



**MINUTES OF COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON
ON 2 DECEMBER 2024 at 7:02 PM**

- PRESENT** Cr. Kris Bolam (Mayor)
Cr. Steffie Conroy (Deputy Mayor)
Cr. David Asker
Cr. Sue Baker (via Zoom)
Cr. Nathan Butler
Cr. Emily Green
Cr. Brad Hill
Cr. Michael O'Reilly
Cr. Cherie Wanat
- APOLOGIES:** Nil.
- ABSENT:** Nil.
- OFFICERS:** Phil Cantillon, Chief Executive Officer
Kim Jaensch, Director Corporate and Commercial Services
Angela Hughes, Director Communities
Cam Arullantham, Director Infrastructure and Operations
Shweta Babbar, Director Customer Innovation and Arts
Brianna Alcock, Manager Governance
Sam Clements, Manager Development Services (via Zoom)
Tammy Beauchamp, Manager City Futures (via Zoom)
Tim Bearup, Manager Community Strengthening (via Zoom)
Tracey Greenaway, Coordinator Economic Development (via Zoom)
Tenille Craig, Coordinator Governance
Ric Rais, Systems Support Officer
Josh Lacey, Supervising Technician
- EXTERNAL REPRESENTATIVES:** Nil.

Chairperson's initials.....

COUNCILLOR STATEMENT

Deputy Mayor, Councillor Conroy made the following statement:

“All members of this Council pledge to the City of Frankston community to consider every item listed on this evening’s agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors’ personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue.”

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Deputy Mayor, Councillor Conroy acknowledged the Bunurong People of the Kulin Nation – the Traditional Custodians of the land on which we stand, and paid respect to Elders past, present and future. Respect was also extended to Elders of other communities who may have been present.

Chairperson’s initials

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The Mayor commenced the meeting by acknowledging and paying respects to the recent passing of former Shire Preseident and Councillor, Geoffrey Eastwood.

1. APOLOGIES

Nil

2. COUNCILLOR APPRECIATION AWARDS

Nil

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Council Meeting No. CM14 held on 30 September 2024 and CM15 held on 20 November 2024.

Council Decision

Moved: Councillor Hill

Seconded: Councillor Butler

That the minutes of the Council Meeting No. CM14 held on 30 September 2024 and CM15 held on 20 November 2024 copies of which had previously been circulated to all Councillors, be confirmed, approved and adopted.

Carried Unanimously

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

Nil

5. PUBLIC QUESTION TIME

Nil

6. HEARING OF PUBLIC SUBMISSIONS

The people listed below made a submission to Council regarding Item 12.8: Councillor Delegates to External Organisations and Internal Committees for 2025:

- Robert Thurley
- Ken Matthews
- Michael Telleson
- Glenn Aitken

The Mayor acknowledged former Mayor and Councillor, Glenn Aitken, who was present in the gallery

The Deputy Mayor acknowledged the Frankston Christmas Festival, which occurred over the previous weekend

- Noel Tudball

7. ITEMS BROUGHT FORWARD

Items Brought Forward

Council Decision

Moved: Councillor Hill

Seconded: Councillor Wanat

That Item 12.8 - Councillor Delegates to External Organisations and Internal Committees for 2025 be brought forward.

Carried Unanimously

Chairperson's initials

Block Motion**Council Decision****Moved: Councillor Green****Seconded: Councillor Asker**

That the items listed below be block resolved:

- 11.1: Statutory Planning Progress Report for August and September 2024
- 11.2: City Futures Progress Report - Quarter 1 July - September 2024
- 12.3: Consolidated Performance Report - including Peninsula Leisure - Q1 - July to September 2024
- 12.4: Capital Works Quarterly Report - Q1 - July to September 2024
- 12.6: Frankston Arts Advisory Committee - Minutes 27 August 2024
- 12.9: 2024-25 Frankston City Business Grants

Carried Unanimously**8. PRESENTATIONS / AWARDS****8.1 Waste Innovation & Recycling Awards: Outstanding Waste and Resource Recovery - Metro category**

Director Corporate and Commercial Services, Kim Jaensch, presented an award received by the Waste Circularity team at the Australian Waste Innovation & Recycling Awards ceremony in the category of Outstanding Waste and Resource Recovery – Metro category.

Collections Coordinator, Jo Keeling, was nominated as a finalist for the Women of Waste Award which recognises women driving change, breaking down barriers and creating new career prospects for the next generation.

