



Council Meeting Agenda

2024/CM16

Monday, 2 December 2024



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*

79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Council Meeting cont.....

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council’s Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

The Council Meeting cont.....

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR

NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 2 December 2024 at 7:00 PM.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

1. **APOLOGIES**
2. **COUNCILLOR APPRECIATION AWARDS**
3. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
Council Meeting No. CM14 held on 30 September 2024
Council Meeting No. CM15 held on 20 November 2024.
4. **DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
5. **PUBLIC QUESTIONS**
6. **HEARING OF SUBMISSIONS**
7. **ITEMS BROUGHT FORWARD**
8. **PRESENTATIONS / AWARDS**
 - 8.1 Waste Innovation & Recycling Awards: Outstanding Waste and Resource Recovery -- Metro category
 - 8.2 Planning Institute of Australia 2024 Awards for Planning Excellence: Commendation for Strategic Planning Project – The Frankston Metropolitan Activity Centre (FMAC) Structure Plan
 - 8.3 Planning Institute of Australia 2024 Awards for Planning Excellence: Winner for Community Wellbeing and Diversity - Frankston City Council's Public Toilet Action Plan
9. **PRESENTATION OF PETITIONS AND JOINT LETTERS**
10. **DELEGATES' REPORTS**
11. **CONSIDERATION OF CITY PLANNING REPORTS**
 - 11.1 Statutory Planning Progress Report for August and September 2024.....3
 - 11.2 City Futures Progress Report - Quarter 1 July - September 2024.....90
12. **CONSIDERATION OF REPORTS OF OFFICERS**
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 - 12.2 Chief Executive Officer's quarterly report - July to September 2024.....142
 - 12.3 Consolidated Performance Report - including Peninsula Leisure - Q1 - July to September 2024.....181
 - 12.4 Capital Works Quarterly Report - Q1 - July to September 2024272

12.5	City Economy Quarterly Report and Frankston Business Collective Quarterly Progress Report	293
12.6	Frankston Arts Advisory Committee - Minutes 27 August 2024.....	342
12.7	Young Street Action Plan Update	348
12.8	Councillor Delegates to External Organisations and Internal Committees for 2025	356
12.9	2024-25 Frankston City Business Grants	370
12.10	Community Service Partnership Grant Recommendations 2025-2028	373
13.	RESPONSE TO NOTICES OF MOTION	
	Nil	
14.	NOTICES OF MOTION	
	Nil	
15.	REPORTS NOT YET SUBMITTED	
	Nil	
16.	URGENT BUSINESS	
17.	CONFIDENTIAL ITEMS	
	Nil	

Phil Cantillon
CHIEF EXECUTIVE OFFICER

27/11/2024

Executive Summary

11.1 Statutory Planning Progress Report for August and September 2024

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the months of August and September 2024.

Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Report (Appendix A and B) for the months of August 2024 and September 2024;
2. Notes that in August 2024, 81% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes that in September 2024, 85% of applications determined were within the statutory timeframe, above the target of 70%;
4. Notes that this Progress report contains a register as to the number of planning decisions made by the Minister of Planning in relation to major applications in the Frankston municipality and that the Minister did not make any decisions in August or September 2024;
5. Notes that the Statutory Planning Progress Report for the month of October 2024 will be reported to the 29 January 2025 Council Meeting; and
6. Resolves that Attachment C (General Planning Applications of Councillor Interest Updates) and Attachment D (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Statutory Planning Progress Report

- This report is provided in accordance with Council's resolution of 29 January 2018 requiring that:
Council receives Town Planning Progress Reports no later than two months after the cessation of a given months.
As noted in Council's resolution on 9 September 2024 under the Governance Matters report, the progress reports for August and September 2024 were not able to be reported within this timeframe due to the Council Election Period from 17 September until 26 October 2024.
- The report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
 - Planning applications received;

11.1 Statutory Planning Progress Report for August and September 2024**Executive Summary**

- Planning decisions;
 - Subdivision applications received;
 - Subdivision decisions;
 - VCAT appeal register; and
 - VCAT decisions.
- In August 2024, ninety (90) applications for planning permits, amendments to permits and consents were received, and ninety (90) applications determined. A total of 81% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was above the target of 70%.
 - In September 2024, eighty-four (84) applications for planning permits, amendments to permits and consents were received, and eighty-five (85) applications determined. A total of 85% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was above the target of 70%.
 - As at the time of preparation of this report, there are 270 undecided planning permits, amendment to planning permits, consent, subdivision and plan approval applications currently with Council.
 - During the combined period, fourteen decisions related to multi-dwelling applications, all but one of which complied with the Multi-Dwelling Visitor Car Parking Guidelines.
 - Three VCAT decisions were reported during the combined period.
 - No delegate decisions were made concerning applications referred to Council for comment by the Department of Transport and Planning, for ultimate decision by the Minister for Planning.
 - No decisions were received in respect of applications made directly to the Minister for Planning.
 - Also included in this progress report is the list of 'Major Development Updates' at **Attachment C**, and the list of 'General Planning Applications of Councillor Interest Updates' at **Attachment D**, for Council's reference. As agreed with Council, the purpose of providing these reports is to enable Councillors to understand progress on current or future major applications and potential timings for decision making.
 - Included as **Attachment E** is a graphic representation of the basic steps in the planning permit application process, and the number of applications which are located at each process step as at November 2024 (when this report was prepared).

Financial Impact

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

11.1 Statutory Planning Progress Report for August and September 2024**Executive Summary**

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$8,000 (depending on hearing length), and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report does not result in any identified environmental, economic or social impacts.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

Policy Impacts

No policy impacts.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

11.1 Statutory Planning Progress Report for August and September 2024**Executive Summary****Conclusion**

This report provides Council with an overview of the activities and decisions made on planning applications in the months of August and September 2024.

ATTACHMENTS

- Attachment A:[↓](#) Statutory Planning Progress Report - August 2024
- Attachment B:[↓](#) Statutory Planning Progress Report - September 2024
- Attachment C: General Statutory Planning applications of Councillor interest - November 2024 - **CONFIDENTIAL**
- Attachment D: Major Development Updates - November 2024 - **CONFIDENTIAL**
- Attachment E:[↓](#) Planning Applications by process step - November 2024

Progress Report – Planning Applications Received For The Application Date: From 1/08/2024 To 31/08/2024				
Application No	Ward	Property Address	Application Description	Date
849/2024/P	Ballam	50 Kareela Road, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	23/08/2024
796/2024/P	Ballam	119A Cranbourne Road, Frankston 3199	To construct Community Care Accommodation in a Special Building Overlay (SBO) and to create/alter access to a road in a Transport Zone 2 (TRZ2).	30/08/2024
Ballam Ward = 2				
819/2024/P	Centenary Park	400 Cranbourne-Frankston Road, Langwarrin 3910	To construct a dental/medical clinic in a General Residential Zone (R1Z)	20/08/2024
843/2024/P	Centenary Park	41 Kelvin Grove, Langwarrin 3910	Retrospective application for construction of an outbuilding (carport) within a Rural Conservation Zone Schedule 1 (RCZ1) and Bushfire Management Overlay (BMO)	22/08/2024
853/2024/P	Centenary Park	32 Rhone Grove, Skye 3977	To vary restrictive covenant PS616061V dated 14/07/2010 and to build outside building envelope.	26/08/2024
Centenary Ward = 3				
730/2024/P	Derinya	48 Roberts Street, Frankston 3199	To use and develop the land for a Rooming House and to display business identification signage within a General Residential Zone (R1Z).	6/08/2024
8/2024/P	Derinya	2 Rufous Road, Frankston South 3199	Satisfaction Matters	13/08/2024
809/2024/P	Derinya	4 Coogee Avenue, Frankston 3199	To remove the restrictive covenant 1343563	19/08/2024
814/2024/P	Derinya	14 Sibyl Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	19/08/2024
821/2024/P	Derinya	1 Sarah Place, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) within a General Residential Zone (R1Z)	20/08/2024
858/2024/P	Derinya	40 Lardner Road, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (R1Z), Special Building Overlay (SBO), Specific Controls Overlay (SCO) and Design and Development Overlay Schedule 11 (DDO11)	27/08/2024
870/2024/P	Derinya	20 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	30/08/2024

Progress Report – Planning Applications Received For The Application Date: From 1/08/2024 To 31/08/2024				
Application No	Ward	Property Address	Application Description	Date
Derinya Ward = 7				
713/2024/P	Elisabeth Murdoch	7 Victory Road, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	1/08/2024
748/2024/P	Elisabeth Murdoch	485 Golf Links Road, Langwarrin South 3911	To use part of the land for agriculture in a Low Density Residential Zone (LDRZ)	7/08/2024
781/2024/P	Elisabeth Murdoch	222 Warrandyte Road, Langwarrin 3910	To construct a shed on land within a Low Density Residential Zone (LDRZ)	12/08/2024
782/2024/P	Elisabeth Murdoch	95 West Road, Langwarrin South 3911	To construct a shed on land within a Low Density Residential Zone (LDRZ)	12/08/2024
810/2024/P	Elisabeth Murdoch	460 Robinsons Road, Langwarrin South 3911	To remove forty eight (48) substantial trees and prune three (3) trees in a Significant Landscape Overlay Schedule 1 (SLO1) and Environmental Significance Overlay Schedule 1 (ESO1) To remove native vegetation under Clause 52.17 Native Vegetation	16/08/2024
775/2024/P	Elisabeth Murdoch	130 Centre Road, Langwarrin 3910	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ) and Design and Development Overlay Schedule 4 (DDO4)	16/08/2024
862/2024/P	Elisabeth Murdoch	520 Robinsons Road, Langwarrin South 3911	To construct an outbuilding on land within a Low Density Residential Zone (LDRZ)	28/08/2024
865/2024/P	Elisabeth Murdoch	10 Chadwick Close, Langwarrin 3910	To construct buildings and works to an existing dwelling (verandah) and outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO)	29/08/2024
Elisabeth Murdoch Ward = 8				
718/2024/P	Kananook	10 Elsie Avenue, Seaford 3198	To construct an extension to an existing dwelling within a Special Building Overlay (SBO)	2/08/2024
777/2024/P	Kananook	84 Dandenong Road West, Frankston 3199	Alterations and building works to an existing building and installation of internally illuminated signage in a Commercial 2 Zone (C2Z)	8/08/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/08/2024 To 31/08/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
784/2024/P	Kananook	7 Seaford Road, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (R1Z) and to alter access to road in a Transport Zone	13/08/2024
797/2024/P	Kananook	117 Dandenong Road East, Frankston 3199	To construct four (4) double storey dwellings within a General Residential Zone (R1Z)	14/08/2024
790/2024/P	Kananook	48 Fairway Street, Frankston 3199	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	15/08/2024
826/2024/P	Kananook	10 Wedge Court, Seaford 3198	To construct an outbuilding in a Land Subject to Inundation Overlay (LSIO)	20/08/2024
844/2024/P	Kananook	17 Northcote Street, Seaford 3198	To construct an extension to an existing dwelling within a General Residential Zone (R1Z) and Land Subjection to Inundation Overlay (LSIO)	22/08/2024
846/2024/P	Kananook	176-178 Nepean Highway, Seaford 3198	To create an Easement	22/08/2024
776/2024/P	Kananook	24 Robinsons Road, Seaford 3198	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (R1Z)	29/08/2024
Kananook Ward = 9				
724/2024/P	Lyrebird	30 Laurel Crescent, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	5/08/2024
725/2024/P	Lyrebird	8/9 Yazaki Way, Carrum Downs 3201	To construct buildings and works in an Industrial 1 Zone (IN1Z) and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	5/08/2024
747/2024/P	Lyrebird	20 Herbert Road, Carrum Downs 3201	To erect and display business identification signage within a General Residential Zone (R1Z)	6/08/2024
838/2024/P	Lyrebird	7 Moorhen Crescent, Carrum Downs 3201	To construct a carport to the existing dwelling and construct one (1) double storey dwelling to the rear (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	21/08/2024
847/2024/P	Lyrebird	20 Sonia Street, Carrum Downs 3201	To construct one (1) warehouse in an Industrial 1 Zone (IN1Z)	22/08/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/08/2024 To 31/08/2024				
Application No	Ward	Property Address	Application Description	Date
860/2024/P	Lyrebird	131 Ballarto Road, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	27/08/2024
864/2024/P	Lyrebird	22/38 Buontempo Road, Carrum Downs 3201	To construct buildings and works for a mezzanine in an Industrial 1 Zone (IN1Z)	29/08/2024
Lyrebird Ward = 7				
715/2024/P	Pines	8 Hi-Tech Place, Seaford 3198	To construct buildings and works in an Industrial 1 Zone (IN1Z)	2/08/2024
733/2024/P	Pines	1 Lorna Street, Seaford 3198	To construct three (3) double storey dwellings in a General Residential Zone (R1Z)	8/08/2024
788/2024/P	Pines	11 Hoya Crescent, Frankston North 3200	To construct buildings and works associated with accommodation (rooming house) in a Bushfire Management Overlay (BMO)	13/08/2024
830/2024/P	Pines	36 Oliphant Way, Seaford 3198	To construct buildings and works (mezzanine) in an industrial 1 Zone (IN1Z)	20/08/2024
835/2024/P	Pines	163 Frankston-Dandenong Road, Frankston 3199	To construct buildings and works (three (3) amenity buildings) in a Special Use Zone Schedule 1 (SUZ1) To remove native vegetation in an Environmental Significance Overlay Schedule 1 (ESO1)	21/08/2024
850/2024/P	Pines	31 Radiata Street, Frankston North 3200	To construct two (2) double storey dwellings on a lot in a General Residential Zone (R1Z)	23/08/2024
855/2024/P	Pines	31 Henry Crescent, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	28/08/2024
Pines Ward = 7				
704/2024/P	Wilton	525 Ballarto Road, Skye 3977	To use the land for a rural store within a Rural Conservation Zone, Schedule 2 (RCZ2)	1/08/2024
785/2024/P	Wilton	1005 Frankston-Dandenong Road, Carrum Downs 3201	To undertake earthworks in a Green Wedge Zone (GWZ), to undertake works and remove native vegetation in a Significant Landscape Overlay Schedule 2 (SLO2) and to remove native vegetation	12/08/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/08/2024 To 31/08/2024				
Application No	Ward	Property Address	Application Description	Date
Wilton Ward = 2				
714/2024/P	Yamala	148 Overport Road, Frankston South 3199	To construct a dependent persons unit in a General Residential Zone (R1Z)	1/08/2024
716/2024/P	Yamala	2/3 Balcombe Street, Frankston 3199	Building works (verandah) to an existing dwelling within a General Residential Zone (R1Z)	2/08/2024
721/2024/P	Yamala	11 Stradbroke Avenue, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	4/08/2024
779/2024/P	Yamala	11 Stradbroke Avenue, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	8/08/2024
722/2024/P	Yamala	4 Dingle Avenue, Frankston 3199	To construct a residential building (Community Care Accommodation) in a Special Building Overlay (SBO) and a reduction in the car parking requirements of Clause 52.06-5 of the Frankston Planning Scheme	12/08/2024
787/2024/P	Yamala	12 Marcus Road, Frankston South 3199	To construct a rear fence adjoining the Sweetwater Creek in a Design and Development Overlay Schedule 1 (DDO1)	13/08/2024
812/2024/P	Yamala	5 Stradbroke Avenue, Frankston South 3199	To construct a domestic swimming pool and associated works in a Design and Development Overlay Schedule 9 (DDO9)	19/08/2024
829/2024/P	Yamala	13 Merrigal Court, Frankston South 3199	To construct a swimming pool and decking in a General Residential Zone (R1Z)	20/08/2024
833/2024/P	Yamala	32 Norman Avenue, Frankston South 3199	To construct an extension to an existing dwelling within a Design and Development Overlay Schedule 9 (DDO9)	21/08/2024
863/2024/P	Yamala	27 Bangalay Avenue, Frankston South 3199	To construct building and works to an existing dwelling (garage, domestic swimming pool and vegetation removal) in a Significant Landscape Overlay (SLO3) and Design Development Overlay (DDO1)	29/08/2024
869/2024/P	Yamala	38 Dell Road, Frankston 3199	To construct buildings and works (extension to the existing dwelling and outbuilding) in a Special Building Overlay (SBO)	30/08/2024
871/2024/P	Yamala	27 Humphries Road, Frankston South 3199	To remove one (1) tree in a Significant Landscape Overlay Schedule 4 (SLO4)	31/08/2024

Yamala Ward = 12

Total = 57

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/08/2024 To 31/08/2024				
Application No	Ward	Property Address	Application Description	Date
374/2017/P/D	Derinya	4C Kristen Close, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling and to remove native vegetation.	23/08/2024
Derinya Ward = 1				
11/2020/P/VS	Ballam	1 Coonac Place, Frankston 3199	Secondary Consent - To construct extensions to an existing dwelling in a Special Building Overlay (SBO)	27/08/2024
Ballam Ward = 1				
367/2021/P/D	Centenary Park	50A Maria Drive, Langwarrin 3910	Secondary Consent - To construct one (1) double storey dwelling to the front of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	2/08/2024
Centenary Park Ward = 1				
647/2021/P/C	Elisabeth Murdoch	11 Seaquesta Court, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	1/08/2024
824/2022/P/B	Elisabeth Murdoch	22 Bergman Road, Langwarrin 3910	Section 72 - To construct a single dwelling in a Bushfire Management Overlay (BMO), undertake buildings and works within 20 metres of a road frontage and 10 metres of another boundary in a Design and Development Overlay (DDO4) and to undertake works within the Tree Protection Zone of Substantial Trees within a Significant Landscape Overlay (SLO1)	27/08/2024
Elisabeth Murdoch Ward = 2				
290/2022/P/B	Kananook	54 Orwil Street, Frankston 3199	Section 72 - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	7/08/2024
413/2021/P/C	Kananook	117 Rosslyn Avenue, Seaford 3198	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	12/08/2024
396/2021/P/G	Kananook	176-178 Nepean Highway, Seaford 3198	Secondary Consent - Use and Development of Land for the Purpose of a Service Station and Convenience Restaurant, Display of Advertising Signage and Alteration of Access to a Road in a Transport Zone 2	12/08/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/08/2024 To 31/08/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
196/2022/P/E	Kananook	97 Dandenong Road East, Frankston 3199	Secondary Consent - To construct two (2) double storey dwellings to the rear of an existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ)	13/08/2024
933/2023/P/A	Kananook	12B Kananook Avenue, Seaford 3198	Section 72 - To construct a building and carry out works (double storey dwelling) in a Special Building Overlay (SBO)	15/08/2024
395/2022/P/D	Kananook	62 Nepean Highway, Seaford 3198	Section 72 - To construct a three (3) storey dwelling a Design and Development Overlay Schedule 6 (DDO6) and alter access to a road in a Transport Zone 2 (Clause 52.29).	20/08/2024
109/2022/P/VS	Kananook	102 Kananook Avenue, Seaford 3198	Extension of Time - To construct a double storey dwelling in Special Building Overlay (SBO)	26/08/2024
Kananook Ward = 7				
803/2022/P/A	Lyrebird	1 Network Drive, Carrum Downs 3201	Section 72 - To construct buildings and works for two (2) warehouse and a reduction in car parking requirements in an Industrial 1 Zone (IN1Z)	12/08/2024
535/2011/P/B	Lyrebird	2/21 Whimbrel Crescent, Carrum Downs 3201	Secondary Consent - To construct one (1) single storey dwelling to the rear of the existing dwelling (total of two (2) dwellings) and subdivide the land into two (2) allotments with common property in accordance with the endorsed plans	13/08/2024
101/2024/P/D	Lyrebird	16/684-700 Frankston-Dandenong Road, Carrum Downs 3201	Section 72 - To use the land for an indoor recreation facility, to sell and consume liquor (on-premises license) and to erect and display internally illuminated business identification signage in an Industrial 1 Zone (IN1Z)	20/08/2024
Lyrebird Ward = 3				
21/2022/P/B	Pines	3 Caley Street, Frankston North 3200	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ).	13/08/2024
313/2011/P/F	Pines	115 Rosemary Crescent, Frankston North 3200	Extension of Time - Construction of a two storey dwelling to the rear of the existing dwelling (two (2) dwellings)	15/08/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/08/2024 To 31/08/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
394/2021/P/B	Pines	313 Frankston-Dandenong Road, Frankston North 3200	Extension of Time - To construct one (1) single storey dwelling to the rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone and to create/alter access to a road in a Transport Zone 2	22/08/2024
518/2022/P/E	Pines	9 Pascal Road, SEAFORD 3198	Secondary Consent - To construct buildings and works associated with a warehouse in an Industrial 1 Zone (IN1Z) and to reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme	23/08/2024
Pines Ward = 4				
710/2004/P/A	Wilton	6/285 McCormicks Road, Carrum Downs 3201	Section 72 - Construction of six dwellings on the site in accordance with the endorsed plans	20/08/2024
402/2024/P/A	Wilton	Com Prop 2 Sandarra Boulevard, SANDHURST 3977	Section 72 - To undertake tree maintenance works (tree pruning and tree removal) in a Significant Landscape Overlay Schedule 2 (SLO2)	26/08/2024
Wilton Ward = 2				
330/2012/P/D	Yamala	Peninsula Aquatic Recreation Centre - PARC 16N Cranbourne Ro	Section 72 - To construct buildings and works (Aquatic Centre and car park) within a Special Building Overlay	2/08/2024
232/2021/P/D	Yamala	10 Seaview Road, Frankston South 3199	Extension of Time - The construction of a double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone, and construction of a dwelling exceeding 7 metres in height in a Design and Development Overlay 1.	5/08/2024
243/2007/P/E	Yamala	118 Overport Road, Frankston South 3199	Secondary Consent - To carry out buildings and works on the land, and existing dwelling on the site, including constructing associated car parking, and landscaping, and the removal of some existing vegetation, for the purpose of establishing a Child Care Centre use on the land.	6/08/2024
417/2019/P/D	Yamala	60 Overport Road, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 9 (DDO9)	7/08/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/08/2024 To 31/08/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
612/2013/P/F	Yamala	642A Nepean Highway, Frankston South 3199	Extension of Time - Three (3) lot subdivision and removal of native vegetation	7/08/2024
962/1974/P/A	Yamala	2/3 & 3 Balcombe Street, Frankston 3199	Secondary Consent - Four (4) single storey units	7/08/2024
97/2021/P/D	Yamala	28 Beach Street, Frankston 3199	Section 72 - To construct buildings and works to the existing shopping centre in a Commercial 1 Zone (C1Z)	16/08/2024
934/2023/P/C	Yamala	26 Fenton Crescent, Frankston South 3199	Section 72 - To construct buildings and works in a Design and Development Overlay Schedule 8 (DDO8) and the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4) and to construct buildings and works in an Erosion Management Overlay Schedule 2 (EMO2)	19/08/2024
378/2023/P/C	Yamala	42 Brighton Street, Frankston South 3199	Secondary Consent - To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), buildings and works and subdivision in a Design and Development Overlay Schedule 9 (DDO9)	19/08/2024
257/2022/P/B	Yamala	7 Denbigh Street, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings in a General Residential Zone (GRZ) and to construct buildings and works over seven (7) metres in height in a Design and Development Overlay Schedule 6 (DDO6)	20/08/2024
176/2021/P/C	Yamala	21 Sussex Road, Frankston South 3199	Secondary Consent - To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 that exceeds a building height of 7m and to undertake buildings and works within the tree protection zone of two substantial trees in a Significant Landscape Overlay Schedule 3	22/08/2024
151/2022/P/VS	Yamala	34 Violet Street, Frankston South 3199	Extension of Time - To construct and carry out works (carport, driveway and crossover) within the Tree Protection Zone of Substantial Trees and to construct a front fence, associated with an existing dwelling within a Significant Landscape Overlay (SLO6)	26/08/2024
Yamala Ward = 12				

Total = 33

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
1019/2023/P	Ballam	227 Cranbourne Road, Frankston 3199	To construct buildings and works associated with a Section 2 use (Restaurant) and to display internally illuminated business identification signage in a General Residential Zone.	Permit Approved	8/08/2024
Ballam Ward = 1					
501/2024/P	Centenary Park	30 Hafey Way, Langwarrin 3910	To construct buildings and works (alfresco and garage) to an existing dwelling in a Rural Conservation Zone (RCZ4)	Permit Approved	22/08/2024
643/2024/P	Centenary Park	41 Hafey Way, Langwarrin 3910	To construct buildings and works (extension) to an existing dwelling in a Rural Conservation Zone (RCZ4)	Permit Approved	26/08/2024
Centenary Park = 2					
6/2024/P	Derinya	74 Heatherhill Road, Frankston 3199	Rooming House	Certificate of Compliance Approved	13/08/2024
325/2024/P	Derinya	4B Kristen Close, Frankston South 3199	To remove five (5) trees in a Significant Landscape Overlay Schedule 3 (SLO3)	Application Lapsed	21/08/2024
459/2024/P	Derinya	6 Lipari Court, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	30/08/2024
Derinya Ward = 3					
690/2023/P	Elisabeth Murdoch	461 North Road, Langwarrin 3910	To construct an outbuilding and associated works in a Design and Development Overlay Schedule 4 (DDO4), Significant Landscape Overlay Schedule 1 (SLO1) and Bushfire Management Overlay (BMO)	Permit Approved	8/08/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
333/2024/P	Elisabeth Murdoch	92 Highfield Drive, Langwarrin South 3911	To construct one (1) double storey dwelling, outbuilding and associated works within a Design and Development Overlay Schedule 4 (DDO4) and to construct or carry out works within the tree protection zone of substantial trees within a Significant Landscape Overlay Schedule 1 (SLO1).	Permit Approved	9/08/2024
247/2024/P	Elisabeth Murdoch	23 Athol Court, Langwarrin 3910	To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	Permit Approved	19/08/2024
408/2024/P	Elisabeth Murdoch	187 Heatherhill Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	Permit Approved	19/08/2024
406/2024/P	Elisabeth Murdoch	13 Athol Court, Langwarrin 3910	To subdivide the land into four (4) lots within a General Residential Zone (GRZ)	Permit Approved	23/08/2024
347/2024/P	Elisabeth Murdoch	525 McClelland Drive, Langwarrin 3910	To remove substantial trees in Significant Landscape Overlay Schedule 1 (SLO1) and to remove native vegetation under Clause 52.17 of the Frankston Planning Scheme.	Permit Approved	27/08/2024
713/2024/P	Elisabeth Murdoch	7 Victory Road, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	29/08/2024
Elisabeth Murdoch Ward = 7					
943/2023/P	Kananook	22 McCulloch Avenue, Seaford 3198	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	1/08/2024
57/2024/P	Kananook	16 Wells Road, Seaford 3198	To use the land for motor vehicle sales in an Industrial 1 Zone (IN1Z) and to vary the car parking requirement (Clause 52.06).	Permit Approved	5/08/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
388/2024/P	Kananook	315-321 Nepean Highway, Frankston 3199	To use the land to sell and consume liquor (Restaurant and Cafe License) within a Mixed Use Zone (MUZ)	Application Lapsed	7/08/2024
705/2024/P	Kananook	11 McRae Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	9/08/2024
564/2024/P	Kananook	2/11 Wise Avenue, Seaford 3198	Use of land for the purpose of an indoor recreational facility (boxing gym) within an Industrial 1 Zone (IN1Z).	Permit Approved	12/08/2024
502/2024/P	Kananook	4 Austin Road, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and a Special Building Overlay (SBO)	Permit Approved	14/08/2024
9/2024/P	Kananook	131 Kananook Avenue, Seaford 3198	To construct two (2) single storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	Application Refused	23/08/2024
718/2024/P	Kananook	10 Elsie Avenue, Seaford 3198	To construct an extension to an existing dwelling within a Special Building Overlay (SBO)	Permit Approved	28/08/2024
Kananook Ward = 8					
508/2024/P	Lyrebird	31 Brett Drive, Carrum Downs 3201	To construct building and works to an existing building (retrospective) in an Industrial 1 Zone (IN1Z) and to reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme.	Permit Approved	6/08/2024
676/2024/P	Lyrebird	9 Frankston Gardens Drive, Carrum Downs 3201	To construct an extension to an existing building in an Industrial 1 Zone (IN1Z)	Permit Approved	14/08/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
725/2024/P	Lyrebird	8/9 Yazaki Way, Carrum Downs 3201	To construct buildings and works in an Industrial 1 Zone (IN1Z) and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	Permit Approved	14/08/2024
486/2024/P	Lyrebird	17 Tova Drive, Carrum Downs 3201	To construct an extension to an existing building in an Industrial 1 Zone (IN1Z)	Permit Approved	23/08/2024
363/2024/P	Lyrebird	52 Boundary Road, Carrum Downs 3201	To construct buildings and works in a Green Wedge Zone (GWZ), to construct buildings and works and to remove vegetation in an Environmental Significance Overlay Schedule 2 (ESO2) and to remove native vegetation	Permit Approved	26/08/2024
426/2024/P	Lyrebird	52 Boundary Road, Carrum Downs 3201	To construct a fence within a Green Wedge Zone (GWZ)	No Permit Required	27/08/2024
847/2024/P	Lyrebird	20 Sonia Street, Carrum Downs 3201	To construct one (1) warehouse in an Industrial 1 Zone (IN1Z)	Permit Approved	28/08/2024
Lyrebird Ward = 7					
606/2024/P	Pines	2/2 Ropley Grange, Frankston 3199	To construct a colorbond verandah in a Special Building Overlay (SBO)	Permit Approved	5/08/2024
543/2024/P	Pines	245 Frankston-Dandenong Road, Frankston North 3200	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	Permit Approved	9/08/2024
715/2024/P	Pines	8 Hi-Tech Place, Seaford 3198	To construct buildings and works in an Industrial 1 Zone (IN1Z)	Permit Approved	14/08/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
808/2023/P	Pines	211-279 Skye Road, Frankston 3199	To construct a building and works (buggy storage building and carpark extension) in a Special Use Zone Schedule 1 (SUZ1) and an Environmental Significance Overlay Schedule 1 (ESO1) To remove native vegetation in an Environmental Significance Overlay Schedule 1 (ESO1)	Permit Approved	15/08/2024
612/2024/P	Pines	1/38 Rosemary Crescent, Frankston North 3200	To construct a double storey dwelling on a lot of less than 300 square metres in a General Residential Zone (GRZ)	Permit Approved	16/08/2024
166/2024/P	Pines	5 Webb Street, Seaford 3198	To construct four (4) double storey dwellings in a General Residential Zone (R1Z)	Permit Approved	27/08/2024
577/2024/P	Pines	20 Chicquita Avenue, Seaford 3198	To construct two (2) single storey dwellings on a lot in a General Residential Zone (R1Z)	Permit Approved	28/08/2024
855/2024/P	Pines	31 Henry Crescent, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	29/08/2024
562/2024/P	Pines	30 Fulmar Street, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Bushfire Management Overlay (BMO)	Permit Approved	30/08/2024
Pines = 9					
361/2024/P	Wilton	40 Taylors Road, Skye 3977	To construct an outbuilding in a Rural Conservation Zone Schedule 2 (RCZ2)	Application Lapsed	13/08/2024
Wilton Ward = 1					

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
161/2024/P	Yamala	27 Bangalay Avenue, Frankston South 3199	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1), To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	Application Refused	7/08/2024
716/2024/P	Yamala	2/3 Balcombe Street, Frankston 3199	Building works (verandah) to an existing dwelling within a General Residential Zone (R1Z)	Application Withdrawn	8/08/2024
950/2023/P	Yamala	21 McComb Boulevard, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone 1 (GRZ) and to remove and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	8/08/2024
890/2022/P	Yamala	112 Kars Street, Frankston South 3199	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay (DDO9), to remove a substantial tree and to construct buildings and works in a Significant Landscape Overlay (SLO4)	Under Appeal	12/08/2024
478/2024/P	Yamala	94 Overport Road, Frankston South 3199	To construct buildings and works in a Design and Development Overlay Schedule 1 (DDO1)	Application Lapsed	13/08/2024
525/2024/P	Yamala	16 Hoadley Avenue, Frankston South 3199	To construct a single storey extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and a Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	13/08/2024
695/2024/P	Yamala	12 Bangalay Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	14/08/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
365/2024/P	Yamala	27 Bayview Road, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	15/08/2024
537/2024/P	Yamala	3 Amberley Crescent, Frankston South 3199	To construct buildings and works to an existing dwelling (extension) in a Design and Development Overlay Schedule 9 (DDO9), to construct a building and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4) and to remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	16/08/2024
1002/2023/P	Yamala	634B Nepean Highway, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 2 (DDO2), Significant Landscape Overlay Schedule 3 (SLO3) and Erosion Management Overlay Schedule 1 (EMO1) To remove easement E-1 and create easement E-2	Application Lapsed	19/08/2024
127/2024/P	Yamala	171 Gould Street, Frankston 3199	To use and construct a display home in a General Residential Zone - Schedule 1. To construct a building and works in the Design and Development Overlay Schedule 6 and Land Subject to Inundation Overlay.	Permit Approved	19/08/2024
291/2024/P	Yamala	634A Nepean Highway, Frankston South 3199	To construct a dwelling in a Design and Development Overlay Schedule 2 (DDO2), Erosion Management Overlay Schedule 1 (EMO1) and removal of vegetation under Significant Landscape Overlay Schedule 3 (SLO3)	Application Lapsed	19/08/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
39/2024/P	Yamala	13 McMahons Road, Frankston 3199	To use and develop the land for a rooming house in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) To create/alter access to a road in a Transport Zone 2	Permit Approved	19/08/2024
804/2023/P	Yamala	6 Mount View Court, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (R1Z) and a Design and Development Overlay Schedule 10 (DDO10)	Permit Approved	19/08/2024
512/2024/P	Yamala	25 Baden Powell Drive, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and works within the Tree protection zone of a substantial tree in an SLO4.	Permit Approved	21/08/2024
829/2024/P	Yamala	13 Merrigal Court, Frankston South 3199	To construct a swimming pool and decking in a General Residential Zone (R1Z)	Application Withdrawn	22/08/2024
316/2024/P	Yamala	34 Liddesdale Avenue, Frankston South 3199	To undertake buildings and works within the tree protection zone of a substantial tree (for the construction of a double storey dwelling) within a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	23/08/2024
465/2024/P	Yamala	17 Liddesdale Avenue, Frankston South 3199	To remove one (1) significant tree in a Significant Landscape Overlay (SLO6)	Permit Approved	23/08/2024
535/2024/P	Yamala	38 McComb Boulevard, Frankston South 3199	To subdivide the land into two (2) lots within a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	23/08/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
177/2024/P	Yamala	Tangenong Creek Reserve 77 Baden Powell Drive, 14 Marcus Road & 32 Woolston Drive, Frankston South 3199	To remove four (4) trees in an Environmental Significance Overlay Schedule 1 (ESO1) and Significant Landscape Overlay Schedule 1 (SLO1)	Permit Approved	26/08/2024
575/2024/P	Yamala	36 Brighton Street, Frankston South 3199	To subdivide the land into four (4) lots in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	26/08/2024
787/2024/P	Yamala	12 Marcus Road, FRANKSTON SOUTH 3199	To construct a rear fence adjoining the Sweetwater Creek in a Design and Development Overlay Schedule 1 (DDO1)	No Permit Required	26/08/2024
876/2023/P	Yamala	632 Nepean Highway, Frankston South 3199	To construct a double storey extension to an existing dwelling in a Design and Development Overlay Schedule 2 (DDO2), Erosion Management Overlay Schedule 1 (EMO1) and Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	28/08/2024
683/2024/P	Yamala	25 McComb Boulevard, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	30/08/2024
Yamala Ward = 24					
Total = 62					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
659/2022/P/A	Yamala	16 Dunstan Street, Frankston South 3199	Section 72 - To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9), to construct a front fence within a Significant Landscape Overlay Schedule 4 (SLO4) and to remove and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	14/08/2024
Yamala Ward = 1					
60/2018/P/E	Ballam	40 Karingal Drive, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	Extension of Time Refused	27/08/2024
Ballam Ward = 1					
647/2021/P/C	Elisabeth Murdoch	11 Seaquesta Court, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	9/08/2024
447/2023/P/A	Elisabeth Murdoch	30 Bellbird Court, Langwarrin 3910	Secondary Consent - To construct buildings and works in a Design and Development Overlay Schedule 4 (DDO4)	Secondary Consent Approved	20/08/2024
Elisabeth Murdoch Ward = 2					
736/2022/P/B	Kananook	129 Rosslyn Avenue, Seaford 3198	Secondary Consent - To construct a garage in a Special Building Overlay (SBO)	Secondary Consent Approved	8/08/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
59/2021/P/C	Kananook	136 Dandenong Road West, Frankston 3199	Secondary Consent - To construct five (5) car showrooms (including car wash bays and an automated car wash structure), associated buildings and works and to display internally illuminated business identification signage in a Commercial 2 Zone (C2Z) and Public Acquisition Overlay Schedule 1 (PAO1) To construct buildings and works in a Special Building Overlay (SBO) To create/alter access to a road in a Road Zone Category 1 and land in a Public Acquisition Overlay Schedule 1 (PAO1)	Secondary Consent Approved	9/08/2024
432/2023/P/A	Kananook	18-20 Kookaburra Street, Frankston 3199	Section 72 - To use the land as a restricted recreation facility, to construct buildings and works to an existing building and to erect and display business identification and promotion signage in a Commercial 2 Zone (C2Z)	Permit Approved	13/08/2024
38/2024/P/A	Kananook	71 Dandenong Road East, Frankston 3199	Section 72 - To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and the Special Building Overlay (SBO).	Permit Approved	15/08/2024
396/2021/P/G	Kananook	176-178 Nepean Highway, Seaford 3198	Secondary Consent - Use and Development of Land for the Purpose of a Service Station and Convenience Restaurant, Display of Advertising Signage and Alteration of Access to a Road in a Transport Zone 2	Secondary Consent Approved	20/08/2024
413/2021/P/C	Kananook	117 Rosslyn Avenue, Seaford 3198	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	20/08/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
490/2020/P/I	Kananook	2 Rosella Street & 303 Nepean Hwy Frankston 3199	Secondary Consent - To use the land for medical centre, shop (pharmacy) and office, and to construct a five (5) storey building (containing four (4) dwellings, café, medical centre, shop (pharmacy) and office) in a Mixed Use Zone (MUZ), to construct a building and works in a Design and Development Overlay Schedule 5 (DDO5), to reduce the number of car parking spaces required under the Parking Overlay Schedule 1 (PO1) and to alter the access to road in a Transport Zone 2	Secondary Consent Approved	20/08/2024
407/2020/P/C	Kananook	62 Fortescue Avenue, Seaford 3198	Extension of time - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct and building and construct and carry out works in a Special Building Overlay (SBO)	Extension of Time Approved	22/08/2024
581/2017/P/I	Kananook	18 Bainbridge Avenue, Seaford 3198	Extension of Time - To construct three (3) double storey dwellings	Extension of Time Approved	22/08/2024
Kananook Ward = 9					
730/2015/P/I	Lyrebird	2 Boundary Road & 724 Frankston- Dandenong Road, Carrum Downs 3201	Section 72 - To use and develop the land for a place of worship, one guest dwelling, one caretakers house and to alter access to a Road Zone in two stages.	Permit Approved	7/08/2024
Lyrebird Ward = 1					
718/2021/P/A	Pines	8 Corsican Street, Frankston North 3200	Extension of Time - To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	Extension of Time Approved	1/08/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
22/2018/P/D	Pines	122 Seaford Place, Seaford 3198	Extension of Time - To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings).	Extension of Time Approved	8/08/2024
293/2022/P/B	Pines	6 Forest Drive, Frankston North 3200	Extension of Time - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ).	Extension of Time Approved	13/08/2024
644/2021/P/A	Pines	9 Stricta Court, Frankston North 3200	Extension of Time - To construct two double storey dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone Schedule 1 (GRZ)	Extension of Time Approved	13/08/2024
236/2022/P/B	Pines	5 East Road, Seaford 3198	Extension of Time - To construct two (2) double storey dwellings in a General Residential Zone (GRZ).	Extension of Time Approved	15/08/2024
21/2022/P/B	Pines	3 Caley Street, Frankston North 3200	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ).	Extension of Time Approved	22/08/2024
394/2021/P/B	Pines	313 Frankston-Dandenong Road, Frankston North 3200	Extension of Time - To construct one (1) single storey dwelling to the rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone and to create/alter access to a road in a Transport Zone 2	Extension of Time Approved	30/08/2024
Pines Ward = 7					
162/2015/P/K	Wilton	20 McCormicks Road, Skye 3977	Extension of Time - To use the site for an education centre (primary school and secondary school) and to display signage associated with the church and education centre.	Extension of Time Approved	7/08/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
Wilton Ward = 1					
755/2010/P/O	Yamala	64 Baden Powell Drive, Frankston South 3199	Extension of Time - The construction of two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings) and the removal of vegetation	Extension of Time Refused	1/08/2024
515/2023/P/B	Yamala	490-504 Nepean Highway, Frankston 3199	Secondary Consent - Buildings and works in association with a food and drink premises, use of the land for the sale and consumption of liquor (producers liquor licence), reduction in car parking requirements and to erect and display illuminated business identification signage in a Comprehensive Development Zone (CDZ2)	Secondary Consent Approved	5/08/2024
232/2021/P/D	Yamala	10 Seaview Road, Frankston South 3199	Extension of Time - The construction of a double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone, and construction of a dwelling exceeding 7 metres in height in a Design and Development Overlay 1.	Extension of Time Approved	8/08/2024
1/2020/P/E	Yamala	53 Woodlands Grove, Frankston 3199	Section 72 - To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	Application Lapsed	12/08/2024
479/2017/P/D	Yamala	5 Hastings Road, Frankston 3199	Extension of Time - Use of the land for a Medical Centre and the construction of a three (3) storey building (plus basement), business identification signage, and creation of access to a road in a Road Zone Category 1	Extension of Time Approved	15/08/2024
962/1974/P/A	Yamala	2/3 & 3 Balcombe Street, Frankston 3199	Secondary Consent - Four (4) single storey units	Secondary Consent Approved	15/08/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
378/2023/P/C	Yamala	42 Brighton Street, Frankston South 3199	Secondary Consent - To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), buildings and works and subdivision in a Design and Development Overlay Schedule 9 (DDO9)	Secondary Consent Approved	22/08/2024
Yamala Ward = 7					
Total = 29					

Progress Report – Subdivision Application Received				
For The Application Date: 1/08/2024 To 31/08/2024				
Application No	Ward	Property Address	Application Description	Date
105/2024/S	Ballam	50 Kareela Road, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	23/08/2024
102/2024/S	Elisabeth Murdoch	134 Centre Road, Langwarrin 3910	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ) and Design and Development Overlay Schedule 4 (DDO4)	6/08/2024
99/2024/S	Kananook	11 McRae Street, Seaford 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	1/08/2024
103/2024/S	Kananook	48 Fairway Street, Frankston 3199	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	15/08/2024
104/2024/S	Kananook	176-178 Nepean Highway, Seaford 3198	Consolidation	22/08/2024
106/2024/S	Lyrebird	131 Ballarto Road, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	27/08/2024
96/2024/S	Pines	25 Holroyd Street, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	6/08/2024
107/2024/S	Pines	31 Henry Crescent, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	28/08/2024
100/2024/S	Wilton	250 Wedge Road, Skye 3977	Wedge Road Stage 7 - Staged multi lot subdivision, creation of restrictions, removal of native vegetation and associated works including earthworks and creation of easements	1/08/2024
101/2024/S	Wilton	250 Wedge Road, Skye 3977	Wedge Road Stage 8 - Staged multi lot subdivision, creation of restrictions, removal of native vegetation and associated works including earthworks and creation of easements	1/08/2024
Total = 10				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
6/2022/S	Centenary Park	40 Burgess Drive, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certification	6/08/2024
87/2024/S	Centenary Park	410 Ballarto Road, Skye 3977	Section 35 Acquisition	Certification & Statement of Compliance	9/08/2024
14/2021/S	Centenary Park	2A Brabham Way, Langwarrin 3910	Twenty five (25) lot subdivision	Re Certification	13/08/2024
102/2024/S	Elisabeth Murdoch	134 Centre Road, Langwarrin 3910	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ) and Design and Development Overlay Schedule 4 (DDO4)	Application Withdrawn (M)	8/08/2024
27/2024/S	Kananook	15 Park Street, Seaford 3198	Two (2) lot subdivision within a General Residential Zone 1 (GRZ1)	Certification & Statement of Compliance	7/08/2024
16/2023/S	Kananook	189 Old Wells Road, Seaford 3198	Two Lot Subdivision	Statement of Compliance	14/08/2024
155/2020/S	Kananook	8 Anderson Street, Frankston 3199	Two (2) Lot subdivision	Re Certification	15/08/2024
38/2024/S	Kananook	48 Railway Parade, Seaford 3198	To subdivide land into four (4) lots in a General Residential Zone (R1Z)	Certification	30/08/2024
110/2022/S	Lyrebird	37 Clifton Grove, Carrum Downs 3201	To subdivide the land into eight (8) lots in a General Residential Zone (GRZ)	Statement of Compliance	14/08/2024

Progress Report – Subdivision Decisions					
For The Application Date: From 1/08/2024 To 31/08/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
80/2022/S	Lyrebird	34 Brett Drive, Carrum Downs 3201	To subdivide the land into forty three (43) lots in an Industrial 1 Zone (I1Z) in stages. Spear - S200018A	Certification & Statement of Compliance	16/08/2024
81/2022/S	Lyrebird	34 Brett Drive, Carrum Downs 3201	To subdivide the land into twenty (20) lots in a Industrial 1 Zone (I1Z) - Spear - S200019T	Certification & Statement of Compliance	16/08/2024
138/2021/S	Pines	300 Frankston-Dandenong Road, Seaford 3198	Two (2) lot subdivision	Awaiting Payment	14/08/2024
89/2024/S	Wilton	20B McCormicks Road, Skye 3977	Section 35 Acquisition	Certification & Statement of Compliance	9/08/2024
99/2023/S	Yamala	554 Nepean Highway, Frankston 3199	Section 23 (Creation of Easement)	Certification & Statement of Compliance	14/08/2024
82/2024/S	Yamala	28 Ronald Avenue, Frankston South 3199	To subdivide the land into two (2) lots within a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9)	Statement of Compliance	23/08/2024
Total = 15					

Town Planning Applications – Direction To Advertise Issued August 2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
890/2023/P	Ballam	1 Faygate Court, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	14/11/2023
41/2024/P	Centenary Park	65 Myrtle Street, Langwarrin 3910	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and Bushfire Management Overlay Schedule 1 (BMO1)	16/01/2024
486/2018/P/D	Centenary Park	1-3 Chiam Court, Langwarrin 3910	Section 72 Amendment - To use and develop the land for Motor Repairs in an Industrial 1 Zone (IN1Z) and Bushfire Management Overlay (BMO), to erect and display business identification signage in an Industrial 1 Zone (IN1Z) and to reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme.	8/04/2024
20/2024/P	Centenary Park	30 Hafey Way, Langwarrin 3910	To amend Section 173 Agreement AH848874X which affects Lot 11 of Plan of Subdivision PS720131U by inserting the words 'unless with the prior written consent of Council' into Clause 3.1.2	1/07/2024
643/2024/P	Centenary Park	41 Hafey Way, Langwarrin 3910	To construct buildings and works (pool house) to an existing dwelling in a Rural Conservation Zone (RCZ4)	17/07/2024
636/2023/P/A	Centenary Park	415 McClelland Drive, Langwarrin 3910	Section 72 - A change of use for part of a building to a medical centre use, from an office use, and associated buildings and works in an Industrial 1 Zone (IN1Z); and for the use and development of carparking in a Public Acquisition Overlay (PAO).	6/06/2024

Town Planning Applications – Direction To Advertise Issued August 2024				
Application No	Ward	Property Address	Application Description	Application Date
198/2024/P	Derinya	250 Frankston-Flinders Road, Frankston South 3199	To construct two (2) dwellings in addition to the existing dwelling (three (3) dwellings on a lot) and to subdivide the land into three (3) lots in a Design and Development Overlay Schedule 9 (DDO9) and a General Residential Zone (R1Z); to construct a building and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4); and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	29/02/2024
368/2024/P	Derinya	6 Wettenhall Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	19/04/2024
563/2024/P	Derinya	16 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	26/06/2024
215/2024/P	Elisabeth Murdoch	19 Altarnun Road, Langwarrin 3910	To construct an extension to an existing dwelling in an Environmental Significance Overlay-Schedule 1 (ESO1), Design and Development Overlay-Schedule 4 (DDO4) and Bushfire Management Overlay -Schedule 2 (BMO 2).	4/03/2024
296/2024/P	Elisabeth Murdoch	Com Prop 5-6 Faith Court, Langwarrin 3910	To remove two (2) substantial trees in a Significant Landscape Overlay (SLO1), to remove vegetation in an Environmental Significance Overlay (ESO1) and to remove native vegetation (52.17)	25/03/2024
579/2024/P	Elisabeth Murdoch	4 Parzay Court, Langwarrin South 3911	To construct one (1) single storey dwelling and outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1) and Design and Development Overlay Schedule 4 (DDO4) and to construct or carry out works within the Tree Protection Zone of native trees in a Significant Landscape Overlay Schedule 1 (SLO1).	1/07/2024

Town Planning Applications – Direction To Advertise Issued August 2024				
Application No	Ward	Property Address	Application Description	Application Date
598/2024/P	Elisabeth Murdoch	34 Clayton-Hill Road, Langwarrin South 3911	To construct a dependent persons unit in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO) To remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) To remove native vegetation under Clause 52.17 Native Vegetation	5/07/2024
331/2024/P	Kananook	156 Nepean Highway, Seaford 3198	To construct two (2) triple storey dwellings in a General Residential Zone (GRZ3) and Design and Development Overlay Schedule 6 (DDO6) and alteration to access to TRZ2.	5/04/2024
432/2023/P/A	Kananook	18-20 Kookaburra Street, Frankston 3199	Section 72 - To use the land as a restricted recreation facility, to construct buildings and works to an existing building and to erect and display business identification and promotion signage in a Commercial 2 Zone (C2Z). Amendment - Alteration to hours of operation to - Monday to Friday: 4:45am - 8:15pm - Saturday and Sunday: 5:30am - 5:15pm	9/07/2024
140/2024/P	Lyrebird	16 Thornbill Drive, Carrum Downs 3201	To construct one (1) single storey dwelling to the rear of an existing dwelling (two (2) dwellings) and two lot subdivision in a General Residential Zone (R1Z) and creation of new sewerage easement on eastern side of lot and variation to existing easement on southern side of lot.	12/02/2024
456/2024/P	Lyrebird	11/47 Frankston Gardens Drive, Carrum Downs 3201	Change of use to a Place of Worship, display business identification signage and reduce the number of carparking spaces under Clause 52.06-5 of the Frankston Planning Scheme within an Industrial 1 Zone (IN1Z)	20/05/2024
73/2023/P/B	Lyrebird	58 William Road, Carrum Downs 3201	Section 72 Amendment - To construct fifteen (15) double storey dwellings in a General Residential Zone (GRZ). Amendment: To amend the proposal to construct nineteen (19) dwellings (seventeen double storey and two single storey)	6/06/2024

Town Planning Applications – Direction To Advertise Issued August 2024				
Application No	Ward	Property Address	Application Description	Application Date
405/2022/P/C	Lyrebird	8 Drake Court, Carrum Downs 3201	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) Amendment: To delete Condition 1I which requires: Deletion of the 1.8m high fence along Drake Court and Dorchester Crescent or fence modified to be no higher than 1.0 metres and open in style.	11/06/2024
162/2024/P	Pines	25-27 Fellowes Street, Seaford 3198	To construct nine (9) double storey dwellings in a General Residential Zone (R1Z)	19/02/2024
374/2024/P	Pines	22 Chicquita Avenue, Seaford 3198	To construct one single storey dwelling and carport to the rear of the existing dwelling (two dwellings on a lot) in a General Residential Zone (GRZ)	23/04/2024
519/2024/P	Pines	6 Henry Crescent, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay	12/06/2024
577/2024/P	Pines	20 Chicquita Avenue, Seaford 3198	To construct two (2) single storey dwellings in a General Residential Zone (R1Z)	28/06/2024
8/2024/P	Wilton	580 Thompsons Road, Sandhurst 3977	To use and develop the land for a childcare centre in a Comprehensive Development Zone Schedule 1 (CDZ1) and to remove vegetation and construct works within the tree protection zone of substantial trees in a SLO2. To alter access to a road in a Transport Zone 2 and creation of a carriageway easement.	19/01/2024
407/2024/P	Wilton	580 Thompsons Road, Sandhurst 3977	To subdivide the land into two (2) lots in a Comprehensive Development Zone Schedule 1 (CDZ1) To subdivide land adjacent to a Transport Zone 2 (TRZ2) To create a carriageway easement	6/05/2024

Town Planning Applications – Direction To Advertise Issued August 2024				
Application No	Ward	Property Address	Application Description	Application Date
622/2007/P/C	Yamala	2 Sheridan Avenue & 39 Evelyn Street, Frankston 3199	Section 72 - Use and develop the land for a self storage facility, alter the access into a Road Zone Category 1, vary existing sewerage easement and vary the car parking requirements of Clause 52.06 of the Frankston Planning Scheme. The amendment application includes but is not limited to the following changes: - An extension to the existing self storage facility onto the adjoining land at No. 39 Evelyn Street. - The proposed extension to reach a maximum height of 13.8 metres. - Changes to the permit preamble and permit conditions. - Refer to page 10 to 15 of the Planning Report for a full list of changes.	26/09/2023
876/2023/P	Yamala	632 Nepean Highway, Frankston South 3199	To construct a double storey extension to an existing dwelling in a Design and Development Overlay Schedule 2 (DDO2), Erosion Management Overlay Schedule 1 (EMO1) and Significant Landscape Overlay Schedule 3 (SLO3)	30/10/2023
1047/2023/P	Yamala	77 McComb Boulevard, Frankston South 3199	To construct two (2) double storey dwellings in a General Residential Zone 1 (GRZ1), Design and Development Overlay Schedule 9 (DDO9), Bushfire Management Overlay Schedule 1 (BMO1) and Significant Landscape Overlay Schedule 4 (SLO4)	28/12/2023
50/2024/P	Yamala	1 Melville Avenue, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (R1Z)	16/01/2024
118/2024/P	Yamala	56 Woolston Drive, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 8 (DDO8) and to remove vegetation and construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	5/02/2024
416/2024/P	Yamala	96 Williams Street, Frankston 3199	To construct two (2) double storey dwellings on a lot within a General Residential Zone (GRZ)	7/05/2024

Town Planning Applications – Direction To Advertise Issued August 2024				
Application No	Ward	Property Address	Application Description	Application Date
530/2021/P/C	Yamala	17 Neil Street, Frankston South 3199	Section 72 - To construct buildings and works (double storey dwelling and domestic swimming pool) in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4). The amendment application includes but is not limited to the following changes: - A redesign of the proposed dwelling, including a reduction in the size of the dwelling and the deletion of the swimming pool.	15/05/2024
487/2024/P	Yamala	92 Kars Street, Frankston South 3199	To construct one (1) double storey dwelling within a Design and Development Overlay Schedule 9 (DDO9), to construct buildings and works within the Tree Protection Zone of a substantial tree and to remove substantial trees within a Significant Landscape Overlay Schedule 4 (SLO4).	30/05/2024
537/2024/P	Yamala	3 Amberley Crescent, Frankston South 3199	To construct buildings and works to an existing dwelling (extension) in a Design and Development Overlay Schedule 9 (DDO9), to construct a building and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4) and to remove one (1) substantial tree in a Significant Landscape Overly Schedule 4 (SLO4).	17/06/2024
79/2021/P/B	Yamala	4 Fleetwood Lane, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 9 (DDO9). Amendment: Addition of second storey	8/07/2024

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals August 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P394/2024	127/2024/P	171 Gould Street, Frankston	To use and construct a display home centre in a General Residential Zone Schedule 1 (GRZ1) To construct a building and works in a Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO) To subdivide land in a General Residential Zone Schedule 1 (GRZ1), Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO) To reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme.	16/04/2024	Failure to Determine	Applicant	10-11/10/2024	Set Aside	15/08/2024
P212/2024	492/2017/P/D	424-426 Nepean Highway, Frankston	Section 72 - Amend the planning permit to allow for the use and development of a fifteen (15) storey building in a Commercial 1 Zone and Design and Development Overlay, Schedule 14 for retail and dwellings and the deletion of the serviced apartments	27/02/2024	Failure to Determine	Owner	12, 13, 15, 16 & 19/8/2024		
P1615/2023	492/2017/P/F	424-426 Nepean Highway, Frankston	Extension of Time - The use and development of the land for a multi-storey building for retail, dwellings & serviced apartments	22/12/2023	Refusal of EOT	Applicant	14/03/2024		

Progress Report – Current VCAT Appeals August 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P14/2024	773/2022/P	35-41 Hastings Road, Frankston & 2 Burns Street, Frankston	Use of land for an office in a Mixed Use Zone (MUZ). Construct buildings and works for a five storey mixed use building comprised of office (section 2 use) and dwellings in a Mixed Use Zone (MUZ). Construct buildings and works in a Design and Development Overlay Schedules 10 and 13 (DDO10 and DDO13) and a Specific Controls Overlay Schedule 3 (SCO3). To create or alter access to a road in a Transport Zone 2 (TZ2).	31/01/2024	NOD	Objector	30/9/2024 & 1-2/10/2024		
P1650/2023	717/2023/P	4 Carder Avenue, Seaford	To construct four (4) double storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	3/01/2024	Refusal	Owner	5-7/6/2024		
P1649/2023	729/2023/P	6 Carder Avenue, Seaford	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	5/01/2024	Refusal	Owner	5-7/6/2024		
P1622/2023	222/2022/P	14-16 Hickory Crescent Frankston North	To construct six (6) double storey dwellings and a six (6) lot subdivision in a General Residential Zone (GRZ)	12/01/2024	Refusal	Owner	3/09/2024		

Progress Report – Current VCAT Appeals August 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P218/2024	464/2023/P	20 Seaview Road, Frankston South	To construct one (1) double storey dwelling in front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 1 (DDO1) and to construct a building and carry out works in the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	27/02/2024	Refusal	Owner	6/11/2024		
P686/2024	475/2023/P	24 Edward Street, Langwarrin	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z)	27/06/2024	Notice of Decision	Objector	26/02/2025		
P767/2024	658/1973/P/B	9/48-50 High Street, Frankston	Section 72 Amendment to the approved plans and permits which allows for the construction of the nine (9) flats that currently exist on the site. The amendment application proposes: - The conversion of the double garage to unit 9 as a single garage and the addition of a bedroom and ensuite at ground floor within the existing garage area. - A reduction in the car parking requirement for unit 9.	17/07/2024	Refusal	Applicant	30/09/2024		
P759/2024	512/2021/P	8 Franklin Court, Frankston	To use and develop the land for a Residential Building (Rooming House) in a General Residential Zone (GRZ)	17/07/2024	Refusal	Applicant	27/03/2025		

Progress Report – Current VCAT Appeals August 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P823/2024	351/2016/P/D	665 Dandenong-Hastings Road, Skye	Section 72 - To construct buildings and works to the existing Dogs Victoria facility.	28/07/2024	NOD	Objector	17/04/2025		
P832/2024	1023/2023/P	57 Brighton Street, Frankston South	To construct two (2) double storey dwellings in a Design Development Overlay Schedule 9 (DDO9) and a General Residential Zone, to construct buildings and works within the Tree Protection Zone of substantial trees and removal of significant trees within a Significant Landscape Overlay Schedule 4 (SLO4).	30/07/2024	NOD	Objector	22/04/2025		
P909/2024	824/2023/P	46 Clifton Grove, Carrum Downs	To construct two (2) dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (R1Z)	27/08/2024	Permit	Owner	1/05/2025		
P962/2024 AWAITING INITIATING ORDER	890/2022/P	112 Kars Street, Frankston South	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay (DDO9), to remove a substantial tree and to construct buildings and works in a Significant Landscape Overlay (SLO4)	2/09/2024	NOD				

Progress Report – VCAT Determination – Policy Implications August 2024			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P394/2024	127/2024/P	171 Gould Street, Frankston	<p>The applicant proposed to construct a display suite on the land, located at the corner of Gould and Wells Streets, near the Wells Street bridge. The display suite was to facilitate sales of apartments proposed in a development at 438-444 Nepean Highway (Pace Developments).</p> <p>When Council officers indicated that the proposal was not likely to be supported in its current design, the applicant sought review at the VCAT. Following notice directed by the VCAT, 32 objections were received.</p> <p>Before the matter progressed to hearing, the applicant amended the proposed development such that Council officers concerns were satisfactorily addressed.</p> <p>Subsequently, at a Compulsory Conference before the VCAT, all parties agreed to the issuance of a Planning Permit.</p>

Progress Report – Ministerial Applications – Delegated Officer Comments August 2024			
<u>Reference Number</u>	<u>Council Reference</u>	<u>Address</u>	<u>Summary of Officer Comments on Ministerial Application</u>

Progress Report – Planning Applications Received For The Application Date: From 1/09/2024 To 30/09/2024				
Application No	Ward	Property Address	Application Description	Date
888/2024/P	Ballam	4 Altair Close, Frankston 3199	To construct building and works to an existing dwelling in a General Residential Zone (R1Z)	8/09/2024
922/2024/P	Ballam	25 Jacana Avenue, Frankston 3199	To construct an extension to an existing dwelling within a Special Building Overlay (SBO)	17/09/2024
932/2024/P	Ballam	3 Baillie Court, Frankston 3199	To construct buildings and works for a small second dwelling in a Special Building Overlay (SBO)	21/09/2024
Ballam Ward = 3				
885/2024/P	Centenary Park	565 Cranbourne-Frankston Road, Langwarrin 3910	To use the land for crop raising (agriculture), associated buildings and works, including earthworks, in a Rural Conservation Zone Schedule 1 (RCZ1), Significant Landscape Overlay Schedule 1 (SLO1), Public Acquisition Overlay (PAO1) and Specific Controls Overlay Schedule 8 (SCO8). To alter access to a road in Transport Zone 2.	4/09/2024
900/2024/P	Centenary Park	Lloyd Park 185N Cranbourne-Frankston Road, Langwarrin 3910	To remove native vegetation to enable the expansion of an existing skate park in an Environmental Significance Overlay Schedule 1 (ESO1)	11/09/2024
907/2024/P	Centenary Park	82 Edward Street, Langwarrin 3910	To construct eight (8) double storey dwellings within a General Residential Zone (R1Z)	12/09/2024
Centenary Park Ward = 3				
875/2024/P	Derinya	13 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	2/09/2024
876/2024/P	Derinya	15 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling and outbuildings in a Design and Development Overlay Schedule 7 (DDO7)	2/09/2024
886/2024/P	Derinya	253 Humphries Road, Frankston South 3199	To use and develop the land for a child care centre in a General Residential Zone (GRZ) To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3) and Design and Development Overlay Schedule 1 (DDO1). To display of business identification signage. To remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	6/09/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2024 To 30/09/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
10/2024/P	Derinya	57 Heatherhill Road, Frankston 3199	Rooming House	10/09/2024
11/2024/P	Derinya	14 Heatherhill Road, Frankston 3199	Rooming House	10/09/2024
13/2024/P	Derinya	68 Coogee Avenue, Frankston 3199	Certificate of Compliance	10/09/2024
923/2024/P	Derinya	141 Overport Road, Frankston South 3199	To remove two (2) substantial trees in a Significant Landscape Overlay (SLO3)	18/09/2024
927/2024/P	Derinya	1 Barriedale Grove, Frankston South 3199	To construct buildings and works for a Dependant Permits Unit in a Bushfire Management Overlay (BMO) and to construct buildings and works in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	19/09/2024
935/2024/P	Derinya	5 Brooklyn Avenue, Frankston 3199	To construct a single storey rooming house within a General Residential Zone (R1Z)	23/09/2024
937/2024/P	Derinya	8 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling and outbuildings in a Design and Development Overlay Schedule 7 (DDO7)	23/09/2024
9/2024/P	Derinya	18 Albion Road, Frankston South 3199	Satisfaction Matters - 5000l water tank	23/09/2024
939/2024/P	Derinya	24 Rosedale Grove, Frankston South 3199	To construct an extension to an existing dwelling (gazebo and deck) in a Design and Development Overlay Schedule 1 (DDO1)	24/09/2024
Derinya Ward = 12				
895/2024/P	Elisabeth Murdoch	6/285 North Road, Langwarrin 3910	To remove two (2) native trees in an Environmental Significance Overlay Schedule 1 (ESO1) and Significant Landscape Overlay Schedule 1 (SLO1)	10/09/2024
917/2024/P	Elisabeth Murdoch	1405 Dandenong-Hastings Road, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4), to remove substantial trees under a Significant Landscape Overlay Schedule 1 (SLO1) and to remove native trees in an Environmental Significance Overlay Schedule 1 (ESO1) and under Clause 52.17 of the Frankston Planning Scheme.	16/09/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2024 To 30/09/2024				
Application No	Ward	Property Address	Application Description	Date
930/2024/P	Elisabeth Murdoch	1/52 Aqueduct Road, Langwarrin 3910	To construct buildings and works (verandah) to an existing single dwelling within a Significant Landscape Overlay (SLO)	19/09/2024
Elisabeth Murdoch Ward = 3				
890/2024/P	Kananook	5 Chapman Avenue, Seaford 3198	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 6 (DDO6)	9/09/2024
12/2024/P	Kananook	17 David Street, Frankston 3199	Certificate of Compliance	10/09/2024
897/2024/P	Kananook	44 McKenzie Street, Seaford 3198	Construction of outbuilding (garage) and associated works within a Land Subjection to Inundation Overlay (LSIO)	11/09/2024
928/2024/P	Kananook	3 Gray Street, Seaford 3198	To use the land to produce, sell and consume liquor (micro-distillery) in an Industrial 1 Zone (IN1Z)	19/09/2024
934/2024/P	Kananook	138 Fortescue Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	25/09/2024
Kananook Ward = 5				
887/2024/P	Lyrebird	26/38 Buontempo Road, Carrum Downs 3201	To construct buildings and works (mezzanine) to an existing building in an Industrial 1 Zone (IN1Z)	6/09/2024
905/2024/P	Lyrebird	5 Sutton Crescent, Carrum Downs 3201	To display one (1) double sided internally illuminated promotion signage in a General Residential Zone (R1Z)	12/09/2024
908/2024/P	Lyrebird	564B Frankston-Dandenong Road, Carrum Downs 3201	To use the existing building as an Office and reduction of car parking within an Industrial 1 Zone (IN1Z)	12/09/2024
899/2024/P	Lyrebird	28 Leah Grove, Carrum Downs 3201	To construct ten (10) stores in an Industrial 1 Zone (IN1Z)	12/09/2024
916/2024/P	Lyrebird	12 Goshawk Court, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	16/09/2024
925/2024/P	Lyrebird	39 Paddington Avenue, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings) in General Residential Zone (GRZ)	23/09/2024
Lyrebird Ward = 6				

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2024 To 30/09/2024				
Application No	Ward	Property Address	Application Description	Date
892/2024/P	Pines	211-279 Skye Road, Frankston 3199	To construct a Telecommunications Facility in a Special Building Overlay (SBO), Environmental Significance Overlay Schedule 1 (ESO1) and Bushfire Management Overlay (BMO)	9/09/2024
902/2024/P	Pines	6 Caley Street, Frankston North 3200	To construct two (2) double storey dwellings within a General Residential Zone (R1Z)	12/09/2024
903/2024/P	Pines	2-8 Peninsula Boulevard, Seaford 3198	To display one (1) double sided internally illuminated promotion signage in an Industrial 1 Zone (IN1Z)	12/09/2024
904/2024/P	Pines	1-15 Hartnett Drive, Seaford 3198	To display one (1) double sided internally illuminated promotion signage in an Industrial 1 Zone (IN1Z)	12/09/2024
909/2024/P	Pines	40 East Road, Seaford 3198	To subdivide the land into four (4) lots in a General Residential Zone (R1Z)	12/09/2024
938/2024/P	Pines	20 Cumberland Drive, Seaford 3198	To use the land for a Restricted Recreation Facility (Gymnasium) in an Industrial 1 Zone (IN1Z)	24/09/2024
911/2024/P	Pines	300 Frankston-Dandenong Road, Seaford 3198	To construct a warehouse and ancillary office within an Industrial 1 Zone (IN1Z) - (Future Lot 10 (No. 9) Compass Court, Seaford)	29/09/2024
951/2024/P	Pines	28 Armata Crescent, Frankston South 3200	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings) in a General Residential Zone (R1Z)	30/09/2024
Pines Ward = 8				
872/2024/P	Yamala	22 Fleetwood Crescent, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	2/09/2024
882/2024/P	Yamala	70A Cliff Road, Frankston South 3199	To construct a swimming pool and verandah in a Design and Development Overlay Schedule 9 (DDO9)	5/09/2024
893/2024/P	Yamala	Shop 1/432 Nepean Highway, Frankston 3199	To use the land to sell and consume liquor (Restaurant and Cafe License) within a Commercial 1 Zone (B1Z)	9/09/2024
883/2024/P	Yamala	149 Humphries Road, Frankston South 3199	Construction of an outbuilding in a Design and Development Overlay (DDO)	11/09/2024

Progress Report – Planning Applications Received For The Application Date: From 1/09/2024 To 30/09/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
910/2024/P	Yamala	38E Violet Street, Frankston South 3199	To construct buildings and works (lift) to an existing dwelling within a General Residential Zone (R1Z)	12/09/2024
906/2024/P	Yamala	673 Nepean Highway, Frankston South 3199	To display one (1) double sided internally illuminated promotion signage in a General Residential Zone (R1Z)	12/09/2024
921/2024/P	Yamala	9 Baileyana Street, Frankston South 3199	To prune one (1) substantial tree (Eucalyptus nicholii) in a Significant Landscape Overlay Schedule 6 (SLO6)	17/09/2024
940/2024/P	Yamala	146 Overport Road, Frankston South 3199	To prune one (1) substantial tree in a Significant Landscape Overlay (SLO6)	25/09/2024
948/2024/P	Yamala	20 Cliff Road, Frankston 3199	To construct an outbuilding in an Erosion Management Overlay Schedule 3 (EMO3)	30/09/2024
Yamala Ward = 9				
Total = 49				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2024 To 30/09/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
494/2020/P/K	Ballam	Shop M201/330 Cranbourne Road, Frankston 3199	Secondary Consent - To use the land to sell and consume liquor and to reduce the number of car parking spaces required under Clause 52.06-3 of the Frankston Planning Scheme	5/09/2024
252/2017/P/E	Ballam	33 Royle Street, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	6/09/2024
356/2024/P/A	Ballam	Centro Karingal 330 Cranbourne Road, Frankston 3199	Section 72 - To construct buildings and works in a Commercial 1 Zone (C1Z), to reduce the number of car parking spaces required under Clause 52.06-5. and to erect and display business identification signage	10/09/2024
61/2022/P/B	Ballam	28 Lee Street, Frankston 3199	Extension of Time - To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	18/09/2024
Ballam Ward = 4				
20/2014/P/B	Centenary Park	75 Quarry Road, Langwarrin 3910	Extension of Time - To use the site for Refuse Disposal (landfill)	9/09/2024
Centenary Park = 1				
182/2020/P/L	Derinya	86-88 Stotts Lane, Frankston South 3199	Secondary Consent - To subdivide the land into a maximum of Forty Five (45) residential lots (staged subdivision) in a General Residential Zone (GRZ)	17/09/2024
139/2020/P/E	Derinya	19 Foot Street, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings on two lots and common property in a General Residential Zone (GRZ) To subdivide the land from two lots into three (3) lots in a General Residential Zone (GRZ) and removal of carriageway easement.	22/09/2024
Derinya Ward = 2				
542/2017/P/F	Elisabeth Murdoch	185 Warrandyte Road, Langwarrin 3910	Extension of time - To undertake building and works and to use the land for a medical centre, works within TPZ of substantial trees and vegetation removal.	3/09/2024
381/2014/P/I	Elisabeth Murdoch	1/52 Aqueduct Road, Langwarrin 3910	Secondary Consent - The construction of nine dwellings, the construction of an extension (carport) to the existing dwelling and the removal of native vegetation	20/09/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2024 To 30/09/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
273/1998/P/B	Elisabeth Murdoch	20 Leisureland Drive, Langwarrin 3910	Secondary Consent - Dwelling	30/09/2024
Elisabeth Murdoch Ward = 3				
745/2005/P/A	Kananook	1A Bainbridge Avenue, Seaford 3198	Section 72 - Three Single Storey Units and Garages Amendment - To construct an extension to an existing dwelling (deck) in a Special Building Overlay (SBO).	5/09/2024
529/2022/P/C	Kananook	78 Nepean Highway, Seaford 3198	Secondary Consent - To construct forty-three (43) double and triple storey dwellings and subdivide the land into forty-three (43) lots in stages in a General Residential Zone (GRZ), Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO), to remove native vegetation under Clause 52.17 Native Vegetation and to create access and subdivide land adjacent to a road in a Transport 2 Zone.	13/09/2024
529/2022/P/C	Kananook	79-83 Nepean Highway, Seaford 3198	Secondary Consent - To construct forty-three (43) double and triple storey dwellings and subdivide the land into forty-three (43) lots in stages in a General Residential Zone (GRZ), Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO), to remove native vegetation under Clause 52.17 Native Vegetation and to create access and subdivide land adjacent to a road in a Transport 2 Zone.	13/09/2024
267/2021/P/C	Kananook	54 Orwil Street, Frankston 3199	Section 72 - To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ)	16/09/2024
365/2022/P/C	Kananook	62 Wells Road, Seaford 3198	Extension of Time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	26/09/2024
561/2022/P/B	Kananook	6 Austin Road, Seaford 3198	Secondary Consent - To construct a dwelling in a Special Building Overlay (SBO)	27/09/2024
203/2022/P/B	Kananook	3 Mereweather Avenue, Frankston 3199	Extension of Time - Construction of a three storey building including ten dwellings in a Design and Development Overlay Schedule 5	30/09/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2024 To 30/09/2024				
Application No	Ward	Property Address	Application Description	Date
Kananook Ward = 7				
591/2021/P/I	Lyrebird	620 Frankston-Dandenong Road, Carrum Downs 3201	Section 72 - To use and construct two (2) convenience restaurants and to display internally illuminated business identification signage in a General Residential Zone (GRZ). To remove native vegetation under Clause 52.17 Native Vegetation. To alter access to a road in a Transport Zone 2.	3/09/2024
232/2020/P/B	Lyrebird	48 Barnett Avenue, Carrum Downs 3201	Section 72 - To construct one (1) single storey dwelling within the Tree Protection Zone of two (2) substantial trees in a Significant Landscape Overlay Schedule 5 (SLO5)	19/09/2024
783/2021/P/A	Lyrebird	10 Robinson Road, Carrum Downs 3201	Extension of Time - To construct buildings and works to an existing abattoir in a Green Wedge Zone (GWZ), Environmental Significance Overlay Schedule 2 (ESO2) and Land Subject to Inundation Overlay (LSIO) To reduce the number of car parking spaces required under Clause 52.06 of the Frankston Planning Scheme	24/09/2024
197/2010/P/E	Lyrebird	2/14 Access Way, Carrum Downs 3201	Section 72 - To construct a factory/warehouse	26/09/2024
Lyrebird Ward = 4				
137/2022/P/B	Pines	32 Stephenson Road, Seaford 3198	Extension of Time - To construct buildings and works to an existing Panel Beater within an Industrial 1 Zone (IN1Z)	9/09/2024
401/2017/P/E	Pines	178 Seaford Road, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings	9/09/2024
227/2022/P/C	Pines	25 Holroyd Street, Seaford 3198	Extension of Time - To construct three (3) double storey dwellings and three (3) lot subdivision in a General Residential Zone (GRZ) and Special Building Overlay (SBO).	13/09/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2024 To 30/09/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
35/2023/P/B	Pines	Belvedere Reserve 151 East Road, Seaford 3198	Section 72 - To use the land for a Research centre (Independent Living Lab) and undertake associated buildings and works; To construct buildings and works associated with an Informal outdoor recreation use (intergenerational activity and learning playground) in a Public Park and Recreation Zone (PPRZ) in two (2) stages.	18/09/2024
255/2022/P/E	Pines	14 Galway Street, Seaford 3198	Extension of Time - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	25/09/2024
623/2022/P/B	Pines	37 Candlebark Crescent, Frankston North 3200	Extension of Time - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	30/09/2024
Pines Ward = 6				
296/2022/P/E	Yamala	11 Merrigal Court, Frankston South 3199	Extension of Time - To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 (DDO1) and remove and construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	2/09/2024
515/2023/P/C	Yamala	490-504 Nepean Highway, Frankston 3199	Section 72 - Buildings and works in association with a food and drink premises, use of the land for the sale and consumption of liquor (producers liquor licence), reduction in car parking requirements and to erect and display illuminated business identification signage in a Comprehensive Development Zone (CDZ2)	4/09/2024
27/2019/P/D	Yamala	23 James Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	5/09/2024
104/2018/P/VS	Yamala	5 Karina Street, Frankston South 3199	Extension of Time - To construct an outbuilding in a Design and Development Overlay Schedule 1 and to remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3.	11/09/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2024 To 30/09/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
110/2019/P/F	Yamala	81 Fleetwood Crescent, Frankston South 3199	Section 72 - To construct buildings and works for a domestic swimming pool and extension to an existing dwelling in a Design and Development Overlay Schedule 8 and Erosion Management Overlay Schedule 2 and to construct and carry out works in the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 4.	17/09/2024
623/2011/P/G	Yamala	435 Nepean Highway, Frankston 3199	Secondary Consent - Use of the building for the purpose of one hundred and forty seven dwellings, offices, restaurant, tavern and liquor licence in association with the restaurant and tavern. Buildings and works associated with the existing building; a reduction in car parking and variation to the loading bay requirement.	25/09/2024
667/2016/P/E	Yamala	3 Joy Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	27/09/2024
21/2020/P/C	Yamala	12 Balmoral Walk, Frankston 3199	Extension of time - To construct a building and construct and carry out works in a Commercial 1 Zone (C1Z) and Special Building Overlay (SBO) for an eight (8) storey mixed use building and to reduce the number of car parking spaces required under the Parking Overlay Schedule 1 (PO1) and Clause 52.06-5 and provide some of the car parking spaces on another site.	30/09/2024
Yamala Ward = 8				
Total = 35				

