



Council Meeting Agenda

2024/CM10

Monday, 12 August 2024



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*

79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Council Meeting cont.....

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council’s Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

The Council Meeting cont.....

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR

NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 12 August 2024 at 7:00 PM.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

- 1. APOLOGIES**
- 2. COUNCILLOR APPRECIATION AWARDS**
 - 2.1 PRESENTATION TO THE GRIFFITHS FAMILY
- 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
Council Meeting No. CM9 held on 22 July 2024.
- 4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
- 5. PUBLIC QUESTIONS**
- 6. HEARING OF SUBMISSIONS**
- 7. ITEMS BROUGHT FORWARD**
- 8. PRESENTATIONS / AWARDS**
 - 8.1 Presentation of Certificate Under Seal for Cr David Asker
- 9. PRESENTATION OF PETITIONS AND JOINT LETTERS**
- 10. DELEGATES' REPORTS**
- 11. CONSIDERATION OF CITY PLANNING REPORTS**
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Phil Cantillon

CHIEF EXECUTIVE OFFICER

8/08/2024

Executive Summary**11.1 Planning Application 39/2024/P - 13 McMahons Road Frankston 3199 - To use and develop the land for a rooming house in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) To create/alter access to a road in a Transport Zone 2 (TRZ2)**

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

This report considers the merits of the planning application to use and develop the land for a rooming house in a Mixed Use Zone (MUZ), to construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) and to create/alter access to a road in a Transport Zone 2 (TRZ2).

Recommendation (Director Communities)

That Council resolves to issue a Planning Permit to Planning Application 39/2024/P, subject to the conditions contained in the officers' assessment.

Key Points / Issues

- It is proposed to use and develop the land for a rooming house.
- The application was reported to the 22 July 2023 Council meeting. At this meeting, Council resolved to defer consideration of the application to its next Council Meeting on 12 August 2024.
- Since 22 July 2023, Officers have further discussed proposed management arrangements for the building with the applicant. The applicant had proposed, via the management plan submitted with the application, to have a non-resident building manager on call 24hrs and able to respond to any issues promptly. The applicant has now advised that the owner is agreeable to having an on-site building manager located in a specific room. The previously recommended planning permit conditions have been updated to reflect this.
- A planning permit is required for the rooming house as the exemption is not met (floor area and number of bedroom requirements exceeded).
- The rooming house will contain 16 bedrooms over three levels.
- Communal kitchen, dining and lounge area and external terrace are provided on the first floor, along with a kitchenette and laundry. A communal sitting area is provided at second floor.
- The rooming house will feature four car parking spaces (including one disabled space) and ten bicycle parking spaces.
- The building typology is appropriate in an area designated for denser development, located on a main road and close to amenities.
- The proposed development is consistent with Planning Policy to provide for an increase in diversity and supply of housing stock within the municipality, which increases housing choice for residents.

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- The proposal responds appropriately to the neighbourhood character policy, Built Form Guidelines FMAC Precincts 8 & 9 and ResCode,
- Public notice of the application was given with no objections received to date.
- This application is being reported to Council as it is for a rooming house.

For further information, please refer to the officer's assessment contained within this report.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets. Details are provided in the Summary table in the Officers Assessment section of this report.

Consultation

Details of the consultation undertaken is provided in the Summary table in the Officers Assessment section of this report.

Analysis (Environmental / Economic / Social Implications)

The proposal will have a minimal impact on the environment. There will be adequate space for substantial landscaping including planting of canopy trees within the site.

The proposal will have a beneficial economic impact. In the short-term it will create employment opportunities during the construction phase and in the longer-term new residents will utilise local business.

The proposal will have a net social benefit to the community. It adds to the City's diversity of housing stock to meet housing demands by creating more affordable housing.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council has complied with Sections 52, 58, 60, 61 and 62 of the *Planning and Environment Act 1987* in processing the planning application.

Policy Impacts

Council officers have assessed the planning permit application in accordance with the applicable Planning Policy provisions, zones, overlays, particular and general provisions of the Frankston Planning Scheme.

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Executive Summary

Gender Impact Assessments

No gender impact assessment was required. As above, Council is required under the *Planning and Environment Act 1987* to assess the proposal against the Frankston Planning Scheme.

Officer's Declaration of Interests

In accordance with *Local Government Act 2020* and Council's Governance Rules, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no particular risks associated with the planning application.

Conclusion

Overall, through the inclusion of conditions the proposal is generally consistent with the relevant objectives and decision guidelines of the Scheme.

ATTACHMENTS

Attachment A: [↓](#) Aerial Locality Map

Attachment B: [↓](#) Locality Map

Attachment C: [↓](#) Advertised Plans

11.1 Planning Application 39/2024/P - 13 McMahons Road Frankston 3199 - To use and develop the land for a rooming house in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) To create/alter access to a road in a Transport Zone 2 (TRZ2)

Officers' Assessment

Summary

Reason for Reporting to Council	Rooming House		
APPLICATION			
Address	13 McMahons Road Frankston 3199		
Proposal	To use and develop the land for a rooming house in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) To create/alter access to a road in a Transport Zone 2 (TRZ2).		
PLANNING REQUIREMENTS			
Zoning	Mixed Use Zone (MUZ)		
Overlays	Design and Development Overlay Schedule 13 (DDO13) Special Building Overlay (SBO) Parking Overlay Schedule 1 (PO1)		
Particular Provisions	Clause 52.06 Car Parking Clause 52.23 Rooming House Clause 52.29 Land Adjacent to the Principal Road Network Clause 52.34 Bicycle Facilities Clause 55 Two or more dwellings on a lot and residential buildings		
Permit Trigger(s)	Clause 32.04-2 (MUZ) To use the land for a rooming house. Clause 32.04-7 (MUZ) To construct a residential building. Clause 43.02-2 (DDO13) To construct buildings and works. Clause 44.05-3 (SBO) To construct buildings and works. Clause 52.29-2 To create/alter access to a road in a TRZ2		
PROCESS			
Notification of Proposal	Notification of the planning application was given pursuant to the requirements of Section 52 of the <i>Planning and Environment Act 1987</i> . Notification was given in the form of: <ul style="list-style-type: none"> • Mail to adjoining owners and occupiers. • Sign erected on the site frontage. 		
Objection(s)	Nil		
S. 52 Referrals	Nil	S.55 Referrals	Melbourne Water & Head, Transport for

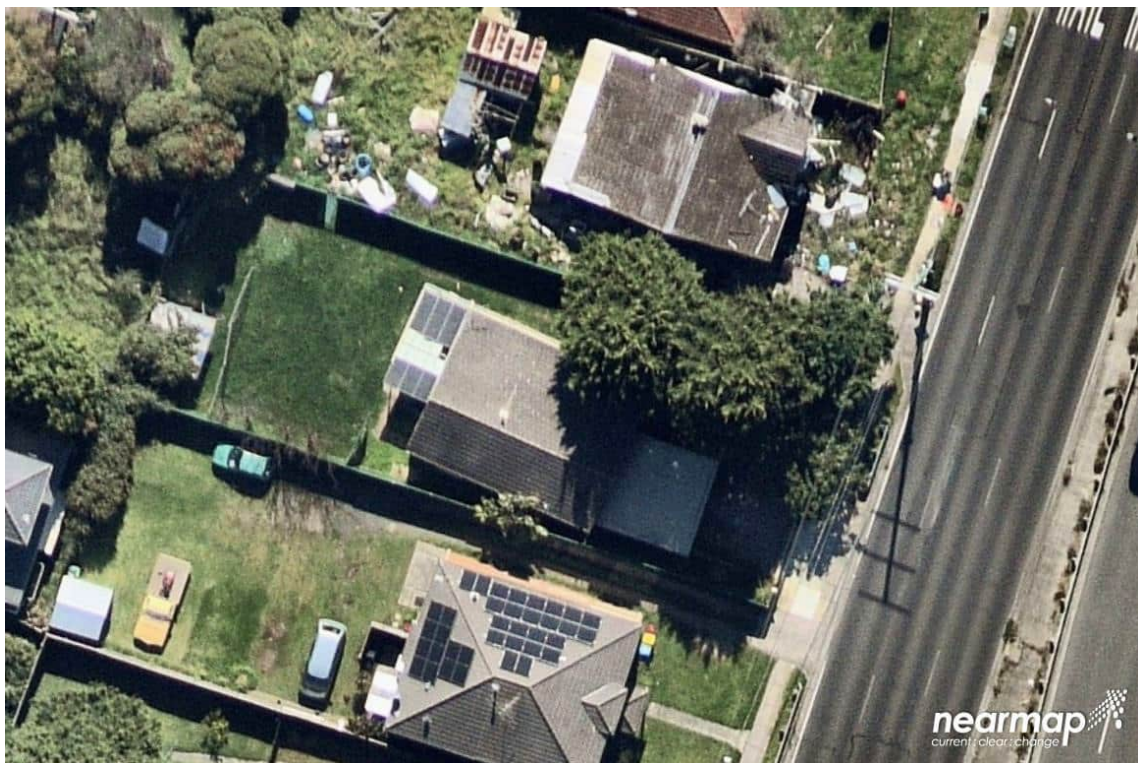
11.1 Planning Application 39/2024/P - 13 McMahons Road Frankston 3199 - To use and develop the land for a rooming house in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) To create/alter access to a road in a Transport Zone 2 (TRZ2)

Officers' Assessment

		Victoria
Internal Referrals	Waste Services, ESD, Landscape, Arborist, Drainage, Traffic & Social Planning	
LEGISLATIVE		
Title Restrictions	Nil	
Application Fees	\$4,872.55 The average cost to process a planning application is \$3,091.99	

Background

Subject Site



Aerial Photography of Subject Site (Source: NearMap, dated 28 April 2024)

The subject site is regular in shape and is located on the western side of McMahons Road in Frankston.

The site has front and rear boundaries with a width of 15.09 metres, side boundaries of 40.23 metres and an overall area of 607 square metres. There are no easements on the site.

The subject site currently contains a single storey brick dwelling with two Leyland Cypress along the northern side boundary and a double crossover on the southern side of the frontage.

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Surrounding development is characterised by an area of varied dwelling eras and styles, representing continuity of development from Victoria times to the present. The area has streetscapes of mixed garden and front fence treatment, dwelling size and style, position on the site, presence of street trees and width of nature strip.

The common and unifying characteristics is an openness of the street created by the low-level garden planting, the space around the dwellings and visibility of front gardens from the street. Streets nearer the Frankston commercial area, particularly those with larger blocks, have been extensively redeveloped with units. Much of the street tree planting and some garden planting, is native.

The use and development of land surrounding the subject site is summarised as follows:

- North: Single dwelling
- South: Double storey residential building (rooming house)
- East: McMahons Road & Monash University
- West: Vacant

Public Transport (bus routes) in proximity to the site include:

- 772 Frankston - Eliza Heights.
- 774 Frankston - Delacombe Park.
- 775 Frankston - Lakewood via Heatherhill Road.
- 776 Frankston - Pearcedale via Baxter.
- 782 Frankston - Flinders via Coolart Road & Hastings; and
- 783 Frankston - Hastings via Coolart Road.

Site History

Previous planning permit applications for the site include:

- Planning Permit 189/2022/P was issued on 15 November 2022 to use and develop the land for Student Accommodation in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) To create/alter access to a road in Transport Zone 2.

The permit is active and expires on 15 November 2024, if the development allowed under the permit has not commenced.

The development authorised under the permit is almost identical to that proposed under this application.

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Officers' Assessment

Proposal



ARTIST'S IMPRESSION - FRONT FACADE

Development

- It is proposed to construct a triple storey building to be used for a rooming house.
- The ground level comprises an entrance hallway via a porch, three rooms, stairwell and lift along with a rear entry from the car park.
- The first floor comprises eight rooms (including one accessible room), a communal kitchen/dining/lounge area, communal terrace, kitchenette, and laundry.
- The second floor comprises five rooms (including one accessible room) and a communal sitting area.
- Each room includes a private ensuite, bed, sitting area, desk, a sink and refrigerator.
- The car park is located behind the ground floor, underneath the upper levels.
- Vehicle access is proposed via a crossover and driveway located along the south side boundary.
- Bicycle parking and waste storage is along the south boundary, opposite parking spaces.
- A separate pedestrian path provides access to the building from the street, along with another pedestrian path along the northern side of the building, connecting to the car park.
- The landscape plan provides for 10 new trees (mature heights between 6-8 metres) and complimentary planting of 183 shrubs and 186 ground covers.
- The building has a maximum height of 11.735 metres.
- Site coverage is 58% and permeable area is 31%.
- Materials are nominated as a mixture of Colorbond© cladding, face brickwork, concrete look cladding and powder coated battens.

Use

- The rooming house is proposed to accommodate a maximum of 16 residents at any one time.

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- The applicant has provided the below description of the proposed use:
It is intended this rooming house will offer a mixture of short and long-term accommodation for future residents, with a focus on housing professionals and contractors associated with the nearby medical and higher education facilities. Students seeking accommodation form a secondary catchment of suitable tenants. Individuals seeking residential accommodation outside of these parameters are considered on a case-by-case basis at the discretion of the Rooming Provider/ Building Manager.
- The Rooming House is proposed to be run and maintained by the Building Manager.

Planning Provisions**Frankston Planning Scheme Purpose and Vision**

- Clause 02: Municipal Planning Strategy
- Clause 02.01 Context
- Clause 02.02 Vision
- Clause 02.03 Strategic Directions
- Clause 02.04 Strategic Framework Plans

Planning Policy Framework

Planning Policy Framework relevant to this application are summarised as follows:

- Clause 11 Settlement
- Clause 13 Environmental Risks and Amenity
- Clause 15 Built Environment and Heritage
- Clause 16 Housing

Planning Scheme Controls

A Planning Permit is required pursuant to:

- Clause 32.04-2 (MUZ) To use the land for a rooming house.
- Clause 32.04-7 (MUZ) To construct a residential building.
- Clause 43.02-2 (DDO13) To construct buildings and works.
- Clause 44.05-3 (SBO) To construct buildings and works.
- Clause 52.29-2 To create/alter access to a road in a TRZ2

Particular Provisions

- Clause 52.06 Car Parking
- Clause 52.23 Rooming House
- Clause 52.29 Land Adjacent to the Principal Road Network
- Clause 52.34 Bicycle Facilities
- Clause 55 Two or more dwellings on a lot and residential buildings

Notification of Proposal

In response to public notification, no objections were received.

Internal Referrals

The application was referred internally to Waste Services, ESD, Landscape, Arborist, Drainage, Traffic and Social Planning.

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A brief summary of the relevant comments is provided below.

Waste Services

- The waste management plan (WMP) indicates that this development will be a private waste collection.
- The waste generation rates are sufficient.
- There will be smaller bins in each unit for collection of all four waste streams within units and the resident is then to transfer waste to appropriate large bins in bin storage area accordingly.
- The bin allocation and collection schedule are sufficient.
- As there is a communal bins area all bins are to be cleared marked with signage
- Building management is to ensure that appropriate waste disposal is taking place and correct education is provided to residents.

ESD

The development achieves a BESS score of 52%, Best Practice, 100% STORM score including 1x5000L rainwater tank, heat pump solar hot water system and 10 secure, accessible bicycle spaces.

No objection subject to a condition requiring the 'water' section of the Sustainable Design Assessment to be updated to remove reference to 'bathtub' of which there are none in the development.

Landscape

No objection subject to conditions.

Arborist

An arborist report has been provided by Stem Arboriculture dated 13 August 2022. Adequate for this site and the trees, however, is missing key information such as a site plan. Development plan is adequate but could be clearer. Fair quality.

Trees on site are 1, 2, 3, 5, 6, 7, 11, 16 and G15. All are of lesser value. No high value trees on the site.

Neighbouring trees are 4, 8, 9, 10, 12, 13 and 14. There are no major tree protection zone (TPZ) encroachments.

Tree 16 not considered a woody plant (tree).

Tree 9 although dead requires protection from a risk potential perspective.

No objection subject to conditions including the preparation of a Tree Protection Management Plan.

Drainage

Stormwater point of discharge to pit along rear boundary (within neighbouring property) near NW site corner.

Site within Melbourne Water (MW) SBO and must comply with MW conditions in relation to proposed FFLs, overland flow paths, etc.

On-site detention, WSUD etc. will be required as per conditions.

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The submitted documents have been reviewed included the Traffic Impact Assessment (TIA) report prepared by SALT Consultants, dated April 2024.

A review of the traffic related items regarding access way, crossover, vehicle, and waste swept path analysis, car parking provision and dimensions and bicycle parking are all satisfactory.

Social Planning

Social Policy and Planning notes that there is unmet demand for affordable housing in Frankston City, which includes typologies suitable for students and key workers and requires an increase in the supply in social and affordable housing. Social and affordable housing dwellings are best managed by registered community housing organisations who are regulated by the Victorian Government and have expertise in housing and managing the diverse range of tenants that require social and affordable housing, and whom cap rent at an affordable rate for tenants below the market rate to ensure tenants don't go into rental stress. Poorly managed rooming houses have been found to impact the safety, health, and wellbeing of its tenants. For example, the Tenants Victoria submission to the tenancy legislative reforms in 2022, "Rooming Houses Lived Experiences Project", reported that:

- Rooming house residents regularly report living with other people who have a mix of complex mental health and physical health issues, histories of trauma, alcohol and other drug dependence and histories of incarceration;
- Workers observe non-compliance with minimum standards and unsafe living conditions; and
- Rooming houses are not affordable for people on lower incomes and place tenants at risk of rental stress.

Social Policy and Planning notes that as of May 2024, there were 96 registered rooming houses within Frankston City, with the largest rooming house having 12 bedrooms. Rooming houses within proximity to the proposed development have 7 bedrooms (Nursery Ave) and 10 bedrooms (Cranbourne Road).

Officers are concerned about the number of bedrooms in the proposed development and the size of the communal spaces (i.e. kitchen, dining, and living room) being insufficient to service the number of residents.

Social Policy and Planning recommends that the proposed rooming house management plan incorporates the following:

- A Code of Conduct for resident behaviour discouraging anti-social behaviour such as excessive noise emissions, littering, property damage, and compliance with designated smoking areas. All residents are to agree to abide by the Code of Conduct.
- The Rooming House Management Plan is required to be permanently displayed in the common area and accessible to all residents.
- The process of managing the maintenance and cleanliness of the building, grounds, and landscaping.

To ensure the proposed development provides safe, secure and affordable homes. Social Policy and Planning recommends that either:

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- The proposed rooming house is managed by a registered community housing organisation to ensure that it is accommodated with suitable tenants who are well supported, maintain minimum standards, and offer subsidised rent at a rate the tenant can afford without going into rental stress; or
- The proposed development reverts to the original proposal of student accommodation.

External Referrals

The application was referred externally to Melbourne Water and Department of Transport and Planning.

A summary of the relevant comments is provided below.

Melbourne Water

No objection subject to conditions.

Head, Transport for Victoria (TV)

No objection subject to conditions.

Discussion***Land Use Definition***

A recent VCAT decision *The Casley Empire Pty Ltd v Frankston CC [2024] VCAT 151 (21 February 2024)* relating to a proposal in Frankston City Council for a rooming house provides a useful assessment of the land use definition of rooming house.

Rooming House is defined in Clause 73.03 of the Frankston Planning Scheme: Land used for a rooming house as defined in the Residential Tenancies Act 1997 (Vic) ('RT Act').

The RT Act defines a rooming house as: *rooming house means a building, other than an SDA enrolled dwelling,[5] in which there is one or more rooms available for occupancy on payment of rent—*

(a) *in which the total number of people who may occupy those rooms is not less than 4; or*

(b) *in respect of which a declaration under section 19(2) or (3) is in force.*

The RT Act defines 'room' as follows:

room means a room in a building, where the room is occupied or intended to be occupied for the purpose of a residence by a person having a right to occupy the room together with a right to use in common with others any facilities in the building but does not include a self-contained apartment.

The RT Act defines a 'self-contained apartment' as follows:

self-contained apartment means a portion of a building which forms a self-contained residence, including kitchen and bathroom and toilet facilities, under the exclusive possession of the occupier.

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In terms of the Scheme, a rooming house is included in the land use term 'residential building', along with the land use terms 'community care accommodation', 'residential hotel' and 'rural worker accommodation'.

To be a 'rooming house' for the purposes of clause 73.03 of the Scheme, the land use must meet the definition of the term 'rooming house' contained in the RT Act because this is what is referred to in the Scheme definition.

The proposed development will contain 16 bedrooms, intended to be occupied for the purpose of a residence by a person having a right to occupy the bedroom. The bedrooms are all accessed from within the building.

The common facilities available to all residents of the land include a kitchen, dining and lounge area, terrace, sitting area, kitchenette, and laundry.

Given a 'room' does not include a self-contained apartment, the question is whether the bedrooms are self-contained apartments as defined in the RT Act.

Each bedroom in the development contains a place to sleep, store possessions, bathroom, and toilet facilities and 'tea making facilities' (sink and fridge). Each bedroom is a portion of the larger building. Each bedroom will be under the exclusive possession of the occupier of that bedroom.

There are no kitchens within the rooms. Therefore, the residents will need to use the shared kitchen facilities within the building. A condition has been included to highlight that cooking facilities must only be provided within the communal areas of the building (and not within bedrooms), see recommended condition 7.

Accordingly, it is considered that the proposal is properly characterised as rooming house as the planning scheme definition is met.

If kitchens were to be installed in the rooms, this would result in the building not being considered a rooming house and the property owner/operator would be liable to planning enforcement action.

Planning Policy Framework

The proposal is consistent with Planning Policy which seeks to provide opportunities for residential development increasing in density within the municipality as well as providing a diverse range of housing including affordable housing for low income and disadvantaged persons. This policy has an emphasis on facilitating high quality affordable housing that is integrated with infrastructure and services. The proposal is suitably located relative to key services and infrastructure which helps support Planning Policy.

It is considered that this proposal will appropriately respond to the Planning Policies.

Frankston Housing Strategy 2013 and Housing Framework Plan

The proposal is consistent with the Frankston Housing Strategy 2013. The subject site is located within an Activities Structure Plan area and therefore the proposed intensity of development is considered acceptable.

The subject site is located within an area that performs a significant role in the provision of housing, retail, service, and leisure facilities. Higher density residential development is encouraged within the Frankston MAC. Section 4.4 (Housing) of the Structure Plan discusses:

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Opportunities for broadening the diversity and range of housing types, including higher density mixed use developments, will improve as streets and precincts become revitalised through public realm improvements and an increase in lifestyle-based land uses such as cafes and restaurants.

The objectives include:

To provide a range of housing types in close proximity to shops, services and transport for people of all ages and circumstances by encouraging:

- A mix of well-located dwelling types and sizes which provide housing for a range of people with diverse needs.
- Residential uses above retail and commercial premises, to enable more people to live within the city centre and to facilitate greater surveillance of streets.
- Student accommodation in suitable locations.

Clause 15.01-5L Neighbourhood Character

Council's Neighbourhood Character Policy seeks to ensure that development is responsive to the preferred future character of the area.

The subject site is located within the Frankston 5 Neighbourhood Character Precinct.

It is considered that the proposal is consistent with the relevant strategies and policy guidelines as outlined below.

Strategies	Policy Guidelines	Officer Comments
Strengthen the garden setting	Providing low maintenance vegetation species as part of development Retaining substantial, established trees as part of development	The submitted landscape plan provides for 10 new trees with varying heights of between 7 and 8 metres. This is a net increase of trees on site. The new trees are complimented by 183 shrubs and 183 ground covers. Overall, the new landscaping will strengthen the garden setting.
Preserve the rhythm of existing dwelling spacing	Providing setbacks on at least one side boundary	The building proposes setbacks to both side boundaries.
Preserve the openness of the streetscape.	Providing no front fences, or low, open style fences, other than along heavily trafficked roads.	No front fencing is proposed.

Clause 15.01-2L-01 Environmentally Sustainable Development

This policy applies to residential and non-residential development, excluding subdivision, in accordance with the thresholds detailed in this policy.

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In accordance with Clause 15.01-2L-01, a Sustainable Design Assessment has been provided with the application. Council's ESD Officer has reviewed the application and has no objection subject to conditions.

The report includes a BESS assessment which indicates the development achieves an overall score of 52%, comprising water use score of 50%, energy use score of 65%, stormwater quality score of 100% and IEQ of 51%. It is noted that the key commitments within the BESS report include:

- 100% STORM score including 1x5000L Rainwater tank.
- Heat pump solar hot water system.
- 10 secure, accessible bicycle spaces.

The applicant has submitted a STORM Report that details the on-site stormwater treatment measures proposed which include one rainwater tank with capacity of 5,000L. The tank will collect rainwater from the building's roof catchment area.

The plans are annotated to confirm all toilets are to be connected to the rainwater storage system.

The proposed stormwater treatment measures achieve a STORM rating of 102% which meets best practice requirements and the objectives of Clause 15.01-2L-01 and Clause 53.18.

Clause 32.04 Mixed Use Zone (MUZ)

The subject site is located within the Mixed Use Zone where a permit is required to use and develop the land for a rooming house where the exemptions in Clause 52.23 are not met.

The purpose of the Mixed Use Zone is:

- To provide for a range of residential, commercial, industrial, and other uses which complement the mixed-use function of the locality.
- To provide for housing at higher densities.
- To encourage development that responds to the existing or preferred neighbourhood character of the area.
- The relevant decision guidelines are:
 - The Municipal Planning Strategy and the Planning Policy Framework.
 - The impact of overshadowing on existing rooftop solar energy systems on dwellings on adjoining lots in a Mixed Use Zone or Residential Growth Zone.
 - For two or more dwellings on a lot, dwellings on common property and residential buildings, the objectives, standards, and decision guidelines of Clause 55. This does not apply to an apartment development of five or more storeys, excluding a basement.

The proposal is consistent with the MUZ as it provides housing at higher densities, consistent with the preferred neighbourhood character of the area.

The proposal supports the Planning Policy Framework by providing affordable housing in an appropriate location and adding to the diversity of housing types particularly in a location offering good access to employment, services, and transport.

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The proposed use is appropriately located as it is residential in nature and would take place in a residential zone.

While Council's Social Planning Officers have sought a condition requiring the building to be managed by a registered community housing organisation, it is not open to Council to require this where it has not been agreed with the applicant. It is considered that the conditions recommended to be included on the permit, in particular the management plan will address concerns relating to the operation of the building.

It is noted that the applicant has agreed to provide an on-site resident building manager, and through the controls outlined in an amended management plan, and inclusion of amenity condition, the proposal should not unreasonably impact on the amenity of the area.

The adjoining site to the south, 11 McMahons Road features an existing rooftop solar energy system. The applicant has provided shadow diagrams, including sectional diagrams, demonstrating shadows cast by the proposed development will fall on the roof of 11 McMahons Road at 9am 21 June. This date is the worst-case scenario for the year. By 10am the shadow is no longer cast over the roof and the panels are not impacted for the remainder of the day. Accordingly, the impact is considered acceptable.

An assessment against Clause 55 is undertaken later in this report.

Overlays**Special Building Overlay (SBO)**

This section of the scheme aims to encourage development that is compatible with flood hazard and local drainage conditions. Development must maintain a free passage, minimise potential flood damage, and will not cause any significant rise in flood level or flow velocity.

It is considered that this application satisfies the flood hazard objectives and will not result in development that is inappropriate for the flood prone area.

Melbourne Water have provided conditions to be placed on any permit issued to ensure the application meets the intention of this overlay.

It is therefore considered that the proposal meets meet the purpose and objectives of the SBO.

Design and Development Overlay Schedule 13 (DDO13)

The DDO13 design objectives include:

- Ensure the design of new development is consistent with the objectives of the Built Form Guidelines – Frankston Metropolitan Activity Centre Precinct 8 Health and Education, and Precinct 9 Cranbourne Road Office and Commercial, July 2018.
- Encourage development along Hastings and Cranbourne Roads that is responsive to their roles as gateways to the City Centre, consistent with the visions and objectives of the Frankston Metropolitan Activity Centre Structure Plan, May 2015 and strengthens Frankston's role as a major health and education hub through the location of complimentary health, medical and educational services.
- Provide for a range of commercial and residential uses that complement the mixed-use and commercial function of the precinct including the development of office

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suites along Cranbourne Road, increased housing densities on upper levels of new development and the integration of health and education uses as part of mixed use development.

- Encourage building interfaces that promotes surveillance of adjoining streets through activated frontages.
- Ensure that the location and design of car parks, loading bays and services areas promotes active street frontages, does not dominate public spaces, and supports safe use and access.

The DDO13 sets out several buildings and works requirements, a response is provided to each applicable requirement in turn.

DDO13 Requirement	Officer Comment
Buildings should be constructed to a preferred maximum height of 14 metres.	The building has a maximum height of 11.735 metres. Complies.
Street setbacks should be a minimum of 3 metres.	The building has a 3 metre front setback. Complies.
Buildings should be setback by at least 1 metre from each side boundary for the first 5 metres of the buildings that front to the street	Side setbacks are greater than 1 metre. Complies.
A 4.5 metre wide deep soil zones should be provided adjacent to side boundaries for a minimum of 4.5 metres in length. Side boundary deep soil zones are not to encroach into the front street setback areas	A 4.5 x 4.5m deep soil zone is adjacent to the north side boundary. Complies.
For buildings of more than two storeys above natural ground level, the wall/s of the storey/s above the second storey should be setback from the wall/s of the storey below a minimum of 2.5 metres along the front and rear elevations. Balconies may encroach into this setback,	<p>The front elevation of the second floor is setback 2.99 metres from the storey below.</p> <p>The rear elevation of the second storey is setback 2.5 metres from the storey below.</p> <p>There are no balconies at this upper level that cause encroachment. Complies.</p>
Where a neighbouring development includes residential use, separation between buildings should utilise a 9 metre distance where possible to avoid overlooking between habitable rooms.	<p>Neighbouring lots contain residential uses (single and double storey dwellings).</p> <p>North</p> <p>The adjoining dwelling has two habitable windows orientated towards the subject site.</p> <ul style="list-style-type: none"> • The separation at ground level varies between 7.15 and 9.65 metres between habitable windows. The existing 1.8m high

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	<p>Colorbond fence prevents views.</p> <ul style="list-style-type: none"> • The separation at first level varies between 7.15 and 9.6 metres. • The separation at second level varies between 8.39 and 9.95 metres. • Upper-level habitable windows feature screens to prevent overlooking. <p>South</p> <p>The adjoining dwelling has seven habitable windows (between ground and upper level) orientated towards the subject site.</p> <ul style="list-style-type: none"> • The separation at ground level is 7.11 metres. There are no habitable windows at ground level facing south. • The separation at first level varies between 4.91 and 7.11 metres. the outdoor deck is within this setback and is setback 4.91 to adjoining habitable windows. • The separation at second level varies between 6.16 and 8.37 metres. • Upper-level habitable windows and balcony feature screens to prevent overlooking
<p>Building facades should be articulated through the design of openings, balconies, varied materials, recessed and projected elements, and revealing structural elements such as columns and beams. Lighter and less detailed materials should generally be used on upper levels.</p>	<p>The front façade has a variation in materials, surveillance through proportioned windows and recessed entrance. Complies.</p>
<p>Building entries should directly front the street and be clearly defined and legible from the public realm.</p>	<p>The building entrance directly fronts the street and is clearly legible from the public realm. The entrance is also demarcated by a clearly defined pedestrian path.</p>
<p>Buildings should maximise solar access by orientating buildings and associated open space areas to the north.</p>	<p>Many rooms within the building have a northern orientation. Complies.</p>

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Larger developments should incorporate communal outdoor space for staff, residents, and visitors.	Communal space is located within the building and externally. Complies.
At grade car parking areas should be located away from street interfaces and not within front setbacks. Appropriate landscaping should be incorporated within at grade car parking areas.	Car parking is located away from the street interface and is not within the front setback, rather screened to the rear of the building. Complies.
Utilities and services should not be located within the street frontage and should be screened.	The service box is at the street edge however it is designed to complement the architecture of the building. The bin storage is located to the rear of the lot. Complies.
A minimum of 30% of the site area should be permeable unless on-site stormwater runoff is managed through alternative methods such as green roofs, raingardens and on-site bio-retention, to the satisfaction of the responsible authority.	The permeable area is 31%. Complies.

The relevant decision guidelines in the DDO13 are:

- Whether development is consistent with the Built Form Guidelines – Frankston Metropolitan Activity Centre Precinct 8 Health and Education, and Precinct 9 Cranbourne Road Office and Commercial, July 2018.
- Building height, building setback, and building form and design requirements specified in Section 2 of this schedule.
- Whether the use of materials, finishes and colours is appropriate.
- Whether compliance with the requirements of this schedule is achievable having regard to the size, shape, orientation and topography of the site.
- The amenity impacts on any adjoining land particularly with respect to overshadowing, overlooking and visual bulk.
- The layout and appearance of areas set aside for car parking, ingress and egress, loading and unloading, and that the layout provides for the separation of vehicle and pedestrian movement.
- Whether appropriate passive surveillance of the streetscape and public spaces is achieved through building design and placement.
- Whether the layout provides for the safe ingress/egress to and from the site and that the layout provides for the separation of vehicle and pedestrian movement.
- Whether the development provides for adequate access to each building for emergency services and the pickup of waste.
- Whether appropriate landscaping opportunities can be achieved.
- Whether the proposal presents the potential for underdevelopment of site through buildings that achieve a significantly lower built form than encouraged.
- Whether land should be consolidated to facilitate the creation of viable development sites.

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- Whether the development has proper regard to the development potential of adjoining sites and the ability for future development to obtain reasonable solar access.

The development is consistent with the built form guidelines and is consistent with the DDO13 requirements as outlined above.

The use of materials, finishes and colours is appropriate.

Amenity impacts of the development are acceptable and discussed further in the assessment against Clause 55 below.

The parking layout is acceptable, located behind the building with separation of vehicle and pedestrian movement.

Appropriate passive surveillance of the street, pedestrian access, front and rear entry, and parking area is achieved by maximised clear glazing to these areas.

The development allows for adequate access to the building for emergency services. Council's Traffic Engineers have reviewed the waste swept paths and confirmed they are acceptable.

Appropriate landscaping opportunities are proposed in the submitted landscape plan which provides for 10 new trees with varying heights of between 7 and 8 metres. This is a net increase of trees on site. The new trees are complimented by 183 shrubs and 183 ground covers.

The proposal does not present as an underdevelopment of the site.

The development does not unreasonably prejudice the development of adjoining sites.

Particular Provisions

Clause 52.06 Car Parking

Under the Parking Overlay Schedule 1 which applies to the land, the parking rate for residential building is varied.

Use	Rate	Measure
Residential Building	0.3	Car spaces to each bedroom.

Sixteen (16) bedrooms are proposed and therefore four (4) car spaces are required to be provided.

Four (4) car spaces (including one (1) disabled spaces) have been provided to comply with the requirements of the clause.

The proposal also complies with the Design Standards for Car Parking Detailed within Clause 52.06-8.

Clause 52.23 Rooming House

This Clause provides an exemption from planning approval for the use and development of a small-scale rooming house, where certain requirements are met.

The proposal does not satisfy these exemptions as the proposal is contains sixteen bedrooms and the total floor area of the proposal exceeds 300 square metres.

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This Clause therefore does not provide an exemption from planning approval.

Clause 52.29 Land Adjacent to the Principal Road Network

The purpose of this clause is:

- To ensure appropriate access to the Principal Road Network or land planned to form part of the Principal Road Network.
- To ensure appropriate subdivision of land adjacent to Principal Road Network or land planned to form part of the Principal Road Network.

Pursuant to the provisions of this clause, a permit is required to (amongst other things): create or alter access to a road in a Transport Zone 2, and an application must be referred to the Department of Transport (DoT).

The application has been referred to the DoT and is supported subject to conditions.

Clause 52.34 Bicycle Facilities

Table 1 to Clause 52.34 sets out the required number of bicycle spaces for rooming house.

Use		Rate for Resident	Rate for Visitor
Residential Building		In developments of four or more storeys, 1 to each 10 lodging rooms	In developments of four or more storeys, 1 to each 10 lodging rooms

As the development is for three storeys, no bicycle spaces are required.

However, the proposal includes ten bicycle spaces within the under-croft parking area.

Clause 55 Two or more dwellings on a lot and residential buildings

Neighbourhood character and infrastructure

The proposal is consistent with Council's Neighbourhood Character Policy as previously discussed.

The proposal provides for dwelling diversity in an established area that takes advantage of existing infrastructure.

The proposed development remains street facing with the entry having direct views to the street and therefore the integration into the existing streetscape is satisfactory.

Site layout and building massing

The DDO13 provides guidance in relation to development siting, including front setbacks, building height and permeable area.

Where the development does not achieve the ResCode front setback, it is consistent with the DDO13 as discussed previously. In terms of building height, as there is no maximum building height in the zone, the development is deemed to comply with the building height requirement. The permeable area is consistent with the DDO13.

The development site coverage is 58% which is deemed to comply with the site coverage requirement.

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ESD initiatives have been addressed in the proposal as discussed previously.

Communal open space is provided in the form of the 18m² communal terrace. The area is functional with direct access to the adjoining common kitchen, dining and lounge and is integrated into the layout and exterior design of the development and includes an outlook to the street.

The development incorporates the following design features that provide for the safety and security of residents and property:

- A clearly identifiable and secure entry lobby that is directly accessible from the street.
- Upper-level windows and communal terrace that offer passive surveillance of the street and driveway entry.
- Security lighting is nominated within the undercroft parking area and northern pedestrian pathway.

As previously discussed, the landscape outcome provides for a net increase in canopy trees and a substantial amount of shrub and ground cover planting.

The proposal avoids introducing any additional crossovers to the street, thus preserving available street parking and the existing pattern of crossovers in the street.

Car parking is located at the rear of the site, in an under-croft parking and services area. This area is conveniently accessible from the street and from the development itself (via a rear entry lobby) and avoids impact on any proposed noise sensitive areas such as bedrooms.

Amenity impacts

The side boundary setbacks are comfortably satisfied at the ground and first floor levels, with parts of the walls of the second-floor level sitting outside the envelope.

The rear boundary setbacks of Standard B17 are comfortably satisfied at the ground floor level, and generally satisfied for most of the first and second floor levels, except for the top of the west facing gable ended walls / roof.

The variation is acceptable as:

- The development remains well set back from buildings on adjoining lots given the separation provided by adjoining driveways and the deep rear yard of the site to the rear; and
- There will be no adverse impact on the amenity of residents of the adjoining lots by way of unreasonable overshadowing, loss of daylight, or visual bulk.
- Under the DDO13 it can reasonably be expected that adjoining sites could also be developed for more intense development than currently exists, including a potential development height of 14m.

There are no walls on boundary.

The development will not restrict daylight to other dwellings. Existing habitable room windows will have a light court of at least 3 metres, with 1 metre being clear to the sky.

Setbacks to neighbouring north facing windows have been adequately provided.

Shadow impacts to neighbouring properties are consistent with the overshadowing requirement.

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Overlooking from habitable room windows and the communal terrace has been addressed by obscure glazing and external screens.

On site amenity and facilities

The proposal provide appropriate access by a ramp to the building entry, internal lift to all levels, two accessible rooms and an accessible parking space.

The building entry is clearly identifiable from McMahons Road and provides a sheltered transitional space. The lobby/foyer and corridors provide clear sightlines to the stairs, communal areas, and room entries.

All habitable room windows are provided with appropriate light courts.

There is no secluded private open space which is acceptable given the nature of the accommodation.

The rooms are provided with sufficient internal storage to suit the needs of the future occupants.

The plans nominate all habitable room windows to be double glazed which will provide noise attenuation.

Detailed design

The proposed design response is contemporary and includes façade articulation, roof forms and window proportions consistent with other development in the area. The first floors have been well setback from the ground floor providing for a visually recessive upper storey and overall development.

No front fence is proposed.

Shared areas are appropriately delineated and will be managed by the building manager in accordance with the approved management plan.

The proposal includes a screened services area/cupboard adjoining the front pedestrian path that is designed to integrate with the development, and mailboxes conveniently located within the front entry porch where they are weather protected, accessible and integrated into the development.

Cultural Heritage Management Plan (CHMP)

As the land is within an area of Aboriginal Cultural Heritage, a CHMP has been prepared and approved by the Bunurong Land Council.

Conclusion

On balance, it is considered that the proposal satisfies the requirements of the Policy Framework and the purpose of the applicable zone and overlays and other relevant provisions of the Frankston Planning Scheme and warrants support.

Recommendation (Director Communities)

That Council resolves to issue a Planning Permit in respect to Planning Permit Application number 39/2024/P to use and develop the land for a rooming house in a Mixed Use Zone (MUZ) to construct buildings and works in a Design and Development

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Officers' Assessment

Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) to create/alter access to a road in a Transport Zone 2 (TRZ2) at 13 McMahons Road Frankston 3199 subject to the following conditions:

Amended Plans

1. Before the use and development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application Job Number 23123 prepared by ArchSign 15 sheets dated March 2024 Revision B, but modified to show:
 - a. The notation of one of the proposed accommodation rooms as being an on-site Managers room.
 - b. All trees growing on the site and on the adjoining properties within 3m of the boundaries clearly illustrated on all relevant plans to demonstrate canopy width, trunk location and clearly labelled in accordance with the Tree Assessment Report prepared by Stem Arboriculture dated 13 August 2022 stating whether the tree is to be retained or removed.
 - c. The Tree Protection Zone (TPZ), Structural Root Zone (SRZ) and the tree protection locations for all trees to be retained illustrated on all relevant plans.
 - d. Tree protection conditions noted on all relevant plans in accordance with Conditions 16 and 17.
 - e. Notation that all bins and the bin area is to be clearly marked with signage.
 - f. Proposed landscaping removed from development plans for clarity.
 - g. Development plans to reflect all sustainability features that are required as part of a submitted and approved SDA.
 - h. Amended Management Plan in accordance with Condition 9.
 - i. Landscape Plan in accordance with Condition 12.
 - j. Tree Protection Management Plan in accordance with Condition 15.
 - k. Amended Sustainable Design Assessment (SDA) in accordance with Condition 26.
 - l. Waste Management Plan in accordance with Condition 29.

No Alterations

2. The use and development as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Completion of Works

3. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.

Use

4. No more than 16 residents may be accommodated within the building at any one

11.1 Planning Application 39/2024/P - 13 McMahons Road Frankston 3199 - To use and develop the land for a rooming house in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) To create/alter access to a road in a Transport Zone 2 (TRZ2)**Officers' Assessment**

time.

5. The communal area at first and second floor and terrace must only be accessible to persons who are residents or guests of the residents. It is the responsibility of the management to ensure access is restricted to persons registered to stay on the premises and their guests who hold a security pass or key to a room on the relevant date.
6. The communal areas must be furnished generally as shown on the endorsed plans. Any damaged or broken furniture must be repaired or replaced to the satisfaction of the Responsible Authority.
7. Cooking facilities must only be provided in communal areas to the satisfaction of the Responsible Authority.
8. The amenity of the area must not be adversely affected by the use or development because of:
 - a. Transport of materials, goods, or commodities to or from the land.
 - b. Appearance of any building, work, stored goods, or materials.
 - c. Emission of noise, artificial light, vibration, smell, fume, smoke, steam, soot, ash, dust, wastewater, waste products or oil; or
 - d. The presence of vermin.

To the satisfaction of the Responsible Authority.

Management Plan

9. Before the development starts a management plan must be submitted to and approved by the Responsible Authority. When approved, the management plan will be endorsed and form part of this permit. The Management Plan must include:
 - a. Provision for a permanent, on-site building manager who is also resident in the building.
 - b. Permanent display of the Management Plan in the common lounge area.
 - c. The nature of the management of the complex and the contact details of the building manager.
 - d. The role of the building manager.
 - e. Provision that management arrangements be enacted when the manager is not on the site.
 - f. Details of the terms of accommodation and the maximum number of persons accommodated onsite.
 - g. The contact details of a suitably responsible person who is available 24 hours per day, seven days per week that are displayed in a manner that is visible to any person entering the site to enable a prompt response to any operational complaint which may arise that require immediate attention.
 - h. Building management to ensure that appropriate waste disposal is taking place and correct education is provided to residents.
 - i. Provision of information on community and education services, including health,

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counselling, and cultural services.

- j. Provision of information to residents regarding public transport and other non-car-based transport modes.
 - k. Provisions to ensure that the rooming house does not cause unreasonable impacts on the amenity of surrounding residential properties.
 - l. Incorporation of a Code of Conduct for residents which discourages anti-social behaviour such as excessive noise emissions, littering, property damage, and compliance with designated smoking areas. All residents are to agree to abide by the Code of Conduct.
 - m. House rules regarding occupancy and behaviour of students and visitors, and grievance procedures.
 - n. Hours of use of the communal outdoor terrace.
 - o. A procedure for dealing with complaints from residents and from persons not residing on the site.
 - p. The means by which car and bicycle spaces are allocated to residents and a register that documents the allocation of these spaces.
 - q. Critical Incident Management and Emergency & Evacuation Procedures.
 - r. Protocols relating to rubbish bin storage and collection.
 - s. Maintenance and cleaning schedule for all common areas, including all landscaped areas, which is the responsibility of the Building Manager.
 - t. The re-use of furniture and other domestic items, and provisions for the collection of hard waste when tenants change.
10. The use must operate in accordance with the endorsed Management Plan to the satisfaction of the Responsible Authority.
11. A copy of this permit and the Management Plan must always be displayed in a prominent location within the building to the satisfaction of the Responsible Authority.

Landscape

12. Before the development starts, a detailed landscape plan consistent with Frankston City Council's Landscape Plan Guidelines (2020) must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be prepared by a suitably qualified landscape designer, drawn to scale with dimensions. The plan must be consistent with the development plans and generally in accordance with the concept landscape plan, prepared by Etched dated 10 August 2022, but modified to show:
- a. a survey (including botanical names) of all existing vegetation on the site and those located within 3m of the site boundary on adjoining properties, accurately illustrated to represent canopy width and labelled with botanical name, height and whether the tree is proposed to be retained and/or removed.
 - b. Tree Protection Zone (TPZ) and Structural Root Zone (SRZ) of all retained trees illustrated with notations regarding protection methods during construction.

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- c. Planting along the southern boundary replaced with screen planting (minimum mature height of 1.5m).
 - d. A planting theme of a minimum 40% indigenous and 40% native
 - e. All existing environmental weed species must be removed from the site and environmental and noxious weeds found in the 'Frankston City Council Invasive Species Guide (2019)' must not be planted.
 - f. Substitute the following proposed trees with indigenous/native species, with no reduction in minimum mature height.
 - i. Lagerstroemia indica 'Natchez'
 - ii. Olea europaea 'Tolley's upright'
 - g. the provision of notes on the landscape plan regarding site preparation, including removal of all weeds, proposed mulch, soil types and thickness, subsoil preparation and any specific maintenance requirements.
 - h. All tree stock used must be in accordance with AS2303-2015 Tree stock for Landscape Use.
13. The landscaping as shown on the endorsed landscape plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or commencement of the use.
14. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged trees are to be replaced.

Tree Protection Management Plan

15. Before works start (including any demolition, levelling of the site, excavations, tree removal, delivery of building/construction materials and/or temporary buildings), a Tree Protection Management Plan (TPMP) prepared in accordance with Frankston City Council's 'Arboricultural Report Writing Guide' must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will form part of the permit. The TPMP must be prepared by a suitably qualified and experienced Arborist in relation to the management and maintenance of trees numbered 4, 8, 9, 10, 12, 13 and 14. The TPMP must make specific recommendations in accordance with AS4970: 2009 - Protection of Trees on Development Sites and detail the following where relevant but not limited to ensuring that the trees remain healthy and viable during and following construction:
- a. A site plan showing tree protection zones (TPZ) and structural root zones (SRZ), tree protection fence locations and any tree protection fence relocations required where ground protection systems will be used.
 - b. A clear photograph of each tree.
 - c. Any specific damage/faults evident within each tree prior to demolition or construction. These photographs must be supplied within the TPMP as a preliminary dilapidation report.
 - d. Restricted activities in the TPZ.
 - e. Key supervision and monitoring stages of the development including pre-

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demolition, pre-construction, and post construction stages.

- f. Details of any TPZ encroachments including if necessary.
- g. details of any ground protection requirements for neighbouring property trees
- h. Methods for installation of services e.g., sewerage, storm water, telecommunications, electricity etc.
- i. Remedial pruning works as required including a detailed photographic diagram specifying what pruning will occur.
- j. Final Certification of Tree protection template.

Before the occupation of the development or at such later date as is approved by the Responsible Authority in writing, the Final Certification Report Template as required in the Tree Protection Management Plan must be completed and submitted to the satisfaction of the Responsible Authority.

16. Tree protection must be carried out in accordance with AS 4970-2009 Protection of trees on development sites and the endorsed TPMP to the satisfaction of the Responsible Authority.

Tree Pruning

17. Any tree pruning must be carried out by a qualified and experienced Arborist who has thorough knowledge of tree physiology and pruning methods. Pruning must be carried out in accordance with AS 4373-2007 Pruning of Amenity Trees and to the satisfaction of the Responsible Authority. Any pruning works must be undertaken before works start. Any pruning of trees located on a neighbouring property should be undertaken in consultation with the property owner.

Engineering Services

18. Before the development starts, detailed design plans and drainage computations of the internal stormwater drainage system including the method of connection to the existing Council drainage infrastructure to the satisfaction of the Responsible Authority must be submitted to and approved by Responsible Authority.
19. A stormwater detention system with a volume capable of retarding the 10% Annual Exceedance Probability (AEP) flow from the development site back to a 20% AEP pre-development value must be constructed to the satisfaction of the Responsible Authority.
20. Stormwater drainage must be connected to stormwater Legal Point of Discharge as nominated by and to the satisfaction of the Responsible Authority.
21. Water Sensitive Urban Design (WSUD) principles must be incorporated into the drainage design, which must include rainwater tanks plumbed in for re-use, and may include but not be limited to the following components or a combination thereof:
 - Permeable driveways and porous pavement
 - Rain gardens and bioretention basins
 - Gross pollutant traps.
 - On-site 'bio-treatment' to reduce dissolved contaminants and suspended

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solids.

22. The stormwater treatment system must be designed to meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater – Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999) in compliance with Standard B9 Permeability and stormwater management objectives.

Parking Requirements

23. Before the occupation of the development or the use starts, areas set aside for parking vehicles and bicycles, access lane and paths as shown on the endorsed plans must be: -

- a. Constructed to the satisfaction of the Responsible Authority.
- b. Properly formed to such levels that they can be used in accordance with the plans.
- c. Surfaced with an all-weather sealcoat.
- d. Drained and maintained to the satisfaction of the Responsible Authority.
- e. Line-marked to indicate each car space, and if necessary, the direction in which vehicles are to travel to the satisfaction of the Responsible Authority.

Car spaces, bicycle spaces, access lane and driveway must be always kept available for these purposes.

24. Low intensity lighting must be provided to ensure that car park areas and pedestrian accessways are adequately illuminated without any loss of amenity to the surrounding area, to the satisfaction of the Responsible Authority.
25. Before the occupation of the development, new or altered vehicle crossing(s) servicing the development must be constructed to the satisfaction of the Responsible Authority (in accordance with SD310 – Frankston City Council Vehicular Crossings Notes & Specifications) and any existing disused or redundant crossing or crossing opening must be removed and replaced with footpath/nature strip/ kerb and channel, to the satisfaction of the Responsible Authority.

Environmentally Sustainable Development

26. Before the development starts, an amended Sustainable Design Assessment (SDA) to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The plan will be endorsed and will then form part of the permit. The plan must be generally in accordance with the SDA prepared by Frater and dated 11/04/2024 but modified to include or show:
- a. Water: as there are no bathtubs in the development, remove reference to it from BESS and SDA.
27. All works must be undertaken in accordance with the endorsed Sustainable Design Assessment (SDA) to the satisfaction of the Responsible Authority. No alterations to the SDA may occur without the written consent of the Responsible Authority.
28. Before the occupation of any dwelling approved under this permit, a report from the author of the SDA, approved pursuant to this permit, or similarly qualified person or company, must be submitted to the Responsible Authority. The report must be to

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the satisfaction of the Responsible Authority and must confirm that all measures specified in the SDA have been implemented in accordance with the approved Plan.

Waste Management

29. Before the use starts, the Waste Management Plan (WMP) prepared by Salt3 dated 12 April 2024 must be submitted to and endorsed by the Responsible Authority. When endorsed, the plan will form part of this permit. All waste generated by the uses must be collected by a Private Waste Management Agency and in accordance with the EPA Victoria Publication 1254.2 Noise Control Guidelines and the endorsed WMP at all times to the satisfaction of the Responsible Authority.

Urban Design

30. All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the Responsible Authority.

31. Mailboxes shall be provided to the satisfaction of the Responsible Authority and Australia Post.

32. All plumbing work, sewer pipes etc. (except for spouting and stormwater pipes) associated with the new building shall be concealed from general view.

33. All building plant and equipment on the roof is to be concealed to the satisfaction of the Responsible Authority. Noise emitting plant equipment such as air conditioners, must be shielded with acoustic screening to prevent the transmission of noise having detrimental amenity impacts.

34. Outdoor lighting must be provided, designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on neighbouring land.

Melbourne Water

35. The building ground floor areas (including lift area), with the exception of the transitional areas, must be constructed with finished floor levels set no lower than 28.05 metres to Australian Height Datum (AHD), which is 300mm above the applicable flood level of 27.75m to AHD.

36. The building setbacks shown to site boundaries must not be further reduced without the written approval of Melbourne Water, to ensure adequate open space areas to allow for the passage of overland flow.

37. Open space areas must be maintained at existing surface level.

38. Any proposed internal fencing or gates must be at least 50 percent permeable.

Head, Transport for Victoria

39. Prior to the occupation of the development, the crossover and driveway are to be constructed to the satisfaction of the Responsible Authority and at no cost to the Head, Transport for Victoria.

40. If applicable, any security boom, barrier, gate or similar device controlling vehicular access to the premises must be setback a minimum of 6m inside the property boundary to allow vehicles to store clear of the McMahons Road pavement and footpath.

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Officers' Assessment

41. Vehicles must enter and exit the site in a forward direction at all times.

Cultural Heritage Management Plan

42. The construction of the development hereby approved must be carried out in the accordance with the approved Cultural Heritage Management Plan No. 18713 prepared by Heritage Insight and approved by the Bunurong Land Council on 24 August 2022.

Permit Expiry

43. This permit will expire if:

- a. The development has not started within two (2) years of the date of this permit; or
- b. The development is not completed within four (4) years of the date of this permit; or
- c. The use is not started within two (2) years of the date of this permit; or
- d. The use is discontinued for a period of two (2) years or more.

In accordance with Section 69 of the *Planning and Environment Act 1987*, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Permit Notes

A. Asset Protection Permit

Before the development starts the operator of this planning permit must obtain a non-refundable Asset Protection Permit from Council's Engineering Services Department.

B. Extension of Time

Section 69 of the Planning and Environment Act, 1987 provides that before the permit expires or within 6 months afterwards, the owner or occupier of the land to which the permit applies may ask the responsible authority for an extension of time. Please note, if a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

Any extension of time request must be lodged with the relevant administration fee.

C. Variation to Planning Permit

Any request for a variation of this Permit shall be lodged with the relevant fee as determined under the Planning & Environment (Fees) Regulations 2016.

D. Building Work

An owner/occupier is required by law to ensure full compliance with the requirements of the Building Regulations 2018 and the Building Act 1993. Before any building work starts, the Building Act 1993 requires that a building permit is obtained and be available for inspection during all times of construction.

E. Head, Transport for Victoria

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Officers' Assessment

The proposed development requires the construction of a crossover. Separate approval under the Road Management Act 2004 for this activity may be required from the Head, Transport for Victoria. Please contact the Department of Transport prior to commencing any works.

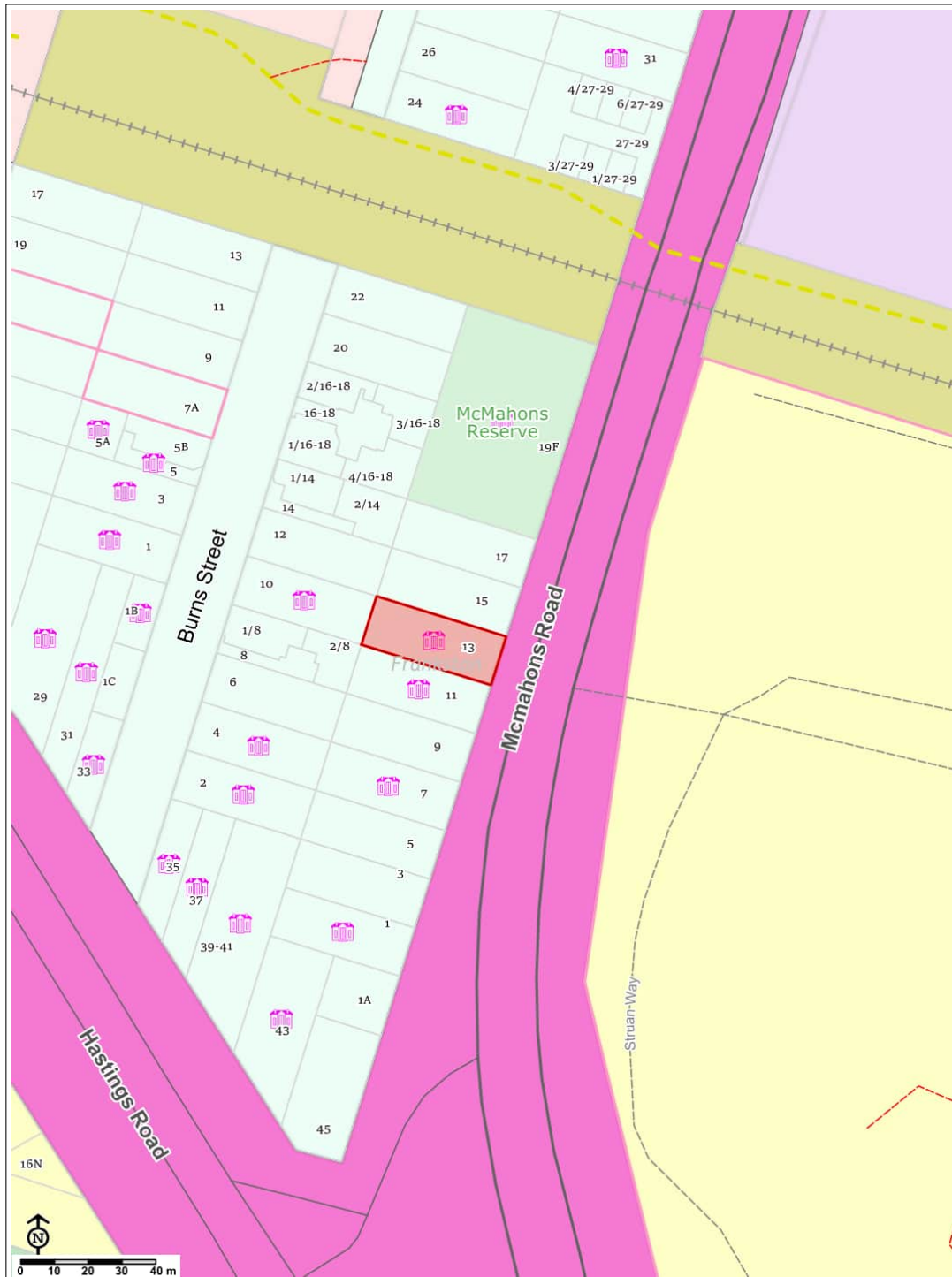


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Aerial Locality Map - Planning Application 39/2024/P - 13 McMahons Frankston City Council



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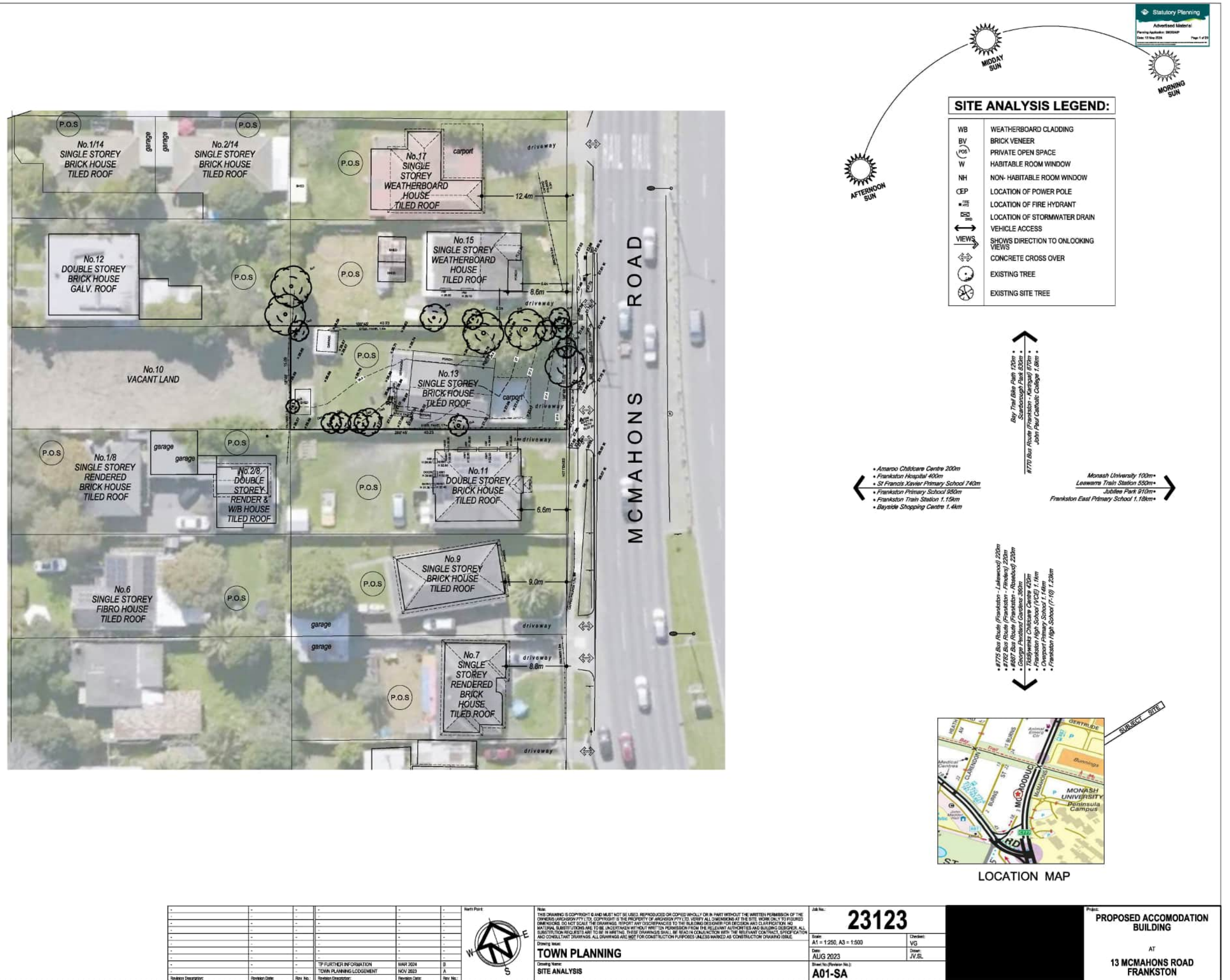


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Locality Map - Planning Application 39/2024/P - 13 McMahon's Road Frankston City Council

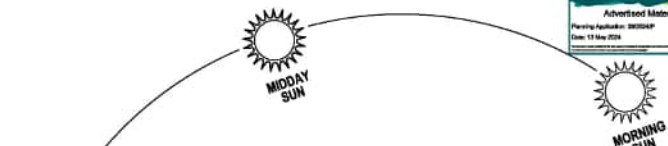


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SITE ANALYSIS LEGEND:

WB	WEATHERBOARD CLADDING
BV	BRICK VENEER
(P.O.S)	PRIVATE OPEN SPACE
W	HABITABLE ROOM WINDOW
NH	NON-HABITABLE ROOM WINDOW
CEP	LOCATION OF POWER POLE
FD	LOCATION OF FIRE HYDRANT
SD	LOCATION OF STORMWATER DRAIN
VA	VEHICLE ACCESS
VIEW	SHOWS DIRECTION TO ONLOOKING VIEWS
CCO	CONCRETE CROSS OVER
ET	EXISTING TREE
EST	EXISTING SITE TREE



- Amaro Childcare Centre 200m
- Frankston Hospital 400m
- St Francis Xavier Primary School 740m
- Frankston Primary School 950m
- Frankston Train Station 1.15km
- Bayside Shopping Centre 1.4km

- #775 Bus Route (Frankston - Lalewood) 220m
- #782 Bus Route (Frankston - Frankston) 220m
- #887 Bus Route (Frankston - Rosebud) 230m
- George Peabody Centre 300m
- Tollywicks Childcare Centre 420m
- Frankston Primary School 1.1km
- Frankston High School (7-10) 1.23km



LOCATION MAP

Revision Description	Revision Date	Rev. No.	Revision Description	Revision Date	Rev. No.
TP FURTHER INFORMATION	MAR 2024	0			
TOWN PLANNING LODGEMENT	NOV 2023	1			



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Drawing Issue: **TOWN PLANNING**

Issue Name: **SITE ANALYSIS**

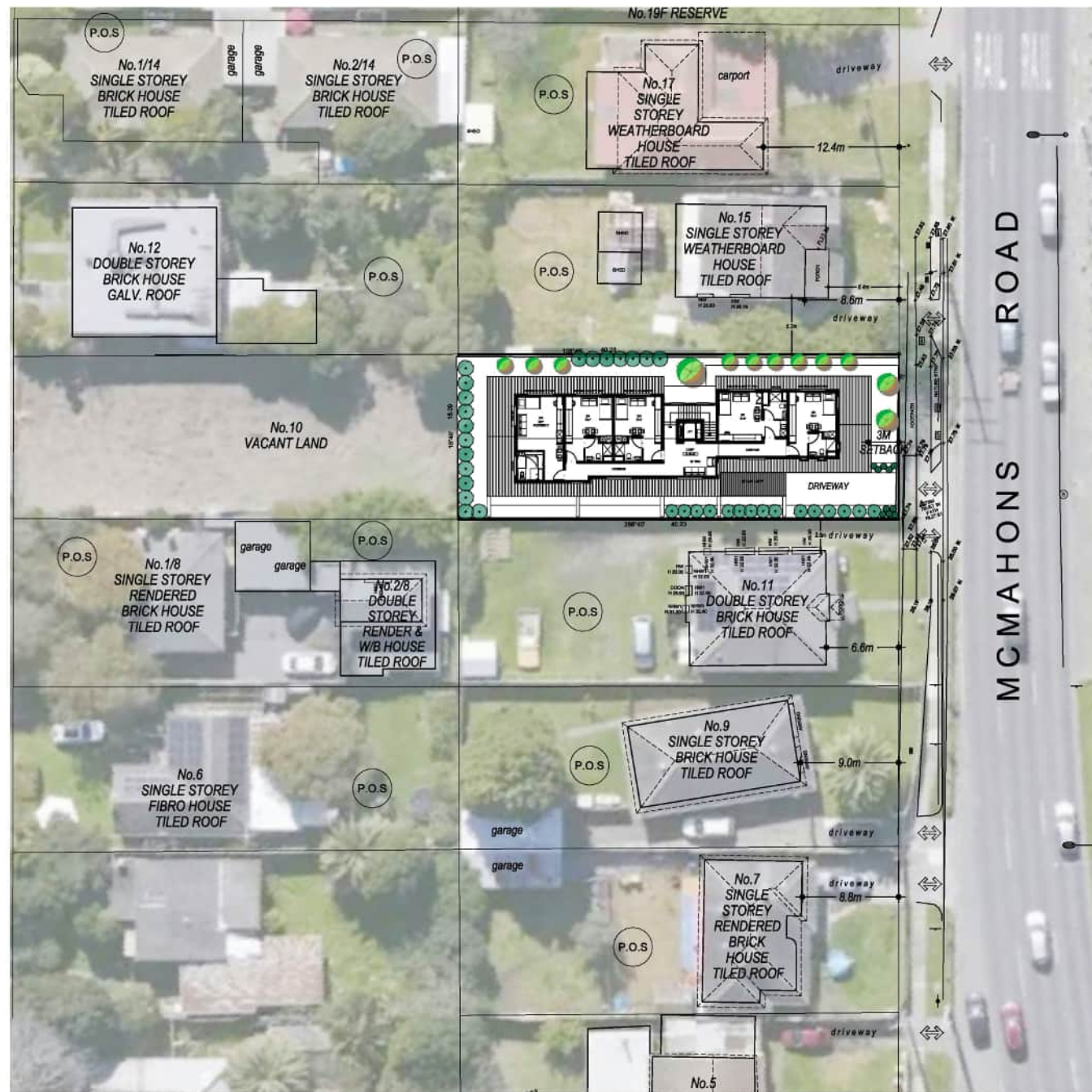
Job No: **23123**


Date: **AUG 2023**

Issue Name: **A01-SA**

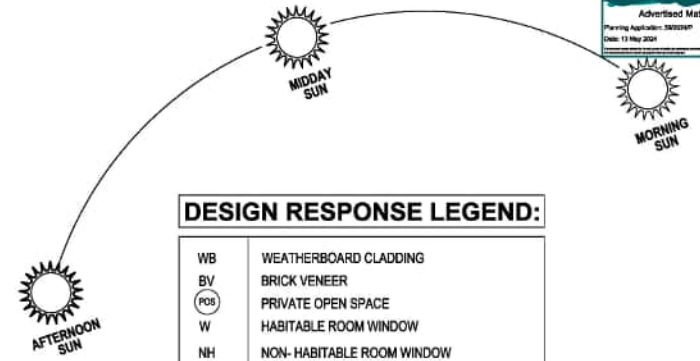
Project: **PROPOSED ACCOMODATION BUILDING**

AT **13 MCMAHONS ROAD FRANKSTON**





Statutory Planning
 Advertised Material
 Planning Application Number: 23123
 Date: 13 May 2024 Page 2 of 28



DESIGN RESPONSE LEGEND:

WB	WEATHERBOARD CLADDING
BV	BRICK VENEER
POS	PRIVATE OPEN SPACE
W	HABITABLE ROOM WINDOW
NH	NON-HABITABLE ROOM WINDOW
CEP	LOCATION OF POWER POLE
•	LOCATION OF FIRE HYDRANT
•	LOCATION OF STORMWATER DRAIN
↔	VEHICLE ACCESS
→	SHOWS DIRECTION TO ONLOOKING VIEWS
↔	CONCRETE CROSS OVER
⊙	EXISTING TREE
⊙	EXISTING SITE TREE
⊙	PROPOSED SITE TREE

Revision Description	Revision Date	Rev. No.	Revision Description	Revision Date	Rev. No.
TP FURTHER INFORMATION	MAR 2024	B			
TOWN PLANNING LOGGEMENT	NOV 2023	A			



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TOWN PLANNING
 DESIGN RESPONSE

Job No: **23123**

Scale: A1 = 1:250, A3 = 1:500

Date: **AUG 2023**

Sheet No./Revision No.: **A01-DR**

Checked: **JV/SL**
 Drawn: **JV/SL**

Project: **PROPOSED ACCOMMODATION BUILDING**

AT **13 MCMAHONS ROAD FRANKSTON**

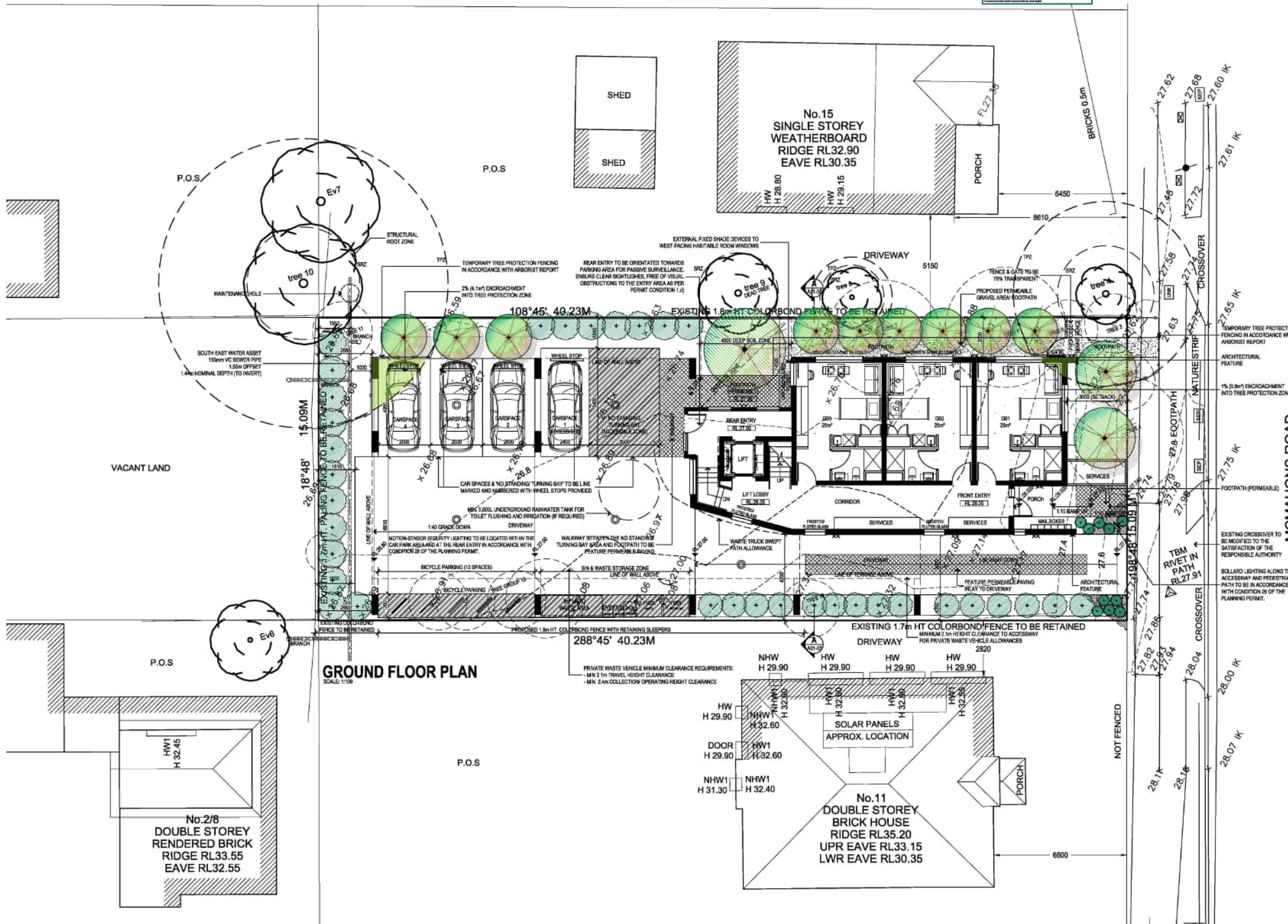
September 20, 2024 8:29 AM T:\ARCHIVE\PROJECTS\23123 13 MCMAHONS RD, FRANKSTON, DRAWING\1 TOWN PLANNING\11 CAD\DWG\REVISED\23123_TP-DRWG.DWG

Double Glazing
All habitable room windows to be double-glazed.

Obscured Glazing
Obscured glazing to be manufactured obscured glass (not applied/removable film)

- ESD INITIATIVES**
THESE PLANS ARE TO BE READ IN CONJUNCTION WITH THE SUSTAINABLE DESIGN ASSESSMENT (SDA) PREPARED BY FRATER
- NATHERS STAR RATING:**
DEVELOPMENT COMMITTED TO EXCEEDING SECTION J ENERGY EFFICIENCY REQUIREMENT OF R10.0 (R10.5)
FORBID FUEL-FREE DEVELOPMENT (ALL ELECTRIC)
- HEATING & COOLING SYSTEMS:**
HEATING SYSTEMS: REVERSE CYCLE SPACE HEATING WITH FAN ASSIST AVAILABLE
EFFICIENCY RATING: WITHIN 1 STAR BEST AVAILABLE
COOLING SYSTEMS: REFRIGERATIVE SPACE HEATING WITH FAN ASSIST AVAILABLE
EFFICIENCY RATING: WITHIN 1 STAR BEST AVAILABLE
- HOT WATER SYSTEMS:**
HOT WATER SYSTEMS: ELECTRIC HEAT PUMP
SOLAR CONTRIBUTION: N/A
EFFICIENCY RATING: WITHIN 1 STAR BEST AVAILABLE
- WATER FITTINGS/FIXTURES:**
SHOWER HEADS: 4 STAR WELS (0.8-1.7)
BATH TUB STYLE: MEDIUM SIZED
KITCHEN TAPS: 5 STAR WELS
BATHROOM TAPS: 5 STAR WELS
WC: 4 STAR WELS
DISHWASHERS: 5 STAR WELS
WASHING MACHINES: OCCUPANT TO INSTALL, PREFER 5 STAR
- INTERNAL LIGHTING:**
THE PROPOSED DEVELOPMENT TO INCLUDE AN INTERNAL LIGHTING LAYOUT WITH MAXIMUM ILLUMINATION POWER DENSITY OF 4W/M²
- EXTERNAL & COMMON LIGHTING:**
EXTERNAL & COMMON AREA LIGHTS ARE TO BE FITTED WITH SENSORS (MOTION DETECTORS, TIMERS, DAYLIGHT SENSORS) WHERE APPROPRIATE TO REDUCE ENERGY USE
- MECHANICAL VENTILATION:**
ALL REGULARLY OCCUPIED SPACES WILL BE PROVIDED WITH CEILING MOUNTED MECHANICAL EXHAUST INCREASE ON OR PROVISION FROM ABOVE OR WILL BE PROVIDED IN THE REGULARLY OCCUPIED SPACES TO ENSURE THAT CO2 CONCENTRATION IN ROOMS REMAINS BELOW 650ppm
- PAVING**
PAVED AREAS SHOWN AND INDICATED AS PERMEABLE OR NON-PERMEABLE
PERMEABLE PAVING SHOWN HATCHED
- RAINWATER COLLECTION & USE**
5.00L RAINWATER TANK (UNDERGROUND) FOR TOILET FLUSHING AND LANDSCAPE IRRIGATION (IF REQUIRED) REFER TO GROUND FLOOR PLAN & WOULD PLAN FOR FURTHER DETAILS

Statutory Planning
Advertised Material
Planning Application: 23123
Date: 13 May 2024
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DEVELOPMENT SUMMARY

SITE AREA:	607m ²
SITE COVERAGE:	355m ² (58%)
PERMEABLE AREA:	188m ² (31%)
NUMBER OF ROOMS:	18 (SEVENTEEN)
COMMUNAL OUTDOOR OPEN SPACE:	18m ²
FLOOR AREA CALCULATIONS:	
GROUND FLOOR PLAN:	143m ²
FIRST FLOOR PLAN:	331m ²
SECOND FLOOR PLAN:	219m ²
TOTAL FLOOR AREA:	694m ²
CARSPACES:	4 (FOUR)
BIKE SPACES:	1 (ONE)
MOUNTED ON METAL TOP TONE METALLED IN ACCORDANCE WITH BICYCLE PARKING - AUSTRALIAN (VICTORIA) DATA SHEET	
ALL LEVELS SHOWN TO AUSTRALIAN HEIGHT	
REFER TO LANDSCAPE ARCHITECT'S DRAWINGS FOR ALL LANDSCAPE DETAILS AND PLANTING TO CONSIST OF NATIVE OR DROUGHT TOLERANT SPECIES. WATERING WILL NOT BE REQUIRED AFTER AN INITIAL ESTABLISHMENT PERIOD. IF IRRIGATION IS REQUIRED, IT WILL BE CONNECTED TO ON-SITE RAINWATER TANKS	
EXISTING TREE TO BE RETAINED REFER TO ARCHITECT'S REPORT FOR MORE DETAILS ON TREE PROTECTION REQUIREMENTS	
EXISTING TREE TO BE REMOVED TO BE SATISFACTORY TO THE RESPONSIBLE AUTHORITY	
PROPOSED CANOPY TREE (REFER TO LANDSCAPE PLAN)	
PEDESTRIAN VISIBILITY SLANT:	
DESIGNATED AREA TO BE AT LEAST 50% CLEAR OF VISUAL OBSTRUCTIONS FOR WITH A HEIGHT OF LESS THAN 1.2 METRES WHICH MAY INCLUDE ADJACENT DRIVEWAYS AND PATHS WITH A HEIGHT OF LESS THAN 1.2 METRES TO THE VIEW OF THE PROPERTY FRONTAGE	
DATE OF ISSUE: 28.02.2024 MEASUREMENTS HAVE BEEN TAKEN TO THE FLOOD LEVEL FOR THE PROPERTY IS 27.75m TO AUSTRALIAN HEIGHT DATUM (AHD)	
LIGHTING TO OUTDOOR COMMON AREAS:	
☒ BOLLARD ☐ CEILING MOUNTED ☐ WALL MOUNTED	
LIGHTING TO BE INSTALLED WITH DAYLIGHT SENSORS & DESIGNED TO AVOID LIGHT POLLUTION INTO ADJACENT PROPERTIES. LOCATIONS SHOWN ON PLANS ARE INDICATIVE AND ARE TO BE FINALIZED BY LIGHTING ENGINEER'S REPORT.	
MOTION SENSOR SECURITY LIGHTING TO BE PROVIDED WITHIN THE CAR PARK AREA AND AT THE REAR ENTRY IN ACCORDANCE WITH CONDITION 26 OF THE PLANNING PERMIT.	
BOLLARD LIGHTING ALONG THE ACCESSWAY AND PEDESTRIAN PATH TO BE IN ACCORDANCE WITH CONDITION 26 OF THE PLANNING PERMIT.	
OUTDOOR LIGHTING MUST BE PROVIDED, DESIGNED, BAFFLED AND LOCATED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY TO PREVENT ANY ADVERSE EFFECT ON NEIGHBOURING LAND.	

TREE PROTECTION MEASURES:
This protection must be carried out in accordance with AS 4800-2009 Protection of trees or development sites by the satisfaction of the Responsible Authority.

Before works start (including any excavation, leveling of the site, construction, tree removal, removal of buildings or structures, and/or temporary buildings, etc.) the Responsible Authority shall be notified by a 1.8 metre high (minimum) temporary fence constructed using steel or timber posts fixed to the ground or concrete pad with the fence panels to be constructed of system mesh wire or similar strong mesh made of metal with a high tensile strength mesh. Each post shall be installed at the 1.8m TPD distance for each of the neighbouring trees to the satisfaction of the Responsible Authority. A flag sign to be installed at all outer sides of the Tree Protection Fencing, reading "Tree Protection Zone - No entry without permission from Frankston City Council".

The requirements below must be observed within the zone -

- 1) Clear zone must not be a depth of 50-100mm (depending on soil type)
- 2) No vehicles or pedestrian access.
- 3) The working and level must not be altered after by 8% or more.
- 4) The soil must not be compacted or the water drainage changed.
- 5) No fuels, oils, chemicals, poisons, solvents or other materials stored in the zone or be disposed of in it.
- 6) No storage of materials, machinery or materials to be used unless approved by the Responsible Authority in formal breach.
- 7) Holding structures, including temporary services wires, cables, hoses or any other thing which is attached to any tree.
- 8) Tree zone must not be entered or injured.
- 9) Machinery must not be used to remove any existing services, cables or other structures.
- 10) Note: when TPD is measured ground condition (unaffected by adjacent building) must be recorded over the previously installed mesh in response to the satisfaction of the Responsible Authority.
- 11) The tree protection fence must remain in place for the duration of building and works to the satisfaction of the Responsible Authority.

MELBOURNE WATER - CONDITIONS

The finished floor level for the ground floor level of the building is to be set at a minimum of 28.00 metres Australian Height Datum (AHD), which is 300mm above the spot level of 27.70 metres AHD.

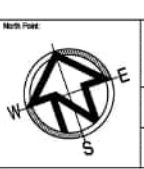
Development needs to maintain existing nominated surface levels for the driveway, to allow the passage of flow from the north to the east.

The building setbacks shown to site boundaries must not be further reduced without the written approval of Melbourne Water. To ensure adequate open space areas to allow the passage of overhead flow.

Open space areas must be maintained at existing surface level.

Any proposed internal levelling or grades must be at least 50 percent permeable.

Revision	Description	Date	By	Check
1	TP FURTHER INFORMATION	MAR 2024	B	
2	TOWN PLANNING LOUDEMANT	NOV 2023	A	
3	TOWN PLANNING			



TOWN PLANNING
SITE/ GROUND FLOOR PLAN

DATE: AUG 2023
SHEET NO. (PROVISIONAL): A01-01

23123

Scale: A1 = 1:100, A3 = 1:200
Date: AUG 2023
Sheet No. (Provisional): A01-01

Checked: PL
Drawn: LM

PROPOSED ACCOMMODATION BUILDING

AT
13 MCMAHONS RD, FRANKSTON

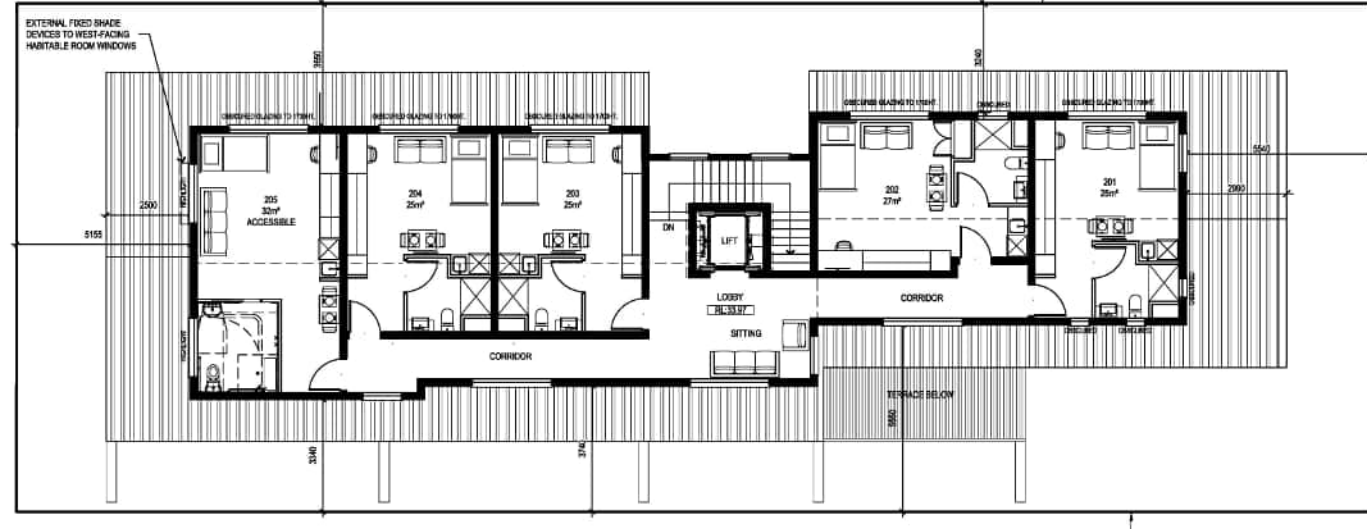
Double Glazing
All habitable room windows to be double glazed.

Obscured Glazing
Obscured glazing to be manufactured obscured glass (not applied removable film)

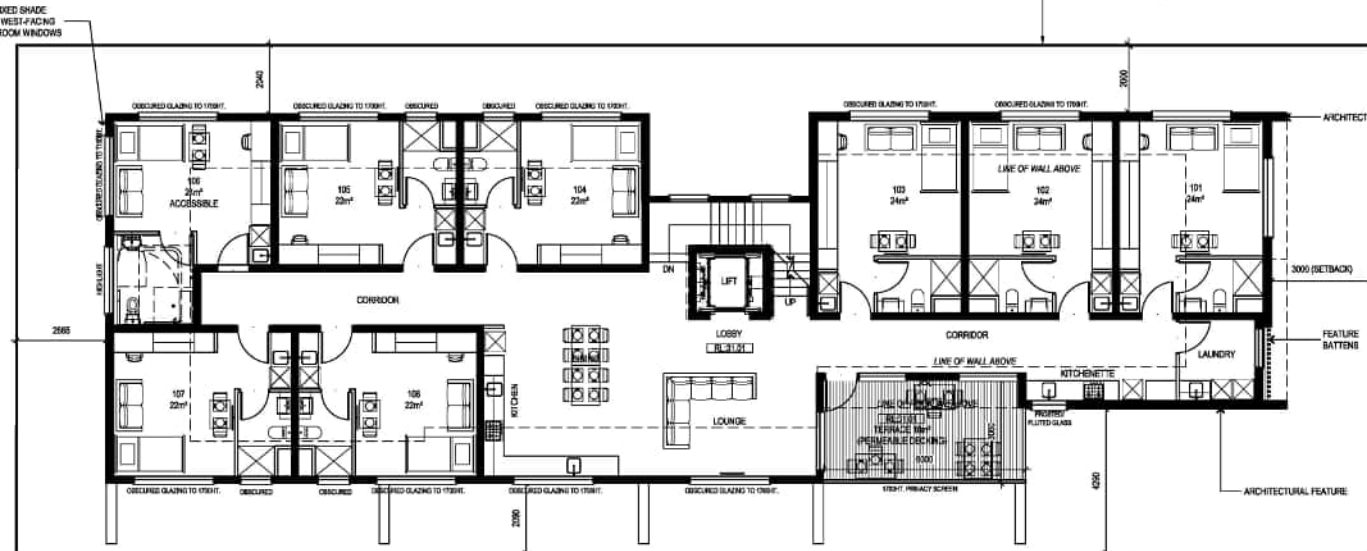
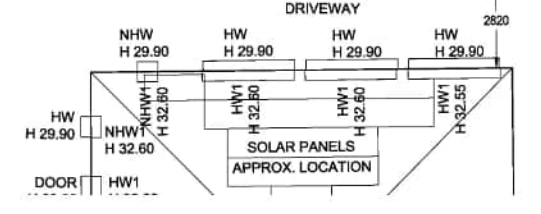
ESD INITIATIVES	
THESE PLANS ARE TO BE READ IN CONJUNCTION WITH THE SUSTAINABLE DESIGN ASSESSMENT (SDA) PREPARED BY FRATER	
NATHERS STAR RATING:	
DEVELOPMENT COMITS TO EXCEEDING SECTION J ENERGY EFFICIENCY REQUIREMENT OF NCC 2019.	
FOSSIL FUEL FREE DEVELOPMENT (ALL ELECTRIC)	
HEATING & COOLING SYSTEMS:	
HEATING SYSTEMS: REVERSE CYCLE SPACE HEATING WITH RADIANT FLOORING	EFFICIENCY RATING: RENEWABLE SPACE HEATING WITH RADIANT FLOORING
COOLING SYSTEMS: REGENERATIVE SPACE COOLING WITH RADIANT FLOORING	EFFICIENCY RATING: RENEWABLE SPACE COOLING WITH RADIANT FLOORING
HOT WATER SYSTEMS:	
HOT WATER SYSTEMS: ELECTRIC HEAT PUMP SOLAR CONTRIBUTION	EFFICIENCY RATING: WITHIN 1 STAR BEST AVAILABLE
WATER FITTINGS/FIXTURES:	
SHOWERS: 4-STAR WELS (W-4) (W-5)	BATH TUBS: 4-STAR WELS (W-4) (W-5)
KITCHEN TAPS: 5-STAR WELS	BATHROOM TAPS: 5-STAR WELS
WC: 4-STAR WELS	5-STAR WELS
DISHWASHERS: 5-STAR WELS	WASHING MACHINES: 5-STAR WELS
INTERNAL LIGHTING:	
THE PROPOSED DEVELOPMENT TO INCLUDE AN INTERNAL LIGHTING LAYOUT WITH MAXIMUM ILLUMINATION POWER DENSITY OF 4W/M ²	
EXTERNAL & COMMON LIGHTING:	
EXTERNAL & COMMON AREA LIGHTS ARE TO BE FITTED WITH SENSORS (MOTION DETECTORS, TIMERS, DAYLIGHT SENSORS) WHERE APPROPRIATE TO REDUCE ENERGY USE.	
MECHANICAL VENTILATION:	
ALL REGULARLY OCCUPIED SPACES WILL BE PROVIDED WITH OA FANS WHICH WILL COMPLY TO PROVIDE FRESH AIR ON OA PROVISION FROM ASHVE.	
OA WILL BE PROVIDED IN THE REGULARLY OCCUPIED SPACES TO ENSURE THAT CO ₂ CONCENTRATION IN ROOMS REMAINS BELOW 600ppm.	
PAVING	
PAVED AREAS SHOWN AND INDICATED AS PERMISSIBLE OR NON-PERMISSIBLE.	
PERMISSIBLE PAVING SHOWN HATCHED	
RAINWATER COLLECTION & USE	
LOCAL RAINWATER TANK (UNDERGROUND) FOR TOILET FLUSHING AND LANDSCAPE IRRIGATION (IF REQUIRED) REFER TO GROUND FLOOR PLAN & WSD PLAN FOR FURTHER DETAILS.	

Statutory Planning
Advertised Material
Planning Application: 23/2024-P
Date: 13 May 2024 Page 5 of 20

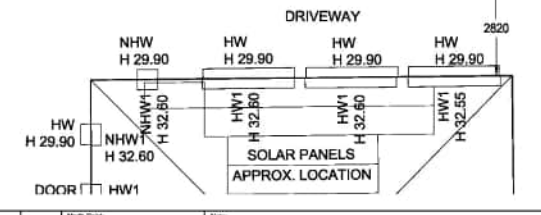
DEVELOPMENT SUMMARY	
SITE AREA:	807m ²
SITE COVERAGE:	355m ² (58%)
PERMEABLE AREA:	196m ² (31%)
NUMBER OF ROOMS:	18 (SEVENTEEN)
COMMUNAL OUTDOOR OPEN SPACE:	18m ²
FLOOR AREA CALCULATIONS:	
GROUND FLOOR PLAN:	143m ²
FIRST FLOOR PLAN:	331m ²
SECOND FLOOR PLAN:	210m ²
TOTAL FLOOR AREA:	684m ²
CARSPACES:	4 (FOUR)
BIKE SPACES:	1 (ONE)
NOTE:	WARRANTED MOUNTS AT TOP TO BE METALLIC IN ACCORDANCE WITH METAL FINISHING REQUIREMENTS
ALL LEVELS SHOWN TO AUSTRALIAN HEIGHT DATUM (AHD)	
REFER TO LANDSCAPE ARCHITECTURE DRAWINGS FOR ALL LANDSCAPE DETAILS. LANDSCAPING TO CONSIST OF NATIVE OR DROUGHT TOLERANT SPECIES. WATERING WILL NOT BE REQUIRED AFTER AN INITIAL ESTABLISHMENT PERIOD. IF IRRIGATION IS REQUIRED, IT WILL BE CONNECTED TO ON-SITE RAINWATER TANKS.	
EXISTING TREE TO BE RETAINED. REFER TO LANDSCAPE ARCHITECTURE DRAWINGS FOR TREE SPECIES AND RETENTION REQUIREMENTS.	
EXISTING TREE TO BE REMOVED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY.	
PROPOSED CANOPY TREE (REFER TO LANDSCAPE ARCHITECTURE DRAWINGS)	
PEDESTRIAN VISIBILITY SPLAY:	
DESIGNATED AREA TO BE AT LEAST 50% CLEAR OF VISUAL OBSTRUCTIONS FOR WITH A HEIGHT OF LESS THAN 1.2 METRES WHICH MAY INCLUDE ADJACENT LANDSCAPING AREAS WITH A HEIGHT LESS THAN 8 METRES TO PROVIDE A CLEAR VIEW OF PEDESTRIANS ON THE FOOTPATH OF THE FRONTAGE ROAD.	
FLOOD LEVEL: DATE OF ISSUE: 28.02.2024 MEASUREMENT HAS BEEN TAKEN AT THE PROPERTY IS 27.70m TO AUSTRALIAN HEIGHT DATUM (AHD). THE FLOOD LEVEL FOR THE PROPERTY IS 27.70m TO AUSTRALIAN HEIGHT DATUM (AHD).	
LIGHTING TO OUTDOOR COMMON AREAS:	
BOLLARD	
CEILING-MOUNTED	
WALL-MOUNTED	
LIGHTING TO BE INSTALLED WITH DAYLIGHT SENSORS & DESIGNED TO AVOID LIGHT SPILLAGE INTO ADJACENT PROPERTIES. LOCATIONS SHOWN ON PLANS ARE INDICATIVE AND ARE TO BE FINALIZED BY LIGHTING ENGINEER SUPPLIER.	
MOTION SENSOR SECURITY LIGHTING TO BE PROVIDED WITHIN THE CAR PARK AREA AND AT THE REAR ENTRY IN ACCORDANCE WITH CONDITION 26 OF THE PLANNING PERMIT.	
BOLLARD LIGHTING ALONG THE ACCESSWAY AND PEDESTRIAN PATH TO BE IN ACCORDANCE WITH CONDITION 26 OF THE PLANNING PERMIT.	
OUTDOOR LIGHTING MUST BE PROVIDED, DESIGNED, BAFLED AND LOCATED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY TO PREVENT ANY ADVERSE EFFECT ON NEIGHBOURING LAND.	



SECOND FLOOR PLAN
SCALE: 1:100



FIRST FLOOR PLAN
SCALE: 1:100



MELBOURNE WATER - CONDITIONS

The finished floor level for the ground floor level of the building is to be set at a minimum of 26.05 metres Australian Height Datum (AHD), which is 300mm above the spot datum level of 27.70 metres AHD. Development needs to maintain existing nominated surface levels for the driveway, to allow the passage of flow from the road to the rear.

The building setbacks shown to site boundaries must not be further reduced without the written approval of Melbourne Water. To ensure adequate open space areas to allow for the passage of overhead flow.

Open space areas must be maintained at existing surface level.

Any proposed internal levelling or gully must be at least 50 percent permeable.

Revison Description	Revison Date	Rev. No.	Revison Description	Revison Date	Rev. No.
			TP FURTHER INFORMATION	MAR 2024	B
			TOWN PLANNING LOUPEMENT	NOV 2023	A

TOWN PLANNING
FIRST & SECOND FLOOR PLANS

Scale: A1 = 1:100, A3 = 1:200
Date: AUG 2023
(Sheet No./Revision No.)
A01-02

23123

PROPOSED ACCOMMODATION BUILDING
AT
13 MCMAHONS RD, FRANKSTON

Statutory Planning	
Advertised Material	
Planning Application: 23/2024P	Page 6 of 20
Date: 13 May 2024	

DEVELOPMENT SUMMARY

SITE AREA: 307 m²
SITE COVERAGE: 35.6% (24.8%)
PERMEABLE AREA: 186m² (2.3%)
NUMBER OF ROOMS: 15 (SEVENTEEN)
COMMUNAL OUTDOOR OPEN SPACE: 18m²

FLOOR AREA CALCULATIONS:
GROUND FLOOR PLAN: 43m²
FIRST FLOOR PLAN: 33 m²
SECOND FLOOR PLAN: 29m²
TOTAL FLOOR AREA: 105m²

CANOPY AREA: 4 (FOUR)
BIKE SPACES: 1 (ONE)
BICYCLE PARKING: 1 (ONE)
8 CYCLE PARKING HOODS: 1 (ONE)

ALL LEVELS SHOWN TO AUSTRALIAN HEIGHT DATUM (AHD).

REFER TO LANDSCAPE ARCHITECT'S DRAWINGS FOR ALL LANDSCAPE DETAILS AND SPECIES TO COMPLY WITH ANY OR BUILT-IN RAINWATER TANKS. IF RAINWATER TANKS ARE NOT REQUIRED, ALL RAINWATER MUST BE DIVERTED TO SITE RAINWATER TANKS.

LANDING IS TO BE 0.4M ABOVE FINISHED FLOOR LEVEL.

EXISTING TREES TO REMAIN TO BE PROTECTED AND NOT TO BE REMOVED UNLESS NECESSARY.

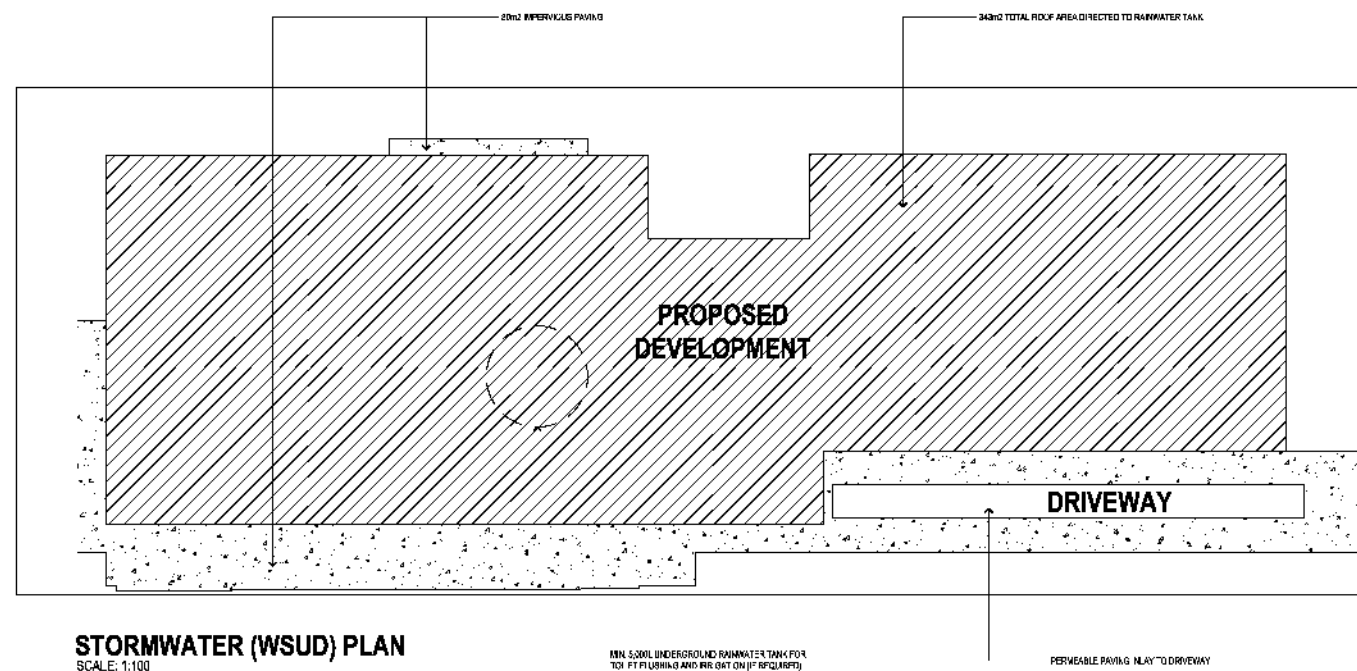
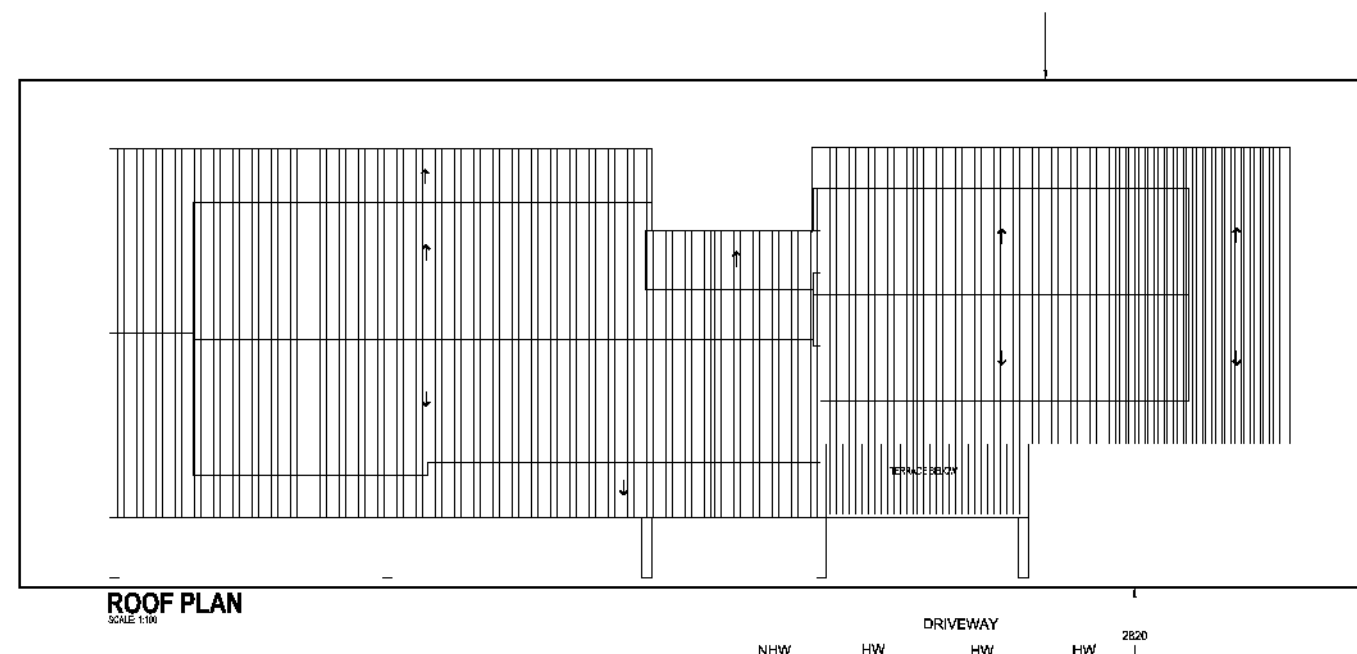
PROPOSED CANOPY TREE SHOWN TO LANDSCAPE PLAN.