8.2 Planning Institute of Australia 2024 Awards for Planning Excellence: Commendation for Strategic Planning Project – The Frankston Metropolitan Activity Centre (FMAC) Structure Plan**8.3 Planning Institute of Australia 2024 Awards for Planning Excellence: Winner for Community Wellbeing and Diversity - Frankston City Council's Public Toilet Action Plan**

Director Communities, Angela Hughes, presented two recognitions from the Planning Institute of Australia 2024 Awards. The first was a Commendation in the category Strategic Planning Project, awarded for the Frankston Metropolitan Activity Centre (FMAC) Structure Plan. The second presentation was for Council's Public Toilet Action Plan coming first in the Community Wellbeing and Diversity category.

9. PRESENTATION OF PETITIONS AND JOINT LETTERS

Nil

10. DELEGATES' REPORTS

Nil

Chairperson's initials

ITEMS BROUGHT FORWARD**12.8 Councillor Delegates to External Organisations and Internal Committees for 2025***(BA Corporate and Commercial Services)***Recommendation (Director Corporate and Commercial Services)**

That Council:

1. Endorses the following appointments be made to external organisations:
 - i. Cr _____ be appointed as a Councillor delegate to the Association of Bayside Municipalities and Cr _____ be appointed as the substitute Councillor delegate.
 - ii. Cr _____ and Cr _____ be appointed as Councillor delegates to the Australian Local Government Women's Association.
 - iii. The Mayor and Cr _____ be appointed as Councillor delegates to the Frankston Charitable Fund Committee of Management.
 - iv. The Mayor be appointed as the Councillor delegate to the Frankston Revitalisation Board.
 - v. The Mayor be appointed as the Councillor delegate to the Greater South East Melbourne Group.
 - vi. The Mayor be appointed as the Councillor delegate to the Municipal Association of Victoria and Cr _____ be appointed as the substitute Councillor delegate.
 - vii. Mayor/Cr _____ be nominated as Council's delegates at the National General Assembly 2025.
 - viii. The Mayor be nominated as Council's delegate to the Peninsula Leisure Pty Ltd Board.
 - ix. Cr _____ be appointed as the Councillor delegate to the Youth Advisory Council.
2. Endorses the following appointments to internal committees to be made:
 - i. The Mayor and Cr _____ be appointed as Councillor delegates to the Audit and Risk Committee.
 - ii. The Mayor, Cr _____, Cr _____ and Cr _____ be appointed as Councillor delegates to the Chief Executive Officer Employment and Remuneration Committee.
 - iii. Cr _____ be appointed as the Councillor delegate to the Disability Access and Inclusion Committee.
 - iv. Cr _____, Cr _____ and Cr _____ be appointed as Councillor delegates to the Frankston Arts Advisory Committee;
 - v. Cr _____ and Cr _____ be appointed as Councillor delegates to the Foreshore Advisory Committee.
 - vi. The Mayor, Cr _____ and Cr _____ be appointed as Councillor delegates to the Frankston Cemetery Trust Committee.
 - vii. The Mayor, Cr _____ and Cr _____ be appointed as Councillor delegates to the Housing Advisory Committee.
 - viii. Cr _____ and Cr _____ be appointed as Councillor delegates to the Reconciliation Action Plan Advisory Committee.
 - ix. The Mayor and Cr _____ be appointed as Councillor delegates to the Sport & Recreation Advisory Committee.
3. Notes the Major Projects Advisory Committee is renamed Hot Topics Briefing and all
Chairperson's initials

Councillors be appointed as Councillor delegates;

4. Notes the meeting times and dates for Committees, where a Councillor or Councillors are Councillor delegates, be arranged having regard to the availability of all participants including Councillor(s);
5. Notes the minutes/activities of various internal and external committees are provided to Councillors via Councillor Portal or report to Council;
6. Notes the highlights of the activities of any of the external and internal committees, if not otherwise reported to Councillors, would be provided from time to time in the Governance Matters report;
7. Notes the Terms of Reference for the Internal Committees, as listed in Item 2, will be presented to Council for endorsement in 2025, following their review at the respective committee;
8. Notes the following Committees have been discontinued and have been incorporated into other committees:
 - i. Kananook Creek Governance Group (incorporated into the Foreshore Advisory Committee)
 - ii. Destinations Development Working Group (incorporated into the Arts and Destination Committee); and
9. Endorses the following volunteer community representative appointments to the Frankston Charitable Fund Committee of Management:
 - Abby Foster
 - Jibin George
 - Trudy Poole