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
356/2024/P	Ballam	Centro Karingal 330 Cranbourne Road, Frankston 3199	To construct buildings and works in a Commercial 1 Zone (C1Z), to reduce the number of car parking spaces required under Clause 52.06-5. and to erect and display business identification signage	Permit Approved	2/09/2024
888/2024/P	Ballam	4 Altair Close, Frankston 3199	To construct building and works to an existing dwelling in a General Residential Zone (R1Z)	Application Withdrawn	9/09/2024
890/2023/P	Ballam	1 Faygate Court, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	24/09/2024
Ballam Ward = 3					
41/2024/P	Centenary Park	65 Myrtle Street, Langwarrin 3910	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	12/09/2024
699/2024/P	Centenary Park	412 McClelland Drive, Langwarrin 3910	To subdivide land into three (3) lots in a General Residential Zone (R1Z) and Bushfire Management Overlay (BMO)	Permit Approved	20/09/2024
Centenary Park Ward = 2					
958/2023/P	Derinya	14 Long Street, Frankston 3199	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 11 (DDO11)	Decision to Issue - Awaiting planner signature	10/09/2024
652/2024/P	Derinya	24 Bartlett Street, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 3 (DDO3)	Application Lapsed	10/09/2024
605/2024/P	Derinya	9 Banool Court, Frankston South 3199	To removed three (3) substantial trees in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	11/09/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
563/2024/P	Derinya	16 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Permit Approved	25/09/2024
923/2024/P	Derinya	141 Overport Road, Frankston South 3199	To remove two (2) substantial trees in a Significant Landscape Overlay (SLO3)	Application Withdrawn	26/09/2024
Derinya Ward = 5					
598/2024/P	Elisabeth Murdoch	34 Clayton-Hill Road, Langwarrin South 3911	To construct a dependent persons unit in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO) To remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) To remove native vegetation under Clause 52.17 Native Vegetation	Permit Approved	5/09/2024
640/2024/P	Elisabeth Murdoch	45 Leisureland Drive, Langwarrin 3910	To construct an outbuilding (shed) in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	10/09/2024
930/2024/P	Elisabeth Murdoch	1/52 Aqueduct Road, Langwarrin 3910	To construct buildings and works (verandah) to an existing single dwelling within a Significant Landscape Overlay (SLO)	Application Withdrawn	19/09/2024
398/2024/P	Elisabeth Murdoch	67 Highfield Drive, Langwarrin South 3911	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Application Lapsed	20/09/2024
Elisabeth Murdoch Ward = 4					
108/2024/P	Kananook	31-33 Lewis Street, Frankston 3199	To construct carports on common property in a General Residential Zone (GRZ) To construct buildings and works in a Design and Development Overlay Schedule 12 (DDO12)	Application Lapsed	2/09/2024
564/2024/P	Kananook	2/11 Wise Avenue, Seaford 3198	Use of land for the purpose of an indoor recreational facility (boxing gym) within an Industrial 1 Zone (IN1Z).	Permit Approved	11/09/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
264/2024/P	Kananook	5, 5A&5B Kookaburra Street, Frankston 3199	Building and works and Change of use to Motor Vehicle, Boat and Caravan sales within a Commercial 2 Zone (C2Z)and Special Building Overlay.	Application Withdrawn	16/09/2024
790/2024/P	Kananook	48 Fairway Street, Frankston 3199	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	Permit Approved	18/09/2024
601/2024/P	Kananook	Seaford Maternal and Child Health Centre 2/41 Railway Parade	To reduce the number of car spaces required under clause 52.06-5 of the Frankston Planning Scheme and to provide some of the car parking spaces required under Clause 52.06-5 on another site.	Permit Approved	19/09/2024
591/2024/P	Kananook	13 Mereweather Avenue, Frankston 3199	To construct a three (3) storey dual occupancy in a Residential Growth Zone (RGZ)	Application Lapsed	23/09/2024
Kananook Ward = 6					
747/2024/P	Lyrebird	20 Herbert Road, Carrum Downs 3201	To erect and display business identification signage within a General Residential Zone (R1Z)	Permit Approved	3/09/2024
887/2024/P	Lyrebird	26/38 Buontempo Road, Carrum Downs 3201	To construct buildings and works (mezzanine) to an existing building in an Industrial 1 Zone (IN1Z)	Permit Approved	10/09/2024
864/2024/P	Lyrebird	22/38 Buontempo Road, Carrum Downs 3201	To construct buildings and works for a mezzanine in an Industrial 1 Zone (IN1Z)	Permit Approved	12/09/2024
541/2024/P	Lyrebird	27 Frankston Gardens Drive, Carrum Downs 3201	To construct a warehouse in an Industrial 1 Zone (IN1Z).	Permit Approved	17/09/2024
916/2024/P	Lyrebird	12 Goshawk Court, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	19/09/2024
664/2024/P	Lyrebird	91 Boundary Road, Carrum Downs 3201	Buildings and works for the purpose of two warehouses in addition to the existing building in an Industrial 1 Zone (IN1Z)	Permit Approved	25/09/2024
Lyrebird Ward = 6					

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
135/2024/P	Pines	27 Hickory Crescent, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	Permit Approved	6/09/2024
374/2024/P	Pines	22 Chicquita Avenue, Seaford 3198	To construct one single storey dwelling to the rear of the existing dwelling (two dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	6/09/2024
358/2024/P	Pines	9 Parwan Court, Frankston 3199	To remove restrictive covenant G412346 on Lot 32 of Plan of Subdivision 115908 as contained in Volume 09162, Folio 132.	Application Withdrawn	9/09/2024
558/2024/P	Pines	2 Hartnett Drive, Seaford 3198	To erect and display business identification and panel signage in an Industrial 1 Zone (IN1Z)	Permit Approved	10/09/2024
222/2022/P	Pines	14 Hickory Crescent, Frankston North 3200	Construction of six (6) double storey dwellings and a six (6) lot subdivision in a General Residential Zone 1.	Permit Approved	12/09/2024
222/2022/P	Pines	16 Hickory Crescent, Frankston North 3200	Construction of six (6) double storey dwellings and a six (6) lot subdivision in a General Residential Zone 1.	Permit Approved	12/09/2024
298/2024/P	Pines	3 Hannah Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	Permit Approved	25/09/2024
Pines Ward = 7					
1047/2023/P	Yamala	77 McComb Boulevard, Frankston South 3199	To construct two (2) double storey dwellings in a General Residential Zone 1 (GRZ1), Design and Development Overlay Schedule 9 (DDO9), Bushfire Management Overlay Schedule 1 (BMO1) and Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	3/09/2024
373/2024/P	Yamala	6/12-14 High Street, Frankston 3199	To construct buildings and works to an existing dwelling in a General Residential Zone (GRZ)	Permit Approved	6/09/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
381/2024/P	Yamala	8 Cliff Road, Frankston 3199	To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 6 (DDO6) and an Erosion Management Overlay Schedule 3 (EMO3)	Application Lapsed	9/09/2024
950/2023/P	Yamala	21 McComb Boulevard, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone 1 (GRZ) and to remove and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	9/09/2024
872/2024/P	Yamala	22 Fleetwood Crescent, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	10/09/2024
416/2024/P	Yamala	96 Williams Street, Frankston 3199	To construct two (2) double storey dwellings on a lot within a General Residential Zone (GRZ)	Permit Approved	17/09/2024
882/2024/P	Yamala	70A Cliff Road, Frankston South 3199	To construct a swimming pool and verandah in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	17/09/2024
545/2024/P	Yamala	9 Piper Crescent, Frankston South 3199	To construct a single storey dwelling in a Design Development Overlay Schedule 1 (DDO1) To remove easement E-1 on PS097547	Application Lapsed	23/09/2024
812/2024/P	Yamala	5 Stradbroke Avenue, Frankston South 3199	To construct a domestic swimming pool and associated works in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	23/09/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
421/2024/P	Yamala	17 Poinciana Street, Frankston South 3199	To construct one (1) double storey dwelling within a Design and Development Overlay Schedule 9 (DDO9), to remove and construct buildings and works within the Tree Protection Zone of substantial trees within a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	26/09/2024
779/2024/P	Yamala	11 Stradbroke Avenue, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	Application Refused	26/09/2024
Yamala Ward = 11					
Total = 44					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
395/2022/P/D	Kananook	62 Nepean Highway, Seaford 3198	Section 72 - To construct a three (3) storey dwelling a Design and Development Overlay Schedule 6 (DDO6) and alter access to a road in a Transport Zone 2 (Clause 52.29).	Permit Approved	11/09/2024
Kananook Ward = 1					
356/2024/P/A	Ballam	Centro Karingal 330 Cranbourne Road, Frankston 3199	Section 72 - To construct buildings and works in a Commercial 1 Zone (C1Z), to reduce the number of car parking spaces required under Clause 52.06-5. and to erect and display business identification signage	Permit Approved	17/09/2024
252/2017/P/E	Ballam	33 Royle Street, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	18/09/2024
494/2020/P/K	Ballam	Shop M201/330 Cranbourne Road, Frankston 3199	Secondary Consent - To use the land to sell and consume liquor and to reduce the number of car parking spaces required under Clause 52.06-3 of the Frankston Planning Scheme	Secondary Consent Approved	20/09/2024
61/2022/P/B	Ballam	28 Lee Street, Frankston 3199	Extension of Time - To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	Extension of Time Approved	26/09/2024
Ballam Ward = 4					
367/2021/P/D	Centenary Park	50A Maria Drive, Langwarrin 3910	Secondary Consent - To construct one (1) double storey dwelling to the front of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Secondary Consent Approved	12/09/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
636/2023/P/A	Centenary Park	415 McClelland Drive, Langwarrin 3910	Section 72 - A change of use to a medical centre use and associated buildings and works in an Industrial 1 Zone (IN1Z); and for the use and development of carparking in a Public Acquisition Overlay (PAO).	Permit Approved	17/09/2024
486/2018/P/D	Centenary Park	1-3 Chiam Court, Langwarrin 3910	Section 72 Amendment - To use and develop the land for Motor Repairs in an Industrial 1 Zone (IN1Z) and Bushfire Management Overlay (BMO), to erect and display business identification signage in an Industrial 1 Zone (IN1Z) and to reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme.	Permit Approved	19/09/2024
Centenary Park Ward = 3					
99/2022/P/VS	Derinya	31 Casuarina Drive, Frankston South 3199	Extension of Time - To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Application Withdrawn	13/09/2024
182/2020/P/L	Derinya	86-88 Stotts Lane, Frankston South 3199	Secondary Consent - To subdivide the land into a maximum of Forty Five (45) residential lots (staged subdivision) in a General Residential Zone (GRZ)	Secondary Consent Approved	20/09/2024
Derinya Ward = 2					
441/1999/P/B	Elisabeth Murdoch	6/17 Warrandyte Road, Langwarrin 3910	Section 72 - Nine (9) Single storey dwellings in accordance with the endorsed plans To Amend the permit by: - Addition of carport to Unit 6 - Extension of Unit 6 (addition of verandah to the rear of Unit 6)	Application Withdrawn	6/09/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
542/2017/P/F	Elisabeth Murdoch	185 Warrandyte Road, Langwarrin 3910	Extension of time - To undertake building and works and to use the land for a medical centre, works within TPZ of substantial trees and vegetation removal.	Extension of Time Approved	6/09/2024
Elisabeth Murdoch Ward = 2					
196/2022/P/E	Kananook	97 Dandenong Road East, Frankston 3199	Secondary Consent - To construct two (2) double storey dwellings to the rear of an existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ)	Secondary Consent Approved	2/09/2024
28/2003/P/B	Kananook	17 Nepean Highway, Seaford 3198	Secondary Consent - Alteration to dwelling	Secondary Consent Approved	6/09/2024
504/2022/P/C	Kananook	90 Railway Parade, Seaford 3198	Secondary Consent - To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ)	Secondary Consent Approved	12/09/2024
290/2022/P/B	Kananook	54 Orwil Street, Frankston 3199	Section 72 - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	17/09/2024
534/2006/P/B	Kananook	55 Dandenong Road East, Frankston 3199	Secondary Consent - To construct a single storey dwelling with double garage at the rear of site, and construct a single garage for the existing dwelling that is to be retained in accordance with submitted plans	Secondary Consent Approved	17/09/2024
109/2022/P/VS	Kananook	102 Kananook Avenue, Seaford 3198	Extension of Time - To construct a double storey dwelling in Special Building Overlay (SBO)	Extension of Time Approved	17/09/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
197/2002/P/E	Kananook	1 Wells Road, Seaford 3198	Secondary Consent - Alterations and additions to the existing motor vehicle sales showroom, yard and workshop, in accordance with the endorsed plans	Secondary Consent Approved	18/09/2024
933/2023/P/A	Kananook	12B Kananook Avenue, Seaford 3198	Section 72 - To construct a building and carry out works (double storey dwelling) in a Special Building Overlay (SBO)	Permit Approved	20/09/2024
529/2022/P/C	Kananook	78-83 Nepean Highway, Seaford 3198	Secondary Consent - To construct forty-three (43) double and triple storey dwellings and subdivide the land into forty-three (43) lots in stages in a General Residential Zone (GRZ), Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO), to remove native vegetation under Clause 52.17 Native Vegetation and to create access and subdivide land adjacent to a road in a Transport 2 Zone.	Secondary Consent Approved	26/09/2024
Kananook Ward = 9					
535/2011/P/B	Lyrebird	2/21 Whimbrel Crescent, Carrum Downs 3201	Secondary Consent - To construct one (1) single storey dwelling to the rear of the existing dwelling (total of two (2) dwellings) and subdivide the land into two (2) allotments with common property in accordance with the endorsed plans	Application Withdrawn	4/09/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
395/2019/P/C	Lyrebird	842 Frankston-Dandenong Road, Carrum Downs 3201	Secondary Consent - To use the land for a place of worship and associated accommodation, and for associated buildings and works on land within a Green Wedge Zone (GWZ), to remove vegetation and construct a building and carry out works within the Tree Protection Zone of substantial trees in a Significant landscape Overlay -Schedule 2 (SLO2), to construct a building and construct or carry out works in an Environmental Significance Overlay Schedule 1 (ESO1) and to alter access to a Road Zone Category 1 (RD1Z)	Secondary Consent Approved	19/09/2024
231/2020/P/G	Lyrebird	216 Hall Road, Carrum Downs 3201	Section 72 - To use the land for a Service Station, Car Wash and Convenience Restaurant; to construct buildings and works associated with a Section 2 Use in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO), removal of native vegetation, to erect and display business identification signage, including internally illuminated signage and a pole sign, to create access/alter to a Road Zone Category 1 Amendment: - Amended Hall Road access	Permit Approved	20/09/2024
Lyrebird Ward = 3					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
518/2022/P/E	Pines	9 Pascal Road, Seaford 3198	Secondary Consent - To construct buildings and works associated with a warehouse in an Industrial 1 Zone (IN1Z) and to reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme	Secondary Consent Approved	6/09/2024
137/2022/P/B	Pines	32 Stephenson Road, Seaford 3198	Extension of Time - To construct buildings and works to an existing Panel Beater within an Industrial 1 Zone (IN1Z)	Extension of Time Approved	16/09/2024
153/2019/P/D	Pines	101 East Road, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	Extension of Time Approved	18/09/2024
657/2021/P/H	Pines	300 Frankston-Dandenong Road, Seaford 3198	Secondary Consent - To subdivide the land into sixteen (16) lots in stages, to use and develop the land for warehouse, store (self-storage facility), three (3) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation, to use Lot 1 for the sale and consumption of liquor (restaurant and café licence)	Secondary Consent Approved	23/09/2024
313/2011/P/F	Pines	115 Rosemary Crescent, Frankston North 3200	Extension of Time - Construction of a two storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Refused	24/09/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
401/2017/P/E	Pines	178 Seaford Road, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings	Extension of Time Approved	25/09/2024
Pines Ward = 6					
493/2020/P/B	Wilton	4-6 Wilton Way, Carrum Downs 3201	Secondary Consent - To construct eleven (11) double storey dwellings in a General Residential Zone (GRZ) and an eleven lot subdivision in a General Residential Zone (GRZ) and to subdivide land adjacent to a road in a Transport Zone 2	Secondary Consent Approved	6/09/2024
Wilton Ward = 1					
151/2022/P/VS	Yamala	34 Violet Street, Frankston South 3199	Extension of Time - To construct and carry out works (carport, driveway and crossover) within the Tree Protection Zone of Substantial Trees and to construct a front fence, associated with an existing dwelling within a Significant Landscape Overlay (SLO6)	Extension of Time Approved	2/09/2024
296/2022/P/E	Yamala	11 Merrigal Court, Frankston South 3199	Extension of Time - To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 (DDO1) and remove and construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	Extension of Time Approved	4/09/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
530/2021/P/C	Yamala	17 Neil Street, Frankston South 3199	Section 72 - To construct buildings and works (double storey dwelling and domestic swimming pool) in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4). The amendment application includes but is not limited to the following changes: - A redesign of the proposed dwelling, including a reduction in the size of the dwelling and the deletion of the swimming pool.	Permit Approved	6/09/2024
32/2017/P/C	Yamala	3-4 Callaghan Place, Frankston 3199	Extension of time - Subdivision (Re-alignment of boundaries)	Extension of Time Approved	6/09/2024
257/2022/P/B	Yamala	7 Denbigh Street, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings in a General Residential Zone (GRZ) and to construct buildings and works over seven (7) metres in height in a Design and Development Overlay Schedule 6 (DDO6)	Extension of Time Approved	12/09/2024
27/2019/P/D	Yamala	23 James Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	Extension of Time Refused	13/09/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
243/2007/P/E	Yamala	118 Overport Road, Frankston South 3199	Secondary Consent - To carry out buildings and works on the land, and existing dwelling on the site, including constructing associated car parking, and landscaping, and the removal of some existing vegetation, for the purpose of establishing a Child Care Centre use on the land.	Secondary Consent Approved	13/09/2024
612/2013/P/F	Yamala	642A Nepean Highway, Frankston South 3199	Extension of Time - Three (3) lot subdivision and removal of native vegetation	Extension of Time Approved	16/09/2024
104/2018/P/VS	Yamala	5 Karina Street, Frankston South 3199	Extension of Time - To construct an outbuilding in a Design and Development Overlay Schedule 1 and to remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3.	Extension of Time Approved	16/09/2024
437/2020/P/C	Yamala	35 Playne Street, Frankston 3199	Section 72 - Construction of a fifteen (15) storey mixed use building in a Commercial 1 Zone, use of the land for dwellings and reduction to the number of car parking spaces required under the Parking Overlay Schedule 1.	Permit Approved	18/09/2024
Yamala Ward = 10					
Total = 41					

Progress Report – Subdivision Application Received				
For The Application Date: 1/09/2024 To 30/09/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
108/2024/S	Pines	40 East Road, Seaford 3198	To subdivide the land into four (4) lots in a General Residential Zone (R1Z)	12/09/2024
104/2024/S	Kananook	176-178 Nepean Highway, Seaford 3198	Consolidation	5/09/2024
109/2024/S	Kananook	138 Fortescue Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	23/09/2024
Total = 3				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/09/2024 To 30/09/2024					
Application No	Ward	Property Address	Application Description	Status	Date
93/2024/S	Ballam	2 Hilton Court, Frankston 3199	Section 23 (Removal of Restriction)	Certification & Statement of Compliance	5/09/2024
1/2023/S	Centenary Park	66 Anthony Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Statement of Compliance	12/09/2024
88/2023/S	Centenary Park	37 Elm Grove, Langwarrin 3910	Two (2) lot subdivision	Re Certification	16/09/2024
65/2024/S	Centenary Park	17 Anthony Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certification	24/09/2024
104/2023/S	Centenary Park	11 Edward Street, Langwarrin 3910	To subdivide the land into ten (10) lots in a General Residential Zone (GRZ)	Awaiting Payment	25/09/2024
82/2023/S	Centenary Park	4 Melaleuca Crescent, Langwarrin 3910	Two (2) lot subdivision in a General Residential Zone (GRZ)	Certification	26/09/2024
89/2022/S	Derinya	17 Hillcrest Road, FRANKSTON 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Certification & Statement of Compliance	3/09/2024
80/2023/S	Kananook	10 Wave Street, Frankston 3199	Two (2) lot subdivision in a General Residential Zone (GRZ)	Statement of Compliance	2/09/2024
70/2022/S	Kananook	10 Wykeham Court, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Certification	5/09/2024
55/2022/S	Kananook	13 Lewis Street, Frankston 3199	Two (2) lot subdivision in a Residential Growth Zone (RGZ).	Certification	11/09/2024

Progress Report – Subdivision Decisions					
For The Application Date: From 1/09/2024 To 30/09/2024					
Application No	Ward	Property Address	Application Description	Status	Date
56/2022/S	Kananook	5 Spray Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Statement of Compliance	18/09/2024
98/2024/S	Kananook	11 McRae Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Certification	26/09/2024
45/2024/S	Pines	5A Apsley Place, Seaford 3198	Six (6) lot subdivision of land within an Industrial 1 Zone (IN1Z)	Certification & Statement of Compliance	4/09/2024
127/2023/S	Pines	339 Frankston-Dandenong Road, Frankston North 3200	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Certification & Statement of Compliance	10/09/2024
35/2023/S	Pines	105 East Road, Seaford 3198	To subdivide the land into four (4) lots in a General Residential Zone (R1Z)	Statement of Compliance	12/09/2024
94/2022/S	Pines	2A East Road, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certification	12/09/2024
66/2024/S	Yamala	7 Villiers Street, Frankston South 3199	Two (2) lot subdivision within a General Residential Zone (GRZ)	Certification	12/09/2024
68/2022/S	Yamala	122 Overport Road, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Re Certification	16/09/2024

Progress Report – Subdivision Decisions					
For The Application Date: From 1/09/2024 To 30/09/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
82/2024/S	Yamala	28 Ronald Avenue, Frankston South 3199	To subdivide the land into two (2) lots within a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9)	Statement of Compliance	18/09/2024
Total = 19					

Town Planning Applications – Direction To Advertise Issued September 2024				
Application No	Ward	Property Address	Application Description	Application Date
256/2024/P	Ballam	110 Ashleigh Avenue, Frankston 3199	To use the land for a child care centre in a Commercial 1 Zone (C1Z) To construct buildings and works in a Commercial 1 Zone (C1Z) and Special Building Overlay (SBO) To reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	14/03/2024
188/2024/P	Centenary Park	418 McClelland Drive, Langwarrin 3910	To construct three (3) double storey dwellings in a General Residential Zone (R1Z).	24/02/2024
538/2024/P	Centenary Park	285 Cranbourne-Frankston Road, Langwarrin 3910	To subdivide the land into six (6) lots in a General Residential Zone (R1Z), To subdivide land adjacent to a road in a Transport Zone 2 (TZ2) and to create or alter access to a road in a Transport Zone 2 (TZ2).	25/06/2024
563/2024/P	Derinya	16 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	26/06/2024
565/2024/P	Derinya	3 Scenic Close, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 (DDO1)	27/06/2024
596/2024/P	Derinya	8 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7) and construct buildings and works within the tree protection zone of substantial trees in an Environmental Significance Overlay No. 1 (ESO1)	4/07/2024
637/2024/P	Derinya	6 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	16/07/2024
689/2024/P	Derinya	17 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	25/07/2024
693/2024/P	Derinya	14 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	29/07/2024
809/2024/P	Derinya	4 Coogee Avenue, Frankston 3199	To remove the restrictive covenant 1343563	19/08/2024

Town Planning Applications – Direction To Advertise Issued September 2024				
Application No	Ward	Property Address	Application Description	Application Date
393/2024/P	Elisabeth Murdoch	5 Lloyd Street, Langwarrin 3910	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	30/04/2024
697/2024/P	Elisabeth Murdoch	525 Robinsons Road, Langwarrin 3910	To construct an outbuilding in a Bushfire Management Overlay Schedule 2 (BMO2) and Design and Development Overlay Schedule 4 (DDO4)	29/07/2024
782/2024/P	Elisabeth Murdoch	95 West Road, Langwarrin South 3911	To construct an outbuilding (shed) in a Bushfire Management Overlay (BMO) and Design and Development Overlay Schedule 4 (DDO4)	12/08/2024
434/2024/P	Kananook	2 Duncan Avenue, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	13/05/2024
777/2024/P	Kananook	84 Dandenong Road West, Frankston 3199	To construct buildings and works to an existing building and installation of internally illuminated signage in a Commercial 2 Zone (C2Z)	8/08/2024
581/2024/P	Lyrebird	57 Shearwater Drive, Carrum Downs 3201	To construct one (1) double storey dwelling to the west of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	2/07/2024
707/2024/P	Lyrebird	6 Network Drive, Carrum Downs 3201	To use the land for motor vehicle sales (scooters) in an Industrial 1 Zone (IN1Z)	31/07/2024

Town Planning Applications – Direction To Advertise Issued September 2024				
Application No	Ward	Property Address	Application Description	Application Date
101/2024/P/D	Lyrebird	16/684-700 Frankston-Dandenong Road, Carrum Downs 3201	Section 72 - To use the land for an indoor recreation facility, to sell and consume liquor (on-premises license) and to erect and display internally illuminated business identification signage in an Industrial 1 Zone (IN1Z) Amendments: - Increase to hours of operation and sale of liquor; - Alterations to Red Line Area; and - Increase to hours of illumination of business identification signage.	20/08/2024
306/2024/P	Pines	6 Fellowes Street, Seaford 3198	To construct four (4) double storey dwellings within a General Residential Zone (GRZ)	2/04/2024
290/1995/P/C	Pines	199 Austin Road, Seaford 3198	Section 72 - Second Dwelling. To amend the plans to include a studio at the rear of Unit 1.	14/06/2024
835/2024/P	Pines	163 Frankston-Dandenong Road, Frankston 3199	To construct buildings and works (three (3) amenity buildings) in a Special Use Zone Schedule 1 (SUZ1) To remove native vegetation in an Environmental Significance Overlay Schedule 1 (ESO1)	21/08/2024
788/2023/P	Yamala	48 Cranbourne Road, Frankston 3199	To use and develop the land for a child care centre and display business identification signage in a Commercial 1 Zone (C1Z) and Design and Development Overlay Schedule 13 (DDO13)	18/10/2023
788/2023/P	Yamala	50 Cranbourne Road, Frankston 3199	To use and develop the land for a child care centre and display business identification signage in a Commercial 1 Zone (C1Z) and Design and Development Overlay Schedule 13 (DDO13)	18/10/2023

Town Planning Applications – Direction To Advertise Issued September 2024				
Application No	Ward	Property Address	Application Description	Application Date
308/2024/P	Yamala	114 Gould Street, Frankston 3199	To construct two (2) two-storey dwellings and alterations to the existing three-storey dwelling (three (3) dwellings). The original planning permit (Permit No: 736/2013/P) which approved the development has expired. As the permit has expired, the applicant seeks permission for a new permit to complete the works.	3/04/2024
491/2024/P	Yamala	14 Balmoral Street, Frankston 3199	To use the land for the sale of liquor (packaged liquor licence).	3/06/2024
833/2024/P	Yamala	32 Norman Avenue, Frankston South 3199	To construct an extension to an existing dwelling within a Design and Development Overlay Schedule 9 (DDO9)	21/08/2024
Total = 26				

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals September 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1622/2023	222/2022/P	14-16 Hickory Crescent Frankston North	To construct six (6) double storey dwellings and a six (6) lot subdivision in a General Residential Zone (GRZ)	12/01/2024	Refusal	Owner	3/09/2024	Set Aside	11/09/2024
P1650/2023	717/2023/P	4 Carder Avenue, Seaford	To construct four (4) double storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	3/01/2024	Refusal	Owner	5-7/6/2024	Affirmed	19/09/2024
P1649/2023	729/2023/P	6 Carder Avenue, Seaford	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	5/01/2024	Refusal	Owner	5-7/6/2024	Affirmed	19/09/2024
P212/2024	492/2017/P/D	424-426 Nepean Highway, Frankston	Section 72 - Amend the planning permit to allow for the use and development of a fifteen (15) storey building in a Commercial 1 Zone and Design and Development Overlay, Schedule 14 for retail and dwellings and the deletion of the serviced apartments	27/02/2024	Failure to Determine	Owner	12, 13, 15, 16 & 19/8/2024		
P1615/2023	492/2017/P/F	424-426 Nepean Highway, Frankston	Extension of Time - The use and development of the land for a multi-storey building for retail, dwellings & serviced apartments	22/12/2023	Refusal of EOT	Applicant	14/03/2024		

Progress Report – Current VCAT Appeals September 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P14/2024	773/2022/P	35-41 Hastings Road, Frankston & 2 Burns Street, Frankston	Use of land for an office in a Mixed Use Zone (MUZ). Construct buildings and works for a five storey mixed use building comprised of office (section 2 use) and dwellings in a Mixed Use Zone (MUZ). Construct buildings and works in a Design and Development Overlay Schedules 10 and 13 (DDO10 and DDO13) and a Specific Controls Overlay Schedule 3 (SCO3). To create or alter access to a road in a Transport Zone 2 (TZ2).	31/01/2024	NOD	Objector	30/9/2024 & 1-2/10/2024		
P218/2024	464/2023/P	20 Seaview Road, Frankston South	To construct one (1) double storey dwelling in front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 1 (DDO1) and to construct a building and carry out works in the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	27/02/2024	Refusal	Owner	6/11/2024		

Progress Report – Current VCAT Appeals September 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P686/2024	475/2023/P	24 Edward Street, Langwarrin	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z)	27/06/2024	Notice of Decision	Objector	26/02/2025		
P767/2024	658/1973/P/B	9/48-50 High Street, Frankston	Section 72 Amendment to the approved plans and permits which allows for the construction of the nine (9 flats) that currently exist on the site. The amendment application proposes: - The conversion of the double garage to unit 9 as a single garage and the addition of a bedroom and ensuite at ground floor within the existing garage area. - A reduction in the car parking requirement for unit 9.	17/07/2024	Refusal	Applicant	26/09/2024		
P759/2024	512/2021/P	8 Franklin Court, Frankston	To use and develop the land for a Residential Building (Rooming House) in a General Residential Zone (GRZ)	17/07/2024	Refusal	Applicant	27/03/2025		
P823/2024	351/2016/P/D	665 Dandenong-Hastings Road, Skye	Section 72 - To construct buildings and works to the existing Dogs Victoria facility.	28/07/2024	NOD	Objector	17/04/2025		
P832/2024	1023/2023/P	57 Brighton Street, Frankston South	To construct two (2) double storey dwellings in a Design Development Overlay Schedule 9 (DDO9) and a General Residential Zone, to construct buildings and works within the Tree Protection Zone of substantial trees and removal of significant trees within a Significant Landscape Overlay Schedule 4 (SLO4).	30/07/2024	NOD	Objector	22/04/2025		

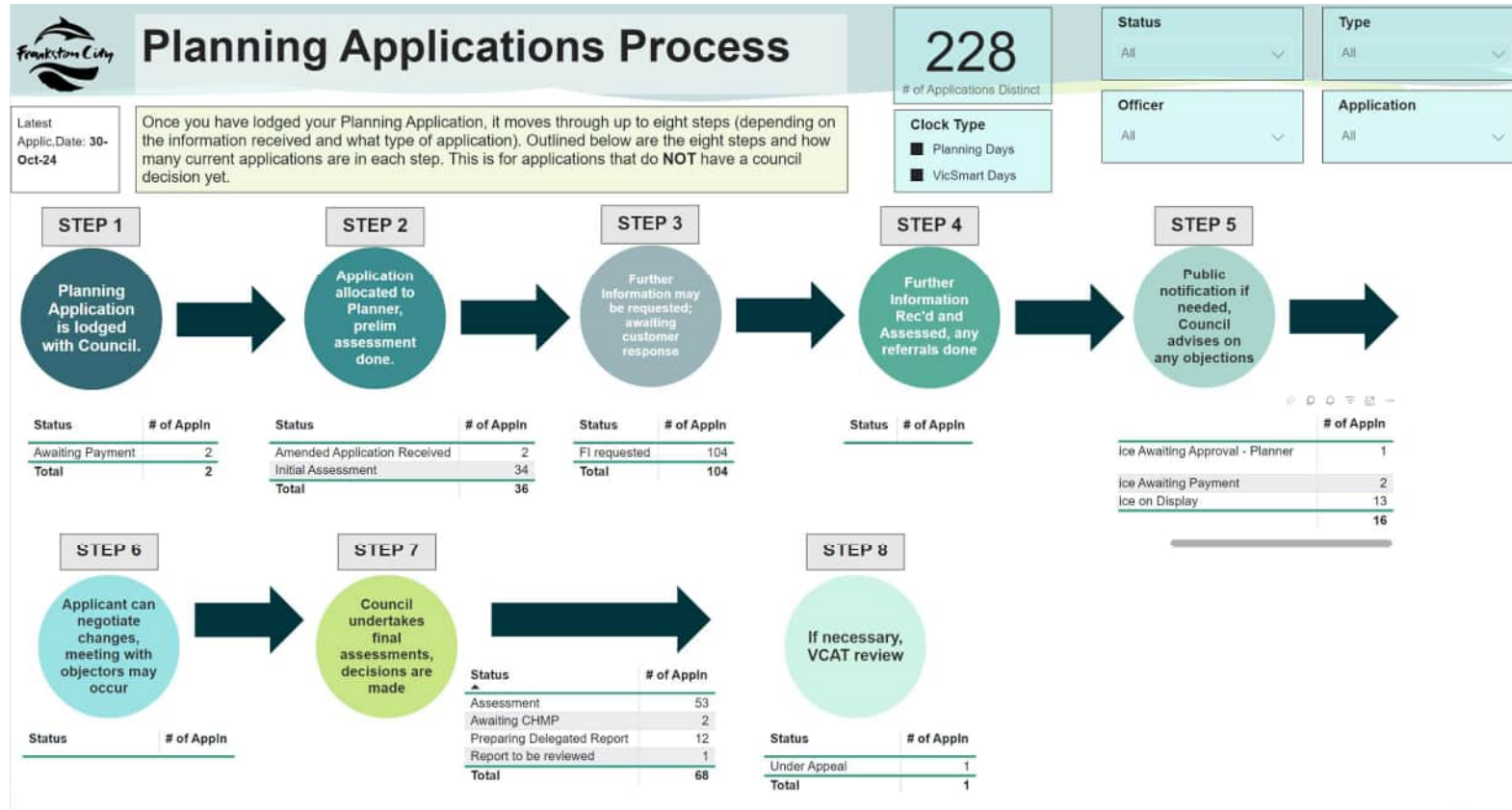
Progress Report – Current VCAT Appeals September 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P909/2024	824/2023/P	46 Clifton Grove, Carrum Downs	To construct two (2) dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (R1Z)	27/08/2024	Permit	Owner	1/05/2025		
P962/2024	890/2022/P	112 Kars Street, Frankston South	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay (DDO9), to remove a substantial tree and to construct buildings and works in a Significant Landscape Overlay (SLO4)	2/09/2024	NOD	Objector	20/03/2025		
P1058/2024	161/2024/P	27 Bangalay Avenue, Frankston South	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1), To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	4/10/2024	Refusal	Owner	9/04/2025		
P1052/2024	9/2024/P	131 Kananook Avenue, Seaford	To construct two (2) single storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	9/10/2024	Refusal	Owner	2/05/2025		
P1080/2024 AWAITING INITIATING	368/2024/P	6 Wettenhall Road, Frankston	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	30/09/2024	NOD	Objector			

Progress Report – VCAT Determination – Policy Implications September 2024			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P1622/2023	222/2022/P	14-16 Hickory Crescent Frankston North	<p>The applicant sought permission for the development of six dwellings on the land. Council officers assessed the application and identified a range of concerns regarding achievement of Neighbourhood Character and 'ResCode' objectives. It was resolved to issue a Notice of Refusal to Grant a Permit.</p> <p>On review, the VCAT determined that the application could be amended to be rendered acceptable and directed the issue of a conditional approval. It commented: <i>'I acknowledge that the proposal is not perfect and that there may be ways in which it could be improved. However, the requirement in Clause 65 is for acceptable outcomes, not ideal or perfect. After considering all the relevant planning provisions I have concluded that on balance, the development results in a net community benefit in accordance with Clause 71.02-3.'</i></p>

<p>P1650/2023</p>	<p>717/2023/P and 729/2023/P</p>	<p>4 and 6 Carder Avenue, Seaford</p>	<p>The applicant sought permission to construct 8 dwellings across the two properties at 4 and 6 Carder Avenue, Seaford. Notice of the applications was provided and two objections were received.</p> <p>Whilst the proposed design was considered generally satisfactory and Council officers would ordinarily have issued an approval, the land is located within a Special Building Overlay (SBO). The SBO designates that the land may be subject to flooding caused by overflow from drainage systems, and requires that applications be referred to Melbourne Water. In this case, Melbourne Water objected to the granting of planning permits. Because Melbourne Water is a 'determining authority' as identified in the Frankston Planning Scheme, Council was obligated to refuse the application for the reasons given by Melbourne Water. The applicant sought review of the decision.</p> <p>The matter progressed to hearing and the applicant called expert evidence seeking to satisfy the VCAT that flood risk was acceptable. In this case, the water would not rise above the proposed floor levels of the dwelling, but Melbourne Water was concerned that flood waters in the street would prevent egress or access by emergency services.</p> <p>On a careful review, the VCAT found it agreed with Melbourne Water that pursuant to relevant flood risk guidelines, the development should not be approved due to the concerns about access in the event of a flood event. The VCAT commented that the case highlighted a real tension between housing policies which aimed to increase supply of housing, and safety from stormwater flooding. Rectification of flood risk from urban stormwater would be very costly, even where possible. The approach taken by the VCAT to balancing flood risk against encouragement for housing development, if replicated on other land, would have important implications for housing supply and capacity both within lower lying areas of Frankston and Melbourne more generally.</p>
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Progress Report – Ministerial Applications – Delegated Officer Comments September 2024			
<u>Reference Number</u>	<u>Council Reference</u>	<u>Address</u>	<u>Summary of Officer Comments on Ministerial Application</u>

Progress Report - Ministerial Applications – Determinations September 2024					
<u>Reference Number</u>	<u>Council Reference</u>	<u>Address</u>	<u>Council comments (support or opposed) and key considerations</u>	<u>Public Notice (Y/N)</u>	<u>Minister Decision (permit granted or refused)</u>



Executive Summary**11.2 City Futures Progress Report - Quarter 1 July - September 2024**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To update Council on the quarterly progress (July to September 2024) of the 2024-2025 City Futures Strategic Works Program

Recommendation (Director Communities)

That Council:

1. Receives the Quarter One City Futures report from July – September 2024 (excluding Economic Scorecard); and
2. Notes the progress of several key projects this quarter, including: Notes the progress of several key projects this quarter, including:
 - the launch of the 2024-2025 Business Grants Program on 2 September 2024;
 - the Adoption of Health and Wellbeing Plan 2021–2025: Year Four Action Plan on 9 September 2024;
 - the adoption of the Coastal and Marine Management Plan on 22 July 2024;
 - the adoption of the draft Nepean Boulevard Master Plan for Community Engagement in 2025 on 9 September 2024; and
 - the adoption of the Frankston Metropolitan Activity Centre Planning Scheme Amendment C160fran which was officially submitted to the Minister for consideration on 18 September 2024.

Key Points / Issues

- The City Futures Progress Report – Quarter 1, 2024-2025 (Attachment A) provides Council with an overview of the strategic work undertaken to date in the fields of:
 - Policy and Strategy development
 - Advocacy and Partnerships
 - Programs and Events
- Highlights and Achievements for this period include:

Economic DevelopmentActivation of Vacant Shop Frontages in FMAC

Economic Development Officers continue efforts to activate empty shops within the Frankston Metropolitan Activity Centre (FMAC). As part of the Young Street Action

11.2 City Futures Progress Report - Quarter 1 July - September 2024**Executive Summary**

Plan, Officers have completed an audit of business frontages along Young Street, resulting in initial recommendations for Council-funded improvements to enhance the precinct's visual appeal and commercial viability.

Implementation of the 2024-2025 Investment Attraction Action Plan

A new Investment Attraction Action Plan has been established to guide targeted outreach and marketing activities through to June 2025. This plan includes direct outreach to selected business operators, representation at key business events (e.g., Expos and start-up events), and indirect marketing efforts such as Imagine Frankston, LinkedIn campaigns, and Council's Business e-Newsletter. Targeted incentive funding is also available under the program to support high-priority investment attraction goals.

Annual Business Survey Delivers Key Insights

Council's Annual Business Survey, conducted from 2–16 September, yielded 102 responses from industries such as retail, trades, manufacturing, and hospitality. Findings indicate strong satisfaction with Council's Economic Development support, with 92% of respondents reporting they were 'very satisfied' with the service and the remaining 8% 'satisfied.' Feedback from the survey will guide the development of targeted programs and services in alignment with local business needs.

Representation at Melbourne Franchising & Business Opportunities Expo

In August, the Economic Development team exhibited at the Melbourne Franchising & Business Opportunities Expo, engaging with over 165 attendees and signing up 44 new subscribers to the Frankston City Business eNewsletter. In addition, the Investment Attraction program conducted 79 proactive outreach calls and responded to 45 inquiries, with tailored investment information provided to 21 businesses seeking relocation or expansion opportunities in the Frankston area.

Launch of the 2024-2025 Business Grants Program

The Economic Development team launched the 2024-2025 Business Grants program this quarter, offering grants of \$5,000–\$20,000 to businesses looking to expand, relocate, or establish new commercial operations in Frankston City. Promotion included rebranded guidelines, two public information sessions, an instructional video, and an FAQ section on Council's website. Over 1,500 targeted emails were distributed to local businesses, generating more than 30 direct inquiries from potential applicants.

Circular Economy and Waste Reduction Initiatives

In collaboration with Council's Waste team, Economic Development Officers continued promoting the Trim Your Bin program and opportunities within the Circular Economy. Through the ASPIRE partnership, local businesses now have free access to an online marketplace to buy, sell, or trade unwanted materials, supporting waste minimisation and sustainable business practices across the municipality.

Business Development Workshops and Training

Twelve business development workshops were delivered this quarter, covering topics such as business growth strategies, productivity improvement, and branding. A total of 191 business operators participated in these workshops, enhancing their skills and capacity for growth.

11.2 City Futures Progress Report - Quarter 1 July - September 2024**Executive Summary**Expansion of Business Mentoring Program

Council's Business Mentoring program provided two free, one-hour mentoring sessions for 13 participants, who received guidance from seasoned business mentors across a variety of sectors. Following a recent expression of interest, eight new mentors were appointed to the panel, including three female mentors, expanding the range of expertise available.

Business Concierge Service Demand

The Business Concierge program responded to 79 inquiries this quarter, primarily assisting businesses in the hospitality, health, and beauty sectors. The majority of requests originated from businesses within Frankston, reinforcing the value of locally tailored support.

Career Insights Program for Secondary Students

Economic Development Officers visited Mt Erin College in September, where they hosted a Career Insights Q&A session with Year 11 Business Management students. Local business owners shared insights on managing successful businesses and navigating industry challenges, providing students with practical perspectives on career.

Social Policy and PlanningEndorsement of Draft Affordable Housing Policy for Community Engagement

On 9 September, Council endorsed the Draft Affordable Housing Policy, which will be open for community engagement in early 2025. The Draft Policy underscores Council's commitment to fostering a city where all residents have access to safe, secure, and affordable housing. Framed on the principle that affordable housing is critical infrastructure, the Policy is designed to support a thriving and inclusive community. Upon adoption, the Policy will shape Council's approach to planning, decision-making, and advocacy efforts related to affordable housing across the municipality.

Review of Community Vision 2040 by Community Panel

In September, Frankston City's Community Panel gathered to undertake a review of the Community Vision 2040, as mandated every four years by the Local Government Act 2020. The Panel included 39 community members who shared their aspirations for Frankston's future and held deliberative discussions on revisions needed to the existing Vision. This engagement led to a Community Panel Report, which highlights proposed updates to the Vision Statement, Themes, and Aspirations. These revisions will now be incorporated, with the updated Community Vision 2040 scheduled to be presented to Council for adoption in early 2025.

Adoption of Health and Wellbeing Plan 2021–2025: Year Four Action Plan

On 9 September, Council adopted the Year Four Action Plan for the Health and Wellbeing Plan 2021–2025, marking the implementation phase of the Plan's final year (2024-2025). The Year Four Action Plan includes 103 targeted actions, developed in collaboration with various Council departments and external stakeholders, to promote positive health outcomes. The comprehensive range of actions highlights Council's multifaceted role in supporting community health, with initiatives shaped to align with

11.2 City Futures Progress Report - Quarter 1 July - September 2024**Executive Summary**

other strategic plans and to foster co-benefits across health, environment, and social wellbeing sectors.

Expansion of Frankston Zero Project for Greater Regional Impact

The Frankston Zero Executive Group convened in August to discuss the expansion of the Frankston Zero project, extending its reach to include the Mornington Peninsula catchment. This expansion recognises the movement patterns of those experiencing homelessness who frequently seek accommodation across both regions. The Executive Committee held an Extraordinary Meeting in September to establish the governance framework for the rebranded Frankston MP Zero. During Homelessness Week, the project hosted an ID Connect event on 8 August, connecting people experiencing homelessness with essential identification documents and resources. Health, housing, and legal service providers were also available, making it a successful and well-supported event.

Strategic Housing & Homelessness Alliance Round Table and Sector Collaboration

The Frankston City Strategic Housing & Homelessness Alliance met in July, bringing together stakeholders from the homelessness and community housing sectors to discuss local issues. As part of the session, the Alliance participated in a round table consultation led by Peninsula Health, providing critical input for the transformation of the mental health and wellbeing crisis services (CATT). This collaborative forum continues to support strategic dialogue and action planning for addressing housing and homelessness challenges in the region.

Housing Advisory Committee: Draft Policy Review and Sector Engagement

The Housing Advisory Committee held multiple meetings this quarter, including on 11 July and 5 August, to review and discuss the Draft Affordable Housing Policy. On 26 August, the Committee convened to discuss ongoing advocacy activities and work plan priorities. In August, the Committee members were invited on a guided tour of Moorumbina Mongurnallin, a new social housing development by Kids Under Cover. The development provides supported accommodation for young Aboriginal and Torres Strait Islander individuals transitioning from the care system, offering insights into innovative housing models and support structures.

Environmental Policy and PlanningAdoption of the Coastal and Marine Management Plan

On 22 July 2024, Council adopted the Coastal and Marine Management Plan, a culmination of two years of development and four community engagement stages. Comprising 78 actions, the Plan envisions coastal and marine areas that are protected, resilient, and interconnected, with a focus on conserving bio-cultural diversity. The Plan has been referred to the Department of Energy, Environment, and Climate Action for ministerial approval.

Progress on the Frankston City Coastal Resilience 2100 Project

Council concluded Stage 2 of the Frankston City Coastal Resilience 2100 project, which included reviewing input from the Coastal and Marine Management Plan community engagement sessions. Stage 3 is currently underway and involves assessing coastal

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hazard exposure and defining hazard extents. A community engagement campaign is scheduled for November-December 2024 to continue informing and involving the public in this resilience planning process.

Coastal Recovery and Foreshore Safety Response to Storm Events

The Environmental Policy and Planning team led Council's coordinated response to recent storm events between 28 August and 3 September, which caused significant changes to the foreshore. Impacted areas have been cleared of hazardous debris, and a Geotechnical report has been commissioned for the Landslip area. Beach access points are temporarily closed while Council assesses the risk and prepares long-term adaptive strategies for the coastline.

Updated Landscape Guidelines for Development in Frankston City

With input from Statutory Planning and external consultants, the Environmental Policy and Planning team completed an update to the 2020 Landscape Guidelines. The revised guidelines, endorsed at Council's 9 September meeting, outline best practices for developers, supporting high-quality landscaping outcomes for Frankston City's developments.

Annual Koala Road Safety Campaign with Mornington Peninsula

Frankston City Council partnered with Mornington Peninsula Shire and Mornington Peninsula Koala Conservation to launch the annual koala road signage campaign, raising awareness of local koala hotspots from September 2024 to April 2025. Now in its third year, the campaign has contributed to a reduction in koala road incidents across both regions.

Community Involvement in National Tree Day and Schools Tree Day

- **National Tree Day at Seaford Wetlands:** Council's Environment and Natural Reserves teams hosted a planting event at Seaford Wetlands, welcoming 130 community members who planted 3,300 shrubs, grasses, and ground cover species to enhance biodiversity in this historic site first planted in 2017.
- **Schools Tree Day:** Council supported Schools Tree Day on 26 July by donating over 2,700 indigenous plants to 50 schools and centres. Ballan Park Primary and McClelland Secondary College served as Environmental Ambassador Schools, with secondary students assisting primary school students in their planting efforts, fostering environmental stewardship among local youth.

Winter School Holiday Rangers Program

The Winter School Holiday Rangers program, held on 3 July at George Pentland Botanical Gardens, included three interactive sessions exploring flower science, engaging children in hands-on environmental education.

Gardens for Wildlife Program

Volunteers conducted 32 Gardens for Wildlife visits, offering residents advice on creating wildlife-friendly habitats in their home gardens. This initiative supports biodiversity by encouraging sustainable gardening practices across the community.

11.2 City Futures Progress Report - Quarter 1 July - September 2024**Executive Summary****Urban Design**Nepean Boulevard Master Plan Progress

Council adopted the draft Nepean Boulevard Master Plan, with community engagement scheduled for 2025. Initial project actions included the completion of median planting and gateway signage installations at two corridor locations, enhancing key entry points in the project area.

Development of FMAC Urban Design Guidelines

Preparation for the FMAC Urban Design Guidelines began, setting the groundwork for an updated streetscape palette. This guideline aims to reinforce Frankston's status as the "capital of the southeast" and highlight its coastal identity. The guide will focus on how medium- and high-rise developments integrate with street-level public spaces, using visual tools such as illustrations and graphic images to communicate design requirements effectively. Future progress on this guide will depend on budget availability.

Council Alliance for a Sustainable Built Environment (CASBE) Participation

Frankston City Council, as a CASBE member, continued efforts toward enhancing environmental design standards, including zero-carbon buildings and urban areas. In Quarter One, Council officers attended eight CASBE network meetings to stay current with Environmental Sustainable Design (ESD) best practices. CASBE also progressed a Stage 2 research project focused on improving daylight standards in Victorian buildings, which aims to inform future planning regulations.

Public Toilet Action Plan Implementation

The Public Toilet Action Plan progressed with multiple design and renewal projects. Designs are underway for Seaford Foreshore toilet upgrades at Seaford and Armstrongs Roads, while a new public toilet at Sandfield Reserve is in the tendering stage. The recently completed Carrum Downs playspace public toilet is now open, enhancing local amenity. Additionally, decommissioning planning is in progress for the surplus Baxter Park bluestone toilet.

Local Park Action Plan and Frankston Play Strategy Upgrades

Key upgrades to open spaces and play areas continued across Frankston under the Local Park Action Plan. Quarter One achievements included awarded contracts for Ballarto Link and Sandfield Reserve upgrades, and the start of construction at Monique Reserve and East Seaford Reserve. Tender processes are also underway for improvements to Brunel, Lucerne, and Heysen Reserves, while design work began for several other reserves, including Lloyd Park, Heritage Reserve, and Rotary Park.

Lighting Frankston Plan Advancements

The Lighting Frankston Plan saw significant progress with completed integrated pedestrian lighting along the dune boardwalk between the Pier forecourt and Olivers Hill. Additional concepts were developed for Ballam Park's pedestrian and playspace lighting enhancements, while a median tree lighting trial was conducted along Nepean Boulevard between Davey and Beach Streets.

11.2 City Futures Progress Report - Quarter 1 July - September 2024**Executive Summary**Local Shopping Strip Action Plan Implementation

The Local Shopping Strip Action Plan continued with design work for upgrades to Mahogany Avenue Shops in Frankston North and Kareela Road Shops in Frankston. Improvements at Fairway Street Shops in Frankston were completed, contributing to safer, more appealing local shopping precincts.

Strategic PlanningFrankston Metropolitan Activity Centre Amendment C160fran

On 1 July 2024, the Directions Hearing for Planning Scheme Amendment C160fran, concerning the Frankston Metropolitan Activity Centre (FMAC), commenced. The hearing spanned a total of nine days, concluding on 17 July 2024, marking a significant step in the amendment process.

On 30 August 2024, Council received the Panel Report for Amendment C160fran, which recommended the amendment be adopted as exhibited, subject to four recommendations and one informational recommendation. Following this, on 5 September 2024, Council made the Panel Report public, disseminating it via the Council's website and emailing copies to all parties involved in the Panel Hearing and submitters.

At the Council Meeting on 16 September 2024, Council resolved to adopt the amended Planning Scheme Amendment C160fran and authorised officers to submit it to the Minister for Planning for approval. It was officially submitted to the Minister on 24 September 2024.

Other Planning Scheme Amendments

- **Environmental Amendment C156fran:** This Environmental Amendment was on exhibition from 18 July to 19 August 2024, garnering seven written submissions. Council will consider the amendment and its next steps.
- On 12 August 2024, Council resolved to request authorisation from the Minister for Planning to prepare and exhibit this Corrections Amendment.
- **250 Wedge Road - Amendment C158fran:** On 22 July 2024, Council resolved to review the Planning Panel Report for this amendment related to 250 Wedge Road, which recommended the approval of the deletion of the existing Public Acquisition Overlay (PAO). This amendment was submitted for Ministerial approval on 26 July 2024.
- **Frankston City Industrial Strategy - Amendment C148fran:** The Frankston City Industrial Strategy and Design Guidelines were exhibited from 25 July to 9 September 2024, receiving seven written submissions, which will be evaluated by Council and a future Planning Panel.

Submission to Victorian Planning Authority

On 26 September 2024, Council officers submitted a written submission regarding the Frankston Draft Activity Centre Plan (VPA 2024) to the Victorian Planning Authority,

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signed by the CEO, reflecting ongoing collaboration and input into regional planning efforts.

Financial Impact

Council's estimated investment in City Futures for 2024/25 is \$5.2M. This includes both statutory work and Council's priorities for the municipality.

Consultation**External Stakeholders**

In September, Frankston City's Community Panel reviewed the Community Vision 2040, as mandated by the Local Government Act 2020. Comprising 39 community members, the Panel discussed aspirations for the city's future and identified revisions to the existing Vision. This process produced a Community Panel Report outlining proposed updates, which will be presented to Council for adoption in early 2025.

Other Stakeholders

Internal consultations were conducted as part of the Coastal and Marine Management Plan, facilitating input from various Council departments on the values, issues, and opportunities identified during community engagement.

Analysis (Environmental / Economic / Social Implications)

Policy and planning work enables the municipality to have a robust platform of policies and strategies to guide future development and wellbeing of Frankston's community, environment, and economy for the benefit of current and future generations

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report represents a summary of the quarter one activities for the City Futures Team in relation to Year 4 of the Council Plan.

11.2 City Futures Progress Report - Quarter 1 July - September 2024

Executive Summary

ATTACHMENTS

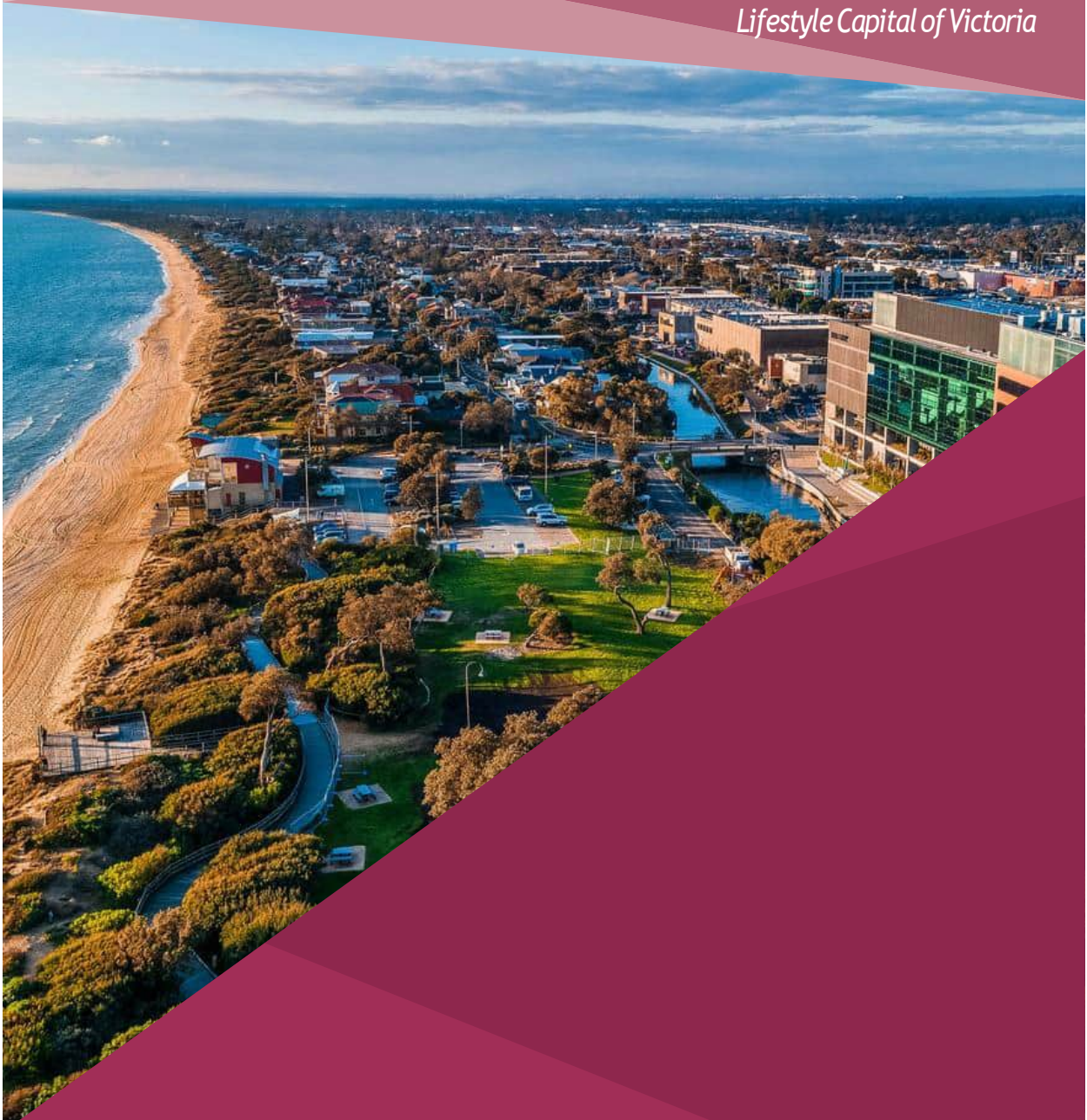
Attachment A: [↓](#) City Futures Progress Report Quarter 1 2024-2025

Frankston City Council City Futures Progress Report

Quarter One 2024/2025



Lifestyle Capital of Victoria



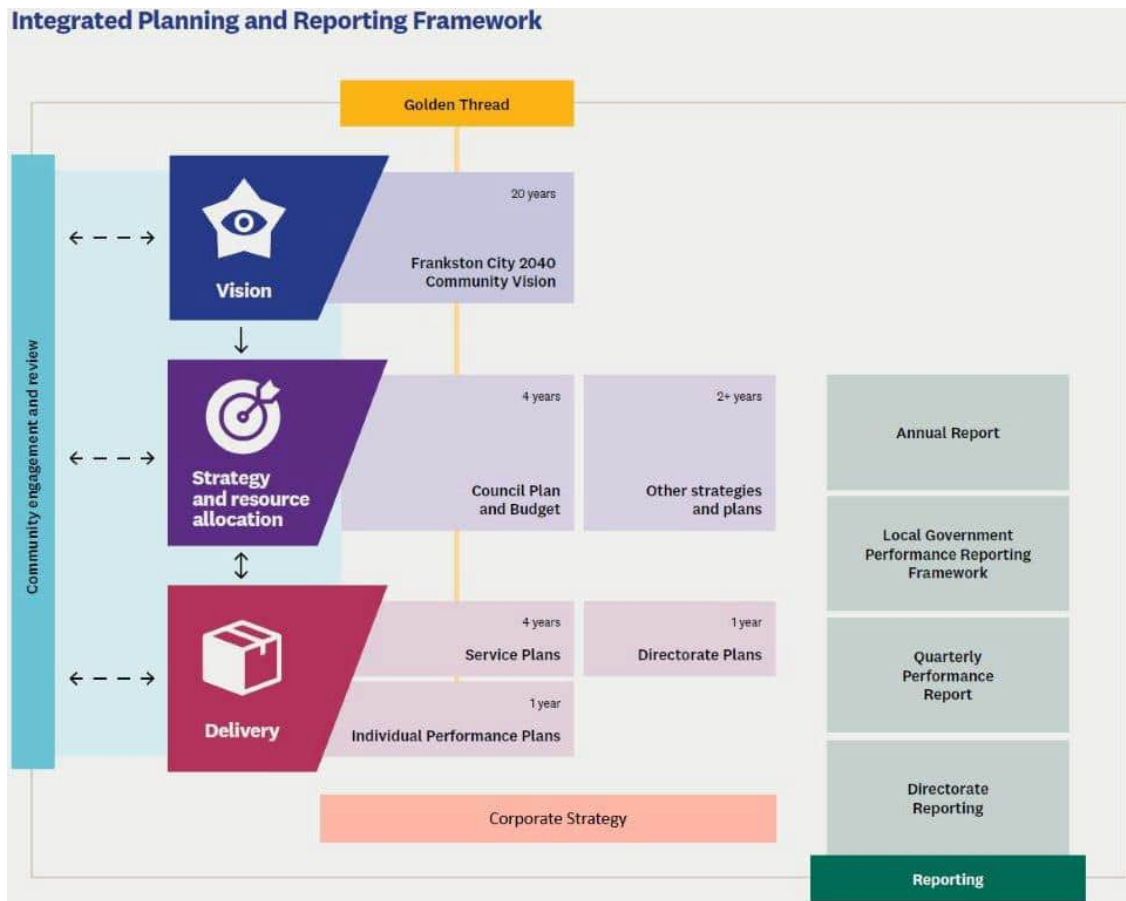


Introduction

In 2020, the Policy, Planning and Environmental Strategies, now City Futures, department was established bringing together teams in the disciplines of Economic Development, Environmental Planning, Social Policy, Strategic Planning and Urban Design to support the development of Council's integrated policies, strategic plans and research.

'Projects' are identified via the Integrated Planning Framework through Council Plan initiatives, Service Plans, Legislation, other Strategic Plans (see below IPRF) and are generally delivered in the fields of:

- Policy and Strategy development
- Advocacy and Partnerships
- Programs and Events





An ambitious schedule of work has been planned for 2024/25. Throughout the year this program will require regular review and updating to respond to changes in the environment and community. Updates will be provided to Council quarterly in the form of this progress report.

Highlights achieved during quarter one include:

- Launch of the 2024-2025 Business Grants Program;
- Adoption of Health and Wellbeing Plan 2021–2025: Year Four Action Plan;
- Adoption of the Coastal and Marine Management Plan;
- Adoption of the draft Nepean Boulevard Master Plan for Community Engagement in 2025; and
- Adoption of the Frankston Metropolitan Activity Centre Planning Scheme Amendment C160 which was officially submitted to the Minister for consideration.

The following reports the progress on the schedule of work during 2024/25 Quarter one.

Project status:

- On track Initiative is underway and tracking well against target time frames
- At risk Initiative is behind by 10% or more, but will meet target time frames
- Critical Initiative is delayed by 25% or more, or needs attention to meet target time frames
- Deferred Completion now expected in 2025-2026
- ✓ Completed Initiative completed

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⊖ Not proceeding | ⊖ Not started

⊖ Not proceeding Initiative will not be completed

⊖ Not started Initiative not scheduled to start

Code	Action Name	Q1 Progress Comment	Status
CP-1.3.4	Implement year four actions for Council's Health and Wellbeing Plan	The Year Four Action Plan for Council's Health and Wellbeing Plan was adopted by Council on 9 September 2024.	●
CP-2.5.1	Monitor demographic data trends to inform service plans that meet the future needs of the local community	Council's annual subscription to id. online demographic resources assisted to inform the community panel established to undertake the deliberative engagement for the Community Vision, Council Plan, Asset Plan and Financial Plan and the preparation of grant applications, including the Healthy Communities Grant.	●
CP-2.5.4	Partner with the housing and homelessness sector to support the Frankston City Strategic Housing and Homelessness Alliance Five-Year Strategic Plan	The Strategic Housing & Homelessness Alliance met on 30 July 2024 to host a consultation workshop to provide input into the rebuilding and transforming of Peninsula Health's mental health and wellbeing crisis services (CATT) so that people who experience psychological distress and mental health crises, their families, carers, and supports receive the best possible, safe, compassionate, effective treatment, care, and support.	●
CP-3.1.1	Implement year five actions for Council's Urban Forest Action Plan	The final trees have been planted through Street tree planting and Capital Works programs to reach the target of 20,000 trees for the 2023/24 planting program. This milestone contributes significantly to the city's canopy cover. The Environmental Sustainability community grant is now open to landowners, supporting tree planting on private land. Planning is underway for a program aimed at increasing private tree planting. This program will focus on encouraging residents to contribute to the city's canopy cover, promoting the environmental and health benefits of trees on private land. The Urban Forest Policy is under review.	●

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⊖ Not proceeding | ⊖ Not started

Code	Action Name	Q1 Progress Comment	Status
CP-3.2.1	Implement year one actions of the Coastal and Marine Management Plan	Council adopted the new Coastal and Marine Management Plan at its 22 July 2024 meeting after 2 years in development and 4 engagement stages. Adoption of the Plan provides direction for the future local management of an area of marine and coastal Crown land where Frankston City Council is an appointed Committee of Management. The Plan has been referred to the Department of Energy, Environment and Climate Action seeking a ministerial approval. Work has commenced on the Year one actions which focus on growing our understanding of Aboriginal cultural values through engagement with the Bunurong Land Council; continuing work on the management and monitoring of the ecological function of our coastal reserves; water quality improvements; as well as understanding the extent and impact of current and future coastal hazards.	●
CP-3.2.2	Implement year four actions for Council's Biodiversity Action Plan	Consultants have been engaged for the development of the Fauna Connectivity Review. A desktop review and site visit have been conducted and preparation is being made for the Community and Internal Stakeholder engagement. The Koala signs have been installed for the beginning of the spring period where Koalas are on the move. The Biodiversity Policy is currently under review.	●
CP-3.2.5	Review and update priority master plans for Open Space	In quarter one, Officers prepared and submitted a grant funding application to the Victorian Government through the 'Growing Healthy Communities' program to assist with a review of the Frankston Open Space Strategy 2016 which is due for review. Officers also continued due diligence activities to assist with the open space planning of a new district level open space for Skye. A cultural heritage management plan was initiated to assist with planning activities for the site.	●

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⊖ Not proceeding | ⊖ Not started

Code	Action Name	Q1 Progress Comment	Status
CP-3.3.2	Ensure Environmentally Sustainable Design (ESD) principles are achieved for new developments, buildings, public realm and places	<p>All new developments requiring a planning permit are assessed to make sure their proposal has considered ESD requirements including water, energy, IEQ, waste, urban ecology, stormwater, transport, management. In quarter one, Council received and assessed 65 ESD development applications with an increase of 10% compared to 2023.</p> <p>Council is a member of the Council Alliance for a Sustainable Built Environment (CASBE) committed to positive change to Victoria's built environment through collaborative, local government led action. CASBE is working towards Elevating ESD Targets Project Stage 2 in the pursuit of zero-carbon buildings and urban places. Officers attended 8 CASBE network meetings to ensure Council is up to date with the most current ESD knowledge and aligned with other Victorian Councils. CASBE continued a modelling research project regarding Daylight levels in Victorian buildings Stage 2 to further enable the development of revised effective daylight requirements for planning applicants.</p>	●
CP-3.5.1	Support Frankston Environmental Friends Network	<p>Council continues to support the Environmental Friends Groups in the organising of their monthly meetings. Action Sweetwater Creek have progressed to the first round of judging for the Grassroots category in the 2024 Volunteering Awards. 3198 Seaford Beach Patrol's 'Plastic Pellet Project - Nurdle Anymore' is shortlisted for Tidy Towns Award. Council also nominated two individual volunteers for the Volunteering Frankston Awards. Council is working to support new Friends of Long Street Reserve in their first working bee scheduled for October. The stakeholder group continue to collaborate in the development of the Environmental and Friends Volunteer Manual.</p>	●

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⊖ Not proceeding | ⊖ Not started

Code	Action Name	Q1 Progress Comment	Status
CP-3.5.2	Deliver annual environmental programs, such as National Community and School's tree Day and Gardens for Wildlife, to promote behavioural change and positive environmental outcomes	National and School tree day were held at the end of July. Over 2,635 plants went to 51 schools and centres for School tree day and over 80 people attending National tree day planting over 500 plants at Seaford Wetland continuing on from the efforts in 2022, Gardens for Wildlife program visited 32 residents. Two events were held in September as part of the Biodiversity Backyard Series; an online event Urban Microbats which was attended by 100 participants and an in-person event Attract and support Local Birds attended by 30 residents. Council prepared for the commencement of the Citizen science Biodiversity Blitz for Biodiversity month in September. The School Holiday Ranger was held on July 3rd exploring the science of indigenous plants at George Pentland Botanical gardens.	●
CP-4.1.1	Deliver revitalisation activities in the Frankston City Centre	A major revitalisation project for this year is the Nepean Boulevard, which will commence with early works (planting) along the central median strip of Nepean Highway. A funding agreement variation was sought for the Nepean Highway central median revitalisation project to enable works to be delivered by June 2025 as part of the Nepean Boulevard Early Works program. MTM approvals were provided and works commenced for improvements to the Monash Greenlink that will better connect the Health and Education Precinct to the Frankston City Centre.	●
CP-4.1.2	Deliver year one actions of the Frankston Housing Strategy	A preliminary draft has been prepared but is on hold due to extensive policy changes that are occurring and are proposed by the Victorian Government that will have significant impact on how housing is planned for in Frankston City. Two (2) written submissions have been made by Council and Council officers to the proposed future Plan for Victoria and to the Draft Frankston Activity Centre Plan and its associated catchment area. Once State Government Policy has been finalised and implemented, the parameters of the project will be known and will be able to recommence (including re-doing background work).	●
CP-4.1.3	Deliver year one actions of the Frankston Metropolitan Activity Centre (FMAC) Structure Plan	The Frankston Metropolitan Activity Centre Structure Plan - September 2024 and Planning Scheme Amendment C160fran have been considered and adopted by Council on 16 September 2024 and on 18 September 2024, were submitted to the Minister for Planning for approval, which is anticipated in quarter two.	●

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⊖ Not proceeding | ⊖ Not started

Code	Action Name	Q1 Progress Comment	Status
CP-4.1.5	Develop a landscape guide for developers	The Landscape Guidelines were completed and endorsed at Council September 9th meeting. The guidelines are available on Councils Website	✓
CP-4.3.1	Deliver the Open Space Strategy through a priority program of development and renewals for open space and play spaces	Implementation of the Local Park Action Plan and Frankston Play Strategy deliver priority upgrades for open space and play spaces across Frankston. Contract was awarded for planting and fence improvements to the Ballarto link in Skye. Planning commenced for minor improvements to Korina Link and Govan Reserve, Langwarrin. Construction commenced at Monique Reserve - Langwarrin and East Seaford Reserve - Seaford. Tenders were advertised for upgrades to Brunel Reserve - Seaford, Lucerne Reserve - Karingal and Heysen Reserve - Skye. Tender was awarded for upgrades at Sandfield Reserve - Carrum Downs. Design of playspace and park upgrades commenced for Lloyd Park/Pindara Reserve - Langwarrin, Ferndale Reserve-Frankston, Heritage Reserve-Skye, Lipton Reserve-Frankston, Rotary Park-Carrum Downs, Gamble reserve - Carrum Downs, Alicudi Reserve - Frankston South. Due diligence activities commenced for Burgess Reserve - Langwarrin, Cavill Reserve - Langwarrin and Myrtle Reserve - Langwarrin.	●
CP-4.3.3	Implement year one actions of the Public Toilet Action Plan	Implementation of the Public Toilet Action Plan progressed in quarter one with design underway for the Seaford Foreshore toilet upgrades at Seaford Road and Armstrongs Road. Design for renewal of the Witternberg Reserve public toilet was completed. The Baxter Park bluestone public toilet, identified as surplus, planning for decommissioning progressed. Scoping commenced for the potential decommissioning of the surplus bluestone toilet at Baxter Park. Tender documentation was completed for the new public toilet at Sandfield Reserve. The new Carrum Downs playspace public toilet was officially opened. A review of the public toilet renewal program was also commenced in an effort to better prioritise renewal works and align with adequate budgets.	●

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⊖ Not proceeding | ⊖ Not started

Code	Action Name	Q1 Progress Comment	Status
CP-5.1.2	Review empty shops in the FMAC and the strategies to encourage occupancy	Economic Development officers continued to support the activation of empty shops in the Frankston Metropolitan Activity Centre (FMAC) area. This includes supporting the delivery of the Young Street Action Plan Action 1.2: Council to fund improvements of business frontages along Young Street. An audit of Young Street frontages was completed, and recommendations are being developed for Council funded shop frontage improvements.	●
CP-5.2.1	Promote Invest Frankston and precinct opportunities	Council's Economic Development Team exhibited at the two-day Melbourne Franchising & Business Opportunities Expo in August 2024, which attracted 2,400 visitors. The expo was held at the Melbourne Exhibition and Convention Centre, where Council Officers spoke to more than 165 attendees. 44 current and/or potential business owners signed up to receive the Frankston City Business eNewsletter. In addition, Council's Investment Attraction program made outreach cold approaches to 79 unique potential business operators and responded to 45 unique inquiries and referrals this quarter. 21 businesses were provided with research, solutions and investment opportunities for consideration that matched their unique needs.	●
CP-5.2.3	Maintain and promote Councils business concierge service	Council's Business Concierge service responded to a total of 79 new inquiries from July-September, a slight drop from the previous quarter. The highest number of Business Concierge requests continue to be regarding food and beverage operations with beauty, particularly home-based hair salons and commercial barbers, also being common. The Business Concierge has also continued to provide support to several current businesses undertaking expansion.	●

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⊖ Not proceeding | ⊖ Not started

Code	Action Name	Q1 Progress Comment	Status
CP-5.2.4	Foster and maintain relationships that support businesses, providing excellent customer service and building Frankston City's reputation as a place to do business	Council's 2024-25 Business Grants launched this quarter, supported by the delivery of two information sessions and a new Grants Information instructional video. A range of promotions and over 1500 targeted emails were sent to businesses. Council's Annual Business Survey was delivered this quarter, open from 2 - 16 September, it received 101 responses. Findings from the survey will be included in Council's July-September Economic Scorecard and used to inform program delivery. Economic Development Officers, in partnership with Council's Waste team, continued to promote the Trim Your Bin program and Circular Economy opportunities including the new 'ASPIRE' program, allowing local businesses free access to an online marketplace to buy, sell or trade unwanted materials and products.	●
CP-5.4.1	Implement the Sustainable Economy and Skilled Community Strategy	Council resolved to adopt the Frankston City Economic Development and Skilled Community Strategy at the 13 May 2024 Council Meeting. A Strategy Action Plan addresses each of the three Priority Areas of the Strategy: Supporting local business; Investment attraction and economic activation of places; and Council as an enabler and Officers continue to implement this.	●
CP-5.4.2	Deliver year one of the Frankston Industrial Strategy	Planning Scheme Amendment C148fran has concluded exhibition and will be taken to Council in quarter three to request that the Minister for Planning appoint an independent Planning Panel to consider the submissions received during exhibition.	●
CP-5.4.4	Further develop the partnership with Frankston Social Enterprise Hub	Regular meetings with the Frankston Social Enterprise Hub (FSEH) have continued throughout the year including discussions regarding the hosting of workshops/training and having a representative from speak at other workshops to promote the FSEH co-working space and social enterprises in general.	●
CP-5.5.1	Develop the 'Nepean Boulevard' vision and implementation of Master plan	The Nepean Boulevard Master Plan progressed in quarter one with Council adoption of the draft plan for engagement in 2025. Early Works median planting and gateway signs were completed at (2) locations in the north and south of the project corridor.	●

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⊖ Not proceeding | ⊖ Not started

Code	Action Name	Q1 Progress Comment	Status
CP-5.5.4	Deliver the Frankston Local Shopping Strip Action Plan through a priority program of development and renewals.	Local Shopping Strip Action Plan implementation continued in quarter one with concept design underway for Mahogany Avenue Shops in Frankston North and Kareela Road Shops in Frankston. Upgrades were completed at Fairway Street Shops in Frankston.	●
CP-6.2.9	Community engagement – Affordable Housing Strategy	Council's Draft Affordable Housing Policy was endorsed by Council for community engagement at the Council Meeting of 9 September 2024. Planning is now underway to commence the community engagement following caretaker in early 2025.	

Policy & Safety Development	2024/25 Progress Comment	Status
Review the Health & Wellbeing Policy	This action has been deferred to Quarter Three.	●
Natural Reserve Management Plans	Parks and Vegetation and Environmental policy and planning team continue to collaborate with the consultant in the development of the Native Reserves Management Framework	●
ESO Mapping - Planning Scheme Amendment	Mapping review and strategic justification analysis is complete. Environmental Policy and planning officers are currently preparing the Strategic justification report I consultation with the Strategic Planners	●
Frankston City Coastal Resilience 2100	Work continued on the Frankston City Coastal Resilience 2100 project concluding work on Stage 2 which reviewed the Values, Issues, Opportunities input from Coastal and Marine Management Plan engagement to progress to stage 3, Consultants are currently assessing coastal hazard exposure and determining hazard extents. Community engagement campaign for Stage 3 is being prepared which is scheduled for November-December 2024	●
Planning Scheme Amendments	Planning Scheme Amendment C160fran was submitted to the Minister for Planning on 18 September 2024 for consideration and approval, which is anticipated to occur in Quarter two,	●
Environmental Volunteers Manual Review	The content of the Environmental and Friends Volunteers Manual is complete. The stakeholder group are currently working through the Gender Impact Assessment and the final format for the Guidelines to ensure it is accessible and easy to use.	●

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⊖ Not proceeding | ⊖ Not started

Programs & Events	2024/25 Progress Comment	Status
Deliver Economic Development Workshops and Events	Twelve business workshops were delivered this quarter to support business operators including in how to grow their business, increase productivity through better work habits and business branding, involving 191 workshop participants.	●
Deliver tree planting incentives and education to private residents	The final trees have been planted through Street tree planting and Capital Works programs to reach the target of 20,000 trees for the 2023/24 planting program. This milestone contributes significantly to the city's canopy cover. National and School tree day were held at the end of July. Over 2,635 plants went to 51 schools and centres for School tree day and over 80 people attending National tree day planting over 500 plants at Seaford Wetland continuing on from the efforts in 2022, The Environmental Sustainability community grant is now open to landowners, supporting tree planting on private land. Planning is underway for a program aimed at increasing private tree planting. This program will focus on encouraging residents to contribute to the city's canopy cover, promoting the environmental and health benefits of trees on private land.	●

Partnerships	2024/25 Progress Comment	Status
Elevating ESD Targets Planning Scheme Amendment Research Project	All new developments requiring a planning permit are assessed to ensure ESD requirements are considered including energy, water, stormwater, indoor environmental quality, waste, transport, urban ecology, management and innovation. Over 14 months from endorsement of the Climate change Strategy, Council received and assessed 255 ESD development applications. Council continued as a member of the Council Alliance for a Sustainable Built Environment (CASBE) committed to positive change to Victoria's built environment through collaborative, local government led action. CASBE is working towards Elevating ESD Targets Project Stage 2 in the pursuit of zero-carbon buildings and urban places. Officers attended approximately 30 CASBE network meetings to ensure Council contribution to the Stage 2 project and to also maintain the most current ESD knowledge aligned with other Victorian Councils. CASBE commenced a modelling research project regarding Daylight levels in Victorian buildings Stage 2 to further enable the development of revised effective daylight requirements for planning applicants.	●

Executive Summary**12.1 Governance Matters Report for 2 December 2024**

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:

Level 2:

6. Progressive and Engaged City

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To seek endorsement from Council on the recent Governance matters including status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
 - i. Notice of Motion Cost Summary and Notice of Motion Report for 2 December 2024;
 - ii. Notes there are five actions reported as complete by officers:
 - 2024/NOM15 - Seaford Foreshore Significance
 - 2024/NOM16 - Frankston Metropolitan Activity Centre (FMAC) Inclusivity
 - 2024/NOM17 – Saving our Local Trees
 - 2024/NOM18 - Paid Car Parking at Bayside Shopping Centre
 - iii. Notes since the Council Meeting, held on 9 September 2024, 86 resolution actions have been completed, as listed in the body of the report.