FEDERATION VISIBILITY PLAY:
DESIGNATED AREA TO BE AT LEAST 5M CLEAR OF VISUAL OBSTACLES FOR AT LEAST 1.2 METRES WHICH MAY INCLUDE ADJACENT LANDSCAPED AREAS UP TO 4 METRES FROM PROPERTY FOOTPATH. THIS AREA IS TO BE PLANTED WITH PERENNIALS OR THE FOOTPATH OF THE PROPERTY ROAD.

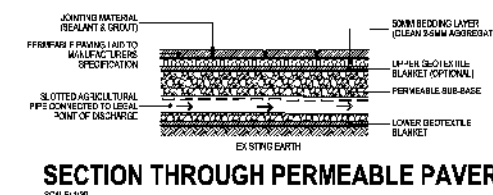
FLOOD LEVEL: DATE OF ISSUE: 28/02/2024
NO. 2024/001/21 HAS ADVISED THE PROPERTY IS AFFECTED BY A FLOOD EVENT. THE FLOOD LEVEL FOR THE PROPERTY IS 0.70m TO AUSTRALIAN HEIGHT DATUM (AHD).

LIGHTING TO OUTDOOR COMMON AREAS:
BOLLARD
CEILING MOUNTED
WALL MOUNTED

LIGHTING TO BE INSTALLED IN 1:4 DOWNLIGHT SENSORS AND DOWNLIGHT TO BE INSTALLED IN 1:4 DOWNLIGHT SENSORS. PROPERTY LOCATION SHOWN ON PLANS IS INDICATIVE AND ARE TO BE FINALISED BY LIGHTING ENGINEER SUPPLIER.
NOTIFY SUBCIRCUIT LIGHTING TO BE PROVIDED WITHIN THE CAR PARK AREA AND AT THE REAR ENTRY IN ACCORDANCE WITH CONDITIONS 24 OF THE PLANNING PERMIT.
BOLLARD LIGHTING ALONG THE ACCESSWAY AND PERIMETER PATH TO BE IN ACCORDANCE WITH CONDITION 25 OF THE PLANNING PERMIT.
OUTDOOR LIGHTING MUST BE PROVIDED, DESIGNED, SITED AND LOCATED TO THE SATISFACTION OF THE RESPONSIBLE AUTHORITY TO PREVENT ANY ADVERSE EFFECT ON FLOODING AND...



STORMWATER PLAN - LEGEND:	
IMPERVIOUS PAVING (NO TREATMENT)	
ROOF AREA TO WATER TANK	
RAINWATER TANK (IN THE EVENT CHARGED PIPES ARE USED, THEY ARE NOT TO BE INSTALLED UNDER THE BUILDING FOOTPRINT)	
REFER TO WATER SENSING THE URBAN DESIGN REPORT PREPARED BY FRATER FOR ADDITIONAL INFORMATION.	



REV	DESCRIPTION	DATE	BY	CHK
1	ISSUED FOR TENDERS	13/05/2024	LM	PL
2	REVISED TO INCLUDE LANDSCAPE DETAILS	28/02/2024	LM	PL
3	REVISED TO INCLUDE FLOOD LEVEL	28/02/2024	LM	PL
4	REVISED TO INCLUDE LIGHTING	28/02/2024	LM	PL
5	REVISED TO INCLUDE VISIBILITY PLAY	28/02/2024	LM	PL
6	REVISED TO INCLUDE PERMEABLE PAVERS	28/02/2024	LM	PL

TOWN PLANNING
ROOF PLAN, GARDEN AREA SITE PLAN & STORMWATER (WSUD) PLAN

Job No:	23123	Check:	PL
Scale:	A1 = 1:100, A3 = 1:200	Drawn:	LM
Date:	AUG 2023	Sheet:	6 of 10
Sheet No. of Project:	A01-03		

PROPOSED ACCOMMODATION BUILDING
AT
13 MCMAHONS RD, FRANKSTON

Statutory Planning

Advertised Material

Planning Application: 20/2024/UP
Date: 13 May 2024 Page 7 of 20

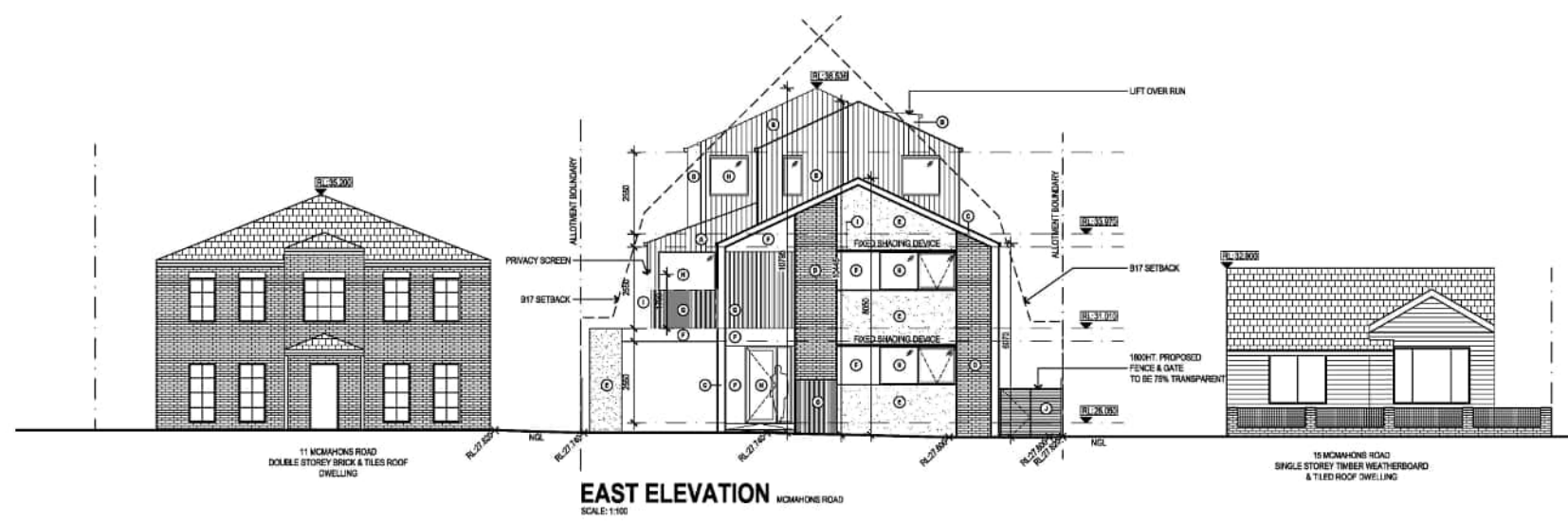
EXTERIOR COLOUR & FINISHES SCHEDULE

- (A) Roofing & Corrugated cladding – Colorbond – Surfmat
- (B) Roofing & Corrugated cladding – Colorbond – Monument
- (C) Powdercoated Feature Fascia – Colorbond – Surfmat
- (D) Face Brickwork – Liffshampton Bricks (or equivalent) – ‘Coachhouse’ with charcoal mortar
- (E) Concrete look Finish – Parchem (or equivalent) – Rendac FC Architectural
- (F) Powdercoat/ Paint Finish to Cladding – Colorbond/ Dulux – Night Sky (Colorbond)
- (G) Feature Powdercoated Batters – Deco/ Colorbond – Night Sky
- (H) Windows & Doors – Colorbond – Night Sky
- (I) Privacy Screens & Shading Devices – Colorbond – Night Sky
- (J) Colorbond Fencing – Colorbond – Monument

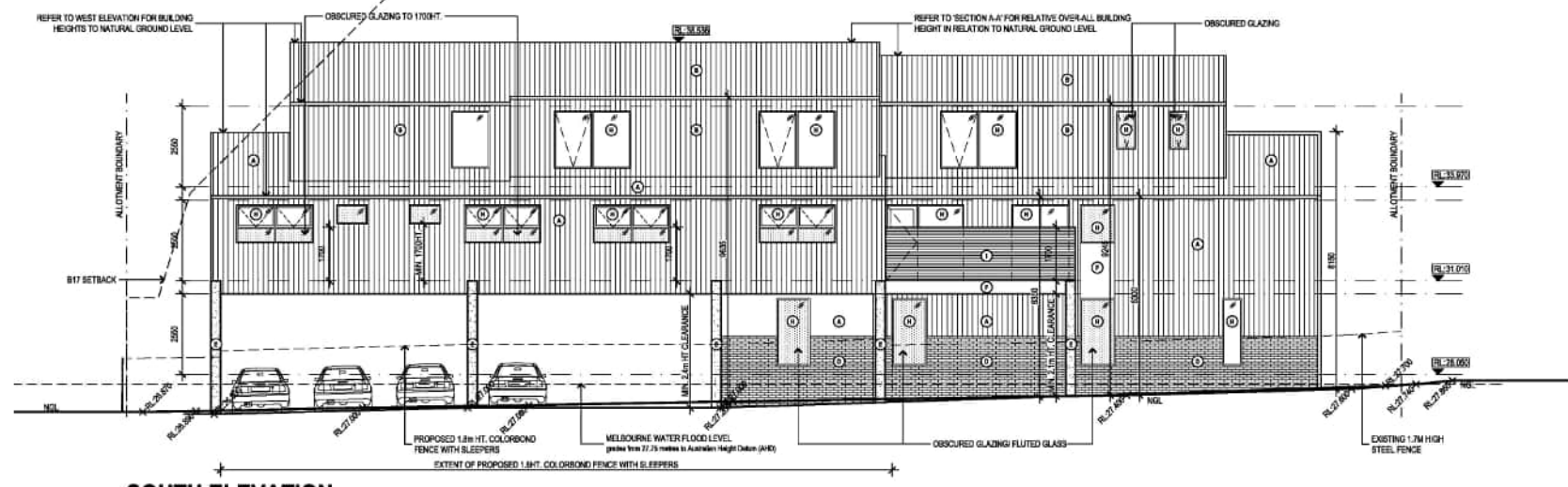
Downpipes
Downpipes to be Colorbond Surfmat when located with cladding coloured in Surfmat. All other downpipes to be finished in Colorbond Monument.

Double Glazing
All habitable room windows to be double-glazed.

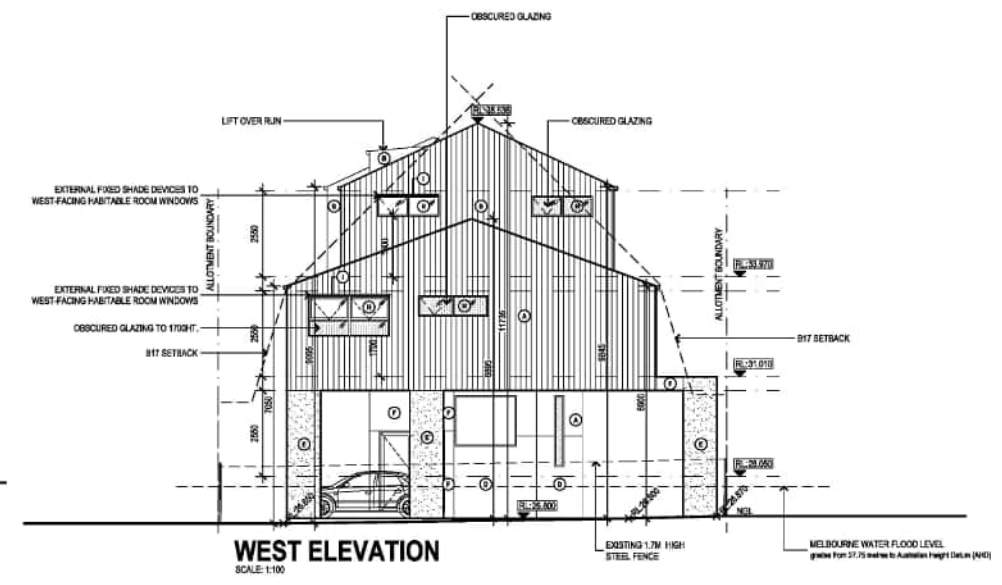
Obscured Glazing
Obscured glazing to be manufactured obscured glass (not applied/ removable film)



EAST ELEVATION
SCALE: 1:100



SOUTH ELEVATION
SCALE: 1:100



WEST ELEVATION
SCALE: 1:100

MELBOURNE WATER - CONDITIONS

The finished floor level for the ground floor level of the building is to be set at a minimum of 20.00 metres Australian Height Datum (AHD), which is 300mm above the spot/grade floor level of 17.70 metres AHD.

Development needs to maintain existing nominated surface levels for the driveway, to allow the passage of flow from the front to the rear.

The building setbacks shown to site boundaries must not be further reduced without the written approval of Melbourne Water, to ensure adequate open space areas to allow for the passage of overland flow.

Open space areas must be maintained at existing surface level.

Any proposed internal levelling or grades must be at least 5% percent permeable.

Revision/Description	Number	Date	Rev. No.	Author
TP FURTHER INFORMATION	1	MAR 2024	B	
TOWN PLANNING LODGEMENT	2	NOV 2023	A	

TOWN PLANNING

EAST, NORTH & WEST ELEVATIONS

Project No: **23123**

Scale: A1 = 1:100, A3 = 1:200

Date: **AUG 2023**

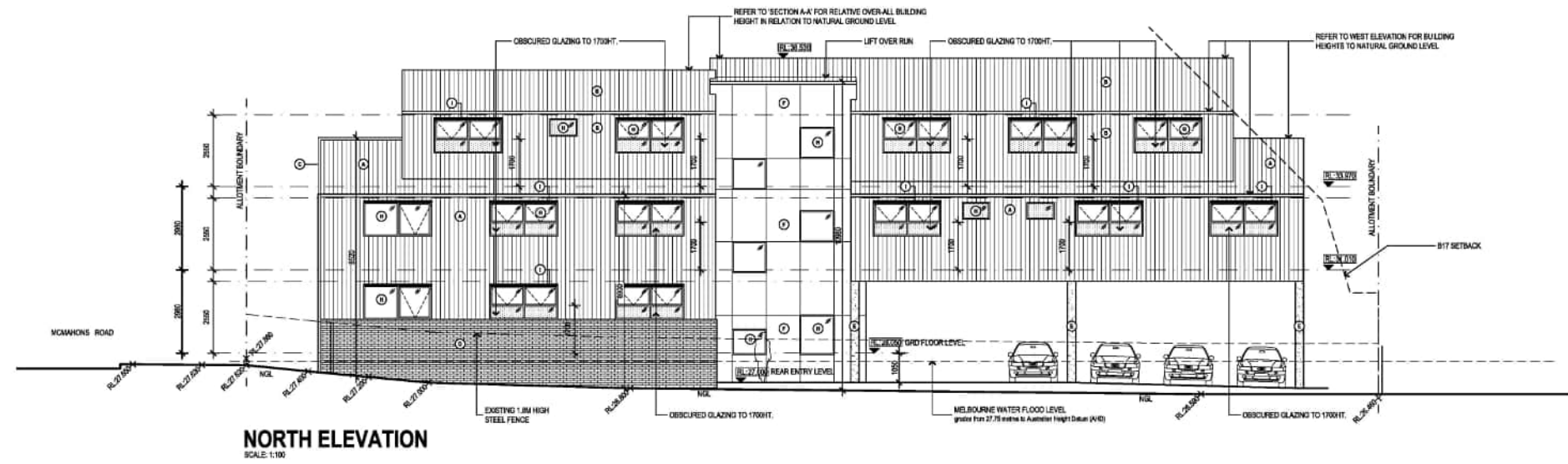
Sheet No./Revision No.: **A01-04**

Checked: PL
Drawn: LM

PROPOSED ACCOMMODATION BUILDING

AT

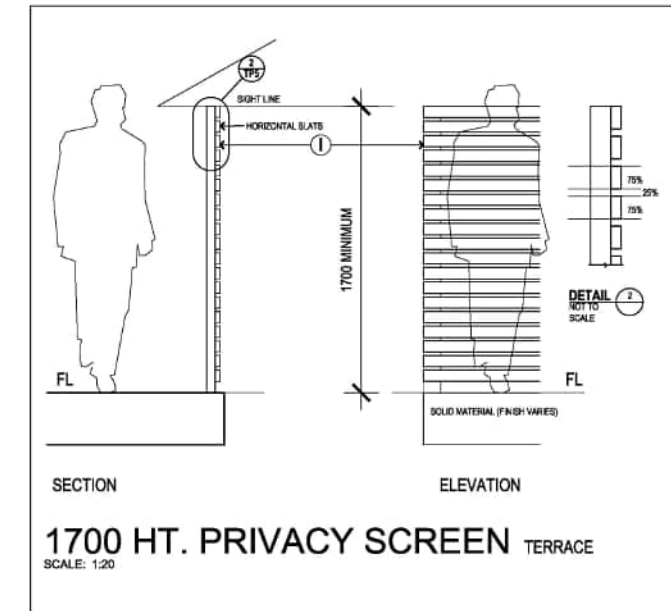
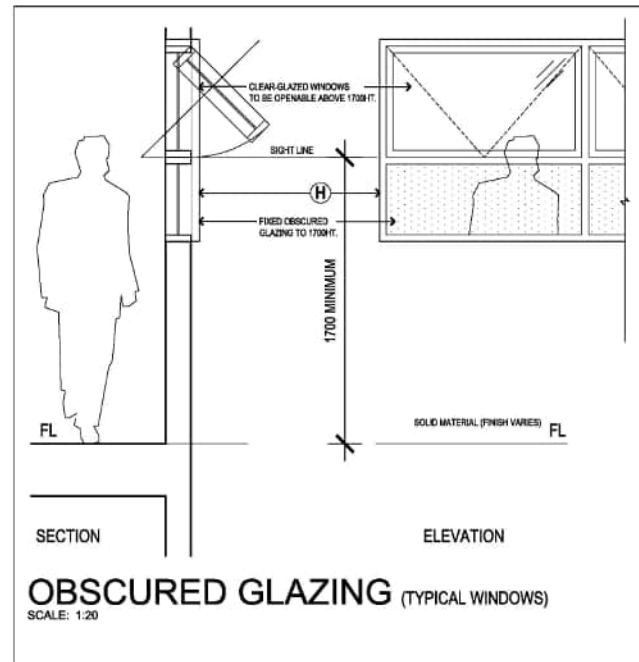
13 MCMAHONS RD, FRANKSTON



Statutory Planning
Advertised Material
Planning Application: 230204P
Date: 13 May 2024 Page 8 of 20

EXTERIOR COLOUR & FINISHES SCHEDULE

- (A) Roofing & Corrugated cladding – Colorbond – Surfmist
 - (B) Roofing & Corrugated cladding – Colorbond – Monument
 - (C) Powdercoated Feature Fascia – Colorbond – Surfmist
 - (D) Face Brickwork – Littlehampton Bricks (or equivalent) – ‘Coachhouse’ with charcoal mortar
 - (E) Concrete look Finish – Parchem (or equivalent) – Rendac FC Architectural
 - (F) Powdercoat/ Paint Finish to Cladding – Colorbond/ Dulux – Night Sky (Colorbond)
 - (G) Feature Powdercoated Battens – Deco/ Colorbond – Night Sky
 - (H) Windows & Doors – Colorbond – Night Sky
 - (I) Privacy Screens & Shading Devices – Colorbond – Night Sky
 - (J) Colorbond Fencing – Colorbond – Monument
- Downpipes**
Downpipes to be Colorbond Surfmist when located with cladding coloured in Surfmist. All other downpipes to be finished in Colorbond Monument.
- Double Glazing**
All habitable room windows to be double-glazed.
- Obscured Glazing**
Obscured glazing to be manufactured obscured glass (not applied/ removable film)



MELBOURNE WATER - CONDITIONS
The finished floor level for the ground floor level of the building to be set at a minimum of 26.00 metres Australian Height Datum (AHD), which is 300mm above the applicable flood level of 27.70 metres AHD.
Development needs to maintain existing contributed surface levels for the driveway, to allow the passage of flow from the front to the rear.
The building setbacks shown to site boundaries must not be further reduced without the written approval of Melbourne Water, to ensure adequate open space areas to allow for the passage of overhead flow.
Open space areas must be maintained at existing surface level.
Any proposed internal levelling or grades must be at least 50 percent permeable.

Reviser	Revision Description	Revision Date	Rev. No.
	TP FURTHER INFORMATION	MAR 2024	B
	TOWN PLANNING LOGEMENT	NOV 2022	A

TOWN PLANNING
SOUTH ELEVATION, SECTION, AND PRIVACY SCREEN DETAILS

3101/1
23123
Scale: A1 = 1:100, A3 = 1:200
Date: AUG 2023
Sheet No./Revision No.: A01-05

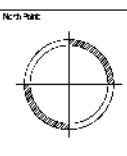
Project: **PROPOSED ACCOMMODATION BUILDING**
AT
13 MCMAHONS RD, FRANKSTON

Statutory Planning
Advertised Material
Planning Application: 23/2024/P
Date: 13 May 2024 Page 11 of 23

OVERSHADOWING SUMMARY TABLE - 22ND SEPTEMBER

ADJOINING PROPERTY	SPOS (m ²)	EXTENT OF EXISTING OVERSHADOWING				EXTENT OF ADDITIONAL OVERSHADOWING FROM PROPOSED DEVELOPMENT			
		9AM	10AM	12NOON	3PM	9AM	10AM	12NOON	3PM
No. 11 MCMAHONS RD.	320m ²	102m ²	67m ²	31m ²	57m ²	100m ²	87m ²	41m ²	1m ²
No. 2/8 BURNS ST.	48m ²	30m ²	25m ²	17m ²	22m ²	8m ²	1m ²	0m ²	0m ²
No. 10 BURNS ST.	N/A	N/A: VACANT SITE							

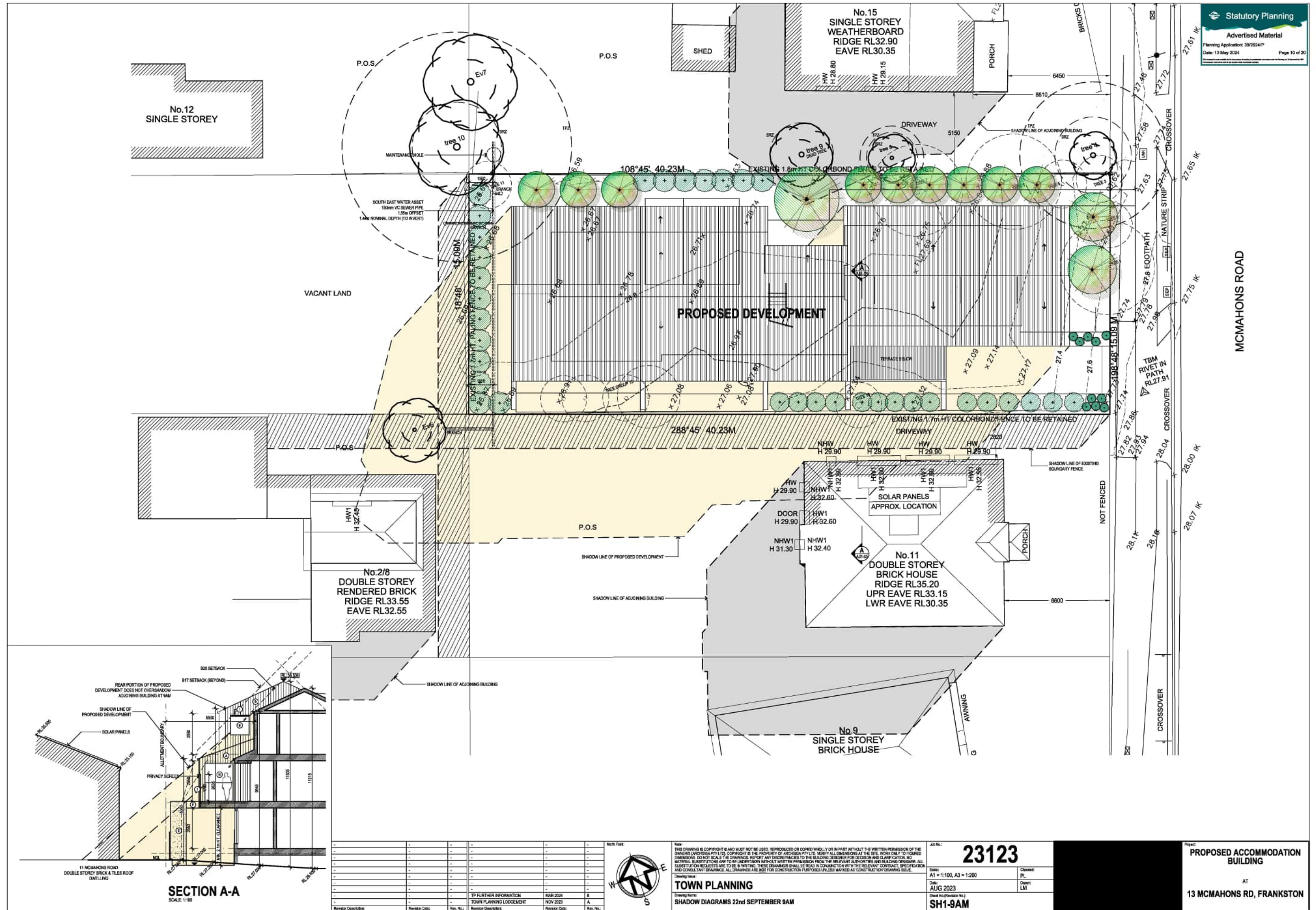
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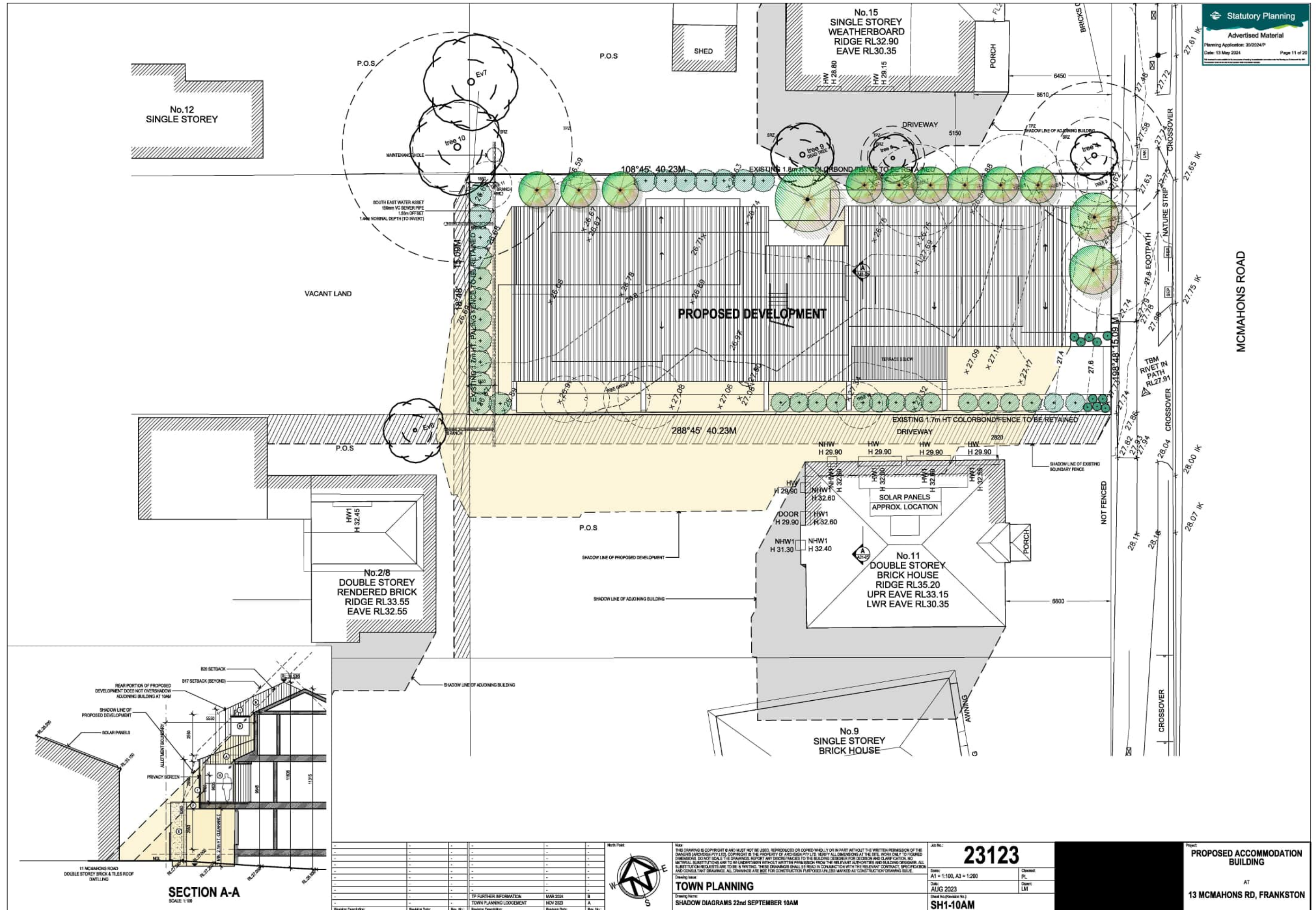


TOWN PLANNING
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Date: AUG 2023
Sheet No./Revision No.: SH1-SHAD

Project: **PROPOSED ACCOMMODATION BUILDING**
AT
13 MCMAHONS RD, FRANKSTON





Statutory Planning
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 Date: 13 May 2024 Page 11 of 20

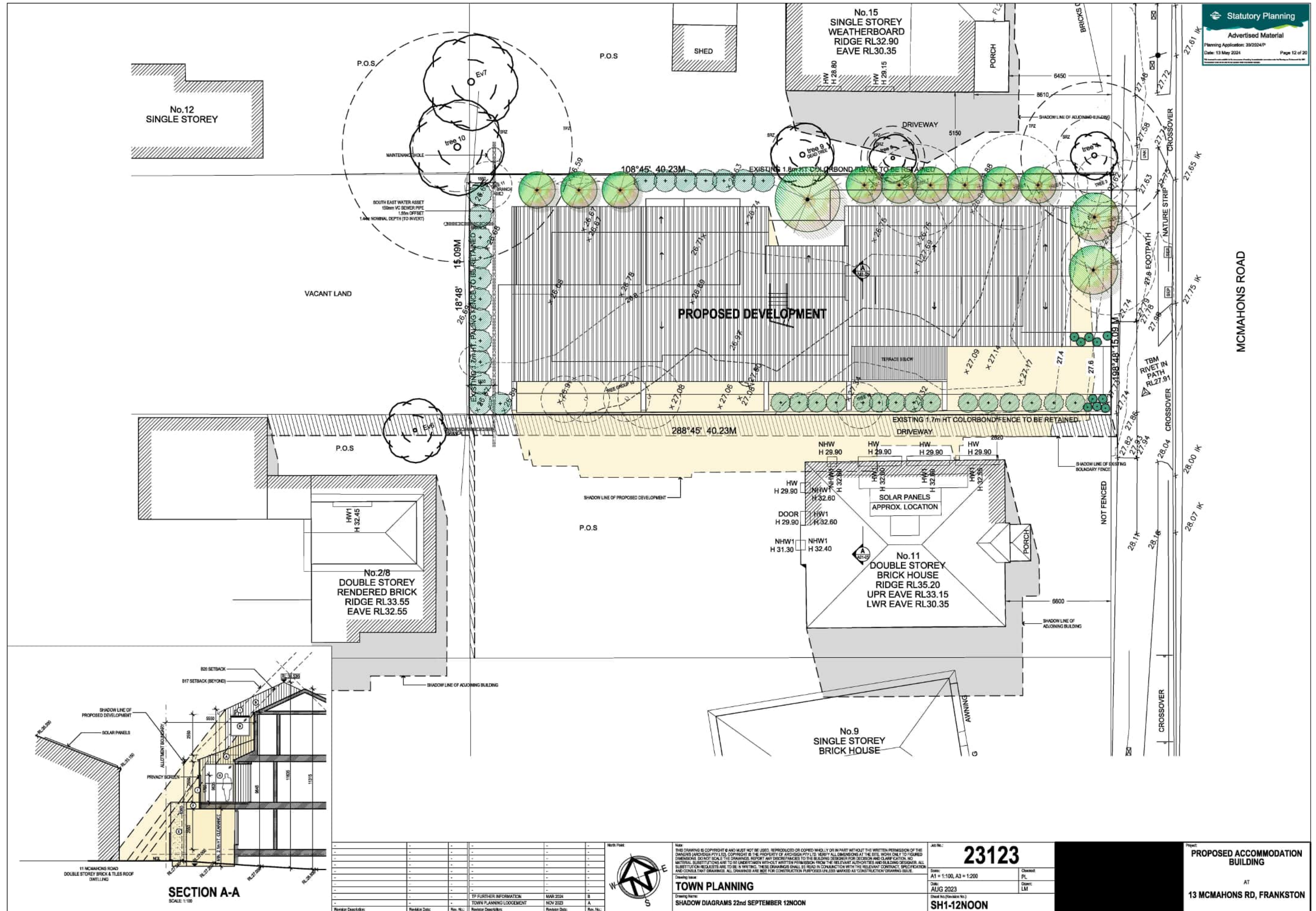
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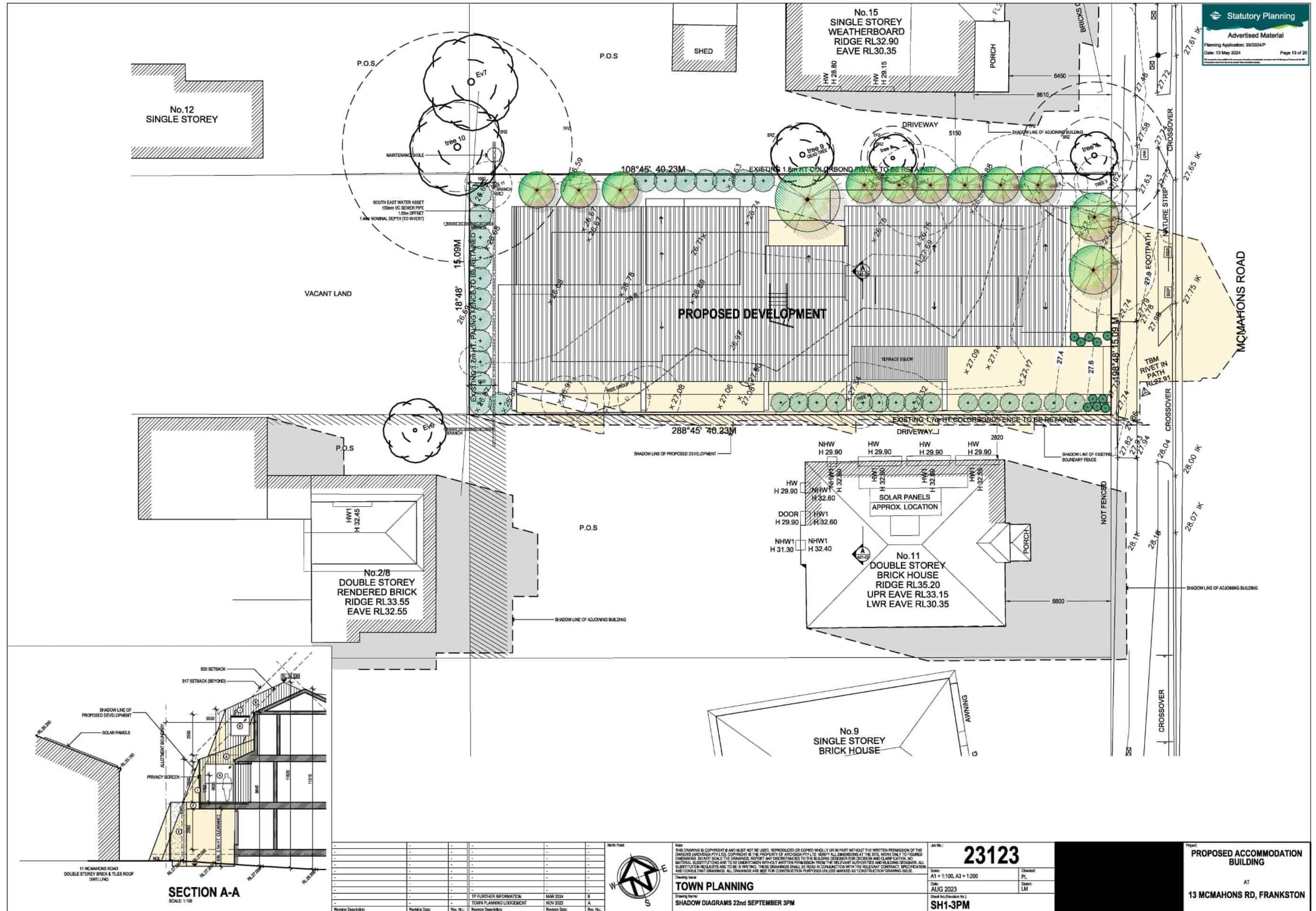
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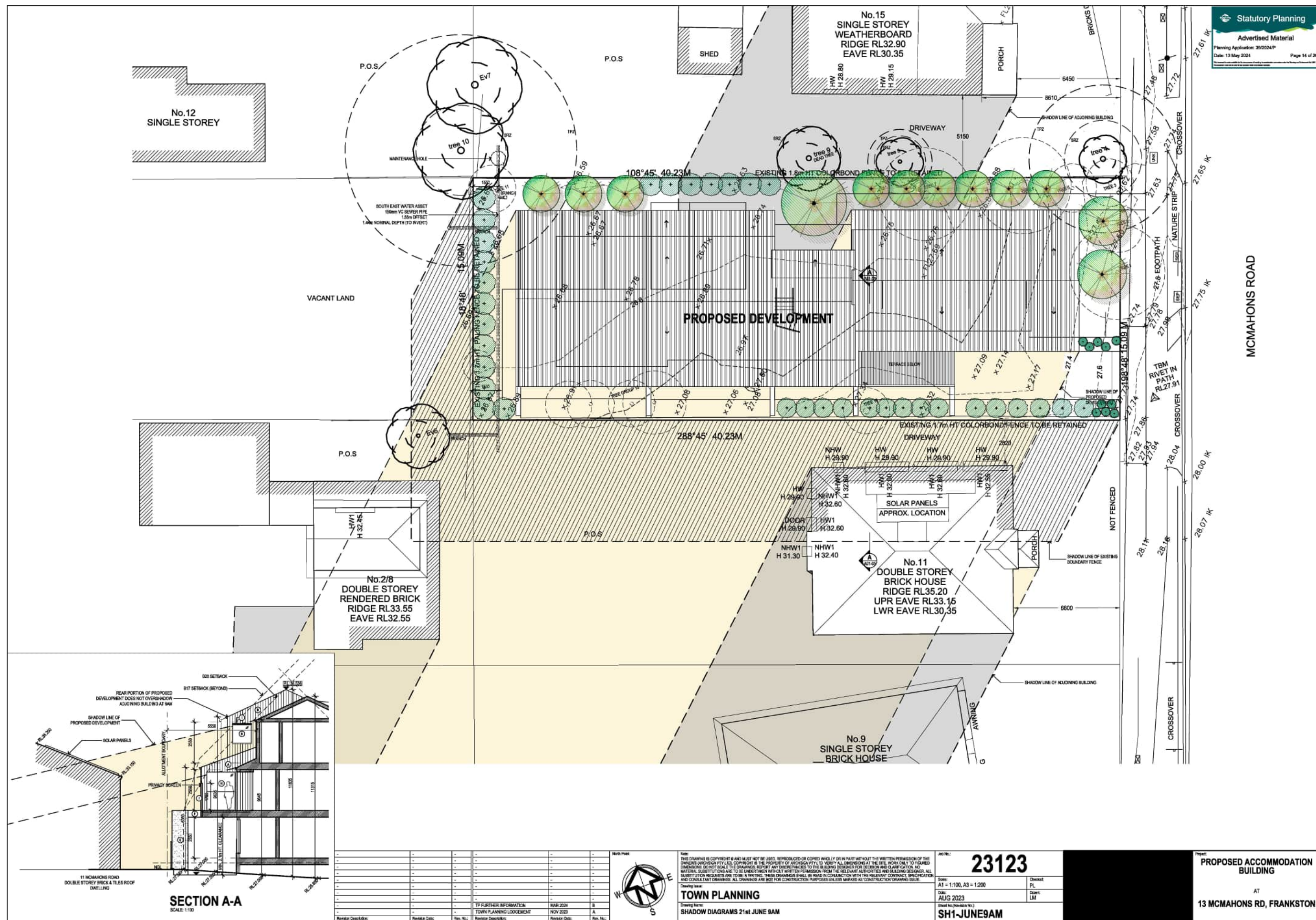
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 Date: AUG 2023
 SH10-10AM

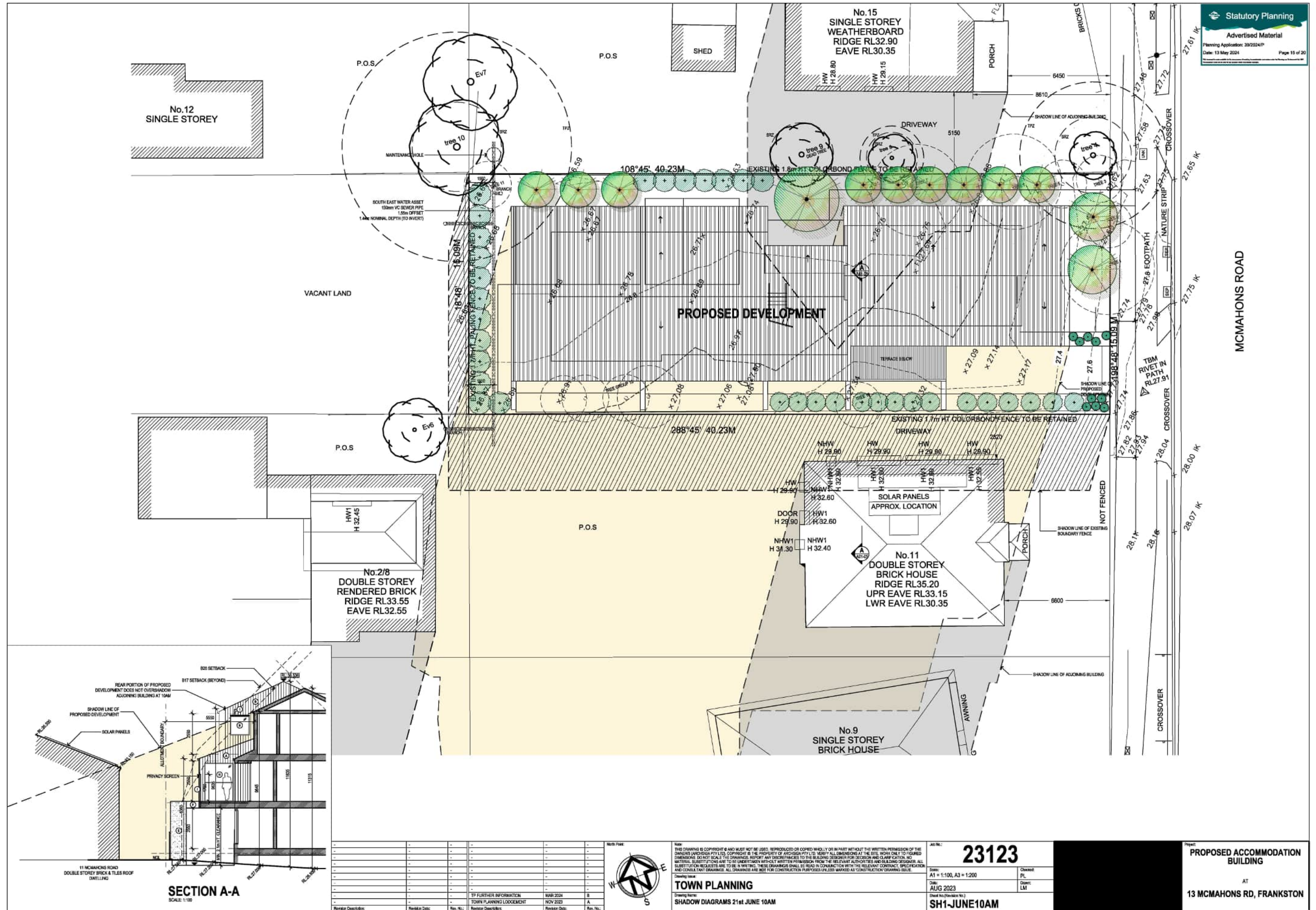
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 AT
 13 MCMAHONS RD, FRANKSTON

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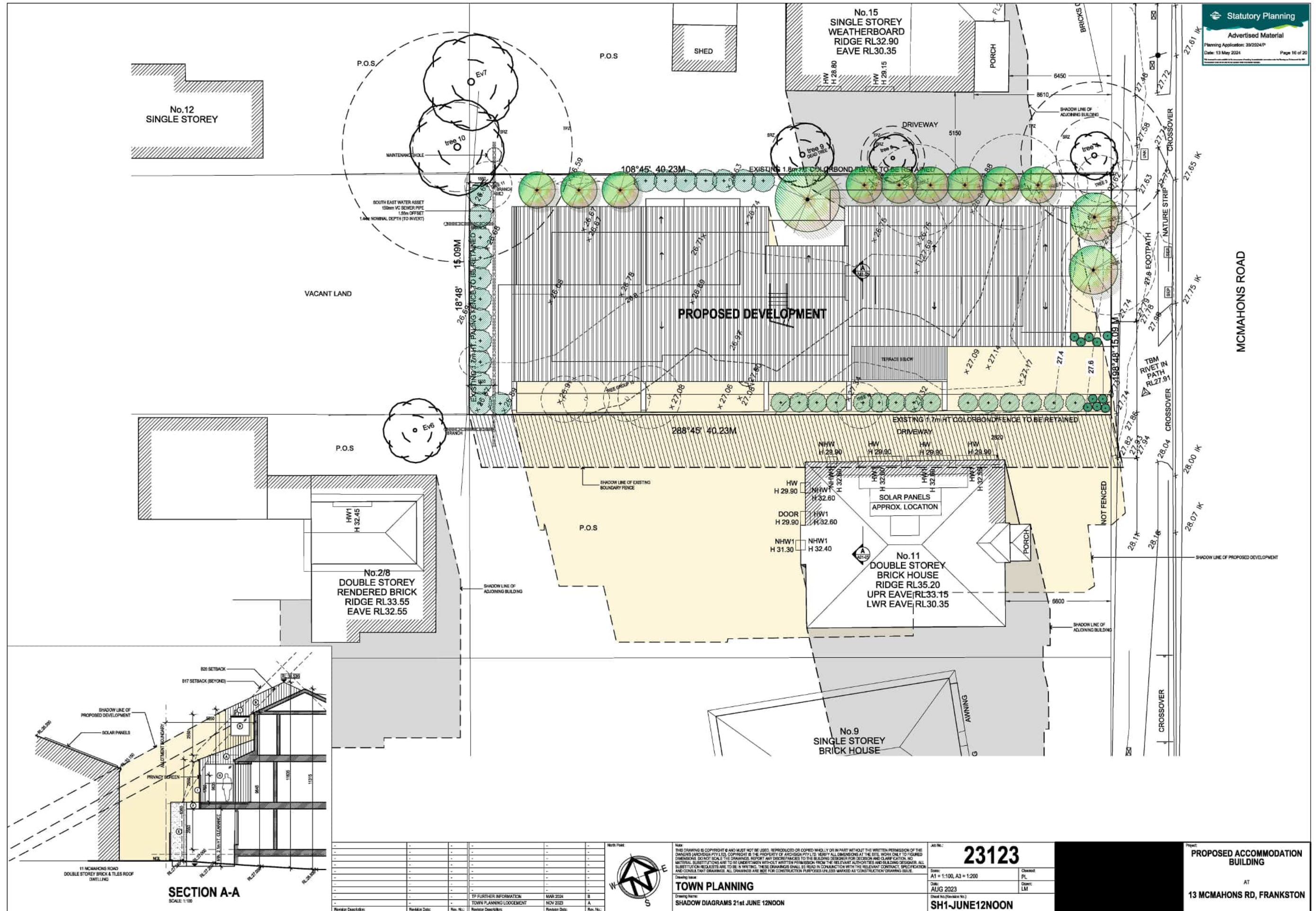


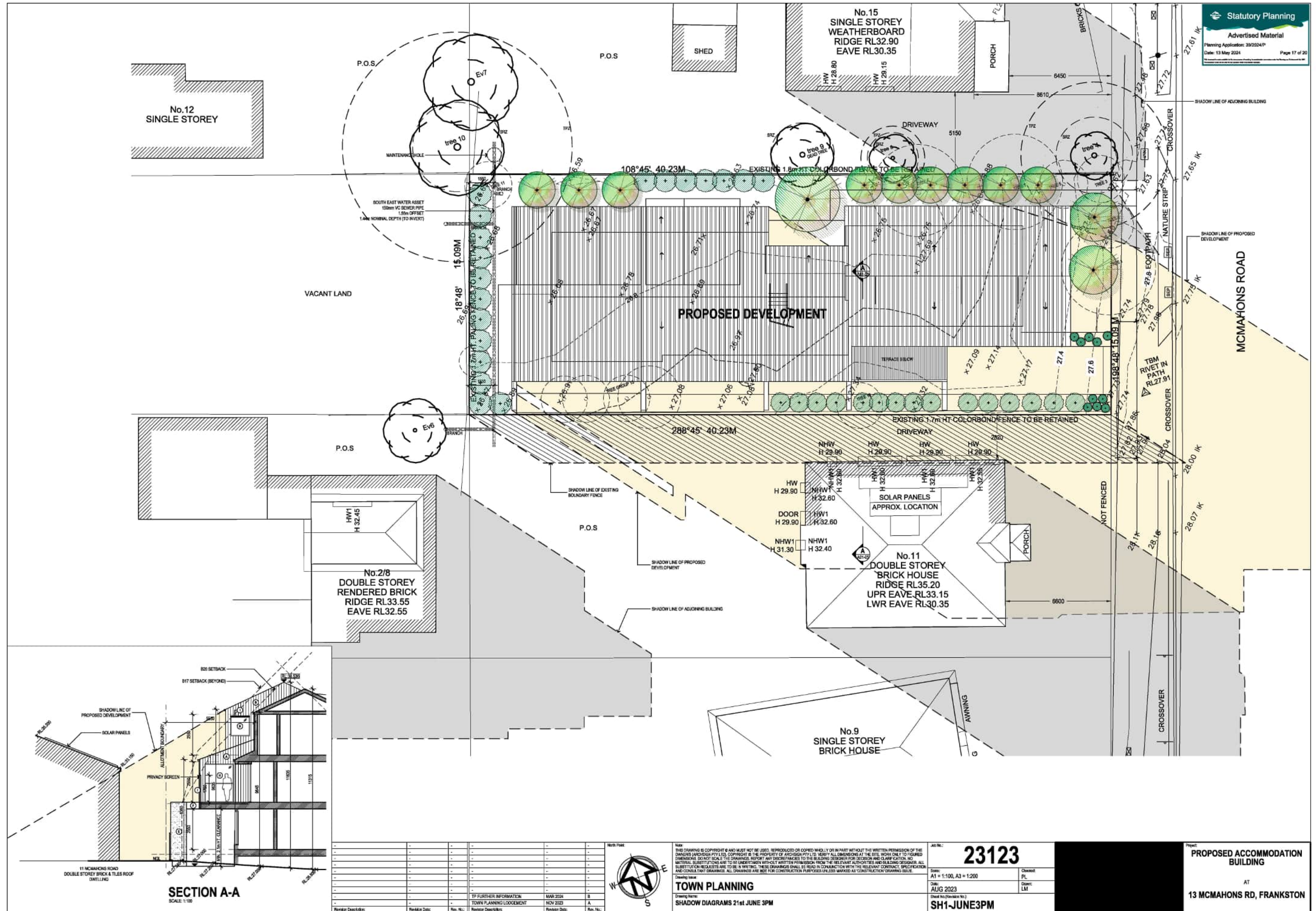






APP 10.024 48121711 UNCHANGED PROPOSED 11 MCMAHONS RD, FRANKSTON, DRAWING 11 TOWN PLANNING 11 COUNCIL/REGISTRATION NOTICED TP/PL/2024/JUNE10AM

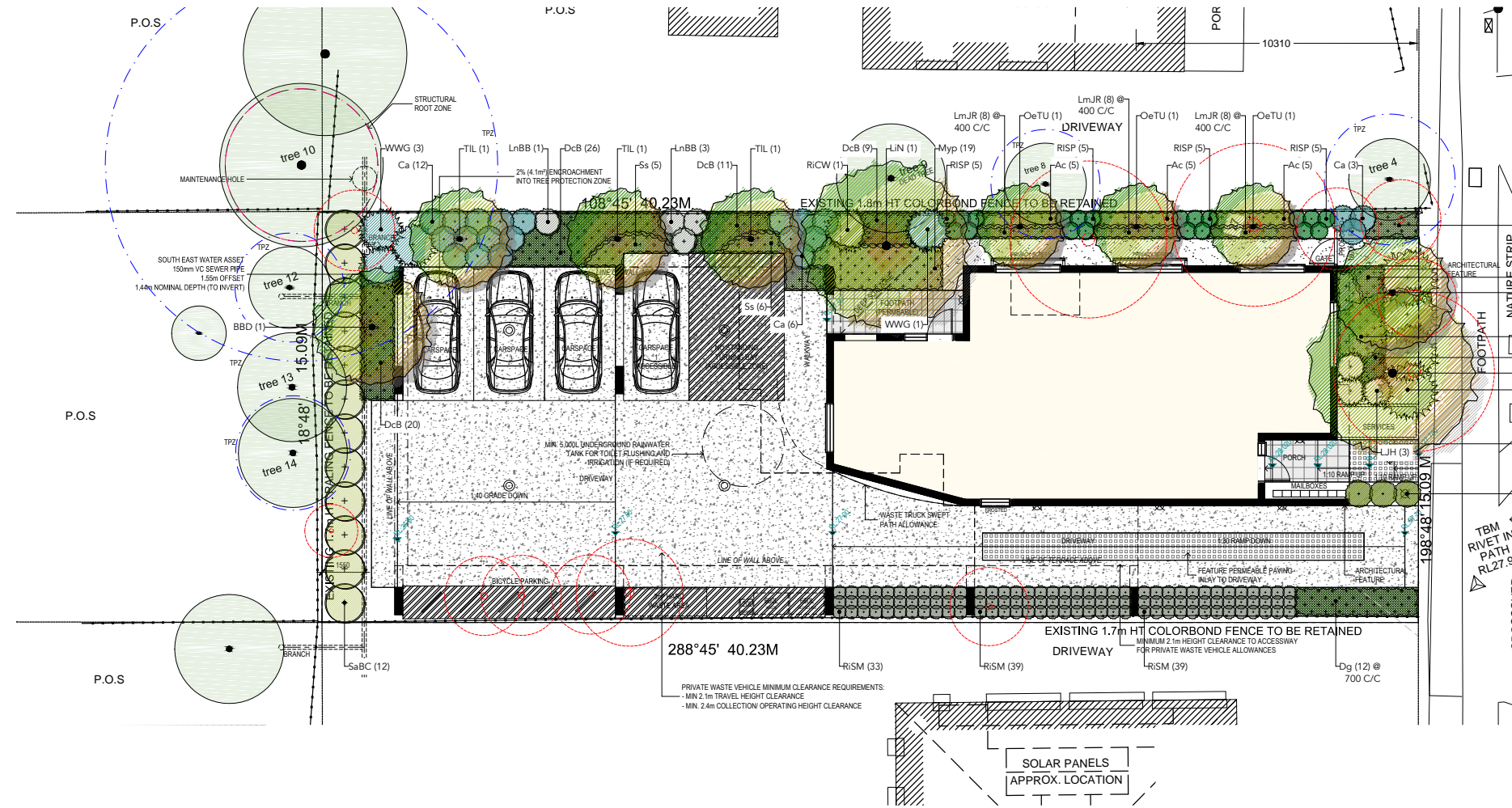




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LEGEND

- EXISTING TREE TO BE RETAINED (TPZ SHOWN BLUE, SRZ SHOWN PINK)
- EXISTING TREE TO BE REMOVED
- PROPOSED TREE (REFER PLANT SCHEDULE)
- PROPOSED SHRUB (REFER PLANT SCHEDULE)
- PROPOSED GRASSES / GROUNDCOVERS (REFER PLANT SCHEDULE)
- PROPOSED GRAVEL AREA (PERMEABLE) (REFER SPECIFICATION)
- PROPOSED PAVING AREA (TYPE 1 (HARDSTAND))
- PROPOSED PERMEABLE PAVING AREA
- PROPOSED DRIVEWAY SURFACE TO ARCHITECT SPECIFICATION
- BUILDING HATCH

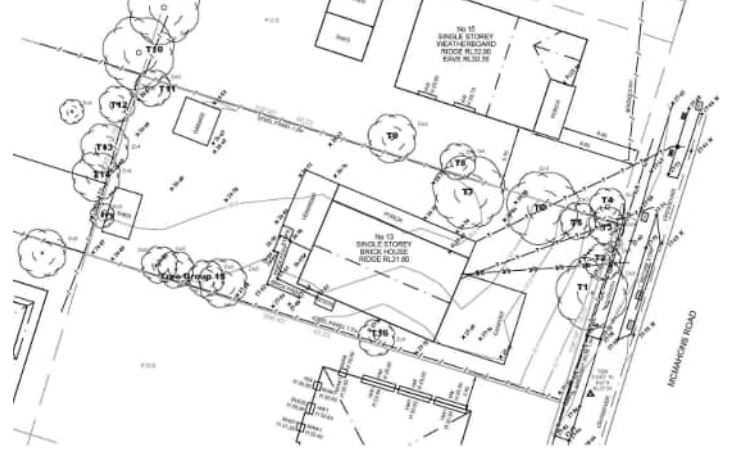


PLANT SCHEDULE

KEY	BOTANICAL NAME	COMMON NAME	DECIDUOUS (D) EVERGREEN (E)	HEIGHT x WIDTH (@ MATURITY)	SUPPLY SIZE (MINIMUM)	DENSITY	QTY
TREES							
BBD	<i>Brachychiton 'Bella Donna'</i>	Bella Donna	E	7.0 x 4.0m	2.0m Height	--	2
LIN	<i>Lagerstroemia indica 'Natchez'</i>	Natchez Crepe Myrtle	D	8.0 x 6.0m	2.0m Height	--	1
OeTU	<i>Olea europaea 'Tolley's upright'</i>	Tolley's upright Olive	E	6.0 x 3.0m	2.0m Height	--	3
Pc	<i>Pistacia chinensis</i>	Chinese Pistache	D	8.0 x 6.0m	2.0m Height	--	1
TIL	<i>Tristania laurina 'Luscious'</i>	Luscious Water Gum	E	7.0 x 3.5m	2.0m Height	--	3
SHRUBS							
Ca	<i>Correa alba</i>	White Correa	E	1.0 x 1.0m	140mm Pots	--	21
LnBB	<i>Laurus nobilis 'Baby Bay'</i>	Baby Bay	E	1.0 x 1.0m	200mm Pots	--	4
LJH	<i>Leucadendron 'Jack Harre'</i>	Jack Harre	E	1.5 x 1.0m	200mm Pots	--	3
Pliu	<i>Leucadendron 'Portuguese Laurel'</i>	Portuguese Laurel	E	3.0 x 2.0m	140mm Pots	--	4
RICW	<i>Rhaphiolepis indica 'Cosmic White'</i>	Cosmic White Indian Hawthorn	E	1.5 x 1.5m	140mm Pots	--	1
RISM	<i>Rhaphiolepis indica 'Snow Maiden'</i>	Snow Maiden Indian Hawthorn	E	0.8 x 0.5m	140mm Pots	--	111
RSP	<i>Rhaphiolepis indica 'Spring Pearl'</i>	Spring Pearl Indian Hawthorn	E	0.8 x 0.8m	140mm Pots	--	20
SaBC	<i>Syzygium australe 'Bush Christmas'</i>	Bush Christmas Lilly Pilly	E	1.5 x 1.5m	140mm Pots	--	12
VoA	<i>Viburnum odoratissimum 'Awabuki'</i>	Awabuki Viburnum	E	2.0 x 1.0m (clipped)	300mm Pots	--	3
WWG	<i>Westringia 'Wynabbie Gem'</i>	Wynabbie	E	1.5 x 1.5m	140mm Pots	--	4
GROUNDCOVERS							
Ac	<i>Anthropodium cirratum</i>	Renga Lily	E	0.7 x 0.7m	140mm Pots	3 p/m ²	15
DcB	<i>Dianella caerulea 'Breeze'</i>	Breeze Paroo Lily	E	0.6 x 0.7m	140mm Pots	3.5 p/m ²	66
Dt	<i>Dietes grandiflora</i>	Wild Iris	E	0.7 x 0.7m	140mm Pots	2 p/m ²	24
Lt	<i>Lomandra longifolia 'Tanika'</i>	Tanika Lomandra	E	0.6 x 0.6m	140mm Pots	3.5 p/m ²	14
LmJR	<i>Liriope muscarum 'Just Right'</i>	Just Right Turf Lily	E	0.5 x 0.5m	140mm Pots	3.5 p/m ²	30
Myp	<i>Mycoporum parvifolium</i>	Creeping Boobialla	E	0.2 x 0.7m	140mm Pots	2.5 p/m ²	19
Ss	<i>Senecio serpens</i>	Blue Chalksticks	E	0.2 x 0.8m	140mm Pots	2 p/m ²	11
TaFM	<i>Trachelospermum asiaticum 'Flat Mat'</i>	Flat Mat Jasmine	E	0.2 x spreading	140mm Pots	2 p/m ²	4

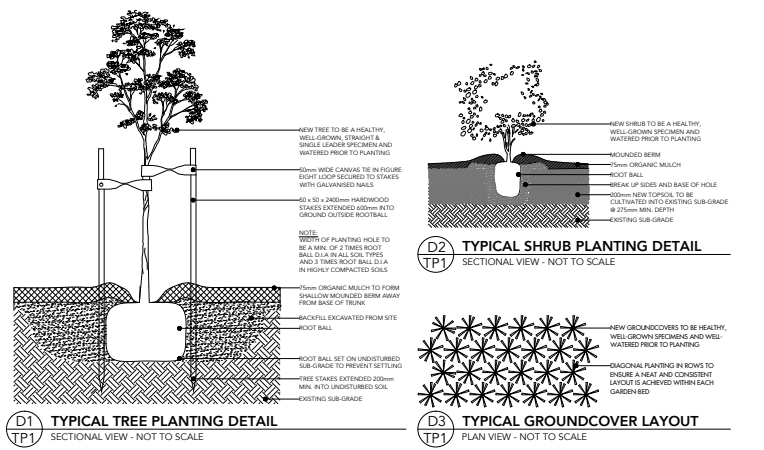
All plants must be signed off by the client/ landscape architect prior to delivery & installation to ensure adequate size and maturity.

EXISTING VEGETATION LIST & MAP



No.	Botanical Name	Common Name	Height (m)	Width (m)	Origin	DBH (cm)	TPZ (m)	SRZ (m)
1	<i>Ficus carica</i>	Common Fig	4	6	Exotic	20	2.4	2
2	<i>Ficus carica</i>	Common Fig	4	4	Exotic	9	2	1.6
3	<i>Pinus conata</i>	Cherry Plum	4	3	Exotic	10	2	1.5
4	<i>X Cupressocypariss leylandii</i>	Leyland Cypress	7	5	Exotic	38	4.6	2.4
5	<i>Morus nigra</i>	Black Mulberry	4	5	Exotic	10	2	1.6
6	<i>X Cupressocypariss leylandii</i>	Leyland Cypress	14	10	Exotic	68	8.1	2.8
7	<i>X Cupressocypariss leylandii</i>	Leyland Cypress	14	10	Exotic	50	6.6	2.7
8	<i>Malus domestica</i>	Apple	3	3	Exotic	14	2	1.6
9	<i>Pinus conata</i>	Cherry Plum	6	7	Exotic	20	N/A	2
10	<i>Alnus incana</i>	Snow in Summer	10	13	Native	100	12.2	2.8
11	<i>Acacia dealbata</i>	Codomin de Wattle	4	4	Exotic	10	2	1.7
12	<i>Ligustrum ovalifolium</i>	Oval-leaved privet	4	4	Exotic	7	2	1.5
13	<i>Pittosporum tenuifolium</i>	Tanika	6	5	Exotic	17	2	1.7
14	<i>Pittosporum tenuifolium</i>	Tanika	5	6	Exotic	12	2.1	1.8
15	<i>Pinus amabilis</i>	Pinot	5	4	Exotic	14	2	1.6
16	<i>Streptocarpus</i>	Giant bird of paradise	4	5	Exotic	20	3.4	2.7

INDICATIVE PLANTING DETAILS



SPECIFICATION NOTES

Site Preparation
Remove any on-site building material, rubbish and weeds from planting areas that will be restrictive to plant growth. Stump-ground of trees marked as 'to be removed', imported topsoil to be a medium texture sandy loam.

Garden Beds
Existing subgrade to be dug to a depth of no less than 275mm below finished grade in garden beds to allow for 200mm topsoil and 75mm mulch. Original sub-base to be cultivated where possible. Gypsum to be spread if there is a clay sub surface. Use organic mulch on all garden bed areas.

Mulch
Use 75 x 2.2mm treated pine edging to all garden beds. Mulch to be applied to all garden beds and it to be an organic-type mulch to a minimum depth of 75mm, consisting of fine dark coloured chipped or shredded pine bark or similar with 80% particles in the size range 10 to 20mm in plan and 5mm in thickness. No particles are to exceed 30mm in plan. Mulch shall be free of damaging matter such as soil, weeds and sticks and is to be stockpiled and thoroughly weathered prior to delivery. All mulch is to be applied towards plant stems but shall be kept back 100mm from the stems of all plants to prevent collar rot.

Permeable Gravel Surface
75mm depth of Dromana Toppings gravel surface is to be laid on a 50mm depth of consolidated crushed rock surface to be compacted using a vibrating plate.

Timber Edges
Provide 75 x 2.2mm treated pine edging to all garden beds between gravel paths and garden beds (and lawn), using 75x25x300mm long treated pine stakes at 1000mm maximum centres. An additional stake is to be provided at joints in the edging.

Fertiliser
Use 4.9 month osmocote suitable for Australian plants and applied at following rates:
Advanced trees: 200g per tree, 200 dia pots: 20g per pot, 150 dia pots: 15g per pot.

Irrigation
Drip irrigation to be supplied. For all shrub/ tree areas include a battery operated timer, water filter, pressure regulator backflow preventer, vacuum breakers and master valve.

Maintenance Schedule
To follow for a two year period after final completion. Work to be carried out by the owner or body corporate. Plants to be regularly checked for pests and diseases and appropriate treatments applied. Where necessary:
i. prune every 3 months to ensure good shape and remove dead limbs
ii. additional applications of osmocote as per manufacturers recommendations
iii. regular watering during summer months and dry periods
iv. replace dead plants with equally sized plants within maintenance period
v. control weeds throughout maintenance via hand and chemical means
vi. replenish mulch
vii. remove tree stakes after establishment to ensure successful ongoing health & shape of trees

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LANDSCAPE ARCHITECTURE
STUDIO 7, 6 BROOKHAM PLACE, RICHMOND VIC 3121
INFO@ETCHEDPROJECTS.COM
ETCHEDPROJECTS.COM

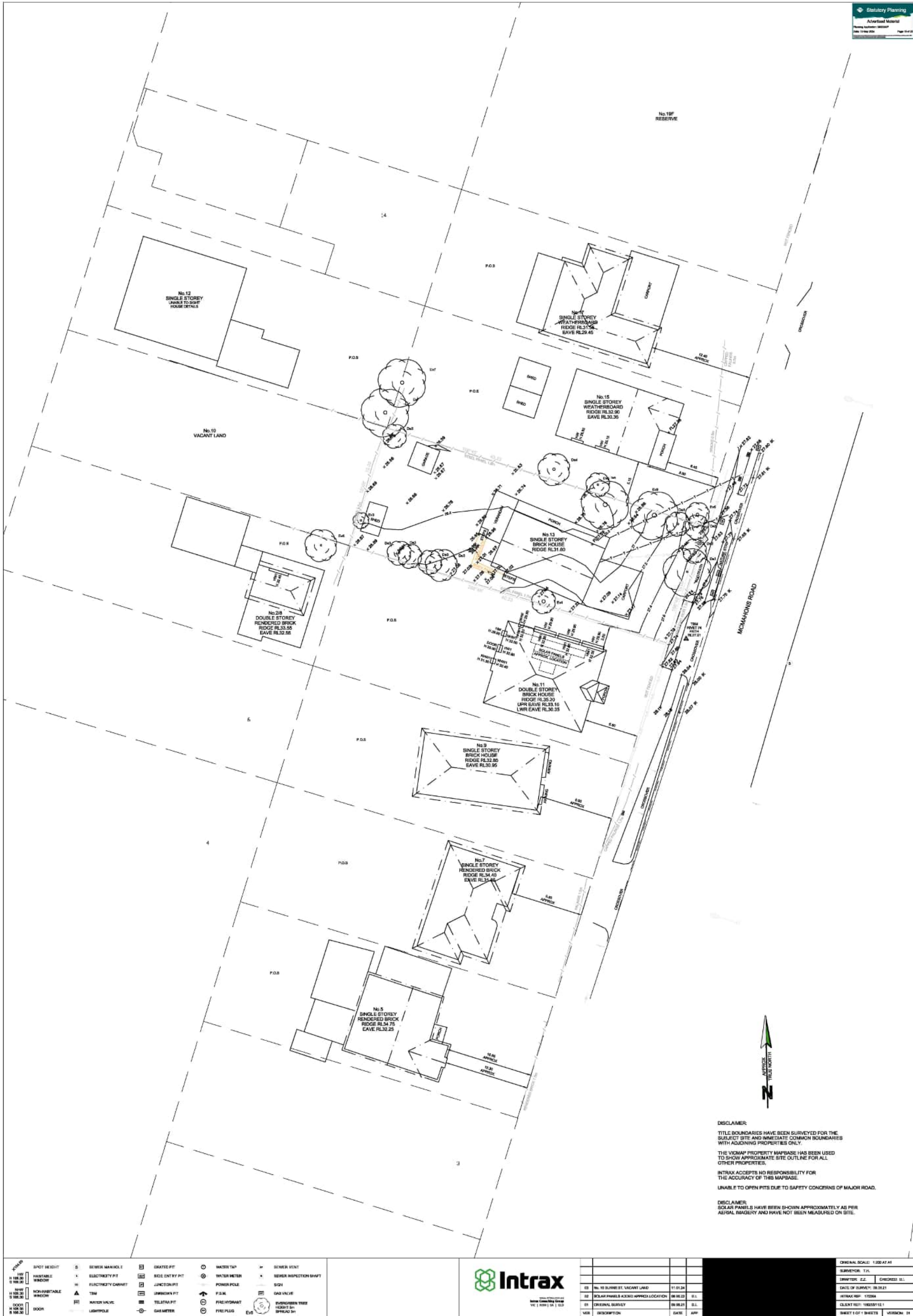
REVISION	DATE	DRAWN
TOWN PLANNING ISSUE	10.08.2022	BM

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Etched

13 MCMAHONS ROAD, FRANKSTON — PROPOSED RESIDENTIAL DEVELOPMENT

Project
LANDSCAPE PLAN
Drawing
220714
Job N°. Scale
HH A1
Drawn Sheet
NOT FOR CONSTRUCTION
L-TP1
Drawing N°. Revision



DISCLAIMER:
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01	NO 10 SURVEY VACANT LAND	11/01/24	
02	SOLAR PANELS ACCORDING APPROXIMATE LOCATION	08/08/23	S.L.
03	ORIGINAL SURVEY	08/08/21	S.L.
VER	DESCRIPTION	DATE	APP

ORIGINAL SCALE:	1:200 AT A1
SURVEYOR:	T.J.L.
ENGINEER:	S.L.
DATE OF SURVEY:	08/08/21
INTRAX REF:	170284
CLEAR REF:	10889112.1
SHEET 1 OF 1 SHEETS	VERSION: 01

PLAN OF RE-ESTABLISHMENT

LOCATION OF LAND

PROPERTY ADDRESS: 13 MCMAHONS ROAD
FRANKSTON VIC 3199

TITLE DESCRIPTION: VOLUME 9282 FOLIO 980

LAST PLAN REFERENCE: LOT 1 ON TP165757D

COUNTY: MORNINGTON

PARISH: FRANKSTON

TOWNSHIP: ---

CROWN DESCRIPTION: PART CROWN ALLOTMENT 15A SEC C

MUNICIPALITY: FRANKSTON CITY COUNCIL

NOTATIONS:

- OCCUPATION SHOWN ON THIS PLAN HAS BEEN EXAGGERATED FOR CLARITY AND IS NOT TO SCALE.

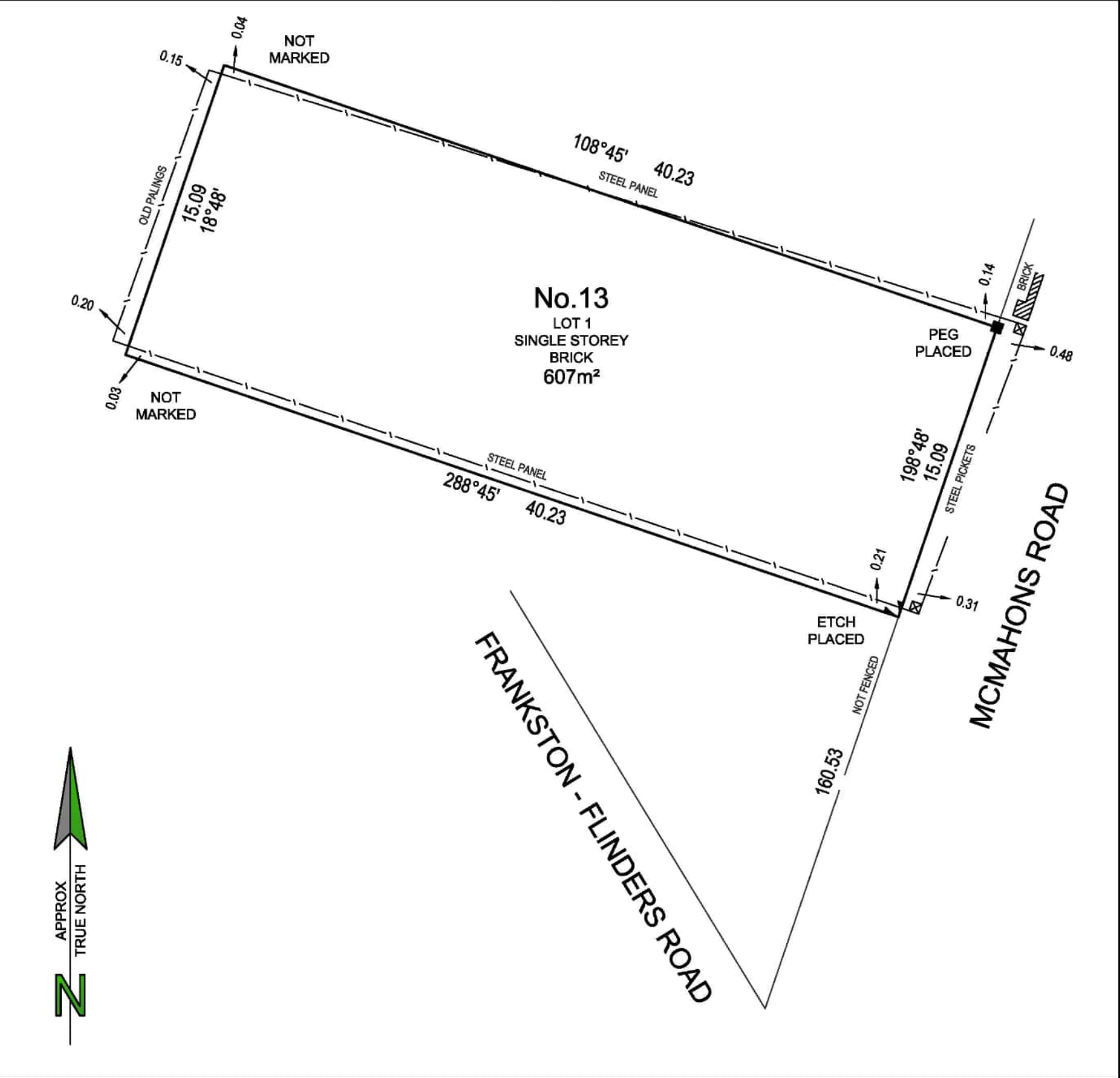
Statutory Planning

Advertised Material

Planning Application: 39/2024/P

Date: 13 May 2024 Page 20 of 20

This document is made available for the sole purpose of enabling the community and other stakeholders to provide input to the planning process. It is not intended to be used for any other purpose.



CERTIFICATION BY SURVEYOR

I, **RODNEY OLSEN** of Level 4, 469 La Trobe Street Melbourne, certify that this plan has been prepared from a survey made under my direction and supervision in accordance with the **Surveying Act 2004** and completed on 09/07/2021 that this plan is accurate and correctly represents the adopted boundaries and the survey accuracy accords with that required by regulation 7(1) of the Surveying (Cadastral Surveys) Regulations 2015.

Rodney Olsen
2021.07.14 11:55:52+10'00'
Licensed Surveyor (Surveying Act 2004) Date

SHEET 1 OF 1 SHEETS AT A3

SCALE

2 0 2 4 6 8
LENGTHS ARE IN METRES

ORIGINAL SCALE
1:200

FIELD: R.H. DRAWN: R.O. CHECKED: R.O.

REFERENCE: 170364 VERSION 01

Executive Summary**11.2 Corrections Amendment - Planning Scheme Amendment C165fran**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To seek Council endorsement to request authorisation from the Minister for Planning to prepare and exhibit Planning Scheme Amendment C165fran (Corrections Amendment) to the Frankston Planning Scheme.

Recommendation (Director Communities)

That Council:

1. Notes the corrections proposed for the Planning Scheme Amendment C165fran is administrative in nature, such as correcting clerical errors and amending irregularities with overlays, zones and mapping;
2. Requests authorisation from the Minister for Planning to prepare and exhibit Planning Scheme Amendment C165fran pursuant to Section 8A of the *Planning and Environment Act 1987*;
3. Upon receipt of Authorisation from the Minister for Planning, gives notice and exhibits Planning Scheme Amendment C165fran for a period of one (1) month in accordance with Section 19 of the *Planning and Environment Act 1987*;
4. Authorises the Director Communities to make editorial and administrative changes to proposed Planning Scheme Amendment C165fran documentation to meet any conditions of authorisation from the Department of Transport and Planning; and
5. Notes that a report will be presented back to Council following the conclusion of the exhibition of Planning Scheme Amendment C165fran to recommend the next steps.

Key Points / Issues

- Planning Scheme Amendment C165fran is administrative in nature and corrects spelling errors, amends overlays, zoning and mapping irregularities in the Frankston Planning Scheme.
- Amendment C165fran seeks to rezone land that is in public ownership.
- Amendment C165fran seeks to rezone land to ensure zoning is consistent across property boundaries.
- Amendment C165fran seeks to clarify confusing terminology in all schedules to the Significant Landscape Overlay.
- Amendment C165fran seeks to update property addresses in Significant Landscape Overlay – Schedule 5.

11.2 Corrections Amendment - Planning Scheme Amendment C165fran**Executive Summary**

- Amendment C165fran seeks to ensure that the Frankston Planning Scheme continues to be accurate and clear and therefore, an effective statutory planning decision making tool.
- It is good planning practice and a requirement of the *Planning and Environment Act 1987* (the Act) under Section 12B(1)(a) for Council to periodically review its Planning Scheme to ensure the effectiveness and efficiency of the planning scheme.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Council officers have discussed the proposed amendment with the Department of Transport and Planning – DTP (Planning) who provide in principle support for the amendment.

Council officers have consulted with the Department of Energy, Environment and Climate Action (DEECA) as well as Parks Victoria who provide in principle support for the amendment.

Property owners and occupiers will have the opportunity to make a submission on the proposed Amendment during the exhibition period. Owners and occupiers will be notified via the following methods:

- Direct letter advising them of the amendment and an explanation on how it will specifically affect their property;
- Offer of individual meetings to owners/occupiers to discuss the amendment in more detail; and
- Notice in the local newspaper and the Victoria Government Gazette.

Exhibition of the amendment will not occur until after the caretaker period ends.

2. Other Stakeholders

The relevant internal stakeholders have been involved in the development of this amendment.

Analysis (Environmental / Economic / Social Implications)

By placing properties into the most appropriate zone, Council, landowners and the general public will be more accurately informed about planning in the municipality.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

11.2 Corrections Amendment - Planning Scheme Amendment C165fran**Executive Summary**Legal

The Planning Scheme Amendment has been prepared in accordance with the *Planning and Environment Act 1987* (the Act).

Policy Impacts

Municipal councils, as the planning authority, have a number of duties and powers. These duties and powers are listed at Section 12 of the *Planning and Environment Act 1987* (the Act). Under Section 12a planning authority must have regard to:

- The objectives of planning in Victoria;
- The Minister's directions;
- The Victorian Planning Provisions; and
- The Frankston Planning Scheme.

This Amendment proposal has had regard to Section 12 of the Act and is consistent with the requirements of Section 12.

In addition, each amendment must address the DTP publication *Strategic Assessment Guidelines for Planning Scheme Amendments*.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Given that the amendment is administrative in nature, it is considered unlikely that this amendment will be political or of concern to those affected.

Conclusion

Proposed Planning Scheme Amendment C165fran (Corrections Amendment) corrects spelling errors, amends overlays, zoning and mapping irregularities to ensure that the Frankston Planning Scheme continues to be accurate and clear and therefore, an effective statutory planning decision making tool

ATTACHMENTS

- Attachment A: [⇒](#) Planning Scheme Amendment 165fran - Amendment Documents
(*Under Separate Cover*)
- Attachment B: [↓](#) Planning Scheme Amendment 165fran - List of Proposed
Changes
- Attachment C: [⇒](#) Planning Scheme Amendment 165fran - Supporting
Documentation and Appendices (*Under Separate Cover*)

**11.2 Corrections Amendment - Planning Scheme Amendment C165fran
Officers' Assessment****Background**

As a Planning Authority, Council has obligations to formally review its planning scheme at each Council election, Council's strategic planning team also keeps a running list of planning scheme anomalies.

Corrections or 'fix up' planning scheme amendments are regularly undertaken to correct minor irregularities such as mapping errors, zoning anomalies and spelling errors. While many of the corrections are minor, it remains important to undertake regular 'fixups' to ensure that the planning scheme continues to be an effective statutory planning decision making tool.

Issues and Discussion

Planning Scheme Amendment C165fran is a corrections amendment and proposes to make the following changes:

Planning Policy Framework

- Correct spelling error at Clause 15.01-5L.
- Correct omitted details at Clause 15.01-5L.
- Delete reference to 'Safe Boat Harbour' from the Strategic Framework Maps at Clause 02.04.

Zoning

- Two (2) properties are being partially rezoned, ensuring each property will now be contained within a single zone.
- Six (6) properties are being rezoned from Public Use Zone 7 to Public Conservation and Resource Zone to provide consistency across public open space.
- One (1) property is being rezoned from Public Use Zone 1 to Public Conservation and Resource Zone to provide consistency across public open space.
- Three (3) properties are being rezoned from General Residential Zone to Public Conservation and Resource Zone as the properties are in public ownership.

Overlays

- Correcting spelling errors in Significant Landscape Overlay – Schedule 4, and Environmental Significance Overlay – Schedule 4.
- Reducing onerous requirements for residents by allowing for pruning of trees in the Significant Landscape Overlay – Schedule 2.
- Amending Significant Landscape Overlay – Schedules 1, 2, 3, 4 and 6 to update confusing terminology.
- Amending Significant Landscape Overlay – Schedule 5 mapping to correctly identify properties with protected trees.
- Update Significant Landscape Overlay – Schedule 5 to provide correct property addresses.

Full details of the proposed changes are provided at Attachment B.

11.2 Corrections Amendment - Planning Scheme Amendment C165fran
Officers' Assessment

Next Steps

The amendment is at **Stage 1** of the statutory process, detailed below in Figure 01.



Figure 01: Steps in the Planning Scheme Amendment Process

Options Available including Financial Implications

There are financial costs, however, these costs can be accommodated within existing budgets.

List of changes proposed by Planning Scheme Amendment C165fran

Zoning

Land / Area affected	Change to Planning Scheme	Explanation
5-7 Sunderland Court, Seaford	Partially rezone from Industrial 1 Zone (IN1Z) to General Residential Zone (GRZ Sch 1)	A section of this property is zoned incorrectly. Rezoning will align the zone to the property boundary.
54-55 Wells Road, Seaford	Partially rezone from General Residential Zone (GRZ) to Industrial 1 Zone (IN1Z)	The site was historically zoned industrial and continues to be used for industrial purposes.
Frankston Nature Reserve 53N Lawson Avenue, Frankston South	Rezone from Public Use Zone – Schedule 1 (PUZ) to Public Conservation and Resource Zone (PCRZ).	The PUZ does not align with the use of the site which is Public Open space. Rezoning will reflect the use and ownership.
Pines Flora and Fauna Reserve 40N Ballarto Road, Frankston North Parcel: 2086\PP2619	Partially rezone from Public Use Zone – Schedule 7 (PUZ) to Public Conservation and Resource Zone (PCRZ).	The PUZ does not align with the use of the site which is Public Open space. Rezoning will reflect the use and ownership.
Pines Flora and Fauna Reserve 40N Ballarto Road, Frankston North Parcel 2053\PP2619	Partially rezone from Public Use Zone – Schedule 7 (PUZ) to Public Conservation and Resource Zone (PCRZ).	The PUZ does not align with the use of the site which is Public Open space. Rezoning will reflect the use and ownership.
Pines Flora and Fauna Reserve 40N Ballarto Road, Frankston North Parcel 2051\PP2619	Partially rezone from Public Use Zone – Schedule 7 (PUZ) to Public Conservation and Resource Zone (PCRZ).	The PUZ does not align with the use of the site which is Public Open space. Rezoning will reflect the use and ownership.
Pines Flora and Fauna Reserve 40N Ballarto Road, Frankston North Parcel 2173\PP2619	Partially rezone from Public Use Zone – Schedule 7 (PUZ) to Public Conservation and Resource Zone (PCRZ).	The PUZ does not align with the use of the site which is Public Open space. Rezoning will reflect the use and ownership.
Pines Flora and Fauna Reserve 40N Ballarto Road, Frankston North Parcel 2052\PP2619	Partially rezone from Public Use Zone – Schedule 7 (PUZ) to Public Conservation and Resource Zone (PCRZ).	The PUZ does not align with the use of the site which is Public Open space. Rezoning will reflect the use and ownership.

Pines Flora and Fauna Reserve 40N Ballarto Road, Frankston North Parcel 2050\PP2619	Partially rezone from Public Use Zone – Schedule 7 (PUZ) to Public Conservation and Resource Zone (PCRZ).	The PUZ does not align with the use of the site which is Public Open space. Rezoning will reflect the use and ownership.
Parcel: 2176\PP2619	Partially rezone from General Residential Zone (GRZ) to Public Conservation and Resource Zone (PCRZ).	The GRZ does not align with the use of the site. Rezoning will reflect the use and ownership.
Parcel 2228\PP2619	Rezone from General Residential Zone (GRZ) to Public Conservation and Resource Zone (PCRZ).	The GRZ does not align with the use of the site. Rezoning will reflect the use and ownership.
Parcel 2106\PP2619	Rezone from General Residential Zone (GRZ) to Public Conservation and Resource Zone (PCRZ).	The GRZ does not align with the use of the site. Rezoning will reflect the use and ownership.

Overlays

Land / Area affected	Reference (Map / Clause)	Change to Planning Scheme	Explanation
N/A	Schedule 2 to Clause 42.03-2 Significant Landscape Overlay	Amends Clause 42.03-2 3.0 Permit Requirements to include 'The pruning or lopping of limbs is less than one-third (1/3 rd) of the crown of the tree.'	Reduces onerous requirements to prune trees.
N/A	Schedule 4 to Clause 42.03-4 Significant Landscape Overlay	Correct spelling mistakes in the ordinance.	Corrects identified spelling mistakes to improve efficiency in translation of content.
16 Frost Street, Carrum Downs	Schedule 5 to Clause 42.03 Significant Landscape Overlay and Mapping	Amends Planning Scheme Map 2 to include 16 Frost Street.	Site incorrectly excluded from Zone Map 2
23 Sutton Crescent, Carrum Downs	Schedule 5 to Clause 42.03 Significant Landscape Overlay and Mapping	Amends Planning Scheme Map 2 to include 23 Sutton Crescent.	Site incorrectly excluded from Zone Map 2
1/15 Coaldrake Street, Carrum Downs	Clause 42.03 Significant Landscape Overlay	Amend tree species at Clause 42.03-5 5.0 Decision Guidelines to correct tree species to Liquidamber styraciflua	Incorrect species identified.
	Schedule 1 to 42.03 Significant Landscape Overlay	Amend Clause Schedule 1 to 42.03 Applicant Requirements	Update confusing wording to reduce uncertainty.
	Schedule 2 to 42.03 Significant Landscape Overlay	Amend Clause Schedule 2 to 42.03 Applicant Requirements	Update confusing wording to reduce uncertainty.

	Schedule 3 to 42.03 Significant Landscape Overlay	Amend Clause Schedule 3 to 42.03 Applicant Requirements	Update confusing wording to reduce uncertainty.
	Schedule 4 to 42.03 Significant Landscape Overlay	Amend Clause Schedule 4 to 42.03 Applicant Requirements	Update confusing wording to reduce uncertainty.
	Schedule 6 to 42.03 Significant Landscape Overlay	Amend Clause Schedule 6 to 42.03 Applicant Requirements	Update confusing wording to reduce uncertainty.
	Schedule 4 to 42.01 Environment Significance Overlay	Amend Clause Schedule 6 42.01-4 Background Documents by correcting spelling errors and incorrect address.	Corrects identified spelling mistakes and property address to improve efficiency in translation of content.

Land / Area affected	Reference (Map / Clause)	Change to Planning Scheme	Explanation
All properties as per below table 1	Schedule 5 to 42.03 Significant Landscape Overlay	Delete from mapping and SLO5	Trees have been removed.

TABLE 1

Tree No.	Address as per SLO5	Current address
2	Road Reserve/ Lot 42/43	40B Cadles Road, Carrum Downs
23	Lot 1	1/99 William Road, Carrum Downs
29	Lot 3/ Lot 4	95 William Road, Carrum Downs
68	Lot 27	50 Wattlewoods Place, Carrum Downs
359	Lot 117/ Lot 118	9 Tucker Boulevard, Carrum Downs
384	Lot 124	11 Bandler Drive, Carrum Downs
446	Lot 132/ Lot 133	15 Coles Parkway, Carrum Downs
455	Lot 136/ Lot 137	16 Coles Parkway, Carrum Downs
456	Lot 136/ Lot 137	16 Coles Parkway, Carrum Downs
463	Lot 126	3 Coles Parkway, Carrum Downs
499	Lot 97/ Lot 98	7 Frost Street, Carrum Downs
507	Road Reserve Lot 101	21 Tucker Boulevard, Carrum Downs (Road Reserve)
510	Lot 100	1 Frost Street, Carrum Downs
511	Lot 100	1 Frost Street, Carrum Downs
531	Lot 67/ Lot 68	49 William Road, Carrum Downs
564	Lot 77 / Lot 78 / Road Reserve	29 William Road, Carrum Downs
568	Lot 79/ Lot 89	25 William Road, Carrum Downs
571	Lot 91/ Lot 92	23 Frost Street, Carrum Downs
579	Lot 205/ Lot 206	8 Frost Street, Carrum Downs
580	Road Reserve/ Lot 205 / Lot 206	10 Frost Street, Carrum Downs (Road Reserve)
627	Lot 219	6/1 Sutton Crescent, Carrum Downs
701	Lot 159/ Lot 160 / Road Reserve	46 Barnett Avenue, Carrum Downs

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702	Lot 159/ Lot 160	48 Barnett Avenue, Carrum Downs
710	Lot 156/ CP No. 2	7/42 Barnett Avenue, Carrum Downs
715	Lot 151 / Lot 152	30 Barnett Avenue, Carrum Downs
719	Lot 149/ Lot 150	24 and 26 Barnett Avenue, Carrum Downs
722	Lot 151/ Lot 152 / Road Reserve	30 Barnett Avenue, Carrum Downs
763	Lot 178/ Road Reserve	26 Tucker Boulevard, Carrum Downs
765	Lot 171/ Road Reserve	19 Barnett Avenue, Carrum Downs

Land / Area affected	Reference (Map / Clause)	Change to Planning Scheme	Explanation
All properties as per below table 2	Schedule 5 to 42.03 Significant Landscape Overlay	Delete sites from SLO5 Decision Guidelines.	Trees have been removed, however properties retain other protected trees under SLO5

TABLE 2

Tree No.	Address as per SLO5	Current address change
298	Lot A/ Road Reserve	65 William Road, Carrum Downs (Road Reserve)
299	Road Reserve/ Lot A/ Lot 26	65 William Road, Carrum Downs (Road Reserve)
300	Road Reserve/ Lot A/ Lot 26	65 William Road, Carrum Downs (Road Reserve)
301	Road Reserve/ Lot A	65 William Road, Carrum Downs (Road Reserve)
302	Road Reserve	65 William Road, Carrum Downs (Road Reserve)
303	Road Reserve/ Lot A	65 William Road, Carrum Downs (Road Reserve)
304	Lot A/ Road Reserve	65 William Road, Carrum Downs (Road Reserve)
395	Lot 176/ Reserve No 5	15R Barnett Avenue, Carrum Downs
398	Reserve No 5	15R Barnett Avenue, Carrum Downs
437	Lot 140	4 Barnett Avenue, Carrum Downs
439	Reserve No 5/ Road Reserve	15R Barnett Avenue, Carrum Downs
447	Lot 133	28 Bandier Drive, Carrum Downs
542	Road Reserve	39 William Road, Carrum Downs (Road Reserve)
543	Road Reserve	39 William Road, Carrum Downs (Road Reserve)
553	Road Reserve	35 William Road, Carrum Downs (Road Reserve)
617	Lot 219	2 William Road, Carrum Downs (Road Reserve)
751	Lot 163	35 Barnett Avenue, Carrum Downs
457	Lot 135/ Lot 136	14 Coles Parkway, Carrum Downs
468	Lot 125/ Lot 133	22 Bandier Drive, Carrum Downs
602	Lot 85	57 Tucker Boulevard, Carrum Downs
624	Lot 219	1 Sutton Crescent, Carrum Downs (Common Property)

Land / Area affected	Reference (Map / Clause)	Change to Planning Scheme	Explanation
All properties as per below table 3	Schedule 5 to 42.03 Significant Landscape Overlay	Amend SLO5 to correct all property addresses listed in the Decision Guidelines	Site addresses have been updated. Correcting the address increases transparency with the community.

TABLE 3		
Tree No.	Address as per existing (Affected Properties)	Proposed address change (Affected Properties)
36	Lot 23/ Road Reserve	91 William Road, Carrum Downs
80	Lot 40/ Lot 41	27 Wattlewoods Place, Carrum Downs (Common Property)
82	Lot 40/ Lot 41	27 Wattlewoods Place, Carrum Downs (Common Property)
83	Lot 41	27 Wattlewoods Place, Carrum Downs (Common Property)
85	Lot 39/ Lot 40/ Lot 41	25 Wattlewoods Place, Carrum Downs
121	Reserve No 2	61R William Road, Carrum Downs
122	Reserve No 2	61R William Road, Carrum Downs
123	Reserve No 2	61R William Road, Carrum Downs
124	Reserve No 2	61R William Road, Carrum Downs
125	Reserve No 2	61R William Road, Carrum Downs
126	Reserve No 2	61R William Road, Carrum Downs
127	Reserve No 2	61R William Road, Carrum Downs
128	Reserve No 2	61R William Road, Carrum Downs
129	Reserve No 2	61R William Road, Carrum Downs
130	Reserve No 2	61R William Road, Carrum Downs
131	Reserve No 2	61R William Road, Carrum Downs
132	Reserve No 2	61R William Road, Carrum Downs
133	Reserve No 2	61R William Road, Carrum Downs
134	Reserve No 2	61R William Road, Carrum Downs
135	Reserve No 2	61R William Road, Carrum Downs
136	Reserve No 2	61R William Road, Carrum Downs
137	Reserve No 2	61R William Road, Carrum Downs
138	Reserve No 2	61R William Road, Carrum Downs
139	Reserve No 2	61R William Road, Carrum Downs
140	Reserve No 2	61R William Road, Carrum Downs
141	Reserve No 2	61R William Road, Carrum Downs
142	Reserve No 2	61R William Road, Carrum Downs
143	Reserve No 2	61R William Road, Carrum Downs
144	Reserve No 2	61R William Road, Carrum Downs
145	Reserve No 2	61R William Road, Carrum Downs
146	Reserve No 2	61R William Road, Carrum Downs
147	Reserve No 2	61R William Road, Carrum Downs
148	Reserve No 2	61R William Road, Carrum Downs
149	Reserve No 2	61R William Road, Carrum Downs
150	Reserve No 2	61R William Road, Carrum Downs

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152	Reserve No 2	61R William Road, Carrum Downs
153	Reserve No 2	61R William Road, Carrum Downs
154	Reserve No 2	61R William Road, Carrum Downs
155	Reserve No 2	61R William Road, Carrum Downs
161	Lot 52/ Reserve No 3	61R William Road, Carrum Downs
163	Reserve No 3	61R William Road, Carrum Downs
167	Lot 55/ Lot 56	61R William Road, Carrum Downs
169	Reserve No 3	61R William Road, Carrum Downs
188	Road Reserve	48 Wattlewoods Place, Carrum Downs (Road Reserve)
190	Reserve No 3	61R William Road, Carrum Downs
191	Reserve No 3	61R William Road, Carrum Downs
192	Reserve No 3/ Lot 134	61R William Road, Carrum Downs
193	Reserve No 3	61R William Road, Carrum Downs
196	Reserve No 3	61R William Road, Carrum Downs
198	Reserve No 3	61R William Road, Carrum Downs
200	Reserve No 3	61R William Road, Carrum Downs
202	Lot 130	11 Coles Parkway, Carrum Downs
203	Reserve No 3	61R William Road, Carrum Downs
205	Reserve No 3	61R William Road, Carrum Downs
206	Lot 130/ Lot 131	13 Coles Parkway, Carrum Downs
219	Road Reserve/ Reserve No 3	61R William Road, Carrum Downs
220	Reserve No 3	61R William Road, Carrum Downs
221	Reserve No 3	61R William Road, Carrum Downs
222	Reserve No 3	61R William Road, Carrum Downs
223	Reserve No 3	61R William Road, Carrum Downs
224	Reserve No 3	61R William Road, Carrum Downs
225	Reserve No 4	61R William Road, Carrum Downs
227	Reserve No 4	61R William Road, Carrum Downs
228	Reserve No 4	61R William Road, Carrum Downs
229	Reserve No 4	61R William Road, Carrum Downs
230	Reserve No 3	61R William Road, Carrum Downs
231	Reserve No 4	61R William Road, Carrum Downs
232	Reserve No 3	61R William Road, Carrum Downs
233	Reserve No 3	61R William Road, Carrum Downs
234	Reserve No 3/ Road Reserve	61R William Road, Carrum Downs
235	Reserve No 3	61R William Road, Carrum Downs
236	Reserve No 3	61R William Road, Carrum Downs
237	Reserve No 4	61R William Road, Carrum Downs
243	Reserve No 4/ Road Reserve	61R William Road, Carrum Downs
245	Reserve No 4	61R William Road, Carrum Downs
247	Reserve No 4	61R William Road, Carrum Downs
248	Reserve No 4	61R William Road, Carrum Downs

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249	Reserve No 4	61R William Road, Carrum Downs
251	Reserve No 4	61R William Road, Carrum Downs
252	Reserve No 4	61R William Road, Carrum Downs
253	Reserve No 4	61R William Road, Carrum Downs
254	Reserve No 4	61R William Road, Carrum Downs
255	Reserve No 4	61R William Road, Carrum Downs
256	Reserve No 4	61R William Road, Carrum Downs
258	Reserve No 4	61R William Road, Carrum Downs
259	Reserve No 4	61R William Road, Carrum Downs
260	Reserve No 4	61R William Road, Carrum Downs
261	Reserve No 4	61R William Road, Carrum Downs
263	Reserve No 4	61R William Road, Carrum Downs
264	Reserve No 4	61R William Road, Carrum Downs
265	Reserve No 3	61R William Road, Carrum Downs
266	Reserve No 4	61R William Road, Carrum Downs
267	Reserve No 4	61R William Road, Carrum Downs
268	Reserve No 4	61R William Road, Carrum Downs
269	Reserve No 4	61R William Road, Carrum Downs
270	Reserve No 4	61R William Road, Carrum Downs
271	Reserve No 4	61R William Road, Carrum Downs
272	Reserve No 4	61R William Road, Carrum Downs
274	Reserve No 4	61R William Road, Carrum Downs
275	Reserve No 4	61R William Road, Carrum Downs
276	Reserve No 4	61R William Road, Carrum Downs
277	Reserve No 4	61R William Road, Carrum Downs
279	Reserve No 4	61R William Road, Carrum Downs
280	Reserve No 4	61R William Road, Carrum Downs
283	Reserve No 4	61R William Road, Carrum Downs
284	Reserve No 4	61R William Road, Carrum Downs
285	Reserve No 4	61R William Road, Carrum Downs
286	Reserve No 4	61R William Road, Carrum Downs
288	Reserve No 4	61R William Road, Carrum Downs
290	Reserve No 3	61R William Road, Carrum Downs
291	Reserve No 3/ Lot A	61R William Road, Carrum Downs
292	Reserve No 3/ Lot A	1/65 William Road, Carrum Downs
293	Reserve No 3	61R William Road, Carrum Downs
294	Lot A	1/65 William Road, Carrum Downs
295	Lot A	61R William Road, Carrum Downs
296	Lot A	1/65 William Road, Carrum Downs
297	Lot A	1/65 William Road, Carrum Downs
305	Road Reserve / Lot A	65 William Road, Carrum Downs (Road Reserve)
306	Lot A/ Road Reserve	1/65 William Road, Carrum Downs
307	Road Reserve	61R William Road, Carrum Downs (Road Reserve)
308	Road Reserve	61R William Road, Carrum Downs (Road Reserve)

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309	Lot A	61R William Road, Carrum Downs
310	Reserve No 4 / Road Reserve	61R William Road, Carrum Downs
312	Reserve No 4 / Road Reserve	61R William Road, Carrum Downs
313	Reserve No 4 / Road Reserve	61R William Road, Carrum Downs
315	Reserve No 4 / Road Reserve	61R William Road, Carrum Downs
316	Reserve No 4	61R William Road, Carrum Downs
317	Reserve No 4	61R William Road, Carrum Downs
318	Reserve No 4 / Road Reserve	61R William Road, Carrum Downs
319	Reserve No 4 / Road Reserve	61R William Road, Carrum Downs
321	Reserve No 4 / Road Reserve	61R William Road, Carrum Downs
323	Reserve No 4 / Road Reserve	61R William Road, Carrum Downs
325	Reserve No 4	61R William Road, Carrum Downs
328	Reserve No 4	61R William Road, Carrum Downs
338	Lot 61/ Lot 62	61 William Road, Carrum Downs
345	Reserve No 4	61R William Road, Carrum Downs
347	Lot 110/ Lot 111	5 Coldrake Street, Carrum Downs
349	Lot 110	7 Coldrake Street, Carrum Downs
350	Lot 109	1 Coldrake Street, Carrum Downs
351	Road Reserve	9 Coldrake Street, Carrum Downs (Road Reserve)
352	Road Reserve	11 Coldrake Street, Carrum Downs (Road Reserve)
379	Lot 123/ Lot 124	13 Bandler Drive, Carrum Downs
380	Lot 123	13 Bandler Drive, Carrum Downs
381	Lot 123	13 Bandler Drive, Carrum Downs
396	Reserve No 5	15R Barnett Avenue, Carrum Downs
402	Reserve No 5	15R Barnett Avenue, Carrum Downs
405	Reserve No 5	15R Barnett Avenue, Carrum Downs
408	Reserve No 5	15R Barnett Avenue, Carrum Downs
412	Reserve No 5	15R Barnett Avenue, Carrum Downs
413	Reserve No 5	15R Barnett Avenue, Carrum Downs
415	Reserve No 5	15R Barnett Avenue, Carrum Downs
418	Reserve No 5/ Road Reserve	15R Barnett Avenue, Carrum Downs
421	Reserve No 5/ Road Reserve	15R Barnett Avenue, Carrum Downs
422	Lot 141/ Lot 142	6 and 8 Barnett Avenue, Carrum Downs
423	Lot 141/ Lot 142	8 Barnett Avenue, Carrum Downs (Common Property)
435	Lot 139/ Lot 140	2 Barnett Avenue, Carrum Downs
436	Lot 139 / Lot 140/ Road Reserve	2 Barnett Avenue, Carrum Downs

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438	Reserve No 5/ Road Reserve	15R Barnett Avenue, Carrum Downs
443	Lot 132/ Lot 133	24 Bandier Drive, Carrum Downs
444	Lot 132/ Lot 133	24 Bandier Drive, Carrum Downs
449	Lot 133/ Road Reserve	28 Bandier Drive, Carrum Downs
458	Lot 135/ Lot 136	14 Coles Parkway, Carrum Downs
461	Lot 129/ Lot 130	11 Coles Parkway, Carrum Downs
467	Lot 125/ Lot 133	22 Bandier Drive, Carrum Downs
479	Reserve No 5	15R Barnett Avenue, Carrum Downs
480	Reserve No 5	15R Barnett Avenue, Carrum Downs
486	Reserve No 5	15R Barnett Avenue, Carrum Downs
488	Reserve No 5/ Lot 177	15R Barnett Avenue, Carrum Downs
489	Reserve No 5	15R Barnett Avenue, Carrum Downs
491	Reserve No 5	15R Barnett Avenue, Carrum Downs
492	Reserve No 5	15R Barnett Avenue, Carrum Downs
493	Reserve No 5	15R Barnett Avenue, Carrum Downs
494	Reserve No 5	15R Barnett Avenue, Carrum Downs
515	Lot 104/ Road Reserve	15 Tucker Boulevard, Carrum Downs
524	Lot 106	1/15 Coaldrake Street, Carrum Downs
525	Lot 106	15 Coaldrake Street, Carrum Downs (Common Property)
535	Lot 65/ Lot 66	53 William Road, Carrum Downs
537	Road Reserve	53 William Road, Carrum Downs (Road Reserve)
538	Road Reserve	49 William Road, Carrum Downs (Road Reserve)
539	Road Reserve	45 William Road, Carrum Downs (Road Reserve)
544	Reserve No. 6/ Lot 72	39 William Road, Carrum Downs
545	Reserve No. 6/ Lot 72	11R Frost Street, Carrum Downs
546	Reserve No. 6/ Lot 72	11R Frost Street, Carrum Downs
548	Lot 73/ Road Reserve	37 William Road, Carrum Downs
549	Road Reserve	37 Williams Road, Carrum Downs (Road Reserve)
550	Lot 73 / Lot 74 / Road Reserve	35 Williams Road, Carrum Downs
554	Road Reserve	33 Williams Road, Carrum Downs (Road Reserve)
555	Road Reserve	31 Williams Road, Carrum Downs (Road Reserve)
565	Road Reserve/ Lot 77	29 William Road, Carrum Downs (Road Reserve)
573	Lot 210/ Road Reserve	16 Frost Street, Carrum Downs (Road Reserve)
574	Road Reserve	18 Frost Street, Carrum Downs (Road Reserve)
581	Lot 204/ Lot 205/ Road Reserve	8 Frost Street, Carrum Downs
586	Reserve No. 6/ Lot 96	11R Frost Street, Carrum Downs
587	Reserve No. 6/ Lot 73 /Lot 96	11R Frost Street, Carrum Downs
597	Lot 82/ Lot 83/ Lot 84	61 Tucker Boulevard, Carrum Downs
600	Lot 82/ Lot 83/ Lot 84	59A Tucker Boulevard, Carrum Downs
601	Lot 84/ Lot 85 / Lot 86	57 Tucker Boulevard, Carrum Downs
604	Lot 85	57 Tucker Boulevard, Carrum Downs
614	Lot 217/ Lot 218	2/1 Sutton Crescent, Carrum Downs

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621	Lot 219	1 Sutton Crescent, Carrum Downs (Common Property)
622	Lot 219/ Road Reserve	1 Sutton Crescent, Carrum Downs (Common Property)
623	Lot 219	1 Sutton Crescent, Carrum Downs (Common Property)
628	Lot 219	1 Sutton Crescent, Carrum Downs (Common Property)
630	Lot 219/ Road Reserve	1 Sutton Crescent, Carrum Downs (Common Property)
631	Lot 219/ Lot 220 Road Reserve	1 Sutton Crescent, Carrum Downs (Common Property)
632	Lot 219/ Lot 220	1 Sutton Crescent, Carrum Downs (Common Property)
644	Reserve No.7/ Road Reserve/Lot 231/CP No. 3	Reserve 50R Tucker Boulevard, Carrum Downs
653	Reserve No. 8/Road Reserve/lot 226/CP No. 3	Reserve 17R Sutton Crescent, Carrum Downs
656	Lot 226	19 Sutton Crescent, Carrum Downs
659	Lot 226/ Lot 227 Road Reserve	21 Sutton Crescent, Carrum Downs
660	Lot 227/ Road Reserve	21 Sutton Crescent, Carrum Downs
661	Lot 227	23 Sutton Crescent, Carrum Downs
667	CP No. 3	24 Sutton Crescent, Carrum Downs (Common Property)
668	CP No. 3/lot 229/ lot 230	24 Sutton Crescent, Carrum Downs (Common Property)
669	CP No. 3	24 Sutton Crescent, Carrum Downs (Common Property)
697	Lot 163/ Lot 187/ Road Reserve	35 Barnett Avenue, Carrum Downs
698	Lot 163/ Road Reserve	35 Barnett Avenue, Carrum Downs
711	Lot 155/ Lot 156	36 Barnett Avenue, Carrum Downs
734	Lot 166/ Lot 167	29 Barnett Avenue, Carrum Downs
749	Lot 158/ Lot 159	42 Barnett Avenue, Carrum Downs (Common Property)
750	Lot 158/ Lot 159/ CP No. 2 Road Reserve	42 Barnett Avenue, Carrum Downs (Common Property)
597a	Lot 99/ Lot 100/ Lot 105	3 Frost Street, Carrum Downs

Executive Summary

11.3 Plan for Victoria - Frankston City Council's submission

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To seek Council's endorsement of the written submission prepared in response to the Victorian Government's engagement, informing the development of the proposed new state-wide planning strategy, *Plan for Victoria*.

