



**MINUTES OF COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON
ON 20 NOVEMBER 2023 at 7.02PM**

PRESENT	Cr. Nathan Conroy (Mayor) Cr. Liam Hughes (Deputy Mayor) (via Zoom) Cr. David Asker Cr. Sue Baker Cr. Kris Bolam Cr. Claire Harvey Cr. Brad Hill Cr. Suzette Tayler
APOLOGIES:	Nil. <i>Cr. Steven Hughes (currently suspended)</i>
ABSENT:	Nil.
OFFICERS:	Mr. Phil Cantillon, Chief Executive Officer Ms. Kim Jaensch, Director Corporate and Commercial Services Ms. Angela Hughes, Director Communities Mr. Cam Arullanantham, Director Infrastructure and Operations Ms. Shweta Babbar, Director Customer Innovation and Arts Ms. Brianna Alcock, Manager Governance Mr. Sam Clements, Manager Development Services (via Zoom) Ms. Tammy Beauchamp, Manager City Futures (via Zoom) Mr. Nathan Upson, Manager People and Culture Mr. Rob Antonic, Manager Safer Communities (via Zoom) Mr. Jarred Stevens, Coordinator Safer Communities (via Zoom) Mr. Byron Douglas, Coordinator Recreation (via Zoom) Ms. Sally Prideaux, Coordinator Urban Design Policy and Planning (via Zoom) Ms. Nathalie Nunn, Coordinator Environmental Policy and Planning (via Zoom) Ms. Rachna Gupta Singh, Coordinator Governance Ms. Tenille Craig, Team Leader Governance Mr. Ric Rais, Systems Support Officer Mr. Jeremy O'Rourke, Supervising Technician Mr. Josh Lacey, Supervising Technician
EXTERNAL REPRESENTATIVES:	Nil.

COUNCILLOR STATEMENT

Deputy Mayor, Councillor Liam Hughes made the following statement:

“All members of this Council pledge to the City of Frankston community to consider every item listed on this evening’s agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors’ personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue.”

PRAYER

Deputy Mayor, Councillor Liam Hughes read the Opening Prayer.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Deputy Mayor, Councillor Liam Hughes acknowledged the Bunurong People of the Kulin Nation – the Traditional Custodians of the land on which we stand, and paid respect to Elders past, present and future. Respect was also extended to Elders of other communities who may have been present.

Chairperson’s initials

1. APOLOGIES.....	3
2. COUNCILLOR APPRECIATION AWARDS	3
3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	3
4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST	3
5. PUBLIC QUESTION TIME.....	3
6. HEARING OF PUBLIC SUBMISSIONS	3
7. ITEMS BROUGHT FORWARD	4
8. PRESENTATIONS / AWARDS.....	4
9. PRESENTATION OF PETITIONS AND JOINT LETTERS.....	4
10. DELEGATES' REPORTS	4
ITEMS BROUGHT FORWARD.....	5
12.13 Adoption of Frankston Public Toilet Action Plan	5
12.14 Adoption of the Baxter Park Open Space Master Plan and Frankston Equestrian Master Plan	6
12.10 Advocacy Priorities Refresh for 2023-2024	7
11. CONSIDERATION OF CITY PLANNING REPORTS	10
11.1 Statutory Planning Progress Report for September 2023.....	10
11.2 City Futures Progress Report - Quarter 1 July - September 2023	11
11.3 Frankston Metropolitan Activity Centre Coordination Update	12
12. CONSIDERATION OF REPORTS OF OFFICERS.....	13
12.1 Governance Matters Report for 20 November 2023.....	13
12.2 Councillor Delegates to External Organisations and Internal Committees for 2024	15
12.3 Frankston City Council Economic Scorecard July - September 2023.....	20
12.4 Frankston Arts Advisory Committee - Minutes 10 October 2023	21
12.5 Capital Works Quarterly Report - Q1 - July to September 2023	23
12.6 Council Plan and Budget Quarterly Report - including Peninsula Leisure - Q1 - July to September 2023.....	25
12.7 Annual Report on Council's Greenhouse Gas Emissions, Energy and Water Usage and Costs (2022/23)	27
12.8 Frankston City Health and Wellbeing Plan 2021-2025 - Year Two Annual Report and Draft Year Three Action Plan	28

12.9 Peninsula Leisure Pty Ltd 2022-23 Annual Report & Financial Report
and 2023-24 Annual Facilities Operational Plan.....29

12.11 Adoption of Long Term Infrastructure Plan 2023-2033.....30

12.12 Adoption of Boatshed and Bathing Box Policy.....31

12.15 Urban Forest Action Plan Update32

12.16 CCTV Review Update34

12.17 Management of Community Groups.....36

13. RESPONSE TO NOTICES OF MOTION39

14. NOTICES OF MOTION39

15. LATE REPORTS39

16. URGENT BUSINESS.....39

17. CONFIDENTIAL ITEMS40

C.1 CEO Employment and Remuneration Committee Update.....40

1. APOLOGIES

Nil

2. COUNCILLOR APPRECIATION AWARDS

Nil

Presentation of Letter Under Seal

Cr Claire Harvey presented a Letter Under Seal, posthumously to Coralie Davies. The Letter Under Seal recognises Council's appreciation for Coralie's environmental contribution to the municipality and the community over the many years.

Coralie's practical contribution and service, particularly in caring for our local flora and fauna, helping to deepen people's connection to care for local places. Council recognise that Coralie brought these attributes to all these groups. Council understands that locals spoke highly of Coralie's thoughtful, supportive caring nature and her tremendous friendship with all whom knew her.

The Letter Under Seal was accepted by Coralie's family, her husband, Bruce and her son, Will.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

The Chief Executive Officer, Mr Phil Cantillon, declared a conflict of interest in Item C.1 - CEO Employment and Remuneration Committee Update.

5. PUBLIC QUESTION TIME

Two (2) people submitted questions to Council with notice and one (1) person submitted questions without notice. At the request of the Mayor, the Chief Executive Officer read the questions and provided responses to the questions received with notice.

The Chief Executive Officer informed that responses to the questions received without notice will be provided in writing within seven business days following the Council Meeting.

The questions received with and without notice with responses will be provided in the minutes of the next Council Meeting.

6. HEARING OF PUBLIC SUBMISSIONS

Mr Chris Wall made a submission to Council regarding Item 12.14: Adoption of the Baxter Park Open Space Master Plan and Frankston Equestrian Master Plan;

Mr Michael Telleson made a submission to Council regarding Item 12.13: Adoption of Frankston Public Toilet Action Plan; and

Mr Robert Hope made a submission to Council regarding Item 12.14: Adoption of the Baxter Park Open Space Master Plan and Frankston Equestrian Master Plan.

7. ITEMS BROUGHT FORWARD**Items Brought Forward****Council Decision****Moved: Councillor Harvey****Seconded: Councillor Hill**

That the Items listed below be brought forward:

- 12.13: Adoption of Frankston Public Toilet Action Plan
- 12.14: Adoption of the Baxter Park Open Space Master Plan and Frankston Equestrian Master Plan
- 12.10: Advocacy Priorities Refresh for 2023-2024

Carried Unanimously**Block Motion****Council Decision****Moved: Councillor Tayler****Seconded: Councillor Harvey**

That the items listed below be block resolved:

- 11.1: Statutory Planning Progress Report for September 2023
- 11.2: City Futures Progress Report - Quarter 1 July - September 2023
- 12.1: Governance Matters Report for 20 November 2023
- 12.3: Frankston City Council Economic Scorecard July - September 2023
- 12.7: Annual Report on Council's Greenhouse Gas Emissions, Energy and Water Usage and Costs (2022/23)
- 12.8: Frankston City Health and Wellbeing Plan 2021-2025 - Year Two Annual Report and Draft Year Three Action Plan
- 12.9: Peninsula Leisure Pty Ltd 2022-23 Annual Report & Financial Report, 2023-24 Annual Facilities Operational Plan and 2023-24 Quarter One Shareholder Report
- 12.11: Adoption of Long Term Infrastructure Plan 2023-2033
- 12.12: Adoption of Boatshed and Bathing Box Policy

Carried Unanimously**8. PRESENTATIONS / AWARDS**

Mayor noted the Letter under Seal to Coralie Davies was presented.

