

COUNCIL MEETING AGENDA 2023/CM05 Monday 1 May 2023



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Council Meeting cont.....

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council’s Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

The Council Meeting cont.....

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 1 May 2023 at 7.00pm.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

- 1. COUNCILLOR APPRECIATION AWARDS**
Nil
- 2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
Council Meeting No. CM4 held on 3 April 2023.
- 3. APOLOGIES**
- 4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
- 5. PUBLIC QUESTIONS**
- 6. HEARING OF SUBMISSIONS**
- 7. ITEMS BROUGHT FORWARD**
- 8. PRESENTATIONS / AWARDS**
- 9. PRESENTATION OF PETITIONS AND JOINT LETTERS**
Nil
- 10. DELEGATES' REPORTS**
Nil
- 11. CONSIDERATION OF CITY PLANNING REPORTS**
 - 11.1 Statutory Planning Progress Report - March 20233
 - 11.2 Planning Scheme Amendment C152fran - Administrative Amendment45
- 12. CONSIDERATION OF REPORTS OF OFFICERS**
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 - 12.8 Award of Contract CN10908 - Animal Pound Services.....251
- 13. RESPONSE TO NOTICES OF MOTION**
Nil

14. NOTICES OF MOTION

Nil

15. REPORTS NOT YET SUBMITTED

Nil

16. URGENT BUSINESS

17. CONFIDENTIAL ITEMS

C.1 Lloyd Group Voluntary Administration - Confidential Matters255

Phil Cantillon

CHIEF EXECUTIVE OFFICER

27/04/2023



Executive Summary

11.1 Statutory Planning Progress Report - March 2023

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the month of March 2023.

Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Report for the month of March 2023;
2. Notes that in March, 66% of applications determined were within the statutory timeframe, below the target of 70%;
3. Notes substantive progress has been made on reducing the outstanding volume of applications and this will support timeframe achievement into the future; and
4. Resolves that Attachment B (Major Development Updates) remain confidential indefinitely on the grounds that it contains land use planning information and private commercial information (*Local Government Act 2023, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Key Points / Issues

Statutory Planning Progress Report

- This report is provided in accordance with Council's resolution of 29 January 2018 requiring that:
Council receives Town Planning Progress Reports no later than two months after the cessation of a given months.
- The report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
 - Planning applications received;
 - Planning decisions;
 - Subdivision applications received;
 - Subdivision decisions;
 - VCAT appeal register; and
 - VCAT decisions.
- In March 2023, ninety-three (93) applications for planning permits, amendments to permits and consents were received, and one hundred and seven (107) applications determined. A total of 66% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was below the target of 70%.

11.1 Statutory Planning Progress Report - March 2023**Executive Summary**

- As at the time of preparation of this report, there are 286 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.
- During the period 19 decisions related to multi-dwelling applications. All of these applications complied with the Multi-Dwelling Visitor Car Parking Guidelines.
- No VCAT decisions were reported during the period.
- Also included in this progress report is the list of 'Major Development Updates' at Attachment B for Council's reference. As agreed with Council, the purpose of providing this report is to enable Councillors to understand progress on current or future major applications and potential timings for decision making.
- Whilst the percentage of applications determined within statutory time was slightly below target, initial figures for April indicate above target timeframes. Substantive progress has been made on reducing the outstanding volume of applications and this will support timeframe achievement into the future.

Financial Impact

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$8,000 (depending on hearing length), and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report does not result in any identified environmental, economic or social impacts.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

11.1 Statutory Planning Progress Report - March 2023**Executive Summary**Policy Impacts

No policy impacts.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report provides Council with an overview of the activities and decisions made on planning applications in the month of March 2023.

ATTACHMENTS

Attachment A: Statutory Planning - Progress Report - March 2023

Attachment B: Major Developments Updates - March 2023 **CONFIDENTIAL**

Progress Report – Planning Applications Received				
For The Application Date: From 1/03/2023 To 31/03/2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
147/2023/P	North-East	11 Edward Street, Langwarrin 3910	To construct ten (10) double storey dwellings in a General Residential Zone (GRZ).	1/03/2023
36/2023/P/VS	North-East	9 Sahra Grove, Carrum Downs 3201	To construct buildings and works (mezzanine) in an Industrial 1 Zone (IN1Z) and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	8/03/2023
190/2023/P	North-East	20 Silkwood Rise, Carrum Downs 3201	To construct a Telecommunications Facility in an Industrial 1 Zone (IN1Z)	14/03/2023
183/2023/P	North-East	18/71 Frankston Gardens Drive, Carrum Downs 3201	To use the land for a Restricted Recreational Facility (Gym) and to construct a mezzanine (retrospective) in an Industrial 1 Zone (I1Z).	14/03/2023
242/2023/P	North-East	642 Frankston-Dandenong Road, Carrum Downs 3201	The development and use of a Childcare Centre for up to 100 children in a double storey building with associated car parking	20/03/2023
197/2023/P	North-East	1/65 & 2/65 William Road, Carrum Downs 3201	To construct and display business identification signage in a General Residential Zone (GRZ)	20/03/2023
201/2023/P	North-East	13/106 Broderick Road, Carrum Downs 3201	Extension to existing dwelling (verandah) on a lot less than 300 square metres in a General Residential Zone (GRZ)	21/03/2023
217/2023/P	North-East	22 Buontempo Road, Carrum Downs 3201	To create an Easement (E-1) on Lot 32 of Plan of Subdivision LP711058D	23/03/2023
216/2023/P	North-East	20 Buontempo Road, Carrum Downs 3201	To create an Easement (E-1) on Lot 33 of Plan of Subdivision LP711058D	23/03/2023
232/2023/P	North-East	100 Hall Road, Carrum Downs 3201	To construct buildings and works in a Commercial 1 Zone and Special Building Overlay (SBO)	30/03/2023
North-East = 10				
149/2023/P	North-West	2 Hartnett Drive, Seaford 3198	A reduction in the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme	2/03/2023
150/2023/P	North-West	32-34 Nepean Highway, SEAFORD 3198	To display business identification signage in Commercial 1 Zone (CZ1)	2/03/2023

Progress Report – Planning Applications Received				
For The Application Date: From 1/03/2023 To 31/03/2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
148/2023/P	North-West	238 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	2/03/2023
32/2023/P/VS	North-West	24 Bardia Avenue, Seaford 3198	To construct a front fence in a Special Building Overlay (SBO)	3/03/2023
31/2023/P/VS	North-West	12A Kananook Avenue, Seaford 3198	To remove (1) significant tree (Tree 265) in an Environmental Significance Overlay Schedule 4 (ESO4)	3/03/2023
155/2023/P	North-West	6 Fellowes Street, Seaford 3198	To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	6/03/2023
3/2023/P	North-West	44 Orwil Street, Frankston 3199	9 Rooms - Rooming house accommodation	7/03/2023
37/2023/P/VS	North-West	39 Rosslyn Avenue, Seaford 3198	To construct a single storey dwelling in a Special Building Overlay (SBO)	7/03/2023
169/2023/P	North-West	3 Barry Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	8/03/2023
38/2023/P/VS	North-West	7/14 Milne Avenue, Seaford 3198	To construct buildings and works (mezzanine) to an existing building in an Industrial 1 Zone (IN1Z)	10/03/2023
182/2023/P	North-West	1 Hilton Court, Frankston 3199	To remove a restrictive covenant	14/03/2023
187/2023/P	North-West	Riviera Kindergarten 2/32 Newton Street, Seaford Riviera Playgroup 1/32 Newton Street, Seaford 3198	To remove native vegetation under Clause 52.17 Native Vegetation of the Frankston Planning Scheme	15/03/2023
192/2023/P	North-West	29 Radiata Street, Frankston North 3200	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	20/03/2023
196/2023/P	North-West	8 Lombard Way, Seaford 3198	To use and develop the land for two (2) retirement units in a General Residential Zone (GRZ)	20/03/2023
46/2023/P/VS	North-West	2/14 Milne Avenue, Seaford 3198	To construct building and works (mezzanine) to an existing building in an Industrial 1 Zone (IN1Z)	21/03/2023
209/2023/P	North-West	31 Armstrongs Road, Seaford 3198	To reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme	21/03/2023

Progress Report – Planning Applications Received				
For The Application Date: From 1/03/2023 To 31/03/2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
204/2023/P	North-West	43 Kareela Road, Frankston 3199	To construct buildings and works associated with community care accommodation in a Special Building Overlay (SBO)	22/03/2023
2/2023/P	North-West	43 Kareela Road, Frankston 3199	Certificate of Compliance	23/03/2023
48/2023/P/VS	North-West	4/14 Milne Avenue, Seaford 3198	A reduction in the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme	27/03/2023
47/2023/P/VS	North-West	47 Seaford Road, Seaford 3198	To construct a double storey dwelling in a Special Building Overlay (SBO)	28/03/2023
51/2023/P/VS	North-West	6/14 Milne Avenue, Seaford 3198	To construct buildings and works (mezzanine) to an existing building in an Industrial 1 Zone (IN1Z)	29/03/2023
North-West = 21				
144/2023/P	South	5 Jamieson Court, Langwarrin 3910	To construct an extension to an existing dwelling and carport in a Design and Development Overlay (DDO4)	1/03/2023
34/2023/P/VS	South	127 Kars Street, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	2/03/2023
160/2023/P	South	Shop 31Q/Ground Flr 28 Beach Street, Frankston 3199	To use the land to sell and consume liquor (restaurant and cafe licence) in a Commercial 1 Zone (C1Z)	2/03/2023
30/2023/P/VS	South	3 Amberley Crescent, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	3/03/2023
33/2023/P/VS	South	63 Christopher Drive, Frankston South 3199	To construct buildings and works (deck) in a Design and Development Overlay Schedule 9 (DDO9).	6/03/2023
161/2023/P	South	Com Prop 32 Birdwood Street, Frankston 3199	To undertake works (construction of three (3) carports) on a Common Property associated with a Section 2 Use within a General Residential Zone Schedule 1	6/03/2023
162/2023/P	South	652 Nepean Highway, Frankston South 3199	To vary the restrictive covenant contained in Instrument of Transfer no 2341435 to change the reference: 'one private dwelling house' to' two dwellings'	6/03/2023

