



FRANKSTON CITY
COUNCIL

A G E N D A

14 AUGUST 2017



COUNCIL CHAMBERS

Dennis Hovenden Chief Executive Officer	Cr Brian Cunial Mayor	Tim Frederico Director Corporate Development
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Council Core
Business Support
Coordinator

Cr. McCormack

Cr. Mayer

Cr. Aitken

Cr. Hampton

Cr Bolam

Cr. O'Reilly

EMT

Cr. O'Connor

Cr. Toms

MEDIA

EMT

Guest Speaker

MEDIA

Gallery



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's CEO Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call Frankston City Council on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise.

Council meeting dates are posted in the Davey Street and Young Street entrances to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Governance Local Law No. 1 – Meeting Procedure

34. Chair's Duty

Any motion which is determined by the Chair to be:

- (1) defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- (2) abusive or objectionable in language or nature;*
- (3) a direct negative of the question before the Chair;*
- (4) vague or unclear in intention;*
- (5) outside the powers of Council; or*
- (6) irrelevant to the item of business on the agenda and has not been admitted as Urgent Business, or purports to be an amendment but is not,*

must not be accepted by the Chair.

88. Chair May Remove

- (1) *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- (2) *Any person removed from the meeting under sub-clause 0 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Penalty for an offence under this clause is 2 penalty units which is \$200

The Formal (Ordinary) Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon five days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery. Before the start of the meeting, an Officer will ask those in the Public Gallery whether they wish a matter to be considered early in the meeting.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au. Questions may also be submitted online using the Question Time web form. "Questions on notice" are to be submitted and received by Council before 12 noon on the Friday before the relevant Ordinary Meeting.

"Questions without notice" may be submitted in the designated Question Time box in the public gallery on the evening of the meeting, just prior to its commencement. Forms are available in the Council Chamber.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council's CEO Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues or possible legal action, these matters are dealt with confidentially at the end of the meeting.

- **Opportunity to address Council**

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's CEO Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's CEO Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting, and audio recordings of Council meetings are made available to members of the public upon request. If a submitter does not wish to be recorded, they must advise the Chair at the commencement of their public submission.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

Agenda Themes

The Council Agenda is divided into three (3) themes which depict the Council Plan's Strategic Objectives, as follows:

1. Planned City for Future Growth.
2. Liveable City.
3. Sustainable City.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that an Ordinary Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 14 August 2017 at 7pm.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We respectfully acknowledge that we are situated on the traditional land of the Boon Wurrung and Bunurong in this special place now known by its European name, Frankston. We recognise the contribution of all Aboriginal and Torres Strait Islander people to our community in the past, present and into the future.

BUSINESS

- 1. PRESENTATION TO COMMUNITY GROUPS**
Lord Mayor Charitable Fund Presentation to eight (8) recipients.
- 2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
Ordinary Meeting No. OM304 held on 24 July 2017.
- 3. APOLOGIES**
Nil
- 4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
- 5. PUBLIC QUESTION TIME**
Nil
- 6. HEARING OF SUBMISSIONS**
Nil
- 7. ITEMS BROUGHT FORWARD**
- 8. PRESENTATIONS / AWARDS**
Nil
- 9. PRESENTATION OF PETITIONS AND JOINT LETTERS**
Nil
- 10. DELEGATES' REPORTS**
Nil
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Nil
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Dennis Hovenden

CHIEF EXECUTIVE OFFICER

10/08/2017

Executive Summary

12.1 Record of Assemblies of Councillors

Enquiries: (Dennis Hovenden: Chief Executive Office)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.3 Ensure good governance and management of Council resources
Priority Action	3.3.3 Continue to build organisational capability and a customer service culture

Purpose

To table the written records of the Assembly of Councillors (as defined by the *Local Government Act 1989*).

Recommendation (Chief Executive Office)

That Council receives the following written records:

- 31 May 2017
- 5 June 2017
- 7 June 2017
- 13 June 2017
- 19 June 2017
- 20 June 2017 (Project Exchange – Meeting of Service Club)
- 26 June 2017
- 28 June 2017
- 10 July 2017
- 17 July 2017
- 24 July 2017
- 26 July 2017

Key Points / Issues

Council is required under the *Local Government Act 1989* to keep a written record of the names of all Councillors and members of Council staff attending, the matters considered, any conflict of interest disclosures made by a Councillor attending and whether the Councillor who disclosed a conflict of interest, left the meeting.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

12.1 Record of Assemblies of Councillors**Executive Summary**

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

As it is a statutory requirement to present all written records of all Councillors who participate in an advisory committee, a planned or scheduled meeting to the next practicable Council meeting, it is not necessary to consult with external stakeholders.

2. Other Stakeholders

As it is a statutory requirement to present all written records of all Councillors who participate in an advisory committee, a planned or scheduled meeting to the next practicable Council meeting, it is not necessary to consult with internal stakeholders.

Analysis (Environmental / Economic / Social Implications)

Making the written records available to the public may provide some confidence in transparency in decision making and is in keeping with best practice advice from the Office of the Local Government Inspectorate.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Under Section 76AA of the *Local Government Act 1989*, Council is required to make a written record of all Councillors who participate in;

- An Advisory Committee where at least one (1) Councillor and a member of Council staff is present; and
- A planned or scheduled meeting where at least half the Councillors and a member of staff is present.

Policy Impacts

There are no policies that will impact the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks associated with this report.

Conclusion

It is recommended that the written records as attached to the report be received.

12.1 Record of Assemblies of Councillors

Executive Summary

ATTACHMENTS

Attachment A: Record of Assembly of Councillors - 31 May 2017 to 26 July 2017



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 31 May 2017		
Commencement Time: 5.30pm	Venue: Acacia Room	
Finish Time: 6.00pm		
Matters Considered: (Heading only) Agenda Review for Special Meeting		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	Yes	5.30pm – 6.00pm
Cr Colin Hampton	Yes	5.30pm – 6.00pm
Cr Kris Bolam	Yes	5.30pm – 6.00pm
Cr Sandra Mayer	Yes	5.45pm – 6.00pm
Cr Glenn Aitken	Yes	5.55pm – 6.00pm
Cr Quinn McCormack	Yes	5.50pm – 6.00pm
Cr Michael O'Reilly	No	
Cr Lillian O'Connor	No	
Cr Steve Toms	Yes	5.30pm – 6.00pm
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Dennis Hovenden, Gillian Kay, Tim Frederico Brianna Alcock, Kim Jaensch, Simone Wickes, Vera Roberts, Natalie Cincotta		
Other persons (include titles) present:		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Tim Frederico		
Title: Director, Corporate Development		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 5 June 2017		
Commencement Time: 5.30pm	Venue: Acacia Room / Council Chambers	
Finish Time: 8.20pm		
Matters Considered: (Heading only)		
Agenda Review		
Street Art Framework		
Tourism BVSR		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	No	
Cr Colin Hampton	Yes	5.30pm – 8.20pm
Cr Kris Bolam	Yes	5.30pm – 8.20pm
Cr Sandra Mayer	Yes	5.40pm – 8.20pm
Cr Glenn Aitken	Yes	5.30pm – 8.20pm
Cr Quinn McCormack	Yes	6.20pm – 8.20pm
Cr Michael O'Reilly	No	
Cr Lillian O'Connor	No	
Cr Steve Toms	Yes	
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present:		
Dennis Hovenden, Gillian Kay, Tim Frederico Allison Clark, Russell Joiner, Brianna Alcock, Andrea Gaynor, Michael Papageorgiou, Sam Jackson, Amy Parsons, Andrew Moon		
Other persons (include titles) present:		
Barbara Crook, Doug Spencer Roy, Jenny Colwell (FAC Board), Richard Brecknock, Joel Van Moore (Brecknock Consulting)		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Tim Frederico		
Title: Director, Corporate Development		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 7 June 2017		
Commencement Time: 5.30pm	Venue: Acacia Room / Council Chambers	
Finish Time: 7.30pm		
Matters Considered: (Heading only) Committee for Frankston		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	No	
Cr Colin Hampton	Yes	5.30pm – 7.30pm
Cr Kris Bolam	Yes	6.15pm – 7.30pm
Cr Sandra Mayer	Yes	5.40pm – 7.30pm
Cr Glenn Aitken	Yes	6.15pm – 7.30pm
Cr Quinn McCormack	Yes	5.45pm – 7.30pm
Cr Michael O'Reilly	No	
Cr Lillian O'Connor	No	
Cr Steve Toms	Yes	5.30pm – 7.30pm
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Gillian Kay, Tim Frederico		
Other persons (include titles) present: Christine Richards and Genevra Hosking (Committee for Frankston)		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Tim Frederico		
Title: Director, Corporate Development		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 13 June 2017		
Commencement Time: 5.30pm	Venue: Acacia Room	
Finish Time: 6.50pm		
Matters Considered: (Heading only) Agenda Review		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	Yes	5.30pm – 6.50pm
Cr Colin Hampton	Yes	5.30pm – 6.50pm
Cr Kris Bolam	Yes	5.30pm – 6.50pm
Cr Sandra Mayer	Yes	5.30pm – 6.50pm
Cr Glenn Aitken	Yes	5.40pm – 6.50pm
Cr Quinn McCormack	Yes	5.50pm – 6.50pm
Cr Michael O'Reilly	Yes	6.30pm – 6.50pm
Cr Lillian O'Connor	Yes	6.30pm – 6.50pm
Cr Steve Toms	Yes	5.30pm – 6.50pm
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Gillian Kay, Tim Frederico Brianna Alcock, Stuart Caldwell, Michael Papageorgiou, Andrea Gaynor, Vera Roberts, Sarah Quinn, Natalie Cincotta		
Other persons (include titles) present: Matthew Rizzo, Matt Cartel		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Tim Frederico		
Title: Director, Corporate Development		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 19 June 2017		
Commencement Time: 5.30pm	Venue: Acacia Room / Council Chamber	
Finish Time: 8.45pm		
Matters Considered: (Heading only) Related Party Disclosures – Councillor Declaration Long Term Financial Plan Sandhurst Club Instruments of Delegation Frankston Motorcycle Park Amendment C123 Frankton District Basketball Association		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	Yes	5.30pm – 8.45pm
Cr Colin Hampton	Yes	5.30pm – 8.45pm
Cr Kris Bolam	Yes	5.30pm – 8.45pm
Cr Sandra Mayer	No	
Cr Glenn Aitken	Yes	5.30pm – 8.45pm
Cr Quinn McCormack	Yes	6.10pm – 8.45pm
Cr Michael O'Reilly	Yes	5.50pm – 8.45pm
Cr Lillian O'Connor	Yes	6.00pm – 8.45pm
Cr Steve Toms	No	
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Dennis Hovenden, Gillian Kay, Tim Frederico Kim Jaensch, Nicole Auchettl, Craig Dinsdale, Michael Craighead, Annie Flynn, Byron Douglas, Liz Daley, Michael Papageorgiou, James Smith		
Other persons (include titles) present: Julian Murray, Malcolm Thomson, Robyn Robinson, Geoff Doherty, Neville Burton, Matt van Rensburg		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Tim Frederico		
Title: Director, Corporate Development		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 20 June 2017		
Commencement Time: 6.00pm	Venue: Acacia Room	
Finish Time: 7.30pm		
Matters Considered: (Heading only) Project Exchange – Meeting of Service Club		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	Yes	6.00pm to 7.30pm
Cr Colin Hampton	No	Not a committee member
Cr Kris Bolam	No	Not a committee member
Cr Sandra Mayer	No	Not a committee member
Cr Glenn Aitken	No	Not a committee member
Cr Quinn McCormack	No	Not a committee member
Cr Michael O'Reilly	No	Not a committee member
Cr Lillian O'Connor	No	Not a committee member
Cr Steve Toms	No	Not a committee member
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Kathleen van der Weerden, Ken Liddicoat and Matthew Harvey		
Other persons (include titles) present: Toby Hyne and Robert Marty (Peninsula Roteract Club, Tom Schillo and Ron Chidley (Lions Club of Frankston), Terry Schneiber (Rotary Club of Frankston), Ross Augustine (Rotary Club of Frankston Sunrise)		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Ken Liddicoat		
Title: Coordinator Community Engagement		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 26 June 2017		
Commencement Time: 6.00pm	Venue: Council Chambers	
Finish Time: 8.50pm		
Matters Considered: (Heading only) Kananook Creek Dredging Peninsula Leisure Update Agenda Review Basketball Briefing Discussion		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	No	
Cr Colin Hampton	Yes	6.00pm to 8.50pm
Cr Kris Bolam	Yes	6.00pm to 7.55pm
Cr Sandra Mayer	Yes	6.00pm to 8.50pm
Cr Glenn Aitken	Yes	6.00pm to 7.58pm
Cr Quinn McCormack	Yes	6.00pm to 8.50pm
Cr Michael O'Reilly	Yes	6.00pm to 8.50pm
Cr Lillian O'Connor	Yes	6.00pm to 8.50pm
Cr Steve Toms	Yes	6.00pm to 8.50pm
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Dennis Hovenden, Gillian Kay Vera Roberts, Russell Joiner, Alan Wallis, Michael Rathbone, Michael Papageorgiou		
Other persons (include titles) present: Nil		
Conflict of Interest Disclosures: Cr McCormack declared an interest for the Agenda Review item 11.7.		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Yes, Cr McCormack left the room at 7.58pm whilst discussion on Item 11.4 took place. Cr McCormack returned to the room at 8.00pm.		
Name Council Staff Member responsible for this written record: Russell Joiner, Acting Director Corporate Development		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 28 June 2017		
Commencement Time: 5.30pm	Venue: Acacia Room / Council Chambers	
Finish Time: 11.00pm		
Matters Considered: (Heading only) Discussions with FDBA		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	Yes	5.30pm to 11.00pm
Cr Colin Hampton	Yes	5.30pm to 11.00pm
Cr Kris Bolam	Yes	5.30pm to 11.00pm
Cr Sandra Mayer	Yes	5.30pm to 11.00pm
Cr Glenn Aitken	Yes	5.30pm to 11.00pm
Cr Quinn McCormack	Yes	6.05pm to 11.00pm
Cr Michael O'Reilly	No	
Cr Lillian O'Connor	No	
Cr Steve Toms	Yes	5.30pm to 11.00pm
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Dennis Hovenden, Dr Gillian Kay Byron Douglas, Liz Daley		
Other persons (include titles) present: Bruce Billson FDBA Representatives (Gary Emery, Nathan Jolly, Tim Bower, Peter Harris, Ian Watt, Stuart Lewin)		
Conflict of Interest Disclosures: Nil.		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil.		
Name Council Staff Member responsible for this written record: Dennis Hovenden Title: Chief Executive Officer		

Please submit completed form to the Councillor's Office within 24 hours of conclusion of meeting.



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 10 July 2017		
Commencement Time: 5.55pm	Venue: Acacia Room	
Finish Time: 6.30pm		
Matters Considered: (Heading only) Advice on Council Meeting Procedure Parking Overlay Planning Scheme Amendment Frankston Rail Planning		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	Yes	5.55pm to 6.30pm
Cr Colin Hampton	Yes	5.55pm to 6.30pm
Cr Kris Bolam	Yes	5.55pm to 6.30pm
Cr Sandra Mayer	Yes	5.55pm to 6.30pm
Cr Glenn Aitken	Yes	5.55pm to 6.30pm
Cr Quinn McCormack	Yes	5.55pm to 6.30pm
Cr Michael O'Reilly	Yes	6.15pm to 6.30pm
Cr Lillian O'Connor	Yes	5.55pm to 6.30pm
Cr Steve Toms	Yes	5.55pm to 6.30pm
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Dennis Hovenden, Dr Gillian Kay Russell Joiner, Michael Papageorgiou, Kate Jewell, Allison Clarke, Vera Roberts, Kristen Thompson		
Other persons (include titles) present: Nil		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Russell Joiner		
Title: Acting Director, Corporate Development		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 17 July 2017		
Commencement Time: 5.30pm	Venue: Acacia Room / Council Chambers	
Finish Time: 8.05pm		
Matters Considered: (Heading only)		
Agenda Review		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	Yes	5.30pm to 8.05pm
Cr Colin Hampton	Yes	5.30pm to 8.05pm
Cr Kris Bolam	No	
Cr Sandra Mayer	Yes	5.30pm to 8.05pm
Cr Glenn Aitken	No	
Cr Quinn McCormack	Yes	6.35pm to 8.05pm
Cr Michael O'Reilly	No	
Cr Lillian O'Connor	No	
Cr Steve Toms	No	
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present:		
Dennis Hovenden, Gillian Kay, Tim Frederico, Brad Hurren		
Kate Jewell, Michael Craighead, Michael Papageorgiou, Stuart Caldwell, Michelle Tipton, Sam Jackson		
Other persons (include titles) present: Nil		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Tim Frederico		
Title: Director, Corporate Development		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 24 July 2017		
Commencement Time: 5.30pm	Venue: Acacia Room	
Finish Time: 7.00pm		
Matters Considered: (Heading only)		
Pre-Agenda Discussion		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	Yes	5.30pm to 7.00pm
Cr Colin Hampton	Yes	5.30pm to 7.00pm
Cr Kris Bolam	No	
Cr Sandra Mayer	Yes	5.30pm to 7.00pm
Cr Glenn Aitken	No	
Cr Quinn McCormack	No	
Cr Michael O'Reilly	Yes	6.00pm to 7.00pm
Cr Lillian O'Connor	No	
Cr Steve Toms	No	
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Dennis Hovenden, Gillian Kay, Tim Frederico, Brad Hurren Michelle Tipton, Kate Jewell, Kristen Thompson, Michael Papageorgiou		
Other persons (include titles) present: Nil		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Tim Frederico		
Title: Director, Corporate Development		



RECORD OF ASSEMBLY OF COUNCILLORS

Date of Meeting: 26 July 2017		
Commencement Time: 5.30pm	Venue: Acacia Room	
Finish Time: 6.40pm		
Matters Considered: (Heading only)		
Pre-Agenda Discussion		
Councillors	Yes / No	Arrival and Departure
Mayor, Cr Brian Cunial	Yes	5.50pm to 6.40pm
Cr Colin Hampton	Yes	5.30pm to 6.40pm
Cr Kris Bolam	No	
Cr Sandra Mayer	Yes	5.30pm to 6.40pm
Cr Glenn Aitken	Yes	5.55pm to 6.40pm
Cr Quinn McCormack	Yes	6.00pm to 6.40pm
Cr Michael O'Reilly	Yes	5.50pm to 6.40pm
Cr Lillian O'Connor	No	
Cr Steve Toms	No	
Councillors who Participated by Telephone Conference / other: Nil		
Members of Council Staff Present: Dennis Hovenden, Tim Frederico, Brad Hurren Michelle Tipton, Kate Jewell, Natalie Cincotta		
Other persons (include titles) present: Nil		
Conflict of Interest Disclosures: Nil		
Whether a Councillor(s), having disclosed a conflict of interest, left the assembly: Nil		
Name Council Staff Member responsible for this written record: Tim Frederico		
Title: Director, Corporate Development		

Executive Summary

12.2 Resolution Progress Report

Enquiries: (Michael Craighead: Corporate Development)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.3 Ensure good governance and management of Council resources
Priority Action	3.3.2 Implement a schedule of reviews of services, plans, policies and protocols to ensure good governance

Purpose

To provide Council with an update on the implementation of earlier resolutions and reasons for the delay in response to same.

Recommendation (Director Corporate Development)

That Council:

1. Notes a report for the Review of Management Arrangements for Kananook Creek will now be presented to Council at its 25 September meeting.
2. Notes a report for the Frankston Housing Strategy will now be presented to Council at its 4 September meeting.

Introduction

Due to various factors, it is sometimes not possible for reports to be brought back before Council as had been resolved. This report updates Council on the progress of these matters.

Key Points / Issues

- *Review of Management Arrangements for Kananook Creek*

This report was requested by Council for its August meeting.

The Kananook Management Review report actions have been carried out and are currently awaiting a response from the Minister's office on Council's questions. Work has commenced on the dredging of the creek. A report on progress for the Review of Management Arrangements for Kananook Creek will be presented back to Council at its 25 September meeting. This will also cover the 'Water Management Arrangements'.

- *Frankston Housing Strategy*

This report was requested by Council for its August meeting.

The report was deferred to allow the 2016 census results to be included in the Housing Strategy Refresh. The 2016 Census results were released on 27 June 2017. Work is currently underway to update the tables and graphs in the Housing Strategy. This is now expected to be completed in time for consideration at the 4 September meeting 2017.

12.2 Resolution Progress Report**Executive Summary****Financial Impact**

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

Consultation**1. External Stakeholders**

Not applicable.

2. Other Stakeholders

Not applicable.

Analysis (Environmental / Economic / Social Implications)

Not applicable.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal implications.

Policy Impacts

There are no policies that will impact

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There is no risk associated with this report.

Conclusion

Council officers are continuously working to implement a range of Council resolutions. The purpose of this report is to update Council on the implementation status of the resolutions.

ATTACHMENTS

Nil

12.2 Resolution Progress Report**Executive Summary****12.3 Progress of Council Resolutions resulting from Notice of Motions**

Enquiries: (Michael Craighead: Corporate Development)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.3 Ensure good governance and management of Council resources
Priority Action	3.3.3 Continue to build organisational capability and a customer service culture

Purpose

To brief Council on the current status of Notice of Motion Resolutions.

Recommendation (Director Corporate Development)

That Council:

1. Receives the Notice of Motion Report as at 14 August 2017.
2. Notes that the following Notices of Motion be archived from the Notice of Motion Report:
 - NOM 1275 - Support to Traders in CAD
 - NOM 1291 - Frankston & Seaford Piers - Use of Water Illumination Technology
 - NOM 1297 - Frankston Hall of Fame Resumption
 - NOM 1307 - Bullying in Frankston
 - NOM 1313 - Solar Panels Installation on Civic Centre
 - NOM 1314 - Seaford Road Level Crossing Funding
 - NOM 1320 - 360 Degrees Video Platform
 - NOM 1338 - Young Street Traders Assistance Package
 - NOM 1339 - Supporting LGBTI (Lesbian, Gay, Bisexual and Transgender) Community

Key Points / Issues

- At the Ordinary Council Meeting OM295 held on 19 December 2016, Council resolved that;
“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”
- The Notice of Motion Report as at 14 August 2017 is attached and will continue to be updated and reported at each Ordinary Council Meeting.

12.2 Resolution Progress Report**Executive Summary**

- Nine (9) Notice of Motion actions are reported 'complete' and will be archived from the document.
 - NOM 1275 - Support to Traders in CAD,
 - NOM 1291 - Frankston & Seaford Piers - Use of Water Illumination Technology,
 - NOM 1297 - Frankston Hall of Fame Resumption,
 - NOM 1307 - Bullying in Frankston,
 - NOM 1313 - Solar Panels Installation on Civic Centre,
 - NOM 1314 - Seaford Road Level Crossing Funding,
 - NOM 1320 - 360 Degrees Video Platform,
 - NOM 1338 - Young Street Traders Assistance Package and
 - NOM 1339 - Supporting LGBTI (Lesbian, Gay, Bisexual and Transgender) Community

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

Consultation**1. External Stakeholders**

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

Making the written records available may provide some confidence in transparency in decision making and is in keeping with best practice advice from the Office of the local Government Inspectorate.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

12.2 Resolution Progress Report**Executive Summary**Policy Impacts

There is no impact on Council Policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no significant risks.

Conclusion

It is recommended that the Notices of Motion as listed be archived.

ATTACHMENTS

Attachment A: Notice of Motion Cost Summary at 14 August 2017

Attachment B: Notice of Motion at 14 August 2017

Attachment C: Notice of Motion Confidential at 14 August 2017 (*Under Separate Cover*)

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost
Cr Cunial	5	\$4,649	\$500	\$190,500
Cr McCormack	9	\$3,735	\$0	\$135,000
Cr Toms	17	\$7,898	\$0	\$60,000
Cr Aitken	14	\$8,979	\$0	\$55,000
Cr Bolam	37	\$14,196	\$0	\$149,000
Cr O'Connor	15	\$5,491	\$0	\$163
Cr Mayer	3	\$2,896	\$0	\$66,000
Cr Hampton	8	\$6,944	\$1,050	\$0
Cr O'Reilly	0	\$0	\$0	\$0
TOTAL	108	\$ 54,788	\$ 1,550	\$ 655,663

Notice of Motion Report

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
28-Nov-16	13.4	NOM 1232 - Additions to Domestic Animal Plan Cr Mayer	Moved: Mayer Secoded: Bolam That the Chief Executive Officer arrange for officers to investigate the following additions and associated costs to the Domestic Animal Management Plan: <ul style="list-style-type: none"> When owners pay for their cats and dogs registration fees, Council staff do a complimentary check to see if microchip details are up to date. All registered and chipped dogs/cats are returned to their owners by vets and/or rangers FREE of charge. All health card holders can register their animal for minimal fee or free. Council shouldn't spend any money on Pets Day Out but all funding should come from sponsorship and be outsourced to an event organisation company. Monies raised should pay for the event. Leash free fencing zones should be built and funded in place of Pets Day Out. Council should create an allocated section on their website to post lost and found dogs. Dead animals cats or dogs should be scanned and reported to the owner. Animal owners should get a discounted registration fee if they take an online test outlining responsible animal ownership welfare. A committee should be formed to assist in implementing these ideas made up of residents. Initiate a campaign (e.g. go fund me) to raise funds for a day holding facility for lost animals such as Bayside City Council currently run. An exemption from desexing for select breeds with an additional registration charge such as neighbouring Councils. These issues be raised with animal welfare and interest groups to request their feedback, including local facebook forums. CARRIED UNANIMOUSLY	Leonie Reints	10 July 2017 - Report was scheduled to go to Council 3/7/17 for approval to go out for public consultation. However it was requested that it go to a Councillor Briefing first which is now scheduled for 31/07/2017. 20 June 2017 - A report is scheduled to be presented back to Council on the 3 July 2017. 13 June 2017 - A report is scheduled to be presented back to Council on 3 July 2017 for the approval to go out for public consultation.	Primary Cost: Officers Investigations and reporting - \$450
28-Nov-16	13.8	NOM 1236 – Support to Traders CAA Development Cr Toms	Moved: Toms Secoded: Mayer That the Chief Executive Officer request officers to brief Councillors on how disruption to traders is being minimised during works in Wells Street and Young Street, detailing lessons learnt and plans/recommendations for the future on how Council can be more effective in this area. Following this the Mayor meet with the State MP, Mr Paul Edbrooke to relay findings from the Council Briefing. CARRIED	Kate Jewell	31 July 2017 - Revitalisation unit continues to liaise with Vic Roads, contractors and traders to ensure impacts from projected road closures are minimised. Moving forward, Economic Development and Communications units are best placed to coordinate trader communication and assistance. I recommend that responsibility for this NOM be assigned to Manager Community Relations 10 July 2017: Officers continue to raise with the State Government the need for the next phase of	Primary Cost: Officers time preparing and presenting - \$300
19-Dec-16	13.2	NOM 1241 - Centenary Park Golf Course Committee Cr Hampton	Moved: Hampton Secoded: Toms That: 1. Council notes that the pro shop and golf course at Centenary Park remain as separate entities to the Centenary Park sporting complex. 2. A Committee of interested Councillors and appropriate officers be appointed to develop a future 10 year business plan for the Centenary Park Golf Course. 3. Regular reports be provided to Council on the development of the draft business plan including consultation undertaken with key stakeholders. 4. The final draft business plan be presented to Council for consideration and adoption by the end of 2017 at the latest. 5. Council notes that D&S Golf have previously been advised that their current contract will not be extended. 6. Notwithstanding the previous advice to D&S Golf, Council now advises D&S Golf that their current contract (expiry 30 June 2017) will now be extended to the 30 June 2018. This will allow for the development of the draft business plan for Centenary Park Golf Course and guarantee no interruption to the management and viability of the golf course. CARRIED UNANIMOUSLY	Liz Daley	31 July 2017 - 1. Noted 2. The consultant has met with the liaison committee a number of times 3. Extensive consultation has been undertaken including alternative models and golf clubs to understand opportunities. The next stage is to meet with interested councillors to gain further input 4. The current analysis will enable a draft to be developed by the end of 2017 5 & 6. The contract has been extended to 30 June 2018 10 July 2017 - 1) Noted 2) Committee established 3) Consultant is undertaking research following initial meetings with key stakeholders. 4) Noted 5) Noted 6) Complete 20 June 2017 - A report is scheduled to be presented back to Council on 27 July 2017	Primary Cost: \$2,350 (please note: an additional cost of \$226 has been added to the total figure of the Primary Cost)
19-Dec-16	13.4	NOM 1243 - Pedestrian Crossing Fletcher Road Cr Aitken	Moved: Aitken Secoded: Mayer That Council make representation to VicRoads to formalise a pedestrian crossing on Fletcher Road between the Police Station and Law Courts and Bayside Shopping Centre and that Council request Mr Paul Edbrooke MP, Member for Frankston to make appropriate representation on our behalf. CARRIED UNANIMOUSLY	Gill Kay	10 July 2017 - Council is still awaiting a response from VicRoads 13 June 2017 - No change to the status.	Primary Cost: \$75
19-Dec-16	13.5	NOM 1244 - Criminal Asset Forfeitures Cr Bolam	Moved: Bolam Secoded: Aitken That Council writes to the Federal MP for Dunkley, Mr Chris Crewther, Federal Minister for Justice The Hon. Michael Keenan, State MP Mr Paul Edbrooke and State Minister for Justice The Hon. Martin Pakula, advocating that asset forfeitures for/from criminal proceeds be better channelled into the local communities (crime prevention programs, victim support programs, etc) where the proceeds of crime were claimed. CARRIED UNANIMOUSLY	Gill Kay	31 July 2017 - Letters were sent and a response received and subsequently circulated to Councillors. 10 July 2017 - Comment left on behalf of Gill Kay: 1) A response from MP Paul Edbrooke on behalf of Hon Martin Pakula regarding asset for futures has been received. 2) The letter advises finding is available through a grants program administered by the Community Crime Prevention Unit within the Department Justice and Regulation. 20 June 2017 - Still waiting for a response from the Federal Minister for Justice and the Federal MP Dunkley. 22 May 2017 - No change to the status.	Primary Cost: \$75

Notice of Motion Report

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
19-Dec-16	13.6	NOM 1245 - Frankston Volunteer Coastguard Cr Bolam	That a report be provided to Council at the May 2017 Ordinary Meeting on non-marina / non-safe boat harbour options for the Frankston Volunteer Coastguard headquarters (HQ). These options should include: · Retrofitting of existing HQ; · Wholesale reconstruction of existing HQ; · Permanent and secure Mooring for the Coastguard's primary rescue vessel; · Relocation of existing HQ to an existing venue; and/or · Relocation of existing HQ to a newly constructed venue. The report should consider local, state, federal and philanthropic funding routes for any of the above options plus total anticipated costs for the most viable long-term option. Consultation should take place with the Executive of the Frankston Volunteer Coastguard, and the "most viable long-term option" explored within the context of this report must have the support of the organisation. The Frankston Volunteer Coastguard organisation plays a crucial role in maritime rescues in our municipality and deserves the full ongoing support of council. CARRIED UNANIMOUSLY	Gill Kay	31 July 2017 - A report is scheduled to be submitted to an ordinary Meeting 14th August. 10 July 2017 - Comment left on behalf of Gill Kay: Significant consultation has been undertaken with the Coastguard and Marine engineering experts. In respect of the building fitness for purpose is now understood and interates the need for a new purpose built facility. A more detailed report and briefing is being prepared. With regard to the breakwater an application has been submitted an application has been to Federal Government and RFQ has been prepared to enable hydrographic work and plans. 22 June 2017 - A meeting with Councillor Bolam has been requested to discuss further as more preliminary work is required to inform the report 20 June 2017 - A further report to Council is subject to further consultation and consideration of technical information and will be presented to the September OM. 13 June 2017 - Further consultation with the coastguard is required re. spatial requirements. Hydrographic information is being confirmed to better inform the report and briefing of Councillors prior to a report being presented to the August Ordinary Meeting.	Primary Cost: \$750
19-Dec-16	13.1	NOM 1249 - Police Station in Langwarrin or Frankston North Cr Bolam	Moved: Bolam Secoded: O'Connor That Council writes to the (state) Minister for Police and the Victoria Police Commissioner vigorously advocating for increased police resources in both Langwarrin and Frankston North on the basis of geographical displacement from Central Frankston and increased localised crime. CARRIED UNANIMOUSLY	Gill Kay	24 July 2017 - Meeting with police occurred 19 July and information received highlighting additional police stations are contraindicative to current model of resourcing i.e more police officers on the ground. Council is awaiting a response from minister's office 10 July 2017 - Meeting scheduled on 05/07/2017 with Manager, Councillor Bolam and Director with Local Area Commander VicPol (or delegate) was cancelled and will be re-scheduled. 22 June 2017 - Response has been received 14/3/17 from Minister of Police. Still awaiting response from Police Commissioner. 13 June 2017 - No change to the status. 22 May 2017 - No change to the status. 1 May 2017 - No change to the status. 3 April 2017 No change to the status. 14 Mar 2017 - 11:58 AM - No response received. 10 Feb 2017 - 12:04 PM - Member for Frankston has written letters to Minister and Police Commissioner. No other response. 05 Jan 2017 - 2:02 PM - Letters have been written (A3271494 and A3271361). Awaiting response.	Primary Cost: \$75
30-Jan-17	13.3	NOM 1258 - Civic Reception for CFA Volunteers Cr O'Connor	Moved: Hampton Secoded: Toms That letters under seal be presented to all emergency services congratulating them on the wonderful work they do in our community and these letters be presented at the 2017 mayoral picnic. CARRIED UNANIMOUSLY	Leonie Reints	10 July 2017 - Letters have been drafted and will be presented to OM 24/7 for endorsement and available for the Mayor's Picnic in September 2017. 22 June 2017 - Letters will be drafted and presented to OM 24/7 for endorsement and available for the Mayor's Picnic in September 2017. 22 May 2017 - No change to the status 3 April 2017 - No change to the status. 214 Mar 2017 - 1:53 PM - No further action until September 2017. 21 Feb 2017 - 2:29 PM - Letters will be available for the Mayor's Picnic in September 2017.	Primary Cost: Nil

Notice of Motion Report

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
30-Jan-17	13.7	NOM 1264 - Frankston History taught in Local Schools Cr Bolam	Moved: Bolam Secoded: Aitken That a report be provided to Council at the May Ordinary Meeting in relation to the introduction of local (Frankston) history as curriculum for primary school students. The report should consider: 1. Council's capacity with local community groups and historians to put together a yearly curriculum package (including any recurrent costings such as research, subsidies and paperwork); 2. The inclusion of history in a potential curriculum package which spans from Frankston's initial indigenous inhabitants (the Boonerwung and Bunurong people) to Frankston's modern European settlement; 3. The receptiveness of the Department of Education and public, private and denominational schools within the Frankston LGA to embrace such curriculum; and 4. The introduction of a resource portal / website section on the Frankston City Council website for residents (beyond primary school students) interested in learning more about diverse Frankston's history CARRIED	Gill Kay	10 July 2017 - A meeting was held on 29 June with Cr Bolam, Gill Kay, Andrew Moon, Kim Kearsey, representatives from the Department of Education and Early Childhood Development and the Frankston Historical Society. There is support from the Department to develop a teaching resource aimed at primary school students which will meet the criteria of the Victorian Curriculum. A project plan for this will be developed for inclusion in the NOM report due in September along with a discussion of online publishing options. To ensure the local history component of the curriculum will be available for the wider community. 21 June 2017 - Councillor Bolam has been invited to the meeting scheduled for 29/6. 20 June 2017 - A meeting has been organised between Frankston Historical Society and Department of Education and Training to further explore this opportunity. A report has been scheduled for September OM. 13 June 2017 - At the meeting held on 8 May 2017 the Regional Director DET was open to involvement and was to confirm in writing. No correspondence to date received and follow up has occurred. A report to August Ordinary Meeting has been scheduled. 01 June 2017 - Action reassigned to Gillian Kay by Andrea Gaynor 22 May 2017 - Meeting with the Department of Education representatives was held on 8 May 2017. As per Community Development Division Resolution Progress Report dated 22 May 2017, a report will be presented to the 13 June 2017 Ordinary Meeting. 1 May 2017 - Council Report will be provided to 22 May 2017. 3 April 2017 A meeting has been scheduled with the Department of Education on 8 May 2017. 23 March 2017 - No response has been received. 21 Feb 2017 - 2:32 PM - A letter has been sent by the Mayor to the Regional Director, South East Region of the Department of Education and Training on 7 February 2017. Council is now awaiting advice.	Primary Cost: \$175
30-Jan-17	13.8	NOM 1265 - Cleanliness of Frankston City Cr Bolam	Moved: Bolam Secoded: Aitken To ensure the cleanliness of our streets, parks and reserves – Council resolves that the following measures occur: 1. That the CEO reviews the management of the cleaning maintenance of all council land and presents a maintenance model to Council's satisfaction in May 2017. The model must ensure Council land is maintained to an agreed service level which also includes random audits against the service levels. 2. That a letter be sent to Frankston MP, Mr Paul Edbrooke and the relevant government Ministers expressing concern about the presentation and cleanliness of land belonging to VicRoads in the Frankston LGA. The letter outline the proposal of a pilot project between Council and VicRoads to implement a cleaning maintenance program at an appropriate and similar service level to that endorsed by Council as a consequence of the maintenance service review and further, the council undertake maintenance works on their behalf on the proviso that VicRoads be invoiced for services rendered. 3. That a letter be sent to Frankston MP Paul Edbrooke and the relevant government Ministers expressing concern about the presentation and cleanliness of VicTrack land and that Council, should there be no improvements by May 2017, considers it option to pursue issuing infringement notices for unsightly land under the General Local Law No. 8. 4. That the outcome of the responses from VicRoads, VicTrack and the State Government be included in the report to council in May 2017. If the responses are not to the satisfaction of council it considers options including a public campaign to State Government to compel VicRoads and or VicTrack to improve its cleaning regime on the land for which they are responsible. 5. That a 'rapid response' team be established to improve responsiveness to community requests for maintenance of a reactive nature. Such a team would be able to respond to reactive requests quickly, which in turn would ensure programmed maintenance activities remain on track. The team also report any unsightly private land to Council's Authorised Officers for follow up investigation and infringement. 6. It be noted that council formally impounds abandoned trolleys found on council/common land under the appropriate subject to General Local Law Number 8. Council officers are to seek formal Australian Tax Office advice to assess Council's ability to 'donate' a proportion of shopping trolley impound and or release fees to the Frankston Charitable Fund and include the advice in the May 2017 report to Council. 7. That state legislative provisions to curtail rubbish dumping outside private properties are included in the May 2017 report. If considered necessary recommendations regarding the need for further legislative change also be included. 8. That a detailed letter be prepared and included in the next rates notice to all property owners on the rates register to remind them of the council's expectations that they ensure no rubbish is placed the nature strip outside of the provisions for hard waste collections. 9. That officers improve and provide a supportive customer service response to public reports of dumped rubbish and abandoned shopping trolleys and this also be considered in the May 2017 report. 10. The document titled "Possible Initiatives to Rid the City of Trolleys and Rubbish" (Seiffert, 8. 2017) also be considered in the May 2017 report to Council. CARRIED UNANIMOUSLY	Gill Kay	31 July 2017 - A briefing has been scheduled for 21/8. A further report will come back to Council OM 4/9 19 July 2017 - Additional staff member has been appointed to address the trolley issues. Outcome cost added. 10 July 2017 - A meeting has been scheduled on 13/07/2017 with Councillor Bolam and Mr Seiffert to discuss his recommended initiatives. 21 June 2017 - A meeting has been sought with VicTrack and VicRoads to discuss maintenance. A separate meeting has been arranged with Councillor Bolam and Mr Seiffert to discuss his recommended initiatives. 20 June 2017 - A report was provided to 22 May OM and deferred until September for further information 13 June 2017 - Report deferred for further discussion with Cr Bolam. 01 June 2017 - Action reassigned to Gillian Kay by Andrea Gaynor 22 May 2017 - Report submitted to this meeting. 1 May 2017 - Council Report will be provided to 22 May 2017. 3 April 2017 Council report will be provided to May 2017 meeting. 21 Feb 2017 - 1. Noted - a report will be prepared 2. A letter has been sent. 3. A letter has been sent. 4. Noted 5. A Rapid Response Team had been established by the time of the January OM. 6. Advice from the ATO has been sought. 7. Noted 8. Finance Department has been requested to include a reminder in the next rates notices. 9. Officers have been requested to revise advice to customers. 10. A copy of the document has been requested.	Primary Cost: \$5,876.75 (additional \$5,414.75 added to the primary cost of \$462)

Notice of Motion Report

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
30-Jan-17	13.13	NOM 1270 - Funding for Life Saving Clubs Cr Toms	Moved: Aitken Secoded: Hampton: That Council consider the best and most reasonable means to acknowledge volunteers in the city. CARRIED UNANIMOUSLY	Gill Kay	10 July 2017 - Letters have been drafted for approval for presentation at the Mayors picnic in September. 22 June 2017 - A meeting has been requested with Councillor Aitken and Chairperson Impact Volunteering to discuss acknowledgement of all volunteers at the Mayors Family Picnic 13 June 2017 - No change to the status. 22 May 2017 - No change to the status. 3 April 2017 - No change to the status.	Primary Cost: \$100
30-Jan-17	13.15	NOM 1272 - Acknowledgement of Traditional Owners Cr McCormack	Moved: McCormack Secoded: Hampton That Council ensure forthwith that an acknowledgement of Traditional Owners is included in all printed itineraries advertising for events and festivals co-ordinated by Council and that Traditional Owners are invited to perform a Welcome to Country at events such as, but not limited to, the Lighting of the Tree and Waterfront Festivals. CARRIED UNANIMOUSLY	Andrew Moon	31 July 2017 - Welcome to the Country will be included in the following events - The Mayor's Family Picnic - Pet's Day Out - Frankston's Christmas Festival of Lights - Ventana Fiesta - Party in the Park Welcome to the Country and Smoking Ceremony will be included in the following event - The Waterfront Festival Unbudgeted expenditure of \$5,000 per annum to deliver these Welcome ceremony's Currently developing appropriate content for promotional materials. 10 July 2017 - A meeting has been scheduled in early July with Frankston City Council Events team and Coordinator Programming to discuss this NOM. 13 June 2017 - Council has been advised of spelling change for the Boonwurrung. A clear outcome of the meeting was we remain committed to acknowledge both groups Bunurong and	Primary Cost: \$300 Meeting Cost \$2,000
30-Jan-17	13.17	NOM 1274 - Procurement Policies and Contracts Cr McCormack	Moved: McCormack Secoded: Mayer That a review be undertaken of all procurement policies and contracts for goods and service provision to Council and a report be provided to Council within 12 weeks detailing where efficiencies could be achieved and where further local investment can be promoted. CARRIED UNANIMOUSLY	Jo Cross	13 July 2017 - As the report was deferred to include further changes these will need to be referred to Council's Audit and Risk Committee for the 22 September 2017. The report will go back to Council at the Ordinary Meeting for 16 October 2017. 10 July 2017 - As per last note, changes to this request will be submitted at the Audit and Risk Committee. 20 June 2017 - Reponse to this NOM was submitted to Council Meeting in May but was deferred to include further changes. These changes will need to be referred to Council's Audit and Risk Committee. The report will go to Council in October 2017. 22 May 2017 - Report submitted to this meeting. 1 May 2017 - Council Report will be provided to 22 May 2017.	Primary Cost: \$400

Notice of Motion Report

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
30-Jan-17	13.18	NOM 1275 - Support to Traders in CAD Cr Toms	Moved: Toms Secoded: Aitken Businesses within the city centre are currently experiencing significant impacts from the construction phase of the Young Street streetscape works. Given the impact of this and other imminent major public infrastructure projects, e.g. Frankston Interchange Project, Council seeking ongoing commitment from the State Government for: 1. Improved communications of disruptions to the broader community. 2. The development and ongoing rollout of an "Open for Business" campaign. 3. The development and implementation of two further stages of the Business resilience program (that focus on maintaining a business through the works and leveraging the completed works). CARRIED UNANIMOUSLY	Sam Jackson	31 July 2017 - It is recommended that this action be closed as all of the requirements are being considered under a separate report for NOM 1338 at the Ordinary Council Meeting of 24 July 2017 06 July 2017 - 1. Council officers continue to provide advice and support to the State Government (VicRoads) on the communications about disruptions. While there has been some slight improvement of communications to the business community, the broader community have received very little information (other than that provided by Council). Therefore, to assist our community, officers are now taking a lead in communicating how to traverse the disruptions of a wide range of construction projects throughout the city centre (not just the Young Street Improvement Project). 2. Officers are also now ensuring adverts communicating the Business as Usual campaign are being placed in the four neighbouring local papers. Discussions are underway with the State Government about Council taking a lead in management of this campaign to ensure timely delivery. 3. Advice and potential costings have been provided to the state government on the recommended structure of Round 2 of the Business Resilience program. To date this has not been implemented. 20 June 2017 - 1. Council officers continue to provide advice and support to the State Government (VicRoads) on the communications about disruptions. While there has been some slight improvement of communications to the business community, the broader community have received very little information (other than that provided by Council). Therefore, to assist our community, officers are now taking a lead in communicating how to traverse the disruptions of a wide range of construction projects throughout the city centre (not just the Young Street Improvement Project). 2. Officers continue to urge VicRoads to deliver a strategic Business as Usual campaign to the broader catchment. There appears to be some very belated action with the launch of the "Frankston Business as Usual" campaign over the Queens Birthday weekend, which is being promoted via four local newspapers within the catchment, social media and radio (digital). Officers will continue to work with the state government to ensure that this is ongoing throughout the Young Street Improvement Project. 3. Advice and potential costings have been provided to the state government on the recommended structure of Round 2 of the Business Resilience program. To date this has not been implemented. Officers have identified that the type of support needed now needs to be	Primary Cost: \$1,400
20-Feb-17	13.4	NOM 1279 – Local Government/State Government Financial Arrangements Cr Hampton	Moved: Hampton Secoded: Mayer That: 1. The Council write to the Premier of Victoria, the Treasurer of Victoria and the Minister for Local Government, to again highlight the future loss of revenue to Local Government as a result of the introduction of Rate Capping and that it will diminish Council's capacity to provide services and major projects. 2. The Council call upon the Premier of Victoria and the Treasurer of Victoria, to undertake an urgent review of all current legislation that imposes financial burdens on Local Government in having to pay levies to the State Government eg, Waste Levy, Building Levy, Dog and Cat Registration Levy due to the impact of the Rate Capping legislation and that support for the legislative review be sought from the Minister for Local Government on the basis of the commitment to the State/Local Government Accord. 3. The Premier of Victoria be requested to review the legislation whereby Local Government is required to pay annually for Fire Plug Maintenance on the basis that the Fire Services Levy pool of funding is significantly higher now due to it being linked to Local Government rate bases and the Fire Plug Maintenance could be funded from this fund and the Minister for Local Government be requested to support this request in the spirit of the State/Local Government Accord and recognising the impact of Rate Capping on Councils. 4. The Premier of Victoria and the Treasurer of Victoria be requested to urgently review the prohibition placed upon Local Government to not be able to apply rates charges on State Government property in recognition of the impact rate capping and amend legislation to allow for rates to be levied on State Government properties. 5. The Member for Frankston and the Member for Carrum be called upon to support Council in its efforts to address the imbalances and requirements that the current legislation imposes on Local Government in having to pay levies to the State Government and not being able to impose charges on State Government. 6. Council writes to all members of State Parliament representing the municipality raising its concerns and seeking support for legislative change to address the imbalance. 7. Council reconsider its membership with the VLGA so as to have a vehicle to promote these recommendations within the Local Government forum and also with the State Government. 8. A decision be made at the next Ordinary Meeting on our VLGA membership. CARRIED UNANIMOUSLY	Michael Craighead	31 July 2017 - No response to the letter sent to Kathryn Arndt (VIC Local Governance Association), Mr Paul Edbrooke (member for Frankston), The Hon Matthew Guy (Leader of the VIC State Opposition) and Mr Timothy Pallas (Treasurer of VIC). Acknowledgement letter from The Hon Natalie Hutchins MP (Minister for Local Government) and a response from The Hon Daniel Andrews MP (Premier of VIC). 13 June 2017 - No change to status. Council voted against rejoining the VLGA at 22 May 2017 OM301. 22 May 2017 - No change on State Government matters. Letter received from VLGA dated 5 May 2017 (A3349018). VLGA report submitted to this meeting. 1 May 2017 - Councillor Briefing on VLGA membership held on 18 April 2017. No response to report to 1 May 2017 from letters sent. Additional Cost \$150. 3 April 2017 - Working towards a briefing to Council by VLGA. Report will be provided following the Councillor Briefing. 14 Mar 2017 - 2:18 PM - Letters have been written to all nominated in the various recommendations.	Primary Cost: \$600

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
14-Mar-17	13.4	NOM 1289 – Female Participation in Sports Cr O'Connor	Moved: Councillor O'Connor Seconded: Councillor Hampton That a report be provided at the June Ordinary Meeting outlining Frankston City Council and intergovernmental options (i.e. funding, grants etc) to further encourage female participation in sporting endeavours and/or sporting activities, including those that are traditionally dominated by the opposite sex. CARRIED UNANIMOUSLY	Liz Daley	31 July 2017 - The report was deferred pending a meeting with Councillor. Currently scheduled to be presented to OM 14/8/17. 13 July 2017 - This report will be going to OM 24 July 2017 as per the resolution. 06 July 2017 - At the request of Councillor O'Connor, report will be submitted to OM 14/08/2017 20 June 2017 - The report has been delayed due to further consultation and direction required from Councillor. 13 June 2017 - A report will be submitted to this meeting. 22 May 2017 - Report is being prepared 1 May 2017 - Report is being prepared. 3 April 2017 A report will be submitted to OM 13/6/17.	Primary Cost: \$287.21
14-Mar-17	13.5	NOM 1290 – New Closed Council Rules Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Aitken 1. That Council works towards achieving no less than 90% (i.e. an 18% improvement) of all decisions being made in Open Council, and the Chief Executive Officer highlight this annual result in future LGPRF reports to Council, and in future annual reports. 2. In the public meeting agenda and minutes section relating to Closed Council Items, in addition to the existing description field describing the Closed Council items, a new section be created summarising the exact reasoning for referral under LGA Sec. 89 (h) (2). 3. That the matter return to (open) council with recommendation/s for implementation in the next three months. CARRIED	Michael Craighead	31 July 2017 - Request to archive NOM as a report was presented back to Council at the 24 July 2017 OM. 3 July 2017 - A report is being prepared to be presented to Council 24 July 2017. 20 June 2017 - A report was present to Council at its June meeting. It was deferred pending further work and will now be brought to Council in August 2017. 13 June 2017 - A report will be submitted to this meeting. 22 May 2017 - Report is being prepared 1 May 2017 - Report is being prepared. 3 April 2017 Report will be prepared for the June 2017 meeting.	Primary Cost: \$715
14-Mar-17	13.6	NOM 1291 – Frankston & Seaford Piers – Use of Water Illumination Technology Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Aitken That a report be provided to Council at the May Ordinary Meeting exploring the use of water illumination technology at either, or both, Frankston and Seaford piers. The report should consider: 1. The use of underwater illumination lighting such as LED and fish lighting. This is to include costings, maintenance and installation; 2. The use of intermittent multi-coloured lighting on the external facade of the piers. This is to include costings, maintenance and installation; and 3. include maritime and touristic funding opportunities from other levels of government if council so wishes to formally pursue grant opportunities. CARRIED UNANIMOUSLY	Gill Kay	31 July 2017 - Request to archive NOM as a report was presented back to Council at the 24 July 2017 OM. 10 July 2017 - A meeting with Cr Bolam and the external expert has been held and officers are now awaiting options and costs prior to preparing a report. 22 June 2017 - The report was deferred for a meeting with Councillor Bolam and an external expert to qualify options. 20 June 2017 - Report has been deferred until further consultation has been held with consultants. Report to be presented to July OM 13 June 2017 - This report has been deferred to review Mornington Peninsula operation of pier lighting. 22 May 2017 - Report submitted to this meeting. 1 May 2017 - Report is being prepared. 3 April 2017 Report will be prepared for the May 2017 meeting.	Primary Cost: \$2,349.96
3-Apr-17	13.1	NOM 1295 - Mental Health Cr O'Connor	Moved: Councillor O'Connor Seconded: Councillor Toms That Frankston City Council writes to both the (State) Minister for Mental Health, The Hon. Martin Foley, and the (Federal) Minister for Health, the Hon. Greg Hunt, advocating for improved local mental health services and increased local mental health awareness. Prior to this occurring, the CEO is to instruct officers to identify specific service shortfalls in Frankston which require rectification. This should be reflected in the letter to the relevant ministers. The final draft of this letter is to be provided at the May Council meeting for consideration. This letter should form the basis of Frankston City Council's future advocacy relating to mental health based outcomes in the Frankston municipality. Carried Unanimously	Liz Daley	10 July 2017 - Awaiting on response to letters sent to relevant Ministers on 14 June 2017. 21 June 2017 - The letter was submitted to Council for endorsement OM 22/5 and sent to the relevant Ministers. 13 June 2017 - Letter approved by Council and sent to all intended recipients. Primary cost of \$1,580 added. 22 May 2017 - No change to the status. 1 May 2017 - Letters being prepared along with report.	Primary Cost: \$1,580
3-Apr-17	13.2	NOM 1296 - Support for Self-Funded Retirees	Moved: Councillor O'Connor Seconded: Councillor Toms Council writes to the State Government formally seeking their support for a discount scheme for self-funded retirees relative to municipal rates. Council's support for this advocacy measure would allow self-funded retirees access to the same discounts that pensioners receive on their annual council rates. The Minister, in potentially allowing self-funded retirees a discount on their annual council rates, should devise a mechanism which prevents self-funded retirees with exceptional liquidity / assets from having access to the proposed discount. CARRIED	Kim Jaensch	31 July 2017 - Awaiting response to letters. no change to status 14 July 2017 - Letter sent 14 July 2014 20 June 2016 - No change to the status 22 May 2017 - No change to the status. 1 May 2017- Letters being sent.	Primary Cost: \$100

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
3-Apr-17	13.3	NOM 1297 - Frankston Hall of Fame Resumption Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Aitken That a report be provided to Council on the resumption of the 'Frankston Hall of Fame' (HoF) to recognise people and organisations that have indelibly impacted upon the Frankston municipality - both internally and externally. The report should consider: 1. The regularity of any rejuvenated HoF process; 2. Costings and staff resourcing associated with any rejuvenated HoF (ie. plaques, ceremony etc); 3. Strength of the potential recipient pool relative to any rejuvenated HoF; and 4. Potentially partnering with the Frankston business community to administer aspects of any rejuvenated HoF model. The report should return for consideration in June. CARRIED	Sam Jackson	31 July 2017 - Request to archive NOM as a report was presented back to Council at the 24 July 2017 OM. 31 July 2017 - A report addressing this NOM is being considered by Council at its Ordinary Council Meeting of 24 July. This matter is now deemed complete for reporting purposes 20 June 2017 - While research is being undertaken by Officers, the status of actioning this resolution for reporting purposes remains unchanged at this stage. 13 June 2017 - This matter is still being investigated and will be report to Council at 24 July Council Meeting. 22 May 2017 - Report will be submitted to the June 2017 Ordinary meeting. 1 May 2017 - Report being prepared.	Primary Cost: \$855.52
3-Apr-17	13.4	NOM 1298 - Food Security in Frankston Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Aitken 1. That Council continues to adhere to 53D and 53E of the Victorian Food Act 1984 – all local food premises convicted of food safety contraventions be put on the Victorian Department of Health's 'Convictions Register'; 2. That all food premises be informed (in writing) of this process and be encouraged to practice adequate food practices; 3. Furthermore, all Councillors are to be supplied with the outcome of food businesses inspections (including any breaches and fines issued) in the form of either a report or briefing annually; and 4. The total number of convictions, breaches and fines be released publicly annually. Carried Unanimously	Leonie Reints	10 July 2017 - Council is continuing to put all food safety contraventions on the Victorian Department of Health Convictions Register. Letters will be sent out to all food premise proprietors with their Food Act Renewal in October 2017. Councillors will be provided with a high level summary of all statutory food inspections and their outcomes through the quarterly performance reporting process. 20 June 2017 - 1. Environmental Health Officers currently adhere to Sections 53D and 53E of the Victoria Food Act and all local food premises convicted of food safety contraventions will be put on the Victorian Department of Health's 'Convictions Register'. 2. All food premise proprietors will be reminded in writing of their obligations under the Food Act in October when they receive their Food Act renewal application. 3. Councillors will be provided with a high level summary of all statutory food inspections and their outcomes. 4. Due to privacy laws it is only possible to disclose information regarding convicted food premise proprietors which is available on the DHHS Convictions Register (public site). 1 May 2017 - Letters being sent . Actions to be undertaken at appropriate time.	Primary Cost: \$100
3-Apr-17	13.5	NOM 1299 - Level Crossing Removal Cr McCormack	Moved: Councillor McCormack Seconded: Councillor Bolam 1. Requests from the Level Crossing Removal Authority and the Hon Jacinta Allen MP, Minister for Transport, as a matter of urgency, the release of all technical reports and associated information to the Council and community, which provides justification for the chosen options for treatments at the Frankston railway line grade separations located within the Frankston municipality. 2. Notes that the State Government has failed to provide all of the information as requested previously by Council to date. 3. Technical information also be sought on the proposed – and council opposed – Seaford/Kananook train stabling yard. Carried Unanimously	Kate Jewell	31 July 2017 - No response regarding technical reports. 10 July 2017 - Awaiting response from Level Crossing Removal Authority and the Hon Jacinta Allan MP, Minister for Public Transport. 13 June 2017 - No change to the status. 22 May 2017 - No change to the status. 1 May 2017 - Letters have been sent.	Primary Cost: \$100
1-May-17	13.1	NOM 1300 - Reinstatement of Full Voting Rights for Frankston City Council Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Aitken That Frankston City Council writes to the Australian Local Government Association (ALGA) in relation to the Association bylaw which requires municipal member councils in Victoria to also be a member of the Municipal Association of Victoria (MAV). Municipal councils in Victoria that are not members of the MAV are currently prevented from voting at all ALGA conferences. As Frankston City Council is not presently a member of the MAV, this bylaw effectively leaves Frankston City Council - and its 137,000 residents - disenfranchised. Therefore, the Council formally requests that this bylaw be amended to allow all municipal councils throughout Australia to partake in voting on national matters under the ALGA umbrella regardless of state-based membership/s. Carried Unanimously	Michael Craighead	31 July 2017 - No change in status as no response received from ALGA 18 July 2017 - No change in status as no response recieved from ALGA 22 May 2017 Letter prepared and sent (A3349749)	Primary Cost: \$100

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
1-May-17	13.2	NOM 1301 - Eel Race Road Closure Opposition Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Aitken That Frankston City Council writes to LXRA, the Premier of Victoria (The Hon. Daniel Andrews), the Opposition Leader of Victoria (The Hon. Matthew Guy), the Minister for Transport (The Hon. Jacinta Allan) and the State Member for Carrum (Ms. Sonya Kilkeny), expressing concern of the closure of Eel Race Road. Much like the recent decisions relating to Overton Road (Seaford), Seaford Road (Seaford) and the sudden announcement of a train stabling facility at the Kananook Railway Station (Seaford), the process has once again failed Frankston residents in that no consultation and no justification was evident in arriving at this decision. Frankston City Council formally opposes the closure of Eel Race Road on a number of grounds including the increase of congestion, particularly on Railway Parade (Seaford), Armstrongs Road (Seaford) and Station St (Seaford); and the impact that this will have on the amenity/character of Seaford and pedestrian safety. Council commits to this new position given contemporary community feedback. Carried Unanimously	Kate Jewell	31 July 2017 - The 10th July 2017 comment still relevant - still awaiting reply to correspondence sent 10 July 2017 - Awaiting a response from LXRA, the Premier of Victoria, the Hon Daniel Andrews, the opposition leader of Victoria, the Hon Matthew Guy, the Minister for Transport, the Hon Jacinta Allen MP and the State Member for Carrum, Ms Sonya Kilkeny MP. 22 May 2017 Letters prepared and sent (A3349564, A3349536, A3349544).	Primary Cost: \$100
1-May-17	13.3	NOM 1302 - Financial Literacy Classes Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Aitken That a report be provided to Council at the July Ordinary Meeting detailing the use of financial literacy classes/workshops to allow interested residents to consider methods to gain better control and understanding of their finances. The report is to consider providers – Governmental, private and Not for Profit – who are able to appeal to residents of varying ages and societal circumstances. The report should consider areas of the municipality in high need of these classes/workshops; and how to attract residents to such classes/workshops. The report is to also consider subsidies (by Council and local businesses such as community banks) to support such classes/workshops occurring within the municipality on a consistent basis. That a section be made available on the FCC Website with a list of existing financial literacy programs in Frankston. Carried	Gill Kay	19 July 2017 - 1) & 3) Stakeholders consulted and have arranged pilot workshop at the Frankston Library in September within existing budget. 4) Information on financial literacy support readily available online and not recommended to add to Council's website. 10 July 2017 - A report has been prepared for Council's consideration 20 June 2017 - A meeting of Managers has been held. A report has been scheduled for OM 24/7. 22 May 2017 - Report will be prepared Estimated Completion Date changed by: Tracee Hall-davis From: 22 May 2017 To: 15/6/2017 10 May 2017 - A meeting of Managers who have potential involvement in the funding, promotion or delivery of the classes has been arranged to inform the report.	Primary Cost:
1-May-17	13.4	NOM 1303 - Quality of Life / Anti Social Behaviour in the Frankston LGA Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Toms 1. Council officers identify the scope and costs of commissioning the preparation of a formal 'white paper' to both tiers of government detailing particulars on the type of crimes most prevalent in Frankston. The White Paper should explore potential legislative and Local Law reforms and what new funding options might be available to improve the municipality's liveability. Interested Councillors, key groups and individuals would also form a consultative group for the preparation of the paper which should include but not be limited to: • The status of the once successful Neighbourhood Watch program. • An analysis of the types of crime and crime rates currently committed in Frankston and the capacity of state legislation and local laws to respond effectively. • The Victorian Police regime of monitoring CCTV cameras and their consideration of the CCTV network's shortfalls. • A review the graffiti clauses in General Local Law Number 8 to consider potential enhancements to the Local Law and opportunities for state government grants funding. • Consideration of existing e referral systems and opportunities for Council's field staff, in their day to day work, to refer vulnerable people to services. The cost of the 'white paper' should be included in the Community Development Progress report to Council's June Ordinary Meeting. 2. Council authorises the Mayor to write to the Victorian Attorney General, the Honourable Martin Pakula, congratulating him and the Government for the prohibition of synthetic psychoactive drugs such as Kronic and further seek prohibition of selling glue with mind altering effects to children under the age of 18 years using Council's Local Law Number 8, Clause 3.3 as an analogy. This would reflect the existing regulatory requirement regarding the refusal of sale of aerosol/spray canisters to those under the age of eighteen in Victoria. ('Graffiti Prevention Act 2007'). 3. That Council encourages residents and ratepayers of the municipality to promote downloading (free of charge) the official 'Crime Stoppers Victoria' smartphone and the 'MyFrankston' apps which will improve reporting suspected offences to Police. Increased use of both smartphone apps will assist the Police in growing intelligence gathering and holdings. Opportunities to promote the app include council's website, Facebook webpage and in the 'What's On' printed advertisements as well as through University of the Third Age, community centres and the library. Carried Unanimously	Gill Kay	10 July 2017 - Request for Quote for development of white paper has been finalised. Draft Terms of Reference have been developed and first Consultative Committee meeting is currently being organised. Report due to go to council early September. 10 July 2017 - 1) The costs and scope have been provided to Council. 2) Letters have been sent to State Government. 3) Media and Communications are including this advice in statements, stories and social media. Work is underway to set up a Consultative Committee to address some of the issues raised in this NOM. Officers are also planning to meet with a member of Victoria Police and Cr Bolam to clarify some of these issues. 21 June 2017 - A consultative community of 6 chaired by the Deputy Mayor is being organised together with an RFQ for the development of the white paper. A report is anticipated for January 2018 20 June 2017 - The Mayor has written to the Victorian Attorney General seeking prohibition of glue that has mind altering effects. Officers are also working on an approach to encouraging residents to promote use of 'MyFrankston' app and Crime Stoppers to report suspected offenders. A university has provided indicative feedback on the scope of the research and the number of days (55) required to complete it (@ \$1,200 per day). 13 June 2017 - An update has been included in the Resolution Progress report for 13 June highlighting the time and cost of preparing the 'white paper'. 22 May 2017 - Report will be prepared for June 2017 Ordinary Meeting. Estimated Completion Date changed by: Tracee Hall-davis From: 22 May 2017 To: 30/6/2017 10 May 2017 - A letter has been drafted for the Mayor's signature to the Attorney General seeking the prohibition of selling glue with mind altering effects to children under 18 year of age. The scope for the 'white paper' is under consideration to enable the costs to be reported back to Council. A digital and print format to promote the use of reporting applications is being prepared.	Primary Cost:

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
1-May-17	13.7	NOM 1307 - Bullying in Frankston Cr O'Connor	Moved: Councillor O'Connor Seconded: Councillor Mayer That Council requests that the Frankston Youth Council consider a package of recommendations to present to both tiers of government on methods to decrease bullying. All forms of bullying – particularly 'cyber bullying – is having a catastrophic impact on our youth. The suite of suggestions by the Frankston Youth Council return to Frankston City Council in the form of a report at the July Ordinary Meeting. Carried Unanimously	Gill Kay	31 July 2017 - Request to archive NOM as report was present back to Council at the 24 July 2017 OM. 13 July 2017 - This report will be going to OM 24 July 2017 as per the resolution. 10 July 2017 - A meeting held with Cr O'Connor to discuss options 06 July 2017 - At the request of Councillor O'Connor, report will be submitted to OM 14/08/2017 21 June 2017 - A meeting has been requested with Councillor Bolam, Manager Community Strengthening and Chair of Youth Council. 20 June 2017 - A report is currently scheduled to come back to Council OM 24/7. 13 June 2017 - The Youth Council has been asked to consider an approach to this issue. Remains scheduled for July 2017 Ordinary Meeting.10 May 2017 10 May 2017 - This item has been included on the Agenda for the next meeting of the Youth Council scheduled for 30/5/2017. Estimated Completion Date changed by: Tracee Hall-davis From: 22 May 2017 To: 5/6/2017	Primary Cost: \$539.95
22-May-17	13.2	NOM 1312 - Unemployment in Frankston Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Hampton In light of unsatisfactory unemployment statistics which put Frankston in the upper tier of municipalities with significant local unemployment, a report be provided at the September Ordinary Meeting in relation to the following: 1. How the Frankston City Council could increase apprenticeships, pre-vocational work experience, traineeships, cadetships and tertiary work experience; 2. How the Council could lobby other major local employers (i.e. Peninsula Health, South East Water etc) to consider additional apprenticeships, pre-vocational work experience, traineeships, cadetships and tertiary work experience; 3. How the Council could work with local media, local businesses and the Frankston Business Network to encourage businesses and industries to consider additional apprenticeships, pre-vocational work experience, traineeships, cadetships and tertiary work experience; and 4. Identify employment programmes currently not in effect in Frankston – new and existing – which would be beneficial; and prepare a letter (for adoption in September) to relevant state and federal ministers requesting the implementation of such programmes. The report is to provide specific options including costings and resourcing considerations, particularly in relation to Frankston City Council's potential to increase placements. Carried Unanimously	Sam Jackson	31 July 2017 - While research is being undertaken by Officers, the status of actioning this resolution for reporting purposes remains unchanged at this stage. Officers are working to present a report to the Ordinary Council Meeting on 25 September. 06 July 2017 - While research is being undertaken by Officers, the status of actioning this resolution for reporting purposes remains unchanged at this stage. 20 June 2017 - While research is being undertaken by Officers, the status of actioning this resolution for reporting purposes remains unchanged at this stage. 13 June 2017 - A report will be prepared.	Primary Cost:
22-May-17	13.3	NOM 1313 - Solar Panels Installation on Civic Centre Cr Mayer	Moved: Councillor Mayer Seconded: Councillor Aitken That Council: 1. Receive a report at its June 2017 Council meeting on the options available to install solar panels on the roof of the Civic Centre in line with the Carbon Neutral Action Plan. The report is to consider updated information on previous reports presented to Council on solar panels including new technologies and Council's ability to fund the installation of the solar panels in the 2017/18 financial year if the project proceeds; 2. The Chief Executive Officer be requested to have a staff member, as a matter of priority, review and monitor Council's energy bills to ensure that Council are not being over charged; and 3. The findings are to be reported to Council at a briefing every six months. Carried Unanimously	Craig Dinsdale	31 July 2017 - Request to archive NOM as report was present back to Council at the 24 July 2017 OM. 19 July 2017 - Report prepared for the 24 July 2017 Ordinary Meeting. 06 July 2017 - Report is due to be presented at 24 July 2017 Ordinary Meeting 27 June 2017 - Report being prepared for Ordinary Meeting OM304 - 24 July 2017 13 June 2017 - A report will be prepared.	Primary Cost: \$445.70 (expected estimated cost if seen through is for \$2,205,900.00) (\$66,000 added to the Outcome Cost)

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
22-May-17	13.4	NOM 1314 - Seaford Road Level Crossing Funding Cr O'Connor	Moved: Councillor O'Connor Seconded: Councillor Toms 1. a) That a report be provided to Council at the July Ordinary Meeting identifying potential projects, concepts, designs and plans, including upgrades to the RF Miles Reserve, to revitalise the Seaford community as part of the State Government's Seaford Road Level Crossing Removal Project. The report should also consider projects and funding not currently earmarked by the State Government which could be greatly assisted by further funding within the Seaford Road proximity; b) That Council write to the Victorian Minister for Transport, Hon Jacinta Allan MP and State Member for Carrum, Sonya Kilkenny MP seeking additional funding, on top of the current amount earmarked by the State Government, to revitalise the Seaford community as part of the Level Crossing Removal Project at Seaford Road. Once the Council resolves what additional monies and projects should be considered, this be properly articulated in the funding request letter. 2. a) In light of the State Government's decision to seal Eel Race Road, and the subsequent fiscal savings that undertaking no level crossing removal works at Eel Race Road will achieve, Frankston City Council formally requests that the State Government commit to new funding opportunities for Seaford based projects within proximity of Eel Race Road, such as Riviera Reserve and ageing sport facilities; b) Notwithstanding Council's opposition to the proposed Eel Race Road closure, a report be provided to Council (which may be the same report stipulated in 1(a) at the July Ordinary Meeting) identifying potential projects, concepts, designs and plans, which should be considered given the State Government's decision to not contribute to level crossing removal works at Eel Race Road; and the sealing of Eel Race Road, which will create various access and egress implications for both pedestrians and commuters; c) That Council write to the Victorian Minister for Transport, Hon Jacinta Allan MP and State Member for Carrum, Sonya Kilkenny MP seeking new funding, based on the Eel Race Road decision, to revitalise the Seaford community. Once the Council resolves what additional monies and projects should be considered, this be properly articulated in the funding request letter. 3. That for both Items 1 and 2 of this recommendation, the building of a new facility for 1st Seaford Scouts be heralded by Frankston City Council. This advocacy must occur given the dismal conditions at 1st Seaford Scouts' existing Station Street site. The relocation of the 1st Seaford Scouts site is to be factored into the report back to Council (per Items 1 and 2) with the preferred location being the RF Miles Reserve. Council should in advocating for the relocation, relay to the State Government that the relocation of the 1st Seaford Scouts facility from the car park of the Seaford Railway Station has the potential to unlock multiple car parking spaces for an area severely lacking in car park spaces. 4. That Council carries out a survey of the height from the flood level in the creek to the railway line. Carried Unanimously	Kate Jewell	31 July 2017 - Request to archive NOM as report was present back to Council at the 24 July 2017 OM. 06 July 2017 - Council Officers have currently listed item for briefing on Monday 10 July 2017 followed by Council Ordinary meeting report on Monday 24 July 2017 to seek Council's endorsement 13 June 2017 - Report will go to July 2017 Meeting.	Primary Cost: \$1,533.54
22-May-17	13.5	NOM 1315 - Police Numbers in Frankston Cr Toms	Moved: Councillor Toms Seconded: Councillor Aitken That Council writes to the Premier of Victoria The Hon Daniel Andrews, Minister for Police The Hon Lisa Neville, Police Commissioner Graham Ashton AM, Shadow Minister for Police The Hon Edward O'Donohue, Leader of the Opposition The Hon Matthew Guy and State Member for Frankston Paul Edbrooke, to advocate for an increase in police officers in the Frankston municipality. The Labor Government announced a \$2 billion boost for Police which will allow 3,135 new police officers to be delivered over a five (5) year period. Additional police officers at Frankston and Carrum Downs stations would ensure they are adequately resourced to provide a safe place for our community. Carried Unanimously	Gill Kay	31 July 2017 - NOM followed up in meeting with Local Police 19/7. 06 July 2017 - Letter of response received from Edward O'Donohue. Still awaiting resposns from the Premier of Vistoria The Hon Daniel Andrews, Minister for Police The Hon Lisa Neville, Police Commissioner Graham Ashton AM, Leader of the Opposition The Hon Matthew Guy and State Member for Frankston Paul Edbrooke. 22 June 2017 - Letters have been prepared and were sent 12/6/2017 13 June 2017 - Letters have been prepared. Primary Cost added \$75.00	Primary Cost: \$75.00
22-May-17	13.6	NOM 1317 - Frankston Nature Conservation Reserve Cr Bolam	Moved: Councillor Bolam Seconded: Councillor Aitken That in light of the State Government's precipitous decision, without Council and community consultation, to discontinue the Frankston Nature Conservation Reserve Committee: 1. Council writes to Frankston MP, Paul Edbrooke and the Victorian Minister for the Environment, Lily D'Ambrosio MP seeking confirmation that the Frankston Reservoir will remain open to the public as per existing access arrangements upon the transfer of reserve stewardship to Parks Victoria; and 2. Letters of Appreciation be presented to members of the Frankston Nature Conservation Reserve Committee appointed in March 2014 and its volunteers, expressing appreciation for their tireless dedication to the Frankston Reservoir. Letters of appreciation be presented to the committee members and volunteers at the next 'Mayor's Picnic' event (in the spirit of NOM 1258). 3. That Council writes to the State Government and asks that the volunteers that are currently preserving the Frankston Nature Conservation Reserve be part of the future management of the reserve. Carried Unanimously	Michael Papageorgiou	19 July 2017 - Letter sent back to Paul Edbrooke indicating Council does not wish to take over the reserve. 22 June 2017 - The letter to the Ministers have been prepared and will be mailed by 23/6. 13 June 2017 - Letters have been prepared. Primary Cost added \$75.00 Letter from Mr Paul Edbrooke received (A3363269).	Primary Cost: \$150.00 (additional \$75 added to the primary cost of \$75)

Notice of Motion Report

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
22-May-17	13.7	NOM 1318 - Metropolitan Waste and Resource Recovery Group Cr Hampton	Moved: Councillor Hampton Seconded: Councillor Aitken That Council formally endorse the Notice of Motion carried at last meeting of the Metropolitan Waste and Resource and Recovery Group (MWRRG) which read as follows: "That the MWRRG write to the Minister for Energy, Environment and Climate Change and Shadow Minister for Energy and Resources requesting that funding generated through the collection of the Municipal and Industrial Landfill Levy be constrained to the purpose for which the Levy was introduced and raising concerns with the Levy funds being allocated to supplement Park Victoria initiatives not related to the purpose of the Levy" Also forward to the MWRRG this endorsement along with all the amounts of money collected by this Council and which has been passed on to the State Government over the last 10 years from the Levy and what this Council has received back from the Government in programs associated directly with this Levy over this same period." Carried Unanimously	Bruce Howden	10 July 2017 - Letter from Mayor has been sent to MWRRG. 20 June 2017 - The letter to MWRRG has been drafted and provided to Cr Hampton for any additional changes/inclusions. The letter will be finalised and sent out week commencing 19/6/17. 13 June 2017 - Letters have been prepared. Primary Cost added \$75.00 (A3365636 and A3367373)	Primary Cost: \$75.00
22-May-17	13.8	NOM 1319 - Access to Hindu Temple via Boundary Lane Cr Hampton	Moved: Councillor Hampton Seconded: Councillor Mayer That the CEO investigates the cost required to open Boundary Lane to one way vehicular traffic as an alternate entry into the Hindu temple on Boundary Road and that a report be provided to the 13 June Ordinary Meeting. Carried Unanimously	Michael Rathbone	10 July 2017 - Officers have met with Councillor Hampton who indicated gravel access may be appropriate. Officers are investigating existing conditions and low cost improvements to facilitate access. 20 June 2017 - A meeting has been arranged with Councillor Hampton to explore options further. 13 June 2017 - An update has been included in the Resolution Progress report for 13 June indicating costs for the investigation to occur.	
22-May-17	13.1	NOM 1321 - Wells Street Lighting Cr Aitken	Moved: Councillor Aitken Seconded: Councillor Toms That the Chief Executive Officer oversee the works required to ensure all lighting in Wells Street is made fully operational and that this be completed within four weeks of this motion being adopted by Council. Carried Unanimously	Brad Hurren	31 July 2017 - Original installer attended meeting and identified unfinished work 17/7/17. Electrical contractor has fixed a number of issues but identified some further safety issues 17/7/17 22 June 2017 - The original installer of the lights has been contacted. He is available second week of July to advise on rectification 13 June 2017 - In order to effectively action an electrical engineer is required to assess the cause	
22-May-17	13.11	NOM 1323 - Young Street Precinct Cr McCormack	Moved: Councillor McCormack Seconded: Councillor Aitken That Council writes to the Member for Frankston, Paul Edbrooke MP and the Minister for Transport, the Hon Jacinta Allen MP requesting updated information with respect to expected completion of the works affecting traffic movement in Young Street; expressing Council's dissatisfaction with the ongoing state of construction which has had and will continue to have disastrous impacts on businesses in the affected Young Street precinct; and seeking financial assistance from the State Government for those affected businesses Carried Unanimously	Kate Jewell	31 July 2017 - Still awaiting an acknowledgement of correspondence and/or reply. 10 July 2017 - Awaiting for a reply from both Minister for Public Transport and Member for Frankston 13 June 2017 - Letters have been prepared and sent (A3355696 and A3355663). Primary Cost added \$75.00	Primary Cost: \$75.00
22-May-17	C.7	NOM 1311 - St Kilda Football Club Withdrawal Cr Bolam	Under Separate Cover	Liz Daley	Under Separate Cover	
22-May-17	C.8	NOM 1322 - Peninsula Leisure Core Obligations Cr Hampton	Moved: Councillor Hampton Seconded: Councillor Aitken That Council write to the Chairman and Directors of Peninsula Leisure Pty Ltd instructing them not to enter into or tender for projects outside of their core obligation, that being management of PARC and the Pines Pool. Carried	Tim Frederico	31 July 2017 - A letter was sent to the Chair of Peninsula Leisure regarding the Council decision and the key focus of PeninsulaLeisure. 13 June 2017 - Letters have been prepared. Primary Cost added \$75.00	Primary Cost: \$75.00
13-Jun-17	13.1	NOM 1309 - New signature event for Frankston Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Aitken That: 1. Officers continue to pursue opportunities to expand the calendar of tourism events within the City through attracting a new signature event. In accordance with Council's Destination Development Plan any additional event should, where practical: • be delivered outside of peak event season (December – March); • give consideration to utilising other venues / locations throughout the municipality; • complement Frankston City's visitor offering locations; • provide demonstrated economic benefit through increased visitation; and uniquely designed and executed - outside of the mainstream of what other municipalities do. 2. Officers bring a report to the August 2017 Ordinary meeting of Council outlining the process required to seek market interest in holding an event that meets the above objectives. Carried Unanimously	Sam Jackson	31 July 2017 - Officers are preparing a report on this NOM for consideration at the Ordinary Council Meeting on 14 August 2017. 06 July 2017 - Officers are preparing a report on this NOM for consideration at the Ordinary Council Meeting on 14 August 2017. 20 June 2017 - While research is being undertaken by Officers, the status of actioning this resolution for reporting purposes remains unchanged at this stage.	Primary Cost:

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
13-Jun-17	13.2	NOM 1316 - Frankston Ambassador Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Toms That the following be actioned in regards to the Frankston Ambassador site: 1 A quarterly report to councillors and relevant officers highlighting the numbers of Notices to Comply and Infringements issued relating to unsightly and dilapidated building be prepared. 3 Subject to credible advice and reasonable cause, Authorised Officers inspect accommodation units at the Ambassador to ensure all compliance codes are being met. The findings from the initial audit of this site be provided to Councillors and relevant officers. 4 Council officers survey residents in the vicinity of the Ambassador about their perceptions of safety, amenity and quality of life as neighbours of the Ambassador. The results of the survey should contribute to exploration of 'eminent domain' (compulsory acquisition) of the Ambassador site with the local MP and relevant Ministers. 5 Council officers source examples of unsightly and dilapidated clauses in other municipal local laws to determine if improvements can be made to Frankston general local law No. 8. 7 All directives are to be responded to in the form of a report no later than November 2017. Carried Council Decision Moved: Councillor Bolam Seconded: Councillor Toms That the following be actioned in regards to the Frankston Ambassador site: 2 Council officers meet with the new owner of the vacant land at the Ambassador site to enable an understanding of their plans for redeveloping the site and any short term options to improve the appearance of the site. 6 Council officers investigate and infringe dumped rubbish and also explore opportunities to work with Victoria Police and Sherriff's office to address anti-social and criminal behaviour in and around the Ambassador site. Carried Unanimously</p>	Leonie Reints	<p>31 July 2017 - Following a meeting held 19 July 2014 with Senior VicPol Officers, Cr Bolam and FCC Officers a report will be written for council meeting 9 November 2017. 10 July 2017 - 1) Unsightly and dilapidated NTC and infringement will be included in a quarterly report. 3) Noted 4) A survey will be designed and distributed. 5) Other examples are being reviewed by Council's Local laws prosecutor. 7) Noted 2) Manager Planning & Environment has met with the new owners. 6) Exploration of this issue will be included on the agenda for a meeting with VicPol. This meeting was scheduled and cancelled at short notice due to the Councillors unavailability. 20 June 2017 - A report will be scheduled for November OM addressing issues raised.</p>	Primary Cost:
13-Jun-17	13.3	NOM 1325 - Student Action Grants Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Aitken That a report be provided to Council at the September 2017 Ordinary Meeting on the introduction of a new grants route for primary and secondary student representative councils and/or local youth movements (i.e. Scouts) designed for such groups to identify local advocacy campaigns to bring about positive improvements. Grant inclusions are to include minor funding for appropriate projects and/or in-kind support by officers to assist in progressing appropriate projects (i.e. assisting with submission writing / advocacy / advertising / hiring of facilities). Any grant considered must be deemed appropriate and should be accompanied with sufficient information to demonstrate the need basis, as well as forward planning (i.e. 'action plan'). The model to base this report upon should be the work done by the Student Representative Council of Karingal Park Secondary College in the early 2000's to bring about the creation of 'Nats Track' in Karingal. This was a community-wide beneficial project and greatly enhanced students feelings of belonging in the area (i.e. they felt they were listened to). The report should consider the overall grants mechanism (i.e. grants vs. in-kind support vs. hybrid), the monetary amount that a fiscal grant amount will carry per representative council/association, and the role the Frankston Youth Council could perform in either authorising such grants or referring such grants to Council for approval. Carried Unanimously</p>	Liz Daley	<p>31 July 2017 - Report is being developed for September Council meeting. 06 July 2017 - Meeting requested with Councillor to seek direction. 20 June 2017 - A report has been scheduled to come to 25/9 OM</p>	Primary Cost:
13-Jun-17	13.4	NOM 1326 - Creation of Frankston Junior / Youth Mayor Cr O'Connor	<p>Council Decision Moved: Councillor O'Connor Seconded: Councillor Toms That Council investigates the establishment of a 'Junior / Youth Mayor' position. The voluntary role is to have civic and ceremonial precedence. The position is to be term limited at a single twelve month term. The occupant of the role is to be determined by a majority vote of the Frankston Youth Council; and then re-affirmed by a majority vote of the Frankston City Council. A report be provided at the August Ordinary Meeting with full scope of what the role should entail, the formal name of the role, expected behaviours to be exhibited by those who serve in the position and any nominal costings (ie. name tag, honour board, medallion/robes and ceremonial roles etc). Carried Unanimously</p>	Michael Craighead & Liz Daley	<p>31 July 2017 - A draft report has been prepared for the August meeting and the proposal will be considered by Youth Council at their meeting on 25 July 2017. 10 July 2017 - A report is being prepared for August OM 22 June 2017 - A meeting has been requested with Councillor O'Connor and the Chairperson to explore this NOM further. 20 June 2017 - A meeting has been requested with Cr Bolam and officers Liz Daley, Ken Liddicoat and Michael Craighead to explore the options and issues to inform a report back to Council</p>	Primary Cost: \$150

