



FRANKSTON CITY COUNCIL

COUNCIL MEETING SUPPORTING INFORMATION

2024/CM16

2 DECEMBER 2024



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12.1 **Governance Matters Report for 2 December 2024**

Attachment C Completed Actions Report for 2 December 20242



Consideration of Reports of Officers

GOVERNANCE MATTERS REPORT FOR 2 DECEMBER 2024

Completed Actions Report for 2 December 2024

Meeting Date: 2 December 2024

Attachment: C

Frankston City



Division: CLOSED / COMPLETED				Date From:	9/11/2020	
Action Sheets Report				Date To:	20/11/2024	
				Printed:	Wednesday, 20 November 2024 1:49:56 PM	
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED
5/09/2022	12.7	Conclusion of statutory leasing procedure - Proposed Lease of Council Land - Existing Telecommunications Facility - 45R Wedge Road Carrum Downs (Carrum Downs Recreation Reserve)	<u>Council Decision</u> Moved: Councillor Tayler That Council : <ol style="list-style-type: none">Having complied with the requirements of section 115 of the <i>Local Government Act 2020</i>, notes that no submissions were received in response to public notice of the proposed lease;Resolves to enter into a lease with Amplitel Pty Ltd for Council land at 45R Wedge Road Carrum Downs, being part of Lot 2 Plan of Subdivision Number 737596, for a term of 10 years, with one further term of five (5) years, for the sum of \$25,000 plus GST per annum, for the purposes of a telecommunications facility (existing);Authorises the Chief Executive Officer to finalise arrangements for the lease; andAuthorises the lease documents to be signed. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Corporate and Commercial Services Watts, Danielle	09 Sep 2022 3:12pm Wood, Glenys <ol style="list-style-type: none">Completed., 2. Completed. Amplitel Pty Ltd advised of Council decision., 3. In Progress - awaiting documentation from Amplitel., 4. In Progress - awaiting documentation from Amplitel. 07 Oct 2022 4:16pm Wood, Glenys <ol style="list-style-type: none">Completed., 2. Completed. Amplitel Pty Ltd advised of Council decision., 3. In Progress - awaiting documentation from Amplitel., 4. In Progress - awaiting documentation from Amplitel. 29 Jul 2024 11:43am Watts, Danielle <ol style="list-style-type: none">Completed., 2. Completed. Amplitel Pty Ltd advised of Council decision., 3. In Progress - Final amendments to protect Council's position successfully negotiated, now awaiting Amplitel to provide lease for execution. , 4. In Progress - Final amendments to protect Council's position successfully negotiated, now awaiting Amplitel to provide lease for execution. 26 Aug 2024 11:36am Watts, Danielle <ol style="list-style-type: none">Completed., 2. Completed. Amplitel Pty Ltd advised of Council decision., 3. In Progress - Final amendments to protect Council's position successfully negotiated, now awaiting Amplitel to provide lease for execution. , 4. In Progress - Final amendments to protect Council's position successfully negotiated, now awaiting Amplitel to provide lease for execution. 06 Sep 2024 10:08am Wood, Glenys <ol style="list-style-type: none">Completed., 2. Completed. Amplitel Pty Ltd advised of Council decision., 3. Completed. Lease executed 29th August 2024. , 4. Completed. Lease executed 29th August 2024. , Request to Close. 01 Oct 2024 3:03pm Roberts, Vera - Completion Completed by Roberts, Vera on behalf of Watts, Danielle (action officer) on 01 October 2024 at 3:03:16 PM - Director CCS completed this action.	1/10/2024
12/12/2022		Petition - Request for urgent upgrade of Storm Water System on Overton Rd Seaford	<u>Council Decision</u> Moved: Councillor Baker Seconded: Councillor Bolam That the petition concerning the urgent upgrade of the storm water system on Overton Road Seaford and surrounding roads be received and referred to the Chief Executive Officer for consideration. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Infrastructure and Operations Atla, Shekar	11 May 2023 3:26pm Gaynor, Andrea - Reallocation Action reassigned to Atla, Shekar by Gaynor, Andrea 06 Dec 2023 2:12pm Atla, Shekar <ol style="list-style-type: none">Noted, this petition has been considered by the Engineering Services Department. , Actions to address these concerns are; , • In the short term, Council's Operations Team is planning to undertake maintenance work to ensure that the Overton Road outfall in to Kananook Creek operates effectively and reduces the risk of flooding along Overton Road., • As part of the implementation of the Dandenong Road East Drainage Strategy, funding is sought in the LTIP in 2024/25 to undertake design works to upgrade the drainage line on Overton Road from Kananook Creek to Wisewould Avenue, and funding is sought in 2025/26 for construction., The resident has been advised with the above through e-mail. 10 Sep 2024 3:34pm Atla, Shekar	11/09/2024

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The Head Petitioner has been consulted and agreed works were completed within the 2023/24 budget. No further action required and can be closed.
11 Sep 2024 1:36pm Gaynor, Andrea - Completion
 Completed by Gaynor, Andrea on behalf of Atla, Shekar (action officer) on 11 September 2024 at 1:36:18 PM - Director Infrastructure & Operations approved closure of this action.

3/04/2023	11.3	250 Wedge Road, Skye - Land Transfer and Planning Scheme Amendment C158	<u>Council Decision</u> Moved: Councillor Harvey Seconded: Councillor Baker That Council: 1. Seeks the authorisation of the Minister for Planning under Section 8A(2) of the <i>Planning and Environment Act 1987 (PE Act)</i> , to prepare Amendment C158fran to the Frankston Planning Scheme; 2. Gives notice of Amendment C158fran under Section 19 of the PE Act, subject to receiving authorisation from the Minister for Planning; 3. Adopts the amended <i>Carrum Downs Outline Development Plan 1987 (Amended DP)</i> , subject to the gazettal Amendment C158fran and the owner of the property known as 250 Wedge Road, Skye (Owner), complying with its obligations in respect of the subdivision and sale of part of that land as specified in the land transfer deed (Owner's Obligations); 4. Resolves to acquire the land shown as Parcel A, Parcel B and Parcel D on the plan (Subject Land), for nil monetary consideration, subject to: a. in respect of all of the Subject Land, the Owner complying with the Owner's Obligations, the gazettal of Amendment C158fran and the adoption of the Amended DP; and b. in respect of Parcel D, the Owner constructing and vesting in Council a public road in the location of Parcel D, in accordance with the agreement pursuant to section 173 of the PE Act; 5. Authorises the Chief Executive Officer, or his delegate, to sign on behalf of Council, the land transfer deed and agreement pursuant to section 173 of the PE Act, and all other documents required to be signed to give effect to the decisions which are the subject of this resolution; 6. Resolves Attachment D to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the <i>Local Government Act 2020 s3(1)(g)</i> ; 7. Notes that following the completed land transfer, that this new reserve would be classified as District Open Space; 8. Notes that following the completed land transfer, Council is required to undertake background and Existing Condition report to develop a concept plan and further master plan for this open space; and 9. Notes that \$160,000 has been included in the 2023/24 draft Long Term Infrastructure Plan to prepare the '250 Wedge Road Master Plan', including supporting reports and community engagement. 10. Resolves following the completed land transfer and completion of Masterplan as referred in this resolution a formal naming process will be undertaken for the new Reserve. <u>Carried Unanimously</u>	Communities Beauchamp, Tammy	12 Apr 2023 12:59pm Milton, Katie 1. Authorisation will be requested week of 17 April 2023. 2. Notice will be given once Authorisation is received. 3. Action complete. 4. Action complete. 5. Action complete. 6. Action complete. 7. Action complete. 8 Action complete. 9. Action complete. 10. Action complete. 11 Jul 2023 10:24am Milton, Katie 1. The Deed is awaiting Council sign off before authorisation can be requested. 2. Notice will be given once Authorisation is received. 3. Action complete. 4. Action complete. 5. Action complete. 6. Action complete. 7. Action complete. 8 Action complete. 9. Action complete. 10. Action complete. 28 Jul 2023 11:47am Milton, Katie 1. The Deed has been signed by all parties and is with Maddocks for finalisation before authorisation can be requested. 2. Notice will be given once Authorisation is received. 3. Action complete. 4. Action complete. 5. Action complete. 6. Action complete. 7. Action complete. 8 Action complete. 9. Action complete. 10. Action complete. 12 Oct 2023 2:54pm Milton, Katie 1. Authorisation was requested on 3 October 2023 . 2. Notice will be given once Authorisation is received. 3. Action complete. 4. Action complete. 5. Action complete. 6. Action complete. 7. Action complete. 8 Action complete. 9. Action complete. 10. Action complete 11 Dec 2023 10:09am Milton, Katie 1. Authorisation requested on 3 October 2023 . 2. Notice will be given once exhibition commences. 3. Amended Carrum Downs Outline Development Plan 1987 (amended DP) adopted – Action complete. 4. Resolves to acquire the land shown as Parcel A, Parcel B and Parcel D on the plan - Action complete. 5. Authority for CEO or delegate to sign on behalf of council - complete. 6. Attachment D to remain confidential in this report – complete. 7. Following completed land transfer – new reserve to be classified as District Open Space - Action complete. 8 Council notes that following the completed land transfer, Council is required to undertake background and Existing Condition report to develop a concept plan and further master plan for this open space - Action complete. 9. For Council to note only. No further action required by officers. - Action complete. 10. Council notes following the completed land transfer and completion of Masterplan a formal naming process will be undertaken for the new Reserve - Action complete. 09 Jan 2024 2:10pm Milton, Katie 1. Authorisation requested on 3 October 2023. , 2. Notice will be given once exhibition commences. Exhibition is proposed to commence on 25 January and conclude on 26 February. , 3. Amended Carrum Downs Outline Development Plan 1987 (amended DP) adopted – Action complete. , 4. Resolves to acquire the land shown as Parcel A, Parcel B and Parcel D on the plan - Action complete. , 5. Authority for CEO or delegate to sign on behalf of council - complete. , 6. Attachment D to remain confidential in this report – complete. , 7. Following completed land transfer – new reserve to be classified as District Open Space - Action complete. , 8 Council notes that following the completed land transfer, Council is required to undertake Background and Existing Condition report to develop a concept plan and further master plan for this open space - Action complete. , 9. No further action required by officers. - Action complete. , 10. Council notes following the completed land transfer and completion of Masterplan a formal naming process will be undertaken for the new Reserve - Action complete. 24 Apr 2024 12:33pm Milton, Katie 1. Authorisation requested on 3 October 2023. , 2. Notice has been given. Exhibition commenced on 25 January and concluded on 26 February and at the 22 April 2024 Council resolved to request that a Panel be appointed. 3. Amended Carrum Downs Outline Development Plan 1987 (amended DP) adopted – Action complete. , 4. Resolves to acquire the land shown as Parcel A, Parcel B and Parcel D on the plan - Action complete. , 5. Authority for CEO or delegate to sign on behalf of council - Action complete. , 6. Attachment D to remain confidential in this report – Action complete. , 7. Following completed land transfer – new reserve to be classified as District Open Space - This will occur at a later date. , 8 Council notes that following the completed land transfer, Council is required to undertake Background and Existing Condition report to develop a concept plan and further master plan for this open space - This is underway. , 9. No further action required by officers. - Action complete. , 10. Council notes following the completed land transfer and completion of Masterplan a formal naming process will be undertaken for the new Reserve, which will occur at a later date. 22 May 2024 12:41pm Milton, Katie	2/09/2024
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			<p>2. Notes implementation of the recommendation proposed in 2022/NOM8 would have significant budget implications and a comparable service is currently being funded by State Government to operate within the municipality;</p> <p>3. Resolves to deliver a 12-month pilot project, subject to appropriate agreement/s in place, to engage a student social worker to operate from Frankston City Libraries. This student social worker will promote awareness of the existing support services designed to assist residents and facilitate referrals to these services across the municipality through a range of agencies.</p> <p>4. Resolves to deliver a 12-month pilot project (subject to 2023-24 mid-year budget review) to provide a program of free training for volunteers supporting community groups, charities and not-for-profit organisations providing homelessness support and emergency relief to meet identified unmet training needs;</p> <p>5. Refers the funding of \$16,000 towards the 2023-24 mid-year budget process for further consideration to enable delivery of the recommendations mentioned at Point 4 of this resolution; and</p> <p>6. Receives a report at the end of the 12-month periods referred to in Points 3 and 4 of this resolution, reviewing the pilot programs.</p> <p style="text-align: right;"><u>Carried Unanimously</u></p>		<p>1. Information noted – complete. 2. Information noted – complete. 3. Officers are exploring the development of the 12 month pilot project to engage a student social worker. 4. Officers are exploring the development of the 12 month pilot project to provide a program of free training for volunteers, noting that this item pends on budget being made available as per Item 5. 5. Officers are referring budget to the mid-year budget process. 6. A report will be prepared.</p> <p>26 Sep 2024 12:33pm Milton, Katie</p> <p>1. Information noted – complete. 2. Information noted – complete. 3. Officers are engaging with universities to explore opportunities for a student social worker placement. 4. Officers engaged a provider and delivered five training sessions between March and June 2024 – complete. 5. Officers referred budget to the mid-year budget process with a positive outcome – complete. 6. A Report was presented to the Council Meeting on 9 September 2024 – complete.</p> <p>09 Oct 2024 9:02am Craig, Tenille - Reallocation</p> <p>Action reassigned to Babbar, Shweta by Craig, Tenille - Items 1,2, 4-6 Complete. Item 3 Reallocated to Director Customer Innovation and Arts for action and completion.</p> <p>11 Oct 2024 10:44am Moro, Jacqueline</p> <p>3. In progress. Collaboration with Monash University commenced on 17/9/24, with three students and their clinical supervisor located in the two days a week at the Frankston library. The initial results are good, with a community member assisted on their very first day with emergency housing. Following completion of the trial a report will be presented to Council.</p> <p>31 Oct 2024 3:06pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of Babbar, Shweta (action officer) on 31 October 2024 at 3:06:33 PM - The action in the response to NOM is for the Library student social worker trial covered by 'Further response to 2022/NOM - Outreach Support Service' 30/09/2024</p>	

2/10/2023	14.1	2023/NOM6 - Accountability Transparency Reform (ATR) III	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Asker</p> <p>That Council: <u>Transparency Hub</u></p> <p>1. Notes the progress on Council's website redevelopment to improve public transparency and access to information, which notably features its Transparency Hub that offers streamlined access to selected Council data, stories, reports, and curated information and allows the community to explore and visualise data, providing an overview of Frankston City Council's decision-making and activities;</p> <p>2. Notes that: a) The Transparency Hub already includes valuable resources such as External grants received and applied and reduction in Closed Council items, which to note are also reported in the CEO's quarterly report (public version attachment); b) Council's redeveloped website already publishes its Contractor Code of Conduct with access to information about tenders; c) Refinements are occurring relative to the existing CEO's Public Report, with aspects within this report to be transferred to the Transparency Hub, where agreed upon by Council;</p> <p>3. Receives a briefing and is engaged on planned future stages for further development of the Transparency Hub in anticipation of a report to Council by no later than December 2023 Council meeting.</p> <p>4. Notes the following is to occur, no later than December 2023: a) The streamlining of Council's website to improve the community's ease of access to the Transparency Hub (via direct hyperlinks or related measures); b) The following components are added to the Transparency Hub in the spirit of good governance, transparency and accountability: i. Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements; ii. Council's developer contribution register; iii. A register of any contracts (including consultancies) awarded both above and within financial delegation, along with contract exemption and additional delegations afforded to the CEO;</p>	Corporate and Commercial Services	Alcock, Brianna	<p>17 May 2024 5:45pm Alcock, Brianna</p> <p>Transparency Hub, 1. Complete. Council noted progress to improve public transparency and access to information., 2. Complete. Council noted the Transparency Hub already includes information also reported in the CEO's quarterly report., 4. In progress. Most registers from the NOM have been added to the Transparency Hub. The privacy process for releasing the Lobbyist and Developer Register is under review and progressing. Records and registers on Council's website have been centralised under documents available for public inspection., 5. Complete. A register and workflow have been established for registers on Council's website and the Transparency Hub to be updated quarterly., Council's Independent Internal Reviews, 9. Complete. A report was presented to Council at its meeting in December 2023.</p> <p>07 Jun 2024 7:46pm Alcock, Brianna</p> <p>Transparency Hub, 1. Complete. Council noted progress to improve public transparency and access to information., 2. Complete. Council noted the Transparency Hub already includes information also reported in the CEO's quarterly report., 4. In progress. Most registers from the NOM have been added to the Transparency Hub. The privacy process for releasing the Lobbyist and Developer Register is under review and approval. Records and registers on Council's website have been centralised under documents available for public inspection., 5. Complete. A register and workflow have been established for registers on Council's website and the Transparency Hub to be updated quarterly., Council's Independent Internal Reviews, 9. Complete. A report was presented to Council at its meeting in December 2023.</p> <p>27 Jun 2024 6:22pm Alcock, Brianna</p> <p>Transparency Hub, 1. Complete. Council noted progress to improve public transparency and access to information., 2. Complete. Council noted the Transparency Hub already includes information also reported in the CEO's quarterly report., 4. In progress. Most registers from the NOM have been added to the Transparency Hub. The privacy process for releasing the Lobbyist and Developer Register is under review and approval. Records and registers on Council's website have been centralised under documents available for public inspection., 5. Complete. A register and workflow have been established for registers on Council's website and the Transparency Hub to be updated quarterly., Council's Independent Internal Reviews, 9. Complete. A report was presented to Council at its meeting in December 2023.</p> <p>27 Jun 2024 6:23pm Alcock, Brianna</p> <p>Transparency Hub, 1. Complete. Council noted progress to improve public transparency and access to information., 2. Complete. Council noted the Transparency Hub already includes information also reported in the CEO's quarterly report., 4. In progress. The Lobbyist and Developer Register has been assessed and cannot be released publicly as it is not compliant with privacy law. Changes will be made to the register. Records and registers on Council's website have been centralised under documents available for public inspection., 5. Complete. A register and workflow have been established for registers on Council's website and the Transparency Hub to be updated quarterly., Council's Independent Internal Reviews, 9. Complete. A report was presented to Council at its meeting in December 2023.</p>	1/10/2024
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				CLOSED / COMPLETED	9/11/2020	20/11/2024	Wednesday, 20 November 2024 1:49:56 PM
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			iv. A register of any external submissions formally endorsed and submitted by the Council; v. A summary of broader Freedom of Information (FOI) outcomes achieved, which is currently reported annually to Council, subject to any privacy, confidentiality and legislative requirements; vi. A register of petitions received taking into account any privacy, confidentiality and related requirements; vii. Council's legal expenses summary taking into account any privacy, confidentiality and related requirements; viii. Council's interstate travel register, for Councillors; ix. Councillors Conduct matters summary, bringing it out of the CEO's quarterly report (confidential attachment) but taking into account any confidential or legislative requirements; x. Council's Gift register for Councillors; xi. Extracts from Councils Annual Report relating to key management and senior officer remuneration; xii. A register of Councillor attendances (both briefings and ordinary meetings) and allowances, which to note are already reported on Council's website; xiii. A register of Consultancy and Agency fees by department; xiv. Council's existing lease register; xv. The record of Councillor briefings outlined in the Governance matters report, consistent with the resolution of Council at the 11 September 2023 Council Meeting; xvi. Council's Conflict of Interest Register for Councillors; xvii. Discretionary budget spending, as is already reported per department; xviii. Councillor declaration forms since the beginning of the Council term; c) Centralises all Council Records mentioned under Council's Public Transparency Policy already on Council's website under the existing heading, Documents available for public inspection, and provides a link to this page from the Home page on Council's website; 5. As from 1 January 2024, all registers listed on the Frankston City Council website and the Transparency Hub are to be updated quarterly. This update routine to all registers should be clearly stated on both the website and the Transparency Hub;		<p>31 Jul 2024 10:39am Alcock, Brianna</p> <p>Transparency Hub, 1. Complete. Council noted progress to improve public transparency and access to information., 2. Complete. Council noted the Transparency Hub already includes information also reported in the CEO's quarterly report., 4. In progress. The Lobbyist and Developer Register has been assessed and cannot be released publicly as it is not compliant with privacy law. Officers are working on a solution for a new register that can be made public. A meeting is scheduled with interested Councillors for Monday 5 August 2024. Records and registers on Council's website are centralised under documents available for public inspection., 5. Complete. A register and workflow have been established for registers on Council's website and the Transparency Hub to be updated quarterly., Council's Independent Internal Reviews, 9. Complete. A report was presented to Council at its meeting in December 2023.</p> <p>26 Aug 2024 11:44am Alcock, Brianna</p> <p>1. Complete. Council noted progress to improve public transparency and access to information., 2. Complete. Council noted the Transparency Hub already includes information also reported in the CEO's quarterly report., 4. Complete. The Lobbyist and Developer Register was assessed and could not be released publicly as it is not compliant with privacy law. A new blank register was developed and released via the Council Meeting on 12 August and published on Council's Transparency Hub. Records and registers on Council's website are centralised under documents available for public inspection., 5. Complete. A register and workflow have been established for registers on Council's website and the Transparency Hub to be updated quarterly., Council's Independent Internal Reviews, 9. Complete. A report was presented to Council at its meeting in December 2023., This action is requested for closure by the Director CCS.</p> <p>27 Aug 2024 1:37pm Roberts, Vera</p> <p>Acting Director CCS requested that Director CCS reviews the action before closing.</p> <p>17 Sep 2024 3:43pm Roberts, Vera</p> <p>Director CCS has agreed to close this action.</p> <p>01 Oct 2024 4:43pm Craig, Tenille - Completion</p> <p>Completed by Craig, Tenille on behalf of Alcock, Brianna (action officer) on 01 October 2024 at 4:43:08 PM - As per resolution at 2024/CM12, this item will now be closed.</p>		
2/10/2023	14.1	2023/NOM6 - Accountability Transparency Reform (ATR) III	<p><u>Management of Community Groups</u></p> 6. a) Notes its resolution of 12 December 2022, acknowledging the work that was underway on the "Management of Community Requests for Use of Council Facilities" project and that Councillors would be provided with an update by March 2023; b) Notes that Council was provided with an update on the project via Councillor Memo on 4 May 2023 and 23 August 2023; c) Receives a report at the 20 November 2023 Council Meeting providing an update on the project. This report is to include: <ul style="list-style-type: none"> Work that has been undertaken, work underway and future work required together with an estimation of any future budget allocation/s required facilitate an equitable allocation system; A list of those community groups or sporting clubs that have approached Council looking for a dedicated space for them to occupy that remains unmet; 	Customer Innovation and Arts	Costello, William	<p>26 Oct 2023 9:43am Moro, Jacqueline</p> <p>In Progress. Report being prepared for the 20 November Council Meeting.</p> <p>22 Nov 2023 10:47am Moro, Jacqueline</p> <p>a) Complete. Noted., b) Complete. Noted., c) Complete. Report presented at the 20 November Council Meeting., Director recommends closure of this completed action.</p> <p>01 Oct 2024 4:43pm Craig, Tenille - Completion</p> <p>Completed by Craig, Tenille on behalf of Costello, William (action officer) on 01 October 2024 at 4:43:18 PM - As per resolution at 2024/CM12, this item will now be closed.</p>	1/10/2024
2/10/2023	14.1	2023/NOM6 - Accountability Transparency Reform (ATR) III	<p><u>Council's Engagement Policy</u></p> 8. Receives a briefing on potential improvements to Council's adopted Engagement Policy by no later than December 2023, noting a recommendation of Operation Sandon seeks to address lobbying risks and deter submitters from attempting to improperly influence a council, particularly on matters subject to the Planning and Environment Act. . The approach of working with the Community groups will be referenced in the partnership framework that is currently under development. The engagement reports will include a reference to external groups where applicable; and	Customer Innovation and Arts	McQueen, Fiona	<p>26 Oct 2023 9:45am Moro, Jacqueline</p> <p>In Progress. Report being prepared for Council Briefing.</p> <p>28 Nov 2023 4:19pm Moro, Jacqueline</p> <p>8. Complete. Report to Briefing 29 November 2023., Director recommends closure of this completed item.</p> <p>03 Jul 2024 3:17pm Thomson, Kristen</p> <p>8. Completed. In November 2023 Director recommended closure of this completed item as a report was presented to a Councillor Briefing 29 November 2023.</p>	1/10/2024

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			a. Notes this is a new project request from a Councillor with an estimated \$70,000 cost; b. Commits to financing this new project with a budget of \$70,000 by transferring \$20,000 from the Cranbourne Road retaining wall design project (Project ID 14880), which is recommended discontinuing, and \$50,000 from the Native Vegetation offset site protection fencing Project (ID 14855), which has already been withdrawn; at the Council meeting 11 September 2023; 12. Decorative lighting.at Karingal Drive/Skye (New Project) a. Notes this is a new project request from a Councillor, to increase the lumen levels of recently installed decorative lighting. An estimated budget of \$10,000 will be needed to remove and replace existing lighting; b. Resolves not to proceed with this project as agreed by the Councillor on 4 October MPAC/Hot Topic briefing; 13. Planting five (5) large, mature canary island palm trees at Nat's Track and two (2) large, mature cotton palm trees at Ballam Athletics Track (New Project) a. Notes this is a new project request from a Councillor as a 'proof of concept'. An estimated budget of \$210,000 will be required to plant these trees; b. Resolves not to proceed with this project as agreed by the Councillor on 4 October MPAC/Hot Topic briefing;			
23/10/2023	12.2	Update on Councillor projects of interest and hot topics	<p>Public Arts</p> 14. Acknowledges the collaborative formation of the annual ongoing sculpture budget of \$200,000 in partnership with the Frankston Arts Advisory Committee. The financial year 2023/24 Sculpture Budget of \$200K plus the carry forward from 2022/23 totals \$242,722; 15. Endorses the delivery of the Sculpture FY 2023/24 program as outlined below with no new additions to provide greatest certainty of the program and its competent delivery: a. \$100,000 towards Bait Bangar and Eliza commission b. \$52,000 towards Sculpture by the Sea leasing Fees c. \$2500 towards Catch Me relocation to Keast Park d. \$5000 towards As One relocation to Skye Rd and Dandenong Road e. \$3200 for scoping works undertaken for Teddy Bear and Mushroom Sculptures f. \$15,000 for installation of Early Light at Brunel Road g. \$8,000 or Ballam Park Rebound Wall Mural h. \$15,000 for Frankston North Bakery Wall Mahogany Drive i. \$7,000 for sculpture storage and contingency 16. Resolves not to proceed with the Ballam Park Lake sculpture project (currently allocated in 2023/24 FY), which had \$80,000 allocated to it, with this funding re allocated as follows: a. \$43,000 to fund the above items 14. d, f, g & h; b. \$35,000 towards a sculpture at Ballam Park near the Naranga Crescent and Karingal Drive entrance; and 17. Notes the planning for murals for Big Picture Fest 2024 is now complete including a number of locations within the city centre and two locations, with a possible third outside the CBD. The agreed sites to be delivered include: a. Ballam Park rebound wall b. Havana Reserve – Kindergarten Wall (Karingal) 18. Frankston North Bakery Wall (pending building owner approval)	Customer Innovation and Arts Ryan, Tammy	<p>09 Nov 2023 2:31pm Moro, Jacqueline</p> 14.Complete. Acknowledged the collaborative formation of the annual ongoing sculpture budget of \$200,000 in partnership with the Frankston Arts Advisory Committee. The financial year 2023/24 Sculpture Budget of \$200K plus the carry forward from 2022/23 totals \$242,722; , 15. Complete. Endorsed the delivery of the Sculpture FY 2023/24 program as outlined with no new additions to provide greatest certainty of the program and its competent delivery., 16. Complete. Resolved not to proceed with the Ballam Park Lake sculpture project (currently allocated in 2023/24 FY), which had \$80,000 allocated., 17. Complete. Noted the planning for murals for Big Picture Fest 2024 is complete including a number of locations within the city centre and two locations, with a possible third outside the CBD., 18. Complete. Frankston North Bakery Wall (pending building owner approval) <p>09 Nov 2023 2:37pm Moro, Jacqueline - Reallocation</p> Action reassigned to Ryan, Tammy by Moro, Jacqueline <p>09 Nov 2023 2:43pm Hall-davis, Tracee</p> 18) Update: The building owner is happy to restore the mosaic or create a mural however, the integrity of the wall is questionable therefore, it is advisable to restore the current mosaic. Quotes are currently being sought for wall repairs work from previous damage and artist will be engaged to restore the artwork. <p>29 Nov 2023 12:34pm Moro, Jacqueline</p> 14.Complete. Acknowledged the collaborative formation of the annual ongoing sculpture budget of \$200,000 in partnership with the Frankston Arts Advisory Committee. The financial year 2023/24 Sculpture Budget of \$200K plus the carry forward from 2022/23 totals \$242,722; , , 15. Complete. Endorsed the delivery of the Sculpture FY 2023/24 program as outlined with no new additions to provide greatest certainty of the program and its competent delivery., , 16. Complete. Resolved not to proceed with the Ballam Park Lake sculpture project (currently allocated in 2023/24 FY), which had \$80,000 allocated., , 17. Complete. Noted the planning for murals for Big Picture Fest 2024 is complete including a number of locations within the city centre and two locations, with a possible third outside the CBD., , 18. In Progress. The building owner is happy to restore the mosaic or create a mural however, the integrity of the wall is questionable therefore, it is advisable to restore the current mosaic. Quotes are currently being sought for wall repairs work from previous damage and artist will be engaged to restore the artwork. <p>19 Jan 2024 3:36pm Hall-davis, Tracee</p> Currently awaiting for the wall to be rendered and painted. The artist will then come and restore the artwork. <p>06 Feb 2024 2:23pm Moro, Jacqueline</p> 18. Complete. Wall repairs are in progress and the background colour will be repainted resulting in an overall enhanced appearance, giving a new sense of life to this artwork. <p>16 Feb 2024 9:56am Moro, Jacqueline - Completion</p> Completed by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 16 February 2024 at 9:56:47 AM - Director recommends closure of this completed action <p>16 Feb 2024 9:56am Moro, Jacqueline - Notification</p>	11/09/2024
Carried Unanimously						

Action Sheets Report				Division: CLOSED / COMPLETED		Date From:	9/11/2020
						Date To:	20/11/2024
						Printed: Wednesday, 20 November 2024 1:49:56 PM	
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
						<p>Cantillon, Phil (first authoriser) notified by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 16 February 2024 at 9:56:56 AM, Sent to Phil Cantillon for authorisation, Notified by Jacqueline Moro</p> <p>11 Sep 2024 1:34pm Marshall, Allison</p> <p>CEO's office noted commentary and closed off.</p> <p>11 Sep 2024 1:34pm Marshall, Allison - Authorisation</p> <p>Authorised by Marshall, Allison (delegate) on behalf of Cantillon, Phil (first authoriser) on 11 September 2024 at 1:34:58 PM, Authorised by Allison Marshall on behalf of Phil Cantillon, Notification sent to Phil Cantillon, Tammy Ryan and Jacqueline Moro, Note: CEO's office noted commentary - okay to close.</p>	
20/11/2023	12.6	Council Plan and Budget Quarterly Report - including Peninsula Leisure - Q1 - July to September 2023	iv. \$17K is budgeted for the purchase of experimental fibreglass sculptures, with the site/s and scope to be brought to the December 2023 Council Meeting as a part of the next update report on Councilor projects of interest and hot topics;	Customer Innovation and Arts	Ryan, Tammy	<p>29 Nov 2023 1:11pm Hall-davis, Tracee</p> <p>iv. In Progress. Officers have undertaken initial scoping and the fibreglass props suggested by Councillor Bolam of three kangaroos and four mushrooms equates to \$13,500 for the pieces, leaving only \$3500 to cover project management, installation, transport and plinths if required. The scope may need to be reduced pending the total of the costs above which Officers are currently pursuing.</p> <p>19 Jan 2024 3:37pm Hall-davis, Tracee</p> <p>Karingal Place has been identified as the preferred site for the fibreglass sculptures. Currently sourcing quotes for plinths and installation.</p> <p>06 Feb 2024 2:34pm Moro, Jacqueline</p> <p>In Progress. A number of fibreglass sculptures will be installed near the playground creating a woodlands theme with rabbits, toadstools and a deer. Frankston North Community Centre was also explored as an option, however, the locations suitable for the sculptures are regularly utilised by community users, visitors and hirers of the centre, therefore, it was determined that Karingal Place is the most suitable location. Officers are currently coordinating the purchase and installation of the sculptures.</p> <p>27 Mar 2024 10:11am Hall-davis, Tracee</p> <p>In Progress. Fibreglass sculptures have been ordered and awaiting delivery from overseas. Installation will take place as soon as possible after delivery.</p> <p>27 Mar 2024 11:00am Hall-davis, Tracee</p> <p>Installation of fibreglass sculptures is expected May 2024.</p> <p>17 May 2024 11:16am Hall-davis, Tracee</p> <p>Supplier has advised that fibreglass animals were due to be dispatched from Indonesia on 15/5/24. Arrival is expected mid-late June 2024. Installation will now be in July 2024.</p> <p>27 Jun 2024 9:21am Hall-davis, Tracee</p> <p>Currently awaiting arrival of fibreglass animals. Installation is still ontrack for July 2024</p> <p>08 Aug 2024 8:41am Hall-davis, Tracee</p> <p>Contractor has advised that due to the recent heavy rainfall, the ground conditions at the site have become too wet for heavy machinery to operate safely. As a result, he anticipates a delay to ensure the ground is suitable to take the weight of the machinery, and updated ETA is 5 weeks. This is also dependant on rain fall over the coming weeks.</p> <p>04 Sep 2024 11:41am Hall-davis, Tracee</p> <p>Contractor has advised that due to the recent storm activity, installation has been scheduled to commence on 6 September and will be completed by the following week.</p> <p>04 Sep 2024 1:39pm Moro, Jacqueline</p> <p>In progress. iv. Contractor has advised installation has been scheduled to commence on 6 September and will be completed by the following week.</p> <p>17 Sep 2024 4:06pm Moro, Jacqueline</p> <p>Complete. Fibreglass sculpture installation complete.</p> <p>17 Sep 2024 4:07pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 17 September 2024 at 4:07:19 PM - Director recommends closure of this completed item.</p>	17/09/2024

