



Council Meeting Agenda

2025/CM02

Monday, 29 January 2025



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*

79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Council Meeting cont.....

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council’s Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

The Council Meeting cont.....

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 29 January 2025 at 7.00pm.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

1. **APOLOGIES**
2. **COUNCILLOR APPRECIATION AWARDS**
 - 2.1 Presentation to Langwarrin Men's Shed
3. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
4. **DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
5. **PUBLIC QUESTIONS**
6. **HEARING OF SUBMISSIONS**
7. **ITEMS BROUGHT FORWARD**
8. **PRESENTATIONS / AWARDS**
9. **PRESENTATION OF PETITIONS AND JOINT LETTERS**
 - 9.1 To add tree 97B at 4 Carder Ave Seaford to the Frankston Council Tree Register
10. **DELEGATES' REPORTS**
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Nil

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Nepean Boulevard – Costings to support Advocacy Priorities

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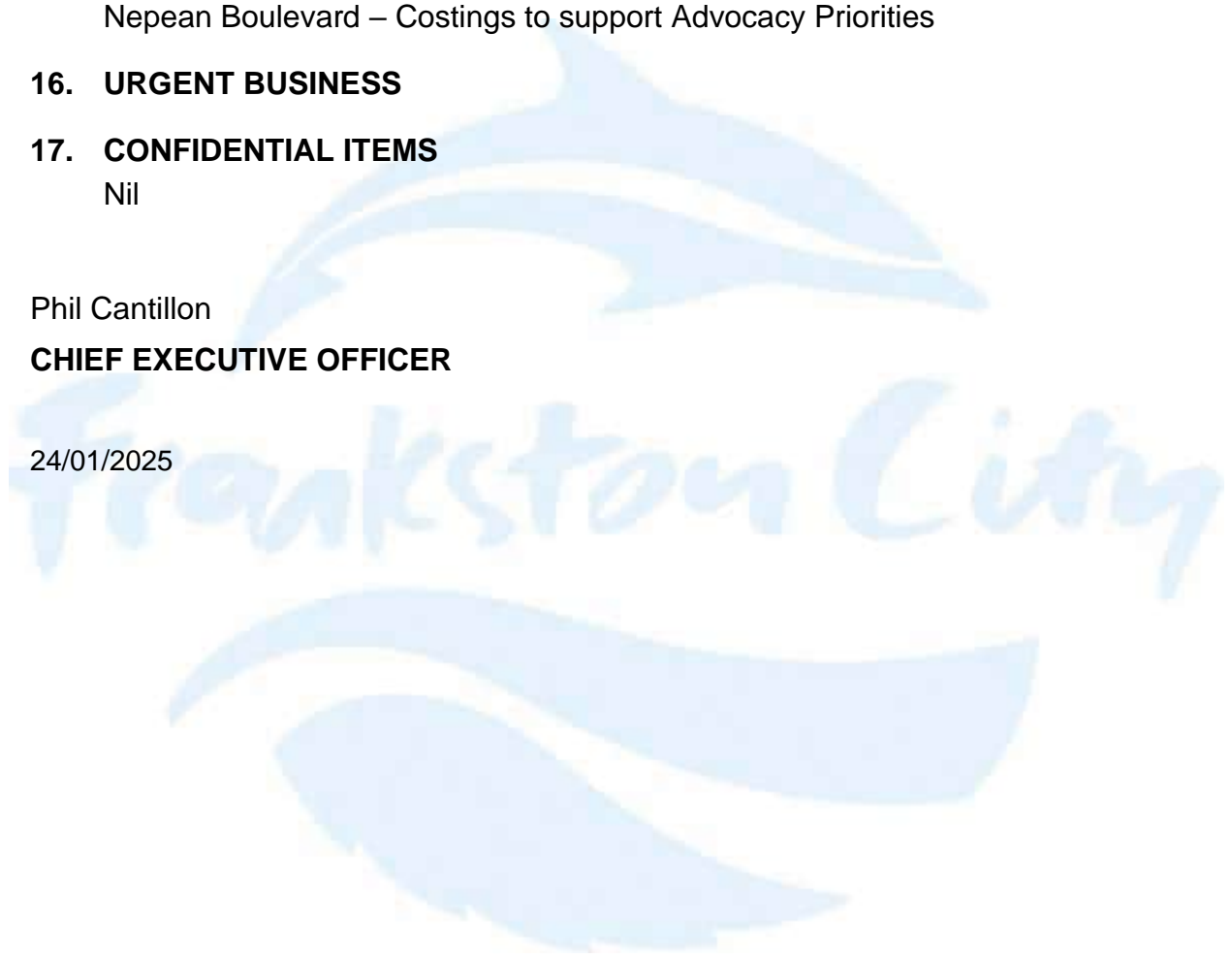
17. CONFIDENTIAL ITEMS

Nil

Phil Cantillon

CHIEF EXECUTIVE OFFICER

24/01/2025



Executive Summary**11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:

4. Well Planned and Liveable City

Level 2:

4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

This report considers the merits of the planning application to use the land for a Rooming House in a General Residential Zone (R1Z).

Recommendation (Director Communities)

That Council resolves to issue a Notice of Decision to Grant a Planning Permit to Planning Application 730/2024/P, subject to the conditions contained in the officers' assessment.

Key Points / Issues

- The site on the eastern side of Roberts Street is a regular shaped allotment which contains an existing nine-bedroom rooming house, with a single crossover adjacent the southern boundary.
- The proposal is to divide one of the existing bedrooms into two, creating a 10-bedroom rooming house, with no change to occupancy (maximum of 12 occupants).
- Whilst the internal alteration in itself is exempt from requiring planning permission, a planning permit is required to expand a Rooming House beyond nine rooms (which is one of the threshold requirements for a Rooming House to not be exempt from requiring a planning permit).
- Existing communal kitchen, dining and lounge area and external private open space will continue to be provided, together with three (3) car spaces.
- The use is generally consistent with Planning Policy to provide for an increase in diversity of housing stock within the municipality, which increases housing choice for residents.
- Public notice of the application was given, and four (4) objections have been received to date.
- The objections raise concerns in relation to amenity impacts and car parking.
- The application is being reported to Council as it is for a Rooming House and thus not within the delegated powers provided to officers by Council.

For further information, please refer to the officer's assessment contained within this report.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets. Details are provided in the Summary table in the Officers Assessment section.

Consultation

Details of the consultation undertaken is provided in the Summary table in the Officers Assessment section of this report.

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

The proposal will have a minimal impact on the environment. The site will maintain be adequate space for substantial landscaping including planting of canopy trees.

The proposal will have a beneficial economic impact as new residents will utilise local businesses.

The proposal will have a net social benefit to the community. It supports the City's diversity of housing stock to meet housing demands by creating more affordable housing.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council has complied with Sections 52, 58, 60, 61 and 62 of the *Planning and Environment Act 1987* in processing the planning application.

Policy Impacts

Council officers have assessed the planning permit application in accordance with the applicable Planning Policy provisions, zones, overlays, particular and general provisions of the Frankston Planning Scheme.

Gender Impact Assessments

No gender impact assessment was required. As above, Council is required under the *Planning and Environment Act 1987* to assess the proposal against the Frankston Planning Scheme.

Officer's Declaration of Interests

In accordance with *Local Government Act 2020* and Council's Governance Rules, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no particular risks associated with the planning application.

Conclusion

Overall, through the inclusion of conditions the proposal is generally consistent with the relevant objectives and decision guidelines of the Frankston Planning Scheme.

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)

Executive Summary

ATTACHMENTS

Attachment A:[↓](#) Aerial Locality Map

Attachment B:[↓](#) Locality Map

Attachment C:[↓](#) Advertised Plans

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)

Officers' Assessment

Summary

Reason for Reporting to Council	Rooming House		
APPLICATION			
Address	48 Roberts Street Frankston 3199		
Proposal	To use the land for a Rooming House in a General Residential Zone (R1Z).		
PLANNING REQUIREMENTS			
Zoning	General Residential Zone (R1Z)		
Overlays	Design and Development Overlay Schedule 11 (DDO11) Specific Controls Overlay Schedule 3 (SCO3)		
Particular Provisions	Clause 52.06 Car Parking Clause 52.23 Rooming House		
Permit Trigger(s)	Clause 32.08-2 (R1Z) To use the land for a rooming house.		
PROCESS			
Notification of Proposal	Notification of the planning application was given pursuant to the requirements of Section 52 of the <i>Planning and Environment Act 1987</i> . Notification was given in the form of: <ul style="list-style-type: none"> • Mail to adjoining owners and occupiers; • Sign erected on the site frontage. 		
Objection(s)	Four (4)		
S. 52 Referrals	Nil	S.55 Referrals	Nil
Internal Referrals	Waste Services, Traffic & Social Planning		
LEGISLATIVE			
Title Restrictions	Nil		
Application Fees	\$2080.40 (average cost of processing an application - \$4300)		

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**Officers' Assessment****Background****Subject Site**

Aerial Photography of Subject Site (Source: NearMap, date 4 August 2024)

The subject site is regular in shape and located on the eastern side of Roberts Street in Frankston.

The site has front and rear boundaries of 15.24 metres, side boundaries of 60.35 metres and an overall site area of 919.8 square metres. There are no easements on the site.

The subject site currently contains a single storey residential building (used for a Rooming House with nine (9) bedrooms) and features a single crossover adjacent to the southern boundary.

Locality

Surrounding development is characterised by a well treed area of single storey dwellings that have a strong horizontal emphasis. Mature trees in garden settings and nature strips, exotic and native, provide the attractive treed character of much of the area. The absence of front fences (or when present, their low height) allows front garden trees to become part of the street scene. Gaps between houses allow glimpses of backyard planting.

The use and development of land surrounding the subject site is summarised as follows:

- North: Single dwelling
- South: Roberts Reserve
- East: Two (2) single storey detached dwellings
- West: Roberts Street

Public Transport in proximity to the site include:

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)

Officers' Assessment

- Leawarra Station;
- Bus route 775 Frankston – Lakewood via Heatherill Road;
- Bus route 782 Frankston – Flinders via Coolart Road & Hastings;
- Bus route 783 Frankston – Hastings via Coolart Road; and
- Bus route 887 Frankston – Rosebud via Monash University Peninsula Campus.

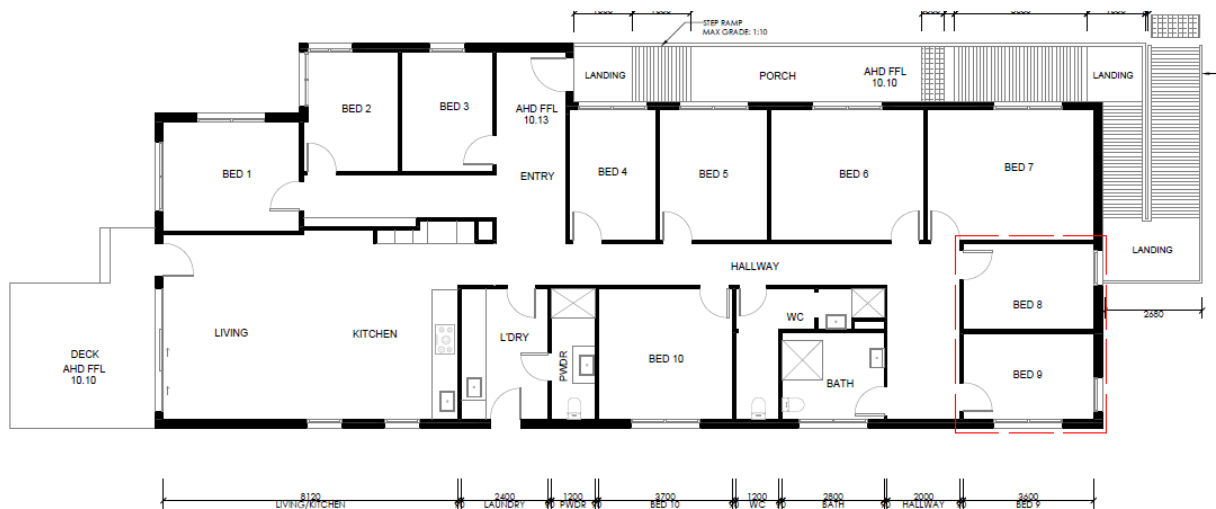
Site History

Previous planning permit applications for the site include:

- Planning Application 3/2018/COMP was issued on 15 November 2018, that the proposed use and development of the land for 'Rooming House' in accordance with the plans does not require a planning permit for the use or development in accordance with Clause 52.23 – Rooming House of the Frankston Planning Scheme.

The development considered under this application featured nine (9) bedrooms meeting the rooming house exemptions.

Proposal



- Internal rearrangements are proposed to provide ten (10) bedrooms (see above highlight depicting splitting of one room into two).
- The internal rearrangements are exempt from planning permission pursuant to clause 62.02 of the Frankton Planning Scheme.
- The rooming house is proposed to accommodate a maximum of twelve (12) residents at any one time.
- The rooming house is proposed to accommodate a mixture of short and long-term accommodation for future residents, including students.
- The Rooming House will be run by a property manager. There will be no on-site manager however they will conduct regular inspections and are available by phone from 9am to 7pm daily.

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**Officers' Assessment****Planning Provisions****Frankston Planning Scheme Purpose and Vision**

- Clause 02: Municipal Planning Strategy
- Clause 02.01 Context
- Clause 02.02 Vision
- Clause 02.03 Strategic Directions
- Clause 02.04 Strategic Framework Plans

Planning Policy Framework

Planning Policy Framework relevant to this application are summarised as follows:

- Clause 11 Settlement
- Clause 16 Housing

Planning Scheme Controls

A Planning Permit is required pursuant to:

- Clause 32.08-2 (R1Z) To use of the land for a rooming house.

Particular Provisions

- Clause 52.06 – Car parking
- Clause 52.23 – Rooming House

Notification of Proposal

The grounds of objection are summarised as follows:

- Insufficient car parking;
- Impact to amenity from behaviour of residents;
- Increase rubbish; and
- Inadequate internal facilities for 12 persons.

A Residents Discussion Meeting was not held, as the land is currently used for a Rooming House (in compliance with the Planning Scheme), where in effect the proposal seeks permission for one (1) additional bedroom. The concerns of objecting parties (about potential issues with patron behaviour and traffic) were unlikely to be able to be resolved in the context of a discussion.

Internal Referrals

The application was referred internally to Waste Services, Traffic and Social Planning.

A brief summary of the relevant comments is provided below.

Waste Services

- Waste of this site will be managed and serviced by a private waste collection contractor, not Council collection;
- Waste generation rates and bin allocation is adequate;
- Clear education signage should be placed in communal areas and provided to individual residents;

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**Officers' Assessment**

- To minimise collection vehicle noise and limit such disruptions, we recommend that bins are scheduled to be collected on the same day as council collections being Thursday, between 6am and 5pm;
- Section 3.2.2. Collection Area – it is proposed that the collection area to be the nature strip on Roberts Street. Bins are not to be presented or collected from Council's nature strip. The private waste contractor is to wheel bin and skip out to the collection vehicle and service the bins then following collection, the contractor is to return the empty bin and skip back into the private property. Bins and skips are not able to be left out for private waste collections on Council's nature strips, as per Council's Local Law.

Traffic

- Vehicle crossing, accessway and vehicle turning circles are satisfactory.
- Proposal exceeds statutory car parking requirements, two (2) car parking spaces must be provided in accordance with Clause 52.06.
- Garage and car parking spaces dimension are compliant with Clause 52.06.

Social Planning

- The Social Policy and Planning Team is supportive of the proposed rooming house, with a maximum of ten bedrooms, at the proposed location at 48 Roberts Road, Frankston.
- It is considered that the proposal would add to the diversity of housing types in Frankston City in a location offering access to employment, education, and public transport and would not impact the amenity of the area subject to appropriate conditions being imposed in particular the provision of the comprehensive Rooming House Management Plan.
- Evidence suggests that the number of people within Frankston City requiring affordable housing including rooming houses is increasing. There are currently an estimated 3,382 households within the municipality with an unmet need for affordable housing, which represents 6.4% of all households. This includes people with complex needs, people seeking one-bedroom accommodation, young people, women, and older people using rooming houses in the face of a tight rental market or lack of emergency accommodation being available.

External Referrals

The application was not referred externally.

Discussion***Expansion of a Rooming House***

Rooming House is defined in Clause 73.03 of the Frankston Planning Scheme: Land used for a rooming house as defined in the Residential Tenancies Act 1997 (Vic) ('RT Act').

The RT Act defines a rooming house as:

rooming house means a building, other than an SDA enrolled dwelling, in which there is one or more rooms available for occupancy on payment of rent—

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**Officers' Assessment**

(a) *in which the total number of people who may occupy those rooms is not less than 4; or*

(b) *in respect of which a declaration under section 19(2) or (3) is in force.*

The RT Act defines 'room' as follows:

room means a room in a building, where the room is occupied or intended to be occupied for the purpose of a residence by a person having a right to occupy the room together with a right to use in common with others any facilities in the building but does not include a self-contained apartment.

The RT Act defines a 'self-contained apartment' as follows:

self-contained apartment means a portion of a building which forms a self-contained residence, including kitchen and bathroom and toilet facilities, under the exclusive possession of the occupier.

To be a 'Rooming House' for the purposes of clause 73.03 of the Scheme, the land use must meet the definition of the term 'Rooming House' contained in the RT Act because this is what is referred to in the Scheme definition.

The facility is intended to contain ten (10) bedrooms to be occupied for the purpose of a residence by a person having a right to occupy the bedroom. The bedrooms are all accessed from within the building. The common facilities available to all residents of the land include a kitchen, dining, living area, bathroom, powder room and laundry. Each bedroom in the development contains a place to sleep and store possessions. Each bedroom will be under the exclusive possession of the occupier of that bedroom.

There are no kitchens within the rooms. Therefore, the residents will need to use the shared kitchen facilities within the building. A condition has been included to highlight that cooking facilities must only be provided within the communal areas of the building (and not within bedrooms), see recommended Condition 4.

Accordingly, it is considered that the proposal is properly characterised as Rooming House as the planning scheme definition is met (rather than as a multi-dwelling or Residential Building use).

A Rooming House containing up to 9 bedrooms is exempt from requiring planning permission (Clause 52.23 of the Frankston Planning Scheme), however the proposed creation of a tenth bedroom means the facility requires permission.

In essence, Council's consideration is limited to the merits and effects of the creation of this additional bedroom.

Planning Policy Framework

The proposal is consistent with Planning Policy which seeks to provide opportunities for residential development increasing in density within the municipality as well as providing a diverse range of housing including affordable housing for low income and disadvantaged persons. This policy has an emphasis on facilitating high quality affordable housing that is integrated with infrastructure and services. The proposal is suitably located relative to key services and infrastructure which helps support Planning Policy.

The proposal supports delivery of the Planning Policy Framework by providing affordable housing in an appropriate location and adding to the diversity of housing

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)
Officers' Assessment

types particularly in a location offering good access to education facilities, employment, services, and transport.

Frankston Housing Strategy 2013 and Housing Framework Plan

The proposal is consistent with the Frankston Housing Strategy 2013. The subject site is located within an Incremental Change area and therefore the proposed retention of the existing built form will appropriately respond to the character of the area.

It is considered that this proposal will appropriately respond to the Planning Policies.

Clause 32.08-2 General Residential Zone (R1Z)

The subject site is located within the General Residential Zone where a permit is required to use the land for a rooming house where the exemptions in Clause 52.23-2 are not met.

The purpose of the General Residential Zone is:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To encourage development that respects the neighbourhood character of the area.
- To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.
- To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.
- The relevant decision guidelines are:
 - Municipal Planning Strategy and the Planning Policy Framework.
 - The purpose of this zone.

As mentioned above, the proposal is consistent with the RZ1 and supports the Planning Policy Framework by providing affordable housing in an appropriate location and adding to the diversity of housing. The proposal for use only (via internal works) and therefore has no neighbourhood character impact.

The proposed use is appropriately located as it is a residential use in a residential zone.

Amenity Impacts

As noted above, Council's consideration is essentially limited to impact of an additional room (via internal works) to the facility.

As mentioned above, no external buildings or works are required and therefore the site will maintain the existing views from the streetscape, with existing landscaping and site features.

It is not anticipated that the additional of a further bedroom within the facility would create noticeable impacts to the (residential) amenity of neighbours or the wider area, particularly noting the maximum occupancy of 12 residents remains unchanged.

Objections received to the application identified potential occupant behaviour, perceptions of community safety, and mechanisms to support resolution of potential behavioural issues, as concerns.

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**Officers' Assessment**

In deciding the application, Council is not entitled to give weight to concerns about the type of persons who may occupy the building (anticipated to be students) or their potential behaviours. These are issues which reside within the powers of Victoria Police to resolve (if they arise), and in general terms are no different to the issues which might arise in respect of tenants of a single dwelling (which does not require any planning approval in this location).

The applicant has advised that the phone number of the facility operator is included on site signage and that (if contacted on that number) this entity has the power to address any material amenity impacts resultant from any future unreasonable patron behaviours. A Rooming House management plan has also been prepared which includes a section on 'Feedback and Complaints'.

Particular Provisions***Clause 52.06 Car Parking***

The parking rate for a rooming house is as follows.

Use	Rate	Measure
Rooming House	1	To each four (4) bedrooms.

Ten (10) bedrooms are proposed and therefore three (3) car spaces are required to be provided.

Three (3) car spaces (including one (1) disabled spaces) have been provided to comply with the requirements of the clause.

The proposal also complies with the Design Standards for Car Parking Detailed within Clause 52.06-8.

Whilst residents expressed concerns about the adequacy of car parking for the facility, the requirement is met, and Council is not entitled to look further beyond this outcome. It is noted that the requirement is set on the basis that occupants of Rooming Houses tend in general terms to exhibit lower car ownership than occupants of other types of accommodation.

Clause 52.23 Rooming House

This Clause provides an exemption from planning approval for the use and development of a small-scale rooming house, where certain requirements are met.

As this proposal is to increase the number of bedrooms by one in an existing rooming house, only the use exemption under clause 52.23-2 is applicable. Internal rearrangements are exempt from planning permission pursuant to clause 62.02 of the Frankton Planning Scheme.

The proposal does not satisfy the use exemption under Clause 52.23-2 as the proposal seeks increase the number of bedrooms above the threshold of nine to ten. No other use exemption requirements are triggered.

As mentioned above, Council's consideration is essentially limited to the merits and effects of the creation of this additional bedroom.

Consultation

Some of the grounds of objection have been considered and are discussed above in the report. Other concerns are discussed below:

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**Officers' Assessment**

- A Rooming House Management Plan has been prepared which to seek to achieve appropriate management of the accommodation and associated behaviour of residents.
- A Waste Management Plan has been prepared and will require the private collection of waste. The private collector will attend the site to collect the waste, which will ensure adequate collection of the generate waste for the proposed use. In addition, the private collection will ensure the bins are not located on the nature strip which will prevent any unreasonable presence of waste when viewed from the streetscape.

Conclusion

On balance, it is considered that the proposal satisfies the requirements of the Policy Framework and the purpose of the applicable zone and other relevant provisions of the Frankston Planning Scheme and warrants support.

Recommendation (Director Communities)

That Council resolves to issue a Notice of Decision to Grant a Planning Permit in respect to Planning Permit Application number 730/2024/P for use of the land as a Rooming House at 48 Roberts Street Frankston 3199, subject to the following conditions:

Plans

1. Before the use and/or development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show:
 - a. Rooming House Management Plan in accordance with Condition 6.
 - b. Amended Waste Management Plan in accordance with Condition 7.

No Alterations

2. The use as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Use

3. No more than twelve (12) residents may be accommodated within the building at any one time.
4. Cooking facilities must only be provided in communal areas to the satisfaction of the Responsible Authority.
5. The amenity of the area must not be adversely affected by the use or development because of:
 - a. Transport of materials, goods, or commodities to or from the land.
 - b. Appearance of any building, work, stored goods, or materials.
 - c. Emission of noise, artificial light, vibration, smell, fume, smoke, steam, soot,

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**Officers' Assessment**

ash, dust, wastewater, waste products or oil; or

d. The presence of vermin.

To the satisfaction of the Responsible Authority.

Management Plan

6. Before the use starts, the Rooming House Management Plan prepared by Steradian dated 1 October 2024 must be submitted to and approved by the Responsible Authority. When approved the plan will be endorsed and will form part of the permit.

Waste Management Plan

7. Before the use starts, an amended Waste Management Plan (WMP) to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The plan will be endorsed and will then form part of the permit. The plan must be generally in accordance with the WMP prepared by Steradian and dated 1 October 2024 but modified to include or show:
- a) Bins are not to be presented for collection on Council's nature strip. The private waste contractor is to wheel bins out for servicing and return empty bins back into property following collection.
8. All waste generated by the use must be collected by a private waste management agency in accordance with the endorsed WMP and the EPA Victoria Publication 1254.2 Noise Control Guidelines to the satisfaction of the Responsible Authority.

Parking Requirements

9. Before the use starts, areas set aside for parking vehicles and bicycles, access lane and paths as shown on the endorsed plans must be: -
- a. Constructed to the satisfaction of the Responsible Authority.
- b. Properly formed to such levels that they can be used in accordance with the plans.
- c. Surfaced with an all-weather sealcoat.
- d. Drained and maintained to the satisfaction of the Responsible Authority.
- e. Line-marked to indicate each car space, and if necessary, the direction in which vehicles are to travel to the satisfaction of the Responsible Authority.
- Car spaces, bicycle spaces, access lane and driveway must be always kept available for these purposes.

Permit Expiry

10. This permit will expire if one of the following circumstances applies:
- a) The use is not started within two (2) years of the date of this permit; or
- b) The use is discontinued for a period of two (2) years or more.

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)**Officers' Assessment****Notes****A. Extension of Time**

Section 69 of the Planning and Environment Act, 1987 provides that before the permit expires or within 6 months afterwards, the owner or occupier of the land to which the permit applies may ask the responsible authority for an extension of time. Please note, if a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

Any extension of time request must be lodged with the relevant administration fee.

B. Variation to Planning Permit

Any request for a variation of this Permit shall be lodged with the relevant fee as determined under the Planning & Environment (Fees) Regulations 2016.



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Planning Application 730/2024/P - 48 Roberts Street Frankston Frankston City Council



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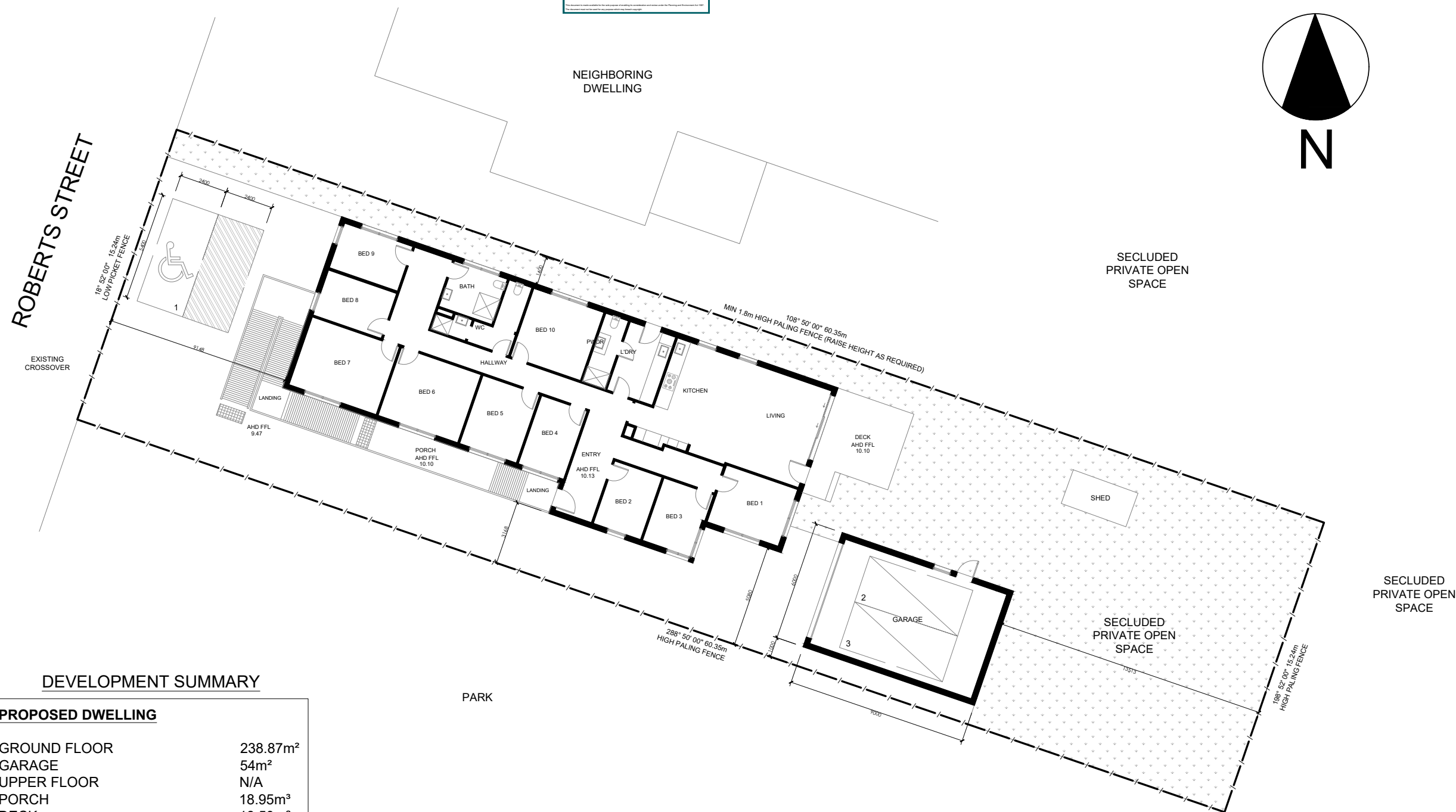
Planning Application 730/2024/P – 48 Roberts Street, Frankston

■ Subject Site:

★ Objectors: ★



Statutory Planning
 Advertised Material
 Planning Application: 730/2024/P
 Date: 09 October 2024 Page 1 of 5



DEVELOPMENT SUMMARY

PROPOSED DWELLING			
GROUND FLOOR			238.87m ²
GARAGE			54m ²
UPPER FLOOR			N/A
PORCH			18.95m ³
DECK			18.50m ²
SHED			6.3m ²
TOTAL			336.62m²
SITE AREA			
SITE AREA			919.80m²
SITE COVERAGE			36.60%
SEALED SURFACE	482.46m²		52.45%
GARDEN AREA	356.92m²		38.80%

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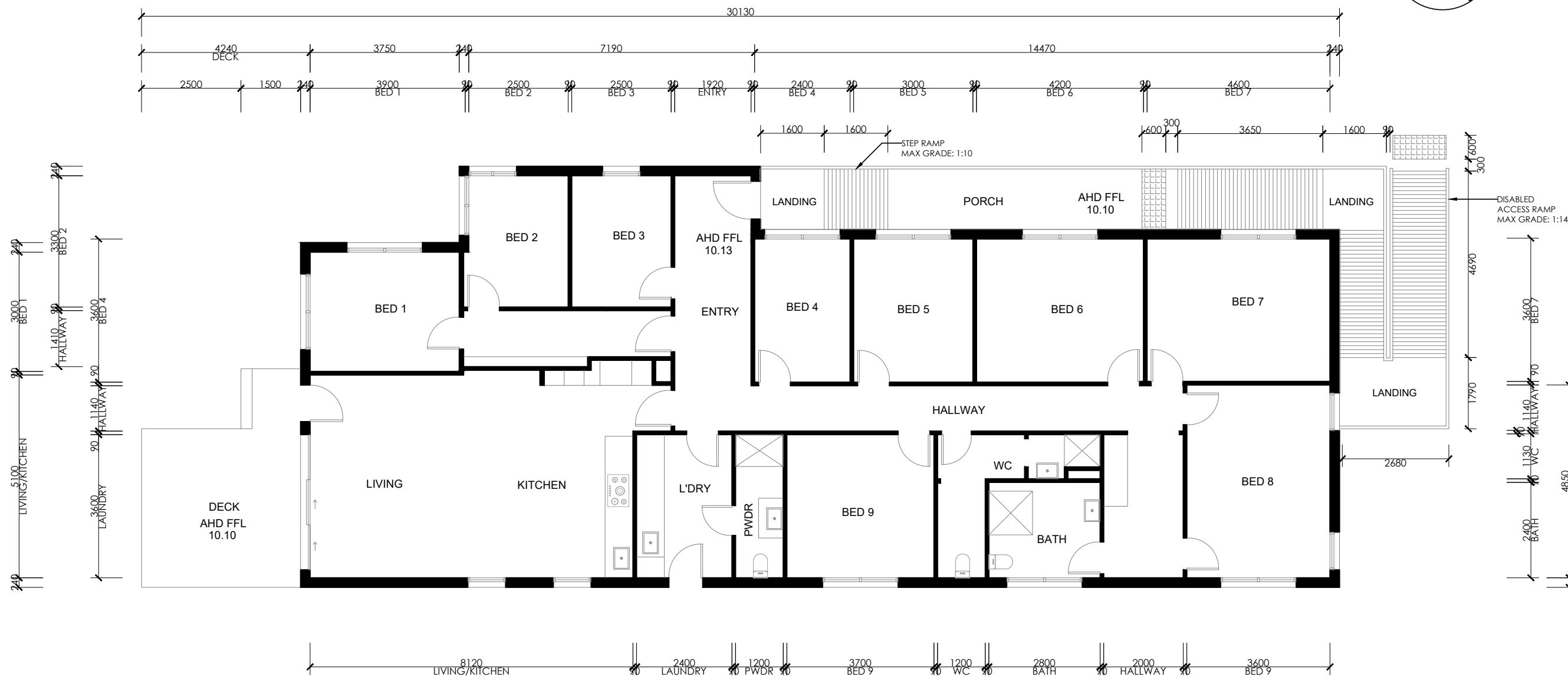
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SCALE	DRAWN	COORDINATED	CHECKED	DATE
1:200 @ A3				02/10/2024
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Statutory Planning
 Advertised Material
 Planning Application: 730/2024/P
 Date: 09 October 2024
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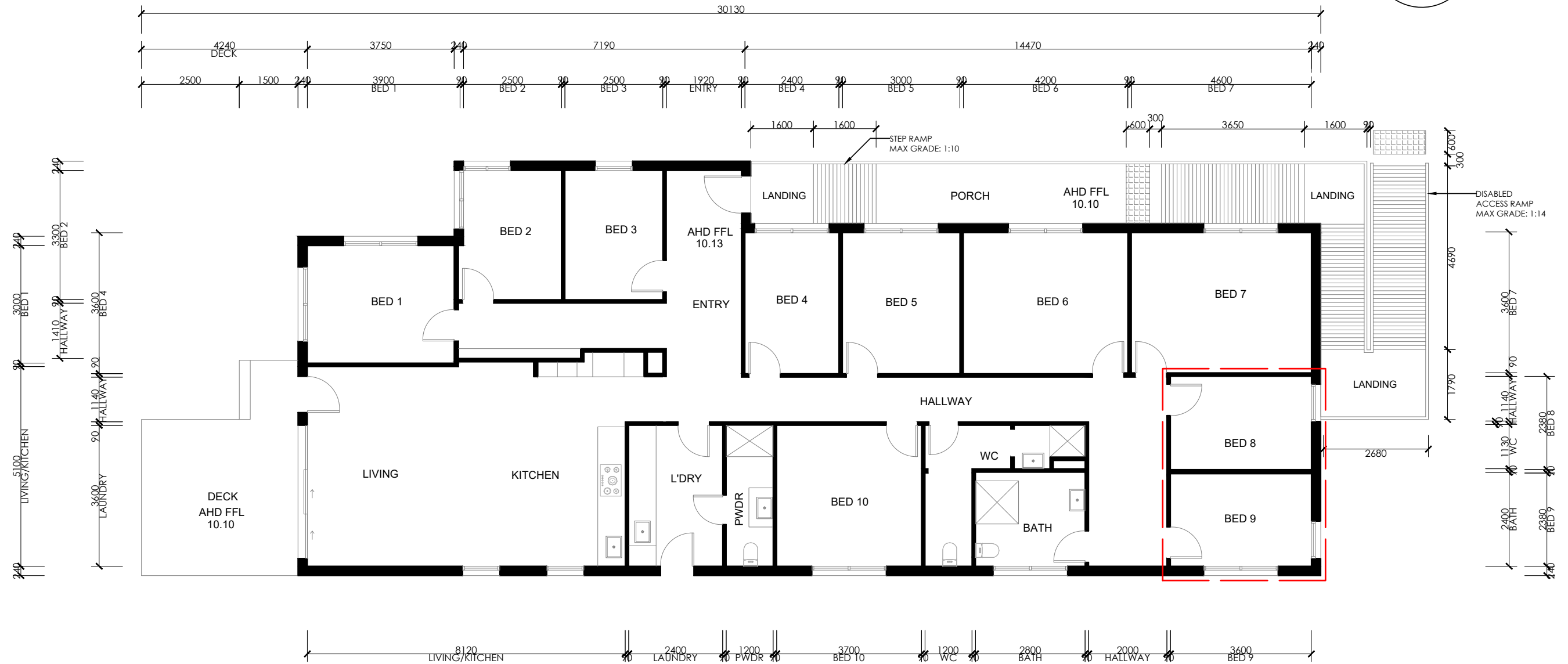
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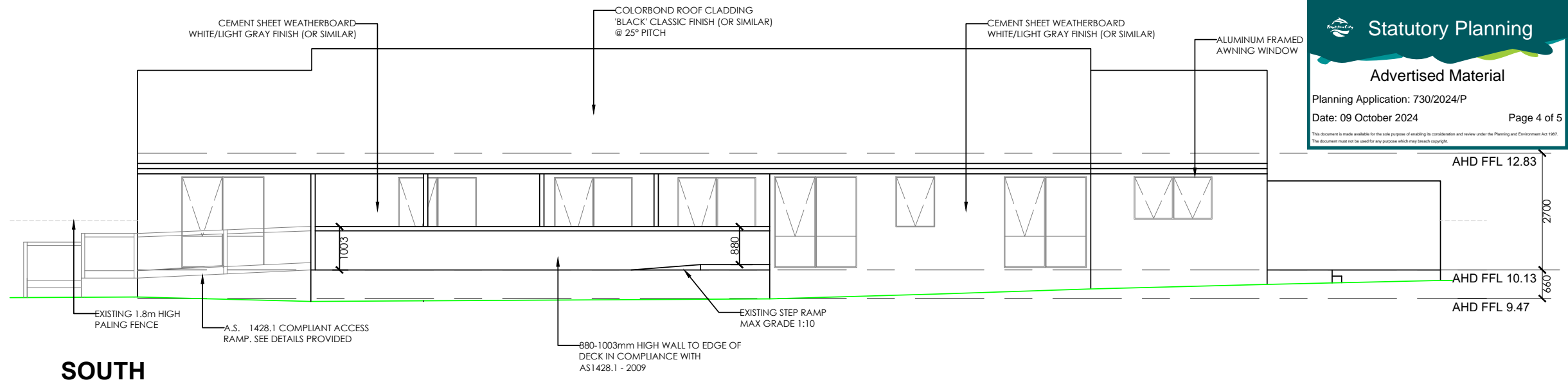
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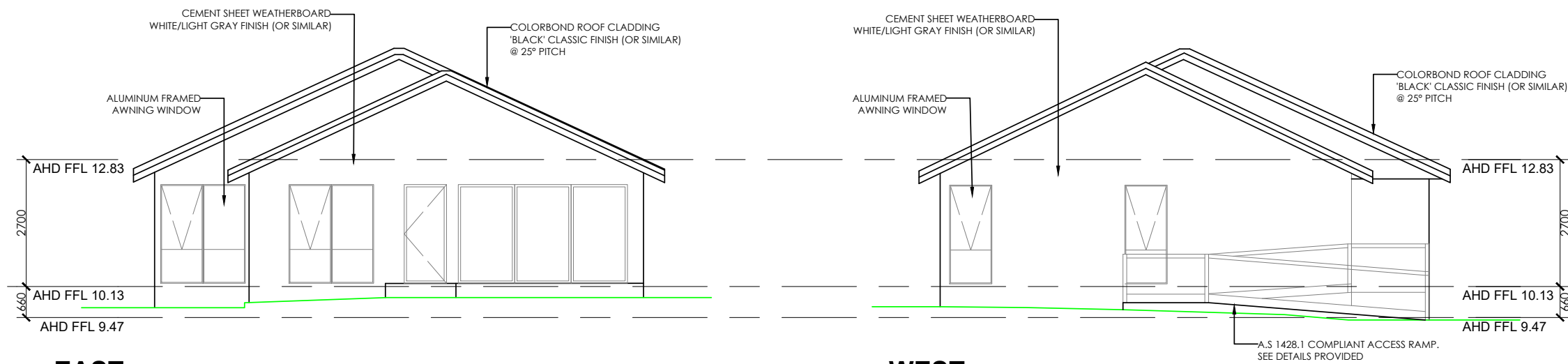
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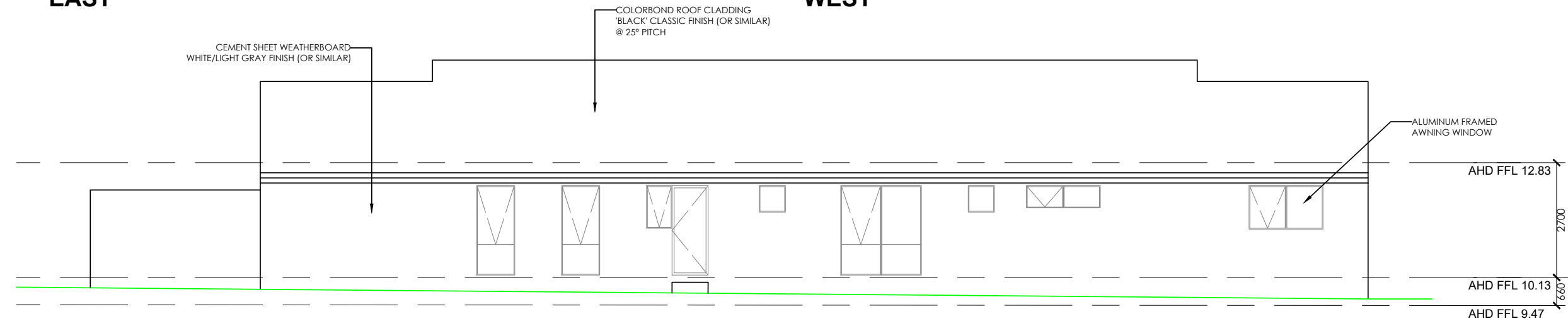


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WEST



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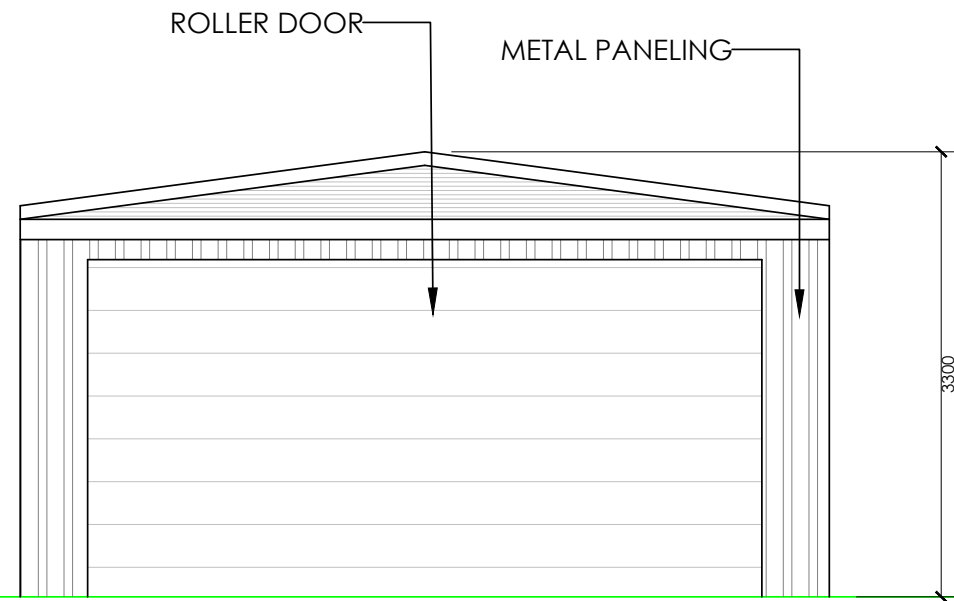
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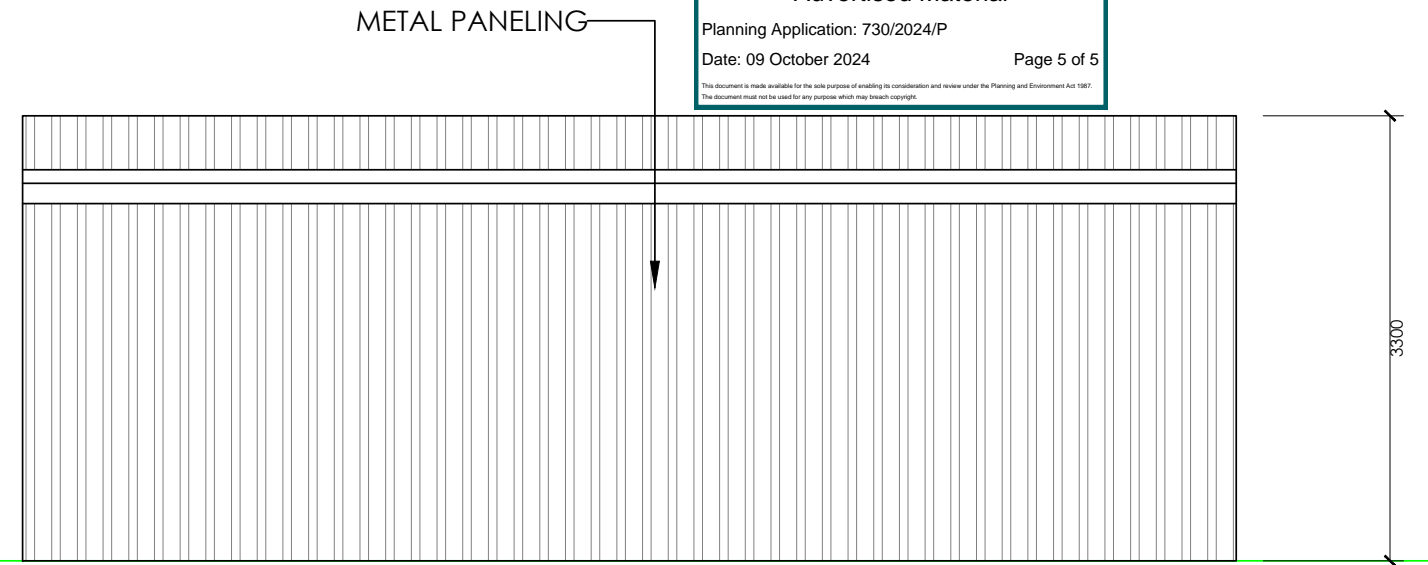
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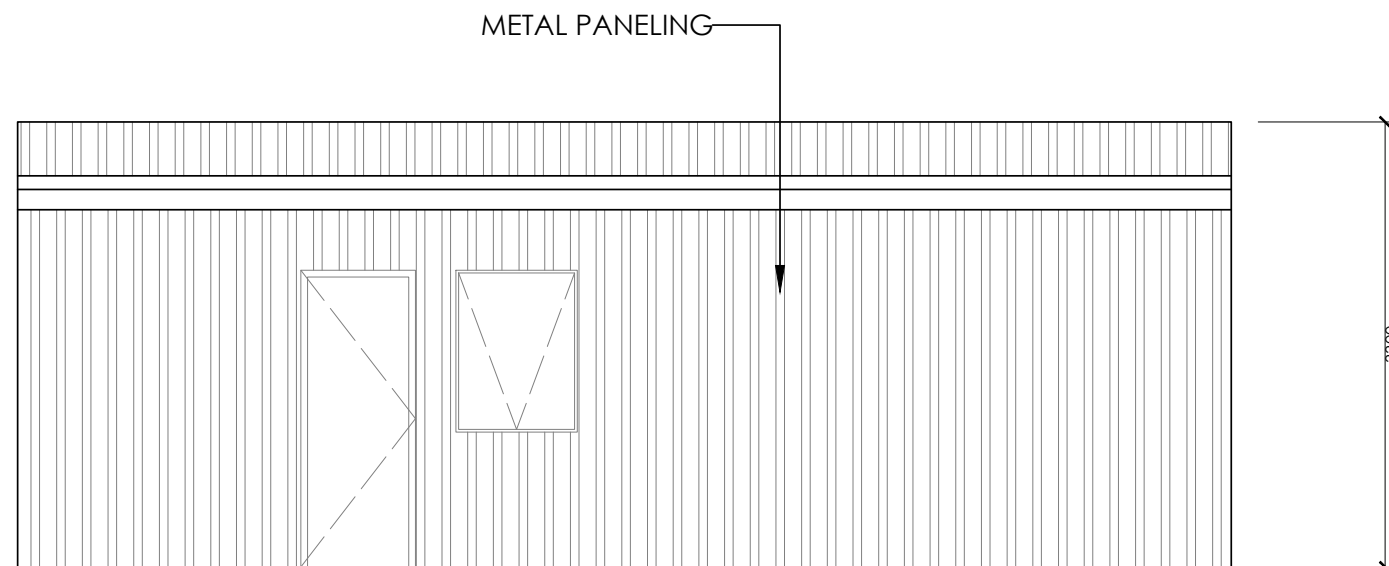
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 Advertised Material
 Planning Application: 730/2024/P
 Date: 09 October 2024 Page 5 of 5
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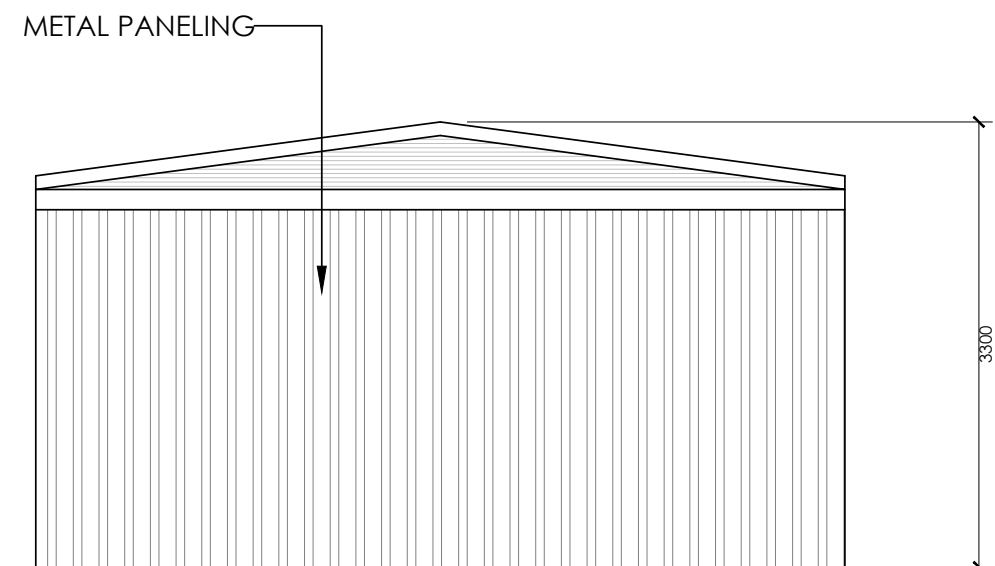
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Executive Summary

11.2 Statutory Planning Progress Report for October, November and December 2024

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the months of October, November and December 2024.

Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Report (Appendix A, B and C) for the months of October, November, December 2024;
2. Notes that in October 2024, 84% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes that in November 2024, 76% of applications determined were within the statutory timeframe, above the target of 70%;
4. Notes that in December 2024, 77% of applications determined were within the statutory timeframe, above the target of 70%;
5. Notes that this Progress report contains a register as to the number of planning decisions made by the Minister of Planning in relation to major applications in the Frankston municipality and that the Minister did not make any decisions during the report period; and
6. Resolves that Attachment C (General Planning Applications of Councillor Interest Updates) and Attachment D (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Statutory Planning Progress Report

- This report is provided in accordance with Council's resolution of 29 January 2018 requiring that:
Council receives Town Planning Progress Reports no later than two months after the cessation of a given months.
As noted in Council's resolution on 2 December 2024 under the Governance Matters report, the progress report for October 2024 was to be reported to the January 2025 Ordinary meeting.
- The report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
 - Planning applications received;

11.2 Statutory Planning Progress Report for October, November and December 2024**Executive Summary**

- Planning decisions;
 - Subdivision applications received;
 - Subdivision decisions;
 - VCAT appeal register; and
 - VCAT decisions.
- In October 2024, one hundred and six (106) applications for planning permits, amendments to permits and consents were received, and eighty-five (85) applications determined. A total of 84% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was above the target of 70%.
 - In November 2024, seventy-seven (77) applications for planning permits, amendments to permits and consents were received, and eighty (80) applications determined. A total of 76% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was above the target of 70%.
 - In December 2024, seventy-five (75) applications for planning permits, amendments to permits and consents were received, and ninety-four (94) applications determined. A total of 77% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was above the target of 70%.
 - As at the time of preparation of this report, there are 272 undecided planning permits, amendment to planning permits, consent, subdivision and plan approval applications currently with Council.
 - During the combined period, twenty-three decisions related to multi-dwelling applications, all but two of which complied with the Multi-Dwelling Visitor Car Parking Guidelines.
 - Seven VCAT decisions were reported during the combined period.
 - No delegate decisions were made during the report period, concerning applications referred to Council for comment by the Department of Transport and Planning, for ultimate decision by the Minister for Planning.
 - No decisions were received in respect of applications made directly to the Minister for Planning.
 - Also included in this progress report is the list of 'Major Development Updates' at **Attachment D**, and the list of 'General Planning Applications of Councillor Interest Updates' at **Attachment E**, for Council's reference. As agreed with Council, the purpose of providing these reports is to enable Councillors to understand progress on current or future major applications and potential timings for decision making.
 - Included as **Attachment F** is a graphic representation of the basic steps in the planning permit application process, and the number of applications which are located at each process step as at November 2024 (when this report was prepared).

Financial Impact

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is

11.2 Statutory Planning Progress Report for October, November and December 2024**Executive Summary**

represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$8,000 (depending on hearing length), and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report does not result in any identified environmental, economic or social impacts.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

Policy Impacts

No policy impacts.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

11.2 Statutory Planning Progress Report for October, November and December 2024**Executive Summary****Conclusion**

This report provides Council with an overview of the activities and decisions made on planning applications in the months of October, November and December 2024.

ATTACHMENTS

- Attachment A:[↓](#) Statutory Planning Progress Report - October 2024
- Attachment B:[↓](#) Statutory Planning Progress Report - November 2024
- Attachment C:[↓](#) Statutory Planning Progress Report - December 2024
- Attachment D: Major Development updates and permit applications of Councillor Interest - **CONFIDENTIAL**
- Attachment E: General planning permit applications of Councillor interest - **CONFIDENTIAL**
- Attachment F:[↓](#) Planning permit applications by process step

Progress Report – Planning Applications Received For The Application Date: From 1/10/2024 To 31/10/2024				
Application No	Ward	Property Address	Application Description	Date
982/2024/P	Ballam	4 Arabil Street, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling and to subdivide the land into two (2) lots in a General Residential Zone (R1Z)	7/10/2024
983/2024/P	Ballam	35 Kareela Road, Frankston 3199	To construct four (4) double storey dwellings within a General Residential Zone (R1Z) and Special Building Overlay (SBO)	7/10/2024
Ballam Ward = 2				
1005/2024/P	Centenary Park	15 Marinda Drive, Skye 3977	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and to construct buildings and works associated with accommodation in a Bushfire Management Overlay Schedule 1 (BMO1)	14/10/2024
1042/2024/P	Centenary Park	490 Cranbourne-Frankston Road, Langwarrin 3910	To construct one (1) double storey dwelling and outbuilding within a Rural Conservation Zone Schedule 1 (RCZ1) and creation of access to a road in a Transport 2 Zone	21/10/2024
1053/2024/P	Centenary Park	100 Ballarto Road, Carrum Downs 3201	Construction of one (1) portable building within a Bushfire Management Overlay (BMO)	25/10/2024
1060/2024/P	Centenary Park	64 Kelvin Grove, Langwarrin 3910	To construct an outbuilding in a Rural Conservation Zone and Bushfire Management Overlay (BMO) and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	29/10/2024
Centenary Park Ward = 4				
958/2024/P	Derinya	10 Rufous Road, Frankston South 3199	To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	1/10/2024
977/2024/P	Derinya	6 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	4/10/2024
1000/2024/P	Derinya	3 Burswood Close, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	10/10/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/10/2024 To 31/10/2024				
Application No	Ward	Property Address	Application Description	Date
1013/2024/P	Derinya	3 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	15/10/2024
1019/2024/P	Derinya	54 Mountain Avenue, Frankston South 3199	Construction of outbuilding (Gable Garage) within a Design and Development Overlay Schedule 1 (DDO1)	16/10/2024
1040/2024/P	Derinya	2/22 Mountain Avenue, Frankston South 3199	To construct building and works to an existing dwelling (carport) in a Design Development Overlay Schedule 1 (DDO1) and to carry out works within the Tree Protection Zone of a Substantial Tree (SLO3).	21/10/2024
1054/2024/P	Derinya	7 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	25/10/2024
629/2024/P	Derinya	8 Somerset Road, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay- Schedule 1 (DDO1), to construct a building or carry out works inside the Tree Protection Zone of a substantial tree and to remove substantial trees in a Significant Landscape Overlay- Schedule 3 (SLO3).	28/10/2024
1056/2024/P	Derinya	91 Overport Road, Frankston South 3199	To erect and display business identification signage (retrospective) within a General Residential Zone (R1Z)	28/10/2024
12/2024/P	Derinya	14 Rufous Road, Frankston South 3199	Satisfaction Matters - Eave encroaching over building envelope	28/10/2024
1057/2024/P	Derinya	11 Gregory Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	28/10/2024
Derinya Ward = 11				
962/2024/P	Elisabeth Murdoch	16 Sunny Vale Drive, Langwarrin 3910	To construct building and works to an existing dwelling in a Significant Landscape Overlay (SLO1)	1/10/2024
979/2024/P	Elisabeth Murdoch	105 Highfield Drive Langwarrin South 3911	To install two (2) rainwater tanks (40,000L and 50,000L) in a Design and Development Overlay (DDO4)	6/10/2024
10/2024/P	Elisabeth Murdoch	105 Highfield Drive, Langwarrin South 3911	Satisfaction Matters	8/10/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/10/2024 To 31/10/2024				
Application No	Ward	Property Address	Application Description	Date
987/2024/P	Elisabeth Murdoch	5 Healsview Court, Langwarrin South 3911	To construct an outbuilding in a Design & Development Overlay Schedule 4 (DDO4)	8/10/2024
1028/2024/P	Elisabeth Murdoch	10A Milne Court, Langwarrin 3910	To construct one (1) single storey dwelling in a General Residential Zone (R1Z)	17/10/2024
1031/2024/P	Elisabeth Murdoch	7 Peter Chance Crescent, Langwarrin 3910	To remove one (1) tree in a Significant Landscape Overlay Schedule 1 (SLO1)	17/10/2024
1062/2024/P	Elisabeth Murdoch	30 Red Wattlebird Crescent, Langwarrin 3910	To construct an outbuilding (garage) within a Bushfire Management Overlay (BMO) and Significant Landscape Overlay Schedule 1 (SLO1)	29/10/2024
Elisabeth Murdoch Ward = 7				
960/2024/P	Kananook	44 Airlie Grove, Seaford 3198	To construct one (1) single storey dwelling within a Land Subject to Inundation Overlay (LSIO).	1/10/2024
971/2024/P	Kananook	4/2 Mereweather Avenue, Frankston 3199	Building works (carport) to an existing dwelling within a Residential Growth Zone (RGZ)	2/10/2024
965/2024/P	Kananook	25 Chevron Court, Seaford 3198	To construct two (2) double storey dwellings within a General Residential Zone (R1Z)	2/10/2024
986/2024/P	Kananook	24 Scott Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	8/10/2024
993/2024/P	Kananook	13 Mereweather Avenue, Frankston 3199	To construct two (2) triple storey dwellings in a Residential Growth Zone Schedule 1 (RGZ1), Design and Development Overlay Schedule 12 (DDO12), Special Building Overlay (SBO) and Parking Overlay (PO)	9/10/2024
974/2024/P	Kananook	9 Bainbridge Avenue, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z) and Environmental Significance Overlay Schedule 4 (ESO4)	9/10/2024
999/2024/P	Kananook	4 Harold Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	10/10/2024
1027/2024/P	Kananook	12A Kananook Avenue, Seaford 3198	Construction of one (1) single storey dwelling in an Environmental Significance Overlay Schedule 4 (ESO4) and Special Building Overlay (SBO)	16/10/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/10/2024 To 31/10/2024				
Application No	Ward	Property Address	Application Description	Date
1014/2024/P	Kananook	13 Mitchell Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	16/10/2024
1024/2024/P	Kananook	18 McCulloch Avenue, Seaford 3198	To construct four (4) double storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO).	16/10/2024
1041/2024/P	Kananook	219 Nepean Highway, Seaford 3198	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 6 (DDO6) and to alter access to a road in a Transport Zone 2	21/10/2024
1067/2024/P	Kananook	7 Francis Street, Frankston 3199	To construct three (3) double storey dwellings in a General Residential Zone (R1Z)	29/10/2024
14/2024/P	Kananook	1 Jolly Street, Frankston 3199	Certificate of Compliance	30/10/2024
996/2024/P	Kananook	12 Bennett Court, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	30/10/2024
1058/2024/P	Kananook	2 Arthur Street, Seaford 3198	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	30/10/2024
1073/2024/P	Kananook	7 Railway Parade, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	31/10/2024
Kananook Ward = 16				
1070/2024/P	Lyrebird	1095 Frankston-Dandenong Road, Carrum Downs 3201	To replace business identification signage within a Commercial 1 Zone (B1Z)	30/10/2024
Lyrebird Ward = 1				
985/2024/P	Pines	35 East Road, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	8/10/2024
984/2024/P	Pines	13 Chicquita Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	8/10/2024
1001/2024/P	Pines	33 Bouvardia Crescent, Frankston North 3200	Building and works to existing dwellings and to subdivide the land into two (2) lots in a General Residential Zone (R1Z)	11/10/2024
1008/2024/P	Pines	4 Hadley Street, Seaford 3198	To construct Community Care Accommodation in a Special Building Overlay (SBO)	14/10/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/10/2024 To 31/10/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
1016/2024/P	Pines	56 East Road, Seaford 3198	To construct four (4) dwellings and to subdivide the land into four (4) lots within a General Residential Zone (R1Z)	15/10/2024
1012/2024/P	Pines	26 Hannah Street, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	15/10/2024
Pines Ward = 6				
961/2024/P	Wilton	445 McCormicks Road, Carrum Downs 3201	To construct one (1) single storey dwelling, outbuildings, vegetation removal and associated works within a Green Wedge Zone (GWZ) and Significant Landscape Overlay Schedule 2 (SLO2).	1/10/2024
947/2024/P	Wilton	9A Punnett Street, Skye 3977	To construct seven (7) double storey dwellings and to subdivide the land into seven (7) lots within a General Residential Zone (R1Z), Development Plan Overlay 1 (DPO1) and Significant Landscape Overlay (SLO). Reduction of one (1) visitor space pursuant to Clause 52.06-3.	9/10/2024
11/2024/P	Wilton	170 McCormicks Road, Skye 3977	Satisfaction Matters - Carparking	10/10/2024
1033/2024/P	Wilton	550 Hall Road, Skye 3977	To display two (2) double sided internally illuminated business identification signage in a Green Wedge Zone (GWZ)	17/10/2024
Wilton Ward – 4				
963/2024/P	Yamala	11 Catherine Parade, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	2/10/2024
964/2024/P	Yamala	12 Yamala Drive, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	2/10/2024
975/2024/P	Yamala	4 Stradbroke Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	3/10/2024
978/2024/P	Yamala	34 Willis Street, Frankston 3199	To use of the site for a medical centre (psychology clinic), construction of buildings and works and to display business identification signage (Clause 52.05-8) in a General Residential Zone (R1Z).	4/10/2024
991/2024/P	Yamala	41 Woolston Drive, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	9/10/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/10/2024 To 31/10/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
1011/2024/P	Yamala	9 Thames Street, Frankston South 3199	To construct building and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	15/10/2024
1030/2024/P	Yamala	9 Palm Court, Frankston 3199	To construct building and works to an existing dwelling on a lot less than 300 square metres in a General Residential Zone (GRZ)	17/10/2024
1038/2024/P	Yamala	54-58 Wells Street, Frankston 3199	To reduce the car parking requirements of Clause 52.06 of the Frankston Planning Scheme and to waive the bicycle facility requirements of Clause 52.34 of the Frankston Planning Scheme in association with the use of the land for an Education Centre (Levels 1, 2 and 3).	21/10/2024
997/2024/P	Yamala	9 Piper Crescent, Frankston South 3199	To construct an extension to an existing dwelling in a Design Development Overlay Schedule 1 (DDO1) and to remove easement E-1 on PS097547.	22/10/2024
1045/2024/P	Yamala	Shop 1-2/506 Nepean Highway, Frankston 3199	To use the land to sell and consume liquor (Restaurant and Cafe License) within a Comprehensive Development Zone (CDZ)	22/10/2024
1046/2024/P	Yamala	32 Marama Drive, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	23/10/2024
1015/2024/P	Yamala	94 Overport Road, Frankston South 3199	To construct buildings and works in a Design and Development Overlay Schedule 1 (DDO1) and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	29/10/2024
1061/2024/P	Yamala	2/78 Cranbourne Road, Frankston 3199	To display illuminated business identification signage in a Commercial 1 Zone (C1Z)	29/10/2024
1068/2024/P	Yamala	77 McComb Boulevard, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z), Bushfire Management Overlay Schedule 1 (BMO1) and Design and Development Overlay Schedule 9 (DDO9)	30/10/2024
Yamala Ward = 14				
Total = 65				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2024 To 31/10/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
660/2021/P/C	Ballam	5 Parer Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	2/10/2024
268/2022/P/C	Ballam	3 Gordon Avenue, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ).	9/10/2024
145/2022/P/C	Ballam	162 Cranbourne Road, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and to alter access to a road in a Transport Zone 2.	10/10/2024
281/2018/P/E	Ballam	5 Tyers Court, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings and construct buildings and works within a Special Building Overlay (SBO)	12/10/2024
359/2022/P/C	Ballam	56 Kareela Road, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ).	15/10/2024
154/2018/P/M	Ballam	Centro Karingal 330 Cranbourne Road, Frankston 3199	Secondary Consent - Use of the land for a community space (Place of Assembly), buildings and works to facilitate a major extension to the existing Karingal Hub Shopping Centre, realignment of a drainage easement and vegetation removal	24/10/2024
Ballam Ward = 6				
607/2021/P/B	Derinya	59 Stotts Lane, Frankston South 3199	Secondary Consent - To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 1 (DDO1) To remove native vegetation under Clause 52.17 Native Vegetation	9/10/2024
65/2023/P/VS	Derinya	12 Balamara Court, Frankston South 3199	Secondary Consent - To construct a garage to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1) and to carry out works within the Tree Protection Zone of a Substantial Tree within a Significant Landscape Overlay Schedule 3 (SLO3)	11/10/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2024 To 31/10/2024				
Application No	Ward	Property Address	Application Description	Date
258/2024/P/A	Derinya	17 Sycamore Road, Frankston South 3199	Section 72 - To construct building and works (extension) to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4). Amendments: - Minor increase to floor area of extension; and - Reduction in eastern boundary setback.	20/10/2024
177/2018/P/D	Derinya	7 Helvetia Court, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings	22/10/2024
Derinya Ward = 4				
319/2018/P/E	Elisabeth Murdoch	69 Warrandyte Road, Langwarrin 3910	Section 72 - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings)	9/10/2024
579/2024/P/A	Elisabeth Murdoch	4 Parzay Court, Langwarrin South 3911	Section 72 - To construct one (1) single storey dwelling and outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1), to construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and to construct or carry out works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1).	29/10/2024
303/2010/P/B	Elisabeth Murdoch	95 Highfield Drive, Langwarrin South 3911	Extension of Time - To construct one (1) double storey dwelling	31/10/2024
Elisabeth Murdoch = 3				
472/2018/P/D	Kananook	2/12-16 Govan Street, Seaford 3198	Section 72 - Use the site for a restricted recreation facility (gym/personal training studio) and display of business identification signs	3/10/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2024 To 31/10/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
396/2021/P/H	Kananook	176-178 Nepean Highway, Seaford 3198	Section 72 - Use and Development of Land for the Purpose of a Service Station and Convenience Restaurant, Display of Advertising Signage and Alteration of Access to a Road in a Transport Zone 2 To amend the permit by: - Amending Condition 26 to increase the hours of operation for the convenience restaurant to 6am-11pm (currently 10am-11pm)	8/10/2024
99/2019/P/D	Kananook	17 Railway Parade, Seaford 3198	Extension of Time - To construct three (3) double storey dwellings on a lot	24/10/2024
Kananook Ward = 3				
319/2015/P/T	Lyrebird	28-40 Colemans Road, Carrum Downs 3201	Extension of Time - To construct up to eighty-five (85) factories and a reduction in car parking	7/10/2024
300/2022/P/D	Lyrebird	13 Quarrion Drive, Carrum Downs 3201	Secondary consent - To construct one (1) double storey dwelling to the rear of the existing dwelling and subdivide the land into two (2) lots in a General Residential 1 Zone (GRZ)	7/10/2024
234/2014/P/C	Lyrebird	Sign 1/9 Lakewood Boulevard, Carrum Downs 3201	Section 72 - Erection and display of two floodlit major promotion sky signs	14/10/2024
231/2020/P/H	Lyrebird	216 Hall Road, Carrum Downs 3201	Section 72 - To use the land for a Service Station, Car Wash and Convenience Restaurant; to construct buildings and works associated with a Section 2 Use in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO), removal of native vegetation, to erect and display business identification signage, including internally illuminated signage and a pole sign, to create access/alter to a Road Zone Category 1	16/10/2024
750/2021/P/B	Lyrebird	1 Swift Court, Carrum Downs 3201	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and a two (2) lot subdivision in a General Residential Zone (GRZ)	16/10/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2024 To 31/10/2024				
Application No	Ward	Property Address	Application Description	Date
319/2015/P/U	Lyrebird	28-40 Colemans Road, Carrum Downs 3201	Extension of Time - To construct up to eighty-five (85) factories and a reduction in car parking	21/10/2024
Lyrebird Ward = 6				
162/2018/P/D	Pines	31 Keppler Circuit, Seaford 3198	Secondary consent - construction of one (1) warehouse and associated office	3/10/2024
680/2018/P/F	Pines	8 Lorna Street, Seaford 3198	Extension of Time - Construction of three (3) double storey dwellings	8/10/2024
3641/1987/P/B	Pines	7 Pascal Road, Seaford 3198	Secondary Consent - To construct two (2) factories	9/10/2024
236/2020/P/C	Pines	35 Coolgardie Street, Frankston North 3200	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	14/10/2024
657/2021/P/K	Pines	300 Frankston-Dandenong Road, Seaford 3198	Secondary Consent - To subdivide the land into seventeen (17) lots in stages, to use and develop the land for warehouse, store (self-storage facility), four (4) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation	14/10/2024
70/2022/P/VS	Pines	1/92 Brunel Road, Seaford 3198	Extension of Time - To construct a mezzanine and extensions (partially retrospective) to an existing warehouse in an Industrial 1 Zone (IN1Z) To reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme	14/10/2024
80/2019/P/D	Pines	16/13-15 Curie Court, Seaford 3198	Section 72 - To construct fifteen (15) stores with mezzanines, including one (1) ancillary office (Unit 9) and to construct and use the land for a Section 2 Use of one (1) office (Unit 1) in an Industrial 1 Zone	24/10/2024
Pines Ward = 7				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2024 To 31/10/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
400/2021/P/J	Wilton	250 Wedge Road, Skye 3977	Secondary Consent - Staged multi lot subdivision, creation of restrictions, removal of native vegetation and associated works including earthworks and creation of easements	25/10/2024
435/2023/P/D	Wilton	5 Tasman Court, Carrum Downs 3201	Section 72 - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ), including demolition of an existing garage and construct a new attached garage to the existing dwelling and to construct buildings and works within the Tree Protection Zone of native trees in the Environmental Significance Overlay - Schedule 1 (ESO1)	29/10/2024
Wilton Ward = 2				
151/2022/P/VS	Yamala	34 Violet Street, Frankston South 3199	Secondary Consent - To construct and carry out works (carport, driveway and crossover) within the Tree Protection Zone of Substantial Trees and to construct a front fence, associated with an existing dwelling within a Significant Landscape Overlay (SLO6)	9/10/2024
336/2007/P/E	Yamala	348 Nepean Highway, Frankston 3199	Section 72 - Increase in number of practitioners from one (1) to three (3) and car parking dispensation.	15/10/2024
336/2007/P/E	Yamala	350 Nepean Highway, Frankston 3199	Section 72 - Increase in number of practitioners from one (1) to three (3) and car parking dispensation.	15/10/2024
483/2019/P/C	Yamala	10 Yamala Drive, Frankston South 3199	Section 72 - To construct two (2) double storey dwellings plus lower ground floor levels on a lot in a General Residential Zone (GRZ) and to construct buildings and works within the Erosion Management Overlay (EMO) and Design and Development Overlay - Schedule 2 (DDO2) and to construct carry out works and for the removal of vegetation in a Significant Landscape Overlay - Schedule 3 (SLO3)	16/10/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2024 To 31/10/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
514/2024/P/B	Yamala	108 Fleetwood Crescent, Frankston South 3199	Section 72 - To construct buildings and works (carport) in a Design and Development Overlay Schedule 9 (DDO9).	17/10/2024
349/2020/P/D	Yamala	2 Victoria Parade, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings on a lot and a two (2) lot subdivision in a General Residential Zone (GRZ); to construct and building and construct and carry out works in a Design and Development Overlay Schedule 10 (DDO10); and to construct and carry out works in a Specific Controls Overlay Schedule 3 (SCO3)	22/10/2024
483/2019/P/D	Yamala	10 Yamala Drive, Frankston South 3199	Extension of Time - To construct two (2) double storey dwellings plus lower ground floor levels on a lot in a General Residential Zone (GRZ) and to construct buildings and works within the Erosion Management Overlay (EMO) and Design and Development Overlay - Schedule 2 (DDO2) and to construct carry out works and for the removal of vegetation in a Significant Landscape Overlay - Schedule 3 (SLO3)	25/10/2024
176/2021/P/D	Yamala	21 Sussex Road, Frankston South 3199	Extension of Time - To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 that exceeds a building height of 7m and to undertake buildings and works within the tree protection zone of two substantial trees in a Significant Landscape Overlay Schedule 3	29/10/2024
513/2007/P/C	Yamala	1/14 Gweno Avenue, Frankston 3199	Secondary Consent - To construct three (3) dwellings on the land, including two (2) double storey and one (1) single storey dwellings and associated works in accordance with the submitted plans	29/10/2024
786/2023/P/C	Yamala	14 The Ridge, Frankston South 3199	Section 72 - To construct a building or construct or carry out works to an existing dwelling within the Tree Protection Zone of substantial trees in the Significant Landscape Overlay Schedule 6 (SLO6) and to remove a substantial tree in the Significant Landscape Overlay Schedule 6 (SLO6). - To construct or carry out works in a Design and Development Overlay Schedule 6 (DDO6).	30/10/2024
Yamala Ward = 10				