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
13-Jun-17	13.5	NOM 1327 - Support for new and existing Planned Activity Groups Cr O'Connor	Council Decision Moved: Councillor O'Connor Seconded: Councillor Aitken That Council considers additional resourcing, advertising, advocacy and funding for planned activity groups – new and existing – in the Frankston municipality. A report is to be provided at the August Ordinary Meeting with suggestions on how to support such groups with in-kind support, advertising, state-federal advocacy and financial assistance. The report is to also consider the need for any new planned activity groups based on demographics and other empirical demands. Finally, the report is to consider the following: 1. The creation or enhancement of a social group for young people with disabilities and/or may be socially isolated; 2. The creation or enhancement of a social group for middle aged people with disabilities and/or may be socially isolated; 3. The creation or enhancement of a social group for senior citizens who may be socially isolated, disabled or have difficulties with mobility; and 4. Improved advertising and regularity of council mandated bus services for senior citizens and people with disabilities wishing to access library services in either Carrum Downs or Frankston. Carried Unanimously	Frances Thompson	10 July 2017 - A meeting held with Cr O'Connor on 29 June to discuss services, Councillor suggested a Council briefing report, prior to submitting to council. Briefing time will be held. 20 June 2017 - A meeting has been requested with Councillor O'Connor to explore options further. This meeting has been scheduled for 29/6.	Primary Cost:
13-Jun-17	13.6	NOM 1328 - Consultants Register Cr Hampton	Council Decision Moved: Councillor Hampton Seconded: Councillor Aitken That: 1. Council produce a register of consultants and or any companies which have invoiced Council for services provided and the amounts invoiced for the work they have undertaken; 2. A brief description of the services and the name of the officer(s) who initiated the consultancy and or services, also the department(s) who used them, be included in the register; 3. This is to include any legal advice obtained; 4. This register be updated on a monthly basis and be made available to Councillors. 5. Tenders that have come before Council for approval are to be included in this register. Carried Unanimously	Jo Cross	10 July 2017 - Investigating request for report information inclusion re: officer and department raising invoice. 20 June 2017 - A register of payments made to companies for services delivered to Council will be made available monthly in the Councillors lounge area for perusal.	Primary Cost:

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
13-Jun-17	13.7	NOM 1329 - Quality of Life / Anti Social Behaviour II Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Aitken That:</p> <ol style="list-style-type: none"> 1. The additional items be added to the purview of the consultative group assisting with the proposed Community Safety 'White Paper' per NOM 1303: <ol style="list-style-type: none"> a. The prospect of the Minister for Gaming authorising a moratorium / covenant (ban) on any further gaming machines within the municipality; b. Exploring the establishment of 'Police Beats' (semi-manned shopfronts for specific localities within a municipality) as is practiced in Queensland. Given the Council's past concern with the lack of physical law enforcement presence in the Frankston town centre, Frankston North and Langwarrin; this course of action would be consistent with previous council resolutions, and a more cost effective alternative for the State Government than the present approach of building central command structures (i.e. fully fledged police stations); c. Exploration of bylaws practiced by other municipalities outside of Frankston, as well as bylaws not currently practiced in Australia but if (potentially) incorporated could have beneficial value; d. Determine whether Frankston Police require any specific bylaws to enable them (via delegation) to have the means to infringe in the absence of legislative and/or statutory powers; and e. The role of Frankston City Council in deterring family / domestic violence; and considering what advocacy and funding routes Frankston City Council may have available to assist in mitigating family / domestic violence. 2. A report be provided to Council in relation to the introduction of increased Local Laws Authorising Officers during peak day-time hours. This includes the Frankston town centre, the Seaford town centre; and other locations within the municipality where there is either significant public traffic and/or low perceptions of public safety. The report is to also consider the use of authorised officers insofar patrolling in groups and engaging with local stakeholders (ie. public, traders etc.) to improve both perceptions and realities of community safety. Local Laws vehicle patrols are to also increase in isolated areas of the municipality with a view to increasing visibility. This report return for consideration in September. The report must contain total costings for additional staff and resources. 3. The same a report be provided to Council on the number of infringement notices cancelled prior to progression to the Magistrates Court and Infringements Court. The report should consider the number of infringement notices issued (and then cancelled) per department, the types of infringements issued (and then cancelled) per department including the accrued penalty amounts rescinded, the general reasons for the cancellation of infringements and the officer/s responsible for approving infringement revocations. 4. In the same report, officers devise a strategy/campaign for council's consideration to encourage local traders (and their staff) to report criminal activities / anti-social behaviours. The strategy / campaign should contribute to an increase in police and local laws intelligence holdings courtesy of the intelligence gathering by local traders. Methods for local traders (and their staff) to relay such information should also be considered in the report. 5. The Deputy Mayor, Cr Steve Toms be appointed as the chairperson of the aforementioned consultative committee. As well as contributing to the proposed 'White Paper', each item referred to the consultative committee must return to Council for consideration upon the dissolution of the consultative committee. This can be done as an 'en masse' report which incorporates all the topics referred to the consultative committee. Carried Unanimously 	Leonie Reints	<p>31 July 2017 - A meeting of Cr Bolam, the police and officers was held 19 July 2017. 10 July 2017 - 1) A meeting of Cr Bolam, the police and officers was scheduled morning 5 July. However, it was cancelled at short notice due to Cr Bolam's unavailability. The meeting will be rescheduled to also include other interested councillor. The draft Term of Reference have been prepared and consultative representatives identified for confirmation at the rescheduled meeting date TBA. The RFQ for quotes is also being prepared for approval subject to timing and other items being agreed to above meeting. 2) A report is being prepared in consultation with Police, for September meeting. 3) This information will be included in the September report. 20 June 2017 - Work is currently being undertaken to address items in this NOM. Report to be returned to Council in September</p>	Primary Cost:
13-Jun-17	13.10	NOM 1333 - Enquiry to Wells Street Lighting Cr Aitken	<p>Council Decision Moved: Councillor Aitken Seconded: Councillor Toms That an immediate and a full enquiry be made into the special effect lighting in Wells Street and that a working party be established comprising the Mayor, CEO and interested Councillors who will work harmoniously together to oversee the project to achieve a satisfactory outcome. Carried</p>	Gillian Kay	<p>31 July 2017 - Officers are working with the original lighting designer and an electrical contractor. safety issues and incomplete wiring have been identified and will be resolved. A solution to the gravel is also being explored and costed 19 July 2017 - Meeting held with Councillors and updated on the action take to get the lights to work. 20 June 2017 - A meeting with interested Councillors and CEO will be organised</p>	Primary Cost: \$150

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
13-Jun-17	13.11	NOM 1334 - Recognition of Indigenous Australians in Frankston and Australia-Wide Cr McCormack	Council Decision Moved: Councillor McCormack Seconded: Councillor Hampton 1. That a report be provided at the September Ordinary Meeting providing a road map for the introduction and implementation of a Frankston City 'Reconciliation Action Plan'. The report should explore costs, the prioritisation of tasks within any 'action plan', comparisons to/of other similar 'action plans' in effect throughout Victoria and how to better improve dialogue with Indigenous Australians within the Frankston municipality; 2. That Frankston City Council writes to the Prime Minister of Australia, The Hon. Malcolm Turnbull, Opposition Leader, The Hon. Bill Shorten, Dunkley MP, Chris Crewther, Isaacs MP The Hon. Mark Dreyfus QC, as well as Victoria's twelve federal senators, formally expressing support for the recognition of Aboriginal and Torres Strait Islander people in the Australian Constitution. Frankston City Council calls on the Parliament of Australia to allow a national referendum to be conducted to determine nation-wide sentiments on this matter; and 3. That Frankston City Council writes to the Premier of Victoria, The Hon. Daniel Andrews, Opposition Leader of Victoria, The Hon. Matthew Guy, Frankston MP Paul Edbrooke, Carrum MP Sonya Kilkenny and Hastings MP Neale Burgess requesting them to join Frankston City Council in lobbying their federal counterparts in relation to the previous directive (support for the recognition of Aboriginal and Torres Strait Islander people in the Australian Constitution) Carried Unanimously	Liz Daley	24 July 2017 - 1. A meeting with Cr McCormack has been requested to explore road map further 10 July 2017 - 2) Letters have been signed by Mayor and sent to relevant Ministers. 3) As 2) above. 22 June 2017 - A meeting with Councillor McCormack and idenally Aboriginal Elders has been requested to explore road map for plan further. 20 June 2017 - A meeting to discuss with Councillor will be scheduled. Report scheduled for September OM has been noted. Letters have been drafted for Mayor's signature.	Primary Cost:
3-Jul-17	13.6	NOM 1340 - Frankston Homelessness Count Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Toms That recurrent funding, of no more than \$20,000 pa, be formally earmarked for the creation of an 'Annual Frankston Homelessness Count'. With the exception of the given year where homeless counts are actively conducted by the Australian Bureau of Statistics, the 'count' is to be performed each year by the Frankston City Council. Funding will be sourced from the 2017/2018 (and vice versa thereafter). In the interim, a report is to be provided to Council on how the 'Annual Frankston Homelessness Count' will be conducted. The report should seek to duplicate the refined model used by the City of Parramatta which utilises few volunteers but relies on strong partnerships with local PBIs, NFPs, local support services, governmental agencies and volunteer organisations in gathering relevant data prior to the actual 'count' occurring. The purpose of the 'count' is to get an accurate depiction of those sleeping 'rough' in the City; as well as those in emergency crisis accommodation (temporary housing). This raw data, combined with existing data from non-government organisations and government service providers on other forms of homelessness (i.e. 'couch surfers', 'hotel dwellers' etc.), is to be collated together and presented annually to both tiers of government to seek improved funding for addressing homelessness and borderline homelessness in the Frankston LGA. In addition, the report is to also consider how Council can encourage increases in donations to the 'Frankston Homeless Fund'. This report is to be presented to Council in September.	Liz Daley	31 July 2017 - A meeting to discuss with Councillor has been requested. Report scheduled for September OM.	Primary Cost:
3-Jul-17	13.11	NOM 1345 - Interim meal arrangements for City Life clients Cr Toms	Council Decision Moved: Councillor Toms Seconded: Councillor Aitken That an urgent briefing be held with Councillors on the recommendations of the DHHS (Department of Health and Human Services) consultancy investigation into the future service supports for people accessing the interim meals arrangements for City Life clients. Carried Unanimously	Liz Daley	31 July 2017 - Briefing scheduled in August with Department of Health and Human Services (DHHS) and Councillors.	Primary Cost:
3-Jul-17	13.13	NOM 1347 - Budget addition for Pre-Schools Cr McCormack	Council Decision Moved: Councillor McCormack Seconded: Councillor Toms That the sum of \$5,000 be made available to each parent association of pre-schools within the municipality to assist with renewal works, maintenance, three year old kindergarten programs, advertising, children's necessities and the like. This funding is to be made available in this current year budget (from the operating surplus of Frankston City Council's 2017/2018 Budget) and each association be notified of the funding allocation and its purpose. Carried	Joanne Ferrie	19 July 2017 - Correspondence is being prepared to send to all pre-schools with a parent association with a view to this action being completed by the end if the 31 July 2017	Primary Cost: (Outcome Cost of \$135,000 added)

Notice of Motion Report

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
3-Jul-17	13.4	NOM 1338 - Young Street Traders Assistance Package Cr Toms	Council Decision Moved: Councillor Toms Seconded: Councillor Aitken To assist the Young Street, Station Street, Balmoral Street and Wells Street East traders who are facing severe financial difficulties as a result of ongoing works in Young Street, (now expected to finish in late October), that Council: <ul style="list-style-type: none"> • Advocates to South East Water and energy companies to put in place utility payment plans. • Contacts owners of the properties in the affected areas, where possible meeting with them to discuss how they may be able to provide assistance to their tenants. • Requests a meeting with the State Member of Frankston, Mr Paul Edbrooke MP to brief Councillors on the current Young Street works situation. • Put in place an action plan to directly help traders in the affected areas of our City Centre. • Requests the State Government to provide an immediate emergency rescue package to Local Traders. That a report be provided to Council on the impact of waiving rates or other options for assistance for businesses adversely affected by the Young Street works in 2017/2018 including developing eligibility criteria. Carried Unanimously	Sam Jackson	31 July 2017 - Request to archive as report was presented back to Council at its 24 July 2017 OM. 19 July 2017 - A report responding to this Notice of Motion has been prepared for consideration by Council at the Ordinary Council Meeting of 24 July 2017.	Primary Cost: \$4,321.39 (\$60,000 added to Outcome Cost *\$10,000 considered within the total for communications during 17/18)
3-Jul-17	13.1	NOM 1335 - Annual Audit of Roads and Footpaths in the Frankston Municipality Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Aitken That a report be provided to Council on either a staff position or the external workforce undertaking increased audits of all Council footpaths and roads throughout the entire Frankston City Council municipal district. This may include a combination of existing resources as well as new funding. The report be provided in September 2017. Carried	Craig Dinsdale	31 July 2017 - Report to be presented to Council in September 2017. 19 July 2017 - Report to be presented to Council in September 2017.	Primary Cost:
3-Jul-17	13.2	NOM 1336 - Green Infrastructure Cr Toms	Council Decision Moved: Councillor Toms Seconded: Councillor Aitken That a report be prepared for the October Council meeting detailing options for Frankston City Council to become a leader in Urban Forest / green initiatives. The report should consider: 1. Current and future green initiatives within the Frankston municipality including the delivery of a boulevard program; 2. Current initiatives run by State Government or other municipalities and the possibility of these programs being initiated within Frankston, for example Melbourne City Council's Green Infrastructure fund; 3. Opportunities to replicate successful funding models for green initiatives elsewhere; 4. Opportunities to ensure green infrastructure, other than tree canopies, is incorporated into the fabric of the city, including, but not limited to green walls and roofs; and 5. The timing and resources required for preparation of an Urban Forest Action Plan and how such a plan could incorporate green infrastructure other than tree canopy, including but not limited to green walls and roofs. 6. That Council officers explore and research the practice of resident and commercial rebates for the use of green friendly products and practices (City of Whitehorse) and consider them for the City of Frankston where it is demonstrated to be practicable and beneficial. Carried	Michael Papageorgiou		Primary Cost:
3-Jul-17	13.3	NOM 1337 - MAV Membership Cr Toms	Council Decision Moved: Councillor Toms Seconded: Councillor Bolam 1. That the President of MAV, Mary Lalios be invited to brief Councillors on the merits of re-joining the Municipal Association of Victoria. 2. That the Chief Executive Officer request officers to prepare a report for the next Council meeting. Carried	Dennis Hovenden	19 July 2017 - Letter to Cr Lallo, President, MAV has been prepared (A3394308).	Primary Cost:
3-Jul-17	13.5	NOM 1339 - Supporting LGBTI (Lesbian, Gay, Bisexual and Transgender) Community Cr O'Connor	Council Decision Moved: Councillor O'Connor Seconded: Councillor Hampton That the: 1. LGBT (Lesbian, Gay, Bisexual and Transgender) 'Rainbow' flag be flown alongside other ceremonial and non-ceremonial flags outside the Frankston City Council Civic Centre to demonstrate Council's position that Frankston City is an inclusive municipality where all are welcomed regardless of race, creed, disability and sexual/gender persuasion. 2. Cost to procure the flag, and any spares/additions, should be absorbed by the relevant FCC department. The flag is only to be removed on occasions where it is not compliant with ceremonial code / occasions. Carried Unanimously	Dennis Hovenden	31 July 2017 - The rainbow flag was raised at the Civic Centre on Friday 21 July 2017. Request to archive NOM.	Primary Cost: (\$162.64 added to Outcome cost for the cost of two (2) rainbow flags)

Notice of Motion Report

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
3-Jul-17	13.7	NOM 1341 - Anti-Truancy Strategy Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Aitken That Frankston City Council works with local schools, politicians and (state and federal) Department of Education officials, to crackdown on instances of truancy in local secondary schools. In order to facilitate this, the following actions should be undertaken: 1. Frankston City Council devises a strategy with local school principals and local politicians to curtail truancy and/or better detection of truants; 2. That the strategy includes what role council bylaws officers and Victoria Police could perform in identifying and mitigating truancy; 3. That the strategy includes views from the Frankston Youth Council insofar creative options to identify and curtail local truancy; 4. Advocacy to the Victorian Department of Education and Training (including the relevant minister and Frankston MP Paul Edbrooke), and the Australian Department of Education and Training (including the relevant minister and Dunkley MP Chris Crewther) to consider models, such as the 'Show Up, Standout' initiative currently operating in the United States, which pro-actively seek to decrease unexcused school absences; and 5. That progress on all directives be reported back to Council in November 2017. Carried Unanimously	Kim Kearsey	31 July 2017 - Youth Services staff have raised this issue with the Youth Council and provided feedback on areas to investigate further.	Primary Cost:
3-Jul-17	13.8	NOM 1342 - Mayor's Role of Speaking in Ordinary Meetings of Council Cr Aitken	Council Decision Moved: Councillor Aitken Seconded: Councillor Bolam That Council give consideration to amending the Governance Local Law when it is next reviewed; to require any Mayor who wishes to speak at an ordinary meeting (when it has been established that Councillors wish to speak to a motion), to speak immediately after the mover and seconder have spoken and where the seconder defers, then the Mayor is to speak in the space the seconder would normally have occupied. Carried Unanimously	Michael Craighead	19 July 2017 - Noted. The proposal will be discussed with councillor in the Local Law workshop to be held on Monday 17 July and incorporated into the proposed revised Local Law to be adopted by Council in due course.	Primary Cost:
3-Jul-17	13.9	NOM 1343 - Use of Microphones in Council Meetings Cr Aitken	Council Decision Moved: Councillor Aitken Seconded: Councillor Bolam That all Councillors be required to turn their microphones on at Ordinary meetings of Council for the purpose of transparency and accountability. Carried Unanimously	Michael Craighead	19 July 2017 - A requirement for all Councillors to use the microphone provided in the Council Chambers when in a Council Meeting will be incorporated into the revised draft Local Law to be adopted by Council.	Primary Cost:
3-Jul-17	13.10	NOM 1344 - Access Friendly Frankston Cr O'Connor	Council Decision Moved: Councillor O'Connor Seconded: Councillor Bolam That: 1. A review be conducted that would allow access and egress to the area around Seaford pier for both the disabled and elderly. This access to enable both the disabled and elderly the ability to enter the water by means of a disability chair as is currently used at the Frankston pier; 2. A review be conducted of all prominent foreshore access-egress points including Seaford Road and Keast Park to determine sufficient accessibility for both the disabled and the elderly; 3. A further review be conducted of all prominent (public) landmarks to determine sufficient accessibility for both the disabled and the elderly; 4. Officers investigate available State/Federal funding and grants that could be accessed to address any detected deficiencies; and 5. A report be provided to Council in September with findings, as well as recommendations to address any detected deficiencies. Carried Unanimously	Liz Daley	31 July 2017 - Meeting scheduled with Cr O'Connor to discuss NOM.	Primary Cost:
3-Jul-17	13.12	NOM 1346 - My Frankston App and Crime Stoppers Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Toms In addition to the street and park signage designed to increase awareness of the 'myFrankston' app and Crime Stoppers (per 'Hoon Driving Report'), the following should also be implemented: • \$9,000 be referred to the 2017/2018 Mid-Year Budget Review for the strategic placement of durable footpath/walking path street decals throughout the municipality, advertising the 'MyFrankston' app and Crime Stoppers. Council should also seek permission to have decals installed outside major shopping centres (i.e. Karingal Hub, The Gateway etc.) where footpaths are not owned by Frankston City Council. Carried Unanimously	Michael Rathbone		Primary Cost:

Notice of Motion Report

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
3-Jul-17	13.14	NOM 1348 - Southern Metropolitan Partnership Cr McCormack	Council Decision Moved: Councillor McCormack Seconded: Councillor Bolam That: 1. In light of the decision of the State Government to appoint unelected representatives to a group –Southern Metropolitan Partnership- to discuss issues pertaining to Frankston, Frankston City Council writes to the responsible Ministers, the Hon Lily D'Ambrosio and the Hon Gavin Jennings expressing concern at the undemocratic appointment of such a group, the lack of inclusion of publicly elected and scrutinised Councils and the cost to tax payers to facilitate such an unelected group. 2. An urgent briefing to be held Wednesday, 26 July 2017 surrounding the cost, purpose and involvement of Frankston City Council be convened and Frankston City Council reserves any involvement with the Partnership until full particulars are known. Carried Unanimously	Dennis Hovenden	31 July 2017 - The Councillor Briefing item previously scheduled for Wednesday 26 July 2017, is currently listed to be rescheduled.	Primary Cost:
3-Jul-17	13.15	NOM 1350 – Community Bus Service Cr O'Connor	Council Decision Moved: Councillor O'Connor Seconded: Councillor Bolam That: 1. A review be undertaken of the present practice of providing a community bus service for the elderly, disabled and disadvantaged; how the frequency could be improved, how patronage could be increased and the potential inclusion of other integral destinations that may be difficult for such clients to traverse to/from (i.e. libraries, aquatic facilities, health and wellbeing hubs, NGOs etc.). 2. The findings be presented back to Council at the 16 October 2017 Council Meeting. Carried Unanimously	Joanne Ferrie	19 July 2017 - This report is due to OM October 2017	Primary Cost:
24-Jul-17	13.1	NOM 1351 - Notice of Rescission - Urgent Business - Independence of Notice of Motion Process and Independent Costings	We, Councillors Hampton, Cunial and O'Reilly, hereby give notice that at the next appropriate meeting of Council, we will move that the following decision of Council made at Ordinary Meeting OM303 held on Wednesday 5 July 2017 regarding Urgent Business Item Independence of Notice of Motion Process and Independent Costings be rescinded: 1. The following must occur: a) The Council expresses its dissatisfaction with the CEO's new Notice of Motion template and request that the CEO desist from providing advice in this format in the future; b) The only exception to this moratorium is if a Notice of Motion is considered legally dubious or 'ultra vires' (refer to the City of Kingston process which is a model the CEO should consider emulating); c) The CEO is requested to encourage his staff to raise any material issues with councillors at briefings and pre-agenda meetings where such discussions in many municipalities generally take place; and d) The CEO is requested to introduce an ongoing mechanism for interested councillors to have specific costings / quotes 'independently verified'. The mechanics of this are to be presented no later than August at a briefing of Councillors and the CEO. 2. Pursuant to Frankston City Council Local Law 1 and Part 4, Section 84 (2A) of the Victorian Local Government Act, the following items be added to the Agenda for the 'Special Meeting' of Council on 28 August 2017 at 6pm: a) Readoption of the Frankston City Council Councillor Code of Conduct; and b) Final report on the proposed Frankston City Council Meeting Local Law Upon the passage of this motion, the CEO is directed to make necessary preparations for the 'Special Meeting'. Furthermore, the CEO is to ensure that councillors are promptly provided with the final report on the proposed Meeting Local Law revamp as per the work of both councillors and officers on this document over the past few months. The CEO is to also ensure that councillors are promptly provided with a copy of the present Councillor Code of Conduct. Carried	Michael Craighead	02 August 2017 - Request to archive as briefing organised for Council on Wednesday 9 August to discuss Local Law review and Code of Conduct review	Primary Cost:

Executive Summary**12.4 Miscellaneous Grants and Frankston Arts Centre Discounts and Concessions - April, May, June 2017**

Enquiries: (Liz Daley: Community Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.4 Improve the health and wellbeing of residents
Priority Action	2.4.5 Increase social inclusion and community participation in leisure activities including libraries, arts and culture

Purpose

To brief Council on the funding allocation of grants in the Miscellaneous Grants Program, and the community concessions and discounts in the Frankston Arts Centre.

Recommendation (Director Community Development)

That Council notes the funding allocations in relation to grants in the Miscellaneous Grants Program, and community concessions and discounts in the Frankston Arts Centre.

Key Points / Issues

- Miscellaneous Grants and Frankston Art Centre community concessions and discounts to the community groups are reported to Council and the end of each quarter. This report relates to funding decisions made in quarter 4 being 1 April 2017 to 30 June 2017.
- This quarter (1 April 2017 – 30 June 2017) no recipients were awarded funding through the Miscellaneous Grants Program. As reported at the conclusion of quarter 3, miscellaneous grants were fully expended.
- This quarter \$28,664 was allocated in community concessions and discounts for the Frankston Arts Centre. For the year \$214,176 was allocated (of \$224,550 total rates budget).
- All expenditure quoted in this report is excluding GST.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

The annual Miscellaneous Grants Program and Frankston Art Centre concessions and discounts are within budget.

**12.4 Miscellaneous Grants and Frankston Arts Centre Discounts and Concessions -
April, May, June 2017****Executive Summary****Consultation****1. External Stakeholders**

Miscellaneous Grants are advertised and available on Council's website. The Frankston Arts Centre discounts and concessions are available at point-of-sale to eligible organisation and groups.

2. Other Stakeholders

The Miscellaneous Grants Sub Committee comprises the Mayor, Councillor Aitken, Director Community Development, Director Corporate Development, with administrative support provided by the Grants Officer. The Manager Arts and Culture, Community Development Management Accountant and the Manager Community Strengthening have also been consulted.

Analysis (Environmental / Economic / Social Implications)

The assessment of Miscellaneous Grants and Frankston Arts Centre discounts and concessions includes reviewing the expected contribution a project or activity will make to the economic, social and/or environmental outcomes in Frankston City.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no statutory obligations or legal implications considered in this report.

Policy Impacts

The Community Grants Policy, the Miscellaneous Grants Guidelines and the Frankston Arts Centre Community Discounts Criteria and Guidelines guide the decision making for all allocations.

Officer's Declaration of Interests

Under Section 80C of the Local Government Act 1989, Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Miscellaneous Grants are assessed against the Community Grants Policy and the Miscellaneous Grants Guidelines. The applications are discussed and agreed upon by the Miscellaneous Grants Program Sub Committee comprising the Mayor, Councillor Aitken, Director Community Development and Director Corporate Development, with administrative support provided by the Grants Officer. The community discounts and concessions are assessed and allocated according to the Frankston Arts Centre Community Discounts Criteria and Guidelines. These processes reduce the risk of inappropriate funding contributions.

**12.4 Miscellaneous Grants and Frankston Arts Centre Discounts and Concessions -
April, May, June 2017****Executive Summary****Conclusion**

Funding allocations, discounts and concessions in the Miscellaneous Grants and Frankston Arts Centre programs are reported quarterly to Council. The grants provide valuable support to a range of community groups and individuals and add value to the Frankston Community.

ATTACHMENTS

Attachment A: Miscellaneous Grants 2016/2017 - 4th quarter report - Frankston Arts Centre Discounts and Concessions - CONFIDENTIAL (*Under Separate Cover*)

12.5 Minutes of the Frankston Arts Board - 18 July 2017

Enquiries: (Andrew Moon: Community Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.1 Activate the city centre and encourage more housing, leisure and retail options
Priority Action	2.1.3 Improve the street front amenity and appeal of the city centre through design, landscaping and quality street furniture

Purpose

To provide Council with the minutes of the Frankston Arts Board meeting held on 18 July 2017.

Recommendation (Director Community Development)

That Council receives the Minutes of the Frankston Arts Board meeting of 18 July 2017.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

Report**Frankston Arts Board Minutes – 18 July 2017**

The meeting was convened with members of the Frankston Arts Board to discuss the agenda and make recommendations where appropriate to Council for endorsement.

Highlights of the 18 July meeting included:

- McClelland Lounge lift has been completed
- FAC Audience Survey June 2017 & Facebook Analytics

ATTACHMENTS

Attachment A: Frankston Arts Board Minutes - 18 July 2017



AGENDA ITEM 1.5

FRANKSTON ARTS & CULTURE

**FRANKSTON ARTS BOARD
 Board Meeting**

**MINUTES OF THE MEETING
 Tuesday 18th July 2017
 6.30 – 8.30pm
 Long Room, Frankston City Library**

ITEM		
1	Governance: General	
1.1	Welcome, apologies and introductions	<p>Present Ms Barbara Crook (Chairperson) Mr Douglas Spencer Roy Ms Jenni Colwill Ms Gillian Kay Mr Andrew Moon</p> <p>Apologies Cr Michael O'Reilly Cr Sandra Mayer Mr Dennis Hovenden Mr Michael Malignaggi Ms Sonia Turnbull Ms Mish Eisen – granted special leave</p>
1.2	Determination of quorum	Confirmed
1.3	Declaration of conflicts of interest	Doug as a sponsor
1.4	Confirmation of Agenda	Andrew requested two additions to the agenda: <ul style="list-style-type: none"> FAC Survey Results & Facebook Analytics Presentation by , [REDACTED] [REDACTED] (Coordinator Marketing & Business Development) Street Art Curator - Selection Panel
1.5*	Approval of minutes.	Previous meetings Minutes approved by FAB via email
1.6*	Action items/Matters arising (refer to schedule)	Updated Notes/Approved
1.7	Public Art Sub Committee Report	
2	Management Updates	
2.1*	Arts & Culture Monthly Report	Noted
2.2	Arts & Culture KPI's	
2.3*	Arts & Culture Financials	Noted
2.4	Trust Fund Account Update	Noted Discussed possible concepts to help with increasing donations into the Trust Fund
3	Capital Works	

AGENDA ITEM 1.5

3.1	Function Analysis Update	<ul style="list-style-type: none"> • McClelland lounge lift completed • Cube 37 seating bank replacement commenced 10 July
4	Strategy	
4.2	Street Art Masterplan	Doug and Jenni volunteered to be on the Selection Panel for a Street Art Curator and will report back at FAB meetings.
5	Any Other Business	
5.2	FAB – Self Assessment	Discussed results – generally rated well, with some areas for improvement identified.
5.3	BVSR – FAC Business Plan	Noted
5.4	Councillor Briefing	Discussed approach and overall concept of content for the September Councillor Briefing.
5.5	Survey Presentation	FAC Audience Survey June 2017 & Facebook Analytics – Snap Shot Presentation, Presented by [REDACTED] (Coordinator Marketing & Business Development) FAB commended the presentation.
6	Next Board Meeting and forward agenda	
6.1		<p><u>Next Meeting</u> TBA</p> <p><u>Forward Agenda</u></p> <ul style="list-style-type: none"> • September Councillor Briefing • Ventana, Arts Projects Officer to attend October FAB meeting • McClelland Gallery Board changes <p><u>Meeting Closed</u> 8:18pm</p>

Confirmed as a Correct Record

Chairperson: (Barbara Crook)

Executive Summary

12.6 2017 Local Government Community Satisfaction Survey results

Enquiries: (Brianna Alcock: Corporate Development)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.3 Ensure good governance and management of Council resources
Priority Action	3.3.2 Implement a schedule of reviews of services, plans, policies and protocols to ensure good governance

Purpose

To brief Council on the Local Government Community Satisfaction Survey results for 2017.

Recommendation (Director Corporate Development)

That Council:

1. Notes the Local Government Community Satisfaction Survey results for 2017.
2. Releases the Local Government Community Satisfaction Survey results for 2017 to the community via Council's website and a media release.

Key Points / Issues

- The Local Government Community Satisfaction Survey results for Frankston City Council have been received for 2017. The survey provides comparisons to previous years, Metropolitan and State-wide results of similar councils. In 2017, 68 of 79 Victorian councils participated in the survey.
- The survey is coordinated by the Department of Environment, Land, Water and Planning (DELWP) on behalf of participating Victorian councils and is conducted by JWS Research.
- This coordinated approach is considered more cost effective than individually commissioned surveys, provides for benchmarking comparisons with other Victorian councils and fulfils statutory reporting requirements for three measures in the Local Government Performance Reporting Framework (i.e. Satisfaction with sealed local roads, Satisfaction with consultation and engagement and Satisfaction with Council decisions).
- A minimum of 400 residents aged 18+ years within the municipality were selected at random and interviewed by phone (including 10% mobile numbers) in the period of 1 February to 30 March 2017. The survey sample is considered statistically significant at a minimum of 400 completed interviews.
- Frankston City Council participated in the core questions (eight in total) and two questions tailored specifically to Council for the purpose of strategic indicators measured over four years for the Council Plan 2013-2017.
- The State wide report indicates an overall decline in all core measures since 2014. The trend in Frankston is similar to the State wide trend. Despite this, Frankston's score for overall direction (55) is above the State wide of 53.

12.6 2017 Local Government Community Satisfaction Survey results**Executive Summary**

- The tailored questions include results showing that; 87% of respondents agreed that Frankston City is liveable. A good result, this is 3% lower than in 2016 however, 7% higher since 2012. The perception on the overall image of Frankston scored 59 points which was 1 point lower than in 2016; and 48% of respondents agreed that Frankston City is safe however this result is 10% lower than in 2016.
- The core questions key results include:
 - Overall Performance; a score of 56, four points lower than in 2016
 - Overall Council Direction; a score of 55, decline on previous years, yet higher than the state-wide average of 53
 - Customer Service; a score of 67, four points lower since 2016
 - Community consultation and engagement; a score of 51, six points lower since 2016
 - Advocacy (lobbying on behalf of the community); a score of 53, three points lower since 2016
 - Making Community Decisions (decisions made in the interest of the community); a score of 54, four points lower since 2016, yet equal to the state-wide average
 - Sealed Local Roads (condition of sealed local roads); a score of 59, four points lower since 2016, yet six points higher than the state-wide average

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is two per cent. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

The survey coordinated by Department of Environment Land Water and Planning (DELWP) cost Council \$8,420 for the core questions and an additional \$3,000 for the tailored questions.

Consultation**1. External Stakeholders**

JWS Research conducted the 2017 Survey which was coordinated by DELWP.

2. Other Stakeholders

There are no other known stakeholders.

Analysis (Environmental / Economic / Social Implications)

There are no known environmental, economic or social implications for the Local Government Community Satisfaction Survey results for 2017.

12.6 2017 Local Government Community Satisfaction Survey results**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are three mandatory satisfaction measures required to be reported for compliance with the Local Government Planning and Reporting regulations.

Policy Impacts

There are no known policy impacts to the report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The survey relies on a sample size of 400 respondents, which is considered statistically significant. This matches the demographic profile of Frankston City Council according to the most recent Australian Bureau of Statistics population estimates.

The survey was conducted by Computer Assisted Telephone Interviewing Random probability survey of residents aged 18+ years in the municipality.

The results are determined based on the perceptions of the respondent and a rating scale is used to assess if performance has changed, producing an indexed score.

Conclusion

The Local Government Community Satisfaction Survey results for 2017 were received. Results are to be released to the community via Council's website and a media release.

ATTACHMENTS

- Attachment A: 2017 Local Government Community Satisfaction Survey Core Questions
- Attachment B: 2017 Local Government Community Satisfaction Survey Tailored Questions
- Attachment C: 2017 Local Government Community Satisfaction Survey Results Summary



**LOCAL GOVERNMENT COMMUNITY SATISFACTION SURVEY
FRANKSTON CITY COUNCIL**

2017 RESEARCH REPORT

**COORDINATED BY THE DEPARTMENT OF ENVIRONMENT, LAND, WATER AND
PLANNING ON BEHALF OF VICTORIAN COUNCILS**



CONTENTS



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 - [Key core measure: Council direction indicators](#)
 - [Individual service areas](#)
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 - [Appendix B: Further project information](#)

BACKGROUND AND OBJECTIVES



Welcome to the report of results and recommendations for the 2017 State-wide Local Government Community Satisfaction Survey for Frankston City Council.

Each year Local Government Victoria (LGV) coordinates and auspices this State-wide Local Government Community Satisfaction Survey throughout Victorian local government areas. This coordinated approach allows for far more cost effective surveying than would be possible if councils commissioned surveys individually.

Participation in the State-wide Local Government Community Satisfaction Survey is optional. Participating councils have various choices as to the content of the questionnaire and the sample size to be surveyed, depending on their individual strategic, financial and other considerations.

The main objectives of the survey are to assess the performance of Frankston City Council across a range of measures and to seek insight into ways to provide improved or more effective service delivery. The survey also provides councils with a means to fulfil some of their statutory reporting requirements as well as acting as a feedback mechanism to LGV.

SURVEY METHODOLOGY AND SAMPLING



This survey was conducted by Computer Assisted Telephone Interviewing (CATI) as a representative random probability survey of residents aged 18+ years in Frankston City Council.

Survey sample matched to the demographic profile of Frankston City Council as determined by the most recent ABS population estimates was purchased from an accredited supplier of publicly available phone records, including up to 10% mobile phone numbers to cater to the diversity of residents within Frankston City Council, particularly younger people.

A total of n=400 completed interviews were achieved in Frankston City Council. Survey fieldwork was conducted in the period of 1st February – 30th March, 2017.

The 2017 results are compared with previous years, as detailed below:

- 2016, n=400 completed interviews, conducted in the period of 1st February – 30th March.
- 2015, n=400 completed interviews, conducted in the period of 1st February – 30th March.
- 2014, n=400 completed interviews, conducted in the period of 31st January – 11th March.
- 2013, n=400 completed interviews, conducted in the period of 1st February – 24th March.
- 2012, n=401 completed interviews, conducted in the period of 18th May – 30th June.

Minimum quotas of gender within age groups were applied during the fieldwork phase. Post-survey weighting was then conducted to ensure accurate representation of the age and gender profile of the Frankston City Council area.

Any variation of +/-1% between individual results and net scores in this report or the detailed survey tabulations is due to rounding. In reporting, '—' denotes not mentioned and '0%' denotes mentioned by less than 1% of respondents. 'Net' scores refer to two or more response categories being combined into one category for simplicity of reporting.

SURVEY METHODOLOGY AND SAMPLING



Within tables and index score charts throughout this report, statistically significant differences at the 95% confidence level are represented by upward directing blue and downward directing red arrows. Significance when noted indicates a significantly higher or lower result for the analysis group in comparison to the 'Total' result for the council for that survey question for that year. Therefore in the example below:

- The state-wide result is significantly higher than the overall result for the council.
- The result among 50-64 year olds is significantly lower than for the overall result for the council.

Further, results shown in blue and red indicate significantly higher or lower results than in 2016. Therefore in the example below:

- The result among 35-49 year olds in the council is significantly higher than the result achieved among this group in 2016.
- The result among 18-34 year olds in the council is significantly lower than the result achieved among this group in 2016.

Overall Performance – Index Scores (example extract only)



FURTHER INFORMATION



Further information about the report and explanations about the State-wide Local Government Community Satisfaction Survey can be found in [Appendix B](#), including:

- [Background and objectives](#)
- [Margins of error](#)
- [Analysis and reporting](#)
- [Glossary of terms](#)

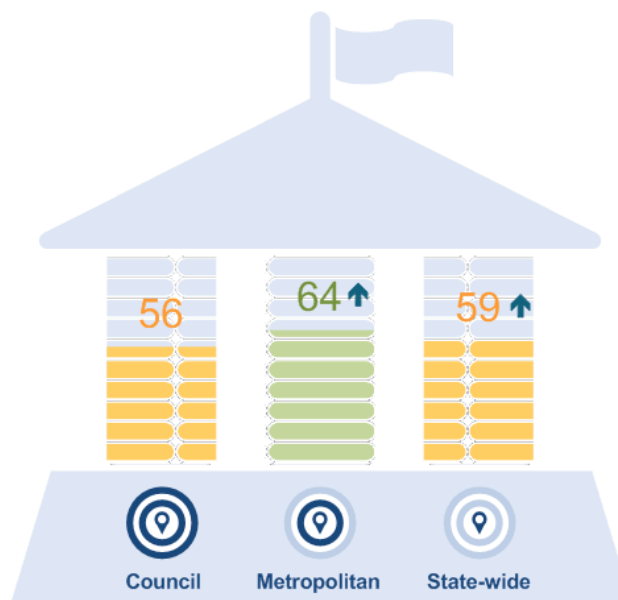
Contacts

For further queries about the conduct and reporting of the 2017 State-wide Local Government Community Satisfaction Survey, please contact JWS Research on (03) 8685 8555.



KEY FINDINGS & RECOMMENDATIONS

FRANKSTON CITY COUNCIL



OVERALL COUNCIL PERFORMANCE

Results shown are index scores out of 100.

OVERALL PERFORMANCE



Frankston City Council's overall performance rating *declined significantly* in the past year; the **overall performance index score of 56** for Frankston City Council represents a five point **decline** on the 2016 result. Ratings of overall performance have been trending down over time, from the peak index score of 66 in 2013.

- Frankston City Council's overall performance is rated statistically **significantly lower** (at the 95% confidence interval) **than the average rating for councils State-wide and in the Metropolitan group** (index scores of 59 and 64 respectively).
- **All demographic and geographic sub-groups** rate Frankston City Council's overall performance less favourably in 2017 than in 2016. **Males** (index score of 55), residents of the **North West Ward** (index score of 54), and adults **aged 65+ years** (index score of 56) are **significantly less favourable** in their view of Council's overall performance than just one year ago.

Residents are less likely to rate Council's overall performance as 'very good' or 'good' (39%) than in 2016 (45%). Negative ratings of 'very poor' or 'poor' increased from 11% to 17% in total in the past year. In 2017, a further 39% sit mid-scale providing an 'average' rating.

OVERVIEW OF CORE PERFORMANCE MEASURES



Review of the core performance measures (as shown on page 17) shows that Frankston City Council's **performance declined on all measures** compared to Council's own results in 2016.

The results for core measures are generally lower or equal to the Metropolitan and State-wide council averages.

- The exception is **sealed local roads** (index score of 59), where Council **significantly outperforms** the State-wide average for councils (six index points higher).
- Council rates **significantly below** the average for other Metropolitan councils on the measures of **consultation and engagement** (index score of 51, six points lower), **making community decisions** (54, four points lower), **lobbying** (53, three points lower), and **sealed local roads** (59, seven index points lower).

There is one **notable difference across geographic cohorts** within Frankston City Council. Across most measures, residents of the **North West Ward** rate Council performance lower than residents of other areas. They also declined most in their perceptions of Council performance over the past year.

- Since 2016, perceptions of Council among North West Ward residents has *declined significantly* on the measures of overall performance, customer service, consultation and engagement, making community decisions, and sealed local roads.

Of the measures evaluated, Frankston City Council performs best in the area of **customer service** (index score of 67).

CUSTOMER CONTACT AND SERVICE



More than two in five (43%) Frankston City Council residents have had recent contact with Council. Those aged 35 to 49 years are *significantly more likely* to have contacted Council (55%) while 18 to 34 years are *significantly less likely* to have contacted Council (29%) than residents overall.

- The proportion of residents contacting Council has declined steadily since 2014 (from 59% in 2014).

Frankston City Council's customer service index of 67 is not significantly different to the State-wide average of 69 and the Metropolitan group average of 71. Again, this is Council's strongest area of performance and a positive result for Council.

- Notwithstanding this, the current result is the lowest rating Council has received on customer service, down from a peak index score of 72 in 2012.
- Just over a quarter (27%) of residents rate Council's customer service as 'very good', with a further 38% rating customer service as 'good', slightly lower than 2016 results.

Perceptions of customer service remained relatively consistent across demographic groups in the past year (increasing or decreasing slightly but not significantly), with the exception of residents of the North West Ward, where customer service ratings *declined significantly* – by 14 points.

FOCUS AREAS FOR COMING 12 MONTHS



For the coming 12 months, Frankston City Council should pay particular attention to the areas where performance ratings are lower than what Council has previously achieved, to ensure that perceptions do not further decline. Key priorities include:

- **Community consultation and engagement**
- **Sealed local roads.**

Performance index scores on both of these service areas are at their lowest level to date, following downward trends. They are also *significantly lower* than the Metropolitan council group averages.

In addition, consideration should be given to residents of the North West Ward and Frankston City Council residents aged 50 to 64 years, who appear to be most driving negative opinion in 2017.

It is also important not to ignore, and to learn from, what is working amongst other groups, especially residents aged 18 to 34 years, and use these lessons to build performance experience and perceptions in other areas.

FURTHER AREAS OF EXPLORATION



An approach we recommend is to further mine the survey data to better understand the profile of these over and under-performing demographic groups. This can be achieved via additional consultation and data interrogation, self-mining the SPSS data provided, or via the dashboard portal available to the council.

A personal briefing by senior JWS Research representatives is also available to assist in providing both explanation and interpretation of the results. Please contact JWS Research on 03 8685 8555.

SNAPSHOT OF KEY FINDINGS

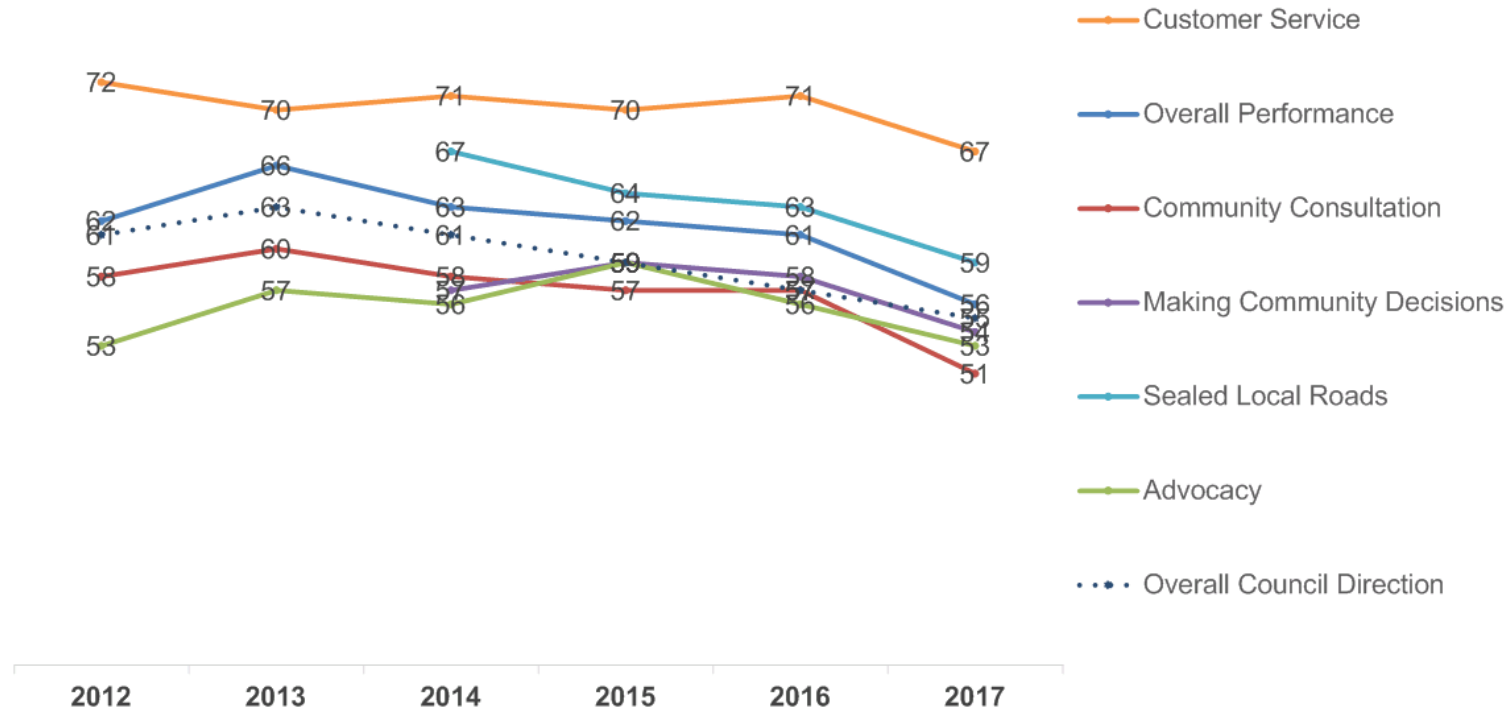




SUMMARY OF FINDINGS

2017 SUMMARY OF CORE MEASURES

INDEX SCORE RESULTS



2017 SUMMARY OF CORE MEASURES

DETAILED ANALYSIS

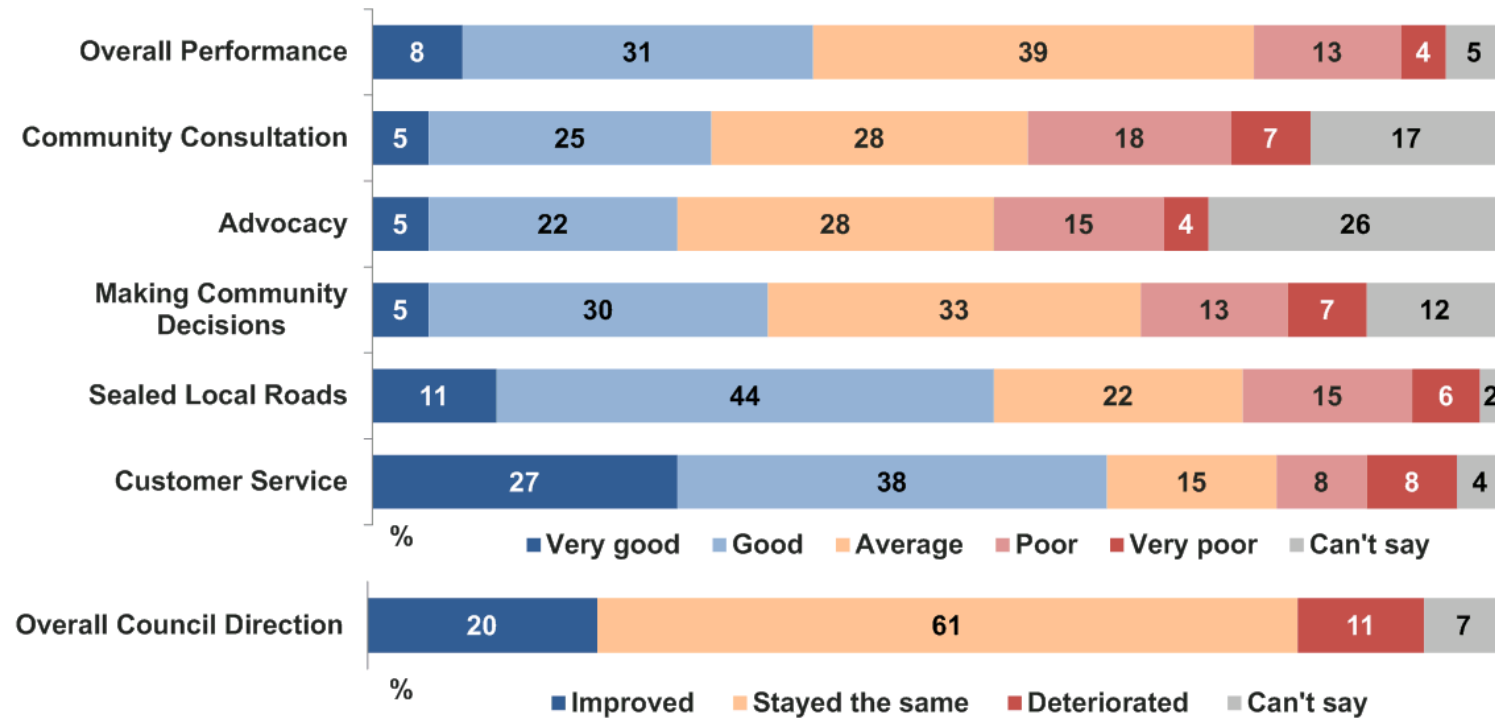


Performance Measures	Frankston 2017	Frankston 2016	Metro 2017	State-wide 2017	Highest score	Lowest score
OVERALL PERFORMANCE	56	61	64	59	Aged 18-34 years	Aged 50-64 years
COMMUNITY CONSULTATION (Community consultation and engagement)	51	57	57	55	South Ward	North West Ward, Aged 35-49 years
ADVOCACY (Lobbying on behalf of the community)	53	56	56	54	Aged 18-34 years	North West Ward
MAKING COMMUNITY DECISIONS (Decisions made in the interest of the community)	54	58	58	54	Aged 18-34 years	North West Ward
SEALED LOCAL ROADS (Condition of sealed local roads)	59	63	66	53	Aged 18-34 years	Aged 50-64 years
CUSTOMER SERVICE	67	71	71	69	Aged 65+ years	Aged 50-64 years
OVERALL COUNCIL DIRECTION	55	57	54	53	Aged 18-34 years	Aged 50-64 years

2017 SUMMARY OF KEY COMMUNITY SATISFACTION PERCENTAGE RESULTS

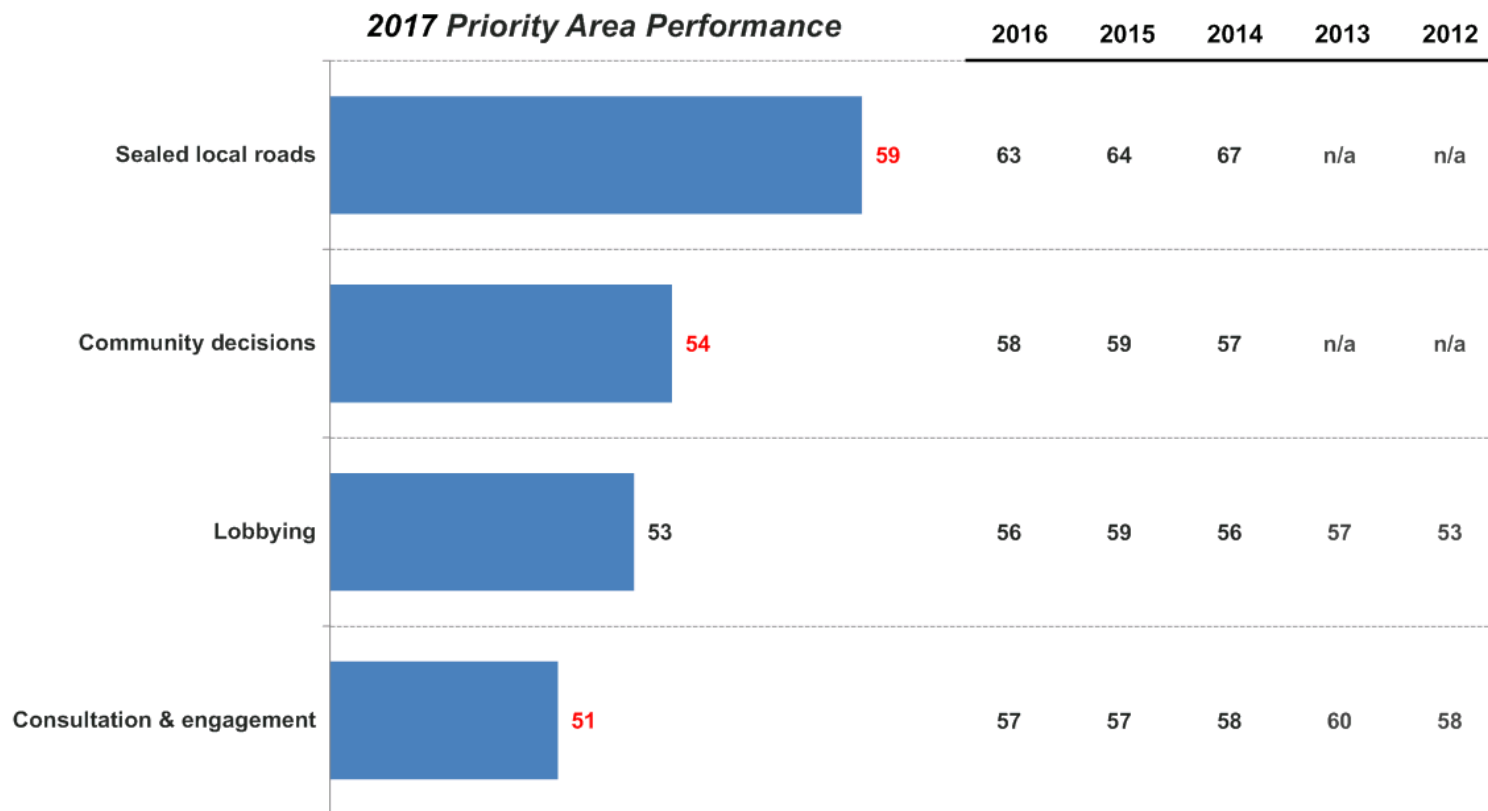


Key Measures Summary Results



2017 PERFORMANCE SUMMARY

INDEX SCORES OVER TIME



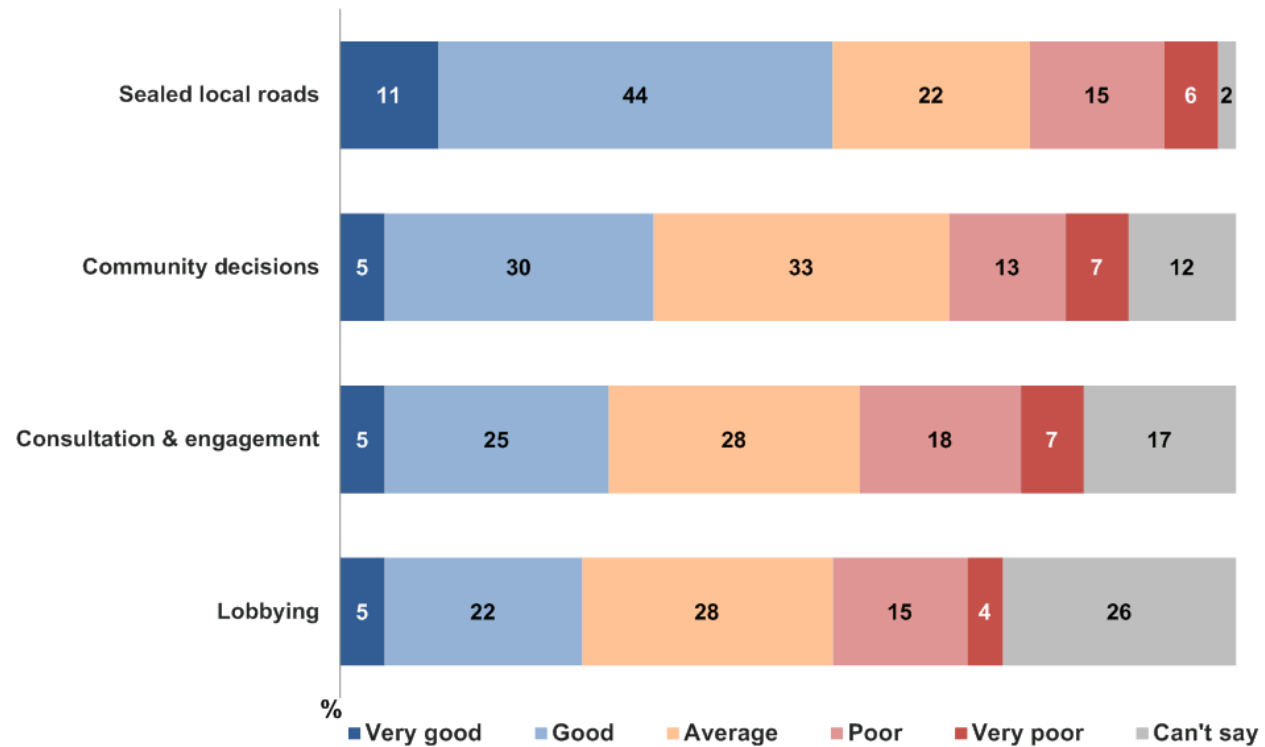
Q2. How has Council performed on [RESPONSIBILITY AREA] over the last 12 months?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18
 Note: Please see page 5 for explanation of significant differences

INDIVIDUAL SERVICE AREAS PERFORMANCE

DETAILED PERCENTAGES

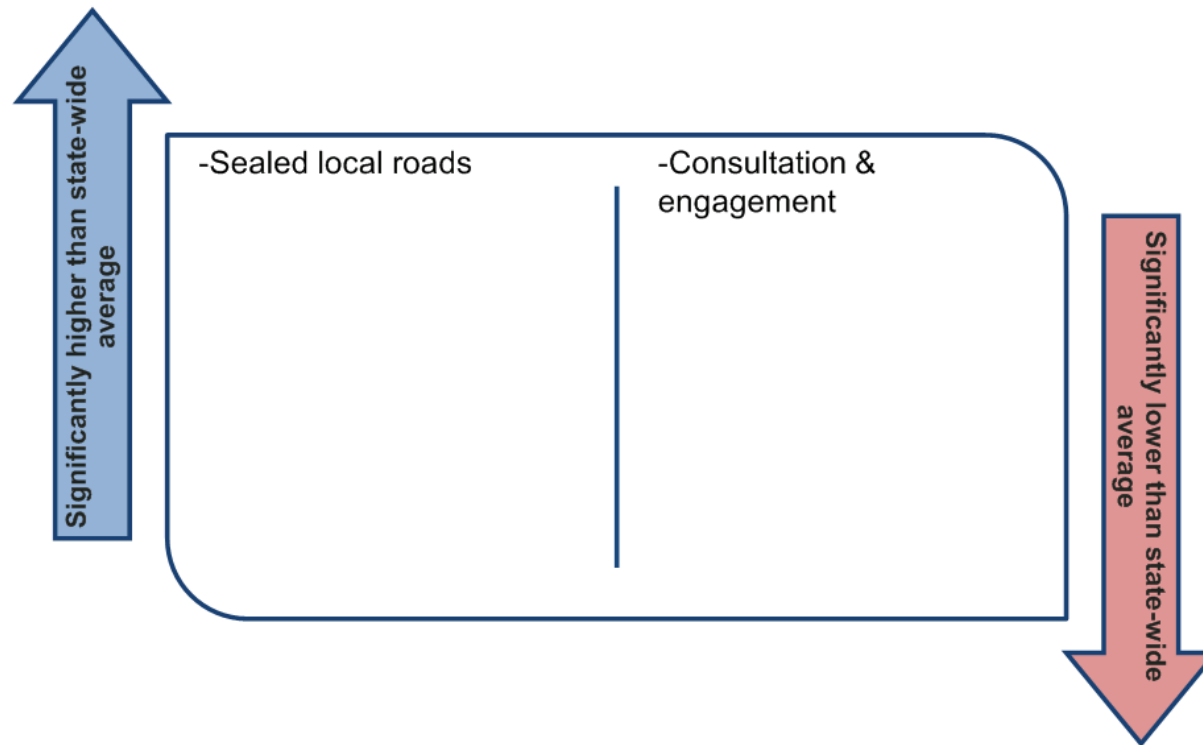


Individual Service Areas Performance

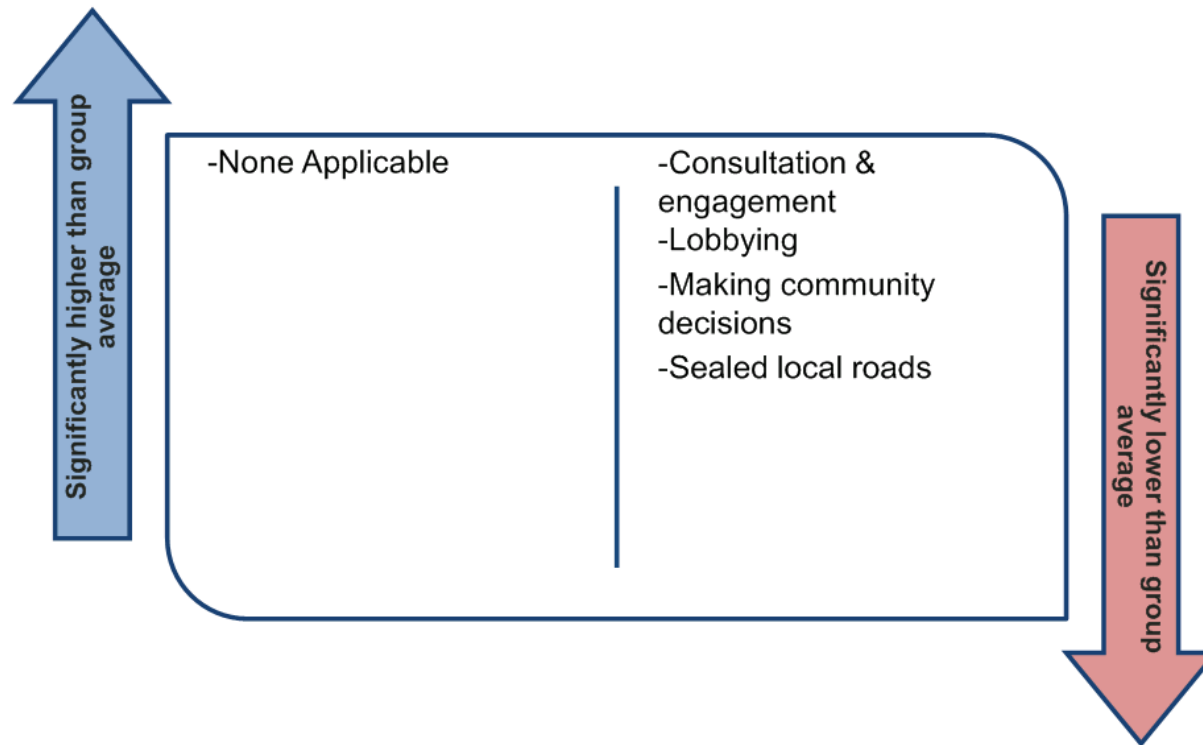


Q2. How has Council performed on [RESPONSIBILITY AREA] over the last 12 months?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18

INDIVIDUAL SERVICE AREAS SUMMARY COUNCIL'S PERFORMANCE VS STATE-WIDE AVERAGE



INDIVIDUAL SERVICE AREAS SUMMARY COUNCIL'S PERFORMANCE VS GROUP AVERAGE



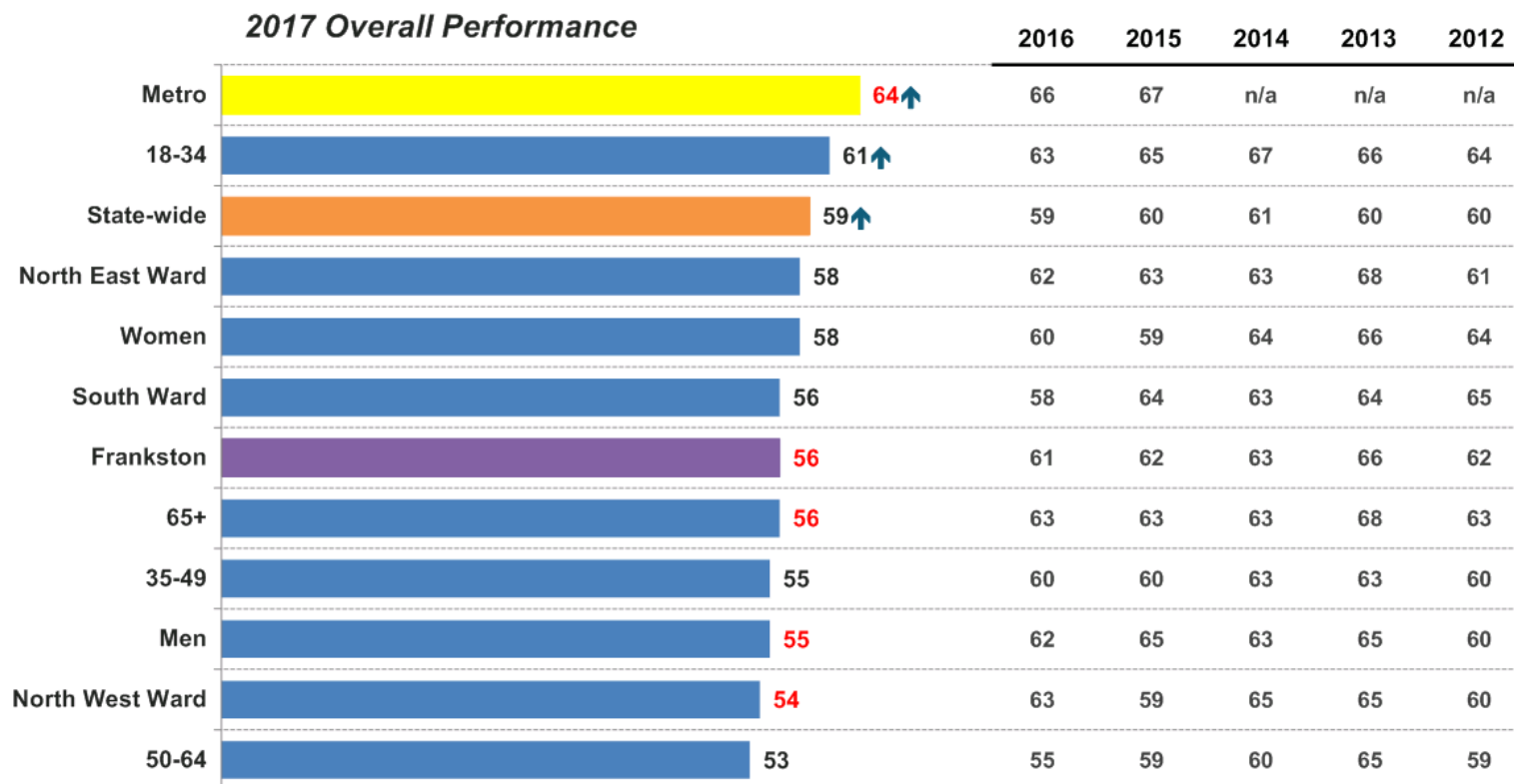


DETAILED FINDINGS



**KEY CORE MEASURE
OVERALL PERFORMANCE**

OVERALL PERFORMANCE INDEX SCORES



Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Frankston City Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor?

Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18

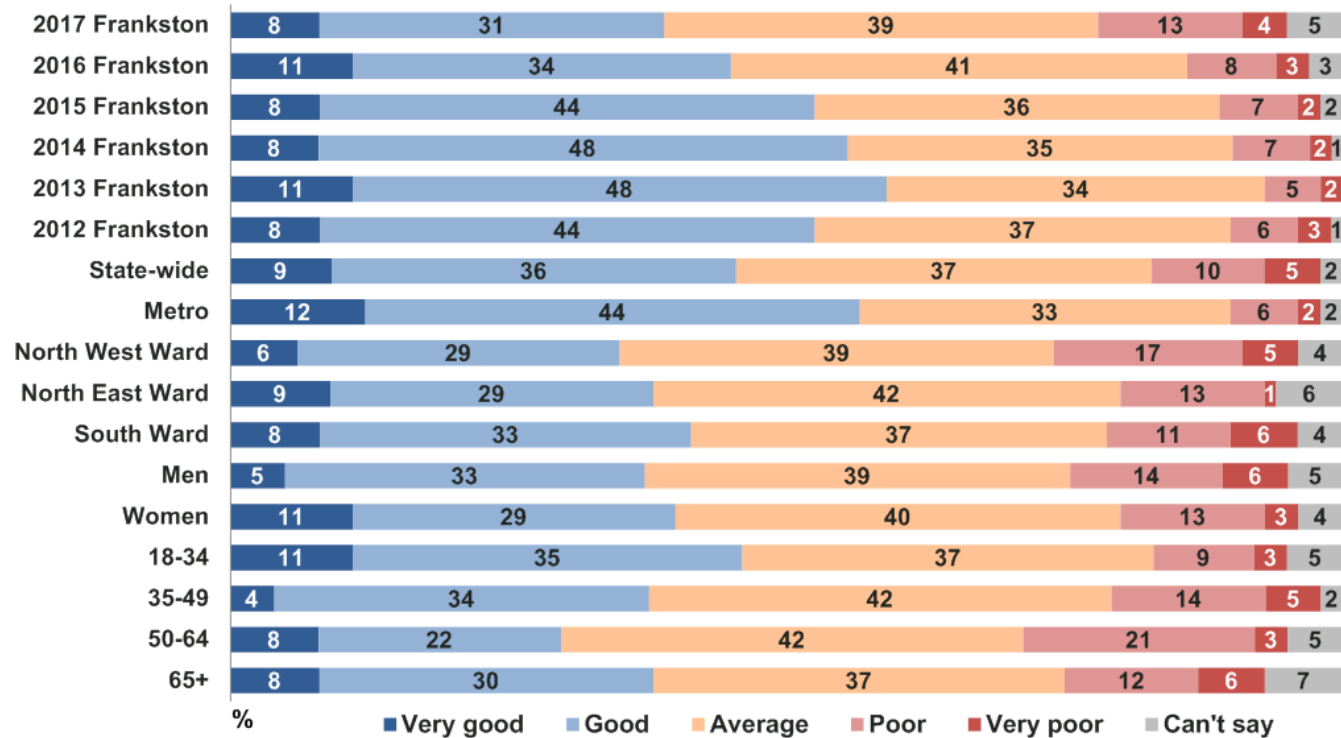
Note: Please see page 5 for explanation about significant differences

OVERALL PERFORMANCE

DETAILED PERCENTAGES



2017 Overall Performance



Q3. ON BALANCE, for the last twelve months, how do you feel about the performance of Frankston City Council, not just on one or two issues, BUT OVERALL across all responsibility areas? Has it been very good, good, average, poor or very poor?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18



**KEY CORE MEASURE
CUSTOMER SERVICE**

CONTACT LAST 12 MONTHS SUMMARY

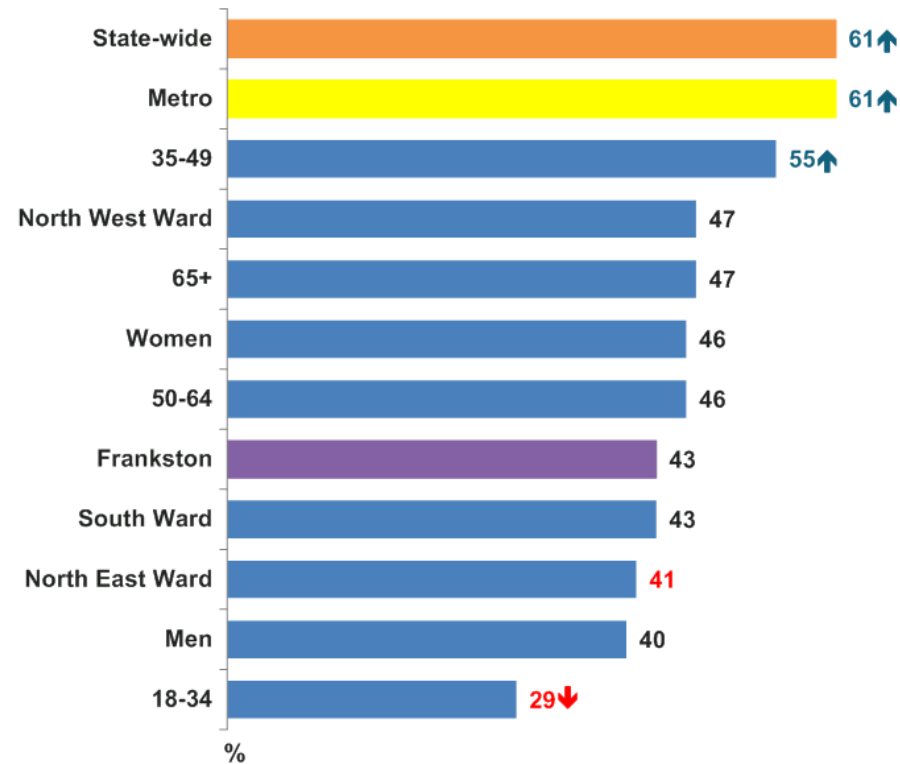


Overall contact with Frankston City Council	<ul style="list-style-type: none">• 43%, down 5 points on 2016
Most contact with Frankston City Council	<ul style="list-style-type: none">• Aged 35-49 years
Least contact with Frankston City Council	<ul style="list-style-type: none">• Aged 18-34 years
Customer service rating	<ul style="list-style-type: none">• Index score of 67, down 4 points on 2016
Most satisfied with customer service	<ul style="list-style-type: none">• Aged 65+ years
Least satisfied with customer service	<ul style="list-style-type: none">• Aged 50-64 years

2017 CONTACT WITH COUNCIL



2017 Contact with Council



Q5. Over the last 12 months, have you or any member of your household had any contact with Frankston City Council? This may have been in person, in writing, by telephone conversation, by text message, by email or via their website or social media such as Facebook or Twitter?

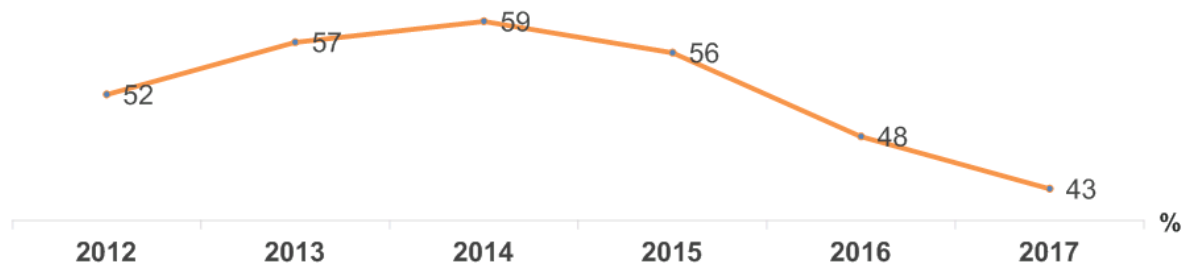
Base: All respondents. Councils asked state-wide: 49 Councils asked group: 11

Note: Please see page 5 for explanation about significant differences

2017 CONTACT WITH COUNCIL



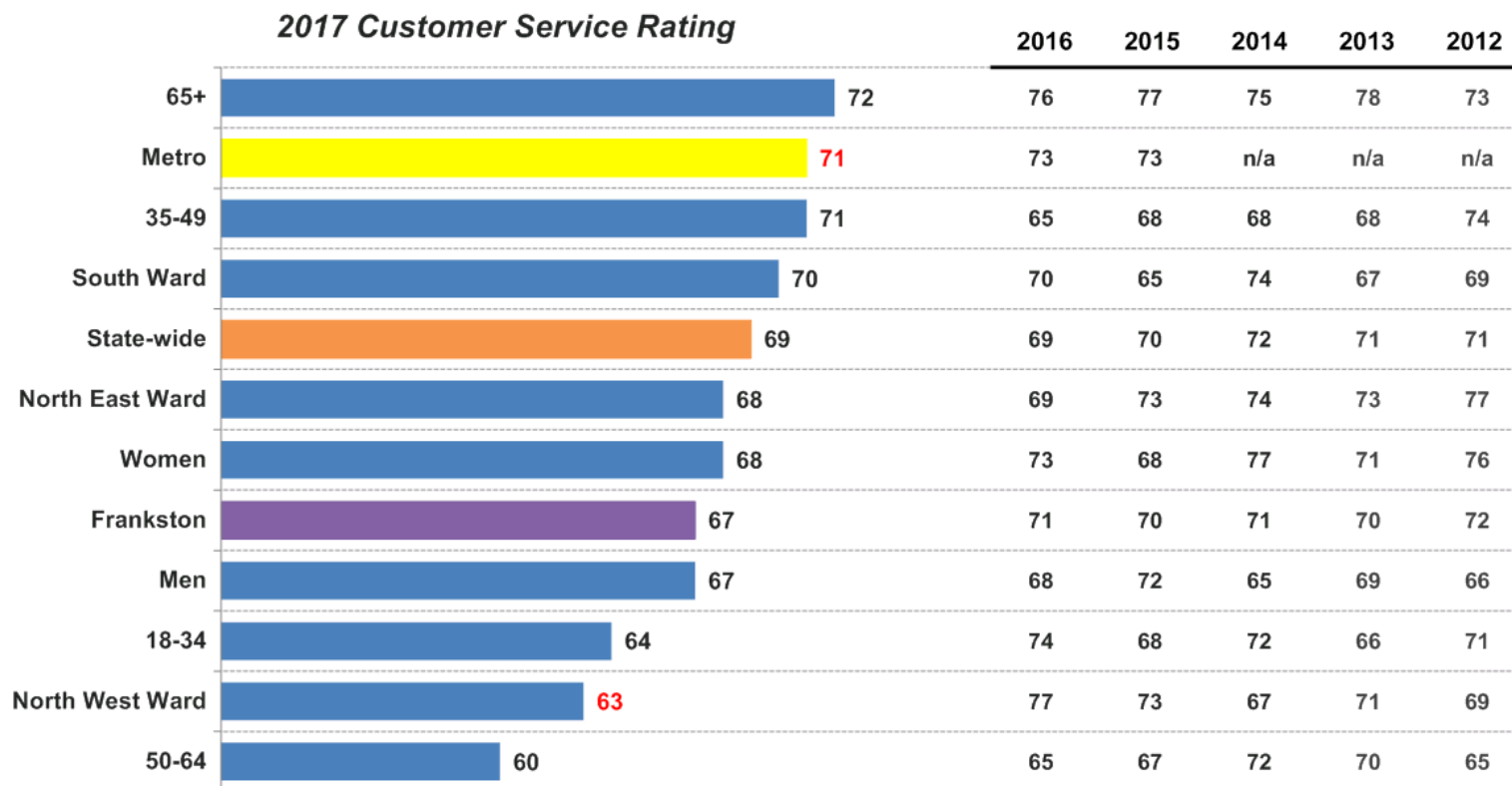
2017 Contact with Council Have had contact



Q5. Over the last 12 months, have you or any member of your household had any contact with Frankston City Council? This may have been in person, in writing, by telephone conversation, by text message, by email or via their website or social media such as Facebook or Twitter?