Councillor Briefings Record

2. Notes there were no briefings held since the Council Meeting on Monday 9 September 2024, as such this record has not been included;

Formal Naming of Frankston Stadium

3. Notes the name “Frankston Stadium” is not currently registered with Geographic Names Victoria (GNV);
4. Acknowledges that both tenants contributed to the decision of the legacy name Frankston Stadium, located at Kananook Reserve;
5. Endorses the proposed name “Frankston Stadium” to be formally named and registered with GNV, noting it is recognised as a legacy name and does not require community engagement;

Formal Naming of Seaford Wetlands and the southern-end viewing platform

6. Notes the name “Seaford Wetlands” is not currently registered with GNV;
7. Endorses the name “Seaford Wetlands” to be formally named and registered with GNV, noting it is recognised as a legacy name and does not require community engagement;
8. Notes Council is currently enhancing the Seaford Wetlands area through its Seaford Wetlands Rejuvenation Project;
9. Notes the Bunurong Land Council Aboriginal Corporation (BLCAC) was consulted through the project, a Cultural Values Mapping report has been undertaken as

12.1 Governance Matters Report for 2 December 2024**Executive Summary**

part of the project, and a Cultural Heritage Management Plan has been developed for the wayfinding signage;

10. Notes BLCAC is a naming authority and has given consent to the name “Gananyu Bulukul” for the viewing platform, located at the southern end of the Seaford Wetlands;
11. Notes the viewing platform is considered a new feature which requires community consultation for a minimum of 30 days on the formal naming and to register the name “Gananyu Bulukul” with GNV;
12. Endorses community consultation on the formal naming of the viewing platform at Seaford Wetlands to be named “Gananyu Bulukul Viewing Platform” on Council’s Place Naming web page, for a period of at least 30 days, taking into consideration the Christmas and New Year period;

Formal Naming of the lake in Ballam Park

13. Notes, at its 12 August 2024 meeting, Council endorsed the lake in Ballam Park to be formally named Ballam Lake;
14. Notes “Ballam” is recognised as Traditional Owner language, as such consultation was undertaken with BLCAC on the use of this word. BLCAC provided a correction in the spelling and pronunciation as “Balambalam”;
15. Notes written consent has been provided by BLCAC in the use of the name Balambalam in the formal naming of the lake in Ballam Park;
16. Endorses the proposed name, Balambalam Lake to be formally named registered with GNV;

External and Internal Committee Meetings Update

17. Receives the highlights of activities of external and internal Committees meetings held during the quarter July to September 2024; and
18. Notes the Frankston Suburban Revitalisation Board met on 6 June 2024 to shape the Board’s future vision and defining its role in transforming Frankston’s city centre into a successful and vibrant city and a specific report on the workings of the Revitalisation Board will be presented at the 12 August 2024 Council Meeting.

Key Points / Issues

- In accordance with the Local Government Act 2020, Council’s Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

12.1 Governance Matters Report for 2 December 2024**Executive Summary****Governance Matters reported for this meeting**

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update
- Council Briefings Record
- Frankston Basketball & Gymnastics Stadium Redevelopment
- Formal Naming of Seaford Wetlands and the southern-end viewing platform
- External and Internal Committee Meetings Update

Council Resolution Status Update

- At its meeting on 19 December 2016, Council resolved that:

“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”

- Additionally, at its meeting on 22 July 2019, Council resolved that:

“4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor

b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)”

- In line with the above resolutions, the following reports are attached for 9 September 2024:
 - Notice of Motion Cost Summary (**Attachment A**)
 - Notice of Motion Report (**Attachment B**)
- There are five Notice of Motion actions that are reported as complete by officers:
 - 2024/NOM15 - Seaford Foreshore Significance
 - 2024/NOM16 - Frankston Metropolitan Activity Centre (FMAC) Inclusivity
 - 2024/NOM17 – Saving our Local Trees
 - 2024/NOM18 - Paid Car Parking at Bayside Shopping Centre
- Since the Council Meeting 2024/CM12 on 9 September 2024, the following 86 resolution actions have been reported as ‘complete’. A detailed report has been provided at **Attachment C**:
 - Frankston City Extended Outdoor Dining and Activation Status Report
 - Conclusion of statutory leasing procedure - Proposed Lease of Council Land - Existing Telecommunications Facility - 45R Wedge Road Carrum Downs (Carrum Downs Recreation Reserve)
 - Petition - Request for urgent upgrade of Storm Water System on Overton Rd Seaford
 - 250 Wedge Road, Skye - Land Transfer and Planning Scheme Amendment C158
 - CCTV Review Update

12.1 Governance Matters Report for 2 December 2024**Executive Summary**

- Response to 2022/NOM8 - Outreach Support Service
- 2023/NOM6 - Accountability Transparency Reform (ATR) III
- Update on Councillor projects of Interest and hot topics
- Council Plan and Budget Quarterly Report - including Peninsula Leisure - Q1 - July to September 2023
- Response to 2023/NOM6 - Accountability Transparency Reform (ATR) III - Transparency Hub
- Transport initiatives for submission to Federal Government
- Award of Contract CN11236 - Wayfinding and Corporate Signs Panel
- Adoption of the Frankston City Industrial Strategy (March 2024) and the Frankston City Industrial Design Guidelines (March 2024) and request authorisation for Planning Scheme Amendment C148fran
- Community Service Partnership Grant FP 2023-2025 - Year 1 Summary Outcomes
- Microsoft Enterprise Agreement Renewal
- 42N Ballarto Road, Frankston North - Proposed Planning Scheme Amendment C155fran - Frankston City Council's submission
- Draft 2024-2028 Budget (including year four 2024-2025 Council Plan actions)
- Frankston Metropolitan Activity Centre Coordination Update (January - March 2024)
- 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)
- Governance Matters Report for 22 April 2024
- Award of Contract CN11292 - Horticultural Products Supply Panel
- 2024/NOM11 - Strengthening the voice of young people within Council
- Petition - Development of LGBTIQ+ Action Plan
- Petition - Frankston Bowling Club all weather canopy project
- Petition - Closure of walkway at Spray Street
- Statutory Planning Progress Report for March 2024
- City Futures Progress Report - Quarter 3 January - March 2024
- Frankston City Council Economic Scorecard January - March 2024
- Draft Economic Development and Skilled Community Strategy
- Award of Contract CN11431SPC - Telecommunications Services
- Award of Contract CN11213 Primary Foodstuffs for Meals on Wheels
- Family Violence Prevention Action Plan - 2024-2028
- Capital Works Quarterly Report - Q3 - January to March 2024
- Statutory Planning Progress Report for April 2024
- Work Ready Program review 2023/24
- Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)
- Governance Matters Report for 24 June 2024
- Draft Kindergarten Partnership Strategy 2024 – 2034
- Adoption of Fair Access to Sport Policy and Action Plan

12.1 Governance Matters Report for 2 December 2024**Executive Summary**

- Destination Event Attraction Program 2024
- Award of Contract CN11461MAV - Recruitment Services
- 2024/NOM14 - Wells Street Post Office
- Adoption of Coastal and Marine Management Plan 2024 – 2034
- 250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3) - Consideration of Planning Panel Report
- Statutory Planning Progress Report for May 2024
- Chief Executive Officer's quarterly report - April to June 2024
- Municipal Early Years Plan (MEYP) Year 3 Update
- Urban Forest Action Plan Update
- Planning Application 492/2017/P/D - 424-426 Nepean Highway, Frankston - Amend the planning permit to allow for the use and development of a fourteen storey building in a Commercial 1 Zone and Design and Development Overlay, Schedule 14 for retail and dwellings and the deletion of the serviced apartments
- Planning Application 39/2024/P - 13 McMahons Road Frankston 3199 - To use and develop the land for a rooming house in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) To create/alter access to a road in a Transport Zone 2 (TRZ2)
- Governance Matters Report for 22 July 2024
- Plan for Victoria - Frankston City Council's submission
- City Futures Progress Report - Quarter 4 April - June 2024
- Governance Matters Report for 12 August 2024
- Frankston City Council Economic Scorecard April - June 2024
- Frankston Arts Advisory Committee - Minutes 2 July 2024
- Frankston Suburban Revitalisation Board
- Adoption of revised 'Working with Members of Parliament and Political Candidates' Protocol
- Adoption of Kindergarten Partnership Strategy 2024-2036
- CCTV Operational Update
- Native Vegetation Offset update
- Mile Bridge Gateway Sculpture - Recommended Artist
- Award of Contract CN11334 - Hard Waste Collection
- Award of Contract CN11483 - SD-WAN Network Architecture
- Response to 2024/NOM11 - Strengthening the voice of young people within Council
- Projects for submission to Thriving Suburbs grant program
- Frankston Metropolitan Activity Centre (FMAC) Development Contributions Plan (DCP) Planning Scheme Amendment (C161fran) - Consideration of submissions received and request the appointment of a Planning Panel
- Governance Matters Report for 9 September 2024
- 2024/NOM19 - FMAC Catchment Areas and Rescode Changes
- Frankston Metropolitan Activity Centre Coordination Update (April to June 2024)

12.1 Governance Matters Report for 2 December 2024**Executive Summary**

- Capital Works Quarterly Report - Q4 - April to June 2024
- Frankston City Health and Wellbeing Plan 2021-2025 - Year Three Annual Report and Draft Year Four Action Plan
- Update on Landscape Compliance process and Guidelines
- Frankston City Bike Riding Strategy 2024-2039
- Annual Volunteering Frankston Award Nominations
- Award of Contract CN11415 - Sandfield Reserve Playspace Upgrade and BBQ and Picnic Areas
- Award of Contract CN11417 - Frankston Park Oval Reconstruction
- Award of Contract CN11376 - Seaford Child and Family Centre
- Award of Contract CN11377 - Langwarrin Community Hub
- Petition - Upgrade of Escarpment Reserve
- Petition – Objection to Planning Application 8/2024/P
- Adoption of the Frankston Metropolitan Activity Centre (FMAC) Structure Plan (September 2024) and consideration of the Planning Panel Report for Planning Scheme Amendment C160fran
- Planning Application 437/2020/P/C - 35 Playne Street, Frankston - Application to amend a planning permit to construct a fifteen (15) storey mixed use building in a Commercial 1 Zone, use of land for dwellings and reduce the number of car parking spaces required under the Parking Overlay, Schedule 1
- Langwarrin Community Centre - Transition Funding Request
- Consolidated Financial Report and Performance Statement ended 30 June 2024
- Frankston City Council Annual Report 2023-2024

Councillor Briefings Record

- At its meeting on 11 September 2023, Council resolved that:
 - “4. *Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:*
 - *List of the topics discussed at councillors briefings held since the date of last council meeting;*
 - *Records of the Councillors attendance at that briefing; and*
 - *Conflict of Interest disclosures, if any.”*
- No briefings have taken place since the Council Meeting on Monday 9 September 2024.

Frankston Basketball & Gymnastics Stadium Redevelopment

- As officers progress work on the tri-Government funded re-development of the Frankston Basketball and Gymnastics Stadium at Kananook Reserve, it is proposed via this report to re-name the project “Frankston Stadium,” and for the new stadium, when constructed and ready to occupy, be named “Frankston Stadium.” This new title reflects that it will be the home of basketball and gymnastics, whereas the current stadium accommodates basketball only.
- The name “Frankston Stadium” is not currently registered with Geographic Names Victoria (GNV). As Council is a naming authority, officers have consulted with Geographic Names Victoria (GNV) who advised that it is required to be formally

12.1 Governance Matters Report for 2 December 2024**Executive Summary**

named and registered. As Frankston Stadium is recognised as a legacy name it does not require community engagement.

- At its meeting on 11 December 2023, it was resolved that Council:
 - (a) *Awards contract CN10988 – Frankston Basketball & Gymnastics Stadium – Design Services to Williams Ross Architects Pty Ltd (ABN: 96 005 624 868 & ACN: 005 624 868) for \$2,168,022.00 GST exclusive;*
- Since that Council meeting (2023/CM19), William Ross Architects has advanced the project to the detailed design phase, with Council recently inviting selected Principal Contractors from the Victorian State Government Construction Supplier Register (CSR) to submit Tenders for the construction of the new stadium.
- Throughout the stadium’s design development, Council officers consulted with the Frankston District Basketball Association and the Bayside Gymnastics Club regarding the preferred name for the new facility. Both tenants agreed on the name, “Frankston Stadium.”
- The names Frankston Basketball and Gymnastics Stadium, as well as Kananook Stadium were considered; however, stakeholders felt that Frankston Stadium better reflected the facility’s regional significance and more effectively supported the stadium’s wayfinding scheme.
- It is recommended that Council, as a naming authority, formally name and register the new name “Frankston Stadium” with GNV.

Formal Naming of Seaford Wetlands and the southern viewing platform

- The name “Seaford Wetlands” is not currently registered with Geographic Names Victoria (GNV). As Council is a naming authority, officers have consulted with Geographic Names Victoria (GNV) who advised that it is required to be formally named and registered. As Seaford Wetlands is recognised as a legacy name it does not require community engagement.
- The name for the new viewing platform at Seaford Wetlands has been identified through informal consultation to be named “Gananyu Bulukul Viewing Platform”. As Council is a naming authority, officers have consulted with Geographic Names Victoria (GNV) who advised that because it is a new feature it is required to be formally named and registered and requires community consultation on the formal naming for a minimum of 30 days.
- Frankston City Council has been granted funding from State Government through the Department of Energy, Environment and Climate Action (DEECA) to undertake improvement works within and adjacent to the Seaford Wetlands.
- The Seaford Wetlands Rejuvenation project has a number of components that include:
 - installing a new viewing platform with additional seating, amenities and interpretive signage to replace the existing viewing platform at the southern lookout area;
 - new wayfinding and interpretative signage to accommodate a self-guided tour through the wetlands, which will include significant ecological and cultural information. All facilities upgrades will ensure the environmental significance and natural aesthetics of the Seaford Wetlands.
 - a walking and cycling bridge that has been constructed across the Kananook Creek Canal immediately north of the Wetlands.

12.1 Governance Matters Report for 2 December 2024**Executive Summary**

- Seaford Wetlands is a precious community asset with significant ecological, cultural history and recreational values. The Bunurong Land Council Aboriginal Corporation (BLCAC) have undertaken a Cultural Values Mapping report as part of the Seaford Wetlands Rejuvenation project, which was commissioned by the Department of Environment, Land, Water and Planning. The report outlines the Aboriginal cultural values associated with Seaford Wetlands, named in the Boon Wurrung language as 'Lowyeeung', which was found to have unique cultural heritage values to the Traditional Owners of the land, the Bunurong People.
- Extensive consultation has been undertaken with the BLCAC as the project has progressed, in particular to develop a complex Cultural Heritage Management Plan for the wayfinding signage location and installation works, to incorporate Traditional Owners artwork into the interpretive signage designs, and to consider a Traditional Owner name for the viewing platform at the southern lookout of the Seaford Wetlands. In June 2024, the BLCAC met with Elders and knowledge holders for this purpose and recommended the viewing platform located within Seaford Wetlands to be named as "Gananyu Bulukul Viewing Platform".
- This name links to the wetland, to the important Kananook Creek, to Women's places and to Women's material culture, including the digging stick.
- Accordingly, the Seaford Wetlands' new wayfinding and interpretive signage proposes the above Traditional Owner name for the viewing platform at the southern look out of the Seaford Wetlands.
- It is recommended that Council endorses community consultation on the formal naming of the viewing platform at Seaford Wetlands to be named "Gananyu Bulukul Viewing Platform" on Council's Place Naming web page, for a period of at least 30 days, taking into consideration the Christmas and New Year period.

Formal Naming of the lake in Ballam Park

- At its meeting on 12 August 2024, it was resolved that Council:
 9. *Endorses the proposed names to be registered with Geographic Names Victoria, in-line with the Naming Rules for Places in Victoria 2022, and subject to receiving relevant approvals, as follows:*
 - a. *Ballam Lake;*
 - b. *Liardet Pond; and*
 - c. *Beauty Lake;*
 10. *Supports for signage with the registered names, once the names have been Gazetted, to be installed at the locations;*
- GNV subsequently advised that the name "Ballam Lake" was registered as being Traditional Owner language and that approval was required from the local Registered Aboriginal Party (BLCAC).
- Upon undertaking consultation with BLCAC, advice was provided with a correction in the spelling and pronunciation as "Balambalam" and confirmation of approved language use was provided for the formal naming of the lake in Ballam Park (**Attachment D**).
- Council endorsement is sought to formally name the lake in Ballam Park "Balambalam Lake" and register the name GNV.

External and Internal Committee Meetings Update

- At its meeting on 20 November 2023, it was resolved that Council:

12.1 Governance Matters Report for 2 December 2024**Executive Summary**

“10. Notes the highlights of the activities of any of the external and internal committees, if not otherwise report to Councillors, would be provided from time to time in the Governance matters report.”

- The highlights of the activities of external and internal Committees meetings held during the quarter July - September 2024 are provided in **Attachment E**:
- External Committees:
 - Frankston Suburban Revitalisation Board – 20 August 2024
 - Youth Council – July-September 2024
- Internal Committees:
 - Disability Access and Inclusion Committee – 13 August 2024, 10 September 2024
 - Foreshore Advisory Committee – 18 July 2024, 12 September 2024
 - Frankston Charitable Fund - Committee of Management – 3 July 2024
 - Housing Advisory committee – 26 August 2024, 5 August 2024
 - Major Projects Advisory Committee – 31 July 2024
 - Reconciliation Action Plan Advisory Committee – 12 September 2024

Financial Impact

There are no financial implications with this report.

Consultation**1. External Stakeholders**

Council officers consulted with the Frankston District Basketball Association and the Bayside Gymnastics Club regarding the preferred name for the new facility. Both tenants agreed on the name, “Frankston Stadium.”

BLCAC have been consulted with regards to the name of the viewing platform at the southern end of Seaford Wetlands. Community consultation is required for a period of at least 30 days for the proposed name of the viewing platform to be “Gananyu Bulukul Viewing Platform”.

Consultation was undertaken with BLCAC, with confirmation of approved language use for the formal naming of the lake in Ballam Park.

2. Other Stakeholders

Council Officer representatives for external and internal committees were consulted to provide highlights of activities for the committee meetings that occurred in the July-September 2024 quarter.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

12.1 Governance Matters Report for 2 December 2024**Executive Summary**Policy Impacts

Nil.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

Conclusion

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

ATTACHMENTS

- Attachment A: [↓](#) Notice of Motion Report - Cost Summary
- Attachment B: [↓](#) Notice of Motion Report update for 2 December 2024
- Attachment C: [↔](#) Completed Actions Report for 2 December 2024 (*Under Separate Cover*)
- Attachment D: [↓](#) Approved Language Letter - Ballam Park Lake
- Attachment E: [↓](#) Quarterly Update on Committee Activities - July-September 2024

Notice of Motion Report - 2024 - CM16 - for the 2 December Council Meeting.xlsx

**Notice of Motions Estimated Costs
 By Councillor
 2020 - 2024 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr Glenn Aitken	2	\$0	\$0	\$0	0
Cr David Asker	1	\$0	\$0	\$0	2
Cr Sue Baker	2	\$500	\$0	\$0	3
Cr Kris Bolam	12	\$10,000	\$0	\$0	1
Cr Nathan Conroy	1	\$0	\$0	\$0	0
Cr Claire Harvey	7	\$7,155	\$0	\$0	2
Cr Brad Hill	5	\$0	\$0	\$0	3
Cr Liam Hughes	2	\$800	\$0	\$0	1
Cr Steven Hughes	3	\$0	\$0	\$0	0
Cr Suzette Tayler	1	\$0	\$0	\$0	1
TOTAL	37	\$ 18,455	\$ -	\$ -	13

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Item 12.1 Attachment B: Notice of Motion Report update for 2 December 2024

Notice of Motion Report - 2024 - CM16 - for the 2 December Council Meeting (A5390705).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
24-Jun-24	14.1	2024/NOM13 - Council Response to the Rising Cost of Living Cr Conroy	Council Decision Moved: Councillor Conroy Seconded: Councillor Aitken 1.Council acknowledges the difficult social and economic conditions resultant from the rising cost of living; 2.During the 2025-26 annual budget process, Council are briefed on the following matters for consideration: a)The implementation of a rate freeze, without impacting essential community services or creating an infrastructure renewal backlog; b)The suspension of interest on outstanding rates for up to six months; c)The extension of instalment payments for rates; d)The implementation of a fees and charges freeze that provides a positive impact on Frankston City Council residents and business owners i.e. resident permit applications, business permit applications, pet registration etc; e)Explore the contestability of Council refusing to collect state based levies and charges on behalf of the State Government, where it has the power to do so; f)Advocacy and representation to the State Government seeking a meaningful reduction, or freeze, of the Victorian land tax and vehicle registration; g)Council to resource external providers for a twelve month rollout of specific, free services to Frankston residents and business owners that could range from financial planning, accountancy services and financial literacy mentoring/seminars; h)Reinforcing to both the State and Federal governments that any future infrastructure projects will be based on reciprocal funding where each tier of government will provide near equal funding portions. Where this cannot be achieved, to avoid Frankston ratepayers from being short-changed, Council will not enter into funding agreements for projects where funding is not equitable; and i)Review of Council's Financial Hardship Policy and recommend refinements that reflect the current environment. Carried	Caroline Rediy	31 Oct 2024 On Hold - These actions will be considered in early 2025 as part of the preparation of the 2025-26 annual budget process. 29 Jul 2024 These cost of living items will be considered later in the year as part of the preparation of the 2025-26 annual budget process. No further action to be taken until the 2025-26 annual budget process commences.	
22-Jul-24	14.1	2024/NOM15 - Seaford Foreshore Significance Cr Aitken	Council Decision Moved: Councillor Aitken Seconded: Councillor Hill That Council: 1. Notes Seaford Foreshore (from Long Island Tennis Club to the Carrum Bowls Club) is a rare piece of surviving coastal environment, the only of its kind, along the length of Port Phillip Bay in the context of the Metropolitan Melbourne area. It is unique and much loved. The Seaford Foreshore extends 5 kilometres in length and 50 hectares in area. It is a vital link in terms of biodiversity with Kananook Creek and the Ramsar Wetlands; 2. Notes since early settlement, there has been a history of encroachment upon the foreshore, its native vegetation and biodiversity, by human visitors along with entrenched weed infestation; 3. Notes the Seaford Foreshore remained largely intact until the 1920s when the area became more well-known and far more accessible. Council has made major contributions in respect of weed removal, maintenance and planting along with tremendous support from volunteers; 4. Notes the popularity and accessibility of the Seaford Foreshore has increased exponentially since World War II, when the area became better accessible by cars and the surrounding areas became more populous as a result of residential development and settlement. As the area became more popular, so too did the Seaford Foreshore, which became an area of welcome respite, especially during hot weather. Cars were freely able to drive and park on the foreshore, to the detriment of vegetation, including ti-trees and banksia. Beachgoers walked over and across the dunes, unimpeded to access the water. This caused damage to the dune structure and vegetation, eroding the foreshore as its wind protection was negatively impacted through uncontrolled access; 5. Acknowledges in the mid-1970s, the State Government funded significant rehabilitation of the Seaford Foreshore by employing a small and dedicated team to undertake work, which included rebuilding dunes and planting vegetation to cover an area from Long Island Frankston to the northern side of Station Street Seaford; 6. Writes to the State Government to seek their commitment to the Seaford Foreshore by confirming its State Significance and make in-roads to assist or fund weed eradication and preservation of the Foreshore. This advocacy letter is to be accompanied by four attachments, namely the Foreword, photographs of the Seaford Foreshore showing how glorious, irresistible and magnificent it is, and a publication from May 1993 entitled "The Vertebrate Fauna of the Seaford Foreshore Reserve" by Brunner and Wallis and the "Flora and Fauna Assessment of Frankston and Seaford Foreshore" by Practical Ecology (July 2010); and 7. Writes to the Bunurong Land Council to inform them of Council's advocacy on this matter, in recognition of their spiritual and traditional connection to Country, an area of value and importance to the Bunurong Peoples. Carried	Angela Hughes	10 Oct 2024 Item 1 - 5 (inclusive):Noted. Item 6&7: Complete - Letters were finalised and sent on 8 October 2024. Requesting closure	
12-Aug-24	14.1	2024/NOM16 - Frankston Metropolitan Activity Centre (FMAC) Inclusivity Cr Hill	Council Decision Moved: Councillor Hill Seconded: Councillor Baker That Council: 1. Notes it has adopted the Frankston Metropolitan Activity Centre (FMAC) Structure Plan in June 2023; 2. Notes Frankston City is an organisation that supports and values inclusiveness and equity for all residents and ratepayers; 3. Notes that Frankston is a Welcoming City; and 4. Resolves that Frankston City Council is supportive of an inclusive FMAC for people of all demographics and backgrounds and supports and encourages all housing types, including affordable and social housing. Carried Unanimously	Angela Hughes	24 Sep 2024 1. noted, 2. noted, 3. noted, 4. noted. This does not require action on its own as the objective & resolution is part of many existing strategies, policies & plans Requesting closure	
9-Sep-24	14.1	2024/NOM17 - Saving our Local Trees	Council Decision Moved: Councillor Aitken Seconded: Councillor Bolam That Council: 1. Acknowledges the concern of the local community, that mature trees are at McClelland College School site in Frankston are in danger of removed as part of a planned development, by the Victorian State Government, to construct a new early years and child care centre at this site. This new building will be owned, developed and operated by the Victorian State Government and will provide low cost, long day care; 2. Notes that the development is exempt from local provisions including the Planning Scheme and Local Laws, as it is being undertaken by the State Government's Department of Education; 3. Notes that the part of the McClelland College school site that faces Belar Avenue contains many large, landmark trees which are visible on the skyline. These trees are home to the Tawny Frog Mouth Bird, which prefers open woodland for its habitat. Local residents advise that these birds roost at the site, as do other birds, insects and wildlife who use the trees as habitat. The trees are an important part of the local ecosystem as they provide high places for birds and other wildlife to roost, ensuring protection from predation; 4. Notes that the trees provide shade and contribute to alleviating the heat bank effect; 5. Acknowledges that the local community sees the importance of these trees in greening the local environment, particular because of their size; and 6. Writes to the Minister of Education, Ben Carroll MP and Victorian School Building Authority to express concern at the potential removal of trees in developing the site and encourages the VSBA to retain as many trees on site as possible as part of developing the site with a new Early Years and Child Care Centre.	Fiona McQueen	17 Sep 2024 1-6. Complete. Letter prepared and sent 17 September 2024 to the Minister of Education, Ben Carroll MP and Victorian School Building Authority to express concern at the potential removal of trees in developing the site and encourages the VSBA to retain as many trees on site as possible as part of developing the site with a new Early Years and Child Care Centre. Director recommends closure of this completed action.	
9-Sep-24	14.2	2024/NOM18 - Paid Car Parking at Bayside Shopping Centre	Council Decision Moved: Councillor Aitken Seconded: Councillor Bolam That Council: 1. Notes that as part of the Victorian Government's Housing Statement, the State Government is working to deliver 60,000 new homes close to services, jobs, and public transport in an initial 10 activity centres across Melbourne. It's part of Victoria's plan to deliver more homes for more Victorians, in the places people want to live; 2. Notes that the State Government's draft Activity Centre Plan for Frankston, which is currently under public engagement by the Victorian Planning Authority: a. Envisages a destination for shopping, dining, arts and bayside lifestyle, seeking Frankston become an even greater place to live; and b. Is expected to guide how Frankston will change over the next few decades, between now and 2051; 3. Notes that the Frankston City Council's current parking plan, which provides for free two-hour parking at four key Frankston locations (Young Street, Cranbourne Road, Playne Street and Mechanics Hall) within the city centre, has been in place since the COVID-19 pandemic, and remains to incentivise shoppers to come spend in Frankston to support its continued economic growth; 4. Encourages Vicinity Centres to now review its car parking philosophy at the Bayside Shopping Centre, to be more consistent with other key centres connected by rail, such as at contemporary shopping centres owned by Vicinity Centres at the Glen, or those owned by Westfield at Southland, where the first 3 hours parking are free; and 5. Writes to and engages with Vicinity Centres to discuss this opportunity, and seek its commitment, as a part of its corporate social responsibilities to further revitalising the Frankston Activity Centre.	Fiona McQueen	17 Sep 2024 Complete. Letter prepared and sent 17 September. Director recommends closure of this completed action.	



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CONFIRMATION OF APPROVED LANGUAGE USE

Language Research Unit BLCAC

This letter provides a confirmation of Boonwurrung language use for the following project:

- **Name:** Ballam Park Lake name
- **Organisation:** Frankston City Council
- **Code:** LANG-0012

To whom it may concern,

The Bunurong Land Council Aboriginal Corporation (BLCAC) wishes to formally support your language request for use of the Boonwurrung word meaning 'butterfly' for Ballam Park Lake. The confirmed words are as follows, with their pronunciation and meaning:

Balambalam *BUH-lum-buh-lum* 'butterfly; moth'.

A recording of Bunurong Elder Aunty Gail Dawson is provided to give the pronunciation of this word.

This confirmation of approved language use comes with the explicit consent of the Bunurong Community as represented by Bunurong Elders and Knowledge Holders. The accuracy of the word above, including its meaning, spelling, and pronunciation, has been confirmed by rigorous research and peer review.

Balambalam is the standard, official Boonwurrung spelling of this word. Any deviation from this spelling (including *Balam* rather than *Balambalam*) is **incorrect** and is **not endorsed** by BLCAC or the broader Bunurong community.

Please note that any commercial use of these words outside of the project as specified in the inception meeting is strictly forbidden without the express written consent of BLCAC. Please also note that while we support the use of the above word(s) for this project, all Boonwurrung language remains the cultural and legal intellectual property of the Bunurong community and BLCAC.

Please get in touch if you have any further questions.

Kind regards,

Josh van de Ven,
BLCAC linguist.
linguist@bunuronglc.org.au

We would like to acknowledge the sea Country and land of the Bunurong, all Traditional Custodians, its children, Elders, and Ancestors.

We also acknowledge Bunjil our creator of the waterways and vegetation that sustained not only us but also the wildlife that ensured our survival.



Quarterly Update on Committee Activities July - September 2024

Committee Name:	Frankston Suburban Revitalisation Board	
Date of Meeting:	20 August 2024	
Councillors in Attendance:	Cr Nathan Conroy, Mayor Frankston City Council	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Chief Executive Officer, Director Customer Innovation & Arts, Acting Director Communities, Manager Community Relations, Coord Advocacy & Strategic Partnerships and Business Support Officer	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Chief Executive Officer, Peninsula Health, Managing Director, South East Water, Chief Executive Officer, Chisholm Institute of TAFE, Interim Chief Executive Officer, Frankston Business Collective, Chief Executive Officer, Peninsula Community Legal Centre, Centre Manager, Bayside Vicinity Centres, Pro Vice Chancellor, Monash University, Chief Executive Officer, First People's Health & Wellbeing Organisation, CEO Peninsula Health, Simon, Simon Waller Live, Suburban Revitalisation, Office of Paul Edbrooke MP and Peninsula Campus Coordinator, Monash University	
Responsible Directorate:	CIA	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Updates from Board	Monash University developing relationship with Peninsula Health in the health research area. First People's Health & Wellbeing now have a new building and increased healthcare services.	No
Young Street Action Plan	Adoption of Young Street Action Plan and review of what the plan entails. Opportunity through FMAC structure plan.	No

	Collaboration with FSRB and partners such as DTP required.	
Homelessness	Discussion on Frankston Zero, crisis accommodation and case management.	No
Workshop	Draft vision and purpose statement, guiding principles and work plan.	No
Next Meeting date:	Thursday 12 December 2024	





Quarterly Update on Committee Activities July - September 2024

Committee Name:	Youth Council	
Date of Meeting:	23 rd July – Planning Meeting 6 th August – Rotary Visit 20 Aug – Term Check ins with Youth Council members 3 rd Sept – Companion Van	
Councillors in Attendance:	None	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Senior Youth Worker (x2)	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	3 – 5 young people (Youth Council members) attended each meeting.	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
John Paul College Companion Van collaboration Volunteer Session	Youth Council members collaborated with John Paul College and their companion van to support the local community within the Frankson CBD. Here Youth Council members provided material aid and food assistance, along with social connections through conversation. This event was considered very successful, and plans continue to conduct this session again in the future	None
YES Awards	Discussion and planning for the YES awards that recognise and celebrate the contributions of young people.	None
Check-Ins	Discussion about the experience that Youth Council Members are having, reflecting on their roles and other pressures.	None
Rotary support and activities	A Frankston Rotary representative shared about the various activities and opportunities that the community can be involved in and the impact they are having in the local community.	None

Women in mentoring	Fundraising opportunities to help Women in Mentoring to sustain the work they do.	None
End of year Activities	Undertaking planning and task delegations for approaching youth activities.	None
Next Meeting date:	Tuesday October 15 th	





Quarterly Update on Committee Activities July - September 2024

Committee Name:	Disability Access and Inclusion Committee (DAIC)	
Date of Meeting:	Tuesday, 13 August 2024	
Councillors in Attendance:	Cr Sue Baker	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Community Development Project Manager (x2)	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Community Member (x3); O.T. student, Monash University	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
We Are Better Together Diversity Inclusion Survey	Discussion about the integrated Inclusion Action Plan and its goal of minimizing duplication and promoting inclusion across various groups.	None
Planning for International Day of People with Disability	Call for volunteers to help organize the celebration on 3 December at Orwil Street Community House.	None
Updates from Councillor Sue Baker	Updates on Frankston Metropolitan Activity Centre upgrades and Council's ongoing support for inclusivity and equity.	None
Next Meeting date:	Tuesday, 10 September 2024	



Quarterly Update on Committee Activities July - September 2024

Committee Name:	Disability Access and Inclusion Committee (DAIC)	
Date of Meeting:	Tuesday, 10 September 2024	
Councillors in Attendance:	Cr Sue Baker	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Community Development Project Manager (x2)	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Community Member (x4); Officer, Biala Peninsula; O.T. student, Monash University; Student Support, Chisholm Tafe; Support Officer, Brotherhood of St Lawrence (NDIS)	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Council's Response to NDIS Fraudulent Practices	Discussion about predatory practices by some NDIS providers targeting vulnerable individuals in Supported Independent Living (SIL) facilities and advocacy for reform.	None
We Are Better Together Engagement - Part 2	Group discussion and feedback on inclusive community initiatives, focusing on accessibility, inclusion, and welcoming community spaces.	None
Updates from Councillor Sue Baker	Updates on the Affordable Housing Policy, new accessible community spaces, and local community recognition events.	None
Other Business	Updates on community engagement events, Frankston Carers Week Celebration, and accessible activity initiatives.	None
Next Meeting date:	Tuesday, 12 November 2024	



Quarterly Update on Committee Activities July - September 2024

Committee Name:	Foreshore Advisory Committee	
Date of Meeting:	Thursday 18 July 2024	
Councillors in Attendance:	Cr Brad Hill	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Coastal Policy and Planning Officer and Coordinator Environmental Policy and Planning	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	7 out of 10 community committee members	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Seafloor Integrity project – Guest speaker	Collaborative 3-Year Project on Port Phillip Bay (PPB) Conditions and Management Project Overview <ul style="list-style-type: none"> The collaborative study, covering northern Port Phillip Bay, aims to produce a comprehensive report by year-end 2024. Focuses on PPB's unique slow current, sandy and muddy environments, and critical denitrification processes which protect the Bay's ecological balance. Bay Health and Ecosystem Services <ul style="list-style-type: none"> Sediment and biological communities, including seagrass and algae, play a crucial role in nutrient processing and oxygenation, supporting ecosystem services like fishing and cultural value. Challenges Affecting the Bay	

	<ul style="list-style-type: none"> • Marine pests, habitat degradation, kelp decline, and regulatory complexity pose threats. • Increased recreational and commercial activities (e.g., shipping, dredging) raise environmental pressures. • Lack of commercial fisheries has limited monitoring, compounding these issues. <p>Management and Research Needs</p> <ul style="list-style-type: none"> • Department of Environment, Energy, and Climate Action (DEECA) uses a MERI framework for structured, evidence-based management. • Recognizing gaps in scientific knowledge, efforts are focused on adopting EU best practices (e.g., Marine Strategy Framework Directive) to better inform policy and management. <p>Seafloor Conditions</p> <ul style="list-style-type: none"> • The PPB seafloor includes diverse features (e.g., Corio Bay's low currents, historical dredge material) with varying environmental conditions. • Pollution concerns, particularly PFAS in estuaries, are highlighted as a growing issue, with seagrass beds and sediment stability sensitive to disturbance from activities like dredging. 	
	New member welcomed	
Next Meeting date:	12 th September	

Committee Name:	Foreshore Advisory Committee
Date of Meeting:	Thursday 12 September 2024
Councillors in Attendance:	Nil
Council Officers in Attendance:	Coastal Policy and Planning Officer and Coordinator Environmental Policy and Planning



<i>(please specify only the title of the officer)</i>		
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>		10 out of 10 community committee members
Responsible Directorate:		Communities
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Westernport Biosphere presentation	<p>A member provided a recap of the Westernport Biosphere Community Forum that was held on the 6th June 2021 at Hastings foreshore. Presentations were held on</p> <ul style="list-style-type: none"> • Protecting the Ramsar Values of Westernport Biosphere • The forgotten reefs of Western Port • Flinders Oyster Company • Southern Seagreens – regenerative seaweed farming • Reef ball rejuvenation 	
Coastal Updates	<p>Coastal Resilience 2100 project:</p> <ul style="list-style-type: none"> • The consultant has identified knowledge and data gaps, determined the scope and spatial extent, reviewed Values, Issues, Opportunities input from CMMP engagement to inform Stage 2. • Consultants are currently assessing coastal hazard exposure and determining hazard extents as part of Stage 3, and are moving to Stage 4 to explore place-based coastal hazard vulnerability and risk in line with Stages 1 – 4 of Victoria’s Resilient Coast – Adapting for 2100+ framework to underpin the development of a regional Coastal Hazard Adaptation and Resilience Plan (CHARP). <p>Citizen science:</p> <ul style="list-style-type: none"> • iNaturalist Bioblitz During September 2024, for Biodiversity Month https://www.inaturalist.org/projects/biodiversity-blitz-2024-frankston-city-council <p>CoastSnap</p> <ul style="list-style-type: none"> • https://www.coastsnap.com/regional-projects/australia/port-phillip-bay-coastsnap-network 	



Coastal erosion and storm surge	Video presentation from FAC member of storm damage along Seaford Foreshore: https://youtu.be/TBNHVirnNK0 Committee discussed observations of storm damage: <ul style="list-style-type: none"> • Litter loads at Long Island beach • Collapsed seawall and stairs at Daveys Bay 	
General business	Beach Patrol Volunteers need help clean up litter brought in by recent weather. Facebook.com/FrankstonBeachPatrol.	
Next Meeting date:	Christmas break-out December 2024	





Quarterly Update on Committee Activities July - September 2024

Committee Name:	Frankston Charitable Fund - Committee of Management	
Date of Meeting:	Wednesday, 3 July 2024	
Councillors in Attendance:	Mayor Cr Nathan Conroy Cr Suzette Tayler	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Director Communities Manager Community Strengthening Team Leader Community Grants and Networks	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Community Representative (x3)	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Giftng Ceremony Debrief	Summary of feedback on the event's strengths and challenges, including venue suitability, seating plan, and transparency of award amounts.	None
Terms of Reference Review	Adjustments to Committee responsibilities and member tenure terms.	None
Committee Representatives Succession Planning	Discussion of options for succession and recruitment process for community representatives.	None
Next Meeting date:	To be determined.	



Quarterly Update on Committee Activities July - September 2024

Committee Name:	Housing Advisory Committee	
Date of Meeting:	26 August 2024	
Councillors in Attendance:	Mayor Nathan Conroy, Cr Sue Baker (Chair) and Cr Claire Harvey	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Director Communities, Manager City Futures, Coordinator Social Policy & Planning, Coordinator Advocacy & Partnerships and Executive Assistant, Director Communities	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Nil	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Advocacy update	<p>Reflection of the Committee's meeting with local MPs on 28 June to discuss housing matters.</p> <p>Update on advocacy with the Hon. Bill Shorten MP on the exploitation of NDIS clients by Supported Independent Living accommodation.</p> <p>Update on advocacy to the Minister for Planning and Minister for Housing calling for better incentives for property investors to provide affordable rentals on their land.</p>	
Work Plan Progress Report	Committee's Quarterly Progress Report (see attached to this report), which included updates on the Draft Affordable Housing Policy, vacant land auditing and Winter Shelter.	
Any Other Business	Report back on the Committee's tour of Moorumbina Mongurnallin on 1 August, update on the Ministerial approval of 11 Beach Street Frankston, and a partnership update on Frankston Zero.	
Chair's closing comments	Chair highlighted the work that the Committee has achieved over the past two years.	
Next Meeting date:	TBC	



Quarterly Update on Committee Activities July - September 2024

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Committee Name:	Housing Advisory Committee	
Date of Meeting:	11 July 2024	
Councillors in Attendance:	Mayor Nathan Conroy, Cr Sue Baker (Chair) and Cr Claire Harvey	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Chief Executive Officer, Director Communities, Manager City Futures, Coordinator Social Policy & Planning, Coordinator Strategic Development and Senior Strategic Planner	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Nil	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Draft Affordable Housing Policy	The Committee held an additional meeting to discuss the Draft Affordable Housing Policy and to provide feedback prior to it being presented at a Councillor Briefing.	



Quarterly Update on Committee Activities July - September 2024

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Committee Name:	Housing Advisory Committee	
Date of Meeting:	1 August 2024	
Councillors in Attendance:	Cr Sue Baker (Chair) and Cr Claire Harvey	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Chief Executive Officer, Coordinator Social Policy & Planning, Senior Social Policy & Planning Coordinator, Senior Strategic Planner, Principal Planner	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Chief Executive Officer, Kids Under Cover	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Tour of Moorumbina Mongurnallin	The Committee undertook a tour of Moorumbina Mongurnallin, a new social housing development by Kids Under Cover, in partnership with Anglicare and VACCA, designed to assist young Aboriginal people leaving out-of-home care to successfully transition to independence, providing homes with wrap-around supports.	



Quarterly Update on Committee Activities July - September 2024

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Committee Name:	Housing Advisory Committee	
Date of Meeting:	5 August 2024	
Councillors in Attendance:	Cr Sue Baker (Chair) and Cr Claire Harvey	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Director Communities and Coordinator Social Policy & Planning	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Nil	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Draft Affordable Housing Policy update	Committee members whom were available met to provide additional feedback on the Draft Affordable Housing Policy prior to it being presented at Councillor Briefing on 9 September 2024 for councillor feedback.	



Quarterly Update on Committee Activities July - September 2024

Committee Name:	Major Projects Advisory Committee (MPAC)
Date of Meeting:	31 July 2024
Councillors in Attendance:	Mayor Cr Nathan Conroy, Cr David Asker, Cr Sue Baker, Cr Kris Bolam, Cr Brad Hill, Cr Glenn Aitken and Cr Suzette Tayler
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Chief Executive Officer , Director Infrastructure & Operations, Director Corporate & Commercial Services, Director Communities, Director Customer Innovation & Arts, Manager Capital Works Delivery, Manager Engineering Services, Manager Sustainable Assets, Coordinator Project Management Office, Manager Community Relations, Manager Safer Communities, Manager Procurement, Property & Risk, Manager Customer Experience & Transformation, Manager Arts & Culture, Manager City Futures, Coordinator Urban Design Policy & Planning, Manager Operations, Manager Community Strengthening, Coordinator Open Space Delivery, Senior Project Manager and Coordinator Governance
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Nil.
Responsible Directorate:	Infrastructure and Operations

Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
31 July 2024 Councillor Projects of Interest – June 2024	<ul style="list-style-type: none"> • Project status changes. • Issues and comments. Projects / items discussed: <ul style="list-style-type: none"> ○ 14751 – Bridge Illumination Program - Lighting Frankston Plan Implementation 	None

Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
	<ul style="list-style-type: none"> ○ 14870 – Robinsons Road to Peninsula Link Trail Shared User Path ○ 14898 – Fairy Bud Lighting Trail in Trees ○ 14771 – Cranbourne Road / Beach Street Intersection Landscaping Works ○ 14879 – Ballam Park History Trail Design ○ 14749 – Frankston Waterfront Precinct - Frankston Lighting Plan Implementation ● Councillor direction required. 	
31 July 2024 Major Projects Advisory Committee	<ul style="list-style-type: none"> ● Project discussed – Frankston Arts Centre Forecourt <ul style="list-style-type: none"> ○ Project update provided. ○ Revised concept design presented. ○ Councillors provided feedback on the concept design to the project delivery team. ○ Project next steps outlined. 	None
Next Meeting date:	TBC - Subject to new Council briefing schedule and appointment of external and internal committees	





Quarterly Update on Committee Activities July - September 2024

Committee Name:	Reconciliation Action Plan Advisory Committee	
Date of Meeting:	Thursday, 12 September 2024	
Councillors in Attendance:	Cr Sue Baker	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Manager Community Strengthening Coordinator Community Development Projects Reconciliation Project Manager	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Representative, Victorian Aboriginal Childcare Agency Representative, First Peoples' Health and Wellbeing	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Progress and Update from Working Group	Discussed RAP actions, staff cultural training, partnerships, and community consultations. Planned improvements in cultural training.	None
Plan for Next Quarter and Treaty Discussion	Upcoming events and Victorian Treaty developments discussed, including a meeting with key representatives on 16 September 2024.	None
Other Business	Topics included suicide prevention plans, support events for First Peoples, and acknowledgment of Cr Baker's contributions.	None
Next Meeting date:	February 2025	

Executive Summary**12.2 Chief Executive Officer's quarterly report - July to September 2024**

Enquiries: (Phil Cantillon: Chief Executive Office)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To brief Council with an overview of relevant matters within the organisation.

Recommendation (Director Chief Executive Office)

That Council:

1. Notes the Chief Executive Officer's quarterly report;
2. Notes any updates on previous recommendations' actions relating to the Chief Executive Officer's quarterly report provided within the report;
3. Notes the *Chief Executive Officer's Quarterly Report for the period July to September 2024 ~ public version* (attachment A), which will be made available after this meeting through Council's website;
4. Notes reduction of decisions being made in Closed Council in this reporting quarter (1 – 2024/25) with a result of 2.75%;
5. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;
6. Resolves Attachment B, *Confidential Chief Executive Officer's report for July to September 2024*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and
7. Resolves Attachment C, *Frankston City Council – Councillor Conduct Matters Table as at October 2024*, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section (j)* and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - *Accountability Transparency Reform (ATR) III*.

Background

At its Council meeting on 27 January 2021, Council resolved for the Chief Executive Officer's Quarterly Report normally presented in Closed Council to be reported in Open Council from April 2021, with confidential attachments provided to Councillors under separate cover.

12.2 Chief Executive Officer's quarterly report - July to September 2024**Executive Summary**

Council also resolved at its meeting on 1 May 2023 that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations. Officers have prepared this report in accordance with the resolution above.

Council at its meeting on 2 October 2023 adopted a notice of motion titled 'Accountability Transparency Reform (ATR) III'. The CEO's Quarterly report is referenced a number of times within the recommendations and this CEO's Quarterly report has incorporated any updates required.

Council at its meeting on 9 September 2024, noted, due to the Election Period which commenced from 17 September to 26 October 2024, that the CEO's Quarterly report due in October 2024 would be presented at the 2 December 2024 meeting.

Following this Council meeting, it is recommended the *Frankston City Council - Conduct Matters Table as at October 2024* (attachment C) be released with the minutes of this meeting.

Key Points / Issues

The CEO is pleased to present the Chief Executive Officer's Quarterly Report providing an open and transparent overview of the organisation, its highlights along with key activities. The report represents the period from July to September 2024. Key topics covered under the public version of attachment A include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Under separate cover as attachment B is a report titled "CEO's quarterly report – confidential version – July to September 2024" dealing with matters of a confidential nature.

CEO's quarterly report update on additional recommendations

At its meeting on 9 September 2024, Council resolved to note that actions taken in response to items 25 in the Governance Matters report be reported to Council in the next quarterly CEO's report.

Below is an extract of the resolution and an update on the actions to date.

Directs the CEO to ensure that:

12.2 Chief Executive Officer's quarterly report - July to September 2024**Executive Summary**

- a) *Councillors are given appropriate notification and are briefed, to the extent that is legally permissible, on operational matters that could impact the reputation of Council and/or Councillors;*
- b) *Upon commencement of the new single-Councillor ward structure, Ward Councillors are appropriately briefed on issues relevant to their Ward, and of significant bureaucratic decisions regarding matters within their Ward boundaries;*
- c) *Information is published on Council's website and provided to suspects in relation to enforcement matters to clarify that investigation and enforcement activities are undertaken by the Council administration and to explain the inability of councillors to intervene;*

Resolves that matters set out in Item 25 of this resolution are to be reflected in the CEO's Key Performance Indicators; and

Notes that Actions taken in response to Item 25 of this resolution are to be reported to Council in the next quarterly CEO's report.

A number of actions have been undertaken since the matter was resolved. This includes:

- Ensuring that those hot topics which may potentially have an impact on the reputation of Council as a whole or in particular wards are discussed at the monthly hot topics update. This strategic direction has also been reflected in the CEO's KPI documentation, and the Mayor will kept abreast of any emerging hot topics, as they arise.
- There has been a significant review of materials the subject of how enforcement matters in Council are managed. The website is currently being updated to include greater guidance in relation to Complaints Management.
- In addition, Council's Complaint Handling Policy and Compliance and Enforcement Policy are being refreshed and will be discussed with the new Council. These new policies are supported by operating procedures which have been reviewed and updated.

This item will no longer be reported through the CEO's quarterly report however will be reported back to Council as part of the Council's Hot Topic report due bi-monthly.

Financial Impact

Nil to report unless otherwise mentioned in the relevant attachments.

Consultation**1. External Stakeholders**

See attachment A under the heading section 'Meetings and Activities'.

2. Other Stakeholders

Mayor, Deputy Mayor, Councillors, Directors, Managers, Coordinators and Officers.

Analysis (Environmental / Economic / Social Implications)

It is paramount Council's business is open and transparent with activities relating to its operation and the CEO's office.

12.2 Chief Executive Officer's quarterly report - July to September 2024**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Nil to report unless otherwise mentioned in the relevant attachments.

Policy Impacts

Nil to report unless otherwise mentioned in the relevant attachments.

Gender Impact Assessments

Nil to report unless otherwise mentioned in the relevant attachments.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Nil to report unless otherwise mentioned in the relevant attachments.

Conclusion

The report be received.

ATTACHMENTS

- Attachment A:[↓](#) PUBLIC VERSION - CEO's Quarterly Report - July to September 2024 period
- Attachment B: FINAL - Confidential version - CEO's quarterly report - July to September 2024 - **CONFIDENTIAL**
- Attachment C: Frankston City Council - Conduct Matters Table as at October 2024 - **CONFIDENTIAL**



Public - Chief Executive Officer's Quarterly Report

Period reporting – July to September 2024 (public version)

I am pleased to present the Chief Executive Officer's Quarterly Report for the period ending on the 30 September 2024 (public version).

The information within this public document represents the period of time from 1 July 2024 to 30 September 2024 inclusive providing transparency and a more comprehensive overview of the organisation and its key activities.

Key topic areas include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Thank you to the Mayor, Councillors, Council's staff, volunteers and contractors who continue to actively support our municipality.

Regards
Phil Cantillon

Chief Executive Officer

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these lands and waters.

PEOPLE AND CULTURE

Weekly communication

The CEO distributes an all-staff email every Monday providing advice on key achievements, sections thanking staff and well-done commentary, along with other news and items relating to Council briefings/meetings. The email is then uploaded onto Council's internal website portal called Grapevine.

Work Ready Program

The Work Ready Program supports those in the Frankston municipality in gaining the skills and experience they need to have rewarding careers. The program, now in its fifth year, supports a work experience program for year nine and year ten students, practical student work placements, apprenticeships and traineeships and school-based apprenticeships.

In the previous quarter, the program supported 14 Work Experience students across the organisation in various locations including the Library, Fleet Services, Meals on Wheels, Community Development Projects, and Arts & Culture.

Leadership Development

The Future Ready Leaders Kick Start Program concluded this quarter, marking a successful leadership journey for those participants who engaged in a series of sessions focused on Leading Change, Thinking Strategically, and Executing Operational Plans. Throughout the program, officers benefited from insights shared by Council leaders on critical topics, including Good Governance, OHS Responsibilities, Fundamentals of Budgeting, and Contract & Procurement practices.

As a culmination of their learning, participants completed their Future Ready Project Pitches, where they presented innovative ideas aimed at improving efficiency and enacting positive change to the Executive Management Team (EMT). This experience not only showcased their growth but also positioned them to make meaningful contributions to the organisation.

“Your Voice, Your Workplace” Staff Engagement Survey 2024

The results of Council’s 2024 ‘Your Voice, Your Workplace’ Staff Engagement Survey have now been presented to all staff. Conducted in late May 2024 by the Culture and Capability Team, this year’s survey focused on gathering employee insights on key areas such as our workplace values, physical and psychosocial safety, inclusion, gender equality, and our strategic priorities for the future.

The results of the Council’s 2024 ‘Your Voice, Your Workplace’ Staff Engagement Survey were shared with the Executive Management Team, Managers, and Staff in July 2024. This provides a valuable foundation for understanding and enhancing our workplace culture. Moving forward, the Executive Management Team and Managers are now focusing on the development of their Culture Improvement Plan. This plan will highlight key areas of strength and opportunities for improvement, guiding our efforts to foster a more positive and inclusive work environment.

ORGANISATIONAL HIGHLIGHTS

External Awards and Recognition

Council’s Waste Circularity team were nominated as finalist in the Waste Innovation and Recycling Awards in the Metro category of outstanding Waste and Resource Recovery. The awards will be held late October 2024.

Internal Awards

Council held its Corporate Excellence Awards and Years of Service event on 30th July 2024. At the event, a total of 1,025 years of service was celebrated including 30 x 10 years, 17x 15 years, 8 x 20 years, 5 x 25 years, 1 x 30 years, 2 x 35 years and 1 x 40 years. The Corporate Excellence Awards includes all winners from our two previous Directorate Awards. Recognising the hard work of fellow staff is an important part of life at Council. The next Council Directorate Awards are scheduled to be held on 15th October 2024 (bi-annual) at the time of writing this report, over 90 peer nominations had been received.

Corporate donations and fundraising

At Frankston City Council, staff can elect to donate an amount directly from their pay to the Frankston Community Support Fund with new staff provided information on this option during induction.

Council’s Social Club organised a fundraiser for staff on 24 September 2024 for Fight Cancer (Footy Colours Day) and raised approximately \$500 towards this important cause.

BUSINESS TRANSFORMATION

Council’s Websites

The latest website performance data shows a strong overall trend of increased engagement, despite a small drop in the number of users. Pageviews are up, indicating that users are spending more time on the site and exploring multiple sections. This highlights the growing relevance and appeal of the content provided by Council. Several key sections have shown a significant positive movement:

- **Bin Collections** saw a notable increase in views and users, alongside a decrease in bounce rate, suggesting that users are finding the information they need.
- **Employment Opportunities** has had a substantial rise in engagement, with a sharp drop-in bounce rate, pointing to improved user satisfaction and content relevance.

Overall, the website is performing well, with multiple sections showing strong engagement and improved user satisfaction. The data indicates that the efforts to make the website more user-friendly are paying off. Continued attention to areas with higher bounce rates will help further boost overall engagement and ensure a consistently positive user experience. Please see a graphic overview and detailed table below.



Transparency Hub updates

During the Quarter July - September 2024, four new data sets were updated to the Transparency Hub. This includes:

- FTE count by band and gender;
- FTE Count by department;
- Register of Councillor interaction with developers (to be populated in due course);
- Councillor request data;
- Work is ongoing on Library data.

Work is in progress to migrate Transparency Hub to the Corporate Website. Target end date is March 2025. The work is being completed in a "Transform as we Perform" model which indicates there will be no downtime for the existing system. All current changes are being implemented in both existing and test systems. Nearly 80 Per Cent of the development is completed and the project is tracking well.

Fit for the Future Program Efficiencies

In the last quarter, the Customer Experience and Transformation team worked on the new corporate strategy "Fit for the Future" and pipeline of supporting projects. In quarter one, the team in collaboration with representatives across the organisation planned and prioritised the next phase of organisation continuous improvement projects.

The intention of this new strategy is to guide our transformation over the next three years and to ensure we continue to remain responsive to the changing needs and expectations of the community we serve. The key priorities include, optimising our services, improving our customer experience, leveraging our information and technology and enhancing our organisational culture and capability.

Key projects commenced in Q1 include:

- Residential Parking Permit approval.
- Improving the User Experience of our online transaction portal.

Transactions now available online and optimised include:

- Engineering Services: Request for Traffic Management Plan Review.
- Safer Communities: Dumped Rubbish Requests.

Public Art – updated

Public art installations were completed at the intersection of Skye and Dandenong Road, Sandfield Reserve, Ballam Park and Karingal Place, in addition to a contract awarded for a large-scale sculpture to be located at Mile Bridge due for completion in mid-2025. Stakeholder engagement in regard to the Frankston Regional Arts Trail continues with art node sites prioritised with Expressions of Interest commencing in the next quarter.

Frankston Major Events – updated

The team supported external events including Magic By Moonlight (held in the George Pentland Gardens) and Allure Frankston market at the Frankston Waterfront. Planning is well underway for Frankston's Christmas Festival, with a focus on elevated initiatives, new concepts, and low-cost activities.

Destination Events and Tourism – updated

The Destination Event Attraction Program opened applications for the 2024-2025 season, with more than double the applicants from the previous year. Four events were endorsed including 2 major and 2 minor events, which aim to attract over 35,000 visitors in total. In addition to this, a partnership with Always Live (a State Government led music program) was secured to deliver an 'End of the Line' music event in November in line with Christmas Festival of Lights.

Frankston Arts Centre (FAC) – updated

The Centre hosted over 3,000 guests and held 490 hospitality events across all areas. A standout was the Hands-on Learning Conference, across the entire Centre. As one of the busiest periods of the year, there has been high demand for placing events on sale. Ticket sales have exceeded targets, thanks to several high-selling shows and strong community hirer ticket sales. An above-average number of performances also contributed significantly to this success.

A customer insight survey was completed in August providing data, customer trends and suggestions. A burgeoning partnership with Frankston Business Collective hosted several events and a Google review campaign resulted in our overall rating increasing from 4.5 to 4.6 rating out of 5.

Utilisation of the Theatre was 90% and hosted over 50 clients - from community through to commercial. Quarter 1 programming activity included highly attended exhibition programs such as the Annual Open Exhibition and Kids Art Prize and the Season presentation of 'The Visitors' by Sydney Theatre Company.

A standout for the Quarter was the Centre winning a national award for its Arts Access Program at the PAC Australia IMPACT Awards. This national recognition acknowledged the wide range of access and accessibility opportunities the Centre offers the community.

Frankston City Libraries – updated

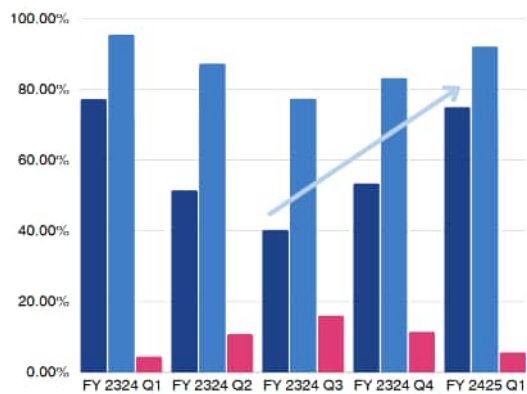
Frankston City Libraries continues to support the community with space, collections and WIFI access. This quarter saw increased WIFI usage, especially among students. Libraries participated in the Frankston Monopoly launch, boosting memberships, and expanded the Library of Things to 59 items, including heart monitors and sewing machines, with positive feedback. Additionally, a student social worker trial commenced in partnership with RMIT that provides support and referrals for vulnerable community members.

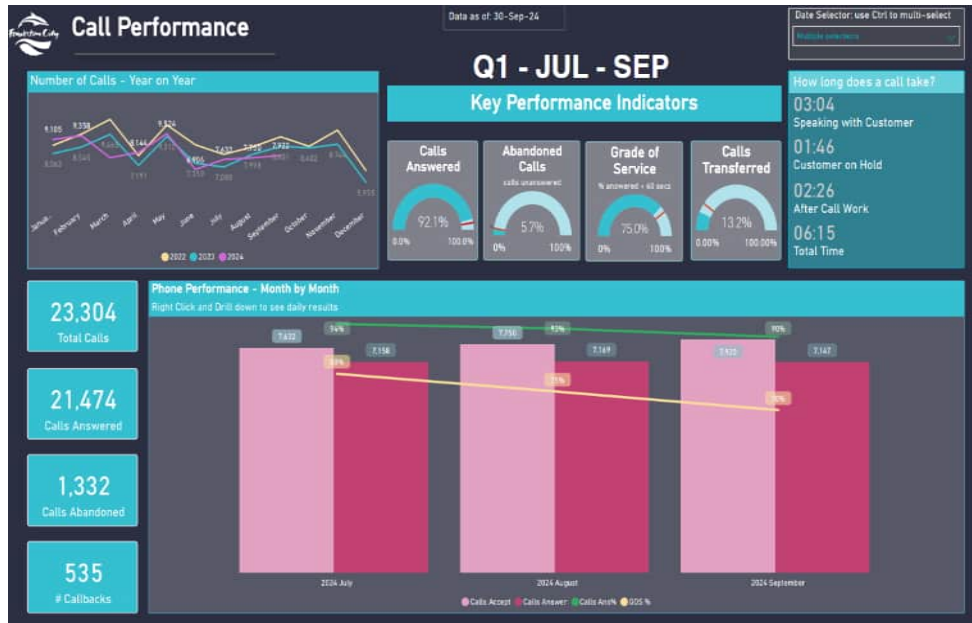
Council's Corporate Customer Service Update

This quarter has seen notable uplift in performance across Customer Service, with its focus on balancing resource allocation with service demand, which continues to reflect positively on the performance of the contact centre.

CALL CENTRE PERFORMANCE

- 75.0%** **GRADE OF SERVICE**
 The GOS decreased from 80% in July to 75% in August and 70% in September, primarily due to higher call volumes.
- 92.1%** **CALLS ANSWERED**
 The GOS decreased from 80% in July to 75% in August and 70% in September, primarily due to higher call volumes.
- 5.7%** **ABANDONNED CALLS**
 The GOS decreased from 80% in July to 75% in August and 70% in September, primarily due to higher call volumes.





Why do our customers call? TOP 10 Reasons

Click on any topic to see specific statistics for that call reason

Topic	# Calls	%
Waste	1,964	17%
Planning & Env	1,933	16%
Rates	1,202	10%
Animals	1,196	10%
FRRRC	1,009	9%
Aged Services	968	8%
Facilities	929	8%
Compliance Gnrl	876	7%
Rates Notice	865	7%
Engineering	860	7%

What calls take the most time? TOP 10 Longest calls

Topic	# of Calls	AVE TotalTime
Operations	739	08:36
Health	333	08:38
Rates Pay Plan	178	09:00
Rates Payment	170	08:10
Rates Person Upd	128	09:09
Rates Late Pay	119	08:57
Rates Valuation	76	10:05
Graffiti	63	08:01
Fire	20	08:58
Rates Election Q	7	09:49

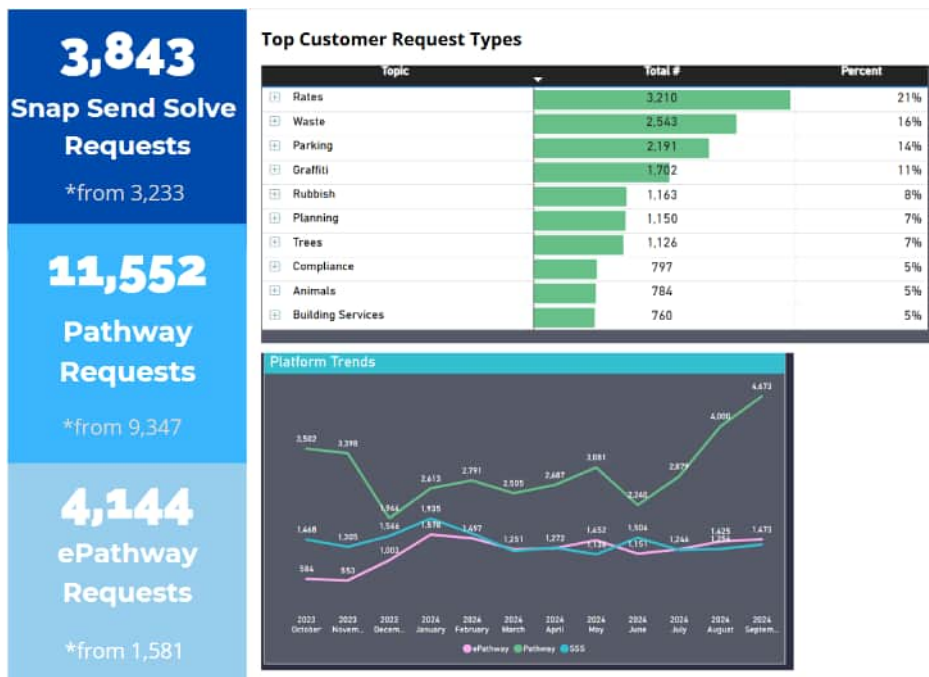
Call trends and Opportunities

Rates related topics continues to make up a significant portion of total calls various rates related calls (such as payment plans, Valuation Questions, and payments processed) took on average 8-10 minutes. Given the frequency and the duration of the calls, enhancing self-service functionality and enhancing online services could empower our customers to resolve issues more independently and significantly increase efficiency within the call centre.

Operations consistently registers as the longest call topic, averaging significant call durations over the past year. Despite not appearing in the top 10 call reasons, it consistently has a high volume, indicating a recurring and complex issue that requires extended interaction time.

Customer Requests logged

The significant increase in Pathway request numbers (customer request system) is due to the customer service teams focus to log all interactions within this platform. This explains the sharp growth in system usage data from July to September. This initiative demonstrates a commitment to consolidating data, which will improve tracking and analysis of customer interactions and better outcomes for the community



Customer Experience

During the past quarter (July to September), valuable insights collected through Frankston’s first ‘service targeted’ survey. Following the distribution of the annual rates notices in September, a post-service survey was sent out to over 800 customers with the intention of better understanding and supporting their needs in relation to the annual rates notices. This survey received a commendable response rate, with 82% of respondents rating the service they experienced from Council as "Awesome" or "Good," and verbatim comments yielding numerous insights that will now inform process improvement projects and initiatives, all with the aim of enhancing the customer experience around understanding annual rates notices.

Recent customer satisfaction scores gathered from across Council’s customer service centres showed a decline in accessibility ratings, particularly on Mondays. Upon further investigation, including a review of the verbatim customer comments submitted, a recurring theme around limited customer service offerings at the Carrum Downs library was found. Previously, services were available from Tuesday to Thursday, and now, based on these insights gathered regarding the Monday gap, an immediate adjustment to service hours has occurred with services now offered from Monday to Thursday, ensuring greater continuity and availability. This serves as a prime example of Frankston City Council’s Voice of Customer program in action. Through actively seeking feedback from customers, insights are leveraged to implement prompt, yet meaningful improvements across all council services.

In other exciting news, recent benchmarking data from the Australian Customer Experience Professionals Association recognised Frankston City Council for outstanding performance compared to other municipalities. Council is extremely proud to share the achievement of second place in average wait time and first place in both Customer Experience and Access, reflecting Council’s dedication to delivering exceptional service.



**Survey insights gathered from recent annual rates notice distribution*

DATA AND SMART CITIES

Customer Requests

When the community request information from the council, the demand is measured in two ways.

1. Via our customer service channels (aka "Customer Requests"); or
2. Written correspondence -emails and paper-based letters (aka "ReM Requests").

Performance analysis is performed quarterly and year on year to more accurately gauge trends and to account for seasonal variances (eg. animal registration renewal, rates notices).

1. *Customer Requests:*

Council received 19,534 requests in Q1 which is an increase of 38% from same time last year (14,161) and is above Q4 that had 15,809. Council closed 19,475 requests, up 31% same time last year (14,894) and above Q4 (16,439).

At the end of Q1, Council had 1,714 requests still open, which is an increase over Q4 (1,671) however, there has been a big jump in volume received. Average number of days a request stays open 64* down from 67*. Requests that are open are more widely available now as part of the Customer Experience PowerBI Reporting. This aims to manage closing requests more quickly as a monthly email from CS accompanies the CX Report.

Council aims to close requests within 10 days and the average number to close this financial year is 9*, down from 15* at the end of Q4. Work continues to close long standing FAMIS related requests. At the end of last financial year, average days to close was 29*.

* Figures are rounded to the nearest whole number.



Graph highlights Customer Requests Jul-Sep (Q1).

2. ReM Requests: (around 40% of ReM requests get actioned in Pathway and are counted in the above Customer Request figures)

Council received 7,058 pieces of correspondence in Q1 which is a 13% increase from the same time last year (6,266).

There are 1,334 open ReM requests, up 43% from 930 in Q4 and up 11% from 1,198 in Q3. Internal communication about timely closure has occurred recently as part of a more widely available Customer Experience Report. This communication is expected to continue monthly which should drive down the number of open ReM.

Council aims to respond to correspondence within 10 days - we met that benchmark in Q1 80% of the time (76% for Q4).

The average number of days to respond to correspondence decreased to 6* days for this reporting period which is a decrease of 25% compared to last year (8* days) and a decrease of 40% over Q4 (10* days).

* Figures are rounded to the nearest whole number.



Graph highlights ReM Requests Jul-Sep (Q1).

Social and media engagement - Frankston City Community

This quarter the media and social presence has prepared the community for the 2024 Local Government elections, with information about registering to vote, process for voting and sharing all necessary information. It also highlighted a number of projects completed prior to the Caretaker period, including the now open Ballam Park Lake. The quarter also saw continued mainstream media interest in the Victorian Government activity centres, which Frankston is one of. This followed extensive communication about the Young Street action plan, the importance of community safety and Council initiatives, along with a concentration of revitalisation of the city in general.

City Positioning and branding

The Imagine Frankston website continues to be developed at www.imaginefrankston.com.au with a focus on several important communication pillars (essentially the key selling points for visitors, businesses, developers, investors and prospective residents) which include Frankston City’s location, connectivity, natural assets, play spaces, events, arts and culture, sports and recreational assets, family-friendly community, infrastructure, public transport, healthcare, education, and all round amenities as evidence of our undervalued liveability.

Several new promotional videos have been developed which showcase the best assets of Frankston City. Highlights include a video of current development/construction throughout the Municipality <https://shorturl.at/pzHps>

Plus another which highlights the volume of fantastic new businesses and major brands which have chosen to operate in Frankston City in the last four years <https://www.youtube.com/watch?v=iL7oOpVxqpY>

These have been showcased at key stakeholder events and on the Imagine Frankston website and social media.

The Prospectus continues to be a valuable document and has been recently circulated at key stakeholder events such as the Developer Forum, Franchise Expo and Small Business Expo in Melbourne.

Imagine Frankston’s social media channels continue to reach extended audiences beyond our immediate community, with an uplift in creative visual content through the increased allocation of resourcing from the Content & Brand team.

A key highlight for this quarter was the Frankston City Council Developer Forum, hosted in partnership with Property Council Australia at the Frankston Arts Centre. Approx 100 developers, engineers, builders, planners and architects attended to engage in presentations from a panel of leading stakeholders and experts on development opportunities in Frankston City. The event also served as the launch platform for the Developer Activation Program which will encourage collaboration and consolidation amongst commercial property owners amongst other key benefits.

Community Engagement

Community engagement over this quarter has continued to focus on an integrated engagement approach to the Community Vision, Council Plan, Budget, Asset Plan and Financial Plan.

Prior to the Caretaker period there were a number of deliberate engagement sessions for the Council Vision and we have now moved to planning for similar sessions for the Asset Plan and Financial Plan, with a clear view on the Council Plan which will be launched in 2025. Key dates detailed below. Planning is also underway for community engagement on the 2025/26 Budget and Melbourne Water Flood Mapping.



Building Frankston's Future (BFF) Capital Works Awareness

Several projects were completed and celebrated in this quarter:

- Opening of Kevin Collopy and Eric Bell pavilions – opened by State MP Paul Edbrooke and Mayor Nathan Conroy.
- Community celebration ahead of the completion of Ballam Park Lake and Bio-retention System – attended by the Mayor Nathan Conroy, Cr Kris Bolam and State MP Paul Edbrooke.
- Opening of the Seaford Wetlands viewing platform at Austin Road – opened by State MP Sonya Kilkenny, Mayor Nathan Conroy and Crs Sue Baker and Claire Harvey.
- Community event to celebrate the completion of Whistlestop Reserve play space upgrade – attended by Mayor Nathan Conroy and members of the family who operated Whistlestop Amusements from the site in the 1960s.
- Opening of the Carrum Downs Recreation Reserve Youth Space – attended by Mayor Nathan Conroy, Federal MP Jodie Belyea and State MP Sonya Kilkenny
- Photo opportunity to celebrate the Peninsula Strikers' upgraded grandstand at Peninsula Reserve – attended by Mayor Nathan Conroy.

Several other projects were completed during this period and events have been held over until after caretaker/the new Council is sworn in. They include: upgraded lighting at Belvedere Park Tennis Club, a new athletics pavilion at Ballam Park, and the completion of public toilets and car park at Carrum Downs Recreation Reserve and road safety improvements on Wedge Road. A media release was also distributed to acknowledge the Nepean Boulevard early works.

There has been BFF signage and communications relating to these projects and others throughout construction, at key milestones, and where appropriate, on completion.

Other channels:

- Social media postings for capital works projects on Facebook, Instagram and LinkedIn continue to reference #BuildingFrankstonsFuture;
- Building Frankston's Future and the projects delivered continue to be showcased in Frankston City News and eNews.

PLANNING PROGRESS

Statutory Planning data update – Quarter 1 (Q1) (2024-25)

Statutory planning on-time delivery for Q1 at 84 percent was above the target of 70 percent. Outstanding application volumes are within the target band (200-300). As at the time of this report, there were 272 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.

The on-time delivery data is illustrated in the charts below (calendar year) as well as the volume of applications received per month over the last four years.

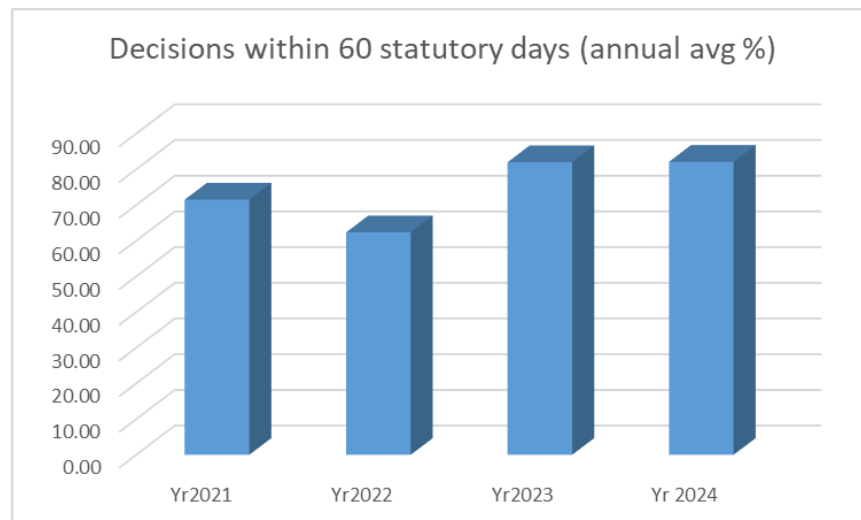
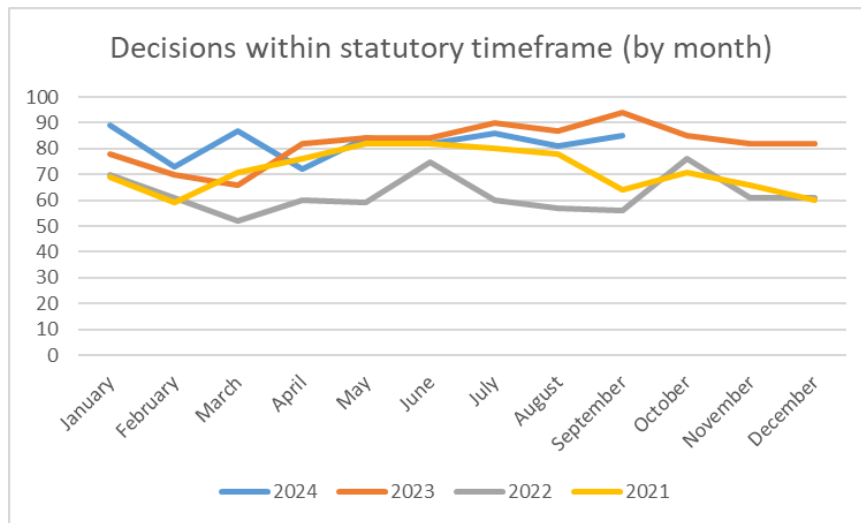
This demonstrates the consistent volume of applications received each month, noting that the lodgement volume includes new permit and amendment applications and other consent types, but is still not reflective of all work undertaken in the processing of planning permit applications.