Recommendation (Director Communities)

That Council:

1. Notes the Victorian Government is developing a new plan for Victoria and, as part of the consultation, the community is invited to provide submissions directly to the Victorian Government to help inform the development of the Plan,
2. Endorses the written submission to the Victorian Government's engagement in relation to the development of the proposed *Plan for Victoria*; and
3. Endorses the written submission to be lodged with the Department of Transport and Planning by 30 August 2024.

Key Points / Issues

- The Victorian Government (the Department of Transport and Planning – DTP) is preparing a new state-wide planning strategy that will supersede *Plan Melbourne 2017 – 2050 (Plan Melbourne)* and will be known as the *Plan for Victoria*, the first whole of state plan.
- Commencing in February of this year, the DTP sought comments and ideas from a range of stakeholders to contribute to the development of the new *Plan for Victoria* via an online survey.
- As part of consultation, four (4) pillars have been established providing a framework for comments and ideas:
 1. **Affordable housing and choice**
Providing all Victorians with a choice of a well-designed home, at an affordable price and close to daily needs;
 2. **Equity and jobs**
Enabling all Victorians to have access to jobs, schools, healthcare and shops so that they can lead prosperous lives;
 3. **Thriving and liveable suburbs and towns**
Creating connected, well-designed, vibrant and inclusive communities for everyone to call home; and
 4. **Sustainable environments and climate action**
Communities across Victoria want to maintain their local sense of place

11.3 Plan for Victoria - Frankston City Council's submission**Executive Summary**

and identity. Vibrant places with green parks, diverse shops and local community facilities are important to most Victorians. When planning for new development, sustainability, planting of trees, and high-quality public parks and play spaces are amongst the most important priorities.

- To further expand on this work, on 17 June 2024, state-wide housing targets were released, identifying the number of homes to be built between now and 2051 across the state, requiring Frankston City to construct an additional 36,000 dwellings by the year 2051.
- In response to the feedback gathered in Stage 1, on 4 July the DTP released eight (8) new Big Ideas, seeking feedback on how these could be delivered and calling for written submissions on all of the information released to date, to help inform the development of a new plan for Victoria.
- This report seeks Council's endorsement of the submission prepared in response to the four (4) pillars, the eight (8) big ideas and the draft housing targets.
- The submission has a particular focus on both strategic and advocacy asks that are critical for the future of Frankston City, as there will be no opportunity to provide comment on a draft *Plan for Victoria*.

Financial Impact

There are no financial implications associated with this report.

The release of the *Plan for Victoria* may have financial implications for Council, as it will most likely require Council to undertake new or additional strategic planning work.

Consultation**1. Victorian Government**

Consultation commenced on 23 February 2024 and will conclude on 30 August 2024. The final *Plan for Victoria* is proposed to be released by the end of 2024 and it is currently understood that there will be no draft provided for consultation or comment.

The submission expresses a strong desire for the Victorian Government to work in partnership with Council in delivering a number of recommendations.

2. Internal Stakeholders

Internal consultation was undertaken across Council with key units including Urban Design, Economic Development, Environmental Planning, Statutory Planning, Engineering Strategy and Property.

Analysis (Environmental / Economic / Social Implications)

The consultation on *Plan for Victoria* provides the opportunity for Council to provide input into the development of a new state-wide integrated land use planning and transport strategy. Each of the four (4) proposed pillars consider environmental, economic and social implications.

The recommendations included in Council's submission also consider the environmental, economic and social implications.

11.3 Plan for Victoria - Frankston City Council's submission**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no direct legal implications arising from the recommendations within the submission.

Policy Impacts

Plan for Victoria will supersede the current metropolitan planning strategy, *Plan Melbourne* and will have unknown implications for Council in the future, as it prepares policies, strategies, planning scheme amendments and determines planning permit applications.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Plan for Victoria will become the overarching strategic planning and land use document prepared by the Victorian Government that will inform future strategic planning policy documents across Frankston City. This will be of interest to the community, may be politically sensitive and will impact Council resources.

Conclusion

The Victorian Government (DTP) is preparing a new state-wide planning strategy that will supersede *Plan Melbourne* and will be known as the *Plan for Victoria*, the first whole of state plan, proposed to be released by the end of 2024.

Council officers have prepared a written submission in response to the four (4) pillars, the eight (8) big ideas and the draft housing targets that highlights a range of issues and opportunities. It has a particular focus on both strategic and advocacy asks that are critical for the future of Frankston City, as there will be no opportunity to provide comment on a draft *Plan for Victoria*

It clearly expresses the need for both State and Local Government to work together to ensure that *Plan for Victoria* facilitates sound planning and land use outcomes. That these outcomes retain the unique qualities of each municipality and recognises and leverages, the important role played by Frankston City in the context of greater Melbourne and Victoria.

It is critical that Frankston City retains what makes it unique and - the very essence of Melbourne, 'the world's most liveable city'.

11.3 Plan for Victoria - Frankston City Council's submission

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) Plan for Victoria - Frankston City Council Submission

**11.3 Plan for Victoria - Frankston City Council's submission
Officers' Assessment****Background**

- **History of Strategic Planning in Victoria**

After the Second World War (in the early 1950s), the planning system as we know it today, commenced with the establishment of the Melbourne Metropolitan Board of Works and the preparation of the *Melbourne Metropolitan Planning Scheme 1954*.

Over the 60 years since this planning effort began, more than 21 policies or plans have been produced to ensure the liveability of Melbourne and Victoria, some these are:

- **1971** *Planning Policies for Metropolitan Melbourne*
- **1981** *Metropolitan Strategy Implementation*
- **1995** *Living Suburbs*
- **2022** *Melbourne 2030*
- **2008** *Melbourne @ 5 million*
- **2010** *Delivering Melbourne's newest sustainable communities*
- **2014** *Plan Melbourne*
- **2017** *Plan Melbourne 2017-2050*

Metropolitan planning strategies are regularly updated in order to respond to changing circumstances (i.e. population growth, climate, transport) and changes in Government.

- **Plan Melbourne 2017 – 2050**

Plan Melbourne (prepared by DTP) is the current metropolitan planning strategy that defines the future shape of the city over 35 years. It was 'refreshed' in 2017 and provides a plan to ensure that Melbourne grows more sustainable, productive, and liveable. It integrates long-term land use, infrastructure and transport planning and sets out strategy for supporting jobs and growth.

It includes:

- Nine (9) principles to guide policies and actions;
- Seven (7) outcomes to strive for in creating a competitive, liveable, and sustainable city;
- 32 directions outlining how these outcomes will be achieved; and
- 90 policies detailing how these directions will be turned into action.

In addition to the plan, a five (5) year implementation plan with 112 actions was developed and in 2019, addendum updates were made with the most recent population and employment data. It also included additional information on industrial and commercial land requirements (this was not available in 2017) and further supported the directions and policies of *Plan Melbourne*.

The addendum also acknowledges the further development of the government's long term infrastructure agenda and updates the 2050 spatial framework map to include new transformational projects such as the Suburban Rail Loop.

It also embedded the 20-minute neighbourhood concept into major infrastructure projects, helping to create and connect neighbourhoods that enable people to meet most of their everyday needs within 20 minutes of their home.

**11.3 Plan for Victoria - Frankston City Council's submission
Officers' Assessment**

In 2020, the world experienced the COVID-19 Pandemic. This has changed many things, including migration, how we live, work, and play in our cities, towns, and suburbs, which requires a significant shift in how we approach urban planning and design, from a national down to a local level.

In 2023, the Victorian Government announced that *Plan Melbourne* would undergo a comprehensive review, which is now known as *Plan for Victoria*.

- **Plan for Victoria**

In early 2024, consultation commenced for a new metropolitan planning strategy, *Plan for Victoria*, proposed to have a broader focus beyond Melbourne, encompassing the State in its entirety.

Four (4) initial pillars have been developed to guide the engagement:

- 1. Affordable housing and choice**

Providing all Victorians with a choice of a well-designed home, at an affordable price and close to daily needs;

- 2. Equity and jobs**

Enabling all Victorians to have access to jobs, schools, healthcare and shops so that they can lead prosperous lives;

- 3. Thriving and liveable suburbs and towns**

Creating connected, well-designed, vibrant and inclusive communities for everyone to call home; and

- 4. Sustainable environments and Climate Action**

Communities across Victoria want to maintain their local sense of place and identity. Vibrant places with green parks, diverse shops and local community facilities are important to most Victorians. When planning for new development, sustainability, planting of trees, and high-quality public parks and play spaces are amongst the most important priorities.

- a. Stage 1 Engagement: 22 February 2024 – 30 June 2024**

Comprised of two (2) online activities, a survey and the ability to provide a vision for Victoria.

Council officers participated in the survey (21 June 2024) and it is understood that the feedback gathered as part of Stage 1, has helped identify the following eight (8) Big Ideas, proposed to transform Victoria:

- 1. More homes in locations with great public transport access;**
- 2. More housing options for all Victorians, including social and affordable homes;**
- 3. More jobs and opportunities closer to where you live;**
- 4. More options for how we move from place to place;**
- 5. More certainty and guidance on how places change over time;**
- 6. More trees and urban greening in our parks and community space;**
- 7. More protections from flooding, bushfire and climate hazards; and**
- 8. Greater protection of our agricultural land.**

- b. Stage 2 Engagement: 4 July 2024 – 30 August 2024**

11.3 Plan for Victoria - Frankston City Council's submission **Officers' Assessment**

Invited written submissions and is the final stage for engagement with the Victorian Government in the development of the *Plan for Victoria*, as no draft will be provided and the final document is proposed to be released in late 2024. At this point, a thorough review will be undertaken by officers, and Council will be briefed.

It is important to note that when *Plan for Victoria* is released, it is anticipated that there will be implications for Council's strategic planning work (depending on the strategic directions that that are developed), will the *draft Frankston City Housing Strategy* (currently under preparation) most likely to be the most significantly impacted piece of work.

- **Victoria's Housing Statement – The Decade Ahead 2024 – 2034**

On 20 September 2023, the Victorian Government released *Victoria's Housing Statement – The Decade Ahead 2024 – 2034* (the Housing Statement), prepared by the Department of Premier and Cabinet.

While not a planning strategy, the *Housing Statement* includes a number of directions that are specific to planning and at the same time, Planning Scheme Amendment VC242 was gazetted. This amendment made a number of changes to all Victorian Planning Schemes, to facilitate a Victorian Government pathway for approval of housing and development across the State, in direct response to the current housing crisis.

The *Housing Statement* outlines an ambitious plan to construct 800,000 new homes over the next ten (10) years across the state, with a primary focus on delivering an additional 60,000 houses within ten (10) metropolitan activity centres, which includes Frankston, and reconfirms its role as a Metropolitan Activity Centre (MAC).

- **State-wide Housing Targets**

On 17 June 2024, draft state-wide housing targets were released, identifying the number of homes to be built between now and across the state. Housing in Frankston City is set to increase by an additional 36,000 dwellings by the year 2051, a significant increase in the number of existing dwellings in Frankston City which in 2023, totalled 59,800.

The additional 36,000 dwellings equates to an approval rate of approximately 1,285 dwellings per year. Council's dwelling approvals for 2022-2023 financial year were 533 and 679 for the 2021-2022 financial year. While planning approvals are one part of the equation, the construction rate of homes is falling due to a number of complex challenges facing the construction industry.

Issues and Discussion

Plan Melbourne is current metropolitan planning strategy which will be superseded by a new state wide planning strategy, *Plan for Victoria*.

Officers have prepared a written submission in response to the engagement undertaken to date, with a direct response to the proposed four (4) pillars, ensuring that the response and its recommendations are in alignment with a broad range of Council adopted strategies, policies and advocacy asks.

The submission has also been prepared with the intention to guide and influence the content and strategic direction of *Plan for Victoria*; as it will have significant implications for how we plan for the future of our municipality.

The following provides a summary of Council's submission response/recommendations under each of the four (4) pillars:

11.3 Plan for Victoria - Frankston City Council's submission
Officers' Assessment**1. Pillar 1: Affordable housing and choice**

- Reconsider and reduce the proposed housing targets of 36,000 by 2051.
- Work with Council to determine appropriate locations for increased housing and housing diversity.
- Implement housing diversity targets, a mechanism to deliver affordable housing, and a fixed percentage of affordable housing in to the Planning Scheme.

2. Pillar 2: Equity and jobs

- Undertake a review of Melbourne Industrial and Commercial Land Use Plan (MICLUP), ensuring that there is flexibility in different land uses where primary industrial uses may not be viable in areas identified as "Regionally Significant Land".
- Partner with Council to prepare and implement a strategic policy to guide the future Health and Education Precinct.
- Undertake a review of all transport infrastructure, public transport and their service frequencies.
- Consider rail electrification beyond the Frankston Train Station.

3. Pillar 3: Thriving and liveable suburbs and town

- Reclassify Carrum Downs Neighbourhood Activity Centre to a Major Activity Centre.
- Provide a rail connection to the Carrum Downs Neighbourhood Activity Centre and the Karingal Major Activity Centre.
- Review and amend all state land taxes, levies and contributions.
- Acquire and invest in the provision of new open space.

4. Pillar 4: Sustainable environments and Climate Action

- Implementation of a consistent catchment and coastal inundation planning response with consideration of the latest climate change modelling and an updated Sea Level Rise benchmark.
- Require Melbourne Water to undertake Planning Scheme Amendments to implement flood modelling in a similar approach undertaken for bushfire planning.
- Authorise Planning Scheme Amendment C157fran and implement the outcomes sought by this amendment into Plan for Victoria.

Other considerations Outside the Four Pillars

- Consider an action for a logical and considered Urban Growth Boundary (UGB) review (undertaken with Councils) that is informed by technical studies, considers land on a site by site basis, with a focus on land that is an anomaly, allowing it to be appropriately rezoned in order to facilitate appropriate development. Also to consider the land use zone used at the interface of the Green Wedge to create an appropriate transition, reduce land banking and pressure on the expansion of the UGB.

11.3 Plan for Victoria - Frankston City Council's submission

Officers' Assessment

Options Available including Financial Implications

There are no financial implications associated with the report.



Plan for Victoria

Frankston City Council Submission

12 August 2024



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1. Frankston City

Frankston City is situated on the eastern shore of Port Phillip Bay approximately 40 kilometres south of Melbourne covering an area of approximately 131 square kilometres on the lands of Boonwurrung/Bunurong peoples of the Kulin Nation. The western boundary of the City consists of approximately 9.5 kilometres of Port Phillip Bay coastline. The municipality is part of Melbourne's Southern Metropolitan Region shared with the Local Government Areas (LGAs) of Kingston, Mornington Peninsula, Greater Dandenong and the growth area of Casey.

The municipality is largely residential and includes the established suburbs of Frankston, Frankston North, Frankston South and Seaford, and the recent growth areas of Carrum Downs, Langwarrin, Sandhurst and Skye. Frankston City also has large tracts of established commercial and industrial land that are important generators of employment and economic activity within the municipality and the wider region, providing approximately 16,800 jobs.

The land outside of the urban growth area is located within Frankston's Green Wedge. This area comprises of approximately 4,500 hectares and supports a mix of agricultural activities, environmental and open space areas including the Seaford Wetlands and the Eastern Treatment Plant.

Frankston City has seen significant change in recent years, with a 20 per cent increase in population in a 20-year period from 2001 to 2021. The population of Frankston City is expected to grow from approximately 142,826 in 2023 to approximately 161,660 by 2041, representing an additional 18,834 people. The majority of this growth is predicted to occur in existing greenfield pockets within areas such as Skye, Carrum Downs and Langwarrin, as well as areas identified for residential growth within the Frankston Metropolitan Activity Centre (the FMAC). New infill housing will also occur in Frankston's established suburban areas.

Frankston's community is characterised by an aging population, with declining numbers of younger persons, smaller household sizes, slightly lower household income than the Melbourne average, a slightly higher proportion of single parent households, a higher proportion of people with no tertiary qualifications, and a lower proportion of overseas born than the metropolitan average.

The municipality's bayside location and remaining areas of remnant bushland and wetlands provides a recreation resource for both the municipality and the region. The coast and foreshore reserve, wetlands, bushland reserves and corridors are of regional significance to the conservation of biological diversity.

The municipality's transport infrastructure provides excellent vehicular access to Melbourne and Mornington Peninsula via East Link and Peninsula Link, which provide important connections and are an attraction for residents, business and industry. The railway line and bus connections are a vital component of the municipality's transport infrastructure and require constant monitoring and updating in order to meet the needs of the current and future residents. The transport network also provides links to employment nodes within Greater Dandenong, Kingston, Monash and Casey.

The municipality is home to a number of significant regional facilities, including the Monash University Peninsula Campus, and Chisholm Institute's Frankston Campus, the Peninsula



Health Frankston Hospital, a number of private hospitals, the Frankston Arts Centre and McClelland Art gallery, all drawing from metropolitan and regional areas.

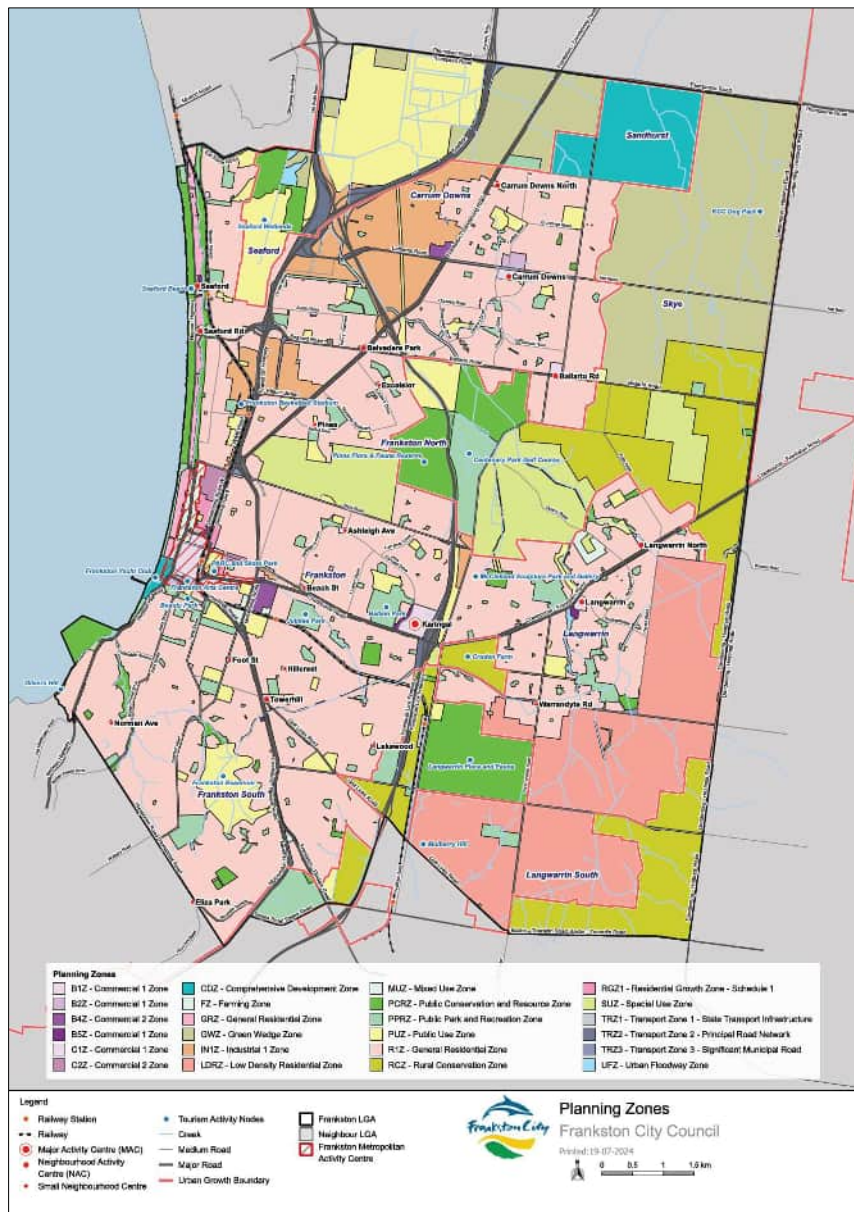


Figure 01: Map of Frankston City



2. Council's response to Plan for Victoria

Council makes 21 recommendations in response to the four (4) pillars, the eight (8) big ideas and the draft state-wide housing targets, and encourages these to be reflected in the proposed *Plan for Victoria*.

Pillar 1: Affordable Housing and Choice

- **State-wide housing targets**

On Monday 17 June 2024, draft state-wide housing targets were released, identifying the number of homes to be built between now and 2051 across the state. Housing in Frankston City will increase by an additional 36,000 dwellings, required to be constructed by the year 2051. In 2023, the total number of dwellings in Frankston City was 59,800.

Council recognises that there is a housing crisis and understands the need for an increase in not only the number of dwellings, but also housing diversity and housing affordability and is currently planning to address this through the *Frankston Metropolitan Activity Centre Structure Plan – June 2023* (and its associated Planning Scheme Amendment C160fran), the development of the *draft Frankston City Housing Strategy* and the *draft Frankston City Affordable Housing Policy*. This level of planning and development facilitation is particularly important in the current housing crisis, however strong guidance and collaboration is needed from the Victorian Government in directing where these dwellings are to be located.

Council submits that the proposed draft housing targets must be reconsidered and reduced, and welcomes the opportunity to work with the state in a bottom up approach, informed by technical studies, that will set realistic dwelling targets. Careful consideration needs to be given to these, so that Frankston can retain enough land supply into the longer term, while protecting the green wedge and its unique residential areas.

The additional 36,000 dwellings equates to an approval rate of approximately 1,285 dwellings per year. Council's dwelling approvals for 2022-2023 financial year were 533 and 679 for the 2021-2022 financial year. While planning approvals are one part of the equation, the construction rate of homes is falling due to a number of complex challenges facing the construction industry and Council urges the Victorian Government to make changes to and advocate to improve supply-chain logistics for construction that is required to help deliver housing that is needed now and into the future.

Council seeks the implementation of the draft state-wide housing targets to include housing diversity targets and a fixed percentage of affordable housing when finalised and implemented into the Victorian Planning Provisions (VPP).

a. Frankston Metropolitan Activity Centre Structure Plan – June 2023

While Metropolitan and Major Activity Centres are locations identified for change and growth, the right balance must be struck to ensure that strategic planning for these centres ensures the right outcomes. It is important that development, open space and streets have access to sunlight, that built form is responsive to its environment, streets are of a human scale and that these centres remain liveable – the very essence of Melbourne, 'the world's most liveable city'.



Significant work has been undertaken to inform the built form outcomes in Council's *Frankston Metropolitan Activity Centre Structure Plan – June 2023* and the proposed Activity Centre Zone – Schedule 1 (Planning Scheme Amendment C160fran was recently considered by Planning Panels Victoria).

The need for economic and housing growth in the Frankston Metropolitan Activity Centre (FMAC) does not rescind the importance of its coastal setting, the environmental values and some sensitive residential interfaces and it has been developed in a way that growth is facilitated for, while respecting its environmental and sensitive physical interfaces. It is Council's obligation (as the Planning Authority) to ensure that this planning is done so with the appropriate checks and balances to ensure that growth is managed sustainably and with due regard to the broader context.

Particular consideration has been given to the impact of heights on overshadowing, with a view to creating a positive experience within the streets and the public realm and taller building heights are accommodated where overshadowing impacts to key streets can be managed.

It is important that the FMAC is not viewed to do the majority of the 'heavy lifting' for Frankston's housing targets, as increases in height to achieve additional capacity must be done so carefully as to not undermine the liveability and sensitives of this Metropolitan Activity Centre that have been carefully planned for. The FMAC is unique in its coastal setting, located 40 kilometres from the Central Business District (CBD) and **must not** become another Box Hill.

- **Location of housing choice**

Providing a choice of housing types in highly serviced locations (i.e. activity centres), while protecting areas that have strong neighbourhood character elements, are high value ecological areas or impacted by constraints such as bushfire, erosion and flooding must be a key consideration in the *Plan for Victoria*.

Frankston City has a Metropolitan Activity Centre, the FMAC and a Major Activity Centre (Karingal Major Activity Centre (MAC) as identified in *Plan Melbourne 2017-2050 (Plan Melbourne)*, both which have capacity to accommodate population growth and an increase in dwellings. It is important to note that the Karingal MAC is not serviced by a train station and is car based due to its location adjacent the Peninsula Link and Frankston-Cranbourne Road.

Council is currently developing the *draft Frankston City Housing Strategy*, which has been planning for an increased population of 20,000 people over the next 15 years or 9,000 dwellings. Increased housing in is being explored in well serviced locations such as the FMAC (subject to its own Structure Plan, the *Frankston Metropolitan Activity Centre Structure Plan – June 2023* (and part of the Department of Transport and Planning's (DTP) Activity Centres Program), the Karingal MAC and the Carrum Downs Neighbourhood Activity Centre (the Carrum Downs NAC).

Other NAC's will be able to accommodate some growth, however it is important to strike the right balance, and consideration is being given to applying minimal change and/or minimal growth to locations where there are environmental constraints or strong neighbourhood character elements (such as low density) to retain housing diversity across the municipality and preserve areas that make Frankston City unique.



As one of very few genuine blended Bush-Bay-Cities, our unique landscapes, vibrant activity centres and distinctive neighbourhoods make Frankston City a great place to live. Our housing is beautifully diverse with luxurious beach-side homes, modern city centre apartments, bush blocks and new urban areas. These must be enhanced and protected.

- **Housing affordability**

Housing affordability is a nationwide issue and in response to this, Council is in the process of developing a *draft Affordable Housing Policy* which will sit alongside the *draft Frankston City Housing Strategy* which is currently under preparation. The intention is for the *draft Affordable Housing Policy* to be adopted by Council and guide outcomes in relation to affordable housing development and contributions.

As part of the Policy, Council is advocating for new planning mechanisms to improve the facilitation of affordable housing in new developments, such as inclusionary zoning, and direct government investment in local social and affordable housing projects. This is particularly applicable for the redevelopment and disposal of state-owned land that is well located in terms of access to services, jobs and public transport.

An easier, mandatory affordable housing mechanism must be considered as part of the *Plan for Victoria*, prioritising locations that are close to services, jobs and transport and in locations where there is a cluster of key workers, such as a health and education precinct.

The intention of this is to increase new dwelling stock that is affordable for key workers, ensuring that they can live close to work and other services and enable employers with better job matching from a local labour pool.

Council would welcome the opportunity to work with the Victorian Government in the development of mandatory mechanisms.

Pillar 1 Recommendations:

1. Reconsider and reduce the draft state-wide housing target of 36,000 dwellings by 2051 for Frankston City and work with Council in a 'bottom up' approach that is informed by technical studies (and consideration of Council's strategic planning work) to inform a realistic dwelling target that does not negatively impact on the unique areas of Frankston City.
2. Work with Council in determining locations for increased housing and housing diversity in highly serviced locations, while respecting areas that have been carefully planned for, have strong neighbourhood character and environmental constraints.
3. The Victorian Government to make changes to, and advocate to, improve supply-chain logistics for construction that is required to deliver housing now and into the future.
4. Implementation of reduced state-wide housing targets into the Victorian Planning Provisions to include housing diversity targets and a fixed percentage of affordable housing.



5. Provide a mechanism to deliver affordable housing in all Victorian Planning Schemes (such as inclusionary zoning).
6. Direct government investment into local social and affordable housing projects (particularly applicable for the redevelopment of state-owned land).

Pillar 2: Equity and jobs

- **Review of Melbourne's Industrial and Commercial Land Use Plan (MICLUP)**

An increase in population requires an increase in employment opportunities and it is essential that a large proportion of these jobs are provided locally, reducing the need for people to commute to work. This has the flow-on benefit of reducing road and traffic congestion, reducing the emissions (a Victorian Government commitment) that travel generates and saving valuable commuting time. Encouraging diversity of employment and new opportunities for employment should be a focus of *Plan for Victoria*, so that more Melbournians can work closer to home, regardless of where they live.

Council recommends a thorough review of *Melbourne's Commercial and Industrial Land Use Plan 2020* (MICLUP) to determine a balanced ratio between the housing capacity and the employment capacity that needs to coincide with the expected population growth.

Within this review, there also needs to be flexibility in different land uses where primary industrial uses may not be viable in areas identified as Regionally Significant Industrial Land. Council has recently adopted the *Frankston City Industrial Strategy, March 2024*, which identifies Sub Precinct 1A: Kananook (located within the Industrial Precinct 1: Seaford) as an area that will assist in strengthening the Seaford Precinct as a regional employment destination supported by sport, leisure and hospitality uses.

This location is close to services that support an activity centre, such as public transport, community and education facilities and open space. While Council supports the retention of primary industry uses and acknowledges that Kananook is a regionally significant industrial area, this location has the potential to become an activity centre or at least, has the ability to accommodate other uses such as commercial and limited residential. Council could be given the opportunity to investigate new land use zones for such areas, for example the Commercial 3 Zone.

The Commercial 3 Zone can be used to help facilitate business growth and innovation in select parts of Victoria. It is a mixed-use employment zone, which is intended to facilitate the establishment and growth of creative industries, small manufacturers and start-up businesses. The zone promotes the creation of dense, economically diverse, affordable, accessible and amenity-rich precincts that are attractive to new and emerging businesses. It also provides the option for limited residential uses that do not undermine the primary employment and economic development focus of the zone.

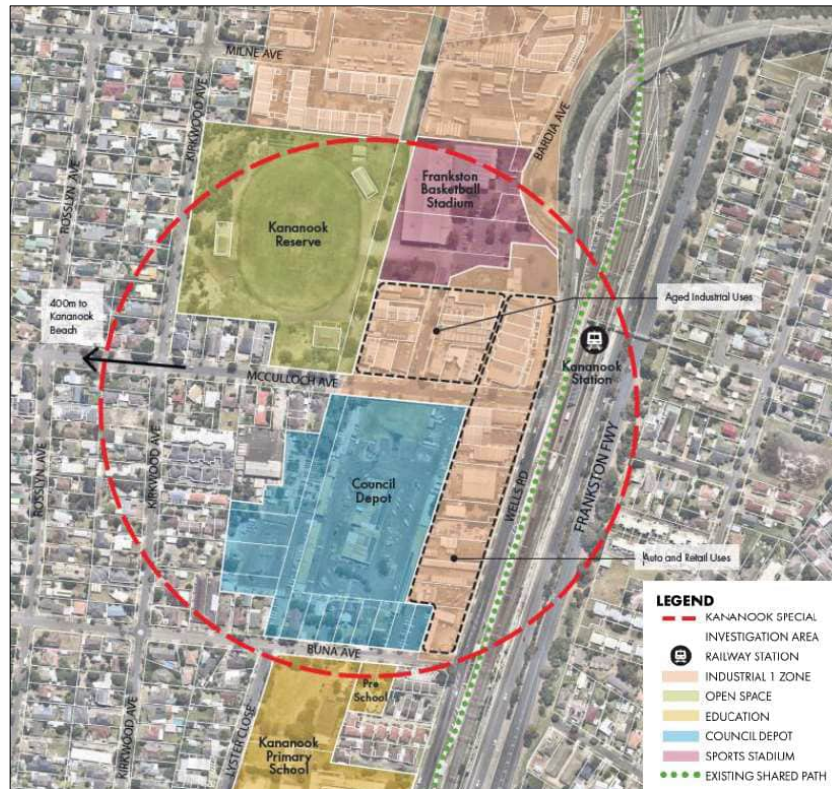


Figure 02: Sub Precinct 1A: Kananook Special Investigation Area.

There also needs to be a review of underutilised land in locations that are in close proximity to existing services and principal transport/freight networks that could be investigated for employment (both commercial and industrial).

- **Future Health and Education Precinct**

Frankston City's largest industry sector is healthcare and social assistance, employing over 11,000 people (since 2021) and adds \$1.08 billion into the economy. With the \$1 billion redevelopment of the Peninsula Health Frankston Hospital (underway), this sector continues to rapidly expand and presents a range of opportunities for primary and allied health businesses for more specialised services.

Council welcomes the opportunity to work with the Victorian Government and local institutions to understand, plan and unlock broader economic opportunities and increase local business connections to support the growing sector around both the Peninsula Health Frankston Hospital and the Monash University Peninsula Campus. A strategic policy/future structure plan needs to be prepared to guide the use and development of the Health and Education Precinct as identified in *Plan Melbourne* and implemented into the Frankston Planning



Scheme. This has been reaffirmed in the *Frankston Metropolitan Activity Centre Structure Plan – June 2023* at Action #3. If a partnership could be established and this work undertaken, it will help inform the development of the *draft Frankston City Housing Strategy*.

3	Health and Education Precinct Plan Prepare strategic policy to guide the use and development of the Health and Education Precinct as identified in the Southern Land Use Framework Plan and implement this into the Frankston Planning Scheme.	City Futures (Lead)	DTP Monash University Peninsula Health	Short	Precinct Plan adopted by Council.	Objective 2 Strategy 2.1
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Figure 03: Action #3 from the *Frankston Metropolitan Activity Centre Structure Plan – June 2023*



Figure 04: *Indicative Study Area for Health and Education Precinct Strategic Plan*

- **Public Transport network review**

While there has been both transport and community improvements over the last decade, more work needs to be done to build a truly integrated transport network. *Plan for Victoria* needs to recognise how activity centres act as transport nodes for buses and trains, with the aim of providing bolstered services (especially for buses) which connect to train stations and the provision of rail networks to those activity centres that are currently car based.

With the projected increase of population and housing (the state-wide target of an additional 36,000 dwellings to be constructed in Frankston City) and the employment opportunities that must be provided to support the increased population, there needs to be a review of all



transport infrastructure (including roads), frequencies of the Frankston line service, as well as the consideration of express services for both city bound and out bound services, both on and off peak.

Where fixed rail does not exist, it is important that the bus network and frequency of service is given priority, providing direct links to train stations. This is important for suburbs such as Carrum Downs and Langwarrin, which rely on bus services as the only form of public transport.

If the Victorian Government is focussed on securing 70 per cent of Melbourne's growth in established areas, the delivery of improved public transport in areas of growth must be central to planning solutions in *Plan for Victoria*.

As part of creating a sustainable transport network that, we request that serious consideration is given to electrification beyond the Frankston Train Station.

Pillar 2 Recommendations:

7. Undertake a review of the *Melbourne Industrial and Commercial Land Use Plan 2020*, ensuring that there is flexibility in different land uses where primary industrial uses may not be viable in areas identified as "Regionally Significant Land".
8. Partner with Council to prepare a strategic policy to guide the use and development of the future Health and Education Precinct as identified *Plan Melbourne 2017 - 2050* and the Southern Land Use Framework Plan and to implement this into the Frankston Planning Scheme.
9. Undertake a review of all transport infrastructure and public transport in Frankston City, including (but not limited to) train service frequencies for the Frankston line (including express services to and from Frankston) and a review of all bus routes (including those that service all train stations that run through industrial and residential areas) with a view to increase infrastructure, services and frequencies to cater for future growth.
10. Consider rail electrification beyond the Frankston Train Station.



Pillar 3: Thriving and Liveable Suburbs and Towns

- **Increasing our activity centre network to direct growth with the right infrastructure**

Melbourne’s network of Metropolitan and Major Activity Centres provides a pre-existing framework for urban growth. However, with increasing efforts to provide more housing in these centres, strengthening our network of activity centres must be a key outcome of *Plan for Victoria* and it must recognise that different activity centres have different opportunities and constraints and encourage local planning to reflect this.

As outlined, Council has both a Metropolitan Activity Centre (the FMAC) and a Major Activity Centre (Karingal MAC) as identified in *Plan Melbourne*, both have capacity to accommodate population growth and an increase in dwelling numbers as they are well serviced locations. Through the development of *draft Frankston City Housing Strategy*, Council is exploring the potential to increase dwelling stock in other highly serviced locations such as Neighbourhood Activity Centres (NACs), in particular the Carrum Downs NAC.

a. Redesignation of the Carrum Downs Neighbourhood Activity Centre

In *Plan for Victoria*, Council seeks the inclusion and redesignation of the Carrum Downs NAC as a Major Activity Centre (MAC). The Carrum Downs NAC is similar to Karingal MAC, serviced by existing bus services, which provide connections from the Carrum Downs Regional Shopping Centre (which includes K-Mart) to surrounding residential land as well as through to the Frankston MAC and Frankston Station. It is a relatively new established suburb that has two (2) large shopping centres, a library, five (5) schools, substantial medical facilities (no hospital) and a community centre. The total area of land zoned Commercial 1 Zone is comparable to the amount of land zoned Commercial 1 Zone in the Karingal MAC (see comparison below).



Figure 05: Map comparison of the Commercial 1 Zone land size of both Karingal MAC (left) and Carrum Downs NAC (right)



b. Rail connection to Carrum Downs and Karingal

In order to appropriately accommodate the expected population growth and density in line with the expectations of a MAC, it is important that we prioritise the movement of people using sustainable transport modes that facilitate less reliance on car based travel. Carrum Downs is predominately car based and the only form of public transport is bus and any future structure planning should be undertaken with a holistic approach, ensuring good planning outcomes.

To support the redesignation of Carrum downs from a NAC to a MAC, Council seeks the consideration of a rail connection to Carrum Downs and supports the proposed connection that is shown on the *1969 Melbourne Transportation Plan*. It is also submitted that this is not dissimilar to the Suburban Rail Loop (SRL) project that the State Government is currently undertaking, creating access to jobs (connection to the Frankston City Centre, Seaford (regionally significant industrial area) and connection to both Dandenong (both industrial jobs and access to another Metropolitan Activity Centre) and the Dandenong Train Line which provides a rail connection to the City of Casey.

It would also provide access to those working in Carrum Downs (in particular, the regionally significant Carrum Downs industrial area), bringing workers in from Frankston, Dandenong and the City of Casey. It would also provide a rail connection to and from the Karingal MAC, reducing the reliance on cars and providing access to jobs and services, as outlined above.

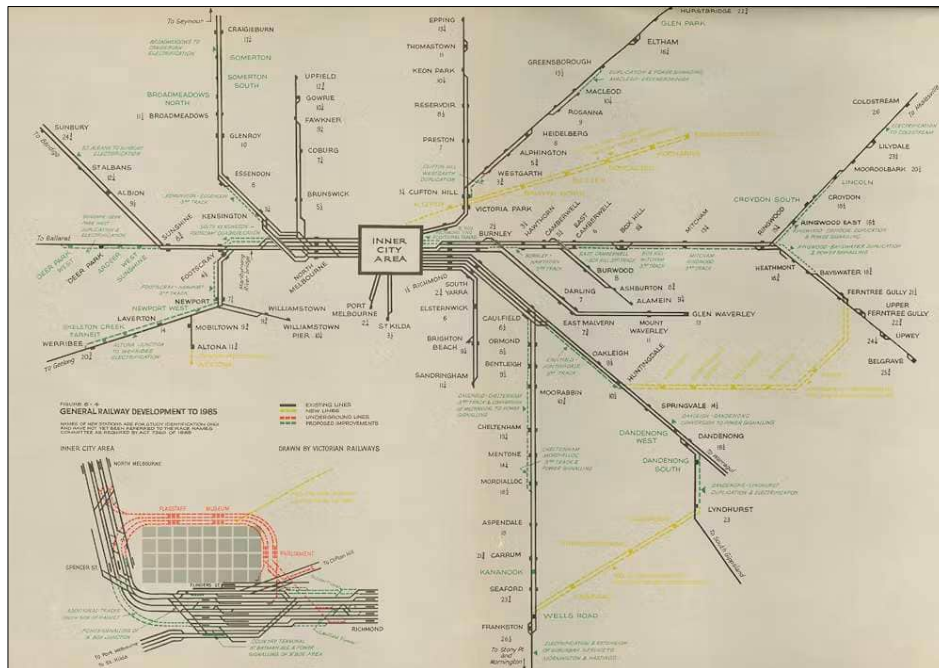


Figure 06: 1969 Melbourne Transportation Plan

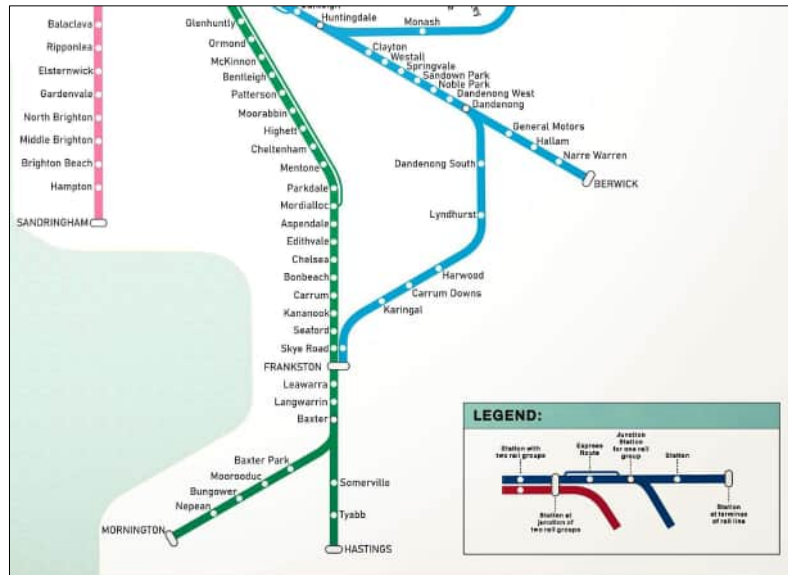


Figure 07: Digitised 1969 Melbourne Transportation Plan

c. Carrum Downs open space shortage

Carrum downs has an under supply of open space, particularly open space that supports sporting and active recreation. Identified in the *Frankston City Open Space Strategy 2016 - 2036* sporting open space provision is 1.29/ha/1000 persons falling to 0.96 ha/1000 persons by 2031. Increased housing development is resulting in a loss of green space. It is critical that open space in Carrum Downs is not only maintained but also increased in line with forecast population growth. This is in line with an overall increase of open space provision that is required for Frankston City, is outlined further in this submission.

- **Living locally**

Walkable, connected communities are at the core of planning for sustainable development, and Council supports the retention of the 20-minute neighbourhood principle (*Plan Melbourne*) / living locally within *Plan for Victoria* as a good urban planning outcome.

Smaller centres that are located away from key transport corridors also serve as important hubs for living locally for existing residents, with small clusters of shops, community facilities and open spaces that cater for lower density areas. These smaller centres support various economic, social, health and environmental benefits for their local communities. As the population increases, smaller NACs will accommodate increased population levels and public transport services need to expand in line with this.

To enable a greater expansion of living locally, more support is needed to deliver pedestrian safe environments, and streets with high amenity for users of all ages and abilities. As part of Council's *Integrated Transport Strategy 2023*, Council has identified a number of key walking



and cycling streets are ideal for improved pedestrian and bike infrastructure. These initiatives help enable sustainable travel, however more collaboration is needed at all levels of government to implement a comprehensive vision.

- **Infrastructure delivery and cost**

A key issue identified with outward urban expansion is the heightened cost of providing new infrastructure in growth areas, whereas established suburbs tend to have greater access to quality infrastructure, whether this be established schools and transport routes.

The proposed draft state-wide housing targets will require significant investment in existing infrastructure to cater appropriately for the growing population in Frankston City there is still a need to continue to invest equally in infrastructure across greater Melbourne to create those broader networks. Coverage gaps in infrastructure for growth areas are already noted, and existing suburbs with increasing populations similarly need a high level of community, education and health infrastructure investment to maintain pace with population growth.

The planning and delivery of community infrastructure is critical to support growing communities, from transport to open space to schools etc. How these are to be funded given the current financial climate, and the inability for Council's to provide the financial shortfall that comes with the implementation of a local Development Contributions Plan (DCP), needs to be carefully considered.

It is recognised that developer contributions are one (1) mechanism that can play a role in the delivery of infrastructure. As it is a contribution only, consideration needs to be given to the capacity of local government to meet its commitment to the balance of the cost.

- a. Development Contribution Plans (DCP)**

Development Contributions Plans (DCPs) are out-dated in their approach and quantum to infrastructure provision, they are also expensive to prepare and are becoming more challenging for Council to commit to in the current economic climate. Some municipalities (such as Frankston City) do not have a municipal wide DCP scheme; others have a DCP but the cost of infrastructure has not kept up with the collection rate, even with CPI increases.

Recently, Frankston Planning Scheme Amendment C161fran was prepared and exhibited to implement the *Frankston Metropolitan Activity Centre Development Contributions Plan (April 2024)* via the introduction of the Development Contributions Plan Overlay (DCPO) into the Frankston Planning Scheme for the FMAC, requiring a development infrastructure levy to be paid when new development is undertaken.

Whilst there are a number of infrastructure projects identified in the *Frankston Metropolitan Activity Centre Structure Plan – June 2023*, only (2) infrastructure projects have been selected to be included in the DCP due to the increased costing of delivering the projects and in the current economic climate.

If a state led DCP is being considered, it must be developed in collaboration with each Council as developer contributions are complex and can have a dramatic impact on Council expenditure as Council must make up the 'shortfall' that come from DCP's and are required to balance new projects with increased renewal requirements and surging costs.



b. State Government taxes and charges

While providing infrastructure commensurate with population growth is critical, it is important the State recognises the cumulative impact that a range of financial charges are having on the development of land in Victoria and recommend a review of all taxes, levies and contributions that are in place across the state.

The Growth Area Infrastructure Charge (GAIC), the Metropolitan Planning Levy (MPL), any local DCP, open space contribution, Parking Overlays, Windfall Gains Tax (WGT), Building Permit Levy and the Vacant Residential Land Tax, coupled with high interest rates and a struggling construction industry, are all costs that are impacting the feasibility of development in Victoria. These financial burdens can lead to increased housing prices, reduced affordability for homebuyers, and slower development timelines. Additionally, these charges can deter investment and stifle innovation and competition within the industry, leading to a less dynamic housing market. A comprehensive review of these taxes and levies are essential to foster a more conducive environment for sustainable and affordable housing development, particularly in areas designated to accommodate significant population growth through infill development.

As part of *Plan for Victoria* engagement, DTP suggested that they were looking to make significant changes in the way in which DCPs are collected, by potentially establishing a single rate for a municipality without Council's having to undertake a full planning scheme amendment process. Council would welcome this, and would welcome any engagement in such process that also outlines a clear timeframe for any proposed changes.

- **Increasing the provision of public open space**

The provision of open space is fundamental to a community's quality of life. Planning for open space is vital to ensure that both new and existing residents have sufficient access to a variety of open space types for both active and passive recreation purposes. The benefits of having access to high-quality open space are well known and in Frankston City, we have made significant investment across the municipality to improve and upgrade our existing open space network.

However, a growing population means that our current open spaces must continually work harder to support more intensive use. This is exacerbated by the increasing cost of land which makes the viability of purchasing land to provide for new open space increasingly difficult, particularly when considered on balanced with the increasing cost of other civic projects for local government. The demand for new housing is also in direct competition with open space, and Council needs to secure open space land now before it is lost completely to development.

Many of our greatest gaps in public open space provision are located around the activity centres and these are the areas that will see more intense development. *Plan for Victoria* must prioritise investment in creating additional open space to municipalities with identified gaps in open space provision, such as Frankston City.

Planning policy directs most medium and higher density developments to metropolitan and major activity centres, and *Plan for Victoria* should be clear about how the State Government plans to work with councils to partner in the investment of new open space in evolving communities to ensure that everyone has equitable access to high quality public open spaces that are fit for purpose.



Council would welcome clarification in relation to what changes the DTP may make to the collection of open space contribution when land is subdivided and if a reduction to the amount of open space available per resident is proposed?

Pillar 3 Recommendations:

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| <p>11. Re-classify and elevate the Carrum Downs Neighbourhood Activity Centre to a Major Activity Centre.</p> |
| <p>12. Provide a rail connection to the Carrum Downs Neighbourhood Activity Centre, the Karingal Major Activity Centre and beyond, generally in accordance with the <i>1969 Melbourne Transportation Plan</i>.</p> |
| <p>13. Review and amend all taxes, levies and contributions that are in place across the state to address the cumulative impact that these are having on the development of land in Victoria.</p> |
| <p>14. Retain the 20 minute neighbourhood principle from <i>Plan Melbourne 2017 - 2050</i> as 'Living Locally'.</p> |
| <p>15. Provide clear direction about how the Victorian Government will partner with councils in the acquisition of new open space to ensure that everyone has equitable access to, new and improved public parks / space.</p> |
| <p>16. Prioritise investment in creating additional open space to municipalities with identified gaps in open space provision, such as Frankston City.</p> |



Pillar 4: Sustainable Environmental and Climate Action

- **Implementation of a consistent planning response to inundation and sea level rise projections**

Plan for Victoria must recognise that urban flooding will become a more significant issue as a result of climate change, and prioritise upgrades to the planning system that will facilitate the effective management of and response to this hazard.

Council urges the Victorian Government (particularly in nominating locations where there is an expected increase in population and built form i.e. activity centres) to review locations where increased housing may not be suitable due to environmental constraints and to provide a clear implementation plan in relation to how it will legislate modelled flood extents so that the risk can be appropriately managed.

Low-lying coastal areas with established residential properties at high risk from flooding in Seaford and along the Kananook Creek are of particular concern for Frankston City.

Council understands that Melbourne Water are developing flood modelling for many metropolitan Councils (including Frankston City). It is recommended that immediate consideration and action must be given to how this modelling will be implemented into all planning schemes and we suggest that a similar approach is undertaken for flooding that is undertaken for bushfire planning, implemented at the state level.

When the Bushfire Management Overlay (BMO) or the Bushfire Prone Area (BPA) mapping is updated, the Victorian Government and the relevant fire authority implement these updates through a state wide (VC) or Group of Councils (GC) Ministerial Planning Scheme Amendment, given the importance of bushfire planning and the protection of human life. This approach would give Council, community and developers immediate certainty on not only the hazard risk but where housing growth can be accommodated or where it can be managed through appropriate design.

a. Flooding

Melbourne Water appear to have adopted a conservative approach to flood modelling, with a lower tolerance for risk and limited engagement with stakeholders. With the draft housing targets, stakeholders need to clearly understand the extent of flooding impact and the acceptable level of flood risk across the State. By providing clarity on Melbourne Water's approach to risk and expectations for development in flood prone areas, development can be undertaken with greater certainty which will assist Council and developers in meeting housing targets.

Despite the release of the draft housing targets, Melbourne Water are currently objecting to new and replacement development (knock down and re-build) in areas that are - and are not - impacted by flooding overlays. We acknowledge modelling work that is currently being undertaken in partnership with some Councils and Melbourne Water, however it is unclear at this stage what that modelling will show and how much land will be undevelopable given Melbourne Water's approach.



It would be desirable to have a better understanding of Melbourne Water's approach as to what land is unsuitable for residential development and whether that land would be more suitable for commercial or industrial development or open space. This could provide important employment and recreational opportunity for a growing population.

As stated above, responding to flooding in a similar way to how fire risk is managed by the BMO planning control, provides developers, land owners, home occupiers a clear and immediate understanding of the risk that they face when buying or living on such properties.

If Melbourne Water are to continue with a conservative approach with regard to flood risk, then greater weight should be given to flood risk in the planning scheme.

Fit-for-purpose flood mapping is required to indicate the location, extent, depth and velocity of flooding under both current and climate change conditions. These flood maps can be used for land use planning, community awareness and (where practicable) flood mitigation works. The information will help manage flood risk to life, property and community infrastructure and assist with protecting our significant floodplains.

b. Coastal resilience

As a coastal municipality, coastal inundation associated with Sea Level Rise (SLR) and storm surge coupled with coastal erosion is another hazard relevant to the success of Frankston City's long-term planning. The *Marine and Coastal Policy 2020* identifies the need to plan for SLR not less than 0.8 metres by 2100, and allow for the combined effects of tides, storm surges, coastal processes and other local conditions when assessing risks and impacts associated with climate change.

The current SLR benchmark of 0.8 metres by 2100 based on the 5th IPCC Assessment Report modelling from 2014 has been superseded by modelling from IPCC's 6th Assessment Report in 2023. Council notes the regionalisation of CMIP6 SLR projections for Australia undertaken by CSIRO and DEECA's further work to date to reflect these findings in the Victorian context. Council understands that Victorian Government is in the process of approvals for new benchmark and process for future reviews and updates that will inform implementation of transition arrangements for the new benchmark, including changes to the Victorian Planning Provisions.

Plan for Victoria should recognise that coastal hazards are becoming a more significant issue as a result of climate change posing substantial cost and risk implications. Similarly to its treatment of catchment flooding, *Plan for Victoria* should review locations where increased housing may not be suitable due to coastal hazard constraints, including the compound risk of inundation and erosion. It should provide a clear implementation plan in relation to how it will legislate projected coastal hazard extents modelled in the Port Phillip Bay Coastal Hazard Assessment along with regional and local hazard assessment studies so that the escalating inundation and erosion risks and emergency response challenges for vulnerable communities can be appropriately managed.



- **Implementation of Elevating Environmentally Sustainable Design (ESD) targets**

Planning for a better environment is crucial as all levels of government consider the future implications of climate change. Frankston City Council is a member of CASBE (Council Alliance for a Sustainable Built Environment) and is a project partner for the Elevating ESD Targets (Environmentally Sustainable Design) planning scheme amendment, which seeks to encourage a move towards net zero carbon development. Each of the 24 Councils has prepared an amendment, with the intention to create a GC Planning Scheme Amendment.

Frankston Planning Scheme Amendment C157fran has been prepared and submitted for authorisation, which seeks new development incorporate ESD measures that further enhance the following:

- energy efficiency and performance;
- water efficiency and integrated water management;
- low carbon and sustainable transport;
- circular economy;
- materials and sustainable waste management;
- urban greening;
- biodiversity and green infrastructure; and
- climate resilience and adaptation.

Under the proposed changes, new developments will:

1. Produce net zero carbon emissions;
2. Reduce household bills by making buildings more energy efficient; and
3. Provide a healthier and more comfortable building environment for occupants.

Buildings in Australia are responsible for almost one fifth of direct carbon emissions, and Frankston City Council is supportive of strengthened environmental targets for planning outcomes in *Plan for Victoria*. In advance, Council also seeks science-based targets for high level policy and aligning the Planning Framework to the most up-to-date climate science.

In order to begin making significant changes to improve our environment, Council requests that the Minister for Planning authorise Planning Scheme Amendment C157fran and that *Plan for Victoria* includes direction and action in relation to achieving elevated ESD outcomes.

Pillar 4 Recommendations:

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| <p>17. Implement a consistent catchment and coastal inundation planning response with consideration of the latest climate change modelling and an updated Sea Level Rise benchmark that clearly identifies high risk environmentally constrained locations and ensures they can be appropriately managed.</p> |
| <p>18. Require Melbourne Water to undertake a planning scheme amendment to implement flood modelling into the Frankston Planning Scheme and recommend undertaking a similar approach for bushfire planning (implemented at the state level) with consideration given to a Group of Councils Planning Scheme Amendment.</p> |



19. The Minister for Planning to authorise the Planning Scheme Amendment C157fran, (also sought by 24 other Councils).
20. Implement the outcomes sought by Planning Scheme Amendment C157fran into *Plan for Victoria* to provide direction and outcome in relation to achieving elevated ESD outcomes.

Additional Consideration Outside the Four Pillars

- **Green Wedge Land and logical inclusions review**

Council is committed to the ongoing retention and protection of green wedge land as it is key to our economic prosperity, providing jobs in agriculture, ensuring food productivity and security, conservation, and tourism and also provides a location for infrastructure that is required to support a growing population.

Council's *Frankston Green Wedge Management Plan 2019* and DTP's *Green Wedge Action Plan 2024* share very similar outcomes in order to retain and promote the Metropolitan Green Wedge land.

The *Frankston Green Wedge Management Plan 2019* requires a review and some of the actions in the *Green Wedge Action Plan 2024* override our actions at a local level.

Council is aware of its existing land use capacity within the UGB and does not require any additional land to be rezoned to facilitate development. However, Council considers that *Plan for Victoria* should consider an action for a **logical and considered** UGB review (undertaken with Councils) that is informed by technical studies, considers land on a site by site basis, with a focus on land that is an anomaly, allowing it to be appropriately rezoned in order to facilitate appropriate development.

It is also important to consider the land use zone used at the interface of the Green Wedge to create an appropriate transition, reduce land banking and pressure on the expansion of the UGB.



Figure 08: Example of properties (along Ballarto Road) that are outside the Urban Growth Boundary that could be considered as part of the logical inclusions review.

Figure 08 identifies a number of properties that have been historically subdivided and developed as conventional residential, but are still located in the Green Wedge.

The last logical inclusions review process concluded in 2012, twelve (12) years ago, with significant expansion of the UGB as part of a 'logical inclusion' process. The current UGB was then reaffirmed as the outer limit for growth at Policy 2.1.1 of *Plan Melbourne*. If the State considers a review of the UGB, then Councils **must** be a part of that consultation and the review **must** ensure that technical studies are carefully considered and that large tracts of land are not opened up for urban development as per the last 'logical inclusion' process

Recommendation:

21. *Plan for Victoria* to consider an action to work with Councils to undertake a **logical and considered** review of the Urban Growth Boundary, that is informed by technical studies, considering land on a site by site basis, with a focus on sites that are anomalies - allowing them to be rezoned, facilitating appropriate development. It should also consider land use zones at the interface, creating an appropriate transition to the Green Wedge, reducing land banking and pressure on the expansion of the Urban Growth Boundary.



3. Conclusion

Plan for Victoria is an opportunity to improve planning outcomes across the state and by balancing the environment, built form outcomes and improving liveability, Victoria will be well-placed for the future.

Council supports the objectives of the current metropolitan planning strategy, *Plan Melbourne 2017 -2050* and the continuation of sensible planning objectives and collaboration between different levels of government and recommend that this is carried through into the development of *Plan for Victoria*.

Housing affordability and choice is a top priority for Council, including private homes, rental dwellings, new homes for families, or affordable housing. Our planning policies already support moderate urban change and directs density to the right locations in and around activity centres, in particular the FMAC.

In compiling this submission, Council makes 21 recommendations in response to the four (4) pillars, the eight (8) big ideas and the draft state-wide housing targets, and encourages these to be reflected in the proposed *Plan for Victoria*. Council makes these recommendations because we believe in the value of different levels of government working together to improve our planning system for the benefit of local communities.

Local government is the closest level of government to the community and we, as the Council, play a significant role in land use planning. We remain eager to partner with all levels of government to deliver good outcomes for our communities and look forward to the release of *Plan for Victoria*.

In support of Council's submission, please find enclosed:

- *Frankston Metropolitan Activity Centre Structure Plan, June 2023*
- *Frankston City Industrial Strategy, March 2024*
- *Frankston City Housing Strategy – Discussion Paper, July 2023*
- *Frankston City Green Wedge Management Plan, October 2019*
- *Frankston City Integrated Transport Strategy, February 2023*
- *Urban Forest Action Plan, 2020*
- *Draft Frankston City Economic Development Strategy, May 2023*
- *Frankston City Open Space Strategy 2016-2036*



4. Recommendations

Pillar 1: Affordable Housing and Choice

1. Reconsider and reduce the draft state-wide housing target of 36,000 dwellings by 2051 for Frankston City and work with Council in a 'bottom up' approach that is informed by technical studies (and consideration of Council's strategic planning work) to inform a realistic dwelling target that does not negatively impact on the unique areas of Frankston City.
2. Work with Council in determining locations for increased housing and housing diversity in highly serviced locations, while respecting areas that have been carefully planned for, have strong neighbourhood character and environmental constraints.
3. The Victorian Government to make changes to, and advocate to, improve supply-chain logistics for construction that is required to deliver housing now and into the future.
4. Implementation of reduced state-wide housing targets into the Victorian Planning Provisions to include housing diversity targets and a fixed percentage of affordable housing.
5. Provide a mechanism to deliver affordable housing in all Victorian Planning Schemes (such as inclusionary zoning).
6. Direct government investment into local social and affordable housing projects (particularly applicable for the redevelopment of state-owned land).

Pillar 2: Equity and Jobs

7. Undertake a review of the *Melbourne Industrial Land Use Plan 2020* ensuring that there is flexibility in different land uses where primary industrial uses may not be viable in areas identified as "Regionally Significant Land".
8. Work with Council to prepare a strategic policy to guide the use and development of the future Health and Education Precinct as identified *Plan Melbourne 2017 - 2050* and the Southern Land Use Framework Plan, and implement this into the Frankston Planning Scheme.
9. Undertake a review of all transport infrastructure and public transport in Frankston City, including (but not limited to) train service frequencies for the Frankston line (including express services to and from Frankston) and a review of all bus routes (including those that service all train stations that run through industrial and residential areas) with a view to increase infrastructure, services and frequencies to cater for future growth.



10. Consider rail electrification beyond the Frankston Train Station.

Pillar 3: Thriving and Liveable Suburbs and Towns

11. Re-classify and elevate the Carrum Downs Neighbourhood Activity Centre to a Major Activity Centre.
12. Provide a rail connection to the Carrum Downs Neighbourhood Activity Centre, the Karingal Major Activity Centre and beyond, generally in accordance with the *1969 Melbourne Transportation Plan*.
13. Review and amend all taxes, levies and contributions that are in place across the state to address the cumulative impact that these are having on the development of land in Victoria.
14. Retain the 20 minute neighbourhood principle from *Plan Melbourne 2017 - 2050* as 'Living Locally'.
15. Provide clear direction about how the Victorian Government will partner with councils in the acquisition of new open space to ensure that everyone has equitable access to, new and improved public parks / space.
16. Prioritise investment in creating additional open space to municipalities with identified gaps in open space provision such as Frankston City.

Pillar 4: Sustainable Environment and Climate Action

17. Implement a consistent catchment and coastal inundation planning response with consideration of the latest climate change modelling and an updated Sea Level Rise benchmark that clearly identifies high risk environmentally constrained locations and ensures they can be appropriately managed.
18. Require Melbourne Water to undertake a planning scheme amendment to implement flood modelling into the Frankston Planning Scheme and recommend undertaking a similar approach for bushfire planning (implemented at the state level) with consideration given to a Group of Councils Planning Scheme Amendment.
19. The Minister for Planning to authorise the Planning Scheme Amendment C157fran (sought by 24 other Councils).



20. Implement the outcomes sought by Planning Scheme Amendment C157 into *Plan for Victoria* to provide direction and outcome in relation to achieving elevated ESD outcomes.

Additional Consideration Outside the Four Pillars

21. *Plan for Victoria* to consider an action to work with Councils to undertake a **logical and considered** review of the Urban Growth Boundary, that is informed by technical studies, considering land on a site by site basis, with a focus on sites that are anomalies - allowing them to be rezoned, facilitating appropriate development. It should also consider land use zones at the interface, creating an appropriate transition to the Green Wedge, reducing land banking and pressure on the expansion of the Urban Growth Boundary.

Executive Summary**11.4 City Futures Progress Report - Quarter 4 April - June 2024**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To update Council on the quarterly progress (April to June 2024) of the 2023-2024 City Futures Strategic Works Program

Recommendation (Director Communities)

That Council:

1. Receives the Quarter Four City Futures report from April – June 2024 (excluding Economic Scorecard); and
2. Notes the progress of several key projects this quarter, including:
 - the adoption of the Frankston City Economic Development and Skilled Community Strategy;
 - the work undertaken on the Draft Affordable Housing Policy;
 - the Autumn school holiday rangers' program;
 - the completion of the Youth Space Multi-Purpose Court and Skate Park at Sandfield Reserve; and
 - the progression of Planning Scheme Amendment C160fran (FMAC) to an Independent Planning Panel.

Key Points / Issues

- The City Futures Progress Report – Quarter 4, 2023-2024 (Attachment A) provides Council with an overview of the strategic work undertaken to date in the fields of:
 - Policy and Strategy development
 - Advocacy and Partnerships
 - Programs and Events
- Highlights and Achievements for this period include:

Economic DevelopmentFrankston City Economic Development and Skilled Community Strategy

- On 13 May 2024, the Frankston City Economic Development and Skilled Community Strategy was adopted by the Council. The Strategy aims to bolster economic prosperity using current economic and demographic data, building on existing strengths and future opportunities aligned with the Frankston City Community Vision and Council Plan Priorities. The Strategy Action Plan focuses on three Priority Areas: supporting local business; investment attraction and economic activation of places; and positioning the Council as an enabler.

11.4 City Futures Progress Report - Quarter 4 April - June 2024**Executive Summary**Business Workshops

- This quarter, seven business workshops were delivered to support both current and aspiring local business operators. Topics included:
 - Business Branding – Session #1 "Knowing your WHY"
 - Tax Planning for Small Business
 - Business Plan Accelerator Workshop
 - Business Workshop Series for Builders & Trades: More Leads, More Sales, More Profit
 - Small Business Leadership's Toolkit A total of 121 participants attended these workshops.

Business Mentoring Program

- The Business Mentoring program offers two free one-hour sessions with experienced business operators from various sectors. This quarter, fifteen participants received mentoring support. An expression of interest process was conducted to ensure the program continues to provide high-quality support across diverse industry sectors. Seven responses were received, and applicants will be interviewed and selected in July 2024.

Business and School Principals Breakfast Meeting

- In collaboration with the Frankston Mornington Peninsula Local Learning and Employment Network (FMPLLEN), a breakfast meeting for business and local school principals was held at McClelland Gallery on 18 June 2024. The event featured a panel including representatives from Chisholm, Mt Erin College, Burst Branding Agency, and Netfocus IT, who discussed career pathways.

Business Concierge Program

- Council's Business Concierge program responded to 116 requests this quarter, with the majority related to hospitality and health and beauty businesses. Most requests came from businesses located in Frankston.

Investment Attraction Program

- The Investment Attraction program made outreach cold calls to nine potential business operators and responded to 31 inquiries this quarter. Eighteen businesses were provided with research, solutions, and investment opportunities tailored to their needs.

Local Careers & Jobs Expo

- The Local Careers & Jobs Expo has been reimagined to include "Career Pathway Q&A" sessions with professionals from industries of interest to Year 9-12 students. These sessions will be customised based on information from Careers Guidance Councillors and tailored to each student cohort's needs. Economic Development Officers are working to deliver these sessions at six local high schools.

Frankston High School Business Students Q&A

- On 30 April 2024 and 14 May 2024, Council hosted Q&A sessions for Frankston High School business students with local business owners. Each session had 40 students and 5 business owners. Students were encouraged to ask questions about starting and running a business. Mayor Conroy addressed the students, offering insights into how Council supports local business owners.

11.4 City Futures Progress Report - Quarter 4 April - June 2024**Executive Summary**Young Street Vacant Shopfront Activation Project

- Significant progress has been made on the 'Young Street Vacant Shopfront Activation Project'. Two vacant shops were successfully filled with quality tenants: Blaze & Foam, a craft and hobby store at 138 Young Street, and Curated Archives, a fashion store selling vintage and second-hand clothing at 6 Young Street. Both businesses are expected to enhance the vibrancy and economic growth of Young Street.

Social Policy and PlanningAffordable Housing Policy Development:

- Work has continued to develop the Draft Affordable Housing Policy. SGS Economics & Planning have provided a Background Analysis & Technical Advice Report to quantify the housing affordability problem in Frankston City, formulate targets for the required supply of affordable housing, and recommend policy actions to improve housing affordability outcomes. A Councillor Briefing took place in May 2024 to discuss the data and Council's preferred policy position on affordable housing. A Gender Impact Assessment has been completed. Officers are aiming to achieve Council adoption of this Policy for the purpose of community engagement in Quarter 1 of the 2024/25 financial year.

Frankston Zero Executive Committee

- The Frankston Zero Executive Committee met on 30 April 2024, with discussions focusing on opportunities to work collaboratively with Mornington Peninsula Shire colleagues to tackle some of the 'wicked problems' associated with homelessness.
- The group recognized significant benefits in collaboration due to many clients being transient across both catchments and the majority of key agencies working across Frankston and the Mornington Peninsula.
- The Frankston Zero Executive Committee also met in early June 2024, focusing on improved connections with Peninsula Health, particularly the mental health and emergency departments, to assist clients in navigating the system. Peninsula Health expressed interest in continuing these conversations as part of their efforts to rebuild and transform mental health and wellbeing crisis services.

Frankston City Strategic Housing & Homelessness Alliance

- The Frankston City Strategic Housing & Homelessness Alliance met on 16 April 2024. The Alliance received a presentation from the Mental Health Legal Centre on reports of the exploitation of NDIS clients in Supported Independent Living accommodation by some NDIS providers.
- The Rooming House Working Group, a sub-committee to the Strategic Alliance, met twice this quarter to discuss important matters relating to rooming house clients.

Housing Advisory Committee

- The Housing Advisory Committee met on 20 May 2024 to monitor progress with its annual work plan and discuss matters relating to housing affordability. They heard a presentation on the new Messaging Guide to Build Support for Social Housing, developed by Common Cause Australia to provide a toolkit for local councils in the South East Melbourne region.
- The Committee recommended that Council advocate to the Australian Government for better safeguards for NDIS clients accessing Supported

11.4 City Futures Progress Report - Quarter 4 April - June 2024**Executive Summary**

Independent Living Accommodation, resulting in a meeting between the Mayor, CEO, and the Hon. Bill Shorten MP.

- Advocacy letters were also sent to the Victorian Minister for Planning and Minister for Housing to promote more innovative initiatives to improve housing affordability, including the promotion of social enterprises like HomeGround, which encourage affordable private rental housing, and the introduction of a land tax exemption scheme for landowners making their land available for registered community housing organisations and social enterprises like HomeGround that are providing affordable housing.

Environmental Policy and PlanningTree Planting Program

- The 20,000 trees per annum planting program has made significant progress in increasing tree canopy cover across Frankston City. The program will transition to sustain and enhance canopy tree cover on private land by engaging the community, offering incentives and educational opportunities, and maintaining rigorous data collection and analysis methods. Recommendations to support these efforts and ensure the long-term success of the Urban Forest Action Plan will be reported to Council at its meeting on 22 July 2024.

Coastal Marine and Management Plan

- The Coastal Marine and Management Plan has been finalised, incorporating input from the community and agency stakeholders. The Plan is scheduled for adoption at the Council Meeting on 22 July 2024.

Coastal Resilience 2100 Project

- Stage 1: Scoping and preparation of the Coastal Resilience 2100 project concluded with a summary report. Stage 2: Values, Vision, and Objectives has commenced, informed by the Values Issues and Opportunities Paper from the CMMP.

Foreshore Advisory Committee

- The Foreshore Advisory Committee held meetings in April and May 2024. Three new members joined the committee, while one member resigned in May 2024.

Coastal Collaboration Work

- Parks Victoria completed maintenance works on Frankston Pier in April, replacing 15 piles.
- The Department of Energy, Environment, and Climate Action commenced maintenance of the Olivers Hill seawall coastal protection structure in June, continuing until August 2024.

Native Vegetation Offset Site

- Investigations explored opportunities on private land, but no private landholders were interested. Consultants were engaged to investigate the feasibility of establishing a site at Downs Estate. A report on this matter, with recommendation for next steps, is anticipated to be brought to a Council meeting in Quarter 1 of the 2024/25.

11.4 City Futures Progress Report - Quarter 4 April - June 2024**Executive Summary**National Tree Day and Schools Tree Day

- Preparations are underway for National Tree Day at Seaford Wetland (28 July) and Schools Tree Day (26 July). McClelland College and Ballam Park Primary were selected as ambassador schools and will receive 300 plants and assistance with planting. Additionally, 52 schools and kindergartens applied to receive 50 plants each.

Landscape Plan Preparation Guidelines

- Consultants were engaged to review and update the Landscape Plan Preparation Guidelines.

Frankston Indigenous Nursery Open Day

- The annual open day on 6 April 2024 featured plant sales, giveaways, tours, and educational activities. Ecologist Kelly Smith gave a special presentation on Koala conservation.

Autumn School Holiday Rangers Program

- The 'Seaford Wetland Wonders' program took place on 3 April 2024 at Down's Community Farm. Despite the rain, the program offered an educational experience about native flora, fauna, and biodiversity conservation.

World Environment Day Celebration

- On 5 June 2024, volunteers celebrated World Environment Day with a brunch featuring guests Vicky Shukuroglou and Harry Saddler, who shared stories about land revegetation across Melbourne.

Backyard Biodiversity Workshop Series

- An in-person workshop on increasing biodiversity and caring for local wildlife was held on 28 April at the Frankston South Community Centre.
- An online fungi webinar was held on 20 June, presented by Dr. Sapphire.
- Future workshops will focus on attracting local birds (September) and Urban Microbats.

Gardens for Wildlife Program

- Volunteers made 32 visits to residents to discuss steps to support local wildlife in home gardens.

Community Gardens Network Workshop

- In April, members attended a workshop with Dr. Luis Mata to learn about pollinator insects, their value, function, and using iNaturalist for identification and citizen science contributions.

Urban DesignNepean Boulevard Master Plan

- The Nepean Boulevard Master Plan has progressed with detailed strategic transport modelling and analysis underway in close consultation with the Department of Transport and Planning (DTP) to ensure transport network functionality is maintained. Consultation with the Bunurong Land Council Aboriginal Corporation has continued through site walks and a Culture Values assessment. Engagement with authorities will continue throughout the development of the draft master plan and the delivery of early works. A Gender Impact Assessment has been completed and will be incorporated into the draft

11.4 City Futures Progress Report - Quarter 4 April - June 2024**Executive Summary**

master plan. Councillors were updated on the project's progress during a briefing on 27 May 2024. Early works for median planting and gateway signs at two locations in the project corridor are progressing, with DTP approval received, and works will commence in August 2024.

FMAC Urban Design Guidelines

- Work commenced in Quarter Four to scope the preparation of FMAC Urban Design Guidelines. These guidelines will support high-quality, exemplary development that reinforces Frankston's city centre as the 'capital of the south east' and its coastal location. The guide will illustrate how medium and high-rise developments integrate with street level and the public realm, aiming to create a vibrant and successful city. It will use illustrations and images to visually communicate desired outcomes and requirements, providing certainty in the design approach for Frankston City Council and developers.

Frankston Open Space Strategy Review

- A review of the Frankston Open Space Strategy 2016 commenced with assistance from a Monash University PhD student in the Urban Design team. The existing strategy, prepared in 2015 and adopted in 2016, requires updating to address emerging gaps and ensure alignment with current policy and changing requirements.

Council Alliance for a Sustainable Built Environment (CASBE) Involvement

- Council, as a member of CASBE, is committed to positive changes in Victoria's built environment through collaborative, local government-led action. CASBE is working towards the Elevating Environmental Sustainable Design (ESD) Targets Project Stage 2, pursuing zero-carbon buildings and urban places. In Quarter Four, officers attended seven CASBE network meetings to stay updated on ESD knowledge and alignment with other Victorian Councils. CASBE also commenced a modelling research project on daylight levels in Victorian buildings Stage 2 to develop revised daylight requirements for planning applicants.

Frankston Public Toilet Action Plan

- Implementation of the Frankston Public Toilet Action Plan continued in Quarter Four. Planning and design are progressing for the Seaford Road and Armstrongs Road toilets, and the design for the Witternberg Reserve public toilet renewal is being finalised. The Lloyd Park Scout Hall public toilet has been decommissioned, and scoping commenced for the potential decommissioning of the surplus bluestone toilet at Baxter Park. Tender documentation is underway for the new public toilet at Sandfield Reserve, Carrum Downs, and construction of the new public toilet at Carrum Downs Recreation Reserve play space is complete.

Open Space Improvements

- Planning for Open Space improvements continued, with scoping completed for district-level play space upgrades in Langwarrin, identifying Pindara Reserve as the preferred location. Due diligence activities and a design brief for Pindara Reserve were also completed. Due diligence activities for Lisa Beth Mews and 250 Wedge Road are largely complete, with a review of submissions to undertake a Cultural Heritage Management Plan (CHMP) study underway. Due diligence and a design brief commenced for the Banyan Reserve play space upgrade to secure \$1.5 million in pledged State funding.

11.4 City Futures Progress Report - Quarter 4 April - June 2024**Executive Summary**Local Park Action Plan and Frankston Play Strategy

- Implementation of the Local Park Action Plan and Frankston Play Strategy continued. A Gender Impact Assessment was completed for both strategies. Passive open space upgrades were completed at Whitewood and Nodding Reserves in Frankston North, and Carrum Bella and Regency Reserves in Carrum Downs. Following community engagement, design development is underway for Brunel Reserve, Seaford, and Lucerne Reserve, Karingal, with the design for Heysen Reserve, Skye, being finalized for tender. Design is underway for Athol Reserve, Langwarrin. Due diligence for Pindara Reserve, Langwarrin is complete, and an RFQ for concept design is out to tender. Park and play space upgrades were completed at Kareela Reserve, Frankston; Austin Reserve, Seaford; Pratt Reserve, Frankston South; and Lavender Hill Reserve, Carrum Downs.

Wayfinding Strategy and Style Guide

- Implementation of the Wayfinding Strategy and Style Guide continued, with Primary Gateway signs installed in Seaford and Secondary Gateway signs in Karingal. Power for signage illumination is anticipated to be connected for the Primary Gateway Signage at Seaford by August 2024. Implementation of the Gateway signage will continue through the delivery of the Nepean Boulevard early works.

Sandfield Reserve Master Plan

- Implementation of the Sandfield Reserve Master Plan progressed with the Youth Space Multi-Purpose Court and Skate Park now complete and open to the public. An official opening event with funding representatives is anticipated for August 2024. Plans for the Play Space and Stage 3 (open space) upgrades are currently out to tender. Public toilet design documentation is being finalized for tender, and the State Government funding agreement from DJSIR has been executed.

Lighting Frankston Plan

- Implementation of the Lighting Frankston Plan continued. Integrated pedestrian lighting along the dune boardwalk between the Pier forecourt and Olivers Hill is anticipated to be complete by October 2024. Tree illumination at Ballam Park and Peninsula Aquatic Recreation Centre, as resolved at the 20 November 2023 Council meeting, is also underway. Pre-planning is in progress for Ballam Park Safety Lighting between Naranga Crescent and the Athletics Track. Concept development is underway for Ballam Park Play Space lighting. Grimwade Clocktower and St Paul's Church illumination is complete.

Local Shopping Strip Action Plan

- Implementation of the Local Shopping Strip Action Plan continued, with due diligence and planning underway for Mahogany Avenue Shops in Frankston North. Designs are progressing for Kareela Road Shopping Strip in Frankston, and construction is nearing 60% completion at Fairway Street Shops in Frankston

Strategic PlanningPlanning Scheme Amendments

- The Directions Hearing for Planning Scheme Amendment C160fran (FMAC) was held on 22 April 2024, with the Panel Hearing set to start the week of 1 July

11.4 City Futures Progress Report - Quarter 4 April - June 2024**Executive Summary**

2024 and continue for 10 days to hear submissions. Planning Scheme Amendment C161fran (the FMAC DCP) received authorisation on 12 February 2024 and began its exhibition period on 9 May 2024, which will conclude on 5 July 2024.

- Planning Scheme Amendment C152fran 'Fix Up' was approved and gazetted into the Frankston Planning Scheme by the Minister for Planning on 16 May 2024.
- At the 22 April 2024 Council Meeting, Council considered all submissions received for Planning Scheme Amendment C158fran (250 Wedge Road, Skye) and resolved to request the Minister for Planning to appoint an independent Planning Panel. The appointed Panel decided to consider the process "on the papers", and Council received the Planning Panel Report on 13 June 2024. The findings and recommendations will be reviewed at the 22 July 2024 Council Meeting.
- Council received authorisation for Planning Scheme Amendment C148fran (Frankston City Industrial Strategy) on 6 June 2024, subject to conditions. The exhibition of Amendment C148fran is anticipated to commence at the end of July for a period of 6 weeks.

Financial Impact

Council's estimated investment in City Futures for 2023/24 is \$5.3M. This includes both statutory work and Council's priorities for the municipality.

Consultation**External Stakeholders**

A community engagement process was completed to inform the statutory review of the Community Vision 2040 and develop the new Council Plan 2025-29, which will have the Municipal Health and Wellbeing Plan integrated into it.

Other Stakeholders

Lower Sweetwater Creek wayfinding and path network project undertook internal stakeholder engagement and a community engagement with Action Sweetwater Creek and a broader community survey.

Analysis (Environmental / Economic / Social Implications)

Policy and planning work enables the municipality to have a robust platform of policies and strategies to guide future development and wellbeing of Frankston's community, environment, and economy for the benefit of current and future generations

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

11.4 City Futures Progress Report - Quarter 4 April - June 2024**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report represents a summary of the quarter four activities for the City Futures Team in relation to Year 4 of the Council Plan.

ATTACHMENTS

Attachment A: [↓](#) City Futures Progress Report 2023_2024 Quarter 4

Frankston City Council City Futures Progress Report Quarter Four 2023/2024



Lifestyle Capital of Victoria





Introduction

In 2020, the Policy, Planning and Environmental Strategies, now City Futures, department was established bringing together teams in the disciplines of Economic Development, Environmental Planning, Social Policy, Strategic Planning and Urban Design to support the development of Council's integrated policies, strategic plans and research.

'Projects' are identified via the Integrated Planning Framework through Council Plan initiatives, Service Plans, Legislation, other Strategic Plans (see Fig. 1) and are generally delivered in the fields of:

- Policy and Strategy development
- Advocacy and Partnerships
- Programs and Events

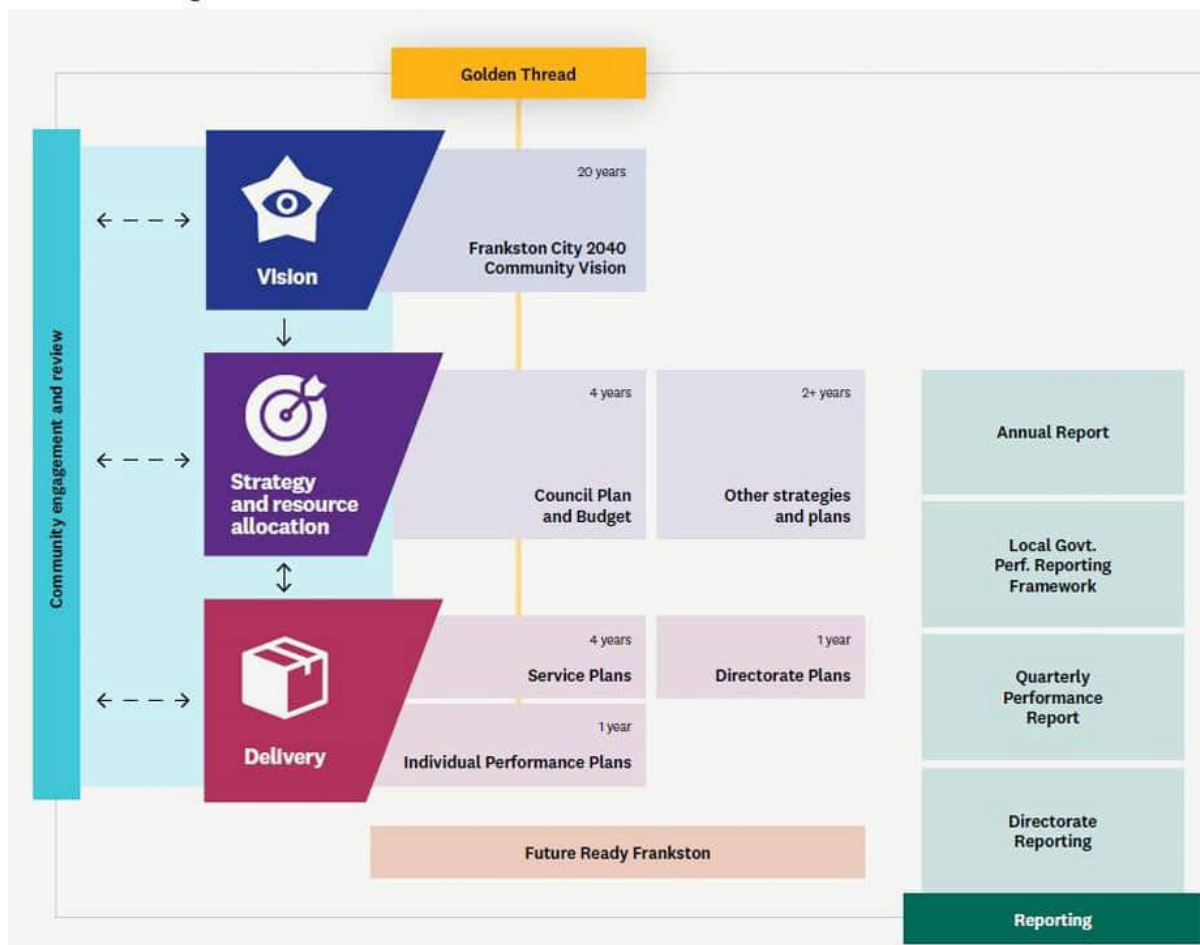


Figure 1) Integrated Planning Framework



An ambitious schedule of work was planned for 2023/24. Updates have been provided to Council quarterly in the form of this progress report.

Highlights achieved during quarter four include:

- The adoption of the Frankston City Economic Development and Skilled Community Strategy, aimed at boosting local business and economic growth;
- The commencement of the Draft Affordable Housing Policy, marking a significant step towards addressing housing affordability in Frankston City;
- The successful execution of the Autumn school holiday rangers' program, providing educational experiences about native flora and fauna;
- The completion of the Youth Space Multi-Purpose Court and Skate Park at Sandfield Reserve, enhancing recreational facilities for the community; and
- The progression of Planning Scheme Amendment C160fran (FMAC) to an independent planning panel, advancing the review process for the Frankston City Structure Plan.

The following reports the progress on the schedule of work during 2023/24 Quarter four.


Project status:



- | | |
|------------------|---|
| ● On track | Initiative is underway and tracking well against target time frames |
| ● At risk | Initiative is behind by 10% or more, but will meet target time frames |
| ● Critical | Initiative is delayed by 25% or more, or needs attention to meet target time frames |
| ● Deferred | Completion now expected in 2024-2025 |
| ✓ Completed | Initiative completed |
| ⊘ Not proceeding | Initiative will not be completed |
| ⊖ Not started | Initiative not scheduled to start |


CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-1.3.4	Implement year three actions for Council's Health and Wellbeing Plan	The Year Three Action Plan has been implemented throughout the year. Highlights included Council partnering to deliver a series of events for Men's Health Week 2024 including a free film screening of Happy Sad Man, Frankston Libraries celebrated Reconciliation Week with a free talk from a local Elder, IDAHOBIT Day was celebrated with an annual flag raising ceremony and afternoon tea, Frankston City Libraries held the Human Library to share stories and personal experiences to inspire others to make positive changes, the new Seaford Wetlands bridge opened to encourage active travel and passive recreation, the Mayor and CEO met with the Hon. Bill Shorten MP to advocate for regulatory reforms to provide better safeguards for NDIS clients being accommodated in Supported Independent Living and a new Gender Impact Assessment tool was launched.	✓
CP-2.5.1	Monitor demographic data trends to inform service plans that meet the future needs of the local community	Monitoring of demographic data has been undertaken using the id. community profiles informing a number of policies, plans and Gender Impact Assessments (GIA). Highlights included analysis of people experiencing homelessness and housing stress to inform the GIA for the Affordable Housing Policy, analysis on housing affordability to inform discussions on the Affordable Housing Policy and the provision of statistics on multiculturalism for a volunteer week event.	✓

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-2.5.4	Partner with the housing and homelessness sector to support the Frankston City Strategic Housing and Homelessness Alliance Five-Year Strategic Plan	The Strategic Housing and Homelessness Alliance met during the year which provided stakeholders from across the homelessness and community housing sector with a forum to discuss ideas to address local issues. The Strategic Alliance met in April and heard a presentation from the Mental Health Legal Centre on reports of the exploitation of NDIS clients in Supported Independent Living accommodation by some NDIS providers. The Rooming House Working Group, which is a sub-committee to the Strategic Alliance established this year, continued to meet to discuss important matters relating to rooming house clients.	✓
CP-3.1.1	Implement year four actions for Council's Urban Forest Action Plan	Tree planting target of 20,000 per annum was completion for the 2023 planting season and as of Quarter four, 65% of the current year's planting trees had been achieved. An update on the Urban Forest Action Plan was presented at the November 2023 Council meeting, highlighting Frankston's tree planting initiative, which became a finalist for the Keep Australia Beautiful Victoria's Tidy Towns and Cities - Sustainability Award. Precinct plans were completed for Frankston, Karingal, Frankston North, and Frankston Heights. A presentation on Banksia planting opportunities was provided at the March Councillor briefing. The canopy mapping project was completed in Quarter four. At the Council Meeting on June 24th, it was decided to transition in 2025 to focus on replacing damaged trees due to reduced planting locations on Council land and increased tree vandalism and maintenance costs. Community engagement and incentives for private landowners will be essential to sustaining canopy growth.	✓




CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-3.2.1	Develop the Coastal and Marine Management Plan and Implement year one actions	A draft of the Coastal and Marine Management plan (CMMP) was prepared and submitted to the Department of Energy, Environment, and Climate Action (DEECA) for review. The Bunurong Land Council Aboriginal Corporation prepared a Cultural Values Report which was incorporated into the Plan. Internal stakeholders were consulted on the actions of the Plan. The Foreshore Advisory Committee continued to be engaged in the review of the draft CMMP. The draft plan was presented at the December Council meeting for approval to proceed to community consultation. Community consultation was later undertaken. Community and agency stakeholder feedback was incorporated into the final draft of the Coastal Marine and Management Plan.	✓
CP-3.2.2	Implement year three actions for Council's Biodiversity Action Plan	Virtual fencing surrounding Langwarrin Flora and Fauna reserve has been installed with monitoring of the pilot program. Consultants have been engaged for a review and update the Fauna Structure Crossings Report (2012). The Environment Significance Overlay (ESO) Mapping report for the Planning scheme amendment progressed and will continue into next year. Seasonal koala crossing signs were installed across Frankston in collaboration with Mornington Peninsula Shire Council and the Mornington Peninsula Koala Conservation group. Planning Scheme Amendment C156fran was lodged for authorisation and reviewed by the Department of Transport and Planning (DTP) (Biodiversity Action Plan Action S18).	✓

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-3.2.3	Deliver the Native Vegetation offset Program	<p>In Quarter two Council Officers and the Engagement team engaged the community on the Witternberg Bushland Reserve Native Vegetation Offset Site project. Of the 302 respondents, 243 (80.4%), preferred no change to the current access paths, meaning that the majority of the community did not want the Reserve to be established as an Offset Site. Council brought its decision forward and resolved at its public meeting on 11 September 2023 to not proceed with the proposal. Officers continued to investigate opportunities within the municipality, with neighbouring Councils and agencies and on private property. Officers have engaged consultants to provide a due diligence report on Downs Estate as a potential site and are preparing a report back to Council in Quarter one 2024.</p>	



CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-3.2.5	Review and update priority master plans for Open Space	<p>Planning for Open Space improvements was a high priority this year. Scoping was completed for district level play space upgrades in Langwarrin which identified Pindara Reserve as the preferred location. Due diligence activities and a design brief were also completed for Pindara Reserve. Due diligence activities for Lisa Beth Mews and 250 Wedge Road are largely complete with review of submissions to undertake a CHMP study underway. Due diligence and a design brief commenced for Banyan Reserve playspace upgrade to secure \$1.5 million in pledged State funding. Sandfield Reserve Master Plan Implementation progressed with the Youth Space Multi-Purpose Court and Skate Park now complete and open to the public. Plans for the Play Space and Stage 3 (open space) upgrades are currently out to tender. The Frankston Equestrian Master Plan, Baxter Park Open Space Master Plan and Public Toilet Action Plan were endorsed in Quarter two. A variety of Gender Impact Assessments were completed with recommendations incorporated into plans.</p>	
CP-3.3.1	Implement year one actions for Council's Climate Change Strategy and Action Plan including the delivery of the Regional Electric Vehicle (EV) Charging Roadmap	<p>Year one actions for Council's Climate Change Strategy 2023-2030 have been undertaken, including assessment on the electrification of Council facilities, continued progress with the conversion of street lights to LED technology and an investigation into the transition of Council's fleet to electric vehicles (EVs).</p>	

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-3.3.2	Ensure Environmentally Sustainable Design (ESD) principles are achieved for new developments, buildings, public realm and places	<p>All new developments requiring a planning permit are assessed to make sure their proposal has considered ESD requirements including water, energy, IEQ, waste, urban ecology, stormwater, transport, management. Council is a member of the Council Alliance for a Sustainable Built Environment (CASBE) committed to positive change to Victoria's built environment through collaborative, local government led action. CASBE is working towards Elevating ESD Targets Project Stage 2 in the pursuit of zero-carbon buildings and urban places. Officers attended various CASBE network meetings to ensure Council is up to date with the most current ESD knowledge and aligned with other Victorian Councils. CASBE commenced a modelling research project regarding Daylight levels in Victorian buildings Stage 2 to further enable the development of revised effective daylight requirements for planning applicants.</p> <p>Council is receiving an increase in applications to assess compared to previous years.</p>	

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-3.5.2	Deliver annual environmental programs, such as National Community and School's tree Day and Gardens for Wildlife, to promote behavioural change and positive environmental outcomes	Environmental education programs were delivered throughout the year. In Quarter one, National Tree Day at North Reserve involved 238 people planting 2,000 plants, and Schools Tree Day saw 34 schools receive 1,555 indigenous plants. Biodiversity Blitz 2023, in collaboration with neighboring councils, attracted 128 participants who identified 1,222 species and included a Coastal and Gardens for Wildlife walk. A Seaford Wetlands Walk celebrated the Aussie Backyard Bird Count, and Luis Mata held a backyard pollinators workshop in Quarter Two. The Environmental Sustainability Grant awarded \$8,000 to four applicants. The Environmental Education program saw significant participation, with different themes each school holiday. In Quarter Three, the Frankston Indigenous Nursery open day further engaged the community with activities like plant giveaways and presentations on local wildlife and conservation techniques. The Gardens for Wildlife program was active, with volunteers completing 76 garden visits and installing habitat boxes	✓
CP-4.1.1	Deliver revitalisation activities in the Frankston City Centre	A funding agreement variation was sought for the Nepean Highway central median revitalisation project to enable works to be delivered by June 2025 as part of the Nepean Boulevard Early Works program. External approvals continue to be sought for improvements to the Monash Greenlink that will better connect the Health and Education Precinct to the Frankston City Centre	●
CP-4.1.2	Develop the Frankston Housing Strategy and commence year one implementation	This strategy has progressed this year, and will continue to 2024-2025, with additional municipal wide flood modelling required and further information being released by the Department of Transport and Planning on new housing targets.	●

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-4.1.3	Develop the Frankston Metropolitan Activity Centre (FMAC) Structure Plan and commence year one implementation	This year, the Planning Scheme Amendment C160fran (FMAC) received authorisation from the Minister for Planning, was placed on exhibition and following this, was appointed to an independent planning panel to hear the submissions. The planning panel will occur in Quarter one 2024-2025.	
CP-4.3.1	Deliver the Open Space Strategy through a priority program of development and renewals for open space and play spaces	The Local Park Action Plan and Frankston Play Strategy implementation delivered high quality outputs this year. Gender Impact Assessments were completed for both strategies. Passive open space upgrades completed at Whitewood and Nodding Reserves in Frankston North and Carrum Bella and Regency Reserves in Carrum Downs. Following community engagement, design development is underway for Brunel Reserve, Seaford and Lucerne Reserve, Karingal with the design for Heysen Reserve, Skye being finalised for tender. Park and playspace upgrades were completed at Kareela Reserve-Frankston; Austin Reserve, Seaford; Pratt Reserve Frankston South; and Lavender Hill Reserve in Carrum Downs.	
CP-4.3.3	Develop Council's Public Toilet Action Plan and implement year one actions	Council endorsed its first Public Toilet Action Plan in Quarter two. Implementation of the plan progressed with design underway for the Seaford Foreshore toilet upgrades at Seaford Road and Armstrongs Road. Planning and design progressed for the Seaford Road and Armstrongs Road toilets and design is being finalised for the Witternberg Reserve public toilet renewal. The Lloyd Park Scout Hall public toilet, identified as surplus, has been decommissioned. Scoping commenced for the potential decommissioning of the surplus bluestone toilet at Baxter Park. Tender documentation is underway for the new public toilet at Sandfield Reserve, Carrum Downs and construction of the new public toilet at Carrum Downs Recreation Reserve play space is complete.	