Base: All respondents. Councils asked state-wide: 49 Councils asked group: 11

2017 CONTACT CUSTOMER SERVICE INDEX SCORES



Q5c. Thinking of the most recent contact, how would you rate Frankston City Council for customer service? Please keep in mind we do not mean the actual outcome but rather the actual service that was received.

Base: All respondents who have had contact with Council in the last 12 months.

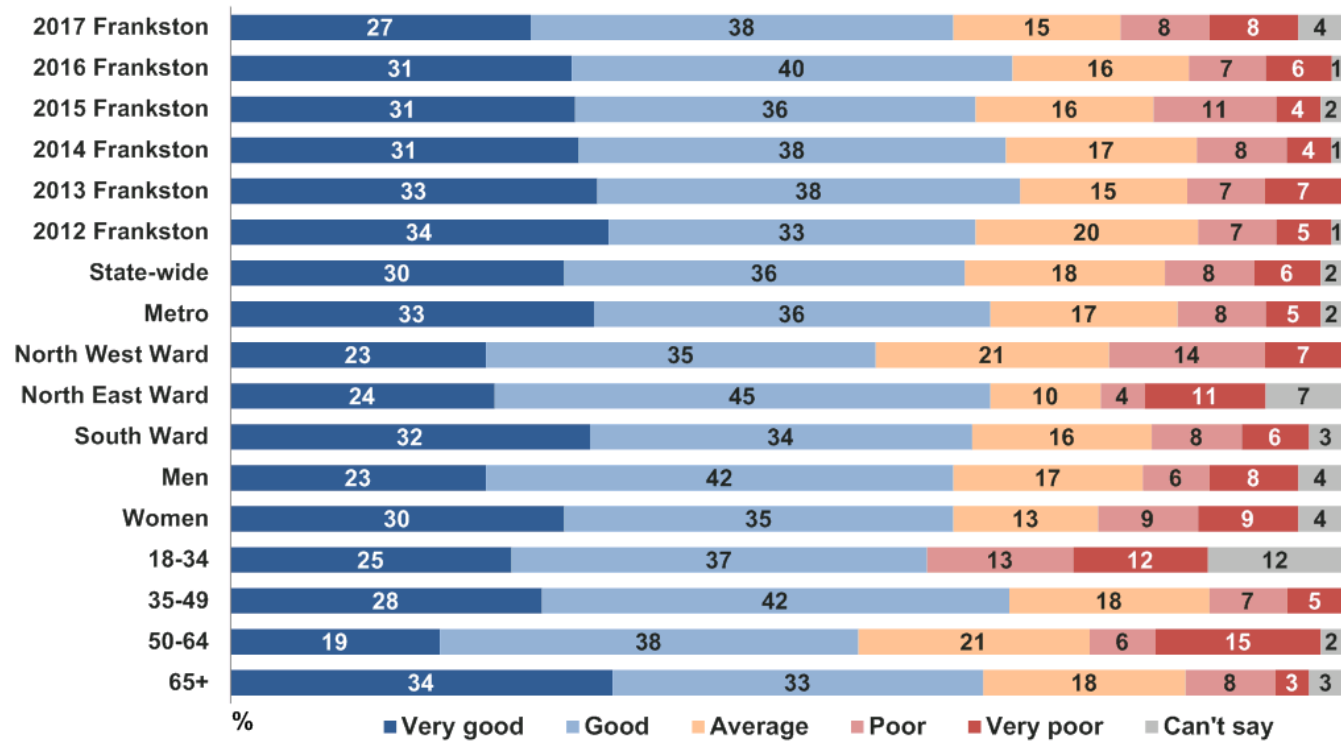
Councils asked state-wide: 68 Councils asked group: 18

Note: Please see page 5 for explanation about significant differences

2017 CONTACT CUSTOMER SERVICE DETAILED PERCENTAGES



2017 Customer Service Rating



Q5c. Thinking of the most recent contact, how would you rate Frankston City Council for customer service? Please keep in mind we do not mean the actual outcome but rather the actual service that was received.
 Base: All respondents who have had contact with Council in the last 12 months.
 Councils asked state-wide: 68 Councils asked group: 18



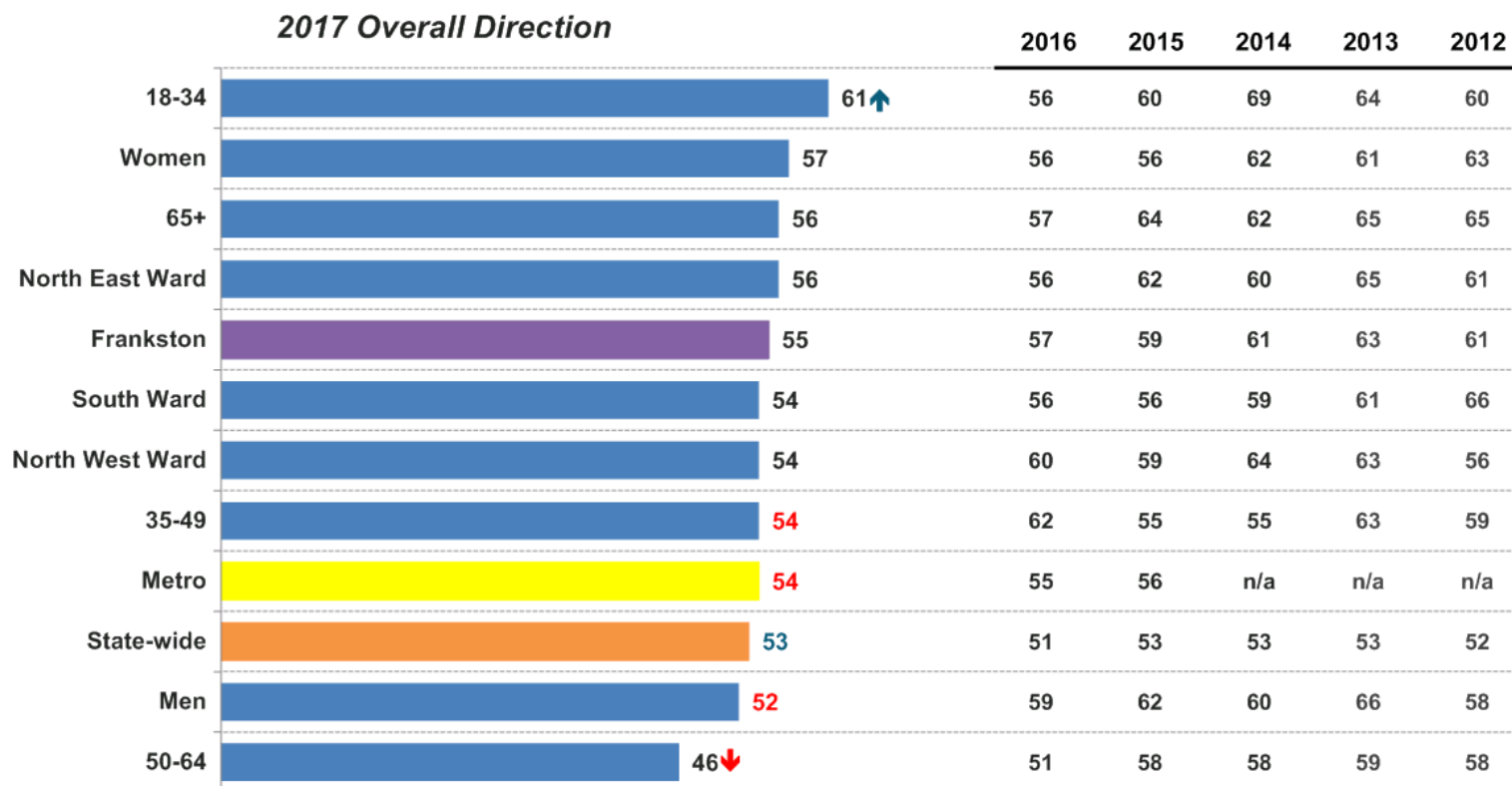
KEY CORE MEASURE COUNCIL DIRECTION INDICATORS

COUNCIL DIRECTION SUMMARY



Council Direction from Q6	<ul style="list-style-type: none">• 61% stayed about the same, down 3 points on 2016• 20% improved, down 3 points on 2016• 11% deteriorated, up 2 points on 2016
Most satisfied with Council Direction from Q6	<ul style="list-style-type: none">• Aged 18-34 years
Least satisfied with Council Direction from Q6	<ul style="list-style-type: none">• Aged 50-64 years

2017 OVERALL COUNCIL DIRECTION LAST 12 MONTHS INDEX SCORES



Q6. Over the last 12 months, what is your view of the direction of Frankston City Council's overall performance?

Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18

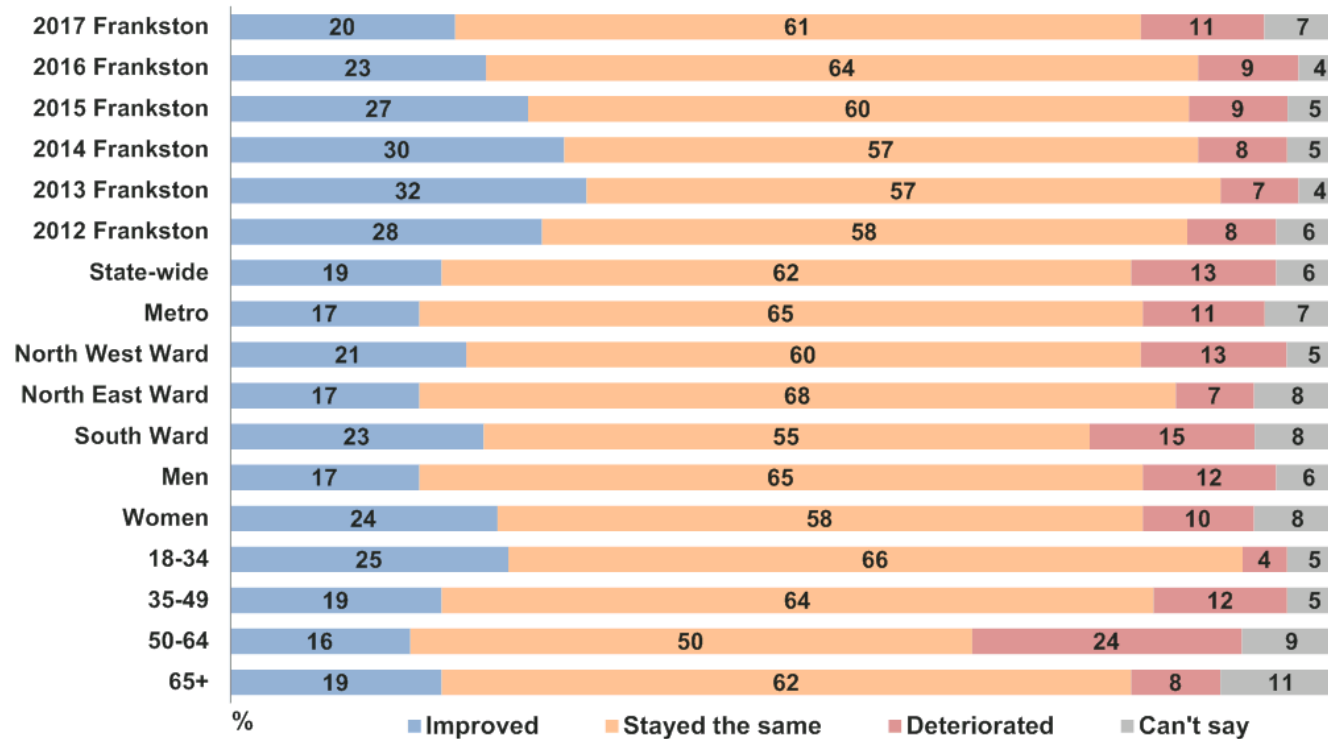
Note: Please see page 5 for explanation about significant differences

2017 OVERALL COUNCIL DIRECTION LAST 12 MONTHS

DETAILED PERCENTAGES



2017 Overall Direction



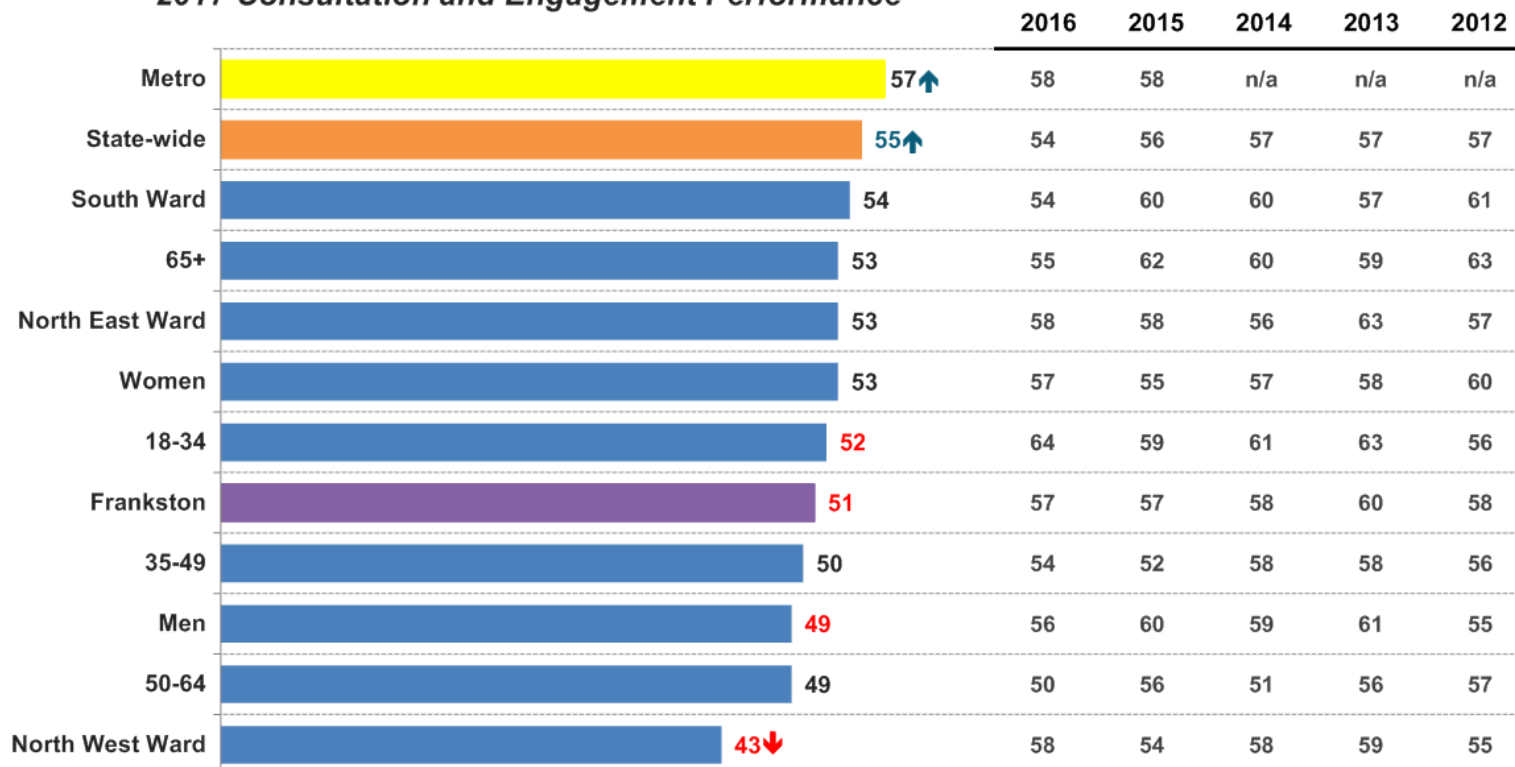
Q6. Over the last 12 months, what is your view of the direction of Frankston City Council's overall performance?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18



2017 COMMUNITY CONSULTATION AND ENGAGEMENT PERFORMANCE INDEX SCORES



2017 Consultation and Engagement Performance

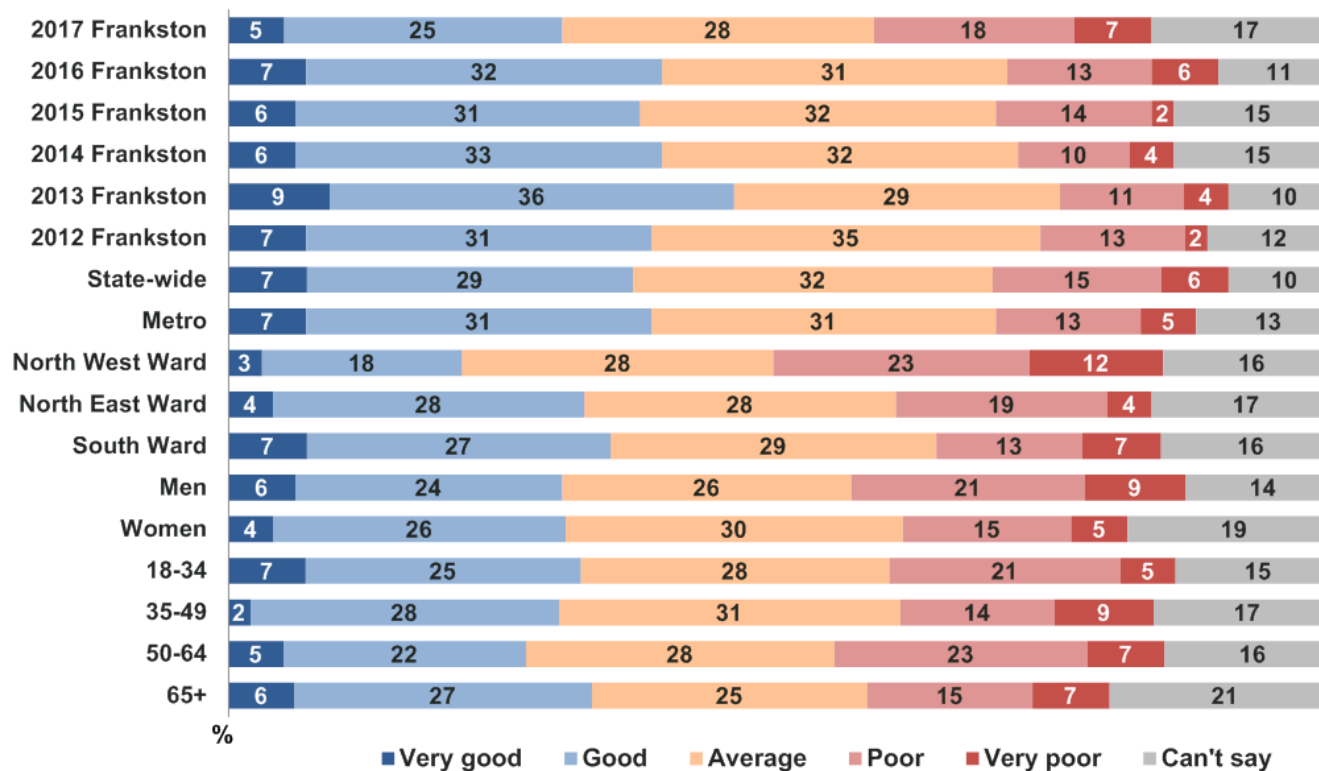


Q2. How has Council performed on 'community consultation and engagement' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18
 Note: Please see page 5 for explanation about significant differences

2017 COMMUNITY CONSULTATION AND ENGAGEMENT PERFORMANCE DETAILED PERCENTAGES

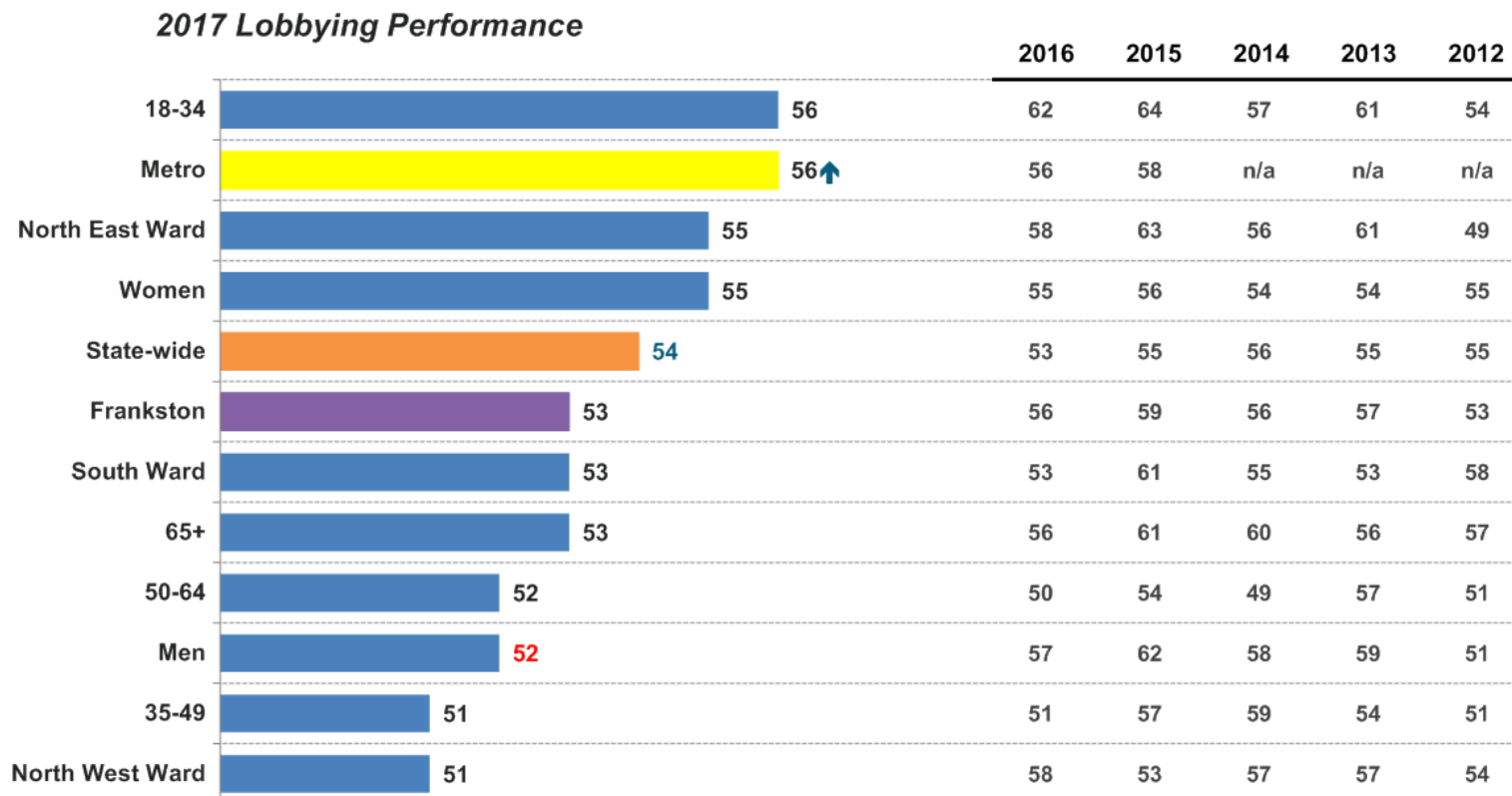


2017 Consultation and Engagement Performance



Q2. How has Council performed on 'community consultation and engagement' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18

2017 LOBBYING ON BEHALF OF THE COMMUNITY PERFORMANCE INDEX SCORES



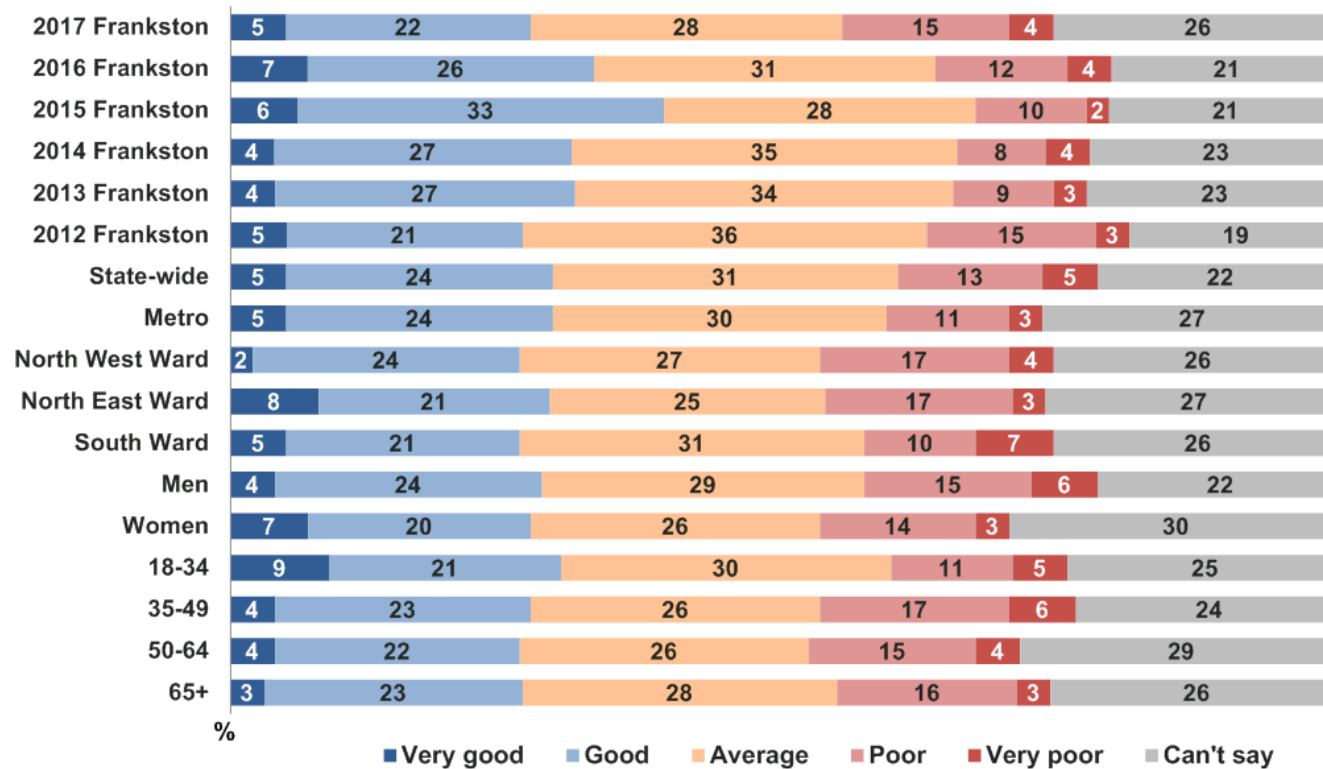
Q2. How has Council performed on 'lobbying on behalf of the community' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18
 Note: Please see page 5 for explanation about significant differences

2017 LOBBYING ON BEHALF OF THE COMMUNITY

PERFORMANCE DETAILED PERCENTAGES

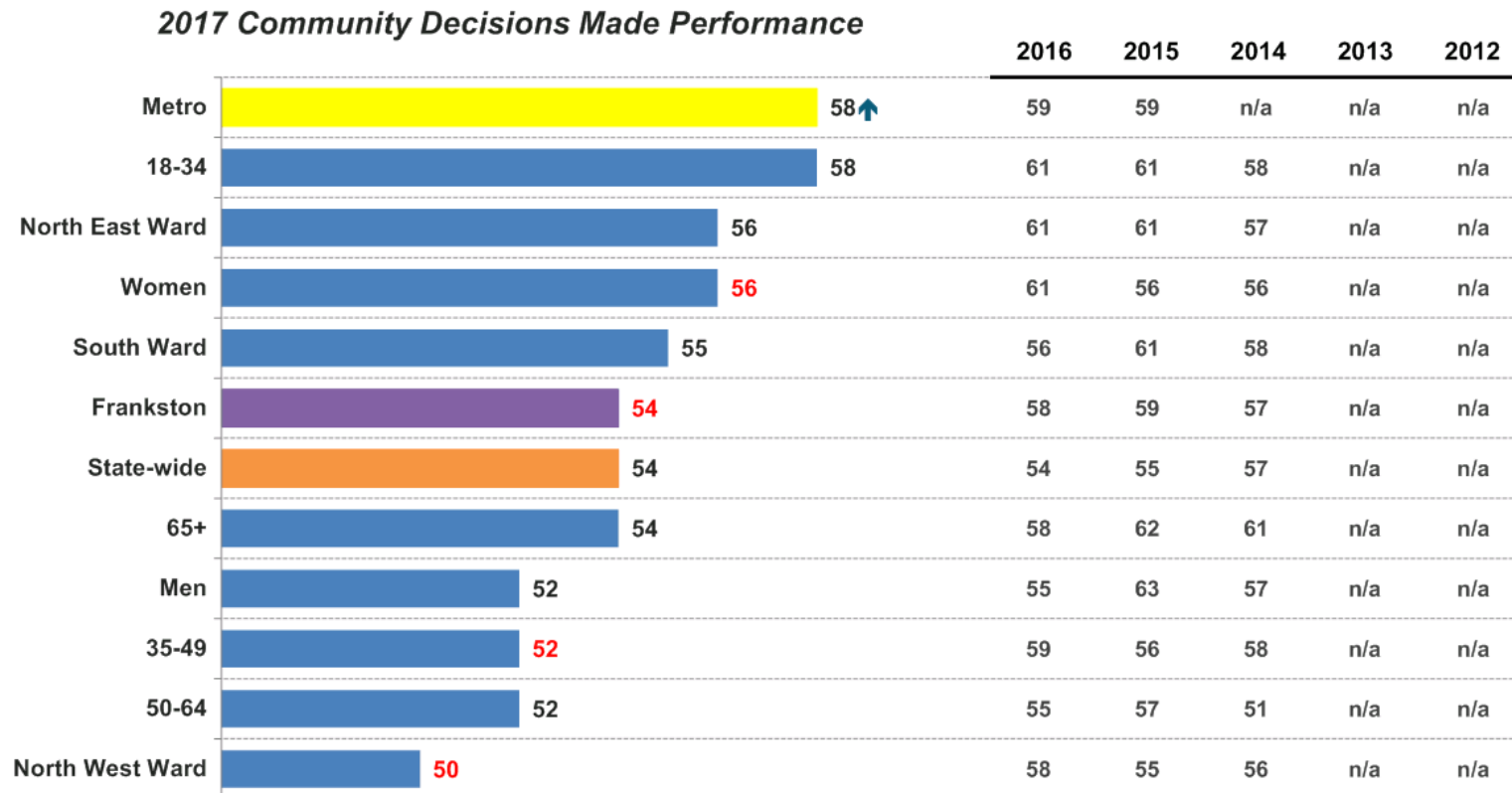


2017 Lobbying Performance



Q2. How has Council performed on 'lobbying on behalf of the community' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18

2017 DECISIONS MADE IN THE INTEREST OF THE COMMUNITY PERFORMANCE INDEX SCORES



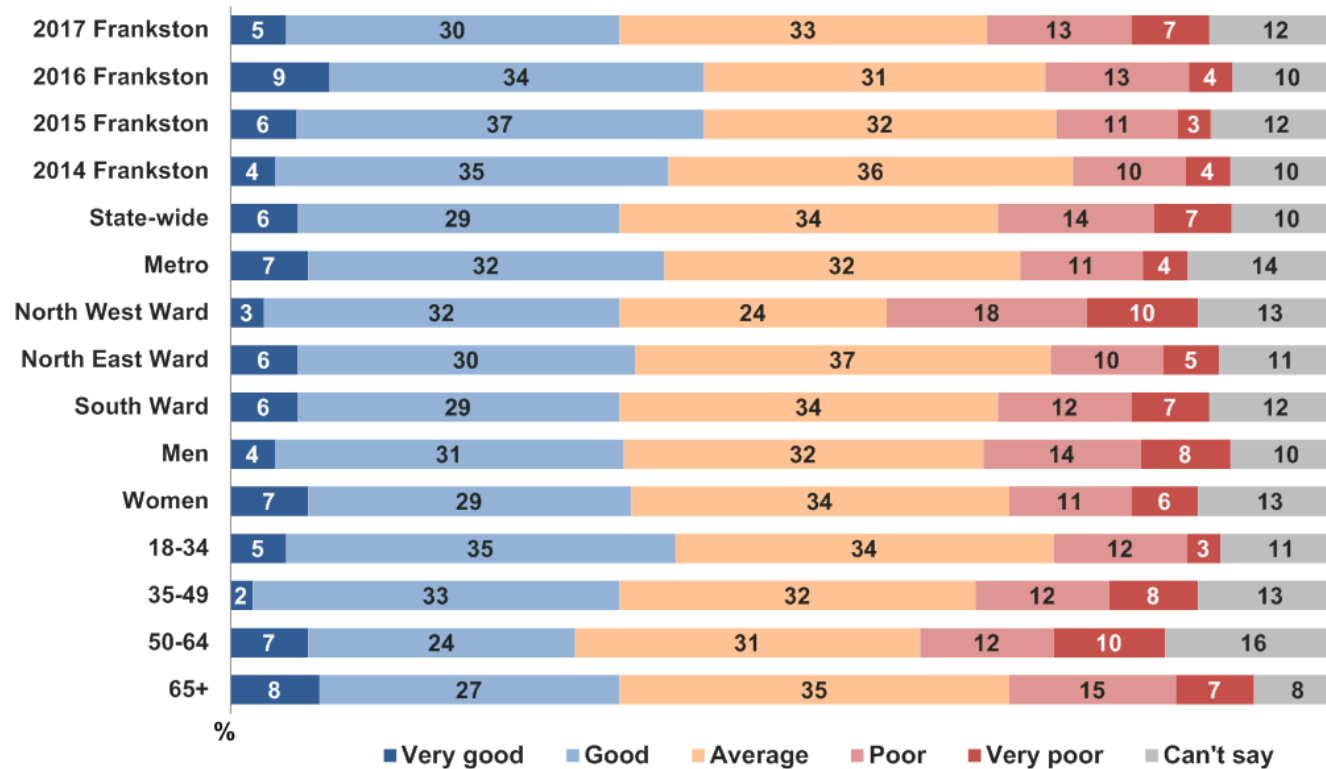
Q2. How has Council performed on 'decisions made in the interest of the community' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18
 Note: Please see page 5 for explanation about significant differences

2017 DECISIONS MADE IN THE INTEREST OF THE COMMUNITY

PERFORMANCE DETAILED PERCENTAGES



2017 Community Decisions Made Performance



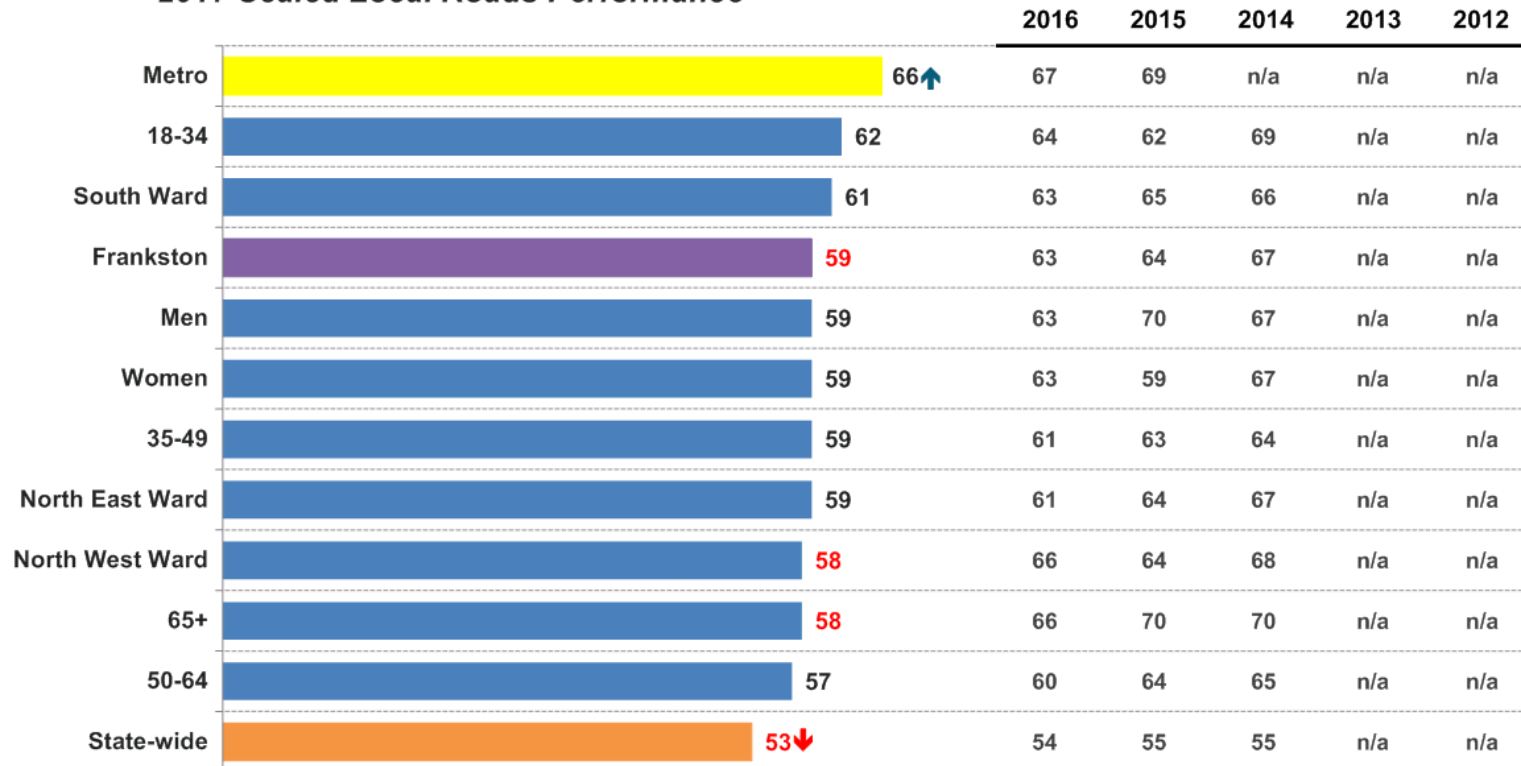
Q2. How has Council performed on 'decisions made in the interest of the community' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18

2017 THE CONDITION OF SEALED LOCAL ROADS IN YOUR AREA

PERFORMANCE INDEX SCORES



2017 Sealed Local Roads Performance



Q2. How has Council performed on 'the condition of sealed local roads in your area' over the last 12 months?

Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18

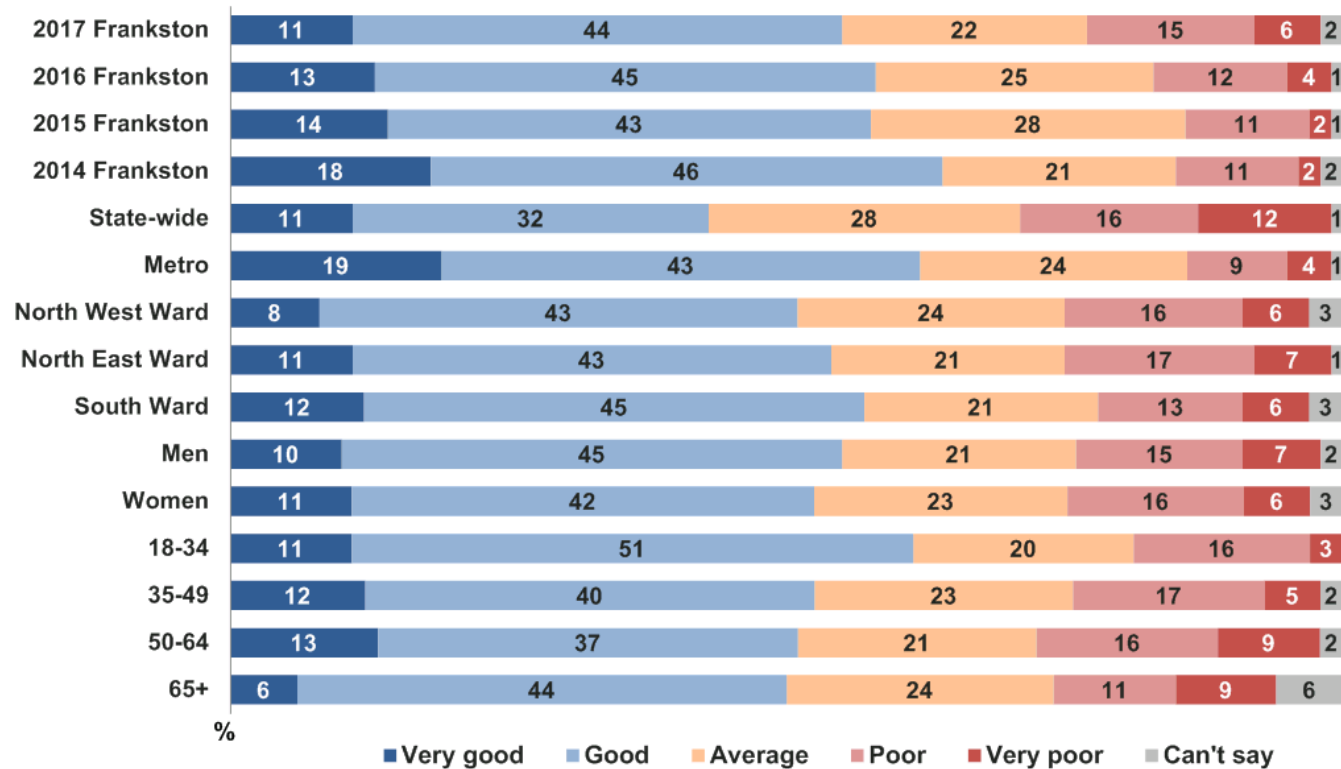
Note: Please see page 5 for explanation about significant differences

2017 THE CONDITION OF SEALED LOCAL ROADS IN YOUR AREA

PERFORMANCE DETAILED PERCENTAGES



2017 Sealed Local Roads Performance



Q2. How has Council performed on 'the condition of sealed local roads in your area' over the last 12 months?
 Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18

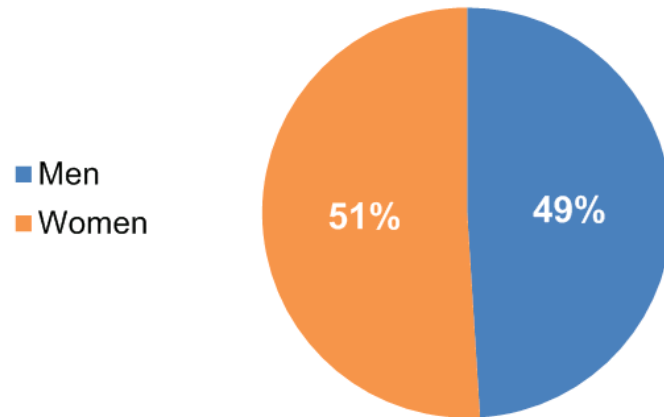


DETAILED DEMOGRAPHICS

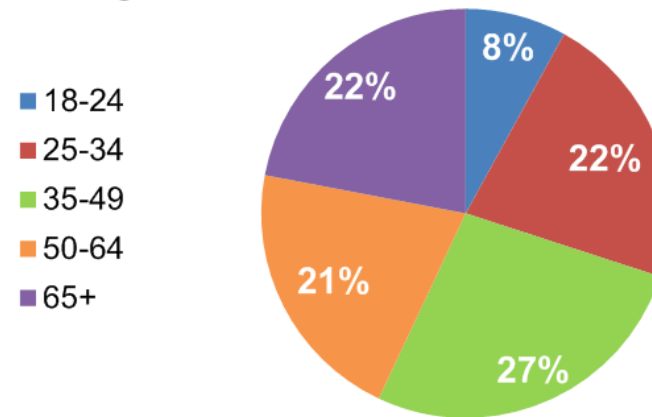
2017 GENDER AND AGE PROFILE



Gender

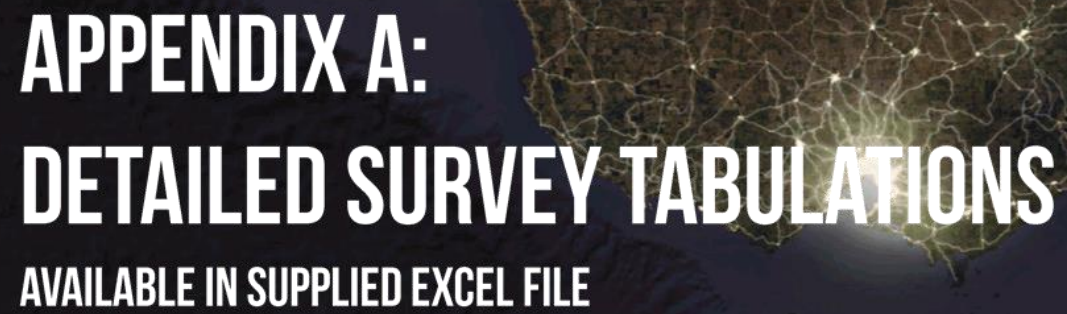


Age



Please note that for the reason of simplifying reporting, interlocking age and gender reporting has not been included in this report. Interlocking age and gender analysis is still available in the dashboard and data tables provided alongside this report.

S3. [Record gender] / S4. To which of the following age groups do you belong?
Base: All respondents. Councils asked state-wide: 68 Councils asked group: 18



**APPENDIX A:
DETAILED SURVEY TABULATIONS**
AVAILABLE IN SUPPLIED EXCEL FILE



APPENDIX B: FURTHER PROJECT INFORMATION

APPENDIX B: BACKGROUND AND OBJECTIVES



The survey was revised in 2012. As a result:

- The survey is now conducted as a representative random probability survey of residents aged 18 years or over in local councils, whereas previously it was conducted as a 'head of household' survey.
- As part of the change to a representative resident survey, results are now weighted post survey to the known population distribution of Frankston City Council according to the most recently available Australian Bureau of Statistics population estimates, whereas the results were previously not weighted.
- The service responsibility area performance measures have changed significantly and the rating scale used to assess performance has also changed.

As such, the results of the 2012 State-wide Local Government Community Satisfaction Survey should be considered as a benchmark. Please note that comparisons should not be made with the State-wide Local Government Community Satisfaction Survey results from 2011 and prior due to the methodological and sampling changes. **Comparisons in the period 2012-2017 have been made throughout this report as appropriate.**

APPENDIX B: MARGINS OF ERROR



The sample size for the 2017 State-wide Local Government Community Satisfaction Survey for Frankston City Council was n=400. Unless otherwise noted, this is the total sample base for all reported charts and tables.

The maximum margin of error on a sample of approximately n=400 interviews is +/-4.9% at the 95% confidence level for results around 50%. Margins of error will be larger for any sub-samples. As an example, a result of 50% can be read confidently as falling midway in the range 45.1% - 54.9%.

Maximum margins of error are listed in the table below, based on a population of 105,000 people aged 18 years or over for Frankston City Council, according to ABS estimates.

Demographic	Actual survey sample size	Weighted base	Maximum margin of error at 95% confidence interval
Frankston City Council	400	400	+/-4.9
Men	184	195	+/-7.2
Women	216	205	+/-6.7
North West Ward	100	98	+/-9.8
North East Ward	147	154	+/-8.1
South Ward	153	148	+/-7.9
18-34 years	57	121	+/-13.1
35-49 years	109	107	+/-9.4
50-64 years	117	85	+/-9.1
65+ years	117	86	+/-9.1

APPENDIX B: ANALYSIS AND REPORTING



All participating councils are listed in the state-wide report published on the DELWP website. In 2017, 68 of the 79 Councils throughout Victoria participated in this survey. For consistency of analysis and reporting across all projects, Local Government Victoria has aligned its presentation of data to use standard council groupings. Accordingly, the council reports for the community satisfaction survey provide analysis using these standard council groupings. Please note that councils participating across 2012-2017 vary slightly.

Council Groups

Frankston City Council is classified as a Metropolitan council according to the following classification list:

- Metropolitan, Interface, Regional Centres, Large Rural & Small Rural

Councils participating in the Metropolitan group are: Banyule, Bayside, Boroondara, Brimbank, Glen Eira, Greater Dandenong, Frankston, Kingston, Knox, Manningham, Maroondah, Melbourne, Monash, Moonee Valley, Moreland, Port Phillip, Stonnington and Whitehorse.

Wherever appropriate, results for Frankston City Council for this 2017 State-wide Local Government Community Satisfaction Survey have been compared against other participating councils in the Metropolitan group and on a state-wide basis. Please note that council groupings changed for 2015, and as such comparisons to council group results before that time can not be made within the reported charts.

APPENDIX B: ANALYSIS AND REPORTING



Index Scores

Many questions ask respondents to rate council performance on a five-point scale, for example, from 'very good' to 'very poor', with 'can't say' also a possible response category. To facilitate ease of reporting and comparison of results over time, starting from the 2012 survey and measured against the state-wide result and the council group, an 'Index Score' has been calculated for such measures.

The Index Score is calculated and represented as a score out of 100 (on a 0 to 100 scale), with 'can't say' responses excluded from the analysis. The '% RESULT' for each scale category is multiplied by the 'INDEX FACTOR'. This produces an 'INDEX VALUE' for each category, which are then summed to produce the 'INDEX SCORE', equating to '60' in the following example.

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Very good	9%	100	9
Good	40%	75	30
Average	37%	50	19
Poor	9%	25	2
Very poor	4%	0	0
Can't say	1%	--	INDEX SCORE 60

APPENDIX B: ANALYSIS AND REPORTING



Similarly, an Index Score has been calculated for the Core question 'Performance direction in the last 12 months', based on the following scale for each performance measure category, with 'Can't say' responses excluded from the calculation.

SCALE CATEGORIES	% RESULT	INDEX FACTOR	INDEX VALUE
Improved	36%	100	36
Stayed the same	40%	50	20
Deteriorated	23%	0	0
Can't say	1%	--	INDEX SCORE 56

APPENDIX B: INDEX SCORE IMPLICATIONS



Index scores are indicative of an overall rating on a particular service area. In this context, index scores indicate:

- a) how well council is seen to be performing in a particular service area; or
- b) the level of importance placed on a particular service area.

For ease of interpretation, index score ratings can be categorised as follows:

INDEX SCORE	Performance implication	Importance implication
75 – 100	Council is performing very well in this service area	This service area is seen to be extremely important
60 – 75	Council is performing well in this service area, but there is room for improvement	This service area is seen to be very important
50 – 60	Council is performing satisfactorily in this service area but needs to improve	This service area is seen to be fairly important
40 – 50	Council is performing poorly in this service area	This service area is seen to be somewhat important
0 – 40	Council is performing very poorly in this service area	This service area is seen to be not that important

APPENDIX B: INDEX SCORE SIGNIFICANT DIFFERENCE CALCULATION



The test applied to the Indexes was an Independent Mean Test, as follows:

$$Z \text{ Score} = (\$1 - \$2) / \text{Sqrt} ((\$3^2 / \$5) + (\$4^2 / \$6))$$

Where:

- \$1 = Index Score 1
- \$2 = Index Score 2
- \$3 = unweighted sample count 1
- \$4 = unweighted sample count 1
- \$5 = standard deviation 1
- \$6 = standard deviation 2

All figures can be sourced from the detailed cross tabulations.

The test was applied at the 95% confidence interval, so if the Z Score was greater than +/- 1.954 the scores are significantly different.

APPENDIX B: ANALYSIS AND REPORTING



Core, Optional and Tailored Questions

Over and above necessary geographic and demographic questions required to ensure sample representativeness, a base set of questions for the 2017 State-wide Local Government Community Satisfaction Survey was designated as 'Core' and therefore compulsory inclusions for all participating Councils.

These core questions comprised:

- Overall performance last 12 months (Overall performance)
- Lobbying on behalf of community (Advocacy)
- Community consultation and engagement (Consultation)
- Decisions made in the interest of the community (Making community decisions)
- Condition of sealed local roads (Sealed local roads)
- Contact in last 12 months (Contact)
- Rating of contact (Customer service)
- Overall council direction last 12 months (Council direction)

Reporting of results for these core questions can always be compared against other participating councils in the council group and against all participating councils state-wide. Alternatively, some questions in the 2017 State-wide Local Government Community Satisfaction Survey were optional. Councils also had the ability to ask tailored questions specific only to their council.

APPENDIX B: ANALYSIS AND REPORTING



Reporting

Every council that participated in the 2017 State-wide Local Government Community Satisfaction Survey receives a customised report. In addition, the state government is supplied with a state-wide summary report of the aggregate results of 'Core' and 'Optional' questions asked across all council areas surveyed.

Tailored questions commissioned by individual councils are reported only to the commissioning council and not otherwise shared unless by express written approval of the commissioning council.

The State-wide Local Government Community Satisfaction Report is available at <https://www.localgovernment.vic.gov.au/our-programs/council-community-satisfaction-survey>.

APPENDIX B: GLOSSARY OF TERMS



Core questions: Compulsory inclusion questions for all councils participating in the CSS.

CSS: 2017 Victorian Local Government Community Satisfaction Survey.

Council group: One of five classified groups, comprising: metropolitan, interface, regional centres, large rural and small rural.

Council group average: The average result for all participating councils in the council group.

Highest / lowest: The result described is the highest or lowest result across a particular demographic sub-group e.g. men, for the specific question being reported. Reference to the result for a demographic sub-group being the highest or lowest does not imply that it is significantly higher or lower, unless this is specifically mentioned.

Index score: A score calculated and represented as a score out of 100 (on a 0 to 100 scale). This score is sometimes reported as a figure in brackets next to the category being described, e.g. men 50+ (60).

Optional questions: Questions which councils had an option to include or not.

Percentages: Also referred to as 'detailed results', meaning the proportion of responses, expressed as a percentage.

Sample: The number of completed interviews, e.g. for a council or within a demographic sub-group.

Significantly higher / lower: The result described is significantly higher or lower than the comparison result based on a statistical significance test at the 95% confidence limit. If the result referenced is statistically higher or lower then this will be specifically mentioned, however not all significantly higher or lower results are referenced in summary reporting.

Statewide average: The average result for all participating councils in the State.

Tailored questions: Individual questions tailored by and only reported to the commissioning council.

Weighting: Weighting factors are applied to the sample for each council based on available age and gender proportions from ABS census information to ensure reported results are proportionate to the actual population of the council, rather than the achieved survey sample.



**THERE ARE OVER
6 MILLION PEOPLE
IN VICTORIA...**

**FIND OUT
WHAT THEY'RE
THINKING.**

Contact Us:
03 8685 8555

John Scales
Managing Director

Mark Zuker
Managing Director

JW
J W S R E S E A R C H



LOCAL GOVERNMENT COMMUNITY SATISFACTION SURVEY FRANKSTON CITY COUNCIL

2017 TAILORED QUESTIONS

COORDINATED BY DEPARTMENT OF ENVIRONMENT, LAND, WATER AND
PLANNING ON BEHALF OF VICTORIAN COUNCILS

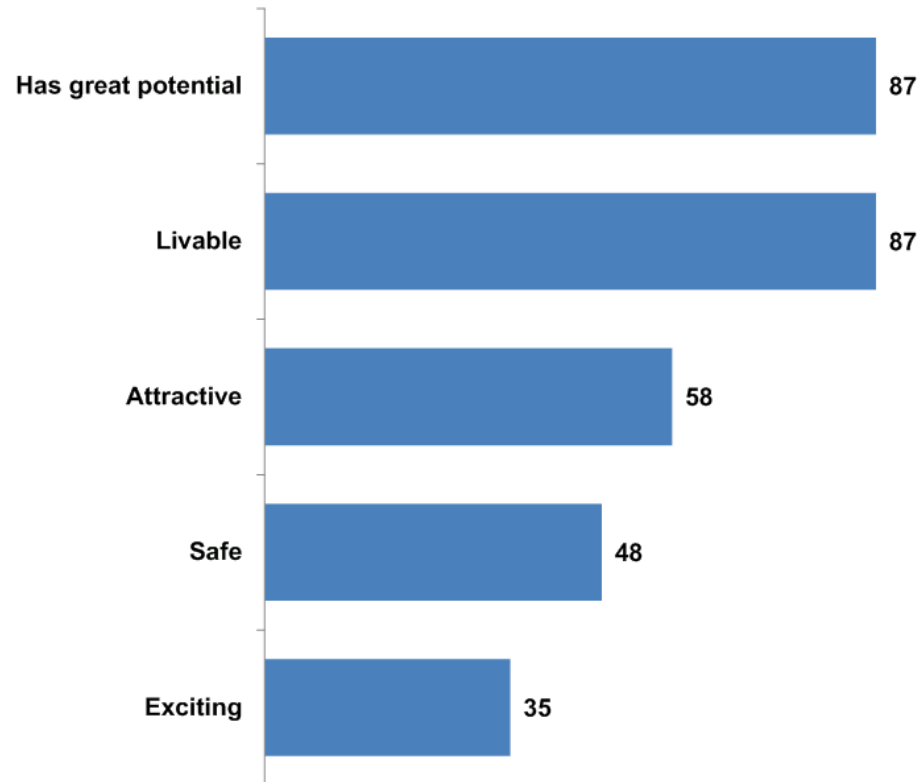


2017 DESCRIBING THE FRANKSTON MUNICIPALITY

TOTAL AGREE



2017 Describing the Frankston Municipality
% agree



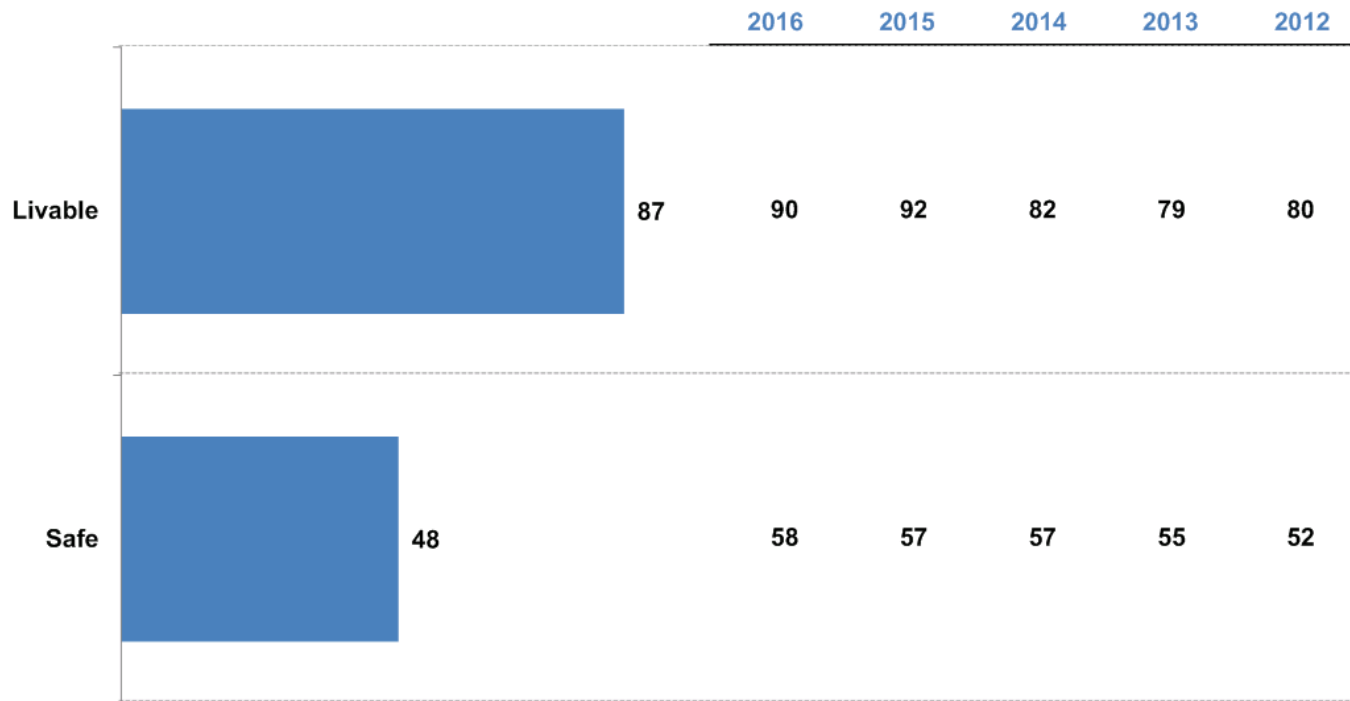
FR8. In your opinion can you tell me your level of agreement about the following statements about the Frankston municipality?

2017 DESCRIBING THE FRANKSTON MUNICIPALITY

TOTAL AGREE



2017 Describing the Frankston Municipality
 % agree



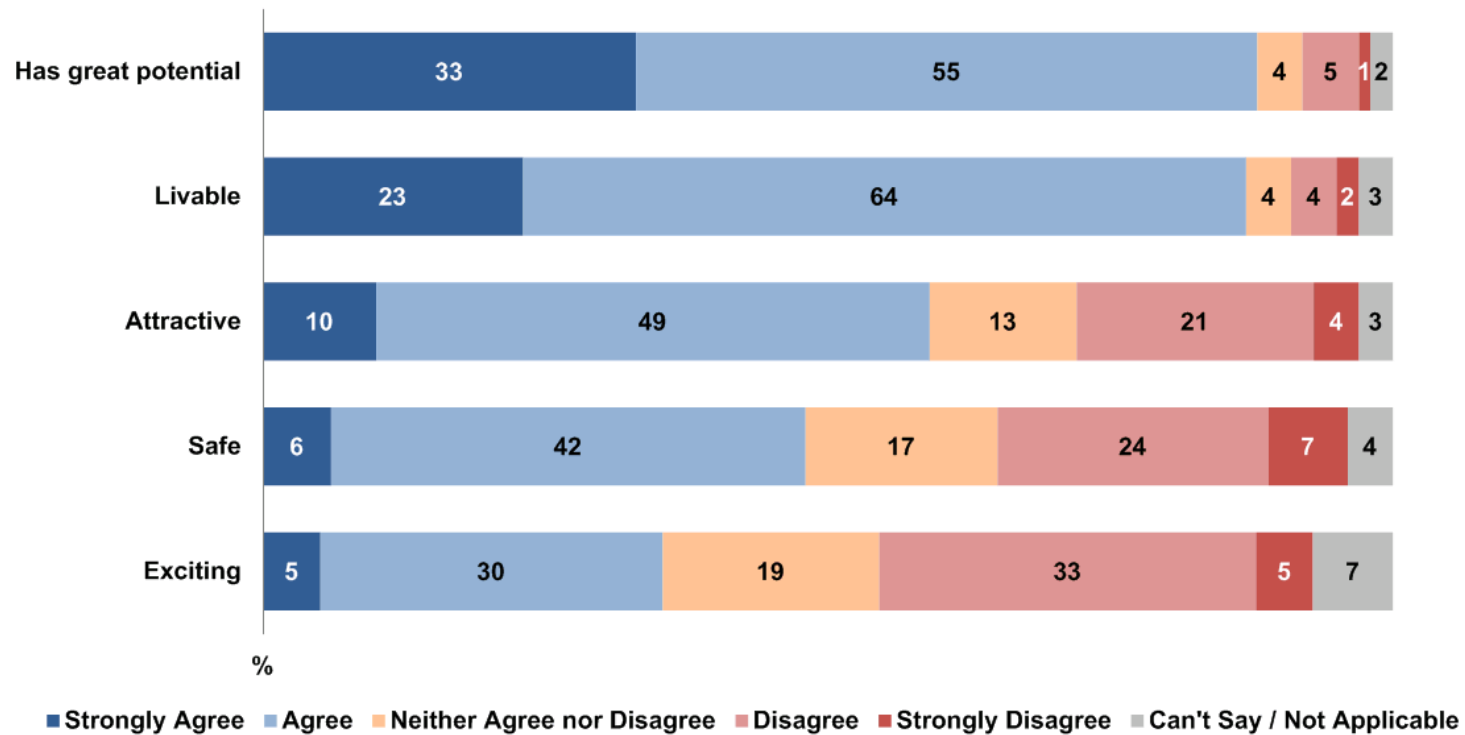
FR8. In your opinion can you tell me your level of agreement about the following statements about the Frankston municipality?

2017 DESCRIBING THE FRANKSTON MUNICIPALITY

DETAILED PERCENTAGES



2017 Describing the Frankston Municipality

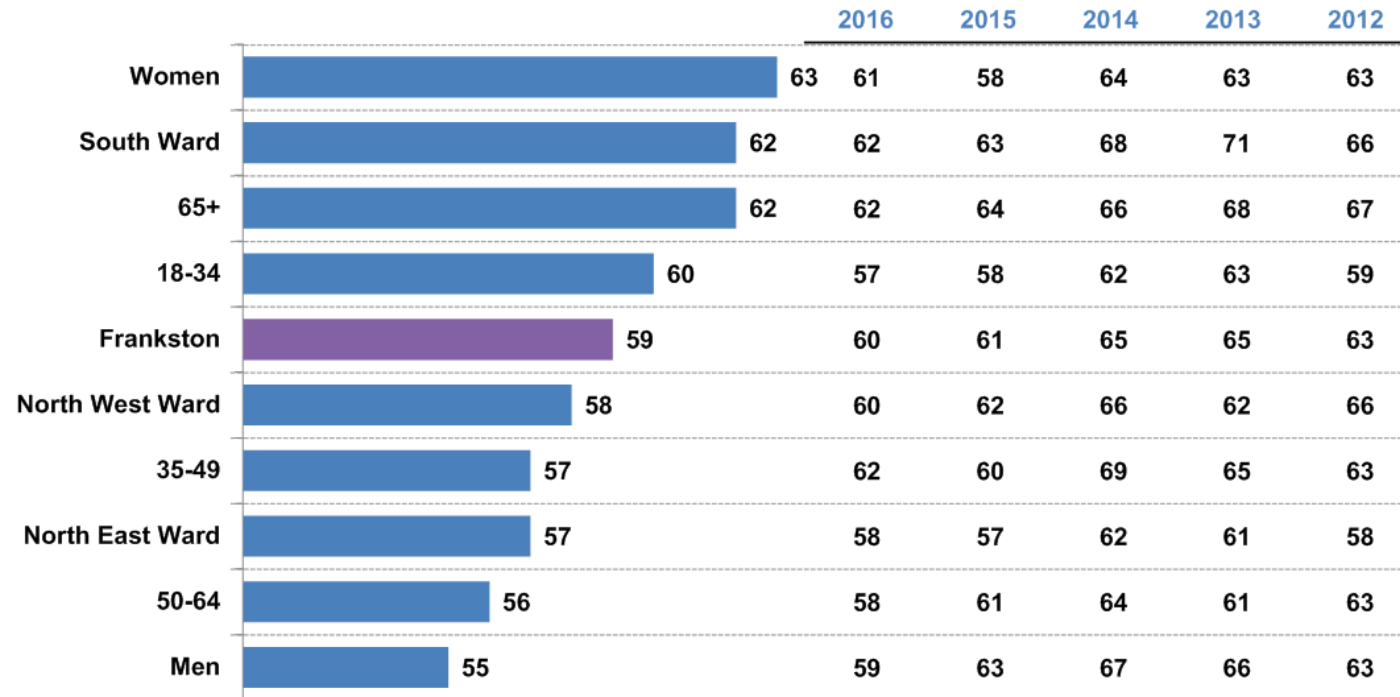


FR8. In your opinion can you tell me your level of agreement about the following statements about the Frankston municipality?

2017 PERCEPTIONS OF FRANKSTON'S IMAGE INDEX SCORES



2017 Perceptions of Frankston's Image



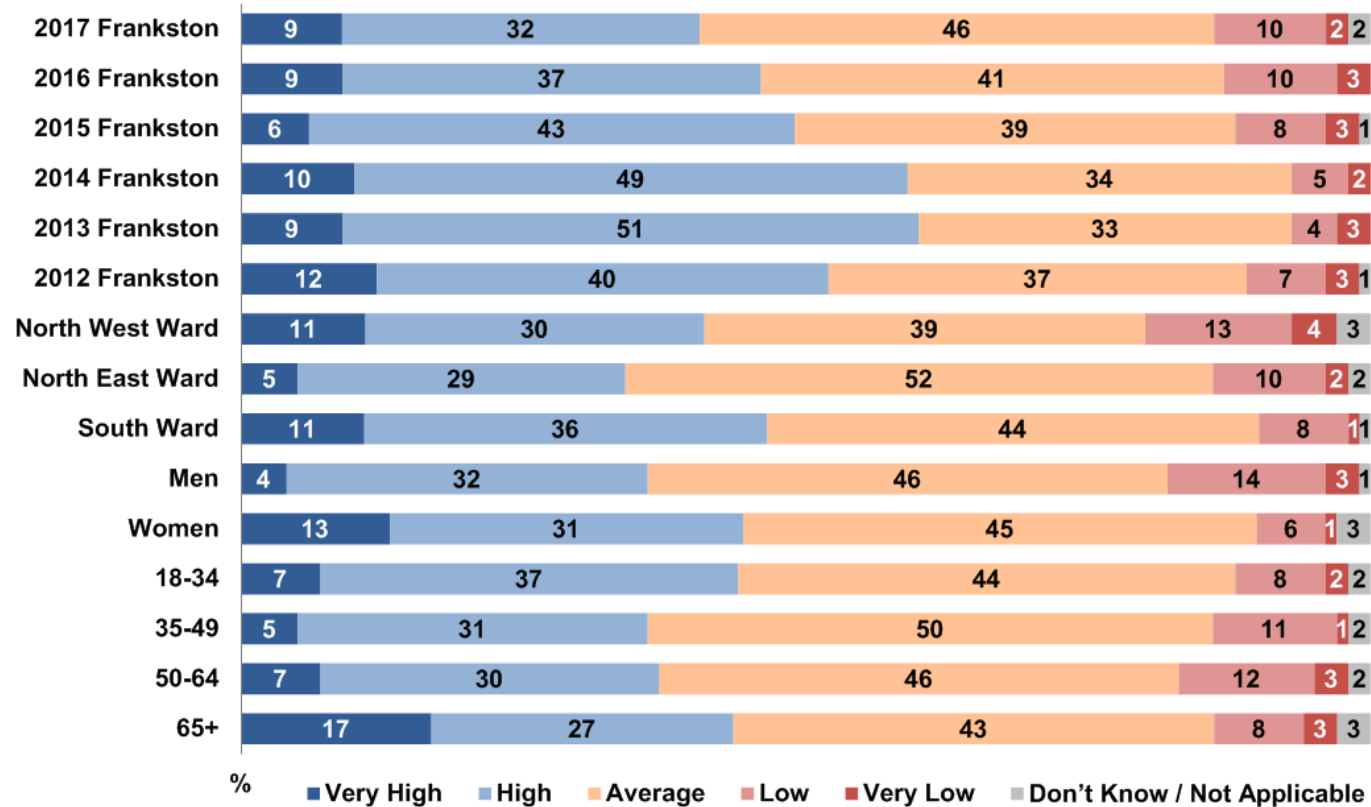
FR9. Please rate your perception of the overall image of the Frankston municipality, that is how do you feel and think about Frankston?

2017 PERCEPTIONS OF FRANKSTON'S IMAGE

DETAILED PERCENTAGES



2017 Perceptions of Frankston's Image



FR9. Please rate your perception of the overall image of the Frankston municipality, that is how do you feel and think about Frankston?



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Local Government 2017 Community Satisfaction Survey



Summary of Results

opportunity » growth » lifestyle

Core Questions

Frankston City Council (FCC) Performance Summary	FCC result	Metropolitan / Statewide average	compared to Met / Statewide average ↓ below ↑ above = in line
Overall Performance Index score of 56 represents a five point decline on the 2016 result. The index score in 2013 was 66 and since then the overall performance has been trending down over time.	56	Metropolitan average - Index score of 64 Statewide average – index score of 59	↓ ↓
Overall Council Direction Declined two points from 2016 with an index score of 55, reflecting an overall loss of six points since 2012 (61 in 2012) however 2 points above the statewide average of 53.	55	Metropolitan average - Index score of 54 Statewide average – index score of 53	↓ ↑
Community Consultation Index score of 51 rated 6 points lower than in 2016	51	Metropolitan average - Index score of 57 Statewide average – index score of 55	↓ ↓
Advocacy Index score of 53 which was three points lower than in 2016.	53	Metropolitan average - Index score of 56 Statewide average – index score of 54	↓ ↓
Making Community Decisions (decisions made in the interest of the community) Index score of 54 which was four points lower than 2016 however in line with the statewide average of 54.	54	Metropolitan average - Index score of 58 Statewide average – index score of 54	↓ =
Sealed Local Roads Index score of 59 which was four points lower than 2016, however, six points above the statewide average.	59	Metropolitan average - Index score of 66 Statewide average – index score of 53	↓ ↑
Customer Service Index score of 67, down from 71 in 2016. The proportion of residents contacting Council has declined steadily since 2014 (from 59% in 2014)	67	Metropolitan average - Index score of 71 Statewide average – index score of 69	↓ ↓

2017 SUMMARY OF CORE MEASURES

DETAILED ANALYSIS



Performance Measures	Frankston 2017	Frankston 2016	Metro 2017	State-wide 2017	Highest score	Lowest score
OVERALL PERFORMANCE	56	61	64	59	Aged 18-34 years	Aged 50-64 years
COMMUNITY CONSULTATION (Community consultation and engagement)	51	57	57	55	South Ward	North West Ward, Aged 35-49 years
ADVOCACY (Lobbying on behalf of the community)	53	56	56	54	Aged 18-34 years	North West Ward
MAKING COMMUNITY DECISIONS (Decisions made in the interest of the community)	54	58	58	54	Aged 18-34 years	North West Ward
SEALED LOCAL ROADS (Condition of sealed local roads)	59	63	66	53	Aged 18-34 years	Aged 50-64 years
CUSTOMER SERVICE	67	71	71	69	Aged 65+ years	Aged 50-64 years
OVERALL COUNCIL DIRECTION	55	57	54	53	Aged 18-34 years	Aged 50-64 years

17

J00533 Community Satisfaction Survey 2017 - Frankston City Council

Significantly Lower results in 2017 than in 2016

- Overall performance
- Community Consultation and engagement
- Making community decisions
- Sealed local roads

Most favourably disposed towards Council:

- 18-34 year olds

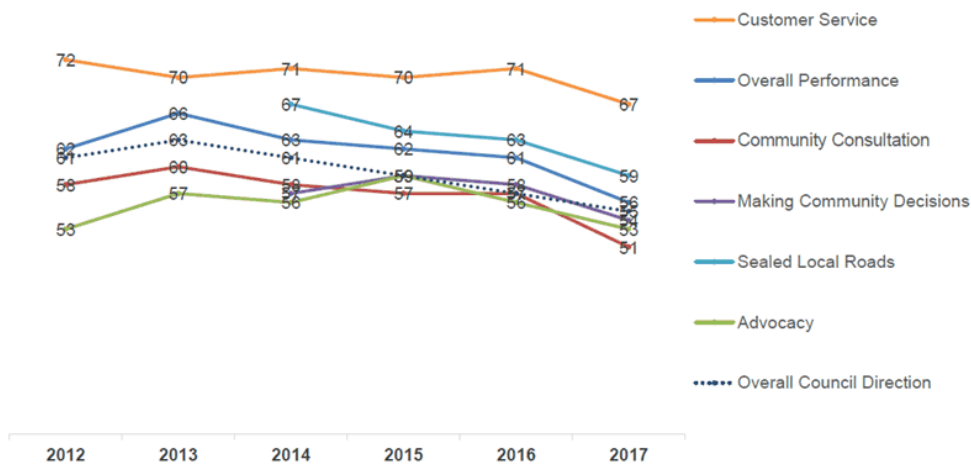
Least favourably disposed towards council

- Aged 50-64 year olds
- North West Ward

Attachment C: 2017 Local Government Community Satisfaction Survey Results Summary



2017 SUMMARY OF CORE MEASURES
INDEX SCORE RESULTS



Tailored Questions (for Council Plan Strategic Indicators)

Describing the Frankston Municipality

Livability

87% of respondents agree that Frankston can be described as *Liveable* which was 3% lower than 2016, however 7% higher since 2012.

Safety

48% of respondents agree that Frankston is a Safe City which was 10% lower than in 2016 and the lowest result since 2012.

Image

Perception of Frankston’s Image achieved 41% which is 5% lower than 2016.

Executive Summary

12.7 2016-2017 Roving Tourism Ambassador Program Review

Enquiries: (Amy Parsons: Corporate Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Improve the municipality's safety, image and pride
Priority Action	2.2.1 Promote the natural attributes and family friendly lifestyle qualities of Frankston locally, nationally and internationally

Purpose

To brief Council on the outcome of the Roving Tourism Ambassador Program at events throughout Frankston City in 2016-2017.

Recommendation (Director Corporate Development)

That Council:

1. Notes this report.
2. Notes the continuation of the Roving Tourism Ambassador Program in 2017-2018 as a strategic project to support diversified visitor services with Ambassadors present at identified Council, community and commercial events.

Key Points / Issues

- Following a 2016 trial Pop-Up Visitor Information Centre (VIC) at the Frankston Train Station, Council voted unanimously at the Ordinary Meeting OM290 on 18 July 2016, to support the implementation of an amended Pop-Up VIC program; a Roving Tourism Ambassador Program (Program), at key Council, community and Tourism Event Attraction Program events.
- The resolution requires that:
 - At the end of the 2016-2017 financial year a report is prepared, outlining:*
 - a. Utilisation of the event Pop up VICs, including number and type of enquiries received.*
 - b. Options and costings for further extensions to the Pop up VIC concept.*
 - c. Council supports further investigation into the provision of visitor information in key visitor nodes and as part of the Frankston Transit Interchange precinct upgrade.*
- In 2016-2017, \$7,000 was allocated in the mid-year budget review to implement the Program which operated at 10 different events, servicing 2,974 visitors.
- Consumer preferences for visitor information and services have moved away from traditional visitor information centres and walk-in visitors to Council's visitor centre on the waterfront are declining. Flexible service models for delivering visitor information and services which do not rely solely on bricks and mortar buildings are invaluable to destinations to ensure that they continue to provide high quality service to residents and visitors.
- The Program ensures Council can continue to meet the needs of visitors while increasing the awareness and engagement of residents in local activities, attractions and events.

12.7 2016-2017 Roving Tourism Ambassador Program Review**Executive Summary**

- As families were more likely to be seeking information to extend their time in the area, the Program was considered most successful at family-focused events with high attendance numbers.
- Initially volunteers were used solely to deliver the Program which presented challenges around availability, reliability and recruitment and the Roving Ambassador role requires greater physical fitness and extroverted interpersonal skills than the existing role within the visitor centre. The team reported difficulties sourcing volunteers with these skills and no existing volunteers opted to participate. As such paid staff will deliver the 2017-2018 Program.
- The Program enables Council to engage locals and visitors with the City's tourism businesses and experiences (consistent with the Frankston Destination Development Plan – the strategic framework for tourism within Frankston City) by addressing emerging visitor information and services needs and extending the service beyond the waterfront; this is consistent with state-wide trends and the findings of the Tourism and Visitor Services Best Value Service Review.
- The 2017-2018 Program will include family-friendly community and major events, using paid staff to ensure consistent and high quality visitor information and services for visitors and residents throughout the municipality.
- Due to the poor results achieved in the 2016 Pop-Up VIC trial at the train station and difficulties in recruiting volunteers, the Program will not include Ambassadors within the City Centre; once construction of Young Street and the station is complete, the inclusion of city centre ambassadors will be revisited.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

To ensure consistent and reliable program delivery, it is recommended that in 2017-2018 staff deliver the program, with all efforts to recruit volunteers still pursued. \$7,000 is within the 2017-2018 budget.

Consultation**1. External Stakeholders**

Anecdotal feedback from external event organisers following the implementation of the 2016-2017 Program was that the presence of the Ambassadors was a positive addition, giving attendees options to extend their stay and enhancing their experience while in Frankston.

Sand Storm Events (operators of Sand Sculpting Australia) stated that they appreciated Ambassadors distributing information to value-add to their customers' experience.

State tourism bodies and associations including the Mornington Peninsula Regional Tourism Board continue to support roving visitor services programs as a means to meet customer needs and aid dispersal.

12.7 2016-2017 Roving Tourism Ambassador Program Review**Executive Summary****2. Other Stakeholders**

Feedback from Customer Relations (the VIC staff and volunteers) was been used to identify the events included in the 2017-2018 Program. They have also provided suggestions on how to improve the service including the need for infrastructure and specifically developed collateral.

Human Resources (Occupational Health and Safety team) provided feedback and advice regarding the Working in the Heat and Working Alone policies and procedures. As a result uniforms were altered and a marquee/ outdoor umbrella will be purchased.

Arts and Culture (Major Events team) supports the Program at Council events to improve communications and to promote future events. In continuing the Program, the Major Events team have indicated that at events where Ambassadors are not present they will display collateral for visitors and locals to explore independently.

Analysis (Environmental / Economic / Social Implications)

Roving Tourism Ambassador Programs are fast becoming a popular visitor servicing option for destinations across the state, to ensure that they continue to provide relevant visitor information and services which meet customer needs.

This Program directly responds to changing consumer preferences for flexible visitor information and services delivery models which support independent travel and information being delivered where customers are i.e. at destinations, events and attractions, rather than fixed services such as visitor information centres.

A Tourism Ambassador presence at major and community events gives Council the means to extend the economic impact of events by engaging with residents and visitors, to encourage both further exploration of the City on the day and return visitation.

The 2017-2018 Program will specifically target Council's family-friendly and major events to support the City's visiting friends and relatives market, which currently accounts for 30% of Frankston's visitation.

These outcomes are consistent with Council's top priorities, the Frankston Destination Development Plan and the Economic Development Strategy 2016-2022.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The project is regarded to have no legal implications.

Policy Impacts

There is no impact in relation to Council Policies however; it does support the implementation of several strategies including the Frankston Destination Development Plan and the Economic Development Strategy 2016-2022.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.7 2016-2017 Roving Tourism Ambassador Program Review**Executive Summary****Risk Mitigation**

With an identified trend away from traditional visitor information and services, the Roving Tourism Ambassador Program ensures Council can continue to deliver meaningful visitor services to both residents and visitors.

As the volunteers who applied for the Roving Tourism Ambassador roles in 2016-2017 were either older or not from the local area, there were difficulties in regards to working outdoors as well as ensuring basic local knowledge to assist visitors. To mitigate this risk as well as the difficulties experienced with recruitment and reliability, moving forward paid staff will be used to deliver the Program.