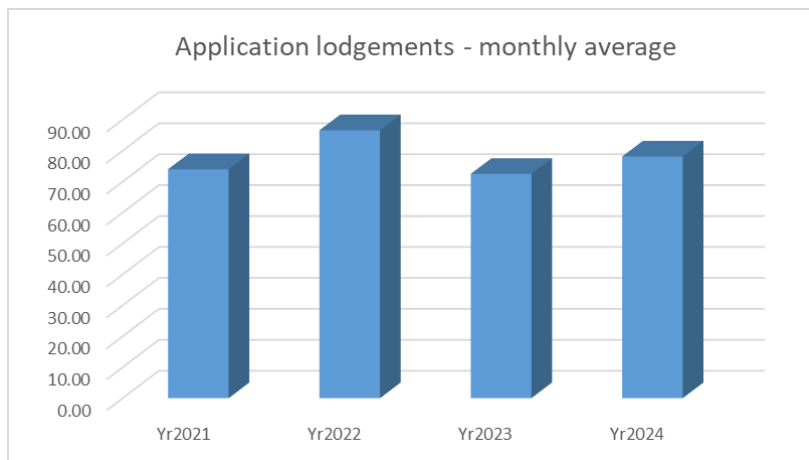
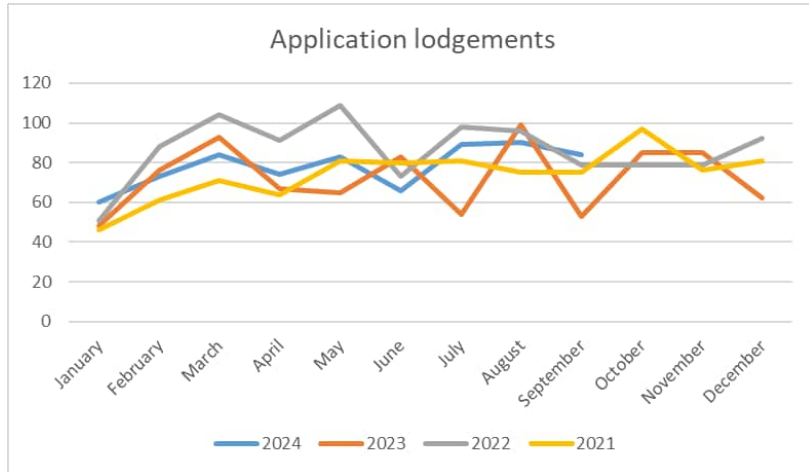
Lodgements during 2024 have been slightly higher than 2023 volumes.

A summary of developer financial contributions received within the quarter is also detailed below. It should be noted the data for Q1 was calculated manually as the State Government Planning Permit Activity Reporting System (PPARS) does not publish the monthly or quarterly data until the middle of the following month or later. There may be a minor discrepancy with the manually calculated on-time delivery data and the published PPARS data.

Contributing to improved outcome measures, the Statutory Planning unit made several improvements to business systems, including those identified in previous updates. Work continued to progress on implementation of new 'workflow' processes which will improve the functionality of Council's application processing software and allow for more accurate tracking of applications and reporting of live data and application statuses.

Developer Financial Contributions- Quarter 1 (2024-25)	
Contribution Type	Total Amount Received
Open Space Contributions	\$568,500
Car Parking Financial Contributions (cash-in-lieu)	\$0.00





Environmental Health update- Food Business Inspection and Enforcement Outcomes Quarter 1 (2024-25)

Food business inspection and enforcement outcomes for Q1 are summarised in the tables below, with 263 inspections undertaken in the quarter at a compliance rate of 90 percent, up from 83 percent in Q4. The number of inspections (263) was consistent with last quarter (260), which is 29 percent of statutory food inspections and assessments. Also, 100 percent of critical and major follow-ups were completed, with one penalty notice issued.

Environmental Health

CEO REPORT -QUARTER ONE 24/25

Food Business Inspection and Enforcement Outcomes

Measures	Monthly			Quarterly	
	July	Aug	Sept	THIS QTR	LAST QTR
Critical and major non-compliance notifications – follow up rate	-	-	-	100%	100%
Compliant statutory food premises inspections	85	76	77	238	226
Non-compliant statutory food premises inspections	8	8	9	25	34
Food Enforcement - Food Act Orders & Directions Issued	0	0	0	0	1
Food Enforcement - Penalty Infringement Notices Issued	1	0	0	1	4

Environmental Health

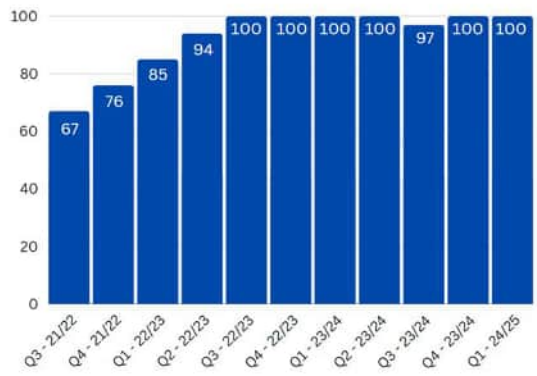
QUARTERLY FOOD SAFETY OUTCOMES

29%
 statutory food inspections & assessments completed in Q1

263
 statutory food inspections & assessments completed
(up from 260 in Q4)

90%
 compliance rate at statutory inspections & assessments
(up from 83% in Q4)

Percentage of Critical and Major non-compliance follow ups completed



Our proactive, risk-based approach continues to produce exceptional outcomes, showcasing the Environmental Health team's dedication to delivering high-quality food safety standards across Frankston City

City Futures Department update

The following Policy and Strategy Development work occurred from July to September 2024:

- The Directions Hearing for Planning Scheme Amendment C160fran (FMAC) took place over nine days, concluding on 17 July. Council received the Panel Report on Amendment C160fran, which recommended adoption with four adjustments and one information recommendation. The report was made public on 5 September via Council's website and emailed to relevant parties. Later, Council resolved to adopt the Amendment with changes and submit it to the Minister for Planning for approval, which was done on 24 September.
- Planning Scheme Amendment C156fran (Environmental Amendment) was exhibited and received seven submissions. The next steps are under Council's consideration. Additionally, Council requested authorisation to prepare and exhibit Planning Scheme Amendment C165fran (Corrections Amendment) and endorsed its submission regarding the development of the proposed Plan for Victoria.
- The Planning Panel Report for Planning Scheme Amendment C158fran (250 Wedge Road) was reviewed, recommending approval for the deletion of the existing Public Acquisition Overlay (PAO). This amendment was submitted for approval to the Minister for Planning.
- Planning Scheme Amendment C148fran (the Frankston City Industrial Strategy and Design Guidelines) was exhibited, receiving seven submissions, which will be considered by Council and a future Planning Panel.
- Council officers submitted a written response to the Victorian Planning Authority's Frankston Draft Activity Centre Plan (VPA 2024), signed by the CEO. Work on the draft Frankston City Housing Strategy is paused, pending policy changes by the Victorian Government, including the proposed new Metropolitan Planning Strategy. Council endorsed the Draft Affordable Housing Policy for community engagement in 2025, aiming to ensure safe, affordable housing for all.
- Frankston City's Community Panel reviewed the Community Vision 2040. After deliberative discussions, the panel submitted a report outlining agreed changes to the Vision Statement, Themes, and Aspirations. The revised Vision will be presented to Council in early 2025.
- Council adopted the Health and Wellbeing Plan 2021–2025 Year Four Action Plan, detailing 103 actions aimed at promoting good health and wellbeing. These actions were developed with input from both Council and external stakeholders, aligning with other key strategies.
- The Nepean Boulevard Master Plan progressed, with early works including median planting and gateway signage. Council began preparing for FMAC Urban Design Guidelines, which will establish design principles for high-quality development in Frankston's city centre.
- Council continued its involvement with the Council Alliance for a Sustainable Built Environment (CASBE), focusing on the pursuit of zero-carbon buildings and the development of revised daylight requirements for Victorian buildings.
- The Public Toilet Action Plan advanced, with design work underway for upgrades to Seaford Foreshore and the Witternberg Reserve. The new Carrum Downs playspace public toilet was officially opened.
- The Local Park Action Plan and Frankston Play Strategy saw multiple park and playspace upgrades in Skye, Langwarrin, Seaford, and Carrum Downs. Lighting improvements were completed at various locations, including the Pier forecourt and Olivers Hill. The Local Shopping Strip Action Plan also continued, with upgrades completed at Fairway Street Shops in Frankston.
- Council adopted the Coastal and Marine Management Plan, setting out 78 actions to protect and conserve coastal and marine areas. The Frankston City Coastal Resilience 2100 project progressed with a focus on hazard assessment and community engagement.

- The Environmental Policy and Planning team coordinated the response to storm events that reshaped the foreshore in late August. Hazardous debris was cleared, and a Geotech report was commissioned for the landslip area. Council also reviewed and updated the 2020 Landscape Guidelines, which were endorsed in September.
- Council partnered with Mornington Peninsula Shire and Mornington Peninsula Koala Conservation for the annual koala road signage campaign. Consultants were engaged to review fauna connectivity across the City, and a review of the Biodiversity and Urban Forest Policies was completed.
- The Environmental Sustainability community grant was launched, supporting private tree planting to increase canopy cover. Planning also began for a new program promoting tree planting on private land.
- Economic Development officers supported the activation of empty shops in the FMAC area, with shopfront improvements along Young Street identified for Council funding. A new Investment Attraction Action Plan was developed to guide investment activities through mid-2025.

The following Programs and Events were delivered:

- Council's Annual Business Survey collected insights from 102 respondents, with 92% expressing satisfaction with Council's Economic Development team. The team also exhibited at the Melbourne Franchising & Business Opportunities Expo, engaging with 165 attendees.
- Council's 2024-25 Business Grants were launched, offering funding between \$5,000 and \$20,000 to businesses in commercial spaces. The Economic Development team continued to promote the Trim Your Bin program and delivered 12 business workshops, attracting 191 participants.
- Business mentoring sessions were provided to 13 participants, and eight new business mentors were added to the mentoring panel. Council's Business Concierge program responded to 79 inquiries, primarily from the hospitality and health sectors.
- The Frankston Zero project expanded to include the Mornington Peninsula catchment area, supporting people experiencing homelessness. The Frankston City Strategic Housing & Homelessness Alliance also met to address local housing challenges.
- Frankston City Council facilitated National Tree Day at Seaford Wetlands, where volunteers planted 3,300 shrubs, grasses, and ground cover. Additionally, 2,700 indigenous plants were donated to schools for Schools Tree Day.
- The Winter School Holiday Rangers program explored the science of flowers at George Pentland Botanical Gardens, and volunteers conducted 32 Gardens for Wildlife visits to help residents support local wildlife in their gardens.

Frankston Business Collective

This quarter has been marked by steady growth, strategic partnerships, and a renewed focus on increasing awareness of the Collective's presence among Frankston businesses through stronger digital marketing. Our collective efforts have been aimed at fostering an environment where businesses can thrive and contribute to the overall economic vitality of Frankston.

Key Achievements

- *Membership Growth* - a steady increase in membership this quarter, with several new businesses joining the Collective.
- *Business Workshops and Networking Events* - multiple educational and networking events, including flagship Women in Business and CEO Breakfast events, which focused on business connections and provided updates on developments in Frankston. These sessions were well-attended, with positive feedback from participants who appreciated the practical, and interactive approach.

- *Advocacy and Local Business Support* – addressing key concerns from the business community, including the recent closure of the Post Office on Wells Street, which has generated significant interest in the community. Additionally, participated in the Cyber Security Forum hosted by the Minister for Security and attended the Circular Economy Forum to explore sustainable business practices.

Marketing and Communications

The marketing strategy this quarter focused on increasing the visibility of the Frankston Business Collective across various channels. The website has been updated with pop-ups for key events, added board member photos, and integrated the newsletter. Additionally, the social media presence has expanded, resulting in increased engagement across platforms.

Challenges

While there is growth in the acquisition of new members, this has been offset by a drop in some renewals, as the broader economic environment remains a concern, with rising interest rates and inflation impacting business confidence, particularly for smaller businesses.

Future Outlook

Looking ahead to the final quarter of 2024, the focus is on finishing the year strong with key events, including networking opportunities to showcase our members' offerings, the AGM, and the Health and Wellbeing Summit. One of the key highlights is the upcoming Business Excellence Gala Awards Dinner 2024, where we will celebrate outstanding achievements in the local business community.

FINANCIAL AND INTEGRATED PLANNING

Integrated Planning and Reporting update

The Annual Report for the year to 30 June 2024 was endorsed by Council on 30 September 2024.

Service Planning update

Service plans have been updated during the quarter and draft Council Plan actions are being prepared by the Integrated Planning team. The Community Vision has been refreshed following deliberative engagement with the Community Panel.

Update on Federal Parliamentary Inquiry into Local Government Financial Sustainability

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport has commenced a new inquiry into local government sustainability.

A parliamentary hearing on the above Inquiry was held at Frankston City Council on 25 September 2024. The CEO and the director of Corporate and Commercial Services presented to the panel and answered questions based on their submission. The Inquiry was also attended by all Council Directors and the Manager of Community Relations.

ACCOUNTABILITY AND TRANSPARENCY

Interstate Travel Public Register (Councillor and Staff)

During the July - September 2024 quarter, there was no interstate travel undertaken by a Councillor and six instances of interstate travel by Officers. The Travel Register for Councillors is available on the Council's website under *Documents available for public inspection* and on Council's Transparency Hub.

Training costs associated for staff

An action from Council's Accountability and Transparency (ATR) project was to identify any staff member (de-identified) who has received greater than \$1000 for their professional development in a calendar year and the rationale for the approval. This information now forms part of the Chief Executive Officer's quarterly report for each quarter. This information will also be reflected in a report to the Council's Audit and Risk Committee.

For the previous quarter (01/07/2024 - 30/09/2024) there were no training costs greater than \$1000 provided. The focus on implementing the corporate training program continues this quarter.

Department	Directorate	Development Category	Date of start of Training	Total Cost	Rationale for Approval
NIL					

Process for Councillors to seek advice from Governance on legal and administrative matters relevant to role

Previous advice to Councillors wanting to seek legal advice was to contact the Manager Governance in the first instance, for any governance, legal or administrative enquiries.

A Terms of Reference document has been endorsed by Council in quarter 4 for the CEO Employment and Remuneration Committee in relation to seeking legal advice.

Notice of Motion process

The process for lodging a Notice of Motion (NOM), reasons for rejection and how it is considered in a Council Meeting is detailed under Rule 24 of Council’s Governance Rules. Once a NOM is accepted by the CEO, the full text of the NOM is included in the agenda.

There were five Notice of Motions tabled by Councillors for the July - September 2024 quarter.

Public petition process

The Governance Rules, adopted and amended by Council on 5 September 2022, include amendments to Rule No. 58 for Petitions. This expresses Rule No. 58.10 *“Electronic or online petitions, joint letters, memorials or like applications must contain the name and email address of each petitioner or signatory, which details will, for the purposed of this Rule 58, qualify as the address and signature of such petitioner or signatory.”*

Further changes were proposed to the Petition process in the draft amendment to Governance Rules endorsed by the Council in December 2023. Chapter 3 of the Rules were deferred from release for community engagement in February 2024 and only Chapter 8 Election Period Policy was released and adopted by Council in quarter 4, due to the pending announcement of the reforms to the Local Government Act 2020 for the introduction of a Model Governance Rules. Further updates on the timing of these reforms are awaited from Local Government Victoria.

The Petition Register, listing the summary of all petitions lodged with Council during this Council term, is available on Council’s website under *Documents available for public inspection* and on Council’s Transparency Hub.

There were two petitions tabled by Councillors for the July – September 2024 quarter.

Councillor Appreciation awards process

The Councillor Appreciation Awards Protocol was developed to provide guidance on the nomination process for Councillors and the community. Councillors can present a Councillor Appreciation Award at each Council meeting to an individual/group for their extraordinary work in the community. These awards are recorded in the minutes of the council meeting and are considered as nominations for the annual Citizen of the Year awards.

The register of Councillors nominations for Councillor Appreciation Awards is available on Council’s website.

There were two Councillor Appreciation Awards presented for the July – September 2024 quarter.

Accountability and Transparency Reform document update

Cr Bolam’s Accountability and Transparency Reform (ATR) commenced in May 2018 with 160 items. These were considered by Officers and where relevant were implemented with outstanding items presented to Council in June 2020. New supplementary items to the ATR II were introduced by Cr Bolam in March 2022 and presented to Council’s meeting on 24 October 2022. The remaining items were monitored and reported via the CEO’s public quarterly report until complete and where appropriate considered for Council’s Transparency Hub. The table below outlines the status of the remaining ATR item since July 2023.

Accountability and Transparency Reform (ATR) - status update quarter 4 (April to June 2024)	
Supplementary ATR items	
Cr Bolam new items from October 2022	Officer comments
Item 3	
That the next Councillor and Staff Code of Conduct updates are to include the strengthening of compliance with Council's Lobbyists' Register and Developers' Register.	<p>In July 2023, IBAC released a report on Operation Sandon with 34 recommendations, including changes to improve councillor conduct and requirements for lobbyists. Following this work has been undertaken by Local Government Victoria in collaboration and consultation with other bodies to commence implementation of the recommendations.</p> <p>A Notice of Motion was resolved by Council at its meeting on 2 October 2023 for an Accountability and Transparency Reform III for the Lobbyist and Developer Register to be published on Council's Transparency Hub subject to first addressing any privacy or legislative requirements. Officers investigated the options and determined the internal register, if released publicly, would not comply with legislation. A new Developer Register, that records interactions with developers, was developed for Council's Transparency Hub and resolved by Council at its meeting on 12 August 2024 to be released after the meeting. There is no longer a requirement for staff to update an internal register as internal processes exist to capture and record interactions. A draft policy and an update on the status of Local Government Victoria's implementation of the Operation Sandon recommendations will be presented to Council at its meeting in February 2025.</p> <p>The Local Government Amendment (Governance and Integrity) Act 2024 was given Royal Assent on Wednesday 25 June 2024 and the Local Government (Governance and Integrity) Regulations were released on 22 October 2024. These included a Model Councillor Code of Conduct for all councils, improvements to the councillor conduct framework and mandatory training for mayors and councillors which came into effect on 26 October 2024.</p>

Councillor Attendance

One of the items identified in the original ATR was to provide a quarterly status of Councillor Attendance at Councillor Briefings. The overall status is included in the Annual Report every year and updated quarterly on Council's website. As resolved by Council on 11 September 2023, the record of Councillor briefings including the list of topics discussed, Councillors attendance and the 'Conflict of Interest' declarations, if any, are also being reported through the Governance Matters Report at each Council meeting.

The status of Councillor Attendance at Council Meetings is also required for the Local Government Performance Reporting Framework indicators as part of reporting to Local Government Victoria (LGV). These are provided to the community via LGV's Know Your Council website and in the Annual Report every year. The information will be included on the Transparency Hub before the end of the financial year.

During quarter 1 (July – September 2024) there were six (6) Council Meetings and eight (8) Councillor Briefings.

Table 1 titled, 'Councillor Attendance at Meetings and briefings (July to September 2024)' below provides an overview of attendance for this period.

Councillor Attendance at Meetings July 2024 - September 2024				
Councillor	Council Meetings Attended	Councillor Briefings Attended	Total Attended	Attendance
<i>Cr David Asker</i>	6	8	14	100%
<i>Cr Sue Baker</i>	5	7	12	86%
<i>Cr Kris Bolam</i>	6	8	14	100%
<i>Cr Nathan Conroy</i>	6	8	14	100%
<i>Cr Claire Harvey</i>	5	7	12	86%
<i>Cr Brad Hill</i>	6	8	14	100%
<i>Cr Liam Hughes</i>	3	0	3	21%
<i>Cr Glenn Aitken</i>	6	8	14	100%
<i>Cr Suzette Tayler</i>	6	7	13	93%
Total	49	61	110	87%

Table 2 below notes Councillor Attendance at Briefings only for the quarter is as follows:

Councillor Attendance at Briefings only July 2024 - September 2024		
Councillor	Councillor Briefings	Attendance
<i>Cr David Asker</i>	8	100%
<i>Cr Sue Baker</i>	7	88%
<i>Cr Kris Bolam</i>	8	100%
<i>Cr Nathan Conroy</i>	8	100%
<i>Cr Claire Harvey</i>	7	88%
<i>Cr Brad Hill</i>	8	100%
<i>Cr Liam Hughes</i>	0	0%
<i>Cr Glenn Aitken</i>	8	100%
<i>Cr Suzette Tayler</i>	7	88%
Total	61	85%

Reports presented to Council at meetings closed to the public

Council continues to serve its community with integrity through transparency, good governance and accountability. There has been an astounding reduction in the percentage of the reports presented to Council in a meeting closed to the Public, represented by 28% (2018-2019), 18.84% (2019-2020), 8.92% (2020-2021), 5.86% (2021-2022) and 2.34% in (2022/2023). There has been a further reduction in the percentage of the reports presented in meetings closed to the Public in 2023/24, represented by 2.12%.

In 2021-2022, Council's result for the Local Government Performance Reporting measure 'Decisions made in Closed Council' was 5.86%, as against the average of 7.44% for all Victorian Councils, demonstrating the better transparent decision making for the community. The average for all Victorian Councils has been less than 10% since 2016. Since July 2020, contracts are tabled in open Council Meetings. Agendas and reports were also streamlined to ensure they are tabled in open agendas at every Council Meeting.

During Quarter 1 (July-September 2024), there were two decisions made in Council Meetings closed to the public. During this time, 55 reports were presented to Council Meetings open to the public. There were five Notice of Motions and no Urgent Business item raised during the last quarter. This information is available on Council's Transparency Hub.

Implementation and review of effectiveness of key policies from previous financial year

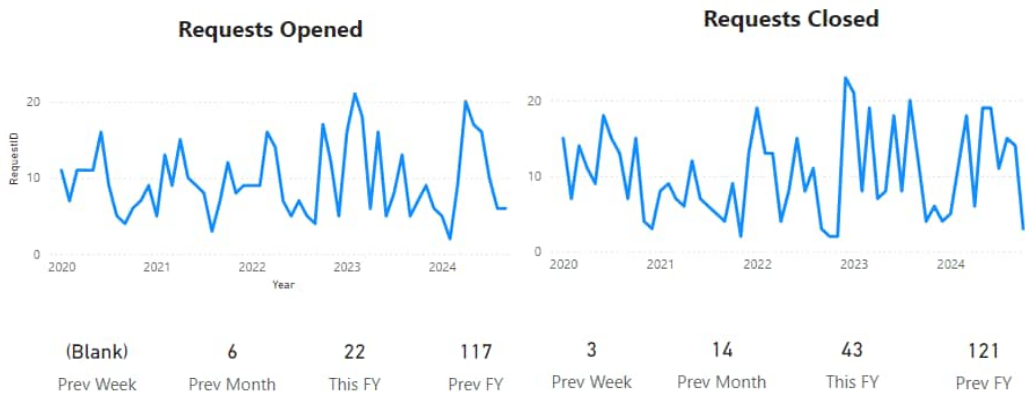
During 2022-2023 there were four policies on the Policies Register selected for review to assess their effectiveness. A survey was conducted with 29 responses received and feedback provided indicated the selected policies were effectively implemented.

A report was presented to the Audit and Risk Committee with an update on the status of the Policy Register, an improved approach to reviewing the effectiveness of policies and a review of the Policy Framework. Ongoing updates will be provided every six (6) months.

Reports on progress against Councillor Requests

The status indicates there are currently 5 open Councillor Requests. During the 2023-24 financial year there were 121 requests closed off and a total of 117 new Councillor Requests were opened. Councillor requests are assigned to the relevant Department Manager for investigation and monitored by the Governance team. Regular updates on progress are provided to Councillors via the Council Request Report Portal and officers liaise with residents to resolve the request.

Tables 3 & 4 - Councillor Requests opened and closed for the financial year to date from 1 July 2023 against previous financial years 2020-2023:



Procurement update

To promote accountability and transparency, the following reports are provided:

Contracts awarded under Financial Delegation between 1 July and 30 September 2024.

Contracts valued over \$1,000,000 (GST exclusive) are awarded in open Council Meetings.

Contract No.	Title	Award Date	Supplier	Contract Value (\$ ex GST)	Awarded By
CN11356	Maintenance Dredging at Kananook Creek Mouth - Frankston Foreshore	17/07/2024	Agrade Marine	291,200	CEO
CN11372	East Seaford Reserve Playspace & Park Upgrades	10/07/2024	Yellowstone Landscaping	350,921	CEO
CN11399:	Monique Reserve Playspace & Park Upgrade	10/07/2024	YELLOWSTONE LANDSCAPING PTY LTD	354,974	CEO
CN11416	Centenary Park Golf Course Masterplan Implementation - Greens Reconstruction	21/08/2024	Newscope Turf & Civil	425,481	CEO
CN11467	Street Lighting Renewal Program	17/07/2024	Ironbark Sustainability	179,513	Director
CN11527	DocuSign	13/09/2024	Insight Enterprises Australia Pty Ltd	150,000	Director
CQ11124	Beach Street McMahons Road Intersection Public Lighting	16/08/2024	Magnetic Power Services	96,000	Manager
CQ11400	Lisa Beth Mews CHMP	12/08/2024	Terra Culture	120,285	Director
CQ11459	Sportsfield Playing Surface Condition Audit	22/08/2024	Living Turf	22,000	Manager
CQ11472	Seaford Wetlands Rejuvenation Project - Signage	3/07/2024	Blueprint Concepts Pty Ltd	252,000	Director
CQ11474	Passive Reserve Upgrade - Lindrum Reserve	14/08/2024	Open Playscapes Pty Ltd	71,416	Manager
CQ11489	Primary and Secondary Gateway Signage Supply Traffic Management and Installation Works	17/07/2024	Blueprint Concepts Pty Ltd	133,925	CEO
CQ11491	Installation of HVAC System to Waterslide Stairwell Tower at Peninsula Aquatic Recreation Centre	16/09/2024	Precision Mechanical Services (Australia) Pty Ltd	120,789	Director
CQ11493	Bowling Green Resurfacing - Carrum Bowling Club	17/09/2024	Berry Bowling Systems Pty Ltd	186,383	Director
CQ11494	Probitry Advisory Services - Frankston Basketball & Gymnastics Stadium Project	29/07/2024	Landell Probitry Pty Ltd	11,520	
CQ11496	Supply and installation of Shade System - Carrum Bowling Club	19/08/2024	Maw Civil Pty Ltd	35,120	Manager
CQ11510	Street Light Bulk Changeover Project "Supply of LED Lights (Batch 2) for Stage 1"	30/08/2024	Schreder Australia Pty Ltd	219,035	Director
CQ11512A	Landscape Architecture Design Ferndale Reserve	19/09/2024	ACLA CONSULTANTS PTY LTD	33,280	Manager
CQ11512B	Landscape Architecture Design Heritage Reserve	19/09/2024	ACLA CONSULTANTS PTY LTD	31,480	Manager
CQ11519	Seaford Wetlands Landscaping Works	23/09/2024	Felix Botanica Pty Ltd (ABN 86 105 022 651)	38,957	Manager
CQ11530	Consultancy Services for Civil and Traffic Engineering Designs (Various Locations)	18/09/2024	TRAFFICWORKS PTY LTD	90,767	Manager

Contract No.	Title	Award Date	Supplier	Contract Value (\$ ex GST)	Awarded By
EOI11347	Expression of Interest Public Art Piece Concept Development Mile Bridge Gateway Sculpture	27/08/2024	Knox Nominees Pty Ltd	330,000	Council

Contracts granted exemption by CEO from Procurement Process between 1 July and 30 September 2024.

Contract No	Contract Title	Award Date	Supplier	Contract Value (\$ ex GST)
E11485	MePACS Duress Alarms Device & Monitoring	15/07/2024	Peninsula Health MePACS	12,200
E11501	Work Ready Program 24/25	7/08/2024	Panel Contract	240,000
E11502A	Full Time Apprenticeship	7/08/2024	Westvic Staffing Solutions Inc	47,000
E11507	Operations Centre - Facilities Renewal Program	5/08/2024	AJB ARCHITECTS	50,000
E11508	VCAT Legal Expenses - 424-426 Nepean Highway, Frankston.	21/08/2024	Maddocks	84,194
E11523:	Special Materials Resource Recovery - Collection and Processing	18/09/2024	Green Collect	300,000
E11533:	Karingal Secondary Gateway Sign x 1	24/07/2024	Blueprint Concepts Pty Ltd	32,000
E11534	Survey Services - Olivers Hill Escarpment	26/09/2024	Speedie Development Consultants Pty Ltd	14,930
E11535	Daveys Bay Safety Works	26/09/2024	Ultimate Civil Infrastructure	150,000
E11536:	Freegal Music and Streaming Subscription	26/09/2024	Library Ideas LLC	50,000

KEY PROJECT UPDATES

The 2024/25 Capital Works Program is underway, delivering key infrastructure and vital services to the community. Council's current capital works budget has reduced in size from previous financial years as it pivots to the delivery of smaller scale projects in an increasingly financially constrained environment.

As of 18 October 2024, Council has delivered actual expenditure of \$10.32M, with a forecast expenditure of \$67.21M against the Adjusted Capital Works Budget of \$66.49M.

Kananook Commuter Car Park and Signalisation

Construction of the new \$22 million multi-level Kananook Commuter Car Park to provide 328 car spaces for commuters of Kananook Railway Station and future users of Frankston Basketball Stadium, has progressed well in the September Quarter and is now due for completion by November 24. The Project is fully funded by the Federal Government grant funding. Additionally, works to upgrade the intersection of Bardia Avenue and Wells Street are also now nearing completion. The works include full signalisation of the intersection, including new pedestrian-operated signals and traffic islands, associated civil works and street lighting upgrades.



Seaford Child and Family Centre and Langwarrin Community Hub

At the Council meeting on 9 September 2024, Council awarded the tenders for the construction of Seaford Child and Family Centre and Langwarrin Community Hub.

The new Seaford Child and Family Centre will include the following main functional areas:

- 2 Kinder room kindergarten;
- Maternal and Child Health (MCH) include two consult rooms;
- The third consult room;
- Youth Centre;
- Multipurpose room and staff rooms;
- Storage and amenities;
- Carpark.

The new Langwarrin Community Hub will include the following main **functional areas**:

- Existing Langwarrin Community Centre will be reconfigured and renovated, including Occasional care;
- 3 Kinder room kindergarten;
- Maternal and Child Health (MCH) include two consult rooms;
- Second entrance for kindergarten and MCH;
- Multipurpose room and staff rooms;
- Storage and amenities;
- Additional Carparks.

Construction works at both sites will commence shortly with completion expected late 2025.

Baden Powell Kindergarten

The construction of the new Baden Powell Kindergarten completed in September 2024.

- This project is part of the Building Blocks Partnership between the State Government and Frankston City Council. The new building includes the following:
- Increase from one to a three-room kindergarten.
- Increased kindergarten places to 99 places.
- Beautifully designed and refreshed outdoor play space.

- One Maternal & Child Health consultation room.
- One Allied Health consultation/meeting room.
- Dedicated Playgroup room.
- Dedicated Playgroup outdoor space.



Frankston Basketball & Gymnastics Stadium Project Update

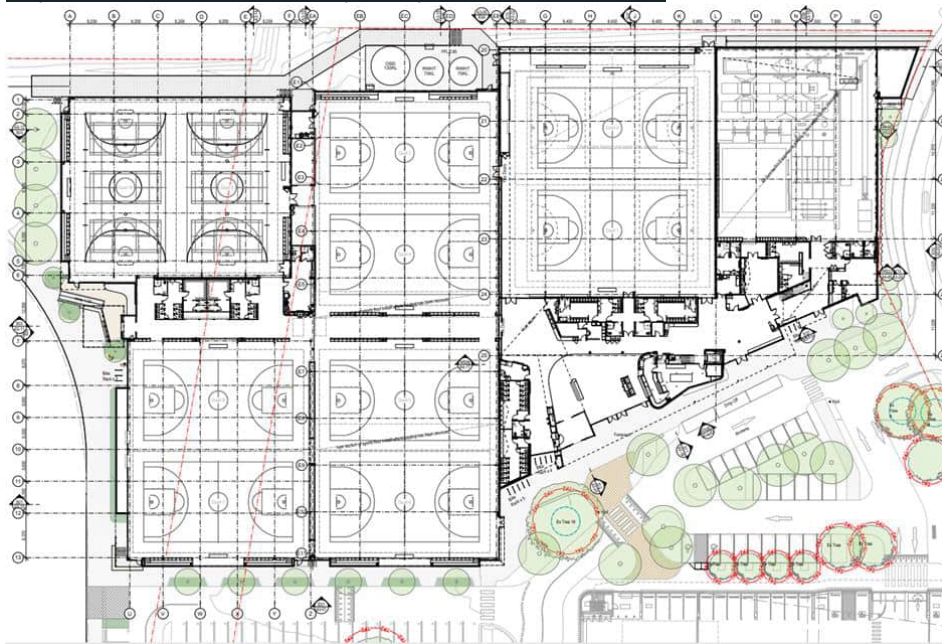
At the Council meeting on 11 September 2023, Council endorsed revised concept plans to renew and expand upon the existing stadium at Bardia Avenue, Seaford. The new stadium will include ten (10) sports courts and the first dedicated community level gymnastics space within Frankston City. Proposed works includes:

- A ten (10) court basketball stadium, with six new courts and four existing courts renewed and upgraded.
- A dedicated 1000 sqm gymnastics space including training pit and dedicated gymnastics viewing area.
- New amenities and change rooms to service players and spectators.
- A new Cafe, merchandising, and reception areas.
- Referees' areas including change facilities.
- Storage provision.
- Shared meeting room, offices, and administration spaces.
- Multi-purpose function rooms overlooking the show court.
- New entry, foyer, circulation, lift and stairs.
- External on grade car parking, car park lighting, landscaping, and pedestrian connections.
- The redevelopment is targeting 5 Star Greenstar Buildings Certification by the Green Building Council of Australia (GBCA).

The design development phase was completed in September 2024 for tenders to be issued in November 2024.

The project has a budget of \$60 million made up of \$15 million contribution from State Government, \$15 million contribution from Federal Government and \$30 million Council contribution. Funding agreements are in place with both levels of government confirming contributions to the project.

Proposed Site Plan & Floor Plan (Prepared by Williams Ross Architects)



Ballam Park Improvement works

Play Space and Landscape Project

- The Ballam Park Play Space project has now been completed and is open and being well used by the community. Stage 1 was completed just prior to Christmas 2022 and Stage 2 completed in mid 2024.

Integrated Water Treatment/Lake Feature Project

- This project incorporates a bio-retention system and ornamental lake at Ballam Park in the north-east precinct adjacent to Karingal Drive and Naranga Crescent. Also included in the project are rain gardens, integrated ornamental lake, landscaping, new picnic shelter and barbecue, jetty, viewing platform, fountain, path connections, seating, LED lighting and sculptural elements.
- Council was successful in obtaining a grant from Melbourne Water for the project due to the environmental and integrated water benefits of the project.
- Construction of the project has now completed and was officially opened in August 2024. The area had been available and enthusiastically used by the community since October 2024.

Kananook Gardens Project update

- Delivery of the current stages of the project is complete, with new pathways were installed in late March 2023 and the boardwalk constructed in July 2023, being the main elements of this stage of works.
- Design of a rotunda commenced in 2023/24. Future budgets will decide whether further funding is available to complete the design or implement the rotunda include signage at the location.

KEY MEETINGS AND ACTIVITIES

During this quarter (July to September 2024) the CEO attended meetings either face to face or virtually. The CEO performed the role of Master of Ceremonies at several significant events during this time. Participating in many internal meetings with staff from across Council is a priority for the CEO.

During this time, Shweta Babbar was Acting CEO from 19 September to 24 September 2024.

Listed below is a snapshot of the meetings attended by the CEO during this period:

- Weekly meetings with the Mayor covering topics such as Advocacy, Communications, Developers matters and Economic Development, Investment & Activation;
- Participation in the Affordable and Social Housing sub-committee meetings;
- Participation in the Housing Working Group;
- Participation in meetings managed through the Mayor and CEO session format including a meeting at the Sandhurst Club;
- Participation in various meetings with Council's Management Team including discuss Council's Staff Survey results;
- Participation in Corporate Induction program;
- Participation in FMAC Coordination Group meetings;
- Participation in the Council's Audit and Risk Committee meeting;
- Participation in Joint State/Local Government Monthly CEO forums;
- Participation in the MAV Metropolitan South Regional meeting;
- Participation in the Frankston Basketball & Gymnastics Stadium Redevelopment Project Advisory Group meeting;
- Participation in the Frankston Suburban Revitalisation Board meeting;
- Participation in the Frankston Arts Advisory Committee meeting;
- Meeting with Member for Dunkley and Member for Hastings;
- Meeting with representatives from Monash University including a meeting with the Vice-Chancellor;
- Meeting with representatives from Federation University;
- Meeting with Frankston Football Club representatives;

- Meeting with Australia Post representatives;
- Meeting with Metro Trains/South East Community Links representatives;
- Meeting with the Seaford Housing Action Coalition representatives;
- Meeting with Peninsula Health (new CEO);
- Meeting with representatives from Department of Transport;
- Meeting with McClelland Gallery + Sculpture Park representatives;
- Meeting with the 'National Golf Club' representatives;
- Presented at the Parliamentary Inquiry into Local Government funding and services hearing;
- Participation in a number of meetings with fellow CEO's regarding South-East Melbourne Advanced Waste Processing (SEMAWP);
- Attendance at various Greater South East Melbourne Group (GSEM) meetings involving CEOs;
- Visits to Council's 43 Davey Street office;
- Visits to the Council's Operations Centre including attending an End of Financial Year event;
- Visited the Moorumbina Mongernallin, Village 21;
- Attended the Frankston Edition Monopoly Board launch;
- Attended the LGPro Executive Leadership Program event;
- Attended the Aged Care Employee Day – Annual Celebration event;
- Attended the Future Ready Leaders Kickstart Program 2024 – project pitches;
- Attended the Frankston Business Collective CEO breakfast with guest speaker Mayor Conroy and David Robertson from Bendigo & Adelaide Bank;
- Attended Future Frankston Forum;
- Attended Educators Day 2024 event;
- Attended the Office Professionals Network meeting;
- Attended the launch of the Downs Estate Community Build;
- Attended the celebration of the completion of the Seaford Wetlands Viewing Platform;
- Attended the Community event to celebrate the opening of Whistlestop Reserve Playground;
- Attended the MAV Conference Gala Dinner including awards for Councillors' years of service;
- Attended PARC's 10th year Community Celebration event;
- Attended a meeting on Victoria's Treaty;
- MC role for the Years of Service and Corporate Excellence awards ceremony;
- MC role for the opening of Eric Bell Pavilion Redevelopment;
- MC role for the opening of Sandfield Reserve Youth Space;
- MC role for the opening of Kevin Collopy Pavilion redevelopment;
- MC role for the special preview of the ornamental lake at Ballam Park and opening of Ballam Park Play Space;
- MC role conducted at Australia Citizenship Ceremonies hosted by Council.

ADVOCACY

Council attended meetings or events with the following Members of Parliament and key stakeholders:

- Federation University – 2 July 2024 – Discussion on Federal Government funding program opportunity (Study Hub).
- Monash University – 8 July 2024 – Discussion on opportunities for student accommodation within Frankston City.
- Australia Post – 11 July 2024 – Discussion on the closure of the Wells Street (Frankston Central) Post Office.
- Committee for Frankston and Mornington Peninsula – 18 July 2024 – Attendance at Members Briefing Breakfast where Strategic Plan was presented.
- Monash University – 23 July 2024 – Discussion on Federal Government funding program opportunity (Study Hub).
- Paul Edbrooke MP and local sporting clubs – 23 July 2024 - Official opening of Eric Bell Pavilion.
- Paul Edbrooke MP and local sporting clubs – 9 August 2024 - Official opening of Kevin Collopy Pavilion.
- Frankston Suburban Revitalisation Board Members – 20 August 2024 – FSRB quarterly meeting with vision statement presented.

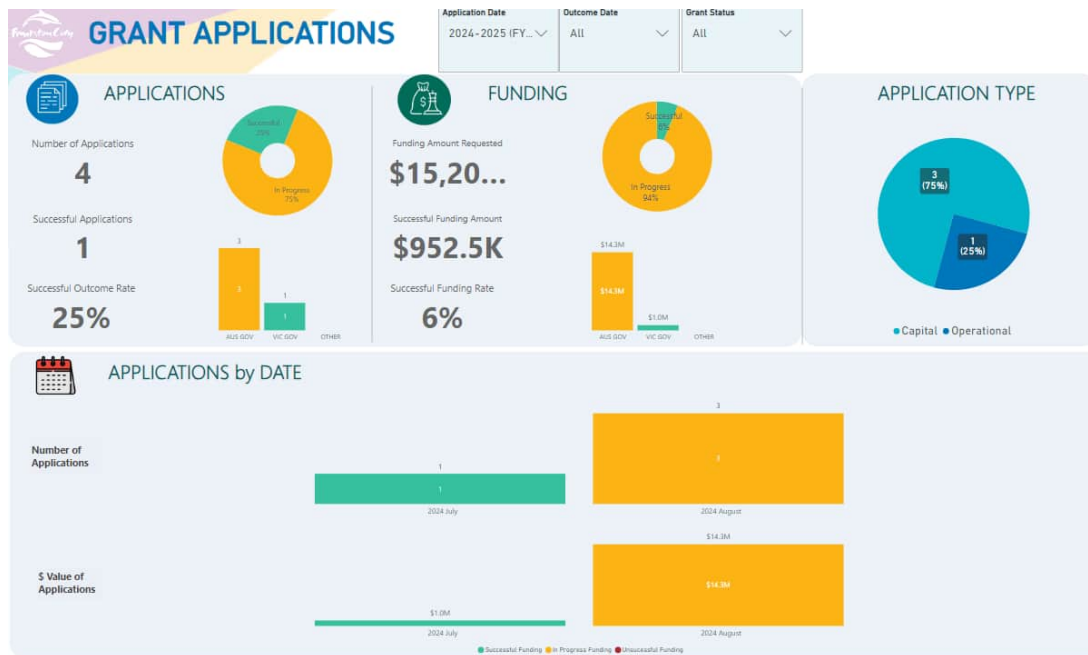
- Paul Edbrooke MP and community – 24 August 2024 – Official opening community event at Ballam Park ornamental lake.
- Jodie Belyea MP and Paul Mercurio MP – 4 September 2024 – Discussion on McClelland Gallery.
- Hon Sonya Kilkenny MP and Downs Estate Community Members – 7 September 2024 – Official opening of new building at Downs Estate.
- Hon Sonya Kilkenny MP – 7 September 2024 – Official opening of new viewing platform at Seaford Wetlands.
- Community members – 11 September 2024 – Official opening of Whistlestop Reserve Play Space.

Grant Tracking Report

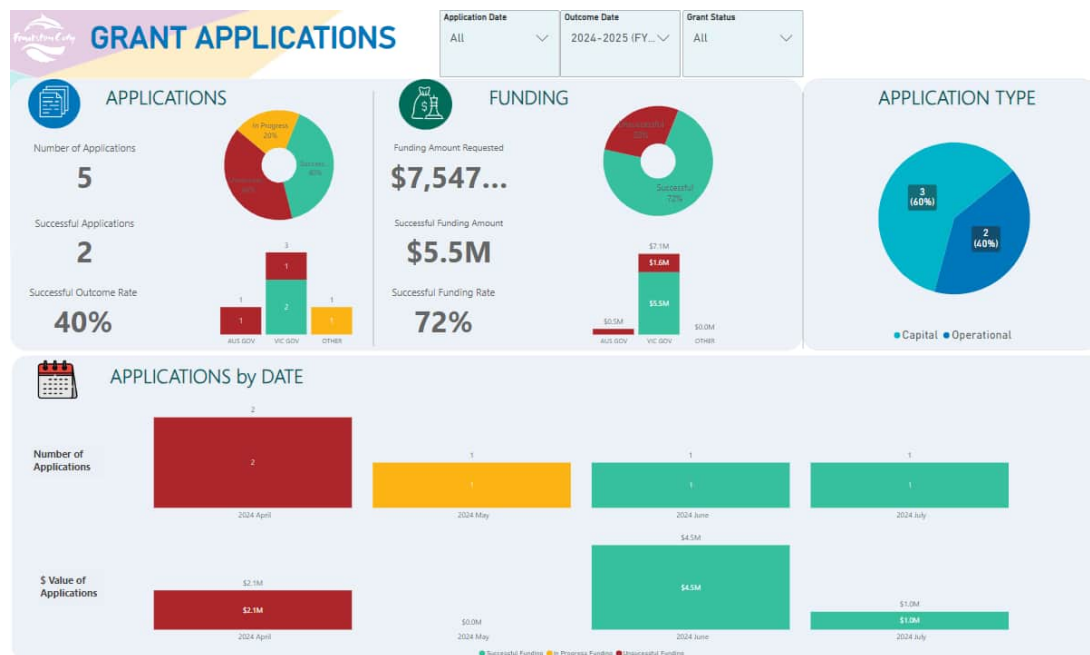
Council regularly applies for State and Federal Government funding through various grant programs available for projects, programs and services delivered by local government. This is also how Council secures the delivery of election campaign commitments.

Details on grant applications submitted by Council are publicly available online through Councils Transparency Hub.

Applications made



Outcomes known



Please note: grant report data is accurate at the time of reporting and is subject to change as new information arises.

Importantly, Council made two submissions to the Federal Government’s new Thriving Suburbs Program which provides funding of between \$500,000 to \$15 million are available to deliver investment in locally-driven priority capital works projects that will enhance liveability, bolster social cohesion and support local amenity.

The projects submitted by Council includes:

- Bruce Park Pavilion Redevelopment – Total project cost \$10 million, seeking \$5 million from Federal Government alongside Council
- Len Phelps Pavilion Upgrade – Total project cost \$5 million, seeking \$2.5 million from Federal Government alongside Council

Council also provided a letter of support to accompany local Aboriginal group Nairn Marr Djambana in their own application to the program to deliver stage 1b (Gathering Place) of their Masterplan.

Greater South East Melbourne Group (GSEM)

During this period, meetings were held monthly with the GSEM CEO group enabling opportunities for Frankston to advocate for better outcomes (includes shires of Cardinia and Mornington Peninsula, and the cities of Knox, Casey, Frankston, Greater Dandenong, Kingston and Monash). The vision is for job creation, job retention, future proofing the community and ensuring liveability and sustainability. The CEO is also a member of the newly formed Southeast Airport regional Working Group (part of GSEM), the group will focus on achieving an airport in the Cardinia Council municipality. There were no meetings held during this period.

Plans are underway for the next Federal election (early 2025) including preparing a platform document which supports the region going forward.

Frankston Suburban Revitalisation Board

The FSRB meets quarterly and is co-chaired by the Frankston City Mayor and State Member for Frankston on rotation. The next meeting of the FSRB will be held in early August 2024, to be chaired by Mr Paul Edbrooke MP, State Member for Frankston.

The latest meeting concentrated on:

- Young Street Action Plan aimed at improving the look, feel and function of Young Street;
- Planning future direction for the Board.

Board members considered the future goal and operations with a new vision drafted along with purpose and activities. The next meeting will look at a draft Action Plan that is in the process of being created.

Update on Community Support Frankston (CSF) Inc. financial support

Building and safety modifications remain ongoing. A new design for the main reception door has been provided by a vendor and is currently under assessment. Further quotes for swipe card access, electrification of certain doors and upgrades to analogue CCTV cameras have also been received.

AUDIT AND RISK

Homelessness update

The Housing Advisory Committee met on 26 August 2024. The Committee received an update on progress officers were making toward drafting the Affordable Housing Policy and progressing the annual work plan. The Committee also received an update on key topics including the Winter Shelter program, which Council provided a concierge style service to, for the first time, in the 2024 calendar year in addition to grant monies to organisations participating in the program.

An optional meeting was held for Housing Advisory Committee Members on 5 August 2024 for them to hear in greater detail, work that officers were undertaking on the draft Housing Advisory Committee.

At the 9 September 2024 Council Meeting, the draft Affordable Housing Policy was considered. Council resolved to:

That Council:

1. *Notes that the development of a draft Affordable Housing Policy is part of Council's Housing Advisory Committee's 2024 Work Plan;*
2. *Notes the information provided in the Background Analysis and Technical Report prepared by SGS Economics & Planning that has helped to guide and inform the Draft Affordable Housing Policy;*
3. *Endorses the Draft Affordable Housing Policy for community engagement, to take place in early 2025; and*
4. *Seeks a report back to Council no later than May 2025 to consider the Draft Affordable Housing Policy for adoption, taking into account any submissions received during the community engagement.*

The Strategic Housing and Homelessness Alliance met on 30 July 2024 to provide stakeholders from across the homelessness and social housing sector with a forum to discuss local solutions to homelessness and social housing. The agenda for this meeting was dedicated to Peninsula Health, who were seeking feedback from Alliance stakeholders, to inform creation of their new Mental Health and Wellbeing Plan for Peninsula Health.

The Frankston Zero Executive Group met in August to oversee the implementation of the Frankston Zero project. At this meeting, it was agreed that Frankston Zero would be expanded to cover the Frankston and Mornington Peninsula catchment area to support people experiencing homelessness into long-term housing. This is in recognition that many people who experience homelessness move frequently throughout the catchment area seeking accommodation with families and friends, staying in caravan parks, rooming houses, or sleeping rough on the streets. In addition, several

of the Frankston Zero member organisations work across both municipalities. The Frankston Zero Executive Committee held an Extraordinary Meeting in September 2024 to work through the governance arrangements for the new Frankston MP Zero. Frankston Zero hosted an ID Connect event on 8 August 2024 at Community Support Frankston for Homelessness Week. The purpose of the event was to connect people experiencing homelessness with birth certificates, Medicare cards, concession cards and the Victorian Housing Register and receive advice and support from health, housing and legal services. It was a successful event, with many people supported.

Audit and Risk Committee update

The Audit and Risk Committee met twice during the quarter, on 12 July and 12 September 2024. The agenda on 12 July 2024 included internal audit reviews of Occupational Health and Safety and CCTV surveillance, an update on the Quarter Three performance report and the strategic internal audit plan along with risk reports. The meeting on 12 September 2024 focused on the financial and performance statements for 2023-24 and included an update from the external auditors Crowe. The next meeting for the Audit and Risk Committee is scheduled for 6 December 2024.

Aged Care Reform & Current Community Need

Reform consultation and engagement continues with community and providers by the Commonwealth Government. Home Care Package providers will commence the new Support at Home program in July 2025, which is earlier than Commonwealth Home Support Programme (CHSP) providers.

The Aged Care Bill 2024 was introduced to Parliament on 12 September 2024. The Bill responds to 60 recommendations from the Royal Commission including other laws related to the Support at Home Program and Aged Care Quality Standards. The Bill is now awaiting review from the Senate Committee who will make recommendations to the House of Representatives to pass the Bill. The new Act is expected to commence from 1 July 2025. Officers are preparing for the expected changes to the Commonwealth Home Support Programme to ensure compliance with the new legislation.

Council's client base and community care workforce remains stable across all services. Domestic assistance continues to be at capacity and the My Aged Care Portal is currently closed for this service type. The gutter cleaning service resumed with a variety of feedback from clients regarding the service itself and the increased cost, this may be attributed to the slight reduction in home maintenance requests overall.

The new Bus Outings brochure for October - March 2025 was developed and distributed, again providing an excellent variety of outings to cater for different interests and abilities.

In August, Council and its employees celebrated Aged Care Employee Day in recognition of the hard work, dedication and care aged care workers provide in supporting older residents.

Update on Kindergarten Reform

The Kindergarten Partnership Strategy 2024-2036 was endorsed by Council in August, the Strategy lists eight sites proposed to be expanded that will result in an increase in kindergarten places across the municipality prior to the reform commencing. All future projects are subject to agreement from Department of Education, grant funding, feasibility and community engagement. Officers have commenced conversations with the Building Blocks Partnership Team on the next two priority projects and feasibility for these two sites has also commenced.

Given the significance of the Best Start Best Life Reform initiatives, Frankston City Council accepted a grant from the Victorian Government to prepare an early childhood education (ECE) workforce plan for the period 2024 – 2029 to support the planning and delivery of services as they expand. The Workforce Plan has now been finalised and submitted to Department of Education.

The Baden Powell kindergarten project in Frankston South is progressing well and hand over of the building is scheduled to occur early November. Officers provided a proposal to Department of Education for the building to be formally 'gifted' to Council, instead of being retained by State Government and Council entering into a long-term lease. The Minister for Children has now approved this proposal, which is a great outcome for Council.

The contracts for the Langwarrin and Seaford Child and Family Centre projects were awarded in September. Both projects remain on track and building works are expected to commence prior to the end of this calendar year.

Emergency – Severe Weather Warning impacts within the Municipality

On 28 August 2024, there was a declaration of a Severe weather event to impact the Frankston City municipality with winds averaging 50-60kmh and gusting to 100kmh for the afternoon and evening. These conditions along with elevated seas levels and high astronomical tides resulted in significant coastal wave heights and coastal erosion.

The Operations, Parks & Vegetation, Communications and Emergency management teams worked together to close our boat ramps, and relevant car parks. Parks Victoria willingly closed both Frankston and Seaford piers given the risk to community safety. Community requests for assistance logged with VicSES were managed well and only one resident was affected by an unplanned power outage. Significant clean-up activities occurred throughout 29 August 2024 as a large amount of debris had washed up on our beaches and into the carparks. Parks Victoria agreed to the reopening of the piers noting the likelihood of further closure as conditions escalate in the coming days.

Record numbers of accounts were reached on Facebook (48,100K) and Instagram (57,799k) posts highlighting the risk and warning users of the current and impending severe weather conditions. The Frankston City posts were reshared by both the BoM and VicSES which raised awareness broadly but also highlighted the power and reach of communications during emergencies.

Frankston City, through the Regional Controller and Emergency Management Coordinator, were advised the protracted event would produce even greater risk of impact commencing in the early hours 2 September 2024 Collaborative discussions were again held across the relevant business areas to prepare for the impacts mindful of the learnings noted from just days before. Strong winds and abnormally high tides continued to impact the municipality across the weekend.

The forecast of locally destructive wind gusts (90-110km/h), widespread showers with rainfall totals of 10mm, and isolated thunderstorms lived up to expectations. Frankston also saw increased coastal erosion due to wave activity and high tides led to minor inundation of low-lying coastal areas. VicEmergency posted a "Watch and act" "Prepare to take shelter" warning encompassing all of the Frankston municipality.

Power outages affected over 5000 properties, this was down to only 200 later that day and all residents were back with power by day three post event. Despite the municipality having 5 suburbs in the top 13 affected suburbs across the state (over 200 requests for assistance) the damage sustained was primarily trees down into structures, vehicles and blocking access, there were no injuries reported and only one resident displaced from their home.

Significant damage was sustained to one Council facility, the Victoria Park PLOS building which had its roof blown off whilst other minor damage such as shade sails being ripped from their tethers was also reported.

Customer service received their highest call volume in two years on the 2nd of September with a third of the 616 calls and 26 live chat calls directly related to storm response.

Operations received over 75 customer requests relating to the weather event, their teams completed significant clean-up activities with contractors engaged to assist with trees and debris where capacity was exceeded.

The Trees team did an excellent job in managing requests relating to fallen trees and branches, the Infrastructure Maintenance and Parks team saw a significantly higher increase in fencing requests relating to fences at properties adjoining Council land.

The Environment Team were notified that the retaining/sea-wall and one of the private staircases along Davey's Bay (Olivers Hill side) had collapsed, creating a public hazard on Crown land due to the severe weather.

Officers worked with residents, DEECA and MACA to address the removal of these assets, which was challenging due to the site's restricted access and the size of the debris. Council is also working with DEECA to ensure that any works or repairs are conducted with the required consent and permissions.

The emergency management team used VicSES request for assistance data to personally check in with residents, refer to additional support where required, collate impact assessment data and determine community sentiment about the event. All persons on the Vulnerable Persons Register had a check in with Victoria Police and those wanting to talk through their experiences were provided psychological support. Residents were grateful for the phone call, most had made plans to have insurance or trades complete works at their home.

~ Thank you for taking the time to read this report.

OFFICE USE ONLY: A5380735

Executive Summary**12.3 Consolidated Performance Report - including Peninsula Leisure - Q1 - July to September 2024**

Enquiries: (Caroline Reidy: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To present to Council the 2024-25 Quarter One Consolidated Performance Report and 2024-25 Quarter One Peninsula Leisure Performance Report.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Receives the Consolidated Quarter One July to September 2024 Performance Report;
2. Receives the Peninsula Leisure Quarter One July to September 2024 Performance Report; and
3. Resolves that Attachment B - Peninsula Leisure Quarter One July to September 2024 Performance Report - remains confidential indefinitely as it contains private commercial information (*Local Government Act 2020, s(3)(g)*). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

Key Points / Issues

Council adopted the 2024-28 Budget and year 4 Council Plan Actions at the Council Meeting held on 3 June 2024.

Definitions:

Operating Result: The operating result is the net financial position and includes the impact of non-operating or once off items such as capital grants. This net position is used to fund the capital works program.

Underlying Result: The underlying result is directly attributable to operations and excludes items such as capital grants and contributions and non-monetary assets. The impact of the underlying operating result is of most concern as this is the **key indicator of financial performance**.

Summary of Financial Performance**2024-25 Quarter One Performance**

- The consolidated financial performance for Frankston City Council (including Peninsula Leisure) is as follows:
 - An actual operating result of \$123.060 million which is \$3.271 million favourable compared to the budget position.

12.3 Consolidated Performance Report - including Peninsula Leisure - Q1 - July to September 2024**Executive Summary**

- An **underlying result** of \$116.171 million which is a \$5.079 million favourable variance compared to the first quarter 2024-25 budget position of \$121.250 million surplus.
- The factors attributed to Frankston City Council's portion of these results are listed under the Financial Performance section in **Attachment A**.
- The balance sheet and cash flow position are currently financially stable as at 30 September 2024.
- The quarter one financial performance for Frankston City Council (excluding Peninsula Leisure) is as follows:
 - An actual operating result of \$122.404 million which is \$2.611 million favourable compared to the first quarter 2024-25 adopted budget position.
 - An **underlying result** of \$120.594 million which is a \$4.419 million favourable variance compared to the first quarter 2024-25 budget position of \$116.175 million surplus.
- The Quarter One Performance Report provides a status of actions delivering towards each of the six outcomes identified in the 2021-25 Council Plan. Of the 125 annual actions to be delivered, 99 per cent are on track or have been completed (124/125).
- Key Council Plan performance highlights for this quarter include:
 - The Economic Development held a team exhibit at the two-day Melbourne Franchising and Business Opportunities Expo in August 2024. The team spoke to more than 165 attendees, with 44 current and potential business owners signing up to receive the Frankston City Business eNewsletter.
 - Council's Climate Change Strategy is progressing with projects such as facility electrification, LED streetlight conversions, and EV fleet transitions.
 - The launch of the "Imagine Frankston" initiative highlighted Council's ongoing commitment to local economic development, the arts, and the revitalisation of the city.
 - Council is also investing in public art to enhance community spaces, with three illuminated sculptures installed at Ballam Park and one at the Skye Road upgrade site. Additionally, five fiberglass sculptures were placed at Karingal Place Reserve.
- Peninsula Leisure Pty Ltd (PL) is a company wholly owned by Council and charged with the management of Council's two aquatic facilities and a skatepark – PARC, Pines Forest Aquatic Centre and Frankston Skatepark.
- The PL Quarterly Performance Report for the period ended 30 September 2024 is attached (Attachment B) and the key highlights include:
 - PL achieved a strong surplus in the first quarter coming in slightly above budget at \$8K favourable.
 - The adoption and launch of the new Peninsula Leisure Strategy for 2025-27 and the Annual Facilities Plan 2024-25
 - Successful completion of the external audited financial accounts and Annual Report for 2023-24

12.3 Consolidated Performance Report - including Peninsula Leisure - Q1 - July to September 2024**Executive Summary**

- Major facility upgrades completed within the main pool and waterslide plant rooms at PARC
- Olympics and Paralympics activations at both PARC and Skatepark attracted an increased level of participation across a wide age range, abilities and activities.
- PARC hosted VIPs, staff and partners alongside members and broader community for a very special series of events to mark the 10-year milestone.

2024-25 Forecast Full Year Performance

- Council's financial position has been significantly impacted since 2020 for many reasons, the majority of which have been outside of the control of Council. There are several common economic pressures affecting the whole local government sector including global economic uncertainty, higher interest rates and the increased cost of materials, utilities and other services. Management continues to focus on finding efficiencies across the organisation to ensure Council is well placed to meet these challenges while operating in a revenue-constrained environment.
- Council's consolidated forecast full year **underlying position** for quarter 1 2024 is indicating a deficit of \$7.684 million, this is a \$0.116 million favourable variance compared to the 2024-25 adopted budget position of \$7.800 million deficit.
- Peninsula Leisure Pty Ltd (PL) is forecasting to be on track to meet their breakeven budget for 2024-25.
- Excluding Peninsula Leisure, the forecast full year **underlying position** for Frankston City Council is \$0.118 million favourable to the annual adopted budget of \$7.774 million deficit driven by a management commitment to find operational efficiencies across the organisation.
- Operating pressures continue to impact across all areas of Council, in particular on parking infringement income, car park revenue, utility and software maintenance costs. Management have worked diligently to find savings across all service areas of the Council to accommodate these pressures. The economic outlook and the ongoing financial sustainability challenges in the sector mean continued caution is required over the next 12 months and beyond.
- Financial management principles have been embedded in service planning to ensure the organisation maintains the momentum of innovation and efficiency. These principles were shared with leaders across the organisation who manage budgets, forecasts and actual spend/revenue. They provide guidance and a consistent approach to financial challenges as they occur. Early detection assists the Executive Management Team to make informed decisions and minimise an adverse impact by the end of the financial year.
- Council's Fit for the Future corporate strategy has been recently endorsed. The focus of the program is around financial sustainability, capability uplift across the organisation and a continuous improvement approach to our service planning, design and delivery. Each project identified as part of the program will be delivering key benefits such as financial savings, process and time efficiencies, capability uplift and enhanced customer experience.

12.3 Consolidated Performance Report - including Peninsula Leisure - Q1 - July to September 2024**Executive Summary**

- Management reviews the forecast financial position frequently to ensure the organisation is focussed on addressing these challenges early. The financial outcomes are actively monitored to ensure that Council operates within the established budget parameters and builds long term financial sustainability.
- Council's consolidated operational financial result for the forecast full year indicates a surplus of \$17.208 million, this is a \$3.000 million favourable variance compared to the 2024-25 adopted budget position of \$14.208 million surplus. This variance is driven by higher than budgeted capital grants income for specific projects.
- The delivery of the 2024-25 Capital Works Program is forecasting expenditure of \$67.207 million which is \$9.047 million higher than the adopted budget of \$58.160 million which reflects the \$8.512 million in works carried forward from the prior year.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

These reports do not require community consultation. EMT have reviewed and endorsed the financial results. Chair of PL, Ms Julie Busch and Chief Executive Officer of PL, Ms Kath Thom provided the Performance Report of Peninsula Leisure.

2. Other Stakeholders

There are no other stakeholders.

Analysis (Environmental / Economic / Social Implications)

This report does not have any environmental, economic or social implications for discussion.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Local Government Act 2020 states that a council must prepare and adopt financial policies that give effect to the financial management principles at section 101:

- Revenue, expenses, assets, liabilities, investments and financial transactions must be managed in accordance with a Council's financial policies and strategic plans.
- Financial risks must be monitored and managed prudently having regard to economic circumstances.

12.3 Consolidated Performance Report - including Peninsula Leisure - Q1 - July to September 2024**Executive Summary**

- Financial policies and strategic plans, including the Revenue and Rating Plan, must seek to provide stability and predictability in the financial impact on the municipal community.
- Accounts and records that explain the financial operations and financial position of the Council must be kept.

Council is required under the Local Government (Planning and Reporting) Regulations 2020 to review the performance of the Council against the Council Plan, at least every six months.

Policy Impacts

Not applicable

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Council has implemented a number of risk mitigation processes including:

- Development of a 10-year Financial Plan which assists in determining Council's financial viability into the future.
- Council is subject to an annual external audit process and also has its own internal audit function which reviews critical processes from time to time.
- Council also has an "Instrument of Delegation" which clearly defines each person's level of financial authority.
- Council has numerous policies and internal checking processes to assist with ensuring that Council's processes and source data is accurate, and the risk of fraud is minimised.

Conclusion

The forecast full year consolidated **underlying operating result** is anticipated to be \$7.684 million deficit which compares favourably by \$0.116 million to the 2024-25 adopted budgeted deficit of \$7.800 million following an intense management effort to find efficiencies across the whole organisation.

The 2024-25 Quarter One Council plan and Budget Performance Report highlights that Council is performing well against Council Plan actions and overall is making good progress towards their delivery.

Council is working closely with PL to manage the financial implications of the facility. PL's focus on delivering best practice health and wellbeing programs and services for the community remains at the heart of what PL does.

12.3 Consolidated Performance Report - including Peninsula Leisure - Q1 - July to
September 2024

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) Consolidated Performance Report - Q1 July to September 2024

Attachment B: Peninsula Leisure P/L Performance Report - Q1 July to
September 2024 - **CONFIDENTIAL**



Quarterly Performance Report

2021–2025

Council Plan Year 4 Initiatives

2024–2028

Budget

Quarter One—July—September 2024





Acknowledgement

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

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Frankston City Council's Vision for the 2021-2025 Council Plan and Budget

**Frankston City.
Our liveable,
innovative and
proud city.**





Message from the Chief Executive Officer



This is a report to our community on our performance against the 2021-2025 Council Plan.

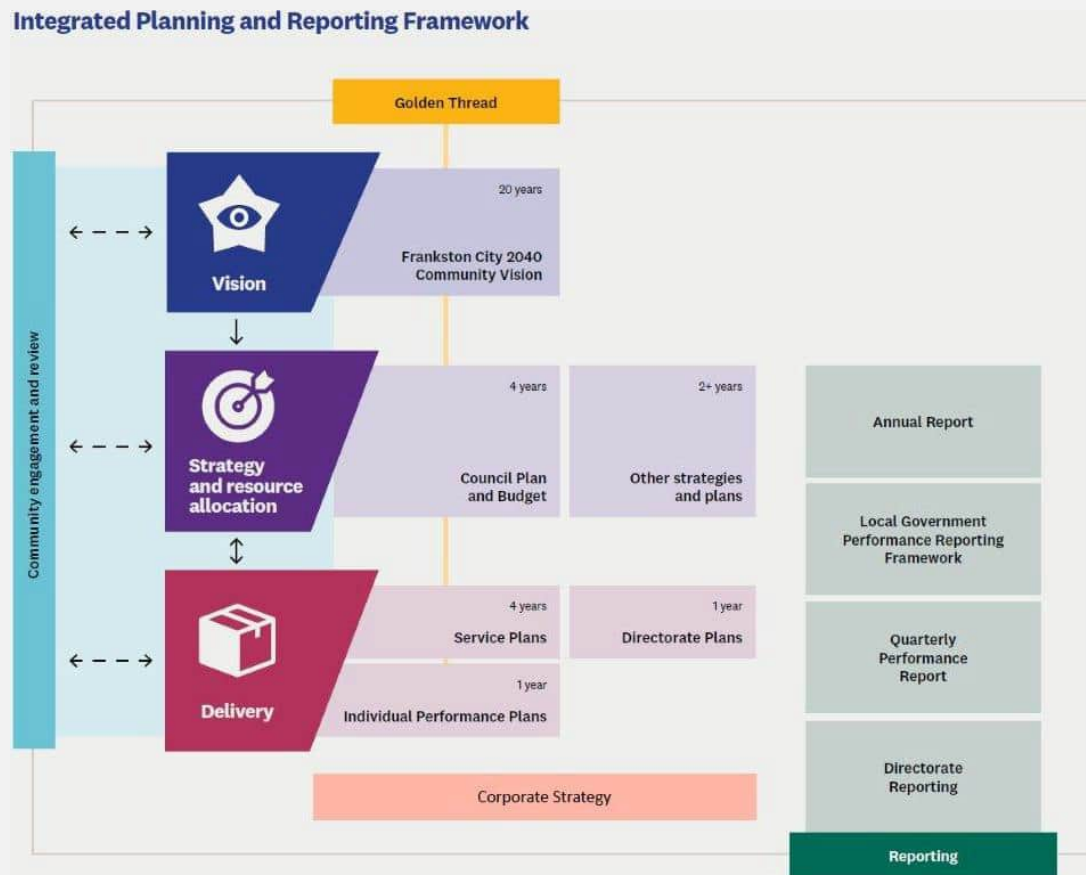
Frankston City is required under the *Local Government (Planning and Reporting) Regulations 2020* to review the performance of the Council against the Council Plan, at least every six months. Our quarterly performance report details Frankston City's progress on initiatives for 2024-2025 identified to work towards the six outcomes identified in the Council Plan.

To address the Governance principles in the *Local Government Act 2020*, Frankston has developed an Integrated Planning and Reporting Framework. The green boxes identify the reporting structure. Progress and results are reported back to the community through the Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report.

The quarterly performance report, along with the annual report are the key points of accountability between Council and our community. This report is for our community on our performance against our Council Plan initiatives.

Integrated Planning and Reporting

To address the Governance principles in the *Local Government Act 2020*, Frankston has developed an Integrated Planning and Reporting Framework. The green boxes identify the reporting structure. Progress and results are reported back to the community through the Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report.



Council Plan Outcomes

Our Council Plan has been developed to improve six key outcomes for Frankston City Council.



Health, safety and wellbeing of the community is improved through the reduction of harms and opportunities for individuals and families to adopt healthy lifestyles.



Strengthening community through resilience, inclusiveness and the enrichment of arts, culture and diversity.



Enhanced sustainability through bold action and leadership on climate change and the protection and enhancement of Frankston City's natural and built environments.



Enhanced liveability through access to, and revitalisation of, Frankston City's places and spaces.



A thriving economy that has strengthened through recovery, created employment and opportunities to build a skilled and educated community that supports sustainable and diverse industries.



A progressive and responsive council that values community voice, service innovation and strong governance.

Our performance

Directorate highlights for Quarter One 2024-2025

Communities

The Directorate is off to a good start with one Council Plan initiative (Landscape Guidelines) complete. Work on the Housing Strategy initiative has been delayed by changes that the State Government intend on making through their creation of Plan for Victoria. At this stage, Council expects to receive an update on this in December 2024, this will then guide Council in terms of how Council continues to work on the draft Housing Strategy.

Other key highlights this quarter includes the Economic Development team's exhibit at the two-day Melbourne Franchising and Business Opportunities Expo in August 2024. The team spoke to more than 165 attendees, with 44 current and potential business owners signing up to receive the Frankston City Business eNewsletter. The Emergency Management team collaborated with local CFA units on a smoke alarm project to raise awareness around the importance of having a working smoke alarm in homes. This project included collaboration with the Meals on Wheels team, local radio station 3RPP and Mornington Peninsula Shire. The Youth Services team delivered 242 programs across a broad range of topics, including lunchtime programs at a local secondary school, attending a school's wellbeing day and pathways programs for disengaged young people.

Infrastructure and Operations

The 20,000 Trees Planting Program for 2024 has been completed, and planning for 2025 is underway with a focus on transitioning the annual planting target to 3,000 trees this financial year. Conservation maintenance programs have commenced, focusing on spring weed control and storm damage repairs. Council's Climate Change Strategy is progressing with projects such as facility electrification, LED streetlight conversions, and EV

fleet transitions. Major capital works, including the Ballam Park Storm Water Treatment and Kananook Commuter Car Park, are on track, while the Monterey Recycled Water Scheme is set to begin construction. Additionally, the Frankston City Bike Riding Strategy has been adopted, and planning for the 2025/26 Capital Works Program is ongoing.

Customer, Innovation and Arts

The recently endorsed "Fit for Future Strategy" strengthens Council's foundation by prioritising long-term financial sustainability and enhancing service delivery with a customer-centric focus. This strategy aims to ensure that Council remains efficient while meeting the evolving needs of the community.

During the first quarter, Council initiated extensive community engagement to shape four key strategic plans: the Community Vision, Council Plan, Long-Term Financial Plan, and Asset Plan. These efforts are progressing well, with significant advancements in the Community Vision and updates to the Council Plan underway. The feedback gathered from the community is informing new strategies, plans, and frameworks, such as the Young Street Action Plan, which addresses improvements in the retail area near the railway station and the CBD.

The launch of the "Imagine Frankston" initiative highlighted Council's ongoing commitment to local economic development, the arts, and the revitalization of the city. The Frankston Suburban Revitalisation Board, now overseen by the Council, is working to bring this vision to life. In support of local businesses, a new business directory was introduced to connect and promote small and medium-sized enterprises in the region.

Council is also investing in public art to enhance community spaces, with three illuminated sculptures installed at Ballam Park and one at the Skye Road upgrade site. Additionally, five fiberglass sculptures were placed at Karingal Place Reserve.

Supporting community services, Council continues its internship and traineeship programs, including a student social worker available two days a week at the Frankston Library to assist residents with accessing social services and provide support around mental health and wellbeing. Following improvements to the Work Ready Program, three trainees and one apprentice have joined, bringing the program to full capacity.

Council remains committed to gender equality and child safety, as demonstrated by a recent audit confirming full compliance with the Gender Equality Action Plan and the successful integration of the Child Safe Standards into current practices. These initiatives reflect Council's dedication to fostering a safe, inclusive, and vibrant community.

Corporate and Commercial Services

The Corporate and Commercial Services Directorate has commenced the year with a focus on preparing for the upcoming 2024 Council election period following the VEC's electoral structure review. Two candidate information sessions were held, with the Municipal Association of Victoria and Frankston City Council. An Election Period guide was provided to Councillors and staff to inform them on their obligations and the restrictions in place.

The 2025 Citizen of the Year Program was launched with an independent panel endorsed by Council. The digitisation of grave site information at Frankston Memorial Park was delivered which enables management of grave site data through Council's Geographical Information System.

Presentation levels of the kerbside separate glass collection service is currently averaging at an impressive 27 percent and the community are also utilising the new Container Deposit Scheme. The municipal wide education and events held throughout the year continues to elevate the consistent understanding of acceptable materials for recycling using the standardised bin system. This increased community awareness has resulted in 32 per cent of the community requesting a Food Organics Garden Organics (FOGO) Starter kit.

The financial and performance statements of Council and its subsidiary Peninsula Leisure Pty Ltd (PL) were presented in September to the Audit and Risk Committee and Council. Management continues to enhance the Integrated Planning and Reporting Framework (IPRF) by automating Service Planning processes and systems. Training modules are being developed for all staff to increase awareness and understanding of the organisation's integrated strategic planning approach. All strategic documents that are reviewed during the year will have a clear nexus to the IPRF.

Council's subsidiary PL had positive results for the quarter with Peninsula Aquatic Recreation Centre (PARC) recording a total of 16,301 casual aquatic visits over the September school holiday period, marking the highest attendance for the same period since 2016. The new floating inflatable obstacle course, Splash Island, was a huge drawcard, seeing 95.9 per cent occupancy and 2,760 participants enjoying the new aquatic attraction across the two weeks. This holiday period has set a new benchmark for PARC.

The roll out of the 'Can Swim' program of initiatives for the children of Frankston City continues to progress. The Dryland 'Incursion' Water Safety Program has been developed with one incursion being delivered to-date, three planned for Term 4 2024, resulting in a total of 1542 / 6000 'Can Swim' touch points to-date at the following locations - Frankston East Primary, Mahogany Rise (Frankston North), Belvedere Park Primary (Seaford) and Kananook Primary (Seaford). A 'Can Swim' promotional video has been completed which is ready to launch and provide exposure of the program to community and prospective partners. The summer program planning nears completion.

Council Plan summary

In 2024-2025 there are 125 actions listed in the Council Plan. As at the end of September 2024, 99% per cent were considered on track or completed.

The table below provides a summary of the status of each of the 2024-2025 Council Plan Actions by outcome:

	Completed ✓	On track ●	At risk ●	Critical ●	Deferred ■	Not proceeding ■
Healthy and safe communities	-	19	-	-	-	-
Community strength	-	29	-	-	-	-
Sustainable environment	-	22	-	-	-	-
Well planned and liveable city	1	11	1	-	-	-
Thriving economy	-	15	-	-	-	-
Progressive and engaged city	2	25	-	-	-	-
TOTAL %	2.4%	96.8%	0.8%	0%	0%	0%

Refer to Appendix A for progress updates on each action.

Financial summary

The September consolidated surplus of \$121.250 million for the underlying operating result reflects a favorable variance of \$5.079 million compared to the year to date 2024-2025 budget surplus position of \$116.171 million.

Consolidated Income Statement for September 2024

Description	September-24	Year to Date	(Fav)/Unfav
	Actual	September-24	
	\$'000	Budget	Variance
		\$'000	\$'000
<i>Operating</i>			
Revenue	173,763	171,347	(2,416)
Expenditure	52,626	55,313	(2,687)
Gain/(Loss) on disposal of assets	113	137	24
Underlying operational result	121,250	116,171	(5,079)
<i>Capital</i>			
Revenue	1,810	3,618	1,808
Operational surplus/(deficit)	123,060	119,789	(3,271)

Financial Performance Scorecard (Frankston City Council excluding Peninsula Leisure Pty Ltd)

The table below highlights Council’s current and projected performance across a range of key financial indicators (KPI’s). KPI’s provide useful analysis of Council’s financial position and performance and should be used in the context of the organisation’s objectives.

Key Indicator	Year to Date
	Actual vs Budget
Operating revenue	●
Underlying operational result	●
Operating result for the year	●
Operating expenditure	●
External Funding sources	●
Investment	●
Working capital ratio	●
Rates collection	●
Loan borrowings	●

Legend

- On or better than target
- 0-10% variance from target
- Over 10% variance from target

Refer to Appendix B for detailed financial statements.