Council Decision

Moved: Councillor Hill

Seconded: Councillor Butler

That Council:

1. Endorses the following appointments be made to external organisations:
 - i. A Council Officer to be appointed as delegate to the Association of Bayside Municipalities.
 - ii. The Deputy Mayor be appointed as Councillor delegates to the Australian Local Government Women's Association.
 - iii. The Mayor and Cr Cherie Wanat be appointed as Councillor delegates to the Frankston Charitable Fund Committee of Management.
 - iv. The Mayor be appointed as the Councillor delegate to the Frankston Revitalisation Board.
 - v. The Mayor be appointed as the Councillor delegate to the Greater South East Melbourne Group.
 - vi. The Mayor be appointed as the Councillor delegate to the Municipal Association of Victoria and Cr Nathan Butler be appointed as the substitute Councillor delegate.
 - vii. Cr Nathan Butler and Cr Sue Baker be nominated as Council's delegates at the National General Assembly 2025.
 - viii. Cr Sue Baker be nominated as Council's delegate to the Peninsula Leisure Pty Ltd Board.
 - ix. Cr Emily Green be appointed as the Councillor delegate to the Youth Advisory Council.

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2. Endorses the following appointments to internal committees to be made:
 - i. The Mayor and Cr Sue Baker be appointed as Councillor delegates to the Audit and Risk Committee.
 - ii. The Mayor and Deputy Mayor be appointed as Councillor delegates to the Chief Executive Officer Employment and Remuneration Committee.
 - iii. Cr Michael O'Reilly be appointed as the Councillor delegate to the Disability Access and Inclusion Committee.
 - iv. Cr David Asker and Cr Brad Hill be appointed as Councillor delegates to the Frankston Arts Advisory Committee;
 - v. Cr Emily Green and Cr Brad Hill be appointed as Councillor delegates to the Foreshore Advisory Committee.
 - vi. The Deputy Mayor, Cr David Asker and Cr Nathan Butler be appointed as Councillor delegates to the Frankston Cemetery Trust Committee.
 - vii. Cr Sue Baker and Cr Brad Hill be appointed as Councillor delegates to the Housing Advisory Committee.
 - viii. Cr Michael O'Reilly be appointed as Councillor delegates to the Reconciliation Action Plan Advisory Committee.
 - ix. Cr Cherie Wanat be appointed as Councillor delegates to the Sport & Recreation Advisory Committee.
3. Notes the Major Projects Advisory Committee is renamed Hot Topics Briefing and all Councillors be appointed as Councillor delegates;
4. Notes the meeting times and dates for Committees, where a Councillor or Councillors are Councillor delegates, be arranged having regard to the availability of all participants including Councillor(s);
5. Notes the minutes/activities of various internal and external committees are provided to Councillors via Councillor Portal or report to Council;
6. Notes the highlights of the activities of any of the external and internal committees, if not otherwise reported to Councillors, would be provided from time to time in the Governance Matters report;
7. Notes the Terms of Reference for the Internal Committees, as listed in Item 2, will be presented to Council for endorsement in 2025, following their review at the respective committee;
8. Notes the following Committees have been discontinued and have been incorporated into other committees:
 - i. Kananook Creek Governance Group (incorporated into the Foreshore Advisory Committee)
 - ii. Destinations Development Working Group (incorporated into the Arts and Destination Committee); and
9. Endorses the following volunteer community representative appointments to the Frankston Charitable Fund Committee of Management:
 - Abby Foster
 - Jibin George
 - Trudy Poole

Carried Unanimously

Chairperson's initials

11. CONSIDERATION OF CITY PLANNING REPORTS

11.1 Statutory Planning Progress Report for August and September 2024

(SC Communities)

Council Decision

Moved: Councillor Green

Seconded: Councillor Asker

That Council:

1. Receives the Statutory Planning Progress Report (Appendix A and B) for the months of August 2024 and September 2024;
2. Notes that in August 2024, 81% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes that in September 2024, 85% of applications determined were within the statutory timeframe, above the target of 70%;
4. Notes that this Progress report contains a register as to the number of planning decisions made by the Minister of Planning in relation to major applications in the Frankston municipality and that the Minister did not make any decisions in August or September 2024;
5. Notes that the Statutory Planning Progress Report for the month of October 2024 will be reported to the 29 January 2025 Council Meeting; and
6. Resolves that Attachment C (General Planning Applications of Councillor Interest Updates) and Attachment D (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson’s initials