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-5.4.1	Develop the Sustainable Economy and Skilled Community Strategy	At the 13 May 2024 Council Meeting, Council resolved to endorse the Frankston City Economic Development and Skilled Community Strategy. The Strategy aims to support economic prosperity by using current economic and demographic data and information to build on existing strengths and advantages as well as future opportunities which are aligned with the Frankston City Community Vision and Council Plan Priorities. A Strategy Action Plan addresses each of the three Priority Areas of the Strategy: Supporting local business; Investment attraction and economic activation of places; and Council as an enabler.	✓
CP-5.4.2	Develop the Frankston Industrial Strategy and commence year one implementation	This year, the Industrial Strategy (Planning Scheme Amendment C148fran) underwent various Council briefings, and Authorisation from the State Government for the amendment was requested in Quarter three. Authorisation for exhibition from the State Government was received in Quarter four and this work will now continue into 2024-2025.	●

CP Item	What we are doing in 2023-2024	2023/24 Progress Comment	Status
CP-5.5.1	Develop the 'Nepean Boulevard' vision and implementation plan	<p>The Nepean Boulevard Master Plan has progressed with detailed strategic transport modelling and analysis underway in close consultation with Department of Transport Planning (DTP) to ensure transport network functionality is satisfactorily maintained with any future development scenarios related to the Nepean Boulevard project. Consultation with the Bunurong Land Council Aboriginal Corporation has continued through various site walks and a Culture Values assessment. Engagement with authorities will continue throughout development of the draft master plan and delivery of the early works. A Gender Impact Assessment has been completed and the findings will be incorporated into the draft master plan.</p> <p>Early Works median planting and gateway signs are progressing at two (2) locations in the north and south of the project corridor. Officers have received DTP approval and works will commence in August 2024.</p>	
CP-5.5.2	Develop new Footpath and Parklet Guidelines to support outdoor dining	<p>The Footpath and Parklet Trading Guidelines was endorsed by Council at the June 2023 meeting and this initiative is now complete and in implementation.</p>	

Policy & Safety Development	2023/24 Progress Comment	Status
Develop a Community Safety Policy & Strategy	This action was completed in Quarter two.	✓
Develop a Health & Wellbeing Policy	This project has been deferred to 2024-25 and will be considered as the new integrated Council and Wellbeing Plan 2025-29 is developed.	●
Develop an Equestrian Master Plan	The Frankston Equestrian Master Plan was endorsed at the November Council meeting in Quarter two. Implementation of the plan is now underway with design of new access arrangements underway as part of the broader Baxter Park Master Plan and Dam improvement project.	✓
Develop the Municipal Wayfinding Signage	Wayfinding Strategy and Style Guide implementation continued with Primary Gateway sign at Seaford and Secondary Gateway sign at Karingal installed. Power for signage illumination anticipated to be connected for the Primary Gateway Signage at Seaford by August 2024. Implementation of the Gateway signage will continue through the delivery of the Nepean Boulevard early works.	✓
George Pentland Botanic Gardens Master Plan	The Master Plan review will be finalised in 2024-2025, subject to budget availability and once a horticultural plan for the gardens is developed in collaboration with the Operations team and Friends Group. The focus is currently on delivering components of the existing Landscape Master Plan to improve access and amenity within the gardens including new paths and picnic infrastructure. Construction commenced in quarter three to deliver the picnic infrastructure and design was completed for accessible path upgrades with the aim to complete a compliant accessible path from east to west through the gardens.	✓
Natural Reserve Management Plans	Work was undertaken Natural reserve management framework and the development of a biodiversity monitoring tool for Frankston City Council natural reserves. Despite some delays due to shifting team priorities, initial internal stakeholder conversations and field trials on various biodiversity monitoring tools were completed to identify the most suitable tools for implementation including a review of the National Standards for the Practice of Ecological Restoration by the Society for Ecological Restoration Australia (SERA) for potential application in Frankston's natural reserves. Officers have engaged an ecological consultant to draft a framework that integrates principles for natural reserve management.	✓
ESO Mapping - Planning scheme amendment	Review of the mapping including an analysis and justification of each site is complete and Officers continue to prepare the Planning scheme amendment report which includes strategic justification for the Environmental Significant Overlay (ESO) amendment. This work will continue into 2024-2025.	●
Frankston City Coastal Resilience 2100	The Frankston City Coastal Resilience 2100 project progressed significantly. In Quarters one and two, the tender process was completed, and a consultant was engaged in Quarter three. A Stage 1 summary report was provided in Quarter three which detailed the project scope and a gap analysis. Quarter four saw the commencement of Stage 2, which focuses on Values, Vision, and Objectives, This work is reviewing the Values Issues and Opportunities Paper that informed the Coastal and Marine Management Plan.	✓
Planning Scheme Amendments	A number of Planning Scheme Amendments are at various stages of the amendment process: Planning Scheme Amendment C148fran (the Frankston City	✓

	<p>Industrial Strategy) received Authorisation in Quarter four. Planning Scheme Amendment C152fran (Fix Up) was approved by the Minister for Planning in Quarter four. Planning Scheme Amendment C155fran (42N Ballarto Road - State Government surplus land) was considered by Panel in Quarter four. Planning Scheme Amendment C156fran (Environmental Amendment) received Authorisation from the Minister for Planning in Quarter four. Planning Scheme Amendment C158fran (250 Wedge Road, Skye) was considered at an 'on the papers' Panel Hearing and submitted to the Minister for Planning in Quarter four. Planning Scheme Amendment C160fran (The Frankston Metropolitan Activity Centre Structure Plan) was finalised in preparation for the Planning Panel Hearing in Quarter four. Planning Scheme Amendment C161fran (The Frankston Metropolitan Activity Centre Structure Plan - Development Contributions Plan) received Authorisation and was Exhibited during Quarter four.</p>	
<p>Environmental Volunteers Manual Review</p>	<p>A steering group was established with members from the Frankston Environmental Friends Network (FEFN) and internal staff to review and update the Environmental Friends Network Volunteer Manual. The group meet monthly to discuss current issues and the information provided in the manual. A draft Environmental Friends Network Volunteer Manual was prepared and reviewed by internal Frankston City Council stakeholders and the steering group. A final designed draft manual has been prepared for approval.</p>	<p>✓</p>

Programs & Events	2023/2024 Progress Comment	Status
Deliver Economic Development Workshops and Events	32 unique business training programs, involving 399 participants were delivered this financial year.	✓
Deliver annual 20,00 tree planting programs and education	Tree planting target of 20,000 tree per annum was completion for the 2023 planting season and as of Quarter four, 65% of the current year's planting trees had been achieved. An update on the Urban Forest Action Plan was presented at the November 2023 Council meeting, highlighting Frankston's tree planting initiative, which became a finalist for the Keep Australia Beautiful Victoria's Tidy Towns and Cities - Sustainability Award. At the Council Meeting on June 24th, it was decided to transition in 2025 to focus on replacing damaged trees due to reduced planting locations on Council land and increased tree vandalism and maintenance costs. Community engagement and incentives for private landowners will be essential to sustaining tree canopy growth.	✓

Partnerships	2023/2024 Progress Comment	Status
Elevating ESD Targets Planning Scheme Amendment Research Project	Council, in collaboration with 24 Victorian councils, CASBE, and MAV, continues to advocate for an amendment to the Victorian planning scheme to enhance sustainability standards in new buildings. The objective is to safeguard the environment, minimise resource consumption, and promote occupant wellbeing. Proposed changes aim to achieve net zero carbon emissions, improve energy efficiency to lower household bills, enhance occupant health and comfort, manage water usage effectively, preserve greenery and biodiversity, and enhance resilience to climate change. Also in Quarter four, CASBE commenced a modelling research project regarding Daylight levels in Victorian buildings Stage 2 to further enable the development of revised effective daylight requirements for planning applicants.	✓

Executive Summary**12.1 Governance Matters Report for 12 August 2024**

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To seek endorsement from Council on the recent Governance matters including status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
 - i. Notice of Motion Cost Summary and Notice of Motion Report for 12 August 2024;
 - ii. Notes there are no Notice of Motion actions reported as complete by officers;
 - iii. Notes there are two (2) reports delayed in the presentation to Council:
 - Draft Affordable Housing Policy for Community Engagement, delayed to the 9 September 2024 Council Meeting
 - Statutory Planning Progress Report for June 2024, delayed to the 9 September 2024 Council Meeting
 - iv. Notes since the Council Meeting, held on 22 July 2024, eleven (11) resolution actions have been completed, as listed in the body of the report;

Councillor Briefings Record

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 22 July 2024 as listed in the body of the report;

Lobbyist and Developer Register

3. Notes its resolution on 2 October 2023 the Notice of Motion 2023/NOM6 – Accountability and Transparency Reform (ATR) III for:
 - b) the following components to be added to the Transparency Hub in the spirit of good governance, transparency and accountability:
 - i. Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements;
4. Notes that Council officers investigated the options for addressing privacy and legislative requirements and determined the internal register, if released publicly, would not comply with legislation;
5. Publishes a Developer register, that records Councillor interactions with developers, to be released on Council's Transparency Hub with the minutes of this meeting and updated quarterly;

Formal naming of lakes at Ballam Park and Beauty Park

6. Notes its resolution on 24 June 2024 to commence community engagement on the proposed names for the below locations on Council's Place Naming webpage for a period of four weeks:
 - a. The lake at Ballam Park to be named *Ballam Lake*;
 - b. The pond at Ballam Park to be named *Liardet Pond*; and
 - c. The lake at Beauty Park to be named *Beauty Lake*;

12.1 Governance Matters Report for 12 August 2024**Executive Summary**

7. Notes a total of ten (10) submissions were received with three (3) submissions proposing another commemorative name and four (4) submissions seeking an indigenous name in place of Ballam Park;
8. Notes in-principle support was received from Department Energy, Environment and Climate Action (DEECA), as the landowner, to formally name the lake in Beauty Park;
9. Endorses the proposed names to be registered with Geographic Names Victoria, in-line with the Naming Rules for Places in Victoria 2022, and subject to receiving relevant approvals, as follows:
 - a. *Ballam Lake*;
 - b. *Liardet Pond*; and
 - c. *Beauty Lake*;
10. Supports for signage with the registered names, once the names have been Gazetted, to be installed at the locations;

Frankston Basketball and Gymnastics Stadium

11. Notes that at its meeting on 23 September 2023, Council resolved that the tender for the construction of Frankston Basketball and Gymnastics Stadium was not to be released until the successful completion of lease/licences and service agreements;
12. Notes that negotiations are progressing well with the Frankston District Basketball Association and Bayside Gymnastics Club on the development of appropriate occupancy and service agreements, and it is anticipated that these agreements will be presented to Council in early 2025 to commence statutory leasing procedures;
13. Approves the release of a Request for Tender for the design and construction of the Frankston Basketball and Gymnastics Stadium, noting that contract documents will not be executed until Frankston District Basketball Association has surrendered their current lease;
14. Notes that this matter is being reported via the Governance Matters report as it is an administrative process to allow the tender to be released in order to meet project timelines;

Frankston Cemetery Trust Meeting – 8 May 2024

15. Resolves to release the resolution from the Confidential minutes of the Cemetery Trust Meeting held on 8 May 2024 for the Item 1.1: Safety and Security, with the minutes of this meeting;

Best Practice Guide for Prosecutions and Enforcement

16. Notes that work is underway to develop a best practice guide in relation to the full spectrum of Council's investigation and enforcement activities.

Audit and Risk Committee Minutes

17. Receives the minutes of the Audit and Risk Committee meeting held on 12 July 2024; and
18. Resolves Attachment D to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, s.3(1)(h)).

Key Points / Issues

- In accordance with the Local Government Act 2020, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to

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list certain governance and/or administrative matters in addition to other specified items.

- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update;
- Council Briefings Record;
- Formal naming of lakes at Ballam Park and Beauty Park;
- Frankston Basketball and Gymnastics Stadium
- Frankston Cemetery Trust Meeting – 8 May 2024
- Best Practice Guide for Prosecutions and Enforcement
- Audit and Risk Committee Minutes

Council Resolution Status Update

- At its meeting on 19 December 2016, Council resolved that:

“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”

- Additionally, at its meeting on 22 July 2019, Council resolved that:

“4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor
b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)”

- In line with the above resolutions, the following reports are attached for 12 August 2024:
 - Notice of Motion Cost Summary (**Attachment A**)
 - Notice of Motion Report (**Attachment B**)
- There are no Notice of Motion actions that are reported as complete by officers.
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. The following report has been delayed in its presentation to Council:

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- Draft Affordable Housing Policy for Community Engagement
The report has been delayed allowing for additional briefing requirements and receiving legal advice. The report will be presented to Council at its 9 September 2024 meeting.
- Statutory Planning Progress Report for June 2024
The report has been delayed until the 9 September 2024 Council Meeting due to delays in analysing the data required to produce this report.
- Since the last Council Meeting 2024/CM09 on 22 July 2024, the following 11 resolution actions have been reported as 'complete'. A detailed report has been provided at **Attachment C**:
 - Naming of roads and features
 - Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)
 - Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)
 - Consolidated Performance Report - including Peninsula Leisure - Q3 - January to March 2024
 - Chief Executive Officer's quarterly report - October - December 2023 period
 - Hearing of Submitters - Council Plan (Year 4 actions) and Budget 2024-25
 - General Motion - – Petition for Council to construct a toilet on the 13th hole of the Centenary Park Golf Club
 - Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)
 - Governance Matters Report for 3 June 2024
 - Governance Matters Report for 3 June 2024
 - Update on Councillor projects of interest and hot topics

Councillor Briefings Record

- At its meeting on 11 September 2023, Council resolved that:
 - “4. *Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:*
 - *List of the topics discussed at councillors briefings held since the date of last council meeting;*
 - *Records of the Councillors attendance at that briefing; and*
 - *Conflict of Interest disclosures, if any.*”

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- The briefings listed below have occurred since the 22 July 2024 Council Meeting:

Date	Items Discussed	Councillors in Attendance	Conflict of Interest Disclosures
29 July 2024	<ul style="list-style-type: none"> Caretaker Period Awareness session Revised changes of the LG Amendment Bill Motorcycle Club Update Frankston City Councils Submission to Plan Victoria 	Mayor Cr Nathan Conroy (Chair) Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Glenn Aitken	Nil
31 July 2024	<ul style="list-style-type: none"> Young Street Action Plan Councillor Hot Topics 	Mayor Cr Nathan Conroy (Chair) Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Glenn Aitken	Nil
5 August 2024	<ul style="list-style-type: none"> Councillor Only Session CCTV Operational Update Agenda Review 	Mayor Cr Nathan Conroy (Chair) Cr Glenn Aitken Cr David Asker Cr Sue Baker Cr Kris Bolam Cr Claire Harvey Cr Brad Hill Cr Suzette Tayler	The CEO declared a conflict of interest in relation to an item listed under the Agenda Review

Lobbyist and Developer Register

- Council resolved at its meeting on 2 October 2023 the Notice of Motion 2023/NOM6 – Accountability and Transparency Reform (ATR) III for:
 - the following components to be added to the Transparency Hub in the spirit of good governance, transparency and accountability:
 - Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements;
- Council officers investigated the options for addressing privacy and legislative requirements and determined the internal register, if released publicly, would not comply with legislation.
- Council officers have identified and developed a new Developer register to record Councillor Interactions with developers.
- Councillors will provide a notice to developers advising them of the register and that interactions about development proposals will be recorded in the register as an

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integrity measure. Limited information can be published, with personal information and commercial information redacted. It will be voluntary for Councillors to report interactions.

- The below table outlines the format for the template of the new Developer Register:

Date	Councillor/s	Type of contact	Developer name and role	Organisation	Matters discussed

- It is recommended that a template of the new Developer Register be released on Council’s Transparency Hub with the minutes of this meeting and updated quarterly.

Formal naming of lakes at Ballam Park and Beauty Park

- At its meeting on 24 June 2024, it was resolved that Council:

Formal naming of lakes at Ballam Park and Beauty Park

7. *Endorses for community engagement to commence on Council’s Place Naming webpage, for a period of four weeks on the below locations:*
 - a. *The lake at Ballam Park to be named “Ballam Lake”;*
 - b. *The pond at Ballam Park to be named “Liardet Pond”;* and
 - c. *The lake at Beauty Park to be named “Beauty Lake”;*
 8. *Notes formal naming of the pond in Ballam Park with the proposed name “Liardet” is subject to relevant approvals, as outlined in the Naming Rules for Places in Victoria;*
 9. *Notes formal naming of the lake in Beauty Park will require land owner consent from the Department of Energy, Environment and Climate Action;*
 10. *Endorses the proposed names, if no objections are received, to be registered with Geographic Names Victoria, in-line with the Naming Rules for Places in Victoria;*
 11. *Supports for signage with the registered names, once the names have been Gazetted, to be installed at the locations;*
 12. *Notes the Governance Matters for the August 2024 Council Meeting will provide a further update on these naming projects;*
- The three names proposed were listed on Council’s Place Naming webpage and promoted on Council’s social media Facebook page, inviting the community to provide feedback.
 - Over the four week period, a total of 10 feedback submissions were received. Three submissions were in favour of the proposals. Four submissions were in support of an indigenous name at Ballam Park and three suggested recognising Peta Murphy in naming the lake at Ballam Park.
 - The submissions are provided in the table below:

Submission #	In support of the proposal	Submission topic	Officer response
1	No	Rename to the The Peta Murphy Lake or Peta’s Lake, etc. It’s just copying the name of the park and	In accordance with the Government’s Naming Rules for Places in Victoria 2022, Principle I

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		has little additional value. Honouring instead someone who contributed and represented our community, especially in recognition of all she did for those of us with breast cancer would be a far more meaningful.	– Using commemorative names, it states that commemorative names of a deceased person should be applied no less than two years posthumously. While Council could be in support of a proposal, naming a feature after Peta Murphy would not be eligible until after 4 December 2025.
2	No	This might be a good opportunity for the Frankston community to further honour Andres Pancha and his family. Following this horrendous tragedy, it might be interesting to see if the community would support a name such as "Pancha Lake."	This name may be added to Council's Place Naming register for future consideration
3	Yes	Rather than "Beauty Lake" may I submit: "CALIDRIS Lake" Calidris being the Latin "genus" name for Seabirds such as the Sandpipers and Stints indigenous to this region.	This name may be added to Council's Place Naming register for future consideration
4	No	Interesting names should reflect heritage and acknowledge past, present and emerging generations of peoples. Barring-buluk is a Bunurong and Boonwurrung word meaning 'many footprints' Baluk is a local Bunurong and Boonwurrung word meaning 'many' or 'group of people' Buluk meaning wetlands or swamp	This name may be added to Council's Place Naming register for future consideration and in consultation with the local Registered Aboriginal Party (RAP).
5	Yes	Liardet pond does not sound right. Your other proposed names all include lake	The feature to be named is designated a pond by the nature of its characteristics, being a smaller, shallower body of water.
6	No	Anything indigenous and/or after a woman who has been amazing in the local community	This suggestion will be investigated for future naming opportunities and is open for members of the community to contribute via the form on Council's Place Naming web page.
7	No	I choose Peta Murphy Lake A Bunurong name for waterhole at Ballam Park	In accordance with the Government's Naming Rules for Places in Victoria 2022, Principle 1 – Using commemorative names, it states that commemorative names of a deceased person should be applied no less than two years posthumously. While Council could be in support of a proposal, naming a feature after

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			Peta Murphy would not be eligible until after 4 December 2025.
8	No	More recognition of original custodians.	“Ballam” is recognised as originating from the traditional owner name balam balam, butterfly flying over muddy water.
9	No	Please consult with indigenous elders to obtain indigenous names for these new proposed changes	“Ballam” is recognised as originating from the traditional owner name balam balam, butterfly flying over muddy water.
10	Yes	Don't change the names. There is nothing wrong with them.	

- Any naming or renaming requires landowner consent. In this instance, the lake situated in Beauty Park is owned by Department of Energy, Environment and Climate Action (DEECA). Council has received in-principal support to formally name the lake.
- Any naming or renaming of a place using a commemorative name requires the approval from the family. Approval from the Liardet family is currently being sought with respect to naming the pond “Liardet Pond”, located in Ballam park.
- In accordance with the Naming Rules, once an application is lodged with the Naming Registrar, a 30 day period applies for objections and appeals. Once approved, the name is gazetted.

Frankston Basketball and Gymnastics Stadium Redevelopment

- At its meeting on 23 September 2023, it was resolved that Council:
 9. *Approves the revised Frankston Basketball and Gymnastics Stadium concept marked SK05 as per Attachment A, for a ten (10) basketball court and a community standard gymnastics facility and approves commencement of design development this financial year 2023/24 and progress to tendering to the construction market in early 2025 and if practical sooner (noting the release of tender is subject to the successful completion of lease/licence and service agreements);*

and

 12. *Notes that the current basketball stadium is subject to a lease agreement between Council and Frankston District Basketball Association (FDBA) that expires in June 2026. Officers will commence with the development of appropriate occupancy agreement(s), noting that the FDBA will be required to surrender their current lease to allow construction of the new stadium.*
- Council’s appointed architect for this project, Williams Ross Architects, have progressed to the detailed design phase for this project. It is now Council’s intention to undertake a competitive tender process in late September 2024 to appoint a contractor for the design and construction of the stadium. This methodology will enable the architect and appointed contractor to achieve time and cost efficiencies in the delivery of the project.
- Officers have been working with Frankston District Basketball Association and Bayside Gymnastics Club on the development of appropriate occupancy and service agreements, and it is anticipated that these agreements will be presented to Council in early 2025 to commence statutory procedures.

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- Officers are seeking a resolution that will allow the tender to be released to the market in advance of the execution of the lease agreement(s). Officers will be seeking the FDPA to surrender their current lease prior to executing a contract for the construction of the Basketball and Gymnastics Stadium.

Frankston Cemetery Trust Meeting – 8 May 2024

- At its Meeting on 3 June 2024, Council endorsed the Open and Closed Minutes of the Frankston Cemetery Trust Meeting of 8 May 2024.
- As per the resolution of the Closed Trust Meeting of 8 May 2024, it is recommended that Council resolve to release the resolution only of Item 1.1: Safety and Security, with the minutes of this Council meeting.

Best Practice Guide for Prosecutions and Enforcement

- Council's investigation and enforcement activities have in the recent past gained some media interest.
- Work is underway to develop a best practice guide in relation to the full spectrum of Council's investigation and enforcement activities, including undertaking investigations and conducting interviews and the exercise of discretion in relation to investigations, infringements, enforcement action and prosecution.

Audit and Risk Committee Minutes

Key points and issues from the 12 July 2024 Audit & Risk Committee meeting (**Attachment D – Confidential**) are as follows:

- The Committee was welcomed by Ms Lisa Tripodi, Chairperson.
- Minutes were confirmed for 3 May 2024.
- The Chief Executive Officer presented to the Committee the CEO's quarterly report.
- The *Quarter 3 Consolidated Performance Report* was presented to the Committee with an updated *Integrated Planning and Reporting Framework* provided by senior Officers.
- A verbal update was provided on the status of the external Audit for 2023-24.
- The Committee was presented with an updated *Internal Audit Status Report* and *the Strategic Internal Audit Plan 2024-2025*. The following internal audits were presented:
 - *Review of Occupational Health & Safety*
 - *Review of CCTV Surveillance*
- The Committee reviewed an update on *Risk Management* and *Operational Risk*.
- Senior Officers provided an update on the *Status on the Implementation of Information, Communications and Technology projects*.

Financial Impact

There are financial implications associated with the installation of the place naming signage, but will be accommodated within existing budgets.

12.1 Governance Matters Report for 12 August 2024**Executive Summary****Consultation****1. External Stakeholders**

Feedback was sought from the community via Council's Place Naming webpage and promoted on Frankston's social media Facebook page.

Approval from relevant stakeholders was sought with respect to naming the lake in Beauty Park and the pond in Ballam Park.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

Nil.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

Conclusion

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

12.1 Governance Matters Report for 12 August 2024**Executive Summary****ATTACHMENTS**

- Attachment A: [↓](#) Notice of Motion Report - 12 August 2024 Cost Summary
- Attachment B: [↓](#) Notice of Motion Report for 12 August 2024
- Attachment C: [↓](#) Completed Actions Report since 22 July 2024
- Attachment D: Unconfirmed Audit and Risk Committee Minutes - 12 July 2024 -
CONFIDENTIAL

Notice of Motion Report - 2024 - CM10 - for the 12 August Council Meeting (A5306470).XLSX

Notice of Motions Estimated Costs By Councillor 2020 - 2024 Term

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr Glenn Aitken	2	\$0	\$0	\$0	0
Cr David Asker	1	\$0	\$0	\$0	2
Cr Sue Baker	2	\$500	\$0	\$0	3
Cr Kris Bolam	12	\$10,000	\$0	\$0	1
Cr Nathan Conroy	1	\$0	\$0	\$0	0
Cr Claire Harvey	7	\$7,155	\$0	\$0	2
Cr Brad Hill	4	\$0	\$0	\$0	3
Cr Liam Hughes	2	\$800	\$0	\$0	1
Cr Steven Hughes	3	\$0	\$0	\$0	0
Cr Suzetter Tayler	1	\$0	\$0	\$0	1
TOTAL	36	\$ 18,455	\$ -	\$ -	13

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Item 12.1 Attachment B: Notice of Motion Report for 12 August 2024

Notice of Motion Report - 2024 - CM10 - for the 12 August Council Meeting (A5306470).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
2-Oct-23	14.1	2023/NOM6 - Accountability Transparency Reform (ATR) III Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Asker That Council: Transparency Hub 1. Notes the progress on Council's website redevelopment to improve public transparency and access to information, which notably features its Transparency Hub that offers streamlined access to selected Council data, stories, reports, and curated information and allows the community to explore and visualise data, providing an overview of Frankston City Council's decision-making and activities; 2. Notes that: a) The Transparency Hub already includes valuable resources such as External grants received and applied and reduction in Closed Council items, which to note are also reported in the CEO's quarterly report (public version attachment); b) Council's redeveloped website already publishes its Contractor Code of Conduct with access to information about tenders; c) Refinements are occurring relative to the existing CEO's Public Report, with aspects within this report to be transferred to the Transparency Hub, where agreed upon by Council; 3. Receives a briefing and is engaged on planned future stages for further development of the Transparency Hub in anticipation of a report to Council by no later than December 2023 Council meeting. 4. Notes the following is to occur, no later than December 2023: a) The streamlining of Council's website to improve the community's ease of access to the Transparency Hub (via direct hyperlinks or related measures); b) The following components are added to the Transparency Hub in the spirit of good governance, transparency and accountability: i. Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements; ii. Council's developer contribution register; iii. A register of any contracts (including consultancies) awarded both above and within financial delegation, along with contract exemption and additional delegations afforded to the CEO; iv. A register of any external submissions formally endorsed and submitted by the Council; v. A summary of broader Freedom of Information (FOI) outcomes achieved, which is currently reported annually to Council, subject to any privacy, confidentiality and legislative requirements; vi. A register of petitions received taking into account any privacy, confidentiality and related requirements; vii. Council's legal expenses summary taking into account any privacy, confidentiality and related requirements; viii. Council's interstate travel register, for Councillors; ix. Councillors Conduct matters summary, bringing it out of the CEO's quarterly report (confidential attachment) but taking into account any confidential or legislative requirements;	Brianna Alcock / Fiona McQueen / Tammy Ryan / William Costello	31 July 2024 1. Complete. Council noted progress to improve public transparency and access to information., 2. Complete. Council noted the Transparency Hub already includes information also reported in the CEO's quarterly report., 4. In progress. The Lobbyist and Developer Register has been assessed and cannot be released publicly as it is not compliant with privacy law. Officers are working on a solution for a new register that can be made public. A meeting is scheduled with interested Councillors for Monday 5 August 2024. Records and registers on Council's website are centralised under documents available for public inspection., 5. Complete. A register and workflow have been established for registers on Council's website and the Transparency Hub to be updated quarterly., Council's Independent Internal Reviews, 6. a) Complete. Noted., b) Complete. Noted, c) Complete. Report presented at the 20 November Council Meeting., Director recommends closure of this completed action. 8. Completed. In November 2023 Director recommended closure of this completed item as a report was presented to a Councillor Briefing 29 November 2023. 9. Complete. A report was presented to Council at its meeting in December 2023.	
22-Apr-24	14.1	2024/NOM11 - Strengthening the voice of young people within Council Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Aitken Given the importance of the work that Council undertakes to support local young people, Council seeks that a report be provided focussing on two key areas of delivery: a) How the role and functions of the Youth Council can be further enhanced to strengthen the voice of young people within Council. The report is to explore a simple model that considers: • The Frankston Youth Council providing updates and recommendations to Council; • Representative(s) of the Youth Council to attend, alongside the Mayor, relevant major civic events to be determined; • The Youth Council engaging with school-based student councils across the Frankston municipality with support from Council; • Youth Council Representative(s) to meet with the Mayor periodically to discuss youth based issues; • At the end of their term, the Youth Council is to report to Council on their activities and any recommendations. b) The current outreach work being undertaken by Frankston Youth Services, with specific reference to: • Engagement with schools throughout the municipality, and the assistance provided to students that may be experiencing exceptional hardships, challenges and are at risk of becoming disengaged; • The outreach work and partnerships being undertaken to support young people who have become disengaged from educational, vocational and/or employment settings; • Identifying any opportunities to continually raise the profile of these services within the secondary schools network in order to maximise the benefits for young people who are in need of support. The report is to be provided at the August 2024 Council Meeting.	Fiona McQueen	01 Jul 2024 1.A Noted, and will be included in a report in August 2024, 1.B Noted, and will be included in a report in August 2024	
24-Jun-24	14.1	2024/NOM13 - Council Response to the Rising Cost of Living Cr Conroy	Council Decision Moved: Councillor Conroy Seconded: Councillor Aitken 1. Council acknowledges the difficult social and economic conditions resultant from the rising cost of living; 2. During the 2025-26 annual budget process, Council are briefed on the following matters for consideration: a) The implementation of a rate freeze, without impacting essential community services or creating an infrastructure renewal backlog; b) The suspension of interest on outstanding rates for up to six months; c) The extension of instalment payments for rates; d) The implementation of a fees and charges freeze that provides a positive impact on Frankston City Council residents and business owners i.e. resident permit applications, business permit applications, pet registration etc; e) Explore the contestability of Council refusing to collect state based levies and charges on behalf of the State Government, where it has the power to do so; f) Advocacy and representation to the State Government seeking a meaningful reduction, or freeze, of the Victorian land tax and vehicle registration; g) Council to resource external providers for a twelve month rollout of specific, free services to Frankston residents and business owners that could range from financial planning, accountancy services and financial literacy mentoring/seminars; h) Reinforcing to both the State and Federal governments that any future infrastructure projects will be based on reciprocal funding where each tier of government will provide near equal funding portions. Where this cannot be achieved, to avoid Frankston ratepayers from being short-changed, Council will not enter into funding agreements for projects where funding is not equitable; and j) Review of Council's Financial Hardship Policy and recommend refinements that reflect the current environment. Carried	Caroline Reddy	29 Jul 2024 These cost of living items will be considered later in the year as part of the preparation of the 2025-26 annual budget process	
24-Jun-24	14.2	2024/NOM14 - Wells Street Post Office Cr Aitken	Council Decision Moved: Councillor Aitken Seconded: Councillor Harvey That Council: 1. Notes Australia Post has undertaken a review of the Wells Street Frankston Post Office (also known as Frankston Central Post Shop) and as a result of this review, has subsequently made a decision to close this location, withdrawing all personal, business and retail postal services; 2. Notes Frankston's Metropolitan Activity Centre (FMAC) will create more development and activation in the city centre, including a large increase in housing, it is therefore essential there is a centrally located post office to support the activities of city residents and a developed businesses area is retained; 3. Notes the State Government's announcement on 16 June 2024, which set a target of 36,000 new dwellings in Frankston City by 2051, significantly exceeding initial estimates. Due to limited availability of land for development, this housing growth will need to be concentrated on development and major housing projects in the Frankston city centre. This population increase will heighten the demand for essential services, such as a central post office in the city centre; 4. Notes and provides support to the Frankston Business Collective's (FBC) online Change.org petition launched on 12 June 2024, highlighting the closure of the Frankston Central Post Office and the negative effect that decision will have on Frankston's city centre. The petition information will be distributed in community spaces such as libraries, PARC and community centres; 5. Notes community concerns and sentiment expressed online, which highlight key factors such as location accessibility for those without a vehicle, wheelchair accessibility, the strain this will place on remaining post office branches, and the difficulties this will create for city centre businesses utilising post office services; 6. Acknowledges the upcoming meeting occurring with Australia Post and involving the Federal Member for Dunkley, Ms Jodie Belyea MP, the Mayor and the Chief Executive Officer with the intention to seek a positive resolution for the community. Following this meeting Council will write to Australia Post Group Chief Executive Officer and Managing Director, Mr Paul Graham, alongside the Minister for Finance and the Minister for Communications, Urban Infrastructure, Cities and the Arts, seeking their formal support in retaining essential postage services; 7. Communicates the FBC online petition regarding the closure of the Frankston Central Post Office and shares community concerns through Council's communications channels, including Facebook; and 8. Encourages the community to attend a forthcoming rally planned outside the Wells Street Post Office to show the depth of its support for retention of the post office in Frankston. Carried	Fiona McQueen	03 Jul 2024 1. Noted., 2. Noted, 3. Noted., 4. Noted. Council has promoted the Frankston Business Collective's (FBC) online Change.org petition on social media a number of times since it was established. Hard copy posters promoting the petition were supplied to community spaces such as libraries, PARC and community centres., 5. Noted., 6. Completed. A meeting with Australia Post CEO and Government Affairs Advisor occurred on 26 June 2024 alongside Federal Member for Dunkley Ms Jodie Belyea MP. Correspondence to Australia Post, Federal Minister for Finance and Federal Minister for Communications, Urban Infrastructure, Cities and the Arts has been prepared, seeking their formal support in retaining essential postage services., 7. Completed. Council has promoted the Frankston Business Collective's petition on social media a number of times since and in a media release. Hard copy posters promoting the petition were supplied to community spaces such as libraries, PARC and community centres., 8. Completed., Director recommends closure of this completed action	

Notice of Motion Report - 2024 - CM10 - for the 12 August Council Meeting (A5306470).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
22-Jul-24	14.1	2024/NOM15 - Seaford Foreshore Significance Cr Aitken	<p>Council Decision Moved: Councillor Aitken Seconded: Councillor Hill That Council:</p> <p>1. Notes Seaford Foreshore (from Long Island Tennis Club to the Carrum Bowls Club) is a rare piece of surviving coastal environment, the only of its kind, along the length of Port Phillip Bay in the context of the Metropolitan Melbourne area. It is unique and much loved. The Seaford Foreshore extends 5 kilometres in length and 50 hectares in area. It is a vital link in terms of biodiversity with Kananook Creek and the Ramsar Wetlands;</p> <p>2. Notes since early settlement, there has been a history of encroachment upon the foreshore, its native vegetation and biodiversity, by human visitors along with entrenched weed infestation;</p> <p>3. Notes the Seaford Foreshore remained largely intact until the 1920s when the area became more well-known and far more accessible. Council has made major contributions in respect of weed removal, maintenance and planting along with tremendous support from volunteers;</p> <p>4. Notes the popularity and accessibility of the Seaford Foreshore has increased exponentially since World War II, when the area became better accessible by cars and the surrounding areas became more populous as a result of residential development and settlement. As the area became more popular, so too did the Seaford Foreshore, which became an area of welcome respite, especially during hot weather. Cars were freely able to drive and park on the foreshore, to the detriment of vegetation, including ti-trees and banksia. Beachgoers walked over and across the dunes, unimpeded to access the water. This caused damage to the dune structure and vegetation, eroding the foreshore as its wind protection was negatively impacted through uncontrolled access;</p> <p>5. Acknowledges in the mid-1970s, the State Government funded significant rehabilitation of the Seaford Foreshore by employing a small and dedicated team to undertake work, which included rebuilding dunes and planting vegetation to cover an area from Long Island Frankston to the northern side of Station Street Seaford;</p> <p>6. Writes to the State Government to seek their commitment to the Seaford Foreshore by confirming its State Significance and make in-roads to assist or fund weed eradication and preservation of the Foreshore. This advocacy letter is to be accompanied by four attachments, namely the Foreword, photographs of the Seaford Foreshore showing how glorious, irresistible and magnificent it is, and a publication from May 1993 entitled "The Vertebrate Fauna of the Seaford Foreshore Reserve" by Brunner and Wallis and the "Flora and Fauna Assessment of Frankston and Seaford Foreshore" by Practical Ecology (July 2010); and</p> <p>7. Writes to the Bunurong Land Council to inform them of Council's advocacy on this matter, in recognition of their spiritual and traditional connection to Country, an area of value and importance to the Bunurong Peoples.</p> <p>Carried</p>	Fiona McQueen		

Division: **Date From:** 2/11/2020 **Date To:** 31/07/2024
Action Sheets Report **Printed: Wednesday, 31 July 2024 11:58:41 AM**
CLOSED / COMPLETED

MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED
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15/08/2022	12.7	Naming of roads and features	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Harvey That Council:</p> <ol style="list-style-type: none"> 1. Notes, as a naming authority, Council must adhere to the mandatory <i>Naming Rules for places in Victoria, statutory requirements for naming roads, features and locations – 2022 and Council’s Road Locality and Feature Naming Policy</i>; 2. Notes a register that identifies potential names within each ward currently exists. These names include fauna, flora, veterans, past Mayors, and persons having made a significant contribution to the community. This register can be expanded to include other themes or names; 3. Notes names from this register is considered after appropriate checks and consultation with stakeholders are completed by officers in accordance with the relevant legislation and Council policies; and 4. Notes officers have investigated the below features for potential naming in-line with honouring local historical and/or indigenous luminaries: <ol style="list-style-type: none"> a. Beauty Park Pond (the lake in Beauty Park) A suitable feature to be formally named, is commonly referred to as Beauty Park Lake, this name would be supported by GNV, naming of the lake with an indigenous name would also be supported. Officers are awaiting an update on any known traditional owner links to the land; b. Ballam Park Water Pond (the lake in Ballam Park to be developed) A project proposes to consider construction of a high amenity ornamental lake. Officers are awaiting an update on any known traditional owner links to the land; c. Wedge Road Reserve (reserve on Wedge Road) The reserve on Wedge Road is already formally registered as Carrum Downs Recreation Reserve with VICNAMES and renaming of this feature is not supported by GNV; and 5. Supports a register to be established for roads and features that have been identified as non-compliant with current legislation, such as duplicated or disjointed roads or road and features that are not formally registered with Geographic Names Victoria (GNV). The register will form a program of works to be managed by Governance. <p style="text-align: right;"><u>Carried Unanimously</u></p>	<p>Corporate and Commercial Services Alcock, Brianna</p> <p>23 Aug 2022 11:47am Alcock, Brianna</p> <p>1. Complete. Council noted the Naming Rules for places in Victoria and Council’s Road Locality and Feature Naming Policy., 2. Complete. Council noted the existing register that identifies potential names., 3. Complete. Council noted the names from this register are considered after checks and consultation are completed., 4. In progress. Council noted officers investigated the features for potential naming and are awaiting an update on any known traditional owner links to the land for Beauty Park and Ballam Park., 5. Not started. Council supported a register to be established for roads and features that have been identified as non-compliant or that are not formally registered.</p> <p>19 Sep 2022 11:22am Alcock, Brianna</p> <p>1. Complete. Council noted the Naming Rules for places in Victoria and Council’s Road Locality and Feature Naming Policy., 2. Complete. Council noted the existing register that identifies potential names., 3. Complete. Council noted the names from this register are considered after checks and consultation are completed., 4. In progress. Council noted officers investigated the features for potential naming and are awaiting an update on any known traditional owner links to the land for Beauty Park and Ballam Park., 5. Not started. Council supported a register to be established for roads and features that have been identified as non-compliant or that are not formally registered. A Register is yet to commence.</p> <p>13 Jan 2023 5:28pm Alcock, Brianna</p> <p>1. Complete. Council noted the Naming Rules and Road Locality and Feature Naming Policy., 2. Complete. Council noted the existing register that identifies potential names., 3. Complete. Council noted the names are considered after checks and consultation., 4. In progress. Council noted officers investigated the features for potential naming and are awaiting an update for Beauty Park and Ballam Park., 5. Not started. Council supported a register to be established for roads and features that have been identified as non-compliant or that are not formally registered. Development of a Place Naming Register is yet to commence.</p> <p>27 Jun 2024 6:26pm Alcock, Brianna</p> <p>1. Complete. Council noted the Naming Rules and Road Locality and Feature Naming Policy., 2. Complete. Council noted the existing register that identifies potential names. A Place Naming Register was developed and a web page has gone live on Council’s website inviting the community to suggest names to be considered for future place naming., 3. Complete. Council noted the names are considered after checks and consultation., 4. Complete. A Memo to Councillors has been sent and a report to Council has endorsed consultation on the formal naming of the lake and pond at Ballam Park and the lake in Beauty Park., 5. Complete. A register has been created to record identified non-compliant roads and features. GNV will be approached to assist in identifying any duplicated or disjointed roads. As this register is now in place and work is underway to continuously identify non-compliant roads and features., This action is requested for closure by the Director CCS.</p> <p>16 Jul 2024 9:26am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 16 July 2024 at 9:26:50 AM - Director CCS agreed to close action.</p>	16/07/2024
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22/04/2024	12.4	Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)	<p>Council Decision Moved: Councillor Tayler Seconded: Councillor Bolam That Council:</p> <ol style="list-style-type: none"> 1. Notes the draft 2024-2028 budget (including 2024-2025 Council Plan Year 4 Actions); 2. Endorses the draft 2024-2028 budget (including 2024-2025 Council Plan Initiatives) to be publicly exhibited from 23 April 2024 until 5.00pm on Monday 20 May 2024; 3. Notes that the rate in dollar calculations included in the budget are based on stage 4 (preliminary) valuations and may change based on the final valuations. In the event of any change, the updated figures will be included in the Council resolution and budget which will be considered for adoption on 3 June 2024; 	<p>Corporate and Commercial Services Reidy, Caroline</p> <p>22 May 2024 1:49pm Reidy, Caroline</p> <p>Complete. The draft budget was endorsed for consultation with submissions heard on 22 May 2024. The final budget is being presented for adoption on 3 June., The rate in the dollar calculations are correctly reflected in the budget up for adoption on 3 June., this action can be closed.</p> <p>16 Jul 2024 9:29am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Reidy, Caroline (action officer) on 16 July 2024 at 9:29:36 AM - Director CCS agreed to close action.</p> <p>16 Jul 2024 9:29am Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (first authoriser) on 16 July 2024 at 9:29:49 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Caroline Reidy</p>	16/07/2024
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22/04/2024	12.4	Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)	<ol style="list-style-type: none"> 9. Invites submissions from the community on any proposal contained in the draft 2024-2028 budget (including 2024-2025 Council Plan Year 4 Actions); 10. Notes that submissions will be considered at a meeting of Council to be held on Wednesday 22 May 2024; and 11. Seeks a report back by no later than 3 June 2024 to consider for adoption the draft 2024-2028 budget (including 2024-2025 Council Plan Year 4 Actions), taking into account any submissions received. 	<p>Corporate and Commercial Services Reidy, Caroline</p> <p>22 May 2024 1:53pm Reidy, Caroline</p> <p>21 written submissions were received on the budget during the consultation period. 6 of these submitters spoke to the hearing of the submissions council meeting on 22 May 2024. The final budget report will be presented to Council on 3 June., Complete.</p> <p>16 Jul 2024 9:29am Roberts, Vera - Completion</p>	16/07/2024
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Action Sheets Report		Division:	CLOSED / COMPLETED	Date From: 2/11/2020	Date To: 31/07/2024	Printed: Wednesday, 31 July 2024 11:58:41 AM
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			<u>Carried</u>	Completed by Roberts, Vera on behalf of Reidy, Caroline (action officer) on 16 July 2024 at 9:29:02 AM - Director CCS agreed to close action.		
13/05/2024 12.4	Consolidated Performance Report - including Peninsula Leisure - Q3 - January to March 2024	<p><u>Council Decision</u> Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Receives the 2023-24 Quarter Three Consolidated Performance Report; Receives the 2023-24 Quarter Three Peninsula Leisure Performance Report; and Resolves that Attachment B - 2023-2024 Quarter Three Peninsula Leisure Performance Report - remains confidential indefinitely as it contains private commercial information (Local Government Act 2020, s(3)(g)). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd. <p align="right"><u>Carried Unanimously</u></p>	Corporate and Commercial Services	Reidy, Caroline	<p>22 May 2024 1:51pm Reidy, Caroline</p> <p>The Q3 performance report for FCC and Peninsula Leisure was noted and attachment B has remained confidential. This action can be closed.</p> <p>16 Jul 2024 9:30am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Reidy, Caroline (action officer) on 16 July 2024 at 9:30:12 AM - Director CCS agreed to close action.</p> <p>16 Jul 2024 9:30am Roberts, Vera - Notification</p> <p>Jaensch, Kim (first authoriser) notified by Roberts, Vera on behalf of Reidy, Caroline (action officer) on 16 July 2024 at 9:30:17 AM, Sent to Kim Jaensch for authorisation, Notified by Vera Roberts</p> <p>16 Jul 2024 9:30am Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (second authoriser) on 16 July 2024 at 9:30:21 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Caroline Reidy</p>	16/07/2024
29/01/2024 12.3	Chief Executive Officer's quarterly report - October - December 2023 period	<p>9. Resolves Attachment C, Frankston City Council – Councillor Conduct Matters Table as at December 2023, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section (j) and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - Accountability Transparency Reform (ATR) III.</p> <p align="right"><u>Carried Unanimously</u></p>	Corporate and Commercial Services	Alcock, Brianna	<p>07 Jun 2024 7:51pm Alcock, Brianna</p> <p>9. Complete. The Councillor Conduct Matters Table has been provided for release on the Transparency Hub., This action is requested for closure by the Director CCS.</p> <p>27 Jun 2024 6:18pm Alcock, Brianna</p> <p>9. Complete. The Councillor Conduct Matters Table has been provided for release on the Transparency Hub., This action is requested for closure by the Director CCS.</p> <p>16 Jul 2024 9:28am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 16 July 2024 at 9:27:54 AM - Director CCS agreed to close action.</p> <p>16 Jul 2024 9:28am Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (first authoriser) on 16 July 2024 at 9:28:09 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Brianna Alcock</p>	16/07/2024
22/05/2024 12.1	Hearing of Submitters - Council Plan (Year 4 actions) and Budget 2024-25	<p><u>Council Decision</u> Moved: Councillor Bolam Seconded: Councillor Hill</p> <p>That Council:</p> <ol style="list-style-type: none"> Hears and considers the public submissions relating to the proposed Council Plan (Year 4 actions) and Budget 2024-25; Notes Stage 1 engagement on the Budget 2024-25 was run as an online survey from 13 February to 14 March 2024 with 24 surveys completed and 3 written submissions relating to foreshore, city beautification and rates; Notes at the 22 April 2024 Council Meeting, Council received 3 verbal submissions relating to Frankston Business Collective, Frankston Navy Memorial Club and Frankston Bowling Club; Notes the proposed Council Plan (Year 4 actions) and Budget 2024-25 was on public exhibition for a period of 28 days resulting in over 400 visits to the Draft Budget 2024-25 consultation page on Engage Frankston; Notes 21 written submissions were received with 14 submissions relating to the Frankston Business Collective. Six (6) people have registered to speak at this meeting in support of their written submission; and Notes a report to formally adopt the Council Plan (Year 4 actions) and Budget 2024-25 will be presented to Council at its meeting on 3 June 2024. <p align="right"><u>Carried Unanimously</u></p>	Corporate and Commercial Services	Reidy, Caroline	<p>12 Jun 2024 9:37am Reidy, Caroline</p> <p>1. Noted and complete., 2. Noted and complete., 3. Submissions noted and complete., 4. Noted and complete., 5. Submissions noted and complete, 6. Notes and complete. Report presented to Council on 3 June 2024., This action can be closed.</p> <p>16 Jul 2024 9:31am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Reidy, Caroline (action officer) on 16 July 2024 at 9:31:15 AM - Director CCS agreed to close action.</p> <p>16 Jul 2024 9:31am Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (first authoriser) on 16 July 2024 at 9:31:25 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Caroline Reidy</p>	16/07/2024

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- 2.1.3.5 Farm Land
Any land which is primary used for the purposes of farming.
- 2.1.3.6 Industrial Land
Any land which is used primarily for the purposes of an industrial land including developed and vacant land.
- 2.1.3.7 Vacant Residential Land
Any land which is zoned residential under the relevant Planning Scheme and on which there is no building that is occupied or adapted for occupation.
- 2.1.3.8 Other Land
Any land which does not have the characteristics of Derelict, Retirement Village, Acacia Heath, Commercial, Industrial, Vacant Residential or Farm Land.

2.2 Differential Rates

Resolves that each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in paragraph 2.3 of this Resolution) by the relevant percentages indicated in the following table:

- A general rate of 0.198187% for all rateable Other Land;
- A general rate of 0.148460% for all rateable Retirement Village Land;
- A general rate of 0.247734% for all rateable Commercial Land;
- A general rate of 0.247734% for all rateable Industrial Land;
- A general rate of 0.198187% for all rateable Acacia Heath Properties ⁽¹⁾;
- A general rate of 0.247734% for all rateable Vacant Residential Land;
- A general rate of 0.158550% for all rateable Farm Land; and
- A general rate of 0.594561% for all rateable Derelict Land.

⁽¹⁾ Council supports the application of the general rate of Other Land to the Acacia Heath Properties for the 2024-2025 financial year.

2.3 Resolves to record that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that:

- 2.3.1 The respective objectives of each differential rate be those specified in the attachments;
- 2.3.2 The respective types or classes of land which are subject to each differential rate be those defined in the attachments;
- 2.3.3 The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the attachments; and
- 2.3.4 The relevant:
 - (a) uses of;
 - (b) geographical locations of;
 - (c) planning scheme zonings of; and
 - (d) types of buildings on the respective types or classes of land be those identified in the attachments.

2.4 Declares a municipal charge of \$182.75 in respect of the 2024-2025 financial year.

2.5 Declares an annual service charge in respect of the 2024-2025 financial year for the collection and disposal of refuse.

2.6 Resolves that the annual service charge be in the sum of, and be based on the criteria specified below:

- \$462.30 for rateable and non-rateable land where a waste collection service with a 120 litre mobile garbage bin is applicable;

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- \$368.20 for rateable and non-rateable land where a waste collection service with an 80 litre mobile garbage bin is applicable;
- \$433.00 for rateable and non-rateable land where a fortnightly waste collection service with a 120 litre mobile garbage bin is applicable;
- \$338.90 for rateable and non-rateable land where a fortnightly waste collection service with an 80 litre mobile garbage bin is applicable;
- \$462.30 for rateable and non-rateable commercial land where a waste collection service with a 120 litre mobile garbage bin is applicable;
- \$368.20 for rateable and non-rateable commercial land where a waste collection service with an 80 litre mobile garbage bin is applicable;
- \$247.20 for rateable and non-rateable commercial land where a recycling collection service mobile garbage bin is applicable;
- Where additional bins are supplied, an additional \$462.30 for each 120 litre mobile garbage bin and \$368.20 for each 80 litre mobile garbage bin is applicable;
- \$168.10 for rateable and non-rateable land where a fortnightly green waste collection service is provided; and
- \$696.00 for rateable and non-rateable land where a waste collection service with a 240 litre mobile garbage bin is applicable.

2.7 Rebates & Concessions

Notes that:

- Council has entered into agreements with the Ministry of Housing to assess 50% of the general rate for certain purpose built units for older persons.
- Council has entered into agreements with the Baxter Village to assess 52.5% of the general rate for certain purpose built units for older persons.
- Council also provides concessions of 40%, 60%, 70% and 75% of the relevant rate for qualifying properties under the Cultural and Recreational Lands Act.

2.8 Fees and charges

Adopts the fees and charges that are included in the budget which may be subject to change as fees and charges are based on information available at the time of publishing and may vary during the financial year as a result of changes in Council's policy or legislation.

2.9 Incentives

Resolves that no incentive be declared for early payment of the general rates and annual service charge previously declared.

2.10 Consequential

- 2.10.1 Resolves to record that any person is required to pay interest on any amount of rates and charges which:
- 2.10.1.1 that person is liable to pay; and
 - 2.10.1.2 has not been paid by the date specified for their payment.
- 2.10.2 Authorises the Chief Executive Officer to levy and recover the general rates and annual service charge in accordance with the Local Government Act (1989);

3/06/2024	12.1	Governance Matters Report for 3 June 2024	<p>Council Decision</p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <p><u>Council Resolution Status Update</u></p> <p>1. Receives the Council Resolution Status update, including:</p> <ul style="list-style-type: none"> a. Notice of Motion Cost Summary and Notice of Motion Report for 3 June 2024 and Open Urgent Business actions; b. Notes there are three Notice of Motion actions that are reported as complete: <ul style="list-style-type: none"> • 2023/NOM9 - Federal Funding in Abeyance 2023 	Corporate and Commercial Services Alcock, Brianna	<p>07 Jun 2024 8:10pm Alcock, Brianna</p> <p>1. Complete. Council received the Council Resolution Status update., 2. Complete. Council received the record of Councillor Briefings since the last Council Meeting., 3. Complete. Council noted the motions tabled at the 17 May 2024 MAV State Council Meeting., 4. Complete. Council noted the change of dates for the next MAV State Council Meeting to 23 August 2024., 5. In progress. Council endorsed one (1) motion to be submitted for the next MAV State Council Meeting.</p> <p>11 Jun 2024 10:40am Alcock, Brianna</p>	16/07/2024
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		<ul style="list-style-type: none"> 2023/NOM10 - Graffiti Advocacy and Invitation 2024/NOM12 - State Planning Inequities <p>c. Notes there is one report delayed in its presentation to Council:</p> <ul style="list-style-type: none"> Legislative Changes and Model Councillor Code of Conduct Update, delayed from 3 June 2024 to a future Council Meeting; <p>d. Notes since the Council Meeting, held on 13 May 2024, one (1) resolution action has been completed, as listed in the body of the report;</p> <p>Councillor Briefings Record</p> <p>2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 13 May 2024 as listed in the body of the report;</p> <p>MAV State Council Motions</p> <p>3. Notes two (2) Motions were submitted and tabled at the 17 May 2024 Municipal Association of Victoria (MAV) State Council Meeting. The outcome of the Motions are noted:</p> <ul style="list-style-type: none"> Motion 32: Presentation of State Government owned infrastructure assets – CARRIED Motion 70: Commission or inquiry into the Victorian Response to the Coronavirus – LOST <p>4. Notes the next MAV State Council Meeting has been rescheduled from 13 September 2024 to 23 August 2024;</p> <p>5. Endorses the one (1) motion for submission to MAV prior to the 24 June 2024 deadline for consideration at State Council Meeting:</p> <ul style="list-style-type: none"> Audit and Assessment of the Future Fit Program 			<p>1. Complete. Council received the Council Resolution Status update., 2. Complete. Council received the record of Councillor Briefings since the last Council Meeting., 3. Complete. Council noted the motions tabled at the 17 May 2024 MAV State Council Meeting., 4. Complete. Council noted the change of dates for the next MAV State Council Meeting to 23 August 2024., 5. Complete. Council endorsed one (1) MAV motion, which has now been submitted for the next MAV State Council Meeting., This action is requested for closure by the Director CCS.</p> <p>27 Jun 2024 6:08pm Alcock, Brianna</p> <p>1. Complete. Council received the Council Resolution Status update., 2. Complete. Council received the record of Councillor Briefings since the last Council Meeting., 3. Complete. Council noted the motions tabled at the 17 May 2024 MAV State Council Meeting., 4. Complete. Council noted the change of dates for the next MAV State Council Meeting to 23 August 2024., 5. Complete. Council endorsed one (1) MAV motion, which has now been submitted for the next MAV State Council Meeting., This action is requested for closure by the Director CCS.</p> <p>16 Jul 2024 9:33am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 16 July 2024 at 9:33:09 AM - Director CCS agreed to close action.</p> <p>16 Jul 2024 9:33am Roberts, Vera - Notification</p> <p>Jaensch, Kim (first authoriser) notified by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 16 July 2024 at 9:33:15 AM, Sent to Kim Jaensch for authorisation, Notified by Vera Roberts</p> <p>16 Jul 2024 9:33am Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (forth authoriser) on 16 July 2024 at 9:33:21 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Brianna Alcock</p>		
3/06/2024	12.1	Governance Matters Report for 3 June 2024	Audit and Risk Committee	Corporate and Commercial Services	Jaensch, Kim	06 Jun 2024 4:13pm Jaensch, Kim	16/07/2024
		<p>9. Receives the Audit and Risk Committee Chairperson's half-yearly report for 2023/2024; and</p> <p>10. Resolves Attachment B (Audit & Risk Committee - Chairperson half-yearly report 2023) to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) <i>Local Government Act 2020</i>, s.3(1)(h).</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>				<p>9. Council received the Audit and Risk Committee Chairperson's half-yearly report for 2023/2024; and, 10. Council resolved Attachment B (Audit & Risk Committee - Chairperson half-yearly report 2023) to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) <i>Local Government Act 2020</i>, s.3(1)(h)., This recommendation can be closed.</p> <p>16 Jul 2024 9:31am - Completion</p> <p>Completed Director CCS agreed to close action.</p>	
24/06/2024	12.2	Update on Councillor projects of interest and hot topics	Council Decision Moved: Councillor Bolam Seconded: Councillor Hill	Corporate and Commercial Services	Watts, Danielle	16 Jul 2024 9:34am Roberts, Vera	16/07/2024
		<p>That Council:</p> <p>1. Notes this report to Council to provide confidence in the planning and delivery of emerging key hot topics including key councillor projects of interest, for greatest clarity in this final year of the Council's term;</p> <p>Activation of upstairs restaurant - Frankston Yacht facility</p> <p>2. Notes the update of the activation of the upstairs restaurant - Frankston Yacht facility in the body of this report and the confidential attachment;</p>				<p>1. Noted and complete., 2. Council were provided with an update on the Frankston Yacht Facility., Request Director CCS close this action.</p> <p>16 Jul 2024 9:35am Roberts, Vera - Notification</p> <p>Jaensch, Kim (first authoriser) notified by Roberts, Vera on behalf of Watts, Danielle (action officer) on 16 July 2024 at 9:35:04 AM, Sent to Kim Jaensch for authorisation, Notified by Vera Roberts</p> <p>16 Jul 2024 9:35am Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (first authoriser) on 16 July 2024 at 9:35:09 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Danielle Watts</p>	

Executive Summary**12.2 Update on Councillor projects of interest and hot topics**

Enquiries: (Kim Jaensch: Corporate and Commercial Services)

Council Plan

- | | |
|----------|---|
| Level 1: | 4. Well Planned and Liveable City |
| Level 2: | 4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate |

Purpose

To brief Council with an update on Councillor projects of interest and hot topics.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes this report to Council to provide confidence in the planning and delivery of emerging key hot topics including key councillor projects of interest, for greatest clarity in this final year of the Council's term;

Activation of upstairs restaurant - Frankston Yacht facility

2. Notes the update of the activation of the upstairs restaurant - Frankston Yacht facility in the body of this report and the confidential attachment;

Key Councillor Projects of Interest

3. Notes the progress being made on Councillor Capital Projects of Interest since the last Update on Councillor projects of interest and hot topics report on 24 June 2024;
4. Notes the status change of the projects as detailed in the body of the report, from the last report on 24 June 2024 Council meeting;
5. Agrees to reallocate \$25K of the remaining budget for project 14751 – Bridge Illumination Program - Lighting Frankston Plan Implementation to project 14898 – Fairy Bud Lighting Trial in Trees under delegation, to complete implementation of the decorative lighting in Ballam Park.

Urban Forest Action Plan

6. Notes the progress being made on the Urban Forest Action Plan delivery and the report presented to Council on the 22 July 2024;
7. Notes the eighty-five (85) percent completion of the 2024 planting season to date, which commenced in April 2024, comprising planting trees on nature strips, reserves and parks and open space locations throughout the municipality, is on target to achieve 20,000 trees planted in September 2024;

Landscape Compliance

8. Notes the initiatives underway to strengthen landscape outcomes in development proposals by:
 - a. Established a dedicated Landscape Compliance Officer which commenced 2 July 2024.
 - b. Updating landscape planning conditions – due for completion by 30 August 2024.
 - c. Landscape plan guidelines – due for completion by 30 August 2024.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**Nepean Boulevard Project

9. Notes the Nepean Boulevard Project update which outlines achievements for June/July 2024, confirmed the early works have commenced and will continue through to mid-2025;
10. Notes the draft Nepean Boulevard Master Plan commenced development in February 2024 and is anticipated to be presented to Council in August 2024, prior to the commencement of community engagement.

City Beautification

11. Notes the progress made on city beautification as detailed in the body of the report;

Major Event and Public Art

12. Notes the progress made on six key public art projects that are underway;
13. Notes the post event reports for the Major Events Season and South Side Festival;
14. Notes the trial of moving the Waterfront Festival to Friday night and all day Saturday in 2025.

Transparency Hub

15. Notes the updates to Transparency Hub datasets on the corporate website.
16. Notes the outstanding datasets currently in progress or under review.

Sister Cities and Council's Accreditation

17. Notes the update on Sister Cities.
18. Notes that Frankston City is now accredited as a Welcoming City.
19. Notes that UNESCO Creative Cities accreditation applications open in 2025.
20. Resolves Attachment A, Other Councillor Projects of interest - Frankston Yacht Facility – May/June 2024, be retained confidential indefinitely, on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)* and would, if released, reduce Council's ability to properly perform its functions.

Key Points / Issues**Overview**

- This report is presented to Council helping to provide confidence in the planning and delivery of emerging key hot topics including key councillor project of interests, for greatest clarity in this final period of the Council's term 2020-2024.
- Work continues across the organisation to present this report bi-monthly to Council subsequent to a Councillor briefing.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

- Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP). In addition, taking into consideration of appropriate tree planting seasons.
- Notwithstanding a range of ongoing meetings are occurring with external authorities to ensure appropriate support is provided as best as can.
- Other Projects of interest such Nepean Highway, Urban Forest Action Plan and activation of the upstairs restaurant - Frankston Yacht facility were also reported in detail at the MPAC/Hot topics.

Activation of the upstairs restaurant - Frankston Yacht facility

Officers have continued to meet with key external stakeholder groups and provided copies of the concept plans for the redevelopment of Level 1 of the Frankston Yacht Club. This feedback has now been shared with the preferred respondent for consideration, as they continue to develop a pathway to meet the planning requirements. Officers are meeting with the preferred respondent and their planning consultant on 9 August 2024 to review.

The internal project working group has continued to meet periodically to monitor the progress of this project.

Key Councillors Projects of Interests

The status of 2023/24 Key Councillor Projects of Interest at end June 2024 is as follows:

- 30 projects are progressing as planned (reduction of 19 since last report).
- 8 projects are on our watch list requiring heightened attention (no change since last report).
- No project requires immediate intervention (reduction of 1 since last report).
- 4 projects were deferred (increase of 1 since last report - refer alternates resolution to item 12.4/CM7 on 3 June 2024).
- 1 project was withdrawn.

Notably, twenty four (24) Key Councillor Projects of Interest reached completion at the end of June 2024 (increase of 18 since last report).

To date, a total of thirty seven (37) Key Councillor Projects of Interest have been successfully completed during this term of the Council.

It is worth noting that the total number of Key Councillor projects may fluctuate based on Councillors' interests throughout the reporting cycle.

The newly introduced Key Councillors Project of Interest report is designed to be regularly shared with councillors monthly. This reporting timing may be reviewed in the New Year to align with scheduled bi-monthly MPAC/Hot Topic Councillor briefings. This bi-monthly MPAC/Hot Topic Councillor briefing is arranged to dive deeper into the key project issues in detail, offering an opportunity for comprehensive discussions. These briefings will be followed by the submission of a Council report if deemed necessary.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

Councillors were briefed on the Key Councillors' projects of interest requiring changes to projects statuses:

On track to completed:

- 14626 – Frankston North Gateway Treatment
- 14748 – St. Paul's Church Lighting - Frankston Lighting Plan Implementation
- 14765 – Shared User Path Missing Link (Plowman Place to Clarendon Street)
- 14191 – Ballam Park Regional Playspace Upgrade
- 14859 – Central Frankston - Shared User Path Connections
- 14750 – Creative Tree Illumination Program - Lighting Frankston Plan Implementation
- 14866 – Dalpura Reserve - Shade Sail Installation
- 14860 – Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)
- 14862 – Frankston High School Shared User Path Connections
- 14863 – Frankston Nature Conservation Reserve Shared User Path
- 14889 – Long Island Tennis Club - Fencing Renewal
- 14864 – Nyora Close or Luther Place, Frankston Shared User Path
- 13089 – Safe City Surveillance System - CCTV Camera Installation in Public Places
- 14429 – Safe City Surveillance System - CCTV Camera Renewal Program
- 14816 – Sandfield Reserve Youth Space
- 14865 – Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail
- 14903 – Roundabout Landscaping Renewals
- 14907 – City Centre Parklet Refresh and Removal of Outdoor Dining in FMAC area.

Watch to on track:

- 14861 – Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)
- 14813 – Peninsula Reserve Upgrade.

On track to watch:

- 14771 – Cranbourne Road / Beach Street Intersection Landscaping Works
- 14879 – Ballam Park History Trail Design
- 14749 – Frankston Waterfront Precinct - Frankston Lighting Plan Implementation.

Watch to deferred:

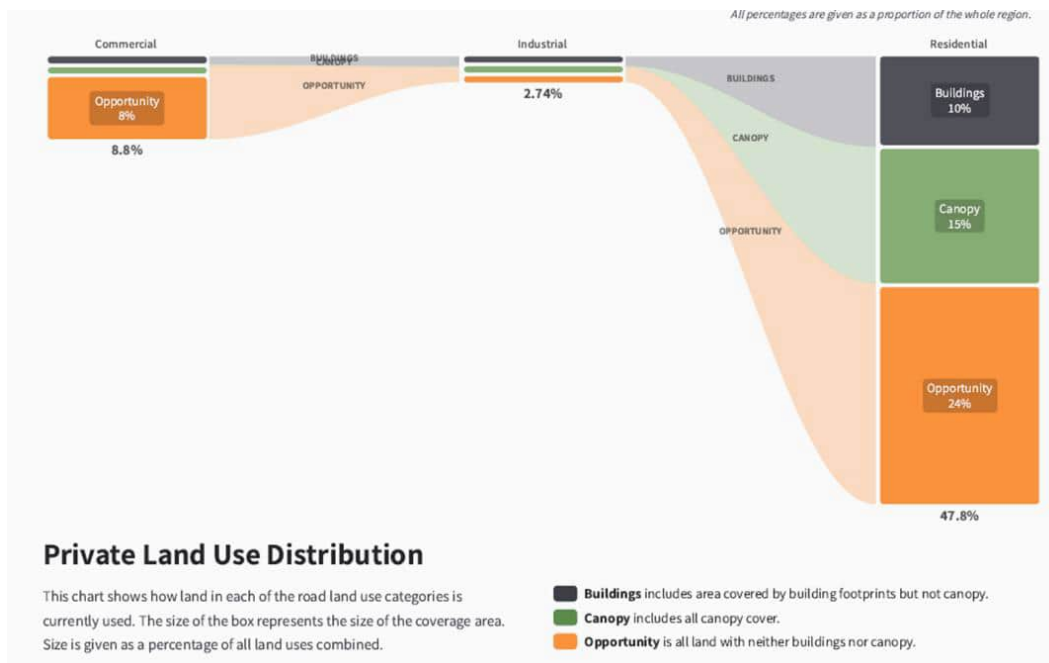
- 14746 – Circuit Path Illumination Program - Lighting Frankston Plan Implementation (refer alternates resolution to item 12.4/CM7 on 3 June 2024).

12.2 Update on Councillor projects of interest and hot topics

Executive Summary**Urban Forest / Tree Enquiries Update**

This planting season, which commenced in April 2024 is well underway. The program is on track to deliver 20,000 with 17,000 trees (85%) already planted within the streetscape, parks and open space area and some capital works projects. Tree planting efforts focused on the early delivery of the agreed Councillor Bolam's sites.

A report was presented to Council at the recent meeting on 22 July 2024, noting the planting efforts of the past three years and the significant progress in increasing tree canopy cover across Frankston City. It also noted that it will not be possible to continue with planting of 20,000 trees on Council land due to limited remaining spaces available. Officers are designing a program to achieve an increase in tree canopy across all land tenure with a focus on encouraging tree planting across private land with programs and incentives. The graph below shows that 47.8% of the private land within the municipality is residential land which offers 24% empty space as potential for canopy tree growth.

**Community Planting Initiative:**

- Promoting private land incentives such as plant giveaways (including Mayor's picnic) and vouchers,
- Redirecting the Environmental Community grants to Private land holders to undertake environmental improvement works.
- Providing a series of tree education programs and workshops on the benefits of tree planting.
- Boosting the "Request a Street Tree" initiative.
- Updating landscape guidelines for improved tree canopy outcomes
- Increasing social media outreach on tree related incentives.
- Continue to hosting tree planting events such as National Tree Day and School Tree Day.
- Garden for Wildlife program to incorporate a business / industrial focus element.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

Friday the 26th of July was School Tree Day. Frankston City Council offered 50 free indigenous plants for schools and 25 for preschools. Two schools, Ballam park primary and McClelland Secondary School were selected as 'ambassador schools' and received 300 plant with an onsite educational workshop from 'Living with Wildlife' and assistance with planting. The schools are encouraged to plant indigenous plants to provide habitat, food and shade for local wildlife as well as providing a beautiful environment for our young people to learn how to care for, protect and restore an environment local to them

The Environment and Natural Reserves Teams hosted National Tree Day at Seaford Wetlands on Sunday 28 July 2024. The site was originally planted during National Tree Day site in 2017. FESWI (Friends of Edithvale and Seaford Wetlands Incorporated) has been working over the last two years to restore the ground flora vegetation and increase the habitat value of the area. The species planted are an important seed source for seed-eating birds, and provide habitat and food for the insects, and insect eating birds. The teams also had assistance from FESWI and Nursery Volunteers on the day who enthusiastically assisted 130 residents with the planting of 3,300 plants.

Landscape Compliance updateStrengthening Landscape Guidelines

Work continues on the review of the current Landscape Guidelines (guide for applicants preparing landscape plans for planning applications). Internal stakeholder consultation was undertaken in June and the consultants are preparing the draft document. These guidelines will incorporate new strategies for canopy cover improvement throughout the municipality, preferred planting schedules and clear and practical plans and drawings to assist compliance with planning conditions.

Strengthening Planning and Compliance Practices

To support the above work, Development Services have recruited a Landscape Compliance Officer (new position) to sit within the Planning Investigations team. The Landscape Compliance Officer commenced work on 2 July and will work closely with officers in the Statutory Planning Unit, the Environment Policy and Planning team. The purpose of the role is to undertake proactive landscape and tree protection compliance inspections to confirm compliance with the tree protection local law and with planning permits that have endorsed landscape plans and/or tree protection management plans. This new position ties in with the work being undertaken to strengthen the current Landscape Guidelines and landscape conditions on planning permits.

Nepean Boulevard Program

The Nepean Boulevard project is a city shaping initiative to transform 3.6km corridor of Nepean Highway into a safe, attractive and vibrant boulevard. The project consists of several components running simultaneously including the Nepean Boulevard Master Plan and the Early Works Package.

Issues and opportunities have been completed and the draft master plan is progressing with draft design options and further traffic and engineering analysis prior to commencement of community consultation. The draft Master Plan is anticipated to be presented to Council in September 2024, prior to the commencement of community engagement in early 2025.

Early works median planting and gateway signs will commence at two (2) locations in the north and south of the project corridor. Approval for works has been received from DTP with works commencing in August and will continue through to October 2024.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

Pedestrian orientated lighting at Mile Bridge and tree illumination between Davey and Beach Street concept design is progressing as part of the Nepean Boulevard Master Plan with detailed design and delivery as part of the Early Works by June 2025.

More detail on these projects is attached to this report. Refer to **Attachment C**.

City Beautification

A number of presentation improvements has recently occurred in the Frankston CBD area. The bespoke seating in Wells Street has been fully restored to as new condition and a number of large planter boxes adjacent to Young Street have been beautified with new painting, installation of environmentally friendly decked seats and new plantings.

Also along Young Street, an initiative to prevent litter from collecting between the train line property boundary and council toilet building has been successful. These barriers mean that litter in the area cannot reach these spaces and is easily picked up as part of keeping the area highly presentable.

The rejuvenation of roundabout plantings throughout the municipality has also been completed for 2024. The selected plant palettes utilise elements such as low growth height to ensure visibility, durability to minimise the need for manual watering, alignment with local neighbourhood character and the incorporation of vibrant colours and attractiveness throughout the seasons.

Finally, the new initiative designed to enhance Council's capacity for graffiti removal has now been in place for six months and is delivering great results for the community.

As part of the initiative, two new graffiti removal officers joined the organisation to focus on proactive graffiti management with regular patrols. The impact of these patrols has been highly visible with a very noticeable reduction in graffiti vandalism in known hot spot locations and since the initiative's inception, approximately double the area of graffiti per week is being removed, reaffirming the decision to proceed with this innovative approach.

Major Events

The major event season for 2023/24 has concluded, a post event report can be viewed on **Attachment E**.

1. Looking towards 2025, a trial to moving The Waterfront Festival to Friday night and all day Saturday will be undertaken rather than the current Saturday/Sunday format. This is supported by survey data which demonstrates generally lower attendances on the Sunday. The new approach will create cost efficiencies without diminishing the experience for attendees to the event.

Further information is outlined in Attachment E.

Public Art

There are a considerable number of public art projects underway including:

- Mile Bridge Sculpture
- Ballam Park
- Skye Dandenong Road
- Sweetwater Creek
- Kananook Commuter Car Park

12.2 Update on Councillor projects of interest and hot topics**Executive Summary**

- Karingal Place
- Draft programmable practice note for creative lighting assets.

Further details are outlined in **Attachment E**.

Transparency Hub

There are now 9 new datasets live on the Transparency Hub/Corporate Website:

The following datasets are currently in progress or under review:

- Library usage, visits and borrowing
- Councillor Requests
- Staff development and training
- People counters

A process has been set up for to support data privacy and confidentiality.

A separate project has delivered a new data infrastructure platform. Benefits of this project include automation of reporting and removal of manual processes to updating of data.

18 or the 19 registers are now live on Transparency Hub with the last remaining register 'the lobbyist and developer register', under review with Governance.

Accreditations

With Frankston City now accredited as 'Welcoming City' we are looking to build this membership to become an 'established' member. Community members can find more about Welcoming Cities through Council's [website](#). Council officers are currently working on the submission.

There are regular communications shared about being a Welcoming City and linking it to key messages, including our regular citizenship ceremonies. This will be further increased once our membership is upgraded further.

UNESCO Creative Cities Accreditation

Applications are open from March to June every two years with the next call for applications expected in 2025.

Sister Cities

The Frankston Susono Friendship Association is currently planning for a number of events in 2024 and 2025, including a trip to Susono with school students. Dates will be shared when they become available.

Frankston Business Collective

Notes that the next Economic Scorecard quarterly report and thereafter, will be combined with a quarterly progress report on the Frankston Business Collective. This is expected to be reported to Council Meeting in the new term of Council. In the meantime, a separate report providing an update on the Frankston Business Collective will be reported to the 9 September 2024 Council Meeting.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary****Financial Impact**Capital Works Budget

If Council adopts the recommendation there is a nil impact to the overall capital works program given that \$25K reallocation between projects in the existing Capital Works Budget.

Operational Budget

Nil operational budget implications.

Consultation**1. External Stakeholders**

Relevant external agencies continue to be engaged as mentioned.

2. Other Stakeholders

Frankston Arts Advisory Committee.

Analysis (Environmental / Economic / Social Implications)

Details relating to any environmental/economic/social implications are noted in the relevant attachments, if applicable.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP).

Policy Impacts

No impact to Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Details relating to any risks are noted in the relevant attachments, if applicable.

Conclusion

This report is being tabled bi-monthly with Council to help ensure an open and transparent reporting of matters before MPAC/Hot Topics, which in turn should build a better understanding and provide greater clarity of any issues at hand, along with greater confidence in the planning and delivery of key "hot topic" projects, including the Public Arts program.

12.2 Update on Councillor projects of interest and hot topics**Executive Summary****ATTACHMENTS**

- Attachment A: CONFIDENTIAL Frankston Yacht Club Facility Update - July 2024
- **CONFIDENTIAL**
- Attachment B: [↓](#) Councillor Projects of Interest - Executive Summary - June 2024
- Attachment C: [↓](#) Urban Forest Action Plan, Landscape Compliance and Nepean Boulevard - July 2024
- Attachment D: [↓](#) City Beautification Update - July 2024
- Attachment E: [↓](#) Major Events, Public Art and Transparency Hub - July 2024
- Attachment F: [↓](#) Accreditation, Sister Cities and Frankston Business Collective - July 2024



2023/24 CAPITAL WORKS – COUNCILLOR PROJECTS OF INTEREST

Executive Summary Report – 31 July 2024

Status

This report provides the status of project at the end of the 2023/24 financial year. Projects identified as **completed** have delivered all the works identified in the 2023/24 scope.

37 Councillor projects of interest have been completed during first three years of the Councillor term.

Status at of 2023/24 projects at end June 2024:

- 24 projects **completed** (increase of 18 since last report).
- 30 projects **on track** (reduction of 19 since last report).
- 8 projects on **watch** (no change since last report).
- No project requires **intervention** (reduction of 1 since last report).
- 4 projects **deferred** (increase of 1 since last report - refer alternates resolution to item 12.4/CM7 on 3 June 2024).
- 1 project **withdrawn**.

Projects brought forward from the original estimated completion date:

- Nil to report.

New Projects:

- No new projects have been added.

Projects that have changed status:

On track to **completed**:

- 14626 – Frankston North Gateway Treatment
- 14748 – St. Paul's Church Lighting - Frankston Lighting Plan Implementation
- 14765 – Shared User Path Missing Link (Plowman Place to Clarendon Street)
- 14191 – Ballam Park Regional Playspace Upgrade
- 14859 – Central Frankston - Shared User Path Connections
- 14750 – Creative Tree Illumination Program - Lighting Frankston Plan Implementation
- 14866 – Dalpura Reserve - Shade Sail Installation

- 14860 – Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)
- 14862 – Frankston High School Shared User Path Connections
- 14863 – Frankston Nature Conservation Reserve Shared User Path
- 14889 – Long Island Tennis Club - Fencing Renewal
- 14864 – Nyora Close or Luther Place, Frankston Shared User Path
- 13089 – Safe City Surveillance System - CCTV Camera Installation in Public Places
- 14429 – Safe City Surveillance System - CCTV Camera Renewal Program
- 14816 – Sandfield Reserve Youth Space
- 14865 – Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail
- 14903 – Roundabout Landscaping Renewals
- 14907 – City Centre Parklet Refresh and Removal of Outdoor Dining in FMAC area.

Watch to on track:

- 14861 – Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)
- 14813 – Peninsula Reserve Upgrade.

On track to watch:

- 14771 – Cranbourne Road / Beach Street Intersection Landscaping Works
- 14879 – Ballam Park History Trail Design
- 14749 – Frankston Waterfront Precinct - Frankston Lighting Plan Implementation.

Watch to deferred:

- 14746 – Circuit Path Illumination Program - Lighting Frankston Plan Implementation (refer alternate resolution to item 12.4/CM7 on 3 June 2024).

Issues & Comments

14751 – Bridge Illumination Program - Lighting Frankston Plan Implementation

Wells Street bridge project was awarded with construction commencing in June 2024. Anticipated completion has been delayed due to the long lead time on lights.

The carry forward for this project is proposed to enable completion of the above Wells Street bridge illumination project and for implementation of Station Street, Seaford bridge.



Project 14898 – Fairy Bud Lighting Trial in Trees, has a component in Ballam Park. One pole has been installed. It is proposed to install an additional two poles with lights. It is proposed that \$20K of the remaining budget for project 14751 will be used to complete implementation of the decorative lighting in Ballam Park.

14870 – Robinsons Road to Peninsula Link Trail Shared User Path

Design and construction plans have been completed and a planning permit has now been obtained for tree removal associated with this project.

Procurement of the project has been delayed and the project is now anticipated to be constructed in August / September 2024.

14898 – Fairy Bud Lighting Trail in Trees

There are two components to this project being the lighting of the tree in PARC, which will be installed shortly and decorative lighting in Ballam Park. As part of the Ballam Park component, one pole with coloured and spotlights has been installed and a further two poles are sought to be installed at a cost of \$20K. It is proposed to fund these additional poles from the carry forward associated with 14751 Bridge Illumination Program – Lighting Frankston Plan Implementation.

14771 – Cranbourne Road / Beach Street Intersection Landscaping Works

A contractor was appointed and the concrete path next to the art piece installed. Planting of garden bed is underway and almost complete. A bench seat will be installed as soon as it is supplied. This project is proceeding slower than anticipated and it is proposed to change its status from on track to watch.

14879 – Ballam Park History Trail Design

A consultant has been appointed to develop a cultural values analysis to inform the project content and vision. Liaison with the BLCAC ongoing. The analysis document will be available shortly. This project is proceeding slower than anticipated and it is proposed to change its status from on track to watch.

14749 – Frankston Waterfront Precinct - Frankston Lighting Plan Implementation

Awaiting approval from DEECA for consent for the project. Project awarded subject to forthcoming approval. Carry forward reflects future costs and ongoing project management fees. This project is proceeding slower than anticipated and it is proposed to change its status from on track to watch.



Councillor Direction Required

1. Projects Recommended for Status Changes

Officers are seeking support for the following changes to projects statuses:

On track to completed:

- 14626 – Frankston North Gateway Treatment
- 14748 – St. Paul's Church Lighting - Frankston Lighting Plan Implementation
- 14765 – Shared User Path Missing Link (Plowman Place to Clarendon Street)
- 14191 – Ballam Park Regional Playspace Upgrade
- 14859 – Central Frankston - Shared User Path Connections
- 14750 – Creative Tree Illumination Program - Lighting Frankston Plan Implementation
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- 14860 – Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)
- 14862 – Frankston High School Shared User Path Connections
- 14863 – Frankston Nature Conservation Reserve Shared User Path
- 14889 – Long Island Tennis Club - Fencing Renewal
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- 14816 – Sandfield Reserve Youth Space
- 14865 – Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail
- 14903 – Roundabout Landscaping Renewals
- 14907 – City Centre Parklet Refresh and Removal of Outdoor Dining in FMAC area.

Watch to on track:

- 14861 – Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)
- 14813 – Peninsula Reserve Upgrade.

On track to watch:

- 14771 – Cranbourne Road / Beach Street Intersection Landscaping Works
- 14879 – Ballam Park History Trail Design
- 14749 – Frankston Waterfront Precinct - Frankston Lighting Plan Implementation



Watch to deferred:

- 14746 – Circuit Path Illumination Program - Lighting Frankston Plan Implementation (refer alternate resolutions to item 12.4/CM7 on 3 June 2024).

2. 14751 – Bridge Illumination Program - Lighting Frankston Plan Implementation

Officers are seeking support to:

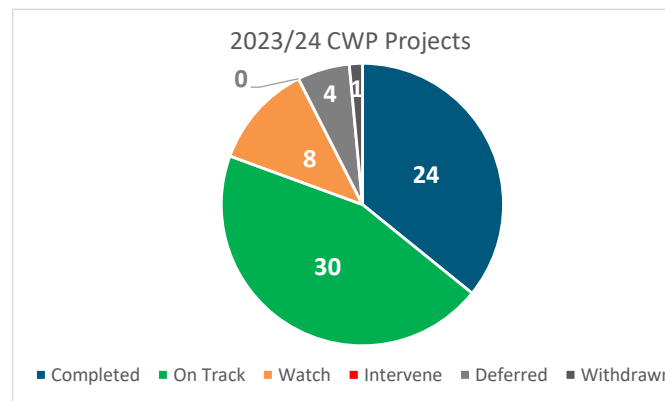
- a. Reallocate \$25K of the remaining budget for project 14751 – Bridge Illumination Program - Lighting Frankston Plan Implementation to project 14898 – Fairy Bud Lighting Trial in Trees under delegation, to complete implementation of the decorative lighting in Ballam Park.



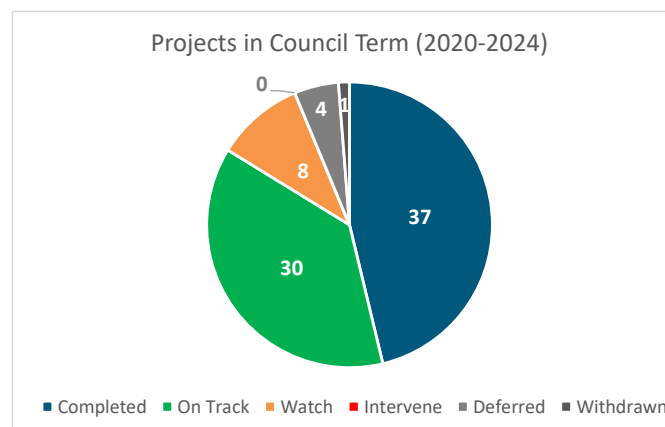
SUMMARY OF CAPITAL WORKS - COUNCILLOR NOMINATED & INTERESTED PROJECTS

MONTHLY REPORT - AS AT END OF JUNE 2024

2023/24 CWP Projects	
Project Status	No. Projects
Completed	24
On Track	30
Watch	8
Intervene	0
Deferred	4
Withdrawn	1
Total	67



Projects in Council Term (2020-2024)	
Project Status	No. Projects
Completed	37
On Track	30
Watch	8
Intervene	0
Deferred	4
Withdrawn	1
Total	80





SCHEDULE OF CAPITAL WORKS - 2023/24 - COUNCILLOR NOMINATED & INTERESTED PROJECTS

MONTHLY REPORT - AS AT END OF JUNE 2024

Status

Intervene	Project has significant issues or requires significant additional resources to bring it back on track.
Watch	Project has minor issues that could delay project completion or requires some additional resources to bring it back on track.
On Track	Project is progressing with no issues.
Completed	Project is complete.
Withdrawn / Deferred	Project has been withdrawn through agreement or Council resolution.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Council Resolution	2021/22	14348	Local Shopping Strip Action Plan - Major Improvement Program	Action Plan adopted by Council in August 2021. Municipal wide shopping strip improvement program in accordance with the Local Shopping Strip Action Plan. 23/24 works: Fairway Street and Kareela Road, Frankston. 23/24 design: Mahogany Avenue, Frankston North	Citywide	4,693,000	June 2024 (Annual Program)	-		Watch	70%	Fairway Street - Works have commenced and are almost finished, with completion due by the end of July. Kareela Road - Design has been completed and awaiting quotation documentation to go to procurement process, with the goal of commencing works in September 2024. The carry forward amount is for the delivery of Kareela Shops. Mahogany Ave - Awaiting on the final concept plan so that community consultation can commence.
Cr Bolam	2023/24	14819	Mornington Peninsula Freeway, Skye Road, Dandenong Road Urban Forest and Gateway Improvements	Design and installation of roadside improvements to the streetscape at the Mornington Peninsula Freeway/Skye Road/Dandenong Road junction – a significant gateway to the municipality.	North West Ward	148,000	June 2023	31 December 2023	May 2024	Watch	60%	This project is a carry forward project from 2022/23. Funds to be carried forward into 2024/25 include plant maintenance for 26 weeks. Initial works including tree pruning and removal have been awarded, and quotes approved for the concrete plinth. The remaining planting works are also awarded with installation to commence upon completion of tree removal. The contractor for tree removal is awaiting on MOU approval by DTP. Advice has been received that the works will now need to be carried out at night.
Council Resolution	2020/21	14654	Urban Forest Action Plan - Tree Planting on Major Roads	Recurrent Budget - \$200K Urban Forest Action Plan Tree planting and vegetation improvement works - Cranbourne Road, Karingal Drive and Frankston Dandenong Road.	Citywide	2,679,000	June 2022 June 2023	31 December 2023 31 December 2023	June 2024 November 2023	Watch	60%	Various sites along Cranbourne Road - contracts have been awarded, precursor works commenced June. Carry forward reflects work not invoiced 23/24 and ongoing Project management fees. Karingal Drive - It was agreed that no further planting will proceed in Karingal Drive. Plant maintenance is included in monies carried forward.
Cr Bolam	2022/23	14751	Bridge Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Implementation - \$150K (\$135K carried forward) 2023/24 - Implementation - \$140K Install new pedestrian lighting on identified bridges to improve safety throughout the municipality.	South Ward	256,000	April 2024	31 March 2024	September 2024	Watch	70%	Wells Street bridge project was awarded with construction commencing in June 2024. Anticipated completion has been delayed due to the long lead time on lights. The carry forward is proposed to enable completion of Wells Street bridge and implementation of Station Street Seaford bridge. It is proposed that \$20k of this will be used to implement the feature lighting in Ballam Park.
Cr Hill, Cr Harvey	2023/24	14870	Robinsons Road to Peninsula Link Trail Shared User Path	2023/24 - \$120K Design and construct shared user path connection to specifically address the narrow footpath on the north side of Robinsons Rd, from the Pen Link trail to Robinsons Park road entrance (near no. 95 Robinsons Rd)	South Ward	200,000	April 2024	-	July 2024	Watch	60%	Detailed civil design drawings and construction impact assessment for the SUP are being updated based on approved planning permit (205 2024 P) conditions. A native vegetation offset is being secured to meet planning permit conditions. A new procurement process has commenced in preparation for delivery in August/September 2024.
Cr Bolam	2022/23	14771	Cranbourne Road / Beach Street Intersection Landscaping Works	2022/23 - Design & Implementation - \$20K (\$8K carried forward) 2023/24 - Implementation - \$50K Upgrade landscape at the Cranbourne Road / Beach Street intersection including shade trees.	South Ward	70,000	June 2023	31 October 2023	May 2024	Watch	85%	This project is a carry forward project from 2022/23. A contractor was appointed and the concrete path next to the Art piece installed. Planting of garden bed is underway and almost complete. A bench seat will be installed as soon as it is supplied.
Council Resolution	2023/24	14879	Ballam Park History Trail Design	Design of Ballam Park History Trail, as per Council resolution from 12.6 CM07 - 22 May 2023.	North West Ward	170,000	June 2024	-		Watch	55%	A consultant has been appointed to develop a cultural values analysis to inform the project content and vision. Liaison with the BLCAC ongoing. The analysis document will be available shortly.
Cr Bolam	2022/23	14749	Frankston Waterfront Precinct - Frankston Lighting Plan Implementation	2022/23 - Design - \$20K (\$18K carried forward) 2023/24 - Implementation - \$186K New lighting for the Frankston Yacht Club precinct including pedestrian connections.	South Ward	206,000	April 2024	-	September 2024	Watch	55%	Awaiting approval from DEECA for consent for the project. Project awarded subject to forthcoming approval. Carry forward reflects future costs and ongoing project management fees.
Cr Hill, Cr Harvey	2023/24	14861	Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)	Design and construct shared user path connection from Wittenberg Reserve to Peninsula Link Trail	South Ward	415,000	March 2024	-	October 2024	On Track	80%	Works within Council Reserve are completed. A signed agreement is now in place regarding the path within PenLink reserve. This section will be constructed in September / October 2024 by Service Stream, who manage PenLink on behalf of DTP. Council is required to pay for the construction and an ongoing maintenance charge for the path, a carry forward of \$110k is required to complete the works
Cr Bolam	2021/22	14813	Peninsula Reserve Upgrade	Upgrade to the landscape and park infrastructure at Peninsula Reserve.	North West Ward	510,000	June 2023		August 2024	On Track	50%	Some furniture pieces installed, drinking fountain relocated, and landscaping works along the frontage of Frank Street is complete. The BBQ and picnic shelter to be installed in August 2024 when the shelter is supplied by the manufacturer. An additional \$30k will be required to complete the works and will be considered through the budget adjustment process.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Tayler	2021/22	14663	Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Playne Street) Median Revitalisation	2023/24 - \$333K Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	South Ward	655,000	30 June 2022	30 November 2023	June 2025	On Track	95%	Installation of lights at the Grimwade clock tower are fully completed. Lighting the Boulevard now being redesigned as part of Nepean Boulevard Early Works package
	2021/22	14611	Ballam Park Athletics Pavilion Refurbishment	Redevelopment of the Ballam Park Athletics Pavilion to ensure the facility is fit for purpose, includes female friendly facilities, upgraded amenities and social space; and meets the need of the clubs and community.	North West Ward	3,203,000	October 2024	30 September 2024	October 2024	On Track	85%	Builder appointed and works progressing well on site with completion due late September just prior to Athletics Season commencing - Athletics Club being kept informed during delivery.
Cr Bolam	2023/24	14770	Ballam Park Lake - Art Pieces & LED Lighting	Installation of art pieces and LED lighting around the proposed lake at Ballam Park.	North West Ward	150,000	June 2024	31 August 2024		On Track	50%	Budget expenditure completed for works undertaken to date. Works are progressing well with project due for completion at the end of August.
Cr Bolam	2023/24	14852	Ballam Park Lake - Associated Works	Additional infrastructure for Ballam Park lake including; jetty, viewing platform and public lighting.	North West Ward	1,125,000	June 2024	31 August 2024		On Track	80%	Works are progressing well, 26 days lost due to wet weather, final completion date of end of August. Carry forward amount to cover remaining contract cost and project Manager cost.
Council Resolution	2023/24	14878	Ballam Park Lighting Design	Planning and concept design development of public lighting improvements in Ballam Park.	North West Ward	20,000	February 2024	-	June 2024	On Track	50%	A consultant has now developed the lighting plan for the site focusing on high profile areas around the play space and toilet, and ensuring the lighting fits in with existing lighting. The plan will also cover additional lighting requirements for other parts of Ballam Park, with carry forward proposed for any required changes.
	2021/22	14672	Ballam Park Lake (Storm Water Treatment & Park Improvements)	Installation of an integrated water management system and improvements to the southern entrance of the park including: • Enhanced Park Entry • Water Play & Features • Pocket lawns for picnics • Event/Performance lawn • Heritage Garden • Adventure Playspace • New Shelters • New Pathways • Improved BBQ facilities.	North West Ward	1,312,000	June 2024	31 August 2024		On Track	80%	Budget expenditure completed for works undertaken to date. Works are progressing well with project due for completion at the end of August.
Council Resolution	2023/24	14882	Downs Estate Facility Redevelopment & Landscaping Works	Install a new modular room for use by volunteers at the Seaford site, elevated above the flood level, including access ramps, landscaping and demolition of the existing farm house building. Council resolution item 12.8 2023/CM8 - 14 June 2023.	North West Ward	260,000	June 2024	-		On Track	95%	Modular Building & Garden Beds constructed - Project handed over to DECP - Opening Ceremony with Ministers & Councillors planned for 9 September 2024 - Grant income received -- nominal CFWD of \$9K for Planting in August Under spend of approx \$15K to budget achieved.
Cr Bolam	2021/22 & 2023/24	14627	Electric Boxes Beautification	2021/22 & 2022/23 - Stage 1 & 2 - 18 electric boxes delivered Stage 3: 2023/24 - Design \$15K 2024/25 - Implementation \$35K Additional 31 boxes at the following locations: • 5x Frankston CBD (new locations – Fletcher Road and Nepean Highway) • 12x Frankston CBD (replace existing / ageing vinyls) • 4x Frankston Dandenong Road (from Skye Road to Seaford Road) • 4x Cranbourne Road (From PARC to Ballam Park) • 6x Nepean Highway (from Frankston/Carrum border to Mile Bridge ice. Nepean Highway/Armstrong's Road, Nepean Hwy / Seaford Road)	Citywide	80,000	December 2023 June 2024 June 2025	-		On Track	75%	The audit of existing and proposed electrical boxes is being finalised to determine the projects to be included in the 2024/25 program, based upon the initial 12 and subsequent 31 locations proposed. 30 Electrical and/or DTP boxes have been completed to date within available budgets.
Cr Bolam	2022/23	14747	Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation	2022/23 - Design - \$15K 2023/24 - Implementation - \$100K 2024/25 - Implementation - \$100K New pedestrian-oriented lighting from Oliver's Hill lookout, integrated along the foreshore boardwalk to the Frankston Pier forecourt.	South Ward	215,000	August 2024	30 November 2023		On Track	75%	Contract awarded, with works commencing in June 2024 and completion proposed in early 2024/25. A trial was held to demonstrate the lighting to FBA. The project has been budgeted over two years. Carry forward reflects ongoing works as there was a small delay in material supply.
	2020/21	14525	Frankston Arts Centre Forecourt Renewal	2021/22 & 2022/23 - Concept / Preliminaries - \$ 131K 2023/24 - Detailed Design / Service Relocation - \$600K 2024/25 - Implementation - \$2,300K Redevelopment of the forecourt to include outdoor meeting / events spaces, improved accessibility and forecourt amenity, altered vehicle access and renew landscaping and lighting.	South Ward	3,031,000	June 2025	31 July 2024 (Works commence)		On Track	85%	Multi-year project. Project concept design is being finalised for review in July. Carry forward amount is to complete detailed design works to allow for procurement in 2024/25.

Item 12.2 Attachment B: Councillor Projects of Interest - Executive Summary - June 2024

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Council Resolution	2021/22	14683	Frankston Regional Arts Trail	2022/23 - Concept / Preliminaries - \$ 48K 2023/24 - Detailed Design - \$100K 2024/25 to 2026/27 - Implementation - \$4,000K Installation of three murals and seven sculptures including a 360° design on a large water tank, clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park. The intention of each art piece would be to entice people to stop to enjoy an immersive experience or engage with the art piece and signage / markers will ensure the path is informative and easy to follow.	South Ward	6,700,000	June 2027	-		On Track	25%	A Curator for the art component has been appointed and commenced 27 May 2024. A contractor was appointed for survey and is completing design of traffic features after delays due to VicTrack/MTM approval. Advice from an Archaeologist consultant is that no CHMP will be required for any works along the trail alignment. Implementation includes art nodes that include art pieces, soft and hard landscaping and lighting. MTM approval will need to be obtained for use of the rail corridor and may require fencing between the rail line and existing path.
	2021/22	14661	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	Install continuous lighting to Frankston Pier to support visibility and safety. Works include: • Edge lighting to define the limits of pedestrian space and safe areas of movement and visibility to surrounds and to enhance the pier structure and amplify the experience of our valued coastal environment. • Potential to light underside of pier as part of the experience – need to consider impact on underwater environment.	South Ward	435,000	September 2022	30 November 2023		On Track	95%	Parks Vic have implemented a load restriction on the pier which is changing the proposed installation method. The contractors now are working on modifying their methodology to be able to complete works. Carry forward for delivery in 2024/2025.
Cr Bolam	2023/24	14858	Lindrum Reserve Upgrade	2023/24 - Design \$10K 2024/25 - Implementation - \$90K Design of works at Lindrum Reserve including landscaping the entrance, new pathways, picnic tables, park benches and gate and fence upgrades.	North West Ward	100,000	March 2024	-		On Track	95%	Design has now been completed and procurement commenced for the works in accordance with plans presented to Hot Topics report in February 2024. Upon completion of the procurement, construction works are anticipated to start in September 2024. Three nesting boxes at Lindrum Reserve have now been installed.
Cr Asker	2022/23	14764	Mile Bridge Gateway Sculpture	2022/23 - \$8K Planning & Officer Time 2023/24 - \$175K Implementation Scope change agreed with Cr Asker from a Civic Clock Feature in the 2022/23 Capital Works Program - project funding reallocated to a public sculpture. Revised 2023/24 Scope: Installation of a gateway sculpture at Mile Bridge, Frankston.	South Ward	358,000	June 2024	31 March 2024 (EOI Component)	June 2024	On Track	70%	Assessments were undertaken in June, with feedback given to artists for concept refinement. Expected contract to be generated in the next quarter.
Council Resolution	2021/22	13768	Municipal Signage Strategy Implementation	2019/20 to 2021/22 - Concept / Preliminaries - \$ 118K 2022/23 - Detailed Design - \$103K 2023/24 to 2025/26 - Implementation - \$1,300K Strategy adopted by Council in December 2022. Renewal of signage at various reserves and public realm spaces, implementing the outcomes of the Signage Strategy. Signage includes naming, regulatory and interpretive signage.	Citywide	1,421,000	June 2026	-		On Track	85%	All planned works for 23/24FY completed with an over expenditure of \$43K.
Council Resolution	2021/22	14718	Nepean Boulevard Master Plan Development & Design for Early Works Package	The development and implementation of improvement works to revitalise Nepean Highway streetscape. Project includes pedestrian uplighting on Mile Bridge.	South Ward	800,000	TBD	31 March 2024 (Mile Bridge Pedestrian Uplighting Design) 31 August 2024 (Planting to begin)		On Track	80%	Draft Master Plan in development for Council endorsement by September 2024 and Community engagement to proceed in early 2025. Liaison and collaboration with DTP is ongoing, with further network modelling and collaboration to be undertaken. DTP have issued a letter acknowledging their in principle support, subject to further assessment. Early Works planting in procurement & delivery phase. Detailed Design to progress for Early works median lighting and Mile Bridge lighting and bridge treatment.
As per Council Briefing	2023/24	14904	Nepean Boulevard Early Works - Greening the Boulevard	Delivery of new entry median planting in two locations (near Mile Bridge and the Waterfront Playground) within the Nepean Boulevard project corridor.	South Ward	1,140,000	TBD	31 March 2024 (Mile Bridge Pedestrian Uplighting Design) 31 August 2024 (Planting to begin)		On Track	90%	Tender has been awarded for supply of plants and for carrying out the works. Works are to commence in August in line with project timeline. This is a multi-year project with a carry forward.
Council Resolution	2022/23	14818	Sandfield Reserve, Carrum Downs - Play Space, BBQ and Picnic Areas	2023/24 - \$971,208 2024/25 - \$200,000 Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of artificial creek bed & topography, play area & equipment, grass picnic area with shade trees, lighting & electrical works.	North East Ward	1,300,000	December 2024	-		On Track	90%	The play-space is currently out to tender for construction together with the active recreation and picnic areas with a view to award in September as per grant milestones agreement. ISSUES - Coordination with other components for the implementation of the Master Plan.
Council Resolution		14417	Sculpture Public Artwork Development	Annual program. 2023/24 - \$243K Installation of new public artworks. 23/24 works include: • Sweetwater Creek sculptures x 2 - fabrication and install • Ballam Park x 1 - fabrication and install • Leasing fees for 8 sculptures from Sculpture by the Sea • Relocation of 3 x sculptures - Early Light, As One and Catch Me	Citywide	3,103,000	June 2024 (Annual Program)	31 January 2024 (Frankston Library Forecourt items)	June 2024	On Track	85%	Ballam Park sculpture fabrication has been complete. footing to be done when weather is dryer for concrete to dry. Sweetwater Creek has seen a delay due to unfortunate personal circumstances of the artist. PM to follow up on timeframes.
Cr B Hill	2022/23	14762	Greaves Court Shared User Path Construction (Seaford Wetlands to Peninsula Link Trail)	Construction of shared user path to upgrade the Seaford Wetlands unformed interface to the Peninsula Link Trail.	North West Ward	338,000	June 2023	-	TBD	On Track	90%	A functional design has been completed resolving number of complexities on site including an electricity pole and alignment of the road carriageway. The revised functional design is based upon resident expectations and comments. Civil design works has been completed. \$300K has been allocated in 2024/25 to complete this project.

