	City Centre Greening and Improvement Program	150,000	0	0	0	150,000	0	0	0	-150,000	0	0
14579	White Street Mall Upgrade	0	0	0	0	0	0	0	0	0	0	0
14582	Frankston Revitalisation Action Plan - Stiebel Place Activation	0	189,916	135,000	0	324,916	120,050	0	-204,866	0	0	0
14625	Lighting Frankston Program	0	155,920	0	0	155,920	49,057	0	0	-106,863	0	0
14626	Frankston North Gateway Treatment	0	34,010	110,000	0	144,010	144,010	0	0	0	0	0
14645	Local Shopping Strip - Minor Improvements Program	50,000	0	-50,000	0	0	0	0	0	0	0	0
14661	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	0	45,197	0	0	45,197	0	0	-45,197	0	0	0
14663	Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Playne Street) Median Revitalisation	0	333,050	0	-250,000	83,050	67,702	0	-15,348	0	0	0
14717	Frankston Revitalisation Action Plan - Priority Projects from Frankston Revitalisation Action Plan	0	0	0	0	0	0	0	0	0	0	0
14718	Nepean Highway Revitalisation – Stage 2 & 3	700,000	205,058	0	0	905,058	905,058	0	0	0	0	0
14746	Circuit Path Illumination Pilot Program - Lighting Frankston Plan Implementation	180,000	25,000	0	0	205,000	180,000	0	0	-25,000	0	0
14747	Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation	100,000	0	0	0	100,000	100,000	0	0	0	0	0
14748	St. Paul's Church Lighting - Frankston Lighting Plan Implementation	0	35,661	0	0	35,661	35,661	0	0	0	0	0
14749	Frankston Waterfront Precinct - Frankston Lighting Plan Implementation	186,000	18,287	0	0	204,287	204,287	0	0	0	0	0
14750	Creative Tree Illumination Pilot Program - Lighting Frankston Plan Implementation	92,000	33,060	0	0	125,060	42,000	0	-50,000	-33,060	0	0
14751	Bridge Illumination Program - Lighting Frankston Plan Implementation	140,000	135,000	0	0	275,000	275,000	0	0	0	0	0
14820	Sister City Signage	0	30,000	0	0	30,000	30,000	0	0	0	0	0

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
14898	Fairy Bud Lighting Trial in Trees	0	0	25,000	0	25,000	25,000	0	0	0	0	0
Governance												
11987	Frankston Yacht Club Alterations & Fitout	200,000	187,323	-200,000	0	187,323	187,323	0	0	0	0	0
14669	Frankston Yacht Club Commercial Kitchen Fitout	400,000	0	-400,000	0	0	0	0	0	0	0	0
14740	ReM Functionality - Kapish Locations Management Tool	14,000	0	-14,000	0	0	0	0	0	0	0	0
14840	Arbour Walk Upgrade, including DDA pedestrian gate access- Frankston Memorial Park	100,000	0	0	0	100,000	0	0	0	-100,000	0	0
14887	Beauty Park War Memorial Upgrade	0	0	31,000	0	31,000	31,000	0	0	0	0	0
Asset Management												
11234	Light Vehicle Replacement Program	1,000,000	0	0	0	1,000,000	200,000	-800,000	0	0	0	0
11288	Office Furniture & Equipment Renewal	51,000	0	0	0	51,000	51,000	0	0	0	0	0
11304	Heavy Plant Replacement Program	1,045,000	308,685	-240,000	0	1,113,685	956,685	-157,000	0	0	0	0
13532	Civic & Operations Facilities Renewal Program	370,000	67,160	0	0	437,160	437,160	0	0	0	0	0
13859	Facilities Painting Program	215,000	0	15,000	0	230,000	230,000	0	0	0	0	0
13959	Minor Plant & Equipment Replacement	30,000	0	0	0	30,000	25,000	-5,000	0	0	0	0
14143	Facility Maintenance Contract Renewal Program	200,000	0	50,000	0	250,000	250,000	0	0	0	0	0
14480	Storm and Vandalism Renewal Program	100,000	0	5,000	0	105,000	105,000	0	0	0	0	0
14568	Asbestos Eradication Program	100,000	0	-50,000	0	50,000	50,000	0	0	0	0	0
14599	Fleet Telematics	0	0	33,390	0	33,390	33,390	0	0	0	0	0
14605	Fleet Vehicle Acquisitions	0	81,443	0	90,000	171,443	171,443	0	0	0	0	0
14687	Operations Centre Storage Alterations - Parks & Vegetation	34,000	0	0	0	34,000	34,000	0	0	0	0	0
14720	Electric Vehicles – Charging Infrastructure & EV Vehicle Acquisition	100,000	0	0	0	100,000	100,000	0	0	0	0	0
14722	Operations Centre - Turf Shed Renewal	500,000	0	0	0	500,000	500,000	0	0	0	0	0
14734	Smart Cities - Sensor Deployment	74,000	0	-34,000	0	40,000	40,000	0	0	0	0	0
14735	Smart Cities - Asset Utilisation	14,000	123,739	0	0	137,739	137,739	0	0	0	0	0
14753	Carrum Downs Recreation Reserve - New Public Toilet	610,000	20,112	60,000	0	690,112	370,000	0	0	-320,112	0	0
14821	Frankston Asset Management System (FAMIS) Re-implementation	0	53,000	34,000	0	87,000	87,000	0	0	0	0	0
14823	Frankston Asset Management System (FAMIS) Application Upgrade	0	36,287	0	0	36,287	36,287	0	0	0	0	0
14833	Seaford Foreshore Public Toilet (opposite Armstrongs Road including accessible boardwalk) - Public Toilet Action Plan	50,000	0	0	0	50,000	50,000	0	0	0	0	0
14854	Civic Centre Chambers	61,000	0	90,000	0	151,000	151,000	0	0	0	0	0
14877	Frankston North Pines Men's Shed Car Port	40,000	0	35,000	0	75,000	25,000	0	0	-30,000	-20,000	0
Customer Service and Experience												
14641	Future Ready Frankston Implementation	186,000	55,000	0	0	241,000	241,000	0	0	0	0	0
14642	Smart Cities Implementation	46,000	0	0	0	46,000	46,000	0	0	0	0	0
14666	Transparency Hub Implementation	28,000	0	-28,000	0	0	0	0	0	0	0	0
14825	Name and Address Register (NAR) Validation Software	0	41,000	0	0	41,000	41,000	0	0	0	0	0

		Project Budgets										
		78,422,000	17,014,036	2,778,938	-3,575,000	94,639,974	37,506,412	-962,000	-28,813,226	-10,156,753	-100,000	-17,101,583
Project No	Project Title	Adopted Budget 2023/24	Carry Over from 2022/23	Movement	Mid-Year Adjustments	Revised Budget (EOY)	Rates (\$)	Asset Sales (\$)	Grants (\$)	Reserves (\$)	Contributions (\$)	Loans (\$)
Technology and Information												
11294	Hardware & Device Renewal	100,000	0	0	0	100,000	100,000	0	0	0	0	0
11309	GIS Mapping Renewal	90,000	26,000	-56,000	0	60,000	60,000	0	0	0	0	0
11312	Asset Management Information System (FAMIS)	0	25,000	0	0	25,000	25,000	0	0	0	0	0
12695	Public PC Replacement	50,000	0	0	0	50,000	50,000	0	0	0	0	0
13848	Uninterrupted Power Supply (UPS) Renewal	154,000	0	-154,000	0	0	0	0	0	0	0	0
14317	Human Resources & Payroll System Renewal	0	338,587	0	0	338,587	338,587	0	0	0	0	0
14372	Remote Access Renewal	100,000	25,000	-85,000	0	40,000	40,000	0	0	0	0	0
14373	Mobile Device Management Renewal Program	10,000	0	-10,000	0	0	0	0	0	0	0	0
14374	WiFi Network Renewal Program	45,000	0	0	0	45,000	45,000	0	0	0	0	0
14427	Anti-Virus Software Replacement	55,000	0	0	0	55,000	55,000	0	0	0	0	0
14454	SQL Server Renewal	50,000	0	0	0	50,000	50,000	0	0	0	0	0
14455	Network & Comms Renewal Program	90,000	0	0	0	90,000	90,000	0	0	0	0	0
14457	Reporting System Renewal	11,000	0	-11,000	0	0	0	0	0	0	0	0
14622	Finance System Renewal	0	246,733	180,000	0	426,733	426,733	0	0	0	0	0
14702	Payroll/ HR system Renewal	10,000	0	-10,000	0	0	0	0	0	0	0	0
14703	Finance system enhancements	180,000	0	-180,000	0	0	0	0	0	0	0	0
14707	Location Intelligence Strategy & Improvement Program	10,000	0	-10,000	0	0	0	0	0	0	0	0
14708	Robotic & AI Implementation Program	0	29,000	0	0	29,000	29,000	0	0	0	0	0
14727	IT Strategy - Cloud Implementation	202,000	0	-182,000	0	20,000	20,000	0	0	0	0	0
14729	IT Strategy - Cyber Security	139,000	0	0	0	139,000	139,000	0	0	0	0	0
14730	IT Strategy - Enhance Integration	139,000	0	0	0	139,000	139,000	0	0	0	0	0
14731	IT Strategy - Identity Access Management	150,000	0	-80,000	0	70,000	70,000	0	0	0	0	0
14732	Microsoft 365 and Teams Calling	190,000	0	-90,000	0	100,000	100,000	0	0	0	0	0
14733	Point of Sale (POS) System Renewal	0	34,249	0	0	34,249	34,249	0	0	0	0	0
14736	Digital & Data Implementation	18,000	0	-5,390	0	12,610	12,610	0	0	0	0	0
14769	FAMIS – System Integration	0	49,971	0	0	49,971	49,971	0	0	0	0	0
14791	Open Windows Contract System Upgrade	0	24,273	-24,000	0	273	273	0	0	0	0	0
14792	New Council Phone Solution	0	100,000	0	0	100,000	100,000	0	0	0	0	0
14794	Web Filtering Solution	50,000	0	0	0	50,000	50,000	0	0	0	0	0
14795	Business & Information Technology – Business Requests	25,000	12,962	0	0	37,962	37,962	0	0	0	0	0
14832	Project Management System	220,000	0	-84,000	0	136,000	136,000	0	0	0	0	0
14835	Aged Care System Renewal	150,000	0	-150,000	0	0	0	0	0	0	0	0
14841	Customer and Procure Data Model Platforms - IT Strategy Implementation	80,000	0	0	0	80,000	80,000	0	0	0	0	0
14842	IT Strategy Mobilisation (line 42,43,47,48)	100,000	0	-50,000	0	50,000	50,000	0	0	0	0	0
14891	Document Management System - Content Manager (ReM) Upgrade	0	0	50,000	0	50,000	50,000	0	0	0	0	0
14897	Datacentre Compute and Storage Renewal	0	0	316,000	0	316,000	316,000	0	0	0	0	0

Executive Summary

12.8 Healthy, Secure and Sustainable Food Action Plan 2023-2026

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1:	1. Healthy and Safe Communities
Level 2:	1.3 Encourage active and healthy lifestyles for people of all ages and abilities

Purpose

To recommend that Council adopt the draft Healthy, Secure and Sustainable Food Action Plan 2023 -2026, which is an action of the adopted Health and Wellbeing Plan 2021 – 2025.

Recommendation (Director Communities)

That Council:

1. Notes the draft Healthy, Secure and Sustainable Food Action Plan 2023-2026 was publicly exhibited for four weeks and 8 submissions were received;
2. Notes that a number of changes were made to the Draft Healthy, Secure and Sustainable Food Action Plan 2023-2026 following the receipt of submissions, including to add additional actions and make administrative edits to improve clarity of content;
3. Notes the draft Healthy, Secure and Sustainable Food Action Plan 2023-2026 establishes key priorities and actions to improve healthy eating, food security and support good nutrition throughout life for Frankston City residents; Notes the 3 key priority areas identified in the Plan which the actions seek to contribute to addressing:
 - a. An accessible and food secure community
 - b. An affordable and strong alternative food network
 - c. A food aware community (food literacy); and
4. Adopts the Healthy, Secure and Sustainable Food Action Plan 2023-2026.

Key Points / Issues

- The Healthy, Secure and Sustainable Food Action Plan 2023-2026 has been developed as an action identified in Council's Health and Wellbeing Plan 2021 – 2025:
 - Objective 1.4 To improve healthy eating and food security to support good nutrition across the life course
 - Action1.4.8 Develop a healthy, secure and sustainable food action plan to improve access to healthy food in the municipality.

12.8 Healthy, Secure and Sustainable Food Action Plan 2023-2026**Executive Summary**

- The development of the Healthy, Secure and Sustainable Food Action Plan 2023-2026 has been guided by evidence based data as outlined in the Health and Wellbeing Plan 2021-2025, current research and community consultation conducted through our collective impact group 'The Community Plate' and stakeholder group of Council departments
- The Community Plate is an initiative of local stakeholders that have taken a 'collective impact' approach to create change to the complex problems of healthy eating. The Community Plate includes representatives of Council, Peninsula Health, Mornington Peninsula Shire, Monash University, Deakin University and Frankston Community Gardens.
- The implementation of the Healthy, Secure and Sustainable Food Action Plan 2023-2026 will be overseen by the Community Strengthening Department. Various Council departments will have a role to play to ensure their respective actions are working to increase access, affordability and food literacy.
- The Healthy, Secure and Sustainable Food Action Plan 2023-2026 will be monitored and reviewed annually to ensure it remains relevant and responsive to changes in community need.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

A reference group of external stakeholders was established to guide the development of The Plan comprising of The Community Plate, Peninsula Health, Monash University, Deakin University and community garden representatives

The following committees and groups were consulted:

- Frankston Disability Access and Inclusion Committee,
- Council's Youth Services Unit and
- Frankston Community Gardens Network.

The community needs were identified through community engagement surveys conducted with The Community Plate.

Valuable contributions were also made by representatives from the Downs Estate Community Project.

The draft Food Action Plan was publicly exhibited in December 2023 for four weeks to provide an opportunity for further community feedback and input. Eight (8) responses were received. The following changes were made in response to this feedback:

- Additional content to highlight how improving our food system goes beyond Council alone and requires collaboration and support across the whole community (Page 5)
- An additional strategy "Greening our future environment" (Page 7)
- Updated statistics (Page 8, 9 and 10)

12.8 Healthy, Secure and Sustainable Food Action Plan 2023-2026**Executive Summary**

- Additional content to recognise address sustainability strategies and the influence of climate change (Page 13)
- A new action that recognises the important role of community gardens (Action 1.1.2)
- An expanded action relating to the role of seed libraries and associated activities (Action 2.1.2).
- A new action to address food waste and sustainability (Action 2.2.3)
- A new action to raise community awareness regarding the impacts that climate change can have on local food systems (Action 3.2.6).
- Various other administrative edits throughout to improve clarity of content.

2. Other Stakeholders

All relevant Council Departments have been consulted on the developments of the Draft Healthy, Secure and Sustainable Food Action Plan 2023-2026 with the following departments directly involved in its preparation:

- City Futures
- Community Strengthening;
- Family Health Support Services;
- Arts & Culture;
- Safer Communities; and
- Community Relations.

Analysis (Environmental / Economic / Social Implications)

The development of the Healthy, Secure and Sustainable Food Action Plan 2023-2026 has been guided by evidence based data as outlined in the Health and Wellbeing Plan 2021-2025. This work is underpinned by the key determinants of health and has included place-based assessments of the risk factors present within the social, economic and cultural environments of the municipality.

The Community Plate program has also played an integral part in both the consultation and development of the Healthy, Secure and Sustainable Food Action Plan 2023-2026.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no relevant legal considerations.

Policy Impacts

The Draft Healthy, Secure and Sustainable Food Action Plan 2023-2026 has been developed in the strategic context of Council's Health and Wellbeing plan 2021- 2025

12.8 Healthy, Secure and Sustainable Food Action Plan 2023-2026**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks associated with the adoption of the plan.

Conclusion

The draft Healthy, Secure and Sustainable Food Action Plan 2023-2026 is a document that will guide the key priorities and actions to improve healthy eating, food security and support good nutrition throughout the life course for the Frankston community

ATTACHMENTS

Attachment A: [↓](#) Healthy, Secure and Sustainable Food Action Plan 2023 - 2026



Healthy, Secure and Sustainable Food Action Plan 2023–2026



Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.



Contents

Acknowledgement of Country	2
Contents	3
Introduction	4
Purpose of our plan	5
Policy context	6
Alignment with Council Plans.....	6
Why is this a priority for Frankston City?	8
Frankston City Health Snapshot	8
Our planning approach	10
What we have been doing at Frankston	12
Our plan	13
Vision.....	13
Priorities.....	13
Objectives and Actions	14
Delivery, monitoring and evaluation	17
Glossary	18

Introduction

Frankston City Council recognises the impact food has on our lives and our community. Food is an essential and enjoyable part of daily life that shapes our wellbeing and influences our physical and mental health. It can strengthen our local economy and the vibrancy of our culture and social connections.

In Frankston City, food is one aspect of the household budget that is increasingly more expensive, with meat, seafood, vegetables and fruits as the most expensive food groups. Most people in Frankston City are not eating enough fruit and vegetables required to keep them healthy, with nearly double the amount of people not able to afford to buy food after running out compared to Victorian Average.²

Research shows there is an increase in people consuming too much discretionary food, which is high in energy and low in nutrients and contributes to the risk of chronic health conditions.³

“Food Systems are one of the greatest levers to positively transform our health and wellbeing of people and communities in Victoria. How, why and what food is produced, accessed and consumed all have major ramifications for the health of individuals, communities and society. Many chronic diseases such as heart disease, diabetes, and certain types of cancer are closely related to the food we eat.”¹

The Frankston City Council ‘Healthy, Secure and Sustainable Food Action Plan 2023-2026’ (The Plan) will enable council to address the complex issues affecting our food system and guide our approach to improve equitable access to safe, affordable and nutritious food to all people in our community, particularly those most vulnerable.