11.2 City Futures Progress Report - Quarter 1 July - September 2024
(TB Communities)

Council Decision

Moved: Councillor Green

Seconded: Councillor Asker

That Council:

1. Receives the Quarter One City Futures report from July – September 2024 (excluding Economic Scorecard); and
2. Notes the progress of several key projects this quarter, including: Notes the progress of several key projects this quarter, including:
 - the launch of the 2024-2025 Business Grants Program on 2 September 2024;
 - the Adoption of Health and Wellbeing Plan 2021–2025: Year Four Action Plan on 9 September 2024;
 - the adoption of the Coastal and Marine Management Plan on 22 July 2024;
 - the adoption of the draft Nepean Boulevard Master Plan for Community Engagement in 2025 on 9 September 2024; and
 - the adoption of the Frankston Metropolitan Activity Centre Planning Scheme Amendment C160fran which was officially submitted to the Minister for consideration on 18 September 2024.

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson’s initials

12. CONSIDERATION OF REPORTS OF OFFICERS

12.1 Governance Matters Report for 2 December 2024

(BA Corporate and Commercial Services)

Council Decision

Moved: Councillor Green

Seconded: Councillor Hill

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
 - i. Notice of Motion Cost Summary and Notice of Motion Report for 2 December 2024;
 - ii. Notes there are five actions reported as complete by officers:
 - 2024/NOM15 - Seaford Foreshore Significance
 - 2024/NOM16 - Frankston Metropolitan Activity Centre (FMAC) Inclusivity
 - 2024/NOM17 – Saving our Local Trees
 - 2024/NOM18 - Paid Car Parking at Bayside Shopping Centre
 - iii. Notes since the Council Meeting, held on 9 September 2024, 86 resolution actions have been completed, as listed in the body of the report.

Councillor Briefings Record

2. Notes there were no briefings held since the Council Meeting on Monday 9 September 2024, as such this record has not been included;

Formal Naming of Frankston Stadium

3. Notes the name “Frankston Stadium” is not currently registered with Geographic Names Victoria (GNV);
4. Acknowledges that both tenants contributed to the decision of the legacy name Frankston Stadium, located at Kananook Reserve;
5. Endorses the proposed name “Frankston Stadium” to be formally named and registered with GNV, noting it is recognised as a legacy name and does not require community engagement;

Formal Naming of Seaford Wetlands and the southern-end viewing platform

6. Notes the name “Seaford Wetlands” is not currently registered with GNV;
7. Endorses the name “Seaford Wetlands” to be formally named and registered with GNV, noting it is recognised as a legacy name and does not require community engagement;
8. Notes Council is currently enhancing the Seaford Wetlands area through its Seaford Wetlands Rejuvenation Project;
9. Notes the Bunurong Land Council Aboriginal Corporation (BLCAC) was consulted through the project, a Cultural Values Mapping report has been undertaken as part of the project, and a Cultural Heritage Management Plan has been developed for the wayfinding signage;
10. Notes BLCAC is a naming authority and has given consent to the name “Gananyu Bulukul” for the viewing platform, located at the southern end of the Seaford Wetlands;
11. Notes the viewing platform is considered a new feature which requires community

Chairperson’s initials

consultation for a minimum of 30 days on the formal naming and to register the name “Gananyu Bulukul” with GNV;

- 12. Endorses community consultation on the formal naming of the viewing platform at Seaford Wetlands to be named “Gananyu Bulukul Viewing Platform” on Council’s Place Naming web page, for a period of at least 30 days, taking into consideration the Christmas and New Year period;

Formal Naming of the lake in Ballam Park

- 13. Notes, at its 12 August 2024 meeting, Council endorsed the lake in Ballam Park to be formally named Ballam Lake;
- 14. Notes “Ballam” is recognised as Traditional Owner language, as such consultation was undertaken with BLCAC on the use of this word. BLCAC provided a correction in the spelling and pronunciation as “Balambalam”;
- 15. Notes written consent has been provided by BLCAC in the use of the name Balambalam in the formal naming of the lake in Ballam Park;
- 16. Endorses the proposed name, Balambalam Lake to be formally named registered with GNV;

External and Internal Committee Meetings Update

- 17. Receives the highlights of activities of external and internal Committees meetings held during the quarter July to September 2024; and
- 18. Notes the Frankston Suburban Revitalisation Board met on 6 June 2024 to shape the Board's future vision and defining its role in transforming Frankston’s city centre into a successful and vibrant city and a specific report on the workings of the Revitalisation Board will be presented at the 12 August 2024 Council Meeting.