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MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED
11/12/2023	13.2	Response to 2023/NOM6 - Accountability Transparency Reform (ATR) III - Transparency Hub	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Harvey</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes that a report was tabled at the 6 December Briefing to provide an update on the Transparency Hub and future pipeline of works; Notes that the streamlining of Council's website to improve the community's ease of access to the Transparency Hub has occurred (via direct hyperlinks or related measures). Further to this Council records mentioned under Council's Public Transparency Policy are centrally located under 'Documents Available' for public inspection, a link to this page from the Council's Home page is now available; Notes that the following registers and data sets are now available on the Transparency Hub: <ul style="list-style-type: none"> Council's developer contribution register Contract register Freedom of Information outcomes Petition register Councillor interstate travel register Councillor's conduct summary Councils gift register for Councillor's Senior Officers Remuneration data set Councillor attendance register (both briefing and ordinary meetings) Consultancy register Agency fee register Council's existing lease register Record of Councillor briefings (outlined in governance matters report) Councillor's Conflict of Interest register Councillor declaration forms (since the beginning of the Council term) Notes that, due to meeting privacy, confidentiality, and legislative requirements, the following registers will be available on the Transparency Hub in January 2024: <ul style="list-style-type: none"> Council's developer/lobbyist - Quarter two data will be live in January 2024 Councils' legal expenses summary - January 2024 Notes the External submissions register (formally endorsed and submitted by Council) will be available online in February 2024. The external submissions register is a new register being developed; Notes that all Council Registers available on the Corporate Website and Transparency Hub, will be updated quarterly starting January 2024. Frequency of updates will be clearly stated on both the website and the Transparency Hub; and That the following registers are to be uploaded to the Transparency Hub by April 2024, and updated thereafter routinely: <ul style="list-style-type: none"> Council complaints received per annum with comparative data, if available; Councillor Requests, per Councillor, submitted per annum with comparative data, if available; Customer Assistance Queries (how the complaint was received, time spent to resolve complaint, resolution of complaint to the satisfaction of customer, types of complaints etc); Infringement notices received per annum with comparative data, if available <p style="text-align: center;"><u>Carried Unanimously</u></p>	Customer Innovation and Arts Costello, William 08 Aug 2024 4:03pm Costello, William Complete. 1. Noted that a report was tabled at the 6 December Briefing to provide an update on the Transparency Hub and future pipeline of works;; Complete. 2. Noted that the streamlining of Council's website to improve the community's ease of access to the Transparency Hub has occurred (via direct hyperlinks or related measures). Further to this Council records mentioned under Council's Public Transparency Policy are centrally located under 'Documents Available' for public inspection, a link to this page from the Council's Home page is now available;; Complete. 3. Noted the registers and data sets are now available on the Transparency Hub;; Complete. 4. Noted that, due to meeting privacy, confidentiality, and legislative requirements, the following registers will be available on the Transparency Hub in January 2024;; • Council's developer/lobbyist - Quarter two data will be live in January 2024, • Councils' legal expenses summary - January 2024, Complete. 5. Noted the External submissions register will be available online in February 2024. The external submissions register is a new register being developed;; , Complete. 6. Noted that all Council Registers available on the Corporate Website and Transparency Hub, will be updated quarterly starting January 2024. Frequency of updates will be clearly stated on both the website and the Transparency Hub; and, Inprogress.7. Notes the following datasets have been uploaded to the Transparency Hub in June 2024, and updated thereafter routinely;; • Council complaints received per annum with comparative data,,, • Customer Assistance Queries (how the complaint was received, time spent to resolve complaint, resolution of complaint to the satisfaction of customer, types of complaints etc);; • Infringement notices received per annum with comparative data, • Councillor Requests, per Councillor, submitted per annum with comparative data, this dataset is in progress. 06 Sep 2024 2:15pm Costello, William Complete. 1. Noted that a report was tabled at the 6 December Briefing to provide an update on the Transparency Hub and future pipeline of works;; Complete. 2. Noted that the streamlining of Council's website to improve the community's ease of access to the Transparency Hub has occurred (via direct hyperlinks or related measures). Further to this Council records mentioned under Council's Public Transparency Policy are centrally located under 'Documents Available' for public inspection, a link to this page from the Council's Home page is now available;; , Complete. 3. Noted the registers and data sets are now available on the Transparency Hub;; Complete. 4. Noted that, due to meeting privacy, confidentiality, and legislative requirements, the following register will be available on the Transparency Hub in January 2024;; • Councils' legal expenses summary - January 2024, Complete. 4b Notes the following components are added to the Transparency Hub in the spirit of good governance, transparency and accountability: i. Council's developer/lobbyist register, subject to first addressing any privacy or legislative requirements;; , The Lobbyist and Developer Register was assessed and could not be released publicly as it is not compliant with privacy law. A new blank register was developed and released via the Council Meeting on 12 August and published on Council's Transparency Hub. Records and registers on Council's website are centralised under documents available for public inspection., Complete. 5. Noted the External submissions register will be available online in February 2024. The external submissions register is a new register being developed;; , Complete. 6. Noted that all Council Registers available on the Corporate Website and Transparency Hub, will be updated quarterly starting January 2024. Frequency of updates will be clearly stated on both the website and the Transparency Hub; and, Complete. 7. Notes the following datasets have been uploaded to the Transparency Hub in June 2024, and updated thereafter routinely;; • Council complaints received per annum with comparative data,,, • Customer Assistance Queries (how the complaint was received, time spent to resolve complaint, resolution of complaint to the satisfaction of customer, types of complaints etc);; • Infringement notices received per annum with comparative data, • Councillor Requests, per Councillor, submitted per annum with comparative data. 11 Sep 2024 1:44pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of Costello, William (action officer) on 11 September 2024 at 1:44:47 PM - Acting Director recommends closure of this completed action. 11 Sep 2024 1:44pm Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Costello, William (action officer) on 11 September 2024 at 1:44:59 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro 11 Sep 2024 1:45pm Moro, Jacqueline - Authorisation Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 11 September 2024 at 1:45:18 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and William Costello, Note: Acting Director recommends closure of this completed action	11/09/2024	
29/01/2024	12.4	Transport initiatives for submission to Federal Government	<p>Council Decision Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes the electrification of the rail line beyond Frankston has been a long-standing priority for Frankston City Council and Mornington Peninsula Shire; 	Customer Innovation and Arts McQueen, Fiona 06 Feb 2024 4:46pm Moro, Jacqueline	10/09/2024	

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			<p>2. Notes the former Federal Government made an election commitment of \$225 million in July 2018 towards electrification of the rail line from Frankston Station to Baxter Station. This funding commitment was further supported by the Federal Opposition and an equal \$225 million funding commitment from the Victorian Opposition in July 2018;</p> <p>3. Notes that a preliminary business case investigating the rail electrification project was developed by the Victorian Government, and released in November 2020 where the project costs were found to be higher than current funding commitments and initial cost estimates;</p> <p>4. Notes the Victorian Government to date has not supported the Frankston to Baxter rail electrification project;</p> <p>5. Notes conversations with former Federal Member for Dunkley occurred throughout 2022 and 2023 whereby options for reallocating the \$225 million of funding towards a range of transport initiatives was raised by Council should the rail electrification project not proceed;</p> <p>6. Notes that in May 2023 the Australian Government commissioned an Independent Strategic Review of the Infrastructure Investment Program, which included the \$225 million 'Frankston to Baxter rail upgrade' project;</p> <p>7. Notes that in November 2023 the Australian Government's Independent Strategic Review recommended the 'Frankston to Baxter rail upgrade' project will 'not receive Australian Government funding at this time', with the former \$225 million funding commitment no longer allocated in the Federal Budget (<i>Attachment A - Independent Strategic Review IIP Project Changes Summary</i>);</p> <p>8. Notes there are a range of transport initiatives identified in Council's Integrated Transport Strategy, Frankston Metropolitan Activity Centre Structure Plan, Long Term Infrastructure Plan and other strategic documents that are suitable for Australian Government investment with partial or full allocation from the rescinded \$225 million funding commitment;</p> <p>9. Notes there is a federal by-election expected to occur on Saturday 2 March 2024, a general federal election in early-mid 2025 and a general state election in late November 2026 whereby Council will proactively advocate to State and Federal Government and Opposition on behalf of the Frankston City community;</p> <p>10. Endorses the following local transport initiatives (full project details listed in <i>Attachment B: Transport Initiatives List 2024</i>) for submission to the Australian Government for consideration of future funding alongside Council in order to still deliver important transport improvements across the Dunkley region;</p> <ul style="list-style-type: none"> a. Major Projects - Total estimated package cost \$90 million; b. Public Transport - Total estimated package cost \$10 million; c. Shared User Paths - Total estimated package cost \$21.85 million; d. Local Area Traffic Management Plans Implementation - Total estimated package cost \$4.4 million; e. Construction of new roads - Total estimated package cost \$19.4 million (approximately 150 sections, or 38kms, of new and missing links of footpath); f. Construction of new paths - Total estimated package cost \$6.125 million (approximately 67 unsealed roads, or 30.5kms); g. Precinct Beautification works - Total estimated package cost \$7.59 million; h. Bicycle Lanes - Total estimated package cost \$8 million; <p>11. Advocates to the Australian Government and Opposition for a funding commitment towards local transport improvements across Frankston City, noting their desire following the Independent Strategic Review to equally share funding onus with other levels of government; and</p> <p>12. Notes that Mornington Peninsula Shire Council is currently investigating local transport initiatives for submission alongside Frankston City Council, with joint advocacy to the Australian Government to occur.</p> <p style="text-align: right;"><u>Carried Unanimously</u></p>		<p>1. Completed - noted., 2. Completed - noted., 3. Completed - noted., 4. Completed - noted., 5. Completed - noted., 6. Completed - noted., 7. Completed- noted., 8. Completed - noted., 9. Completed - noted., 10. Completed - projects are now part of Council's advocacy to the Federal Government., 11 (a-h). In progress - Council is actively advocating to the Federal Government to retain full or partial funding earmarked for the Frankston to Baxter rail upgrade towards the delivery of a range of alternative transport initiatives., 12. In progress - Council has reached out to Mornington Peninsula Shire Council highlighting Frankston City Council's transport initiatives package while requesting a meeting to discuss joint advocacy approach.</p> <p>22 May 2024 3:45pm Thomson, Kristen</p> <p>11. Completed. Council provided the transport initiatives list to the Federal Government in February 2024 for consideration., 12. In progress. Council reached out to MPSC on the proposed transport initiatives option for Federal Government funding. MPSC has since reviewed and a meeting between both Council's is being arranged to discuss this proposal further.</p> <p>26 Jun 2024 4:20pm Thomson, Kristen</p> <p>12. In progress. A meeting between both Council's is being arranged to discuss this proposal further.</p> <p>19 Aug 2024 9:22am Thomson, Kristen</p> <p>12 - Completed, ongoing discussions with Mornington Peninsula Shire Council continue to occur including through our joint involvement with the Committee for Frankston and Mornington Peninsula.</p> <p>03 Sep 2024 1:43pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 03 September 2024 at 1:43:07 PM - Director recommends closure of this completed action.</p> <p>03 Sep 2024 1:43pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 03 September 2024 at 1:43:12 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro</p> <p>10 Sep 2024 9:36am Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (second authoriser) on 10 September 2024 at 9:36:45 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: Closure authorised by Acting Director Fiona McQueen 10/9</p>	
29/01/2024	12.7	Award of Contract CN11236 - Wayfinding and Corporate Signs Panel	<p>Council Decision</p> <p>Moved: Councillor Aitken</p> <p>That Council:</p> <p style="text-align: right;">Secinded: Councillor Harvey</p>	Communities Beauchamp, Tammy	<p>11 Jul 2024 2:15pm Milton, Katie</p> <p>Following the briefing on the 14 Feb 2024, Contract CN11236 was considered and endorsed by Council at the 19 Feb 2024 CM. As a result of the above some delays have been experienced with the roll out of signs. The first primary and secondary gateway signs were installed in April 2024 with roll out continuing in 2024-25. No further action required. , Request to close.</p>	25/09/2024

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			1. Defers consideration of Contract CN11236 Wayfinding and Corporate Signs Panel, until the February 2024 Council Meeting to enable a Councillor Briefing to occur beforehand. This briefing is to include: <ul style="list-style-type: none"> a) Clarification as to the cost of signs to be installed; b) Style Guide 2022 attached to the adopted Wayfinding strategy (December 2022); and 2. Notes that this may result in a delay in the roll-out of Wayfinding signs in key locations.		<p>05 Aug 2024 9:07am Milton, Katie</p> <p>Following the briefing on the 14 Feb 2024, Contract CN11236 was considered and endorsed by Council at the 19 Feb 2024 CM. As a result of the above some delays have been experienced with the roll out of signs. The first primary and secondary gateway signs were installed in April 2024 with roll out continuing in 2024-25. No further action required. , Request to close.</p> <p>21 Aug 2024 10:15am Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 21 August 2024 at 10:14:40 AM - Angela Hughes, Director Communities authorizes this to be closed</p> <p>21 Aug 2024 10:15am Harding, Rosemary - Notification</p> <p>Arullanantham, Cam (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 21 August 2024 at 10:15:11 AM, Sent to Cam Arullanantham and Andrea Gaynor for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 10:01am Gaynor, Andrea - Authorisation</p> <p>Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 25 September 2024 at 10:01:07 AM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham, Tammy Beauchamp and Rosemary Harding</p>		
19/02/2024	12.2	Update on Councillor projects of interest and hot topics	<p><u>Public Arts</u></p> 8. Notes updates provided in Attachment B; 9. Notes as per request on 20 November 2023 and update provided in the Council report on 11 December for \$17K to be budgeted for the purchase of experimental fibreglass sculptures a site has now been identified at Karingal Place. A number of fibreglass sculptures will be installed near the playground creating a woodlands theme with rabbits, toadstools and a deer. Frankston North Community Centre was also explored as an option, however, the locations suitable for the sculptures are regularly utilised by community users, visitors and hirers of the centre, therefore, it was determined that Karingal Place is the most suitable location. Officers are currently coordinating the purchase and installation of the sculptures;	Customer Innovation and Arts	Ryan, Tammy	17/09/2024	<p>27 Mar 2024 10:15am Hall-davis, Tracee</p> <p>In Progress. Fibreglass sculptures have been ordered and awaiting delivery from overseas. Installation will take place as soon as possible after delivery.</p> <p>27 Mar 2024 11:01am Hall-davis, Tracee</p> <p>Installation of fibreglass sculptures is expected May 2024.</p> <p>17 May 2024 11:18am Hall-davis, Tracee</p> <p>Supplier has advised that fibreglass animals were due to be dispatched from Indonesia on 15/5/24. Arrival is expected mid-late June 2024. Installation will now be in July 2024.</p> <p>27 Jun 2024 9:19am Hall-davis, Tracee</p> <p>Currently awaiting arrival of fibreglass animals. Installation is still ontrack for July 2024.</p> <p>08 Aug 2024 8:44am Hall-davis, Tracee</p> <p>Contractor has advised that due to the recent heavy rainfall, the ground conditions at the site have become too wet for heavy machinery to operate safely. As a result, he anticipates a delay to ensure the ground is suitable to take the weight of the machinery, and updated ETA is 5 weeks. This is also dependant on rain fall over the coming weeks.</p> <p>04 Sep 2024 11:42am Hall-davis, Tracee</p> <p>Contractor has advised that due to the recent storm activity, installation has been scheduled to commence on 6 September and will be completed by the following week.</p> <p>04 Sep 2024 1:38pm Moro, Jacqueline</p> <p>In progress. 9. Contractor has advised installation has been scheduled to commence on 6 September and will be completed by the following week.</p> <p>17 Sep 2024 4:01pm Moro, Jacqueline</p> <p>9. Complete Fibreglass sculptures installation complete.</p> <p>17 Sep 2024 4:03pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 17 September 2024 at 4:03:09 PM - Director recommends closure of this completed item.</p> <p>17 Sep 2024 4:03pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 17 September 2024 at 4:03:15 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro</p> <p>17 Sep 2024 4:03pm Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (second authoriser) on 17 September 2024 at 4:03:21 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Tammy Ryan, Note: Director recommends closure of this completed item.</p>

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MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED			
		<p>c) A workshop over the next few months will look to refresh its strategy to have greater impact, while also exploring avenues for growth and cost efficiencies, with particular emphasis on:</p> <ul style="list-style-type: none"> i. Membership growth leading to financial independence; ii. Enhance the value of the networking opportunities for members and non-members; iii. Review the business educational programs; iv. Greater value from FBC brand and marketing opportunities and look to ways we can work jointly together; v. Advocacy opportunities that the FBC and Council can productively work together on, with a common purpose and an eye to better overall governance (ie political independence); <p>d) A report on the outcomes of Councils stronger collaboration with FBC will be reported to Council no than the December 2024 Council meeting and for considering and any future funding requirements for the 2025/26 financial year;</p>				Complete. d) A report was prepared for the 9 Spetember Council Meeting. , Acting Director recommends closure of this completed action. 10 Sep 2024 2:41pm Moro, Jacqueline Complete. d) A report was prepared for the 9 September Council Meeting. , Director recommends closure of this completed action. 17 Sep 2024 3:05pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 17 September 2024 at 3:05:07 PM - Director recommends closure of this completed item.				
22/04/2024	11.2	Frankston Metropolitan Activity Centre Coordination Update (January - March 2024)	<p>Council Decision Moved: Councillor Aitken Seconded: Councillor Tayler That Council:</p> <ol style="list-style-type: none"> 1. Notes that the FMAC Coordination Group met twice during the January to March 2024 quarter; 2. Notes continued work on the FMAC Structure Plan including that: <ul style="list-style-type: none"> (a) Following Council's resolution on 18 March 2024, the Minister of Planning has appointed an independent Planning Panel (3 members) to consider the 429 submissions received to the FMAC Structure Plan (Planning Scheme Amendment C160fran) which finished its Exhibition period on 18 December 2023; (b) The Department of Transport and Planning (DTP) authorised the FMAC Development Contributions Plan (Planning Scheme Amendment C161fran) on 27 March 2024, at Council's earlier request/resolution; 3. Notes that the Victorian Planning Authority (VPA) and the Department of Transport and Planning (DTP) commenced community consultation on their "Activity Centre Program" including FMAC on 25 March 2024 for a period of four (4) weeks. This work is led by the State Government, for the State Government, to assist them in understanding community views on the FMAC Structure Plan; and 4. Commends activities that occurred in the FMAC area this quarter to enliven the CBD and showcase the benefits of living, working and visiting the CBD including the 'Go Buy Local' economic development campaign in March 2024, which culminated in a well-attended Business Expo on 26 March 2024 and the Block Party, which celebrates award winning street art. <p>Carried Unanimously</p>	Communities Hughes, Angela	<p>29 Apr 2024 12:33pm Lehmann, Liv 1. Noted- No further action required., 2. Noted- No further action required., 3. Noted- No further action required., 4. Noted- No further action required., Recommend closure 21 May 2024 11:50am Lehmann, Liv 1. Noted- No further action required., 2. Noted- No further action required., 3. Noted- No further action required., 4. Noted- No further action required., Recommend closure 02 Sep 2024 2:53pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Hughes, Angela (action officer) on 02 September 2024 at 2:53:50 PM - As per Angela Huughes this is now completed</p>	2/09/2024				
22/04/2024	11.3	250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3)	<p>Council Decision Moved: Councillor Aitken Seconded: Councillor Tayler That Council:</p> <ol style="list-style-type: none"> 1. Notes that Planning Scheme Amendment C158fran to the Frankston Planning Scheme was publicly exhibited between 25 January 2024 to 26 February 2024 for a period of four (4) weeks; 2. Notes that a total of three (3) written submissions were received during this time, with two (2) written submissions in support of the amendment and one (1) written submission objecting to the amendment; 3. Notes that in accordance with Section 22 of the <i>Planning and Environment Act 1987</i>, it has considered all of the written submissions received and in accordance with Section 23 of the <i>Planning and Environment Act 1987</i>, refers all of the written submission received to an independent Planning Panel; 	Communities Beauchamp, Tammy	<p>24 Apr 2024 12:39pm Milton, Katie Complete. 2. Complete. 3. Complete. 4. This will be undertaken before the end of the month. 5. Complete. 6. This will be undertaken before the end of the month. 22 May 2024 12:50pm Milton, Katie 1.Complete. 2. Complete. 3. Complete. 4. This will be undertaken before the end of the month. 5. Complete. 6. This will be undertaken before the end of month. 19 Jun 2024 4:11pm Milton, Katie Panel Report has been received and report going to July Council Meeting. , Request to Close 11 Jul 2024 2:17pm Milton, Katie Panel Report has been received and report going to July Council Meeting. Request to Close 05 Aug 2024 9:10am Milton, Katie</p>	2/09/2024				

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			4. Request that the Minister for Planning appoint an independent Planning Panel to consider the submissions received to Planning Scheme Amendment C158fran, in accordance with Part 8 of the <i>Planning and Environment Act 1987</i> ; 5. Having formally considered all of the written submissions made to Planning Scheme Amendment C158fran to the Frankston Planning Scheme, Council endorses the officers' response to the issues raised by the submissions as the basis for Council's submission to the future Planning Panel; and 6. Thanks the submitters for writing to Council and notes that officers will notify all submitters of this decision. <p style="text-align: center;"><u>Carried Unanimously</u></p>		Panel Report has been received and report going to July Council Meeting. Request to Close 02 Sep 2024 2:56pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 02 September 2024 at 2:56:28 PM - As per Angela Huughes this is now completed 02 Sep 2024 2:56pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 02 September 2024 at 2:56:43 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 02 Sep 2024 2:56pm Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 02 September 2024 at 2:56:50 PM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp		
22/04/2024	12.1	Governance Matters Report for 22 April 2024	<u>Community Grants Program – Winter Shelter Program</u> 7. Approves for \$4,000 in grants for professional reports (allocated on 11 December 2023 Council Meeting) and \$16K from under-expended funds from the Community Grants Program, to be re-directed to the Winter Shelter grant that supports churches to undertake required minor building works to meet their obligations for a temporary occupancy permit to be issued, thus enabling their participation in the Winter Shelter Program;	Communities Bearup, Tim	02 May 2024 2:49pm Bearup, Tim 7. Noted and actioned., This item can be closed. 24 Jun 2024 12:09pm Bearup, Tim This item is complete and can be closed., 7. Noted and actioned. 01 Jul 2024 11:48am Bearup, Tim This item is complete and can be closed., 7. Noted and actioned. 27 Aug 2024 2:27pm Bearup, Tim This item can be closed., 7. Noted and actioned. 02 Sep 2024 2:55pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 02 September 2024 at 2:55:35 PM - As per Angela Huughes this is now completed 02 Sep 2024 2:55pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 02 September 2024 at 2:55:47 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 02 Sep 2024 2:55pm Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 02 September 2024 at 2:55:57 PM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup	2/09/2024	
22/04/2024	12.2	Update on Councillor projects of interest and hot topics	<u>Nepean Boulevard Project</u> 11. Accepts the Nepean Boulevard Project Hot Topics update which outlines achievements for February and March 2024 and planned Early Works scheduled to commence in August 2024, subject to DTP approval;	Communities Beauchamp, Tammy	24 Apr 2024 12:44pm Milton, Katie Complete - Request to Close. 22 May 2024 12:47pm Milton, Katie Complete - Request to Close. 19 Jun 2024 4:09pm Milton, Katie Complete - Request to Close. 11 Jul 2024 2:16pm Milton, Katie Complete - Request to Close. 05 Aug 2024 9:09am Milton, Katie Complete - Request to Close. 02 Sep 2024 3:41pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 02 September 2024 at 3:41:18 PM - closed as per Ang	2/09/2024	
22/04/2024	12.5	Award of Contract CN11292 - Horticultural Products Supply Panel	<u>Council Decision</u> Moved: Councillor Aitken That Council:	Infrastructure and Operations Hurren, Brad	14 Aug 2024 4:45pm Stacey, Marli Item 1: Completed, Item 2: Noted, Item 3: Noted, Item 4: Noted 14 Aug 2024 5:06pm Stacey, Marli	11/09/2024	

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1. Awards contract CN11292 – Horticultural Products Supply Panel for an initial two (2) year term with the provision for a further three (3) X two (2) year extension options at Councils sole discretion, noting that this is a Schedule of Rates contract with a potential contract value of an estimated \$1,067,080 (exclusive of GST) to:

Category 1 – Erosion Control & Urban Tree Planting

- A. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- B. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- C. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 2 – Soil Improvement and Fertilisers

- A. Oasis Pacific Pty Ltd trading as Oasis Turf, ACN 077 581 938;
- B. Fertool Australia Pty Ltd, ACN 653 580 039;
- C. K & B Adams Pty Ltd, ACN 059 424 225;
- D. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- E. Australian Agribusiness (Holdings) Pty Ltd t/as Nuturf ACN 135 355 958;
- F. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- G. ABK Agriculture Pty Ltd trading as Turfmate International ACN 638 605 106;
- H. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 3 – Sprayers and Forestry Tools

- A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- B. ABK Agriculture Pty Ltd trading as Turfmate International ACN 638 605 106;
- C. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- D. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;
- E. Australian Agribusiness (Holdings) Pty Ltd t/as Nuturf ACN 135 355 958;
- F. Fertool Australia Pty Ltd, ACN 653 580 039;

Category 4 – Landscaping and Gardening Tools

- A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- B. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;
- C. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- D. Fertool Australia Pty Ltd, ACN 653 580 039;

Category 5 – Pruning Tools and Knives

- A. Fertool Australia Pty Ltd, ACN 653 580 039;
- B. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- C. Greenway Turf Solutions Pty Ltd, ACN 600 618 657;
- D. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 6 – Aborist and Safety

- A. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;
- B. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;

Category 7 – Revegetation and Tree Planting

- A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- B. Fertool Australia Pty Ltd, ACN 653 580 039;
- C. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 8 – Tree Planting Stakes

- A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724;
- B. Fertool Australia Pty Ltd, ACN 653 580 039;
- C. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;

Category 9 – Plastic Plant Pots

Item 1: Completed, Item 2: Noted, Item 3: Noted, Item 4: Noted, All actions completed, requesting closure by Cam A.

11 Sep 2024 1:32pm Gaynor, Andrea - Completion

Completed by Gaynor, Andrea on behalf of Hurren, Brad (action officer) on 11 September 2024 at 1:32:34 PM - Director I&O approved closure of this action.