The plan was developed in consultation with the community and in collaboration with our partners, and informed by health population data and social research.

Purpose of our plan

The Frankston City Council 'Healthy, Secure and Sustainable Food Action Plan' 2023-2026 (The Plan) sets out the key priorities and actions to improve healthy eating, food security and support good nutrition throughout the life course for the Frankston City community. It provides the framework for how Council will collaborate with community and partners to promote and support healthy and sustainable food environments.

The Frankston City Health and Wellbeing Plan 2021-2025 provides the strategic direction and overarching health and wellbeing priorities for the Frankston City community. The 'Healthy, Secure and Sustainable Food Action Plan' contributes to the delivery of the Frankston Health and Wellbeing Plan objective 1.4: 'Improve healthy eating and food security to support good nutrition across the life course'.

A whole of Community approach

This Plan recognises that improving access to healthy and secure food through a sustainable food system is complex and takes a whole community. By working together with collaboration across all levels of government, the food relief sector and community sector, we can maximise impact and develop solutions that are more responsive to local needs, acknowledging that people understand their own issues in their own communities.

Our role in supporting access to healthy and secure food within the community includes:

- Leadership and advocacy
- Building partnerships
- Community development activities

Our partners:

- Federal and State Government
- The Community Plate
- Peninsula Health
- Service providers
- Food Relief Sector
- Community sector

This plan 2023–2026 aims to:

- Identify current and future food related needs in our community
- Build on existing initiatives and identify opportunities to support people in our community to access enough safe, affordable and nutritious food and improve food literacy
- Provide opportunities for community participation and advocate on behalf of priority groups of people experiencing food insecurity and inequitable access, including women and single parent families, low income earners, older adults, people with a disability and people at risk of experiencing homelessness.



Policy Context

Alignment with other council plans

This plan sits within the context of other policies and strategies at a state and local level and has been guided by the 'Victorian Health and Wellbeing plan' and Frankston

City Council's Health and Wellbeing Plan 2021–2025 which provides the overarching framework in priority 1 and strategic objective 1.4 as per below:



The plan also aligns with other key strategies and Council action plans developed for different population groups and issues, providing direction to deliver actions that improve Health and wellbeing outcomes and food access and literacy in our community. These include:

Strategies

- Climate Change Strategy
- Integrated Transport Strategy
- Greening our Future Environment Strategy
- Environmental Sustainability policy

Plans

- Municipal Early Years Plan
- Youth Action Plan
- Positive aging Action Plan
- Waste Circularity Plan



Why is this a priority for Frankston City?

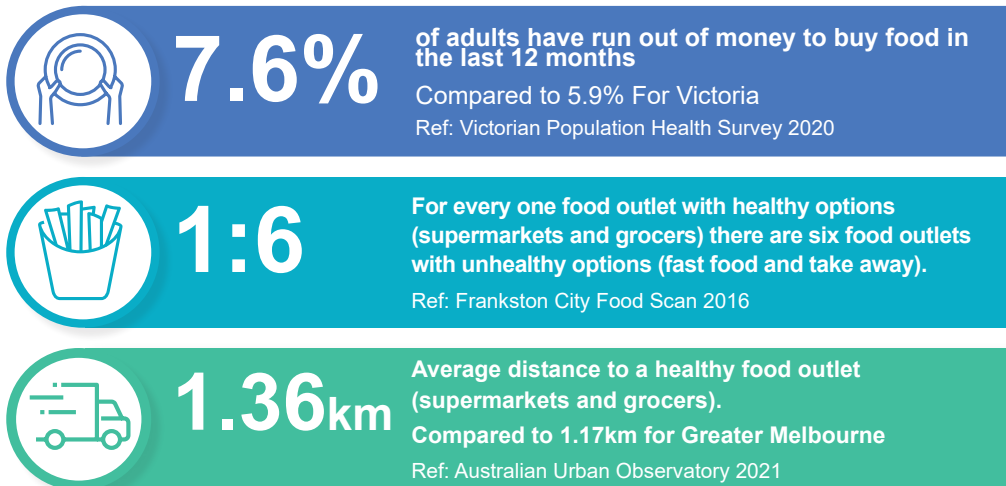
Local Government is one of many influencers on the food system. A healthy local food system promotes health and enhances the natural environment, improving equitable access to safe, affordable, nutritious and culturally appropriate food.

Although many people in Frankston City report living in relative good health, research shows there are some key issues that are having a significant impact on health and there is a higher proportion of people living with long term health conditions compared to Victorian average.

Frankston City Health Snapshot

This snapshot outlined in our Health and Wellbeing Plan highlights the current state of our food related issues, challenges and long term health conditions experienced in Frankston City and guides the direction of our plan.

Access to Healthy Food ⁴



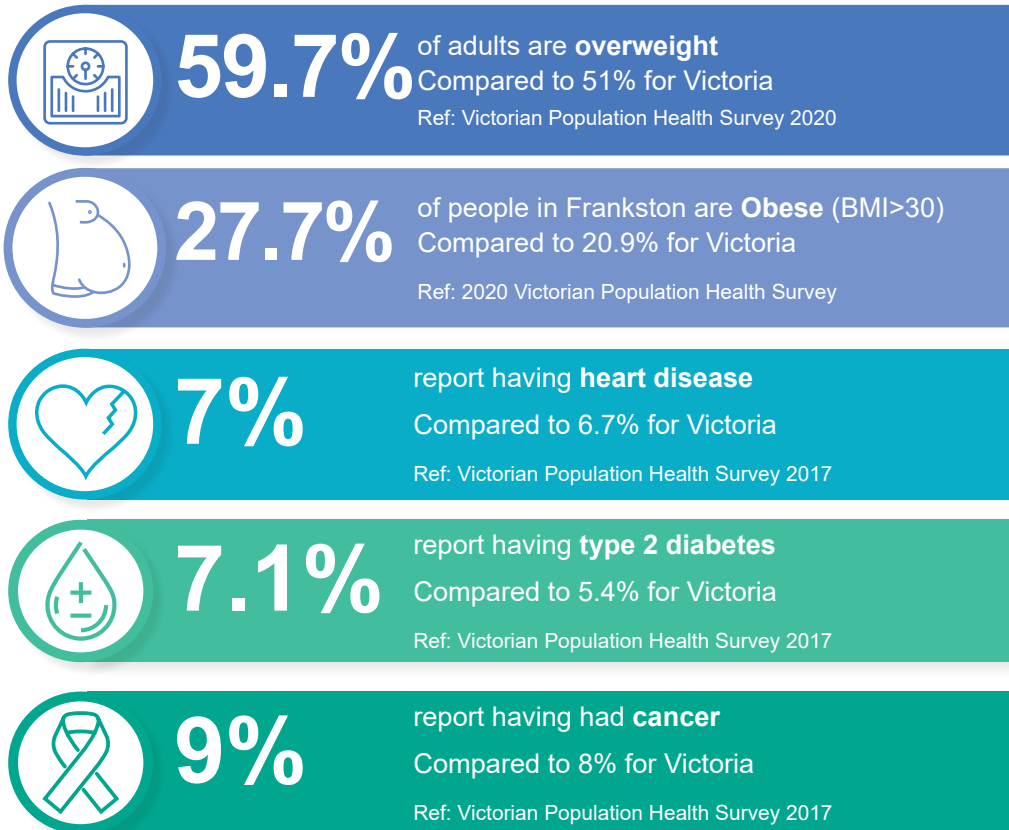
The Victorian Healthy Food Basket (VHFB) survey conducted by 'The Community Plate' in 2022 monitored the cost and access to healthy food in Frankston City. It provides both healthy food choices and foods that represent typical purchases of Victorians.

Affordability of a healthy food basket is based on people receiving maximum social security payments. Results show that a VHFB is

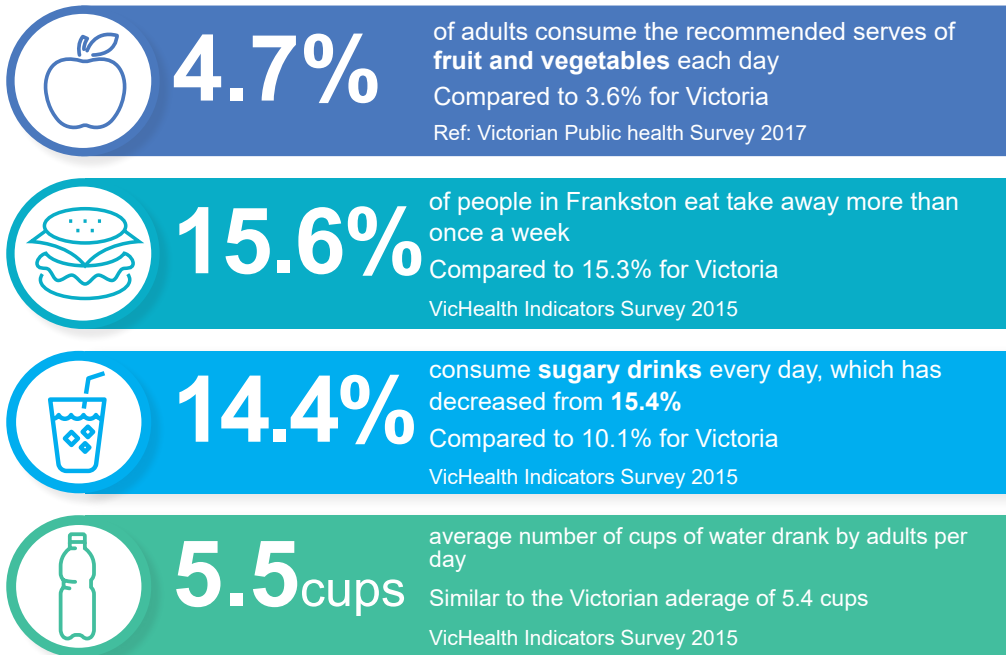
unaffordable for families of four in all wards and that single parents and single males are at risk of 'food stress'.

Food is one aspect of household budgets that is increasingly more expensive. This highlights the need to enhance local food systems to improve availability, accessibility and affordability in order to better meet the needs of the population. ⁵

Chronic Conditions and diseases ⁶



Healthy eating ⁷



With the current economic climate and the impacts of COVID-19 pandemic, the health and wellbeing of our community has been affected and is likely to for many years to come, particularly for those groups most impacted.

Our Health and Wellbeing survey 2020 told us the following would help our residents to eat more fruit and vegetables:

- Lower prices
- Growing at home
- Better quality and availability
- Food insecurity relates to lack of healthy food options

Our Planning Approach

The development of The Plan has been guided by informed health population data and social research undertaken by Frankston City Council. Our ongoing collaboration with The

Community Plate also provided community and food system insights through broad community consultation.

'The Community Plate' was initiated in 2018 by a group of dedicated local stakeholders who adopted a collective impact approach to create change to the complex problems of healthy eating.

The Steering Group comprises of representatives from:		
Frankston City Council	Mornington Peninsula Shire	Peninsula Health
Monash University	Community Representative Steering Group Chair	Deakin University
Joy of the Earth Community Garden	Orwil Street Community House	Downs Community Farm

Some of the work achieved by The Community Plate includes, but is not limited to:	
Commitment Statement outlining TCP beliefs values and principles	Detailed website and social media reach with over 800 followers in our community
Delivery of Community Workshops and Food Forum	Community Engagement Strategy reaching over 660 community members
The Community Plate Action Group who instigate partner driven action and have met online for over 1.5 years	The Community Plate Theory of Change outlines focus areas, outcomes, objectives, strategies and actions
Community Aspiration that “We are all connected to food that is local, nourishing and abundant”	Current development of a Comprehensive Food Access Map across Frankston and Mornington Peninsula

A community engagement survey conducted by The Community Plate in 2020 was completed by 221 people to better understand the barriers and enablers to eating more nourishing, nutritious and delicious foods. Analysis of the data (with those who reported gender — 45% female; 8% male) identified three common themes:

Affordability

Accessibility

Food literacy

Our community told us:

Wages are not going up, everything else is

“I have a chronic disease and can’t physically shop”

“There is confusion of what is healthy”

“To even find a supermarket requires leaving the main road, that means a longer trip”

“How do i prepare a quick and healthy meal?”

“I need information of where to buy healthy food”

2023 feedback shows that our Community are interested in food security and climate change and they would love to see increased local food producers and food growing in our Local Government Area.

What we have been doing at Frankston:

Some of the ways Council has been working towards these issues and inequities include:

 <p>Supporting and promoting Community Gardens for people in our community to grow food, learn and make positive connections</p>	 <p>Commitment to The Community Plate collective impact initiative to drive change in our food System</p>
 <p>Implemented 'Healthy Choices Policy' in Council owned facilities</p>	 <p>Administering permits for food and health businesses</p>
 <p>Delivering meals on wheels service for eligible residents providing freshly cooked and nutritious meals</p>	 <p>Delivering community and in home care services, including shopping and meals preparation</p>
 <p>Seasonal tenancy manuals for sport and recreational clubs include Healthy food and beverage guidelines</p>	 <p>Maternal and Child Health service providing advice and guidance on nutrition, breastfeeding, oral health assessment, education and support for families with children under 3 years</p>
 <p>Promotion of 'Vic Kids Eat Well' VKEW program to sporting clubs</p>	 <p>Promoted Water in sports initiative in local sporting clubs and recreational facilities</p>
 <p>Supporting Community Support Frankston to provide emergency food relief and grocery vouchers to those in need during Covid-19 lockdowns</p>	 <p>Development of a 'Where to find emergency food in Frankston during COVID-19' brochure</p>
 <p>Advocating to state government for footpath and shared pathway improvements</p>	 <p>Traffic and land use planning to support provision of public transport</p>



Vision

Frankston City will have a healthy food system where nutritious, delicious, affordable, safe and culturally appropriate food is accessible, and people in our community have awareness, knowledge and skills of nutritious and sustainable food practices.

An overarching consideration for food security is the expected impacts from climate change. Council declared a Climate Emergency in late 2019 and adopted the *Climate and Sustainability Strategy 2023-2030* recognising its role in mitigating emissions and adapting to climate change impacts.

An action in the Strategy aims to “Support local food security through promoting community gardens, home gardening, food sharing and education on sustainable practices and soil health” (action N8 under Theme 4 Natural Environment). The three key priority areas and their objectives within this plan contain actions to support this.

“Accessible and affordable, nutritious and delicious ... food for our community”

Priorities

As a key partner of The Community Plate and utilising the co-design, research and consultation by our collective impact, we have

identified the following key themes/priorities and a set of objectives to work towards:

Priority 1: An ACCESSIBLE and secure local food system

We will have greater diversity in local places and ways that our community can access safe, nutritious and culturally appropriate food. Outlets supplying healthy food are in locations where people can access them.

Priority 2: An AFFORDABLE and strong alternative food network

We will explore and create new food growing and distribution networks to ensure all members of the community are able to access affordable and nutritious food and work to make existing networks more accessible and fairer.

Priority 3: A food AWARE community

We will raise awareness of the principles of a healthy, sustainable food system and enable people to make food choices that enhance their health and wellbeing. Our community will gain knowledge and skills to plan, grow, select, prepare, eat, share and dispose of nutritious food.

These key priorities each have a range of objectives and actions to be achieved through our service delivery. For each action, a lead team who is responsible for delivery of the action has

been identified, however most actions will require coordinated collaboration between a range of stakeholders and service providers.

Objectives and actions

Priority 1: An ACCESSIBLE and secure local food system

By collaborating with Council stakeholders and community partners, we create opportunities to support and facilitate improved access to local, sustainable nutritious food.

	Action	Team	Partners
Objective 1.1: Facilitate improved access to local, sustainable and affordable food			
1.1.1	Promote and support food initiatives that assist those experiencing food insecurity. These include food swaps, community meals, Community Kitchens, school breakfasts, food banks, community gardens, markets and other community led projects that respond to inequities in access to nutritious food.	Community Strengthening	Internal: Community Relations, Communications External: The Community Plate, CSF, Schools, Foodbank
1.1.2	Facilitate continued partnerships and support with Community Gardens to normalise fresh food that can be grown locally, have a positive impact on climate change, education and community connection.	Community Strengthening	Sustainability, Community Houses, The Community Plate
1.1.3	Work in partnership with relief providers to keep abreast of the extent of food insecurity in the local area and design strategies that improve priority groups access to food and food initiatives.	Community Strengthening	Community Support Frankston, Frankston Emergency Relief Providers Network
1.1.4	Implement strategies to improve sustainable transport options that make walking, bike riding and active travel easy safe and accessible. Prioritising routes that provide access to healthy food and other health services and spaces.	Engineering Services	Internal: City Futures, Community Strengthening, sustainability External: Peninsula Health
Objective 1.2: Build partnerships and networks to promote food security and food growing			
1.2.1	Create interest and awareness to build partnerships and explore opportunities to transform local community spaces into inclusive places for all people in the community (regardless of age, gender, socio economic status, culture or religion) to come together, grow healthy food, learn new skills, connect and be sustainable.	Community Strengthening	Neighbourhood houses Internal: Community Centres, Sustainability, Environment.
1.2.2	Encourage and provide opportunities for community to dispose of all foodwaste. a) Rebate program trial. b) Explore options to provide FOGO - (food organics, green organics) to Multi unit developments.	Waste Circularity, Sustainability	Internal: Communications, Customer Relations
1.2.3	Retain our commitment to 'The Community Plate' to take a collective impact approach to improve access to food that is local, nutritious and abundant.	Community Strengthening	External: Peninsula Health, Mornington Peninsula Shire Council, Monash University
1.2.4	Provision of safe, high quality, nutritionally balanced meals at the Council owned and run Early Learning Centre that meet the nutritional needs of the children and families, and promote healthy eating behaviours.	Family Health Support Services	

Priority 2: An AFFORDABLE and strong alternative food network

By developing relationships and providing support to local community groups, gardens, producers and businesses, we can support development of more sustainable alternative food network options.