Item 12.2 Attachment B: Councillor Projects of Interest - Executive Summary - June 2024

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Bolam	2023/24	14851	Skye Road Beautification Work	2023/24 - Design - \$10K 2024/25 - Implementation - \$80K Planting of trees, landscaping and the addition of rocks/ boulders at two Skye Road locations: • Intersection of Carramar Drive • Skye Road/ Overpass Pedestrian Entrance Tree planting along Skye Road from Dalpura Circuit to Peninsula Link. Gateway treatment includes preparation, gateway signage, landscaping, tree planting, pathway, bollards and maintenance.	North West Ward	90,000	May 2024	-		On Track	40%	Design only 2023/24. Design has commenced for Skye Rd projects including at the overpass near Frankston Freeway. The design will be developed to allow for planting to occur during 2024/25 planting season. Concept Landscape proposal for Skye / Onkara / Carramar intersection completed.
Cr L Hughes, Cr Harvey, Cr Hill	2022/23	14698	Stotts Lane - Road Upgrade	2022/23 - Planning & Design - \$121K 2023/24 - Planning Approvals - Officer Time Construction of Stotts Lane including road pavement, shared paths and traffic management devices. Includes construction of road, kerb and channel, footpath. Construction funding in future years will require \$3.705M. Council to determine how to fund this project and consideration of Contributory Schemes Policy required by Council.	South Ward	121,000	June 2024	-	June 2024	On Track	85%	Design only - No budget available 2023/24 - officer time only to ascertain planning and authority approvals. Design has been completed for road construction. Project Manager is liaising with authorities to gain the necessary approvals. Ongoing discussion with Melbourne Water seeking permission to construct the Shared User Path on the west side of the road in Melbourne Water land, and to agree to how the drainage is managed. ISSUES - Planning permit will be required for vegetation removal. Council to determine how to fund this project and consideration of Contributory Schemes Policy required by Council.
Cr Bolam	2022/23	14817	Whistlestop Reserve Entrance Landscaping	Additional landscaping to the entrance to Whistlestop Reserve.	North West Ward	30,000	May 2024	-		On Track	10%	Works 30% completed for Whistlestop reserve upgrade, \$10,900 carry forward to complete works.
Cr Bolam	2021/22 & 2022/23	14814	Whistlestop Reserve Upgrade	Total Project Cost - \$568K 2022/23 - Planning & Design - \$34K 2023/24 - Implementation - \$534K Upgrade to the landscape and park infrastructure at Whistlestop Reserve.	North West Ward	568,000	May 2024	-		On Track	50%	Whistlestop Reserve construction works 90% complete.
Cr Bolam/ Council Resolution	2023/24	14899	Non-Native Ornamental Trees	Install non-native ornamental trees at sites to be determined.	Citywide	38,000	TBD	-		On Track	40%	Site confirmed at Ballam Park Lake for the Palm trees and trees to be delivered early August. Carry forward for existing commitments and ongoing project management fees.
Cr Bolam/ Council Resolution	2023/24	14893	Ballam Park Lake Fountain	Install a fountain in the proposed Ballam Park Lake.	North West Ward	70,000	June 2024	-		On Track	50%	Budget expenditure completed for works undertaken to date. Works are progressing well with project due for completion at the end of August.
Cr Bolam/ Council Resolution	2023/24	14898	Fairy Bud Lighting Trial in Trees	Install a proof of concept fairy/bud lighting treatment on trees to be selected.	Citywide	25,000	TBD	-		On Track	60%	A light pole at Ballam Park has been installed, tested and is operational. Two additional lights are to be installed. It is proposed to use funds from Bridge illumination program to enable these works to proceed. Lighting equipment for installation at PARC has arrived, with programming and installation being scheduled for July.
Cr Bolam/ Council Resolution	2023/24	14900	Fibreglass Sculptures Trial	Purchase and installation of experimental fibreglass sculptures at sites to be determined.	Citywide	17,000	TBD	-		On Track	80%	Fibre glass animals have arrived into the country, geo tech testing has been complete, installation due in the coming weeks but planning around wet weather as footing needs to be dry. Carried forward \$13k into 24/25 budget for Fibre Glass Sculpture Trail Project.
Cr Bolam	2022/23	14626	Frankston North Gateway Treatment	2022/23 - Design - \$36K 2023/24 - Implementation - \$124K Development of improved gateway entry treatment of planting to provide a welcome to Frankston North on the Skye Road to Ballarto Road section of the Frankston Dandenong Road.	North East Ward	190,000	June 2023	31 January 2024	May 2024	Completed	100%	Major planting works have now been completed on site at the three locations. Small carry forward reflects outstanding minor works and ongoing maintenance of plant for 26 weeks. There were restrictions placed by APA Networks in relation to planting trees at Forest Drive.
Cr Bolam	2022/23	14748	St. Paul's Church Lighting - Frankston Lighting Plan Implementation	2022/23 - Implementation - \$40K (\$36K carried forward) Installation of accent Lighting to St Pauls Church, Frankston to improve visibility and safety.	South Ward	52,000	June 2023	30 November 2023	December 2023	Completed	100%	This project is a carry forward project from 2022/23. Lights have been installed and are in operation. Positive feedback has been received from the Church. Project completed.
Cr Hill	2022/23	14765	Shared User Path Missing Link (Plowman Place to Clarendon Street)	2022/23 - Planning & Design - \$27K 2023/24 - Planning Approvals - Officer Time Concept design of a shared user path between Plowman Place and Clarendon Street, Frankston.	South Ward	27,000	June 2023	30 April 2024	TBC	Completed	100%	Functional designs are completed. ISSUES - This project is subject to review and approval by MTM and DTP.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
	2021/22	14191	Ballam Park Regional Playspace Upgrade	Staged implementation of the Ballam Park Master Plan. Works include: • Front entrance upgrade • New regional play space.	North West Ward	3,118,000	December 2023	31 March 2024		Completed	100%	Major Works have been completed, minor issues being resolved onsite. Carry forward reflects outstanding minor works and ongoing project management fees.
Cr Hill, Cr Harvey	2023/24	14859	Central Frankston - Shared User Path Connections	Design options to connect Baxter Trail to: • Frankston CBD – Young St, Wells St • Frankston Waterfront • Beauty Park • Police/Magistrates court precinct • Frankston Hospital • Frankston Arts Centre/Library • Frankston TAFE • Kananook Blvd • Bay Trail • Frankston Park Major construction effort to be sure, but let's develop some high level concepts for possible advocacy and future detailed design.	South Ward	110,000	June 2024	-	June 2024	Completed	100%	This project is design investigations only in 2023/24. The study report has been finalised and project completed.
Cr Bolam	2022/23	14750	Creative Tree Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$50K (\$33K carried forward) 2023/24 - Implementation (Pilot) - \$92K Future Years - \$50K (Recurrent) Establish light illumination in identified trees throughout the municipality.	South Ward	492,000	October 2023	31 March 2024		Completed	100%	Night Tree lighting trial was undertaken 28 November 2023. Three light types were trialed with some great results. Further opportunities for this lighting along Nepean Hwy as part of early works is proposed based upon the lighting trial.
Cr Bolam	2023/24	14866	Dalpura Reserve - Shade Sail Installation	Installation of a shade sail in Dalpura Reserve (ala the Gretana Reserve model) with seating, picnic table and general clean up.	North West Ward	15,000	March 2024	31 January 2024		Completed	100%	Project Completed. Tree planting has been done which was funded from through the urban forest program.
Cr Hill, Cr Harvey	2023/24	14860	Ferndale Reserve Shared User Path Connector (Ferndale Reserve to Peninsula Link Trail)	2023/24 - Design - \$21K 2025/26 - Implementation - \$305K Design and construct shared user path connection from Ferndale Reserve to Peninsula Link Trail	South Ward	326,000	June 2024	-		Completed	100%	Proposed for design in 2023/24 - This shared path goes across Ferndale Reserve. A playground upgrade for Ferndale Reserve is scheduled for design in FY 24/25 and delivery in FY 25/26. Design will need to consider proposed upgrade and program together with playground project for engagement. Design works has been completed. In principle approval from DTP has been received to connect to PenLink. Arbor assessment has also been completed. Consultation with local community will be completed with Ferndale Reserve playspace upgrade project. Local resident has raised concern regarding the proposed path connection. ISSUES: Crown Land may require land owner consent, Formal approval will be required from DTP and ServiceStream to connect the path to PenLink trail.
Cr Hill, Cr Harvey	2023/24	14862	Frankston High School Shared User Path Connections	Design options to connect Frankston High School to bike lane and shared user path network: Ideally shared user path but potentially challenging, bike lanes as a secondary option. Many kids with bikes on narrow roads when school finishes for the day.	South Ward	21,000	June 2024	-	June 2024	Completed	100%	This project is design investigations only in 2023/24. The study report has been finalised and project completed.
Cr Hill, Cr Harvey	2023/24	14863	Frankston Nature Conservation Reserve Shared User Path	2023/24 - Design - \$25K Construction of shared user path along the water main reservation – from “water way” near the FNCR to Frankston Flinders Rd via Culcairn Dve. This will join the shared path within the FNCR to Frankston Flinders Rd	South Ward	50,000	June 2024	-		Completed	100%	Detailed design works has been completed. Final approval for construction from MW is pending. Lighting design works has been deferred as no budget is allocated in FY2024/25. ISSUES - Vegetation removal may require planning permit. Land owner consent may be required, and Melbourne Water approval is required to build path on their land.
Cr Harvey, Cr Hill	2021/22	14889	Long Island Tennis Club - Fencing Renewal	Replacement of fencing at Long Island Tennis Club, as per Council resolution from 12.6 CM07 - 22 May 2023. \$30K funding carried forward of unspent budget of Long Island Tennis Club Redevelopment from 2022/23 budget; \$70K to augment the budget via re-prioritisation of the 2023/24 Capital Works Program	North West Ward	130,000	March 2024	-	June 2024	Completed	100%	Works 100% completed in mid June 2024.
Cr Hill, Cr Harvey	2023/24	14864	Nyora Close or Luther Place, Frankston Shared UserPath	2023/24 - Design - \$21K 2024/25 - Implementation - \$90K Design and construct shared user path connection from Nyora Close or Luther Place, to Peninsula Link Trail – whichever is more practical	North West Ward	111,000	June 2024			Completed	100%	Detailed design works has been completed, and is pending approval from DTP to connect proposed path with Penlink trail. Local residents have already raised concerns regarding this proposal, and community engagement will be necessary for community support for construction of this path.
Council Resolution	2019/20	13089	Safe City Surveillance System - CCTV Camera Installation in Public Places	Implementation 2019/20 to 2025/26. 2023/24 - \$346K Design and installation of new CCTV cameras in public places based on feedback provided by Police, Council Officers and Councillors.	Citywide	1,888,000	June 2025	-		Completed	100%	Original works are now completed. A council resolution at the November 2023 meeting has allocated additional funding for 24/25.
	2021/22	14429	Safe City Surveillance System - CCTV Camera Renewal Program	Annual program. 2023/24 - \$206K Upgrade ageing CCTV cameras at end of life.	Citywide	766,000	June 2024 (Annual Program)	-		Completed	100%	Upgrade works have now been completed.

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Council Resolution	2022/23	14816	Sandfield Reserve Youth Space	2023/24 - Design and construction - \$851,387 Creation of a youth space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of activity wall, bleacher seating, shade structure, multi-use court, integrated lighting and a skate facility.	North East Ward	852,000	May 2024	-		Completed	100%	Project Completed
Cr Hill, Cr Harvey	2023/24	14865	Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail	2023/24 - Design - \$100K Design and construct shared user path connection from: 1) Pen Link Trail to 2) Stotts Lane footpath and 3) Mt Erin Secondary College and 4) Baxter Village retirement village Route options flexible – could be via Robinsons Rd or Golf Links Rd. Just needs to connect to all four points.	South Ward	580,000	June 2024	-		Completed	100%	Design works has been completed, pending approval from PTV to modify existing bus stop. ISSUES - Environmental significance and cultural heritage. Approval may be required to connect the path to PenLink trail. Removal of few trees will be required. Also may need approval from DTP to relocate existing bus stop near the Church.
As per Council Briefing	2023/24	14903	Roundabout Landscaping Renewals	City Presentation Project. Renewal of existing plantings in roundabouts across the municipality.	Citywide	150,000	TBD			Completed	100%	The contractor has now completed all works on this project.
Cr Conroy	2023/24	14907	City Centre Parklet Refresh and Removal of Outdoor Dining in FMAC area.	Refresh and renewal existing parklets including removal of parklets no longer required.	South Ward	325,000	TBD			Completed	100%	Works completed.
Cr S & L Hughes, Cr Bolam	2021/22	14689	Beach Street / McMahons Road Underpass Beautification	2022/23 - Planning & Design - \$20K 2023/24 - Advocacy - Officer Time Develop schematic drawings to use to advocate the State Government to undertake upgrade work to replace sound walls and improve the amenity of the Beach Street underpass.	North West Ward	20,000	June 2023 (Concept Only for Advocacy)	February 2024 (Advocacy Outcome)	February 2024 (Advocacy Outcome)	Completed	100%	Landscape concepts and lighting designs completed.
Cr Bolam	2023/24	14867	Dalpura Reserve - Footpath Installation	Installation of footpaths in Dalpura Reserve.	North West Ward	83,000	April 2024	31 March 2024		Completed	100%	Footpath works have now been completed, including connections at western end.
Council Resolution	2023/24	14881	Pines Pool Entrance Landscaping Design	Design of Pines Pool Entrance Landscaping, as per Council resolution from 12.6 CM07 - 22 May 2023.	North West Ward	2,000	February 2024	-		Completed	100%	Design of the entrance landscaping has been completed together with procurement documentation. Implementation is dependent upon funding with future Capital Works Program.
Cr Bolam	2022/23	14723	Authorised Officer Body Cameras	2022/23 - Scoping & procurement \$10K, Implementation \$20K 2023/24 - Implementation \$75K Purchase body cameras for Authorised Officers to enhance OHS outcomes / safety and reduces the likelihood of aggression in the workplace for staff with the use of body worn video. Revised 2023/24 Scope: Purchase body cameras (as above) and software solution to assist with monitoring and retrieval of video footage.	Citywide	135,000	June 2023	-	January 2024	Completed	100%	Hardware and Software received. Internal Policy approved. Solution configuration and User Training completed. Go-Live and associated communications occurred on 19 January 2024. Project Closure tasks completed.
Cr Bolam/ Council Resolution	2022/23	14820	Sister City Signage	Installation of Sister City Signage.	Citywide	27,000	December 2023	30 November 2023		Completed	100%	This project is a carry forward project from 22/23. Installation of the Sister City Sign and associated landscaping was completed on 2 December 2023.
Cr Bolam	2022/23	14857	Wingham Reserve Shade Sail Installation	Install shade sail with bench and seating.	North West Ward	50,000	December 2023	30 November 2023		Completed	100%	Project completed.
Cr Bolam	2022/23	14746	Circuit Path Illumination Program - Lighting Frankston Plan Implementation	2022/23 - Planning & Design - \$25K 2023/24 - Implementation (Pilot) - \$180K 2025/26 & Beyond - \$50K (Recurrent) Establish light illuminated paths and rails at major open spaces trees throughout the municipality.	South Ward	555,000	June 2024	-	December 2024	Deferred		2023/24 - \$180K - Beauty Park path lighting. Electrical design consultant has completed a concept design for the lighting and was working on Stage one works tender package. Project budget for this project is not available in 2024/25 and therefore no works are proposed.
Council Resolution	2021/22	14716	Belvedere Precinct Overflow Car Parking	Construction of overflow parking at the Belvedere Reserve Precinct on East Road, Seaford. Original budget of \$400K allocated to LTIP in accordance with Council Resolution 12.10.8 of CM22 6 December 2021. Project delayed due to Healthy Futures Hub redevelopment. Budget subsequently adjusted to provide sufficient funding and time for planning, design and construction in 2023/24 and 2024/25. 2023/24 - \$75K 2024/25 - \$725K	North West Ward	800,000	August 2024	30 August 2024		Deferred		Detailed design works are completed. Construction deferred to future years. SEW permit will be required at the time of car park construction, as a sewer line passes through the car park area. Project deferred to 2025/26 as per Council resolution on 22 April 2024 (Item 12.2, 2024/CM4).
Cr Bolam	2022/23	14574	Kananook Creek Reserve Grand Rotunda Design	2023/24 - Design - \$15K 2024/25 - Implementation - \$190K Design and construct rotunda noting: • Designs were already previously done. • Not to include other stage 2 elements.	North West Ward	205,000	June 2024	-		Deferred		Project deferred to 2025/26 as per Council resolution on 22 April 2024 (Item 12.2, 2024/CM4).

Item 12.2 Attachment B: Councillor Projects of Interest - Executive Summary - June 2024

Councillor	Year Initiated	Project No	Project Title	Scope	Ward	Total Project Cost (TPC)	Original Estimated Completion	Requested Completion CM13/23	Officer Completion	Status	% Complete	Project Comments
Cr Bolam	2022/23	14868	Pines Pool Large Shade Coverage & Associated Works	2023/24 - Design - \$80K 2024/25 - Implementation - \$950K Implementation of large shade coverage, solar lighting for the shade coverage and sporadic seating and tables for the shade coverage at Pines Pool. Shade to be investigated considering the number of schools that use the pool. These works are to be scoped alongside any immediate mechanical repairs of the site before the monies for the Pines Pool upgrade are released for other projects.	North West Ward	21,000	May 2024 (Design)	-		Deferred		Preliminary investigations have been completed including a feature survey and geotechnical report. An underground services report has also been completed to inform the current location and condition of the underground mechanical and pipe services at the pool. No Further work is proposed pending consideration of the master plan for the site. Project deferred to 2025/26 as per Council resolution on 22 April 2024 (Item 12.2, 2024/CM4).
Cr Bolam/ Council Resolution	2021/22 & 2023/24	14880	Cranbourne Road Retaining Wall Design	Install bluestone retaining wall with beautification outcomes from Ferndale Drive to Bangor Drive. Install sporadic bluestone seating in Ballam Park or George Petland Gardens.	South Ward	0	TBD	-		Withdrawn		Project withdrawn, refer Council resolution CM15 / Item 12.2.



SCHEDULE OF COMPLETED COUNCILLOR NOMINATED CAPITAL WORKS PROJECTS

FRANKSTON CITY COUNCILLOR TERM 2020-2024

Project Number	Project Title	Project Description	Total Expenditure	2020/21	2021/22	2022/23
14453	Carpark & Pathways at New Overport Park Pavilion	New Carpark and Pathways and associated works following the construction of the new pavilion at Overport Park.	21,712	21,712	-	-
14326	Kananook Creek - 2 Viewing Platforms	Kananook Creek - 2 Viewing Platforms Project scope includes directional signage and lighting.	44,374	44,374	-	-
14467	Peninsula Reserve - New Public toilet	Design and delivery of new public toilet at Peninsula Reserve	324,128	53,256	270,331	540
14485	Shade Sail for Seaford Pier	Shade Sail for Seaford Pier	73,409	11,256	62,153	-
14558	Upgrade for Frankie's Café, Frankston South Community and Recreation Centre	Upgrade for Frankie's Café, Frankston South Community and Recreation Centre Upgrade works include the installation of bi-fold doors and a servery with supporting HVAC system at the facility.	96,143	72,165	23,978	-
14508	LED Lighting Signage for FVIC	LED Lighting Signage for FVIC	2,488	2,488	-	-
14503	Dog Off Leash Park at Telopea Reserve	Implementation of new dog off-leash park at Telopea Reserve.	9,445	9,445	-	-
14571	Construction of Footpaths at Spruce Street and Mitre Crescent, Frankston North	Construction of Footpaths at Spruce Street and Mitre Crescent, Frankston North	74,940	74,940	-	-
14658	Skate Park Weatherproofing Program	Develop a strategy for skate park facilities including weather proofing options.	53,320	-	26,540	26,780
14659	Dandenong Road Underpass at Fletcher Road - Murals & Planting Installation	Installation of murals and planting to improve the amenity at the underpass.	99,089	-	21,390	77,699
14667	Landmark Water Feature	Implementation of landmark water feature.	23,434	-	23,434	-
14763	Ballam Park North Oval and the McClelland College Ovals - Drainage Improvements	Improvement to the drainage at Ballam Park North and McClelland College Ovals.	57,660	-	-	57,660
14766	Beauty Park Fountain	Installation of a fountain at Beauty Park.	36,330	-	-	36,330



Frankston City

Major Projects Advisory Committee

Meeting 34 - 31 July 2024



Frankston Arts Centre Forecourt



Purpose

To provide an update to Councillors on this project and presenting updated concepts

To seek comment from Councillors regarding the delivery of this project.

The aim of this project is to:

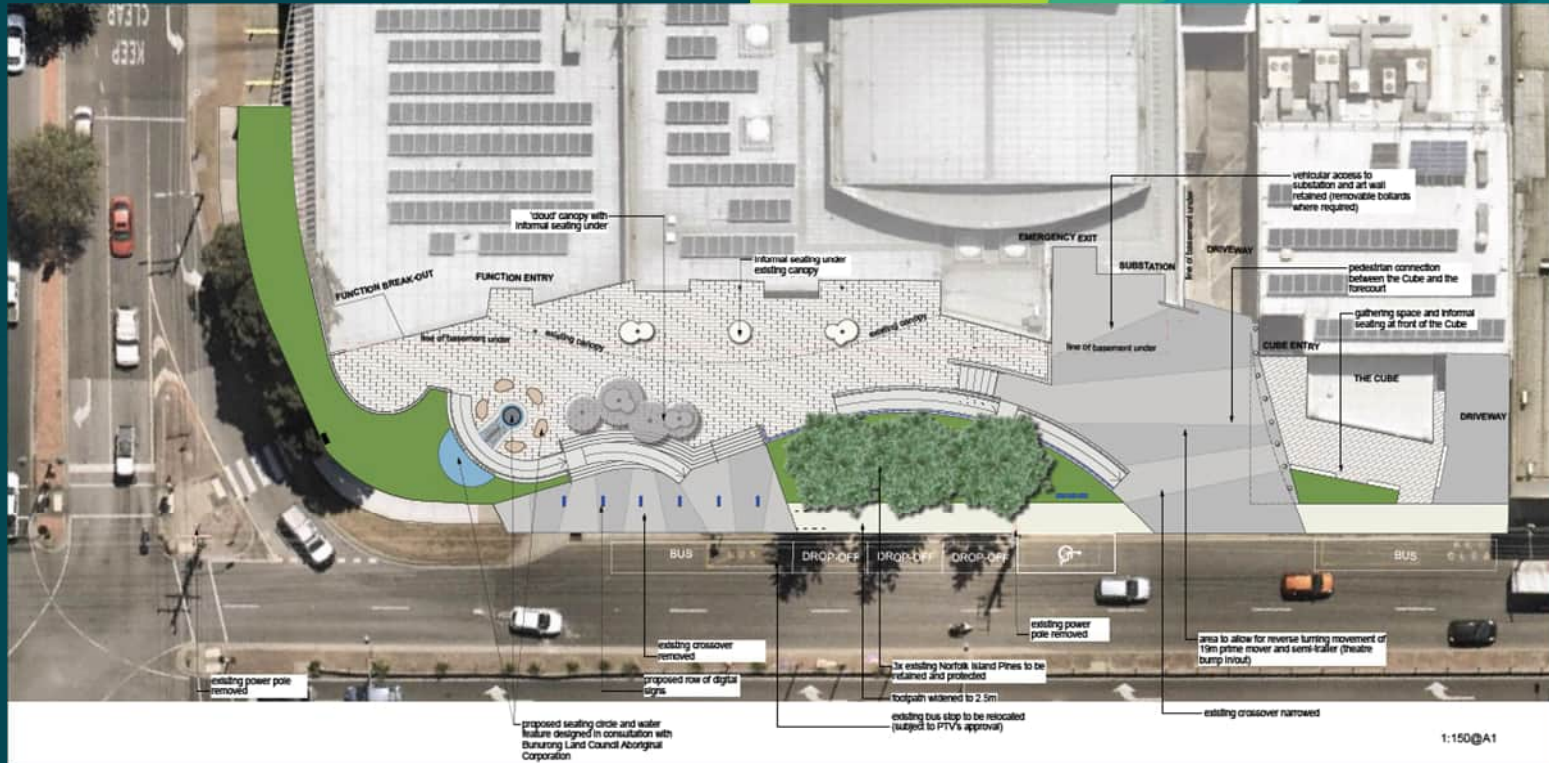
- enhance the entrance to the Arts Centre.
- Reduce conflict between pedestrians and vehicles.
- Improve the public realm.



Progress Update

- Initial concepts 2022
- Community consultation and engagement April - May 2022.
- Over-head powerlines replaced with underground cables
- Concept designs updated in line with feedback received:
 - Accessibility for patrons, performers, limited mobility, service vehicles.
 - Lighting
 - Electronic billboards
- Review by internal stakeholders
- Engagement with external stakeholders underway (DTP/PTV)

Initial Concept



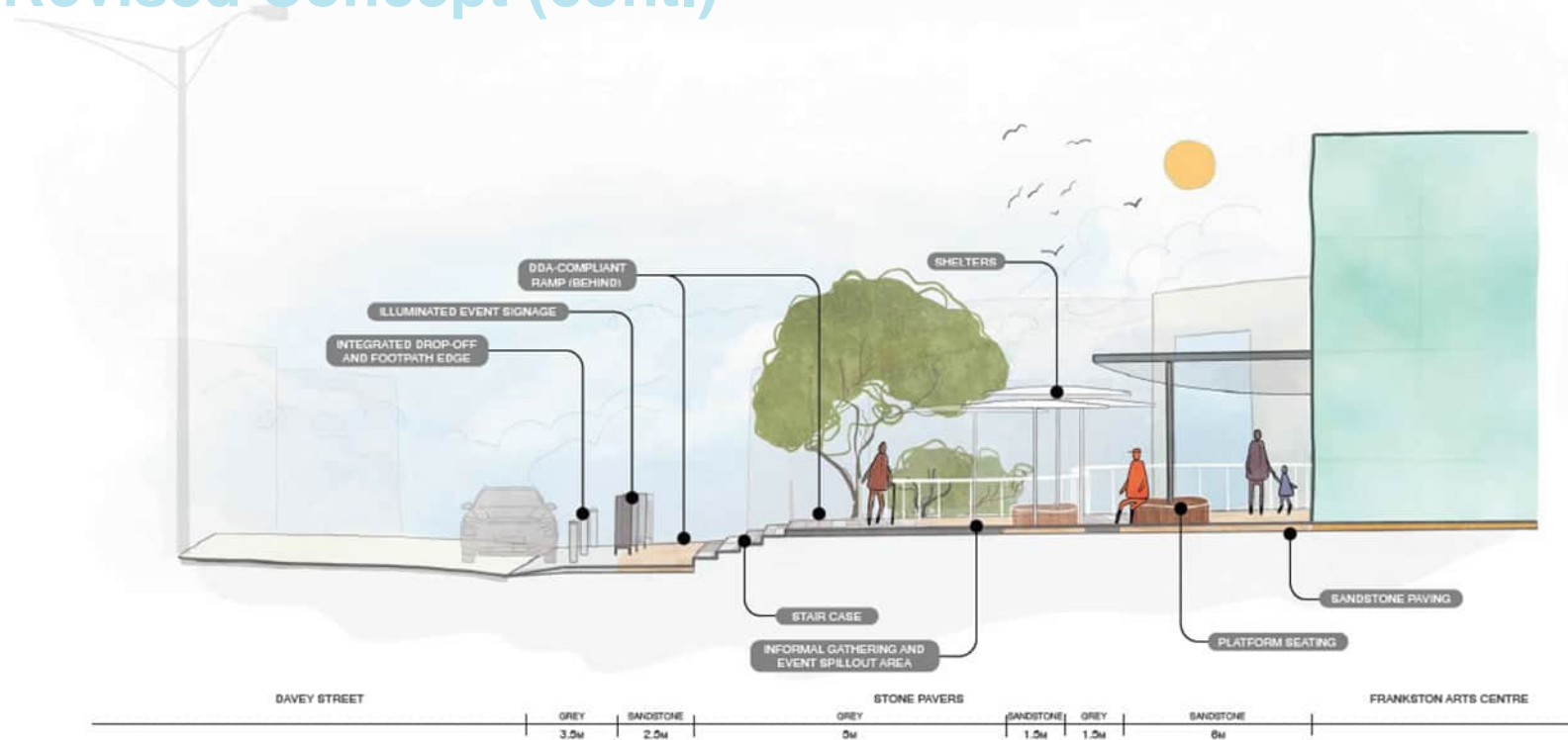
Revised Concept

- Cultural elements in gathering circle and water feature
- New Shelters (may not be included)
- Additional seating
- New accessible drop off areas
- Relocate Bus stop
- Improved accessibility
- Electronic Billboards (To be reviewed)
- Retain Norfolk Island Pines



SECTION A

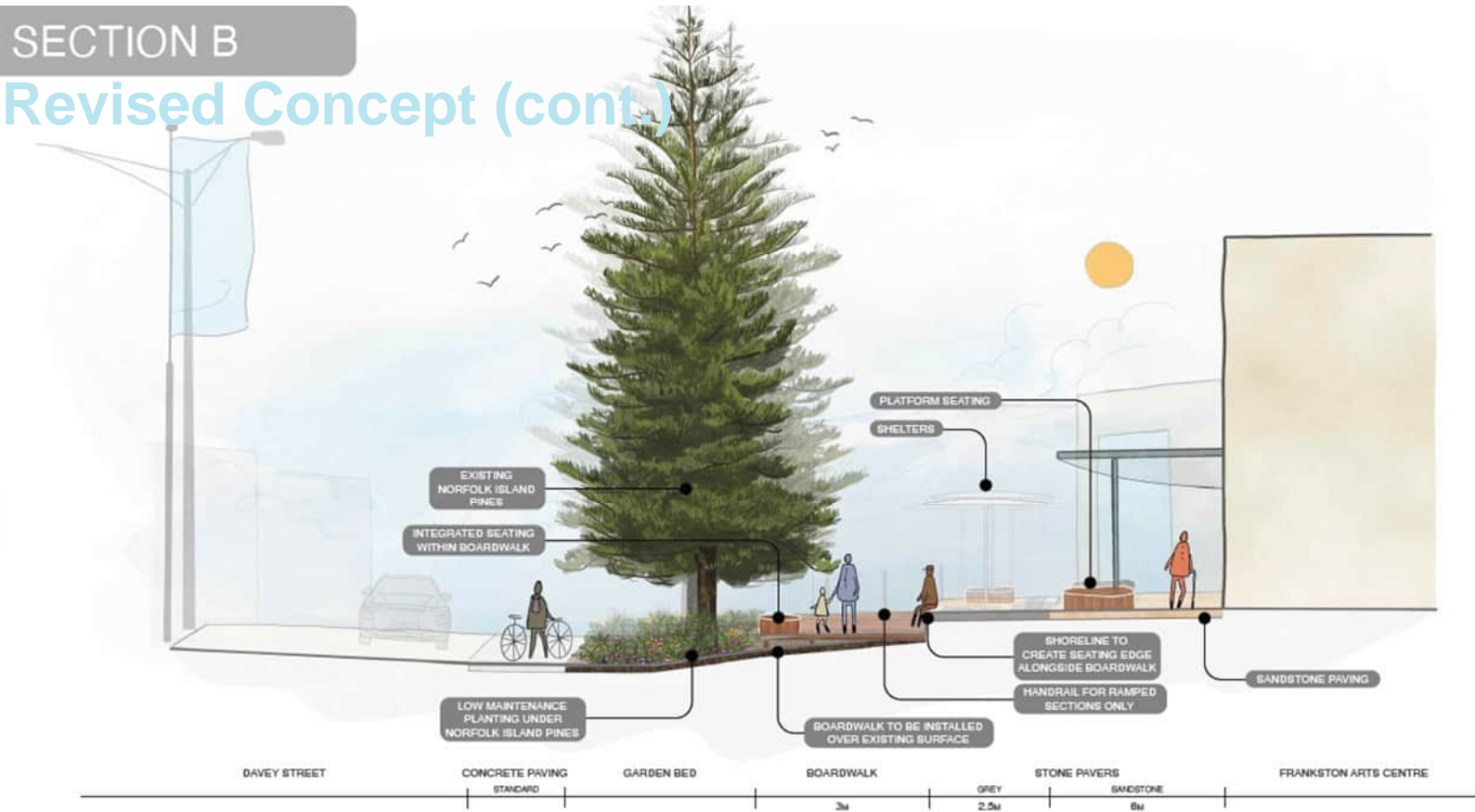
Revised Concept (cont.)



NOTE: DIMENSIONS SHOWN ARE INDICATIVE BASED ON A SCALED VERSION OF THE CONCEPT PLAN. DISTANCES SHOWN MAY NOT ALIGN PRECISELY.

SECTION B

Revised Concept (cont.)



NOTE: DIMENSIONS SHOWN ARE INDICATIVE BASED ON A SCALED VERSION OF THE CONCEPT PLAN. DISTANCES SHOWN MAY NOT ALIGN PRECISELY

PERSPECTIVE A

Revised Concept (cont.)



OPTION TO INCREASE CONCRETE WALL HEIGHT (IN LIEU OF HANDRAIL) TO RAISE THE OVERALL HEIGHT AND EFFECT OF THE WATER WALL.



PERSPECTIVE B

Revised Concept (cont.)



Next Steps

- Complete detailed design.
- Tender process to commence in late October 2024
- Report to be presented to Council in early 2025 to approve contract to enable construction to commence soon after.

Thank you

Frankston City Council

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Other Projects of Councillor Interest

Urban Forest Action Plan

Progress update

This planting season, which commenced in April 2024 is well underway. The program has been reviewed and the following numbers updated on the allocation of 20,000. 17,000 trees (85%) have been planted within the streetscape, parks and open space area and some capital works projects. Tree planting efforts focused on the early delivery of the agreed Councillor Bolam's sites.

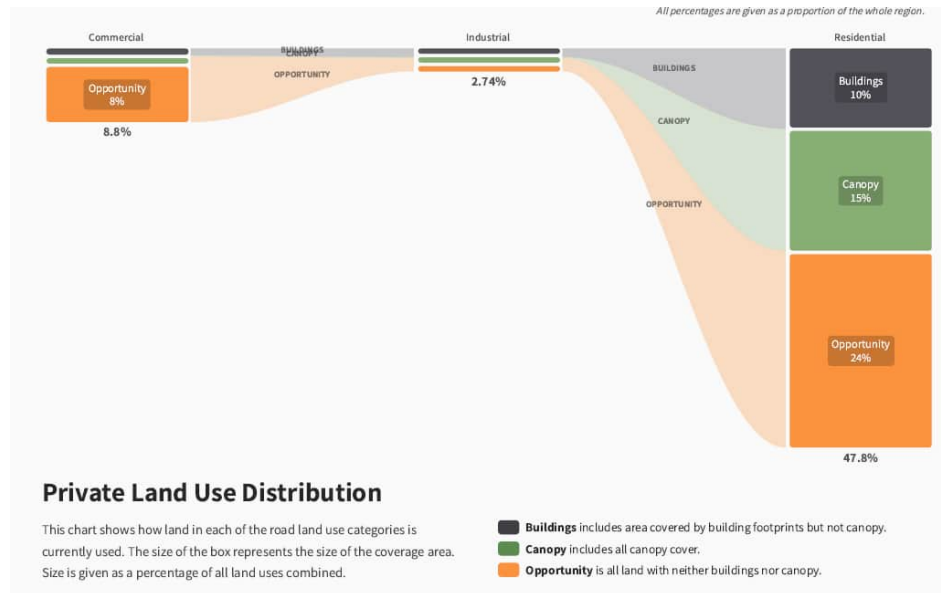
Delivery Area	No. of trees to be planted
Operations- Street Tree planting	5,300
Operations - Open Space and Parks	5,036
Operations -Natural Reserves	7,277
Operations - Golf Course	200
EPP Projects (climate species trial, school tree day)	320
Capital Works Delivery Projects	1183
Other	684
TOTAL	20,000

Council report

A report was presented to Council at the recent meeting on the 22nd July 2024, noting the planting efforts of the past three years and the significant progress in increasing tree canopy cover across Frankston City. It also noted that it will not be possible to continue with planting of 20,000 trees on Council land due to limited remaining spaces available. Officers are designing a program to achieve an increase in tree canopy across all land tenure with a focus on encouraging tree planting across private land with programs and incentives. The graph

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below shows that 47.8% of the private land within the municipality is residential land which offers 24% empty space as potential for canopy tree growth.



Community Planting Initiative:

- Promoting private land incentives such as plant giveaways (including Mayor's picnic) and vouchers,
- Redirecting the Environmental Community grants to Private land holders to undertake environmental improvement works.
- Providing a series of tree education programs and workshops on the benefits of tree planting.
- Boosting the "Request a Street Tree" initiative.
- Updating landscape guidelines for improved tree canopy outcomes
- Increasing social media outreach on tree related incentives.
- Continue to hosting tree planting events such as National Tree Day and School Tree Day.
- Garden for Wildlife program to incorporate a business / industrial focus element.

Other projects



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Friday the 26th of July is National School Tree Day. Frankston City Council offered 50 free indigenous plants for schools and 25 for preschools. Two schools, Ballam park primary and McClelland Secondary School were selected as 'ambassador schools' and received 300 plants, with an onsite educational workshop from 'Living with Wildlife' and assistance with planting on the day. The schools are encouraged to plant indigenous plants to provide habitat, food and shade for local wildlife as well as providing a beautiful environment for our young people to learn how to care for, protect and restore an environment local to them - [National Tree Day for Schools - Frankston City Council](#).

National Tree Day is also being run at Seaford Wetland on Sunday the 28th July 10am to 12pm. The site provides follow-on planting from the 2017s National Tree Day event where residents can revisit to see their efforts seven (7) years on and contribute to strengthening the mid and understory plantings. Mid and ground story structure are crucial for ecological health, providing critical food and nesting services for small birds, mammals, reptiles and insects.

Landscape Compliance

Our ongoing initiatives to strengthen planning conditions, landscape guidelines, and compliance practices aim to significantly enhance the quality and effectiveness of landscaping in our community. By revising current planning conditions, updating landscape guidelines to increase canopy cover, and establishing a dedicated Landscape Compliance Officer role, we are committed to ensuring robust, sustainable, and compliant landscaping outcomes.

Strengthening Landscape Guidelines

Work continues on the review of the current Landscape Guidelines (guide for applicants preparing landscape plans for planning applications). Internal stakeholder consultation was undertaken in June and the consultants are preparing the draft document. These guidelines will incorporate new strategies for canopy cover improvement throughout the municipality, preferred planting schedules and clear and practical plans and drawings to assist compliance with planning conditions.

Strengthening Planning and Compliance Practices

To support the above work, Development Services have recruited a Landscape Compliance Officer (new position) to sit within the Planning Investigations team. The Landscape Compliance Officer commenced work on the 2nd July will work closely with officers in the Statutory Planning Unit and the Environment Policy and Planning team. The purpose of the role is to undertake proactive landscape and tree protection compliance inspections to confirm compliance with the tree protection local law and with planning permits that have endorsed landscape plans and/or tree protection management plans. This new position ties in with the work being undertaken to strengthen the current Landscape Guidelines and landscape conditions on planning permits.



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Nepean Boulevard Master Plan and Early Works Package

Introduction and Background

The Nepean Boulevard project is a city shaping initiative to transform 3.6km corridor of Nepean Highway into a safe, attractive and vibrant boulevard. The project consists of several components running simultaneously including the Nepean Boulevard Master Plan and the Early Works Package.

The Nepean Boulevard project is Council Plan initiative for development in 2023-24 to support the 'Thriving Economy' priority.

The purpose of this report is to provide Councillors with a progress update on the Nepean Boulevard Project program of works for June and July 2024.

Budget - Council's Draft Budget 2024-25 released in April 2024, includes a \$1.4 million budget for the Nepean Boulevard Project, with a total of \$6 million over 4 years.

Partnerships and Funding – The Nepean Boulevard project is a long-term project contingent on approval processes and available funds. Projects will be prioritised based on cost benefit analysis in alignment with available funds and grant opportunities. Whilst some projects can be funded and delivered by Council and other partners, others require support from other levels of government. Council has committed \$6 million through the Long-Term Infrastructure Plan to fund a first stage of works and is advocating to partner with Victorian and Federal Governments to equally fund the initiative.

Stakeholder consultation – The Early Works require various DTP approvals at the design and implementation stages. The project program is subject to DTP approval time frames. Council Senior Managers and Officers are meeting regularly with DTP at all levels to advocate for the Nepean Boulevard outcomes in an effort to enable the approvals processes.

Engagement with authorities and agencies has commenced and will be ongoing throughout development of the Master Plan and Early Works. Engagement has commenced with multiple stakeholders including DTP, Melbourne Water and United Energy.

Key Issues

Key project elements of the Nepean Boulevard project which are in progress or complete to July 2024 are outlined below.

Nepean Boulevard Vision developed in 2023 builds on the strategic direction developed through the Frankston Metropolitan Activity Centre (FMAC) Structure Plan, Frankston Integrated Transport Strategy and Victorian Government changes to create a safe road environment for all. Community and stakeholder feedback was received with general sentiment that improvements were needed to support better activation, safety and environment outcomes.



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Draft Nepean Boulevard Master Plan – the draft Master Plan commenced development in February 2024 and is anticipated to be presented at the 19 August 2024 Councillor Briefing, prior to consideration at the 9th September 2024 Council Meeting seeking endorsement for community engagement to progress in 2025.

The success of the Nepean Boulevard Project is dependent upon partnerships with key stakeholders and authorities to secure funding, approvals and achieve the desired outcomes in the approved FMAC Structure Plan and Nepean Boulevard Vision. A partnership with the Department of Transport and Planning (DTP) is critical for funding and grants advocacy, approvals including in-kind design advice and delivery support through capital and operational programs.

Nepean Boulevard is a State Government arterial road with parts of the street verges and medians managed by Council. Without coordination, we risk adopting competing strategies, or no strategy at all, failing to live up to community expectations. This is particularly urgent given the changing land use and uplift anticipated through the Nepean boulevard precinct. With the anticipated transformational development, the population of this corridor is set to grow and it is important to plan for the needs of new and existing residents.

Council officers have established a collaborative relationship with relevant DTP teams to undertake the required transport network testing and design process in an effort to secure in principal support and build pathways for future delivery approvals. This extensive process has impacted on the Master Plan program however is a critical aspect of the Master Plan to ensure the FMAC Structure Plan and Nepean Boulevard outcomes are supported.

In July 2024, Council officers received formal ‘in-principle’ DTP support for the Nepean Boulevard Master Plan subject to the resolution of further FMAC transport network modelling to DTP satisfaction.

Various technical reports have now been completed as part of the Master Plan development including:

- Cultural Values Assessment with Bunurong Land Council Aboriginal Corporation
- Gender Impact Assessment
- Movement & Place Assessment
- Mesoscopic Transport Model Testing
- Transport Assessment Report
- Lighting Design Report
- Civil Engineering Assessment Report
- Cost Benefit Assessment
- Quantity Surveyor Estimates

The Draft Master Plan Report is now being prepared for consideration at the 9 September Council Meeting for endorsement to proceed with community engagement in 2025.



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Nepean Boulevard Early Works – the early works are underway and will continue through to mid-2025, pursuant to DTP. Planting and new Gateway signs are proposed in two locations with plant procurement finalised, tender documentation prepared, DTP approval received and quotations for landscape contractors and traffic management sought and contracts awarded. The planting and signage early works are advancing well for works to be underway on site by August 2024.

Pedestrian orientated lighting at Mile Bridge and tree illumination between Davey and Beach Street concept design is progressing as part of the Nepean Boulevard Master Plan with detailed design and delivery as part of the Early Works by June 2025.

Recommendations from the Nepean Boulevard Project Advisory Group

That the Council accepts the Nepean Boulevard Project Hot Topics report which outlines achievements for June and July 2024





City Presentation Update July 2024

City Presentation

A number of presentation improvements has recently occurred in the Frankston CBD area. The bespoke seating in Wells Street has been fully restored to as new condition and a number of large planter boxes adjacent to Young Street have been beautified with new painting, installation of environmentally friendly decked seats and new plantings.

Also along Young Street, an initiative to prevent litter from collecting between the train line property boundary and council toilet building has been successful. These barriers mean that litter in the area cannot reach these spaces and is easily picked up as part of keeping the area highly presentable.

The rejuvenation of roundabout plantings throughout the municipality has also been completed for 2024. The selected plant palettes utilise elements such as low growth height to ensure visibility, durability to minimise the need for manual watering, alignment with local neighbourhood character and the incorporation of vibrant colours and attractiveness throughout the seasons.

Finally, the new initiative designed to enhance Council's capacity for graffiti removal has now been in place for six months and is delivering great results for the community. As part of the initiative, two new graffiti removal officers joined the organisation to focus on proactive graffiti management with regular patrols. The impact of these patrols has been highly visible with a very noticeable reduction in graffiti vandalism in known hot spot locations and since the initiative's inception, approximately double the area of graffiti per week is being removed, reaffirming the decision to proceed with this innovative approach.



Executive Summary

Public Art and Major Events

There are a considerable number of public art projects underway and on track including:

- Mile Bridge Sculpture
- Ballam Park
- Skye Dandenong Road
- Sweetwater Creek
- Kananook Commuter Car Park
- Karingal Place

In addition, the report also includes an update regarding the 2025 Waterfront Festival and post event wrap of the 23/24 Events Season, along with a report specific to South Side Festival.

Transparency Hub

Council Registers

We currently have 18 of the 19 requested registers now live on the Transparency Hub.

The outstanding register is:

- Lobbyist and Developer Register – under review by the Governance Team.

Public Art Update

Programmable Lights Practice Note

Arts and Culture are progressing the development of guidelines for the City's Creative Lighting Assets including a calendar of significant days and/or events that the City will acknowledge via a coordinated illumination of some of its key lighting assets. The guidelines will also strengthen existing approaches to how lights are proactively maintained. The lighting assets that will be illuminated in response to events/campaigns will include: Wells Street Planter Boxes, FAC Flytower, Frankston Pier, Beauty Park Fountain, Grimwade Clock, White Street Mall and the Beacon.

Mile Bridge Sculpture

The Mile Bridge Sculpture assessment panel includes relevant Officers, three Frankston Arts Advisory Committee members, and an external consultant from the Nepean Hwy Boulevard project, who have received and reviewed over 40 submissions. Five artists were shortlisted to further develop their concepts. The preferred artist will be recommended to Council at its upcoming August meeting.

Ballam Park

The soil testing is complete, and the artist has finalised the fabrication of the sculptures. The engineering report on the footing is currently in progress. Once this report is completed, the concrete can be poured. Due to recent inclement weather, it is necessary to wait for enough dry days to ensure proper setting of the concrete. The sculpture lighting will be installed once the footing is in place, at which point the sculptures can be installed and the landscaping completed. The estimated timeframe for completion is approximately 1.5 months.

Karingal Place - Fibreglass animals

The fibreglass animals are ready to be picked up by the installer. We are waiting for an ETA on the installation from the landscaper however, due to weather conditions expect early August.

Sweetwater Creek Sculptures

The installation of the two Sweetwater Creek sculptures has experienced a delay due to the artist's personal circumstances. Fabrication is nearly complete, and installation will proceed once the artist is able to resume work.

As One - Skye Dandenong Road intersection

There has been no progress on the installation of the "As One" sculpture at this site. The Skye Road project team is awaiting a Memorandum of Authorisation from the Department of Transportation to proceed with any works.

Frankston Regional Arts Trail

Individual site investigations are underway with the preliminary briefs for the key art pieces in development. Meetings with key stakeholders (including land and asset holders) are progressing.

Waterfront Festival 2025 Update

It is proposed to trial moving the Waterfront Festival to Friday night/Saturday in 2025 rather than the current Saturday/Sunday format. This is supported by survey data which demonstrates lower attendances on Sunday's. The new approach will create cost efficiencies without diminishing the experience for attendees to the event.

In relation to supporting data from the post event survey, based on 560 survey respondents:

- Only 16% attended the Sunday only event. Based on the low Sunday attendance at year's event (and feedback from team members that the Sunday has traditionally been slow especially late afternoon), we believe a better format would be to change the event timings



to a Friday night (approx. 5-10pm) and Saturday (approximately 1-10pm). We would operate the main Garden Bar area on the Friday night with a well-known headliner act/s and introduce the “Kids Zone” element during the day on Saturday.

- 195 respondents advised they would be very interested in a Friday night event.
- 342 respondents advised they were most interested in the Waterfront Stage entertainment and live music, providing evidence to invest in the stage line up.
- 432 respondents advised the events they like to attend the most are “Free or Family Friendly Music Festivals”, being the top priority.

Some further concept changes include:

- Working closely with amusement operator/s to improve crowd movement within McCombs Reserve area. Amusement rides across survey feedback are starting to score poorly due to cost-of-living pressures (which we will continue to monitor feedback over 2024/25 events season). “Free activities” are increasing as the “most popular” element which we want to focus on to deliver in the local community (sitting directly below “live stage music” and “fireworks”).
- Introduction of the foreshore playground – this will provide a focus on Frankston playground facilities which will include free activities such as face painting, circus entertainment, roving performers etc. In the Kids Zone area, this could also include some quality market operators from Beauty Park Market, food offerings, arts and crafts, mini pop-up stage and ranger programs.
- Schedule fireworks show rescheduled earlier to 9:15pm. 9:45pm is too late for younger families (sunset occurs at 8:30pm so this should work, in consultation with the pyro team).

Wrap Up of Events Season – refer to Attachment [Major Events - Summary –2023-2024](#)

South Side Festival Post Event Report – refer to Attachment [South Side Festival 2024 Post Festival Presentation](#)

Transparency Hub Update

The following datasets are now live on the Transparency Hub/Corporate Website

- Customer Complaint themes
- Customer Assistance Query types
- Allocation of Rates expenditure
- Councils water and energy usage data
- Rates comparison based on region
- Infringements issued by Council



- Waste Charge budget
- Boardwalk sensor data
- Employee Numbers

The following datasets are currently in progress or under review

- Library usage, visits and borrowing
- Councillor Requests
- Staff development and training
- People counters

Datasets

Process has been set up for to support data privacy and confidentiality review of all data before it is made available to the public. Monthly working group meetings have been established in collaboration with the Data and Governance teams.

A separate project is delivering improved data infrastructure and a single source of truth for data at Frankston. Benefits of this project include automation of reporting and removal of manual processes to updating of data.



Upcoming datasets

Data	Status	Time frame
Library usage	In progress	Sept 2024
Councillor requests	In progress	Aug/Sept 2024
Staff development & training	In progress	Aug/Sept 2024
People counters	Under review	

Pipeline of works for Transparency Hub Quarter 3 and 4

	Council Register or Dataset	Status
1	Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements;	TBC
2	Council's developer contribution register;	Available in Transparency Hub
3	A register of any contracts (including consultancies) awarded both above and within financial delegation, along with contract exemption and additional delegations afforded to the CEO;	Available in Transparency Hub
4	A register of any external submissions formally endorsed and submitted by the Council;	Available in Transparency Hub
5	A summary of broader Freedom of Information (FOI) outcomes achieved, which is currently reported annually to Council, subject to any privacy, confidentiality, and legislative requirements;	Available in Transparency Hub
6	A register of petitions received considering any privacy, confidentiality and related requirements;	Available in Transparency Hub
7	Council's legal expenses summary considering any privacy, confidentiality and related requirements;	Available in Transparency Hub
8	Council's interstate travel register, for Councillors;	Available in Transparency Hub
9	Councillors Conduct matters summary, bringing it out of the CEO's quarterly report (confidential attachment) but considering any confidential or legislative requirements;	Available in Transparency Hub



10	Council's Gift register for Councillors;	Available in Transparency Hub
11	Extracts from Councils Annual Report relating to key management and senior officer remuneration;	Available in Transparency Hub
12	A register of Councillor attendances (both briefings and ordinary meetings) and allowances, which to note are already reported on Council's website;	Available in Transparency Hub
13	A register of Consultancy fees by department;	Available in Transparency Hub
14	A register of Agency fees by department;	Available in Transparency Hub
15	Council's existing lease register;	Available in Transparency Hub
16	The record of Councillor briefings outlined in the Governance matters report, consistent with the resolution of Council at the 11 September 2023 Council Meeting;	Available in Transparency Hub
17	Council's Conflict of Interest Register for Councillors;	Available in Transparency Hub
18	Discretionary budget spending, as is already reported per department;	Available in Transparency Hub
19	Councillor declaration forms since the beginning of the Council term;	Available in Transparency Hub
	Pipeline of works for review <small>* datasets and registers will undergo review for feasibility and considering any privacy, confidentiality and legislative related requirements</small>	
20	Infringement notices received per annum with comparative data	Available in Transparency Hub
21	Staff travel register	Available in Transparency Hub
22	External funding totals from State and Federal governments: comparative years	Available in Transparency Hub
23	Employee numbers- the Transformation team to review the meaningful dashboard to go on the hub for the next financial year	Available in Transparency Hub
24	Council Utility Data – energy usage	Available in Transparency Hub
25	Waste & Recycling Data	In progress
26	Allocation of rates expenditure	Available in Transparency Hub
27	Rates vs region, including comparative data	Available in Transparency Hub
28	Staff professional development/learning opportunities – by department and themes/subject matter	In progress



29	Council Complaints received per annum with comparative data	Available in Transparency Hub
30	Councillor Requests, per Councillor, submitted per annum with comparative data	In progress
31	Customer Assistance Queries	Available in Transparency Hub
	To be scheduled for review <i>* datasets & registers will undergo review for feasibility and considering any privacy, confidentiality & legislative related requirement</i>	
32	Solar Generation	to be scheduled
33	Footpaths	to be scheduled
34	Vacant shops for lease	to be scheduled
35	FOI requests – themes	Register available
36	Graffiti stats (reports, removal, referrals to other agencies)	to be scheduled
37	Library visits	in progress
38	Library Books in/out	in progress
39	People Counters	under review





2023/24 Season – Major Events & Festivals



EVENTS SEASON STATS

Estimated attendance

101,500

Survey undertaken

1,534

Attendance breakdown by Event

Christmas Festival of Lights = 33K

Waterfront Festival = 30K

Mayor's Party in the Park = 3,500

Block Party = 2K

South Side Festival = 33K (Neon Fields = 15K)

CUSTOMER SATISFACTION SCORE

Festival of Lights

7.88

Waterfront Festival

8.3

Mayor's Party in the Park

8.73

Block Party

7.9

South Side Festival

8.85

* Satisfaction score out of 10

NEW AUDIENCE RATE

Festival of Lights

23%

Waterfront Festival

30%

Mayor's Party in the Park

68%

Block Party

54%

South Side Festival

79%

* Survey respondents identifying first time attendance at the event

LOCAL ECONOMIC IMPACT

Survey respondents who visited/dined in local businesses pre/post event

Festival of Lights

35%

Waterfront Festival

44%

Mayor's Party in the Park

46%

Block Party

75%

South Side Festival

57%

SPENDMAPP DATA

Christmas Festival of Lights

2023 TOTAL SPEND

\$8.54M

2022 TOTAL SPEND

\$8.62M

Waterfront Festival

2024 TOTAL SPEND

\$8.43M

2023 TOTAL SPEND

\$8.91M

2022 TOTAL SPEND

\$9.22M

LOCAL RESIDENT VISITATION

Survey respondents who identified they reside within Frankston municipality

Festival of Lights

68%

Waterfront Festival

62%

Mayor's Party in the Park

70%

Block Party

86%

South Side Festival

67%

DESTINATION EVENTS

**2024/25 Grant
Applications received**

28

**2023/24 Grant
Applications received**

13

Estimated attendance

11,029

NEW EVENT PARTNERSHIPS

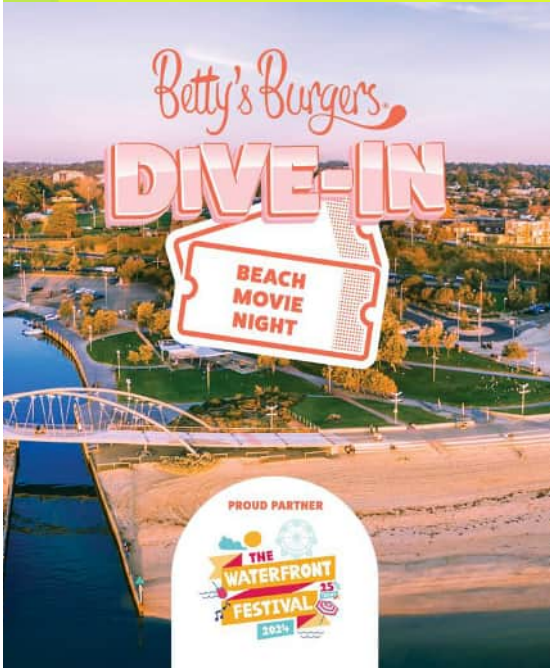


New Event Partnerships
(cash & in-kind)

12



BETTY'S BURGERS DIVE IN CINEMA



We had the bestest time and want in again next year, our team had som much fun and it was soooooo well organised 😊
Lyndal Guterres | Head of Marketing Betty's Burgers



Attendees
100 SOLD OUT EVENT





IT'S ON
FOR YOUNG
AND BOLD.

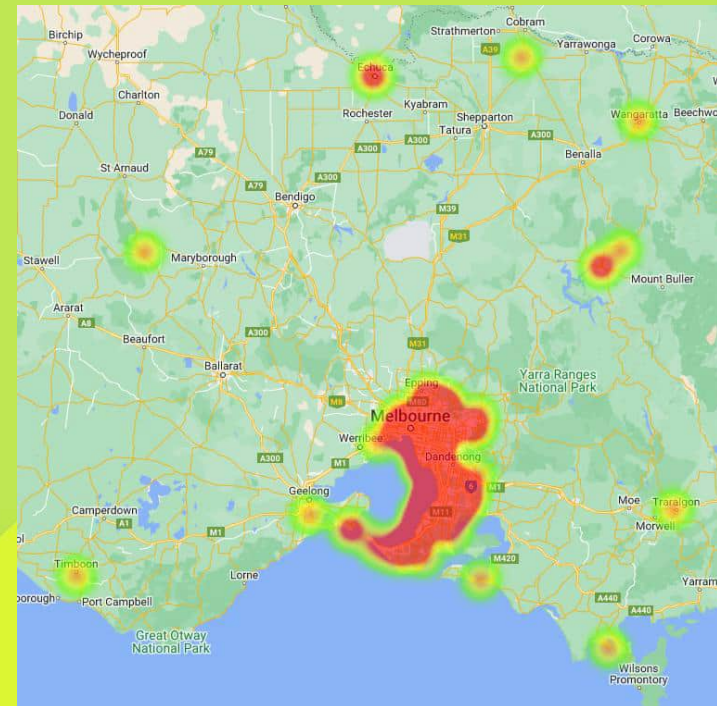
FRANKSTON SWIM CLASSIC

*Anna Boland (Mornington Peninsula Triathlon Club – Event Organiser) –
“We had great feedback, and we enjoyed every minute of it. It was such a
pleasure to work alongside you and your team”.*

Total participants

293

Heat Map of participant entries



COMMUNITY INVOLVEMENT

Emergency Support Services including Victoria Police, SES, CFA, Fire Rescue Victoria, Ambulance Vic, Red Cross, Coast Guard Carrum, and CPR Lab (St John).

Local Sporting Clubs including Frankston Dolphins Football Club and Frankston Dolphins Junior Football Club, Leawarra Calisthenics Club, Mornington Peninsula Triathlon Club, Frankston Yacht Club, and Cricket Victoria

Local Businesses including Event Logistics Group, Showtime Attractions, Budget Frankston, Singing Bird Studios, POHSS Studio, Banks Brewing, Frankston Brewhouse, Outdoor Society, Peninsula Community Legal Centre, Cruden Farm, and The Cheeky Squire.

Charities / Not for Profit / Community Groups including Scouts Victoria, Frankston Life Saving Club, Rotary Peninsula 2.0, Frankston City Band, Bunurong Land Council, Marine Mammal Foundation, Gould League, Frankston Toy Library, and Multiple Births Association.



STAKEHOLDER SENTIMENT

Dave Andersen - Hoop City South-East co-owner, ex NBA/NBL/Australian Boomers player – “It was a great thing to be a part of. I am a proud prodigy of Frankston and always prop up my hometown! So great to be around the festival and showcase Hoop City there. I do hope we can set it up again next year and get more activations around it. Thinking bigger and better as always!”

Taurean Whelan - Hoop City General Manager – “Was a great event and I think we would love to do next year in some capacity. We took a heap of learnings from this activation and think we could do some cool stuff next year”.

Nicholas Cassidy – Director, Ray White Langwarrin – “Thank you for inviting us to be involved and we would definitely like to be involved going forward”.

Christopher Grigoriadis - Brand Experience Executive, Vicinity Centres (Bayside) – “Congratulations on a wonderful event on the weekend, myself and Cherie were able to pay a visit on Saturday and Sunday and it was great to see an amazing turnout”...” a great partnership”.

Shanae Drew - Partnership & Engagement Coordinator, TAC – “Thanks so much for your support for this year’s event and all the best with any other events this year!”... “It also seemed that a large number of people didn’t drive to the event, which is great and what we are hoping to achieve”.

Melanie Armstrong – Marketing Manager, Hawthorn Football Club – “Just wanted to say a huge congrats to you Frankston team, on a wonderful Christmas Festival of Lights. It was so well organised and a cast of thousands there that looked to be having the best time”... “We really appreciate the approach to keep AFLW top of mind by including us at the events through the year”.

Simone Bonella - Coordinator, Community Programs, Community Strengthening – “No doubt you’ve had a stream of positive feedback from last weekend’s Waterfront Festival. It was a fantastic event and a great time with all that hot weather to be located on the foreshore! This email is a big thank you from the community programs team. We greatly appreciate you accommodating the L2P program promotion and your suggestion of bringing in the car made a significant difference to our presence. Mostly I appreciate how fast and easily you accommodating this request and the great support offered at such a busy time for you”.

Heather Hutchinson – Coordinator, Community Engagement and Participation – “The Party in the Park was a great event for us to be involved in, it worked really well. We actively engaged with 87 people. And reached a diverse demographic at the event, which is very worthwhile for us”.

Jack, Pongo World table tennis activation – “Thanks for involving us in the festival. Was great working with you. I hope there’s a buzz around the Council when it comes to these major events now”.

Amanda Nelson (Hot Arts) – “Congratulations on a great event, we so enjoyed connecting with the creative community and lovely families over the weekend”.

STAKEHOLDER SENTIMENT

Thomas Smith – Acting Sergeant, Victoria Police – “We had some good feedback and great community interaction. The kids and families loved the Mobile Police Unit and the ATV”.

Christopher Spero – Acting Sergeant, Victoria Police – “Both my Senior Sergeant and Inspector were very happy and impressed with how the event was run from both a VicPol standpoint as well as the Council. Thank you for a safe and enjoyable (Christmas) Festival”.

Fraser Bayne, CEO, Frankston Dolphins – “Congratulations on what was a fantastic event – plenty of happy, smiling faces and the fireworks were amazing. We had a solid night selling close to 1,000 sausages... which is great for the club”.

Nicola Mackinnon – Operations Manager, Barry Plant Frankston – “The team thought the event was great, most of them do not live in Frankston, and so had never been before. They couldn't believe how much was going on at one time. Well done on a great event!”

Sara Mazzaglia – Marketing Manager, PARC – “A massive congratulations to you and the team for putting on such an amazing event! I can only imagine how much work goes into something so big, and it was a great night”.

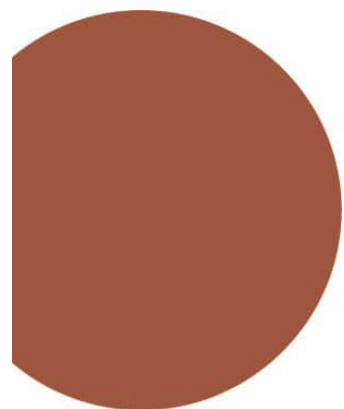
Trudy Poole – President, Rotary Frankston – “Thank you for your support with a last-minute push, we have 1,200 Ducks so maybe with an extra push from your socials we may be able to sell the rest and nearly crack the \$20,000”. We will have raised a total of \$17,500 that we will be able to put towards the cost of the Disability Access Beach Matting for the (Frankston) Waterfront. Not a bad effort for a small group of passionate local volunteers!”.

Clare Turner - Stiltwalkers Australia – “We absolutely loved being part of the fun. You & the events team run such an organised and professional event. It's always a pleasure to be part of the team!”

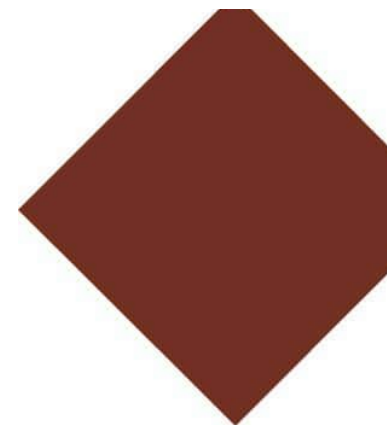
Kat – Owner, Glitter Gypsy – “We love being involved with you all! You are all a fabulous team to work with”!

Kelly McMahon – Owner, Kidz Party Wheelz – “Thank you so much for having us! That was our biggest event we have ever done!”

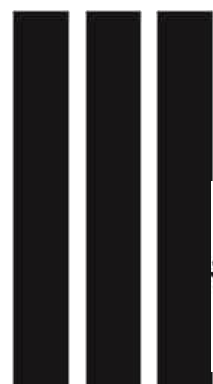
Heather – Visitor Engagement Manager, Cruden Farm – “The day was a great success with the opportunity to fine tune some minor details (particularly at our end). Look forward to working with you again in the future”.



SOUTH SIDE FESTIVAL



10 - 19 May 2024

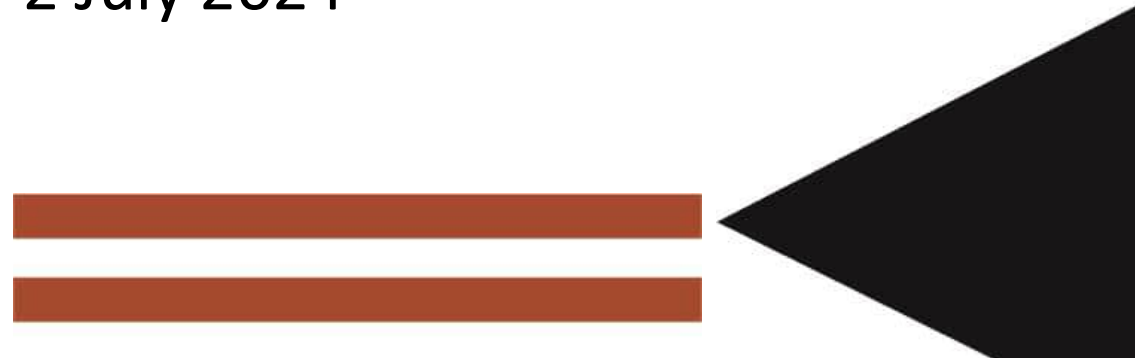




South Side Festival

Post Festival Presentation

2 July 2024



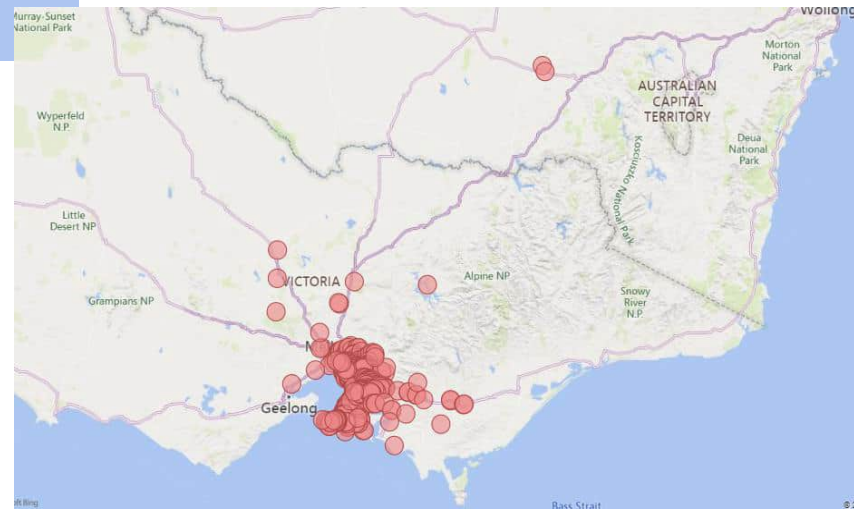
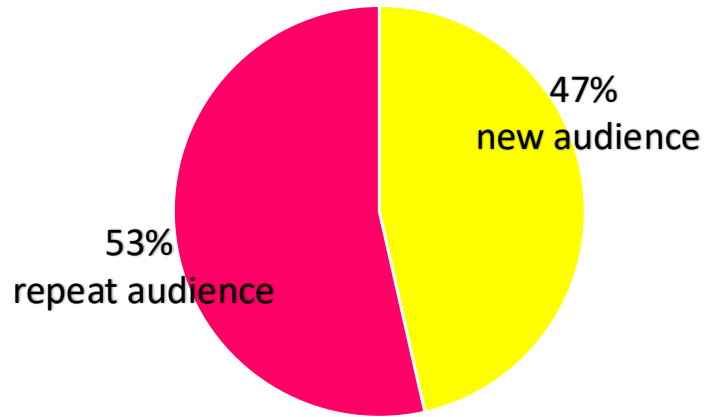


Over 35,000 attendees!

© Glenn Rollinson Photography



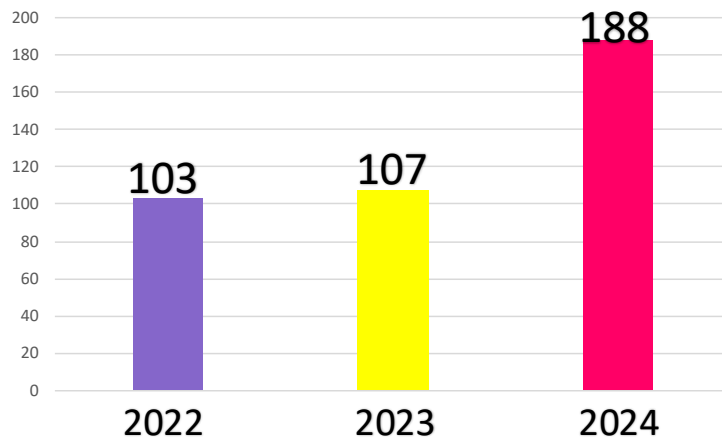
Each year South Side Festival attracts up to 75% of it's growing audience from outside the LGA*



*Source: FAC box office ticketing reports ad DEAP Strategy.



Artists Engaged with South Side Festival



I loved being part of South side Festival, over all there was a great sense of community and a really skilled and passionate team of organisers. The programming was exciting and engaging and a necessary celebration to foster Frankston's creativity and as a destination for the arts.

- Emma Ikin, commissioned artist

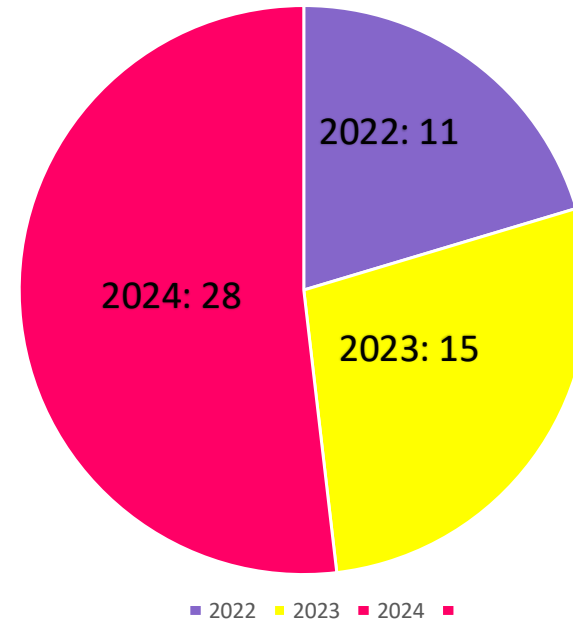


Brenda Bressed & the Quest team,
credit Steve Brown



BAM Arts Inc,
credit Steve Brown

Local Organisations Engaged with South Side Festival





2022

Quest (sponsor)
EastLink (sponsor)
McClelland
Frankston Brewhouse
Little Beauty Market
Frankston Community Music Network
The Grand
38 South
Voices of Frankston Choir
Frankston Social Enterprise Hub
Frankston High School

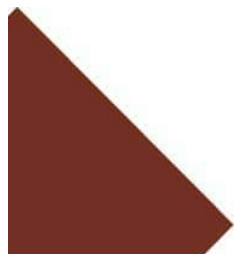
2023

Quest (sponsor)
EastLink (sponsor)
McClelland
Frankston Brewhouse
Little Beauty Market
Frankston Community Music Network
General Public
Sk8house
South Sea Roller Derby
Monash University
Eeny Meeny
Bayside Vicinity
Frankston Primary School
Singing Bird Studios
Frankston Business Collective

2024

Quest (sponsor)
EastLink (sponsor)
Bayside Vicinity (sponsor)
Ray White (sponsor)
McClelland
Frankston Brewhouse
Little Beauty Market
Frankston Community Music Network
General Public
Sk8house
The Hop Shop
Hotel Lona
PARC
Peninsula Leisure
Frankston Skatepark
Critical Info

Frankston Primary School
Seaford Primary School
ONE39 Vintage Warehouse
Singing Bird Studios
Frankston Life Saving Club
Frankston Football Club
BAM Arts
Frankston Music Society
Upcycle 4 Better
Foundation College
Frankston Business Collective
Spicy Web





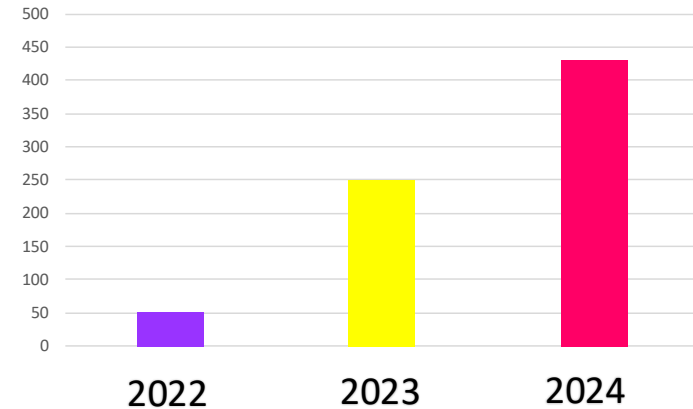
Local spend across the LGA has increased by 6% during South Side Festival from 2022 – 2024.

\$160k higher spend on the weekend of Neon Fields than the weekend following.

Source: Spendmap year on year for total spend in the Dining & Entertainment category



Community Participants Actively Engaged with South Side Festival



Wow! What a fabulous opportunity for our students and community to be involved in the 2024 South Side Festival! It was a real highlight for staff involved to see our students in this light!
- Janelle Doyle, Team Leader Frankston PS

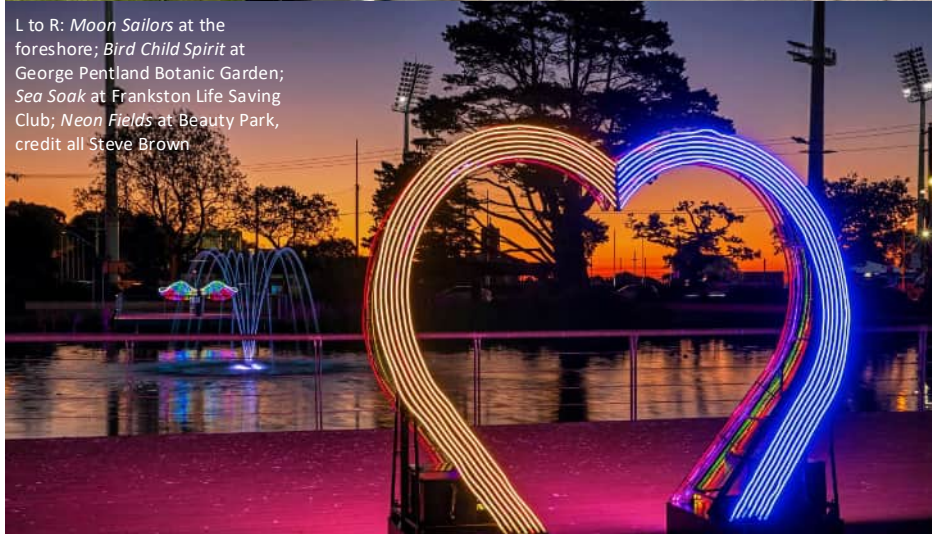


Over 700 people
attended opening night!





Activating the
LGA with
fab free experiences



L to R: *Moon Sailors* at the foreshore; *Bird Child Spirit* at George Pentland Botanic Garden; *Sea Soak* at Frankston Life Saving Club; *Neon Fields* at Beauty Park, credit all Steve Brown





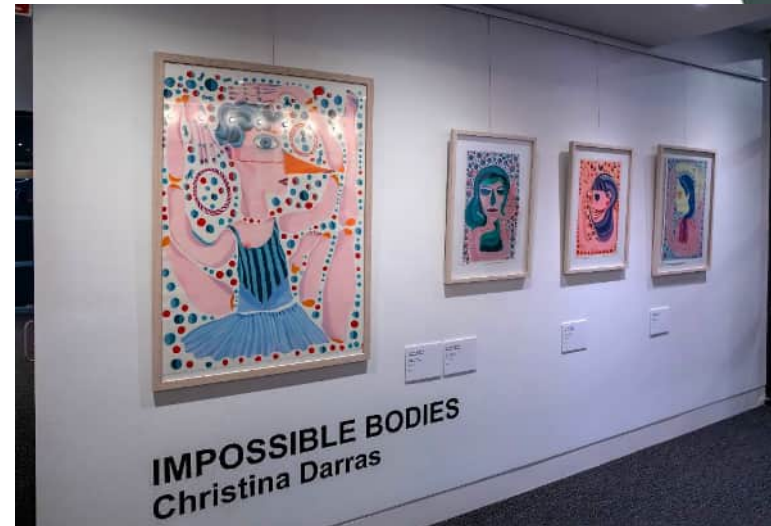
The Human Spirit by Jaq Grantford,
credit Steve Brown

For all the women I'll Never Know

Showcasing the Frankston Arts Centre



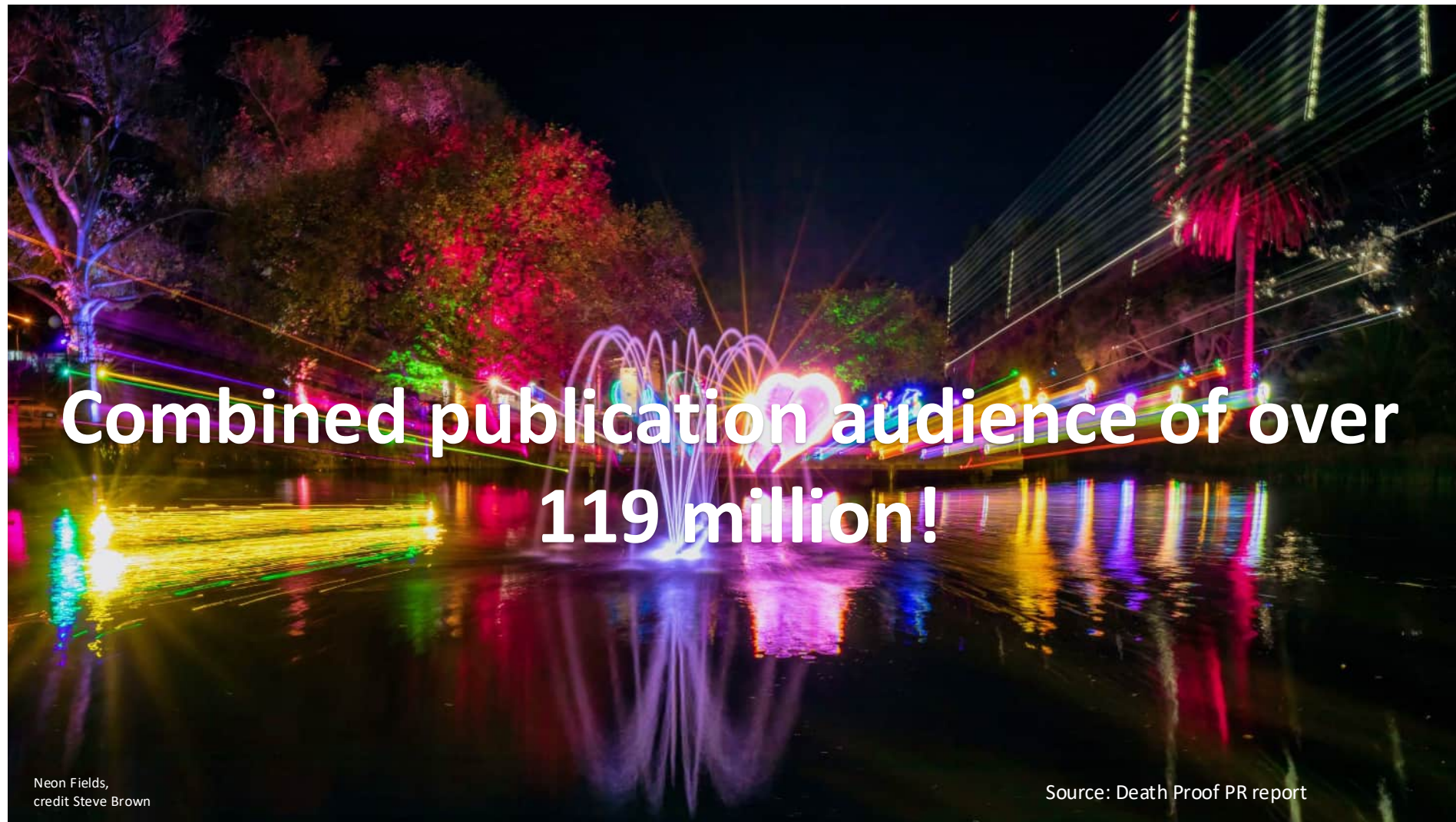
IMMERSE
Fiona Basile



IMPOSSIBLE BODIES
Christina Darras



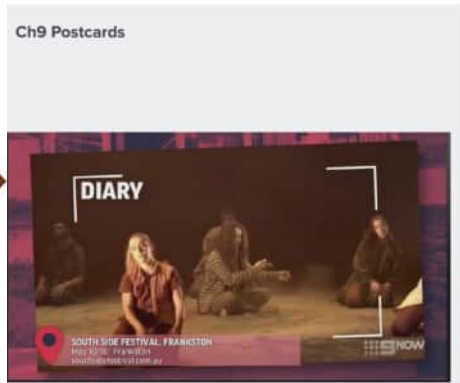
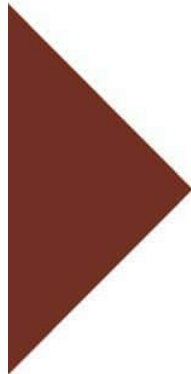
Genders Fluids by The Huxley's,
credit Steve Brown



**Combined publication audience of over
119 million!**

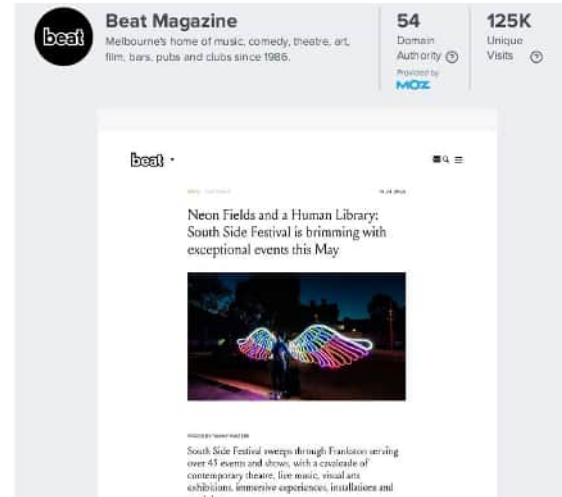
Neon Fields,
credit Steve Brown

Source: Death Proof PR report



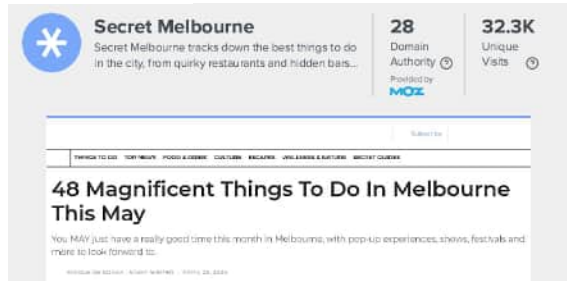
May 12, 2024 TV
Postcards Season 2024 Episode 15
Watch TV Online

Talk about a hot spot!



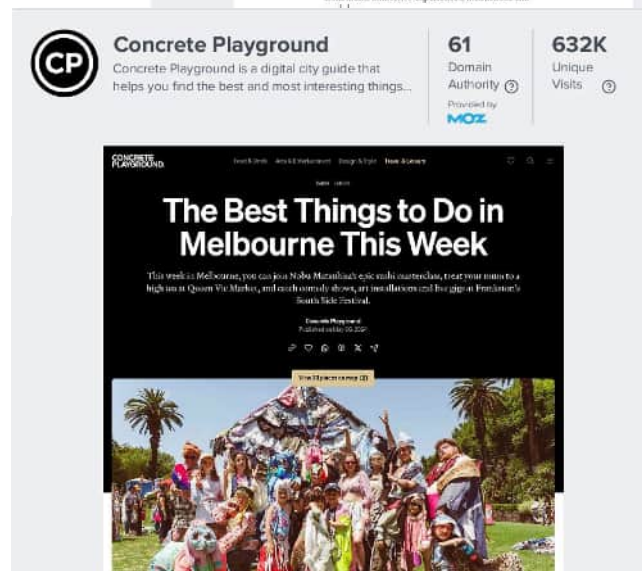
April 18, 2024 ONLINE
Neon Fields and a Human Library: South Side Festival is...

Estimated Views **1.44K**
Estimated views calculated based on audience size and social...
Engagements **0**
Total number of social engagements



May 04, 2021 ONLINE
48 Magnificent Things To Do In Melbourne This May

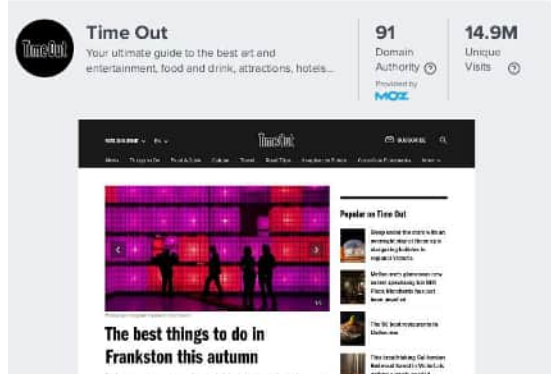
Estimated Views **36.7K**
Estimated views calculated based on audience size and social...



May 06, 2024 ONLINE
The Best Things to Do in Melbourne This Week

Estimated Views **4.29K**
Estimated views calculated based on audience size and social...

Engagements **165**
Total number of social engagements



April 09, 2024 ONLINE
The best things to do in Frankston this autumn

Estimated Views **35K**
Estimated views calculated based on audience size and social...

Engagements **0**
Total number of social engagements



**Over 570 survey responses told us
people love South Side!**

**85% of survey respondents scored the Festival an
8 out of 10 or higher in relation to customer
enjoyment score**

**57% of survey respondents attended local
businesses as part of their visit to the Festival
(including Bayside Shopping Centre or
surrounding entertainment/retail/restaurants)**

**67% of survey respondents live in Frankston City,
with 33% travelling to our city, specifically for
Neon Fields**





**If there was a rating higher than 10/10 would have given it.
Absolutely brilliant and beautiful!**

Good to see there is competition with Sydney's VIVID!

A diverse festival like this is so important to Frankston.

I love the culture South Side Festival fosters in Frankston City!

*It was great to be able to take the family to an event that was "free"
in these tough economic times*

I love not having to go to the city for quality performances!





Lights!
Camera!
Awesome!

Michelle Koala Thomas 14h

Loved this event, take note how to do an event that's wildlife friendly and family friendly no flashing lights or big noise, event finished at 10pm



28 likes 7 comments
Like Comment Send Share

Melissa Andrew Sinclair
Fantastic event, went last night loved it! Food trucks, great coffee and plenty of lovely staff helping with photos, where to stand for best photo and even offering to take your photos xx
Great event, well done organisers & thank you xx

Ash Anne 2d

Neon Lights Festival Frankston City Council was amazing! Albeit a tad chilly 7 degrees







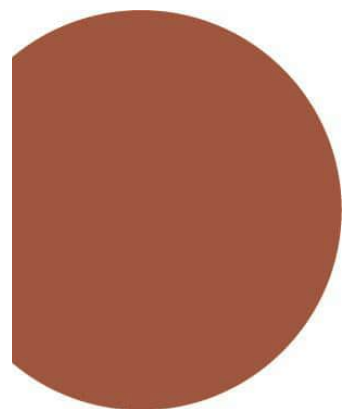
SOUTH SIDE FESTIVAL

FRANKSTON

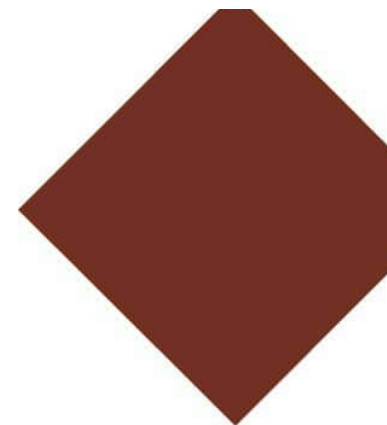
10 - 19 MAY 2024



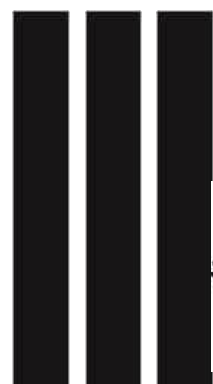
We acknowledge the Bunurong people who are the traditional custodians of the land on which South Side Festival takes place. We pay our respects to their Elders, now, past and present.



SOUTH SIDE FESTIVAL



10 - 19 May 2024





Sister Cities

The Frankston Susono Friendship Association is currently planning for a number of events in 2024 and 2025, including a trip to Susono with school students. Dates will be shared shortly.

Accreditations

Welcoming Cities

With Frankston City now accredited as a Welcoming City we are looking to build this membership to become an 'established' member – which is a three-year membership providing enhanced opportunities to work with the Welcoming City network.

Council officers are currently working on the submission.

There are regular communications shared about being a Welcoming City and linking it to key messages, including our regular citizenship ceremonies. This will be further increased once our membership is upgraded further.

Community members can also find more about Welcoming Cities through our [website](#).

UNESCO Creative Cities Accreditation

Applications are open from March to June every two years, with the next call for applications expected in 2025.

Frankston Business Collective

Bernadine Geary has been appointed as the new CEO of the Frankston Business Collective (FBC). Bernadine was formerly the Vice Chair of the Board – this position will now be updated.

With the confirmation of the Council funding for 2024/25 a new funding agreement between Council and the FBC has been drafted and will be signed shortly. This includes new Key Performance Indicators and reporting requirements.

Attached is the June monthly report from the FBC. This information will now be shared regularly with Councillors.





CEO REPORT TO COUNCIL JULY 2024

COUNCIL FUNDING

Invoice Raised 16/7/24 for \$200,000

Funding Agreement draft to be issued by Council

WORKING WITH ECO DEV/COUNCIL

- Meeting held with Eco Dev/Shweta/Fiona/Mike/Joyie and myself 20th June
- Next Meeting scheduled for 17th July
- Initial Meeting held with Tracey Greenaway on 27th May and have started sharing education and business events for each other in newsletter and cross links on our respective websites
 - <https://frankstonbusinesscollective.com.au/fbc-events/> - "More Local Business Events:
 - [https://www.frankston.vic.gov.au/Things-To-Do/Whats-On?dly_OC%20CL%20Public%20Events%20Listing=\(pageindex=4\)](https://www.frankston.vic.gov.au/Things-To-Do/Whats-On?dly_OC%20CL%20Public%20Events%20Listing=(pageindex=4))
- Monthly meetings & KPIs to be included
- FBC/EcoDev Partnership Document to be finalised

MEMBERSHIP UPDATE - SNAPSHOT

	April	May	June	Growth since April	Comments
Strategic	8	10	13	+5	Bendigo & Adelaide Bank - new 4 others are upgrade - MP Mag; FAC; McClelland; Frankston Football Club
Executive	9	14	16	+7	2 new 1 upgrade from Enterprise 4 upgrade from Essential
Enterprise	14	14	13	-1	McClelland Gallery upgraded to Strategic
Essential	179	185	185	6	10 new Essential members 4 moved to Executive
Probono	6	6	6	0	
Total	216	229	233	17	



Commentary on membership numbers:

- The increase in Strategic Partners is welcomed. Some of these partnerships are providing goods or services “in kind” or a mix of cash and “in kind”
- Bendigo & Adelaide Bank is a wonderful opportunity for FBC and a great alignment with a bank with strong community values. Bendigo & Adelaide Bank are providing the sponsorship of the CEO Breakfast on 27 August and keynote speaker, David Robertson - Chief Economist
- Growth in Executive numbers by 7 since the end of April has been popular, again reflecting the value proposition of this membership offering
- We are still working through the membership database to confirm Essential members who have outstanding invoices by 6-12 months.. We anticipate that we will lose in attrition 10-15 members in this area.

EVENTS

Networking Nights

- June 26th Wednesday 5.30pm – 7.30pm – Grace Professional in Langwarrin.
Speakers:
Sandi Grace CEO Grace Professionals - Journey of Grace Professionals;
Jan Davis & Amanda Young - MiLife - Intern Pathway Program for Employers
Lisa Schefman - Eco Dev - Business Concierge Services/Eco Dev - raising awareness
 - Approx 80 attended (10 non members)
 - 1 Member renewed and 3 Essential
- July 24th Wednesday 5.30pm – 7.30pm – Frankston Arts Centre
- August 28th - TBA
- September TBA
- October 10th Thursday – Netfocus IT
- Nov TBA
- Dec 4th Thursday 5.30pm – 7.03pm – McClelland Gallery

Educational Sessions

- FBC Women in Business – 20th August 8am-10.30am - McClelland Gallery
- Education Session for June – Tues 2nd July 9.30am – 11.30am –
Annie Pearson/Admin Happy – Optimising Xero
14 Attended including 2 non members
- Education Session 7th August – Wednesday 9.30am – 11.30am – FAC
– Therese O’Neill – Reels/Interactive workshop with lighting etc
20 Registered to date



CEO Luncheon/Breakfast

- On the Stage at Frankston Arts Centre
- Bendigo Bank Sponsor
- Tuesday 27th August 7.30am – 9.30am
- Lord Mayor to speak Revitalisation & Young Street Project
- David Robertson, Chief Economist - "Business Outlook Admist Economic Changes - Forecasting Beyond 2025"
- Approx 40-50 to attend

Wellbeing Summit

- 2023 was funded by a \$20k Grant – Charge - Pricing: TBC
- McClelland Gallery (have offered a package offering re upgrade to Strategic)
- Cost pp\$60 (need to confirm)
- Date : Friday 18th October
- Time: 8.30am-2.30pm
- Focus on Women and all causes of stress - Financial/Menopause/Family/Work Life Balance and practical steps around this with some break out sessions.
- Speaker confirmed to date: - Jodie Belyea - Fed MP 30 min slot in the morning

FBC ACE Event [Awards / Conference / Expo 2024]

- Confirming sponsorship for this event looking at being the major sponsor for this event (they want publicity & gala & at the Frankston Arts Centre if possible)
- Date to be confirmed - possibly just conference and awards dinner (with Expo being moved to Think Local)

MARKETING

Followers are up across the board but acknowledge that more work needs to be done.

- Facebook followers = 486 (+83 in 2024)
- Instagram followers = 753 (+164 in 2024)
- LinkedIn followers = 413 (+94 in 2024)

We are actively looking for a marketing support person and are close to appointment

ADVOCACY

COMMITTEE FOR GREATER FRANKSTON & MORNINGTON PENINSULA

- Met with Josh Sinclair – CEO
- Agreed reciprocal membership (their cost \$500 for non-profit)
- Looking at ways we can advocate together – eg Conference Centre or Express Train Line to City
- Attendance at events – reciprocal invite.

APO ADVOCACY – Petition to keep Frankston CBD Post Office



- 922 Signatures
- Met with Jodie Belyea Sat 22nd June outside Post Office
- Jodie, Nathan and Phil went to Canberra – they are exploring options with Aust Post for a solution. FCC working with APO to find a solution
- Current Affair Interview - Joyie Wood and RPPFM - Bernadine

Bernadine Geary
CEO

Executive Summary**12.3 Frankston City Council Economic Scorecard April - June 2024**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1: 5. Thriving Economy

Level 2: 5.4 Elevate Frankston City's identity as an innovation hub and business-friendly city

Purpose

To present the Frankston City Council April – June 2024 Economic Scorecard.

Recommendation (Director Communities)

That Council:

1. Receives the Frankston City Council Economic Scorecard April – June 2024; and
2. Acknowledges and celebrates key highlights this quarter including:
 - Adoption of the *Economic Development and Skilled Community Strategy 2023-26* at the 13 May 2024 Council Meeting;
 - the Economic Development Team exhibited at the Commbank Small Business Expo over two days in May 2024 and spoke to over 150 businesses;
 - Officers collaborated with the Frankston Mornington Peninsula Local Learning and Employment Network to deliver a 'School to Work Forum' in June 2024;
 - Officers actioned 116 Business Concierge requests and other requests from 31 business operators; and
3. Notes that the next Economic Scorecard quarterly report and thereafter, will be combined with a quarterly progress report on the Frankston Business Collective. This is expected to be reported to Council Meeting in the new term of Council. In the meantime, a separate report providing an update on the Frankston Business Collective will be reported to the 9 September 2024 Council Meeting.

Key Points / Issues

- The Frankston City Council Economic Scorecard (Attachment A) is a quarterly report, developed to inform both current and future economic development, investment activities and decision making.
- The Frankston City Council Economic Scorecard is comprised of two components. The first component is the annual Economic Snapshot of the municipality. It includes Section 1 - Economic Overview, Section 2 - Workforce, Skills and Resilience, and Section 3 - Investment and Spending.
- Data used to inform these Sections is sourced from Spendmap by Geografia, Profile i.d Demographic and REMPLAN Economy software systems.
- The second component of the Frankston City Council Economic Scorecard is Section 4 - Council's commitment to local businesses. This section provides a

12.3 Frankston City Council Economic Scorecard April - June 2024**Executive Summary**

quarterly overview of the services and programs provided by Council to support new and existing business operators and the overall economy.

- Data and other information used to inform Section 4 - Council's commitment to local businesses - is compiled by Officers.
- Key highlights for the April – June 2024 Section 4 quarter including:
 - Council endorsement of the *Frankston City Council Economic Development and Skilled Community Strategy 2023-26*
 - FCC exhibits at the Small Business Expo
 - School to Work Forum
 - Young Street Vacant Shopfront Activation Project
 - Imagine Frankston
- Local business success stories for April - June 2024 including:
 - Guitar Village
 - Spanish Bar
- Business Testimonials for Council's Economic Development team for April - June 2024 including:
 - Colossal Studios
 - Professional Hair Care Products
 - Thread Traders
 - Creek & Bay
- Business engagement for the April - June 2024 quarter included a total of 2,576 Business eNewsletter subscribers; 7 businesses workshops delivered to 121 participants; 15 Business Mentoring recipients; 116 Business Concierge requests actioned and 31 business operators provided with other assistance.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

There were no external stakeholders required to be consulted in the development of this report.

2. Other Stakeholders

There were no internal stakeholders required to be consulted in the development of this report.

Analysis (Environmental / Economic / Social Implications)

The Economic Scorecard provides an annual overview of the current structure and recent performance of the Frankston City economy. By analysing key indicators of the economy, Council and the community can build a clear understanding of the economic health and progress of the City. This supports Council, current businesses, investors, future businesses, and residents to make more informed decisions.

12.3 Frankston City Council Economic Scorecard April - June 2024**Executive Summary**

A quarterly report on the programs and services provided to local businesses helps to build confidence in the business community, raise the profile of Council supports available and encourage new business operators to Frankston City.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal impacts relevant to this report.

Policy Impacts

There are no policy impacts relevant to this report.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

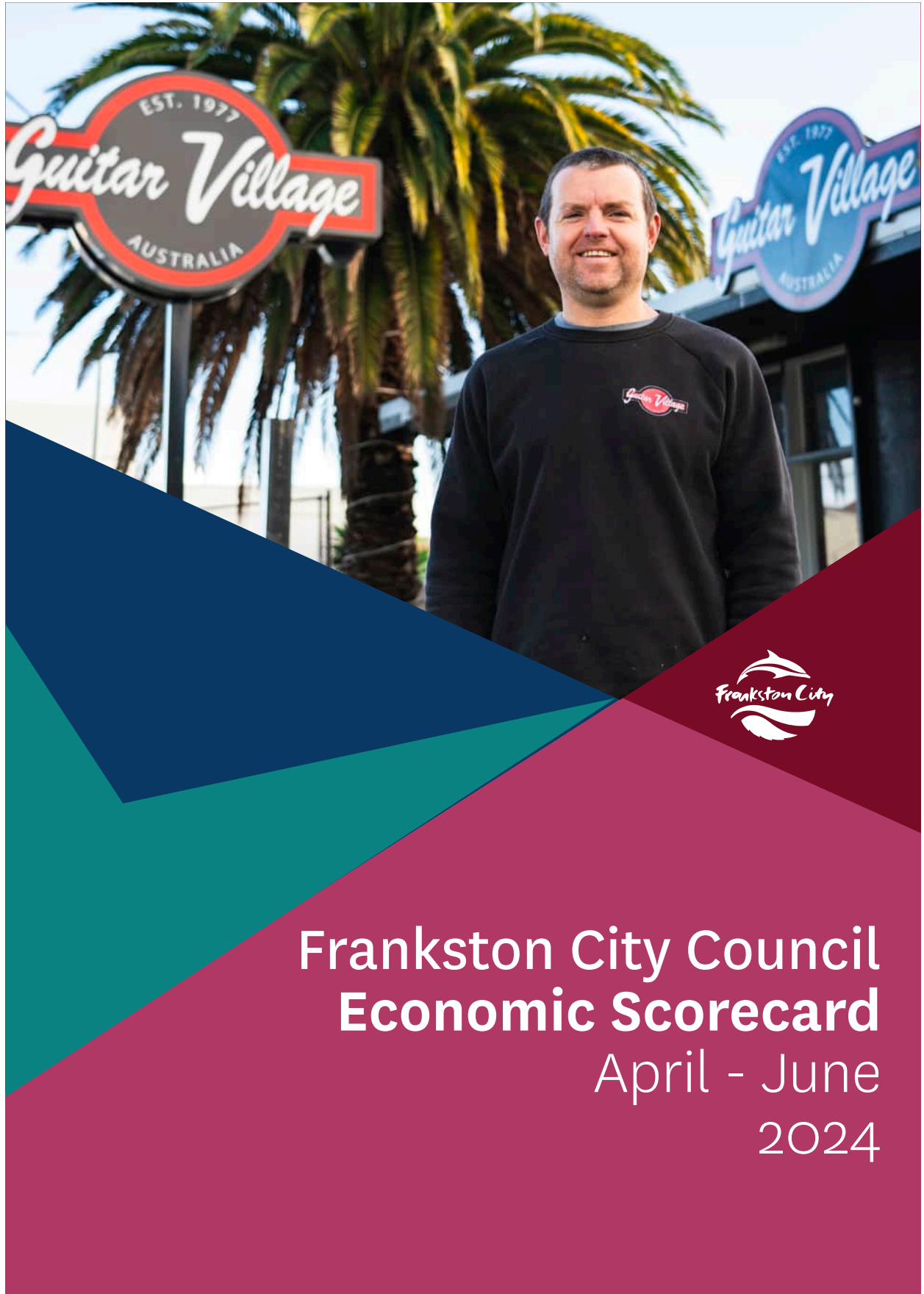
Data used to inform the annual snapshots included in Section 1. Economic Overview, Section 2. Workforce, skills and resilience, and Section 3. Investment and spending is drawn from secondary data, compiled by economic and expenditure modelling software systems. Some of the data used has a considerable publication lag time and findings presented should be considered as estimates only.

Conclusion

The Frankston City Council Economic Scorecard April – June 2024 includes both an annual Economic Snapshot of the municipality and an overview of the services and programs provided by Council to support new and existing business operators during April – June 2024.

ATTACHMENTS

Attachment A: [↓](#) Frankston City Council Economic Scorecard April - June 2024



Frankston City Council
Economic Scorecard
April - June
2024

Introduction

The purpose of this scorecard is to provide an overview of the current structure and recent performance of the Frankston City economy.

This quarterly report is used to monitor the performance of the economy.

By analysing key indicators of the economy, Council and the community can build a clear understanding of the economic health and progress of the City. This supports Council, current businesses, investors, future businesses, and residents to make more informed decisions.

The scorecard has two components —

Annual snapshot: *(this data will be reviewed and updated on an annual basis)*

- Economic overview
- Workforce, skills and resilience
- Investment and spending

Council's commitment to local businesses

Quarterly Snapshot April - June 2024 including:

- Key Highlights
- Business Success Stories
- Business Engagement
- Business Concierge Service





01

Economic Overview

Annual Snapshot



Frankston City’s activity centres and industrial areas

Frankston City has **1** Metropolitan activity centre, **1** Major activity centre, **21** Neighbourhood activity centres and **6** Industrial Areas.

The Frankston Metropolitan activity centre is a higher-order centre, as defined by the Victorian Government, that provides a diverse range of jobs, activities and housing. The centre serves the wider region and is well served by public transport.

Karingal is the only Major activity centre in the area. A major activity centre is an area that has been defined by the Victorian Government as the preferred hub for services, employment, housing, public transport and social interaction.

Neighbourhood activity centres are local centres that provide access to local goods, services, employment opportunities and serve the needs of the surrounding community. These centres serve smaller, local areas and have an important role in giving people the ability to meet most of their everyday needs within 20 minutes of their home.

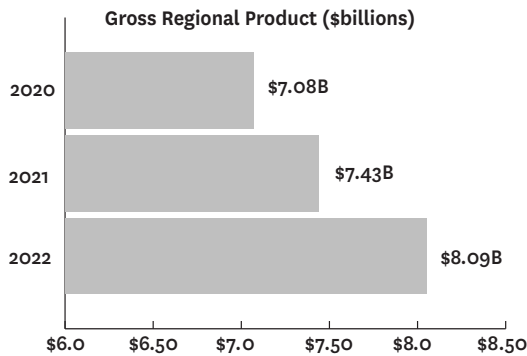
The City’s industrial areas comprise of **6** distinct precincts which together are a leading source of regional employment growth, economic activity and investment attraction. These include Carrum Downs, Seaford North, Seaford, Frankston, Frankston East and Langwarrin.

Growth in the Frankston City economy

The Frankston City economy has been growing steadily over recent years, with a significant spike in Gross Regional Product (GRP) between 2020 and 2022 as the economy bounced back from the economic effects of the Covid-19 pandemic.

The top four contributing industries to the City's GRP are rental, hiring and real estate; health care and social assistance; construction; and manufacturing.

Frankston City's Gross Regional Product, 2021-2022



Source: REMPLAN, Release 2, 2022 (published May 2023)

Top 4 industries contributing to Frankston City's GRP

\$1.18B

Rental, hiring and real estate

\$1.17B

Health care and social assistance

\$1.03B

Construction

\$542M

Manufacturing

Source: REMPLAN, Release 2, 2022 (published May 2023)

Industry sector	Gross Value Added
Rental, Hiring & Real Estate Services	\$1,182,330
Health Care & Social Assistance	\$1,173,972
Construction	\$1,031,488
Manufacturing	\$542,127
Electricity, Gas, Water & Waste Services	\$503,846
Retail Trade	\$473,400
Education & Training	\$460,413
Professional, Scientific & Technical Services	\$334,916
Public Administration & Safety	\$313,249
Wholesale Trade	\$244,512
Financial & Insurance Services	\$242,022
Transport, Postal & Warehousing	\$209,090
Administrative & Support Services	\$177,884
Accommodation & Food Services	\$152,755
Other Services	\$146,836
Information Media & Telecommunications	\$98,718
Agriculture, Forestry & Fishing	\$53,438
Arts & Recreation Services	\$47,236
Mining	\$42,929

Source: REMPLAN, Release 2, 2022 (published May 2023)

Business and industry

Frankston City's businesses and local industries are growing.

There are over 160 businesses in Frankston City with a turnover greater than \$10m.

These are vital economic anchors and export earners for the economy. However, most of the City's business community is comprised of small and medium enterprises which are essential to the success and growth of the local economy.

Health care and social assistance continues to be the biggest employer in the region and strong growth in the industry is expected to continue.

15,017

Businesses registered with GST as at 30 June 2023

\$4.4B

Regional exports in 2022

\$8.09B

Gross regional product in 2022

Source: REMPLAN, Release 2, 2022 (published May 2023)

Frankston City's Top 4 Regional Export Industries as compared to Greater Melbourne

Rank	Industry sector	Export value (\$'000) Frankston City	Greater Melbourne (\$'000)
1	Manufacturing	\$1,374,966	\$57,524,645
2	Construction	\$1,117,843	\$25,564,265
3	Electricity, Gas, Water & Waste Services	\$651,632	\$5,464,362
4	Health Care & Social Assistance	\$504,825	\$930,327

Source: REMPLAN, Release 2, 2022 (published May 2023)

Frankston City's key anchor institutions



Source: SGS Economics and Planning, 2023

Key anchors

Key anchors are institutions and businesses that have an important presence in Frankston City as large-scale employers and purchasers of goods and services.