Total Ward = 41

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
932/2024/P	Ballam	3 Baillie Court, Frankston 3199	To construct buildings and works for a small second dwelling in a Special Building Overlay (SBO)	Permit Approved	10/10/2024
383/2024/P	Ballam	90-94 Cranbourne Road, Frankston 3199	To use the land for pharmacy in a Commercial 2 Zone (C2Z)	Permit Approved	24/10/2024
Ballam Ward = 2					
645/2024/P	Centenary Park	5 Dunraven Court, Langwarrin 3910	To construct an extension to an existing dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	2/10/2024
9/2024/P	Centenary Park	1025 Dandenong-Hastings Road, Skye 3977	Use of the Site as a 'Contractors Depot'	Under Appeal	3/10/2024
1000/2023/P	Centenary Park	8 Valley Road, Langwarrin 3910	To use and construct one (1) single storey dwelling and outbuilding in a Rural Conservation Zone Schedule 2 (RCZ2) To construct buildings and works associated with accommodation in a Bushfire Management Overlay (BMO) To remove native vegetation under Clause 52.17 Native Vegetation	Permit Approved	28/10/2024
Centenary Park Ward = 3					
198/2024/P	Derinya	250 Frankston-Flinders Road, Frankston South 3199	To construct two (2) dwellings in addition to the existing dwelling (three (3) dwellings on a lot) and to subdivide the land into three (3) lots in a Design and Development Overlay Schedule 9 (DDO9) and a General Residential Zone (R1Z); to construct a building and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4); and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	2/10/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
10/2024/P	Derinya	57 Heatherhill Road, Frankston 3199	Rooming House	Certificate of Compliance Approved	3/10/2024
11/2024/P	Derinya	14 Heatherhill Road, Frankston 3199	Rooming House	Certificate of Compliance Approved	3/10/2024
958/2023/P	Derinya	14 Long Street, Frankston 3199	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 11 (DDO11)	Permit Approved	10/10/2024
814/2024/P	Derinya	14 Sibyl Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	11/10/2024
596/2024/P	Derinya	8 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7) and construct buildings and works within the tree protection zone of substantial trees in an Environmental Significance Overlay Schedule 1 (ESO1)	Permit Approved	17/10/2024
637/2024/P	Derinya	6 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Permit Approved	22/10/2024
13/2024/P	Derinya	68 Coogee Avenue, Frankston 3199	Certificate of Compliance	Certificate of Compliance Approved	24/10/2024
809/2024/P	Derinya	4 Coogee Avenue, Frankston 3199	To remove the restrictive covenant affecting the subject site contained in Instrument of Transfer 1343563	Application Refused	30/10/2024
Derinya Ward = 9					
962/2024/P	Elisabeth Murdoch	16 Sunny Vale Drive, Langwarrin 3910	To construct building and works to an existing dwelling in a Significant Landscape Overlay (SLO1)	Application Withdrawn	9/10/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
697/2024/P	Elisabeth Murdoch	525 Robinsons Road, Langwarrin 3910	To construct an outbuilding in a Bushfire Management Overlay Schedule 2 (BMO2) and Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	11/10/2024
579/2024/P	Elisabeth Murdoch	4 Parzay Court, Langwarrin South 3911	To construct one (1) single storey dwelling and outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1), to construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and to construct or carry out works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1).	Permit Approved	21/10/2024
987/2024/P	Elisabeth Murdoch	5 Healsview Court, Langwarrin South 3911	To construct an outbuilding in a Design & Development Overlay Schedule 4 (DDO4)	Permit Approved	24/10/2024
Elisabeth Murdoch Ward = 4					
331/2024/P	Kananook	156 Nepean Highway, Seaford 3198	To construct two (2) triple storey dwellings in a General Residential Zone (GRZ3) and Design and Development Overlay Schedule 6 (DDO6) and alteration to access to TRZ2.	Permit Approved	3/10/2024
986/2024/P	Kananook	24 Scott Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	11/10/2024
350/2024/P	Kananook	4 Milne Avenue, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and Special Building Overlay (SBO).	Permit Approved	18/10/2024
844/2024/P	Kananook	17 Northcote Street, Seaford 3198	To construct an extension to an existing dwelling in a Land Subjection to Inundation Overlay (LSIO)	Permit Approved	22/10/2024
12/2024/P	Kananook	17 David Street, Frankston 3199	Certificate of Compliance	Certificate of Compliance Approved	24/10/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
745/2023/P	Kananook	46 Railway Parade, Seaford 3198	Construction of three (3) double-storey dwellings in a General Residential Zone.	Permit Approved	24/10/2024
110/2024/P	Kananook	4 John Street, Frankston 3199	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	25/10/2024
777/2024/P	Kananook	84 Dandenong Road West, Frankston 3199	To construct buildings and works to an existing building in a Commercial 2 Zone (C2Z) and to erect and display internally illuminated major promotion and business identification signage	Permit Approved	29/10/2024
Kananook Ward = 8					
140/2024/P	Lyrebird	16 Thornbill Drive, Carrum Downs 3201	To construct one (1) single storey dwelling to the rear of an existing dwelling (two (2) dwellings) and two lot subdivision in a General Residential Zone (R1Z) and creation of new sewerage easement on eastern side of lot and variation to existing easement on southern side of lot.	Permit Approved	4/10/2024
490/2024/P	Lyrebird	100 Hall Road, Carrum Downs 3201	To carry out buildings and works in a Commercial 1 Zone (B1Z) and to erect and display internally illuminated signs and business identification signs.	Permit Approved	8/10/2024
581/2024/P	Lyrebird	57 Shearwater Drive, Carrum Downs 3201	To construct one (1) double storey dwelling to the west of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	Permit Approved	8/10/2024
860/2024/P	Lyrebird	131 Ballarto Road, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	21/10/2024
707/2024/P	Lyrebird	6 Network Drive, Carrum Downs 3201	To use the land for motor vehicle sales (scooters) in an Industrial 1 Zone (IN1Z)	Permit Approved	23/10/2024
Lyrebird Ward = 5					

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
830/2024/P	Pines	36 Oliphant Way, Seaford 3198	To construct buildings and works (mezzanine) in an Industrial 1 Zone (IN1Z)	Permit Approved	4/10/2024
482/2024/P	Pines	20 A'Beckett Street, Seaford 3198	To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings) on land within a General Residential Zone (R1Z).	Permit Approved	7/10/2024
135/2024/P	Pines	27 Hickory Crescent, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	Permit Approved	8/10/2024
306/2024/P	Pines	6 Fellowes Street, Seaford 3198	To construct four (4) double storey dwellings within a General Residential Zone (GRZ)	Permit Approved	10/10/2024
984/2024/P	Pines	13 Chicquita Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	10/10/2024
788/2024/P	Pines	11 Hoya Crescent, Frankston North 3200	To construct buildings and works associated with accommodation (rooming house) in a Bushfire Management Overlay (BMO)	Permit Approved	17/10/2024
516/2024/P	Pines	8A Apsley Place, Seaford 3198	To construct three (3) buildings in an Industrial 1 Zone (IN1Z) and to reduce the number of car spaces required under Clause 52.06 of the Frankston Planning Scheme.	Application Lapsed	18/10/2024
909/2024/P	Pines	40 East Road, Seaford 3198	To subdivide the land into four (4) lots in a General Residential Zone (R1Z)	Permit Approved	24/10/2024
273/2024/P	Pines	10 Jarrah Court, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	Application Refused	30/10/2024
Pines Ward = 9					

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
407/2024/P	Wilton	580 Thompsons Road, Sandhurst 3977	To subdivide the land into two (2) lots in a Comprehensive Development Zone Schedule 1 (CDZ1) To subdivide land adjacent to a Transport Zone 2 (TRZ2) To create a carriageway easement	Permit Approved	25/10/2024
Wilton Ward = 1					
1047/2023/P	Yamala	77 McComb Boulevard, Frankston South 3199	To construct two (2) double storey dwellings in a General Residential Zone 1 (GRZ1), Design and Development Overlay Schedule 9 (DDO9), Bushfire Management Overlay Schedule 1 (BMO1) and Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	3/10/2024
963/2024/P	Yamala	11 Catherine Parade, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	9/10/2024
964/2024/P	Yamala	12 Yamala Drive, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	No Permit Required	9/10/2024
487/2024/P	Yamala	92 Kars Street, Frankston South 3199	To construct one (1) double storey dwelling and a domestic swimming pool within a Design and Development Overlay Schedule 9 (DDO9), to construct buildings and works within the Tree Protection Zone of a substantial tree and to remove substantial trees within a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	10/10/2024
883/2024/P	Yamala	149 Humphries Road, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1) and to construct buildings and works in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	16/10/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
714/2024/P	Yamala	148 Overport Road, Frankston South 3199	To construct a dependent persons unit in a General Residential Zone (R1Z)	No Permit Required	17/10/2024
975/2024/P	Yamala	4 Stradbroke Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	17/10/2024
940/2024/P	Yamala	146 Overport Road, Frankston South 3199	To prune one (1) substantial tree in a Significant Landscape Overlay (SLO3)	No Permit Required	23/10/2024
773/2022/P	Yamala	2 Burns Street, Frankston 3199 35-41 Hastings Road, Frankston 3199	<ul style="list-style-type: none"> - Use of land for an office in a Mixed Use Zone (MUZ). - Construct buildings and works for a five storey mixed use building comprised of office (section 2 use) and dwellings in a Mixed Use Zone (MUZ). - Construct buildings and works in a Design and Development Overlay Schedules 10 and 13 (DDO10 and DDO13) and a Specific Controls Overlay Schedule 3 (SCO3). - To create or alter access to a road in a Transport Zone 2 (TZ2). 	Permit Approved	24/10/2024
50/2024/P	Yamala	1 Melville Avenue, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	28/10/2024
Yamala Ward = 10					
Total = 51					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
281/2018/P/E	Ballam	5 Tyers Court, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings and construct buildings and works within a Special Building Overlay (SBO)	Extension of Time Approved	15/10/2024
660/2021/P/C	Ballam	5 Parer Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	16/10/2024
268/2022/P/C	Ballam	3 Gordon Avenue, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ).	Extension of Time Approved	16/10/2024
145/2022/P/C	Ballam	162 Cranbourne Road, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and to alter access to a road in a Transport Zone 2.	Extension of Time Approved	23/10/2024
359/2022/P/C	Ballam	56 Kareela Road, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ).	Extension of Time Approved	25/10/2024
Ballam Ward = 5					
139/2020/P/E	Derinya	19 Foot Street, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings on two lots and common property in a General Residential Zone (GRZ) To subdivide the land from two lots into three (3) lots in a General Residential Zone (GRZ) and removal of carriageway easement.	Extension of Time Approved	1/10/2024
374/2017/P/D	Derinya	4C Kristen Close, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling and to remove native vegetation.	Permit Approved	29/10/2024
Derinya Ward = 2					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
381/2014/P/I	Elisabeth Murdoch	1/52 Aqueduct Road, Langwarrin 3910	Secondary Consent - The construction of nine dwellings, the construction of an extension (carport) to the existing dwelling and the removal of native vegetation	Secondary Consent Approved	17/10/2024
84/2018/P/J	Elisabeth Murdoch	10 Milne Court, Langwarrin 3910	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and subdivide the land into two (2) lots	Application Withdrawn	21/10/2024
273/1998/P/B	Elisabeth Murdoch	20 Leisureland Drive, Langwarrin 3910	Secondary Consent - Dwelling	Secondary Consent Approved	21/10/2024
Elisabeth Murdoch Ward = 3					
365/2022/P/C	Kananook	62 Wells Road, Seaford 3198	Extension of Time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	3/10/2024
745/2005/P/A	Kananook	1A Bainbridge Avenue, Seaford 3198	Section 72 - Three Single Storey Units and Garages and to construct buildings and works in a Special Building Overlay (SBO).	Permit Approved	14/10/2024
99/2019/P/D	Kananook	17 Railway Parade, Seaford 3198	Extension of Time - To construct three (3) double storey dwellings on a lot	Extension of Time Approved	29/10/2024
561/2022/P/B	Kananook	6 Austin Road, Seaford 3198	Secondary Consent - To construct a dwelling in a Special Building Overlay (SBO)	Secondary Consent Approved	29/10/2024
Kananook Ward = 4					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
783/2021/P/A	Lyrebird	10 Robinson Road, Carrum Downs 3201	Extension of Time - To construct buildings and works to an existing abattoir in a Green Wedge Zone (GWZ), Environmental Significance Overlay Schedule 2 (ESO2) and Land Subject to Inundation Overlay (LSIO) To reduce the number of car parking spaces required under Clause 52.06 of the Frankston Planning Scheme	Application Withdrawn	7/10/2024
803/2022/P/A	Lyrebird	1 Network Drive, Carrum Downs 3201	Section 72 - To construct buildings and works for two (2) warehouses in an Industrial 1 Zone (IN1Z)	Permit Approved	8/10/2024
73/2023/P/B	Lyrebird	58 William Road, Carrum Downs 3201	Section 72 Amendment - To construct nineteen (19) dwellings (seventeen double storey and two single storey) in a General Residential Zone (GRZ).	Permit Approved	18/10/2024
101/2024/P/D	Lyrebird	16/684-700 Frankston-Dandenong Road, Carrum Downs 3201	Section 72 - To use and develop the land for an indoor recreation facility, to sell and consume liquor (on-premises license) and to erect and display internally illuminated business identification signage in an Industrial 1 Zone (IN1Z).	Application Refused	21/10/2024
319/2015/P/U	Lyrebird	28-40 Colemans Road, Carrum Downs 3201	Extension of Time - To construct up to eighty-five (85) factories and a reduction in car parking	Application Withdrawn	21/10/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
405/2022/P/C	Lyrebird	8 Drake Court, Carrum Downs 3201	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) Amendment: Amended Dwelling 1 fence Relocation of Dwelling 1 rainwater tank and bins Changes to Dwelling 1 carport	Permit Approved	28/10/2024
Lyrebird Ward = 6					
227/2022/P/C	Pines	25 Holroyd Street, Seaford 3198	Extension of Time - To construct three (3) double storey dwellings and three (3) lot subdivision in a General Residential Zone (GRZ) and Special Building Overlay (SBO).	Extension of Time Approved	2/10/2024
623/2022/P/B	Pines	37 Candlebark Crescent, Frankston North 3200	Extension of Time - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	2/10/2024
255/2022/P/E	Pines	14 Galway Street, Seaford 3198	Extension of Time - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	Extension of Time Approved	7/10/2024
35/2023/P/B	Pines	Belvedere Reserve 151 East Road, Seaford 3198	Section 72 - To use the land for a Research centre (Independent Living Lab) and undertake associated buildings and works; To construct buildings and works associated with an Informal outdoor recreation use (intergenerational activity and learning playground) in a Public Park and Recreation Zone (PPRZ) in two (2) stages.	Permit Approved	9/10/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
657/2021/P/K	Pines	300 Frankston-Dandenong Road, Seaford 3198	Secondary Consent - To subdivide the land into seventeen (17) lots in stages, to use and develop the land for warehouse, store (self-storage facility), four (4) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation	Secondary Consent Approved	17/10/2024
236/2020/P/C	Pines	35 Coolgardie Street, Frankston North 3200	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Extension of Time Approved	18/10/2024
680/2018/P/F	Pines	8 Lorna Street, Seaford 3198	Extension of Time - Construction of three (3) double storey dwellings	Extension of Time Approved	23/10/2024
Pines Ward = 7					
710/2004/P/A	Wilton	6/285 McCormicks Road, Carrum Downs 3201	Section 72 - Construction of six dwellings on the site in accordance with the endorsed plans	Application Lapsed	21/10/2024
Wilton Ward = 1					
667/2016/P/E	Yamala	3 Joy Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	Extension of Time Refused	14/10/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2024 To 31/10/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
79/2021/P/B	Yamala	4 Fleetwood Lane, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	15/10/2024
934/2023/P/B	Yamala	26 Fenton Crescent, Frankston South 3199	Section 72 - To construct buildings and works in a Design and Development Overlay Schedule 8 (DDO8) and the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4) and to construct buildings and works in an Erosion Management Overlay Schedule 2 (EMO2)	Permit Approved	21/10/2024
514/2024/P/B	Yamala	108 Fleetwood Crescent, Frankston South 3199	Section 72 - To construct buildings and works (carport) in a Design and Development Overlay Schedule 9 (DDO9).	Permit Approved	23/10/2024
138/2018/P/C	Yamala	64 Baden Powell Drive, Frankston South 3199	Extension of Time - Three (3) lot subdivision	Extension of Time Approved	25/10/2024
349/2020/P/D	Yamala	2 Victoria Parade, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings on a lot and a two (2) lot subdivision in a General Residential Zone (GRZ); to construct and building and construct and carry out works in a Design and Development Overlay Schedule 10 (DDO10); and to construct and carry out works in a Specific Controls Overlay Schedule 3 (SCO3)	Extension of Time Approved	30/10/2024
Yamala Ward = 6					
Total = 34					

Progress Report – Subdivision Application Received				
For The Application Date: 1/10/2024 To 31/10/2024				
Application No	Ward	Property Address	Application Description	Date
111/2024/S	Kananook	9 Bainbridge Avenue, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z) and Environmental Significance Overlay (ESO)	3/10/2024
114/2024/S	Kananook	24 Scott Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	8/10/2024
115/2024/S	Kananook	12 Bennett Court, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	10/10/2024
116/2024/S	Kananook	4 Harold Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	10/10/2024
118/2024/S	Kananook	105 Fortescue Avenue, Seaford 3198	To subdivide land into three (3) lots in a Special Building Overlay (SBO)	21/10/2024
119/2024/S	Kananook	2 Arthur Street, Seaford 3198	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	30/10/2024
121/2024/S	Kananook	7 Railway Parade, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	31/10/2024
112/2024/S	Pines	13 Chicquita Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	8/10/2024
117/2024/S	Pines	26 Hannah Street, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	15/10/2024
113/2024/S	Pines	35 East Road, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	16/10/2024
110/2024/S	Yamala	11 Catherine Parade, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	2/10/2024
120/2024/S	Yamala	77 McComb Boulevard, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9)	30/10/2024
Total = 12				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/10/2024 To 31/10/2024					
Application No	Ward	Property Address	Application Description	Status	Date
104/2023/S	Centenary Park	11 Edward Street, Langwarrin 3910	To subdivide the land into ten (10) lots in a General Residential Zone (GRZ)	Statement of Compliance	17/10/2024
58/2024/S	Derinya	92 Heatherhill Road, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Statement of Compliance	1/10/2024
61/2021/S	Derinya	46 Lardner Road, Frankston 3199	Two (2) lot subdivision	Statement of Compliance	24/10/2024
89/2021/S	Elisabeth Murdoch	4 Brilliante Circuit, Langwarrin 3910	Two (2) lot subdivision	Certification	25/10/2024
104/2024/S	Kananook	176-178 Nepean Highway, Seaford 3198	Consolidation	Certification & Statement of Compliance	14/10/2024
35/2023/S	Pines	105 East Road, Seaford 3198	To subdivide the land into four (4) lots in a General Residential Zone (R1Z)	Statement of Compliance	1/10/2024
24/2023/S	Pines	300 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into thirteen (13) lots in an Industrial 1 Zone (1NZ1) SPEAR - S209562T	Certification	15/10/2024
124/2023/S	Pines	32 Lorna Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone 1 (GRZ1) and Special Building Overlay (SBO)	Statement of Compliance	18/10/2024
89/2023/S	Pines	9 Pascal Road, Seaford 3198	Twenty-six (26) lot subdivision in an Industrial 1 Zone (IN1Z)	Awaiting Payment	23/10/2024
32/2024/S	Yamala	33 Denbigh Street, Frankston 3199	Two (2) lot subdivision of land within a General Residential Zone 1 (GRZ1)	Certification	8/10/2024
68/2022/S	Yamala	122 Overport Road, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Statement of Compliance	15/10/2024
55/2024/S	Yamala	42 Brighton Street, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certification	18/10/2024

Total = 12

Town Planning Applications – Direction To Advertise Issued October 2024				
Application No	Ward	Property Address	Application Description	Application Date
11/2022/P/C	Derinya	235 Humphries Road, Frankston South 3199	Section 72 - To construct one (1) single storey dwelling and associated outbuildings in a Design and Development Overlay Schedule 1 (DDO1) and to carry out works within the Tree Protection Zone of Substantial Trees in the Significant Landscape Overlay 3 (SLO3). To amend the permit by amending the endorsed plans.	8/04/2024
730/2024/P	Derinya	48 Roberts Street, Frankston 3199	To use the land for a Rooming House in a General Residential Zone (R1Z).	6/08/2024
870/2024/P	Derinya	20 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	30/08/2024
875/2024/P	Derinya	Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	2/09/2024
258/2024/P/A	Derinya	17 Sycamore Road, Frankston South 3199	Section 72 - To construct building and works (extension) to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4). Amendments: - Minor increase to floor area of extension; and - Reduction in eastern boundary setback.	20/10/2024

Town Planning Applications – Direction To Advertise Issued October 2024				
Application No	Ward	Property Address	Application Description	Application Date
312/2018/P/E	Elisabeth Murdoch	15 West Road, Langwarrin South 3911	<p>Section 72 - To construct an extension to an existing dwelling, two (2) outbuildings (shed and horse stables), use of horse stables and remove one (1) native tree.</p> <p>a) Amend preamble to delete reference to horse stable and native tree and amend to the following;</p> <p>i)To construct an extension to an existing dwelling, one outbuilding (gym) and the use and construction of the land in a Rural Conservation Zone 1 for the purpose of agricultural (crop raising) , winery and Cellar door sales , including buildings and works for the construction of two buildings (conversion of existing buildings for cellar door sales area and administration office) , carparking, earthworks and the display of one internally illuminated Business Identification Sign and;</p> <p>ii)The construction of buildings and works within the tree protection zone of substantial tree within a Significant Landscape Overlay No. 1 and;</p> <p>iii)The sale and consumption of Liquor (Producers licence) and;</p> <p>iv)The use and construction of a small second dwelling within a Rural Conservation Zone 1 and;</p> <p>v)Amend Plans and Elevations for alterations to plans and elevations for all outbuildings which includes internal alterations, increase in size and amended elevations including materials and colours .</p> <p>vi) variation or deletion of condition 1e,4, 12,13 14, 21, 22 and 24 relating to the use of the outbuilding and native vegetation to allow for winery and cellar door use.</p>	27/06/2023

Town Planning Applications – Direction To Advertise Issued October 2024				
Application No	Ward	Property Address	Application Description	Application Date
354/2024/P	Elisabeth Murdoch	11 Margaret Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	15/04/2024
781/2024/P	Elisabeth Murdoch	222 Warrandyte Road, Langwarrin 3910	To construct a shed on land within a Bushfire Management Overlay and Design and Development Overlay Schedule 4	12/08/2024
926/2023/P	Kananook	7A Bragge Street, Frankston 3199	To construct four (4) triple storey dwellings on a lot in a Residential Growth Zone Schedule 1 (RGZ1) To construct buildings and works in a Special Building Overlay (SBO) and Design and Development Overlay Schedule 12 (DDO12)	22/11/2023
266/2024/P	Kananook	12 Cricklewood Avenue, Frankston 3199	To construct three (3) double storey dwellings, to remove the Restrictive Covenant and to subdivide the land into three (3) lots in a General Residential Zone (R1Z)	29/03/2024
427/2024/P	Kananook	43 Queen Street, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (R1Z)	9/05/2024
577/2023/P/B	Kananook	31 Johnstone Street, Seaford 3198	Section 72 - To construct two (2) double-storey dwellings in a General Residential Zone (GRZ) Amend plans to include a mezzanine level above the garage of Dwelling 1.	12/07/2024
890/2024/P	Kananook	5 Chapman Avenue, Seaford 3198	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 6 (DDO6)	9/09/2024
928/2024/P	Kananook	3 Gray Street, Seaford 3198	To use the land to produce, sell and consume liquor (micro-distillery) in an Industrial 1 Zone (IN1Z)	19/09/2024
273/2024/P	Pines	10 Jarrah Court, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	28/03/2024

Town Planning Applications – Direction To Advertise Issued October 2024				
Application No	Ward	Property Address	Application Description	Application Date
685/2024/P	Yamala	8 Gulls Way, Frankston South 3199	To construct a ground and first floor extension to an existing dwelling in a Design and Development Overlay Schedule 2 (DDO2) and to construct a building or construct or carry out works inside the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	26/07/2024
Total = 16				

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals October 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P14/2024	773/2022/P	35-41 Hastings Road, Frankston & 2 Burns Street, Frankston	Use of land for an office in a Mixed Use Zone (MUZ). Construct buildings and works for a five storey mixed use building comprised of office (section 2 use) and dwellings in a Mixed Use Zone (MUZ). Construct buildings and works in a Design and Development Overlay Schedules 10 and 13 (DDO10 and DDO13) and a Specific Controls Overlay Schedule 3 (SCO3). To create or alter access to a road in a Transport Zone 2 (TZ2).	31/01/2024	NOD	Objector	30/9/2024 & 1-2/10/2024	Set Aside	23/10/2024
P212/2024	492/2017/P/D	424-426 Nepean Highway, Frankston	Section 72 - Amend the planning permit to allow for the use and development of a fifteen (15) storey building in a Commercial 1 Zone and Design and Development Overlay, Schedule 14 for retail and dwellings and the deletion of the serviced apartments	27/02/2024	Failure to Determine	Owner	12, 13, 15, 16 & 19/8/2024		-
P1615/2023	492/2017/P/F	424-426 Nepean Highway, Frankston	Extension of Time - The use and development of the land for a multi-storey building for retail, dwellings & serviced apartments	22/12/2023	Refusal of EOT	Applicant	14/03/2024		-

Progress Report – Current VCAT Appeals October 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P218/2024	464/2023/P	20 Seaview Road, Frankston South	To construct one (1) double storey dwelling in front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 1 (DDO1) and to construct a building and carry out works in the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	27/02/2024	Refusal	Owner	6/11/2024		-
P686/2024	475/2023/P	24 Edward Street, Langwarrin	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z)	27/06/2024	Notice of Decision	Objector	26/02/2025		-
P767/2024	658/1973/P/B	9/48-50 High Street, Frankston	Section 72 Amendment to the approved plans and permits which allows for the construction of the nine (9 flats) that currently exist on the site. The amendment application proposes: - The conversion of the double garage to unit 9 as a single garage and the addition of a bedroom and ensuite at ground floor within the existing garage area. - A reduction in the car parking requirement for unit 9.	17/07/2024	Refusal	Applicant	26/11/2024		-

Progress Report – Current VCAT Appeals October 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P759/2024	512/2021/P	8 Franklin Court, Frankston	To use and develop the land for a Residential Building (Rooming House) in a General Residential Zone (GRZ)	17/07/2024	Refusal	Applicant	27/03/2025		-
P823/2024	351/2016/P/D	665 Dandenong-Hastings Road, Skye	Section 72 - To construct buildings and works to the existing Dogs Victoria facility.	28/07/2024	NOD	Objector	17/04/2025		-
P832/2024	1023/2023/P	57 Brighton Street, Frankston South	To construct two (2) double storey dwellings in a Design Development Overlay Schedule 9 (DDO9) and a General Residential Zone, to construct buildings and works within the Tree Protection Zone of substantial trees and removal of significant trees within a Significant Landscape Overlay Schedule 4 (SLO4).	30/07/2024	NOD	Objector	22/04/2025		-
P909/2024	824/2023/P	46 Clifton Grove, Carrum Downs	To construct two (2) dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (R1Z)	27/08/2024	Permit	Owner	1/05/2025		-
P962/2024	890/2022/P	112 Kars Street, Frankston South	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay (DDO9), to remove a substantial tree and to construct buildings and works in a Significant Landscape Overlay (SLO4)	2/09/2024	NOD	Objector	20/03/2025		-

Progress Report – Current VCAT Appeals October 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1058/2024	161/2024/P	27 Bangalay Avenue, Frankston South	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1), To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	4/10/2024	Refusal	Owner	9/04/2025		-
P1052/2024	9/2024/P	131 Kananook Avenue, Seaford	To construct two (2) single storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	9/10/2024	Refusal	Owner	2/05/2025		-
P1080/2024	368/2024/P	6 Wettenhall Road, Frankston	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	30/09/2024	NOD	Objector	27/05/2025		-
TBC - AWAITING INITIATING ORDER	9/2024/COMP	1025 Dandenong-Hastings Road, Skye	Use of the Site as a 'Contractors Depot'	27/10/2024	Refusal	Applicant			-

Progress Report – VCAT Determination – Policy Implications October 2024			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P14/2024	773/2022/P	35-41 Hastings Road, Frankston & 2 Burns Street, Frankston	<p>The applicant sought permission to construct a five storey building containing offices, retail, and 52 dwellings. Notice of the application was provided and 11 objections received. On assessment, it was considered that the proposed development was consistent with the outcomes sought by planning policy for this land. Accordingly, a Notice of Decision to Grant a Permit was issued with 48 conditions. Objecting parties sought review of Council’s decision at the VCAT.</p> <p>On review, the VCAT found that the proposed development responded positively to the planning objectives for this area. The VCAT considered the concerns raised by the objecting parties. The tribunal was satisfied that the building was appropriately designed to respond to the characteristics of the site and neighbours, that and that there would not be any unreasonable amenity or traffic impacts. Subject to some minor modifications of conditions, the VCAT directed the grant of a permit.</p>

Progress Report – Ministerial Applications – Delegated Officer Comments October 2024			
<u>Reference Number</u>	<u>Council Reference</u>	<u>Address</u>	<u>Summary of Officer Comments on Ministerial Application</u>

Progress Report - Ministerial Applications – Determinations October 2024					
<u>Reference Number</u>	<u>Council Reference</u>	<u>Address</u>	<u>Council comments (support or opposed) and key considerations</u>	<u>Public Notice (Y/N)</u>	<u>Minister Decision (permit granted or refused)</u>

Progress Report – Planning Applications Received For The Application Date: From 1/11/2024 To 30/11/2024				
1155/2024/P	Ballam	111 Cranbourne Road, Frankston 3199	The continued display of a double sided internally illuminated promotion sign affixed to a bus shelter within a Commercial 2 Zone (B4Z)	27/11/2024
Ballam Ward = 1				
1087/2024/P	Derinya	80 Sycamore Road, Frankston South 3199	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	8/11/2024
1089/2024/P	Derinya	42 Blaxland Avenue, Frankston South 3199	To construct buildings and works in a Design Development Overlay Schedule 9 (DDO9)	8/11/2024
1110/2024/P	Derinya	7 Goldthorp Court, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	14/11/2024
1130/2024/P	Derinya	1 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	26/11/2024
1159/2024/P	Derinya	24 Bartlett Street, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 3 (DDO3)	27/11/2024
1145/2024/P	Derinya	58 Baileyana Street, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	28/11/2024
Derinya Ward = 6				
1077/2024/P	Elisabeth Murdoch	3 Karen Close, Langwarrin 3910	To construct an outbuilding (shed) within a Bushfire Management Overlay (BMO), Design and Development Overlay Schedule 4 (DDO4) and Significant Landscape Overlay Schedule 1 (SLO1)	6/11/2024
1091/2024/P	Elisabeth Murdoch	435 Baxter-Tooradin Road, Langwarrin South 3911	To construct buildings and works (extension and carport) to an existing dwelling in a Rural Conservation Zone Schedule 1 (RCZ1) and Significant Landscape Overlay Schedule 1 (SLO1)	11/11/2024
1125/2024/P	Elisabeth Murdoch	715 Robinsons Road, Langwarrin 3910	To construct an outbuilding in a Rural Conservation Zone Schedule 1 (RCZ1) and Bushfire Management Overlay (BMO)	19/11/2024
1127/2024/P	Elisabeth Murdoch	34/165 North Road, Langwarrin 3910	To construct building and works to an existing dwelling (verandah) in a General Residential Zone (R1Z)	19/11/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/11/2024 To 30/11/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
1129/2024/P	Elisabeth Murdoch	322 Centre Road, Langwarrin 3910	To construct a dependent persons unit in an Environmental Significance Overlay Schedule 1 (ESO1) and Bushfire Management Overlay (BMO). To remove native vegetation in a Significant Landscape Overlay Schedule 1 (SLO1).	20/11/2024
1133/2024/P	Elisabeth Murdoch	60 Newton Avenue, Langwarrin South 3911	To construct buildings and works (small second dwelling, outbuildings and extension to existing dwelling) in a Design and Development Overlay Schedule 4 (DDO4), Bushfire Management Overlay Schedule 1 (BMO1) and Significant Landscape Overlay Schedule 1 (SLO1).	21/11/2024
Elisabeth Murdoch Ward = 6				
1081/2024/P	Kananook	10 Wedge Court, Seaford 3198	To construct one (1) double storey dwelling on a lot in a Land Subject to Inundation Overlay (LSIO) and Bushfire Management Overlay (BMO)	6/11/2024
1082/2024/P	Kananook	47 Coolibar Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	7/11/2024
1107/2024/P	Kananook	240 Nepean Highway, Seaford 3198	To construct one (1) double storey dwelling on a lot in a Design and Development Overlay Schedule 6 (DDO6)	13/11/2024
1128/2024/P	Kananook	32 Beach Grove, Seaford 3198	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) within a General Residential Zone Schedule 3 (GRZ3) and Land Subject to Inundation Overlay (LSIO)	19/11/2024
1131/2024/P	Kananook	7 Rosslyn Avenue, Seaford 3198	To subdivide land into two (2) lots in a General Residential Zone (R1Z) and Special Building Overlay (SBO).	20/11/2024
1134/2024/P	Kananook	6 Wedge Court, Seaford 3198	To construct a small second dwelling in a Bushfire Management Overlay (BMO)	21/11/2024
1146/2024/P	Kananook	4 Carder Avenue, Seaford 3198	To construct four (4) double storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	25/11/2024
1147/2024/P	Kananook	6 Carder Avenue, Seaford 3198	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	25/11/2024
1151/2024/P	Kananook	16 Beach Grove, Seaford 3198	To construct one (1) double storey dwelling within a Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO)	26/11/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/11/2024 To 30/11/2024				
Application No	Ward	Property Address	Application Description	Date
1162/2024/P	Kananook	33 Weatherston Road, Seaford 3198	To construct two (2) single storey dwellings on a lot in a General Residential Zone (R1Z)	28/11/2024
Kananook Ward = 10				
1101/2024/P	Lyrebird	16 Polaris Court, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling in a General Residential Zone (R1Z)	12/11/2024
1072/2024/P	Lyrebird	11/9 Yazaki Way, Carrum Downs 3201	To use the land for car sales in an Industrial 1 Zone (IN1Z)	12/11/2024
1105/2024/P	Lyrebird	2/13B Elite Way, Carrum Downs 3201	To use the land for a Place of Worship in an Industrial 1 Zone (IN1Z)	13/11/2024
Lyrebird Ward = 3				
15/2024/P	Pines	272 Seaford Road, Seaford 3198	Medical Centre	12/11/2024
1029/2024/P	Pines	300 Frankston-Dandenong Road, Seaford 3198	To construct a warehouse and ancillary office within an Industrial 1 Zone (IN1Z) - (Future Lot 9 (No. 11) Compass Court, Seaford)	14/11/2024
1122/2024/P	Pines	300 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into twelve (12) lots in an Industrial 1 Zone (IN1Z)	18/11/2024
1120/2024/P	Pines	23 Keppler Circuit, Seaford 3198 4 Oliphant Way, Seaford 3198	To realign the title boundaries between the two (2) lots in an Industrial 1 Zone (IN1Z)	19/11/2024
1139/2024/P	Pines	10-12 Compass Court, Seaford 3198 300 Frankston-Dandenong Road, Seaford 3198	To construct a building and ancillary office in an Industrial 1 Zone (IN1Z) and reduction in car parking requirements - (Future Lots 6 & 7 (No.10 & 12) Compass Court, Seaford)	22/11/2024
1164/2024/P	Pines	4 Hi-Tech Place, Seaford 3198	To construct building and works to an existing building in an Industrial 1 Zone (IN1Z)	28/11/2024
Pines Ward = 6				
1149/2024/P	Wilton	53 Sandhurst Boulevard, Sandhurst 3977	To construct buildings and works to an existing building in a Comprehensive Development Zone Schedule 1 (CDZ1)	25/11/2024
Wilton Ward = 1				

Progress Report – Planning Applications Received				
For The Application Date: From 1/11/2024 To 30/11/2024				
Application No	Ward	Property Address	Application Description	Date
1076/2024/P	Yamala	39 Cliff Road, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	1/11/2024
1083/2024/P	Yamala	8 Cliff Road, Frankston 3199	To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 6 (DDO6) and an Erosion Management Overlay Schedule 3 (EMO3)	7/11/2024
1098/2024/P	Yamala	14 Jamboree Avenue, Frankston South 3199	To construct buildings and works (balcony replacement) to an existing dwelling in a Design Development Overlay Schedule 6 (DDO6) and Significant Landscape Overlay Schedule 6 (SLO6)	11/11/2024
1092/2024/P	Yamala	53 Woodlands Grove, Frankston 3199	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	11/11/2024
1075/2024/P	Yamala	1 Pamela Court, Frankston South 3199	To construct a double storey dwelling and outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	13/11/2024
1104/2024/P	Yamala	7 Dunstan Street, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	13/11/2024
1103/2024/P	Yamala	Frankston Arts Centre 35 Davey Street, Frankston 3199	To alter access to a road in a Transport Zone Schedule 2 (TR22) and to display an electronic promotion sign in a Commercial 1 Zone (B2Z)	15/11/2024
1114/2024/P	Yamala	616 Nepean Highway, Frankston South 3199	To construct a double storey dwelling in a Design and Development Overlay Schedule 2 (DDO2) and Erosion Management Overlay Schedule 1 (EMO1). To construct a building and works within the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3).	15/11/2024
1117/2024/P	Yamala	19 Humphries Road, Frankston South 3199	To remove seven (7) trees in Significant Landscape Overlay Schedule 4 (SLO4)	17/11/2024
1135/2024/P	Yamala	15 Bayview Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	21/11/2024
1158/2024/P	Yamala	30 Seaview Road, Frankston South 3199	To construct buildings and works associated with an existing dwelling in a General Residential Zone (R1Z) and to remove one (1) tree within a Significant Landscape Overlay Schedule 3 (SLO3)	27/11/2024

Progress Report – Planning Applications Received For The Application Date: From 1/11/2024 To 30/11/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
1121/2024/P	Yamala	22 Sheridan Avenue, Frankston 3199	To subdivide the land into twenty three (23) lots in a Residential Growth Zone (RGZ)	29/11/2024
1166/2024/P	Yamala	3 Japonica Grove, Frankston South 3199	To remove one (1) substantial tree within a Significant Landscape Overlay Schedule 4 (SLO4)	29/11/2024
Yamala Ward = 13				
Total = 46				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/11/2024 To 30/11/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
625/2015/P/D	Elisabeth Murdoch	10 Warrandyte Road, Langwarrin 3910	Extension of Time - Two (2) lot subdivision	1/11/2024
287/2023/P/C	Elisabeth Murdoch	15 Leisureland Drive, Langwarrin 3910	Section 72 - To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4), to construct a building and carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1).	20/11/2024
Elisabeth Murdoch Ward = 2				
86/2019/P/C	Ballam	1/11 Reservoir Road, Frankston 3199	Secondary Consent - To construct five (5) double-storey dwellings in General Residential Zone Schedule 1	14/11/2024
571/2018/P/D	Ballam	10 Carter Court, Frankston 3199	Secondary Consent - To construct one (1) single storey dwelling to the rear of existing dwelling (two (2) dwellings)	18/11/2024
Ballam Ward = 2				
115/2022/P/B	Centenary Park	29 Edward Street, Langwarrin 3910	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	8/11/2024
433/2016/P/D	Centenary Park	1 Kerry Street, Langwarrin 3910	Extension of time - To construct an extension to the existing Dance School (Indoor Recreational Facility) and removal of Native Vegetation.	11/11/2024
387/2023/P/B	Centenary Park	520 Cranbourne-Frankston Road, Langwarrin 3910	Secondary Consent - To construct a single dwelling and associated outbuilding in a Rural Conservation Zone Schedule 1 (RCZ1)	22/11/2024
Centenary Park Ward = 3				
276/2018/P/B	Derinya	252 Frankston-Flinders Road, Frankston South 3199	Secondary Consent - Buildings and works to an existing place of worship	4/11/2024
177/2018/P/E	Derinya	7 Helvetia Court, Frankston 3199	Section 72 - To construct three (3) double storey dwellings	12/11/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/11/2024 To 30/11/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
373/2022/P/B	Derinya	36 Sanders Road, Frankston South 3199	Secondary Consent - To construct eight (8) double storey dwellings on a lot in a General Residential Zone (GRZ), to remove and construct buildings and works in the Tree Protection Zone of Substantial Trees in a Significant Landscape Overlay Schedule 4 (SLO4), to construct buildings and works in a Bushfire Management Overlay (BMO) and a Design and Development Overlay Schedule 9 (DDO9)	25/11/2024
Derinya Ward = 3				
46/2021/P/A	Kananook	14 Mereweather Avenue, Frankston 3199	Extension of Time - To construct six (6) dwellings on a lot in a Residential Growth Zone (RGZ), to construct a building and construct and carry out works in a Special Building Overlay (SBO) and a Design and Development Overlay Schedule 12 (DDO12)	11/11/2024
330/2021/P/C	Kananook	16B Fortescue Avenue, Seaford 3198	Secondary Consent - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	19/11/2024
167/2022/P/VS	Kananook	1 Robinsons Road, Seaford 3198	Secondary Consent - To construct one (1) double storey building in an Special Building Overlay (SBO)	19/11/2024
153/2022/P/B	Kananook	60 & 60B Fortescue Avenue, Seaford 3198	Secondary Consent - To construct two (2) double storey dwellings and domestic swimming pool in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	25/11/2024
666/2016/P/E	Kananook	5/91 Dandenong Road East, Frankston 3199	Extension of Time - The construction of Five (5) Double Storey dwellings	26/11/2024
183/2016/P/F	Kananook	175 McMahons Road, Frankston 3199	Secondary Consent - To undertake buildings and works for an aged care facility and to remove native vegetation	26/11/2024
207/2020/P/B	Kananook	15 Robinsons Road, Seaford 3198	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	27/11/2024
185/2018/P/C	Kananook	99 Dandenong Road East, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	28/11/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/11/2024 To 30/11/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
363/2023/P/E	Kananook	17 Bainbridge Avenue, Seaford 3198	Secondary Consent - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	28/11/2024
Kananook Ward = 9				
730/2015/P/J	Lyrebird	2 Boundary Road, Carrum 724 Frankston-Dandenong Road, Carrum Downs 3201	Extension of Time - To use and develop the land for a place of worship, one guest dwelling, one caretakers house and to alter access to a Road Zone	8/11/2024
228/2022/P/B	Lyrebird	95 Boundary Road, Carrum Downs 3201	Extension of Time - To construct builds and works for storage units in an Industrial 1 Zone (IN1Z)	11/11/2024
215/2001/P/A	Lyrebird	3/2 Amayla Crescent, Carrum Downs 3201	Secondary Consent - Extension into Unit 4 - existing Skateworld (Unit3)	13/11/2024
Lyrebird Ward = 3				
153/2021/P/C	Pines	3 Hannah Street, Seaford 3198	Section 72 - To construct three (3) dwellings on a lot in a General Residential Zone (GRZ) To construct and carry out works within a Special Building Overlay (SBO)	4/11/2024
56/2021/P/D	Pines	1 Hannah Street, Seaford 3198	Section 72 - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	4/11/2024
52/2023/P/A	Pines	100 Austin Road, Seaford 3198	Section 72 - To construct buildings and works associated with a Section 2 use in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	26/11/2024
105/2018/P/D	Pines	8 Fellowes Street, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings	29/11/2024
Pines Ward = 4				
559/2023/P/B	Wilton	Nth Golf Course/Clubhouse/Health Club 680 Thompsons Road, SA	Section 72 - To use part of the land for a food & drink premises, sale & consumption of liquor (General Liquor Licence) and waiver of car parking in a Comprehensive Development Zone (CDZ).	22/11/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/11/2024 To 30/11/2024				
Application No	Ward	Property Address	Application Description	Date
Wilton Ward = 1				
414/2019/P/C	Yamala	9 Gould Street, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct or carry out buildings or works for any building that exceeds 7m in height in a Design and Development Overlay Schedule 6 (DDO6)	7/11/2024
443/2022/P/B	Yamala	21 Gulls Way, Frankston South 3199	Secondary Consent - To construct one (1) triple storey dwelling in a Design and Development Overlay Schedule 2 (DDO2)	12/11/2024
437/2020/P/D	Yamala	35 Playne Street, Frankston 3199	Condition 1 and Section 72 - Construction of a fifteen (15) storey mixed use building in a Commercial 1 Zone, use of the land for dwellings and reduction to the number of car parking spaces required under the Parking Overlay Schedule 1.	18/11/2024
50/2024/P/A	Yamala	1 Melville Avenue, Frankston 3199	Section 72 - To construct two (2) double storey dwellings in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 6 (DDO6)	20/11/2024
184/2018/P/D	Yamala	14 Overport Road, Frankston South 3199	Extension of Time - The construction of three (3) dwellings (two (2) double storey dwellings and one (1) single storey dwelling) and to remove substantial trees and to undertake buildings and works within the Tree Protection Zone (TPZ) of a substantial trees in a Significant Landscape Overlay Schedule 6.	21/11/2024
788/2021/P/B	Yamala	2 Bell Street, Frankston 3199	Secondary Consent - To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	25/11/2024
1/2020/P/F	Yamala	53 Woodlands Grove, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	27/11/2024
Yamala Ward = 7				
Total = 31				

Progress Report – Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
590/2024/P	Ballam	15 Wynden Drive, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Application Lapsed	6/11/2024
534/2024/P	Ballam	3 Frawley Street, Frankston 3199	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	Application Withdrawn	12/11/2024
Ballam Ward = 2					
900/2024/P	Centenary Park	Lloyd Park 185N Cranbourne-Frankston Road, Langwarrin 3910	To undertake buildings and works associated with the existing skate park in the tree protection zone of native trees in an Environmental Significance Overlay Schedule 1 (ESO1)	Permit Approved	15/11/2024
538/2024/P	Centenary Park	285 Cranbourne-Frankston Road, Langwarrin 3910	To subdivide the land into six (6) lots in a General Residential Zone (R1Z), To subdivide land adjacent to a road in a Transport Zone 2 (TZ2) and to create or alter access to a road in a Transport Zone 2 (TZ2).	Permit Approved	25/11/2024
Centenary Park Ward = 2					
198/2024/P	Derinya	250 Frankston-Flinders Road, Frankston South 3199	To construct two (2) dwellings in addition to the existing dwelling (three (3) dwellings on a lot) and to subdivide the land into three (3) lots in a Design and Development Overlay Schedule 9 (DDO9) and a General Residential Zone (R1Z); to construct a building and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4); and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	1/11/2024
565/2024/P	Derinya	3 Scenic Close, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	7/11/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
693/2024/P	Derinya	14 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Permit Approved	12/11/2024
339/2024/P	Derinya	52 Screen Street, Frankston 3199	To construct six (6) three storey dwellings in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 11 (DDO11)	Application Lapsed	12/11/2024
9/2024/P	Derinya	18 Albion Road, Frankston South 3199	Satisfaction Matters - 5000l water tank	Satisfaction Matters Refused	12/11/2024
8/2024/P	Derinya	2 Rufous Road, Frankston South 3199	Buildings and works (pool, deck, eaves landing, water tank) outside of the building envelope	Satisfaction Matters Approved	13/11/2024
870/2024/P	Derinya	20 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Permit Approved	14/11/2024
875/2024/P	Derinya	13 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Permit Approved	15/11/2024
1089/2024/P	Derinya	42 Blaxland Avenue, Frankston South 3199	To construct buildings and works in a Design Development Overlay Schedule 9 (DDO9)	Permit Approved	15/11/2024
1000/2024/P	Derinya	3 Burswood Close, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	25/11/2024
1040/2024/P	Derinya	2/22 Mountain Avenue, Frankston South 3199	To construct building and works to an existing dwelling (carport) in a Design Development Overlay Schedule 1 (DDO1) and to carry out works within the Tree Protection Zone of a Substantial Tree (SLO3).	Permit Approved	25/11/2024
12/2024/P	Derinya	14 Rufous Road, Frankston South 3199	Satisfaction Matters - Eave encroaching over building envelope	Satisfaction Matters Approved	26/11/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
629/2024/P	Derinya	8 Somerset Road, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay- Schedule 1 (DDO1), to construct a building or carry out works inside the Tree Protection Zone of a substantial tree and to remove substantial trees in a Significant Landscape Overlay- Schedule 3 (SLO3).	Permit Approved	27/11/2024
Derinya Ward = 13					
782/2024/P	Elisabeth Murdoch	95 West Road, Langwarrin South 3911	To construct an outbuilding in a Bushfire Management Overlay (BMO) and Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	6/11/2024
296/2024/P	Elisabeth Murdoch	Com Prop 5-6 Faith Court, Langwarrin 3910	To remove two (2) substantial trees in a Significant Landscape Overlay (SLO1), to remove vegetation in an Environmental Significance Overlay Schedule 1 (ESO1) and to remove native vegetation	Permit Approved	14/11/2024
393/2024/P	Elisabeth Murdoch	5 Lloyd Street, Langwarrin 3910	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	15/11/2024
781/2024/P	Elisabeth Murdoch	222 Warrandyte Road, Langwarrin 3910	To construct an outbuilding within a Bushfire Management Overlay (BMO) and Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	25/11/2024
917/2024/P	Elisabeth Murdoch	1405 Dandenong-Hastings Road, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4); to remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1); and to remove native trees in an Environmental Significance Overlay Schedule 1 (ESO1) and under Clause 52.17 of the Frankston Planning Scheme.	Permit Approved	25/11/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
1127/2024/P	Elisabeth Murdoch	34/165 North Road, Langwarrin 3910	To construct building and works to an existing dwelling (verandah) in a General Residential Zone (R1Z)	Permit Approved	26/11/2024
Elisabeth Murdoch = 6					
974/2024/P	Kananook	9 Bainbridge Avenue, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z) and Environmental Significance Overlay Schedule 4 (ESO4)	Permit Approved	1/11/2024
331/2024/P	Kananook	156 Nepean Highway, Seaford 3198	To construct two (2) triple storey dwellings in a General Residential Zone (GRZ3) and Design and Development Overlay Schedule 6 (DDO6) and alteration to access to TRZ2.	Permit Approved	4/11/2024
310/2024/P	Kananook	80 Kananook Avenue, Seaford 3198	To construct buildings and works in a Special Building Overlay (SBO)	Permit Approved	15/11/2024
999/2024/P	Kananook	4 Harold Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	18/11/2024
1073/2024/P	Kananook	7 Railway Parade, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	18/11/2024
1082/2024/P	Kananook	47 Coolibar Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	18/11/2024
934/2024/P	Kananook	138 Fortescue Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	21/11/2024
826/2024/P	Kananook	10 Wedge Court, Seaford 3198	To construct an outbuilding in a Land Subject to Inundation Overlay (LSIO)	Application Lapsed	25/11/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
266/2024/P	Kananook	12 Cricklewood Avenue, Frankston 3199	To construct three (3) double storey dwellings and to subdivide the land into three (3) lots in a General Residential Zone (GRZ) and to remove the Restrictive Covenant contained in Instrument Transfer 1209999 dated 30 March 1925	Application Refused	26/11/2024
600/2024/P	Kananook	98A Kananook Avenue, Seaford 3198	To construct a Deck and Verandah in a Special Building Overlay (SBO)	Permit Approved	27/11/2024
897/2024/P	Kananook	44 McKenzie Street, Seaford 3198	To construct buildings and works in a Land Subject to Inundation Overlay (LSIO)	Permit Approved	27/11/2024
1131/2024/P	Kananook	7 Rosslyn Avenue, Seaford 3198	To subdivide land into two (2) lots in a General Residential Zone (R1Z) and Special Building Overlay (SBO).	Permit Approved	27/11/2024
Kananook Ward = 12					
905/2024/P	Lyrebird	5 Sutton Crescent, Carrum Downs 3201	To display one (1) double sided internally illuminated promotion sign	Permit Approved	6/11/2024
Lyrebird = 1					
903/2024/P	Pines	2-8 Peninsula Boulevard, Seaford 3198	To display one (1) double sided internally illuminated promotion signage in an Industrial 1 Zone (IN1Z)	Permit Approved	6/11/2024
904/2024/P	Pines	1-15 Hartnett Drive, Seaford 3198	To display one (1) double sided internally illuminated promotion sign	Permit Approved	6/11/2024
519/2024/P	Pines	6 Henry Crescent, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	Permit Approved	8/11/2024
468/2024/P	Pines	2 Marlock Street, Frankston North 3200	To construct three (3) single storey dwellings in a General Residential Zone (R1Z)	Permit Approved	13/11/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
835/2024/P	Pines	163 Frankston-Dandenong Road, Frankston 3199	To construct buildings and works (three (3) amenity buildings) in a Special Use Zone Schedule 1 (SUZ1) and to remove native vegetation in an Environmental Significance Overlay Schedule 1 (ESO1).	Permit Approved	14/11/2024
985/2024/P	Pines	35 East Road, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	Permit Approved	18/11/2024
440/2024/P	Pines	16 Rutherford Road, Seaford 3198	To construct a self-storage facility in an Industrial 1 Zone (IN1Z) and alteration to land adjacent to Transport Zone 2 and variation of easement E1 from Lot 8 to side and rear of Lot 8, 9 and 10.	Application Withdrawn	22/11/2024
493/2024/P	Pines	300 Frankston-Dandenong Road, Seaford 3198	To construct a warehouse and ancillary office within an Industrial 1 Zone (IN1Z) - (Future Lot 12 (No. 5) Compass Court, Seaford)	Application Lapsed	27/11/2024
162/2024/P	Pines	25-27 Fellowes Street, Seaford 3198	To construct nine (9) double storey dwellings in a General Residential Zone (R1Z)	Permit Approved	29/11/2024
Pines Ward = 9					
11/2024/P	Wilton	170 McCormicks Road, Skye 3977	Satisfaction Matters - Carparking	Satisfaction Matters Refused	18/11/2024
Wilton Ward = 1					
1046/2024/P	Yamala	32 Marama Drive, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	4/11/2024
906/2024/P	Yamala	673 Nepean Highway, Frankston South 3199	To display one (1) double sided internally illuminated promotion sign	Permit Approved	6/11/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
921/2024/P	Yamala	9 Baileyana Street, Frankston South 3199	To prune one (1) substantial tree (Eucalyptus nicholii) in a Significant Landscape Overlay Schedule 6 (SLO6)	Application Lapsed	13/11/2024
869/2024/P	Yamala	38 Dell Road, Frankston 3199	To construct buildings and works (extension to the existing dwelling and outbuilding) in a Special Building Overlay (SBO)	Permit Approved	14/11/2024
1038/2024/P	Yamala	54-58 Wells Street, Frankston 3199	To reduce the car parking requirements of Clause 52.06 of the Frankston Planning Scheme in association with the use of the land for an Education Centre (Levels 1, 2 and 3).	Permit Approved	15/11/2024
1076/2024/P	Yamala	39 Cliff Road, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	15/11/2024
721/2024/P	Yamala	11 Stradbroke Avenue, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	19/11/2024
833/2024/P	Yamala	32 Norman Avenue, Frankston South 3199	To construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	27/11/2024
863/2024/P	Yamala	27 Bangalay Avenue, Frankston South 3199	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1) and to construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	Permit Approved	28/11/2024
Yamala Ward = 9					
Total = 55					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
115/2022/P/B	Centenary Park	29 Edward Street, Langwarrin 3910	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	18/11/2024
433/2016/P/D	Centenary Park	1 Kerry Street, Langwarrin 3910	Extension of time - To construct an extension to the existing Dance School (Indoor Recreational Facility) and removal of Native Vegetation.	Extension of Time Approved	25/11/2024
387/2023/P/B	Centenary Park	520 Cranbourne-Frankston Road, Langwarrin 3910	Secondary Consent - To construct a single dwelling and associated outbuilding in a Rural Conservation Zone Schedule 1 (RCZ1)	Secondary Consent Approved	26/11/2024
Centenary Park Ward = 3					
65/2023/P/VS	Derinya	12 Balamara Court, Frankston South 3199	Secondary Consent - To construct a garage to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1) and to carry out works within the Tree Protection Zone of a Substantial Tree within a Significant Landscape Overlay Schedule 3 (SLO3)	Secondary Consent Approved	12/11/2024
607/2021/P/B	Derinya	59 Stotts Lane, Frankston South 3199	Secondary Consent - To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 1 (DDO1) To remove native vegetation under Clause 52.17 Native Vegetation	Secondary Consent Approved	14/11/2024
258/2024/P/A	Derinya	17 Sycamore Road, Frankston South 3199	Section 72 - To construct building and works (extension) to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	19/11/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
177/2018/P/D	Derinya	7 Helvetia Court, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings	Extension of Time Approved	21/11/2024
Derinya Ward = 4					
303/2010/P/B	Elisabeth Murdoch	95 Highfield Drive, Langwarrin South 3911	Extension of Time - To construct one (1) double storey dwelling	Application Withdrawn	14/11/2024
Elisabeth Murdoch Ward = 1					
750/2021/P/B	Lyrebird	1 Swift Court, Carrum Downs 3201	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and a two (2) lot subdivision in a General Residential Zone (GRZ)	Extension of Time Approved	4/11/2024
300/2022/P/D	Lyrebird	13 Quarrion Drive, Carrum Downs 3201	Secondary consent - To construct one (1) double storey dwelling to the rear of the existing dwelling and subdivide the land into two (2) lots in a General Residential 1 Zone (GRZ)	Secondary Consent Approved	18/11/2024
319/2015/P/T	Lyrebird	28-40 Colemans Road, Carrum Downs 3201	Extension of Time - To construct up to eighty-five (85) factories and a reduction in car parking	Extension of Time Approved	22/11/2024
730/2015/P/J	Lyrebird	2 Boundary Road, Carrum Downs 3201	Extension of Time - To use and develop the land for a place of worship, one guest dwelling, one caretakers house and to alter access to a Road Zone	Extension of Time Approved	22/11/2024
730/2015/P/J	Lyrebird	724 Frankston-Dandenong Road, Carrum Downs 3201	Extension of Time - To use and develop the land for a place of worship, one guest dwelling, one caretakers house and to alter access to a Road Zone	Extension of Time Approved	22/11/2024
Lyrebird Ward = 5					
162/2018/P/D	Pines	31 Keppler Circuit, Seaford 3198	Secondary consent - construction of one (1) warehouse and associated office	Secondary Consent Approved	4/11/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
70/2022/P/VS	Pines	1/92 Brunel Road, Seaford 3198	Extension of Time - To construct a mezzanine and extensions (partially retrospective) to an existing warehouse in an Industrial 1 Zone (IN1Z) To reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme	Extension of Time Approved	13/11/2024
Pines Ward = 2					
265/2021/P/C	Yamala	46 Cliff Road, Frankston 3199	Section 72 - To construct or carry out buildings or works for a dwelling exceeding 7 metres in height in a Design and Development Overlay Schedule 6 (DDO6) and to carry out buildings and works and vegetation removal in an Erosion Management Overlay Schedule 3 (EMO3)	Permit Approved	7/11/2024
110/2019/P/F	Yamala	81 Fleetwood Crescent, Frankston South 3199	Section 72 - To construct buildings and works for a domestic swimming pool and extension to an existing dwelling in a Design and Development Overlay Schedule 8 and Erosion Management Overlay Schedule 2 and to construct and carry out works in the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 4.	Application Lapsed	8/11/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
483/2019/P/D	Yamala	10 Yamala Drive, Frankston South 3199	Extension of Time - To construct two (2) double storey dwellings plus lower ground floor levels on a lot in a General Residential Zone (GRZ) and to construct buildings and works within the Erosion Management Overlay (EMO) and Design and Development Overlay - Schedule 2 (DDO2) and to construct carry out works and for the removal of vegetation in a Significant Landscape Overlay - Schedule 3 (SLO3)	Extension of Time Approved	11/11/2024
176/2021/P/D	Yamala	21 Sussex Road, Frankston South 3199	Extension of Time - To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 that exceeds a building height of 7m and to undertake buildings and works within the tree protection zone of two substantial trees in a Significant Landscape Overlay Schedule 3	Extension of Time Approved	12/11/2024
492/2017/P/F	Yamala	424-426 Nepean Highway, Frankston 3199	Extension of Time	Extension of Time Approved	13/11/2024
176/2021/P/C	Yamala	21 Sussex Road, Frankston South 3199	Secondary Consent - To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 that exceeds a building height of 7m and to undertake buildings and works within the tree protection zone of two substantial trees in a Significant Landscape Overlay Schedule 3	Secondary Consent Approved	14/11/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
151/2022/P/VS	Yamala	34 Violet Street, Frankston South 3199	Secondary Consent - To construct and carry out works (carport, driveway and crossover) within the Tree Protection Zone of Substantial Trees and to construct a front fence, associated with an existing dwelling within a Significant Landscape Overlay (SLO6)	Secondary Consent Approved	15/11/2024
492/2017/P/D	Yamala	424-426 Nepean Highway, Frankston 3199	Section 72 - In accordance with the endorsed plans: Buildings and works pursuant to clause 34.01-4 (Commercial 1 Zone); Buildings and works pursuant to clause 43.02-2 (Design and Development Overlay); and Reduction in the statutory car parking requirement relating to the commercial tenancies pursuant to clause 52.06-3 (car parking).	Permit Approved	21/11/2024
414/2019/P/C	Yamala	9 Gould Street, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct or carry out buildings or works for any building that exceeds 7m in height in a Design and Development Overlay Schedule 6 (DDO6)	Extension of Time Approved	25/11/2024
417/2019/P/D	Yamala	60 Overport Road, Frankston South 3199	To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	29/11/2024
Yamala Ward = 10					
Total = 25					