	Action	Team	Partners
Objective 2.1: Increase the development and uptake of affordable alternative food network options			
2.1.1	Explore opportunities to expand the seed library at Frankston library with additional tools and resources to encourage and support people to grow fresh food and practice being sustainable. eg. food growing and preserving tools, equipment and educational resources along with author talks and workshops for capacity building	Waste Circularity, Libraries	Internal: All Council Departments
2.1.2	Address the barriers some priority groups experience (eg. older adults and those with disabilities) and enable eligible residents to access affordable, healthy food choices as part of the state and federal funded programs - 'Commonwealth Home Support Program' and 'Home and Community Care Program for Younger People' eg. Meals on Wheels and in home care services.	Family Health Support Services	External : Meals on Wheels, Community Support Frankston
2.1.3	Support and encourage small scale food growing in our community, including on suburban blocks and promote existing local food growers.	Community Strengthening	Internal:Sustainability, Waste Circularity External: The Community Plate
2.1.4	Deliver initiatives that educate and encourage healthy eating and sustainable practices throughout the middle years (school aged children from 12 -14 years old) and youth (15-18 years old), through Councils Youth Services and Libraries.	Community Strengthening, Arts and Culture	External: Peninsula Health
2.1.5	Explore and report on opportunities for edible public plantings in our Local Government Area	Urban design and Community Strengthening	External: The Community Plate
Objective 1.2: Increase ways local providers can supply affordable healthy local food			
2.2.1	Explore, map and support Not For Profit community organisations, services and local social enterprise businesses who provide low cost or free distribution of food to community members in need. Identify the gaps in current service provision, advocate for these to be filled and ensure provision of food is responsive to cultural needs of our community and priority groups.	Community Strengthening	Internal: Economic Development, Procurement, Neighbourhood Inclusion
2.2.2	Investigate, map and recommend options of accessible water refill points in public spaces to improve access to safe water, promote drinking water and reduce waste from single use plastic bottles	Sustainable assets	Community Strengthening
2.2.3	Work towards a regenerative and circular food system to grow food and dispose of waste in ways that generate positive outcomes for nature and climate resilience.	Waste Circularity, Sustainability	Community Strengthening.

Priority 3: A FOOD AWARE community

By continuing to provide our community with opportunities that enhance knowledge, we increase the understanding of healthy and sustainable food related practices and celebrate a healthy and inclusive food culture.

	Action	Team	Partners
Objective 3.1: Embed healthy food and drink options in Council owned facilities and events			
3.1.1	Ensure implementation of the 'Healthy Choices Policy' to embed healthy food and drink options in Council owned facilities, club settings at the time of updating tenancy agreements and through Council led events to encourage healthy eating	Community Strengthening	External: Peninsula Health, VicHealth, Community groups and sporting clubs
3.1.2	Promote Peninsula Health's 'Achievement Program' in early childhood settings to improve food literacy and support healthy eating, nutrition, positive food habits.	Family Health Support Services	External: Peninsula Health Early Childhood Services
Objective 3.2: Promote healthy eating initiatives and campaigns that support nutrition throughout life			
3.2.1	Implement the INFANT program to be delivered through the Maternal and Child Health Service to support parents and families to eat healthily from the start of their baby's life.	Family Health Support Services	
3.2.2	Train Maternal and Child Health Nurses in the INFANT program to better support parents and families to embed healthy eating habits from the start of their baby's life.	Family Health Support Services	External:
3.2.3	Deliver a Breastfeeding Support Service through Maternal and Child Health Services to support mothers through breastfeeding of infants.	Family Health Support Services	External:
3.2.4	Provide and map breastfeeding chairs at Maternal Child and Health Centres to physically support positioning for mothers to breastfeed in a comfortable environment. Investigate breast feeding friendly spaces in Council buildings and facilities .	Family Health Support Services	
3.2.5	Support and increase educational initiatives and workshops to build community capacity and food literacy for all age groups. This can include food growing and urban agriculture, purchasing, meal planning, storing, preparation, nutritious food choices, seasonal cooking, use of leftovers and food disposal to ensure that no food needlessly goes to waste.	Community Strengthening, Arts and Culture/library and Waste Circularity	External: The Community Plate
3.2.6	Raise the communities awareness of the threats of climate change to our food systems and how these threats can be addressed, through education on sustainable practices and soil health, information sharing, workshops and support for home food growing.	Climate and Sustainability, Waste Circularity	Internal; Community Strengthening, Communications

Delivery, monitoring and evaluation

This plan is a roadmap for a whole of Council approach to guide our ongoing actions and decision-making to improve our food system.

While the implementation of the Plan will be overseen by the Community Strengthening team, the whole of Council have a role to play in improving our food system in the City of Frankston.

The Plan will be monitored and reviewed annually to ensure it remains relevant and responsive to changes in community need. Reporting will be conducted annually by Frankston City Council to ensure delivery of the Food Action Plan is on track.



Glossary

Food System

Includes everything it takes to get food on our plate, from farming, storing, processing, transporting, marketing, selling, purchasing, cooking, eating and then disposing of our food waste.

Food Security

When all people, at all times, have physical, social and economic access to sufficient, safe and nutritious food that meets their dietary needs and food preferences for an active and healthy life. (Ref: Food and Agriculture Organisation of the United Nations).

Food Insecurity

Exists whenever the availability of nutritionally adequate and safe foods or the ability to acquire acceptable food in socially acceptable ways is limited or uncertain (Radimer 2002). Food Insecurity with hunger is where a person experiences a period where they go without food. In contrast, food insecurity without hunger is where a person is at risk of food insecurity with hunger and may employ tactics such as relying on low cost unhealthy foods to avoid going without food. (Victorian agency for Health and Information 2017).

Food Access

Is the capacity to acquire and consume a nutritious diet, including; location of food outlets, the ability to buy and transport food, home storage, preparation and cooking facilities; time and mobility to shop for and prepare food and knowledge and skills to make appropriate choices (Ref: World Health Organisation 2011).

Food Affordability

This is a key determinant of food security and adequate nutrition. Affordability is a determinant of access to food and healthy diets. It can be defined as the capacity to pay a market price for food compared to the proportion of a households income and other expenses. (Ref: World Business Council for Sustainable Development- Food Affordability paper 2022)

Food Literacy

A collection of inter-related knowledge, skills and behaviours required to plan, manage, select, prepare and eat foods to meet needs and determine food intake, as well as the scaffolding that empowers individuals, households, communities or nations to protect diet quality through change and support dietary resilience over time (Vidgen and Gallegos, 2014).

References

References for Statistics and research quoted in this Healthy, Secure and Sustainable Food Action Plan are from:

1. Vic Health Strategy 2023-2033
2. Frankston City Health and Wellbeing Plan 2021 -2025
3. Frankston City Health and Wellbeing Plan 2021 -2025
4. Victorian Population Health Survey 2017
5. The Community Plate Healthy Food Basket survey 2022
6. Victorian Population Health Survey 2017 and ABS Census data 2021
7. The Community Plate Healthy Food Basket survey 2022



FRANKSTON CITY
COUNCIL
30 Davey Street
Frankston VIC 3199
Australia
PO Box 490
Frankston VIC 3199
Phone 1300 322 322
frankston.vic.gov.au

Executive Summary**12.9 Proposed Committee of Management Appointment - Lathams Road Carrum Downs**

Enquiries: (Danielle Watts: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To appoint Council as Committee of Management over Crown land associated with the Lathams Road Carrum Downs Upgrade Project on a request from the Major Transport Infrastructure Authority (MTIA).

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Unconditionally accepts the Committee of Management appointment over the land associated with the Lathams Road Carrum Downs Upgrade Project, specifically the following:
 - a) Parcels 30; 31; 37; 38; 39 and 40 on Department of Transport Survey Plan Number 24239A;
 - b) Parcels 50; 52; 56; and 57 on Department of Transport Survey Plan Number 24240A; and
2. Commits ongoing funding of \$40,000 per annum to the Annual Budget process from 2025/2026 to maintain the landscaping element of the land proposed to be managed by Council; and
3. Endorses the Chief Executive Officer informs the Major Transport Infrastructure Authority and the Department of Energy, Environment and Climate Change of the decision.

Key Points / Issues

- The Suburban Roads Upgrade Program (Program) provides for Major Road Projects Victoria (MRVP) to undertake a number of major road projects across Victoria.
- As part of the Program, Latham's Road in Carrum Downs was duplicated, improving safety and vehicle access to Eastlink and the local area through the installation of traffic lights and safety barriers; roundabout upgrades; a new bridge over Peninsula Link; a new service lane, and a new shared walking and cycle path (SUP).
- The Latham's Road Upgrade Project (Project) achieved practical completion in September 2023, and the ongoing responsibility of new Crown land assets associated with the upgrade is required to be finalised.

12.9 Proposed Committee of Management Appointment - Lathams Road Carrum Downs**Executive Summary**

- The Major Transport Infrastructure Authority (MTIA) has proposed that the land on which the SUP has been constructed (between Lathams Road; Frankston-Dandenong Road and Peninsula Link), is managed by Frankston City Council as an appointed Committee of Management (CoM).
- Officers are in agreement with the proposal and recommend that Council accepts a CoM appointment. An aerial photograph of the primary land area concerned can be found at **Attachment A**.

Financial Impact

That Council commits funding of \$40,000 per annum, to the Annual Budget process from 2025/2026, this is the estimated cost of appropriately maintaining the landscaping element of the land proposed to be managed by Council.

Until September 2025 the landscaping will be undertaken by an MRVP sub-contractor. Should Council accepts CoM appointment, there may be some additional outlay whilst the land is brought to a Council standard, which is generally to a higher level than that required by MRVP, this can be funded within existing resources.

The defects liability period also means a reduction in the actual SUP maintenance cost, which will be covered by the construction contractor (Winslow) for the first two (2) years.

The SUP itself has a design life cycle of 20 years. The result is that the extent of Council maintenance required on an ongoing basis and therefore corresponding expenditure will be minimal, and limited to matters such as pathway cracking repairs etc. This element is therefore able to be absorbed within existing resources.

Consultation**1. External Stakeholders**

MRVP (Major Road Projects Victoria)

MTIA (Major Transport Infrastructure Authority)

2. Other Stakeholders

- Parks and Vegetation (Operations)
(Ongoing land maintenance requirements and standards, and cost estimates for the same)
- Engineering Services (Infrastructure and Operations)
(Ongoing road management requirements)

Analysis (Environmental / Economic / Social Implications)

There are no obvious environmental; economic or social implications of the request for Council to manage the land as a CoM.

The broader community has benefited from the Project through improved safety and reduced travel times, improved access to main road networks from residential subdivisions as well as safety for cyclist and pedestrians. New land assets as a result of the upgrade also need to be appropriately maintained to ensure relevant benefits continue.

12.9 Proposed Committee of Management Appointment - Lathams Road Carrum Downs
Executive Summary

The majority of the land proposed to come under Council management and on which the SUP has been constructed, was formerly in the ownership of Melbourne Water. It was divested in October 2020 under the *Major Transport Project Facilitation Act 2009* automatically becoming Crown land and was temporarily reserved by the Governor in Council for purposes of the Project. As the Project is now complete, a land manager is required to be appointed.

MTIA has always considered that Council would be the most appropriate land manager, given that under the *Road Management Act 2004*, and the *Code of Practise - Operational Responsibility for Public Roads (Code)*, Council is already the relevant Coordinating Road Authority.

This position is consistent with other major projects that have provided enhanced facilities for the community, notably upgrades undertaken as part of various Level Crossing Removal Projects, where Council has undertaken responsibility for a number of improved and new assets, including SUP's. It is noted that those projects provided funding to Council for a period of ten (10) years.

The land proposed to fall under Council management totals approximately 4,462m², can be seen on the plans at **Attachments B and C** and are as follows:

- a) Parcels 30; 31; 37; 38; 39 and 40 on Department of Transport Survey Plan Number 24239A;
- b) Parcels 50; 52; 56; and 57 on Department of Transport Survey Plan Number 24240A.

A CoM appointment makes sense, given that the land directly connects to Council's existing land holdings to the south being Maple Link and Belvedere Reserve, allowing for a consistent and more cost-efficient management approach. The SUP also provides a vital connection to the Peninsula Link Trail for SUP users, consistent with existing Council policy positions.

Realistically, as a SUP Council technically already has the responsibility for the land under the *Code*, it is merely a question of how that land is best managed on an ongoing basis (refer Legal section).

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal*Crown Land (Reserves) Act 1978 (CLRA)*

Councils, along with Parks Victoria are the leading managers of Crown land in Victoria.

Frankston is an experienced Crown Land manager, already managing some 80 plus separate parcels of Crown land within the municipality.

A CoM appointment is significant as it passes an additional statutory responsibility for the land to Council pursuant to s.15 CLRA to "*manage, improve, maintain and control the land for the purpose for which it is reserved*".

12.9 Proposed Committee of Management Appointment - Lathams Road Carrum Downs**Executive Summary**

A CoM appointment does not mean that Council is able to manage the land as if it was the owner. For works considered to be more than just day to day maintenance, or which sit outside an approved management plan, express approval must be sought for the works from the Department of Environment, Energy and Climate Action (DEECA) as the landowner on behalf of the Crown. This process is administrative, and burdensome but is consistent with the standard requirements of Crown land management.

The benefit of Council being appointed as CoM, is that the land can be managed consistent with surrounding land holdings and to the high standard expected by the community. In addition, DEECA provides an indemnity for Council against claims in respect of the CoM land.

In order for Council to be appointed as CoM, the land is required to be "Reserved" pursuant to the *CLRA*. Officers and MTIA have agreed that a temporary Crown Reservation for Public or Recreation/Open Space purposes is appropriate. The final reservation purpose will likely align with the new categories of Crown reservations proposed as part of the new Public Land legislative reforms.

Road Management Act 2004 and Code of Practise - Operational Responsibility for Public Roads (Code)

The *Road Management Act 2004 (RMA)* essentially sets out the obligations and liabilities for ongoing roads management. The *Code* is published in the Victorian Government Gazette under the *RMA* and sets out in detail the specifics of such management, including *inter alia*, the specific physical areas and types of assets that fall under its remit.

As a municipal authority, Council is automatically the Road or Co-ordinating Road Authority for all public roads within its municipal boundaries.

Lathams Road is an arterial road for which the responsibility rests with the Department of Transport (DoT). Council has accepted responsibility for assets from the back of kerb (service roads; drainage assets etc.) in accordance with the *Code* from December 2023.

The defects liability period runs from the date of practical completion (September 2023) for two (2) years, during which time period landscape maintenance will be managed by an MRVP sub-contractor and paths defects will be managed by Winslow. The result is that Council's financial expenditure for land management, can be mitigated considerably until September 2025.

Policy Impacts

The proposal is consistent with a number of Council strategies and plans as follows:

- Property Strategy 2021-2025 (PS)

The PS Vision is that "Council property is managed for the broader community benefit, in a pro-active, clear, adaptable and financially responsible way".

Council property includes land managed by Council on behalf of the State Government.

The current proposal is consistent with the Vision and guiding principles of the PS.

12.9 Proposed Committee of Management Appointment - Lathams Road Carrum Downs**Executive Summary**

- **Integrated Transport Strategy 2022-2024 (ITS)**
The current proposal is consistent with a number of key actions in the ITS. Specifically Key Action 9 (Advocate to the State Government for the implementation of all Strategic Cycling Corridors) and Key Action 12 (Improve access to the existing shared path network from residential areas, through the Paths Development Plan and future Frankston Bicycle Strategy).
- **Paths Development Plan 2020 (PDP)**
The current proposal is consistent with the PDP, which requires coordinating with the planning of other paths that may be provided in the course of private, government or Council developments; maintaining and enhancing the existing pathways network; and demonstrating progress towards achieving Council's Strategic Objectives.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are limited risks of accepting a CoM appointment.

As previously stated, Council is an experienced Crown Land Manager with processes already in place to manage the land and physical assets, as well as additional works requests. Accepting a CoM appointment means that DEECA will provide Council with an indemnity against claims in respect of the land.

If Council does not accept a CoM appointment, DEECA has limited options to appoint another land manager, with the risk that the condition of the land may deteriorate once MRVP's landscape contractor stops maintaining the same. The location and nature of the assets mean it is likely the community will assume Council management of the land in any event given this is the case with similar SUP's and tracts of land within the municipality.

Conclusion

The Latham's Road Upgrade Project achieved practical completion in September 2023, and the ongoing responsibility of new Crown land assets associated with the upgrade, is required to be finalised.

The land on which the SUP has been constructed is proposed by the Major Transport Infrastructure Authority to be managed by Frankston City Council, as an appointed Committee of Management.

Officers are in agreement with the proposal and recommend that Council unconditionally accepts a Committee of Management appointment.