9. PRESENTATION OF PETITIONS AND JOINT LETTERS

Nil

10. DELEGATES' REPORTS

Nil

ITEMS BROUGHT FORWARD**12.13 Adoption of Frankston Public Toilet Action Plan***(TB Communities)***Council Decision****Moved: Councillor Hill****Seconded: Councillor Bolam**

That Council:

1. Notes the Frankston Public Toilet Action Plan community engagement undertaken for (4) weeks from 13 June to 7 July 2023;
2. Notes the feedback received which was considered in development of the Final Public Toilet Action Plan;
3. Adopts the 2023 Frankston Public Toilet Action Plan; and
4. Notes the recommendations of the Public Toilet Action Plan will be used to inform a rolling program of public toilet upgrades through Council's Long Term Infrastructure Planning process.

Carried Unanimously

12.14 Adoption of the Baxter Park Open Space Master Plan and Frankston Equestrian Master Plan

(TB Communities)

Council Decision**Moved: Councillor Hill****Seconded: Councillor Harvey**

That Council:

1. Notes that two (2) rounds of consultation have been undertaken to inform the development of the Baxter Park Open Space Master Plan and the Frankston Equestrian Master Plan;
2. Notes the Baxter Park Open Space Master Plan and the Frankston Equestrian Master Plan were publicly exhibited for a period of four (4) weeks from 10 June to 10 July 2022;
3. Notes the ongoing consultation with the relevant Equestrian Clubs to inform the development of the Frankston Equestrian Master Plan and the additional club consultation undertaken in June 2023 to inform development of the Baxter Park Master Plan;
4. Notes that recommendations for the Baxter Park Open Space Master Plan and Frankston Equestrian Master Plan will be considered as part of Council's future annual budget and grant opportunities will also be pursued; and
5. Adopts the Baxter Park Open Space Master Plan and Frankston Equestrian Master Plan, noting that officers will notify submitters of its decision accordingly.

Carried Unanimously

12.10 Advocacy Priorities Refresh for 2023-2024

(FM Customer Innovation and Arts)

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes the importance of Council-led advocacy on behalf of the local and regional community in raising awareness of key initiatives for potential State and Federal Government investment prior to elections;
2. Endorses the following priorities for Council-led advocacy ahead of the 2025 federal and 2026 state elections, aligned to Council's preferred practice of seeking equal contributions from State and Federal Government's alongside the Council contribution:
 - a. Len Phelps Pavilion expansion (Carrum Downs) - estimated total project cost of \$6 million, seeking equal contributions of \$2 million each;
 - b. Monterey Reserve Precinct Revitalisation (Frankston North) - estimated total project cost of \$6 million, seeking equal contributions of \$2 million each;
3. Refers the budget adjustments to Council's contribution and expected external contributions on the aforementioned projects to Council's Long Term Infrastructure Plan (LTIP) and Annual Budget development processes;
4. Authorises officers to commence a feasibility study on a proposed Langwarrin Library, with a report to be presented to Council in mid-2024 for consideration as an additional advocacy priority (subject to identifying an appropriate site) for the 2025 federal and 2026 state elections;
5. Notes Bruce Park Pavilion redevelopment (Frankston South), with a total project estimated cost of \$9 million, seeking equal contributions of \$3 million each from State and Federal Governments, was endorsed as an advocacy priority at the 11 September 2023 Council Meeting;
6. Notes Council undertakes advocacy through various forms on a range of additional major initiatives, including the following:
 - a. Nepean Boulevard Revitalisation;
 - b. Kananook Desilting; and
 - c. Rail electrification.

Motion

That Council:

1. Notes the importance of Council-led advocacy on behalf of the local and regional community in raising awareness of key initiatives for potential State and Federal Government investment prior to elections;
2. Endorses the following priorities for Council-led advocacy ahead of the 2025 federal and 2026 state elections, aligned to Council's preferred practice of seeking equal contributions from State and Federal Government's alongside the Council contribution:
 - a) Len Phelps Pavilion expansion (Carrum Downs) - estimated total project cost of \$6 million, seeking equal contributions of \$2 million each;
 - b) Monterey Reserve Precinct Revitalisation (Frankston North) - estimated total project cost of \$6 million, seeking equal contributions of \$2 million each;
3. Refers the budget adjustments to Council's contribution and expected external

Chairperson's initials

- contributions on the aforementioned projects to Council's Long Term Infrastructure Plan (LTIP) and Annual Budget development processes;
4. Authorises officers to commence a feasibility study on a proposed Langwarrin Library, with a report to be presented to Council in mid-2024 for consideration as an additional advocacy priority (subject to identifying an appropriate site) for the 2025 federal and 2026 state elections;
 5. Notes Bruce Park Pavilion redevelopment (Frankston South), with a total project estimated cost of \$9 million, seeking equal contributions of \$3 million each from State and Federal Governments, was endorsed as an advocacy priority at the 11 September 2023 Council Meeting;
 6. Notes Council undertakes advocacy through various forms on a range of additional major initiatives, including the following:
 - a) Nepean Boulevard Revitalisation;
 - b) Kananook Desilting;
 - c) Rail electrification;
 - d) Lloyd Park Masterplan district level play space;
 - e) Lisa Beth Mews Masterplan and implementation; and
 - f) Baxter Park Masterplan implementation
 7. Notes the lack of progress on the following two initiatives previously adopted for advocacy from 2021 and seeks the urgent advice from the Victorian Government of their interest in providing the required funding through the 2023-2024 annual budgetary process and where interest is not likely, to subsequently withdraw Council's support in partnering on these projects:
 - a. Accessibility and precinct improvements to Kananook Station overpass and the Quinn Link entrance; and
 - b. Precinct improvements to Beach Street and McMahons Road underpass
 8. Receives a report at the January 2024 Council Meeting on a range of transport initiatives within Frankston City and the Mornington Peninsula suitable for proposing to the Federal Government for consideration in retaining partial or full funding from the long-standing \$225 million electrification of the Stony Point rail line beyond Frankston Station.