11 Sep 2024 1:32pm Gaynor, Andrea - Notification

Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Hurren, Brad (action officer) on 11 September 2024 at 1:32:40 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor

11 Sep 2024 1:32pm Gaynor, Andrea - Authorisation

Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 11 September 2024 at 1:32:45 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Brad Hurren

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<p>A. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179; Category 10 – Specialist Personal Protective Equipment A. ACW Group Pty Ltd trading as Arborgreen ACN 600 197 724; B. Bunnings Group Limited trading as Bunnings Trade ACN 008 672 179;</p> <p>2. Authorises the Chief Executive Officer to execute and sign the contract(s);</p> <p>3. Authorises the Director Infrastructure and Operations to approve variations and extensions of the contract(s) subject to the satisfactory performance of the contractor(s); and</p> <p>4. Resolves Attachments A and B to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the <i>Local Government Act 2020 s3(1)(g)</i>.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>									
22/04/2024	14.1	2024/NOM11 - Strengthening the voice of young people within Council	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Aitken</p> <p>Given the importance of the work that Council undertakes to support local young people, Council seeks that a report be provided focussing on two key areas of delivery:</p> <p>a) How the role and functions of the Youth Council can be further enhanced to strengthen the voice of young people within Council.</p> <p>The report is to explore a simple model that considers:</p> <ul style="list-style-type: none"> The Frankston Youth Council providing updates and recommendations to Council; Representative(s) of the Youth Council to attend, alongside the Mayor, relevant major civic events to-be-determined; The Youth Council engaging with school-based student councils across the Frankston municipality with support from Council; Youth Council Representative(s) to meet with the Mayor periodically to discuss youth based issues; At the end of their term, the Youth Council is to report to Council on their activities and any recommendations. <p>b) The current outreach work being undertaken by Frankston Youth Services, with specific reference to:</p> <ul style="list-style-type: none"> Engagement with schools throughout the municipality, and the assistance provided to students that may be experiencing exceptional hardships, challenges and are at risk of becoming disengaged; The outreach work and partnerships being undertaken to support young people who have become disengaged from educational, vocational and/or employment settings; Identifying any opportunities to continually raise the profile of these services within the secondary schools network in order to maximise the benefits for young people who are in need of support. <p>The report is to be provided at the August 2024 Council Meeting.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>	Communitie s	Bearup, Tim	<p>02 May 2024 2:41pm Bearup, Tim 1.A Noted, and will be included in a report in August 2024, 1.B Noted, and will be included in a report in August 2024</p> <p>24 Jun 2024 12:11pm Bearup, Tim 1.A Noted, and will be included in a report in August 2024, 1.B Noted, and will be included in a report in August 2024</p> <p>01 Jul 2024 11:38am Bearup, Tim 1.A Noted, and will be included in a report in August 2024, 1.B Noted, and will be included in a report in August 2024</p> <p>27 Aug 2024 2:22pm Bearup, Tim This item can be closed., 1.A Noted and actioned in a report to Council in August 2024, 1.B Noted and actioned in a report to Council in August 2024</p> <p>02 Sep 2024 2:43pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 02 September 2024 at 2:43:11 PM - As per Angela Huughes this is now completed. Was reported to Ang 2024</p>	2/09/2024		
22/04/2024		Petition - Development of LGBTIQ+ Action Plan	<p>Council Decision Moved: Councillor Hill Seconded: Councillor Baker</p> <p>That the petition requesting Council to develop an LGBTIQ+ Action Plan, containing 5 signatures, be received.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>	Communitie s	Bearup, Tim	<p>02 May 2024 2:43pm Bearup, Tim Noted. A response is in development.</p> <p>24 May 2024 10:33am Lehmann, Liv</p>	2/09/2024		

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					1. Noted. Internal discussion have been currently occurring regarding the development of a Social Inclusion Strategy which would encompass many current actions from other actions plans including the development of actions relating to LGBTQIA+., A decision will be made in the coming months. 24 Jun 2024 12:12pm Bearup, Tim 1. Noted. Officers have met with petitioners and discussed the potential direction to develop a consolidated Social Inclusion Strategy which would encompass many current actions from other plans including the development of actions relating to LGBTQIA+., One the proposed direction is confirmed/approved, the peition response will be finalised. 01 Jul 2024 11:39am Bearup, Tim 1. Noted. Officers have met with petitioners and discussed the potential direction to develop a consolidated Social Inclusion Strategy which would encompass many current actions from other plans including the development of actions relating to LGBTQIA+., Once the proposed direction is confirmed/approved via Council, the peition response will be finalised. 27 Aug 2024 2:23pm Bearup, Tim This item can be closed., 1. Noted. Officers met with petitioners and discussed the potential direction to develop a consolidated Social Inclusion Strategy which would encompass many current actions from other plans including the development of actions relating to LGBTQIA+., This direction was approved by Council in July 2025. The petitioners have been advised of this outcome. 02 Sep 2024 2:42pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 02 September 2024 at 2:41:43 PM - As per Angela Huughes this is now completed.Resolution was to receive petition which we have done. 02 Sep 2024 2:42pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 02 September 2024 at 2:42:05 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 02 Sep 2024 2:42pm Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 02 September 2024 at 2:42:16 PM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup	
22/04/2024		Petition - Frankston Bowling Club all weather canopy project	<p>Council Decision</p> <p>Moved: Councillor Harvey</p> <p>That the petition requesting Council to increase the priority from low to high for the Frankston Bowling Club all weather canopy project and be added to the Long Term Infrastructure Plan, containing 575 signatures, be received and a report be submitted to the 22 July 2024 Council Meeting for consideration.</p> <p>Seconded: Councillor Hill</p> <p>Carried Unanimously</p>	Communitie s Bearup, Tim	<p>02 May 2024 2:45pm Bearup, Tim</p> <p>1. Noted. A report will be provided in July 2024.</p> <p>01 Jul 2024 11:40am Bearup, Tim</p> <p>In response to this petition, Council resolved to commit \$200K in the in the 24/25 budget to show its support and assist the Club in now advocating to the Federal Government for the remaining budget required to proceed with the canopy. This June 2024 resolution of Council now supercedes this May 2024 resolution seeking a report to consider the petition in July. Officers/Councillor representatives have also had follow up meetings with the Frankston Bowling Club to ensure there is alignment in the understanding of the full costs of the project. , This item can now be closed.</p> <p>27 Aug 2024 2:33pm Bearup, Tim</p> <p>This item can be closed., In response to this petition, Council resolved to commit \$200K in the in the 24/25 budget to show its support and assist the Club in now advocating to the Federal Government for the remaining budget required to proceed with the canopy. This June 2024 resolution of Council now supercedes this May 2024 resolution seeking a report to consider the petition in July. Officers/Councillor representatives have also had follow up meetings with the Frankston Bowling Club to ensure there is alignment in the understanding of the full costs of the project.</p> <p>02 Sep 2024 2:52pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 02 September 2024 at 2:51:48 PM - As per Angela Huughes this is now completed</p>	2/09/2024

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					<p>02 Sep 2024 2:52pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 02 September 2024 at 2:52:01 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>02 Sep 2024 2:52pm Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 02 September 2024 at 2:52:09 PM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup</p>	
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22/04/2024		Petition - Closure of walkway at Spray Street	<p><u>Council Decision</u></p> <p>Moved: Councillor Aitken Seconded: Councillor Bolam</p> <p>That the petition requesting Council to close the walkway at Spray Street, containing 15 signatures, be received.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>	Infrastructure and Operations	<p>Atla, Shekar</p> <p>10 Sep 2024 3:30pm Atla, Shekar</p> <p>Spray street as requested by the residents have been closed to public under delegation of Officers. Head Petitioner has been consulted. Governance have advised Officers to action the petition as it is operational item and no need to report back to Council. This matter has now been finalised and request closure.</p> <p>11 Sep 2024 1:33pm Gaynor, Andrea - Completion</p> <p>Completed by Gaynor, Andrea on behalf of Atla, Shekar (action officer) on 11 September 2024 at 1:33:38 PM - Director I&O approved closure of this action.</p>	11/09/2024
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22/04/2024	12.2	Update on Councillor projects of interest and hot topics	<p><u>Sister Cities, Council's Accreditation, Urban Forest Action Plan</u></p> <p>12. Notes the update on Sister Cities, Council's Accreditation projects and Urban Forest Action Plan; and</p> <p><u>Graffiti on State owned assets</u></p> <p>13. Given its prominent location, directs the CEO to make immediate representation to the Secretary of the Department of Transport and Planning (with copy to the local member for Frankston, Paul Edbrooke MP), requesting the removal of the unsightly graffiti from the large, prominent retaining wall on Oliver's Hill facing Nepean Highway;</p> <p>14. Formally supports and publicly endorses the electronic petition in circulation calling on the Victorian Government to sufficiently fund DTP, to enable it to respond swiftly to vandalism, graffiti damage, dumped rubbish and overgrown grass / spread of weeds in occurrence on its land and assets. Council is to make a statement to this effect, using its social media reach to encourage the public to support the electronic petition;</p> <p>15. Notes its motion being presented to the MAV State Council meeting on the 17 May 2024 calling on the State Government to prioritise additional recurring funding for proactive improvement and maintenance of its land and assets, including graffiti responsiveness and prevention, core maintenance of its roads, bridges and underpasses and general presentation and beautification, all of which has been in a steady decline for some time now. These matters could unmistakably be better addressed through a stronger partnership with local government, clear service level agreements and better funding outcomes, to address the declining community sentiment; and</p>	Communities	Beauchamp, Tammy	<p>29 Apr 2024 1:12pm Lehmann, Liv</p> <p>12. Noted, no further action required., Request to close</p> <p>22 May 2024 12:47pm Milton, Katie</p> <p>12. Noted, no further action required, Request to close</p> <p>19 Jun 2024 4:11pm Milton, Katie</p> <p>12. Noted, no further action required., Request to close</p> <p>11 Jul 2024 2:16pm Milton, Katie</p> <p>12. Noted, no further action required. Request to close, Item 13, 14 and 15: to be transferred to Advocacy Team</p> <p>05 Aug 2024 9:10am Milton, Katie</p> <p>12. Noted, no further action required. Request to close, Item 13, 14 and 15: to be transferred to Advocacy Team</p> <p>02 Sep 2024 2:48pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 02 September 2024 at 2:47:46 PM - As per Angela Huughes this is now completed</p> <p>02 Sep 2024 2:48pm Harding, Rosemary - Notification</p> <p>Jaensch, Kim (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 02 September 2024 at 2:48:06 PM, Sent to Kim Jaensch and Vera Roberts for authorisation, Notified by Rosemary Harding</p> <p>02 Sep 2024 3:32pm Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (first authoriser) on 02 September 2024 at 3:32:49 PM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch, Tammy Beauchamp and Rosemary Harding</p>	2/09/2024
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13/05/2024	11.1	Statutory Planning Progress Report for March 2024	<p><u>Council Decision</u></p> <p>Moved: Councillor Aitken Seconded: Councillor Hill</p> <p>That Council:</p> <p>1. Receives the Statutory Planning Progress Report for the month of March 2024;</p> <p>2. Notes in March 2024, 87% of applications determined were within the statutory timeframe, above the target of 70%;</p>	Communities	Clements, Sam	<p>24 Jun 2024 10:32am Clements, Sam - Completion</p> <p>Completed by Clements, Sam (action officer) on 24 June 2024 at 10:32:49 AM - Progress report recieved and requirements relating to streetscape elevations and photomontages are noted.</p> <p>24 Jun 2024 10:32am Clements, Sam - Notification</p>	24/09/2024
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				CLOSED / COMPLETED	9/11/2020	20/11/2024	Wednesday, 20 November 2024 1:49:56 PM
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					Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:20:57 PM - Closed as per Director Communities Angela Hughes 24 Sep 2024 3:21pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:21:06 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 25 Sep 2024 9:27am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:27:45 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Angela Hughes		
13/05/2024	12.2	Frankston City Council Economic Scorecard January - March 2024	Council Decision Moved: Councillor Harvey That Council: 1. Receives the Frankston City Council Economic Scorecard January – March 2024; and 2. Notes Key highlights for this quarter include the delivery of Council's first <i>Think Local Month</i> program; \$99,989 in Think Local Grants awarded to 100 businesses; 2,403 Business eNewsletter subscribers; 25 businesses workshops delivered to 161 participants; 17 Business Mentoring recipients; 74 Business Concierge requests actioned and 23 business operators provided with other assistance. Carried Unanimously	Communitie s Beaucha mp, Tammy	22 May 2024 12:48pm Milton, Katie 1. Economic Scorecard January – March 2024 noted, no further action required. 2. Noted, no further action required. 3. Noted, no further action required. , Request to Close. 19 Jun 2024 4:11pm Milton, Katie 1. Economic Scorecard January – March 2024 noted, no further action required. 2. Noted, no further action required. 3. Noted, no further action required. , Request to Close. 11 Jul 2024 2:18pm Milton, Katie 1. Economic Scorecard January – March 2024 noted, no further action required. 2. Noted, no further action required. 3. Noted, no further action required. Request to Close. 05 Aug 2024 9:11am Milton, Katie 1. Economic Scorecard January – March 2024 noted, no further action required. 2. Noted, no further action required. 3. Noted, no further action required. Request to Close. 24 Sep 2024 3:20pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:20:09 PM - Closed as per Director Communities Angela Hughes 24 Sep 2024 3:20pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:20:33 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 25 Sep 2024 9:24am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 25 September 2024 at 9:24:58 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp	25/09/2024	
13/05/2024	12.5	Draft Economic Development and Skilled Community Strategy	Council Decision Moved: Councillor Harvey That Council: 1. Notes that the Draft Economic Development and Skilled Community Strategy 2023-26, supporting Background Paper and Action Plan have been developed; 2. Notes that findings from targeted business and business group engagement on demonstrate support for the Draft Economic Development and Skilled Community Strategy 2023-26 and supporting Action Plan; 3. Endorses the Draft Economic Development and Skilled Community Strategy 2023-26; and 4. Notes that the endorsement of the Draft Economic Development and Skilled Community Strategy 2023-26 will facilitate the implementation of initiatives detailed in the Action Plan. These initiatives are designed to leverage Frankston City Council's current economic strengths and opportunities while addressing the three key Priority Areas of: <ul style="list-style-type: none">Supporting local business.Investment attraction and economic activation of places.	Communitie s Beaucha mp, Tammy	11 Jul 2024 2:17pm Milton, Katie 1. Draft Economic Development and Skilled Community Strategy Noted, no further action required. 2. Findings from targeted business and business group engagement on demonstrate support for the Draft Economic Development and Skilled Community Strategy 2023-26 and supporting Action Plan Noted, no further action. 3. Endorsed, no further action. 4. Noted, no further action. Request to close. 05 Aug 2024 9:10am Milton, Katie 1. Draft Economic Development and Skilled Community Strategy Noted, no further action required. 2. Findings from targeted business and business group engagement demonstrate support for the Draft Economic Development and Skilled Community Strategy 2023-26 and supporting Action Plan Noted, no further action. 3. Endorsed, no further action. 4. Noted, no further action. Request to close. 02 Sep 2024 2:57pm Harding, Rosemary - Completion	2/09/2024	

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			<ul style="list-style-type: none"> Council as an enabler. <p style="text-align: right;"><u>Carried Unanimously</u></p>		<p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 02 September 2024 at 2:57:26 PM - As per Angela Huughes this is now completed</p> <p>02 Sep 2024 2:57pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 02 September 2024 at 2:57:39 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>02 Sep 2024 2:57pm Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 02 September 2024 at 2:57:50 PM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp</p>	

13/05/2024	12.8	Award of Contract CN11431SPC - Telecommunications Services	<p>Council Decision</p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Awards contract CN11431SPC – Telecommunications Services to Telstra Corporation Limited ABN: 33 051 775 556 for a period of three years, with an estimated value of \$1,331,778 GST exclusive; Authorises the Chief Executive Officer to sign the contract; Delegates authority to the Director Customer Innovation and Arts to approve any contract variations; and Resolves Attachments A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the <i>Local Government Act 2020 s3(1)(g)</i>. <p style="text-align: right;"><u>Carried Unanimously</u></p>	Customer Innovation and Arts	Cheng, Eddie	<p>09 Jul 2024 12:10pm Moro, Jacqueline</p> <p>Complete. Telecommunications Services contract awarded. , Complete. Attachments A to this report remained confidential. , Director recommends closure of this completed action. m</p> <p>09 Jul 2024 12:15pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of Cheng, Eddie (action officer) on 09 July 2024 at 12:15:43 PM - Director recommends closure of this completed action</p> <p>09 Jul 2024 12:15pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Cheng, Eddie (action officer) on 09 July 2024 at 12:15:49 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro</p> <p>03 Sep 2024 2:13pm Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 03 September 2024 at 2:13:25 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Eddie Cheng, Note: Director approved closure via action doc 9/7/24</p>	3/09/2024
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13/05/2024	12.9	Award of Contract CN11213 Primary Foodstuffs for Meals on Wheels	<p>Council Decision</p> <p>Moved: Councillor Aitken Seconded: Councillor Hill</p> <p>That Council:</p> <ol style="list-style-type: none"> Awards contract CN11213 – Primary Foodstuffs for Meals on Wheels for an initial two (2) year term with the provision of three (3) further one (1) year extension options at Councils sole discretion, noting that this is a Schedule of Rates contract with an estimated potential contract value of \$1,647,884.20 (exclusive of GST) to: <ul style="list-style-type: none"> <u>Category A – Fruit and Vegetables</u> <ul style="list-style-type: none"> Melbourne Produce Merchants Pty Ltd trading as Melbourne Produce Merchants (ABN 72 666 557 286); PFD Food Services Pty Ltd trading as PFD Food Services (ABN 29 006 972 381) <u>Category B – Meat and Poultry</u> <ul style="list-style-type: none"> G & J Goss Pty Ltd trading as Greg’s Family Gourmet Butchers (ABN 74 242 328 840); Lea Enterprises Pty Ltd trading as 360 Degree Meat and Poultry (ABN 45 967 980 964); <u>Category C – Dry Goods, Frozen and Cool Store Goods</u> <ul style="list-style-type: none"> Bidfood Australia Ltd (ABN 33 000 228 231); PFD Food Services Pty Ltd trading as PFD Food Services (ABN 29 006 972 381) Authorises the Chief Executive Officer to sign the contract(s); Authorises the Director Communities to approve variations and extensions of the contract(s) subject to the satisfactory performance of the contractor(s); and Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the <i>Local Government Act 2020 s3(1)(g)</i>. <p style="text-align: right;"><u>Carried Unanimously</u></p>	Communities	Benzie, Claire	<p>23 May 2024 2:53pm Benzie, Claire</p> <p>1. Noted - Council endorsed the new panel of providers., 2. Noted - Procurement have been advised of endorsed contract and will be forwarded to CEO for signing accordingly., 3. Noted - Director can approve variations., 4. Noted - Attachment of evaluation to remain confidential.</p> <p>01 Jul 2024 10:46am Benzie, Claire</p> <p>1. Noted - Council endorsed the new panel of providers., 2. Noted - CEO has signed three of the five contracts, remaining contracts are scheduled for signing week commencing 1 July 2024., 3. Noted - Director can approve variations., 4. Noted - Attachment of evaluation to remain confidential.</p> <p>26 Jul 2024 1:03pm Benzie, Claire</p> <p>1. Noted - Council endorsed the new panel of providers., 2. Noted - CEO has signed three of the five contracts, the remaining contract is still awaiting signing bu the CEO via Procurement - expected sign off is end of July., 3. Noted - Director can approve variations., 4. Noted - Attachment of evaluation to remain confidential.</p> <p>16 Aug 2024 5:05pm Benzie, Claire</p> <p>Request for closure - all items are complete., 1. Noted - Council endorsed the new panel of providers., 2. Noted - CEO has signed all contracts and officers have generated purchase orders accordingly., 3. Noted - Director can approve variations., 4. Noted - Attachment of evaluation to remain confidential.</p> <p>02 Sep 2024 2:58pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Benzie, Claire (action officer) on 02 September 2024 at 2:58:35 PM - As per Angela Huughes this is now completed</p> <p>02 Sep 2024 2:58pm Harding, Rosemary - Notification</p>	2/09/2024
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						Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 17 September 2024 at 3:38:28 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham, Fiona McQueen and Jacqueline Moro			
	29/01/2024	12.3	c	8. Directs the Chief Executive Officer to ensure that all bespoke park benches on Wells Street are to be routinely oiled/lubricated, cleaned and specifically maintained;	Infrastructure and Operations	Hurren, Brad	14 Aug 2024 4:51pm Stacey, Marli 12.3: All bespoke seating has been fully restored with oiling of timbers, polishing of stainless steel in April/May 2024, and has included the development of a Bespoke Furniture Maintenance Manual for this infrastructure., Complete. 14 Aug 2024 5:07pm Stacey, Marli 12.3: All bespoke seating has been fully restored with oiling of timbers, polishing of stainless steel in April/May 2024, and has included the development of a Bespoke Furniture Maintenance Manual for this infrastructure., Complete., All actions complete, requesting closure by Cam A. 11 Sep 2024 1:31pm Gaynor, Andrea - Completion Completed by Gaynor, Andrea on behalf of Hurren, Brad (action officer) on 11 September 2024 at 1:31:48 PM - Director I&O approved closure of this item. 11 Sep 2024 1:31pm Gaynor, Andrea - Notification Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Hurren, Brad (action officer) on 11 September 2024 at 1:31:57 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor 11 Sep 2024 1:32pm Gaynor, Andrea - Authorisation Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 11 September 2024 at 1:32:02 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Brad Hurren		11/09/2024
	3/06/2024	11.1	Statutory Planning Progress Report for April 2024	<u>Council Decision</u> Moved: Councillor Harvey Seconded: Councillor Baker That Council: 1. Receives the Statutory Planning Progress Report for the month of April 2024; 2. Notes in April 2024, 73% of applications determined were within the statutory timeframe, above the target of 70%; 3. Resolves that Attachment B (General Planning Applications of Councillor Interest Updates) and Attachment C (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (Local Government Act 2020, s.3(1)(c) and (g)). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council. <u>Carried Unanimously</u>	Communitie s	Clements, Sam	24 Jun 2024 10:33am Clements, Sam - Completion Completed by Clements, Sam (action officer) on 24 June 2024 at 10:33:41 AM - Progress report received at Council meeting 3 June 2024. 24 Jun 2024 10:33am Clements, Sam - Notification Hughes, Angela (first authoriser) notified by Clements, Sam (action officer) on 24 June 2024 at 10:33:48 AM, Sent to Angela Hughes and Rosemary Harding for authorisation, Notified by Sam Clements 25 Sep 2024 9:06am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:06:05 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Sam Clements		25/09/2024
	3/06/2024	12.3	Work Ready Program review 2023/24	<u>Council Decision</u> Moved: Councillor Harvey Seconded: Councillor Baker That Council: 1. Notes the findings and improvements made following the review of the Work Ready Program in relation to ease of access for participants, greater marketing and stronger Social Media presence; 2. Notes the Work Ready Program has provided the participation opportunity to 80 young people within the municipality since its implementation in 2019; 3. Notes the program has achieved the traineeship and apprenticeship target in the financial year 2023/24; 4. Notes that six of the 14 participants who completed a traineeship successfully gained ongoing employment with Frankston City Council;	Customer Innovation and Arts	Upson, Nathan	08 Jul 2024 10:19am Upson, Nathan - Completion Completed by Upson, Nathan (action officer) on 08 July 2024 at 10:18:51 AM - Work ready update provided and alteration to the age limit for trainees shared with the team. 08 Jul 2024 10:19am Upson, Nathan - Notification Babbar, Shweta (first authoriser) notified by Upson, Nathan (action officer) on 08 July 2024 at 10:19:02 AM, Sent to Shweta Babbar and Jacqueline Moro for authorisation, Notified by Nathan Upson 03 Sep 2024 2:12pm Moro, Jacqueline - Authorisation Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 03 September 2024 at 2:12:24 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Nathan Upson, Note: Director approved closure via action doc 9/7/24		3/09/2024

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			5. Notes the ongoing commitment to review the budget requirements annually and officers to formally request any adjustments to the allocated funds based on annual wage increases and other factors via the annual budgeting process; and 6. Endorses removing the age limit for participation to include mature aged members of the community with culturally diverse backgrounds or people living with a disability. <p style="text-align: center;"><u>Carried Unanimously</u></p>					
3/06/2024	12.4	Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)	3. For the purpose of the 2024/25 Annual Budget, the following changes are proposed at no additional cost to the budget: 3.1. Commits \$32,000, as a one-off initiative, to enable the provision of training for volunteers who provide emergency relief. This follows the provision of five successful sessions run by Council from March to June 2024, for 100 volunteers, at a cost of \$16,000 allocated in the 23/24 budget. This important training assists volunteers including those who provide support services to people experiencing homelessness and rough sleeping. This will be funded from underspent external community grants that have been carried over from previous financial years that will impose no additional cost to the budget;	Communities	Bearup, Tim	01 Jul 2024 1:09pm Bearup, Tim This action can be closed., 3.1 This new 24/25 FY training schedule and content is being prepared in consultation with the organisations/participants working with homeless and vulnerable residents as the resolution. 27 Aug 2024 2:28pm Bearup, Tim This item can be closed., 3.1 This new 24/25 FY training schedule and content has been prepared in consultation with the organisations/participants working with homeless and vulnerable residents as the resolution. 24 Sep 2024 3:29pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:29:13 PM - Closed as per Director Communities Angela Hughes 24 Sep 2024 3:29pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:29:20 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 25 Sep 2024 9:30am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:30:02 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup, Note: Closed as per Angela Hughes	25/09/2024	
3/06/2024	12.4	Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)	3.3. Commits \$200,000 to establish a one-off temporary emergency relief fund with a maximum individual allocation of \$20,000. The aim of this fund is to support our volunteers and grass root organisations while decentralising these services throughout Frankston City (Frankston North, Carrum Downs, Langwarrin, Frankston, Seaford). These grants will be offset from re prioritising the existing services in the adopted Operating Budget; 3.4. Commits a further \$25,000 to the 2024/25 Triennial Grants Program, which will be offset from re prioritising the existing services in the adopted Operating Budget. The Frankston Social Enterprise Hub will then be encouraged to apply for this additional grant funding for initiatives that contribute towards their longer-term financial viability;	Communities	Bearup, Tim	01 Jul 2024 1:12pm Bearup, Tim 3.3 Plans and processes for the application and allocation of funds via this new grant stream is presently in development. The new grant is planned to open in July 2024., 3.4 Noted. Planning and stakeholder engagement is presently underway for this additional Partnership Grant allocation. 27 Aug 2024 2:29pm Bearup, Tim This item can be closed., 3.3 This new grant stream was released in July and has been assessed. Successful recipients will be advised at an event scheduled for 10th September 2024. , 3.4 Noted and actioned. 09 Oct 2024 9:07am Craig, Tenille - Completion Completed by Craig, Tenille on behalf of Bearup, Tim (action officer) on 09 October 2024 at 9:06:23 AM - Approved by Director Communities to close 09 Oct 2024 9:07am Craig, Tenille - Notification Hughes, Angela (first authoriser) notified by Craig, Tenille on behalf of Bearup, Tim (action officer) on 09 October 2024 at 9:07:21 AM, Sent to Angela Hughes and Rosemary Harding for authorisation, Notified by Tenille Craig, Note: Hi Angela, As per the EMT meeting where you agreed this action could close, this will now be closed., Kind regards, Tenille 09 Oct 2024 9:07am Craig, Tenille - Authorisation Authorised by Craig, Tenille (delegate) on behalf of Hughes, Angela (first authoriser) on 09 October 2024 at 9:07:44 AM, Authorised by Tenille Craig on behalf of Angela Hughes, Notification sent to Angela Hughes, Rosemary Harding and Tim Bearup, Note: Approved by Director to close 09 Oct 2024 11:27am Bearup, Tim	9/10/2024	

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						This item can be closed., 3.3 Actioned. This new grant stream was released in July 2024 and has been assessed and awarded. , 3.4 Noted and actioned.		
3/06/2024	12.4	Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)	3.5. Commits \$30,000 for planning and design in the 2024/25 Capital Works Program for an open space upgrade, including nature play, of Lipton Reserve which was previously scheduled for decommissioning the play space as an action of Council's adopted Play Strategy. This will be funded by reallocating \$30,000 from the Local Park Upgrade Program in the 2024/25 Capital Work Program;	Communitie s	Beauchamp, Tammy	<p>19 Jun 2024 4:12pm Milton, Katie</p> <p>Noted. No action required. , Request to Close.</p> <p>11 Jul 2024 2:19pm Milton, Katie</p> <p>Noted. No action required. Request to Close.</p> <p>05 Aug 2024 9:12am Milton, Katie</p> <p>Noted. No action required. Request to Close.</p> <p>26 Sep 2024 12:34pm Milton, Katie</p> <p>Noted. No action required. Request to Close.</p> <p>04 Oct 2024 10:54am Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 04 October 2024 at 10:54:25 AM - As oer director Angela Hughes this is now completed</p> <p>04 Oct 2024 10:54am Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 04 October 2024 at 10:54:46 AM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>04 Oct 2024 10:55am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 04 October 2024 at 10:55:04 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: As oer director Angela Hughes this is now completed</p>	4/10/2024	
3/06/2024	12.4	Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)	<p>3.7. Commits a further \$30,000 to the planning, design and community consultation of the play space upgrade at Gamble Reserve, bringing the budget to \$40,000 in the 2024/25 Capital Works Program. This will be funded from the Peninsula Reserve Oval 1 Sports Lighting project;</p> <p>3.8. Commits \$30,000 for the Lloyd Park district level playspace for design in the 2024/25 Capital Works Program, to be reallocated from the Banyan Fields Pump Track and Playspace (this is to enable future advocacy with the State Government for a co-contribution to the implementation of the play space);</p> <p>3.9. Supports the \$100,000 funding allocated for the design and due diligence of the Banyan Fields pump track and play-space be reduced to \$70,000 in the 2024/25 Capital Works Program. Once the design is available, Council will apply for the \$1.5M State Government commitment;</p>	Communitie s	Beauchamp, Tammy	<p>19 Jun 2024 4:12pm Milton, Katie</p> <p>Noted. No action required. , Request to Close.</p> <p>11 Jul 2024 2:18pm Milton, Katie</p> <p>Noted. No action required. Request to Close.</p> <p>05 Aug 2024 9:12am Milton, Katie</p> <p>Noted. No action required. Request to Close.</p> <p>24 Sep 2024 3:28pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:28:49 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:28pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:28:55 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:30am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:30:45 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Director Communities Angela Hughes</p>	25/09/2024	
3/06/2024	12.4	Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)	<p>3.13. a) Commits \$20,000 for design and concepts for upgrade of playing surface lights at Ballam Park Football Oval. This will be funded from Circuit Path Illumination Pilot Programme;</p> <p>b) Council writes to the relevant sporting clubs to advise that installation of playing surface lights is subject to matched external government funding. The sporting</p>	Communitie s	Bearup, Tim	<p>01 Jul 2024 1:04pm Bearup, Tim</p> <p>3.13 a) This work has been completed from the 23/24 FY budget., 3.13 b) A letter is being prepared to send to the Karingal Football Club (via the Advocacy Team) to inform them of the requirement for advocacy.</p>	25/09/2024	

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			clubs are therefore required to advocate to both the State and Federal governments;		<p>27 Aug 2024 1:45pm Bearup, Tim</p> <p>This item can be closed., 3.13 a) This work has been completed from the 23/24 FY budget., 3.13 b) A letter has been sent to the Karingal Football Club to inform them of the requirement for advocacy.</p> <p>24 Sep 2024 3:23pm Harding, Rosemary</p> <p>20/09/2024 - CNL's resolution extended the time by which a report on Item 5 can be provided to CNL. Therefore this part of the resolution is superseded</p> <p>24 Sep 2024 3:25pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:25:23 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:25pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:25:33 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:28am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:28:33 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup, Note: Closed as per Angela Hughes</p>	
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3/06/2024	12.4	Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)	3.18. \$82,000 capped grant to the Frankston Naval Memorial Club in 2024/25 to move and replace the septic tanks, which would then position the Club to advocate for its further development to the State and Federal Governments. This one-off capped grant will be funded in 2024/25 by reallocating \$82,000 from the Frankston Park Masterplan Implementation in the 2024/25 Capital Work Program;	Communitie s	Bearup, Tim	<p>01 Jul 2024 11:50am Bearup, Tim</p> <p>The Naval Club have been advised in writing of the funding allocation as per the resolution., A Funding Agreement is now in development to enable the transfer of funds.</p> <p>27 Aug 2024 1:48pm Bearup, Tim</p> <p>This item can be closed., The Naval Club have been advised in writing of the funding allocation as per the resolution., A Funding Agreement has been executed and funds provided.</p> <p>24 Sep 2024 3:22pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:21:58 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:22pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:22:05 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:28am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:28:08 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup, Note: Closed as per Angela Hughes</p>	25/09/2024
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3/06/2024	12.4	Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)	<p>5. Receives a report at the July 2024 Council meeting that investigates the option of decentralised mobile facilities (shower/laundry) operating three days a week in partnership with community organisations and providers;</p> <p>6. Commits the following priority projects, recognising this may require future discretionary projects be deferred or cancelled as a part of developing the 2025/26 Budget and next Long Term Infrastructure Program, to ensure asset renewal targets are not compromised and Council's financial position is not adversely impacted:</p> <ul style="list-style-type: none"> A capped \$200,000 grant towards the dome roof at Frankston Bowling Club, recognising the current \$600,000 State government commitment towards the project, and conditional on the Federal government funding the balance of the total project cost; \$100,000 for stage one which consists of an additional two cricket lanes at the Carrum Downs Cricket Club, for the delivery of the project in 2025/26 with a co contribution expected from the club. Noting, Council has already committed \$25,000 for design in 2024/25, and critically that weatherproofing of the site is not viable. 	Communitie s	Bearup, Tim	<p>01 Jul 2024 12:38pm Bearup, Tim</p>	25/09/2024
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Action Sheets Report				Division: CLOSED / COMPLETED		Date From:	9/11/2020	Date To:	20/11/2024	Printed: Wednesday, 20 November 2024 1:49:56 PM
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS			DATE COMPLETED	
			<ul style="list-style-type: none"> \$25,000 capped contribution as a grant for a score board/equipment or infrastructure for the Carrum Downs Junior Football Club in 2025/2026 as a commitment to rebuilding the club and developing it into a strong local junior football club in the region. Supports Hockey Victoria in investigating a future location for hockey in our region in 2024/25 and commits \$80,000 for concepts in 2025/2026 pending agreed outcomes of collaboration with Hockey Victoria and regional partners including the other tiers of government, Monash University, Hockey Victoria etc; Designs/concepts undertaken by Council must seek to mitigate environmental degradation and the loss of tree canopy; 			<p>a) Officers/Councillor representatives have had follow up meetings with the Frankston Bowling Club to ensure there is alignment in the understanding of the full costs of the project., The Club has been advised of the \$200K allocation as demonstration of Council's support/prioritisation in response to their petition, and it was agreed the Club would now focus their efforts on advocacy to Federal Government for further funding in order for the project to proceed. , b) Planning for design of the 2 x cricket lanes is underway following an on-site meeting held with the Club. Lighting is also being explored to mitigate visibility related-risks caused by adjacent tree shading., c) An on-site meeting has been undertaken with the club to discuss the installation of the scoreboard which the Club has indicated it is seeking in the coming months. The Mayor and officers have met with all clubs on site to discuss the Wedge Rd sporting precinct and in working together to improve participation., d) Advice has been provided to the clubs in regards to the funding allocation in 25/26, along with Council's commitment to meet in the coming weeks to discuss future combined advocacy efforts and the investigation activities., d.i) These issues will be included the 25/26 scope of the investigative activities.</p> <p>27 Aug 2024 1:41pm Bearup, Tim</p> <p>5. Noted and information provided to Council as part of the Young St Action Plan Report., 6a. Noted and communicated to stakeholders., 6b. Noted and communicated to stakeholders., 6c. Noted and communicated to stakeholders., 6d. Noted and communicated to stakeholders., 6e. Noted and communicated to stakeholders., This item can be closed.</p> <p>24 Sep 2024 3:26pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:26:24 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:26pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:26:30 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:29am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:29:20 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup, Note: Closed as per Angela Hughes</p>				
3/06/2024	12.4	Adoption of 2024-2028 budget (including year four 2024-2025 Council Plan Actions)	<p>8.5. Ceases exploration of creating the South Eastern Council Biodiversity Network, given the cost-creep and required resources; and</p> <p>8.6. Council accepts recent officer recommendations, in Memorandum, on this matter, and endorses Council participation at 'roundtable' meetings.</p> <p style="text-align: center;"><u>Carried</u></p>	Communitie s	Beauchamp, Tammy	<p>19 Jun 2024 4:12pm Milton, Katie</p> <p>8.5 and 8.6 Noted No action required. , Request to Close.</p> <p>11 Jul 2024 2:18pm Milton, Katie</p> <p>8.5 and 8.6 Noted No action required. Request to Close.</p> <p>05 Aug 2024 9:11am Milton, Katie</p> <p>8.5 and 8.6 Noted No further work is required to be undertaken in the exploration of a South Eastern Biodiversity network. Council remain informed in discussions on the future of the Roundtable event. No further Action required. Request to Close.</p> <p>24 Sep 2024 3:25pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:25:50 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:25pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:25:57 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:28am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:28:53 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Angela Hughes</p>			25/09/2024	