Progress Report – Subdivision Application Received				
For The Application Date: 1/11/2024 To 30/11/2024				
Application No	Ward	Property Address	Application Description	Date
133/2024/S	Ballam	25 Oaklands Crescent, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	27/11/2024
123/2024/S	Centenary Park	71 Potts Road, Langwarrin 3910	To subdivide the land into three (3) lots in a General Residential Zone (GRZ).	8/11/2024
124/2024/S	Derinya	80 Sycamore Road, Frankston South 3199	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	8/11/2024
122/2024/S	Kananook	47 Coolibar Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	7/11/2024
128/2024/S	Kananook	7 Rosslyn Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	15/11/2024
132/2024/S	Kananook	7 Rosslyn Avenue, Seaford 3198	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	20/11/2024
127/2024/S	Lyrebird	16 Thornbill Drive, Carrum Downs 3201	Two lot subdivision in a General Residential Zone (R1Z)	13/11/2024
131/2024/S	Pines	300 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into twelve (12) lots in an Industrial 1 Zone (IN1Z)	18/11/2024
129/2024/S	Pines	23 Kepler Circuit, Seaford 3198	To realign the title boundaries between the two (2) lots in an Industrial 1 Zone (IN1Z)	19/11/2024
125/2024/S	Yamala	53 Woodlands Grove, Frankston 3199	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	11/11/2024
126/2024/S	Yamala	7 Dunstan Street, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	13/11/2024
130/2024/S	Yamala	22 Sheridan Avenue, Frankston 3199	To subdivide the land into twenty three (23) lots in a Residential Growth Zone (RGZ)	18/11/2024
134/2024/S	Yamala	20 Burnett Crescent, Frankston South 3199	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	28/11/2024
Total = 13				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/11/2024 To 30/11/2024					
Application No	Ward	Property Address	Application Description	Status	Date
75/2024/S	Ballam	3 Frawley Street, Frankston 3199	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	Application Withdrawn	12/11/2024
49/2024/S	Derinya	14 Wentworth Avenue, Frankston South 3199	Two (2) lot subdivision of land within a General Residential Zone (GRZ)	Statement of Compliance	14/11/2024
101/2018/S	Derinya	5 Lardner Road, Frankston 3199	Four (4) lot subdivision	Certification	21/11/2024
72/2017/S	Derinya	55 Lawson Avenue, Frankston South 3199	Two (2) lot subdivision	Application Withdrawn	27/11/2024
5/2023/S	Elisabeth Murdoch	11 SeQUESTA Court, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certification	4/11/2024
155/2012/S	Elisabeth Murdoch	95 Cranhaven Road, Langwarrin 3910	Seven (7) Lot Subdivision (Stage 1)	Certification & Statement of Compliance	22/11/2024
128/2024/S	Kananook	7 Rosslyn Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Application Withdrawn	15/11/2024
61/2024/S	Kananook	97 Dandenong Road East, Frankston 3199	Two (2) lot subdivision of land within a General Residential Zone (GRZ)	Certification	19/11/2024
34/2019/S	Kananook	34 Boonong Avenue, Seaford 3198	Certification of a Plan under the Subdivision Act - Six (6) Lot Subdivision	Statement of Compliance	20/11/2024
53/2024/S	Kananook	60 Orwil Street, Frankston 3199	To subdivide land into four (4) lots in a General Residential Zone (R1Z)	Statement of Compliance	27/11/2024
83/2024/S	Kananook	12 Austin Road, Seaford 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z) and Special Building Overlay (SBO)	Certification	28/11/2024
77/2024/S	Pines	5 Prince Crescent, Seaford 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	Certification & Statement of Compliance	19/11/2024

Progress Report – Subdivision Decisions					
For The Application Date: From 1/11/2024 To 30/11/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
89/2023/S	Pines	9 Pascal Road, Seaford 3198	Twenty-six (26) lot subdivision in an Industrial 1 Zone (IN1Z)	Statement of Compliance	26/11/2024
69/2024/S	Wilton	35 Chardonnay Drive, SKYE 3977	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	Certification	29/11/2024
66/2024/S	Yamala	7 Villiers Street, Frankston South 3199	Two (2) lot subdivision within a General Residential Zone (GRZ)	Statement of Compliance	12/11/2024
36/2023/S	Yamala	642A Nepean Highway, Frankston South 3199	Three (3) lot subdivision	Statement of Compliance	22/11/2024
32/2024/S	Yamala	33 Denbigh Street, Frankston 3199	Two (2) lot subdivision of land within a General Residential Zone 1 (GRZ1)	Statement of Compliance	28/11/2024
55/2024/S	Yamala	42 Brighton Street, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Statement of Compliance	29/11/2024
Total = 18					

Town Planning Applications – Direction To Advertise Issued November 2024				
Application No	Ward	Property Address	Application Description	Application Date
1038/2023/P	Ballam	140 Skye Road, Frankston 3199	To construct five (5) double storey dwellings on a lot in a General Residential Zone (R1Z) and to construct buildings and works in a Special Building Overlay (SBO)	21/12/2023
19/2021/P/C	Centenary Park	17B Yarralumla Drive, Langwarrin 3910	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) Section 72 – Amend plans to allow a small extension at the rear of the Dwelling on 17B Yarralumla Drive, Langwarrin	9/09/2024
907/2024/P	Centenary Park	82 Edward Street, Langwarrin 3910	To construct eight (8) double storey dwellings within a General Residential Zone (GR1Z)	12/09/2024
821/2024/P	Derinya	1 Sarah Place, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) within a General Residential Zone (R1Z)	20/08/2024
858/2024/P	Derinya	40 Lardner Road, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (R1Z), Special Building Overlay (SBO), Specific Controls Overlay (SCO) and Design and Development Overlay Schedule 11 (DDO11)	27/08/2024
876/2024/P	Derinya	15 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling and an outbuilding greater than 100sqm in a Design and Development Overlay Schedule 7 (DDO7) and an outbuilding greater than 100sqm in a Bushfire Management Overlay (BMO)	2/09/2024

Town Planning Applications – Direction To Advertise Issued November 2024				
Application No	Ward	Property Address	Application Description	Application Date
886/2024/P	Derinya	253 Humphries Road, Frankston South 3199	To use and develop the land for a child care centre in a General Residential Zone (GRZ) To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3) and Design and Development Overlay Schedule 1 (DDO1). To display business identification signage. To remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	6/09/2024
937/2024/P	Derinya	8 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling and outbuildings in a Design and Development Overlay Schedule 7 (DDO7)	23/09/2024
958/2024/P	Derinya	10 Rufous Road, Frankston South 3199	To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	1/10/2024
977/2024/P	Derinya	6 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7).	4/10/2024
629/2024/P	Derinya	8 Somerset Road, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay- Schedule 1 (DDO1), to construct a building or carry out works inside the Tree Protection Zone of a substantial tree and to remove substantial trees in a Significant Landscape Overlay- Schedule 3 (SLO3).	28/10/2024
1056/2024/P	Derinya	91 Overport Road, Frankston South 3199	To erect and display business identification signage (retrospective) within a General Residential Zone (R1Z)	28/10/2024
360/2024/P	Elisabeth Murdoch	270 North Road, Langwarrin 3910	To construct building and works to an existing dwelling (driveway) in a Land Subject to Inundation Overlay (LSIO) to remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to remove Native Vegetation under Clause 52.17 of the Frankston Planning Scheme.	16/04/2024

Town Planning Applications – Direction To Advertise Issued November 2024				
Application No	Ward	Property Address	Application Description	Application Date
360/2024/P	Elisabeth Murdoch	272 North Road, Langwarrin 3910	To construct building and works to an existing dwelling (driveway) in a Land Subject to Inundation Overlay (LSIO) to remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to remove Native Vegetation under Clause 52.17 of the Frankston Planning Scheme.	16/04/2024
334/2021/P/B	Elisabeth Murdoch	33 Bellbird Court, Langwarrin 3910	Section 72 - To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO). The amendment application seeks permission for but not limited to the following: <ul style="list-style-type: none"> - To use the land for a 'Home Based Business'. - Modification to the outbuilding on the site to include a mezzanine level (this is to reflect the existing conditions). - Site plans updated to include shipping containers. <ul style="list-style-type: none"> - Amend condition 1. - Delete condition 6. 	14/06/2024
748/2024/P	Elisabeth Murdoch	485 Golf Links Road, Langwarrin South 3911	To use part of the land for horticulture in a Low Density Residential Zone (LDRZ)	7/08/2024
895/2024/P	Elisabeth Murdoch	6/285 North Road, Langwarrin 3910	To remove two (2) native trees in an Environmental Significance Overlay Schedule 1 (ESO1) and Significant Landscape Overlay Schedule 1 (SLO1)	10/09/2024
917/2024/P	Elisabeth Murdoch	1405 Dandenong-Hastings Road, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4); to remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1); and to remove native trees in an Environmental Significance Overlay Schedule 1 (ESO1) and under Clause 52.17 of the Frankston Planning Scheme.	16/09/2024

Town Planning Applications – Direction To Advertise Issued November 2024				
Application No	Ward	Property Address	Application Description	Application Date
1011/2023/P	Kananook	18 Petrie Street, Frankston 3199	To construct four dwellings (three (3) double storey dwellings and one single storey dwelling) on a lot in a General Residential Zone (GRZ)	17/12/2023
389/2024/P	Kananook	12 Nepean Highway, Seaford 3198	To construct a three (3) storey apartment building in a General Residential Zone (GRZ), to construct buildings and work in a Design and Development Overlay Schedule 6 (DDO6) and to create/alter access to a road in a Transport Zone 2 (TZ2)	30/04/2024
267/2021/P/C	Kananook	54 Orwil Street, Frankston 3199	Section 72 - To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ)	16/09/2024
472/2018/P/D	Kananook	2/12-16 Govan Street, Seaford 3198	Section 72 - Use the site for a restricted recreation facility (gym/personal training studio) and display of business identification signs	3/10/2024
396/2021/P/H	Kananook	176-178 Nepean Highway, Seaford 3198	Section 72 - Use and Development of Land for the Purpose of a Service Station and Convenience Restaurant, Display of Advertising Signage and Alteration of Access to a Road in a Transport Zone 2 To amend the permit by: - Amending Condition 26 to increase the hours of operation for the convenience restaurant to 6am-11pm (currently 10am-11pm)	8/10/2024
1107/2024/P	Kananook	240 Nepean Highway, Seaford 3198	To construct one (1) double storey dwelling on a lot in a Design and Development Overlay Schedule 6 (DDO6)	13/11/2024
294/2024/P	Lyrebird	74 Broderick Road, Carrum Downs 3201	To construct seven (7) double storey dwellings within a General Residential Zone (GRZ)	8/05/2024
480/2024/P	Lyrebird	112 O'Gradys Road, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	28/05/2024

Town Planning Applications – Direction To Advertise Issued November 2024				
Application No	Ward	Property Address	Application Description	Application Date
573/2024/P	Lyrebird	646 Frankston-Dandenong Road, Carrum Downs 3201	To construct twenty four (24) double storey dwellings in a General Residential Zone (R1Z) and alter access to a road in a Transport Zone 2.	1/07/2024
166/2015/P/B	Lyrebird	2/14 Access Way, Carrum Downs 3201	Section 72 - To construct two (2) warehouses and associated offices.	26/09/2024
234/2014/P/C	Lyrebird	Sign 1/9 Lakewood Boulevard, Carrum Downs 3201	Section 72 - Erection and display of two floodlit major promotion sky signs. The amendment application seeks to swap the digital screen from the 'outbound' or north west elevation to the 'inbound' or south elevation.	14/10/2024
1070/2024/P	Lyrebird	1095 Frankston-Dandenong Road, Carrum Downs 3201	To replace business identification signage within a Commercial 1 Zone (B1Z)	30/10/2024
703/2024/P	Pines	80 Hartnett Drive, Seaford 3198	Use of the land for Industry (Glass Finishing and Distribution) and supporting office and storage facilities in an Industrial 1 Zone (IN1Z)	30/07/2024
850/2024/P	Pines	31 Radiata Street, Frankston North 3200	To construct two (2) double storey dwellings on a lot in a General Residential Zone (R1Z)	23/08/2024
902/2024/P	Pines	6 Caley Street, Frankston North 3200	To construct two (2) double storey dwellings within a General Residential Zone (R1Z)	12/09/2024
938/2024/P	Pines	20 Cumberland Drive, Seaford 3198	To use the land for a Restricted Recreation Facility (Gymnasium) in an Industrial 1 Zone (IN1Z)	24/09/2024
704/2024/P	Wilton	525 Ballarto Road, Skye 3977	To use the land for a rural store within a Rural Conservation Zone, Schedule 2 (RCZ2) and to alter access to a road in a Transport Zone 2 (TRZ2)	1/08/2024
1033/2024/P	Wilton	550 Hall Road, Skye 3977	To display two (2) double sided internally illuminated business identification signage in a Green Wedge Zone (GWZ)	17/10/2024

Town Planning Applications – Direction To Advertise Issued November 2024				
Application No	Ward	Property Address	Application Description	Application Date
595/2024/P	Yamala	89 Young Street, Frankston 3199	To display business identification signs in a Commercial 1 Zone (B1Z). Note: This application seeks retrospective approval for the signs on the site.	11/07/2024
417/2019/P/D	Yamala	60 Overport Road, Frankston South 3199	To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 9 (DDO9)	7/08/2024
863/2024/P	Yamala	27 Bangalay Avenue, Frankston South 3199	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1) and to construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	29/08/2024
515/2023/P/C	Yamala	490-504 Nepean Highway, Frankston 3199	Section 72 - Buildings and works in association with a food and drink premises, use of the land for the sale and consumption of liquor (producers liquor licence), reduction in car parking requirements and to erect and display illuminated business identification signage in a Comprehensive Development Zone (CDZ2). The amendment application seeks permission for the following changes to the plans: - Delete the operable roof area adjacent to the outdoor area. This area is proposed to be unroofed. - Internal reconfiguration of the premises. - Additional landscaping to the southern side of the premises.	4/09/2024

Town Planning Applications – Direction To Advertise Issued November 2024				
Application No	Ward	Property Address	Application Description	Application Date
483/2019/P/C	Yamala	10 Yamala Drive, Frankston South 3199	<p>Section 72 - To construct two (2) double storey dwellings plus lower ground floor levels on a lot in a General Residential Zone (GRZ) and to construct buildings and works within the Erosion Management Overlay (EMO) and Design and Development Overlay - Schedule 2 (DDO2) and to construct carry out works and for the removal of vegetation in a Significant Landscape Overlay - Schedule 3 (SLO3)</p> <p>To amend the permit by:</p> <ul style="list-style-type: none"> - amending the permit preamble to remove reference to "double storey dwellings" - deleting condition 1 and amending conditions 3, 4, 23 and 24 <ul style="list-style-type: none"> - changes to the approved plans - removal of Trees 11, 19 and 21 	16/10/2024
997/2024/P	Yamala	9 Piper Crescent, Frankston South 3199	To construct an extension to an existing dwelling in a Design Development Overlay Schedule 1 (DDO1), to carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3) and to remove easement E-1 on PS097547.	22/10/2024

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals November 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1615/2023	492/2017/P/F	424-426 Nepean Highway, Frankston	Extension of Time - The use and development of the land for a multi-storey building for retail, dwellings & serviced apartments	22/12/2023	Refusal of EOT	Applicant	14/03/2024	Set Aside	13/11/2024
P212/2024	492/2017/P/D	424-426 Nepean Highway, Frankston	Section 72 - Amend the planning permit to allow for the use and development of a fifteen (15) storey building in a Commercial 1 Zone and Design and Development Overlay, Schedule 14 for retail and dwellings and the deletion of the serviced apartments	27/02/2024	Failure to Determine	Owner	12, 13, 15, 16 & 19/8/2024	Set Aside	13/11/2024
P767/2024	658/1973/P/B	9/48-50 High Street, Frankston	Section 72 Amendment to the approved plans and permits which allows for the construction of the nine (9) flats that currently exist on the site. The amendment application proposes: - The conversion of the double garage to unit 9 as a single garage and the addition of a bedroom and ensuite at ground floor within the existing garage area. - A reduction in the car parking requirement for unit 9.	17/07/2024	Refusal	Applicant	26/11/2024	Set Aside	26/11/2024
P759/2024	512/2021/P	8 Franklin Court, Frankston	To use and develop the land for a Residential Building (Rooming House) in a General Residential Zone (GRZ)	17/07/2024	Refusal	Applicant	27/03/2025		
P823/2024	351/2016/P/D	665 Dandenong-Hastings Road, Skye	Section 72 - To construct buildings and works to the existing Dogs Victoria facility.	28/07/2024	NOD	Objector	17/04/2025		

Progress Report – Current VCAT Appeals November 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P832/2024	1023/2023/P	57 Brighton Street, Frankston South	To construct two (2) double storey dwellings in a Design Development Overlay Schedule 9 (DDO9) and a General Residential Zone, to construct buildings and works within the Tree Protection Zone of substantial trees and removal of significant trees within a Significant Landscape Overlay Schedule 4 (SLO4).	30/07/2024	NOD	Objector	22/04/2025		
P909/2024	824/2023/P	46 Clifton Grove, Carrum Downs	To construct two (2) dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (R1Z)	27/08/2024	Permit	Owner	1/05/2025		
P962/2024	890/2022/P	112 Kars Street, Frankston South	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay (DDO9), to remove a substantial tree and to construct buildings and works in a Significant Landscape Overlay (SLO4)	2/09/2024	NOD	Objector	20/03/2025		
P1058/2024	161/2024/P	27 Bangalay Avenue, Frankston South	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1), To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	4/10/2024	Refusal	Owner	9/04/2025		
P1052/2024	9/2024/P	131 Kananook Avenue, Seaford	To construct two (2) single storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	9/10/2024	Refusal	Owner	2/05/2025		

Progress Report – Current VCAT Appeals									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1080/2024	368/2024/P	6 Wettenhall Road, Frankston	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	30/09/2024	NOD	Objector	27/05/2025		
P1214/2024	9/2024/COMP	1025 Dandenong-Hastings Road, Skye	Use of the Site as a 'Contractors Depot'	27/10/2024	Refusal	Owner	29 & 30/1/2025		
P1331/2024	721/2024/P	11 Stradbroke Avenue, Frankston South	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	5/12/2024	Approval	Applicant/Owner	27/02/2025		
TBC - AWAITING INITIATING ORDER	188/2024/P	418 McClelland Drive, Langwarrin	To construct three (3) double storey dwellings in a General Residential Zone (R1Z).	TBC	NOD	Objector			

Progress Report – VCAT Determination – Policy Implications November 2024			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P1615/2023	492/2017/P/F	424-426 Nepean Highway, Frankston	The applicant sought an extension of time to commence the development of a large mixed use building that had been previously granted permission. Council had initially refused to extend the expiry of the permit, however when resolved its satisfaction with the related application to amend the permit (see below), it was then resolved to support the extension of time. The VCAT was satisfied that an extension of time should be granted.
P2112/2024	492/2017/P/D	424-426 Nepean Highway, Frankston	<p>The applicant sought to amend the permitted design allowed by the permit, as it was previously issued. This would necessitate change to the conditions of the permit. The applicant sought review of the lack of approval by Council, whilst also seeking review of Council’s refusal to extend the time to commence development under the permit.</p> <p>The extension of time was ultimately supported by Council (see above), and so ultimately was the revised development/amendment to permit. However the changes were opposed by respondent neighbours and local community/interest groups. These parties essentially contended that the building was too large and impactful, and thus inconsistent with planning policy. Whilst the Tribunal’s decision deals with a variety of ‘angles’ to these points, it found the proposed building which would be allowed by the permit to be a satisfactory outcome when considered against current and future planning policy objectives. Subject to some modification of the building design and revision of conditions, the VCAT directed the granting of an amended permit.</p>

Progress Report – Ministerial Applications – Delegated Officer Comments November 2024			
<u>Reference Number</u>	<u>Council Reference</u>	<u>Address</u>	<u>Summary of Officer Comments on Ministerial Application</u>

Progress Report - Ministerial Applications – Determinations November 2024					
<u>Reference Number</u>	<u>Council Reference</u>	<u>Address</u>	<u>Council comments (support or opposed) and key considerations</u>	<u>Public Notice (Y/N)</u>	<u>Minister Decision (permit granted or refused)</u>

Progress Report – Planning Applications Received For The Application Date: From 1/12/2024 To 31/12/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
1170/2024/P	Ballam	9/111 Cranbourne Road, Frankston 3199	To construct building and works within a Commercial 2 Zone (B4Z)	2/12/2024
1177/2024/P	Ballam	31 Belar Avenue, Frankston 3199	To subdivide the land into two (2) lots in a Public Use Zone (PUZ2)	3/12/2024
1190/2024/P	Ballam	28 Kurong Avenue, Frankston 3199	To construct one (1) double storey dwelling in a Special Building Overlay (SBO)	6/12/2024
1208/2024/P	Ballam	5 Logan Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	12/12/2024
1143/2024/P	Ballam	43 Kareela Road, Frankston 3199	To construct community care accommodation in a Special Building Overlay (SBO)	19/12/2024
1235/2024/P	Ballam	10 Frawley Street, Frankston 3199	To subdivide the land into four (4) lots in a General Residential Zone (R1Z)	23/12/2024
Ballam Ward = 6				
1176/2024/P	Centenary Park	64 Edward Street, Langwarrin 3910	To subdivide the land into five (5) lots in a General Residential Zone (R1Z)	3/12/2024
1209/2024/P	Centenary Park	240 Potts Road, Skye 3977	To construct buildings and works (outbuildings) in a Rural Conservation Zone Schedule 2 (RCZ2)	12/12/2024
1216/2024/P	Centenary Park	1025 Dandenong-Hastings Road, Skye 3977	To use the land for a Contractors Depot within a Rural Conservation Zone Schedule 2 (RCZ)	13/12/2024
1219/2024/P	Centenary Park	30 Paterson Avenue, Langwarrin 3910	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	17/12/2024
1240/2024/P	Centenary Park	46-48 Edward Street, Langwarrin 3910	To construct seven (7) single storey dwellings (in stages) within a General Residential Zone (R1Z)	19/12/2024
Centenary Park Ward = 5				
1185/2024/P	Derinya	10 Culcairn Drive, Frankston South 3199	To remove one (1) substantial tree within a Significant Landscape Overlay Schedule 4 (SLO4)	4/12/2024
1206/2024/P	Derinya	69 Margate Avenue, Frankston 3199	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	12/12/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/12/2024 To 31/12/2024				
Application No	Ward	Property Address	Application Description	Date
1234/2024/P	Derinya	45 Stotts Lane, Frankston South 3199	To construct an extension to an existing dwelling (carport) in a Design and Development Overlay Schedule 1 (DDO1)	18/12/2024
1237/2024/P	Derinya	19 Derinya Drive, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	19/12/2024
1248/2024/P	Derinya	28 Rufous Road, Frankston South 3199	To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	20/12/2024
1238/2024/P	Derinya	69 Coogee Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	24/12/2024
Derinya Ward = 6				
1178/2024/P	Elisabeth Murdoch	102 Highfield Drive, Langwarrin South 3911	To remove substantial trees to enable the construction of a driveway in a Significant Landscape Overlay Schedule 1 (SLO1)	3/12/2024
1212/2024/P	Elisabeth Murdoch	460 Robisons Road, Langwarrin South 3911	To remove one (1) tree in a Significant Landscape Overlay Schedule 1 (SLO1) and Environmental Significance Overlay Schedule 1 (ESO1)	13/12/2024
1220/2024/P	Elisabeth Murdoch	50 Gardeners Road, Langwarrin South 3911	To construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	16/12/2024
1189/2024/P	Elisabeth Murdoch	104 Highfield Drive, Langwarrin South 3911	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ), Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO)	16/12/2024
Elisabeth Murdoch Ward = 4				
1192/2024/P	Kananook	28 Bayside Grove, Seaford 3198	To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	9/12/2024
1187/2024/P	Kananook	159 Nepean Highway, Seaford 3198	To subdivide the land into ten (10) lots in a General Residential Zone (GRZ)	9/12/2024
1188/2024/P	Kananook	21 Wise Avenue, Seaford 3198	To subdivide the land into three (3) lots in a Industrial 1 Zone (IN1Z)	9/12/2024
1218/2024/P	Kananook	156 Fortescue Avenue, Seaford 3198	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z)	13/12/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/12/2024 To 31/12/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
1221/2024/P	Kananook	2/30 Kananook Avenue, Seaford 3198	To construct buildings and works to an existing dwelling within a Special Building Overlay (SBO)	16/12/2024
1156/2024/P	Kananook	13 Kirkwood Avenue, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and to construct building and works within General Residential Zone (R1Z) and Special Building Overlay (SBO)	16/12/2024
1232/2024/P	Kananook	7 Attunga Crescent, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	18/12/2024
1233/2024/P	Kananook	34 Wells Road, Seaford 3198	To use the land for an adult sex product shop in an Industrial 1 Zone (IN1Z), to reduce the number of car spaces required under Clause 52.06 and to display business identification signage	18/12/2024
1253/2024/P	Kananook	4 Marion Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and to construct buildings and works in a Special Building Overlay (SBO)	23/12/2024
1256/2024/P	Kananook	10 Wedge Court, Seaford 3198	To construct buildings and works in a Land Subject to Inundation Overlay (LSIO)	24/12/2024
Kananook Ward = 10				
1180/2024/P	Lyrebird	21 Network Drive, Carrum Downs 3201	To construct a warehouse and ancillary office within an Industrial 1 Zone (IN1Z) and reduction in car parking requirements to comply with Clause 52.06	4/12/2024
1215/2024/P	Lyrebird	19 Leah Grove, Carrum Downs 3201	To use the land for Materials Recycling (E-Waste) Facility within an Industrial 1 Zone (IN1Z)	13/12/2024
16/2024/P	Lyrebird	1151 Frankston-Dandenong Road, Carrum Downs 3201	To continue existing use of Retail Premises	16/12/2024
1225/2024/P	Lyrebird	558 Frankston-Dandenong Road, Carrum Downs 3201	To construct a warehouse an Industrial 1 Zone (IN1Z) and create or alter access to a road in a Transport Zone 2	17/12/2024
Lyrebird Ward = 4				
1139/2024/P	Pines	10-12 Compass Court, Seaford 3198 300 Frankston-Dandenong Road, Seaford 3198	To construct a building and ancillary office in an Industrial 1 Zone (IN1Z) and reduction in car parking requirements - (Future Lots 6 & 7 (No.10 & 12) Compass Court, Seaford)	2/12/2024

Progress Report – Planning Applications Received				
For The Application Date: From 1/12/2024 To 31/12/2024				
Application No	Ward	Property Address	Application Description	Date
1169/2024/P	Pines	2 Sussex Crescent, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	2/12/2024
Pines Ward = 2				
1184/2024/P	Wilton	665 Dandenong-Hastings Road, Skye 3977	To construct an outbuilding (portable and deck/verandah) to an existing Dogs Victoria Facility	4/12/2024
1247/2024/P	Wilton	34 McCormicks Road, Skye 3977	To construct ten (10) double storey dwellings in a General Residential Zone (R1Z)	22/12/2024
Wilton Ward = 2				
1183/2024/P	Yamala	28 Gowrie Avenue, Frankston South 3199	To construct buildings and works (extension and garage) to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	4/12/2024
1181/2024/P	Yamala	Com Prop 5 Baileyana Street, Frankston South 3199	To remove one (1) tree within a Significant Landscape Overlay Schedule 6 (SLO6)	4/12/2024
1148/2024/P	Yamala	677 Nepean Highway, Frankston South 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9) and vegetation removal within a Significant Landscape Overlay Schedule (SLO4)	5/12/2024
1211/2024/P	Yamala	3 Stuart Close, Frankston 3199	To construct an extension to an existing dwelling (carport) within a Design and Development Overlay Schedule 6 (DDO6)	13/12/2024
1213/2024/P	Yamala	1 Amberley Crescent, Frankston South 3199	To construct an extension to an existing dwelling (outbuilding/garage) in a Design and Development Overlay Schedule 9 (DDO9) and Significant Landscape Overlay Schedule 4 (SLO4)	13/12/2024
1229/2024/P	Yamala	11 Orchard Grove, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works within the Tree Protection Zone of a substantial tree within a Significant Landscape Overlay Schedule 4 (SLO4)	18/12/2024
17/2024 /P	Yamala	6 Bundara Court, Frankston 3199	Rooming House	20/12/2024

Progress Report – Planning Applications Received For The Application Date: From 1/12/2024 To 31/12/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
1251/2024/P	Yamala	19 Williams Street, Frankston 3199	To construct four (4) double storey dwellings on land within a General Residential Zone (R1Z)	20/12/2024
1257/2024/P	Yamala	13 Dell Road, Frankston 3199	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	26/12/2024
Yamala Ward = 9				
Total = 48				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/12/2024 To 31/12/2024				
Application No	Ward	Property Address	Application Description	Date
145/2022/P/D	Ballam	162 Cranbourne Road, Frankston 3199	Secondary consent - To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and to alter access to a road in a Transport Zone 2	9/12/2024
Ballam Ward = 1				
519/1998/P/A	Centenary Park	5/30 Myrtle Street, Langwarrin 3910	Section 72 - 21 Dwellings in accordance with the endorsed plans	1/12/2024
361/2018/P/B	Centenary Park	81 Cranbourne-Frankston Road, Langwarrin 3910	Extension of Time - The expansion of the use and development of an existing medical centre (new two storey building) and associated works.	19/12/2024
528/2017/P/B	Centenary Park	390 McClelland Drive, Langwarrin 3910	Secondary Consent - Alterations and additions to existing McClelland Gallery Building (Education pavilion and terrace lawn area) and vegetation removal	20/12/2024
Centenary Park Ward = 3				
305/2019/P/C	Derinya	23 Hillcrest Road, Frankston 3199	Extension of time - To construct five (5) double storey dwellings	9/12/2024
109/2013/P/D	Derinya	7 Magnolia Court, Frankston 3199	Secondary Consent - To construct twenty eight (28) double storey dwellings and alteration of access to a Road Zone Category 1	11/12/2024
241/2022/P/A	Derinya	3 Susono Way, Frankston 3199	Secondary Consent - Buildings and works to existing service station, the display of signage in a category 3 area and modifications of access to a road in a Transport Zone 2.	13/12/2024
360/2022/P/D	Derinya	11 Brooklyn Avenue, Frankston 3199	Extension of Time - To construct four (4) dwellings (three (3) double storey and one (1) single storey) on a lot in a General Residential Zone (GRZ).	20/12/2024
59/2022/P/C	Derinya	65 Frankston-Flinders Road, Frankston 3199	Extension of Time - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to create access to a road in a Transport Zone 2.	20/12/2024
Derinya Ward = 5				
144/2021/P/B	Elisabeth Murdoch	293 North Road, Langwarrin 3910	Secondary Consent - To construct one (1) double storey dwelling within the Environmental Significance Overlay Schedule 1 (ESO1) and to construct and carry out works in the Tree Protection Zone of a Substantial Tree in a Significant Landscape Overlay Schedule 1 (SLO1)	11/12/2024

Progress Report – Amendments to Planning Permits Received				
For The Application Date: From 1/12/2024 To 31/12/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
123/2019/P/VS	Elisabeth Murdoch	2 Bergman Road, Langwarrin 3910	Secondary consent - To construct a building and/or carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to construct a building and carry out buildings and works in a Design and Development Overlay Schedule 4 (DDO4)	17/12/2024
296/2024/P/B	Elisabeth Murdoch	5 Faith Court, Langwarrin 3910 Com Prop 5-6 Faith Court, Langwarrin 3910	Section 72 - To remove two (2) substantial trees in a Significant Landscape Overlay (SLO1), to remove vegetation in an Environmental Significance Overlay Schedule 1 (ESO1) and to remove native vegetation	24/12/2024
Elisabeth Murdoch Ward = 3				
396/2021/P/I	Kananook	176-178 Nepean Highway, Seaford 3198	Secondary Consent - Use and Development of Land for the Purpose of a Service Station and Convenience Restaurant, Display of Advertising Signage and Alteration of Access to a Road in a Transport Zone 2	11/12/2024
592/2003/P/A	Kananook	3/23 Austin Road, Seaford 3198	Secondary Consent - Four (4) Unit Development	13/12/2024
491/2022/P/A	Kananook	81 McMahons Road, FRANKSTON 3199	Extension of Time - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	19/12/2024
Kananook Ward = 3				
14/2022/P/B	Lyrebird	48 Hall Road, Carrum Downs 3201	Extension of Time - To subdivide the land into thirty-nine (39) lots in a General Residential Zone (GRZ), To remove Native Vegetation under Clause 52.17 Native Vegetation, To create easements, restrictions and reserves, To create access to a Road in a Transport Zone 2	3/12/2024
470/2019/P/C	Lyrebird	24C Hall Road, Carrum Downs 3201	Extension of Time - To construct a three (3) storey apartment building containing twenty (20) dwellings in a General Residential Zone (GRZ) and to alter access to a road in a Road Zone Category 1.	5/12/2024
591/2021/P/J	Lyrebird	620 Frankston-Dandenong Road, Carrum Downs 3201	Secondary Consent - To use and construct two (2) convenience restaurants and to display internally illuminated business identification signage in a General Residential Zone (GRZ). To remove native vegetation under Clause 52.17 Native Vegetation. To alter access to a road in a Transport Zone 2.	11/12/2024

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/12/2024 To 31/12/2024				
Application No	Ward	Property Address	Application Description	Date
Lyrebird Ward = 3				
548/2017/P/D	Pines	4 Longleaf Street, Frankston North 3200	Extension of Time - To construct three (3) double storey dwellings	4/12/2024
236/2020/P/D	Pines	2/35 Coolgardie Street, Frankston North 3200	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	17/12/2024
483/2018/P/H	Pines	244 Seaford Road, Seaford 3198	Secondary consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings), alter access to a road in a Road Zone Category 1 (RDZ1) and subdivide the land into two (2) lots	17/12/2024
657/2021/P/L	Pines	300 Frankston-Dandenong Road, Seaford 3198	Secondary Consent - To subdivide the land into seventeen (17) lots in stages, to use and develop the land for warehouse, store (self-storage facility), four (4) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation	19/12/2024
Pines Ward = 4				
408/2007/P/A	Wilton	595 Ballarto Road, Skye 3977	Secondary Consent - Farmshed for Machinery/ tools/ gardening equipment.	11/12/2024
531/2021/P/A	Wilton	150 Taylors Road, Skye 3977	Extension of time - To undertake earthworks for a dam and car parking area and construct buildings and works (relocation of an existing building) in a Green Wedge Zone Schedule 2 (GWZ2) To remove a substantial Australian native tree in a Significant Landscape Overlay Schedule 2 (SLO2) To remove native vegetation under Clause 52.17 Native Vegetation	17/12/2024
Wilton Ward = 2				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/12/2024 To 31/12/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
110/2019/P/G	Yamala	81 Fleetwood Crescent, Frankston South 3199	Section 72 - To construct buildings and works for a domestic swimming pool and extension to an existing dwelling in a Design and Development Overlay Schedule 8 and Erosion Management Overlay Schedule 2 and to construct and carry out works in the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 4. To amend the permit to incorporate an extension to the rear of the dwelling, additional vegetation removal and an amended pool	2/12/2024
18/2022/P/B	Yamala	473 Nepean Highway, Frankston 3199	Section 72 - To use the land to sell and consume liquor, to construct a building and construct and carry out works in a Commercial 1 Zone (C1Z), to erect and display business identification signage and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	3/12/2024
254/2015/P/D	Yamala	22 Sheridan Avenue, Frankston 3199	Section 72 - Use and development of the land for 23 dwellings in a 4 storey apartment style building in the Commercial 1 Zone, Design and Development Overlay Schedule 6 and Special Building Overlay in accordance with the endorsed plans	19/12/2024
Yamala Ward = 3				
Total = 27				

Progress Report – Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
1177/2024/P	Ballam	31 Belar Avenue, Frankston 3199	To subdivide the land into two (2) lots in a Public Use Zone (PUZ2)	Application Withdrawn	4/12/2024
1208/2024/P	Ballam	5 Logan Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	16/12/2024
1155/2024/P	Ballam	111 Cranbourne Road, Frankston 3199	To display internally illuminated promotion signage	Permit Approved	17/12/2024
1154/2024/P	Ballam	25 Oaklands Crescent, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	Decision to Issue - Awaiting planner signature	24/12/2024
1170/2024/P	Ballam	9/111 Cranbourne Road, Frankston 3199	To construct building and works within a Commercial 2 Zone (B4Z)	Permit Approved	24/12/2024
Ballam Ward = 5					
475/2023/P	Centenary Park	24 Edward Street, Langwarrin 3910	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z)	Permit Approved	9/12/2024
Centenary Ward = 1					
977/2024/P	Derinya	6 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7).	Permit Approved	3/12/2024
689/2024/P	Derinya	17 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Permit Approved	11/12/2024
958/2024/P	Derinya	10 Rufous Road, Frankston South 3199	To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Permit Approved	11/12/2024
937/2024/P	Derinya	8 Albion Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Permit Approved	12/12/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>	<u>Application No</u>
876/2024/P	Derinya	15 Rufous Road, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7) and to construct buildings and works in a Bushfire Management Overlay (BMO) and Environmental Significance Overlay Schedule 1 (ESO1)	Permit Approved	17/12/2024
1087/2024/P	Derinya	80 Sycamore Road, Frankston South 3199	To subdivide the land into three (3) lots in a General Residential Zone (R1Z), Bushfire Management Overlay (BMO1) and Design and Development Overlay (DDO9).	Permit Approved	19/12/2024
1019/2024/P	Derinya	54 Mountain Avenue, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	20/12/2024
1185/2024/P	Derinya	10 Culcairn Drive, Frankston South 3199	To remove one (1) substantial tree within a Significant Landscape Overlay Schedule 4 (SLO4)	Application Refused	23/12/2024
Derinya Ward = 8					
438/2024/P	Elisabeth Murdoch	27 Jamieson Court, Langwarrin 3910	To construct one (1) single storey dwelling and an outbuilding within a Bushfire Management Overlay (BMO) Design and Development Overlay Schedule 4 (DDO4), removal of a substantial tree within a Significant Landscape Overlay Schedule 1 (SLO1) and removal of native vegetation (52.17)	Permit Approved	4/12/2024
10/2024/P	Elisabeth Murdoch	105 Highfield Drive, Langwarrin South 3911	Satisfaction Matters	Satisfaction Matters Approved	4/12/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>	<u>Application No</u>
360/2024/P	Elisabeth Murdoch	270-272 North Road, Langwarrin 3910	To carry out works to an existing dwelling (driveway) in a Land Subject to Inundation Overlay (LSIO) to remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to remove Native Vegetation under Clause 52.17 of the Frankston Planning Scheme.	Notice of Decision	13/12/2024
438/2021/P	Elisabeth Murdoch	435 Robinsons Road, Langwarrin 3910	To undertake works and earthworks in a Design and Development Overlay Schedule 4 (DDO4), to construct works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to carry out works associated with the use of the land for accommodation in a Bushfire Management Overlay (BMO)	Application Refused	19/12/2024
979/2024/P	Elisabeth Murdoch	105 Highfield Drive, Langwarrin South 3911	To install three (3) rainwater tanks (two (2) 30,000L and one (1) 46,600L) in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	20/12/2024
748/2024/P	Elisabeth Murdoch	485 Golf Links Road, Langwarrin South 3911	To use part of the land for horticulture in a Low Density Residential Zone (LDRZ)	Permit Approved	23/12/2024
1212/2024/P	Elisabeth Murdoch	460 Robinsons Road, Langwarrin South 3911	To remove one (1) tree in a Significant Landscape Overlay Schedule 1 (SLO1) and Environmental Significance Overlay Schedule 1 (ESO1)	Permit Approved	23/12/2024
Elisabeth Murdoch Ward = 7					
1058/2024/P	Kananook	2 Arthur Street, Seaford 3198	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	2/12/2024
427/2024/P	Kananook	43 Queen Street, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (R1Z)	Permit Approved	4/12/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>	<u>Application No</u>
555/2024/P	Kananook	33 Weatherston Road, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot within a General Residential Zone (R1Z)	Application Withdrawn	4/12/2024
926/2023/P	Kananook	7A Bragge Street, Frankston 3199	To construct four (4) triple storey dwellings on a lot in a Residential Growth Zone Schedule 1 (RGZ1) To construct buildings and works in a Special Building Overlay (SBO) and Design and Development Overlay Schedule 12 (DDO12)	Permit Approved	9/12/2024
996/2024/P	Kananook	12 Bennett Court, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	Permit Approved	11/12/2024
1107/2024/P	Kananook	240 Nepean Highway, Seaford 3198	To construct one (1) double storey dwelling on a lot in a Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	12/12/2024
1081/2024/P	Kananook	10 Wedge Court, Seaford 3198	To construct one (1) double storey dwelling on a lot in a Land Subject to Inundation Overlay (LSIO) and Bushfire Management Overlay (BMO)	Permit Approved	23/12/2024
Kananook Ward = 7					
838/2024/P	Lyrebird	7 Moorhen Crescent, Carrum Downs 3201	To construct a carport to the existing dwelling and construct one (1) double storey dwelling to the rear (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	Application Lapsed	3/12/2024
480/2024/P	Lyrebird	112 O'Gradys Road, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	Permit Approved	16/12/2024
1070/2024/P	Lyrebird	1095 Frankston-Dandenong Road, Carrum Downs 3201	To display business identification signage	Permit Approved	17/12/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>	<u>Application No</u>
1072/2024/P	Lyrebird	11/9 Yazaki Way, Carrum Downs 3201	To use the land for car sales in an Industrial 1 Zone (IN1Z)	Permit Approved	18/12/2024
456/2024/P	Lyrebird	11/47 Frankston Gardens Drive, Carrum Downs 3201	To use the land for a Place of Worship within an Industrial 1 Zone (IN1Z), to display business identification signage and to reduce the number of carparking spaces under Clause 52.06-5 of the Frankston Planning Scheme	Permit Approved	23/12/2024
Lyrebird Ward = 5					
938/2024/P	Pines	20 Cumberland Drive, Seaford 3198	To use the land for a Restricted Recreation Facility (Gymnasium) in an Industrial 1 Zone (IN1Z)	Permit Approved	6/12/2024
1012/2024/P	Pines	26 Hannah Street, Seaford 3198	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	Permit Approved	10/12/2024
1120/2024/P	Pines	23 Keppler Circuit, Seaford 3198	Subdivision (realignment) of title boundaries between the two (2) lots in an Industrial 1 Zone (IN1Z)	Permit Approved	12/12/2024
1120/2024/P	Pines	4 Oliphant Way, Seaford 3198	Subdivision (realignment) of title boundaries between the two (2) lots in an Industrial 1 Zone (IN1Z)	Permit Approved	12/12/2024
1169/2024/P	Pines	2 Sussex Crescent, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	Permit Approved	23/12/2024
Pines Ward = 5					
1149/2024/P	Wilton	53 Sandhurst Boulevard, Sandhurst 3977	To construct buildings and works to an existing building in a Comprehensive Development Zone Schedule 1 (CDZ1)	Permit Approved	3/12/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>	<u>Application No</u>
Wilton Ward = 1					
1166/2024/P	Yamala	3 Japonica Grove, Frankston South 3199	To remove one (1) substantial tree within a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	2/12/2024
685/2024/P	Yamala	8 Gulls Way, Frankston South 3199	To construct a ground and first floor extension to an existing dwelling in a Design and Development Overlay Schedule 2 (DDO2) and to construct a building or construct or carry out works inside the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	Under Appeal	3/12/2024
997/2024/P	Yamala	9 Piper Crescent, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design Development Overlay Schedule 1 (DDO1), to carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3) and to remove easement E-1 on PS097547.	Permit Approved	6/12/2024
464/2023/P	Yamala	20 Seaview Road, Frankston South 3199	To construct one (1) double storey dwelling in front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 1 (DDO1) and to construct a building and carry out works in the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	Permit Approved	9/12/2024
942/2023/P	Yamala	632 Nepean Highway, Frankston South 3199	To remove vegetation in an Erosion Management Overlay Schedule 1 (EMO1).	Permit Approved	10/12/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>	<u>Application No</u>
1068/2024/P	Yamala	77 McComb Boulevard, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z), Bushfire Management Overlay Schedule 1 (BMO1) and Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	10/12/2024
991/2024/P	Yamala	41 Woolston Drive, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	10/12/2024
871/2024/P	Yamala	27 Humphries Road, Frankston South 3199	To remove one (1) substantial tree and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4) and Design Development Overlay Schedule 9 (DDO9)	Permit Approved	11/12/2024
308/2024/P	Yamala	114 Gould Street, Frankston 3199	To construct two (2) two-storey dwellings and alterations to the existing three-storey dwelling (three (3) dwellings).	Permit Approved	12/12/2024
890/2022/P	Yamala	112 Kars Street, Frankston South 3199	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay (DDO9), to remove a substantial tree and to construct buildings and works in a Significant Landscape Overlay (SLO4)	Permit Approved	16/12/2024
1181/2024/P	Yamala	Com Prop 5 Baileyana Street, Frankston South 3199	To remove one (1) tree within a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	16/12/2024
1061/2024/P	Yamala	2/78 Cranbourne Road, Frankston 3199	To display illuminated business identification signage	Permit Approved	18/12/2024
874/2023/P	Yamala	31-33 Keys Street, Frankston 3199	To subdivide the land into two (2) lots in a Commercial 1 Zone (B1Z)	Permit Approved	18/12/2024

Progress Report – Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>	<u>Application No</u>
785/2023/P	Yamala	652 Nepean Highway, Frankston South 3199	<p>To construct one double storey dwelling adjacent to an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to demolish a building in a Heritage Overlay and to construct buildings and works in a Heritage Overlay (HO25), Design and Development Overlay Schedule 2 (DDO2) and Erosion Management Overlay Schedule 1 (EMO1).</p> <p>This application is being readvertised as a result of the revised plans recently submitted. The revised plans include but are not limited to the following changes:</p> <ul style="list-style-type: none"> -The proposed dwelling setback a minimum of 4m from the heritage dwelling. - The addition of a verandah to the west elevation. - The front fence height reduced to a maximum height of 1.8m. - Modifications to the windows on the first floor. - The setback of the kitchenette from the northern boundary reduced by 190 millimetres. - The setback of the family room from the western boundary reduced by 1.46 metres. 	Application Withdrawn	18/12/2024
1121/2024/P	Yamala	22 Sheridan Avenue, Frankston 3199 3 Stuart Close, Frankston 3199	To subdivide the land into twenty three (23) lots in a Residential Growth Zone (RGZ) and Special Building Overlay (SBO)	Permit Approved	19/12/2024

Yamala Ward = 15

Total = 54

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
571/2018/P/D	Ballam	10 Carter Court, Frankston 3199	Secondary Consent - To construct one (1) single storey dwelling to the rear of existing dwelling (two (2) dwellings)	Secondary Consent Approved	9/12/2024
154/2018/P/M	Ballam	Centro Karingal 330 Cranbourne Road, Frankston 3199	Secondary Consent - Use of the land for a community space (Place of Assembly), buildings and works to facilitate a major extension to the existing Karingal Hub Shopping Centre, realignment of a drainage easement and vegetation removal	Secondary Consent Approved	11/12/2024
145/2022/P/D	Ballam	162 Cranbourne Road, Frankston 3199	Secondary consent - To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and to alter access to a road in a Transport Zone 2	Secondary Consent Approved	19/12/2024
Ballam Ward = 3					
19/2021/P/C	Centenary Park	17B Yarralumla Drive, Langwarrin 3910	Section 72 - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	23/12/2024
Centenary Park Ward = 1					
177/2018/P/E	Derinya	7 Helvetia Court, Frankston 3199	Section 72 - To construct three (3) double storey dwellings	Permit Approved	4/12/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
373/2022/P/B	Derinya	36 Sanders Road, Frankston South 3199	Secondary Consent - To construct eight (8) double storey dwellings on a lot in a General Residential Zone (GRZ), to remove and construct buildings and works in the Tree Protection Zone of Substantial Trees in a Significant Landscape Overlay Schedule 4 (SLO4), to construct buildings and works in a Bushfire Management Overlay (BMO) and a Design and Development Overlay Schedule 9 (DDO9)	Secondary Consent Approved	12/12/2024
276/2018/P/B	Derinya	252 Frankston-Flinders Road, Frankston South 3199	Secondary Consent - Buildings and works to an existing place of worship.	Secondary Consent Approved	13/12/2024
305/2019/P/C	Derinya	23 Hillcrest Road, Frankston 3199	Extension of time - To construct five (5) double storey dwellings	Extension of Time Approved	23/12/2024
Derinya Ward = 4					
579/2024/P/A	Elisabeth Murdoch	4 Parzay Court, Langwarrin South 3911	Section 72 - To construct one (1) single storey dwelling and outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1), to construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and to construct or carry out works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1).	Permit Approved	2/12/2024
625/2015/P/D	Elisabeth Murdoch	10 Warrandyte Road, Langwarrin 3910	Extension of Time - Two (2) lot subdivision	Extension of Time Approved	3/12/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
824/2022/P/B	Elisabeth Murdoch	22 Bergman Road, Langwarrin 3910	Section 72 - To construct a single dwelling in a Bushfire Management Overlay (BMO), undertake buildings and works within 20 metres of a road frontage and 10 metres of another boundary in a Design and Development Overlay (DDO4) and to undertake works within the Tree Protection Zone of Substantial Trees within a Significant Landscape Overlay (SLO1) Amendments: - Addition of outbuilding and associated accessway.	Application Refused	23/12/2024
Elisabeth Murdock Ward = 3					
330/2021/P/C	Kananook	16B Fortescue Avenue, Seaford 3198	Secondary Consent - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Secondary Consent Approved	2/12/2024
203/2022/P/B	Kananook	3 Mereweather Avenue, Frankston 3199	Extension of Time - Construction of a three storey building including ten dwellings in a Design and Development Overlay Schedule 5	Extension of Time Approved	3/12/2024
46/2021/P/A	Kananook	14 Mereweather Avenue, Frankston 3199	Extension of Time - To construct six (6) dwellings on a lot in a Residential Growth Zone (RGZ), to construct a building and construct and carry out works in a Special Building Overlay (SBO) and a Design and Development Overlay Schedule 12 (DDO12)	Extension of Time Approved	4/12/2024
666/2016/P/E	Kananook	5/91 Dandenong Road East, Frankston 3199	Extension of Time - The construction of Five (5) Double Storey dwellings	Extension of Time Approved	6/12/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
153/2022/P/B	Kananook	60 & 60B Fortescue Avenue, Seaford 3198	Secondary Consent - To construct two (2) double storey dwellings and domestic swimming pool in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Secondary Consent Approved	10/12/2024
183/2016/P/F	Kananook	175 McMahons Road, Frankston 3199	Secondary Consent - To undertake buildings and works for an aged care facility and to remove native vegetation	Secondary Consent Approved	11/12/2024
207/2020/P/B	Kananook	15 Robinsons Road, Seaford 3198	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Extension of Time Approved	11/12/2024
185/2018/P/C	Kananook	99 Dandenong Road East, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	Extension of Time Approved	13/12/2024
363/2023/P/E	Kananook	17 Bainbridge Avenue, Seaford 3198	Secondary Consent - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	Secondary Consent Approved	17/12/2024
577/2023/P/B	Kananook	31 Johnstone Street, Seaford 3198	To construct two (2) double-storey dwellings in a General Residential Zone (GRZ)	Permit Approved	17/12/2024
123/1999/P/B	Kananook	1/8 Burrawong Avenue, Seaford 3198	Secondary Consent - Use and development of multi-dwellings comprising two (2) single storey dwellings at the rear of an existing double storey dwelling in accordance with the endorsed plans	Secondary Consent Refused	20/12/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
396/2021/P/I	Kananook	176-178 Nepean Highway, Seaford 3198	Secondary Consent - Use and Development of Land for the Purpose of a Service Station and Convenience Restaurant, Display of Advertising Signage and Alteration of Access to a Road in a Transport Zone 2	Secondary Consent Approved	20/12/2024
Kananook Ward = 12					
228/2022/P/B	Lyrebird	95 Boundary Road, Carrum Downs 3201	Extension of Time - To construct builds and works for storage units in an Industrial 1 Zone (IN1Z)	Extension of Time Approved	6/12/2024
232/2020/P/B	Lyrebird	48 Barnett Avenue, Carrum Downs 3201	Section 72 - To construct one (1) single storey dwelling within the Tree Protection Zone of two (2) substantial trees in a Significant Landscape Overlay Schedule 5 (SLO5)	Permit Approved	10/12/2024
591/2021/P/I	Lyrebird	620 Frankston-Dandenong Road, Carrum Downs 3201	Section 72 - To use and construct two (2) convenience restaurants and to display internally illuminated business identification signage in a General Residential Zone (GRZ). To remove native vegetation under Clause 52.17 Native Vegetation. To alter access to a road in a Transport Zone 2.	Application Withdrawn	11/12/2024
215/2001/P/A	Lyrebird	3/2 Amayla Crescent, Carrum Downs 3201	Secondary Consent - Extension into Unit 4 - existing Skateworld (Unit3) - (Internal alteration to Unit 3)	Secondary Consent Approved	12/12/2024
14/2022/P/B	Lyrebird	48 Hall Road, Carrum Downs 3201	Extension of Time - To subdivide the land into thirty-nine (39) lots in a General Residential Zone (GRZ), To remove Native Vegetation under Clause 52.17 Native Vegetation, To create easements, restrictions and reserves, To create access to a Road in a Transport Zone 2	Extension of Time Approved	16/12/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
Lyrebird Ward = 5					
290/1995/P/C	Pines	199 Austin Road, Seaford 3198	Section 72 - Second Dwelling.	Under Appeal	9/12/2024
Pines Ward = 1					
710/2004/P/B	Wilton	6/285 McCormicks Road, Carrum Downs 3201	Section 72 - Construction of six dwellings on the site in accordance with the endorsed plans	Permit Approved	10/12/2024
400/2021/P/J	Wilton	250 Wedge Road, Skye 3977	Secondary Consent - Staged multi lot subdivision, creation of restrictions, removal of native vegetation and associated works including earthworks and creation of easements	Secondary Consent Approved	11/12/2024
435/2023/P/D	Wilton	5 Tasman Court, Carrum Downs 3201	Section 72 - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ), including demolition of an existing garage and construct a new attached garage to the existing dwelling and to construct buildings and works within the Tree Protection Zone of native trees in the Environmental Significance Overlay - Schedule 1 (ESO1)	Permit Approved	18/12/2024
531/2021/P/A	Wilton	150 Taylors Road, Skye 3977	Extension of time - To undertake earthworks for a dam and car parking area and construct buildings and works (relocation of an existing building) in a Green Wedge Zone Schedule 2 (GWZ2) To remove a substantial Australian native tree in a Significant Landscape Overlay Schedule 2 (SLO2) To remove native vegetation under Clause 52.17 Native Vegetation	Extension of Time Approved	24/12/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
Wilton Ward = 4					
788/2021/P/B	Yamala	2 Bell Street, Frankston 3199	Secondary Consent - To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	Secondary Consent Approved	2/12/2024
658/1973/P/B	Yamala	9/48-50 High Street, Frankston 3199	Section 72 Amendment to the approved plans and permits which allows for the construction of the nine (9 flats) that currently exist on the site. The amendment application proposes: - The conversion of the double garage to unit 9 as a single garage and the addition of a bedroom and ensuite at ground floor within the existing garage area. - A reduction in the car parking requirement for unit 9.	Permit Approved	2/12/2024
623/2011/P/G	Yamala	435 Nepean Highway, Frankston 3199	Secondary Consent - Use of the building for the purpose of one hundred and forty seven dwellings, offices, restaurant, tavern and liquor licence in association with the restaurant and tavern. Buildings and works associated with the existing building; a reduction in car parking and variation to the loading bay requirement.	Application Withdrawn	3/12/2024
184/2018/P/D	Yamala	14 Overport Road, Frankston South 3199	Extension of Time - The construction of three (3) dwellings (two (2) double storey dwellings and one (1) single storey dwelling) and to remove substantial trees and to undertake buildings and works within the Tree Protection Zone (TPZ) of a substantial trees in a Significant Landscape Overlay Schedule 6.	Extension of Time Approved	6/12/2024

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
513/2007/P/C	Yamala	1/14 Gweno Avenue, Frankston 3199	Secondary Consent - To construct three (3) dwellings on the land, including two (2) double storey and one (1) single storey dwellings and associated works in accordance with the submitted plans	Application Withdrawn	17/12/2024
515/2023/P/C	Yamala	490-504 Nepean Highway, Frankston 3199	<p>Section 72 - Buildings and works in association with a food and drink premises, use of the land for the sale and consumption of liquor (producers liquor licence), reduction in car parking requirements and to erect and display illuminated business identification signage in a Comprehensive Development Zone (CDZ2).</p> <p>The amendment application seeks permission for the following changes to the plans:</p> <ul style="list-style-type: none"> - Delete the operable roof area adjacent to the outdoor area. This area is proposed to be unroofed. - Internal reconfiguration of the premises. - Additional landscaping to the southern side of the premises. 	Permit Approved	19/12/2024
437/2020/P/D	Yamala	35 Playne Street, Frankston 3199	Condition 1 and Section 72 - Construction of a fifteen (15) storey mixed use building in a Commercial 1 Zone, use of the land for dwellings and reduction to the number of car parking spaces required under the Parking Overlay Schedule 1.	Permit Approved	20/12/2024
<p>Yamala Ward = 7</p>					

Total = 40

Progress Report – Subdivision Application Received				
For The Application Date: 1/12/2024 To 31/12/2024				
Application No	Ward	Property Address	Application Description	Date
137/2024/S	Ballam	31 Belar Avenue, Frankston 3199	To subdivide the land into two (2) lots in a Public Use Zone (PUZ2)	3/12/2024
144/2024/S	Ballam	5 Logan Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	12/12/2024
148/2024/S	Ballam	10 Frawley Street, Frankston 3199	To subdivide the land into four (4) lots in a General Residential Zone (R1Z)	19/12/2024
136/2024/S	Centenary Park	64 Edward Street, Langwarrin 3910	To subdivide the land into five (5) lots in a General Residential Zone (R1Z)	3/12/2024
147/2024/S	Centenary Park	McClelland Link 523M McClelland Drive, Langwarrin 3910	Certification of a Plan under the Subdivision Act	18/12/2024
140/2024/S	Elisabeth Murdoch	104 Highfield Drive, Langwarrin South 3911	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ)	6/12/2024
138/2024/S	Kananook	159 Nepean Highway, Seaford 3198	To subdivide the land into ten (10) lots in a General Residential Zone (GRZ)	6/12/2024
139/2024/S	Kananook	21 Wise Avenue, Seaford 3198	To subdivide the land into three (3) lots in an Industrial 1 Zone (IN1Z)	6/12/2024
142/2024/S	Kananook	43 Orwil Street, Frankston 3199	To subdivide the land into five (5) lots in a General Residential Zone (R1Z)	10/12/2024
146/2024/S	Kananook	7 Attunga Crescent, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	18/12/2024
149/2024/S	Kananook	156 Nepean Highway, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone Schedule 3 (GRZ3)	20/12/2024
145/2024/S	Lyrebird	1 Hall Road, Carrum Downs 3201	Section 35 Acquisition	16/12/2024
135/2024/S	Pines	2 Sussex Crescent, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	2/12/2024
141/2024/S	Wilton	8 Glynelea Crescent, Skye 3977	Seven (7) lot subdivision	9/12/2024

Progress Report – Subdivision Application Received				
For The Application Date: 1/12/2024 To 31/12/2024				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
143/2024/S	Wilton	9A Punnett Street, Skye 3977	To subdivide the land into seven (7) lots within a General Residential Zone (R1Z), Development Plan Overlay 1 (DPO1) and Significant Landscape Overlay (SLO)	10/12/2024
Total Ward = 15				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/12/2024 To 31/12/2024					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
140/2024/S	Elisabeth Murdoch	104 Highfield Drive, Langwarrin South 3911	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ)	Application Withdrawn	11/12/2024
61/2024/S	Kananook	97 Dandenong Road East, Frankston 3199	Two (2) lot subdivision of land within a General Residential Zone (GRZ)	Statement of Compliance	4/12/2024
119/2023/S	Kananook	9 Seaford Road, Seaford 3198	Two (2) lot subdivision.	Statement of Compliance	12/12/2024
112/2024/S	Pines	13 Chicquita Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certification & Statement of Compliance	12/12/2024
143/2024/S	Wilton	9A Punnett Street, Skye 3977	To subdivide the land into seven (7) lots within a General Residential Zone (R1Z), Development Plan Overlay 1 (DPO1) and Significant Landscape Overlay (SLO)	Application Withdrawn	11/12/2024
Total - 5					

Town Planning Applications – Direction To Advertise Issued December 2024				
Application No	Ward	Property Address	Application Description	Application Date
669/2024/P	Ballam	8 Panmure Street, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and Special Building Overlay (SBO). Note. This application is being re-advertised to accurately reflect the first floor plan location and setbacks of the proposed Dwelling 2.	23/07/2024
885/2024/P	Centenary Park	565 Cranbourne-Frankston Road, Langwarrin 3910	To use the land for crop raising (agriculture), associated buildings and works, including earthworks, in a Rural Conservation Zone Schedule 1 (RCZ1), Significant Landscape Overlay Schedule 1 (SLO1), Public Acquisition Overlay (PAO1) and Specific Controls Overlay Schedule 8 (SCO8). To alter access to a road in Transport Zone 2.	4/09/2024
775/2024/P	Elisabeth Murdoch	130 Centre Road, Langwarrin 3910	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ) and Design and Development Overlay Schedule 4 (DDO4)	16/08/2024
824/2022/P/B	Elisabeth Murdoch	22 Bergman Road, Langwarrin 3910	Section 72 - To construct a single dwelling in a Bushfire Management Overlay (BMO), undertake buildings and works within 20 metres of a road frontage and 10 metres of another boundary in a Design and Development Overlay (DDO4) and to undertake works within the Tree Protection Zone of Substantial Trees within a Significant Landscape Overlay (SLO1) Amendments: - Addition of outbuilding and associated accessway.	27/08/2024
319/2018/P/E	Elisabeth Murdoch	69 Warrandyte Road, Langwarrin 3910	Section 72 - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings)	9/10/2024

Town Planning Applications – Direction To Advertise Issued December 2024				
Application No	Ward	Property Address	Application Description	Application Date
1146/2024/P	Kananook	4 Carder Avenue, Seaford 3198	To construct four (4) double storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	25/11/2024
1072/2024/P	Lyrebird	11/9 Yazaki Way, Carrum Downs 3201	To use the land for car sales in an Industrial 1 Zone (IN1Z)	12/11/2024
1001/2024/P	Pines	33 Bouvardia Crescent, Frankston North 3200	To construct building and works to existing dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	11/10/2024
56/2021/P/D	Pines	1 Hannah Street, Seaford 3198	Section 72 - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	4/11/2024
910/2024/P	Yamala	38E Violet Street, Frankston South 3199	To construct buildings and works (lift) to an existing dwelling within the Design and Development Overlay Schedule 9 (DDO9); to construct a building or carry out works within the Tree Protection Zone of a Significant Tree within an Environmental Significant Overlay Schedule 4 (ESO4).	12/09/2024

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals December 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P686/2024	475/2023/P	24 Edward Street, Langwarrin	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z)	27/06/2024	Notice of Decision	Objector	26/02/2025	Varied	4/12/2024
P218/2024	464/2023/P	20 Seaview Road, Frankston South	To construct one (1) double storey dwelling in front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 1 (DDO1) and to construct a building and carry out works in the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	27/02/2024	Refusal	Owner	6/11/2024	Set Aside	4/12/2024
P962/2024	890/2022/P	112 Kars Street, Frankston South	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay (DDO9), to remove a substantial tree and to construct buildings and works in a Significant Landscape Overlay (SLO4)	2/09/2024	NOD	Objector	20/03/2025	Varied	13/12/2024
P759/2024	512/2021/P	8 Franklin Court, Frankston	To use and develop the land for a Residential Building (Rooming House) in a General Residential Zone (GRZ)	17/07/2024	Refusal	Applicant	27/03/2025	-	-
P823/2024	351/2016/P/D	665 Dandenong-Hastings Road, Skye	Section 72 - To construct buildings and works to the existing Dogs Victoria facility.	28/07/2024	NOD	Objector	17/04/2025	-	-

Progress Report – Current VCAT Appeals December 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P832/2024	1023/2023/P	57 Brighton Street, Frankston South	To construct two (2) double storey dwellings in a Design Development Overlay Schedule 9 (DDO9) and a General Residential Zone, to construct buildings and works within the Tree Protection Zone of substantial trees and removal of significant trees within a Significant Landscape Overlay Schedule 4 (SLO4).	30/07/2024	NOD	Objector	22/04/2025	-	-
P909/2024	824/2023/P	46 Clifton Grove, Carrum Downs	To construct two (2) dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (R1Z)	27/08/2024	Permit	Owner	1/05/2025	-	-
P1058/2024	161/2024/P	27 Bangalay Avenue, Frankston South	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1), To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	4/10/2024	Refusal	Owner	9/04/2025	-	-
P1052/2024	9/2024/P	131 Kananook Avenue, Seaford	To construct two (2) single storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	9/10/2024	Refusal	Owner	2/05/2025	-	-
P1080/2024	368/2024/P	6 Wettenhall Road, Frankston	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	30/09/2024	NOD	Objector	27/05/2025	-	-
P1214/2024	9/2024/COMP	1025 Dandenong-Hastings Road, Skye	Use of the Site as a 'Contractors Depot'	27/10/2024	Refusal	Owner	26-27/5/2025	-	-

Progress Report – Current VCAT Appeals December 2024									
<u>Appeal Number</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1331/2024	721/2024/P	11 Stradbroke Avenue, Frankston South	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	5/12/2024	Approval	Applicant/ Owner	27/02/2025	-	-
P1364/2024	188/2024/P	418 McClelland Drive, Langwarrin	To construct three (3) double storey dwellings in a General Residential Zone (R1Z).	11/12/2024	NOD	Objector	2/07/2025	-	-
P1347/2024	101/2024/P/D	16/684-700 Frankston-Dandenong Road, Carrum Downs	Section 72 - To use and develop the land for an indoor recreation facility, to sell and consume liquor (on-premises license) and to erect and display internally illuminated business identification signage in an Industrial 1 Zone (IN1Z).	4/12/2024	Refusal	Applicant	20/06/2025	-	-
P1389/2024	685/2024/P	8 Gulls Way, Frankston South	To construct a ground and first floor extension to an existing dwelling in a Design and Development Overlay Schedule 2 (DDO2) and to construct a building or construct or carry out works inside the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	16/12/2024	NOD	Objector	3/07/2025	-	-
TBC AWAITING INITIATING ORDER	290/1995/P/C	199 Austin Road, Seaford 3198	Section 72 - Second Dwelling.	30/12/2024	NOD	Objector	TBC	-	-

Progress Report – VCAT Determination – Policy Implications December 2024			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P686/2024	475/2023/P	24 Edward Street, Langwarrin	<p>The applicant sought permission to construct 4 dwellings on the land. Notice of the application was given and 18 objections were received. After assessment of the application, it was concluded that approval should be granted and accordingly a Notice of Decision to Grant a Permit was issued by Council. Neighbours sought review of Council’s decision.</p> <p>In the course of the VCAT’s process a Compulsory conference was held, attended by the parties. During the course of the Compulsory Conference, the parties settled on a revised design. The VCAT directed the grant of a permit based on that settlement.</p>
P218/2024	464/2023/P	20 Seaview Road, Frankston South	<p>The applicant sought permission to construct a second dwelling on the land (in front of the existing dwelling). Notice of the application was given and 6 objections were received. After assessment of the application, it was concluded that the proposed second dwelling would not be an appropriate outcome in this lower density area, and a Notice of Refusal to Grant a Permit was issued. The applicant sought review of Council’s decision.</p> <p>On review, the Tribunal found that it did not agree with Council’s view that the proposed development would be contrary to character objectives which aimed to maintain the low density treed character and landscape quality of the area. The Tribunal concluded that a second dwelling was permissible on the land (and then able to be subdivided), and that being the case, what needed to be considered was the developments response to the design objectives and decision guidelines set out for this area. The Tribunal was not persuaded that the form of the dwelling would be unreasonably prominent or detrimental to the low density character of the area, and was satisfied that sufficient landscaping would be provided.</p>

P962/2024	890/2022/P	112 Kars Street, Frankston South	<p>The applicant sought to construct 2 dwellings on the land. Notice of the application was given and one objection was received. After assessment of the application, it was concluded that the proposed development represented an appropriate outcome. A Notice of Decision to Grant a Permit was issued. The objecting party sought review at the VCAT.</p> <p>In the course of the VCAT's process a Compulsory conference was held, attended by the parties. During the course of the Compulsory Conference, the parties settled on a revised design. The VCAT directed the grant of a permit based on that settlement.</p>
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Progress Report – Ministerial Applications – Delegated Officer Comments December 2024			
<u>Reference Number</u>	<u>Council Reference</u>	<u>Address</u>	<u>Summary of Officer Comments on Ministerial Application</u>

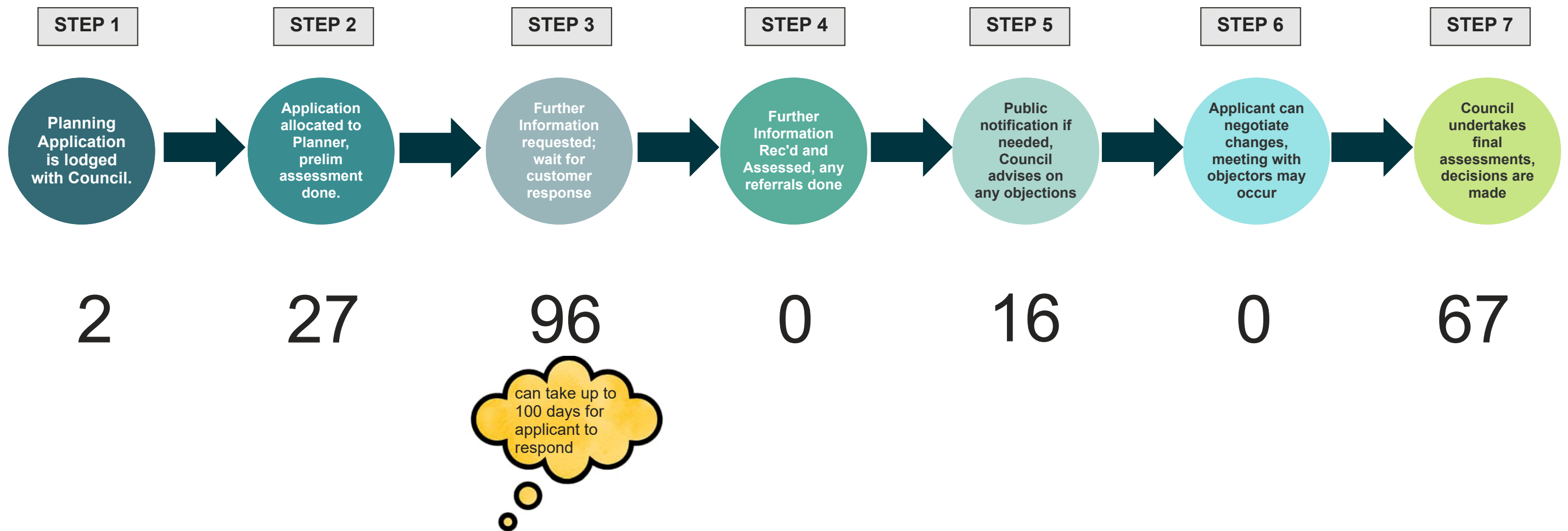
Progress Report - Ministerial Applications – Determinations November 2024					
<u>Reference Number</u>	<u>Council Reference</u>	<u>Address</u>	<u>Council comments (support or opposed) and key considerations</u>	<u>Public Notice (Y/N)</u>	<u>Minister Decision (permit granted or refused)</u>



Planning Applications Process; Mthly report

Latest Applic.Date: 07-Jan-25

This is the status of each of the **210** Planning Applications that are waiting for a council decision.....