12.9 Proposed Committee of Management Appointment - Lathams Road Carrum
Downs

Executive Summary

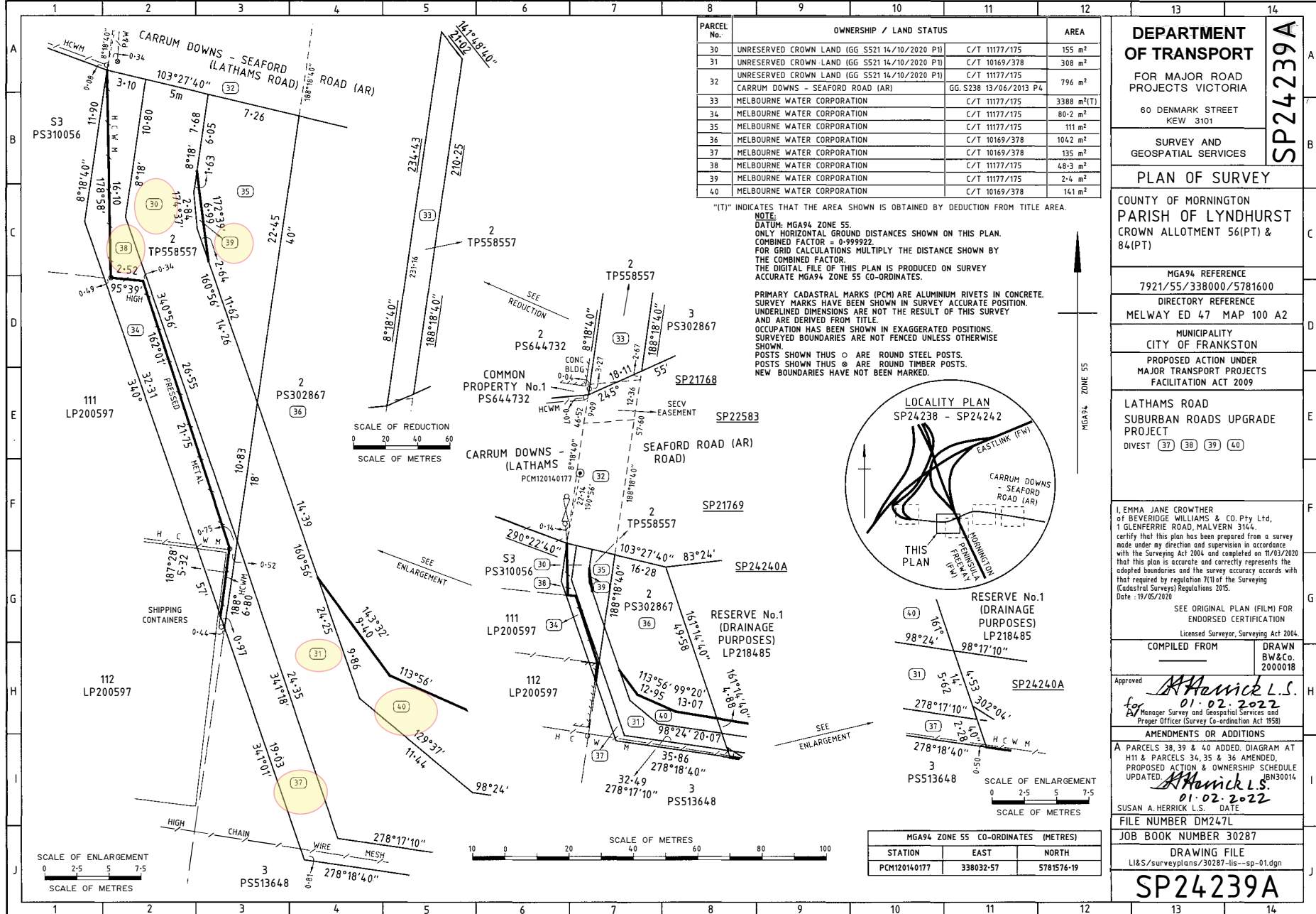
ATTACHMENTS

Attachment A: [↓](#) Copy aerial photograph of proposed CoM land area

Attachment B: [↓](#) Copy DoT Survey Plan Number 24239A

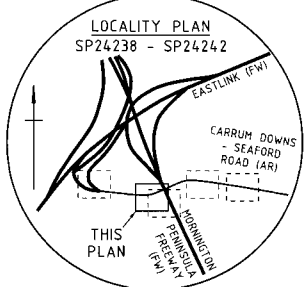
Attachment C: [↓](#) Copy DoT Survey Plan Number 24240A





PARCEL No.	OWNERSHIP / LAND STATUS	AREA
30	UNRESERVED CROWN LAND (GG SS21 14/10/2020 P1)	C/T 11177/175 155 m ²
31	UNRESERVED CROWN LAND (GG SS21 14/10/2020 P1)	C/T 10169/378 308 m ²
32	UNRESERVED CROWN LAND (GG SS21 14/10/2020 P1) CARRUM DOWNS - SEAFORD ROAD (AR)	C/T 11177/175 796 m ² GG S238 13/06/2013 P4
33	MELBOURNE WATER CORPORATION	C/T 11177/175 3388 m ² (T)
34	MELBOURNE WATER CORPORATION	C/T 11177/175 80.2 m ²
35	MELBOURNE WATER CORPORATION	C/T 11177/175 111 m ²
36	MELBOURNE WATER CORPORATION	C/T 10169/378 104.2 m ²
37	MELBOURNE WATER CORPORATION	C/T 10169/378 135 m ²
38	MELBOURNE WATER CORPORATION	C/T 11177/175 48.3 m ²
39	MELBOURNE WATER CORPORATION	C/T 11177/175 2.4 m ²
40	MELBOURNE WATER CORPORATION	C/T 10169/378 141 m ²

"(T)" INDICATES THAT THE AREA SHOWN IS OBTAINED BY DEDUCTION FROM TITLE AREA.
 NOTE:
 DATUM: MGA94 ZONE 55
 ONLY HORIZONTAL GROUND DISTANCES SHOWN ON THIS PLAN.
 COMBINED FACTOR = 0.999922
 FOR GRID CALCULATIONS MULTIPLY THE DISTANCE SHOWN BY THE COMBINED FACTOR.
 THE DIGITAL FILE OF THIS PLAN IS PRODUCED ON SURVEY ACCURATE MGA94 ZONE 55 CO-ORDINATES.
 PRIMARY CADASTRAL MARKS (PCM) ARE ALUMINIUM RIVETS IN CONCRETE. SURVEY MARKS HAVE BEEN SHOWN IN SURVEY ACCURATE POSITION. UNDERLINED DIMENSIONS ARE NOT THE RESULT OF THIS SURVEY AND ARE DERIVED FROM TITLE.
 OCCUPATION HAS BEEN SHOWN IN EXAGGERATED POSITIONS. SURVEYED BOUNDARIES ARE NOT FENCED UNLESS OTHERWISE SHOWN.
 POSTS SHOWN THIS ○ ARE ROUND STEEL POSTS.
 POSTS SHOWN THIS ⊙ ARE ROUND TIMBER POSTS.
 NEW BOUNDARIES HAVE NOT BEEN MARKED.



DEPARTMENT OF TRANSPORT
 FOR MAJOR ROAD PROJECTS VICTORIA
 60 DENMARK STREET
 KEW 3101
 SURVEY AND GEOSPATIAL SERVICES

PLAN OF SURVEY
 COUNTY OF MORNINGTON
 PARISH OF LYNDHURST
 CROWN ALLOTMENT 56(PT) & 84(PT)
 MGA94 REFERENCE
 7921/55/338000/5781600
 DIRECTORY REFERENCE
 MELWAY ED 47 MAP 100 A2
 MUNICIPALITY
 CITY OF FRANKSTON
 PROPOSED ACTION UNDER
 MAJOR TRANSPORT PROJECTS
 FACILITATION ACT 2009

LATHAMS ROAD
 SUBURBAN ROADS UPGRADE
 PROJECT
 DIVEST (37) (38) (39) (40)

I, EMMA JANE CROWTHER
 of BEVERIDGE WILLIAMS & CO. Pty Ltd,
 1 GLENERRIE ROAD, MALVERN 3144,
 certify that this plan has been prepared from a survey made under my direction and supervision in accordance with the Surveying Act 2004, and completed on 11/03/2020 that this plan is accurate and correctly represents the adopted boundaries and the survey accuracy records with that required by regulation 7(1) of the Surveying (Cadastral Surveys) Regulations 2015.
 Date: 19/05/2020

SEE ORIGINAL PLAN (FILM) FOR ENDORSED CERTIFICATION
 Licensed Surveyor, Surveying Act 2004.
 COMPILED FROM DRAWN
 BW&Co. 2000018

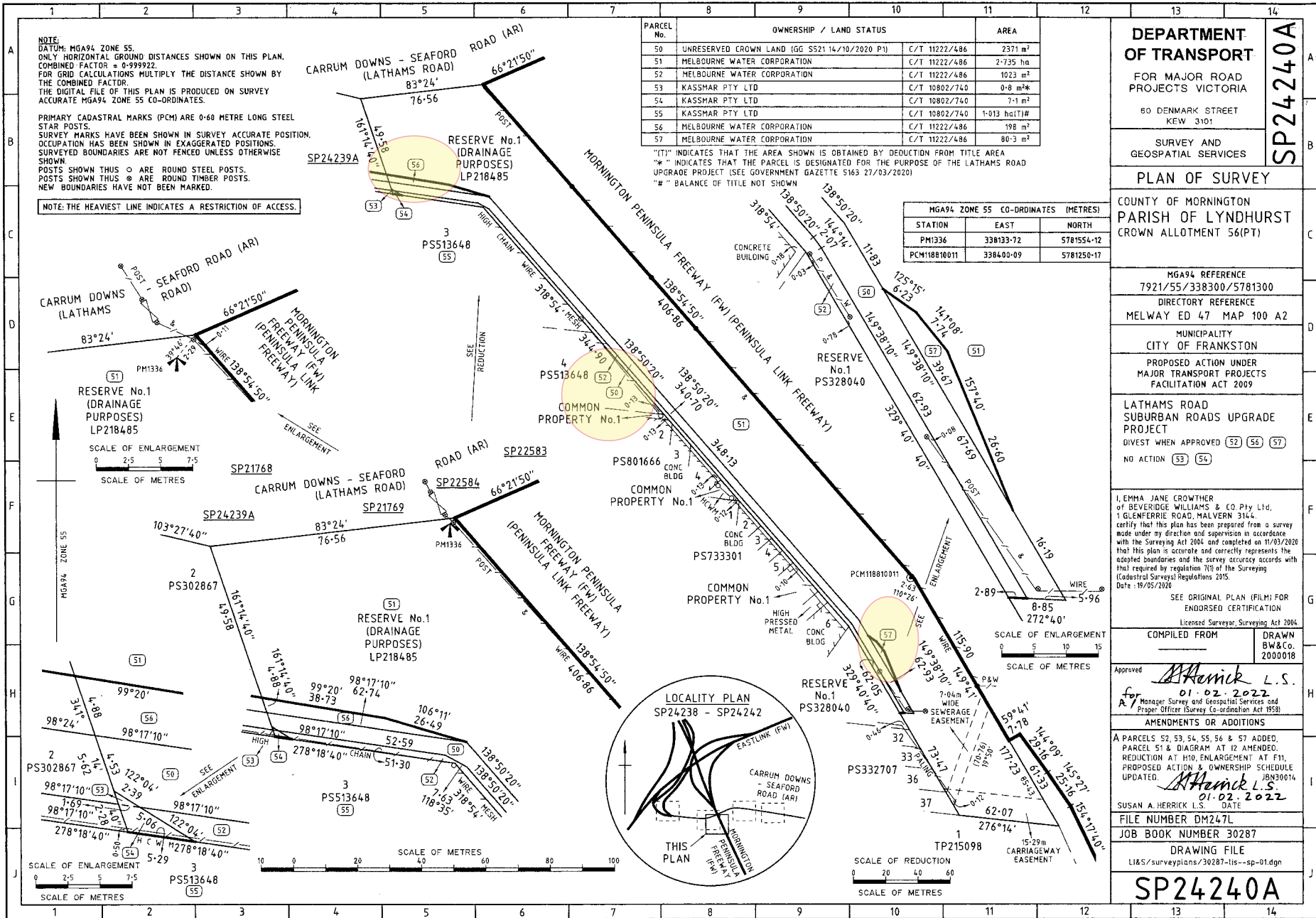
Approved *A. Herrick L.S.*
 for 01.02.2022
 Manager Survey and Geospatial Services and
 Proper Officer (Survey Co-ordination Act 1958)

AMENDMENTS OR ADDITIONS
 A PARCELS 38, 39 & 40 ADDED. DIAGRAM AT H11 & PARCELS 34, 35 & 36 AMENDED.
 PROPOSED ACTION & OWNERSHIP SCHEDULE UPDATED.
A. Herrick L.S. BN30014
 01.02.2022

SUSAN A. HERRICK L.S. DATE
 FILE NUMBER DM247L
 JOB BOOK NUMBER 30287
 DRAWING FILE
 L1&S/surveyplans/30287-lis--sp-01.dgn

SP24239A

SP24239A



PARCEL No.	OWNERSHIP / LAND STATUS	AREA
50	UNRESERVED CROWN LAND (GG S521 14/10/2020 P1)	C/T 11222/486 2371 m ²
51	MELBOURNE WATER CORPORATION	C/T 11222/486 2-735 ha
52	MELBOURNE WATER CORPORATION	C/T 11222/486 1023 m ²
53	KASSMAR PTY LTD	C/T 10802/740 0-8 m ² *
54	KASSMAR PTY LTD	C/T 10802/740 7-1 m ²
55	KASSMAR PTY LTD	C/T 10802/740 1-013 hct/1#
56	MELBOURNE WATER CORPORATION	C/T 11222/486 198 m ²
57	MELBOURNE WATER CORPORATION	C/T 11222/486 80-3 m ²

"(T)" INDICATES THAT THE AREA SHOWN IS OBTAINED BY DEDUCTION FROM TITLE AREA
 "*" INDICATES THAT THE PARCEL IS DESIGNATED FOR THE PURPOSE OF THE LATHAMS ROAD UPGRADE PROJECT (SEE GOVERNMENT GAZETTE S163 27/03/2020)
 "# " BALANCE OF TITLE NOT SHOWN

MGA94 ZONE 55 CO-ORDINATES (METRES)		
STATION	EAST	NORTH
PM1336	338133-72	5781554-12
PCM118810011	338400-09	5781250-17

DEPARTMENT OF TRANSPORT
 FOR MAJOR ROAD PROJECTS VICTORIA

60 DENMARK STREET
 KEW 3101

SURVEY AND GEOSPATIAL SERVICES

SP24240A

PLAN OF SURVEY

COUNTY OF MORNINGTON
 PARISH OF LYNDBURST
 CROWN ALLOTMENT 56(PT)

MGA94 REFERENCE
 7921/55/338300/5781300

DIRECTORY REFERENCE
 MELWAY ED 47 MAP 100 A2

MUNICIPALITY
 CITY OF FRANKSTON

PROPOSED ACTION UNDER MAJOR TRANSPORT PROJECTS FACILITATION ACT 2009

LATHAMS ROAD SUBURBAN ROADS UPGRADE PROJECT
 DIVEST WHEN APPROVED (52) (56) (57)
 NO ACTION (53) (54)

LEMMA JANE CROWTHER
 of BEVERIDGE WILLIAMS & CO Pty Ltd,
 1 GLENFERRIE ROAD, MALVERN 3144,
 certify that this plan has been prepared from a survey made under my direction and supervision in accordance with the Surveying Act 2004 and completed on 11/03/2020 that this plan is accurate and correctly represents the accepted boundaries and the survey accuracy accords with that required by regulation 11(1) of the Surveying (Cadastral Survey) Regulations 2015.
 Date: 19/05/2024

SEE ORIGINAL PLAN (FILM) FOR ENDORSED CERTIFICATION
 Licensed Surveyor, Surveying Act 2004

COMPILED FROM
 DRAWN
 BW&Co.
 2000018

Approved *A. Herrick* L.S.
 for 01.02.2022
 P.T. Manager Survey and Geospatial Services and
 Proper Officer (Survey Co-ordination Act 1958)

AMENDMENTS OR ADDITIONS

A PARCELS 52, 53, 54, 55, 56 & 57 ADDED,
 PARCEL 51 & DIAGRAM AT 12 AMENDED,
 REDUCTION AT H10 ENLARGEMENT AT F11,
 PROPOSED ACTION & OWNERSHIP SCHEDULE UPDATED.
A. Herrick L.S.
 01.02.2022
 SUSAN A. HERRICK L.S. DATE

FILE NUMBER DM247L
 JOB BOOK NUMBER 30287
 DRAWING FILE
 L1&S/surveyplans/30287-lis-sp-01.dgn

SP24240A

Executive Summary**12.10 Sandhurst Estate Formal Asset Transfer**

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To seek Council endorsement on the finalisation of the Sandhurst Asset Transfer.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Notes the previously adopted Amendment to the Section 173 Agreement and the Transfer Deed was affixed with the Council seal on 5 May 2020;
2. Notes the transitional period between Council and Sandhurst Club which commenced April 2020 has now concluded and the effective date of the asset transfer is 1 April 2024;
3. Authorises the Chief Executive Officer to sign the minor variations to the Amendment to the Section 173 Agreement and the Transfer Deed subsequent to the transition period;
4. Commits \$257,000 recurrent budget in Council's future Operational Budgets, commencing 2024/25, for the maintenance of assets transferring to Council and these additional lifecycle costs will impact Council's Financial Plan and the future funding provisions available for discretionary capital works in the LTIP; and
5. Authorises Council's Public Road Register to be updated with the agreed roads involved in the asset transfer and published to Council's website.

Key Points / Issues

- At the Council meeting held on 20 April 2020 2020/OM5 Council resolved:
"That Council:
 1. *Having considered Sandhurst Club's Asset Transfer proposal at the Ordinary Meeting on 30 March 2020, resolves to support the Asset Transfer proposal;*
 2. *Authorises the Chief Executive Officer to execute the Sandhurst Estate Transfer Deed and Deed of Variation of the Section 173 Agreement (AB688953T) of the Planning and Environment Act (1987); and*
 3. *Authorises the common seal to be affixed to both documents."*
- Section 173 Agreement AB688953T was entered into on 22 October 2002 between Frankston City Council and Sandhurst Golf Estate Pty Ltd for the responsibility for the maintenance of 'Public Land' as defined in the agreement within the estate. The 'Public Land' is all common property areas and includes carriageway and park lots.