Progress Report – Planning Applications Received				
For The Application Date: From 1/03/2023 To 31/03/2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
39/2023/P/VS	South	62 Casuarina Drive, Frankston South 3199	To construct buildings and works (deck) in a Design and Development Overlay Schedule 9 (DDO9)	7/03/2023
35/2023/P/VS	South	1 The Helm, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	7/03/2023
174/2023/P	South	585 Baxter-Tooradin Road, Langwarrin South 3911	To use and construct one (1) single dwelling on a lot in a Rural Conservation Zone Schedule 1 (RCZ1) To construct one (1) single dwelling in a Bushfire Management Overlay (BMO)	7/03/2023
170/2023/P	South	26 Chetwyn Court, Frankston South 3199	To construct a habitable outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	8/03/2023
191/2023/P	South	27 Franciscan Avenue, Frankston 3199	To construct a double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and subdivide the land into two (2) lots in a General Residential Zone (GRZ)	9/03/2023
176/2023/P	South	60 Davey Street, Frankston 3199	To construct buildings and works associated with a Section 2 use in a General Residential Zone (GRZ) and to construct buildings and works in a Heritage Overlay (HO51) and Design and Development Overlay Schedule 6 (DDO6).	10/03/2023
40/2023/P/VS	South	37 Margate Avenue, Frankston 3199	To construct buildings and works (outbuilding) in a Special Building Overlay (SBO)	13/03/2023
177/2023/P	South	40 Culcairn Drive, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 9 (DDO9) and buildings and works within the Tree Protection Zones of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	14/03/2023
184/2023/P	South	32 Lardner Road, Frankston 3199	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ) and Special Building Overlay and to construct buildings and works in a Design and Development Overlay No. 11.	14/03/2023

Progress Report – Planning Applications Received				
For The Application Date: From 1/03/2023 To 31/03/2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
189/2023/P	South	3 Sanders Road, Frankston South 3199	Alteration and Additions to the existing dwelling to construct two dwellings (1 x two storey 1 x three storey) in a General Residential Zone 1 (GRZ1),to construct buildings and works in a Design and Development Overlay No 9 (DD09), to undertake works under the tree protection zone of a substantial tree in a Significant Landscape Overlay No.4 (SLO4) and two lot subdivision including creation of easements for the purpose of carriageway.	15/03/2023
44/2023/P/VS	South	5 Chadwick Close, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	20/03/2023
195/2023/P	South	Shop 31Q/Ground Flr 28 Beach Street, Frankston 3199	To construct buildings and works to the existing building facade and erect and display internally illuminated business identification signage in a Commercial 1 Zone (C1Z)	20/03/2023
45/2023/P/VS	South	4 Gulls Way, Frankston South 3199	To construct an extension to an existing dwelling (deck and pergola) in a Design and Development Overlay Schedule 2 (DDO2)	21/03/2023
203/2023/P	South	140 Cranbourne-Frankston Road, Langwarrin 3910	To construct an extension to an existing dwelling in a Heritage Overlay (HO)	22/03/2023
218/2023/P	South	46-48 Wells Street, Frankston 3199	To construct and display business identification signage in a Commercial 1 (B1Z)	27/03/2023
49/2023/P/VS	South	2B Bembridge Avenue, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	28/03/2023
229/2023/P	South	48 Gould Street, Frankston 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 6 (DDO6)	28/03/2023
243/2023/P	South	10 Idon Avenue, Frankston South 3199	To construct a domestic swimming pool	29/03/2023
50/2023/P/VS	South	7 Baden Powell Drive, Frankston South 3199	To construct buildings and works (carport) in a Design and Development Overlay Schedule 9 (DDO9)	29/03/2023

Progress Report – Planning Applications Received				
For The Application Date: From 1/03/2023 To 31/03/2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
231/2023/P	South	Level 1, 434 Nepean Highway, Frankston 3199	To use the land to sell and consume liquor	30/03/2023
South Ward = 27				
Total = 58				

Progress Report – Amendments to Planning Permits Received				
For The Application Date: From 1/03/2023 To 31/03/2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
231/2020/P/B	North-East	216 Hall Road, Carrum Downs 3201	Section 72 - To use the land for a Service Station, Car Wash and Convenience Restaurant; to construct buildings and works associated with a Section 2 Use in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO), removal of native vegetation, to erect and display business identification signage, including internally illuminated signage and a pole sign, to create access/alter to a Road Zone Category 1	3/03/2023
110/2014/P/F	North-East	370 Ballarto Road, Skye 3977	Extension of Time - To construct sixteen (16) double storey dwellings in association with the retention of the existing double storey dwelling (seventeen (17) dwellings)	7/03/2023
517/2014/P/A	North-East	100 Ballarto Road, Carrum Downs 3201	Secondary Consent - To construct extensions to the existing A Block building for the purposes of a Learning Centre associated with the primary use of the land for a school	7/03/2023
426/2022/P/B	North-East	15/684-700 Frankston-Dandenong Road, Carrum Downs 3201	Secondary consent - To use the land for a Restricted Recreation Facility (Gym) and to erect and display business identification signage	8/03/2023
140/2019/P/C	North-East	42 Barnett Avenue, Carrum Downs 3201	Extension of Time - Seven (7) Lot Subdivision	10/03/2023
90/2021/P/B	North-East	60 Yarralumla Drive, Langwarrin 3910	Secondary Consent - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ).	22/03/2023
397/2011/P/I	North-East	1/71 Cranbourne-Frankston Road, Langwarrin 3910	Secondary consent - To construct seven (7) dwellings, four (4) double storey and three (3) single storey and alter access to Road Zone Category 1	23/03/2023
180/2022/P/C	North-East	12 Shearwater Drive, Carrum Downs 3201	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ).	29/03/2023

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/03/2023 To 31/03/2023				
Application No	Ward	Property Address	Application Description	Date
North-East Ward = 8				
486/2016/P/B	North-West	290 Seaford Road, Seaford 3198	Section 72 - To reduce the car parking requirements for a medical consulting rooms (dentist)	2/03/2023
868/2022/P/B	North-West	47 Fortescue Avenue, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling in a Special Building Overlay (SBO)	7/03/2023
50/2019/P/F	North-West	42 Brunning Crescent, Frankston North 3200	Secondary Consent - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot)	8/03/2023
466/2012/P/F	North-West	4 Glen Alvie Street, Seaford 3198	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	14/03/2023
256/2022/P/A	North-West	34 Airlie Grove, Seaford 3198	Secondary Consent - To construct a single dwelling in a Land Subject to Inundation Overlay (LSIO)	15/03/2023
140/2020/P/E	North-West	57 Fortescue Avenue, Seaford 3198	Section 72 - To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ) and to construct a building and works within the Special Building Overlay (SBO)	29/03/2023
660/2018/P/D	North-West	43 Barry Street, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings).	30/03/2023
North-West Ward = 7				
561/2018/P/E	South	11 & 2/11 Helvetia Court, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	2/03/2023
43/2019/P/C	South	8 Oban Street, Frankston 3199	Extension of Time - To construct one (1) single storey and one (1) double storey dwelling (two (2) dwellings on a lot)	2/03/2023
330/2012/P/C	South	Peninsula Aquatic Recreation Centre - PARC 16N Cranbourne Road, Frankston 3199	Secondary Consent - To construct buildings and works (Aquatic Centre and car park) within a Special Building Overlay	3/03/2023
459/2018/P/B	South	49 Lardner Road, Frankston 3199	Extension of time - Two (2) lot subdivision	8/03/2023

Progress Report – Amendments to Planning Permits Received				
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<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
163/2019/P/D	South	7 Ronald Avenue, Frankston South 3199	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and to construct or carry out works to the existing dwelling	10/03/2023
211/2020/P/B	South	117 Humphries Road, Frankston South 3199	Section 72 - To construct, use and illuminate a private tennis court within the Tree Protection Zone of substantial trees and to remove two (2) substantial trees and sections of Cypress hedge in a Significant Landscape Overlay Schedule 3 (SLO3)	14/03/2023
481/2016/P/B	South	634A & 634B Nepean Highway, Frankston South 3199	Extension of Time - The (re) subdivision of the subject land into two (2) lots and a road and associated buildings and works and vegetation clearance, involving the following planning controls - General Residential Zone Schedule 1, Design and Development Overlay Schedule 2, Erosion Management Overlay Schedule 1 and Environment Significance Overlay Schedule 1	15/03/2023
352/2018/P/E	South	27 Wallace Avenue, Frankston 3199	Secondary consent - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings) and undertake buildings and works to the existing dwelling	15/03/2023
97/2021/P/B	South	28 Beach Street, Frankston 3199	Extension of Time - To construct buildings and works to the existing shopping centre in a Commercial 1 Zone (C1Z)	20/03/2023
138/2020/P/C	South	17 Kenilworth Avenue, Frankston 3199	Extension of Time - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	20/03/2023
414/2019/P/B	South	9 Gould Street, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct or carry out buildings or works for any building that exceeds 7m in height in a Design and Development Overlay Schedule 6 (DDO6)	20/03/2023