Executive Summary**12.1 Governance Matters Report for 29 January 2025**

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:

Level 2:

6. Progressive and Engaged City

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To seek endorsement from Council on the recent Governance matters including status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
 - i. Notice of Motion Cost Summary and Notice of Motion Report for 29 January 2025;
 - ii. Notes there is one action reported as complete by officers:
 - 2024/NOM13 – Council Response to the Rising Cost of Living
 - iii. Notes there is one (1) report delayed in the presentation to Council:
 - Draft Affordable Housing Policy, delayed to no later than August 2025;
 - iv. Notes since the Council Meeting, held on 2 December 2024, two resolution actions have been completed, as listed in the body of the report;

Councillor Briefings Record

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 2 December 2024 as listed in the body of the report;

Model Governance Rules & Model Transparency Policy

3. Notes IBAC released the Operation Sandon Report with 18 recommendations to the Minister for Local Government in 2023;
4. Notes seven recommendations have been acquitted through reforms to the Local Government Act 2020 and the Local Government (Governance and Integrity) Regulations 2020 in 2024;
5. Notes Local Government Victoria have commenced work on recommendations to develop and introduce Model Governance Rules (to be published by December 2025) and a Model Public Transparency Policy (to be published by July 2025);
6. Notes once published these Model Rules and Policy will apply to all councils in Victoria;

Adoption of Internal Resolution Procedure

7. Notes the reforms to the Local Government Act 2020 and the Local Government (Governance & Integrity) Regulations which have resulted in a new requirement to develop and implement an Internal Resolution Procedure by 1 July 2025;
8. Adopts and implements the Internal Resolution Procedure which was prepared by Council's lawyers to comply with the requirements set out in Schedule 1A to the

12.1 Governance Matters Report for 29 January 2025**Executive Summary**

Regulations;

External and Internal Committee Update

9. Notes the Councillor Delegates to internal committees and external organisations were endorsed at its meeting on 2 December 2024;
10. Notes an additional Councillor delegate is required for the Chief Executive Officer Employment and Remuneration Committee, as per the Terms of Reference, and endorses Cr Emily Green to be added as a Councillor Delegate to this Committee;
11. Endorses the Terms of Reference for the below Committees:
 - Hot Topics
 - CEO's Employment and Remuneration Committee
 - Sports and Recreation Advisory Committee
 - Reconciliation Action Plan Advisory Committee

Removal of prayer at Council Meetings

12. Notes the Governance Rules do not require any form of prayer, religious or spiritual practice to be undertaken at the Council meetings;
13. Notes there was a practice in the last term of Council where an opening prayer was read out by a Councillor at the beginning of each Council meeting;
14. Notes the new term of Councillors were notified about the legal issues with the use of the single faith prayer at Council meetings on 25 November 2024 and were briefed on 2 December 2024;
15. Notes in accordance with legal advice the single faith prayer will no longer be practiced at Council meetings to ensure Council is acting lawfully and in a manner which promotes the human rights protected under the Charter of Human Rights and Responsibilities Act;

Place Naming update on current projects

16. Notes the following naming requests have been approved and gazetted by Geographic Names Victoria (GNV):
 - Balambalam Lake, in Ballam Park
 - Liardet Pond, in Ballam Park
 - Beauty Lake, in Beauty Park
 - Frankston Stadium, formerly Frankston Basketball Stadium
 - Seaford Wetlands
17. Notes signage, where required, is currently in progress for installation;
18. Notes community engagement for the proposed formal naming of Gananyu Bulukul Viewing Platform has been delayed due to engagement priorities focusing on the Council Plan and Budget, and will commence on 27 February 2025;

Formal Naming of Frankston South Community Centre

19. Notes the Frankston South Community and Recreation Centre, located at 55 Towerhill Rd Frankston South, is the current "known as" name for the Council owned building and has not been formally named with GNV;
20. Notes the primary function of the centre is to provide generalised, community-focused programs, which no longer includes recreation or leisure-based services;

12.1 Governance Matters Report for 29 January 2025**Executive Summary**

21. Notes it is proposed to formally name the Centre “Frankston South Community Centre”;
22. Endorses community consultation for the proposed name “Frankston South Community Centre” for the statutory period of at least 30 days on Council’s Place Naming web page;

Advocacy on Funding Support from State and Federal Governments

23. Notes the previous resolution, from its 22 July 2024 Council Meeting, where Council was to write to State and Federal governments seeking funding in full for the upgrades to the below oval lighting:
 - Ballam East Football/Cricket Oval; and
 - Peninsula Reserve Rugby/Cricket Oval
24. Notes, following these letters being sent, no response has been received from either levels of government;
25. Notes and supports that Council Officers will be applying for future grant for sports lighting at Ballam East Football/Cricket Oval and Peninsula Reserve Rugby/Cricket Oval;

Mayor overseas travel – Friendship City meeting in Annapolis, USA

26. Notes Mayor Bolam has arranged personal travel to the United States of America (USA) from 8 February 2025 to 16 February 2025 and intends to perform the role of Mayor on 11 February 2025, in a meeting with USA’s Annapolis Mayor Buckley to discuss the potential for a sister city or friendship city relationship to be established with Frankston City, and is also seeking to meet with the Annapolis Naval Academy and the local chief of Police;
27. Notes that all travel and accommodation will be paid for by Mayor Bolam with no budget implications for Council;
28. Approves Mayor Bolam to bring a gift for Mayor Buckley and the City of Annapolis, to be procured by Council officers prior to the travel for a total value of \$500 to be funded via the advocacy budget;
29. Notes that overseas travel requires a council resolution under the Councillor Training and Development Policy and Council Expenses Policy, in this instance for the purpose of performing the role of the Mayor;
30. Approves for Mayor Bolam to meet with the City of Annapolis Mayor Buckley on behalf of Council and to undertake the duties necessary to discuss a potential friendship city relationship;

Audit and Risk Committee Minutes

31. Receives the minutes of the Audit and Risk Committee meeting held on 12 September 2024; and
32. Resolves Attachment K (Confirmed Audit and Risk Committee Minutes - 12 September 2024) to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, s.3(1)(h)).

12.1 Governance Matters Report for 29 January 2025**Executive Summary****Key Points / Issues**

- In accordance with the Local Government Act 2020, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update
- Council Briefings Record
- Model Governance Rules & Model Transparency Policy
- Adoption of Internal Resolution Procedure
- External and Internal Committee Update
- Removal of prayer at Council Meetings
- Formal Naming of Frankston South Community Centre
- Advocacy on Funding Support from State and Federal Governments
- Audit and Risk Committee Minutes

Council Resolution Status Update

- At its meeting on 19 December 2016, Council resolved that:
"That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council's resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017)."
- Additionally, at its meeting on 22 July 2019, Council resolved that:
*"4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor
b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)"*
- In line with the above resolutions, the following reports are attached for 29 January 2025:
 - Notice of Motion Cost Summary (**Attachment A**)

12.1 Governance Matters Report for 29 January 2025

Executive Summary

- Notice of Motion Report (**Attachment B**)
- Urgent Business Status Update (**Attachment C**)
- There is one Notice of Motion action that is reported as complete by officers:
 - 2024/NOM13 – Council Response to the Rising Cost of Living
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. The following report has been delayed in its presentation to Council:
 - Draft Affordable Housing Policy

This report was due to be presented to Council by no later than May 2025. Due to amendments in community engagement priorities, this report will be delayed in its presentation to Council by no later than August 2025.
- Since the Council Meeting 2024/CM15 on 2 December 2025, the following two resolution actions have been reported as ‘complete’. A detailed report has been provided at **Attachment D**:
 - Statutory Planning Progress Report for August and September 2024
 - Chief Executive Officer’s quarterly report – July to September 2024

Councillor Briefings Record

- At its meeting on 11 September 2023, Council resolved that:
 - “4. Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:
 - List of the topics discussed at councillors briefings held since the date of last council meeting;
 - Records of the Councillors attendance at that briefing; and
 - Conflict of Interest disclosures, if any.”
- The briefings listed below have occurred since the 2 December 2024 Council Meeting:

Briefing Date and Topics	Councillors in Attendance	Disclosures of Interest
<p>4 December 2024</p> <ul style="list-style-type: none"> ● Integrated Planning & Reporting Framework, Council Plan and Budget Overview ● Capital Works & Asset Management Overview 	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
<p>9 December 2024</p> <ul style="list-style-type: none"> ● Advocacy Priorities and Campaign 2025-2026 ● Councillor Enquiries & Requests 	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker	Nil

12.1 Governance Matters Report for 29 January 2025

Executive Summary

<ul style="list-style-type: none"> Complaints Management process Privacy 	Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly	
<p>20 January 2025</p> <ul style="list-style-type: none"> Councillor Only session Final touchpoint of budget engagement Agenda Review 		
<p>22 January 2025</p> <ul style="list-style-type: none"> Engagement with the Community Aged Care Reform Plan for Victoria/Planning Reforms Governance Rules Overview: NOMs/Urgent Business/Petitions/ Rescission Motions 		

Model Governance Rules and Model Public Transparency Policy

- IBAC released the Operation Sandon Report with 18 recommendations to the Minister for Local Government in 2023. Of these, seven recommendations have been acquitted through reforms to the Local Government Act 2020 and the Local Government (Governance and Integrity) Regulations 2020 in 2024.
- Local Government Victoria released a Bulletin on 31 December 2024 notifying councils they have commenced work to address two recommendations to develop and introduce Model Governance Rules and a Model Public Transparency Policy.
- The Model Rules will be published in December 2025 and a Model Public Transparency Policy will be published in July 2025. These will apply to all councils in Victoria.

Internal Resolution Procedure

- As part of the most recent reforms to the *Local Government Act 2020* and the *Local Government (Governance and Integrity) Regulations 2020*, Council is required to develop and implement a new Internal Resolution Procedure by 1 July 2025.
- The aim of this Procedure is to address any alleged breaches of the Model Councillor Code of Conduct before they are escalated to formal processes in the Councillor Conduct Framework, such as Internal Arbitration or a Councillor Conduct Panel.
- The attached Internal Resolution Procedure has been prepared by Council's lawyers in compliance with the requirements set out in Schedule 1A to the Regulations.
- It is recommended that Council adopt and implement the Internal Resolution Procedure provided at **Attachment E**

External and Internal Committee Update

- At its meeting on 2 December 2024, it was resolved that Council:
 - “2. *Endorses the following appointments to internal committees to be made:*
 - i. *The Mayor and Cr Sue Baker be appointed as Councillor delegates to the Audit and Risk Committee.*

12.1 Governance Matters Report for 29 January 2025**Executive Summary**

- ii. *The Mayor and Deputy Mayor be appointed as Councillor delegates to the Chief Executive Officer Employment and Remuneration Committee.*
 - iii. *Cr Michael O'Reilly be appointed as the Councillor delegate to the Disability Access and Inclusion Committee.*
 - iv. *Cr David Asker and Cr Brad Hill be appointed as Councillor delegates to the Frankston Arts Advisory Committee;*
 - v. *Cr Emily Green and Cr Brad Hill be appointed as Councillor delegates to the Foreshore Advisory Committee.*
 - vi. *The Deputy Mayor, Cr David Asker and Cr Nathan Butler be appointed as Councillor delegates to the Frankston Cemetery Trust Committee.*
 - vii. *Cr Sue Baker and Cr Brad Hill be appointed as Councillor delegates to the Housing Advisory Committee.*
 - viii. *Cr Michael O'Reilly be appointed as Councillor delegates to the Reconciliation Action Plan Advisory Committee.*
 - ix. *Cr Cherie Wanat be appointed as Councillor delegates to the Sport & Recreation Advisory Committee.*
7. *Notes the Terms of Reference for the Internal Committees, as listed in Item 2, will be presented to Council for endorsement in 2025, following their review at the respective committee"*
- Noting a minimum of three (3) Councillor delegates are required for the CEO Employment and Remuneration Committee, Cr Emily Green is nominated as the third Councillor delegate.
 - The Terms of Reference for the below internal committees are presented to Council for endorsement:
 - CEO's Employment and Remuneration Committee (**Attachment F**)
 - Hot Topics (**Attachment G**)
 - Sports and Recreation Advisory Committee (**Attachment H**)
 - Reconciliation Action Plan Advisory Committee (**Attachment I**)

Removal of prayer at Council Meetings

- The Governance Rules do not require any form of prayer, religious or spiritual practice to be undertaken at the Council meetings. However, there was a practice in the last term of Council where an opening prayer was read out by a Councillor at the beginning of each Council meeting.
- The new term of Councillors were notified about legal issues with the use of the single faith prayer at Council meetings on 25 November 2024 and were briefed on 2 December 2024.
- In accordance with legal advice the single faith prayer will no longer be practiced at Council meetings to ensure Council is acting lawfully and in a manner which promotes the human rights protected under the Charter of Human Rights and Responsibilities Act.

Formal Naming of Frankston South Community Centre

- The Council-owned and operated facility at 55 Towerhill Road, currently known as Frankston South Community and Recreation Centre, was originally built in 1971 as a Frankston Police and Citizens youth facility.

12.1 Governance Matters Report for 29 January 2025**Executive Summary**

- The facility later became a leisure centre and has gradually expanded services to include community-focused programs similar to those in neighbourhood houses and community centres.
- After two significant community engagement projects in 2011 and 2023 (<https://engage.frankston.vic.gov.au/FSCRC>), residents expressed strong support for a community centre model at the site, under which the facility now operates.
- It is recommended that Council consider removing reference to the recreation aspect and name the facility Frankston South Community Centre and proceed with community consultation on this proposed name for a statutory period of 30 days. Formal Naming Notice is attached (**Attachment J**)

Advocacy on Funding Support from State and Federal Governments

- At its meeting on 22 July 2024, it was resolved that Council:
 19. a) *Writes to the State Member for Frankston and the Federal Member for Dunkley, as well as send a copy to the relevant clubs at each site, to clarify that Council has already provided funding for the full design of the upgrades of the oval lights, on the condition that the State or Federal governments reciprocate by fully funding the actual upgrades of the following oval lights:*
 - *Ballam East Football/Cricket Oval; and*
 - *Peninsula Reserve Rugby/Cricket Oval*
 - b) *In this correspondence, is to formally request full funding support to upgrade the oval lights from the State and Federal governments, noting that design/concepts for these proposed sports lights have been funded by the Council.*
- Letters were sent to Paul Edbrooke MP, State Member for Frankston and Jodie Belyea MP, Federal Member for Dunkley in September 2024 requesting full funding support for the upgrade of the sports lighting at Ballam East Football/Cricket Oval and Peninsula Reserve Rugby/Cricket Oval. No formal response to our requests has been received to date.
- Officers would like to submit grant applications to Sports & Recreation Victoria (SRV) for sports lighting at Peninsula Reserve in February 2025 to fund this project on a 1:1 basis.
- Current forecast expenditure in Council's Long Term Infrastructure Plan shows:
 - 2025/2026 – Ref 1788 - Peninsula Reserve - Oval 1 – Lighting: Project budget \$450,000 - \$225,000 rates funds, \$225,000 state grants;
 - 2026/2027 – Ref 3519 - Ballam East Oval Sports Lighting Renewal, Frankston: Project budget \$450,000 - \$225,000 rates funds, \$225,000 state grants.
- It is recommended that Council supports future grant applications at Ballam East Football/Cricket Oval and Peninsula Reserve Rugby/Cricket Oval.

Audit and Risk Committee Minutes

Key points and issues from the 12 September 2024 Audit & Risk Committee meeting (**Attachment K – Confidential**) are as follows:

- The Committee was welcomed by Ms Lisa Tripodi, Chairperson.

12.1 Governance Matters Report for 29 January 2025**Executive Summary**

- Minutes were confirmed for 12 July 2024.
- The *Draft 2023-2024 Financial Report – Peninsula Leisure Pty Ltd* and *Draft 2023-2024 Consolidated Financial Report and Performance Statement including governance of subsidiaries* was presented to the Committee.
- A verbal update was provided on the outcome of the external Audit for 2023-24.
- The Committee reviewed an internal audit report – *Follow-Up Review of Agreed Actions*.

Financial Impact

There are financial impacts with the signwriter and name changes to the Community Centre signage, but these costs can be accommodated within the existing budget.

Consultation**1. External Stakeholders**

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

Nil.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

12.1 Governance Matters Report for 29 January 2025**Executive Summary****Conclusion**

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

ATTACHMENTS

- Attachment A:[↓](#) Notice of Motion Cost Summary
- Attachment B:[↓](#) Notice of Motion Report
- Attachment C:[↓](#) Urgent Business Status Update
- Attachment D:[↓](#) Completed Actions Report for 29 January 2025
- Attachment E:[↓](#) Internal Resolution Procedure
- Attachment F:[↓](#) Terms of Reference - CEO Employment and Remuneration Committee
- Attachment G:[↓](#) Terms of Reference - Hot Topics Committee
- Attachment H:[↓](#) Terms of Reference - Sport and Recreation Advisory Committee
- Attachment I:[↓](#) Terms of Reference - Reconciliation Action Plan Advisory Committee
- Attachment J:[↓](#) Formal Naming Proposal Notice - Frankston South Community Centre
- Attachment K: Confirmed Audit and Risk Committee Minutes - 12 September 2024 - **CONFIDENTIAL**

Notice of Motion Report - 2024 - CM16 - for the 29 January Council Meeting (A5426377).XLSX

Notice of Motions Estimated Costs By Councillor 2024 - 2028 Term

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr David Asker	0	\$0	\$0	\$0	1
Cr Sue Baker	0	\$0	\$0	\$0	0
Cr Kris Bolam	0	\$0	\$0	\$0	0
Cr Nathan Butler	0	\$0	\$0	\$0	0
Cr Steffie Conroy	0	\$0	\$0	\$0	0
Cr Emily Green	0	\$0	\$0	\$0	0
Cr Brad Hill	0	\$0	\$0	\$0	0
Cr Michael O'Reilly	0	\$0	\$0	\$0	0
Cr Cherie Wanat	0	\$0	\$0	\$0	0
TOTAL	0	\$ -	\$ -	\$ -	1

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Notice of Motion Report - 2024 - CM16 - for the 29 January Council Meeting (A5426377).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
24-Jun-24	14.1	2024/NOM13 - Council Response to the Rising Cost of Living Cr Conroy	<p>Council Decision Moved: Councillor Conroy Seconded: Councillor Aitken</p> <p>1.Council acknowledges the difficult social and economic conditions resultant from the rising cost of living; 2.During the 2025-26 annual budget process, Council are briefed on the following matters for consideration:</p> <p>a)The implementation of a rate freeze, without impacting essential community services or creating an infrastructure renewal backlog; b)The suspension of interest on outstanding rates for up to six months; c)The extension of instalment payments for rates; d)The implementation of a fees and charges freeze that provides a positive impact on Frankston City Council residents and business owners i.e. resident permit applications, business permit applications, pet registration etc; e)Explore the contestability of Council refusing to collect state based levies and charges on behalf of the State Government, where it has the power to do so; f)Advocacy and representation to the State Government seeking a meaningful reduction, or freeze, of the Victorian land tax and vehicle registration; g)Council to resource external providers for a twelve month rollout of specific, free services to Frankston residents and business owners that could range from financial planning, accountancy services and financial literacy mentoring/seminars; h)Reinforcing to both the State and Federal governments that any future infrastructure projects will be based on reciprocal funding where each tier of government will provide near equal funding portions. Where this cannot be achieved, to avoid Frankston ratepayers from being short-changed, Council will not enter into funding agreements for projects where funding is not equitable; and i)Review of Council's Financial Hardship Policy and recommend refinements that reflect the current environment.</p> <p>Carried</p>	Caroline Rediy	<p>31 Oct 2024 On Hold - These actions will be considered in early 2025 as part of the preparation of the 2025-26 annual budget process.</p> <p>29 Jul 2024 These cost of living items will be considered later in the year as part of the preparation of the 2025-26 annual budget process. No further action to be taken until the 2025-26 annual budget process commences.</p>	

Action Sheets Report		Urgent Business		Printed: Thursday, 16 January 2025 3:06:27 PM		
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED

2/12/2024	Urgent Business - Unmaintained VicRoads Assets throughout the Municipality	<p><u>Council Decision</u></p> <p>Moved: Councillor Asker Hill</p> <p>Seconded: Councillor</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the continued unkempt nature of VicRoads assets throughout the Frankston municipality, noting on/at medium strips in key strategic locations (ie. Cranbourne Road, Frankston Freeway etc); 2. Notes previous alternatives, motions and business items that have expressed similar concerns relating to the lack of ongoing maintenance at VicRoads and Peninsula Link sites (dates and references to be referred to in 3.); 3. Writes to both the Premier of Victoria, The Hon. Jacinta Allan MP and the Opposition Leader of Victoria, The Hon. John Persutto MP seeking urgent intervention given the following considerations relating to unmaintained VicRoads assets throughout the municipality: <ul style="list-style-type: none"> • Fire hazards; • Road hazards • The presence of vermin; • Unsightly visual appearance; and • The depreciation of the City's reputation and amenity. 4. Prepares yet another motion at the Municipal Association of Victoria's State Council imploring the State Government to better fund VicRoads to enable sufficient maintenance works at both roadways and relevant assets.. <p style="text-align: right;"><u>Carried Unanimously</u></p>	Customer Innovation and Arts	McQueen, Fiona		
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Internal Resolution Procedure

1. Purpose

This Internal Resolution Procedure (**Procedure**) is adopted under and in accordance with section 140 of the *Local Government Act 2020 (Act)* and regulation 12A of the *Local Government (Governance and Integrity) Regulations 2020*.

This Procedure will be observed when dealing with alleged breaches of the Model Councillor Code of Conduct.

2. Internal Resolution Procedure

Disputes between Councillors may arise in a variety of circumstances. This Procedure is to apply to those disputes in which one Councillor (**the Complainant**) alleges that another Councillor (**the Respondent**) has breached the Model Councillor Code of Conduct.

This Procedure provides both parties to a dispute with support and encouragement to resolve the dispute in a manner that enables the Councillors to move forward and maintain effective working relationships.

This Procedure is designed to minimise cost and disruption of disputes to Council and individual Councillors and, where possible, avoid disputes escalating and becoming the subject of an internal arbitration.

It is acknowledged that this Procedure will not be suitable for resolution of all disputes between Councillors.

An overview of the Procedure is annexed, in the form of a flowchart.

3. First Stage of Internal Resolution Procedure – Discussion

A Complainant is encouraged to raise their issue directly with the Respondent in a respectful and courteous manner, either in person or in writing, where they feel comfortable to do so.

Councillors are encouraged to recognise that:

- certain behaviours and communications may be perceived by others to be causing issues or offence that may not have been intended;
- it can provide useful insight to reflect on their own behaviour or motivation and possible contribution to the dispute, whether intended or not; and
- dealing with the dispute early is more likely to avoid the issue escalating and resolve it before it threatens the effective operation of Council.

It is useful to frame any issue from the Councillor's perspective (eg "I felt disrespected when you said / did ..."), rather than accusing another person of holding a particular position or taking a negative action deliberately. A Councillor should let the other Councillor know how they feel and ask for an explanation, rather than making accusations or assumptions.

4. Second Stage of Internal Resolution Procedure – Conciliation

Where a direct conversation between Councillors has not been successful in resolving the dispute, or a Councillor does not feel comfortable communicating directly with another Councillor, the second stage of this Procedure is conciliation.

4.1 Initiating conciliation

A Complainant initiating conciliation must notify the Mayor and the Respondent of the dispute by completing a **Conciliation Application Form**. That form (see Attachment 1 to this Procedure) must:

- (a) specify the names of the Complainant and Respondent;
- (b) specify the provision (or provisions) of the Model Councillor Code of Conduct alleged to have been breached;
- (c) detail what was said or done by the Respondent to constitute a breach of the Model Councillor Code of Conduct;
- (d) attach any supporting information to provide examples of the behaviour complained of (eg screenshots or emails); and
- (e) be dated and signed by the Complainant.

4.2 Participating in conciliation

Councillors are not obliged to engage in conciliation but should only decline to participate if they honestly and reasonably believe that their participation would adversely affect their health or wellbeing or would otherwise be unsafe.

A Respondent declining to participate in the conciliation must advise the Complainant and the Mayor of their unwillingness to participate, and the reasons for it. That advice must be provided no more than one week after receiving the Conciliation Application Form.

4.3 Conduct of conciliation

Conciliation is to be conducted by the Mayor except when the Mayor is a party to the dispute or otherwise unavailable to conduct conciliation. In that case the Deputy Mayor will assume the role of the Mayor in the conciliation process. If both the Mayor and the Deputy Mayor are parties to the dispute or otherwise unavailable to conduct the conciliation, the role of the Mayor must be performed by a Councillor jointly chosen for the purpose by the parties.

When, in this Procedure, reference is made to the Mayor it includes:

- (a) the Deputy Mayor; and
- (b) a Councillor jointly chosen for the purpose by the parties,

when the Mayor and/or the Deputy Mayor are parties to the dispute or otherwise unavailable to conduct a conciliation.



4.4 Roles and responsibilities

The role of the Mayor is to provide guidance to the parties to the dispute about the Standards of Conduct in the Model Councillor Code of Conduct, and actively explore whether the dispute can be resolved by agreement between them.

The role of the Complainant and Respondent is to explain their respective positions and, in a show of goodwill, actively explore the possibility of resolving the dispute by agreement.

All Councillors are responsible for conducting themselves in a courteous and respectful manner at all times during the conciliation.

The role of the Councillor Conduct Officer is to provide the Mayor with the administrative support necessary to arrange and conduct the conciliation.

4.5 Support from Council

Council, through the Councillor Conduct Officer, will provide administrative assistance to the Mayor when arranging a time and place for conciliation, including any technical assistance that may be required. Council will make a venue available to the Councillors within Council's offices that is private and suited to the conciliation process.

Council will not provide any substantive guidance or advice about the subject matter of the dispute, or pay the costs of legal advice or representation for any Councillor in connection with this Procedure. Parties to a dispute may seek their own legal or other advice at their own cost, if they choose to do so.

4.6 End or termination of conciliation

Conciliation will end or be terminated if any of the following occurs:

- (a) the parties cannot jointly choose a Councillor to conduct the conciliation within one week of being asked to do so;
- (b) the Respondent notifies the Mayor that they do not wish to participate in conciliation, and the reasons for it, within one week of receiving the Conciliation Application Form;
- (c) the Respondent does not respond to the Conciliation Application Form at all within two weeks of receiving it;
- (d) conciliation has not occurred within four weeks of the Complainant submitting the Conciliation Application Form;
- (e) conciliation has occurred and the parties have been unable to resolve the dispute;
or
- (f) the dispute has been resolved.

The time for conciliation may be extended by agreement between the parties to the dispute, whether or not the matter has been escalated to one of the formal dispute resolution procedures outlined in the Act.



4.7 Confidentiality

Parties and other participants are expected to maintain confidentiality concerning the dispute and the operation of this Procedure.

4.8 Record of outcome

The Mayor must document any agreement that is reached between the Complainant and Respondent. The agreement must be signed by the Complainant, Respondent and Mayor. Copies must be provided to the Complainant and Respondent, and the original must be retained by the Mayor. Again, parties and the Mayor are expected to maintain the confidentiality of the agreement reached.

5. Internal Resolution Procedure does not Apply in these Circumstances

The following disputes are not covered by this Procedure:

- (a) differences between Councillors in relation to policy or decision making, which are appropriately resolved through discussion and voting in Council meetings;
- (b) complaints made against a Councillor or Councillors by a member or members of Council staff, or by any other external person;
- (c) allegations of sexual harassment;
- (d) disclosures made about a Councillor under the *Public Interest Disclosures Act 2012*, which can only be made to the Independent Broad-based Anti-corruption Commission; and
- (e) allegations of criminal misconduct, which should be immediately referred to Victoria Police or the relevant integrity authority.

6. Formal Dispute Resolution Procedure

This Procedure operates alongside, and does not replace, the formal dispute resolution procedures outlined in the Act.

The formal dispute resolution procedure applies to misconduct, serious misconduct and gross misconduct.

Section 141 of the Act provides for an internal arbitration process concerning a breach of the Standards of Conduct set out in the Model Councillor Code of Conduct.



Attachment 1 Conciliation Application Form

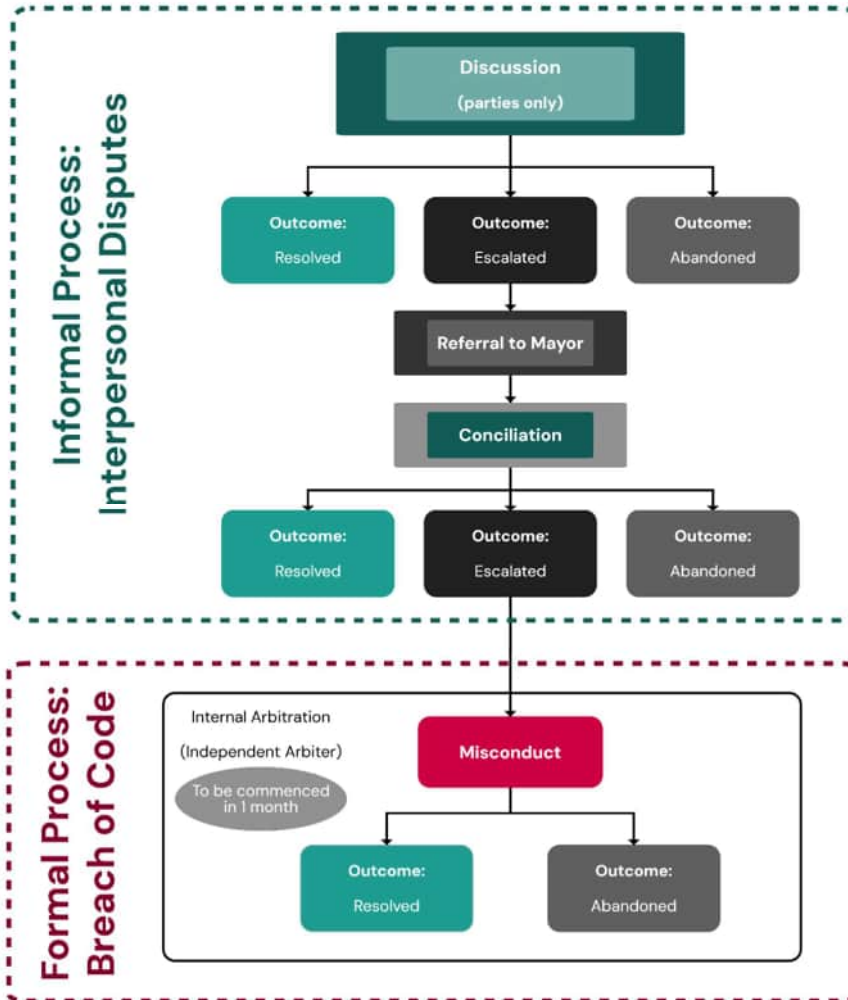
Complainant:	
Respondent:	
Provisions of Model Councillor Code of Conduct breached:	
Action constituting breach:	
(Include dates, times and detailed descriptions of the action complained of. Attach further documents as necessary.)	

Signed by)
)
)
 on)



Annexure

INTERNAL RESOLUTION PROCEDURE FLOWCHART





CEO Employment and Remuneration Committee

Terms of Reference (REM number)

1. Purpose

The CEO Appointment and Remuneration Committee (Committee) has been established for:

- managing the recruitment and appointment process in the event of the resignation, or end of contract, of the CEO;
- the purpose of determining the CEO's Key Performance Measures;
- undertaking a formal review of the Key Performance Measures; and
- making other recommendations to Council, relevant to the performance of the CEO.

2. Objectives

The objectives of the Committee are to:

- Manage the recruitment and appointment of the CEO in the event of the position becoming vacant
- Contribute to the development of the Key Performance Measures for the CEO;
- Review the performance of the CEO; and
- Review and provide advice to Council on the remuneration and conditions of employment for the CEO.

3. Membership

3.1. Composition

The Committee will consist of up to five (5) members (excluding Council Officers) comprising, where possible, of the following:

- a) The current Mayor
- b) A maximum of three (3) Councillors, excluding the Mayor, appointed as Councillor delegates to the Committee by resolution of Council (annually in November or December).
- c) A maximum of one (1) independent chair/facilitator, to be appointed by Council; and
- d) One (1) Council Officers will also be represented as administration support

3.2. Period of Tenure

- a) The current Mayor is an automatic member of the committee;
- b) Councillor appointments (3) are made as part of the annual committee membership review undertaken by Councillors;

- c) Independent Chair appointments are for a period of four (4) years in line with the Council term.
- d) The procurement process for the independent chair will commence within 3 months of the new elected Council commencing.

3.3. Selection and Appointment Process

- a) The Committee's role will be to recommend an appropriate independent facilitator to Chair the Committee meetings and to manage the discussions on the performance of the CEO.
- b) Appointment of an independent facilitator must be undertaken in accordance with Council's Procurement Policy.
- c) The appointment will be referred to a Councillor Briefing for determination by all Councillors, before it is considered by Council.
- d) Appointment of the Independent facilitator will be for a period of 4 years following the commencement of a new Council term.
- e) Any concerns relating to the Independent Chair's appointment can be reviewed and addressed at any stage during the four (4) year tenure.

3.4. Selection Criteria

Nominees for membership of the Committee must be able to demonstrate:

- a) Demonstrated human resource management skills, senior business experience and/or local government experience and/or employment law background;
- b) Demonstrated ability in relation to performance management and development of Executive level staff;
- c) Previous experience or facilitation experience working with Executive, Governance bodies

3.5. Appointment of Chairperson

- a) The independent facilitator will perform the role of the Chair at Committee meetings.
- b) If the independent facilitator is unable to attend meeting, then the Mayor will take the Chair

3.6. Responsibilities

- a) **Chair:** The Chair will be responsible for the conduct of Committee meetings, ensuring fair and equitable opportunities for views and opinions to be shared and discussed in a respectful manner.

The independent facilitator will Chair the Committee. If the independent facilitator is unable to attend a meeting, the Mayor will take Chair. The Chair will provide the secretarial officer with the minutes and final performance review reports following the meetings.

- b) **Committee Members:** The Committees role is to;
 - i. undertake the annual salary review of the CEO;



- ii. participate actively in the process of reviewing the salary and conditions of employment of the CEO;
 - iii. recommend to Council any proposed changes in salary and/or conditions of employment of the CEO;
 - iv. ensure compliance, on behalf of the Council, with any contractual obligations established in the CEO employment contract.
 - v. in conjunction with the CEO, prepare a draft performance plan for Council's consideration and determination;
 - vi. recommend to Council the performance goals and activities that the CEO should work towards over a 12 month period, taking into account feedback by the CEO;
 - vii. review the performance of the CEO at six monthly intervals;
 - viii. participate actively in the process of reviewing the performance of the CEO, ensuring that the CEO is consulted and advised of the process; and
 - ix. ensure that all Elected Members are invited to provide written comments of appraisal on the CEO's performance to the Committee, and that sufficient time is allowed for Elected Members to provide such comments to the Committee.
- c) **Council Officer / Secretarial Officer:** The council officer/support officer will:
- i. Not have voting rights or decision rights as part of the Committee, and will not count towards a achieving a quorum at a Committee meeting.
 - ii. Attend sections of the meeting to provide context or provide advice at the request of the Committee;
 - iii. Provide the agenda and required documentation prior to the meeting;
 - iv. Provide the Committee remuneration benchmarking information to inform any decisions relating to the annual review of the CEO remuneration;
 - v. Source, in line with Council's procurement policy, any legal information at the request of the Committee before providing to the Chair to present;
 - vi. Prepare and present any reports to Council briefings and meetings on behalf of the Committee;
 - vii. Provide the Terms of Reference document to all new Committee members.
 - viii. Facilitate a review of the Terms of Reference document every 4 years.
 - ix. Provide information on matters including, but not limited to: good governance, conflict of interest and confidentiality. Undertake the annual salary review of the CEO;

4. Meetings

4.1. General

- a) Meetings of this Committee are not open to the public.
- b) A quorum will consist of at least 50% of the Committee members.



- c) Committees have no delegated authority to make decisions on behalf of Council, therefore any vote is on a position or recommendation to be made to Council if appropriate.
- d) The Committee shall aim to operate on a consensus model in forming a position or recommendation. In the event of a vote occurring and that vote being tied, the Chair shall, in addition to a deliberate vote, have a second or casting vote.
- e) Special guests / subject matter experts may be invited to the meeting at the combined discretion of the Chair, including Co-chairs and Council Officers.
- f) Conflicts of Interest must be declared and recorded at the commencement of the meeting. A member who has a conflict of interest must leave the meeting when the item is discussed.

4.2. Frequency

- a) Meetings will be held at a minimum, twice per year, within a month of the CEO's half year and annual anniversary. A schedule of meetings will be developed and agreed by the Committee annually. All meetings will have an agenda.
- b) Under special circumstances, a meeting may be cancelled or rescheduled.
- c) Meetings will be held either in person at a central Council venue or virtually, depending on circumstances and availability.

4.3. Agenda and Minutes

- a) Agenda will be circulated the week prior to the meeting;
- b) The Chair may review and request items on the agenda prior to circulation;
- c) Minutes of each meeting will record attendees, apologies and actions.

5. Confidentiality

- Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the Committee prior to the meeting. Members are expected to exercise discretion to ensure that disclosure of information does not prejudice the deliberation of the Committee or Council.
- Members are required to maintain confidential information in accordance with Section 3(1) of the Local Government Act 2020. Notes, records, and other documents of the meeting remain the property of Council. Disclosures of confidential information by a committee member will be treated as a breach of the Committee, in accordance with the process set out therein.
- Members must not make any public comment or statement that would lead anyone to believe that they are representing Council or expressing its views or policies. This includes comments or statements made to the media.

6. Conflict of Interest

Where a member of the Committee has a general conflict of interest or material conflict of interest in relation to a matter before the Committee at which they:



- Are present, the member must disclose the conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered; or
- Intend to be present, must disclose that conflict of interest by providing written notice to the chair before the meeting commences:
 - a) Advising of the conflict.
 - b) Explaining the nature of the conflict of interest.
 - c) Detailing, if the nature of the conflict of interest involves a member of the committee's relationship with a gift from another person.
 - i. Name of the other person.
 - ii. Nature of the relationship with that other person or the date
 - iii. Receipt, value and type of gift received from the other person.
 - iv. Nature of that other person's interest in the matter.
- The disclosure must be recorded in the meeting minutes. All written disclosures must be provided in accordance with Council's Conflict of Interest Policy;
- The Member must leave the Committee meeting immediately after giving the explanation or making the announcement and not return to the meeting until after the matter has been disposed of; and
- General exemptions exist where a conflict of interest does not arise and this is referenced in the Conflict of Interest Policy. If it is established by the Chair that the person making a conflict of interest disclosure does not have a conflict or has an 'interest in common' then Chair may determine the person may remain in the meeting for that matter.

7. Definitions

CEO means the Chief Executive Officer at Frankston City Council.

Councillor means a person who holds the office as a member of a Council, as described in the Local Government Act 2020.

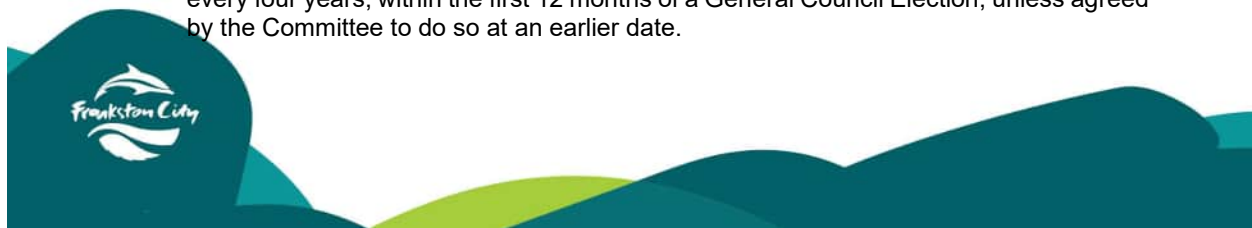
Council means Frankston City Council.

Quorum means a minimum number of Committee members required at a meeting for the Committee to be considered representative and to be able to undertake Committee business.

Conflict of interest is a situation in which a person or organization has two or more competing interests. When a conflict of interest occurs, the person or team can't perform their duties appropriately because it could mean betraying their interests to one of the parties within the situation.

8. Review of the Terms of Reference

The Terms of Reference will be reviewed by the Committee and endorsed by Council every four years, within the first 12 months of a General Council Election, unless agreed by the Committee to do so at an earlier date.



It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made by the Committee. Examples include a change to the name of a Council department and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

Version	Effective from	Approved by	Change Type
V 1.0	January 2025	Council	Created





Hot Topics Committee

Terms of Reference (REM number)

1. Purpose

The purpose of this briefing is to ensure Council has confidence in the planning and delivery of emerging key issues, including high-priority projects, with maximum clarity as the new term of Council begins.

This bimonthly briefing will capture emerging "hot topics" that may carry reputational risks for the Council or the organisation. Councillors will receive regular updates, a formal Council report to seek direction on specific issues as required.

2. Objectives

The role of the Hot Topic Briefing is to:

1. Provide a level of input that will assist emerging key issues, including high-priority Councillor projects achieve their intended outcomes and overall community benefits;
2. Receives a formal Council Report for identified Hot Topics that provides an update on time and cost performance and significant issues/risks;
3. Monitor and provide advice on actions in place to manage key issues related to project financials, milestones and risks that have a major implication for Council; and
4. Monitor and provide advice on actions to achieve open and effective stakeholder communication.

3. Membership

3.1. Composition

The briefing will consist of the following:

- a) Any interested Councillors
- b) Chief Executive Officer (CEO)
- c) Director Infrastructure and Operations
- d) All relevant Management team members

3.2. Appointment of Chairperson

- a) Where the Mayor is attending, the Mayor shall be offered the chair, otherwise the chairperson shall be the Deputy Mayor and in both the Mayor and Deputy Mayor absence, nominated by the remaining Committee members.
- b) If the Chair is absent, or if the Chair wishes to address the Committee with a presentation, the Committee will appoint an acting Chair.

4. Meetings

4.1. General

- a) Meetings of this Committee are not open to the public.
- b) A quorum will consist of a minimum of four (4) Councillors.
- c) The briefing shall have no delegated power of Council. This briefing shall not override existing project governance structures as described in the Long-Term Infrastructure Plan Governance Structure and will not be able to change scope or resources for a project.
- d) The Committee shall aim to operate on a consensus model in forming a position or recommendation. In the event of a vote occurring and that vote being tied, the Chair shall, in addition to a deliberate vote, have a second or casting vote.
- e) Special guests / subject matter experts may be invited to the meeting at the combined discretion of the Chair, including Co-chairs and Council Officers.
- f) Conflicts of Interest must be declared and recorded at the commencement of the meeting. A member who has a conflict of interest must leave the meeting when the item is discussed.

4.2. Procedure of Meetings

1. The CEO brings emerging key issues, including high priority councillors projects that may carry reputational risks for the Council or the organisation.
2. Council can nominate other interested key topics or projects to be discussed by the councillors.
3. Council officers are to provide timely and comprehensive support and assistance to the briefing.
4. The CEO may call upon any person to assist the briefing to understand the projects purpose, scope and progress.
5. Meetings will be held in camera, as determined by the Council.
6. A contract of confidentiality will be signed by all persons attending the briefing.
7. The briefing may require the CEO to provide resources or engage a third party professional, at Council's expense, to advise the Councillors.
8. The briefing is to be advised of issues affecting a hot topic or project and where necessary may request a formal report to Council of its findings.
9. Any issues presented to the briefing regarding a hot topic or Project will be delegated to the CEO to resolve within a set time frame or referred for formal Council direction where appropriate.
10. The Briefings to provide due consideration to the communication process as per the Community Engagement Policy

4.3. Frequency

- a) Meetings will be held every two (2) months unless otherwise required. All meetings will have an agenda.



- b) If a briefing cannot be held in person or virtually, hot topic updates can be provided by a memorandum. The memorandum may request feedback from the councillors
- c) Under special circumstances, a meeting may be cancelled or rescheduled.
- d) Additional meetings may be convened at the discretion of the Chair or at the written request of any member of the Committee.
- e) Meetings will be held either in person at a central Council venue or virtually, depending on circumstances and availability.

4.4. Agenda and Minutes

- a) The agenda shall be of a standard format as initially agreed with the Chairperson, however, the Chairperson shall have the flexibility to amend the agenda items to ensure that the order of business during meeting is appropriate and all matters are considered as tabled. The execution of the meeting must be flexible, but allow for orderly discussions, and the advancement of information, decisions and guidance.
- b) Minutes will be recorded and will be circulated to councillors following the meeting. These minutes will be confirmed at the next briefing. If the next briefing meeting cannot be held in person or virtually, the minutes of the previous meeting will be circulated via memorandum and will be deemed confirmed in these circumstances
- c) Council Officer is to provide quarterly updates to Governance department (Governance.enquiries@frankston.vic.gov.au), which will be included in a report to Council. Updates to include a summary of the key issues/topics discussed in each meeting.
- d) Minutes of the Committee meetings will be circulated to Councillors via the Councillor Portal.

5. Confidentiality

- Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the Committee prior to the meeting. Members are expected to exercise discretion to ensure that disclosure of information does not prejudice the deliberation of the Committee or Council.
- Members are required to maintain confidential information in accordance with Section 3(1) of the Local Government Act 2020. Notes, records, and other documents of the meeting remain the property of Council. Disclosures of confidential information by a committee member will be treated as a breach of the Committee, in accordance with the process set out therein.
- Members must not make any public comment or statement that would lead anyone to believe that they are representing Council or expressing its views or policies. This includes comments or statements made to the media.

6. Conflict of Interest

Where a member of the Committee has a general conflict of interest or material conflict of interest in relation to a matter before the Committee at which they:



- Are present, the member must disclose the conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered; or
- Intend to be present, must disclose that conflict of interest by providing written notice to the chair before the meeting commences:
 - a) Advising of the conflict.
 - b) Explaining the nature of the conflict of interest.
 - c) Detailing, if the nature of the conflict of interest involves a member of the committee's relationship with a gift from another person.
 - i. Name of the other person.
 - ii. Nature of the relationship with that other person or the date
 - iii. Receipt, value and type of gift received from the other person.
 - iv. Nature of that other person's interest in the matter.
- The disclosure must be recorded in the meeting minutes. All written disclosures must be provided in accordance with Council's Conflict of Interest Policy;
- The Member must leave the Committee meeting immediately after giving the explanation or making the announcement and not return to the meeting until after the matter has been disposed of; and
- General exemptions exist where a conflict of interest does not arise and this is referenced in the Conflict of Interest Policy. If it is established by the Chair that the person making a conflict of interest disclosure does not have a conflict or has an 'interest in common' then Chair may determine the person may remain in the meeting for that matter.

7. Definitions

CEO means the Chief Executive Officer at Frankston City Council.

Councillor means a person who holds the office as a member of a Council, as described in the Local Government Act 2020.

Council means Frankston City Council.

Quorum means a minimum number of Committee members required at a meeting for the Committee to be considered representative and to be able to undertake Committee business.

Conflict of interest is a situation in which a person or organisation has two or more competing interests. When a conflict of interest occurs, the person or team can't perform their duties appropriately because it could mean betraying their interests to one of the parties within the situation.

8. Review of the Terms of Reference

The Terms of Reference will be reviewed by the Committee and endorsed by Council every four years, within the first 12 months of a General Council Election, unless agreed by the Committee to do so at an earlier date.



It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made by the Committee. Examples include a change to the name of a Council department and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

Version	Effective from	Approved by	Change Type
V 1.0	January 2025	Council	Created





Sport and Recreation Advisory Committee

Terms of Reference (REM number)

1. Purpose

The Sport and Recreation Advisory Committee (Committee) has been established to provide advice to Frankston City Council in relation to sport and recreation issues within the Frankston municipality and specialist advice to Council at a strategic and policy level.

The Committee provides an important forum for discussion of matters relating to sport and recreation within the Frankston municipality, including the identification of issues and opportunities and ensuring equitable access to sport and recreation opportunities for all members of the community.

2. Objectives

The objectives of the Committee are:

- a) To assist and advise Council on policy development in relation to sport and recreation;
- b) To assist Council to develop key strategies in relation to sport and recreation;
- c) To provide advice on the provision of sport and recreation facilities, with a view to ensuring facilities are well utilised and are fit for purpose;
- d) To provide a forum for the communication, dissemination and consideration of information regarding sport and recreation issues;
- e) To assist in the development of a partnership approach in addressing club development needs; and
- f) To leverage partnerships and networks to advocate for support, investment and promotion of sport and recreation within the Frankston municipality.

3. Membership

3.1. Composition

The Committee will consist of up to nine (9) members (excluding Council Officers) comprising, where possible, of the following:

- a) A maximum of two (2) Councillors appointed as Councillor delegates to the Committee by resolution of Council (annually in November or December).
- b) A maximum of seven (7) individuals representing the community ('community appointments'), who have experience and knowledge of sport and recreation in the Frankston municipality.
- c) Two (2) Council Officers will also be represented as administration support.

3.2. Period of Tenure

- a) Unless otherwise resolved by Council, Councillor appointments are for one (1) year.

- b) Community appointments are for a period of four (4) years.
- c) Committee members may not serve more than two (2) consecutive terms on the Committee unless insufficient nominations are received.
- d) If insufficient nominations are received, Committee members whose term has expired will be eligible to nominate for a further term.

3.3. Selection Criteria

- a) Community representatives should be a resident of Frankston City and meet at least one of the following eligibility criteria:
 - i. Have substantial experience in the field of sport and recreation.
 - ii. Current involvement in service provision, policy or program development in the area of sport and recreation;
 - iii. Endorsement by their organisation if relevant;
 - iv. Strong knowledge of the Frankston municipality with networks throughout the local community;
 - v. The ability to participate effectively as part of an advisory committee;
 - vi. The ability to represent a broad range of views that reflect the diversity of the Frankston community;
 - vii. A strong understanding of the current trends within the municipality, both economic and social;
 - viii. Strong knowledge of sport and recreation trends and impacts and relevance to the Frankston municipality;
 - ix. A willingness to contribute meaningfully to meetings in a fair and unbiased manner;
 - x. The ability to look beyond personal interests for the benefit of the Frankston municipality; and
 - xi. Capacity to represent and commit to the Committee for the required term.

3.4. Appointment Process

- a) Community appointments to the Committee will be selected from a broad range and cross section of sport and recreation, associations and interests, to ensure even and fair representation.
- b) Community appointments will be made by:
 - i. Calling for nominations through an advertisement on Council's website and social media channels.
 - ii. Assessment of nominations against the Selection Criteria.
- c) Any reappointments will be made using the process set out in the **Appointment Process** of this Terms of Reference Document.
- d) The selection panel will consist of CEO / Director Communities / Manager Community Strengthening.



3.5. Appointment of Chairperson

- a) A Councillor delegate to the Committee will perform the role of the Chair at Committee meetings.
- b) The Chair will be appointed by the Committee for a period of 12 months, after which time a new Chair will be appointed.
- c) If the Chair is absent, or if the Chair wishes to address the Committee with a presentation, the Committee will appoint an acting Chair.

3.6. Responsibilities

- a) **Chair:** The Chair will be responsible for the conduct of Committee meetings, ensuring fair and equitable opportunities for views and opinions to be shared and discussed in a respectful manner.
- b) **Committee Members:** Committee members will commit to attending meetings, undertaking pre-reading and being involved in the discussions. Members will support the ideals of this committee to further the development of sports participation within Frankston across all ages.
- c) **Council Officer / Secretarial Officer:** The council officer/support officer will:
 - i. Not have voting rights or decision rights as part of the Committee and will not count towards a achieving a quorum at a committee meeting.
 - ii. Provide the Terms of Reference document to all new Committee members.
 - iii. Facilitate a review of the Terms of Reference document every xx years.
 - iv. Provide information on matters including, but not limited to good governance, conflict of interest and confidentiality.
 - v. Oversee the recruitment of Committee members through managing the nomination process.
 - vi. Compile and distribute meeting agendas, minutes, and action items.

4. Meetings

4.1. General

- a) Meetings of this Committee are not open to the public.
- b) A quorum will consist of at least 50% of the Committee members.
- c) Committees have no delegated authority to make decisions on behalf of Council, therefore any vote is on a position or recommendation to be made to Council if appropriate.
- d) The Committee shall aim to operate on a consensus model in forming a position or recommendation. In the event of a vote occurring and that vote being tied, the Chair shall, in addition to a deliberate vote, have a second or casting vote.
- e) Special guests / subject matter experts may be invited to the meeting at the combined discretion of the Chair, including Co-chairs and Council Officers.



- f) Conflicts of Interest must be declared and recorded at the commencement of the meeting. A member who has a conflict of interest must leave the meeting when the item is discussed.

4.2. Frequency

- a) Meetings will be held three (3) times annually. A schedule of meetings will be developed and agreed by the Committee annually. All meetings will have an agenda.
- b) Under special circumstances, a meeting may be cancelled or rescheduled.
- c) Additional meetings may be convened at the discretion of the Chair or at the written request of any member of the Committee.
- d) Meetings will be held either in person at a central Council venue or virtually, depending on circumstances and availability.
- e) It is expected that each member of the Committee will attend a minimum of two (2) meetings per year.

4.3. Agenda and Minutes

- a) Agenda will be circulated 5 days prior to the meeting and Minutes circulated 5 days after the meeting.
- b) All consensus of position or recommendations will be recorded in the minutes of the meeting and presented to Council for endorsement at the next available Council Meeting.
- c) Council Officer is to provide quarterly updates to Governance department (Governance.enquiries@frankston.vic.gov.au), which will be included in a report to Council. Updates to include a summary of the key issues/topics discussed in each meeting.
- d) Minutes of the Committee meetings will be circulated to Councillors via the Councillor Portal.

5. Confidentiality

- Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the Committee prior to the meeting. Members are expected to exercise discretion to ensure that disclosure of information does not prejudice the deliberation of the Committee or Council.
- Members are required to maintain confidential information in accordance with Section 3(1) of the Local Government Act 2020. Notes, records, and other documents of the meeting remain the property of Council. Disclosures of confidential information by a committee member will be treated as a breach of the Committee, in accordance with the process set out therein.
- Members must not make any public comment or statement that would lead anyone to believe that they are representing Council or expressing its views or policies. This includes comments or statements made to the media.



6. Conflict of Interest

Where a member of the Committee has a general conflict of interest or material conflict of interest in relation to a matter before the Committee at which they:

- Are present, the member must disclose the conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered; or
- Intend to be present, must disclose that conflict of interest by providing written notice to the chair before the meeting commences:
 - a) Advising of the conflict.
 - b) Explaining the nature of the conflict of interest.
 - c) Detailing, if the nature of the conflict of interest involves a member of the committee's relationship with a gift from another person.
 - i. Name of the other person.
 - ii. Nature of the relationship with that other person or the date
 - iii. Receipt, value and type of gift received from the other person.
 - iv. Nature of that other person's interest in the matter.
- The disclosure must be recorded in the meeting minutes. All written disclosures must be provided in accordance with Council's Conflict of Interest Policy;
- The Member must leave the Committee meeting immediately after giving the explanation or making the announcement and not return to the meeting until after the matter has been disposed of; and
- General exemptions exist where a conflict of interest does not arise and this is referenced in the Conflict of Interest Policy. If it is established by the Chair that the person making a conflict of interest disclosure does not have a conflict or has an 'interest in common' then Chair may determine the person may remain in the meeting for that matter.

7. Definitions

CEO means the Chief Executive Officer at Frankston City Council.

Councillor means a person who holds the office as a member of a Council, as described in the Local Government Act 2020.

Council means Frankston City Council.

Quorum means a minimum number of Committee members required at a meeting for the Committee to be considered representative and to be able to undertake Committee business.

Conflict of interest is a situation in which a person or organization has two or more competing interests. When a conflict of interest occurs, the person or team can't perform their duties appropriately because it could mean betraying their interests to one of the parties within the situation.



8. Review of the Terms of Reference

The Terms of Reference will be reviewed by the Committee and endorsed by Council every four years, within the first 12 months of a General Council Election, unless agreed by the Committee to do so at an earlier date.

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made by the Committee. Examples include a change to the name of a Council department and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

Version	Effective from	Approved by	Change Type
V 1.0	December 2024	Council	Created





Reconciliation Action Plan Advisory Committee

Terms of Reference A5421055

1. Purpose

Frankston City is home to a thriving and growing Aboriginal and Torres Strait Islander population, estimated at 1,794 people in the 2021 ABS Census up from 1,011 people in 2011, and the second largest Aboriginal and Torres Strait Islander population in Metropolitan Melbourne's southern corridor.

Frankston City Council (Council) has recently resolved to develop its first endorsed 'Innovate' Reconciliation Action Plan (RAP). The RAP will provide Council with a formal statement of commitment to reconciliation and see the development of strategies and initiatives to enhance Council's ability to connect and engage with Aboriginal and Torres Strait Islanders in Frankston City and build relationships, respect and opportunities between Aboriginal and Torres Strait Islanders and non-Indigenous Australians.

Council acknowledges that we are situated on the traditional lands of the Bunurong, and values and recognises local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

2. Objectives

The Advisory Committee will work together with Frankston City Council to support the reconciliation process and provide advice and guidance for the development and implementation of the RAP.

Reporting to Council, the Advisory Committee will comprise of members including Aboriginal and Torres Strait Islander community representatives to ensure the voices and experiences of Aboriginal and Torres Strait Islanders are heard within the Council, and to assist with building relationships, trust, respect and opportunities within the Council.

The Advisory Committee will:

- a) Provide advice and guidance to support Council through the reconciliation process and development of the RAP.
- b) Represent Aboriginal and Torres Strait Islander perspectives, providing advice and guidance on the interests, needs and experiences of the Aboriginal and Torres Strait Islander community.
- c) Provide advice and guidance to assist with the development of culturally appropriate strategies and initiatives to enhance positive outcomes for the Aboriginal and Torres Strait Islander community and increase community participation.
- d) Monitor the development, implementation and effectiveness of the Plan, providing advice and guidance where required.
- e) Provide input on key priorities and issues into the Council strategic planning, including self-determination and community participation.

- f) Ensure Council delivers a more culturally safe, respectful, sensitive and responsive service for the Aboriginal and Torres Strait Islander community.

3. Membership

3.1. Composition

It is recommended that the Committee will consist of members comprising, where possible, of the following:

- a) One (1) Councillor appointed as Councillor delegates to the Committee by resolution of Council (annually in November or December).
- b) Two (2) Council Officers.
- c) The following appointed three members.
 - Aboriginal and Torres Strait Islander community members including representatives from Aboriginal Community Controlled Organisations eg. Bunurong Land Council, VACCA (Victorian Aboriginal Child Care Agency), Nairn Marr Djambana, First Health and Well-being.

3.2. Period of Tenure

- a) Unless otherwise resolved by Council, Councillor appointments are for one (1) year.
- b) Committee members may not serve more than two (2) consecutive terms on the Committee unless insufficient nominations are received.
- c) If insufficient nominations are received, Committee members whose term has expired will be eligible to nominate for a further term.

3.3. Selection Criteria

Aboriginal and Torres Strait Islander community members should live, work or have connection to land in Frankston City, and meet at least one of the following eligibility criteria:

- a) Have knowledge and understanding of the needs and issues impacting Aboriginal and Torres Strait Islanders.
- b) Direct involvement with the local Aboriginal and Torres Strait Islander community.
- c) An interest and understanding of local government services and programs from an Aboriginal and Torres Strait Islander perspective.
- d) Availability and commitment to attend scheduled and extraordinary Advisory Committee meetings

3.4. Appointment Process

- a) Council officers will be appointed by Council's Chief Executive Officer.
- b) Nominations for the Registered Aboriginal Party and Aboriginal Community Controlled Organisation will be invited by letter from Council to appoint a member of their group as an official representative.
- c) Appointments will be recommended to Council by the Sub-Group, which will assess applicants against predetermined selection criteria, as stated in Expression of Interest documentation.



- d) With exception of Councillors and Council Officers, all members will be appointed for a period of two years. At the end of the two-year term, Expressions of Interest will be sought for nomination.
- e) Committee member selection will aim to achieve a mix of age, gender and Aboriginal and Torres Strait Islander community member interests that are reflective of our local population.

3.5. Appointment of Chairperson

- a) A Council Officer will perform the role of the Chair at Committee meetings.
- b) If the Chair is absent, or if the Chair wishes to address the Committee with a presentation, the Committee will appoint an acting Chair.

3.6. Responsibilities

a) Chair:

The Chair will be responsible for the conduct of Committee meetings, ensuring fair and equitable opportunities for views and opinions to be shared and discussed in a respectful manner.

The Chair is responsible for presiding over the meeting, and take the following responsibilities:

- Share chairing responsibilities as agreed
- Comply with the Terms of Reference and act in the best interests committee
- Ensure that decisions made at meetings are actioned and implemented in a culturally appropriate way
- Ensure effective communication and alignment with other committee objectives are sustained
- ensure cultural integrity is embedded in the meeting format
- Define and agree on meeting agenda

Each co-chair will act in accordance with legal requirements, ethical standards, cultural integrity, relevant policies including conflict of interest, codes of conduct and the Council's values.

b) Committee Members:

Members are required to:

- Declare any conflict of interest.
- Comply with the terms of reference and act in the best interests of the project.
- Act in a courteous manner, respecting other views and opinions. All members should respect the decision of the consensus view and adjudicated by the Chair.
- Represent the views of their respective community and/or organisation.
- Prepare for and actively participate in meetings, providing advice, making recommendations and commenting on the activities of the Advisory Committee.