Existing procedures and processes will be evaluated and amended as required to deliver the Program safely, effectively and efficiently.

Conclusion

The Roving Tourism Ambassador Program is a positive initiative which supports a nation-wide trend towards providing flexible visitor services in key activity areas.

Following the success of the Program in 2016-2017, the Program will continue in 2017-2018 at Council community and major events targeted towards families.

ATTACHMENTS

Nil

12.7 2016-2017 Roving Tourism Ambassador Program Review

Officers' Assessment

Background

At the Ordinary Meeting on 18 July 2016, Council voted unanimously to support an amended Pop-Up Visitor Information Centre (VIC) program, specifically the introduction of a Roving Tourism Ambassador Program (Program) at community and major events.

The Program included attendance at the following Council and Council supported events:

Council events:

- Pets' Day Out
- The Waterfront Festival
- Ventana Street Fiesta
- Party in the Park

Council supported events:

- Festival of Rugby
- Sand Sculpting Australia Exhibition 'Lands of Imagination'
- Seaside Street Food Festival, presented by The Food Truck Park
- Feast at Frankston Waterfront
- Wells Street Christmas Twilight Market
- Around the Bay in a Day

\$7,000 was referred in the mid-year budget to deliver this initiative.

This report provides Council with the results of the Roving Tourism Ambassador Program.

Summary of the Trial

The trial operated on 20 occasions at 10 events, connecting with 2,974 people.

An overview of the events attended, the number of people engaged and the level of engagement achieved are listed below:

Event	Date	Number of Customer Contacts	Level of Engagement
Mayor's Family Picnic	Sunday 11 September 2016	146	4/5
Around the Bay in a Day	Sunday 9 October 2016	5	1/5
Pets Day Out	Sunday 9 October 2016	30	2/5
Festival of Rugby	Sunday 9 October 2016	57	3/5
Seaside Street Food Festival	Saturday 15 October 2016	32	2/5
Seaside Street Food Festival	Sunday 16 October 2016	41	2/5
Christmas Twilight Market	Friday 2 December 2016	9	2/5
Sand Sculpting	Saturday 31 December 2016	161	4/5
Sand Sculpting	Sunday 1 January 2017	191	3/5

12.7 2016-2017 Roving Tourism Ambassador Program Review

Officers' Assessment

Event	Date	Number of Customer Contacts	Level of Engagement
Sand Sculpting	Sunday 8 January 2017	110	4/5
Sand Sculpting	Saturday 14 January 2017	67	3/5
Sand Sculpting	Sunday 15 January 2017	170	3/5
Sand Sculpting	Saturday 21 January 2017	181	3/5
Sand Sculpting	Sunday 22 January 2017	338	3/5
Sand Sculpting	Thursday 26 January 2017	332	3/5
Sand Sculpting	Saturday 28 January 2017	423	4/5
Feast at Frankston	Sunday 5 March 2017	100	4/5
Ventana	Sunday 11 March 2017	56	3/5
Party in the Park	Tuesday 4 April 2017	345	4/5
Sand Sculpting	Saturday 15 April 2017	180	4/5

Note: The engagement score has been independently provided by the Ambassadors.

Collateral Distributed

Maps, School Holiday Guides and the Frankston Quarterly Update were distributed by Ambassadors. The Frankston Visitor Guide was distributed at Event Attraction Program events and an event-specific flyer to promote the Visit Frankston Photo Contest and upcoming events was developed.

These publications were relevant at both the community and major events. The Café and Restaurant Guide was particularly popular at Sand Sculpting Australia.

**Issues and Discussion****Overview of Program Outcomes**

- The Program took place across 10 different events ranging from Council produced family-friendly events to commercially operated food and wine events.
- During each shift the Ambassadors tracked perceived engagement, enquiry types, group types and numbers of customer interactions.

12.7 2016-2017 Roving Tourism Ambassador Program Review**Officers' Assessment**

- At Council run events attendees were less receptive to destination information; enquiries were predominantly event-specific such as location of toilets and ATMs and stage and programming schedules etc. Most enquiries came from family groups with children under 10 years, seeking additional activities to do while in the area and future events.
- The highest number of interactions and the greatest level of engagement were achieved at the Mayor's Family Picnic, Party in the Park and Sand Sculpting Australia (during the school holidays).
- Sand Sculpting Australia was the most successful location with many attendees visiting from greater Melbourne and seeking additional things to do to make the most of their time in the region. Engagement was strongest near the exit as visitors were contemplating their next destination.

Volunteer Recruitment and Resourcing

- Volunteers were initially used solely to deliver the Program; none of the existing visitor information centre volunteers opted to participate either as they were unable to offer additional time or because of concerns about working outdoors.
- Few applications were received during the recruitment drive and as such recruitment was undertaken to meet demand rather than on quality. In total, four dedicated volunteer Roving Tourism Ambassadors were recruited for the Program.
- It proved difficult to gain interest via promotion through Impact Volunteering (Seek) with just one successful applicant through this source. Via the Brotherhood of St Laurence's Employer Engagement Consultant and Chisholm TAFE's Travel and Tourism Educator, two tourism students from Chisholm were recruited and another was sourced via word-of-mouth through an existing volunteer.
- All four volunteers resided outside the municipality, therefore inherent local Frankston knowledge was low and additional training was required. There were also issues getting volunteers to record feedback to measure the quality of the information delivered at the events prior to the introduction of paid staff to the Program in January.
- Two volunteers recruited for the Program resigned as they didn't feel it met their expectations. Following this a staff member accompanied each volunteer to provide support and additional on-the-job training. This was also essential to ensure compliance of OH&S considerations – through always having two Ambassadors together.
- Some volunteers cancelled their shifts at short notice and were replaced by staff; four shifts were cancelled in total throughout the Program due to lack of resources.
- Overall, it was noted that staff felt more confident, were more reliable and would be the preferred resource in a roving capacity moving forward.

Occupational Health and Safety

- For safety, two Ambassadors (officers or volunteers) were rostered for each shift at each event. If one Ambassador cancelled and a replacement couldn't be sourced, the shift was cancelled to ensure no individual worked alone.
- Ambassadors identified concerns about their personal safety in relation to crowds, wind and rain at events where a staff member wasn't present for support.

12.7 2016-2017 Roving Tourism Ambassador Program Review**Officers' Assessment**

- At smaller events some Ambassadors were reluctant to approach visitors as this was likened to a cold-call. As a result of this change to the volunteer role (from passive to active interaction), personal satisfaction in the volunteer role declined.
- At family events with larger crowds where visitors were more inclined to approach Ambassadors for information, the Ambassadors felt that their time spent was worthwhile.
- Four-hour shifts at Sand Sculpting Australia took a physical toll on Ambassadors as a result of heat, glare and long periods of standing. It is recommended that future shifts would be for no more than three hours at any event.
- In a roving capacity (no fixed infrastructure) balancing equipment and collateral is tricky; to alleviate this, a marquee/outdoor umbrella will be purchased. To use the '7 logo, Temporary Visitor Booth Accreditation from ATAP will be required for each event.

City Centre Visitor Services

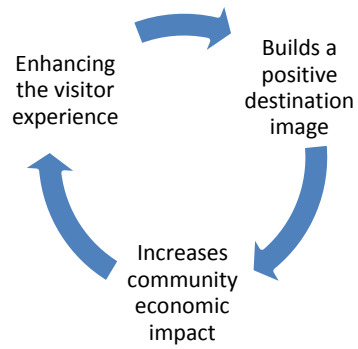
- A further extension to the Program to include the streets surrounding Bayside Shopping Centre, similar to Federation Square was investigated. Following low engagement at the initial 2016 Pop-Up VIC trial at the Train Station and an unsuccessful Ambassador presence at the Wells Street Christmas Twilight Market, this was not pursued.
- To support ongoing visitor services within the city centre it is recommended that an integrated program of digital and static displays as well as a business engagement program is developed and implemented as part of a larger visitor services strategy to enhance the experience and aid dispersal for both residents and visitors.

Changing Trends in Visitor Servicing

- A 2013 review of visitor information centres, commissioned by Tourism Victoria (Visit Victoria) and the Victorian Tourism Industry Council, highlighted a decline in walk-in visitors to VICs, attributable to the growth of smart phone internet usage as well as changes in visitation flow patterns, resulting in time-poor visitors not using physical VICs.
- Roving tourism ambassador programs are supported by regional, state and national research as a way to ensure Council's continue to provide effective visitor information and services to meet the needs of residents, visitors and industry.
- In research undertaken by the Tourism Ambassador Institute (TAI), the benefits of ambassador programs range from enhancing the visitor experience, leading to more frequent visits and positive word of mouth about the destination, to strengthened brand awareness. It is also noted that visitors directed to venues, attractions and activities which meet their needs and interested are likely to spend more during their visit.
- The positive experience created and the word of mouth generated from a flexible visitor servicing program such as a Roving Tourism Ambassador Program, is likely to have a flow-on impact to the overall destination brand and image (see Image 1 below).

12.7 2016-2017 Roving Tourism Ambassador Program Review
Officers' Assessment

Image 1 – Tourism Ambassador Institute



Options Available including Financial Implications

There is \$7,000 allocated to continue the Program in 2017-2018.

Executive Summary**12.8 Evaluation of Commercial Use of Public Open Space 2016-2017 season**

Enquiries: (Byron Douglas: Community Development)

Council Plan

Community Outcome:	4. A Well Managed City
Strategy:	4.1 Services
Priority Action	4.1.1 Identify service assets and service levels required to meet future community needs

Purpose

To brief Council on the 2016/17 Commercial use of public open space licensing program and make recommendations for the future support and management of these types of temporary business operations on public land.

Recommendation (Director Community Development)

That Council:

1. Supports the commercial use of public open space EOI and licensing process to be run for a further trial period over summer 2017-2018 with the season to commence on the 1 October 2017.
2. That supported proposals be limited to regular recreation activities / equipment hire.
3. Approves the revised fee schedule and advertises the EOI immediately in order to achieve commencement 1 October 2017.
4. Notes that Frankston City Council is developing a Pop-Up Business Protocol that will support and manage temporary business operations on public land.

Key Points / Issues

At OM292 (29 August 2016) Council resolved to:

1. *Support an expression of interest process for commercial recreational activities during summer 2016/17.*
2. *Adopt the fees applicable to the issuing of the various leases or licences with the fees to be included in Council's overall schedule of fees and charges.*
3. *Authorise the CEO to approve lease or licence agreements and variations to the fees and charges where, in the opinion of the Chief Executive Officer there is a strong community benefit for suitable activities for 2016/17 summer period.*
4. *Receive a report providing an evaluation of the summer season and a recommended policy position in May 2017.*
5. *Council are provided with a report on a six monthly basis detailing all applications for use of public open space in Frankston for commercial or recreational activities.*

The Commercial Use of Public Open Space licensing process was actioned as follows:

- An Expression of Interest (EOI) process for commercial use of public open space was conducted in September 2016 for a trial operation over the 2016-2017 summer period.
- Eight submissions were received and it was determined that all eight activities would make a positive contribution to Frankston City as per the EOI criteria and all could be accommodated over the summer period in Frankston City.

12.8 Evaluation of Commercial Use of Public Open Space 2016-2017 season**Executive Summary**

- Of the eight activities received through the EOI process, only four went ahead and only three provided an ongoing product / service. It should be noted that all applicants were granted a fee reduction on their permit; this recognised that many of the applicants were start-up businesses. However the program can be deemed successful for the following reasons:
 - The Frankston community and visitors to Frankston had three new local recreation activities operating over the summer period to participate in.
 - Feedback received from the community demonstrated that the new activities were not seen as limiting the ability of visitors and residents to enjoy existing public open space but to enhance the opportunities available within it.
 - Council had a clear process to direct ad-hoc enquiries regarding access to Frankston public open space for commercial recreation activities.
- Ministerial delegate sign off of individual *Tour Operator Licences* through the Department of Environment, Land Water and Planning (DELWP) are a statutory requirement for activities on Crown Land. It would be beneficial to discuss these requirements with DELWP in the future to determine if this process can be streamlined or if Council can be delegated the power to grant these licenses.
- If Council support is given to continue the licensing of commercial operators in public open space, the program could be reduced to focus on regular recreation activity providers that require little direct management after the license is issued. It is recommended that this be continued for the summer of 2017-2018 as an extension to the initial trial period.
- As awareness of the success of commercial operators in Frankston grows, it is likely that the EOI process will continue to attract a greater range and quality of providers to select from in the future.
- To assist Council better support and manage pop-up business operators like the ones attracted through this trial, a set of protocols need to be developed. Council considered the development of these protocols at OM 304 (24 July 2017) as part of its consideration of the Response to NOM 1285 – Pop Up Vans/Stalls.
- It is recommended that the summer 2017-2018 trial period further inform the development of the protocols.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

12.8 Evaluation of Commercial Use of Public Open Space 2016-2017 season**Executive Summary**

The total funds raised through the commercial use of public open space licensing process were \$4,245. At the discretion of the CEO, and after consultation with the applicants, the initial nominated fees were lowered to ensure operator viability. Some feedback was received by providers who did not apply due to the fees nominated. The nominated fees need to be reviewed for any future licensing process to ensure they can be better matched to the variability in possible activities. The funds raised through licenses in 2016/17 will not have covered the internal administration costs to deliver this process. Future rounds of commercial recreation activity licensing however, will improve in efficiency, and the greater the success of the operators, the greater the potential income.

The activities positively activated our open spaces, providing important life style and flow on economic benefits to the Frankston community. This is an important consideration in evaluating the financial success of this program.

Other than officer time, there is no cost at this stage for the development of a Pop-Up Business Protocol.

Consultation**1. External Stakeholders**

All eight operators who applied through the commercial use of public open space licensing process have been consulted throughout the process and were asked for feedback at the end of the trial process.

2. Other Stakeholders

The EOI applications were assessed through an internal panel including the following Council representatives:

- Manager Public Space and Leisure
- Manager Planning and Environment
- Coordinator Recreation
- Coordinator Programming Arts & Culture
- Coordinator Economic Development
- Coordinator of Operations Open Space
- Coordinator of Operations Parks
- Coordinator Risk Management
- Coordinator Compliance & Safety
- Coordinator Arts and & Culture Operations

Community Relations (Economic Development) have provided feedback in relation to the need to develop a Protocol for pop-up businesses to guide how Council provides support and management in the future.

Analysis (Environmental / Economic / Social Implications)

The commercial use of public open space applications were assessed against detailed criteria to ensure site suitability, community benefit, public safety, control of environmental impact and their ability to contribute positively to the broader economic vitality of Frankston City.

12.8 Evaluation of Commercial Use of Public Open Space 2016-2017 season**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Commercial tourism and commercial recreation activity on Crown Land must be licensed according to the Crown Land Acts Amendment (Lease and License Terms) Act 2009 that amended the National Parks Act 1975, Forests Act 1958, Crown Land (Reserves) Act 1978 and Wildlife Act 1975.

Policy Impacts

There are no policy impacts.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

An annual expression of interest process to license commercial operators to use public open space ensures the best possible operator is licensed for a particular activity, that allocation of spaces for activities is efficient and balanced with other community requirements and eliminates the risk of perceptions of inequity.

Conclusion

The first round of licensing commercial recreation activity within our public open space, provided the community with three new and viable recreation activities in the summer of 2016-2017. This has been well received by the community as well as the commercial operators given this opportunity.

It is recommended that the process be run again for summer 2017-2018 as an extension to the trial period with the season to commence on the 1 October 2017. In order to achieve this timeframe, the process should be immediately advertised with a revised fee schedule.

However, it is noted that Pop-Up Business Protocols will be developed utilising this extended trial period to inform their development.

ATTACHMENTS

Attachment A: Revised Fee Matrix 2017- Commercial Use of Public Open Space

12.8 Evaluation of Commercial Use of Public Open Space 2016-2017 season
Officers' Assessment**Background**

Council receives many proposals for a range of commercial hire, use and development opportunities for the foreshore reserve and occasionally for other reserves. Due to the already intense activation of the Frankston Waterfront and the fragility of the coastal environment, these proposals were routinely refused in the past with the exception of a few ad-hoc approvals. Led by the Frankston City Coastal Management Plan, Council supported an expression of interest process for commercial recreational activities to operate on a trial basis during summer 2016-2017.

The expression of interest process assessed proposals against a framework to ensure commercial activities: could deliver wide ranging benefits to the community; did not detract from the recreational values of the open spaces; and that impact on the environment and local amenity is managed appropriately.

Issues and Discussion

The Commercial Use of Public Open Space licensing process was actioned as follows:

- An Expression of Interest (EOI) process for commercial use of public open space was conducted in September 2016 and eight submissions were received.
- All submissions were assessed by Council Officers and it was determined that all eight activities would make a positive contribution to Frankston City as per the EOI criteria and all could be accommodated over the summer period in Frankston City.
- Council officers worked with each group to finalise requirements and obligations including insurances, risk, emergency management, site and traffic planning and DEWLP tour operator licensing requirements.
- Two of the eight activities did not start the season or progress through to obtaining a Tour Operators Licence. This included "Handcrafted kites" and Skydive the Beach. Hand crafted kites was setting up for the first time and found the risk of the venture too great. Skydive the Beach, were not given approval to land on the beach and did not continue to look for another site as the company had acquired a new business and could not extend itself further. Skydive the beach are ready to reapply for 2017-2018.
- A further two activities completed all documentation and received the final tour operators licence for their activity but did not proceed. This included a social beach volleyball competition and outdoor cinema. Both operations were impacted by the timing of the process that only allowed a short lead up to the Christmas and the summer period but required considerable preparation. Both operations are keen to resubmit for the 2017-2018 summer season.
- The remaining four activities included a market for local artists and growers in Beauty Park, yoga on the beach, kite surfing and stand up paddle board hire and instruction and flyboard experiences.
- The short lead time was acknowledged by Councillors and officers prior to putting out for expressions of interest, but due to both community and councillor interest in providing opportunities for summer in 2016-2017, the trial process went ahead.

12.8 Evaluation of Commercial Use of Public Open Space 2016-2017 season**Officers' Assessment**

- Considerable time in the licensing administration process is also needed to seek Ministerial sign off of individual *Tour Operator Licences* through the Department of Environment, Land Water and Planning (DELWP). This is a statutory requirement for activities on Crown Land. It would be beneficial to discuss these requirements with DELWP in the future to determine if this process can be streamlined or if Council can be delegated the power to grant these licenses.
- Of the eight activities received through the EOI process, only four went ahead and only three had ongoing viability. However the program can be deemed successful for the following reasons:
 - The Frankston community and visitors to Frankston had three new viable recreation activities available locally to participate in.
 - Feedback received from the community demonstrated that the new activities were not seen as limiting the ability of visitors and residents to enjoy existing public open space but to enhance the opportunities available within it.
 - Council had a clear process to direct ad-hoc enquiries regarding access to Frankston public open space for commercial recreation activities.
- If support is given to continue the licensing of commercial operators in public open space, the program could be reduced to focus on regular recreation activity providers that require little direct management after the license is issued. Activities such as the market and outdoor cinema need to be managed like other events, are therefore more time intensive and may be suited to other existing administration processes within Council.
- As awareness of the success of commercial operators in Frankston grows, it is likely that the EOI process will continue to attract a greater range and quality of providers to select from in the future. It is recommended that this be continued for the summer of 2017-2018 as an extension to the initial trial period.
- To assist Council better support and manage pop-up business operators like the ones attracted through this trial, a set of protocols need to be developed. Council considered the development of these protocols at OM 304 (24 July 2017) as part of its consideration of the Response to NOM 1285 – Pop Up Vans/Stalls.
- It is recommended that the summer 2017-2018 trial period further inform the development of the protocols.

Options Available including Financial Implications

Option 1: That the process be placed on hold until such stage as the Pop-Up Business Protocols are developed and interested operators be notified. *(Not recommended)*

Option 2: That the EOI process for commercial operators in public open space be run again for summer 2017-2018 with the season to commence on the 1 October 2017 with an adjusted fee structure. Proposals to be limited to regular recreation activities / equipment hire whilst regular events are referred to other existing Council processes. Internal allocation of administration staffing to this process would be required and the additional workload to administration of existing event management processes managed. *(Recommended)*

Option 3: That the EOI process for commercial operators in public open space be run again as a trial process for summer 2017-2018 with the season to commence on the 1 October 2017 and expanded to include food vendors. This will require additional administrative and cross organisational support. *(Not recommended)*

12.8 Evaluation of Commercial Use of Public Open Space 2016-2017 season**Officers' Assessment**

Option 4: That the EOI process for commercial operators in public open space be completely abandoned and interested operators be notified. (*Not recommended*)

There are no financial implications associated with the report.

Commercial use of Public Open Space

REVISED FEE MATRIX 2017

Fee Matrix	High Impact	Medium Impact	Low Impact
High Demand	(5)	(4)	(3)
Medium Demand	(4)	(3)	(2)
Low Demand	(3)	(2)	(1)

	Annual	Summer	Winter
(5)	\$3,200	\$2250	\$1,125
(4)	\$1,900	\$1,125	\$800
(3)	\$1,300	\$800	\$550
(2)	\$800	\$550	\$295
(1)	\$500	\$295	\$295

Please Note: Recreational activity licences will also be required to pay an additional tour operator licence fee of \$2.40 per head per day where the activity takes place on Crown land.

Below is a list of examples that illustrate the demand and impact

Demand	Location
High demand	Frankston Foreshore
Medium demand	Ballam Park Baxter Park Beauty Park Frankston Park Keast Park George Pentland Botanic Gardens
Low demand	Other public open spaces not listed

Impact	Activity attributes
High impact	Large spatial requirement or large groups of people at once High use of existing infrastructure or large quantities/size of temp. infrastructure Or motorised activity e.g. Outdoor cinema / microlight aircraft
Medium impact	Medium use of existing infrastructure Use of temporary infrastructure Or high regularity or length of activity occurrence e.g. Equipment hire and / or instruction
Low impact	No temporary infrastructure Low use of existing infrastructure No exclusive use zone e.g. Group fitness training

NOTE: Frankston City Council CEO may elect to reduce fees where substantial community benefit can be demonstrated. Fees may be revised annually.

Executive Summary**12.9 Draft Municipal Health and Wellbeing Plan 2017-2021**

Enquiries: (Liz Daley: Community Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.4 Improve the health and wellbeing of residents
Priority Action	2.4.1 Adopt a four year Health and Wellbeing Plan that also encompasses awareness of a diverse society

Purpose

To seek Council's endorsement of the Frankston City Council Draft Health and Wellbeing Plan 2017–2021 and approval for its release as a Draft Plan for community consultation from 21 August 2017 to 15 September 2017.

Recommendation (Director Community Development)

That Council:

1. Notes this report and Council's responsibilities under the: *Public Health and Wellbeing Act 2008*; *Disability Act 2006*; and the *Victorian Climate Change Act 2011*;
2. Notes the statutory requirement to develop a Municipal Health and Wellbeing Plan within 12 months of a local government election (ie. October 2017);
3. Approves the Draft Health and Wellbeing Plan 2017–2021 (Draft Plan) for community consultation on Council's website from 21 August 2017 until 15 September 2017; and
4. Notes the Draft Plan will be amended as appropriate following community consultation and presented to October 2017 Ordinary Meeting for final approval.

Key Points / Issues

- Frankston City Council's Draft Health and Wellbeing Plan 2017–2021 (the Draft Plan) meets the statutory requirement under the *Public Health and Wellbeing Act 2008* for local councils to prepare a Municipal Public Health and Wellbeing Plan within 12 months following each local government election to outline health and wellbeing priorities for the area. The Draft Plan is also Council's Disability Action Plan 2017–2021, meeting the statutory requirement under the *Disability Act 2006* for all public sector bodies to prepare a Disability Action Plan.
- The Draft Plan aligns with the Council Plan 2017–2021, Community Plan 2017–2021 and Municipal Strategic Statement to ensure that health and wellbeing outcomes are integrated with Council's long-term ambitions for Frankston City and reflect the community's needs.
- The development of the Draft Plan has been guided by a robust evidence-base of quantitative and qualitative data using the key indicators of health and liveability contained in Council's in-house Community Building Outcomes Framework, Think Big Frankston and other community consultation, the Frankston Health and Wellbeing Reference Group and several relevant Victorian Government plans, including the Victorian Public Health and Wellbeing Plan 2015–2019 (further details can be found in the 'Officers Assessment' of this report).
- The Draft Plan will be implemented through an annual action plan (Attachment B) that is reviewed and updated on an annual basis in order to provide the opportunity for flexible and responsive implementation.

12.9 Draft Municipal Health and Wellbeing Plan 2017-2021**Executive Summary**

- The final approved Health and Wellbeing Plan is due to be submitted to Department of Health and Human Services by 31 October 2017. Pending endorsement by Council, the Draft Plan will be made available for community consultation for a period of four weeks from 21 August 2017 to 15 September 2017. Following this consultation, the final Plan will be prepared for Council's consideration and endorsement at its OM 16 October 2017.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

The commitments contained within the Draft Action Plan 2017–2018 will be met within the existing 2017–2018 budget allocation. It should be noted that while a Municipal Public Health and Wellbeing Plan (MPHWBP) is a four-year plan, legislation requires its annual review and so annual priorities within the Draft Plan will be subject to the annual budget processes and Council approval. It should be noted that Council already invests significant funds into supporting the health and wellbeing through the delivery of services and infrastructure.

Consultation**1. External Stakeholders**

The Draft Plan has been developed in consultation with the Frankston Health and Wellbeing Reference Group, which was actively involved in reviewing the evidence-base, testing the priorities and providing guidance and direction on the key health issues within the municipality. The external agencies engaged in this Group include: Victorian Department of Health and Human Services; Peninsula Health Community Health; Frankston Peninsula Primary Care Partnership; and Women's Health in the South East. The South East Melbourne Primary Health Network was also invited to participate in this Reference Group but did not attend any meetings.

In addition, the following partnerships and networks were consulted: Frankston Disability Access and Inclusion Committee; Frankston Youth Council; Frankston Positive Ageing Group; Frankston Child and Family Partnership; Frankston Mornington Peninsula Family Violence Partnership; LGBTQI – Out on the Peninsula; and the Peninsula Health Disability Customer Advisory Group.

The community's needs identified through the Think Big and other community consultations held from October 2016 to March 2017 were also used to inform the evidence-base and identify the priorities. Over 430 people were involved in Think Big Frankston, and an additional 120 people were involved in the other community consultations held on the health and wellbeing local area priorities at each of the following community centres and neighbourhood houses: Ebdale Community and Learning Centre; Frankston North Community Centre; Frankston South Community and Recreation Centre; Frankston South Youth Hang Out; Karingal PLACE Neighbourhood Centre; Langwarrin Community Centre; Lyrebird Neighbourhood House; and Orwil Street Community House.

12.9 Draft Municipal Health and Wellbeing Plan 2017-2021**Executive Summary****2. Other Stakeholders**

Planning & Environment; Family Health Support Services; Arts & Culture; Community Safety; Infrastructure were represented on the Reference Group, with further consultations conducted with Financial and Corporate Planning; Community Relations; Human Resources; Sustainable Assets Departments.

Analysis (Environmental / Economic / Social Implications)

The Draft Plan has been developed within the context of the key determinants of health and has included place-based assessments of the evidence on the risk factors present within the social, economic and cultural environments of the municipality that are impacting health and wellbeing; for example, educational attainment, employment status, household income, housing and geography, access to health services, access to leisure and culture, social support networks, and so on. The health and wellbeing priorities within the Draft Plan have been identified as a result of these assessments, and will work towards including the overall health and wellbeing of the community, including the achievement of a sustainable environment and economy.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

The Draft Plan meets the Council's legal obligations to comply with the following legislation: Section 26 of the *Victorian Public Health and Wellbeing Act 2008*; Section 38 of the *Disability Act 2006* and the *Victorian Climate Change Act 2011*.

Policy Impacts

The Draft Plan aligns with the Council Plan 2017–2021, Community Plan 2017–2021 and Municipal Strategic Statement to ensure that health and wellbeing outcomes are integrated with Council's long-term ambitions for the municipality and reflect the community's needs.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Draft Plan was developed from broad consultation and review of the evidence about the health and wellbeing risk factors evident within the municipality. The Draft Action Plan has been developed to help prevent and mitigate these risks. Any risks have been considered in terms of the capacity of the organisation to meet the priorities and actions outlined within the Draft Plan.

12.9 Draft Municipal Health and Wellbeing Plan 2017-2021**Executive Summary****Conclusion**

As well as meeting the Council's legislative obligations, the Draft Plan will act as a strategic plan for how Council will work over the next four years to create well-planned and liveable environments within Frankston City so people can enjoy good health and wellbeing at every stage of life. It will also provide the community and Council's professional partners with a sound evidence-base on the most pressing place-based health and wellbeing issues within the municipality to guide planning and service delivery, and create opportunities to adopt shared goals and work collectively towards improved health and wellbeing within Frankston City.

ATTACHMENTS

- Attachment A: Draft Health and Wellbeing Plan 2017-2021
- Attachment B: Draft Action Plan 2017-2018
- Attachment C: Draft Evaluation Framework
- Attachment D: Draft Community Profile

12.9 Draft Municipal Health and Wellbeing Plan 2017-2021**Officers' Assessment****Background**

- The Draft Health and Wellbeing Plan 2017–2021 (the Draft Plan) is Frankston City Council's strategic plan for how Council will work over the next four years to create well-planned and liveable environments within the municipality so people are able to enjoy good health and wellbeing at every stage of life.
- It is a legislative requirement under section 26 of the *Victorian Public Health and Wellbeing Act 2008* (the Act) for councils to develop a Municipal Public Health and Wellbeing Plan (MPHWBP) within 12 months of each local government election of the council. The Act requires for a MPHWBP to:
 - Include an examination of data about health status and health determinants in the municipal district;
 - Identify goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing;
 - Provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan;
 - Specify how the council will work in partnership with the department and other agencies undertaking health initiatives, projects and programs to accomplish the goals and strategies identified in the public health and wellbeing plan;
 - Be consistent with the Council Plan prepared under section 125 of the *Local Government Act 1989*;
 - Be consistent with the Municipal Strategic Statement prepared under section 12A of the *Planning and Environment Act 1987*;
 - Have regard to the *Climate Change Act 2010*; and
 - Be reviewed annually.
- The Draft Plan is also Council's Draft Disability Action Plan 2017–2021, which Victorian public sector bodies are required to prepare under section 38 of the *Disability Act 2006*.
- The development of the Draft Plan has been guided by the following:
 - A robust evidence-base of quantitative data using the key indicators of health and liveability contained in Council's in-house Community Building Outcomes Framework, which is a planning framework that enables Council to facilitate a place-based approach to the development of key prevention and early intervention strategies and initiatives.
 - Qualitative data obtained through Think Big Frankston and other community consultation, which included consultation with residents, businesses and local groups.
 - The professional expertise of Council's partners through the Frankston Health and Wellbeing Reference Group, who are actively involved in reviewing the evidence-base and testing the priorities.
 - Relevant Victorian Government plans, including: the Victorian Public Health and Wellbeing Plan 2015–2019; Victorian State Disability Plan 2017–2020; Koolin Balit; and the Victorian Aboriginal and Local Government Action Plan.
- The Draft Plan has been developed to align with the Council Plan 2017–2021, Community Plan 2017–2021 and Municipal Strategic Statement to ensure that health and wellbeing outcomes are integrated with Council's long-term ambitions for Frankston City and reflect the community's needs.

12.9 Draft Municipal Health and Wellbeing Plan 2017-2021**Officers' Assessment****Issues and Discussion**

- The Draft Plan has been developed in the context of local government's role in improving health and wellbeing at a local place-based level through its influence on the underlying social determinants of health and liveability of the municipality. Most importantly, this includes: the planning and design of liveable neighbourhoods that foster inclusive and sustainable communities and promote physical and psychological wellbeing; and the ability to integrate prevention and early intervention strategies and initiatives into universal service delivery systems and management of community infrastructure and open spaces to meet local community needs. A key challenge for local government in this role is to address the inherent health inequalities experienced by particular population groups to ensure equitable access so that opportunities for healthy and active lifestyles are afforded to all.
- The Draft Plan will contribute to the achievement of Frankston City's long-term community outcomes outlined in the Council Plan 2017–2021 by working within the following community building outcomes that enable a city to be liveable and communities to be healthy: Healthy Community; Stronger Families; Safe Community; Community Strength: Sustainable Environment; Sustainable Economy; and Learning Community. Robust place-based assessments have been undertaken centred on these community building outcomes, which has led to the identification of the following health and wellbeing priorities: active and healthy lives; respectful relationships and gender equity; diverse and affordable housing and safe behaviours; vibrant, inclusive and engaged communities; sustainable use of resources; skilled local workforce; and literacy across all life stages (for a diagram, see page 7 of the Draft Plan at Attachment A of this report).
- The Draft Plan will be implemented through an annual action plan that is reviewed and updated on an annual basis in order to provide the opportunity for flexible and responsive implementation. The Draft Action Plan 2017–2018 (Attachment B) has been developed in consultation with internal and external partners and aims to be strategic in how it intersects with other Council plans and strategies to address the key health and wellbeing needs of the community.

Options Available including Financial Implications

There are no financial implications associated with this report.

Frankston City Council

Draft Health and Wellbeing Plan 2017 – 2021

**Building strong communities for good health and wellbeing at
every stage of life**

The lifestyle capital of Victoria

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Welcome to Frankston City

We would like to acknowledge that we are situated on the traditional lands of the Boon Wurrung and Bunurong, this special place now known by its European name, Frankston. We offer our respect to their elders and through them, all Aboriginal and Torres Strait Islander people.

Mayor's Foreword

Executive Summary

Part 1:

The Health and Wellbeing Plan for

Frankston City

Introduction

The Draft Health and Wellbeing Plan 2017–2021 (the Plan) is Frankston City Council’s strategic plan for how we will work over the next four years to create well planned and liveable environments within our communities so people are able to enjoy good health and wellbeing at every stage of life.

In doing so, Council will be placing primary prevention at the heart of what we do, taking a systemic approach to the design, planning and delivery of our universal services, infrastructure, recreation facilities, town centres and open spaces to enhance lifestyle opportunities that support good health and wellbeing for all.

The Draft Plan aligns with the Council Plan 2017–2021, Community Plan 2017–2021 and Municipal Strategic Statement to ensure that health and wellbeing outcomes are integrated with our long-term ambitions for Frankston City and reflect the community’s needs.

The Draft Plan is also Frankston City Council’s Draft Disability Action Plan 2017–2021 and has an equity focus to identify, reduce and remove barriers and promote inclusion experienced by people with a disability to promote access, inclusion and participation. In developing this Draft Plan, guidance was sought from Council’s Disability Advisory Committee.

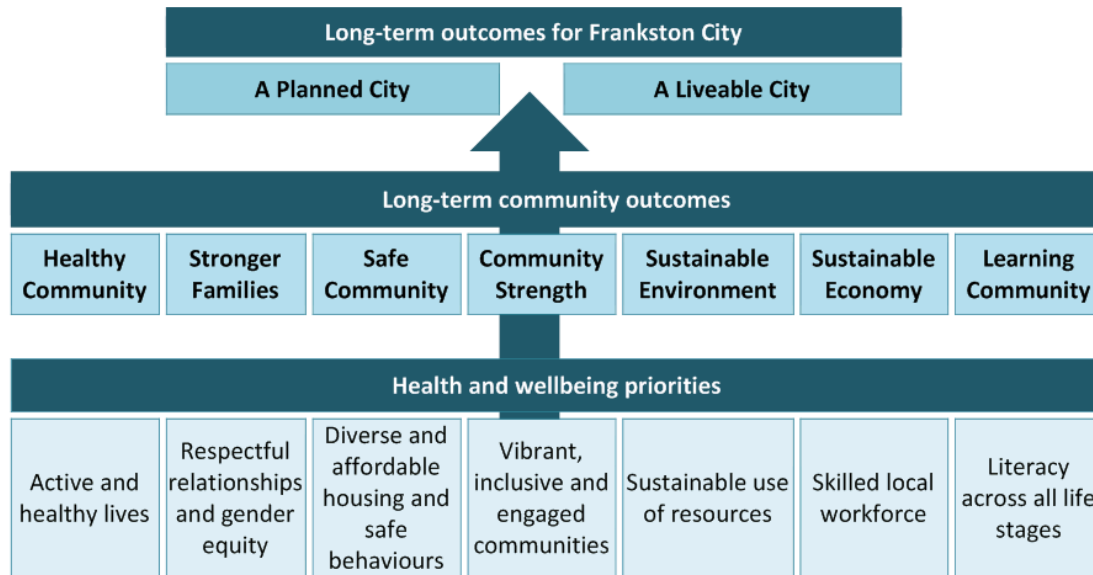
The Draft Plan has been developed in consultation with the community and in collaboration with our partners, and will enable Council and our partners to:

- Understand the evidence on the most pressing place-based health and wellbeing issues and health inequalities within Frankston City that require the strongest focus to guide planning and service delivery.
- Adopt shared goals and work collectively towards improved health and wellbeing within Frankston City.

The Draft Plan will be implemented through an action plan that is reviewed and updated annually. This process aims to ensure that the Draft Plan remains dynamic, relevant and responsive to the changing policy environment and community’s place-based needs.

Outcomes and priorities

The Draft Plan will work towards the achievement of Frankston City’s long-term and strategic community outcomes within our seven local communities to ensure that Frankston City is recognised as the *Lifestyle Capital of Victoria*:



The development of the Plan

The Draft Plan has been developed using the following:

- Council’s in-house **Community Building Outcomes Framework**, which is based on key indicators of health and liveability and draws from a number of key theoretical approaches to enable Council to develop a deep understanding of our community, where and how to best use resources, improve service delivery, form partnerships and build social capital to affect long-term positive change. When applied, the Framework facilitates a place-based planning approach to the development of key prevention and early intervention strategies and initiatives that are integrated into Council’s universal service delivery system and management of community infrastructure.
- **Think Big Frankston** and other community consultation, which was conducted from October 2016 to March 2017 to gain information from residents, businesses and local groups to inform the Council, Community and Health and Wellbeing plans. This included Frankston’s Disability Inclusion and Access Committee and Peninsula Health Disability Customer Advisory Group.
- The professional expertise of Council’s partners through the **Frankston Health and Wellbeing Reference Group**, who were actively involved in reviewing the evidence-base and testing the priority outcomes.
- A place-based analysis of demographic data.
- A broad body of evidence and research on the key determinants of health and health inequalities.

Determinants of health

According to the World Health Organisation, the social conditions in which people are born, live and work is the single most important determinant of good health or ill health.¹ Over the course of a person’s life these key determinants of health have a cumulative effect on health and wellbeing as they interact and accumulate.²

This Draft Plan has been prepared within the context of following key determinants of health, taking into account how they interact with each other to impact long-term health and wellbeing:

Social, economic and cultural environments:	Natural and built environments:	Biomedical and behavioural risk factors:
Education	Transport and business infrastructure	Family history (blood pressure, blood lipids, blood glucose, etc)
Employment	Community infrastructure	Smoking
Household income	Roads and paths	Alcohol consumption
Housing and geography	Safe design	Illicit drugs
Food security	Open space and biodiversity	Poor diet
Access to health services	Housing density	Sedentary lifestyle
Social support networks		
Social norms and attitudes		
Exposure to crime		
Access to leisure and culture		

Well-planned and liveable communities

There is an increasing focus on the relationship between urban planning and health with the aim of preventing the onset of chronic disease. The planning and design of a community can enhance the quality of life for the people that live, work and visit the municipality. The benchmarking of this concept is often described as ‘liveability’.

A liveable place is “...one that is safe, attractive, socially cohesive and inclusive, and environmentally sustainable; with affordable and diverse housing linked to employment, education, public open space, local shops, health and community services, and leisure and cultural opportunities; via convenient public transport, walking and cycling infrastructure”.³

Local government has the capacity and opportunity to positively influence the social determinants of health and liveability of communities across the whole life course. As such it is Council’s ambition for Frankston City to be a liveable city with welcoming neighbourhoods, green streets and thoroughfares, parks and natural reserves, an active foreshore and vibrant town centres delivering a living environment that is second to none. With an active and healthy community that is connected through participation in activities at our local and regional sporting facilities, events and festivals.

In developing this Draft Plan, we have used the available evidence to assess the relationship between the key determinants of health and the liveability of the municipality with the aim of taking a more coordinated

approach to developing strategies and initiatives that prevent poor health and wellbeing and encourage people to live healthy and active lifestyles. Place-based assessments have been undertaken centred on the following community building outcomes, which are considered to be effective in measuring the health and liveability status of a local community:

Healthy Community	Stronger Families	Safe Community	Community Strength	Sustainable Environment	Sustainable Economy	Learning Community
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To be effective in our approach and better understand the unique needs of our communities we've undertaken place-based assessments on each of the following seven local communities:

- Carrum Downs, Sandhurst and Skye Local Community
- Frankston Central and Frankston Heights Local Community
- Frankston North Local Community
- Frankston South Local Community
- Karingal Local Community
- Langwarrin Local Community
- Seaford Local Community

Health and wellbeing in Frankston City

The majority of people in Frankston City are living in relative good health. However research has shown that there are some key issues in the municipality that are having a significant impact on health and wellbeing. These issues are being felt more acutely in certain local communities. At the time of developing this Plan, the issues that we are most concerned about are as follows:

Nutrition and physical activity

The statistics show that in Frankston City:

- 7.7% of people meet the national guidelines for vegetable consumption.⁴
- 39.1% of adults engage in sufficient levels of physical activity.⁵
- 34.1% of people are considered to be overweight and 19.9% people obese.⁶
- 15.4% of people drink sugar sweetened soft drinks every day.⁷
- There is a ratio of one food outlet with healthy options (supermarkets and grocers) to every six unhealthy options (take-away and fast food outlets).⁸
- 17.2% of people self-report as smokers.⁹
- Above State-average rates of young people with sexually transmissible diseases.¹⁰
- 74.7% of people travel to work by car while 1.6% cycled or walked.¹¹

The community says:

Through the *Think Big* and other community consultations the community said they wanted to see:

- Footpaths, tracks, parks and open spaces that promote active outdoor recreation such as walking, cycling, skateboarding and rollerblading.
- Accessible sports clubs.
- Skill development to support healthy eating, food preparation and food budgeting skills for young people, people on a tight budget, people learning to manage a chronic disease and widowed seniors.

Violence and gender inequality

The statistics show that in Frankston City:

- Has the highest rate of family violence in Metropolitan Melbourne.¹²
- The rate of family violence incidents with a female victim was more than 3.5 times higher than that for male victims.¹³
- 47.4% of women earn below the weekly minimum wage (below \$599) compared to 29% of men.¹⁴
- 5.8% of women earn a high income (over \$1,250 a week) compared to 16.7% of men.¹⁵
- Above average rates of children (0-17 years) on child protection orders and in out-of-home care.¹⁶
- 26.3% of women carry out more than 15 hours of unpaid domestic work per week compared to 7.9% of men.¹⁷
- 82.5% of lone parents are female compared to 17.5% of men.¹⁸
- 19.8% of women report high levels of psychological distress compared to 10.7% of men.¹⁹

The community says:

Through the *Think Big* and other community consultations the community said they wanted to see:

- Financial skills and empowerment for young people transitioning to adulthood or parenthood, vulnerable or socioeconomically disadvantaged women.
- Access to education and information about respectful relationships and gender identity – for young men and women in the community and in the classroom.

Housing affordability and harmful behaviours

The statistics show that in Frankston City:

- 29.8% of households are living in rental stress.²⁰
- 11.6% of households are living in mortgage stress.²¹
- In Dec 2016, 10.7% of rental properties were considered to be affordable for people on low incomes.²²
- When last counted in 2011, 35.5% of people had moved in the last five years.²³
- 87.2% of people feel safe walking in their street during the day and 46.1% of people feel safe at night.²⁴
- 44.6% of people who consume alcohol are at risk of lifetime harm.²⁵
- Drug and alcohol related hospitalisation rates significantly above State averages.²⁶
- \$585.48 is being spent per adult each year on pokies.²⁷

The community says:

Through the *Think Big* and other community consultations the community said they wanted to see:

- More affordable small housing options so people have housing choice.
- Increased access to housing support services for people experiencing housing stress.
- Increased access to crisis accommodation for people needing urgent accommodation.
- Increased feeling of safety, especially at night in local communities.
- Increased security in the city centre and at car parks.

Social exclusion and mental health

The statistics show that in Frankston City:

- 7.7% of people report being satisfied with life as a whole.²⁸
- 15.5% of people experience high levels of psychological distress.²⁹
- 71.3% of people think their neighbours are willing to help each other out.³⁰
- 54.4% of people think their neighbourhood is 'close-knit'.³¹
- 47.2% of people think multiculturalism makes life in their area better.³²
- 13.8% of people do volunteer work.³³
- 75% of people are connected to the internet.³⁴

The community says:

Through the *Think Big* and other community consultations the community said they wanted to see:

- Reduced barriers to participation in community events and festivals by people with a disability.
- Improved access to transport in and around Frankston.
- Support for vulnerable or socially isolated people to access services and navigate service systems.
- Programs for children aged 10 to 13 years.
- Programs and supports to help people experiencing high psychological distress to stay mentally healthy.
- Increased cultural safety and support for diverse communities.

Poor quality housing and energy inefficiency

The statistics show that in Frankston City:

- 26.6% of people are renting their homes.
- Households are consuming an average of 14.95kWh of electricity per day.³⁵
- Households are consuming an average of 429 litres of water per day.³⁶
- 15% of households have solar installations.³⁷
- Households have an average of 8.53kg of waste going to landfill each week.³⁸
- 52% of household waste is being recycled.³⁹
- In 2015-16, 95 complaints were made to the Energy and Water Ombudsman about credit-related energy and water disconnections.⁴⁰

The community says:

Through the *Think Big* and other community consultations the community said they wanted to see:

- Knowledge, resources and skills for people to manage finances by paying less on household food and utility bills.

Education and employment

The statistics show that in Frankston City:

- 6% of the local workforce is unemployed.⁴¹
- 10.4% of young people are not engaged in full-time education, training or employment.⁴²
- 85.3% of young people are successfully completing Year 12 or equivalent.⁴³
- 11.9% of people hold a bachelor or higher degree.⁴⁴
- 51.2% of people both live and work in the municipality.⁴⁵
- 53.9% of people who travel outside of the municipality for work.⁴⁶
- 48.8% of people travel into the municipality for work.⁴⁷

The community says:

Through the *Think Big* and other community consultations the community said they wanted to see:

- Pathway opportunities for people entering or re-entering the workforce, with a focus on people experiencing additional barriers to employment (women 55+, single mothers, people with a disability).
- Work experience, traineeships and mentoring for young people in transitioning into the workforce.
- Tailored approaches for people to improve skills and gain qualifications.
- Increased access to local employment.

Literacy

The statistics show that in Frankston City:

- 20.9% of children are developmentally vulnerable on entry to school.⁴⁸
- 14.2% of children's parents report one or more concerns with their speech or language on entry to school.⁴⁹
- 94.6% of children in Grade 3 are achieving benchmarks in literacy.⁵⁰
- 90.8% of young people in Year 9 are achieving benchmarks in literacy.⁵¹
- 46.7% of people have no qualifications.⁵²

The community says:

Through the *Think Big* and other community consultations the community said they wanted to see:

- Increased focus on early years education, and access to educational supports for pre-school children that need it.
- Incentives to pursue education, like scholarships, funding, and programs to help young people stay connected, or get reconnected to learning.
- Life skills and health education, like mental health, cooking and budgeting.
- Vocational training and educational opportunities for older people.

Health inequalities

A key challenge for local government is to promote health equality across the municipality, ensuring that all population groups within the community have equitable access to services, infrastructure, programs and open spaces that promote health and wellbeing and enable people the opportunity to thrive in the places where they live.

To reduce health inequalities, the principle of health equity must be applied. Health inequalities are differences in health status between population groups that result from social, economic and geographical influences that are avoidable, unfair and unnecessary.⁵³ Health equity therefore is the notion that all people should have a fair opportunity to attain their full health potential, and that no one should be disadvantaged from achieving this potential if it can be avoided.⁵⁴ Focussing on health equity allows Council to orient resources and supports to the people who need them the most, how and where they need them. This Draft Plan will aim to address health inequalities across all stages of life through an equity approach.

Some known health inequalities amongst key population groups that have influenced this Draft Plan include:

People with a disability or chronic health problems

Research for this population group shows:

- Around 20% of all Victorians have a disability.⁵⁵
- Are among the most socially and economically disadvantaged groups in Australia, with the social and economic disadvantage in which they live being a major contributor to their poor health.⁵⁶
- Have higher rates of chronic illness, and more likely to have early onset of chronic conditions.⁵⁷
- A number of barriers prevent people with disabilities from accessing timely and effective health care, including physical and organisational barriers, and discriminatory attitudes.⁵⁸
- Nearly 25% of people with severe or profound disabilities have a high level of psychological distress compared with 5% in the general population (AIHW 2010).⁵⁹
- There is growing evidence that women with disabilities are more likely to experience violence.⁶⁰
- People with an existing illness or disability are almost twice as likely to live in dwellings in very poor condition as people without a disability or illness.⁶¹
- Those being hardest hit by poor energy efficiency and energy-related poverty are renters with a disability.⁶²
- People with a disability experience multiple barriers in finding employment and retaining employment.⁶³

Aboriginal and Torres Strait Islanders

Research for this population group shows:

- There is a significant health gap between Aboriginal and Torres Strait Islanders and other Australians. Aboriginal and Torres Strait Islanders suffer the worst health of any population group in Australia, with a high burden of disease and low life expectancy. It is estimated that chronic diseases are responsible for 80% of the mortality gap between Aboriginal and Torres Strait Islanders and other Australians.⁶⁴
- Aboriginal and Torres Strait Islander women experience violence at around twice the rate of other Australian women⁶⁵, and are 34 times more likely to be hospitalised due to family violence related assaults than other Australian women.⁶⁶
- Aboriginal and Torres Strait Islanders experience higher levels of unemployment – more than treble other Australians⁶⁷ and face discrimination in the workforce or when applying for work.⁶⁸

Low-income households or people living in socio-economic disadvantaged areas

Research for this population group shows:

- Higher rates of chronic diseases.⁶⁹
- Tend to have the poorest health outcomes: more likely to have higher mortality rates, lower life satisfaction, poor self-assessment of their health, and higher rates of long-term or severe health conditions.⁷⁰
- Higher proportion self-reporting insufficient levels of physical activity, higher rates of obesity, higher rates of smoking and higher rates of risky alcohol consumption.⁷¹
- A higher proportion of Victorians from an area with low SEIFA do no days of physical activity in a usual week.⁷²
- A lower proportion of Victorians who are unemployed participate in organised physical activity on a weekly basis.⁷³
- Around 30% of low-income rental households are living in housing stress, paying more than 30% of their weekly income on rent.⁷⁴

Older people (aged over 65 years)

Research for this population group shows:

- Are most affected by chronic disease (78%). Almost half of older people affected by chronic disease have to cope with five or more chronic diseases.⁷⁵
- Due to the increased incidence of chronic illnesses and disability, access to services can become difficult due to specialist services not being available in their local area and reduced levels of independency.⁷⁶
- Neglect could be as high as 20% among older women.⁷⁷
- Elder abuse can result in pain, injury and even death, and is associated with higher levels of stress and depression and an increased risk of nursing home placement and hospitalisation.⁷⁸
- Nearly 60% of older people experienced ageism when looking for work⁷⁹, with older women being perceived as “too old” sooner than men.⁸⁰

People from culturally diverse and linguistically diverse backgrounds

Research for this population group shows:

- Experience higher levels of unemployment and disadvantage.⁸¹
- Women from culturally diverse communities face additional barriers to education and employment as a result of language barriers; racism and discrimination; lack of culturally responsive services; lack of access to information about their rights, the legal system and the support systems available in their languages; separation from family and other support networks; and insecure visa status.⁸²
- A higher proportion of Victorians from a non-English speaking country or who mainly speak a language other than English at home do no days of physical activity in a usual week and a lower proportion participate in organised physical activity on a weekly basis.⁸³
- There is strong evidence that race-based discrimination causes mental health and wellbeing problems such as anxiety, depression, stress and poor quality of life.⁸⁴
- Experiencing race-based discrimination is also linked to unhealthy coping behaviours such as dropping out of physical activity and community activities, smoking and misusing alcohol or drugs.⁸⁵

Vulnerable children and young people, including children in out-of-home care

Research for this population group shows:

- A higher proportion of children growing up in Frankston City are faring worse in terms of early childhood development and educational attainment (the cycle of disadvantage begins early in life).
- Poverty rates for children (and adults) are strongly related to the education level of the family. A family with at least one university level qualification is less than half as likely to experience poverty. Families with less than Year 12 education have poverty rates at least double the national average.⁸⁶
- Young people are more likely than people of other age groups to be living in unaffordable housing, private rental, overcrowded households, and to have recently experienced a forced move.⁸⁷

People who are lesbian, gay, bisexual, transgender, queer and intersex (LGBTQI)

Research for this population group shows:

- Trans and gender diverse people may feel forced to hide their gender identity when accessing services, when in the workplace and in social settings. They are more likely to experience mental illness, verbal abuse and physical abuse, as well as cyberbullying and social exclusion.⁸⁸
- Experience much higher levels of abuse and poorer mental health compared with the population at large.⁸⁹
- Are twice as likely to have a high/very high level of psychological distress as their heterosexual peers.⁹⁰
- Have significantly higher rates of suicide than other population groups within Australia, which is largely due to exposure to and fear of discrimination and social exclusion.⁹¹
- Indigenous LGBTQI Australians, LGBTQI migrants and refugees and LGBTQI young people are at particularly high risk of suicide.⁹²

Single parent and lone-person households

Research for this population group shows:

- Poverty rates are highest amongst single parent families. In 2011-12 the poverty rate in single parent families was 19.3%, more than double that of couple families with children (8.9%).⁹³
- Two thirds of jobless families are single-parent families.⁹⁴
- People living one-parent households with dependent children have more difficulty accessing services.⁹⁵
- A higher proportion of lone-person households do no days of physical activity in a usual week.⁹⁶
- Men who live alone have lower levels of education, are lower income earners and are more likely to be in less prestigious jobs than those living with others.⁹⁷
- Men who live alone are more likely to smoke than those living with others (27% compared to 20%), and more likely to drink heavily than those living with others (39% compared to 31%).⁹⁸

Homeless people

Research for this population group shows:

- Lack of tenure or homelessness is strongly linked with poor health outcomes.⁹⁹
- Health problems are one of the biggest precipitants in becoming homeless and one of the biggest perpetuating factors for remaining homeless.
- Research from Europe and America indicates that homeless people have a life expectancy of between 43 and 48 years.

Part 2:

Frankston City's approach to health and wellbeing

The role of local government in improving health and wellbeing

Local government plays an important role in improving health and wellbeing through the planning and design of liveable neighbourhoods to create environments that foster inclusive and sustainable communities and promote physical and psychological wellbeing.

This Draft Plan will strive to ensure that Frankston City's local communities are well-planned and liveable and that people enjoy good health and wellbeing through Council's role as:

- A **service provider** of universal services to all population groups across all life stages, including: maternal and child health; childcare; youth hang outs; community centres; libraries; aged care and disability services; arts and cultural activities, events and major festivals.
- A **local leader, partner and advocate** that facilitates partnerships and collaborative action between the community, government, services, not-for-profit, education and private sectors to create positive outcomes for the municipality.
- A **planner** of services, recreation, infrastructure, the environment and economic development; a social and community planner; and a town planner (statutory planning, strategic planning).
- A **manager** of infrastructure, waste, the environment and recreation and open space providing and maintaining infrastructure and facilities to accommodate people of all abilities and life stages. This includes eight community centres and neighbourhood houses; 138 playgrounds; 75 sporting pavilions; 26 kindergartens; 22 maternal and child health centres; a regional arts centre; plus more.
- A **local laws, building surveyor and environmental health enforcer** that upholds compliance with local laws, animal management and inspects food premises.
- A **community builder** providing community engagement and development, community grants and facilitates networks.
- An **employer** that encourages the development of its staff to deliver quality services to the public.

Frankston City's investment in health and wellbeing

Frankston City Council has been building its knowledge of our community for many years and as such a great deal of work is already underway to build environments that promote health and wellbeing. In 2017–18 alone, Council will be investing:

- \$14.62 million to support and enhance the health and wellbeing of families, children and young people.
- \$13.2 million for the provision of indoor and outdoor recreation centres to improve health and wellbeing within the community.
- \$7.96 million to stimulate activity in the municipality through events, festivals, arts and libraries.
- \$7.34 million to ensure the safety of the community.
- \$21.89 million for the preservation of the local amenity and promotion of a safe, clean and attractive city through maintaining civil infrastructure, shopping centre precincts, natural resources, foreshore infrastructure and recreation reserves.
- \$15.73 million to provide strategies for the waste management needs of the municipality and the recovery and recycling facility.
- \$7.96 million to support social, recreational, cultural and economic life of the community through innovative planning and development initiatives, delivering projects and managing quality public spaces.
- \$5.27 million to undertake research and implement policies and programs to enhance community wellbeing, social inclusion, participation, empowerment and resilience.

The following significant work is already underway to support good health and wellbeing:

- The Carrum Downs Recreation Reserve is being upgraded with a new \$3.8 million community sporting pavilion and car park for the benefit of the community and local sporting clubs.
- A new shared community sporting pavilion is being constructed at Ballam Park, with the \$1.4 million Ballam Park East Pavilion set to house local football, netball and cricket clubs along with other community groups.
- The \$1.1 million upgrade of Frankston's regional playground at Ballam Park is underway to provide a range of play experiences for all ages, including teenagers.
- A new regional centre for tennis is being developed to provide adequate pathways within the sport. A Tennis Strategy will also be developed to guide the future development of this sport within Frankston City ensuring that the quality of facilities is maintained and sustainable for tennis participation.
- A new Coast Guard and Boat Refuge are being constructed at Olivers Hill to improve the safety of people enjoying water sports and recreation at Frankston's vibrant waterfront.
- East Karingal Kindergarten is being renovated to improve its disability access and creating a more modern facility. Plans are also in place to improve kindergarten facilities in Langwarrin and Seaford.
- Plans are underway to construct the Langwarrin Library and Integrated Hub to deliver a vibrant cultural facility for the Langwarrin community.
- Council is working in partnership with Peninsula Health to support sporting clubs to be smoke-free through the Frankston Mornington Peninsula Smoke Free Charter.

Some of the work that has already started will continue:

- Council is funding SalvoCare Eastern to deliver the Community Roof pilot project to facilitate a practical solution to the current homelessness crisis through a tertiary prevention model that provides housing for homeless people with the necessary supports.
- The Public Artworks Program has been expanded to enhance the reputation of the City as a centre for health, education and the arts. Sculptures have been selected from the Bondi and Cottesloe Sculptures by the Sea exhibitions and installed at various locations through the municipality for a duration of two years. A new art mural has been recently completed in Thompsons Lane with another commissioned for Gallery Lane.
- Dreaming Poles were recently commissioned for installation in the Dreaming Trail at Frankston Botanical Gardens.
- Youth Services is continuing to host free skate competitions around the municipality with hundreds of young people joining in.
- Young people can continue to download the free mobile phone app, Choose Respect to have access to respectful relationship advice and support. Council sponsored the development of the phone app to support young people to develop strong and healthy relationships.
- The Frankston Regional Recycling and Recovery Centre (FRRRC) will continue to provide residents from Frankston City and neighbouring municipalities with a much needed local recycling and recovery facility.
- There is continuing focus in the Central Activity Area with major developments underway by both private investors and state government. Council is working in partnership with the State Government to redevelop Frankston's Train Station Precinct. Council also has planned upgrades for Station Street Mall, Nepean Highway Boulevard, Shannon Mall and Clyde Street Mall.
- Council will continue to award thousands of dollars through the Small Business Grants Program to accelerate the growth of local businesses, stimulating the local economy and creating new jobs. In 2017 alone \$60,000 was awarded to five local businesses resulting in the creation of 148 new jobs.
- The Space Innovators Program will continue to go from strength to strength and has recently enabled the development of the Frankston Foundry, a business co-working space and start-up incubator for

entrepreneurs and technical professionals. A recent grant from State Government will mean that Frankston is able to host a large number of entrepreneurship and innovation events, stimulating new business locally and generating employment.

Government policy and legislative context

The Draft Plan is a legislative requirement under the *Public Health and Wellbeing Act (2008)*. The Act requires that a plan be developed every four years at both the State and local government levels to outline health and wellbeing priorities for the area.

Frankston's Health and Wellbeing Plan has been guided several Victorian State Government plans that set out the policy priorities for a healthy Victoria, in particular:

Victorian Health and Wellbeing Plan 2015-2019 and its priorities to improve all Victorian's health and wellbeing:

- Healthier eating and active living
- Tobacco-free living
- Reducing harmful alcohol and drug use
- Improving mental health
- Preventing violence and injury
- Improving sexual and reproductive health

Koolin Balit, the Victorian Government's Aboriginal Health Strategy 2012–2022 as it relates to local governments role to influence Aboriginal health and wellbeing at the local level, especially around a healthy childhood and caring for older people.

Victorian Aboriginal and Local Government Action Plan is an important resource for councils to develop and strengthen engagement, partnership and employment opportunities with their Aboriginal communities. Frankston City Council will look to the Action Plan in engaging in best practice.

Ending Family Violence: Victoria's Plan for Change, which outlines how the State Government will achieve the vision of a Victoria free from family violence by implementing all 227 recommendations of the Royal Commission into Family Violence.

Safe and Strong: A Victorian Gender Equality Strategy, which sets out the State Government's framework for sustained action to achieve a safe and equal society.

The Draft Plan is also Frankston City Council's **Draft Disability Action Plan 2017–2021**, which Victorian public sector bodies are required to prepare under the *Disability Act 2006* for the purposes of:

- Reducing barriers to people with a disability accessing goods, services and facilities
- Reducing barriers to people with a disability obtaining and maintaining employment
- Promoting inclusion and participation in the community of people with a disability
- Achieving tangible changes in attitudes and practices which discriminate against people with a disability

As Council's Disability Action Plan, our Draft Plan is also guided by the **Victorian State Disability Plan 2017-2020** which outlines the Victorian Government's vision is to build on an inclusive community where people with a disability are supported and empowered to make choices that enable them to live a life they value.

The Draft Plan also works towards meeting Council's statutory obligations under the *Victorian Climate Change Act 2010*, which requires local government to have regard to climate change when preparing a Municipal Health and Wellbeing Plan.

Local policy context

Frankston City Council's plans that provide strategic context to the Plan include:

Frankston City Council Plan 2017–2021

The Council Plan sets ambitious and high level strategic objectives, and guides at the highest level activity undertaken by Council. The Council Plan 2017-2021 is focused on achieving Council's vision of being the *Lifestyle Capital of Victoria* through four key pillars of a planned city, a liveable city, a well governed city and a well-managed city.

Municipal Strategic Statement (MSS)

The MSS is one of Council's key strategic documents, providing overarching direction for land use and development through planning provisions. The MSS has undergone an extensive review in recent years, providing the opportunity for consideration and integration of health and wellbeing into the statement wherever possible.

Community Plan

The Frankston Community Plan 2017-2021 reflects the community's aspirations for the continued shaping of Frankston to make it an even better place to be, and articulates what the community wants Council to do, or change in order to turn the community's priorities for Frankston's future into a reality.

A partnership approach

Council has an ongoing commitment to working in partnership in order to deliver improved health and wellbeing outcomes of the community. Our key health partners in the Frankston community are:

Peninsula Health as the major provider of clinical and community health services in Frankston City and the Mornington Peninsula.

Peninsula Health Community Health as a provider of a broad range of affordable services for people living in Frankston and the Mornington Peninsula.

Frankston Mornington Peninsula Primary Care Partnership who fosters connection between local government, clinical and community health services and community agencies, and assumes major responsibility for health promotion in Frankston and on the Mornington Peninsula.

South East Melbourne Primary Health Network who is funded by the federal government with the key objectives of increasing the efficiency and effectiveness of medical services for patients, particularly those at risk of poor health outcomes, and improving coordination of care.

Women's Health in the South East who work to improve the health and wellbeing of women in the Southern Metropolitan Region of Melbourne and focuses on two main priority areas: sexual and reproductive health, and mental health including the prevention of violence against women.

Council also works with a broad range of not-for-profit agencies, including: Community Support Frankston; SalvoCare Eastern; Peninsula Legal Community Legal; and disability services.

Part 3:

The health and wellbeing priorities for Frankston City

Community Building Outcome 1

Frankston City is a Healthy Community

Long-term ambition:

People in Frankston City are empowered to take control of their health and wellbeing to enjoy healthy and active lifestyles at every stage of life with access to high quality health services and facilities.

Health and wellbeing priorities:

1.1 Healthy Living

1.2 Active Living

Our priority is for all people in Frankston City to be **healthy** and **active** at every stage of life through environments that enable:

- Equitable access to affordable fresh and nutritious food, healthier food choices and drinking water
- Physical, mental and social activity
- Equitable access to a range of accessible and high quality recreation and leisure infrastructure that encourage healthy lifestyles and participation, especially by under-represented groups
- Good sexual and reproductive health
- Active local trips

Places – *where we will work:*

Whereas Council will work across all local communities within the municipality, the evidence shows that place-based prevention strategies and initiatives are required for:

- Carrum Downs, Sandhurst and Skye Local Community
- Frankston North Local Community
- Karingal Local Community

People – *target population groups:*

Research tells us that the health and wellbeing of the following population groups is at greater risk of preventable medical conditions:

- People living in socio-economic disadvantaged areas
- People experiencing social exclusion
- People with a disability
- Aboriginal and Torres Strait Islanders
- People already experiencing risk factors

Evidence – *why being healthy and active living is important for health and wellbeing:*

Frankston City enjoys an enviable location that lends itself to a healthy and active lifestyle, with residents reporting similar wellbeing to all Victorians giving themselves an average score of 75.7 out of 100.¹⁰⁰ While there hasn't been any change in this subjective wellbeing in recent years, there still remains to be a proportion of the population experiencing above state average levels of poor health and wellbeing as a result of preventable chronic diseases, with the health statistics for Frankston City showing a higher than average prevalence of preventable heart disease, diabetes and cancers. This is of concern as chronic diseases are the leading cause of illness, disability and death in Australia. As such we want people in Frankston City to be living healthy and active lives, by having a healthy diet and engaging in physical activity, in order to reduce the prevalence of preventable chronic diseases.

In Australia, unhealthy diet is responsible for a significant proportion of chronic disease burden and with body weight being a particularly common health risk that is influenced by diet¹⁰¹. A healthy diet is considered to be one that is high in fruit and vegetables and low in saturated fats, added salt and added sugar. The *Australian Dietary Guidelines* recommend eating a minimum of two serves of fruit and five serves of vegetables per day per adult. It is known that in Frankston City 7.7% of people are meeting these guidelines for vegetable consumption and 51.5% for fruit consumption¹⁰². It is also known that 34.1% of people in Frankston City are considered to be overweight and 19.9% of people are considered to be obese¹⁰³.

Research shows that there is a trend in Victoria for a lower fruit and vegetable consumption amongst people who are unemployed (1.6 serves of fruit and 1.8 serves of vegetables) and areas with a low SEIFA score (1.5 serves of fruit and 2.1 serves of vegetables)¹⁰⁴.

A Food Security Scan undertaken by the Council and Peninsula Health in 2015 showed that the food environment within Frankston City makes fast-food and unhealthy food options more readily accessible than healthy food options, with a ratio of one healthy food outlet (grocers and supermarkets) to every six unhealthy options (take-away, kiosks and fast food). Not surprisingly the food and beverage consumption trends in Frankston City closely reflect the food environment, with 8.5% of people reporting that they eat take-away meals or snacks at least three times a week¹⁰⁵ and 15.4% of people drinking sugar sweetened soft drinks daily¹⁰⁶.

Participation in physical activity has known health benefits, including reduced risk of chronic disease and improved mental wellbeing. It is known that 39.1% of people in Frankston City engage in physical activity for sufficient time, which is 150 minutes or more of moderate-intensity physical activity (such as walking) or 75 or more minutes of vigorous physical activity and doing muscle-strengthening activities on at least two days on a regular basis over one week¹⁰⁷. Furthermore, 19.6% of people in Frankston City report that they engage in no physical activity during the week and 41.8% of people report that they engage in 30 minutes or more of physical activity four or more days per week.¹⁰⁸ The three most popular non-organised physical activities in Frankston City are walking (53.7%), jogging or running (10%) and cycling (7.6%).¹⁰⁹

There could be many reasons impacting physical activity levels, including the fact that a much higher proportion of people in Frankston City report that they don't feel safe walking in their neighbourhood during both the day and night than other Victorians¹¹⁰. Research shows that physical activity levels vary by social position. Australians with lower levels of education, those who are unemployed, or those living in socio-economically disadvantaged neighbourhoods are more likely to be inactive or do low levels of physical activity (ABS 2015).¹¹¹

Community Building Outcome 2

Frankston City has Stronger Families

Long-term ambition:

Families are built on a foundation of respectful relationships and are resilient, with children enjoying positive early development, young people making a positive transition into adulthood and adults ageing well.

Health and wellbeing priorities:

2.1 Respectful relationships and gender equity

Our priority is for people in Frankston City to enjoy respectful relationships and gender equity at every stage of life through environments that enable:

- Violence to be prevented
- Positive attitudes towards gender equity
- Empowerment to change the social cultures and behaviours that condone violence
- Awareness of the various forms of violence, including physical, sexual, emotional, psychological and financial abuse and where to seek help
- Inclusion of girls and women

Places – *where we will work:*

The evidence shows that prevention strategies and initiatives are required across all local communities within the municipality.

People – *target population groups:*

Research indicates that the health and wellbeing of the following population groups is at greater risk as a result of family violence:

- Women and their children
- Women with a disability
- Aboriginal and Torres Strait Islander women
- Older people

Evidence – *why respectful relationships and gender equity is important for health and wellbeing:*

Violence against women and their children is an abuse of human rights that has a lasting detrimental impact on health and wellbeing. In fact, violence has been found to be more damaging to the health of Victorian women aged 15–44 years than any other well-known risk factors, including high blood pressure, obesity and smoking.¹¹²

Tragically there is a persevering high incidence of family violence in Frankston City, which has experienced the highest rate of family violence within Metropolitan Melbourne for many years. In 2015-16 Victoria Police responded to a family violence incident in Frankston City every 3.25 hours.¹¹³

To be clear, family violence includes violent or threatening behaviour, or any other form of behaviour that coerces or controls a family member or causes that family member to be fearful. This includes physical, sexual, emotional, psychological and financial abuse.¹¹⁴

The evidence points to family violence being a gendered issue, with the majority of victims being women and their children and the majority of perpetrators being men. In 2015-16, 74.8% of all affected family

members (victims) in family violence incidents across Victoria were female. There were 34% more female victims than male victims under the age of 17 years, and 69.7% more female victims over the age of 18 years.¹¹⁵ For the same year, 76.6% of all 'other parties' (perpetrator) in family violence incidents across Victoria were male.¹¹⁶ This trend is being seen in Frankston City, with the rate of family violence incidents recorded by Victorian Police with female affected family members in 2016-16 being 3.5 times higher than that recorded for male affected family members.¹¹⁷

Gender inequality is considered to be the main driver of violence against women, which means that with the right approach violence against women is preventable. This was supported by the Victorian Royal Commission into Family Violence, which stated that "...violence against women and children is deeply rooted in power imbalances that are reinforced by gender norms and stereotypes." Research shows that there is a significant gender pay gap and that women are more likely to have unpaid domestic and caring responsibilities. In Frankston City, 47.4% of women earn below the weekly minimum wage of \$599 compared to 29% of men and less than half of women earn a high income compared to men (5.8% compared to 16.7%)¹¹⁸. Furthermore, 26.3% of women carry out 15 hours or more of unpaid domestic work compared to 7.9% of men¹¹⁹.

Gender inequality also results in poorer outcomes for men, with traditional gender stereotypes being difficult for many men to live up to. The pressure to remain emotionally resilient often prevents men from seeking help. Men may also face discrimination or disapproval when taking on career paths, caring responsibilities and activities traditionally reserved for women.¹²⁰

Children are also frequently victims of family violence, either directly or as a result of being exposed to violence in their homes. The Victorian Royal Commission into Family Violence highlighted the long-lasting and serious effects of family violence on children. Children and young people who are exposed to violence have resulting trauma that can affect their emotional and psychological wellbeing over a lifetime.¹²¹ Women with a disability are particularly vulnerable to violence. Research has established that women with disabilities experience violence at a higher rate, for longer periods, and are less likely to report the abuse, than women without a disability (Healey, 2008).¹²²

With the significant increases in the number of older people within the municipality elder abuse is of particular concern. Elder abuse is often hidden and there is very little research on its prevalence and incidence. The available evidence suggests that the prevalence of elder abuse varies across abuse types, with psychological and financial abuse being the most common types of abuse reported, although one study suggests that neglect could be as high as 20% among women in the older age group (Australian Longitudinal Study on Women's Health [ALSWH], 2014).¹²³

When embedded within a systematic approach that addresses broader determinants of health and wellbeing, changing the social norms, attitudes and behaviours that support gender equality and respectful relationships is considered to be an effective approach to prevent violence. Council has identified that local government has a primary prevention role through its universal service base, and is already taking a stance in preventing family violence within Frankston City through initiatives that aim to build respectful relationships. To date the Council has: launched Choose Respect, a unique and innovative smartphone app to support young people accessing information on respectful and healthy relationships; delivered Baby Makes 3 through Maternal and Child Health supported new parent groups to provide information on gender roles for new parents navigating their transition to parenthood; and provided opportunities for women to connect socially through community centres. Council has also delivered staff training on identifying the characteristics of manipulation and control and provides extended family violence leave for its staff. Council is also a proactive member of the Frankston Mornington Peninsula Family Violence Network and took a leading role in launching the Clothesline Project.

Community Building Outcome 3

Frankston City is a Safe Community

Long-term ambition:

People in Frankston City have access to diverse and affordable housing and essential services, feel safe participating in community life and live free from harms associated with alcohol and drugs, gambling, violence and crime.

Health and wellbeing priorities:

3.1 Diverse and affordable housing

3.2 Safe behaviours

Our priority is for people in Frankston City to have housing and be safe at every stage of life through environments that enable:

- Equitable access to affordable, suitable and secure housing
- Homeless people to be well supported by accessible and inclusive primary care and support services
- Feeling safe to participate in community life, both during the day and at night
- Healthy and safe behaviours that minimise harm to themselves and others from alcohol and drug misuse, gambling, violence and crime

Places – where we will work:

Whereas Council will work across the whole municipality, an analysis of local evidence shows that place-based prevention strategies and initiatives are required for the following local communities:

Diverse and affordable housing:

- Carrum Downs, Sandhurst and Skye Local Community
- Frankston North Local Community
- Karingal Local Community

Safe behaviours:

- Frankston Central and Frankston Heights Local Community
- Seaford Local Community

People – target population groups:

Research indicates that the health and wellbeing of the following population groups is being more significantly impacted by housing affordability, housing stress and unsafe behaviours:

- Young people living in private rentals
- Older people living in private rentals
- People with a disability or chronic poor health
- People who live in low-income households or socio-economically disadvantaged areas
- People from culturally and linguistically diverse backgrounds
- Single parents and lone-person households
- People and families affected by problem gambling

Evidence – why housing and safety is important for health and wellbeing:

While Frankston City is experiencing increased economic growth and prosperity with housing prices increasing by up to 21% in 2016, a dedicated focus is required on housing affordability and housing stress, and in particular on the people who are experiencing increasing housing stress and struggling to stay housed due to increasingly unaffordable private rental costs, house prices and increased demand for public housing.

Housing is a critical determinant of health and wellbeing, as a home is not just a physical shelter but also provides a level of psychological wellbeing with research showing a link between housing stress and housing quality on mental health and wellbeing¹²⁴. This is of significance when considering the escalating issue of the availability of suitable and affording housing in Frankston City, which is being most felt by people on low-incomes and those who are vulnerable to housing insecurity, including people with a disability, young people experiencing family breakdown and women fleeing violence. The increasing housing unaffordability in Frankston City is also resulting in increasing numbers of families and households opting to rent instead of buy due to having to compete for suitable housing with aspirational purchasers and investors. At the last count in 2011, 29.8% of low-income rental households were already living in housing stress¹²⁵. However in December 2016, only 10.7% of all properties for rent in Frankston City were considered to be affordable for people on a low-income, which is a decrease from 16% in December 2015¹²⁶.

Lone person households make up the majority of household types in Frankston City, while traditional three-bedroom houses make up the majority of housing types. As a consequence, there remains an increasing deficit in the availability of one and two-bedroom rental properties to meet the housing needs of Frankston City's residents. In December 2016, just 0.4% of one-bedroom dwellings were affordable to low-income singles¹²⁷.

The shortage of affordable one-bedroom dwellings and public housing within Frankston City is also a cause of concern for those at increased risk of homelessness. There are currently 22,773 people experiencing homelessness in Victoria due to a variety of reasons, including financial difficulties, accommodation issues, family violence and family breakdown, health reason and general lack of support¹²⁸. In 2015-16 alone nearly 4,000 people sought assistance from crisis accommodation services in Frankston City.

Safety is another important determinant of health and wellbeing. Safe communities are influenced by a wide range of structural, environmental, social and economic factors that work together to enhance public spaces and reduce harms so that people feel safe to participate in community life.

A significantly lower proportion of people in Frankston City report feeling safe walking in their street both during the day and at night compared to all Victorians¹²⁹. This can partly be explained by fear of crime and harmful behaviours associated with alcohol and drug misuse, violence and crime and problem gambling.

Local statistics show that there is a higher prevalence of these behaviours compared to the State averages. Just over one-third (34.5%) of people in Frankston City are identified as being at risk of short-term harm from alcohol consumption (five drinks or more drinks on a single occasion) and 10.8% at high risk of short-term harm each month (11 or more drinks on a single occasion)¹³⁰. A much higher rate of people in Frankston City are hospitalised each month resulting from harms associated with alcohol and drugs compared to the State average¹³¹.

The prevalence of these behaviours is of significant concern for the physical and psychological health of the individual. Alcohol is one of the top 10 avoidable causes of disease and death in Victoria¹³². Problem gambling, alcohol and drug misuse and intention violence negatively impact individuals, families and communities. Research tells us that for every person with a gambling, alcohol or drug problem, 5 to 10 other people are adversely affected, feeling the health, social and financial impacts of their problem behavior¹³³. Problem gambling, alcohol and drug misuse can be linked to family breakdown, family violence, criminal activity, disruption to or loss of employment, and places vulnerable families under financial and psychological stress¹³⁴.

Community Building Outcome 4

Frankston City is a Strong Community

Long-term ambition:

Frankston City is vibrant and socially inclusive community where diversity is valued, people enjoy good access to community infrastructure and are socially connected, participating in cultural activities, volunteering and have a sense of belonging.

Health and wellbeing priorities:

Priority 4.1: Vibrant communities

Priority 4.2: Inclusive and engaged communities

Our priority is for people in Frankston City to be participating and engaged at every stage of life through environments that enable:

- Good mental health and social connection
- Equitable access to welcoming and inclusive community, sporting and cultural events
- Good disability access
- Access to culturally appropriate services
- Celebration of diversity

Places – *where we will work:*

Whereas Council will work across the whole municipality, an analysis of local evidence shows that place-based prevention strategies and initiatives are required for the following local areas:

Inclusive and engaged community:

- Carrum Downs, Sandhurst and Skye Local Community
- Frankston Central and Frankston Heights Local Community

Vibrant community:

- Frankston South Local Community
- Langwarrin Local Community.

People – *target population groups:*

Research shows that the health and wellbeing of the following population groups is being more significantly impacted by social exclusion:

- Low-income households, or people living in socio-economic disadvantaged areas
- People with a disability and chronic poor health
- Aboriginal and Torres Strait Islanders
- People who identify as LGBTQI
- Single-parent and lone-person households
- People who are unemployed
- Older people
- People from culturally and linguistically diverse backgrounds.

Evidence – *Why a vibrant and socially connected communities is important for health and wellbeing:*

Frankston City is emerging as a vibrant city on the bay with a range of lifestyle opportunities for people of all ages, cultures and abilities to participate in local events, festivals and cultural activities. Each year Frankston City hosts a range of major events including the Waterfront Festival, Ventana Fiesta, Festival of Lights, Party in the Park, Sand Sculpting Australia, Pets' Day Out and the Mayors Family Picnic. Frankston City also offers

a range of community-based events year round including Harmony Day, the International Day Against Homophobia, Biphobia and Transphobia, NAIDOC Week, International Day for People with a Disability and the 16 Days of Activism Against Gender Based Violence.

It is essential to a strong community that all people feel welcomed, valued and respected and that they are able to express their cultural identity and fully participate in community life. Social inclusion and engagement in a vibrant community empowers people to build individual and community resilience, and can be a protective factor in reducing mental and physical illness and improving overall wellbeing¹³⁵. Social connections improve levels of social support, decrease levels of stress and increase the amount of collective resources available to people¹³⁶.

Yet there are many people in Frankston City who say that they do not feel connected and are experiencing barriers to participation in community life. While the proportion of people who agree that people in their neighbourhood are willing to help each other (71.3%)¹³⁷, which is similar to the Victorian estimate, a lower proportion of people feel that they live in a close-knit neighbourhood (54.4%)¹³⁸, agree that people in their neighbourhood can be trusted (64.9%)¹³⁹ and that multiculturalism makes life in their area better (47.2%)¹⁴⁰.

Social isolation and exclusion have a profound impact people's physical and mental health and socio-economic activity. The concept of social exclusion is broader than loneliness, capturing factors such as access to employment, education, health services and transport that may exclude a person from society. It can also include the denial of rights and being subject to discrimination and stigma¹⁴¹.

Research shows that poverty; culture and language; and prejudices based on race, religion, gender, sexual orientation, disability, refugee status or other forms of discrimination limit opportunity and participation, cause psychological damage and harm health through long-term stress and anxiety. Social exclusion can damage relationships, and increase the risk of disability, illness and social isolation. Additionally, disease and ill health can be both products of, and contribute to, social exclusion.¹⁴²

Community Building outcome 5

Frankston City enjoys a Sustainable Environment

Long-term ambition:

Frankston City is a vibrant and prosperous coastal community with clean air and water, open spaces and biodiversity and food security and is a showcase of how to protect the natural environment with the sustainable use of resources by all.