Progress Report – Amendments to Planning Permits Received				
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<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
232/2021/P/C	South	10 Seaview Road, Frankston South 3199	Secondary Consent - The construction of a double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone, and construction of a dwelling exceeding 7 metres in height in a Design and Development Overlay 1.	20/03/2023
97/2021/P/A	South	28 Beach Street, Frankston 3199	Secondary Consent - To construct buildings and works to the existing shopping centre in a Commercial 1 Zone (C1Z)	20/03/2023
640/2018/P/E	South	1 & 1/2 Plowman Place, Frankston 3199	Secondary Consent - The use and development of the land for a 9 storey building comprising of up to 79 apartments	22/03/2023
82/1994/P/C	South	Frankston Arts Centre 35 Davey Street, Frankston 3199	Secondary Consent - Place of Assembly (Cultural Centre comprising a theatre, function centre, library, toy library) with 330 car parking spaces	23/03/2023
470/2017/P/D	South	4/8 Sibyl Avenue, Frankston South 3199	Section 72 - Vegetation removal (10 trees) and building and works within the Tree Protection Zone of substantial trees.	23/03/2023
349/2020/P/A	South	2 Victoria Parade, Frankston 3199	Secondary Consent - To construct two (2) double storey dwellings on a lot and a two (2) lot subdivision in a General Residential Zone (GRZ); to construct and building and construct and carry out works in a Design and Development Overlay Schedule 10 (DDO10); and to construct and carry out works in a Specific Controls Overlay Schedule 3 (SCO3)	24/03/2023
260/2020/P/B	South	52 Margate Avenue, Frankston 3199	Extension of Time Request - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	29/03/2023
10/2023/P/A	South	13 Harrow Hill Court, Frankston South 3199	Section 72 - To construct buildings and works (extension) to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	29/03/2023

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/03/2023 To 31/03/2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
717/2021/P/A	South	94-96 Beach Street, Frankston 3199	Section 72 - To develop the land for Community Care Accommodation in a Residential Growth Zone (RGZ), Special Building Overlay and Design and Development Overlay Schedule 12 (DDO12)	31/03/2023
South Ward = 20				
Total = 35				

Progress Report – Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
515/2019/P	North-East	115 Union Road, Langwarrin 3910	To subdivide the land into five (5) lots in a General Residential Zone (GRZ) and Urban Floodway Zone (UFZ).	Permit Approved	27/03/2023
485/2022/P	North-East	110 Cadles Road, Carrum Downs 3201	To construct thirteen (13) double storey dwellings in a General Residential Zone (GRZ)	Permit Approved	6/03/2023
19/2023/P/VS	North-East	30 Buontempo Road, Carrum Downs 3201	To subdivide the land into two (2) lots in an Industrial 1 Zone (IN1Z)	Permit Approved	7/03/2023
18/2023/P	North-East	41 Colemans Road, Carrum Downs 3201	To use the land for a minor sports and recreation facility (basketball training facility) in an Industrial 1 Zone (IN1Z) and to reduce the number of bicycle spaces required under Clause 52.34 of the Frankston Planning Scheme.	Permit Approved	7/03/2023
607/2022/P	North-East	34 Brett Drive, Carrum Downs 3201	To subdivide the land into forty three (43) lots in stages in an Industrial 1 Zone (I1Z)	Permit Approved	9/03/2023
71/2023/P	North-East	4 Hall Road, Carrum Downs 3201	To subdivide the land into thirty four (34) lots in a General Residential Zone (GRZ) To subdivide land adjacent to a road in a Transport Zone 2 (TRZ2)	Permit Approved	15/03/2023
36/2023/P/VS	North-East	9 Sahra Grove, Carrum Downs 3201	To construct buildings and works (mezzanine) in an Industrial 1 Zone (IN1Z) and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	Permit Approved	16/03/2023
905/2022/P	North-East	8 The Grove, Langwarrin 3910	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Permit Approved	16/03/2023
851/2022/P	North-East	71 Hall Road, Carrum Downs 3201	To construct buildings and works in a Commercial 1 Zone (C1Z) and Special Building Overlay (SBO)	Permit Approved	22/03/2023
873/2022/P	North-East	1325 Frankston-Dandenong Road, Carrum Downs 3201	To construct buildings and works (twenty-nine (29) cabins) in association with a Section 2 Use (Caravan Park) in a General Residential Zone (GRZ)	Permit Approved	24/03/2023

Progress Report – Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
19/2022/P	North-East	29 Moorhen Crescent, Carrum Downs 3201	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Bushfire Management Overlay Schedule 1 (BMO1).	Application Refused	27/03/2023
629/2022/P	North-East	36 Frankston Gardens Drive, Carrum Downs 3201	To use and construct buildings and works to an existing factory for the purposes of sandblasting in a Industrial 1 Zone (IN1Z)	Application Lapsed	27/03/2023
121/2023/P	North-East	26 Hafey Way, Langwarrin 3910	To construct an outbuilding in a Rural Conservation Zone Schedule 4 (RCZ4)	Permit Approved	28/03/2023
33/2023/P	North-East	105 Union Road, Langwarrin 3910	To construct an outbuilding in an Urban Floodway Zone (UFZ)	Application Lapsed	28/03/2023
298/2020/P	North-East	565 Cranbourne-Frankston Road, Langwarrin 3910	Use the land for landscape gardening supplies and crop raising (section 2 uses) and for buildings and works associated with a section 2 use within a Rural Conservation Zone; Building within 100m of a Transport Zone 2 and land in a Public Acquisition Overlay under the Rural Conservation Zone; Buildings and works within the Tree Protection Zone of a substantial tree and within 5m of native vegetation under the Significant Landscape Overlay Schedule 1; and To create or alter access to a road in Transport Zone 2; and to land in a Public Acquisition Overlay where the transport manager is the acquiring authority for road purposes; under Clause 52.29.	Application Refused	28/03/2023

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<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
441/2022/P	North-East	22 Long Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Decision to Issue - Awaiting planner signature	30/03/2023
North-East Ward = 16					
883/2022/P	North-West	6 Carder Avenue, Seaford 3198	To construct four (4) double storey dwellings in a General Residential Zone (GRZ) and a Special Building Overlay (SBO)	Application Withdrawn	1/03/2023
884/2022/P	North-West	4 Carder Avenue, Seaford 3198	To construct four (4) double storey dwellings in a General Residential Zone (GRZ) and a Special Building Overlay (SBO)	Application Withdrawn	1/03/2023
102/2023/P	North-West	18A Milne Avenue, Seaford 3198	To subdivide the land into ten (10) lots in an Industrial 1 Zone (IN1Z) and Special Building Overlay (SBO)	Permit Approved	2/03/2023
900/2022/P	North-West	29 Stanley Street, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Application Lapsed	3/03/2023
558/2022/P	North-West	9 Fellowes Street, Seaford 3198	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	6/03/2023
543/2022/P	North-West	3 East Road, Seaford 3198	To construct three (3) double storey dwellings and to subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Permit Approved	6/03/2023

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<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
446/2022/P	North-West	383-389 Nepean Highway, Frankston 3199	Use and development of the land for a five to six (5-6) storey office building in a Mixed Use Zone, Design and Development Overlay (Schedule 5) and Special Building Overlay, reduction to car parking requirements of Clause 52.06 of the Frankston Planning Scheme, construction and display of two business identification signs and one floodlit identification sign and alteration to access to a road in a Transport Zone 2	Permit Approved	6/03/2023
907/2022/P	North-West	71 Grimwade Crescent, Frankston 3199	To construct an extension to existing dwelling in Special Building Overlay (SBO)	Application Withdrawn	7/03/2023
148/2023/P	North-West	238 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	7/03/2023
809/2022/P	North-West	12 Austin Road, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Application Lapsed	14/03/2023
828/2022/P	North-West	Shop 37 Armstrongs Road, Seaford 3198	To use the land for the sale and consumption of liquor (Restaurant and Cafe Licence) in a Commercial 1 Zone (C1Z).	Permit Approved	14/03/2023
32/2023/P/VS	North-West	24 Bardia Avenue, Seaford 3198	To construct a front fence in a Special Building Overlay (SBO)	Permit Approved	15/03/2023
637/2021/P	North-West	39 Sassafras Drive, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and associated works in a General Residential Zone (GRZ)	Permit Approved	16/03/2023
694/2022/P	North-West	21 Hodgins Crescent, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	Permit Approved	16/03/2023

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<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
614/2022/P	North-West	6 Stephenson Road, Seaford 3198	To use the land for a restricted recreation facility in an Industrial 1 Zone (IN1Z)	Permit Approved	16/03/2023
37/2023/P/VS	North-West	39 Rosslyn Avenue, Seaford 3198	To construct a single storey dwelling in a Special Building Overlay (SBO)	Permit Approved	17/03/2023
601/2022/P	North-West	34 Parer Street, Frankston 3199	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and a two (2) lot subdivision in a General Residential Zone (GRZ).	Permit Approved	17/03/2023
38/2023/P/VS	North-West	7/14 Milne Avenue, Seaford 3198	To construct buildings and works (mezzanine) to an existing building in an Industrial 1 Zone (IN1Z)	Permit Approved	22/03/2023
25/2023/P/VS	North-West	87 Kananook Avenue, Seaford 3198	To construct a front fence in a Special Building Overlay (SBO)	Permit Approved	23/03/2023
42/2023/P	North-West	49 Kananook Avenue, Seaford 3198	To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Application Withdrawn	23/03/2023
North-West Ward = 20					
198/2022/P/VS	South	1/4 Poinciana Street, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	1/03/2023
26/2023/P/VS	South	2 Nareen Court, Frankston South 3199	To construct a front fence and buildings and works in the tree protection zone of a significant tree within a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	2/03/2023
6/2023/P/VS	South	105B Kars Street, Frankston South 3199	To remove one (1) tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	2/03/2023
876/2022/P	South	8 Stradbroke Avenue, Frankston South 3199	To construct an extension to a dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	6/03/2023

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<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
20/2023/P/VS	South	29A Heatherhill Road, Frankston 3199	To construct two outbuildings in a Special Building Overlay (SBO)	Permit Approved	6/03/2023
198/2020/P	South	25-37 Nirvana Close, Langwarrin South 3911	To subdivide the land into seven (7) lots in a Low Density Residential Zone (LDRZ), Design and Development Overlay Schedule 4 (DDO4), Environmental Significance Overlay Schedule 1 (ESO1) and Bushfire Management Overlay (BMO) to remove vegetation under Clause 52.17 of the Frankston Planning Scheme, Environmental Significance Overlay Schedule 1 (ESO1) and Significant Landscape Overlay Schedule 1 (SLO1), and removal of an easement	Permit Approved	6/03/2023
203/2022/P/VS	South	22 Norman Avenue, Frankston South 3199	To construct buildings and works (domestic swimming pool) in a Design and Development Overlay Schedule 9 (DDO9) and to remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	7/03/2023
856/2022/P	South	Ground Flr 9 Playne Street, Frankston 3199	To use the land for an Indoor Recreation Facility in a Commercial 1 Zone (C1Z)	Permit Approved	8/03/2023
659/2022/P	South	16 Dunstan Street, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9), to construct a front fence within a Significant Landscape Overlay Schedule 4 (SLO4) and to remove and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	9/03/2023