- Promote the activities of the Advisory Committee to their respective community, organization and networks.
- c) **Council Officers:** The council officer will be responsible for:
- i. Undertaking administrative duties such as setting the meeting schedule, preparing the agenda, minutes, attendance and apologies, correspondence and reports and ensuring their timely distribution.
 - ii. Consult with Members and the Co-Chairs on agendas and minutes.
 - iii. Confirming that appropriate consultation has been undertaken with the relevant groups across the membership when required prior to circulation of any papers.
 - iv. Arranging for Council staff to provide advice, and if required, to attend meetings of the committee to present this advice.
 - v. With the Co-Chairs, ensure that the committees actions, owners and timelines are identified in minutes, are followed up and communicated appropriately.
 - vi. Not have voting rights or decision rights as part of the Committee and will not count towards a achieving a quorum at a committee meeting.
 - vii. Provide the Terms of Reference document to all new Committee members.
 - viii. Facilitate a review of the Terms of Reference document every 4 years.
 - ix. Provide information on matters including, but not limited to good governance, conflict of interest and confidentiality.
 - x. Oversee the recruitment of Committee members through managing the nomination process.
 - xi. Compile and distribute meeting agendas, minutes, and action items.

4. Personal Conduct

Members are required to conduct themselves in accordance with the Frankston City Council Values: 'Service', 'Integrity' 'Compassion' 'Respect' and 'Excellence' and the Frankston City Council Code of Conduct.

Members have a responsibility to treat all members of the group fairly, courteously and with cultural sensitivity. The professional opinions and contributions of all members should be acknowledged and valued to foster trust, confidence and goodwill.

Members should declare any conflict of interest that should arise and withdraw from the meeting/group as appropriate

5. Meetings

5.1. General

- a) Meetings of this Committee are not open to the public.



- b) A quorum will consist of at least four members with the attendance of Aboriginal and Torres Strait Islander members comprising a minimum of 50% of the quorum of the meeting.
- c) Committees have no delegated authority to make decisions on behalf of Council, therefore any vote is on a position or recommendation to be made to Council if appropriate.
- d) The Committee shall aim to operate on a consensus model in forming a position or recommendation. In the event of a vote occurring and that vote being tied, the Chair shall, in addition to a deliberate vote, have a second or casting vote.
- e) Decisions may be made out-of-session, by email, unless otherwise agreed, Council Steering Committee members have five business days to indicate their endorsement of a decision.
- f) Special guests / subject matter experts may be invited to the meeting at the combined discretion of the Chair, including Co-chairs and Council Officers.
- g) Conflicts of Interest must be declared and recorded at the commencement of the meeting. A member who has a conflict of interest must leave the meeting when the item is discussed.

5.2. Frequency

- a) Meetings will be held a minimum four (4) times per year and be limited to two (2) hours in length.
- b) A schedule of meetings will be developed and agreed by the Committee annually. All meetings will have an agenda.
- c) Under special circumstances, a meeting may be cancelled or rescheduled.
- d) Additional meetings may be convened at the discretion of the Chair or at the written request of any member of the Committee.
- e) Meetings will be held either in person at a central Council venue or virtually, depending on circumstances and availability.
- f) It is expected that each member of the Committee will attend a minimum of 2 (two) meetings per year.

5.3. Agenda and Minutes

- a) Agenda will be circulated 7 days prior to the meeting and Minutes circulated 7 days after the meeting.
- b) All consensus of position or recommendations will be recorded in the minutes of the meeting and presented to Council for endorsement at the next available Council Meeting.
- c) Council Officer is to provide quarterly updates to Governance department (Governance.enquiries@frankston.vic.gov.au), which will be included in a report to Council. Updates to include a summary of the key issues/topics discussed in each meeting.
- d) Minutes of the Committee meetings will be circulated to Councillors via the Councillor Portal.



6. Confidentiality

- Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the Committee prior to the meeting. Members are expected to exercise discretion to ensure that disclosure of information does not prejudice the deliberation of the Committee or Council.
- Members are required to maintain confidential information in accordance with Section 3(1) of the Local Government Act 2020. Notes, records, and other documents of the meeting remain the property of Council. Disclosures of confidential information by a committee member will be treated as a breach of the Committee, in accordance with the process set out therein.
- Members must not make any public comment or statement that would lead anyone to believe that they are representing Council or expressing its views or policies. This includes comments or statements made to the media.

7. Conflict of Interest

Where a member of the Committee has a general conflict of interest or material conflict of interest in relation to a matter before the Committee at which they:

- Are present, the member must disclose the conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered; or
- Intend to be present, must disclose that conflict of interest by providing written notice to the chair before the meeting commences:
 - a) Advising of the conflict.
 - b) Explaining the nature of the conflict of interest.
 - c) Detailing, if the nature of the conflict of interest involves a member of the committee's relationship with a gift from another person.
 - i. Name of the other person.
 - ii. Nature of the relationship with that other person or the date
 - iii. Receipt, value and type of gift received from the other person.
 - iv. Nature of that other person's interest in the matter.
- The disclosure must be recorded in the meeting minutes. All written disclosures must be provided in accordance with Council's Conflict of Interest Policy;
- The Member must leave the Committee meeting immediately after giving the explanation or making the announcement and not return to the meeting until after the matter has been disposed of; and
- General exemptions exist where a conflict of interest does not arise and this is referenced in the Conflict of Interest Policy. If it is established by the Chair that the person making a conflict of interest disclosure does not have a conflict or has an 'interest in common' then Chair may determine the person may remain in the meeting for that matter.



8. Definitions

Councillor means a person who holds the office as a member of a Council, as described in the Local Government Act 2020.

Council means Frankston City Council.

Quorum means a minimum number of Committee members required at a meeting for the Committee to be considered representative and to be able to undertake Committee business.

Conflict of interest is a situation in which a person or organization has two or more competing interests. When a conflict of interest occurs, the person or team can't perform their duties appropriately because it could mean betraying their interests to one of the parties within the situation.

9. Review of the Terms of Reference

The Terms of Reference will be reviewed by the Committee and endorsed by Council every four years, within the first 12 months of a General Council Election, unless agreed by the Committee to do so at an earlier date.

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made by the Committee. Examples include a change to the name of a Council department and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

Version	Effective from	Approved by	Change Type
V 1.0	July 2024	Council	Created





Formal Naming Proposal

Background

The Council-owned and operated facility at 55 Towerhill Road, currently known as Frankston South Community and Recreation Centre, was originally built in 1971 as a Frankston Police and Citizens youth facility.

The centre then became a leisure centre with Council taking over management and contracting the YMCA to run the facility. Council later resumed direct management, gradually expanding services to include community-focused programs similar to those in neighbourhood houses and community centres.

This shift was accelerated after two significant community engagement projects in 2011 and 2023, where residents expressed strong support for a full community centre model at the site.

It is recommended removing the reference to the recreation aspect and name the facility Frankston South Community Centre.

Visit the [Frankston South Community and Recreation Centre](#) webpage for further information on the facility.

Proposal

It is proposed to formally name the Council-owned facility at 55 Towerhill Road, Frankston South. Council are a naming authority and at its Meeting on 29 January 2025 endorsed to seek feedback on the:

- Proposed formal naming of the Council-owned facility at 55 Towerhill Road, Frankston South to be called **Frankston South Community Centre**

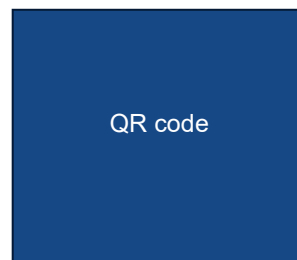
Feedback

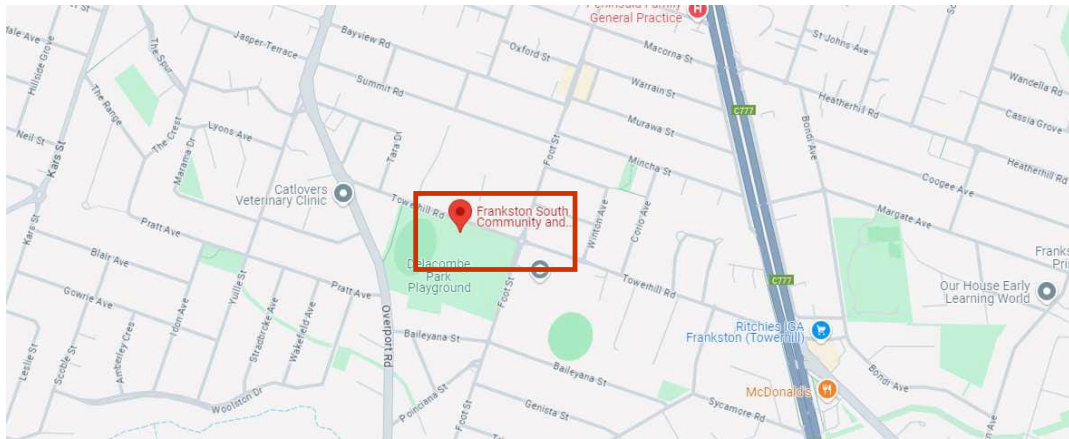
Submit your feedback via the online form on Council's website: [Place naming - Frankston City Council](#). Or click on the QR code to submit your feedback.

Maps

See over page for the map showing the location of the facility.

QR code





Executive Summary**12.2 Chief Executive Officer's quarterly report - October to December 2024**

Enquiries: (Phil Cantillon: Chief Executive Office)

Council Plan

Level 1: 6. Progressive and Engaged City

Level 2: 6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To brief Council with an overview of relevant matters within the organisation.

Recommendation (Director Chief Executive Office)

That Council:

1. Notes the Chief Executive Officer's quarterly report;
2. Notes any updates on previous recommendations' actions relating to the Chief Executive Officer's quarterly report provided within the report;
3. Notes the *Chief Executive Officer's Quarterly Report for the period October to December 2024 ~ public version* (attachment A), which will be made available after this meeting through Council's website;
4. Notes reduction of decisions being made in Closed Council in this reporting quarter (2 – 2024/25) with a result of 0%;
5. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;
6. Resolves Attachment B, *Confidential Chief Executive Officer's report for October to December 2024*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and
7. Resolves Attachment C, *Frankston City Council – Councillor Conduct Matters Table as at December 2024*, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section (j)* and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - *Accountability Transparency Reform (ATR) III*.

12.2 Chief Executive Officer's quarterly report - October to December 2024**Executive Summary****Background**

At its Council meeting on 27 January 2021, Council resolved for the Chief Executive Officer's Quarterly Report normally presented in Closed Council to be reported in Open Council from April 2021, with confidential attachments provided to Councillors under separate cover.

Council also resolved at its meeting on 1 May 2023 that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations. Officers have prepared this report in accordance with the resolution above.

Council at its meeting on 2 October 2023 adopted a notice of motion titled 'Accountability Transparency Reform (ATR) III'. The CEO's Quarterly report is referenced a number of times within the recommendations and this CEO's Quarterly report has incorporated any updates required.

Following this Council meeting, it is recommended the *Frankston City Council - Conduct Matters Table as at December 2024* (attachment C) be released with the minutes of this meeting.

Key Points / Issues

The CEO is pleased to present the Chief Executive Officer's Quarterly Report providing an open and transparent overview of the organisation, its highlights along with key activities. The report represents the period from October to December 2024. Key topics covered under the public version of attachment A include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Under separate cover as attachment B is a report titled "CEO's quarterly report – confidential version – October to December 2024" dealing with matters of a confidential nature.

CEO's quarterly report update on additional recommendations

Council at its meeting on 2 December 2024 noted the following additional recommendations through the CEO's quarterly report and an update on this resolution is provided below for noting.

12.2 Chief Executive Officer's quarterly report - October to December 2024**Executive Summary**

- *Notes the importance of Gross Pollutant Trap (GPT) devices in preventing litter from entering ecologically sensitive waterways and the efficiency of such GPT units can only be truly achieved via strategic placement of multiple GPT's along the Kananook Creek corridor;*
- *Acknowledges Council's commitment made on 3 June 2024 (2024/CM7) allocating \$100,000 in FY 2024/25 CW budget to prioritise the feasibility assessment of the remaining 14 untreated outfalls to the Kananook Creek;*
- *Notes the feasibility study is already underway and is expected to be completed by end of June 2025;*
- *Provides a report to Council at the August 2025 Ordinary Meeting on the outcome of the feasibility study;*

A consultant has been nominated for the feasibility study with initiation meeting scheduled for first week of February 2025.

Financial Impact

Nil to report unless otherwise mentioned in the relevant attachments.

Consultation**1. External Stakeholders**

See attachment A under the heading section 'Meetings and Activities'.

2. Other Stakeholders

Mayor, Deputy Mayor, Councillors, Directors, Managers, Coordinators and Officers.

Analysis (Environmental / Economic / Social Implications)

It is paramount Council's business is open and transparent with activities relating to its operation and the CEO's office.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Nil to report unless otherwise mentioned in the relevant attachments.

Policy Impacts

Nil to report unless otherwise mentioned in the relevant attachments.

Gender Impact Assessments

Nil to report unless otherwise mentioned in the relevant attachments.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.2 Chief Executive Officer's quarterly report - October to December 2024**Executive Summary****Risk Mitigation**

Nil to report unless otherwise mentioned in the relevant attachments.

Conclusion

The report be received.

ATTACHMENTS

Attachment A:[↓](#) PUBLIC version - CEO's Quarterly Report - October to December 2024

Attachment B: CEO's Quarterly Report 'confidential version' - October to December 2024 - **CONFIDENTIAL**

Attachment C: Councillor Conduct Matters Table as at December 2024 - **CONFIDENTIAL**

12.2 Chief Executive Officer's quarterly report - October to December 2024

Officers' Assessment



Public - Chief Executive Officer's Quarterly Report

Period reporting – October to December 2024 (public version)

I am pleased to present the Chief Executive Officer's Quarterly Report for the period ending on the 31 December 2024 (public version).

The information within this public document represents the period of time from 1 October 2024 to 31 December 2024 inclusive providing transparency and a more comprehensive overview of the organisation and its key activities.

Key topic areas include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Thank you to the Mayor, Councillors, Council's staff, volunteers and contractors who continue to actively support our municipality.

Regards
Phil Cantillon

Chief Executive Officer

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these lands and waters.

PEOPLE AND CULTURE

Weekly communication

The CEO distributes an all-staff email every Monday providing advice on key achievements, sections thanking staff and well-done commentary, along with other news and items relating to Council briefings/meetings. The email is then uploaded onto Council's internal website portal called Grapevine.



Work Ready Program

The Work Ready Program supports those in the Frankston municipality in gaining the skills and experience they need to have rewarding careers. The program, now in its fifth year, supports a work experience program for year nine and year ten students, practical student work placements, apprenticeships and traineeships and school-based apprenticeships.

In the previous quarter, the program supported 9 Work Experience students across the organisation in various locations including the Library, Meals on Wheels, Environmental Policy and Planning, Arts & Culture and People & Culture.

Leadership Development

Frankston City Council has continued to invest in the development of our staff, ensuring that they can grow in their leadership journeys. We are pleased to report that a Coordinator has been successfully nominated for the 2025 LGPro Emerging Leaders Program, and a Senior Manager has been selected for the 2025 LGPro Executive Leadership Program. These nominations highlight their dedication to exceptional leadership, and we are proud to have them represent Frankston City Council at such esteemed levels.

Additionally, we are excited to announce the selection of our Fit for the Future Kickstart participants for 2025. The following colleagues have been chosen for this internal leadership development program: Teneille King, Kirsty Kurera, Jo Keeling, Oliver Rees, Kylie Gray, Izzy Thilakaratne, Karen McMahon, Ric Rais, Hannah Stevens, Narelle Boorer, Robert Lean, Stefan Cardamone, Shane Mainwaring, Kiarne Conder, Sri Venkataraman, and Georgette Dale. We look forward to witnessing their continued growth and contributions as they further develop their leadership skills.

‘Your Voice, Your Workplace’ Staff Engagement Survey 2024

Following the survey in 2024, leadership teams and their departments have been working towards the goals they outlined in their Cultural Improvement Plans. The Executive Management Team have identified areas of the organisational culture that they can focus on and employees have seen multiple examples of improvement communicated and implemented over the last twelve months.

In 2025, Council will provide staff the opportunity to tell the organisation how they are progressing in a pulse survey expected to take place between May and July 2025. The Pulse survey will be more targeted and focused on certain areas of feedback seen as a priority. A full survey such as the 2024 engagement survey are conducted every second year.

ORGANISATIONAL HIGHLIGHTS

External Awards and Recognition

Council’s Waste Circularity team won the Waste Innovation and Recycling Awards in the Metro category of outstanding Waste and Resource Recovery held late October 2024.

In November 2024, Council was awarded the 2024 Award for Planning Excellence ~ Community Wellbeing & Diversity category for its Frankston Public Toilet Action Plan by Planning Institute Australia. It also received a commendation for the Frankston Metropolitan Activity Centre (FMAC) Structure Plan in the Strategic Planning Project category.



Internal Awards

Council's Council Directorate Awards were held on 15th October 2024 (bi-annual) and over 90 peer nominations were received. The events held in the Frankston Arts Centre cross over at breaks to allow for two Directorates to network with each other being relationships and connections across Council.

Corporate donations and fundraising

At Frankston City Council, staff can elect to donate an amount directly from their pay to the Frankston Community Support Fund with new staff provided information on this option during induction.

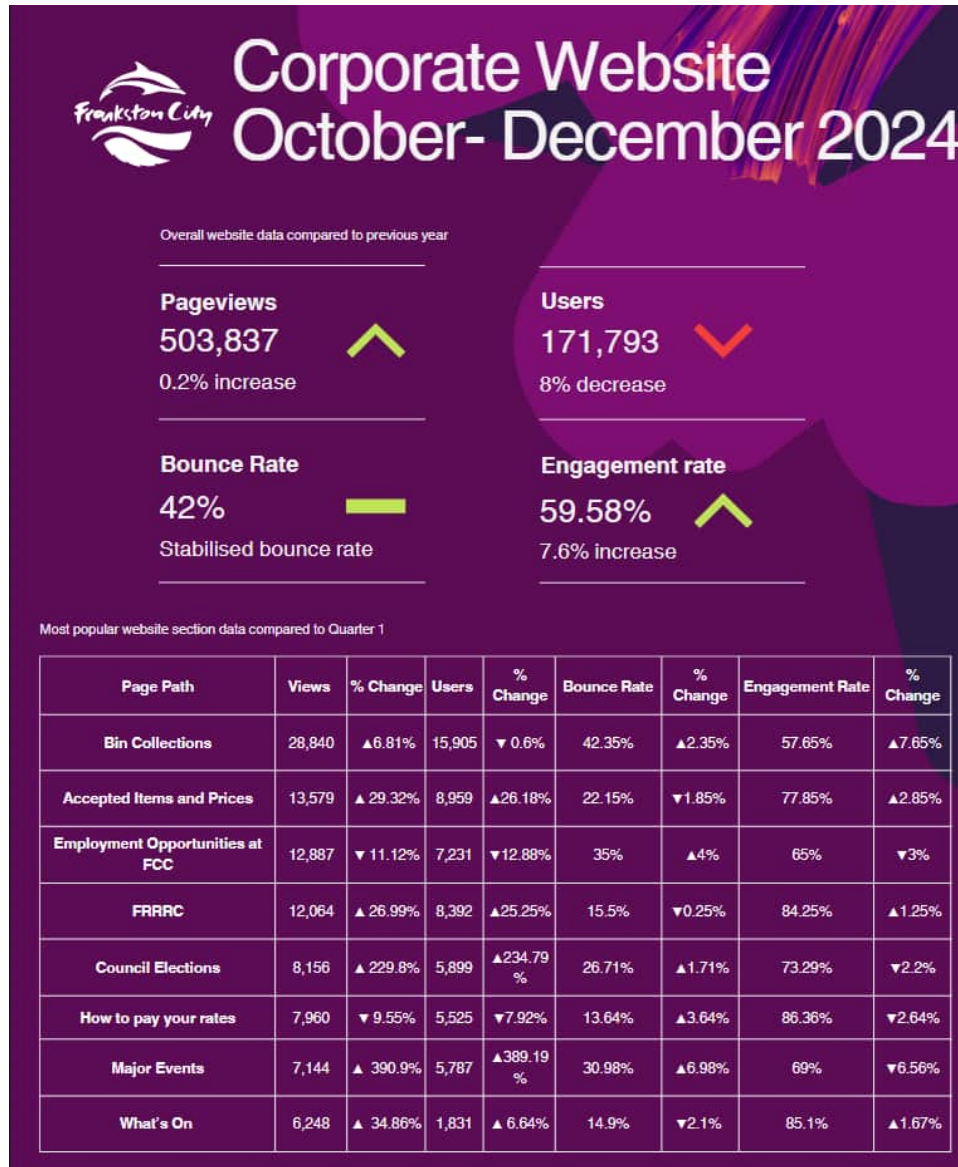
Council's Social Club organised an activity for members to assist with making hampers at the Frankston Community Support Centre during December 2024.

BUSINESS TRANSFORMATION

Council's Websites

Our website has experienced significant growth in key areas over the recent period, reflecting increased community engagement and interest in our services. Pages related to waste management, such as Bin Collections and Accepted Items and Prices, have seen a noticeable rise in traffic and engagement, indicating that residents are finding this information increasingly useful. Similarly, pages for Council Elections and Major Events have seen exceptional spikes in activity, with views up by over 200% and 390% respectively, driven by heightened public interest and promotional efforts.

Overall, our website recorded 503,837 pageviews and 171,793 unique users during this period, with a 42% bounce rate and a strong 60% engagement rate. These figures highlight a healthy level of user interaction, with most visitors actively engaging with our content.





Transparency Hub updates

During quarter two (October to December 2024), the following data sets and stories were updated on the Transparency Hub.

- Developer Contribution register;
- External submission register;
- Discretionary Budget spending;
- Legal expenses register;
- Awarded contracts;
- Consultancy expenditure;
- Financial information;
- Pet Registrations, Pet Names, Pet Customer Requests.

As there is now a new set of Councillors and a new Council term, all related datasets and stories are being overhauled and updated and will begin to appear on the Hub from quarter three onwards.

Work to migrate Transparency Hub to the Corporate Website is nearly complete. The target go live date is the end of March 2025. The work is being completed in a "Transform as we Perform" model which means there will be no downtime for the existing system. The enhancements being delivered as part of this project will provide an overall better customer experience. Currently all changes are being implemented in both the existing and new systems.

Fit for the Future Program Efficiencies

The last quarter has seen significant progress in relation to the Fit for the Future program of works, with key projects tracking ahead of schedule and on track to deliver expected benefits.

The intention of this new strategy is to guide our transformation over the next three years and to ensure we continue to remain responsive to the changing needs and expectations of the community we serve. The key priorities include, optimising our services, improving our customer experience, leveraging our information and technology and enhancing our organisational culture and capability. Each project identified as part of the program will be delivering key benefits such as financial savings, process and time efficiencies, capability uplift and enhanced customer experience. Each project has an estimated desired benefit which will be confirmed upon the delivery of the project.

Key projects in progress in Q2 include:

- Residential Parking Permit approval;
- Improving the User Experience of our online transaction portal;
- Transparency Hub migration;
- Uplift of customer notifications and acknowledgment emails.



Customer Experience

The Voice of Customer program, while still in its early stages, continues to provide valuable insights into customer sentiment and uncover underlying issues that may not be explicitly stated. A notable example of its impact is the use of feedback data to refine service offerings at in-person centres.

Operating hours were adjusted in response to feedback, which highlighted that negative sentiment regarding counter opening and closing times were linked to specific days and times. These changes were reported last quarter, and the statistical improvements are now evident. Customer Experience (CX) scores have increased significantly, rising from 7.4 to 8.7 over the past quarter, demonstrating the effectiveness of these adjustments in better meeting customer needs within operational constraints. Additionally, a "flex up" approach has been trialled to manage the increase in in-person visitation during peak periods, such as when rates are due. This proactive approach to allocating resources has also contributed to the improved CX scores, ensuring that customer needs are met more efficiently during busy times.

A key focus for Q3 is the continued expansion of the Voice of Customer program. This will involve increasing the volume of feedback received and diversifying the channels used to collect input, enabling a more comprehensive understanding of customer needs and supporting further service enhancements.

Public Art update

Recent public art achievements include the installation of First Nations sculptures along Sweetwater Creek and a striking new piece for the Kananook Station Commuter Car Park. Prototyping has also commenced for a large-scale gateway sculpture at Mile Bridge, set for completion in mid-2025.

Meanwhile, an Expression of Interest is underway for the replacement artwork at Frankston Pier, marking the inaugural project in the Frankston Regional Arts Trail. Additionally, the street art festival has been rebranded as Frankston's Street Art Festival, with a local Expression of Interest open to finalize artist programming.

Frankston Major Events

Approximately 35,000 attendees enjoyed Frankston's Christmas Festival on Saturday 30 November, despite poor weather conditions experienced in the early evening. New elements included Always Live - End of the Line, activating Playne Street and Frankston's Christmas Carnival in the Young Street East carpark (running for 2 weekends), supporting the Young Street Action Plan. Local's Lane was introduced this year, providing 22 local businesses, community groups, and sponsors the opportunity to engage with the community. Positive sentiment was received from attendees regarding the expanded footprint, and the focus on free activities. Detailed planning is underway for upcoming major events including the Waterfront Festival, Frankston Swim Classic, Carlsberg Beach Club (DEAP), Sand Sculpting Championships (DEAP), and Allure Markets.

Destination Events and Tourism

This quarter saw the planning for the launch of the 2025/2026 round of the Destination Event Attraction Program (DEAP), with continuous improvements to the application process and strategy to collaborate with organisers.

Media partnerships established with Beat, Forte and Concrete Playground for the broader Major Event season, as well as working with an external publicity agency to amplify Council-run and DEAP events. Imagine Frankston achieved a reach of 397,266 across social channels.



Frankston Arts Centre (FAC)

The second quarter highlighted the Frankston Arts Centre's ongoing commitment to the community, with 37 local education and dance groups hosting their end-of-year celebrations and concerts at our venue. Over the same period, we welcomed 20 commercial clients and presented seven FAC Season/FCC events in the theatre, achieving an impressive 85% utilisation of available dates. A standout moment was the successful launch of the 2025 Season, which also marked the beginning of our 30-year celebration.

Strengthening community connections further, we secured four new partnerships with local businesses: The Dancing Year, Frankston Brewhouse, Banks Brewing, and ETCH Sparkling. Our participation in the Executive PA Summit facilitated direct engagement with 12 new event organisers and several other leads.

Hospitality

We had a solid start to the quarter, with return client rebooking exceeding 95%. Corporate engagement was steady, marked by the return of the Psychic and Wellness Expo. Our Daytime Music Theatre luncheons continued to perform well, remaining heavily booked throughout the quarter. Over the quarter we hosted eleven schools' valedictory dinners and canapé events, all for returning clients. Additionally, we launched our offsite catering with HungryHungry, with PARC as our first client. The Halloween Dinner and Show and the sellout Operatic High Tea were notable highlights. The foyer bar service was very busy and served over 40,000 patrons from October to December.

Frankston City Libraries

Since the Monash University student social workers commenced in September 2024, they have helped connect patrons with community resources, such as housing services, mental health counselling, and facilitated access to essential services, including government services.

An event was held in early December 2024 as part of the 16 Days of Activism, with Rosie Batty visiting Frankston Library to speak to over 100 people.

A highlight of the libraries calendar, the Giving Tree was again hosted in the library, collecting food and toys to be distributed across the city this Christmas, and Santa paid a special visit to the library story-times to wrap up the year.

Council's Corporate Customer Service Update

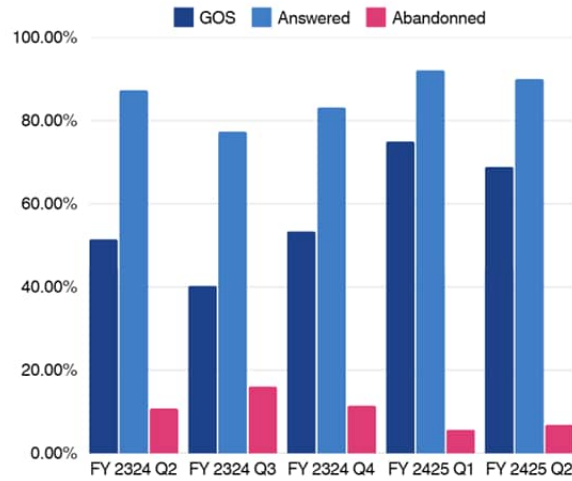
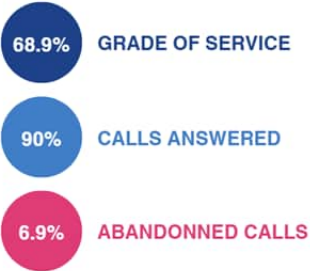
In the last quarter, the call centre's Grade of Service (GOS) experienced a 6% decline compared to quarter one, dropping to 69%. This decrease is primarily attributed to operational challenges. Despite this, the results represents a significant improvement compared to the same period last year, with an 34% increase in performance for the phone channel.

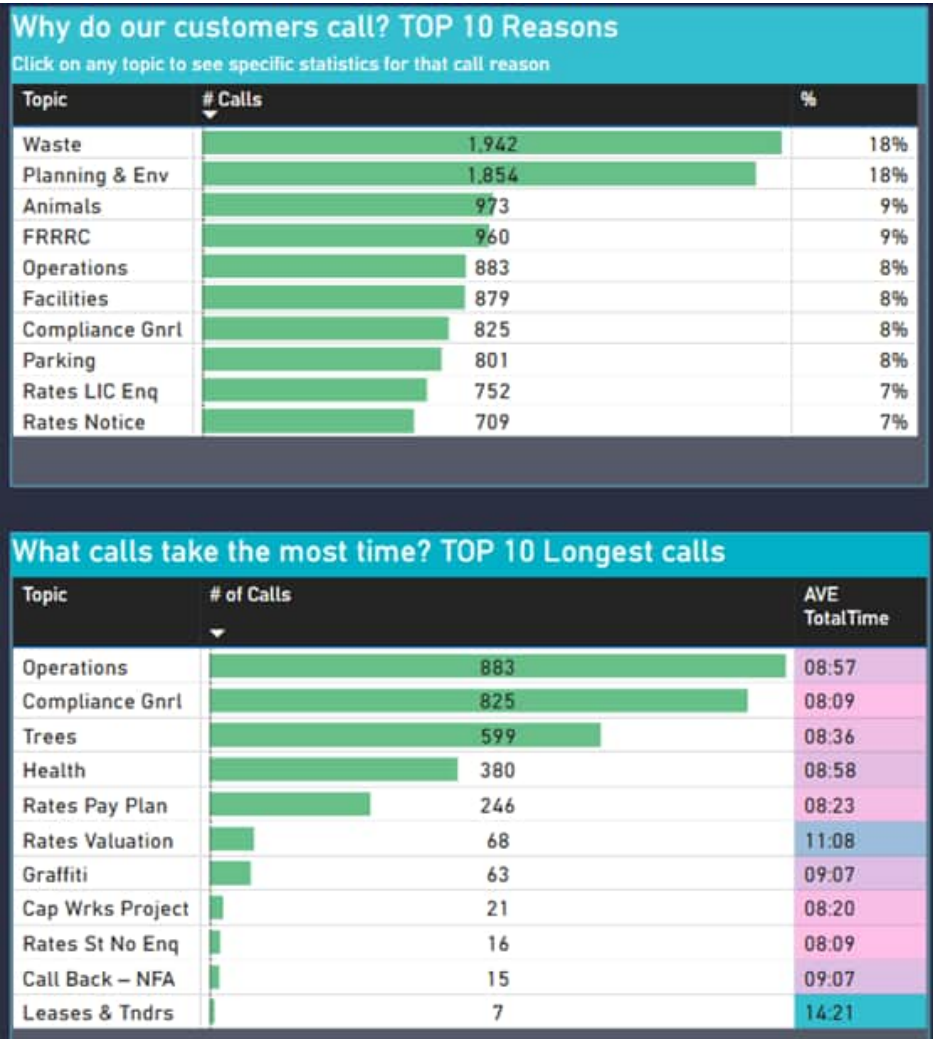
Additionally, the total length of interactions increased slightly compared to the previous quarter. This trend aligns with the top call reasons for the quarter, which were less transactional in nature and required more detailed discussions. These factors have likely contributed to the slight decline in GOS.

Looking at the rolling 4 quarters, we've seen significant growth and improvement overall. While this quarter showed a minor decline, it is important to highlight that, overall, the call centre has consistently delivered a higher level of service. This ongoing improvement has positively impacted our ability to provide customers with a reliable and consistent service experience.



CALL CENTRE PERFORMANCE







Call trends and Opportunities

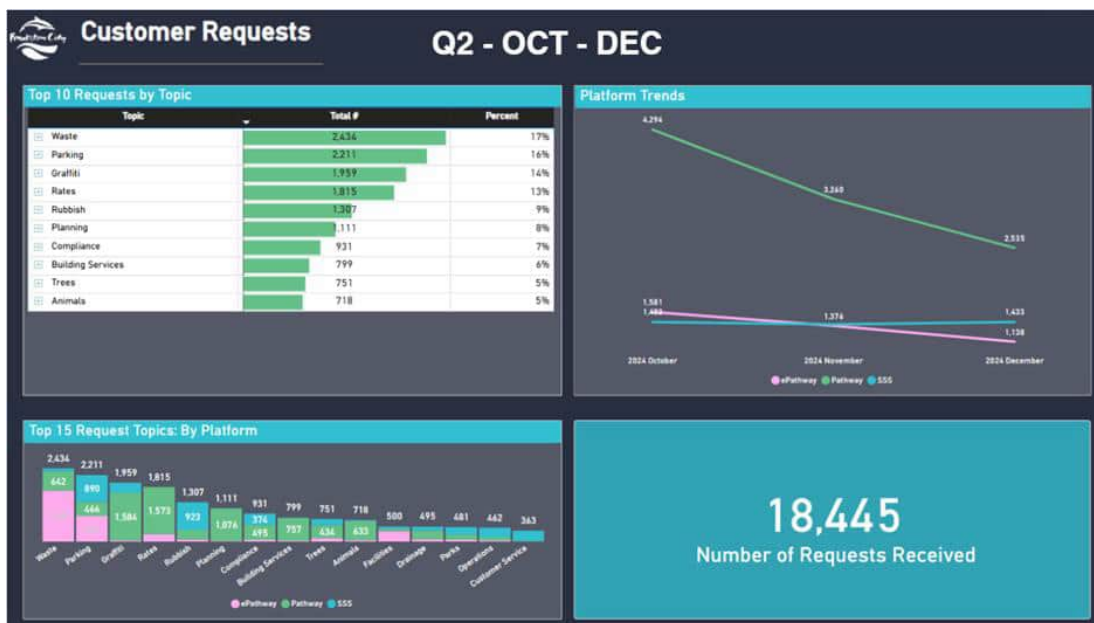
During the second quarter, Waste and Planning & Environment continued to be the dominant call categories, each accounting for 18% of the total calls received by the customer service team. Together, these two areas made up 46% of all calls. This trend has remained consistent compared with quarter one, where there was only a marginal decrease in the volume of calls related to these topics.

Calls concerning Operations have maintained their position as the longest call category. This trend has been consistent across the last four quarters, highlighting the complexity and detailed nature of these interactions.

Requests Logged

Over the quarter, a total of 18,445 service requests were logged, submitted either by officers, through the website, or via Snap Send Solve. Interestingly, channel preferences between the website and Snap Send Solve are very similar, with only marginal differences observed during this period.

What stands out, however, is the distinct nature of queries submitted through these channels. Snap Send Solve remains the primary channel for reporting public space-related issues, such as parking, dumped rubbish, and graffiti. In contrast, the website is more commonly used for property-related requests, such as waste services and bin orders. This differentiation highlights the tailored use of each channel based on the type of service need.





DATA AND SMART CITIES

Customer Requests

When the community request information from the council, the demand is measured in two ways.

- Via our customer service channels (aka "Customer Requests"); or
- Written correspondence -emails and paper-based letters (aka "ReM Requests").

Performance analysis is performed quarterly and year on year to more accurately gauge trends and to account for seasonal variances (eg. animal registration renewal, rates notices).

1. Customer Requests:

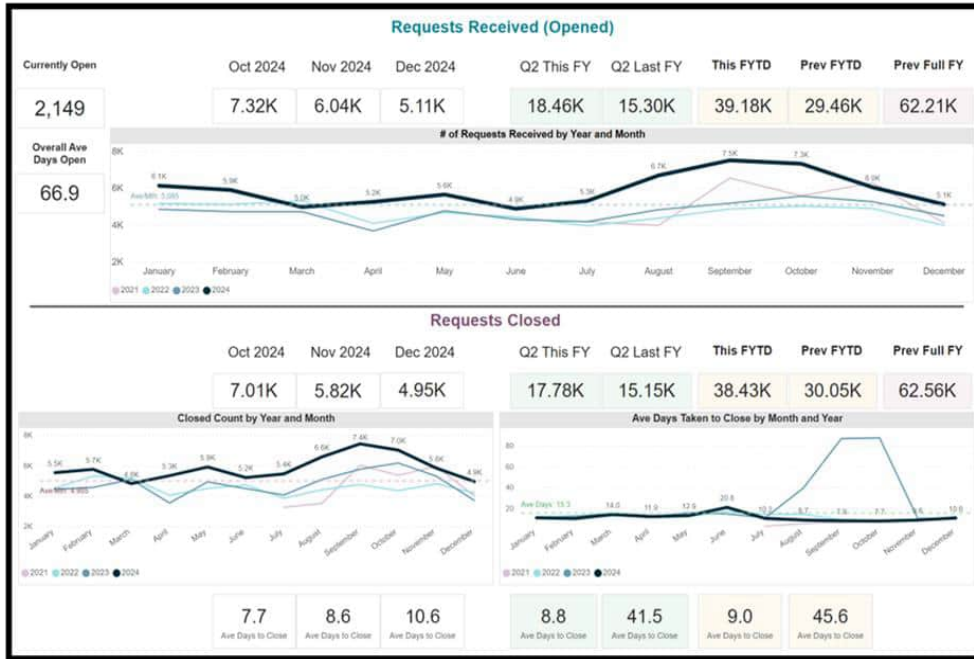
Council received 18,464 requests in Q2 which is an increase of 21% from same time last year (15,303) but is below Q1 that had 19,477. Council closed 17,779 requests, up 17% from the same time last year (15,154) but below Q1 (19,432).

At the end of Q2, Council had 2,149 requests still open, which is an increase over Q1 (1,714) however, there has consistently been more requests received over the past 9 months (compared to last year). Average number of days a request stays open remains constant at 67*. Information about open requests is more widely available now as part of the Customer Experience (CX) PowerBI Reporting. This aims to manage the responsiveness of actioning requests as a monthly reminder email accompanies the CX Report.

Council aims to close requests within 10 days and the average number to close this financial year is 9*, down from 15* at the end of Q4. Work continues to close long standing FAMIS related requests.

At the end of last financial year, average days to close was 29*.

** Figures are rounded to the nearest whole number in the next graph.*



2. ReM Requests:

Around 40% of ReM requests get actioned in Pathway and are counted in the above Customer Request figures)

Council received 6,160 pieces of correspondence in Q2 which is a 25% increase from the same time last year (4,914). Council closed 5,743 requests, up 17% from the same time last year (4,905) but below Q2 (6,214).

At the end of quarter two, there were 949 open ReM requests, down 29% from 1,334 in Q1 and up 2% from 930 in quarter four. Internal communication about timely closure has occurred recently as part of a more widely available Customer Experience Report. This communication is expected to be monthly which should drive down the number of open ReM.

Council aims to respond to correspondence within 10 days - we met that benchmark in Q2 76% of the time (80% for Q1).

The average number of days to respond to correspondence increased to 11* days for this reporting period which is an increase of 57% compared to last year (7* days) and an increase of 83% over Q1 (6* days).

* Figures are rounded to the nearest whole number in the next graph.



Graph highlights ReM Requests Oct-Dec (Q2).

Social and media engagement - Frankston City Community

This quarter the media and social presence has been a lot of work around the 2024 Local Government elections, and the resulting elected Council.

The quarter also saw continued concentration on the Young Street Action Plan and key initiatives such as Citizen of the Year for 2025 and flood mapping community engagement.

Throughout December 2024 there has been regular social in regard to the Christmas Giving charitable support throughout the municipal and also preparing for a busy summer on our beaches, PARC and the reopening of the Pines Pool.

Events season is also now in full swing and there has been a lot of communication activity across the Christmas Festival heading into Waterfront Festival and a busy January and February.



City Positioning and branding

City Positioning remains an important focus and key priority, with development and investment attraction at the forefront.

Several major developments have been announced, including The Nepean (OYOB), Playne Street and Harbour with several stakeholders engaging in the news announcements and debate. There has also been new business openings, renovations and relocations announced which have generated mass consumer reach and engagement amongst local and metro audiences (e.g. Moondog Beach Club, Hotel Paradiso, Young Street Tavern to name a few). Messaging has been crafted to encourage further investment and interest from businesses.

Imagine Frankston is targeting metro audiences with a number of social channels. Sponsored posts have been incorporated into the strategy in order to build followers for these brand-new channels. This is however the most cost-effective strategy, in comparison to above-the-line advertising.

The Destination Events Attraction Program continues to be a key source of City Positioning, with a targeted outreach and collaborative approach between Council and innovative events companies that will challenge perspectives of Frankston and appeal to new metro audiences. There is also an uplift in collaboration with existing local businesses in the form of sponsorship and activation opportunities.

Frankston City Council's Corporate Branding continues to be upgraded in accordance with the Brand Guidelines. All newly created collateral (reports, posters, newsletter banners, social media tiles, flyers) now utilise the new branding, as do Business Cards, Name Badges, eSignatures. Street signs that have reached end-of-life are being replaced with the new monochrome logo and uniforms and name badges are also utilising the monochrome logo.

The majority of business units now have updated branding aligned to the Corporate branding so that they are easily identifiable as a Council service. These include Maternal & Child Health collateral, Youth Services, Frankston City Libraries, Frankston Volunteering, several events and the City Positioning brand Imagine Frankston.

Community Engagement

Community engagement over this quarter has continued to focus on an integrated engagement approach to the Community Vision, Council and Wellbeing Plan, Budget, Asset Plan and Financial Plan.

In November 2024, we continued our deliberative Community Panel process to further refine the broader community's input into these key strategic plans. The Panel, made up of 40 Mini Frankston City members and residents, met for 16 hours over five workshops, and was represented all ages, suburbs, genders, and diverse characteristics of our municipality. Our Panel members took on the role of analysing feedback from over 1300 participants to help them:

Draft a new Frankston City Community Vision 2040 statement, and four new aspiration statements to guide Council's work.

Inform development of our new Council and Wellbeing Plan, by working through what they would expect to see, hear or notice changing as Council works towards their new aspirations in the next four years.

Inform Council's review of our Asset Plan and Financial Plan, by prioritising budget decision-making criteria, and discretionary projects under our Long-Term Infrastructure Plan.



The next steps for this significant integrated community engagement project are:

- Additional engagement to inform our Annual Budget 2025-2026 in January-February 2025.
- Updated Community Vision 2040 will be presented to Council for adoption in February 2025.
- Additional engagement on the Council and Wellbeing Plan 2026 – 2030 in April-May 2025.
- Updated Asset Plan and Financial Plan will be presented to Council for adoption by June 2025.

The Community Engagement Team also delivered the first stage of engagement on our 'Planning for floods and coastal hazards project', an integrated approach to raising awareness and community participation in flood and coastal hazard management. The campaign achieved very high reach across all demographics of our community, and including multiple communications methods, drop-in sessions and an online mapping tool. Additional flood and coastal hazard markers added to the map by our community will enable Council to work with DEECA and Melbourne Water to update models. These maps can then be used to inform further stages of engagement, planning controls, emergency management, community awareness and mitigation works where possible.

Planning is also well underway for an extensive list of community engagement projects in 2025, including Domestic Animal Management, Affordable Housing Policy, Budget 2025-2026 and the draft Nepean Boulevard Master Plan.

Building Frankston's Future (BFF) Capital Works Awareness

Communication activities were undertaken for several other upcoming and completed projects.

They include; Ballam Park Lake and Bio-retention System, Fairway Street and Kareela Road Shopping Strip upgrades, Ballam Park play space (stage 2), Monique and East Seaford Reserve play space upgrades, Seaford Wetlands viewing platform, bulk street lighting upgrades, Havana Reserve upgrade, Langwarrin Community Centre and Early Years project, upcoming works as part of Sandfield Reserve Precinct Revitalisation project, Monash Greenlink, Witternberg Reserve SUP and boardwalk, the Bike Riding Strategy and Frankston Park Oval upgrade.

There has been BFF signage and communications relating to these projects and others throughout construction, at key milestones, and where appropriate, on completion.

Other channels:

Social media postings for capital works projects on Facebook, Instagram and LinkedIn continue to reference #BuildingFrankstonsFuture;

Building Frankston's Future and the projects delivered continue to be showcased in Frankston City News and eNews.

PLANNING PROGRESS

Statutory Planning data update – Quarter 2 (Q2) (2024-25)

Statutory planning on-time delivery for Q2 at 79 percent was above the target of 70 percent. Outstanding application volumes are within the target band (200-300). As at the time of this report, there were 271 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.



The on-time delivery data is illustrated in the charts below (calendar year) as well as the volume of applications received per month over the last four years.

This demonstrates the consistent volume of applications received each month, noting that the lodgement volume includes new permit and amendment applications and other consent types, but is still not reflective of all work undertaken in the processing of planning permit applications.

Lodgements during 2024 have been slightly higher than 2023 volumes.

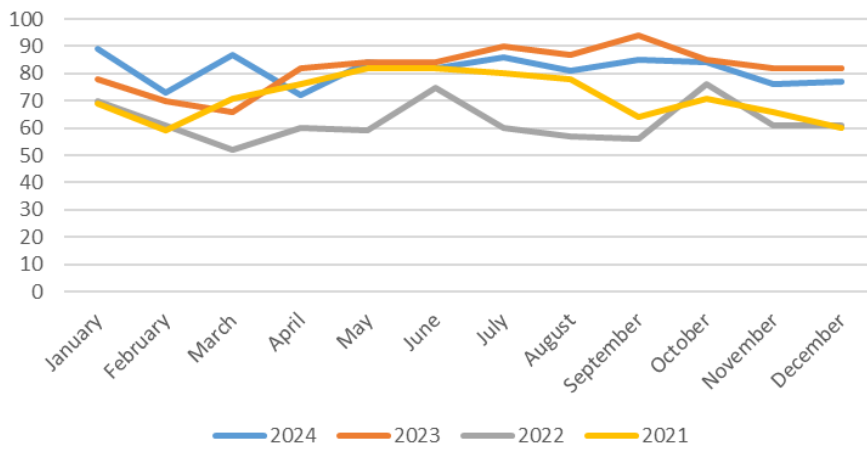
A summary of developer financial contributions received within the quarter is also detailed below. It should be noted the data for Q2 was calculated manually as the State Government Planning Permit Activity Reporting System (PPARS) does not publish the monthly or quarterly data until the middle of the following month or later. There may be a minor discrepancy with the manually calculated on-time delivery data and the published PPARS data.

Contributing to improved outcome measures, the Statutory Planning unit made several improvements to business systems, including those identified in previous updates. Work continued to progress on implementation of new 'workflow' processes which will improve the functionality of Council's application processing software and allow for more accurate tracking of applications and reporting of live data and application statuses.

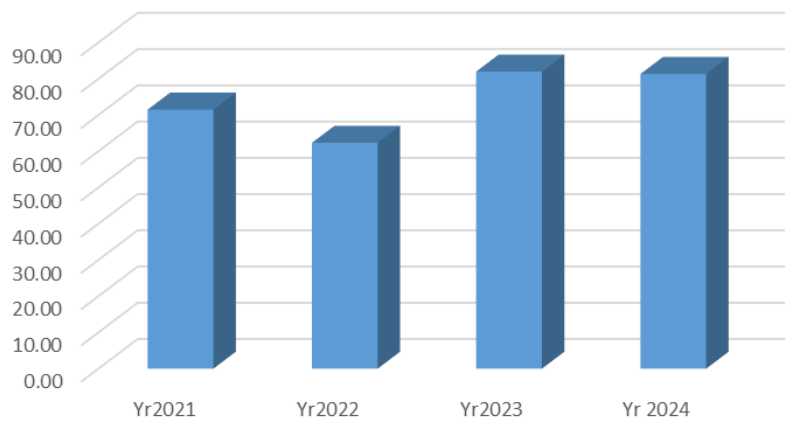
Developer Financial Contributions- Quarter 2 (2024-25)	
Contribution Type	Total Amount Received
Open Space Contributions	\$366,800
Car Parking Financial Contributions (cash-in-lieu)	\$0

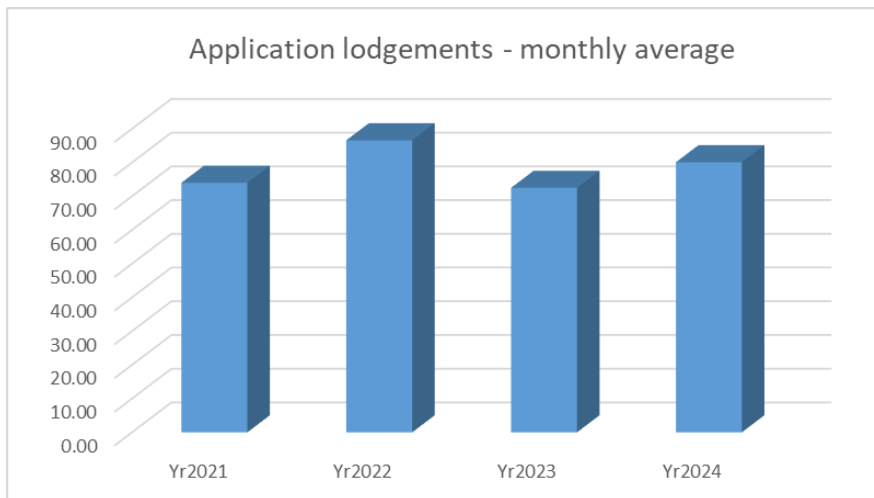
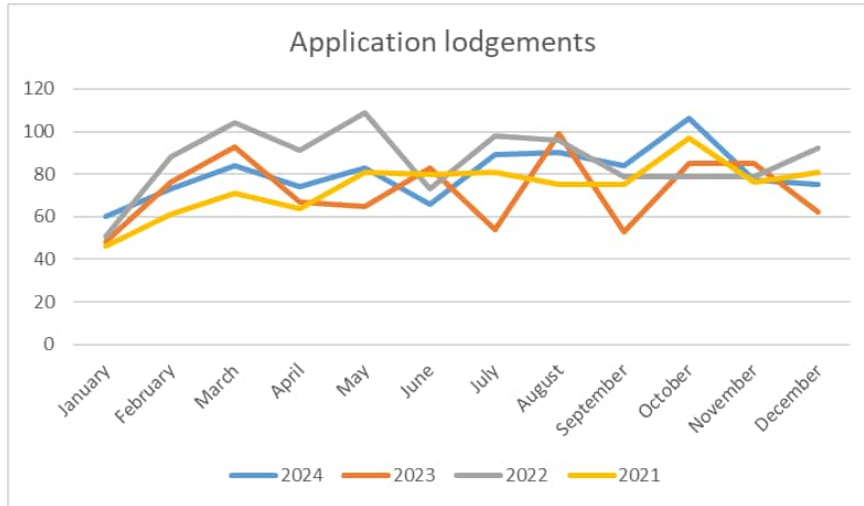


Decisions within statutory timeframe (by month)



Decisions within 60 statutory days (annual avg %)







Environmental Health update- Food Business Inspection and Enforcement Outcomes Quarter 2 (Q2) (2024-25)

Food business inspection and enforcement outcomes for Q2 are summarised in the first two tables below, with 171 inspections undertaken in the quarter at a compliance rate of 96 percent, up from 90 percent in Q1. This is 20 percent of statutory food inspections and assessments undertaken in the quarter. Also, 100 percent of critical and major follow-ups were completed, with two Food Act Orders and Directions issued.

This progress update (tables 3 and 4) also includes a summary of Environmental Health team achievements and a food sampling analysis summary for 2024.

Environmental Health

QUARTERLY FOOD SAFETY OUTCOMES

Food Business Inspection and Enforcement Outcomes

Measures	Monthly			Quarterly	
	Oct	Nov	Dec	THIS QTR	LAST QTR
Critical and major non-compliance notifications – % follow up rate	-	-	-	100%	100%
Compliant statutory food premises inspections	82	53	30	165	238
Non-compliant statutory food premises inspections	6	0	0	6	25
Food Enforcement - Food Act Orders & Directions Issued	1	0	1	2	0
Food Enforcement - Penalty Infringement Notices Issued	0	0	0	0	1



Environmental Health

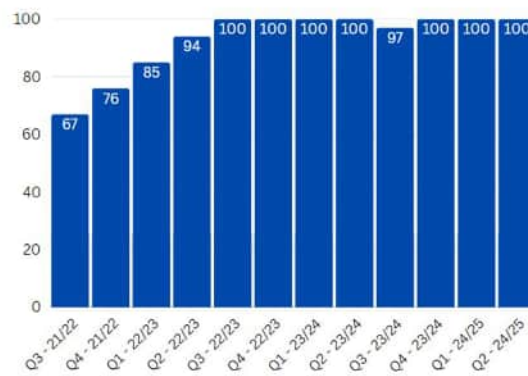
QUARTERLY FOOD SAFETY OUTCOMES

20%
statutory food inspections & assessments completed in Q2

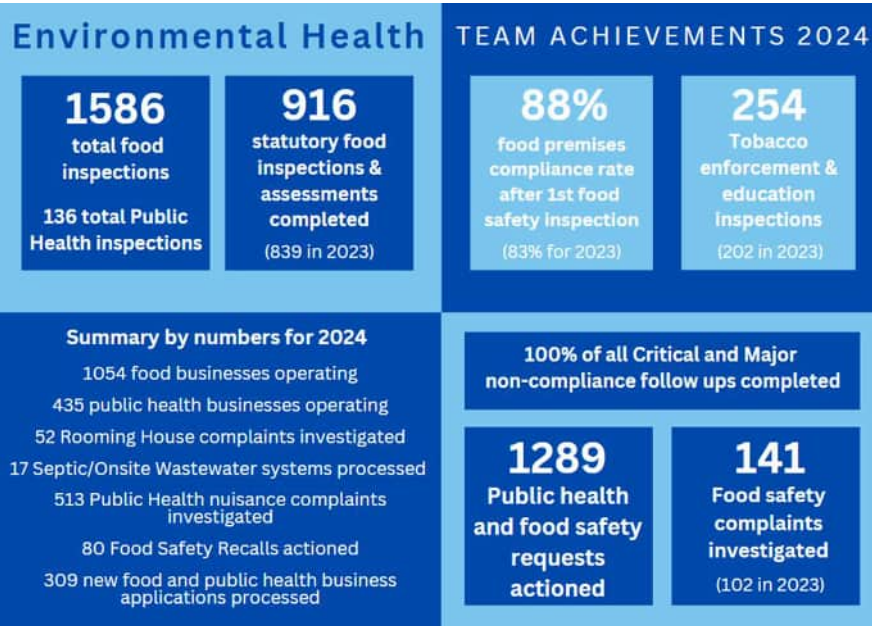
171
statutory food inspections & assessments completed
(263 in Q1)

96%
compliance rate at statutory inspections & assessments
(90% in Q1)

Percentage of Critical and Major non-compliance follow ups completed



Our proactive, risk-based approach continues to produce exceptional outcomes, showcasing the Environmental Health team's dedication to delivering high-quality food safety standards across Frankston City.





Environmental Health

FOOD SAMPLING ANALYSIS SUMMARY - 2024

100% sample compliance from Class 1 - High risk food businesses	In accordance with the Food Act 1984, Environmental Health Officers must collect samples from various food businesses across the Municipality. These food, swab and water samples are submitted for microbiological, chemical or labelling analysis at a nationally accredited laboratory. The high level of compliance indicates there is excellent food safety outcomes across food businesses in Frankston City.
173 food and water samples collected for analysis	Five rounds of food sampling and analysis snapshot Round 1: Local craft beers sampled to investigate the occurrence of the under declared alcohol content in the beer. This is where the alcohol statement is not accurate to within 0.3% alcohol by volume (ABV). Round 2: Class 1 high risk food premises. Potentially hazardous foods from aged care facilities, childcare centers, and hospitals. Round 3: Potentially hazardous food stored in the refrigerated display units e.g. sandwiches, wraps, salads, and pre-packaged sandwiches/salads/sushi. Round 4: Unpackaged frozen food items e.g. ice-creams, sorbets and yoghurts. This round also included thick shakes and smoothies. Round 5: Class 1 high risk food premises - Food samples were collected from Council's Meals-On-Wheels facility and other Class 2 & 3 food businesses.
94% sample compliance from Class 2 & Class 3 food businesses	

City Futures Department update

The following Policy and Strategy Development work occurred from October to December 2024:

- Planning Scheme Amendment C158fran (250 Wedge Road) for the deletion of the existing Public Acquisition Overlay (PAO) was approved by the Minister for Planning on 17 October 2024. This completes the strategic planning part of the process.
- On 12 December 2024, the Planning Panel Hearing for Planning Scheme Amendment C161fran, The FMAC Development Contributions Plan was held in the City at Planning Panels Victoria. The Panel report is anticipated to be received in late January and will be brought to a Council Meeting in early 2025.
- Frankston City's Community Panel reconvened to consider key information and the community's priorities for the Council & Wellbeing Plan. After deliberative discussions, the panel submitted a report outlining its agreed priorities for Council over the next four years.
- Key elements of the Nepean Boulevard project which are in progress or complete to December 2024 include:
 - 'Connecting City, Creek and Coast - Nepean Boulevard Master Plan' was completed in September 2024 and received unanimous Council endorsement to proceed with community engagement in



early 2025. The Master Plan provides an ambitious shared vision for revitalisation of a 3.7km corridor of Nepean Highway from Kananook Creek to Olivers Hill.

- Early Works North and South Entry Greening Projects– Installation of new median planting and gateway signage was completed in October 2024 at two locations.
 - Early Works Mile Bridge Illumination Project – Design approach for new bridge lighting and cladding is being coordinated with the new Mile Bridge public gateway sculpture. Designs are anticipated to be finalised by June 2025 for delivery in the 2025/26 capital program.
 - Early Works Median Tree Illumination Project - Design progressed and authority approvals are being sought for new feature tree lighting in the median between Davey and Beach Streets with delivery to be completed by October 2025. The project is being delivered in partnership with the Victorian Government Suburban Revitalisation Program.
 - Signature Projects – With the master plan and early works underway, priority signature projects are being scoped to support advocacy, foster partnerships across all government tiers, and advance the Nepean Boulevard vision. This will also guide project prioritisation and community engagement.
 - Officers are collaborating with the Department of Transport and Planning to develop a strategic transport improvement plan identifying FMAC transport network changes needed to support the Nepean Boulevard outcomes. This work, aligned with the master plan, is key to advocating for Victorian Government road functionality upgrades.
- Open space planning due diligence activities progressed for a new district level open space in Skye with a Cultural Heritage advice and fieldwork underway in accordance with legislative requirements.
 - On the 15 November 2024, the Frankston Public Toilet Action Plan won the Award of Excellence in the Community Wellbeing and Diversity Category at the 2024 Planning Institute of Australia (PIA) Victorian State Awards. The award celebrates great social planning that assists and supports community cohesion, safety, and supports the culture of diversity.
 - The Local Park Action Plan and Frankston Play Strategy implementation program saw park and playspace upgrades completed at Lindrum Reserve in Frankston, East Seaford Reserve in Seaford and Monique Reserve in Langwarrin. The Local Shopping Strip Action Plan also continued, with upgrades completed at Kareela Road Shops in Frankston and designs underway for Railway Parade in Seaford and Mahogany Avenue Shops in Frankston North.
 - Community engagement was undertaken in relation to flooding and drainage issues, coastal inundation (from storm surge or unusually high tides) and coastal erosion that residents may have seen or experienced. This information is important to inform comprehensive flood and coastal hazard maps. The engagement received 2794 visits to the page which is strong for an Engage Frankston project and 284 drop points were added to the map (216 for public land floods, 61 for private land floods. 2 for coastal erosion, 5 for coastal inundation)
 - Community and internal and external stakeholder engagement on the Fauna connectivity review was completed. Consultants also completed the Track and Wayfinding signage audit and recommendations for Lower Sweetwater Creek.



- Economic Development Officers are supporting Council's Social Procurement Working Group to explore opportunities to increase the use of local businesses by Council, through the promotion of the Local Business Directory when seeking contract and tenderer submissions as well as when sourcing general products and services.

The following Programs and Events delivered:

- During November and December 2024, funds were provided for heritage improvements to properties at 140 Frankston Cranbourne Road, Langwarrin, the Deck and 110 Gould Street through Council's Local Heritage Preservation Grant.
- Council's 2024-25 Business Grants were finalised with Council endorsing the awarding of \$150,000 to 17 local businesses. The grant program offered businesses between \$5,000 and \$20,000 to expand, relocate or start a new business in Frankston City in a commercial space. Funding allocated included a new liqueur distillery, archery technology for clients with physical impairments, a 3D foot scanner, signage for a plumber, a co-working space and many more exciting and innovative initiatives.
- Promotion for the next round of Façade Improvement Grants commenced in December. Stage 1. applications will open 28 January 2025.
- An audit of the Frankston city centre in December showed an 18% vacancy rate, with 4% of properties temporarily unsuitable due to planning, construction, or repairs. The Economic Development team delivered five business workshops including the 'Business Plan Accelerator', 'Branding for Business Growth – Session #5', 'Google Ads', 'The Startup Sesh' and 'Branding for Business Growth – Session #6 (Final session)'. A total of 136 participants attended these workshops.
- Council's Business Mentoring program offers two free 1-hour support session with experienced business operators across a range of sectors. Business mentoring sessions were provided to 9 participants this quarter.
- Council's Business Concierge program provides assistance to aspiring, new and existing business operators to navigate through Council processes. This quarter 74 inquiries were responded to, primarily from the hospitality and retail sectors with 50% of enquiries located in Frankston.
- Two Secondary School Business Industry Panel Q&A Sessions were delivered to support the Woodleigh and David Scott Schools.
- Council's Annual Business Survey is completed each year to better understand the key development opportunities facing Frankston City businesses and to help develop programs, services and supports that are relevant and reflect the needs of our business community. Results from the survey, completed in September by 102 respondents from a range of industries, were analysed this quarter and showed that 92% of respondents who had interacted directly with a member of Council's Economic Development team said they were 'very satisfied' with the service provided.
- A 'Welcome' to Frankston City email was sent to 153 newly registered businesses this quarter. The 'Welcome' email outlines the various Council supports on offer and provides links to further information and contact details.



- In collaboration with Mornington Peninsula Shire, the Economic Development Team held its very first Start-Up Sesh – designed to help entrepreneurs take the next step in their Start-Up journey.
- A social media campaign to further promote Council's Local Business Directory was delivered, with 183 directory listings as at the end of the quarter.
- The Environmental Sustainability community grant applications were reviewed with 4 private landowners and one school being awarded \$1000 each to undertake revegetation works to enhance the biodiversity on their property. Round 2 will be offered in February.
- The City Futures Department partnered with Southern Gamblers Help deliver an all-staff event during Gambling Harm Awareness Week with a local lived experience advocate to raise awareness of gambling-related harm.
- As part of the Backyard biodiversity workshop series, the Environmental policy and planning team hosted a webinar to over 100 people who tuned in to hear Dr Lindy Lumsden a Principal Research Scientist with the Arther Rylah institute share her 40 years of ecological research on microbats.
- The Aussie Bird Count took place in 14–20 October, to launch the count Frankston held a workshop at the Library on Saturday, 5 October where Dr. Jacinta Humphrey, Urban Ecologist at RMIT University spoke to residents on the impacts of urban development on bird habitats and practical ways to create bird-friendly suburbs.
- 11 gardens were visited as part of the Gardens for Wildlife program.
- 17 Habitat Boxes were professionally installed in private residents (5 brushtail possums, 6 medium parrots, 2 small parrots, 1 kookaburra and 3 microbats boxes) and the remaining 7 boxes were installed at Overport park upon the completion of a habitat box program funded by the state government.
- Council continued its involvement with the Council Alliance for a Sustainable Built Environment (CASBE), focusing on the pursuit of zero-carbon buildings and the development of revised daylight requirements for Victorian buildings.

Frankston Business Collective

This quarter has been marked by steady growth in memberships and the culmination of the year's major event – the Business Excellence Gala Awards Dinner 2024.

Events

This highly anticipated event saw exceptional attendance, with a diverse mix of business leaders, community members, and dignitaries coming together to celebrate excellence in the Frankston business community.

Among the distinguished guests were our Member of Parliament, two newly elected Councillors, and the Mayor of Frankston, whose presence highlighted the importance of the event in the region's calendar. Their support and recognition of local businesses added prestige to the evening, inspiring all attendees.

Feedback from the event has been overwhelmingly positive, with guests praising the outstanding organisation, the calibre of the awards, and the vibrant atmosphere. The Gala not only celebrated remarkable achievements but also served as a platform for networking, collaboration, and unity within the business community.



This unforgettable evening reinforced Frankston's position as a thriving hub of innovation and enterprise and reflected the Frankston Business Collective's dedication to uplifting and supporting local businesses.

FBC's events are now generating a surplus, marking a significant improvement from founding years when the financial outcomes of events were unclear and often resulted in a deficit. This achievement reflects careful planning, a commitment to good governance, and a focus on delivering high-quality events, such as the Business Excellence Gala Awards Dinner 2024, which continues to set the standard for excellence and engagement in our community.

Membership Growth

FBC has experienced steady membership growth, with a shift towards higher-value tiers. The uptake in Executive memberships has outpaced Essential memberships, reflecting the increasing recognition of the value and benefits provided at this level. This trend not only strengthens member engagement but also supports FBC's goal of achieving financial sustainability and independence through a more robust revenue base.

Looking ahead to 2025, we aim to expand our reach to target businesses on the Mornington Peninsula, further broadening our community and impact. This strategic focus ensures FBC continues to deliver value while fostering long-term growth and economic development within the region.

FINANCIAL AND CORPORATE PLANNING

Service Planning update

The Service Governance Groups met in December to review actions arising out of Service plans and a draft Council Plan is being prepared to present to Council in early 2025. Three deliberative engagement sessions were held with the community panel on the Council Plan, the Financial Plan and the Asset Plan.

Update on Federal Parliamentary Inquiry into Local Government Financial Sustainability

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport undertook an inquiry into local government sustainability. The outcome report was issued in November 2024 with 47 findings and 48 recommendations addressing rate capping, grants, cost shifting, core services and the financial sustainability of local councils. The inquiry found rising infrastructure and service delivery costs are outpacing growth in grant funding with some services already being reduced or stopped as a result.

Key recommendations of interest include:

- Review the rating system and rate cap formula;
- Reversing the immunisation cost shift to Councils;
- Reinstating 50:50 funding splits for Libraries, School Crossing Supervisors, Maternal and Child Health services;
- Fully fund the implementation of 'Free Kinder';
- Fully fund State Govt owned roadside weed and asset/infrastructure management;
- State Gov adequately fund required Councillor training and professional development;
- Increasing funding towards roads and infrastructure for growth areas;
- A VAGO investigation the cost shifting from State to Councils;



- Establishment of financial reporting requirements for infrastructure assets;
- That Councils partner with TAFEs and Universities to offer traineeships and/or apprenticeships in professions with skills shortages;
- Consultation with Local Government before releasing grant programs;
- Implementation of new grant programs for asset renewal and maintenance to address backlogs and needs of community;
- A comprehensive review of State Gov grant programs (application process through to reporting);
- Fixed payment schedule for Fed Gov Financial Assistance Grants and advocacy for a 1 per cent increase of tax revenue.