Health and wellbeing priorities:

Priority 5.1: Sustainable use of resources

Our priority is for people in Frankston City to use resources sustainably at every stage of life through environments that enable:

- Equitable access to affordable energy efficient housing that promotes healthy living conditions
- Equitable access to the means to improve the energy performance of homes
- A culture of efficiency with access to the means to live more sustainably
- Resilience to climate change

Places – where we will work:

Whereas Council will work across the whole municipality, an analysis of local evidence shows that place-based prevention strategies and initiatives are required for the following local communities which have higher proportions of households living in rental stress, on a low-income and in need of assistance:

- Carrum Downs, Sandhurst and Skye Local Community
- Frankston North Local Community
- Karingal Local Community.

People – target population groups:

Research shows that the health and wellbeing of the following population groups are a greater risk of living in poor housing conditions and less resilient to climate change:

- Low-income households, or people in socio-economic disadvantaged areas
- Private renters
- People with a disability
- Young people living in private rentals
- Older people living in private rentals.

Evidence – Why the sustainable use of resources is important for health and wellbeing:

Of increasing concern is the issue of climate change, which will have an impact on long-term health and wellbeing. Effects are already being felt from higher average temperatures and drier conditions through reduced rainfall. In Frankston City, climate change will increase the likelihood of more extreme weather events, such as floods, heat-waves, bushfires, storm surges and rising sea levels. The potential effects from these changes on health and wellbeing include a higher incidence of mosquito-borne diseases, a higher incidence of heat-related diseases like heatstroke, exacerbation of existing health condition such as predisposition to heart attack, a higher incidence of illness from contaminated water supplies and a higher incidence of mental health problems. These effects are anticipated to have a greater impact on more vulnerable groups like those with existing illnesses, older people, low-income households and children¹⁴³.

Limiting climate change and the associated effects on health and wellbeing requires a significant reduction in the generation of greenhouse gas emissions. This can be achieved through the sustainable use of natural

resources, such as reducing energy use from high-emitting sources and increasing the uptake of renewable energy.

Frankston City Council plays a key role in adapting to and mitigating the risks associated with climate change, and has plans in place to achieve zero emissions (carbon neutral) target by 2025¹⁴⁴. Council has also made the TAKE2 pledge, a Victorian Government initiative to support Victoria to reach zero emissions by 2050¹⁴⁵. Over the past 15 years, Council has already reduced its greenhouse gas emissions by 27% (3,903 tonnes) by avoiding energy use, as well as investing in energy efficiency and renewable energy technologies.

Council is also supporting the community with education and initiatives to facilitate the uptake of energy efficiency measures. Yet despite this, there are many barriers to low-income households, many of whom are in private rentals, in improving the energy efficiency of their homes. The barriers cannot be addressed through Council alone and will require leadership on the part of the Victorian Government.

An emerging area of concern within Frankston City is the impact that poor quality housing is having on health and wellbeing, particularly on people who are already experiencing chronic illness and disadvantage. Poor quality housing tends to be energy inefficient and lacking in good heating and cooling making it less able to provide adequate protection from outdoor conditions. This is of particular concern during extreme weather events which can lead to illnesses from temperature extremes, particularly for those already vulnerable due to medical conditions and age. Energy inefficient houses are also more prone to poor living conditions like damp and mould, which are factors in the development of allergies and asthma. In times of peak energy demand, for example during heatwaves when there is a power outage, occupants in energy inefficient houses are also at greater risk of heat-related stress.

Energy inefficient housing also usually leads to higher energy usage and more expensive utility bills, which can cause energy hardship, debt and disconnections. Energy inefficient housing is therefore of particular concern for low-income households that have limited means to improve the energy efficiency of their home or purchase energy efficient appliances due to financial constraints or because they are renters. Yes, raising the efficiency of a home from 2 to 5 stars could save a household up to \$600 a year on their energy bills, but low-income households – those who need the savings the most – are missing out because they cannot afford the up-front costs, and/or because they rent¹⁴⁶. The added financial stress from excessive utility bills has the potential to impact on mental and physical health of its occupants. Research shows that people who are struggling financially are much less likely to visit the doctor or pay for medications.

Community Building Outcome 6

Frankston City has a Sustainable Economy

Long-term ambition:

Frankston City enjoys a diverse and sustainable local economy, with transport and business infrastructure and a skilled local workforce that attracts viable investment and integrated local supply chains.

Health and wellbeing priorities:

Priority 6.1: Skilled local workforce

Our priority is for people in Frankston City to be skilled and able to access secure employment at every stage of their working life through environments that enable:

- The development of skills that match the needs of the local economy, now and into the future, to provide access to local employment opportunities
- Equitable access to training and education
- Participation by people with a disability, Aboriginal and Torres Strait Islanders and other under-represented groups

Places – where we will work:

The evidence shows that prevention strategies and initiatives are required across all local communities within the municipality.

People – target population groups:

Research shows that the health and wellbeing of the following population groups are a greater risk of barriers to education and employment:

- People with a disability or poor mental health
- Aboriginal and Torres Strait Islanders
- People from culturally and linguistically diverse backgrounds
- People with caring responsibilities
- Older people, especially older women.

Evidence – Why skills and employment is important for health and wellbeing:

Council's economic vision is for Frankston City to be the preferred place to live, learn, work, visit and invest based on a local economy that is sustainable, innovative and inclusive¹⁴⁷. It is understood that to be sustainable, innovative and inclusive the local economy must be diverse and growing, providing long-term employment opportunities in resilient and agile industries, and must also provide flexible education systems that upskill the local labour force for future employment opportunities¹⁴⁸.

Since 2011 Frankston City's economy has grown steadily, with job growth of 8.4% and Gross Regional Product Growth of 11.1%¹⁴⁹, and over 90 businesses having employed five or more staff. The job to person ratio in Frankston is favourable (0.29), and yet the unemployment rate in Frankston is higher than the state average, and is up to 13.3% in some local communities.

Despite most economic indicators trending in the right direction, Frankston City's Economic Development Plan identifies Frankston City's local workforce development as a key area requiring attention. With low levels of educational attainment, the local workforce struggles to compete for local employment. For

example, the most recent data suggests that that 56% of people employed in the growing Health sector in Frankston City reside in other municipalities.

A key opportunity presenting to Council is to support workforce readiness, through training and vocational pathways to enhance the competitiveness of the local labour-force. This can only be achieved together with local employment and education sectors within Frankston City to support new, adaptive and responsive pathways to employment that support local people to achieve higher qualifications and enhanced employment opportunities that align with opportunities in the local employment sector.

Educational attainment and employment are key social determinants of health and wellbeing throughout life. Education equips people to achieve stable employment, have a secure income, live in adequate housing, provide for families and cope with ill health by assisting them to make informed health care choices. An individual's education level affects not only their own health, but that of their family, particularly dependent children.¹⁵⁰ Employment can provide financial independence, a better standard of living and improved physical and mental health.¹⁵¹

There are people who are not able to gain secure employment or would like to complete further studies but cannot afford to. Fewer people with disabilities participate in the workforce than those without disabilities. More people with disabilities are unemployed than those without disabilities. Research shows that people with caring responsibilities experience higher rates of unemployment.¹⁵²

Approximately half of Frankston residents travel outside of the municipality for work, higher than the regional average. Research suggests commuting is associated with negative health effects, such as increased stress, short sleeping times and low self-reported health¹⁵³. Time spent commuting can also mean that there is less time available for physical activity and relaxation, and time for social and family activities.

Community Building Outcome 7

Frankston City is a Learning Community

Long-term ambition:

Frankston City is a literate community that harnesses lifelong learning and entrepreneurship and delivers informed educational opportunities that are driven by market required competencies.

Health and wellbeing priorities:

Priority 7.1: Literacy across all life stages

Our priority is for people in Frankston City to enjoy high levels of literacy at every stage of life through environments that enable:

- Positive early childhood development
- Educational attainment
- Equitable access to life-long learning opportunities

Places – *where we will work:*

The evidence shows that prevention strategies and initiatives are required across all local communities within the municipality.

People – *target population groups:*

Research shows that the health and wellbeing of the following population groups are a greater risk of barriers to education and employment:

- People with a disability or chronic poor health
- Aboriginal and Torres Strait Islanders
- People from areas of socio-economic disadvantage
- Older people
- People from culturally and linguistically diverse backgrounds
- Vulnerable children and young people, including children in out-of-home care

Evidence – *Why literacy is important for health and wellbeing:*

Learning communities can take many forms and building a society that enables access to lifelong learning, within and beyond the classroom, is essential for building a community's capacity to thrive. Access to lifelong learning is a driver of economic and social prosperity that is known to enhance health and wellbeing, particularly in older people. One of the challenges for Council is to promote Frankston City as a learning community and increase access to learning and education opportunities across all life stages. To enable this requires government, non-government, education sector and community partners across Frankston City to harness opportunities for lifelong learning in all environments where people live, learn, work and play.

This Draft Plan will look to promote learning opportunities in both community-based and educational settings, with a focus on enhancing literacy across all life stages. Literacy levels have an impact on educational attainment, with education recognised as a key determinant of health in Australia.¹⁵⁴

International studies have found links between lower literacy and a higher risk of hospitalisation, higher rates of depression and an inability to understand and comply with the use of prescription drugs¹⁵⁵.

Local statistics point to a higher proportion of people in Frankston City with low educational attainment compared with State averages, with 46.7%¹⁵⁶ of people holding no qualifications and only 11.9%¹⁵⁷ of people that hold a bachelor degree or higher. There is also research that shows school completion as a predictive determinant of socio-economic status and health and wellbeing outcomes. In Frankston City a there is a lower proportion of young people successfully attaining Year 12 or equivalent (85.3%)¹⁵⁸.

Literacy and language are essential skills that enable children to develop. A strong foundation in literacy and language prior to school will help the child to continue to develop a range of skills throughout their lives. Whereas the majority of children in Frankston City are developing on track with regards to literacy and language, there is an above average proportion of children who are both developmentally vulnerable (7.4% compared to 6.3% for Victoria) and at risk of being developmentally vulnerable (9.7% compared to 8.9% for Victoria) in literacy and language, particularly from those areas experiencing socio-economic disadvantage¹⁵⁹.

Part 4:

Delivering the Health and Wellbeing Plan

Implementation – the Draft Action Plan

The ambitions, outcomes and priorities outlined in the Draft Plan will be progressed through the implementation of an Action Plan that outlines specific actions, the role of Council, potential partners and the required resources. The actions are prevention-based and outcomes-focussed, aiming to take preventative action at a local scale within local communities to effect change and impact long-term health and wellbeing. The actions are designed to complement Council's other policies and strategies and focuses on the local communities and population groups that are experiencing the greatest health inequalities. Whereas the actions are listed by the Draft Plan's seven outcome areas, the majority of actions are integrated in that they address more than one outcome, recognising that many health issues share underlying determinants.

Delivering the actions set out in our Draft Action Plan will be a process of continuous improvement allowing for flexible and responsive implementation. As such, the Draft Action Plan 2017–2018 (Appendix 3) has been developed for one year and will be reviewed and updated annually. By doing so, Council will have the opportunity to reflect on the way the actions are being implemented and draw upon evidence in order to make improvements and achieve better results. We will also be able to accommodate any key policy changes occurring at all levels of government, key service system changes, as well as any changing needs of the community.

Monitoring and evaluation

It is a statutory requirement for councils to review their Municipal Health and Wellbeing Plans annually. As such the Draft Plan will be reviewed at the end of each financial year based on progress being made with the implementation of the Draft Action Plan and analysis of any available data.

The Draft Plan will be fully evaluated at the end of the four years, based on the set of indicators outlined in the Evaluation Framework (Appendix 4). These indicators are based on our priorities and have been drawn from Council's Community Building Outcomes Framework to monitor and assess any change that may be occurring within the seven outcomes across the seven local communities.

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Appendix 3: DRAFT ACTION PLAN: YEAR 1 2017–2018

Community Building Outcome 1: Healthy Community			
Priority 1.1: Healthy living			
Priority 1.2: Active living			
Action	Council's Role	Partners	Resources
Explore opportunities to improve the availability and promotion of healthy food options and reduce the availability of sugar sweetened beverages at PARC and the Frankston Arts Centre.	Local Leadership; Service Provider; Partner	<i>Council:</i> Community Strengthening; Arts and Culture; PARC; Commercial Services <i>Potential partners:</i> Peninsula Health	Funded within existing operational budgets. <ul style="list-style-type: none"> 2017-18 is investigative work only.
Explore opportunities to improve the availability and promotion of healthy food options and reduce the availability of sugar sweetened beverages at Council's major events.	Local Leadership; Event Management	<i>Council:</i> Arts and Culture; Community Strengthening <i>Potential partners:</i> Peninsula Health	Funded within existing operational budgets. <ul style="list-style-type: none"> 2017-18 is investigative work only.
Undertake an audit of the public drinking water facilities within the municipality with a view to promoting and encouraging people to drink more water. From the audit identify: <ul style="list-style-type: none"> Any gaps in high pedestrian traffic areas and open spaces where there are opportunities for physical activity and leisure activities. The potential to develop a local campaign to encourage people to carry and refill reusable water bottles. 	Planning; Infrastructure Management	<i>Council:</i> Sustainable Assets; Operations; Community Strengthening <i>Potential partners:</i> Peninsula Health; Department of Sustainability and Environment; South East Water	Funded within existing operational budgets. <ul style="list-style-type: none"> 2017-18 is investigative work only. Additional resources would be required for a local campaign, though partnerships would be explored.

Action	Council's Role	Partners	Resources
<p>Investigate implementing the Achievement Program in Frankston City Council to improve health and wellbeing within the workplace and position the Council as an employer of choice. For example:</p> <ul style="list-style-type: none"> • Develop a healthy catering policy for all meetings • Ensure there are healthy food and drink options in all vending machines 	Employer	<i>Council:</i> Human Resources; Chief Executive Office; Community Strengthening	<p>Funded within existing operational budgets.</p> <ul style="list-style-type: none"> • No cost to sign up to access free resources from the Healthy Eating Advisory Service.
Develop a Leisure Strategy to identify the community's current and future leisure and sporting needs, and facilitate increased participation by people of all life stages, cultures and abilities.	Planning; Infrastructure Management	<i>Council:</i> Community Strengthening	Grant funding secured.
Develop a Play Space Strategy to identify age appropriate spaces for people from all population groups, including people with a disability.	Planning; Infrastructure Management	<i>Council:</i> Infrastructure	Planned work within Council's 2017-18 budget.
Proactively apply for infrastructure grants to improve sporting infrastructure so it is more accessible for women.	Planning; Infrastructure Management	<i>Council:</i> Community Strengthening	Grants will be considered in line with the 2018-19 capital works budget.
Aboriginal Health Officer to work with sporting clubs across the Municipality to create culturally safe environments and increase the participation of Aboriginal and Torres Strait Islander people in sports.	Community building	<i>Council:</i> Community Strengthening	Grant funding secured until December 2017.

Community Building Outcome 2: Stronger Families			
Priority 2.1: Respectful relationships			
Action	Council's Role	Partners	Resources
Undertake a needs analysis and develop a 'strategic paper' on Frankston City Council's role in preventing violence against women and children and to gather evidence on local issues, and include benchmarking of effective local government primary prevention strategies and initiatives that have been effective in reducing family violence rates.	Planning; Advocacy	<i>Council:</i> Community Strengthening <i>Potential partners:</i> Chisholm; Monash University; WHISE	Funded within existing operational budgets.
Work in partnership with Carrington Health to implement <i>Baby Makes 3 Antenatal</i> in a primary care setting at Frankston Hospital, building links with <i>Baby Makes 3</i> that is already being delivered by Frankston Maternal and Child Health in new parent groups, to reinforce the primary prevention messages about how to maintain a healthy and respectful relationship during the transition to parenthood.	Partnership; Service Provider	<i>Council:</i> Family Health Support Services <i>Partners:</i> Carrington Health; Peninsula Health	Grant funded – Community Partnerships for Primary Prevention Grant (auspiced by Carrington Health).
Develop a new Child and Family Plan 2019–2022 (Municipal Early Years Plan), with a focus on strategies and initiatives that promote positive early childhood development.	Local Leadership; Planning	<i>Council:</i> Community Strengthening; Family Health Support Services	Planned work within the existing operational budget.
As guided by the Leisure Strategy, build collaborative partnerships with local health agencies to explore the place-based structures, norms and practices that may be preventing girls and women from participating in sports.	Local Leadership; Partnership; Community Building	<i>Council:</i> Community Strengthening <i>Potential partners:</i> WHISE; Peninsula Community Health	No 2017-18 budget allocated, funding opportunities will be sought as appropriate.

Action	Council's Role	Partners	Resources
<p>Work with partner agencies to identify the local need for financial literacy education for women and opportunities to build social connections with the aim of preventing emotional and economic abuse and other abusive behaviours.</p>	<p>Local Leadership; Partnership; Community Building</p>	<p><i>Council:</i> Community Strengthening; Family Health Support Services; Libraries <i>Potential partners:</i> WHISE; Peninsula Community Health</p>	<p>No 2017-18 budget allocated, funding opportunities will be sought as appropriate.</p> <ul style="list-style-type: none"> It is likely that partner agencies will be funded to undertake this work.
<p>Strengthen Frankston City Council's workplace policies and practices to promote women's leadership and explore workforce development programs to promote gender equity.</p>	<p>Employer; Local Leadership</p>	<p><i>Council:</i> Human Resources; Community Strengthening <i>Potential partners:</i> WHISE</p>	<p>Within Council's existing operational 2017-18 Budget.</p>
<p>Partner with other services, agencies and the community to coordinate community-based activities to promote:</p> <ul style="list-style-type: none"> The 16 Days of Activism from 25 November to 10 December International Women's Day on 8 March (include in Corporate Calendar) World Elder Abuse Awareness Day on 15 June 	<p>Local Leadership; Partnership; Employer</p>	<p><i>Council:</i> Community Strengthening; Family Health Support Services; Human Resources</p>	<p>Coordinated from a mix of Council's existing 2017-18 operational budget, partner agencies and grant funding sought from the Victorian Government.</p>

Community Building Outcome 3: Safe community			
Priority 3.1 Access to diverse and affordable housing			
Priority 3.2 Safe behaviours			
Action	Council's Role	Partners	Resources
Establish the Frankston City Strategic Housing Alliance to bring together senior representatives from the housing and homelessness support sector to inform local planning and advocacy.	Local Leadership; Advocacy	<i>Council:</i> Community Strengthening; Planning and Environment <i>Potential partners:</i> Housing and homelessness support sector	Planned work within Council's existing operational budgets.
Advocate to all tiers of government for a person-centred approach to homelessness so that: <ul style="list-style-type: none"> • The living conditions are improved for rooming house tenants; • A case-management approach is taken to supporting homeless people in achieving and retaining housing; and • Young people at risk of homelessness are better supported. 	Local Leadership; Advocacy	<i>Council:</i> Community Strengthening; Planning and Environment <i>Partners:</i> Frankston Homelessness Network	Funded within existing operational budgets.
Advocate to State Government to strengthen the alignment of the Victorian Planning Provisions and <i>Planning and Environment Act 1987</i> with the <i>Health and Wellbeing Act 2008</i> to improve the coordination of land-use and health planning and empower local government to better plan for health and wellbeing through strategies like: <ul style="list-style-type: none"> • Inclusionary zoning to leverage affordable housing from new residential developments. • Improved controls on environmental factors contributing to alcohol and other drug related harms. • Improved consideration of cumulative, social and economic impacts of licensed premises (liquor and gaming) on the community's health and wellbeing. 	Local Leadership; Advocacy; Planning	<i>Council:</i> Community Strengthening; Planning and Environment <i>Partners:</i> RAD-FMP	Funded within existing operational budgets.

Action	Council's Role	Partners	Resources
<p>Work in partnership with the RAD-FMP to advocate to State Government on measures to provide better support for people experiencing alcohol or other drug dependency by:</p> <ul style="list-style-type: none"> Encouraging more GPs to administer pharmacotherapies to treat people with drug addictions; and The provision of better training for university medical students in treating people with alcohol and other drug addictions. 	Local Leadership; Advocacy	<p><i>Council:</i> Community Strengthening; Planning and Environment</p> <p><i>Partners:</i> RAD-FMP</p>	Funded within existing operational budgets.
Work in partnership with the with the RAD-FMP to improve support for young people experiencing alcohol or drug dependency in Frankston Central through strategies and initiatives that promote peer support and positive life choices.	Partnership; Community Building	<p><i>Council:</i> Community Strengthening</p> <p><i>Potential partners:</i> RAD-FMP; YSAS</p>	Grant secured from Peninsula Health.
Participate in Phase 2 of the South East Melbourne Councils consortia working group to investigate the links between packaged liquor outlets and alcohol related harms in order to undertake changes to the Victorian Planning Provisions to assist local government to reduce violence in the home, in licenced venues and in public places.	Partnership; Local Leadership; Planning; Advocacy	<p><i>Council:</i> Planning and Environment; Community Safety</p> <p><i>Partners:</i> SEMCA</p>	<p>Funds have already been contributed.</p> <ul style="list-style-type: none"> An additional \$15,000 may be required should the planning amendment proceed.
Partner with local service providers to explore opportunities to better understand the relationship between family violence and gambling in Frankston City.	Planning; Advocacy	<p><i>Council:</i> Community Strengthening</p> <p><i>Potential partners:</i> WHISE; Southern Gamblers Help</p>	<p>Funded within existing operational budgets.</p> <ul style="list-style-type: none"> Funding opportunities will be sought.
Develop a 'strategic paper' on safe behaviours, including alcohol and drug misuse and problem gambling, to gather evidence on issues of concern within Frankston City and guide targeted social and community planning.	Planning; Advocacy	<p><i>Council:</i> Community Strengthening; Community Safety</p>	Subject to Council approval.

Action	Council's Role	Partners	Resources
Review Council's approach to making amenity based objections on liquor licence applications to ensure there is a clear and transparent approach to the provision and consumption of alcohol within Council-owned community infrastructure.	Planning	<i>Council:</i> Community Strengthening	No 2017-18 budget allocated, developed from within Council's existing operational budgets.
Deliver tobacco education to food premises trading in Frankston Central Activity Area, Bayside Shopping Centre and other smoking hotspot areas to support businesses to be 'outdoor smoke free'. In doing so, promote the health and wellbeing benefits of smoke-free dining.	Partnership; Community Building	<i>Council:</i> Community Safety	Planned work within the Council's 2017-18 budget.

Community Building Outcome 4: Strong Community			
Priority 4.1: Vibrant community			
Priority 4.2: Social inclusion and engaged			
Action	Council's Role	Partners	Resources
On the full release of the ABS 2016 Census conduct full socio-demographic assessment of the community to understand the emerging population trends and health inequalities. Use the findings to inform planning to ensure that the Council's services and infrastructure are accessible and inclusive for all population groups.	Planning; Advocacy	<i>Council:</i> Community Strengthening	2017-18 budget allocated for the provision of demographic resources.
Partner with the Aboriginal and Torres Islander community to develop the Frankston City Reconciliation Action Plan.	Partnership; Local Leadership; Employer; Service Provider; Community Building	<i>Council:</i> Community Strengthening <i>Partners:</i> Reconciliation Australia; Traditional Owners; Department of Health and Human Services; PCP Aboriginal and Torres Strait	Costs are currently being explored.

Action	Council's Role	Partners	Resources
Increase the accessibility and inclusiveness of Council's major events for all population groups, including improving the publication, signage and promotion.	Local Leadership; Event Management	<i>Council:</i> Arts and Culture	Developed from within Council's existing operational 2017-18 Budget.
Partner with agencies to support people over 65 years of age and not eligible for the National Disability Insurance Scheme (NDIS) to transition to relevant aged care and positive ageing support services.	Local Leadership; Planning	<i>Council:</i> Family Health Support Services; Community Strengthening <i>Potential partners:</i> WHISE; PHCN	Funded from within Council's existing operational 2017-18 budget.
Partner with agencies to support people with a psychosocial disability and not eligible for the National Disability Insurance Scheme (NDIS) to transition to alternative relevant support services.	Local Leadership; Planning	<i>Council:</i> Family Health Support Services; Community Strengthening <i>Potential partners:</i> WHISE; PHCN	Funded from within Council's existing operational 2017-18 budget.
Strategically position the Frankston Disability Access and Inclusion Committee to be the key linkage point between Council and the community for people with a disability and disability issues.	Community building	<i>Council:</i> Community Strengthening	Council 2017-18 Budget confirmed – no additional resources required.
Partner with other services, agencies and the community to coordinate community-based activities to promote events that celebrate diversity : <ul style="list-style-type: none"> • Harmony Day on 22 March • International Day Against Homophobia, Biphobia and Transphobia on 17 May • National Reconciliation Week from 27 May to 3 June • NAIDOC Week from 3 to 10 July • International Day of People with a Disability, 3 December 	Local Leadership; Partnership; Employer	<i>Council:</i> Community Strengthening; Family Health Support Services; Human Resources	Coordinated from a mix of Council's existing operational budget, partner agencies and grant funding sought from the Victorian Government.

Action	Council's Role	Partners	Resources
<p>Advocate to State Government for the following principles and improvements to the Frankston Bus Network to improve social connections and encourage increased daily physical activity levels:</p> <ul style="list-style-type: none"> • High frequency services along trunk routes • A maximum of 40 minute frequencies along local routes • Ensure that bus services meet trains arriving at Frankston, Kananook and Seaford stations • Remove deviations on routes, ensuring that passengers have certainty of the route that the bus will travel on any given day and time 	<p>Planning; Advocacy</p>	<p><i>Council:</i> Infrastructure</p>	<p>Planned work within Council's existing 2017-18 budget.</p>

Community Building Outcome 5: Sustainable Environment			
Priority 5.1: Sustainable Use of Resources			
Action	Council's Role	Partners	Resources
<p>Advocate to State Government to establish and regulate minimum performance standards for rental properties in response to the impact that poor quality and energy inefficient housing is having on living conditions and health and wellbeing.</p>	<p>Planning; Advocacy</p>	<p><i>Council:</i> Community Strengthening; Environment and Planning; Sustainable Assets</p>	<p>Funded within existing operational budgets.</p>
<p>Investigate the opportunity to conduct research on the barriers preventing low-income households and renters from implementing water and energy saving measures to inform the development of targeted strategies and incentives.</p>	<p>Planning; Advocacy</p>	<p><i>Council:</i> Sustainable Assets; Community Strengthening</p>	<p>Funded within existing operational budgets.</p> <ul style="list-style-type: none"> • The work for 2017-18 is investigative only. Funding opportunities will be sought as appropriate.

Action	Council's Role	Partners	Resources
Investigate opportunities to develop shared value partnerships and funding streams to: <ul style="list-style-type: none"> • The development of environmentally sound affordable housing; and • Help low-income households and renters reduce water and energy costs through efficiency measures to improve living conditions and health and wellbeing. 	Local Leadership; Partnership	<i>Council:</i> Sustainable Assets; Community Strengthening	Funded within existing operational budgets. <ul style="list-style-type: none"> • Partnerships and income streams sought.
Review the learnings from the food waste avoidance and nutrition initiatives to identify opportunities to better equip local households to reduce food waste and encourage the consumption of fresh foods.	Planning; Partnership	<i>Council:</i> Sustainable Assets; Community Strengthening <i>Potential partners:</i> Second Bite; Peninsula Health; Food Bank	Funded within existing operational budgets.
Investigate the cost and benefits of Council re-joining the South East Councils Climate Change Alliance (SECCCA) to leverage funds into the Municipality to deliver community and Council energy saving initiatives.	Partnership	<i>Council:</i> CEO Executive Office; Sustainable Assets; Planning and Environment	\$16,350 per year, with CPI increases.

Community Building Outcome 6: Sustainable Economy			
Priority 6.1: Skilled local workforce			
Action	Council's Role	Partners	Resources
Support the delivery of the Future Skills Study to audit the local skills shortage in the local economy into the future, and use the findings to advocate for targeted skills development for disadvantaged community members, with a focus of people with a disability and Aboriginal and Torres Strait Islander people.	Planning; Advocacy	<i>Council:</i> Economic Development; Community Strengthening <i>Partners:</i> Six south east councils; Southern Melbourne Regional Development Australia; Victorian Skills Commissioner	Funding secured to conduct Study, undertake analysis and develop an action plan.
Ensure Frankston City Council's recruitment processes and flexible employment practices facilitate employment opportunities for people with a disability and Aboriginal and Torres Strait Islander people.	Employer; Local Leadership	<i>Council:</i> Human Resources	Funded within existing operational budgets.
Work in partnership with the Frankston Mornington Peninsula Local Learning and Employment Network (FMPLLEN) to support pathways from school to further education and work.	Partnership; Local Leadership; Planning	<i>Council:</i> Economic Development <i>Partners:</i> FMPLLEN	Funded within existing operational budgets. • Additional funding would be sought for any initiatives.

Community Building Outcome 7: Learning Community			
Priority 7.1: Literacy across all life stages			
Action	Council's Role	Partners	Resources
Identify and engage partners to develop new approaches to promote literacy across all life stages.	Partnership	<i>Council:</i> Arts and Culture <i>Potential partners:</i> AMES	Funded within existing operational budgets.

		Neighbourhood Houses	
For Frankston City Libraries to be an eSmart accredited library service, practicing the smart, safe and responsible use of digital technology, and supporting wellbeing outcomes for all members of the library community by: <ul style="list-style-type: none"> • Training library staff to be eSmart; and • Updating policies and procedures to align with eSmart recommendations. 	Service provider	<i>Council:</i> Arts and Culture	Planned work within Council's 2017-18 Budget.
Explore and develop social enterprise opportunities to support training for young people, including the establishment of a pilot Training Café at Frankston South Community and Recreation Centre as a pilot.	Local Leadership; Service Provider	<i>Council:</i> Community Strengthening	2017-18 capital works budget allocated for Training Café.
Explore opportunities to deliver literacy programs at community centres and neighbourhood houses, including extending the reach of existing successful programs like the Mayor's Reading Challenge, the Summer Reading Club and National Simultaneous Storytime.	Partnership	<i>Council:</i> Community Strengthening; Arts and Culture <i>Potential partners:</i> U3A; ALIA	Funded within existing operational budgets. <ul style="list-style-type: none"> • Community centres and neighbourhood houses to seek grants from alternative sources.
Partner with Impact Volunteering to improve lifelong learning through volunteering opportunities for older people, people with disabilities and people from the ATSI and CALD communities.	Local Leadership	<i>Council:</i> Community Strengthening; Impact Volunteering; Arts and Culture	Funded within existing operational budgets.

Appendix 4: DRAFT Evaluation Framework

DRAFT Evaluation Framework

Outcome 1: Healthy Community

Priority 1.1: Healthy living

Priority 1.2: Active living

Measure	Baseline
Ratio of healthy food outlets to unhealthy options – <i>Frankston City Food Security Scan 2015</i>	2015 1:6
Proportion of people who consume sufficient fruit and vegetables – <i>Victorian Population Health Survey 2014 (Victorian Government measure)</i>	2014 Vegetables: 7.7% Fruit: 51.5%
New measures expected for: <ul style="list-style-type: none"> • Adults • Adolescents 10–17 years • Children 4–12 years 	
Percentage of people who consume sugar-sweetened beverages daily – <i>Victorian Population Health Survey 2014 (Victorian Government measure)</i>	2014 15.4%
New measures expected for: <ul style="list-style-type: none"> • Adults • Adolescents 10–17 years • Children 4–12 years 	
Proportion of infants exclusively breastfed to three months of age – <i>VCAMS 2.1 (Victorian Government measure)</i>	2014-15 45.1%
Percentage of people who have run out of food in the past 12 months and couldn't afford to buy more – <i>Victorian Population Health Survey 2011-12 (Victorian Government measure)</i>	2012 3.9%
Proportion of adults who are sufficiently physically active – <i>Victoria Population Health Survey (Victorian Government measure)</i>	2014 39.1%
Proportion of people are engaged in physical activity for four or more days per week – <i>Victorian Population Health Survey (Victorian Government measure)</i>	2015 19.6%
Proportion of people who walked or cycled to work - <i>Australian Bureau of Statistics 2011 Census</i>	2011 1.6%
Proportion of people who used the train to commute to work - <i>Australian Bureau of Statistics 2011 Census</i>	2011 5.1%
Rate of Sexually Transmissible Infections (STIs) amongst young people – <i>Victorian Child and Adolescent Monitoring System (VCAMS) portal</i>	2011 493.9 per 100,000 young people
Current smokers – <i>Victorian Population Health Survey</i>	2014 17.2%

Outcome 2: Stronger Families

Priority 2.1: Respectful relationships and gender equity

Measure	Baseline
Rate of incidents of family violence recorded by Victoria Police – <i>Crime Statistics Agency Victoria</i>	2015-16: 2,707 incidents per 100,000
Rate of incidents of family violence by gender recorded by Victoria Police – <i>Victorian Women’s Health Atlas (Crime Statistics)</i>	2015 Female: 311.58 per 10,000 people Male: 85.2 per 10,000 people
Rate of victim reports of sexual offences by gender per 10,000 people – <i>Victorian Women’s Health Atlas (Crime Statistics)</i>	2015 Female: 20.43 per 10,000 people Male: 5.34 per 10,000 people
Proportion of women who report high levels of psychological distress – <i>Victorian Women’s Health Atlas (Victorian Population Health Survey)</i>	2014 Female: 19.8% Male: 10.7%
Rate of children in out-of-home care – <i>Victorian Child and Adolescent Monitoring System (VCAMS) portal</i>	2012 6.3 per 1,000 children aged 0 – 17 years
Rate of children who were the subject of child abuse and neglect substantiation – <i>Victorian Child and Adolescent Monitoring System (VCAMS) portal</i>	201-11 6.9 per 1,000 children aged 0 – 17 years
Proportion of women who are earning below the minimum wage – <i>Victorian Women’s Health Atlas (Census)</i>	2011 Female: 47.4% Male: 29%
Proportion of women earning a high individual weekly income – <i>Australian Bureau of Statistics, Census</i>	2011 Female: 5.8% Male: 16.7%
Proportion of women carrying out 15 hours or more of unpaid domestic – <i>Australian Bureau of Statistics, Census</i>	2011 Female: 26.3% Male: 7.9%
Proportion of lone parent families headed by a female – <i>Australian Bureau of Statistics, Census</i>	2011 Female: 82.5% Male: 17.5%
Proportion of females provided unpaid caring responsibilities for people with a disability – <i>Australian Bureau of Statistics, Census</i>	2011 Female: 14.4% Male: 9.3%

Outcome 3: Safe Community

Priority 3.1: Diverse and affordable housing

Priority 3.2: Safe behaviours

Measure	Baseline
Proportion of households spending more than 30% or more of gross household income on rent – <i>Australian Bureau of Statistics, Census</i>	2011 29.8%
Proportion of households spending more than 30% or more of gross household income on a mortgage – <i>Australian Bureau of Statistics, Census</i>	2011 11.6%
Proportion of available rental stock that is affordable for people on low incomes – <i>Department of Health and Human Services</i>	2016 10.7%
Proportion of people that have moved in the last five years – <i>Australian Bureau of Statistics, Census</i>	2011 35.5%
Proportion of people feel safe walking in their street during the day – <i>Victorian Population Health Survey</i>	2015 87.2%
Proportion of people feel safe walking in their street at night – <i>Victorian Population Health Survey</i>	2015 46.1%
Proportion of people who consume alcohol who are at lifetime risk of harm – <i>Victoria Population Health Survey (Victorian Government measure)</i>	2014 44.6%
Proportion of people at risk of short-term harm from alcohol each month – <i>Victorian Population Health Survey</i>	2014 34.5%
Alcohol-related hospitalisation rate per 10,000 population – <i>Turning Point Alcohol and Drug Data</i>	2012-13 84.9 per 10,000 people
Drug-related hospitalisation rate per 10,000 population – <i>Turning Point Alcohol and Drug Data</i>	2012-13 23.9 per 10,000 people
Electronic Gaming Machine expenditure by population – <i>Victorian Commission for Gambling and Liquor Registration</i>	2015 \$585.48 per adult

Outcome 4: Community Strength**Priority 4.1: Vibrant Community****Priority 4.2: Social Inclusion and Engagement**

Measure	Baseline
Proportion of people who are satisfied with their life as a whole – <i>VicHealth Indicators Survey</i>	2015 7.7%
Proportion of people who that agreed that their neighbours are willing to help each other out – <i>VicHealth Indicators Survey</i>	2015 71.3%
Proportion of people who think their neighbourhood is close-knit – <i>VicHealth Indicators Survey</i>	2015 54.4%
Proportion of adults, by whether they think multiculturalism makes life in their area better - <i>Victorian Population Health Survey</i>	2015 47.2%
Percentage of people experiencing high levels of psychological distress - <i>Victorian Population Health Survey</i>	2015 15.5%
Number of people who attended Frankston City's major events – <i>local indicator</i>	2015/16 <i>The Mayor's Picnic: 5,000 Pets' Day Out: 8,000, Festival of Lights: 45,000 Waterfront Festival: 35,000 Party in the Park: 8,000</i>
Proportion of people connected to the internet – <i>Australian Bureau of Statistics, Census</i>	2011 75%
Proportion of people who do volunteer work – <i>Australian Bureau of Statistics, Census</i>	2011 13.8%

Outcome 5: Sustainable environment

Priority 5.1: Sustainable use of resources

Measure	Baseline
Average daily electricity consumption per property – <i>United Energy Portal</i>	2014 14.95 kWh
Average household mains water consumption – <i>South East Water</i>	2015-16 429 litres
Proportion of households with solar installations – <i>Australian PV Institute</i>	2016 15%
Average household kerbside garbage sent to landfill – <i>Frankston City Council</i>	2015-16 8.53kg
Proportion of household kerbside waste diverted from landfill – <i>Frankston City Council</i>	2015-16 52%
Proportion of household recycling bins contaminated – <i>Frankston City Council</i>	2015-16 10.3%
Complaints made to the Energy and Water Ombudsman about energy and water credit-related disconnections – <i>Energy and Water Ombudsman</i>	2015-16 Total: 95 Electricity: 42 Gas: 47 Water: 6

Outcome 6: Sustainable economy

Priority 6.1: Skilled workforce

Measure	Baseline
Unemployment rate of local workforce – <i>Australian Bureau of Statistics, Labour Force Survey</i>	2016 6%
Proportion of young people aged 17 – 24 years who are not engaged in full time education and/or work – <i>Australian Bureau of Statistics, Census</i>	2011 10.4%
Proportion of young people successfully completing Year 12 or equivalent – <i>Victorian Child and Adolescent Monitoring System (VCAMS)</i>	2011 85.3%
Proportion of people hold a bachelor or higher degree – <i>Australian Bureau of Statistics, Census</i>	2011 11.9%
Proportion of people who live and work in the municipality – <i>Australian Bureau of Statistics, Census</i>	2011 51.2%
Proportion of people travelling outside the municipality for work – <i>Australian Bureau of Statistics, Census</i>	2011 53.9%
Proportion of people who live outside of the municipality and travel here for work – <i>Australian Bureau of Statistics, Census</i>	2011 48.8%

Outcome 7: Learning community
Priority 7.1: Literacy across all life stages

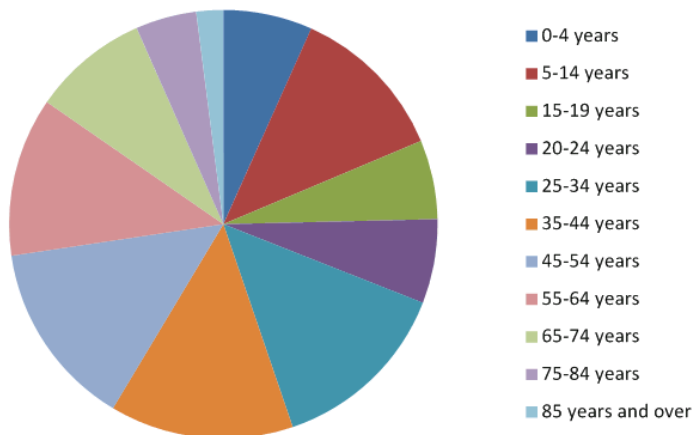
Measure	Baseline
Proportion of children who are developmentally vulnerable on one or more domain on entry to school – <i>Australian Early Development Census AEDC</i>	2015 20.9%
Proportion of children attending kindergarten in the year prior to school – <i>Victorian Child and Adolescent Monitoring System (VCAMS) portal</i>	2015 93%
Proportion of children whose parents report one or more concerns with their child’s speech or language on entry to school – <i>Victorian Child and Adolescent Monitoring System (VCAMS) portal</i>	2011 14.2%
Proportion of children achieving literacy benchmarks (Grades 3) – <i>Victorian Child and Adolescent Monitoring System (VCAMS) portal</i>	2015 94.6%
Proportion of young people achieving literacy benchmarks (Years 9) – <i>Victorian Child and Adolescent Monitoring System (VCAMS) portal</i>	2015 90.8%
Proportion of people with no qualifications – <i>Australian Bureau of Statistics, Census</i>	2011 46.7%

Frankston City Council Health and Wellbeing Plan 2017 -2021

Community Profile - Census 2016

The median age of people in Frankston City is 38 years, which is slightly higher than the Greater Melbourne average of 36 years. Children aged 0–14 years made up 18.7% of the population and people aged 65 years + made up 15.4%.

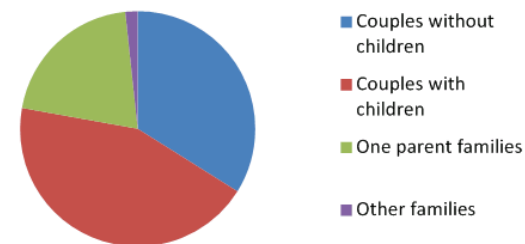
Age Structure 2016



Population – 134,143

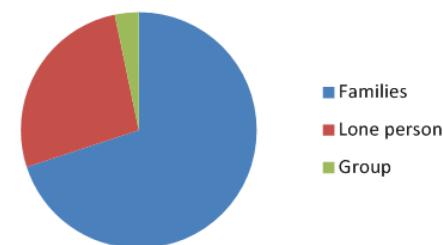
Appendix 2: Community Profile

Family Type



Frankston City has a higher proportion of one-parent families compared to Greater Melbourne, and lower percentage of couples with children.

Household Type



In Frankston City, 69.9% of households are family households, 26.8% were single-person households and 3.3% were group households, compared to 71.7%, 23.2% and 5% for Greater Melbourne.

Ethnicity

A higher percentage of residents in Frankston City were born in Australia (71.5%) compared to Greater Melbourne (59.8%).

Of those residents born overseas, the most common countries of birth were England 5.6%, New Zealand 2.3%, India 1.3%, Scotland 1.0% and Philippines 0.8%.

Disability

5.4% of people in Frankston City need assistance with everyday activities, such as communication, body movement or self-care compared with 4.9% for Greater Melbourne.

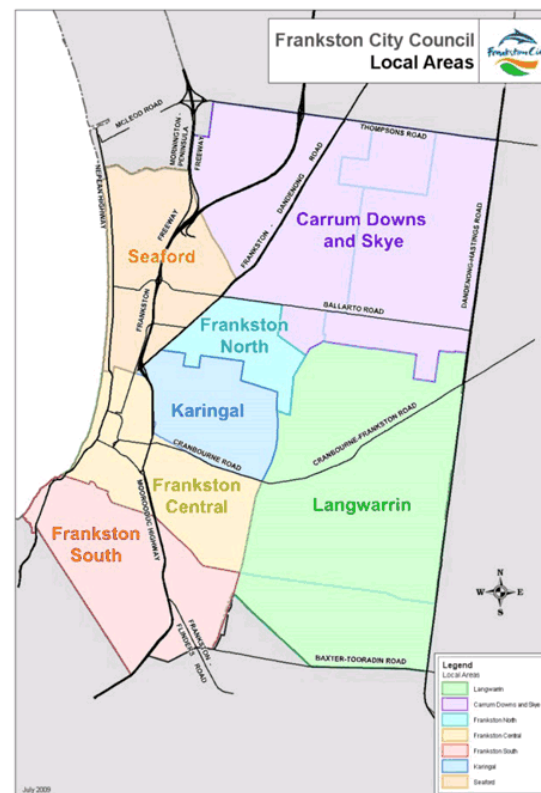
Appendix 2: Community Profile

Carrum Downs
 SEIFA: 984
 Estimated population: 19,091
 Median age: 37
 Main household type: couples with children 32.6%
 Non English speaking backgrounds: 14.5%
 Median household income: \$1,183
 Households renting: 25%
 Weekly rent*: \$355
 VET qualification: 22.3%
 Bachelor degree: 7.8%

Sandhurst
 SEIFA: 1,066+
 Estimated population: 3,062
 Median age: 37
 Main household type: Parents and home builders (25.8%)
 Non English speaking backgrounds: 16.6%
 Median household income: \$2,162
 Households renting: unavailable
 Weekly rent*: \$380
 VET qualification: 17.2%
 Bachelor degree: 24.6%

Skye
 SEIFA: 1,035
 Estimated population: 7,487
 Median age: 37
 Main household type: Parents and home builders 25.4%
 Non English speaking backgrounds: 13.7%
 Median household income: \$1,474
 Households renting: 16.5%
 Weekly rent*: \$380
 VET qualification: 24.3%
 Bachelor degree: 8.6%

Frankston Central & Heights
 SEIFA: 930-987
 Estimated population: 21,676
 Median age: 36
 Main household type: lone person (26.3%)
 Non English speaking backgrounds: 15%
 Median household income: \$400/\$1,200
 Households renting: 39%
 Weekly rent*: \$355
 VET qualification: 20.5%
 Bachelor degree: 13%



Appendix 2: Community Profile

Frankston North

SEIFA: 812.3
Estimated population: 5,246
Median age: 39
Main household type: lone person (29.7%)
Non English speaking backgrounds: 6.3%
Median household income: \$721
Households renting: 41.2%
Weekly rent*: \$300
VET qualification: 18.9%
Bachelor degree: 3.2%

Frankston South

SEIFA: 1,059
Estimated population: 17,634
Median age: 43
Main household type: Parents and home builders (21%)
Non English speaking backgrounds: 8.1%
Median household income: \$1,375
Households renting: 15.9%
Weekly rent*:\$410
VET qualification: 19.5%
Bachelor degree: 18.6%

KARINGAL

SEIFA: **946.8**
Estimated population: 13,278
Median age: 39
Main household type: Lone person (26.6%)
Non English speaking backgrounds: 9.9%
Median household income: \$800
Households renting: 31.5%
Weekly rent*: **\$355**
VET qualification: 22.1%
Bachelor degree: 7.4%
Unemployment: 6.8%
Health: local area where known

Langwarrin

SEIFA: **1,046**
Estimated population: 23,635
Median age: 36
Main household type: Couples with children (40%)
Median household income: \$1,391
Households renting: 17%
Non English speaking backgrounds: 6%
Weekly rent*: **\$380**
VET qualification: 26%
Bachelor degree: 10%
Unemployment: 3.2%

Seaford

SEIFA: **981**
Estimated population: 16,028
Median age: 38
Main household type: Couples with children (30%)
Median household income: \$1,140
Households renting: 27%
Non English speaking backgrounds: 9.2%
Weekly rent*: **\$370**
VET qualification: 21%
Bachelor degree: 12%
Unemployment: 7.8%

Executive Summary

12.10 Domestic Animal Management Plan

Enquiries: (Jarred Stevens: Community Development)

Council Plan

Community Outcome:	4. A Well Managed City
Strategy:	4.1 Services
Priority Action	4.1.3 Ensure a positive customer experience

Purpose

To brief Council seeking endorsement of the Domestic Animal Management Plan for release the plan for final public exhibition.

Recommendation (Director Community Development)

That Council:

1. Notes the survey feedback and draft Domestic Animal Management Plan ("DAMP").
2. Endorses the Domestic Animal Management Plan and releases the Plan for final public exhibition.
3. Supports a trial of a free roam area on the Frankston Foreshore between the Frankston Pier and the Oliver's Hill Boat Ramp from 1 December 2017 till 31 March 2018, based on community feedback.
4. Supports a trial of permitting dogs on lead within the Frankston City Centre from 1 December 2017 till 31 March 2018, based on community feedback.
5. Supports the creation of an order implementing a 24/ 7 cat curfew across the municipality, based on community feedback.
6. Notes the estimated cost, for which there is no current budget, of introducing the trials is \$30K. As such, should the recommendations be adopted at the Ordinary Council meeting it will be recommended that this funding is referred to the mid year budget review.

Key Points / Issues

- The Domestic Animal Management Plan (DAMP) is a statutory requirement of Local Government and a review of the DAMP is required every four (4) years as described in the *Domestic Animals Act 1994* and is due November 2017.
- The *DAMP* is to assist with ensuring the community complies with the *Domestic Animals Act 1994*, the *General Local Law 8 - 2016* and other associated Acts and regulations.
- The decision made to survey the public on the 24 hour cat curfew, off leash on foreshore area, dogs in the CAA was completed and the results of these are attached. The feedback received also showed there is a demand for:
 - Council's dog signage to be re-evaluated
 - Drinking fountains to be placed in off leash areas
- Key recommendations that represent a change from the current Domestic Animal Management Plan include the establishment of a Dog Free Roam Area, 24/7 Cat Curfew and the ban on dogs in the CAA be lifted.

12.10 Domestic Animal Management Plan**Executive Summary**

- Council is currently bound by a current contract agreement with the Lost Dogs Home who already engage with welfare groups and foster carers. Further engagement and involvement of these groups with regard to the rehoming of animals will be addressed in the negotiations of the Pound Services Contract review in 2018.

Financial Impact

For the 2016/2017 financial year, the State Government introduced legislation that provides for a limit on the amount Victorian councils may increase rates in any financial year. The cap for the 2016/2017 financial year is 2.5%. The cap is based on a combination of the CPI and expected wages growth.

This cap has had a significant effect on Council's long term financial planning, with rate revenue being \$28 million less than anticipated over the first four years, growing to \$43 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

When considering this report the following areas may require further cost analysis/additional funding; these are estimated to total during the trial of \$30,284.87 and should the trials be successful and implemented permanently \$177,639.52

- Financing fenced off leash area (Currently estimated to be \$40K and is included in the 2017/2018 Capital Works budget)
- Cost of signage is estimated at \$5,000
- Labour costs:
 - During the trial: a full time temporary Authorised Officer and .5 administration officer.
 - Authorised Officer \$16,856.58 (3 month period)
 - Administration Officer \$8,428.29 (0.5 EFT 3 month period)
- It is estimated that the proposed trials would cost \$30,284.87

Should the trials be successful: an additional permanent full time Authorised Officer will be required to patrol the foreshore and off leash areas/city area and permanent full time administration officer to cope with influx of enquiries and infringements. Costs for this are not within the current approved budget and are highlighted below.

Line Item	Start-up Cost	Ongoing Cost per Annum
1x Fulltime Compliance Officer	\$500 recruitment fees	\$86,464.56
1x Fulltime Administration Support Officer	\$500 recruitment fees	\$72,174.96
Additional Equipment	\$5,000	\$2,000
Staff Training	\$5,000	\$5,000
1x Additional Vehicle	\$56,500	\$12,000
Total Costs	\$67,500	\$177,639.52

12.10 Domestic Animal Management Plan**Executive Summary****Consultation****1. External Stakeholders**

A survey was completed throughout January to February 2017 by Compliance Officers who conducted random surveys with residents and visitors whilst on patrol.

Animal welfare groups that were surveyed:

- RSPCA Pearcedale
- Aware Wild life Rescue
- WHOMP Rescue Mornington Peninsula
- Animalia Wildlife Shelter
- Dogs Victoria
- Lost Dogs Home

The key issues raised by members of the community were:

- Cat owners failing to register their cats
- Implementing a 24/7 cat curfew
- Roaming cats
- Irresponsible cat owners
- Dogs walked off lead
- Irresponsible dog owners
- Not enough free roam areas for dogs
- Barking dogs
- Not enough dog waste facilities
- Regulations relating to dogs in the CAA

2. Other Stakeholders

The second survey was conducted in December 2016 and January 2017 with stakeholders of the Frankston Community. 110 surveys were completed by Veterinary staff and customers. Compliance Officers from the Community Safety Department were also consulted and provided feedback.

In total over 200 surveys were completed showing overwhelming support for a dog free roam area on the Frankston foreshore. However, it was near equal affirmative/negative feedback for 24/7 cat curfew and dogs being permitted in the CAA.

Other feedback received:

- Terrible, the most dog hating city
- Just wish people would clean up after their dogs
- Dogs should be allowed on the beach but always on leash
- Need for drinking water for dogs
- Need for clearer signage
- Need more bins in CAA if approved

12.10 Domestic Animal Management Plan**Executive Summary**

- Need better signage in parks
- Beaches need to be more dog friendly
- Love dogs, love to see them. Patting a dog relaxes people
- Dangerous untrained dogs could be an issue
- People should be held responsible for their animals including cats
- Confining cats is safer for the cat, reduced risk of cat fights, hit by car and safer for other animals such as native birds
- Difficult to achieve 24 hour cat curfew without cat run, cats climb
- 12 week desexing rule is unrealistic
- Off leash (on beach) would be fantastic
- Greater penalties for dog rushes and at large

Analysis (Environmental / Economic / Social Implications)

It is anticipated making changes to the Domestic Animal Management Plan will support improvement of the wellbeing and health of the community. An economic assessment was undertaken by Councils Economic Development team and this assessment predicts:

- **Conservative estimate**

We have approximately 18,500 registered properties with dogs. If 5% of these 18,500 came into Frankston and spent an average of \$20 per month it would equate to an additional economic output of \$380,000 per annum in the Frankston city centre. This would not have a substantial impact on job creation.

- **Moderate-estimate**

We have approximately 18,500 registered properties with dogs. If 15% of these 18,500 came into Frankston and spent an average of \$50 per month it would equate to an additional economic output of \$2.86 million per annum in the Frankston city centre. This would create up to 16 jobs

- **High level estimate##:**

We have approximately 18,500 registered properties with dogs. If 25% of these came 18,500 came into Frankston and spent an average of \$50 per month it would equate to: additional economic output of \$4.79 million per annum in the Frankston city centre. This would create up to 27 jobs

Note that the high level estimate could be taken as factoring in visitors, as it is unlikely that a quarter of dog owners would come into Frankston.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

12.10 Domestic Animal Management Plan**Executive Summary**Legal

Any measures or changes must be considered within the Domestic Animal Management Plan framework under the Provisions of the Domestic Animals Act 1994. Section 68A Councils to prepare Domestic Animal Management Plans.

- 2) *A Domestic Animal Management Plan prepared by a Council must—*
- (a) *set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations; and*
 - (b) *outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district; and*
 - (c) *outline programs, services and strategies which the Council intends to pursue in its municipal district—*
 - (i) *to promote and encourage the responsible ownership of dogs and cats; and*
 - (ii) *to ensure that people comply with this Act, the regulations and any related legislation; and*
 - (iii) *to minimise the risk of attacks by dogs on people and animals; and*
 - (iv) *to address any over-population and high euthanasia rates for dogs and cats; and*
 - (v) *to encourage the registration and identification of dogs and cats; and*
 - (vi) *to minimise the potential for dogs and cats to create a nuisance; and*
 - (vii) *to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations; and*
 - (d) *provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable; and*
 - (e) *provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and*
 - (f) *provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.*

Legal advice has been obtained regarding the risk of lifting the previous Council Order of prohibiting dogs within the City Centre. The advice is attached to this report however in summary; it is very unlikely that Council will be exposed to any liability if Council decided to amend its Order made under section 26(2) of the Act.

12.10 Domestic Animal Management Plan**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

- Roster additional officers to patrol CAA and foreshore areas to monitor and enforce Local Laws and Council Orders
- Promote responsible pet ownership through media campaigns

Conclusion

After several months of consultation with the community, welfare groups, Veterinary Clinics, beach visitors, City Centre visitors and Council Officers the identified issues were clarified and the top three issues include wandering cats during the day, leash free areas on the foreshore and allowing dogs back in the Central Activities Area (CAA).

As such, the key recommendations based on this feedback are:

1. No Cat is permitted to wander / leave past the registered owner's property boundary at any time and the registered owner is to take all reasonable steps to prevent this from occurring. Other councils have implemented a 24 hour cat curfew, namely Yarra Ranges & Mornington Peninsula Shire and Casey. Councillors should note the community consultation for a 24 hour cat curfew resulted in near equal response.
2. Dogs are permitted off lead in the geographical area between Frankston Pier and the Oliver's Hill boat ramp between the hours of 9:00pm and 9:00am 7 days. However dogs must remain in effective control of the owner or person responsible at the time of walking the dog. A large majority of people surveyed supported this and have been requesting this for a number of years. Other Councils such as Kingston and Mornington Peninsula have free roam areas on their foreshores.
3. Dogs are permitted within the Central Activities Area. Dogs must remain in effective control of the owner or person responsible at the time of walking the dog and be on lead at all times. Councillors should note the community consultation for banning dogs in the CAA resulted in near equal for/against response. Officers are not aware of any other Municipalities that ban dogs in their City Centres.

ATTACHMENTS

Attachment A: DRAFT Domestic Animal Management Plan

Attachment B: Survey Results 2017

Attachment C: Legal Advice - Dogs in the City Centre

**12.10 Domestic Animal Management Plan
Officers' Assessment****Background**

The Domestic Animal Management Plan (DAMP) is a State Government requirement under the Domestic Animal Act 1994 and requires every Victorian Municipal Council to develop, implement and submit a DAMP to the Department of Economic Development, Jobs, Transport and Resources every 4 years. (Due November 2017)

The development of the DAMP is guided by legislative parameters and aims to increase the relative profile and importance of domestic animal management functions and responsible pet ownership within the local government sector.

Issues and Discussion

The DAMP seeks to improve responsible pet ownership and compliance in an effort to address issues identified through community and key stakeholder consultation. The issues and concerns highlighted by the community were:

- Roaming cats
- Irresponsible cat owners
- Dogs walked off lead
- Irresponsible dog owners
- Implementing a 24/7 cat curfew
- Not enough free roam areas for dogs
- Barking dogs
- Not enough dog waste facilities
- Regulations relating to dogs in the CAA
- Cat owners failing to register their cats

In relation to a 24 hour cat curfew, in 1996 Council adopted dusk until dawn cat curfew this requires cats to be confined to their premises during these times. This was implemented in accordance with the provisions of the then new State legislation (Domestic Animals Act 1994). Subsequently many education programmes were implemented by The State Government in cooperation with Municipal Councils in an effort to educate cat owners on the benefits of securing their cats to their own property.

At that time some Councils adopted 24 hour curfews, some did nothing and others adopted night curfews. Roaming cats, cats killing wildlife and cats killed on the roads have been commented on in every DAMP as one of the major issues/concerns identified by the general community.

In 1996 the implementation of the new Domestic Animals Act also provided Councils with the opportunity to create orders to ensure the safety of the community and animals in an effort to effectively manage nuisance dogs. Council implemented an order that prohibited dogs from entering and remaining in the CAA with the exception of Guide Dogs. The majority of participants that commented during the surveys in 2016 & 2017 stated they did not want any changes to this Order.

It is also worth noting that Ballarat and Bendigo Shires, which also have one main shopping centre, also have restrictions on dogs, Bendigo also has restrictions on dogs at smaller shopping strips.

**12.10 Domestic Animal Management Plan
Officers' Assessment**

Furthermore, an order was implemented that dogs were prohibited at certain times on the Frankston foreshore during the summer period, and required all dogs to be on a leash at all other times.

Council has assessed this order in every DAMP review process, in the summer of 2009/2010 Council undertook a trial in the Seaford area of the foreshore as a dog free roam area, this was not adopted due to the negative response from the community.

A free roam area for dogs was raised as an issue at Council's 'Think Big' community forum and after further public consultation it is recommended that a free roam area is trialled within the Frankston waterfront area, between Oliver's Hill and the Frankston pier and restricted to the hours between 9:00pm and 9:00am. This area has dog waste facilities at every entrance and the existing infrastructure provides a natural boundary.

Currently there are 33 dog Free Roam Areas it is noted that Council has already approved an additional fenced free roam area within the Municipality and officers are currently assessing the best location for this to be installed and what infrastructure is required to best meet the community's expectations.

Options Available including Financial Implications

- Dog ban continues in the Central Activities Area (CAA) – Whilst this strongly supports recommendations within the DAMP of avoiding and reducing dog attacks and faeces in the public realm, there has been support from community members and groups to allow dogs in the CAA provided they are on lead.
- No free roam area continues on the Frankston Foreshore - Whilst this strongly supports recommendations within the DAMP of avoiding and reducing dog attacks and faeces in the public realm, there has been support from community members and groups to allow dogs in the CAA provided they are on lead.
- Cat curfew continues Dusk till Dawn – The cat curfew currently assists with reducing the risk of cats attacking native wildlife, however extending the curfew assists even further. Council officers receive many complaints regarding cats wandering on to other properties, injuring other pets such as rabbits and birds.
- Other options considered as part of the DAMP are included within the DAMP on page 25.

If the recommended trials and cat curfew are endorsed by Council significant community engagement will be required, which would include utilising all media platforms including social media, face to face education by officers and speaking with traders within the City Centre.

There are no current resources included within the Annual Budget for the recommendations within this report. It is estimated that the proposed trials would cost \$30,284.87, however, consideration of this funding will need to be referred to the Mid-Year Budget Review OR the next Annual Budget process.



Domestic Animal Management Plan 2017 – 2021



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Executive Summary

Frankston City Council promotes responsible pet ownership and the welfare of dogs and cats in the community. It also aims to protect the community and the environment from domestic nuisance animals through education and enforcement.

Under the provisions of The Domestic Animals Act 1994 all Councils in Victoria are legislated to have developed a Domestic Animal Management Plan which will be renewed every 4 years. This legislation is guided by Department of Environment, Land, Water and Planning. This plan outlines the services, programs and policies the Council has established to address the administration of the Act and the management of domestic animal issues in their community.

During the development of this plan, Frankston City Council embraced the opportunity to engage with stakeholder groups, the broader community and Councils' Compliance and Safety Team. Consultation included both pet owners and non- pet owners. Feedback and suggestions obtained have been integrated into the Plan's strategic directions.

Strategies developed have been thoughtfully considered to ensure:

- They are realistic and achievable
- A balance is achieved between needs of pet owners and the needs of the community in general
- Council's overarching plan and vision is taken into consideration and incorporated where appropriate
- Legislative requirements of the Act are met



Introduction and context

Purpose of the plan

The Domestic Animal Management Plan sets the strategic direction in terms of animal management within Frankston City for the next four years and will allow review on an annual basis if required. It will reflect what Council does in relation to animal management and develop ways to improve current practices and set future directions and action plans.

The Plan aims to increase the relative profile and importance of the domestic animal management function in the local government sector.

The plan will ensure Council has adopted the following standards of animal management:

- Promote and encourage the responsible ownership of dogs and cats
- Ensure that people comply with this Act, the regulations and any related legislation
- Minimise the risk of dog attacks on people and animals
- Address and reduce any over-population and high euthanasia rates for dogs and cats
- Minimise the potential for dogs and cats to create a nuisance
- Effectively identify all dangerous dogs, menacing dogs and restricted breed dogs and ensure that those dogs are kept in compliance with the Regulations
- Provide a service to the Frankston Community to improve the municipality's safety, image and pride



Frankston City Council Demographic Profile

The Frankston City Municipality, located on the eastern shore of Port Phillip Bay approximately 45 kilometres south east of Melbourne, is known for its beautiful coastline, award-winning beaches and natural bushland, vibrant lifestyle, diverse community and growing business, arts, education and health facilities.

The city currently is home to 135,971 (ABS ERP 2015) people, which is expected to increase to 152,494 people by 2036. Frankston is ideally located with a stunning aspect next to the Bay and also connected to the rest of Melbourne and state highways by both rail and freeways.

The city also is host to venues, events and attractions such as: Frankston Arts Centre, McClelland Sculpture Park and Gallery, Frankston Waterfront, Sand Sculpting, making Frankston City an even more desirable place to live, work, learn, visit and invest.

As the strength and diversity of the city continues to grow, we will experience increasing attendances at festivals and events and participation in recreation and community groups.

Attachment A: DRAFT Domestic Animal Management Plan

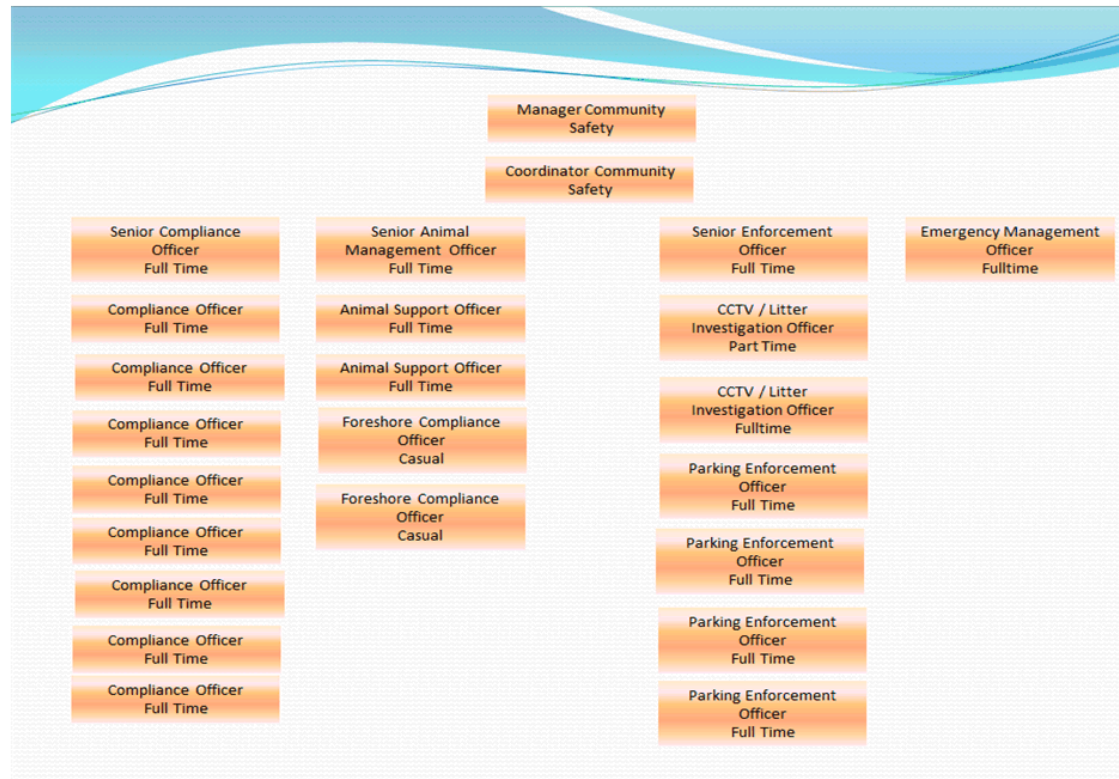


Category	Figures as at 30 June 2016
Population	135,971
Households	54,989
Area	129.6km
EFT Authorised Compliance Officers	12
Hours of training per officer annually	Ref FCC learning and development framework
Registered dogs	19,690
Registered cats	6,562
Registered dangerous dogs	15
Animal prosecutions at court	82
Animal lodgements at Infringements Court	431
Impounded dogs	1,088
Dogs reunited with owner	895
Dogs adopted through Lost Dogs Home	37
Other adoptions (Foster Care) 84Y Agreements	133 (Dogs)
Dogs euthanized	23
Cats impounded	567
Cats reunited with owner	157
Cats adopted through Lost Dogs Home	70
Cats euthanized	190
Other adoptions (Foster Care) 84Y Agreements	150 (Cats)

Statistics collected from Council rates records, prosecutions LGPRF, Lost dogs Home contractual reports and Pathway



Community Safety Structure





Animal Management Programs and Services

Identification and Registration

Services

- Media Releases
- New animal owner packs
- Vet packs
- Facebook
- Website
- Proactive registration door knocks
- Provide education and enforcement for offences committed

Dog Nuisance Complaints

Services

- Provide Barking dog information kits to residents
- Advertise helpful information via Council website
- Provide education and enforcement for offences committed

Dangerous/declared dog Complaints

Services

- Yearly inspection program conducted
- Case review team allocated to assess intentions to declare
- Respond to complaints received
- Provide education and enforcement for offences committed

Routine Patrols

Services

- Patrol register to record complaints received and follow up patrols
- Proactive patrols conducted
- Provide education and enforcement for offences committed ie dogs off leash/unregistered



Pound Operational Hours

Services

- Monday – Friday 10:00am – 6:00pm
- Saturday 9:00am – 1:00pm
- Sunday 9:00am – 1:00pm

Microchipping

Service

- Lost Dogs Home run a discounted microchipping program

Desexing Voucher Program

Service

- Ongoing program provided by Council for pensioner/healthcare/war veteran card holders
- Council legislated compulsory desexing

Cat Nuisance Complaints

Services

- Cat cage loan program
- Advertise helpful information via Council website
- Current cat curfew between sunset and sunrise
- Provide education and enforcement for offences committed
- A review of current order to consider 24 hour curfew

Domestic Animal Business

Services

- Inspection program conducted
- Ensure compliant with Codes of Practice
- Respond to complaints received
- Provide education and enforcement for offences committed



Dogs Controlled In Public Areas

Services

- Order in place requiring dogs on lead in a public place
- Orders allowing dogs off leash in 33 designated free-roam areas
- Review of a fully fenced area. (A fenced free roam area will be completed in 2018)
- Review of an off leash area on the foreshore (recommendation to undertake trial)
- Respond to complaints received
- Provide education and enforcement for offences committed

Prohibited Areas

Services

- Orders in place to protect native flora and fauna reserves/ environmentally sensitive areas
- Dogs prohibited from Central Activities Area – (recommendation to undertake trial)
- Conduct patrols
- Respond to complaints received
- Provide education and enforcement for offences committed

Communication and Education

Services

- Council advertising
- Officers liaison with community stakeholders
- Attend Council events
- Information kits provided by Council
- Provide education and enforcement for offences committed



Identification of Key Issues

A broad consultation process was undertaken to obtain feedback and suggestions in regard to responsible animal management across the municipality. Feedback and suggestions obtained have been integrated into the Plan's strategic directions.

Community Survey – Responsible Pet Ownership

Council consulted the community during the period from April 2016 to February 2017. The surveys were advertised in the Frankston Leader and Council's website. Council Officers also conducted patrols and surveyed members of the public. Stakeholders in the Frankston community and Compliance Officers were also given an opportunity to contribute to the survey.

The survey identified the following issues as the key matters of concern in the Community:

Need for a free roam area on the foreshore

- High density housing causing a demand for more free roam areas
- Residents would like to see our beaches more dog friendly with free roam areas
- Untrained dogs and control of dog faeces could be an issue

Need for fenced off leash area

- Dogs to remain under effective control in presence of their owners, a fenced off leash free area has been identified within the 2017/2018 Capital Works Budget

Need for a 24 hour cat curfew

- Concerns about the effects that cats have on the environment
- Acknowledgement of the financial constraints on cat owners to comply

Re-evaluate the dog signage

- Entries to foreshore areas and parks stipulating the requirement in the area
- Off leash rules advertised in parks
- Re-evaluate stencilled signage to identify if effective

Facilities for dogs

- Need for drinking fountains for dogs and bag dispensers filled more regularly



Community Safety Department Contribution

Council's Community Safety Team provided proactive ideas and strategies based on the feedback received from the Community Survey.

Improving levels of education, enforcement and communication:

- Council to provide support to the Responsible Pet Ownership (RPO) Program which educates children from ages 4-12 on living safely with dogs and responsible pet ownership. Educators visit over 2,000 kindergartens and 800 primary schools throughout the state yearly
- Design an information pack, that is easy to read and consolidate informative information, to send to new animal owners, owners of a nuisance dogs and supporting documents with infringements. Cost effective, easy to read and efficient
- Review the barking dog procedure
- Prepare clear, concise and consistent template letters for pet owners
- Utilise Council's website, newspaper and social media communications
- Liaise with veterinary clinics, training establishments and puppy schools to provide responsible pet ownership education material
- Attend Council's events, utilise the time to positively educate the public and offer registration opportunities
- Multi - skilling all Compliance Officers to assist with proactive patrols and enforcement
- Re-evaluate the current dog signage throughout the foreshore and parks
- Proactive registration door knocks
- Implement a learning framework to multi-skill officers and enhance investigation techniques
- Re-evaluate tools of the trade for Compliance and Animal Management Officers



The Domestic Animal Management Plan

The Domestic Animal Management Plan is part of achieving the Frankston Community Plan, and has a particular link to the long term outcome of a Liveable City.

Animal Management outputs to achieve long term community outcomes

Planned city for future growth

- Registration compliance
- Animal permit compliance

Liveable and Sustainable City

- Review and implement the Domestic Animal Management Plan
- Continue to provide opportunities and support for people to connect and enjoy life with their animals and community
- Enhance amenity, health and safety through Community Safety services provided
- Strive to provide professional high standards minimise risk and enhance community confidence
- Promotion of responsible pet ownership through enforcement and education

Frankston City Council's Animal Management Service is provided by the Community Safety Department and contributes to the Council Plan and Long Term Community Outcomes through enforcement, encouragement and education.

The main focus of the Domestic Animal Management Plan is to achieve a balance in meeting the needs of the community – including both pet owners and non pet owners.



Learning and Multi skilling

Frankston City Council has developed a framework for learning and multi skilling

- Induction program
- Systems training
- Compliance training
- OH&S
- Job and Core Competencies

A Community Safety Competency Matrix has been designed for in particular Compliance and Animal Management Officers.

Competencies are the knowledge, skills and attributes which result in superior performance on the job. Competencies are documented on each officer's performance development plan. There are several types of competencies:

- Job Competencies to perform the job effectively
- Core Competencies are essential organisational skills every employee needs
- Management Competencies which are the key technical skills managers at all levels need
- Leadership Competencies which clearly define what is required of the leaders

Areas of Competency

- Enforcement duties
- Customer service
- Effective communication
- Information and Systems Management
- Policy and Procedures Knowledge
- Financial Management
- Personal Effectiveness/Achievement Orientation
- Planning and Organising
- Problem Solving /Decision Making/ Judgement

Attachment A: DRAFT Domestic Animal Management Plan



- Relationship Building
- Teamwork and Collaboration
- Coaching and developing staff
- People Management

Further planned development

- Animal handling skills
- Prosecutions and Investigations
- Performance reviews are conducted mid year and annually. The review gives an opportunity to provide formal feedback to the employee and to reinforce Council's organisational values

Animal Management Training for Community Safety

- Identify and respond to animal behaviour (includes domestic animals)
Box Hill Institute
Held at Animal Aid Coldstream and Glenbrae Equestrian Centre
4 days
- Large Animal Livestock Skills Training
University of Melbourne Dookie Campus
Delivered by 4 Up Skilling Pty. Ltd.
4 days
- Farm workshop with live animal handling
Warner Institute
2 days



Animal Identification and Registration

Council endeavours to ensure domestic pets are registered, microchipped and desexed (when applicable) to facilitate responsible pet ownership, compliance and to help reunite lost pets with their owners quickly.

Current/Ongoing Activities:

- Doorknock campaigns
- Use of newspapers, social media and web site to promote registration requirements
- Desexing voucher program for concession card holders
- Discounted microchip provided by The Lost Dogs Home at the Cranbourne Pound (seasonal)
- Text/email reminders

Planned Activities:

- Encourage the use of the current mobile technology in patrol vehicles to access information such as the pet registration database
- Conduct scheduled enforcement of target areas to address animal management regulations
- Identify opportunities to collect statistical data from Council records to improve efficiency and increase registration income
-

Addressing over population and unwanted animals:

- All dogs and cats over the age of three months to be registered with Frankston City Council must be desexed and microchipped. (Exemptions apply)
- Council successfully prosecuted 82 cases within the 2015/2016 financial year. Included in this category owners were prosecuted for failing to de-sex and register an animal



Compliance and Enforcement

Council is committed to optimising compliance with the Domestic Animals Act, orders and regulations (State and Local)

Current/Ongoing Activities

- Conduct enforcement action against offenders (inc warning notices)
- Patrols conducted
- Implement new Council Local Laws 2016 No.8
- Review current procedures in order to develop innovative, timely and effective prosecution process
- Research of technologies and techniques to assist in the investigation process
- Streamline enforcement correspondence

Orders currently in place

- Designated dog off leash areas
- Designated prohibited dog and cat areas
- Dogs must be under effective control chain cord or leash in a public place
- Pet owners to remove faeces from public places and carry device to do so
- No more than two dogs or cats to be kept on a residential property without a permit
- Cat curfew between sunset and sunrise under consideration to adopt 24 hour curfew
- Mandatory registration of dogs and cats at age of three months
- Mandatory microchipping of all newly registered dogs and cats
- Mandatory Desexing of all new registered dogs and cats (excluding exemptions under the Domestic Animals Act 1994)
- Efficient response to reports from the Department of Environment, Land, Water and Planning Hotline and RSPCA
- Dogs and cats must be desexed before sale



Domestic Animal Businesses

Council currently has six domestic animal businesses registered throughout the municipality

- 1 Boarding establishment cattery
- 5 Pet Shops

Current / Ongoing Activities

- Domestic Animal Businesses monitored for compliance
- Investigation of complaints/enforcement action for non-compliance
- Supply and distribution of information regarding Domestic Animal Management Businesses and relevant Codes of Practice

Planned Activities

- Ensure businesses are supplied with all relevant updates of Codes of Practice, Legislative changes and Responsible Pet Ownership material (At least quarterly or as required)
- Introduce more proactive approach to inspections



Declared Dogs

The 2015-2016 year Council recorded 15 dangerous dogs, 6 menacing dogs and 4 restricted breed registered dogs kept in the municipality.

Current/Ongoing Activities

- Annual inspections of dangerous/restricted dogs for compliance
- Prosecution of non-compliant owners
- Investigation of complaints
- Ensure all dogs declared by Council are recorded on the Victorian Declared Dog Registry
- Supply and distribution of literature and pamphlets regarding the regulations for keeping dangerous dogs

Planned Activities

- Patrol commercial and industrial areas to identify dogs on premises (annually)
- Continue declared dog process (Undertake regular case reviews of investigations, prosecutions and declarations of dogs)
- Continue to promote and respond efficiently to the new DELWP Dangerous Dog Hotline reports



Dog Attacks in our Community

Frankston City Council takes reports of dog attack incidents very seriously. In the year 2015-2016 82 animal matters were successfully prosecuted. Prevention of inappropriate dog behaviour is paramount. Educating the community on keeping dogs securely confined and under effective control is foremost. It begins educating the owner on buying the right breed, correct training measures, responsible ownership around children and understanding the animal.

Current / Ongoing Activities

- Ensure compliance with dogs controlled by leash in public areas
- Provide educational material
- Impound dogs wandering at large
- Enforcement on relevant animal offences
- Proactive patrols in off leash parks
- Investigate reports of dog attacks
- Enforcement on owners of attacking/rushing dogs
- Seize animals when necessary to protect the Community
- Internal committee of Senior Officers and Prosecutor to make decisions

Planned Activities

- Continue above activities
- Focus on training all officers investigations of dog attacks
- Internal regular prosecution training
- Multi skill Compliance officers to enforce animal offences



Review Plan Outlined

Review and update educational information provided

Activity	Scheduled
Trial free roam on foreshore (after consultation /completion of signage)	1 December 2017 till 31 March 2018
Implement fenced off leash area	To be completed in financial year 17/18
24 hour cat curfew	From 31 March 2018
Re-evaluate dog signage	To be completed by 31 March 18
Dog drinking fountains to discuss	To be completed by 31 March 18
Redesign barking dog kits/ new owner kits	Completed July 2017
Assess tools of trade for Compliance Officers	To be completed in financial year 17/18
Streamline enforcement notices	Ongoing
Internal prosecution /investigations training	Ongoing
Animal training for Compliance Officers	Ongoing
Review activity	Undertaken at next plan review
Permit dogs in the Central Activities Area on lead	1 December 2017 till 31 March 2018



Other Options Considered

Activity	Comment
<p>When owners pay for their cats and dogs registration fees, Council staff completes a complimentary check to see if microchip details are up to date.</p>	<ul style="list-style-type: none">- Council does a complimentary microchip check at the annual Pets Day Out Event.- All microchip information is owned and managed by 2 major companies, Trovan and National Pet Register. Access to microchip details for any other party other than the companies is restricted unless required by an authorised officer due to a breach of the Domestic Animals Act 1994.
<p>All registered and chipped dogs/cats are returned to their owners by vets and/or Compliance Officers FREE of charge.</p>	<ul style="list-style-type: none">- Under the provisions of the Domestic Animals Act 1994 Section 84(D) it is a legal requirement that all lost/stray dogs cats must be handed in to the Council.- Officers can only check the registration and microchip information via a computer. A safe environment in which to do this and check the animal, the information and relevant history re previous incidents is necessary.- The Pound offers this environment and access to the information. If everything is compliant, the animal may be returned.



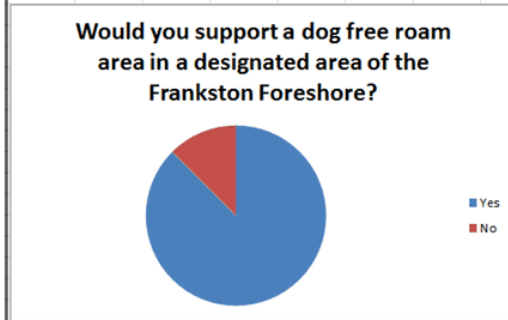
Activity	Comment
<p>All health card holders can register their animal for minimal fee or free.</p>	<p>Under the State Concessions Act only holders of pension or war veteran cards are entitled to 50% discount. All dogs/cats registered for the first time in Frankston must be desexed Domestic Animals Act 10A, legislative desexing exemptions may apply but are determined under section 10B of the Act. The minimum fee applies to desexed / microchipped dogs and cats other than declared dogs i.e. Dangerous, Menacing or restricted Breed Dogs.</p>
<p>Council should create an allocated section on their website to post lost and found dogs.</p>	<ul style="list-style-type: none">- The Lost Dogs Home who provides our Animal Pound service is currently developing a lost/stray website for Frankston's pets that have been impounded.- There are legislative requirements and privacy issues around this type of strategy, however when the Lost Dogs Home site is established, a link can be placed on Council's website.- In accordance with the Domestic Animals Act 1994, if the dog/cat is identified, the Council must contact the owner of the impounded animal within 4 days. The owner of the impounded animal must also attend the Pound facility to formally identify their pet before it is released.