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<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
221/2021/P	South	8 Bader Court, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	10/03/2023
34/2023/P/VS	South	127 Kars Street, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	14/03/2023
494/2017/P	South	116 -128 Robinsons Road, Langwarrin South 3911 97 Robinsons Road, Langwarrin 3910	To construct an underpass pedestrian link.	Application Withdrawn	14/03/2023
438/2022/P	South	9 Maxwell Court, Langwarrin 3910	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	14/03/2023
33/2023/P/VS	South	63 Christopher Drive, Frankston South 3199	To construct buildings and works (deck) in a Design and Development Overlay Schedule 9 (DDO9).	Permit Approved	15/03/2023
40/2023/P/VS	South	37 Margate Avenue, Frankston 3199	To construct buildings and works (outbuilding) in a Special Building Overlay (SBO)	Permit Approved	16/03/2023
48/2023/P	South	124-124A Fleetwood Crescent, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	16/03/2023
573/2022/P	South	11 Catherine Parade, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (R1Z)	Permit Approved	17/03/2023
13/2023/P	South	73 Coogee Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) To remove easement E1 created in LP9796	Permit Approved	21/03/2023
39/2023/P/VS	South	62 Casuarina Drive, Frankston South 3199	To construct buildings and works (deck) in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	22/03/2023

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<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
903/2022/P	South	35 Derinya Drive, Frankston South 3199	To construct buildings and works (double storey dwelling and swimming pool) in a Design and Development Overlay Schedule 1 (DDO1) and Bushfire Management Overlay (BMO) and to construct buildings and works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	Permit Approved	22/03/2023
27/2023/P	South	114 Barretts Road, Langwarrin South 3911	To construct a habitable outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Application Lapsed	24/03/2023
631/2022/P	South	14 Wentworth Avenue, Frankston South 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 9 (DDO9), To construct a building and works and remove vegetation in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	24/03/2023
882/2022/P	South	55 Lawson Avenue, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ), Design And Development Overlay Schedule 9 (DDO9) and Bushfire Management Overlay (BMO)	Permit Approved	27/03/2023
44/2022/P	South	135 Golf Links Road, Frankston South 3199	To construct a Telecommunications Facility (including telecommunications tower and associated equipment) in a Rural Conservation Zone Schedule 3 (RCZ3)	Permit Approved	28/03/2023
110/2023/P	South	22 Hoadley Avenue, Frankston South 3199	To construct an extension to existing dwelling in Design and Development Overlay (DDO9) and to carry out works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay (SLO4)	Permit Approved	29/03/2023

Progress Report – Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
676/2022/P	South	324 Heatherhill Road, Frankston 3199	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	Permit Approved	29/03/2023
688/2022/P	South	1 Piper Crescent, Frankston South 3199	To construct two (2) dwellings (one (1) double storey and one (1) single storey) in a General Residential Zone (GRZ) and to remove a substantial tree, as well as construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	Permit Approved	30/03/2023
899/2022/P	South	1 & 2 Plowman Place, Frankston 3199	To subdivide the land into seventy one (71) lots in a Commercial 1 Zone (CZ1)	Permit Approved	30/03/2023
South Ward = 28					
Total = 64					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
41/2017/P/C	North-East	1105 Frankston-Dandenong Road, Carrum Downs 3201 7 Kieran Court, Carrum Downs 3201	Section 72 - To undertake buildings and works for an aged care facility and to remove native vegetation Amendment: - Amend permit address to include 7 Kieran Court Carrum Downs - Amend the plans to show a car park on 7 Kieran Court - Amend the permit preamble to read "To undertake buildings and works for an aged care facility, construction of a car park and to remove native vegetation"	Permit Approved	6/03/2023
627/2015/P/C	North-East	5 Union Road, Langwarrin 3910	Secondary Consent - The use of the land for ten (10) additional electronic gaming machines	Secondary Consent Approved	7/03/2023
58/2021/P/C	North-East	5 Union Road, Langwarrin 3910	Secondary Consent - To construct building and works to the existing hotel in a Commercial 1 Zone and to extend the area where liquor is allowed to be consumed or supplied	Secondary Consent Approved	7/03/2023
444/2019/P/C	North-East	28 Herrington Avenue, Carrum Downs 3201	Secondary Consent - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) of dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Secondary Consent Approved	8/03/2023

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
231/2020/P/B	North-East	216 Hall Road, Carrum Downs 3201	Section 72 - To use the land for a Service Station, Car Wash and Convenience Restaurant; to construct buildings and works associated with a Section 2 Use in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO), removal of native vegetation, to erect and display business identification signage, including internally illuminated signage and a pole sign, to create access/alter to a Road Zone Category 1	Permit Approved	9/03/2023
462/2018/P/F	North-East	88 Northgateway, Langwarrin 3910	Extension of Time - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings) and a two (2) lot subdivision	Extension of Time Approved	17/03/2023
27/2023/P/VS	North-East	13/106 Broderick Road, Carrum Downs 3201	Extension to existing dwelling (verandah) on a lot less than 300 square metres in a General Residential Zone (GRZ)	Application Withdrawn	21/03/2023
659/2018/P/B	North-East	7 Honeyeater Place, Carrum Downs 3201	Extension of Time - Two (2) Lot Subdivision	Extension of Time Approved	23/03/2023
276/2015/P/C	North-East	12 Guava Court, Langwarrin 3910	Secondary Consent - To construct one (1) single storey dwelling	Secondary Consent Approved	23/03/2023
110/2014/P/F	North-East	370 Ballarto Road, Skye 3977	Extension of Time - To construct sixteen (16) double storey dwellings in association with the retention of the existing double storey dwelling (seventeen (17) dwellings)	Extension of Time Refused	24/03/2023
480/2020/P/B	North-East	29 Athol Court, Langwarrin 3910	Extension of Time - To subdivide the land into thirteen (13) lots in a General Residential Zone.	Extension of Time Approved	30/03/2023

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
674/2022/P/B	North-East	9 Ash Grove South, Langwarrin 3910	Secondary Consent - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	Secondary Consent Approved	30/03/2023
North-East = 12					
720/2021/P/A	North-West	69 Queen Street, Frankston 3199	Section 72 - To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	Permit Approved	1/03/2023
483/2018/P/E	North-West	244 Seaford Road, SEAFORD 3198	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings), alter access to a road in a Road Zone Category 1 (RDZ1) and subdivide the land into two (2) lots	Permit Approved	6/03/2023
423/2020/P/B	North-West	19 O'Grady Avenue, Frankston 3199	Section 72 - To construct six (6) triple storey dwellings on a lot in a Residential Growth Zone (RGZ) and to construct a building and carry out works in a Design and Development Overlay Schedule 12 (DDO12) Amendments: - Replacement of Unit 6 carport with a garage - Consequential changes to landscaping - Reduction in Unit 6 balcony - Internal rearrangements to Unit 6 - Alterations to Unit 6 windows on North and East elevations - Alterations to Unit 1 windows on the South elevation - Minor alterations to setbacks - Minor alterations to floor area of all Units	Permit Approved	6/03/2023

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
283/2019/P/B	North-West	6 Fellowes Street, Seaford 3198	Section 72 - To construct three (3) double storey dwellings	Application Withdrawn	6/03/2023
204/2020/P/E	North-West	6 Eel Race Road, Seaford 3198	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) Amended by: - Alterations and additions to the existing dwelling (redesign to include two storeys plus a first floor balcony)	Permit Approved	7/03/2023
272/2013/P/E	North-West	1A Joyce Avenue, Frankston 3199	Section 72 Amendment - To construct one (1) dwelling on a lot less than 300 square metres Amendment: - Upper floor extension	Permit Approved	7/03/2023
483/2018/P/D	North-West	244 Seaford Road, Seaford 3198	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings), alter access to a road in a Road Zone Category 1 (RDZ1) and subdivide the land into two (2) lots	Extension of Time Approved	8/03/2023
477/2018/P/C	North-West	10 New Street, Frankston 3199 Com Prop 5 Kookaburra Street, Frankston 3199	Section 72 - To use the site for a food and drink premises (restaurant in association with a micro-brewery), sale and consumption of liquor (wine and beer production licence) reduction in the car parking requirements of Clause 52.06 of the Frankston Planning Scheme and removal of Restrictive Covenant as to part PS342345F -24/10/1997.	Permit Approved	14/03/2023