Council Plan progress



Healthy and safe communities

Priorities

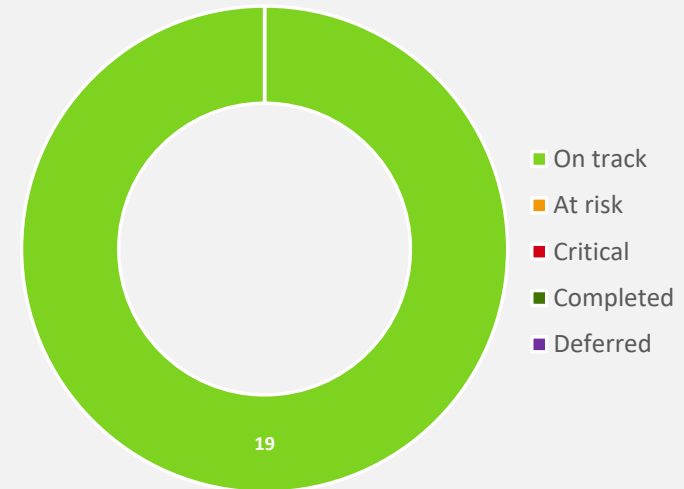
- ✓ Active and healthy lifestyles that support residents living independently longer
- ✓ Long-term health and learning outcomes established in early childhood
- ✓ Reduction of harms from family violence, gambling, alcohol and other drugs
- ✓ Value and support young people

Community Vision 2040 Theme 1
Healthy families and communities

Quarter One Overview

How we performed

100% per cent of actions completed or on track (19/19)



Highlights

- The Kindergarten Partnership Strategy 2024-2036 was endorsed by Council in August 2024.
- Council conducted proactive education campaigns, including RSPCA Pet First Aid Training and Speed Advisory signs in School Zones
- The Rapid Response Team patrols of Young Street have been maintained and form a core component of the Safety in the Community pillar of the Young Street Action Plan



Community strength

Priorities

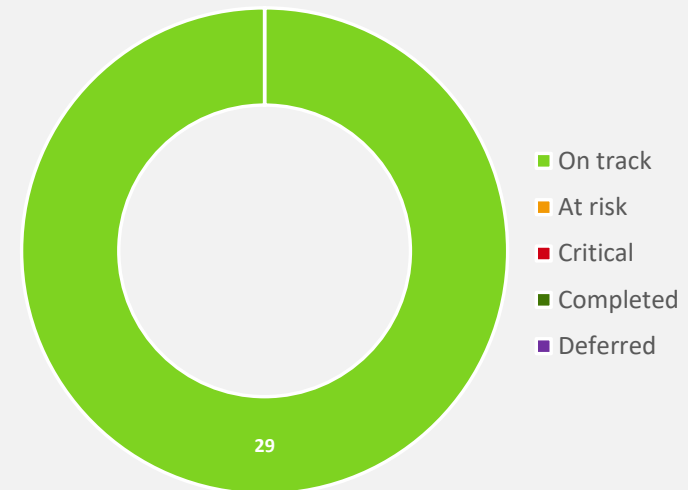
- ✓ Accessibility of services to enhance social inclusion and mental wellbeing
- ✓ Volunteering to build connections and resilience within the community
- ✓ Frankston City's arts and cultural identity

Community Vision 2040 Theme 2
Vibrant and inclusive communities

Quarter One Overview

How we performed

100% per cent of actions completed or on track (29/29)



Highlights

- The new Bus Outings brochure for October to March 2025 was developed and distributed, offering the community a variety of outings to cater to different interests and abilities.
- The Council continues to support 'The Community Plate' project, which hosts workshops aimed at reducing food waste and strengthening local food systems.
- Council delivered governance training for community group committees and supported CALD (Culturally and Linguistically Diverse) and LGBTIQ+ groups through regular meetings.



Sustainable environment

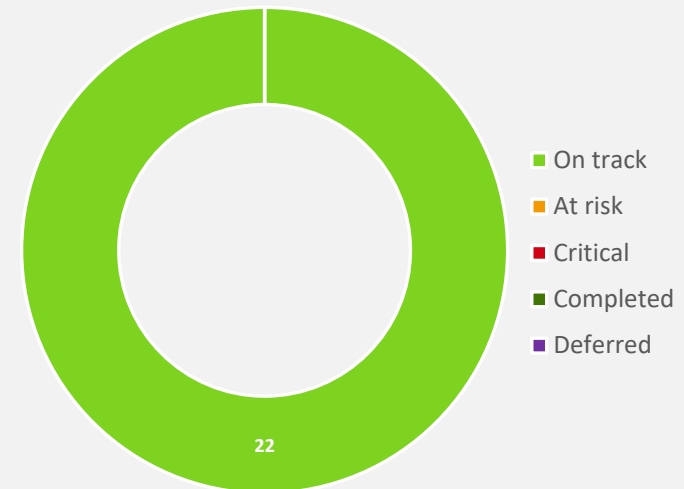
Priorities

- ✓ Climate emergency response and leadership
- ✓ Green canopy cover to reduce urban heat
- ✓ Diversion of waste from landfill
- ✓ Protection, access and connection to the natural environment

Community Vision 2040 Theme 3
Natural environment and climate action

How we performed

100% per cent of actions completed or on track (22/22)



Highlights

- Ongoing conversion of streetlights to LED technology and transition of the Council's fleet to electric vehicles (EVs) is progressing.
- Compost bin rebate trial program introduced to support reduction of food waste in the community.
- Council is collaborating with South-East Water to develop the Monterey Recycled Water Scheme in Frankston North
- National and School Tree Day saw the distribution of over 2,635 plants to 51 schools, while community planting at Seaford Wetland involved more than 500 plants.
- The Environmental Sustainability community grant is now open for landowners to support private tree planting. Additionally, a new program is being developed to encourage further contributions.

Well planned and liveable city

Priorities

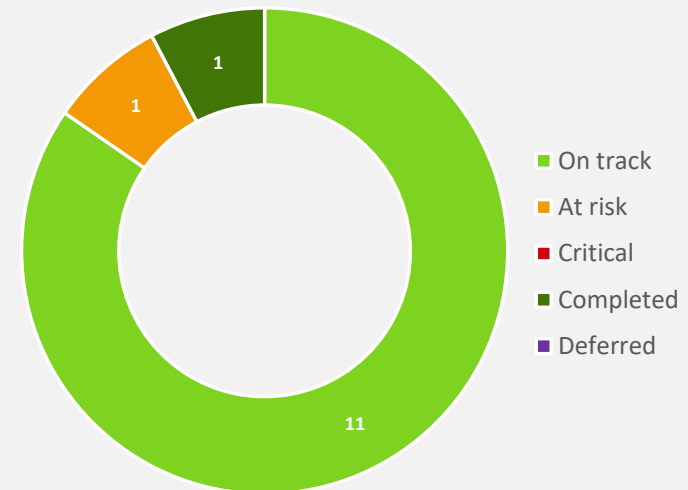
- ✓ Urban design renewal of public places and spaces
- ✓ Connected, accessible, smart and safe travel options
- ✓ Frankston City's identity as a liveable city

Community Vision 2040 Theme 4
Connected places and spaces

Quarter One Overview

How we performed

92% per cent of actions completed or on track (12/13)



Highlights

- The Frankston Bike Riding Strategy 2024-2039 has been completed and adopted by Council on September 9, 2024.
- Construction work is progressing on the multi-level car parks at Frankston and Kananook train stations.
- The Frankston City Road Safety Strategy 2024 is currently in development, with community consultation on the draft strategy now completed.

Thriving economy

Priorities

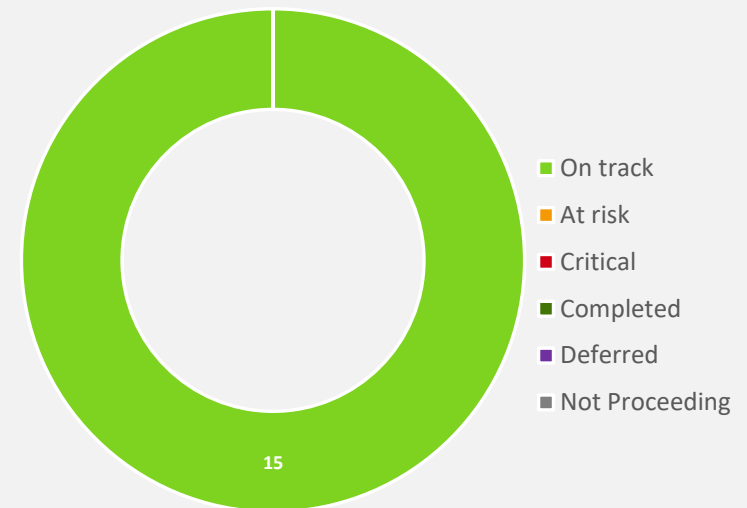
- ✓ Business and industry investment attraction
- ✓ Activity centre precincts
- ✓ Local employment, education and training opportunities for all people

Community Vision 2040 Theme 5
Industry, employment and education

Quarter One Overview

How we performed

100% per cent of actions completed or on track (15/15)



Highlights

- At the Melbourne Franchising & Business Opportunities Expo, Council engaged with over 165 attendees, signing up 44 businesses for the City's eNewsletter.



Progressive and engaged city

Priorities

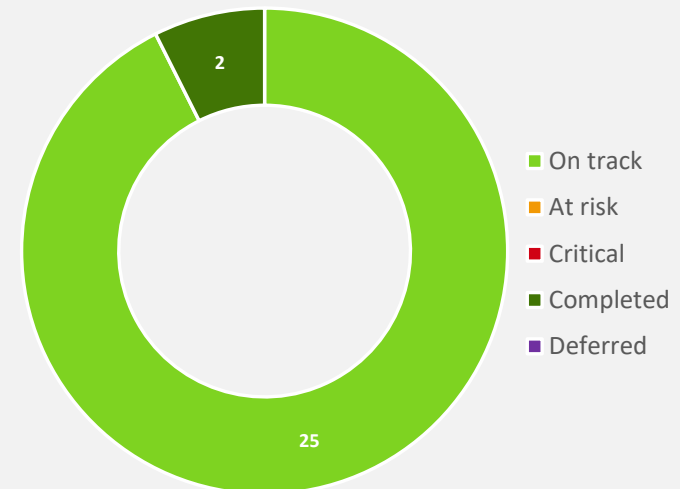
- ✓ Engagement with our community in communication and decision making
- ✓ Future ready service delivery through changes to culture, capability, connectivity and customer experience
- ✓ Sound governance to build trust in the integrity and transparency of Council

Community Vision 2040 Theme 6
Advocacy, governance and innovation

Quarter One Overview

How we performed

100% per cent of actions completed or on track (27/27)



Highlights

- Service Plans have been updated to inform next year's budget cycle and the new Council & Wellbeing Plan for 2025-2029.
- The Citizen of the Year Program 2025 was launched with an independent panel endorsed by Council.
- The Sandhurst Asset Transfer came into effect on 1 August 2024, with Council now responsible for road and road related infrastructure in the estate.
- Corporate Strategy "Fit for the Future" and the supporting program of works was endorsed by the executive team. This program will support the organisational transformation journey while focusing on financial sustainability.



Financial performance

Financial Performance

(Frankston City Council excluding Peninsula Leisure Pty Ltd)

The following quarterly financial report provides a summary and analysis of Council's financial performance for the three months to September 2024. The report is designed to ensure consistency with the 2024-2025 adopted budget, compliance with statutory requirements and to measure Council's overall financial performance.

Financial results for Frankston City Council excluding Peninsula Leisure Pty Ltd

Description	Year to Date		(Fav)/Unfav Variance \$'000
	September-24 Actual \$'000	September-24 Budget \$'000	
<i>Operating</i>			
Revenue	169,668	167,542	(2,126)
Expenditure	49,187	51,504	(2,317)
Gain/(Loss) on disposal of assets	113	137	24
Underlying operational result	120,594	116,175	(4,419)
<i>Capital</i>			
Revenue	1,810	3,618	1,808
Operational surplus/(deficit)	122,404	119,793	(2,611)

The underlying operating result for September 2024 reflects a positive variance of \$4.419 million. Council's first quarter underlying operating position is indicating a surplus of \$120,594 million, this is a \$4.419 million favourable variance compared to the first quarter 2024-2025 budget position of \$116.175 million surplus.

See **Appendix B, attachment A** for the detailed Frankston City Council income statement.

The consolidated result including Peninsula Leisure is a surplus \$121.250 million which is \$5.079 million favourable compared to budget.

See **Appendix C** for the detailed consolidated income statement.

A summary of the key financial data for Frankston City Council excluding Peninsula Leisure Pty Ltd is as follows:

	Sep-24 YTD Actual \$'000s	Sep-24 YTD Budget \$'000s	Variance \$'000s	Variance %
Underlying operating result (1)	120,594	116,175	4,419	3.80%
Cash and investments	61,531	50,352	11,179	22.20%
Capital works expenditure	10,322	9,062	1,260	13.90%

() Denotes negative result

(1) The underlying operating result is one of Council's key indicators of financial performance as it measures Council's day to day operating activities. It excludes one-off items such as capital grants and contributions as well as non-monetary assets.

The underlying operating result is of most concern as Council's long term financial viability depends on its ability to make an operating surplus on a day to day basis in order to fund the replacement of assets and to fund new projects. In the longer term this result must be brought to a balanced or surplus result.

A detailed analysis of the September quarterly results is provided in the following report.

Income Statement (Frankston City Council excluding Peninsula Leisure Pty Ltd)

The September 2024 financial performance position highlights some key outcomes that are covered in the points below.

Description	Year to Date			Full Year		
	September-24 Actual \$'000	September-24 Budget \$'000	(Fav)/Unfav Variance \$'000	2024-2025 Forecast \$'000	2024-2025 Budget \$'000	(Fav)/Unfav Variance \$'000
<i>Operating</i>						
Revenue	169,668	167,542	(2,126)	200,805	200,056	(749)
Expenditure	49,187	51,504	(2,317)	209,011	208,379	632
Gain/(Loss) on disposal of assets	113	137	24	549	549	-
Underlying operational result	120,594	116,175	(4,419)	(7,657)	(7,774)	(117)
<i>Capital</i>						
Revenue	1,810	3,618	1,808	24,892	22,008	(2,884)
Operational surplus/(deficit)	122,404	119,793	(2,611)	17,235	14,234	(3,001)

Underlying operating result: The underlying operating result is directly attributable to services and excludes items such as capital grants and contributions and non-monetary assets. The impact of the underlying operating result is of most relevance as this is the key indicator of financial performance.

Council's first quarter underlying operating position is indicating a surplus of \$120.594 million, this is a \$4.419 million favourable variance compared to the expected first quarter 2024-25 budget position of a surplus of \$116.175 million.

The significant factors which contribute to the variance in the year to date actuals versus the adopted budget are:

Grants – operating – \$0.9 million favourable variance. The increase in government funding relates to the following areas:

- a. \$0.8 million in Financial Assistance Grants received earlier than budgeted.
- b. \$0.1 million in Waste Circularity due to unexpected grants received.

User fees and charges – \$0.5 million favourable variance. The increase in user fees and charges relates to the following areas:

- a. \$0.1 million increase received for Frankston Regional Recycling and Recovery Centre due to higher demand for services.
- b. \$0.1 million increase in Engineering Services, mainly due to continued occupation of land relating to Frankston Hospital.
- c. \$0.1 million increase in Aged Community Care, mainly due to increased Meals on Wheels and Home Maintenance services.
- d. \$0.2 million increase in the Arts Centre due to higher than anticipated activity this quarter.

Rates and Charges – \$0.6 million favourable variance. The favourable position in other income is mainly due to:

- a. \$0.3 million increase in General Waste charges and \$0.3 million increase in Green Waste charges due to higher than anticipated bin numbers.

Employee Costs - \$1.1 million favourable variance. The favourable position in Employee costs is mainly due to:

- a. \$0.6 million saving in the WorkCover Premium payment following a lower than industry average performance rating.
- b. \$0.5 million reduction where staff vacancies have existed and have been forecast to potentially continue. Areas most affected by staff vacancies are Operations, Safer Communities, Family Health Support Services and Development Services.

Materials and services - \$1.1 million favourable variance. The variance in materials and services is mainly due to:

- a. \$0.5 million lower than budgeted expenditure for contracts and materials in Operations, \$0.1 million in Building Infrastructure, \$0.1 million in Waste Circularity and \$0.1 million in Arts and Culture.
- b. \$0.3 million lower consultant costs across the Directorates.

Borrowing Costs - \$0.1 million unfavourable variance. The favourable variance in borrowing costs is mainly due to:

- a. \$0.1 million lower than budgeted loan interest payments due to the delay in borrowing funds.

Operating Result: The operating result for the first three months to September 2024 indicates a surplus of \$122.404 million, this is a \$2.611 million favourable variance compared to the adopted first quarter 2024-2025 budget position of \$119.793 million surplus. This favourable variance is due to the reasons as described above plus an increase of \$0.818 million for monetary contributions offset by a decrease of \$1.890 million in capital grants.

Capital Works Statement (Frankston City Council excluding Peninsula Leisure Pty Ltd)

	Year to Date			Forecast \$'000	Full Year	
	Actual \$'000	Budget \$'000	Variance \$'000		Budget \$'000	Variance \$'000
Property						
Total property	2,673	2,992	(319)	14,583	13,611	(972)
Plant and equipment						
Total plant and equipment	1,347	1,108	224	8,112	7,843	(759)
Infrastructure						
Total infrastructure	6,301	4,961	1,340	44,512	37,196	(7,316)
Total capital works expenditure	10,321	9,061	1,260	67,207	58,160	(9,047)
Funding:						
External						
Government grants	1,226	-	1,226	21,449	18,693	(2,756)
Contributions	27	-	27	545	515	(30)
Proceeds from sale of assets	192	156	36	999	999	-
Other income	-	-	-	-	-	-
Total external funding	1,445	156	1,289	22,993	20,207	(2,786)
Internal						
Reserve funds	543	786	(243)	8,246	7,380	(866)
Loan borrowings	-	-	-	3,826	3,750	(76)
Rates funding	8,333	8,119	214	32,142	26,823	(5,319)
Total internal funding	8,876	8,905	(29)	44,214	37,953	(6,261)
Total funding	10,321	9,061	1,260	67,207	58,160	(9,047)

After three months of the year, expenditure is \$10.321 million against a year to date adopted budget of \$9.061 million. The Capital Works Program is tracking well with higher than budgeted expenditure due to larger building projects.

The delivery of the 2024-2025 Capital Works Program is ahead of schedule, with a full year adopted budget of \$58.160 million. Refer to **Appendix B Attachment B**.

Balance Sheet (Frankston City Council excluding Peninsula Leisure Pty Ltd)

The balance sheet as at 30 September 2024 indicates a continued satisfactory result. Council's net assets are valued at \$2.235 billion at the end of September 2024 and are forecast to be \$2.223 billion at the end of June 2025.

A comparison of total current assets of \$226.374 million with total current liabilities of \$71.001 million (working capital ratio YTD of 3.188 to 1) depicts a satisfactory financial position.

Schedule of reserves as at 30 September 2024

	Opening Balance 01/07/2024 \$'000	Transfer to reserve \$'000	Transfer from reserve \$'000	Closing balance 30/09/2024 \$'000
Statutory reserves				
Public resort and recreation	2,451	428	(36)	2,843
Subdivision roadworks	133	-	-	133
Infrastructure assets	74	-	-	74
Car parking	10	-	-	10
Total statutory reserves	2,668	428	(36)	3,060
Discretionary reserves				
Strategic asset reserve	725	-	-	725
MAV LGFV fund	13,916	412	-	14,328
Unexpended grant reserve	727	-	(265)	462
PARC asset management sinking fund	9,792	750	(505)	10,037
Capital projects reserve	4,654	-	(2)	4,652
Resource efficiency reserve	84	2	-	86
Waste recycling and resource recovery reserve	2,239	-	-	2,239
Economic Development grants reserve	95	-	-	95
Total other reserves	32,232	1,164	(772)	32,624
Total reserves	34,900	1,592	(808)	35,684

The strategic asset reserve has been established to assist in the delivery of community infrastructure highlighted in the Council Plan.

Balance Sheet (cont'd) (Frankston City Council excluding Peninsula Leisure Pty Ltd)

Trade and other receivables	2023-24 \$'000	2024-25 \$'000
Current receivables		
Ratepayer receivables	147,230	154,070
Special rates & charges	217	211
Infringements	6,742	7,502
Provision for doubtful debts - infringements	(3,156)	(2,864)
Other receivables	1,813	2,452
Provision for doubtful debts - other debtors	(76)	(83)
	152,770	161,288
Non-current receivables		
Special rates & charges	461	397
Total receivables	153,231	161,685

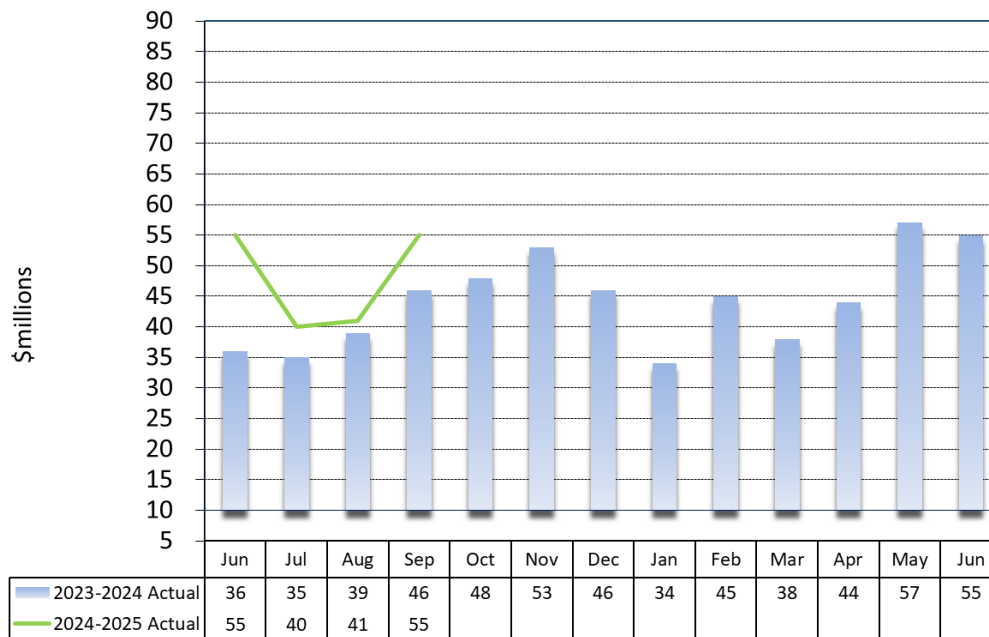
Accounts receivable balances were \$161.685 million as at 30 September 2024, up from \$153.231 million as at 30 September 2023.

For a full balance sheet please refer to **Appendix B Attachment C**.

Cash Flow (Frankston City Council excluding Peninsula Leisure Pty Ltd)

Council’s cash flow statement provides information in regards to net cash flow from operating activities, cash flows from investing activities and cash flows from financing activities. These results provide information in regards to cash generated or spent on the different type of activities undertaken by Council.

The net cash flows from operating activities measure cash generated from Council’s ongoing day to day operations. It is imperative that a surplus is generated from cash flows from operations as these funds are used to fund capital works (investing activities) as well as repaying any loans (financing activities). Refer to **Appendix B Attachment D** for the cash flow statement.



Loans (Frankston City Council excluding Peninsula Leisure Pty Ltd)

Council is within the approved principles of loan funding and has ensured that Council is within prudential limits set by the Victorian Government.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Expense \$'000	Balance 30 June \$'000	Liquidity (CA/CL)	Debt Commit (Debt / Total Rates)	Debt Serv (Serv Costs / Total Revenue)
2020-21	2,930	345	1,452	30,334	2.24	23.20%	1.4%
2021-22	-	3,250	1,427	27,084	1.94	19.98%	3.5%
2023-24	16,577	758	1,617	42,903	1.86	30.50%	1.5%
2024-25	3,750	1,893	2,008	44,760	1.35	30.99%	2.6%
2025-26	15,365	18,024	2,214	42,101	1.44	28.34%	13.1%
2026-27	22,490	4,334	2,450	60,257	1.40	38.96%	4.3%
2027-28	2,000	5,643	2,775	56,614	1.40	35.60%	5.1%
Victorian State Government Prudential Ratio Limits - Risk Assessment				High	Below 1.10	Above 80%	Above 10%
				Medium	1.10 - 1.20	60%-80%	5% -10%
				Low	Above 1.20	Below 60%	Below 5%

The status of Council's loan borrowings as at the 30 September 2024 are listed in the table below:

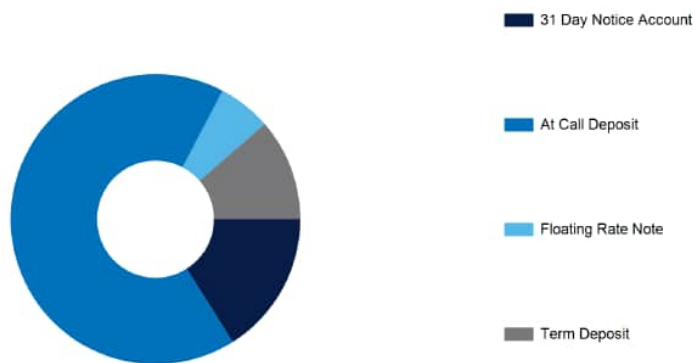
Financial institution	Debt principal @ 30-06-2024 \$'000's	Principal repaid \$'000's	New borrowings \$'000's	Debt principal @ 30-09-2024 \$'000's	Interest \$'000's	Loan repayments due over next 12 months \$'000's
National Australia Bank	10,673	109	-	10,563	186	1,183
National Australia Bank - MAV	15,542	-	-	15,542	155	-
Treasury Corporation Victoria	11,600	132	-	11,468	75	1,149
Total	37,815	241	-	37,573	416	2,332

Investments (Frankston City Council excluding Peninsula Leisure Pty Ltd)

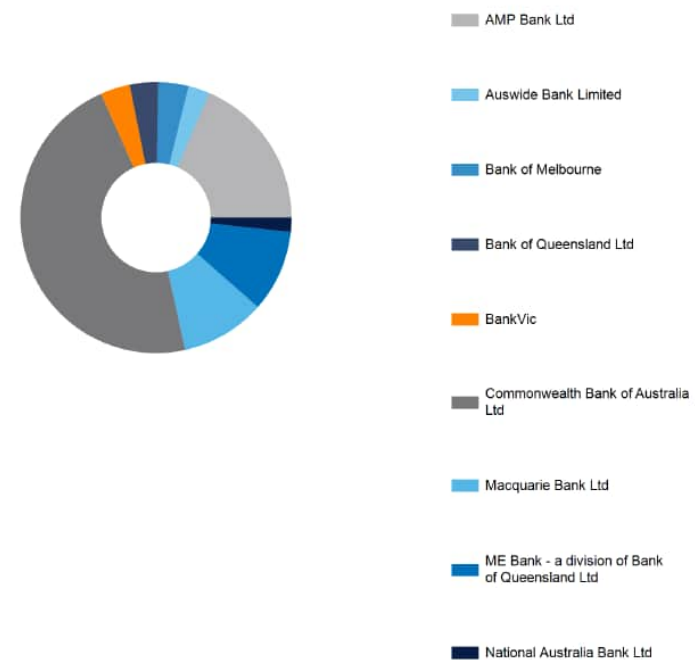
Council is complying with its Investment Policy (adopted by Council on 16 December 2019) that ensures effective and responsible utilisation of Council’s surplus cash funds within the government legislative framework and applicable Federal and State regulations. Council’s investment holdings as at 30 September 2024 were \$61.531 million.

Council’s investments as at the 30 September 2024 are listed in the tables below.

Market Value by Security Type



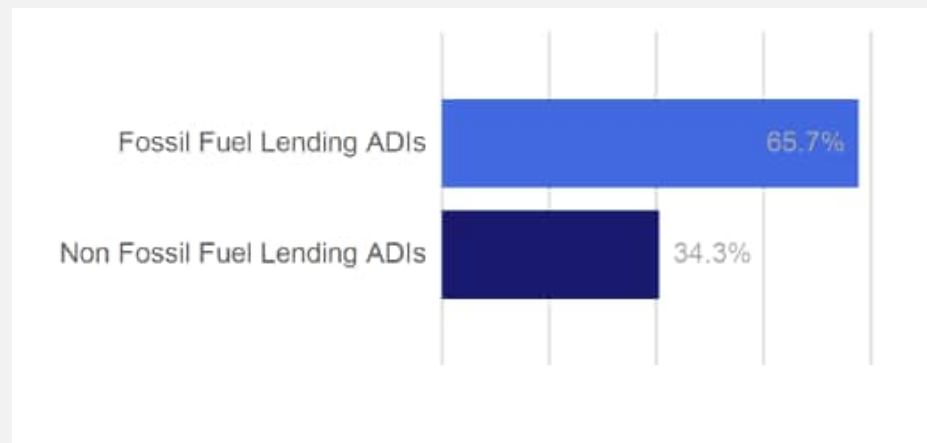
Market Value by Issuer



Investments cont'd (Frankston City Council excluding Peninsula Leisure Pty Ltd)

Portfolio Fossil Fuel Summary

Council's portfolio comprises 34.30% of investments with non-fossil fuel lenders with the remainder still funding fossil fuel related organisations or programs.



ADIs (Authorised deposit-taking institutions)

Appendix A – 2024-2025 Council Plan Performance: Quarter One

Annual Council Plan actions are adopted each year in conjunction with the adoption of the Budget. These actions are designed to contribute to the improvement of each of Council’s six Council Plan Outcomes.

This report is broken up into each of these Outcomes and for each action a progress comment is provided quarterly along with a status update.

Strategic indicators for each outcome are reported annually.

Status update key:

- ✓ Completed Action completed
- On track Action is underway and tracking well against time frames
- At risk Action is behind by 10% or more, but will meet target time frames
- Critical Action is delayed by 25% or more, or needs attention to meet target time frames
- Deferred Action has been deferred for completion in 2025-2026
- Not Proceeding Action will not be completed

2021-2025 Council Plan and Budget

Reporting across the four years of the 2021-2025 Council Plan and Budget is summarised below. *(As at quarter one 2024-2025)*

	2021-2022	2022-2023	2023-2024	2024-2025
✓ Action completed or on track	123	115	120	124
■ Completion deferred to following year	11	6	4	-

July-September 2024 Council Plan Actions



In 2024-2025 there are 125 actions listed in the Council Plan. As at the end of September 2024, 99% per cent were considered on track or completed.

The table below provides a summary of the action status for each of the 2024-2025 Council Plan outcomes:



	Completed ✓	On track ●	At risk ●	Critical ●	Deferred ■	Not Proceeding ■
Healthy and safe communities	-	19	-	-	-	-
Community strength	-	29	-	-	-	-
Sustainable environment	-	22	-	-	-	-
Well planned and liveable city	1	11	1	-	-	-
Thriving economy	-	15	-	-	-	-
Progressive and engaged city	-	25	-	-	-	-
TOTAL %	2.4%	96.8%	0.8%	0%	0%	0%




1 Healthy and safe communities

Initiative progress comments





Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Engage families to promote the importance of early childhood education and health	CP-1.1.1	Deliver Maternal and Child Health and early childhood services and programs including immunisation and supported playgroups	Baby Makes 3 commenced in July 2024 as an additional two evening sessions to the existing six sessions, for First Time Parents Groups. The groups are becoming well attended as the program progresses and families are providing positive feedback. The Maternal and Child Health team participated in Family Partnership training provided by the Royal Children's Hospital and Murdoch Children's Research Institute. The Maternal and Child Health services operate within a family partnership model and this training is invaluable for staff to imbed the concepts into service delivery. The Supported Playgroup program continues to be well attended, with some sites now having a wait list. Pop up playgroup sessions continue to be held outdoors and are well attended by local families. The Best Start facilitator in partnership with Mornington Peninsula Shire Best Start conducted two evening online Referral Pathways sessions for early years educators and professionals, these sessions were well attended with over 40 attendees.	Communities	
	CP-1.1.2	Coordinate central registration of enrolments for community kindergartens	Central Kindergarten registration for three and four year old community kindergartens in 2025 opened in February 2024. Offers for four year old places were made from mid-July and three year old places from mid-August. To date there are 39 children on the waiting list for four year old kindergarten and 57 children waiting for three year old. There are limited places available in both three and four year	Communities	


Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Maintain systems and capacity to manage and respond to emergency events			old kindergarten sessions however families are waiting for their preferred kindergarten. There are not enough places for all children. There have been eight complaints made to the kindergarten registration team.		
	CP-1.1.3	Implement year four actions for Council's Early Years Plan	In response to community need, the long term vacant Enhanced Family Support Worker role was converted to a Family Mental Health Practitioner role. This position has been recruited and will be reviewed as part of the broader Enhanced Maternal and Child Health program review. The Children's Services Team implemented a recommendation from recent community engagement feedback to include an option to assess the ease of use for the online kindergarten registration form. This is monitored ongoing and to date the majority of respondents have indicated the current process for kindergarten registration is helpful and easy to use. The Kindergarten Partnership Strategy 2024-2036 was endorsed by Council in August, the Strategy lists eight sites proposed to be expanded that will see an increase in kindergarten places across the municipality prior to the reform commencing. The Workforce Plan has been finalised and submitted to Department of Education; this will be key to supporting the additional staff required as services expand.	Communities	
	CP-1.2.1	Monitor and mitigate key emergency risks to the community	Both the Community Emergency Risk Assessment and the Victorian Fire Risk Register - Bushfire reviews have been completed with internal and external stakeholders providing subject matter expertise and advice. Municipal planning is informed by data identified. A significant severe weather event occurred in August/September which saw hundreds of requests for assistance	Communities	

Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			lodged with the local Victorian State Emergency Service and power outages to around 5000 residents. Council services worked collaboratively with emergency management to monitor, mitigate risk, provide advice, advocate to the regional controller and clean up the resulting debris afterwards. No residents were displaced from their homes despite the level of damage sustained. Relief needs were primarily identified as green waste disposal for debris.		
	CP-1.2.2	Maintain up-to-date emergency management plans and test them to identify and mitigate capability and capacity gaps through training and awareness	As per the Emergency Management planning arrangements each municipality is to test their plans to identify any gaps in capability and capacity. The Emergency Relief Centre Set up Exercise held in August tested the relief and recovery section of the Municipal Emergency Management Plan and was professionally evaluated to detail areas of learning and potential solutions. Further training and resources will be developed/purchased in line with the report provided.	Communities	
	CP-1.2.3	Leverage partnerships with key agencies and community groups to improve planning for response to and recovery from emergency events. This will include the development and implementation of an annual training program	A 'smoke alarm project' collaboration with local CFA brigades saw the question of "do you have smoke alarms installed?" added to the script for Meals on Wheels recipients to enable a referral where Council handyman services were not applicable. The emergency management team have met with local radio station 3RPP to identify how we can partner with them during emergencies to disseminate urgent messaging both in English and in other locally used languages to raise awareness and promote effective and timely community response. Mornington Peninsula Shire have been invited to collaborate on this project alongside Frankston City.	Communities	

Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-1.2.4	Deliver Emergency Management training and exercise	The emergency management training e-modules were rolled out to members of the Emergency Support Team (50 willing individuals from across Council) to enhance their awareness of Council roles and responsibilities during disasters. These e-modules accompanied by function briefings for team leaders were a pre-learning opportunity prior to a practical Emergency Relief Centre Set up Exercise held at Jubilee Park stadium in August. The exercise focused on providing good relief outcomes for those residents most at risk during emergencies such as youth, elderly, CALD, those with a disability, experiencing family violence and other complex needs.	Communities	
Encourage active and healthy lifestyles for people of all ages and abilities	CP-1.3.1	Improve the amenity and perceptions of safety across the municipality	Safer Communities remains committed to implementing relevant legislation to address amenity and safety concerns within the community. Currently, we are undertaking a comprehensive review of our processes and service standards to enhance our effectiveness and set clear expectations for the future.	Communities	
	CP-1.3.2	Promote and deliver more diverse play and leisure opportunities for residents of all ages to encourage active lifestyles	Council has promoted and delivered a range of diverse play and leisure opportunities for residents of all ages, encouraging active lifestyles. This initiative includes upgrading local parks, expanding recreational programs, and collaborating with community groups to ensure inclusive, accessible activities that foster physical health and social engagement across the community. One example of this has been a new fitness program being delivered at the Frankston North Community Centre which has achieved positive take up and has made an important contribution to the wellbeing of participants.	Communities	

Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-1.3.3	Work in partnership with health, education and community organisations including sporting clubs and community gardens to enhance opportunities for improved primary health and participation in passive and active recreation	Council continues its commitment to 'The Community Plate,' a project with Peninsula Health to improve local food systems. Council hosted workshops with the waste circularity team, teaching how to cook with edible food that may otherwise go to waste, helping reduce household food waste and save money. Relationships with the Community Garden Network are strengthened through bi-monthly meetings, free mulch, and compost to enhance garden capacity.	Communities	
	CP-1.3.4	Implement year four actions for Council's Health and Wellbeing Plan	The Year Four Action Plan for Council's Health and Wellbeing Plan was adopted by Council on 9 September 2024.	Communities	
	CP-1.3.5	Continue the 'Can Swim' program of initiatives the Peninsula Leisure operators of PARC	The 'Can Swim' Coordinator role has been recruited and appointed. The Dryland 'Incursion' Water Safety Program has been developed with one incursion being delivered to-date, three planned for Term 4 2024, resulting in a total of 1542 / 6000 'Can Swim' touch points to-date at the following locations - Frankston East Primary, Mahogany Rise (Frankston North), Belvedere Park Primary (Seaford) and Kananook Primary (Seaford). A 'Can Swim' promotional video has been completed which is ready to launch and provide exposure of the program to community and prospective partners. The summer program planning nears completion.	Corporate and Commercial Services	
Advocate for programs and support to reduce harms from family violence, gambling, alcohol and other drugs	CP-1.4.1	Implement Year one Actions of the Family Violence Prevention Action Plan (2024-2028)	Year one actions are underway, with actions being led by various Council departments. Progress will be reported and monitored on the corporate reporting system.	Communities	
Engage young people to support their educational outcomes	CP-1.5.1	Partner with the Department of Education and Training on Frankston North Strategic Education Plan	Council officers attended a Site Partnership Group workshop to reconnect with the vision of the Frankston North Education Plan and to better understand the purpose and capabilities of each of the partners within the group. It was established	Communities	

Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			that the current structure of the Site Partnership Group requires review and refining to ensure the groups size and focus are more strategic and effective to provide the best possible outcomes in the future.		
	CP-1.5.2	Deliver Youth Services outreach, in-reach and engagement programs	Frankston Youth Services deliver a broad range of youth programs to support the needs of local young people. 242 programs were delivered across a broad range of topics in Quarter One, including lunchtime programs at a local secondary school, attending a local alternative school's wellbeing day, and youth pathways programs for disengaged young people.	Communities	
	CP-1.5.3	Enable young people to have a voice through Youth Council and youth events	Frankston Youth Services regularly delivers programs which enable young people to have their voices heard and acknowledged. Frankston Youth Services request feedback from participants after each program and event, and this feedback contributes to program planning. 517 distinct pieces of feedback and input have been received in Quarter One.	Communities	
	CP-1.5.4	Deliver the Work Ready Program providing work experience, traineeships and student placement opportunities	Council provided the forward plan and outline of program with the team receiving endorsement to widen the trainee pool to applicants of all ages. The current program is at full capacity with 3 Trainees and 1 apprentice. The workplace placements have increased substantially with the introduction of online applications. A webpage dedicated to the program has been launched on the Council website.	Customer Innovation and Arts	
	CP-1.5.5	Provide grants to support students in participating in formal education and recreational programs	Council has continued to deliver its Child and Youth Inclusion grants which provides assistance for low income applicants to get support to participate in educational and recreational opportunities. Through renewed engagement efforts with schools and other relevant stakeholders there has been a	Communities	



Four-year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			significantly increased uptake of these grants in during quarter one.		
	CP-1.5.6	Implement year three actions for Council's Youth Action Plan	Year three actions for the Youth Action Plan are on track. Frankston Youth Services work closely with local employment service providers to ensure young people are supported to achieve their education or employment goals. Youth Services continues to support the delivery of the Child and Youth Inclusion Grant for young people and their families.	Communities	



Strategic indicators




If we are successful, we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Increased active and healthy lifestyles that support residents living independently for longer	SI-1.1.1	Proportion of residents reporting long-term health conditions (ABS Census)	Indicator reported annually	Communities	-
Increased active and healthy lifestyles that support residents living independently for longer	SI-1.1.2	Proportion of residents satisfied with sport and recreation facilities (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Improved long-term health and learning outcomes established in early childhood	SI-1.2.1	Proportion of children fully immunised by school age compared to the Victorian state benchmark (LGPRF) (Local Government Performance Reporting Framework)	Indicator reported annually	Communities	-
Reduction of harms from family violence, gambling, alcohol and other drugs	SI-1.3.1	Proportion of residents who feel a safe in public areas in Frankston City (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Reduction of harms from family violence, gambling, alcohol and other drugs	SI-1.3.2	Rate of hospital admissions due to alcohol and other drugs (Turning Point)	Indicator reported annually	Communities	-
Reduction of harms from family violence, gambling, alcohol and other drugs	SI-1.3.3	Rate of reported family violence incidents (Crimes Statistics Agency)	Indicator reported annually	Communities	-
Improved education outcomes through better engagement of young people	SI-1.4.1	Proportion of people attending Tafe or University (Australian Bureau Statistics)	Indicator reported annually	Communities	-





2 Community strength




Initiative progress comments





Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Build Frankston City's reputation as an arts, culture and tourism destination	CP-2.1.4	Develop sculpture and eclectic street art culture	During quarter one, three sculptures have been installed and illuminated at Ballam Park, while another sculpture was placed at the Skye Road upgrade site. Five fiberglass sculptures were also installed at Karingal Place Reserve, with significant progress toward fabricating and installing First Nations sculptures at Sweetwater Creek. One leased sculpture from Sculpture by the Sea has been acquired for the permanent collection, and the artist for the Mile Bridge Gateway project has been selected. The Dreaming Poles at George Pentland Gardens have been decommissioned and removed. Progress continues on the restoration of the Sentinel sculpture, working closely with the artist's estate to determine the restoration method. Significant strides have been made for the Frankston Street Art Festival, securing approvals for mural artwork on several building exteriors. Additionally, efforts are underway to create an art exhibition featuring affordable works from both local and national street artists to increase visitation.	Customer Innovation and Arts	
	CP-2.1.5	Implement year two actions of Council's Public Art Strategy	During quarter one of the year, significant progress has been made toward the Frankston Street Art Festival, with approvals secured from a few local building owners to use their external walls for mural artwork as part of the event. Efforts are also underway to establish an art exhibition aimed at increasing visitation by	Customer Innovation and Arts	






Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			<p>offering affordable works from both local and national street artists.</p> <p>Public art has been integrated into the Council's capital works program this quarter, with installations at the Skye Road intersection and the Sandfield Reserve multi-function court surface. Additionally, site-specific art commissioning is in progress at Frankston Special Development School, where engagement with school stakeholders is ongoing to define capabilities and expectations. The Frankston Art Trail has also advanced, with meetings following on from the breakfast briefing held for relevant stakeholders to discuss site-specific requirements. The first Expression of Interest (EOI) for the trail was released within this quarter.</p>		
	CP-2.1.6	Implement year two actions of Council's Destination Events Strategy	<p>Oversaw commencement of the Destination Events Attraction Program (DEAP) event season. Implemented improvements to the strategic brief and content library for events. Initiated cross-council meetings with members of other metro councils to improve how we approach new and challenging event concepts, as well as exploring opportunities for collaboration. Drafted new creative brief for both Christmas Festival and Waterfront Festival, elevating the perception of these events and appealing to new demographics. Found significant cost savings and revenue opportunities for the Major events season through new models of operating as well as working with new suppliers.</p>	Customer Innovation and Arts	
Enrich the lives of older residents and people with disabilities with opportunities to enable participation and independent living	CP-2.2.1	Deliver Council's annual Seniors Festival, programs and activities to enhance participation and social inclusion	The planning for the 2024 Senior's Festival is all complete and ready to go with bookings now open and filling up fast. Officers have worked closely with many groups and organisations	Communities	



Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			across Frankston to ensure there is a wide range of free and low cost events so that there will be something for everybody. The headline event this year is 'The Piano Men — The Songs of Elton John and Billy Joel!' which will celebrate the timeless music of these legendary artists.		
	CP-2.2.2	Support organisations that are providing valued services to older residents	Council's Positive Ageing Team continue to work closely with Seniors Groups across Frankston who provide important services and connection for older residents. Many of these Seniors Groups operate from Council facilities with a peppercorn rent and in this past quarter have also received their annual grant from Council to support their operations.	Communities	
	CP-2.2.3	Implement year four actions for Council's Disability Action Plan	Council has worked closely with the Pathways for Carers program participants to plan National Carers Week celebration event scheduled for October 10. Planning is also underway in collaboration with Brotherhood of St Laurence NDIS and Orwil Street Community Centre and a lived experience working group for International Day of People with Disability on December 3rd, 2024. During quarter one Council completed the first round of community engagement to inform the development of the renewed Diversity Inclusion Action Plan, which will integrate the Disability Action Plan, Positive Ageing Action Plan and other plans to support carers, LGBTIQ+ and CALD communities.	Communities	
	CP-2.2.4	Facilitate improved access for people with disabilities to services and transport options	Some members of the Disability Access and Inclusion Committee participated in an engagement with the Department of Transport to provide feedback on the needs for people with a disability. Work also began with Monash University Occupational Therapy students on	Communities	





Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			placement to prepare an accessible events guide.		
	CP-2.2.5	Support and promote Culturally and Linguistically Diverse (CALD) and seniors' groups	Council is actively supporting and promoting CALD groups through regular meetings focused on information sharing, event promotion, and community networking. Members have expressed interest in expanding Council's diversity mandate to better advocate for vulnerable, underrepresented groups, including those affected by domestic violence and lacking access to public services. The group also supported increasing the number of meetings to three or four annually, to be formalised in the Terms of Reference next year.	Communities	
	CP-2.2.6	Volunteer Week - Combined Council - Volunteer celebration event	Preliminary planning for the combined Council Volunteer event has been undertaken, with the event scheduled for May 2025.	Communities	
Targeting community needs through development programs and grants	CP-2.3.1	Design Community Development programs to meet resident needs	Council facilitated Governance training for community group committees at Frankston North Community Centre in July 2024. This provided committee members with an understanding of the roles of committees, what good governance means, effective committees and meetings, conflict resolution and policy development. The training was attended by 12 committee members of various community groups. Council delivered 3 of a series of 5 'Mental Health and Wellbeing' workshops from August to September 2024 to address unmet needs for volunteers of community groups supporting homeless people.	Communities	
	CP-2.3.2	Deliver Council's grants program	Council has distributed the final year of the 3-year Partnership Grants to relevant organisations, and an EOI has been opened for organisations to be considered for the next	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			tranche of these 3-year grant commitments. Council has also received applications for the 2024/25 Annual Grants which has been assessed by a community panel and is presently being finalised. In addition to this, Council delivered a new \$200,000 grant targeting capacity building support for Emergency Relief Organisations, with was assessed and announced during quarter one.		
	CP-2.3.3	Build connections between volunteers and volunteer organisations through Impact Volunteering	Council's Volunteering Frankston program (formerly Impact Volunteering) has been managing the recent introduction of an online volunteering portal, ironing out any teething issues and ensuring it is a positive experience for volunteers and organisations who are using the portal. The new portal is already showing improved access and increased uptake in volunteering participation.	Communities	
	CP-2.3.4	Implement year four actions from Council's Library Action Plan	Preliminary work has commenced to review the Collection Development Guidelines this quarter. Frankston City Libraries have continued to offer library resources and services to the community and have seen an increased demand this quarter. The student social worker initiative commenced in late September, with student social workers onsite for two days per week at Frankston library, to support the community to access services.	Customer Innovation and Arts	
	CP-2.3.6	LGBTQI Alliance Facilitation	Council has continued to co-facilitate the Frankston-Mornington LGBTQIA+ Alliance which brings together stakeholders, community members and allies from across Frankston and Mornington Peninsula to work together to strengthen connections with and enhance health and wellbeing outcomes for LGBTQIA+ communities. The group has played an	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			important role in helping Council engage the local community in recent consultations on matters relating to diversity and inclusion.		
	CP-2.3.7	Social inclusion action group delivery	Having completed the initial training and development processes as a group, the Social Inclusion Action Group (SIAG) have now commenced forming place-based project groups and are actively engaging stakeholders in key areas in order to inform their planning and prioritisation for action. The SIAG have also recently contributed funds to support the provision of a 'Sign and Shine Playgroup' which will host monthly Auslan playgroups throughout 2025.	Communities	
	CP-2.3.8	Continue to support the work of Community Support Frankston	Council support of Community Support Frankston remains ongoing via the provision of two permanent full time Council employees, Council building, printing and telephone services and other in-kind support.	Communities	
	CP-2.3.9	Support of the Langwarrin Community Centre	Council officers have continued to work closely with Langwarrin Community Centre, supporting them in the planning and transition process in preparation for the integration of Langwarrin Kindergarten on the site. Council also allocated Langwarrin Community Centre an additional \$22,000 in recognition of the interim financial impacts during this transition phase.	Communities	
Work with community organisations and groups to develop our future leaders and evolve a diverse culture and gender equality	CP-2.4.1	Continue to build volunteering diversity in community organisations	Council hosted a recent training session for local organisations with a focus on providing supportive environments for volunteers and ensuring organisations are aware and responsive to their diverse needs. The session was well attended and received positive feedback.	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-2.4.2	Expand participation in the culture change program for sporting clubs to achieve greater gender equity in participation and board membership	Successful implementation of Council's Fair Access to Sport policy has been used as the basis for delivering and supporting gender equality in sporting clubs. This has included provision of a recent workshop to help organisations understand the policy/plan and implement actions to improve gender equality within their own clubs.	Communities	
	CP-2.4.3	Work with schools and disengaged young people to build relationships awareness and enable them to choose respectful relationships	The Respectful Relationships learning module was delivered to two primary schools in quarter one, with positive feedback received. Minor adjustments are being made based on feedback from school staff and students, and the learning module will continue to be offered to schools in quarter two.	Communities	
	CP-2.4.4	Promote leadership and governance training opportunities for community members	Frankston Youth Services' two main leadership groups are Youth Council and the Fresh Committee. Quarter one saw a total of nine Youth Council meetings and eight Fresh Committee meetings. Eight young people from the Fresh Committee attended training. Youth Council, alongside the Youth Advisory Group (NexGen), delivered a youth-led awards night which was attended by 100 community members and received very positive feedback.	Customer Innovation and Arts	
Deliver essential advocacy, support, and referral services for residents in need	CP-2.5.1	Monitor demographic data trends to inform service plans that meet the future needs of the local community	Council's annual subscription to id. online demographic resources assisted to inform the community panel established to undertake the deliberative engagement for the Community Vision, Council Plan, Asset Plan and Financial Plan and the preparation of grant applications, including the Healthy Communities Grant.	Communities	
	CP-2.5.2	Provide financial support for material aid through eligible emergency relief and recovery organisations	Financial support including material aid provided to Frankston City residents struggling with housing and cost of living pressures. Current statistics for residents assisted by	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			Community Support Frankston (CSF) are exceeding service plan KPI's. CSF remains as Frankston City's only specialist Emergency Relief provider, also supporting local Emergency Food providers. Requests for housing related supports (removal and storage costs), essential travel (car registrations and fuel) plus essential medical needs are notable.		
	CP-2.5.3	Deliver Home and Community Care (HACC) and Commonwealth Home Support Program (CHSP) in home services to older residents to enable them to live safely and independently	Council's client base and community care workforce remains stable across all services. Domestic assistance continues to be at capacity and the My Aged Care Portal is currently closed for this service type. The gutter cleaning service resumed with a variety of feedback from clients regarding the service itself and the increased cost, this may be attributed to the slight reduction in home maintenance requests overall. The new Bus Outings brochure for October - March 2025 was developed and distributed, again providing an excellent variety of outings to cater for different interests and abilities. In August, Council and its employees celebrated Aged Care Employee Day in recognition of the hard work, dedication and care aged care workers provide in supporting older residents.	Communities	
	CP-2.5.4	Partner with the housing and homelessness sector to support the Frankston City Strategic Housing and Homelessness Alliance Five-Year Strategic Plan	The Strategic Housing & Homelessness Alliance met on 30 July 2024 to host a consultation workshop to provide input into the rebuilding and transforming of Peninsula Health's mental health and wellbeing crisis services (CATT) so that people who experience psychological distress and mental health crises, their families, carers, and supports receive the best possible, safe, compassionate, effective treatment, care, and support.	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-2.5.5	Provide referral services through our Neighbourhood House programs and youth services	Youth Services made a total of 121 formal referrals during quarter one. These included referrals to mental health services, homelessness assistance services, educational services, and programs being delivered through Community Centres.	Communities	
	CP-2.5.6	Winter Shelter Project Concierge	The 2023-2024 Winter Shelter operated five nights a week across two churches, supported by 160 volunteers. A total of 44 guests registered for the shelter, with 30 attending, including three returning guests. While non-attendance remained a planning challenge, it improved compared to 2023. The average nightly attendance was 8, with a maximum capacity of 10, and many nights were fully booked. Council provided a dedicated 'Concierge' to assist shelter organisers and churches, offering workshops on conflict management and mental health for volunteers. Financial support included \$43,250 for accessible facilities, \$7,200 for kitchen upgrades, and waiving of permit fees.	Communities	
Build acknowledgement and respect for Aboriginal and Torres Strait Islander cultural heritage and history	CP-2.6.1	Implement year three initiatives for Council's Reconciliation Action Plan (RAP)	Progressing on Council's Reconciliation Action Plan with the support of the Reconciliation Action Plan Advisory and Working Group members. Cultural training is being planned and finalised for 2025 together and currently creating a strategy to advance Council staff in their cultural knowledge. A Calendar of events for stakeholder engagement and community engagement has been put together as a guide.	Communities	
	CP-2.6.2	Contribute to the advocacy and planning for the redevelopment of the Nairn Marr Djambana gathering place	Ongoing support has been provided to Nairn Marr Djambana for the redevelopment, which most recently included provision of support for Stage 1B construction being applied for via the Thriving Suburbs application, along with a	Communities	




Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			reaffirmation of Council's \$2M commitment to the project.		




Strategic indicators




If we are successful, we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Improve accessibility of services to enhance social inclusion and mental wellbeing	SI-2.1.1	Percentage of participation rates of gender diversity, disability and Aboriginal and Torres Strait Islander communities in structured sport (sporting clubs)	Indicator reported annually	Communities	-
Improve accessibility of services to enhance social inclusion and mental wellbeing	SI-2.1.2	Proportion of residents reporting a mental health long-term health condition (ABS Census)	Indicator reported annually	Communities	-
Improve accessibility of services to enhance social inclusion and mental wellbeing	SI-2.1.3	Proportion of residents who agree Frankston City is responsive to local community needs (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Increased volunteering to build connections and resilience within the community	SI-2.2.1	Percentage of residents who volunteer 'sometimes' or 'regularly' (Victorian Population Health Survey)	Indicator reported annually	Communities	-
Increased enjoyment of Frankston City's arts and cultural experiences	SI-2.3.1	Proportion of residents who are satisfied with Arts and cultural events, programs and activities (Community Satisfaction Survey)	Indicator reported annually	Customer Innovation and Arts	-






3 Sustainable environment





Initiative progress comments



Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Increase urban forest and canopy coverage to create a greener and cooler city	CP-3.1.1	Implement year five actions for Council's Urban Forest Action Plan	The final trees have been planted through Street tree planting and Capital Works programs to reach the target of 20,000 trees for the 2023/24 planting program. This milestone contributes significantly to the city's canopy cover. The Environmental Sustainability community grant is now open to landowners, supporting tree planting on private land. Planning is underway for a program aimed at increasing private tree planting. This program will focus on encouraging residents to contribute to the city's canopy cover, promoting the environmental and health benefits of trees on private land. The Urban Forest Policy is under review.	Communities	
	CP-3.1.2	Planting 20,000 additional trees as part of the annual municipal wide planning program	The 20,000 trees planting program for 2024 has been completed concluding this bulk planting program. Tree planting lists for 2025 are still under development, returning to standard planting number of minimum 4000 trees per year and ensuring more trees are planted than removed for total net gain.	Infrastructure and Operations	
Protect and enhance the natural and coastal environments	CP-3.2.1	Implement year one actions of the Coastal and Marine Management Plan	Council adopted the new Coastal and Marine Management Plan at its 22 July 2024 meeting after 2 years in development and 4 engagement stages. Adoption of the Plan provides direction for the future local management of an area of marine and coastal Crown land where Frankston City Council is an appointed Committee of Management. The Plan has been referred to the Department of Energy, Environment and Climate Action seeking a ministerial approval. Work has	Communities	



Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			commenced on the Year one actions which focus on growing our understanding of Aboriginal cultural values through engagement with the Bunurong Land Council; continuing work on the management and monitoring of the ecological function of our coastal reserves; water quality improvements; as well as understanding the extent and impact of current and future coastal hazards.		
	CP-3.2.2	Implement year four actions for Council's Biodiversity Action Plan	Consultants have been engaged for the development of the Fauna Connectivity Review. A desktop review and site visit have been conducted and preparation is being made for the Community and Internal Stakeholder engagement. The Koala signs have been installed for the beginning of the spring period where Koalas are on the move. The Biodiversity Policy is currently under review.	Communities	
	CP-3.2.4	Maintain natural and coastal reserves	2024/25 Conservation maintenance programs have commenced in accordance with revised annual works plans. Maintenance activities have focused on controlling spring weed growth, preparing planting lists for 2025 and responding to storm events to restore presentation and safety standards, particularly in coastal areas.	Infrastructure and Operations	
	CP-3.2.5	Review and update priority master plans for Open Space	In quarter one, Officers prepared and submitted a grant funding application to the Victorian Government through the 'Growing Healthy Communities' program to assist with a review of the Frankston Open Space Strategy 2016 which is due for review. Officers also continued due diligence activities to assist with the open space planning of a new district level open space for Skye. A cultural heritage management plan was initiated to assist with planning activities for the site.	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-3.2.6	Develop and implement formalised monitoring process for park tree maintenance	Parks tree monitoring program is on track. Volume of hazards identified have decreased from previous years as a result of improved routine inspection/maintenance standards, however September storms resulted in tree damage throughout the municipality which will take some time to identify and rectify.	Infrastructure and Operations	
Lessen the severity of climate change through action that enable Council and the community to reduce greenhouse gas emissions	CP-3.3.1	Implement year two actions for Council's Climate Change Strategy and Action Plan including the delivery of the Regional Electric Vehicle (EV) Charging Roadmap	Year two actions for Council's Climate Change Strategy 2023-2030 are underway, including works program development for the electrification of Council facilities, continued progress with the conversion of street lights to LED technology and the continued progress of the transition of Council's fleet to electric vehicles (EVs).	Infrastructure and Operations	
	CP-3.3.2	Ensure Environmentally Sustainable Design (ESD) principles are achieved for new developments, buildings, public realm and places	All new developments requiring a planning permit are assessed to make sure their proposal has considered ESD requirements including water, energy, IEQ, waste, urban ecology, stormwater, transport, management. In quarter one, Council received and assessed 65 ESD development applications with an increase of 10% compared to 2023. Council is a member of the Council Alliance for a Sustainable Built Environment (CASBE) committed to positive change to Victoria's built environment through collaborative, local government led action. CASBE is working towards Elevating ESD Targets Project Stage 2 in the pursuit of zero-carbon buildings and urban places. Officers attended 8 CASBE network meetings to ensure Council is up to date with the most current ESD knowledge and aligned with other Victorian Councils. CASBE continued a modelling research project regarding Daylight levels in Victorian buildings Stage 2 to further	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			enable the development of revised effective daylight requirements for planning applicants.		
	CP-3.3.3	Implement energy efficient upgrades to Council assets	Energy efficiency upgrades to Council assets for 2024/25 have not yet commenced. Electrification works are planned for a number of Council facilities, in particular, a solar system installation is planned for the Healthy Futures Hub and electrification works at the Frankston Arts Centre is currently being designed. Officers will be preparing a grant application to support the works planned for the Frankston Arts Centre later this financial year.	Infrastructure and Operations	
Improve the quality of recycling, minimise the generation of waste and establish alternatives to landfill disposal	CP-3.4.1	Progress collaborative procurement for an advanced waste processing solution for household rubbish for the South East Melbourne region to deliver a vital alternative to landfill	Collaborative procurement process progressing as planned.	Corporate and Commercial Services	
	CP-3.4.2	Deliver a standardised four-bin kerbside collection service to all households with a consistent understanding of acceptable materials for each stream	Service Standards clarifying material content and delivery dates for all Councils to deliver a new four bin system to their community is yet to be released by the Victorian Government.	Corporate and Commercial Services	
	CP-3.4.3	Implement year two actions for Council's Waste Circularity Plan	Early development and planning work has commenced for year two actions. A number of year-one actions are ongoing and continue to be delivered.	Corporate and Commercial Services	
	CP-3.4.4	Increase uptake of the kerbside food waste collection service in single-unit developments and implement the plan to extend this service to multi-unit developments	Households that have requested Food Organics Garden Organics (FOGO) starter kits has increased to 32% of the community due to municipal wide education and events held throughout the year. With the onboarding of Council's new Community Education Officer - Kerbside Reform, Council has been able to reach out to the community directly and provide education on the new four bin system, increase	Corporate and Commercial Services	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			awareness and uptake of the FOGO service in this area.		
	CP-3.4.5	Continually monitor the presentation levels of the kerbside separate glass collection service	The glass collection service is currently averaging at 27 per cent presentation. The presentation rate seems to be seasonal with higher levels of presentation around the peak periods and public holidays. The community is now aware of the new Container Deposit Scheme and are utilising this service in conjunction with the separate glass service.	Corporate and Commercial Services	
	CP-3.4.6	Progress the implementation of food waste minimisation initiatives	A range of community education workshops have been planned with a small number of community workshops completed in quarter one.	Corporate and Commercial Services	
Increase opportunities to experience native flora and fauna	CP-3.5.1	Support Frankston Environmental Friends Network	Council continues to support the Environmental Friends Groups in the organising of their monthly meetings. Action Sweetwater Creek have progressed to the first round of judging for the Grassroots category in the 2024 Volunteering Awards. 3198 Seaford Beach Patrol's 'Plastic Pellet Project - Nurdle Anymore' is shortlisted for Tidy Towns Award. Council also nominated two individual volunteers for the Volunteering Frankston Awards. Council is working to support new Friends of Long Street Reserve in their first working bee scheduled for October. The stakeholder group continue to collaborate in the development of the Environmental and Friends Volunteer Manual.	Communities	
	CP-3.5.2	Deliver annual environmental programs, such as National Community and School's tree Day and Gardens for Wildlife, to promote behavioural change and positive environmental outcomes	National and School tree day were held at the end of July. Over 2,635 plants went to 51 schools and centers for School tree day and over 80 people attending National tree day planting over 500 plants at Seaford Wetland continuing on from the efforts in 2022, Gardens for Wildlife program visited 32 residents. Two events were	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			held in September as part of the Biodiversity Backyard Series; an online event Urban Microbats which was attended by 100 participants and an in-person event Attract and support Local Birds attended by 30 residents. Council prepared for the commencement of the Citizen science Biodiversity Blitz for Biodiversity month in September. The School Holiday Ranger was held on July 3rd exploring the science of indigenous plants at George Pentland Botanical gardens.		
	CP-3.5.3	Ensure reserves are accessible while still protected	All reserves are accessible, and tracks are maintained to required standard other than a few exceptions. Gulls way beach access was temporarily closed due to unsafe structure from September storm damage and has now been rectified. Track 22 in Seaford has been temporarily closed due to storm erosion of dunes, however nearby alternative tracks remain open.	Infrastructure and Operations	
Improve the management of water including flooding risk, water quality of creeks and waterways and the efficient use of water	CP-3.6.1	Progress Monterey Recycled Water project through design, and commence construction in partnership with key stakeholders	<p>Council has been working with South East Water to develop the Monterey Recycled Water Scheme in Frankston North.</p> <p>The project is to design and implement a new pipeline to deliver recycled water to three key sites in Frankston North. The new 2.3 km pipeline will deliver a climate resilient water source of 73ML each year to 3 public sites, including football/cricket and soccer grounds and The National Golf Course - Long Island. There are also opportunities in the future to support local schools and additional community spaces and sporting facilities.</p> <p>Investment in sustainable sources of recycled</p>	Infrastructure and Operations	



Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			<p>water will keep green spaces healthy to support the livability of a growing population while saving our precious drinking water.</p> <p>The delivery and construction phase of the project is expected to commence in October 2024.</p>		
	CP-3.6.2	Develop a Frankston Flood and Stormwater Management Framework, and commence implementation of key actions	Engineering Strategy have developed a draft Frankston City Flood and Stormwater Management Framework document and is currently procuring a specialist consultant to review and finalise the framework. The expected completion timelines for Council adoption is June 2025.	Infrastructure and Operations	
	CP-3.6.3	Revitalisation and improving connection to Kananook Creek by supporting Dandenong Catchment	Council has been successful in including de-silting of the body of Kananook Creek as action through the Dandenong Catchment's Catchment Scale Integrated Water Management Forum. Its inclusion was supported by all Councils in the Dandenong Catchment Group and Melbourne Water who are stakeholders of the forum.	Infrastructure and Operations	




Strategic indicators


If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Increased climate emergency response and leadership	SI-3.1.1	Council greenhouse gas emissions (Emissions register)	Indicator reported annually	Infrastructure and Operations	-
Increased climate emergency response and leadership	SI-3.1.2	Community greenhouse gas emissions per capita (Emissions register)	Indicator reported annually	Infrastructure and Operations	-
Increased climate emergency response and leadership	SI-3.1.3	Community satisfaction with Council meeting its responsibilities towards the environment (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Increased protection, access, and connection to the natural environment	SI-3.2.1	Proportion of beach water quality samples at acceptable Environmental Protection Authority levels (EPA)	Indicator reported annually	Communities	-
Increased protection, access, and connection to the natural environment	SI-3.2.2	Proportion of community satisfied with Open space, natural reserves and foreshore (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Increased diversion of waste from landfill	SI-3.3.1	Proportion of collection waste diverted from landfill (LGPRF)	Indicator reported annually	Corporate and Commercial Services	-
Increased tree canopy over reduced urban heat	SI-3.4.1	Percentage of tree canopy cover (DELWP)	Indicator reported annually	Communities	-


4 Well planned and liveable city




Initiative progress comments

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Integrate land use planning and revitalise and protect the identity and character of the City	CP-4.1.1	Deliver revitalisation activities in the Frankston City Centre	A major revitalisation project for this year is the Nepean Boulevard, which will commenced with early works (planting) along the central median strip of Nepean Highway. A funding agreement variation was sought for the Nepean Highway central median revitalisation project to enable works to be delivered by June 2025 as part of the Nepean Boulevard Early Works program. MTM approvals were provided and works commenced for improvements to the Monash Greenlink that will better connect the Health and Education Precinct to the Frankston City Centre.	Communities	
	CP-4.1.2	Deliver year one actions of the Frankston Housing Strategy	A preliminary draft has been prepared but is on hold due to extensive policy changes that the State Government is undertaking which will have a significant impact on how housing is planned across the municipality. Two (2) written submissions have been made by Council to the proposed future Plan for Victoria and to the Draft Frankston Activity Centre Plan and its associated catchment area. Once State Government Policy has been finalised and implemented, the parameters of the project will be known, and Council will be able to recommence (including re-doing background work). It is anticipated that the State Government will release more information about their work at the end of December 2024.	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-4.1.3	Deliver year one actions of the Frankston Metropolitan Activity Centre (FMAC) Structure Plan	The Frankston Metropolitan Activity Centre Structure Plan - September 2024 and Planning Scheme Amendment C160fran have been considered and adopted by Council on 16 September 2024 and on 18 September 2024, were submitted to the Minister for Planning for approval, which is anticipated in quarter two.	Communities	
	CP-4.1.4	Trial the integration the Vic3D platform into the planning process to support 3D spatial analysis and visualisation of proposed developments within the FMAC	Statutory Planning and other teams with access, continue to trial the use of the Vic3D platform. The platform has been effective for spatial analysis and visualisation of major development proposals with the Frankston Metropolitan Activity Centre (FMAC) area, and therefore a good assessment and Councillor briefing tool. All models of proposed and approved buildings (at a point in time) have been inserted in the platform. All new and amended models will be uploaded into the platform as ongoing work. The next stage is to investigate if a publicly available development activity model can be provided.	Communities	
	CP-4.1.5	Develop a landscape guide for developers	The Landscape Guidelines were completed and endorsed at Council September 9th meeting. The guidelines are available on Councils Website.	Communities	
Improve connectivity and movement and provide transport choices to the community, including walking trails and bike paths	CP-4.2.1	Implement year two actions for Council's Integrated Transport Strategy including review of Bicycle Strategy, to improve transport choices, encouraging safe and accessible active transport and public transport	Frankston City Bike Riding Strategy 2024-2039 has been completed and was adopted by Council at its meeting in September 2024. Progressing with the Integrated Transport Strategy actions - Frankston City Council's partnership with Bicycle Network is continuing to provide and deliver the Active Paths Initiative to a number of primary schools in the Local Government Area that have expressed interest in delivering a walk to school program. Furthermore, a partnership with Peninsula	Infrastructure and Operations	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			Health's Health Promotions team has been initiated, and they have made allowance to provide financial support towards the program in 2024/25. They will be funding an Active Path project for Kingsley Park Primary in 2024/25.		
Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate	CP-4.3.1	Deliver the Open Space Strategy through a priority program of development and renewals for open space and play spaces	Implementation of the Local Park Action Plan and Frankston Play Strategy deliver priority upgrades for open space and play spaces across Frankston. Contract was awarded for planting and fence improvements to the Ballarto link in Skye. Planning commenced for minor improvements to Korina Link and Govan Reserve, Langwarrin. Construction commenced at Monique Reserve - Langwarrin and East Seaford Reserve - Seaford. Tenders were advertised for upgrades to Brunel Reserve - Seaford, Lucerne Reserve - Karingal and Heysen Reserve - Skye. Tender was awarded for upgrades at Sandfield Reserve - Carrum Downs. Design of playspace and park upgrades commenced for Lloyd Park/Pindara Reserve - Langwarrin, Ferndale Reserve-Frankston, Heritage Reserve-Skye, Lipton Reserve-Frankston, Rotary Park-Carrum Downs, Gamble reserve - Carrum Downs, Alicudi Reserve - Frankston South. Due diligence activities commenced for Burgess Reserve - Langwarrin, Cavill Reserve - Langwarrin and Myrtle Reserve – Langwarrin.	Communities	
	CP-4.3.2	Deliver annual capital works program including key major projects	The annual capital works program is tracking well, with forecast expenditure of \$67.27M and 44% of the total program budget committed with contractors. Major projects are progressing as scheduled. The Ballam Park Storm Water Treatment & Park	Infrastructure and Operations	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			<p>Improvements project is complete, with a new lake and associated features available for use. The Kananook Commuter Car Park construction is progressing well, with works scheduled for completion in November 2024. The Frankston Basketball & Gymnastic Centre project will be advertised for design & construction in quarter two of 2024/25.</p> <p>Kindergarten reform projects are also progressing well with Baden Powell Kindergarten scheduled for completion in November 2024. The Langwarrin and Seaford Child & Family Centres construction tenders have been awarded with works to commence in quarter two of 2024/25.</p>		
	CP-4.3.3	Implement year one actions of the Public Toilet Action Plan	<p>Implementation of the Public Toilet Action Plan progressed in quarter one with design underway for the Seaford Foreshore toilet upgrades at Seaford Road and Armstrongs Road. Design for renewal of the Witternberg Reserve public toilet was completed. The Baxter Park bluestone public toilet, identified as surplus, planning for decommissioning progressed. Scoping commenced for the potential decommissioning of the surplus bluestone toilet at Baxter Park. Tender documentation was completed for the new public toilet at Sandfield Reserve. The new Carrum Downs playspace public toilet was officially opened. A review of the public toilet renewal program was also commenced in an effort to better prioritise renewal works and align with adequate budgets.</p>	Communities	
	CP-4.3.4	Review maintenance and asset renewal programs to enhance safety and presentation of the city	<p>Infrastructure continues with the refurbishment of existing timber seating in the Central Activity Area (CAA). New replacement seating to various</p>	Infrastructure and Operations	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			locations is currently being installed. Drainage's proactive maintenance programs continue to keep relevant infrastructure clear. The September storm had minimal impact to the network affirming appropriate programs are in place. The team recently completed quarterly cleansing of pits in CAA. They're currently supporting Engineering Services to the proposed Argyle Street easement drain renewal. Roads continue with scheduled Zonal inspections. Approximately 900 new street blades have rolled out this quarter. Roads are currently preparing for their regulatory dust suppression program to our unsealed road network in November. City Works continue with scheduled Zonal inspections, recently completed an audit to the Shared User Path (SUP) network and currently finalising scope of works with relevant stakeholders for vegetation and maintenance work to the Baxter trail SUP anticipated for October.		
Innovate with smart technology and initiatives to increase the liveability of the city	CP-4.4.1	Capture real time data to gather insights into liveability	Review underway of all current data sources being captured from the approximate 47 sensors across the Municipality. Preparing a pipeline of future data needs to support the liveability of the city.	Customer Innovation and Arts	
	CP-4.4.2	Implement smart parking technologies following Frankston Metropolitan Activity Centre (FMAC) smart parking trials undertaken	Data collected are being reviewed and analysed. It is expected that the other areas within the municipality as part of broader smart parking project will be considered including making minor adjustments to existing parking restrictions in the FMAC area aimed at enhancing turnover.	Infrastructure and Operations	
	CP-4.4.3	Increase collection of various Smart Cities data sets to create insightful	Review is underway of all smart city datasets and development of future pipeline being developed	Customer Innovation and Arts	




Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
		reports to help facilitate data driven decision making for Council	to align with the new Smart Cities Road Map and Strategy.		