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Hill

That Council:

1. Notes the importance of Council-led advocacy on behalf of the local and regional community in raising awareness of key initiatives for potential State and Federal Government investment prior to elections;
2. Endorses the following priorities for Council-led advocacy ahead of the 2025 federal and 2026 state elections, aligned to Council's preferred practice of seeking equal contributions from State and Federal Government's alongside the Council contribution:
 - c) Len Phelps Pavilion expansion (Carrum Downs) - estimated total project cost of \$6 million, seeking equal contributions of \$2 million each;
 - d) Monterey Reserve Precinct Revitalisation (Frankston North) - estimated total project cost of \$6 million, seeking equal contributions of \$2 million

Chairperson's initials

each;

3. Refers the budget adjustments to Council's contribution and expected external contributions on the aforementioned projects to Council's Long Term Infrastructure Plan (LTIP) and Annual Budget development processes;
4. Authorises officers to commence a feasibility study on a proposed Langwarrin Library, with a report to be presented to Council in mid-2024 for consideration as an additional advocacy priority (subject to identifying an appropriate site) for the 2025 federal and 2026 state elections;
5. Notes Bruce Park Pavilion redevelopment (Frankston South), with a total project estimated cost of \$9 million, seeking equal contributions of \$3 million each from State and Federal Governments, was endorsed as an advocacy priority at the 11 September 2023 Council Meeting;
6. Notes Council undertakes advocacy through various forms on a range of additional major initiatives, including the following:
 - g) Nepean Boulevard Revitalisation;
 - h) Kananook Desilting;
 - i) Rail electrification;
 - j) Lloyd Park Masterplan district level play space;
 - k) Lisa Beth Mews Masterplan and implementation; and
 - l) Baxter Park Masterplan implementation
7. Notes the lack of progress on the following two initiatives previously adopted for advocacy from 2021 and seeks the urgent advice from the Victorian Government of their interest in providing the required funding through the 2023-2024 annual budgetary process and where interest is not likely, to subsequently withdraw Council's support in partnering on these projects:
 - a. Accessibility and precinct improvements to Kananook Station overpass and the Quinn Link entrance; and
 - b. Precinct improvements to Beach Street and McMahons Road underpass
8. Receives a report at the January 2024 Council Meeting on a range of transport initiatives within Frankston City and the Mornington Peninsula suitable for proposing to the Federal Government for consideration in retaining partial or full funding from the long-standing \$225 million electrification of the Stony Point rail line beyond Frankston Station.

Carried Unanimously

The Meeting adjourned at 8.02pm

Chairperson's initials

11. CONSIDERATION OF CITY PLANNING REPORTS**11.1 Statutory Planning Progress Report for September 2023**

(SC Communities)

Council Decision**Moved: Councillor Tayler****Seconded: Councillor Harvey**

That Council:

1. Receives the Statutory Planning Progress Report for the month of September 2023;
2. Notes in the month of September, 94% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes the system and process improvements made so far in 2023 including an on-line/website lodgement portal enabling lodgement of all planning application request types (previously permit applications only) and updated system workflows for planning applications request and smaller (VicSmart) application types; and
4. Resolves that Attachment B (Major Development Updates) and Attachment C (General Planning Applications of Councillor Interest Updates) remain confidential indefinitely on the grounds that it contains land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

11.2 City Futures Progress Report - Quarter 1 July - September 2023*(TB Communities)***Council Decision****Moved: Councillor Tayler****Seconded: Councillor Harvey**

That Council:

1. Receives the City Futures Progress Report (excluding Economic Scorecard) for Quarter 1 from July – September 2023; and
2. Notes the progress of a number of key projects this quarter including the completion of Council's Annual Business Survey; the awarding of the Design Services contract, commencement of Phase One and scoping for Early Works for the Nepean Boulevard Vision Master Plan; the community engagement undertaken on the Frankston City Housing Strategy – Discussion Paper; the progression of the Baxter Park Master Plan and Equestrian Master Plan and the Draft Safer Communities Policy and Strategy via Councillor Briefings.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

Meeting resumed at 8.12pm

11.3 Frankston Metropolitan Activity Centre Coordination Update

(AH Communities)

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Baker

That Council:

1. Notes the establishment of the FMAC Coordination Group, which seeks to drive the coordinated efforts of Council to realise the potential and revitalise the FMAC through new development, investment, activation and advocacy;
2. Notes that the Group is chaired by the Director Communities, with attendance from the Chief Executive Officer and Mayor, and a multi-disciplinary team of officers. The Group has met on 25 July 2023 (first meeting), 31 August 2023 and 28 September 2023;
3. Notes that this is a new report and that Council will receive a quarterly update on the work of the group going forward.

Carried Unanimously

Chairperson's initials

12. CONSIDERATION OF REPORTS OF OFFICERS

12.1 Governance Matters Report for 20 November 2023

(BA Corporate and Commercial Services)

Council Decision

Moved: Councillor Tayler

Seconded: Councillor Harvey

That Council:

Council Resolution Status

1. Receives the Council Resolution Status update, including:
 - a. Notice of Motion Cost Summary and Notice of Motion Report for 20 November 2023;
 - b. Notes there are no open Urgent Business actions;
 - c. Notes there are two Notice of Motion actions reported as complete by officers and are requesting closure:
 - 2022/NOM8 - Outreach Support Service
 - 2023/NOM4 - Nat's Track
 - d. Notes since the Council Meeting, held on 23 October 2023, 13 resolution actions have been completed, as listed in the body of the report;
 - e. Notes there is one report delayed in its presentation to Council:
 - Frankston City Industrial Strategy and Industrial design Guidelines, delayed from 11 December 2023 to April 2024;

Councillor Briefings

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 23 October 2023 as listed in the body of the report;

Frankston Citizen of the Year Selection Panel

3. Notes that the Expression of Interest for nominations for the Frankston Citizen of the Year Award Selection Panel was launched from 2 October to 5 November 2023 on Council's website;
4. Notes the submissions received were assessed against the criteria, as detailed in the Terms of Reference;
5. Endorses the recommended nominees, as listed in Attachment E, to be members of the Citizen of the Year Award Selection Panel and notes, on endorsement, the names only will be released with the minutes of this Council Meeting;

Frankston Cemetery Trust Meeting (Trust Meeting)

6. Notes the Trust Meeting was held on 25 October 2023, with Mayor Cr Conroy, Cr Tayler and Cr Asker in attendance, Cr Bolam was an apology;
7. Notes the Abstract of Accounts for 2022-2023 were signed and sealed (Attachment H);
8. Receives and adopts the Minutes of the Trust Meeting held on 25 October 2023;

Audit and Risk Committee

9. Receives the Audit and Risk Committee Chairperson's half-yearly report for 2023;
10. Resolves for Attachment E (Citizen of the Year Selection Panel submissions) to

Chairperson's initials.....

remain confidential indefinitely on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (Local Government Act 2020, s.3(1)(f)). These grounds apply because the information concerns information about the panel submitters, who have not consented to their information being disclosed. Release of this information might undermine public confidence and make people reluctant to submit nominations in the future, which would compromise Council's ability to run similar processes in the future;

11. Resolves for Attachment G (Frankston Cemetery Trust Agenda 25 October 2023) to remain confidential indefinitely on the grounds that it includes private commercial information, being information provided by a business that if released would unreasonably expose the business to disadvantage (Local Government Act 2020, s.3(1)(g)). These grounds apply because the information concerns consultancy analysis and assessment information used by the business; and
12. Resolves Attachment I (Audit & Risk Committee - Chairperson half-yearly report 2023) to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, s.3(1)(h)).