Carried Unanimously

12.2 Chief Executive Officer's quarterly report - July to September 2024*(PC Chief Executive Office)***Recommendation (Director Chief Executive Office)**

That Council:

1. Notes the Chief Executive Officer's quarterly report;
2. Notes any updates on previous recommendations' actions relating to the Chief Executive Officer's quarterly report provided within the report;
3. Notes the *Chief Executive Officer's Quarterly Report for the period July to September 2024 ~ public version* (attachment A), which will be made available after this meeting through Council's website;
4. Notes reduction of decisions being made in Closed Council in this reporting quarter (1 – 2024/25) with a result of 2.75%;
5. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;
6. Resolves Attachment B, *Confidential Chief Executive Officer's report for July to September 2024*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and
7. Resolves Attachment C, *Frankston City Council – Councillor Conduct Matters Table as at October 2024*, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section (j)* and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the *2023/NOM6 - Accountability Transparency Reform (ATR) III*.

Council Decision**Moved: Councillor Green****Seconded: Councillor Butler**

That Council:

1. Notes the Chief Executive Officer's quarterly report;
2. Notes any updates on previous recommendations' actions relating to the Chief Executive Officer's quarterly report provided within the report;
3. Notes the *Chief Executive Officer's Quarterly Report for the period July to September 2024 ~ public version* (attachment A), which will be made available after this meeting through Council's website;
4. Notes reduction of decisions being made in Closed Council in this reporting quarter (1 – 2024/25) with a result of 2.75%;
5. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;
6. Notes the importance of Gross Pollutant Trap (GPT) devices in preventing litter

Chairperson's initials

from entering ecologically sensitive waterways and the efficiency of such GPT units can only be truly achieved via strategic placement of multiple GPT's along the Kananook Creek corridor;

7. Acknowledges Council's commitment made on 3 June 2024 (2024/CM7) allocating \$100,000 in FY 2024/25 CW budget to prioritise the feasibility assessment of the remaining 14 untreated outfalls to the Kananook Creek;
8. Notes the feasibility study is already underway and is expected to be completed by end of June 2025;
9. Provides a report to Council at the August 2025 Ordinary Meeting on the outcome of the feasibility study;
10. Resolves Attachment B, *Confidential Chief Executive Officer's report for July to September 2024*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and
11. Resolves Attachment C, *Frankston City Council – Councillor Conduct Matters Table as at October 2024*, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section (j)* and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - *Accountability Transparency Reform (ATR) III*.

Carried Unanimously

Attachment C - Frankston City Council – Councillor Conduct Matters Table as at October 2024

Type	Status	Date Application resolved by Council	Applicant	Respondent	Decision tabled in Council Meeting	Decision	Notes	Cost to Council* *Excludes Officer time	Link to published Determination
Internal Arbitration	Complete	1-Mar-21	Council by resolution	Cr Steven Hughes	30-Aug-21	Four findings of misconduct One month suspension	In the published determination the Arbiter cited that Cr Hughes was found to have engaged in four instances of misconduct by breaching the Councillor Code of Conduct. The Arbiter gave a period of one month's suspension (maximum allowed).	\$7,724	https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/0023/175802/Minutes-of-Frankston-Council-meeting-held-on-Monday-30-August-2021.pdf
Councillor Conduct Panel	Complete	Application by Councillor on 1 Dec 2021	Cr Steven Hughes	Cr Kris Bolam	15-Aug-22	Application dismissed	In the published determination the Panel dismissed the Application. The allegations made by Cr Hughes against Cr Bolam were dismissed. Council resolved an urgent business item on 15 August 2022 to reimburse Cr Bolam \$4300 for legal expenses he incurred as the Respondent.	\$28,340	https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/0029/188156/Hughes-Bolam-CCP-2021-7-Councillor-Conduct-Panel-Determination-and-Statement-of-Reasons-for-Decision-29-July-2022.pdf
Mediation	Complete	Not available	Group of Councillors	Cr Steven Hughes	4-Oct-22	Mediation was unresolved.	When Council resolved to make an Application for Internal Arbitration on 6 June 2022, Cr Hughes agreed to participate in mediation. The mediation was unresolved and Council proceeded with the Application for Internal Arbitration.	\$15,027	Not applicable
Internal Arbitration	Complete	6-Jun-22	Council by resolution	Cr Steven Hughes	30-Jan-23	Four findings of misconduct One month suspension Written apology to Council staff	In the published determination the Arbiter found that Cr Hughes failed to comply with the prescribed standards of conduct in the Councillor Code of Conduct. The Arbiter's findings outlined these were breached in respect of four allegations. There was no finding of misconduct in response to the remaining (4) allegations and these were dismissed. The Arbiter gave a period of one month's suspension (maximum allowed) and ordered a written apology to staff.	\$11,127	https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/0024/193137/Frankston-City-Council-and-Hughes-IAP-2022-21.pdf
Councillor Conduct Panel	Complete	3-Oct-22	Council by resolution	Cr Steven Hughes	6-Sep-23	Serious misconduct finding Reprimanded Three month suspension	In the published determination the Councillor Conduct Panel found Cr Hughes engaged in serious misconduct and was ordered to be reprimanded (a professional censure, signalling that the conduct is condemned) and suspended from the office of Councillor for a period of three calendar months commencing after the meeting of Council at which the decision was tabled. The decision was subsequently tabled and an extra meeting of Council was held on 6 September 2023. Cr Hughes is due to return to the office of Councillor on 5 December 2023.	\$28,340	https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/0023/201695/Frankston-City-Council-and-Hughes-CCP-2022-14-Councillor-Conduct-Panel-Determination-and-Statement-of-Reasons-for-Decision-31-August-2023.pdf
Councillor Conduct Panel	On hold	20-Feb-23	Council by resolution	Cr Steven Hughes	Not applicable	Not applicable	Cr Steven Hughes resigned from the office of Councillor on 11 December 2023. As a result the Panel Hearing was not be held. Steven Hughes was not a successful candidate in the 2024 Council elections, thus the Panel hearing cannot be pursued further.	\$39,469	Not available
Cost year to date								\$130,029	