Strategic indicators





If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Urban design renewal of places and spaces	SI-4.1.1	Proportion of residents who are satisfied with the design of places and spaces (Community Satisfaction Survey)	Indicator reported annually	Communities	-
Increased travel options that are connected, accessible, smart and safe	SI-4.2.1	Proportion of residents who are satisfied with travel options around the municipality (Community Satisfaction Survey)	Indicator reported annually	Infrastructure and Operations	-
Increased travel options that are connected, accessible, smart and safe	SI-4.2.2	Proportion of residents living within 400m of public transport (Geographic Information Systems - GIS)	Indicator reported annually	Infrastructure and Operations	-
Frankston City's identity as a liveable city	SI-4.3.1	Proportion of residents who are proud and enjoy living in their local area (Community Satisfaction Survey)	Indicator reported annually	Communities	-





5 Thriving Economy



Initiative progress comments

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Activate vacant commercial spaces and underutilised Council assets	CP-5.1.2	Review empty shops in the FMAC and the strategies to encourage occupancy	Economic Development officers continued to support the activation of empty shops in the Frankston Metropolitan Activity Centre (FMAC) area. This includes supporting the delivery of the Young Street Action Plan Action 1.2: Council to fund improvements of business frontages along Young Street. An audit of Young Street frontages was completed, and recommendations are being developed for Council funded shop frontage improvements.	Communities	
Remove complexity and provide planning certainty to attract economic investment	CP-5.2.1	Promote Invest Frankston and precinct opportunities	Council's Economic Development Team exhibited at the two-day Melbourne Franchising & Business Opportunities Expo in August 2024, which attracted 2,400 visitors. The expo was held at the Melbourne Exhibition and Convention Centre, where Council Officers spoke to more than 165 attendees. 44 current and/or potential business owners signed up to receive the Frankston City Business eNewsletter. In addition, Council's Investment Attraction program made outreach cold approaches to 79 unique potential business operators and responded to 45 unique inquiries and referrals this quarter. 21 businesses were provided with research, solutions and investment opportunities for consideration that matched their unique needs.	Communities	
	CP-5.2.2	Continue to deliver business improvements to improve statutory planning processes and customer experience	Statutory Planning have made good progress towards updating all planning assessment workflows end to end within the core application management system (Pathway), with final workflows at the back end of the planning	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			application process being worked on. Specifically, changes have been made to the advertising workflow which are in testing phase. Following this, the final workflow to be completed is the decisions phase. Following the finalisation of all workflows, an online planning application tracking system will be created. Issues with the Pathway and ReM integration has impacted on system improvement progress.		
	CP-5.2.3	Maintain and promote Councils business concierge service	Council's Business Concierge service responded to a total of 79 new inquiries from July-September, a slight drop from the previous quarter. The highest number of Business Concierge requests continue to be regarding food and beverage operations with beauty, particularly home-based hair salons and commercial barbers, also being common. The Business Concierge has also continued to provide support to several current businesses undertaking expansion.	Communities	
	CP-5.2.4	Foster and maintain relationships that support businesses, providing excellent customer service and building Frankston City's reputation as a place to do business	Council's 2024-25 Business Grants launched this quarter, supported by the delivery of two information sessions and a new Grants Information instructional video. A range of promotions and over 1500 targeted emails were sent to businesses. Council's Annual Business Survey was delivered this quarter, open from 2 - 16 September, it received 101 responses. Findings from the survey will be included in Councils July-September Economic Scorecard and used to inform program delivery. Economic Development Officers, in partnership with Council's Waste team, continued to promote the Trim Your Bin program and Circular Economy opportunities including the new 'ASPIRE' program, allowing local businesses free access to an online marketplace	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			to buy, sell or trade unwanted materials and products.		
Strengthen Frankston City as a destination for events and creative arts industries	CP-5.3.1	Expand and deliver a reputation for engaging major and destination events	Commenced work on the 2024/2025 season of the Destination Events Attraction Program (DEAP), which includes high profile events, major corporate sponsors and partnerships with State Government programs. Briefed and engaged an event publicist for the season which will assist in attracting organic, earned media partnerships and improved metro coverage. Arranged and completed Digital Marketing Strategy training with the Events, Tourism marketing and Content & Brand teams to elevate the web and digital marketing strategy for Destination Events and City Positioning.	Customer Innovation and Arts	
	CP-5.3.2	Engage a diverse range of artists and creatives to enhance Frankston as an arts hub	Throughout quarter one, a range of diverse artists engaged with Programming activities at Frankston Arts Centre. Joshua Searle, a local artist, presented an exhibition in the Glass Cube gallery. In the annual Theatre Season, two plays both led and performed by culturally diverse artists were presented in the theatre. 'The Visitors' by Jane Harrison and 'Guards at the Taj' by Rajiv Joseph, speaking about and to First Nations and Indian cultures, respectively.	Communities	
	CP-5.3.3	Highlight Frankston as destination city through a robust marketing campaign that highlights the importance of events, development, investment in a city on the move	Imagine Frankston is a full brand that is now operational in Frankston City - this is also the concept for numerous campaigns aimed at highlighting Frankston as a key location for events and arts. This program markets to not only the community but also event providers across the state. There are a number of new events now happening in Frankston City which are being supported by this marketing.	Customer Innovation and Arts	
Elevate Frankston City's identity as an innovation hub and business-friendly city	CP-5.4.1	Implement the Sustainable Economy and Skilled Community Strategy	Council resolved to adopt the Frankston City Economic Development and Skilled Community	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			Strategy at the 13 May 2024 Council Meeting. A Strategy Action Plan addresses each of the three Priority Areas of the Strategy: Supporting local business; Investment attraction and economic activation of places; and Council as an enabler and Officers continue to implement this.		
	CP-5.4.2	Deliver year one of the Frankston Industrial Strategy	Planning Scheme Amendment C148fran has concluded exhibition and will be taken to Council in quarter three to request that the Minister for Planning appoint an independent Planning Panel to consider the submissions received during exhibition.	Communities	
	CP-5.4.3	Continue to support the Frankston Business Collective	Imagine Frankston has now been launched to the whole community. This brings together Council's commitment to developing the local economy, arts precinct and all issues associated with revitalising Frankston. This work is also being supported by the recently endorsed Young Street Action Plan with key actions on improvement the retail area around the railway station and the CBD. There is extensive community information being shared on these projects.	Customer Innovation and Arts	
	CP-5.4.4	Further develop the partnership with Frankston Social Enterprise Hub	Regular meetings with the Frankston Social Enterprise Hub (FSEH) have continued throughout the year including discussions regarding the hosting of workshops/training and having a representative from speak at other workshops to promote the FSEH co-working space and social enterprises in general.	Communities	
	CP-5.4.5	Work with Frankston Suburban Revitalisation Board to position Frankston City for economic growth and development opportunities	The Frankston Suburban Revitalisation Board is now managed by a Frankston City Council Secretariat at local level. A vision for the program has now been identified with key stakeholders engaged in the process. Key discussion has included how key stakeholders in Frankston can work towards common goals of improvement.	Communities	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			One of the projects to support this work in the recently endorsed Young Street Action Plan. Work is now commencing on a Work Plan.		
Leverage the emerging connection between Frankston City's café and dining culture through the revitalisation of public spaces	CP-5.5.1	Develop the 'Nepean Boulevard' vision and implementation of Master plan	The Nepean Boulevard Master Plan progressed in quarter one with Council adoption of the draft plan for engagement in 2025. Early Works median planting and gateway signs were completed at (2) locations in the north and south of the project corridor.	Communities	
	CP-5.5.4	Deliver the Frankston Local Shopping Strip Action Plan through a priority program of development and renewals	Local Shopping Strip Action Plan implementation continued in quarter one with concept design underway for Mahogany Avenue Shops in Frankston North and Kareela Road Shops in Frankston. Upgrades were completed at Fairway Street Shops in Frankston.	Customer Innovation and Arts	

Strategic indicators

If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Increased business and industry investment	SI-5.1.1	Number of commercial building approvals (ABS)	Indicator reported annually	Communities	-
Rejuvenated activity centre precincts	SI-5.2.1	Gross local product of the municipality (\$m) (.id)	Indicator reported annually	Communities	-
Rejuvenated activity centre precincts	SI-5.2.2	Percentage of retail vacancy rates (Economic Development Scorecard)	Indicator reported annually	Communities	-
Enhanced local employment, education and training opportunities for all people	SI-5.3.1	Proportion of residents who are unemployed (.id)	Indicator reported annually	Communities	-
Enhanced local employment, education and training opportunities for all people	SI-5.3.2	Proportion of residents who hold either a vocational qualification, diploma/advanced diploma, bachelor degree or higher degree (.id)	Indicator reported annually	Communities	-
Enhanced local employment, education and training opportunities for all people	SI-5.3.3	Proportion of residents employed locally in Frankston City (.id)	Indicator reported annually	Communities	-





6 Progressive and engaged city

Initiative progress comments



Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services	CP-6.1.1	Review and update Council's 10 year Financial Plan to guide budget decisions to ensure they are responsible and sustainable	Council's 10-year financial plan is currently under review and will form part of the 2025-2029 budget cycle.	Corporate and Commercial Services	
	CP-6.1.2	Seek alternative revenue sources through service planning and engagement with relevant stakeholders	Service plans have been updated and any identified revenue items will be reflected in the forecast for 2024-25 and next year's budget cycle as appropriate.	Corporate and Commercial Services	
	CP-6.1.3	Continue implementation of the Property Strategy including asset rationalisation and leveraging investment of Council's assets, particularly in the FMAC precinct	Implementation of Property Strategy is ongoing, with a streamlined fee structure and policy for leasing and licensing progressed. Work on identifying under utilised assets, and those which are potentially surplus to Council requirements, is continuing.	Corporate and Commercial Services	
	CP-6.1.4	Enhance procurement processes and practices that support collaboration, innovation, efficiency and agility	Contracts and Procurement continue to provide support across Council along with identifying process efficiencies, cost savings and building relationships.	Corporate and Commercial Services	
	CP-6.1.5	Oversee the reporting and governance of Council's subsidiary Peninsula Leisure Propriety Limited to ensure recovery and future growth	Peninsula Leisure Pty Ltd has provided Council with the relevant reporting expected for quarter one. The results for this period show that membership numbers and attendance at Peninsula Aquatic Recreation Centre (PARC) is continuing to grow. The financial and performance statements were presented in September with a clear audit opinion. The full annual report was provided focusing on the delivery of exceptional health and wellbeing experiences and value for the Frankston community. The Board and management	Corporate and Commercial Services	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			provided their performance overview to the Audit and Risk Committee and Council.		
	CP-6.1.6	Service Planning framework enhancements	Enhancements for service planning this quarter include the draft development of service plan training modules. Management continues to enhance the framework by collaborating with business transformation and IT on the automation of Service Planning for effective organisational strategic planning.	Corporate and Commercial Services	
Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs	CP-6.2.1	Implement the Integrated Planning & Reporting Framework for an enhanced Service Governance approach	Management is developing training modules for all staff to increase awareness and understanding of the organisation's integrated strategic planning approach. Support material such as the Strategic Documents Process guide is being developed to support strategic planning in the creation of new documents. All strategic documents that are reviewed during this year will have a clear nexus to the Integrated Planning and Reporting Framework.	Corporate and Commercial Services	
	CP-6.2.2	Review Council's assets to ensure they meet community needs	Council's works plan for the development and renewal of its assets is detailed in the Long Term Infrastructure Plan (LTIP). The projects and programs of asset renewal works are currently being reviewed and reprioritised based on the latest asset renewal requirements and strategic service planning. The work on the LTIP informs the development of the 2025/26 Capital Works Program for the 2025/26 Council Budget.	Infrastructure and Operations	
	CP-6.2.3	Continue to enhance the organisations risk maturity through embedding effective risk management and opportunity awareness	A review of the risk management framework has commenced, with the initial focus on revising and updating the risk evaluation matrix and risk appetite statement. In conjunction with the OHS Contract	Corporate and Commercial Services	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			Compliance officer, reviews of the processes of teams regarding management of independent contractors OH&S systems has commenced.		
	CP-6.2.4	Ongoing implementation of the Workforce Plan to encourage a high performing, inclusive and engaged workforce	As per the internal audit of Workforce Planning, the team have engaged Ninety Mile Consulting to assist with the development of a compliant Workforce Planning document to replace the current Workforce Plan Strategy. It is scheduled (and on track) to be delivered by December 2024. Endorsement is expected by the new Council in early 2025.	Customer Innovation and Arts	
	CP-6.2.5	Continue with the implementation of the new child safe standards	The child safe standards have been implemented into current practices as reflected in the most recent audit. Continuous improvement and innovation in this area is covered by the Child Safety Action Plan.	Customer Innovation and Arts	
	CP-6.2.6	Implement year three actions for Council's Gender Equality Action Plan	Year 3 actions close to complete with work on Year 4 actions and the development of the next Gender Equality Action Plan underway. The progress audit conducted early in 2024 has been reviewed by the Commission returning full compliance across all aspects of gender equality.	Customer Innovation and Arts	
	CP-6.2.9	Community engagement - Affordable Housing Strategy	Council's Draft Affordable Housing Policy was endorsed by Council for community engagement at the Council Meeting of 9 September 2024. Planning is now underway to commence the community engagement following caretaker in early 2025.	Customer Innovation and Arts	
	CP-6.2.10	Community engagement - Community Vision, Council Plan, asset plan and financial plan	Extensive community engagement for the Council's four key strategic plans - the Community Vision, Council Plan, Long Term Financial Plan and Asset Plan is taking place over 2024/25. This work is progressing very well with key deliverables for the Community Vision well under way and planning for updates for Council Plan occurring.	Customer Innovation and Arts	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
Lead advocacy engagement and enhance relationships with all tiers of government and key stakeholders	CP-6.3.1	Deliver ongoing implementation of 2021-2025 Advocacy Campaign Plan and build the profile of advocacy priorities through implementation of a communication and engagement plan	The delivery of the long term advocacy campaign continues with recent successes for a number of projects including Sandfield Reserve precinct revitalisation. The community is kept well informed about key projects and there is regular discussion with State and Federal Government. A recent application to the Federal Government's Thriving Suburbs program was completed with the support of the Federal Member for Dunkley.	Customer Innovation and Arts	
Enhance customer experience through the transformation of our services to ensure they are easy to access, and provide seamless transactional and interactional experiences	CP-6.4.1	Transformation of our digital platforms, ensuring that they are fully accessible for people of all abilities and cultures	Development of the digital platform enhancements pipeline of work for the 24/25 financial year. Business Directory was launched in quarter one, this will support Frankston's local small to medium businesses. The volunteering portal also went live on the corporate website, this will enable the community to seamlessly engage with volunteering opportunities across the municipality. Enhancement of online Dumped rubbish requests has been completed and work has progressed reviewing the residential parking permits process and opportunity to digitise.	Customer Innovation and Arts	
	CP-6.4.3	Enhance opportunities for community participation in decision making through the Community Engagement Framework	There continues to be various ways for the community to participate in Community Engagement. This includes online and in person opportunities. The recent engagement on the Community Vision performed very well during face-to-face meetings with strong feedback on the availability and the investment made to meet with community.	Customer Innovation and Arts	
	CP-6.4.4	Implement year four actions from the IT Strategy to support customer experience and the transformation of processes	This initiative is progressing while we continue to investigate and implement digital processes and solutions that provide an improved customer experience when the community transacts with Council.	Customer Innovation and Arts	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
	CP-6.4.5	Increase efforts on cleaning and maintaining our Name and Address register	A Name and Address register data analysis has commenced where information that may be inaccurate or out of date will be identified. The next step would be the cleansing of the dataset.	Customer Innovation and Arts	
	CP-6.4.6	Digitisation of grave site information at Frankston Memorial Park (the Cemetery)	The project was finalised and delivered in August 2024, which enables management of grave site data through Council's Geographical Information System.	Corporate and Commercial Services	
	CP-6.4.7	Prepare for the Council election period following the VEC's Electoral Structure Review	Preparation for Council's election period is complete. Two candidate information sessions were held, with the Municipal Association of Victoria and Frankston City Council. An Election Period guide was provided to Councillors and staff to educate them on their obligations and the restrictions in place. Internal requests for publications and/or events were certified in accordance with the Election Period Policy.	Corporate and Commercial Services	
	CP-6.4.8	Relaunch of Frankston City News	Frankston City News has been redesigned and launched to the community. This work will continue with the new Council to be elected in October 2024.	Customer Innovation and Arts	
Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community	CP-6.5.1	Monitor Council's Council Plan and Financial performance and prepare a combined Council Plan and budget performance report on a quarterly basis for the community	The 2023-24 consolidated financial report and performance statement was adopted by Council on 30 September 2024 and published as part of the annual report.	Corporate and Commercial Services	
	CP-6.5.2	Enhance the transparency hub system to improve customer experience, trust and confidence in Council	As part of the Fit for the Future program, the Transparency Hub is being migrated to the corporate website in monthly sprints. Demo sessions are being held with stakeholders at the end of each month. Target completion end of March 2025.	Customer Innovation and Arts	
	CP-6.5.3	Proactively increase access to Council's open data to maximise new opportunities for release of records	The Azure Data platform has been implemented and pipeline of key datasets has been developed. In quarter one work was initiated to automate	Customer Innovation and Arts	

Four Year Initiatives	Code	What will we do in 2023-2024	Progress Comments	Directorate	Status
			data sources with Councils service planning platform. The migration of the Transparency Hub to the corporate website along with the public facing datasets and registers has been a priority in quarter one.		
	CP-6.5.4	Progress the data protection and security plan	This action is progressing as we continue to add important Council data to the Transparency Hub to provide the community that demonstrates transparent decision making processes.	Customer Innovation and Arts	
	CP-6.5.5	Corporate Reporting (Pulse) ongoing upgrades	Management is currently exploring the most financially sustainable way forward in conjunction with IT and Risk areas.	Corporate and Commercial Services	

Strategic indicators

If we are successful we will see	Code	Outcome Measure	Progress Comments	Directorate	Status
Increased engagement with our community	SI-6.1.1	Community satisfaction with Council's community consultation and engagement (Community Satisfaction Survey)	Indicator reported annually	Customer Innovation and Arts	-
Increased engagement with our community	SI-6.1.2	Customer satisfaction with Council's representation, lobbying and advocacy on behalf of the community with other levels of government and private organisations on key issues (Community Satisfaction Survey)	Indicator reported annually	Customer Innovation and Arts	-
Service delivery that frequently meets the needs and expectations of the community	SI-6.2.1	Proportion of resident's satisfaction with the overall Council performance (Community Satisfaction Survey)	Indicator reported annually	Corporate and Commercial Services	-
Service delivery that frequently meets the needs and expectations of the community	SI-6.2.2	Proportion of resident's satisfaction that Council provides important services that meet the needs of the whole community (Community Satisfaction Survey)	Indicator reported annually	Corporate and Commercial Services	-
Service delivery that frequently meets the needs and expectations of the community	SI-6.2.3	Percentage of capital works program delivered (Capital Works Delivery Program) (target 90 per cent)	Indicator reported annually	Infrastructure and Operations	-
Increased satisfaction with the integrity and transparency of Council	SI-6.3.1	Community satisfaction with Council implementing decisions in the best interests of the Community (Community Satisfaction Survey)	Indicator reported annually	Corporate and Commercial Services	-
Increased satisfaction with the integrity and transparency of Council	SI-6.3.2	Community satisfaction with Council's performance in maintaining the trust and confidence of the local community (Community Satisfaction Survey)	Indicator reported annually	Corporate and Commercial Services	-

Appendix B – Financial Statements – Frankston City Council

Attachment A Income Statement for the period ending 30 September 2024

Description	Year to Date			Full Year		
	Actual	Budget	(Fav)/Unfav	Forecast	Budget	(Fav)/Unfav
	\$'000	\$'000	Variance \$'000	\$'000	\$'000	Variance \$'000
Revenue						
Rates and charges	149,882	149,238	(644)	150,092	150,092	-
Government grants - operating	12,678	11,808	(870)	21,648	21,131	(517)
User fees and charges	4,730	4,236	(494)	17,782	17,624	(158)
Statutory fees and fines	1,224	1,201	(23)	6,803	6,833	30
Other Income	1,155	1,060	(95)	4,480	4,377	(103)
Proceeds from sale of property, infrastructure, plant and equipment	113	137	24	549	549	-
Total income	169,782	167,680	(2,102)	201,354	200,606	(748)
Expenditure						
Employee costs	21,268	22,392	(1,124)	88,243	88,215	28
Materials and services	16,681	17,781	(1,100)	76,358	75,763	595
Depreciation	9,377	9,368	9	36,671	36,671	-
Amortisation - intangible assets	340	340	-	1,359	1,359	-
Amortisation - right of-use assets	-	15	(15)	267	267	-
Finance costs	416	502	(86)	2,008	2,008	-
Finance costs - leases	-	-	-	9	9	-
Bad and doubtful debts	89	64	25	256	256	-
Other expenses	1,018	1,043	(25)	3,839	3,832	7
Total expenditure	49,189	51,505	(2,316)	209,010	208,380	630
Underlying surplus / (deficit)	120,593	116,175	(4,418)	(7,656)	(7,774)	(118)
Contributions - capital	27	3	(24)	555	515	(40)
Government grants - capital	1,226	3,115	1,889	21,449	18,693	(2,756)
Contributions - non monetary assets	-	-	-	800	800	-
Contributions - cash	558	500	(58)	2,087	2,000	(87)
Surplus / (deficit) for the period	122,404	119,793	(2,611)	17,235	14,234	(3,001)

Attachment B Capital Works Statement for the period ending 30 September 2024

	Year to Date			Forecast \$'000	Full Year	
	Actual \$'000	Budget \$'000	Variance \$'000		Budget \$'000	Variance \$'000
Property						
	-	-	-	-	-	-
Buildings	2,673	2,992	(319)	14,583	13,611	(972)
Total Property	2,673	2,992	(319)	14,583	13,611	(972)
Plant and equipment						
Plant, machinery and equipment	685	407	278	3,762	3,236	(526)
Fixtures, fittings and furniture	112	84	28	383	335	(48)
Computer and telecommunications	397	417	(20)	3,167	2,982	(185)
Library books	153	200	(47)	800	800	-
Total Plant and equipment	1,347	1,108	239	8,112	7,353	(759)
Infrastructure						
Roads	167	93	74	5,648	5,735	87
Bridges	5	2	3	310	100	(210)
Footpaths and cycleways	662	633	29	5,591	4,940	(651)
Drainage	35	108	(73)	2,129	2,093	(36)
Recreational, leisure and community facilities	696	495	201	6,783	5,999	(784)
Waste management	20	-	20	20	-	(20)
Parks, open space and streetscapes	2,365	1,530	835	18,470	14,619	(3,851)
Off street car parks	2,351	2,100	251	5,561	3,710	(1,851)
	-	-	-	-	-	-
Total infrastructure	6,301	4,961	1,340	44,512	37,196	(7,316)
Total Capital works expenditure	10,321	9,061	1,260	67,207	58,160	(9,047)
Represented by:						
Asset renewal expenditure	4,133	3,827	306	29,462	30,496	1,034
New asset expenditure	3,828	3,015	813	26,068	15,916	(10,152)
Asset upgrade expenditure	2,062	1,503	559	9,004	7,554	(1,450)
Asset expansion expenditure	298	716	(418)	2,673	4,194	1,521
Total Capital works expenditure	10,321	9,061	1,260	67,207	58,160	(9,047)

Attachment C Balance Sheet for the period ending 30 September 2024

	Prior Year Full Year \$'000	Year to date Actual 2024-2025 \$'000	Full Year Budget 2024-2025 \$'000		Prior Year Full Year \$'000	Year to date Actual 2024-2025 \$'000	Full Year Budget 2024-2025 \$'000
Assets				Liabilities			
Current assets				Current liabilities			
Cash and cash equivalents	54,851	55,298	28,309	Trade and other payables	24,805	8,880	20,005
Trade and other receivables	34,937	161,288	25,645	Trust funds and deposits	6,638	24,433	7,151
Other financial assets	8,547	8,629	27,049	Unearned income	19,218	18,713	3,134
Inventories	202	224	169	Provisions	17,632	17,735	16,971
Non-current assets held for sale	-	-	-	Lease liability	34	34	179
Other assets	4,332	935	5,070	Interest-bearing loans and borrowings	1,260	1,206	17,762
Total current assets	102,869	226,374	86,242	Total current liabilities	69,587	71,001	65,202
Non-current assets				Non-current liabilities			
Trade and other receivables	414	397	221	Provisions	4,257	4,588	1,499
Investment in subsidiary	300	300	300	Interest-bearing loans and borrowings	36,555	36,368	28,755
Other financial assets	3,507	3,507	-	Lease liability	11	11	180
Intangible assets	3,016	2,677	3,829	Total non-current liabilities	40,823	40,967	30,434
Right of Use	28	28	342	Total liabilities	110,410	111,968	95,636
Property, infrastructure, plant and equipment	2,113,274	2,114,090	2,226,720	Net assets	2,112,998	2,235,405	2,222,018
Total non-current assets	2,120,539	2,120,999	2,231,412	Equity			
Total assets	2,223,408	2,347,373	2,317,654	Accumulated surplus	862,529	984,151	849,396
				Other reserves	1,250,469	1,251,254	1,372,622
				Total equity	2,112,998	2,235,405	2,222,018

Attachment D Cash Flow Statement as at 30 September 2024

Description	2023-2024 Actual \$'000	Sep-24 Actual \$'000	2024-2025 Budget \$'000
Cash Flow from operating activities			
Rates and charges	141,960	19,042	150,023
Grants - operating	11,749	12,719	21,529
Grants - capital	33,346	2,427	18,693
User fees	17,616	6,234	18,940
Statutory fees and fines	5,799	1,092	7,070
Contributions - monetary	4,155	584	2,528
Interest received	2,749	541	1,871
Other receipts	3,145	753	2,821
Net GST refund	(962)	2,095	10,820
Net movement in trust funds	1	17,795	235
Employees costs	(82,775)	(24,002)	(87,987)
Materials and services	(62,498)	(27,144)	(87,279)
Short-term, low value and variable lease payments	(403)	(130)	(299)
Other payments	(3,147)	(886)	(3,687)
Net cash provided by/(used in) operating activities	70,735	11,120	55,278
Cash flows from investing activities			
Payments for fixed assets	(83,389)	(10,321)	(56,660)
Proceeds from sale of assets	749	228	999
Payments for Investments with greater than three months maturity	23,503	(82)	2,500
Net cash provided by/(used in) investing activities	(59,137)	(10,175)	(53,161)
Cash flows from financing activities			
Finance costs	(1,468)	(257)	(2,008)
Interest paid - lease liability	(3)	-	(9)
Repayment of lease liability	(40)	-	(215)
Proceeds of borrowings	9,400	-	3,750
Repayment of borrowings	(427)	(241)	(1,893)
Net cash provided by/(used in) financing activities	7,462	(498)	(375)
Net increase (decrease) in cash and cash equivalents	19,060	447	1,742
Cash and cash equivalents at the beginning of the year	35,791	54,851	26,879
Cash and cash equivalents at the end of the year	54,851	55,298	28,621

Appendix C – Consolidated Income Statement including Peninsula Leisure Pty Ltd

Description	Year to Date			Full Year		
	Actual	Budget	(Fav)/Unfav	Forecast	Budget	(Fav)/Unfav
	\$'000	\$'000	Variance \$'000	\$'000	\$'000	Variance \$'000
Revenue						
Rates and charges	149,882	149,238	(644)	150,092	150,092	-
Government grants - operating	12,855	11,808	(1,047)	21,648	21,131	(517)
User fees and charges	8,236	7,601	(635)	31,242	31,083	(159)
Statutory fees and fines	1,224	1,201	(23)	6,803	6,833	30
Other Income	1,566	1,499	(67)	6,232	6,129	(103)
Proceeds from sale of property, infrastructure, plant and equipment	113	137	24	549	549	-
Total income	173,876	171,484	(2,392)	216,566	215,817	(749)
Expenditure						
Employee costs	23,404	24,948	(1,544)	98,465	98,436	29
Materials and services	17,817	18,810	(993)	80,475	79,879	596
Depreciation	9,413	9,422	(9)	36,888	36,888	-
Amortisation - intangible assets	341	340	1	1,359	1,359	-
Amortisation - right of-use assets	-	15	(15)	267	267	-
Finance costs	416	502	(86)	2,008	2,008	-
Finance costs - leases	-	-	-	9	9	-
Bad and doubtful debts	89	64	25	256	256	-
Other expenses	1,146	1,212	(66)	4,523	4,515	8
Total expenditure	52,626	55,313	(2,687)	224,250	223,617	633
Underlying surplus / (deficit)	121,250	116,171	(5,079)	(7,684)	(7,800)	(116)
Contributions - capital	27	3	(24)	555	515	(40)
Government grants - capital	1,225	3,115	1,890	21,450	18,693	(2,757)
Contributions - non monetary assets	-	-	-	800	800	-
Contributions - cash	558	500	(58)	2,087	2,000	(87)
Surplus / (deficit) for the period	123,060	119,789	(3,271)	17,208	14,208	(3,000)

Appendix D – Consultant expenditure as at 30 September 2024

	Year to Date	Full Year	% of Budget	Note
	Actual	Adopted Budget	Spent	
Corporate and Commercial Services				
Waste Circularity	11,890	211,500	6%	
Financial and Integrated Planning	14,123	74,245	19%	
Governance and Information	-	2,000	0%	
Procurement, Property and Risk	14,635	134,000	11%	
	40,648	421,745	10%	
Customer Innovation and Arts				
People and Culture	7,181	88,810	8%	
Business and Information Technology	7,320	100,000	7%	
Customer Experience & Transformation	7,640	170,000	4%	
Arts and Culture	204	113,500	0%	
Community Relations	-	78,812	0%	
	22,345	551,122	4%	
Communities				
Communities Directorate Management	-	6,500	0%	
Community Strengthening	19,030	65,000	29%	
Family Health Support Services	1,250	5,000	25%	
Safer Communities	-	7,200	0%	
Development Services	12,725	127,800	10%	
City Futures	34,157	425,100	8%	
	67,162	636,600	11%	
Infrastructure and Operations				
Engineering Services	11,821	264,500	4%	
Building Infrastructure	-	10,000	0%	
Sustainable Assets	28,420	21,500	132%	1
	40,241	296,000	14%	
Total expenditure	170,395	1,905,467	9%	

Notes

1. Consultants to support our asset management strategy initiatives, including the legislated deliberative engagement of the Asset Plan.

Appendix E – General Operating expenditure as at 30 September 2024

	Year to Date		Full Year % of Budget	
	Actual	Adopted Budget	Spent	Note
CEO				
Chief Executive Officer	72	-	0%	
	72	-	0%	
Corporate and Commercial Services				
Corporate and Commercial Services Directorate Mana	-	2,400	0%	
Waste Circularity	79	7,050	1%	
Financial and Integrated Planning	382	6,940	6%	
Governance and Information	673	2,600	26%	
Procurement, Property and Risk	7,624	31,300	24%	
	8,758	50,291	17%	
Customer Innovation and Arts				
People and Culture	3,874	22,598	17%	
Business and Information Technology	-	5,000	0%	
Customer Experience & Transformation	2,163	14,500	15%	
Customer Innovation & Arts Directorate Management	141	1,000	14%	
Arts and Culture	6,449	59,921	11%	
Community Relations	800	1,500	53%	
	13,427	104,519	13%	
Communities				
Communities Directorate Management	90	-	0%	
Community Strengthening	10,416	45,662	23%	
Family Health Support Services	1,326	24,291	5%	
Safer Communities	561	5,845	10%	
Development Services	215	6,830	3%	
City Futures	2,763	33,100	8%	
	15,372	115,728	13%	
Infrastructure and Operations				
Infrastructure and Operations Directorate Management	3,292	7,000	47%	
Operations	6,721	15,400	44%	
Engineering Services	461	1,000	46%	
Building Infrastructure	139	2,000	7%	
Capital Works Delivery	-	1,600	0%	
Sustainable Assets	-	6,432	0%	
	10,613	33,432	32%	
Total expenditure	48,243	303,970	16%	



How to contact us

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National Relay Service

If you are deaf, hard of hearing and/or
have a speech impairment you can
contact the Council using the National
Relay Service.

Teletypewriter (TTY) 133 677
Voice Relay 1300 555 727
SMS Relay 0423 677 767

Executive Summary**12.4 Capital Works Quarterly Report - Q1 - July to September 2024**

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

- | | |
|----------|---|
| Level 1: | 4. Well Planned and Liveable City |
| Level 2: | 4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate |

Purpose

To brief Council on the quarterly progress (July to September 2024) of the 2024/25 Capital Works Program.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Receives and notes the quarterly progress report for the first quarter (July 2024 to September 2024) of the 2024/25 Capital Works Program;
2. Notes Attachments A, B, C and D are included in the report as part of the Annual Capital Works Program for full transparency;
3. Notes there are no reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 instrument of Sub-Delegation by the CEO; and
4. Acknowledges the sustained efforts of officers to ensure the successful and timely delivery of project outcomes, and it is important to recognise that some projects experience delays due to procurement requirements and external authority approvals including utility authorities and other government agencies.

Key Points / Issues

- The 2024/25 Capital Works Program (CWP) comprises a total of 279 projects, including 75 projects carried over from financial year 2023/24.
- The Adjusted Capital Works Budget following changes to the Adopted Budget is \$66.487 million and actual capital expenditure as at the end of September 2024 is \$10.321 million (see Attachment A).

Adopted Budget including Carry Over from 2023/24	\$66.671 million
Adjusted Budget (end of September 2024)	\$66.487 million
Forecast (end of financial year)	\$67.207 million
Forecast Variance (unfavourable)	\$0.721 million
Actual expenditure	\$10.321 million
Actuals plus commitments	\$29.306 million

- At the end of Q1, the EOFY forecast variance is projected \$0.721 million over the Adjusted Budget. This variance is principally due to the accelerated delivery of the Frankston Basketball & Gymnastics Centre project, as well as the need to

12.4 Capital Works Quarterly Report - Q1 - July to September 2024**Executive Summary**

undertake reactive works on several pavilions following significant storm damage in Q1. This forecasted over expenditure will be reconciled later this financial year.

Financial Impact

The delivery of the CWP has progressed well through the first financial quarter, with the End of Financial Year (EOFY) forecast expenditure of \$67.207 million against an adjusted budget of \$66.487 million.

Currently, there is \$29.306 million in actuals and commitments, which equates to 44% of the Adjusted Budget.

There is no forecast carry forward budget reported at the end of this quarter.

Consultation**1. External Stakeholders**

Council officers responsible for the delivery of individual projects consult with key stakeholders directly during the delivery of the projects.

2. Other Stakeholders

Governance group meetings have continued to be held monthly and include a Program Review Group meeting, EMT Capital Works Review meeting and Program Control Group meeting. Various Project Advisory Group meetings were also held for major projects during the quarter.

Analysis (Environmental / Economic / Social Implications)

Many Council assets underpin economic systems and provide a vehicle for economic growth and prosperity. Some Council assets seek to improve the environment and amenity of the municipality. Council assets also support services to the community. Better infrastructure asset management practices will enhance these services to the community and promote better health and wellbeing.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no statutory obligations or legal implications relevant to the content to the report.

Policy Impacts

Council's Asset Management Policy, Financial Plan, Asset Plan, Long-Term Infrastructure Plan (LTIP) and Project Management Framework are relevant to this report.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

12.4 Capital Works Quarterly Report - Q1 - July to September 2024**Executive Summary**

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Capital Works Program is managed actively in accordance with relevant Council policies and Council's LTIP Governance Structure.

Conclusion

At the completion of the first quarter of the 2024/25 financial year (July to September 2024), Council has a year-to-date (YTD) expenditure of \$10.321 million against an Adjusted Budget of \$66.487 million.

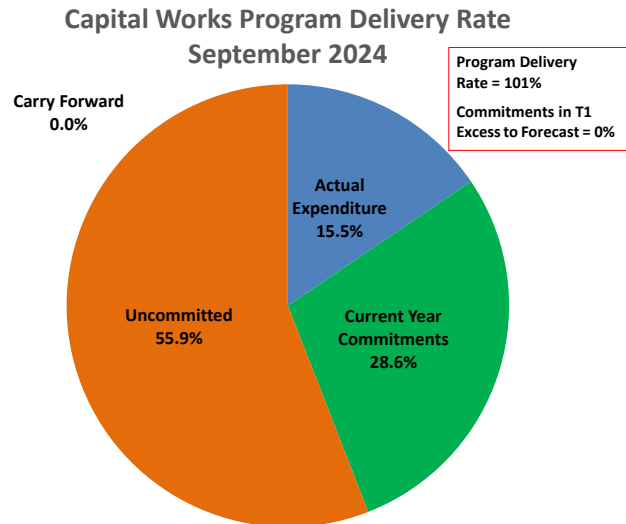
ATTACHMENTS

- Attachment A: [↓](#) 2024/25 Capital Works Program - Overall Program Summary
- Attachment B: [↓](#) 2024/25 Capital Works Program - Ongoing / Multiyear Projects
- Attachment C: [↓](#) 2024/25 Capital Works Program - Service Summary
- Attachment D: [↓](#) 2024/25 Capital Works Program - Schedule of Capital Works

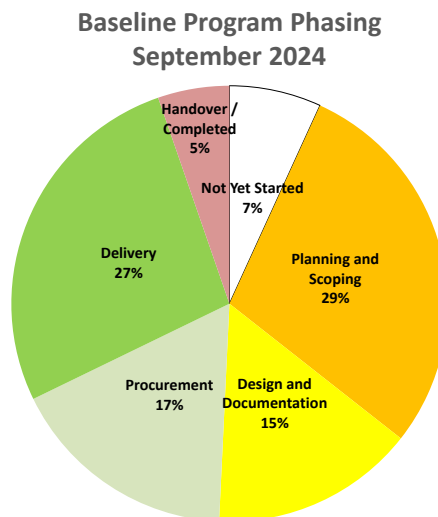
Issues and Discussion

The Capital Works Budget of \$58.160 million was adopted by Council at its Ordinary Meeting on 3 June 2024. Subsequently, the Budget has been adjusted to include \$8.512 million of carry over projects from 2023/24 and other adjustments due to approved variations, and now amounts to \$66.487 million (see Attachment A).

- The delivery of the 2024/25 CWP is on track with an EOFY forecast expenditure of \$67.207 million.
- The following graph compares actuals & commitments against the Adjusted Budget showing 44% of the available budget has been allocated to contractors or spent.



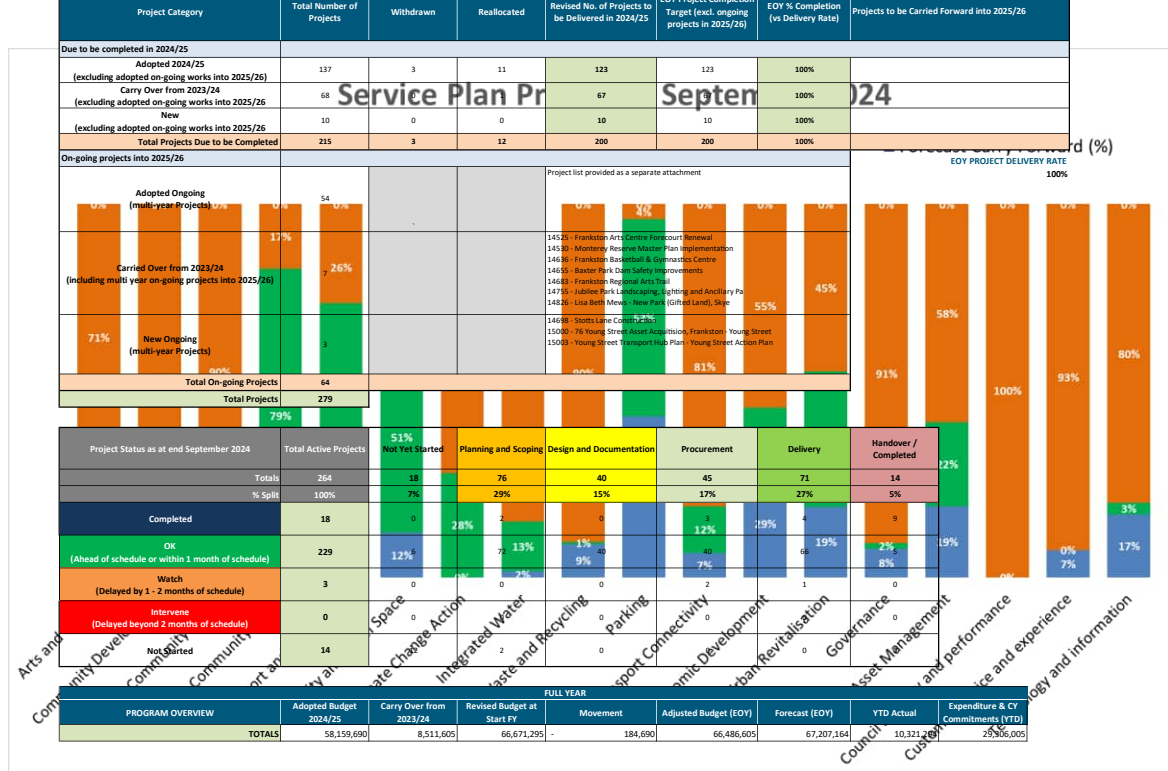
- The Overall Program Summary (see Attachment A) details of the 279 projects in the CWP, there are 64 projects ongoing / multi-year projects (see Attachment B) and 15 projects have been either withdrawn or re-allocated. There are 264 active projects in the following phases at the end of September 2024:



2024/25 Capital Works Program - Overall Program Summary

- There are eighteen (18) projects that have been completed.

- The Service Plan Projects included in the program delivery involved 279 projects.



- The detailed Schedule of Capital Works Delivery as at the end of September 2024 is shown in Attachment D.

Major Projects in the 2024/25 Capital Works Program

The list of major projects and the current project status for 2024/25 is detailed in Attachment D.

Contract Variations Greater Than Council Awarded Value

There are no contracts reported to date in 2024/25 with an accumulative value of variations exceeding the pre-approved variation amount stated in the award Resolution.

Committed Expenditure – Minor Civil Contractors Panel – CN2436 (FCC - CN10303)

In accordance with the Council resolution (2022/CM14) in relation to Council’s Minor Civil Contractors Panel, committed expenditure under CN2436 over the two (2) year contract term extension currently is at \$6,301,890.16 as at the end of September 2024.

Delivery of the Capital Works Program – Cost Escalation

Council continues to monitor changing market conditions and address project variances as they arise. Project budget contingencies are reviewed and adjusted during the development of the Annual Capital Works Program to mitigate risk associated with cost escalation.

Attachment 2 – Ongoing / Multi-Year Projects

The following list of 64 projects are continuing into 2025/26 as ongoing / multi-year projects and are not due for completion in June 2025.

Item	Project No. & Project Title
1.	13768 - Municipal Signage Strategy Implementation
2.	14525 - Frankston Arts Centre Forecourt Renewal
3.	14683 - Frankston Regional Arts Trail
4.	14975 - Explore Sculptures in Carrum Downs
5.	14600 - Nairn Marr Djambana Gathering Place Building Upgrade
6.	14181 - Langwarrin Child & Family Centre
7.	14811 - Seaford Child & Family Centre
8.	14827 - Montague Park Kindergarten Upgrade, Frankston
9.	14915 - Bowerbird Pre-School Renewal (modular construction), Carrum Downs
10.	14636 - Frankston Basketball & Gymnastics Centre
11.	14755 - Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure
12.	14916 - Baxter Park Oval 2 Reconstruction, Baxter
13.	14918 - Ballam East Oval Sports Lighting Renewal, Frankston
14.	14978 - Carrum Downs Recreation Reserve Enclosed Cricket Nets (Partnership with Carrum Downs Cricket Club), Carrum Downs
15.	14990 - Overport Park Additional Netball Court Construction, Frankston South
16.	14332 - George Pentland Botanic Gardens Master Plan Implementation
17.	14530 - Monterey Reserve Master Plan Implementation
18.	14690 - Banyan Reserve Upgrade, Carrum Down - Open Space Strategy Upgrade
19.	14696 - Baxter Park, Frankston South Master Plan Implementation
20.	14826 - Lisa Beth Mews - New Park (Gifted Land), Skye
21.	14876 - Burgess Reserve, Langwarrin - Frankston Play Strategy Implementation
22.	14905 - Athol Reserve - Frankston Play Strategy Implementation
23.	14906 - Langwarrin District Playground - Frankston Play Strategy Implementation
24.	14912 - Rotary Park Upgrade, Carrum Downs - Open Space Strategy Implementation

Item	Project No. & Project Title
25.	14928 - Cavill Reserve, Langwarrin - Play Strategy Implementation
26.	14929 - Myrtle Reserve, Langwarrin - Play Strategy Implementation
27.	14930 - Ferndale Reserve, Frankston - Play Strategy Implementation
28.	14932 - Gamble Reserve, Carrum Downs - Play Strategy Implementation
29.	14935 - Witternberg Reserve Additional Car Parking, Frankston - Master Plan Implementation
30.	14974 - Wilton Bushland & Bunarong Memorial Reserve Upgrade, Carrum Downs
31.	14544 - Street Lighting Renewal Program - Conversion of Street Lights to 17W LED Lights
32.	14553 - Frankston South Drainage Strategy - Williams Street Stage 2 Drainage Upgrade
33.	14655 - Baxter Park Dam Safety Improvements
34.	14946 - Stanley Street Drainage Upgrade (Lorraine Street to FairwayStreet), Frankston
35.	14951 - Robinsons Road Drainage Upgrade (345 to 355 Robinsons Road), Langwarrin South
36.	14952 - Pier Promenade Foreshore Car Park Drainage Upgrade, Frankston
37.	14986 - Gross Pollutant Trap Program
38.	14117 - Seaford Local Area Traffic Management
39.	14198 - Robinsons Road Shared User Path (Peninsula Trail to Baxter Trail)
40.	14698 - Stotts Lane Construction
41.	14865 - Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail
42.	14911 - Skye Precinct Local Area Traffic Management
43.	14947 - Fletcher Road Shared User Path (Frankston Station to Baxter Trail), Frankston
44.	14970 - Cranbourne-Frankston Road Shared User Path Renewal, Langwarrin
45.	14971 - Edinburgh Drive Traffic Management Device Renewal, Skye
46.	15003 - Young Street Transport Hub Plan - Young Street Action Plan
47.	14933 - Mahogany Avenue Shopping Strip Improvements, Frankston North - Local Shopping Strip Action Plan Implementation
48.	14934 - Railway Parade Shopping Strip Improvements, Seaford – Local Shopping Strip Action Plan Implementation
49.	14977 - Skye Road Beautification and Major Pruning, Frankston
50.	14982 - Nepean Boulevard Signature Project, Frankston

Item	Project No. & Project Title
51.	15000 - 76 Young Street Asset Acquisition, Frankston - Young Street Action Plan
52.	13768 - Municipal Signage Strategy Implementation
53.	14832 - Project Management System
54.	14821 - Asset Management System (AMIS) Re-implementation
55.	14854 - Civic Centre Chambers
56.	14923 - Customer Relationship Management (CRM) System Renewal
57.	14939 - Live Chat Renewal
58.	14727 - IT Strategy - Cloud Implementation
59.	14729 - IT Strategy - Cyber Security
60.	14730 - IT Strategy - Enhance Integration
61.	14919 - ReM Enhancements
62.	14920 - Information Management Strategy Implementation
63.	14921 - Ezescan Enhancements
64.	14922 - Pathway UX Upgrade




Service Delivery 2024/25 Capital Works Program - Status at end September 2024

LTIP Service Program	Total Number of Projects	Adopted Budget (\$)	Adjusted Budget (\$)	YTD Actual Expenditure (\$)	YTD Actual Expenditure + CY Commitments (\$)	Forecast Expenditure (\$)	Forecast Carry Forward (\$)	Program Variance (\$)	YTD % of Adj. Budget (Actual + Commitments Vs Adjusted Budget)	EOY % of Adj. Budget (Forecast Vs Adjusted Budget)
Arts and Culture	15	4,980,000	5,302,098	482,214	1,523,028	5,304,099	-	2,001	28.7%	100.0%
Community Development	3	300,000	308,696	12,091	17,957	308,695	-	-1	5.8%	100.0%
Community Health	7	7,365,000	7,474,709	323,178	763,743	7,485,707	-	10,999	10.2%	100.1%
Community Safety	3	520,000	440,000	17,655	363,950	452,789	-	12,789	82.7%	102.9%
Sport and Recreation	37	10,014,000	9,986,694	2,889,480	7,341,410	10,452,019	-	465,325	73.5%	104.7%
Biodiversity and Open Space	62	8,289,000	10,639,694	1,274,588	6,723,099	10,753,763	-	114,069	63.2%	101.1%
Climate Change Action	4	2,111,690	1,771,500	301	496,106	1,771,500	-	0	28.0%	100.0%
Integrated Water	19	2,043,000	2,077,553	33,902	312,361	2,078,693	-	1,140	15.0%	100.1%
Waste and Recycling	3	232,000	251,953	22,460	24,095	301,953	-	50,000	9.6%	119.8%
Parking	1	3,700,000	5,414,534	2,337,945	5,199,177	5,414,534	-	0	96.0%	100.0%
Transport Connectivity	49	10,452,000	11,442,138	749,841	2,175,781	11,323,451	-	-118,687	19.0%	99.0%
Economic Development	11	1,688,000	1,760,340	504,325	799,675	1,724,840	-	-35,500	45.4%	98.0%
Urban Revitalisation	10	650,000	2,155,892	408,314	1,190,319	2,186,241	-	30,349	55.2%	101.4%
Governance	4	200,000	307,533	23,527	28,340	309,525	-	1,992	9.2%	100.6%
Asset Management	16	3,223,000	4,661,721	888,668	1,937,298	4,864,614	-	202,893	41.6%	104.4%
Council strategy and performance	1	80,000	80,000	-	-	80,000	-	0	0.0%	100.0%
Customer service and experience	8	549,000	565,400	41,160	41,160	550,510	-	-14,890	7.3%	97.4%
Technology and information	26	1,763,000	1,846,150	311,184	368,507	1,844,231	-	-1,919	20.0%	99.9%
TOTALS	279	58,159,690	66,486,605	10,320,832	29,306,005	67,207,164	-	720,559	44.1%	101.1%

2024/25 Capital Works Program - Schedule of Capital Works

SCHEDULE OF CAPITAL WORKS DELIVERY - 2024/25 - Status at end of September 2024



Project Phase Legend:

- Not Started
- Planning and Scoping
- Design and Documentation
- Procurement
- Delivery
- Handover and Closure

Status Legend:

- Project on track
- Delayed beyond 1 month but within 2 months of schedule
- Delayed beyond 2 months of schedule
- Completed
- Cancelled, re-allocated or deferred
- Project value of the period is the commitment
- Full commitment

Project Type Legend:

- Major Project
- Councillor Sponsored Project
- Councillor Interest Project

				Overall Program with Adjustments & Carry Forwards	66,486,605												
Project No	LTP No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
11446	2555	Frankston Arts Centre - Technical Equipment Renewal (Lighting and Audio)	Renewal & upgrade of technical equipment at the Frankston Arts Centre (FAC). 2022/2023 works include the replacement of 2 x followspots, new audio and lighting, and bi-fold doors.	140,000													OK
11469	2575	Library Collection Renewal	Annual purchase of collection stock to provide access to relevant and useful information to the community.	800,000													OK
13705	2560	Arts & Culture Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests. Works include refurbishment to the cafe, carpet replacement and new enclosed room for book return sorter in the Frankston Library.	250,000													OK
13803	2611	Public Artworks Renewal Program	Renewal of public artworks across the municipality.	50,000													OK
14209	1194	Laneway Activation - Big Picture Festival	Commission of Street Art pieces on the rear and side walls of buildings within the municipality to bring Frankston's laneways to life.	150,000													OK
14417	2079	Sculpture Public Artwork Development	Installation of new public artworks.	236,353													OK
14487	2896	Proposed Langwarrin Library	Proposed Langwarrin Library	50,000													OK
14523	1255	Frankston Arts Centre Facade Panel Art Renewal on Davey Street, Frankston	Commission and installation of replacement art work for the panel art piece on the Davey Street, facade of the Frankston Arts Centre.	25,000													OK
14525	1295	Frankston Arts Centre Forecourt Renewal	Redevelopment of the forecourt to include outdoor meeting / events spaces, improved accessibility and forecourt amenity, altered vehicle access and renew landscaping and lighting.	2,410,744													OK
14627	2974	Electric Bikes Beautification	Electric Bikes Beautification	35,000													OK
14683	3232	Frankston Regional Arts Trail	Installation of three murals and seven sculptures including a 360° design on a large water tank, clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park.	577,237													OK
14764	3347	Mile Bridge Gateway Sculpture	Installation of a gateway sculpture at Mile Bridge, Frankston	335,000													OK
14834	2763	Moving Light Packages - Frankston Arts Centre Precinct	Frankston Arts Centre Precinct - Moving Light Packages	210,000													OK
14900	3491	Fibreglass Sculptures Trial	Fibreglass Sculptures Trial	12,764													OK
14975	3738	Explore Sculptures in Carrum Downs	Explore Sculptures in Carrum Downs	20,000													OK
14820	3050	Nairni Marr Djarbana Gathering Place Building Upgrade	Renewal of the existing facility to provide a fit-for-purpose Neighbourhood House.	100,000													OK
14882	3474	Downs Estate Facility Redevelopment & Landscaping Works	Downs Estate Facility Redevelopment & Landscaping Works	8,696													OK
14961	3689	Ebdale Hub Roof Renewal & Internal Repairs, Frankston	Renewal works to roof and internal fit-out to keep Ebdale Hub fit for use.	200,000													OK
13766	2559	Family Support & Aged Services Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests.	100,000													OK
14181	2178	Langwarrin Child & Family Centre	Development of a new (3 playroom) kindergarten facility, MCHC and a community meeting room.	3,150,000													OK

2024/25 Capital Works Program - Schedule of Capital Works

			Overall Program with Adjustments & Carry Forwards												66,486,605		
Major Project			Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
Project No	LTP No	Project Title			Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	
14665	3209	Baden Powell Kindergarten & Maternal Child Health Centre Refurbishment	Refurbishment of the Baden Powell Kindergarten & Maternal Child Health Centre.	752,854												OK	
14811	2282	Seaford Child & Family Centre	Provision of a new (3 playrooms) kindergarten facility, MCHC and a community meeting room.	3,135,000												OK	
14822	3464	Aged Care System Renewal	Aged Care System Renewal	161,855												OK	
14827	1394	Montague Park Kindergarten Upgrade, Frankston	Undertake detailed design works for the renewal and expansion of the existing single room kindergarten and two Maternal and Child Health (MCH) consult suites at 1 Bentley Place, Frankston.	75,000												OK	
14915	3428	Bowerbird Pre-School Renewal (modular construction), CarumDowns	Bowerbird Pre-School	100,000												OK	
13089	2035	Safe City Surveillance System - CCTV Camera Installation in Public Places	Design and installation of new CCTV cameras in public places based on feedback provided by Police, Council Officers and Councilors.	300,000												OK	
14429	2585	Safe City Surveillance System - CCTV Camera Renewal Program	Upgrade of ageing CCTV cameras at end of life.	20,000												Completed	
15001	3771	CCTV Mobile Device for Victoria Police - Young Street Action Plan	CCTV Mobile Device for Victoria Police - Young Street Action Plan	120,000												OK	
11237	2558	Structured Recreation Pavilions Renewal Program	Renewal works at facilities based on asset condition and user requests.	150,000												OK	
13592	2599	Sporting Ground Pitch Cover Renewal Program	Renewal of sporting ground pitch covers. 2022/2023 works include Bader Park Oval 3, East Seaford Reserve and Baden Powell Reserve.	20,000												OK	
13593	2600	Sporting Ground Goal Post Replacement Program	Replacement of Goal Posts at various reserves based on age and condition assessment.	15,000												OK	
13666	2603	Reserve Irrigation & Drainage Systems Renewal Program	Renewal of existing ageing and defective irrigation systems to provide an improved playing surface for user groups as identified in condition assessments.	140,000												OK	
14221	1357	Jubilee Park Indoor Multipurpose Netball Complex	Jubilee Park Indoor Multipurpose Netball Complex	143,064												OK	
14247	1479	Eric Bell Reserve Pavilion Upgrade	Eric Bell Reserve Pavilion Upgrade	35,000												Completed	
14380	1371	Kevin Collopy Pavilion Upgrade at Jubilee Park	Kevin Collopy Pavilion Upgrade at Jubilee Park	42,127												OK	
14360	1660	Overport Park Mountain Bike Track	Overport Park Mountain Bike Track	18,810												OK	
14401	1402	Peninsula Aquatic and Recreation Centre Renewal Program	Renewal works at the Peninsula Aquatic and Recreation Centre as per the facility Asset Management Plan.	2,500,000												OK	
14479	2880	Pines Aquatic Centre Renewal Program	Renewal works at the Frankston Pines Aquatic Centre as per the facility Asset Management Plan.	105,000												OK	
14500	1904	Lloyd Park Football Pavilion Upgrade	Lloyd Park Football Pavilion Upgrade	9,579												OK	
14595	1330	Frankston Park Master Plan Implementation	Frankston Park Master Plan Implementation	0												Re-allocated	
14611	1733	Ballam Park Athletics Pavilion Refurbishment	Redevelopment of the Ballam Park Athletics Pavilion, including female friendly facilities, upgraded amenities and a social space.	1,670,000												OK	
14613	1884	Lloyd Park Skate Park Redevelopment	Design works for the upgrade of the existing Langwarrin skate park.	909,330												OK	
14636	3076	Frankston Basketball & Gymnastics Centre	Renewal and expansion of existing basketball facility to include a gymnastics centre at Kananook Reserve.	639,904												OK	
14755	3328	Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure	Redevelopment at Jubilee Park landscaping, lighting and ancillary park infrastructure.	826,717												OK	

2024/25 Capital Works Program - Schedule of Capital Works

			Overall Program with Adjustments & Carry Forwards		66,486,605												
Major Project																	
Councillor Sponsored Project																	
Councillor Interest Project																	
Project No	LTP No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
14780	3365	Centenary Park Golf Course Master Plan Implementation - 1st hole	Improvements to the 1st hole at the Centenary Park Golf Course as identified in the master plan.	200,000													OK
14781	3367	Centenary Park Golf Course Master Plan Implementation - 10th hole	Improvements to the 10th hole at the Centenary Park Golf Course as identified in the master plan.	245,000													OK
14830	1788	Peninsula Reserve Oval 1 Sports Lighting	Peninsula Reserve Oval 1 Sports Lighting	0													Deferred
14849	3366	Centenary Park Golf Course Masterplan Implementation - 18th hole	Centenary Park Golf Course 18th Hole Improvement Works as identified in the Centenary Park Golf Course Masterplan.	150,000													OK
14890	3476	Frankston Park Oval Reconstruction	Frankston Park Oval Reconstruction	1,288,553													OK
14894	3485	Centenary Park Golf Course Masterplan Implementation Toilet Renewal at 13th Hole	Centenary Park Golf Course Masterplan Implementation -Toilet Renewal at 13th Hole .	145,000													OK
14895	3486	Yamala Reserve Precinct Plan	Yamala Reserve Precinct Plan	26,610													OK
14908	3493	Carum Bowling Club Synthetic Green Renewal (East Green) & Associated Works	Carum Bowling Club Synthetic Green Renewal	270,000													OK
14916	3500	Baxter Park Oval 2 Reconstruction, Baxter	Baxter Park Oval 2 Reconstruction	45,000													OK
14917	3514	Langwarrin Equestrian CCTV & Security Upgrade, Langwarrin	Langwarrin Equestrian CCTV & Security Upgrade, Langwarrin	0													Deferred
14918	3519	Ballam East Oval Sports Lighting Renewal, Frankston	Renewal of sports lighting at Ballam East Oval	20,000													OK
14973	3709	Ballam Park Athletics Track Sports Lighting Renewal, Frankston	Ballam Park Athletics Track Sports Lighting Renewal, Frankston	152,000													OK
14978	3741	Carum Downs Recreation Reserve Enclosed Cricket Nets (Partnership with Carum Downs Cricket Club), Carum Downs	Carum Downs Recreation Reserve Enclosed Cricket Nets (Partnership with Carum Downs Cricket Club), Carum Downs	25,000													OK
14987	3755	Ballam Park Public Lighting (Athletics Track to Naranga Crescent), Frankston	Implementation of safety lighting between Ballam Park Athletics Track and Naranga Crescent	80,000													OK
14988	3756	Ballam Park Netball Court Resurfacing, Frankston	Netball court resurfacing works at Ballam Park East Pavilion.	20,000													OK
14989	3757	Carum Downs Recreation Reserve Spectator Shade Sails, Carum Downs	Planning and design of three shade sails for key spectator areas at the Carum Downs Recreation Reserve.	15,000													Not Started
14990	3758	Overport Park Additional Netball Court Construction, Frankston South	Design of an additional netball court at the Frankston Bombers Netball Club.	30,000													OK
14992	3760	Ballam Park East Pavilion Painting, Frankston	Undertake refresh painting works at Ballam Park East Pavilion.	5,000													Completed
14993	3522	Overport Bike Park - Drinking Fountain	Overport Bike Park - Drinking Fountain	8,000													OK
14994	3524	Overport Bike Park - Bins + Seats + Benches	Overport Bike Park - Bins + Seats + Benches	20,000													OK
14998	3768	Ballam Park East Oval & Netball Court Bin Installation, Frankston	Ballam Park East Oval & Netball Court Bin Installation, Frankston	17,000													OK

2024/25 Capital Works Program - Schedule of Capital Works

			Overall Program with Adjustments & Carry Forwards		66,486,605												
Major Project																	
Councillor Sponsored Project																	
Councillor Interest Project																	
Project No	LTP No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
11286	2905	BBQ Renewal Program	Renewal works on BBQs across the municipality, based on asset condition.	26,000													OK
11299	2591	Risk Management Works within Council Reserves	Improvement works to alleviate high risk issues within Council reserves and open space.	50,000													OK
12523	2563	Public Toilet Renewal Program	Renewal works at public toilet facilities based on asset condition and user requests.	50,000													OK
13305	2596	Reserves Internal Fencing Renewal Program	Renewal of internal fencing at sports grounds and Council reserves based on asset condition and user requests.	100,000													OK
13421	2594	Reserves Boundary Fencing Renewal Program	Renewal of boundary fencing where residents contribute half the cost for fence replacement that abuts Council reserves.	100,000													OK
13584	3688	Minor Playground Assets Renewal Program	Reactive renewal of components of playgrounds including equipments and rubber safety elements.	45,000													OK
13687	2609	Foreshore Minor Infrastructure Renewal Program	Foreshore Minor Infrastructure Renewal Programme	50,000													OK
14191	1729	Ballam Park Regional Playspace Upgrade	Ballam Park Regional Playspace Upgrade	33,620													OK
14332	1288	George Pentland Botanic Gardens Master Plan Implementation	Master Plan Implementation at George Pentland Botanic Gardens. 2024/2025 works relate to the design of paths on the Eastern precinct and undertaking the Fern Gully concept design.	50,000													OK
14415	2048	Local Park Upgrade Program	Implementation of the Local Parks Action Plan. Locations vary across the municipality, priorities are based on asset condition.	110,000													OK
14530	1525	Monteirey Reserve Master Plan Implementation	Implementation of the outstanding recommendations of the master plan to the southern part of Monteirey Reserve including consultation with the community around participation needs and improving park amenities.	235,717													OK
14572	2976	Shade Sail Retrofit Program	Install shade sails at local playgrounds based on need and resident requests.	50,000													OK
14654	3181	Urban Forest Action Plan - Tree Planting on Major Roads	Design and delivery of the program of works as outlined in the Urban Forest Action Plan to improve gateway entry treatments on major roads and prominent gateways.	114,624													OK
14690	1010	Banyan Reserve Upgrade, Carrom Down - Open Space Strategy Upgrade	Design works for the upgrade of Banyan Reserve including playspace upgrade, path upgrades, tree planting and infrastructure upgrades.	70,000													OK
14693	1408	Robinsons Bushland Reserve - Upgrade	Robinsons Bushland Reserve - Upgrade	50,000													OK
14696	1587	Baxter Park, Frankston South Master Plan Implementation	Implementation of the Baxter Park Masterplan.	200,000													OK
14699	1697	Sweetwater Creek Reserve - Upgrade	Sweetwater Creek Reserve - Upgrade	119,937													OK
14743	3297	Seaford Wetlands Rejuvenation - Landscaping and Environmental Works	Seaford Wetlands Rejuvenation - Landscaping and Environmental Works	0													Re-allocated
14744	3298	Seaford Wetlands Rejuvenation - Wayfinding Signage	Installation of interpretive and wayfinding signage at Seaford Wetlands.	529,249													OK
14745	3299	Seaford Wetlands Rejuvenation - Facilities Upgrades and Interpretive Signage	Seaford Wetlands - Recreational Connections	1,166,888													OK
14752	3313	Fauna Crossings, Habitat Connectivity and Wildlife Protection	Fauna Crossings, Habitat Connectivity and Wildlife Protection	49,208													OK
14771	3354	Cranbourne Road / Beach Street Intersection Landscaping Works	Cranbourne Road / Beach Street Intersection Landscaping Works	3,587													OK
14800	3401	East Seaford Reserve, Seaford - Frankston Play Strategy Implementation	Renewal / upgrade playground at East Seaford Reserve as identified in the Frankston Play Strategy.	375,974													OK
14804	3405	Heysen Reserve, Skye - Frankston Play Strategy Implementation	Renewal / upgrade playground at Heysen Reserve as identified in the Frankston Play Strategy.	350,000													OK
14805	3406	Monique Reserve, Langwarrin - Frankston Play Strategy Implementation	Renewal / upgrade playground at Monique Reserve as identified in the Frankston Play Strategy.	346,644													OK

2024/25 Capital Works Program - Schedule of Capital Works

			Overall Program with Adjustments & Carry Forwards												66,486,605	
			Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
Project No	LTP No	Project Title	Project Description													
14810	3411	Heritage Reserve (Multiuse Court Only), Skye - Frankston Play Strategy Implementation	Renewal / upgrade the multiuse court at Heritage Reserve as identified in the Frankston Play Strategy.	45,000												OK
14813	3414	Peninsula Reserve Upgrade, Frankston	Upgrade to the landscape and park infrastructure at Peninsula Reserve.	63,781												Completed
14814	3415	Whitstep Reserve Upgrade, Frankston	Whitstep Reserve Upgrade, Frankston	2,973												Completed
14817	3475	Whitstep Reserve Entrance Landscaping	Additional landscaping to the entrance to Whitstep Reserve.	10,930												Watch
14818	3421	Sandfield Reserve Playspace, Carrum Downs	Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan.	1,430,000												OK
14819	3427	Mornington Peninsula Freeway, Skye Road, Dandenong Road Urban Forest and Gateway Improvements	Mornington Peninsula Freeway, Skye Road, Dandenong Road Urban Forest and Gateway Improvements	124,730												OK
14826	1110	Lisa Beth Mews - New Park (Gifted Land), Skye	Lisa Beth Mews - New Park (Gifted Land), Skye	120,334												OK
14845	3312	Minor Natural Reserve Management Plan Implementation Program	Implementation of the recommendations of the Natural Reserve Management Plan Review.	53,000												OK
14851	3392	Skye Road Beautification Work	Skye Road Beautification including planting of trees and landscaping.	80,000												OK
14852	3425	Balfam Park Lake - Associated Works	Balfam Park Lake - Associated Works	301,377												OK
14858	3443	Lindrum Reserve Upgrade, Frankston	Installation of landscaping the entrance, new pathways, picnic tables, park benches and gate and fence upgrades at Lindrum Reserve.	90,000												OK
14872	3457	Lucerne Reserve, Frankston - Frankston Play Strategy Implementation	Renewal / upgrade the playground at Lucerne Reserve as identified in the Frankston Play Strategy and Local Park Action Plan.	350,000												OK
14874	3459	Brunel Reserve, Seaford - Frankston Play Strategy Implementation	Renewal / upgrade playground at Brunel Reserve as identified in the Frankston Play Strategy.	350,000												OK
14876	3461	Burgess Reserve, Langwarrin - Frankston Play Strategy Implementation	Renewal / upgrade playground at Burgess Reserve as identified in the Frankston Play Strategy.	10,000												OK
14879	3469	Balfam Park History Trail Design	Design of Balfam Park History Trail	167,513												OK
14886	3422	Sandfield Reserve Active Recreation Areas and Facility Upgrade	Sandfield Reserve Active Recreation Areas	1,493,875												OK
14888	3472	Open Space Shelters Renewal Program	Replacement of shelters in reserves as identified in condition assessments.	50,000												OK
14899	3490	Non-Native Ornamental Trees	Non-Native Ornamental Trees	14,733												Completed
14905	3551	Athol Reserve - Frankston Play Strategy Implementation	Renewal / upgrade playground at Athol Reserve as identified in the Frankston Play Strategy.	10,000												OK
14906	1868	Langwarrin District Playground - Frankston Play Strategy Implementation	Design and installation of a new district play space at Pindara Reserve Langwarrin as detailed in the Lloyd Park Master Plan.	30,000												Watch
14912	3301	Rotary Park Upgrade, Carrum Downs - Open Space Strategy Implementation	Rotary Park Upgrade concept plan.	75,000												OK
14913	3423	Sandfield Reserve Drainage and Ecology Improvements, Carrum Downs - Master Plan Implementation	Sandfield Reserve Drainage, Ecology and Facility Upgrade	300,000												OK
14914	3424	Sandfield Reserve Public Toilet Construction, Carrum Downs - Master Plan Implementation	Sandfield Reserve, Public Toilet	700,000												Watch
14928	3546	Cavill Reserve, Langwarrin - Play Strategy Implementation	Cavill Reserve, Langwarrin - Play Strategy Implementation	10,000												OK
14929	3547	Myrtle Reserve, Langwarrin - Play Strategy Implementation	Myrtle Reserve, Langwarrin - Play Strategy Implementation	10,000												OK

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			Overall Program with Adjustments & Carry Forwards		66,486,605												
Major Project																	
Councillor Sponsored Project																	
Councillor Interest Project																	
Project No	LTP No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
14930	3548	Ferndale Reserve, Frankston - Play Strategy Implementation	Ferndale Reserve, Frankston - Play Strategy Implementation	45,000													OK
14931	3549	Crystal Pool Park, Seaford - Play Strategy Implementation	Crystal Pool Park, Seaford - Play Strategy Implementation	0													Deferred
14932	3550	Gamble Reserve, Carum Downs - Play Strategy Implementation	Gamble Reserve, Carum Downs - Play Strategy Implementation	40,000													OK
14935	3583	Wittenberg Reserve Additional Car Parking, Frankston - Master Plan Implementation	Additional car parking as detailed in the Wittenberg Reserve Master Plan.	10,000													OK
14956	3673	Skye Road / Caramar Drive Intersection Beautification, Frankston	Installation of flowers, plants, trees and raised garden beds at Skye Road/Caramar Drive Intersection	80,000													OK
14957	3678	Hastings Road / Frankston-Flinders Road Intersection Landscaping Renewal, Frankston	Hastings Road / Frankston-Flinders Road Intersection Landscaping Renewal, Frankston	75,000													Not Started
14974	3734	Wilton Bushland & Bunarong Memorial Reserve Upgrade, Carum Downs	Wilton Bushland & Bunarong Memorial Reserve Upgrade, Carum Downs	20,000													OK
14976	3739	Balfam Park Playspace Lighting, Frankston	Balfam Park Playspace Lighting, Frankston	100,000													OK
14983	3750	Adis & Lipton Reserves Playspace Decommissioning, Frankston	Decommissioning of existing play spaces at Adis & Lipton Reserves.	20,000													OK
14985	3753	Lipton Reserve Upgrade Including Nature Play (Planning & Design), Frankston	Lipton Reserve Upgrade Including Nature Play (Planning & Design), Frankston	30,000													OK
14991	3759	Ferndale Drive Reserve Shelter & Park Furniture Installation, Frankston	Installation of a shelter (with seating/table) and additional amenities at Ferndale Drive Reserve.	0													Withdrawn
14997	3767	Havana Reserve Shelter & Park Furniture Installation, Frankston	Havana Reserve Shelter & Park Furniture Installation, Frankston	50,000													OK
14952	2081	Council Facilities Solar PV and Electrification Program	Undertake feasibility and detailed design studies for the installation of solar power at Council facilities.	224,500													OK
14544	2684	Street Lighting Renewal Program - LED Conversion to 17W LED Lights	Renewal of street lights across the municipality resulting in an environmental performance increase and reduction in electricity costs and greenhouse emissions.	1,500,000													OK
14621	2829	Facility Energy Efficiency Upgrade Program	Implement energy efficiency improvements at facilities in line with the Towards Zero Emissions Plan 2019-2023.	47,000													Not Started
14979	3744	Peninsula Aquatic & Recreation Centre Electrification Works, Frankston	Peninsula Aquatic & Recreation Centre Electrification Works, Frankston	0													Re-allocated
13458	2552	Easement Drainage Pit Alterations	Works identified during the inspection of drainage within easements including the raising of pits to the current surface level.	150,000													OK
14423	2553	Gatic Pit Lid Renewal Program	Renewal program of gatic side entry pits throughout the municipality to address manual handling of heavy gatic pit lids with Terra Firma lids as per Council's standards.	150,000													OK
14444	2746	Murawa Street Catchment Stage 1 - Flood Storage & Mitigation Works at George Herland Gardens, Frankston South Drainage	Design and construction of the Murawa Street Catchment Stage 1.	0													Re-allocated
14445	2757	Flood and Catchment Modelling	Ongoing program of flood modelling and catchment analysis across the municipality.	250,000													OK
14462	2828	Water Sensitive Urban Design (WSUD) Implementation Program	Action recommendations outlined in the WSUD condition asset report and ensure opportunities for WSUD treatments are incorporated into Council projects.	55,000													OK
14553	2755	Frankston South Drainage Strategy - Williams Street Stage 2 Drainage Upgrade	Outfall pipe construction between Kananook Creek and the Stage 1 works per the Frankston South Hotspots Flood Mitigation Plan.	90,000													OK
14655	3196	Baxter Park Dam Safety Improvements	Design and implementation of safety improvement and amenity works at Baxter Dam.	487,553													OK
14942	3611	Forest Drive Drainage Pipe Relining, Frankston North	Relining 60m of drainage pipe on Forest Drive, Frankston North and reconstruction of road.	250,000													OK
14943	3612	Cygnat Court Drainage Upgrade, Frankston	Cygnat Court Drainage Upgrade, Frankston	50,000													Completed
14944	3613	Herbert Road Drainage Upgrade, Carum Downs	Herbert Road Drainage Upgrade, Carum Downs	75,000													OK
14945	3614	Karingal Drive / Kings Court Intersection Drainage Upgrade, Frankston	Karingal Drive / Kings Court Intersection Drainage Upgrade, Frankston	35,000													Completed
14946	3615	Stanley Street Drainage Upgrade (Lorraine Street to Fairway Street), Frankston	Stanley Street Drainage Upgrade (Lorraine Street to Fairway Street), Frankston	30,000													OK

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			Overall Program with Adjustments & Carry Forwards												66,486,605	
			Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
Project No	LTP No	Project Title	Project Description													
14948	3621	Baxter Trail Drainage Upgrade at 54-58 Lipton Drive, Langwarrin	Baxter Trail Drainage Upgrade at 54-58 Lipton Drive, Langwarrin	25,000												OK
14950	3627	6 Argyle Street Easement Drain Construction, Frankston	6 Argyle Street Easement Drain Construction, Frankston	220,000												OK
14951	3628	Robinsons Road Drainage Upgrade (345 to 355 Robinsons Road), Langwarrin South	Robinsons Road Drainage Upgrade (345 to 355 Robinsons Road), Langwarrin South	35,000												OK
14952	3665	Pier Promenade Foreshore Car Park Drainage Upgrade, Frankston	Pier Promenade Foreshore Car Park Drainage Upgrade, Frankston	30,000												OK
14954	3670	Frankston Memorial Park Drainage Renewal	Frankston Memorial Park Drainage Renewal	15,000												OK
14986	3754	Gross Pollutant Trap Program	Feasibility assessment, design and implementation of Gross Pollutant Traps.	100,000												OK
14996	3766	Cunningham Crescent Drainage Upgrade, Sandhurst	Construct a new drain and graded pit at 25 Cunningham Crescent.	30,000												OK
13087	2589	Litter Bin Replacement Program	Renewal of litter bins and dog waste bins throughout the municipality based on asset condition.	26,000												OK
14947	3159	Kerbside Residual Bin Lid Replacement	Kerbside Residual Bin Lid Replacement	19,953												OK
14955	3672	Frankston Regional Resource Recovery Centre Fire Protection Systems Upgrade, Sive	Frankston Regional Resource Recovery Centre Fire Protection Systems Upgrade, Sive	206,000												OK
14682	3240	Kananook Commuter Car Park	Construction of a new multi-deck car park adjacent to Kananook Station and the Frankston Basketball Stadium at Kananook Reserve.	5,414,534												OK
11260	2044	Street Lighting Upgrades	Installation of new street lights as requested by residents to improve safety.	25,000												OK
12812	2566	Footpath Renewal Program	Renewal of asphalt and concrete footpaths across the municipality as identified by Council's Road Management Plan (RMP) inspections and Civil Infrastructure Maintenance (CIM) referrals.	1,100,000												OK
13344	2612	Traffic Management Devices - Renewal Program	Traffic Management Devices - Renewal Program	0												Deferred
13565	2571	Kerb Renewal Program	Renewal of kerbs as identified based on asset condition audit and resident requests. Works are delivered in conjunction with the road renewal program (where practical).	80,000												OK
13723	2615	Barrier & Guard Rail Renewal Program	Renewal works relating to road safety barriers as identified during inspections. Priorities are based on hazard, condition, state and severity.	100,000												OK
13846	2547	Major Bridge Renewal Program	Major Bridge Renewal Programme	60,000												OK
13847	2546	Minor Bridge & Path Structures Renewal Program	Minor renewal works such as replacement of railings, piles, members in poor condition, and is to be implemented for structures (pedestrian & vehicle bridges, boardwalks and structures) across the municipality based on asset condition and safety audits.	50,000												OK
13958	2567	Reserves Pathway Renewal Program	Renewal of pathways located in Council reserves based on asset condition and resident requests.	50,000												OK
14117	2298	Seaford Local Area Traffic Management	Implementation of the Seaford Local Area Traffic Management (LATM) Study.	500,000												Not Started
14198	1679	Robinsons Road Shared User Path (Peninsula Trail to Baxter Trail)	Construction of a pathway on Robinsons Road from Penlink Trail To Baxter Trail	100,000												OK
14408	1807	Barretts Road (Robinsons Road to 120 Barretts Road) - Construction	Barretts Road (Robinsons Road to 120 Barretts Road) - Construction	25,000												Completed
14431	2614	Street Lighting Renewal Program	New street lights to improve safety throughout the municipality.	32,000												OK
14549	2710	McCormicks Precinct Local Area Traffic Management	Installation of traffic management devices as detailed in the McCormick's Precinct Local Area Traffic Management study.	400,000												OK
14581	2983	Frankston Neutralization Action Plan - Greenlink (Baxter Trail, City Centre - Monash University)	Construction of a new shared user path to link the Baxter Trail with the Frankston City Centre.	721,858												OK
14604	3202	Jubilee Park Stadium Traffic Management Strategy	Development and implementation of a traffic strategy to improve accessibility issues at Jubilee Park.	75,000												OK
14664	3208	Minor Asphalt Patching Renewal Program	Minor renewal works on roads - asphalt patching.	120,000												OK

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			Overall Program with Adjustments & Carry Forwards	66,486,605													
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Project No	LTP No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
14676	3194	LXP Community Assets Improvements	Level Crossing Removal Project (LXRA) asset improvements.	765,027													OK
14677	3236	Carum Downs Recreation Reserve - Carpark & Traffic Management Improvements	Carum Downs Recreation Reserve - Carpark & Traffic Management Improvements	122,276													OK
14698	1694	Stotts Lane Construction	Stotts Lane Construction	25,000													Not Started
14762	3345	Greaves Court Shared User Path Construction (Seaford Wetlands to Peninsula Link Trail)	Seaford Wetlands - New Integrated Public Toilet	300,000													OK
14859	3444	Central Frankston - Shared User Path Connections	Planning and design of several shared user path connections to Baxter Trail.	100,000													OK
14861	3446	Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)	Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)	110,358													OK
14864	3449	Nyora Close or Luther Place, Frankston Shared UserPath	Planning and design of a shared user path connecting to the Peninsula Link Trail including liaison with residents and OTP.	90,000													OK
14865	3450	Shared User Path Connecting Mt Erin Secondary College, Stotts Lane, Baxter Village to Peninsula Link Trail	Design and construction of a shared user path connection from Peninsula Link to Stotts Lane, Mount Erin Secondary College and Baxter Village.	500,000													OK
14870	3455	Robinsons Road to Peninsula Link Trail Shared UserPath	Robinsons Road to Peninsula Link Trail Shared UserPath	253,619													OK
14909	1814	Centre Road (Aqueduct Road to North Road) Pathway Upgrade, Langwarrin	Design and construction of the Centre Road pathway from Aqueduct Road to North Road, Langwarrin.	175,000													OK
14910	2626	Frankston - Flinders Road Service Road (South of Escarpment Drive) Reconstruction, Baxter	Frankston Flinders Road Service Road - Road Reconstruction - South of Escarpment Drive	50,000													OK
14911	2715	Slye Precinct Local Area Traffic Management	Local Area Traffic Management in Slye Precinct	45,000													OK
14941	3610	North Road Path Construction (Union Road to Warrenwood Place & Delicia Street to Centre Road), Langwarrin	Construction of a new paths on North Road:	770,000													OK
14947	3617	Fletcher Road Shared User Path (Frankston Station to Baxter Trail), Frankston	Fletcher Road Shared User Path (Frankston Station to Baxter Trail), Frankston	250,000													OK
14949	3626	Franciscan Avenue Speed Hump Installation, Frankston	Franciscan Avenue Speed Hump Installation, Frankston	30,000													OK
14958	3680	Olivers Hill - Hopes Rise Landscaping Renewal, Frankston	Olivers Hill - Hopes Rise Landscaping Renewal, Frankston	45,000													OK
14959	3681	Beach Street Porphy Paving Removal, Frankston	Beach Street Porphy Paving Removal, Frankston	40,000													OK
14960	3682	Beach Street / McMahons Road Intersection Street Lighting Upgrade, Frankston	Beach Street / McMahons Road Intersection Street Lighting Upgrade, Frankston	90,000													Completed
14962	3690	Road Resurfacing Program	Resurfacing of roads throughout the municipality based regular on asset condition surveys.	1,157,000													OK
14963	3691	Railway Parade (Clovally Parade to Eel Race Road) Road Renewal, Seaford	Railway Parade (Clovally Parade to Eel Race Road) Road Renewal, Seaford	0													Re-allocated
14964	3692	McClelland Drive (Valley Road to Quarry Road) Road Renewal, Langwarrin	McClelland Drive (Valley Road to Quarry Road) Road Renewal, Langwarrin	400,000													OK
14965	3693	Heatherhill Road (Frankston - Frankston-Flinders Road to Valley Road) Road and Traffic Management Device Renewal, Franks	Heatherhill Road (Frankston-Flinders Road to Valley Road) Road and Traffic Management Device Renewal, Frankston	1,020,000													OK
14966	3694	Sandhurst Boulevard (McCormicks Road to Barton Drive) Road Renewal, Sandhurst	Sandhurst Boulevard (McCormicks Road to Barton Drive) Road Renewal, Sandhurst	600,000													OK
14967	3695	North Road / Union Road Intersection Renewal, Langwarrin	North Road / Union Road Intersection Renewal, Langwarrin	170,000													OK
14968	3696	Robinsons Road / McClelland Drive Intersection Renewal, Langwarrin South	Robinsons Road / McClelland Drive Intersection Renewal, Langwarrin South	420,000													OK
14969	3697	Young Street / High Street Intersection Renewal, Frankston	Young Street / High Street Intersection Renewal, Frankston	0													Deferred
14970	3704	Cranbourne-Frankston Road Shared User Path Renewal, Langwarrin	Shared User Path Renewal - Cranbourne-Frankston Road, Langwarrin	60,000													OK