12.10 Sandhurst Estate Formal Asset Transfer**Executive Summary**

- Whilst the Sandarra Estate is a separate enterprise it is still covered by the Section 173 Agreement as noted above.
- Council has previously received a number of reports and representations (June 2007 OM 157; 31 March 2008 SP124) requesting a reduction in the differential rate for residents in the Sandhurst Club, the results of which were not successful.
- In December 2015 the Sandhurst Club engaged with Council to consider a proposal whereby nominated infrastructure assets such as roads, footpaths, drainage, kerb and channel, bridges, street lights and signs could be transferred to Council's ownership and management.
- Given this considerable liability, 4 June 2018 Council approved undertaking of an asset condition audit and pavement investigations for both estates.
- Results were presented to Councillors at its Briefing on 11 February 2019, several options were presented ranging from maintaining the status quo and declining the asset transfer, to partial cost recovery options. The preferred option was to enter a transitional arrangement for the transfer of assets with partial cost recovery.
- Legal advice was received on 30 September 2019 for Sandarra Owners Corporation regarding the appropriate process under the Owners Corporation Act (2006) should a partial or full asset transfer transpire. Legal advice raised the requirement of a unanimous resolution of 100% by the Sandarra Estate residents in order to enter into a deed to transfer common property to Council. A 100% unanimous resolution was not achieved for Sandarra asset transfer therefore, Sandarra estate assets are not part of the asset handover.
- In March 2020, Council approved proceeding with the asset transfer proposal and authorises the Chief Executive Officer to execute the Sandhurst Estate Transfer Deed and Deed of Variation of the Section 173 Agreement (AB688953T) of the Planning and Environment Act (1987).
- Council officers negotiated in good faith the parameters of the asset transfer with Sandhurst Club, which was endorsed by Council on 20 April 2020.
 - Exclusions - parks & vegetation, playgrounds, pathways, stormwater drainage pipes, car parks, buildings & facilities.
 - Principally, a kerb-to-kerb approach has been adopted; similar in approach to State government with local government authorities on the management of arterial roads.
- Council officers briefed Council on the progress of the asset transfer and next steps on 26 October 2022.
- Council officers have now finalised negotiations in good faith with Sandhurst Club regarding the detailed list of assets which will be transferred to Council.
- There are a number of minor variations required to the existing Amendment Agreement and Asset Transfer Deed subsequent to the transition period and the negotiations with Sandhurst Club, which will be incorporated as a variation to the legal documentation.
- Current estimated total replacement value of assets in Sandhurst Estate transferring to Council is approximately \$22.5 million, comprised of:

12.10 Sandhurst Estate Formal Asset Transfer**Executive Summary**

- 15 km Roads (surface & pavement)
- 2 Vehicular bridges
- 436 Drainage pits (road water only)
- 463 Streetlights
- 30.6 km Kerb & channel
- 76 Traffic management devices
- 189 Street Signage

Financial Impact

That Council commits the funding of \$257,000 towards 2024/25 Operational Budget and authorises the Chief Executive Officer to make the necessary adjustments to the Annual Budget.

It is estimated that the assets being transferred will have an annual renewal requirement of \$327,000 however, these and other costs can be accommodated within existing budgets.

Additionally, the resourcing requirement of 3.0 EFT has been committed to Council's operating budget in 2023/24. It is noted that the additional lifecycle costs associated with the endorsed asset transfer will impact Council's Financial Plan and the future funding provisions available for discretionary capital works in the LTIP.

Council will occur an increase in the value of assets of approximately \$22.5 million. There will also be an impact on depreciation in 2023/24 and in future years.

Consultation**1. External Stakeholders**

Since May 2020, Council has been meeting with Sandhurst Club in a working group as per the terms of reference to ensure that all components associated with the transfer of Road Related Infrastructure, as specified in the Deed, are executed in a collaborative and timely manner.

Council and Sandhurst Club have been working closely on communicating the changes to the community. In mid-December 2023, content was updated on Council's website under [Managing Council's assets - Frankston City Council](#) regarding the assets that will be transferred.

On December 15, 2023, Sandhurst Club sent out a notification to residents outlining what was happening with the transfer. Information regarding the transfer has also been published in the January 2024 Frankston News under Cr Tayler's Councillor Column. Further communication to the community will occur closer to the transfer date.

2. Other Stakeholders

Internally, Council officers have been meeting regularly as a stakeholder group including representatives from Engineering Services, Financial and Corporate Planning, Operations, Governance and Property and Risk to work through issues such as:

- Maintenance backlog and standards

12.10 Sandhurst Estate Formal Asset Transfer**Executive Summary**

- Budget requirements
- Condition audits
- Communications
- Timing of transfer
- Road Management Act implications
- Legal Requirements

Analysis (Environmental / Economic / Social Implications)

When deliberating on the matter of an asset transfer there are two perspectives that require thought, cost and the social equity.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

In April 2020 the amendment to the Section 173 Agreement and Deed were signed by both Council and Sandhurst Club. During the transfer period, Council officers have been negotiating in good faith further amendments to the Section 173 Agreement and Deed. As part of the recommendations to this report, it authorises the Chief Executive Officer to sign the new amendment to the Section 173 agreement and the Transfer Deed

Policy Impacts

Council's Asset Management Policy (2023) requires Councillors to consider the full lifecycle cost implications of any asset acquisition decision. Council is required to acknowledge that the acceptance of new assets creates an additional ownership and risk liability and as a result there will be a need to provide the commensurate amount of funding to manage these assets to the desired service standards and compliance to the Road Management Plan.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

By approving the asset condition audit and investigation in 2018, Council exercised due diligence in ensuring it fully understands the implications associated with a potential transfer and will be mitigating the significant risk of making uninformed decisions.

As a measure of risk mitigation, Council has insisted on a Transition Period of three (3) years whereby officers will work with Sandhurst Club to inspect and monitor asset defects and any potential failures to be addressed by Sandhurst Club prior to formal acceptance of these assets by Council. This measure protects Council's interests against any imminent failures and ensures the assets are fit for purpose and are in sound condition in accordance with Council's Road Management Plan (2022).

12.10 Sandhurst Estate Formal Asset Transfer**Executive Summary****Conclusion**

Council approved proceeding with the asset transfer proposal and commenced the transition period in April 2020. The Sandhurst Estate Transfer Deed and Deed of Variation of the Section 173 Agreement (AB688953T) of the Planning and Environment Act (1987) was executed by the Chief Executive Officer in May 2020 and affixed with Council's seal.

Council officers have now finalised negotiations in good faith with Sandhurst Club regarding the detailed list of assets which will be transferred to Council, with an estimated total replacement value of \$22.5 million.

Maintenance funding of \$257,000 requires to be committed towards 2024/25 Operational Budget with an estimated annual renewal requirement of \$327,000 to be accommodated within existing budgets.

Finalising the transfer of assets from Sandhurst Club to Council requires minor variations to the Section 173 Agreement and Transfer Deed. Council will assume asset ownership on 1 April 2024, marking the end of the transition period.

ATTACHMENTS

Attachment A: [↓](#) Sandhurst Estate Asset Transfer Deed

Attachment B: [↓](#) Section 173 Amendment Agreement

21 April 2020 version



Maddocks

Lawyers
Collins Square, Tower Two
Level 25, 727 Collins Street
Melbourne VIC 3008
Australia

Telephone 61 3 9258 3555
Facsimile 61 3 9258 3666

info@maddocks.com.au
www.maddocks.com.au

DX 259 Melbourne

Sandhurst Estate Asset Transfer Deed

Frankston City Council
and

Sandhurst Common Property Pty Ltd ACN 151 978 602



Maddocks

Contents

1.	Definitions	2
2.	Transfer of Road Related Infrastructure	4
3.	Variation to Section 173 Agreement	6
4.	Street lighting etc	6
5.	Sandhurst warranties	6
6.	Inspection and preparation of Road Works Plan	7
7.	Sandhurst Continuing Obligations	8
8.	GST	10
8.1	Amounts exclude GST	10
8.2	Responsibility for GST	10
8.3	Tax invoice	10
8.4	Adjustments	10
8.5	Definitions	11
9.	Access to Sandhurst Estate	11
10.	Indemnity	11
11.	Default	11
12.	Notices	12
12.1	Delivery of notice	12
12.2	Notice details	12
12.3	Time of service	12
13.	Governing law	13
14.	Interpretation	13
14.1	Words and headings	13
14.2	Specific references	13
15.	General	14
15.1	Variation	14
15.2	Counterparts	14
15.3	Costs	14
15.4	Severability	14
15.5	No fettering of Council's powers	15
15.6	Waiver	15
15.7	Further assurance	15
15.8	Survival and enforcement of indemnities	15
15.9	No merger	15
15.10	Business Day	15
16.	Dispute Resolution	15
16.1	Procedure	15
16.2	Notice of Dispute	15
16.3	Obligations pending resolution of Dispute	16
16.4	Time period for resolution of Dispute	16



Maddocks

16.5	Appointment of expert.....	16
16.6	Expert's determination.....	16
Schedule 1	Section 173 Variation Agreement	18



Maddocks

Sandhurst Estate Transfer Deed

Dated

Parties

Name	Frankston City Council
Address	Civic Centre, Davey Street, Frankston
Email	
Contact	
Short name	Council

Name	Sandhurst Common Property Pty Ltd ACN 151 978 602
Address	77 Sandhurst Boulevard, Sandhurst, Vic 3977
Email	ceo@sandhurst.com.
Contact	Chief Executive Officer
Short name	Sandhurst

Background

- A. Sandhurst is the registered proprietor of the Road Related Infrastructure and holds the Road Related Infrastructure as trustee for the Sandhurst Public Land Trust.
- B. The Section 173 Agreement registered over the land comprising the Sandhurst Estate stipulates that the public access road infrastructure within the Sandhurst Estate is a privately owned scheme making the developer of the Sandhurst Estate responsible for the cost of constructing and maintaining the Road Related Infrastructure.
- C. Sandhurst and Council have agreed to transfer the Road Related Infrastructure to Council, and to amend the Section 173 Agreement, on the terms and conditions of this Deed.



This Deed witnesses

1. Definitions

In this Deed:

Business Day means a day other than a Saturday, Sunday or public holiday in Victoria.

Demarcation Maps means updated demarcation maps, in a form acceptable to Council, to be prepared by Sandhurst for all development stage layout drawings and being consistent with the sample demarcation maps provided by Sandhurst to Council in the June 2017 Sandhurst proposal to Council to transfer the Road Related Infrastructure to Council.

Effective Date means the date on which the transfer of the legal and beneficial ownership of the Road Related Infrastructure is effected in accordance with clause 2.

Encumbrance means all subsisting easements, planning agreements and covenants (as noted on the Certificate of Titles or Plan of Subdivision PS 500745K in respect of the Road Related Infrastructure), which burden or benefit the Road Related Assets as at the Effective Date.

GST means the same as in the GST law.

GST law means the same as GST law means in *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and if under or in relation to the *National Taxation Reform (Consequential Provisions) Act 2000* or a direction given under section 6 of that Act, the supplier makes voluntary or notional payments, the definition of GST includes those voluntary or notional payments and expressions containing the term 'GST' have a corresponding expanded meaning.

Independent Assessment means the independent assessment of the requirement for the Remediation Works in accordance with clause 6.4.

Public Land has the same meaning as in the Section 173 Agreement.

Remediation Works means the works required to be undertaken in accordance with clause 6.3.2.

Road Management Plan means the management plan adopted by Council from time to time for the maintenance and repair of roads that are owned by Council.

Road Related Infrastructure means that part of the land contained within the properties listed below as described in the Demarcation Maps:

Lot identifier	Address	Vol	Folio
Lot C1 on PS500745K	Sandhurst Boulevard	10700	368
Lot C2 on PS500745K	Coventry Drive	10700	369
Lot C3 on PS500745K	Barton Drive	10714	149
Lot C4 on PS500745K	Barton Drive	10782	093
Lot C5 on PS500745K	Barton Drive	10782	094
Lot C6 on PS500745K	Barton Drive	10730	129
Lot C7 on PS500745K	Barton Drive	10800	768
Lot C8 on PS500745K	Barton Drive	10800	769
Lot C9 on PS500745K	Barton Drive	10781	954
Lot C10 on PS500745K	Barton Drive	10826	421
Lot C12 on PS500745K	Barton Drive	11113	038



Maddocks

Lot C13 on PS500745K	Verdant Avenue	11198	714
Lot C15 on PS500745K	Sandhurst Boulevard	11218	482
Lot C16 on PS500745K	Sandhurst Boulevard	11252	064
Lot C17 on PS500745K	Daintree Drive	11328	559
Lot C18 on PS500745K	McCormicks Road	11303	411
Lot C19 on PS500745K	Warrego Circuit	11303	477
Lot C20 on PS500745K	Clarence Court	11309	987
Lot C21 on PS500745K	Sandhurst Boulevard	11303	521
Lot C22 on PS500745K	Sandhurst Boulevard	11326	732
Lot C23 on PS500745K	Warrego Circuit	11326	849
Lot C24 on PS500745K	Warrego Circuit	11326	996
Lot C25 on PS500745K	Clarence Court	11310	134
Lot C26 on PS500745K	Greenside Circuit	11506	047
Lot C27 on PS500745K	Sandhurst Boulevard	11561	406
Lot C28 on PS500745K	Greenside Circuit	11575	113

comprising:

- (a) asphalt roads (approximately 104,755m²);
- (b) road pavement (approximately 54,472 m³ assuming a depth of 520mm);
- (c) side entry pits and grated pits accepting roadway stormwater (but not including any stormwater pipes, the lake system, sediment basins, bio retention swale drains/raingardens or main storm water lines);
- (d) kerb and channel, pedestrian laybacks and tactiles adjacent to the road pavement (approximately 36,818 linear metres);
- (e) local area traffic management devices (76);
- (f) porphyry stone insets (approximately 5,500 m²);
- (g) road lighting, lamps, luminaire, and mounting brackets (463 light poles);
- (h) structure and vehicular carriageway of vehicular bridges (2) but excluding the pathway component of the structure of vehicular bridges providing a thoroughfare for pedestrian traffic; and
- (i) street signs, regulatory, warning and road signage (189);

but excluding all other road related infrastructure not mentioned above, including but not limited to:

- (j) pathway component of the structure of vehicular bridges providing a thoroughfare for pedestrian traffic;
- (k) footpaths (approximately 8,223 m²);
- (l) nature strips (approximately 135,266 m²);
- (m) shared paths (approximately 42,117 m²);
- (n) swale drains and lake system, sediment basins, bio retention swale drains/raingardens and all storm water lines;
- (o) parks, gardens, playgrounds and open spaces;



- (p) shared fences;
- (q) pedestrian bridges;
- (r) lighting on footpaths, walking and cart tracks;
- (s) all vegetation whether or not located on any roads or other road related infrastructure transferred to Council under this deed, including without limitation, street trees located within the carriageway on traffic management devices e.g. median strips and street trees located back of kerb within the road reserve;
- (t) vehicular crossovers and common property access ways (including driveways);
- (u) assets constructed illegally within the road reserve without Council's written approval. Council does not accept responsibility for illegal works undertaken within the road reserve or works undertaken by others for which Council has not been notified and provided written consent;
- (v) decorative lighting;
- (w) all buildings and other facilities; and
- (x) off street carparks.

Road Works means the works required to renew or upgrade certain parts of the Road Related Infrastructure, as specified in the Road Works Plan.

Road Works Plan means the plan to be prepared in accordance with clause 6.2.

Sandhurst Estate means the whole of the land included in plan of subdivision PS 500745K and known as Sandhurst Estate.

Section 173 Agreement means the agreement entered into under section 173 of the *Planning and Environment Act 1987 (Vic)* between the Council and Sandhurst Golf Estates Pty Ltd ACN 089 884 766 registered over the Sandhurst Estate in dealing AB688953T.

Section 173 Variation Agreement means the agreement to be entered into in accordance with clause 3 in the form set out in Schedule 1.

Transition Period means the period of 3 years commencing from the date of this Deed.

2. Transfer of Road Related Infrastructure

- 2.1 Council and Sandhurst agree that Sandhurst will, on and from the Effective Date, transfer the legal and beneficial ownership of the Road Related Infrastructure from Sandhurst to Council for nil consideration in accordance with the terms and conditions of this Deed.
- 2.2 Transfer of the legal and beneficial ownership of the Road Related Infrastructure from Sandhurst to Council will be done either by:
 - 2.2.1 Council publishing a notice in the Government Gazette declaring the Road Related Infrastructure to be a public highway in accordance with section 204 of the *Local Government Act 1989*; or
 - 2.2.2 the Road Related Infrastructure being set aside as a 'road' upon registration of a section 35 plan of subdivision under the *Subdivision Act 1988*



Maddocks

as notified in writing by Council to Sandhurst before the expiry of the Transition Period. Council's determination of the method for transfer is at Council's sole discretion and is final and binding on Sandhurst.