Chairperson's initials.....

12.3 Consolidated Performance Report - including Peninsula Leisure - Q1 - July to September 2024

(CR Corporate and Commercial Services)

Council Decision

Moved: Councillor Green

Seconded: Councillor Asker

That Council:

1. Receives the Consolidated Quarter One July to September 2024 Performance Report;
2. Receives the Peninsula Leisure Quarter One July to September 2024 Performance Report; and
3. Resolves that Attachment B - Peninsula Leisure Quarter One July to September 2024 Performance Report - remains confidential indefinitely as it contains private commercial information (*Local Government Act 2020, s(3)(g)*). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials

12.4 Capital Works Quarterly Report - Q1 - July to September 2024
(LU Infrastructure and Operations)

Council Decision

Moved: Councillor Green

Seconded: Councillor Asker

That Council:

1. Receives and notes the quarterly progress report for the first quarter (July 2024 to September 2024) of the 2024/25 Capital Works Program;
2. Notes Attachments A, B, C and D are included in the report as part of the Annual Capital Works Program for full transparency;
3. Notes there are no reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 instrument of Sub-Delegation by the CEO; and
4. Acknowledges the sustained efforts of officers to ensure the successful and timely delivery of project outcomes, and it is important to recognise that some projects experience delays due to procurement requirements and external authority approvals including utility authorities and other government agencies.

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson’s initials

12.5 City Economy Quarterly Report and Frankston Business Collective Quarterly Progress Report

(FM Customer Innovation and Arts)

Council Decision

Moved: Councillor Wanat

Seconded: Councillor O'Reilly

That Council:

1. Receives the Frankston City Council Economic Scorecard July – September 2024; and
2. Acknowledges and celebrates key highlights this quarter including:
 - Council's Annual Business Survey received a 92 per cent 'very satisfied' response rate for Council's Economic Development team;
 - Officers exhibited at the two-day Melbourne Franchising & Business Opportunities Expo in August 2024, which attracted 2,400 visitors;
 - Launch of Council's 2024-25 Business Grants;
 - Officers actioned 79 Business Concierge requests, provided business mentoring to 13 recipients and delivered workshops to 191 participants;
3. Receives the Frankston Business Collective (FBC) Quarterly Progress Report for July – September 2024 and the Financial Results for 2023/24; and
4. Notes the key highlights including:
 - Steady increase in membership this quarter, with several new businesses joining the Collective. This reflects a growing recognition of the value that our Collective provides, including access to resources, events, and advocacy for business interests.

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials

12.6 Frankston Arts Advisory Committee - Minutes 27 August 2024

(TR Customer Innovation and Arts)

Council Decision

Moved: Councillor Green

Seconded: Councillor Asker

That Council receives the Minutes of the Frankston Arts Advisory Committee meeting held on 27 August 2024.

