

**MINUTES OF COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL  
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON  
ON 20 NOVEMBER 2024 at 7:01 PM**

PRESENT	Cr. David Asker Cr. Sue Baker Cr. Kris Bolam Cr. Nathan Butler Cr. Steffie Conroy Cr. Emily Green Cr. Brad Hill Cr. Michael O'Reilly Cr. Cherie Wanat
APOLOGIES:	Nil.
ABSENT:	Nil.
OFFICERS:	Phil Cantillon, Chief Executive Officer Angela Hughes, Director Communities Cam Arullanantham, Director Infrastructure and Operations Shweta Babbar, Director Customer Innovation and Arts Brianna Alcock, Manager Governance Fiona McQueen, Manager Community Relations Tenille Craig, Coordinator Governance Vera Roberts, Executive Support Officer Melissa Ritter, Executive Assistant to Mayor and Deputy Mayor Connor Rose, Desktop Support and Project Officer Josh Lacey, Supervising Technician
EXTERNAL REPRESENTATIVES:	Pastor, Mark Whitby

*In accordance with the Local Government Act Section 25(3) and Council's Governance Rules, Section 6.1, the Chief Executive Officer took the Chair and Opened the Meeting.*

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The CEO acknowledged the Bunurong People of the Kulin Nation – the Traditional Custodians of the land on which we stand, and paid respect to Elders past, present and future. Respect was also extended to Elders of other communities who may have been present.

*The Chief Executive Officer welcomed special guests former Emeritus Mayor Councillor Nathan Conroy, former Councillor Claire Harvey and Trudy Poole, Citizen of the Year, in the gallery.*

*The Chief Executive Officer, Phil Cantillon, invited Pastor Mark Whitby, Frankston Life Church, to say the Prayer.*

Chairperson's initials.....

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Chairperson's initials .....

*The Chief Executive Officer acknowledged special guest Georgina Oxley, Mayor for the City of Kingston in the gallery.*

**1. APOLOGIES**

Nil.

**2. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**

Nil.



Chairperson's initials .....

### 3. CONSIDERATION OF REPORTS OF OFFICERS

#### 3.1 Oath of Office and Model Councillor Code of Conduct Declarations

*(TC Corporate and Commercial Services)*

*The words of Oath/Affirmation of Office to be read out were as follows:*

*"I (name) will undertake the duties of the office of Councillor in the best interests of the municipal community. I will abide by the Model Councillor Code of Conduct and uphold the standards of conduct set out in the Model Councillor Code of Conduct. I will faithfully and impartially carry out and exercise the functions, powers, authorities and discretions vested in me under the Local Government Act 2020 and any other Act to the best of my skill and judgement."*

David Asker took the Oath/Affirmation of Office by stating the words and signing and dating the Oath/Affirmation of Office.

Sue Baker took the Oath/Affirmation of Office by stating the words and signing and dating the Oath/Affirmation of Office.

Kris Bolam took the Oath/Affirmation of Office by stating the words and signing and dating the Oath/Affirmation of Office.

Nathan Butler took the Oath/Affirmation of Office by stating the words and signing and dating the Oath/Affirmation of Office.

Steffie Conroy took the Oath/Affirmation of Office by stating the words and signing and dating the Oath/Affirmation of Office.

*The Chief Executive Officer acknowledged former Councillor, Quinn McCormack in the gallery.*

Emily Green took the Oath/Affirmation of Office by stating the words and signing and dating the Oath/Affirmation of Office.

Brad Hill took the Oath/Affirmation of Office by stating the words and signing and dating the Oath/Affirmation of Office.

Michael O'Reilly took the Oath/Affirmation of Office by stating the words and signing and dating the Oath/Affirmation of Office.

Cherie Wanat took the Oath/Affirmation of Office by stating the words and signing and dating the Oath/Affirmation of Office.

The Chief Executive Officer invited the Councillors to say a few words.



Chairperson's initials .....

**3.2 Adoption of term for the Office of the Mayor**  
*(BA Corporate and Commercial Services)*

**Council Decision**

**Moved: Councillor Hill**

**Seconded: Councillor Baker**

That Council resolves to elect the Mayor for a 1 year term for 2024-2025 (from the date of this meeting until the date and time of the next election for the Mayor).

**Carried Unanimously**



Chairperson's initials .....

### 3.3 Election of the Mayor for 2024-2025

*(BA Corporate and Commercial Services)*

The Chief Executive Officer outlined the process for the election of the Mayor and invited nominations for the Office of Mayor for the 2024/2025 Council year.

Cr Butler nominated Cr Bolam for the Office of the Mayor and Cr Wanat seconded the nomination.

Cr Baker nominated herself for the Office of the Mayor and Cr Hill Seconded the nomination

In terms of Council's Governance Rules both candidates spoke to their nomination.

There being two nominations the Chief Executive Officer invited Councillors to vote for their preferred candidate by show of hands and noted 7 votes in favour of Cr. Bolam and 2 votes in favour of Cr. Baker, as detailed below:

In favour of Cr Kris Bolam: Cr Butler, Cr Green, Cr O'Reilly, Cr Bolam, Cr Wanat, Cr Asker, Cr Conroy (7)

In favour of Cr Sue Baker: Cr Baker, Cr Hill (2)

Having received an absolute majority of votes, the Chief Executive officer declared Cr. Bolam elected to the position of Mayor of Frankston City Council for the 2024-2025 period.