ACCOUNTABILITY AND TRANSPARENCY

Councillor Induction Program – mandatory training

The amended Local Government (Governance and Integrity) Regulations were released on 22 October 2024. These included a Model Councillor Code of Conduct for all councils, improvements to the councillor conduct framework and mandatory training for Mayors, Deputy Mayors and Councillors, which came into effect on 26 October 2024. These establish clear standards of behaviour to reflect the values of integrity, transparency, respect and accountability and ensure Councillors are better equipped to perform their functions and duties.

The new term of Councillors elect commenced on Monday 18 November 2024 and took their oath/affirmation on Wednesday 20 November 2024 allowing them to start their mandatory Councillor Induction training covering seven key themes, which is required to be completed within four months, by 19 March 2025. The Mayor and Deputy Mayor attended the two-day Municipal Association of Victoria's (MAV) mandatory Mayoral Training on 12 & 13 December 2024, which was required to be completed within one month of being elected Mayor and Deputy Mayor.

A comprehensive Councillor Induction Program is underway which addresses the seven themes through Councillor Briefings and Workshops scheduled Monday and Wednesday evenings for up to three hours.

The following is a status of mandatory Councillor Induction training undertaken by December 2024:

Mandatory Training content	Mandatory Theme	Date held	Councillor attendance
Role of CEO, Council, Mayor and Councillors	1. Working Together in a Council	18 November 2024	All
Working Together as a team, Councillor Aspirations, Overview of Council	1. Working Together in a Council	23 November 2024	All
Governance Rules overview and types of Committees	2. Decision Making, integrity and accountability	25 November 2024	All
Local Government fundamentals and Councillor obligations	2. Decision Making, integrity and accountability	27 November 2024	8 attended
Councillor Conduct Framework	5. Conduct		1 watched recording
Statutory Planning overview	6. Land Use Planning	27 November 2024	8 attended
			1 watched recording



Introduction to Integrated Planning - Council Plan & Budget Overview, Capital Works & Asset management Overview Media Training – Councillors only	4. Strategic Planning and Financial Management 3. Engagement and Advocacy	4 December 2024	All 7 attended (Crs only)
Advocacy Councillor enquiries and requests Complaints management and roles of key integrity bodies Privacy	3. Community representation 2. Decision Making, integrity and accountability	9 December 2024	8 attended 1 briefed/recording
MAV Mayoral Training - Mayor & Deputy Mayor Roles, responsibilities and support Effectively chairing meetings Acting as the Council's principal spokesperson Helping councillors understand and perform their role The relationship between the Mayor and CEO	1. Roles & Responsibilities 2. Chairing Meetings 3. Engagement and Advocacy 4. Leadership	12 & 13 December 2024	Mayor Cr Kris Bolam and Deputy Mayor Cr Steffie Conroy

Interstate Travel Public Register (Councillor and Staff)

During the October - December 2024 quarter, there was no interstate travel undertaken by a Councillor and two instances of interstate travel by Officers. The Travel Register for Councillors is available on the Council's website under Documents available for public inspection and on Council's Transparency Hub.

Training costs associated for staff

An action from Council's Accountability and Transparency (ATR) project was to identify any staff member (de-identified) who has received greater than \$1000 for their professional development in a calendar year and the rationale for the approval. This information now forms part of the Chief Executive Officer's quarterly report for each quarter. This information will also be reflected in a report to the Council's Audit and Risk Committee.

For the previous quarter (01/10/2024 - 31/12/2024) there were 4 training costs greater than \$1000 provided. The focus on implementing the corporate training program continues this quarter.



Department	Directorate	Development Category	Date of start of Training	Total Cost	Rationale for Approval
People & Culture	CIA	Job Specific Technical Training	06/11/24 - 4/12/24	\$3850	Required for role
People & Culture	CIA	Job Specific Technical Training	26/11/24 - 4/12/2024	\$2420	Required for role
Arts & Culture	CIA	Leadership Development	17/10/24 - 20/10/24	\$1856	Professional Development
Development Services	Communities	Leadership Development	2/10/24 - 4/10/24	\$1065	Professional Development

Process for Councillors to seek advice from Governance on legal and administrative matters relevant to role

Councillors wanting to seek legal advice are to contact the Manager Governance in the first instance, for any governance, legal or administrative enquiries. Council's Legal Advice Protocol, adopted in December 2020, applies to circumstances where a Councillor wants legal advice to be obtained in connection with the performance of their duties and functions as a Councillor. The procurement of legal services is carried out by Council officers in accordance with appropriate procurement restrictions and oversight provisions.

Notice of Motion process

The process for lodging a Notice of Motion (NOM), reasons for rejection and how it is considered in a Council Meeting is detailed under Rule 24 of the Governance Rules. Once a NOM is accepted by the CEO, the full text of the NOM is included in the agenda.

There were no Notice of Motions tabled by Councillors for the October - December 2024 quarter.

Public petition process

The Governance Rules include amendments to Rule No. 58 for Petitions. This expresses Rule No. 58.10 "Electronic or online petitions, joint letters, memorials or like applications must contain the name and email address of each petitioner or signatory, which details will, for the purposes of this Rule 58, qualify as the address and signature of such petitioner or signatory."

Further changes to the Petition process were proposed in the draft amendment to the Governance Rules, which were endorsed by Council in December 2023. Community engagement on these changes were put on hold in February 2024 and only Chapter 8 Election Period Policy was released and adopted by Council in May 2024, due to IBAC's Operation Sandon Report recommendations to introduce Model Governance Rules and the announcement of reforms to the Local Government Act 2020.



On 31 December 2024 Local Government Victoria released a Bulletin announcing that seven of the Operation Sandon recommendations have been fully acquitted through the reforms to the Local Government Act 2020 and the Local Government (Governance and Integrity) Regulations 2020. Local Government Victoria have now commenced work to address the recommendations to develop and introduce Model Governance Rules and are working towards having these published by December 2025. The Model Rules will be standard for all Victorian councils and negate the need for councils to develop and adopt their own set of Governance Rules.

The Petition Register, listing the summary of all petitions lodged with Council during this Council term, is available on Council's website under Documents available for public inspection and on Council's Transparency Hub.

There were no petitions tabled by Councillors for the October - December 2024 quarter.

Councillor Appreciation awards process

The Councillor Appreciation Awards Protocol provides guidance on the nomination process for Councillors and the community. Councillors can present a Councillor Appreciation Award at each Council meeting to an individual/group for their extraordinary work in the community. These awards are recorded in the minutes of the Council meeting and are considered as nominations for the annual Citizen of the Year awards.

The register of Councillors nominations for Councillor Appreciation Awards is available on Council's website.

There were no Councillor Appreciation Awards presented for the October – December 2024 quarter.

Accountability and Transparency Reform document update

Cr Bolam proposed an Accountability and Transparency Reform (ATR) in May 2018 with 160 items. These were considered by Council officers and where relevant were implemented with outstanding items presented to Council in June 2020. Cr Bolam introduced an ATR II with supplementary items in March 2022 and these were presented to Council at its meeting on 24 October 2022. The remaining items were monitored and reported via the CEO's public quarterly report until complete and where appropriate considered for Council's Transparency Hub.

The next table outlines the status of the remaining ATR item since July 2023.



Accountability and Transparency Reform (ATR) - status update quarter 2 (October to December 2024)

Supplementary ATR items

October 2022 Officer comments

Item 3

In July 2023, IBAC released a report on Operation Sandon with 34 recommendations, including changes to Cr Bolam wrote: "That the next improve councillor conduct and requirements for lobbyists. Following this work has been undertaken by Local Councillor and Staff Code of Government Victoria in collaboration and consultation with other bodies to commence implementation of the Conduct updates are to include recommendations.

the strengthening of A Notice of Motion was resolved by Council at its meeting on 2 October 2023 for an Accountability and compliance with Council's Transparency Reform III for the Lobbyist and Developer Register to be published on Council's Transparency Hub subject to first addressing any privacy or legislative requirements. Officers investigated the options and determined the internal register, if released publicly, would not comply with legislation. A new Developer Register, that records interactions with developers, was developed for Council's Transparency Hub and resolved by Council at its meeting on 12 August 2024 to be released after the meeting. There is no longer a requirement for staff to update an internal register as internal processes exist to capture and record interactions. A draft policy and an update on the status of Local Government Victoria's implementation of the Operation Sandon recommendations will be presented to Council at its meeting in February 2025.

The Local Government Amendment (Governance and Integrity) Act 2024 was given Royal Assent on Wednesday 25 June 2024 and the Local Government (Governance and Integrity) Regulations were released on 22 October 2024. These included a Model Councillor Code of Conduct for all councils, improvements to the councillor conduct framework and mandatory training for Mayors and Councillors which came into effect on 26 October 2024. These establish clear standards of behaviour to reflect the values of integrity, transparency, respect and accountability.

Councillor Attendance

An original ATR item was to provide a quarterly status of Councillor Attendance at Councillor Briefings. The overall status is included in the Annual Report every year and updated quarterly on Council's website. As resolved by Council on 11 September 2023, the record of Councillor briefings including the list of topics discussed, Councillors attendance and the 'Conflict of Interest' declarations, if any, are also being reported through the Governance Matters Report at each Council meeting.

The status of Councillor Attendance at Council Meetings is also required for the Local Government Performance Reporting Framework indicators as part of reporting to Local Government Victoria (LGV). These are provided to the community via LGV's Know Your Council website and in the Annual Report every year.

During quarter 2 (October – December 2024) there were two (2) Council Meetings and four (4) Councillor Briefings.



Table 1 titled, 'Councillor Attendance at Meetings and briefings (October to December 2024)' provides an overview of attendance for this period:

Councillor Attendance at Meetings October 2024 - December 2024				
Councillor	Council Meetings Attended	Councillor Briefings Attended	Total Attended	Attendance
Cr David Asker	2	4	6	100%
Cr Sue Baker	2	3	5	83%
Cr Kris Bolam	2	4	6	100%
Cr Nathan Butler	2	4	6	100%
Cr Steffi Conroy	2	4	6	100%
Cr Emily Green	2	4	6	100%
Cr Brad Hill	2	4	6	100%
Cr Michael O'Reilly	2	4	6	100%
Cr Cherie Wanat	2	3	5	83%
Total	18	34	52	96%

Table 2 below notes Councillor Attendance at Briefings only for the quarter is as follows:

Councillor Attendance at Briefings only October 2024 - December 2025		
Councillor	Councillor Briefings	Attendance
Cr David Asker	4	100%
Cr Sue Baker	3	75%
Cr Kris Bolam	4	100%
Cr Nathan Butler	4	100%
Cr Steffi Conroy	4	100%
Cr Emily Green	4	100%
Cr Brad Hill	4	100%
Cr Michael O'Reilly	4	100%
Cr Cherie Wanat	3	75%
Total	30	94%



Reports presented to Council at meetings closed to the public

Council continues to serve its community with integrity through transparency, good governance and accountability. There has been an astounding reduction in the percentage of the reports presented to Council in a meeting closed to the Public, represented by 28% (2018-2019), 18.84% (2019-2020), 8.92% (2020-2021), 5.86% (2021-2022) and 2.34% in (2022/2023). There was a further reduction in the percentage of the reports presented in meetings closed to the Public in 2023/24, represented by 2.12%.

In 2021-2022, Council's result for the Local Government Performance Reporting measure 'Decisions made in Closed Council' was 5.86%, as against the average of 7.44% for all Victorian Councils, demonstrating the better transparent decision making for the community. The average for all Victorian Councils has been less than 10% since 2016.

Since July 2020, contracts are tabled in open Council Meetings. Agendas and reports were also streamlined to ensure they are tabled in open agendas at every Council Meeting.

During Quarter 2 (October-December 2024), there were no decisions made in Council Meetings closed to the public. During this time, 19 reports were presented to Council Meetings open to the public.

There were no Notice of Motions and one Urgent Business item raised during the last quarter. This information is available on Council's Transparency Hub.

Implementation and review of effectiveness of key policies from previous financial year

During 2022-2023 there were four policies on the Policies Register selected for review to assess their effectiveness. A survey was conducted with 29 responses received and feedback provided indicated the selected policies were effectively implemented.

A report was presented to the Audit and Risk Committee with an update on the status of the Policy Register, an improved approach to reviewing the effectiveness of policies and a review of the Policy Framework.

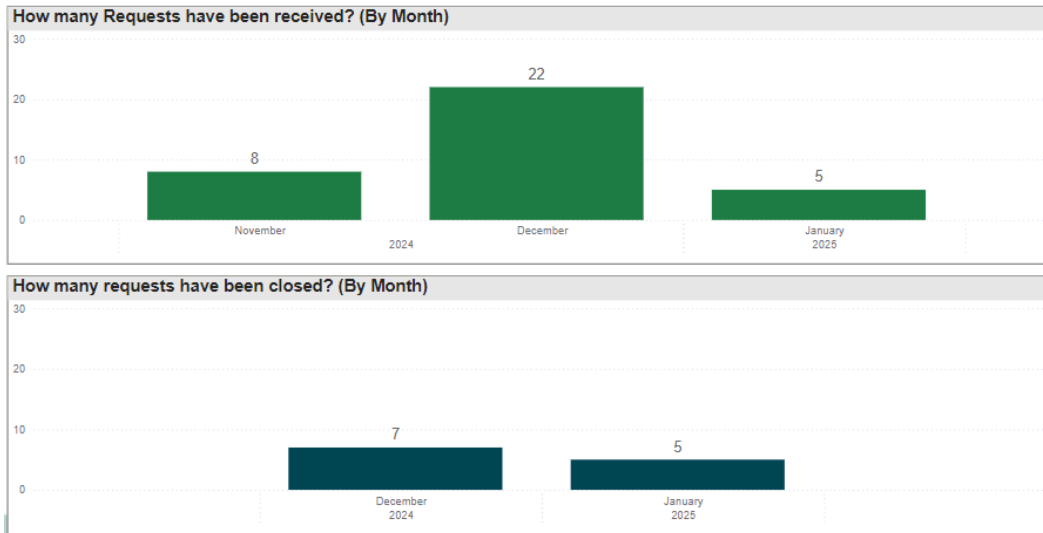
Ongoing updates will be provided every six (6) months in the Governance Matters report.

Reports on progress against Councillor Requests

The status indicates there are currently 25 open Councillor Requests. Regular updates on progress are provided to Councillors via the Council Request Report Portal and officers liaise with residents to resolve the request.



Tables 3 & 4 - Councillor Requests opened and closed since the commencement of this current Councillor term (November 2024) to date:



The status indicates there are currently 25 open Councillor Requests. Regular updates on progress are provided to Councillors via the Council Request Report Portal and officers liaise with residents to resolve the request.

Tables 3 & 4 - Councillor Requests opened and closed since the commencement of this current Councillor term (November 2024) to date:

Procurement update

To promote accountability and transparency, the following reports are provided:

Contracts awarded under Financial Delegation between 1 October and 31 December 2024.

Below table - Contracts valued over \$1,000,000 (GST exclusive) are awarded in open Council Meetings.



Contract No.	Title	Award Date	Supplier	Contract Value (\$ ex GST)	Awarded By
CN11465	Lucerne Reserve Play Space and Overall Park Upgrade	21/11/2024	YELLOWSTONE LANDSCAPING PTY LTD	339,585	CEO
CN11466	Brunel Reserve Play Space and Overall Park Upgrade	19/11/2024	Sustainable Landscaping	352,787.28	CEO
CN11476	Supply and Delivery - Road Sweeper Unit 2024	26/11/2024	BUCHER MUNICIPAL PTY LTD	523,249.17	Director
CN11484	Shared User Path Construction at Robinsons Road Frankston	28/10/2024	FUTURE CIVIL GROUP	199,586	Director
CN11494	Public Toilet Construction Sandfield Reserve	13/12/2024	CA Property Group Pty Ltd	692,440	CEO
CN11503	Street Lighting Bulk Changeover Project	7/10/2024	Magnetic Power Services	528,300	CEO
CN11514	Jubilee Park Stage 2 Construction Works	2/12/2024	Gilmore Civil PTY LTD	516,473.90	CEO
CN11520	Offsite Storage & Services of Corporate Records	20/10/2024	Grace Records Management (Australia) PGy Ltd	744,472	CEO
CN11546	Armstrongs Road Bridge Over Kananook Creek - Footpath Section Renewal, Seaford.	27/11/2024	Maw Civil Marine Pty Ltd	260,813	Director
CN11589	Haysen Reserve Playground Upgrade	23/12/2024	Landstruct Landscape Construction Pty Ltd	217,765.05	CEO
CQ11460	Aquatics Facilities Condition Inspections	24/12/2024	Know-ledge Asset Management Pty Ltd	227,500	Director
CQ11486	Landscape Design BMX Pump Track - Banyan Reserve	19/12/2024	PLAYCE PTY LTD	81,700	Manager
CQ11504	Centenary Park Golf Course Public Toilet	1/12/2024	Landmark/Furphy Infrastructure Group	119,920	Director
CQ11511	Open Space Condition Audit	24/12/2024	RAPID MAP SERVICES PTY LTD	124,600	Director
CQ11517	Frankston City Stormwater and Flood Management Framework	21/11/2024	Rain Consulting Pty Ltd	63,478	Manager
CQ11526	Frankston Destination Events Publicity Program	7/10/2024	Deathproof Group Pty Ltd	38,800	Manager
CQ11529	Fletcher Rd Shared User Path - Survey & Design Services	7/10/2024	Traffix Group Pty Ltd	99,960	Director
CQ11537	Havana Reserve - Havana Reserve and Picnic Shelter	14/10/2024	Sustainable Landscaping	43,912.32	Manager
CQ11541	Community Engagement - Community Care	11/11/2024	Conversation Caravan	52,525	Director
CQ11547	George Pentland Botanic Gardens - Shade Sail Supply and Installation Works	17/12/2024	Shade N Sails Pty Ltd	43,940	Manager
CQ11549	Kareela Shopping Strip Improvements	1/11/2024	Blue Peak Constructions Pty Ltd	242,565.19	Director
CQ11556	Croquet Club - Termite Rectification Works	20/11/2024	HM Homes	110,909.09	Director
CQ11563	Council Chamber Toilet Works	24/11/2024	More Building Group Pty Ltd	96,000	Director
CQ11567	Heysen Reserve - Supply of Equipment	18/12/2024	Panel of suppliers	86,000	CEO



Below table - Contracts granted exemption from Procurement Process between 1 October and 31 December 2024.

Contract No	Contract Title	Award Date	Supplier	Contract Value (\$ ex GST)
E11540	Funding of Community Legacy Components of Ballarto Road Upgrade Project	28/10/2024	DEPARTMENT OF TRANSPORT AND PLANNING	30,797.45
E11557	Maintenance of Traffic Signals	22/11/2024	DEPARTMENT OF TRANSPORT AND PLANNING	63,669
E11559	CCTV Replacement PARC Installation and Integration	29/11/2024	Logical Services Pty Ltd	109,832
E11566	Copyrighting Services - Frankston City News	5/12/2024	Sarah Pye Writes	54,000

KEY PROJECT UPDATES

The 2024/25 Capital Works Program is in progress, delivering key infrastructure and vital services to the community. Council’s current capital works budget has reduced in size from previous financial years as it pivots to the delivery of smaller scale projects in an increasingly financially constrained environment.

As of 9 January 2025, Council has delivered actual expenditure of \$24.06M, with a forecast expenditure of \$66.65 M against the Adjusted Capital Works Budget of \$66.16 M.

Kananook Commuter Car Park and Signalisation

Construction of the new \$22 million multi-level Kananook Commuter Car Park to provide 327 car spaces for commuters of Kananook Railway Station and future users of Frankston Basketball Stadium, is near completion and the official opening will be 22 January 2025. The Project is fully funded by Federal Government grant funding.

Additionally, upgrade works to the intersection of Bardia Avenue and Wells Road which commenced in August were completed in November 2024, however, is pending electrical supply for the signalisation to be activated. The works include full signalisation of the intersection, including new pedestrian-operated signals and traffic islands, associated civil works and street lighting upgrades.

The Sculpture titled ‘Meander’ by Artist Ben Fasham (pictured supplied below), is fabricated from stainless steel which reflects the shimmering of the water in Kananook Creek, and the straight lines represent the flow of the water, whilst the blue sphere serves as a vibrant focal point, adding contrast and visual interest. Kananook carpark will be the permanent home of this sculpture, which is a fitting place for "Meander" as it evokes the natural surroundings of the area.



Pictured by day and night:





'Meander' Sculpture pictured:



Seaford Child and Family Centre and Langwarrin Community Hub

Council is replacing Seaford Maternal and Child Health (MCH) and Kindergarten with a new purpose-built centre featuring:

- Two kindergarten rooms for up to 66 sessional places.
- Two Maternal and Child Health (MCH) consultation rooms and an additional allied health consultation room.
- A new youth hang out room with outdoor break out area.
- A community room suitable for parent education programs and playgroups.
- Large, shaded play area for kindergarten users.
- Upgraded off-street carparking.

The project has a budget of \$6M and is funded through the Building Blocks Partnership Agreement with the Victorian Government and Frankston City Council. Construction works have been awarded to the builder, Harris HMC Interiors (VIC) Pty Ltd and are planned to commence in January 2025 with completion expected in November 2025.



The new Langwarrin Community Hub will include the following main functional areas:

- Existing Langwarrin Community Centre will be reconfigured and renovated, including Occasional care.
- 3 Kinder room kindergarten.
- Maternal and Child Health (MCH) include two consult rooms.
- Second entrance for kindergarten and MCH.
- Multipurpose room and staff rooms.
- Storage and amenities.
- Additional Carparks.

We are expanding and bringing together community services in one location to make life easier for Langwarrin families. The existing community centre building will be redeveloped to include kindergarten and Maternal and Child Health Services, meeting the growing demand for kindergarten places in Langwarrin.

The project has a budget of \$8.6M and is funded through the Building Blocks Partnership Agreement with the Victorian Government and Frankston City Council. Construction works have been awarded to the builder, More Building Group Pty Ltd and construction mobilisation has commenced onsite, and the new centre is expected to be officially opened by early 2026.

Frankston Basketball & Gymnastics Stadium Project Update

The tenders for the construction of new Basketball and Gymnastic facility closed on the 18 December 2024 and the tender evaluation is now currently underway.



The project has a budget of \$60 million made up of \$15M contribution from State Government, \$15M contribution from Federal Government and \$30M Council contribution.

Funding agreements are in place with all levels of government confirming contributions to the project. The new stadium will include ten (10) sports courts and the first dedicated community level gymnastics space within Frankston City. Proposed works include:

- A ten (10) court basketball stadium, with six new courts and four existing courts renewed and upgraded.
- A dedicated 1000 sqm gymnastics space including training pit and dedicated gymnastics viewing area.
- New amenities and change rooms to service players and spectators.
- A new Café, merchandising, and reception areas.
- Referees' areas including change facilities.
- Storage provision.
- Shared meeting room, offices, and administration spaces.
- Multi-purpose function rooms overlooking the show court.
- New entry, foyer, circulation, lift and stairs.
- External on grade car parking, car park lighting, landscaping, and pedestrian connections.
- The redevelopment is targeting 5 Star Greenstar Buildings Certification by the Green Building Council of Australia (GBCA).



Ballam Park Improvement works:

Play Space and Landscape Project

- The Ballam Park Play Space project has now been completed and is open and being well used by the community. Stage 1 was completed just prior to Christmas 2022 and Stage 2 completed in mid-2024.

Integrated Water Treatment/Lake Feature Project

- This project incorporates a bio-retention system and ornamental lake at Ballam Park in the north-east precinct adjacent to Karingal Drive and Naranga Crescent. Also included in the project are rain gardens, integrated ornamental lake, landscaping, new picnic shelter and barbecue, jetty, viewing platform, fountain, path connections, seating, LED lighting and sculptural elements.
- Council was successful in obtaining a grant from Melbourne Water for the project due to the environmental and integrated water benefits of the project.
- Construction of the project has now completed and was officially opened in August 2024. The area had been available and enthusiastically used by the community since October 2024.
- Official naming of the pond "Liardert Pond" has been approved and sign will be installed in January 2025. We are still waiting on the approval to name the lake "Balambalam Lake" and that sign will be installed once approval is gained.
- 4 signs as per below were installed in December 2024.





KEY MEETINGS AND ACTIVITIES

During this quarter (October to December 2024) the CEO attended meetings either face to face or virtually. The CEO performed the role of Master of Ceremonies at several significant events during this time. Participating in many internal meetings with staff from across Council is a priority for the CEO.

During this time, Angela Hughes was Acting CEO from 20 December 2024 until 15 January 2025.

- Listed below is a snapshot of the meetings attended by the CEO during this period:
- Weekly meetings with the Mayor covering topics such as Advocacy, Communications, Developers matters and Economic Development, Investment & Activation;
- Participation in the Affordable and Social Housing sub-committee meetings;
- Participation in the Housing Working Group;
- Participation in meetings managed through the Mayor and CEO session format;
- Participation in various meetings with Council's Management Team including discussion on Workplace future planning;
- Participation in joint Manager and Coordinator forum;
- Participation in Corporate Induction program;
- Participation in the Excellence Award Ceremonies;
- Participation in FMAC Coordination Group meetings;
- Participation in the Council's Audit and Risk Committee meeting;
- Participation in Joint State/Local Government Monthly CEO forums;
- Participation in the MAV Metropolitan South Regional meeting;
- Participation in a meeting with the Adviser to Minister Dimopoulos MP;
- Participation in LGPro CEO session;
- Participation in a Ministerial Reception hosted by the VPA;
- Participation in the Frankston Basketball & Gymnastics Stadium Redevelopment Project Advisory Group meeting;
- Participation in a number of meetings with fellow CEO's regarding South-East Melbourne Advanced Waste Processing (SEMAWP);
- Meeting with CEO from Mornington Peninsula Shire Council;
- Meeting with representatives from Frankston Yacht Club;
- Meeting with CEO of Committee for Frankston and Mornington Peninsula;
- Attendance at various Greater South East Melbourne Group (GSEM) meetings involving CEOs;
- Attendance at meeting with McClelland Gallery;
- Attendance at meeting with Vicinity Centres;
- Attendance at meeting with Peninsula Leisure Chair and CEO;
- Attendance at meeting with Mahogany Rise staff;
- Attendance at Arts & Culture staff meeting;
- Attendance at Community Relations staff meeting;
- Attendance at the Multicultural staff lunch function;
- Attendance at the Waste Innovation and Recycling Awards event;



- Attendance at the AGM for Community Support Fund (by ACEO);
- Attendance at the Frankston RSL Remembrance Day Service at Beauty Park Cenotaph;
- Attendance at the declaration of Election event;
- Visits to Council's 43 Davey Street office including working out of the building;
- Visits to the Council's Operations Centre including attending end of year event and working out of the centre;
- MC role conducted at Australia Citizenship Ceremonies hosted by Council;
- MC role at the FHSS Volunteers Christmas lunch;
- Presentation by CEO at the Frankston Rotary Club meeting.

ADVOCACY

In early December, Member for Carrum Sonya Kilkeny MP joined Mayor Bolam, Deputy Mayor Conroy and staff to announce co-funding for the Seaford Child, Youth and Family Centre as part of our Building Blocks Partnership Agreement with the Victorian Government. This is the fourth kindergarten funded as part of the agreement.

Grant Tracking Report

Council regularly applies for State and Federal Government funding through various grant programs available for projects, programs and services delivered by local government. This is also how Council secures the delivery of election campaign commitments. Details on grant applications submitted by Council are publicly available online through Councils Transparency Hub.

Applications made





DETAILS

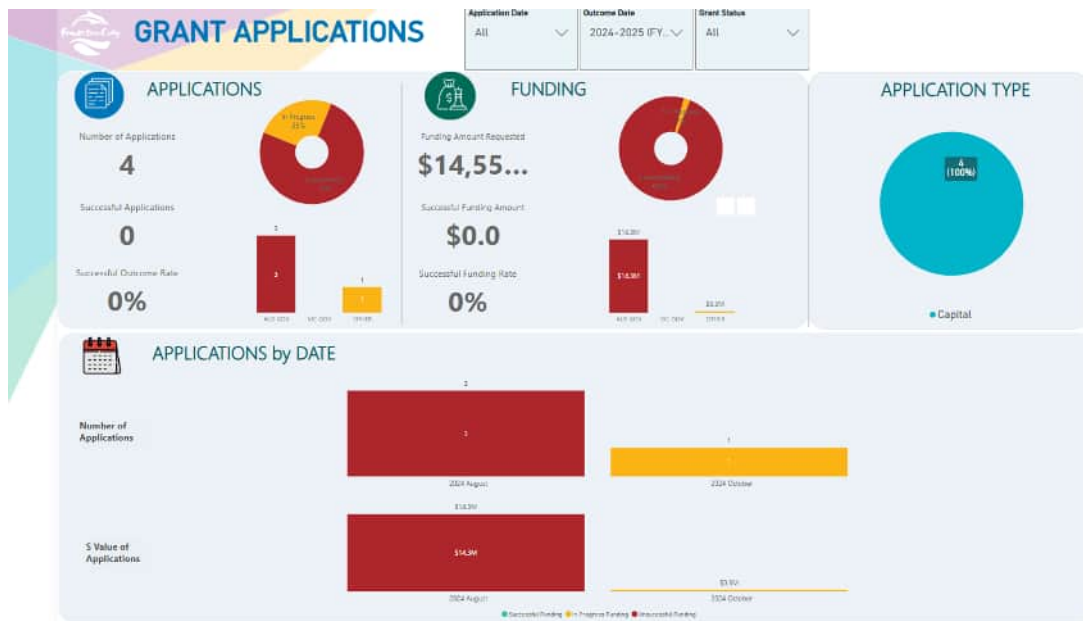
DETAILS of APPLICATIONS

Number of Applications: **9**

Click to go back to Grant

Grant Name	FCC Initiative Name	Funding Amount
Thriving Suburbs Program	Nairn Marr Djambana - Stage 1B	\$4,750,000
Thriving Suburbs Program	Bruce Park Pavilion	\$5,000,000
Thriving Suburbs Program	Len Phelps Pavilion	\$3,500,000
Public Libraries Funding Program 24-25	Frankston City Libraries	\$952,540
Country Football Netball Grants	Baltan East Oval Redevelopment	\$250,000
Engage		\$100,000
VicHealth Growing Healthy Community Grants		\$150,000
FReeZA	FReeZA	\$120,000
VicHealth Growing Healthy Community Grants	VicHealth Growing Healthy Community Grants	\$35,000
Total		\$15,937,540

Outcomes known





DETAILS

DETAILS OF APPLICATIONS

Number of Applications: **4**

Click to go back to Grant

Grant Name	FCC Initiative Name	Funding Amount
Thriving Suburbs Program	Nairn Marr Djambana - Stage 1B	\$4,750,000
Thriving Suburbs Program	Bruce Park Pavilion	\$5,000,000
Thriving Suburbs Program	Len Phelps Pavilion	\$2,500,000
SPW Grant	Frankston Park Kinetic Stadium female friendly change rooms redevelopment	\$900,000
Total		\$14,550,000

Please note: grant report data is accurate at the time of reporting and is subject to change as new information arises.

Council made two submissions to the Federal Government’s new Thriving Suburbs Program which provides funding of between \$500,000 to \$15 million. Unfortunately, the two projects below were unsuccessful.

- Bruce Park Pavilion Redevelopment – Total project cost \$10 million, seeking \$5 million from Federal Government alongside Council.
- Len Phelps Pavilion Upgrade – Total project cost \$5 million, seeking \$2.5 million from Federal Government alongside Council.

Council also provided a letter of support to accompany local Aboriginal group Nairn Marr Djambana in their own application to the program to deliver stage 1b (Gathering Place) of their Masterplan. This was also unsuccessful.

Greater South East Melbourne Group

During this period, meetings were held monthly with the GSEM CEO group enabling opportunities for Frankston to advocate for better outcomes (includes shires of Cardinia and Mornington Peninsula, and the cities of Knox, Casey, Frankston, Greater Dandenong, Kingston and Monash). The vision is for job creation, job retention, future proofing the community and ensuring liveability and sustainability. The CEO is also a member of the newly formed Southeast Airport regional Working Group (part of GSEM), the group will focus on achieving an airport in the Cardinia Council municipality. There were no meetings held during this period.

GSEM launched its Federal election platform in December 2024, Shweta Babbar Director Customer Innovations and Arts represented Council at the launch. This platform document will guide the group during the pending Federal election in 2025 helping to advocate for the region.

Frankston Suburban Revitalisation Board

The FSRB meets quarterly and is co-chaired by the Frankston City Mayor and State Member for Frankston on rotation. The December 2024 was cancelled due to a lack of a quorum, next meeting is scheduled in February 2025.

The latest meeting concentrated on:



- Young Street Action Plan aimed at improving the look, feel and function of Young Street;
- Planning future direction for the Board.

Board members continue to consider the future goal and operations with a new vision drafted along with purpose and activities. The next meeting will look at a draft Action Plan that is in the process of being created.

Update on Community Support Frankston (CSF) Inc. financial support

Community Support Frankston (CSF) is a separate identity to Council and receives Council's support through two dedicated staff members, free of charge use of a Council building and office stationery. The Council's support of this important service is reviewed annual as part of the Council's Budget review process.

AUDIT AND RISK

Homelessness update

The Frankston Zero Executive Group met on 3 December to oversee the implementation of the Frankston Zero project. The Executive Group progressed the governance arrangements for its regional partnership with Mornington Peninsula and reviewed the most recent report on the By-Name-List. Frankston Zero also hosted its second ID and Victorian Housing Register Connect Clinic at Community Support Frankston in November for people experiencing homelessness. This second clinic had a focus on rough sleepers.

The Strategic Housing & Homelessness Alliance met on 29 October 2024 to discuss important matters relating to homelessness and access to safe and affordable housing in Frankston City. The Strategic Alliance heard a presentation from the South East Community Links new Community Connectors initiative to be delivered from Frankston Train Station. New connections were formed between the initiative and Strategic Alliance members as a result. The Strategic Alliance acknowledged that 2024 has seen the end of its 5-Year Strategic Plan, and that the majority of the actions in the plan were achieved.

Audit and Risk Committee update

The Audit and Risk Committee met on 6 December 2024. The agenda included internal audit reviews of Fraud and Corruption Control and Human Resource Practices, an update on the Quarter One performance report and along with risk reports. The next meeting for the Audit and Risk Committee is scheduled for 20 February 2025.

Aged Care Reform

The Commonwealth Government has commenced engaging with Frankston City Council to clarify services to be 'deemed' over to the Support at Home program in 2027. Council currently has a contract in place to deliver community care services to older people until 30 June 2025, this contract has typically been extended each year.

In the two years leading up to the new program there is a new process for receiving funding. Instead of an automatic contract extension, Council will need to apply for funding for the 2025-2027 financial years to continue delivering services. It is anticipated the requirements under this new agreement, including funding and reporting, will align with



the Support at Home program. At this stage officers believe there will be no major changes to funding or the way we deliver services.

Draft legislation for the new Aged Care Act was passed in Parliament in November 2024 and it is now confirmed the legislation will come into effect on 1 July 2025. All aged care providers must comply with this new legislation, regulatory model and the strengthened quality and safety standards.

Another significant part of the reform is the single assessment model; on 9 December 2025, the existing, separate three assessment processes for older people was consolidated into one streamlined assessment model. The new system will provide a single assessment pathway to access all aged care services and this will make it easier for families and carers to navigate and will reduce wait times.

Officers continue to attend workshops, webinars and maintain the Council's Aged Care Road Map to prepare for the upcoming changes.

Update on Kindergarten Reform

The Baden Powell Kindergarten project in Frankston South is now complete and the building was handed over to Council on 9 December 2024. The Quality Assessment and Regulation Division (QARD) inspection was completed in the same week, a report was provided to the service provider and Council with outstanding actions and once completed, service approval will be granted and kindergarten programs will be permitted to operate from the building.

The outcome of the grant funding application for the Seaford Child and Family Centre project was announced by Hon Sonya Kilkenny at the Seaford facility in November. Construction works will be carried out over 2025 with the new facility expected to open in February 2026.

The Langwarrin Child and Family Centre project commenced works in December, construction will be carried out over the 2025 calendar year and is also expected to be ready for kindergarten programs to commence in 2026.

The Kindergarten Infrastructure and Services Plan for Frankston City is currently under review. The Department of Education have provided Council with their data to show expected population and demand projections up to 2036. The KISP estimates future demand for kindergarten places against existing supply at a local area level. It is intended to be used as a tool to support Council, as well as not-for-profit and for-profit kindergarten providers operating in Frankston City, with service planning.

Council engaged a consultant to independently review the data that Council uses for planning to compare with Department of education data. In addition to this, Council is required to provide local context on the way that local communities use kindergarten services. This work is continuing, and plans are in place to meet with the Department of Education KISP Team early 2025.

Agreement on KISP data and local context is required before further Building Blocks Partnership projects can progress.



Emergency – Severe Weather Warning impacts within the Municipality

Following the September Severe weather events affecting the municipality the Emergency Management team, in collaboration with the Operations team has been bringing together data as evidence to substantiate a reimbursement claim under the National Disaster Recovery Funding Arrangements. The claim process is especially onerous and involves before and after photos containing precise locations, detailed invoices and work orders, timesheets, general ledgers, and a great deal of data analysis. Thanks to Emergency Management Officer Kate Griffin for her work in coordinating this claim.

Council has a responsibility to keep the community informed of emergencies and to build emergency preparedness. A new relationship with RPPFM 98.7 which broadcasts across both Mornington Peninsula Shire and Frankston City recently led to a guest spot on breakfast radio for our Coordinator Emergency Management talking about maintaining properties throughout the summer season and having the Vic Emergency app installed on smartphones. RPPFM, grateful for our contribution, has asked that the emergency preparedness chat be a regular feature moving forward.

~ Thank you for taking the time to read this report.

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Executive Summary**12.3 Housing Advisory Committee, Annual Report 2024**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:

4. Well Planned and Liveable City

Level 2:

4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To inform Council of progress made on the Housing Advisory Committee's Work Plan in 2024.

Recommendation (Director Communities)

That Council:

1. Notes the Committee's progress made on its 2024 Work Plan, with the progress of several key projects this year, including:
 - The development of a Draft Affordable Housing Policy, endorsed by Council, to guide efforts in increasing affordable housing supply through planning, advocacy and partnerships. Engagement on this draft policy will occur in early 2025;
 - The expanded support for the Winter Shelter program which provided overnight accommodation and support to people experiencing homelessness. Council funded essential upgrades to buildings, waived permit fees and offered volunteer training, demonstrating its commitment to collaborative solutions;
 - Partnering with Common Cause Australia to develop a values-based messaging guide, equipping Council with strategies to build public support for social and affordable housing through relatable human stories and positive societal framing.
2. Endorses the Committee's Annual Report 2024; and
3. Notes a report back to Council on the Committee's Work Plan for 2025 by no later than April 2025.

Key Points / Issues

- At its meeting on 11 December 2023, Council resolved to:
 1. *Note the Committee's progress made on its Work Plan through the Annual Report 2023;*
 2. *Note the Committee's updated Work Plan for 2024;*
 3. *Note the Committee's amended Terms of Reference and further amends it to reduce the frequency of the Committee Meetings to quarterly;*
 4. *Endorse the Committee's recommendations for action by Council in 2024, as outlined in the Annual Report 2023:*
 - a. *Develop a Draft Affordable Housing Policy;*

12.3 Housing Advisory Committee, Annual Report 2024**Executive Summary**

these actions, eight were completed, eight had progress made and will continue into 2025, and three were not prioritised for resourcing in 2024 and will be deferred to 2025. It should be noted that the 19 actions in the Work Plan were prioritised by level of importance, and all actions there were identified as being of high importance were either completed or had progress made. The details of these activities along with the Committee's learnings and progress made with the implementation of its Work Plan are outlined in the Annual Report 2024 at Attachment A of this Report.

- Quarterly updates on the Committee were provided to Council throughout 2024 in the Governance Matters Council Reports.
- The local government election in 2024 brought about the requirement for the formal appointment of a minimum of three new councillors, including the Mayor, as Councillor delegates to the Committee. Councillor Sue Baker and Councillor Brad Hill were nominated as the Councillor delegates for 2025 at the Council Meeting on 3 December 2024. Consequently, the newly appointed Committee will not meet until early 2025, at which point it will review its current Terms of Reference and Work Plan for 2025.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

The Committee engaged with several external stakeholders throughout 2024 to seek information on a range of issues across the housing continuum to assist with strategic thinking and the implementation of the Work Plan 2024. The Committee also received regular reports on the Strategic Housing & Homelessness Alliance and Frankston Zero.

2. Other Stakeholders

The internal stakeholders that have assisted with the implementation of the Work Plan 2024 include: Strategic Planning; Economic Development; Advocacy & Strategic Partnerships; Procurement, Property & Risk; and Development Services.

Analysis (Environmental / Economic / Social Implications)

The Committee was established to monitor local housing needs, which includes the environment, economic and social impacts of housing. Frankston City's housing needs predominantly relate to its growing and changing population, need for greater housing diversity, attracting the diversity of households that our city needs for a productive local economy and increasing affordable housing for a thriving community.

Increasing housing costs and an unhealthy housing market has contributed to a growing number of households in Frankston City experiencing housing stress and homelessness. Evidence demonstrates that enabling the supply of diverse and affordable housing that is well located to jobs, services and transport would have positive social and economic impacts at both the individual and community level.

Research conducted by SGS in partnership with Housing for All Australians sought to comprehensively identify and monetise the costs of the unmet need for affordable housing. This research found that failure to address the need for subsidised affordable

12.3 Housing Advisory Committee, Annual Report 2024**Executive Summary**

housing contributes to the following costs (foregone benefits): reduced health outcomes; increased incidence of crime and anti-social behaviours; reduced human capital and employment outcomes; decreased productivity and labour market efficiency; and reduced community diversity, inclusion and equity. This research also found that the benefit cost ratio of addressing affordable housing need for Metropolitan Melbourne was 3.4:1. In other words, for every \$1 invested by taxpayers to induce delivery of affordable housing, the community gets \$3.40 back in benefits.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

As an Advisory Committee, the Committee does not have any delegated powers. There are therefore no legal implications associated with this Report.

Policy Impacts

The Committee is strategically aligned with the following Council Plan outcomes and 4-year initiatives:

- 1) A well planned and liveable city: Integrate land-use, planning and revitalise and protect the identity and character of the City
- 2) Community strength: Deliver essential advocacy, support and referral services for residents in need

The Committee's Work Plan 2024 aligned with the following strategic plans: FMAC Structure Plan (adopted); Housing Strategy (in development); Property Strategy (adopted); Economic Development and Skilled Community Strategy (adopted); Safer Communities Strategy (adopted); and Health and Wellbeing Plan (adopted).

Gender Impact Assessments

A Gender Impact Assessment (GIA) for the Committee's Work Plan has not been required as it is not a policy, service or program. GIAs will be conducted as required on policies, services and programs relating to the Work Program, for example the Draft Affordable Housing Policy for which a GIA has been completed.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Committee's Annual Report 2024 has been prepared using information from a range of sources, including the Frankston City Housing Strategy Discussion Paper, id. Housing Monitor, ABS 2021 Census, Australian Institute of Health & Welfare, Frankston Zero, the Frankston City Technical Report for the Affordable Housing Policy prepared by SGS Economics & Planning and an Impact Economics & Policy Report on unmet

12.3 Housing Advisory Committee, Annual Report 2024**Executive Summary**

demand for specialist homelessness services. The annual progress report provided in the Annual Report is derived from the quarterly progress reports that were reviewed by the Committee and shared with Council through the Governance Matters Reports.

Conclusion

The Housing Advisory Committee spent its second year building upon the essential information it gathered during its inaugural year to better understand the housing needs of the Frankston City community and implement its Work Plan. Implementing the Work Plan 2024 has assisted the Committee in its purpose of being an important forum for robust discussion on current and future local housing needs and enable the provision of evidence informed advice and recommendations to Council to further enhance positive local housing outcomes. The Annual Report 2024 provides a robust summary of the Committee's activity from 2024. In acknowledgement of this work, it is recommended that Council endorses the Committee's Annual Report 2024.

ATTACHMENTS

Attachment A:[↓](#) Annual Report 2024

12.3 Housing Advisory Committee, Annual Report 2024**Officers' Assessment****Background**

- The Housing Advisory Committee was established in 2022 to monitor, advocate and provide advice on local housing needs within Frankston City. The Committee functions as a forum to discuss matters relating to local housing challenges and opportunities, consider evidence and emerging trends and provide advice to Council on local housing needs at a strategic and policy level to inform decision-making and the implementation of projects and activities.
- The Committee was established in response to the need to identify opportunities and innovative solutions that facilitate sustainable housing supply to meet the current and future housing needs and respond to the growing housing affordability challenges for the Frankston City community.
- The Committee's Work Plan being reported on in the Annual Report 2024 aligns with the priorities in our Council Plan 2021-2025, FMAC Structure Plan and Health and Wellbeing Plan 2021-2025, striving to advance Frankston City's identity as a liveable city and with safe, secure and affordable housing for everyone.

Issues and Discussion

- At its Council Meeting on 11 December 2023, Council resolved to adopt the Committee's recommendations to Council as follows, actions from which were included in the Committee's Work Plan 2024 and reported on in the Annual Report 2024:

Recommendation 1: Develop a Draft Affordable Housing Policy:

- A Draft Affordable Housing Policy has been developed and was endorsed by Council at the Council Meeting on 9 September 2024 for community engagement following the local government election. The engagement has been scheduled to take place from 21 February to 23 March 2025
- The purpose of the Draft Policy is to provide a Council position and policy framework to guide and facilitate an increase in the supply of affordable housing within Frankston City through Council's management of the local land use planning system, advocacy and partnerships. The implementation of the Draft Policy will assist Council to contribute towards a city where everyone is welcome and has a safe, secure and affordable home.
- The Draft Policy was developed using technical advice from SGS Economics & Planning on the affordable housing need in Frankston City and informed by the extensive community engagement undertaken in 2023 on the Housing Strategy Discussion Paper.

Recommendation 2: Invest in relationship building, collaboration and key messaging:

- Key messages have been completed on the need for affordable housing in Frankston City as part of the Draft Affordable Housing Policy. These will be used to engage with the community and stakeholders on the Draft Policy in from 21 February to 23 March 2025. Key messages are also being developed through the development of the Draft Frankston City Housing Strategy (note, this project is on hold due to the anticipated release of Victorian Government planning reforms and updated flood modelling).
- The adoption of the FMAC Structure Plan has been well promoted by Council throughout 2024, with key messages on the role of Frankston's city centre in

12.3 Housing Advisory Committee, Annual Report 2024**Officers' Assessment**

supporting residential growth and the Structure Plan guiding the type of development Council wants to encourage.

- Frankston Zero formed a regional partnership with Mornington Peninsula Shire to establish 'Frankston & Mornington Peninsula Zero' to improve service coordination and support for people experiencing homelessness across the catchment. Many people experiencing homelessness frequently move across the catchment seeking accommodation with families and friends, caravan parks, rooming houses or to sleep rough. Many supporting organisations work across the catchment and The Salvation Army's entry point for homelessness is also catchment wide. Mornington Peninsula Shire Council has committed funds to engage the required staff to provide service coordination and management of a local By-Name-List to enable the municipality's participation and is advocating to both the State and Federal Governments to commit funding and resources to progress the Functional Zero model locally.

Recommendation 3: Use the audit of vacant government-owned land to identify opportunities for partnership projects:

- The purpose of the vacant land auditing project is to identify surplus public land that is assessed as being suitable for the development of affordable homes to inform planning, decision-making and advocacy.
- During 2024, methodology was developed based on the zoning, planning overlays, size and physical characteristics of the land. An assessment framework was then created to develop a scoring matrix to provide a rating to measure suitability of the land for residential development. This included a walkability analysis to determine accessibility to jobs, services and transport. A purpose-built mapping tool to visually show the walkability analysis was also created in QGIS. To date, around 3,000 vacant properties have been assessed and shortlisting is underway and due for completion in early 2025.
- Council applied to the Federal Government Housing Support Program Grant (HSP - Stream 1 Grant) for a grant to assist with increasing the supply of a broad range of housing choices, including affordable housing options. Unfortunately, this grant was unsuccessful.

Recommendation 4: Develop a community engagement campaign for delivery in 2024:

- Council has partnered with the South East Regional Local Government Charter Group for Homelessness and Social Housing to collaborate with Common Cause Australia to develop a values-based messaging guide for local councils to change the narrative on social and affordable housing and boost community support. The development of the messaging guide included a discourse analysis, focus groups and dial tests. The messaging guide was finalised in mid-2024 and provides information to assist with community engagement.
- The Imagine Frankston website and social media channels were launched in 2024 to promote and increase awareness of the development opportunities available in Frankston City.
- Council published a full-page article in the July-August edition of Frankston City News to acknowledge Homelessness Week. The article highlighted the work of three local homelessness initiatives supported by Council – Frankston Winter Shelter, Frankston Zero and the Community Connect Clinic.

12.3 Housing Advisory Committee, Annual Report 2024**Officers' Assessment**

- Further engagement on Frankston City's local housing needs will be conducted through the Draft Affordable Housing Policy and Draft Housing Strategy in 2025.

Recommendation 5: Continue support for Winter Shelter to deliver an expanded and sustainable program in 2024:

- Frankston Winter Shelter is a local church-based initiative that has been operating over the past three years to provide crisis accommodation over the winter months. Winter Shelter successfully operated in 2024 to provide warm and welcoming overnight accommodation, food for 44 people experiencing homelessness. A total of 44 guests were registered to stay, and of these 30 attended, of which 20 were male, 10 were female, and three were guests returning from previous years.
- Two local churches hosted overnight accommodation, with 160 volunteers from the broader church network supporting the program. Winter Shelter volunteers also participated in free training provided by Council for volunteers with charities supporting people experiencing homelessness or/and in need of emergency relief.
- Council provided financial assistance for the 2024 Winter Shelter program through grants and in-kind support. This included:
 - \$43,250 to Peninsula City Church for construction of an accessible bathroom/shower/toilet, to be constructed ready for 2025 Shelter.
 - \$7,200 to St Anne's Parish Church for a new stove, oven and dishwasher in the kitchen.
 - \$4,000 in grants for professional reports required by churches for the temporary occupancy permit to be approved (however, only \$550 of this was used as the access consultant used by one of the participating churches waived the fee).
 - Waiving the fees for Temporary Occupancy Permits.
- Council also provided workshops for the volunteers to train them in areas that assist with their volunteers work with the guests.

Options Available including Financial Implications

There are no financial implications associated with the report.

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Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community. Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.



Executive Summary

Committee's future outlook for housing in Frankston City



Committee's highlights of the year



Our purpose and objectives

The purpose of the Housing Advisory Committee is to monitor, advocate and provide advice on local housing needs within Frankston City.

Our Committee functions to:

- Provide an important forum for discussion on matters relating to local housing challenges and opportunities within Frankston City.
- Consider qualitative and quantitative evidence and emerging trends relating to current and future local housing needs.
- Provide advice to Council on local housing needs at a strategic and policy level, as per the Council Plan outcome for a well-planned and liveable city.

Objectives

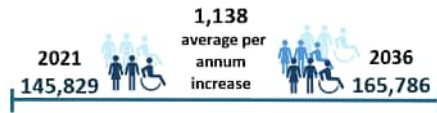
- 1.1 To assist with the monitoring of data on local housing needs, supply and challenges relating to the local housing market.
- 1.2 To assist in the identification of opportunities and innovative solutions that facilitate sustainable housing supply to meet the housing needs of the current and future community within the Frankston City municipality.
- 1.3 To influence change through advocacy on local housing needs within Frankston City, including for a diverse housing mix, very low and low-income earners and people with specific housing needs.
- 1.4 To develop and proactively support partnerships with the Strategic Housing & Homelessness Alliance, federal and state government, government funded agencies, community housing sector, developers and the community to facilitate investment and action that achieves housing outcomes within Frankston City.
- 1.5 To assist in the education of stakeholders on local housing needs within Frankston City.
- 1.6 To advocate for housing options that support local job growth and a skilled workforce to stimulate local economic activity, through the prioritisation of affordable housing for key workers close to where people work.
- 1.7 To provide advice to Council on the use of its property portfolio to meet local housing needs.
- 1.8 To make recommendations to Council on local housing needs of the current and future community within the Frankston City municipality.
- 1.9 To assist in the development of a Work Plan that supports actions to meet the housing needs of the Frankston City municipality; and to define priorities and responsibilities for actions.



Our data dashboard

Homes for a growing and changing population

Our community will have 20,000 more people by 2036, Population projections, VIF 2021

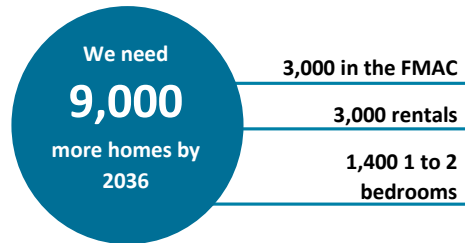
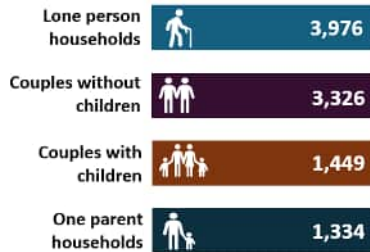


We need more homes to be built each year

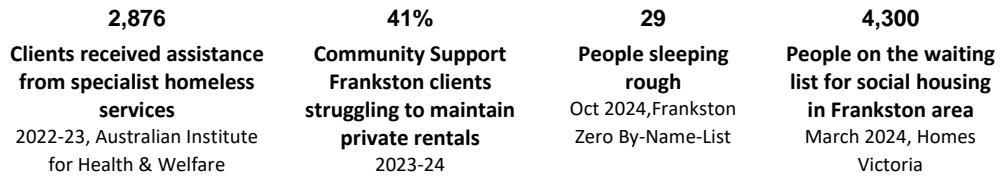
Average number of new dwelling approvals per year and what's needed, ABS 2021



We have increasing demand for smaller dwellings and greater housing diversity, Projected change in households from 2021 to 2036, VIF 2021



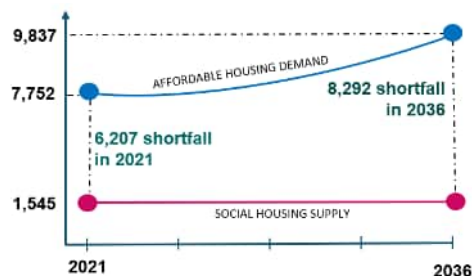
A growing need for housing assistance



A clear and immediate need for more safe, secure and affordable homes

As our population grows, so too does our need for housing assistance – we need over 8,000 more affordable homes by 2036

Affordable housing demand, SGS Economics & Planning



34.2%
Private rental households living in rental stress
.id Housing Monitor (2021 Census)

56.3%
Private rentals affordable for low-income households
2023-24, .id Housing Monitor



Our housing landscape

Frankston City's unique landscapes, vibrant activity centres and diverse neighbourhoods makes it a great place to live. As an established municipality with a good supply of large, detached family homes interspersed with schools, shopping centres, community facilities and open spaces, Frankston City has traditionally been home to families, with high rates of home ownership and a lot of families choosing to remain within the municipality for many years. Frankston City is also an area of great economic diversity with neighbourhoods of medium to high median incomes coexisting alongside pockets of socio-economic disadvantage.

Many young families settle into our more affordable suburbs like Carrum Downs, Skye and Frankston North, while our growing proportion of older residents are particularly found in areas like Frankston South, Langwarrin South, Sandhurst and Seaford.

Frankston City is an area of low-density housing, with only 21% of housing being made up of medium to higher density dwellings. The suburbs of Frankston and Seaford are currently accommodating the highest amount of density due to their activity centres and proximity to services and transport. However, Frankston City is well positioned to provide housing growth in and around the Frankston Metropolitan Activity Centre (FMAC) providing a growth corridor for the South East. With the adoption of Council's FMAC Structure Plan and the FMAC being identified by the Victorian Government for housing growth under its Activity Centre Program, Frankston City is set to become the capital of the South East, serving as a major economic centre, education destination and hub for business, health, culture and innovation.

Factors affecting housing demand in Frankston City

A population that is forecasted to grow and change

Data from the Frankston City Housing Strategy Discussion Paper

- Frankston City is projected to grow by around 20,000 people from 2021 to 2036 (13.6%).
- While couples with children will continue to be a key feature of Frankston City's population, the main projected increases are for single person households, older residents, couples without children and one parent households. Growth is anticipated to be most prevalent in the suburbs of Frankston and Carrum Downs, followed by Langwarrin, Seaford and Skye.
- Frankston City requires an additional 9,000 new dwellings by 2036 to meet this growing population need, with at least 3,000 of these being rental properties.
- Targets set by the State Government indicate that Frankston City needs an additional 36,000 new homes by 2051.



An ageing population, with high concentrations of retirees and older singles

Data from .id profile and .id population forecast

- Our ageing population will play a crucial role in determining housing demand in Frankston City over the next decade, both in terms of retirement living and aged care, and also planning for smaller accessible dwellings to enable this group to downsize.
- The number of older people aged 60 years and over is set to increase by around 5,400 people from 2024 to 2041, by which time its anticipated that this age group will make up a quarter of the total population.
- Older singles aged 65 years an over currently make up 42% of all one person households, and this is set to increase.

A restricted local housing market without urban growth areas

- Frankston City has limited availability of developable residential land, with no significant vacant or underutilised land parcels that could undergo rezoning or renewal for residential development. Outside of the FMAC, the opportunity to increase housing supply is largely restricted to infill development.
- Housing growth in Frankston City needs to be directed to locations where the environmental risk from floods, sea level rise and bushfires is minimised. Climate change induced environmental risks for housing in Frankston City are anticipated to increase in the future.
- Residential development is being constrained by the high construction costs nationally and the upturn in construction company. The national economic conditions are also constraining housing market activity, with high interest rates making borrowing to build homes more expensive.

The national housing crisis with higher rents and lower vacancy rates

- Australia is experiencing a housing crisis resulting from an insufficient supply of affordable housing and an unhealthy housing market. There are many factors contributing to this, including housing supply not keeping pace with population growth, economic pressures from high interest rates, rising construction costs, land for housing being limited and costly, underinvestment in social housing to meet the needs of low-income earners and a lack of policy reforms aimed at alleviating rental pressures in the private market. As a result, there are not enough affordable homes for those who need them.
- Combined with the rising cost of living pressures, the housing crisis has led to increased homelessness, rental stress and overcrowding, with significant social and economic impacts.



A changing housing policy environment

- The Victorian Government is currently introducing extensive housing reforms to address affordability, availability and rental fairness through Plan Victoria and other legislative changes. These include the release of housing targets, unlocking government land for housing, encouraging mixed-use developments, prioritising high density in key activity centres and more tenant protections.
- The FMAC has been identified by the Victorian Government for housing growth under its Activity Centre Program, setting clear expectations for growth and introducing new streamlined planning permit processes.
- The Australian Government has also been introducing housing reforms aimed at addressing affordability, supply and accessibility. This includes the introduction of the Housing Australia Future Fund, National Housing Accord, Housing Support Program and increasing Commonwealth Rent Assistance.

The housing challenge in Frankston City

Accommodating a growing in an established municipality without any urban growth areas

- The need to plan for both an increase in the supply and for a diverse mix of housing types and tenures, densities and price points in order to accommodate different life stages, income levels and community need. If no changes are made to the balance of dwelling sizes over the next decade, it is likely that the housing needs of the future community will not be met.
- Residential development to meet the needs of a growing population places strain on other essential infrastructure and open spaces, which need to be maintained and matched to new community needs to support community wellbeing and liveability.
- Building relationships to manage community expectations alongside the implementation of state government policy reforms that will see increased residential development.
- With land limitations making land costly, it is a challenge to balance investment from the private development sector with luxury properties that maximise profits with the demand for affordable housing and other diverse housing types.

Accommodating population change through greater housing diversity (supply and demand mismatch)

- Frankston City is an established municipality with a predominant housing type of large, detached family homes. While this housing type will continue to be demanded within Frankston City, the changing demographics has created a gap in the housing market for smaller homes to accommodate empty nesters, retirees, singles and couples without children.
- According to the Frankston City Housing Discussion Paper, moving into the future, the housing demand in Frankston City will increasingly be for:



- Smaller dwellings in addition to standard density housing to accommodate young couples.
- Retirement living and aged care to accommodate our ageing population.
- Rentals of all sizes to accommodate diverse needs from young couples, group households and single parent family households.

Attracting the diversity of households that our city needs for a thriving community and productive local economy

- Meeting industry needs for key workers will be an important housing need consideration for Frankston City as it positions itself as the capital of the South East. Key workers perform services that are critical to the functioning of a city and need to be physically present on a work site, and it's desirable for key workers to be located near their workplaces.
- While many key workers from Frankston City's current top occupations can generally afford to rent here, many of these workers cannot afford to buy a home here. Data from the .id Housing Monitor tells us that over the 12 months to June 2024, less than one third of housing available for purchase was affordable for workers in some of the top occupations, including those working in sales, aged and disability services, receptionists, childcare and nursing support and personal care. These workers will be required to commute from outside of Frankston City to buy a home.

Addressing worsening housing affordability

- Rental vacancies are at record lows resulting in less options for renters and greater competition for what is available. Data from SQM Research shows that as of October 2024, the vacancy rate for most suburbs in Frankston City had fallen below 1%, which is lower than the Greater Melbourne average of 1.7%.
- While Frankston City has historically represented one of Metro Melbourne's more affordable areas, as with elsewhere in Australia affordability has been worsening since 2021, with low-income earners bearing the brunt. According to the .id Housing Monitor, of all private rentals listed in Frankston City during the 12 months to June 2024:
 - 3.9% were affordable to very low-income households (dropping to less than 1% for one parent and lone person households).
 - 56.3% were affordable for low-income households (dropping to 10.9% for one parent households and to less than 1% for lone person households).
 - 95.7% were affordable to moderate income households (dropping to 75.4% for one parent households and 7% for lone person households).
- Fuelled by the fall in rental vacancies, average rents have been climbing and increasing the number of households experiencing rental stress. The most recent rental stress data (ABS 2021 Census) provided by the .id. Housing Monitor shows that of the 13,457 households in private rentals in Frankston City, 4,599 (34.2%) were in rental stress, which is higher than the Greater Melbourne average of 26.8%. This increased to 83.8%



for very low-income households and 57.5% for low-income households. This stress was being felt most in the suburb of Frankston (which includes the FMAC).

- While we don't have access to the increases in rental stress within Frankston City since the 2021 Census, Melbourne has been estimated to have experienced a 27.2% increase in rental stress (Impact Economics & Policy Report: Call Unanswered, Unmet Demand for Specialist Homelessness Services; Nov. 2024).
- In 2023-24, Community Support Frankston provided emergency relief and essential supports to 2,843 clients. Of these 28% were seeking assistance for the very first time, and 41% reported that they were struggling to maintain their private rentals due to increasing costs of living and rents.

Addressing the clear and immediate need for more affordable homes (secure and long-term housing solutions)

- Analysis by SGS Economic & Planning shows that 7,752 households in Frankston City are currently in need of housing assistance, representing 14% of all households. Based on the current supply of housing, there is an estimated shortfall of 6,207 affordable homes. This shortfall is forecasted to increase to 8,292 by 2036 should there no increase in the supply of affordable homes.
- Most of this need is for very low-income households, the majority of which do not have access to social housing and are living in private rentals and experiencing moderate to severe rental stress, and smaller households with single persons, single parent families and couples without children.
- A direct consequence of worsening affordability and the inadequate supply of affordable housing is increasing rates of housing stress, lengthy social housing waiting lists and increased risk of homelessness.
- The Victorian Housing Register waiting list for social and affordable housing is long, and as of March 2024 there were a total of 4,300 applicants recorded with a locational preference for the Frankston District.
- The housing crisis and shortage of affordable housing is resulting in an increasing number of people experiencing rental stress. This is increasing the risk of homelessness and service demand for support to stay in secure housing or find a new home. Specialist homelessness services are stretched, and the official figures are not capturing the full extent of unmet demand for help, with services having to close their doors at least once per fortnight, services not being able to answer the phone and struggling to provide emergency accommodation to families with children and young people (Impact Economics & Policy Report: Call Unanswered, Unmet Demand for Specialist Homelessness Services; Nov. 2024).



Addressing the high demand for emergency overnight accommodation (short-term and temporary housing solutions)

- In 2022-23, 2,876 people in Frankston City sought and received assistance from a specialist homelessness service, which is the 7th highest number of clients accessing these services out of the 30 Metro Melbourne LGAs.
- According to Impact Economics & Policy Report, these figures do not capture the increasing complexity of clients being services, or the unmet demand for specialist homelessness services. The lack of long-term housing solutions means clients are being provided with support for longer periods, creating bottlenecks that limit the ability of services to support new clients. This combined with an increasing number of people in need of help means there is not always enough help available, and as a result there are people navigating the risk of becoming homeless without support.
- On census night in Frankston City (2021), there were 785 people estimated as being homeless, while 176 were in supported accommodation. That's only 22.4% of people experiencing homelessness. It should be noted that the 2021 Census was conducted during the pandemic and there were emergency measures in place to accommodate rough sleepers in hotels.
- As of October 2024, there were 29 rough sleepers on Frankston Zero's By-Name-List.
- When people do not have access to emergency overnight accommodation they often have limited and challenging alternatives, like public spaces, cars, abandoned buildings or couch surfing with family or friends.



Our highlights of the year

The Committee met a total of five times during 2024 to consider a range of issues across the housing continuum, from rough sleeping through to private market housing affordability. Three of these meetings were regular Committee meetings, and an additional two meetings were to discuss the development of Council's Draft Affordable Housing Policy. The Committee undertook a site visit to Moorumbina Mongurnallin to learn about a model for social housing being implemented locally by Kids Under Cover in partnership with other agencies. To assist with the implementation of our Work Plan, the Committee received presentations on topics pertinent to achieving the Committee's forward outlook for housing growth that meets community needs and partnerships to deliver high quality and sustainable housing outcomes.

Site visit

Moorumbina Mongurnallin

1 August 2024

The Committee undertook a tour of the newly established Moorumbina Mongurnallin site on McMahons Road Frankston, with Kids Under Cover CEO Stephen Nash.



Moorumbina Mongurnallin was constructed in 2024 on public land to provide homes

for six Aboriginal young people aged 18-21 who are leaving care, with access to a live-in mentor and wrap arounds supports from VACCA (Victorian Aboriginal Child and Community Agency). This project is the first of its kind in Victoria and will provide young people with access to safe and secure homes for up to three years, providing an important foundation for a successful transition to independence. These homes have been developed as part of the Kids Under Cover Village 21 project, and the site was designed with cultural adaptations identified via consultation with Elders and young people.



Presentations

HomeGround Real Estate

Presented by Samantha Gatherum-Goss, Manager

HomeGround Real Estate is a social enterprise real estate agency providing property owners with the opportunity to lease their private rental property at affordable rates and support those at risk of or experiencing homelessness. An overview of HomeGround Real Estate was presented to the Committee, with a focus on its business model to enable property owners to rent their properties at least 10% below the full market rent to provide renters with more affordable private rental options, with the gap claimed by property owners as a tax deduction. For properties being rented at full market rates, all profits are donated to Launch Housing to provide support for people experiencing homelessness. This presentation resulted in the Committee making a recommendation to Council for advocacy action (see details below).