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials

12.7 Young Street Action Plan Update*(FM Customer Innovation and Arts)***Recommendation (Director Customer Innovation and Arts)**

That Council:

1. Notes the Young Street Action Plan brings together key initiatives to improve Young Street and is an extension of a number of other strategic Council initiatives, including the Frankston Metropolitan Activity Centre (FMAC) Structure Plan and the Economic Development and Skilled Community Strategy;
2. Notes the Action Plan was informed by community feedback, received over a number of years through various forms of community engagement, consistently highlights the need to improve the look, feel and function of the Young Street precinct in Frankston's city centre;
3. Notes the actions that have occurred since the Action Plan was endorsed by Council in August, including:
 - i. In partnership with Metro Trains and South East Community Link, a pilot program called 'Community Connectors' will be establishing at the Frankston Railway Station late November 2024. The launch for the program is scheduled for late January /early February 2025;
 - ii. Frankston Christmas Festival extended to Young Street location including European Christmas Village and State Government partnership for music event on 30 November 2024;
4. Notes the actions and status updates for all initiatives included have been included in the report; and
5. Continues to receive quarterly report updates on the progress and outcomes of the Young Street Action Plan, with revisions considered as opportunities and needs arise.

Council Decision**Moved: Councillor Butler****Seconded: Councillor Green**

That Council:

1. Notes the Young Street Action Plan brings together key initiatives to improve Young Street and is an extension of a number of other strategic Council initiatives, including the Frankston Metropolitan Activity Centre (FMAC) Structure Plan and the Economic Development and Skilled Community Strategy;
2. Notes the Action Plan was informed by community feedback, received over a number of years through various forms of community engagement, consistently highlights the need to improve the look, feel and function of the Young Street precinct in Frankston's city centre;
3. Notes the actions that have occurred since the Action Plan was endorsed by Council in August, including:
 - i. In partnership with Metro Trains and South East Community Link, a pilot program called 'Community Connectors' will be establishing at the Frankston Railway Station late November 2024. The launch for the program is scheduled for late January /early February 2025;
 - ii. Frankston Christmas Festival extended to Young Street location including European Christmas Village and State Government partnership for music event on 30 November 2024;
4. Notes the actions and status updates for all initiatives included have been included in the report;

Chairperson's initials

- 5. Continues to receive quarterly report updates on the progress and outcomes of the Young Street Action Plan, with revisions considered as opportunities and needs arise.
- 6. Notes the substantial benefits that can be achieved through the Frankston City Centre having Vic Police bicycle patrols in our city streets and the foreshore, better able to patrol events, the hot spots and other areas potentially not easily traversed by foot, as the experience seems to show in the Melbourne CBD.
- 7. Notes that furthermore, bicycle patrols are highly visible to the community, and seen as being friendly and approachable, which is incredibly important whether seeking to have a positive impact on crime reduction or increase community policing efforts. All of which is critically important understanding the community sentiment to make Frankston a safer place; and
- 8. Reaches out and formally writes to Vic Police offering to fund the purchase of suitable free-pedal and/or motorised cycles. This is on the basis there is a commitment made by Vic Police to utilise these bikes as a part of a visible and ongoing presence in our City Centre, that aims to positively impact the current community sentiment around safety.

Carried

For the Motion: Crs Asker, Baker, Bolam, Butler, Conroy, Green, Hill and O'Reilly (8)

Against the Motion: Cr Wanat (1)

Chairperson's initials

12.9 2024-25 Frankston City Business Grants

(TB Communities)

Council Decision

Moved: Councillor Green

Seconded: Councillor Asker

That Council:

1. Notes the 2024-25 Frankston City Business Grants program was completed on 1 November 2024. The assessment panel, including independent members, has recommended the awarding of 17 grants, to a total value of \$150,000;
2. Endorses the panel's recommendations for the awarding of \$150,000 to 17 grant recipients;
3. Notes that all successful and unsuccessful applicants will be notified of the outcome no later than 6 December 2024; and
4. Resolves that Attachment A be retained confidential until 6 December 2024 on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (*Local Government Act 2020, s.3(1)(f)*) and would if prematurely released might undermine public confidence and make people reluctant to submit nominations in the future, which would compromise Council's ability to run similar grants programs in the future.