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved

As per point 5 the above Resolution, Council endorsed following people to be members of the Frankston Citizen of the Year Awards 2024 Selection Panel:

- Trudy Poole
- Jodie Belyea
- Jamie Pantling

Chairperson's initials

12.2 Councillor Delegates to External Organisations and Internal Committees for 2024
(BA Corporate and Commercial Services)**Recommendation (Director Corporate and Commercial Services)**

That Council:

1. Endorses the following appointments be made to external organisations:
 - i. Cr _____ and Cr _____ be appointed as delegates to the Australian Local Government Women's Association.
 - ii. The Mayor and Cr _____ be appointed as delegates to the Frankston Charitable Fund Committee of Management.
 - iii. The Mayor be appointed as the delegate to the Frankston Revitalisation Board, as required.
 - iv. The Mayor be appointed as the delegate to the Greater South East Melbourne Group.
 - v. The Mayor be appointed as the delegate to the Municipal Association of Victoria and Cr _____ be appointed as the substitute delegate.
 - vi. Mayor/Cr _____ be nominated as Council's representatives at the National General Assembly 2024.
 - vii. Mayor/Cr _____ be nominated as Council's representative to the Peninsula Leisure Pty Ltd Board.
 - viii. Cr _____ be appointed as the delegate to the South East Councils Climate Change Alliance (SECCA).
 - ix. Cr _____ be appointed as the delegate to the Youth Advisory Council.
2. Endorses the following appointments to internal committees to be made:
 - i. The Mayor and Cr _____ be appointed as delegates to the Audit and Risk Committee.
 - ii. The Mayor, Cr _____, Cr _____ and Cr _____ be appointed as delegates to the Chief Executive Officer Employment and Remuneration Committee.
 - iii. Cr _____ be appointed as the delegate to the Disability Access and Inclusion Committee.
 - iv. Cr _____ and Cr _____ be appointed as delegates, and Cr _____ as the substitute delegate to the Frankston Arts Advisory Committee.
 - v. The Mayor, Cr _____ and Cr _____ be appointed as delegates to the Frankston Cemetery Trust Committee.
 - vi. The Mayor, Cr _____ and Cr _____ be appointed as delegates to the Housing Advisory Committee.
 - vii. All Councillors be appointed as delegates to the Major Projects Advisory Committee.
 - viii. Cr _____ and Cr _____ be appointed as delegates to the Reconciliation Action Plan Advisory Committee.
 - ix. Cr _____ be appointed as delegate to the Kananook Creek Governance Group Committee.
 - x. The Mayor, Cr _____ and Cr _____ be appointed as delegates to the Sport & Recreation Advisory Committee.

Chairperson's initials

3. Endorses the Mayor, Cr _____ and Cr _____ be appointed as delegates to the Destinations Development Working Group;
4. Notes the meeting times and dates for Committees, where a Councillor or Councillors are delegates, be arranged having regard to the availability of all participants including Councillor(s).
5. Notes Councillor delegate was withdrawn from Association of Bayside Municipalities pursuant to the decision made by the Council at its meeting on 14 June 2023;
6. Resolves to continue the membership to the Association of Bayside Municipalities without a Councillor delegate **or** appoints Cr _____ as a delegate to the Association of Bayside Municipalities;
7. Recognises the crucial role of the Kananook Creek Governance Group in advocating for the implementation of a strategic desilting program in Kananook Creek, which has now been included as a priority of the Integrated Water Management Group (Dandenong catchment);
8. Continues the Kananook Creek Governance Group to keep advocacy for Kananook Creek desilting program alive and review the progress of the Group in twelve months-time, in accordance with the current Terms of Reference. Making provision for reviewing the Terms of Reference for these next twelve months to potentially review the frequency of the meetings (twice yearly);
9. Notes the minutes/activities of various internal and external committees are provided to Councillors via Councillor Portal/Delegates Report to Council/ minutes to Council etc.; and
10. Notes the highlights of the activities of any of the external and internal committees, if not otherwise reported to Councillors, would be provided from time to time in the Governance matters report.

Motion

That Council:

1. Endorses the following appointments be made to external organisations:
 - i. Cr Baker and Cr Harvey be appointed as delegates to the Australian Local Government Women's Association.
 - ii. The Mayor and Cr Tayler be appointed as delegates to the Frankston Charitable Fund Committee of Management.
 - iii. The Mayor be appointed as the delegate to the Frankston Revitalisation Board, as required.
 - iv. The Mayor be appointed as the delegate to the Greater South East Melbourne Group.
 - v. The Mayor be appointed as the delegate to the Municipal Association of Victoria and the Deputy Mayor be appointed as the substitute delegate.
 - vi. The Mayor be nominated as Council's representatives at the National General Assembly 2024.
 - vii. Cr Harvey be nominated as Council's representative to the Peninsula Leisure Pty Ltd Board.
 - viii. Cr Harvey be appointed as the delegate to the South East Councils Climate Change Alliance (SECCA).
 - ix. Cr Liam Hughes be appointed as the delegate to the Youth Advisory Council.

Chairperson's initials

2. Endorses the following appointments to internal committees to be made:
 - i. The Mayor and Cr Baker be appointed as delegates to the Audit and Risk Committee.
 - ii. The Mayor, Cr Bolam, Cr Tayler and Cr Harvey be appointed as delegates to the Chief Executive Officer Employment and Remuneration Committee.
 - iii. Cr Baker be appointed as the delegate to the Disability Access and Inclusion Committee.
 - iv. Cr Hill be appointed as the delegate to the Foreshore Advisory Committee.
 - v. Cr Asker and Cr Bolam be appointed as delegates, and Cr Liam Hughes as the substitute delegate to the Frankston Arts Advisory Committee.
 - vi. The Mayor, Cr Bolam, Cr Asker and Cr Tayler be appointed as delegates to the Frankston Cemetery Trust Committee.
 - vii. The Mayor, Cr Harvey and Cr Baker be appointed as delegates to the Housing Advisory Committee.
 - viii. All Councillors be appointed as delegates to the Major Projects Advisory Committee.
 - ix. Cr Bolam and Cr Baker be appointed as delegates to the Reconciliation Action Plan Advisory Committee.
 - x. Cr Hill be appointed as delegate to the Kananook Creek Governance Group Committee.
 - xi. The Mayor and Cr Liam Hughes be appointed as delegates to the Sport & Recreation Advisory Committee.
3. Endorses the Mayor, Cr Asker and Cr Tayler be appointed as delegates to the Destinations Development Working Group;
4. Notes the meeting times and dates for Committees, where a Councillor or Councillors are delegates, be arranged having regard to the availability of all participants including Councillor(s).
5. Notes Councillor delegate was withdrawn from Association of Bayside Municipalities pursuant to the decision made by the Council at its meeting on 14 June 2023;
6. Resolves to continue the membership to the Association of Bayside Municipalities and appoints Cr Baker as a delegate to the Association of Bayside Municipalities;
7. Recognises the crucial role of the Kananook Creek Governance Group in advocating for the implementation of a strategic desilting program in Kananook Creek, which has now been included as a priority of the Integrated Water Management Group (Dandenong catchment);
8. Continues the Kananook Creek Governance Group to keep advocacy for Kananook Creek desilting program alive and review the progress of the Group in twelve months-time, in accordance with the current Terms of Reference. Making provision for reviewing the Terms of Reference for these next twelve months to potentially review the frequency of the meetings (twice yearly);
9. Notes the minutes/activities of various internal and external committees are provided to Councillors via Councillor Portal/Delegates Report to Council/ minutes to Council etc; and
10. Notes the highlights of the activities of any of the external and internal committees, if not otherwise reported to Councillors, would be provided from time to time in the Governance matters report.