#### **Recommendation (Director Corporate and Commercial Services)**

That, on the declaration of the result of the Mayoral Election by the Chief Executive Officer, the successful candidate Cr \_\_\_\_\_ is elected Mayor of Frankston City Council for 2024-25 (from the date of this meeting until the time and on the day of the next election of the Mayor).

#### **Council Decision**

**Moved: Councillor Hill**

**Seconded: Councillor Butler**

That, on the declaration of the result of the Mayoral Election by the Chief Executive Officer, the successful candidate Cr Bolam is elected Mayor of Frankston City Council for 2024-25 (from the date of this meeting until the time and on the day of the next election of the Mayor).

**Carried Unanimously**

*Mayor Bolam assumed the chair and addressed the meeting.*



Chairperson's initials .....

**3.4 Adoption of term for the Office of the Deputy Mayor**  
*(BA Corporate and Commercial Services)*

**Council Decision**

**Moved: Councillor Baker**

**Seconded: Councillor Hill**

That Council:

1. Resolves to establish the position of Deputy Mayor; and
2. Resolves to elect the Deputy Mayor for a 1 year term for 2024-2025 (from the date of this meeting until the date and time of the next election for the Deputy Mayor).

**Carried Unanimously**



Chairperson's initials .....

### 3.5 Election of the Deputy Mayor for 2024-2025

*(BA Corporate and Commercial Services)*

The Mayor outlined the process for the election of the Deputy Mayor and invited nominations for the Office of Deputy Mayor for the 2024-2025 period.

Cr Asker nominated Cr Conroy for the Office Deputy Mayor and Cr Butler seconded the nomination.

There were no further nominations.

Having received only one nomination, the Chief Executive officer declared Cr. Conroy elected to the position of Deputy Mayor of Frankston City Council for the 2024/2025 period.

#### **Recommendation (Director Corporate and Commercial Services)**

That, on the declaration of the result of the Deputy Mayoral Election by the Chair, the successful candidate Cr \_\_\_\_\_ is elected Deputy Mayor of Frankston City Council for 2024-25 (from the date of this meeting until the time and on the day of the next election for the Deputy Mayor).

#### **Council Decision**

**Moved: Councillor Asker**

**Seconded: Councillor Butler**

That, on the declaration of the result of the Deputy Mayoral Election by the Chair, the successful candidate Cr Conroy is elected Deputy Mayor of Frankston City Council for 2024-25 (from the date of this meeting until the time and on the day of the next election for the Deputy Mayor).

**Carried Unanimously**

*The Mayor invited Councillors to say a few words.*



Chairperson's initials .....



**3.6 Setting of Mayoral, Deputy Mayoral and Councillor Allowances 2024-2028**  
(BA Corporate and Commercial Services)**Council Decision****Moved: Councillor Hill****Seconded: Councillor Green**

That Council:

1. Sets the Mayoral and Councillor Allowances for the Council term until October 2028, at the maximum amount specified in the relevant Determination of the Victorian Independent Remuneration Tribunal;
2. Notes it is up to each Mayor, Deputy Mayor or Councillor to determine if they wish to receive the entire allowance, part of the allowance or no allowance for the entire Council term; and
3. Notes the allowances will be paid monthly in advance, with the amounts being subject to any variations or adjustments made by the Victorian Independent Remuneration Tribunal during the four year Council term.

**Carried Unanimously**

Chairperson's initials .....

**3.7 Adoption of Council Meeting Dates for 2025**

*(TC Corporate and Commercial Services)*

**Council Decision****Moved: Councillor Baker****Seconded: Councillor Hill**

That Council:

1. Sets the following Council Meeting dates for 2025:
  - Wednesday, 29 January 2025
  - Monday, 17 February 2025
  - Monday, 24 March 2025
  - School holidays: 7 April to 21 April*
  - Wednesday, 23 April 2025
  - Monday, 12 May 2025
  - Monday, 2 June 2025
  - Monday, 23 June 2025
  - School holidays: 7 July to 18 July*
  - Monday, 21 July 2025
  - Monday, 11 August 2025
  - Monday, 8 September 2025
  - School holidays: 22 September to 3 October*
  - Monday, 6 October 2025
  - Monday 27 October 2025
  - Monday 17 November 2025
  - Wednesday, 19 November 2025 (Meeting to elect Mayor & Deputy Mayor)
  - Monday, 8 December 2025
2. Notes council matters will continue to be presented for Council's consideration at each three-weekly Council meeting;
3. Notes the meetings will be held at Frankston Civic Centre, unless advised otherwise;
4. Notes the meetings will commence at 7:00pm, unless advised otherwise; and
5. Notes the meeting dates, set out in part 1 of the recommendation, will be advertised by way of public notice and Council's website.

**Carried Unanimously**

Chairperson's initials .....

**4. CONFIDENTIAL ITEMS**

Nil Reports

DRAFT



Chairperson's initials .....

*The meeting was closed to the public at 8.35 pm*

*The Mayor invited former Emeritus Mayor, Councillor Nathan Conroy to say a few words.*

**DRAFT MINUTES  
CONFIRMED THIS**

**DAY OF**

**2024**

.....  
**CHAIRPERSON**



Chairperson's initials .....