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
18/2016/P/F	North-West	13 Ebdale Street, Frankston 3199	Secondary Consent - The construction of seven (7) three (3) storey dwellings	Secondary Consent Approved	17/03/2023
868/2022/P/B	North-West	47 Fortescue Avenue, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling in a Special Building Overlay (SBO)	Secondary Consent Approved	21/03/2023
2/2023/P/VS	North-West	39 Grimwade Crescent, Frankston 3199	Section 72 - To construct an extension to an existing dwelling in a Special Building Overlay (SBO).	Permit Approved	21/03/2023
197/2002/P/C	North-West	1-3 Wells Road, Seaford 3198	Section 72 - Additions and Alterations - Car dealership including buildings and works in a Special Building Overlay (SBO) and alterations to land adjacent to a Transport Zone 2 and display of signs. Amendments: - Extension to showroom - Alter access to a road in a Transport Zone 2 - Amendments to signage	Permit Approved	21/03/2023
376/2020/P/B	North-West	11 Portland Parade, Seaford 3198	Extension of Time - To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	22/03/2023
247/2016/P/D	North-West	30 Queen Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings)	Extension of Time Approved	22/03/2023
355/2016/P/D	North-West	15 Luxton Terrace, Seaford 3198	Extension of Time - To construct (2) two double storey dwelling	Extension of Time Approved	28/03/2023
466/2012/P/F	North-West	4 Glen Alvie Street, Seaford 3198	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	28/03/2023
North-West = 16					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
92/2020/P/C	South	139B & 2/139 Fleetwood Crescent, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling (construct a building and carry out buildings and works) in a Design and Development Overlay Schedule 9 (DDO9) and buildings and works within the Tree Protection Zones of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	6/03/2023
367/1996/P/A	South	42-44 Cranbourne Road, Frankston 3199	Secondary Consent - MEDICAL CENTRE (OPHTHALMIC DAY SURGERY)	Secondary Consent Approved	7/03/2023
206/2021/P/B	South	5 Parzay Court, Langwarrin South 3911	Section 72 - To construct one (1) single storey dwelling and shed in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	7/03/2023
21/2017/P/E	South	22 Bayview Road, Frankston 3199	Secondary Consent - Construction of Two (2) double storey dwellings	Secondary Consent Approved	9/03/2023
330/2012/P/C	South	Peninsula Aquatic Recreation Centre - PARC 16N Cranbourne Road Frankston	Secondary Consent - To construct buildings and works (Aquatic Centre and car park) within a Special Building Overlay	Secondary Consent Approved	15/03/2023
481/2016/P/B	South	634A & 634B Nepean Highway, Frankston South 3199	Extension of Time - The (re) subdivision of the subject land into two (2) lots and a road and associated buildings and works and vegetation clearance, involving the following planning controls - General Residential Zone Schedule 1, Design and Development Overlay Schedule 2, Erosion Management Overlay Schedule 1 and Environment Significance Overlay Schedule 1	Extension of Time Approved	17/03/2023

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
28/2019/P/C	South	17 Kimba Avenue, Frankston 3199	Extension of time - To construct one (1) double storey dwelling with basement to the rear of the existing dwelling, with double storey additions to the existing dwelling (two dwellings); and a two (2) lot subdivision	Extension of Time Approved	17/03/2023
612/2013/P/D	South	642A Nepean Highway, Frankston South 3199	Extension of Time - Three (3) lot subdivision and removal of native vegetation	Extension of Time Approved	21/03/2023
43/2019/P/C	South	8 Oban Street, Frankston 3199	Extension of Time - To construct one (1) single storey and one (1) double storey dwelling (two (2) dwellings on a lot)	Extension of Time Approved	22/03/2023
49/2021/P/A	South	16 Lautrec Street, Frankston 3199	Extension of Time - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	22/03/2023
163/2019/P/D	South	7 Ronald Avenue, Frankston South 3199	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and to construct or carry out works to the existing dwelling	Secondary Consent Approved	23/03/2023
459/2018/P/B	South	49 Lardner Road, Frankston 3199	Extension of time - Two (2) lot subdivision	Extension of Time Approved	28/03/2023
561/2018/P/E	South	11 Helvetia Court, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	28/03/2023
561/2018/P/E	South	2/11 Helvetia Court, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	28/03/2023
97/2021/P/B	South	28 Beach Street, Frankston 3199	Extension of Time - To construct buildings and works to the existing shopping centre in a Commercial 1 Zone (C1Z)	Extension of Time Approved	30/03/2023

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
South Ward = 15					
Total = 43					

Progress Report – Subdivision Application Received				
For The Application Date: From 1/03/2023 To 31/03/2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
27/2023/S	North-East	20 Buontempo Road, Carrum Downs 3201	To create an easement	23/03/2023
28/2023/S	North-East	22 Buontempo Road, Carrum Downs 3201	To create an easement	23/03/2023
30/2023/S	North-East	13 Quarrion Drive, Carrum Downs 3201	Two (2) lot subdivision	27/03/2023
15/2023/S	North-West	238 Frankston-Dandenong Road, Seaford 3198	Two Lot Subdivision	3/03/2023
21/2023/S	North-West	244 Seaford Road, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	7/03/2023
23/2023/S	North-West	3 Barry Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	8/03/2023
25/2023/S	North-West	300 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into six (6) lots in an Industrial 1 Zone (1NZ1) SPEAR -S209575A	14/03/2023
24/2023/S	North-West	300 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into thirteen (13) lots in an Industrial 1 Zone (1NZ1) SPEAR - S209562T	15/03/2023
26/2023/S	North-West	4 Kerry Street, Seaford 3198	Two (2) lot subdivision	23/03/2023
29/2023/S	North-West	11 Portland Parade, Seaford 3198	Two (2) lot subdivision	27/03/2023
35/2023/S	North-West	105 East Road, Seaford 3198	Four (4) lot subdivision.	28/03/2023
31/2023/S	North-West	21 Brunel Road, Seaford 3198	Three (3) lot subdivision.	29/03/2023
20/2023/S	South	636 Nepean Highway, Frankston South 3199	To subdivide the land into four (4) lots in a General Residential Zone (GRZ)	7/03/2023
34/2023/S	South	25 Nirvana Close, Langwarrin South 3911	Seven (7) lot subdivision.	29/03/2023
32/2023/S	South	43 Golf Links Road, Frankston 3199	Two (2) lot subdivision.	30/03/2023
Total = 15				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
39/2021/S	North-East	26 Brunnings Road, Carrum Downs 3201	Twenty Seven (27) lot subdivision	SOC Issued (M)	14/03/2023
93/2021/S	North-East	28 Sunbird Crescent, Carrum Downs 3201	Two (2) lot subdivision	SOC Issued (M)	3/03/2023
116/2021/S	North-East	6 Wesley Close, Skye 3977	Eight (8) lot subdivision	Certified	22/03/2023
132/2021/S	North-East	1 Edward Street, Langwarrin 3910	Six (6) lot subdivision	SOC Issued (M)	2/03/2023
107/2022/S	North-East	7 Larch Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certified	2/03/2023
18/2023/S	North-East	735 Dandenong-Hastings Road, Skye 3977	Section 35 (Acq by acquiring auth)	Certified	10/03/2023
19/2023/S	North-East	265 Hall Road, Skye 3977	Section 35 (Acq by acquiring auth)	Certified	10/03/2023
155/2020/S	North-West	8 Anderson Street, Frankston 3199	Two (2) Lot subdivision	Certified	24/03/2023
19/2021/S	North-West	2 Queen Street, Frankston 3199	Five (5) lot subdivision	Certified	9/03/2023
21/2021/S	North-West	26 Caley Street, Frankston North 3200	Two (2) lot subdivision	SOC Issued (M)	16/03/2023
37/2022/S	North-West	85 Rosemary Crescent, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certified	22/03/2023
73/2022/S	North-West	3 Gladwyn Avenue, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Certification and SOC Issued	29/03/2023
97/2022/S	North-West	7 Luxton Terrace, Seaford 3198	Two (2) Lot Subdivision	Certified	23/03/2023
99/2022/S	North-West	214 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Certified	23/03/2023

Progress Report – Subdivision Decisions					
For The Application Date: From 1/03/2023 To 31/03/2023					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
6/2023/S	North-West	12 Glen Alvie Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certified	16/03/2023
161/2019/S	South	7 Ronald Avenue, Frankston South 3199	Two (2) lot subdivision	SOC Issued (M)	24/03/2023
61/2020/S	South	1 Vinnys Court, Langwarrin 3910	Fourteen (14) lot subdivision	Certification and SOC Issued	16/03/2023
110/2020/S	South	12 Coogee Avenue, Frankston 3199	Two (2) lot subdivision	SOC Issued (M)	17/03/2023
45/2021/S	South	24 Hamilton Grove, Frankston South 3199	Two (2) lot subdivision	Certified	16/03/2023
92/2021/S	South	39 Francis Crescent, Langwarrin 3910	Four (4) lot subdivision	SOC Issued (M)	30/03/2023
17/2022/S	South	32 Kenilworth Avenue, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	SOC Issued (M)	1/03/2023
131/2022/S	South	73 Coogee Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certified	24/03/2023
Total = 22					

Town Planning Applications – Direction To Advertise Issued March 2023				
Application No	Ward	Property Address	Application Description	Application Date
690/2022/P	North-East	66 Anthony Street, Langwarrin 3910	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot within a General Residential Zone (GRZ) and to construct buildings and works in a Bushfire Management Overlay (BMO)	4/10/2022
515/2019/P	North-East	115 Union Road, Langwarrin 3910	To subdivide the land into five (5) lots in a General Residential Zone (GRZ) and Urban Floodway Zone (UFZ) and to remove native vegetation (one tree) pursuant to CI 52.17 (Native Vegetation).	24/12/2019
616/2022/P	North-East	14 Jarman Drive, Langwarrin 3910	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	30/08/2022
719/2022/P	North-East	50 Lyrebird Drive, Carrum Downs 3201	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	18/10/2022
762/2022/P	North-East	28 Colemans Road, Carrum Downs 3201	To use the land for motor vehicle sales in an Industrial 1 Zone (IN1Z)	28/10/2022
803/2022/P	North-East	1 Network Drive, Carrum Downs 3201	To construct buildings and works for two (2) warehouses, use of the land for boat trailer storage and a reduction in car parking requirements in an Industrial 1 Zone (IN1Z)	16/11/2022
891/2022/P	North-East	64 Hillcrest Drive, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4), to remove and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to remove native vegetation.	8/12/2022
47/2023/P	North-East	11 Lorraine Avenue, Langwarrin 3910	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	25/01/2023