Draft Affordable Housing Policy

Presented by Coordinator Social Policy and Planning

Following on from the Committee's recommendation to Council (endorsed by Council on 11 December 2023), the Draft Affordable Housing Policy was developed and endorsed by Council on 9 September 2024 for community engagement in 2025 once engagement recommences following the local government election.

The purpose of the Draft Policy is to provide a Council position and policy framework to guide and facilitate an increase in the supply of affordable housing within Frankston City through Council's management of the local land use planning system, advocacy and partnerships. The implementation of the Draft Policy will assist Council to contribute towards a city where everyone is welcome and has a safe, secure and affordable home.

The Draft Policy was developed using technical advice provided by SGS Economics & Planning on Frankston City's affordable housing need.

Values Based Messaging Guide, Building Support for Social Housing

Presented by Senior Social Policy and Planning Officer

The purpose of the presentation was to report to the Committee on the progress being made with the community engagement campaign, as per the Committee's recommendation to Council in December 2023. In 2024 this activity has centred on the development of a values-based messaging guide for local councils on boosting support for social and affordable housing.

Frankston City Council is part of the South East Local Government Homelessness & Social Housing Charter Group, which engaged Common Cause Australia to develop a values based messaging guide for local councils on boosting support for social and affordable housing. To do this, Common Cause Australia undertook evidence-based research to better understand public perception and discourse around social and affordable housing and identify values-based messaging that would be most persuasive to lead communities to value the



importance and positive impact of social and affordable housing. The resultant messaging guide was published at the end of 2024 and includes messaging tips to help to build support for social housing amongst persuadable audiences. These include using values and not facts, using relatable human stories and framing social housing as a foundation and not a safety net.

Vacant land auditing

Presented by Coordinator Social Policy and Planning

Following on from the Committee's recommendation to Council, which was endorsed by Council at its meeting on 11 December 2023, the Committee heard a presentation on the progress being made with auditing vacant land to identify land suitable for residential development and may present as opportunities for partnership projects. The presentation providing an overview of the methodology developed to assess the zoning, planning overlays, size and physical characteristics. The assessment framework was also presented, which was created to develop a scoring matrix to provide a rating to measure suitability for development and included a walkability analysis to determine accessibility to jobs, services and transport. A purpose-built mapping tool was also created in QGIS.

Advocacy

Meeting with MPs

Jodie Belyea MP, Paul Edbrooke MP and Paul Mercurio MP

A meeting took place between the Housing Advisory Committee and local MPs on June 28 to discuss housing policy priorities, which included Jodie Belyea MP, Paul Edbrooke MP, and a representative from Paul Mercurio MP's office. A robust discussion took place on the affordable housing need in Frankston City. Council shared data on Frankston City's affordable housing need, the activities being undertaken by the Committee and the development of Council's Draft Affordable Housing Policy. Jodie Belyea MP provided an update on behalf of the Federal Government, including the Housing Australia Future Fund, increase in Commonwealth Rent Assistance and the Help-to-Buy shared equity scheme. Paul Edbrooke MP provided an update on behalf of the Victorian Government, including the Victorian Housing Statement.

Victorian Government

Letter to The Hon. Sonya Kilkenny MP, Minister for Planning, and The Hon. Harriet Shing MP, Minister for Housing

The Committee's recommendation to Council for advocacy to the Victorian Government on incentives to encourage affordable housing was endorsed, and an advocacy letter jointly signed by Mayor Nathan Conroy and Cr Sue Baker was sent to the Hon. Sonya Kilkenny MP, Minister for Planning and the Hon. Harriet Shing MP, Minister for Housing. The advocacy called upon the Victorian Government to proactively promote the benefits to property investors of leasing their properties as affordable private rentals or affordable community



housing through HomeGround and other social enterprises, and to introduce a scheme to provide land tax exemptions for landowners that are providing affordable rental properties on that land through approved property managed providers like HomeGround.

Since this was discussed by the Committee, the Victorian Government announced the introduction of a new land tax exemption from 1 January 2025 for land that is used to provide social and affordable housing along with charity-owned land on which social and affordable housing is developed. This is in addition to a 50% land tax reduction being offered to build-to-rent developments that provide social or affordable housing.

The Hon. Sonya Kilkenny MP has also replied to Council to outline the measures being introduced by the Victorian Government to address housing affordability, including through the Victorian Housing Statement. This measures mentioned included the announcement of restrictions on rent increases between successive fixed term rental agreements to prevent landlords from evicting renters to raise the rent, the banning of rent bidding, the introduction of a Land Coordinator General role function to better utilise state government land including for the delivery of social and affordable housing, and the plan to review and rewrite the *Planning and Environment Act 1987*, which will include the opportunity to explore options for legislative change to further grow the supply of social and affordable housing.

Australian Government

Letter to and meeting with The Hon. Bill Shorten MP, Minister for the NDIS

On recommendation by the Committee, Mayor Nathan Conroy sent a letter to the Hon. Bill Shorten MP, Minister for the NDIS, to advocate for regulatory reforms to provide better support and safeguards for NDIS clients accessing Supported Independent Living accommodation. This advocacy followed reports from services on the exploitation of NDIS clients locally by some NDIS providers. The Mayor and CEO also met with the Hon. Bill Shorten MP and Jodie Belyea MP in Canberra in June to discuss this advocacy issue. Minister Shorten congratulated Council for leading the charge with this advocacy and advised that NDIS reforms were underway were help provide better safeguards, which includes the introduction of a new NDIS service system navigator role.



Our annual progress report




Completed








Progress made, continue to 2025








Not prioritised in 2024, deferred to 2025



ACTION	COMMENTS	STATUS
1 Assist with the monitoring of data on local housing needs, supply and challenges relating to the local housing market		
1.1 Develop a data dashboard to monitor and analyse local housing needs, benchmarked against other municipalities, providing an evidence-base to drive housing outcomes.	<ul style="list-style-type: none"> • In January 2023 Council contracted ID Pty Ltd to deliver the Housing Monitor for four years, providing an online dashboard of place-based data on local housing needs and affordability. The data is updated every six months and is available to the community free of use. • Council is supporting Frankston Zero to collect real time data on rough sleepers through a By-Name-List. Monthly data reports are provided by Launch Housing (all data is de-identified). A snapshot summary of this data is shared on the Melbourne Zero data dashboard. • Council engaged SGS Economics & Planning to undertake a comprehensive analysis of Frankston City's affordable housing need to inform the development of the Affordable Housing Policy. This will be available on the Engage Frankston page. • Homes Victoria is sharing Data Dashboards with local councils to provide LGA data on social housing (for internal use only). 	 Completed




ACTION		COMMENTS	STATUS
1.2	Develop key messages that can be used to engage with key stakeholders to provide a narrative on why Frankston City needs a diverse mix of housing, which includes social and affordable housing, and the outcomes it will achieve. To be completed in early 2024.	<ul style="list-style-type: none"> Key messages have been completed on the need for affordable housing in Frankston City as part of the Draft Affordable Housing Policy. These will be used to engage with the community and stakeholders on the Draft Policy in 2025. Key messages are being developed through the development of the Draft Frankston City Housing Strategy. However, this project is on hold due to the anticipated release of the new Metropolitan Planning Strategy, Plan for Victoria (prepared by the Victorian Government), updates to ResCode in the Frankston Planning Scheme and confirmation of the proposed catchment area surrounding the FMAC Structure Plan that is outlined in the Draft Frankston Activity Centre Plan (prepared by the Victorian Planning Authority). Council, in partnership with Melbourne Water, is also updating flood modelling for the municipality which is not anticipated to be finalised until late 2025. Council published a full-page article in the July-August edition of Frankston City News to acknowledge Homelessness Week. The article highlighted the work of three local homelessness initiatives supported by Council – Frankston Winter Shelter, Frankston Zero and the Community Connect Clinic. 	 <p>Progress made, continue to 2025</p>
2	Identify opportunities and innovative solutions that facilitate sustainable housing supply to meet the housing needs of the current and future community within Frankston City		
2.1	Support the development of a Draft Affordable Housing Policy for community engagement in 2024, to provide a clear Council position to guide and facilitate good social and affordable housing outcomes that align with Council’s strategic priorities, meet local housing needs and fit with the neighbourhood character of the area.	<ul style="list-style-type: none"> A Draft Affordable Housing Policy has been developed and was endorsed by Council at the Council Meeting on 9 September for community engagement following the local government election. The engagement will take place in 2025 once engagement by Council formally recommences. The purpose of the Draft Policy is to provide a Council position and policy framework to guide and facilitate an increase in the supply of affordable housing within Frankston City through Council’s management of the local land use planning system, advocacy and partnerships. The implementation of the Draft Policy will assist Council to contribute towards a city where everyone is welcome and has a safe, secure and affordable home. The Draft Policy was developed using technical advice from SGS Economics & Planning on the affordable housing need in Frankston City and informed by the extensive 	 <p>Completed</p>




		community engagement undertaken in 2023 on the Housing Strategy Discussion Paper.	
2.2	Use the audit of vacant government-owned land to identify opportunities for partnership projects to encourage developments in suitable locations that can accommodate social and affordable housing development. To be explored with Federal and State Governments, developers, Community Housing Organisations and other landowners throughout 2024.	<ul style="list-style-type: none"> The purpose of the project is to identify surplus public land that is assessed as being suitable for the development of affordable homes to inform planning, decision-making and advocacy. Methodology was developed, which included assessment of the zoning, planning overlays, size and physical characteristics. An assessment framework was created to develop a scoring matrix to provide a rating to measure suitability for development and included a walkability analysis to determine accessibility to jobs, services and transport. A purpose-built mapping tool was also created in QGIS. Around 3,000 vacant properties have been assessed to date and shortlisting is underway and due for completion in early 2025. 	 Progress made, continue to 2025
3	Provide advice to Council on the use of its property portfolio and to meet local housing needs		
3.1	Assist with the identification of council-owned sites that could be utilised for social and affordable housing developments or contributions, including key worker housing (for both large projects and small targeted projects).	<ul style="list-style-type: none"> The Property Department applied for a grant on behalf of Council for a Federal Government Housing Support Program Grant (HSP - Stream 1 Grant) with the aim of increasing the supply of a broad range of housing choices, including affordable housing options. Unfortunately, this grant was unsuccessful. Work to identify appropriate Council-owned sites which may alleviate supply-side housing shortages is ongoing. 	 Progress made, continue to 2025
3.2	Contribute to the Developer Prospectus' to support the attraction of partnerships with developers, landowners, and community housing organisations to facilitate developments with affordable housing contributions for key workers.	<ul style="list-style-type: none"> The Property Department has provided content to the Imagine Frankston website and social media channels, which were launched in 2024 to promote and increase awareness of the development opportunities available in Frankston City. The Imagine Frankston website and social media channels acknowledge the challenge that our City is facing with regard to affordable housing, and seeks engagement and feedback from the development sector. 	 Completed

	ACTION	COMMENTS	STATUS
4	Influence change through advocacy on local housing needs within Frankston City, including for very low and low income earners and people with specific housing needs		
4.1	Use the key messages to develop advocacy materials on housing and homelessness for recommendation to Council for adoption into Council's formal Advocacy Strategy.	<ul style="list-style-type: none"> The Housing Advisory Committee's recommendation to Council to advocate to the Victorian Government was endorsed, and a letter jointly signed by Mayor Nathan Conroy and Cr Sue Baker was sent to the Hon. Sonya Kilkenny MP, Minister for Planning and the Hon. Harriet Shing MP, Minister for Housing in June. The advocacy called upon the Victorian Government to proactively promote the benefits to property investors of leasing their properties as affordable private rentals or affordable community housing through HomeGround and other social enterprises, and to introduce a scheme to provide land tax exemptions for landowners that are providing affordable rental properties on that land through approved property managed providers like HomeGround. Following an update from Frankston Zero and the Strategic Housing & Homelessness Alliance on the fraudulent behaviour by some NDIS providers exploiting Supported Independent Living clients, the Housing Advisory Committee recommended for Council to write to the Hon. Bill Shorten MP, Minister for the NDIS, to advocate for regulatory reform to provide better support and safeguards for NDIS clients. A letter was sent to the Minister in June, and the CEO met with the Hon. Bill Shorten MP and Jodie Belyea MP in Canberra. 	 <p>Progress made, continue to 2025</p>
4.2	Support the Youth2 Alliance advocacy campaign and develop a preferred position on: <ul style="list-style-type: none"> Youth crisis accommodation Youth Foyer 	<ul style="list-style-type: none"> The Youth2 Alliance was not convene during 2024 (note, Frankston City Council does not convene this Alliance). 	 <p>Not prioritised in 2024, deferred to 2025</p>

	ACTION	COMMENTS	STATUS
4.3	Advocate for surplus federal and state government and private land to be assessed for its suitability for social and affordable housing developments and be allocated to meeting housing needs.	<ul style="list-style-type: none"> This action will be undertaken once Action 2.2 (vacant land audit) and Action 2.1 (Draft Affordable Housing Policy) have been completed. 	 <p>Not prioritised in 2024, deferred to 2025</p>
4.4	Partner with the Strategic Housing & Homelessness Alliance to advocate to state and federal government on shared advocacy priorities, as appropriate.	<ul style="list-style-type: none"> Both the Committee and Frankston Zero advocated to the Australian Government on the need for better safeguards and regulatory reforms for NDIS clients living in Supported Independent Living accommodation. Launch Housing represented Frankston Zero and other functional zero sites at a meeting with the senior advisor for Hon. Bill Shorten MP, Minister for the NDIS, where it was reported that statutory reforms will be introduced to deter criminal behaviour and a new NDIS service system navigator role is being introduced. 	 <p>Completed for 2024, but action ongoing into 2025</p>
5	Develop and proactively support partnerships with the Strategic Housing & Homelessness Alliance, government agencies, community housing sector, developers and the community to facilitate investment and action that achieves housing outcomes		
5.1	Invest in relationship building and collaboration to guide and facilitate good social and affordable housing outcomes that align with Council’s strategic priorities – engaging with MPs, state and federal governments, developers and institutional investors, community housing providers, service providers and the community.	<ul style="list-style-type: none"> A meeting took place between the Housing Advisory Committee and local MPs for June 28 to discuss housing policy priorities, which included Jodie Belyea MP, Paul Edbrooke MP and a representative from Paul Mercurio MP’s office. A robust discussion took place on the affordable housing need in Frankston City. Council shared data on Frankston City’s affordable housing need, the activities being undertaken by the Committee and the development of Council’s Draft Affordable Housing Policy. Jodie Belyea MP provided an update on behalf of the Federal Government, including the Housing Australia Future Fund, increase in Commonwealth Rent Assistance and the Help-to-Buy shared equity scheme. Paul Edbrooke MP provided an update on behalf of the Victorian Government, including the Victorian Housing Statement. The Property Department has continued to liaise regularly with property developers with the aim of leveraging quality development opportunities within Frankston City and the FMAC (Frankston Metropolitan Activity Centre). 	 <p>Completed for 2024, ongoing to 2025</p>

		<ul style="list-style-type: none"> The Property Council of Australia’s Future Frankston Forum took place on 30 August, with keynote speakers including Mayor Nathan Conroy, Jodie Belyea MP and Rob Adams AM. Council was an event partner for this Forum. 	
5.2	<p>Support the implementation of the Strategic Housing & Homelessness Alliance 5-Year Work Plan and Frankston Zero, where it aligns with the Committee’s objectives.</p>	<ul style="list-style-type: none"> The Strategic Alliance met regularly throughout 2024 to discuss a range of issues, including the need for better safeguards and reforms to protect NDIS clients residing in Supported Living Accommodation, a workshop facilitated by Peninsula Health to consult on the rebuilding and transforming of its mental health and wellbeing crisis services, and building linkages with the new Community Connect program being delivered by South East Community Links from Frankston Train Station. Frankston Zero formed a regional partnership with Mornington Peninsula Shire to establish ‘Frankston & Mornington Peninsula Zero’ to improve service coordination and support for people experiencing homelessness across the catchment. Many people experiencing homelessness frequently move across the catchment seeking accommodation with families and friends, caravan parks, rooming houses or to sleep rough. Many supporting organisations work across the catchment and The Salvation Army’s entry point for homelessness is also catchment wide. Mornington Peninsula Shire Council has committed funds to engage the required staff to provide service coordination and management of a local By-Name-List to enable the municipality’s participation and is advocating to both the State and Federal Governments to commit funding and resources to progress the Functional Zero model locally. 	 <p>Completed for 2024, but action ongoing to 2025</p>
5.3	<p>Support community involvement to promote engagement in local housing issues and encourage community-led solutions.</p>	<ul style="list-style-type: none"> As part of Homelessness Week Frankston Zero facilitated an ID (identification) and VHR (Victorian Housing Register) Connect Clinic held at Community Support Frankston. The initiative, the first in Victoria, was highly successful with over fifty community members registering for support. A diverse range of community service organisations, government departments, community groups and Victoria Police participated in the event. A second smaller ID and VHR Connect Clinic was held in November at Community Support focused on engaging rough sleepers. People with lived experience and community group representatives have been engaged onto the Rooming House Working Group, being coordinated by the Frankston City Strategic Housing and Homelessness Alliance, to improve understanding of the key issues impacting rooming house tenants locally. 	 <p>Progress made, continue to 2025</p>

	ACTION	COMMENTS	STATUS
5.4	Continue to support Winter Shelter to deliver an expanded and sustainable program in 2024, enabling the provision of safe and secure overnight accommodation for people experiencing homelessness and prevention of rough sleeping	<ul style="list-style-type: none"> Winter Shelter successfully operated in 2024 to provide warm and welcoming overnight accommodation, food and other essential supports throughout the Winter months for people experiencing homelessness. Two local churches hosted overnight accommodation, with volunteers from the broader church network supporting the program. Council provided support to the program, including provision of funding to assist with the financial costs incurred by participating churches relating to the required permits and reports. Council has also provided a minor capital works grant to a participating church for the installation of an accessible bathroom and a second church for the installation of an oven to assist with the preparation of food for the program. Council also provided workshops for the volunteers to train them in areas that assist with their volunteers work with the guests. 	 <p>Completed for 2024, ongoing to 2025</p>
5.5	Build partnerships with neighbouring Councils to facilitate opportunities for increases in housing supply.	<ul style="list-style-type: none"> Officers continued to actively participate in the South East Regional Local Government Charter Group for Homelessness and Social Housing, which in 2024 focused on the development of the values based messaging guide for local councils to build support for social and affordable housing. Officers also met regularly with neighbouring councils to strengthen relationships and explore the potential for collaboration opportunities. 	 <p>Progress made, continue to 2025</p>
6	Assist in the education of stakeholders on local housing needs		
6.1	Develop a local community engagement campaign for delivery in 2024 to raise awareness of the anticipated residential growth required to keep pace with population growth and Victorian Government planning reforms and promote the benefits of social and affordable housing.	<ul style="list-style-type: none"> Officers have continued to work in partnership with the South East Regional Local Government Charter Group for Homelessness and Social Housing and Common Cause Australia to develop a values-based messaging guide for local councils to change the narrative on social and affordable housing and boost community support. Following discourse analysis, a series of focus groups, and dial tests, Common Cause finalised the messaging guide in mid-2024. The adoption of the FMAC Structure Plan has been well promoted by Council throughout 2024, with key messages on the role of Frankston’s city centre in supporting residential growth and the Structure Plan guiding the type of development we want to encourage. 	 <p>Progress made, continue to 2025</p>

	ACTION	COMMENTS	STATUS
6.2	Develop case studies on social and affordable housing developments, and who lives there, to provide context to the data and support community engagement activities.	<ul style="list-style-type: none"> This work is anticipated to commence as part of the community engagement for the Draft Affordable Housing Policy (Action 2.1). CHIA Vic has released some case studies on community housing tenants. 	 Not prioritised in 2024, deferred to 2025
7	Advocate for housing options that support local job growth and a skilled workforce to stimulate local economic activity, through the prioritisation of affordable housing for key workers close to where people work		
7.1	Develop an evidence base to demonstrate the housing needs required to attract key workers.	<ul style="list-style-type: none"> The Social Policy & Planning Team engaged SGS Economics and Planning to assist with the development of the Draft Affordable Housing Policy (Action 2.1). SGS have provided Council with an Affordable Housing Background Analysis and Technical Report which includes research with local businesses and data analysis into key worker housing needs. Further analysis on industry needs may need to be undertaken in 2025 should it be required. 	 Completed
7.2	Strengthen relationships with Chisholm, Monash University, Peninsula Health and local businesses to better understand student and key worker accommodation needs.	<ul style="list-style-type: none"> Council officers met with Chisholm and with South East Water during 2024 to identify where and how housing supply may be increased. Discussions are currently in early stages and are ongoing. 	 Progress made, continue to 2025

Executive Summary**12.4 Positive Ageing Action Plan Progress Report (2023-2024)**

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1:	2. Community Strength
Level 2:	2.2 Enrich the lives of older residents and people with disabilities with opportunities to enable participation and independent living

Purpose

To inform Council on the progress against actions in the 2023-2024 Positive Ageing Action Plan.

Recommendation (Director Communities)

That Council:

1. Receives the Positive Ageing Action Plan Progress Report 2023-2024 which targets adults 60 years and older, who make up the fastest growing age group in Frankston City;
2. Notes the importance of the Positive Ageing Action Plan to guide how we deliver programs, services and infrastructure to help older people in the municipality stay connected, supported and engaged – and continue to thrive in older age; and
3. Notes the range of activities undertaken by officers in response to the actions identified in the Positive Ageing Action Plan 2021-2025, which includes the collaborative delivery of the annual Seniors Festival, and the management of the Wingham Park older adult exercise equipment program in conjunction with the research partnership and volunteer program amongst various other initiatives.

Key Points / Issues

- On the 28 June 2021 (CM11), it was resolved that Council:
 1. *Notes the draft Positive Ageing Action Plan 2021-2025 (Action Plan) was placed on public exhibition for a period of 4 weeks with eight (8) submissions received;*
 2. *Notes feedback from submissions received have been incorporated into the final draft of the Action Plan and*
 3. *Adopts the Action Plan.*
- A summary update on the actions and activities against the Positive Ageing Action Plan (PAAP) is provided below (see Attachment A for further details):

Policy domain 1: Stronger Families:

 - 1.1 Active ageing:

The Commonwealth Home Support Program (CHSP) has been regularly monitored to ensure services met or exceeded aged care quality standards. This has been measured through a Plan for Continuous Improvement and by the Project Advisory Group that have been supported by two new staff positions – a dedicated Quality Improvement Officer and an Aged Care Reform Project Officer.

12.4 Positive Ageing Action Plan Progress Report (2023-2024)**Executive Summary**

Social Support Programs as part of CHSP services have been expanded to increase flexibility and its client-centre focus. The Bus Outings program took on feedback from clients and staff to provide a more engaging variety of destinations, which has increased participation rates. Intake processes have been streamlined for Meals on Wheels and Domestic Assistance, creating a more seamless introduction for new clients and resulted in improved timeliness of service implementation.

The Local Connections program continued to be facilitated by locally based organisation, Wellways, to reduce loneliness and social isolation for adults and older adults. They created a user-friendly experience for 60+ year olds seeking social inclusion programs and services.

Positive Ageing continued to improve neighbourhood connection for older adults by supporting targeted neighbourhood- based programs including University of the 3rd Age Frankston (U3AF), activities at Karingal Place Neighbourhood Centre and Wingham Park Older Adult Activity Zone. Programs continued to be promoted through:

- Positive Ageing Together (PAT) Newsletter (over 2200 subscribers)
- Seniors Meet and Greet meetings
- Frankston City News (FCN)
- Peninsula Ethnic Seniors Council (PESC)
- Social media

Positive Ageing also continued to liaise with a range of organisations to provide oversight as lead organisations, ensuring availability and quality of services, including:

- Municipal Association of Victoria (MAV)
- Department of Family Fairness and Housing (DFFH)
- Respecting Seniors Network
- South East Public Health Unit (SEPHU) Regional Expert Advisory Groups (REAGs)
- Ageing Well Network

Community Grants and Positive Ageing continued to support the local network of over 35 senior clubs and groups with grants and operational and governance support. This enabled groups to operate effectively and increased group participation rates.

Positive Ageing continued to deliver capacity building workshops helping to upskill and increase awareness and knowledge of community programs, clubs and groups and services available for older adults.

Frankston City Libraries provided a diverse range of events, including book clubs, digital literacy sessions and author talks. 9759 adults attended over the past year.

The Rapid Response Home Modifications program has been deferred by Peninsula Health as they do not have capacity to reinstate program at this time.

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- 1.2 Resilient families and individuals:

Positive Ageing continued to support Local, State and Federal International Campaigns, including World Elder Abuse Awareness Day, Dying to Know Day, Frankston Seniors Festival, Older Persons Awareness Day, 16 Days of Activism and Loneliness Awareness Week, to promote respect and inclusion for older adults. These events explored the role of local government in facilitating conversations in the community and increasing awareness of services and supports available. Local grief and bereavement services continue to be promoted through various communication channels.

- 1.3 Respectful relationships:

Positive Ageing continued to promote elder abuse awareness in the community. This included financial information sessions, intergenerational projects, advanced care and future planning information sessions. The Age Friendly Ambassadors continued as an advocacy body for Council decisions and strategies, ensuring the needs of older people are heard and promoting a culture of inclusion of respect. Local senior clubs and groups continued to participate in the Frankston Seniors Festival, hosting events and using it as a platform to showcase their contribution to the broader community and the vital role they play in keeping older adults active, connected and thriving.

Policy domain 2: Community Strength:

- 2.1 Social inclusion and engagement:

Positive Ageing collaborated with Peninsula Health and Mornington Peninsula Shire to update the Keeping Active Directory. This included physical activity options, Council services, essential health services, senior social groups and volunteering opportunities across both municipalities.

Mini Frankston City increased the number of members who are over 60 years old, creating a more representative community panel for the Community Vision/Council Plan deliberative engagement. Recruitment strategies continue to be updated and improved to increase engagement with older adults.

- 2.2 Volunteering:

Volunteering Frankston continued to provide training and networking sessions to local groups and organisations to assist them to support and engage with volunteers, including an Introduction to Volunteering session. Volunteering opportunities both within Council and in the broader community continued to be promoted through all communication channels.

Family Health Support Service (FHSS) continued to focus on implementing a new and more efficient Volunteer Management System, recruiting and supporting existing volunteer base for essential Meals on Wheels/Bus Outings funded service.

- 2.3 Vibrant community:

Positive Ageing delivered the month long 2024 Frankston Seniors Festival, offering 115 events, with over 100 events offered free of charge. A total of 2710 people attended, and a diverse program was delivered including live music, dance performances, art exhibitions, day trips, multicultural events. Positive Ageing continued to partner with local senior clubs and groups to host events during the Seniors Festival, showcasing leaders in the community and increasing civic participation among older adults.

12.4 Positive Ageing Action Plan Progress Report (2023-2024)**Executive Summary**

Positive Ageing continued to advocate for transport to and around Council run event sites for older people. The Community bus continues to transport older adults to local clubs and groups, libraries, local shops and exercise centres, helping keep older adults connected and active in the community.

- 2.4 Accessible community infrastructure:

The Age Friendly Ambassadors continued to be consulted regarding relevant infrastructure projects and Council strategies, ensuring the needs of older adults are captured. The Age Friendly Ambassadors were promoted as an advocacy group, increasing visibility in Council for community engagement opportunities to ensure the needs of older adults are addressed, including the planning and development of buildings and facilities in line with relevant codes and regulations.

Policy domain 3: Safe community:

- 3.1 Affordable housing mix:

The housing needs of older residents have been considered in the development of the Affordable Housing Policy and Housing Strategy. Council has advocated for regulatory reforms to provide better safeguards for NDIS clients accessing Supported Independent Living accommodation, which includes older adults. Housing and homelessness services have been promoted through varied communication channels to the broader community.

- 3.2 Safe design:

Wingham Park Older Activity Space, designed and delivered in partnership with The National Aging Research Institute (NARI) continues to be managed and maintained to ensure its accessibility and safety for use by older adults. Council continues to support the Wingham Park Senior Exercise Champions that run weekly exercise classes for the community at the site with additional promotions and social occasions throughout the year to engage new users.

- 4.1 Communication and transport connectivity:

Positive Ageing and Family Health Support Services continue to advocate and collaborate with all local community transport providers such as Peninsula Transport Assist. Information sessions and capacity building workshops including financial information sessions, advanced care planning sessions, community service information sessions, community grant workshops, governance workshops and volunteering information sessions, have been delivered in collaboration with Community Grants and Volunteering Frankston, helping to inform and empower older community members and local senior clubs and groups.

Frankston City Libraries had an increase in WIFI usage, with 9103 sessions undertaken by the community and continues to explore ways to increase the awareness of this offering. To increase accessibility and inclusivity, Positive Ageing continues to communicate through multiple channels of high, medium and low technology communication approaches. This includes printed material, such as newsletters, brochures, flyers and the annual Seniors Festival program, enabling access to older residents with limited technology access or knowledge.

12.4 Positive Ageing Action Plan Progress Report (2023-2024)**Executive Summary****- 4.2 Skilled workforce:**

Information relating to increasing skills, knowledge and employment opportunities have been featured in editions of the Positive Ageing Together (PAT) newsletter. Capacity building opportunities relating to employment continue to be promoted in the PAT Newsletter and Senior Meet and Greet Meetings.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

The National Ageing Research Institute (NARI) provided additional funding and consultation to design Wingham Park Older Activity Zone, Frankston's first older adult play space.

Peninsula Health has partnered with Frankston Council through the Rapid Response Home Modifications Program, allowing vulnerable clients to get essential home modifications while awaiting an assessment.

Positive Ageing has partnered The Push and Embrace, both Not-for-Profits (NFTs) to deliver 'Songs for You,' an intergenerational project helping to connect older adults with younger people through song writing.

Positive Ageing collaborates with Peninsula Health, Better Place and Mornington Peninsula Shire to form the Respecting Seniors Network, holding events and distributing information to help increase awareness and prevent elder abuse.

Positive Ageing collaborates with Mornington Peninsula Shire and Services Australia to form PESC, functioning as a forum for discussion for issues affecting culturally and Linguistically Diverse (CALD) groups across Frankston and Mornington Peninsula.

Positive Ageing continues to partner with MAV and is an active member of the Positive Ageing Network (PAN).

Council's Age Friendly Frankston Ambassadors provide comments, feedback and advice for a wide range of Council projects, programs and services.

2. Other Stakeholders

The Positive Ageing Action Plan is being implemented collaboratively across Council. Internal stakeholders were consulted on progress and status of the actions.

Internal stakeholders include:

- Community Strengthening
- Family Health Support Services
- People and Culture
- Building and Facilities
- Arts and Culture
- Frankston City Libraries
- Policy, Planning & Environmental Strategies

12.4 Positive Ageing Action Plan Progress Report (2023-2024)**Executive Summary**

- Operations
- Community Engagement
- Customer Service

Analysis (Environmental / Economic / Social Implications)

The Positive Ageing Action Plan has continued to guide Frankston Council's delivery of services, programs and infrastructure that support connections and engagement for residents aged over 60 years.

Ongoing engagement with older people through programs and services has provided insights into shifting priorities, the recognition of emerging needs and improvements to Council's service delivery.

The Positive Ageing Action Plan as adopted remains highly relevant and responsive to the needs of the Frankston community and will continue to be delivered as outlined. The Plan will be updated in 2025 as part of a broader Diversity and Inclusion Action Plan.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There no legal issues associated with the report.

Policy Impacts

The PAAP exists in conjunction with relevant legislation and Councils other key internal and external policies, plans and strategies.

Gender Impact Assessments

A gender impact assessment will be completed when this Plan is renewed through the new Diversity and Inclusion Action Plan.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the continued delivery of actions within the Positive Ageing Action Plan 2021-2025.

Conclusion

The Positive Action Plan 2021-2025 continues to provide strategic direction for a whole-of-Council approach to ensure Frankston City is an accessible, safe and age-friendly city for people aged 60 and over.

12.4 Positive Ageing Action Plan Progress Report (2023-2024)

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) 2023-24 Progress against the Positive Ageing Action Plan



Positive Ageing Action Plan Progress Report 2023-2024 Attachment A

Community Building Outcomes Framework (CBOF)				
Policy domain 1: Stronger Families				
Sub Outcome	Action	Sub Actions	2023/24 Progress Comment	Status
1.1 Active ageing	1.1.1 Continue to deliver high quality support programs for eligible residents.	a. Continue the delivery of the Rapid Response Home Modifications Program in partnership with Peninsula Health to fast-track installation of in-home safety rails for frail older adults	This project is reliant on Peninsula Health Occupational Therapist referrals to proceed so has been deferred. Peninsula Health have advised that at this time they do not have capacity to reinstate program. Waiting on Peninsula Health to see if any availability has opened up to resume program.	Deferred
		b. Ensure Commonwealth Home Support Program (CHSP) services meet or exceed Aged Care Quality Standards at all times (consider CHSP/Home and Community Care (HACC) services meet or exceed relevant funding quality guidelines and standards) aligned with Council Plan, including delivery of Aged Services in accordance with contractual agreements	A dedicated 'Quality Improvement Officer' and 'Aged Care Reform Project Officer' support Coordinators and FHSS Manager to monitor service standards and activities to ensure adherence to Aged Care Quality Standards. This is measured through our Plan for Continuous Improvement, and Project Advisory Group 'Project on a Page (POAP)'. Coordinators have met regularly to review feedback, incidents and surveys, with actions identified for continuous improvement.	Ongoing



1.1 Active ageing (Continued)	1.1.1 Continue to deliver high quality support programs for eligible residents (Continued)	c. Ensure trained and qualified Council staff meet the requirements of their role	<p>Recruitment processes and position descriptions outline relevant qualifications and licensing requirements for all roles.</p> <p>Department Manager, along with Compliance Officer and Leadership team conducted a review of the compliance requirements specific to each role.</p> <p>Annual Performance Development Plans ensure all team members maintain competency by attending professional development opportunities relevant to their roles.</p>	Ongoing
		d. Expand existing Social Support Programs for individuals through the CHSP to increase flexibility and client-centred focus	<p>Bus Outings program provides an engaging variety of destinations taking on feedback from clients/staff. Feedback collated direct from clients indicates that this variety meets their needs and takes in suggestions from clients on destinations. Hours of output are close to meeting target for funded service. Improved monitoring of existing clientele that are not participating has increased participation rate to an average of 68% over last quarter.</p>	Ongoing



1.1 Active ageing (Continued)	1.1.1 Continue to deliver high quality support programs for eligible residents (Continued)	e. Improve mechanisms to increase consumer informed and person- centred service delivery	The use of 'Pathway' to capture all client feedback, to monitor trends, and respond effectively to clients concerns and preferences regarding the care they receive. A revision of our Intake processes has improved the timeliness of implementing services such as Meals on Wheels and Domestic Assistance creating a more seamless introduction for new clients.	Ongoing
		f. Strengthen triage and social scripts referrals pathways to support a user-friendly experience for 60+ year olds seeking social inclusion programs and services.	Local Connections continues to be facilitated by Wellways, with the program purpose to reduce loneliness and social isolation for adults and older adults.	Ongoing
	1.1.2 Seek funding to expand community connections, social scripts and age strong programs to meet increasing demand.	Improve neighbourhood connection for older adults through targeted neighbourhood- based programs and initiatives for older adults	The Positive Ageing supported targeted neighbourhood- based programs including University of the 3rd Age Frankston (U3AF) activities at Karingal Place Neighbourhood Centre. The Positive Ageing Team also promoted Wingham Park Older Adult Activity Zone and the Senior Exercise Champions who ran regular sessions, through PAT, Seniors Meet and Greet meetings, Frankston City News (FCN), PESC and social media.	Ongoing



1.1 Active ageing (Continued)	1.1.3 Identify and address emerging in-home services gaps to enhance Councils capacity to support	a. Continue to liaise with State Government, Municipal Association of Victoria (MAV) and local service networks for local government to continue to provide an oversight as lead organisation in local communities, ensuring availability and quality of service	Positive Ageing continued to liaise with MAV, DFFH, Respecting Seniors Network, SEPHU Regional Expert Advisory Groups, Ageing Well Network to provide oversight as lead organisations ensuring availability and quality of services.	Ongoing
		b. Identify and address emerging in-home services gaps to enhance Councils capacity to support individual ageing in place needs	Family Health Support Services continued to seek feedback from clients regarding their preferences and needs for services, helping to improve services and address in-home services gaps.	Ongoing
	1.1.4 Ensure a collaborative approach across Council to identify and address any emerging community and program gaps in supporting the needs of older adults	a. Collaborate with the Neighbourhood House Network in Frankston to inform centre programming to best meet the ongoing and emerging needs of older adults	Neighbourhood House Networks regularly promoted programs and activities through the Positive Ageing Together (PAT) newsletter and directly to local Seniors Clubs and Groups, providing the opportunity for feedback for programs to best meet the ongoing and emerging needs of older adults.	Ongoing
		b. Improve neighbourhood connection for older adults through targeted neighbourhood based programs and initiatives for older adults	Positive Ageing continues to support targeted neighbourhood- based programs including University of the 3rd Age Frankston (U3AF) activities at Karingal Place Neighbourhood Centre, including Chatty Cafe. Positive Ageing continues to implement the	Ongoing
		b. Improve neighbourhood connection for older adults through targeted neighbourhood based programs	Wingham Park Older Adult Activity Space and Senior Exercise	



1.1 Active ageing (Continued)	1.1.4 Ensure a collaborative approach across Council to identify and address any emerging community and program gaps in supporting the needs of older adults (continued)	and initiatives for older adults (continued)	Champion program, with free exercise classes being held weekly.	
	1.1.5 Encourage broader participation for older adults at community programs, group's events and services that promote physical and mental wellbeing.	a. Encourage broader participation at community programs, groups and services including Men's Sheds, Pot Luck Programs, Seniors Groups and Service Clubs	Positive Ageing and Community Grants continue to support senior clubs and groups with grants, operational and governance support, enabling groups to continue to operate effectively and have a welcoming and inclusive atmosphere, increasing participation from the broader community. Positive Ageing has hosted multiple capacity building workshops and information sessions, including a financial information session and a grant writing workshop, helping to upskill and increase awareness and knowledge of community programs, clubs and groups and services available, for older adults.	Ongoing
		b. Explore flexible use opportunities for Council's sporting pavilions and community centres to enable use by seniors groups and others during 'down time' (off season)	This project continues to be developed in being able to offer sporting pavilions for community use	Ongoing



<p>1.1 Active ageing (Continued)</p>		<p>c. Increase access to existing programs and classes run by the library service, in particular those relating to technology skill development</p>	<p>9759 adults have attended an event in the library this year across a diverse offering, including book clubs, digital literacy sessions and author talks. The events are promoted across a number of channels including the Frankston City News, which is delivered to houses across the city.</p>	<p>Ongoing</p>
<p>1.2 Resilient families and individuals</p>	<p>1.2.3 Support local, State, Federal or international campaigns to promote respect and inclusion for older adults</p>	<p>Support local, State, Federal or international campaigns to promote respect and inclusion for older adults</p>	<p>Positive Ageing along with Mornington Peninsula Shire held an event for "Dying to Know" Day" and participating in the Dying to Know Network, which explored the role of local government in facilitating conversations in the community about death and dying. Frankston South Community and Recreation centre hosted Death Cafes, creating an informal environment for participant to increase their knowledge and skills about services and processes for advanced care planning.</p>	<p>Ongoing</p>



1.3 Respectful relationships	1.3.1 Work in partnership with local organisations to deliver and promote elder abuse awareness	Work in partnership with local organisations to deliver and promote elder abuse awareness	Positive Ageing continues to partner with the Respecting Seniors Network, Services Australia, Better Place and Mornington Peninsula Shire and PACE to deliver and promote elder abuse awareness in the community through financial information sessions, intergenerational projects, advanced care and future planning information sessions and promoting local services available through PAT newsletter, Senior Meet and Greet and community events.	Ongoing
	1.3.2 Deliver innovative programs to strengthen community capacity to build respectful relationships	Participate in all relevant projects emerging through Council's Emergency Management Recovery Committee	Community Care team members have participated in a range of activities to support our clients, increasing our preparedness in supporting our vulnerable clients in emergencies. As examples - All Community Care mobile telephones and mobile devices have the "VicEmergency App" installed, Team Meetings featured scenarios in supporting clients in emergencies, and all active clients were provided with an "Emergency Preparedness" booklet, and letter regarding Heat Health in the lead up to summer 2023-24.	ongoing



1.3 Respectful relationships (continued)	1.3.3 Promote a culture of inclusion and respect amongst older adults within Frankston	Promote a culture of inclusion and respect amongst older adults within Frankston	Positive Ageing continues to promote the Age Friendly Ambassadors as an advisory body for Council decisions and strategies, ensuring the needs of older people are heard and promoting a culture of inclusion. Positive Ageing continued to involve local senior clubs and groups in Seniors Festival to host event and showcase their contribution to the broader community and the vital role they play in keeping older adults active, connected and thriving.	Ongoing
Community Building Outcomes Framework (CBOF)				
Policy domain 2: Community Strength				
Sub Outcome	Action	Sub Actions	2023/24 Progress Comment	Status
2.1 Social Inclusion and Engagement	2.1.1 Maintain and promote a Community Services Directory for older residents, NFPs and service providers	Maintain and promote a Community Services Directory for older residents, NFPs and service providers	Positive Ageing collaborated with Peninsula Health and Mornington Peninsula Shire to update the Keeping Active Directory. This included physical activity options, Council services, essential health services, Senior Social Groups and volunteering opportunities across both municipalities.	Completed
	2.1.2 Deliver formal and informal supports	Promote intergenerational planning across Council to increase positive connection between the generations	Positive Ageing and the respecting Seniors Network have delivered programs to increase positive connections between generations.	Ongoing



2.1 Social Inclusion and Engagement (Continued)	2.1.5 Support local seniors clubs and groups to promote a welcoming environment which encourages a positive first experience for new and prospective members	a. Ensure older people have the opportunity to provide feedback relating to the library service to ensure it meets their needs	The community can provide feedback across a number of channels including paper feedback forms, via the library website and email. Requests for collection items are also reviewed for consideration, to be added to the library collection. All feedback is responded too, as requested by the community member.	Ongoing
		b. Ensure the continued representation of older adults on Council's Mini Frankston City community panel	We have increased the number of members over the age of 60 on Mini Frankston City in the past quarter to 97. This is slightly lower than representative of the broader community (compared to 2021 census data), but has ensured that we've been able to recruit a representative community panel for the Community Vision/Council Plan deliberative engagement.	Ongoing
		c. Implementation of Frankston Council's Community Engagement Framework to ensure older people are engaged in Council decisions that affect them	Framework is in place and to ensure participation of older adults.	Ongoing
		d. Strengthen the Age Friendly Ambassador program and promote their involvement in Council consultations as a representative voice for older adults in the community	Positive Ageing continues to promote the Age-Friendly Ambassador program as a reference group for Council consultations, functioning as a representative voice for older adults in the community. Involvement has also extended to additional committees and networks including Dying to Know Network and Respecting Seniors	Ongoing
		d. Strengthen the Age Friendly Ambassador program and		



2.1 Social Inclusion and Engagement (Continued)	2.1.5 Support local seniors clubs and groups to promote a welcoming environment which encourages a positive first experience for new and prospective members (continued)	promote their involvement in Council consultations as a representative voice for older adults in the community (continued)	Network initiatives and projects.	
		e. Raise awareness and continue to support local seniors clubs and groups to promote a welcoming environment which encourages a positive first experience for new and prospective members	Positive Ageing and Community Grants continue to support senior clubs and groups with grants, operational and governance support, enabling groups to continue to operate effectively and have a welcoming and inclusive atmosphere, increasing participation from the broader community as well as strengthening relationships between groups, enabling them to support each other.	Ongoing
		f. Re-establish and expand the Community Connector Volunteer Program and continue the partnership with local clubs, groups and neighbourhood houses.	Project deferred due to delay in implementation of new Support at Home program that will impact our Department activities in Aged Care. Focus has been on implementing new Volunteer management system, recruiting and supporting existing volunteer base for essential Meals on Wheels/Bus Outings funded service.	Deferred
2.2 Volunteering	2.2.1 Identify and promote new and existing volunteering opportunities for older adults within and external to Frankston City Council	a. Explore opportunities to develop a home social visiting volunteer program through Family Health Support Services (e.g. MAV's casserole club)	Project deferred due to delay in implementation of new Support at Home program that will impact our Department activities in Aged Care. Focus has been on implementing new Volunteer management system, recruiting and supporting existing volunteer base for essential Meals on	Deferred
2.2 Volunteering (continued)	2.2.1 Identify and promote new and existing	a. Explore opportunities to develop a home social visiting volunteer program through Family Health Support Services	Project deferred due to delay in implementation of new Support at Home program that will impact our Department activities in Aged Care. Focus has been on implementing new Volunteer management system, recruiting and supporting existing volunteer base for essential Meals on	Deferred



	volunteering opportunities for older adults within and external to Frankston City Council (continued)	(e.g. MAV's casserole club) (continued)	Wheels/Bus Outings funded service.	
		b. Identify and promote new volunteering opportunities for older adults available within Frankston City Council service areas	Positive Ageing, Volunteering Frankston and L2P continue to promote volunteering opportunities for older adults including Wingham Park Senior Exercise Champions, Age Friendly Ambassadors, MOW and L2P.	Ongoing
		c. Showcase local volunteer opportunities and informing the community of pathways to become a volunteer	Local volunteer opportunities and positions descriptions are showcased in the Frankston Library in the Volunteering Frankston Section, with flyers advising of pathways to become a volunteer.	Ongoing
	2.2.2 Build the capacity of local groups and organisations to engage and encourage participation of older adults in volunteering	a. Build the capacity of local groups and organisations to engage and encourage volunteers, including older adults	Training and networking sessions have been provided by Volunteering Frankston to local groups and organisations to assist them to support and engage with volunteers. An Introduction to Volunteering Session was held to encourage older adults to become volunteers.	Ongoing
2.3 Vibrant Community	2.3.1 Continue to deliver the expanded (month long) Seniors Festival, offering accessible, inclusive and diverse events and activities for older adults living in Frankston City	a. Continue to deliver the expanded (month long) Seniors Festival, offering accessible, inclusive and diverse events and activities for older adults living in Frankston City	Positive Ageing delivered Seniors Festival 2023 offering 115 events, with over 100 events offered free of charge. A total 2710 people attended, and a diverse program was delivered including live music, dance performances, art exhibitions, day trips, multicultural events and interactive workshops. For the first time we included a specific LGBTIQ+ event for the community.	Ongoing
2.3 Vibrant Community (continued)	2.3.1 Continue to deliver the expanded (month long)	a. Continue to deliver the expanded (month long) Seniors Festival, offering accessible, inclusive and diverse events and activities for older adults living		



	Seniors Festival offering accessible, inclusive and diverse events and activities for older adults living in Frankston City (continued)	in Frankston City (continued)		
		b. Create platforms for mature and established community leaders and change makers to inspire increased civic participation among older adults	Volunteering opportunities are continually promoted to the community including Community Champion roles, such as the Wingham Park Senior Exercise Champions and advisory committee roles including the Age Friendly Ambassadors. Additionally, Positive Ageing continues to partner with local senior clubs and groups to host events during the Seniors Festival, showcasing leaders in the community and increasing civic participation among older adults.	Ongoing
	2.3.2 Leverage Seniors festival, U3A opportunities and Libraries engagement programs to: Offer community education sessions Enhance community connectivity and programs	Advocate for the provision of transport to and around Council run event sites for older adults	Positive Ageing continues to advocate for transport to and around Council run event sites for older people. The Community bus continues to transport older adults to local clubs and groups, libraries, local shops and exercise centres, helping keep older adults connected and active in the community.	Ongoing
2.4 Accessible community infrastructure	2.4.1 Ensure all (new and ageing) Council facilities are accessible	a. Ensure Positive Ageing are involved in relevant infrastructure projects to ensure they are planned to meet the needs of an ageing community	Positive Ageing continues to promote consultation with the Age Friendly Ambassadors regarding relevant infrastructure projects and Council strategies, ensuring the needs of older adults are captured.	Ongoing



2.4 Accessible community infrastructure (continued)	2.4.1 Ensure all (new and ageing) Council facilities are accessible (continued)	b. Ensure the needs of older adults are recognised in the planning and development of buildings and facilities in line with relevant codes and regulations	The Positive Ageing Team promoted consultation with the Age Friendly Ambassadors to ensure that the needs of older adults are considered in the planning and development of buildings and facilities in line with relevant codes and regulations.	Ongoing
<p>Community Building Outcomes Framework (CBOF) Policy domain 3: Safe Community</p>				
Sub Outcome	Action	Sub Actions	2023/24 Progress Comment	Status
3.1 Affordable housing mix	3.1.1 Identify and advocate for social and affordable housing solutions to address emerging accommodation gaps for older adults	a. Advocate for the increased provision of social and affordable housing in Frankston which meets the needs of older adults	The housing needs of older residents are being considered in the development of the Affordable Housing Policy and Housing Strategy, both of which have had Gender Impact Assessments completed. Drafts of these documents will be released for community engagement during 2024-2025.	Ongoing
		b. Monitor the rates of older adult homelessness and advocate for targeted housing solutions for this cohort	The housing needs of older adults are being considered in the development of the Affordable Housing Policy and Housing Strategy.	Ongoing
		c. Promote housing and homelessness services available in the community for older adults	Housing and homelessness services have been collated in directory and promoted through Positive Ageing Together Newsletter. Local service providers that provide housing services, crisis services and emergency relief services are engaged through Seniors Meet and Greet meeting and Respecting Seniors	Ongoing
		c. Promote housing and homelessness services available in the community for older		



3.1 Affordable Housing Mix (continued)	3.1.1 Identify and advocate for social and affordable housing solutions to address emerging accommodation gaps for older adults (continued)	adults (continued)	Network event and projects, increasing awareness and access in the community, for older adults.	
		d. Provide local level leadership with key stakeholders to improve housing opportunities for older adults in the municipality	The housing needs of older residents are being considered in the development of the Affordable Housing Policy and Housing Strategy, the drafts for which is due to be provided in 2024-25 for community engagement. Council has also advocated for regulatory reforms to provide better safeguards for NDIS clients accessing Supported Independent Living accommodation, which includes older adults. This advocacy included a meeting that took place in June between the Mayor, CEO and the Hon. Bill Shorten MP.	Completed
3.2 Safe Design	3.2.1 Ensure parks, reserves, outdoor spaces and the Frankston foreshore are accessible and safe for use for older adults within the community	Ensure parks, reserves, outdoor spaces and the Frankston foreshore are accessible and safe for use for older adults within the community	Council continues to maintain Wingham Park Older Adult Activity space, outdoor spaces and reserves to ensure it remains accessible and safe for use for older adults. The Positive Ageing Team promoted consultation on Council decisions with the Age Friendly Ambassadors to ensure the needs of older adults were recognised.	Ongoing
3.2 Safe Design (continued)	3.2.2 Provide accessible adult play spaces in parks	Establish an Adult Playspace within the Frankston Municipality	Wingham Park Older Adult Activity Space has been established. Wingham Park Senior Exercise Champions have been recruited and weekly exercise	Completed



			classes continue to be conducted on equipment.	
<p>Community Building Outcomes Framework (CBOF) Policy domain 4: Sustainable Economy</p>				
Sub Outcome	Action	Sub Actions	2023/24 Progress Comment	Status
4.1 Communication and transport Connectivity	4.1.1 Review Council's Community Transport Service and bus hire program to improve transport options for older adults	Review Council's Community Transport service for older adults to identify potential improvements and expansion opportunities	Project deferred due to delay in implementation of new Support at Home program that will impact our Department activities in Aged Care. Minor adjustments to scheduling to improve efficiencies in current service are reviewed regularly i.e. increase Monday to Over 55's club to better match demand. Funding application submitted for CHSP 24/25 year starting in October 2024, awaiting outcome	Deferred
	4.1 Communication and transport Connectivity (continued)	4.1.2 Advocate to and collaborate with all local community transport providers (including medical and volunteer transport) to enhance the availability of their services for older adults in Frankston	a. Advocate to and collaborate with all local community transport providers (including medical and volunteer transport) to enhance the availability of their services for older adults in Frankston	Positive Ageing and Family Health Support Services continue to advocate and collaborate with all local community transport providers such as Peninsula Transport Assist.
b. Partner with Peninsula Transport Assist to enhance the availability of their community transport program in Frankston			Promoted Peninsula Transport Assist as a transport option to Seniors Groups and Community members, enhancing the availability of community transport in Frankston.	Ongoing
	4.1.3 Ensure effective, and accessible communication and information sharing with older adults	a. Deliver a range of community education sessions about topics of interest or emerging issues to inform and empower older adults	Positive Ageing, Community Grants and Volunteering with Frankston have delivered information sessions and capacity building workshops	Ongoing



4.1 Communication and transport Connectivity (continued)	4.1.3 Ensure effective, and accessible communication and information sharing with older adults about programs,	about programs, services, events and activities through a range of channels	including financial information sessions, community grant workshops, governance workshops and volunteering information sessions, helping to inform and empower older community members and local senior clubs and groups.	
		b. Distribute high quality printed resources (brochures/booklets/pamphlets) about support services, programs and activities available for older adults	Keeping Active and Involved Directory has been updated and distributed showcasing all physical activity and social connection options in Frankston. Positive Ageing Together Newsletter continues to be distributed bi-monthly and includes information about services, programs and activities available for older adults.	Ongoing
		c. Explore opportunities to assist adult, children and carers of ageing parents to understand how to navigate supports and future planning.	Positive Ageing continued to organise information sessions focussed on navigating supports for both older people and carers, including advanced care and future care planning. Community centres and neighbourhood houses continue to implement programs to increase knowledge and awareness of services available for both older people and carers.	Ongoing
		d. Promote and raise awareness of local transport options and concessions/permits available for older adults through a range of channels	Local transport options are included in the Keeping Active and Involved Directory which is promoted and disseminated to older adults through community centres, libraries, community events, local senior	Ongoing



4.1 Communication and transport Connectivity (continued)	services, events and activities through a range of channels (continued)		clubs and groups and local service providers.	
		e. Promote the range of accessible activities and outings delivered in the municipality through the Seniors Festival Booklet	Positive Ageing delivered Seniors Festival 2023 offering 115 events, with over 100 events offered free of charge. A total 2710 people attended, and a diverse program was delivered including live music, dance performances, art exhibitions, day trips, multicultural events and interactive workshops. For the first time we included a specific LGBTQ+ event for the community. The program was also available in a printed version, enabling access to older residents with limited technology access or knowledge.	Ongoing
		f. Review, update and promote information relating to local transport options for people who are no longer driving (all option)	Local transport options are included in the Keeping Active and Involved Directory which is promoted and disseminated to older adults through community centres, libraries, community events, local senior clubs and groups and local service providers.	Ongoing
	4.1.4 Improve Councils approach to empowering the community to access the community to digital	a. Annually review and update information and resources for local transport options and concessions/permits for older adults	Local transport options are annually updated and included in the Keeping Active and Involved Directory which is promoted and disseminated to older adults through community centres, libraries, community events, local senior clubs and groups and local service providers.	Ongoing



	communication channels	b. Improve promotion of free Wi-Fi and computer access available at the libraries for older people	WIFI usage has increased across the library locations this year, with 9103 sessions undertaken by the community. We continue to explore ways to increase the awareness of this offering.	Ongoing
		Promote local capacity building opportunities relating to employment for older people through the Positive Ageing Newsletter	Capacity building opportunities relating to employment continue to be promoted in the Positive Ageing Newsletter and Senior Meet and Greet Meetings.	Ongoing
4.2 Skilled workforce pool	4.2.1 Promote local capacity building opportunities relating to employment and supplementary income for older people through a range of channels			

Executive Summary

12.5 Youth Action Plan - Review & Progress Report 2024

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1:	2. Community Strength
Level 2:	2.4 Targeting community needs through development programs and grants

Purpose

To update Council on the progress made against the Year 2 actions of the Youth Action Plan 2022-2026 which was adopted in December 2022.

Recommendation (Director Communities)

That Council:

1. Receives the Youth Action Plan Progress Report 2024 (as per Attachment A) which targets services and activities to young people aged 12-25 years;
2. Notes the importance of the Youth Action Plan to guide how programs and services are delivered to help young people feel connected, supported and engaged;
3. Commends the extensive programs and services undertaken by Council's Youth Services team in response to the Youth Action Plan which has delivered widespread benefit to local young people and the broader Frankston community, including the following examples:
 - a. The delivery of various art and culture events and opportunities for young people;
 - b. The delivery of the youth-led 2024 Youth Excellence awards;
 - c. The various youth-led advisory committees and events management programs that develop skills and give young people a voice;
 - d. The successful development and implementation of a new Awesome Relationships program; and
 - e. The popular youth holiday programs that provide fun and engaging opportunities in a positive and safe environment; and
4. Notes that in late December 2024 Council received notice of their unsuccessful 'Engage!' State Government Grant application for triennium 2025-2027, which Council has successfully applied for and received for the past fourteen years. The impact of this will need to be considered as part of Council's considerations for its 2025/26 budget.

Key Points / Issues

- On the 12 December 2022 (CM18), it was resolved that Council:
 1. Notes the draft Youth Action Plan 2022-2026 was developed over several stages, involving extensive engagement with young people/community members and internal/external stakeholders;
 2. Notes that the draft Youth Action Plan 2022-2026 was publicly exhibited for a period of 4 weeks and no written submissions were received; and
 3. Adopts the Youth Action Plan 2022-2026.
- A highlight from each Priority Area of the Youth Action Plan has been provided below:

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- Youth Action Plan Priority 1: Safe places in our community:
 - *1.2 To provide young people with access to programs that target identified community needs.*

Youth Services maintains strong collaborative relationships with Community Centres and the Arts and Culture team to ensure that the needs and interests of young people are integrated into program development. In 2024, Youth Services partnered with the Events team to provide a platform for emerging young talent at the prestigious Frankston Waterfront Festival. This collaboration offered valuable experience and exposure for young people and enabled the "Fresh" Committee to actively participate in the event's organisation.

Additionally, the "Fresh" Committee successfully delivered twelve free or low-cost gigs for young people throughout the year. These events included an Open Mic Night, a sold-out Heavy Haven heavy metal gig, and a collaborative acoustic "breakfast session" with Mornington Peninsula Shire's "Impakt FReeZA" committee at a local café.

Youth Services provides free accredited training opportunities for young people every quarter through the Holiday Program, alongside various other free or low-cost activities provided daily every school holiday period. Youth Services' regular programs held throughout the school terms are all free for young people, including key calendar events such as International Youth Day – where this year young people were able to attend a half-day Audio Tech Taster workshop with two audio engineers.

All of Youth Services programs and events are developed in collaboration with young people in the community, ensuring that their needs are being heard and responded to.

- Youth Action Plan Priority 2: Health and Wellbeing
 - *2.5 Improve education and training in family violence and respectful relationships.*

An "Awesome Relationships" online learning module was completed in mid-2023. Youth Services then developed an educational program alongside the module to deliver to Grade six students in local primary schools. Two programs were successfully completed across three sessions each, with extremely positive feedback received from students and educators alike.

Preliminary planning has commenced with the Frankston Mornington Peninsula Local Learning and Education Network and the School Focussed Youth Services Coordinator to deliver e-safety education to students and families. Whilst the planning is in the early stages, this education is increasingly important and will especially be relevant as young people are learning to navigate relationships and loneliness outside of social media.

- Youth Action Plan Priority 3: Education and Employment
 - *3.1 Provide opportunities to encourage and support our young people to engage in education and prepare for employment.*

Youth Services developed and implemented a comprehensive employment readiness program, which ran for twelve months. This program was designed to equip young people with the necessary skills and confidence to secure meaningful employment. However, recognising the value of specialised expertise, Youth Services established robust partnerships with dedicated

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employment services providers. These partnerships have significantly enhanced the support and opportunities available to young people, leading to the cessation of the in-house program.

Youth Services maintains strong collaborations with key stakeholders in the local community, including local businesses, Bayside Shopping Centre, Karingal Hub, and youth employment services. These partnerships facilitate the identification of work experience, traineeship, and employment opportunities tailored to the specific needs and aspirations of young people. By leveraging these connections, Youth Services can effectively bridge the gap between young people and potential employers, increasing their chances of securing sustainable employment.

- Furthermore, Youth Services plays an active role in the Child and Youth Inclusion Grants assessment panel. By participating in this process, Youth Services contributes to the allocation of funding that directly benefits young people. This involvement ensures that the needs and priorities of young people are considered and addressed in the distribution of resources.
- Youth Action Plan Priority 4: Inclusion and Accessibility
 - *4.5 Celebrate and support the diversity of culture within our community.*

Youth Services celebrate key cultural days with an event, program or training session. Young people in our NexGen Advisory Group inform this calendar of events, advising the service on dates of interest and ways to raise awareness and celebrate cultural diversity within the Frankston community. In 2024, Youth Services has worked alongside Living Culture to bring Aboriginal and Torres Strait Islander culture education to young people, which has resulted in extremely positive feedback from all attendees. Youth Services has also participated in numerous notable events at Nairn Marr Djambana, resulting in this relationship continuing to strengthen.

The Youth Services team have all completed Cultural Awareness training and seek to prioritise cultural diversity when recruiting for youth leadership groups. Youth Services actively works with the FCC Reconciliation Action Plan officer to ensure our spaces and programs are safe and inclusive.

- Youth Action Plan Priority 5: Youth Participation and Engagement
 - *5.1 Encourage and celebrate the success of our young people.*

Youth Services received a State Government YouthFest grant and used this to showcase young people's achievements in our municipality. The Youth Empowerment Showcase awards was open to the public to nominate a deserving young person in one of five categories. The awards ceremony, held at the Frankston Arts Centre, was attended by 114 young people and their chosen support people. The winners of each category have since been nominated for the Young Citizen of the Year award.

Youth Services facilitate three youth committees in Youth Council, NexGen Advisory Group and the Fresh Committee. A night of thanks and celebration was held at the end of November to acknowledge and show gratitude to these young people, with dinner, games, a fun photo booth, and small gifts of appreciation. The Salvation Army Peninsula's Youth Advisory Group were also invited, in recognition of their regular partnership work with various Youth Services events and programs.

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- *Youth Parliament* - the Youth Services team are supporting a small group of young people to participate in the Youth Parliament program in 2025. Youth Parliament is a program run by the YMCA Youth Services that gives young people a chance to be heard at the highest level of the Victorian Government. In teams of six, Youth Parliamentarians are supported in writing a Bill which addresses a state-based issue that they would like to see changed or added into Victorian legislation. Bills are introduced into the Youth Parliament, debated and voted on during the sitting week held in the chambers of Parliament House, Victoria. Upon conclusion of the sitting week, all passed Youth Parliament Bills are officially handed to the Minister for Youth to be disseminated to the relevant state Members of Parliament. Youth Parliament has played a key role in shaping over thirty laws in Victoria, including mandatory wearing of bike helmets and the introduction of a new recycling program.
- Youth Services have applied for two State Government grants this year to augment the work they undertake within the municipality. One grant application for the FreeZa program was successful, however the grant application for Engage! Was unsuccessful.
- Engage! State Government Grant – Council has received this grant funding continuously since 2011, but were advised in late December 2024 that their recent application for triennial funding for the 2025-2027 period was unsuccessful. This funding supports crucial core program activities including NexGen activities, Youth Empowerment Showcase Awards program, accredited training for young people, the Young Mums program, Youth Council operations, in-school programs, Open Day, key events, cultural diversity and LGBTIQ+ programs, and casual staffing for large activations.

The anticipated \$180,000 allocation for the 2025-2027 triennium represents a significant loss that will substantially impact service delivery, making the continuation of most of these activities unlikely. The loss of these funds necessitates a review of the current service delivery model and resource allocation. Notably, Youth Council are well underway in the planning of the 2025 Frankston Youth Summit, which will bring together representatives from student leadership groups across all secondary and alternative schools in the municipality, to discuss current issues and submit potential solutions to Frankston Council. This important initiative was to be delivered under the Engage! State Government grant and will therefore require resourcing from alternative sources.

- State Government FReeZA grant success: Youth Services were successful in their grant funding for the 2025-2027 period for the FReeZA program. This grant, soon to be rebranded as Amplify, will ensure the Fresh Committee can continue delivering high-quality, affordable music, arts, and cultural events and gigs for young people and the wider Frankston community.
- This grant provides the community with safe, affordable and fun events to attend, and allows the Fresh Committee to obtain industry experience and attend accredited training. Additionally, this grant allows Youth Services the financial means to continue to manage the Recording Studio at Ebdale Community Hub.

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There are financial costs, and as described above, the loss of the substantial Engage! State Government grant of \$180,000 for the 2025-2027 triennium will significantly impact on Youth Services' service delivery

Consultation**1. External Stakeholders**

- Youth Services continue to work with external stakeholders including: Peninsula Pride
- Headspace
- YSAS
- The Salvation Army
- Peninsula Health
- Jesuit Social Services
- Mornington Peninsula Shire
- Victoria Police
- Living the Dream Foundation
- The Push
- Living Culture
- Frankston Youth Network
- Melbourne City Mission
- Reclink
- WHISE
- Family Life
- Chisholm TAFE
- Nairn Maar Djambana
- Willum Warrain
- Peninsula Leisure
- Monash University Peninsula campus
- All primary and secondary schools within the municipality.

2. Other Stakeholders

The Youth Action Plan was developed and is being implemented collaboratively across FCC. Internal stakeholders are working with Youth Services to activate and achieve the objectives under each priority area. Internal stakeholders include:

- Social Planning
- Community Engagement
- Community Projects

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- Neighbourhood Inclusion
- Frankston City Libraries
- Arts and Culture
- Building and Facilities

Analysis (Environmental / Economic / Social Implications)

The Youth Action Plan remains relevant and responsive to the changing and emerging needs of the young people in the Frankston community, and will continue to be delivered against actions as outlined.

The Youth Action Plan has guided Youth Services to deliver programs, activities, events and spaces that support connection and engagement for young people aged 12 to 25 years in the Frankston municipality.

Meaningful engagement with young people through programs and services has provided insight into emerging needs and shifting priorities, which supports Youth Services' dedication to continuous improvement in service delivery.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Keeping children and young people safe when engaging with Youth Services is an important and legislated responsibility. All matters relevant to the Child Safe Standards have been considered in the preparation of this report and are consistent with the Standards.

Policy Impacts

The Youth Action Plan exists in conjunction with relevant legislation and Council's other key internal and external policies, plans and strategies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the continued delivery of actions within the Youth Action Plan 2022-2026.

Conclusion

The Youth Action Plan 2022-2026 continues to guide how Frankston City Council works with, supports, and provides opportunities to our young people, who make up 15 per cent of Frankston City.

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Executive Summary

ATTACHMENTS

Attachment A: [↓](#) Youth Action Plan Progress Report



Youth Action Plan Progress Report

Priority 1: Safe places in our community			
Objective	Action	2024 Progress Comment	Status
1.1 To provide young people with easy access to welcoming community spaces that are fit for purpose and appealing.	1.1.1 Undertake a review of all council drop-in centre facilities to ensure they are safe and accessible, appealing, socially inclusive youth friendly spaces that are fit for purpose and meeting community needs.	A review of all centres was undertaken in early 2023. Youth Central was upgraded by way of renovation, completed in October 2023. The Seaford hangout space is undergoing a rebuild with the Seaford Kindergarten project, due for completion in late 2025. All other spaces are fit for purpose; however, Youth Services regularly seeks and reviews feedback from young people in order to remain current.	Completed.
1.2 To provide young people with access to programs that target identified community needs.	1.2.1 Review the current programs and evaluate their ongoing effectiveness. Develop a program, services and events plan that incorporates the impacts of COVID-19. Explore further opportunities for young people to codesign projects and/or programs that specifically target identified needs.	Youth Services review programs on an ongoing basis, based on young people's feedback as well as the team's assessment. The Youth Services Advisory Group (NexGen) provide advice to Youth Services and codesigns the Holiday Program every term. The FReeZA committee (Fresh) conceptualise, design and manage a minimum of twelve music, arts and culture events annually.	Ongoing as BAU
	1.2.2 Support the ongoing delivery of regular free and/or affordable events and activities where possible.	Youth Services continue to run free events, activations and programs, as well as holiday programs that are either free or with minimal cost, with consideration for clients eligible for subsidy. Youth Services continues to deliver the FReeZA program, which provides free and low-cost events and gigs throughout the year.	Ongoing as BAU.