- 2.3 Subject to clause 2.4, Sandhurst must, at its own cost, prepare all documents necessary or desirable to transfer legal and beneficial ownership of the Road Related Infrastructure to Council in accordance with Council's notice under clause 2.2, including, without limitation:
 - 2.3.1 preparing all Demarcation Maps required to delineate the Road Related Infrastructure being transferred;
 - 2.3.2 preparing all survey information required to transfer the Road Related Infrastructure to Council in accordance with Council's notice under clause 2.2;
 - 2.3.3 providing Council with full copies of as constructed drawings for all of the Road Related Infrastructure;
 - 2.3.4 obtaining any permits or other authorisations from any relevant statutory authority required to facilitate the transfer; and
 - 2.3.5 if required, preparing and signing all transfers and other documents required to be lodged for stamping and registration of the transfer of the legal ownership of the Road Related Infrastructure to Council.
- 2.4 Sandhurst's maximum cost liability under clause 2.3 is capped at \$85,000 plus GST. If any additional costs are required to be incurred by Sandhurst in relation to performing its obligations under clause 2.3, Council must pay or reimburse Sandhurst for the additional costs incurred subject to Sandhurst providing to Council a tax invoice and copies of all receipts, invoices and other documents reasonably required by Council to verify the additional costs incurred.
- 2.5 Council must:
 - 2.5.1 not less than 90 days before the expiry of the Transition Period, notify Sandhurst of the method for transfer of the Road Related Infrastructure to Council in accordance with Council's notice under clause 2.2. If Council fails to give such notification on time, Council will be deemed to have elected the option under clause 2.2.1 without further notice or act required;
 - 2.5.2 undertake all actions and obtain all approvals which are required to enable Council to take a transfer of the legal and beneficial ownership of the Road Related Infrastructure including, if applicable, promptly executing all transfers and other documents required to effect the stamping and registration of the transfer of the legal ownership of the Road Related Infrastructure to Council;
 - 2.5.3 if applicable, use reasonable endeavours to complete the stamping and registration of the transfers within 21 days after the date that Sandhurst has provided the Council with the necessary transfers and other documents under clause 2.5.2; and
 - 2.5.4 include the Road Related Infrastructure as public roads in respect of which Council is the coordinating road authority on Council's Public Road Register.
- 2.6 Council acknowledges and agrees that it accepts the transfer of the legal and beneficial ownership of the Road Related Infrastructure subject to all Encumbrances.
- 2.7 Sandhurst acknowledges and agrees that following transfer to Council of the legal and beneficial ownership of the Road Related Infrastructure, Sandhurst and residents of the Sandhurst Estate will be liable for all charges and other fees payable to Council in relation to requests for access made by Sandhurst or any of its residents to the Road Related



Infrastructure including without limitation, works permit approvals, traffic management plans and vehicle crossover permits.

3. Variation to Section 173 Agreement

- 3.1 Council and Sandhurst agree that the Section 173 Agreement will be varied to reflect that the legal and beneficial ownership of the Road Related Infrastructure is being transferred from Sandhurst to Council.
- 3.2 On the date of this Deed, Sandhurst will execute 2 copies of the Section 173 Variation Agreement, and deliver both copies to Council.
- 3.3 Upon the Effective Date, Council will:
 - 3.3.1 execute the Section 173 Variation Agreement; and
 - 3.3.2 lodge the Section 173 Variation Agreement with Land Use Victoria in accordance with section 183 of the *Planning and Environment Act 1987 (Vic)*.

4. Street lighting etc

- 4.1 Council is responsible for the maintenance and replacement of non-standard street lights in the Road Related Infrastructure.
- 4.2 If requested by Sandhurst, Council must replace any non-standard street lights in the Road Related Infrastructure in accordance with Sandhurst's directions.
- 4.3 Sandhurst agrees that if the cost incurred by Council in maintaining and replacing the non-standard street lights in the Road Related Infrastructure (including under clause 4.2) exceeds the cost to Council of maintaining and replacing the standard street lights in the Road Related Infrastructure (**Cost Difference**), Council will invoice Sandhurst for the Cost Difference. Sandhurst must pay the Cost Difference to Council within 14 days after a request for payment by Council.
- 4.4 If any porphyry stone insets in the Road Related Infrastructure are required to be replaced, Council may, in its absolute discretion, replace them with faux brick stamped concrete thresholds or other materials consistent with Council's standards throughout the balance of the municipality. Council must give Sandhurst 30 days' notice in writing of any decision to replace any porphyry stone insets in accordance with this clause 4.4.
- 4.5 If Council serves a notice on Sandhurst in accordance with clause 4.4, Sandhurst may, by notice in writing to Council given within 30 days of that notice, at Sandhurst's cost, elect to replace the porphyry stone insets with materials as determined by Sandhurst. Sandhurst must provide Council with details of the materials determined by Sandhurst, and must promptly proceed to carry out the works necessary to replace the porphyry stone insets with those materials.

5. Sandhurst warranties

- 5.1 Sandhurst represents and warrants to Council that as at the date of this Deed:
 - 5.1.1 Sandhurst has undertaken an inspection of the Road Related Infrastructure, and confirms that there are no buildings or other improvements built over the Road



Related Infrastructure (**Encroachments**), which have not been disclosed in writing by Sandhurst to Council;

- 5.1.2 to the extent there were any known or approved Encroachments over the Road Related Infrastructure, irrespective of how those Encroachments were created or documented, prior to transfer of the Road Related Infrastructure to Council in accordance with clause 2, those Encroachments have been extinguished and no longer affect the Road Related Infrastructure;
- 5.1.3 Sandhurst is not aware of any other agreements existing at the date of this Deed, irrespective of whether they apply directly to the Road Related Infrastructure, which may impact the future care and management of the Road Related Infrastructure;
- 5.1.4 Sandhurst is not aware of any known insurance claims (whether lodged or pending) in respect of the Road Related Infrastructure;
- 5.1.5 Sandhurst is not aware of any defects in the Road Related Infrastructure or any other non-compliance with Council's Road Management Plan which have not been disclosed in writing by Sandhurst to Council.
- 5.1.6 Sandhurst has obtained all required approvals as trustee for the Sandhurst Public Land Trust necessary or desirable for Sandhurst to:
 - (a) enter into this Deed; and
 - (b) transfer the Road Related Infrastructure to Council and enter into the Section 173 Variation Agreement in accordance with this Deed;
- 5.1.7 Sandhurst enters this Deed in its own name and in its capacity as trustee of the Sandhurst Public Land Trust, and in the event of any breach of this Deed by Sandhurst, the Council may sue Sandhurst both in its personal capacity and in its capacity as trustee of the Sandhurst Public Land Trust.
- 5.2 Sandhurst acknowledges that Council has entered into this Deed in reliance on the representations and warranties in this clause.
- 5.3 Sandhurst indemnifies and holds indemnified Council against any loss, damage, liability or expense whatever arising from a breach of any representation or warranty in this clause.

6. Inspection and preparation of Road Works Plan

- 6.1 Prior to the Effective Date, Council will undertake condition audits of the Road Related Infrastructure to determine any works required to be undertaken to the Road Related Infrastructure prior to the expiration of the Transition Period in order to ensure that the Road Related Infrastructure meets the standards required by Council's Road Management Plan. This includes Council undertaking inspections (at its own cost) to better ascertain the asset condition, and load capacity and integrity of the vehicular bridges forming part of the Road Related Infrastructure.
- 6.2 Any works required to be undertaken (as identified in accordance with clause 6.1 (including all asset failures that require capital (renewal) funding)) will be included in a plan (**Road Works Plan**) to be prepared in consultation between Council and Sandhurst.
- 6.3 Without limiting any other works to be included in the Road Works Plan, the Road Works Plan will include an obligation on Sandhurst to:



- 6.3.1 line mark all roads forming part of the Road Related Infrastructure in accordance with Council's specified standards; and
- 6.3.2 undertake rehabilitation works to the street segment of 170 metres along Sandhurst Boulevard identified as HS2 on the plan attached in Schedule 2 (**Rehabilitation Works**);
- 6.4 If Sandhurst wishes to challenge the requirement to undertake the Rehabilitation Works, Sandhurst may, at its cost, procure an independent assessment of the requirement to undertake the Rehabilitation Works by a duly qualified expert (**Independent Assessment**). Sandhurst must provide a copy of the Independent Assessment to Council together with any other information or evidence on which Sandhurst relies in support of any claim that the Rehabilitation Works are not required to be undertaken.
- 6.5 During the Transition Period, Council will continue to monitor and inspect the Road Related Infrastructure in accordance with Council's Road Management Plan. Any defects identified (which exceed the intervention levels set by Council's Road Management Plan) will be included in the Road Works Plan.

7. Sandhurst Continuing Obligations

- 7.1 Sandhurst must, at its cost, carry out the Road Works before the expiry of the Transition Period.
- 7.2 In carrying out the Road Works, Sandhurst must:
 - 7.2.1 only use a contractor approved by the Council (acting reasonably); and
 - 7.2.2 procure the approved contractor to enter into an appropriate works contract, which, amongst other things, requires the contractor to:
 - (a) carry out the Road Works:
 - (i) in a proper and workmanlike manner;
 - (ii) using good quality materials that are fit for their purpose;
 - (iii) in accordance with all applicable laws and the requirements of Council and any other relevant statutory authority;
 - (iv) in accordance with the Road Management Plan; and
 - (v) to Council's reasonable satisfaction;
 - (b) effect and maintain appropriate works insurance and public risk insurance with a reputable insurer (noting the respective interests of Sandhurst and Council as interested parties), and provide a certificate of currency for such insurance to Council before commencing the Road Works and promptly after Council makes a request;
 - (c) indemnify Sandhurst and Council for any claims, liabilities, loss or damage, costs and expenses incurred or suffered by either of them in respect of any injury or death of any person, or any loss of or damage caused to any property, to the extent caused or contributed to by any acts, negligence, omissions or default of the contractor (including any persons for whom it is responsible for) while carrying out, or in connection with, the Road Works;



Maddocks

- (d) release Sandhurst and Council from all claims, liabilities, loss or damage, costs and expenses of any kind arising out of or in connection with the Road Works except to the extent caused or contributed to by any acts, negligence, or default of Sandhurst (including any persons for whom Sandhurst or Council are responsible for, but excluding the contractor);
 - (e) procure all necessary certifications or approvals required to be obtained for the Road Works from Council and any other relevant statutory authority before and upon completion of the Road Works;
 - (f) promptly make good any damage caused by the contractor (including persons for whom it is responsible for) to the Road Related Infrastructure or any adjoining properties while carrying out the Road Works;
 - (g) provide Sandhurst and Council with all 'as built' drawings and specifications and necessary statutory certifications for the Road Works within 30 days after the date they are completed; and
 - (h) give an appropriate warranty for the benefit of Sandhurst and Council in respect of the Road Works (including materials used to construct the Road Works).
- 7.3 Sandhurst will, upon completion of the Road Works in accordance with clause 7.2, have no further responsibility or liability to undertake any further capital upgrades to the relevant sections of the Road Related Infrastructure that are the subject of the Road Works.
- 7.4 Subject to the terms of this Deed, Sandhurst will, at its cost during the Transition Period, be responsible for maintaining and repairing the Road Related Infrastructure in accordance with the relevant standards and requirements for maintaining public roads specified in the Road Management Plan.
- 7.5 To minimise Sandhurst's potential exposure to incurring significant costs in having to comply with its obligations under clause 7.4, Council and Sandhurst agree to implement a yearly inspection and maintenance program for the Road Related Infrastructure in accordance with clauses 7.6 and 7.7. The purpose of this program is:
- 7.5.1 for Sandhurst to procure one of Council's officers or preferred contractors (**Council's Representatives**) to complete yearly inspections of relevant sections of the Road Related Infrastructure and prepare a report identifying any particular repair and maintenance works that Sandhurst must carry out in order for the Road Related Infrastructure to meet the relevant standards and requirements for maintaining public roads specified in the Road Management Plan (**Required Maintenance Works**); and
 - 7.5.2 for Sandhurst to carry out the Required Maintenance Works identified in that report.
- 7.6 Sandhurst will, as soon as practicable after the expiry of each year of the Transition Period, procure one of Council's Representatives to inspect the Road Related Infrastructure to:
- 7.6.1 assess whether they meet the requirements of the Road Management Plan; and
 - 7.6.2 prepare a report for Sandhurst and Council identifying any Required Maintenance Works to be undertaken in respect of any Road Related Infrastructure.
- 7.7 If, during the Transition Period, Sandhurst is required to undertake any Required Maintenance Works in respect of any Road Related Infrastructure, then the following provisions will apply:



- 7.7.1 for years one and two of the Transition Period, Sandhurst must, at its cost, promptly arrange for the Required Maintenance Works to be carried out in accordance with the requirements of clause 7.2 as if the reference to "Road Works" was a reference to the Required Maintenance Works; and
- 7.7.2 for the third year of the Transition Period:
- (a) Sandhurst and Council will equally contribute to any recommended crack and slurry works forming part of the Required Maintenance Works; and
 - (b) Sandhurst will procure the Required Maintenance Works to be carried out in the same manner as provided in clause 7.7.1.
- 7.8 Sandhurst will, on and from the Effective Date, remain responsible (at its cost) for maintaining all vegetation existing from time to time within any Road Related Infrastructure.
- 7.9 Without limiting clause 7.8, Sandhurst remains responsible for the cost of all maintenance and repairs required to be undertaken by Council to the Road Related Infrastructure to the extent that maintenance or repair is required because Sandhurst has failed to comply with Council's 'Urban Forest Policy and Street Tree Management Guidelines'.
- 7.10 Nothing in this Deed operates to alter the obligations of Sandhurst or any other party to maintain all other Public Land and other assets within the Sandhurst Estate which do not comprise the Road Related Infrastructure.

8. GST

8.1 Amounts exclude GST

Amounts exclude GST and all amounts payable or consideration to be provided under this Deed are exclusive of GST except where this Deed states that any amount payable or consideration to be provided under this Deed is GST inclusive.

8.2 Responsibility for GST

8.2.1 If GST is imposed on any supply made by the supplier under this Deed, the recipient must pay to the supplier an amount equal to the GST payable on the supply except where this Deed states that any amount payable or consideration to be provided under this Deed is GST inclusive.

8.2.2 The recipient must pay an amount equal to the GST payable on the supply at the same time that payment for the supply must be made under this Deed and must pay the amount in addition to all other amounts payable by the recipient under this Deed.

8.3 Tax invoice

If the supplier makes a Taxable Supply to the recipient under this Deed, the supplier must provide a tax invoice to the recipient at or before the time of the payment of the amount.

8.4 Adjustments

If at any time an adjustment event arises in respect of any supply made by the supplier under this Deed, the supplier must provide the recipient with an adjustment note immediately upon becoming aware of the adjustment event. Where an adjustment event arises, a corresponding adjustment will be made between the supplier and the recipient in respect of



any amount paid by the recipient to the supplier under this Deed and a payment will be made by the recipient to the supplier or by the supplier to the recipient as the case requires.

8.5 **Definitions**

All items used in this clause 8, which are defined in GST Law have the meaning ascribed to them in the GST Law.

9. **Access to Sandhurst Estate**

9.1 Sandhurst grants to Council, on and from the Effective Date, an irrevocable licence to Council to enter the Sandhurst Estate and access all those parts of the Sandhurst Estate necessary or desirable to enable Council to maintain, repair and upgrade the Road Related Infrastructure and comply with Council's obligations under this Deed.

9.2 The licence granted to Council under clause 9.1 includes the right for Council to lay down equipment and carry out works as necessary or desirable to enable Council to maintain, repair and upgrade the Road Related Infrastructure and comply with Council's obligations under this Deed.

10. **Indemnity**

10.1 Sandhurst indemnifies and holds Council indemnified against any loss, damage, liability, claim or expense on any basis whatever arising from:

10.1.1 any accident, injury or other claim relating to the Road Related Infrastructure occurring before the expiry of the Transition Period irrespective of when any claim is made in relation to that accident, injury or claim. For the avoidance of doubt, this indemnity does not apply to any accident, injury or claim where the accident, injury or event giving rise to the claim occurs after the expiry of the Transition Period; or

10.1.2 caused or contributed to by a breach of this Deed by Sandhurst,

except to the extent that the same is caused or contributed to by the default, negligence or wrongful act or omission of Council or any employees, agents or contractors of the Council.

10.2 Sandhurst must maintain insurance in relation to the liability referred to in clause 10.1.1 for a period of 7 years after the Effective Date, and must provide Council with evidence of the currency of that policy when required by Council (not being more than once in any 12 month period).

11. **Default**

11.1 If a party breaches this Deed (**Defaulting Party**) the other party (**Non-Defaulting Party**) may serve a notice on the Defaulting Party:

11.1.1 specifying the breach; and

11.1.2 requiring the breach to be rectified within 14 days or such longer period as is reasonable having regard to the nature of the breach (**Rectification Period**).

11.2 If the Defaulting Party does not rectify the breach within the Rectification Period, the Non-Defaulting Party may:



Maddocks

- 11.2.1 elect to rectify the breach and recover all costs in doing so from the Defaulting Party;
- 11.2.2 claim compensation from the Defaulting Party for the breach; or
- 11.2.3 terminate this Deed.
- 11.3 The Non-Defaulting Party may not terminate this Deed unless the nominated senior officers of each party have met and have not been able within 21 days of first meeting to reach agreement regarding rectification of the breach.
- 11.4 Exercise by the Non-Defaulting Party of its rights under clause 11.2 is without prejudice to any other rights the Non Defaulting Party has against the Defaulting Party as a consequence of the breach.
- 11.5 Any costs incurred by the Non-Defaulting Party in remedying a default may be treated by the Non-Defaulting Party as a liquidated debt payable by the Defaulting Party on demand.
- 11.6 Without limiting any other rights of the Non-Defaulting Party, the Defaulting Party must pay to the Non-Defaulting Party all costs and loss (excluding loss of profits or other indirect loss) incurred by the Non-Defaulting Party as a result of any breach of this Deed by the Defaulting Party.

12. Notices

12.1 Delivery of notice

- 12.1.1 A notice or other communication given to a party under this Deed must be in writing and in English, and must be delivered to the party by:
 - (a) delivering it personally to the party;
 - (b) leaving it at the party's address set out in the notice details;
 - (c) posting it by prepaid post to the party at the party's address set out in the notice details; or
 - (d) email to the party's email address set out in the notice details.
- 12.1.2 If the person to be served is a company, the notice or other communication may be served at the company's registered office.

12.2 Notice details

- 12.2.1 The notice details of each party are set out on page 1 of this Deed under the heading 'Parties' (or as notified by a party to the other parties according to this clause).
- 12.2.2 Any party may change its notice details by giving notice to the other parties.