Town Planning Applications – Direction To Advertise Issued March 2023				
Application No	Ward	Property Address	Application Description	Application Date
79/2022/P	North-West	1/87 Nepean Highway, Seaford 3198	To construct one (1) triple story dwelling over basement on a lot less than 300m2 in a General Residential Zone (GRZ) and Design and Development Overlay (DDO6) and to alter access to a road in a Transport Zone 2	15/02/2022
343/2022/P	North-West	116-118 Dandenong Road West, Frankston 3199	To construct buildings and works including a building, associated works and internally illuminated business identification signage in a Commercial 2 Zone (C2Z) To alter access to a road in a Transport Zone 2 (TRZ2) To construct buildings and works including signage in a Public Acquisition Overlay Schedule 1 (PAO1)	20/05/2022
508/2022/P	North-West	47 Ashleigh Avenue, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	22/07/2022
529/2022/P	North-West	78-83 Nepean Highway, Seaford 3198	To construct forty-four (44) double storey dwellings and subdivide the land into forty-four (44) lots in stages in a General Residential Zone (GRZ), Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO), to remove native vegetation under Clause 52.17 Native Vegetation and to create access and subdivide land adjacent to a road in a Transport 2 Zone.	2/08/2022
614/2022/P	North-West	6 Stephenson Road, Seaford 3198	To use the land for a restricted recreation facility in an Industrial 1 Zone (IN1Z)	31/08/2022
772/2022/P	North-West	9 Monterey Boulevard, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	7/11/2022
789/2022/P	North-West	20 Hodgins Crescent, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	10/11/2022

Town Planning Applications – Direction To Advertise Issued March 2023				
Application No	Ward	Property Address	Application Description	Application Date
894/2022/P	North-West	56 Kashmir Crescent, Frankston 3199	To vary the restrictive covenant C442212 by deleting the words "...three feet..." and replacing with the words "...two (2.00) metres above ground level (excluding any gate, or portico, or similar entrance structure)..."	2/12/2022
847/2022/P	North-West	3 Chicquita Avenue, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	5/12/2022
389/2022/P	South	3 Coogee Avenue, Frankston 3199	To construct four (4) double storey dwellings in a General Residential Zone (GRZ) *This application is readvertised due to a revised dwelling design*	7/06/2022
679/2022/P	South	12 Balamara Court, Frankston South 3199	To construct a garage to an existing dwelling in a Design and Development Overlay Schedule 1 , and to carry out works within the Tree Protection Zone of a Substantial Tree within a Significant Landscape Overlay Schedule 3.	27/09/2022
721/2022/P	South	490 Robinsons Road, Langwarrin South 3911	To construct a shed in a Design and Development Overlay Schedule 4 (DDO4) and a Bushfire Management Overlay (BMO1) and buildings and works in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	19/10/2022
725/2022/P	South	105 Newton Avenue, Langwarrin South 3911	To construct and carry out works for a dwelling extension within 20 metres of the road frontage in a Design and Development Overlay Schedule 4, and construct and carry out works within the Tree Protection Zone of a Substantial Tree in a Significant Landscape Overlay Schedule 1	20/10/2022
814/2022/P	South	8 Kitara Court, Frankston 3199	Construction of two (2) double storey dwellings in a General Residential Zone (GRZ).	23/11/2022

Town Planning Applications – Direction To Advertise Issued March 2023				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
821/2022/P	South	29 Gweno Avenue, Frankston 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 6 (DDO6)	24/11/2022
857/2022/P	South	7 Olsen Street, Frankston 3199	To use the land to sell packaged liquor in a Commercial 1 Zone (C1Z)	5/12/2022
858/2022/P	South	108 Foot Street, Frankston South 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 9 (DDO9), To construct a front fence, to construct buildings and works in the tree protection zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	5/12/2022
882/2022/P	South	55 Lawson Avenue, Frankston South 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	12/12/2022
885/2022/P	South	11 Yamala Drive, Frankston South 3199	To construct buildings and works (single storey dwelling and outbuilding) in a Design and Development Overlay (DDO2), to construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3) and to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	13/12/2022
296/2022/P/C	South	11 Merrigal Court, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 (DDO1) and remove and construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	20/12/2022
7/2023/P	South	183 Cranbourne Road, Frankston 3199	To construct an extension to an existing Telecommunications Facility in a General Residential Zone (GRZ).	20/12/2022
433/2022/P/A	South	27 Foot Street, Frankston 3199	Section 72 - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	7/02/2023

Town Planning Applications – Direction To Advertise Issued March 2023				
Application No	Ward	Property Address	Application Description	Application Date
110/2023/P	South	22 Hoadley Avenue, Frankston South 3199	To construct an extension to existing dwelling in Design and Development Overlay (DDO9) and to carry out works within the Tree Protection Zone of a Substantial Tree in a Significant Landscape Overlay (SLO4)	10/02/2023
118/2023/P	South	10 Carter Court, Frankston 3199	To construct one (1) single storey dwelling to the rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	17/02/2023

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals March 2023									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P103/2023	477/2018/P/C	10 New Street, Frankston	<p>Section 72 Amendment - To use the site for a micro-brewery, food and drink premises (restaurant in association a micro-brewery), sale and consumption of liquor (wine and beer production licence) reduction in the car parking requirements of Clause 52.06 of the Frankston Planning Scheme and removal of Restrictive Covenant as to part PS342345F - 24/10/1997.</p> <p>Amendment:</p> <ul style="list-style-type: none"> - Amend red line area where liquor is allowed to be sold and consumed. - Amend Condition 5 (restaurant operating hours) - Amend Condition 6 (micro-brewery operating hours) - Amend Condition 7 (patron numbers) 	24/01/2023	NOD	Objector	10/03/2023	Struck Out	10/03/2023
P324/2022	167/2021/P	92 Cadles Road Carrum Downs	To construct twenty two (22) dwellings on a lot in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 Native Vegetation of the Frankston Planning Scheme	27/04/2022	Refusal	Applicant	1/02/2023		

Progress Report – Current VCAT Appeals March 2023									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1471/2022	112/2022/P	22 McComb Boulevard, Frankston South	To construct three (3) double storey dwellings in a General Residential Zone (GRZ) to undertake buildings and works within Schedule 9 to the Design and Development Overlay (DDO9) and to undertake works within Schedule 4 to the Significant Landscape Overlay (SLO4)	1/11/2022	NOD	Objector	6/07/2023		
P1635/2022	329/2021/P	9 Bayview Road Frankston	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	6/12/2022	NOD	Objector	15/08/2023		
P1642/2022	130/2022/P	7 Kelvin Avenue, Seaford	To construct three (3) double storey dwellings in a General Residential Zone (GRZ).	7/12/2022	NOD	Objector	23/08/2023		
P1750/2022	765/2021/P	446-450 Nepean Hwy Frankston	Construction of a multi-storey mixed use development in a Commercial 1 Zone, Use of the land for Dwellings and Restricted Recreation Facility (Gym and Wellness Centre), alteration of access to a road within a Transport Zone 2, a reduction in carparking requirements at Clause 52.06 and the sale and consumption of liquor.	21/12/2022	NOD	Objector	19, 20, 21, 22 & 23 June 2023		
P1663/2022	383/2022/P	4 Merinda Court, Frankston	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	11/12/2022	NOD	Objector	15/09/2023		
P54/2023	4/2022/COMP	4 Pildra Court, Seaford	Certificate of Compliance.	13/01/2023	Refusal	Applicant	2/05/2023		

Progress Report – Current VCAT Appeals March 2023									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P121/2023	656/2022/P	38 McComb Boulevard, Frankston South	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct a front fence and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4) and to construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9)	27/01/2023	NOD	Objector	26/10/2023		
P125/2023	548/2022/P	438-444 Nepean Highway, Frankston	Construction of a sixteen (16) storey building in a Commercial 1 Zone (B1Z), use of land for Dwellings, creation/alteration to access to a road in a Transport Zone 2 and reduction in car parking requirements under Clause 52.06 of the Frankston Planning Scheme	30/01/2023	Failure to Determine	Applicant	5, 6 & 7 July 2023		
P109/2023	773/2021/P	475 Baxter-Tooradin Road, Langwarrin South	To use the land for a poultry farm (production of free-range eggs) and building and works in a Rural Conservation Zone Schedule 1 (RCZ1).	25/01/2023	Review of Conditions	Applicant	17/07/2023		
P115/2023	791/2021/P	2/6 Jubilee Avenue, Seaford	To construct one (1) single storey dwelling on a lot less than 300 square meters in a General Residential Zone (GRZ).	14/02/2023	Refusal	Applicant	3/08/2023		
P240/2023	546/2022/P	10-12 Olive Grove, Frankston	To construct twelve (12) double storey dwellings in a Residential Growth Zone Schedule 1 (RGZ1), Design and Development Overlay Schedule 12 (DDO12) and Special Building Overlay (SBO)	27/02/2023	Request for further information under Section 54	Applicant	30/05/2023		

Executive Summary

11.2 Planning Scheme Amendment C152fran - Administrative Amendment

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To seek Council endorsement to request Authorisation from the Minister for Planning to prepare and exhibit the Planning Scheme Amendment C152fran (Administrative Amendment).

Recommendation (Director Communities)

That Council:

1. Notes the proposed Planning Scheme Amendment C152fran is administrative in nature, such as correcting clerical errors and amending irregularities with overlays, zones and mapping;
2. Seeks the Authorisation of the Minister for Planning under Section 8A(2) of the Planning and Environment Act 1987 to prepare and exhibit Planning Scheme Amendment C152fran;
3. Upon receipt of Authorisation from the Minister for Planning, gives notice and exhibits Planning Scheme Amendment C152fran for a period of one (1) month in accordance with Section 19 of the Planning and Environment Act 1987;
4. Authorises the Director Communities to make editorial and administrative changes to proposed Amendment C152fran documentation in response to any feedback received during the exhibition period; and
5. Notes that a report will be presented back to Council following the exhibition period to recommend the next steps.

Key Points / Issues

- Planning Scheme Amendment C152fran is administrative in nature and corrects spelling errors, amends overlays, zoning and mapping irregularities, as well as amending incorrect property addresses in the Frankston Planning Scheme.
- Amendment C152fran seeks to rezone land that has been acquired by Council.
- Amendment C152fran seeks to ensure that the Frankston Planning Scheme continues to be accurate and clear and therefore, an effective statutory planning decision making tool.
- It is good planning practice and a requirement of the Planning and Environment Act 1987 (the Act) under Section 12B(1)(a) for Council to periodically review the its Planning Scheme to ensure the effectiveness and efficiency of the planning scheme.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

11.2 Planning Scheme Amendment C152fran - Administrative Amendment**Executive Summary****Consultation****1. External Stakeholders**

The Department of Transport and Planning (DTP) has reviewed the proposed changes which impact on DTP land. The Planning department of DTP have also discussed the proposed Planning Scheme Amendment with Council officers on numerous occasions.