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Major Project																	
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Project No	LTP No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
14971	3705	Edinburgh Drive Traffic Management Device Renewal, Snye	Replace chicane treatment with flat top speed hump	35,000													OK
14972	3706	Station Street (Broughton Street to Chapman Avenue) Threshold Treatment Renewal, Seaford	Station Street (Broughton Street to Chapman Avenue) Threshold Treatment Renewal, Seaford	15,000													OK
14984	3751	Sandhurst Road Related Infrastructure Renewal Program	Renewal program of road and road related infrastructure assets in Sandhurst Estate in support of the Sandhurst Club Asset Transfer.	50,000													OK
14995	3764	Armstrong Road Bridge Over Kananook Creek - Footpath Section Renewal, Seaford	Renewal of footpath section of the bridge over Kananook Creek on Armstrong Road, Seaford.	200,000													OK
15002	3772	Frankston Metropolitan Activity Centre (FMAC) Traffic Circulation Plan, Frankston - Young Street Action Plan	Frankston Metropolitan Activity Centre (FMAC) Traffic Circulation Plan, Frankston - Young Street Action Plan	50,000													OK
15003	3773	Young Street Transport Hub Plan - Young Street Action Plan	Young Street Transport Hub Plan - Young Street Action Plan	65,000													OK
14869	3454	Frankston CBD Christmas Decorations	Renewal and purchase of Christmas decorations for the Frankston Central Business District.	50,000													OK
14878	3468	Balfam Park Lighting Design	Balfam Park Lighting Design	9,467													OK
14904	3746	Nepean Boulevard Early Works - Greening The Boulevard	Median planting at 3 locations, tree planting and gateway signage.	780,873													OK
14907	3582	City Centre Parklet Refresh and Renewal	City Centre Parklet Refresh and Renewal	200,000													OK
14933	3559	Mahogany Avenue Shopping Strip Improvements, Frankston North - Local Shopping Strip Action Plan Implementation	Mahogany Avenue Shopping Strip Improvements, Frankston North - Local Shopping Strip Action Plan Implementation	200,000													OK
14934	3560	Railway Parade Shopping Strip Improvements, Seaford - Local Shopping Strip Action Plan Implementation	Railway Parade Shopping Strip Improvements, Seaford - Local Shopping Strip Action Plan Implementation	50,000													OK
14977	3740	Snye Road Beautification and Major Pruning, Frankston	Snye Road Beautification and Major Pruning, Frankston	15,000													Completed
14981	3748	Nepean Boulevard Early Works, Frankston	Nepean Boulevard Early Works, Frankston	0													Re-allocated
14982	3749	Nepean Boulevard Signature Project, Frankston	Nepean Boulevard Signature Project, Frankston	305,000													OK
14999	3769	Young Street Streetscape Works, Frankston - Young Street Action Plan	Young Street Streetscape Works, Frankston - Young Street Action Plan	100,000													OK
15000	3770	76 Young Street Asset Acquisition, Frankston - Young Street Action Plan	Explore strategic development opportunities, timelines and process support needs identified across Young Street.	50,000													Not Started
13768	2597	Municipal Signage Strategy Implementation	Renewal of signage at various reserves and public realm spaces, implementing the outcomes of the Signage Strategy. Signage includes naming, regulatory and interpretive signage.	335,000													OK
14348	2859	Local Shopping Strip Action Plan - Major Improvement Program	Local Shopping Strip Action Plan - Major Improvement Program	447,537													OK
14626	2973	Frankston North Gateway Treatment	Frankston North Gateway Treatment	36,148													Completed
14661	3203	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	17,017													Completed
14663	3207	Nepean Boulevard Early Works - Lighting the Boulevard (Davy Street to Beach Street & Mile Bridge), Frankston	Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	748,050													OK
14718	3223	Nepean Boulevard Master Plan Development & Design for Early Works Package	Nepean Boulevard Master Plan Development & Design for Early Works Package	271,718													OK
14747	3307	Foresore Boardwalk Lighting - Lighting Frankston Plan Implementation	New pedestrian-oriented lighting from Oliver's Hill lookout, integrated along the foreshore boardwalk to the Frankston Pier forecourt.	130,094													Completed
14749	3309	Frankston Waterfront Precinct - Frankston Lighting Plan Implementation	Frankston Waterfront Precinct - Frankston Lighting Plan Implementation	85,000													OK
14751	3311	Bridge Illumination Program - Lighting Frankston Plan Implementation	Bridge Illumination Program - Lighting Frankston Plan Implementation	48,842													OK

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14898	3489	Fairy Bud Lighting Trial in Trees	Fairy Bud Lighting Trial in Trees	36,485													Completed
14832	2071	Project Management System	Civic - IS - Program / Project Management System	80,000													Not Started
11987	2919	Frankston Yacht Club Alterations & Fitout	Frankston Yacht Club Alterations & Fitout	71,027													Not Started
14840	3169	Arbour Walk Upgrade, including DDA pedestrian gate access- Frankston Memorial Park	Arbour Walk Upgrade, including DDA pedestrian gate access- Frankston Memorial Park	20,000													Completed
14887	3467	Beauty Park War Memorial Upgrade	Beauty Park War Memorial upgrade	186,506													OK
14953	3668	Frankston Memorial Park Minor Works Program	Frankston Memorial Park Minor Works Program	30,000													OK
11234	2587	Light Vehicle Replacement Program	Replacement of existing motor vehicles at planned service life. The program renews Council Tool of Trade fleet vehicles, and private use vehicles, based on asset condition, or at specific kilometre intervals.	1,097,178													OK
11288	2578	Office Furniture & Equipment Renewal	Renewal of office equipment and furniture to meet OHS requirements and ensure staff safety.	53,000													OK
11304	2588	Heavy Plant Replacement Program	Replace items of heavy vehicles and plant at the end of their planned service life.	1,758,676													OK
13532	2557	Civic & Operations Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests.	415,750													OK
13859	2562	Facilities Painting Program	Programmed repainting of external and interior surfaces on facilities based on the predicted life cycle of the surfaces/treatments and service levels at Council owned facilities, throughout the municipality.	105,000													OK
13959	2590	Minor Plant & Equipment Replacement	Replacement of minor plant and equipment including blowers, brush cutters, chainsaws, grinders, edgers, push mowers, etc.	30,000													OK
14143	2561	Facility Maintenance Contract Renewal Program	Renewal of building components identified through maintenance referrals under the Facilities Maintenance Contract.	200,000													OK
14480	2881	Storm and Vandalism Renewal Program	Reactive replacement and repair of components of facilities that have been damaged from storms or vandalism.	150,000													OK
14605	3220	Fleet Vehicle Acquisitions	Purchase of new Council vehicles to enhance service delivery.	50,000													OK
14720	3233	Electric Vehicles - Charging Infrastructure & EV Vehicle Acquisition	Electric Vehicles - Charging Infrastructure & EV Vehicle Acquisition	60,000													OK
14722	3235	Operations Centre - Turf Shed Renewal	Operations Centre - Turf Shed Renewal	120,000													Completed
14734	3269	Sensor Deployment	Deployment of sensors across Council on an as needed basis.	30,000													Not Started
14735	3270	Data Asset Utilisation	Data Asset Utilisation	0													Re-allocated
14821	3463	Asset Management System (AMS) Re-implementation	Asset Management System implementation	500,000													OK
14833	2786	Scaford Foreshore Public Toilet (opposite Armstrongs Road including accessible boardwalk) - Public Toilet Action Plan	Scaford Foreshore Public Toilet (opposite Armstrongs Road including accessible boardwalk) - Public Toilet Action Plan	22,117													OK
14854	3435	Civic Centre Chambers	Refreshment of Civic Centre Chambers to enable more permanent fixtures for hybrid/virtual Council Meetings	70,000													OK
14641	3135	Future Ready Frankston Implementation	Future Ready Frankston Implementation	16,400													Completed
14642	3136	Digital Connect Implementation	Implement smart city technology as identified in the Future Ready Frankston corporate strategy.	60,000													Not Started
14923	3536	Customer Relationship Management (CRM) System Renewal	Customer Relationship Management (CRM) System Renewal	100,000													OK

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14936	3597	Sharepoint Intranet	Replace current intranet with a new system based on SharePoint.	83,000													OK
14937	3599	Pathway Digital Enhancements	Rekin ePathway and development of a sustainable solution for Pathway request to email.	130,000													OK
14938	3600	Artificial Intelligence and Robotic Process Automation Implementation Program	Implement AI and RPA to produce efficiency and operational savings.	90,000													OK
14939	3601	Live Chat Renewal	Renewal of existing live chat system, Current contract expires end March 2025.	30,000													Not Started
14940	3606	Transparency Hub Enhancements	Transparency Hub Enhancements	56,000													OK
11294	2812	Hardware & Device Renewal	Renewal of computer hardware and devices at end of life.	21,000													OK
11309	2573	GIS Mapping Renewal	Aerial Photography, IntraMaps and MyAddress licencing renewal.	50,000													OK
12895	2813	Public PC Replacement	Renewal of public PCs at end of life.	30,000													OK
14372	2581	Remote Access Renewal	Renewal of the remote access system including a reviewing and identification of a suitable replacement solution.	46,000													OK
14373	2574	Mobile Device Management Renewal Program	Renewal of the device management software for mobile devices such as phones and tablets.	63,000													OK
14374	2582	WiFi Network Renewal Program	Renewal of WiFi infrastructure at Council Facilities.	45,000													OK
14454	2807	SQL Server Renewal	Renewal of SQL servers including relocating services to the cloud solutions.	70,000													OK
14455	2808	Network & Comms Renewal Program	Renewal works of fibre links and WAN according to highest need as assessed throughout the year.	312,000													OK
14703	2584	Finance system enhancements	Renewal of the finance system including process improvements and system enhancements.	32,000													OK
14727	3258	IT Strategy - Cloud Implementation	Implementation of a Cloud architecture solution.	30,000													OK
14729	3260	IT Strategy - Cyber Security	Implementation of a cyber security capability, resulting in the reduction of security risks at Council.	109,000													OK
14730	3261	IT Strategy - Enhance Integration	Develop and implement a system integration review which aims to achieve better system connectivity across Council.	90,000													OK
14732	3265	Microsoft 365 and Teams Calling	Implement an enterprise-wide platform for staff to collaborate online, especially considering that many staff are working remotely.	132,438													OK
14769	3352	FAMIS - System Integration	FAMIS - System Integration	33,880													OK
14792	3394	New Council Phone Solution	New Council Phone Solution	80,000													OK
14795	3397	Business & Information Technology - Business Requests	Reactive replacement / purchase of business and information equipment requested by internal service departments.	80,000													OK
14891	3477	Document Management System - Content Manager (ReM) Upgrade	Document Management System - Content Manager (ReM) Upgrade	26,832													OK
14897	3488	Datacentre Compute and Storage Renewal	Renewal of the existing datacentre computers, storage and management software.	250,000													OK

2024/25 Capital Works Program - Schedule of Capital Works

			Overall Program with Adjustments & Carry Forwards		66,486,605												
Project No	LTP No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
14919	3532	ReM Enhancements	ReM Enhancements	25,000													Not Started
14920	3533	Information Management Strategy Implementation	Information Management Strategy Implementation	75,000													OK
14921	3534	EzeScan Enhancements	EzeScan Enhancements	25,000													Not Started
14922	3535	Pathway UX Upgrade	Pathway UX Upgrade	50,000													OK
14924	3537	Facilities Booking System Renewal	Facilities Booking System Renewal	120,000													OK
14925	3540	Consolidate Point of Sales Systems	Consolidate Point of Sales Systems	0													Withdrawn
14926	3541	Refit VM2020	Refit VM2020	50,000													Not Started
14927	3542	Firewall Replacement	Firewall Replacement	0													Withdrawn

Executive Summary**12.5 City Economy Quarterly Report and Frankston Business Collective Quarterly Progress Report**

Enquiries: (Fiona McQueen: Customer Innovation and Arts)

Council Plan

Level 1:	5. Thriving Economy
Level 2:	5.4 Elevate Frankston City's identity as an innovation hub and business-friendly city

Purpose

To present the Frankston City Council July - September 2024 City Economy Quarterly Report, which comprises of the Economic Scorecard and the Frankston Business Collective Report.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Receives the Frankston City Council Economic Scorecard July – September 2024; and
2. Acknowledges and celebrates key highlights this quarter including:
 - Council's Annual Business Survey received a 92 per cent 'very satisfied' response rate for Council's Economic Development team;
 - Officers exhibited at the two-day Melbourne Franchising & Business Opportunities Expo in August 2024, which attracted 2,400 visitors;
 - Launch of Council's 2024-25 Business Grants;
 - Officers actioned 79 Business Concierge requests, provided business mentoring to 13 recipients and delivered workshops to 191 participants;
3. Receives the Frankston Business Collective (FBC) Quarterly Progress Report for July – September 2024 and the Financial Results for 2023/24; and
4. Notes the key highlights including:
 - Steady increase in membership this quarter, with several new businesses joining the Collective. This reflects a growing recognition of the value that our Collective provides, including access to resources, events, and advocacy for business interests.

Key Points / Issues

- At its meeting of 12 August 2024, it was resolved that Council:
 3. *Notes that the next Economic Scorecard quarterly report and thereafter, will be combined with a quarterly progress report on the Frankston Business Collective. This is expected to be reported to Council Meeting in the new term of Council. In the meantime, a separate report providing an update on the Frankston Business Collective will be reported to the 9 September 2024 Council Meeting.*
- At its meeting of 9 September 2024, it was resolved that Council:
 7. *Receives FBC quarterly updates via a new quarterly report to Council*

12.5 City Economy Quarterly Report and Frankston Business Collective Quarterly Progress Report**Executive Summary**

entitled “Business and Economy” which will combine an update on the FBC with the quarterly update on the Economic Scorecard. This next quarterly report will include the finalised FBC Financial Report FY 23/24;

- The Frankston City Council Economic Scorecard (Attachment A) is a quarterly report, developed to inform both current and future economic development, investment activities and decision making.
- The Frankston City Council Economic Scorecard is comprised of two components. The first component is the annual Economic Snapshot of the municipality. It includes Section 1 - Economic Overview, Section 2 - Workforce, Skills and Resilience, and Section 3 - Investment and Spending.
- Data used to inform these Sections is sourced from Spendmap by Geografia, Profile i.d Demographic and REMPLAN Economy software systems. This data has recently been updated to reflect the latest Remplan Data – Release 2, 2023 (published April 2024).
- The second component of the Frankston City Council Economic Scorecard is Section 4 - Council’s commitment to local businesses. This section provides a quarterly overview of the services and programs provided by Council to support new and existing business operators and the overall economy.
- Data and other information used to inform Section 4 - Council’s commitment to local businesses - is compiled by Officers.
- Key highlights for the July - September 2024 quarter include:
 - Council’s Annual Business Survey received a 92 per cent ‘very satisfied’ response rate for Council’s Economic Development team.
 - Officers exhibited at the two-day Melbourne Franchising & Business Opportunities Expo in August 2024, which attracted 2,400 visitors.
 - Launch of Council’s 2024-25 Business Grants.
 - Further ‘Trim Your Bin’ program and Circular Economy opportunities.
 - Australian Certified Economic Developers (ACEcD) recognition for Council officers.
 - ‘Career Insights Q&A’ with Year 11 Business Management students and local business owners at Mt Erin College.
 - Council’s new ‘Frankston Business Directory’ continues to grow with 154 local businesses now listed.
- Local business success stories for July - September 2024 include:
 - Spicy Web
- Business Testimonials for Council’s Economic Development team for July - September 2024 include:
 - Bang Bang
 - Mount Erin College
- Business engagement for the July – September 2024 quarter included a total of 2,527 Business eNewsletter subscribers; 12 businesses workshops delivered to 191 participants; 13 Business Mentoring recipients; 79 Business Concierge requests actioned and 23 business operators provided with other assistance.
- The Frankston Business Collective Quarterly Report for July – October 2024 (Attachment B) outlines the progress and achievements, including an update on income and memberships.

12.5 City Economy Quarterly Report and Frankston Business Collective Quarterly Progress Report
Executive Summary

- Key highlights include:
 - Steady increase in membership this quarter, with several new businesses joining the Collective. This reflects a growing recognition of the value that our Collective provides, including access to resources, events, and advocacy for business interests.
 - Income Generated: \$7,625 since May 2024 - this has more than covered attrition and contributed to growth.
 - Average Monthly Income Growth: \$1,271 since May, reflecting the upgraded membership tiers. The reach is now broader compared to previous management.
- There are some changes to the FBC Board.
 - The inaugural FBC CEO Jeff Rogut resigned in June 2024
 - Former Board Deputy Chair, Bernadine Geary was appointed as CEO in July 2024. Bernadine has recently resigned.
 - Joyie Wood is officially the Chair of the Board and now acting in the position of Interim CEO.
 - Board member, James Eyling is acting as Chair of the Board while Joyie Wood is in the CEO position.
- Council officers are working closely with the FBC Board to determine future budget requirements. This will be brought to Council as part of the 24/25 mid-year budget review.
- The FBC and FCC's officers are meeting monthly to better align operational activities to suit the needs of the local businesses.
- FBC is taking a more strategic presence for the local businesses and has agreed to be the key organisers for the 'Think Local' month'. The FBC will also continue with their existing training and development program that aligns with the requirements of or local businesses.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

There were no external stakeholders required to be consulted in the development of this report.

2. Other Stakeholders

There were no internal stakeholders required to be consulted in the development of this report.

Analysis (Environmental / Economic / Social Implications)

The Economic Scorecard provides an annual overview of the current structure and recent performance of the Frankston City economy. By analysing key indicators of the economy, Council and the community can build a clear understanding of the economic

12.5 City Economy Quarterly Report and Frankston Business Collective Quarterly Progress Report
Executive Summary

health and progress of the City. This supports Council, current businesses, investors, future businesses, and residents to make more informed decisions.

A quarterly report on the programs and services provided to local businesses helps to build confidence in the business community, raise the profile of Council supports available and encourage new business operators to Frankston City.

The FBC has been designed to support businesses in the Frankston region with a view for economic improvements in the Municipality. The FBC Quarterly Progress Report identifies the support being provided to local businesses in Frankston.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal impacts relevant to this report.

Policy Impacts

There are no policy impacts relevant to this report.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Data used to inform the annual snapshots included in Section 1. Economic Overview, Section 2. Workforce, skills and resilience, and Section 3. Investment and spending is drawn from secondary data, compiled by economic and expenditure modelling software systems. Some of the data used has a considerable publication lag time and findings presented should be considered as estimates only.

Conclusion

The Frankston City Council Economic Scorecard July – September 2024 includes both an annual Economic Snapshot of the municipality and an overview of the services and programs provided by Council to support new and existing business operators during July – September 2024.

The FBC Quarterly Progress Report provides details on the membership base. Council officers are currently working closely with the FBC Board to determine future budget requirements. This will be brought to Council as part of the 24/25 mid-year budget review.

12.5 City Economy Quarterly Report and Frankston Business Collective Quarterly
Progress Report

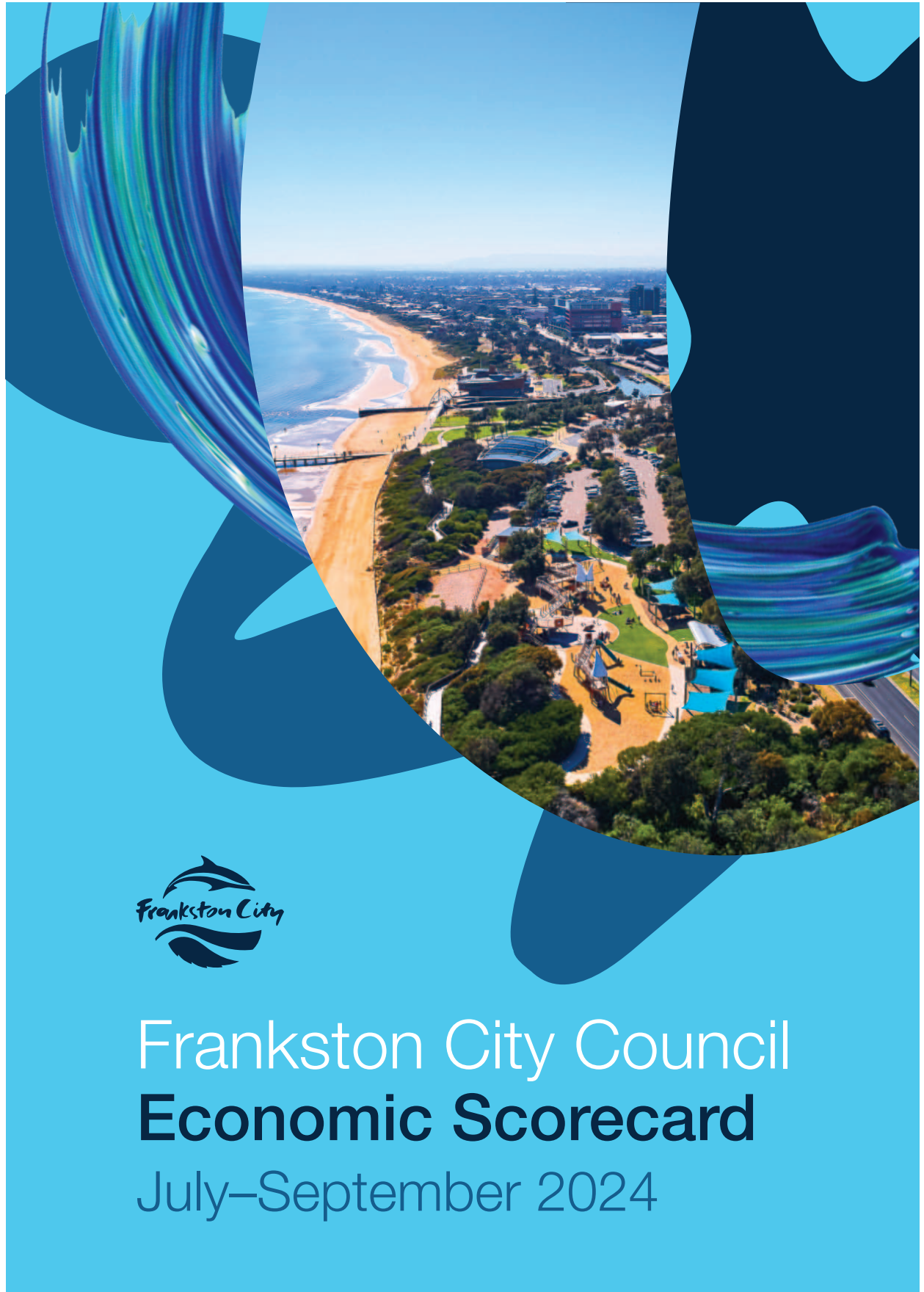
Executive Summary

ATTACHMENTS

Attachment A: [↓](#) Frankston City Council Economic Scorecard July - September
2024

Attachment B: [↓](#) Frankston Business Collective Report Dec 2024

Attachment C: [↓](#) Frankston Business Collective Financial Statements



Frankston City Council **Economic Scorecard**

July–September 2024

Introduction

The purpose of this document is to provide an overview of the current structure and recent performance of the Frankston economy.

This scorecard is a tool to monitor the performance of the economy and over time, track outcomes from the City's Economic Development Strategy.

By analysing key indicators of the economy, Council and the community can build a clear understanding of the economic health and progress of the region. This supports Council, current businesses, investors, future businesses, and residents to make informed decisions.

The scorecard has two components — **Annual snapshot:** this data is reviewed and updated on an annual basis. This document includes economic data as at 30 September 2024.

- Economic overview
- Workforce, skills and resilience
- Investment and spending

Council's commitment to local businesses

Quarterly Snapshot July–September including:

- Key highlights
- Business success stories
- Business Engagement
- Business concierge service

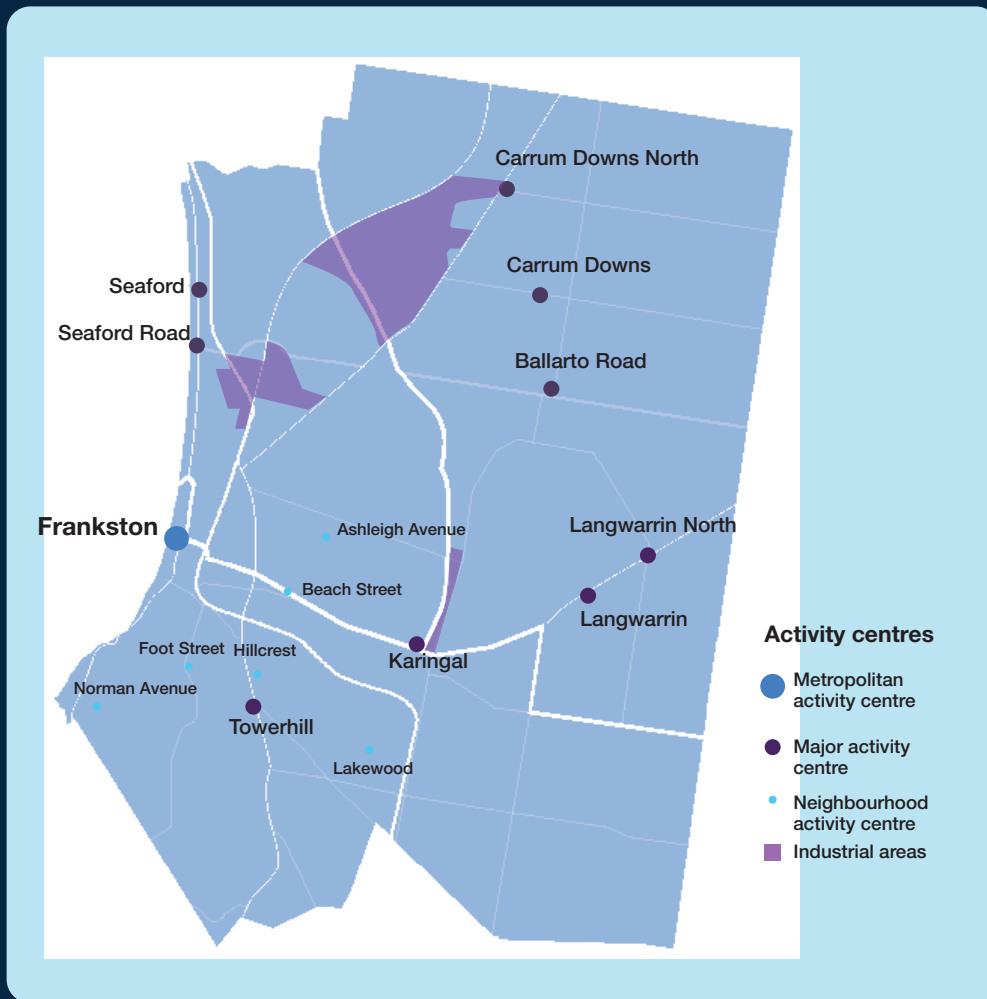




01

Economic Overview

Annual Snapshot
as at 30 September 2024



Frankston’s activity centres and industrial areas

Frankston City has 1 Metropolitan activity centre, 1 Major activity centre, 21 Neighbourhood activity centres and 6 Industrial Areas.

The Frankston Metropolitan activity centre is a higher-order centre, as defined by the Victorian Government, that provides a diverse range of jobs, activities and housing. The centre serves the wider region and is well served by public transport.

Karingal is the only Major activity centre in the area. A major activity centre is an area that has been defined by the Victorian Government as the preferred hub for services, employment, housing, public transport and social interaction.

Neighbourhood activity centres are local centres that provide access to local goods, services, employment opportunities and serve the needs of the surrounding community. These centres serve smaller, local areas and have an important role in giving people the ability to meet most of their everyday needs within 20 minutes of their home.

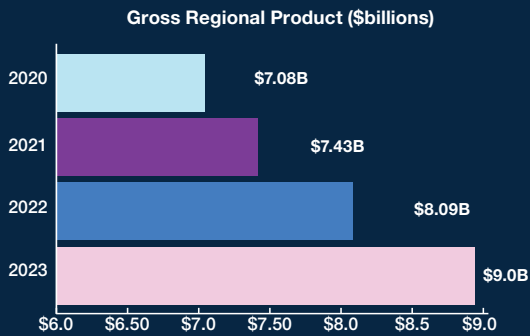
The City’s industrial areas comprise of 6 distinct precincts which together are a leading source of regional employment growth, economic activity and investment attraction. These include Carrum Downs, Seaford North, Seaford, Frankston, Frankston East and Langwarrin.

Growth in the Frankston economy

The Frankston City economy has been growing steadily over recent years, with a significant spike in Gross Regional Product (GRP) between 2020 and 2023 as the economy bounced back from the economic effects of the Covid-19 pandemic.

The top four contributing industries to the City's GRP are health care and social assistance; rental, hiring and real estate; construction; and manufacturing.

Frankston's Gross Regional Product, 2020–2023



Source: REMPLAN, Release 2 2023 (published April 2024)

Top 4 industries

\$1.37B

Health care and social assistance

\$1.37B

Rental, hiring and real estate services

\$1.06B

Construction

\$580M

Manufacturing

Source: REMPLAN, Release 2 2023 (published April 2024)

Industry sector	Gross Value Added
Health Care & Social Assistance	\$1,372,305
Rental, Hiring & Real Estate Services	\$1,371,958
Construction	\$1,068,796
Manufacturing	\$580,872
Electricity, Gas, Water & Waste Services	\$550,095
Education & Training	\$511,757
Retail Trade	\$502,301
Professional, Scientific & Technical Services	\$374,211
Public Administration & Safety	\$348,592
Wholesale Trade	\$237,547
Financial & Insurance Services	\$252,860
Transport, Postal & Warehousing	\$232,200
Administrative & Support Services	\$165,260
Accommodation & Food Services	\$162,153
Other Services	\$148,458
Information Media & Telecommunications	\$117,892
Agriculture, Forestry & Fishing	\$63,891
Mining	\$59,102
Arts & Recreation Services	\$55,648

Source: REMPLAN, Release 2, 2023 (published April 2024)

Businesses and industries

Frankston's businesses and local industries are growing.

There are over 160 businesses in Frankston with turnover greater than \$10m. These are vital economic anchors and export earners for the economy. However, most of the City's business community is comprised of small and medium enterprises which are essential to the growth of the local economy.

Health care and social assistance continues to be the biggest employer in the region and strong growth in the industry is expected to continue.



Rank	Industry sector	Export value (\$M) Frankston City	Greater Melbourne (\$M)
1	Manufacturing	\$1,502,585	\$63,701,341
2	Construction	\$1,142,228	\$23,282,820
3	Electricity, Gas, Water & Waste Services	\$765,861	\$5,558,430
4	Health Care & Social Assistance	\$544,966	\$65,173

Source: REMPLAN, Release 2, 2023 (published April 2024)

Frankston's key anchor institutions



Source: SGS Economics and Planning, 2023

Key anchors

Key anchors are institutions and businesses that have an important presence in Frankston as large-scale employers and purchasers of goods and services.

Key anchors play a vital role in a local economy by providing stability, generating employment opportunities, fostering community development, and attracting investments. They serve as economic pillars, driving growth, supporting other sectors, and creating a sense of place.

Anchor institutions are typically situated and operate in the same locations for long periods of time. Anchor institutions provide stability for smaller local businesses to be attracted to the area and provide goods and services to the institution and its employees.

Anchor institutions can commit to building local wealth in an area through local procurement, investment and workforce.



02

Workforce, skills and resilience

Annual Snapshot

Local population, workers and skills

Nearly half of Frankston's workers find employment within the city. As more people work locally and work from home, more spending is captured locally.

The stock of knowledge, experience and skills in the economy is critical to economic performance. This is often referred to as 'human capital'. Without a stock of knowledgeable and skilled people, businesses cannot function. An undersupply of skilled labour will impede economic growth and development.

The number and percentage of local residents employed in local jobs



54,633

Jobs in Frankston City

141,002

Population in 2022

34

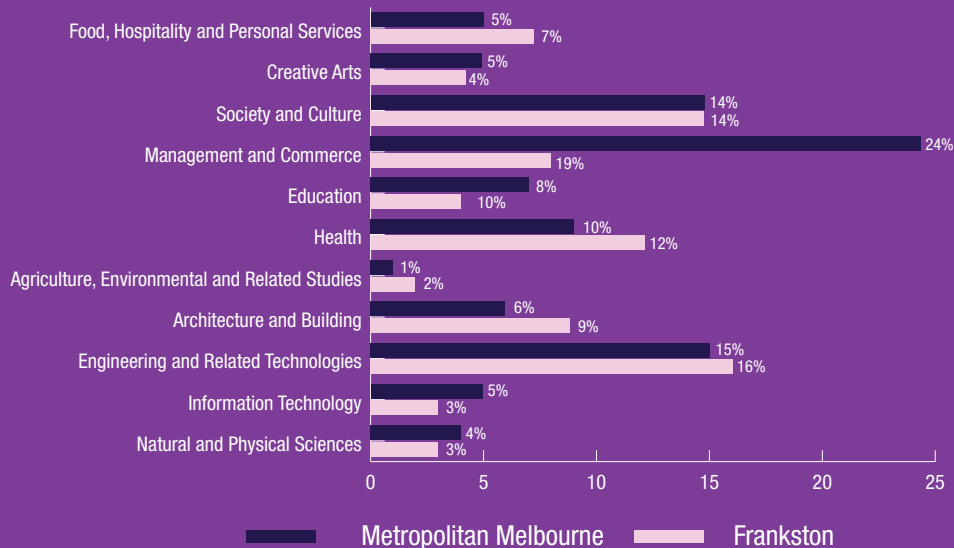
Jobs per 100 residents in Frankston City

161,660

Population in 2041

Source: REMPLAN, Release 2, and Profile. Id (informed decisions), February 2023

Frankston City resident qualifications compared to Metropolitan Melbourne



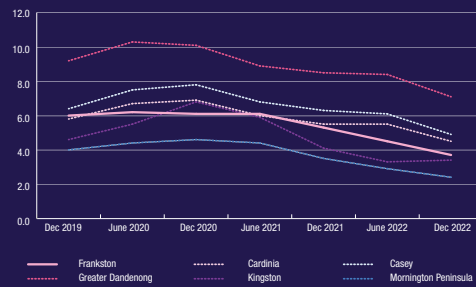


Unemployment rates

Frankston has an engaged workforce with low unemployment rates in the region.

- Unemployment in Frankston peaked at 7 per cent in 2017. During the pandemic it reached 6.5 per cent before falling back to 4.6 per cent in 2022. A low unemployment rate is a core aim of economic development.
- Female unemployment is just over 4 per cent in Frankston. Compared to Melbourne, Frankston has a low female unemployment rate.
- In Frankston, unemployment for people aged 15-24 has declined since 2016, down 3 percentage points.

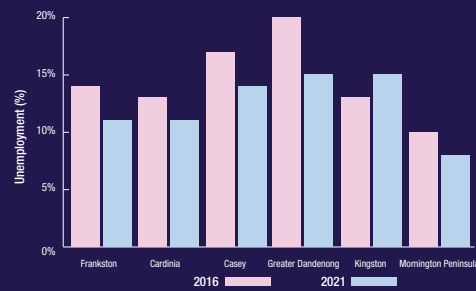
Frankston City's Unemployment Rate compared with neighbouring LGA's



Source: SGS Economics and Planning using ABS Labour Force and National Skills Commission Small Area Labour Market data, 2022

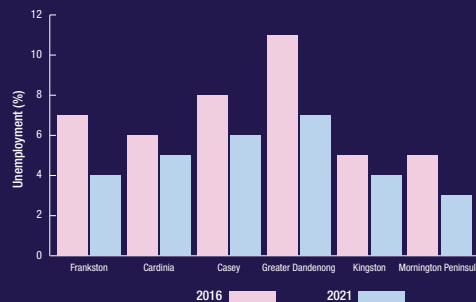


Frankston City's Youth (aged 15-24) Unemployment Rate compared with neighbouring LGA's



Source: ABS Census, 2021

Frankston City's Female Unemployment Rate compared with neighbouring LGA's



Source: ABS Census, 2021

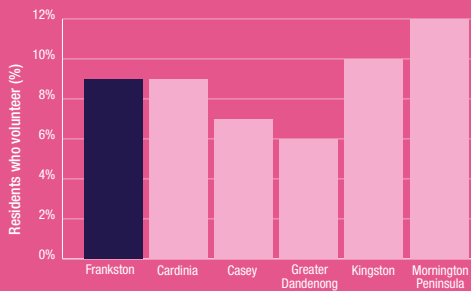
Economic resilience

Nearly 9 per cent of Frankston’s population is involved in volunteering. Volunteering is a pillar of strength in the community with nearly 12,000 residents making economic and social contributions without financial gain.

Frankston residents are engaged, have a high sense of social inclusion and reasonably high levels of life satisfaction pointing to an engaged local community.

An engaged, local community can play a vital role in fostering economic resilience by creating a supportive environment for businesses, encouraging entrepreneurship, and fostering collaboration among community members. By creating a supportive environment, the community strengthens its economy, adapts to challenges and shocks such as Covid-19, and sustains the wellbeing of its residents.

Percentage of Frankston City residents volunteering compared with neighbouring LGA’s



83%

of residents’ feel valued by society.

83%

of residents’ feel most people can be trusted.

75%

of residents’ have a high or very high life satisfaction.

Source: Victorian Department of Health, Victorian Population Health Survey, 2020

Local Business experience with the Economic Development Team

In September 2024, the Economic Development team conducted an Annual Business Survey with local businesses to better understand how Council

can help and support them and the type of services needed by business operators. 102 responses were received.

We asked whether “you have interacted directly with a member from Council’s Economic Development team?”

Yes	13%
No	67%
Not sure	20%

We asked “if yes, how satisfied were you with the service provided by the Economic Development team?”

Very Satisfied	92%
Satisfied	8%
Dissatisfied	0%
Very Dissatisfied	0%

03

Investment and spending Annual Snapshot



Local spending

While there was almost \$3.5 billion spent locally in Frankston, over \$1.7 billion was spent by residents outside the local area between October 2023 - September 2024.

Escape spending reduces the circulation of money

within the local economy, resulting in a weakened multiplier effect. On the other hand, escape spending highlights an opportunity to redirect and capture a portion of that spending back into the local economy.

\$3.49B

Total local spend

\$1.65B

Resident escape spend

\$1.45B

Visitor local spend

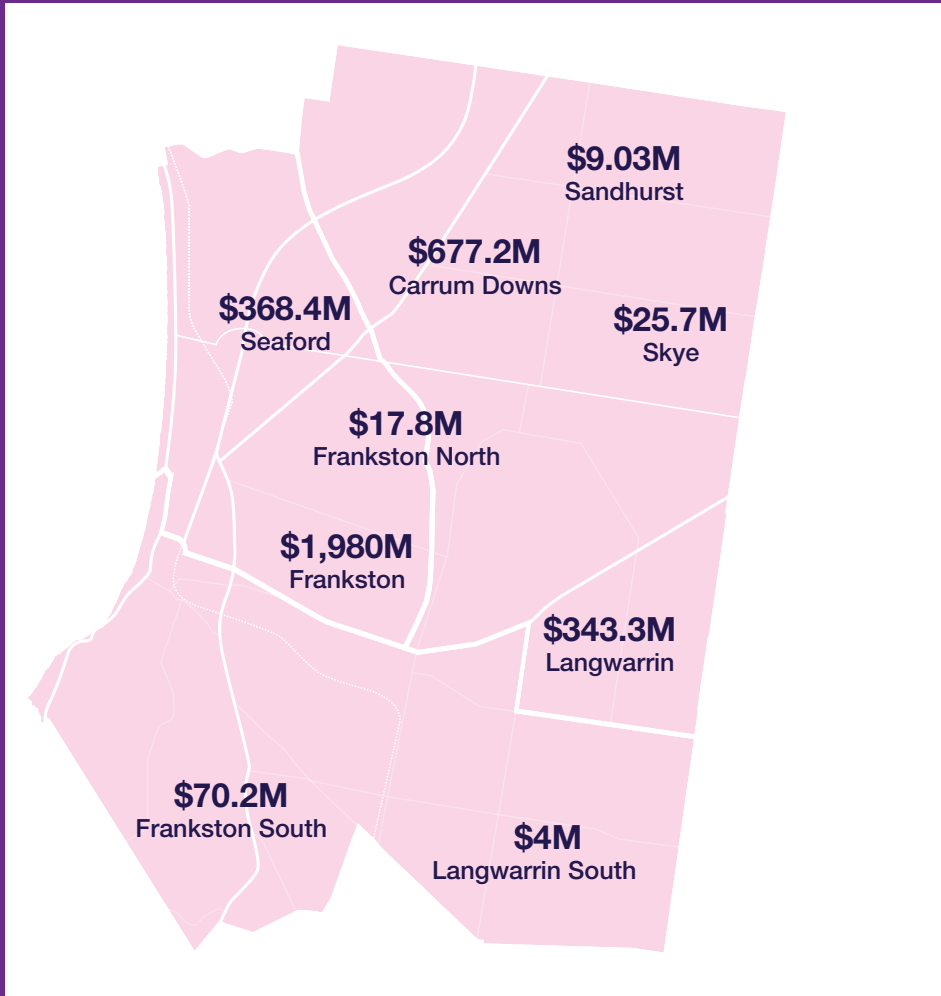
\$485M

Total local spend in the night-time economy

Source: Spendmap October 2023–September 2024

Total local spend by suburb within Frankston City

Of the \$3.49B total local spend, 57 per cent is spent within Frankston, with the remainder distributed across the municipality.



Source: Spendmap October 2023–September 2024

Local investment

Building approvals are a measure of construction activity in the economy. Approvals indicate confidence in the business community and residents to invest. The supply of available land is a vital determinant of the level of investment.

The growth of the Frankston region has the backing of Victorian Government investment and projects. Investment from government at different levels shows recognition of the areas value and a commitment to long term growth. Investment and funding acts as catalysts for economic activity

Value of building approvals in Frankston City



Source: ABS Building Approvals, 2024

276

Residential building approvals 2023-2024

\$181M

Value of residential building approvals 2023-2024

\$327M

Value of non-residential building approvals 2023-2024

Source: ABS Building Approvals, 2024

Key State Government investment and project commitments

Place-based education and Wellbeing programs

Seaford North Primary School

Source: Victorian Government Budget, State Capital Program 2024-25

04

Council's commitment to local businesses

July–September 2024



Key highlights

Council's Annual Business Survey

implemented to help to better understand the key development opportunities facing Frankston City businesses and to help develop programs, services and supports that are relevant and reflect the needs of our business community was delivered this quarter. Open from 2–16 September, the survey received 102 responses from a range of industries including retail, trades, construction, manufacturing, services and hospitality. 92 per cent of respondents who had interacted directly with a member of Council's Economic Development team said they were 'very satisfied' with the service provided. Another 8% said they were 'satisfied' with no respondents stating they were either 'dissatisfied' or 'very dissatisfied'.

Melbourne Franchising and Business Opportunities Expo

Council's Economic Development Team exhibited at the two-day Melbourne Franchising & Business Opportunities Expo in August 2024, which attracted 2,400 visitors. The expo was held at the Melbourne Exhibition and Convention Centre, where Council Officers spoke to more than 165 attendees. 44 current and/or potential business owners signed up to receive the Frankston City Business eNewsletter. In addition, Council's Investment Attraction program made outreach cold approaches to 79 unique potential business operators and responded to 45 unique inquiries and referrals this quarter. 21 businesses were provided with research, solutions and investment opportunities for consideration that matched their unique needs.

2024–25 Business Grants

Council's 2024-25 Business Grants were launched this quarter, supported by re-branded guidelines, the delivery of two Grants information sessions in July and August, a new 'Grants Information' instructional video, and 'Frequently Asked Questions' added to Council's website. This year's grants are offering businesses between \$5000 and \$20,000 to expand, relocate or start a new business in Frankston City in a commercial space. A range of promotional activities and more than 1,500 targeted emails were sent to business operators and more than 30 direct queries regarding these grants responded to, all to both increase awareness of the grants and to assist potential applicants to successfully apply for them.

Local business success stories

Spicy Web

Spicy Web in Frankston celebrated 15 years. The award-winning web design and development organisation celebrated their Good Work for Good People and their various accolades including being recognised on a global stage with a recent shortlisting in the Global Search Awards 2024. Congratulations Spicy Web.

Trim Your Bin program and Circular Economy

Economic Development Officers, in partnership with Council's Waste team, continued to promote the Trim Your Bin program and Circular Economy opportunities including Frankston City's new 'ASPIRE' program partnership, allowing local businesses free access to an online marketplace to buy, sell or trade unwanted materials and products.

Australian Certified Economic Developers (ACEcD)

Council Officers from the Frankston City Council Economic Development team have achieved recognition as Australian Certified Economic Developers (ACEcD). This is a challenging and robust certification program, aimed at raising the capacity of the economic development sector as well as awareness and recognition of economic development as a critical profession, will assist in ensuring that team members are better equipped to support the overall economic development of the municipality and identify and respond to the needs of local business operators.

Business Mentoring program

Council's Business Mentoring program offers two free 1-hour support session with experienced business operators across a range of sectors. Following a recent expression of interest process, eight new business mentors were added to Council's Business Mentoring panel. This includes three new female business mentors.

Career Insights Q&A

In September Economic Development Officers visited Mt Erin College to host a Career Insights Q&A with Year 11 Business Management students and local business owners. Students were able to ask local businesses questions about managing successful business, challenges and more.

Frankston Business Directory

Council's new 'Frankston Business Directory' continues to grow with 154 local businesses now listed. To register your Frankston City business or find out more visit <https://www.frankston.vic.gov.au/Business-and-Growth/Business-directories/Frankston-City-Business-Directory>. goes out to everyone who supported and continues to support this dream.

Testimonials

"The Economic Development team at Frankston has been providing us support in exploring opportunities for our business to expand into The City of Frankston. We have worked with several Councils previously and we have never had a Council provide this resource to us previously. It not only helps us select the area to expand in, but also helps expedite our investment into the area while also showing the business community that the Council understands how to facilitate commercial outcomes.

In dealing with Council's Investment And Economic Activation Officer specifically, this person has gone over and above for our business. Being proactive in forwarding business opportunities, providing counsel of how to execute a business in CoF, sharing consumer insights, connecting our business into current business operators and stakeholders in the council that can assist.

I can confidently say that this has been one of the primary reasons we decided to invest into CoF, while also ensuring that our business will be more successful via the insights provided.

I would recommend any business owners to connect with the Economic Development team whether you are considering investing in CoF or not - the conversation will be rewarding"

Cory Jimmeison
Bang Bang

"Thank you for organising the local business owners and the mayor to visit our school for the Career Insights Q&A. Our Year 11 Business Management students truly benefited from the experience and we appreciate the effort you put into it."

Cici Lang
Teacher at Mt Erin Secondary College

Business Engagement

eNewsletter Subscribers:

Number of subscribers to the Business eNewsletter

Business Support:

Number of businesses assisted with workshops, grant assistance, business relocation and more

Business Mentoring:

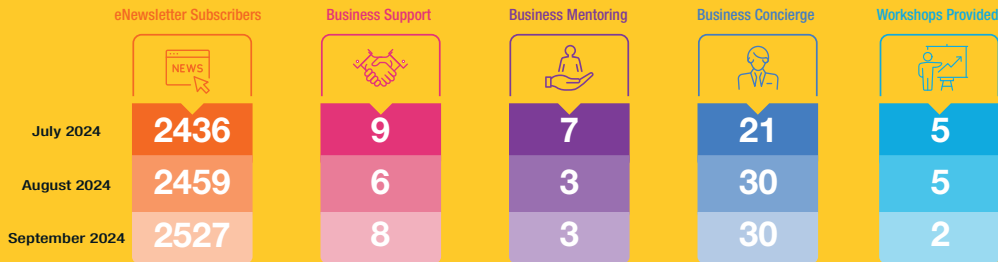
Number of businesses who signed up for free mentoring and were assigned a mentor

Business Concierge:

Number of Business Concierge requests actioned

Workshops Provided:

Number of Business Workshops provided



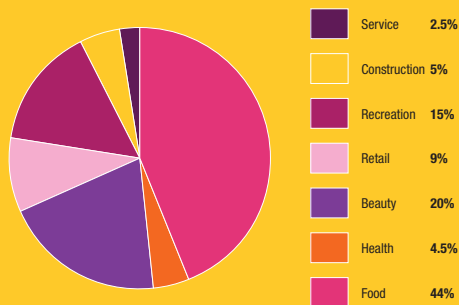
Business Concierge Service

Our Business Concierge is a free service to help guide businesses to start up, grow or relocate by:

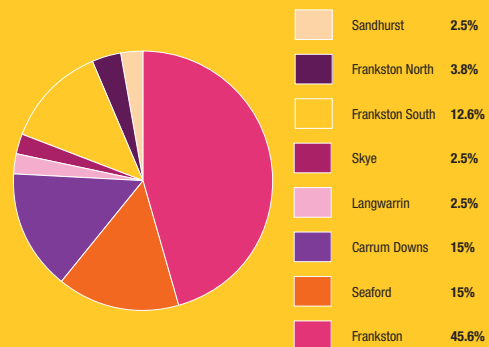
- providing information to help open or expand a business
- helping business operators to understand which permits they need

- help with completing and submitting these applications
- connecting business operators with Council's business mentoring service
- offering advice on other aspects of running a business

Business Concierge requests by industry type



Business Concierge requests by location



Type of business







FRANKSTON CITY
COUNCIL

30 Davey Street
Frankston VIC 3199
Australia

PO Box 490
Frankston VIC 3199

Phone **1300 322 322**

frankston.vic.gov.au

business@frankston.vic.gov.au

CEO Report: July to October 2024

Frankston Business Collective

Introduction

This quarter has been marked by steady growth, strategic partnerships, and a renewed focus on increasing awareness of the Collective's presence among Frankston businesses through stronger digital marketing.

Our collective efforts have been aimed at fostering an environment where businesses can thrive and contribute to the overall economic vitality of Frankston.

Key Achievements

Financial Overview and Membership Growth

With the support of the Frankston City Council, the FBC financial position remains strong, enabling continued support of the wider Frankston business community.

This growth has been further enhanced by the strong backing of our Strategic Partners, who contribute to key events through sponsorship.

We continue to manage our funds responsibly, ensuring that resources are directed toward initiatives that benefit our members and the broader community.

Steady increase in membership this quarter, with several new businesses joining the Collective.

This reflects a growing recognition of the value that our Collective provides, including access to resources, events, and advocacy for business interests.

- **Income Generated:** \$7,625 since May 2024 - this has more than covered attrition and contributed to growth.
- **Average Monthly Income Growth:** \$1,271 since May, reflecting the upgraded membership tiers. The reach is now broader compared to previous management.

Snapshot:

	Apr	May	Jun	Jul	Aug	Sep	Oct	Growth (since April)	Comments
Strategic	8	10	13	13	13	13	13	+5	5 new – Bendigo Bank, MP Mag, Frankston Football Club, Frankston Arts Centre, McClelland Gallery
Executive	5	14	16	16	29	32	33	+28	7 upgrades from Enterprise, 15 from Essential and 11 new
Enterprise	15	15	13	13	9	9	0	-15	7 upgraded to Executive. 9 removed due to non payment
Essential	178	185	185	186	155	152	155	-23	36 non renewal. 5 Duplicate entries removed. 15 upgraded to Executive, 40 New, 20 changed to Community
Frankston Community	0	0	0	0	16	20	20	+20	Retained from non renewals.
Probono	6	6	6	6	6	6	6	0	
TOTAL	212	229	233	234	228	232	227	15	

Business Workshops and Networking Events

Multiple educational and networking events, including flagship Women in Business and CEO Breakfast events, which focused on business connections and provided updates on developments in Frankston.

These sessions were well-attended, with positive feedback from participants who appreciated the practical, and interactive approach.

Monthly networking events continued to encourage collaboration among local businesses, with over 150 attendees across multiple events in July, August, and September.

Event Mix and Financial Performance

- **Event Mix:** Health and Wellbeing Summit, Education Sessions, Networking Events, CEO Breakfast.
- **Financials:** Networking events are now profitable, generating an average of \$400 per event, while educational events are running at a loss, with an average loss of \$60 per event. Addressing this is essential for future sustainability.

Advocacy and Local Business Support

The FBC is working with Frankston City Council to address key concerns from the business community, including the recent closure of the Post Office on Wells Street, which has generated significant interest in the community.

Additionally, the FBC participated in the Cyber Security Forum hosted by the Minister for Security and attended the Circular Economy Forum to explore sustainable business practices.

Marketing and Communications

Our marketing strategy this quarter focused on increasing the visibility of the Frankston Business Collective across various channels.

Social Media Growth & Event Attendance

- Social Media: Increased followers and visibility have led to higher event attendance.
- Event Attendance: Strong attendance, with an average of 81% of those registered attending events.

Challenges

While we are seeing growth in the acquisition of new members, this has been offset by a drop in some renewals, as the broader economic environment remains a concern, with rising interest rates and inflation impacting business confidence, particularly for smaller businesses.

There are some ongoing changes to the FBC Board.

The inaugural FBC CEO Jeff Rogut resigned in June 2024

- Former Board Deputy Chair, Bernadine Geary was appointed as CEO in July 2024. Bernadine has recently resigned.
- Joyie Wood is officially the Chair of the Board and now acting in the position of Interim CEO.
- Board member, James Eyling is acting as Chair of the Board while Joyie Wood is in the CEO position.

Conclusion

Under new management, membership, event attendance, and income have all shown significant growth.

However, addressing the financial losses from educational events remains a priority for achieving future profitability. Ongoing support for local businesses and advocacy will continue to drive community engagement and prosperity.

Under new management, membership, event attendance, and income have all shown significant growth. However, addressing the financial losses from educational events remains a priority for achieving future profitability. Ongoing support for local businesses and advocacy will continue to drive community engagement and prosperity.

Frankston Business Collective Ltd

ABN: 32 660 054 777

Financial Statements

For the Year Ended 30 June 2024

Frankston Business Collective Ltd

ABN: 32 660 054 777

Contents**For the Year Ended 30 June 2024**

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Frankston Business Collective Ltd

ABN: 32 660 054 777

Directors' Report

For the Year Ended 30 June 2024

The Directors submit their report for the period ended 30 June 2024 made in accordance with a resolution of the Directors.

Directors

The names and details of the Directors during the financial year and in office at the date of this report are:

Joyie Wood	Kelly Jones
Bernadine Geary	Stuart Hayes
Emily Curcio	Mike Cusack (resigned: 17/07/2024)
David Friend	Jeff Rogut (resigned: 30/04/2024)
James Eling	

Objectives

Realising the full potential of businesses and industries in the area to drive a new era of innovation, development, growth, productivity, employment, and profitability.

Strategies for Achieving Objectives

We provide our members with:

- Networking and Business Events – Promotion of businesses and the making of new contacts and referrals through exclusive Business Collective member events.
- News Updates – Informing of local, state, and national business issues through the Company's website and email newsletters.
- Business Directory – Interactive listings in the Company's business directory providing active links back to member's websites and social media.
- Advocacy – Advocacy initiatives on issues that affect business, including health, safety, wellbeing and other valuable programs.
- Business Awards – Recognition through the FBC Excellence Awards introduced in 2023.

Principal Activities

The principal activities of the Company in the course of the financial period were to support the dynamic business community in the Frankston region through assisting business to realise their full potential. There was no significant change in the nature of those activities during the financial period.

State of Affairs

There were no significant changes in the state of affairs of the Company other than those referred to in the accounts and notes thereto.

Review of Operations

The net result of the Company for the period after income tax was a profit of \$5,814 (2023: profit of \$21,788).

In the opinion of the Directors the results of the Company's operations during the period were not substantially affected by any item, transaction or event of a material and unusual nature.

Likely Developments

The likely future developments in the operations of the Company are the continuation of the principal activities set out in this report.

Frankston Business Collective Ltd

ABN: 32 660 054 777

Directors' Report

For the Year Ended 30 June 2024

Events Subsequent to the End of the Financial Period

No matters or circumstances have arisen since the end of the financial year that have significantly affected or may significantly affect the operations of the Company, the result of its operations or the state of affairs of the Company in future financial years.

There have been no material non-adjusting events after the reporting date, nor has any information been received about conditions at reporting date that have not been included in this report.

Environmental Regulation

The Company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

Members Guarantee

The Frankston Business Collective Ltd is a public Company limited by guarantee. In the event that the Company is wound up, each member may be liable to contribute to any outstanding obligations of the Company and the costs, charges and expenses of winding up.

Dividends

No dividend has been paid, nor is any dividend proposed or recommended.

Share Capital

The Company does not have share capital.

Directors' Benefits

Other than remuneration paid to the CEO, who is also a Director of the Company, since the beginning of the financial year being reported upon, no Director of the Company has received or become entitled to receive any benefit.

Directors & Auditors Indemnification

The Company has not, during or since the financial year, in respect of any person who is or has been an officer or auditor of the Company or a related body corporate indemnified or made any relevant agreement for indemnifying against a liability incurred as an officer, including costs and expenses in successfully defending legal proceedings. The Company has paid premiums in respect of a contract insuring against a liability incurred as an officer or auditor, for the costs or expenses to defend legal proceedings.

Proceedings on Behalf of the Company

No person has applied for leave of Court to bring proceedings on behalf of the Company, or intervene in any proceedings to which the Company is a party for the purpose of taking responsibility on behalf of the Company for all or part of any proceedings.

The Company was not a party to any such proceedings during the period.

Frankston Business Collective Ltd

ABN: 32 660 054 777

Directors' Report

For the Year Ended 30 June 2024

Auditor's Declaration

A copy of the auditor's independence declaration as required by Section 307C of the *Corporations Act 2001* is set out on the following page.

The report is made in accordance with a resolution of the Directors.



Joyie Wood
Director



Bernadine Geary
Director

Dated this 13th day of November 2024



Shepard Webster & O'Neill Audit Pty Ltd
Certified Practising Accountant, Authorised Audit Company
ABN: 89 154 680 190

Auditor's Independence Declaration

To Frankston Business Collective Ltd,

As lead auditor of Frankston Business Collective Ltd for the year ended 30 June 2024, we declare that, to the best of our knowledge and belief, there have been:

- No contraventions of the independence requirements of the *Corporations Act 2001* in relation to the audit, and
- No contraventions of any applicable code of professional conduct in relation to the audit.

Dated at Frankston on this 13th day of November 2024

[Redacted signature area]

Shepard Webster & O'Neill Audit Pty Ltd
Certified Practising Accountant
Authorised Audit Company No 415478
31 Beach Street Frankston 3199, PO Box 309 Frankston Victoria 3199
Telephone (03) 9781 2683 – Fax (03) 9781 3078
Email – dszepfalussy@shepard.com.au

[Redacted signature area]

David A Szepfalussy
Director

Frankston Business Collective Ltd

ABN: 32 660 054 777

Directors' Declaration**For the Year Ended 30 June 2024**

The Directors have determined that the Company is not a reporting entity. The Directors have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Directors of the Company declare that:

1. The financial statements and notes:
 - a) Comply with Accounting Standards as detailed in Note 1 to the financial statements and the *Corporations Act 2001*; and
 - b) Give a true and fair view of the financial position as at 30 June 2024 and performance for the period ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. In the Directors' opinion there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Directors.



Joyie Wood
Director



Bernadine Geary
Director

Signed on the 13th day of November 2024

Frankston Business Collective Ltd

ABN: 32 660 054 777

Statement of Profit or Loss and Other Comprehensive Income

For the Year Ended 30 June 2024

	2024	2023
	\$	\$
Continuing Operations		
Income		
Membership Subscriptions	59,222	46,309
Grants and Funding	145,000	215,227
Event Income	33,651	3,220
Sundry Income	226	1,045
Total Income	<u>238,099</u>	<u>265,801</u>
Expenditure		
Administration Expenses	28,089	10,052
Advertising Expenses	32,828	30,142
Consulting Fees	119,136	136,349
Events Expenses	46,593	31,952
Sundry Expenses	1,632	5,107
Website Expenses	4,007	30,411
Total Expenditure	<u>232,285</u>	<u>244,013</u>
Profit / (Loss) before income tax expense from continuing operations	<u>5,814</u>	<u>21,788</u>
Less Income Tax Expense	-	
Net Profit / (Loss) after income tax expense from continuing operations	<u>5,814</u>	<u>21,788</u>
Other Comprehensive Income		
Items that will not be reclassified subsequently to profit or loss	-	-
Items that may be reclassified subsequently to profit or loss when specific conditions are met	-	-
Total Comprehensive Income / (Loss)	<u>5,814</u>	<u>21,788</u>

The accompanying notes form part of these financial statements

Frankston Business Collective Ltd

ABN: 32 660 054 777

Statement of Financial Position

As At 30 June 2024

	Notes	2024 \$	2023 \$
Current Assets			
Cash and Cash Equivalents	2	50,041	45,265
Trade and Other Receivables	3	13,805	154,555
Total Current Assets		<u>63,846</u>	<u>199,820</u>
Total Assets		<u>63,846</u>	<u>199,820</u>
Current Liabilities			
Trade and Other Payables	4	11,454	356
Income in Advance	5	24,790	177,676
Total Current Liabilities		<u>36,244</u>	<u>178,032</u>
Total Liabilities		<u>36,244</u>	<u>178,032</u>
Net Assets		<u>27,602</u>	<u>21,788</u>
Equity			
Retained Earnings		27,602	21,788
Total Equity		<u>27,602</u>	<u>21,788</u>

The accompanying notes form part of these financial statements

Frankston Business Collective Ltd

ABN: 32 660 054 777

Statement of Changes in Equity

For the Year Ended 30 June 2024

	Notes	2024 \$	2023 \$
Equity			
Retained Earnings			
Opening Balance		21,788	-
Profit / (Loss) from Continuing Operations		5,814	21,788
Other Comprehensive Income		-	-
Closing Balance		<u>27,602</u>	<u>21,788</u>
Total Equity		<u><u>27,602</u></u>	<u><u>21,788</u></u>

The accompanying notes form part of these financial statements

Frankston Business Collective Ltd

ABN: 32 660 054 777

Statement of Cash Flows**For the Year Ended 30 June 2024**

	Notes	2024 \$	2023 \$
Cash Flow From Operating Activities			
Receipts from members and other sources		225,963	288,922
Payments to suppliers and employees		(221,187)	(243,657)
Net Cash Flow Provided By Operating Activities	6(b)	<u>4,776</u>	<u>45,265</u>
Net (Decrease) / Increase in Cash Held		<u>4,776</u>	<u>45,265</u>
Cash at Beginning of Financial Year		45,265	-
Cash at End of Financial Year	6(a)	<u><u>50,041</u></u>	<u><u>45,265</u></u>

The accompanying notes form part of these financial statements

Frankston Business Collective Ltd

ABN: 32 660 054 777

Notes to the Financial Statements

For the Year Ended 30 June 2024

Note 1: Summary of Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

New or Amended Accounting Standards and Interpretations Adopted

The Company has adopted all of the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new or amended Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

Basis of Preparation

In the Directors' opinion, the Company is not a reporting entity because there are no users dependent on general purpose financial statements.

These are special purpose financial statements that have been prepared for the purposes of complying with the *Corporations Act*. The Directors have determined that the accounting policies adopted are appropriate to meet the needs of the members of Frankston Business Collective.

These financial statements have been prepared in accordance with the recognition and measurement requirements specified by the Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') and the disclosure requirements of AASB 101: *Presentation of Financial Statements*, AASB 107: *Statement of Cash Flows*, AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors*, AASB: 1048: *Interpretations of Standards* and AASB 1054: *Australian Additional Disclosures*, as appropriate for not-for-profit oriented entities.

Historical cost convention

The financial statements have been prepared under the historical cost convention, except for, where applicable, the revaluation of financial assets and liabilities at fair value through profit or loss, financial assets at fair value through other comprehensive income, investment properties, certain classes of property, plant and equipment and derivative financial instruments.

Critical accounting estimates

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires Management to exercise its judgement in the process of applying the Company's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in Note 1.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements:

a) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

b) Taxation

The Company is exempt under Division 50 of the Income Tax Assessment Act 1997 as a non-profit Company. As such, no allowance has been made for Income Tax.

Frankston Business Collective Ltd

ABN: 32 660 054 777

Notes to the Financial Statements**For the Year Ended 30 June 2024****Note 1: Summary of Significant Accounting Policies (Continued)****c) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

d) Revenue and Other Income**Membership Subscriptions**

Membership subscriptions are payable annually in advance. Membership subscriptions are recognised on a receivable basis and in the period to which the subscriptions relate. Membership subscriptions received in advance of the period to which they relate are carried forward in the Statement of Financial Position under the heading of current liabilities.

Event and Function Income

Event and function income is recognised in the period the event or function is held. Funds received prior to the events or functions are carried forward in the Statement of Financial Position under the heading of current liabilities until the event or function is held.

Interest Income

Interest revenue is recognised when received.

Other Revenue

Other income is recognised on an accruals basis when the Company is entitled to it.

All revenue is stated net of the amount of goods and services tax.

e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from, or payable to, the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

f) Trade and Other Receivables

Trade and other receivables include amounts due from customers for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets.

Trade and other receivables are initially recognised at fair value and subsequently measured at amortised cost, less any provision for impairment.

Frankston Business Collective Ltd

ABN: 32 660 054 777

Notes to the Financial Statements

For the Year Ended 30 June 2024

Note 1: Summary of Significant Accounting Policies (Continued)

g) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Company during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

h) Membership and Guarantee

The Company is limited by guarantee and does not have share capital.

i) Current and non-current classification

Assets and liabilities are presented in the Statement of Financial Position based on current and non-current classification.

An asset is classified as current when: it is either expected to be realised or intended to be sold or consumed in the Company's normal operating cycle; it is held primarily for the purpose of trading; it is expected to be realised within 12 months after the reporting period; or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after the reporting period. All other assets are classified as non-current.

A liability is classified as current when: it is either expected to be settled in the Company's normal operating cycle; it is held primarily for the purpose of trading; it is due to be settled within 12 months after the reporting period; or there is no unconditional right to defer the settlement of the liability for at least 12 months after the reporting period. All other liabilities are classified as non-current.

j) Critical Accounting judgements, estimates and assumptions

The preparation of the financial statements requires Management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, Management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

Frankston Business Collective Ltd

ABN: 32 660 054 777

Notes to the Financial Statements

For the Year Ended 30 June 2024

	2024 \$	2023 \$
Note 2: Cash and Cash Equivalents		
FBC Trading Account	50,041	45,265
	<u>50,041</u>	<u>45,265</u>
Note 3: Trade and Other Receivables		
Accounts Receivable	15,152	151,360
less Provision for Doubtful Debts	(7,672)	-
GST Payable/Receivable (net)	6,325	3,161
Prepaid Expenses	-	34
	<u>13,805</u>	<u>154,555</u>
Note 4: Trade and Other Payables		
Accounts Payable	10,878	356
Customer Deposits	220	-
Other Payables	356	-
	<u>11,454</u>	<u>356</u>
Note 5: Income in Advance		
Membership Prepayments	24,790	11,630
Event Prepayments	-	21,046
Grants and Funding	-	145,000
	<u>24,790</u>	<u>177,676</u>
Note 6: Notes to Statement of Cash Flows		
(a) Reconciliation of Cash		
Cash and Cash Equivalents	50,041	45,265
(b) Reconciliation of Net Cash Provided by Operating Profit / (Loss)		
Profit / (Loss) from Continuing Operations	5,814	21,788
Non Cash Flows in Operating Profit / (Loss)	-	-
Changes in Assets and Liabilities		
(Increase)/Decrease in Trade and Other Receivables	140,750	(154,555)
Increase/(Decrease) in Trade and Other Payables	11,098	356
Increase/(Decrease) in Other Liabilities	(152,886)	177,676
	<u>4,776</u>	<u>45,265</u>

Frankston Business Collective Ltd

ABN: 32 660 054 777

Notes to the Financial Statements

For the Year Ended 30 June 2024

	2024	2023
	\$	\$
Note 7: Remuneration of Auditors		
During the financial year, the following fees were paid or payable for services provided by Shepard Webster & O'Neill Audit Pty Ltd, the auditor of the Company:		
<i>Audit Services - Shepard Webster & O'Neill Pty Ltd</i>		
Audit of the Financial Statements	3,200	3,000
Other Services	1,250	1,200
	<u>4,450</u>	<u>4,200</u>

Note 8: Contingent Liabilities

The Company had no contingent liabilities as at 30 June 2024 and 30 June 2023.

Note 9: Commitments

The Company had no commitments for expenditure as at 30 June 2024 and 30 June 2023.

Note 10: Events After the Reporting Period

No matter or circumstance has arisen since 30 June 2024 that has significantly affected, or may significantly affect the Company's operations, the results of those operations, or the Company's state of affairs in future financial years.

There have been no material non-adjusting events after the reporting date, nor has any information been received about conditions at reporting date that have not been included in this report.



Shepard Webster & O'Neill Audit Pty Ltd
Certified Practising Accountant, Authorised Audit Company
ABN: 89 154 680 190

**Independent Auditor's Report
To the Members of Frankston Business Collective Ltd
ABN: 32 660 054 777**

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of the Frankston Business Collective Ltd, which comprises the Statement of Financial Position as at 30 June 2024, the Statement of Profit or Loss and Other Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Directors' declaration.

In our opinion, the accompanying financial report of Frankston Business Collective is in accordance with the *Corporations Act 2001*, including:

- i. giving a true and fair view of the company's financial position as at 30 June 2024 and of its financial performance for the year then ended; and
- ii. complying with Australian Accounting Standards to the extent described in Note 1 and the *Corporations Regulations 2001*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Company in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the Directors of Frankston Business Collective, would be in the same terms if given to the Directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Directors' financial reporting responsibilities under the *Corporations Act 2001*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Information Other than the Financial Report and Auditor's Report Thereon

The Directors of the Company is responsible for the other information. The other information comprises the information included in the Company's annual report for the year ended 30 June 2024, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



Shepard Webster &
O'Neill Audit Pty Ltd
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Liability limited by a
scheme approved
under Professional
Standards Legislation



Shepard Webster & O'Neill Audit Pty Ltd
Certified Practising Accountant, Authorised Audit Company
ABN: 89 154 680 190

Independent Auditor's Report (Continued)
To the Members of Frankston Business Collective Ltd
ABN: 32 660 054 777

Responsibilities of the Directors for the Financial Report

The Directors of the Company are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Corporations Act 2001* and is appropriate to meet the needs of the members. The Directors' responsibility also includes such internal control as the directors determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

The Directors of the Company are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Directors.
- Conclude on the appropriateness of the Directors use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Directors, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



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Shepard Webster & O'Neill Audit Pty Ltd
Certified Practising Accountant, Authorised Audit Company
ABN: 89 154 680 190

Independent Auditor's Report (Continued)
To the Members of Frankston Business Collective Ltd
ABN: 32 660 054 777
ACN: 660 054 777

Dated at Frankston on the 13th day of November 2024

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Executive Summary

12.6 Frankston Arts Advisory Committee - Minutes 27 August 2024

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan

- | | |
|----------|---|
| Level 1: | 2. Community Strength |
| Level 2: | 2.1 Build Frankston City's reputation as an arts, culture and tourism destination |

Purpose

To present the minutes of the Frankston Arts Advisory Committee meeting held on 27 August 2024.

Recommendation (Director Customer Innovation and Arts)

That Council receives the Minutes of the Frankston Arts Advisory Committee meeting held on 27 August 2024.

Key Points / Issues

Frankston Arts Advisory Committee Minutes (FAAC) – August 2024

The August meeting was convened with members of FAAC to discuss agenda items and make recommendations where appropriate to Council for approval.

Main items discussed by the Committee at the meeting 27 August 2024 were:

Mile Bridge Express of Interest Update

- The contract has been signed for the Mile Bridge Gateway Sculpture with an estimated completion date of June 2025.

Frankston Pier Update

- The windvanes removal will be undertaken in the coming months. Parks Victoria have been contacted for the necessary approvals. The Expression of Interest for the new artwork will align with the removal of the existing windvanes.

Future of Big Picture Festival

- The current contract with the curator of the Big Picture Festival has ceased, providing the opportunity to coordinate the festival internally, resulting in cost efficiencies whilst also maintaining the reputation and profile of artists as the capacity to deliver internally has grown significantly.
- Five artists have already been signed for 2025 Street Art Festival.

Frankston Regional Arts Trail

- The Public Art Officer took the Committee through the steps currently being undertaken to form the themes for Artist Briefs.
- Current stakeholder engagement is occurring for:
 - Frankston Pier
 - Jubilee Park
 - South East Water Tank
 - Mitre 10 Wall at Karingal Hub

12.6 Frankston Arts Advisory Committee - Minutes 27 August 2024**Executive Summary****FAAC Vacancies**

- There are three vacancies available to be advertised in November with another Committee member resignation at this meeting due to relocating from Frankston.

Other Business

- **Australian Impact Award – Frankston Arts Centre – Arts Access Program**
Frankston Arts Centre won a National Award at the Performing Arts Centre Australia IMPACT Awards. The award was for Frankston Art Centre's Arts Access Program that seeks to engage vulnerable and disadvantaged people in their community to provide opportunities for them to actively engage in the arts. The Frankston Arts Centre's legacy of investment in the accessibility space, with its dedicated Arts Access program demonstrates ongoing commitment to removing barriers, ensuring participation, and engaging the community.
- **Celebration for long standing Committee Member**
The Committee extended their gratitude to long standing Committee member Doug Spencer-Roy whose tenure came to a close.
- **November Meeting**
Due to the new Council induction schedule in November/December, the new Councillor committee representatives will not have been selected in time for this meeting, the next FAAC meeting will take place in February 2025.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Frankston Arts Advisory Committee.

2. Other Stakeholders

Relevant internal departments as required.

Analysis (Environmental / Economic / Social Implications)

Not applicable.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impact associated with this report.

Policy Impacts

There are no policy impacts as a result of this report.

Gender Impact Assessments

12.6 Frankston Arts Advisory Committee - Minutes 27 August 2024**Executive Summary**

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter related to the minutes of the FAAC or Council report.

Risk Mitigation

Risks have been considered and mitigations are considered achievable.

Conclusion

Minutes of the FAAC meeting on 27 August 2024 are included for Council information (Attachment A).

ATTACHMENTS

Attachment A: [↓](#) FAAC Minutes - 27 August 2024 Meeting



Frankston Arts Advisory Committee

MINUTES OF MEETING

27 August 2024
6.30 – 8.30pm
Acacia Room

1	Governance: General	
1.1	Welcome and apologies	Present Ms Barbara Crook (Chairperson) Ms Tammy Ryan Ms Rebecca Umlauf Ms Shweta Babbar Mr Nic Velissaris Cr Kris Bolam Ms Rebecca Gendron Mr Douglas Spencer-Roy Ms Prue Wheeler Apologies Mr Phil Cantillon Cr David Asker Mr Joe Grimes
1.2	Determination of quorum	A quorum was declared.
1.3	Declaration of interests	Mr Spencer Roy's employer is a sponsor.
1.4	Confirmation of Agenda	Agenda confirmed.
1.5*	Approval of minutes – 2 July 2024	The Minutes of the FAAC meeting held 2 July 2024 were previously approved by the Committee via email. Carried
1.6	Action items/Matters arising	The following action items were discussed: <ul style="list-style-type: none"> SSF Sub-Committee Chair – Rebecca Umlauf has agreed to Chair the SSF Committee for 2025.
2	Management Updates	
2.1*	Arts & Culture – KPIs Report and Financials	<ul style="list-style-type: none"> Manager A&C took the Committee through the various KPI's for the year.
3	Arts & Culture Projects	
3.1	Mile Bridge Gateway Sculpture Update	<ul style="list-style-type: none"> Manager A&C advised the contract has been signed for the Mile Bridge Gateway Sculpture with an estimated completion date of June 2025.
3.2	Frankston Pier EOI	<ul style="list-style-type: none"> The windvanes removal will be undertaken in the coming months. Parks Victoria, have been contacted for the necessary approvals. The Expression of Interest (EOI) for the new artwork will align with the removal of the existing windvanes.
3.3	Future of Big Picture Festival	<ul style="list-style-type: none"> Senior Public Art Officer (SPA0) pitched the possibility of rebranding the Big Picture Festival to emphasize Frankston's ownership which would save costs and create a more direct association with the community. 5 artists have already been signed for 2025 Street Art Festival <p>Action: SPA0 to provide a business case with the proposed changes focusing on the scope, span, variety of the festival and include highlighting the risks and mitigation strategies together with a transition plan for the new format.</p>

3.4	Frankston Regional Arts Trail themes for consideration	<ul style="list-style-type: none"> • Public Art Officer (POA) took the Committee through the steps currently being undertaken to form the themes for Artist Briefs • Link to the feedback page for the Committee to make comment is https://forms.office.com/r/9BrfJNbnfU or via ArtsTrail@frankston.vic.gov.au • An engagement plan will be prepared. • The current priorities are: <ul style="list-style-type: none"> ○ Frankston Pier ○ Jubilee Park ○ South East Water Tank ○ Mitre 10 Wall at Karingal Hub <p>Action: Officers to request to attend the next McClelland Gallery Board meeting including FAAC Chairperson.</p>
3.5	FAAC Vacancies	<ul style="list-style-type: none"> • Nic advised his resignation from the Committee due to relocating from Frankston. The Committee will celebrate Nic's tenure at the next available meeting. • The 3 vacancies available will be advertised in September/October. <p>Action: The Committee were asked to forward any suggestions for nominations.</p>
4	Capital Works	NA
5	Strategy	NA
6	Any Other Business	
6.1	November Meeting	<ul style="list-style-type: none"> • Due to the new Council being inducted in November/December, the new Committee Councillor representatives will not have been selected in time for this meeting. • The scheduled meeting will be held in diaries until a decision is made on whether to meet or not.
6.2	Impact Award	<ul style="list-style-type: none"> • Manager A&C advised the Committee that Council won a National Award last week at the Performing Arts Centre Australia IMPACT Awards. The award was for Frankston Art Centre's Arts Access Program. • The Arts Access Program won with the following detail: Frankston Arts Centre's robust and meaningful Arts Access program seeks to engage vulnerable and disadvantaged people in their community to provide opportunities for them to actively engage in the arts. The Frankston Arts Centre's legacy of investment in the accessibility space, with its dedicated Arts Access program demonstrates ongoing commitment to removing barriers, ensuring participation, and engaging the community.
6.3	Celebration for Doug Spencer-Roy	<ul style="list-style-type: none"> • The Chairperson on behalf of the Committee, extended their gratitude to Doug for his incredible dedication and contributions over the past 12 years. His commitment has been instrumental in shaping our arts initiatives and supporting the local arts community. • Doug is an exemplar of good governance and good grace and as such has made a very real and positive difference.