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MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS			
24/06/2024	12.1	Governance Matters Report for 24 June 2024	19. Notes its intention not to reduce the current number of hours (10) offered at the Frankston library for the document signing station and that, and other aspects, will be confirmed in writing in the coming week. <u>Carried Unanimously</u>	Customer Innovation and Arts Ryan, Tammy	27 Jun 2024 1:00pm Hall-davis, Tracee Noted, Completed 03 Sep 2024 1:36pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 03 September 2024 at 1:36:27 PM - Director recommends closure of this completed action. 03 Sep 2024 1:36pm Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 03 September 2024 at 1:36:33 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro 03 Sep 2024 2:09pm Moro, Jacqueline - Authorisation Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 03 September 2024 at 2:09:20 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Tammy Ryan, Note: Director approved closure via action doc 9/7/24			3/09/2024
24/06/2024	12.2	Update on Councillor projects of interest and hot topics	<u>Public Arts</u> 5. Notes the progress made on six key public art projects that are underway; 6. Notes the update on the development of the Programmable Lights Practice Note for improved programming of beautification lights across the municipality;	Customer Innovation and Arts Ryan, Tammy	27 Jun 2024 1:00pm Hall-davis, Tracee 1. Noted, 2. Tammy presenting draft practice not to EMT 28/6/24. 08 Aug 2024 11:02am Hall-davis, Tracee Manager A&C presented to EMT on 28/6/24. Follow up meeting conducted with Director Infrastructure on 31/7/24. Final meeting to be undertaken on 27/8 with CEO, Directors CIA, Infrastructure and relevant staff. 04 Sep 2024 11:18am Hall-davis, Tracee 5. Complete. Noted, 6. Complete. Noted 17 Sep 2024 3:09pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 17 September 2024 at 3:09:37 PM - Director recommends closure of this completed action 17 Sep 2024 3:09pm Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 17 September 2024 at 3:09:46 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro 17 Sep 2024 3:09pm Moro, Jacqueline - Authorisation Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 17 September 2024 at 3:09:52 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Tammy Ryan, Note: Director recommends closure of this completed action			17/09/2024
24/06/2024	12.2	Update on Councillor projects of interest and hot topics	<u>Transparency Hub</u> 7. Notes the progress made on Councillor requested datasets on the Transparency Hub since the last report on 22 April 2024 Council meeting; 8. Notes that 18 of the 19 requested registers are now live on the Transparency Hub;	Customer Innovation and Arts Costello, William	03 Sep 2024 1:37pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of Costello, William (action officer) on 03 September 2024 at 1:37:36 PM - Director recommends closure of this completed action. 03 Sep 2024 1:37pm Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Costello, William (action officer) on 03 September 2024 at 1:37:41 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro 03 Sep 2024 2:08pm Moro, Jacqueline - Authorisation Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 03 September 2024 at 2:08:18 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and William Costello, Note: Director approved closure via action doc 9/7/24			3/09/2024

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Action Sheets Report						
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED
24/06/2024	12.2	Update on Councillor projects of interest and hot topics	Nepean Boulevard Project 9. Notes the Nepean Boulevard Project update which outlines achievements for April/May 2024, confirmed the early works have commenced and will continue through to mid-2025; 10. Notes the draft Nepean Boulevard Master Plan commenced development in February 2024 and is anticipated to be presented to Council in August 2024, prior to the commencement of community engagement.	Communities Beauchamp, Tammy	27 Jun 2024 9:22am Clements, Sam 19a. Landscape Compliance Officer has been recruited and will commence 2 July 2024. , b. The proposed update to the landscape plan condition is currently being reviewed by Council's planning lawyers. , c. A consultant has been engaged to update the guidelines and an internal stakeholder holder engagement meeting is being held today. 11 Jul 2024 2:25pm Milton, Katie Items sit with Sam Clements, Statutory Planning 05 Aug 2024 9:13am Milton, Katie Items sit with Sam Clements, Statutory Planning 24 Sep 2024 3:32pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:32:32 PM - Closed as per Director Communities Angela Hughes 24 Sep 2024 3:32pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:32:40 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 25 Sep 2024 9:31am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:31:47 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Director Communities Angela Hughes	25/09/2024
24/06/2024	12.2	Update on Councillor projects of interest and hot topics	Urban Forest Action Plan 11. Recognises Council for its initiative and aspirational tree planting target, which is the largest known tree planting program within Victoria; 12. Commends Officers for their hard work and dedication in achieving the target to plant 20,000 trees during each year of 2022 and 2023; 13. Notes the sixty-five (65) percent completion of the 2024 planting season to date, which commenced in April 2024, comprising planting trees on nature strips, reserves and parks and open space locations throughout the municipality, is on target to achieve 20,000 trees planted in September 2024; 14. Notes a number of key issues identified with the current program, including significantly reduced planting locations available on council owned land, increased tree vandalism and ongoing maintenance costs; 15. Supports a transition in Year 4 of the program (2025) by acknowledging that 20,000 trees will not be planted in this year, but the program will focus on replacing vandalised trees, verify survival rates and replacing trees that have not survived, conduct maintenance, species specific performance checks, formative pruning of trees planted under the program, undertaking a complete and thorough review of the outcomes of the initiative and focus on encouraging planting on private land (private land incentives) as detailed in the body of the report. 16. Notes the planting of appropriate tree species in nature strips is in keeping with the natural and native environment and should not drop gumnuts or reach overhead power lines at maturity. 17. Informs the community through social channels, the significance of the tree planting initiative and asks the community to not remove or damage any planted trees across the municipality. 18. Notes that a report will be presented to Council July 2024, which will include updated statistics on the Tree Canopy cover across the municipality and the next steps to transition the program to a community led project.	Communities Beauchamp, Tammy	11 Jul 2024 2:25pm Milton, Katie 11-16. Noted. 17. Environment Policy and planning team to discuss with Communications team on how to engage with the community regarding tree planting initiatives. 18. Council report prepared for July 22 meeting. 05 Aug 2024 9:13am Milton, Katie 11-16. Noted. 17. Environment Policy and planning team to discuss with Communications team on how to engage with the community regarding tree planting initiatives. 18. Report was provided to the 22nd July 2024 Council meeting. The report provided an update on the 2024 planting season 20,000 plant delivery, Frankston's tree canopy mapping project and the plan to transition to the final year of 20,000 to encourage planting on private land 24 Sep 2024 3:33pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:33:03 PM - Closed as per Director Communities Angela Hughes 24 Sep 2024 3:33pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:33:12 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 25 Sep 2024 9:32am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:32:10 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Director Communities Angela Hughes	25/09/2024
24/06/2024	12.2	Update on Councillor projects of interest and hot topics	Landscape Compliance 19. Notes the initiatives underway to strengthen landscape outcomes in development proposals by:	Communities Clements, Sam	22 Aug 2024 2:27pm Clements, Sam - Completion	25/09/2024

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			a. Establishing a dedicated Landscape Compliance Officer to commence 1 July 2024. b. Updating landscape planning conditions – due for completion by 30 August 2024. c. Landscape plan guidelines – due for completion by 30 August 2024.		Completed by Clements, Sam (action officer) on 22 August 2024 at 2:26:59 PM - Landscape Compliance Officer commenced on 2 July 2024. Draft revised landscape conditions have been prepared and reviewed by Council's lawyers, and are ready to be implemented. 22 Aug 2024 2:27pm Clements, Sam - Notification Hughes, Angela (first authoriser) notified by Clements, Sam (action officer) on 22 August 2024 at 2:27:11 PM, Sent to Angela Hughes and Rosemary Harding for authorisation, Notified by Sam Clements 25 Sep 2024 9:32am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:32:58 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Sam Clements, Note: Closed as per Director Communities Angela Hughes		
24/06/2024	12.2	Update on Councillor projects of interest and hot topics	Landscape Compliance 19. Notes the initiatives underway to strengthen landscape outcomes in development proposals by: a. Establishing a dedicated Landscape Compliance Officer to commence 1 July 2024. b. Updating landscape planning conditions – due for completion by 30 August 2024. c. Landscape plan guidelines – due for completion by 30 August 2024.	Communitie s Beauchamp, Tammy	11 Jul 2024 2:19pm Milton, Katie 19a – this item sits with Sam Clements, Statutory Planning , 19b – this item sits with Sam Clements, Statutory Planning, 19c – Underway and update to be provided at 26 August Council Briefing 05 Aug 2024 9:12am Milton, Katie 19a – this item sits with Sam Clements, Statutory Planning , 19b – this item sits with Sam Clements, Statutory Planning, 19c – Underway and update to be provided at 26 August Council Briefing 24 Sep 2024 3:30pm Harding, Rosemary Update required from Sam & Tammy Beauchamp 26 Sep 2024 12:34pm Milton, Katie 19a – New Landscape Compliance Officer started on 2nd July 2024. , 19c - The Landscape guidelines were adopted at the 9 September Council Meeting. , Request to Close. 11 Oct 2024 7:09am Harding, Rosemary 10 October 2024 - 19a, b and c are complete and were resolved upon as being finalized at the Council Meeting on 9 Sept 2024 11 Oct 2024 7:12am Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 11 October 2024 at 7:12:21 AM - Completed as per direction of Director, Angela Hughes 11 Oct 2024 7:12am Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 11 October 2024 at 7:12:37 AM, Sent to Angela Hughes and Tenille Craig for authorisation, Notified by Rosemary Harding 11 Oct 2024 7:12am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 11 October 2024 at 7:12:51 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes, Tenille Craig and Tammy Beauchamp	11/10/2024	
24/06/2024	12.3	Draft Kindergarten Partnership Strategy 2024 - 2034	Council Decision Moved: Councillor Baker Seconded: Councillor Harvey That Council: 1. Notes that the State Government Best Start, Best Life Reform to increase kindergarten program hours for three and four year old children will have significant impact on Frankston City Council. Existing infrastructure is not adequate to accommodate the space required to meet the reform requirements; 2. Notes the Building Blocks Partnership Agreement between Department of Education and Frankston City Council was announced in February 2024. This agreement is a commitment to work together to improve early planning and ensure there are more kindergarten places to better support children and their families;	Communitie s Benzie, Claire	16 Aug 2024 5:06pm Benzie, Claire	25/09/2024	

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			<p>3. Notes the State Government's announcement on 16 June 2024, which set a target of 36,000 new dwellings in Frankston City by 2051, significantly exceeding initial estimates. Due to limited availability of land for development, this housing growth will need to be concentrated on development and major housing projects in the Frankston city centre. This population increase will heighten the demand for essential services, such as a central post office in the city centre;</p> <p>4. Notes and provides support to the Frankston Business Collective's (FBC) online Change.org petition launched on 12 June 2024, highlighting the closure of the Frankston Central Post Office and the negative effect that decision will have on Frankston's city centre. The petition information will be distributed in community spaces such as libraries, PARC and community centres;</p> <p>5. Notes community concerns and sentiment expressed online, which highlight key factors such as location accessibility for those without a vehicle, wheelchair accessibility, the strain this will place on remaining post office branches, and the difficulties this will create for city centre businesses utilising post office services;</p> <p>6. Acknowledges the upcoming meeting occurring with Australia Post and involving the Federal Member for Dunkley, Ms Jodie Belyea MP, the Mayor and the Chief Executive Officer with the intention to seek a positive resolution for the community. Following this meeting Council will write to Australia Post Group Chief Executive Officer and Managing Director, Mr Paul Graham, alongside the Minister for Finance and the Minister for Communications, Urban Infrastructure, Cities and the Arts, seeking their formal support in retaining essential postage services;</p> <p>7. Communicates the FBC online petition regarding the closure of the Frankston Central Post Office and shares community concerns through Council's communications channels, including Facebook; and</p> <p>8. Encourages the community to attend a forthcoming rally planned outside the Wells Street Post Office to show the depth of its support for retention of the post office in Frankston.</p>		<p>1. Noted., 2. Noted, 3. Noted , 4. Noted. Council has promoted the Frankston Business Collective's (FBC) online Change.org petition on social media a number of times since it was established. Hard copy posters promoting the petition were supplied to community spaces such as libraries, PARC and community centres., 5. Noted. , 6. Completed. A meeting with Australia Post CEO and Government Affairs Advisor occurred on 26 June 2024 alongside Federal Member for Dunkley Ms Jodie Belyea MP. Correspondence to Australia Post, Federal Minister for Finance and Federal Minister for Communications, Urban Infrastructure, Cities and the Arts has been prepared, seeking their formal support in retaining essential postage services., 7. Completed. Council has promoted the Frankston Business Collective's petition on social media a number of times since and in a media release. Hard copy posters promoting the petition were supplied to community spaces such as libraries, PARC and community centres., 8. Completed., Director recommends closure of this completed action</p> <p>19 Aug 2024 9:15am Thomson, Kristen</p> <p>1 – Completed, noted., 2 – Completed, noted. , 3 – Completed, noted., 4 – Completed, noted., 5 – Completed, noted., 6 – Completed, meeting occurred with Council attending. Subsequent follow up meeting occurred at Council's Civic Centre with Australia Post Government and Community Relations Teams to discuss local service needs and options., 7 – Completed, Council advertised the Frankston Business Collective petition on social media and in hard copy posters at Council-run community and service centres., 8 – Completed., Recommend closure of this item given all actions have been completed as at 19/08/2024.</p> <p>10 Sep 2024 2:33pm Moro, Jacqueline</p> <p>Director recommends closure of this completed action</p> <p>01 Oct 2024 4:43pm Craig, Tenille - Completion</p> <p>Completed by Craig, Tenille on behalf of McQueen, Fiona (action officer) on 01 October 2024 at 4:43:38 PM - As per resolution at 2024/CM12, this item will now be closed.</p>		
24/06/2024	12.2	Update on Councillor projects of interest and hot topics	<p><u>Sister Cities and Council's Accreditation</u></p> <p>20. Notes the update on Sister Cities and Council's Accreditation projects; and</p> <p>21. Resolves Attachment A, Other Councillor Projects of interest - Frankston Yacht Facility – May/June 2024, be retained confidential indefinitely, on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g) and would, if released, reduce Council's ability to properly perform its functions.</p> <p style="text-align: center;">Carried Unanimously</p>	Customer Innovation and Arts	McQueen, Fiona	<p>03 Jul 2024 3:10pm Thomson, Kristen</p> <p>Sister Cities and Council's Accreditation, 20. Noted., 21. Completed.</p> <p>19 Aug 2024 9:09am Thomson, Kristen</p> <p>20 – Completed, noted.</p> <p>19 Aug 2024 9:10am Thomson, Kristen</p> <p>Recommend assigning item 21 regarding Frankston Yacht Club to the relevant Manager (possibly Danielle Watts) as this does not pertain to Community Relations responsibilities.</p> <p>03 Sep 2024 2:11pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 03 September 2024 at 2:11:07 PM - Vera confirmed closure on behalf of acting Director CCS.</p> <p>03 Sep 2024 2:11pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 03 September 2024 at 2:11:31 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: Vera confirmed that they are aware of their part of the action and authorised me to close.</p> <p>03 Sep 2024 2:11pm Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 03 September 2024 at 2:11:50 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: Director approved closure via action doc 9/7/24</p>	3/09/2024
22/07/2024	12.5	Adoption of Coastal and Marine Management Plan 2024 - 2034	<p>Council Decision</p> <p>Moved: Councillor Hill</p> <p>Seconded: Councillor Harvey</p> <p>That Council:</p> <p>1. Notes the changes made to draft Coastal and Marine Management Plan following public exhibition, including;</p>	Communitie s	Beauchamp, Tammy	<p>05 Aug 2024 9:14am Milton, Katie</p> <p>1- 2. Noted. 3. The adopted Coastal and Marine Management Plan has been submitted to the Department of Energy, Environment and Climate Action seeking a ministerial approval under the Marine and Coastal Act 2018.</p>	14/10/2024

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			<p>a. an Aboriginal cultural heritage narrative added to Chapter 2.1;</p> <p>b. an updated climate change information in Chapter 2.4 based on the latest projections from the Port Phillip Bay Coastal Hazard Assessment; and</p> <p>c. amended wording of several actions based on internal and external stakeholder feedback.</p> <p>2. Adopts the Coastal and Marine Management Plan 2024-2034; and</p> <p>3. Refers the adopted Coastal and Marine Management Plan to the Department of Energy, Environment and Climate Action seeking a ministerial approval under the <i>Marine and Coastal Act 2018</i>.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>		<p>24 Sep 2024 3:37pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:36:57 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:37pm Harding, Rosemary - Notification</p> <p>Beauchamp, Tammy (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:37:11 PM, Sent to Tammy Beauchamp and Katie Milton for authorisation, Notified by Rosemary Harding</p> <p>26 Sep 2024 12:35pm Milton, Katie</p> <p>The adopted Coastal and Marine Management Plan is currently under review by the Department of Energy, Environment and Climate Action and the Victorian Marine and Coastal Council.</p> <p>04 Oct 2024 11:03am Harding, Rosemary</p> <p>As per director Angela Hughes this is now completed</p> <p>11 Oct 2024 7:17am Harding, Rosemary</p> <p>As per notes made on 4 October 2024, items 2 and 3 are completed.</p> <p>14 Oct 2024 3:02pm Craig, Tenille - Authorisation</p> <p>Hughes, Angela (second authoriser) notified by Craig, Tenille (delegate) on behalf of Beauchamp, Tammy (first authoriser) on 14 October 2024 at 3:02:02 PM, Authorised by Tenille Craig on behalf of Tammy Beauchamp, Sent to Angela Hughes and Rosemary Harding for authorisation, Notification sent to Tammy Beauchamp, Katie Milton and Rosemary Harding</p> <p>14 Oct 2024 3:02pm Craig, Tenille - Authorisation</p> <p>Authorised by Craig, Tenille (delegate) on behalf of Hughes, Angela (second authoriser) on 14 October 2024 at 3:02:33 PM, Authorised by Tenille Craig on behalf of Angela Hughes, Notification sent to Angela Hughes, Rosemary Harding, Tammy Beauchamp and Katie Milton, Note: Director has approved closure</p>		
22/07/2024	11.3	250 Wedge Road, Skye - Planning Scheme Amendment C158fran (Deletion of Public Acquisition Overlay - Schedule 3) - Consideration of Planning Panel Report	<p>Council Decision Moved: Councillor Aitken Seconded: Councillor Bolam That Council:</p> <ol style="list-style-type: none"> 1. Considers the Panel Report for Planning Scheme Amendment C158fran pursuant to Section 27 of the <i>Planning and Environment Act 1987</i>; 2. Adopts Planning Scheme Amendment C158fran as exhibited pursuant to Section 29 of the <i>Planning and Environment Act 1987</i>; 3. Submits adopted Planning Scheme Amendment C158fran to the Minister for Planning for approval pursuant to Section 31 of the <i>Planning and Environment Act 1987</i>; 4. Authorises the Director Communities to make changes to Planning Scheme Amendment C158fran to meet any conditions of approval from the Department of Transport and Planning; and 5. Notes that officers will notify all submitters of the decision. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Communitie s Beauchamp, Tammy	<p>05 Aug 2024 9:14am Milton, Katie</p> <p>1 – 3 complete. 4. Noted. 5. Noted.</p> <p>22 Aug 2024 9:52am Lean, Robert - Completion</p> <p>Completed by Lean, Robert on behalf of Beauchamp, Tammy (action officer) on 22 August 2024 at 9:51:37 AM - Planning Scheme Amendment C158fran was adopted on 22 July 2024 and was submitted to the Department of Transport and Planning on 26 July 2024 for consideration to be approved.</p> <p>22 Aug 2024 9:52am Lean, Robert - Notification</p> <p>Hughes, Angela (first authoriser) notified by Lean, Robert on behalf of Beauchamp, Tammy (action officer) on 22 August 2024 at 9:52:09 AM, Sent to Angela Hughes and Rosemary Harding for authorisation, Notified by Robert Lean</p> <p>25 Sep 2024 9:11am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (third authoriser) on 25 September 2024 at 9:11:33 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes, Tammy Beauchamp and Robert Lean, Note: Marked as closed as per Director Communities, Angela Hughes</p>	25/09/2024	
22/07/2024	11.4	Statutory Planning Progress Report for May 2024	<p>Council Decision Moved: Councillor Aitken Seconded: Councillor Bolam That Council:</p> <ol style="list-style-type: none"> 1. Receives the Statutory Planning Progress Report (Appendix A) for the month of May 2024; 2. Notes that in May 2024, 84% of applications determined were within the statutory timeframe, above the target of 70%; 	Communitie s Clements, Sam	<p>22 Aug 2024 2:16pm Clements, Sam - Completion</p> <p>Completed by Clements, Sam (action officer) on 22 August 2024 at 2:15:58 PM - May 2024 statutory planning progress report received at 22 July 2024 meeting.</p> <p>22 Aug 2024 2:16pm Clements, Sam - Notification</p> <p>Hughes, Angela (first authoriser) notified by Clements, Sam (action officer) on 22 August 2024 at 2:16:08 PM, Sent to Angela Hughes and Rosemary Harding for authorisation, Notified by Sam Clements</p>	25/09/2024	

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<p>3. Acknowledges that, in the spirit of transparency and identifying opportunities for continuous improvement, this report contains a new section analysing the number of 'undecided planning applications' as at the end of 30 June 2024. A graphic illustrating the basic steps in the permit application process and the number of applications at each step is provided in this report and Attachment D. This will feature as a new addition to this Progress Report going forward.</p> <p>4. In light of No. 3 (above), notes that approximately 48% of 'undecided planning applications' are awaiting information from the applicant, as set out in a graphical representation in Appendix D;</p> <p>5. Notes that a summary of Council's response to the Minister for Planning, about applications made directly to the Minister, and issued pursuant to delegation from Council is included in a table at the end of Appendix A. This month a response was provided in respect of an application at 11 Beach Street, Frankston and</p> <p>6. Resolves that Attachment B (General Planning Applications of Councillor Interest Updates) and Attachment C (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (<i>Local Government Act 2020, s.3(1)(c) and (g)</i>). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>				<p>25 Sep 2024 9:12am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:12:16 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Sam Clements, Note: Marked as closed as per Director Communities, Angela Hughes</p>					
22/07/2024	12.2	Chief Executive Officer's quarterly report - April to June 2024	<p><u>Council Decision</u></p> <p>Moved: Councillor Aitken Seconded: Councillor Bolam</p> <p>That Council:</p> <p>1. Notes the Chief Executive Officer's report and any updates on previous recommendations actions provided within the report;</p> <p>2. Notes the <i>Chief Executive Officer's Quarterly Report for the period April to June 2024 – public version</i> (attachment A), which will be made available after this meeting through Council's website;</p> <p>3. Notes reduction of decisions being made in Closed Council in this reporting quarter (4 – 2023/24) with a result of 0%;</p> <p>4. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;</p> <p>5. Resolves Attachment B, <i>Confidential Chief Executive Officer's report for April to June 2024</i>, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and</p> <p>6. Resolves Attachment C, <i>Frankston City Council – Councillor Conduct Matters Table as at June 2024</i>, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the <i>Local Government Act 2020, section (j)</i> and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - Accountability Transparency Reform (ATR) III.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>	Chief Executive Officer	Cantillon, Phil	<p>29 Aug 2024 10:39am Marshall, Allison</p> <p>CEO action items as outlined., Okay to close off. Closed.</p> <p>29 Aug 2024 10:39am Marshall, Allison - Completion</p> <p>Completed by Marshall, Allison on behalf of Cantillon, Phil (action officer) on 29 August 2024 at 10:39:53 AM - Completed. Closed.</p>	29/08/2024		
22/07/2024	12.3	Municipal Early Years Plan (MEYP) Year 3 Update	<p><u>Council Decision</u></p> <p>Moved: Councillor Aitken Seconded: Councillor Bolam</p> <p>That Council:</p> <p>1. Notes the progress of the Municipal Early Years Plan (MEYP) 2021-2025, which represents a holistic and robust roadmap for enabling best outcomes for families with children aged 0 to 6 years in the municipality;</p> <p>2. Acknowledges highlights from the Year Three Actions including the development of the Kindergarten Partnership Strategy, roll out of the INFANT Program (Infant Feeding, Active</p>	Community Services	Benzie, Claire	<p>26 Jul 2024 1:10pm Benzie, Claire</p> <p>This action can be closed., 1. Noted - no action required., 2. Noted - no action required., 3. Noted - acknowledgment of award - no action required., 4. Noted - acknowledgment of award - no action required. , 5. Noted - no action required.</p> <p>16 Aug 2024 5:08pm Benzie, Claire</p>	25/09/2024		

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the plans submitted with the application Bruce Henderson Architects, Drawing Nos. TP-200-TP213, TP300-TP303 and TP401-TP403, Revision 9, dated 04/06/2024, but modified to show:

- a. Deleted.
- b. Deleted.
- c. Deleted.
- d. Deleted.
- e. Deleted.
- f. Location of any cooling or heating unit for each dwelling/serviced apartment;
- g. Deleted.
- h. Building service locations and screening;
- i. Deleted.
- j. Allocation of car spaces to dwellings, serviced apartments, retail space and visitors;
- k. Habitable room walls adjacent to communal space/roof garden, lifts or service area to be acoustically treated;
- l. A detailed materials, finishes and colour schedule in accordance with condition 5;
- m. Deleted.
- n. Landscaping plan in accordance with condition 3;
- o. Deleted.
- p. Deleted.
- q. Overshadowing plans and changes to built form demonstrating that there is no shadow cast by the proposed building after 10:06am on Kananook Creek on 22 June.
- r. Shadow diagrams and any changes to built form to ensure that the proposal complies with Clause 58.03-3 (Solar access to communal open space) which requires "at least 50 per cent or 125 square metres, whichever is the lesser, of the primary communal outdoor open space should receive a minimum of two hours of sunlight between 9am and 3pm on 21 June".
- s. Changes to the building including the provision of dimensioned plans and nomination of rooms/spaces demonstrating compliance with Standard D18 of Clause 58.05-1 (Accessibility), Standard D19 of Clause 58.05-2 (Building entry and circulation), Standard D20 of Clause 58.05-3 (Private Open Space), Standard D21 of Clause 58.05-4 (Storage), Standard D22 of Clause 58.06-1 (Common property), Standard D23 of Clause 58.06-2 (Site Services), Standard D26 of Clause 58.07-1 (Functional layout), Standard D27 of Clause 58.07-2 (Room depth) and Standard D 29 of Clause 58.07-4 (Natural ventilation) of the Frankston Planning Scheme.
- t. A more unified, consistent design expression across the building by incorporating key design elements of the west elevation along the north, east and south elevations.
- u. Round off the corner of the ground level planter in north-west corner to replicate curvature of the podium and awning above and delete the handrail.
- v. Deletion of the platform lift along the west interface in association with a reconfiguration of level changes within the building to improve integration with, and equitable access between the building and the public realm.
- w. Provision of DDA access from the basement 01 car park.
- x. Curve the corners of the north-east podium level as presented to Beach Street / Nepean Highway for greater design consistency.
- y. Plans to denote all windows at ground level (Basement 01 and Ground Floor) interfacing with the Nepean Highway, Beach Street and Kananook Creek Boulevard as having 75% clear glazing between the heights of 0.5m – 2.0m above the footpath/public realm.
- z. Plans to denote all windows within the podium levels above ground level (Ground Floor, Mezzanine, Level 01, 02 and 03) as being clear and free of tinting/obscured glazing.
- aa. Elevations to accurately denote all proposed materials and finishes.
- bb. The street awning to cover the entirety of the north section and extended south to property boundary where it adjoins 428-430 Nepean Highway.
- cc. Provision for more fine grain coastal-inspired materials (e.g. stone or weathered timber) within the podium at ground level.
- dd. A Tree Protection Management Plan in accordance with Condition 14.

Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 25 September 2024 at 9:08:21 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Sam Clements, Note: Marked as closed as per Director Communities, Angela Hughes

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- ee. A Sustainable Management Plan in accordance with Condition 15.
- ff. All ESD initiatives included in the endorsed BESS Report and the Sustainable Management Plan must be identified on the architectural plans including Lighting initiative, WESL star rating for water fixtures, IEQ initiatives and EV charging station.
- gg. A Green Travel Plan in accordance with Condition 17.
- hh. A Reflected Glare Assessment in accordance with Condition 18.
- ii. A Wind Assessment Report in accordance with Condition 20.
- jj. Nomination of the use/delineation of the two tandem residential parking spaces shown on the Level 02 Plan.
- kk. Pedestrian visibility splays at the proposed new crossover.
- ll. Address the requirements of Melbourne Water in accordance with Conditions 52, 53 and 54 to the satisfaction of Melbourne Water and the Responsible Authority. Any changes to accommodate Melbourne Water's requirements must be accommodated within the building and Council would not be supportive of steps, ramps (etc) within the 3 metre setback to Kananook Creek Boulevard.

No Alteration or Changes

- 2. The development as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Landscaping

- 3. Before the development starts, a detailed Landscape Plan consistent with Frankston City Council's Landscape Plan Guidelines (2020) must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be to the satisfaction of the Responsible Authority and prepared by a suitably qualified landscape designer, drawn to scale with dimensions. The plan must be generally in accordance with the Landscape Architectural Concept, prepared by Etched, dated June 2023, but modified to show:
 - a. Address the plans to be endorsed under Condition 1.
 - b. Location of existing street trees, buildings on neighbouring properties within three metres of the boundary;
 - c. Planting to soften the appearance of the development;
 - d. Details of surface finishes of pathways and driveways, retaining walls and areas of cut and fill;
 - e. A planting schedule of all proposed trees, shrubs, creepers and ground covers, including botanical names, common names, pot sizes, size at maturity and quantities of each plant, soil depth, watering systems;
 - f. Detail of growing medium, irrigation and drainage of planter boxes and planting within confined spaces;
 - g. Detailed design for the proposed planter boxes and planting for each level as shown on the elevations;
 - h. A planting palette maintaining a coastal theme incorporating indigenous species.
 - i. Provision of planter boxes within west facing balconies of the Mezzanine Level and Level 01.
 - j. Plans to identify the location of public, ambient and feature lighting including street lighting, signage illumination, lighting of architectural features such as up-lighting/down-lighting etc.
 - k. A plant species to the north-west planter at ground level to ensure that it is of a height that it does not pose a trip hazard.
 - l. A Public Realm Plan detailing the following:
 - i. Identification of works for all 'public realm' areas within or directly integrating with the development site including for example pedestrian links, footpath connections and extensions, outdoor dining, public seating and parks and recreation areas.
 - ii. The location of lighting including street lighting, pedestrian lighting and feature lighting (including external lighting on the building itself the building itself), bollards, signage and wayfinding, seating, bike hoops, retaining walls, planter boxes, public art, paving, glazing, garden beds/planting areas, bins and balustrades.

All species selected must be to the satisfaction of the Responsible Authority.

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The landscaping as shown on the endorsed Landscape Plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development or at a later date for the landscaping of the Public Realm Plan as approved and agreed with the payment of a 'Incomplete Landscape Works' bond by the Responsible Authority in writing.

4. Concurrent with the submission of the amended plans, a landscape management plan must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must include:
 - a. Details of the initial Plant Established period;
 - b. Long term maintenance regime for all landscaped areas including balcony planter boxes and roof garden to include detail on but not limited to the following: maintenance schedule including inspections, weeding, watering and inspection of any irrigation systems, pruning and replacement of any plants that fail, mulching, pest and disease control.
 - c. Maintenance responsibilities for landscaping.
5. The landscaping as shown on the endorsed landscape plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or commencement of the use or at such later date as is approved by the Responsible Authority in writing.