Key anchors play a vital role in the local economy by providing stability, generating employment opportunities, fostering community development, and attracting investments. They serve as economic pillars by driving growth, supporting other sectors, and creating a sense of place.

Anchor institutions are typically situated and operate in the same locations for long periods of time. Anchor institutions provide stability for smaller local businesses to be attracted to the area and provide goods and services to the institution and its employees.

Anchor institutions can commit to building local wealth in an area through local procurement, investment and workforce.



02

Workforce, skills and resilience Annual Snapshot

Local population, workers and skills

Nearly half of Frankston City's workers are also residents. As more people work locally and work from home, more spending is captured locally. The stock of knowledge, experience and skills in the economy is critical to economic performance.

Without a stock of knowledgeable and skilled people, businesses cannot function. An undersupply of skilled labour will impede economic growth and development.

54,633
 Jobs in Frankston City

141,002
 Population in 2022

34
 Jobs per 100 residents in Frankston City

161,660
 Projected population in 2041

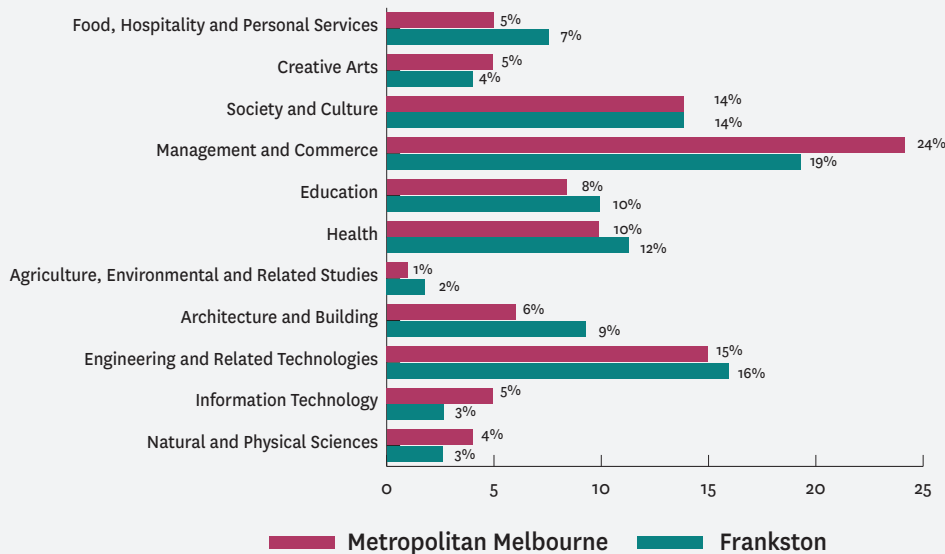
The number and percentage of local residents employed in local jobs



Source: ABS Census, 2021

Source: REMPLAN, Release 2, 2022 (published May 2023) and Profile.Id (informed decisions), February 2023

Frankston City resident qualifications compared to Metropolitan Melbourne



Source: ABS Census, 2021

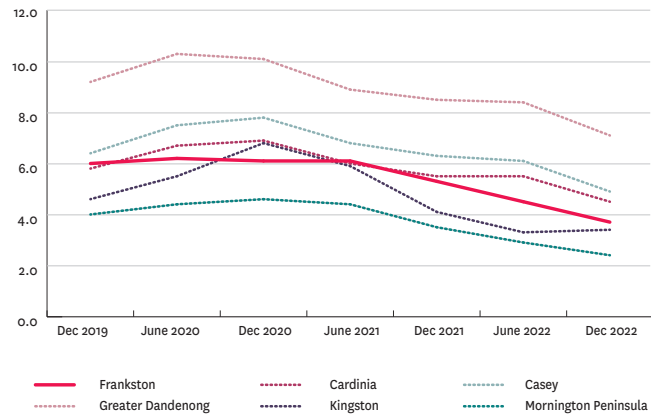


Unemployment rates

Frankston City has an engaged workforce with low unemployment rates in the municipality. A low unemployment rate is a core aim of economic development.

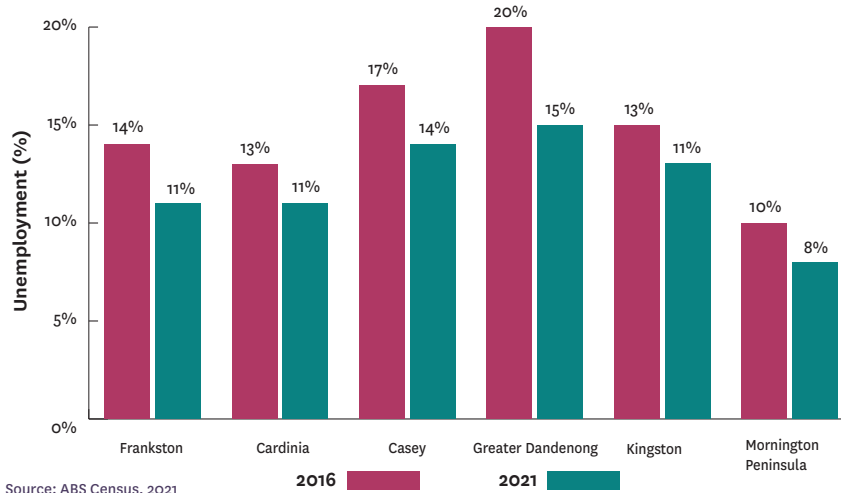
- Unemployment in Frankston City peaked at 7 per cent in 2017. During the pandemic it reached 6.5 per cent before falling back to 4.6 per cent in 2022. In 2023, the unemployment rate has gone further down to 3.6 per cent.
- In Frankston City's youth unemployment for people aged 15-24 has declined since 2016, down 3 per cent. Female unemployment is just over 4 per cent in Frankston. Compared to neighbouring LGA's, Frankston City has a low female unemployment rate.

Frankston City's Unemployment Rate compared with neighbouring LGA's



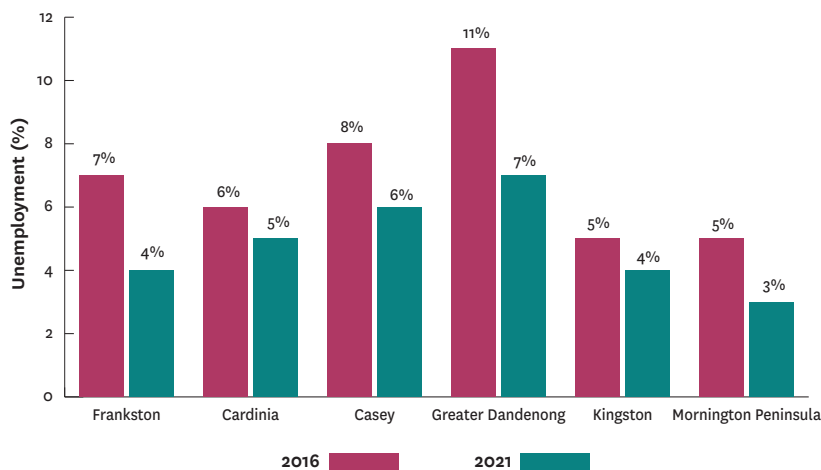
Source: National Skills Commission Small Area Labour Market, 2022 and REMPLAN, Release 2, 2022 (published May 2023)

Frankston City's Youth (aged 15-24) Unemployment Rate compared with neighbouring LGA's



Source: ABS Census, 2021

Frankston City's Female Unemployment Rate compared with neighbouring LGA's



Source: ABS Census, 2021

Economic resilience

Nearly 9 per cent of Frankston City’s population is involved in volunteering.

Volunteering is a pillar of strength in the community with nearly 12,000 residents making economic and social contributions without financial gain.

Frankston City’s residents are engaged, have a high sense of social inclusion and reasonably high levels of life satisfaction pointing to an engaged local community.

An engaged, local community can play a vital role in fostering economic resilience by creating a supportive environment for businesses, encouraging entrepreneurship, and fostering collaboration among community members.

By creating a supportive environment, the community strengthens its economy, adapts to challenges and shocks such as Covid-19, and sustains the wellbeing of its residents.

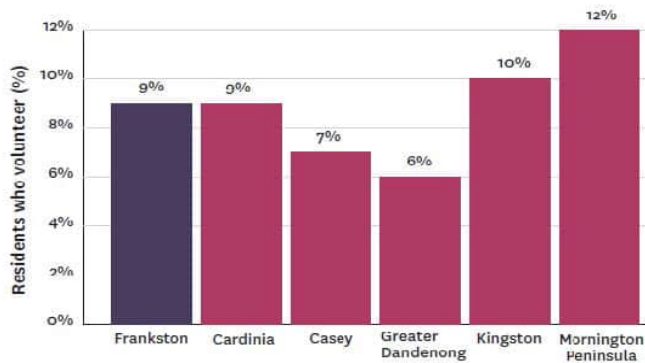
83%
 of residents’ feel valued by society

83%
 of residents’ feel most people can be trusted

75%
 of residents’ have a high or very high life satisfaction

Source: Victorian Department of Health, Victorian Population Health Survey, 2020

Percentage of Frankston City residents volunteering compared with neighbouring LGA’s



Source: ABS Census, 2021

Local Business experience with the Economic Development Team

In September 2023, the Economic Development (formerly Economy, Investment & Activation) team conducted an Annual Business Survey with local businesses to better understand how Council can help and support them and the type of services needed by business operators. 147 responses were received.



We asked whether “you have interacted directly with a member from Council’s Economic Development team?”

Yes	14% (20 count)
No	72% (107 count)
Not sure	14% (20 count)



We asked “if yes, how satisfied were you with the service provided by the Economic Development team?”

Very Satisfied	45% (9 count)
Satisfied	50% (10 count)
Dissatisfied	0% (0 count)
Very Dissatisfied	5% (1 count)

03

Investment and spending Annual Snapshot



Local spending

While there was over \$3 billion spent locally in Frankston City, over \$1.7 billion was spent by residents in other municipalities between October 2022 - September 2023.

Escape spending reduces the circulation of money within the local economy, resulting in a weakened multiplier effect. On the other hand, escape spending highlights an opportunity to redirect and capture a portion of that spending back into the local economy.

\$3.31B

Total local spend

\$1.78B

Resident escape spend

\$1.38B

Visitor local spend

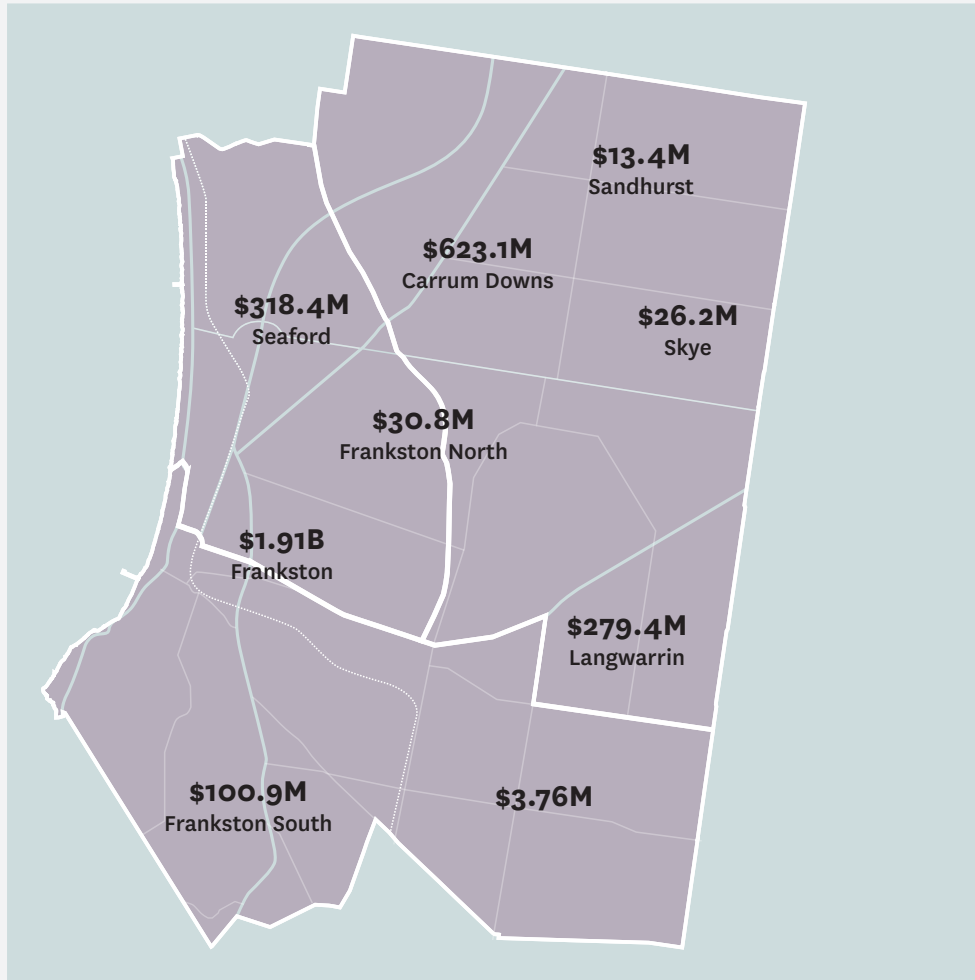
\$521M

Total local spend in the Night-time economy

Source: Spendmapp Oct 2022 - Sep 2023

Resident local spend by suburb within Frankston City

Of the \$3.31B total local spend, 57 per cent is spent within Frankston, with the remainder distributed across the municipality.



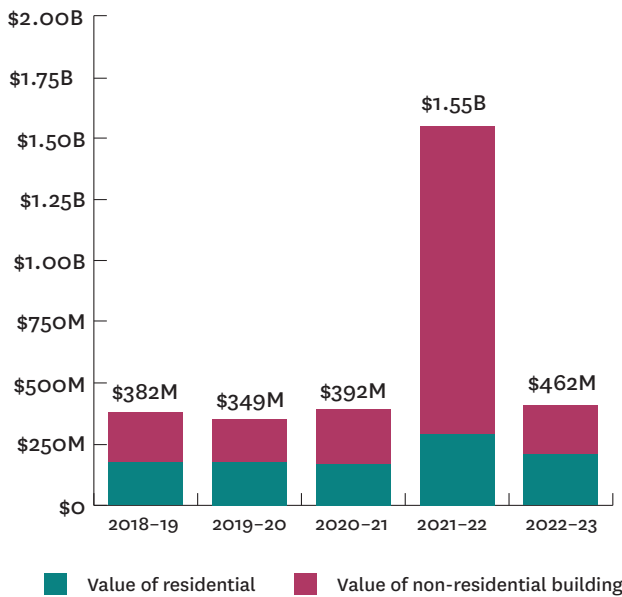
Source: Spendmapp Oct 2022 - Sep 2023

Local investment

Building approvals are a measure of construction activity in the economy. Approvals indicate confidence in the business community and residents to invest. The supply of available land is a vital determinant of the level of investment.

The growth of Frankston City has the backing of Victorian Government investment and projects. Investment from government at different levels shows recognition of the areas value and a commitment to long term growth. Investment and funding acts as catalysts for economic activity

Value of building approvals in Frankston City



Source: SGS Economics and Planning using ABS Building Approvals, 2023

533

Residential building approvals
(2022-2023)

\$245M

Value of residential building approvals
(2022-2023)

\$217M

Value of non-residential building approvals
(2022-2023)

Source: SGS Economics and Planning using ABS Building Approvals, 2023

Key State Government investment and project commitments

Frankston Hospital redevelopment and expansion

New tech school to improve students' skills and knowledge

Level crossing removals

Chisholm Institute — Stage 2 redevelopment

Commuter Car Park infrastructure

Youth treatment facility upgrades

Source: Victorian Government Budget, State Capital Program 2023-24

04

Council's commitment to local businesses

April - June 2024



Key highlights

Economic Development and Skilled Community Strategy

At the 13 May 2024 Council Meeting, Council resolved to adopt the Frankston City Economic Development and Skilled Community Strategy. The Strategy aims to support economic prosperity by using current economic and demographic data and information to build on existing strengths and advantages as well as future opportunities which are aligned with the Frankston City Community Vision and Council Plan Priorities. A Strategy Action Plan addresses each of the three Priority Areas of the Strategy: Supporting local business; Investment attraction and economic activation of places; and Council as an enabler.

CommBank Small Business Expo

Council's Economic Development Team exhibited at the two-day CommBank Small Business Expo in late May. The expo was held at the Melbourne Exhibition and Convention Centre, where Council Officers spoke to more than 150 small business owners, introducing Imagine Frankston and showcasing Frankston City's impressive amenities, upcoming projects, economic statistics, outlook and growth for the future. 45 business owners from Melbourne and surrounds signed up to receive the Business eNewsletter, with many businesses being impressed to discover information about Frankston City and learn why it is a great location to invest and to operate a business in.

School to Work Forum - Frankston Edition

In collaboration with the Frankston Mornington Peninsula Local Learning and Employment Network (FMPLLEN), Council delivered a School to Work Forum breakfast meeting for business and local school principals at McClelland Gallery on Tuesday 18th June. A panel of guests including Chisholm, Mt Erin College Principal, Sam Grigg (Burst Branding Agency), Elizabeth McDonald (Netfocus IT) spoke about career pathways.

Young Street Vacant Shopfront Activation Project

In partnership with Plan One and Ginane and Associates, Council's Economic Development team delivered the Young Street Vacant Shopfront Activation Project this quarter. This project resulted in two vacant shops being successfully filled with quality short term tenants, giving them the opportunity to prove the concept of a physical space in Young Street. Both of the new businesses are expected to enhance the vibrancy of Young Street, contributing to the area's economic growth and community appeal.

Imagine Frankston

More and more families, professionals, retailers, entrepreneurs, businesses, developers and visitors are discovering the opportunities in Frankston City. That's why Council has brought together our economic development and visitor attraction teams to show the world that we are open for business, under one unified voice of Imagine Frankston. Showcasing Frankston City's finest amenities, Imagine Frankston will also attract potential investors and businesses to the city, helping to strengthen the economy and make it a even more liveable city to cater for the future population demand.



Local business success stories

Guitar Village Australia

Guitar Village Australia has been the place to shop for guitars and musical instruments in Frankston for the past 47 years! Not to forget their thriving school Guitar Village School Of Music. They were one of the lucky recipients of a 23/24 Frankston City Business Grant. Owner Bob said the \$\$ went toward modifications to their music school on Davey Street: "The grant went towards glass partitions and doors in our music school," Bob said. "We love the people and love seeing new customers come and learn an instrument. It's great to see past customers coming back to our guitar store or music school years later and reminiscing about past experiences here." So great to see this much loved local business still going strong after all these years!

Spanish Bar

When Adriano Gonzalez opened Spanish Bar in Seaford in 2014, he never imagined how popular it would become. So much so that even famous faces (including P!nk) visit when they are in town! "What started as a sketch in the sand..." Mr Gonzalez said. "Led to months of hard work, restless nights, paperwork, family recipes, interviews, and boundless anticipation, mixed with passion, aspirations, and most importantly, love, culminated in the grand opening of Spanish Bar on May 16, 2014." He said "We aimed to add the missing touch to Seaford, and to be the proud pioneers of the positive transformation of this vibrant community over the past decade. Our heartfelt gratitude goes out to everyone who supported and continues to support this dream.

Testimonials

"The Think Local grant that we received enabled us to purchase high quality media cards for our new Sony camera systems. Being able to support local camera shop - Peninsula Camera House and upgrade our recording media, has meant we have greater ease when filming and creating back-ups on the go - something that is hard to place a value on. Thanks so much Frankston City Council - the Think Local Grants are an amazing initiative." **Thomas Barnes, Colossal Studios**

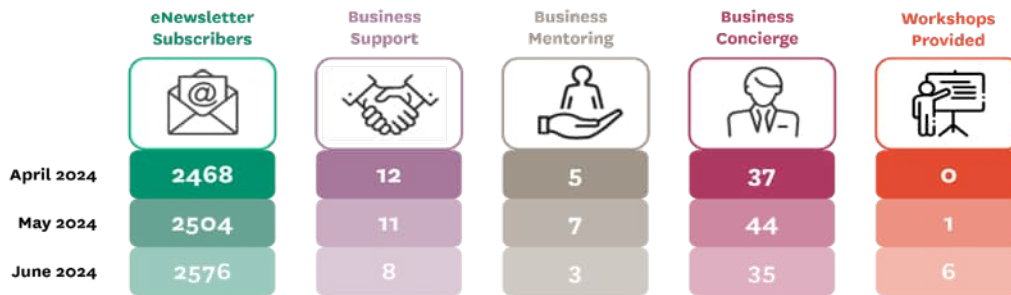
"When a bus crashed into our store on Young Street, we needed to find a temporary location, fast, to keep trading. Thankfully local real estate agent, Nichols Crowder and the Investment and Economic Activation Officer from Frankston City Council's Economic Development team came to our rescue and found us a location just a short walk on the same street. The agent from Nicholas Crowder was astronomical and the Economic Development team jumped on it straight away, both working hard to find us a temporary location to set up shop and keep our business open. We are very grateful." **Wade Savage, Professional Hair Care Products**

"We spent our (Frankston City Council Business) grant on a single head embroidery machine and eight head embroidery machine. This is brand new technology straight from Japan to allow us to do 3D embroidery, regular embroidery and embroidery on high vis products. Thank you to Frankston City Council for your grant which has allowed us to do such amazing things for our small business. It's taken our business to a whole new level." **Ben, Owner Thread Traders**

"A huge Thank you to Council's Business Concierge in helping to launch the Seaford Village Makers Market. It was extremely helpful to have a single point of contact who could communicate our goals to the correct departments, this ensured we understood our limitations and responsibilities in creating a safe event for our community. Council's support has been invaluable, not just initially but also in ensuring the markets continuity. The assistance from the Imagine Frankston social media department in promoting our event has been instrumental in attracting visitors, not only benefiting the market but also my business and other traders in the area. I am looking forward to working with Council to continue to make this event something our Seaford community can enjoy and be proud of." **Holly, Creek & Bay**



Business Engagement



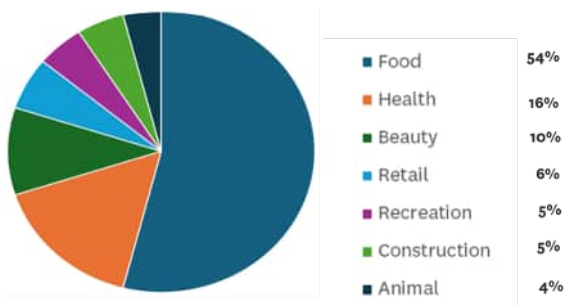
eNewsletter Subscribers: Number of subscribers to the Business eNewsletter
Business Support: Number of businesses assisted with workshops, grant assistance, business relocation and more
Business Mentoring: Number of businesses who signed up for free mentoring and were assigned a mentor
Business Concierge: Number of Business Concierge requests actioned
Workshops Provided: Number of Business Workshops provided

Business Concierge Service

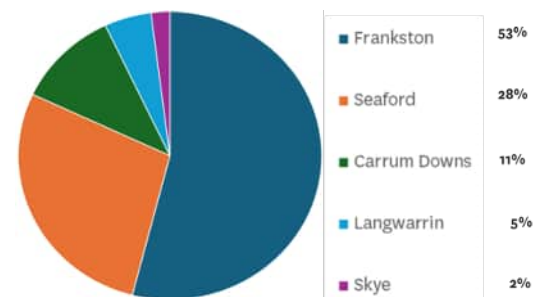
Our Business Concierge is a free service to help guide businesses to start up, grow or relocate by:

- providing information to help open or expand a business
- helping business operators to understand which permits they need
- help with completing and submitting these applications
- connecting business operators with Council's business mentoring service
- offering advice on other aspects of running a business

Business Concierge requests by industry type



Business Concierge request locations



Businesses assisted by the Business Concierge





**FRANKSTON CITY
COUNCIL**

30 Davey Street
Frankston VIC 3199
Australia
PO Box 490
Frankston VIC 3199

Phone 1300 322 322
Email business@frankston.vic.gov.au
frankston.vic.gov.au

Executive Summary

12.4 Frankston Arts Advisory Committee - Minutes 2 July 2024

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan

- | | |
|----------|---|
| Level 1: | 2. Community Strength |
| Level 2: | 2.1 Build Frankston City's reputation as an arts, culture and tourism destination |

Purpose

To present the minutes of the Frankston Arts Advisory Committee meeting held on 2 July 2024.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Receives the Minutes of the Frankston Arts Advisory Committee meeting held on 2 July 2024; and
2. Notes there will be no Frankston Arts Advisory Committee meetings held during September and October due to the Caretaker Period.

Key Points / Issues

Frankston Arts Advisory Committee Minutes (FAAC) – July 2024

The July meeting was convened with members of FAAC to discuss agenda items and make recommendations where appropriate to Council for approval.

Main items discussed by the Committee at the meeting 2 July 2024 were:

Mile Bridge EOI Update

- Manager A&C discussed the process the panel followed to evaluate applications against set criteria. A key aspect was the artworks suitability for this specific site given the existing power lines which will be remaining. Emphasis was placed on selecting a piece of artwork that would serve as a prominent welcome to the municipality, artistic innovation, capability competency and experience of the artist, community relatability and cost to Council.
- Contracts & Procurement Advisory briefed the Committee on the procurement process the panel used to review applications and narrowed down their choices to shortlisted artists.
- Manager Arts & Culture with support from other members on the assessment panel took the Committee through the strengths and weaknesses of each concept.

Sculpture Program 24/25 Update

- There are currently 5 Sculpture by the Sea sculptures with leases expiring, four will expire in June 2025 with one granted an extension for an additional 12 months.
- The Committee recommended purchasing 'Marsh Boat' suggesting an alternative location to be explored potentially PARC and returning the others at the end of the lease period.

Frankston Pier Update

- Manager A&C advised that the windvanes will be removed shortly and the lanterns will be capped temporarily.
- An Expression of Interest (EOI) will be initiated for replacement artwork and community communication will accompany the EOI process.

12.4 Frankston Arts Advisory Committee - Minutes 2 July 2024**Executive Summary**

- The process of selecting and installing replacement artwork is estimated to take between 9-12 months.

Frankston Regional Arts Trail

- A new Public Art Officer dedicated to the arts trail has commenced and is collaborating close with key internal and external Departments on the scope, approvals, stakeholder engagement and community consultation.

Ballam Park – Naranga Crescent/Karingal Drive

- Soil testing has been completed and the artist has finalised the sculptures.

FAAC Terms of Reference

A number of improvements were identified to be made to the ToR for the Frankston Arts Advisory Committee, subject to adoption by the new Council.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Frankston Arts Advisory Committee

2. Other Stakeholders

Relevant internal departments as required.

Analysis (Environmental / Economic / Social Implications)

Not applicable

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impact associated with this report.

Policy Impacts

There are no policy impacts as a result of this report.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter related to the minutes of the FAAC or Council report.

Risk Mitigation

Risks have been considered and mitigations are considered achievable.

12.4 Frankston Arts Advisory Committee - Minutes 2 July 2024**Executive Summary****Conclusion**

Minutes of the FAAC meeting on 2 July 2024 are included for Council information (Attachment A).

There will be no Frankston Arts Advisory Committee meetings held during September and October due to the Caretaker Period.

ATTACHMENTS

Attachment A:[↓](#) FAAC - Minutes - 2 July 2024



Frankston Arts Advisory Committee

MINUTES OF MEETING

2 July 2024
6.30 – 8.30pm
The Lounge, FAC

	South Side Festival Sub-Committee	
	Update on 2024 SSF	Senior Producer – Programming & Events provided an update from the recent 2024 South Side Festival. A few statistics from the event were shared: <ul style="list-style-type: none"> • 45 events around the LGA with over 35,000 attending this included 18 free shows and experiences over multiple locations • 47% were new audiences and 53% repeat audiences • 188 artists performed • 9 Departments collaborated on the Festival • 28 Local organisations engaged with the Festival • 225 students were directly involved with projects for the Festival
1	Governance: General	
1.1	Welcome and apologies	Present Ms Barbara Crook (Chairperson) Ms Tammy Ryan Mr Nathan Upson (Acting Director) Ms Rebecca Umlauf Mr Joe Grimes Cr David Asker Cr Kris Bolam Apologies Ms Rebecca Gendron Mr Douglas Spencer-Roy Mr Phil Cantillon Ms Shweta Babbar Mr Nic Velissaris Ms Ally Bruce
1.2	Determination of quorum	A quorum was declared.
1.3	Declaration of interests	NA
1.4	Confirmation of Agenda	Agenda confirmed.
1.5*	Approval of minutes – 23 April 2024	The Minutes of the FAAC meeting held 23 April 2024 were previously approved by the Committee via email. Carried
1.6	Action items/Matters arising	The following action items were discussed: <ul style="list-style-type: none"> • NA
2	Management Updates	
2.1*	Arts & Culture – KPIs Report and Financials	<ul style="list-style-type: none"> • NA
3	Arts & Culture Projects	
3.1	Mile Bridge EOI Update	<ul style="list-style-type: none"> • Manager A&C discussed the process the panel followed to evaluate applications against set criteria. A key aspect was the artworks suitability

		<p>for this specific site given the existing power lines which will be remaining. Emphasis was placed on selecting a piece of artwork that would serve as a prominent welcome to the municipality, artistic innovation, capability competency and experience of the artist, community relatability and cost to Council.</p> <ul style="list-style-type: none"> • Contracts & Procurement Advisor briefed the Committee on the procurement process the panel used to review applications and narrowed down their choices to shortlisted artists. • A&C Manager with support from other members on the assessment panel took the Committee through the strengths and weakness of each concept.
3.2	Sculpture Program 24/25 Update	<ul style="list-style-type: none"> • There are currently 5 Sculpture by the Sea sculptures with leases expiring, four will expire in June 2025 with one granted an extension for an additional 12 months. • The Committee recommended purchasing Marsh Boat suggesting an alternative location to be explored potentially PARC and returning the others at the end of the lease period. • Officers will reach out to other organisations in addition to Sculpture by the Sea when exploring replacement sculptures.
3.3	Frankston Pier Update	<ul style="list-style-type: none"> • Manager A&C advised that the windvanes will be removed shortly and the lanterns will be capped temporarily. • An Expression of Interest (EOI) will be initiated for replacement artwork and community communication will accompany the EOI process. • The process of selecting and installing replacement artwork is estimated to take between 9-12 months.
3.4	Frankston Regional Arts Trail	<ul style="list-style-type: none"> • A new Public Art Officer dedicated to the arts trail has commenced and is collaborating closely with key internal and external Departments on the project scope, approvals, stakeholder engagement and community consultation. • Mitre 10 at Karingal Hub has a prominent wall facing the freeway, which is being considered as a valuable addition to the Arts Trail.
3.5	Ballam Park – Naranga Cres/Karingal Drive	<ul style="list-style-type: none"> • Soil testing has been completed and the artist has finalised the sculptures.
4	Capital Works	
		NA
5	Strategy	
		NA
6	Any Other Business	
6.1	Caretaker Period – Cancellation of October meeting.	Due to caretaker period, the scheduled October meeting has been cancelled.
6.2	Update of Terms of Reference	Committee unanimously agreed to the proposed changes to the Terms of Reference. Carried
6.3	Committee Member - Doug Spencer-Roy last day 31/8/2024	The upcoming meeting in August, will commemorate Doug's contributions to the Frankston Arts Advisory Committee and South Side Festival Sub-Committee.
6.4	South Side Festival Sub-Committee Chair	There is an opening for the Chair position with the Sub-Committee. Committee members interested in applying for the Chair role are encouraged



		to send an expression of interest to the Manager A&C. Action: The dates of future meetings will be communicated to Committee Members.
Confidential Items		
C.1	N/A	
7	Next Board Meeting and forward agenda	
7.1	Next FAAC Meeting: <ul style="list-style-type: none">• 27 August at 6.30pm in Acacia Room	
	Confirmed as a Correct Record	Chairperson: Barbara Crook

The meeting closed at 8.12pm



Executive Summary

12.5 Peninsula Leisure P/L - Strategic Plan 2025-27 and Annual Facilities Plan 2024-25

Enquiries: (Kim Jaensch: Corporate and Commercial Services)

Council Plan

- | | |
|----------|--|
| Level 1: | 1. Healthy and Safe Communities |
| Level 2: | 1.3 Encourage active and healthy lifestyles for people of all ages and abilities |

Purpose

To seek Council's support and endorsement the Peninsula Leisure Strategy 2025-27 and notes the Peninsula Leisure Annual Facilities Plan 2024-25.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Supports and endorses the Peninsula Leisure Strategy 2025-27 proposed by the Board of Peninsula Leisure P/L;
2. Supports the Mayor writing to the Chair of Peninsula Leisure P/L advising of Council's support and endorsement of the Peninsula Leisure Strategy 2025-27;
3. Notes the Peninsula Leisure Annual Facilities Plan 2024-25; and
4. Resolves that Attachment A – Peninsula Leisure Strategy 2025-27 and Attachment B – Peninsula Leisure Annual Facilities Plan 2024-25 - remains confidential indefinitely as it contains private commercial information (Local Government Act 2020, s(3)(g)). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

Key Points / Issues

- Peninsula Leisure Pty Ltd (PL) is a company wholly owned by Council and charged with the management of Council's three aquatic/recreation facilities, Peninsula Aquatic Recreation Centre (PARC), Pines Forest Aquatic Centre (PFAC) and Frankston Skatepark (FS).
- On 12 June 2024, Councillors were briefed on the 2025-27 Strategic Plan and 2024-25 Annual Facilities Plan by Julie Busch (Chair and Director of PL), Marlene Elliott (Director of PL), David Fraser (Director of PL) and Kath Thom (CEO of Peninsula Leisure P/L). Councillors present for the item at this briefing were Mayor Conroy, Cr Aitken, Cr Bolam, Cr Hill, Cr Asker, Cr Baker and Cr Harvey.
- The Peninsula Leisure Strategy 2025-27 (**Attachment A**) is attached and is presented to Council for endorsement.
- This Plan sets the course for Peninsula Leisure over the coming three financial years 2025-2027. This strategy provides a strong balance of both community and social value combined with growth aspirations.
- A key highlight includes a reviewed Company Vision and Purpose, linking strongly with the existing values:

12.5 Peninsula Leisure P/L - Strategic Plan 2025-27 and Annual Facilities Plan 2024-25**Executive Summary**

- **Our Vision** – to improve lives by inspiring activity and connection.
- **Our Purpose** – to create YOUR PLACE to be active, happy and connected.
- **Our Values** – We think people, We reimagine, We deliver.
- Over the next 3 years, and beyond, PL have selected three key priorities to focus the company's attention and direct resources into, that will have the greatest impact. These goals align with PL's vision, purpose and values, allowing to add social value to the Frankston community. The new Strategy has been designed to focus on 3 key goals;
 - More People Can Swim
 - More People, More Active, More Often
 - More Impact and Reach
- The Peninsula Leisure Annual Facilities Plan 2024-25 (**Attachment B**) is attached and highlights the operational priorities for the coming financial year for PARC, PFAC, FS and PARC Plus for the period July 2024 – June 2025. The Plan articulates successful delivery over the upcoming 12-month period including:
 - The focus has been and will remain on Frankston, delivering benefits to the community and seeking avenues to ensure that lives are improved through activity and connection.
 - There are 15 core operational deliverables that will be measured and tracked each period. Underpinning these actions and measures are companywide plans which include:
 - Annual Budgets for each facility
 - Our People Strategy
 - Sales and Membership Strategy
 - OH&S Management Plan
 - Risk Management Plan
 - Marketing and Communications Strategy
- PL are committed to transparency and accountability. Through the reporting structure, PL will ensure that the progress and outcomes of these plans are communicated effectively, ensuring challenges are flagged early, and successes are acknowledged and celebrated.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

This Strategy and Plan is a culmination of all key stakeholder input including Frankston City Council and Councillors, Peninsula Leisure Board, Executive and Senior Management along with the broader staff team.

2. Other Stakeholders

Nil

12.5 Peninsula Leisure P/L - Strategic Plan 2025-27 and Annual Facilities Plan 2024-25**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

PL requires an agreed strategic direction for the business to develop into the future and continue to provide benefits to the community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

It is a requirement of the Management Service Agreement between Council and PL to prepare and provide to Council a draft strategy and plan for the future development and direction of PL itself including each of the facilities in consultation with Council.

Policy Impacts

Nil

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

It is critical for the ongoing success of the company that it has a clear direction. The lack of a Strategic Plan will have a negative impact on the operations of the business and could place its financial sustainability at risk.

Conclusion

It is recommended that Council supports and endorses this Strategic Plan and notes the Annual Facilities Plan.

ATTACHMENTS

Attachment A: Peninsula Leisure Strategy 2025-27 - **CONFIDENTIAL**

Attachment B: Peninsula Leisure Annual Facilities Plan 2024-25 -
CONFIDENTIAL

Executive Summary**12.6 Frankston Suburban Revitalisation Board**

Enquiries: (Fiona McQueen: Customer Innovation and Arts)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.3 Lead advocacy engagement and enhance relationships with all tiers of government and key stakeholders

Purpose

To brief Council on the progress of the Frankston Suburban Revitalisation Board, its 2023-2024 annual report and the Board transition to a locally managed model with Council undertaking Secretariat duties.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Recognises that the Frankston Suburban Revitalisation Board (FSRB) was established in 2015 by the Victorian Government to support the delivery of local projects in the Frankston Metropolitan Activity Centre following the major redevelopment of the Frankston Railway Station and revitalisation of Young Street;
2. Supports the FSRB transition to a locally managed Board from late 2023, with Council as the Secretariat with funding from Victorian Government committed \$150,000 (2023-2024) alongside an equal Council contribution of \$150,000 (2024-2025);
3. Notes the FSRB is Co-Chaired by the Frankston City Mayor and State Member for Frankston and currently includes representatives from Peninsula Health, Monash University (Peninsula Campus), Chisholm Institute, South East Water, Vicinity Centres (Bayside), Frankston Business Collective, First People's Health and Wellbeing Organisation and Peninsula Community Legal Centre;
4. Notes the Frankston Suburban Revitalisation Board Annual Report 2023-2024 (Attachment A) has been submitted to the Minister for the Suburbs;
5. Notes that the Victorian Government is concluding all Suburban Revitalisation Boards (SRBs) across the state, including revitalisation funding (grant) programs. As the FSRB has already transitioned to the new model the FCC arrangement there is no impact on the new Board;
6. Notes that due to delays in the State Government the first meeting of the locally managed FSRB was not held until January 2024 and as such the Victorian Government financial commitment was underspent by \$118,220 and will be carried over to the 2024-2025 financial year;
7. Supports the FSRB's efforts in revising its vision and the developing a collaborative work plan. This initiative aims to align the strategic plans of key member organisations, ensuring unified and truly collaborative advancement of the Frankston City community; and
8. Notes the FSRB meets quarterly to discuss and take action on both immediate and long-term opportunities and concerns, with future updates to be provided quarterly to Council following these meetings in a standalone report.

12.6 Frankston Suburban Revitalisation Board

Executive Summary**Key Points / Issues**

- The Frankston Station Precinct Taskforce (later renamed to Frankston Suburban Revitalisation Board) was established in 2015 to advise the Victorian Government on how the revitalisation of Frankston could be facilitated through its \$63 million Frankston Railway Station Precinct Redevelopment project, including the upgrade of Young Street.
- The Frankston Suburban Revitalisation Board (FSRB or the Board) has been funded by the Victorian Government and is accountable to the Minister for the Suburbs, working alongside the Office of Suburban Development as Secretariat within the Department of Transport and Planning.
- A number of revitalisation initiatives were identified by the Board and have been funded and implemented through the Board, including the following:
 - **White Street Mall Upgrade:** Completed December 2022
\$100,000 OSD | \$100,000 FCC | \$455,000 LGV Emergencies
New feature lighting, integrated flexible seating, activity areas, greening, decked platform and playful rubber landscape treatments.
 - **Stiebel Place Laneway Activation:** Completed December 2023
\$275,000 OSD | \$75,000 FCC
New public lighting and surface treatments.
 - **Fletcher Road Gateway Improvements:** Completed December 2023
\$250,000 OSD | \$422,733 FCC
Feature lighting & public artworks, urban greening
 - **Frankston Pier Lighting Upgrade:** Completed November 2023
\$342,000 OSD | \$56,000 FCC
New public lighting along the length of the popular Frankston Pier
 - **Station Street Façade Improvements:** Completed December 2022
\$100,000 OSD | Vicinity
Improved weatherproofing and presentation beautification in Station Street and Shannon Mall
 - **Nepean Highway Activation:** Partially completed / underway
\$475,000 OSD | \$75,000 FCC
Activation between Playne and Davey Streets, including new creative tree lighting, and median improvements.
 - **Monash Greenlink:** In progress.
\$810,000 OSD | \$380,000 FCC
Shared path upgrades and Clarendon St crossing including public lighting
- In 2023 the Victorian Government advised that it is concluding its Suburban Revitalisation program, which includes ceasing the Suburban Revitalisation

12.6 Frankston Suburban Revitalisation Board**Executive Summary**

Boards across the state. However, it was noted by the Victorian Government that the FSRB has been the most successful Suburban Revitalisation Board in the state and expressed their support of continuing the FSRB as a locally managed model to be driven by Council as Secretariat.

- The Board has now entered a new era, establishing itself as a sustainable ongoing group of specialist members that set and implement place-based advice, revitalisation and strategic direction within the Frankston Metropolitan Activity Centre (FMAC). Council is undertaking the secretariat responsibilities for the new-look Board, which is being funded by Victorian Government (\$150,000) and Council (\$150,000).
- The Board presents an Annual Report to the Minister at the end of each financial year. The Annual Report 2023-2024 (Attachment A) has been submitted to the Minister for the Suburbs.
- The FSRB meets once every quarter, with a meeting held on 29 February 2024 and 6 June 2024. As per the FSRB Terms of Reference:
 - *The FSRB Member's responsibility is to use their personal expertise and draw on the resources of their organisation/s and/or networks to support the role of the FSRB*
- With the changed operating model and the inclusion of new Board members, in addition to the closure of the Victorian Government's Suburban Revitalisation Program including future grant funding, it is important for the Board to set a new shared vision that directs the future look, feel and function of a revitalised Frankston city centre.
- On Thursday 6 June 2024 the FSRB held its second meeting under the new locally-managed operating model. An external facilitator, Simon Waller, was engaged to lead a vision-setting workshop with Board members. The purpose of the workshop was to explore the key facets of a successful and vibrant city, elements that may assist in developing the new vision of the Board and the role of the Board in achieving this new vision.
- The FSRB will utilise findings from the vision workshop to develop a vision, purpose and identify priorities of the Board moving forward under the new locally managed model.
- Regular updates on the FSRB will be provided quarterly to Council in a standalone report.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Members of the FSRB have been engaged in the preparation of this report.

Community feedback from the Frankston City Community Vision, Council Plan and other strategic Council documents has been utilised in the work of the FSRB to inform priorities.

12.6 Frankston Suburban Revitalisation Board**Executive Summary****2. Other Stakeholders**

Relevant internal teams have been engaged in the preparation of this report, including Strategic Communications, Finance and Integrated Planning and City Futures.

Analysis (Environmental / Economic / Social Implications)

The FSRB has been committed to delivering a range of city centre revitalisation initiatives that aim to:

- Improve the economic prosperity of Frankston City residents and businesses
- Increase local education and employment opportunities
- Enhance the visitor economy
- Improve health and wellbeing of residents
- Increase community safety through reduction of antisocial behaviours
- Delivering increased housing options, particularly for students and key workers
- Greater transport choice, including environmentally friendly opportunities such as walking, cycling and public transport.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal or statutory obligations to consider.

Policy Impacts

Frankston Metropolitan Activity Centre Structure Plan

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The FSRB has been very successful in leading the delivery of a number of key initiatives aimed at improving the economic prosperity and social outcomes of residents, particularly concentrating around the city centre.

Should the Board disband, the long-term social, economic and health outcomes of our community may be severely impacted without the strategic approach undertaken by the key community leaders participating on the Board.

12.6 Frankston Suburban Revitalisation Board**Executive Summary**

A collaborative approach to the localised issues of concern within Frankston's city centre is the most successful means of addressing crime and social related issues, while boosting education and economic outcomes for long-term change.

Conclusion

The Frankston Suburban Revitalisation Board has operated since 2015 to drive a number of revitalisation initiatives aimed at enhancing the prosperity of Frankston's city centre. The Victorian Government and Frankston City Council are co-funding the transition of the Board to a locally managed model, with Council taking on the Secretariat responsibilities over the two-year transition period.

A new vision is currently being developed for the FSRB, which will lead to a range of priorities being identified. Regular updates on the FSRB are provided in the CEO quarterly report to Council.

ATTACHMENTS

Attachment A: [↓](#) FSRB Annual Report 2023-2024



Frankston Suburban Revitalisation Board

2023–2024 Annual Report





Acknowledgement to country

Frankston City Council (FCC) acknowledges the Bunurong people of the Kulin Nations the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognises local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identify for Frankston City.

Council pays respect to Elders past and recent and recognises their importance in maintaining knowledge, traditions and culture in our community

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.



Background

The Frankston Suburban Revitalisation Board (FSRB) evolved from the Frankston Station Precinct Redevelopment Taskforce, which was established in 2017.

The FSRB has now transitioned to a locally sustainable model inclusive of provision of a secretariat – managed by Frankston City Council.

The Board for the new model was appointed in February 2024. Governance is now inclusive of the below operating structure.

Board members

Name	Position/organisation	Type	Tenure
Mr Paul Edbrooke MP	Co-Chair and State Member for Frankston	Appointed	2 years
Mayor Nathan Conroy	Co-Chair and acting Mayor, Frankston City Council	Appointed	2 years
Mr Phil Cantillon	Chief Executive Officer, Frankston City Council	Reappointed	2 years
Professor David Copolov AO	Pro-Vice Chancellor, Monash University	Reappointed	2 years
Mr Stephen Varty	CEO, Chisholm Institute of TAFE	Reappointed	2 years
Ms Felicity Topp *	Chief Executive Officer, Peninsula Health	Reappointed	2 years
Ms Lara Olsen	Managing Director, South East Water	Reappointed	2 years
Mr Jeff Rogut *	CEO, Frankston Business Collective	New	2 years
Ms Jackie Galloway	Chief Executive Officer, Peninsula Community Legal Centre	New	2 years
Ms Karinda Taylor	Chief Executive Officer - First People's Health & Wellbeing Organisation	New	2 years
Ms Emily Curcio	Centre Manager, Bayside Vicinity Centres	New	2 years

*Noting that Jeff Rogut (Frankston Business Collective) and Felicity Topp (Peninsula Health) has both resigned from their substantive positions and therefore the Frankston Suburban Revitalisation Board. Ms Bernadine Geary has been appointed Interim CEO of Frankston Business Collective and is participating on the FSRB, while a Peninsula Health representative is still to be confirmed.





Secretariat Management

Executive Sponsor	Phil Cantillon, CEO FCC
Executive Advisor	Angela Hughes, Director Communities FCC
Project Manager	Shweta Babbar, Director Customer, Innovation and Arts FCC
Secretariat and Governance	Fiona McQueen, Manager Community Relations FCC

Launch of locally managed FSRB

For the financial year 2023-2024 the Victorian Government funding commitment was \$150,000.

The first meeting of the new-look Board was held on 29 February 2024. This was later than initially anticipated and has resulted in unspent funding (as detailed below) in the 2023-2024 year.

All key activities listed in the attached Project Plan are reported in the table below.



Task/Activity	Due Date	Status
Project Plan - Frankston Suburban Revitalisation Board Transition	August 2023	COMPLETED within timeframe
Engagement of council-based Secretariat	June – Sept 2023	COMPLETED within timeframe and detailed below
Terms of Reference	Sept - Oct 2023	COMPLETED within timeframe
Skill Matrix – Board	Sept - Oct 2023	COMPLETED within timeframe
Annual Report submission	30 June 2024	COMPLETED within revised timeframe as supported by OSD
Project Progress Report	14 December 2024	COMPLETED at the first meeting with a revised date of 29 February 2024
Project end <ul style="list-style-type: none"> Statutory Declaration confirming that the Recipient has incurred Project Expenditure of at least \$300,000 on the Frankston Suburban Revitalisation Board Transition; and Submission of the Final Project Report. 	30 June 2025	With the delay in Launch – FCC would like to extend this date to 30 June 2026

Current financial details

- As the first FSRB meeting did not take place until 29 February 2024, the financial commitment is currently under spent and has been carried over to the 2024-2025 Financial Year.
- Frankston City Council will meet the equivalent \$150,000 funding over the 2024-2025 and 2025-2026 financial years.

Financial breakdown is reported in the table below.



Activity	Detail	Cost	Notes
FSRB Meeting #1	Room hire and catering	\$450	
FSRB Meeting #2	Room hire and catering	\$430	
	Facilitator	\$8,800	
Staffing Support	Lead senior staff member	\$2,000	
	Support staff	\$12,200	1 day per week since January 2024
	Support staff	\$6,900	1 day per week since January 2024
Communication and promotion		\$1,000	
	TOTAL	\$31,780	

Future plans

The changed timeline as detailed above would see the Project End date extended to **30 June 2026**.

This aligns with the phased approach included in the Project Plan, noting the planned longevity of the FSRB:

Phase Three - Locally sustained phase (2025/26 and beyond)

Project outcomes will be reconsidered at the close of Phase Two and will further develop those listed below:

- *Increased focus and aligned revitalisation planning and implementation for Frankston Metropolitan Activity Centre.*
- *Improved cooperation and active engagement between Board Member organisations and other local stakeholders and community.*
- *Strengthened Council capacity for leadership and participation in community-driven initiatives in the Frankston Major Activity Centre.*
- *Identified future facing initiatives aimed at ongoing revitalisation of Frankston.*



FSRB Meeting #1

The first meeting concentrated on resetting the Board aligned to the new management model. Key discussion pieces were:

- The appointment and role of the Board (as above) - moving focus from smaller infrastructure projects to the main objective being a process of defining needs, wants and aspirations.
- The Board agenda will drive issues with a key focus on relationship building and revitalisation of Frankston.
- The future is partnership with State and how we become better at identifying what is important.
- Discussed importance of advocacy and relationships. Outcomes come from relationships not just dollar value.

Projects

At the FSRB Meeting #1 the Board was provided an update on projects identified by the former State Government managed Suburban Revitalisation Board. Key projects covered included:

Project	Update
White Street Mall	<ul style="list-style-type: none"> • Completed December 2022 • \$100,000 OSD \$100,000 FCC \$455,000 LGV Emergencies • New feature lighting, integrated flexible seating, activity areas, greening, decked platform and playful rubber landscape treatments.
Fletcher Road Gateway	<ul style="list-style-type: none"> • Completed December 2023 • \$250,000 OSD \$422,733 FCC • Feature lighting & public artworks, urban greening
Stiebel Place Laneway Activation	<ul style="list-style-type: none"> • Completed December 2023 • \$275,000 OSD \$75,000 FCC • New public lighting and surface treatments
Frankston Pier Lighting	<ul style="list-style-type: none"> • Completed November 2023 • \$342,000 OSD \$56,000 FCC • New public lighting along the length of the popular Frankston Pier
Monash Greenlink Stages 1 and 2	<ul style="list-style-type: none"> • Not yet started • \$810,000 OSD \$380,000 FCC



	<ul style="list-style-type: none"> • Shared path upgrades and Clarendon St crossing including public lighting • Awaiting MTM approval to proceed construction
Nepean Highway Activation	<ul style="list-style-type: none"> • Grimwade clock lighting complete • Variation sought to scope and timeframe • \$475,000 OSD \$75,000 FCC • Activation between Playne and Davey Streets, including new creative tree lighting, and median improvements.
Station Street Facade Improvements	<ul style="list-style-type: none"> • Completed December 2022 • \$100,000 OSD Vicinity • Improved weatherproofing and presentation beautification in Station Street and Shannon Mall
First Nations Mural Project	<ul style="list-style-type: none"> • Based on the analysis of the context of the Native Title claim, the South East Water mural working group made the difficult decision to 'we cease the First Nations mural project in its current form'.



FSRB Meeting #2 – 6 June 2024

The second meeting for the Board began the process of creation a Strategy and Vision for the Board.

Key discussion points were:

- Revitalisation of Frankston City and the importance to all stakeholders.



- Key projects to support the revitalisation of the City Centre.
- The role of the Board with key revitalisation initiatives.

The first initiative for the new Board was introduced:

- FCC will launch a Young Street Action Plan in July/August 2024. Key components include concentrating on the economic development and property opportunities in the key city centre location. This will be reported on regularly with the Board and will be included in the Annual Report 2025/26.

Board Changes

- There was also a change in Board Members with the resignation of Mr Jeff Rogut. This was filled in by Ms Bernadine Geary, Interim CEO of the Frankston Business Collective.
- Ms Felicity Topp Chief Executive Officer, Peninsula Health noted her resignation from her current position and the Board for future meetings.
- The Board also agreed to obtain Ministerial approval for the addition of a Board Member from Victoria Police.



Project Timeline – Reportable

As per the Project Timeline provided to the State Government and the Minister, the below outlines all completed and ongoing actions.

Task/Activity	Due Date
Project Plan and Terms of Reference drafted	July – August 2023 COMPLETE
Review the current FSRB and consider Member mix	July – August 2023 COMPLETE
Ministerial approval of Terms of Reference	August – early Sept 2023 COMPLETE



Confirmation of current FSRB Board Members and Invitation to new Board Members	November 2023	COMPLETE
First meeting of the updated FSRB	February 2024	COMPLETE
Council update	Feb/March 24	COMPLETE
Meeting Two – agenda agreed at first meeting, inclusive of:	June 2024	COMPLETE
<ul style="list-style-type: none"> • Future thinking – facilitated session with Futurist Simon Waller • Update on Positioning Frankston opportunities • Discussion – how do we all contribute to Positioning Frankston 		
Meeting Three	August 2024	CONFIRMED
<ul style="list-style-type: none"> • Future thinking part 2 (facilitated by Simon Waller) - endorsement of a Vision Statement and development of a future Work Plan 		
Meeting Four	October 2024	CONFIRMED
<ul style="list-style-type: none"> • Agenda – TBC 		
Risk Register	Feb/March 24	ONGOING
Communications and promotion		
Announcement of new arrangement	Feb 2024	COMPLETE
Ongoing communications	Communications plan will be created	ONGOING

Laying the foundations for Frankston City's future

The newly established Frankston Suburban Revitalisation Board is working collaboratively, particularly in the 2024-2025, to redefine its purpose and role in uplifting the positioning and delivering on the revitalisation of Frankston's city centre.

A new vision is expected to be considered by the Board at the August 2024 meeting and will be launched to the community shortly after. The new vision will include a way forward in changing the look, feel and function of Frankston's city centre in an effort to deliver meaningful long-lasting change.





Contact
Frankston City Council
1300 322 322
secretariat@frankston.vic.gov

Document record number: A5269965



Executive Summary**12.7 Adoption of revised 'Working with Members of Parliament and Political Candidates' Protocol**

Enquiries: (Fiona McQueen: Customer Innovation and Arts)

Council Plan

- | | |
|----------|--|
| Level 1: | 6. Progressive and Engaged City |
| Level 2: | 6.3 Lead advocacy engagement and enhance relationships with all tiers of government and key stakeholders |

Purpose

To seek approval from Council on proposed revisions to the *Working with Members of Parliament and Political Candidates* Protocol, made in consultation with key stakeholders. This follows the 2022 State election and 2024 Federal by-election and aims to ensure Council Officers have a clear, equitable and apolitical process to follow when involving Members of Parliament and political candidates.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes that at the 1 June 2020 Council Meeting a Protocol titled *Council function protocols for Members of Parliament and government representatives* was endorsed as a guide for Council Officers when involving Members of Parliament in Council functions;
2. Notes that a number of revisions to the initial Protocol were adopted at the 9 August 2021 and 3 October 2022 Council Meetings in order to meet the needs and expectations of all key stakeholders and community;
3. Notes that following the 2022 State and Federal elections and the 2024 Federal by-election there was an opportunity to make further additions to the Protocol;
4. Notes engagement undertaken with internal and external stakeholders, including local Members of Parliament, with feedback incorporated into the latest revision of the Protocol;
5. Adopts the revised newly titled *Working with Members of Parliament and Political Candidates Protocol* (Attachment A), which includes the following key changes:
 - a. Inclusion of political candidates, particularly relevant during election campaign periods. Covering matters such as meetings with Council, attendance or non-attendance at Council events, events on public land, signage and communications;
 - b. Greater clarity of plaque signage requirements and communications materials such as media releases and social media posts;
 - c. Inclusion of administrative processes for holding meetings with Members of Parliament and political candidates, such as distribution of invitations, preparation of agendas and formalised meeting minutes;
 - d. Greater clarity around speeches and acknowledgements at Council events, including former Members of Parliament participation in Council events for co-funded projects;
 - e. Inclusion of election campaign period signage, providing clarity for MPs and political candidates;
6. Notes that a separate policy addressing processes and guidelines during by-elections will be developed and brought back to Council at a future meeting; and
7. Continues to monitor and review the Protocol and any areas for improvement in alongside key stakeholders in order to respond proactively to situations and opportunities.

12.7 Adoption of revised 'Working with Members of Parliament and Political Candidates' Protocol**Executive Summary****Key Points / Issues**

- At the 9 August 2021 Council Meeting the following was adopted:
 - That Council:*
 1. *Notes Community Engagement was undertaken with key internal and external stakeholders and the feedback has been incorporated into the draft Working with Members of Parliament Protocol (Protocol);*
 2. *Adopts the Protocol;*
 3. *Continues to monitor and review the success of this Protocol; and*
 4. *Considers a review of the Protocol following the November 2022 State Election.*
- At the 3 October 2022 Council Meeting the following was adopted:
 - That Council:*
 1. *Notes the engagement undertaken with internal and external stakeholders, including local Members of Parliament, with feedback incorporated into administrative amendments for the Working with Members of Parliament Protocol and the Election Signs and Events Policy;*
 2. *Adopts the revised Working with Members of Parliament Protocol including minor administrative amendments:*
 - a. *Removal of: References to Patron Representatives;*
 - b. *Addition of: Invitees are requested not to redistribute a Council invitation to other individuals or groups;*
 3. *Adopts the revised Election Signs and Events Policy including minor administrative amendments:*
 - a. *A-frame election signage is allowable in a public space if candidate is standing with it and engaging with public; and*
 4. *Continues to monitor and review the success and areas for improvement in this protocol and policy alongside key stakeholders in order to proactively and responsively respond to situations and opportunities.*
- Over time, officers and Members of Parliament have identified opportunities for further improvements and possible additional inclusions within a revised Protocol. For the current revised draft Protocol, this is particularly relevant across meeting procedures, communications and election signage and events during election campaigns.
- Given identified opportunities for improvements and additional inclusions, combined with the upcoming 2025 federal election and 2026 state election, it is appropriate for Council to review this protocol and make necessary changes in consultation with key internal and external stakeholders.
- Officers presented the draft revised Protocol to Councillors at the 20 May 2024 briefing, where proposed changes following the 2022 November state election and 2024 federal by-election were highlighted and discussed. No further revisions to the draft Protocol were made following this discussion, with the draft to be presented to local Members of Parliament for consideration and feedback.

12.7 Adoption of revised 'Working with Members of Parliament and Political Candidates' Protocol**Executive Summary**

- Frankston City falls within one federal electorate (Dunkley), three state electorates (Frankston, Carrum and Hastings) and two state region electorates (Southern Metropolitan and Eastern Victoria), with a total of 14 representatives.
- From time to time, Members of Parliament (including Ministers) and government representatives may be involved in a range of Council functions such as events, facility openings, announcements, meetings and more. Additionally, during elections Council will engage with political candidates both on our advocacy campaign and through election signage enforcement.
- Council officers have implemented and adhered to the existing *Working with Members of Parliament* Protocol in order to ensure a fair, considered and apolitical approach is taken when involving a Member of Parliament or government representative in council functions. By nature of Council functions, this has extended to political candidates, however they were not previously mentioned in the Protocol.
- Feedback on the revised Protocol is outlined in the recommendation and consultation sections of this report. Furthermore, Attachment A includes highlighted sections where changes have been made.
- Adhering to this protocol is important for fostering positive working relationships with all Members of Parliament and government representatives, delivering positive outcomes for the Frankston City community, while ensuring Council clearly remains bipartisan to all political parties.
- The proposed protocols are guidance for staff in liaising with politicians, therefore in accordance with Council's Policy and Protocol Framework this document would ordinarily only be considered by EMT. However, due to the external interested parties (the Members of Parliament) and the political oversight this document provides, Officers are also seeking Council endorsement.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Feedback from local Members of Parliament continues to be a key component of any and all revisions to the Working with Members of Parliament Protocol.

In addition to direct stakeholder engagement with local MPs on the draft Protocol, officers compile opportunities for improvement and identify gaps between iterations of the document.

The majority of revisions to the current draft Protocol have come through this continuous improvement approach. This includes:

- Inclusion of meeting procedures to ensure expectations are clear and are appropriately met;
- Greater clarity around Council's communications, particularly during election campaigns and in speech orders;
- Clarity on events procedures during election period;

12.7 Adoption of revised 'Working with Members of Parliament and Political Candidates' Protocol**Executive Summary**

- Inclusion of political candidates and enforcement of election signage and events during election campaign periods.

The revised draft Protocol was provided the local MPs for their review and feedback by email, including in-person discussions offered. Two offices indicated they were comfortable with the changes proposed in the draft revised Protocol.

2. Other Stakeholders

Officers presented the draft protocols internally to Councillors, Executive Management Team and various officers from across the organisation. Feedback has been incorporated into the final draft version of both protocols and in the supporting documentation.

Analysis (Environmental / Economic / Social Implications)

Failure to appropriately manage relationships with Members of Parliament and key decision makers has a detrimental impact on Council's ability to secure vital funding and government support for programs and services the Frankston City community needs and deserves. This in turn impacts greatly on all environmental, economic and social outcomes within the Frankston City community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications stemming from this report. Officers have sought legal advice where appropriate to ensure relevant election signage enforcement is done so in accordance within relevant legislation.

Policy Impacts

Council policies:

Communications Policy 2021, Community Engagement Policy, Election Signs and Events Policy 2018, Frankston City Council Governance Rules 2022.

State policies:

Privacy and Data Protection Act 2014, Local Government Act 2020

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Consistent messaging and robust internal procedures will ensure Members of Parliament, government representatives and political candidates are well informed, given equitable opportunities and guarantees that Council remains apolitical.

12.7 Adoption of revised 'Working with Members of Parliament and Political Candidates' Protocol**Executive Summary****Conclusion**

Officers have reviewed the current *Working with Members of Parliament* Protocol and have proposed a range of revisions following consultation with key internal and external stakeholders, including existing Members of Parliament.

Adhering to a robust procedure for staff is important for fostering positive working relationships with all existing and prospective Members of Parliament, enabling the delivery of positive outcomes for the Frankston City community while ensuring Council remains bipartisan.

It is recommended that the *Working with Members of Parliament and political candidates* Protocol be adopted.

ATTACHMENTS

Attachment A: [↓](#) Draft Working with Members of Parliament and political candidates Protocol



Working with Members of Parliament and political candidates Protocol

Purpose

To provide a framework to ensure Council follows a clear, equitable and apolitical process when working with Members of Parliament, government representatives and political candidates.

Scope

This protocol aims to provide guidance and clarification the Council processes for:

- Involving Members of Parliament (including Ministers), other government representatives and political candidates in meetings with Council and Council events and functions
- Working with political candidates during an election or by-election
- Regular communications with Members of Parliament
- Communications during an election/by-election period with Members of Parliament and political candidates
- Council management of communication channels during an election/by election
- Plaque signage requirements for jointly funded projects
- Signs and promotional materials
- Dispute resolution.

Members of Parliament, political candidates and other government representatives for Frankston City include:

Lower house:

- Federal Member for Dunkley
- State Member for Frankston
- State Member for Carrum
- State Member for Hastings

Upper house:

- Senators for Victoria
- State Members for South-East Metropolitan Region
- State Members for Eastern Victoria Region

Other:

- Federal and Victorian Government Ministers
- Federal and Victorian Shadow Ministers
- Other elected officials
- Office staffers of the Member of Parliament and government officials
- Political candidates

This protocol is to be applied fairly with due consideration to all stakeholders.

It is applicable for any Mayor or Councillor running as a candidate in a State or Federal election or by-election. When this is the case, the candidate involved will abide by the Frankston City Council Governance Rules and Local Government Act in terms of necessary leave of absence, delegation of position and all other guidelines.

Council functions mean any event hosted, organised, funded or supported by Council, such as:

- Events for Council projects receiving Victorian and/or Federal Government investment
- Media and photo opportunities
- Funding announcements
- Official openings, launches and 'turning of the sod' functions
- Meetings and presentations
- Council community/public events (such as Christmas Festival of Lights, Little Beauty Market etc.)
- Political Candidates Forum and live debates

Support means a financial contribution by Victorian and/or Federal Government towards a local project, or a decision by Victorian and/or Federal Government. Other forms such as a letter of support, election commitments and lobbying by a Member of Parliament in opposition is not considered support for the purposes of plaque signage requirements.

Communications with and about Members of Parliament and political candidates means:

- Meetings (online or in person), direct phone calls, emails, letters and other forms of contact
- Media releases, media responses, social media posts, printed articles, eNews
- Statements in Council Meetings and in public forums

Background

The relationship between Council and the elected, and prospective, Members of the Victorian and Federal Parliament, is one of utmost importance.

Council officers are often required to work with and invite Victorian and Federal Members of Parliament (including Ministers) and government representatives to a range of council functions.

Additionally, Council recognises that election/by-election periods present opportunities for political candidates to attend Council events and functions.

This protocol ensures a fair and considered approach is taken at all times when inviting a Member of Parliament or government representative to a Council function, regardless of political affiliation, with information clearly and equally communicated to all relevant stakeholders.

It also provides guidance on the involvement, or reason for non-involvement, of political candidates during election/by-election campaign periods.

Furthermore, Council has regular communication with, and about, Members of Parliament in various forums, including paid, earned, shared and owned communication channels. This also



extends to political candidates during election/by election periods where Council meets with political candidates and shares public material relating to Councils key advocacy priorities.

In order to form and retain strong relationships with all stakeholders, Council considers information sharing where possible between Council, Members of Parliament and government departments to be of significant value not only for all stakeholders, but for the Frankston City community in general.

Adhering to this protocol is important for fostering positive working relationships with all Members of Parliament and government representatives, delivering positive outcomes for the Frankston City community while ensuring Council clearly remains apolitical **at all times**.

Protocol

Council's Advocacy and Strategic Partnerships Team is responsible for liaising with Members of Parliament and their staff in determining diary availability and public communications.

All key details, including calendar invitations to a Member of Parliament for an official Council event or function will only be distributed by the Advocacy and Strategic Partnerships Team.

Council officers delivering a project will liaise with funding Department officers for proposed project milestone event dates.

This Protocol will be managed in alignment with Council's *Election Signs and Events Policy*.

Liaising with elected representatives, political candidates and stakeholders

Council is committed to having open two-way communication with Members of Parliament, government representatives and political candidates.

Council's Mayor and Chief Executive Officer are the responsible spokespeople on behalf of Council when meeting with Members of Parliament and political candidates as per Council's *Communications Policy*. Council Directors and officers may also attend discussions with Members of Parliament and political candidates where needed.

Council events and functions

For Council organised functions/events, planning will **consider all key stakeholders**.

Event planning will commence once availability of key representatives is confirmed, inclusive of the Member of Parliament and/or government representative, Mayor, CEO and Councillors.

Fair consideration will be given to the availability of all stakeholders to reach a mutually agreed date, time and location for council functions, as much as is practicable. This includes considering the Victorian and Federal Parliament sitting dates **and committee meetings**.



The role of the Member of Parliament at any function/event will also be clearly identified prior to any invitations being sent (examples include representing a Minister, speaking, ribbon cutting, plaque unveiling, site walk through etc.).

Where there is a funding agreement for a project requiring a Council function (such as an official opening), FCC will follow appropriate funding agreement procedures alongside this protocol. In most instances, this will mean a lead-time of about six to eight weeks for Minister attendance.

In a situation whereby a Council function is faced with time constraints, the best possible option for the majority of stakeholders will be adopted, including Mayor and Councillor availability.

Priority in scheduling will be given as equally as possible, however in instances where this is not possible, priority will be given in sequence to:

- Federal and/or Victorian Government Ministers
- Federal and/or State Members (lower house then upper house)
- Council (Mayor, Councillors and EMT)
- Federal and/or Victorian Government departments/agencies
- Other stakeholders

Council will advise all Members of Parliament of the invitee list along with final attendees prior to the Council function occurring.

Where possible and as required, a detailed agenda and/or run sheet will be provided to Members of Parliament and government representatives at least 48 hours prior to the Council function.

In the event a Member of Parliament is unable to attend a function they have been invited to by Council, a representative (such as an Electorate Officer or Advisor) is welcome to accept the invitation on the MPs behalf, **however they will not perform official duties**. This excludes when an Electorate Officer or Advisor is running as a candidate for council, state or federal government.

Speech and acknowledgement order

Local Members of Parliament have the opportunity to speak at local functions, such as an official opening, **where they have supported a project and/or are representing a Minister**.

The Coordinator Advocacy and Strategic Partnerships and/or Manager Community Relations will manage **the event roles of a Members of Parliament**, event agendas and speech running orders.

Not all **local Members of Parliament will be invited** to give a speech, or be acknowledged by Council during event formalities. Where an event is being held with funding from State and/or Federal Government/s, the Minister and local Member of Parliament (lower house) will be offered an opportunity to speak. Should no financial contribution be provided, the relevant local Member of Parliament will not be offered to speak.



Speech and acknowledgement order for an event with funding from various levels of government will be from the highest to the lowest level of government – Federal, State and Local. This does not alter regardless of financial contribution amount.

Speech running order

1. CEO, Director or Manager to officiate proceedings and provide welcome to guests (unless another MC is arranged) and Acknowledgement of Country (unless formal a Welcoming ceremony has been arranged)
2. Federal Government Minister or representative (only if support provided to the project)
3. Victorian Government Minister or representative (only if support provided to the project)
4. Mayor or representative
5. Local Federal/State Members of Parliament
 - a. Lower house federal
 - b. Lower house state
 - c. Upper house federal
 - d. Upper house state
6. Key stakeholders (such as sporting club Presidents, school Principals, business owner etc)
7. Others as required

Acknowledgment order for Mayor/Council speech

1. Federal Government Ministers or representative
2. Victorian Government Ministers or representative
3. Local Federal/State Members of Parliament
 - a. Lower house federal
 - b. Lower house state
 - c. Upper house federal
 - d. Upper house state
 - e. Others
4. Key stakeholders (such as sporting club Presidents, school Principals, business owner etc)
5. Councillors
6. Others as required

Events during caretaker and election campaign periods

During all caretaker and election/by-election campaign periods (Local, State and Federal), Council will limit the scheduling of Council functions such as sod turnings, media opportunities and openings.

Any Council functions or project events held during election caretaker periods will generally be a closed invitation only event.

Political candidates are able to attend Council functions that are open to the public as a community member only.



Council does not invite political candidates to participate in formalities of Council functions, such as speeches at official openings or participation in photo opportunities unrelated to Council's advocacy campaign.

During an election, if appropriate, Council may schedule and promote Candidates Forums to enable all political candidates for an electorate to speak to key issues within the electorate. This would not occur during a by-election.

Where Council is hosting an advocacy related event, such as a Candidates Forum, all local political candidates that are invited to attend (at Councils discretion) are provided the opportunity to speak. This information will be discussed collaboratively and will be provided to attendees prior to the council function.

An official agenda and 'rules of engagement' will be developed and distributed by Council. To ensure the event provides equal opportunities for all invited candidates the order of speakers will be randomly drawn by the event host.

Sharing of Council event invitations

Invitees are requested not to re-distribute a Council invitation to any other parties without agreement from Council. This includes Members of Parliament inviting political candidates during election campaign periods.

Where a political candidate attends a Council event or function due to being invited by another event invitee without previous agreement from Council, Council will discuss this directly with the candidate.

If the event or function is a closed location event (such as within a building/facility or a construction site), Council will advise the candidate they are unable to participate in the event and formalities in line with Councils *Election Signs and Events Policy* which states in item 4.3:

4.3 Conduct at Council events

Council events must not be used for election campaign activities. Whilst candidates are encouraged to attend and participate in Council events, the focus of these community events must not be diverted to politics.

Behaviour at Council events and functions

When attending Council functions, attendees are asked to be respectful and professional towards others and should refrain from making negative comments or connotations towards other Members of Parliament, government, parties, businesses or organisations.

Where a Council event or function occurs during an election campaign period, Members of Parliament and election candidates must adhere to Councils *Election Signs and Events Policy*.



This means that election campaign and political candidate material, such as campaign related brochures and other election signage items are not accepted.

Use of Council facilities

Council-owned facilities, such as community centres, halls, public open spaces and the Frankston Arts Centre, are available for public use. Members of Parliament and political candidates are able to use these facilities for community related events at their own expense and following the appropriate processes.

Applications for use of Council reserves, parks and open spaces must be made online at: <https://www.frankston.vic.gov.au/Things-To-Do/Get-Involved/Event-Applications-and-Information>

Events that occur on public land must follow Councils *Election Signs and Events Policy*.

Former Members of Parliament

It is Council's responsibility to acknowledge current elected representatives in any formal project events and functions, particularly official opening celebrations. While Council acknowledges the contributions of former Members of Parliament towards jointly funded local projects, this will not be formally recognised at project events such as official openings.

Council and/or a local stakeholder of a jointly funded project may choose to invite a former Member of Parliament to an official opening where appropriate, however the former Member of Parliament will not be included in any event formalities such as speeches and photographs.

Council officers have the discretion to direct formalities, such as speeches, tours and photographs, including requesting some attendees remove themselves from areas where formalities are occurring. For example, removing an attendee from a formal photo opportunity.

Meetings

Council is committed to regular meetings (in-person and online) with Members of Parliament in order to maintain a positive working relationship, to ensure local projects progress successfully and in order to proactively and collaboratively address local matters as they arise.

During state and federal elections, Council meets with political candidates as required to discuss key advocacy initiatives.

The Advocacy and Strategic Partnerships Team will distribute a calendar invitation for meetings to the relevant Member of Parliament/s and internal attendees such as Mayor, CEO and relevant officers.



For meetings with Members of Parliament and political candidates, a meeting agenda (agreed to by all stakeholders and distributed prior to a meeting) will be followed, and any Conflicts of Interests will be considered at the commencement of discussions.

Official meeting minutes will be recorded by Council officers and shared within three business days to all meeting attendees, all Councillors and Council's Executive Management Team for their review or approval. Should any clarifications be made following a review, a final version of the meeting minutes will be re-distributed to this group. In the case of no responses to the draft meeting minutes, this will be considered as agreement after seven business days.

Communications

Public Relations

Council attends many local events with our state and federal Members of Parliament, including where funding has been delivered towards a Council project.

Subsequently, Council will share stories and updates through our corporate communications channels such as Facebook, eNews, Frankston City News and others. This is to ensure our community is aware of how Council is working with other levels of government to deliver the best outcomes for the Frankston City community.

The Coordinator Advocacy and Strategic Partnerships and/or Manager Community Relations will manage all external communications being distributed regarding Victorian and Federal Government funding, projects, programs or services.

Where quotes from a Member of Parliament are included within Council communications (such as a media release or Frankston City News article), the comments must be respectful and professional towards others and should refrain from making negative comments or connotations towards other Members of Parliament, government, parties, businesses or organisations.

Similarly, when preparing a Council social media post (Facebook, Twitter, LinkedIn, Instagram etc) the relevant Members of Parliament will be tagged as appropriate.

The order by which Members of Parliament will be included in required Council communications, due to their support of a project/service/initiative, will be as follows:

- Federal Member for Dunkley
- State Member for Frankston/Carrum/Hastings
- Other stakeholders



Signage and promotional materials

Plaque signage requirements

For a range of projects, such as sporting pavilion redevelopments, road upgrades and more, Council takes responsibility for the printing and installation of permanent plaque signage, which includes acknowledgement of all relevant project supporters.

Where there is a funding agreement for a project requiring a plaque, Council will follow appropriate funding agreement procedures alongside this protocol. This includes logo usage.

Council's plaque signage will acknowledge all government project supporters, such as a financial contribution from **or decision made by** Victorian and/or Federal Governments. For the purposes of plaque signage requirements, a letter of support, election commitment and lobbying by a Member of Parliament in opposition is not considered support and will therefore not be included on plaque signage.

The order of acknowledgement on plaque signage, where a financial contribution has been made, will be as follows:

1. Federal Government Minister or representative
2. Victorian Government Minister or representative
3. Mayor or representative
4. **All Councillors listed at the bottom of each plaque**

The below types of Council functions may allow for Member of Parliament and government signage (such as a banner) and materials, which will be stipulated and confirmed in the event invitation:

- Projects receiving Victorian and/or Federal Government investment
- Turning of the sod
- Media, photo and funding announcements
- Official openings and launches
- Funding announcements

Election/by-election campaign signage

Council's *Election Signs and Events Policy* outlines the rules **that** apply to signs and campaign activity at official council functions **and on public land**.

Reports of election signage breaches can be reported to Council directly by phone, email at advocacy@frankston.vic.gov.au or using the Snap Send Solve app. All reports will be provided to Councils Safer Communities and Development Services Departments for action.



All reported election signage breaches are tracked and reported publicly on Councils website in order to ensure transparency, with identifying information removed for privacy reasons.

Temporary relocatable A-Frame signs

Council will allow display of a temporary relocatable A-Frame (one sign) within public spaces such as outdoor shopping strips and sporting clubs, with a requirement the sign is only displayed when a candidate, or a representative of the candidate, is within proximity to the sign.

This does not include at major Council run events (eg. Waterfront Festival) and functions (eg. Citizenship Ceremonies).

Promotional material

Where a Council event or function occurs during an election/by-election campaign period, Members of Parliament and political candidates must adhere to Councils *Election Signs and Events Policy*. This means that election campaign and political candidate material is not accepted.

Sponsorship signage during election periods

Council requires sponsorship signage from Members of Parliament located on Council-owned land and facilities, such as football oval boundary fences, to be removed or covered during election periods as per Councils *Election Signs and Events Policy*.

Council's Recreation Team will communicate this requirement to Clubs prior to the commencement of early voting during an election campaign period.

Dispute resolution

Where a Member of Parliament and/or political candidate feels a decision in relation to a council function, communication or signage has been unfairly made, they may:

1. Liaise with Council's Coordinator Advocacy and Strategic Partnerships
2. If the matter is still of concern, the Coordinator may seek input and a formal response from the Manager Community Relations to the Member of Parliament
3. Should the matter fail to be resolved, the Member of Parliament may liaise directly with the Mayor and Chief Executive Officer in order to seek a resolution in line with Council and other relevant policies, guidelines and procedures.

Supporting documents

- Contact list – State and Federal Members, Ministers, Shadow Ministers and Parliamentary Secretaries – Advocacy – June 2021 (A4403878)
- Invitation letter template to MPs and Ministers (A4150180)
- Invitation and event checklist with Members of Parliament (A4150188)



- Invitation template for Outlook calendar invitation
- Run sheet template

Related documents

Policies	Forms
<ul style="list-style-type: none"> • <i>Communications Policy 2021</i> • <i>Community Engagement Policy</i> • <i>Election Signs and Events Policy 2018</i> • <i>Privacy and Data Protection Act 2014</i> • <i>Councillor Code of Conduct 2022</i> • <i>Local Government Act 2020</i> • <i>Frankston City Council Governance Rules 2022</i> 	<ul style="list-style-type: none"> • Record of Assembly of Councillors • Staff Guidelines for Recording an Assembly of Councillors • Conflict of Interest Checklist and Form • Documents for signing form • Speech request form • Internal event notification form
Guidelines/Procedures/Processes	Other
<ul style="list-style-type: none"> • Memo to Councillors Guidelines • Memo to Councillors procedure • Internal event application process 	<ul style="list-style-type: none"> • Book a corporate banner • How to access and use corporate branded templates • Internal event application requirements • Council Meeting timetable • Victorian and Federal Government funding agreements, publicity guidelines and other related documents

Related documents publicly available online at: frankston.vic.gov.au are identified in *italics*. All other related documents are available on Grapevine (Council’s internal internet).

Responsible officer

Should you have any questions about these protocols or need assistance, contact the Coordinator Advocacy and Engagement as your first point of contact.

Officer/s	Responsibilities
<p>Coordinator Advocacy and Strategic Partnership</p>	<ul style="list-style-type: none"> • First point of contact for advice for Event/Project Officers • Confirm availability of Members of Parliament • Liaise with Members of Parliament and other key stakeholders • Prepare correspondence and review correspondence to Members of Parliament • Determine appropriate speaking order and roles of attendees • Determine MPs inclusion in Council communications • Organisation of events and functions, alongside project officers, and briefing in of Communications Team



	<ul style="list-style-type: none"> • Liaises with Members of Parliament on quotes for inclusion in media releases • Ensure process is adhered to and provide assistance where required • Proof content of plaques
Manager Community Relations	<ul style="list-style-type: none"> • Liaise with EMT and Councillors on sensitive matters • Provide advice to Coordinator Advocacy and Strategic Partnerships and Event/Project Officers where required
Communications Team	<ul style="list-style-type: none"> • Includes Members of Parliament in media release contact list • Prepares speech and media statements • Attend photo opportunities • Ensure relevant Communications, Branding and Publication Style policies, protocols and guidelines are adhered to
Safer Communities (Authorised Officers)	<ul style="list-style-type: none"> • Mangement and possible enforcement of the <i>Election Signs and Events Policy</i>.
Executive Manager to the CEOs Office	<ul style="list-style-type: none"> • Confirming CEO availability and date/time preferences • Following up and advising on CEO approvals and feedback • Liaising with relevant officers regarding MC notes, speeches, event roles, responsibilities and procedures on behalf of CEO
Councillors Office	<ul style="list-style-type: none"> • Confirming Mayor and Councillors availability and date/time preferences • Liaise with Communications Team and Event/Project Officer regarding speech, MC and Mayoral/Councillors role/s
Event/Project Officer	<ul style="list-style-type: none"> • Liaise with other relevant officers (Council, Electorate Officers and Government Departments) • Adhere to protocol and supporting documentation • Liaise with key stakeholders • Event organisation

Authorisation

This Protocol is managed by the Community Relations Department, and is approved by Frankston City's Mayor and Council's Chief Executive Officer (CEO):

 Mayor, Frankston City

 CEO, Frankston City Council

in accordance with Frankston City Council resolution at its Council Meeting of **XX XXXXX 202X**.



Executive Summary**12.8 Adoption of Young Street Action Plan**

Enquiries: (Fiona McQueen: Customer Innovation and Arts)

Council Plan

Level 1:	5. Thriving Economy
Level 2:	5.5 Leverage the emerging connection between Frankston City's café and dining culture through the revitalisation of public spaces

Purpose

To adopt the Young Street Action Plan with identified initiatives in response to consistent community and stakeholder feedback.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes community feedback, received over a number of years through various forms of community engagement, consistently highlights the need to improve the look, feel and function of the Young Street precinct in Frankston's city centre;
2. Notes key concerns and opportunities raised through community consultation, particularly through the 2024 Community Vision Update, includes:
 - i. Avoiding the area due to perceived lack of safety, seeking more security/police presence to prevent and move along unwanted behaviours;
 - ii. Car parking or vehicle access to and through the city centre;
 - iii. General presentation of the area, particularly cleanliness and vacant shopfronts;
 - iv. The desire to decentralise, but retain, important community and social support services from the city centre to be alongside other allied health services;
 - v. Need for increased public spaces particularly for place making and activation of the area;
 - vi. The need for more greenery, wider footpaths and improved connections and movement through and into other areas of the city centre;
 - vii. Opportunity for development to improve building quality, activate vacant shopfronts and higher density use of land;
 - viii. Improvements needed to the public transit interchange between trains, buses and taxis;
3. Notes the recent 2024 Community Satisfaction Survey highlighted a number of concerns relating to Young Street and Frankston's city centre, importantly:
 - i. Safety, policing and crime issues were significantly more commonly nominated as a top three issue in the City of Frankston than the metropolitan average (11% compared to 2%), which along drug and alcohol related issues (4%), homelessness (3%), and Frankston CBD related issues (2%) highlight a greater level of community concern around safety, crime, and some associated social issues than the metropolitan Melbourne average;
 - ii. The most important thing Council could do is improvements to community safety and policing (4% up from 1%);
4. Adopts the Young Street Action Plan (Attachment A), and recognises the importance of Council leading this direct response to ongoing community feedback. The plan focusses on six key pillars:
 - i. Working with businesses;

12.8 Adoption of Young Street Action Plan**Executive Summary**

- ii. Safety in the community;
 - iii. Street presentation;
 - iv. Development and activation;
 - v. City connectivity and space; and
 - vi. Community health and wellbeing;
5. Notes the draft Action Plan brings together key initiatives to improve Young Street and is an extension of a number of other strategic Council initiatives, including the Frankston Metropolitan Activity Centre (FMAC) Structure Plan, city positioning work under the new Imagine Frankston brand and other endorsed strategies such as the Integrated Transport Strategy and the Economic Development and Skilled Community Strategy;
6. Notes there is interest from a number of stakeholders to consider joint initiatives where possible; this includes Monash University, Victoria Police, Frankston Suburban Revitalisation Board and State Government. There are specific discussions with Metro Trains and South East Community Links in regards to a community connection program providing social support at Frankston Railway Station;
7. Notes the Action Plan includes the launch of the Development Activation Program (Attachment B) which is planned to activate and incentivise high quality development within the FMAC and provide an opportunity for Council to pro-actively respond to housing targets set by the State Government;
8. Notes the Action Plan recognises a number of key measures already underway. The cost of the Action Plan is substantially funded from existing budget, except for the below costs:
 - \$385,000 in Capital, resolved by Council to be funded from:
 - Bridge Illumination Program (\$60k);
 - Safe City Surveillance System (\$80k);
 - Nepean Blvd Signature Project (\$45k);
 - Boulevard Planting (\$200k); and
 - \$200,000 allocated for Council's contribution to the Community Connectors program, in partnership with Metro Trains and South East Community Links. An overview of the program is attached to this report (Attachment C). While the specifics of the program are still being finalised, Council resolves that the funding for this initiative will be committed now and included in the 24/25 mid-year budget review;
 - Council resolves that funding needs identified for FY 25/26 will be considered as part of the development of the 2025/26 annual budget;
9. Supports Council-led advocacy to the State Government and other key stakeholders to ensure the delivery of initiatives identified within the Young Street Action Plan; and
10. Receives quarterly report updates on the progress and outcomes of the Young Street Action Plan, with revisions considered as opportunities and needs arise.

Key Points / Issues

- Young Street is a 500 meter stretch of road travelling through Frankston's city centre alongside the Frankston Railway Line and Station, which caters to over 2,000 visitors daily. Bordered by Playne Street, Wells Street, Station Street, Ross Smith Ave and Beach Street, Young Street is the one of the key entries into Frankston's city centre.

12.8 Adoption of Young Street Action Plan**Executive Summary**

- Over recent years, there has been growing momentum and strong interest from community, businesses and key local stakeholders to change the look, feel and function of Young Street. The aspiration through community feedback has clearly articulated a desire to have a vibrant, safe and thriving streetscape.
- Notably, increased safety, reduction of crime and enhanced retail, dining and leisure experiences are of highest priority through all forms of feedback.
- The draft Young Street Action Plan has been developed to capitalise on the drive for change underway locally and identifies a number of key actions to address immediate visible issues within the key city centre transit precinct, including vacant shops, poorly presented businesses, safety concerns and a limited mix of retailers.
- The draft Action Plan is an extension of a number of other strategic Council documents and initiatives, including Frankston Metropolitan Activity Centre (FMAC) Structure Plan, the city positioning work under the new Imagine Frankston brand and other endorsed strategies such as the Integrated Transport Strategy and the Economic Development and Skilled Community Strategy.
- In developing the draft Action Plan, Council has reviewed community feedback relating to Young Street received through various community engagements dating back to July 2021, particularly recent 793 comments received through the 2024 Community Vision Refresh. Key areas of concern include:
 - Place making and activation - 236 responses supporting this
 - Transport and infrastructure - 136 responses supporting this
 - Greening and vegetation - 106 responses supporting this
 - Presentation - 104 responses supporting this
 - Car movement and parking - 62 responses supporting this
 - Economic development - 44 responses supporting this
 - Community safety - 36 responses supporting this
 - Notably, 53 respondents indicated they won't go to Young Street for many of the abovementioned reasons.
- Feedback received through the 2024 state-wide Community Satisfaction Survey of Local Government has reiterated these sentiments, including:
 - Safety, policing, and crime issues were significantly more commonly nominated as a top three issue in the City of Frankston than the metropolitan average (11% compared to 2%), which along drug and alcohol related issues (4%), homelessness (3%), and Frankston CBD related issues (2%) highlight a greater level of community concern around safety, crime, and some associated social issues than the metropolitan Melbourne average;
 - Most important thing Council could do is improvements to community safety and policing (4% up from 1%);
 - Perceptions of safety during the day at Bayside shopping area (7.3), Wells Street Entertainment Precinct (7.3), travelling on / waiting for public transport (7.1), and in the public areas of the municipality at night (6.3 down from 6.5);

12.8 Adoption of Young Street Action Plan**Executive Summary**

- 22% of respondents felt unsafe in public areas at night, 9% higher than the metro average;
 - Concerns about drugs and alcohol (38% up from 22% of comments) were the most common reasons why respondents felt unsafe in the public areas of Frankston City, followed by concerns about various types of people (26%), crime and perceived lack of adequate policing (11%) and concerns around the perception of safety at night and lighting issues (8% down from 12%);
 - 53 respondents said they don't go to Young Street for many of these reasons.
- Recent Council initiatives already underway such as the increased Rapid Response Team patrols targeting antisocial behaviours, Economic Development Team's Vacant Shop Program and proactive City Presentation Team checks are included in the Action Plan.
 - The draft Action Plan concentrates on a number of initiatives within six key pillars:
 - Working with businesses;
 - Safety in the community;
 - Street presentation;
 - Development and activation;
 - City connectivity and space, and;
 - Community health and wellbeing.
 - Each pillar includes a mix of short-term and long-term actions, beginning with preliminary data and information gathering, such as meeting with community service providers to understand their needs.
 - A key initiative of the plan is the launch of the Development Activation Program (Attachment B) which is planned to assist and support appropriate planning applications;
 - Council officers are regularly meeting with key stakeholders, such as Monash University, Chisholm Institute and State Government regarding where there are opportunities for joint initiatives in the precinct. There are specific discussions with Metro Trains along with South East Community Links in regards to a community connection program providing social support at Frankston Railway Station. Council will be updated regularly as concepts are further explored.
 - To ensure the Action Plan remains relevant, it will be regularly updated as initiatives are introduced and reviewed. Currently, we plan to review and update the plan annually to align it with evolving outcomes and conditions. The Council will be briefed on progress.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets except for the below costs:

- \$385,000 in Capital proposed to be funded from:
 - Bridge Illumination Program (\$60k);
 - Safe City Surveillance System (\$80k);
 - Nepean Blvd Signature Project (\$45k);
 - Boulevard Planting (\$200k).

12.8 Adoption of Young Street Action Plan**Executive Summary**

- \$200,000 - initial costings for a Metro Trains partnership along with South East Community Links. This work is ongoing and the initiative will be committed to the 24/25 mid-year budget review;
- Funding needs identified for FY 25/26 will be referred to the annual 25/26 budget process.

Consultation**1. External Stakeholders**

Council has reviewed community feedback relating to Young Street received through various community engagements dating back to July 2021.

Of particular relevance are the comments received through the 2024 Community Vision Refresh. Over this period, Council has received over 740 pieces of feedback from community members with references to Young Street and Frankston Railway Station. Key areas of concern include:

- Place making and activation - 236 responses supporting this
- Transport and infrastructure - 136 responses supporting this
- Greening and vegetation - 106 responses supporting this
- Presentation - 104 responses supporting this
- Car movement and parking - 62 responses supporting this
- Economic development - 44 responses supporting this
- Community safety - 36 responses supporting this

Additionally, the 2024 Community Satisfaction Survey results reiterate the concerns and opportunities in Young Street and Frankston's city centre, notably that 53 respondents indicated they won't go to Young Street for many of the abovementioned reasons.

Council has also had conversations with local State and Federal Members of Parliament and through the Frankston Suburban Revitalisation Board, which features representatives from key local organisations such as Peninsula Health, Monash University, Chisholm Institute, South East Water, Vicinity Centres - Bayside, Peninsula Community Legal Centre, Frankston Business Collective and First Nations Health and Wellbeing Organisation.

2. Other Stakeholders

Teams from across Council have been involved in the development of the draft Young Street Action Plan, including:

- Community Relations - for communications, marketing, engagement, government and stakeholder relations advice;
- City Futures - for public realm, strategic planning and economic development advice;
- Operations - regarding delivery of city presentation and cleanliness;
- Community Safety - regarding Local Laws implementation and patrolling;
- Contracts and Procurement - regarding Council-owned assets and developer attraction;

12.8 Adoption of Young Street Action Plan**Executive Summary**

- Community Strengthening - for advice regarding engaging with community service providers;
- Development Services - for advice regarding town planning and land use.

Analysis (Environmental / Economic / Social Implications)

The Young Street Action Plan is aiming to:

- Improve the Young Street precinct and surrounding CBD area
- Increase local employment opportunities
- Enhance the visitor economy
- Increase community safety through reduction of antisocial behaviours

Legal / Policy / Council Plan Impact

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal or statutory obligations to consider.

Policy Impacts

The Action Plan is an extension of a number of other initiatives, including FMAC Structure Plan, the positioning work and other endorsed strategies, including the Integrated Transport Strategy and the Economic Development and Skilled Community Strategy.

Gender Impact Assessments

A gender impact assessment is required and is in progress.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Negative communications and social issues damage current city positioning and attraction of events. Council will mitigate the negative commentary around safety and presentation of Young Street in the delivery of the Action Plan initiatives by communicating the initiatives as opportunities and improvements.

Conclusion

Council has developed a Young Street Action Plan that responds to consistent community feedback received over recent years seeking improvements to the look, feel and function of the Young Street precinct within Frankston's city centre.

A range of initiatives from city presentation, transport connectivity, place activation and more has been identified and will be delivered by Council over the next two years (2024-2025).

12.8 Adoption of Young Street Action Plan

Executive Summary

ATTACHMENTS

- Attachment A: [↓](#) Young Street Action Plan
- Attachment B: [↓](#) Development Activation Program Overview
- Attachment C: [↓](#) Community Connectors Overview



DRAFT

Young Street

Action Plan

Frankston City Council

2024



The Young Street Action Plan is a comprehensive program focusing on the needs of businesses, the community, and visitors.

Mission Statement

Our mission is to transform Young Street into a welcoming and enticing gateway to Frankston's city centre.

We have clearly heard the feedback from our community – Young Street needs a significant transformation to attract people to the greater city centre area.

Working in partnership with local businesses, community support services and the wider community, we will

provide business and premises improvement grants, foster community connections, and enhance the overall presentation of Young Street.

The Council's Rapid Response Team will enhance community safety with additional lighting and ongoing city center support. The Development Activation Program will collaborate with property owners to create diverse options.



Increased Façade Improvement Grants to help businesses improve the front of their premises.



Advocacy to increase Police patrols in the CBD and to increase the hours of Protective Service Officers (PSO) are in place – from a 2pm start rather than the current 5pm.



New street plantings, furniture and lighting installed.



Development Activation Program.



New events focused on the CBD and Young Street – including Big Picture Fest.



Working with key businesses and stakeholders with a common goal



Improved connectivity to and through Frankston's city centre and to key education, retail, dining, social and health services.



Improved processes to deliver enhanced strategic development opportunities.



Co-located community and social support services with allied health and wellbeing services.

The Future of Young Street

Young Street is one of the key entries into Frankston City. It is bordered by Playne Street and Beach Street with direct access to Wells Street, Station Street, Ross Smith Avenue, Balmoral Street and Beach Street.

This central location holds huge potential for developers, investors, businesses and consumers alike. However, Council acknowledges further efforts are needed to unlock this opportunity and realise its full potential.

Young Street Action Plan will focus on six pillars.

The key pillars are:

1. Working with businesses
2. Safety in the community
3. Street presentation
4. Development and activation
5. City connectivity and space
6. Community health and wellbeing



Artist Impression of Young Street in the future.

The importance of revitalising Young Street

Young Street significance and visitation:

- Centered at the heart of Young Street, the recently redeveloped Frankston Railway Station has trains departing every ten minutes to Melbourne CBD, carrying over 2.73 million passengers each year.
- Located at the halfway point between major employers (Frankston Hospital, Monash University, Chisholm TAFE, PARC) and retailers located along the perpendicular thoroughfares leading to the beach.
- Frankston Railway Station hosts 8 million annual visitors to the Mornington Peninsula — with many disembarking at Young Street.
- Frankston City alone attracts over 800,000 visitors per year, who travel to Frankston for the year-round program of major festivals, 11 kilometres of pristine beaches, hectares of nature reserves, walking trails, shopping and dining.
- There are 61 ground floor retail spaces along the easy 550 metre walking distance from one end of Young Street to the other.

Key location:

- 200 metre or three-minute walk to Vicinity's Bayside retail centre, one of the largest in Victoria's southeast and key retail hub for the 755,000+ people living in the surrounding southeast Melbourne suburbs.
- 650 metre or nine-minute walk to the stunning Frankston Foreshore and Waterfront.
- 14 minute walk from Young Street to Frankston Hospital which employs over 10,000 staff.
- 18 minute walk to Monash University Peninsula Campus.
- 5 minute walk from Chisholm Institute Frankston Campus.





So, what's limiting the success of the Young Street Precinct?

- Vacant shops
- Lack of quality retail and dining options
- Presentation of the area
- Run down premises and shops
- 'End-of-the-line' public transport
- Busy bus interchange
- Community safety
- Types of community service providers in the area
- Long-term reputation issues
- Traffic congestion / 'rat-running'
- Rail line as a barrier

Council has already conducted extensive community consultation over recent years that has provided valuable feedback on key issues. We continue to engage with the diverse stakeholders who use and work on Young Street, through focus groups and face-to-face meetings.

The recently completed Your Vision for Frankston City engagement, a review of our Community Vision 2040, and development of a new four year Council Plan all reveal comprehensive community sentiment.

Council understands the issues in and around Young Street may discourage potential investors, businesses and new residents from considering a future in Frankston. Young Street is also an area of first impression for visitors who take public transport to visit the area.

Where do we want to be?

Young Street has the potential to be a thriving location in Frankston City, with an incredible central location adjacent to a major metropolitan train line and bus services within a broader beautiful coastal location and vibrant community.

Addressing the challenges of Young Street through targeted economic development, improved social services, improved transport planning and infrastructure investment is crucial for unlocking Frankston City's potential and ensuring our future prosperity.

What are we going to do?

Revitalising any major city precinct involves a comprehensive and collaborative approach in addressing economic, social, environmental, and infrastructural aspects.

Council has developed this Action Plan which details the initiatives we will take to address the challenges and to propel the opportunities presented in Young Street.



Action 1: Working with businesses

A central location, close to public transport and a link to a major shopping centre — for many business owners these are things to look for. Unfortunately, right now Young Street isn't yet reaching that potential.

Current situation

- Vacant and run down premises.
- Community service providers are located in the prime area mixed with retail and hospitality.

- Poorly presented premises.
- Lack of development opportunities for businesses looking for larger footprint premises.
- Lack of drive through options for fast food chains.
- Lack of commercial kitchen set ups for interested hospitality operators.
- Current businesses largely open only during the day, which encourages loitering at night.

Activity Plan

Start Date	Activity	Outcome
2024	1.1. Build on the Young Street Vacant Commercial Property Program.	Attract quality retailers/businesses to Young Street and bring people to the area to shop and dine.
2024	1.2. Council to fund improvements of business frontages along Young Street.	Attractive businesses along Young Street where people will want to spend time.
2024	1.3. Introduction of new entertainment, activities and attractions for families.	Busy city centre area with activities the community can visit and enjoy. This will also attract families to businesses in the area.
2024	1.4. Council fee waivers for new businesses opening or enhancing their offer (for example footpath dining) in Young Street.	Reduction of vacant properties, new options for retailers and the addition of new businesses in Young Street.
2025	1.5. Council will lead by example and establish a dedicated presence in Young Street	Access to specialist Council services in a city centre location.

Action 2: Safety in the community

Safety concerns in Young Street have varied over time and encompass a range of issues such as crime rates, perceptions of safety, infrastructure safety and community safety initiatives.

Council continues to work with local authorities and community organisations to address these issues through increased policing, community engagement, and city revitalisation projects.

Current situation

- There is continued concern about perceptions of safety in Young Street, the surrounding streets, and particularly the Frankston Railway Station.
- Council created a Rapid Response Team in 2022 which proactively patrols the city centre and enforces Local Laws to prevent antisocial behaviours..

Activity Plan

Start Date	Activity	Outcome
2024	2.1. Maintain the increased Rapid Response Patrols in the Young Street precinct.	Increased presence and visibility of Rapid Response Officers enforcing Council's Local Laws.
2024	2.2. Exploring options to expand CCTV live feed to mobile devices for Victoria Police to access real-time and historical footage while in the field.	24/7 Enabling Victoria Police officers to assess incidents while in the field through greater access options for viewing live and historical CCTV footage.
2024	2.3. Continue to work alongside local Police.	Council and Police objectives are linked to work together on ongoing safety issues.



We will build Council's presence in the city centre and will include services like business support, rapid response and a meeting spot.

Action 3: Street presentation

Frankston City has the opportunity to become a dynamic city, where our community and visitors can enjoy the vibrant and art filled streets of Frankston's city centre and make the most of all its offerings.

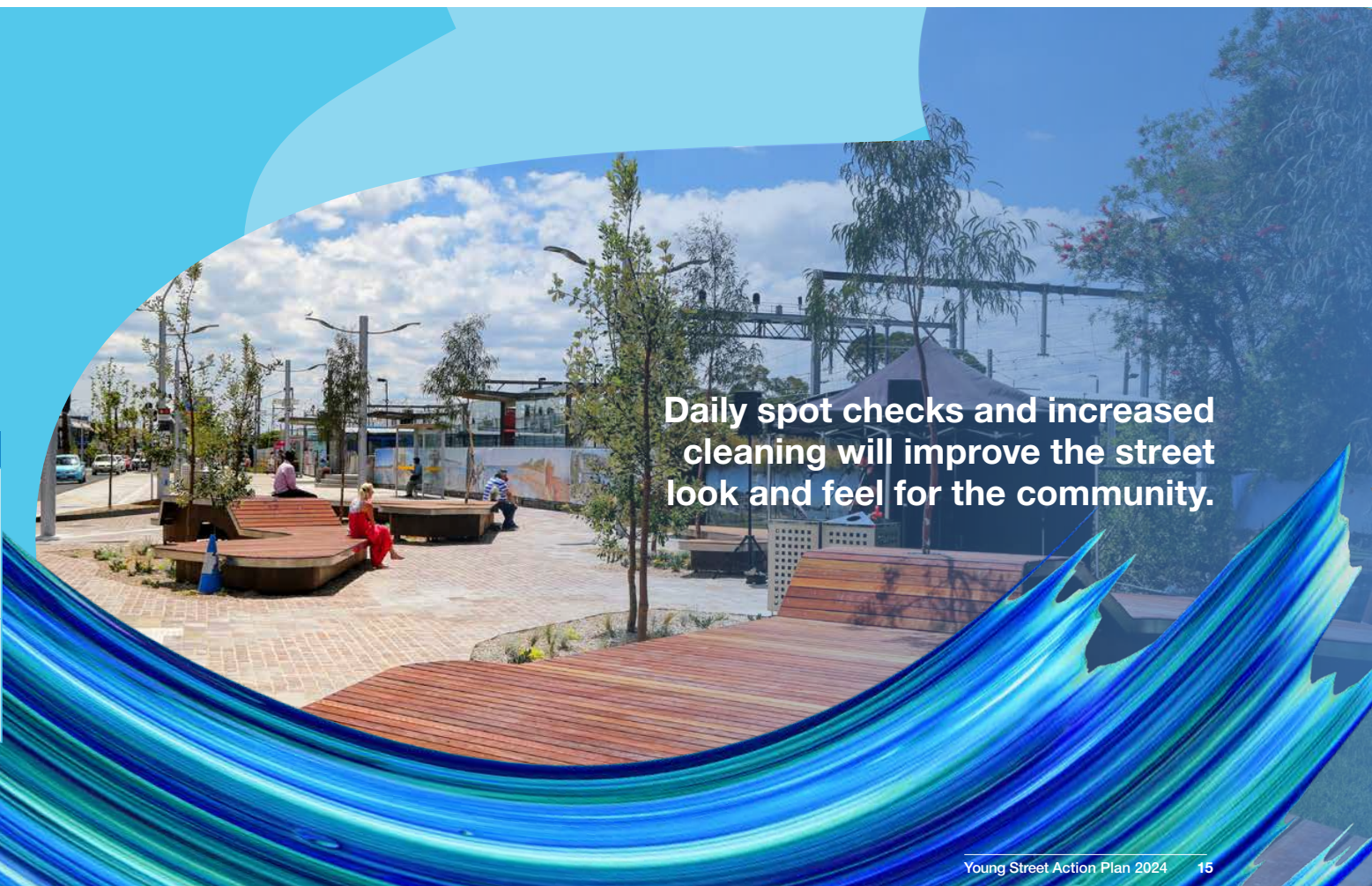
Council recognises that transforming Young Street into a bustling centre requires attention to the presentation of our streets.