Confidential Items		
C.1	N/A	
7	Next Board Meeting and forward agenda	
7.1	Next FAAC Meeting: <ul style="list-style-type: none">• 26 November 2024 TBC	
	Confirmed as a Correct Record	Chairperson: Barbara Crook

The meeting closed at 7.50pm



Executive Summary

12.7 Young Street Action Plan Update

Enquiries: (Fiona McQueen: Customer Innovation and Arts)

Council Plan

Level 1:

5. Thriving Economy

Level 2:

5.5 Leverage the emerging connection between Frankston City's café and dining culture through the revitalisation of public spaces

Purpose

To provide information and an update on the initiatives included in the Young Street Action Plan.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes the Young Street Action Plan brings together key initiatives to improve Young Street and is an extension of a number of other strategic Council initiatives, including the Frankston Metropolitan Activity Centre (FMAC) Structure Plan and the Economic Development and Skilled Community Strategy;
2. Notes the Action Plan was informed by community feedback, received over a number of years through various forms of community engagement, consistently highlights the need to improve the look, feel and function of the Young Street precinct in Frankston's city centre;
3. Notes the actions that have occurred since the Action Plan was endorsed by Council in August, including:
 - i. In partnership with Metro Trains and South East Community Link, a pilot program called 'Community Connectors' will be establishing at the Frankston Railway Station late November 2024. The launch for the program is scheduled for late January /early February 2025;
 - ii. Frankston Christmas Festival extended to Young Street location including European Christmas Village and State Government partnership for music event on 30 November 2024;
4. Notes the actions and status updates for all initiatives included have been included in the report; and
5. Continues to receive quarterly report updates on the progress and outcomes of the Young Street Action Plan, with revisions considered as opportunities and needs arise.

Key Points / Issues

- At the Council Meeting 12 August 2024 Council the following was adopted:

That Council:

1. Notes community feedback, received over a number of years through various forms of community engagement, consistently highlights the need to improve the look, feel and function of the Young Street precinct in Frankston's city centre;

2. Notes key concerns and opportunities raised through community consultation, particularly through the 2024 Community Vision Update, includes:

12.7 Young Street Action Plan Update**Executive Summary**

- i. Avoiding the area due to perceived lack of safety, seeking more security/police presence to prevent and move along unwanted behaviours;*
- ii. Car parking or vehicle access to and through the city centre;*
- iii. General presentation of the area, particularly cleanliness and vacant shopfronts;*
- iv. The desire to decentralise, but retain, important community and social support services from the city centre to be alongside other allied health services;*
- v. Need for increased public spaces particularly for place making and activation of the area;*
- vi. The need for more greenery, wider footpaths and improved connections and movement through and into other areas of the city centre;*
- vii. Opportunity for development to improve building quality, activate vacant shopfronts and higher density use of land;*
- viii. Improvements needed to the public transit interchange between trains, buses and taxis;*

4. Adopts the Young Street Action Plan (Attachment A), and recognises the importance of Council leading this direct response to ongoing community feedback. The plan focusses on six key pillars:

- i. Working with businesses;*
- ii. Safety in the community;*
- iii. Street presentation;*
- iv. Development and activation;*
- v. City connectivity and space; and*
- vi. Community health and wellbeing;*

- Over recent years, there has been growing momentum and strong interest from community, businesses and key local stakeholders to change the look, feel and function of Young Street. The aspiration through community feedback has clearly articulated a desire to have a vibrant, safe and thriving streetscape.
- Notably, increased safety, reduction of crime and enhanced retail, dining and leisure experiences are of highest priority through all forms of feedback.
- The Young Street Action Plan was developed to capitalise on the drive for change underway locally and identifies a number of key actions to address immediate visible issues within the key city centre transit precinct, including vacant shops, poorly presented businesses, safety concerns and a limited mix of retailers.
- (Attachment A) provides an update on all key initiatives within the reportable six key pillars:
 - Working with businesses;
 - Safety in the community;
 - Street presentation;
 - Development and activation;
 - City connectivity and space, and;
 - Community health and wellbeing.
- Highlights from the quarter include:

12.7 Young Street Action Plan Update**Executive Summary**

- In partnership with Metro Trains and South East Community Link, a pilot program called 'Community Connectors' will be establishing at the Frankston Railway Station late November 2024. The launch for the program is scheduled for late January /early February 2025;
- Frankston Christmas Festival extended to Young Street location including European Christmas Village and State Government partnership for music event on 30 November 2024;
- A number of roundabouts and planted boxes were replanted during mid 2024 with a focus of colour and presentation;
- Council officers have met with representatives of the owners of 9 adjacent properties along Young St to understand what would motivate them to redevelop and/or sell;
- Council has written to Victoria Police regarding additional resources for community safety initiatives and is in discussions with the Frankston and Carrum Downs Local Area Commander;
- To ensure the Action Plan remains relevant, it will be regularly updated as initiatives are introduced and reviewed.
- Council is receiving quarterly updates on the progress of the initiatives in the Action Plan.

Financial Impact

Future funding needs identified for FY 25/26 will be referred to the annual 25/26 budget process.

Consultation**1. External Stakeholders**

Council has reviewed community feedback relating to Young Street received through various community engagements dating back to July 2021.

Of particular relevance are the comments received through the 2024 Community Vision Refresh. Over this period, Council has received over 740 pieces of feedback from community members with references to Young Street and Frankston Railway Station. Key areas of concern include:

- Place making and activation - 236 responses supporting this
- Transport and infrastructure - 136 responses supporting this
- Greening and vegetation - 106 responses supporting this
- Presentation - 104 responses supporting this
- Car movement and parking - 62 responses supporting this
- Economic development - 44 responses supporting this
- Community safety - 36 responses supporting this

Council has also had conversations with local State and Federal Members of Parliament and through the Frankston Suburban Revitalisation Board, which features representatives from key local organisations such as Peninsula Health, Monash University, Chisholm Institute, South East Water, Vicinity Centres - Bayside,

12.7 Young Street Action Plan Update**Executive Summary**

Peninsula Community Legal Centre, Frankston Business Collective and First Nations Health and Wellbeing Organisation.

2. Other Stakeholders

Teams from across Council are involved in the Young Street Action Plan, including:

- Community Relations - for communications, marketing, engagement, government and stakeholder relations advice;
- City Futures - for public realm, strategic planning and economic development advice;
- Operations - regarding delivery of city presentation and cleanliness;
- Community Safety - regarding Local Laws implementation and patrolling;
- Contracts and Procurement - regarding Council-owned assets and developer attraction;
- Community Strengthening - for advice regarding engaging with community service providers;
- Development Services - for advice regarding town planning and land use.

Analysis (Environmental / Economic / Social Implications)

The Young Street Action Plan is aiming to:

- Improve the Young Street precinct and surrounding CBD area;
- Increase local employment opportunities;
- Enhance the visitor economy; and
- Increase community safety through reduction of antisocial behaviours.

Legal / Policy / Council Plan Impact

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal or statutory obligations to consider.

Policy Impacts

The Action Plan is an extension of a number of other initiatives, including FMAC Structure Plan, the positioning work and other endorsed strategies, including the Integrated Transport Strategy and the Economic Development and Skilled Community Strategy.

Gender Impact Assessments

A gender impact assessment is required and is in progress.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.7 Young Street Action Plan Update**Executive Summary****Risk Mitigation**

Negative communications and social issues damage current city positioning and attraction of events. Council will mitigate the negative commentary around safety and presentation of Young Street in the delivery of the Action Plan initiatives by communicating the initiatives as opportunities and improvements.

Conclusion

Council is implementing a range of initiatives outlined in the Young Street Action Plan in response to consistent community feedback received over recent years seeking improvements to the look, feel and function of the Young Street precinct within Frankston's city centre.

This is the first quarterly update and has identified key deliverables such as the community partnership with Metro Trains and South East Community Link, and the extension of the Christmas Festival to the Young Street precinct.

A range of initiatives from city presentation, transport connectivity, place activation and more has been identified and will be delivered by Council over the next two years (2024-2025).

ATTACHMENTS

Attachment A:[📄](#) Young Street Action Plan

Activity No.	Activity	Action Update
Action 1: Working with businesses		
1.1	Build on the Young Street Vacant Commercial Property Program	Trial period with two vacant shops filled with quality, short-term tenants: Blaze & Foam - 138 Young Street, a craft and hobby store and Curated Archives - 6 Young Street, a fashion store selling vintage and second-hand clothing.
1.2	Council to fund improvements of business frontages along Young Street	\$80,000 from the Economic Development operational budget has been set aside for these works. An audit of Young Street frontages has been completed and recommendations are being developed for Council funded shop frontage improvements.
1.3	Introduction of new entertainment, activities and attractions for families.	Elevation of Frankston's Christmas Festival with a European Christmas Village in Playne Street car park, plus rides and amusements now moved to take place in car park behind Young Street Medical Centre (Young Street East carpark). In addition, a partnership with the State Government for a music event taking place in nearby Playne street to accompany the Christmas Festival will also enhance the event offerings. These events will take place on 30 November. Frankston's Christmas Carnival has been secured in the new event location in the Young Street East Carpark from Friday 29 November – Sunday 8 December 2024 (operating on Fri-Sun nights).
1.4	Council fee waivers for new businesses opening or enhancing their offer in Young Street.	\$125,000 from the Economic Development operational budget has been set aside for these fee waivers. No promotion of the fee waivers has commenced as yet and no waivers have been requested to date.
1.5	Council will lead by example and establish a dedicated presence in Young Street	Ongoing research being conducted
Action 2: Safety in the community		
2.1	Maintain the increased Rapid Response Patrols in the Young Street precinct.	Rapid Response Patrols have been maintained in the Young Street precinct with dedicated patrols conducted regularly. The focus of these patrols is to ensure compliance to Council's Community Local Law , particularly provisions relating to No Smoking/Vaping and Alcohol consumption in public places.
2.2	Exploring options to expand CCTV live feed to mobile devices for Victoria Police to access realtime and historical footage while in the field.	In progress. Discussions are ongoing to ensure the provision of mobile CCTV access is supported by an increased visible Police presence in the Young Street precinct.
2.3	Continue to work alongside local Police.	Ongoing. The Safer Communities team regularly works alongside local Police via the monthly Local Safety Committee, Frankston Liquor Licensing Meeting and communicating residents safety and crime concerns through to the Frankston Police Community Issues Register.

Action 3: Street presentation

3.1	Establishment of a new City Presentation team within Council responsible for: daily (inc weekends) footpath and street sweep sweeping, graffiti removal and litter collection AND increased inspections across the precinct (including weekends).	The newly formed city presentation team has been in place since early 2024. All initiatives associated with this action are now complete. Improved services entailing daily litter pick up, street sweeping, graffiti removal and weekend patrols and inspections are now in place. For graffiti, KPIs confirm the success of this action whereby response times have decreased and the removal quantity has doubled. Initiative enacted and officers will continue to monitor.
3.2	Facilities and plantings: designed to focus on low maintenance infrastructure where possible AND planting improvements in roundabouts and planter boxes.	A number of roundabouts and planted boxes were replanted during mid 2024 with a focus of colour and presentation. Inspection schedules have been improved with annual replanting to be undertaken moving forward.

Action 4: Development and activation

4.1	Launch of a Development Activation Program to assist or support appropriate planning applications to: encourage consolidation of adjoining properties, facilitate, and where appropriate obtain, planning permits on strategically located but otherwise constrained land.	Launched August 2024. Officers have commenced identifying properties with potential for consolidated development within the FMAC, including 9 properties along Young Street (see comment below)
4.2	Meet with property owners to understand plans and/or hurdles to accelerating development.	Meet with representatives of the owners of 9 adjacent properties along Young St to understand what would motivate them to redevelop and/or sell.
4.3	Complete FMAC Urban Design Guidelines to reinforce Council's commitment to supporting height quality and exemplary development.	Internal workshops completed to develop Guidelines scope and approach. Detailed brief currently being developed for further internal stakeholder review by end November 2024. Procurement phase for design consultant services to be completed by February 2025.

ACTION 5: City connectivity and space

5.1	Work with Department of Transport and Planning (DTP) to develop a Traffic Circulation Plan to encourage use of the Ring Road and reduce traffic congestion	Initial meeting with DTP's Strategic Transport Planning team was held to discuss collaborating to develop scope of works for the FMAC Traffic Circulation Plan.
5.2	Work with DTP to develop a Transport Plan for the Young Street transport hub that includes: Stage 1 - Review current bus interchange locations with DTP and other stakeholders, and undertake Concept Options	Initial meeting with DTP's Strategic Transport Planning team was held to discuss collaborating to develop scope of works for the Transport Plan including bus interchange review. It is expected that DTP will have input to refine the scope of works to ensure DTP's requirements are met. On-going monthly meetings have also been scheduled.
	Stage 2 - Traffic modelling works to test and confirm the effects of moving buses out of Fletcher Road or otherwise, whichever options are considered.	A request for a fee proposal has been sought from a suitably qualified consultant on Council's Civil Design panel for consideration with the DTP team. It is expected that DTP will have input to refine the scope of works to ensure DTP's requirements are met.
5.3	Enhancing Mobility and Safety Stage 1 - Creation of a Connected Network for Walking and Cycling Plan.	Longer term action to be scoped.
	Stage 2 - Work with DTP to develop options for safety and amenity on Beach Street at rail crossing and Frankston Station rail underpass.	Longer term action to be scoped.
5.4	Investigate alternative parking solutions beginning with an audit of all Council owned car parks, existing car parking time limits, costs.	Longer term action to be scoped.

Action 6: Community health and wellbeing

6.1	Work with the community service providers to understand their needs/interest and explore viable and appealing alternatives where appropriate.	Liaised with community service providers and businesses in Young Street to gain a better understanding of their service, issues and opportunities. Provided knowledge and resources to businesses on Young Street around support services available to the community including Community Support Frankston. Expanded community connection between Council and local business on Young Street.
6.2	Work with stakeholders to identify community in the Young Street Precinct.	Through connection with services and businesses, information was gained around the community in Young Street including social issues and feelings of safety.
6.3	Identify stakeholders and partners to coordinate an effective approach to address the needs of vulnerable adult community members.	In partnership with Metro Trains and South East Community Link, a pilot program called 'Community Connectors' will be establishing at the Frankston Railway Station late November 2024. The launch for the program is scheduled for late January /early February 2025. Identified potential business owners to be a part of a possible Young Street working group initiative which is being further investigated.
ADVOCACY		
	Highlight the need for a bus service review within Frankston's city centre with a focus on Young, Playne and Beach Streets.	Discussions are underway in regular meetings between Council and the Department of Transport and Planning. This initiative also falls within conversations about a regional bus service review within the GSEM group of Councils.
	Work with Victoria Police to increase Police/Protective Services Officers presence in the Young Street Precinct.	Council has written to Department of Justice and Community Safety along with the State Minister for Police and Minister for Crime Prevention on 16 August 2024. A response from the Department has indicated that police resourcing allocation is a matter for the local area division to determine and suggest Council work closely with the Frankston and Carrum Downs Local Area Commander on the needs within the Frankston City community. A meeting with an adviser to the Minister has been arranged for November 2024 to discuss the matter further. The State Member for Frankston was copied on these letters, to date no response has been received.
	Advocate for Land Tax/Stamp Duty deferrals (or similar) to accelerate development that increases housing in the city centre.	Longer term initiative. This initiative has been discussed through the Frankston Suburban Revitalisation Board for consideration.
	Build the profile of the benefits of a connected network of pocket parks and green city centre spaces.	Longer term initiative.
	Work with Monash University, Metro Trains and community service providers to develop initiatives to change the face of Young Street.	Metro Trains partnership - South East Community Link - soft launch to take place in late November, and a full community launch being planned for late January/early February 2025.

Executive Summary**12.8 Councillor Delegates to External Organisations and Internal Committees for 2025**

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To appoint Councillors as representatives to external and internal committees for 2025

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Endorses the following appointments be made to external organisations:
 - i. Cr _____ be appointed as a Councillor delegate to the Association of Bayside Municipalities and Cr _____ be appointed as the substitute Councillor delegate.
 - ii. Cr _____ and Cr _____ be appointed as Councillor delegates to the Australian Local Government Women's Association.
 - iii. The Mayor and Cr _____ be appointed as Councillor delegates to the Frankston Charitable Fund Committee of Management.
 - iv. The Mayor be appointed as the Councillor delegate to the Frankston Revitalisation Board.
 - v. The Mayor be appointed as the Councillor delegate to the Greater South East Melbourne Group.
 - vi. The Mayor be appointed as the Councillor delegate to the Municipal Association of Victoria and Cr _____ be appointed as the substitute Councillor delegate.
 - vii. Mayor/Cr _____ be nominated as Council's delegates at the National General Assembly 2025.
 - viii. The Mayor be nominated as Council's delegate to the Peninsula Leisure Pty Ltd Board.
 - ix. Cr _____ be appointed as the Councillor delegate to the Youth Advisory Council.
2. Endorses the following appointments to internal committees to be made:
 - i. The Mayor and Cr _____ be appointed as Councillor delegates to the Audit and Risk Committee.
 - ii. The Mayor, Cr _____, Cr _____ and Cr _____ be appointed as Councillor delegates to the Chief Executive Officer Employment and Remuneration Committee.
 - iii. Cr _____ be appointed as the Councillor delegate to the Disability Access and Inclusion Committee.
 - iv. Cr _____, Cr _____ and Cr _____ be appointed as Councillor

12.8 Councillor Delegates to External Organisations and Internal Committees for 2025**Executive Summary**

- delegates to the Frankston Arts Advisory Committee;
- v. Cr _____ and Cr _____ be appointed as Councillor delegates to the Foreshore Advisory Committee.
 - vi. The Mayor, Cr _____ and Cr _____ be appointed as Councillor delegates to the Frankston Cemetery Trust Committee.
 - vii. The Mayor, Cr _____ and Cr _____ be appointed as Councillor delegates to the Housing Advisory Committee.
 - viii. Cr _____ and Cr _____ be appointed as Councillor delegates to the Reconciliation Action Plan Advisory Committee.
 - ix. The Mayor and Cr _____ be appointed as Councillor delegates to the Sport & Recreation Advisory Committee.
3. Notes the Major Projects Advisory Committee is renamed Hot Topics Briefing and all Councillors be appointed as Councillor delegates;
 4. Notes the meeting times and dates for Committees, where a Councillor or Councillors are Councillor delegates, be arranged having regard to the availability of all participants including Councillor(s);
 5. Notes the minutes/activities of various internal and external committees are provided to Councillors via Councillor Portal or report to Council;
 6. Notes the highlights of the activities of any of the external and internal committees, if not otherwise reported to Councillors, would be provided from time to time in the Governance Matters report;
 7. Notes the Terms of Reference for the Internal Committees, as listed in Item 2, will be presented to Council for endorsement in 2025, following their review at the respective committee;
 8. Notes the following Committees have been discontinued and have been incorporated into other committees:
 - i. Kananook Creek Governance Group (incorporated into the Foreshore Advisory Committee)
 - ii. Destinations Development Working Group (incorporated into the Arts and Destination Committee); and
 9. Endorses the following volunteer community representative appointments to the Frankston Charitable Fund Committee of Management:
 - Abby Foster
 - Jibin George
 - Trudy Poole

Key Points / Issues**1. External Organisations**

Council participates in a number of industry organisations servicing various Council interests - information on each of the external organisations is provided in **Attachment A**. It is anticipated that Council would appoint a Councillor delegate to each of the following organisations:

- Association of Bayside Municipalities

12.8 Councillor Delegates to External Organisations and Internal Committees for 2025
Executive Summary

- Australian Local Government Women's Association
- Frankston Charitable Fund Committee of Management
- Frankston Revitalisation Board
- Greater South East Melbourne Group
- Municipal Association of Victoria
- National General Assembly
- Peninsula Leisure Pty Ltd Board
- Youth Advisory Council

2. Internal Committees

Council has established a number of internal committees that addresses various interests and issues within Council. Information on each of the internal committees is provided in **Attachment A**. It is anticipated that Council would appoint one/two Councillor delegates to each of these committees. The internal committees include:

- Audit and Risk Committee
- Chief Executive Officer's Performance Review Committee
- Disability Access and Inclusion Committee
- Foreshore Advisory Committee
- Frankston Arts Advisory Committee
- Frankston Cemetery Trust Committee
- Hot Topics Committee (renamed from Major Projects Advisory Committee)
- Housing Advisory Committee
- Reconciliation Action Plan Committee
- Sport and Recreation Advisory Committee

The above internal committees have established Terms of Reference that sets out the expectations and scope of the committee and will specify the membership and frequency of meetings. The terms of reference of will be presented to each of the committees to seek in-principle support and will then be presented to Council for endorsement at a later date in 2025.

It is to be noted that the highlights of the activities of any of the external and internal committees would be provided from time to time in the Governance matters report, unless otherwise reported.

3. Inactive Committees

The following Committees are no longer active or have been discontinued, as such a Councillor delegate is no longer required and should be removed from the Councillor delegate list:

- Kananook Creek Governance Group Committee (incorporated into the Foreshore Advisory Committee)
- Destinations Development Working Group (incorporated into the Frankston Arts Advisory Committee)

12.8 Councillor Delegates to External Organisations and Internal Committees for 2025
Executive Summary

It is felt that the continued operation of the Kananook Creek Governance Group is better served through existing forums and committees, allowing for more effective use of resources to address the concerns of the community and the creek's management.

4. Frankston Charitable Fund Committee of Management

- The Frankston Charitable Fund is a sub-fund of Lord Mayor's Charitable Foundation and therefore operates within their governance requirements. It aims to raise much-needed funds to assist charitable organisations that operate in the Frankston community. This is done by encouraging tax deductible donations and undertaking fundraising activities that build up the Fund corpus in perpetuity. Each year the Fund earns income (in the form of interest) which is then made available to eligible charities in the form of grants.
- Grant categories have been established to meet local community needs, improve community connectivity and build community capacity.
- The Frankston Charitable Fund Committee of Management advises and makes granting recommendations to the Board of Management (Board) of the Lord Mayor's Charitable Foundation. Additionally, the community representatives from the Committee assess the annual Volunteer of the Year Award's applications and provide recommendations to Council.
- Within the Lord Mayor's Charitable Foundation governance requirements Council have established, and must at all times maintain, a Committee of Management. The terms of appointment for community representatives of the Committee of Management are at the determination of Council.
- The Committee is to be comprised of:
 - Mayor of the Council or his or her nominee (who must be an elected Councillor)
 - Chief Executive Officer of the Council or his or her delegate
 - Councillor/s
 - Representative of the Lord Mayor's Charitable Fund
 - 3 x Volunteer Community Representatives appointed by Council
- All Volunteer Community Representative positions are opened every three years. An Expression of Interest process to recruit Volunteer Community Representatives for the next three years was opened in August 2024 and closed in September 2024 after broad advertising. Four applications were received. Of these applications, all four were interviewed. The interview panel consisted of Council's Manager Community Strengthening and Community Grants Officer. Following the interview process, the interview panel resolved to recommend the following Community Representatives to the Committee:
 - Abby Foster
 - Jibin George
 - Trudy Poole
- These representatives were selected based on the depth and diversity of their previous experience in community organisations within Frankston City and their clear articulation of the skills required to analyse and objectively assess a broad spectrum of information.

12.8 Councillor Delegates to External Organisations and Internal Committees for 2025
Executive Summary

- It is recommended that Council endorse Abby Foster, Jibin George and Trudy Poole as the Volunteer Community Representatives to the Frankston Charitable Fund for the next three year period 2024 to 2027.
- It is recommended that Council endorses the Frankston Charitable Fund Terms of Reference as attached (Attachment B).

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Nil.

2. Other Stakeholders

Councillors were provided the opportunity to put forward their nominations for their preferred committees.

Analysis (Environmental / Economic / Social Implications)

Nil

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil

Policy Impacts

Nil

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified in the preparation of this report.

Conclusion

It is recommended that Council endorse the nominated Councillor delegates for the external organisations and internal committees, as stated in this report.

12.8 Councillor Delegates to External Organisations and Internal Committees for 2025

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) External Organisations and Internal Committees information

Attachment B: [↓](#) Frankston Charitable Fund - Recommended Community Representatives



Councillor Delegate Committees External

External Committees are those that are established and managed by external bodies or organisations. Through Frankston City Council membership, participation is by the nomination of Councillor representation.

[Association of Bayside Municipalities \(1 councillor and 1 substitute\)](#)

Founded in 1974, the ABM represents the councils of Port Phillip Bay. Our shared purpose is the protection and management of the natural, cultural, social and economic values of Port Phillip Bay. Through our advocacy and action we aim to respect the Traditional Owner aspirations for the land and sea country, and uphold the community's vision and values for the Bay's marine and coastal environment.

The ABM currently consists of eight member councils: Bayside City Council, Greater Geelong City Council, Frankston City Council, Hobsons Bay City Council, Kingston City Council, Mornington Peninsula Shire, Port Phillip City Council and Wyndham City Council.

As per the ABM Charter, member councils are required to appoint one delegate and one alternate for a period of up to four years. Member meetings are held at least twice a year to discuss the strategic direction and business of the Association. Delegates are also able to attend ABM events held each year to build knowledge, capacity and advocacy.

[Australian Local Government Women's Association \(2 councillors\)](#)

With branches in every state and territory in Australia, the national board is a collaborative body comprised of membership from each of the state branches, and seeks to strengthen networking, mentoring and innovative opportunities that encourage and support women in local government.

They offer wonderful opportunities to network with likeminded women from all avenues of local government. A biennial conference is hosted in different areas of Australia.

[Frankston Charitable Fund Committee of Management \(Mayor of the day plus 1 councillor\)](#)

The Frankston Charitable Fund Committee of Management advises and makes granting recommendations to the Board of Management of the Lord Mayor's Charitable Fund. Governed by the Fund's Terms of Reference, the Committee of Management is comprised of:

- Council's Mayor (or delegate)
- One other Council Councillor
- Council's Director Communities (or delegate)
- Three community representatives
- Representative from the Lord Mayor's Charitable Foundation

Three community representatives on the Frankston Charitable Fund Committee 2021-2024 were appointed at its Council Meeting on 30 August 2021. These are honorary positions for community members who live or work in Frankston City.

Frankston Revitalisation Board (Mayor of the day)

Chaired by Mr Paul Edbrooke MP, Member for Frankston with representatives from Monash University, Chisholm Institute TAFE, Vicinity Bayside Shopping Centre, Peninsula Health, First Peoples' Health & Wellbeing, South East Water, Southern Metropolitan Partnership, Response to Alcohol & other Drugs – Frankston and Mornington Peninsula (RADFMP), Committee for Greater Frankston and the Frankston Foundry are on the Board.

The role of the Board is to provide advice and recommendations to the Government of the day, share information, opportunities and collaborate as well as provide oversight of the progress of the recommendations of the Board and funded projects.

Meetings held at South East Water Building, Normally meets bi-monthly (every 2 months) on a Tuesday mid-morning for approximately 2 hours

Greater South East Melbourne Group (Mayor of the day)

Greater South East Melbourne (GSEM) advocates for jobs, infrastructure, investment, liveability, sustainability and wellbeing for the southeast and everyone who works and lives in the region including developing a City Deal plan.

GSEM includes the shires of Cardinia and Mornington Peninsula, and the cities of Knox, Casey, Frankston, Greater Dandenong, Kingston and Monash.

The GSEM Board is chaired by Simon McKeon AO with independent board members Margaret Fitzherbert and James Merlino.

The group meets bi-monthly at Greater Dandenong Civic Centre, Dandenong.

Municipal Association of Victoria (MAV) State Council (Mayor of the day)

The role of the MAV is to be a recognised voice for Local Government (LG) including advocate for LG interest, build capacity, initiate policy development, support Councillors and promote LG.

The State Council is MAV's governing body and is made up of delegates from each member Council. State Council's powers include determining Rules of the association, electing the President and other Board members and determining MAV's strategic direction.

MAV Members able to submit business /motions for consideration at its State Council meetings. State Council Meetings are twice per year.

[State Council | MAV website](#)

National General Assembly (as determined by nomination)

The Australian Local Government Association (ALGA) is the principal organisation representing all 537 Local Government councils in Australia and acts as the independent interest body for Australian local mayors, councillors and local government employees. The association is the federation of local government associations in each state and territory.



On an annual basis, ALGA hosts the National General Assembly (NGA), held in Canberra. The conference brings together local government representatives from around Australia and includes the attendance of Members of Parliament. The event provides the opportunity for attendees to hear from guest speakers, present motions for consideration and to network with other Mayors and Councillors.

Member Councils are invited to submit motions for the conference that are relevant to the work of local government on a national scale, and may include ideas for new federal programs and policies that will support councils to build stronger communities in the future. The conference is held in Canberra over three days in June/July each year.

Peninsula Leisure Pty Ltd Board (Mayor of the day)

Peninsula Leisure is governed by an independent board managing PARC, Pines Forest Aquatic Centre and Frankston Skate Park on behalf of Council.

Their mission is to inspire communities to engage in physical activity they are focused on activating and engaging communities.

The Board meets at the PARC facility on a monthly basis.

Youth Advisory Council (1 councillor)

Frankston Youth Council is a dynamic and vibrant committee dedicated to empowering young individuals through meaningful engagement in volunteering, community-based programs, and training initiatives in the Frankston area.

At the heart of our mission is a commitment to fostering a sense of social responsibility among the youth, inspiring them to actively contribute to the betterment of their communities. Through our diverse volunteering opportunities, members have the chance to make a tangible impact, whether it's participating in local clean-up campaigns, organising educational workshops, or supporting charitable initiatives.

Our community-based programs aim to address the unique needs of the neighbourhoods we serve, promoting inclusivity and unity. Our training programs equip young leaders with the skills and knowledge necessary to tackle contemporary challenges, ensuring that they are well-prepared to be effective advocates for positive change.





Councillor Delegate Committees Internal

Internal Committees are those that are established and managed by Frankston City Council. They may consist solely of internal members or may include stakeholders or members of the community.

Audit and Risk Committee (Mayor of the day plus 1 councillor)

The Audit & Risk Committee in accordance with the *Local Government Act 2020*. The Committee assists Council in overseeing financial and performance reporting, risk management, fraud prevention, compliance with policies and regulations, and maintaining internal controls. The Committee operates by monitoring, reviewing, endorsing, and advising on these matters as detailed in its charter, developed in compliance with the Act. Independent members are appointed to the Committee to provide broader expertise and advice to the Council.

The Committee consists of five members appointed by Council, three of whom must be independent members, the Mayor of the day and one additional Councillor. The Committee meets at least five (5) times a year.

CEO Employment and Remuneration Committee (as determined by nomination)

The CEO Employment and Remuneration Committee manages the recruitment and appointment processes in case of CEO resignation or contract termination, determines key performance measures, conducts formal reviews, and makes recommendations to Council regarding the CEO's performance.

The Committee comprises of a Council appointed independent facilitator and four Councillor representatives. The Committee meets on a quarterly basis.

Disability Access and Inclusion Committee (DAIC) (1 councillor)

Council's Disability Action Plan serves as the primary document for addressing disability access and inclusion, aligning with the four key areas outlined in the Victorian Disability Act 2006. These areas encompass reducing barriers to accessing goods, services, and employment, as well as promoting community inclusion and combating discriminatory practices. By implementing the Disability Action Plan, the Council fulfills its obligations under the Disability Discrimination Act 1992 and the Charter of Human Rights and Responsibilities Act 2006.

The Committee's role entails providing advocacy and advice to enhance access and inclusion for individuals with disabilities in Frankston City, supporting the Council in achieving the objectives outlined in the Disability Action Plan.

The DAIC advises Council on accessibility and inclusion for individuals with disabilities in the area, fostering a collaborative relationship focused on consultation and advocacy. The

Committee offers innovative ideas to inform Council's service planning, with Council providing feedback and updates on the implementation of recommendations.

The Committee consists of twelve regular members, comprising eight individual community representatives, four organisational or agency representatives and one Councillor. Additionally, a pool of Casual DAIC members, including eligible community and agency representatives, may be established to assist the committee. The Committee meets at least eight (8) times annually.

Foreshore Advisory Committee (2 councillors)

The objectives of the Committee include aiding the implementation of the Coastal and Marine Management Plan, contributing to the delivery of a long-term action plan addressing community aspirations and environmental protection, providing input on foreshore access and land use planning decisions, reviewing strategic policies for the area, making recommendations for service initiatives and capital works projects for foreshore reserves, enhancing controls and regulations governing these reserves, identifying methods to increase community interest and knowledge of the coastal environment, and exploring innovative funding mechanisms for community engagement in marine and coastal protection.

The Foreshore Advisory Committee, comprising of diverse representatives from Frankston City's community, serves as a platform for these representatives to express their aspirations and concerns regarding the coastal and marine environment, ensuring their voices are heard in decision-making processes.

The Committee includes one Councillor delegate appointed annually by Council, and up to twelve members with expertise in relevant areas within the Frankston municipality. The Committee may also invite representatives from organisations such as the Bunurong Land Council Aboriginal Corporation, Department of Environment, Energy and Climate Action, Parks Victoria, and Melbourne Water to attend and observe meetings as necessary.

The Committee meets at least every two (2) months and will total not more than eleven (11) meetings annually.

Frankston Arts Advisory Committee (2-3 councillors)

The Committee's objectives are multifaceted, contributing to shaping the strategic direction for arts, culture, and literacy within the municipality by advising Council on these matters. Its primary function is to offer independent advice and advocate for high-quality arts experiences for the community across the span of festivals, events, performances, public art, and library services. It offers high-level input into planning and capital investment decisions, acknowledges, and supports the contributions of local independent artists and writers, emphasising the significance of arts and literacy in the fabric of a vibrant City.

The Committee consists of an independent Chairperson, a maximum of two Councillor delegates appointed annually by Council, and up to five community representatives with relevant experience and knowledge of the municipality. Additionally, two Council Officers will be included, represented by the Chief Executive Officer or delegate, and the Manager of Arts and Culture. The Committee meets at least eight (8) times annually.



Frankston Cemetery Trust Committee (Mayor of the day plus 2 councillors)

The objective of Committee is to ensure the proper upkeep, safeguarding, and administration of a public cemetery by a cemetery trust in cases where specific cemetery trust rules have not been established.

Section 25 of the Act lays down a standard set of regulations applicable to all cemetery trusts. Apart from these regulations, cemetery trusts have the authority to establish rules concerning the overall upkeep, safeguarding, and administration of a public cemetery under their jurisdiction. The Frankston Cemetery Trust operates under the administration of the Council. The Committee meets twice per year.

Housing Advisory Committee (Mayor of the day plus 2 councillors)

The objectives of the Housing Advisory Committee are comprehensive and aim to address various aspects of housing within the Frankston City municipality. These include monitoring data on local housing needs, supply, and challenges, as well as identifying opportunities and innovative solutions to sustainably meet housing demands. The Committee also advocates for change to ensure a diverse housing mix, including housing for very low and low-income earners, as well as specific groups such as Aboriginal and Torres Strait Islander peoples. Additionally, it seeks to foster partnerships with various stakeholders to facilitate investment and action to achieve housing outcomes. Educating stakeholders on local housing needs, advocating for housing options that support local job growth, advising Council on property portfolio use, making recommendations on housing needs, and developing a work plan to meet housing demands are also key objectives. Through these objectives, the Committee endeavours to address the housing needs of the current and future community in Frankston City effectively.

The Housing Advisory Committee (Committee) has been established to monitor, advocate, and advise on local housing needs within the Frankston City municipality. Serving as a crucial forum for discussion, it addresses challenges and opportunities regarding housing within the area. The Committee evaluates both qualitative and quantitative evidence, as well as emerging trends, to inform its advice to Council on strategic and policy matters related to local housing needs. Notably, while the Committee plays a vital role in advising Council, it does not possess decision-making authority.

The Committee consists of a minimum of three Councillors, including the Mayor, along with a maximum of three Council Executive Leadership Members and three Council Officers for secretariat duties. Additional Councillors, Council officers, stakeholders, or government representatives may be invited to attend as needed, with regular attendance encouraged. The Committee meets every four (4) to six (6) weeks and totals no more than eleven (11) meetings annually.

Hot Topics Briefing (all councillors)

The purpose of this briefing is to ensure Council has confidence in the planning and delivery of emerging key issues, including high-priority projects, with maximum clarity as the new term of Council begins.



This bimonthly briefing will capture emerging "hot topics" that may carry reputational risks for the Council or the organisation. Councillors will receive regular updates, a formal Council report to seek direction on specific issues as required.

This bi-monthly briefing will capture emerging "hot topics" that may carry reputational risks for the Council or the organisation. Councillors will receive regular updates and a formal Council report to seek direction on specific issues as required.

Reconciliation Action Plan Advisory Committee (2 councillors)

Frankston City hosts a growing Aboriginal and Torres Strait Islander community, with approximately 1803 individuals recorded in the 2021 ABS Census, an increase from 1,338 in 2016, making it the second largest such population in Metropolitan Melbourne's southern corridor. Frankston City Council's Reconciliation Action Plan (RAP) signifies Council's formal commitment to reconciliation and aims to develop strategies and initiatives fostering better connections and engagement with Aboriginal and Torres Strait Islander communities in the municipality. The RAP seeks to cultivate relationships, respect, and opportunities between Aboriginal and Torres Strait Islander peoples and non-Indigenous Australians.

The Advisory Committee partners with Frankston City Council to support reconciliation and advise on the RAP. Comprising nine members, including Aboriginal and Torres Strait Islander representatives, it ensures their voices are heard, fostering relationships and opportunities within the Council. The Committee advises on RAP development, represents Indigenous perspectives, guides culturally appropriate strategies, monitors plan effectiveness, contributes to strategic planning, and advocates for culturally sensitive services.

The Advisory Committee consists of nine members, including representatives from various Indigenous groups and organisations such as the Traditional Owner (Boon Wurrong Foundation), Registered Aboriginal Party (Bunurong Land Council), and Aboriginal Community Controlled Organisation (VACCA). Additionally, there will be Aboriginal and Torres Strait Islander community members, a Koori youth member, a Councillor from Frankston City Council, a senior representative, and a Reconciliation Officer from the Council. The Committee meets a minimum of four (4) times annually.

Sport and Recreation Advisory Committee (Mayor of the day plus 1 councillor)

The Committee's objectives aim to support and advise Council on policy development concerning sport and recreation, as well as aiding in the development of key strategies in this area. Additionally, it provides advice on the utilisation and suitability of sport and recreation facilities, facilitates communication and dissemination of information on relevant issues, and fosters a partnership approach to address club development needs. Furthermore, the Committee leverages partnerships and networks to advocate for support, investment, and promotion of sport and recreation within the Frankston municipality.

The Committee comprises of up to nine members, including a maximum of two Councillors appointed as Councillor delegates annually and up to seven individuals representing the community, possessing experience and expertise in sport and recreation within the Frankston municipality. The Committee meets on three (3) occasions annually.





Frankston Charitable Fund Recommended Community Representatives

Abby Foster

Professional Experience:

- Healthcare professional and researcher with 10 years experience as a research grant reviewer and applicant.

Previous Volunteering Roles and local connection:

- Three years on Frankston City Council Annual Grants Assessment Panel,
- Chair of Kindergarten Advisory group,
- Small family business owner,
- Children in local schools.

Jibin George

Professional Experience:

- Nurse Manager at Frankston Hospital.

Previous Volunteering Roles and Local Connection:

- Member of leadership group for an Indian community in Frankston City for 15 year,
- Member of Frankston City's CALD Network for two years,
- Interest in activities that support local communities.

Trudy Poole

Professional Experience:

- Frankston High School Parents & Friends Association President for 8 years,
- President of Frankston Brekky Club.

Previous Volunteering Roles and Local Connection:

- Involvement in local Frankston community for 38 years,
- Volunteered with a variety of organisations;
 - o Playgroups,
 - o Frankston High School,
 - o Rotary Peninsula 2.0.
- Frankston City Volunteer of the year, 2022

Executive Summary**12.9 2024-25 Frankston City Business Grants**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1: 5. Thriving Economy

Level 2: 5.4 Elevate Frankston City's identity as an innovation hub and business-friendly city

Purpose

To seek Council endorsement of grant funding recommendations, made by an Assessment Panel comprising officers and independent members, for the 2024-25 Frankston City Business Grants program.

Recommendation (Director Communities)

That Council:

1. Notes the 2024-25 Frankston City Business Grants program was completed on 1 November 2024. The assessment panel, including independent members, has recommended the awarding of 17 grants, to a total value of \$150,000;
2. Endorses the panel's recommendations for the awarding of \$150,000 to 17 grant recipients;
3. Notes that all successful and unsuccessful applicants will be notified of the outcome no later than 6 December 2024; and
4. Resolves that Attachment A be retained confidential until 6 December 2024 on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (*Local Government Act 2020, s.3(1)(f)*) and would if prematurely released might undermine public confidence and make people reluctant to submit nominations in the future, which would compromise Council's ability to run similar grants programs in the future.

Key Points / Issues

- The *Frankston City Business Grants* program aims to support the overall economic growth and development of Frankston City by offering financial support to both existing and new businesses via a competitive application process.
- Council's 2024-25 *Frankston City Business Grants* program included a total budget of \$150,000.
- Council's 2024-25 *Frankston City Business Grants* program commenced 2 September 2024 and was finalised 1 November 2024.
- Applications for the 2024-25 *Frankston City Business Grants* program were assessed against weighted criteria by a panel comprised of Frankston Business Collective representatives and Council Officers.
- The 2024-25 *Frankston City Business Grants* Assessment Panel has recommended that Council award 17 grants, to a total value of \$150,000, refer Attachment A.

12.9 2024-25 Frankston City Business Grants**Executive Summary**

- Successful applicants have 6-months from being advised of the successful outcome of their application to spend the grant money (via a reimbursement model). An applicant may apply for a further 6-month extension if required.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Not applicable.

2. Other Stakeholders

Internal departments including Finance, Properties, Planning Enforcement, Building and Environmental Health were consulted to support eligibility criteria testing as per the 2024-25 *Frankston City Business Grants* guidelines. Eligibility criteria include that successful applicants must:

- Be located in, or relocating to, Frankston City
- Have a total annual business turnover less than \$2 million (previous financial year) or be able to demonstrate a significant increase in employment outcomes
- Not be a 2022-23 or 2023-24 Business Grant recipient
- Not be an employee of Council, a Councillor, a current contractor and/or immediate family member of any of these
- Not be a registered not for profit, charity or political organisation
- Have Public Liability Insurance
- Not have an outstanding debt, infringement or compliance issue with Frankston City Council

Analysis (Environmental / Economic / Social Implications)

The *Frankston City Business Grants* program aims to support the overall economic growth and development of Frankston City by offering financial support to businesses.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Not applicable.

Policy Impacts

Not applicable

Gender Impact Assessments

A gender impact assessment has been completed and the recommendations have been/will be implemented.

12.9 2024-25 Frankston City Business Grants**Executive Summary**

- Explore the feasibility of engaging an external consultant to report on female versus male business operators in Frankston City.
- Continue to provide the service in a fair and equitable way and continue to monitor for any indications of inequity while remaining open and flexible to new approaches.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

From 75 Stage 1 applications received, 24 of these were deemed ineligible to apply for Stage 2 as they did not meet the eligibility criteria as outlined in the 2024-25 *Frankston City Business Grants* guidelines.

From a total of 51 applicants were invited to apply for Stage 2, 39 applications were received. 17 of these applications were recommended for awarding of grants by the assessment panel following a robust assessment scoring process.

Conclusion

Council's 2024-25 *Frankston City Business Grants* program included a total budget of \$150,000. The Assessment Panel recommended that Council award 17 grants, to a total value of \$150,000.

All applicants will be informed of the outcome of the 2024-25 *Frankston City Business Grants* program no later than 6 December 2024.

ATTACHMENTS

Attachment A: 2024-25 Frankston City Business Grants - **CONFIDENTIAL**

Executive Summary**12.10 Community Service Partnership Grant Recommendations 2025-2028***Enquiries: (Tim Bearup: Communities)*Council Plan

- | | |
|----------|---|
| Level 1: | 2. Community Strength |
| Level 2: | 2.4 Targeting community needs through development programs and grants |

Purpose

To inform Council on the Year Two summary outcome report pertaining to the 2022-2025 Community Service Partnership (Triennial) Grants and to present officers' funding recommendations for the 2025-2028 Community Service Partnership Grants.

Recommendation (Director Communities)

That Council:

2022-2025 Funding Period

1. Receives the Year 2 Summary Outcome report of the Community Service Partnership (Triennial) Grant for the July 2022 – June 2025 funding period (Attachment A - Confidential) that has been compiled on the basis of the information provided by the recipients in their Year 2 Acquittal reports.

2025-2028 Funding Period

2. Notes the attached 2025-2028 Community Service Partnership Grant Guidelines which were approved in compliance with delegations outlined in the Community Grants Policy and approved by Council on 6 June 2022;
3. Notes the total recommended budget allocation to the Community Service Partnership (Triennial) Grant in 2025/26 is \$546,535.88, which is consistent with the budget allocation made in 2024/25 financial year (plus CPI);
4. Commits to the 2025/26, 2026/27 and 2027/28 budgets the annual funding allocations to the recipients identified in Attachment F under the Community Service Partnership (Triennial) Grant, with these amounts to be subject to an annual CPI adjustment (long term budget) and their allocations subject to the accountabilities outlined in the grant guidelines and funding agreement. These allocations are grouped as per the following:

Specialist Community Services:	\$ 248,124.88
Seniors Groups:	\$ 24,426.00
Community Centre Recipients:	\$ 261,985.00
Traditional Fundraising Events:	<u>\$ 12,000.00</u>
Total:	\$ 546,535.88

5. Endorses the proposed administrative change to Community Service Partnership Grant to include a category termed 'Traditional Fundraising Events' which would incorporate fundraising and event related initiatives for 3 years of funding.
6. Resolves for Attachment A, C and D to be retained as confidential indefinitely on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (*Local Government Act 2020, s.3(1)(f)*). These grounds apply because the contents contain private information of the nominees, who have not consented to being disclosed. Release of this information might

12.10 Community Service Partnership Grant Recommendations 2025-2028**Executive Summary**

undermine public confidence and make people reluctant to submit applications in the future, which would compromise Council's ability to run similar programs in the future.

Key Points / Issues**Community Service Partnership Grant 2022-2025 – Year 2 Summary Outcomes**

- The 2022-2025 Community Partnership Grant recipients are currently in the third and final year of the three-year funding agreement.
- As part of the funding agreements, recipients must submit annual acquittals to ensure they are meeting their agreed milestones, and submit currency documents including public liability insurance, annual and financial reports. To date, Council has received the Year 1 (2022/23) and Year 2 (2023/24) acquittal reports. The final Year 3 acquittal report will be tabled in August 2025.
- At its meeting on 21 February 2022, Council made the following resolution:
 - "...amend the 'Standing Grants' to become a new triennial grant called 'Community Service Partnerships' commencing 22/23 FY"
 - "Commits to the 2022/23, 2023/24 and 2024/25 Budgets the appropriation of the following annual funding allocations to the below recipients under the Community Service Partnership Grant, with these amounts to be subject to an annual CPI adjustment and their allocations subject to the accountability outlined in the grant program:

General Recipients

▪ McClelland Sculpture Park and Gallery	\$50,000
▪ Peninsula Community Legal Centre	\$45,000
▪ Frankston State Emergency Service (SES)	\$26,851
▪ The Alliance for Gambling Reform	\$25,000
▪ Women's Spirit Project	\$25,000
▪ Frankston Toy Library	\$15,000
▪ Frankston U3A	\$10,000
▪ Pines Men's Shed	\$5,000
▪ Langwarrin Men's Shed	\$5,000
▪ Frankston Life Community (Christmas Lunch)	\$5,000
▪ Centenary Park Golf Club	\$7,600
▪ Frankston Rotary	\$3,500
▪ Rotary Club of Frankston Sunrise	\$1,500

Seniors Groups

▪ Chinese Seniors Citizens Club	\$500
▪ Carrum Downs Over 55s Club	\$500
▪ Carrum Downs Senior Citizens Club	\$500
▪ Carrum Downs Sri Lankan Seniors	\$500
▪ East Frankston Over 55s	\$500
▪ Frankston Filipino Seniors Support Group	\$500
▪ Greek Senior Citizens Club of Frankston & Peninsula	\$500
▪ Greek Elderly Womens Club of Frankston & Peninsula	\$500
▪ Italian Seniors Club of Frankston	\$500
▪ Polish Seniors Citizens Club	\$500

12.10 Community Service Partnership Grant Recommendations 2025-2028**Executive Summary**

- *Raduga Russian Seniors Citizens Club* \$500
- *Seaford Senior Citizens Club* \$500

Community Centre recipients:

- *Belvedere Community Centre* \$44,875
 - *Langwarrin Community Centre* \$44,875
 - *Lyrebird Community Centre* \$44,875
 - *Orwil Street Community House* \$44,875
 - *Nairn Marr Djambana Community* \$44,875
- At the 22 May 2023 Council Meeting, Council approved an increase in senior group allocation from \$500 to \$1,000, with the addition of 2% CPI increase and added additional senior groups.
 - In the 2023/24 financial year the Community Service Partnership Grant funded 39 organisations for the total amount of \$498,302.52 including 2% CPI increase which includes:
 - 13 Specialist Community Service Organisations
 - 21 Senior Groups
 - 5 Neighbourhood Houses or Community Centres

- Council's Community Grants Team have reviewed the Year 2 acquittal reports for compliance with the grant funding agreements. All funded groups have been assessed as having met the conditions and their obligations.
- The outcomes of each Community Service partnership recipient are listed in the confidential attachment: The Community Service Partnership Grant Year 2 Outcome Report.

Community Service Partnership Grant 2025-2028 – Expression of Interest

- The Community Service Partnership Grant for 2025-2028 funding period was advertised on Council's website, via the *Community Grants Email Alert* (500 subscribers), and directly to previous recipients between 19 August and 27 September 2024 (6 weeks).
- The initiation of the new Expression of Interest (EOI) process for the July 2025 – June 2028 allocations, originally scheduled for July 2024, was postponed until August due to overlapping grant opportunities (Annual Community Grant and Emergency Relief Fund).
- Seniors Groups and Community Centres were exempted from the EOI process because their service and community impact are well understood and aligned with Council priorities and commitments. Given the recurring intention to recommend that these services remain as grant recipients it was deemed unnecessary to impose on them the requirement to submit a further application.
- Of the 33 EOIs that were received, it is recommended that 16 be grant funded either partially or wholly. For the whole of the Triennial Grant, this would mean 47 applications received funding comprising 16 EOIs, 23 Seniors Groups, 5 Community Centres and 3 Traditional Fundraising Events.
- The applications were assessed against the criteria outlined in the attached 2025-2028 Community Service Partnership Grant Guidelines. The approval of the Guidelines was undertaken in compliance with the delegations outlined in the Community Grants Policy and approved by Council on 6 June 2022.

12.10 Community Service Partnership Grant Recommendations 2025-2028**Executive Summary**

- An overview of the rationale for the recommendations, including applicants not recommended for funding, is listed in the 2025-2028 Community Service Partnership Grant Expression of Interest Summary attachment.
- It is important to note that the 3 Year Partnership Grants are designed to support 'significant and unique' services, or alternatively to equitably fund an entire 'genre of service' (eg. 'Seniors Groups'). Recipients of this Partnership Grant are in a privileged position to receive a 3 year recurrent funding commitment and hence they are no longer subject to the annual competitive process that all other applicants must encounter if applying for annual grants. Therefore, all allocations must be able to pass the 'reasonable person test', and as such should not be vulnerable to the following type of fairness question:
"How is it fair that this organisation receives a special 3-year recurrent funding commitment, when my organisation delivers the same type of service but we have to apply for funding as part of a competitive process every year?"
- There are many worthy organisations and projects that would benefit from additional funding. However, recognising Council are stewards of a finite budget, officers have sought to make careful and impartial assessments based on the published criteria that are also within the limits of the current budget allocation (plus Consumer Price Index adjustments.)
- It should be also be noted that in 2024/25 Financial Year Council established a one-off special grant fund of \$200,000 directly targeting financial support to emergency relief organisations in Frankston City. Recognising this was not a recurrent grant, a number of these Emergency Relief Organisations (7) have submitted an EOI to the Partnership Grant. However, given there are more than 7 organisations delivering similar emergency relief programs throughout Frankston City, there is not a strong rationale to recommend one or more as recipients over others. Furthermore, providing an equitable allocation to all emergency relief providers would not be possible within the existing budget allocation to the Partnership Grant Pool without significantly impacting on other recipients. Therefore, with the exception of the Winter Shelter program (which does have a unique service offering), these have not been recommended for funding within the scope of the Partnership Grants. As a result, Council is likely to receive a considerable number of submissions from these organisations in the Annual Community Grant Program which opens to all not-for-profit organisations and clubs in July each year (total pool is \$125,000/ maximum allocation per organisation is \$7,000).
- It should be noted that McClelland Gallery has been a regular recipient of Council funding at a similar amount over an extended period (well over 20 years). However, the current recommendation is to allocate \$25,000 per year to this organisation, which is half of their original funding request and half the annual amount they received during the 2022-2025 Community Partnership Grant period. This proposed reduction is not a reflection of McClelland Gallery's performance in delivering the Senses program to local kindergartens, but rather is in recognition of the many worthy community organisations who would benefit from a Community Partnership Grant coupled with the need to allocate these limited funds as equitably as possible.
- The following organisations are recommended to be Community Service Partnership Grant recipients in the funding period July 2025 – June 2028:

12.10 Community Service Partnership Grant Recommendations 2025-2028**Executive Summary**Specialist Community Service

- The total recommended allocation for Specialist Community Services is \$248,124.88 as per the allocations identified in Attachment F.
- The rationale for the recommendations in this category are outlined in the attached Community Service Partnership Grant FP 2025-2028 Summary.

Seniors Groups

- For the purpose of this report, 'Seniors Groups' are defined as grass-roots entities who are either incorporated (or auspiced by an incorporated or DGR endorsed organisation); whose main beneficiaries are seniors; and hold regular general meetings where all members are invited.
- Historically, several Senior groups have submitted smaller-scale applications to Council's competitive Annual Community Grant to support operational costs. Due to limited access to technology or digital skills, many of these groups report difficulties completing the application process independently. In response, Council officers had been providing ongoing face-to-face support to assist many of these groups.
- On 22 February 2022, following the Community Grants Program review, Council endorsed a separate category within the Community Service Partnership Grant for Seniors groups - including a simplified application process.
- At the 22 May 2023 Council meeting, Council approved an increase in Seniors group allocation from \$500 to \$1,000. This included a 2% CPI increase and additional Seniors groups for the funding period between July 2023 – June 2025.
- Pines Community Men's Shed, Langwarrin Men's Shed and Frankson U3A have not been classified as Seniors groups and have been recommended to receive funding through the 'Specialist Community Service' category, due to their unique and specialised service.
- The total recommended allocation for Seniors groups is \$24,426 which consists of an equitable grant amount of \$1,062 per group per annum plus CPI (as per the allocations recommended in Attachment F).

Community Centres

- In the context of this report, 'Community Centres' are defined as local community-operated hubs that enhance community well-being by providing spaces for gatherings, programs, and services that meet the diverse needs of the community. These centres often offer resources such as meeting rooms, recreational facilities, educational programs, and support services, fostering inclusivity and collaboration among local residents.
- Whilst each Community Centre receives Neighbourhood House Coordination funding from the State Government (approx. \$90,000), and will receive Council's Community Service Partnership Grant Funding, Community Centres still need to generate their own income to sustain a service.

12.10 Community Service Partnership Grant Recommendations 2025-2028**Executive Summary**

- On 22 February 2022, following the Community Grants Program review, Council endorsed a separate category within the Community Service Partnership Grant specifically for Community Centres and Neighbourhood Houses.
- As per the recommendation, the total recommended allocation for Community Centres is \$261,985 to enable an equitable grant amount of \$52,397 per Centre per annum plus CPI (as identified in Attachment F).

Traditional Fundraising Events

- In this report, “Traditional Fundraising Events” refers to small-scale long standing community events that support local charities through fundraising. Traditional events often have established networks of donors, participants, and volunteers and this stability makes them reliable sources of funding for local causes. The monies raised and reinvested into the community significantly exceed the ‘seed-allocations’ made by Council.
- If applying definitions strictly, these activities are not entirely ‘unique’ given any number of organisations could also initiate something similar. However, historically Council has consistently financially supported charity events in Frankston City, and most recently these three annual golf fundraising events through the Community Service Partnership Grant 2022-2025.
- It is recommended that this type of funding be categorised under ‘Traditional Fundraising Events’ and have a specialised agreement. The opportunity to broaden this category to more general fundraising events could be explored in future rounds of the Community Partnership Grant should Council require this.
- In the previous Partnership Grant rounds, there was considerable disparity between the amounts allocated to these fundraising events. In these next 3-Year Partnership Grants, it has been recommended that these amounts now be aligned and made consistent.
- The total recommended allocation for Traditional Fundraising Events is \$12,000 as per the allocations identified in Attachment F:

Financial Impact

That Council commits the funding of \$546,535.88 for the Community Service Partnership Grant in 2025/26 financial year. This remains consistent with the 2024/25 budget allocation (plus CPI increments).

Consultation**1. External Stakeholders**

Each recipient successfully submitted an annual acquittal report for year two of the Community Service Partnership Grant 2022-2025, detailing the progress made and the outcomes achieved using the grant funds.

The Community Service Partnership Grant 2025-2028 Expression of Interest (EOI) round was advertised widely including:

- Direct notification to previous recipients of the Community Service Partnership Grant 2022-2025

12.10 Community Service Partnership Grant Recommendations 2025-2028**Executive Summary**

- Direct notification to subscribed grant seekers through the Community Grants Program email alert.

2. Other Stakeholders

N/A

Analysis (Environmental / Economic / Social Implications)

Community Service Partnership Grant acquittals are assessed on the conditions and obligations outlined in their grant agreements and serve to demonstrate the benefit being delivered to the community and the environmental, social and economic outcomes in Frankston City. This grant enables partnered organisations to deliver inclusive and accessible programs or services to build resilience and strength in the community.

Community Service Partnership Grant Expression of Interest are assessed against the criteria outlined in the grant guidelines including its unique and significant service, community impact, addressing community need, access and inclusion and financial viability.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues associated with this report.

Policy Impacts

There are no policy impacts. Community Service Partnership Grant sits under the Community Grants Policy, endorsed on 3 June 2022.

Gender Impact Assessments

Gender Impact Assessment is in progress with the broader annual evaluation of the entire Community Grants program.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

Angela Hughes, Director Communities, declared an interest due to her role as Council's representative on the board of the Frankston and Mornington Peninsula Local Learning and Employment Network (FMPLLEN). Section 129 of the Local Government Act 2020 provides that "a conflict of interest does not arise if ... (d) the interest only arises because the relevant person is the representative of the Council on a not-for-profit organisation that has an interest in the matter and the relevant person receives no personal advantage from the not-for-profit organisation." Nevertheless, Angela Hughes was not involved in the assessment of any applications, including the FMPLLEN application, nor did she have any involvement with the panel's recommendation.

12.10 Community Service Partnership Grant Recommendations 2025-2028**Executive Summary****Risk Mitigation**

Use of the Community Grants Policy, grant guidelines, signed funding agreement guides the assessment of the acquittals for the 2022-2025 funding period and assessment of the 2025-2028 expression of interest applications by the Community Grants Officers serves to reduce the risk of inappropriate funding contributions.

All successful recipients are obligated to follow the funding conditions set out in their application, notification and Community Grants Policy including completing an acquittal that reports on the expenditure of the grant for the agreed purpose.

All stages of the grant cycle including the acquittal are documented within one grant management system, SmartyGrants.

Conclusion

The activities supported by the Year 2 Community Service Partnership Grant have demonstrated significant positive outcomes and impacts in their respective fields. These activities have contributed to the betterment of communities and individuals, aligning with Council priorities. All current recipients have been assessed to have met the conditions and obligations outlined in their funding agreements.

Recommendations are provided for funding 47 applicants for the 2025-2028 Community Service Partnership Grant to provide unique, specialised, continuous and significant service to the community aligned with Council priorities and community needs.

ATTACHMENTS

- Attachment A: Confidential - Community Service Partnership Grant Report - FP July 2023 - June 2025 - Confidential - Acquittal and Outcomes Report Year 2 2023-2024 - **CONFIDENTIAL**
- Attachment B: [↓](#) Community Service Partnership Grant FP2025-2028 Guidelines
- Attachment C: Confidential - Summary - Community Service partnership Grant - 2025-2028 - **CONFIDENTIAL**
- Attachment D: Confidential - Detailed List - Community Service Partnership Grant - 2025-2028 - **CONFIDENTIAL**
- Attachment E: [↓](#) Community Grants Program Overview 2025-26
- Attachment F: [↓](#) Community Service Partnership Grant -2025-2028 - Recommended Recipients List



Community Grants Program

Community Service Partnership Grants Guidelines

Funding Period July 2025 - June 2028

Acknowledgement of Country

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these lands and waters.

Introduction

The Community Service Partnership Grant offer triennial funding for selected not-for-profit community organisations that provide unique, specialised, continuous and significant service to the community where their activities align with Council priorities and meet community needs.

Grants are open to selected community organisations

- Neighbourhood Houses or Community Centres (\$52,397 each)
- Specialist Community Services (Up to \$50,000)
- Senior Groups (\$1,062 each)

Funding Objectives

Frankston City Council aims to deliver an inclusive and accessible programs or services to build resilience and community strength in the community through the grants program.

Council supports community organisations that offer services or programs that contribute to one or more key priorities and objectives of [Council's Health and Wellbeing Plan](#)

Build healthy
and active
communities

Build a fair
and
inclusive
community

Increase
mental
wellbeing
and
resilience

Strengthen
climate
action for
community
wellbeing

Strengthen
gender
equality and
respectful
relationships

Building safe
communities

Eligibility Criteria

For an application to be eligible, the applicant must be:

- A **not-for-profit** community group or organisation
- Either:
 - **Incorporated** under the Associations Incorporation Reform Act 2012 or commenced the process of incorporation (evidence will be required), or
 - **Endorsed as a Deductible Gift Recipient (DGR)** as covered by Item 1 of the table in section 30.15 of the Income Tax Assessment 1997, or
 - **Auspiced** by another incorporated or DGR covered Item 1 organisation that will accept legal and financial responsibility for the activity (evidence will be required).
- **Located**
 - Within the local Government area of Frankston City, or
 - If located outside of Frankston City, servicing a significant number (over 1000) of Frankston City residents;
- **Have complied with all terms and conditions** including the submission of satisfactory acquittal reports for all previous Council grants.

What can be funded

Core operating expenses of the organisations that are essential to implementing and running the service, program or project including

- Utilities
- Materials
- Administration
- Transportation
- Event cost
- Minor Equipment and maintenance
- Staff salaries
- Other expenses directly related to the approved activity

What can't be funded (exclusions)

Community Service Partnership Grants are not for:

- Individuals, commercial and/or profit making organisation, a political party or hosting a political event;
- Programs, projects or events already funded by Council;
- Funding that would otherwise be covered by insurance;
- Retrospective funding for activities already been completed or purchased;
- Activities that are owned or managed by Council;
- Activities that are funding responsibilities of other levels of government such as school curriculum-based activities;
- Activities that are the responsibility of a group under their incorporation or lease/license agreement (including recurrent expenses, capital works);
- Funding for alcohol licenses, tobacco and gambling related activities;



- Building projects, capital works, large capital expenses and facility maintenance including purchase of lease of real estate or purchase of major equipment or vehicles;
- Activities that contravene State and Commonwealth legislation, Local Laws or Frankston Planning Scheme;
- Organisations currently involved in a tendering or procurement process with the Council;
- Staff, Councillor or contractor to Council (any exemptions in unique circumstances would require approval from the Director Communities, and necessitate all Disclosure of Interest requirements are met).

Assessment Criteria

Applications will be assessed based on the responses to questions in the criteria below:

CRITERIA	Weighting
Unique and Significant Service Activity offers a unique, specialised, continuous and significant contribution aligned with Council priorities as outlined in the Health and Wellbeing Plan	30%
Community Impact Demonstrates direct and high benefit to Frankston City residents, especially to disadvantaged or vulnerable community members. Utilises data and statistics to substantiate impact.	20%
Addressed Community Need Clearly specifies and aligns with community needs outlined in Frankston City Council's Health and Wellbeing Plan. Emphasis on inclusivity and contributions to community resilience, education and engagement.	20%
Access and Inclusion Ability to demonstrate the activities are maximally accessible to community members, with an emphasis on social, economic, environmental, and physical inclusivity.	15%
Financial Viability Ability to demonstrate financial viability and emphasise Council's role in addressing funding gaps not covered by funding sources.	15%



Application and Assessment Process

Stage 1: Expression of Interest (EOI)

► (Senior groups and neighbourhood / community centres automatically move to stage 2 and are not required to submit a stage 1 EOI)

This initial stage allows you to present your proposed activity without the need for a full plan. Here's what you need to know:

Submission Deadline	27 September 2024 (Extended from 13 September 2024)
Where to apply	To apply, visit Frankston City Council's SmartyGrants website through the private link below: https://frankston.smartygrants.com.au/CSP25-28 If you are <u>new</u> to SmartyGrants website, you will need to create account first.
What to include	Organisation Details: Name, address, contact information and a brief description Activity Brief <ul style="list-style-type: none"> • Activity overview and alignment with Council priorities • Estimated beneficiaries and unique community impact • Funding amount sought • Demonstration of access and inclusion • Brief overview of fund utilisation and funding need
Assessment Process	Council Officers will review submissions for eligibility, including an Australian Charities and Not-for-Profit Commission (ACNC) search. Recommended Stage 1 applications will be considered by Councillors at a Council Meeting.
Shortlist Announcement	Successful Stage 1 applicants will then be invited to apply for Stage 2 early 2025. Unsuccessful stage 1 applicants will be notified.



Stage 2 Application – Full activity plan and supporting documentation

This stage allows you to provide details about your activity and supporting documentation. Here's what you need to know:

Submission Deadline	February 28, 2025
Where to submit	<p>If successful in stage 1 application, the stage 2 form will be added to your original submission. You can access the form by logging in at www.frankston.smartygrants.com.au/applicant and then clicking the 'My Submissions' link at the top of the page. There you will see your submission number and the stage form underneath waiting for you to complete.</p> <p>Senior Groups and Neighbourhood Houses / Community Centres</p> <p>To submit your form, visit Council's SmartyGrants website through the <i>private link</i> below: https://frankston.smartygrants.com.au/CSP25-28</p> <p>If you are <u>new</u> to SmartyGrants website, you will need to create account first.</p>
What to include	<p>Detailed Activity Plan: Objectives, deliverables, timeline, and budget.</p> <p>Supporting Documentation</p> <ul style="list-style-type: none"> • Certificate of Incorporation or evidence of charitable provisions • Current Public Liability Insurance • Minutes from your organisation's last AGM or Annual Report • Most recent annual financial statement (Income/Expenditure, balance sheet and cash flow)
Assessment Process	<p>Council officers will review all information and supporting documentation for eligibility including an Australian Charities and Not-for-Profit Commission (ACNC) search.</p> <p>Success at this stage is contingent upon the satisfactory submission of all required documentation and details.</p> <p>A funding agreement will be developed using the information provided.</p>



Funding Announcement

Successful Stage 2 applicants will then receive an official letter of approval and accompanying funding agreement (to be signed by both parties) by mid year.

Conditions

- **Grant Allocations:** All grant allocations are subject to Council approval.
- **Allowed Uses:** Grant funds can be used to support operational needs directly related to the approved activity.
- **Reporting requirements:** Recipients of this grant must report the following annually via SmartyGrants by 31 August of each financial year to receive funding for Year 2 and 3 -
 - Acknowledgement of Frankston City Council on public promotion
 - Key milestones and deliverables
 - Funding is spent on agreed purpose
 - Required documents including:
 - Current Public Liability Insurance
 - Minutes from your organisation's last AGM or Annual Report
 - Most recent annual financial statement (income/expenditure, balance sheet and cash flow)
- **Funding Agreement:** All successful grant applicants are required to sign and abide by the Community Service Partnership Grant funding agreement.
 - Funding Agreements and the level of reporting requirements will be commensurate with the level of funding received Community Service Partnership Grants are subject to a funding review including CPI in accordance with Council's annual budget planning process.
- **Tenancy Agreements:** Where organisations are tenants of Council, delivery of the grant funding agreement will form part of tenancy obligations.
- **Neighbourhood Houses and Community Centres:** Must comply with license agreement and must be open for at least as many hours as they receive DHHS coordination funding.
- **Child Safety:** Everyone in the community has a responsibility in ensuring the health, safety and wellbeing of children.
 - All grant recipients must, at minimum, commit to proactively keeping children safe and reporting any concerns of child safety.
 - Grant recipients are required to comply with all relevant child safety legislation which may include, but is not limited to, The Victorian Child Safe Standards (2022) and The Child Wellbeing and Safety Act (2005). Council may request evidence of compliance.



Support Available

Assistance with	Contact
General enquiries and advice regarding this Grant	Community Grants (03) 9784 1035 communitygrants@frankston.vic.gov.au
Technical issues with SmartyGrants website	SmartyGrants 03) 9320 6888 service@smartygrants.com.au
Multilingual support In you need the assistance of an interpreter	Call 131 450 and state 'Frankston City Council as the organisation and quote our number 1300 322 322
Communication Access Support service for people with a hearing, speech or communication impairment and for text telephone or modem callers.	National Relay Service To find the NRS call option that best suits you visit: www.communications.gov.au/accesshub/nrs Most NRS call options are available 24 hours, 7 days a week.
Child Safety Information regarding Council's approach to child safety	Coordinator Child Safety childsafes@frankston.vic.gov.au





Community Grants Program Overview 2025/26

Community Grants overview



Community Grants overview

Category	Amount	Description	Council Plan or Strategy Alignment
Urgent	Up to \$1,000	Funding to assist grassroots community groups who have a pressing need for support. This funding is for a broad range of items to meet the urgent needs of the organisation (e.g. equipment, rent, utility bills, training, materials etc.) and/or enable the organisation to respond quickly to the immediate needs of the community i.e. supply of food, mental health support, health and well-being initiatives, equipment and community connectedness. Generally, this grant would be applied for when specific needs emerge with such urgency and that the applicant is not able to apply for the Annual Community Grants.	2021-2025 Council Plan: Council aims to deliver inclusive and accessible support, programs and community spaces to build resilience and community strength in the community through the grants program
Environmental Sustainability	Landowner and Community Organisations up to \$1,000	<p>Funding to support community organisations with environmental and sustainability projects that support the strategic vision for Frankston's future.</p> <p>Funding for Landowners to revegetate private land which contributes to mapped biodiversity corridors connecting native vegetation.</p>	<p>Council's Future Environment Strategy (2014 - 2024) and 2021-2025 Council Plan: key priority to enhance the sustainability and enjoyment of Frankston City's natural and built environments</p> <p>Health & Wellbeing Plan 2021-2024: Key strategy is to facilitate community education programs to increase awareness and climate action</p>



Arts Projects	\$5,000	Funding to support individual artists, creatives or artists practicing within a small arts organisation from all backgrounds and abilities, at all stages of career whether emerging, mid-career or established. The funding will be distributed to six successful recipients, with at least one of the grants dedicated to realise creative projects for deaf and disabled artists	2021-2025 Council Plan: Council aims to build Frankston’s cultural landscape by supporting the production and delivery of arts programs and events providing opportunities to create, learn and connect
Child and Youth inclusion	<p>Education & Pathway: up to \$600</p> <p>Recreation: 75% of fees or up to \$200</p>	<p>One-off funding to support the inclusion of the following Frankston residents who are experiencing financial disadvantage:</p> <p>Education & Pathway: 11-24 year olds who do not have the financial means to purchase required materials and equipment, or cover course fees for formal education, training and career aspirations</p> <p>Recreation: 5-18 year olds who do not have the financial means to pay for compulsory fees and/or uniform to participate in recreational activities within Frankston municipality (e.g. school camps, sporting activities, creative activities including dance, music or art)</p>	<p>2021-2025 Frankston City Council Plan: aims to support young people in participating in formal education and recreational programs and activities</p> <p>2021-2025 Health and Wellbeing Plan: Build fair and Inclusive Communities by advocating to improve equitable access to education and employment</p>
Local Heritage	Up to \$10,000	<p>One-off funding to assist eligible individuals, community groups or organisations who own or manage properties within the Heritage Overlay to maintain, repair, restore or enhance these places for future generations.</p> <p>The LHPG Program seeks to support conservation works to buildings, structures, fences, and sites across the Frankston municipality that are not managed by Council.</p>	2021-2025 Frankston City Council Plan: aims to integrate land use, planning and revitalise and protect the identity and character of the City.



Annual Community	Up to \$7,500	One-off funding for not-for-profit community organisations and groups for a broad range of items to meet the needs of the organisation (e.g. equipment, rent, utility bills, training, materials etc.) and/or to enable the organisation to respond to community needs (i.e. supply of food, mental health support, health and well-being initiatives, equipment and community connectedness)	2021-2025 Council Plan: Council aims to deliver inclusive and accessible support, programs and community spaces to build resilience and community strength in the community through the grants program
Properties Management Commitments	Varied	<p>Continuous lease obligation annual grant provided to specific organisations including:</p> <ul style="list-style-type: none"> - Frankston Lifesaving Club - Seaford Lifesaving Club 	2021-2025 Frankston City Council Plan: Council aims to deliver inclusive and accessible support, programs and community spaces to build resilience and community strength in the community through the grants program
Community Service Partnership	Varied	<p>Triennial grant to not-for-profit community organisations that provide continuous and significant service to the community where their programs align with Council priorities. Funding will be provided on a recurrent three-year fixed term basis for ensuring ongoing operations of the organisation.</p> <p>Community organisations include:</p> <ul style="list-style-type: none"> - Neighbourhood Houses or Community Centres (NHs/CCs) - Senior Groups - Organisations with high priority specialist service provisions - Volunteer Emergency Service Organisations 	2021-2025 Frankston City Council Plan: Council aims to deliver inclusive and accessible support, programs and community spaces to build resilience and community strength in the community through the grants program





Community Service Partnership Grant July 2025 - June 2028

Specialist Community Services

Organisation	Grant Purpose	Amount Awarded
<i>Frankston Life Inc</i>	Christmas Day Lunch	\$ 5,500.00
<i>Frankston Mornington Peninsula Local Learning and Employment Network inc.</i>	Frankston Mornington Peninsula Industry and Job Expo 2025-2028	\$ 11,000.00
<i>Frankston Social Enterprise Hub</i>	Frankston Social Enterprise Hub	\$ 21,000.00
<i>Frankston Toy Library</i>	Toy Library Services	\$ 16,000.00
<i>McClelland Gallery</i>	Encounters & Senses Early Years Learning Programs	\$ 25,000.00
<i>Miscarriage Information Support Service</i>	MISS Support Resources for Early Pregnancy Loss	\$ 5,000.00
<i>Peninsula Autism Friendship Group</i>	Free Support Groups: Neurokin, Autism Connections, Carers Connections, Dads Group, and a supported playgroup.	\$ 5,000.00
<i>Peninsula Community Legal Centre Inc.</i>	Free Legal Service	\$ 49,000.00
<i>SES Frankston Unit</i>	Emergency Services	\$ 29,000.00
<i>TeamSports4All</i>	Support for youth to access sport	\$ 5,000.00
<i>The Babes Project</i>	Support for women facing crisis pregnancies	\$ 11,104.88
<i>The Motivation Project Ltd trading as the Women's Spirit Project</i>	Spirit of Transformation Program	\$ 27,000.00
<i>U3A Frankston Inc</i>	Services for seniors	\$ 11,000.00
<i>Langwarrin Mens Shed Inc</i>	Women in Workshop	\$ 5,500.00
<i>Pines Men's Shed</i>	Men's Shed	\$ 5,500.00

Traditional Fundraising Events

Organisation	Grant Purpose	Amount Awarded
<i>Centenary Park Golf Club Inc</i>	Golf Charity Event	\$ 4,000.00
<i>Rotary Club of Frankston</i>	Golf Charity Event	\$ 4,000.00
<i>Rotary Club of Frankston Sunrise</i>	Golf Charity Event	\$ 4,000.00

Seniors Groups

Organisation	Purpose	Amount Awarded
<i>Australian Multicultural Seniors Support Group</i>	Operations	\$1,062.00
<i>Carrum Downs Senior Citizens Club Inc</i>	Operations	\$1,062.00
<i>Carrum Downs Sri Lankan Seniors Inc</i>	Operations	\$1,062.00
<i>Chinese Seniors Citizens Club</i>	Operations	\$1,062.00
<i>East Frankston Over 55s Club</i>	Operations	\$1,062.00
<i>Frankston Combined Probus</i>	Operations	\$1,062.00
<i>Frankston Fabulous 50s Swimming Club</i>	Operations	\$1,062.00
<i>Frankston Filipino Seniors Support Group</i>	Operations	\$1,062.00
<i>Frankston Friendship Club</i>	Operations	\$1,062.00
<i>Frankston Ladies Probus Club Inc</i>	Operations	\$1,062.00
<i>Frankston Naval Memorial Club</i>	Operations	\$1,062.00
<i>Greek Elderly Women Club of Frankston and Peninsula</i>	Operations	\$1,062.00
<i>Greek Senior Citizens Club of Frankston and Peninsula</i>	Operations	\$1,062.00
<i>Kalenka Inc</i>	Operations	\$1,062.00
<i>Polish Senior Citizens Club</i>	Operations	\$1,062.00



<i>Probus Club of Carrum Downs</i>	Operations	\$1,062.00
<i>Probus Club of Frankston</i>	Operations	\$1,062.00
<i>Probus Club of Langwarrin Combined Inc</i>	Operations	\$1,062.00
<i>Probus Club of Langwarrin Ladies</i>	Operations	\$1,062.00
<i>Probus Club of Seaford Inc.</i>	Operations	\$1,062.00
<i>Raduga Senior Citizens Club</i>	Operations	\$1,062.00
<i>Seaford Senior Citizens Club</i>	Operations	\$1,062.00
<i>South American Senior Citizens Club of Frankston and Peninsula Inc</i>	Operations	\$1,062.00

Community Centres

Organisation	Grant Purpose	Amount Awarded
<i>Belvedere Community Centre</i>	Operations	\$52,397.00
<i>Langwarrin Community Centre</i>	Operations	\$52,397.00
<i>Lyrebird Community Centre</i>	Operations	\$52,397.00
<i>Nairn Marr Djambana</i>	Operations	\$52,397.00
<i>Orwil Street Community House</i>	Operations	\$52,397.00



17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Nil Reports

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Signed by the CEO