12.3 Time of service

- 12.3.1 A notice or other communication is taken to be delivered:
 - (a) if delivered personally or left at the person's address, upon delivery;
 - (b) if posted within Australia to an Australian address:



Maddocks

- (i) using express post, 2 Business Days after posting; and
- (ii) using any other prepaid post, 6 Business Days after posting; and
- (c) if delivered by email, at the time the email left the sender's email system, unless the sender receives notification that the email was not received by the recipient.

12.3.2 Despite clause 12.3.1, a notice or other communication which is received after 5.00pm or on a non-business day (each in the place of receipt), is taken to be delivered at 9.00am on the next business day in the place of receipt.

13. Governing law

This Deed is governed by the law applying in Victoria and the parties submit to the exclusive jurisdiction of the courts of Victoria.

14. Interpretation

14.1 Words and headings

In this Deed, unless expressed to the contrary:

- 14.1.1 words denoting the singular include the plural and vice versa;
- 14.1.2 the word 'includes' in any form is not a word of limitation;
- 14.1.3 where a word or phrase is defined, another part of speech or grammatical form of that word or phrase has a corresponding meaning;
- 14.1.4 headings and sub-headings are for ease of reference only and do not affect the interpretation of this Deed; and
- 14.1.5 no rule of construction applies to the disadvantage of the party preparing this Deed on the basis that it prepared or put forward this Deed or any part of it.

14.2 Specific references

In this Deed, unless expressed to the contrary, a reference to:

- 14.2.1 a gender includes all other genders;
- 14.2.2 any legislation (including subordinate legislation) is to that legislation as amended, re-enacted or replaced and includes any subordinate legislation issued under it;
- 14.2.3 any document (such as a deed, agreement or other document) is to that document (or, if required by the context, to a part of it) as amended, novated, substituted or supplemented at any time;
- 14.2.4 writing includes writing in digital form;
- 14.2.5 'this Deed' is to this Deed as amended from time to time;
- 14.2.6 'A\$', '\$', 'AUD' or 'dollars' is a reference to Australian dollars;



- 14.2.7 a clause, schedule or attachment is a reference to a clause, schedule or attachment in or to this Deed;
- 14.2.8 any property or assets of a person includes the legal and beneficial interest of that person of those assets or property, whether as owner, lessee or lessor, licensee or licensor, trustee or beneficiary or otherwise;
- 14.2.9 a person includes a firm, partnership, joint venture, association, corporation or other body corporate;
- 14.2.10 a person includes the legal personal representatives, successors and permitted assigns of that person, and in the case of a trustee, includes any substituted or additional trustee; and
- 14.2.11 any body (**Original Body**) which no longer exists or has been reconstituted, renamed, replaced or whose powers or functions have been removed or transferred to another body or agency, is a reference to the body which most closely serves the purposes or objects of the Original Body.

15. General

15.1 Variation

This Deed may only be varied by a document executed by the parties.

15.2 Counterparts

This Deed may be executed in counterparts, all of which taken together constitute one document.

15.3 Costs

15.3.1 Sandhurst must pay to Council within 14 days after a request for payment Council's reasonable costs and expenses (including legal expenses on a solicitor own client basis) incurred in preparing, drafting, finalising, signing, recording and enforcing this Deed and the Section 173 Variation Agreement. The maximum amount payable by Sandhurst under this clause is \$50,000 plus GST. For the avoidance of doubt, the maximum amount payable by Sandhurst under this clause does not apply to any costs payable for a breach of this Deed in accordance with clause 11.

15.3.2 Sandhurst must pay:

- (a) all fees associated with the transfer of the Road Related Infrastructure in accordance with this Deed, including all lodgement and transfer fees; and
- (b) any stamp duty payable on this Deed or the transfer of the Road Related Infrastructure in accordance with this Deed.

15.4 Severability

15.4.1 Any provision of this Deed that is held to be illegal, invalid, void, voidable or unenforceable must be read down to the extent necessary to ensure that it is not illegal, invalid, void, voidable or unenforceable.

15.4.2 If it is not possible to read down a provision as required by this clause, part or all of the clause of this Deed that is unlawful or unenforceable will be severed from this Deed and the remaining provisions continue in force.



15.5 **No fettering of Council's powers**

This Deed does not in any way limit, fetter or restrict the power or discretion of Council in its capacity as the responsible authority for the Sandhurst Estate in the exercise of any of its statutory rights, duties or powers.

15.6 **Waiver**

The failure of a party at any time to insist on performance of any provision of this Deed is not a waiver of the party's right at any later time to insist on performance of that or any other provision of this Deed.

15.7 **Further assurance**

Each party must promptly execute and deliver all documents and take all other action necessary or desirable to effect, perfect or complete the transactions contemplated by this Deed.

15.8 **Survival and enforcement of indemnities**

15.8.1 Each indemnity in this Deed is a continuing obligation, separate and independent from the other obligations of the parties and survives termination of this Deed.

15.8.2 It is not necessary for a party to incur expense or make payment before enforcing a right of indemnity conferred by this Deed.

15.9 **No merger**

The warranties, undertakings, agreements and continuing obligations in this Deed do not merge on completion of the transactions contemplated by this Deed.

15.10 **Business Day**

If a payment or other act is required by this Deed to be made or done on a day which is not a Business Day, the payment or act must be made or done on the next following Business Day.

16. **Dispute Resolution**

16.1 **Procedure**

16.1.1 If a dispute arises between the parties in connection with this Deed (**Dispute**), the parties must comply with the dispute resolution procedure set out in this clause 16.

16.1.2 For the avoidance of doubt, neither party may commence court proceedings or arbitration relating to any Dispute, except where a party seeks urgent interlocutory relief.

16.2 **Notice of Dispute**

A party claiming a Dispute must give a written notice (**Notice of Dispute**) to the other relevant party:

16.2.1 identifying the Dispute and giving proper and sufficient details of the Dispute; and

16.2.2 requiring each party's chairperson or other senior officer (**Senior Officer**) to meet and use their best endeavours to resolve the Dispute.



16.3 Obligations pending resolution of Dispute

Until the resolution of any Dispute, the parties agree that they will continue to perform and maintain their obligations under this Deed to each other.

16.4 Time period for resolution of Dispute

Each relevant party's Senior Officer must, within 21 days after a Notice of Dispute has been issued by a party, seek to, and use their best endeavours to, resolve the Dispute, (including if necessary, appointing a mediator to assist the parties to resolve the Dispute).

16.5 Appointment of expert

16.5.1 If the Dispute is not resolved within the 21 day period referred to in clause 16.4, then within a further 10 Business Days, either party may give notice to the other requiring the parties to appoint an expert to make an expert determination on the Dispute. Such notice must nominate the relevant professional body of which the expert is to be a member of not less than 5 years' standing.

16.5.2 If the parties cannot agree as to the relevant professional body within 5 Business Days after a notice is given under clause 16.5.1, either party may request the President of the Victorian Bar Association (or the President's nominee) to determine the issue whose decision will be final and binding on the parties (except for any manifest error).

16.5.3 Within 14 days after a notice is given under clause 16.5.1, the parties must agree to jointly appoint an expert in the relevant field to give a determination on the Dispute.

16.5.4 If the parties cannot agree on the expert to be appointed within that 14 day period, the parties will jointly request the President of the nominated professional body (**President**) to appoint a member of not less than 5 years' standing to determine the Dispute.

16.5.5 A party may only object to an appointment made by the President if that party:

- (a) is of the opinion that the expert appointed by the President does not have the technical expertise or experience to determine the Dispute; and
- (b) gives written notice to the other party of its objection and the basis for its objection to the expert appointed by the President within 3 Business Days of the President's appointment.

16.5.6 If clause 16.5.5 applies, the parties will jointly request the President to make a second and final appointment.

16.6 Expert's determination

If a Dispute is referred to an expert pursuant to clause 16.5:

16.6.1 the expert acts as an expert and not as an arbitrator;

16.6.2 the expert's decision is final and binding on the parties (except for any manifest error);

16.6.3 the expert must be instructed to:



Maddocks

- (a) disclose to the parties to the best of the expert's knowledge any prior dealings with any of the parties as well as any interest in the Dispute except written submissions made by the parties;
 - (b) immediately inform the parties of any circumstances arising during the determination that might reasonably be considered to affect the expert's capacity to act impartially and to allow the parties to decide whether to continue with the expert or appoint a new expert;
 - (c) give a written decision setting out what was taken into account, what was disregarded and the respective weighting of those matters; and
 - (d) make the decision no later than 28 days after the date of appointment;
- 16.6.4 the parties must comply with the reasonable requests and directions of the expert;
- 16.6.5 the parties may make written submissions to the expert; and
- 16.6.6 the parties must pay the expert's costs and expenses of a determination made under this clause 16.6 in accordance with any determination made by the expert with respect to costs, but in the absence of the expert making a determination with respect to costs, the parties will share in these costs and expenses equally.



Maddocks

Schedule 1 Section 173 Variation Agreement



Maddocks



Maddocks

**Schedule 2 Sandhurst and Sandarra Estates
Homogeneous Sections**



Maddocks

Sandhurst & Sandarra Estates Homogeneous Sections - Simplified Approach





Maddocks

Signing Page

Executed by the parties as a deed

The Common Seal of the Frankston City Council)
was affixed in the presence of -)

.....
Councillor



[Redacted signature area]

Executed as a deed by Sandhurst Common)
Property Pty Ltd ACN 151 978 602 in accordance)
with s 127(1) and s 127(3) of the Corporations Act)
2001:

.....
Signature of Director

.....
Signature of Director/Company Secretary

[Redacted signature area]

[Redacted signature area]

Print full name

Print full name

17 March 2020 version



Maddocks

Lawyers
Collins Square, Tower Two
Level 25, 727 Collins Street
Melbourne VIC 3008
Australia

Telephone 61 3 9258 3555
Facsimile 61 3 9258 3666

info@maddocks.com.au
www.maddocks.com.au

DX 259 Melbourne

Variation of Agreement under section 173 of the Planning and Environment Act 1987

Agreement: AB688953T

Frankston City Council
and

Sandhurst Common Property Pty Ltd ACN 151 978 602



Contents

1.	Definitions	2
2.	Interpretation	4
3.	Purposes of Agreement	5
4.	Reasons for Agreement	5
5.	Agreement required	5
6.	Variation to Section 173 Agreement	5
7.	Owner's further obligations	6
	7.1 Notice and registration	6
	7.2 Further actions	6
	7.3 Council's costs to be paid	6
	7.4 Time for determining satisfaction	6
	7.5 Interest for overdue money	6
	7.6 Notification of compliance with Owner's obligations	6
8.	Agreement under s 178 of the Act	7
9.	Owner's warranties	7
10.	Successors in title	7
11.	General matters	7
	11.1 Notices	7
	11.2 Counterparts	7
	11.3 No waiver	7
	11.4 Severability	8
	11.5 No fettering of Council's powers	8
	11.6 Inspection of documents	8
	11.7 Governing law	8
12.	Commencement of Agreement	8
13.	Ending of Agreement	8
Schedule 1	Variations to section 173 Agreement	10



Agreement under section 173 of the Planning and Environment Act 1987

Dated

Parties

Name	Frankston City Council
Address	Civic Centre, Davey Street, Frankston
Email	
Short name	Council

Name	Sandhurst Common Property Pty Ltd ACN 151 978 602
Address	77 Sandhurst Boulevard, Sandhurst VIC 3977
Email	ceo@sandhurst.com
Short name	Owner

Background

- A. Council is the responsible authority for the Planning Scheme.
- B. Council and Sandhurst Golf Estates Pty Ltd ACN 089 884 766 entered into the Section 173 Agreement.
- C. The Owner is or is entitled to be the registered proprietor of some of the Public Land, including the Road Related Infrastructure, and as trustee of the Sandhurst Public Land Trust is responsible for the maintenance and management of that part of the Public Land comprising the Road Related Infrastructure in accordance with the Section 173 Agreement.
- D. Council and the Owner have entered into this agreement to amend the Section 173 Agreement to reflect that the Owner has transferred the legal and beneficial ownership, and the responsibility for maintenance and management of the Road Related Infrastructure, to the Council.
- E. This agreement is supplemental to the section 173 Agreement and amends the Section 173 Agreement in accordance with section 178 of the Act.



The Parties agree

1. Definitions

In this Agreement unless the context admits otherwise:

Act means the *Planning and Environment Act 1987*.

Agreement means this Agreement and includes this Agreement as amended from time to time.

Current Address means:

- (a) for Council, the address shown on page one of this Agreement, or any other address listed on Council's website; and
- (b) for the Owner, the address shown on page one of this Agreement or any other address provided by the Owner to Council for any purpose relating to the Sandhurst Development Land.

Current Email means:

- (a) for Council, the email shown on page one of this Agreement, or any other email address listed on Council's website; and
- (b) for the Owner, the email shown on page one of this Agreement, or any email address provided by the Owner to Council for the express purpose of electronic communication regarding this Agreement.

Demarcation Maps means updated demarcation maps, in a form acceptable to Council, to be prepared by Sandhurst for all development stage layout drawings and being consistent with the sample demarcation maps provided by Sandhurst to Council in the June 2017 Sandhurst proposal to Council to transfer the Road Related Infrastructure to Council.

Owner means the person registered or entitled from time to time to be registered as proprietor of an estate in fee simple of the Sandhurst Development Land and includes a mortgagee-in-possession.

Owner's obligations includes the Owner's obligations under or arising out of this Agreement.

Party or Parties means the Parties to this Agreement but does not include a person who has transferred or otherwise disposed of all of their interests in the Sandhurst Development Land.

Planning Scheme means the Frankston Planning Scheme and any other planning scheme that applies to the Sandhurst Development Land.

Public Land has the same meaning as in the Section 173 Agreement.

Road Related Infrastructure means that part of the land contained within the properties listed below as described in the Demarcation Maps:

Lot identifier	Address	Vol	Folio
Lot C1 on PS500745K	Sandhurst Boulevard	10700	368
Lot C2 on PS500745K	Coventry Drive	10700	369



Maddocks

Lot C3 on PS500745K	Barton Drive	10714	149
Lot C4 on PS500745K	Barton Drive	10782	093
Lot C5 on PS500745K	Barton Drive	10782	094
Lot C6 on PS500745K	Barton Drive	10730	129
Lot C7 on PS500745K	Barton Drive	10800	768
Lot C8 on PS500745K	Barton Drive	10800	769
Lot C9 on PS500745K	Barton Drive	10781	954
Lot C10 on PS500745K	Barton Drive	10826	421
Lot C12 on PS500745K	Barton Drive	11113	038
Lot C13 on PS500745K	Verdant Avenue	11198	714
Lot C15 on PS500745K	Sandhurst Boulevard	11218	482
Lot C16 on PS500745K	Sandhurst Boulevard	11252	064
Lot C17 on PS500745K	Daintree Drive	11328	559
Lot C18 on PS500745K	McCormicks Road	11303	411
Lot C19 on PS500745K	Warrego Circuit	11303	477
Lot C20 on PS500745K	Clarence Court	11309	987
Lot C21 on PS500745K	Sandhurst Boulevard	11303	521
Lot C22 on PS500745K	Sandhurst Boulevard	11326	732
Lot C23 on PS500745K	Warrego Circuit	11326	849
Lot C24 on PS500745K	Warrego Circuit	11326	996
Lot C25 on PS500745K	Clarence Court	11310	134
Lot C26 on PS500745K	Greenside Circuit	11506	047
Lot C27 on PS500745K	Sandhurst Boulevard	11561	406
Lot C28 on PS500745K	Greenside Circuit	11575	113

comprising:

- (c) asphalt roads (approximately 104,755m²);
- (d) road pavement (approximately 54,472 m³ assuming a depth of 520mm);
- (e) side entry pits and grated pits accepting roadway stormwater as per VicRoads Code of Practice (but not including any stormwater pipes, the lake system, sediment basins, bio retention swale drains/ raingardens or main storm water lines);
- (f) kerb and channel, pedestrian laybacks and tactiles adjacent to the road pavement (approximately 36,818 linear metres);
- (g) local area traffic management devices (76);
- (h) porphyry stone insets (approximately 5,500 m²);
- (i) road lighting, lamps, luminaire, and mounting brackets (463 light poles);
- (j) structure and vehicular carriageway of vehicular bridges (2) but excluding the pathway component of the structure of vehicular bridges providing a thoroughfare for pedestrian traffic; and
- (k) street signs, regulatory, warning and road signage (189);

but excluding all other road related infrastructure not mentioned above, including but not limited to:

- (l) pathway component of the structure of vehicular bridges providing a thoroughfare for pedestrian traffic;
- (m) footpaths (approximately 8,223 m²);



- (n) nature strips (approximately 135,266 m2);
- (o) shared paths (approximately 42,117 m2);
- (p) swale drains and lake system, sediment basins, bio retention swale drains/raingardens and all storm water lines;
- (q) parks, gardens, playgrounds and open spaces;
- (r) shared fences;
- (s) pedestrian bridges;
- (t) lighting on footpaths, walking and cart tracks;
- (u) all vegetation whether or not located on any roads or other road related infrastructure transferred to Council under this deed, including without limitation, street trees located within the carriageway on traffic management devices e.g. median strips and street trees located back of kerb within the road reserve;
- (v) vehicular crossovers and common property access ways (including driveways);
- (w) assets constructed illegally within the road reserve without Council's written approval. Council does not accept responsibility for illegal works undertaken within the road reserve or works undertaken by others for which Council has not been notified and provided written consent;
- (x) decorative lighting;
- (y) all buildings and other facilities; and
- (z) off street carparks.

Sandhurst Development Land has the same meaning as in the Section 173 Agreement.

Sandhurst Estate Asset Transfer Deed means the deed of that name entered into between the Council and the Owner and dated # day of #, #.

Section 173 Agreement means the agreement entered into under section 173 of the *Planning and Environment Act 1987 (Vic)* between the Council and Sandhurst Golf Estates Pty Ltd ACN 089 884 766 registered over the Sandhurst Development Land in dealing AB688953T.