S173 Agreement

6. Prior to the commencement of the any building and works, the owner of the land must enter into an agreement with the responsible authority under Section 173 of the *Planning and Environment Act 1987* in respect to canopy encroachments and to provide for:
 - b. Public Liability Insurance;
 - c. Indemnity for City of Frankston and Crown;
 - d. Continuity of appropriate maintenance to sure the continued safety of the structure and ensure any risk to Public Safety is minimised.

The Owner must pay all reasonable costs for the preparation, execution and registration of the Section 173 Agreement.

The section 173 Agreement must be registered in accordance with the provisions of Section 181 of the *Planning and Environment Act 1987*.

Services Apartments

7. Deleted.
8. Deleted.
9. Deleted.
10. Deleted.
11. Deleted.
12. Deleted.
13. Deleted.

Tree Protection Management Plan

14. Before works start (including any demolition, levelling of the site, excavations, tree removal, delivery of building/construction materials and/or temporary buildings), a Tree Protection Management Plan (TPMP) prepared in accordance with Frankston City Council's 'Arboricultural Report Writing Guide' must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will form part of the permit. The TPMP must be prepared by a suitably qualified and experienced Arborist in relation to the management and maintenance of street trees. The TPMP must make specific recommendations in accordance with *AS4970: 2009 - Protection of Trees on Development Sites* and detail the following where relevant but not limited to ensuring that the trees remain healthy and viable during and following construction:
 - a. A site plan showing tree protection zones (TPZ) and structural root zones (SRZ), tree protection fence locations and any tree protection fence relocations required where ground protection systems will be used.
 - b. A clear photograph of each tree.
 - c. Any specific damage/faults evident within each tree prior to demolition or construction. These photographs must be supplied within the TPMP as a preliminary dilapidation report.
 - d. Restricted activities in the TPZ.

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- e. Key supervision and monitoring stages of the development including pre-demolition, pre-construction, and post construction stages.
- f. Details of any TPZ encroachments including if necessary.
 - i. details of exploratory root investigation
 - ii. alternative construction techniques
 - iii. root pruning
- g. Methods for installation of services e.g., sewerage, storm water, telecommunications, electricity etc.
- h. Remedial pruning works as required including a detailed photographic diagram specifying what pruning will occur.
- i. Final Certification of Tree protection template.

Before the development is occupied or at such later date as is approved by the Responsible Authority in writing, the Final Certification Report Template as required in the Tree Protection Management Plan must be completed and submitted to the satisfaction of the Responsible Authority.

The provisions, recommendations and requirements of the endorsed Tree Protection Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Sustainable Management Plan

- 15. Before the development starts, an amended Sustainable Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Sustainable Management Plan will be endorsed and will then form part of the permit. The Sustainable Management Plan must be generally in accordance with the Sustainability Management Plan (SMP) prepared by GIW Environmental Solutions and dated 7 June 2024, but modified to:
 - a. Reflect and address the plans to be endorsed under Condition 1 with no reduction in the commitments and rating nominated under the BESS assessment in the Sustainable Management Plan.

The provisions, recommendations and requirements of the endorsed Sustainable Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

No alterations to the Sustainable Management Plan may occur without the written consent of the Responsible Authority.

- 16. Before the occupation of any building approved under this permit, a report from the author of the Sustainable Management Plan, approved pursuant to this permit, or similarly qualified person or company, must be submitted to the Responsible Authority. The report must be to the satisfaction of the Responsible Authority and must confirm that all measures specified in the Sustainable Management Plan have been implemented in accordance with the approved Plan.

Green Travel Plan

- 17. Before the development commences, a Green Travel Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Green Travel plan will be endorsed and will form part of this permit. The Green Travel Plan must include, but not be limited to, the following:
 - a. Address the plans to be endorsed under Condition 1.
 - b. Promote travel alternatives such as public transport, cycling, and walking,
 - b. Reduce car dependency and greenhouse gas emissions,
 - c. Manage car parking demands,
 - d. Improve information and opportunities for those without access to a car, and
 - e. Include a management and implementation plan.

The provisions, recommendations and requirements of the endorsed Sustainable Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Reflected Glare Assessment

- 18. Prior to commencement of buildings and works, a Reflected Glare Assessment to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Reflected Glare Assessment will be endorsed and will form part of this permit. The Reflected Glare Assessment must include, but not be limited to, the following:
 - a. Address the plans to be endorsed under Condition 1.

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- b. The applied method used for the reflected glare assessment.
- c. Any assessment assumptions.
- d. Identification of potential observers receiving glare.
- e. Review of materials, finishes and reflectors.
- f. Assessment of the proposed development's disability and discomfort glare.
- g. Mitigation measure for reflected glare.

The provisions, recommendations and requirements of the Reflective Glare Assessment must be implemented and thereafter complied with to the satisfaction of the Responsible Authority.

Geotechnical Report

19. Prior to the commencement of the development, a geotechnical report prepared by a suitably qualified person must be submitted to and approved by the Responsible Authority. When approved, the Geotechnical Report will be endorsed and will then form part of the permit. The Geotechnical Report must identify the potential for acid sulfate soils and any management recommendations having regard to:
- a. Address the plans to be endorsed under Condition 1.
 - b. The condition of the soil on the site and in the surrounding area.
 - c. How the development will mitigate detrimental impacts to the soils in the area.
 - d. How the development will protect itself from any adverse affects from the soils and ground conditions in the area.
 - e. How the development accords with the Victorian Coastal Acid Sulfate Soils Strategy 2009.

The provisions, recommendations and requirements of the endorsed Geotechnical Report must be implemented and complied with to the satisfaction of the Responsible Authority.

Wind Assessment Report

20. Before the development starts, an amended Wind Assessment Report to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the Wind Assessment Report will be endorsed and will then form part of the permit. The Wind Assessment Report must be generally in accordance with the Pedestrian Wind Environment Statement prepared by Windtech, dated 22 May 2023 but modified to:
- a. Address the plans to be endorsed under Condition 1.
 - b. Include Wind Tunnel Testing.
 - c. Address the sitting, standing and walking criteria specified in Clause 58.04-4 (Wind Impacts) of the Frankston Planning Scheme.

The provisions, recommendations and requirements of the endorsed Wind Assessment Report must be implemented and thereafter complied with to the satisfaction of the Responsible Authority.

Materials, finishes and colour schedule

21. Concurrent with the submission of the amended plans, a colour schedule and sample panel of all external materials and finishes showing materials, colours and finishes, roof and glazing treatments including colour copies suitable for endorsing, must be submitted to the satisfaction and approval by the Responsible Authority. When approved, the schedule will form part of the permit.
22. No equipment, services, architectural features or structures of any kind, including telecommunication facilities, other than those shown on the endorsed plans shall be permitted above the roof level of the building unless otherwise agreed to in writing by the responsible authority.

Tree Protection

23. The development must be undertaken in accordance with Australian Standard AS 4970-2009 *Protection of trees on development sites* to ensure that the development does not adversely impact on the health, life expectancy and structural stability of any street trees, to the satisfaction of the Responsible Authority.
24. Prior to the commencement of the development (including vegetation removal), a Tree Protection Fence defined by a 1.8 metre high (minimum) temporary fence constructed using steel or timber posts fixed in the ground or to a concrete pad, with the fence's panels to be constructed of cyclone mesh wire or similar strong metal mesh or netting with a high visibility plastic hazard tape, must be installed at a radius of not less than the Tree Protection Zone for all street trees adjacent to the site, to the satisfaction of the Responsible Authority. A fixed sign is to be provided on all visible sides of the Tree Preservation Fencing, stating "Tree Preservation

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			<p>Zone – No entry without permission from Frankston City Council". Fencing must be inspected by a suitable qualified and experienced arborist prior to commencement of construction works.</p> <p>The requirements below must be observed within this area –</p> <ol style="list-style-type: none"> No vehicular or pedestrian access. The existing soil level must not be altered either by fill or excavation. The soil must not be compacted or the soil's drainage changed. No fuels, oils, chemicals, poisons, rubbish or other materials harmful to trees are to be disposed of or stored. No storage of equipment, machinery or material is to occur. Open trenching to lay underground services e.g.: drainage, water, gas, etc. must not be used unless approved by the Responsible authority to tunnel beneath. Nothing whatsoever, including temporary services wires, nails, screws or any other fixing device, is to be attached to any tree. Tree roots must not be severed or injured. Machinery must not be used to remove any existing concrete, bricks or other materials. <p>Drainage</p> <ol style="list-style-type: none"> Provision of a Stormwater Detention System with a volume capable of retarding the 10 year ARI flow from the development site back to a 5 year ARI pre-development value to the satisfaction of the Responsible Authority. Prior to commencement of development construction detailed design plans and drainage computations of the internal stormwater drainage system including the method of connection to the existing Council drainage infrastructure are to be submitted and approved to the satisfaction of the Responsible Authority. Water Sensitive Urban Design principles (WSUD) are to be incorporated into the drainage design, which may include but not be limited to the following components or a combination thereof: <ul style="list-style-type: none"> On-site stormwater detention and rainwater tanks. Soil percolation Stormwater harvesting and Re-use of stormwater for garden watering, toilet flushing, etc On-site 'bio-treatment' to reduce dissolved contaminants and suspended solids. New vehicle crossing shall be constructed to Frankston City Council's standards and specifications to the satisfaction of the Responsible Authority. All disused vehicle crossing shall be removed and are reinstated to kerb and channel and landscaped to the satisfaction of the Responsible Authority. Prior to the occupation of the building, areas set aside for parking vehicles, loading bays, bicycles, access lanes and paths as shown on the endorsed plans must be: <ol style="list-style-type: none"> Constructed to the satisfaction of the Responsible Authority; Properly formed to such levels that they can be used in accordance with the plans; Surfaced with an all-weather sealcoat; Drained and maintained to the satisfaction; Line marked to show the direction in which vehicles are to travel; Sign marked identifying the allocation of car spaces; and; Properly lit. <p>to the satisfaction of the responsible authority.</p> <p>Car spaces, access lanes, bicycle facilities, loading areas and driveways must be kept available for these purposes at all times.</p> <p>Security Gate</p> <ol style="list-style-type: none"> Any security boom, barrier or similar device controlling vehicular access to the premises must be located a minimum of six metres inside the property to allow vehicles to prop clear of Young Street. Where the development involves work on or access to Council controlled land including roads, reserves and right of way, the owner, operator and their agents under this permit must at all 			

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times take adequate precautions to maintain works to the highest public safety standards, to the satisfaction of the Responsible Authority.

Precautions must include, appropriate signage to AS 1743 *Road Works Signing Code of Practice*, the provision of adequate barricading of works, including trenches of Service Authorities and any other road openings, sufficient to ensure public safety.

All relevant permits must be obtained from Council for works within the existing road reserves, in addition to the planning permit.

Waste Management conditions

33. Before the development starts, an amended Waste Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Waste Management Plan will be endorsed and will then form part of the permit. The Waste Management Plan must be generally in accordance with the Waste Management Plan prepared by Leigh Design, dated 7 June 2024 but modified to:

- a. Address the plans to be endorsed under Condition 1.
- b. Base waste generation rates in Table 1.2 on Sustainability Victoria's Guide Waste Management and Recycling in Multi-unit Developments.
- c. Provide chutes for all waste streams.
- d. Apply full generation rates for organic waste.
- e. Delete reference to allowing "certified compostable liners" to be used.
- f. Ensure that the bin schedule and capacity of bins collection in Table 2 is sufficient for the waste generation of the residential properties based on Sustainability Victoria's Guide Waste Management and Recycling in Multi-unit Developments.
- g. Provide an area for e-waste in the bin store for at least a 120L-240L MGB for residents in addition to the hard waste area allocated.

The provisions, recommendations and requirements of the endorsed Waste Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

- 34. All waste generated by the development must be collected by a Private Waste Management Agency to the satisfaction of the responsible authority.
- 35. No goods must be stored or left exposed outside the building so as to be visible from any public road or thoroughfare.
- 36. No bin or receptacle or any form of rubbish or refuse shall be allowed to remain in view of the public and no odour shall be emitted from any receptacle so as to cause offence to persons outside the land.
- 37. The loading and unloading of goods from vehicles must only be carried out within the designated loading bay area on site.
- 38. Air-conditioning and other plant and equipment installed on or within the buildings must be so positioned and baffled that any noise emitted complies with the appropriate Australian Standards and EPA requirements.

Construction and Environment Management Plan

39. Prior to the commencement of the development, a Construction Management Plan must be submitted to and approved by the Responsible Authority. When approved the plan will be endorsed to form part of the permit. Any plans submitted must be consistent with all other documents approved as part of this permit. The information must be drawn to scale with dimensions and three copies must be provided. The Plan is to include details of the following:

- a. Contact Numbers of responsible owner/contractor including emergency/24 hour mobile contact details.
- b. Identification of possible environmental risks associated with development works.
- c. Response measures and monitoring systems to minimise identified environmental risks, including but not limited to creek protection, vegetation protection, runoff, erosion, dust, litter, noise and light.
- d. Location and specifications of sediment control devices on/off site.
- e. Location and specification of surface water drainage controls.
- f. Proposed drainage lines and flow control measures.
- g. Location and specifications of fencing for the protection of trees and/or vegetation as required by the permit.
- h. Location of all stockpiles and storage of building materials.

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- i. Location of parking for site workers and any temporary buildings or facilities.
 - j. Details to demonstrate compliance with relevant EPA guidelines.
 - k. Target of recycling and re-using a minimum of 80% of construction and demolition waste by weight.
 - l. Hours during which construction activity will take place.
 - m. Traffic management plans that show proposed traffic control measures during construction, the heavy vehicle route to and from the site, loading bay/works zone and access and egress from the site.
 - n. An Acid Sulphate Management Plan to manage any soil conditions identified in the Geotechnical Report endorsed under Condition 19.
- The provisions, recommendations and requirements of the endorsed Construction Environmental Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Urban Design

- 40. All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the Responsible Authority.
- 41. Mailboxes shall be provided within the development to the satisfaction of the Responsible Authority and Australia Post.
- 42. All plumbing work, sewer pipes etc. associated with the building shall be concealed from general view.
- 43. Power and telephone lines to the development shall be placed underground from the main points of service outside the boundaries of the site.
- 44. All roof plant and equipment must be screened so as not to be visible from public areas.
- 45. Outdoor lighting must be provided, designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on neighbouring land.

Amenity

- 46. The amenity of the area must not be detrimentally affected by the use or development through the:-
 - a. Transport of materials, goods or commodities to or from the land.
 - b. Appearance of any building, works or materials.
 - c. Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.
 - d. Presence of vermin.
 - e. In any other way.
 to the satisfaction of the Responsible Authority.
- 47. Unless with the prior written consent of the Responsible Authority, the outdoor dining areas must only operate between the hours of:
 - a. Monday to Thursday: 8.00 am to 10.00 pm.
 - b. Friday and Saturday: 8.00 am to 11.00 pm.
 - c. Sunday and public holidays: 8.00 am to 10:00 pm.

Noise

- 48. Noise emissions from the premises must comply with the requirements of EPA Publication 1826/4 'Noise limit and assessment protocol for the control of noise from commercial, industrial and trade premises and entertainment venues Part II' to the satisfaction of the Responsible Authority.
- 49. No external sound amplification equipment or loudspeakers are to be used for the purpose of announcement, broadcast, playing of music or similar purpose, except for emergency broadcast, announcement, alarm and siren (including testing).

Completion of Buildings and Works

- 50. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.

Completion Prior to Occupancy

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51. Unless with the further written consent of the responsible authority, the building must not be occupied until all buildings and works as shown on the endorsed plans have been completed to the satisfaction of the responsible authority.

Melbourne Water

52. The Finished Floor Levels (FFLs) of all ground floor areas, including all lift and stair lobbies, must be set no lower than 3.0 metres to Australian Height Datum (AHD) (with the exception of transitional areas containing landings, steps or ramps to the satisfaction of Melbourne Water), which is 600mm above the applicable flood level of 2.4m to AHD.

53. All doors, windows, vents, openings and access points to the basement that could allow entry of floodwaters to the basement levels, must be set no lower than 3.0 metres to Australian Height Datum, which is 600mm above the applicable flood level of 2.4m to AHD.

54. Prior to the commencement of works a separate application to Melbourne Water must be made and approved of any new or modified storm water connection to Melbourne Water's drains or watercourses. Prior to accepting an application, evidence must be provided demonstrating that Council considers that it is not feasible to connect to the local drainage system.

Permit Expiry

55. This permit will expire if:

- a. The development has not started within three (3) years of the date of this permit.
- b. The development is not completed within five (5) years of the date of this permit.

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Notes

- A. Any request for an extension of time, or variation/amendment of this permit must be lodged with the relevant fee.
- B. Prior to the commencement of construction the operator of this planning permit must obtain a non-refundable Asset Protection Permit from Frankston City Council's Infrastructure Department.
- C. Any request for time extension of this Permit shall be lodged with the relevant administration fee at the time the request is made. Pursuant to Section 69 of the Planning and Environment Act 1987 the Responsible Authority may extend the periods referred to if a request is made in writing within the following prescribed timeframes:

- Before or within 6 months after the permit expiry date, where the use or development allowed by the permit has not yet started;
- Within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

If a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

D. This permit was amended pursuant to section 74 of the *Planning and Environment Act 1987*, by:

- An amendment to the permit preamble to state:
 - The use and development of the land for a multi-storey building for a fourteen storey building in a Commercial 1 Zone and Design and Development Overlay, Schedule 14 for retail and dwellings.
- The following amendments to the permit conditions:
 - An amendment to Condition 1 to replace the plan references "dated 17 August 2018, Reference 38004, TP-000, TP200-208, TP300-305, TP400-401, TP502 and TP700, Revision C" with "Drawing Nos. TP-200-TP213, TP300-TP303 and TP401-TP403, Revision 9, dated 04/06/2024."
 - Deletion of Condition 1a- 1e, 1g, 1i, 1m, 1o and 1p on the existing permit.
 - The inclusion of new Conditions 1q to 1ll.
 - An amendment to Condition 3 in relation to the Landscape Plan.
 - The deletion of Conditions 7-13 which relate to the serviced apartments.
 - The inclusion of Condition 14 to require a Tree Protection Management Plan.
 - The inclusion of Conditions 15 and 16 in relation to a Sustainability

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<p style="text-align: right;">Management Plan.</p> <ul style="list-style-type: none"> - The inclusion of Condition 17 in relation to a Green Travel Plan. - The inclusion of Condition 18 in relation to a Reflected Glare Assessment. - The inclusion of Condition 19 in relation to a Geotechnical Report. - The inclusion of Condition 20 in relation to a Wind Assessment Report. - The renumbering of remaining conditions from 14-23 to 21-30. - The inclusion of Condition 31 in relation to a security gate. - The renumbering of the remaining conditions from 24-38 to 32- 46. - An amendment to Condition 33 in relation to the Waste Management Plan. - An amendment to Condition 39 in relation to the Construction and Environmental Management Plan. - The inclusion of Conditions 47 in relation to hours of operation for outdoor dining. - The inclusion of Conditions 48 and 49 in relation to noise. - The renumbering of the remaining conditions from 39-40 to 50-51. - The inclusion of Conditions 52-54 to address Melbourne Water's requirements. - The renumbering of the remaining condition from 41 to 55. 											
22/07/2024	11.1	Planning Application 39/2024/P - 13 McMahons Road Frankston 3199 - To use and develop the land for a rooming house in a Mixed Use Zone (MUZ) To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO) To create/alter access to a road in a Transport Zone 2 (TR22)	<p>Deferral Motion to another Council Meeting</p> <p>Moved: Councillor Bolam Seconded: Councillor Harvey</p> <p>That the matter be deferred to the 12 August 2024 Council Meeting.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>	Communities Clements, Sam	<p>22 Aug 2024 2:13pm Clements, Sam - Completion</p> <p>Completed by Clements, Sam (action officer) on 22 August 2024 at 2:13:27 PM - Deferred item from 22 July meeting reported back to 12 Aug 2024 meeting.</p> <p>22 Aug 2024 2:13pm Clements, Sam - Notification</p> <p>Hughes, Angela (first authoriser) notified by Clements, Sam (action officer) on 22 August 2024 at 2:13:41 PM, Sent to Angela Hughes and Rosemary Harding for authorisation, Notified by Sam Clements</p> <p>25 Sep 2024 9:07am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 25 September 2024 at 9:07:40 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Sam Clements, Note: Marked as closed as per Director Communities, Angela Hughes</p>	25/09/2024					
22/07/2024	12.1	Governance Matters Report for 22 July 2024	<p>Inclusion Action Plan Update</p> <p>12. Reviews the action plans within Council relating to access and inclusion that are soon to expire and to commence development of a consolidated Inclusion Action Plan by July 2025 that will integrate a range of focus areas including disability, culturally and linguistically diverse communities, LGBTQIA+ and positive ageing;</p> <p><u>Response to Petition - Increasing the priority of the Frankston Bowling Club all weather canopy project</u></p> <p>13. Notes a Petition was received at its meeting on 22 April 2024, requesting Council to increase the priority of the Frankston Bowling Club all weather canopy project, containing 575 signatures;</p> <p>14. Notes it further considered the matter and at its 3 June 2024 meeting, adopted the 2024-2028 Budget where it resolved that Council:</p> <p style="padding-left: 20px;">6. Commits the following priority project, recognising this may require future discretionary projects be deferred or cancelled as part of developing the 2025/26 Budget and next Long Term Infrastructure Program, to ensure asset renewal targets are not compromised and Council's financial position is not adversely impacted:</p> <ul style="list-style-type: none"> • A capped \$200,000 grant towards the dome roof at Frankston Bowls Club, recognising the current \$600,000 State government towards the project, and conditional on the Federal government funding the balance of the total project cost; <p>15. Notes following the endorsement of this project in the budget, Council officers notified the head petitioner accordingly; and</p>	Communities Bearup, Tim	<p>27 Aug 2024 2:14pm Bearup, Tim</p> <p>This item can be closed., 12. Noted and added to planner., 13. Noted, 14. Noted, 14a. Noted, 14b. Noted, 15. Noted, 16. Noted</p> <p>25 Sep 2024 9:10am Harding, Rosemary</p> <p>As per Angela Hughes - Items 13-16 inclusive can be close but item 12 should remain open</p> <p>04 Oct 2024 10:59am Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 04 October 2024 at 10:59:01 AM - As per director Angela Hughes this is now completed</p> <p>04 Oct 2024 10:59am Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 04 October 2024 at 10:59:12 AM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>04 Oct 2024 10:59am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 04 October 2024 at 10:59:22 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup</p>	4/10/2024					

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Responsible Authority.

8. The amenity of the area must not be adversely affected by the use or development because of:
 - a. Transport of materials, goods, or commodities to or from the land.
 - b. Appearance of any building, work, stored goods, or materials.
 - c. Emission of noise, artificial light, vibration, smell, fume, smoke, steam, soot, ash, dust, wastewater, waste products or oil; or
 - d. The presence of vermin.

To the satisfaction of the Responsible Authority.

Management Plan

9. Before the development starts a management plan must be submitted to and approved by the Responsible Authority. When approved, the management plan will be endorsed and form part of this permit. The Management Plan must include:
 - a. Provision for a permanent, on-site building manager who is also resident in the building.
 - b. Permanent display of the Management Plan in the common lounge area.
 - c. The nature of the management of the complex and the contact details of the building manager.
 - d. The role of the building manager.
 - e. Provision that management arrangements be enacted when the manager is not on the site.
 - f. Details of the terms of accommodation and the maximum number of persons accommodated onsite.
 - g. The contact details of a suitably responsible person who is available 24 hours per day, seven days per week that are displayed in a manner that is visible to any person entering the site to enable a prompt response to any operational complaint which may arise that require immediate attention.
 - h. Building management to ensure that appropriate waste disposal is taking place and correct education is provided to residents.
 - i. Provision of information on community and education services, including health, counselling, and cultural services.
 - j. Provision of information to residents regarding public transport and other non-car-based transport modes.
 - k. Provisions to ensure that the rooming house does not cause unreasonable impacts on the amenity of surrounding residential properties.
 - l. Incorporation of a Code of Conduct for residents which discourages anti-social behaviour such as excessive noise emissions, littering, property damage, and compliance with designated smoking areas. All residents are to agree to abide by the Code of Conduct.
 - m. House rules regarding occupancy and behaviour of students and visitors, and grievance procedures.
 - n. Hours of use of the communal outdoor terrace.
 - o. A procedure for dealing with complaints from residents and from persons not residing on the site.
 - p. The means by which car and bicycle spaces are allocated to residents and a register that documents the allocation of these spaces.
 - q. Critical Incident Management and Emergency & Evacuation Procedures.
 - r. Protocols relating to rubbish bin storage and collection.
 - s. Maintenance and cleaning schedule for all common areas, including all landscaped areas, which is the responsibility of the Building Manager.
 - t. The re-use of furniture and other domestic items, and provisions for the collection of hard waste when tenants change.

10. The use must operate in accordance with the endorsed Management Plan to the satisfaction of the Responsible Authority.

11. A copy of this permit and the Management Plan must always be displayed in a prominent location within the building to the satisfaction of the Responsible Authority.

Landscape

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12. Before the development starts, a detailed landscape plan consistent with Frankston City Council's Landscape Plan Guidelines (2020) must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be prepared by a suitably qualified landscape designer, drawn to scale with dimensions. The plan must be consistent with the development plans and generally in accordance with the concept landscape plan, prepared by Etched dated 10 August 2022, but modified to show:
 - a. a survey (including botanical names) of all existing vegetation on the site and those located within 3m of the site boundary on adjoining properties, accurately illustrated to represent canopy width and labelled with botanical name, height and whether the tree is proposed to be retained and/or removed.
 - b. Tree Protection Zone (TPZ) and Structural Root Zone (SRZ) of all retained trees illustrated with notations regarding protection methods during construction.
 - c. Planting along the southern boundary replaced with screen planting (minimum mature height of 1.5m).
 - d. A planting theme of a minimum 40% indigenous and 40% native
 - e. All existing environmental weed species must be removed from the site and environmental and noxious weeds found in the 'Frankston City Council Invasive Species Guide (2019)' must not be planted.
 - f. Substitute the following proposed trees with indigenous/native species, with no reduction in minimum mature height.
 - i. Lagerstroemia indica 'Natchez'
 - ii. Olea europaea 'Tolley's upright'
 - g. the provision of notes on the landscape plan regarding site preparation, including removal of all weeds, proposed mulch, soil types and thickness, subsoil preparation and any specific maintenance requirements.
 - h. All tree stock used must be in accordance with AS2303-2015 Tree stock for Landscape Use.
13. The landscaping as shown on the endorsed landscape plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or commencement of the use.
14. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged trees are to be replaced.

Tree Protection Management Plan

15. Before works start (including any demolition, levelling of the site, excavations, tree removal, delivery of building/construction materials and/or temporary buildings), a Tree Protection Management Plan (TPMP) prepared in accordance with Frankston City Council's 'Arboricultural Report Writing Guide' must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will form part of the permit. The TPMP must be prepared by a suitably qualified and experienced Arborist in relation to the management and maintenance of trees numbered 4, 8, 9, 10, 12, 13 and 14. The TPMP must make specific recommendations in accordance with AS4970: 2009 - Protection of Trees on Development Sites and detail the following where relevant but not limited to ensuring that the trees remain healthy and viable during and following construction:
 - a. A site plan showing tree protection zones (TPZ) and structural root zones (SRZ), tree protection fence locations and any tree protection fence relocations required where ground protection systems will be used.
 - b. A clear photograph of each tree.
 - c. Any specific damage/faults evident within each tree prior to demolition or construction. These photographs must be supplied within the TPMP as a preliminary dilapidation report.
 - d. Restricted activities in the TPZ.
 - e. Key supervision and monitoring stages of the development including pre-demolition, pre-construction, and post construction stages.
 - f. Details of any TPZ encroachments including if necessary.
 - g. details of any ground protection requirements for neighbouring property trees
 - h. Methods for installation of services e.g., sewerage, storm water, telecommunications, electricity etc.
 - i. Remedial pruning works as required including a detailed photographic diagram specifying what pruning will occur.

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j. Final Certification of Tree protection template.

Before the occupation of the development or at such later date as is approved by the Responsible Authority in writing, the Final Certification Report Template as required in the Tree Protection Management Plan must be completed and submitted to the satisfaction of the Responsible Authority.

16. Tree protection must be carried out in accordance with AS 4970-2009 Protection of trees on development sites and the endorsed TPMP to the satisfaction of the Responsible Authority.

Tree Pruning

17. Any tree pruning must be carried out by a qualified and experienced Arborist who has thorough knowledge of tree physiology and pruning methods. Pruning must be carried out in accordance with AS 4373-2007 Pruning of Amenity Trees and to the satisfaction of the Responsible Authority. Any pruning works must be undertaken before works start. Any pruning of trees located on a neighbouring property should be undertaken in consultation with the property owner.

Engineering Services

18. Before the development starts, detailed design plans and drainage computations of the internal stormwater drainage system including the method of connection to the existing Council drainage infrastructure to the satisfaction of the Responsible Authority must be submitted to and approved by Responsible Authority.

19. A stormwater detention system with a volume capable of retarding the 10% Annual Exceedance Probability (AEP) flow from the development site back to a 20% AEP pre-development value must be constructed to the satisfaction of the Responsible Authority.

20. Stormwater drainage must be connected to stormwater Legal Point of Discharge as nominated by and to the satisfaction of the Responsible Authority.

21. Water Sensitive Urban Design (WSUD) principles must be incorporated into the drainage design, which must include rainwater tanks plumbed in for re-use, and may include but not be limited to the following components or a combination thereof:

- Permeable driveways and porous pavement
- Rain gardens and bioretention basins
- Gross pollutant traps.
- On-site 'bio-treatment' to reduce dissolved contaminants and suspended solids.

22. The stormwater treatment system must be designed to meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater – Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999) in compliance with Standard B9 Permeability and stormwater management objectives.

Parking Requirements

23. Before the occupation of the development or the use starts, areas set aside for parking vehicles and bicycles, access lane and paths as shown on the endorsed plans must be: -

- a. Constructed to the satisfaction of the Responsible Authority.
- b. Properly formed to such levels that they can be used in accordance with the plans.
- c. Surfaced with an all-weather sealcoat.
- d. Drained and maintained to the satisfaction of the Responsible Authority.
- e. Line-marked to indicate each car space, and if necessary, the direction in which vehicles are to travel to the satisfaction of the Responsible Authority.

Car spaces, bicycle spaces, access lane and driveway must be always kept available for these purposes.

24. Low intensity lighting must be provided to ensure that car park areas and pedestrian accessways are adequately illuminated without any loss of amenity to the surrounding area, to the satisfaction of the Responsible Authority.

25. Before the occupation of the development, new or altered vehicle crossing(s) servicing the development must be constructed to the satisfaction of the Responsible Authority (in accordance with SD310 – Frankston City Council Vehicular Crossings Notes & Specifications) and any existing disused or redundant crossing or crossing opening must be removed and replaced with footpath/nature strip/ kerb and channel, to the satisfaction of the Responsible Authority.

Environmentally Sustainable Development

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26. Before the development starts, an amended Sustainable Design Assessment (SDA) to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The plan will be endorsed and will then form part of the permit. The plan must be generally in accordance with the SDA prepared by Frater and dated 11/04/2024 but modified to include or show:

a. Water: as there are no bathtubs in the development, remove reference to it from BESS and SDA.

27. All works must be undertaken in accordance with the endorsed Sustainable Design Assessment (SDA) to the satisfaction of the Responsible Authority. No alterations to the SDA may occur without the written consent of the Responsible Authority.

28. Before the occupation of any dwelling approved under this permit, a report from the author of the SDA, approved pursuant to this permit, or similarly qualified person or company, must be submitted to the Responsible Authority. The report must be to the satisfaction of the Responsible Authority and must confirm that all measures specified in the SDA have been implemented in accordance with the approved Plan.