Chairperson's initials

Council Decision**Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

1. Endorses the following appointments be made to external organisations:
 - i. Cr Baker and Cr Harvey be appointed as delegates to the Australian Local Government Women's Association.
 - ii. The Mayor and Cr Tayler be appointed as delegates to the Frankston Charitable Fund Committee of Management.
 - iii. The Mayor be appointed as the delegate to the Frankston Revitalisation Board, as required.
 - iv. The Mayor be appointed as the delegate to the Greater South East Melbourne Group.
 - v. The Mayor be appointed as the delegate to the Municipal Association of Victoria and the Deputy Mayor be appointed as the substitute delegate.
 - vi. The Mayor be nominated as Council's representatives at the National General Assembly 2024.
 - vii. Cr Harvey be nominated as Council's representative to the Peninsula Leisure Pty Ltd Board.
 - viii. Cr Harvey be appointed as the delegate to the South East Councils Climate Change Alliance (SECCA).
 - ix. Cr Liam Hughes be appointed as the delegate to the Youth Advisory Council.
2. Endorses the following appointments to internal committees to be made:
 - i. The Mayor and Cr Baker be appointed as delegates to the Audit and Risk Committee.
 - ii. The Mayor, Cr Bolam, Cr Tayler and Cr Harvey be appointed as delegates to the Chief Executive Officer Employment and Remuneration Committee.
 - iii. Cr Baker be appointed as the delegate to the Disability Access and Inclusion Committee.
 - iv. Cr Hill be appointed as the delegate to the Foreshore Advisory Committee.
 - v. Cr Asker and Cr Bolam be appointed as delegates, and Cr Liam Hughes as the substitute delegate to the Frankston Arts Advisory Committee.
 - vi. The Mayor, Cr Bolam, Cr Asker and Cr Tayler be appointed as delegates to the Frankston Cemetery Trust Committee.
 - vii. The Mayor, Cr Harvey and Cr Baker be appointed as delegates to the Housing Advisory Committee.
 - viii. All Councillors be appointed as delegates to the Major Projects Advisory Committee.
 - ix. Cr Bolam and Cr Baker be appointed as delegates to the Reconciliation Action Plan Advisory Committee.
 - x. Cr Hill be appointed as delegate to the Kananook Creek Governance Group Committee.
 - xi. The Mayor and Cr Liam Hughes be appointed as delegates to the Sport & Recreation Advisory Committee.
3. Endorses the Mayor, Cr Asker and Cr Tayler be appointed as delegates to the

Chairperson's initials

Destinations Development Working Group;

4. Notes the meeting times and dates for Committees, where a Councillor or Councillors are delegates, be arranged having regard to the availability of all participants including Councillor(s).
5. Notes Councillor delegate was withdrawn from Association of Bayside Municipalities pursuant to the decision made by the Council at its meeting on 14 June 2023;
6. Resolves to continue the membership to the Association of Bayside Municipalities and appoints Cr Baker as a delegate to the Association of Bayside Municipalities;
7. Recognises the crucial role of the Kananook Creek Governance Group in advocating for the implementation of a strategic desilting program in Kananook Creek, which has now been included as a priority of the Integrated Water Management Group (Dandenong catchment);
8. Continues the Kananook Creek Governance Group to keep advocacy for Kananook Creek desilting program alive and review the progress of the Group in twelve months-time, in accordance with the current Terms of Reference. Making provision for reviewing the Terms of Reference for these next twelve months to potentially review the frequency of the meetings (twice yearly);
9. Notes the minutes/activities of various internal and external committees are provided to Councillors via Councillor Portal/Delegates Report to Council/ minutes to Council etc; and
10. Notes the highlights of the activities of any of the external and internal committees, if not otherwise reported to Councillors, would be provided from time to time in the Governance matters report.

Carried Unanimously

12.3 Frankston City Council Economic Scorecard July - September 2023

(TB Communities)

Council Decision

Moved: Councillor Tayler

Seconded: Councillor Harvey

That Council:

1. Receives the Frankston City Council Economic Scorecard July – September 2023;
and
2. Notes amendments to the Frankston City Council Economic Scorecard.

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved

12.4 Frankston Arts Advisory Committee - Minutes 10 October 2023

(TR Customer Innovation and Arts)

Recommendation (Director Customer Innovation and Arts)

That Council;

1. Receives the Minutes of the Frankston Arts Advisory Committee meeting held on 10 October 2023;
2. Notes that the Committee unanimously supported the recommended Artist to undertake two sculptures at Sweetwater Creek;
3. Notes three locations - Frankston foreshore, Ballam Park and the former Reflective Lullaby site at Hastings Road be included as high priority sites for Public Art as part of the Frankston Arts Trail. The public art commissioned for these sites will be funded from the Frankston Arts Trail budget;
4. Notes that the Committee unanimously supported the recommended sculpture for the Kananook Commuter Car Park;
5. Notes an extension of one year to be sought for the lease of 'Early Light' sculpture; and
6. Resolves for Attachment B: Kananook Commuter Car Park Sculpture remain confidential indefinitely on the grounds that it contains information that is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (Local Government Act 2020, s.3(1)(a)). These grounds apply because the information concerns a procurement process and would, if prematurely released, result in the procurement process being compromised.

Motion

That Council:

1. Receives the Minutes of the Frankston Arts Advisory Committee meeting held on 10 October 2023;
2. Notes that the Committee unanimously supported the recommended Artist to undertake two sculptures at Sweetwater Creek;
3. Notes three locations - Frankston foreshore, Ballam Park and the former Reflective Lullaby site at Hastings Road be included as high priority sites for Public Art as part of the Frankston Arts Trail. The public art commissioned for these sites will be funded from the Frankston Arts Trail budget;
4. Notes that the Committee unanimously supported the recommended sculpture for the Kananook Commuter Car Park;
5. Notes an extension of one year to be sought for the lease of 'Early Light' sculpture;
6. Notes that the saving of \$30,000 from the sculpture installation will be reserved to undertake a mural or public art piece/activity at the Kananook Commuter Car Park wall after completion of the project; and
7. Resolves for Attachment B: Kananook Commuter Car Park Sculpture remain confidential indefinitely on the grounds that it contains information that is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (Local Government Act 2020, s.3(1)(a)). These grounds apply because the information concerns a procurement process and would, if prematurely released, result in the

Chairperson's initials.....

procurement process being compromised.

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Asker

That Council;

1. Receives the Minutes of the Frankston Arts Advisory Committee meeting held on 10 October 2023;
2. Notes that the Committee unanimously supported the recommended Artist to undertake two sculptures at Sweetwater Creek;
3. Notes three locations - Frankston foreshore, Ballam Park and the former Reflective Lullaby site at Hastings Road be included as high priority sites for Public Art as part of the Frankston Arts Trail. The public art commissioned for these sites will be funded from the Frankston Arts Trail budget;
4. Notes that the Committee unanimously supported the recommended sculpture for the Kananook Commuter Car Park;
5. Notes an extension of one year to be sought for the lease of 'Early Light' sculpture;
6. Notes that the saving of \$30,000 from the sculpture installation will be reserved to undertake a mural or public art piece/activity at the Kananook Commuter Car Park wall after completion of the project; and
7. Resolves for Attachment B: Kananook Commuter Car Park Sculpture remain confidential indefinitely on the grounds that it contains information that is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (Local Government Act 2020, s.3(1)(a)). These grounds apply because the information concerns a procurement process and would, if prematurely released, result in the procurement process being compromised.

Carried Unanimously

12.5 Capital Works Quarterly Report - Q1 - July to September 2023

(LU Infrastructure and Operations)

Recommendation (Director Infrastructure and Operations)

That Council:

1. Receives and notes the quarterly progress report for the first quarter (July 2023 to September 2023) of the 2023/24 Capital Works Program;
2. Notes Attachments A, B, C, D and E are included in the report as part of the capital works program for full transparency;
3. Notes the reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO;
4. Notes officers have developed a new reporting structure for Councillor projects of interest and hot topics to provide additional updates on project progress and ensure that key issues related to the timely delivery of these projects are transparently highlighted, enabling councillors to make well-informed decisions; and
5. Acknowledges the sustained efforts of officers to ensure the successful and timely delivery of project outcomes, but it is important to recognise that some projects experience delays due to procurement requirements and external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP).