Activity	Comment
<p>Animal owners should get a discounted registration fee if they take an online test outlining responsible animal ownership welfare.</p>	<ul style="list-style-type: none"> - Registration fees are determined by a schedule under the Domestic Animals Act 1994, with parameters of the minimum and maximum charge. - Under the State Concessions Act only holders of pension or war veteran cards are entitled to 50% discount. All dogs/cats registered for the first time in Frankston must be desexed Domestic Animals Act 10A, legislative desexing exemptions may apply but are determined under section 10B of the Act. The minimum fee applies to desexed/microchipped dogs and cats other than declared dogs i.e. Dangerous, Menacing or restricted Breed Dogs. - The State Government department, DEDJTR, has developed a responsible dog ownership course that dog owners can participate.
<p>An exemption from desexing for select breeds with an additional registration charge such as neighbouring Councils.</p>	<ul style="list-style-type: none"> - Desexing exemptions are provided for under the provisions of the Domestic Animals Act 1994, 10B. - An exemption may be provided on medical grounds authorised by a qualified Vet or that the owner is a member of an applicable organisation and the dog/cat is registered with that applicable organisation.

Community survey results February 2017

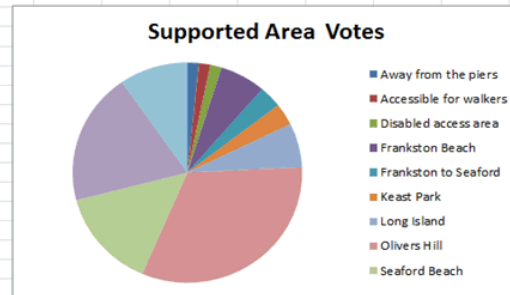
	Yes	No
Would you support a dog free roam area in a designated area of the Frankston Foreshore?	91	13



Community survey results February 2017

If supported which area would you recommend?

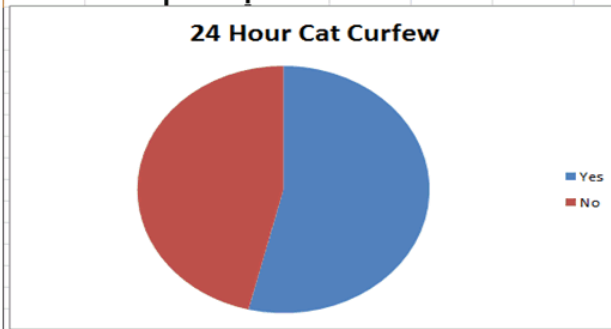
Supported Area	Votes
Away from the piers	1
Accessible for walkers	1
Disabled access area	1
Frankston Beach	4
Frankston to Seaford	2
Keast Park	2
Long Island	4
Olivers Hill	20
Seaford Beach	9
Unsure/No opinion	12
Unused areas	6



Community survey results February 2017

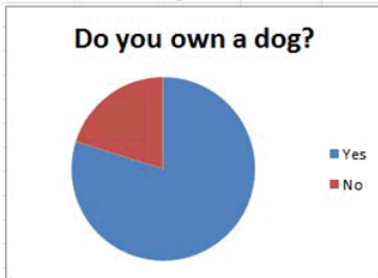
Do you believe that cats should be either confined or secured to their own property at all times? (24hrs)

	Yes	No
24 Hour Cat Curfew	28	24

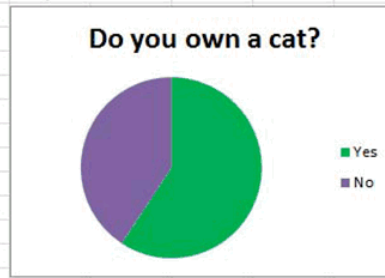


Community survey results February 2017

	Yes	No
Do you own a dog?	83	21

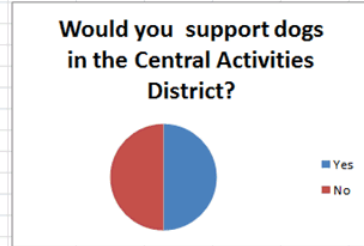
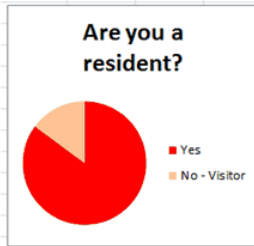


	Yes	No
Do you own a cat?	32	22



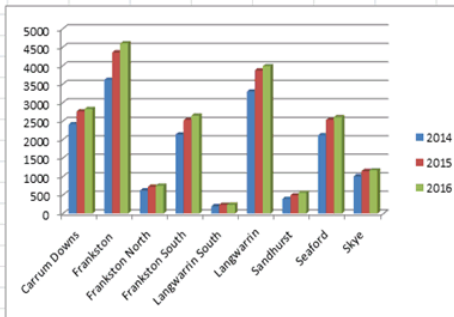
Community survey results February 2017

	Yes	No - Visitor		Yes	No
Are you a resident?	86	15	Would you support dogs in the Central Activities District?	5	5



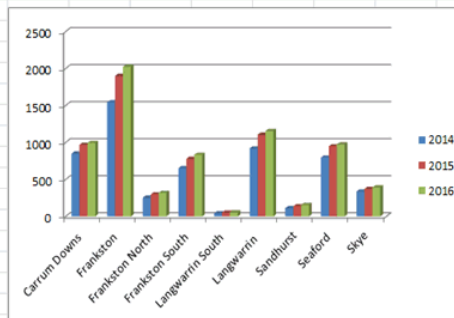
Dogs registered

Suburb	2014	2015	2016
Carrum Downs	2416	2765	2829
Frankston	3621	4365	4601
Frankston North	626	726	757
Frankston South	2140	2527	2651
Langwarrin South	200	242	245
Langwarrin	3298	3872	3985
Sandhurst	398	494	560
Seaford	2122	2529	2609
Skye	1009	1155	1170
Total	17844	18675	21423



Cats registered

Suburb	2014	2015	2016
Carrum Downs	849	968	994
Frankston	1544	1900	2023
Frankston North	254	298	318
Frankston South	651	778	834
Langwarrin South	42	53	54
Langwarrin	919	1106	1156
Sandhurst	111	138	154
Seaford	795	947	974
Skye	337	372	392
Total	7516	8575	8915





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Advice

To	Michael Craighead Manager Governance & Customer Relations Frankston City Council michael.craighead@frankston.vic.gov.au
Date	11 May 2017
Subject	Liability for Dog Attacks
Question	Is Council exposed to any (and, if so, what) risk of liability if it decides to amend its Order made under s 26(2) of the <i>Domestic Animals Act 1994 (the Act)</i> and allow dogs to be present in Frankston's Central Activities District (CAD)?
Summary of advice	<i>Below is a summary of our advice. Please read it in conjunction with the detailed advice that follows.</i> <ol style="list-style-type: none">1. It is very unlikely that Council will be exposed to any liability if it decides to amend its Order made under s 26(2) of the Act and allow dogs to be present in the CAD.2. A risk of liability would only arise if Council knew that a particular person or persons habitually failed to keep their dog(s) under effective control, and failed to intervene before that dog (or one of those dogs) attacked or bit a person.3. In a sense, this latter risk of liability is already present. It already exists to the extent that Council is put on notice that a person or persons habitually flouts the current Order, in a manner which poses a risk to persons in the CAD.
Contact	Our Ref: MRH:7154982 Mark Hayes 61 3 9258 3533 mark.hayes@maddocks.com.au

Partner


Mark Hayes

Interstate offices
Canberra Sydney
Affiliated offices around the world through the
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Detailed analysis

Background

1. On 20 January 2003 Council made an Order under s 26(2) of the Act.¹ That Order:
 - 1.1 requires the owner of any dog which is in a public place to be kept under effective control, by means of a chain, cord or leash; and
 - 1.2 prohibits dogs from being present in the CAD (and other specified places).
2. Councillors have been presented with a draft Domestic Animal Management Plan. It envisages lifting the prohibition on dogs being present within the CAD.

Our advice has been requested on whether, if the prohibition was lifted and a dog attacked or bit a person while present in the CAD, Council is at risk of being held liable.

Qualifications and Assumptions

Two assumptions are made for the purposes of this Advice.

First, it is assumed that if dogs are permitted in the CAD they will need to be kept under effective control. In other words, it is assumed that paragraph 1 of the Order made on 20 January 2003 would apply to the owner of the dog, so that the dog would need to be effectively controlled by means of a chain, cord or leash. It would *not* be a case of dogs being able to roam free when in the CAD.

Secondly, and consistent with what has been said above, it is assumed that the CAD is a 'public place' for the purposes of the Order. Such an assumption seems sound.

Legal analysis

1. If a person is attacked or bitten by a dog while present in the CAD, that person may have a cause of action against the owner of the dog (or any person apparently in charge of the dog). To make out a case against Council, the victim of the dog attack would need to establish a cause of action in negligence.

To establish negligence, a claimant must prove that:

- 1.1 the defendant (here Council) owed a duty of care;
 - 1.2 the duty of care was breached; and
 - 1.3 the breach of duty was a cause of the claimant's injury, loss or damage, and that such injury, loss or damage was not too remote a consequence of the breach of duty.
2. There have been cases in which the victim of a dog attack has successfully sued a council in negligence, on the basis of a failure in the discharge of the council's regulatory functions. One relatively recent case is *Warren SC v Kuehne*,² a decision of the New South Wales Court of Appeal.

¹ Your email sent on 13 April 2017 suggests that this Order amended a previous Order made under the same provision.

² (2012) 188 LGERA 362.

Kuehne's case involved a fatal dog attack on a young girl. The negligence proceedings against the appellant council were brought by the victim's father because of the nervous shock suffered upon learning of his daughter's death.

The New South Wales Court of Appeal held that the council owed a duty of care, and that this duty of care had been breached. It also found that the breach of duty was the cause of the young girl's death, and that the injury, loss and damage suffered by the victim's father was a not too remote consequence of the breach of duty.

Critical to the finding that a duty of care was owed was the council's knowledge about the dangerous propensities of the relevant dogs. It had received numerous complaints about these dogs and had attended the property on which the dogs were kept on many occasions.³ The New South Wales Court of Appeal held that a duty of care was owed to the class of persons to which the victim's father belonged, given:

- 2.1 the degree and nature of control which the council exercised over the risk of harm;
 - 2.2 the degree of vulnerability of those who (like the victim's father) came to depend on the proper exercise of the power to intervene; and
 - 2.3 that the duty of care was not inconsistent with the terms, scope and purpose of the legislation (the *Companion Animals Act 1998* (NSW)) conferring the relevant power.⁴
3. *Kuehne's* case is an example of how difficult and uncertain it can be to determine whether a duty of care is owed by a public authority in relation to the exercise or omitted exercise of a legislative power. After all, the public authority has not been the proximate party in causing the harm to the claimant. In *Kuehne's* case, it was the owner of the dogs whose negligence was the immediate cause of the young girl's death. The issue became whether an additional liability was borne by the council, as a result of its failure to intervene (by exercising a legislative power to take enforcement action against the dogs' owner once the investigation of complaints had revealed non-compliance with the *Companion Animals Act*).

In cases such as this – in cases where the facts are novel or what is alleged is a negligent exercise of (or a negligent failure to exercise) a legislative power – the modern approach is to find that reasonable foreseeability of harm is not enough to give rise to a duty of care.⁵ That is, a public authority (such as Council) will not be held to owe a duty of care to another just because it could reasonably have foreseen that carelessness on its part could cause injury, loss or damage to the claimant. Rather, something more must be shown.

The Courts have looked to the 'salient features' of the parties' relationship to determine this "something more" and determine whether a duty of care should be imposed. The factors referred to in *Kuehne's* case – control, vulnerability and compatibility with the relevant statutory regime – are among the more significant of the features that need to be considered.

On our analysis, it is difficult to see how the salient features can result in Council being held to owe a duty of care when making or amending an Order under s 26(2) of the Act. It is true that those present in the CAD might be vulnerable but this feature (or factor) alone is insufficient to create a duty of care. In particular, we cannot see that the imposition of a duty of care is consistent with the relevant statutory scheme.

³ Ibid at p 374.

⁴ Ibid at pp 391-393.

⁵ See, for example, *MFESB v Yarra CC* [2015] VSC 773.

A number judges have suggested that a public authority cannot owe a duty of care when exercising a legislative or quasi-legislative power.⁶ Certainly, this was one of the bases upon which the Victorian Supreme Court recently found that the defendant owed no duty of care in *Regent Holdings v State of Victoria*.⁷

When amending the Order made under s 26(2) of the Act, Council is exercising something akin to a legislative power. It must have regard to the interests of the public as a whole. Council should not be constrained by a duty of care when deciding whether to make or amend an Order.⁸

There are other factors militating against a duty of care. When an Order is made or amended, it is persons in charge of dogs in the CAD who are in immediate 'control' of the risk. Council has not necessarily assumed a responsibility just by making or amending an Order.

So, we are unconvinced that, by simply amending the Order to permit dogs to be present in the CAD, Council owes a duty of care. It could not, by this reason alone, be liable in negligence to a person who is attacked or bitten by a dog in the CAD.

4. The position would, of course, be different if, having amended the Order and lifted the prohibition, Council comes to learn of widespread non-compliance with the requirement that dogs in the CAD be kept under effective control. Assume, for example, that complaints are made to Council about a particular person who owns or is apparently in charge of dogs that frequent the CAD. Assume further that Council is told that the dogs are habitually allowed to roam free in the CAD and that such dogs are aggressive.

At that point, Council may come under a common law duty of care. Fixed with knowledge of the risk and the ability to intervene, a failure to take enforcement action may give rise to liability in negligence. Council has a large measure of control over the risk of harm. Those in the CAD are vulnerable, in the sense of being unable to take self-protective measures. There is no necessary inconsistency with the Act's scheme, given that persons within the CAD are a defined class.

Accordingly, Council's exposure to liability does not arise at the point of amending the current Order and lifting the prohibition. Rather, it arises when, knowing of a real risk and having the power to avert that risk, it declines to act. Even then, liability is not assured – other factors may mean that, for one reason or another, no duty of care was owed. It is just that the risk of the imposition of a duty of care is higher.

In a sense, this risk already exists. In its present form, the Order prohibits dogs being present in the CAD. If Council is now put on notice that a dog owned by a specified person is known to roam free in the CAD and that such dog has shown aggressive tendencies, a failure by Council to investigate and – if appropriate – take enforcement action *could* result in Council being legally liable to a person who is attacked or bitten by that dog. Amending the Order to allow dogs to be present in the CAD does not really alter this (current) risk. It just means that the risk is manifested in a different form.

Contact

Please contact Mark Hayes on 03 9258 3533 or email mark.hayes@maddocks.com.au if you have any other queries.

⁶ See, for example, *Crimmins v Stevedoring Industry Finance Committee* (1999) 200 CLR 1, 20-21 (Justice Gaudron), 39 (Justice McHugh) and 101 (Justice Hayne) and *Vairy v Wyong SC* (2005) 223 CLR 422, 449-450 (Justice Gummow).

⁷ [2013] VSC 601.

⁸ See further *Gunns Limited v State of Tasmania* [2016] TASFC 7.

Executive Summary**12.11 Beckwith Grove Pedestrian Bridge Update**

Enquiries: (Gillian Kay: Community Development)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.1 Plan, build, maintain and retire infrastructure to meet the needs of the city and its residents
Priority Action	3.1.2 Deliver key infrastructure projects on schedule and within budget (Capital Works Program) adopted by Council for 2013-2017

Purpose

To brief Council on the status of the reconstruction of the Beckwith Grove and seek formal direction on the choices available to Council.

Recommendation (Director Community Development)

That Council:

1. Notes that historically Beckwith Grove Bridge provided access from a caravan park (now Kananook Creek Reserve) to the beach. Safe pedestrian access to the beach must now be via the pedestrian crossing on the Nepean Highway at the Station Street intersection. Accordingly, a safe well-lit access to Beckwith Grove from the station also exists via Station Street and the Nepean Highway.
2. Notes receipt of legal advice which outlines Council's legal obligations and the completion of an Access Audit and recommendations, which enables Council to resolve to either:
 - a) build the bridge and access pathways with accessibility for people with disabilities,
 - b) build the bridge without accessibility for people with disabilities.
3. Subsequently determines which of the two options above forms the scope of project to reconstruct the Beckwith Grove Bridge. Further exploration of alternative materials can be undertaken once this decision is made.
4. Supports inclusion of the recommended, additional safety measures in the project scope including, lighting, CCTV and lockable gates as per the Crime Prevention Through Environmental Design audit recommendations at Attachment B.

Key Points / Issues

- Council notes it's resolution made at Ordinary Meeting 8 August 2016:

That:

1. *Council notes its resolution made at Ordinary Meeting 290 on 18 July 2016:*

'That this Council resolves to support the reconstruction of the Beckwith Grove bridge like for like aesthetically and requests that it be referred to in the 2016/17 mid-year budget review and if not funded included in the 2017/18 Capital Works Program.'

12.11 Beckwith Grove Pedestrian Bridge Update**Executive Summary**

2. *Council amends its resolution made at Ordinary Meeting 290 on 18 July 2016 and resolves to complete the reconstruction of the Beckwith Grove bridge like for like aesthetically this financial year.*
3. *The head petitioner be advised of this council decision.*

Further, Council at its Ordinary Meeting 20 February 2017 deferred a decision on the construction of the bridge until a meeting with the abutting neighbours of the walk way had occurred.

The Kananook Creek has been home to a number of cranked pedestrian bridges which have played an important role in the European history of Frankston and Seaford. The ease of pedestrian access east / west across the creek has also helped form a strong attachment to the environmental value and imagery of the creek and reserve. The original Beckwith Grove Bridge provided access from the then caravan park through Beckwith Grove to the beach. The original bridge was replaced approximately 20 years ago with a pine bridge, which enabled people using the reserve or leaving the railway Seaford railway station area to cross directly into Beckwith Grove; a minimal reduction in travel time, which anecdotally serviced approximately 15 to 20 people a day.

Today, safe travel across the Nepean Highway to the beach, supported by traffic lights and pedestrian crossings, is at the intersections of Station Street and the Nepean highway or alternatively Seaford road intersection, the second bridge on that site,

In December 2015, Council closed the replacement bridge due to safety concerns and later demolished the bridge to mitigate the safety risk to the community following repeated illegal access through the security fencing. In 2016, Council wrote to local residents to communicate what had occurred indicating plans to replace the bridge. A number of residents responded advising Council that they would prefer the bridge not be replaced. Given the differing views more extensive consultation was undertaken in March 2016. Letters were sent to 288 properties around the bridge site and consultation was also promoted on Council's website, Facebook and twitter pages to reach a broader audience. A total of 49 responses were received indicating a preference for the bridge to be replaced, which was considered to be a low response rate and Councillors recommended that the bridge not be built. Subsequently, a petition was tabled with Council who subsequently resolved to build the bridge at the Ordinary Meeting 18 July 2016.

As knowledge and understanding of risks, management of physical and environmental assets and access to those assets by people with disabilities have evolved over the past 50 years so too has the legislation, adopted standards and controls used to eliminate discrimination and mitigate against the risks and infrastructure deterioration. The legislation, standards and controls include but are not limited to: the Australian Standards, the Building Code, Planning Scheme controls, legislation such as Environmental Protection Act (EPA) and the Disabilities Discrimination Act (DDA), Equal Opportunity Act and Charter of Human Rights and Responsibilities Act and recommended best practice; all of which shape and determine appropriateness, safety and cost benefit of infrastructure.

The reconstruction of Beckwith Grove Bridge provides a challenging example of the competing priorities: the social and historical value of the bridge with the demands of the current approval and technical requirements, which include:

- Inundation Planning Overlay and 100 year flood controls (determined by Melbourne Water)
- Design standards which are also influenced by the flood controls

12.11 Beckwith Grove Pedestrian Bridge Update**Executive Summary**

- Environmental Management Act which provides guidance and controls to protect sensitive vegetation
- Cultural Heritage Act which relates to the likelihood of aboriginal heritage and artefacts within the reserve
- Desired levels of public access and usage of the creek as determined by Melbourne Water
- Disability Discrimination Act, Equal Opportunities Act and Charter of Human Rights and Responsibilities Act
- Crime Prevention Through Environmental Design (“CPTED”) audit and recommendations which relate to the safety of the public realm and those who use it. In particular, this highlights Council’s potential liability exposure should the bridge and its access paths be built without the recommendations of the CPTED audit being implemented.

The constructability of the bridge, in what is a very constrained site, represents a significant and potentially costly challenge in that construction can only be reasonably achieved using a 100+ ton crane truck with a 40 metre boom to overstretch the sensitive vegetation in the Kananook Reserve on the eastern side of the creek. The crane truck itself would require removal of some of the vegetation.

While Councillors have resolved to reconstruct of the bridge the accessibility options are still to be resolved. They include:

- Design the bridge (and access paths) to cater for people with disabilities enabling them to also enjoy the reserve and gain access to Beckwith Grove. This option comes at a greater cost;
- Or,
- Design and reconstruct the bridge without disability access; relying on the Access Audit report as a defence of ‘unjustifiable hardship’, should a complaint of discrimination be received, which reflects the numerous challenges outlined in the Officers’ Assessment of this report; and subsequently
 - Procure the applicable concept designs and costs and report back to councillors prior to completing detailed designs and commencing construction. The concept design will further explore and confirm all available, cost effective materials that will meet design codes.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council’s current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council’s financial capacity to maintain service levels and deliver key capital projects.

12.11 Beckwith Grove Pedestrian Bridge Update**Executive Summary**

After additional design considerations and further investigative work the cost of the bridge has increased to cover a number of additional requirements detailed by both statutory and community stakeholder requirements. This information has been presented to Councillors as part of a briefing at which Councillors also requested consideration of less costly materials. The estimated costs are summarised at confidential Attachment F which are to remain confidential pending the tendering process. Further, the additional information was obtained and subsequently confirmed by the contractor that the construction challenges are different; the alternative composite materials are more expensive than steel and construction would require a crane truck; all of which would contribute to the estimated costs. Notwithstanding this, the tender process will attract a range of submissions which ideally would identify options to reduce the costs, ensuring design codes and Melbourne Water's requirements would still be met.

However, should there be a budget shortfall, the following projects are listed as options to offset costs that exceed the existing budget. Council is requested, should it be necessary, to confirm which of these projects will be removed from the capital program:

• Ballam Park Masterplan implementation	\$ 50K
• Traffic treatments Armstrongs Road	\$ 30K
• Traffic treatments Galway Road	\$ 30K
• Traffic treatments Silver Avenue	\$ 30K
• Wisewould Reserve playground	\$ 10K
• Solar panel program	
○ Frankston Basketball Stadium	\$130K
○ Ballam Park	\$ 21K
	TOTAL \$301K

Consultation**1. External Stakeholders**

Following the presentation by residents of Beckwith Grove to Council at its Ordinary Meeting 20 February 2017, it was decided to defer the item pending a meeting with the neighbours abutting the walk way and obtaining a formal report a Police Safety report. The meeting, attended by Cr O'Connor, the CEO, Director Community Development, Manager Infrastructure and both neighbours, occurred 9 March 2017 to enable a visual understanding of the challenges as presented.

Regular communication has been maintained with the property owners abutting the laneway and the head petitioner's family seeking the reconstruction of the bridge. Most recently this occurred following the onsite meeting 9 March, following the Councillors Agenda Review meeting to update stakeholders and the head petitioner and also to discuss the impact of widening the path with the neighbours abutting the walk way. They subsequently requested a meeting with the ward councillors.

The Police were consulted and undertook the CPTED audit. The view was that ideally the bridge would not be rebuilt, however, supported the bridge with the additional safety measures recommended in the CPTED report.

The Kananook Creek Association conveyed they are happy to support the community's desire in relation to the bridge reconstruction but have since expressed concern about the extent of vegetation removal in the reserve.

12.11 Beckwith Grove Pedestrian Bridge Update**Executive Summary**

The Disability Access Inclusion Committee has also been consulted with limited response, however, the matter is listed for further discussion at their September meeting.

Meetings have taken place with internal subject matter experts in:

- Construction
- Environment
- Risk / insurance
- Safety
- Disability access
- Public Realm and Landscaping.

Other Stakeholders

Numerous meetings and / or communication has taken place with residents, the head petitioner and internal subject matter experts in construction, the environment, safety, disability access and landscaping.

Melbourne Water - Melbourne Water is an approval authority, as Kananook Creek is a Melbourne Water Asset. The ability or not of constructing in or near the creek and its banks will be examined, together with environmental protections and controls as part of the detailed design process and during and post construction and for the ongoing use of the structure and site.

Cultural Heritage -Archaeological assessment for potential Aboriginal and European archaeological remains has not been undertaken. Should Council resolve to build the bridge to cater for people with disabilities this assessment and technical expertise to examine and assess the site will be required.

The Department of Environment Land Water and Planning - It is understood that DELWP will be a stakeholder for consultation/approval together with Environmental Protection Authority.

Analysis (Environmental / Economic / Social Implications)

While pedestrian access to the Seaford foreshore, shops and train station is available via Nepean Highway, local residents have petitioned to have the bridge reinstated.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report.

Legal

There are legal requirements in relation to the construction of this bridge as outlined above and legal advice discussed in confidential Attachment A.

Policy Impacts

Council has embedded the requirements of the Disability Action Plan into its Municipal Health and Wellbeing plan

12.11 Beckwith Grove Pedestrian Bridge Update**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Cost escalation, disability access, legal obligations, environmental management and personal safety issues have all been raised in this report.

Mitigation is primarily reliant on ensuring the bridge and its accesses are safe and compliant and the reserve's vegetation is protected as much as reasonably possible. To this end a series of reports from technical experts is listed in this report to guide and minimise risk events.

An Access Audit was undertaken in July 2017 with a subsequent report received outlining recommendations and the case for 'unjustifiable hardship' should the Council resolve the bridge be constructed without access for people with disabilities and a complaint of discrimination be lodged.

Conclusion

The construction of the Beckwith Grove Bridge like for like is complex given the access challenges and constraints of the site. Standards and controls also have changed over time including, inundation and flood mitigation requirements, overlay and engineering design standards, disability access, native vegetation controls and cultural heritage requirements; all of which require careful consideration.

Notwithstanding this, Council's first consideration in rebuilding the bridge is whether they apply best practice and build it with access for people with disabilities or alternatively, without access for people with disabilities.

The second key consideration is the adoption of the recommendations of the CPTED Audit to include the safety measures of lighting, CCTV and lockable gates into the project scope. This is recommended.

ATTACHMENTS

- Attachment A: Legal Advice from Maddocks - CONFIDENTIAL (*Under Separate Cover*)
- Attachment B: CPTED Assessment Beckwith Grove Walkway
- Attachment C: Biodiversity Assessment report - 2017-05-26
- Attachment D: Intersection of Station Street and the Nepean Highway, Seaford
- Attachment E: Beckwith Grove - Images of ramp and crane and indicative footprint of bridge
- Attachment F: Financial Summary - CONFIDENTIAL (*Under Separate Cover*)

12.11 Beckwith Grove Pedestrian Bridge Update
Officers' Assessment**Issues and Discussion**

There are a number of issues that Council must consider. These are included in this report as accessibility and safety, environmental and cultural heritage impact and constructability.

Accessibility and safety

Legal advice, sought to clarify Council's obligation by law to consider access to and across the bridge for people with disabilities. Advice received, outlined in confidential Attachment A, confirmed this obligation. Accordingly, an Access Audit was undertaken to assist understanding the measures that could be taken to comply, or alternatively explore, if there was a case for a defence of 'unjustifiable hardship' should Council resolve to build the bridge without accessibility for people with disabilities. Council has now received a report confirming there is a case for 'unjustifiable hardship' that could be used as a defence should Council receive a complaint of discrimination.

Safety concerns about antisocial behaviour in the walk way used to access the bridge from Beckwith Grove have been raised throughout the consultation. The behaviour described ranges from drug taking and trafficking, assault / fighting, property damage, invasion of privacy and excessive noise. Residents stated that a number of these issues have been reported to 000 over a considerable period.

Prior to the investigations to inform the bridge design Police inspected the site. However, no formal report was available to reference. As such Council requested a report i.e. A Crime Prevention Through Environmental Design (CPTED) audit which was undertaken jointly by Police and Council (refer Attachment B) in March 2017 to enable a more informed response to anti-social behaviour together with recommended safety measures. In summary, the report highlights significant concerns about the safety of the walk way in that its width (1.3 metres X approximately 60 metres long) represents a danger to a person who has no clear exit in the event of danger e.g. a fire, a barrier or an assailant. This is a significant issue in relation to disability access where wider access is required to enable a wheelchair to turn around. Addressing this challenge represents different solutions for the each side of the creek.

- On the west disability access and safety concerns have been raised due to anti social behaviour. As well, to achieve disability access the access path should allow for wheelchair users to complete a 180 degree turn. From a safety perspective, should a non-ambulant person be faced with a fire, a barrier or an assailant (as examples) there would be considerable difficulty retreating or escaping the danger. The length of the lane is 60 metres long and 1.3 metres wide. The AS (Australian Standard) 1428.1-2009 section 6 considers the path should be a minimum of 1.54 metres wide to enable a wheel chair to manoeuvre and turn around. As such, the path would need to be widened for at least some sections of the path. It should be noted that this issue is to be considered as part of an Access Audit. Widening the path from Beckwith Grove could be achieved through negotiation with the property owners or through compulsory acquisition. Should the abutting property owners not agree they have the right to contest acquisition in VCAT, which would delay the construction and add to the cost of the project.

The proposal to acquire land may also compromise both owners' ability to access the rear of their properties with a vehicle, boat or caravan. This situation may have a marked impact on resale value particularly as access to the creek as one of the boundaries of their properties is considered to be an asset.

12.11 Beckwith Grove Pedestrian Bridge Update
Officers' Assessment

In addition, part of the easement pipe has been found to diverge underneath one of the properties adjacent to the access path. This will need to be realigned to within the easement. A survey of this pipe will also enable identification of any other services that may exist but are currently unknown. In addition, a reinstatement survey should be done to inform any work on/ in this path all of which is work that would be done should the bridge be rebuilt to DDA standards.

- On the eastern side of the creek the path leads from the bank through significant coastal vegetation at a relatively steep grade up (approximately 5 metres in height) to the Kananook Reserve main path travelling north south. This access is recommended to be constructed as a switch back board walk (see images at Attachment E) and to reduce the gradient and to avoid damage to the tree roots of 4 significant coastal banksia trees. This would be require expert advice and design work to enable a design that would meet DDA standards, protect the roots of the trees and guide revegetation of the site once construction is complete.

Pending consideration of this report and Council resolutions it should be noted that further specialist advice may be required:

- A Cultural Heritage Plan
- Environment Management Plan
- A detailed boardwalk / switch back path design and landscape plan to ensure the roots of significant trees are protected
- A reinstatement survey of the access path on the western side of the creek
- Structural, marine electrical and hydraulic assessments.

The CPTED report (at Attachment B) recommends that should the bridge be built and the walk way re-opened:

- Adequate CCTV be installed, but not overlook private property, to feed back to the Frankston Police Station (due to the width of the walk way this may not be possible)
- Adequate public lighting be installed
- The walk way be locked at dusk each evening (and reopened in the morning)
- Existing vegetation at the entrance of the access path be removed.

Given the nature of the CPTED report's recommendations relating to safety, further advice was sought from Council's insurer in respect of legal liability should someone be injured; and also legal advice in relation to the potential for a complaint of discrimination.

With regard to negligence, the owner of any structure is obliged to ensure that the design and construction complies with Standards and any breach would form the basis of a cause of action and a negligence claim.

While Council's insurance public liability policy provides coverage for negligence claims, the insurer reserves the right not to cover Council or charge an additional premium in circumstances where Council fails to exercise reasonable care and precautions to prevent personal injury. Actions such as failing to respond to known risks would most likely leave Council uninsured in this matter.

12.11 Beckwith Grove Pedestrian Bridge Update
Officers' Assessment**Environmental and Cultural Heritage Impact**

Should Council resolve to build the bridge with access for people with disabilities the proposed works require removal of up to 220 m² of high quality Coastal Banksia Woodland (sensitive native vegetation) from Kananook Creek Reserve. Should the resolution be to build the bridge without access for people with disabilities the works would require approximately 50 – 60 m² to afford the crane truck a stable base to lift the bridge into place. While this is a relatively small area, there are four large and significant Coast Banksias in the vicinity of the proposed works that may be impacted by construction of an accessible switchback path. However, there is one large native banksia on the edge of the creek bank that will either need to be removed to enable the construction or it will likely die of root damage due to the installation of the bridge abutments. Removal of native vegetation from within the Kananook Reserve to enable access to the bridge would require a Planning Permit under Clause 52.17 (Native Vegetation) and the Environmental Significance Overlay (ESO1). Permit conditions would include the provision of native vegetation offsets; a 'site-responsive' (i.e. environmentally sensitive) design; avoidance and protection of the large Coast Banksias and other vegetation within the works area; an Environmental Management Plan detailing measures to protect vegetation and creek banks and rehabilitation (including re-vegetation) of the site following works. An Environmental Impact Assessment and Management Plan would need to be prepared by a suitably qualified consultant. A Biodiversity Assessment Report in accordance with the Planning Scheme is provided at Attachment C.

This also is an area of cultural heritage sensitivity and as such a Cultural Heritage Management Plan will be required to inform excavation within the reserve.

Acid Sulphate soils will also require more environmental management during construction and on-going higher maintenance costs for the asset.

Constructability

The constructability of the Beckwith Grove Bridge has significant challenges. To get the building material to the site will require either a 100 ton + truck crane (refer images in Attachment D) with an overreach of at least 40 metres to preserve sensitive vegetation. The alternative of using a barge up the creek has greater risks as the bulk and weight of the building material is likely to make it impossible to navigate the creek and the bridges to the site.

The first set of designs focussed on the bridge itself and required Council to waive its obligations to meet code. This required further examination of risks and solutions. On site meetings, consultation and further examination of all of the access issues ensued requiring additional considerations to be taken into account making the construction of the bridge more complex than originally outlined.

A survey of the properties abutting the walk way on the western side of the creek also highlighted that without suitable privacy screening, incorporated into the design of the bridge and ramp privacy and access to adjoin properties will be compromised. Privacy is a consideration under the Local Planning Scheme (Clause 54). It was also identified that the abutting properties titles extended 3.5 metres into the creek. Notwithstanding this, more recent advice from DELWP is that the Crown has title to all areas up to the high water mark, as has been seen in a recent matter regarding the high water mark along the beach at Portsea.

12.11 Beckwith Grove Pedestrian Bridge Update
Officers' Assessment

Further, Melbourne Water has provided updated flood modelling for the 100 Year flood level which has increased by an additional 200mm. To this end the bridge design must be able to withstand the impacts and consequences of flooding. Melbourne Water has also indicated their requirement as the referral authority for a clear path in the waterway for users of the creek i.e. minimisation of obstacles in useable reaches of the creek. In actioning this, a single span structure with a steel sub-frame, clad in timber (to provide the 'like for like' timber look of the original bridge) could be installed and while this would ideally extend the lifecycle of the bridge.

A consideration of construction of the proposed bridge and its approaches presents a number of constraints. The constraints include but are not limited to:

- Significant density of native vegetation on the Eastern side of Kananook Creek is subject to protection from immediate and long-term damage from the structures as constructed, and also from the mechanisms of installation during construction.
- The poor accessibility and steepness to the bridge site, the waterway and acid sulphate soil all provide challenges to the construction methodology.
 - The Residential development on the Western side of Kananook Creek fronts onto the creek. Access for construction via the West Bank is via a walkway approximately 1 metre wide. Therefore, construction must be undertaken from East Bank for all the bridge works. Any pathway works on the West Bank must be undertaken only by labourers with limited plant.
 - All major construction from the East Bank and avoiding conflict with flora means large plant will be required for lifting sections of the structure into place. The flora values contribute to the constraints of the site which will mean a limited mobilisation and construction space for the duration of construction. Large plant and vehicles will be kept away from the construction area meaning hand labour with small plant that can fit in amongst the protected flora will be required.



Crime Prevention through Environmental Design Audit

Beckwith Foot Bridge

TO: Dr Gillian Kay – Director Community Development

FROM: Jarred Stevens – Coordinator Compliance & Safety
Phillip Hulley – Senior Sergeant OIC Frankston Police

REF: A3318835

DATE: 17th March, 2017

RE: CPTED Assessment – Beckwith Foot Bridge Seaford.

Situation:

Crime Prevention through Environmental Design (CPTED) Audit assessment requested for the Frankston City Council walkway and foot bridge, located in Beckwith Grove Seaford near Brodie Street. This request is as a result of concerns by neighbours about the reopening of the walkway and Foot Bridge and the impact on their personal safety, particularly during the night.

Location:

The Frankston City Council owned walkway once operated as a walk through connecting Beckwith Grove and the eastern side of Kananook Creek Reserve via a footbridge that crosses the creek itself. Neighbours to the walkway estimate that when the bridge was in service it was utilised by up to 20 pedestrians per day. Public access is available via Beckwith Grove and is isolated and generally out of sight from the general community. The entry from Beckwith Grove is concealed by vegetation leading to a walk way that is 1.3 metres wide and 61 metres to the Creek.

There is currently no public access and no indication of infrastructure such as CCTV or lighting other than one street light at the corner of Beckwith Grove and Brodie Street.

The walk way is fenced both sides by high wooden fences that are currently broken and leaning inward to the pathway.

No public car parking is provided on site or near the location of the walkway the area is accessed by gravel roads that service 18 properties.

Photo 1 below –

Indicates overview of location at Beckwith Grove, Seaford as described.



Area Demographic / Topography:

Beckwith Grove is located on the outer perimeter of the Seaford Shopping District, and between the Nepean Hwy and Kananook Creek. The general locality comprises residential, light commercial business and retail. The residential properties vary from single establishment to multiple unit type developments with a recent increase noticed with town house type developments. Housing statistics indicate a high proportion of the housing is used for rental with above 28% of resident families falling into the low income bracket.

Comments Regarding Security.

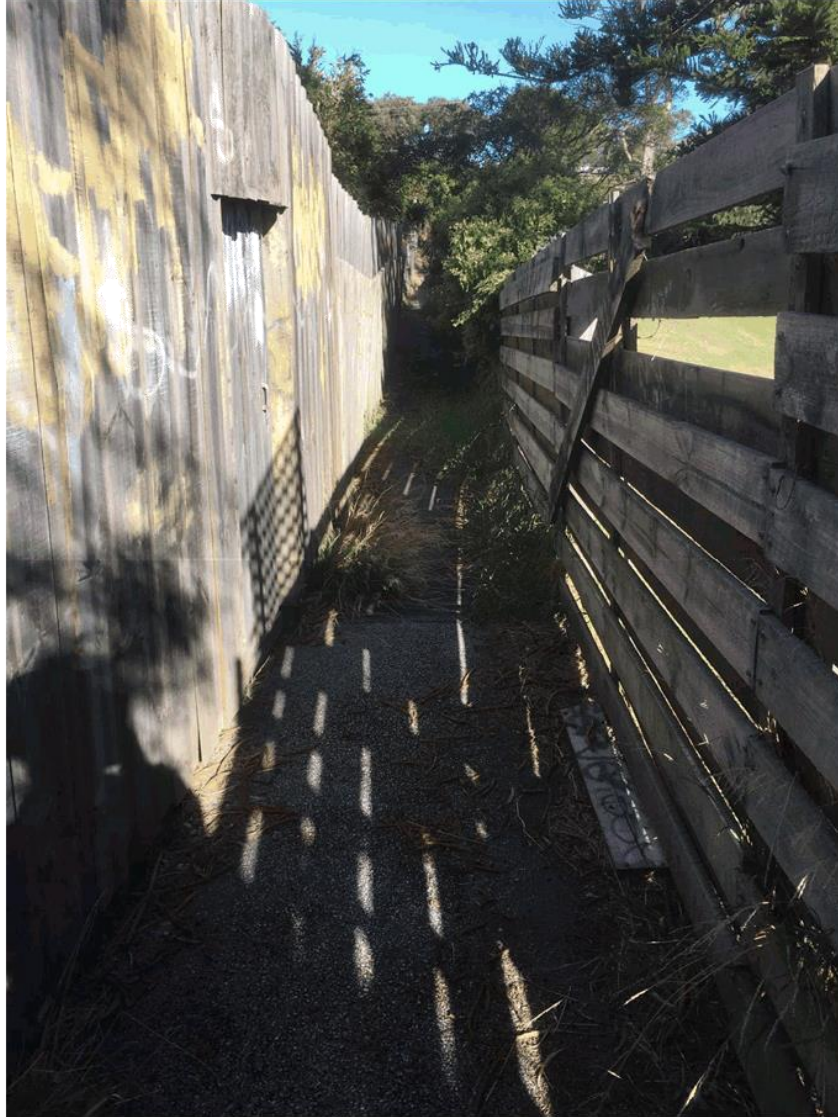
Access/Egress

- Entrance and egress – entrances and exits to the walkway / foot bridge are concealed from public surveillance and view.
- Infrastructure – No relevant infrastructure was observed, including CCTV or public lighting.
- The entry / exit on the eastern side of Kananook Creek split to 3 exits and has no significant infrastructure.

Perimeter Security

- Entries are current closed to the public with cyclone type fencing
- Boundary fencing is of good height however is currently in a state of disrepair and allows for the public to view in to private property from the foot bridge entries

Photo 2 shows Boundary Fencing adjoining 8 & 6 Beckwith Grove.



Surveillance

- The area is not fitted with exterior fixed CCTV camera systems.
- The area is not in open space allowing public surveillance.
- The Walkway is only 1.3 metres wide not allowing foot traffic to pass each other.

Photo 3 - Highlights the width of the path and the inability to allow pedestrians to pass each other.



NOTE: Graffiti on fences when the walkway was on to the general public.



One Street Light in area



Vegetation allowing for offenders to hide.



Current entry from Beckwith



Creek Crossing point

Recommendations

After a CPTED evaluation we make the following comments and recommendations regarding the general level of public safety in the event that this walkway is reopened to the general public.

It is recommended to not reopen the walk way without the following

- Adequate CCTV be installed that feeds back to the Frankston Police Complex
(Note that due to the width of the walkway this may not be possible)
- No CCTV is to view private property
(Note that due to the width of the walkway this may not be possible)
- Adequate public lighting to be installed.
(Note that due to the width of the walkway this may not be possible)
- Walkway be locked and closed to the general public after dusk every night.
- Vegetation surround walkway be removed and uplifted to allow for public surveillance.

Whilst the above may be achieved with significant costs and works, the walkway is only 1.3 Meters wide this is considered a significant danger as a person has no clear exit away from an offender that may be approaching this is considered significantly worse for people with prams pushing children and people in wheel chairs. It would also be difficult to block public view of private property resulting in privacy concerns for the neighbouring property. It would be expected that the area would be subject to antisocial behaviour due to its location as a walkway through from the beach to Seaford rail station.

It is also noted that the Seaford Road Bridge is within 280 metres and offers a much safer public route for foot traffic, as does the Station Street Bridge 418 metres to the north.

It is for these reasons we do not recommend that this walkway and foot bridge be reopened to the general public.

Jarred Stevens
Coordinator Compliance & Safety
Frankston City Council

Phillip Hulley
Senior Sergeant
Frankston Police

Biodiversity assessment report

Biodiversity information for applications for permits to remove native vegetation under clause 52.16 or 52.17 of the Victoria Planning Provisions

Date of issue: 26 May 2017

Time of issue: 16:53:49

Property address 299N NEPEAN HIGHWAY SEAFORD 3198

Summary of marked native vegetation

Risk-based pathway	Low
Total extent	0.022 ha
Remnant patches	
1	0.022 ha
Location risk	A

See Appendix 1 for risk-based pathway details

Offset requirements

If a permit is granted to remove the marked native vegetation, a requirement to obtain a native vegetation offset will be included in the permit conditions. The offset must meet the following requirements:

Offset type	General offset
Offset amount (general biodiversity equivalence units)	0.002
Offset attributes	
Vicinity	Port Phillip And Westernport Catchment Management Authority (CMA)
Minimum strategic biodiversity score	0.289
Strategic biodiversity score of marked native vegetation	0.361

See Appendix 2 for offset requirements details

Biodiversity assessment report

Next steps

This proposal to remove native vegetation must meet the application requirements of the low risk-based pathway and it will be assessed in the low risk-based pathway.

If you wish to remove the marked native vegetation you are required to apply for a permit from your local council.

The Biodiversity assessment report should be submitted with your application for a permit to remove native vegetation you plan to remove, lop or destroy.

The Biodiversity assessment report provides the following information that is required to be provided with your application for a permit to remove native vegetation:

- The location of the site where native vegetation is to be removed.
- The area of the patch of native vegetation and/or the number of any scattered trees to be removed.
- Maps or plans containing information set out in the *Permitted clearing of native vegetation - Biodiversity assessment guidelines*.
- The risk-based pathway of the application for a permit to remove native vegetation.
- The strategic biodiversity score of the native vegetation to be removed.
- The offset requirements should a permit be granted to remove native vegetation.

If you have undertaken any permitted clearing on your property within the last five years contact DELWP to confirm offset requirements.

Additional information is required when submitting an application for a permit to remove native vegetation. Refer to the *Permitted clearing of native vegetation - Biodiversity assessment guidelines* for a full list of application requirements.

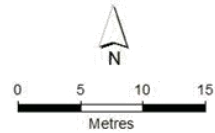
Biodiversity assessment report

Maps of marked native vegetation

Marked native vegetation to be removed, lopped or destroyed



Legend
■ Marked native vegetation
— Property boundary



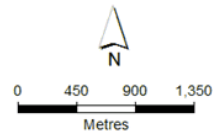
Biodiversity assessment report

Property view of marked native vegetation



Legend

- Marked native vegetation
- Property boundary



See Appendix 3 for biodiversity information maps

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Obtaining this publication does not guarantee that an application will meet the requirements of clauses 52.16 or 52.17 of the Victoria Planning Provisions or that a permit to remove native vegetation will be granted.

Notwithstanding anything else contained in this publication, you must ensure that you comply with all relevant laws, legislation, awards or orders and that you obtain and comply with all permits, approvals and the like that affect, are applicable or are necessary to undertake any action to remove, lop or destroy or otherwise deal with any native vegetation or that apply to matters within the scope of clauses 52.16 or 52.17 of the Victoria Planning Provisions.

www.delwp.vic.gov.au



Biodiversity assessment report

Appendix 1 - Risk-based pathway details

Risk-based pathway	Low
Total extent	0.022 ha
Remnant patches	
1	0.022 ha
Location risk	A

Why is the risk-based pathway low?

The following table explains how the risk-based pathway is determined:

Extent	Location A	Location B	Location C
< 0.5 hectares	Low	Low	High
≥ 0.5 hectares and < 1 hectares	Low	Moderate	High
≥ 1 hectares	Moderate	High	High

The marked native vegetation is located entirely within Location A and has a total extent of less than 0.5 hectares.

At this location, native vegetation removal of this size is not expected to have a significant impact on the habitat of any rare or threatened species. As a result, an application for the removal of this native vegetation must meet the requirements of, and will be assessed in, the low risk-based pathway.

For further information on location risk please see *Native vegetation location risk map factsheet*. For information on the determination of the risk-based pathway see *Permitted clearing of native vegetation – Biodiversity assessment guidelines*.

Have you received a planning permit to remove native vegetation in the last five years?

If you have undertaken any permitted clearing on your property within the last five years, the extent of this past clearing must be included in the total extent of your current permit application. The risk-based pathway for your application requirements and assessment pathway is determined using the combined extent of permitted clearing within the last five years and proposed clearing.

If the risk-based pathway determined from this combined extent is low, contact DELWP to confirm offset requirements.

Biodiversity assessment report

Appendix 2 - Offset requirements details

If a permit is granted to remove the marked native vegetation the permit condition will include the requirement to obtain a native vegetation offset. This offset must meet the following requirements:

Offset type	General offset
Offset amount (general biodiversity equivalence units)	0.002
Offset attributes	
Vicinity	Port Phillip And Westernport Catchment Management Authority (CMA)
Minimum strategic biodiversity score	0.289
Strategic biodiversity score of marked native vegetation	0.361

Native vegetation to be removed

Total extent (hectares) for calculating habitat hectares	0.022	<p>This is the total area of the marked native vegetation in hectares.</p> <p>The total extent of native vegetation is an input to calculating the habitat hectares of a site and in calculating the general biodiversity equivalence score. Where the marked native vegetation includes scattered trees, each tree is converted to hectares using a standard area calculation of 0.071 hectares per tree.</p>
Condition score*	0.200	<p>This is the weighted average condition score of the marked native vegetation. This condition score has been calculated using the <i>Native vegetation condition map</i>.</p> <p>The condition score of native vegetation is a site-based measure of how close the native vegetation is to its mature natural state, as represented by a benchmark reflecting pre-settlement circumstances. The <i>Native vegetation condition map</i> is a modelled layer based on survey data combined with a benchmark model and a range of other environmental data.</p>
Habitat hectares	0.004	<p>Habitat hectares is a site-based measure that combines extent and condition of native vegetation. The habitat hectares of native vegetation is equal to the current condition of the vegetation (condition score) multiplied by the extent of native vegetation.</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;"> <p>Habitat hectares = total extent x condition</p> </div>
Strategic biodiversity score	0.361	<p>This is the weighted average strategic biodiversity score of the marked native vegetation. This strategic biodiversity score has been calculated using the <i>Strategic biodiversity map</i>.</p> <p>The strategic biodiversity score of native vegetation is a measure of the native vegetation's importance for Victoria's biodiversity, relative to other locations across the landscape. The <i>Strategic biodiversity map</i> is a modelled layer that prioritises locations on the basis of rarity and level of depletion of the types of vegetation, species habitats, and condition and connectivity of native vegetation.</p>

Biodiversity assessment report

General biodiversity equivalence score	0.001	<p>The general biodiversity equivalence score quantifies the relative overall contribution that the native vegetation to be removed (the marked native vegetation) makes to Victoria's biodiversity. It is calculated as follows:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>General biodiversity equivalence score = habitat hectares × strategic biodiversity score</p> </div>
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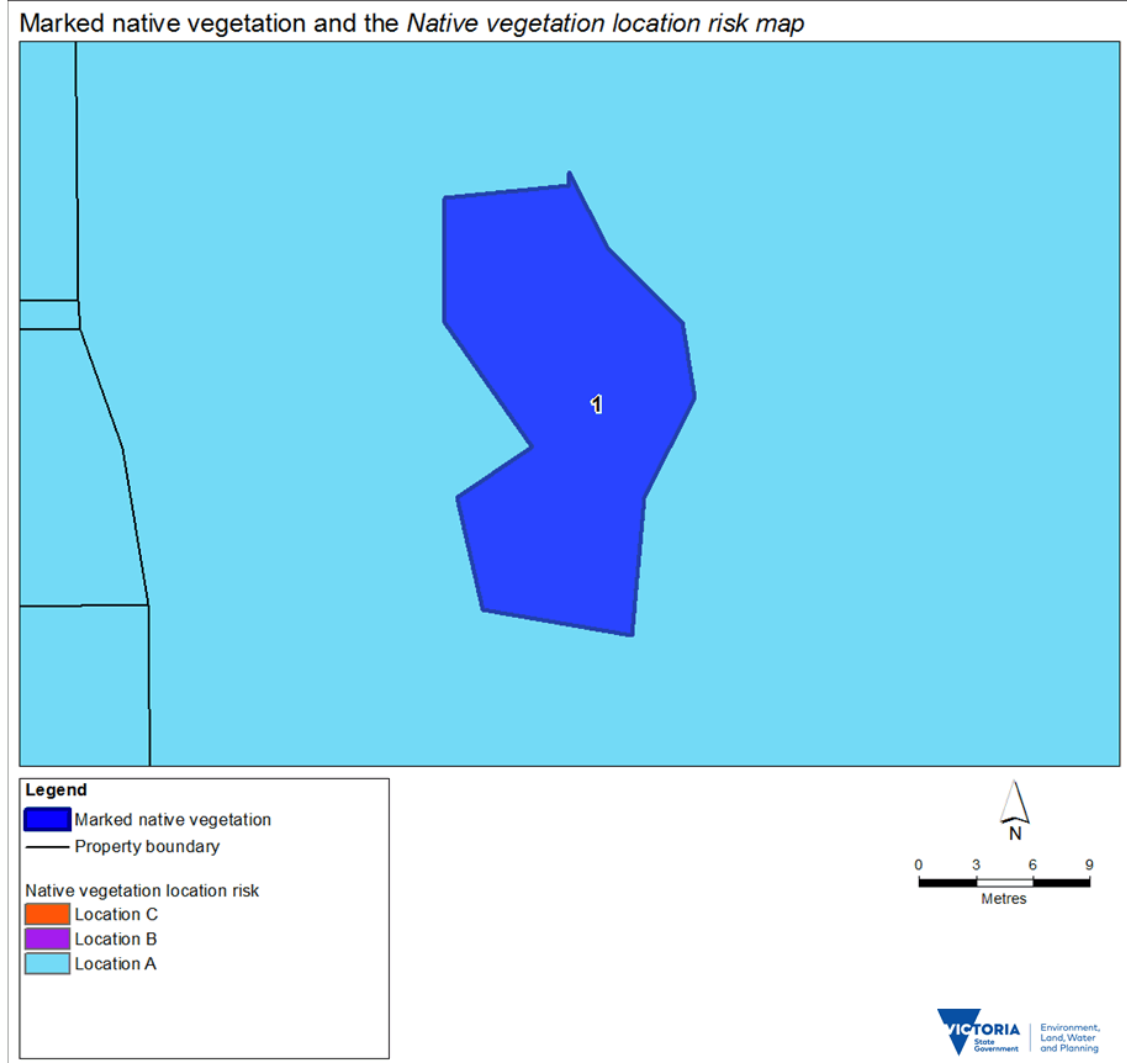
* Offset requirements for partial clearing: If your proposal is to remove parts of the native vegetation in a remnant patch (for example only understorey plants) the condition score must be adjusted. This will require manual editing of the *condition score*, and an update to the following calculations that the biodiversity assessment tool has provided: *habitat hectares*, *general biodiversity equivalence score* and *offset amount*.

Offset requirements

Offset type	General offset	<p>A general offset is required when a proposal to remove native vegetation is not deemed, by application of the specific-general offset test, to have a significant impact on habitat for any rare or threatened species. All proposals in the low risk-based pathway will require a general offset.</p>
Risk factor for general offsets	1.5	<p>There is a risk that the gain from undertaking the offset will not adequately compensate for the loss from the removal of native vegetation. If this were to occur, despite obtaining an offset, the overall impact from removing native vegetation would result in a loss in the contribution that native vegetation makes to Victoria's biodiversity.</p> <p>To address the risk of offsets failing, an offset risk factor is applied to the calculated loss to biodiversity value from removing native vegetation.</p>
Offset amount (general biodiversity equivalence units)	0.002	<p>This is calculated by multiplying the general biodiversity equivalence score of the native vegetation to be removed by the risk factor for general offsets. This number is expressed in general biodiversity equivalence units and is the amount of offset that is required to be provided should the application be approved. This offset requirement will be a condition to the permit for the removal of native vegetation.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Risk adjusted general biodiversity equivalence score = general biodiversity equivalence score_{clearing} × 1.5</p> </div>
Minimum strategic biodiversity score	0.289	<p>The strategic biodiversity score of the offset site must be at least 80 per cent of the strategic biodiversity score of the native vegetation to be removed. This is to ensure offsets are located in areas with a strategic value that is comparable to, or better than, the native vegetation to be removed.</p>
Vicinity	Port Phillip And Westernport CMA	<p>The offset site must be located within the same Catchment Management Authority boundary as the native vegetation to be removed.</p>

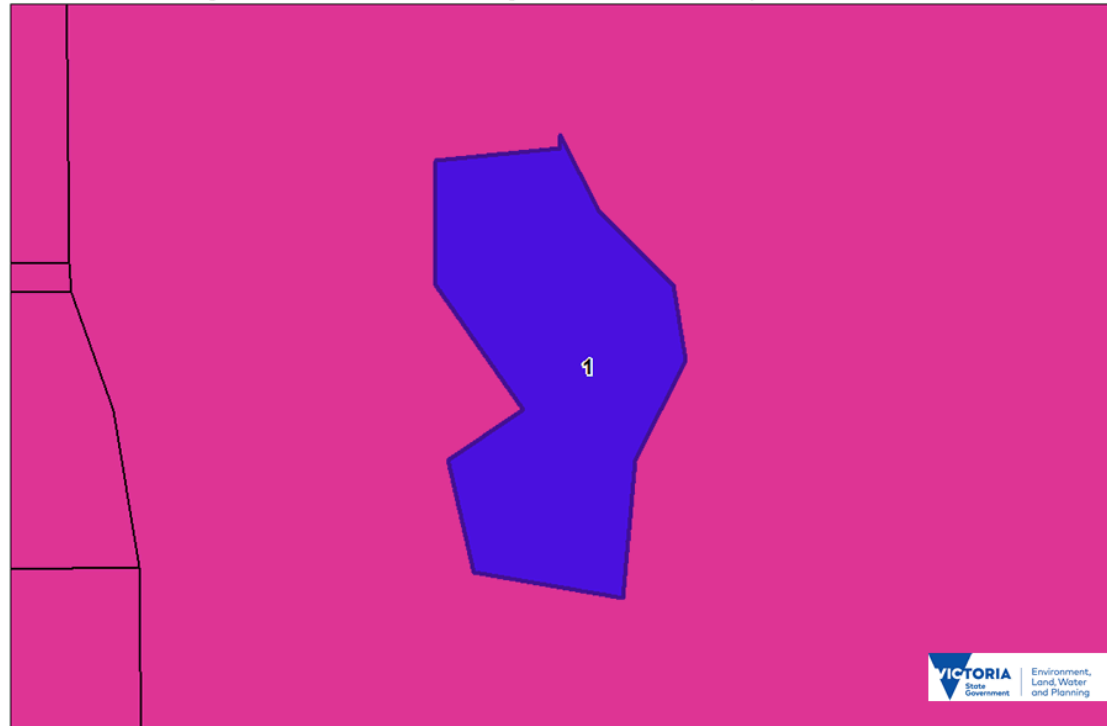
Biodiversity assessment report








Appendix 3 - Biodiversity information maps

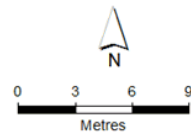


Biodiversity assessment report

Marked native vegetation and the *Native vegetation condition map*

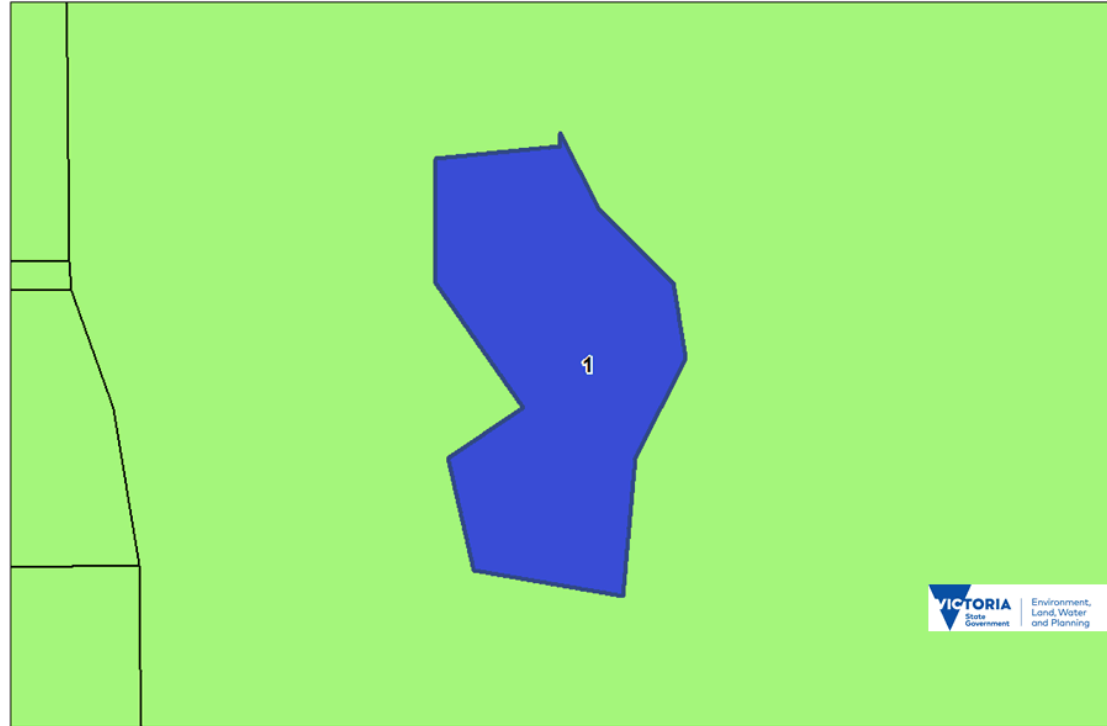


Legend	
	Marked native vegetation
	Property boundary
Native vegetation condition*	
	0.81 - 1.00
	0.61 - 0.80
	0.41 - 0.60
	0.21 - 0.40
	0.00 - 0.20
* These classes are for display purposes only	



Biodiversity assessment report

Marked native vegetation and the *Strategic biodiversity map*



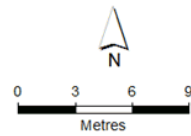
Legend

- Marked native vegetation
- Property boundary

Strategic biodiversity score*

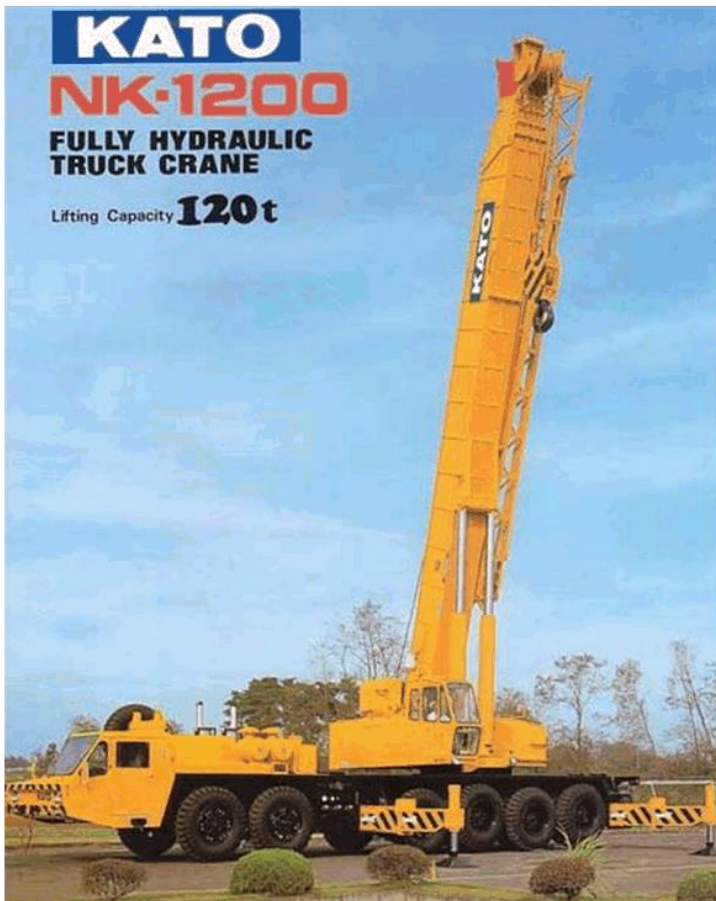
0.81 - 1.00
0.61 - 0.80
0.41 - 0.60
0.21 - 0.40
0.00 - 0.20

* These classes are for display purposes only



Attachment D: Intersection of Station Street and the Nepean Highway, Seaford







Executive Summary**12.12 Improving transparency of Council - Live streaming of Council meetings**

Enquiries: (Michael Craighead: Corporate Development)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.3 Ensure good governance and management of Council resources
Priority Action	3.3.2 Implement a schedule of reviews of services, plans, policies and protocols to ensure good governance

Purpose

To brief Council on the costs associated with live streaming open Council meetings and archiving the audio-visual recordings of the meetings on the Council website, and seek Council's support for this initiative.

Recommendation (Director Corporate Development)

That Council:

1. Supports the commencement of live streaming open council meetings and archiving the audio-visual recordings of Council meetings on the council website, as a means of improving the accessibility of council meetings and increasing the transparency of Council's decision making;
2. Authorises the CEO to seek quotations and make arrangements to implement live streaming and archiving the audio-visual recordings of council meetings on council's website from the November Statutory meeting or earlier if practicable, at an estimated initial cost of up to \$40,000 and an annual cost of up to \$20,000 thereafter;
3. Receives a full review of the service 12 months after its commencement.

Key Points / Issues

- At Ordinary Meeting OM299 on 3 April 2017, Council considered a report entitled 'Live web streaming of Council meetings' and resolved as follows:

That:

1. *The matter be deferred to the August 2017 Council Meeting; and*
 2. *A three month trial ensue in the interim where audio recordings of Council meetings be prominently available for listening purposes on the Frankston City Council website, recordings must be uploaded no more than 24 hours after the conclusion of respective Council meetings within the trial period.*
- Several Victorian councils live stream meetings including the Shires of Alpine, Campaspe, Cardinia, and Wellington and the Cities of Bayside, Darebin, Greater Dandenong, Greater Shepparton, Kingston, Latrobe, and Moreland.
 - Both the Minister for Local Government and the Victorian Ombudsman support this practice and are encouraging Councils to implement the live streaming of Council Meetings to allow greater public access to Council decision making and therefore increase transparency.

12.12 Improving transparency of Council - Live streaming of Council meetings**Executive Summary**

- Council has been audio recording its open meetings for many years. Initially the recordings were made for the purposes of assisting officers to clarify Council decisions and supporting the accuracy of the formal minutes.
- Over the past 18 months there have been intermittent issues with the majority of the recording equipment, which is now over 10 years old. The equipment is close to the end of its useful life. It also operates on a frequency reserved for telecommunications equipment and this also causes further issues. Should Council wish to continue with the recording of meetings, this equipment needs to be replaced at an estimated cost of up to \$80,000.00 The optimal outcome would be to do this work as part of an integrated package of live video streaming.

Audio recordings upon request

- Following a Council resolution on 2 November 2009 the audio recordings have been made available to any person upon request. Although there was not a high level of demand for the audio recordings, their availability was thought to improve the accessibility and transparency of Council's meetings, albeit with a time delay.

Audio recordings on Council's website

- Following Council's resolution of 3 April 2017, audio recordings of each meeting have been uploaded to Council's website within the specified time frame and have been accessed as set out below:

Meeting type and number	Date/s	Unique page views*
Ordinary Meeting OM300	1 May 2017	69
Special Meeting SP202	22 May 2017	34
Ordinary Meeting OM301	22 and 23 May 2017	105
Special Meeting SP203	31 May 2017	11
Ordinary Meeting OM302	13 June 2017	36
Ordinary Meeting OM303	3, 5 and 10 July 2017	40

** 'Unique page views' data has been used instead of basic 'page views' data; 'unique page views' data does not include multiple views of the same page within a single session, and therefore provides a better indication of the level of interest in each webpage.*

- The data currently includes page views by council officers, which would be associated with various operational tasks including page views necessary to upload the recordings and ensure that they are playing correctly. Officers might also listen to audio recordings of council meetings to ascertain the outcomes of items they are required to progress, and to gain an understanding of Councillors' concerns to enable them to more effectively perform their duties. Work is underway to establish a method for separating out page views by council officers from page views by members of the public, to enable a more accurate assessment of the level of public interest in the audio recordings.

12.12 Improving transparency of Council - Live streaming of Council meetings**Executive Summary**

- Having the audio recordings available for download from council's website bypasses the process for requesting a recording, and therefore speeds up access. It has been a cheaper alternative to the live streaming option and archiving, as it achieves many of the benefits and has been able to be achieved using existing equipment in the council chamber.
- Alternatively, Council may wish to progress the live streaming and archiving initiative.

Live streaming and archiving of audio-visual footage

- This report considers the possibility of live streaming audio-visual footage of open council meetings and archiving the recordings on council's website so that they can be accessed for a period of up to four years in the future. The archived recordings can be indexed to make it easy for any interested person to quickly navigate to the discussion and debate on a particular agenda item.
- Preliminary enquiries have been made of an external service provider currently used by numerous municipal councils in three states. Having viewed the existing setup and equipment in the council chamber, a representative of the service provider has advised that with advances in video camera technology the previous issues with layout and lighting (as described when the matter was considered by Council at OM180 on 6 July 2009) are now less problematic.
- The layout of the council chamber precludes the use of a single video camera to capture footage of the Mayor and all Councillors (as is done at Alpine Shire Council, for example). With the current seating arrangement, three video cameras would be required (as is done at Kingston City Council, for example).
- If Council resolves to implement the live streaming of council meetings, an external service provider can be engaged to supply and install video cameras, audio recording and sound mixing equipment, and to provide a service which includes receiving the audio-visual footage, editing and reconfiguring it to make it suitable for access on home internet systems, facilitating the live stream and then cataloguing, indexing and archiving the footage for access from council's website.
- It would be preferable for access to the live stream and archived footage to be provided from council's website, rather than from YouTube or a similar video-sharing website which is headquartered outside Australia, as this would enable Council to better manage and control its own content.
- If Council wishes to proceed with this initiative, the following specifications are suggested:
 - Three fixed cameras would be installed in the council chamber, to capture the Mayor and Councillors and senior officers participating in the meetings.
 - No visual footage would be captured of members of the public sitting in the gallery, but their voices would be captured on the audio recording if they made a submission, asked a question or spoke at the meeting (unless they requested otherwise).
 - Members of the public would be notified of the live streaming and archiving of audio-visual footage of the meeting on council's website, by means of a notice at the entrance to the council chamber, a notice inside the council chamber and a verbal statement made by the Mayor or CEO at the commencement of each meeting.

12.12 Improving transparency of Council - Live streaming of Council meetings**Executive Summary**

- Members of the public would be advised of the option to request not to be recorded.
 - Footage would generally be displayed in a split screen format, with three quarters of the display showing footage of the Mayor and Councillors (as recorded by each video camera), and one quarter showing the council resolutions document being discussed.
 - Archived recordings of meetings would be available on council's website for a period of up to 4 years.
 - Archived recordings of meetings would be indexed to make it easy for any interested person to quickly navigate to the discussion and debate on a particular agenda item.
 - A disclaimer would be included on council's website to stipulate that the statements and opinions made during the meeting are those of the particular individual and may not represent the views of the Council. This may give Council some protection from liability.
- There are a number of service providers in the market offering live streaming and archiving services. Given the estimated cost (as detailed below), if Council resolves to proceed with the live streaming of council meetings it is recommended that a formal Request for Quotation process be undertaken to ensure that best value is achieved for the supply, installation, ongoing maintenance and support of the service.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

The estimated cost of live streaming and archiving council meetings in the first year of operation (including purchase, installation and setup of equipment, maintenance and service fees) would be in the order of \$35,000 to \$40,000. If Council deems live streaming and archiving of council meetings to be a priority, this unbudgeted cost could be allocated during the midyear budget review.

The ongoing costs for the live streaming and archiving service after the first year would include a monthly service fee associated with processing and archiving the material, which would be in the order of \$15,000 to \$20,000 per annum. The usual contract term is five years; over a five year term the estimated cost of this additional service would be in the order of \$95,000 to \$120,000. This could be provided for in future budgets.

Consultation**1. External Stakeholders**

It is noted that a recent online change.org survey has influenced Council's consideration of this matter.

12.12 Improving transparency of Council - Live streaming of Council meetings**Executive Summary**

Additionally, in December 2016 the Victorian Ombudsman stated in her report to Parliament entitled *Investigation into the transparency of local government decision making*: 'Live streaming is an excellent way to facilitate public engagement with council meetings' (para 483, page 140) and recommended 'audio recording wherever practicable of both open and closed council meetings and posting of audio recordings of open meetings on council websites' (Recommendation 2, page 148).

In its response to the Ombudsman's recommendations, the Department of Environment Land Water and Planning (DELWP) stated: 'audio-visual streaming of open council meetings promotes community engagement. It is noted that Minister Hutchins is supportive of audio-visual streaming of council meetings and has recently promoted this medium. Guidelines will be issued to this effect'.

Several councils already live stream their meetings including the Cities of Kingston, Greater Dandenong, Bayside, Moreland, Darebin, Greater Shepparton, Latrobe and the Shires of Cardinia, Alpine, Wellington and Campaspe. The number of views of meetings varies considerably between councils, and several councils indicated that council officers seeking to better understand Councillors' positions on particular issues account for the majority of views. It is understood that the Cities of Glen Eira and Manningham are also moving towards live streaming, with Manningham having live streamed its statutory meeting. With DELWP guidelines pending it is likely that other councils will follow in this direction.

It is noted that Alpine Shire Council uses a single video camera and an iPad to record, stream and upload the footage of its meetings to YouTube. This approach is not recommended for Frankston due to the layout of the council chamber which necessitates the use of three cameras to capture the Mayor and all Councillors, the quality of the audio and the lack of ability to control content hosted by an overseas based video-sharing company.

Officers have consulted with one external service provider to date, and several of its existing clients including Kingston, Bayside, and Wellington Shire Councils, all of whom speak very highly of the product and after-sales service and fault resolution. The biggest issues identified by all parties were internet dropouts and officers inadvertently disconnecting connections.

It is not known which service providers are used by other councils.

2. Other Stakeholders

Consultation has been undertaken with the Manager Information Technology, the Manager Commercial Services, and the Executive Assistant to the Mayor.

Analysis (Environmental / Economic / Social Implications)

The live streaming and archiving of audio-visual recordings of open council meetings would improve the accessibility of council meetings, particularly for people who find it difficult to physically attend. Increasing community engagement with council meetings would enhance the transparency of Council's decision making process.

There is a risk that the presence of video cameras might deter some members of the public from making submissions or participating in public question time, notwithstanding that the cameras would be focused on the Mayor and Councillors and members of the Senior Executive and would not capture visual footage of the public gallery. This risk could be mitigated by giving members of the public an option to request not to be recorded.

12.12 Improving transparency of Council - Live streaming of Council meetings**Executive Summary**

The live streaming of council meetings and archiving recordings of past meetings would remove the need to produce and provide CDs of the audio recordings of council meetings upon request, as the audio-visual recordings of the meetings would be available for access by anyone with internet access.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The implications of this report have been assessed in accordance with the requirements of the *Charter of Human Rights and Responsibilities Act 2006* ('Charter').

The live streaming of council meetings is consistent with the right to take part in public life, as set out in section 18 of the Charter.

The right to privacy and reputation as set out in section 13 of the Charter is also relevant.

Legal

Live streaming and archiving of the recordings of council meetings has various legal implications, including those set out below:

- If Council resolves to proceed, consideration would need to be given to revising the privacy collection statement that is published in a notice displayed at the entrance to and inside the chamber, and read out by the Mayor at the beginning of each meeting, to ensure compliance with the *Privacy and Data Protection Act 2014*. It is also worth noting that the impact of any privacy breach arising out of the use or disclosure of personal or health information by a Councillor or council officer would be magnified by the broad dissemination.
- The potential damage when such statements are made in a meeting that is not recorded would generally be confined to the audience in attendance; however, live streaming and publishing meeting recordings online means that statements may be more broadly disseminated. The broader dissemination and wider audience increases the likelihood and severity of any potential liability.
- Audio-visual footage may be used as evidence of any issues that occur in the chamber, in the event of an action against Council or Councillors.
- By publishing the recordings on its website, Council may become liable for any defamatory statements made by any person at a meeting, and for any breach of copyright committed by any person (eg. by reading out material subject to copyright without the consent of the copyright owner).

However, several councils including Kingston, Greater Dandenong, Melton, Bayside, Moreland, Darebin, Greater Shepparton, Latrobe, Cardinia, Alpine, Wellington and Campaspe, have been live streaming their meetings for several years without having encountered any significant issues. Consultation with some of these councils indicated that Councillors and officers feel that behaviour in the chamber has improved since the commencement of live streaming of council meetings.

Several councils also record closed council meetings for record keeping purposes, as recommended by the Ombudsman. Kingston recently resolved to record closed council meetings for the record, in an endeavour to improve Councillor conduct in closed meetings. However, it is noted that in its response to the Ombudsman's recommendations, DELWP expressed a concern that 'audio recording closed meetings potentially increases the risk of confidential information being inappropriately disclosed' (Victorian Ombudsman, *Investigation into the transparency of local government decision making*, December 2016, page 180).

12.12 Improving transparency of Council - Live streaming of Council meetings**Executive Summary**Policy Impacts

Council's Purchasing Policy requires a formal Request for Quotation process to be undertaken to ensure that best value is achieved for the supply, installation, ongoing maintenance and support of this service.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

Risk Mitigation

The risks associated with live streaming and archiving audio-visual recordings of council meetings are real and must be carefully managed. The very nature of live streaming means that once someone says something, it is 'out there' and cannot be denied or undone. Currently the impact of any defamatory or offensive statement is contained to those in the chamber (predominantly Councillors and officers) and so the potential for damage is reduced. Live streaming and archiving recordings of meetings increases this risk several fold.

Live-streaming and archiving recordings of council meetings also carries an increased risk associated with privacy breaches, as the impact of any unlawful disclosure of personal information would potentially be amplified. In the case of an inadvertent privacy breach by a Councillor, currently a decision could be made not to release the audio recording of the meeting in order to contain the breach, however with live streaming the audio-visual footage would be published to the world with little delay. It would also be possible for other parties to record the live stream footage and further distribute it.

There is also a risk that members of the public making submissions to meetings may object to being filmed or having their voice recorded, and it would be necessary to implement processes in a manner that protects the privacy of individuals and ensures compliance with privacy legislation.

Conclusion

Live streaming and archiving the audio-visual recordings of council meetings carries significant benefits in terms of inclusiveness, increasing community access to council meetings, improving transparency and facilitating oversight of the Council. Many of these benefits have been achieved through the trial of uploading the audio recordings of open council meetings to council's website. However, with the advancing age and declining reliability of the existing audio recording equipment, it is likely that it will need to be replaced in the near future to maintain the existing service of providing audio recordings of open council meetings to members of the public (either upon request or via the website). The live streaming and archiving option would further improve accessibility, and its commencement could be accommodated in the current budget if Council so directs. Obtaining quotations for a complete system may well prove a better and more practical solution and is recommended.

ATTACHMENTS

Nil

Executive Summary**12.13 Recovery of rate arrears**

Enquiries: (Kim Jaensch: Corporate Development)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.3 Ensure good governance and management of Council resources
Priority Action	3.3.1 Ensure the organisation is financially sustainable

Purpose

To seek Council approval to sell a vacant property under section 181 of the *Local Government Act 1989* that has long outstanding rates. The report informs Council on the process undertaken so far in recovering the arrears and further seeks a Council resolution to sell the property.

Recommendation (Director Corporate Development)

That pursuant to Section 181 of the *Local Government Act 1989* Council authorises the Chief Executive Officer to commence the process to recover outstanding rates for the property described in the confidential attachment.

Key Points / Issues**Background:**

As per the *Local Government Act 1989* Section 181, Council may sell land to recover unpaid rates or charges, if the following is satisfied:

- (a) *Any amount due to Council for, or in respect of, rates or charges (including enforcement costs and interest) in respect of any rateable land is more than 3 years overdue; and*
- (b) *No current arrangement exists for the payment of the amount to the Council; and*
- (c) *The Council has a Court order requiring the payment of the amount (or part of the amount).*

In working towards achieving Council's objective of collecting its outstanding debt in a timely manner, the revenue recovery area has at its disposal a range of community focused services which are designed to assist Council in achieving its goal while showing respect and empathy to the general public (ratepayers).

These services include internally managed arrangements to pay and the provision of hardship support in accordance with Councils Financial Hardship Policy.

As at May 2017, Council had 431 ratepayers (arrears totalling \$737,226.29) utilising Council's payment arrangements option. There were also 52 ratepayers (arrears totalling \$230,142.89) who had been assessed as experiencing financial hardship and have received extended support.

12.13 Recovery of rate arrears**Executive Summary**

In addition, during the financial year 2016–2017, Council had collected in excess of \$6.1 million in arrears with the lowest recovery costs ever expended together with the lowest number of ratepayers referred to the Courts as part of the recovery process. These excellent results have been achieved by working closely with ratepayers from Councils revenue recovery area which has been able to reach a high standard in the collection of debt while at the same time building strong rapport and respect with the ratepayers.

Unfortunately there are a small number of ratepayers who despite all efforts and invitations from Council to come forward to negotiate a mutually acceptable outcome, choose to ignore Council's request for payment. These ratepayers have been through the Court process and have avoided their obligations at the expense of those ratepayers who are diligent and responsible.

It is for this reason that as a last resort the following file is submitted for consideration.

The total rates and charges outstanding for this one property equates to the following:

Detail	Amount
Arrears Rates	\$9,529.19
Interest	\$5,530.80
Legal Costs	\$1,794.62
Current Rates	\$1,320.75
Sundry Debts	\$40,131.59
TOTAL	\$58,306.95

Council has exhausted all avenues of collection to recover the outstanding amount. Please refer to Attachment A and B for property photographs.

Basic Property Information:

- Vacant residential dwelling site (vacant land)
- Site value \$190,000.00
- Vacant land differential rate (125% of general rate) has been applied;
- Dwelling was burned down in 2016;
- Last time a rates payment was received was in 2005.

Process undertaken:

This file has undergone a consistent approach through both Council and legal process to recover the outstanding debt. The process undertaken to date is:

- 2005-2010 rates and final notices issued
- December 2010 letter of demand issued
- January 2011 complaint lodged with the Magistrates Court

12.13 Recovery of rate arrears**Executive Summary**

- December 2011 court order obtained
- January 2012 summons for oral examination
- March 2012 Sherriff's warrant to seize goods (as required)
- March 2016 site visit organised by Council's debt recovery agency to establish that all parties were aware of the outstanding debt to Council, and encouraging the ratepayer to contact Council
- February 2017 Section 181 letter from Council encouraging rate payer to come forward to discuss situation
- The collection of rates has been protracted due to the property being part of the 'Money for Living Scheme' which is no longer in operation. This scheme provided occupiers with life tenancy protection whilst providing them with a redraw facility based on the value of the property. Refer to Attachment C for additional information on Money for Living Scheme
- It was established that the occupier was deceased which then allowed for Council to pursue recovery against the owner
- The recovery process included reporting the default to the mortgagee who upon being advised, issued their own notice of intention to seize the property on the new tenants. Shortly thereafter the property burned down
- The property was uninsured and there was no commitment from the owner or the mortgagee to address demolition and site clearance charges, Council was required to have the site cleared. After seeking legal advice, Council was required to meet the community safety concerns at a direct cost of \$39,761.59. This cost was subsequently added as a charge to the property. Council also has recently incurred additional block fire hazard / slashing costs of \$370.00

Council has ensured that the requirements of Section 181 of the *Local Government Act 1989* have been satisfied prior to the submission of this report.

Should Council agree to a resolution to sell, there is a seven (7) step process that Council is required to follow (Attachment D).