Current situation

- There is a need to improve the footpath presentation (inclusive of seating, benches, plantings and lighting) and surrounding areas to support the enhancement of the whole area.
- There is an ongoing issue with litter and debris on streets and footpaths and illegal graffiti on public and private infrastructure.

Activity Plan

Start Date	Activity	Outcome
2024	3.1. Establishment of a new City Presentation team within Council, responsible for: <ul style="list-style-type: none"> • Daily (including weekends) footpath and street sweeping, graffiti removal and litter collection. • Increased inspections across the precinct, including weekends. 	<ul style="list-style-type: none"> • Increased cleanliness in the area. • Quick response to issues identified by proactive inspections. • Community pride and increased perceptions of safety.
2024	3.2. Facilities and plantings: <ul style="list-style-type: none"> • Designed to focus on low maintenance infrastructure where possible. • Planting improvements in roundabouts and planter boxes. 	Improved streetscapes with: <ul style="list-style-type: none"> • Durable and eco-friendly amenities, such as seating and planter boxes, strategically placed in high-traffic areas with minimal upkeep necessary.



Daily spot checks and increased cleaning will improve the street look and feel for the community.



Artist Impression of Young Street in the future.

**Mega store, boutique offer
— the opportunities are here.
Combine a number of vacant
properties to outsize any city
centre competitor.**

Action 4: Development and activation

With increasing demand for development opportunities, Frankston City's potential is on the rise. Supported by a proactive Council committed to advancing progress, the city is driving sustainable growth for our residents, businesses and visitors alike.

Current situation

- There are some property owners who are choosing not to fill, or lease, vacant properties in key locations, but are retaining ownership of buildings.
- A number of community service organisations have long term leases in Young Street.
- There is a high cost to redeveloping properties which is challenging for improving locations.

Activity Plan

Start Date	Activity	Outcome
2024	4.1. Launch of a Development Activation Program to assist or support appropriate planning applications. This will: <ul style="list-style-type: none"> • Encourage consolidation of adjoining properties. • Facilitate, and where appropriate obtain, planning permits on strategically located but otherwise constrained land. 	<ul style="list-style-type: none"> • Council has the knowledge to work with developers to assist and fast track process. • Developer/Investor confidence to progress planning permit applications and development construction.
2024	4.2. Meet with property owners to understand plans and/or hurdles to accelerating development.	<ul style="list-style-type: none"> • Strategic development opportunities, timelines and process support needs identified across Young Street. • A vision for the growth and development opportunities of Frankston's city centre for new residents and other potential investors.
2025	4.3. Complete FMAC Urban Design Guideline to reinforce Council's commitment to supporting high quality and exemplary development.	<ul style="list-style-type: none"> • Streamlines the development application process. • Guides medium and high-rise development integrates with street level and frames public areas. • Good design creates a vibrant and successful city.

Action 5: City connectivity and space

The revitalisation of Young Street provides us with the opportunity to concentrate on how people move through the area, be that walking, cycling, driving or public transport.

Council is working towards creating an active, safe and attractive public transport hub that welcomes people to a vibrant place for business, education, shopping, hospitality and housing.

Current situation

- Lack of open/green space where the community can spend time in the city centre.

- Cars using Young Street as a through road to other locations (for example Bayside Shopping Centre).
- Railway line is a barrier to pedestrians and cyclists.
- Poor connectivity.
- Ring Road (Fletcher Road) is a barrier to pedestrians and cyclists.
- Busy intersections reducing pedestrian safety and comfort.

Activity Plan

Start Date	Activity	Outcome
2024	5.1. Work with Department of Transport and Planning (DTP) to encourage use of the Ring Road and reduce traffic congestion.	<ul style="list-style-type: none"> • Improved access to areas for jobs/retail, education and services. • Improved public transport connectivity.
2025	5.2. Work with the Department of Transport and Planning (DTP) to develop a Transport Plan for the Young Street transport hub that includes: <ul style="list-style-type: none"> • Stage one: Review current bus interchange locations with DTP and other stakeholders, and undertake concept options. • Stage two: Traffic modelling works to test and confirm the effects of moving buses out of Fletcher Road or otherwise, whichever options are considered. 	<ul style="list-style-type: none"> • Enhanced connections to buses, taxi and drop off areas. • Improve bus priority along Young Street South.

Activity Plan continued

Start Date	Activity	Outcome
2024	5.3. Enhancing Mobility and Safety Stage one: Creation of a Connected Network for Walking and Cycling Plan. Stage two: Work with Department of Transport and Planning (DTP) to develop options for safety and amenity on Beach Street at rail crossing and Frankston Station rail underpass.	<ul style="list-style-type: none"> • Connect off road shared paths to the City Centre (from Greenlink to Young Street). • Improved cycling connections through the city.
2025	5.4. Investigate alternative parking solutions beginning with an audit of all Council owned car parks, existing car parking time limits and costs.	Additional parking options available in the City Centre.





Action 6: Community health and wellbeing

With the revitalisation of Young Street, it is important to work with the local community to establish local ownership and engagement while also supporting the provision of decentralised wellbeing social services for vulnerable residents.

Current situation

- Negative safety perceptions heightened by availability of social services in an entry way to Frankston's city centre.
- Community service providers are located in the area mixed with retail and hospitality.

Activity Plan

Start Date	Activity	Outcome
2024	6.1. Work with community service providers to understand their needs/interest and explore viable and appealing alternatives where appropriate.	<ul style="list-style-type: none"> • Community support services relocated where possible from Young Street in a supported manner. • Visitors to Young Street are welcomed with a range of activated and enticing experiences from local businesses.
2024	6.2. Work with stakeholders to identify community needs in the Young Street Precinct.	This will identify the priority community owned initiatives that will be launched to have a positive impact on the Young Street area.
2024	6.3. Identify stakeholders and partners to coordinate an effective approach to addressing the needs of vulnerable adult community members.	Vulnerable adult community members are provided with an effective and coordinated support system.

Working in partnership

As part of this Action Plan there are a number of key initiatives which Council will work with State and Federal Governments to and local partners, to support with funding and/or support for the delivery. These include:

Activity Plan

Start Date	Activity	Outcome
2024–2025	Highlight the need for a bus service review within Frankston’s city centre with a focus on Young, Playne and Beach Streets.	<ul style="list-style-type: none"> Improved mix of movement options in Young Street. Improved safety around transport hub.
2024–2025	Work with Victoria Police to increase Police/Protective Service Officers presence in the Young Street precinct.	<ul style="list-style-type: none"> Increased community perceptions of Frankston’s city centre being a safe place to visit.
2025	Advocate for Land Tax/Stamp Duty deferrals (or similar) to accelerate development that increases housing in the city centre.	<ul style="list-style-type: none"> Increased housing development in the long term. Developer/Investor confidence to progress planning permit applications and development construction.
2025	Build the profile of the benefits of a of a connected network of pocket parks and green city centre spaces.	<ul style="list-style-type: none"> Enhanced open space in the city centre and location for key activations Outdoor stop and rest opportunities for visitors Passive recreation experience near public transport
2024	Work with Monash University, Metro Trains and community service providers to develop initiatives to change the face of Young Street.	<ul style="list-style-type: none"> Council working with key stakeholders with a common purpose for the Young Street Precinct.

Communication and Reporting

Frankston City Council is committed to implementing this Action Plan and to working the local community to ensure key stakeholders are aware of the results and future steps.

Regular updates will be provided in:

- Frankston City News.
- Council social media — Facebook.
- Council’s Economic Development updates.

To understand if the initiatives driven by the Action Plan are working, we will report on:

- Reduction in vacant shop fronts.
- Improved mix of retailers across Young Street.
- Clarity on property development opportunities.
- Increased pedestrians throughout the Young Street locale.
- Sentiment improvements regarding community safety.

Acknowledgement to country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.



Frankston City Council

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Development Activation Program

Executive Summary

The Development Activation Program (DAP) aims to foster economic growth, enhance urban liveability, accelerate the provision of new housing and maximize land use efficiency by encouraging consolidated development of narrow or constrained sites. The program will address fragmented ownership and under-utilised properties through strategic collaboration with adjoining landowners. The DAP will unlock significant value, minimise risk by improving certainty for developers, address landbanking and create vibrant, sustainable communities.

Objective

Frankston's Metropolitan Activity Centre (FMAC) contains narrow or otherwise challenging parcels of land that are underutilized due to fragmented ownership and limited individual development potential. These sites, if left undeveloped, could lead to inefficient land use, aesthetic degradation, and lost economic opportunities. Traditional development approaches struggle to address these issues, necessitating a coordinated effort to incentivise and facilitate consolidated development.

The Development Activation Program aims to:

1. Promote efficient land use by maximising the potential of narrow or low-potential sites through consolidation
2. Enhance economic development; unlock new opportunities for investment, job creation and revenue generation
3. Improve FMAC aesthetics and liveability by transforming underutilised parcels into vibrant, attractive spaces
4. Foster sustainable development by encouraging projects that incorporate green building practices and sustainable design
5. Accelerate the provision of housing supply either through permits for housing supply itself, or through permits for projects that will support the provision of housing by providing enhanced amenity for prospective and existing residents

By coordinating appropriate development, the DAP will assist Council in achieving the objectives as set out in the FMAC Structure Plan and the Development Contribution Plan.

Strategy

This program is intended to fast-track development opportunities and activation within the FMAC by encouraging owners to offer sites for sale to developers, having regard to the uplift in value that will be realised if the land is consolidated and/or sold together with development approvals.

Parcels of land with development and/or consolidation potential will be identified as potential 'consolidation parcels' (CP).

Council will initially undertake a feasibility on the 'highest and best use' of the identified CP, taking into account the specific aspirations of the precinct where it is located.

If development of the CP is feasible, Council will liaise with the relevant owners, and if they agree, enter an agreement where Council would progress and obtain development approvals at Council's initial cost; these costs would be recovered by Council upon the sale of the consolidated parcel or at the pre-agreed 'sunset' period, with Council's interest registered over the title of the properties.

Council would then assist the owners to bring the consolidated parcel to market. It is expected that this would be appealing to developers, as the project would have been 'de-risked', holding costs minimised and construction commencement expedited.

1. Stakeholder Engagement

Conduct meetings, workshops and forums to inform landowners on the DAP, including the benefits of consolidated development, marketability and financial uplift on property values.

2. Technical Project Management

Provide landowners with access to expertise in feasibility, planning and design to facilitate successful project execution.

3. Partnership Facilitation

Act as an intermediary to foster collaboration between adjoining landowners and potential developers

4. Incentive Structures

Offer incentives such as deferred planning costs and expedited planning approval for consolidated development projects.

Implementation Plan

Phase 1 – Research and Stakeholder Engagement (0-6 months)

- a) Conduct market analysis to identify target consolidation parcels.
- b) Hold stakeholder meetings and workshops.
- c) Establish Development Activation Working Group (including Proponent's Advocate).

Phase 2 – Program Design & Pilot Projects (6 – 12 months)

- a) Develop detailed program guidelines and agreement structures.
- b) Launch pilot project on selected consolidated parcel.
- c) Monitor and evaluate pilot project to refine the program.

Phase 3 – Full Scale Implementation (12 – 24 months)

- a) Roll out the program across targeted 'consolidation parcels'.
- d) Continuously monitor and adjust the program based on feedback and outcomes.



Governance & Approvals

Development Activation Working Group (DAWG)

Responsibilities:

- Contribute to the development of the Consolidated Parcel Proposal (CPP).
- Conduct initial research and analysis.
- Engage with relevant stakeholders for input and feedback.
- Contribute to development of Feasibility Assessment
- Prepare business case detailing costs, benefits and risks to Council
- Make recommendations to the DAGG on projects to be progressed
- Provide input to Planning Applications

Council will maintain a clear separation of duties between its role as the Responsible Authority under the Planning & Environment Act 1987 and officers appointed to the DAWG.

Development Activation Governance Group (DAGG)

Responsibilities:

- Review the feasibility assessment report and business case.
- Ensure alignment with the organization's strategic goals.
- Recommend adjustments or improvements to the CPP.

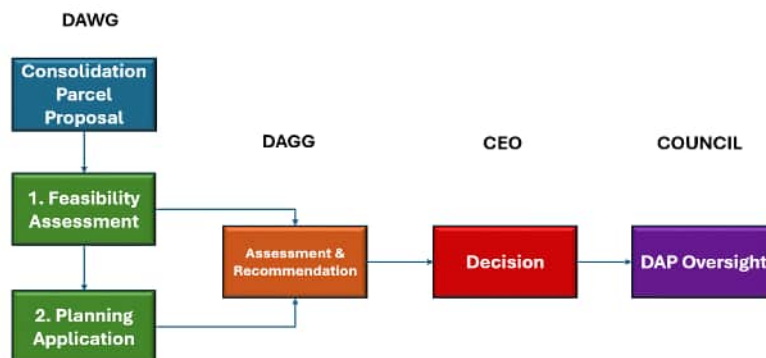
Chief Executive Officer (CEO)

Responsibilities:

- Make the final determination on the CPP based on recommendations from the DAGG
- Approve, request revisions, or reject the proposal based on recommendations from the DAGG.
- Consideration of overall strategic impact and resource allocation.

Council

- Receive regular updates on the overall DAP during Council briefings.
- Review and discuss progress reports and any significant developments.



This structure ensures a thorough and systematic approach to developing, assessing, and approving strategic initiatives while keeping Council informed on the progress and outcomes of the Development Activation Program.

Conclusion

The Development Activation Program offers a strategic approach to addressing stalled development within the FMAC by promoting consolidated development of narrow or low-potential sites. Through collaboration with adjoining landowners, the program will unlock significant economic, social, and environmental benefits, driving sustainable urban transformation.

The anticipated return on investment includes increased property values, higher rates revenue, and increased housing, employment and economic growth from new businesses.

Related documents

The implementation of the DAP will give consideration to the:

- Plan Melbourne 2017-2050
- Frankston City Municipal Planning Strategy
- Frankston Local Planning Scheme and Local Planning Policy Framework
- Frankston City Community Vision 2040
- Frankston City Council Plan 2021-25
- Housing Strategy (in development)
- FMAC Structure Plan (adopted 2023)
- Frankston City Economic Development Strategy (adopted 2024)
- Frankston City Property Strategy (adopted 2021)
- Affordable Housing Policy (in development)
- Planning and Environment Act 1987
- Local Government Act 2020





Community Connectors Program coming to Frankston

Program Overview at Dandenong Station

The Community Connectors program is an innovative community outreach initiative delivered in partnership between [Metro Trains Melbourne](#) (Metro) and [South East Community Links](#) (SECL), which commenced in July 2024.

The program is designed to reduce the number of incidents at Dandenong Station, such as anti-social behaviour and trespassing, which negatively impact the safety and wellbeing of passengers and staff, and can affect station operations and train services. In doing so, the program assists passengers and community members who frequent the station and face complex challenges, including mental health issues, substance abuse, poverty, family violence, and housing insecurity.

To deliver this first program of its kind, SECL has appointed two community practitioners (pictured) with qualifications in social work, mental health, youth work and nursing to directly support people from the community. These practitioners, known as 'Community Connectors', are located at Dandenong Station from 1-5pm on weekdays.



The Community Connectors provide direct support and advice to community members, and coordinate referrals to local services for drug and alcohol, mental health, homelessness, and family violence support.

People are also referred to other relevant services from SECL including emergency relief, youth housing and empowerment programs, settlement services, and financial counselling.

The Community Connectors also train Metro staff at the station to help them better understand the refugee and migrant settlement journey, the local community environment and local support services.

In the first year of the program, the Community Connectors facilitated over 3,300 engagements, indicating a substantial need for such support within the community. While many passengers engaged with the Community Connectors on a general basis, specific reasons for engagement included mental health (9%), alcohol and/or drugs (9%), distress (5%) and emergency relief (2%).

The Community Connectors also de-escalated 54 incidents (e.g. assaults, aggressive behaviour) and prevented harm in 49 situations. Almost 190 people were referred to social support services specific to their needs.

Feedback from passengers, Metro staff, and other stakeholders like Protective Services Officers (PSOs) and Victoria Police was overwhelmingly positive, highlighting both the program's immediate benefits and its potential for broader application.

The program is overseen by a Steering Committee comprising representatives from SECL (Chair), Metro, Victoria Police and the Victorian Department of Justice and Community Safety.

Proposed application to Frankston as part of the Young Street Action Plan

Instances of anti-social behaviour (eg public intoxication, assault and verbal abuse) occur frequently at Frankston station so the Community Connectors program would be a suitable initiative to improve community safety and provide support services. The program could readily be adapted to local requirements and complement other initiatives led by Frankston City Council (FCC) to improve the Young Street precinct.

The table below outlines the necessary steps and potential timing to implement the program at Frankston station.

Activity	Responsibility	Timing of activity*
Phase 1: Establishment (August to November)		
Establish MOU between FCC, Metro and SECL and formalize funding arrangement(s)	FCC, Metro, SECL	1-3 months
Agree program framework, including objectives, parameters, responsibilities, governance and reporting arrangements	FCC, Metro, SECL	1-2 months
Hire Community Connectors	SECL	2-4 months
Prepare safety plan	Metro, SECL	1 month
Conduct staff and passenger surveys to get baseline data for future comparison	Metro	1 week
Brief Council and Metro staff	FCC, Metro	1 week
External stakeholder briefing	FCC, Metro, SECL	1 month
Phase 2: Launch and Operate (November estimated-30 June)		
Program launch (optional)	FCC, Metro, SECL	1 month
Community Connectors on ground	Metro, SECL	1-5pm weekdays until 30 June 2025
Steering Committee meetings	FCC, Metro, SECL	Quarterly
Metro staff community training	Metro, SECL	3 hours per staff member
Conduct staff and passenger surveys	Metro	Up to 2 surveys
Phase 3: Evaluation (July)		
Annual Report prepared	FCC, Metro, SECL	31 July 2025

* Some activities can be undertaken in parallel.

Executive Summary

12.9 Adoption of Kindergarten Partnership Strategy 2024-2036

Enquiries: (Claire Benzie: Communities)

Council Plan

- | | |
|----------|---|
| Level 1: | 1. Healthy and Safe Communities |
| Level 2: | 1.1 Engage families to promote the importance of early childhood education and health |

Purpose

To seek Council adoption of the Kindergarten Partnership Strategy 2024-2036.

Recommendation (Director Communities)

That Council:

1. Notes that the draft Kindergarten Partnership Strategy was endorsed at the 24 June Council meeting for the purpose of Public Exhibition and information sharing for a period of three weeks;
2. Notes that the draft Strategy was shared across a number of early years organisations, stakeholders, staff and community and all feedback received has been considered and amendments have been made to the draft Strategy where appropriate;
3. Adopts the Kindergarten Partnership Strategy 2024 - 2036;
4. Notes that officers will seek to confirm the kindergartens listed in the Strategy for expansion in Council's Long Term Infrastructure Plan, noting the Strategy will be reviewed annually to ensure that future projects remain aligned with the reform requirements; and
5. Notes that officers have and will continue to develop new partnerships with not for profit and private sector organisations to ensure children and families are provided with choice and all children have access to funded kindergarten programs.

Key Points / Issues

At its Council Meeting on 14 June 2023, it was resolved that Council:

1. *Notes the current Early Years infrastructure priority projects and the Building Blocks Partnership, including the time limited additional funding offers from State Government for these projects;*
 2. *Approves Baden Powell Kindergarten and Seaford Child and Family Centre projects to commence community engagement in June 2023; and*
 3. *Approves the Kindergarten Strategy community engagement to commence in June 2023.*
- At the Council briefing session held on 20 May 2024, officers presented the Kindergarten Partnership Strategy. Matters discussed include the reform requirements, the impact on Frankston City Council and the infrastructure projects required to maintain the same level of commitment to early years being provided now to its community.

12.9 Adoption of Kindergarten Partnership Strategy 2024-2036**Executive Summary**

- At the Council meeting held on 24 June the draft Kindergarten Partnership Strategy was endorsed for the purpose of Public Exhibition and information sharing for a period of three weeks over June and July.
- The draft Kindergarten Partnership Strategy was shared with the following stakeholders and community:
 - Engage Frankston Page – 53 people are following the Strategy progress and are registered to receive updates when there is new information;
 - All 23 community kindergarten service providers in Frankston City, including Community Kinders Plus – Early Years Manager for 13 kindergartens across Frankston City
 - LGA early years colleagues at Mornington Peninsula Shire, Kingston, Bayside, Glen Eira and Port Phillip
 - Goodstart Early Learning
 - Kinder Unlimited (KU) Children’s Services
 - Early Years Private Consultant
 - Best Start and Child and Family Partnership organisations (internal and external)
 - Peninsula Health Children’s Services
 - Maternal and Child Health
 - Biala Peninsula
 - OzChild
 - Brotherhood of St Laurence
 - Department of Education
 - Anglicare
 - Good Sheppard
 - Yooralla
 - Family Life

In total, three people provided feedback on the Strategy, with a total of 24 individual comments and questions. The majority of the feedback was suggesting amendments to dates, wording and statements to clarify information under specific sections of the Strategy. All feedback was considered and the majority was incorporated into the final document. Noting, there were five pieces of feedback that were not required to be incorporated and officers have noted these. The only feedback not incorporated was the suggestion to change the name of the document to avoid confusion with the Building Blocks Partnership. In recognition of the reform being a State Government initiative and Frankston partnering with organisations and stakeholders other than the Department, the name of the document will remain unchanged.

Officers had provided written responses to the three people that submitted feedback.

The Kindergarten Partnership Strategy Feedback is attached as **Attachment A**.

The Kindergarten Partnership Strategy is attached as **Attachment B**.

12.9 Adoption of Kindergarten Partnership Strategy 2024-2036**Executive Summary****Financial Impact**

The redevelopment plan within the Strategy lists a number of kindergartens for expansion. These kindergartens are required to be redeveloped by Council to meet community need and the reform requirements for community based kindergarten.

Officers will seek to confirm the kindergartens listed for expansion in Councils Long Term Infrastructure Plan and will commence conversations through the Building Blocks Partnership meetings with the intention being to negotiate the best possible outcome for Council. This will include, increased grant funding now and into the future, modular buildings being retained as Council's asset and the maintenance costs associated to new bigger facilities.

The establishment of new partnerships with not for profit and/or the private sector, will be important for future new buildings and service delivery to ensure families have choice of kindergarten models and this may be a more cost effective option for Council if and when additional sites are required.

Consultation**1. External Stakeholders**

External stakeholders consulted include:

- Community registered via Engage Frankston
- Private long day care providers
- Department of Education
- Best Start and Child and Family Partnership organisations
- Community Kinders Plus
- Kindergarten Committees of Management
- Private early years consultant
- Department of Education

2. Other Stakeholders

Internal Teams engaged for feedback and input include:

- Maternal and Child Health
- Facilities
- Building Infrastructure
- Operations
- Environmental Policy and Planning
- Sustainable Assets

Analysis (Environmental / Economic / Social Implications)

Endorsing the Kindergarten Partnership Strategy will confirm Council's strong commitment to early years education and supporting the needs of the community. Furthermore, it will provide community and service providers with clarity of Frankston City's strategic plan to retain and expand facilities to meet the Reform requirements.

Providing additional places for community based kindergarten will ensure that families choosing this model of early years education will continue to have access when the

12.9 Adoption of Kindergarten Partnership Strategy 2024-2036**Executive Summary**

hours increase. There is significant research showing that quality early childhood education improves children's outcomes before, during and after the school years, and that two years of kindergarten have a greater impact than one.

Investment in early learning can also have significant benefits for society, including greater social cohesion, reduced inequality, and a healthier, happier and more resilient community. There is a high social and economic return on investment in the early years.

It is important that Council supports the Reform changes and additional infrastructure projects to give the children in Frankston City the best start in life.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Frankston City Council and the Department of Education have entered into a Building Blocks Partnership Agreement. These agreements are a strategic, in-principle agreement between State Government and Council to deliver funded kindergarten places via infrastructure investment projects. The BBP Agreement will provide greater funding certainty and facilitate forward planning of projects that meet community need.

Each infrastructure project works under its own funding arrangement contract. These contracts are essential to delineate the financial commitments and responsibilities between the Council and State Government. They are legally binding and provide transparency and accountability in resource allocation and project deliverables.

Under the Kindergarten Service Agreement, any kindergarten provider indicating cessation of service delivery is required to provide 3 months' notice for any suspension or cessation of service.

Policy Impacts

Relevant Council policies include, Open Space Strategy, Housing Strategy, Kindergarten Infrastructure and Services Plan (KISP), Community Infrastructure Plan (CIP), Municipal Early Years Plan (MEYP), Property Strategy & Plan and the Council Plan.

Gender Impact Assessments

A gender impact assessment has been completed and the recommendations will be implemented for each infrastructure project.

When planning early years infrastructure, gender equity will be prioritised by creating inclusive and supportive environments for everyone. This includes valuing individuals in non-traditional roles and planning engagement activities to reach a broad range of representatives, ensuring male voices are heard alongside other perspectives to obtain a balance. Buildings will be designed to be welcoming for all, incorporating features that meet diverse needs. The use non-gendered language in communications will promote inclusivity and respect for all identities, ensuring everyone feels represented and valued in the community.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.9 Adoption of Kindergarten Partnership Strategy 2024-2036**Executive Summary****Risk Mitigation**

The draft Kindergarten Partnership Strategy was circulated to community and stakeholders. The Strategy lists a number of kindergartens to be expanded, along with kindergartens that are to be retained and reviewed and this may have now raised expectation from community and stakeholders.

Kindergarten service providers have expressed the desire to have certainty these projects will proceed and for there to be an accurate timeline. At this stage funding uncertainty, including Councils contribution, prevents officers from providing information to kindergarten providers. It is important that Council confirm these projects in the Long Term Infrastructure Plan in a timely manner to allow officers to commence conversations with the Department of Education, so that service providers have adequate communication and time to pre-plan for increased workforce, logistics and resources. Should the Strategy be adopted, officers will seek to confirm all future projects in the Long Term Infrastructure Plan.

Conclusion

The Best Start Best Life Reform will bring positive outcomes for all children living in Frankston City. Officers have developed a Kindergarten Partnership Strategy to confirm the need for community based kindergarten and to ensure future infrastructure projects are delivered in key priority areas and that these are aligned with evidence based data, other strategic documents and community engagement findings.

Significant community engagement was carried out during the development of the Strategy and all feedback was incorporated into the draft document. The final draft Strategy was circulated to various groups, stakeholders and community over a period of three weeks. Feedback received was mainly around amending and clarifying some of the wording and statements. The feedback was considered and the majority of suggestions were incorporated into the final document.

Officers therefore recommend the adoption of the Kindergarten Partnership Strategy 2024-2036 to ensure Frankston City Council is well positioned to implement the Reform and support the ongoing education needs of children in Frankston City.

ATTACHMENTS

Attachment A: [↓](#) Kindergarten Partnership Strategy Feedback

Attachment B: [↓](#) Kindergarten Partnership Strategy 2024-2036

Kindergarten Partnership Strategy Feedback

Date Received	Name	Feedback Source	Feedback Summary	Actions Taken	Status
10/07/2024	Respondent 1	Email	On page 7 where the Best Start Best Life reform is mentioned, you will need to update the document to the new roll out schedule. I also think it would be good to mention the exact cohorts of children for whom the roll out occurs in 2026 and 2028, rather than mentioning the children as 'vulnerable' or 'Disadvantaged'.	Rollout dates amended to reflect Department of Education changes that have been published on State Government website. This includes the specific cohorts and dates for staged rollout.	Incorporated
10/07/2024	Respondent 1	Email	Page 11 – I think you should check with our Central team about the Expression of interest process for KOSS projects, as I'm not sure what is written is correct.	Changes made based on feedback from VSBA and expansion team.	Incorporated
10/07/2024	Respondent 1	Email	Also on page 11 unmet demand data from the 2024 KISP is mentioned. I'm not sure if I am out of the loop or not, but I didn't think the 2024 KISP has been released yet? The roll out schedule has now changed, so you may want to look at the comparison kindergarten places data for 2036 rather than 2034?	Wording amended in the strategy to reflect the increase seen in projections and comment to show that review will be completed annually to consider changes in the data.	Incorporated
10/07/2024	Respondent 1	Email	On page 13 is it worth mentioning that whilst Riviera had scored a 2.6, works have since been completed at the site and this functional assessment score may now be higher?	Strategy does identify that 3 facilities will be completed by 2026. The names of the facilities that will be completed have been named.	Incorporated
10/07/2024	Respondent 1	Email	Under the heading 5.4 Children's Services (page 13) I would just query some of the statements in the 3 rd dot point about the role the children's services team play in relation to the Department of Education (such as 'support for funding claims')?	Changed dot point to clarify that this was in relation to grant applications. A new dot point included as follows: Provision of central registration data to Department of Education regional staff to monitor demand across the municipality and address as required.	Incorporated
10/07/2024	Respondent 1	Email	Page 16 mentions 'The Department of Education data' demonstrates that families are choosing a range of providers. Do you know where this department information came from?	This data came from Department of Education 2022 Frankston (C) ECE Profile. This is a document that shows a range of data including the share of participation in sessional and long day care. Wording and source amended in the Strategy to clarify this data source.	Incorporated

10/07/2024	Respondent 1	Email	Page 17 – I’m not sure the statement ‘The infrastructure, or space requirements, together with the staffing requirements are challenges that will need to be addressed by all operation and infrastructure providers’ is entirely correct. There will be some providers that will not have these challenges.	Supporting and addressing change is a shared responsibility. Council have responsibility in regards to the infrastructure provided for community based kindergarten, kindergarten providers address workforce issues and consider group sizes to maximise capacity. As challenges arise, Council, DE and service providers collaborate to identify solutions. Wording amended to say: The infrastructure and space requirements, along with staffing needs, are challenges that all operation and infrastructure providers must address when a need is identified.	Incorporated
10/07/2024	Respondent 1	Email	I love the map on page 18 that shows the 20 minute walking circle around kinders. It is a great indication of where there are ‘gaps’.		Noted
10/07/2024	Respondent 1	Email	On page 19 the Kindergarten operational models do not mention kinder in long day care. The statement ‘Single room kindergartens will only be able to run one group’ is not correct. A service could choose to operate 2 x 3 Year old groups.	Kindergarten in Long Day Care and other locations such as schools is noted in the strategy a number of times - in the glossary, introduction, kindergarten settings and parent choice. It is also noted in each local area where there is long day care services. In regard to single room kindergartens, once the 30 hours of pre-prep commences, a kindergarten provider will need to make a decision on the model they deliver. This will impact on the existing numbers of children that can be enrolled. This may mean dropping groups to run one 4 year old group or dropping 4’s to run 2 x three year old groups, whatever the choice, enrolments will be reduced and places will need to be available somewhere else - preferably in the immediate local area. Paragraph altered to read: The introduction of Pre-Prep will lead to changes in daily program hours, offering either four 7.5-hour days or five 6-hour days. Providers operating single-room kindergartens will need to explore options for delivering programs for three and four-year-olds. They may be limited to running one group of four-year-olds or two groups of three-year-olds, or they might consider mixed-age group options.	Incorporated

10/07/2024	Respondent 1	Email	I'm interested to know what operational model the data in the graph on page 21 is based upon. Is this information based upon all services operating using an efficient model (which is generally a mixed age group and rotational model)?	This is the population of three and four year old children across each local area for each of the years shown. Historical attendance data has shown us the between 55-60% of the population attend funded kindergarten in a sessional kindergarten. This graph shows the number of children anticipated to register for a sessional kindergarten - the other 40% we expect will attend a LDC for funded kindergarten.	Noted
10/07/2024	Respondent 1	Email	Sub heading 11. Planning for Kindergartens in Council Infrastructure states that to achieve accessing three and four year old kindergarten at the same place kindergartens would require a minimum of two rooms, but this is not correct because if a service is offering a mixed age group the children can access both three and four year old kindergarten at the same place.	Wording changed in the strategy to clarify this statement: to maintain the minimum existing enrolment numbers for three and four year old children.	Incorporated
10/07/2024	Respondent 1	Email	Page 26 (Langwarrin) mentions places pending the implementation of the Pre-Prep program in 2034. This should be updated to be more specific as the actual implementation of the Pre-Prep program commences in 2026.	Pre-Prep commencing from 2026 is noted in the rollout schedule. This section on page 26 is to reference the completion of the full 30 hours for all children. For clarity the sentence has been amended to: 'pending the full 30 hour implementation of the Pre-Prep program in 2036 for all children.'	Incorporated
10/07/2024	Respondent 1	Email	Page 27 – Should dot point 5 say 'not-for profit'? Not sure if it is a typo?	Amended across document	Incorporated
15/07/2024	Respondent 2	Email	The Strategy suggests that 15 new rooms will be required across the municipality by 2034, which is based on Profile ID data and does not mention the KISP. KEPPRs recent demand figures forecast a lower level of demand. As such, the strategy should note that this statement is based on Council's own analysis.	Wording amended to table to reflect the feedback - Table 9: Additional rooms required based on Council analysis of the demographic data sourced through Profile.id.	Incorporated
15/07/2024	Respondent 2	Email	To avoid confusion with the Building Blocks Partnership, we would prefer that the Strategy had a different title e.g., Frankston Early Years Strategy	Council has an Municipal Early Years Plan, therefore the preference is to maintain the current name of the document. In recognition of the reform being a State Government initiative and FCC will continue to work in partnership with DE, Kindergarten Providers, as well as seeking other partnership opportunities to deliver the requirements of the reform, the name of the document will remain unchanged.	Not incorporated

Item 12.9 Attachment A: Kindergarten Partnership Strategy Feedback

15/07/2024	Respondent 2	Email	It is incorrect to say that all new Primary Schools will have a kinder. <u>Please reword as:</u> 'every new Victorian government primary school set to open from 2021 will have a kindergarten on-site or next door, making kindergarten programs easier to access, drop-off time simpler and more convenient for parents – and ensure the transition from kindergarten to school is smoother for children.	Replaced wording in strategy as suggested: Every new Victorian government primary school set to open from 2021 will have a kindergarten on-site or next door, making kindergarten programs easier to access, drop-off time simpler and more convenient for parents – and ensure the transition from kindergarten to school is smoother for children.	Incorporated
15/07/2024	Respondent 2	Email	The wording around the department's Expression of Interest process is incorrect. <u>Please reword as:</u> 'these kindergartens will, in the first instance, be offered to councils to provide the kindergarten service and, if declined, offered to early years managers, or selected approved kindergarten providers.	This feedback is replicated - changes made as noted above in line 7.	Incorporated
15/07/2024	Respondent 2	Email	Section 1.1 appears to have incorrect details relating to the Pre-Prep roll-out in Frankston. For example, 20 hours will roll out in 2034, rather than 2030. Can this be updated?	This feedback is replicated - changes made as noted above in line 6.	Incorporated
15/07/2024	Respondent 2	Email	Has council considered provisional KISP data in their plan? While provisional estimates of unmet demand are pending following the announcement of the revised roll-out schedule, earlier estimates appear not to have been considered. The department would like to query the relationship between the Geographical area summaries in section 12 with the KISP data that has previously been provided.	This was considered, however demographic data from id profile provides a conservative view of existing demand and projected population. The new KISP, once developed will be used as a resource in reviewing the Strategy data.	Noted
15/07/2024	Respondent 2	Email	The department would like more information on how priority ratings in section 12 have been determined.	This is based on current registration and enrolment data and trends over the last 3 years; as well as projected population changes.	Noted
15/07/2024	Respondent 2	Email	In section 10.1 (Demographic data) council cites Profile id data. Has any consideration been given to incorporating the mid-point data used in the KISP process?	This feedback is replicated - response as above for line 24.	Incorporated
15/07/2024	Respondent 2	Email	The department has concerns around some of the assumptions around single-room services, for example that single room services can only run one group. We also understand that the local Early Childhood Improvement Branch has been holding discussions with Frankston City Council and local services around modelling options for single-room services.	This feedback is replicated - changes made as noted above in line 14.	Incorporated

Item 12.9 Attachment A: Kindergarten Partnership Strategy Feedback

15/07/2024	Respondent 2	Email	It would be useful to include the source for the data in section 7 (children enrolled by service type, enrolment share by service type)	This feedback is replicated - changes made as noted above in line 11.	Incorporated
15/07/2024	Respondent 3	Email	I note that the above strategy has a table headed Kindergarten Redevelopment Program in which all sessional kindergartens are given a 'Future Development' Status. While some of the proposed redevelopments have a timeline attached to them, most do not. It would be very helpful if an indicative timeline could be attached to all proposed redevelopments, particularly those that are classified as 'Expand' and 'Review and Expand'. Providing a timeline for these redevelopments would greatly assist in planning kindergarten and related services, for example the preparation of an early childhood education workforce plan that outlines the workforce implications of a couple of state government kindergarten initiatives.		Noted

Kindergarten Partnership Strategy

2024 - 2036



Acknowledgement of Country

*Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage, and connection to land as a proud part of a shared identity for Frankston City.
Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions, and culture in our community.*

We acknowledge that the education of children has been occurring on these lands for thousands of years.

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Glossary

Kindergarten – Refers to the government funded program for children delivered by qualified early childhood teachers. Council facilities host 23 approved education and care services delivering this program. Kindergarten programs may also be delivered by long day care centres, private schools and not-for-profit organisations.

Infrastructure – Refers to the physical structure and its components that keep it standing and operational.

Feasibility Study – A feasibility study is a preliminary exploration of a proposed project or undertaking to determine its merits and viability. It is an assessment of the practicality of a proposed plan or method to determine if it is viable, identify options, and helps develop business cases and project plans.

The Community Infrastructure Plan (CIP), October 2022 – The CIP is an evidence-based tool to help guide the integrated planning of Council's community infrastructure, and open space provision to better meet the current and future needs of the community across the municipality.

Priority Assessment – A gathering of information that assists in determining priority of action. This includes functional and physical assessment of buildings, community demographics, existing and predictive population numbers, municipal infrastructure planning and guiding policy.

Long Term Infrastructure Plan – This is Frankston City Council's 10-year Plan for Building Frankston's Future. It guides Council and shapes Frankston City's future in line with the Community Vision and Council Plan.

Statistical Area Level 2 (SA2) – The smallest area for the release of Australian Bureau of Statistics (ABS) non-Census and statistics. They are medium sized general-purpose areas.

Engagement & Consultation – The act of exchanging information and opinions about something to inform a better understanding and make informed decisions.

Pre-Prep – The State Government initiative aiming to give Victorian children the best start in life. Four-year-old kindergarten will gradually transition to Pre-Prep over the next decade from 2025. Funded kindergarten hours will double from 15 to 30 hours a week per child.

Universal Access – From 2022, three-year-old children across Victoria can access at least five hours of a funded kindergarten program each week. These program hours will increase to 15 hours a week for 40-weeks of the year by 2029. This change provides opportunity for all children to access a funded kindergarten program in the two years before they commence school.

Department of Education (DE) – Victorian government department which implements government policy on early childhood services; regulates and provides funding to a range of early childhood programs, including kindergartens, kindergarten central registration and enrolment scheme, and Preschool Field Officers.

Best Start, Best Life – The Victorian Government initiative that incorporates Pre-Prep and Universal access.



Licensed Places – This is the number of children permitted to attend a kindergarten service at any one time under the license. Measurements of indoor and outdoor spaces are used to determine this number using the National Education and Care Regulations.

Australian Early Development Census (AEDC) – A national program that tracks children’s early development. A tool is used to collect data showing the number and percentage of children with vulnerability across five domains – physical health and well-being; social competence; emotional maturity; language and cognitive skills; and communication skills and general knowledge.

Profile i.d. – A demographic resource used by Councils to gather community profiles, both current and projected.



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1. Introduction

Kindergarten programs are delivered by committees of management, early years managers, long day care providers and private schools. In Frankston City Council the infrastructure from which kindergarten programs are delivered by committees of management and early years managers, are provided and maintained by Council. Council is the owner of 21 kindergarten facilities and operates under a lease agreement for two further facilities (Aldercourt and Riviera). The service providers operate under a licence and service agreement with Council. This document refers to these services as kindergartens.

Infrastructure for the majority of kindergarten programs delivered through long day care centres and private schools is owned and maintained by the providers. The one exception being Mahogany Rise Child and Family Centre where Council manages both the infrastructure and service operations.

In some instances, the infrastructure is owned by the Department of Education with Council as the tenant. In these instances, Council undertakes to provide an early years program and operates a sub-lease with the designated provider. As Council undertakes to maintain the buildings, they are viewed as Council facilities for the purpose of this plan.

The purpose of this plan is to define Councils' commitment in the kindergarten space, with a focus on infrastructure provision and to establish the way forward by bringing stakeholders together to examine current realities and define a direction for the future.

1.1. Review of Infrastructure

The Victorian Government has announced significant changes to the Early Childhood sector. In 2022 the Best Start, Best Life reform was announced. This reform includes:

- Free kindergarten programs for all three- and four-year-old children at participating services from the start of 2023.
- Four-year-old Kindergarten transitioning to 'Pre-Prep' over the next decade, becoming a universal, 30-hour-a-week program of play-based learning available to every four-year-old child in Victoria.
- From 2026, Aboriginal and Torres Strait Islander children, children from a refugee or asylum seeker background, and children who have had contact with Child Protection services can access to up to 25 hours of Pre-Prep a week, increasing to up to 30 hours a week from 2028.
- Commencing from 2028, children or their parent or guardian, who holds a Commonwealth concession card; and children who are a multiple birth child (triplets or more), will have access to up to 25 hours of Pre-Prep a week, increasing to up to 30 hours from 2030.
- The Frankston roll out schedule for Pre-Prep is between 16-20 hours from 2034, increasing to up to 25 hours from 2035 and up to 30 hours from 2036.

These changes will have a significant impact on staffing and infrastructure. The number of children participating in a kindergarten program is determined by the number of licensed places. Whilst the number of hours for four-year-old children will double, from 15 to 30 hours a week, the licensed places will be limited by infrastructure capacity.

Additional infrastructure is required, and a workforce plan will need to be developed and implemented at a service level.

2. Objectives of the Strategy

This plan aims to provide:

- Social Infrastructure Principles of equity, accessibility, sustainability, adaptability and integration are applied;
- Sufficient supply of Council owned infrastructure to support family choices;
- The transition of single room stand-alone facilities to multi room integrated services supporting the community preference for children to participate in two years of kindergarten in the same facility ;
- A geographic spread of facilities to support accessibility and respond to population trends for three and four-year-olds;
- A pathway for infrastructure development from 2026 to 2036; and
- Effective utilisation of Council Infrastructure.

3. Policies, Frameworks and Legislation

3.1. Frankston City Council

The Frankston City Council Community Vision 2040¹ has an aspirational goal of:

- Empowering everyone to improve their health and wellbeing through access to green space, quality health services, social supports, education, and opportunities to be physically active.
- Families with young children will be provided health and childhood development education to support long-term health and wellbeing.

The Council Plan, 2021-2025² lists 6 key outcomes. A priority under the Healthy and Safe Communities outcome is:

- Long term health and learning outcomes established in early childhood.

The Council Health and Wellbeing Plan 2021-2025³ has six priority areas. The second priority area, 'Building fair and inclusive communities' list three target areas, the first two being of particular relevance to planning for kindergarten infrastructure:

- Partner and advocate to reduce health inequities, poverty and disadvantage.
- Partner and advocate to improve equitable access to education, employment and housing.

¹ <https://www.frankston.vic.gov.au/Community-and-Health/Community-development-and-engagement/Community-engagement-and-planning/Community-Vision-2040>

² <https://www.frankston.vic.gov.au/Council/Policies-plans-and-strategies/Council-Plan-and-Budget>

³ <https://www.frankston.vic.gov.au/files/assets/public/v/1/our-community/health-and-wellbeing/health-and-wellbeing-plan-pdfs/a4561153-health-and-wellbeing-plan-2021-2025-final.pdf>

The Municipal Early Years Plan (MEYP) 2021-2025⁴ together with the **Community Infrastructure Plan (CIP), October 2022** set the policy framework to meet the visionary goals.

The guiding Principles outlined in these two documents are:

- All young children are engaged, confident and creative learners (MEYP).
- Vulnerability, location, disconnection and disadvantage do not determine outcomes for children (MEYP).
- Families feel well supported by high quality, inclusive services for children and families in the early years (MEYP).
- The need to make better use of existing infrastructure in established areas (CIP).
- Frankston residents have access to a range of facilities which meet current and future needs and aspirations and deliver the best possible social, economic and environmental returns to the community and Council (CIP).

Investment in early learning can have significant benefits for society, including greater social cohesion, reduced inequality, and a healthier, happier and more resilient community.⁵

Governments are long-term beneficiaries of the provision of early childhood education. They benefit from higher taxes paid by parents and carers who are able to work more and children who earn more over their lifetimes. Early childhood education also reduces unemployment.⁶

3.2. National Standards and Regulation

Kindergarten programs and infrastructure in Victoria are governed by the Children's Services Act and Regulations, and the National Quality Standards. The regulations stipulate the floor and playground space required per child and are built into the Building Code of Australia. In addition to space, they outline requirements for bathrooms, staff to child ratios, staff space and other standard spaces.

The National Quality Standards are established through the Australian Children's Education & Care Quality Authority (ACEQA) and are monitored through the Department of Education, Quality Assessment and Regulation Division (QARD).

The aim of Quality Area 3 under the National Quality Standard is to:

- Ensure that the physical environment is safe, suitable and provides a rich and diverse range of experiences that promote children's learning and development.

When planning for kindergarten and early years infrastructure, in addition to the National Standards and Regulations, the following Acts, Standards and Guidelines inform decision making:

⁴ <https://www.frankston.vic.gov.au/files/assets/public/v/1/our-community/family-services/pdfs/municipal-early-years-action-plan-2021-2025.pdf>

⁵ Department of Education <https://www.education.vic.gov.au/Documents/childhood/professionals/profdev/two-years-of-quality-Preschool-evidence-fact-sheet.pdf>

⁶ PricewaterhouseCoopers Australia. (2019). A Smart Investment for a Smarter Australia. Melbourne, Victoria: The Front Project.

- **Child Safe Standards**⁷ Child Safe Standard 9 – ‘Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed’ needs to be reflected in infrastructure and building planning, particularly in areas such as privacy.
- **Disability Discrimination Act**⁸ Ensuring community facilities, buildings, infrastructure and open spaces support disability access and inclusion.
- **Maternal and Child Health Service Framework** This framework provides service delivery design, supporting best practice for the Victorian MCH Service.
- **The Convention on the Rights of the Child** created as a commitment to ensure all children and young people feel safe, supported and valued. We use these rights to make sure that every child and young person can learn, play, grow and live safely.

4. Funding and the Building Blocks Partnership

4.1. Building Blocks Partnership Agreements

Frankston City Council and the Department of Education have entered into a Building Blocks Partnership Agreement. These agreements are a strategic, in-principal agreement between State Government and Council to deliver funded kindergarten places via infrastructure investment projects. The primary objectives of Building Blocks Partnership Agreements are to:

1. Provide greater funding certainty for both State Government and partners about co-investment intentions in a forward pipeline of kindergarten infrastructure.
2. Support State Government and partners to forward plan their infrastructure budgets and deliver facilities in line with kindergarten enrolment growth.
3. Support the successful roll out of the reform by identifying projects that will facilitate the delivery of additional kindergarten capacity over a multi-year period.

The Building Blocks Partnership Agreements form part of the Victorian Government’s Best Start, Best Life Infrastructure Strategy.

4.2. Council Contribution to Funded Projects

To maximize utilisation of Council facilities and increase societal outcomes from the building developments, Council’s contribution to funding supports the development of family centres that have provision to co-locate other child and family services. The Frankston Kindergarten Strategy Community Engagement Survey demonstrated local resident’s desire for facilities to include space for children’s interest groups, playgroups, allied health services and Maternal and Child Health (MCH) services.

In some instances, the level of funding provided by the State Government does not fully cover the completion of the building and associated playground and car park. In these instances, Council becomes a co-contributor to the project, allocating funding through the Long Term Infrastructure Plan.

⁷ Child Safe Standards, Commission for Children and Young People <https://ccyp.vic.gov.au/child-safe-standards/>

⁸ Disability Discrimination Act <https://www.humanrights.vic.gov.au/for-individuals/disability/>

4.3. Kindergarten on School Sites (KOSS)

Over the next decade, the Department of Education will be building kindergartens on school sites across the State. Every new Victorian government primary school set to open from 2021 will have a kindergarten on-site or next door, making kindergarten programs easier to access, drop-off time simpler and more convenient for parents – and ensure the transition from kindergarten to school is smoother for children.

These kindergartens will, in the first instance, be offered to councils to provide the kindergarten service and, if declined, offered to early years managers, or selected approved kindergarten providers.

In Frankston, there are two kindergartens on public school sites and plans are being explored for more.

In considering the development of a kindergarten on a school site the Department considers:

- Demand to make sure they build where they are most needed;
- The schools' future needs in relation to enrolment pressure and a need to expand;
- The space capacity for a new development and whether the plan will leave sufficient open space; and
- An assessment of street access and parking.

A decision whether to build a kindergarten on a school site is made by the Department of Education.

4.4. Kindergarten Infrastructure and Service Plan (KISP)

The Victorian Government works with Local Government to discuss and agree upon a Kindergarten Infrastructure and Service Plan for the Local Government Area (LGA).

The purpose of the plan is to estimate demand for kindergarten programs in each LGA and provide an overview of infrastructure needs across the State. Funding decisions are expected to align with the relevant KISP. The first Frankston KISP was completed and signed off by Council in 2021.

The KISP data is a combination of profile.id and Victoria in Future data. Capacity gaps are determined by the number of approved funded kindergarten places and licence capacity across all services in a local area.

An updated plan is currently under development and is due for completion in 2024.

The provisional data collated for 2024 shows the unmet demand has increased across Frankston municipality. Further review of data projections will be undertaken annually in collaboration with Department of Education.

The local knowledge and context further support the development of the KISP. This information includes:

- Frankston Kindergarten Strategy Community Engagement Survey responses and family preferences;
- The condition and fabric of a building;
- Feasibility of the service to expand; and
- Social demographics informed by a community profile.

Given the length of time it takes to plan and build a new kindergarten, Council plans are focusing on being able to provide 15 hours a week for three-year-olds *and* preparation for 30 hours a week for Pre-Prep.

5. Councils' Current Role in Kindergarten Services

Council is currently responsible for the maintenance of 23 facilities where community kindergarten programs are delivered. These programs are operated by an early years manager or committee of management under a Licence and Service Agreement with Council. This agreement includes clauses that ensure services maximise their operating capacity.

Through the Department of Education (DE), in addition to this:

- Council is the approved provider of one long day education and care service providing a kindergarten program.
- Council manages a centralised registration process for the 23 community-based, sessional kindergartens.
- Council plan and work with other providers of early years education and the Department of Education.

5.1. Council Provided Affiliated Services

The Family Health Support Services department also provide a range of programs that are often co-located or form part of the early years education profile. These include:

- Playgroups, including, supported playgroups and pop up playgroups. Playgroups lease facilities through a range of providers, including Council;
- First time parents groups delivered through the Maternal and Child Health Service;
- Maternal and Child Health and Immunisation services which are often co-located with a kindergarten. These services play a vital role in the early education space working with families and children from birth to school age.

5.2. Facilities and Operations

The Facilities Management and Operations teams have a critical role in the provision of the kindergarten infrastructure. Maintenance requests are submitted by tenants through a centralised system.

Playgrounds are an essential part of a kindergarten and often contain equipment or areas that require regular maintenance and mowing and require an annual schedule of works.

The Facilities and Operations Management teams undertake regular assessment of council assets, and as new facilities are built and older buildings are replaced, the maintenance requirements will need to be considered in the allocated budget.

Details relating to the type and level of maintenance are outlined in the Kindergarten License Agreement that providers sign on a three-year basis.

5.3. Fit for Purpose

In 2022 all kindergartens were assessed against a set of “Fit for purpose” criteria. Buildings were assessed on a one (dysfunctional) to five (excellent) scale.

Functional assessment criteria

Report Criteria	Explanation
Access	Access focuses on the way staff, families and visitors of the kindergarten can come and go. It assesses whether there is adequate parking for staff and users and whether there is a clear and safe route in to and out of the kindergarten.
Use	Use is concerned with the way the building enables and supports the provision of kindergarten services.
Space	Space is concerned with the spaces/rooms in the building and whether they are adequate in terms of their size, layout, and relationship with other areas.

Table 1: Functional assessment report criteria

The final scores showed six facilities on the lower end of the scale with none exceeding 3.5 as a total score. Three of the facilities with a low score will have been redeveloped by 2026, this includes Riviera, Baden Powell and Seaford.

Fit for purpose – functional assessment score

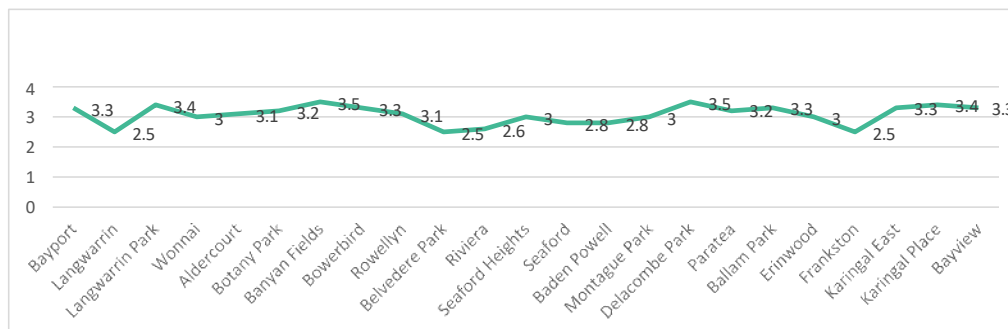


Table 2: Functional assessment score

5.4. Children’s Services

The Children’s Services team support families and service providers in a variety of ways. The primary role of the team in relation to kindergartens are:

- Monitor and negotiate licence and service agreements for kindergartens operating out of Council managed facilities.
- Liaise and work with facility services on building maintenance requirements and requests.
- Support kindergarten management with a range of matters including support for grant applications; support and provision of information pertaining to registration and enrolment

numbers and roles and responsibilities through registration offer process.

- Central Registration for kindergarten enrolments to support access to funded kindergarten programs. This process includes negotiating and planning for operational capacity numbers; liaising with families to manage placement requests and support alternate options where a preferred placement is unsuccessful; providing timely information to families and kindergartens; monitoring adherence with kindergarten funding requirements; and evaluating process to identify opportunities for improvement.
- Provision of central registration data to Department of Education regional staff to monitor demand across the municipality and address as required.

6. Resident Informed Building Preferences

The Frankston Kindergarten Strategy Community Engagement Survey⁹ commenced from July 2023. Frankston City residents were asked to indicate preferences in several areas affecting the placement and design of kindergarten infrastructure.

- A significant 89.14 % of respondents indicated they would prefer their child access three and four-year-old kindergarten at the same place.

Impact: kindergartens will need a minimum of two, with a preference for three rooms to offer two four-year-old and two three-year-old groups on one site. The recommendations in this plan reflect this.

- 79.5% prefer a community based, dedicated kindergarten building with 39% preferring a kindergarten on the grounds of a public school.

Impact: This strategy is planning to maintain the same level of commitment to early years education for eligible child attendance at a dedicated, community-based kindergarten. This supports families choosing different models to align all of their commitments.

- When looking at co-located or shared facilities, 56.59% requested playgroup space; 47% requested space for children's interest groups; 47.29% requested space for allied health services and 42.38% requested space for MCH.

Impact: Where space allows, building plans will include a multi-purpose room that can be booked and used by multiple services. To provide adequate space for all programs the room will need to be a minimum of 40sqm.

- 43.3% of respondents indicated that working hours impacted on their ability to send their child to sessional kindergarten.

Impact: The extension of available kindergarten infrastructure will support longer hours of education for children, supporting working families. Once the Pre-Prep initiative of 30 hours of free kindergarten a week is implemented it is anticipated that this percentage figure will drop, increasing the demand on kindergarten places. This plan is focussed on the provision of more places.

- 87% would like to be able to access a kindergarten within five kilometres of their home with 89.9% of respondents preferring to walk to kindergarten.

Impact: This supports the Councils commitment to the 20-minute neighbourhood and provides guidance on where future services should be located.

- 23.5% indicated that they could not attend kindergarten due to a shortage of spaces, this was primarily reported by respondents living in Frankston, Langwarrin and Seaford.

Impact: New and expanded facilities currently under planning/construction in Seaford and Langwarrin will address shortage in these areas. Enrolment data shows vacancies across Frankston/Karingal and the dichotomy between the two will be explored in location recommendations.

⁹ Frankston Kindergarten Strategy Community Engagement Survey, 2023 <https://engage.frankston.vic.gov.au/kinder-strategy>

7. Current Kindergarten Infrastructure and Operational Management

Kindergarten programs are operated from a range of settings and operational structures. The Department of Education fund children who attend a kindergarten program in a registered/licensed service, where they are in line with the National Quality Framework. Providers need to be approved and registered.

Children enrolled by service type

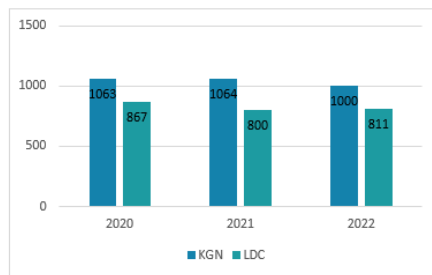


Table 3: Children enrolled by service type

Enrolment share by service type

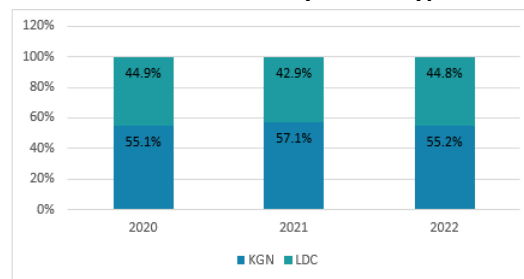


Table 4: Enrolment share by service type

Data Source for table 3 & 4: Department of Education 2022 Frankston (C) ECE Profile

7.1. Kindergarten Settings is a Family Choice

The decision when and where to enrol a child into a kindergarten program is complex for many families. In Frankston City there are a range of settings provided by Council, private schools and long day care (commercial and not-for-profit).

As noted in table 3, in 2021, 57.1% families chose stand-alone kindergartens for their child’s kindergarten program. The Frankston Kindergarten Strategy Community Engagement Survey (attachment 1) provided the following information:

- The balance between working parents and attendance at a community kindergarten was highlighted with 43.15% of respondents recognising inconsistent work hours or the length of the workday as the prime factor effecting enrolment in a kindergarten program;
- A significant 89.14% of respondents indicated they would prefer their child access three and four-year-old kindergarten at the same place; and

- When asked to indicate a preferred location respondents showed a strong preference for a community based dedicated kindergarten building:
 - 79.5% - A community based, dedicated kindergarten building
 - 39% - A dedicated kindergarten space within a public school
 - 9% - An early learning centre in a private school
 - 31% - A kindergarten program in private long day care
 - 37.9% - A dedicated kindergarten space within a community centre or hub
 - 8% - Will seek options with fewer than 30 hours a week for their child
 - Other 1.99%

Preferred location for attendance at kindergarten

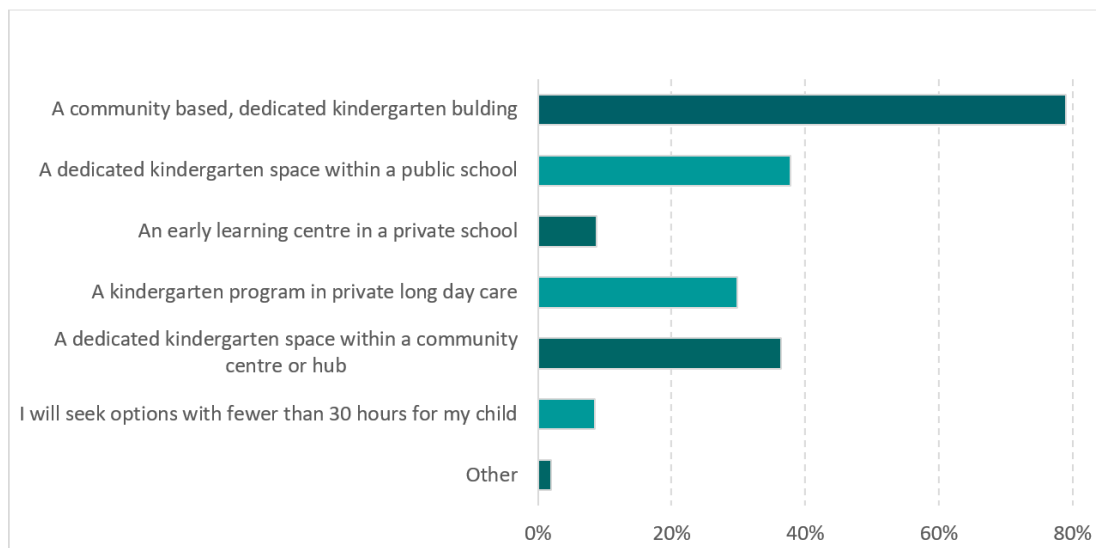


Table 5: Preferred location for attendance at kindergarten

Council acknowledges the strong role private schools and long day care centres have in the provision of kindergarten programs and the importance of families having a choice in the type and location of service that meets their needs.

Data shown in the 2021 Department of Education Early Childhood Education and Care Profile for Frankston, along with the Frankston Kindergarten Strategy Community Engagement Survey, demonstrate that families are choosing a range of providers. Accordingly, Council is focusing on the development of kindergartens in Council provided infrastructure to maintain the same level of services.

8. Kindergarten Programs: Operation and Infrastructure Management

A single licensed place can accommodate multiple kindergarten places over the course of a week (for example, where separate groups attend the service on different days of the week, or at contrasting times of the day).

Kindergarten programs and/or infrastructure are delivered through a range of providers and operational managers.

Current provision of kindergarten infrastructure and operational management (service delivery) 2024

	Sessional kindergarten	Integrated service/long day care
Infrastructure – Provision of facilities	<ul style="list-style-type: none"> Council – 23 facilities Private or faith based schools - 4 	
Operational Management – Service delivery	<ul style="list-style-type: none"> Early years management organisation - 13 Community committee of management - 10 	<ul style="list-style-type: none"> Council - 1 Commercial and not for profit - 46

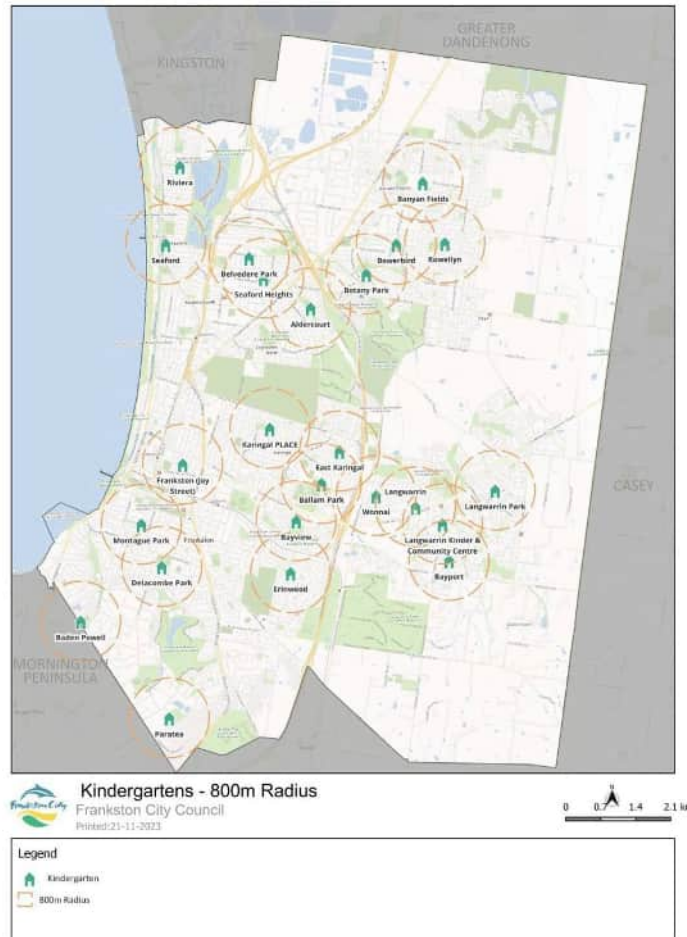
Table 6: Provision of infrastructure and operational management (February 2024)

The establishment of Pre-Prep and the availability of free kindergarten programs for all three- and four-year-olds will have an impact for all providers. Enrolment data for 2024 shows increases in three-year-old enrolments at some centres following the implementation of 'free' kindergarten and fifteen hours a week. The infrastructure and space requirements, along with staffing needs, are challenges that all operation and infrastructure providers must address when a need is identified.

8.1. Location of Council Owned/Managed Buildings

In 2023 Council owned and managed the infrastructure for 23 kindergartens. Current locations as per table 7.

Council kindergarten facility location map 2024



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Table 7: Council kindergarten buildings location map 2024

The circles indicate a 20-minute walking circle. This reflects the 20-minute neighbourhood principle as adopted by Council and outlined by Planning Victoria.¹⁰

The new Langwarrin Early Years and Community Centre is shown on the map, opening 2026.

¹⁰ Planning Victoria 20 Minute Neighbourhoods <https://www.planning.vic.gov.au/guides-and-resources/strategies-and-initiatives/20-minute-neighbourhoods>

9. Kindergarten Operational Models

Kindergarten programs have evolved significantly over the last 20 years in response to community need, government policy, the National Standards and varying pedagogical approaches informed by research.

Kindergartens are part of the education system and intricately linked to school and student success. Australian and international evidence shows that quality play-based learning helps lay the foundation for success throughout a child's education and life. *Neuroscience shows that early brain development is critical in shaping the learning, development, health and wellbeing of children, and impacts on their future life opportunities.*¹¹

Today programs are dynamic and community-responsive, and the models of operation include:

- Mixed-age approach: Three- and four-year old children attend the same session/s.
- Rotational model: where a number of smaller sub-groups are brought together to create a larger group. The larger group is made up of a mix of different sub-groups for each session.
- Long days: Several kindergartens currently offer full day programs that run for 7.5 hours.
- Sessional groups organised by age: These can vary in length and are usually organised by age, with three- year-old and four-year-old groups run separately.
- Off-site programs: This involves having days scheduled to operate at an alternate venue. In recent times the most common off-site venue is a Bush Kinder.
- Team teaching: A strategy that involves two or more teachers working together to plan, implement and evaluate an educational program for a group of children.

The introduction of Pre-Prep will lead to changes in daily program hours, offering either four 7.5-hour days or five 6-hour days. Providers operating single-room kindergartens will need to explore options for delivering programs for three- and four-year-olds. They may be limited to running one group of four-year-olds and two groups of three-year-olds, or they might consider mixed-age group options.

10. The Process for Planning

There have been several steps undertaken by Council to ensure a depth to the planning process. These include:

- The Frankston Kindergarten Strategy Community Engagement Survey focussed on obtaining community views relating to operation and location of kindergartens;
- Assessed demographics to map current and future need;
- Functional and fabric assessments to determine if current buildings are “fit for purpose” and the overall condition of the infrastructure;
- Feasibility assessments of all single room kindergarten buildings (including land capacity and future opportunities); and
- Mapping the impact of the increase to 15 hours a week for three-year-olds and the space requirements of the Pre-Prep program.

¹¹ McCain, M.N., Mustard, J.F. & Shanker, S. (2007). Early years study 2: Putting science into action. Toronto, ON: Council for Early Child Development. Moore, T.G. et al. (2017).

These actions, together with current and past utilisation rates, location of services and resident feedback have informed the recommended actions and their priority.

10.1. Demographic Data

The introduction of the Pre-Prep program and the continuing implementation of 15-hour weeks for three-year-olds will increase the level of infrastructure and workforce required to deliver these policies. In some areas the demographic data indicates there is currently sufficient space within existing kindergartens, however the gaps will occur as the hours children attend increase. Areas with immediate need have been prioritised in the planning process.

Data has been calculated using the Profile id.¹² figures for three- and four-year-olds from 2023 to 2035. Whilst the goal is to have 100% of eligible children attending kindergarten, participation rates have been calculated based on 90% attendance, and for Council to provide community kindergarten space for up to 60% of the total.

Demographic data reflecting 60% of projected three and four-year-old children

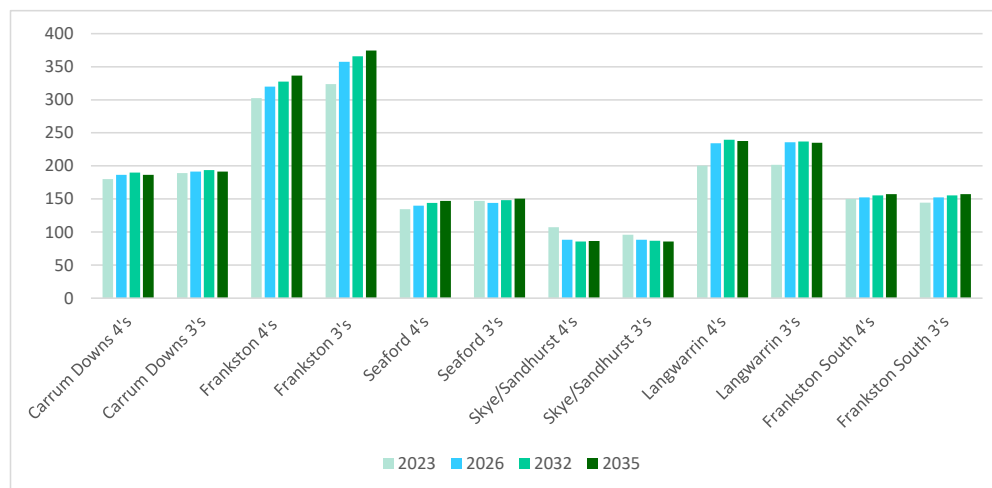


Table 8: Demographic data reflecting 60% of projected three and four-year old children by year

The above demographic data analysis, undertaken in 2023, has been compared to the CIP data collated in 2022 and there has been some shift in population and kindergarten room requirements.

¹² <https://profile.id.com.au/> - a business dedicated to providing suburb based community profiles to Councils

Additional rooms required for kindergarten by 2034

	Frankston	Karingal	Frankston North	Frankston South	Seaford	Carrum Downs	Langwarrin	Skye	Total
*3 & 4 year old population data	650	293	175	520	490	636	794	290	3848
60% population attending community kindergarten at 90% participation rate	351	158	94	281	265	344	428	157	2078
Current rooms	5	4	3	4	6	6	5	0	33
Approved and funded additional rooms to be built by 2026				2	1		3		6
Additional rooms required	4	1	0	0	1	2	2	4	15

Table 9: Additional rooms required based on Council analysis of the demographic data sourced through Profile.id

*Based on data obtained May 2024

11. Planning for Kindergartens in Council Infrastructure

Each local area in the municipality has a unique character with associated needs and expectations. To endeavour to provide choice for families in every area and plan for specific needs this strategy addresses development on both an individual centre basis and overall area.

The Frankston Kindergarten Strategy Community Engagement Survey returned a significant 89.14% of respondents indicating they would prefer their child access three- and four-year-old kindergarten at the same place. To achieve this, and to maintain the minimum existing enrolment numbers for three and four year old children, kindergartens will require a minimum of two rooms, ideally three to four rooms in the highly populated areas. In 2022 a survey regarding the central enrolment process indicated that having attended a kindergarten as a three-year-old is the strongest criterion relating to a family's relationship with their preferred kindergarten.

11.1. Priority Criteria for Development

Recommendations on timelines and the type of centre for development will be informed by the following criteria, along with the guiding principles for future development.

- The availability and variety of kindergarten programs in the area. Facilitating family choice and proximity to residence;
- Proximity to other stand-alone or community kindergartens;
- Demographic data demonstrating current and future demand;
- Social demographics relating to vulnerability and disadvantage as reported by AEDC¹³; and
- Enrolment patterns for the last 3 years.

11.2. School Enrolment Data

The Department of Education¹⁴ provide data reports that show total school enrolments and prep enrolments for all schools, private and public. The data demonstrates a pattern of relatively stable prep enrolments across the Council with notable growth in Langwarrin, Seaford and Skye/Sandhurst.

¹³ Australian Early Development Census, 2021. www.aedc.gov.au

¹⁴ All Schools FTE enrolments - Feb 2020 - Dataset - Victorian Government Data Directory

The 2023 data shows a slight decline in numbers in Carrum Downs and Frankston. A full report by individual schools can be found at the Victorian Government Data Directory.

Primary school prep enrolments for public and private

Primary school prep enrolments - (public and private)				
Frankston City Council				
	2020	2021	2022	2023
Carrum Downs	304	317	303	289
Frankston	244	319	298	268
Frankston North	194	190	161	188
Frankston South	182	189	179	187
Langwarrin	375	384	383	413
Seaford	253	256	227	244
Skye/Sandhurst	84	62	87	91

Table 10: Primary school prep enrolments for public and private schools by area

11.3. Australian Early Development Census Data (AEDC)

The AEDC is a national assessment conducted every three years to examine how children have developed by the time they start school. The AEDC highlights what is working well and what needs to be improved or developed to support children and families.

The data in the following table notes the domain(s) where children are more likely to be on track, at risk and/or developmentally vulnerable, how the local community results compare to the National and State AEDC results and the local communities faring better or worse than the comparison groups.

Of particular note are:

- The percentage of children with a vulnerability is higher across all five domains in Carrum Downs and Frankston North than the State average;
- The percentage of children with a vulnerability is higher than the State average across four of the five domains in Skye; and
- Frankston South has the lowest level of vulnerability in the Frankston municipality.

The five domains are: physical health and wellbeing; social competence; emotional maturity; language and cognitive skills (school-based); communication skills and general knowledge.

This data aligns with the SEIFA data relating to disadvantage where Frankston North, Carrum Downs and Skye show a high level of disadvantage and Frankston South showing the lowest level of disadvantage in the municipality.

Australian Early Development Census (AEDC) data by area 2021



Community results table, Frankston community

Frankston community	Number of children	Number and Percentage of children developmentally vulnerable (N (%))						
		Physical health and wellbeing †	Social competence	Emotional maturity	Language and cognitive skills (school-based)	Communication skills and general knowledge	Vulnerable on one or more domains of the AEDC	Vulnerable on two or more domains of the AEDC
Australia	305,015	28,341 (9.8%)	27,788 (9.6%)	24,271 (8.5%)	21,107 (7.3%)	24,064 (8.4%)	63,264 (22.0%)	32,718 (11.4%)
Victoria	73,492	5,604 (8.1%)	6,253 (9.0%)	5,342 (7.7%)	4,993 (7.2%)	5,134 (7.4%)	13,777 (19.9%)	7,085 (10.2%)
Frankston community	1,755	142 (8.8%)	149 (9.2%)	129 (8.0%)	130 (8.0%)	119 (7.3%)	321 (19.8%)	164 (10.1%)
Local Community								
Carrum Downs	266	47 (18.8%)	47 (18.8%)	39 (15.6%)	44 (17.6%)	50 (20.0%)	86 (34.4%)	55 (22.0%)
Frankston	435	25 (6.3%)	30 (7.6%)	25 (6.3%)	25 (6.3%)	23 (5.8%)	69 (17.5%)	34 (8.6%)
Frankston North	89	14 (18.4%)	11 (14.5%)	13 (17.1%)	8 (10.5%)	6 (7.9%)	26 (34.2%)	17 (22.4%)
Frankston South	261	7 (2.8%)	9 (3.7%)	10 (4.1%)	4 (1.6%)	6 (2.4%)	20 (8.1%)	8 (3.3%)
Langwarrin/Langwarrin South	321	24 (8.1%)	26 (8.8%)	16 (5.4%)	22 (7.4%)	13 (4.4%)	62 (20.9%)	18 (6.1%)
Seaford	220	9 (4.4%)	10 (4.9%)	13 (6.4%)	11 (5.4%)	11 (5.4%)	28 (13.8%)	15 (7.4%)
Skye	163	16 (10.3%)	16 (10.3%)	13 (8.4%)	16 (10.3%)	10 (6.5%)	30 (19.4%)	17 (11.0%)

Table 11: Australian Early Development Census (AEDC) data by area 2021

12. Geographical Area Summary

12.1. Carrum Downs

Carrum Downs is a high priority area.

Carrum Downs rate in 84 percentile in the SEIFA ratings and has 14 long day cares centres offering a kindergarten program. The area is an established residential area with medium to high population density. There is a shortage of public open space.

Banyan Fields Kindergarten, located on the primary school site, is a three-room kindergarten with MCH services and is one of the highest demand kindergartens in the municipality.

Rowellyn Kindergarten is a single room centre located adjacent to Rowellyn Park Primary School and Sandfield Reserve. There is no capacity for the centre to be extended; there is no space on the school site and Sandfield Reserve is in the process of a major recreation redevelopment.

Botany Park Kindergarten is adjacent to the Botany Park Recreation Reserve and the current pocket of land is not suitable for extension.

AEDC data indicates the level of vulnerability for five-year-olds across the five reported domains is above the State average (10.2%), with 22% of five-year-olds being vulnerable across two or more domains.

Department of Education data shows an 83% participation rate in kindergarten the year before school which is lower than the average rate across Frankston.

12.2. Frankston

Frankston is an area of high priority for development.

There are 12 long day care centres or private schools offering a funded kindergarten program in Frankston.

Frankston Centrals SEIFA percentile of 20 and Karingal's of 22, demonstrates this area has high disadvantage.

The area is a mix of residential and commercial precincts primarily in the Frankston Municipal Activity Centre (FMAC) and Karingal areas. There is also a strong health and education precinct with the Frankston Hospital and allied health services, Monash University and Chisholm TAFE all within proximity to one another on the southern side of the suburb. There is a gap in community kindergartens in the Nepean Boulevard area, FMAC area 5¹⁶, extending to the Kananook Station. There is the potential for developers to include early years services in new FMAC developments for the area.

The kindergarten registration review process, the Best Start Partnership and the Maternal Child and Health services highlights that Frankston has a high proportion of single parent families who do not drive or use public transport. Kindergarten within walking distance is essential.

The Frankston Kindergarten Strategy Community Engagement Survey showed that 23 families in Frankston felt the lack of places hindered their ability to attend kindergarten.

The demographic and needs based information identified through the KISP development are not supported by current enrolment patterns. In the survey the barriers to attending kindergarten noted were:

- Not enough kindergarten places in the area; and
- Sessional kindergarten is not compatible with work hours.

In the broader consultation discussions, it was also identified that vulnerable and disadvantaged families benefit from having easy access to a range of services, particularly when families are faced with a number of complex issues and barriers.

The CIP, Children's Services and the Department of Education all highlight Frankston as needing more kindergarten rooms. The Karingal area is over supplied for community kindergartens. The shortfall is in the FMAC area 5, Central and Frankston Heights.

The Department of Education is building a new Government owned and operated long day care centre in the area, close to Ballam Park. The centre is planned to open in 2026.

12.3. Frankston North

Frankston North is a low priority area.

There are three long day care centres in Frankston North¹⁵ and the SEIFA percentile score of 4, meaning 96% of the population have greater advantage.

AEDC data indicates the level of vulnerability for five-year-olds across the five reported domains are above the State average in Frankston North.

The Aldercourt Kindergarten is a 3 room kindergarten on the school site and has capacity to meet the reform requirements.

12.4. Frankston South

Frankston South is a medium priority area.

There are five long day care centres in the area and there is a high Socio-Economic Indexes For Areas (SEIFA) percentile at 85%, meaning only 15% of the population have a higher advantage. Parts of the area are listed as rural, and a high proportion is in a fire management zone.

Baden Powell Kindergarten is being extended from a single to three room centre, opening in 2025. Delacombe Park is an existing two room centre and Paratea is a single room centre.

Demographic data indicates that the extension on the Baden Powell centre will provide adequate rooms for the immediate to medium term.

Paratea is in a high value flora and fauna reserve and there is no capacity to expand. This is the only community kindergarten in the southeast quadrant of Frankston South.

12.5. Langwarrin

Langwarrin is a medium priority area.

It is to be noted that DE, through the KISP process list Langwarrin as one of the top three areas of need. The current KISP data does not include the new 99 place Langwarrin Early Years and Community Centre development due for completion in 2026.

Langwarrin is an established suburb currently experiencing growth through subdivision. There is a mix of residential and commercial property. Open space is a premium in the area with little available for development.

There are 13 long day care centres offering kindergarten programs in the area. Whilst the demographic data indicates there are insufficient kindergarten places, the 2024 enrolment data does not support this with most centres having vacancies.

The planned development of the Langwarrin Early Years and Community Centre with a new three-room kindergarten will have an impact on other centres in proximity and increase capacity in the local area.

¹⁵Department of Education Dashboard Data for KISP planning August 2023

¹⁶Frankston Metropolitan Area Activity Centre, Structure Plan, June 2023 pg 14

There are three single room kindergartens, Bayport, Wonnai and Langwarrin in this area. Bayport can readily be extended, and through early feasibility assessment it was determined that Wonnai may only be extended to a two-room facility. It is important to note that further, more detailed assessment will be required to determine suitability. All can continue operating as they are in the short term and will need to be reviewed once the impact of earlier developments is understood.

With the new Langwarrin Early Years and Community Centre opening in 2026, along with existing centres there will be sufficient places pending the full 30 hour implementation of the Pre-Prep program in 2036 for all children. A review of the remaining three single room kindergartens and potential plans for the area should be undertaken from 2027.

12.6. Seaford

Seaford is a low priority area.

There are four long day care centres in Seaford.

Riviera Kindergarten opened as a three room, 99 licensed centre in 2024. Seaford Kindergarten will open as a two room, 66 licensed centre in 2026. The remaining kindergartens in Seaford are Seaford Heights and Belvedere Park, both single room centres.

Belvedere Park has no capacity to expand on the existing site.

The Seaford Heights centre could be expanded to a two or three-room kindergarten which will support the implementation of the Pre-Prep program and will provide adequate capacity across the Seaford local area.

12.7. Skye

Skye is a high priority area.

There is currently no community kindergarten in Skye and one registered long day care centre offering kindergarten programs located in Sandhurst.

Anecdotally, it is reported that most prep enrolments for Skye Primary School have attended kindergarten in Carrum Downs.

There are 203 eligible children in 2023. The CIP identifies a need to develop long day care, MCH and kindergarten services in the area in the short term and multi-purpose community centres in the medium term.

Demographic data shows that by 2034 there will be 182 children eligible for kindergarten in the area.

AEDC data indicates a level of vulnerability for five-year-olds in the area above the State average in four of the five domains.

13. Guiding Principles for Future Developments

- Commence planning for the redevelopment of kindergartens on exiting sites that can be expanded in accordance with demographic data
- Prioritise the redevelopment of sites in areas of higher vulnerability
- Assess the overall demand and capacity in each local area
- Continue to utilise the Building Blocks Partnership to advocate for higher funding allocation and or alternative solutions to facilitate Council's ability to meet the Reform requirements
- Seek opportunities to partner with Department of Education, not-for-profit and or the private sector in relation to delivery of new buildings and their ongoing maintenance, and service delivery.

14. Kindergarten Redevelopment Plan

Retain: These kindergartens can continue operating in their current form. The existing structure, curriculum and educational approach, including offering increased program hours can be maintained. No re-development of these sites is required.

Note: Retained single room kindergartens will be subject to review throughout the reform roll out.

Expand: These kindergartens can be expanded, there is capacity within the existing site to increase the number of rooms thereby facilitating longer program hours and additional kindergarten places.

Note: planning and feasibility must be carried out on each site. Projects proceeding are subject to, grant funding allocation, community engagement, demographic data and endorsement by Council.

Review: A review aims to identify strengths, barriers, opportunities and threats to inform decision-making regarding potential upgrades, renovations, or future use of the facility and the impact these decisions will have.

Council will consider the following for each facility marked to be reviewed:

- Physical infrastructure condition and fit for purpose, including learning environment
- Ability to expand within existing site boundaries, or the impact on bordering property or land
- Location and accessibility and proximity to other kindergartens
- Utilisation of kindergarten and spaces available within the immediate local area
- Families and children are not disadvantaged or significantly impacted through change.

Kindergarten Redevelopment Plan

Early Years Facility	Future Development
Carrum Downs	
Banyan Fields	Retain
Botany Park	Retain & Review
Bowerbird	Expand
Rowellyn	Retain & Review
Frankston / Frankston North	
Aldercourt	Retain
Ballam Park	Expand
Bayview	Retain & Review
Erinwood	Expand
Frankston	Review & Expand
Karingal East	Retain & Review
Karingal PLACE	Retain
Montague Park	Expand
Frankston South	
Baden Powell	Retain
Delacombe Park	Retain
Paratea	Retain & Review
Langwarrin	
Bayport	Review & Expand
Langwarrin	Retain & Review
Langwarrin – LCC site	Retain
Langwarrin Park	Retain
Wonnai	Review & Expand
Seaford	
Belvedere Park	Retain & Review
Riviera	Retain
Seaford	Retain
Seaford Heights	Review & Expand

Table 12: Kindergarten Redevelopment Plan

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16. References

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- XIV. Frankston Metropolitan Area Activity Centre, Structure Plan, June 2023 pg 14
- XV. Department of Education Dashboard Data for KISP planning August 2023

Executive Summary**12.10 CCTV Operational Update**

Enquiries: (Rob Antonic: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To inform Council of a recent feasibility study undertaken by officers in relation to Council's further investment in CCTV infrastructure and recommend investment in software to further support Victoria Police in mobile access to CCTV vision.

Recommendation (Director Communities)

That Council:

1. Acknowledges its substantial investment in CCTV infrastructure and its maintenance, including upgrade since 2009, as part of its role in strengthening the community's safety and wellbeing, and in support of Victoria Police. Council is one of few Councils proactively investing in CCTV infrastructure;
2. Acknowledges that there are in excess of 240 CCTV cameras in Council's network across the municipality and that it is one of the largest networks in Australia;
3. Notes the CCTV vision is accessible only by Victoria Police, who use it in the detection of crime and other activities, as and when their resources permit. Council does not have access to the vision from its CCTV cameras;
4. Reduces the number of new CCTV cameras to be installed in 2024/25 from 19 to 6, thereby reducing its spend on the installation of new CCTV cameras by \$200k;
5. In reducing the number of new cameras to be installed in 2024/25, as per Item 4 of this recommendation, notes the following locations where CCTV cameras will be installed in 2024/25:
 - The Pines Flora and Fauna Reserve (x 3 cameras)
 - Ashleigh Avenue, Karingal (x 3 cameras)
6.
 - a) Redirects \$120k of the saved money referred to in Item 4 of this resolution to the procurement and installation of new hardware and software technology which will enable Victoria Police to access the CCTV vision from their mobile devices, on the proviso that Victoria Police will increase their physical presence and patrol of the Frankston CBD and particularly Young Street, in recognition and support of Council's continued substantial investment in CCTV infrastructure, which directly benefits Victoria Police;
 - b) In the event that agreement with Victoria Police around the additional resourcing required by 6(a) of this resolution cannot be achieved, redirects the \$120k referred to in Item 6(a) for the installation of CCTV infrastructure as follows:
 - i. Shannon Street Mall – 2 cameras – at estimated cost of \$25,836.80
 - ii. Davey Street and Young Street – 4 cameras – at estimated cost of \$31,770.30
 - iii. Davey Street Taxi Rank Area – 3 cameras – at estimated cost of \$21,197.00

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The remaining \$40k from this \$120k allocation be referred to the Young Street Action Plan to offset the cost of this plan in 2024/25.

7. Redirects the remaining balance of \$80k referred to in Item 4 to the Young Street Action Plan to offset the cost of this plan in 2024/25. Noting that this Action Plan has many objectives, including to improve safety and perceptions of safety in Young Street Frankston;
8. From 2025/26, allocates an ongoing \$15,000 to the CCTV operational budget to maintain and manage the software required to enable Victoria Police to access CCTV on their mobile devices; and
9. Directs that no CCTV cameras be installed in 2025/26 and the \$250k allocated to it in the Long Term Infrastructure Plan be redirected to Young Street Action Plan in 2025/26.

Key Points / Issues

- Council embarked on installing its own CCTV cameras in 2009, with a focus on installations in the Frankston city centre.
- Council's CCTV network now expands across 240 cameras and includes locations in Seaford, Langwarrin, Frankston North and Karingal, in addition to the Frankston city centre. This includes 44 new cameras, installed by Council across 11 sites, in 2023/24. Council's network is one of the largest wireless CCTV networks in Australia.
- This represents a substantial investment by Council in CCTV, both in terms of installation of cameras, and their continual repair, maintenance and upgrade of the infrastructure.
- The vision from Council's CCTV cameras can only be accessed by Victoria Police. The Police use the cameras as part of detecting and investigating crime and other activities, as and when their resourcing permits.
- In Victoria, there is no legislative requirement for Councils to install or support the provision of CCTV in their municipality. Consequently, the uptake of this infrastructure has been varied across Councils with some using it extensively, and others not at all.
- On 20 November 2023, it was resolved that Council:
 1. *Notes the majority of the original projects referred to in points 3,4 and 5 in the body of the report are completed with one still underway due to size and complexities of the project which is scheduled to be completed by 30 June 2024, within the existing budget allocation. Attachment A highlights CCTV Request List, which also includes review of the future operational model of the CCTV network;*
 2. *Commits the increased CCTV installation costs of an additional \$750,000 to the mid-year Budget review to complete all remaining CCTV locations on Attachment A - CCTV Request List - by 31 December 2025. This would be by reprioritising the existing capital works program and impacting other priorities to bring in this additional budget. Delivery to this time frame has not been confirmed by Council's current contractor and would be subject to*

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contractor availability and equipment, also noting the complexity of installations and contractor capacity may impact delivery timeframes; and

3. *Notes that a priority for officers will be to apply for grant funding to supplement or deliver the recommendations outlined in this report, where available.*

- This report seeks to discharge Item 1 of this resolution and make recommendations as to how the monies committed in Item 2 could be otherwise spent so as to strengthen the CCTV network without installing the number of cameras contemplated on 20 November 2023 at the Council Meeting.
- In bringing this report to Council, officers have benchmarked against other Councils to inform the recommendation.
- On their own, CCTV cameras may not prevent crime from occurring. However, Community Crime Prevention Victoria suggests that CCTV cameras, along with other strategies and measures to address crime, contextualised to local issues, may reduce crime and/or expedite their investigation.
- Council's newly created Young Street Action Plan seeks to improve community outcomes in Young Street Frankston, including through measures to improve the community's safety. Further investment in CCTV in the manner recommended in this report supports this Action Plan. Seeking additional resourcing from Victoria Police, along with Council's continued investment in CCTV, will help in the achievement of Young Street Action Plan goals and outcomes.
- The resources required to manage a CCTV system and its footage can quickly become unsustainable. CCTV cameras require considerable funding to install and maintain over the long term. Once a CCTV camera is installed, there is often reluctance to have it removed, resulting in ongoing financial commitments to maintain and upgrade equipment as it deteriorates over time.

Bench Marking with Other Councils

- As part of reviewing future operating models for CCTV in Frankston City, officers have reviewed how neighbouring Councils use CCTV with the following findings:
 - Mornington Peninsula Shire Council have previously invested in the installation of CCTV cameras, but have recently resolved to only install new cameras where a State or Federal contribution is made to the installation to fully offset the cost to the Council.
 - Kingston City Council and Greater Dandenong City Council provide live CCTV footage to local police stations. Both Councils have no plan to expand their CCTV network or increase their provision of the vision to Victoria Police.
 - Casey City Council does not install or operate CCTV within their municipality.
 - Melbourne City Council is the only Council in Victoria that installs cameras and provides its own full in-house monitored CCTV network. There are notable advantages and positive case studies running such a model, however it is expensive.

Available Options

As part of a recent feasibility study investigating the future operational model of Frankston's CCTV, three options were considered:

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The ongoing costs do not substantially increase other than rises in maintenance costs and installations of new cameras.

Significantly reduced privacy and governance risks directly on Council as the CCTV network is only viewed by Police.

Less council staff resources required to manage the CCTV Network.

Option B: Increase availability of accessing the CCTV network for Victoria Police (recommended)

There is a possibility to activate the existing CCTV network on Police mobile technology such as tablets and iPads.

Expected cost to establish the capability is estimated at \$120,000 with ongoing cost of \$15,000 per annum, which is to maintain the software that enables the mobility of live streaming.

Provides live CCTV monitoring for Police out in the field such as on foot and vehicle patrols or while responding to a particular incident.

Police have indicated this ability is desirable and available in other Municipalities.

Option C: Live monitoring of CCTV network by Council (Not recommended)

This will have the highest cost to Council. Officers anticipate that the establishment, of a fit-for purpose facility to cost \$500K in establishment and \$720K ongoing for staff.

Significant change in operating model. Increased risk due to Council control and monitoring via direct staff or contractors.

Increased management of requests for footage (no longer criminal) and associated officer time/data retention.

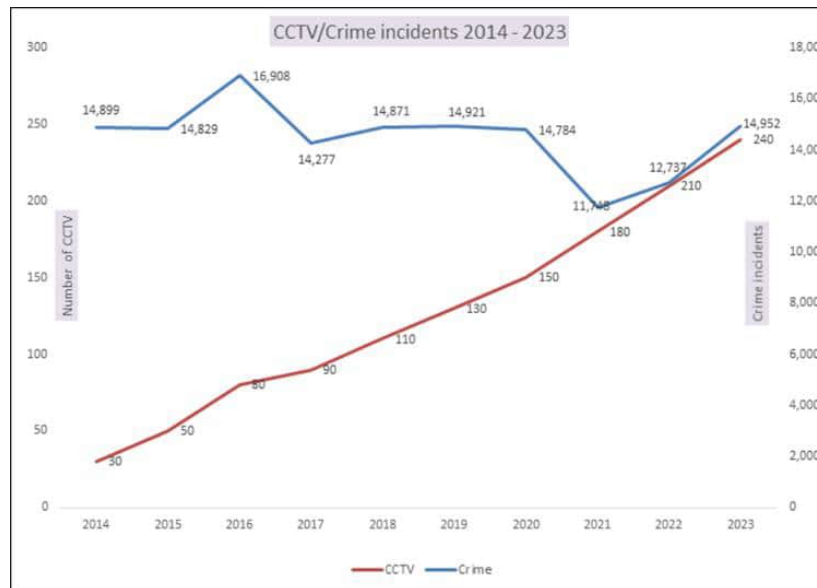
Creates higher expectation on Council and limits any future downgrade of monitoring this approach.

Provides live CCTV monitoring and direct communication with Victoria Police. MoU would need to be established that details notification process – what crime, what level, via Radio/Comms.

May prevent overall crime through active detection. However, value proposition – high notifications to reduced number of officers - may not materialise.

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Crime Data



Whilst CCTV installations have continued to grow beyond 240 cameras, incidents of crime in public places have remained consistent or increased. This result indicates there is no correlation of CCTV installations reducing crime.

Financial Impact

Council resolved on 20 November 2023 to commit the following amounts to the Long Term Infrastructure Plan (LTIP) to install new CCTV cameras, as follows:

- 2024/25 - \$500k commitment, enabling new installations at Armstrongs Road Seaford, Shannon Street Frankston, Davey Street Frankston, the Pines Flora and Fauna Reserve Frankston and Ashleigh Avenue Karingal.
- 2025/26 - \$250k commitment, to enable new installations at Ross-Smith Avenue Frankston, Horne St Frankston, Evelyn St Frankston and Seaford Road Seaford.

However, in order for Council to get better value from our investment in CCTV infrastructure, it is recommended that the budget allocated in 2024/25 and 2025/26 to install new cameras be reduced, to enable investment in CCTV hardware and software to enable mobile access of the vision by CCTV (at a cost of \$120k) in 2024/25 and the balance of the monies diverted to offset the cost of the Young Street Action Plan.

This would still enable new CCTV installations to occur in The Pines Flora and Fauna Reserve and in Ashleigh Avenue, Karingal. These installations would be the last that Council undertakes in the foreseeable future.

Consultation

1. External Stakeholders

Council officers have engaged with Victoria Police. They advise that where resourcing allows, the Divisional Operations Support Office at the Frankston Police Station actively monitors the vision from Council’s CCTV network. This resourcing does not allow continuous monitoring of the CCTV network.

However they advise that it would be beneficial and more efficient to their officers, if they could have access in-field to CCTV vision via mobile device.

12.10 CCTV Operational Update**Executive Summary****2. Other Stakeholders**

A recent internal audit was undertaken in relation to Councils public CCTV network. The results of the audit, strongly indicates that Council has sound processes for managing public CCTV systems. However, there is room for improvement with respect to management of CCTV Surveillance practices. A number of opportunities for improvement have been identified and recommendations made to enhance the function.

Analysis (Environmental / Economic / Social Implications)

Personal security in public places has become an area of increasing concern to all in the past 10 years. One response has been a significant increase in the use of closed-circuit television (CCTV) in densely populated areas such as central business districts and entertainment districts.

CCTV is used as a surveillance measure in such areas to monitor behaviour of individuals and in public spaces as a deterrent and opportunity reduction measure.

Environmental Implications:

- *Energy Consumption:* CCTV systems require continuous power supply, contributing to overall energy consumption, especially if the network is extensive.
- *Electronic Waste:* Over time, outdated CCTV equipment may contribute to electronic waste if not properly disposed of or recycled.
- *Impact on Wildlife:* In certain areas, CCTV installation might disrupt local wildlife habitats, especially if placed in natural environments.

Economic Implications:

- *Cost of Implementation:* Setting up and maintaining a comprehensive CCTV network involves substantial investment in equipment, infrastructure, and personnel.
- *Operational Costs:* Ongoing costs include maintenance, monitoring, and data storage.
- *Job Creation:* While it may create jobs in surveillance technology and security sectors, it can also lead to concerns about privacy and civil liberties.

Social Implications:

- *Privacy Concerns:* Widespread CCTV surveillance raises privacy issues as it monitors the public and sometimes private spaces, potentially infringing on individual rights.
- *Trust and Civil Liberties:* It can erode trust between the community and Council if not implemented transparently or if there are instances of misuse.
- *Crime Prevention vs. Civil Rights:* While CCTV can deter crime, its effectiveness in preventing incidents is debated, and its presence may feel intrusive to some.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered and is not impacted by this report.

Legal

The *Privacy and Data Protection Act*, *Surveillance Devices Act 1999*, *Public Records Act 1973* and *Freedom of Information Act 1982* are also relevant to CCTV cameras and

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their operation. Standards Australia has also released a voluntary standard on CCTV, which provides recommendations on the operation and management of CCTV, including privacy considerations that Council has implemented.

Policy Impacts

This report and its recommendations accord with Council's adopted Community Safety Strategy (11 December 2023), which includes the following actions:

- *3.2.5 - Deliver and maintain a closed-circuit television (CCTV) network, ensuring strategic placement of resources that is aligned with consideration to lighting and use of spaces and focuses on identified hot spots.*

Gender Impact Assessments

A gender impact assessment is not required for this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Council has a Memorandum of Understanding (MoU) with Victoria Police for the operation of CCTV. This MoU includes information around the purpose of the infrastructure and their vision, what information is collected and how it is used and stored, who is permitted to access the information, relevant legislation that governs the CCTV program.

Conclusion

Closed-circuit television (CCTV) represents a pivotal tool in the prevention, detection, and response to criminal activities. Council officers remain committed to leveraging CCTV technology to diminish crime rates, while also fostering collaborative partnerships with pertinent stakeholders, including the Victoria Police.

Council's expansive CCTV network has surpassed 240 cameras. Officers maintain that the current coverage adequately meets requirements, with no compelling evidence indicating that further cameras would contribute to crime reduction.

Instead, emphasis should be placed on enhancing CCTV accessibility for local Police and reallocating resources to comprehensive community safety initiatives, such as the Young Street Action Plan.

ATTACHMENTS

Nil

Executive Summary**12.11 Native Vegetation Offset update**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	3. Sustainable Environment
Level 2:	3.1 Protect and enhance the natural and coastal environments

Purpose

To update Council on the progress of the ongoing study investigating potential Native Vegetation Offset site that the Council may establish or contribute to.

Recommendation (Director Communities)

That Council:

1. Acknowledges the progress made by officers in exploring native vegetation offset options;
2. Notes that establishing the Downs Estate as an offset site is not feasible under the current Department of Energy, Environment, and Climate Action (DEECA) requirements. The costs and resources needed to meet these requirements exceed the potential revenue from selling credits generated at the site;
3. Notes that no further investigations will be carried out and that Council does not pursue creating an offset site at Downs Estate; and
4. Notes that Council Officers will continue to collaborate with Melbourne Water and the City of Casey to pre-purchase offset credits, to provide regional benefits.

Key Points / Issues

- At Council Meeting 2023/CM13 on the 11th September 2023 Councillors voted in relation to the Native Vegetation Offset work to:
 - 4 - Resolves that Officers cease the investigation into a native offset site at Wittenberg reserve due to the strong community sentiment for the no change option as detailed in point 3;*
 - 5 - Notes that an Engagement Report on the proposed Native Vegetation Offset Site will be provided on the Engage Frankston website;*
 - 6 - Notes that no further report will be presented to Council on consultation outcomes of native offset site at Wittenberg reserve;*
 - 8 - Reallocate \$40k of the \$130k (excluding GST) committed in the adopted 2023/24 to the construction of the fencing for the native offset site referred to in Point 4, to the investigation of another suitable site/s for a native vegetation offset plan that Council may establish or contribute to; and*
 - 9 - Receives a report by the April 2024 Council Meeting on the outcomes of the investigation referred to in Point 8 of this resolution.*
- At Council Meeting 2023/CM18 on the 20 November 2023 the funding was to reduced to \$20k

12.11 Native Vegetation Offset update**Executive Summary**

- Council officers investigated potential alternative native vegetation offset options, further exploring Council land, private property, and discussing options with other agencies and neighbouring Councils.
- Two 'third-party' offset options were identified: a City of Casey offset site being currently set up at Blind Bight (within 20 km) and a Melbourne Water offset site at Beaconsfield Reservoir (within 30 km). These options provide Council with an opportunity to pre-purchase offsets at locations that offer regional landscape benefits to Frankston.
- A GIS analysis identified patches of native vegetation on private land in Frankston that meet DEECA criteria for offset sites, specifically requiring a distance of at least 50 meters from dwellings outside the Bushfire Management Overlay (BMO) and 150 meters within the BMO. Due to the dense settlement of areas like Langwarrin and Skye, few properties qualify. Only two properties potentially met all criteria, but neither landowner was interested in partnering with the Council for conservation efforts. Therefore, there are currently no opportunities for establishing native vegetation offsets on private land within Frankston City.
- Council officers investigated a final option for an offset site within the conservation zone of the Council natural reserve Down's Estate, excluding the area currently used by the Down's Estate Community Group. Part of Down's Estate supports two patches of native vegetation totalling approximately 3.7 hectares. This site has some constraints that required further investigation to determine if these patches met the DEECA eligibility criteria and Council's offset requirements.
- A DEECA accredited offset assessment consultant, was engaged to conduct a due diligence assessment of the eligibility and financial viability of Down's Estate as an offset site. The investigation considered the suitability of the site based on current offset site legislation requirements, the number of credits that can be generated through ecological improvement works at the site and the cost and resources required to generate those credits.
- The due diligence assessment found that to establish a revegetation offset would require significant funds and resources in the order of hundreds of thousands of dollars over at least 10 years before the site would qualify as an offset.
- Further, only a very small area of degraded salt marsh is likely to be currently eligible to be set up as an offset. The cost of maintaining and improving this area of salt marsh would be prohibitive as it would require extensive weed control and reinstatement of historical hydrology and salinity of the site. Changing the hydrology and salinity of the site is not considered possible given the current management of Seaford Wetlands. Furthermore it would require the agreement and cooperation of Melbourne Water, which is highly unlikely given its objectives for the Seaford Wetlands Ramsar site.
- The due diligence report is clear that Down's Estate is not a viable offset site. Establishment would require significant resources, funds and time and the sale of credits generated from an offset at this site would not be expected to cover the costs of works to establish an offset. It is recommended that no further investigation be undertaken and Council does not proceed with the establishment of an offset site at Down's Estate.

12.11 Native Vegetation Offset update**Executive Summary**

- Alternative offset credits are available through partnering with Melbourne Water and the City of Casey. These sites provide Council with an opportunity to purchase native vegetation offset credits for Capital work projects that contribute to a biodiversity benefit at a regional landscape level.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

The Department of Energy, Environment and Climate Action (DEECA) provided advice on creating and operating a Native Vegetation Offset Program in accordance with DEECA requirements.