Motion

That Council:

1. Receives and notes the quarterly progress report for the first quarter (July 2023 to September 2023) of the 2023/24 Capital Works Program;
2. Notes Attachments A, B, C, D and E are included in the report as part of the capital works program for full transparency;
3. Notes the reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO;
4. Notes officers have developed a new reporting structure for Councillor projects of interest and hot topics to provide additional updates on project progress and ensure that key issues related to the timely delivery of these projects are transparently highlighted, enabling councillors to make well-informed decisions;
5. Acknowledges the sustained efforts of officers to ensure the successful and timely delivery of project outcomes, but it is important to recognise that some projects experience delays due to procurement requirements and external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP); and
6. Notes Council officers will continue a sustained effort to ensure a timely delivery of all current and carried over Councillor programs/projects of interest, for a greater level of confidence in their planning and delivery.

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Tayler

That Council:

1. Receives and notes the quarterly progress report for the first quarter (July 2023
Chairperson's initials.....

to September 2023) of the 2023/24 Capital Works Program;

2. Notes Attachments A, B, C, D and E are included in the report as part of the capital works program for full transparency;
3. Notes the reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO;
4. Notes officers have developed a new reporting structure for Councillor projects of interest and hot topics to provide additional updates on project progress and ensure that key issues related to the timely delivery of these projects are transparently highlighted, enabling councillors to make well-informed decisions;
5. Acknowledges the sustained efforts of officers to ensure the successful and timely delivery of project outcomes, but it is important to recognise that some projects experience delays due to procurement requirements and external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP); and
6. Notes Council officers will continue a sustained effort to ensure a timely delivery of all current and carried over Councillor programs/projects of interest, for a greater level of confidence in their planning and delivery.

Carried Unanimously

12.6 Council Plan and Budget Quarterly Report - including Peninsula Leisure - Q1 - July to September 2023*(CR Corporate and Commercial Services)***Recommendation (Director Corporate and Commercial Services)**

That Council:

1. Receives the 2023-24 Quarter One Council Plan and Budget Performance Report;
2. Receives the 2023-24 Quarter One Peninsula Leisure Performance Report; and
3. Resolves that Attachment B - 2023-2024 Quarter one Peninsula Leisure Performance Report - remains confidential indefinitely as it contains private commercial information (*Local Government Act 2020, s(3)(g)*). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

Motion

That Council:

1. Receives the 2023-24 Quarter One Council Plan and Budget Performance Report;
2. Receives the 2023-24 Quarter One Peninsula Leisure Performance Report;
3.
 - a. Notes that \$150K was in abeyance given Council has determined to discontinue with the Wittenberg Reserve Native Vegetation Zone with \$50K formally allocated for a water fountain project at the Ballam Park Bio-Retention Lake. This leaves \$100K unbudgeted.
 - b. That the CEO is to re-allocate the remaining unbudgeted monies – regardless of its allocated/reserve status – to the following initiatives:
 - i. \$25K to install ‘proof of concept’ fairy/bud lighting treatment with the site/s and scope to be brought to the December 2023 CM as a part of the next update report on Councilor projects of interest and hot topics;
 - ii. \$38K is budgeted for non-native ornamental trees to be installed, with the site/s and scope to be brought to the December 2023 CM as a part of the next update report on Councilor projects of interest and hot topics;
 - iii. \$20K is budgeted to explore alternative sites/options for a localised or regionalised Native Vegetation Offset outcome/s;
 - iv. \$17K is budgeted for the purchase of experimental fibreglass sculptures, with the site/s and scope to be brought to the December 2023 Council Meeting as a part of the next update report on Councilor projects of interest and hot topics;
 - c. Notes that a report is to be provided at the June Ordinary Meeting (2024) on the outcome of the Native Vegetation Offset funding (2.iii) and the way forward.
4. Notes that the CEO is to report back to Council at a future briefing -no later than January 2024 - on what has been implemented under the ‘City Positioning’ strategic umbrella; and future intentions in relation to ‘City Positioning’; and
5. Resolves that Attachment B - 2023-2024 Quarter one Peninsula Leisure Performance Report - remains confidential indefinitely as it contains private commercial information (*Local Government Act 2020, s(3)(g)*). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and

Chairperson’s initials

Peninsula Leisure Pty Ltd.

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Tayler

That Council:

1. Receives the 2023-24 Quarter One Council Plan and Budget Performance Report;
2. Receives the 2023-24 Quarter One Peninsula Leisure Performance Report;
3.
 - a. Notes that \$150K was in abeyance given Council has determined to discontinue with the Wittenberg Reserve Native Vegetation Zone with \$50K formally allocated for a water fountain project at the Ballam Park Bio-Retention Lake. This leaves \$100K unbudgeted.
 - b. That the CEO is to re-allocate the remaining unbudgeted monies – regardless of its allocated/reserve status – to the following initiatives:
 - i. \$25K to install ‘proof of concept’ fairy/bud lighting treatment with the site/s and scope to be brought to the December 2023 CM as a part of the next update report on Councilor projects of interest and hot topics;
 - ii. \$38K is budgeted for non-native ornamental trees to be installed, with the site/s and scope to be brought to the December 2023 CM as a part of the next update report on Councilor projects of interest and hot topics;
 - iii. \$20K is budgeted to explore alternative sites/options for a localised or regionalised Native Vegetation Offset outcome/s;
 - iv. \$17K is budgeted for the purchase of experimental fibreglass sculptures, with the site/s and scope to be brought to the December 2023 Council Meeting as a part of the next update report on Councilor projects of interest and hot topics;
 - c. Notes that a report is to be provided at the June Ordinary Meeting (2024) on the outcome of the Native Vegetation Offset funding (2.iii) and the way forward.
4. Notes that the CEO is to report back to Council at a future briefing -no later than January 2024 - on what has been implemented under the ‘City Positioning’ strategic umbrella; and future intentions in relation to ‘City Positioning’; and
5. Resolves that Attachment B - 2023-2024 Quarter one Peninsula Leisure Performance Report - remains confidential indefinitely as it contains private commercial information (*Local Government Act 2020, s(3)(g)*). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

Carried

For the Motion: Crs Asker, Baker, Bolam, Conroy, Harvey, Hill and Tayler (7)

Against the Motion: Nil

Abstained: Cr Liam Hughes (1)

Chairperson’s initials

12.7 Annual Report on Council's Greenhouse Gas Emissions, Energy and Water Usage and Costs (2022/23)

(LU Infrastructure and Operations)

Council Decision**Moved: Councillor Tayler****Seconded: Councillor Harvey**

That Council:

1. Receives and notes the organisation's annual greenhouse gas emissions, energy and water usage and costs for 2022/23;
2. Notes officers' key findings and the organisation's energy and water costs have increased during 2022/23 by \$54K, due to increased usage following the return to full operations following COVID-19 affected years, and the addition of new and major redeveloped sites; and
3. Notes the Capital Works projects outlined in the report to further reduce Council's greenhouse gas emissions, energy usage and costs.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

Chairperson's initials

12.8 Frankston City Health and Wellbeing Plan 2021-2025 - Year Two Annual Report and Draft Year Three Action Plan

(TB Communities)

Council Decision**Moved: Councillor Tayler****Seconded: Councillor Harvey**

That Council:

1. Endorses the Year Two Annual Report for the Health and Wellbeing Plan 2021-2025, noting its completion as a statutory requirement; and
2. Adopts the Draft Year Three Action Plan to progress implementation of the statutory Health and Wellbeing Plan 2021-2025 during 2022-2023 to guide Council in planning and facilitating liveable local communities, and enabling people to enjoy good health and wellbeing at every stage of life.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

12.9 Peninsula Leisure Pty Ltd 2022-23 Annual Report & Financial Report and 2023-24 Annual Facilities Operational Plan

(KJ Corporate and Commercial Services)

Council Decision**Moved: Councillor Tayler****Seconded: Councillor Harvey**

That Council:

1. Receives and notes the 2022-23 Annual Report and Financial Report highlighting the continued excellent customer experience results of Peninsula Aquatic Recreation Centre at 75.3 per cent and Pines Forest Aquatic Centre at 80.4 per cent;
2. Receives and notes the 2023-24 Annual Facilities Operational Plan; and
3. Resolves that Attachment B - 2022-23 Financial Report and Attachment C - 2023-24 Annual Facilities Operational Plan - remains confidential indefinitely as it contains private commercial information (Local Government Act 2020, s(3)(g)). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

12.11 Adoption of Long Term Infrastructure Plan 2023-2033

(LU Infrastructure and Operations)

Council Decision**Moved: Councillor Tayler****Seconded: Councillor Harvey**

That Council:

1. Adopts the Long Term Infrastructure Plan (LTIP) 2023-2033 ten (10) year term;
2. Notes the LTIP comprises an investment in capital works of \$616.18 million over the over the ten (10) year term. This includes \$308.83 million investment in renewing assets, \$160.42 million investment in upgrading and expanding existing assets and \$146.92 million investment in new assets which will be supported by Council's advocacy framework and priorities;
3. Notes Council renewed its funding strategy in the Long-Term Infrastructure Plan (LTIP) in response to the existing economic challenges and decreased external income. This adjustment pivots Council's focus towards broader, smaller scale infrastructure projects. Despite this pivot, Council is committed to realising various major projects and strategic initiatives outlined in the Council Vision and Plan, especially in the initial years of the LTIP;
4. Notes that a key component of the LTIP is a Cost Escalation Factor (CEF) that is applied across the ten (10) year Program to allow for increasing costs of capital projects, particularly in civil and facility projects;
5. Notes since adoption of the 2023-2024 Council Budget on 22 May 2023, a number of capital works budget adjustments have been identified and reflected in the current LTIP, which will be committed at the Mid-Year Budget Review; and
6. Notes the substantial number of adjustments relate to Council resolutions that have been adopted since the adoption of the 2023-2024 Council Budget on 22 May 2023. These adjustments have also amended the potential future borrowings and grants over the term of the 2023-2033 Financial Plan.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

12.12 Adoption of Boatshed and Bathing Box Policy

(DW Corporate and Commercial Services)

Council Decision**Moved: Councillor Tayler****Seconded: Councillor Harvey**

That Council:

1. Notes the Draft Boatshed and Bathing Box Policy was publicly exhibited for four weeks, and four submissions were received;
2. Notes the feedback received which resulted in minor amendments to the Boatshed and Bathing Box Policy;
3. Notes that to ensure equity and allow appropriate transition, some Boatshed and Bathing Box Policy requirements will not automatically apply to existing Licensees until 2028;
4. Notes a breach of the Policy provides Council with a range of remedies, including cancellation of the Licence, or that Bonds can be utilised to address any breaches of Policy; and
5. Adopts the Boatshed and Bathing Box Policy.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

12.15 Urban Forest Action Plan Update

(AH Communities)

Recommendation (Director Communities)

That Council:

1. Commends the progress of the 80,000 tree planting initiative under the Urban Forest Action Plan, which has completed its second year of a four-year tree planting program. This initiative seeks to increase the tree canopy coverage across the municipality;
2. Notes that trees planted generally fall under the following existing work programs – Major Boulevard Tree Planting Enhancement, Infrastructure Integration, Open Space Redevelopment, Biodiversity Enhancement, Street Tree Planting Program, Open Space Planting Program and Roundabout Beautification Works;
3. Acknowledges that it was selected as a Finalist for the Keep Australia Beautiful Victoria’s Tidy Towns and Cities – Sustainability Award in the Environment Category. Although Council did not win the Award, Council’s selection as Finalist is a testament to our commitment to combatting climate change and providing a sustainable future for the community; and
4. Notes that an update on planning for the 2023/24 tree planting season, including Councillors requests on same, will be provided at the next Hot Topics Councillor Briefing on 29 November 2023.

Motion

That Council:

1. Commends the progress of the 80,000 tree planting initiative under the Urban Forest Action Plan, which has completed its second year of a four-year tree planting program. This initiative seeks to increase the tree canopy coverage across the municipality;
2. Notes that trees planted generally fall under the following existing work programs – Major Boulevard Tree Planting Enhancement, Infrastructure Integration, Open Space Redevelopment, Biodiversity Enhancement, Street Tree Planting Program, Open Space Planting Program and Roundabout Beautification Works;
3. Acknowledges that it was selected as a Finalist for the Keep Australia Beautiful Victoria’s Tidy Towns and Cities – Sustainability Award in the Environment Category. Although Council did not win the Award, Council’s selection as Finalist is a testament to our commitment to combatting climate change and providing a sustainable future for the community;
4. Notes that an update on planning for the 2023/24 tree planting season, including Councillors requests on same, will be provided at the next Hot Topics Councillor Briefing on 29 November 2023; and
5. Notes a report will be provided to Council no later than July 2024 to provide an update on the Urban Forest Action Plan, including the future of the planting program and the options to encourage tree planting across private land with programs and incentives.

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Harvey

That Council:

1. Commends the progress of the 80,000 tree planting initiative under the Urban Forest Action Plan, which has completed its second year of a four-year tree planting program. This initiative seeks to increase the tree canopy coverage across the municipality;
2. Notes that trees planted generally fall under the following existing work programs – Major Boulevard Tree Planting Enhancement, Infrastructure Integration, Open Space Redevelopment, Biodiversity Enhancement, Street Tree Planting Program, Open Space Planting Program and Roundabout Beautification Works;
3. Acknowledges that it was selected as a Finalist for the Keep Australia Beautiful Victoria’s Tidy Towns and Cities – Sustainability Award in the Environment Category. Although Council did not win the Award, Council’s selection as Finalist is a testament to our commitment to combatting climate change and providing a sustainable future for the community;
4. Notes that an update on planning for the 2023/24 tree planting season, including Councillors requests on same, will be provided at the next Hot Topics Councillor Briefing on 29 November 2023; and
5. Notes a report will be provided to Council no later than July 2024 to provide an update on the Urban Forest Action Plan, including the future of the planting program and the options to encourage tree planting across private land with programs and incentives.

Carried Unanimously

12.16 CCTV Review Update

(RA Communities)

Recommendation (Director Communities)

That Council:

1. Notes the majority of the original projects referred to in points 3,4 and 5 in the body of the report are completed with one still underway due to size and complexities of the project which is scheduled to be completed by 30 June 2024. Attachment A highlights CCTV Request List, which also includes review of the future operational model of the CCTV network;
2. Refers the increased CCTV installation costs of an additional \$750,000 to the adoption of the next Long Term Infrastructure Plan (2024-2034) to complete the remaining CCTV request list for 2023 due to more accurate costing on complex installation sites. This would be by reprioritising the existing capital works program so that \$200,000 per annum over four years may be allocated commencing in 2025/26. This time frame is more sustainable and achievable given delivery capacity of the current contractors after enquiries that have been made; and
3. Notes that a priority for officers will be to apply for grant funding to supplement or deliver the recommendations outlined in this report, where available.