2. Interpretation

- 2.1 This Agreement is supplemental to the Section 173 Agreement.
- 2.2 In this Agreement unless the context admits otherwise:
 - 2.2.1 the singular includes the plural and vice versa;
 - 2.2.2 a reference to a gender includes all genders;
 - 2.2.3 a reference to a person includes a reference to a firm, corporation or other corporate body and that person's successors in law;



- 2.2.4 any agreement, representation, warranty or indemnity by 2 or more persons (including where 2 or more persons are included in the same defined term) binds them jointly and severally;
 - 2.2.5 a term used has its ordinary meaning unless that term is defined in this Agreement. If a term is not defined in this Agreement and it is defined in the Act, it has the meaning as defined in the Act;
 - 2.2.6 a reference to an Act, regulation or the Planning Scheme includes any Act, regulation or amendment amending, consolidating or replacing the Act, regulation or Planning Scheme;
 - 2.2.7 the Background forms part of this Agreement;
 - 2.2.8 the Owner's obligations take effect as separate and several covenants which are annexed to and run at law and equity with the Sandhurst Development Land; and
 - 2.2.9 any reference to a clause, page, condition, attachment or term is a reference to a clause, page, condition, attachment or term of this Agreement.
- 2.3 Clause 1, 2 and 16 of the Section 173 Agreement are incorporated into this Agreement as if set out at length in this Agreement.

3. Purposes of Agreement

The Parties acknowledge and agree that the purposes of this Agreement are to:

- 3.1 give effect to the terms and conditions of the Sandhurst Estate Asset Transfer Deed; and
- 3.2 achieve and advance the objectives of planning in Victoria and the objectives of the Planning Scheme in respect of the Sandhurst Development Land.

4. Reasons for Agreement

The Parties acknowledge and agree that Council has entered into this Agreement to amend the Section 173 Agreement in accordance with the Sandhurst Estate Asset Transfer Deed.

5. Agreement required

The Parties agree that this Agreement will continue to be required until the Owner has complied with all of the Owner's obligations.

6. Variation to Section 173 Agreement

- 6.1 The Section 173 Agreement is varied as detailed in Schedule 1 on and from the date that the transfer of the legal and beneficial ownership of the Road Related Infrastructure from the Owner to the Council is effected in accordance with the Sandhurst Estate Asset Transfer Deed.
- 6.2 Except as varied in accordance with Schedule 1, the Section 173 Agreement remains in full force and effect.



7. Owner's further obligations

7.1 Notice and registration

The Owner must bring this Agreement to the attention of all prospective occupiers, purchasers, lessees, licensees, mortgagees, chargees, transferees and assigns.

7.2 Further actions

The Owner:

- 7.2.1 must do all things necessary to give effect to this Agreement;
- 7.2.2 consents to Council applying to the Registrar of Titles to record this Agreement on the certificate of title of the Sandhurst Development Land in accordance with s 183 of the Act; and
- 7.2.3 agree to do all things necessary to enable Council to do so, including:
 - (a) sign any further agreement, acknowledgment or document; and
 - (b) obtain all necessary consents to enable the recording to be made.

7.3 Council's costs to be paid

The Owner must pay to Council within 14 days after a written request for payment, Council's reasonable costs and expenses (including legal expenses) relating to this Agreement, including:

- 7.3.1 preparing, drafting, finalising, signing, recording and enforcing this Agreement;
- 7.3.2 preparing, drafting, finalising and recording any amendment to this Agreement;
- 7.3.3 determining whether any of the Owner's obligations have been undertaken to Council's reasonable satisfaction; and
- 7.3.4 preparing, drafting, finalising and recording any document to give effect to the ending of this Agreement.

7.4 Time for determining satisfaction

If Council makes a request for payment of any costs or expenses under clause 7.3.3, the Parties agree that Council will not decide whether the Owner's obligation has been undertaken to Council's reasonable satisfaction, or whether to grant the consent sought, until payment has been made to Council in accordance with the request.

7.5 Interest for overdue money

- 7.5.1 The Owner must pay to Council interest in accordance with s 227A of the *Local Government Act 1989* on any amount due under this Agreement that is not paid by the due date.
- 7.5.2 If interest is owing, Council will apply any payment made to interest and any balance of the payment to the principal amount.

7.6 Notification of compliance with Owner's obligations

The Owner must notify Council of its compliance with all of the Owner's obligations.



8. Agreement under s 178 of the Act

Without limiting or restricting the respective powers to enter into this Agreement, and insofar as it can be so treated, this Agreement is made as a deed in accordance with s 178 of the Act.

9. Owner's warranties

The Owner warrants that apart from the Owner and any other person who has consented in writing to this Agreement, no other person has any interest, either legal or equitable, in the Sandhurst Development Land which may be affected by this Agreement.

10. Successors in title

Until such time as a memorandum of this Agreement is recorded on the certificate of title of the Sandhurst Development Land, the Owner must require successors in title to:

- 10.1 give effect to this Agreement; and
- 10.2 enter into a deed agreeing to be bound by the terms of this Agreement.

11. General matters

11.1 Notices

A notice or other communication required or permitted to be served by a Party on another Party must be in writing and may be served:

- 11.1.1 personally on the other Party;
- 11.1.2 by leaving it at the other Party's Current Address;
- 11.1.3 by posting it by priority prepaid post addressed to the other Party at the other Party's Current Address; or
- 11.1.4 by email to the other Party's Current Email.

11.2 Counterparts

This Agreement may be executed in counterparts, all of which taken together constitute one document.

11.3 No waiver

Any time or other indulgence granted by Council to the Owner or any variation of this Agreement or any judgment or order obtained by Council against the Owner does not amount to a waiver of any of Council's rights or remedies under this Agreement.



11.4 Severability

If a court, arbitrator, tribunal or other competent authority determines that any part of this Agreement is unenforceable, illegal or void then that part is severed with the other provisions of this Agreement remaining operative.

11.5 No fettering of Council's powers

This Agreement does not fetter or restrict Council's power or discretion to make decisions or impose requirements or conditions in connection with the grant of planning approvals or certification of plans subdividing the Sandhurst Development Land or relating to use or development of the Sandhurst Development Land.

11.6 Inspection of documents

A copy of any planning permit, document or plan referred to in this Agreement is available for inspection at Council offices during normal business hours upon giving the Council reasonable notice.

11.7 Governing law

This Agreement is governed by and is to be construed in accordance with the laws of Victoria.

12. Commencement of Agreement

This Agreement commences on the date specified on page one or if no date is specified on page one, the date Council executes this Agreement.

13. Ending of Agreement

13.1 This Agreement ends when the Owner has complied with all of the Owner's obligations.

13.2 After this Agreement has ended, Council will, at the Owner's written request, apply to the Registrar of Titles under s 183(1) of the Act to cancel the record of this Agreement.



Maddocks

Signing Page

Signed, sealed and delivered as a deed by the Parties.

Executed as a deed by Sandhurst Common
Property Pty Ltd ACN 151 978 602 in accordance
with s 127(1) and s 127(3) of the Corporations Act
2001:

Signature of Director

Malcolm ALEXANDER THOMSON
Print full name

Signature of Director/Company Secretary

LANCE NIGEL BLACKBURN
Print full name

The Common Seal of the Frankston City Council
was affixed in the presence of -

Councillor

Chief Executive Officer





Schedule 1 Variations to section 173 Agreement

The Section 173 Agreement is varied as follows:

1. The definition of 'Public Land' in clause 1 is amended by adding the following words at the end of the definition: 'or the Road Related Infrastructure'.
2. A new definition of Road Related Infrastructure is inserted in clause 1 as follows:

'Road Related Infrastructure' means that part of the land contained within the properties listed below as described in the Demarcation Maps:

Lot identifier	Address	Vol	Folio
Lot C1 on PS500745K	Sandhurst Boulevard	10700	368
Lot C2 on PS500745K	Coventry Drive	10700	369
Lot C3 on PS500745K	Barton Drive	10714	149
Lot C4 on PS500745K	Barton Drive	10782	093
Lot C5 on PS500745K	Barton Drive	10782	094
Lot C6 on PS500745K	Barton Drive	10730	129
Lot C7 on PS500745K	Barton Drive	10800	768
Lot C8 on PS500745K	Barton Drive	10800	769
Lot C9 on PS500745K	Barton Drive	10781	954
Lot C10 on PS500745K	Barton Drive	10826	421
Lot C12 on PS500745K	Barton Drive	11113	038
Lot C13 on PS500745K	Verdant Avenue	11198	714
Lot C15 on PS500745K	Sandhurst Boulevard	11218	482
Lot C16 on PS500745K	Sandhurst Boulevard	11252	064
Lot C17 on PS500745K	Daintree Drive	11328	559
Lot C18 on PS500745K	McCormicks Road	11303	411
Lot C19 on PS500745K	Warrego Circuit	11303	477
Lot C20 on PS500745K	Clarence Court	11309	987
Lot C21 on PS500745K	Sandhurst Boulevard	11303	521
Lot C22 on PS500745K	Sandhurst Boulevard	11326	732
Lot C23 on PS500745K	Warrego Circuit	11326	849
Lot C24 on PS500745K	Warrego Circuit	11326	996
Lot C25 on PS500745K	Clarence Court	11310	134
Lot C26 on PS500745K	Greenside Circuit	11506	047
Lot C27 on PS500745K	Sandhurst Boulevard	11561	406
Lot C28 on PS500745K	Greenside Circuit	11575	113

comprising:

- (a) asphalt roads (approximately 104,755m²);
- (b) road pavement (approximately 54,472 m³ assuming a depth of 520mm);
- (c) side entry pits and grated pits accepting roadway stormwater as per VicRoads Code of Practice (but not including any stormwater pipes, the lake system, sediment basins, bio retention swale drains/ raingardens or main storm water lines);
- (d) kerb and channel, pedestrian laybacks and tactiles adjacent to the road pavement (approximately 36,818 linear metres);
- (e) local area traffic management devices (76);



- (f) porphyry stone insets (approximately 5,500 m2);
- (g) road lighting, lamps, luminaire, and mounting brackets (463 light poles);
- (h) structure and vehicular carriageway of vehicular bridges (2) but excluding the pathway component of the structure of vehicular bridges providing a thoroughfare for pedestrian traffic; and
- (i) street signs, regulatory, warning and road signage (189);

but excluding all other road related infrastructure not mentioned above, including but not limited to:

- (j) pathway component of the structure of vehicular bridges providing a thoroughfare for pedestrian traffic;
- (k) footpaths (approximately 8,223 m2);
- (l) nature strips (approximately 135,266 m2);
- (m) shared paths (approximately 42,117 m2);
- (n) swale drains and lake system, sediment basins, bio retention swale drains/raingardens and all storm water lines;
- (o) parks, gardens, playgrounds and open spaces;
- (p) shared fences;
- (q) pedestrian bridges;
- (r) lighting on footpaths, walking and cart tracks;
- (s) all vegetation whether or not located on any roads or other road related infrastructure transferred to Council under this deed, including without limitation, street trees located within the carriageway on traffic management devices e.g. median strips and street trees located back of kerb within the road reserve;
- (t) vehicular crossovers and common property access ways (including driveways);
- (u) assets constructed illegally within the road reserve without Council's written approval. Council does not accept responsibility for illegal works undertaken within the road reserve or works undertaken by others for which Council has not been notified and provided written consent;
- (v) decorative lighting;
- (w) all buildings and other facilities; and
- (x) off street carparks.

3. The existing paragraph in clause 6 is re-numbered as clause 6.1, and the following new paragraphs are inserted as clauses 6.1 and 6.2:

'6.2 Council is responsible for the maintenance and replacement of non-standard street lights in the Road Related Infrastructure.

**Maddocks**

- 6.3 If requested by the Owner, Council must replace any non-standard street lights in the Road Related Infrastructure in accordance with the Owner's directions.
- 6.4 The Owner agrees that if the cost incurred by Council in maintaining and replacing the non-standard street lights in the Road Related Infrastructure (including under clause 6.3) exceeds the cost to Council of maintaining and replacing the standard street lights in the Road Related Infrastructure (**Cost Difference**), Council will invoice the Owner for the Cost Difference. The Owner must pay the Cost Difference to Council within 14 days after a request for payment by Council.'

Executive Summary**12.11 Award of Contract CN11236 - Wayfinding and Corporate Signs Panel**

Enquiries: (Brad Hurren: Infrastructure and Operations)

Council Plan

Level 1:

4. Well Planned and Liveable City

Level 2:

4.2 Improve connectivity and movement and provide transport choices to the community, including walking trails and bike paths

Purpose

To obtain Council approval to award Contract CN11236 for the provision of Wayfinding and Corporate Signs Panel.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards contract CN11236 – Wayfinding and Corporate Signs Panel for an initial two (2) year term with the provision for a further three (3) X two (2) year extension options at Councils sole discretion with a potential contract value of an estimated \$2,196,295 (exclusive of GST) to:
 - a) Icon Creations Pty Ltd; ACN 151 075 875;
 - b) Trustee for The Haugen Family Trust trading as Summerhill Maintenance Services Pty Ltd; ACN 106 631 212;
 - c) The Blueprint Concepts Pty Ltd trading as Blueprint Concepts Pty Ltd; ACN 131 813 968;
 - d) Mishka Family Trust trading as LF Signs Group Pty Ltd; ACN 138 642 832; and
 - e) Burst Group Pty Ltd trading as Burst Brand Activations; ACN 611 116 888.
2. Authorises the Chief Executive Officer to execute and sign the contract;
3. Authorises the Chief Executive Officer to approve contract variations;
4. Authorises the Director Infrastructure and Operations to approve the extensions of the contract subject to the satisfactory performance of the contractor(s); and
5. Resolves Attachments A and B to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Key Points / Issues

- At the Council meeting on 29 January 2024 it was resolved:

“That Council:

1. *Defers consideration of Contract CN11236 Wayfinding and Corporate Signs Panel, until the February 2024 Council Meeting to enable a Councillor Briefing to occur beforehand. This briefing is to include:*
 - a. *Clarification as to the cost of signs to be installed;*

12.11 Award of Contract CN11236 - Wayfinding and Corporate Signs Panel**Executive Summary**

b. Style Guide 2022 attached to the adopted Wayfinding strategy (December 2022); and

2. Notes that this may result in a delay in the roll-out of Wayfinding signs in key locations.”

- Clarification of Signage costs have been provided to Councillors via email.
- Signage Strategy councillor briefing was held on 14 February 2024.
- The aim of this contract is to facilitate the efficient fabrication, delivery, installation and maintenance of high quality signage and signage services throughout the city.
- Establishing a new Wayfinding and Corporate Signs Panel contract will allow Council to access pre-approved suppliers to undertake works/services that enhance Councils overall appearance of public open spaces, fleet and amenity.

Background

Contract CN11236 is a new contract. The aim of this contract is to facilitate the efficient fabrication, delivery, installation and maintenance of high quality signage and signage services throughout the city. The presentation of open spaces, road environments, pathways, buildings, facilities, vehicles and other assets is a high priority for Council in order to provide clear and well-maintained signage that offers clear guidance and information by meeting Councils objectives.

Council's assets and fleet have a high level of public exposure and impact directly on the quality, appearance and reputation of the public realm within Frankston City Council. Many of these assets are located in high profile areas, such as commercial precincts and surrounding public facilities, including sports grounds, libraries and family and children services. Council vehicles are highly visible throughout the municipality while undertaking these service provisions.

Establishing a new Wayfinding and Corporate Signs Panel contract will allow Council to access pre-approved suppliers to undertake works/services that enhance Councils overall appearance of public open spaces, fleet and amenity.

Tender Process

The request for tender (RFT) was released to market via Council's website and advertised in The Age newspaper on 30 September 2023.

The tender closed at 3:00pm Wednesday 8 November 2023, AEST.

6 submissions were received. No late tenders were received.

Tender EvaluationEvaluation criteria

5 submissions progressed to evaluation and were assessed against the following evaluation criteria, as advertised in the RFT documents:

Evaluation Criteria	Weighting (%)
Financial Cost to Council	30%
Organisational Resources and Capability	25%
Industry Experience in providing similar services	25%

12.11 Award of Contract CN11236 - Wayfinding and Corporate Signs Panel

Executive Summary

Demonstrated Ability to meet specific timeframes	10%
Community Benefit (including local content)	10%

Evaluation was guided by the approved Evaluation Plan, which is filed in Council’s document management records system, reference A5000209.

The evaluation of submissions is documented in the Evaluation Report, which is provided as Attachment A.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive).

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

Contract Value

This is a schedule of rates contract with an expenditure to not exceed \$2,196,295 GST exclusive for the eight year life of the contract.

Term of the Contract

The initial contract term is 2 years It is anticipated the contract will commence in March 2024. At the completion of the initial term, there is provision for a further three (3) X two (2) year extension options available based on satisfactory performance (2+2+2+2).

Policy Considerations

This procurement does not conflict with any Council policies.

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or public bodies.

Financial Implications

Evaluation indicates a total contract price of \$2,196,295 GST exclusive.

12.11 Award of Contract CN11236 - Wayfinding and Corporate Signs Panel**Executive Summary**

Works delivered under this contract are funded from an Open Space Delivery capital works account and an Operations general ledger account. It should be noted that recommended tenderers can be accommodated within existing budgets.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Environmental/Sustainability Impacts

Environmental responsible materials, processes and approaches will be addressed at the Action Plan and adhered to during implementation.

Buy Local Impacts

The preferred tenderers have indicated they would review staffing levels if successful and would support local businesses when working within the municipality.

ATTACHMENTS

Attachment A: CN11236 - Wayfinding & Corporate Signs Panel - Evaluation Report - **CONFIDENTIAL**

Attachment B: CN11236 - Wayfinding & Corporate Signs Panel - MASTER Evaluation - **CONFIDENTIAL**

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Nil Reports