	1.2.3 Develop a communications plan to actively promote safe and inclusive spaces provided through Youth Service programs and events, through a variety of channels to increase visibility and accessibility in the community.	Youth Services design, plan and review all social media posts, ensuring inclusivity and safety is promoted. Youth Services works with the Communications team to ensure all programs and events are advertised and promoted through FCC media channels. Youth Services also cross-posts some social media posts with local external services. Youth Services work with the Web Updates team to ensure our webpage is always accurate and reliable.	Ongoing
1.3 Contribute to increasing/ promoting sense of safety in the community.	1.3.1 Work proactively with delivery partners to connect with and provide wrap-around support to young people through outreach, activations and events at local youth hot spots, including after hours.	The Youth Services team facilitates and delivers Project-Y with local partners. In 2024, 54 assertive outreach sessions were conducted, reaching 339 young people. Project-Y also facilitated a collaborative mural at Vasey RSL Residential Aged Care with four young people and a local artist.	Ongoing



Priority 2: Health and Wellbeing			
Objective	Action	2024 Progress Comment	Status
2.1 Promoting youth mental health and wellbeing through collaboration with delivery partners, to empower young people to speak up and seek professional support.	2.1.1 Explore further opportunities to collaborate with mental health and education providers to promote mental health awareness and support programs via social media and other channels to increase visibility and accessibility.	Youth Services are an active participant in the local headspace Consortium. The Frankston and Rosebud headspace teams are invited to participate in Youth Services events and activities, and Youth Services promote headspace events through social media and promotion through our drop-in centres.	Ongoing
	2.1.2 Implement the Disability Action Plan 2021-2025 to deliver actions that reduce barriers and increase access and inclusion.	Youth Services staff have attended speciality training in working with young people with disabilities. Youth Services is committed to the provision of events, programs and activities that are accessible and inclusive, and work alongside the NexGen group to ensure the majority of holiday program activities are suitable for young people with disabilities. Youth Services reviews all media content to ensure accessibility, following Web Accessibility Guidelines and providing warnings for any strobe content.	Ongoing as BAU.



	<p>2.1.3 Work with education providers to explore opportunities to expand mental health and resilience programs, including to upper primary school students (E.g. Grade 6 Transitions, The What Program).</p>	<p>The WHAT Program continues to be delivered in schools, with consistently positive feedback from students and teachers. 320 students participated in various WHAT programs throughout 2024.</p> <p>Grade 6 Transition program is in demand across many primary schools. In 2024, 731 grade six students across 24 primary schools participated in the Grade Six Transition program.</p> <p>Youth Services delivered 43 information sessions in secondary and alternative schools throughout 2024, reaching 1,005 young people. These sessions covered a range of topics, including mental health awareness, respect and resilience, and promotion of Youth Services programs and events.</p>	<p>Ongoing</p>
	<p>2.1.4 Collaborate with stakeholders to provide early intervention and wrap-around support in response to suicide/deaths affecting young people in Frankston.</p>	<p>Youth Services are an active participant on the FMP Youth Suicide PostVention Protocol Group. This protocol group has an activation capacity, to ensure all relevant parties are offered support in the event of a death by suicide. The Advisory arm of the group has numerous partners, meeting four times in 2024 to ensure support being offered is relevant, timely and effective.</p>	<p>Ongoing</p>
	<p>2.1.5 Collaborate with stakeholders to provide early intervention and wrap-around support to young people experiencing issues around housing and homelessness in Frankston.</p>	<p>Youth Services works closely with homelessness support services in the area to engage young people as early as possible to prevent homelessness issues occurring. The three local homelessness assistance services in the area are participants in Project-Y and are involved in some Youth Services events. The NexGen group work closely with the local Salvation Army Youth Advisory Group to provide services and events throughout the year. 2024 saw the groups work together to provide "Little Nessy" packs to people experiencing homelessness.</p>	<p>Ongoing</p>



<p>2.2 Improve the physical outcomes for youth within the municipality</p>	<p>2.2.1 Explore and advocate for improved access to affordable recreational activity for our vulnerable/at-risk youth, including more indoor options (E.g. Sporting, Skating).</p>	<p>Recreational spaces are currently provided through programs and events. Peninsula Leisure and Youth Services are in communication about safe and inclusive ways to activate the Frankston Skate Park. Youth Services deliver a basketball program at Frankston Basketball stadium. Youth Services work closely with ReLink and Living The Dream to ensure young people have access to these programs.</p>	<p>Ongoing</p>
	<p>2.2.2 Identify and develop inclusive options for recreational activity access for young people, including those with a disability.</p>	<p>Youth Services is working with the Disability Access and Inclusion Committee to improve activity access for young people with disabilities.</p>	<p>Ongoing</p>
<p>2.3 Improve nutritional outcomes for youth within the municipality.</p>	<p>2.3.1 Continue to review and incorporate healthy eating into Youth Service programs and events.</p>	<p>Youth Services adheres to the Healthy Choices Policy in providing program snacks. While budget constraints can occasionally influence choices, Youth Services remains committed to offering nutritious options. Program activities may also incorporate diverse food experiences for engagement and nutritional education.</p>	<p>Ongoing</p>
<p>2.4 Improve access to support and services for alcohol and other drug related harms.</p>	<p>2.4.1 Explore and build on opportunities to collaborate with key stakeholders to educate and support young people around harms associated with alcohol and other drugs.</p>	<p>Opportunities for collaboration are discussed with local AOD support services to increase awareness, education and accessibility around AOD services and information. Examples of collaboration throughout 2024 include Youth Service Open Day, Overdose Awareness Day, and weekly assertive outreach sessions throughout Frankston CBD. Youth Services also provide AOD resources and information for young people, parents, caregivers, and community through our youth spaces, as well as our social platforms.</p>	<p>Ongoing</p>
	<p>2.4.2 Work with stakeholders to provide resources and raise awareness of harms associated with vaping/smoking.</p>	<p>Youth Services have facilitated the attendance of young people to webinars and focus groups led by Monash Health on the harms associated with vaping. This is an ever-growing space, with sporadic opportunity for education for young people and their caregivers. Youth Services display written information</p>	<p>Ongoing</p>



		around our drop-in spaces regarding the harms of vaping.	
2.5 Improve education and training in family violence and respectful relationships.	2.5.1 Work with delivery partners to develop and deliver resources and support around family violence and healthy relationships to both schools and young people.	<p>A Respectful Relationship learning program was developed throughout 2023 to support the Respectful Relationships online learning tool. The program was delivered across two primary schools in 2024, with positive feedback received from both students and educators. This program will continue to be offered as part of Youth Services suite of programs.</p> <p>Youth Services continue to actively partner with the Critical Friends Network to strengthen respectful relationships education being delivered within local schools.</p>	Ongoing
	2.5.2 Ensure council staff are equipped to offer guidance, support, and referrals around family violence, and are receiving ongoing training and support.	<p>Youth Services work closely with partners to ensure we are equipped to offer guidance and support around family violence and its associated issues. The team are up to date with our knowledge of local service providers and work closely with these to ensure a smooth referral process.</p>	Ongoing



Priority 3: Education and Employment			
Objective	Action	2024 Progress Comment	Status
3.1 Provide opportunities to encourage and support our young people to engage in education and prepare for employment.	3.1.1 Work with delivery partners to improve access to employment readiness programs for youth that are disengaged.	In 2024, Youth Services provided three free training courses to young people: Youth Mental Health Awareness, Audio Production 101, and Responsible Service of Alcohol. Youth Services works closely with Asuria, The Salvation Army Tools for the Trade program, and the Brotherhood of St Laurence Thrive Hub, to support young people to achieve their individual goals for education and employment. Youth Services attended two Job Expos with the WHAT Bus in 2024, reaching over 1,000 young people.	Ongoing
	3.1.2 Work with schools and educational institutions to provide improved access to information about life after school and support services available.	Youth Services offer the WHAT Program to all local secondary and alternative schools. This program has the ability to be tailored to the needs of the school, and each Senior Youth Worker liaises with educators to ensure a bespoke program based on the school's needs.	Ongoing
	3.1.3 Facilitate workshops designed to assist with building skills in resume writing, job application and preparation for an interview.	This action was completed in 2023. Youth Services ongoing strong relationships with local employment service providers ensures young people have access to support in building these important life skills.	Completed
	3.1.5 Work with education and employment providers, and other stakeholders to promote and provide grants to young people with barriers in order to support their education and career aspirations.	Youth Services continue to work closely with the Grants team, as well as promote grant opportunities to services working with at-risk young people. Youth Services are active in our participation in the provision of the Child and Youth Inclusion Grants.	Ongoing
	3.1.4 Work with local businesses to identify opportunities for work experience, traineeships, and internships.	Youth Services has continued to work closely with local traders, Bayside Centre, youth employment services and the Economic Development team in order to meet this objective.	Ongoing



3.2 Support and promote opportunities to build social networks and community connections	3.2.1 Work with educational institutions, business and other stakeholders to explore ways to connect young people with relatable, positive role models from the local area.	Youth Services connect to internal positive role models through FCC and Youth Services team, as well as by collaborating with other positive role models in community through programs and projects. Our strong relationship with the Living The Dream program is an important link in achieving this objective.	Ongoing
	3.2.2 Work with educational institutions, business and other stakeholders to explore ways to provide young people with mentoring through programs.	The Men As Role Models initiative (delivered externally) was closed in early 2024, leaving our municipality with no formal mentoring program for at-risk young people. Youth Services are actively seeking alternate opportunities to formally engage young people with positive, safe mentors.	Ongoing

Priority 4: Inclusion and Accessibility			
Objective	Action	2024 Progress Comment	Status
4.1 Educate and where possible provide access to technology to enable improved connectedness.	4.1.1 Engage with young people to explore opportunities to ensure access to technology is not a barrier to participation.	Our drop-in centres offer the use of computers, and we offer technology on the What Bus. Youth Services additionally promote the resources available for young people at local libraries and Community Centres. Youth Services work with local employment services providers to refer young people for material assistance, as well as encourage and support young people to access the Child and Youth Inclusion Grants.	Ongoing
	4.1.2 Provide information to educate parents and young people around technology and cyber security.	In late 2024, Youth Services initiated collaboration with the local School Focussed Youth Service coordinator with the aim of offering cyber safety information sessions to young people and caregivers in 2025.	Ongoing
4.2 Advocate for funding of youth initiatives and support.	4.2.1 Advocate for youth homelessness initiatives and funding with local stakeholders through Youth2 Alliance.	The Youth2 Alliance is on hold by the chair of the Alliance. Youth Services remains dedicated to representing FCC by working closely with partners and the Social Policy team to address the need for youth housing and crisis accommodation in Frankston.	Ongoing



	4.2.2 Work with delivery partners to establish opportunities for funding and support, and continue to address youth homelessness in Frankston (E.g. Project-Y, Youth2 Alliance).	Youth Services continues to work closely with external partners, as well as internal stakeholders at FCC (e.g. Social Policy, CSF) to establish opportunities to address youth homelessness in the area.	Ongoing
	4.2.3 Work with clubs and other stakeholders to promote and provide grants to young people with barriers in order to support their social connection and participation in recreational activities.	Youth Services promotes programs, support and grants by collaborating with the Grants and Recreation teams, as well local clubs and support services.	Ongoing
	4.3.2 Work with schools and educational institutions to explore ways to further deliver and expand resilience programs to address bullying.	The WHAT Program and the Grade 6 Transition program are in demand across many schools. Both programs are constantly reviewed and updated based on feedback from schools, parents and students. The Respectful Relationships learning program will form part of the regular suite of programs being offered to schools across the municipality.	Ongoing
4.3 Proud and resilient young people who are empowered and inclusive.	4.3.1 Actively increase support and awareness of LGBTQIA+ young people within the local community.	Youth Services are committed to raising awareness and continuing support of Frankston's young LGBTQIA+ community. Some of the programs and events which have supported this commitment in 2024 are the Peninsula Pride collaborative, Pride Formal, IDAHOBIT Day, LGBTQIA+ and allies holiday programs, and the provision of safe and inclusive spaces and programs.	Ongoing
4.4 Support recently arrived young people.	4.4.1 Work with educational institutions to identify opportunities to support international students.	This was not a focus in 2024. Youth Services participated in the Monash University Peninsula Campus' "Safe and Sexy Week" which was a resounding success and has initiated conversations around further collaboration to support international students.	Ongoing



<p>4.5 Celebrate and support the diversity of culture within our community.</p>	<p>4.5.1 Develop programs and/or events that promote, educate and celebrate cross-cultural diversity.</p>	<p>Youth Services are committed to delivering programs that are safe and culturally inclusive. In March, we celebrated Diversity and Harmony with a cultural “movie and feast” event.</p> <p>Youth Services offer a minimum of one First Nations program per Holiday Program, and are working closely with FCC Reconciliation officer to ensure the service is safe and inclusive for Aboriginal and Torres Strait Islander young people.</p>	<p>Ongoing</p>
	<p>4.5.2 Ensure council staff receive ongoing training to enable culturally sensitive programs and support, including to Aboriginal and Torres Strait Islander young people.</p>	<p>Youth Services staff have completed cultural awareness training, and prioritise cultural diversity when recruiting for our youth leadership groups (e.g. Youth Council, NexGen Youth Advisory group, Fresh Frankston FReeZA).</p>	<p>Ongoing</p>



Priority 5: Youth Participation and Engagement			
Objective	Action	2024 Progress Comment	Status
5.1 Encourage and celebrate the success of our young people.	5.1.1 Encourage, support and celebrate participation through youth celebrations and awards.	Youth Council received a State Government YouthFest grant and produced a Youth Excellence Awards program, including a Youth Empowerment Showcase awards evening.	Completed
	5.1.2 Support the ongoing role of our youth leadership groups, including Youth Council and Fresh Entertainment.	Youth Services received two external grants to assist in the operation of the Fresh Committee, NexGen Youth Advisory Group, and Youth Council. Youth Services acknowledged and celebrated our youth leadership groups with an end-of-year trivia night held at Cube 37.	Ongoing
5.2 Providing opportunities for young people to be involved in council decision making.	5.2.1 Ensure community engagement is reaching and hearing from our young people, and that relevant learnings are considered and applied where possible.	Youth Services collaborate with the Community Engagement team regularly to ensure the voices of young people in our community are heard. Youth Services regularly review program design and delivery to incorporate community feedback.	Ongoing
	5.2.2 Work with Youth Council, and other youth groups to build capacity to be able to identify and contribute to addressing the needs within the community.	Youth Council members and Fresh members have access to training opportunities to increase their skills in community services.	Ongoing
5.3 Provide opportunities for young people to volunteer within the community.	5.3.1 Work with Youth Council and other stakeholders in the community to identify volunteer opportunities and initiatives for young people, and develop a plan to promote these opportunities.	Throughout 2024, Youth Council participated in three volunteer activities: John Paul College Companion Van, Vasey RSL Aged Care coffee and conversation, and a clean-up of Jamboree Park with Scouts Vic.	Ongoing



<p>5.4 Provide opportunities for young people to express and be themselves in unstructured ways.</p>	<p>5.4.1 Explore opportunities to provide programs and events, both face-to-face and online, to enable young people to participate and connect socially.</p>	<p>Youth Services have delivered a wide variety of programs and events in the community, including a diverse and inclusive holiday program in school term breaks. All Youth Services spaces offer an array of materials for young people to use at will. These activities are encouraged and shared by the youth services team, with many artworks and other creative outputs being on display within the youth services spaces.</p> <p>Young people have overwhelmingly stated that they are not interested in online activities and prefer to participate in face-to-face programs and activities.</p>	<p>Ongoing</p>
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Executive Summary**12.6 Adoption of the Councillor Candidature Policy**

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To adopt the Councillor Candidature Policy.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes its resolution from 13 May 2024 to develop a policy (separate to the Election Period Policy) to provide clarity on the obligations and expectations that apply when a Councillor nominates as a candidate in a State or Federal election or by-election;
2. Notes the Policy has been prepared which is intended to assist Councillors to avoid breaching section 34(2) of the Local Government Act 2020, and to provide guidance to avoid any actual or perceived improper use of their position as a Councillor; and
3. Adopts the Councillor Candidature Policy, ahead of the imminent Federal election.

Key Points / Issues

- At its meeting on 13 May 2024, in the context of considering amendments to the Election Period Policy, Council resolved:
 4. ... to develop a separate policy to provide clarity on the obligations and expectations that apply when a Councillor nominates as a candidate in a State or Federal election or by-election;
- The Councillor Candidature Policy has been prepared (**Attachment A**) and is now presented to Council for adoption.
- The policy is intended to:
 - assist Councillors to avoid breaching section 34(2)(a) of the *Local Government Act 2020* which states that a person is not qualified to be a Councillor if they are a member of Parliament; and
 - provide guidance to assist Councillors to maintain an appropriate separation between the roles of Councillor and candidate and to avoid any actual or perceived improper use of their position as a Councillor or of Council resources and any perception of impropriety.
- This policy, if adopted, will contribute to Council's good governance framework.

Financial Impact

There are no financial implications associated with this report.

12.6 Adoption of the Councillor Candidature Policy**Executive Summary****Consultation****1. External Stakeholders**

The policy reflects the Municipal Association of Victoria (MAV) Guidelines for Candidature of Councillors in State or Federal Elections which specifically state “The MAV recommends councils, at a minimum, adopt the following Guidelines...”.

The policy has been reviewed by Council’s external lawyers.

2. Other Stakeholders

The Working with Members of Parliament Protocol has been considered in the preparation of this policy.

Analysis (Environmental / Economic / Social Implications)

The Councillor Candidature Policy, if adopted, will contribute to Council’s good governance framework.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

Under the *Charter of Human Rights and Responsibilities Act 2006* (‘Charter’) there is a right to take part in public life. This right applies to a wide range of activities. Council must be careful not to impose any unreasonable restrictions or limitations on the right of Councillors to take part in public life. The policy is consistent with the Charter.

Legal

Section 34(2)(a) of the *Local Government Act 2020* states that a person is not qualified to be a Councillor if they are a member of Parliament. The policy, if adopted, will assist Councillors to avoid breaching this provision.

The purpose of policy is to articulate the expectations of Council and the legal requirements that apply when a Councillor stands for Parliament. It provides guidance to assist Councillors with the steps they should take to best manage this situation.

A breach of the policy might constitute a breach of the *Local Government Act 2020* and/or the Model Councillor Code of Conduct, depending on the specific context and circumstances.

The policy focuses on the requirements that apply when a Councillor stands for State or Federal Parliament. If a member of Council staff was to stand for State or Federal Parliament, they would be subject to the conflict of interest and confidential information requirements set out in the *Local Government Act 2020*, and to the provisions of the Staff Code of Conduct.

Policy Impacts

This policy, if adopted, will complement Council’s Election Period Policy.

Gender Impact Assessments

A gender impact assessment has not been completed.

Officer’s Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

12.6 Adoption of the Councillor Candidature Policy**Executive Summary****Risk Mitigation**

This policy, if adopted, will contribute to Council's good governance framework and, more specifically, will assist Councillors to avoid breaching section 34(2)(a) of the *Local Government Act 2020*.

Conclusion

The Councillor Candidature Policy has been prepared in response to Council's resolution of 13 May 2024. Noting the imminent Federal Election, it is recommended that Council adopts the policy.

ATTACHMENTS

Attachment A: [↓](#) Councillor Candidature Policy



Councillor Candidature Policy

(A5373036)

1. Purpose

This Policy is intended to clarify the expectations of Council, and the legal requirements that apply, when a Councillor stands as a candidate in a State or Federal election or by-election. The Policy provides guidance to assist Councillors to maintain an appropriate separation between the roles of Councillor and candidate, and to avoid any actual or perceived improper use of their position as a Councillor or of Council resources or any perception of impropriety.

2. Scope

This Policy applies when a Councillor becomes a prospective candidate or a nominated candidate in a State or Federal election or by-election. This Policy operates in conjunction with the Model Councillor Code of Conduct.

This Policy does not apply when a Councillor is seeking re-election as a Councillor of Frankston City Council. In those circumstances, Council's Election Period Policy will apply.

3. Authorisation

This Policy is managed by Council's Governance Department, and is approved by the Mayor and Chief Executive Officer (CEO):

Mayor, Frankston City

CEO, Frankston City Council

in accordance with a resolution made at a Council Meeting on (date).

4. Definitions

In this Policy:

prospective candidate means a person who becomes an endorsed candidate of a registered political party, or publicly expresses an intention to run as an independent candidate for a State or Federal Election.

nominated candidate means a person who nominates as a candidate for a State or Federal election through the relevant Electoral Commission.

State or Federal Election includes a by-election.

5. Policy

- 5.1. A Councillor who is a prospective candidate or a nominated candidate for a State or Federal Election must:
- (a) maintain an appropriate separation between their dual roles;
 - (b) avoid potential and actual conflicts of interest;
 - (c) not misuse their position as a Councillor;
 - (d) not use Council resources to support their candidacy; and
 - (e) continue to observe the standards of conduct in the Model Councillor Code of Conduct.
- 5.2. If a Councillor considers becoming a prospective or nominated candidate, it is recommended that they seek independent legal advice regarding any issues which may arise in association with being a candidate while still a Councillor.

Notification of candidacy

- 5.3. As soon as practicable after a Councillor becomes a prospective candidate or a nominated candidate for a State or Federal Election, the Councillor will notify Council's Chief Executive Officer (CEO) in writing.
- 5.4. After receiving a written notice given by a Councillor under clause 5.3, the CEO will advise the other Councillors.
- 5.5. A Councillor will declare their intended or actual candidacy at the next Council Meeting after notifying the CEO in accordance with clause 5.3 of this Policy.

Leave of absence

- 5.6. A Councillor must apply to Council for a leave of absence for a period commencing no later than the date of their nomination as a candidate with the relevant Electoral Commission and concluding no earlier than the close of voting for the relevant election.
- 5.7. The application for a leave of absence must be made:
- (a) immediately upon the date for the close of nominations being published by the relevant Electoral Commission, if at that date the Councillor has decided to nominate as a candidate; or
 - (b) once the Councillor nominates,
- whichever is the sooner.



- 5.8. An application for leave of absence will be sought by moving a notice of motion or urgent business item at a Council Meeting.
- 5.9. An application for leave of absence will not be unreasonably refused.
- 5.10. During an approved leave of absence, a nominated candidate must not attend Council Meetings, Delegated Committee Meetings or Councillor Briefings in their capacity as a Councillor or otherwise act as a Councillor.
- 5.11. All Council equipment and materials must be returned to Council for the approved period of leave.

Use of Council resources

- 5.12. Council resources, including officers and support staff, hospitality services, equipment (eg mobile phones and computers), stationery, and Council-owned photographs, may only be used for Council business and must not be used in connection with a Councillor's candidacy for a State or Federal Election any election campaign. A prospective or nominated candidate must not use Council resources in connection with their candidacy or in any manner connected with the relevant election.

Comments on Council Issues

- 5.13. A Councillor who is a prospective or nominated candidate should be clear as to whether any comments they make on a Council issue are being made as a Councillor or as a candidate. This clarity may be easier to achieve if separate social media accounts are maintained as a Councillor and as a candidate.

Media Advice and Releases

- 5.14. Council will not provide media advice or assistance in relation to election issues or publicity relating to a Councillor who is a prospective or nominated candidate.
- 5.15. Council media releases will not refer to specific Councillors in their capacity as prospective candidates or nominated candidates.
- 5.16. A Councillor must not use their position as a Councillor or their access to Council staff and other Council resources to support an election campaign of another Councillor.

Successful election

- 5.17. A Councillor must resign from Council immediately upon being successfully elected to State or Federal Parliament. This requirement arises because under section 34(2)(a) of the *Local Government Act 2020*, a person is not qualified to be a Councillor if they are a member of Parliament.



6. Roles and Responsibilities

Councillors are responsible for ensuring that they understand and comply with the requirements of this Policy.

7. Policy non-compliance

Non-compliance with this Policy may breach the *Local Government Act 2020* and/or the Model Councillor Code of Conduct.

8. Related documents

- *Local Government Act 2020*
- Election Period Policy of Frankston City Council
- Model Councillor Code of Conduct
- Municipal Association of Victoria Policy Position – Candidature of Councillors

9. Implementation of the Policy

This Policy will be published on Council's website and made available to Councillors.

10. Document History

Date approved	Change type	Version	Next review date



Executive Summary**12.7 Proposed Discontinuance and Sale of part of Road - Somme Avenue, Frankston**

Enquiries: (Danielle Watts: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To seek Council approval to remove part of the road at Somme Avenue, Frankston from the Public Road Register and commence the statutory procedures to discontinue and sell the subject land to the owner of the adjoining property at 3 Somme Avenue, Frankston.

Recommendation (Director Corporate and Commercial Services)

That Council

1. Resolves that part of the road contained in certificate of title volume 12006 folio 388 known as R1 on LP 12173 (subject land) is not reasonably required for general public use in accordance with Section 17(3) of the Road Management Act 2004;
2. Authorises the Chief Executive Officer or delegate to undertake all steps necessary to remove the subject land from the Public Road Register in accordance with Section 17(4) of the Road Management Act 2004;
3. Authorise and direct the Chief Executive Officer or delegate to give public notice in accordance with Section 114 of the Local Government Act 2020 and under clause 3 of Schedule 10 of the Local Government Act 1989 of Council's intention to discontinue and sell the subject land to the adjoining owner of 3 Somme Avenue, Frankston;
4. If no submissions are received, or if the only submissions received in response to the public notice support the discontinuance and sale of the subject land, authorise the Chief Executive Officer or delegate to undertake all necessary procedures to discontinue and sell the subject land for \$21,650 plus GST (if applicable) plus costs associated with the sale in accordance with Council's Road Discontinuance Policy 2023; and
5. If any submissions received in response to the public notice are opposed to the proposed discontinuance and sale of the subject land, those submissions be presented to Council for its consideration at a future meeting.

Key Points / Issues

- The property owner of 3 Somme Avenue, Frankston has requested to purchase a portion of Somme Avenue, as shown on the plan in **Attachment A**.

12.7 Proposed Discontinuance and Sale of part of Road - Somme Avenue, Frankston

Executive Summary

- The subject land is approximately 43.3m² and adjoins the front of 3 Somme Avenue Frankston. It is grassed with a few small trees and shrubs and has not been used for vehicular or pedestrian movement. An aerial photograph and street view of the subject land is contained at **Attachment B**.
- This section of road is listed on the Public Road Register however is not considered to be reasonably required for public use in accordance with Section 17(3) of the Road Management Act 2004 (RMA).
- It is proposed to remove the subject land from the Public Road Register prior to commencing statutory procedures for the proposed discontinuance and sale of the subject land.
- Subject to community consultation, it is proposed to discontinue this portion of the road and sell the subject land to the adjacent owner at 3 Somme Avenue, Frankston.
- If supported by Council, the purchaser will be required to consolidate the title to the subject land within their existing property title.

Financial Impact

All administrative costs incurred to date (title investigations and valuation advice) have been accommodated within existing operational budgets. Further costs will be incurred in undertaking public notification of the proposal, if supported by Council

The owner of 3 Somme Avenue has agreed to acquire the subject land for its market value as at June 2024, which has been assessed by Council's appointed valuer at \$21,650 plus GST.

Council's surveying and conveyancing costs in facilitating the sale and transfer of the land will be borne by the purchaser in accordance with Council's Road Discontinuance Policy 2023.

Consultation

1. External Stakeholders

Relevant utility companies have been consulted and are summarised below - no objections have been received.

Service Authority (Direct correspondence)	Summary Comments
South East Water	No response.
Melbourne Water	No assets and no objection to proposal.
United Energy / Zinfra	No assets and no objection to proposal.
Telstra	Assets located within vicinity. No objection to proposed discontinuance and sale.
Vic Roads	No response.
APA Group	No assets and no objection to proposal

2. Other Stakeholders

12.7 Proposed Discontinuance and Sale of part of Road - Somme Avenue, Frankston
Executive Summary

The proposal has been referred internally within Council and no objections have been received. This confirms that the subject land is deemed to have no strategic purpose for Council.

If the commencement of the proposed road discontinuance is supported, the proposal will be advertised in accordance with sections 207A and 223 of the Local Government Act 1989 (LGA 1989) providing an opportunity for public comment.

Analysis (Environmental / Economic / Social Implications)

The road discontinuance proposal itself has minimal environmental, economic, or social implications.

The proposed discontinuance and sale of the subject land will enable the land to be re-purposed, reflecting its existing use as a garden.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The subject land is not considered to be reasonably required for public use in accordance with Section 17(3) of the RMA. Further, the section of road would not be considered a Public Highway at common law.

Under clause 3 of Schedule 10 of the LGA 1989, Council has the power to discontinue roads located within its municipality and sell the land or retain the land.

Legal precedent requires that a road listed on the Public Road Register must first be removed from the Register before a valid decision to discontinue it can be made.

Council is required to comply with Section 114 of the Local Government Act 2020 (LGA 2020) and Clause 3 of Schedule 10 of the LGA 1989. This legislation requires Council to give public notice of its intention to discontinue a road and/or sell land and undertake a community engagement process in accordance with Council's Community Engagement Policy.

Section 114 of the LGA 2020 also requires a valuation of the subject land that is not more than six (6) months old. A valuation was obtained in June 2024 and is included as **Attachment C**. If the proposed discontinuance and sale of the subject land is supported, a revised valuation will be obtained to meet this requirement.

Policy Impacts

Councils Road Discontinuance Policy 2023 enables roads that are no longer required for public access to be discontinued and sold to the adjoining owner(s).

Section 5.3 of the Road Discontinuance Policy provides where Council has undertaken the statutory procedures for road discontinuance and considered any submissions received, it may decide to proceed with road discontinuance and sale of all or any part of the subject road or may reject the proposal in its entirety.

This proposal aligns with Well Planned and Liveable City in the Council Plan 2021-2025: Integrate land use, planning and revitalise and protect the identity and character of the city.

12.7 Proposed Discontinuance and Sale of part of Road - Somme Avenue, Frankston
Executive Summary**Gender Impact Assessments**

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Councils Road Discontinuance Policy 2023 ensures that roads required for public access remain open to the public and those not reasonably required for public use can be discontinued and sold to the adjoining owner(s), subject to Council approval and statutory requirements.

By discontinuing and selling roads or sections thereof that are not required for public use, Council reduces its obligations to maintain unnecessary land and mitigates risks associated with responsibilities under the RMA.

Conclusion

The section of road proposed to be sold has not been used as a road, but rather serves as an extension of the garden of 3 Somme Avenue Frankston. It is not reasonably required for public use.

As such, approval to remove the subject land from the Public Road Register and commence statutory procedures for the discontinuance and subsequent sale of the subject land is recommended, subject to consideration of any submissions received via the community engagement process that do not support the discontinuance and sale of the subject land.

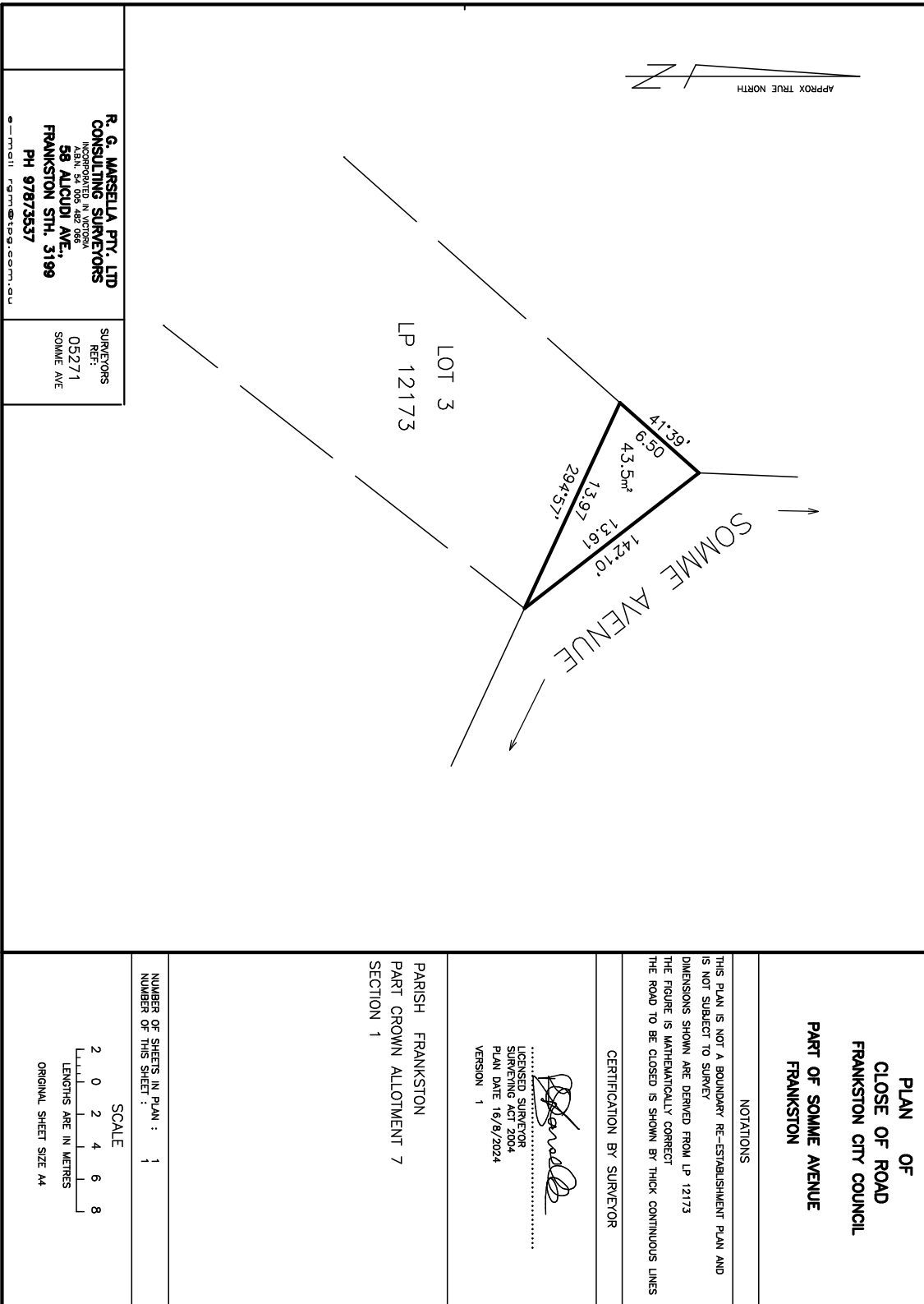
Following consideration of any submissions that do not support the discontinuance and sale of the subject land, Council may resolve not to discontinue the section of road, or to discontinue the section of road and either sell the subject land or retain the land.

ATTACHMENTS

- Attachment A: [↓](#) Plan of Road Discontinuance - Somme Ave, Frankston
Attachment B: [↓](#) Somme Avenue - Aerial and Street View
Attachment C: [↓](#) Valuation - Somme Avenue, Frankston

12.7 Proposed Discontinuance and Sale of part of Road - Somme Avenue, Frankston
Officers' Assessment

Background



R. G. MARSELLA PTY. LTD
 CONSULTING SURVEYORS
INCORPORATED IN AUSTRALIA
 58 ALCUDI AVE,
 FRANKSTON STH. 3199
 PH 97873537
© 2024 R. G. MARSELLA PTY. LTD

SURVEYORS
 REF: 05271
 SOMME AVE

**PLAN OF
 CLOSE OF ROAD
 FRANKSTON CITY COUNCIL
 PART OF SOMME AVENUE
 FRANKSTON**

NOTATIONS

THIS PLAN IS NOT A BOUNDARY RE-ESTABLISHMENT PLAN AND IS NOT SUBJECT TO SURVEY
 DIMENSIONS SHOWN ARE DERIVED FROM LP 12173
 THE FIGURE IS MATHEMATICALLY CORRECT
 THE ROAD TO BE CLOSED IS SHOWN BY THICK CONTINUOUS LINES

CERTIFICATION BY SURVEYOR

.....
[Signature]
 LICENSED SURVEYOR
 SURVEYING ACT 2004
 PLAN DATE 18/8/2024
 VERSION 1

PARISH FRANKSTON
 PART CROWN ALLOTMENT 7
 SECTION 1

NUMBER OF SHEETS IN PLAN : 1
 NUMBER OF THIS SHEET : 1

SCALE
 2 0 2 4 6 8
 LENGTHS ARE IN METRES
 ORIGINAL SHEET SIZE A4

ATTACHMENT B – Aerial Photograph and Street View





Valuation Certificate



PROPERTY DETAILS

Property Address	Reserve Land - 3 Somme Ave, Frankston VIC 3199, Australia
Instructions	Copper-fin Pty Ltd trading as Copperfin Property Advisory, have been instructed by Martin Kilner on behalf of the City of Frankston Council to provide a valuation of 43.3 sqm (as advised) of reserve land located to the front of 3 Somme Avenue Frankston. The valuation is required for potential sale purposes to proprietors of 3 Somme Avenue Frankston.
Property Description	The subject land comprises a triangular shape parcel with a frontage of approximately 14 metres and a northwest side boundary of 6.5 metres and a rear boundary of 13.9 metres.
Legal Description	Not provided (the land is proposed to be amalgamated with lot 3 on LP12173 V6827 F349)
Valuation Date:	19 June 2024
Assumptions	Our assessment has assumed all information provided (both in writing and verbal) is correct.
Valuation	\$21,650 (Twenty-One Thousand, Six Hundred & Fifty Dollars)

A handwritten signature in black ink, appearing to read "Matthew Baxter", is positioned above the printed name and title.

Matthew Baxter
AAPI Certified Practising Valuer
API No: 63157
Inspecting Valuer



COPPERFIN - STANDARD TERMS AND CONDITIONS

Explanation

The following terms are the standard terms and conditions that apply for consultancy assignments and services for which Copper-fin Pty Ltd (Copperfin) is engaged. These terms form part of the appointment of Copperfin by the Client to provide the services unless other specific terms and conditions are agreed in writing between Copperfin and the Client.

Exclusion on Use and Liability

Advice or any report prepared by Copperfin will be for and will be confidential to the Client for the specific purpose outlined in writing in the engagement. Only the Client, or any other party to whom the advice or report is specifically addressed, may rely upon the advice or report. Should any other party seek to rely upon the advice or report, the consent of Copperfin must be obtained in writing. Copperfin accept no liability for negligence and/or any other cause of action for any loss or damage suffered by a third party to whom the advice or report was not addressed nor assigned.

The Client agrees that neither the whole nor any part of any advice or report or the substance thereof will be communicated to any other person without first obtaining the written consent of Copperfin. The Client further agrees that if it does communicate to any other person, the whole or any part of the report, or the substance of it in accordance with these terms and conditions the Client will also communicate the terms of the engagement to that other person and will fully indemnify Copperfin in the event of any failure to do so.

Neither the advice of Copperfin nor any of the services provided pursuant to the engagement of Copperfin are intended, either expressly or by implication, to confer any benefit on any third party (other than a third party who is nominated to Copperfin in writing as part of the engagement) and the liability of Copperfin to any third party is expressly disclaimed.

The Client acknowledges that the valuation is current as at the date of valuation only. Copperfin does not accept any responsibility for losses caused by changes in market value after the date of valuation. Without limiting this qualification, Copperfin accepts no responsibility for any reliance placed on a report any later than 90 days after the valuation date.

Copperfin and the Client agree that the liability of the Valuer is limited to the extent specified in under 'Purpose'.

Copperfin, or any of its directors, agents or employees will not be liable for any consequential loss or damage or loss of profits claimed which relates in any way to the Services, or any work done in connection with the Services.

The Client will indemnify and hold the Valuer, or any of its directors, agents or employees harmless for all claims, costs, suits and demands by third parties which relates in any way to the Services, or any work done in connections with the Services. This expressly includes any claims, costs, suits and demands by any third party including financiers, and / or shareholder and / or investors who allege they have relied on the Valuation in breach of these Terms.

The releases and indemnities in the Terms will not apply to conduct by the Valuer which is fraudulent and / or wilfully dishonest, and / or prohibited by Australian statute.

Executive Summary**12.8 Award of Contract CN11300 - Provision of Hardware and Deployment Services for the Replacement of Laptops and Desktops**

Enquiries: (Eddie Cheng: Customer Innovation and Arts)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.4 Enhance customer experience through the transformation of our services to ensure they are easy to access, and provide seamless transactional and interational experiences

Purpose

To obtain Council approval to award Contract CN11300 - Provision of Hardware and Deployment Services for the Replacement of Laptops and Desktops to Dell Australia Pty Ltd for supplying Dell hardware, peripherals, and deployment services over a four year term.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Awards contract CN11300 – Provision of Hardware and Deployment Services for the Replacement of Laptops and Desktops to Dell Australia Pty Ltd ABN: 46003 855 561 for the period of four years, with an estimated value of \$1,487,244 (exclusive of GST);
2. Authorises the Chief Executive Officer to execute contract documents;
3. Delegates to Director Customer Innovation and Arts the authority to manage contract variations as necessary; and
4. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g).

Key Points / Issues

- This report recommends appointing Dell Australia Pty Ltd for the replacement of our existing fleet of desktops and laptops that are 4-6 years old with up to date and fit for purpose hardware.
- Council will be engaging Dell Australia Pty Ltd to lease the hardware.
- The updated technology will enhance staff productivity and service efficiency. Existing devices will be securely re-purposed, contributing to a local school program.

Background

In line with the Information, Communications and Technology Strategy's goal of establishing best practice modernised systems for responsive, efficient, and remote access to Council's information and services, the Information Technology team is upgrading the existing laptops / desktops with new hardware. This upgrade will provide the organisation with a platform enabling staff to work more effectively.

Council currently maintains a diverse fleet of desktops and laptops that are between 4 to 6 years old, which no longer meet the requirements of the organisation.

12.8 Award of Contract CN11300 - Provision of Hardware and Deployment Services for the Replacement of Laptops and Desktops**Executive Summary**

Approval of this contract will facilitate the deployment of new laptops, enabling staff to be mobile and productive in their work and service delivery to the community.

The Information Technology (IT) team conducted thorough research into available device options that align best with Frankston City Council's technology requirements. After this process, the decision was made to proceed with the rollout of Dell devices.

Procurement Process

The State Government has established State Purchase Contracts (SPC's) which are standing offer agreements that can be accessed by state government departments and local government to procure common use goods and services; these contracts are established when value for money can best be achieved through aggregating demand.

The proposed contract with Dell has been sourced via the SPC End User Computing Equipment Panel. The contract reference number is DGS-ICT-04-2024.

As per Council's Procurement Policy 2021 – 2025, purchases of goods and services through the SPC are exempt from a competitive procurement process.

Most of Council's hardware peripherals, which include a large number of screens and docks in operation at Council are currently Dell branded. To ensure a seamless experience, it is imperative that Council continues with Dell devices to ensure compatibility with the existing peripherals. With that in consideration, there is no other provider apart from Dell that are in the position to provide the required hardware. Based on this, no pricing was requested from other end user computing providers on the panel.

Several local councils have worked with Dell to engage on a large bulk buy program. This has enabled Council to procure their most popular laptops model with a 11.8% saving on SPC pricing on each device. Details of the unit pricing and discounts applied are included in **Attachment B**.

Dell is an appointed supplier via the End User Computing Goods and Services (EUC) Panel by the Victorian State Purchasing Board since October 2018, eliminating the need for a public tender.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This engagement with Dell Australia Pty Ltd has an estimated annual cost of \$371,811 ex GST. The total estimated value over the four (4) year term is \$1,487,244 ex GST.

Policy Considerations

This procurement does not conflict with any Council policies.

12.8 Award of Contract CN11300 - Provision of Hardware and Deployment Services for the Replacement of Laptops and Desktops**Executive Summary****Collaboration**

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Several local councils have worked with Dell to engage on a large bulk buy program. This has enabled Council to procure their most popular laptops model with a 11.8% saving on SPC pricing on each device.

This has led to Council being to negotiate better pricing than the panel rates.

Council pursued procurement of laptops / desktops via the State Purchase Contracts which are standing offer agreements for Victorian government common use goods and services, which are established when value for money can best be achieved through aggregating demand.

Financial Implications

There are financial costs, however, these costs can be accommodated within existing operational budgets.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Environmental/Sustainability Impacts

Latitude 7450 is made with 50% low emissions and 50% recycled aluminium in chassis.

This year, the generation of Latitude laptops will start shipping with 50% recycled cobalt in batteries.

100% recycled or renewable packaging with multipack options for even less waste.

Latitude 7450 is ENERGY STAR® 8.0 certified, TCO certified Generation 9, and EPEAT Gold registered with Climate+.

Buy Local Impacts

There are no Buy Local Impacts associated with this report.

ATTACHMENTS

Attachment A: End User Computer Customer Service Agreement -
CONFIDENTIAL

Attachment B: Cost Table - **CONFIDENTIAL**

Executive Summary**12.9 Award of Contract CN11490 - Frankston Arts Centre Forecourt Redevelopment**

Enquiries: (Doug Dickins: Infrastructure and Operations)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To obtain Council approval to award Contract CN11490 to Maw Civil Pty Ltd for the provision of Frankston Arts Centre Forecourt Redevelopment

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards contract CN11490 for Frankston Arts Centre Forecourt Redevelopment to Maw Civil Pty Ltd ACN112 216 574 for \$2,106,657.00 GST exclusive;
2. Authorises the Chief Executive Officer to sign the contract;
3. Delegates approval of contract variations within the contingency amount outlined in the confidential attachment to the Chief Executive Officer;
4. Commits an additional \$7,500 recurrent budget in Council's future operations budgets commencing 2026/27 for increased ongoing maintenance of the Frankston Arts Centre Forecourt; and
5. Resolves Attachments A, B & C to this report be retained confidential indefinitely on the grounds that they contain private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020* s3(1)(g).

Background

The Frankston Arts Centre (FAC) is a major cultural and tourism hub, as outlined in the Frankston Metropolitan Activity Centre Structure Plan. With over 600,000 visits annually, 200,000 of which are from outside the municipality, the FAC plays a pivotal role in driving community engagement and attracting visitors.

Positioned as an 'iconic' destination, the Arts Centre Precinct is central to fostering a vibrant arts culture in Frankston. The core objective of the precinct enhancements is to attract more visitors, increase visit frequency, and encourage longer stays. These upgrades are guided by the FAC Concept Plan, endorsed by Council in 2017, which laid the foundation for the final design.

The final design reflects community consultation conducted in 2022, which highlighted several key priorities:

- Improved accessibility through additional parking and a more functional drop-off zone.

12.9 Award of Contract CN11490 - Frankston Arts Centre Forecourt Redevelopment**Executive Summary**

- Enhanced digital signage, maintaining its prominent corner placement for greater visibility and promotional impact.
- Integration of Indigenous artwork and stronger cultural connections.
- Increased native planting to enrich the precinct's natural appeal.
- Expanded seating options to improve comfort and usability for visitors.

Tender Process

The request for tender (RFT) was released to market on 2 November 2024 via Council's website and advertised in the Age newspaper on 3 November 2024

The tender closed at 3:00pm, 4 December 2024, AEST.

Eight [8] submissions were received.

No late tenders were received.

Tender EvaluationEvaluation criteria

Eight (8) submissions progressed to evaluation and were assessed against the following evaluation criteria, as advertised in the RFT documents:

Evaluation Criteria	Weighting (%)
Cost to Council	30%
Ability to Meet Project Timeframes and Current Commitments.	25%
Methodology, Experience and Capability	25%
Management Systems	10%
Community Benefit	10%
Occupational Health & Safety	Pass/Fail

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, reference [A5358941](#)

The evaluation of submissions is documented in the Evaluation Report, which is provided as Attachment A.

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

12.9 Award of Contract CN11490 - Frankston Arts Centre Forecourt Redevelopment**Executive Summary****Probity**

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive)

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure OR No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a fixed price contract.

The total contract price is \$2,106,657.00 GST exclusive.

Term of the Contract

The contract term will be 12 Months

Policy Considerations

This procurement does not conflict with any Council policies

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or public bodies.

Financial Implications

Evaluation indicates a total contract price of \$2,106,657 GST exclusive.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

A gender impact assessment has been completed and the recommendations will be implemented.

Environmental/Sustainability Impacts

Environmentally responsible materials, processes and approaches will be addressed as part of the construction action plan and adhered to during implementation.

Buy Local Impacts

The contractor will be encouraged to source local resources and materials through this contract.

12.9 Award of Contract CN11490 - Frankston Arts Centre Forecourt Redevelopment

Executive Summary

ATTACHMENTS

Attachment A: CN11490 - Frankston Arts Centre Forecourt Redevelopment - Evaluation Report - **CONFIDENTIAL**

Attachment B: CN11490 - Frankston Arts Centre Forecourt Redevelopment - Tender Evaluation Matrix - Consensus Unpriced - **CONFIDENTIAL**

Attachment C: CN11490 - Frankston Arts Centre Forecourt Redevelopment - Tender Evaluation Matrix - Post Clarification Prices - **CONFIDENTIAL**

Executive Summary**12.10 Award of Contract CN11487 - Minor Civil Works Panel and CN11492 - Major Civil Works Panel**

Enquiries: (Doug Dickins: Infrastructure and Operations)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To seek Council approval for appointment of panel of contractors under Contract CN11487 Minor Civil Works Panel and CN11492 Major Civil Works Panel.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Appoints the following contractors to CN11487 Minor Civil Works Panel for an initial three (3) year term with the provision for two extensions of two (2) years each at Council's discretion, for the delivery of any individual civil work project with contract value up to \$1 million excluding GST.
 - a. Accomplished Plumbing Services Pty Ltd (APS Drainage and Civil), ABN 33 151 075 875
 - b. All-Waste Pumping Solutions Pty Ltd (AWS Civil), ABN 48 079 889 142
 - c. Barrier Designs Pty Ltd, ABN 51668 265 423
 - d. Blue Peak Construction Pty Ltd, ABN 88 660 064 079
 - e. CDN Constructors Pty Ltd, ABN 62 884 294 341
 - f. Comar Constructions Pty Ltd, ABN 94 082 210 231
 - g. Etheredge Mintern Pty Ltd, ABN 36 006 521 151
 - h. Fulton Hogan Industries Pty Ltd, ABN 54 000 538 689
 - i. Future Civil Group Pty Ltd, ABN 16 165 948 247
 - j. Gilmore Civil Pty Ltd, ABN 74 600 355 066
 - k. Maw Civil Pty Ltd, ABN 56 112 216 574
 - l. Parkinsons Group (Vic) Pty Ltd, ABN 58 168 742 925
 - m. Prestige Paving Pty Ltd, ABN 84 140 970 912
 - n. Safety Barrier Solutions Pty Ltd, ABN 29 474 983 540
 - o. West pacific Group Pty Ltd, ABN 83 730 380 292
2. Appoints the following contractors to CN11492 Major Civil Works Panel for an initial three (3) year term with the provision for two extensions of two (2) years each at Council's discretion, for the delivery of any individual civil work project with a contract value over \$1 million and up to \$4 million excluding GST.
 - a. Bild Infrastructure Pty Ltd, ABN 78 099 996 344
 - b. CDN Constructors Pty Ltd, ABN 62 884 294 341

12.10 Award of Contract CN11487 - Minor Civil Works Panel and CN11492 - Major Civil Works Panel**Executive Summary**

- c. Downer EDI Works Pty Ltd, ABN 66 008 709 608
 - d. Fulton Hogan Industries Pty Ltd, ABN 54 000 538 689
 - e. Parkinsons Group (Vic) Pty Ltd, ABN 58 168 742 925
 - f. Ramsay Civil Pty Ltd, ABN 34 605 587 157
3. Authorises an estimated potential spend up to \$35million collectively under Minor and Major Civil Works Panel Contracts for the total seven (7) year term of the contract(s) based on budgets listed in Council's Long-Term Infrastructure Plan;
 4. Authorises the Chief Executive Officer to sign the contract(s);
 5. Authorises the Chief Executive Officer to approve any contract variations;
 6. Authorises the Director Infrastructure and Operations to approve the extensions of the contract(s) subject to the satisfactory performance of the contractor(s); and
 7. Resolves that Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Key Points / Issues

- The objective of establishing panel contracts CN11487 and CN11492 is to form a prequalified panel of competent civil construction contractors for Council to call on from time to time to undertake major and minor civil works throughout Frankston municipality during the term of the panel contract.
- Establishing a panel of contractors with the skills and capabilities necessary to undertake these specialist works will ensure efficient delivery of civil infrastructure projects and provide best value for money through an agreed schedule of rates with each contractor.
- There is a need to establish a new panel of civil contractors as the previously appointed panel under Contract CN2436 (CN10303) - Minor Civil Works and Local Area Traffic Management Works is due to expire on 31 January 2025 after exercising all possible extensions available in the contract.
- The following areas of civil construction works are expected to be delivered using the panel contracts CN11487 and CN11492:
 - A. CN11487: Minor Civil Works Panel.

Civil construction works with the value of each contract up to \$1 million excluding GST. Generally, the works under this panel engagement covers the following areas of civil construction:

 - Kerb and channel,
 - Drainage improvements,
 - Traffic calming devices,
 - Footpath and shared user path,
 - Car parking works,

12.10 Award of Contract CN11487 - Minor Civil Works Panel and CN11492 - Major Civil Works Panel

Executive Summary

- Road safety barriers,
- Streetscapes,
- General road works such as slip lane construction, intersection upgrades, and;
- Any other civil construction and associated works.

B. CN11492: Major Civil Works Panel.

Civil construction works with the value of each contract over \$1 million and less than \$4 million, excluding GST. Generally, the works under this panel engagement covers the following areas of civil construction:

- Road reconstruction,
 - Drainage upgrades,
 - Intersection upgrades (roundabouts, signalised and unsignalised intersections),
 - Car parking construction,
 - Streetscapes, and;
 - Any other civil construction and associated works.
- For any individual engagement under this contract for value of over \$1 million, a Council report with officers’ recommendations will be presented to Council for approval.
 - The initial contract term is 3 years with the provision for 2 extensions of 2 years each at Council’s discretion (3+2+2 Years). Total contract term is 7 years with all possible extensions.

Tender Process

In order to seek interest and obtain best value from suitably qualified contractors, a public tender process was conducted in accordance with Council’s Procurement Policy and guidelines.

The request for tender (RFT) was released to market on 10 August 2024 via Council’s E-Tendering Portal and advertised in The Age.

The tender closed at 3.00pm AEST on 18 September 2024.

Thirty-nine (39) submissions were received for CN11487: Minor Civil Works Panel and eighteen (18) submissions were received for CN11492: Major Civil Works Panel.

No late tenders were received.

Tender Evaluation

Mandatory criteria

All submissions were assessed against the following mandatory criteria, as advertised in the RFT documents:

Mandatory Criteria	
Tender Offer Conformance	Pass/Fail

12.10 Award of Contract CN11487 - Minor Civil Works Panel and CN11492 - Major Civil Works Panel**Executive Summary**

Qualifications and Insurances	Pass/Fail
Child Safe Standards	Pass/Fail
Applicable legal requirements	Pass/Fail
Occupational Health & Safety and Quality Assurance	Pass/Fail

Two (2) submissions did not pass initial checks against the mandatory criteria.

Evaluation criteria

Fifty-five (55) submissions across both panels progressed to evaluation and were assessed against the following evaluation criteria, as advertised in the tender documents:

Evaluation Criteria	Weighting (%)
Cost to Council (Only for Minor Civil Works Panel)	30%
Experience and Performance on similar type of projects	25%
Organisational Capacity, resources including sub-contractors	20%
Management Systems – Quality and Environment management	15%
Community Benefit	10%

Evaluation was guided by the approved Evaluation Plan.

The evaluation of submissions is documented in the Evaluation Report, which is provided as confidential Attachment A.

Following the evaluation, a list of contractors recommended to be included on the panel(s) was determined. The tenderers recommended to be part of the Minor and Major Civil Works Panels are listed below.

CN11487: Minor Civil Works Panel Tenderers (15)

Tenderer	ABN
Accomplished Plumbing Services Pty Ltd (APS Drainage and Civil)	33 151 075 875
All-Waste Pumping Solutions Pty Ltd (AWS Civil)	48 079 889 142
Barrier Designs Pty Ltd	51668 265 423
Blue Peak Construction Pty Ltd	88 660 064 079
CDN Constructors Pty Ltd	62 884 294 341
Comar Constructions Pty Ltd	94 082 210 231
Etheredge Mintern Pty Ltd	36 006 521 151
Fulton Hogan Industries Pty Ltd	54 000 538 689
Future Civil Group Pty Ltd	16 165 948 247

12.10 Award of Contract CN11487 - Minor Civil Works Panel and CN11492 - Major Civil Works Panel**Executive Summary**

Gilmore Civil Pty Ltd	74 600 355 066
Maw Civil Pty Ltd	56 112 216 574
Parkinsons Group (Vic) Pty Ltd	58 168 742 925
Prestige Paving Pty Ltd	84 140 970 912
Safety Barrier Solutions Pty Ltd	29 474 983 540
West pacific Group Pty Ltd	83 730 380 292

CN11492: Major Civil Works Panel Tenderers (6)

Tenderer	ABN
Bild Infrastructure Pty Ltd	78 099 996 344
CDN Constructors Pty Ltd	62 884 294 341
Downer EDI Works Pty Ltd	66 008 709 608
Fulton Hogan Industries Pty Ltd	54 000 538 689
Parkinsons Group (Vic) Pty Ltd	58 168 742 925
Ramsay Civil Pty Ltd	34 605 587 157

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

An external probity auditor Landell was appointed and provided guidance on the process.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure OR No person involved in the preparation, or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

Considering the award is for panel contract(s), there is no contract value attached to these contracts.

12.10 Award of Contract CN11487 - Minor Civil Works Panel and CN11492 - Major Civil Works Panel**Executive Summary****Term of the Contract**

The initial contract term is 3 years with the provision for 2 extensions of 2 years each at Council's discretion (3+2+2 Years). Total contract term is 7 years with all possible extensions.

Policy Considerations

This procurement does not conflict with any Council policies

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or public bodies.

Financial Implications

There is no specific budget allocated to deliver services under this contract. However budgets allocated to projects listed in Council's Long Term Infrastructure Plan (LTIP) over the seven (7) year term of the contract (including possible extensions) will be utilised for any specific engagement under these contracts.

The anticipated budget spend for the total seven (7) year term of the Contract based on budgets listed in Council's Long Term Infrastructure Plan is not expected to be more than \$35 million.

There is no guarantee that any of the Contractor appointed on the panel will be requested to provide services under this contract.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Environmental/Sustainability Impacts

There is no environmental impacts identified at this stage.

Buy Local Impacts

Tenderers who were encouraging local employment opportunities were favourably scored in Community Benefit criteria as a part of the tender evaluation process.

ATTACHMENTS

Attachment A: Tender Evaluation Report - **CONFIDENTIAL**

14.1 2025/NOM02 - Vale Carmel Russell

On 14 January 2025 Councillor Sue Baker gave notice of her intention to move the following motion:

That Council:

1. Notes the sad passing of Carmel Russell on 22 December 2024;
2. Notes the significant public safety advocacy work that Carmel and her husband, Brian, have tirelessly performed on behalf of their own family, and in support of fellow victims of crime both locally and throughout Victoria;
3. Given the impact of their advocacy efforts and the fantastic work they have done in conjunction with Frankston City Council to honour the loving memory of their late daughter Natalie, Council is to formally award Carmel and Brian – concurrently – a letter-under-seal; and
4. Present the letter-under-seal to either Brian or a delegated family representative at the 17 February 2025 Council Meeting.

COMMENTS BY DIRECTOR COMMUNITIES

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES Comments: The NoM acknowledges the recent passing of resident, Carmel Russell.
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES Comments: A letter-under-seal is proposed to be presented to the Russell Family at the next Council Meeting in February 2025.
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO Comments: The NoM is written clearly such that further discussion is not required in order for it to be implemented.
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES

14.1 2025/NOM02 - Vale Carmel Russell

Question for Consideration	
8. Is the NoM consistent with all relevant legislation?	YES Comments: The NoM is neutral in a legislative sense.
9. Is the NoM consistent with existing Council or State policy or position?	YES Comments: The NoM is neutral in this regard.
10. Is the NoM consistent with Council's adopted strategic plan?	YES Comments: The NoM is neutral in this regard though it supports community wellbeing in its intent.
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	YES
13. Are funds available in the adopted budget to implement the NoM?	NOT REQUIRED
14. What is the estimated cost of implementing the NoM?	NIL

ATTACHMENTS

Nil

14.2 2025/NOM04 - Family / Domestic Violence in the Frankston LGA

On 16 January 2025 Councillor Conroy gave notice of her intention to move the following motion:

That Council:

1. Notes that the Frankston City Council LGA has the highest reported rates of family (and/or domestic) violence in the South East region of Victoria with approximately five family violence cases earmarked each day;
2. Notes that:
 - a. Since 2019, Council has dedicated a line-item in its annual budgets to alleviate the ongoing impact of family violence on the Frankston municipality;
 - b. In the past four years alone, Council spent over \$320,000 in this endeavour in support of, and in partnership, with other agencies, to prevent family / domestic violence in alignment with the Victorian Government which has its own ministries for Women and (the) Prevention of Family Violence, the Australian Government has the Family Violence Act 2012 and the 'The National Plan to End Violence against Women and Children 2022–2032);
3. Writes to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek state intervention in the Frankston municipality;
4. Writes to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek federal intervention in areas of Dunkley with pronounced cases of family violence;
5. In the above correspondence, Council is to highlight that it was unsuccessful in its recent grant application to the State Government, for \$212,500 over 3 years under the Free From Violence Local Government Grant Program 2024-2027. Had Council being successful in the application, these funds would have been used to enable deeper engagement with communities of concern and for future program delivery;
6. Council notes that one of its primary advocacy pillars for the upcoming federal election relates to the federal government providing ongoing funding assistance to community relief organisations, such as Community Support Frankston. Many of these relief organisations are often at the 'coalface' insofar as family and domestic violence situations throughout the Frankston LGA:
 - a. Council, in the above correspondence, is to use this opportunity to reinforce its desirability for enhanced funding as per this advocacy priority;
 - b. Council, in the spirit of fairness and bipartisanship given the imminent federal election, is to also provide a copy of this correspondence (in 5.) to all declared candidates for Dunkley;
7. In acknowledging Frankston's continued excessively high figures for family/domestic violence, and the urgent need for tangible action on this front, a report is to be provided at the June 2025 Council Meeting on:
 - a. The outcome of the advocacy efforts and formal correspondence / sought meetings as previously stipulated in this resolution.
 - b. The report is to consider what budget additions, if any, are to occur to

14.2 2025/NOM04 - Family / Domestic Violence in the Frankston LGA

enhance the scope and effectiveness of Council's present rate of family violence funding for the 2025/2026 Annual Budget; and

- c. Council acknowledges that family violence is a serious issue in our community and is exploring the actions, steps, and tools that could be used to address the situation effectively.

COMMENTS BY DIRECTOR COMMUNITIES

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES Comments: There was discussion about the wording of this NoM via email.
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES Comments: The NoM requires letters to State and Federal MPs, and candidates for the upcoming Federal election, to advocate for increased financial support.
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO Comments: The NoM is clearly written and does not necessitate additional meeting/s in order for it to be implemented.
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	NO The Federal Government provides funding to support prevention of family/domestic violence with local government traditionally supporting the community in this pursuit. The NoM seeks additional funding from State and/or Federal Government to better support the community.
8. Is the NoM consistent with all relevant legislation?	YES

14.2 2025/NOM04 - Family / Domestic Violence in the Frankston LGA

Question for Consideration	
9. Is the NoM consistent with existing Council or State policy or position?	YES
10. Is the NoM consistent with Council's adopted strategic plan?	YES
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	YES Comments: The NoM can be implemented within existing resources (staff time).
13. Are funds available in the adopted budget to implement the NoM?	NOT REQUIRED
14. What is the estimated cost of implementing the NoM?	NOT REQUIRED

ATTACHMENTS

Nil

14.3 2025/NOM05 - Managing Olivers Hill Landslip

On 16 January 2025 Councillor Butler gave notice of his intention to move the following motion:

That Council:

1. Notes the recent well-published landslip occurrence in McCrae within the Mornington Peninsula Shire;
2. Notes the recent instances of land slippage at Olivers Hill, including the coastal cliffs up from the Oliver's Hill boat ramp and on private allotments;
3. Notes Olivers Hill area consists largely of private allotments but also includes Council roads, Nepean Highway which is VicRoads, and coastal foreshore which is Crown land, and that the retaining walls along Nepean Highway are VicRoads responsibility where within the road reserve or are structures within private allotments;
4. Notes the Erosion Management Overlay (EMO) in the Frankston Planning Scheme and Frankston Coastal and Marine Management Plan Council has in place for Olivers Hill to:
 - a) regulate buildings and works within the EMO to protect areas prone to erosion, landslip, other land degradation or coastal processes by minimising land disturbance and inappropriate development;
 - b) provides strategic direction in the management of marine and coastal Crown land to align Council's strategies with State legislation and policy;
5. Notes that Council is currently undertaking a Frankston City Coastal Resilience 2100 project by undertaking Stages 1-4 of the "Victoria's Resilient Coast – Adapting to 2100+ (2023)" framework to develop and progress strategic coastal hazard risk management and climate change adaptation, which is partially funded by the Victorian Government;
6. Notes Council has a Foreshore Advisory Committee that guides the Council in decision making on coastal management, assists with the delivery of the Coastal and Marine Management Plan and in the review of strategic planning and management policies guiding the management of Frankston's coastal and marine environment;
7. Notes that the State Government Department of Energy, Environment and Climate Action have undertaken a Port Phillip Bay Coastal Hazard Assessment and are undertaking a Victorian Coastal Cliff Assessment Project which includes-
 - a) geomorphic assessment and mapping of coastal cliff types;
 - b) a quantitative analysis of recession rates at a regional scale;
 - c) a qualitative analysis of physical processes and mechanisms affecting coastal cliff stability, and
 - d) advice on managing risk from coastal cliff instability;
8. Calls for a briefing and/or a report to Council by March 2025 that outlines these matters in further detail and explores any further opportunities for improvement emerging from the McCrae incident; and
9. In developing the above-mentioned Council report, Council writes to the above mentioned authorities and request a briefing or report from those agencies of their responsibilities and accountabilities at Olivers Hill, in light of the McCrae incident.

14.3 2025/NOM05 - Managing Olivers Hill Landslip

COMMENTS BY DIRECTOR COMMUNITIES

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO Comments: The NoM is clearly written and can be implemented without further discussion. A report or Council Briefing is required in the short-term to update Councillors on this matter.
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	NO Comments: The NoM seeks an update from external agencies such as the State Government's Department of Energy, Environment and Climate Action (DEECA) on work they are doing to limit or prevent landslips.
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	YES
10. Is the NoM consistent with Council's adopted strategic plan?	YES
11. Can the NoM be implemented without diversion of existing resources?	YES Comments: The NoM can be implemented within existing resources (staff time)
12. Can the NoM be implemented without diversion of allocated Council funds?	YES
13. Are funds available in the adopted budget to implement the NoM?	NOT REQUIRED
14. What is the estimated cost of implementing the NoM?	NOT REQUIRED

14.3 2025/NOM05 - Managing Olivers Hill Landslip

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Nil Reports

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Signed by the CEO