Waste Management

29. Before the use starts, the Waste Management Plan (WMP) prepared by Salt3 dated 12 April 2024 must be submitted to and endorsed by the Responsible Authority. When endorsed, the plan will form part of this permit. All waste generated by the uses must be collected by a Private Waste Management Agency and in accordance with the EPA Victoria Publication 1254.2 Noise Control Guidelines and the endorsed WMP at all times to the satisfaction of the Responsible Authority.

Urban Design

30. All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the Responsible Authority.

31. Mailboxes shall be provided to the satisfaction of the Responsible Authority and Australia Post.

32. All plumbing work, sewer pipes etc. (except for spouting and stormwater pipes) associated with the new building shall be concealed from general view.

33. All building plant and equipment on the roof is to be concealed to the satisfaction of the Responsible Authority. Noise emitting plant equipment such as air conditioners, must be shielded with acoustic screening to prevent the transmission of noise having detrimental amenity impacts.

34. Outdoor lighting must be provided, designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on neighbouring land.

Melbourne Water

35. The building ground floor areas (including lift area), with the exception of the transitional areas, must be constructed with finished floor levels set no lower than 28.05 metres to Australian Height Datum (AHD), which is 300mm above the applicable flood level of 27.75m to AHD.

36. The building setbacks shown to site boundaries must not be further reduced without the written approval of Melbourne Water, to ensure adequate open space areas to allow for the passage of overland flow.

37. Open space areas must be maintained at existing surface level.

38. Any proposed internal fencing or gates must be at least 50 percent permeable.

Head, Transport for Victoria

39. Prior to the occupation of the development, the crossover and driveway are to be constructed to the satisfaction of the Responsible Authority and at no cost to the Head, Transport for Victoria.

40. If applicable, any security boom, barrier, gate or similar device controlling vehicular access to the premises must be setback a minimum of 6m inside the property boundary to allow vehicles to store clear of the McMahons Road pavement and footpath.

41. Vehicles must enter and exit the site in a forward direction at all times.

Cultural Heritage Management Plan

42. The construction of the development hereby approved must be carried out in the accordance with the approved Cultural Heritage Management Plan No. 18713 prepared by Heritage Insight and approved by the Bunurong Land Council on 24 August 2022.

Permit Expiry

43. This permit will expire if:

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- The development has not started within two (2) years of the date of this permit; or
- The development is not completed within four (4) years of the date of this permit; or
- The use is not started within two (2) years of the date of this permit; or
- The use is discontinued for a period of two (2) years or more.

In accordance with Section 69 of the *Planning and Environment Act 1987*, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Permit Notes

- Asset Protection Permit**
 Before the development starts the operator of this planning permit must obtain a non-refundable Asset Protection Permit from Council's Engineering Services Department.
- Extension of Time**
 Section 69 of the Planning and Environment Act, 1987 provides that before the permit expires or within 6 months afterwards, the owner or occupier of the land to which the permit applies may ask the responsible authority for an extension of time. Please note, if a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
 Any extension of time request must be lodged with the relevant administration fee.
- Variation to Planning Permit**
 Any request for a variation of this Permit shall be lodged with the relevant fee as determined under the Planning & Environment (Fees) Regulations 2016.
- Building Work**
 An owner/occupier is required by law to ensure full compliance with the requirements of the Building Regulations 2018 and the Building Act 1993. Before any building work starts, the Building Act 1993 requires that a building permit is obtained and be available for inspection during all times of construction.
- Head, Transport for Victoria**
 The proposed development requires the construction of a crossover. Separate approval under the Road Management Act 2004 for this activity may be required from the Head, Transport for Victoria. Please contact the Department of Transport prior to commencing any works.

Carried

12/08/2024	11.3	Plan for Victoria - Frankston City Council's submission	<u>Council Decision</u> Moved: Councillor Aitken Seconded: Councillor Bolam That Council: <ol style="list-style-type: none"> Notes the Victorian Government is developing a new plan for Victoria and, as part of the consultation, the community is invited to provide submissions directly to the Victorian Government to help inform the development of the Plan; Expresses disappointment that the State Government has not provided – and does not intend to provide – the people of Victoria with a draft of their new policy document, Plan for Victoria other than the information already made available for comment. This lack of information hinders anyone wishing to make a sensible, genuine, in-depth, educated and informed submission; Notes that the practice of consulting the community on matters that affect them is very important, as it enables the local voice to be heard and taken into consideration; Acknowledges that Council has a proud history of contributing to major pieces of work of planning work undertaken by the State Government, and provides this written submission with the knowledge that it has insufficient information to understand the implications of its submission. Council's written submission highlights areas that could be investigated further, and should be subject to a proper process with the community so as to ensure that they are informed and have the opportunity to make a specific submission should they wish; Endorses the written submission to the Victorian Government's engagement in relation to the development of the proposed <i>Plan for Victoria</i>; and Endorses the written submission to be lodged with the Department of Transport and Planning by 30 August 2024. 	Communities Beauchamp, Tammy	22 Aug 2024 9:49am Lean, Robert - Completion Completed by Lean, Robert on behalf of Beauchamp, Tammy (action officer) on 22 August 2024 at 9:37:59 AM - Frankston City Council's Submission has been submitted to the Department of Transport and Planning on 20 August 2024 22 Aug 2024 9:49am Lean, Robert - Notification Hughes, Angela (first authoriser) notified by Lean, Robert on behalf of Beauchamp, Tammy (action officer) on 22 August 2024 at 9:49:46 AM, Sent to Angela Hughes and Rosemary Harding for authorisation, Notified by Robert Lean 25 Sep 2024 9:14am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (third authoriser) on 25 September 2024 at 9:14:05 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes, Tammy Beauchamp and Robert Lean, Note: Marked as closed as per Director Communities, Angela Hughes	25/09/2024
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<u>Carried</u>						
12/08/2024	11.4	City Futures Progress Report - Quarter 4 April - June 2024	<u>Council Decision</u> Moved: Councillor Aitken Seconded: Councillor Tayler That Council: 1. Receives the Quarter Four City Futures report from April – June 2024 (excluding Economic Scorecard); and 2. Notes the progress of several key projects this quarter, including: <ul style="list-style-type: none"> • the adoption of the Frankston City Economic Development and Skilled Community Strategy; • the work undertaken on the Draft Affordable Housing Policy; • the Autumn school holiday rangers' program; • the completion of the Youth Space Multi-Purpose Court and Skate Park at Sandfield Reserve; and • the progression of Planning Scheme Amendment C160fran (FMAC) to an Independent Planning Panel. 	Communities Beauchamp, Tammy	24 Sep 2024 3:50pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:50:18 PM - Closed as per Director Communities Angela Hughes 24 Sep 2024 3:50pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:50:25 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 25 Sep 2024 9:35am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:35:38 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Director Communities Angela Hughes	25/09/2024
<u>Carried Unanimously</u>						
12/08/2024	12.1	Governance Matters Report for 12 August 2024	<u>Frankston Basketball and Gymnastics Stadium</u> 13. Notes that at its meeting on 23 September 2023, Council resolved that the tender for the construction of Frankston Basketball and Gymnastics Stadium was not to be released until the successful completion of lease/licences and service agreements; 14. Notes that negotiations are progressing well with the Frankston District Basketball Association and Bayside Gymnastics Club on the development of appropriate occupancy and service agreements, and it is anticipated that these agreements will be presented to Council in early 2025 to commence statutory leasing procedures; 15. Approves the release of a Request for Tender for the design and construction of the Frankston Basketball and Gymnastics Stadium, noting that contract documents will not be executed until Frankston District Basketball Association has surrendered their current lease; 16. Notes that this matter is being reported via the Governance Matters report as it is an administrative process to allow the tender to be released in order to meet project timelines;	Communities Bearup, Tim	27 Aug 2024 2:21pm Bearup, Tim This item can be closed., 13. Noted, 14. Noted, 15. Noted, 16. Noted 24 Sep 2024 3:51pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:51:44 PM - Closed as per Director Communities Angela Hughes 24 Sep 2024 3:51pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:51:52 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 03 Oct 2024 11:14am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 03 October 2024 at 11:14:00 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup	3/10/2024
12/08/2024	12.1	Governance Matters Report for 12 August 2024	<u>Best Practice Guide for Prosecutions and Enforcement</u> 18. Notes that work is underway to develop a best practice guide in relation to the full spectrum of Council's investigation and enforcement activities.	Communities Antonic, Rob	24 Sep 2024 3:51pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Antonic, Rob (action officer) on 24 September 2024 at 3:51:19 PM - Closed as per Director Communities Angela Hughes 24 Sep 2024 3:51pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Antonic, Rob (action officer) on 24 September 2024 at 3:51:26 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 25 Sep 2024 9:36am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:36:43 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Rob Antonic, Note: Closed as per Director Communities Angela Hughes	25/09/2024
12/08/2024	12.1	Governance Matters Report for 12 August 2024	20. a) Awards a Letter Under Seal to Jeff Rogut, former Chief Executive Officer for the Frankston Business Collective; b) Notes his outstanding achievements and contributions that have significantly impacted the Frankston business community. His vision, dedication, and leadership have helped shape the Frankston Business Chamber. Jeff has also curated an impressive line-up of events designed to support and celebrate our business community. His forward-thinking approach led to the launch of the first-	Customer Innovation and Arts McQueen, Fiona	04 Sep 2024 10:21am Moro, Jacqueline	10/09/2024

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			<p>ever annual ACE Business Excellence awards, a milestone event that recognises and celebrates local businesses;</p> <p>c) Notes the presentation of the Letter Under Seal will occur at the 9 September 2024 Council Meeting; and</p>		<p>In progress. a) Letter Under Seal for Jeff Rogut has been prepared and awaits sign off for the CEO and Mayor, In progress b) Letter prepared notes his outstanding achievements and contributions that have significantly impacted the Frankston business community. His vision, dedication, and leadership have helped shape the Frankston Business Chamber. , In progress c) The Letter Under Seal will be presented at the 9 September 2024 Council Meeting</p> <p>10 Sep 2024 3:37pm Moro, Jacqueline</p> <p>Complete a) Letter Under Seal for Jeff Rogut approved at 9 September Council Meeting, Complete b) Letter prepared notes his outstanding achievements and contributions that have significantly impacted the Frankston business community. His vision, dedication, and leadership have helped shape the Frankston Business Chamber. , Complete c) The Letter Under Seal will be presented at the 9 September 2024 Council Meeting, Acting Director recommends closure of this completed item.</p> <p>10 Sep 2024 3:39pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 10 September 2024 at 3:39:20 PM - Acting Director recommends closure of this completed item</p> <p>10 Sep 2024 3:39pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 10 September 2024 at 3:39:44 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: Acting director recommended closure</p> <p>10 Sep 2024 3:40pm Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 10 September 2024 at 3:40:23 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: Acting Director recommended closure. Letter under seal for Jeff Rogut presented at the 9/9 CM</p>		
12/08/2024	12.2	Update on Councillor projects of interest and hot topics	<p><u>Key Councillor Projects of Interest</u></p> <p>3. Notes the progress being made on Councillor Capital Projects of Interest since the last Update on Councillor projects of interest and hot topics report on 24 June 2024;</p> <p>4. Notes the status change of the projects as detailed in the body of the report, from the last report on 24 June 2024 Council meeting;</p> <p>5. Agrees to reallocate \$25K of the remaining budget for project 14751 – Bridge Illumination Program - Lighting Frankston Plan Implementation to project 14898 – Fairy Bud Lighting Trial in Trees under delegation, to complete implementation of the decorative lighting in Ballam Park.</p> <p>6. Endorses \$50,000 to be allocated in 2024/25 to install a shelter with seating and/or a table at Havana Reserve, Frankston. The project is to be funded from \$50,000 allocated to Ferndale Drive Reserve shelter installation project in 2024/25;</p> <p>7. Endorses \$17,000 to be allocated in 2024/25 to install two bins at Karingal Football Oval and two seats and a bin at Karingal Netball Court. This project is to be funded from Skye Road Beautification and Major Pruning project in 2024/25;</p> <p>8. Endorses \$6,000 to be allocated in 2024/25 to install two bike hoops at Ballam Park Lake. This project is to be funded from Skye Road Beautification and Major Pruning project in 2024/25;</p> <p>9. Notes that \$15,000 remains in funding to implement the funding priorities of the Skye Road Beautification and Major Pruning;</p>	Infrastructure and Operations Ure, Luke	<p>06 Sep 2024 10:59am Ure, Luke</p> <p>3. Noted. , 4. Noted. , 5. \$25K of the remaining budget for project '14751 – Bridge Illumination Program - Lighting Frankston Plan Implementation' has been reallocated to project '14898 – Fairy Bud Lighting Trial in Trees' to complete implementation of the decorative lighting in Ballam Park., 6. \$50K has been allocated in 2024/25 to install a shelter with seating and/or a table at Havana Reserve, Frankston. The project has been funded from the \$50K that was allocated to Ferndale Drive Reserve shelter installation project in 2024/25., 7. \$17K has been allocated in 2024/25 to install two bins at Karingal Football Oval and two seats and a bin at Karingal Netball Court. This project has been funded from Skye Road Beautification and Major Pruning project in 2024/25., 8. \$6K has been allocated in 2024/25 to install two bike hoops at Ballam Park Lake. This project is to be funded from Skye Road Beautification and Major Pruning project in 2024/25.; 9. Noted., All items associated with this action are complete; request that this action is closed.</p> <p>11 Sep 2024 1:33pm Gaynor, Andrea - Completion</p> <p>Completed by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 11 September 2024 at 1:33:03 PM - Director I&O approved closure of this action.</p> <p>11 Sep 2024 1:33pm Gaynor, Andrea - Notification</p> <p>Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 11 September 2024 at 1:33:11 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor</p> <p>11 Sep 2024 1:33pm Gaynor, Andrea - Authorisation</p> <p>Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 11 September 2024 at 1:33:14 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Luke Ure</p>	11/09/2024	
12/08/2024	12.2	Update on Councillor projects of interest and hot topics	<p><u>Urban Forest Action Plan</u></p> <p>10. Notes the progress being made on the Urban Forest Action Plan delivery and the report presented to Council on the 22 July 2024;</p> <p>11. Notes the eighty-five (85) percent completion of the 2024 planting season to date, which commenced in April 2024, comprising planting trees on nature strips, reserves and parks and open space locations throughout the municipality, is on target to achieve 20,000 trees planted in September 2024;</p> <p><u>Landscape Compliance</u></p>	Communities Beauchamp, Tammy	<p>24 Sep 2024 3:50pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:50:44 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:50pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:50:52 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:36am Harding, Rosemary - Authorisation</p>	25/09/2024	

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			12. Notes the initiatives underway to strengthen landscape outcomes in development proposals by: a. Established a dedicated Landscape Compliance Officer which commenced 2 July 2024. b. Updating landscape planning conditions – due for completion by 30 August 2024. c. Landscape plan guidelines – due for completion by 30 August 2024. <u>Nepean Boulevard Project</u> 13. Notes the Nepean Boulevard Project update which outlines achievements for June/July 2024, confirmed the early works have commenced and will continue through to mid-2025; 14. Notes the draft Nepean Boulevard Master Plan commenced development in February 2024 and is anticipated to be presented to Council in August 2024, prior to the commencement of community engagement. <u>City Beautification</u> 15. Notes the progress made on city beautification as detailed in the body of the report;			Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:36:23 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Director Communities Angela Hughes		
12/08/2024	12.2	Update on Councillor projects of interest and hot topics	<u>Major Event and Public Art</u> 16. Notes the progress made on six key public art projects that are underway; 17. Notes the post event reports for the Major Events Season and South Side Festival; 18. Notes the trial of moving the Waterfront Festival to Friday night and all day Saturday in 2025;	Customer Innovation and Arts	Ryan, Tammy	19 Aug 2024 12:28pm Hall-davis, Tracee 1. Noted, 2. Noted, 3. Noted, Completed 03 Sep 2024 1:25pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 03 September 2024 at 1:25:20 PM - Director recommends closure of this completed action. 03 Sep 2024 1:25pm Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 03 September 2024 at 1:25:27 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro 10 Sep 2024 9:49am Moro, Jacqueline - Authorisation Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 10 September 2024 at 9:49:36 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Tammy Ryan, Note: Approved closure of completed action Acting Director Fiona McQueen 10/9	10/09/2024	
12/08/2024	12.2	Update on Councillor projects of interest and hot topics	<u>Transparency Hub</u> 19. Notes the updates to Transparency Hub datasets on the corporate website. 20. Notes the outstanding datasets currently in progress or under review.	Customer Innovation and Arts	Costello, William	06 Sep 2024 2:58pm Costello, William Transparency Hub, 19. Complete Noted the updates to Transparency Hub datasets on the corporate website. , 20. Complete Noted the outstanding datasets are now completed with all requested registers and datasets now live on Transparency Hub., Noted the Lobbyist and Developer Register was assessed and could not be released publicly as it is not compliant with privacy law. A new blank register was developed and released via the Council Meeting on 12 August and published on Council's Transparency Hub. Records and registers on Council's website are centralised under documents available for public inspection. 17 Sep 2024 3:10pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of Costello, William (action officer) on 17 September 2024 at 3:10:41 PM - Director recommends closure of this completed action 17 Sep 2024 3:10pm Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Costello, William (action officer) on 17 September 2024 at 3:10:47 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro 17 Sep 2024 3:10pm Moro, Jacqueline - Authorisation Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 17 September 2024 at 3:10:52 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and William Costello, Note: Director recommends closure of this completed action	17/09/2024	
12/08/2024	12.2	Update on Councillor projects of interest and hot topics	<u>Sister Cities and Council's Accreditation</u> 21. Notes the update on Sister Cities. 22. Notes that Frankston City is now accredited as a Welcoming City. 23. Notes that UNESCO Creative Cities accreditation applications open in 2025.	Customer Innovation and Arts	McQueen, Fiona	19 Aug 2024 9:02am Thomson, Kristen 21 – Completed, noted., 22 – Completed, noted. , 23 – Completed, noted., Recommend closure of this item given all actions have been completed as at 19/08/2024. 03 Sep 2024 1:21pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 03 September 2024 at 1:21:38 PM - Director recommends closure of this completed action.	10/09/2024	

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MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED	
					<p>03 Sep 2024 1:21pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 03 September 2024 at 1:21:49 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro</p> <p>10 Sep 2024 9:50am Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 10 September 2024 at 9:50:28 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: Approved closure of completed action Acting Director Fiona McQueen 10/9</p>		
12/08/2024	12.3	Frankston City Council Economic Scorecard April - June 2024	<p><u>Council Decision</u></p> <p>Moved: Councillor Aitken Seconded: Councillor Tayler</p> <p>That Council:</p> <ol style="list-style-type: none"> Receives the Frankston City Council Economic Scorecard April – June 2024; and Acknowledges and celebrates key highlights this quarter including: <ul style="list-style-type: none"> Adoption of the <i>Economic Development and Skilled Community Strategy 2023-26</i> at the 13 May 2024 Council Meeting; the Economic Development Team exhibited at the Commbank Small Business Expo over two days in May 2024 and spoke to over 150 businesses; Officers collaborated with the Frankston Mornington Peninsula Local Learning and Employment Network to deliver a ‘School to Work Forum’ in June 2024; Officers actioned 116 Business Concierge requests and other requests from 31 business operators; and Notes that the next Economic Scorecard quarterly report and thereafter, will be combined with a quarterly progress report on the Frankston Business Collective. This is expected to be reported to Council Meeting in the new term of Council. In the meantime, a separate report providing an update on the Frankston Business Collective will be reported to the 9 September 2024 Council Meeting. <p style="text-align: right;"><u>Carried Unanimously</u></p>	Communities	Beauchamp, Tammy	<p>24 Sep 2024 3:41pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:41:50 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:41pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:41:59 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:35am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 25 September 2024 at 9:35:19 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Director Communities Angela Hughes</p>	25/09/2024
12/08/2024	12.4	Frankston Arts Advisory Committee - Minutes 2 July 2024	<p><u>Council Decision</u></p> <p>Moved: Councillor Aitken Seconded: Councillor Tayler</p> <p>That Council:</p> <ol style="list-style-type: none"> Receives the Minutes of the Frankston Arts Advisory Committee meeting held on 2 July 2024; and Notes there will be no Frankston Arts Advisory Committee meetings held during September and October due to the Caretaker Period. <p style="text-align: right;"><u>Carried Unanimously</u></p>	Customer Innovation and Arts	Ryan, Tammy	<p>19 Aug 2024 12:28pm Hall-davis, Tracee</p> <p>1. Noted, 2. Noted, Completed</p> <p>03 Sep 2024 1:23pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 03 September 2024 at 1:23:11 PM - Director recommends closure of this completed action.</p> <p>03 Sep 2024 1:23pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Ryan, Tammy (action officer) on 03 September 2024 at 1:23:19 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro</p> <p>10 Sep 2024 9:50am Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 10 September 2024 at 9:50:56 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Tammy Ryan, Note: Approved closure of completed action Acting Director Fiona McQueen 10/9</p>	10/09/2024
12/08/2024	12.6	Frankston Suburban Revitalisation Board	<p><u>Council Decision</u></p> <p>Moved: Councillor Aitken Seconded: Councillor Tayler</p> <p>That Council:</p> <ol style="list-style-type: none"> Recognises that the Frankston Suburban Revitalisation Board (FSRB) was established in 2015 by the Victorian Government to support the delivery of local projects in the Frankston Metropolitan Activity Centre following the major redevelopment of the Frankston Railway Station and revitalisation of Young Street; Supports the FSRB transition to a locally managed Board from late 2023, with Council as the Secretariat with funding from Victorian Government committed \$150,000 (2023-2024) alongside an equal Council contribution of \$150,000 (2024-2025); 	Customer Innovation and Arts	McQueen, Fiona	<p>19 Aug 2024 8:57am Thomson, Kristen</p> <p>1 – Completed., 2 – Completed, ongoing support of the Frankston Suburban Revitalisation Board continues to be delivered through the role of Secretariat. , 3 – Completed, noted., 4 – Completed, noted. Document will be published on Council’s website in the coming weeks when a new Frankston Suburban Revitalisation Board page is created., 5 – Completed, noted., 6 – Completed, noted. Council has formally sought an extension to the Frankston Suburban Revitalisation Board transition timeline and funding when submitting the Annual Report., 7 – Completed, ongoing involvement in the Frankston Suburban Revitalisation Board and the development of a work plan is currently underway., 8 – Completed, noted. , Recommend closure of this item given all actions have been completed as at 19/08/2024.</p>	10/09/2024

<p>Division:</p> <p>CLOSED / COMPLETED</p> <p>Action Sheets Report</p>		Date From: 9/11/2020				
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			<ol style="list-style-type: none"> 1. Notes that the draft Kindergarten Partnership Strategy was endorsed at the 24 June Council meeting for the purpose of Public Exhibition and information sharing for a period of three weeks; 2. Notes that the draft Strategy was shared across a number of early years organisations, stakeholders, staff and community and all feedback received has been considered and amendments have been made to the draft Strategy where appropriate; 3. Adopts the Kindergarten Partnership Strategy 2024 - 2036; 4. Notes that officers will seek to confirm the kindergartens listed in the Strategy for expansion in Council's Long Term Infrastructure Plan, noting the Strategy will be reviewed annually to ensure that future projects remain aligned with the reform requirements; and 5. Notes that officers have and will continue to develop new partnerships with not for profit and private sector organisations to ensure children and families are provided with choice and all children have access to funded kindergarten programs. <p style="text-align: right;"><u>Carried Unanimously</u></p>		<p>Request for closure - all items complete., 1. Noted - the draft Kindergarten Partnership Strategy was endorsed at the 24 June Council meeting for the purpose of Public Exhibition and information sharing for a period of three weeks., 2. Noted - the draft Strategy was shared across a number of early years organisations, stakeholders, staff and community and all feedback received has been considered and amendments have been made to the draft Strategy where appropriate., 3. Noted - Council unanimously endorsed the Kindergarten Partnership Strategy 2024 - 2036., 4. Noted - officers have requested all future kindergartens listed in the Strategy for expansion to be included in Council's Long Term Infrastructure Plan, noting the Strategy will be reviewed annually to ensure that future projects remain aligned with the reform requirements., 5. Noted - officers have and will continue to develop new partnerships with not for profit and private sector organisations to ensure children and families are provided with choice and all children have access to funded kindergarten programs.</p> <p>24 Sep 2024 3:41pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Benzie, Claire (action officer) on 24 September 2024 at 3:41:18 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:41pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Benzie, Claire (action officer) on 24 September 2024 at 3:41:26 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:34am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 9:34:14 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Claire Benzie, Note: Closed as per Director Communities Angela Hughes</p>	
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12/08/2024	12.10	CCTV Operational Update	<p>Council Decision</p> <p>Moved: Councillor Aitken</p> <p>Seconded: Councillor Taylor</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Acknowledges its substantial investment in CCTV infrastructure and its maintenance, including upgrade since 2009, as part of its role in strengthening the community's safety and wellbeing, and in support of Victoria Police. Council is one of few Councils proactively investing in CCTV infrastructure; 2. Acknowledges that there are in excess of 240 CCTV cameras in Council's network across the municipality and that it is one of the largest networks in Australia; 3. Notes the CCTV vision is accessible only by Victoria Police, who use it in the detection of crime and other activities, as and when their resources permit. Council does not have access to the vision from its CCTV cameras; 4. Reduces the number of new CCTV cameras to be installed in 2024/25 from 19 to 6, thereby reducing its spend on the installation of new CCTV cameras by \$200k; 5. In reducing the number of new cameras to be installed in 2024/25, as per Item 4 of this recommendation, notes the following locations where CCTV cameras will be installed in 2024/25: <ul style="list-style-type: none"> • The Pines Flora and Fauna Reserve (x 3 cameras) • Ashleigh Avenue, Karingal (x 3 cameras) 6. a) Redirects \$120k of the saved money referred to in Item 4 of this resolution to the procurement and installation of new hardware and software technology which will enable Victoria Police to access the CCTV vision from their mobile devices, on the proviso that Victoria Police will increase their physical presence and patrol of the Frankston CBD and particularly Young Street, in recognition and support of Council's continued substantial investment in CCTV infrastructure, which directly benefits Victoria Police; b) In the event that agreement with Victoria Police around the additional resourcing required by 6(a) of this resolution cannot be achieved, redirects the \$120k referred to in Item 6(a) for the installation of CCTV infrastructure as follows: <ol style="list-style-type: none"> i. Shannon Street Mall – 2 cameras – at estimated cost of \$25,836.80 ii. Davey Street and Young Street – 4 cameras – at estimated cost of \$31,770.30 iii. Davey Street Taxi Rank Area – 3 cameras – at estimated cost of \$21,197.00 	<p>Communitie s</p> <p>Antonic, Rob</p>	<p>07 Oct 2024 8:14am Antonic, Rob</p> <p>1. Noted. No further action required., 2. Noted. No further action required., 3. Noted. No further action required., 4. Actioned and completed., 5. Noted. Installation program will be adjusted accordingly for 2024/25., 6. a) Negotiations and formalisation of a Memorandum of Understanding to support Victoria Police accessing CCTV vision from their mobile devices is ongoing., 6. b) Noted., 7. Noted., 8. Noted, with dependency on 6 a),. 9. Noted.</p> <p>10 Oct 2024 10:44am Antonic, Rob - Completion</p> <p>Completed by Antonic, Rob (action officer) on 10 October 2024 at 10:44:28 AM - Refer update</p> <p>10 Oct 2024 10:44am Antonic, Rob - Notification</p> <p>Hughes, Angela (first authoriser) notified by Antonic, Rob (action officer) on 10 October 2024 at 10:44:40 AM, Sent to Angela Hughes, Rosemary Harding and Tenille Craig for authorisation, Notified by Rob Antonic</p> <p>11 Oct 2024 7:19am Harding, Rosemary</p> <p>Closed as per Rob's comments on 7 October 2024</p> <p>11 Oct 2024 7:20am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 11 October 2024 at 7:20:31 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes, Tenille Craig and Rob Antonic, Note: Completed as per direction of Director, Angela Hughes</p>	11/10/2024
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			<p>4. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the <i>Local Government Act 2020 s3(1)(g)</i>.</p>		<p>Status of resolution actions as follows:, 1. Completed, 2. Authorises the Chief Executive Officer to sign the Contract; (Contract being prepared for signing), 3. Authorises the Director of Corporate and Commercial Services to approve variations and extensions of the contract subject to the satisfactory performance of the contractor; and, 4. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g).</p> <p>01 Oct 2024 10:58am Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Howden, Bruce (action officer) on 01 October 2024 at 10:58:41 AM - Director CCS closed this action.</p> <p>01 Oct 2024 10:58am Roberts, Vera - Notification</p> <p>Jaensch, Kim (first authoriser) notified by Roberts, Vera on behalf of Howden, Bruce (action officer) on 01 October 2024 at 10:58:49 AM, Sent to Kim Jaensch for authorisation, Notified by Vera Roberts</p> <p>01 Oct 2024 10:58am Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (first authoriser) on 01 October 2024 at 10:58:54 AM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Bruce Howden</p>		
12/08/2024	12.17	Award of Contract CN11483 - SD-WAN Network Architecture	<p>Council Decision</p> <p>Moved: Councillor Aitken Seconded: Councillor Tayler</p> <p>That Council:</p> <ol style="list-style-type: none"> Awards contract CN11483 – SD-Wan Network Architecture to Logicalis Pty Ltd ABN 30 120 725 902 for an initial period of five (5) years, commencing 1 August 2024, with the provision for two (2) further two (2) year extension options, with a potential contract value of an estimated \$3,921,263 (exclusive of GST); Authorises the Chief Executive Officer to sign the contract; Delegates authority to the Director Customer Innovation and Arts to approve variations and extensions of the contract subject to the satisfactory performance of the contractor; and Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the <i>Local Government Act 2020 s3(1)(g)</i>. <p>Carried Unanimously</p>	Customer Innovation and Arts Cheng, Eddie	<p>04 Sep 2024 11:01am Cheng, Eddie</p> <p>Complete. The SD-WAN Network Services has been awarded as it is a continuation of service provision with Logicalis.</p> <p>10 Sep 2024 2:36pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of Cheng, Eddie (action officer) on 10 September 2024 at 2:35:34 PM - Acting Director recommends closure of this completed action.</p> <p>10 Sep 2024 2:36pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Cheng, Eddie (action officer) on 10 September 2024 at 2:36:06 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: Acting Director recommends closure of this completed action.</p> <p>11 Sep 2024 1:39pm Moro, Jacqueline - Authorisation</p> <p>Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 11 September 2024 at 1:39:02 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Eddie Cheng, Note: Acting Director recommends closure of this completed item.</p>	11/09/2024	
12/08/2024	13.1	Response to 2024/NOM11 - Strengthening the voice of young people within Council	<p>Council Decision</p> <p>Moved: Councillor Bolam Seconded: Councillor Aitken</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes that the newly appointed Frankston Youth Council have commenced their term and are eager to contribute to Council's vision for Frankston City. Notes the advocacy, varied programs and extensive work undertaken by Frankston Youth Services to ensure young people are well engaged and that their voices are heard and valued. Approves the additional actions to be undertaken to expand opportunities to strengthen the voice of young people including: <ol style="list-style-type: none"> Recommendations from the Youth Committee will be included for Council consideration in the quarterly Governance Matters reports that include highlights from Council Committees. Youth Council representatives are to be invited to assist the Mayor at relevant and appropriate events throughout the year as determined by Youth Services and Governance in consultation with the Mayor. 	Communities Bearup, Tim	<p>27 Aug 2024 2:06pm Bearup, Tim</p> <p>This item can be closed., 1. Noted, 2. Noted, 3. Noted, 3a. Noted and added to planner., 3b. Noted and added to planner., 3c. Noted and added to planner., 3d. Noted and added to planner., 3e Noted and added to planner., 4. Noted, 5. Noted</p> <p>25 Sep 2024 9:13am Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 25 September 2024 at 9:13:17 AM - Marked as closed as per Director Communities, Angela Hughes</p> <p>25 Sep 2024 9:13am Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 25 September 2024 at 9:13:26 AM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:34am Harding, Rosemary - Authorisation</p>	25/09/2024	