Prior to commencement of this process the revenue recovery area propose that a letter be forwarded to the owner by registered mail confirming Council's resolution to commence the process to sell and extending 21 day notice in which to pay.

Under ACCC debt collection guidelines, communications with the debtor must not mislead about the nature or extent of the debt, or the consequences of non- payment. Therefore at the expiry of the 21 days the Section 181 process will commence.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

12.13 Recovery of rate arrears**Executive Summary**

Undertaking the process of a Section 181 sale will result in additional costs of approximately \$8,000 to \$10,000 plus auction costs – these costs are recoverable to Council. The costs, once incurred by Council can be passed on to the property owner which is recovered in addition to the amount of rates and charges outstanding. If the property owners wish to contest the Section 181 sale, there may be additional legal costs.

Consultation**1. External Stakeholders**

External stakeholders include:

- Specific property owners;
- Recoveries and Reconstructions P/L; and
- Maddocks Lawyers.

2. Other Stakeholders

These include:

- Financial and Corporate Planning Department;
- Corporate Development; and
- Executive Management Team

Analysis (Environmental / Economic / Social Implications)

In the medium to long term, the collection of over \$58,306.95 in rates and charges will assist Council to deliver on budgeted outcomes.

From a social implications perspective, there is an equitable outcome for all property owners/ratepayers in collecting long outstanding rates and charges. Council would be meeting the expectation of all diligent and responsible property owners/ratepayers.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

In the preparation of this report, the requirements of the *Local Government Act 1989* were considered and applied as required.

Policy Impacts

Not applicable.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.13 Recovery of rate arrears**Executive Summary****Risk Mitigation**

The inherent risk associated with the stated recommendation is that should the property owners decide to defend the matter, this increases Council's risk of incurring additional legal costs. However, these additional costs are recoverable from the sale of the property.

Conclusion

Council has exhausted all avenues to collect this long outstanding debt. Council is now in a position to pursue Section 181 of the *Local Government Act* 1989. This Section allows Council to proceed with property sale to recover these funds.

ATTACHMENTS

- Attachment A: Property photo 1 (*Under Separate Cover*)
- Attachment B: Property photo 2 (*Under Separate Cover*)
- Attachment C: ASIC - Money for Living (*Under Separate Cover*)
- Attachment D: 7 Step Collection Process

CHECK LIST FOR RATE RECOVERY SALES UNDER SECTION 181 OF THE LOCAL GOVERNMENT ACT 1989 (LGA 89)

Section of LGA 89	Action Required	Date of Action taken	Action taken by	Parties Served/Notes
section 181(1)(a) and (c)	Obtain a court order requiring payment of the amount (or part of the amount) due to a Council for, or in respect of, rates or charges (including enforcement costs and interest) in respect of any rateable land which is more than 3 years overdue			
section 181(1)(b)	Council must not have an existing current arrangement for the payment of the amount to Council. (Section 181(4) says an arrangement is not current if any term of the arrangement is not being complied with.)			
section 181(2)	Obtain a written valuation of the land by a valuer that was made not more than 6 months before the date of the sale or transfer. (Section 181(3) provides that a valuer means a person who holds the qualifications or experience specified under section 13DA(1A) of the <i>Valuation of Land Act 1960</i> .)			
section 181(5)(a)	Serve notice on anyone appearing from the Register or a memorial to have an estate or interest in the land, requiring payment of the amount referred to in section 181(1). Notice must be:			
section 181(6)(a)	<ol style="list-style-type: none"> 1. accompanied by a copy of section 181 2. given at least 4 weeks before the date of sale or transfer 			
	Notice given to: <ul style="list-style-type: none"> • owner/registered proprietor • first mortgagee/NA • second mortgagee/NA • any caveator/NA 			
section 181(5)(b)	Give public notice of Council's intention to conduct the sale or			

Attachment D: 7 Step Collection Process

Section of LGA 89	Action Required	Date of Action taken	Action taken by	Parties Served/Notes
section 181(6)(a)	carry out the transfer - at least 4 weeks before the date of the sale or transfer.			
section 181(5)(c) section 181(6)(b)	If land to be sold by auction - notify in writing any person who must be served with a notice under section 181(5)(a) of when and where the auction will be held - at least 14 days before the date of the auction. Notice given to: <ul style="list-style-type: none"> • owner/registered proprietor • first mortgagee/NA • second mortgagee/NA • any caveator/NA 			

Executive Summary**12.14 Response to Joint Letter - provision of Meals Services**

Enquiries: (Liz Daley: Community Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.3 Health and Well-being
Priority Action	2.3.5 Adopt a Health and Wellbeing Plan 2017-2021

Purpose

To resolve Council's response to the joint letter tabled at Council's Ordinary Meeting on 3 July 2017 regarding Frankston's vulnerable residents need your support.

Recommendation (Director Community Development)

That Council:

1. Notes the joint electronic letter with 527 supporters.
2. Notes and advises the joint letter lead of the new food van service operating by Sikh Volunteers Australia.

Key Points / Issues

- A joint letter with 527, including 9 international supporters, in support of:
 - continuing interim emergency food services until a long term solution is implemented;
 - a permanent venue at a peppercorn lease; recurrent funding sufficient to provide the level of service required;
 - a collective of governance and resident crisis service providers to design and implement a model and management for the service (from residents and others living in and out of Australia
- was tabled at the Ordinary Meeting on 3 July 2017. The joint letter also included 164 comments drawn from the 527 supporters of the letter.
- The joint letter relates to the closure of City Life, including the Frankston Churches Community Breakfast, on 30 June 2016 and subsequent closure of the preceding temporary interim meals program service.
 - The interim meals service was facilitated by Council and funded by State Government through the Department of Environment, Land, Water and Planning (DELWP); the program concluded on 30 June 2017.
 - In the lead up to the closure, DELWP commissioned MGN Consultancy to work with the local service system to ensure the transition of interim meals clients to other services and support options. This work was led by Department of Health and Human Services with Council.
 - On 5 July 2017 a new food van service operated by Sikh Volunteers Australia commenced 2 evenings per week from the Young Street East carpark. This service adds to existing meals services by John Paul College; Lifegate Inc., Uniting Church and Braap.

12.14 Response to Joint Letter - provision of Meals Services**Executive Summary**

- Unfortunately, previous meals and social inclusion services provided by City Life and Frankston Churches Community Breakfast closed when their shared site was redeveloped and an alternate premise could not be secured.
- There are now a range of charities with their own infrastructure providing meals services. Having a range of meals service providers mitigates the risk of service closure in the event of one provider withdrawing.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

There are no financial impacts in this report.

Consultation**1. External Stakeholders**

An Advisory Group oversaw the referral of interim meals program clients to support services including DHHS; Community Support Frankston; SalvoCare Eastern; RDNS Homeless Persons Program; Mentis Assist; Centrelink; Launch Housing. DELWP procured MGN Consultancy to work with interim meals clients.

2. Other Stakeholders

Coordinator Compliance & Safety.

Analysis (Environmental / Economic / Social Implications)

Catering meals, social inclusion and other support for vulnerable community members sends a strong message of value and care. Reconnecting isolated residents with social support enhances health and wellbeing, contributing to economic and social outcomes.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

No legal implications.

Policy Impacts

No Policy implications.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.14 Response to Joint Letter - provision of Meals Services**Executive Summary****Risk Mitigation**

A meals and social inclusion service that relies on a single provider is a risk if the provider withdraws. Although there were two providers (City Life and the Frankston Churches Community Breakfast) they operated from the one premise. When the premise was redeveloped and no alternate suitable accommodation found, both services had to close. This risk is mitigated in the current service where 5 different charities are distributing meals at various times.

Conclusion

The Frankston community is socio-economically diverse with an enduring legacy of volunteers actively engaged in programs that assist less fortunate residents. As meals services transition new volunteers have come forward to offer support; the newest being Sikh Volunteers Australia.

ATTACHMENTS

Nil

Executive Summary**13.1 Response to NOM 1263 - Hoon Driving In Frankston**

Enquiries: (Jarred Stevens: Community Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Improve the municipality's safety, image and pride
Priority Action	2.2.6 Allocate a dedicated Local Laws officer to local areas to better address noncompliant behaviour

Purpose

To update Council on the actions being taken to reduce Hoon Driving in Frankston City, as requested within Notice of Motion 1263.

Recommendation (Director Community Development)

That Council:

1. Notes that an ongoing media campaign to encourage hoon and careless driving and illegal use of monkey and trail bikes and motorised vehicles to be reported to Crime Stoppers, and illegally dumped rubbish to Council. Copies of examples are at Attachments C to K.
2. Approves the concept format of the signs to be placed in public streets and open spaces; a copy of which are at Attachment A and notes that to manufacture and install these signs an additional \$45K was approved by Council in addition to the 2017/18 adopted budget.
3. Notes that discussions have been held with Police to explore opportunities to work together. This will continue as part of the establishment of the Community Consultative Committee and response to NOM 1329 and NOM 1303 – Quality of Life and Anti-Social behaviour.
4. Notes the cost of number plate recognition CCTV technology and supports further work to be undertaken to identify suitable mobile CCTV solutions for Frankston City Council and supports a submission for same be made to the mid-year budget review if required.
5. Supports writing to State Government to request a greater presence of the Water Police in Frankston and a permanent mooring for the Coast Guard vessel to improve safety and compliance. The written request would also seek up to \$10M for a Coast Guard building and breakwater enabling a safe boat refuge at the base of Olivers Hill. This also is a priority in the adopted Council Plan.
6. Notes a submission will be made to the mid-year budget for required additional funds to address LATM works.
7. Supports writing again to State Government to seek expansion of the L2P program, which is a funded and managed Vic Roads program, noting that previous requests have not been successful.

Key Points / Issues

- Notice Of Motion 1263, presented to Council at Ordinary Meeting 305, 23 May 2017 resolved:
 1. *That the report be noted*
 2. *Launch an ongoing media campaign to encourage hoon & careless driving to be reported to Crime Stoppers.*

13.1 Response to NOM 1263 - Hoon Driving In Frankston**Executive Summary**

3. *That Council invest in new city wide signage, to be placed at an appropriate height, in public streets encouraging residents to contact Crime Stoppers (1800 333000) to report hoon and careless driving and dumped rubbish. Line item funding for this purpose be included in the final version of the 2017/18 Frankston City Council budget.*
 4. *That Council invest in new city wide signage, to be placed at an appropriate height, in public open spaces and reserves encouraging residents to contact Crime Stoppers (1800333000) and Frankston City Council ('My Frankston' App and or manned land line number) to report trail bike / monkey bike / motorised vehicle / dumped rubbish use in such areas. Line item funding for this purpose be included in the final version of the 2017/18 Frankston City Council budget.*
 5. *Officers liaise with Victoria Police – Frankston and prepare a report to Council in August on the following:*
 - a) *Explore Council's participation, particularly Authorised Officers, in co-ordinated blitz operations, subject to CEO approval, to address areas of mutual concern and priority. Exploration should also consider potential involvement of other state government agencies (Environmental Protection Agency, VicRoads, Sherriff's Office etc) as advised by Victoria Police; and*
 - b) *The effectiveness, cost and location of covert CCTV cameras (as utilised in western Australia) to specifically target hoon driving behaviour; and*
 - c) *Better address dangerous operation of motorised watercraft on our beaches. Consultation with the lifesaving clubs and Coast guard will be an important consideration of any recommendations.*
 6. *The same report at the August Ordinary Meeting also considers any backlog of LATM works (in response to hoon and careless driving). The report be provided with a view to potential funding in the 2017/18 with a view to the potential funding in the 2017/18 Midyear Budget. The report should also actively consider new LATM speed trap techniques currently not utilised by Frankston City Council which could be adopted.*
 7. *That the same report at the August Ordinary Meeting also considers Frankston's present approach to the L2P program and whether additional support is required to enhance the initiative (i.e. increasing the existing age limit, greater advertising etc)*
- The report below is framed to respond to the numbered elements of the NOM detailed above:
 1. Noted.
 2. Council has launched a media campaign to encourage the reporting of hoon and careless driving to Crime Stoppers. Examples of recent media releases are attached to this report. Future opportunities will be identified at monthly meetings with Media & Communications staff and Manager Community Safety.
 - 3 & 4. \$45,000 has been included in the 2017/18 Frankston City Council budget for A2 & A3 signage. Concept signs are attached to this report together with a sign location map identifying suggested key locations across the municipality.

13.1 Response to NOM 1263 - Hoon Driving In Frankston**Executive Summary**

5. On 19 July 2017 Council Officers, Senior Police and Councillor Bolam met to discuss a number of crime related matters including hoon driving.

- a. At the meeting Police advised that intercepting was one of the most dangerous activities undertaken by police with 9 of the 10 murders of police officers in more recent times had occurred this way. Police advised that councils and other state government agencies role in Hoon Driving is to encourage the public to call Crime Stoppers, feed evidence to Police, write to the Highway Patrol when complaints are received and provide traffic management treatments. With regard to other forms of assistance there are opportunities to work together, as happens now. These relate to the sharing of information, inspecting properties where there is a relationship to building safety.

Further, Police advised that within the Frankston area there are no "mass gatherings" related to drag racing; most major hoon / street racing issues to our north, however, where complaints are received they actively patrol those areas.

The preferred Police method to address hoon behaviour is to gather intelligence and then prosecute rather than confront offenders head on as this leads to safety risks for police and community members.

- b. Officers have investigated suitable technology that would assist with identifying hoon behaviour and speeding. Often hoon driving occurs at night requiring specific technology to read number plates; namely a number plate recognition (NPR) camera plus a standard night vision camera to catch the offender (as used in Western Australia), the estimated cost for this device is \$30,000 per unit purchased.

Victoria Police have also advised that they are the lead agency for combatting hoon / speeding drivers and any information obtained by Council would need to be provided to them to take further action. Police have recommended that the best way Council can assist with this behaviour is to promote the Hoon Hotline, provide intelligence and traffic management strategies.

- c. Issues offshore are managed by the Water Police, they are based in Williamstown, however, are often on the Peninsula and target known hot spots.

The Coast Guard hold the view that there is a reasonable demarcation between Police and Council Authorised Officers regarding safety and enforcement on Frankston's beaches. With regard to the Coastguard itself their role is focussed on aid and rescue. Notwithstanding this, the Coast Guard is hoping for a greater presence of the Water Police in Frankston who have informally indicated they would be open to having a greater presence if a safe anchorage was available. To this end the Coast Guard see the construction of a breakwater as an essential component to enable the Water Police to have this presence. In addition, a fit for purpose Coast Guard Building in Frankston is also seen as essential for an effective operation. To this end, the Coast Guard has requested Council to write a letter to the State

13.1 Response to NOM 1263 - Hoon Driving In Frankston**Executive Summary**

Government seeking \$10M for a new facility and breakwater in Frankston.

The Frankston Lifesaving Club advised their role is an education and supervisory role. There are minimal rescues in relation to motorised watercraft; it is more around towing broken down boats. As such, there is minimal requirement for expanded enforcement powers, however, the timely availability of the Coast Guard vessel and a greater Water Police presence would be welcomed.

6. There are 20 Local Area Traffic Management Plans (LATM) precincts in the current LATM program which Council has not yet considered or budgeted. Officers are currently undertaking LATM Studies for the Dalpura Precinct whilst traffic treatments associated with the Woodland LATM Precinct is commencing construction in the current financial year, with a budget of \$950,000.

Officers are currently reviewing the LATM program to provide recommendations for the 17/18 midyear budget in accordance with the NOM. It is noted that the proposed 20 LATM plans are yet to be scoped as the scoping is an outcome of the community consultation undertaken as part of each LATM precinct study, which are yet to be funded. By way of example, Woodlands LATM Study cost approx \$40,000 to undertake community consultation, scoping and recommended treatments throughout the precinct. The recommended treatments to be implemented for this LATM have been costed estimated at \$1.2m. If this is used as a representative cost of one LATM, the cost of the yet to be scoped 20 outstanding LATM precincts could be very significant.

While traffic calming treatments help motorists use the preferred traffic routes designed by authorities to accommodate specific traffic volumes, vehicle movements, vehicle types, speed and purpose they are not a primary solution to modify or curb hoon driving. Rather, police enforcement and education are relied upon as the main tools to address hoon driving and speeding.

Types of traffic calming devices are governed by engineering standards, design guidelines and legislative requirements. There are at least 29 types of traffic devices specified in the Australian Standards Part 8: Local Area Traffic Management, which are categorised under vertical or horizontal deflection devices, diversion devices, signs and line marking and other treatments. Such traffic calming treatments include road humps, road cushions, flat top road humps, wombat crossings, raised pavements, lane narrowing, slow points, blister islands, driveway links, roundabout, half road closure, modified 'T' intersection, threshold treatments, shared zones, speed limit signs etc. Each type of treatment has specific design objectives which are intended for different purposes and situations. In the selection of a certain treatment, the effectiveness and the level of community support are key factors for consideration before a recommendation is forwarded to Council for adoption and implementation. The treatments listed above have all been installed in Frankston City Council at various locations.

13.1 Response to NOM 1263 - Hoon Driving In Frankston**Executive Summary**

As per industry best practice, all Councils and consultants refer to the same standards in developing traffic treatment devices which need to be consistent and easily recognisable nationally. Officers will follow with interest a recent trial involving differing road surfacing to be commenced at Hume City Council. The trial, mainly aimed at organised illegal hoon events such as drag races targets known hoon hot spots (generally industrial areas) and treats the road surface with application of a spray seal comprising very coarse stones on the surface. The stones will make it difficult for drivers to spin their wheels and if they do will quickly result in burnt out tyres. A downside of the treatment could be increased noise from the rougher surface and stones becoming loose. As noted previously Police have advised that Frankston does not currently experience this type of illegal activity, however, if successful such treatments could be considered and implemented in some areas of Frankston if appropriate.

7. The L2P program is funded by the Transport Accident Commission (TAC) and is managed at a State level by VicRoads through funding provided to Frankston City Council. As part of the funding agreement, Council is required to comply with a number of obligations including a condition learner driver participants be aged between 18-21 years (reflecting the requirement under the Graduated Licensing System for drivers under 21 years to have 120 hours minimum on-road experience). State Government set the targets for the program and, in Frankston; this is 30 participants funded at \$1,900 per head. There is high demand for the L2P program and previous requests to State Government to increase the target, and concurrently the funding per head, have not been successful.

Financial Impact

For the 2017-2018 financial years, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

\$20,000 has been included in the 2017/18 Frankston City Council budget for the placement of A3 signage to be installed in parks and reserves across the municipality and \$25,000 towards the placement of A2 neighbourhood signage.

Officers have met with CCTV / electrical experts and had clarified that there is no "purchase ready" system that would meet Council's needs: mobile, solar powered and number-plate recognition.

Further work and research is being undertaken to find the most effective technology to achieve the best outcome with regard to mobility and numberplate recognition. A design is currently being developed by an electrical engineer to meet Council's needs. It is expected that the initial cost of a concept CCTV device will be approximately \$10,000 and then the cost will reduce based on how many units Council purchase in the future. The initial costs can be absorbed through the current 17/18 budget.

13.1 Response to NOM 1263 - Hoon Driving In Frankston**Executive Summary**

Currently officers are unable to provide any precise recommendation for funding on any new LATM Study for the 17/18 midyear budget review; officers will review the LATM program and provide recommendation for the 17/18 midyear budget.

Council is required to provide and facilitate “in-kind support” to the L2P program. Funding provided by State Government covers the cost of the vehicle (including maintenance and running costs) and a part-time project officer (20 hours Monday – Wednesday). Council’s in-kind contribution includes office accommodation, computer, phone and administrative back-up support outside of the funded project officer hours of work (including for emergencies on the weekend). A program of dedicated volunteers provides mentoring to learner drivers including the license test. The funding agreement also requires Council to publish at least four media releases each year to acknowledge VicRoads and TAC and include “L2P is managed by VicRoads and funded by TAC”. Council always exceeds four releases, is active on social media and includes acknowledgment of local sponsors.

Consultation**1. External Stakeholders**

Council officers meet with members of Victoria Police on a monthly basis, where hoon behaviour is reported to Council these matters are passed to Victoria Police at these meetings.

In addition to this On 19 July 2017 Council Officers, Senior Police and Councillor Bolam met to discuss a number of crime related matters including hoon driving.

2. Other Stakeholders

Where traffic issues are reported to Council, officers discuss the issue internally to determine if any traffic management strategies can be put in place to address the issue and then pass the information on to Victoria Police to undertake a further investigation or target patrols by the Highway Patrol.

Analysis (Environmental / Economic / Social Implications)

Officers have coordinated a media campaign highlighting that hoon behaviour needs to be reported to Crime Stoppers or Police via all media platforms in addition to this, officers recommend installing crime information signs in key locations across the municipality including but not limited to, The Seaford Wetlands, Langwarrin Pony Club and surrounding reserves, Heath Estate and some residential street in Karingal and Seaford. Sign locations will be further assessed based on Crime Stoppers data of complaints received.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council has no authority to directly address hoon driving, however, can encourage the community to report offenders’ number plates or places of residence enabling police to investigate.

Policy Impacts

There are no policy impacts related to this report.

13.1 Response to NOM 1263 - Hoon Driving In Frankston**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Working with Police and other Authorities is primary to the role of Council officers, however, this primarily represents an information and advisory role and occasionally a support role in instances such as building inspections. The current protocols go to the heart of meeting expectations of safety compliance and reduction of risk.

With regard to LATMs Council is responsible for ensuring safe design and maintenance. Many of the LATM studies relate to older estates and development that do not comply with current standards and expectations hence the need to retrofit treatments.

Council's enforcement responsibilities rely on authorisation through the Local Law No. 8. Some detection, where feasible, can be undertaken through use of mobile cameras, however, this is often unsuccessful due to technology limitations of mobile cameras and further investigation is required on finding the best technical solution for mobile CCTV. One of the best ways to address illegal driver behaviour is by reporting it to the Police directly with identifying information such as the number plate and an accurate description of the vehicle.

Conclusion

Council has a key role is preventing risk on our roads, which is primarily achieved through good design and maintenance. Police reaffirmed they are responsible for addressing illegal driving and welcome and encourage Council officers sharing intelligence where appropriate.

A media campaign encouraging residents to report hoon driving and provide identifying details of vehicles has been implemented. The installation of crime information signs will assist highlighting how residents can assist.

Safety and enforcement offshore currently is the responsibility of the water Police. Feedback highlights the view that this should continue, however, an increased presence of the water police would be welcomed and a permanent presence of the Coast Guard vessel is also being sought by the Coast Guard together with a new facility. This is currently reflected in the Council Plan.

13.1 Response to NOM 1263 - Hoon Driving In Frankston**Executive Summary****ATTACHMENTS**

- Attachment A: Please report hoon driving and dumped rubbish sign - DRAFT - July 26 2017
- Attachment B: Report Illegal Behaviour sign - DRAFT - July 26 2017
- Attachment C: Sign Location Map
- Attachment D: Your Council Our Community - Frankston City Council - Leader - June 5 2017
- Attachment E: Your Council Our Community - Frankston City Council - Leader - June 12 2017 Part 1
- Attachment F: Your Council Our Community - Frankston City Council - Leader - June 12 2017 Part 2
- Attachment G: Your Council Our Community - Frankston City Council - Leader - July 31 2017
- Attachment H: Frankston City News July – August 2017
- Attachment I: Media Clips - February 6 2017 - Frankston Leader - Page 9 - Crackdown on hoon drivers from Council Meeting
- Attachment J: Media Clips - June 19 - Budget adds signs funds_Dumped rubbish and hoon driver signage, Frankston BMX funding and Centenary Park Golf Club funding
- Attachment K: Media Clips - June 19 2017 - Franston Leader - Page 1 - Crushing penalty for hoons_monkey bikes
- Attachment L: Facebook - Hoon Driving - 25 July 2017

Please report hoon driving and dumped rubbish



opportunity » growth » lifestyle

Report hoon driving to Crime Stoppers including illegal motorcycles/monkey bikes

Download the Crime Stoppers app: crimestoppersvic.com.au

Phone 1800 333 000

In an emergency, phone 000



Report dumped rubbish to Council

Download the MyFrankston app: frankston.vic.gov.au

Phone 1300 322 322



Working in partnership with Victoria Police

Report illegal behaviour

Hoon driving and dumped rubbish



opportunity » growth » lifestyle

Report hoon driving to Crime Stoppers

Download the Crime Stoppers app: crimestoppersvic.com.au

Phone 1800 333 000

In an emergency, phone 000



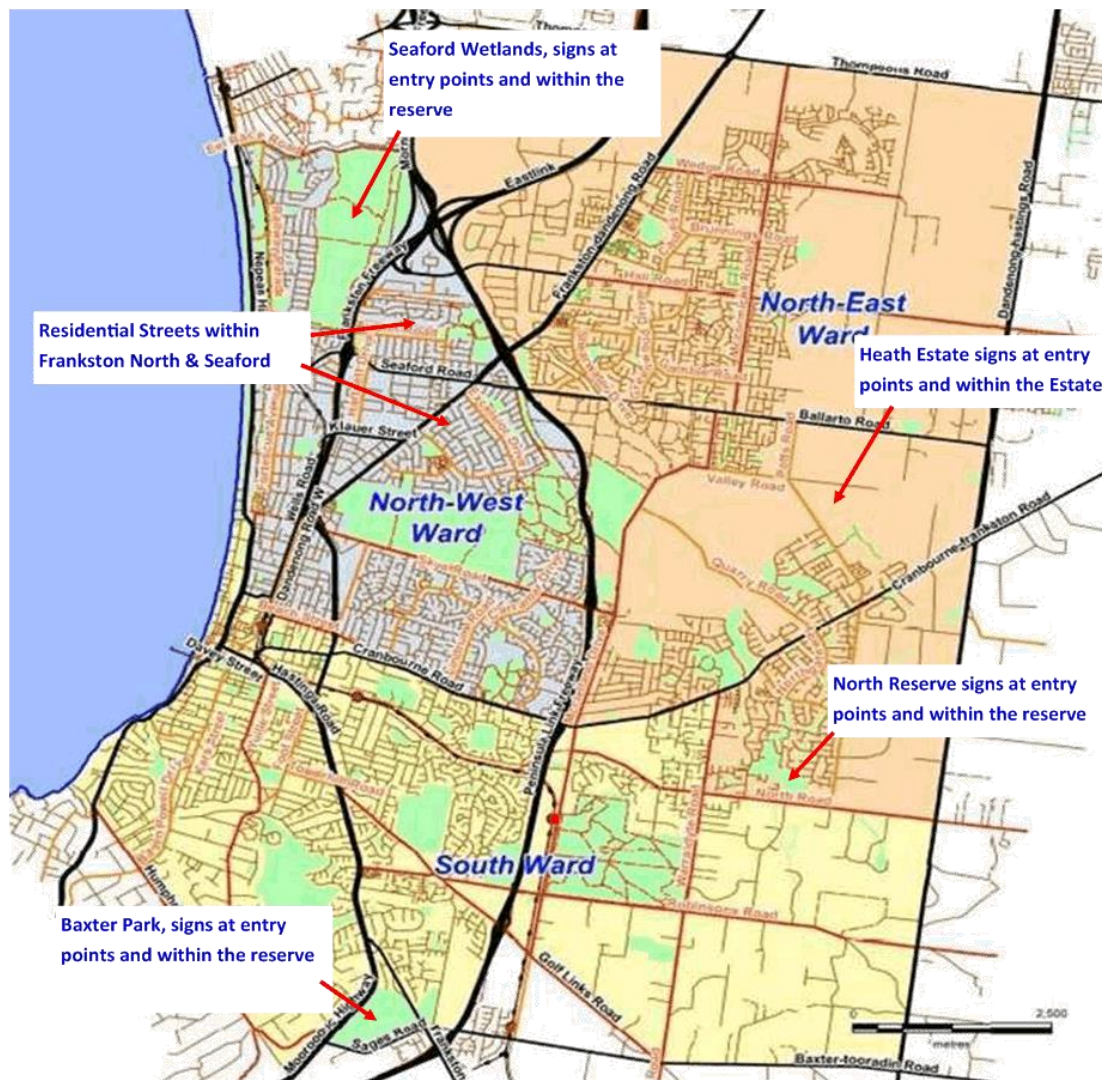
Report dumped rubbish to Council

Download the MyFrankston app: frankston.vic.gov.au

Phone 1300 322 322



Working in partnership with Victoria Police



- The mapped key locations are based on reports to Council and Police of general hoon behaviour.
- Additional signs will also be installed in all industrial estates within the municipality.
- Signs will also be installed within parks in Carrum Downs.

Your Council Our Community



Have Your Say

Frankston Planning Scheme Amendment C111

Parking overlay in the city centre

Council is proposing new car parking provision rates for new developments in the Frankston Metropolitan Activity Centre, to help manage future parking demand. Feedback is welcome. View the proposal online and provide comments in writing by Monday 19 June, 5pm. Visit: frankston.vic.gov.au/HaveYourSay

Council News

Please report graffiti, dumped rubbish, hoon driving and stray shopping trolleys

Working together we can help fix these issues

Smartphone apps are one of the most efficient ways to report issues that require immediate attention. Download these free apps or make a phone call to help clean up our city.

Graffiti and dumped rubbish

MyFrankston app: frankston.vic.gov.au/myfrankston
Phone 1300 322 322

Hooning and dangerous driving

Crime Stoppers Victoria app: crimestoppersvic.com.au
Phone 1800 333 000

Stray shopping trolleys

Woolworths, Big W and Dan Murphy's trolleys
Trolley Tracker app: trolleytracker.com.au
Phone 1800 641 497

Coles trolleys

Trolley Collect app: coles.com.au
Phone 1800 TROLLEY (876 553)

Build Your Business

Effective business networking

Thursday 15 June, 6-8pm, Frankston Foundry, 1-3 Keys Street, Frankston

Small Business Victoria workshop on how to build your business reputation, relationships and trust through effective networking.

Cost: \$20. Bookings: frankston.vic.gov.au/business

See online for more workshops in July and August.

There's even more reason to support traders in Frankston's city centre

Please support local traders during the Victorian Government's Young Street works. Special offers: facebook.com/frankstonBAU

New parking arrangements include:

- The Young Street West car park now offers up to two hours free
- Bayside Shopping Centre is providing 90 minutes parking, for the price of 60 minutes (excludes Bayside Entertainment car park)

Night time works

- Young Street is currently closed to traffic from 10pm until 7am for paving works

Council meeting

Tuesday 13 June, 7pm, Council Chambers, Civic Centre, 30 Davey Street (enter via Young Street), Frankston

Agenda: frankston.vic.gov.au

Food vendors, market stallholders and performers wanted

Applications now open
Apply now to join in a range of Council's major events. Details: frankstonevents.com.au

Community Events

Frankston Relay for Life

Information session
Wednesday 14 June, 7pm, Frankston Yacht Club, 30 Long Island Drive, Frankston.

2017 McAleer Open

Irish Dancing competition
Spectators welcome to this free event on Saturday 10 June from 8am and Sunday 11 June from 9am, Langwarrin Performing Arts Centre, 80 Warrandyte Road, Langwarrin.

Free hearing check-up

Bookings: 9293 7122

Thursday 15 June, 2pm, Frankston South Community and Recreation Centre, 55 Towerhill Road.

Library Events

Winter school holidays

Monday 3 to Friday 14 July
Full program now available. Bookings open Friday 16 June.

Clementine Ford

Saturday 1 July, 1pm, Frankston Library

Clementine Ford is a beacon of hope and inspiration to thousands of Australian women and girls. Her debut *Fight Like A Girl* is an essential manifesto for feminists new, old and soon-to-be.

For more information visit: library.frankston.vic.gov.au
Bookings: 9784 1020

 <p>FREE</p> <p>ELECTRONIC WASTE</p>	 <p>FREE</p> <p>WHITE GOODS</p>	 <p>FREE</p> <p>TVs</p>
 <p>GREEN WASTE</p>	 <p>MATTRESSES</p>	 <p>HARD WASTE</p>

Don't trash Frankston

Don't risk a hefty fine for illegally dumping rubbish. Keep our city streets and parks beautiful by taking your waste to FRRRC.

Most customers spend an average of \$30 a visit, making FRRRC affordable and easy.

20 Harold Road, Skye
Open 7 days 8am-4pm
FRRRC.com.au Phone 1300 322 322




#frankstoncity

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1300 322 322

Your Council Our Community



Council News

Council payment options

Online: Visa and Mastercard, visit: frankston.vic.gov.au

MyFrankston app: Make payments from your smartphone, tablet or computer using your credit or debit card. Visit: frankston.vic.gov.au/MyFrankston

By phone: Credit and debit cards accepted. Phone: 1300 721 138

Post Billpay: Credit or debit card Billpay code: 0760 Ref: as listed on your notice/paperwork. Phone: 13 18 16

L2P driver mentors wanted

Help local youth get their licence by becoming a driver mentor for only 1 hour each week. Training and car provided. To learn more visit: frankston.vic.gov.au/L2P



Community grants

Applications open Saturday 1 July
Funding is available for local clubs and not-for-profit community groups for start-up programs, operational costs, minor equipment and events. Please check Community Grant Guidelines for eligibility and other gifting criteria. Applications close Sunday 30 July. Visit: frankston.vic.gov.au/CommunityGrants

Meeting with Deputy Mayor and South Ward residents

Wednesday 25 July, 7pm,
Frankston South Community and Recreation Centre, 55 Towerhill Road, Frankston South
Residents from the South Ward are invited to attend a meeting with Deputy Mayor, Cr Steve Toms who welcomes your questions, concerns and ideas. No bookings required.

Follow Council on Instagram

Share your images with us
Use #FrankstonCity so we can like and share your favourite local images.

Report hoon driving

Crime Stoppers Victoria app: crimestoppersvic.com.au
Phone 1800 333 000

Business skills survey

Over the next 6 weeks, Council and the Victorian Skills Commissioner is conducting a survey with local businesses. The results will help the Commissioner improve the alignment between training providers and future industry needs, and identify and address current and emerging skills issues. All participants will receive a copy of the survey results. If you would like to participate in the survey email your name, business and contact number to: business@frankston.vic.gov.au



Library Events

School holiday activities

Various dates and times from Monday 3 to Friday 14 July
A full program of events is available at your nearest library branch or visit the website. Bookings essential.

Live Music Sundays: Bernardo Soler

Sunday 16 July, 1.30-3pm,
Frankston Library, 60 Playne Street, Frankston, free
This award-winning guitar master plays Latin American acoustic guitar. Enjoy a variety of compositions from Central America, Spain and the Philippines.

For more information visit: library.frankston.vic.gov.au

Bookings: 9784 1020

Community Events

Justice of the Peace

- Frankston City locations**
- Weekdays, 10am-3pm, Frankston Police Station, 15 Fletcher Road, Frankston
 - Tuesdays, 5-7pm, Carrum Downs Police Station, 42 Ballarto Road, Frankston North

Frankston Writers' Block

Second and fourth Saturday of each month, 10am-1pm, Ebdale Community Room, 20 Ebdale Street, Frankston, \$5 per session
A group of like-minded local people who encourage and support each other with their writing and publishing endeavours. Tea and coffee provided.

Frankston Beach Association

Volunteers needed
Help revegetate local beaches, make new connections and improve your local environment. To learn more phone: 0418 374 981



Go Green Go Electronic

Receive your rates via email
frankston.vic.gov.au/emailrates



FREE ELECTRONIC WASTE	FREE WHITE GOODS	FREE TVs
GREEN WASTE	MATTRESSES	HARD WASTE

Don't trash Frankston

Don't risk a hefty fine for illegally dumping rubbish. Keep our city streets and parks beautiful by taking your waste to FRRRC. Most customers spend an average of \$30 a visit, making FRRRC affordable and easy.

20 Harold Road, Skye
Open 7 days 8am-4pm
FRRRC.com.au Phone 1300 322 322



#frankstoncity

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1300 322 322

Your Council Our Community



Council News

2017-2018 Annual Budget

Following community consultation, Council has adopted its budget for the coming year. Available online, visit: frankston.vic.gov.au

Food vendors, market stallholders and performers wanted

Applications now open

Apply now to join in a range of Council's major events. Details: frankstonevents.com.au

Tree maintenance

June to August

Council's arborists are maintaining street trees over coming months in the Karingal neighbourhood.

Frankston Planning Scheme Amendment C111

Parking overlay in the city centre

To help manage future parking demand, Council is proposing new car parking provision rates for new developments in the Frankston Metropolitan Activity Centre. Feedback is welcome. View the proposal online and comment by Monday 19 June, 5pm. Visit: frankston.vic.gov.au/HaveYourSay

Paratea Reserve closing for fox control

Thursday 22 June to Thursday 6 July, Paratea Avenue, Frankston South

No public access to the reserve during this time. Please keep pets safely confined to your property.

Please report graffiti, dumped rubbish, hoon driving and stray shopping trolleys

Working together we can help fix these issues

Smartphone apps are one of the most efficient ways to report issues that require immediate attention. Download these free apps or make a phone call to help clean up our city.

Graffiti and dumped rubbish

MyFrankston app: frankston.vic.gov.au/myfrankston Phone 1300 322 322



Hoon driving

Crime Stoppers Victoria app: crimestoppersvic.com.au Phone 1800 333 000

Stray shopping trolleys

Woolworths, Big W and Dan Murphy's trolleys

Trolley Tracker app: trolleytracker.com.au Phone 1800 641 497

Coles trolleys

Trolley Collect app: coles.com.au Phone 1800 TROLLEY (876 553)

FREE PAINT	FREE CARDBOARD AND PAPER	FREE TVs
 HARD WASTE	 TIMBER	 CONCRETE

Clear your clutter

Too much stuff? FRRRC can help! Many items accepted free-of-charge with most customers spending an average of \$30 a visit.

20 Harold Road, Skye
Open 7 days 8am-4pm
FRRRC.com.au Phone 1300 322 322



Talk to a planner information session

Wednesday 19 July, 6-7.30pm, Frankston Library Long Room

Speak one-on-one with a Council officer about any planning enquiries and ask questions about the planning process. The event is free-of-charge. Bookings are essential: 9784 1733 town.planning@frankston.vic.gov.au

Register to receive your rate notices by email

It's quick, easy and good for the environment. Visit: frankston.vic.gov.au/emailrates

Community Event

Winter solstice morning

Thursday 22 June, 10am, Langwarrin Community Centre, 2 Lang Road, Langwarrin

Morning tea with local health and wellness information. RSVP: reception@langwarrincc.org.au

Library Events

Author: Clementine Ford
Saturday 1 July, 1pm, Frankston Library

Clementine Ford is a beacon of hope and inspiration to thousands of Australian women and girls. Her debut *Fight Like A Girl* is an essential manifesto for feminists new, old and soon-to-be.

Live Music Sundays: Meryl Leppard

Sunday 2 July, 1.30-3pm, Frankston Library

Jazz, blues, adult pop and country.

Winter school holidays

Monday 3 to Friday 14 July

Full program now available. Bookings open Friday 16 June.

For more information visit: library.frankston.vic.gov.au
Bookings: 9784 1020

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1300 322 322

Your Council Our Community



Library Events

Architecture display

Monday 31 July to Sunday

6 August, Frankston Library

A display of student works from Melbourne University's Master of Architecture featuring 'concept designs', for a local car park/market conversion.

Australian Poetry Slam

Tuesday 22 August, 5.30pm–

8pm, Frankston Library, free,

registrations open 5pm

Speak, scream, howl, whisper, even sing your poems, stories, lyrics and monologues in a live literary performance competition where the audience is the judge.



Melbourne Writers

Festival: Zoë Morrison

Saturday 2 September,

1–2.30pm, Frankston Library,

free, bookings essential

Rhodes Scholar and author of multiple award-winning novel *Music and Freedom* which explores the dark terrain of violence and the transformative powers of music and love.

Bookings: 9784 1020

Visit: library.frankston.vic.gov.au



Hooning and dangerous driving

Road trauma costs our community

Around five people die on Victorian roads every week, and one person injured in a road incident every 30 minutes. Inappropriate travel speeds contribute to almost a third of all road deaths in Victoria.

There is also a substantial financial cost, with road trauma costing the Victorian community more than \$3 billion every year. These costs are too high, and we all need to play our part in reducing road trauma.

Hooning

Victoria Police can impound or immobilise a vehicle when someone commits a high risk, dangerous driving or hoon offence. Hoon driving is described as intentional high risk driving and anti-social behaviour, which includes:

- Excessive speeding
- Illegal drag racing
- Overloaded vehicles
- Intentional loss of traction on one or more wheels
- Inciting, encouraging or organising any of the above

The Police can't be everywhere at once to catch dangerous drivers, so the community is encouraged to provide information to Crime Stoppers, if they see dangerous driving on our roads.

Report

If you see other drivers or riders putting the safety of themselves or other road users at risk, or know the identity of people who repeatedly engage in risky road behaviour, please report them to Crime Stoppers Victoria.

Reporting crime or hoon behaviour

To confidentially report any information regarding a crime, criminal activity or hoon behaviour:

- Visit crimestoppersvic.com.au
- Download the Crime Stoppers Victoria smart phone app for iPhone and Android app
- Phone 1800 333 000
- In an emergency, please phone 000



You do **not** need to give your name or personal details, and your information could help prevent someone getting seriously injured.

If you are driving when you see someone driving dangerously, pull over and stop in a safe place to make a report. If you witness dangerous driving and you believe lives are in immediate danger, phone 000.

If you see something, say something!

30 years of community safety

Crime Stoppers has been around since 1987 as a trusted service to collect information from the public and pass on to Victoria Police to help solve crime.

CELEBRATING 30 YEARS OF COMMUNITY SAFETY

Council News

Frankston Green Wedge Management Plan

Have your say on the Issues Paper as part of this first stage of consultation for the Green Wedge. Available until **Friday 29 September** from Council or online, visit: frankston.vic.gov.au/GreenWedgeManagementPlan

North-West Ward meeting

Tuesday 8 August, 7pm,

Orwil Street Community House, 16 Orwil Street, Frankston

For Frankston North, Frankston, Karingal and Seaford residents. Meet your Councillors, ask questions and provide feedback. No need to book.

Community Event

Grandparents luncheon

Wednesday 16 August, 12–2pm, Council Chambers, Civic Centre, 30 Davey Street (enter via Young Street), Frankston

Light lunch provided, hosted by Grandparents Victoria. RSVP: 9786 2131

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1300 322 322

Liveable City

Hooning and dangerous driving

Road trauma costs our community

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If you see something, say something!

Let's keep Frankston City beautiful

Council is calling on the local community to help do the right thing to keep the municipality free from illegally dumped rubbish.

In the past year alone, Council has received over 3,400 complaints and has spent more than \$2 million of ratepayer's money on removing illegally dumped rubbish.

Local residents have expressed their discontent with the amount of dumped rubbish. Council is fed-up with illegal dumpers who blatantly do the wrong thing by the environment and ratepayers.

It costs ratepayers money to remove the litter. This money could be better

spent on services, programs and infrastructure to support our community.

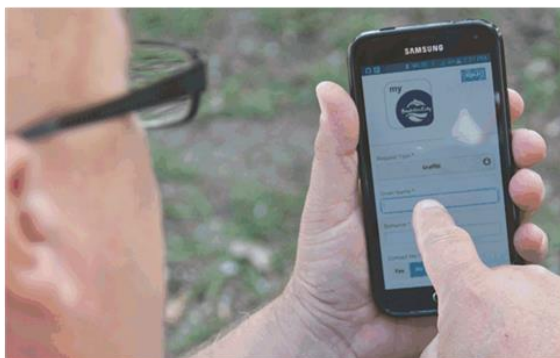
Council offers many easy options for disposal of unwanted waste, including a kerbside hard and green waste collection service and the at call collection service. The Frankston Regional Recycling and Recovery Centre (FRRRC) located in Skye also accepts many items free-of-charge or for a low-cost, with most customers spending an average of \$30 a visit.

Neither the community nor Council tolerates any form of illegal dumping. Council will attempt to prosecute each offender using CCTV cameras and

information received from the public. Council has a fleet of over 20 covert CCTV cameras in use at various hotspots across the municipality in order to capture identifying information which will be used to investigate cases of illegal dumping in order to issue infringements to offenders.

Infringements for illegal dumping start at \$311, with over \$28,000 in infringements issued in the past 12 months.

Please contact Council with identifying information if you witness illegally dumping in our community. See article below for contact details.



Report dumped rubbish, graffiti and stray shopping trolleys

Working together we can help fix these issues

Smartphone apps are one of the most efficient ways to report issues that require immediate attention. Download these free apps or make a phone call to help clean up our city.

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Phone **1300 322 322**

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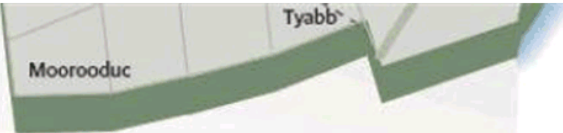
Coles trolleys

Trolley Collect app:
coles.com.au
Phone **1800 TROLLEY (876 553)**

4 FRANKSTON

Frankston

Council has flagged a harsh crackdown on hoon drivers. Cr Kris Bolam told last week's council meeting that he wanted to see more action taken to tackle hoons. "This is a really important issue in Frankston. We deal with it in Seaford, Frankston North and Karingal," he said. Mayor Brian Cunial



said he had met with State Government officials to discuss funding for cameras to capture drivers doing burnouts. Councillors voted that a report be done on additional initiatives to curtail hoon driving in Frankston.

Budget adds signs funds

FRANKSTON Council will spend \$45,000 on signs to deter rubbish dumpers, monkey bike riders and hoon drivers following a review of its 2017-18 budget.

The signs were one of three new additions to the budget, which was formally adopted on May 31 following public submissions.

Frankston BMX Club was a big last-minute winner, receiving \$100,000 for consultation and design works for a new track, while \$11,000 was added to the Centenary Park Golf Club.

Crushing penalty for hoons

Council to publicly destroy monkey bikes

Lisa Schefman

FRANKSTON Council is sending a powerful message to monkey bike hoons – ride in the streets and your bike will be seized and destroyed.

The council is planning a public Minibike Destruction Day where at least 10 bikes that were seized last year will be crushed.

Acting chief executive Tim Frederico said the day, expected to be held in the next few weeks, could become a regular event.

Monkey bikes have been banned from public places in Frankston since 2007. Riders who breach the law can have their bike confiscated and if they fail to pay a release fee of \$800 within seven days, the bikes can be destroyed.

"This ban came into effect following concerns about noise and public safety," Mr Frederico said.

"Children are not in a position to fully understand the road rules and pose a genuine risk to themselves and the community."

The destruction day plan follows the release of a disturbing video showing an illegal rider hooning through Seaford streets

(*Leader*, June 5) and the recent sentencing of Caleb Jakobsson, 20, who ran down and killed Carrum Downs mother Andrea Lehane in 2015.

"Tragic incidents such as this affect not only those directly involved, but their relatives, friends and the entire community," Mr Frederico said.

He urged parents to think carefully before purchasing monkey bikes for children and, if they did, to teach responsible riding and ownership.

Carrum Downs Senior Sergeant Ron Barbary said he hoped publicly destroying the bikes would help the message sink in.


"It's an expensive learning curve – once the bike has been crushed it's never coming back," Sen-Sgt Barbary said.

"Save your money, ride your bike at a motorbike track, it's a safer environment than on the streets where you put yourself and other people at risk."

The public is urged to report monkey bike hoons to Crime Stoppers on 1800 333 000 or to the council on 1300 322 322.

5. Facebook post from today! 25 July 2017 - also went on Twitter:

Posts


 **Frankston City Council** added a new photo.
8 mins · 🌐

Please report graffiti, dumped rubbish, hoon driving and stray shopping trolleys

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Phone 1800 333 000

Stray shopping trolleys
Woolworths, Big W and Dan Murphy's trolleys
Trolley Tracker app:
trolleytracker.com.au
Phone 1800 641 497

Coles trolleys
Trolley Collect app:
coles.com.au
Phone 1800 TROLLEY (876 553)

Executive Summary**13.2 Response to NOM 1277 - Strategy for advocacy for next State Election
(Draft Advocacy Strategy 2017-2021)**

Enquiries: (Sam Jackson: Corporate Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.3 Engage the Community in shaping the services and future of the city and their local area
Priority Action	2.3.2 Expand Council and the community's involvement in planning priorities to support community based projects

Purpose

To seek Council endorsement of the Draft Advocacy Strategy 2017-2021, which has been developed in response to Notice of Motion (NOM) 1277 – Strategy Advocacy for next State Election.

Recommendation (Director Corporate Development)

That Council:

1. Notes this report and the two Advocacy Sub-Committee meetings, and two Councillor briefings held to date.
2. Formally endorses the Draft Advocacy Strategy 2017-2021.

Key Points / Issues

- At the 20 February 2017 Ordinary Council Meeting, Councillor Hampton moved NOM 1277 – Strategy for advocacy for the next State Election. Council resolved the following:
 - That the Council form a sub-committee consisting of a Councillor from each ward, the CEO and appropriate officers to overview a strategy for this Council to advocate for funding in the next state election and report back to the full Council with its outcomes and a report for ratification at every Ordinary Meeting.*
 - That the first meeting of this sub-committee be held before the next ordinary meeting.*
- The sub-committee comprises the Mayor Councillor Cunial, Councillor Hampton and Councillor Aitken. The first meeting was held on 1 March 2017 and was also attended by the CEO, Director Corporate Development, Manager Community Relations and Coordinator Communications.
- The Agenda Group has been appointed to guide Council in the formulation of the draft Advocacy Strategy 2017-2021. This Strategy will focus on both State and Federal Government opportunities.
- The Agenda Group presented the focus and scope of the strategy to Councillors at a briefing on 5 April 2017.
- The second meeting of the sub-committee was held on 11 July 2017, where the Draft Advocacy Strategy (Attachment A) was presented.
- Councillors on the sub-committee agreed to recommend the following priority projects be presented to Council for consideration, with champion Councillors nominated to assist with implementing each project:
 - Developing a regional tennis and gymnastics facility.

13.2 Response to NOM 1277 - Strategy for advocacy for next State Election (Draft Advocacy Strategy 2017-2021)**Executive Summary**

- Improving marine safety.
 - Electrification of the rail line to Baxter.
 - Relocation of a state government department to complement the redeveloped Frankston Station Precinct.
 - Delivering stage two of the Frankston Station Precinct redevelopment.
 - Further developing Frankston City as a premier arts and culture destination and sculpture city.
 - Ensuring the timely delivery of the National Broadband Network across Frankston City.
 - Additional bus services to connect Frankston City with Carrum Downs industrial area.
 - Accessible tertiary courses that are in line with job provision.
 - Work with other levels of government for more housing support and crisis/homelessness accommodation.
- The Agenda Group presented the Draft Advocacy Strategy to Councillors at a briefing on 31 July 2017.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

The costs of developing the draft Advocacy Strategy are \$35,400 (excluding Officer's time). This is in accordance with the approved 2016-2017 budget.

Ongoing funding for implementation in future years is allocated within the budget (recognising peaks and troughs required to align with upcoming State and Federal election campaigns).

Funding for the identified priority projects will need to be addressed separately on a case-by-case scenario.

Consultation**1. External Stakeholders**

No specific external consultation has occurred on this. However, previous consultation of the community (including the Think Big program), the development of the Council Budget and Long Term Financial Plan, previous advocacy priorities and Council Plans have been used to inform the identification of the priority projects.

Councillors have had two briefings on this topic specifically. The sub-committee has met twice to discuss the priorities and the draft Advocacy Strategy 2017-2021.

13.2 Response to NOM 1277 - Strategy for advocacy for next State Election (Draft Advocacy Strategy 2017-2021)**Executive Summary****2. Other Stakeholders**

Council officers from throughout the organisation who have been involved in previous advocacy programs and monitoring previous advocacy activities were consulted.

Analysis (Environmental / Economic / Social Implications)

Election funding outcomes underpin community development and infrastructure planning for many years to come. It's a highly competitive environment, with every council seeking funding commitments.

Given the marginal status of both the Federal and State seats in Frankston City, Council has a unique opportunity to secure funding for projects.

While funding is expected to be allocated to Frankston City ahead of the State and Federal elections, the Draft Advocacy Strategy 2017-2021 aims to direct this funding towards Council's priority projects that will have the greatest benefit for the Frankston community.

The Frankston community is already benefitting from the investment of more than \$200 million of state and federal funding since 2010, which may not have been received without council's previous advocacy work. The attainment of state and federal government funding commitments for priority projects would further progress the transformation of Frankston City that is currently underway.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no statutory obligations related to this report.

Policy Impacts

Nil

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

It is critical that Council acts strategically to capitalise on opportunities such as elections, annual budget cycles, grants and infrastructure reviews, to secure state and federal government funding for priority projects.

The risk of campaigning for advocacy projects without an overarching strategy is that priorities may be misaligned with those of the State and Federal Government, and funding commitments will not be forthcoming.

Conclusion

In accordance with 'NOM 1277- Strategy for Advocacy for next State Election' a Council sub-committee focusing on advocacy has been established and met twice. Stemming from this has been the development of the draft Advocacy Strategy 2017-2021 which is presented to Councillors for formal endorsement.

13.2 Response to NOM 1277 - Strategy for advocacy for next State Election (Draft
Advocacy Strategy 2017-2021)

Executive Summary

ATTACHMENTS

Attachment A: Draft Advocacy Strategy 2017-2021

Frankston City Council

2017-2021 ADVOCACY STRATEGY





Frankston City Council

2017-2021 Advocacy Strategy

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Why does Frankston need an advocacy strategy?

The 2017-20 Frankston City Council Advocacy Strategy has been developed to provide direction to Councillors and Officers in their efforts to secure positive outcomes for the Frankston community.

As expected with most advocacy strategies, this document identifies priority projects and provides a rationale for why the initiatives are beneficial to residents, business operators and community organisations. However, Frankston's advocacy strategy goes further.

It provides an implementation framework that coordinates, for greatest effect, the combined efforts of the community and council in advocating for meaningful outcomes from state and federal governments.

It is hoped that this strategy will be regularly updated to reflect the changing external environment to ensure Frankston's approach to advocacy is timely, relevant and effective.

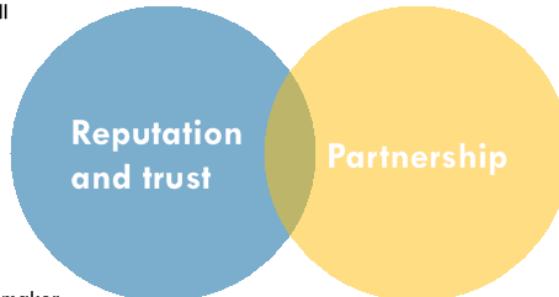
Advocacy: getting things done

Advocacy at its heart is about influencing change: change in policy, attitudes and practice.

For Frankston, this often means advocating to other levels of government for funding and commitment to specific projects and initiatives.

However, advocacy does not occur in a vacuum. Rarely is an organisation's advocacy one dimensional. It is presented, *and listened to*, in the context of previous and other requests, the personality, reputation and credibility of the person and the organisation and most importantly, relationships.

Large organisations, like Frankston City Council, will always have multiple advocacy efforts running alongside one another. The current negotiation will not be the last one that Frankston engages in with policymakers and the community. Even though it may sometimes seem it, **advocacy is not transactional: advocacy is relationship-based.**



Effective advocacy is built on the reputation of the advocate and the trust that inspires in the decision-maker, reinforced by the alliances and the reputations of partners in that advocacy.

Reputation and trust

Success in advocacy depends on an advocate's reputation: the beliefs or opinions that are generally held about a business, its staff and its activities. This holds true for government bodies as well, with earned reputation a powerful source of strength for local councils when they conduct their business in the community and lobby other levels of government.

The time when lobbying could be seen as a single transaction or exchange has passed. Lobbying is a relationship market, where policymakers and lobbyists are repeat players that respect 'the rules of the game'. This includes understanding that as advocates there is no abiding enemy, everyone is at one time or another a potential ally with whom you may want to form alliances in the future.

For council, establishing a reputation for credibility is the first step towards preserving already recognised relationships as well as assist in building new ones. Credibility increases your political power building trust

among decision-makers that council provides expertise, strong research and analysis, complemented by partnerships with government and other organisations.

Councils committed to building credibility use consistent and transparent communications. Council must therefore more and more represent itself as a trusted advisor and an educator rather than an adversary when lobbying on behalf of their communities.

As an advocate, it is crucial for council that other levels of governments, institutions and the communities trust the organisation and value what council has to say. Council officers and councillors must come together to share ownership of the city's reputation among the community they serve but also among decision-makers in state and federal governments.

To work with those in government (rather than against) and within their rules and customs sends a message of respect. Over time that will bring respect to council and invite council's inclusion in issues that matter to your community.

Elements to consider:

- Can Frankston City Council legitimately speak on behalf of those affected by the issues?
- Is Frankston City Council known and respected by decision makers?
- Is Frankston City Council perceived as trustworthy?

Partnerships

The ability to build relationships - personal, public and institutional – is central to effective advocacy. By inviting corporate organisations and non-profits who have shared interests in policy positions that council is trying to pursue, council can create a coalition of supporters that build greater momentum for policy change.

Not only do these partnerships increase the likelihood of reaching target audiences, they can mobilise people and public opinion in greater scale than if council pursues the issue on its own.

Partnerships also provide council with opportunities to combine the strengths of each partner. Sometimes this is knowledge and expertise, but often bringing partners on board in a coalition or alliance can fill the gaps in reputation and trust that Council relies on to push a project across the line.

State and federal governments are used to saying no to councils. It is much more difficult for government to ignore a united group of likeminded stakeholders pursuing a common goal.

CREDIBILITY AND EVIDENCE

As state and federal governments grapple with increasing expectations from communities and decreasing resources, evidence of value for money has become a pre-requisite for policy change and project funding.

Not only does evidence provide credibility and authority to council, but it also clearly highlights that the needs or problems council want to address are real and serious, and that the methods recommended to address these have been successful in the past.

When developing a strategic advocacy approach to a public policy initiative, data collection, research and analysis can all provide the basis for solid evidence. This evidence, however, must also be interpreted and then communicated at the correct time, to the relevant audiences and in the appropriate manner. Good evidence highlights the problem, the causes of the problem, and benefits to solving the issue, the solution and its merits

If the evidence base is weak, the approach needs to be adjusted to be persuasive. You can reframe the issue, or personalise it by collecting testimonies or stories of individuals affected.

Evidence on its own does not persuade: it's what you do with the evidence that matters.



Advocacy: the Frankston way

Every advocacy activity contributes to Frankston’s long-term reputation, and each advocate, whether they be the Mayor, Councillors, the CEO or council officers contributes to the perception of Council in the policy-makers mind.

It is therefore crucial to carefully examine the possible impacts of advocacy activity on Council’s reputation and the pursuit of its long-term goals. Too much scattered advocacy interaction without a clear uniting goal can damage Council’s credibility.

Council must demonstrate that each of its requests to policymakers is in the service of a greater purpose, or solution of a bigger problem. Otherwise each request becomes easier and easier to ignore. Policymakers are led to think, “Frankston is asking to fund this project now, but next week they’ll come to me with something different – so why act now?”

Put simply: is it worth it? Will this activity jeopardise a larger, long-term goal?

Aside from consulting an agreed list of Council’s top priorities, the easiest way to assess the worthiness of project advocacy is to develop understanding of what broader problem the initiative solves. Issues-based advocacy cultivates trust that Council has a long-term plan to achieve its vision.

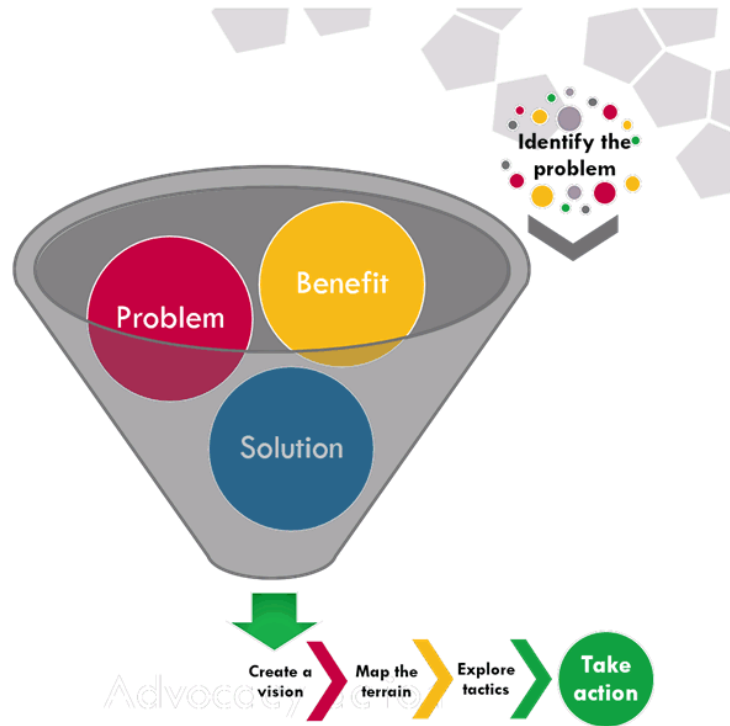
Policy-makers also have their own goals and KPIs. Couching advocacy in terms of the broader issue makes it clear to the Minister, MP or policymaker which of their own goals the project could deliver upon. Issues-based advocacy can answer the ever-present question: “what’s in it for me?”

This is Frankston’s formal process for all advocacy, whether for new ideas or existing Frankston priorities:



Project filter

Before Council embarks on advocacy for a specific project or initiative, it is important to place the project within a broader context, narrative and assess whether it is viable to progress to the advocacy stage. Each interaction with decision-makers contributes to Council's overall reputation. It is essential to carefully consider whether there will be sufficient return to Council's effort and expense of political capital.



	<p>What problem does the initiative solve?</p> <p>Which of Council's listed priorities does the initiative deliver?</p> <p>Is there evidence of the problem?</p> <p>Does the problem need to be solved now? Is it urgent?</p> <p>Does this problem need to be solved by Council?</p>
	<p>What is the benefit of solving the problem?</p> <p>Who will benefit?</p> <p>How many people are affected? How many jobs? Is there supporting evidence?</p> <p>Is it a local, regional, metropolitan or statewide problem? Who else supports the project? Who opposes it?</p> <p>What State or Federal Government priority does it deliver?</p>
	<p>Has the solution been proposed before by Council? If a new idea, is there Council agreement?</p> <p>How much does it cost? Is Council prepared to share the cost?</p> <p>Is the solution feasible? Can it be delivered in the timeframe? What are the risks?</p> <p>Is Council the best messenger for this advocacy? Are there other alliances or networks to leverage? Coalition partners?</p> <p>What decision-maker and policy-maker priorities does it deliver?</p>



Frankston's challenge

"Shopping lists" of issues for advocacy are still present in modern advocacy and intergovernmental relations, but far more effective in the long term is **issues-based advocacy**.

Framing advocacy for projects and initiatives within the context of the broader problems and issues it solves bolsters Frankston's reputation and adds credibility.

Within the latest Frankston City Council Plan, the priorities for Frankston City to work diligently to advocate to all levels of government for, include:

- 1 Developing the Centenary Park regional tennis facility
- 2 Constructing a safe boat refuge at Olivers Hill and a new Coast Guard building
- 3 Electrification of the rail line to Baxter, including train stabling and maintenance facilities
- 4 Relocation of a State Government department to the city centre, to complement the redeveloped Frankston Station Precinct
- 5 Delivering stage two of the Frankston Station Precinct redevelopment
- 6 Further developing Frankston City as a premier arts and culture destination and sculpture city
- 7 Ensuring the timely delivery of the National Broadband Network across Frankston City.

Couching these priorities as well as the dozens of other projects listed in the Council Plan in terms of broader problem solving gives Council credibility in advocacy activities and helps policy makers and government stakeholders more easily understand how the advocacy initiative delivers on their own objectives, putting Frankston closer to a positive outcome.

The narrative

The tagline of the Frankston Council 2017-22 Plan: "Opportunity, growth and lifestyle" remains a valuable positive



starting point for developing the overarching Frankston narrative. However, Frankston faces a number of issues and challenges that will shape advocacy efforts.

The top issues facing Frankston have been stepped out by:

- Problem (what is the nature of the issue and its causes)
- Benefit of solving the problem and opportunities stemming from the issue, the message.
- Solutions (proposed in prior Frankston plans as well as other possible priorities)

*Solutions: Bold text indicates top 7 priority for Frankston, normal text indicates an action from the Council Plan, and italics signify a new idea



Problem	Message	Solutions*
<p>Frankston has serious long-term unemployment and underemployment.</p> <ul style="list-style-type: none"> Frankston has consistently had unemployment rates higher than the state average for well over a decade, and employees being forced into retirement and single-income households are not even reflected in these high unemployment figures. According to the 2011 Census, population in Frankston is growing at 5 times the rate of jobs growth. [more recent and relevant evidence to come from the 2016 Census and the Labour Force Study conducted with the Skills Commissioner] In 2016 there were 0.29 jobs in the municipality for every resident. There has been no change in this indicator over the past year. Youth disengagement and unemployment is consistently high, near the highest in the city and state. Disengaged youth data identifies that up to 27% of 15-24yo young people within Frankston City are recipients of Newstart allowance (at a postcode level). Frankston has higher rates of disengagement of young men and women aged 15 -24 in employment or education (14.8%) compared to the rest of Victoria (10.7%). Whilst greater proportions of Frankston year 12 completers are attending university, a persistent gap of approximately 15% continues to be recorded between the Frankston and Victorian rates of university attendance. As of the 2011 Census, the rate of young people (aged 15-24) not engaged in either education or employment (10.4%) outstripped both state and federal percentages (8.1% and 9.6% respectively). The local area of Frankston North represented almost treble these State/Federal averages for disengaged youth, at 27%, and Karingal represented over double the State/Federal average of disengaged youth at 17.2%. Only 52% of jobs in Frankston are held by Frankston residents. Frankston also has an <i>underemployment</i> problem: Health, manufacturing, retail are the biggest employers in Frankston, and most of these employees are in non full-time work. 	<p>Better aligning job provision with local skills would mean Frankston residents could work where they live, putting less stress on metropolitan transport systems and infrastructure.</p> <p>The liveability impacts of higher employment and business investment could ameliorate other pressing issues facing Frankston.</p>	<ul style="list-style-type: none"> Electrification of the rail line to Baxter Relocation of a State Government department to the city centre, to complement the redeveloped Frankston Station Precinct Delivering stage two of the Frankston Station Precinct Redevelopment Ensuring the timely delivery of the NBN Attract industry and employment in the health and education fields Advocate for five-star hotel accommodation development Strengthen Frankston's visitor economy
<p>There is a critical mismatch in skills and educational attainment with job provision and jobs of the future in Frankston.</p> <ul style="list-style-type: none"> There is very low access to tertiary education at a bachelor level in Frankston. Compared to other areas of Melbourne, Frankston is critically underserved. Just 11.9% of Frankston residents have a bachelor degree or higher. As of the 2011 Census 15.4% of Frankston residents were employed in the highly skilled 'managerial or professional' roles, compared to 24.0% of metropolitan Melbourne. Monash Peninsula campus offers just 7 courses, all with 80-plus required ATAR scores. 	<p>The only way to solve long-term unemployment is with long-term solutions. Matching skills with jobs and jobs of the future would help break intergenerational cycles of unemployment and reduce dependence on government resources.</p>	<ul style="list-style-type: none"> Facilitate industry informed and led education courses in Frankston City Establish a knowledge, creativity and skills based economy that generates employment opportunities Attract niche industry in the medical and education fields Develop an education and library

Problem	Message	Solutions*
<p>Even with the Special Entry Access Scheme which adjusts ATAR scores for disadvantaged students up to 10 ATAR points, these courses are still out-of-reach for many Frankston students. Frankston has similar levels of ATAR achievement as other outer suburbs of Melbourne, but proximity to a high ATAR university like Monash means just 20% of Monash Peninsula students are from Frankston.</p> <ul style="list-style-type: none"> • Courses offered do not match the jobs and industries of the future: there are no STEM courses offered in the region, and local secondary schools are not encouraging students to study the courses and industries of the future. 		<p>hub in Langwarrin</p> <ul style="list-style-type: none"> • Accessible tertiary courses that are in line with job provision
<p>Changing development patterns and demographics are putting increased pressure on infrastructure.</p> <ul style="list-style-type: none"> • Frankston LGA is far more economically diverse than just the Frankston city centre. In fact, since EastLink was constructed, there are now more people employed in Carrum Downs than in the Frankston MAC, with double the income and growing advanced manufacturing and professional services industries. • Transport and telecommunications infrastructure has not kept up with demographic and development shifts. Approximately 40 buses travel to Frankston, but none to the more job-dense area of Carrum Downs. • Much of the growth in Carrum Downs has come at the cost of the Frankston activity centre. There has not been significant private investment and development in the city centre, there is a 14% vacancy rate in Frankston centre, and roughly 30 of 400 shops in the city are listed as destination retail. • Frankston Station Precinct Redevelopment is not the silver bullet to save the city centre's issues, and more parking is desperately needed around transport centres for the majority of residents who must leave the region for jobs and study. 	<p>Liveability is at the core of Frankston's offering to residents, and therefore providing infrastructure to support jobs in growth areas ensures those jobs stay in Frankston over the long term.</p>	<ul style="list-style-type: none"> • Electrification of the rail line to Baxter • Delivering stage two of the Frankston Station Precinct Redevelopment • Ensuring the timely delivery of the NBN • Attract high density residential apartments and commercial office accommodation • Additional bus services to connect Frankston City with Carrum Downs industrial area • Establish Frankston Regional Recycling and Recovery Centre FRRC as a regional solution • Improve public car parking options
<p>Frankston faces competing priorities of liveability and sustainability versus economic growth.</p> <ul style="list-style-type: none"> • Sustainability and liveability are crucial to the lifestyle offered in Frankston, yet there is ongoing tension between preserving the amenity and biodiversity of Green Wedges and converting that land into valuable industrial precincts. • There is evidence to show that there is only 12-18 months of land left in Carrum Downs available for development, because roughly 30% of the area is tied up in Green Wedges. 	<p>Council is working hard to get the right balance between improving liveability and sustainability, while also creating much needed new job opportunities.</p>	<ul style="list-style-type: none"> • Develop the Centenary Park regional tennis facility • Construct a safe boat refuge at Olivers Hill and a new Guard building • Further developing Frankston City as a premier arts and culture

Problem	Message	Solutions*
<ul style="list-style-type: none"> In 2011 50.5% of Frankston residents attended an Arts or Cultural Event. This is significantly lower than the Victorian rate of 63.6%. 		<p>destination and sculpture city</p> <ul style="list-style-type: none"> Redevelop the existing Frankston Arts Centre and Civic Centre precinct Undertake a feasibility study to relocate Council's Operations Centre and allow for an exemplar urban renewal project Attract five star hotels Develop a Green Wedge management plan
<p>There is localised and intergenerational disadvantage in areas of the Frankston LGA.</p> <ul style="list-style-type: none"> Areas of Frankston such as Frankston North have some of the worst SEIFA scores in the state, and the rank in the top 10 most disadvantaged areas in Jesuit Social Services 2014 <i>Dropping Off The Edge</i> report. 19.9% of Frankston households are on incomes of less than \$600 per week. Frankston North has long been known to face issues of disadvantage, but neighbouring areas facing similar issues such as Karingal and Belvedere have not received the same attention or funding. Youth disengagement and lack of educational aspiration has persisted through generations. In 2011 the rate of young people (aged 15-24) not engaged in either education or employment (10.4%) outstripped both state and federal percentages (8.1% and 9.6% respectively) In 2011 the most extreme local areas had 27% and 17.2% youth disengagement (Frankston North and Karingal) representing over double and almost treble the State/Federal average of disengaged youth (8.1% and 9.6% respectively). These issues are multifaceted, encompassing family violence, multicultural and indigenous issues, housing stress and homelessness (the central Frankston area has one of the highest volumes of single-member households in the state). Police data illustrates that in 2015 family violence incidents continued to grow in the Frankston municipality. In 2015 Frankston continued to have the highest rate of police callouts to family violence incidents in Metropolitan Melbourne (1,873 callouts per 100,000 persons). Violence against women and children in Frankston cost \$85.5M in 2015. The Rental Affordability Index shows that there are currently less than 200 properties 	<p>These pockets of severe disadvantage in Frankston have a great effect on the region's overall SEIFA rankings and its reputation. Small but visible changes, possibly reflected in media reports, to this long-term disadvantage could greatly improve Frankston's reputation – cementing the focus on liveability, as an area on the rise.</p>	<ul style="list-style-type: none"> Ensure community infrastructure and services match community need Establish a knowledge, creativity and skills based economy that generates employment opportunities Identify service assets and service levels required to meet future community needs Optimise the community's ability to access services and information <i>Develop initiatives that balance increasing property values with housing affordability for tenants and those in crisis accommodation</i> <i>Work with other levels of government for more housing support and crisis/homelessness accommodation</i>

Problem	Message	Solutions*
<p>with affordable rent in Frankston City. Frankston is one of the top six areas nationally for homelessness. This equates to approximately 1 in every 65 members of our community requiring emergency accommodation in any given year.</p>		
<p>Frankston city centre in particular faces a growing drugs problem.</p> <ul style="list-style-type: none"> The area surrounding Frankston station continues to draw drug users. There are increasing rates of ice and other drug usage, and where police used to be able to track the trajectory of drug users, the problem is escalating in criminal scale. Males represented 57% of young people 15-24 reporting drug use as the primary reason for seeking crisis homelessness services. The data below from Crime Statistics shows an increase in the rates of drug use across 9 of the 13 suburbs within Frankston City from Dec 2015 – Dec 2016. Illegal drug use in possession hotspots has increased from Dec 2015 to Dec 2016 in Frankston North by 37.8%. The number of drug manufacturing hotspots has increased in Frankston Central by 128.6%, in Frankston North by 300% and in Frankston South by 100% from Dec 2015 to Dec 2016. In 2011/12 Frankston was in the top 10 LGAs in Victoria for ambulance call out rates for every drug category (licit and illicit) except heroin. 	<p>Relocating the epicentre of visible drug use would maximise the benefit from the Frankston Station Precinct Redevelopment as well as improving Frankston's reputation in the region.</p>	<ul style="list-style-type: none"> Ensure community infrastructure and services match community need

Advocacy toolkit

Governance and process

For each new idea and already agreed upon project for Frankston advocacy, the following broad process will be followed:



At the second, 'Create a vision,' stage a project team will need to be established in Council, or at the very least, a point-person. A project team should be set up immediately for all of the 7 top Council priorities listed on the following page.

If the project is a high-level project, the project team should include someone from Executive Management Team authorised to co-ordinate with Council.

At each stage of the process, there are elements from the toolkit to assist in developing and implementing the final advocacy strategy, for which there is a template at the end of this guide

Roles

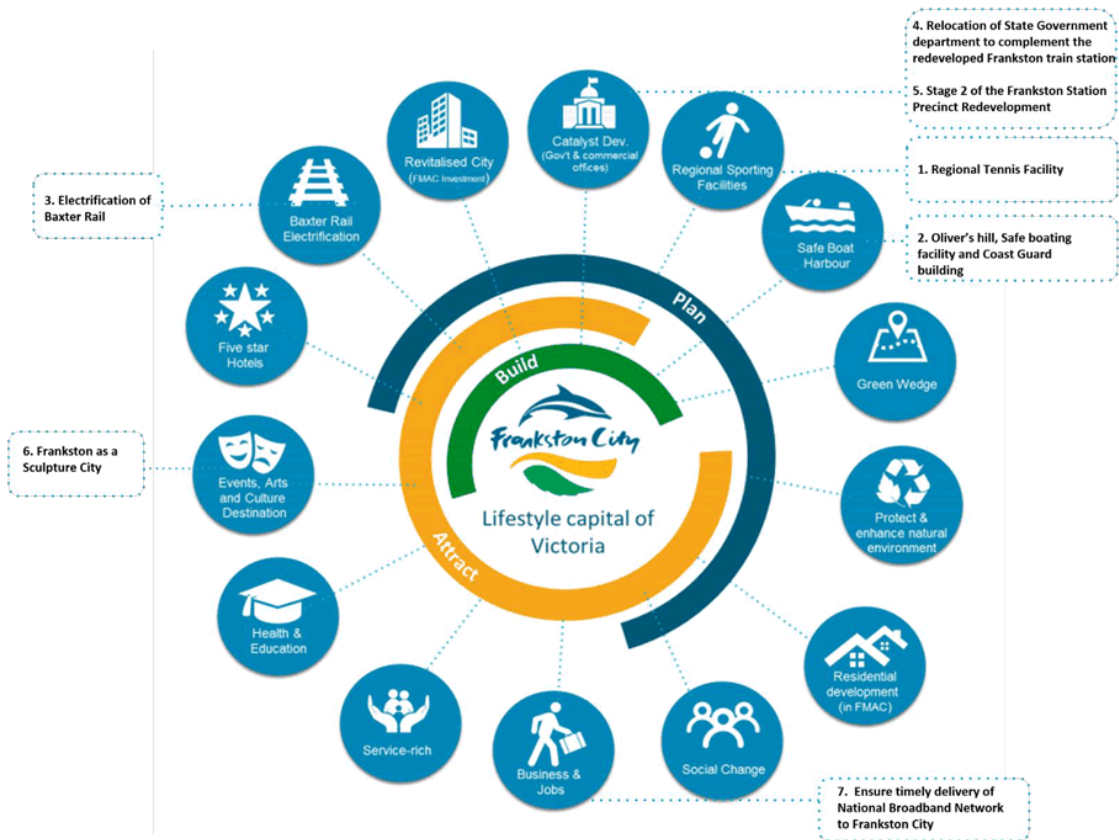
For each priority project a member of the Executive Management team will be appointed as Project Sponsor who will be supported by a Project Manager. Officers will be responsible for completing background research, engagement with relevant internal and external stakeholders and organising issue campaigns.

The Project Manager will update Councillors when required and outline advocacy opportunities for Councillors to implement. Councillors will rally the wider community around priority advocacy issues.

7 Priority projects

The seven priorities for Frankston City advocacy as laid out in the latest Council plan include:

- 1 Developing the Centenary Park regional tennis facility
- 2 Constructing a safe boat refuge at Olivers Hill and a new Coast Guard building
- 3 Electrification of the rail line to Baxter, including train stabling and maintenance facilities
- 4 Relocation of a State Government department to the city centre, to complement the redeveloped Frankston Station Precinct
- 5 Delivering stage two of the Frankston Station Precinct redevelopment
- 6 Further developing Frankston City as a premier arts and culture destination and sculpture city
- 7 Ensuring the timely delivery of the National Broadband Network across Frankston City.