Advice was received from an ecological consultant on assessing the suitability and feasibility of proposed offset sites and the creation of the Offset Management Plans.

Private residents, Neighbouring Councils and agencies were contacted to discuss opportunities. **Other Stakeholders**

Council's Parks & Vegetation team were consulted with in regards to support for Offset Program operating using Natural Reserves and impact on Bushland & Coastal Management teams.

Analysis (Environmental / Economic / Social Implications)

There are currently no vegetation offset credits available within Frankston. All required offsets are generated outside the Municipality, often on at sites that are significant distances from the Frankston LGA in very different ecosystems thereby providing no environmental benefit within the Frankston municipality or with the local region.

A Frankston City Council operated Native Vegetation Offset Program will result in increased ability to deliver positive biodiversity outcomes for Frankston City's Natural Reserves through the use of increased funding received by the sale of Native Vegetation Offset Credits.

If this is not possible, two other options for purchasing offsets close to Frankston would at least provide regional biodiversity benefits.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Offset sites must be secured through a Landowner Agreement under Section 69 of the Conservation Forests and Lands Act 1987 with the Department of Energy, Environment, and Climate Action (DEECA). If Down's Estate is established as an offset site Council will be required to deliver on a 10 year management plan that details management

12.11 Native Vegetation Offset update**Executive Summary**

commitments and actions. The actions must be done to the standards prescribed by DEECA.

Policy Impacts

Creation of a Native Vegetation Offset Program is a key initiative in the Council plan for 2022-2023 and delivers key actions from 'Greening our Future – Frankston City's Environment Strategy 2014-2024' and Council's adopted Biodiversity Action Plan.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Financial commitment by Council to meet DEECA requirements into perpetuity – current management practises undertaken by the Bushland Management Team meet state government regulations using existing budgets however additional budget may be required to increase the level of management if an offset site is established at Down's Estate. External impacts such as fire, storm damage and vandalism may also result in increased operational costs.

If Down's Estate is established as an offset site there is a risk that the current Offset credit market will drop making the purchase of credits internally more expensive than external credits.

Failure to sell credits in a timely fashion – there is no time limit to the sale of credits, however, if the decision is made, credit sales can be made available to external applicants, thereby making increased sales likely.

Any changes in Native Vegetation permitted clearing regulations are unlikely to occur given that there have already been recent changes (2017). Council Officers will remain in close contact with DEECA to consult on any anticipated review.

Conclusion

In accordance with the Council decisions made at the 2023/CM13 meeting on September 11, 2023, Council officers investigated potential native vegetation offset options for Council capital works projects to achieve local biodiversity benefits.

Two external offset sites close to Frankston City with similar ecological characteristics were identified: Blind Bight (City of Casey) and Beaconsfield Reservoir (Melbourne Water). Additionally, a third, previously unconsidered option within the Frankston LGA, Down's Estate Natural Reserve, was identified.

The results of a due diligence assessment by a DEECA accredited consultant found that Down's Estate is not a viable or cost-effective option for Council's offset needs.

Therefore, the alternative offsets available through Melbourne Water and the City of Casey can be pursued.

12.11 Native Vegetation Offset update

Executive Summary

ATTACHMENTS

Nil

**12.11 Native Vegetation Offset update
Officers' Assessment****Background**

This report provides an update on investigations to identify potential native vegetation offset site options for Council capital works projects to achieve local biodiversity benefits.

A native vegetation offset site is a designated area where native plants and ecosystems are preserved, restored, or enhanced to compensate for the environmental impact of land development elsewhere. These sites aim to maintain biodiversity by protecting habitats, supporting local wildlife, and ensuring ecological sustainability however sites are required to meet a set of criteria set by the Department of Energy, Environment and Climate action (DEECA).

In August 2023, Council undertook a community engagement process to seek the community's view on whether it supported Witternberg Bushland Reserve to be established as a Native Vegetation Offset Site. The survey revealed that the majority of the community did not want the Reserve to be established as an Offset Site.

Given this strong community feedback, Council resolved on 11 September 2023 not to proceed with the Witternberg Bushland Reserve Native Vegetation Offset Site project.

The project was re-scoped to review alternative options with neighbouring Councils with the report due to Council by April 2024 delayed to the July 22nd Council Meeting to enable a due diligence report by consultant.

Issues and Discussion

Following the re-scoping of the project, Council officers have undertaken the following investigations:

Sites Established by Neighbouring LGAs or Other Agencies Contributing to Local Biodiversity:

Discussions were held with neighbouring Councils (Mornington Peninsula, Casey, Cardinia, and Bass Coast) and Melbourne Water to identify if they had offsets geographically close to the Frankston LGA that supported similar ecosystems and vegetation types, and could be traded to Frankston City Council.

Two Sites Identified:**1. City of Casey Offset Site at Blind Bight:**

- The City of Casey is in the process of establishing an offset site at Blind Bight in an existing Council Reserve.
- The habitat within this site is similar to that found in Frankston and is geographically close (within 20 km).
- The site is part of a connected landscape within the Westernport catchment, which includes part of the Frankston LGA.
- City of Casey officers have advised that they would support an agreement with Frankston City Council to allocate a portion of the available offsets to it.

**12.11 Native Vegetation Offset update
Officers' Assessment**

- Options could include pre-purchasing offsets upfront based on projected needs or an agreement to exclusively purchase FCC offsets from this site.

2. Melbourne Water Offset Site at Beaconsfield Reservoir:

- Melbourne Water has an offset site within the Cardinia Shire, relatively close to the Frankston LGA (approximately 30 km).
- This site is within the Beaconsfield Reservoir and, while further from the FCC boundary than Blind Bight, is within the same broad landscape.
- Melbourne Water has indicated openness to an agreement with Frankston City Council to enable pre-purchasing offsets from this site based on projected offset requirements.

Private Land within Frankston City:

A GIS analysis identified patches of native vegetation on private land that may meet DEECA criteria for establishment as an offset site. Sites needed to be sufficiently far from dwellings to meet DEECA bushfire protection requirements, i.e., offsets must be a minimum of 50 meters from a dwelling outside the Bushfire Management Overlay (BMO) and at least 150 meters from a dwelling within the BMO. Most bushland property in Frankston lies within the BMO, and the densely settled areas such as Langwarrin and Skye mean there are few areas of intact bushland that meet this requirement.

Only two properties potentially met all DEECA offset criteria. The landowners were contacted and invited to partner with Council to establish an offset, with costs to be met by Council. However, neither landowner was interested in pursuing the opportunity. Therefore, there are currently no further opportunities to generate native vegetation offsets on private land within Frankston City.

Down's Estate – a Council Natural Reserve:

Council officers investigated a final option for an offset site within the conservation zone of the Council natural reserve Down's Estate, excluding the area currently used by the Down's Estate Community Group. As the site is fenced and not open to the public, the issues faced at Witternberg reserve (where public access would have been restricted) are not a consideration here.

Part of Down's Estate supports two patches of native vegetation totalling approximately 3.7 hectares.

A DEECA accredited offset assessment consultant, was engaged to conduct a due diligence assessment of the eligibility and financial viability of Down's Estate as an offset site.

Botanists conducted a field assessment of the native vegetation at Down's Estate in early July 2024 and have prepared a due diligence report to allow Council to consider whether Down's Estate, if eligible, is a cost-effective option to meet Council's offset requirements.

The investigation considered the suitability of the site based on the quality of the vegetation present, current offset site legislation requirements, the number of credits that can be generated through ecological improvement works at the site and the cost and resources required to generate those credits.

**12.11 Native Vegetation Offset update
Officers' Assessment**

The due diligence assessment found that Down's Estate is not a viable offset site. To establish an offset based on either the existing vegetation or through a revegetation would require significant funds and resources in the order of hundreds of thousands of dollars over at least 10 years before the site would qualify.

In terms of the vegetation currently present on the site, only a very small area of degraded salt marsh is likely to be eligible to be set up as an offset patch of vegetation. The cost of maintaining and improving this area of salt marsh would be prohibitive as it would require extensive weed control and reinstatement of the historical hydrology and salinity of the site. Changing the hydrology and salinity of the site is not considered possible given the current management of Seaford Wetlands. Furthermore it would require the agreement and cooperation of Melbourne Water, which is highly unlikely given its objectives for the Seaford Wetlands Ramsar site.

To establish a larger offset area at the site would mean re-establishing historic vegetation which would require significant funds and resources (estimated by the consultant to be hundreds of thousands of dollars).

The consultant has advised the following works would be required for both maintenance and improvement of existing salt marsh and revegetation options:

- Remove all weeds - engage an environmental consultant to develop a weed management plan as well as weed controllers, chemicals, equipment) and control all weeds (grassy and woody) in perpetuity (ongoing work given the amount of weed sources in the surrounding landscape.)
- Reinstatement historic hydrology - engage hydrological engineers to undertake initial research and design, develop a plan and implement the plan across the site. Obtain agreement and cooperation of Melbourne Water.
- Reinstatement historic salinity levels - engage suitable experts to determine this and hydrologists to advise and provide a plan and implementation across the site. Obtain agreement and cooperation of Melbourne Water.
- Revegetation (if considered an option) - engage an environmental consultant to prepare a revegetation plan in line with DEECA offset density, structure and species requirements. A revegetation plan would need to achieve DEECA survivorship targets. Plants will need to be grown from seed collected locally to ensure local genetic provenance plantings. This will require accurate plant identification, seed collection, nursery propagation, planting, protection of plants from threats and ongoing replacement.

The sale of credits generated from a revegetation offset at this site would not be expected to cover the costs of abovementioned actions.

Options Available including Financial Implications

The due diligence report is clear that Down's Estate is not a viable offset site. Establishment would require significant resources, funds and time and the sale of credits generated from an offset at this site would not be expected to cover the costs of works to establish the offset. It is recommended that no further investigation be undertaken and Council does not proceed with the establishment of an offset site at Down's Estate.

Alternative offset credits are available through partnering with Melbourne Water and the City of Casey. These sites provide Council with an opportunity to purchase native vegetation offset credits for Capital work projects that contribute to a biodiversity benefit at a regional landscape level.

12.11 Native Vegetation Offset update**Officers' Assessment**

These offsets could be purchased up front based on a projected estimate of Council's offset requirements over several years or purchased on an as - needs basis. An agreement with the offset provider (Casey Council or Melbourne Water) may be required.

Executive Summary**12.12 Frankston City Motorcycle Park**

Enquiries: (Tim Bearup: Communities)

Council Plan

- | | |
|----------|--|
| Level 1: | 1. Healthy and Safe Communities |
| Level 2: | 1.3 Encourage active and healthy lifestyles for people of all ages and abilities |

Purpose

To update Council on discussions with key stakeholders and provide options for the reopening of the Frankston City Motorcycle Park (FCMP) and to address risk, safety and financial issues.

Recommendation (Director Communities)

That Council:

1. Notes that the Frankston City Motorcycle Park has been closed since December 2017 at Council's direction following the death of a 16 year-old rider, noting previous fatalities also occurring at the track in 2015 and 2000;
2. Notes the Coroner's Finding into Death with Inquest was released on 24 April 2024, and that the Coroner did not make any adverse findings or recommendations;
3. Notes that death of a rider at the site in 2015 (prior to the 2017 fatality), Council had engaged the services of Motorcycling Victoria to provide advice and safety audits at the Frankston Motorcycle Park given the very significant inherent risks that are associated with the sport and in response to the death and recent injuries that had occurred;
4. Notes that officers have met with the Frankston City Motorcycle Club along with other key stakeholders and have attended the site and clubhouse in order to explore potential future management options and understand the capital investment requirements that would enable the Frankston Motorcycle Park to be safely re-opened to the community;
5. Notes that the Frankston City Motorcycle Park is currently in disrepair after 6.5 years of closure, with overgrown tracks and a vandalised and unkempt building. The costs to repair the building facilities is estimated to be in range of \$150,000 to \$200,000 and the costs to restore the track to a safe condition that complies with competition standards would be between \$300,000 to \$500,000 (an estimate from Motorcycling Victoria);
6. Notes that there has been interest from other potential facility managers who would like to operate the Frankston City Motorcycle Park and who have also expressed an interest in potentially investing their own capital into improving the site as part of lease negotiations if given an opportunity;
7. Recognises the longstanding dedication of the Frankston City Motorcycle Club, their significant contributions to the motorcycling community and their important activities that go well beyond facilitating the physical use of motorcycles to also building relationships and strengthening the community. Council also recognises the significant difficulties the Club has endured due to the elongated period the site has been closed;
8. Affirms its intention to reopen the Frankston City Motorcycle Park for public use

12.12 Frankston City Motorcycle Park**Executive Summary**

as soon as it is safe and practical to do so subject to having completed the required processes to establish the site management arrangements and undertake the restoration of the site ensuring all safety and compliance requirements have been met;

9. Affirms its intention for the Frankston City Motorcycle Club to remain an important part of the future of the Frankston Motorcycle Park;
10. Authorises officers to seek Expressions of Interest (EOI) from potential operators of Frankston City Motorcycle Park who would also be required to demonstrate their commitment to a 'hybrid model' whereby in their submission they must outline how their proposed operational model would also incorporate the ongoing involvement and activities of the Frankston City Motorcycle Club;
11. Notes that an open Expression of Interest process would not preclude the Frankston City Motorcycle Club from making a submission to operate the Motorcycle Park themselves, which would be considered against the same criteria as all other submissions;
12. Notes that when the EOI submission and evaluation process is complete, officers will brief the new Council on the recommended applicant/s and seek approval for the proposed future management/operational model;
13. Authorises officers to develop a joint public letter between Council and the Frankston City Motorcycle Club that affirms Council's intention to reopen the site for public use as soon as it is safe and practical to do so, as well as Council's intention for the Frankston City Motorcycle Club to remain an important part of the future of the Frankston City Motorcycle Park as per the recommendations outlined;
14. Takes this moment to remember the tragic death of 16 year-old rider Sebastian D'Imperio on 16 December 2017 and conveys Council's heartfelt condolences to his family recognising that Council's commitment to keep the site closed until the findings of the coroner's investigation had been delivered has now been fulfilled, 6.5 years on.

Key Points / Issues

- The Frankston City Motorcycle Park (FCMP) has been closed since December 2017 due to the death of a rider, noting previous fatalities also occurring at the track in 2015 and 2000.
- The Frankston City Motorcycle Club (FCMC) managed the facility under a lease with Council, this has now expired and is in over holding. It can be ended by either party in 30 days by providing a written notice to quit.
- The Coroner's Finding into Death with Inquest was released on 24 April 2024. The Coroner did not make any adverse findings or recommendations.
- The park is currently in disrepair after 8 years of closure, with overgrown tracks and a vandalised and unkempt building. The Facilities Team estimates substantial costs in the range of \$150,000 to \$200,000 to repair the existing clubrooms: relocation of an existing portable building to the site is also a possibility at a cost of \$50,000.

12.12 Frankston City Motorcycle Park**Executive Summary**

- In its current conditions, the track would not meet Motorcycling Victoria (MV) guidelines, and significant alterations and improvements would be necessary. MV have provided a rough estimate of \$300,00 - \$500,000 to bring it up to compliance with competition standards, however these costs would also be greatly influenced by any future changes to the track design and configuration which is yet to be established.
- The FCMC has previously secured insurance through the open market for their operations. However, due to the club's period of inactivity and the potential changes in insurance markets over time, the viability of maintaining or obtaining insurance may need to be reassessed.
- The FCMC has a passionate group of key volunteers who would like to be involved in the reopening of the track. They are yet to ascertain how many members the club may have. However, all indications point to continued strong user demand for motorcycling at this site. Due to inactivity over the last 6.5 years the club has little in the way of finances remaining.
- There has been discussions with some commercial operators who would be interested in operating the site. In early discussions with these interested parties, they indicated that they would be open to exploring the potential for a hybrid management model that included the Club having some recreational access to the track and facilities at agreed times.

Considerations regarding a future model of operation

Guiding Objectives

In response to the priorities and general sentiments expressed by Councillors in relation to the future of the Frankston City Motorcycle Park, the following guiding objectives/principles have informed the investigations and the ultimate recommended direction:

- A) Council seeks to continue to utilise the Frankston Motorcycle Park in Seaford for the provision of recreational motorcycle opportunities to the community (Officers have not explored any alternative uses for this site as part of the investigations).
- B) Understanding that some of the inherent safety risks in this sport cannot be eliminated, Council wants to have confidence that the future management and operational model for the Frankston City Motorcycle Park consistently and competently manages these ongoing risks and prioritises the safety of users.
- C) Council recognises the longstanding dedication of the Frankston City Motorcycle Club, their significant contributions to the motorcycling community and their important community-building activities that go well beyond just facilitating the physical use of motorcycles. Council also recognise the significant difficulties the Club has endured due to the elongated period the site has been closed and would like to support the future involvement and viability of the Frankston City Motorcycle Club.
- D) Council seeks a future management model that will minimise the exposure for Council associated with the site and minimise future risks of liability and litigation.

Potential Hybrid Model for the management of the Frankston Motorcycle Park

To balance all the objectives of Council, it is proposed that a hybrid model for the management and operation of the Frankston City Motorcycle Park be considered.

12.12 Frankston City Motorcycle Park**Executive Summary**

The hybrid model would incorporate:

- A) An experienced operator being responsible for the management and operations of the track and facilities through a Lease Agreement and Service Agreement with Council, and
- B) Within the Lease and Service Agreement, require the operator to support and accommodate the future role of the Frankston Motorcycle Club to continue to undertake community-building activities at the site and to have regular time quarantined for the Club maintain recreational riding times.

As a point of comparison, this model would have similarities with how Council approaches the operations of Centenary Park Golf Course. The commercial operator Clublinks manage the site and its operations, and the Centenary Park Golf Club have set times to use the course, and an opportunity for volunteering, hosting community activities and access to the club facilities.

Officers have met with the representatives of the Frankston City Motorcycle Club and sought their feedback on the option of a hybrid model of this nature. The Club representatives have indicated that it is their first preference to submit an EOI for the operation of the site in their own right, but they would also be supportive of further exploring the option of a hybrid model to determine if this could work.

It is hoped that this hybrid approach would bring with it considerable benefits to the Club's volunteer committee who would no longer carry the liability and the responsibility of compliance associated with the full operations of the site, which is a significant burden of risk given the high risk nature of the sport (and as had been experienced firsthand in the recent Coronial Inquest).

Each of the potential commercial operators consulted also indicated that they would be open to exploring a hybrid approach and how a role for the Frankston City Motorcycle Club could be included within their future management model.

If Council wished to pursue this potential direction further, more detailed work would need to be undertaken in consultation with the Club and potential operators to examine the specifics of such a model and to determine that the necessary compatibility could be achieved. Good faith discussions and planning would be required of all parties to achieve a workable model that would be sustainable in the long term.

It is proposed that once the reasonable role and needs of the Frankston Motorcycle Club has been articulated, this could be included in an EOI (Expression of Interest) process and submitters would need to demonstrate how a hybrid model of this nature could be achieved.

Financial Impact

The park is currently in disrepair after 6.5 years of closure, with overgrown tracks and a vandalised and unkempt building. The Facilities Team estimates substantial costs in the range of \$150,000 to \$200,000 to repair the existing clubrooms: relocation of an existing portable building to the site is also a possibility at a cost of \$50,000.

In its current conditions, the track would not meet Motorcycling Victoria (MV) guidelines, and significant alterations and improvements would be necessary. MV have provided a rough estimate of \$300,00 - \$500,000 to bring it up to compliance with competition

12.12 Frankston City Motorcycle Park**Executive Summary**

standards, however these costs would also be greatly influenced by any future changes to the track design and configuration which is yet to be established.

There may be the possibility of investment from commercial operators to re-establish the site in return for a long lease reducing Council and the Club's financial exposure. However at this stage it is premature to determine who would bear these costs which will ultimately be essential to reopen the site.

Consultation**1. External Stakeholders**

The following external stakeholder have been consulted:

- Frankston City Motorcycle Club;
- Motorcycle Victoria;
- Other potential commercial operators.

2. Other Stakeholders**Analysis (Environmental / Economic / Social Implications)****Environmental Impacts**

The presence of an Environmental Significance Overlay (ESO1) and a Bushfire Management Overlay (BMO) on a site indicates specific environmental and bushfire management considerations that must be taken into account for any proposed activities or developments.

The site also contains an area that has been excluded from being utilised as it is undergoing rehabilitation due to a previous soil contamination issue.

In the 2106 Vegetation Management Plan it noted that approximately 0.5 hectares at the study area consists of remnant indigenous vegetation, primarily in the form of River Red-gum *Eucalyptus camaldulensis*.

Economic Impacts

The economic impact of a motorcycle track remaining closed extends beyond the immediate loss of revenue to affect local businesses, tourism, and the broader motorsport industry. Efforts to mitigate these impacts could involve finding alternative revenue streams through exploration of management partners to sustain operations.

Social Impacts

The FCMP offered a motorcycle riding venue for users within the Frankston Community and across Victoria. The FCMP offers riders the same social benefits experienced by other sporting clubs and plays an important role in the Frankston community.

The facility attracted participants interested in recreational, non-competitive activities.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

12.12 Frankston City Motorcycle Park**Executive Summary**Legal

Frankston City Motor Cycling Park Incorporated (the Club) is a legal entity pursuant to the *Association Incorporation Reform Act 2012*; first registered on 6 April 1998 (Registration no. A00363665D).

Council and the Club are parties to a lease agreement over the land owned by Council at 102R Wells Road, Seaford (The Park). The lease has been in over-holding since 30 July 2014 and can be ended by Council or the Club after 30 days following the issuing of a written notice to quit. However, the lease can be ended immediately by agreement between Council and the Club.

Policy Impacts

There are no policy impacts

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

In the current conditions the track would not meet MV guidelines, significant alterations and improvements would be necessary. This will need to be addressed (either at the expense of the operator, Council or other) prior to the site reopening.

The risk management mitigation strategies would include the track design and layout, appointment of a suitably qualified track builder and then operator, track safety improvements, lease conditions and insurances.

The legal advice obtained from Maddocks recommends that any in any future management model that Council seeks to apply, it should seek to minimise Council's involvement with the track operations and the operators (with a Lease Agreement being the appropriate vehicle). The greater the extent that Council is in a position to exercise control over the day-to-day activities at the site, the more likely that Council would be held to owe a legal duty of care to entrants, and the higher the standard of care to which Council would be held.

Therefore, to in order to minimise Council's exposure to future liability, it is in Council's interests to Lease the site to a highly competent, credible and autonomous site operator that requires minimal involvement and intervention from Council. Once further detail is known about how a hybrid model of operation might operate, further legal advice will also need to be obtained to understand to what extent Council may be elevating its legal exposure by mandating that a site operator apply this nuanced hybrid model of operation.

It should also be noted that after 6.5 years of 'silence' from the site, the re-establishment of motorcycle activities may attract some adverse feedback from neighbours within ear-shot of the Park. This issue may also present some challenges to the weekly span of hours the site can be in use and how this may impact on the commercial viability for the operator. These issues will require further investigation and management as part of the re-establishment process.

12.12 Frankston City Motorcycle Park**Executive Summary****Conclusion**

The Frankston Motorcycle Park has been closed since December 2017 due to the death of a rider, noting previous fatalities also occurring at the track in 2015 and 2000. The Coroner's Finding into Death with Inquest was released on 24 April 2024, and within that the Coroner did not make any adverse findings or recommendations. Thus, Council's commitment to keep the site closed until the release of Coroner's Report has now been fulfilled.

A potential hybrid model of operation is proposed as a means of balancing Council's objectives of safely and compliantly reopening the site for public use, supporting the future role of the Frankston City Motorcycling Club, and mitigating Council's own exposure to liability and litigation given this is an inherently dangerous sport.

ATTACHMENTS

Nil

Executive Summary**12.13 Mile Bridge Gateway Sculpture - Recommended Artist**

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan

Level 1:	2. Community Strength
Level 2:	2.1 Build Frankston City's reputation as an arts, culture and tourism destination

Purpose

To brief Council on the recommended artist as chosen by the evaluation panel in alignment with Council's Procurement Policy for the Mile Bridge Gateway Sculpture.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Approves to award the Mile Bridge Sculpture contract to the recommended artist;
2. Resolves that Attachment A and B are to remain confidential indefinitely on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that relates to trade secrets and if released would unreasonably expose the business, commercial or financial undertaking to disadvantage (Local Government Act 2020, s.3(1)(g)). These grounds apply because the information includes contains private intellectual property; and
3. Authorises to release the name only of the successful artist once the contract has been finalised.

Key Points / Issues

- An Expression of Interest (EOI) invited artists to submit initial concepts for the Mile Bridge Sculpture which was advertised from 19 January to 11 March 2024.
- A panel consisting of three FAAC members, relevant Officers and an external consultant involved in the Nepean Highway Boulevard Project assessed 42 applications for the Mile Bridge Gateway Sculpture.
- A shortlist of 5 artists were invited to further develop their concepts and present their final concepts to the panel on 21 June 2024 for final consideration.
- The shortlisted concepts were presented to the Frankston Arts Advisory Committee at its meeting on the 2 July 2024 providing an opportunity for FAAC members to ask questions and provide observations.
- The evaluation panel met on Monday 8 July to consider options further, at which time two artists were invited to further develop their concepts based upon the feedback from the panel.
- The panel reconvened on Monday 29 July with the preferred artist determined.
- The recommended artist submission is included in Attachment A, the award memo is listed as Attachment B.
- The concept proved to be the strongest in the field of other shortlisted concepts due to a number of considerations:

12.13 Mile Bridge Gateway Sculpture - Recommended Artist**Executive Summary**

- Strong alignment with brief
- A commanding gateway that has potential to be iconic to Frankston;
- Very experienced artist with a number of similar scale artworks delivered;
- Appealing to all ages and relatable in its beauty;
- Vibrant, colourful, elegant and sophisticated public art piece that will attract word of mouth and a social media profile contributing to the positioning of the City and its commitment to a creative destination with a bright future.
- Alignment with the Nepean Boulevard project and surrounding works

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Frankston Arts Advisory Committee

Urban Design and Landscape Architect Consultant – Nepean Highway Boulevard Project

2. Other Stakeholders

Internal Departments

Analysis (Environmental / Economic / Social Implications)

Public art is a vital element in the life and landscape of Frankston. It has and continues to define integral and meaningful parts of our community, urban and natural landscapes, along with being a strong elemental role in the overall image of our city. Public art can deliver many benefits to our City including:

- Bringing a sense of wellbeing and belonging to a community;
- Creating landmarks in our urban and natural environment that define spaces and places;
- Highlighting significant historical, cultural, environmental and social aspects of our City;
- Stimulating new thinking and activity that directly inspires social and cultural activity;
- Improving the aesthetics (look and feel) of our public places;
- It is an indicator of our City's creativity and openness;
- Enhancing cultural tourism and visitor appeal;
- Public art can be provocative and generate discussion about our City and how we live within it;
- Good art always evokes a response; and
- Can be participative and play a role in the process of community building.

12.13 Mile Bridge Gateway Sculpture - Recommended Artist**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impact associated with this report.

Policy Impacts

There are no policy impacts as a result of this report.

Gender Impact Assessment

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Whilst reviewing each submission the assessment panel measured the potential risk to Council for each of the shortlisted submissions. Risks have been considered and mitigations are considered achievable for the recommended artist.

Conclusion

The procurement process for a gateway sculpture at Mile Bridge has concluded with the panel recommending a preferred artist to Council for consideration and endorsement.

ATTACHMENTS

Attachment A: Mile Bridge Gateway - Successful Artist - Final Concept -
CONFIDENTIAL

Attachment B: EOI - Mile Bridge Gateway Sculpture - Award Memo -
CONFIDENTIAL

Executive Summary**12.14 Proposed Lease of Council managed land - Waves Restaurant - 2/1N Long Island Drive Frankston**

Enquiries: (Danielle Watts: Corporate and Commercial Services)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To advise Council on the proposed leasing arrangements with the Waves Restaurant and to seek approval to commence the community engagement process.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes the requirements of section 115(4) of the Local Government Act 2020 and Council's Community Engagement Policy;
2. Authorises and directs the Chief Executive Officer (CEO) to give public notice of Council's intention to enter into a lease with Waves (Frankston) Pty Ltd of part of the Council managed land at 2/1N Long Island Drive Frankston, being part of the Frankston Foreshore Crown Reserve, Permanently Reserved for Public Purposes by Order in Council dated 26th May 1873, for:
 - a) the purposes of a restaurant and kiosk
 - b) a term of 16 years with one (1) further option of five (5) years
 - c) a commencing rent of \$112,000 plus GST
3. Directs that any submissions received in response to the public notice that are opposed to, or which suggest changes to the proposal, be presented to Council for its consideration at a future meeting; and
4. If no submissions are received or if the only submissions received in response to the public notice support the proposal without qualification, authorises the CEO to finalise the lease arrangements and execute the lease for and on behalf of Council.

Key Points / Issues

- The Frankston Foreshore (Foreshore) is Crown land. Management of Crown Land is delegated to the Department of Energy, Environment and Climate Action (DEECA) by the Victorian Governor in Council. Frankston City Council (Council) and its predecessor entities have been the appointed Committee of Management of the Foreshore since 1910 and are responsible for its day-to-day management.
- Waves (Frankston) Pty Ltd (Restaurant) is located on the Foreshore and occupies the same building as the Frankston Life Saving Club.

12.14 Proposed Lease of Council managed land - Waves Restaurant - 2/1N Long Island Drive Frankston**Executive Summary**

- Council has the power pursuant to s.115 (1) of the *Local Government Act 2020 (LGA 2020)*, to lease land to any person for a term not exceeding 50 years. This includes Crown land.
- The new lease proposal is on behalf of the current restaurant owner. Councillors were advised of the lease proposal at a Council Briefing on 12 July 2024, and at that time indicated their support for a direct negotiation with the current tenant.
- A copy of the proposed Lease plan for the Premises, is contained in **Attachment A**.

Financial Impact

There are financial costs associated with putting a commercial lease agreement in place however these costs, which include valuation; legal, and surveying expenses, have been accommodated within existing budgets.

The Restaurant owner will carry 100% of the operational risk for the business.

Further details are provided in the Analysis; Policy and Risk sections of this report.

The rent proposed to be received under the lease in the first five (5) years of the term is shown in the table below. In addition, Market Reviews will occur at years five (5); 10 and 15 of the lease term, as well as on the commencement of a further term if the option is exercised.

Lease Year	Annual Increment	Annual Rent
1	N/A Commencing rent	\$112,000 plus GST
2	2.5%	\$114,800 plus GST
3	3%	\$118,244 plus GST
4 (and every subsequent year unless a Market view Year)	3.5%	\$122,382.54 plus GST
5	Market Review Year	To be determined

Rental income from Council's commercial leases provides a vital income stream that is necessary to offset the ever increasing cost of maintaining the Crown land portfolio on behalf of DEECA.

The proposed rental income under the lease, is consistent with the Guiding Values of the Property Strategy and Plan 2021-2025 (Property Strategy).

Consultation**1. External Stakeholders**

- Officers have been in ongoing discussions on a "without prejudice" basis with the restaurant owner and his legal representative, to negotiate appropriate terms and conditions for a new lease.

12.14 Proposed Lease of Council managed land - Waves Restaurant - 2/1N Long Island Drive Frankston**Executive Summary**

- As the restaurant is located on Crown land, DEECA's approval has been obtained for:
 - first stage (Grant and Purpose) approval for a new lease, and;
 - a direct negotiation with the current tenant.
- GM Brien and Associates and Copperfin Advisory have both provided valuation advice to officers for:
 - market comparisons to ensure appropriate benchmarking and commencing rent for a new lease, and;
 - a review of the prospective tenant's valuation advice and proposal, which has assisted with the financial aspect of lease negotiations.
- Kelly Fitzgibbons Valuers and Property Consultants have provided valuation advice to the prospective tenant.

2. Other Stakeholders

- Property Management continues to provide advice as to appropriate leasing outcomes consistent with the Property Strategy.
- Facilities have provided advice as to appropriate maintenance schedule requirements that will form part of the lease agreement.
- Subject to Council approval, public notification will provide an opportunity for interested parties to make submissions in respect of the leasing proposal.

Analysis (Environmental / Economic / Social Implications)Hospitality Challenges

The current "cost of living crisis" is well documented, a combination of global supply pressures; an imbalance in the aggregate supply and demand position and monetary policy, all fuelling higher than the RBA's target band for inflation and contributing to a sustained period of high interest rates.

The "trickle down" effect on consumers relevant to hospitality is that discretionary spending is reduced, with many people dining out less, and/or choosing cheaper range options when they do. More than one of Council's current hospitality tenants has advised of significantly reduced patronage during the day, and an increase in patrons sharing food plates, both acting to decrease already reduced hospitality revenues.

At the same time similar to many industries, the hospitality sector is facing an increase in the costs of essential goods, associated services, and employee costs, with challenges in passing these on to patrons. Measures intended to assist, such as weekend and public holiday surcharges, are not typically well received by customers already constrained by higher mortgage payments, fuel and grocery costs.

Economists generally do not expect the current challenging business climate to alter until mid-2025. For small businesses up to a \$10M annual turnover, the risk of collapse is noted as being approximately 20% higher in 2024 than the same quarter last year (*Ilion Credit Risk Agency*).

Background

The current restaurant owner has been involved with the business since its inception in 2003, formally taking over the lease from the original tenant (a family member) in 2012.

12.14 Proposed Lease of Council managed land - Waves Restaurant - 2/1N Long Island Drive Frankston**Executive Summary**

Living within the municipality and committed to the business and local area, the owner has maintained a solid, positive and consistent working relationship with Council over the current lease term, responding well to changes and trends in hospitality as well as patron expectations.

Of particular note is the resilience the restaurant owner has demonstrated when faced with unforeseen challenges outside his control, such as the COVID pandemic and the construction of the South East Water (SEW) building. Both had a significant impact on the operations of the business, yet both were seen as opportunities. COVID led to an attractive and well utilised outdoor dining experience within the Long Island Drive car park, the only one of Council's hospitality venues at the time to try something different to address the downturn in trade. The SEW construction which indirectly caused a prolonged loss of parking and patron access led to open discussions with the construction firm, and discounted deals on food/beverages for their workers.

Future Lease

The restaurant owner is desirous of a new lease term, and officers are keen to ensure the continuity of a high quality food and beverage venue servicing visitors to the Foreshore.

If granted a new lease, the restaurant owner intends to make ongoing capital investment and undertake other works to the premises, including but not limited to:

- A full external render of the building;
- Upgraded and modernised signage;
- An extensive internal refurbishment including commercial kitchen upgrade; revamp of the indoor dining space, and the installation of a fireplace;
- An extension and refurbishment of the beach kiosk incorporating outdoor dining;
- An enclosure of the balcony.

A number of these items will require a range of approvals to be obtained, such as statutory planning and consent under the *Marine and Coastal Act 2018*.

Any lease proposal needs to strike a balance between ensuring that a rigorous operational and legally enforceable framework is established, whilst providing sufficient flexibility to allow a tenant to operate and grow their businesses, unimpeded.

The restaurant owner has agreed to a range of measures to ensure a continued high standard of business operation and quality of menu/food from the venue. In addition, he has committed making the necessary applications for most of the above works approvals within specified time frames. The proposed balcony enclosure is a substantial capital investment and will be dependent on whether an appropriate rate of return can be achieved. As a Council-constructed and owned building, it is appropriate that these works be referred to the Long Term Infrastructure Plan, for consideration.

Council has the ability to enforce all provisions in the lease agreement. Terms and conditions addressing risk and liability factors, as well as operational and performance conditions such as nuisance, noise, waste as well as annual financial reporting, have been negotiated. These reflect the higher standards generally expected by Council as a landlord when compared to the private sector, recognising the unique nature and expectations aligned with a Foreshore location.

12.14 Proposed Lease of Council managed land - Waves Restaurant - 2/1N Long Island Drive Frankston**Executive Summary**

There are minimal environmental, economic and social implications of the new lease proposal.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

LegalLocal Government Act 2020 (LGA)

Pursuant to s.115 of the LGA 2020 (Vic), Council's power to lease land to any person is limited to a term not exceeding 50 years. Pursuant to s.115(3)(b) of the LGA 2020, if Council intends to enter into a lease exceeding ten (10) years (which includes any option terms), that has not been included as a proposal in the budget, Council must undertake community engagement in accordance with its Community Engagement Policy.

Council's Community Engagement Policy 2021, states that limited consultation will occur in respect of the leasing of Council land.

Crown Land (Reserves) Act 1978 (CLRA)

The CLRA sets out Councils obligations in respect of the management of Crown land over which it is the appointed Committee of Management, including leasing and licensing provisions.

The CLRA recognises that whilst some uses may not be wholly consistent with the underlying Crown Reservation purpose, they are not automatically detrimental either, and are often necessary to encourage the community's use of the land, as well the provision of services.

In this case as an existing facility with no change in use proposed, DEECA has supported the ongoing use for commercial purposes, recognising it is not detrimental to the Public Purpose Reservation.

Commercial Tenancy Relief Scheme (CRTS)

As a result of the CRTS legislation introduced during the COVID pandemic, the current Restaurant tenant has a right to a new short term lease with Council (approximately 2 years).

If statutory procedures are successfully concluded for the new long term proposal, the tenant will forgo the right to the short term lease.

Policy ImpactsProperty Strategy

The Restaurant has a principal category of Commercial Use under the Property Strategy, which states that:

- *The primary function of these [land] holdings is income generation and investment to support Council's operational and service delivery needs. These types of property commonly have a secondary function, though the provision of lifestyle/amenity services to the wider community.*

12.14 Proposed Lease of Council managed land - Waves Restaurant - 2/1N Long Island Drive Frankston**Executive Summary**

The Property Strategy objectives for the leasing of land includes:

- *To ensure that an appropriate Financial Value is returned to Council, in cases where the use is primarily for the commercial benefit of a private operator.*

The lease proposal is consistent with the above objective.

Council Plan 2021-2025

The leasing proposal supports the following initiatives of the Council Plan:

- *Thriving Economy (Business and Industry Investment attraction)*

Subject to the successful completion of leasing procedures, a new lease will provide security of tenure and certainty for the current tenant of the Premises, allowing forward planning for future investment in the building and business operation as previously detailed.

DEECA's Leasing Policy for Victorian Crown Land 2018 (DLP)

The *Guidelines* for Committees of Management under the *DLP*, encourage a competitive process when entering into new lease agreements. The guidelines also support direct negotiation with the lease incumbent where *inter alia*, a direct negotiation would "achieve an outcome that better serves the community interest".

The current challenging hospitality environment, and higher risk of securing an experienced and financially stable tenant via a competitive process, makes it advantageous to lease to the incumbent.

The Restaurant owner has been a model tenant, with a proven track record of meeting all financial commitments, with no breach notices in respect of lease being issued in 21 years. The proposed building upgrades, once completed, will also ensure a more attractive and inviting venue for patrons.

It was considered appropriate therefore to proceed with a direct negotiation for a new lease with the current tenant, which was supported by DEECA.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest (COI) in this matter and completed COI and confidentiality forms prior to commencing lease negotiations.

Risk Mitigation

There is minimal risk in seeking community feedback on the leasing proposal.

In leasing scenarios, the substantive risk generally arises once the lease commences.

Operational risk lies with the restaurant owner, who has received independent legal advice throughout the negotiation process. Risks to Council primarily relate to fiscal and/or performance matters.

Financially, higher rent requirements automatically create a higher default risk. However, the proposed financial obligations for a new lease are similar to that under the

12.14 Proposed Lease of Council managed land - Waves Restaurant - 2/1N Long Island Drive Frankston**Executive Summary**

current lease, with the fixed annual rental increment designed to provide targeted relief against the volatility of using a CPI measure that would otherwise apply. This method also provides more surety for the restaurant owner, which is of particular benefit for both parties given the upgrade works planned to the building.

A range of measures have also been agreed to ensure a high standard of business operation. A bank and directors guarantee will further provide an additional layer of security for Council against liabilities under any future lease agreement.

Property Management are the service managers for Council's Commercial Lease portfolio, and are experienced in managing hospitality agreements.

Conclusion

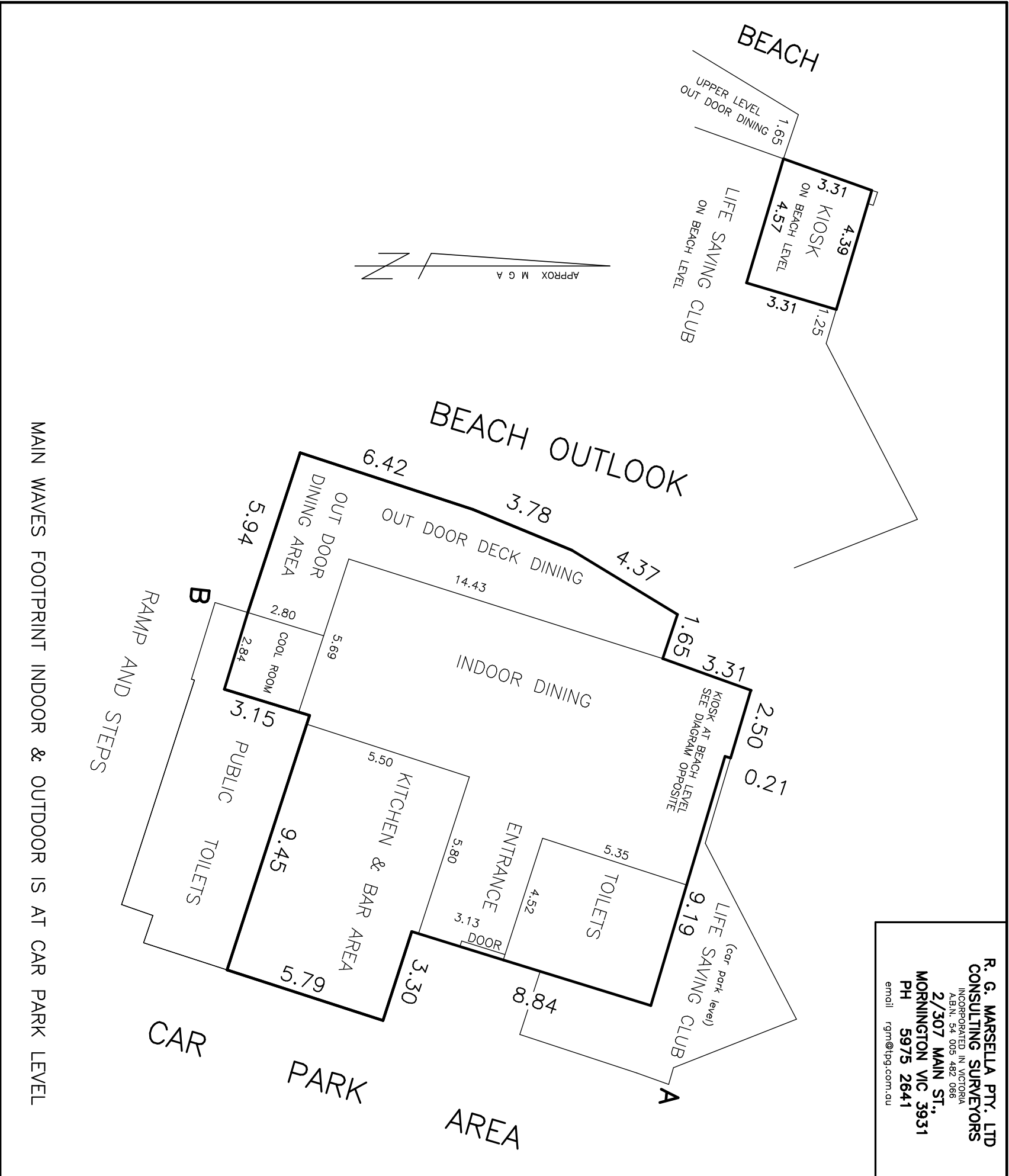
The Waves (Frankston) Pty Ltd owner has worked with officers on appropriate terms and conditions for a new lease agreement in respect of the hospitality business located on the Frankston Foreshore.

In accordance with the Property Strategy, the proposed lease provides an income stream for Council, contributing to the cost of maintaining services, including management of the Crown land portfolio on behalf of DEECA. Tenure of the facility requires the successful completion of a community engagement process pursuant to the *Local Government Act 2020*.

The commencement of the community engagement process for the leasing of Council land is recommended, to allow the lease proposal to progress to the next stage.

ATTACHMENTS

Attachment A: [↓](#) Copy Lease Plan - Waves Restaurant - 2/1N Long Island Drive Frankston



MAIN WAVES FOOTPRINT INDOOR & OUTDOOR IS AT CAR PARK LEVEL

R. G. MARSELLA PTY. LTD
CONSULTING SURVEYORS
 INCORPORATED IN VICTORIA
 A.B.N. 54 005 482 066
2/307 MAIN ST.,
MORNINGTON VIC 3931
PH 5975 2641
 email rgm@lpg.com.au

PLAN OF SURVEY
FOR LEASE PURPOSES
WAVES ON THE BEACH RESTAURANT

AREA WAVES	252m ²
AREA KIOSK	15m ²
AREA COOL ROOM	8m ²
AREA INDOOR DINING	115m ²
AREA OUTDOOR DINING	47m ²

MGA CO-ORDINATES
 A - E 335153 N 5776698
 B - E 335135 N 5776682

THIS PLAN IS NOT BASED ON ANY TITLE DATUM
 DIMENSIONS SHOWN ARE DERIVED BY
 MEASUREMENTS AROUND BUILDING WALLS

CERTIFICATION BY SURVEYOR

R. G. Marsella
 LICENSED SURVEYOR

ORIGINAL SURVEY DATE 6/12/2023
 VER 5 28/2/2024

R. G. MARSELLA PTY. LTD
CONSULTING SURVEYORS
 INCORPORATED IN VICTORIA
 A.B.N. 54 005 482 066
 c/o **W. K. H. 2/307 MAIN ST.,**
MORNINGTON VIC 3931
PH 5975 2641
 email rgm@lpg.com.au

SURVEYORS REF
 05271
 WAVES REST

NUMBER OF SHEETS IN PLAN : 1
 NUMBER OF THIS SHEET : 1

1:200

0 1 2 3 4 5
 LENGTHS ARE IN METRES

ORIGINAL SHEET SIZE A4

Executive Summary**12.15 Award of Contract - CN11280 Specialised Consulting Services Panel - Collaborative**

Enquiries: (Danielle Watts: Corporate and Commercial Services)

Council Plan

- | | |
|----------|--|
| Level 1: | 6. Progressive and Engaged City |
| Level 2: | 6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services |

Purpose

To obtain Council approval to appoint the nominated consultants to Contract CN11280 for the provision of Specialised Consulting Services Panel.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes Council's participation in a collaborative procurement to establish a Specialised Consultancy Services Panel led by Manningham City Council along with the municipalities of Bayside, Knox, Monash, and Whitehorse;
2. Appoints the below listed consultants to Contract CN11280 – Specialised Consulting Services Panel for an initial five (5) year term with the provision for a further two (2) X two (2) year extension options at Councils sole discretion:

Category 1 – Civil & Structural Engineering

- Mott Macdonald (ABN 13 134 120 353)
- Creo Consultants (ABN 62 859 084 937)
- Stantec Australia Pty Ltd (ABN 17 007 820 322)
- JCA Land Consultants (ABN 75 083 816 915)
- JJ Ryan Consulting Pty Ltd (ABN 75 083 816 915)
- BG&E Pty Limited (ABN 67 150 804 603)
- CRE Consulting Engineers Pty Ltd (ABN 11 078 132 804)
- Beveridge Williams & Co Pty Ltd (ABN 38 006 197 235)
- Argot Consultants Pty Ltd (ABN 39 084 902 974)
- Engeny (ABN 62 371 247 457)
- HDS Australia Vic (ABN 72 008 214 266)
- FMG Engineering (ABN 58 083 071 185)
- Jenny Norrish & Associates Pty Ltd atf Norrish Business Trust (ABN 82 099 776 468)
- Civil Design Pty Ltd (ABN 92 633 472 456)
- Pitt&Sherry (ABN 67 140 184 309)
- SMEC Australia Pty Limited (ABN 47 065 475 149)
- Paroissien Grant & Associates (ABN 53 123 888 326)

Category 2 – Geotechnical Services

- Mott Macdonald (ABN 13 134 120 353)
- SMEC Australia Pty Limited (ABN 47 065 475 149)
- Tonkin & Taylor Pty Ltd (ABN 20 143 026 340)
- Stantec Australia Pty Ltd (ABN 17 007 820 322)
- Pitt&Sherry (ABN 67 140 184 309)
- The Trustee for Geotesta Trust (ABN 91 851 620 815)

12.15 Award of Contract - CN11280 Specialised Consulting Services Panel - Collaborative**Executive Summary**

- Wallbridge Gilbert Aztec (ABN 97 617 437 724)
- Ade Consulting Group Pty Ltd (ABN 14 617 358 808)
- FMG Engineering (ABN 58 083 071 185)
- Engeny (ABN 62 371 247 457)
- Beveridge Williams & Co Pty Ltd (ABN 38 006 197 235)
- Balpara Pty Ltd (ABN 82 065 169 931)
- L R Pardo & Associates Pty Ltd (ABN 29 133 787 612)
- Prensa Pty Ltd (ABN 12 142 106 581)

Category 3 – Surveying Services

- Frank Thexton & Associates (ABN 88 405 674 987)
- SMEC Australia Pty Limited (ABN 47 065 475 149)
- Surfcoast Survey & Drafting Services Pty Ltd
- Beveridge Williams & Co Pty Ltd (ABN 38 006 197 235)
- Taylors Development Strategists (ABN 80 128 948 523)
- Survey Management Solutions (ABN 11 116 624 867)
- The Trustee for Reeds Consulting Unit Trust (ABN 17 251 075 871)
- Moonland Group Trust aff Moonland Group (ABN 97 994 395 762)
- JCA Land Consultants (ABN 75 083 816 915)
- MNG (ABN 90 009 363 311)
- Webster Survey Group (ABN 35 456 993 855)
- Paroissien Grant & Associates (ABN 53 123 888 326)
- Lawlor & Loy Victoria Pty Ltd (ABN 93 231 662 953)
- Jerrem, Timothy Andrew (ABN 23 869 258 201)
- Terrain Unit Trust (ABN 71 966 017 646)
- The Trustee for Landair Surveys Trust (ABN 31 313 157 757)
- Stantec Australia Pty Ltd (ABN 17 007 820 322)
- Aperow Engineers and Surveyors Pty Ltd (ABN 94 622 927 075)
- Nobelius Land Surveyors Pty Ltd (ABN 25 006 181 344)
- Land Dimensions Pty Ltd (ABN 25 129 548 054)
- Mott Macdonald (ABN 13 134 120 353)
- North Projects (ABN 36 082 851 161)
- Melbourne Quantity Surveyors Pty Ltd (ABN 96 635 662 725)

Category 4 – Environmental & Heritage

- Biosis (ABN 65 006 175 097)
- Ecology Australia (ABN 83 006 757 142)
- Alluvium (ABN 76 151 119 792)
- Heritage Insight Pty Ltd (ABN 73 116 621 884)
- Ecology & Heritage Partners Pty Ltd (ABN 65 685 233 760)
- Trethowan Architecture Pty Ltd (ABN 44 168 657 823)
- Extent Heritage Pty Limited (ABN 24 608 666 306)
- SMEC Australia Pty Limited (ABN 47 065 475 149)
- Lovell Chen Pty Ltd (ABN 20 005 803 494)
- Michael Smith & Associates (ABN 89 446 731 597)

Category 5 – Recreation & Open Space

- Michael Smith & Associates (ABN 89 446 731 597)
- Taylors Development Strategists (ABN 80 128 948 523)
- Taylor Cullity Lethlean (ABN 73 006 128 963)
- Sports Design Group Pty Ltd (ABN 95 661 029 474)

12.15 Award of Contract - CN11280 Specialised Consulting Services Panel - Collaborative**Executive Summary**

- Ziebell, Marlon Rennie (ABN 52 422 424 578)
- Idwala Pty Ltd (ABN 90 464 264 144)
- Simon Leisure Consulting (ABN 38 314 852 941)
- Arcadia Landscape Architecture Pty Ltd (ABN 83 148 994 870)
- Acla Consultants (ABN 54 731 832 184)
- @Leisure Planners (ABN 87 137 749 636)
- Alluvium (ABN 76 151 119 792)
- Fraser Design Collaborative , (ABN 21 734 911 235)
- SMEC Australia Pty Limited (ABN 47 065 475 149)
- Stantec Australia Pty Ltd (ABN 17 007 820 322)
- Beveridge Williams & Co Pty Ltd (ABN 38 006 197 235)

Category 6 – Public & Sportfield Lighting / Electrical Engineering Audits & Design

- Mott Macdonald (ABN 13 134 120 353)
- Stantec Australia Pty Ltd (ABN 17 007 820 322)
- Webb Australia Group Vic Pty Ltd (ABN 70 002 999 126)
- Pitt&Sherry (ABN 67 140 184 309)
- Erbas & Associates Pty Ltd (ABN 57 077 132 266)
- JJ Ryan Consulting Pty Ltd (ABN 75 083 816 915)

Category 7 – Traffic & Transport Engineering

- HDS Australia Vic (ABN 72 008 214 266)
- O'Brien Traffic (ABN 55 007 006 037)
- Mott Macdonald (ABN 13 134 120 353)
- SMEC Australia Pty Limited (ABN 47 065 475 149)
- Traffix Group Pty Ltd (ABN 32 100 481 570)
- Trafficworks (ABN 59 125 488 977)
- JCA Land Consultants (ABN 75 083 816 915)
- Wallbridge Gilbert Aztec (ABN 97 617 437 724)
- Ratio Consultants (ABN 93 983 380 225)

Category 8 – Underground Service Proving

- CSA Group Pty Ltd (ABN 53 664 218 277)
- Access Utility Engineering Pty Ltd (ABN 35 603 853 756)
- Taylors Development Strategists (ABN 80 128 948 523)
- The Trustee for Seeker Utility Engineering Trust (35 244 968 589)
- Asset Survey Solutions Pty Ltd (ABN 55 620 660 077)
- Survey Management Solutions (ABN 11 116 624 867)
- Utility Mapping (ABN 60 605 720 401)
- Heavy Construction Solutions Pty Ltd (ABN 36 603 705 013)

Category 9 – Flood Modelling, Drainage Investigation and Water Sensitive Urban Design (WSUD) Investigation and Design

- SMEC Australia Pty Limited (ABN 47 065 475 149)
- Engeny (ABN 62 371 247 457)
- Water Technology Pty Ltd (ABN 60 093 377 283)
- Stantec Australia Pty Ltd (ABN 17 007 820 322)
- Mott Macdonald (ABN 13 134 120 353)
- Pitt&Sherry (ABN 67 140 184 309)
- Wallbridge Gilbert Aztec (ABN 97 617 437 724)
- Morphum Environmental Limited (ABN 80 159 252 669)

12.15 Award of Contract - CN11280 Specialised Consulting Services Panel - Collaborative**Executive Summary**

- Water Studio Pty Ltd (ABN 69 662 775 377)
 - Optimal Stormwater Pty Ltd (ABN 53 139 725 894)
 - McGregor Coxall (ABN 55 639 279 655)
3. Notes that this is a Schedule of Rates contract, and quotations will be sought prior to engaging consultants from this panel where appropriate;
 4. Authorises the Chief Executive Officer to sign the contract(s);
 5. Authorises Director Infrastructure and Operations to approve variations and extensions of the contract(s) subject to the satisfactory performance of the consultant(s); and
 6. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g).

Key Points / Issues

The aim of this contract is to establish a panel of pre-qualified consultants who have the appropriate skills and capabilities across multiple modalities for Councils to engage in a more efficient way for both council and the suppliers.

Background

In accordance with Section 109 of the Local Government Act 2020, Frankston City Council agreed to participate in a collaborative procurement process with neighbouring councils and appointed Manningham Council as the Agent for this tender.

Participating Councils included:

- Manningham Council
- Whitehorse City Council
- Monash Council
- Frankston City Council
- Knox City Council
- Bayside City Council

Participation in collaborative procurement provides advantages through the additional volume leverage of multiple councils delivering a more competitive outcome than would be likely through individual tenders for the required goods, works or services. There are also time and costs savings by appointing a lead Council as the tendering agent on behalf of the collective group of Councils.

The Specialised Consultancy Services Panel consists of a range of services as listed within the following table:

12.15 Award of Contract - CN11280 Specialised Consulting Services Panel - Collaborative**Executive Summary**

Categories	
A	Civil and Structural
B	Geotechnical Services
C	Surveying Services
D	Environmental and Heritage
E	Recreation and Open Space
F	Public and Sportsfield Lighting/Electrical Engineering Audits and Designs
G	Traffic and Transport Engineering
H	Underground Service Proving

Some of the advantages of establishing a panel of consultants for these services include:

- Availability of a larger selection of specialist consultants;
- Improved consistency and quality outcomes due to stronger relationships
- Competitive rates
- Pre-agreed Conditions of Contract
- Efficient contractor engagement

Please note that some of the categories have a larger number of consultants nominated to ensure that there is capacity to service the participating councils during peak times of delivery.

Tender Process

The request for tender (RFT) was advertised in The Age on 18 October 2023.

The tender closed on Wednesday 17 November 2023, AEST.

111 submissions were received.

No late tenders were received.

Tender EvaluationEvaluation criteria

108 submissions progressed to evaluation and were assessed against the following evaluation criteria.

Evaluation Criteria	Weighting (%)
Capability	40%
Credibility	30%
Process and Procedures (quality and safety)	20%
Locality to Council	5%

12.15 Award of Contract - CN11280 Specialised Consulting Services Panel - Collaborative
Executive Summary

Local/Social

5%

Evaluation was guided by the approved Evaluation Plan as agreed by all participating councils. Three (3) Frankston representatives participated in the Tender Evaluation Panel.

The evaluation report signed by all participating councils is provided as Attachment A

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Each participating Council is required to enter into individual contract(s) for the provision of services on its own behalf.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive). A probity advisor was not required for this procurement activity.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure

Contract Value

This is a schedule of rates contract. There is no commitment to a minimum or maximum contract value. Quotations will be sought on an as-needs basis prior to engaging consultants from this panel, where appropriate.

Term of the Contract

The contract term is for an initial period of five (5) years, with two (2) further two (2) year options to extend at Council's sole discretion.

Policy Considerations

This procurement does not conflict with any Council policies

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Council engaged in a collaborative arrangement for this contract with neighbouring Councils led by Manningham Council

12.15 Award of Contract - CN11280 Specialised Consulting Services Panel - Collaborative**Executive Summary****Financial Implications**

Any contracts awarded via this panel will be funded from approved operational or capital works budgets.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Environmental/Sustainability Impacts

Not applicable

Buy Local Impacts

The preferred tenderers have indicated they would review staffing levels if successful and would support local businesses when working within the municipality.

ATTACHMENTS

Attachment A: Collaborative Evaluation Report - **CONFIDENTIAL**

Executive Summary

12.16 Award of Contract CN11334 - Hard Waste Collection

Enquiries: (Bruce Howden: Corporate and Commercial Services)

Council Plan

Level 1:	3. Sustainable Environment
Level 2:	3.4 Improve the quality of recycling, minimise the generation of waste and establish alternatives to landfill disposal

Purpose

To obtain Council approval to award Contract CN11334 to WM Waste Management Services Pty Ltd for the provision of Annual Hard Waste Collection Service.

Recommendation (Chief Financial Officer)

That Council:

1. Awards Contract **CN11334: Hard Waste Collection** WM to Waste Management Services Pty Ltd ACN 093 866 758 for an initial two (2) year term with the provision for a one further 1-year Option to extend at Councils sole discretion, for the potential value of up to \$3,000,000.00 - noting that this is a Schedule of Rates contract;
2. Authorises the Chief Executive Officer to sign the Contract;
3. Authorises the Director of Corporate and Commercial Services to approve variations and extensions of the contract subject to the satisfactory performance of the contractor; and
4. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Key Points / Issues

- A tender process occurred in March 2024 with one conforming tender received.
- The recommendation is to award WM Waste Management Services Pty Ltd a 2-year contract with the option of one extension of one year for the Annual Hard Waste Collection.
- WM Waste Management Services Pty Ltd submission included providing the annual blanket collection over eight-week period to lessen impact on community.

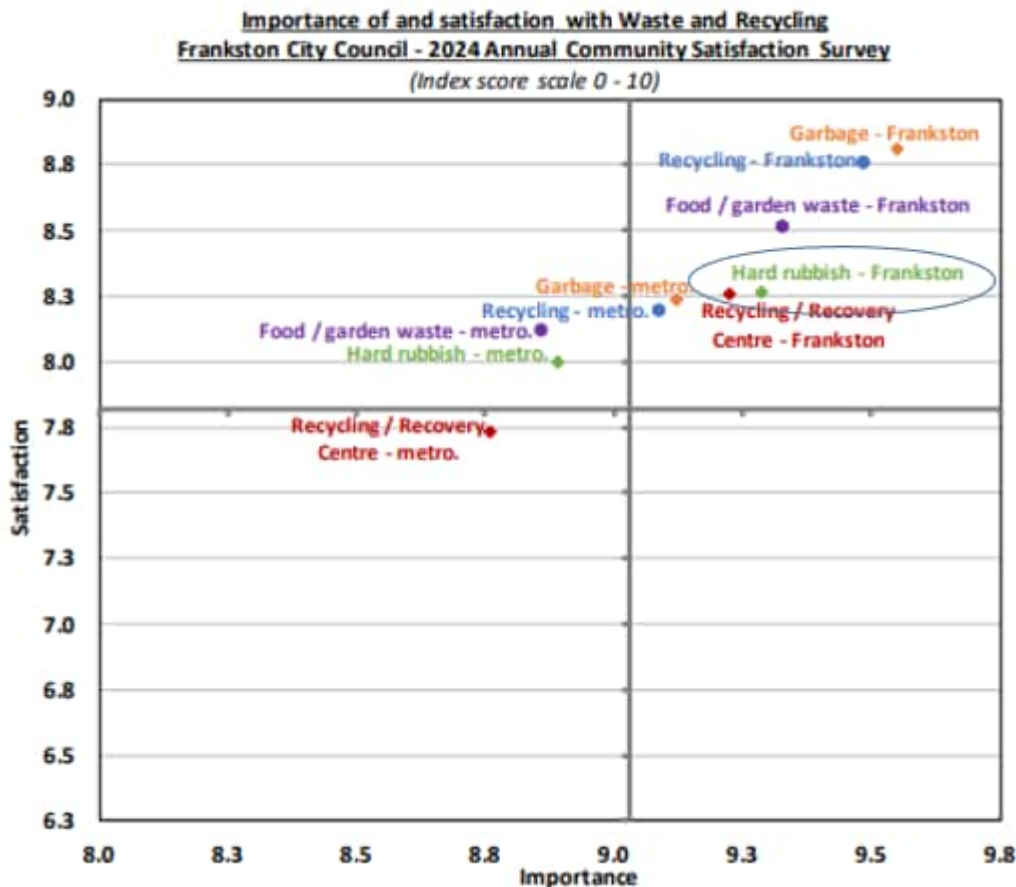
Background

Frankston City Council invited tenders from respondents with an ability to undertake annual collection of Hard Waste placed out for collection by residents within the Municipal District of the City of Frankston. The scope of works includes the programmed Annual Area-wide collection from eligible premises of Hard Waste, as well as the Program for the At Call Collection. The Scope includes Maximising the recovery of Bundled Green Waste, Recyclable Waste (including as a minimum ferrous and non-ferrous metals), E-waste, and Mattresses, as well as transport, delivery, and disposal requirements.

12.16 Award of Contract CN11334 - Hard Waste Collection

Executive Summary

In the 2024 Annual Community Satisfaction Survey completed in July 2024, the existing kerbside hard waste service satisfaction rating was 8.3 out of 10, or an “excellent” level of satisfaction. This includes 76 per cent who were “very satisfied” (rated satisfaction at eight or more) as can be seen in the table below.



Tender Process

The request for tender (RFT) was released to market on 09/3/2024 via Council's website and advertised in Herald Sun/Frankston Leader & Saturday Age on 09/3/2024.

The tender closed at 4pm 3/4/2024 AEST.

1 submission were received.

No late tenders were received.

Tender Evaluation

Mandatory criteria

The submission was assessed against the mandatory criteria, as advertised in the RFT documents:

The submission progressed to evaluation and was assessed against the following evaluation criteria, as advertised in the RFT documents:

Evaluation Criteria	Weighting (%)
Financial Cost to Council	30

12.16 Award of Contract CN11334 - Hard Waste Collection**Executive Summary**

Current Commitments and Ability to Meet Project Timeframe	20
Performance on Most Similar Projects	15
Capability, Experience and Management Systems	15
Community Benefit	10
Methodology	10
Total	100

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, **ReM** reference **A5128715**.

The evaluation of submission is documented in the Evaluation Report **ReM** reference **A5271865**, which is provided as **Attachment A**.

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive)

An external probity advisor was not appointed as the value of service was below \$5 million (GST inclusive).

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No person involved in the evaluation of the tender declared a direct or indirect interest requiring disclosure.

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a schedule of rates contract.

Term of the Contract

The contract term will be 2 years. The contract will include one 1-year extension option.

12.16 Award of Contract CN11334 - Hard Waste Collection**Executive Summary****Policy Considerations**

This procurement does not conflict with any Council policies.

Financial Impact

Evaluation indicates a total contract price of up to \$3,000,000 GST exclusive GST.

None other identified.

Legal/Statutory Implications

The tender process complies with Section 186 of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

None identified.

Buy Local Impacts

None identified.

ATTACHMENTS

Attachment A: CN11334 - Evaluation Report - **CONFIDENTIAL**

Executive Summary**12.17 Award of Contract CN11483 - SD-WAN Network Architecture**

Enquiries: (Eddie Cheng: Customer Innovation and Arts)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To obtain Council approval to award Contract CN11483 to Logicalis Australia Pty Ltd for the provision of Stage three Software Defined Wide Area Network (SD-WAN) expansion, implementation of a Managed Firewall and Redesigned Network, and ongoing maintenance and support of Council's network.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Awards contract CN11483 – SD-Wan Network Architecture to Logicalis Pty Ltd ABN 30 120 725 902 for an initial period of five (5) years, commencing 1 August 2024, with the provision for two (2) further two (2) year extension options, with a potential contract value of an estimated \$3,921,263 (exclusive of GST);
2. Authorises the Chief Executive Officer to sign the contract;
3. Delegates authority to the Director Customer Innovation and Arts to approve variations and extensions of the contract subject to the satisfactory performance of the contractor; and
4. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Key Points / Issues

- Approval is sought to enter into a contract with Logicalis Australia Pty Ltd (Logicalis) for SD-WAN Network Architecture. This engagement will include the following:
 - Roll-out of Stage 3 (final stage) of Council's SD-WAN by the implementation and provision of the solution to the remaining 7 Council office sites, allowing centralised management for the majority of Council's network.
 - Implementation of managed firewalls and a redesigned network architecture.
 - Ongoing maintenance and support of the network for an initial period of five (5) years, with two (2) extension options of two (2) years, at Council's sole discretion.
- The objectives of engaging in this contract are to

12.17 Award of Contract CN11483 - SD-WAN Network Architecture**Executive Summary**

- Reduce the risk of inconsistent connectivity caused by the use of microwave connectivity, which is unreliable due to line of sight issues.
- Improve network speed, reliability and stability at medium to high volume Council sites.
- Increase Disaster Recovery capability and resilience.
- Maximise return on investment with a cost-effective solution that reduces staff resourcing in maintenance and support of the solution.
- Council's current network is supplied and maintained by a third party vendor, and our current network and internet are inadequately sized. Further, there is currently no redundancy or failover if the primary firewall becomes inoperable.
- Backup and Virtual Machine replication consume significant bandwidth throughout the day, which is impacting on the business.
- Council's data and information backup to cloud storage is transferred using the same internet link that is shared with the rest of the organisation, which at times causes a negative experience for staff.

Background

In June 2021, Logicalis (formerly known as Thomas Duryea Logicalis Pty Ltd) were engaged via the Municipal Association of Victoria (MAV) panel contract for Stage 1 Implementation, and the ongoing maintenance and support of SD-WAN services (CN#10556). In June 2022, this contract was extended for the implementation of Stage 2, and ongoing maintenance and support of the expanded solution. This contract expired on 31 July 2024.

The SD-WAN solution provided by Logicalis has proven essential in modernising Council's network infrastructure, enhancing connectivity, and improving overall network resilience, this has in turn enhanced the experience of staff working across Council's office locations. Continuing to engage these services through Logicalis will ensure continuity and uninterrupted network service for the existing sites and operational efficiencies to prevent service disruptions.

Benefits of the Proposed Expansions for SD-WAN and Network Enhancements

SD-WAN Contract Extension for Existing Sites:

- Extending the engagement with Logicalis ensures uninterrupted network services for the 15 existing sites that are already on SD-WAN, maintaining operational efficiency and preventing potential service disruptions.
- Longer term agreements provide stability, allowing for better financial planning and avoiding the need for frequent renegotiations.
- Continued access to managed services and support ensures that the existing network infrastructure remains robust, secure, and capable of handling increasing data demands.

Stage 3 SD-WAN Expansion for Additional Sites:

- Enhanced connectivity for the remaining 7 sites under the SD-WAN solution expands network coverage, ensuring that consistent connectivity with all Council offices through the same secured network architecture.
- Expanding SD-WAN infrastructure increases network redundancy and resilience, reducing the risk of downtime and enhancing disaster recovery capabilities.

12.17 Award of Contract CN11483 - SD-WAN Network Architecture**Executive Summary**

- Completing stage 3 of the program future proofs out network, allowing new office sites in the future to be integrated into the existing network seamlessly, promoting scalability and flexibility.

Network Redesign and Managed Firewall Services:

- The redesign of the network and introduction of a new managed firewall services will significantly enhance the network's security posture, protecting against evolving cyber threats and ensuring compliance with security standards.
- A modernised network architecture will improve data flow and reduce latency, leading to better overall performance and a more efficient use of network resources.

The total estimated cost for extending the SD-WAN contract, including the implementation of the 7 remaining office sites onto SD-WAN, the managed firewall, network enhancements, and the on-going licensing, maintenance and support of the implemented solutions with Logicalis is estimated to be \$3,921,263 (exclusive of GST) over a 9 year period.

Procurement Process

MAV Procurement undertook a Request for Tender on behalf of Victoria Local Government in December 2020 for the provision of ICT Professional and Leasing Services (ES8111-2021) across 18 categories.

Services range from professional, leasing, licencing, hardware, infrastructure, supplier partnerships, resellers of products, and managed service providers.

The panel is accessible by local councils across Victoria and was established to encourage value for money and price competitiveness across panel suppliers.

As per Council's Procurement Policy 2021 – 2025, purchases of goods and services through MAV panel arrangements are exempt from a competitive procurement process.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

The total estimated value of the contract over the maximum nine (9) year term is \$3,921,263 (exclusive of GST). This includes an estimated 2% annual cost escalation on contracted rates.

Term of the Contract

This contract will have an initial term of five (5) years. Council may extend this contract for two (2) periods of two (2) years each, to be exercised at Council's discretion subject to satisfactory performance of the contractor.

12.17 Award of Contract CN11483 - SD-WAN Network Architecture**Executive Summary****Policy Considerations**

This procurement does not conflict with any Council policies.

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Council initially pursued procurement of these services via a panel established by MAV.

Financial Implications:

The total estimated value of the contract over the maximum nine (9) year term is \$3,921,263 (exclusive of GST).

The services required for the implementation of the technology, estimated to be \$267,538 will be funded from FY2024/25 approved capital works budget for 14455 Network and Communications Renewal.

The costs for ongoing hosting and managed services have been included in the approved operating budget.

Legal/Statutory Implications

This procurement complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Environmental/Sustainability Impacts

There are no Environmental / Sustainability Impacts associated with this report.

Buy Local Impacts

There are no Buy Local Impacts associated with this report.

ATTACHMENTS

Attachment A: Contract Cost Matrix - **CONFIDENTIAL**

Executive Summary**13.1 Response to 2024/NOM11 - Strengthening the voice of young people within Council**

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1:	2. Community Strength
Level 2:	2.4 Targeting community needs through development programs and grants

Purpose

To respond to Council's resolution of 22 April 2024 (2024/NOM11) in relation to strengthening the voice of young people, by highlighting planned actions to be undertaken through the Youth Council and outreach work undertaken by Council's Frankston Youth Services team.

Recommendation (Director Communities)

That Council:

1. Notes that the newly appointed Frankston Youth Council have commenced their term and are eager to contribute to Council's vision for Frankston City.
2. Notes the advocacy, varied programs and extensive work undertaken by Frankston Youth Services to ensure young people are well engaged and that their voices are heard and valued.
3. Approves the additional actions to be undertaken to expand opportunities to strengthen the voice of young people including:
 - a) Recommendations from the Youth Committee will be included for Council consideration in the quarterly Governance Matters reports that include highlights from Council Committees.
 - b) Youth Council representatives are to be invited to assist the Mayor at relevant and appropriate events throughout the year as determined by Youth Services and Governance in consultation with the Mayor.
 - c) A schedule is to be developed for Youth Council representatives to meet periodically with the Mayor to discuss youth-based issues and advise on the work and accomplishments of the Youth Council.
 - d) Frankston Youth Council will further formalise its engagement with Student Representative Councils within Frankston schools by undertaking a survey to seek their input on issues they wish to see Frankston Council involved in. This data will inform the work of the Youth Council and, where appropriate, also their recommendations to Council.
 - e) Youth Council to provide a report to Council as an attachment to the annual Youth Services Action Plan update report, with details on their activities as well as final recommendations to Council.
4. Acknowledges the extensive outreach work being undertaken by the Youth Services Team in schools, general programs and through their street-based activities such as Grade 6 to Year 7 transition programs, WHAT bus activations, street art initiatives, the Critical Friends Network, Project Y engagements and others.
5. Notes the planning being progressed with School Focussed Youth Services and

13.1 Response to 2024/NOM11 - Strengthening the voice of young people within Council**Executive Summary**

the Frankston Mornington Peninsula Local Learning Education Network to continually find new ways to expand the reach and maintain the profile of Frankston Youth Services within the local schools network.

Key Points / Issues

- At the 22 April 2024 Council Meeting, Councillor Bolam tabled a Notice of Motion (2024/NOM11) regarding strengthening the voice of young people within Council. Council resolved:

Given the importance of the work that Council undertakes to support local young people, Council seeks that a report be provided focussing on two key areas of delivery:

- a) *How the role and functions of the Youth Council can be further enhanced to strengthen the voice of young people within Council.*

The report is to explore a simple model that considers:

- *The Frankston Youth Council providing updates and recommendations to Council;*
- *Representative(s) of the Youth Council to attend, alongside the Mayor, relevant major civic events to-be-determined;*
- *The Youth Council engaging with school-based student councils across the Frankston municipality with support from Council;*
- *Youth Council Representative(s) to meet with the Mayor periodically to discuss youth based issues;*
- *At the end of their term, the Youth Council is to report to Council on their activities and any recommendations.*

- b) *The current outreach work being undertaken by Frankston Youth Services, with specific reference to:*

- *Engagement with schools throughout the municipality, and the assistance provided to students that may be experiencing exceptional hardships, challenges and are at risk of becoming disengaged;*
- *The outreach work and partnerships being undertaken to support young people who have become disengaged from educational, vocational and/or employment settings;*
- *Identifying any opportunities to continually raise the profile of these services within the secondary schools network in order to maximise the benefits for young people who are in need of support.*

The report is to be provided at the August 2024 Council Meeting.

A) Frankston Youth Council.

- The actions outlined in Council's resolution of 22 April 2024 were developed in consultation with the Manager Community Strengthening. These initiatives will

13.1 Response to 2024/NOM11 - Strengthening the voice of young people within Council**Executive Summary**

add value to the goal of strengthening the voice of young people in Frankston. Therefore these actions are recommended to be implemented as follows:

- The newly recruited Frankston Youth Council 2024 commenced their term in May 2024. The Youth Council have identified goals for their term, which are centred on social justice issues and experiencing volunteer opportunities.

The Youth Council currently provide updates to Council via submission of each meeting's minutes and Quarterly Updates through the consolidated Governance reports on Council Committees. It is proposed that moving forward, recommendations from the Youth Committee to Council be highlighted in these updates which then can be raised specifically for Council awareness in these regular Governance reports.

- Members of Frankston Youth Council are representing young people from across the Frankston municipality. Their attendance alongside the Mayor at appropriate major civic events would assist to raise the profile of young people within our municipality, and assist Council to hear the voices of young people and better understand youth issues within our City. It is therefore proposed that relevant and appropriate events are to be identified by the Councillors Office and Youth Services team throughout the year (in consultation with the Mayor) to which representatives from the Youth Council can then be invited to play a role in.
- Frankston Youth Council presently engages with student representative councils in secondary colleges on key matters as opportunities arise. However, in order to further strengthen the role and voice of the Youth Council, it is proposed that this engagement be more formalised by means of a survey to all school-based student councils, seeking their input on issues they wish to see the Youth Council involved in. The Youth Council will then provide recommendations to Council based on this information.
- Frankston Youth Services is a strong advocate for hearing the voice of young people. In fact, throughout the 23/24 financial year, Youth Services gained formal feedback from young people 1,715 times in relation to various programs and issues (and much more feedback received informally).

The Mayor has attended a range of youth events and engaged with Youth Council members on various occasions. To further strengthen this connection it is proposed that these engagement opportunities with the Mayor be formalised into a regular meeting schedule. Therefore it is intended the Youth Council would meet with the Mayor periodically, supported by the Youth Services Coordinator and along with the relevant Manager and Director, to discuss youth-based issues, as well as to brief the Mayor on the Youth Council's accomplishments to date (the specific dates and frequency is to be determined in consultation with the new Mayor.)

- Finally, as outlined in Council's resolution of April 2024, it is also proposed that annually, the Frankston Youth Council will submit a report to Council. This will be presented to Council via the Youth Services Action Plan update, with details on their activities as well as final recommendations to Council.

13.1 Response to 2024/NOM11 - Strengthening the voice of young people within Council**Executive Summary****B) Youth Outreach**

As requested in Council's resolution of 22 April 2024 the following information is provided in regards to the Frankston Youth Outreach activities:

- Youth Services have strong relationships with both mainstream and alternative secondary schools throughout Frankston City. During the 23/24 financial year, Youth Services delivered 115 programs in local schools, including Grade 6 Transition programs in primary schools. The team creates and manages exceptional programs for at-risk or disengaged young people across Frankston City, with the "WHAT Program" receiving overwhelmingly positive feedback. The WHAT Program engages vulnerable youth through tailored activities, creating a positive and supportive environment to reduce disengagement from school. Some activities include cooking, sports, beach walks, and positive, safe exploration of Frankston. The team regularly receives positive feedback regarding these programs (a snapshot is provided in Attachment A).

A tangible example of the impact of this work was recently evident after delivering an interactive program at a local school. A Senior Youth Worker identified that a student was disengaging from school due to a bullying issue. Consultation subsequently occurred with the young person, their family, and the school. Having explored all the options, it was determined by all involved that the best action was for that young person to transfer to an alternative school, which Youth Services arranged on their behalf. Without the identification of these bullying issues by Youth Services, the issues and disengagement is likely to have escalated significantly. Some very positive feedback was received from the young person's family, which is included in Attachment A.

- Youth Services recently delivered a street art program for students whose behavioural issues were placing them at risk of disengaging from school. This program had very positive results for the students, with school staff feedback provided in Attachment A.
- Youth Services is an active participant in the Critical Friends network, working with local primary schools to ensure they are supported in delivering Respectful Relationships curriculum. In the 23/24 financial year, Youth Services participated in seventeen meetings with local primary schools to assist them in the development, delivery, and analysis of their curriculum.
- Frankston Youth Services delivers "Project-Y" outreach, in partnership with local organisations. Throughout the 23/24 financial year, Project-Y engaged with 625 young people over 72 outreach sessions. This outreach work generally takes place in and around the local shopping centre and aims to engage with young people who are not attending traditional employment, education or training. Project-Y is delivered in collaboration with:
 - Kids First Australia
 - Headspace Frankston
 - Youth Support and Advocacy Service (YSAS)
 - Asuria
 - Brotherhood of St Laurence
 - The Salvation Army

13.1 Response to 2024/NOM11 - Strengthening the voice of young people within Council**Executive Summary**

- Living the Dream Foundation
 - Bayside Shopping Centre
 - Karingal Hub
 - Victoria Police
- Youth Services also promote and support the implementation of the Child and Youth Inclusion Grants which provides financial assistance to those from low socio-economic backgrounds in Frankston to assist them to access educational and recreational opportunities. In 23/24 \$39,642.59 was distributed to 97 recipients to reduce these financial barriers to achieving meaningful community participation and educational success.
 - Whilst Youth Services' relationships with local schools is strong, officers continue to explore ways to further expand the reach and awareness of the Service within the schools network. The Youth Service Team are currently working with the School Focussed Youth Services Coordinator and the Frankston Mornington Peninsula Local Learning Education Network to investigate the most effective ways of achieving this. Youth Services have also commenced communication with the Proactive Policing Unit through Victoria Police, who are active within secondary schools, with a focus on a collaborative approach.

Financial Impact

There are financial costs, however, these costs are accommodated within existing budgets.

There is always more work that can be done to support the wellbeing of young people in Frankston, however it is also recognised that Council's resources are limited. Due to other emerging demands impacting on Council's broader budget, it has been necessary in recent months to temporarily reduce the staff resources dedicated to Youth Services and to also therefore moderately scale back its program offerings.

In an attempt to minimise the impacts of this reduced programming, the Youth Services team has sought to further strengthen and place greater reliance on its partnership work with other providers. Despite this temporary reduction in resources, Council continues to maintain a very substantial financial investment in the provision of Youth Services to the Frankston community.

Consultation**1. External Stakeholders**

Youth Services continue to work with external stakeholders in the delivery of Project-Y outreach, as outlined above. Youth Services also have strong relationships with the local secondary school network, as well as working with the Critical Friends network in primary schools.

2. Other Stakeholders

Frankston Youth Service works collaboratively with internal stakeholders.

13.1 Response to 2024/NOM11 - Strengthening the voice of young people within Council**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

Youth Services' programs and activities are underpinned by the Youth Action Plan 2022-2026, which remains highly relevant and responsive to the changing and emerging needs of young people in the Frankston community.

The Youth Action Plan has guided Youth Services to deliver programs, activities, events and spaces that support connection and engagement for young people aged 12 to 25 years in the Frankston municipality.

Meaningful engagement with young people through programs and services has provided insight into emerging needs and shifting priorities, which supports Youth Services' dedication to continuous improvement in service delivery.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Keeping children and young people safe when engaging with Youth Services is an important and legislated responsibility. All matters relevant to the Child Safe Standards have been considered in the preparation of this report and are consistent with the Standards

Policy Impacts

The Youth Action Plan 2022-2026 drives all Youth Services' programs and does not exist in isolation of other important internal and external policies, plans and legislation. Privacy and Freedom of Information legislation is complied with in the collection and storage of all stakeholder and community information gathered through the process of program delivery.

The Youth Action Plan 2022-2026 incorporates compliance with contemporary Child Safe Standards and Policy, analysis of current approaches to youth development in a local government context, as well as review of the current Council Plan, Health and Wellbeing Plan, and other key strategies at council. These plans detail future outcomes and priorities that contribute to the long term Community Vision.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

All risks associated with the delivery of programs to young people are identified and mitigated through Council's risk assessment processes.

13.1 Response to 2024/NOM11 - Strengthening the voice of young people within Council**Executive Summary****Conclusion**

Young people aged 12-24 make up 15% of the total population in Frankston City, and play a vital role in building the future of Frankston, ensuring it is a truly liveable city that they are proud of. Youth Services is committed to continuing to build capacity and opportunities for participation, allowing our young people to have a voice by providing opportunities for them to have a real impact in their community and on Council decision-making.

ATTACHMENTS

- Attachment A: [↓](#) Snap-shot of WHAT Program feedback -Youth Services
- Attachment B: [↓](#) Youth Services Action Plan - 2023 Report
- Attachment C: [↓](#) Youth Services - Activities Insights



WHAT Program feedback



"Thanks again for today, you and Sheldon were very good with the students. Our students have many challenges due to generational poverty and social and emotional instability. They normally battle to regulate and stay on task especially around new people. They were very engaged with the spray-painting project today. They remained on task for 2 hours without any outbursts or disruptions. The end result was a beautiful piece of artwork that they were very proud of. The highlight for them was the tangible art in their hands which represents success."

(School staff)

"One of our students had not attended his subject 'cooking' because he found it boring. After you guys took him to the cooking program and showed him how to chop veggies, it made him feel comfortable in the kitchen; he has not missed a single class."

(School staff)

"My favourite part was being able to talk to the youth workers without being judged."

(Young person)

"Wish you could be here every day."

(Young person)

"I just wanted to really thank you so much for all your work in helping John* (not his real name) out so far. It has been an amazing turnaround for John* and he's just a changed boy. I've got my son back. He's having showers, he's motivated, he wants to go to school. He says it's so bizarre not feeling bullied and attacked at school and he's really enjoying it. I would just really like to thank you so, so much for all your help and have a beautiful Christmas break because for me John* is going to have that Christmas break and enjoy the fact that he's going to be going back to a great environment that I'm sure he will thrive in next year."

(Parent)





Youth Action Plan Progress Report

Priority 1: Safe places in our community			
Objective	Action	2023 Progress Comment	Status
1.1 To provide young people with easy access to welcoming community spaces that are fit for purpose and appealing.	1.1.1 Undertake a review of all council drop-in centre facilities to ensure they are safe and accessible, appealing, socially inclusive youth friendly spaces that are fit for purpose and meeting community needs.	<p>A review of all centres was undertaken in early 2023. A "Hangout Access Key" document as well as accessibility videos were developed and are embedded on the Frankston Youth Service website.</p> <p>Youth Central was upgraded by way of renovation, completed in October 2023.</p> <p>The Seaford hangout space is undergoing a rebuild with the Seaford Kindergarten project. Representatives from Youth Services are involved in the working group for this project.</p>	Ongoing
1.2 To provide young people with access to programs that target identified community needs.	1.2.1 Review the current programs and evaluate their ongoing effectiveness. Develop a program, services and events plan that incorporates the impacts of COVID-19. Explore further opportunities for young people to codesign projects and/or programs that specifically target identified needs.	<p>Youth Services review programs on an ongoing basis, based on young people's feedback as well as the team's assessment.</p> <p>Focus groups are under development to codesign programs and provide advice around specific needs.</p>	Ongoing
	1.2.2 Support the ongoing delivery of regular free and/or affordable events and activities where possible.	<p>Youth Services continue to run free events, activations and programs, as well as holiday programs that are either free or with minimal cost, with consideration for clients eligible for subsidy.</p> <p>Youth Services work with the Frankston Arts Centre on free or low-cost tickets to events and shows targeting young people.</p>	Ongoing
	1.2.3 Develop a communications plan to actively promote safe and inclusive spaces provided through Youth Service programs and events, through a variety of channels to increase	<p>Youth Services work closely with the Communications and Events teams to promote our spaces as safe and inclusive.</p> <p>Youth Services plan and review all social media posts, emphasising that our programs and spaces are safe.</p>	Not started



	visibility and accessibility in the community.	Youth Services work with the Web Updates team to ensure our webpage is always accurate and reliable.	
1.3 Contribute to increasing/promoting sense of safety in the community.	1.3.1 Work proactively with delivery partners to connect with and provide wrap-around support to young people through outreach, activations and events at local youth hot spots, including after hours.	The Youth Services team work closely with Project-Y and other local partners, with conversations commenced with Vic Pol and Community Safety Network. Work has commenced with Peninsula Leisure to develop a plan of activating the Frankston Skate Park, as well as increasing the number of outreach visits to the Skate Park each month.	Ongoing
Priority 2: Health and Wellbeing			
Objective	Action	2023 Progress Comment	Status
2.1 Promoting youth mental health and wellbeing through collaboration with delivery partners, to empower young people to speak up and seek professional support.	2.1.1 Explore further opportunities to collaborate with mental health and education providers to promote mental health awareness and support programs via social media and other channels to increase visibility and accessibility.	Discussions with delivery partners are ongoing and will continue to be revisited to explore new and emerging opportunities. Youth Services sit on the local headspace Consortium. Youth Services' social media plan incorporates our commitment to repost and share content from our delivery partners.	Ongoing
	2.1.2 Implement the Disability Action Plan 2021-2025 to deliver actions that reduce barriers and increase access and inclusion.	Youth Services staff have attended inclusive & accessible program and events training, working with young people with disabilities training, and disability first aid. Youth services have updated our social media and website with tools/functions to improve accessibility, such as restructuring content, providing access keys and accessibility videos, and image descriptions on all social media posts. The Youth Central renovation focussed on accessibility, providing easier access for wheelchairs and mobility aids, as well as an accessible bathroom.	Ongoing
	2.1.3 Work with education providers to explore opportunities to expand mental health and resilience programs, including to upper primary	The WHAT Program continues to be delivered in schools, with consistently positive feedback from students and teachers. Grade 6 Transition program is in demand across many primary schools.	Ongoing



	school students (E.g. Grade 6 Transitions, The What Program).	This program will be reviewed in 2024 to ensure all content is still relevant. Youth Services have supported delivery partners in secondary schools throughout 2023 and will continue to do so.	
	2.1.4 Collaborate with stakeholders to provide early intervention and wrap-around support in response to suicide/deaths affecting young people in Frankston.	Youth Services currently sit on the FMP Youth Suicide PostVention Protocol and have supported their application for ongoing funding. This protocol group has an activation capacity, to ensure all relevant parties are offered support in the event of a death by suicide.	Ongoing
	2.1.5 Collaborate with stakeholders to provide early intervention and wrap-around support to young people experiencing issues around housing and homelessness in Frankston.	Youth Services currently sit on the Youth2 Alliance and have supported this through promotion, creating links to FCC Social Policy and Planning/Homelessness Alliance, as well as a support letter from CEO, and the provision of funding towards campaign. Youth Services works closely with homelessness support services in the area to engage young people as early as possible in order to prevent homelessness issues occurring.	Ongoing
2.2 Improve the physical outcomes for youth within the municipality	2.2.1 Explore and advocate for improved access to affordable recreational activity for our vulnerable/at-risk youth, including more indoor options (E.g. Sporting, Skating).	Recreational spaces are currently provided through programs and events. Youth Services have initiated conversations with Community Centres and the Recreation team to explore other options. Peninsula Leisure have commenced liaising with Youth Services on safe and inclusive ways to activate the Frankston Skate Park. Youth Services have initiated a basketball program at Frankston Basketball stadium.	Ongoing
	2.2.2 Identify and develop inclusive options for recreational activity access for young people, including those with a disability.	Youth Services are working with the Disability Access and Inclusion Committee to better understand the types of activities young people with disabilities would like to access.	Ongoing



2.3 Improve nutritional outcomes for youth within the municipality.	2.3.1 Continue to review and incorporate healthy eating into Youth Service programs and events.	Healthy choices being provided through youth service programs and events, guided by our Healthy Choices Policy and the traffic light system. Youth Services also do this through messaging to young people/community, in person, online and with signage/information.	Ongoing
2.4 Improve access to support and services for alcohol and other drug related harms.	2.4.1 Explore and build on opportunities to collaborate with key stakeholders to educate and support young people around harms associated with alcohol and other drugs.	Opportunities for collaboration are discussed with local AOD support services in order to increase awareness, education and accessibility around AOD services and information. Examples of recent collaboration include "Summer Jam", International Women's Day Skate Competition, Youth Service Open Day, and Overdose Awareness Day. Youth Services also provide AOD resources and information for young people/parents/community through our youth spaces, as well as our social platforms.	Ongoing
	2.4.2 Work with stakeholders to provide resources and raise awareness of harms associated with vaping/smoking.	Youth Services partnered with Peninsula Health on a Vaping Education toolkit. Youth Services have facilitated the attendance of young people to webinars and focus groups led by Monash Health on the harms associated with vaping.	Ongoing
2.5 Improve education and training in family violence and respectful relationships.	2.5.1 Work with delivery partners to develop and deliver resources and support around family violence and healthy relationships to both schools and young people.	Respectful Relationship learning and support tool due was completed mid-2023. A launch is pending, due to funding constraints. Youth Services are working with Community Projects on a grant application in order to roll out the learning tool with the best support possible. Youth Services continue to participate in the Critical Friends Network to strengthen respectful relationships education being delivered within local schools.	Ongoing
	2.5.2 Ensure council staff are equipped to offer guidance, support, and referrals around family violence, and are receiving ongoing training and support.	Youth Services work closely with partners to ensure we are equipped to offer guidance and support around family violence and its associated issues. The team attend training as well as participate in the Critical Friends network.	Ongoing



Priority 3: Education and Employment			
Objective	Action	2023 Progress Comment	Status
3.1 Provide opportunities to encourage and support our young people to engage in education and prepare for employment.	3.1.1 Work with delivery partners to improve access to employment readiness programs for youth that are disengaged.	<p>Project-Y and associated outreach works to engage young people, which will then allow services to refer to employment programs.</p> <p>Successful collaboration with local employment readiness providers including Moira, Asuria, and Tools for the Trade (the Salvation Army) has meant that Youth Services were able to cease delivering our own employment readiness program.</p> <p>Youth Services sources local accredited training providers to provide training to young people every holiday program.</p>	Ongoing
	3.1.2 Work with schools and educational institutions to provide improved access to information about life after school and support services available.	This has not been a focus in 2023 beyond our usual Youth Services programs. These include the WHAT Program, which is tailored to the requirements of the school.	Ongoing
	3.1.3 Facilitate workshops designed to assist with building skills in resume writing, job application and preparation for an interview.	This action was explored and a program designed. The delivery of the program ran for approximately six months before determining that our strengthened links to job readiness services were sufficient in meeting the needs of the target group.	Completed
	3.1.4 Work with local businesses to identify opportunities for work experience, traineeships, and internships.	Youth Services has continued to work closely with local traders, Bayside Centre, youth employment services and the Economic Development team in order to meet this objective.	Ongoing
	3.1.5 Work with education and employment providers, and other stakeholders to promote and provide grants to young people with barriers in order to support their education and career aspirations.	Continue to work closely with the Grants team, as well as promote grant opportunities to services working with at-risk young people. Youth Services are active in our participation in the provision of the Child and Youth Inclusion Grants.	Ongoing
3.2 Support and promote opportunities to build social	3.2.1 Work with educational institutions, business and other stakeholders to explore	Youth Services connect to internal positive role models through FCC and Youth Services team, as well as by collaborating with other positive role	Ongoing



networks and community connections	ways to connect young people with relatable, positive role models from the local area.	models in community through programs and projects (e.g. Street Art).	
	3.2.2 Work with educational institutions, business and other stakeholders to explore ways to provide young people with mentoring through programs.	The Men As Role Models initiative (delivered externally) is utilised by Youth Services when a young person has identified that they would benefit from a formal mentoring relationship.	Ongoing
Priority 4: Inclusion and Accessibility			
Objective	Action	2023 Progress Comment	Status
4.1 Educate and where possible provide access to technology to enable improved connectedness.	4.1.1 Engage with young people to explore opportunities to ensure access to technology is not a barrier to participation.	Youth Services have provided additional support and flexibility to facilitate participation by facilitating the provision of Youth Grants, technology on the What Bus and at Youth Centres. Youth Services additionally promote the resources available for young people at local libraries and Community Centres.	Ongoing
	4.1.2 Provide information to educate parents and young people around technology and cyber security.	Youth Services provide information and resources through social media, programs, at schools (e.g. What Program), and link to content providers and support services.	Ongoing
4.2 Advocate for funding of youth initiatives and support.	4.2.1 Advocate for youth homelessness initiatives and funding with local stakeholders through Youth2 Alliance.	The Youth2 Alliance is temporarily on hold by the chair of the Alliance. Youth Services remains dedicated to representing FCC by working closely with partners and the Social Policy team to address the need for youth housing and crisis accommodation in Frankston.	Ongoing
	4.2.2 Work with delivery partners to establish opportunities for funding and support, and continue to address youth homelessness in Frankston (E.g. Project-Y, Youth2 Alliance).	Youth Services continues to work closely with external partners, as well as internal stakeholders at FCC (e.g. Social Policy, CSF) to establish opportunities to address youth homelessness in the area.	Ongoing
	4.2.3 Work with clubs and other stakeholders to promote and provide grants to young people with barriers in order to support their social connection and	Youth Services promotes programs, support and grants by collaborating with the Grants and Recreation teams, as well local clubs and support services.	Ongoing



	participation in recreational activities.		
4.3 Proud and resilient young people who are empowered and inclusive.	4.3.1 Actively increase support and awareness of LGBTQIA+ young people within the local community.	Youth Services are committed to raising awareness and continuing support of Frankston's young LGBTQIA+ community. Some of our programs and events which have recently supported this commitment are Peninsula Pride, Rainbow Formal, Wear it Purple Day Disco, IDAHOBIT Day, National Coming Out Day, and the provision of safe and inclusive spaces and programs.	Ongoing
	4.3.2 Work with schools and educational institutions to explore ways to further deliver and expand resilience programs to address bullying.	The WHAT Program and the Grade 6 Transition program is in demand across many schools. Both of these programs are constantly reviewed and updated based on feedback from schools, parents and students. Youth Services have supported delivery partners such as Speak and Share in secondary schools throughout 2023 and will continue to do so. The Respectful Relationships learning tool will be rolled out to schools with support, upon the successful receipt of an external grant.	Ongoing
4.4 Support recently arrived young people.	4.4.1 Work with educational institutions to identify opportunities to support international students.	Youth Services are investigating an opportunity to deliver a hangout program for international students based at Monash University's Frankston campus.	Ongoing
4.5 Celebrate and support the diversity of culture within our community.	4.5.1 Develop programs and/or events that promote, educate and celebrate cross-cultural diversity.	Youth Services are committed to delivering programs that are safe and culturally inclusive. In March, we celebrated Diversity and Harmony with a cultural cooking event. Youth Services offer a minimum of one First Nations program per Holiday Program, and are working closely with FCC Reconciliation officer to ensure the service is safe and inclusive for Aboriginal and Torres Strait Islander young people.	Ongoing
	4.5.2 Ensure council staff receive ongoing training to enable culturally sensitive programs and support, including to Aboriginal and Torres Strait Islander young people.	Youth Services staff have completed cultural awareness training, and prioritise cultural diversity when recruiting for our youth leadership groups (e.g. Youth Council, NexGen Youth Advisory group, Fresh Frankston FReeZA).	Ongoing



Priority 5: Youth Participation and Engagement			
Objective	Action	2023 Progress Comment	Status
5.1 Encourage and celebrate the success of our young people.	5.1.1 Encourage, support and celebrate participation through youth celebrations and awards.	Youth Council received a YouthFest grant and produced a Youth Excellence Awards program, including a Youth Empowerment Showcase awards evening.	Completed
	5.1.2 Support the ongoing role of our youth leadership groups, including Youth Council and Fresh Entertainment.	Youth Services receive two external grants to assist in the operation of the Fresh FReeZA Frankston group and the Youth Council.	Ongoing
5.2 Providing opportunities for young people to be involved in council decision-making.	5.2.1 Ensure community engagement is reaching and hearing from our young people, and that relevant learnings are considered and applied where possible.	Youth Services collaborate with the Community Engagement team regularly to ensure the voices of young people in our community are heard. Youth Services regularly review program design and delivery to incorporate community feedback.	Ongoing
	5.2.2 Work with Youth Council, and other youth groups to build capacity to be able to identify and contribute to addressing the needs within the community.	Youth Council members and Fresh members have access to training opportunities to increase their skills in community services.	Ongoing
5.3 Provide opportunities for young people to volunteer within the community.	5.3.1 Work with Youth Council and other stakeholders in the community to identify volunteer opportunities and initiatives for young people, and develop a plan to promote these opportunities.	This has not been a focus in year one of the Youth Action Plan. Youth Services has focussed on elevating the profile of Youth Council within FCC and the community, with a plan to commence work on this action in 2024.	Ongoing
5.4 Provide opportunities for young people to express and be themselves in unstructured ways.	5.4.1 Explore opportunities to provide programs and events, both face-to-face and online, to enable young people to participate and connect socially.	Youth Services have delivered a wide variety of programs and events in the community, including a diverse and inclusive holiday program in school term breaks. One new initiative under development is a collaboration with Peninsula Leisure, to develop a program of events at both Frankston Skate Park and the Pines pool. All Youth Services spaces offer an array of materials for young people to use at will. These activities are encouraged and shared by the youth services team, with	Ongoing



		many artworks and other creative outputs being on display within the youth services spaces.	
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Frankston City

SPLAT BALL

GIANT GAMES

CULTURAL DAY

FIRST AID TRAINING

KARINGAL HANGOUT

HOLIDAY PROGRAM SPEAR MAKING

2023

FRESH TRAINING AT SYN RADIO

HOLIDAY PROGRAM VISIT TO LUNA PARK

SEAFORD HANGOUT

HOLIDAY PROGRAM ORIGAMI

frankston youth service

neX Gen
#VICCAP
APPROVED

The collage features 12 circular images: 1. 'SPLAT BALL' shows people playing with paint splatters. 2. 'GIANT GAMES' shows hands playing cards on a large table. 3. 'CULTURAL DAY' shows a group in a gymnasium. 4. 'FIRST AID TRAINING' shows a person in a wheelchair being attended to. 5. 'KARINGAL HANGOUT' shows a group sitting on a sofa. 6. 'HOLIDAY PROGRAM SPEAR MAKING' shows a person holding a spear. 7. 'FRESH TRAINING AT SYN RADIO' shows a group in front of a radio station. 8. 'HOLIDAY PROGRAM VISIT TO LUNA PARK' shows a group in front of a large face sculpture. 9. 'SEAFORD HANGOUT' shows a group at a table. 10. 'HOLIDAY PROGRAM ORIGAMI' shows people making origami. 11. A central '2023' text. 12. Logos for Frankston City, Frankston Youth Service, and neX Gen #VICCAP APPROVED.

Frankston City

LGBTQIA+ CELEBRATION

COOKING LESSON

FISHING

SPEAR MAKING

CLAY DAY

WEAR IT PURPLE DISCO

2023

YES! AWARDS

YES AWARD RECIPIENT

YOUTH COUNCIL

HIGH TEA

Frankston youth service

neX Gen

APPROVED

The collage features several circular images: a group of people at a cooking lesson with ingredients; a person holding a plate of food; two people fishing on a boat; a person making a spear; a person with a sun tattoo working on clay; a group in purple and rainbow outfits at a disco; a person in a military-style uniform at an awards ceremony; a group of people holding a 'YES AWARD RECIPIENT' sign; a person holding a check for 'One Hundred Jordan Lawaser'; and a group of people at a high tea event. The background shows a beach, pier, and ocean.

14.1 2024/NOM16 - Frankston Metropolitan Activity Centre (FMAC) Inclusivity

On 29 July 2024 Councillor Hill gave notice of his intention to move the following motion:

That Council:

1. Notes it has adopted the Frankston Metropolitan Activity Centre (FMAC) Structure Plan in June 2023;
2. Notes Frankston City is an organisation that supports and values inclusiveness and equity for all residents and ratepayers;
3. Notes that Frankston is a Welcoming City; and
4. Resolves that Frankston City Council is supportive of an inclusive FMAC for people of all demographics and backgrounds and supports and encourages all housing types, including affordable and social housing.

COMMENTS BY Director Communities

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES Comments: Director Communities has reviewed and provided input to the wording of the NoM.
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	NO Comments: The NoM affirms decisions Council has made on the FMAC Structure Plan.
3. Is the NoM clear and well worded?	YES Comments: Nil
4. Is the NoM capable of being implemented?	YES Comments: Nil
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO Comments: The NoM wording is clear as to its intention.
6. Is the NoM within the powers of a municipal Council?	YES Comments: if applicable
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES / NO Comments: Nil
8. Is the NoM consistent with all relevant legislation?	YES Comments: Nil

14.1 2024/NOM16 - Frankston Metropolitan Activity Centre (FMAC) Inclusivity

Question for Consideration	
9. Is the NoM consistent with existing Council or State policy or position?	YES Comments: Nil
10. Is the NoM consistent with Council's adopted strategic plan?	YES Comments: The NoM is consistent with Council's adopted FMAC Structure Plan.
11. Can the NoM be implemented without diversion of existing resources?	YES Comments: Nil
12. Can the NoM be implemented without diversion of allocated Council funds?	YES Comments: Nil
13. Are funds available in the adopted budget to implement the NoM?	NOT APPLICABLE Comments: Funds are not specifically required to implement the NoM. There is sufficient allocation within the operational budget for implementation, as per Council's adopted FMAC Structure Plan.
14. What is the estimated cost of implementing the NoM?	NIL

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Recommendation

That the Council Meeting Council Meeting be closed to the public to discuss the following Agenda items and all documents associated with the consideration and discussion of it, that are designated confidential information by me, pursuant to Section 3(1)) of the *Local Government Act 2020* on the following grounds

C.1 CEO Performance and Remuneration Committee – CEO Performance review 2024/25

Agenda Item C.1 CEO Performance and Remuneration Committee – CEO Performance review 2024/25 is designated confidential as it relates to personal information (s3(1)(f)):

.....
Signed by the CEO