Property owners and occupiers will have the opportunity to make a submission on the proposed Amendment during the exhibition period. Owners and occupiers will be notified via the following methods:

- Direct letter advising them of the Amendment and an explanation on how it will specifically affect their property;
- Offer of individual meetings to owners/occupiers to discuss the Amendment in more detail; and
- Notice in the local newspaper and the Victoria Government Gazette.

2. Other Stakeholders

The relevant internal stakeholders have been involved in the development of this Planning Scheme Amendment.

Analysis (Environmental / Economic / Social Implications)

The Amendment will protect Frankston City Council's cultural, aesthetic and architectural heritage by ensuring significant sites are appropriately recognised by the Heritage Overlay.

By placing properties into the most appropriate zone, Council, landowners and the general public will be more accurately informed about planning in the municipality.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Planning Scheme Amendment has been prepared in accordance with the *Planning and Environment Act 1987*.

Policy Impacts

Municipal councils, as the planning authority, have a number of duties and powers. These duties and powers are listed at Section 12 of the *Planning and Environment Act 1987* (the Act). Under Section 12a planning authority must have regard to:

- The objectives of planning in Victoria;
- The Minister's directions;
- The Victorian Planning Provisions; and
- The Frankston Planning Scheme.

This Amendment proposal has had regard to Section 12 of the Act and is consistent with the requirements of Section 12.

11.2 Planning Scheme Amendment C152fran - Administrative Amendment**Executive Summary**

In addition, each amendment must address the DTP publication *Strategic Assessment Guidelines for Planning Scheme Amendments*.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Given that the Amendment is administrative in nature, it is considered unlikely that this Amendment will be political or of concern to those affected.

Conclusion

Proposed Planning Scheme Amendment C152fran (Administrative Amendment) corrects spelling errors, amends overlays, zoning and mapping irregularities, as well as amending incorrect property addresses to ensure that the Frankston Planning Scheme continues to be accurate and clear and therefore, an effective statutory planning decision making tool.

ATTACHMENTS

- Attachment A: [↓](#) Planning Scheme Amendment C152fran - Explanatory Report
Attachment B: [↓](#) Planning Scheme Amendment C152fran - Instruction Sheet
Attachment C: [↓](#) Planning Scheme Amendment C152fran - Supporting Information

11.2 Planning Scheme Amendment C152fran - Administrative Amendment Officers' Assessment

Background

As a Planning Authority, Council has obligations to formally review its planning scheme at each Council election, Council's strategic planning team also keeps a running list of planning scheme anomalies.

The anomalies generally includes minor irregularities such as mapping errors, zoning anomalies and spelling errors. Separately, each of these errors are not significant enough to warrant the time and expense of a Planning Scheme Amendment so instead they are periodically brought together to form an 'Administrative Amendment' (also referred to as a 'Fix up Amendment'). While many of the corrections appear minor, it remains important to undertake regular 'fixup's' to ensure that the planning scheme continues to be an effective statutory planning decision making tool.

Issues and Discussion

Planning Scheme Amendment C152fran is administrative nature and proposes to make the following changes:

Amendment C152 - Proposed Changes				
Overlays				
	Schedule	Address	Proposed change	Justification
Environmental Significance Overlay	4	20 Derna Crescent, Frankston	Remove from Environmental Significance Overlay - Schedule 4 and Planning Scheme Map	Tree removed from site.
	4	15 & 17 Luxton Terrace, Seaford	Remove from Environmental Significance Overlay - Schedule 4 and Planning Scheme Map	Tree removed from site.
	4	42 Frome Avenue, Frankston	Remove from Environmental Significance Overlay - Schedule 4 and Planning Scheme Map	Tree removed from site.
	4	25 & 27 Park Street, Seaford	Remove from Environmental Significance Overlay - Schedule 4 and Planning Scheme Map	Tree removed from site.
	4	2 The Grove, Langwarrin	Remove from Environmental Significance Overlay - Schedule 4 and Planning Scheme Map	Overlay doesn't apply to land.
	4	10a Bembridge Avenue, Frankston South	Remove from Environmental Significance Overlay - Schedule 4 and Planning Scheme Map	Tree removed from site.

11.2 Planning Scheme Amendment C152fran - Administrative Amendment

Officers' Assessment**Amendment C152 - Proposed Changes**

Overlays				
	Schedule	Address	Proposed change	Justification
	4	64 Cliff Road, Frankston	Remove from Environmental Significance Overlay - Schedule 4 and Planning Scheme Map	Tree removed from site.
	4	2 Armagh Road, Frankston South	Change tree species in Environmental Significance Overlay - Schedule 4	Incorrect species identified
Significant Landscape Overlay	1	13 Black Sheoak Place, Langwarrin	Remove from Significant Landscape Overlay - Schedule 1 and Planning Scheme Map	Overlay incorrectly applied to land.
Heritage overlay	57	18 Marcus Road, Frankston South	Change Planning Scheme Map to reflect correct Heritage Overlay reference	Incorrect overlay number identified on map.
	58	6 Petrie Street, Frankston	Change Planning Scheme Map to reflect correct Heritage Overlay reference	Incorrect overlay number identified on map.
	11	10-11 Somme Avenue, Frankston	Correct address in the Heritage Overlay	Incorrect address listed in the Overlay.
	15	40 Davey Street, Frankston	Include on Planning Scheme Map	Property not identified on Planning Scheme Map.
	36	1 Tweed Court, Langwarrin 39 and 39A Cranhaven Road, Langwarrin	Correct address in the Heritage Overlay	Incorrect address listed in the Overlay.

11.2 Planning Scheme Amendment C152fran - Administrative Amendment

Officers' Assessment**Amendment C152 - Proposed Changes**

Overlays				
	Schedule	Address	Proposed change	Justification
Public Acquisition Overlay	3	16R Cranbourne Road, Frankston	Remove Public Acquisition Overlay and Planning Scheme Map	Council acquired land.
	2	320R Ballarto Road, Skye	Remove Public Acquisition Overlay and Planning Scheme Map	Council acquired land.
	3	33 Bruarong Crescent and 28R Fenton Crescent, Frankston South	Remove Public Acquisition Overlay and Planning Scheme Map	Council acquired land.
Parking Overlay	1	78 Cranbourne Road, Frankston	Apply Parking Overlay 1 to whole of site and update Planning Scheme Map	Overlay incorrectly applied to land.
Design and Development Overlay	4	13 Black Sheoak Place, Langwarrin	Remove from Design and Development Overlay - Schedule 4 and Planning Scheme Map	Overlay incorrectly applied to land.
	13	78 Cranbourne Road, Frankston	Apply Design and Development Overlay - Schedule 13 to whole of site and amend on the Planning Scheme Map	Overlay incorrectly applied to land.

Amendment C152 - Proposed Changes

Zones				
	Schedule	Address	Proposed change	Justification
		29 & 31S Quarrion Drive, Carrum Downs	Remove Public Use Zone 6 from 29 Quarrion Drive and place on 31S Quarrion Drive. Update Planning Scheme Map.	Zone incorrectly applied.

11.2 Planning Scheme Amendment C152fran - Administrative Amendment

Officers' Assessment**Amendment C152 - Proposed Changes**

Zones				
	Schedule	Address	Proposed change	Justification
		13 Black Sheoak Place, Langwarrin	Rezone part of property from Low Density Residential Zone to General Residential Zone. Update Planning Scheme Map.	Zone incorrectly applied.
		78 Cranbourne Road, Frankston	Rezone part of the property zoned General Residential zone to Commercial 1 Zone. Update Planning Scheme Map.	Zone incorrectly applied.
		258R-260R Frankston-Flinders Road	Rezone from Public Use Zone to Public Park and Recreation Zone. Update Planning Scheme Map.	Zone incorrectly applied.
		McClelland Drive	Rezone from Transport Road Zone 2 to Transport Road Zone 3. Update Planning Scheme Map.	Considered to be a significant municipal road.
		McCormicks Drive	Rezone from Transport Road Zone 2 to Transport Road Zone 3. Update Planning Scheme Map.	Considered to be a significant municipal road.
		Beach Street	Rezone from Transport Road Zone 2 to Transport Road Zone 3. Update Planning Scheme Map.	Considered to be a significant municipal road.
		5R Overport Road, Frankston	Rezone from Commercial 1 Zone to Public Parks and Recreation Zone. Update Planning Scheme Map.	Council decision to meet public open space requirements.
		39 Wells Road, Seaford	Rezone from Industrial 1 Zone to Public Parks and Recreation Zone. Update Planning Scheme Map.	Council acquired land.

11.2 Planning Scheme Amendment C152fran - Administrative Amendment

Officers' Assessment**Amendment C152 - Proposed Changes**

Zones				
	Schedule	Address	Proposed change	Justification
		28 Nepean Highway, Seaford	Rezone from Public Use Zone to General Residential Zone. Update Planning Scheme Map.	Zone incorrectly applied. Land has a current residential use.
		600N Nepean Highway, Frankston	Rezone from Special Use Zone - Schedule 3 to Public Conservation and Recreation Zone. Update Planning Scheme Map.	To align with the balance of zoning within Port Phillip Bay.
		Units 1-12 46-47 Nepean Highway, Seaford	Rezone from Public Park and Recreation Zone to General Residential Zone. Update Planning Scheme Map.	Part incorrectly zoned PPRZ. General Residential Zone is consistent with the zoning of the remaining property and neighbouring properties.
		48 Nepean Highway, Seaford	Rezone from Public Park and Recreation Zone to General Residential Zone. Update Planning Scheme Map.	Part incorrectly zoned PPRZ. General Residential Zone is consistent with the zoning of the remaining property and neighbouring properties.