Motion

That Council:

1. Notes the majority of the original projects referred to in points 3,4 and 5 in the body of the report are completed with one still underway due to size and complexities of the project which is scheduled to be completed by 30 June 2024, within the existing budget allocation. Attachment A highlights CCTV Request List, which also includes review of the future operational model of the CCTV network;
2. Commits the increased CCTV installation costs of an additional \$750,000 to the mid-year Budget review to complete all remaining CCTV locations on Attachment A - CCTV Request List - by 31 December 2025. This would be by reprioritising the existing capital works program and impacting other priorities to bring in this additional budget. Delivery to this time frame has not been confirmed by Council's current contractor and would be subject to contractor availability and equipment, also noting the complexity of installations and contractor capacity may impact delivery timeframes; and
3. Notes that a priority for officers will be to apply for grant funding to supplement or deliver the recommendations outlined in this report, where available.

Council Decision**Moved: Councillor Bolam****Seconded: Councillor Tayler**

That Council:

1. Notes the majority of the original projects referred to in points 3,4 and 5 in the body of the report are completed with one still underway due to size and complexities of the project which is scheduled to be completed by 30 June 2024, within the existing budget allocation. Attachment A highlights CCTV Request List, which also includes review of the future operational model of the CCTV network;
2. Commits the increased CCTV installation costs of an additional \$750,000 to the mid-year Budget review to complete all remaining CCTV locations on Attachment A - CCTV Request List - by 31 December 2025. This would be by reprioritising the existing capital works program and impacting other priorities to bring in this additional budget. Delivery to this time frame has not been confirmed by Council's current contractor and would be subject to contractor availability and equipment, also noting the complexity of installations and contractor capacity may impact delivery timeframes; and
3. Notes that a priority for officers will be to apply for grant funding to supplement or deliver the recommendations outlined in this report, where available.

Carried

For the Motion: Crs Asker, Bolam, Conroy, Hill, Liam Hughes and Tayler (6)

Against the Motion: Cr Baker (1)

Abstained: Cr Harvey (1)

12.17 Management of Community Groups

(WC Customer Innovation and Arts)

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes its resolution of 12 December 2022, seeking an update on the status of the review of Community Facilities booking system;
2. Notes that an update was provided on the project via Councillor Memo on 4 May 2023 and 23 August 2023;
3. Notes the completed actions and significant progress made by the Community Use of Facilities Working Group, including:
 - a. The establishment of a live page on the corporate website enabling community groups to see in one view all the Council-owned and operated facilities which are available for use/hire;
 - b. The establishment of a centralised on-line request form to provide a single 'point of entry' and a triage process to deliver an improved customer experience';
 - c. The identification of system requirements and undertaking of industry research to inform the recommended future procurement of a software solution; and
 - d. The establishment of a central register that maintains a line-of-sight to groups seeking facilities but for which a solution has not yet been identified.
4. Notes the list of existing groups for whom it has not yet been possible to identify an available facility that would adequately meet their requirements (Attachment A);
5. Refers the development of a budget submission for a 'Facilities Booking System', for consideration via the annual budget process after the system specifications have been developed as per the IT project requirement;
6. Notes the potential Stage two to include non-Council owned facilities on the same platform; and
7. Resolves Attachment A (Community Group Request) be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section 3(1) (f)* as it contains personal information being the information would result in the unreasonable disclosure of information about any person or their personal affairs.

Motion

That Council:

1. Notes its resolution of 12 December 2022, seeking an update on the status of the review of Community Facilities booking system;
2. Notes that an update was provided on the project via Councillor Memo on 4 May 2023 and 23 August 2023;
3. Notes the completed actions and significant progress made by the Community Use of Facilities Working Group, including:
 - a. The establishment of a live page on the corporate website enabling community groups to see in one view all the Council-owned and operated facilities which are available for use/hire;
 - b. The establishment of a centralised on-line request form to provide a single

Chairperson's initials

- 'point of entry' and a triage process to deliver an improved customer experience';
- c. The identification of system requirements and undertaking of industry research to inform the recommended future procurement of a software solution; and
 - d. The establishment of a central register that maintains a line-of-sight to groups seeking facilities but for which a solution has not yet been identified.
4. Notes the list of existing groups for whom it has not yet been possible to identify an available facility that would adequately meet their requirements (Attachment A);
 5. Refers the development of a budget submission for a 'Facilities Booking System', for consideration via the annual budget process after the system specifications have been developed as per the IT project requirement;
 6. Notes the potential Stage two to include non-Council owned facilities on the same platform;
 7. Notes an update on the community facilities booking project and reporting will be provided at June 2025 Council meeting, including gaps/opportunities identified to explore multi-purpose and multi-tenancy usage at council-based facilities; and
 8. Resolves Attachment A (Community Group Request) be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section 3(1) (f)* as it contains personal information being the information would result in the unreasonable disclosure of information about any person or their personal affairs.

Council Decision**Moved: Councillor Bolam****Seconded: Councillor Tayler**

That Council:

1. Notes its resolution of 12 December 2022, seeking an update on the status of the review of Community Facilities booking system;
2. Notes that an update was provided on the project via Councillor Memo on 4 May 2023 and 23 August 2023;
3. Notes the completed actions and significant progress made by the Community Use of Facilities Working Group, including:
 - a. The establishment of a live page on the corporate website enabling community groups to see in one view all the Council-owned and operated facilities which are available for use/hire;
 - b. The establishment of a centralised on-line request form to provide a single 'point of entry' and a triage process to deliver an improved customer experience';
 - c. The identification of system requirements and undertaking of industry research to inform the recommended future procurement of a software solution; and
 - d. The establishment of a central register that maintains a line-of-sight to groups seeking facilities but for which a solution has not yet been identified.
4. Notes the list of existing groups for whom it has not yet been possible to identify an available facility that would adequately meet their requirements (Attachment A);
5. Refers the development of a budget submission for a 'Facilities Booking System', for consideration via the annual budget process after the system specifications have been developed as per the IT project requirement;
6. Notes the potential Stage two to include non-Council owned facilities on the same platform;
7. Notes an update on the community facilities booking project and reporting will be provided at June 2025 Council meeting, including gaps/opportunities identified to explore multi-purpose and multi-tenancy usage at council-based facilities; and
8. Resolves Attachment A (Community Group Request) be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section 3(1) (f)* as it contains personal information being the information would result in the unreasonable disclosure of information about any person or their personal affairs.

Carried Unanimously

13. RESPONSE TO NOTICES OF MOTION

Nil

14. NOTICES OF MOTION

Nil

15. LATE REPORTS

Nil

16. URGENT BUSINESS

Nil

Councillor Liam Hughes left the meeting at 8:57 pm.

Councillor Liam Hughes returned to the chamber at 8:57 pm.

Councillor Liam Hughes left the chamber at 8:58 pm.

Councillor Liam Hughes returned to the chamber at 8:59 pm.

17. CONFIDENTIAL ITEMS

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Tayler

That the Council Meeting be closed to the public to discuss the following Agenda items and all documents associated with the consideration and discussion of it, that are designated confidential information by me, pursuant to Section 3(1)) of the *Local Government Act 2020* on the following grounds:

C.1 CEO Employment and Remuneration Committee Update

Agenda Item C.1 CEO Employment and Remuneration Committee Update is designated confidential as it relates to personal information (s3(1)(f))

Carried Unanimously