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			<p>c) A schedule is to be developed for Youth Council representatives to meet periodically with the Mayor to discuss youth-based issues and advise on the work and accomplishments of the Youth Council.</p> <p>d) Frankston Youth Council will further formalise its engagement with Student Representative Councils within Frankston schools by undertaking a survey to seek their input on issues they wish to see Frankston Council involved in. This data will inform the work of the Youth Council and, where appropriate, also their recommendations to Council.</p> <p>e) Youth Council to provide a report to Council as an attachment to the annual Youth Services Action Plan update report, with details on their activities as well as final recommendations to Council.</p> <p>4. Acknowledges the extensive outreach work being undertaken by the Youth Services Team in schools, general programs and through their street-based activities such as Grade 6 to Year 7 transition programs, WHAT bus activations, street art initiatives, the Critical Friends Network, Project Y engagements and others.</p> <p>5. Notes the planning being progressed with School Focussed Youth Services and the Frankston Mornington Peninsula Local Learning Education Network to continually find new ways to expand the reach and maintain the profile of Frankston Youth Services within the local schools network.</p> <p style="text-align: center;">Carried Unanimously</p>		<p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 25 September 2024 at 9:34:57 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup, Note: Closed as per Director Communities Angela Hughes</p>				
12/08/2024	14.1	2024/NOM16 - Frankston Metropolitan Activity Centre (FMAC) Inclusivity	<p>Council Decision</p> <p>Moved: Councillor Hill Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes it has adopted the Frankston Metropolitan Activity Centre (FMAC) Structure Plan in June 2023; 2. Notes Frankston City is an organisation that supports and values inclusiveness and equity for all residents and ratepayers; 3. Notes that Frankston is a Welcoming City; and 4. Resolves that Frankston City Council is supportive of an inclusive FMAC for people of all demographics and backgrounds and supports and encourages all housing types, including affordable and social housing. <p style="text-align: center;">Carried Unanimously</p>	Communitie s Hughes, Angela	<p>24 Sep 2024 3:43pm Harding, Rosemary</p> <p>1. noted, 2. noted, 3. noted, 4. noted. This does not require action on its own as the objective & resolution is part of many existing strategies, policies & plans</p> <p>24 Sep 2024 3:44pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Hughes, Angela (action officer) on 24 September 2024 at 3:44:53 PM - Closed as per Director Communities Angela Hughes</p>	24/09/2024			
19/08/2024	12.1	Projects for submission to Thriving Suburbs grant program	<p>Council Decision</p> <p>Moved: Councillor Aitken Seconded: Councillor Bolam</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes that at the 11 September 2023 Council Meeting resolved its commitment to the following: <ul style="list-style-type: none"> • \$3 million towards the overall estimated \$9 million Bruce Park Pavilion (Frankston) facility redevelopment project, seeking equal funding contributions of \$3 million each from the Victorian and Federal Governments; • \$2 million towards the overall estimated \$6 million Nairm Marr Djambana Gathering Place (Frankston) facility upgrade (stage 1b), seeking equal funding contributions of \$2 million each from Victorian and Federal Governments; 2. Notes that at the 20 November 2023 Council Meeting resolved its commitment to the following: <ul style="list-style-type: none"> • \$2 million towards the overall estimated \$6 million Len Phelps Pavilion (Carrum Downs) facility upgrade project, seeking equal funding contributions of \$2 million each from Victorian and Federal Governments; • \$2 million towards the overall estimated \$6 million Monterey Reserve Precinct Revitalisation (Frankston North) project, seeking equal funding contributions of \$2 million each from Victorian and Federal Governments; 3. Notes the revised cost estimates for construction commencement in the 2025-2026 financial year for the Bruce Park Pavilion Redevelopment (now estimated cost of \$10 million) and Len Phelps Pavilion (now estimated cost of \$5 million); 4. Supports two grant applications being submitted by Council to the Australian Governments Thriving Suburbs program, which closes on 26 August 2024, for the Bruce Park Pavilion 	Customer Innovation and Arts McQueen, Fiona	<p>04 Sep 2024 12:04pm Thomson, Kristen</p> <p>1. Complete. Noted., 2. Complete. Noted., 3. Complete. Noted., 4. Complete. Submissions to Thriving Suburbs program for Bruce Park Pavilion and Len Phelps Pavilion made on 26/08/2024 and letter of support to accompany Nairm Marr Djambana application provided on 22/08/2024., 5. Complete. Revised funding allocations have been added to the review of the LTIP and Council Budget process., 6. Completed. Letter of support to accompany Nairm Marr Djambana application provided on 22/08/2024, 7. Complete. Revised funding allocations have been added to the review of the LTIP and Council Budget process if successful., 8. Complete. Noted., 9. Complete. Letters of support from Federal Member for Dunkley obtained and included in Council's submission., 10. Complete. Revised funding allocations in order to meet Thriving Suburbs program requirements will revert back to original Council funding commitments if unsuccessful through this program. , Recommend closure of this item given all recommendations have been actioned.</p> <p>11 Sep 2024 2:03pm Moro, Jacqueline - Completion</p> <p>Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 11 September 2024 at 2:03:02 PM - Acting Director recommends closure of this completedite,</p> <p>11 Sep 2024 2:03pm Moro, Jacqueline - Notification</p> <p>Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 11 September 2024 at 2:03:11 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro</p> <p>11 Sep 2024 2:03pm Moro, Jacqueline - Authorisation</p>	11/09/2024			

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Redevelopment seeking \$5 million and the Len Phelps Pavilion Upgrade seeking \$2.5 million;

- Commits sufficient funding (in the case of successful grant application/s) at the next Long Term Infrastructure Program review and future annual budgets, and makes further necessary budget adjustments to enable commencement of design at the 2024-2025 Mid-Year Budget Review, as follows;

- Bruce Park Pavilion Redevelopment - additional \$2 million (from \$3 million to \$5 million) to support 50/50 cost share of the project with the Australian Government;
- Len Phelps Pavilion Upgrade - additional \$500,000 (from \$2 million to \$2.5 million) to support 50/50 cost share of the project with the Australian Government;

- Writes a letter of support to accompany Nairn Marr Djambana's separate Thriving Suburbs program application (under Group 1, eligible for up to 90% project funding) for construction of their Gathering Place facility (stage 1b of Master Plan), at a revised overall project cost of \$7.5 million, of which Council's previously allocated \$2 million contribution can be reduced under the grant guidelines to \$750,000 (10% of total project cost);

- This letter will include acknowledgement that Council as the land-owner provides permission for the delivery of the infrastructure project to occur at the Jubilee Park Frankston location, and that Council will also commit to project manage construction of the Gathering Place should the funding application be successful;

- Funds its increased \$2.5 million funding commitment towards Bruce Park Pavilion Redevelopment and Len Phelps Pavilion Upgrade by committing the following changes:

- Reallocation of \$1.25 million in savings freed up from Council's previously committed \$2 million Nairn Marr Djambana Gathering Place funding contribution;
- Reducing its current \$2 million funding contribution towards the Monterey Reserve Precinct Revitalisation project by \$1.25 million, leaving \$750,000 towards the project (pending further review of the current estimate);

- Notes that estimated project construction for Bruce Park Pavilion and Len Phelps Pavilion will commence in early 2026 to be completed by June 2027 as per the funding guidelines;

- Seeks a letter of support from Federal Member for Dunkley, Ms Jodie Belyea MP and key representatives from Bruce Park and Len Phelps to accompany Council's Thriving Suburbs grant applications; and

- Resolves that in the event of unsuccessful grant application/s under the Thriving Suburbs program for the Bruce Park Pavilion and Len Phelps Pavilion projects, the funding increases identified in this report will lapse and immediately revert (as the case may be) to previously committed amounts made at the 11 September 2023 and 20 November 2023 Council Meetings, pending further adjustment to meet the revised costing in the next Long Term Infrastructure Plan review and annual budget adoption (should either Pavilion projects be successful and not NMD's Gathering Place project, to preserve the original \$2 million commitment). This is to support Council's practice of seeking equal funding contributions (one third each) from Council and the Victorian and Federal Governments, in preparation for 2025-2026 federal and state elections.

Carried Unanimously

9/09/2024	11.3	Frankston Metropolitan Activity Centre (FMAC) Development Contributions Plan (DCP) Planning Scheme Amendment (C161fran) - Consideration of submissions received and request the appointment of a Planning Panel	Council Decision Moved: Councillor Bolam Secinded: Councillor Hill That Council:	Communities	Beauchamp, Tammy 24 Sep 2024 3:55pm Harding, Rosemary update req 26 Sep 2024 12:44pm Milton, Katie 01 Nov 2024 10:14am Roberts, Vera 01 Nov 2024 10:16am Roberts, Vera - Completion	1/11/2024
			<ol style="list-style-type: none"> Notes that Planning Scheme Amendment C161fran was publicly exhibited from 9 May to 5 July 2024 for a period of eight (8) weeks; Notes that a total of 10 written submissions (including 1 late submission) were received to Planning Scheme Amendment C161fran; Notes and considers all submissions received in response to the exhibition of Planning Scheme Amendment C161fran in accordance with Section 22(1) of the <i>Planning and Environment Act 1987</i>; Notes and considers the late submission received in response to Planning Scheme Amendment C161fran in accordance with Section 22(2) of the <i>Planning and Environment Act 1987</i>; 		24 Sep 2024 3:55pm Harding, Rosemary update req 26 Sep 2024 12:44pm Milton, Katie 1 to 5. Noted. 6. A request has been sent to the Minister for Planning to appoint a Planning Panel on 18 September 2024. A one (1) member Panel was appointed on 19 September 2024. 7. All submissions were referred to the Planning Panel as per above. 8 to 9. Noted. The Directions and Panel Hearing dates will be confirmed later. 10. Completed. 01 Nov 2024 10:14am Roberts, Vera Met with Manager City Futures and agreed this action can now be closed. Waiting for Director confirmation. 01 Nov 2024 10:16am Roberts, Vera - Completion	

<p>Division: CLOSED / COMPLETED</p> <p>Action Sheets Report</p>	<p>Date From: 9/11/2020 Date To: 20/11/2024 Printed: Wednesday, 20 November 2024 1:49:56 PM</p>					
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED

5. Endorses Officers' response to submissions to Planning Scheme Amendment C161fran as shown at Attachment A;
6. Requests the Minister for Planning appoint a Planning Panel under Part 8 of the *Planning and Environment Act 1987* to hear and consider submissions made to Planning Scheme Amendment C161fran;
7. Refers all submissions on Planning Scheme Amendment C161fran (including the late submission) to the Planning Panel appointed by the Minister for Planning in accordance with Section 23 of the *Planning and Environment Act 1987*;
8. Endorses the recommended changes to Planning Scheme Amendment C161fran outlined in the Officer Report and Attachment A for the purposes of Council's advocacy position before the Planning Panel;
9. Authorises the Director Communities to make any minor or necessary changes to Planning Scheme Amendment C161fran documentation prior to the Planning Panel hearing, that do not change the intent of the amendment for the purpose of Council's advocacy position before the Panel; and
10. Writes to all submitters to inform them of Council's decision.

Completed by Roberts, Vera on behalf of Beauchamp, Tammy (action officer) on 01 November 2024 at 10:15:48 AM - Director Communities agreed to close this action.

01 Nov 2024 10:16am Roberts, Vera - Notification

Hughes, Angela (first authoriser) notified by Roberts, Vera on behalf of Beauchamp, Tammy (action officer) on 01 November 2024 at 10:16:16 AM, Sent to Angela Hughes and Rosemary Harding for authorisation, Notified by Vera Roberts, Note: Rosemary, can you please close this action. This has been confirmed by Angela.

01 Nov 2024 10:19am Harding, Rosemary - Authorisation

Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (third authoriser) on 01 November 2024 at 10:19:35 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes, Tammy Beauchamp and Vera Roberts

Carried

9/09/2024	12.1	Governance Matters Report for 9 September 2024	<p><u>Council Decision</u> Moved: Councillor Bolam Seconded: Councillor Aitken That Council: <u>Council Resolution Status Update</u></p> <ol style="list-style-type: none"> 1. Receives the Council Resolution Status update, including: <ol style="list-style-type: none"> i. Notice of Motion Cost Summary and Notice of Motion Report for 9 September 2024; ii. Notes there are two Notice of Motion actions reported as complete by officers: <ul style="list-style-type: none"> • 2023/NOM6 - Accountability Transparency Reform (ATR) III • 2024/NOM11 – Strengthening the voice of young people within Council • 2024/NOM14 - Wells Street Post Office iii. Notes there is one (1) report delayed in the presentation to Council: <ul style="list-style-type: none"> • Mobile Shower Facilities, delayed to June 2025 iv. Notes, due to the Election Period commencing on 17 September until 26 October 2024, the following reports will be delayed in their presentation to Council and will be presented at its 2 December 2024 Meeting: <ul style="list-style-type: none"> • Chief Executive Officer's quarterly Report – July to September 2024 • Capital Works Quarterly Report – Q1 – July to September 2024 • City Futures Progress Report – Quarter 1 July -September 2024 • Consolidated Performance Report – including Peninsula Leisure – Q1 - July -September 2024 • Statutory Planning Progress Report for August and September 2024 • Young Street Action Plan Quarterly Report – July to September 2024 • Governance Matters Report v. Notes since the Council Meeting, held on 12 August 2024, 33 resolution actions have been completed, as listed in the body of the report; <p><u>Councillor Briefings Record</u></p> <ol style="list-style-type: none"> 2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 12 August 2024 as listed in the body of the report; <p><u>Instrument of Delegations</u></p> <ol style="list-style-type: none"> 3. a. In the exercise of power conferred by the <i>Local Government Act 2020</i> and the other legislation referred to in the S6 Instrument of Delegation from Council to Members of Staff (Instrument), resolves the powers, duties and functions specified in the Instrument be delegated to staff, subject to the conditions and limitations specified in the Instrument; b. Authorises the Chief Executive Officer to sign the S6 Instrument of Delegation; c. Notes: <ol style="list-style-type: none"> i. The Instrument will come into force immediately upon signing and will remain in force until Council determines to vary or revoke the Instrument; ii. When the Instrument comes into force, the previous Instrument, which was adopted by Council on 21 August 2023, will be revoked; and iii. The powers, duties and functions set out in the Instrument are exercised in accordance with any guidelines or policies that Council may from time to time adopt; 	Corporate and Commercial Services Alcock, Brianna	<p>25 Sep 2024 10:03am Alcock, Brianna</p> <p>1. Complete. Council received the Council Resolution Status update., 2. Complete. Council received the record of Councillor Briefings., 3. Complete. Council resolved the S6 Instrument of Delegation, which were subsequently signed by the CEO via docusign., This action is requested for closure by the Director CCS.</p> <p>03 Oct 2024 12:20pm Craig, Tenille - Completion</p> <p>Completed by Craig, Tenille on behalf of Alcock, Brianna (action officer) on 03 October 2024 at 12:20:30 PM - Director CCS approved to close</p> <p>03 Oct 2024 12:20pm Craig, Tenille - Notification</p> <p>Jaensch, Kim (first authoriser) notified by Craig, Tenille on behalf of Alcock, Brianna (action officer) on 03 October 2024 at 12:20:46 PM, Sent to Kim Jaensch and Vera Roberts for authorisation, Notified by Tenille Craig</p> <p>03 Oct 2024 1:51pm Craig, Tenille - Authorisation</p> <p>Authorised by Craig, Tenille (delegate) on behalf of Jaensch, Kim (first authoriser) on 03 October 2024 at 1:51:30 PM, Authorised by Tenille Craig on behalf of Kim Jaensch, Notification sent to Kim Jaensch, Vera Roberts and Brianna Alcock</p>	3/10/2024
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Action Sheets Report		Division: CLOSED / COMPLETED		Date From:	9/11/2020	Date To:	20/11/2024	Printed: Wednesday, 20 November 2024 1:49:56 PM
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			d. Notes that in accordance with the recent updates issued by the Maddocks in July 2023, the S5 Instrument of Delegation from Council to the Chief Executive Officer is not required to be updated; and					
9/09/2024	12.1	Governance Matters Report for 9 September 2024	<p><u>Letter Under Seal for Outgoing Mayor and Deputy Mayor</u></p> <p>4. Awards a Letter Under Seal to Cr Nathan Conroy in recognition of his service as Mayor during the Mayoral Term from November 2023 to October 2024;</p> <p>5. Awards a Letter Under Seal to Cr Liam Hughes in recognition of his service as Deputy Mayor during the Deputy Mayoral Term from November 2023 to October 2024;</p> <p>6. Presents the Letters Under Seal to Cr Nathan Conroy and Cr Liam Hughes at a Briefing or function prior to the conclusion of this Council Term;</p>	Corporate and Commercial Services	Jaensch, Kim	<p>24 Sep 2024 4:31pm Roberts, Vera</p> <p>4. and 5. Letter under seal have been prepared and awaiting review and signature from CEO and Cr Conroy/Hughes., 6. Letters to be presented at a small function commencing after the last final Council Meeting.</p> <p>01 Oct 2024 11:14am Roberts, Vera</p> <p>4. and 5. Completed. Letters under seal were created, approved and signed., 6. Completed. Letters under seal were presented to Councillors on 30 September 2024., Request this action is closed by the Director.</p> <p>01 Oct 2024 3:09pm Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Jaensch, Kim (action officer) on 01 October 2024 at 3:09:09 PM - Director CCS agreed to close this action.</p>	1/10/2024	
9/09/2024	12.1	Governance Matters Report for 9 September 2024	<p><u>Frankston Citizen of the Year Selection Panel</u></p> <p>7. Notes that the Expression of Interest for nominations for the Frankston Citizen of the Year Award Selection Panel was launched from 15 July to 1 September 2024 on Council's website;</p> <p>8. Notes the submissions received were assessed against the criteria, as detailed in the Citizen of the Year Selection Panel Terms of Reference;</p> <p>9. Endorses the recommended nominees, as listed in Attachment F, to be members of the Citizen of the Year Award Selection Panel, and, on endorsement, authorises the release of the names following this Council Meeting;</p>	Corporate and Commercial Services	Alcock, Brianna	<p>25 Sep 2024 10:00am Alcock, Brianna</p> <p>7. Complete. Council noted the advertised dates for expression of interest to the Panel., 8. Complete. Council noted the assessment process undertaken against the Terms of Reference., 9. Complete. Council endorsed the nominees for the Panel and they were notified following the meeting., This action is recommended for closure by the Director CCS.</p> <p>01 Oct 2024 3:06pm Roberts, Vera - Completion</p> <p>Completed by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 01 October 2024 at 3:06:04 PM - Director CCS closed this action.</p> <p>01 Oct 2024 3:06pm Roberts, Vera - Notification</p> <p>Jaensch, Kim (first authoriser) notified by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 01 October 2024 at 3:06:12 PM, Sent to Kim Jaensch for authorisation, Notified by Vera Roberts</p> <p>01 Oct 2024 3:06pm Roberts, Vera - Authorisation</p> <p>Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (first authoriser) on 01 October 2024 at 3:06:16 PM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch and Brianna Alcock</p>	1/10/2024	
9/09/2024	12.1	Governance Matters Report for 9 September 2024	<p><u>Contract CN10845 - Construction of Kananook Commuter Multi-Level Car Park</u></p> <p>11. Notes that Contract CN10845 – Construction of Kananook Commuter Multi-Level Car Park was awarded to Ireland Brown Constructions Pty Ltd (ACN:111 715 621) at Council Meeting on 20 February 2023 for a total contract value of \$15,440,367.00 (exclusive of GST) and authorised the Chief Executive Officer to approve any contract variations from the approved contingency amount;</p> <p>12. Notes, due to unforeseen latent conditions, delay in external authorities' approval and design improvements, variations are likely to exceed the previously approved contingency amount;</p> <p>13. Notes the project budget is fully funded by the Australian Government and authorises the Chief Executive Officer to approve all further contract variations in addition;</p>	Infrastructure and Operations	Gupta, Vishal	<p>30 Sep 2024 4:21pm Bennett, Jaime</p> <p>11. Noted., 12. Noted., 13. Noted., All complete, please close out.</p> <p>03 Oct 2024 10:10am Gaynor, Andrea - Completion</p> <p>Completed by Gaynor, Andrea on behalf of Gupta, Vishal (action officer) on 03 October 2024 at 10:10:50 AM - Director I&O Approved closure of this Action.</p> <p>03 Oct 2024 10:10am Gaynor, Andrea - Notification</p> <p>Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Gupta, Vishal (action officer) on 03 October 2024 at 10:10:57 AM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor</p> <p>03 Oct 2024 10:11am Gaynor, Andrea - Authorisation</p> <p>Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 03 October 2024 at 10:11:01 AM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Vishal Gupta</p>	3/10/2024	
9/09/2024	12.1	Governance Matters Report for 9 September 2024	<p><u>Relocation of Frankston Rotary Shed</u></p> <p>14. Acknowledges the necessity to relocate the Frankston Rotary Club from their existing location within Kananook Reserve due to the redevelopment of Frankston Basketball and Gymnastics stadium (noting the Rotary Shed's original establishment was approved via Council's prior resolution: Item 12.13 from the Council Meeting on 13 May 2019;</p>	Communities	Bearup, Tim	<p>24 Sep 2024 3:54pm Harding, Rosemary</p> <p>14. noted, 15. Did Cam A get this as FYI?</p> <p>25 Sep 2024 10:12am Harding, Rosemary</p>	25/09/2024	

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MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED	
			15. Approves the construction of a new like-for-like shed albeit in a different location within Kananook Reserve (subject further site assessment and external authorities approvals) - noting the cost to re-establish this prescribed shed in Kananook Reserve is estimated to cost \$250,000, whereas the negotiated relocation to 9R Daniel Drive, Carrum Downs is estimated to cost \$600,000;		Tim advised the following today: Rosemary, yes this can noted and closed., Cam is aware of the adopted resolution and his team is working on delivering this., Cheers,, Tim 25 Sep 2024 1:42pm Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 25 September 2024 at 1:41:55 PM - Closed as per Director Communities Angela Hughes 25 Sep 2024 1:42pm Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 25 September 2024 at 1:42:05 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 25 Sep 2024 1:42pm Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 25 September 2024 at 1:42:14 PM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup		
9/09/2024	12.1	Governance Matters Report for 9 September 2024	<u>Sandhurst Estate Asset Transfer</u> 16. Notes the previous resolution made at its Meeting on 19 February 2024 in relation to the Sandhurst Estate formal asset transfer, which authorised the Chief Executive Officer to sign the minor variations to the Amendment to the Section 173 Agreement and the Transfer Deed subsequent to the transition period; 17. Authorises the common seal to be affixed to the Amendment to the Section 173 Agreement and the Transfer Deed;	Infrastructure and Operations Ure, Luke	01 Oct 2024 3:46pm Ure, Luke 16. Noted., 17. At its Council Meeting on 9 September 2024, Council authorised the common seal to be affixed to the Amendment to the Section 173 Agreement and the Transfer Deed. This has now been actioned and copies distributed to Sandhurst Club and their legal representatives., All items associated with this action are complete; request this action is closed. 03 Oct 2024 10:08am Gaynor, Andrea - Completion Completed by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 03 October 2024 at 10:08:36 AM - Director I&O Approved closure of this Action. 03 Oct 2024 10:08am Gaynor, Andrea - Notification Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 03 October 2024 at 10:08:45 AM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor 03 Oct 2024 10:08am Gaynor, Andrea - Authorisation Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 03 October 2024 at 10:08:50 AM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Luke Ure	3/10/2024	
9/09/2024	12.1	Governance Matters Report for 9 September 2024	<u>CCTV Cameras at the Frankston Memorial Park</u> 18. Notes the Cemetery Trust Committee resolved, at its last Trust meeting on 8 May 2024, to identify if there is a need for 2 (two) additional CCTV cameras to be installed on the cemetery grounds. An assessment has been undertaken and confirmed there are already seven (7) CCTV cameras in operation which are positioned sufficiently to cover the Cemetery. Security checks are also carried out every morning and night; <u>Extra Council Meeting</u> 19. Notes it has received the Planning Panel Report for Planning Scheme Amendment C160fran that outlines five (5) recommendations. An extra Council Meeting is required for Council to consider the Panel Report, adopt the Frankston Metropolitan Activity Centre Structure Plan - September 2024 and determine whether to adopt Planning Scheme Amendment C160fran as is or with the recommended changes or to abandon; 20. Notes a planning application 427/2020/P/C for a major development at 35 Playne Street, Frankston is ready for a decision, and an extra Council Meeting is required for Council to determine whether to amend the planning permit; 21. Notes there are no further Council meetings scheduled prior to Election Period and an extra Council Meeting is recommended to be held on 16 September 2024, with notice of the meeting to be given in accordance with Council's Governance Rules; 22. Resolves for Attachment F (Citizen of the Year Selection Panel submissions) to remain confidential indefinitely, except for the names only of the recommended panellists as referenced in Item 9 of this resolution, on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (Local Government Act 2020, s.3(1)(f)). These grounds apply because the information concerns information about the	Corporate and Commercial Services Alcock, Brianna	24 Sep 2024 5:34pm Alcock, Brianna 18. Complete. Council noted the assessment of CCTV cameras at the Cemetery., 19. Complete. Council noted receipt of the Planning Panel Report and the extra Council Meeting required., 20. Complete. Council noted the planning application 427/2020/P/C to be tabled at the extra Council Meeting., 21. Complete Council noted the extra Council Meeting required on 16 September 2024. A notice was approved by the CEO and the meeting was advertised and held., 22. Complete. Council resolved for Attachment F (Citizen of the Year Selection Panel submissions) to remain confidential except the names of the panellists, which were released with the minutes of the meeting., 23. Complete. Council resolved for Attachment G (Letter from Rotary Club of Frankston) to remain confidential indefinitely., This action is requested for closure by the Director CCS. 01 Oct 2024 3:06pm Roberts, Vera - Completion Completed by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 01 October 2024 at 3:06:46 PM - Director CCS closed this action. 01 Oct 2024 3:06pm Roberts, Vera - Notification Jaensch, Kim (first authoriser) notified by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 01 October 2024 at 3:06:55 PM, Sent to Kim Jaensch for authorisation, Notified by Vera Roberts 01 Oct 2024 3:06pm Roberts, Vera - Authorisation	1/10/2024	

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8. Supports Council Officers in making a submission to the Victorian Government on proposed ResCode changes.								
9/09/2024	11.1	Frankston Metropolitan Activity Centre Coordination Update (April to June 2024)	<p>Council Decision</p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes that the FMAC Coordination Group met twice during the April to June 2024 quarter; Notes that the focus of the FMAC Coordination Group this quarter was to develop and refine the Young Street Action Plan, which was adopted by Council on 12 August 2024. Young Street is a key entry point within the FMAC and improving the visitor experience of this street will provide better outcomes to the community and the FMAC. Acknowledges a number of initiatives that occurred in support of the Young Street Action Plan, including: <ul style="list-style-type: none"> Increased patrols by Council's Rapid Response Team Increased cleaning of the public toilet and directional street signage Council's facilitation of two new pop-up retail offerings, from two previously vacant shops in Young Street Preliminary discussions with Metro Trains and South East Community Links to establish an outreach service at the Frankston Railway Station. Notes that this is the last quarterly progress report that Council will receive on the FMAC Coordination Group. Going forward, Council will instead receive updates on any progress as part of either the Young Street Action Plan Quarterly Report or City Futures Quarterly Report. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Communities Hughes, Angela	<p>24 Sep 2024 3:56pm Harding, Rosemary</p> <p>1. noted, 2. noted, 3. noted, 4. noted</p> <p>24 Sep 2024 3:56pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Hughes, Angela (action officer) on 24 September 2024 at 3:56:52 PM - Closed as per Director Communities Angela Hughes</p>	24/09/2024		
9/09/2024	12.2	Capital Works Quarterly Report - Q4 - April to June 2024	<p>Council Decision</p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Receives and notes the quarterly progress report for the fourth quarter (April to June 2024) of the 2023/24 Capital Works Program; Notes that \$83.398 million of expenditure was achieved in 2023/24 against a total Adjusted Capital Works Program budget of \$93.346 million, which equates to an outstanding 90.7% program expenditure delivery rate (expenditure and savings) of the Annual Program; Recognises the outstanding achievement of an 87.27% average delivery rate for the capital works program over the past four financial years of this Council term, including the successful completion of numerous major projects as detailed in this report. This accomplishment is especially significant given the challenges posed by the Covid pandemic and the subsequent recovery period, and is a testament to the dedication, resilience, and expertise of Council's team; Notes that for transparency and disclosure of the capital works program to the public, the full details have been provided in the open attachments to the report; Notes there were no reported projects where variations have exceeded the pre-approved variation amount is in accordance with S7 Instrument of Sub-Delegation by CEO; and Endorses the list of 2023/24 project funding proposed to be carried forward into the 2024/25 Capital Works Program, an amount which totals \$8.512 million. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Infrastructure and Operations Ure, Luke	<p>01 Oct 2024 3:43pm Ure, Luke</p> <p>1. The quarterly progress report for the fourth quarter (April to June 2024) of the 2023/24 Capital Works Program was presented to Council at its Council Meeting on 9 September 2024., 2. Noted., 3. Noted., 4. Noted., 5. Noted., 6. Council endorsed the list of 2023/24 project funding to be carried forward into the 2024/25 Capital Works Program (an amount which totals \$8.512 million), this has been processed in TechOne in the new financial year ledger., All items associated with this action are complete; request this action is closed.</p> <p>03 Oct 2024 10:08am Gaynor, Andrea - Completion</p> <p>Completed by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 03 October 2024 at 10:07:57 AM - Director I&O Approved closure of this Action.</p> <p>03 Oct 2024 10:08am Gaynor, Andrea - Notification</p> <p>Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 03 October 2024 at 10:08:05 AM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor</p> <p>03 Oct 2024 10:08am Gaynor, Andrea - Authorisation</p> <p>Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 03 October 2024 at 10:08:10 AM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Luke Ure</p>	3/10/2024		
9/09/2024	12.3	Frankston City Health and Wellbeing Plan 2021-2025 - Year Three Annual Report and Draft Year Four Action Plan	<p>Council Decision</p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Receives the Year Three Annual Report for the Health and Wellbeing Plan 2021-2025, noting that its completion is a statutory requirement; and Adopts the Draft Year Four Action Plan (2024-25) for the Health and Wellbeing Plan 2021-2025. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Communities Beauchamp, Tammy	<p>24 Sep 2024 3:53pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:53:28 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:53pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:53:35 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:37am Harding, Rosemary - Authorisation</p>	25/09/2024		

Item 12.1 Attachment C: Completed Actions Report for 2 December 2024

Division: CLOSED / COMPLETED				Date From: 9/11/2020 Date To: 20/11/2024 Printed: Wednesday, 20 November 2024 1:49:56 PM		
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Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (third authoriser) on 25 September 2024 at 9:37:40 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Director Communities Angela Hughes