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials

12.10 Community Service Partnership Grant Recommendations 2025-2028

(TB Communities)

Recommendation (Director Communities)

That Council:

2022-2025 Funding Period

- 1. Receives the Year 2 Summary Outcome report of the Community Service Partnership (Triennial) Grant for the July 2022 – June 2025 funding period (Attachment A - Confidential) that has been compiled on the basis of the information provided by the recipients in their Year 2 Acquittal reports.

2025-2028 Funding Period

- 2. Notes the attached 2025-2028 Community Service Partnership Grant Guidelines which were approved in compliance with delegations outlined in the Community Grants Policy and approved by Council on 6 June 2022;
- 3. Notes the total recommended budget allocation to the Community Service Partnership (Triennial) Grant in 2025/26 is \$546,535.88, which is consistent with the budget allocation made in 2024/25 financial year (plus CPI);
- 4. Commits to the 2025/26, 2026/27 and 2027/28 budgets the annual funding allocations to the recipients identified in Attachment F under the Community Service Partnership (Triennial) Grant, with these amounts to be subject to an annual CPI adjustment (long term budget) and their allocations subject to the accountabilities outlined in the grant guidelines and funding agreement. These allocations are grouped as per the following:

Specialist Community Services:	\$ 248,124.88
Seniors Groups:	\$ 24,426.00
Community Centre Recipients:	\$ 261,985.00
Traditional Fundraising Events:	<u>\$ 12,000.00</u>
Total:	\$ 546,535.88

- 5. Endorses the proposed administrative change to Community Service Partnership Grant to include a category termed 'Traditional Fundraising Events' which would incorporate fundraising and event related initiatives for 3 years of funding.
- 6. Resolves for Attachment A, C and D to be retained as confidential indefinitely on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (*Local Government Act 2020, s.3(1)(f)*). These grounds apply because the contents contain private information of the nominees, who have not consented to being disclosed. Release of this information might undermine public confidence and make people reluctant to submit applications in the future, which would compromise Council's ability to run similar programs in the future.

Deferral Motion to another Council Meeting

Moved: Councillor Conroy

Seconded: Councillor Butler

That the matter be deferred to the next Council Meeting on 29 January 2025.

Carried Unanimously

13. RESPONSE TO NOTICES OF MOTION

Nil

14. NOTICES OF MOTION

Nil

15. LATE REPORTS

Nil

16. URGENT BUSINESS

Urgent Business

Council Decision

Moved: Councillor Asker

Seconded: Councillor Conroy

That the matter of unmaintained VicRoads assets throughout the municipality be accepted as urgent business.

Carried

For the Motion: Crs Asker, Baker, Bolam, Butler, Conroy, Green, O'Reilly and Wanat (8)

Against the Motion: Cr Hill (1)

Urgent Business

Council Decision

Moved: Councillor Asker

Seconded: Councillor Hill

That Council:

1. Notes the continued unkempt nature of VicRoads assets throughout the Frankston municipality, noting on/at medium strips in key strategic locations (ie. Cranbourne Road, Frankston Freeway etc);
2. Notes previous alternatives, motions and business items that have expressed similar concerns relating to the lack of ongoing maintenance at VicRoads and Peninsula Link sites (dates and references to be referred to in 3.);
3. Writes to both the Premier of Victoria, The Hon. Jacinta Allan MP and the Opposition Leader of Victoria, The Hon. John Persutto MP seeking urgent intervention given the following considerations relating to unmaintained VicRoads assets throughout the municipality:
 - Fire hazards;
 - Road hazards
 - The presence of vermin;
 - Unsightly visual appearance; and
 - The depreciation of the City's reputation and amenity.
4. Prepares yet another motion at the Municipal Association of Victoria's State Council imploring the State Government to better fund VicRoads to enable sufficient maintenance works at both roadways and relevant assets..

Carried Unanimously

17. CONFIDENTIAL ITEMS

Nil Reports

*The Mayor provided a closing statement on a reflection of the past year
and the upcoming Christmas holiday period.*

Chairperson's initials

The meeting was closed to the public at 8.33 pm

CONFIRMED THIS

DAY OF

2025

.....
CHAIRPERSON

AUTHORITY TO STAMP INITIALS ON MINUTES

I, Cr. Kris Bolam, Chairperson – Council Meeting hereby authorise the use of an electronic stamp of my initials to initial each page of these Minutes of the Council Meeting held on Monday, 2 December 2024, confirmed on Monday, 20 January 2025.

.....
(Cr. Kris Bolam, Chairperson – Council Meeting)

Dated this

day of

2025



Chairperson's initials