Priority projects

Project	Description	Funds sought/source	Timeframe	Problem being addressed	Benefits from solving the problem	Evidence base	Alignment to govt policy	Supporting Partners	Government Advocacy Status
1. Developing a regional tennis and gymnastics facility Project Sponsor: Gillian Kay Project Manager: Byron Douglas Champion Councillors: Cr Hampton Cr Mayer Cr O'Connor <div style="border: 1px solid black; padding: 5px; width: fit-content;"> LIKELIHOOD Medium </div>	Multi use facility at Centenary Park for tennis and gymnastics.	Partial Amounts from government stakeholders have been identified. Council has allocated \$3M in funding towards this project. Incomplete It is unknown whether funding will come from existing sources or whether a budget bid will be needed.	Identified In 2018 Frankston Public Hospital will start their expansion and will take over the land.	Identified Tennis club has no alternative site to operate. Gymnastics has a waiting list because they can't meet capacity.	Identified Increased sporting participation and uptake in the Frankston area.	Completed Combined tennis and gymnastics club's 1,500 members will have access to sporting facilities.	Yes	Partial Gymnastics Victoria, Tennis Victoria have all been consulted. The process to secure formal stakeholder support is continuing.	Commenced (18-21 June 2017) Spoke to Shadow Labor Minister for Sport, Senator Don Farrell who was supportive of the multi-use aspect. Senator Fiona Nash's advisor agreed it's a good idea.
2. Improving marine safety Project sponsor: Gillian Kay Project Manager: Michael Rathbone	Constructing a safe boating refuge at Olivers Hill and a new Coast Guard building.	Planning funding Fed Govt has committed \$500K for planning and design.	Identified 2017-18	Identified No safe anchorage for Coast Guard, police and smaller craft in heavy weather.	Limited Improved response times	Limited	No	Partial Police and emergency services	Commenced (18-21 June 2017) Low interest from Fiona Nash and Anthony Albanese, considered it a

Project	Description	Funds sought/source	Timeframe	Problem being addressed	Benefits from solving the problem	Evidence base	Alignment to govt policy	Supporting Partners	Government Advocacy Status
<p>Champion Councillors: Cr Cunial Cr Bolam Cr McCormack</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> LIKELIHOOD Low </div>									local project with low appetite among constituents.
<p>3. Electrification of the rail line to Baxter</p> <p>Project Sponsor: Dennis Hovenden</p> <p>Project Manager: Kate Jewell</p> <p>Champion Councillors: Cr Cunial Cr Bolam Cr O'Reilly</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> LIKELIHOOD Low </div>	Electrification of the rail line to Baxter, including train stabling and maintenance facilities	<p>Unknown</p> <p>Fed Govt has committed \$2M for a project business case and \$2M towards the railway line duplication</p>	Any time	Incomplete	Limited	Incomplete	<p>No</p> <p>The Victorian Govt does not support the project</p>	Limited	<p>Ongoing</p> <p>(18-21 June 2017)</p> <p>Spoke to Darren Chester, Fiona Nash and Anthony Albanese</p> <p>Even Fed Labor Ministers that Council spoke to agreed it shouldn't be at impasse. Agreed it won't cost \$25M for business case. They agreed to put pressure on State Govt, but importantly State Govt will ultimately make the decision.</p>
<p>4. Relocation of a State Government</p>	Attracting a major	State Government	Any time	Incomplete	Limited	Unknown	No	No	Commenced

Project	Description	Funds sought/source	Timeframe	Problem being addressed	Benefits from solving the problem	Evidence base	Alignment to govt policy	Supporting Partners	Government Advocacy Status
<p>department to complement the redeveloped Frankston Station Precinct</p> <p>Project Sponsor: Dennis Hovenden</p> <p>Project Manager: Tim Frederico</p> <p>Champion Councillors: Cr Toms Cr Aitken Cr O'Connor</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> LIKELIHOOD Medium </div>	government department or agency to stimulate economic activity.	<p>has already committed \$63 million funding towards revitalising the Frankston Station Precinct</p>		Lack of high-skill jobs in the city centre.	Would stimulate jobs growth in the city centre, with attendant flow-on benefits to local business. South East Water has re-activated the city centre.				(18-21 June 2017) Gained the most traction of all priority projects Spoke to Stephen Jones MP and Fiona Nash Darren Chester MP and Paul Fletcher MP encouraged Council to nominate itself as a city deal partner (local, state, fed) and model our proposal on Launceston's. If we can get Vic Gov on-board, Fed Gov will follow. Shadow Minister Anthony Albanese also on board Paul Fletcher MP - Urban Infrastructure
<p>5. Delivering stage two of the Frankston Station Precinct redevelopment.</p>	Implementation of the redevelopment will include: - Rebuilding	<p>Funded</p>	<p>Construction to start late 2017</p>	<p>Identified</p>	<p>Identified</p>	<p>Completed</p>	<p>Yes</p>	<p>Yes</p>	<p>Commenced</p>

Project	Description	Funds sought/source	Timeframe	Problem being addressed	Benefits from solving the problem	Evidence base	Alignment to govt policy	Supporting Partners	Government Advocacy Status
<p>Project Sponsor: Dennis Hovenden</p> <p>Project Manager: Kate Jewell</p> <p>Champion Councillors: Cr O'Reilly Cr McCormack Cr Toms</p>	<p>Frankston station, consolidating the buses on Young Street and upgrading the subway</p> <ul style="list-style-type: none"> - Improving Young Street by creating a high-quality pedestrian streetscape - Providing better pedestrian connections with key destinations - Creating new public plazas 								
<p>6. Further developing Frankston City as a premier arts and culture destination and sculpture city</p> <p>Project Sponsor: Gillian Kay</p>	<p>Multiple projects, including:</p> <ul style="list-style-type: none"> - Govt recognition of Frankston as an exhibition centre. 	Unknown	Ongoing	Unknown	Unknown	Unknown	Yes	Unknown	<p>Commenced</p> <p>(18-21 June 2017)</p> <p>Mitch Fifield's advisor positive about this one</p>

Project	Description	Funds sought/source	Timeframe	Problem being addressed	Benefits from solving the problem	Evidence base	Alignment to govt policy	Supporting Partners	Government Advocacy Status
<p>Project Manager: Andrew Moon</p> <p>Champion Councillors: Cr O'Reilly Cr Mayer Cr Aitken</p> <div style="border: 1px solid black; padding: 2px;"> <p>LIKELIHOOD</p> <p>Medium</p> </div>	- Attracting art exhibitions to McClelland Gallery and Sculpture Park								
<p>7. Ensuring the timely delivery of the National Broadband Network across Frankston City.</p> <p>Project Sponsor: Dennis Hovenden</p> <p>Project Manager: Sam Jackson</p> <p>Champion Councillors: Cr Mayer Cr Cunial Cr Hampton</p>	<p>Already a priority area for roll out.</p> <p>Requested NBN rollout for the industrial area of Carrum Downs and Seaford and also the health and education precincts.</p>	Funded	Unknown	<p>Identified</p> <p>Poor, slow and patchy internet connections across the region.</p> <p>High prices for commercial internet.</p>	<p>Identified</p> <p>Better connections for local businesses, job growth in higher-tech industries</p>	Incomplete	Yes	Yes	<p>Commenced</p> <p>(18-21 June 2017)</p> <p>Mitch Fifield's advisor. We probably won't get it brought forward but we should push for FTTR (fibre to the road). Back-end technology isn't even developed to connect fibre from the road to the premise...? Planning to commence roll-out in mid-2018. Also spoke to Shadow Minister for Communications, Michelle Rowland</p>

Project	Description	Funds sought/source	Timeframe	Problem being addressed	Benefits from solving the problem	Evidence base	Alignment to govt policy	Supporting Partners	Government Advocacy Status
<div style="border: 1px solid black; padding: 2px;"> LIKELIHOOD Medium </div>									
8. Additional bus services to connect Frankston City with Carrum Downs industrial area. <i>Project Sponsor:</i> Gill Kaye <i>Project Manager:</i> Michael Rathbone <i>Champion Councillors:</i> Cr Hampton Cr McCormack <div style="border: 1px solid black; padding: 2px;"> LIKELIHOOD Medium </div>	This was a priority in the 2013-2017 Council Plan but is yet to be achieved.	Unknown	ASAP	Identified	Identified	Incomplete	Unknown	Unknown	Not yet commenced
9. Accessible tertiary courses that are in line with job provision. <i>Project Sponsor:</i> Tim Frederico <i>Project Manager:</i> Sam Jackson		Unknown	ASAP	Unknown	Identified	Incomplete	Unknown	Unknown	Not yet commenced

Project	Description	Funds sought/source	Timeframe	Problem being addressed	Benefits from solving the problem	Evidence base	Alignment to govt policy	Supporting Partners	Government Advocacy Status
<p>Champion Councillors: Cr Toms Cr O'Connor</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> LIKELIHOOD Medium </div>									
<p>10. Work with other levels of government for more housing support and crisis/homelessness accommodation.</p> <p>Project Sponsor: Gillian Kaye</p> <p>Project Manager: Liz Daley</p> <p>Champion Councillors: Cr Bolam Cr Aitken</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> LIKELIHOOD Medium </div>	<p>Council must leverage opportunity the funding opportunity to ensure social housing growth fund is spent in Frankston City.</p> <p>Council should also advocate for Frankston to be chosen as the location of one of the Family Violence Support and Safety Hubs promised by the State Government, to address the fractured social services sector.</p>	Funding available	ASAP	Housing affordability and homelessness	Identified	Completed	Victorian Minister for Housing offering \$1B Social Housing Growth Fund	Yes	Commenced



Stakeholder list

			Priorities and projects	Partner, Supporter, Opponent	Key messages
State Government	Political	Ministers			
		Shadow Ministers			
		MPs			
	Govt	Department			
		Secretary			
		Deputy Secretary			
	Agency	Other stakeholders			
		CEO			
		Officers and stakeholders			
Federal Government	Political	Ministers			
		Shadow Ministers			
		MPs			
	Govt	Department			
		Secretary			
		Deputy Secretary			
	Agency	Other stakeholders			
		CEO			
		Officers and stakeholders			
Local gov't networks	Group	CEO			
		Members			
Community groups	Group	CEO			
		Members			
Other organisations	University/hospital etc	CEO			
		Other stakeholders			
Individuals	Title	Name			



Advocacy strategy template

BACKGROUND

- Brief context and situational analysis – what’s the problem?
- Why advocate on the issue? Commitments, accountability, outcomes...

AIM

- Long-term goal that want to contribute towards? What broader Frankston problem does it solve?

OBJECTIVES

- Specific Measurable Attainable Realistic Time-bound change objectives
- Do these contribute to the realisation of your aim?

TARGETS

- Who has the power to make the necessary changes?
- Who influences those people?

KEY MESSAGES

- For each audience

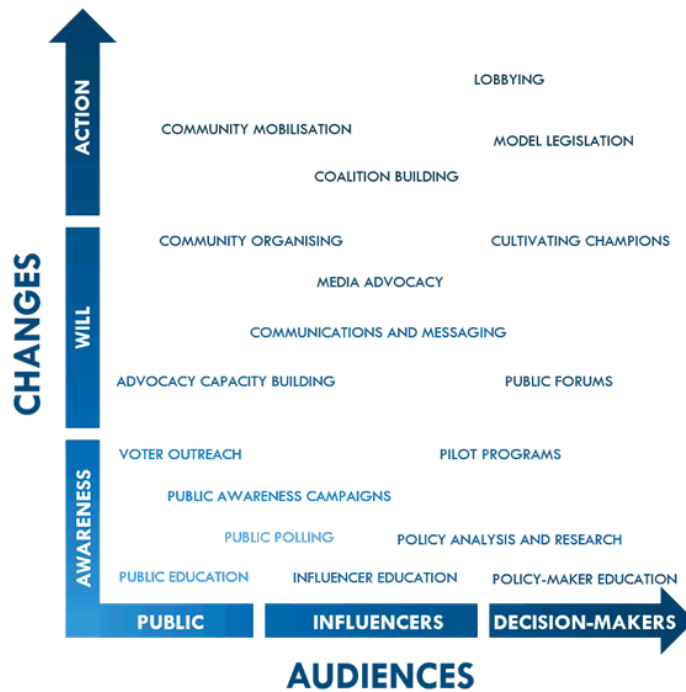
ROLES, RESPONSIBILITIES AND BUDGET

- What gaps (incl. capacities)? How fill them?

ALLIES/PARTNERS

- Who can you work with to build momentum and support?

TACTICS AND ACTIVITIES



TIMELINE

- Moments/opportunities for influence? How to be prepared for these with evidence and advocacy needed?

Executive Summary**13.3 Response to NOM 1309 - New Signature Event for Frankston**

Enquiries: (Amy Parsons: Corporate Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Vibrant and Engaged
Priority Action	2.2.2 Promote Frankston City's reputation as an arts, festivals and events destination

Purpose

In response to Notice of Motion 1309 – New Signature Event for Frankston, to brief Council of the process required to seek market interest in holding a new signature tourism event in Frankston.

Recommendation (Director Corporate Development)

That Council:

1. Notes that current funding to support the attraction of a significant event is committed to an existing Major Event Contract until the end of 2017-2018.
2. Supports the continued budget allocation for the Major Event Contract and Public Tender Process for 2018-2019.
3. Notes that Officers will prepare the Major Event Contract and Public Tender Process to attract major event(s) to Frankston, designed to specifically address the following criteria:
 - a) The event(s) creates economic benefits beyond the event site through linkages, collaboration and partnerships with local business
 - b) The event(s) is staged in lesser known or under-utilised venues and/or locations that aid dispersal through the municipality (preferably away from the waterfront and on privately owned land)
 - c) The event(s) are staged over multiple days and/or locations to actively encourage and support extended visitation and overnight stays
 - d) The event(s) showcase Frankston's visitor strengths and experiences while supporting Frankston's contribution to the overall Mornington Peninsula tourism product
 - e) The event(s) promotes local inclusion and accessibility
 - f) The event(s) will attract intrastate, interstate and international visitation
 - g) The event(s) will attract demonstrable national and international media coverage to support Frankston's reputation as an events destination
4. The public tender process will call for submissions for either:
 - a) one significant event in peak season to support summer dispersal and attract already in-region visitors to Frankston; or
 - b) two major events, one in the peak season and one during the off-peak (April – October) to support year-round activation and visitation
5. Notes that the Major Event Contract and Public Tender Process will be reviewed in January 2018, launched in March 2018 and the successful event(s) confirmed no later than July 2018.

13.3 Response to NOM 1309 - New Signature Event for Frankston**Executive Summary**

6. Supports the successful tender being awarded for a period of no more than four (4) years with financial support provided as seed funding in year one and on a sliding scale in subsequent years to encourage financial viability independent of Council.
7. Endorses the allocation of Major Event Contract funding to as follows:
 - a. Year One (2018-2019) - \$80,000
 - b. Year Two (2019-2020) - \$60,000
 - c. Year Three (2020-2021) - \$40,000
 - d. Year Four (2021-2022) - \$20,000
8. Resolves to review the funding allocation outside of the active Major Event Contract at the conclusion of Year Two to determine if a further signature event should be attracted prior to the conclusion of the contract.

Key Points / Issues

- At the Ordinary Meeting of Council on 13 June 2017 Councillor Bolam moved the following Notice of Motion, which was carried by Council:
 1. *Officers continue to pursue opportunities to expand the calendar of tourism events within the City through attracting a new signature event. In accordance with Council's Destination Development Plan any additional event should, where practical:*
 - *be delivered outside of peak event season (December – March);*
 - *give consideration to utilising other venues / locations throughout the municipality;*
 - *complement Frankston City's visitor offering locations;*
 - *provide demonstrated economic benefit through increased visitation; and uniquely designed and executed - outside of the mainstream of what other municipalities do.*
 2. *Officers bring a report to the August 2017 Ordinary meeting of Council outlining the process required to seek market interest in holding an event that meets the above objectives.*
- Events are recognised as a significant driver for both domestic day-trip and overnight visitation, in particular to support dispersal of metropolitan Melbourne visitors into Victoria's regions.
- Events have been identified as a key driver for growing Frankston's year-round economy and the City's reputation as a visitor destination.
- Prior to 2016 Council's attraction of externally managed events was limited to a Major Event Contract between Council and Sand Storm Events (owners and operators of Sand Sculpting Australia – a four month event). Over 1.1m visitors have been drawn to the Frankston Waterfront during the time that Sand Sculpting Australia has been exhibiting in Frankston.
- The agreement and aligned funding arrangement is currently allocated until the conclusion of the 2017-2018 exhibition.

13.3 Response to NOM 1309 - New Signature Event for Frankston**Executive Summary**

- To enhance the ongoing development of Frankston's tourism event calendar, the Tourism Event Attraction Program was launched in 2016. In its first year it attracted five additional events to the City resulting in 43,000 additional visitors and contributing \$6.2m to the local economy. To-date, eight (8) events are confirmed for 2017-2018 through this Program.
- In 2018 the Major Events Contract and Public Tender Process will be undertaken. The considerations of the tender process will be consistent with the Frankston Destination Development Plan, including preference given for an event(s) that:
 - creates economic benefits beyond the event site through linkages, collaboration and partnerships with local business
 - Utilises lesser known or under-utilised venues and/or locations that aid dispersal through the municipality (preferably away from the waterfront and on privately owned land)
 - Are staged over multiple days and/or locations to actively encourage and support extended visitation and overnight stays
 - Showcases Frankston's visitor strengths and experiences while supporting Frankston's contribution to the overall Mornington Peninsula tourism product
 - Promotes local inclusion and accessibility
 - Attracts intrastate, interstate and international visitation
 - Attracts demonstrable national and international media coverage to support Frankston's reputation as an events destination
 - Is unique (ie an event designed and executed in a way that is not delivered in other locations)
- However, in relation to the timing of an event, consideration may be given a unique significant event in peak-season to support summer dispersal or two major events across both peak and off-peak season to support year-round visitation.
- The budget allocated to this contract was halved in 2016 in negotiation with the current recipient, with Council holding half of the budget as temporary until the contract's completion.
- It is expected that the full Major Event Contract budget allocation will be recommitted to the 2018-2019 Major Event Contract and Public Tender Process in addition to in-kind marketing, logistics and public relations to support Council achieving its objectives. In a highly competitive market, to have less funding available will limit the quality and number of event that are attracted to Frankston.
- The Major Event Contract will be awarded for a maximum term of four (4) years with funding awarded as seed funding in year one with the amount reduced in each subsequent year of the contract to encourage events to become self-sufficient and independently financially viable.
- The successful event(s) will be required to enter into a formal contract with Council, with regular reporting during and at the completion of the event against set key performance indicators.

13.3 Response to NOM 1309 - New Signature Event for Frankston**Executive Summary****Financial Impact**

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

The budget which would support the Major Event Contract and Public Tender Process is currently allocated under an existing Major Event Contract until the end of 2017-2018.

Please see *Attachment B: Confidential Major Event Contract Payment and Income Schedule* which outlines the entire Major Event Contract payment schedule.

While only half of the project budget is currently being awarded under the contract, the remaining half of the project budget was returned to Council as temporary savings until the completion of the existing contract.

The new Major Event Contract and Public Tender Process would require the recommitment of the full budget allocation to support the attraction of event(s) of the calibre which will meet Council's objectives.

The amount of funding provided may be either divided between two (2) major events across the year or awarded to a single significant event. This will be seed funding only and in subsequent years (maximum four (4) year contract) the amount awarded will be based on a sliding scale (see below) to encourage events to become self-sufficient.

- a. Year One (2018-2019) - \$80,000
- b. Year Two (2019-2020) - \$60,000
- c. Year Three (2020-2021) - \$40,000
- d. Year Four (2021-2022) - \$20,000

Council should review the funding allocation outside of the active Major Event Contract at the conclusion of Year Two to determine if a further signature event should be attracted prior to the conclusion of the contract.

The Major Event Contract budgeted funding has previously been \$80,000 per annum, with this having been reduced to \$40,000 per annum recently.

As per the previous Major Event Contract, if the event is ticketed, there may be the potential for an income to be returned to Council – but this would need to be negotiated at the time of entering into an agreement.

Consultation**1. External Stakeholders**

The Mornington Peninsula Regional Tourism Board supports Frankston's continued positioning as an events destination, recognising Frankston's unique accessibility within the region and its ability to aid the dispersal of visitors during the peak visitor season.

Attracting events in off-peak is support by all levels of tourism (regional, state and federal) as a driver to support year-round visitation and encourage the movement of metropolitan Melbourne visitors into Victoria's regions.

13.3 Response to NOM 1309 - New Signature Event for Frankston**Executive Summary****2. Other Stakeholders**

Community Relations (Tourism and Visitor Services unit) have worked alongside the Arts and Culture (Major Events unit) in developing a response to this Notice of Motion.

Major Events are supportive of the continuation of the Major Events Contract and Public Tender Process following the completion of the Sand Sculpting Australia Exhibition, with the understanding that the contract is awarded for the delivery of a complete event which does not result in additional burden of resources from within Council.

As such the event organiser will be solely responsible for the successful delivery of the complete event including all marketing, public relations, logistics, risk management, permit applications and compliance requirements.

Analysis (Environmental / Economic / Social Implications)

Events are recognised as a major contributor to tourism in particular in regional and outlying metropolitan locations.

Frankston has a growing reputation for hosting major events and festivals due to its accessibility from Melbourne and the surrounding south-eastern suburbs; it is particularly popular for domestic day-trippers.

Not only do events create opportunities for the community, visitors and businesses to connect and celebrate, they also improve liveability, social relationships, community pride and reputation.

Major events, in particular tourism events, have the ability to drive not just visitation, but also, when staged across the year, year-round economic stability and jobs growth.

Currently Frankston is home to a myriad of major and minor community and commercial events, supported by one annual tourism event, the Sand Sculpting Australia Exhibition.

To increase the number of tourism events available throughout the year, the Tourism Event Attraction Program was launched in 2016. In 2017-2018 this Program will attract an additional eight (8) events to Frankston however none will be categorised as a significant tourism event.

Even with the Sand Sculpting Australia Exhibition, Frankston has peaks and troughs in its annual tourism events calendar which does not support year-round economic stability.

Sand Sculpting Australia's contract will expire at the end of 2017-2018 (event closes April 2018), at which time Frankston will no longer host a significant tourism event.

To ensure that Frankston does not lose its reputation as a tourism events destination it is important that Council continues to prioritise attracting tourism events and recommits the funding allocated to the Major Event Contract and Public Tender Process (currently Sand Sculpting Australia) in 2018-2019.

To support year-round economic stability and jobs growth this process should include an option to allocate the funding available across two events, one in peak and the other in off-peak visitor season.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

13.3 Response to NOM 1309 - New Signature Event for Frankston**Executive Summary**Legal

The implementation of a public tender process to attract a major event(s) will ensure Council is adhering to Best Value practices and the Local Government Act 1989.

Policy Impacts

The extension of the City's event calendar and attraction of a major tourism event(s) addresses the strategic objectives identified in Frankston's Destination Development Plan.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Implementing the Major Event Contract and Public Tender Process to commence in 2018-2019 will ensure that Frankston does not lose the reputation it has gained for hosting significant tourism events.

Recommitting the previous budget allocation to support this objective and allowing this to be awarded to a single event in peak season or across two events throughout the year, will support economic and jobs growth for the City.

The prescribed selection criteria, reporting requirements and key performance indicators within the Major Event Contract and Public Tender Process will ensure that Council is attracting events that will enhance the local lifestyle while also supporting strong economic and social outcomes.

Council should review ongoing attraction of a signature event at the conclusion of Year 2 of the Major Event Contract to ensure that if there is a need or an opportunity to attract a further signature event, that this is underway prior to the conclusion of the contract.

Conclusion

With the existing Major Event Contract ceasing at the end of 2017-2018 a new public tender process will be implemented in 2018, to ensure that Frankston continues to attract major/significant tourism events which support year-round liveability and while supporting stable economic prosperity and jobs growth.

ATTACHMENTS

Attachment A: 2017-2018 Event Calendar Overview

Attachment B: Confidential Major Event Contract Payment and Income Schedule
(Under Separate Cover)

**13.3 Response to NOM 1309 - New Signature Event for Frankston
Officers' Assessment****Background**

At the Ordinary Meeting, 13 June 2017, Councillor Bolam put forward the following Notice of Motion (NOM):

That:

1. *Officers continue to pursue opportunities to expand the calendar of tourism events within the City through attracting a new signature event. In accordance with Council's Destination Development Plan any additional event should, where practical:*
 - *be delivered outside of peak event season (December – March);*
 - *give consideration to utilising other venues/ locations throughout the municipality;*
 - *complement Frankston City's visitor offering locations;*
 - *provide demonstrated economic benefit through increased visitation;*
 - *and uniquely designed and executed – outside of the mainstream of what other municipalities do.*
2. *Officer bring a report to the August 2017 Ordinary Meeting of Council outlining the process required to seek market interest in holding an event that meets the above objectives*

Issues and Discussion

Frankston currently hosts a myriad of major and minor community and commercial events at various locations across the municipality throughout the year (Attachment A: 2017-2018 Event Calendar Overview).

Council's Tourism Event Attraction Program:

To support the ongoing investment in attracting larger scale tourism related events to Frankston, the Tourism Event Attraction Program was launched in 2016. In year one the Program attracted five additional events to the municipality; 43,000 visitors and contributing \$6.24m to the local economy and creating 30 jobs.

In 2017-2018, the Program's funding has been doubled to \$104,000 as a result of Place Activation Funding provided by the Victorian Government. To-date, eight events have been confirmed to participate in the Program; estimated to attract an additional 69,000 visitors to the municipality and contribute an additional \$11.9m to the local economy.

Council's Major Event Attraction Program:

In 2007, an agreement was made between Sandstorm Events and Frankston City Council for Frankston to become the new home of the annual Sand Sculpting Australia Exhibition for three (3) year period from 2008 to 2010 (inclusive), previously located in Rye.

It was agreed that Council would pay a hosting fee plus the provision of in-kind support including marketing, public relations, research and assistance with event logistics.

**13.3 Response to NOM 1309 - New Signature Event for Frankston
Officers' Assessment**

At the end of the three year term, to ensure that Council was getting best value for their investment and to ensure compliance with the Local Government Act 1989 public tendering requirements, a public tender process utilising the existing Major Event Contract hosting fee was conducted to secure a major event(s) for the City.

Expressions of Interest (EOI) were sought from event management companies to stage a major signature event(s) within the municipality with the following criteria used to assess the applications received:

- Demonstrated financial capacity and success at staging major events;
- Proven experience in gaining local, metropolitan and national media coverage;
- How well the proposed event(s) complemented Frankston's 2025 Vision;
- Previous experience in managing major events;
- OH&S track record and systems;
- Likely positive local community economic impact; and
- Point of different / event uniqueness

In 2010, Council resolved to award a hosting fee plus in-kind support to Sandstorm Events for an initial period of four (4) years with the option to extend.

In 2017-2018 the extensions to the contract with Sandstorm Events have been exhausted and this season will be its last on the waterfront.

In 2016-2017 and 2017-2018 Sand Sculpting Australia's hosting fee was halved. This was negotiated with Sandstorm Events in exchange for changes to the contract, including the provision of EFTPOS facilities at the gate, to enhance the customer experience.

As Sand Sculpting Australia is now in the final year of its contract and exploring opportunities to become a year round attraction within the municipality, Council should go back out to market in 2018 with the full Major Event Contract budget allocation available to attract a new major event for the City.

External Event Funding Programs:

Visit Victoria's Regional Events Fund makes \$20m each year available to event organisers specifically wanting to establish events in regional tourism locations. Events wanting to establish in Frankston are able to access this funding; to-date one application has been received however has not been successful.

Value of Events:

Events are recognised as a major driver for both domestic day-trip and overnight visitation and also in encouraging dispersal of visitors from metropolitan Melbourne into Victoria's regions.

As a destination within the Mornington Peninsula tourism region, Frankston's accessibility makes it an ideal location to stage events; however not necessarily to support overnight visitation which is often a criteria for regional, state and federal funding.

While both events and arts and culture have been identified as strengths to grow Frankston's reputation as a visitor destination, work is still needed to ensure that the events attracted are of the type and calibre which attract traditional tourists and support overnight visitation.

**13.3 Response to NOM 1309 - New Signature Event for Frankston
Officers' Assessment**

Frankston also needs to invest in the establishment, development and improvement of its event spaces (land, venues and infrastructure) to support the types of events which will attract regional, state and federal funding.

Proposed Process for Attracting New Major Event:

Prior to receiving NOM 1309 – New Signature Event for Frankston, Officers were preparing to go back out to market in 2018 to secure another major event(s) following the completion of the 2017-2018 Sand Sculpting Australia exhibition.

When preparing the public tender, the criteria for assessment will be reviewed to align more closely with Frankston City's economic and social objectives as outlined in the Frankston Destination Development Plan and will specifically seek events which:

- create economic benefits through linkages with local business
- are to be staged in lesser known or under-utilised venues and/or locations that aid dispersal throughout the municipality (in particular away from the waterfront and on privately own land)
- are staged over multiple days and/or locations to actively encourage and support extended visitation and overnight stays
- showcase Frankston's visitor strengths and experiences while supporting Frankston's contribution to the overall Mornington Peninsula tourism region product and experience
- promote local inclusion and accessibility

It will also be expected that any successful event will result in:

- Interstate and international visitation; and
- Demonstrable national and internal marketing reach

In addition, as identified in the NOM, Council will be looking for events which are unique to Frankston to attract significant media attention and create urgency from both international and domestic visitors to attend.

To expand the City's events calendar and steady visitation across the year, it is proposed that two options are provided for timing of the proposed events:

- **Option 1:** A single significant event in peak season to support summer dispersal and attract already in-region visitors to come to Frankston (same model as Sand Sculpting Australia exhibition)
- **Option 2:** Two major events, one during peak season and the other in off-peak season (April – October) to support winter activation and year-round visitation.

In 2018, to support the tender process and attract events of the calibre which will meet the identified criteria and deliver Council's objectives, the full Major Event Contract budget allocation should again be made available to the Major Event Contract and Public Tender Process. To have less than this amount of funding available will limit the potential event organisers that are interested in bringing their event to Frankston.

The successful major event(s) will be contracted for four (4) years with funding provided as seed funding in year one and on a sliding scale in subsequent years as it is expected that the event will establish itself in Frankston and be self-sufficient and independently financially viable into the future.

**13.3 Response to NOM 1309 - New Signature Event for Frankston
Officers' Assessment****Timelines:**

The Major Event Contract and Public Tender Process will be developed to secure a major event(s) for the 2018-2019 financial year. The contract review will commence in January 2018 with submissions open from March to May 2018; successful event/s will be confirmed not later than July 2018.

Proposed themes:

It is preferred that Council does not prescribe the type of major event(s) to apply through the tender process, instead providing event management companies the opportunity to present their ideas based on their interpretation of Frankston's attributes and their knowledge of the event market sector.

Options Available including Financial Implications

The Major Event Contract which currently supports the Sand Sculpting Australia Exhibition is now in its final year and is scheduled to be reviewed and relaunched in 2018.

In 2016-2017 funding through this contract was halved in negotiation with the current recipients. The unused half of the allocated budget was held by Council as temporary savings until such time as the contract ceased and was relaunched.

The full Major Event Contract budget allocation will be required when the Major Event Contract and Public Tender Process is relaunched in 2018; the new contract will be designed to attract either a single significant event or two major events which take place in both peak and off-peak visitor season.

The funding provided through the program will be 'seed funding' only, reduced year-on-year on a sliding scale (for a maximum four (4) year contract) to encourage the event to be self-sufficient without financial support from Council.

This will allow Council to either redistribute the funding to support more events during the contract or hold the funding as savings until the end of the contract (maximum four (4) year contract terms).

The amount of funding provided may be either divided between two (2) major events across the year or awarded to a single significant event. This will be seed funding only and in subsequent years (maximum four (4) year contract) the amount awarded will be based on a sliding scale (see below) to encourage events to become self-sufficient.

- a. Year One (2018-2019) - \$80,000
- b. Year Two (2019-2020) - \$60,000
- c. Year Three (2020-2021) - \$40,000
- d. Year Four (2021-2022) - \$20,000

Council should review the funding allocation outside of the active Major Event Contract at the conclusion of Year Two to determine if a further signature event should be attracted prior to the conclusion of the contract.

The Major Event Contract budgeted funding has previously been \$80,000 per annum, with this having been reduced to \$40,000 per annum recently.

As per the previous Major Event Contract, if the event is ticketed, there may be the potential for an income to be returned to Council – but this would need to be negotiated at the time of entering into an agreement.

Frankston City Event Calendar Overview 2017-2018

July 2017	August 2017	September 2017	October 2017	November 2017	December 2017
		Mayor's Family Picnic Relay for Life	Frankston Festival of Rugby (Tourism Event Attraction Program) Frankston Wheelchair Rugby Pets' Day Out Around the Bay in a Day Seaside Street Food Festival presented by Food Truck Park (Tourism Event Attraction Program) Ride to Concur Cancer Community Kinder Plus Hindu Festival	Remembrance Day Sea 'n' Sound (Tourism Event Attraction Program) Frankston's Christmas Festival of Lights Seaford Wetlands Fun Run (TBC)	Peninsula Toy Run Sand Sculpting Australia Exhibition (Major Event Contract) Lyrebird Community Christmas Festival
January 2018	February 2018	March 2018	April 2018	May 2018	June 2018
Sand Sculpting Australia Exhibition (Major Event Contract) Blessing of the Waters Frankston Gift Australian Beach Games (Tourism Event Attraction Program)	Sand Sculpting Australia Exhibition (Major Event Contract) The Waterfront Festival Queen's Baton Relay Ventana Fiesta – public program	Sand Sculpting Australia Exhibition (Major Event Contract) Stellar Short Film Festival (Tourism Event Attraction Program) Ventana Street Fiesta Feast at Frankston Waterfront (Tourism Event Attraction Program) Holi Festival	Sand Sculpting Australia Exhibition (Major Event Contract) Little George Outdoor Cinema (Tourism Event Attraction Program) Party in the Park Frankston Music Festival		Lucid Gardens Festival (Tourism Event Attraction Program) McAleer Irish Dance Championships

Executive Summary**13.4 Response to NOM 1326 - Creation of Frankston Junior / Youth Mayor**

Enquiries: (Liz Daley: Community Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.4 Improve the health and wellbeing of residents
Priority Action	2.4.3 Work with people (12-25 years) in local areas to support their development and access to services

Purpose

To brief Council on program parameters, expected behaviours, nominal costings and scope in a 'Junior / Youth Mayor' position in compliance with NOM1326.

Recommendation (Director Community Development)

That Council:

1. Notes the feedback from Youth Council.
2. Determines its preferred option for a Youth Mayor program and should a program be endorsed refer the cost of \$6K to the mid year budget review for the first year of the program noting that \$4K recurrent costs would also be required.

Key Points / Issues

- OM302 (13 June 2017) NOM 1326 resolved:

That Council investigates the establishment of a 'Junior / Youth Mayor' position. The voluntary role is to have civic and ceremonial precedence. The position is to be term limited at a single twelve month term. The occupant of the role is to be determined by a majority vote of the Frankston Youth Council; and then re-affirmed by a majority vote of the Frankston City Council.

A report be provided at the August Ordinary Meeting with full scope of what the role should entail, the form name of the role, expected behaviours to be exhibited by those who serve in the position and any nominal costings (ie. name tag, honour board, medallion/robe and ceremonial roles etc.).

- The Youth Council meets at least 10 times per annum (and more where required) and is facilitated by Council's youth workers. Youth Council positions are advertised annually and 'junior councillors' are appointed through a merit based process. There are currently 13 Youth Councillors aged 12-24 years. The aim of Youth Council is to give young people a 'voice'; enable participation in civic duties and build competence in governance, leadership and public speaking skills. The terms of reference provide a rotating chair enabling each Youth Councillor an opportunity to experience the role of a chairperson.
- The Youth Council provides a conduit for youth issues to be communicated with Council. Consideration of NOM 1326 by Youth Councillors at their meeting on 25 July 2017 indicated they were interested in a role as a Junior (Youth) Mayor and would prefer some training in public speaking and other areas prior to nominating so that they felt comfortable to undertake the role.

13.4 Response to NOM 1326 - Creation of Frankston Junior / Youth Mayor**Executive Summary**

- The Youth Council responded favourably to electing the Junior Mayor by a majority vote of Youth Council that would then be reaffirmed by a majority vote of Frankston City Council. In considering the scope of role for a Junior (Youth) Mayor the age range recommended by Youth Council is 16-21 years of age with the term to operate over a calendar year. To support this it is suggested that the Youth (Junior) Mayor also holds the role of deputy chair of the Youth Council. This allows for the current practice of rotating members of the Youth Council through the chairperson's role.
- An overview of feedback from Youth Council is included at Attachment A.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

The cost of a Junior (Youth) Mayor program in the first year is \$5,940 (to purchase Junior Mayoral robes); this is currently unbudgeted. In subsequent years the cost will be \$3,840 per annum; this is currently unbudgeted.

Costs include robes in the first year (\$1,100); name tag (\$120); Honour Board (\$1,000); travel reimbursement (\$800, though this will vary); leadership, public speaking, governance training for Junior (Youth) Mayor (\$500); Working with Children's Checks (for Councillors and staff who will be in contact with the Junior (Youth) Mayor, estimated to be 20 at \$121 each) \$2,420. The reduced cost in the second and subsequent years is possible due to the Honour Board being in place and the Junior Mayoral robes being passed on. There may also be reduced costs in Working with Children Checks however there may be other contacts requiring checks and staff turnover.

Staffing, Mayoral and Councillor resources to implement the program may also be required.

Consultation**1. External Stakeholders**

Consultation has been undertaken with the Kingston City Council who has a Junior Mayor program however this program selects from Primary School students in Year 6 within their local government boundary. The Junior Mayor NOM 1326 was tabled at the Youth Council meeting on 25 July 2017.

Other Stakeholders

Manager Administration and Corporate Projects; Coordinator Council Business Support, Youth Services staff

Analysis (Environmental / Economic / Social Implications)

The concept of Junior (Youth) Mayor appreciates today's youth are tomorrow's leaders. Investing in programs that build civic leadership, governance and employable skills contribute positively to social and economic outcomes.

13.4 Response to NOM 1326 - Creation of Frankston Junior / Youth Mayor**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Victorian Government Child Safe Standards is applicable in this report.

Policy Impacts

Council's Child Safe Policy is applicable in this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Working with young people requires strong adherence to Child Safe Standards. To mitigate any risks of breach, all Councillors and staff involved in the Council meeting process are recommended to have Working with Children Check (WWCC) and re-familiarise themselves with Council's Child Safe Policy. There is a risk the Junior (Youth) Mayor will find it difficult to manage obligations with school, work, social and family commitments. This will be reduced through negotiation with the Junior (Youth) Mayor to schedule civic duties around commitments. There is also a risk of limited access to development opportunities for the broader Youth Council currently available through a rotating Chair. Appointing the Junior (Youth) Mayor as deputy Chair will negate this risk.

Conclusion

In compliance with NOM302, a Junior (Youth) Mayor program has been scoped and costed for Council to further consider the establishment of a Frankston model. Importantly, the position of Youth (Junior) Mayor allows for the role to add value to existing civic events including Australia Day Awards; ANZAC Day and so forth as well as to build their profile and harness their potential for considering standing for office at Local Government elections or more senior roles available at 18+ years of age.

ATTACHMENTS

Attachment A: NOM1326 - Creation of Frankston Junior / Youth Mayor - Youth Council Feedback

**13.4 Response to NOM 1326 - Creation of Frankston Junior / Youth Mayor
Officers' Assessment****Background**

OM302 (13 June 2017) resolved:

'That Council investigates the establishment of a 'Junior / Youth Mayor' position. The voluntary role is to have civic and ceremonial precedence. The position is to be term limited at a single twelve month term. The occupant of the role is to be determined by a majority vote of the Frankston Youth Council; and then re-affirmed by a majority vote of the Frankston City Council. A report be provided at the August Ordinary Meeting with full scope of what the role should entail, the formal name of the role, expected behaviours to be exhibited by those who serve in the position and any nominal costings (ie. name tag, honour board, medallion/robes and ceremonial roles etc.)'.

Frankston Youth Council was established in 2009; it currently comprises 13 members aged 12-24 years appointed annually. Youth Council coordinate and participate a range of activities and initiatives that they determine as priorities for Frankston City young people.

Issues and Discussion

Local government is an important and appropriate level for young people to participate in their communities. Participation can enable them to develop a sense of active and positive citizenship and to build and share their skills in leadership, teamwork and community connections. The Junior (Youth) Mayor position would give greater experience and skills development for future leaders.

The opportunity to attend important Council events i.e. Australia Day awards, ANZAC Day, etc. will develop their exposure to community and local government process as well as connecting them to Councillors and their role. The Youth Mayor could officiate at youth focussed events and initiatives empowering young people in connecting to their City and youth related issues.

Part of the Frankston City Youth Strategy is to have youth representatives that will be advocates for Frankston youth while portraying the community and Frankston's youth in a positive light. The Youth Council believes young people have a lot to contribute to the community and have an obligation to be heard by the broader community.

Proposed name of role

In researching this program, Kingston City Council Junior Mayor Program that draws its Junior Mayor from Year 6 students was considered. To deal with civic duties; maximise participation in events; negotiate a wide variety of relationships and situations; and develop a profile it is recommended a Frankston program refer to the position as "Youth Mayor".

Election process

The Youth Council considered the election process for the Junior (Youth) Mayor role and suggest nominations be drawn from Youth Council and other youth leadership groups including Rotaract and Student Representative Committees; this will build connection with groups and provide a wide range of candidates. A strict application criteria would be developed enabling a manageable process with nominees reviewed by the Youth Council and a candidate recommended to Council. The Junior (Youth) Mayor nominee from Youth Council will then be determined by a majority vote of the Frankston City Council.

The Youth Council recommendation for Junior (Youth) Mayor is provided to the December Ordinary Meeting. The Junior (Youth) Mayor is inducted in January (for a 12 month term).

**13.4 Response to NOM 1326 - Creation of Frankston Junior / Youth Mayor
Officers' Assessment**Proposed scope of role

The Junior (Youth) Mayor program will extend the sphere of influence of the Youth Council; however independence to determine projects, activities and advocacy areas is an important foci of the Youth Council.

Youth Council recommended that an age bracket of 16 to 21 years of age be applied to the position as the young person will be more mature and therefore be able to represent the youth as well as negotiate a wide variety of relationships and situations.

With the "senior" Mayor or their delegate, the Junior (Youth) Mayor will represent Council at ceremonies and events, particularly those with a youth focus. In addition to one Council meeting (and dinner with Councillors) Youth Council recommend the Junior (Youth) Mayor attend a minimum of 3 events during their term; 3 events recognise their work, study, social commitments and the incumbent will be welcome to attend more if they have capacity to do so.

A list of potential events include:

- Australia Day (Citizens of the Year) – 26th January
- Queens Baton Commonwealth Games – Saturday 10th and Sunday 11th February
- Ventana Festival – Saturday 10th March
- Party in the Park – Tuesday 10th April
- ANZAC Day – 25th April
- IDAHOBIT Flag Raising – Wednesday 17th May
- Naidoc Flag Raising -Monday 3rd July at 10.30am
- Citizenship Ceremony – Wednesday 12th July 11am
- Mayors Picnic – Sunday 10th September
- Citizenship Ceremony – Friday 15th September 11am
- Pets Day Out – Sunday 8th October
- Frankston Xmas Lights Saturday 25th November
- Citizenship Ceremony – Wednesday 29th November at 11am.

Expected behaviours of role

Expected behaviours to be exhibited by those serving as Junior (Youth) Mayor are those expected of all of the Youth Council members which are listed below:

- Act honestly and within the law at all times;
- Act in good faith and not for improper or ulterior motives;
- Act in a reasonable, just and non-discriminatory manner;
- Undertake the committee role with care and diligence;
- Conduct an ongoing relationship with fellow Youth Councillors, Council Officers, Councillors and/or the Council and the public with respect, courtesy and sensitivity;
- Use information in a careful and prudent manner;
- Have regard for relevant Council strategies, policies and guidelines;

13.4 Response to NOM 1326 - Creation of Frankston Junior / Youth Mayor**Officers' Assessment**

- Listen to understand when others are speaking;
- Consider other people's ideas and perspectives;
- Exercise a non-judgemental attitude;
- Not speak over the top of or interrupt others when they are speaking;
- Treat others the way you would like to be treated;
- Use respect and courtesy when addressing each other and members of the community;
- Be sensitive to others when voicing opinions;
- Encourage freedom of speech;
- Present in a professional manner (e.g. wearing appropriate attire, keeping good hygiene);
- Use electronic devices in a respectful manner during meetings and other Youth Council activities (e.g. phones on silent, phone calls to be taken only if important);
- Not be insensitive, hostile, or exclude people from activities (motto Zero Tolerance to Bullying!);
- Show respect to everyone in Youth Council and guest speakers / facilitators
- Ensure that tasks given to Youth Council members are followed up and completed;
- Cooperate and work as a supportive team on Youth Council projects, tasks, and activities;
- Demonstrate honesty, integrity, and consideration for others at all times;
- Contribute to creating a comfortable and safe environment for others;
- Contribute to the discussion and work load of Youth Council;
- Keep in mind "Unity – all for one";
- Contact the Youth Council facilitators if unable attend a meeting to put in an apology.

Training and other support for the role

The elected Junior (Youth) Mayor will need to show a commitment to the role and to their personal and professional development. Support for the Junior (Youth) Mayor to develop skills in public speaking, communication skills (verbal and written), media responses, general social interactions and governance will need to be supported by the Senior Mayor and Councillors. An induction program will need to be implemented jointly by CEO / Councillors Office (Governance).

Tenure of role

Youth Council recommend a 12 month term will provide more depth to the role. An appointment for the duration of the calendar year also recognises the following factors:

- Council events are not always evenly spread throughout the year and some school terms could have a lot less activity for the Youth Mayor to attend.
- Student schedules can limit participation at Council events and meetings during school exam periods.
- Development of a young person would be more effective over a 12 month period as the relationship with the Mayor and wider community takes time to establish.

**13.4 Response to NOM 1326 - Creation of Frankston Junior / Youth Mayor
Officers' Assessment**

The annual program of events and activities for the Junior (Youth) Mayor will be managed by the Councillors Office (Governance).

Recognition of role

As recognition of the Junior (Youth) Mayor, and consistent with other Council governance acknowledgement displays, an honour board with young person's name and year of office will be on display in the Council Chambers. This will highlight the importance of the program to Council, staff and community who enter the chamber and the value young people to our City.

Mayoral Robes and name tag will be allocated to the Junior (Youth) Mayor and returned at the end of the term of office. A memorabilia item (certificate) will be given to outgoing Youth Mayor at the conclusion of their term of office.

Replacing the current model of a rotating chairperson in Youth Council with a Junior Mayor limits the opportunity of the larger group of members on the Youth Council to experience chairing a meeting and the responsibilities involved in leading formal events, meetings or official situations. It is recommended that the Youth Mayor is a vice chair for the Youth Council meetings, this therefore meets the requirement of the Youth Council Terms of Reference which includes a rotating chairperson. The benefits of this process are that it develops governance and public speaking skills for all Youth Council members.

Operationally there may be some challenges particularly transport to and from events for the Junior (Youth) Mayor. As it would be difficult to allocate resources to accompany the young person at all events it is recommended that mode of transport be identified in the application process. As parents are often the main mode of transport for young people parents' involvement will need to be identified and confirmed. In the Kingston City Council Junior Mayor Program, which is for Year 6 students only, they require parents to commit to the program as well as the young person by signing a declaration of involvement form. To ensure applicants who do not have driving parents are not discriminated against, a recommendation for budget be allocated for transport costs to and from events and written indication from parents of whether young person can travel alone in a taxi/Uber.

Options Available including Financial Implications

Option 1:

Implement a Youth Mayor program commencing January 2018 for a term of office of one calendar year. A strict criteria for nominations will be developed for review by Youth Council. Youth Mayor nominations will be open to members of Youth Council; Rotaract, Student Representative Councils and Scouts and will be reviewed with a candidate recommended by a majority vote of Youth Council. The Youth Mayor drawn from outside of Youth Council will automatically become a member of the Youth Council. Training on public speaking and other essential skills will be provided by Council. Youth Mayor will be required to attend 3 civic events with the option to attend more if preferred. The recommendation of Youth Council for Youth Mayor will be made to the December 2017 Council.

The cost of the Youth Mayor program in the first year is \$5,940 (to produce Junior Mayoral robes); and in subsequent years \$3,840 per annum. Staffing, Mayoral and Councillor resources to implement the program will also be required.

There are no current resources included within the Annual Budget for this purpose. Consideration for funding will need to be referred to the Mid-Year Budget Review.

13.4 Response to NOM 1326 - Creation of Frankston Junior / Youth Mayor

Officers' Assessment

Option 2:

Do not implement a Junior (Youth) Mayor program.

Frankston Youth Council**Feedback and recommendations - Re: NoM1326 Youth Mayor**

25/07/17 5:30-7pm

- Frankston Youth Council noted that most Youth Councillors are already above the age bracket recommended by the Senior Council for the Youth Mayor role
- It was recommended that the age bracket be changed to 18-21 years
- 5 of the 8 Youth Councillors present would consider putting themselves forward as candidates for the Youth Mayor role, however 3 of the 5 are over the age range of 16-18
- 3 of the 5 Youth Councillors who would consider applying for the Youth Mayor role were aged over 18, the remaining 2 were aged 17
- 2 of the Youth Councillors who would put themselves forward for the role stated that they would want significant training to increase their confidence about completing the role
- Youth Council reacted favourably to the proposed scope of the Youth Mayor role including the requirement of attending 3 events aligning with their interest areas and the term spanning a 12 month calendar year period
- Youth Council recommended that the Youth Mayor not be required at any more than 3 community events per year in light of their commitments to education, employment, family, existing extra-curricular activities and social life.
- Many Frankston Youth Councillors already participate in extra-curricular activities and additional leadership groups such as Rotaract, Scouts, School Representative Councils etc and have reservations about the pressure associated with additionally taking on the Youth Mayor role
- 7 out of 8 Youth Councillors recommended opening up the opportunity to become Youth Mayor to candidates from *other* Youth Leadership Committees in Frankston for example Rotaract, SRC groups and Scouts
- Youth Council recommends that the application for the Youth Mayor role be stringent with definite criteria to eliminate issue of processing high volumes of unsuitable applications
- Some Youth Councillors expressed reservation about the pressure associated with the Youth Mayor role on top of their existing commitments
- Frankston Youth Council expressed concern about the impact of tasks delegated to them by the Senior Council on the completion of Youth Council business. Examples of Youth Council tasks needing urgent attention are: development of the anti-bullying resource pack, recruiting new Youth Councillors and processing Youth Grants.
- Youth Council emphasises that there needs to be a balance struck between Youth Council working on their agendas and responding to Senior Council business. There is some reservation that the addition of the Youth Mayor role could further tip this balance towards responding to Senior Council business.
- Frankston Youth Council recommends that in the circumstance that the Youth Mayor term is carried out by a young person from outside of Frankston Youth Council that this young person be granted a position within Youth Council as a result.

Executive Summary**13.5 Response to NOM 1327- Support for new and existing Planned Activity Groups**

Enquiries: (Frances Thompson: Community Development)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.3 Health and Well-being
Priority Action	2.3.4 Adopt an approach to delivery of aged services within the state and federal service model

Purpose

To brief Council on the Response for NOM 1327 - Support for new and existing Planned Activity Groups.

Recommendation (Director Community Development)

That Council:

1. Notes the current funding arrangements and service support for Planned Activity Groups
2. Notes the rollout of the National Disability Insurance Scheme (**NDIS**) and the continued rollout of the Aged Care Packages through the Aged Care Reform process; both of which will impact on Council's services
3. Notes the potential opportunities to create new or enhance existing services
4. Notes officers' recommendation to defer a decision to change the scope or investment in current services until a detailed review report on the impact of the changes associated with NDIS and aged care packages has been presented to Council estimated to be in September.

At Ordinary Meeting 13 June, 2017 the following Notice of Motion 1327 was tabled:

That Council considers additional resourcing, advertising, advocacy and funding for planned activity groups – new and existing – in the Frankston municipality.

A report is to be provided at the August Ordinary Meeting with suggestions on how to support such groups with in-kind support, advertising, state-federal advocacy and financial assistance. The report is to also consider the need for any new planned activity groups based on demographics and other empirical demands.

Finally, the report is to consider the following:

1. *The creation or enhancement of a social group for young people with disabilities and/or may be socially isolated;*
2. *The creation or enhancement of a social group for middle aged people with disabilities and/or may be socially isolated;*
3. *The creation or enhancement of a social group for senior citizens who may be socially isolated, disabled or have difficulties with mobility; and*
4. *Improved advertising and regularity of council mandated bus services for senior citizens and people with disabilities wishing to access library services in either Carrum Downs or Frankston.*

13.5 Response to NOM 1327- Support for new and existing Planned Activity Groups
Executive Summary**Key Points / Issues**

- Planned Activity Groups are a State and Federal Government funded program whose objective is to enable people who are socially isolated and or have a disability to be more involved in community life. Council also, through funding of its services, supports young people, families and older residents to be involved in community events and activities. These more general opportunities occur through service delivery such as youth services and playgroups, libraries, miscellaneous grants and festivals and events. Examples of the current status of council's current support for these programs are at Attachment A and B
- There are some significant changes to the service delivery model, the current funding arrangements and clients' options to access a range of alternative services in the private sector. These new arrangements will be facilitated through the National Disability Insurance Scheme (NDIS) which is being introduced progressively around Australia and will roll out in Frankston in April 2018 out over a 12 month period.

Officers are carefully monitoring these changes being introduced through NDIS and preparing a detailed report on the impact and service options available to Council. As such it is premature to make changes until the report, which is in its final stages of preparation, has been presented and considered.

- When considering the creation of new or enhancement of existing social groups in the current changing environment there are a number of considerations including:
 - The funding arrangements are changing and it is still to be determined the level of scope and funding that will be ongoing
 - The funding will be provided directly to the clients and they will make their own choice of activity. To some degree this is already happening and clients are using this freedom to select many different alternatives from a variety of suppliers
 - Currently, buses are used to capacity. To increase trips an additional bus would need to be purchased or hired. The purchase of a new bus is at an approximate cost of \$180,000. This includes oncosts of \$20,000 and the cost for the driver. Additional costs of up to \$50,000 would be needed for modifications for improved accessibility. To oversee these additional PAG or transport services a Band 5 Officer would be needed for an additional .4 EFT at an approximate cost of \$37K.
 - Staffing programs for over 65s and disability clients will require trained staff
 - Frankston City Council currently exceeds hours of service delivery as per funding agreement.
- Council has funded a range of activities such as school holiday programs, Youth programs, Community Transport and the Seniors Festival as in Attachment A and B. Should the numbers of clients reduce due to funding changes the annual cost to Council may well increase. This is difficult to estimate at this time. Notwithstanding this there are opportunities that may be considered:
 1. The creation or enhancement of a social group for young people with disabilities and/or may be socially isolated
 - Further to our current services for younger people in Attachment A, the Federal Government provided \$90,000 funding for a youth bus. Youth Services will be actively engaging more young people through the use of this bus.
 2. The creation or enhancement of a social group for middle aged people with disabilities and/or may be socially isolated:

13.5 Response to NOM 1327- Support for new and existing Planned Activity Groups**Executive Summary**

- Provide regular transport to Community Centres by swapping out an existing program see Attachment B. Most Centres run great programs and residents may have difficulty getting there
 - Provide additional PAG trips per month to popular venues. This will require the use of a casual bus driver and a hired bus. Cost of Bus hire is estimated at \$2,400.00 per annum
3. The creation or enhancement of a social group for senior citizens who may be socially isolated, disabled or have difficulties with mobility:
- Link in Social Support activities of Seniors Citizens clubs that have dwindling numbers
 - Work with Community Centres to expand the Agestrong Exercise programs (or other exercise programs suitable for seniors)
4. Improved advertising and regularity of council mandated bus services for senior citizens and people with disabilities wishing to access library services in either Carrum Downs or Frankston:
- Survey clients that live in the Carrum Downs area to gauge the level of interest in a weekly Community Bus service to the library; and
 - Place advertising on the rear of the bus, on social media, in flyers, local newspapers, distribute information to clients by the FCC Assessment Team and the Positive Ageing newsletter
 - Advertise the use of the Mayoral bus to the local Disability providers

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

FCC currently receives funding from the State Government for clients under 65 years of age from the HACC PYP program. FCC currently receives \$3,146 per annum for 228 hours. For the 2016-2017 financial year FCC delivered 421 hours of service within the allocated resource.

FCC currently receives funding from the Federal Government for over 65 year old clients under the Commonwealth Home Support Program (CHSP). Within this funding, Planned Activity Groups come under the title of Social Support – Individual/Group. Family Health Support Services (FHSS) receive \$109,591 per annum (agreement for next 3 years) for 7,872 hours of Social Support. For the 2016-2017 financial year we delivered 9,745 hours.

Community Transport & Social Support Programs have a target of transporting 6,000 passenger trips each year. For the 2016-2017 financial year there was 6,047 passenger trips in this program.

Council funds Community Transport and currently contributes approximately \$200,000 per annum to the above programs run by FHSS.

13.5 Response to NOM 1327- Support for new and existing Planned Activity Groups
Executive Summary**Consultation****1. External Stakeholders**

NDIS Liaison representatives from DHHS

Commonwealth Home Support Program – Department of Health

Home and Community Care – Department of Health and Human Services

Information regarding NDIS has been provided through NDIS Forums as part of the preparation for rollout

2. Other Stakeholders

Council Officers met with Cr O'Connor on 29th June with regards to NOM 1327

Community Strengthening Department

Positive Ageing Team - FHSS

Communications and Media Department

Analysis (Environmental / Economic / Social Implications)

The economic and social implications for the NDIS and Aged Care Reforms are the increase in Consumer Directed Care where clients will search out the services that best meet their individual needs rather than attending the services on offer.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council is required to meeting the contracted state and federal funding agreements.

Policy Impacts

Commonwealth Home support Program Guidelines

Home and Community Care Program for Younger People Guidelines

Council Report

Health and Wellbeing Plan

Positive Ageing Framework

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

With the further introduction of Consumer Directed Care (CDC), clients may choose any provider of services in the area. This could cause either an increase in demand for Frankston Council services or a decrease. Current funding arrangements may change dependent on Council's decision to register as an NDIS service provider.

13.5 Response to NOM 1327- Support for new and existing Planned Activity Groups
Executive Summary**Conclusion**

The introduction of the NDIS, the continued rollout of the Aged Care Packages through the Aged Care Reform and greater client choice through CDC has instigated a detailed review and report, which is estimated to be presented in September. This, together with the need to identify service gaps as the NDIS changes are implemented, has resulted in officers' recommendation to defer any decision to increase the scope of council's services until the report can be presented and impacts of service changes fully understood.

ATTACHMENTS

Attachment A: Attachment A - NOM 1327

Attachment B: Attachment B - Family Health Support Services timetables and other social inclusion services

Attachment A

Councils current operational support for social inclusion and PAGs.

- Approximately 120 youth activities across four school holiday periods per annum; these include events at local skate parks & local pool
 - FRESH Entertainment coordinate and implement eight band events per annum
 - Youth Hangout programs during school term between 3-5pm weeknights
 - Miscellaneous Grants program funding of \$15,000 is available for social inclusion grants targeting school aged – 18 years healthcare card holders to participate in sport
1. In relation to middle aged people with disabilities
 - FCC currently receives funding from State Government for clients under 65 years of age under the Home and Community Care Programs for Younger People (**HACC PYP**). Currently receive \$3,146 per annum for 228 hours, For 2016/17 FCC delivered 421 hours
 - Programs offered include many of the outings described in Section 3
 2. In relation to support for people over 65 years who may be socially isolated and / or have a disability
 - FCC currently receives funding from Federal Government for over clients over 65 years of age under the Commonwealth Home Support Program (CHSP). Currently receive \$109,591 per annum (funding agreement for next 3 years) for 7,872 hours. For 2016/17 FCC delivered 9,593 hours
 - Current Planned Activity Group (PAG) program provides outings three days per week to a variety of destinations and activities
 - The Positive Ageing Team currently coordinates:
 - The annual Frankston Seniors Festival which occurs during the month of October
 - Positive Ageing Team provides ongoing support to clubs and groups including Senior's clubs. The team ensures facility access, management support, provides advice and guidance re sustainability practice and conflict resolution
 - U3A with ongoing regular assistance in the form of advice and guidance, general support, lease arrangements at John Paul College and program development
 - Positive Ageing Together Newsletter: The newsletter is a bi monthly publication sent to approx. 2000 residents and seniors clubs
 - Strengthening Seniors Inclusion Program (SSIP): The SSIP project is fully funded by Department Health Human Services (DHHS) for 14 months, concluding in April 2018. The project was developed in response to state wide consultation which highlighted the need to better support socially isolated seniors.
 3. In relation to the current Community Transport Program funded by Council
 - The program has a target of transporting 6,000 passengers each year. For the 2016-2017 financial year there were 6,047 passenger trips in this program

- Current Community Transport is provided five days per week (Mon to Friday across two buses) weekly to: Agestrong exercise classes at three community centres, four senior citizens clubs and Peninsula Aquatic Recreation Centre (**PARC**)
 - Current resources are two buses on the road five days per week each: capacity of up to ten passengers in the Sprinter Bus; and a capacity of 19 passengers in the Talbot Bus (less passengers if wheelie walkers are transported)
 - Transport for shopping is provided fortnightly to; Karingal Shopping Centre, Frankston Shopping Centre and Frankston Library. Small waitlists are evident for a number of destinations
 - Community Bus is promoted via regular Frankston City News articles, flyer distribution, Positive Ageing Newsletter articles, word of mouth and at time of Assessment through Assessment Officers
 - Planned Activity Group is promoted via word of mouth, at time of Assessment through Assessment Officers, Peninsula Social Support Network and FCC staff at time of phone evaluation for Community Bus
 - Positive Ageing Together Newsletter: The newsletter is a bi monthly publication sent to approx. 2000 residents and seniors clubs
 - Ongoing discussion with FCC Communications and Media Department on a variety of options to assist in promotion
 - advertising on rear bus window (\$374.00) design required
 - notice in Council page in local paper
 - inclusion in FCC e-newsletter
 - inclusion in Frankston City News

Attachment B

Community Transport

Community Transport provides transport to meet the needs of individuals or groups in the community who are transport disadvantaged (difficulty in accessing and using public and private transport) and would like to become more involved in the community. It is a door to door service operating Monday to Friday on a fixed timetable to various Frankton locations.

Community Bus Timetable

Day	Talbot Bus (19 Passengers Maximum)	Sprinter Bus (10 passengers)
Monday Each Week	Karingal Agestrong Pick Up (CB&PAG) Frankston South Agestrong (CB&PAG) Frankston East Over 55's (CB)	Frankston North Agestrong (CB&PAG) RSL Park Shopping (CB) Karingal Agestrong Drop Off (CB&PAG)
Tuesday Each Week	Seagulls Day Club (CB) Greeks Seniors Club (CB) Italians Seniors Club (CB)	Planned Activity Group
Wednesday Wk 1	Library x 3 runs (CB)	Karingal Shopping (CB) Frankston South Agestrong (CB&PAG)
Wednesday Wk 2	Karingal Shopping x 3 runs (CB)	Frankston Shopping (CB) Frankston South Agestrong (CB&PAG)
Thursday Wk 1	Karingal Shopping x 3 runs (CB)	Planned Activity Group
Thursday Wk 2	Frankston Shopping x 3 runs (CB)	Planned Activity Group
Friday Each Week	PARC/Swimming x 2 runs (CB) Protea Village Karingal Shopping (CB)	Planned Activity Group

Planned Activity Group (PAG) / Social Support

Planned Activity Group outings encourage eligible older residents to participate in activities where they can socialise and have fun with other members of their community. Clients are collected from their homes three days per week and taken to popular tourist spots, luncheons and exercise programs to enjoy in a safe, friendly environment.

Attachment B

Example of PAG Timetable, July to October 2017

Day	Date	July to October 2017 PAG Activity
Tuesday	4-Jul	Dava Hotel - Christmas in July 1
Thursday	6-Jul	Trios: Christmas in July
Friday	7-Jul	Dava Hotel - Christmas in July 2
Tuesday	11-Jul	Frankston Seniors: The Songbirds Old Time Music
Thursday	13-Jul	Dava Hotel - Christmas in July 3
Friday	14-Jul	Dava Hotel - Christmas in July 4
Tuesday	18-Jul	Dava Hotel - Christmas in July 5
Thursday	20-Jul	Trios: Christmas in July
Friday	21-Jul	Dava Hotel - Christmas in July 6
Tuesday	25-Jul	Mordy HQ, Mordialloc 1
Thursday	27-Jul	Mordy HQ, Mordialloc 2
Friday	28-Jul	Mordy HQ, Mordialloc 3
Tuesday	1-Aug	Frankston Seniors: Les Salisbury
Thursday	3-Aug	Trios: Adam Ladell
Friday	4-Aug	Mordy HQ, Mordialloc 4
Tuesday	8-Aug	Mordy HQ, Mordialloc 5
Thursday	10-Aug	Mordy HQ, Mordialloc 6
Friday	11-Aug	FAC - Kings of Croon - AM (8) 10.30am
Friday M	11-Aug	FAC - Kings of Croon - PM (18) 1.30pm
Tuesday	15-Aug	<i>Craft Lovers - Cake Decoration Flowers</i>
Thursday	17-Aug	Trios: Col Perkins
Friday	18-Aug	<i>Blokes Business - Bunnings and Bayview Restaurant</i>
Tuesday	22-Aug	Jewish Museum of Australia 1
Wednesday A	23-Aug	Jewish Museum of Australia 2 (moved from advertised Thurs 24/8)
Thursday	24-Aug	St Anne's School Choir, then Seaford RSL
Friday	25-Aug	Local Lunch, The Sands Carrum Downs 1
Tuesday	29-Aug	Jewish Museum of Australia 3
Thursday	31-Aug	Local Lunch, The Sands Carrum Downs 2
Friday	1-Sep	Local Lunch, The Sands Carrum Downs 3
Tuesday	5-Sep	Frankston Seniors: Alex Matthews
Thursday	7-Sep	Trios: Gabrielle Parbo
Friday	8-Sep	The Ranges Hotel, Gembrook 1
Tuesday	12-Sep	Chocolate Grove, The Sands Carrum Downs 1
Thursday	14-Sep	The Ranges Hotel, Gembrook 2
Friday	15-Sep	FAC - How Sweet It Is - AM (8) 10.30am
Friday M	15-Sep	FAC - How Sweet It Is - PM 18 1.30pm
Tuesday	19-Sep	Chocolate Grove, The Sands Carrum Downs 2
Thursday	21-Sep	Trios: Marceau Camille
Friday	22-Sep	The Ranges Hotel, Gembrook 3
Tuesday	26-Sep	Chocolate Grove, The Sands Carrum Downs 3
Thursday	28-Sep	The Ranges Hotel, Gembrook 4

Attachment B

Friday	29-Sep	Public Holiday (AFL)
Tuesday	3-Oct	<i>Newcomers Outing - Destination TBA</i>
Wednesday A	4-Oct	<i>Seniors Festival Event - Home Help Explained</i>
Thursday	5-Oct	Trios: Brendan Scott
Friday	6-Oct	The Ranges Hotel, Gembrook 5
Tuesday	10-Oct	<i>International Friends, Frankton Waterfront</i>
Thursday	12-Oct	The Ranges Hotel, Gembrook 6
Friday	13-Oct	FAC - Peter Allen Songbook - AM (8) 10.30am
Friday M	13-Oct	FAC - Peter Allen Songbook - PM (18) 1.30pm
Tuesday	17-Oct	<i>Blokes Business - Wonthaggi State Coal Mine</i>
Thursday	19-Oct	Trios: Phil Wall
Friday	20-Oct	Royal Botanic Gardens, Cranbourne 1
Tuesday	24-Oct	Frankston Seniors: Mason Bros
Thursday	26-Oct	<i>Peninsula Social Support Network Activity, Leawarra House</i>
Friday	27-Oct	Royal Botanic Gardens, Cranbourne 2
Tuesday	31-Oct	Royal Botanic Gardens, Cranbourne 3

Current Services for younger people

- Approximately 120 activities across 4 school holiday periods per annum; these include events at local skate parks & local pool
- Fresh Entertainment coordinate and implement 8 band events per annum
- Hangout programs during school term between 3-5pm weeknights
- \$15,000 available in Miscellaneous Grants program including for social inclusion grants targeting school aged – 18 years healthcare card holders to participate in sport

Seniors Festival

The Positive Ageing Team currently coordinates the annual Frankston Seniors Festival which occurs during the month of October. Currently the festival provides over 100 community activities ranging from day trips, seniors club open days and information sessions. Approx. 4000 people attend over the course of the festival

Seniors Clubs and Groups

Frankston has in excess of 35 seniors clubs and groups including Probus groups. The Positive Ageing Team provides ongoing support to clubs and groups including ensuring facility access, providing advice and guidance re sustainability practice and conflict resolution. Positive Ageing also provide facilities management support

University of the 3rd Age (U3A)

Positive Ageing provide ongoing regular assistance to U3A in the form of advice and guidance, general support, lease arrangements at John Paul College

Positive Ageing Together Newsletter

The positive Ageing Together newsletter is a bi monthly publication sent to approx. 2000 residents and seniors clubs. The newsletter promotes club and other relevant social activities and information

Strengthening Seniors Inclusion Program (SSIP):

The SSIP project is fully funded by DHHS for 14 months, concluding in April 2018. The project was developed in response to state wide consultation which highlighted the need to better support socially isolated seniors. Family Health Support Services has employed a project officer to undertake this project

Executive Summary**13.6 Response to NOM 1337 Municipal Association of Victoria (MAV) Membership**

Enquiries: (Tim Frederico: Corporate Development)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.3 Ensure good governance and management of Council resources
Priority Action	3.3.2 Implement a schedule of reviews of services, plans, policies and protocols to ensure good governance

Purpose

To brief Council on reinstating its financial membership of the Municipal Association of Victoria (MAV).

Recommendation (Director Corporate Development)

That Council:

1. Notes that the base annual cost for full financial membership of the MAV is approximately \$55,000, and that this amount is not included in the 2017/2018 Budget.
2. Notes the significant savings of in excess of \$600,000 that have been made since Council withdrew from the MAV's mutual insurance scheme.
3. Determines its position on its reinstatement of its financial membership of the MAV, and refers the costs of membership, if so determined, to the mid-year budget review.

Key Points / Issues

- At the Council Meeting held on 3 July 2017, in response to a Notice of Motion lodged by Councillor Toms, Council resolved:
That:
 1. *The President of MAV, Mary Lalios be invited to brief Councillors on the merits of re-joining the Municipal Advisory Committee.*
 2. *That the Chief Executive Officer request officers to prepare a report for the next Council meeting.*
- Ms. Lalios attended a Councillor briefing on 31 July 2017 and engaged in a wide ranging discussion with Councillors.
- Frankston had been a long standing financial member of the MAV until 2015. At this time a Victorian Auditor General's (VAGO) report uncovered significant deficiencies in the administration and governance of the MAV. It was decided not to renew Council's financial membership to underline concerns with the findings of the VAGO report. **(Attachment A)**.
- In preparing the 2017/2018 budget, the MAV was requested to provide advice on the status of its implementation of VAGO recommendations. Despite receiving this advice, Council opted not to include a financial allocation in the 2017/2018 budget. **(Attachment B)**.

13.6 Response to NOM 1337 Municipal Association of Victoria (MAV) Membership**Executive Summary**

- The MAV has advised Council that it has now implemented all the recommendation contained in the VAGO report. **(Attachment C)**.
- Historically, one of the benefits of MAV membership has been access to its mutual insurance scheme. Following a full review of Council's insurance cover, and endorsement from Council's Audit and Risk Management Committee, Council resolved to leave this scheme in 2014 and take out its own cover. Cumulative savings to date are approximately \$600,000. It is not anticipated that Council would rejoin the insurance scheme at this time.
- The MAV supports the local government sector through leadership, advocacy professional development, consultation and education and sector support. It is understood that Frankston City is the only Council which does not maintain financial membership of the MAV.
- The MAV also provides Councils with access to joint and shared procurement and contracts. Following cessation of financial membership, Council secured access to similar and like services through Procurement Australia.
- In making its decision, it is suggested that the benefits to Council and the community of reinstating financial membership need to be weighed against the costs.

Financial Impact

For the 2017-2018 financial year, the State Government Minister for Local Government has announced a limit on the amount Victorian councils may increase rates. The cap for the 2017-2018 financial year is 2%. The cap is based on the Consumer Price Index expected for the financial year.

This cap has a significant effect on Council's current Long Term Financial Planning, with rate revenue being \$9 million less than anticipated over the first four years, growing to \$17 million over five years. This reduction will have a severe impact on Council's financial capacity to maintain service levels and deliver key capital projects.

In the event of Council reinstating financial membership of the MAV the cost of approximately \$55,000 will need to be referred to the mid-year budget review.

Consultation**1. External Stakeholders**

The President of the MAV, Mary Laliou, briefed Councillors on 31 July 2017.

2. Other Stakeholders

Nil

Analysis (Environmental / Economic / Social Implications)

Not applicable.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal issues related to this report.

13.6 Response to NOM 1337 Municipal Association of Victoria (MAV) Membership
Executive SummaryPolicy Impacts

There is no impact to Council Policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no significant risks.

Conclusion

It is open to Council to determine its position on financial membership of the MAV. Should Council determine to reinstate financial membership the funds will need to be made available through a reallocation of expenditure through the mid year budget review.

ATTACHMENTS

- Attachment A: Letter To Cr Bill McArthur President MAV re MAV Membership dated 23 July 2015 - Signed copy.pdf (*Under Separate Cover*)
- Attachment B: Frankston City Council Membership of the MAV (*Under Separate Cover*)
- Attachment C: Letter dated 17 May 2017 from MAV President to Frankston Mayor and CEO (*Under Separate Cover*)

14.1 NOM 1352 - Improved community consultation relating to Annual Budgets

On Thursday 29 June 2017 Councillor Kris Bolam gave notice of his intention to move the following motion:

That for all future budget processes, the following two initiatives mandatorily take place prior to Council approving its annual budgets:

1. **Budget Information session** - for residents and ratepayers who are interested in understanding how budgets work. The information session is designed to explain the more esoteric aspects of a budget so the public have a better grasp (i.e. financial statements, jargon etc.); and
2. **Budget Q & A session** – for residents and ratepayers who have specific questions about a proposed budget. This process is an extension of the public exhibition stage of the budgetary process and will allow interested members of the public to openly pose questions/queries about the benefits and implications of a given budget.

COMMENTS BY DIRECTOR / CEO

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	No
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	Not applicable
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES Comments: Should Council adopt the NoM, Council officers will arrange for the sessions.
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	YES Comments: In order to implement this NoM, relevant officers will be required to meet to formulate the structure and agenda for the sessions.
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES

Question for Consideration	
8. Is the NoM consistent with all relevant legislation?	<p>YES</p> <p>Comments: The <i>Local Government Act 1989</i> provides for the public consultation required for a Council prior to adopting its Annual budget. Council is already complying with the legislation (s.223) in providing a 28 day window for the community to lodge a submission and be heard by Council. It is not a requirement to provide the community with information and Q&A sessions.</p>
9. Is the NoM consistent with existing Council or State policy or position?	<p>YES</p> <p>Comments: This NoM will provide an opportunity to inform the community and offer consultation on the key aspects of the budget.</p>
10. Is the NoM consistent with Council's adopted strategic plan?	<p>YES</p> <p>Comments: The introduction of the sessions may provide the community with a better understanding of the budget and improve consultation with the community. The NoM does not assist in the delivery of the adopted strategic plan other than to understand how we are funding the priorities in the Council Plan.</p>
11. Can the NoM be implemented without diversion of existing resources?	<p>NO</p> <p>Comments: Staff time will be required to prepare for both the information and Q&A sessions. If this NoM is approved, there will be some need to reschedule other work requirements.</p>
12. Can the NoM be implemented without diversion of allocated Council funds?	<p>NO</p> <p>Comments: There will be costs associated with delivery of these sessions, including room hire (if external) and tea / coffee / snacks. Media and communication costs will also be incurred to ensure that the community is aware of these sessions.</p>
13. Are funds available in the adopted budget to implement the NoM?	<p>NO</p> <p>Comments: The 2017-2018 Budget has not provided for the delivery of these sessions.</p>
14. What is the estimated cost of implementing the NoM?	<p>Comments: \$5,000 (Estimated costs include room hire, food & drinks, printing, media & advertising but not staff time). At this stage the costing is an estimate.</p>

OTHER COMMENTS:

While the *Local Government Act 1989* requires a Council to adopt its Budget by 30 June of each year, Council's recent practice has been to adopt its budget earlier – usually in late May / early June. An early adoption of the budget allows greater preparation and capacity to deliver the budget as adopted by Council.

The dates for the sessions as proposed in the NoM may have a detrimental impact on the budget timetable. Accordingly it is recommended that the April information session be held in late January or early February, and the Q & A session be held in late March or early April, and coincide with Council's release of the draft budget for consultation.

Council did hold a public information session for the 2017/2018 budget, however attendances were low. Accordingly it is recommended that the benefits of the sessions be formally reviewed to ensure their relevance and utility for the community.

ATTACHMENTS

Nil

14.2 NOM 1353 - Advocating for Increased Bus Services

On 1 August 2017 Councillor Toms gave notice of his intention to move the following motion:

- That the Mayor write to Mr Paul Edbrooke MP, State Transport Minister Jacinta Allan, Shadow Minister for Public Transport the Hon David Hodgett MP and Public Transport Victoria advocating for upgraded bus services from Frankston South to Frankston CAA (Services 772, 774 and 776) to assist residents in being able to access public transport more readily.
- That the CEO instruct officers to provide a report at the next Council meeting on the outcomes of this advocacy. The report is also to include options of the possibility of increasing the number of bus shelters in Frankston South.
- That Council include this as part of advocacy during the State Election Campaign to candidates as part of Council's transport initiatives.

COMMENTS BY DIRECTOR / CEO

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	NO
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES / NO Not applicable.
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	YES
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	NO
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	YES
10. Is the NoM consistent with Council's adopted strategic plan?	YES

Question for Consideration	
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	YES
13. Are funds available in the adopted budget to implement the NoM?	YES
14. What is the estimated cost of implementing the NoM?	YES - Minimal Year 1: \$ Recurring: \$

ATTACHMENTS

Nil

14.3 NOM 1354 - Urban Design Excellence

On Wednesday 19 July 2017 Councillor Glenn Aitken gave notice of his intention to move the following motion:

That a report identifying the ways in which urban design excellence may be embedded in all relevant Council processes and procedures be prepared by Council's planning department.

This report is to outline the statutory planning methods currently employed by Council, and other metropolitan municipalities, which facilitate reputable urban design outcomes. The report is to also investigate alternative or additional approaches Council might adopt to improve the urban design quality of development applications.

COMMENTS BY DIRECTOR / CEO

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	YES
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	YES
10. Is the NoM consistent with Council's adopted strategic plan?	YES
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	YES

Question for Consideration	
13. Are funds available in the adopted budget to implement the NoM?	YES
14. What is the estimated cost of implementing the NoM?	YES / NO Year 1: \$ Recurring: \$ Comments: Cost is within existing staff resources. If a new initiative is proposed as a result of this report, the new initiative may need a budget allocation.

ATTACHMENTS

Nil

14.4 NOM 1355 - Major Works

On Wednesday 9 August 2017 Councillor Glenn Aitken gave notice of his intention to move the following motion:

That:

1. The independent audit regarding Wells Street and other Council projects included in that audit, be publicly released; and
2. Council re-establish the Major Projects Committee (Committee). That the terms of reference for this Committee be arranged in consultation with Councillors and further, this process is to be completed and the Committee activated no later than one (1) month after this resolution is passed by Council.

RATIONALE

To facilitate the orderly carriage of Major Works.

The model for this Committee is easily referenced by referring to the Committee of the same name previously established by Council under the auspices of the former CEO, George Modrich.

COMMENTS BY DIRECTOR / CEO

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	NO
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	<p>YES</p> <p>Internal Audit reports are, by their nature, presented on the basis that they are an internal report. While there is no legal impediment to the release of the report, if the internal Auditors know that the reports in the future may be released then it may have an impact on the depth and range of advice.</p> <p>Further, the Internal Audit Report will need to be redacted if required.</p> <p>The establishment of a Major Projects Committee is within the remit of Council.</p>

Question for Consideration	
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	YES Clarification of the requirements and terms of reference for the Committee will be required prior to seeking Council endorsement.
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	Not applicable
10. Is the NoM consistent with Council's adopted strategic plan?	YES The delivery of major projects is a component of the Council Plan.
11. Can the NoM be implemented without diversion of existing resources?	NO Staff resources will be required to develop the Terms of Reference for the Committee and its ongoing management.
12. Can the NoM be implemented without diversion of allocated Council funds?	YES
13. Are funds available in the adopted budget to implement the NoM?	NO The significant part of the cost will be with the allocation of staff resources.
14. What is the estimated cost of implementing the NoM?	NO Staff resources only

RELEASE OF THE AUDIT

The Internal Audit of Major projects was commissioned by Council through its Audit and Risk Management Committee. It is strongly recommended that prior to making its decision Council seeks the assent of the Audit and Risk Management Committee. This can be gained at the Committee's next meeting on 25 August 2017.

MAJOR PROJECTS COMMITTEE

The establishment of a Major Projects Committee would, at least in part, duplicate other fora available for Council and Councillors to participate in, and oversight the delivery of, major projects.

Council's Project Management Framework already mandates regular referral of projects to Council and Councillors at specific stages. Further individual projects also have Project Steering Committee's established to further underpin Councillors involvement.

ATTACHMENTS

Nil

14.5 NOM 1356 - Frankston Basketball Association Building Extension process investigation

On Wednesday 9 August 2017, Councillor Aitken gave notice of his intention to move the following motion:

That a detailed independent report be made into all processes and negotiations of the Frankston Basketball Association Building Extension project. This report will be fully inclusive from inception to the present time.

COMMENTS BY **DIRECTOR / CEO**

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	NO
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES If implemented the NOM will require a diversion of resources from other work, along with the costs of the independent body charged with doing the work
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	YES It would be prudent to fully clarify the proposed work, including approval of the scope of works.
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	Partially A significant component of the project funding comes from the State and Federal Governments. Any report will need to discuss matters of interests with State and Federal government representatives.
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	YES

Question for Consideration	
10. Is the NoM consistent with Council's adopted strategic plan?	Partially Delivery of key projects is a component of the Council Plan.
11. Can the NoM be implemented without diversion of existing resources?	NO Officer time will be required to collate documentation and liaise with the independent body. Direct costs will also be incurred to pay for the review. An initial estimate is around \$10,000.
12. Can the NoM be implemented without diversion of allocated Council funds?	NO It is estimated that around \$10,000 will be required to fund the independent review.
13. Are funds available in the adopted budget to implement the NoM?	NO The adopted budget does not contain any funding for this review.
14. What is the estimated cost of implementing the NoM?	Approximately \$10,000 plus staff time and resources.

It is appropriate to review a project of this scale and complexity so that any learnings can be integrated into the delivery of future projects.

However, such reviews are usually held once the project has been completed, rather than earlier in the process. Any review at this time would be incomplete and possibly of limited value given the current status of the project.

Also, negotiations with the FDBA are ongoing at this time, and it would be premature to begin any until review of this part of the project is finalised.

Council's Audit and Risk Management Committee is usually responsible for conducting these internal reviews, and Council's Internal Auditor has the requisite skills to scope and conduct such a review. It is recommended that any review be conducted under the auspices of the Committee and Internal Auditor, with the report presented to Council once it has been received by the Audit and Risk Management Committee.

ATTACHMENTS

Nil

14.6 NOM 1357 - Young Street Redevelopment Works

On Wednesday 9 August 2017 Councillor Glenn Aitken gave notice of his intention to move the following motion:

That Council call on the State Government to release the full financials (Forecast and Actual) of the Young Street Redevelopment Works.

COMMENTS BY CHIEF EXECUTIVE OFFICER

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	NO
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	Not applicable
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO
6. Is the NoM within the powers of a municipal Council?	YES Comments: Council can seek information from other levels of Government.
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	Comments: The project is a State Government responsibility.
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	YES
10. Is the NoM consistent with Council's adopted strategic plan?	YES Comments: This is consistent with Council's Advocacy Program.
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	YES
13. Are funds available in the adopted budget to implement the NoM?	YES

Question for Consideration	
14. What is the estimated cost of implementing the NoM?	Comments: Minimal

ATTACHMENTS

Nil

14.7 NOM 1358 - Formation of Strategic Alliance with prominent local organisations

On Wednesday 9 August 2017 Councillor Kris Bolam gave notice of his intention to move the following motion:

That a report be provided at the October Ordinary Meeting on the formation of a 'strategic alliance' pact with local organisations – i.e. the 'Proudly Frankston' NFP, the 'Committee for Greater Frankston', the 'Frankston Business Network', the 'Langwarrin Business Network' etc. – to better improve coordination and consistency insofar lobbying and advocacy efforts to the Victorian Government and the Australian Government on municipal and regional initiatives.

The report is to consider the interest of local groups / organisations of considerable repute to conjoin with Frankston City Council in the activation of the proposed 'strategic alliance'. The report is to also consider what form a potential Memorandum of Understanding (MOU) may take; and how to ensure that participating groups / organisations can continue to practice independence and autonomy within and outside of the proposed 'strategic alliance'. Finally, the report is to consider how often the members of the 'strategic alliance' meet and how lobbying and advocacy parameters should be approached in both *election* and *non-election* periods.

COMMENTS BY CHIEF EXECUTIVE OFFICER

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	NO
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	Not applicable
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	YES
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES
8. Is the NoM consistent with all relevant legislation?	Not applicable
9. Is the NoM consistent with existing Council or State policy or position?	YES

Question for Consideration	
10. Is the NoM consistent with Council's adopted strategic plan?	YES
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	YES
13. Are funds available in the adopted budget to implement the NoM?	YES
14. What is the estimated cost of implementing the NoM?	Minimal cost to establish

Depending on the work plan established by the Alliance, additional costs may follow eg, Community consultation, election campaign.

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 89(2) of the Local Government Act 1989 enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayer;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments;
- (f) Legal advice;
- (g) Matters affecting the security of Council property;
- (h) Any other matter which the Council or Special Committee considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

Recommendation

That the Ordinary Council Meeting be closed to the public to consider the following items which are of a confidential nature, pursuant to section 89(2) of the Local Government Act (LGA) 1989 for the reasons indicated:

C.1 Interim Parking Options for PARC

Agenda Item C.1 Interim Parking Options for PARC is designated confidential as it relates to Any other matter which the Council or special committee considers would prejudice the Council or any person (s89 2h)