9/09/2024	12.6	Update on Landscape Compliance process and Guidelines	<u>Council Decision</u> Moved: Councillor Aitken Seconded: Councillor Hill That Council: <ol style="list-style-type: none"> Affirms Council's commitment to robust and locally appropriate landscaping, to green and soften new development across the municipality and improve environmental outcomes; Endorses the revised Landscape Guidelines (Sept 2024), which have been strengthened since they were first produced in 2020 to include reference to the Biodiversity Action Plan and Urban Forest Action Plan; Notes the strengthening of Council's standard landscape planning conditions, including to require a two-stage inspection of landscaping required as part of new development. These two-stages include when the landscaping has been planted to ensure is completed in accordance with the endorsed landscape plan, and within 12-months thereafter to ensure that the landscaping has been maintained and if not, to identify maintenance requirements and which plants require replacement; Notes the commencement of the Landscape Compliance Officer, whose role is to proactively inspect new developments to ensure the landscaping complies with the respective planning permit; and Embeds the Landscape Guidelines (Sept 2024) into practice and notes that officers will present the revised Landscape Guidelines to Landscape professionals and frequent Planning Permit Applicants to highlight changes made to these Guidelines so as to ensure a greater understanding of Council's expectations and desired landscape improvements amongst those using the Guidelines as part of their proposals for development. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Communitie s Beauchamp, Tammy	<p>24 Sep 2024 3:52pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:52:11 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:52pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 24 September 2024 at 3:52:19 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:37am Harding, Rosemary - Authorisation</p> <p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 25 September 2024 at 9:37:00 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: Closed as per Director Communities Angela Hughes</p>	25/09/2024
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9/09/2024	12.7	Frankston City Bike Riding Strategy 2024-2039	<u>Council Decision</u> Moved: Councillor Harvey Seconded: Councillor Baker That Council: <ol style="list-style-type: none"> Notes the extensive community consultation with the community and internal and external stakeholders throughout this project since October 2023. Adopts the Frankston City Bike Riding Strategy 2024-2039 including the recommended Action Plan as detailed in the strategy; Notes that the recommended actions in the strategy are proposed to be funded through a number of funding avenues including Council's Long Term Infrastructure Plan and through advocacy to various funding streams including Federal and State funding programs; and Notes further ongoing consultation with traders, residents and property owners directly abutting the infrastructure will occur during the design and implementation stages of the relevant projects identified in the Action Plan. <p style="text-align: center;"><u>Carried Unanimously</u></p>	Infrastructu re and Operations Atla, Shekar	<p>02 Oct 2024 10:26am Atla, Shekar</p> <p>1. Noted, No further action required. , 2. Noted, No further action required. , 3. Noted, No further action required. , 4. Notes, No further action required.</p> <p>03 Oct 2024 10:07am Gaynor, Andrea - Completion</p> <p>Completed by Gaynor, Andrea on behalf of Atla, Shekar (action officer) on 03 October 2024 at 10:07:26 AM - Director I&O Approved closure of this Action.</p> <p>03 Oct 2024 10:07am Gaynor, Andrea - Notification</p> <p>Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Atla, Shekar (action officer) on 03 October 2024 at 10:07:35 AM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor</p> <p>03 Oct 2024 10:07am Gaynor, Andrea - Authorisation</p> <p>Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 03 October 2024 at 10:07:41 AM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Shekar Atla</p>	3/10/2024
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9/09/2024	12.8	Annual Volunteering Frankston Award Nominations	<u>Council Decision</u> Moved: Councillor Harvey Seconded: Councillor Baker That Council: <ol style="list-style-type: none"> Approves the independent Community Panel's recommendations for the 2024 Annual Volunteering Frankston Awards winners within the nominee categories: Service, Leadership, Teamwork, Youth, Initiative, and Community Organisation (as noted in the confidential Attachment A); Awards a \$1,000 monetary prize to the winning recipient of the Community Organisation award; 	Communitie s Bearup, Tim	<p>24 Sep 2024 3:52pm Harding, Rosemary - Completion</p> <p>Completed by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:52:49 PM - Closed as per Director Communities Angela Hughes</p> <p>24 Sep 2024 3:52pm Harding, Rosemary - Notification</p> <p>Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Bearup, Tim (action officer) on 24 September 2024 at 3:52:56 PM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding</p> <p>25 Sep 2024 9:37am Harding, Rosemary - Authorisation</p>	25/09/2024
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			<p>3. Resolves that Attachment A be retained as confidential until after the announcement of the award recipients at the Awards Ceremony on 26 November 2024; and</p> <p>4. Resolves Attachment B (Nomination Assessment) be retained as confidential indefinitely on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (Local Government Act 2020, s.3(1)(f). These grounds apply because the information concerns information about the nominees and the persons who nominated them, who have not consented to their information being disclosed. Release of this information might undermine public confidence and make people reluctant to submit nominations in the future, which would compromise Council's ability to run similar awards programs in the future.</p> <p style="text-align: center;"><u>Carried Unanimously</u></p>		<p>Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 25 September 2024 at 9:37:20 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tim Bearup, Note: Closed as per Director Communities Angela Hughes</p>		
9/09/2024	12.10	Award of Contract CN11415 - Sandfield Reserve Playspace Upgrade and BBQ and Picnic Areas	<p><u>Council Decision</u></p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Awards contract CN11415 for Sandfield Reserve Playspace Upgrade and BBQ and Picnic Areas to LJM Constructions Pty Ltd (ACN 610 919 581) for \$2,924,018.10 GST exclusive; Authorises the Chief Executive Officer to sign the contract; Delegates approval of contract variations within the contingency amount outlined in the confidential attachment to the Chief Executive Officer; Commits an additional \$360,000 to Sandfield Reserve Playspace Upgrade, BBQ and Picnic Areas to address a budget shortfall in the 2024/25 Annual Budget. This will be achieved by deferring \$360,000 from CW 14530 Monterey Reserve Masterplan Implementation project from 2024/25 to 2025/26; Commits an additional \$10,000 recurrent budget in Council's future operations budgets commencing 2025/26 for increased ongoing maintenance of Sandfield Playspace and BBQ & Picnic Areas; and Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g). <p style="text-align: center;"><u>Carried Unanimously</u></p>	Infrastructure and Operations Dickins, Doug	<p>12 Sep 2024 3:37pm Dickins, Doug</p> <p>1. Noted, 2. Noted - CEO to sign contract documentation once available, 3. Noted, 4. Noted - LTIP to be amended accordingly, 5. Noted, 6. Noted, Based on the above it is sought to close this matter as actioned.</p> <p>03 Oct 2024 10:10am Gaynor, Andrea - Completion</p> <p>Completed by Gaynor, Andrea on behalf of Dickins, Doug (action officer) on 03 October 2024 at 10:09:58 AM - Director I&O Approved closure of this Action.</p> <p>03 Oct 2024 10:10am Gaynor, Andrea - Notification</p> <p>Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Dickins, Doug (action officer) on 03 October 2024 at 10:10:05 AM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor</p> <p>03 Oct 2024 10:10am Gaynor, Andrea - Authorisation</p> <p>Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 03 October 2024 at 10:10:09 AM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Doug Dickins</p>	3/10/2024	
9/09/2024	12.11	Award of Contract CN11417 - Frankston Park Oval Reconstruction	<p><u>Council Decision</u></p> <p>Moved: Councillor Harvey Seconded: Councillor Baker</p> <p>That Council:</p> <ol style="list-style-type: none"> Awards contract CN11417 Frankston Park Oval Reconstruction to Hendriksen Contractors Pty Ltd (ACN 093 866 758) for \$1,203,821.46 Excluding GST; Authorises the Chief Executive Officer to sign the contract; Delegates approval of contract variations within the contingency amount outlined in the confidential attachment to the Chief Executive Officer; and; Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g). <p style="text-align: center;"><u>Carried Unanimously</u></p>	Infrastructure and Operations Dickins, Doug	<p>12 Sep 2024 3:35pm Dickins, Doug</p> <p>1. Noted, 2. Noted - CEO to sign contract documentation once available, 3. Noted, 4. Noted, Based on the above it is sought to close this matter as actioned.</p> <p>03 Oct 2024 10:09am Gaynor, Andrea - Completion</p> <p>Completed by Gaynor, Andrea on behalf of Dickins, Doug (action officer) on 03 October 2024 at 10:09:31 AM - Director I&O Approved closure of this Action.</p> <p>03 Oct 2024 10:09am Gaynor, Andrea - Notification</p> <p>Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Dickins, Doug (action officer) on 03 October 2024 at 10:09:38 AM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor</p> <p>03 Oct 2024 10:09am Gaynor, Andrea - Authorisation</p> <p>Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 03 October 2024 at 10:09:43 AM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Doug Dickins</p>	3/10/2024	
9/09/2024	12.12	Award of Contract CN11376 - Seaford Child and Family Centre	<p><u>Council Decision</u></p> <p>Moved: Councillor Aitken Seconded: Councillor Tayler</p> <p>That Council:</p> <ol style="list-style-type: none"> Awards Contract CN11376 for Seaford Child and Family Centre to Harris HMC Interiors (VIC) Pty Ltd (ACN: 130 177 614) for a total lump sum of \$4,134,747.00 excl. GST. 	Infrastructure and Operations Gupta, Vishal	<p>30 Sep 2024 4:18pm Bennett, Jaime</p> <p>1. Noted., 2. Noted., 3. Noted., 4. Noted., 5. Noted., All completed, please close out.</p> <p>03 Oct 2024 10:09am Gaynor, Andrea - Completion</p> <p>Completed by Gaynor, Andrea on behalf of Gupta, Vishal (action officer) on 03 October 2024 at 10:09:04 AM - Director I&O Approved closure of this Action.</p>	3/10/2024	

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9/09/2024		Petition – Objection to Planning Application 8/2024/P	<u>Council Decision</u> Moved: Councillor Asker Seconded: Councillor Tayler That the petition objecting to the planning application 8/2024/P, containing 24 signatures, be referred to the planning department for consideration in the planning application process. <u>Carried Unanimously</u>	Communities Clements, Sam	10 Oct 2024 10:55am Clements, Sam - Completion Completed by Clements, Sam (action officer) on 10 October 2024 at 10:55:21 AM - Petition tabled at Council meeting 9 September 2024. An objection (separate to the petition) has been received from the head petitioner on the planning permit application 8/2024/P. 10 Oct 2024 10:55am Clements, Sam - Notification Hughes, Angela (first authoriser) notified by Clements, Sam (action officer) on 10 October 2024 at 10:55:32 AM, Sent to Angela Hughes, Rosemary Harding and Tenille Craig for authorisation, Notified by Sam Clements 11 Oct 2024 7:21am Harding, Rosemary Closed as per Sam's Notes on 10 Oct 2024 11 Oct 2024 7:21am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (first authoriser) on 11 October 2024 at 7:21:54 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes, Tenille Craig and Sam Clements, Note: Completed as per direction of Director, Angela Hughes	11/10/2024
16/09/2024	11.1	Adoption of the Frankston Metropolitan Activity Centre (FMAC) Structure Plan (September 2024) and consideration of the Planning Panel Report for Planning Scheme Amendment C160fran	<u>Council Decision</u> Moved: Councillor Tayler Seconded: Councillor Hill That Council: <ol style="list-style-type: none"> Receives and considers the Panel Report for Planning Scheme Amendment C160fran pursuant to Section 27 of the <i>Planning and Environment Act 1987</i>; Adopts Planning Scheme Amendment C160fran pursuant to Section 29 of the <i>Planning and Environment Act 1987</i> with changes as set out in Attachments B and C to item 3.1 in the City Planning Report of the Council Meeting Report of 16 September 2024. Authorises Council officers to submit the adopted Planning Scheme Amendment C160fran to the Minister for Planning for approval pursuant to Section 31 of the <i>Planning and Environment Act 1987</i>; Authorises the Director Communities to revise the adopted Planning Scheme Amendment C160fran if changes are sought from the Department of Transport and Planning; Adopts the <i>Frankston Metropolitan Activity Centre Structure Plan (Tract, September 2024)</i>; and Notes that Council officers will notify all submitters of the decision. 	Communities Beauchamp, Tammy	26 Sep 2024 12:45pm Milton, Katie 1 to 5. Noted. The Adopted Planning Scheme Amendment C160fran and the Adopted Frankston Metropolitan Activity Centre Structure Plan, September 2024 was all submitted the Minister for Planning on 19 September 2024, with DTP acknowledging the submitted documents. 6. Completed. 04 Oct 2024 11:08am Harding, Rosemary - Completion Completed by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 04 October 2024 at 11:08:00 AM - As oer director Angela Hughes this is now completed 04 Oct 2024 11:08am Harding, Rosemary - Notification Hughes, Angela (first authoriser) notified by Harding, Rosemary on behalf of Beauchamp, Tammy (action officer) on 04 October 2024 at 11:08:14 AM, Sent to Angela Hughes for authorisation, Notified by Rosemary Harding 04 Oct 2024 11:08am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 04 October 2024 at 11:08:25 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes and Tammy Beauchamp, Note: As oer director Angela Hughes this is now completed	4/10/2024
16/09/2024	11.2	Planning Application 437/2020/P/C - 35 Playne Street, Frankston - Application to amend a planning permit to construct a fifteen (15) storey mixed use building in a Commercial 1 Zone, use of land for dwellings and reduce the number of car parking spaces required under the Parking Overlay, Schedule 1	<u>Council Decision</u> Moved: Councillor Bolam Seconded: Councillor Tayler That Council resolves to issue an Amended Planning Permit in respect to Planning Permit Application number 437/2020/P/C for to allow the construction of a fifteen (15) storey mixed use building in a Commercial 1 Zone, use of land for dwellings and reduction to the number of car parking spaces required under the Parking Overlay, Schedule 1 at 35 Playne Street, Frankston, subject to the following conditions: Plans <ol style="list-style-type: none"> Before the use and/or development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and one copy must be provided. The plans must be substantially in accordance with the plans submitted with the application prepared by Via Architects, Drawing No. TP-010 - TP-011, TP-100 - TP-113, TP-200 - TP-203, TP-210 - TP-211, TP-900 - TP-907, TP-920 - TP-930 and TP-950 - TP-951, Revision 9, dated 10 July 2024, but modified to show: <ol style="list-style-type: none"> Deleted. Deleted. Deleted. 	Communities Clements, Sam	10 Oct 2024 10:46am Clements, Sam - Completion Completed by Clements, Sam (action officer) on 10 October 2024 at 10:46:10 AM - Amended planning permit issued 23/09/24. 10 Oct 2024 10:46am Clements, Sam - Notification Hughes, Angela (first authoriser) notified by Clements, Sam (action officer) on 10 October 2024 at 10:46:51 AM, Sent to Angela Hughes, Rosemary Harding and Tenille Craig for authorisation, Notified by Sam Clements 11 Oct 2024 7:28am Harding, Rosemary Closed as per Sam's comment on 10 Oct 2024 11 Oct 2024 7:29am Harding, Rosemary - Authorisation Authorised by Harding, Rosemary (delegate) on behalf of Hughes, Angela (second authoriser) on 11 October 2024 at 7:29:17 AM, Authorised by Rosemary Harding on behalf of Angela Hughes, Notification sent to Angela Hughes, Tenille Craig and Sam Clements, Note: Completed as per direction of Director, Angela Hughes	11/10/2024

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- (d) Elevations to identify and annotate clear, unfrosted glazing to the Playne Street interface and pedestrian entry to Park Lane.
- (e) Northern Elevation to identify that artwork occupies the entirety of the ground floor level.
- (f) Deleted.
- (g) An Environmental Wind Tunnel Modelling Report in accordance with Condition 37.
- (h) All trees growing on the site and on the adjoining properties within 3m of the boundaries must be clearly illustrated on all relevant plans to demonstrate canopy width, trunk location, clearly labelled and state whether the tree is to be retained or removed to the satisfaction of the Responsible Authority.
- (i) The Tree Protection Zone and Structural Root Zone for all trees to be retained and the tree protection fence locations must be illustrated on all relevant plans to the satisfaction of the Responsible Authority.
- (j) Tree protection conditions noted in accordance with Conditions 7.
- (k) A Landscape Plan in accordance with Condition 3.
- (l) A Landscape Maintenance Plan in accordance with Condition 4.
- (m) Deleted.
- (n) A detailed materials, finished and colour schedule in accordance with Condition 11.
- (o) A Waste Management Plan in accordance with condition 38.
- (p) Details of the roof services screen treatment to reflect to overall building design.
- (q) Deleted.
- (r) Location of the wayfinding signage for the bicycle spaces in accordance with Clause 52.34-7 of the Frankston Planning Scheme.
- (s) Details of bicycle parking devices to comply with Australian Standards AS2890.3.
- (t) Deleted.
- (u) Deleted.
- (v) End of Trip Facilities to identify at least one shower with access to a change room in accordance with Clause 52.34-5 of the Frankston Planning Scheme.
- (w) A Green Travel Plan in accordance with Condition 34.
- (x) A Reflected Glare Assessment in accordance with Condition 39.
- (y) A Car Parking Management Plan in accordance with Condition 40.
- (z) A 3D digital model.
- (aa) Lighting around the entry where pedestrian access is proposed to Park Lane.
- (bb) An alternative screening treatment to the booster which is in keeping with the coastal aesthetic of the building.
- (cc) Swinging doors to the residential lobby and Park Lane pedestrian entry which directly services two DDA car parks to be designed to DDA standards.
- (dd) All ESD initiatives identified in the BESS and Sustainable Management Plan as notations on the plans for the following categories Management, Energy, IEQ, STRM, Waste, Material, Transport, Water and Urban ecology including JV3 modelling, daylight modelling outcomes for energy saving, glazing specifications (SHGC, U, VLT) and interior colours.

No Alterations

- 2. The use and/or development as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Landscaping

- 3. Before the commencement of buildings and works, a detailed landscape plan consistent with Frankston City Council's Landscape Plan Preparation Guidelines (2020) must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions. The plan must be generally in accordance with the Landscape plan prepared by Via Architects, Drawing Nos. TP-950 - TP-951, Revision 9, dated 10 July 2024, but modified to show:



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			<ol style="list-style-type: none"> a. A survey (including botanical names) of all existing vegetation located within three (3) metres of the boundary of the site on adjoining properties, accurately illustrated to represent canopy width and labelled with botanical name, height and whether the tree is proposed to be retained and/or removed; b. The tree number, T.P.Z., S.R.Z. and tree protection notations relating to Council street trees. c. the delineation and details of surface finishes of all garden beds, grassed areas, pathways, driveways, retaining walls and other landscape works including areas of cut and fill throughout the development site; d. a planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, size at maturity and quantities of each plant; e. a range of plant types from ground covers to large shrubs, trees including shade tolerant indigenous plants; f. adequate planting densities (e.g.: plants with a mature width of 1 metre, planted at 1 metre intervals); g. A planting theme of a minimum 30% indigenous and 40% native within each plant group; h. Detailed design of all planter boxes and demonstrate adequate soil volumes and drainage; i. Planter boxes to include climbing structures for vertical greening; j. Deleted; k. Detailed design for all green walls and climbing structures l. Deleted; m. The provision of notes on the landscape plan regarding site preparation, including in-ground irrigation system to be provided to all landscaped areas, proposed mulch, soil types and thickness and subsoil preparation; n. All tree stock used must be in accordance with AS2303-2015 Tree stock for Landscape Use. <p>4. Before the commencement of buildings and works, a landscape management plan must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must include:</p> <ol style="list-style-type: none"> a. Details of the initial plan establishment period; b. Long term maintenance regime for all established areas including balcony planter boxes and roof garden to include detail on but not limited to the following: maintenance schedule including inspections, weeding, watering and inspection of any irrigation systems, pruning and replacement of any plans that fail, mulching, pest and disease control; c. Maintenance responsibilities for landscaping; d. The landscaping as shown on the endorsed landscape plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or commencement of the use or at such later date as is approved by the Responsible Authority in writing. <p>Prior to Occupation</p> <ol style="list-style-type: none"> 5. The landscaping as shown on the endorsed landscape plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or commencement of the use or at such later date as is approved by the Responsible Authority in writing. 6. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged trees are to be replaced. <p>Trees Protection</p> <ol style="list-style-type: none"> 7. Tree protection and ground protection (where TPF cannot be provided due to access requirements) must be carried out in accordance with the Australian Standard AS4970-2009 <i>Protection of Trees on Development Sites</i> to the satisfaction of the Responsible Authority. <p>Before works start (including any demolition, levelling of the site, excavations, tree removal, delivery of building/construction materials and/or temporary buildings), the</p>			

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following tree protection conditions apply within the identified Tree Protection Zones (TPZs) for trees 1 and 2 as identified by the Responsible Authority. All tree protection conditions must be undertaken to the satisfaction of the Responsible Authority.

- a. All trees growing on the site and on the adjoining properties within 3m of the boundaries clearly illustrated on all relevant plans to demonstrate canopy width, trunk location and clearly labelled and stating whether the tree is to be retained or removed.
- b. The Tree Protection Zone (TPZ), Structural Root Zone (SRZ) and the tree protection locations for all trees to be retained illustrated on all relevant plans.
- c. Tree protection conditions noted on all relevant plans.
- d. Tree Protection Fence defined by a 1.8 metre high (minimum) temporary fence constructed using steel or timber posts fixed to a concrete pad, with the fence's panels to be constructed of cyclone mesh wire or similar strong metal mesh or netting with a high visibility plastic hazard tape, must be installed at the perimeter of the raised growing site for trees 1 and 2 to the satisfaction of the Responsible Authority and in accordance with AS 4970-2009 Protection of trees on development sites for the duration of construction. A fixed sign is to be provided on all visible sides of the Tree Preservation Fencing, stating "Tree Preservation Zone – No entry without permission from Frankston City Council".
- e. No excavation works are permitted inside the Tree Protection Zones (TPZs) of trees 1 and 2.
- f. Written consent must be sought from the Responsible Authority for any unforeseen excavation inside the Tree Protection Zones (TPZs) of trees 1 and 2.
- g. To avoid potential root damage and contamination of Tree Protection Zones (TPZs) ground protection must be installed at the Tree Protection Zone (TPZ) radii of trees 1 and 2 prior to any construction vehicles accessing the site. Ground protection must be able to disperse any load required to construct and maintained for the duration of construction with the Tree Protection Zones (TPZs) beneath inspected for cracks and damage monthly and recorded in both written and photographic form. Records must be produced at the request of the Responsible Authority.
- h. No fuels, oils, chemicals, poisons, rubbish, or other materials harmful to trees are to be disposed of or stored inside Tree Protection Zones (TPZs) either inside or outside of the Tree Protection Zone (TPZ) fences.
- i. No storage of equipment, machinery or material is to occur inside Tree Protection Zones (TPZs) either inside or outside of the Tree Protection Zone (TPZ) fences.
- j. Open trenching to lay underground services e.g.: drainage, water, gas, etc. must not be used unless approved by the Responsible Authority to tunnel beneath.

8. Deleted.
9. Deleted.

Mesh Screen

10. Deleted.

Façade Details and Materials and Finishes

11. Prior to the commencement of the development, a colour schedule and sample panel of all external materials and finishes showing materials, colours and materials, roof and glazing treatments including colour copies suitable for endorsing, must be submitted to the satisfaction approval by the Responsible Authority. When approved, the schedule will form part of the permit.
12. As part of the consultant team Via Architects or an experienced architect must be engaged to oversee the design intent and construction quality to ensure that the design and quality and the appearance of the approved building is maintained to the satisfaction of the Responsible Authority.
13. The design, materials and finishes must be a high quality, generally consistent with the materials and finishes proposed by Via Architects, unless alternative materials and finishes are approved, to the satisfaction of the Responsible Authority.

Infrastructure

14. Prior to commencement of the development detailed design plans and drainage computations of the internal stormwater drainage system including the method of connection to the existing Council drainage infrastructure are to be submitted and approved to the satisfaction of the Responsible Authority.

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15. Water Sensitive Urban Design principles (WSUD) are to be incorporated into the drainage design, which may include but not be limited to the following components or a combination thereof:
 - a. On-site stormwater detention;
 - b. Permeable paving;
 - c. Rainwater tanks for harvesting and re-use of stormwater for toilet flushing, landscape irrigation, etc;
 - d. Soil percolation;
 - e. Rain gardens providing extended detention and on-site bio-treatment to reduce dissolved contaminants and suspended solids.
16. Vehicle crossing shall be constructed to Frankston City Council's standards and specifications to the satisfaction of the Responsible Authority.
17. Concrete kerbs and barriers shall be provided to the satisfaction of the Responsible Authority to prevent direct vehicle access to an adjoining road other than by vehicle crossing.
18. Prior to occupation of the development hereby permitted, areas set aside for parking vehicles, loading bays, access lanes and paths as shown on the endorsed plans must be:
 - a. Constructed to the satisfaction of the Responsible Authority;
 - b. Properly formed to such levels that they can be used in accordance with the plans;
 - c. Surfaced with an all-weather sealcoat or surfaced with crushed rock or gravel;
 - d. Drained and maintained to the satisfaction of the Responsible Authority;
 - e. Line-marked to indicate each car space, loading bay and all access lanes and if necessary, the direction in which vehicles are to travel to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways must be kept available for these purposes at all times.
19. Where the development involves work on or access to Council controlled land including roads, reserves and right of way, the owner, operator and their agents under this permit must at all times take adequate precautions to maintain works to the highest public safety standards, to the satisfaction of the Responsible Authority. Precautions must include, appropriate signage to AS 1743 Road Works Signing code of practice, the provision of adequate barricading of works, including trenches of Service Authorities and any other road openings, sufficient to ensure public safety.

All relevant permits must be obtained for Council for works within the existing road reserves, in addition to the planning permit.
20. Deletion.
- Car Parking Design**
21. Deleted.
22. Deleted.
23. Deleted.
24. Deleted.
25. Deleted.
26. Deleted.
27. Deleted.
28. Deleted.
29. Deleted.
30. Deleted.
- Construction and Environment Management Plan**
31. Prior to commencement of the development a Construction Management Plan must be submitted to and approved by the Responsible Authority. When approved the plan will be endorsed to form part of the permit. Any plans submitted must be consistent with all other documents approved as part of this permit. The information must be drawn to scale with dimensions and three copies must be provided. The Plan is to include details of the following:

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			<p>a. Contact numbers of responsible owner/contractor including emergency/24 hour mobile contact details.</p> <p>b. Identification of possible environmental risks associated with development works.</p> <p>c. Response measures and monitoring systems to minimise identified environmental risks, including but not limited to creek protection, vegetation protection, runoff, erosion, dust, litter, noise and light.</p> <p>d. Location and specifications of sediment control devices on/off site.</p> <p>e. Location and specification of surface water drainage controls.</p> <p>f. Proposed drainage lines and flow control measures.</p> <p>g. Location and specifications of fencing for the protection of trees and/or vegetation as required by the permit.</p> <p>h. Location of all stockpiles and storage of building materials.</p> <p>i. Location of parking for site workers and any temporary buildings or facilities.</p> <p>j. Details to demonstrate compliance with relevant EPA guidelines.</p> <p>k. Target of recycling and re-using a minimum of 80% of construction and demolition waste by weight.</p> <p>l. Hours during which construction activity will take place.</p> <p>m. Traffic management plans that show proposed traffic control measures during construction, the heavy vehicle route to and from the site, loading bay/works zone and access and egress from the site.</p> <p>The provisions, recommendations and requirements of the endorsed Construction Environmental Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.</p> <p>Public Art Management Plan</p> <p>32. Within three (3) months of commencing the development, a Public Art Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Public Art Management Plan will be endorsed and will then form part of this permit. The Public Art Management Plan must include, but not be limited to:</p> <p>a. Details of the commissioned artist(s)</p> <p>b. Description of art work, including:</p> <p>i Materials; colours;</p> <p>ii Dimensions;</p> <p>iii Content;</p> <p>iv Special features (eg. lighting);</p> <p>v Details of the installation process; and</p> <p>vi Details of art works maintenance schedule.</p> <p>To the satisfaction of the Responsible Authority.</p> <p>33. Before the buildings are occupied, or by such later date as approved in writing by the Responsible Authority, the approved public art must be carried out and completed in accordance with the endorsed Public Art Management Plan to the satisfaction of the Responsible Authority. Once completed, the public art must be maintained in accordance with the endorsed Public Art Management Plan to the satisfaction of the Responsible Authority.</p> <p>Green Travel Plan</p> <p>34. Before the development commences, a Green Travel Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Green Travel Plan will be endorsed and will form part of this permit. The Green Travel Plan must be generally in accordance with the Green Transport Plan prepared by Quantum Traffic and dated 12 March 2024, but modified to:</p> <p>a. Address the plans to be endorsed under Condition 1.</p> <p>35. The provisions, recommendations and requirements of the endorsed Green Travel Plan must be implemented and complied with to the satisfaction of the Responsible Authority.</p>			

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Wind Assessment Report

- 36. Deleted.
- 37. The provisions, recommendations and requirements of the endorsed Environmental Wind Tunnel Modelling Report prepared by Mel Consultants dated 22 July 2024 must be implemented and complied with to the satisfaction of the Responsible Authority.

Waste Management

- 38. Before the development starts, an amended Waste Management Plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the Waste Management Plan will be endorsed and will then form part of the permit. The Waste Management Plan must be generally in accordance with the Waste Management Plan prepared by Urban Waste Environmental Consultants dated 22 March 2024 but modified to:

- a. Address the plans to be endorsed under condition 1.
- b. Increase the General Waste and Recycle by 460L.
- c. Identify that the property is not eligible to participate in the Council free annual hard waste collection and that hard waste must be arranged for collection by a private waste collection contractor.

The provisions, recommendations and requirements of the endorsed Waste Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Reflected Glare Assessment

- 39. Prior to commencement of buildings and works, a Reflected Glare Assessment to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Reflected Glare Assessment will be endorsed and will form part of this permit. The Reflected Glare Assessment must include, but not be limited to, the following:

- a. Address the plans to be endorsed under Condition 1.
- b. The applied method used for the reflected glare assessment.
- c. Any assessment assumptions.
- d. Identification of potential observers receiving glare.
- e. Review of materials, finishes and reflectors.
- f. Assessment of the proposed development's disability and discomfort glare.
- g. Mitigation measure for reflected glare.

The provisions, recommendations and requirements of the Reflective Glare Assessment must be implemented and thereafter complied with to the satisfaction of the Responsible Authority.

Car Parking Management Plan

- 40. Before the development starts, a Car Parking Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will form part of the permit. The plan must include:

- a) Car parking allocated and sign posted/marked.
- b) Provision of directional signage.

The provisions, recommendations and requirements of the endorsed Car Park Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Lighting baffle

- 41. All lighting used to externally illuminate buildings, works and uses shall be fitted with cut-off luminaires (baffles) so as to prevent the emission of direct and indirect light onto adjoining roadways, land and premises.

Urban Design

- 42. All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the Responsible Authority.
- 43. Mailboxes shall be provided within the development to the satisfaction of the Responsible Authority and Australia Post.

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44. All pipes, fixtures and fittings servicing any building on the land must be concealed in service ducts or otherwise hidden from view to the satisfaction of the Responsible Authority.
45. All roof plant and equipment must be screened so as not to be visible from public areas at ground level.
46. Outdoor lighting must be provided, designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on neighbouring land.
47. Before the buildings are occupied, a graffiti management plan for any wall located on a boundary facing public property must be approved to the satisfaction of the Responsible Authority. Once approved the graffiti management plan will form part of the permit and must be complied with.

Amenity

48. The amenity of the area must not be detrimentally affected by the use or development through the:-
 - a. Transport of materials, goods or commodities to or from the land;
 - b. Appearance of any building, works or materials;
 - c. Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil;
 - d. Presence of vermin;
 - e. In any other way.

To the satisfaction of the Responsible Authority.
49. Air-conditioning and other plan and equipment installed on or within the buildings must be so-positioned and baffled that any noise emitted complies with the appropriate Australian Standards and EPA requirements.

Satisfactorily completed

50. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.

Permit Expiry

51. This permit will expire if one of the following circumstances applies:
 - a. The development is not started within three years of the date of this permit.
 - b. The development is not completed within five years of the issued date of this permit.

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Notes

- A. Any request for an extension of time, or variation/amendment of this permit must be lodged with the relevant fee.
- B. Prior to the commencement of construction the operator of this planning permit must obtain a non-refundable Asset Protection Permit from Frankston City Council's Infrastructure Department.
- C. Any request for time extension of this Permit shall be lodged with the relevant administration fee at the time the request is made. Pursuant to Section 69 of the Planning and Environment Act 1987 the Responsible Authority may extend the periods referred to if a request is made in writing within the following prescribed timeframes:
 - Before or within 6 months after the permit expiry date, where the use or development allowed by the permit has not yet been started.
 - Within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

If a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- D. This permit was amended pursuant to section 74 of the *Planning and Environment Act 1987*, by:
 - An amendment to the permit preamble to state:

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Table with columns: MEETING DATE, ITEM NUMBER, Title, MOTION, RESPONSIBLE DIVISION & OFFICER, COMMENTS, DATE COMPLETED. Contains two entries: one for Langwarrin Community Centre - Transition Funding Request (16/09/2024) and one for Consolidated Financial Report and Performance Statement ended 30 June 2024 (30/09/2024).

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					Authorised by Craig, Tenille (delegate) on behalf of Jaensch, Kim (first authoriser) on 03 October 2024 at 1:51:19 PM, Authorised by Tenille Craig on behalf of Kim Jaensch, Notification sent to Kim Jaensch, Vera Roberts and Caroline Reidy	
30/09/2024	12.2	Frankston City Council Annual Report 2023-2024	<u>Council Decision</u> Moved: Councillor Bolam	Seconded: Councillor Baker Customer Innovation and Arts	McQueen, Fiona 31 Oct 2024 3:01pm Moro, Jacqueline Complete. Annual Report has been published on the FCC website. 31 Oct 2024 3:02pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 31 October 2024 at 3:02:20 PM - Annual Report published 31 Oct 2024 3:02pm Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 31 October 2024 at 3:02:39 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: Annual Report has now been published 01 Nov 2024 10:18am Moro, Jacqueline - Authorisation Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 01 November 2024 at 10:18:21 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen	1/11/2024
			<u>Carried Unanimously</u>			