11.2 Planning Scheme Amendment C152fran - Administrative Amendment

Officers' Assessment**Amendment C152 - Proposed Changes**

Zones				
	Schedule	Address	Proposed change	Justification
		50 Nepean Highway Seaford	Rezone from Public Park and Recreation Zone to General Residential Zone. Update Planning Scheme Map.	Part incorrectly zoned PPRZ. General Residential Zone is consistent with the zoning of the remaining property and neighbouring properties.
		1/1 Bendemere Rise, Langwarrin	Rezone part of the property from Commercial 1 Zone to General Residential Zone.	Part incorrectly zoned C1Z. General Residential Zone is consistent with the balance of the property and use.
		2/1 Bendemere Rise, Langwarrin	Rezone part of the property from Commercial 1 Zone to General Residential Zone.	Part incorrectly zoned C1Z. General Residential Zone is consistent with the balance of the property and use.

11.2 Planning Scheme Amendment C152fran - Administrative Amendment

Officers' Assessment**Amendment C152 - Proposed Changes**

Zones				
	Schedule	Address	Proposed change	Justification
		3/1 Bendemere Rise, Langwarrin	Rezone part of the property from Commercial 1 Zone to General Residential Zone.	Part incorrectly zoned C1Z. General Residential Zone is consistent with the balance of the property and use.

Amendment C152 - Proposed Changes

Spelling Errors				
	Schedule	Address	Proposed change	Justification
Significant Landscape Overlay	5		Clause 42.03-2 from 'To conserve and enhance remanent indigenous vegetation in the area.' to 'To conserve and enhance remnant indigenous vegetation in the area.'	Spelling error
Clause 15.01-5L			Frankston preferred neighbourhood character – Seaford. Delete repetition of number '5' and replace with number '4'	Spelling error
Heritage Overlay	HO62	3/1R Bentley Place, Frankston	Change spelling of 'Scholl' to 'School'	Spelling error

Options Available including Financial Implications

There are financial costs, however, these costs can be accommodated within existing budgets.

Planning and Environment Act 1987

FRANKSTON PLANNING SCHEME
AMENDMENT C152fran
EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Frankston City Council, which is the planning authority for this amendment.

Land affected by the amendment

The amendment applies to multiple properties across the municipality including public open space, roads and private property.

A mapping reference table is attached at Attachment 1 to this Explanatory Report.

What the amendment does

The amendment corrects spelling errors and incorrect property addresses and amend overlay, zoning and mapping irregularities in the Frankston Planning Scheme.

The amendment:

- Removes the Environmental Significance Overlay – Schedule 4 (ESO4) from the below nine (9) properties.
 1. 20 Derna Crescent, Frankston;
 2. 15 Luxton Terrace, Seaford;
 3. 17 Luston Terrace, Seaford;
 4. 42 Frome Avenue, Frankston;
 5. 25 Park Street, Seaford;
 6. 27 Park Street, Seaford;
 7. 2 The Grove, Langwarrin;
 8. 10a Bembridge Avenue, Frankston; and
 9. 64 Cliff Road, Frankston.
- Amend the Environmental Significance Overlay – Schedule 4 (ESO4) to correct tree species error at 2 Armagh Road, Frankston South.
- Amend Heritage Overlay mapping to reflect the Planning Scheme at Schedules 57 and 58 for 18 Marcus Road, Frankston South and 6 Petrie Street, Frankston South.
- Amend Heritage Overlay Schedule HO11 and HO36 to provide correct property addresses.
- Amend planning maps to include HO15.
- Remove Public Acquisition Overlay – Schedule 3 (PAO3) from:
 - 16R Cranbourne Road, Frankston; and
 - 33 Bruarong Crescent / 28R Fenton Crescent, Frankston South
- Remove Public Acquisition Overlay – Schedule 2 (PAO2) from:
 - 320R Ballarto Road, Skye
- Apply Parking Overlay Schedule 1(PO1) to whole of 78 Cranbourne Road, Frankston

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- Remove Design and Development Overlay Schedule 4(DDO4) from the overlay and planning scheme map for:
 - 13 Black Sheoak Place, Langwarrin
- Apply Design and Development Overlay Schedule 13(DDO13) to overlay and planning scheme map to:
 - 78 Cranbourne Road, Frankston
- Rezone part 29 Quarrion Drive, Carrum Downs from Public Use Zone (PUZ) to General Residential Zone (GRZ).
- Rezone 31S Quarrion Drive, Carrum Downs from General Residential Zone (GRZ) to Public Use Zone (PUZ).
- Rezone part 13 Black Sheoak Place, Langwarrin from Low Density Residential Zone (LDRZ) to General Residential Zone (GRZ).
- Rezone part 78 Cranbourne Road, Frankston from General Residential Zone (GRZ) to Commercial 1 Zone (C1Z).
- Rezone 258R-260R Frankston-Flinders Road from Public Use Zone (PUZ) to Public Park and Recreation Zone (PPRZ).
- Rezone three (3) roads from Transport Road Zone 2 (TRZ2) to Transport Road Zone 3 (TRZ3)
 - McClelland Drive;
 - McCormicks Drive; and
 - Beach Street.
- Rezone 5R Overport Road from Commercial 1 Zone (C1Z) to Public Park and Recreation Zone (PPRZ).
- Rezone 39 Wells Street, Seaford from Industrial 1 Zone (IN1Z) to Public Park and Recreation Zone (PPRZ).
- Rezone 28 Nepean Highway, Seaford from Public Use Zone (PUZ) to General Residential Zone (GRZ).
- Rezone 600N Nepean Highway, Frankston from Special Use Zone – Schedule 3 (SUZ) to Public Conservation and Recreation Zone (PCRZ).
- Rezone part Unit 1-12 46-47 Nepean Highway, Seaford from Public Park and Recreation Zone (PPRZ) to General Residential Zone (GRZ).
- Rezone part 48 Nepean Highway, Seaford from Public Park and Recreation Zone (PPRZ) to General Residential Zone (GRZ).
- Rezone part 50 Nepean Highway, Seaford from Public Park and Recreation Zone (PPRZ) to General Residential Zone (GRZ).
- Rezone part Units 1-3/ 1 Bendemere Rise, Langwarrin from Commercial 1 Zone (C1Z) to General Residential Zone (GRZ).
- Amend Clause 42.03-2 (Significant Landscape Overlay) Schedule 5 to correct spelling error.
- Amend Clause 15.01-5L (Neighbourhood Character) to correct spelling error.
- Amend Heritage Overlay (HO62) to correct spelling error.

Strategic assessment of the amendment

Why is the amendment required?

The amendment is required to ensure that the Frankston Planning Scheme is up to date and accurate by correcting spelling errors and incorrect property addresses and amending overlay, zoning and mapping irregularities in the Frankston Planning Scheme. By fixing heritage overlay mapping errors,

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Council is ensuring that heritage sites within the municipality are properly recognised and protected. By placing land in the most appropriate zone, landowners and the community are well informed of what land uses are occurring in the area and across the municipality. This will also ensure that Planning Permit applications are being assessed against the most relevant provisions.

How does the amendment implement the objectives of planning in Victoria?

The amendment implements the following objectives of planning in Victoria as outlined in section 4 (1) of the *Planning and Environment Act 1987* (the Act):

- a) To provide for the fair, orderly, economic and sustainable use, and development of land;*
- b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;*
- d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value;*
- e) To protect public utilities and other assets and enable the orderly provision and coordination of public utilities and other facilities for the benefit of the community; and*
- f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*

How does the amendment address any environmental, social and economic effects?

The amendment will protect Frankston City Council's cultural, aesthetic and architectural heritage by ensuring significant sites are appropriately recognised by the Heritage Overlay. By placing properties into the most appropriate zone, Council, landowners and the general public will be more accurately informed about planning in the municipality.

Does the amendment address relevant bushfire risk?

The amendment is administrative in nature and does not impact on bushfire risk.

Does the amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The amendment complies with:

- Ministerial Direction – The Form and Content of Planning Schemes
- Ministerial Direction 9 – Metropolitan Planning Strategy
- Ministerial Direction 11 – Strategic Assessment of Planning Scheme Amendments
- Ministerial Direction 15 – The Planning Scheme Amendment Process

This is further detailed as follows:

Ministerial Direction 1 – The Form and Content of Planning Schemes

The amendment is consistent with this direction.

Ministerial Direction 9 – Metropolitan Planning Strategy

The amendment is consistent with this direction. Key directions of the Metropolitan Planning Strategy *Plan Melbourne 2017-2050* relevant to this amendment are those relating to heritage and environment.

The relevant directions and initiatives of *Plan Melbourne* are as follows:

- Direction 4.4 – Respect Melbourne’s heritage as we build for the future.
 - Policy 4.4.2 – Recognise the value of heritage when managing growth and change.
 - Policy 4.4.4 – Protect Melbourne’s heritage through telling its stories.

Ministerial Direction 11 – Strategic Assessment of Amendments

This amendment has been prepared having regard to this Direction.

Ministerial Direction 15 – The Planning Scheme Amendment Process

The process for this amendment will be consistent with the guidance provided by this Direction.

How does the amendment support or implement the Planning Policy Framework and any adopted State policy?

The directions of *Plan Melbourne* are reflected in the Planning Policy Framework (PPF) of the Frankston Planning Scheme.

The amendment is consistent with **Clause 15.03 – Heritage**. The main objective of Clause 15.03-1S is:

- *To ensure the conservation of places of heritage significance.*

It includes the following strategies:

- *Identify, assess and document places of natural and cultural heritage significance as a basis for their inclusion in the planning scheme.*
- *Provide for conservation and enhancement of those places which are of, aesthetic, archaeological, architectural, cultural, scientific or social significance.*
- *Ensure that permit approvals align with the recommendations of any relevant Cultural Heritage Management Plan approved under the Aboriginal Heritage Act 2006.*

By correcting mapping errors in the Heritage Overlay, Amendment C152fran is ensuring places of heritage significance within Frankston City Council are appropriately located, recognised and protected.

How does the amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

This strategic consideration only applies if the planning scheme includes an LPPF at Clause 20.

The Frankston Planning Scheme does not include LPPF at Clause 20.

How does the amendment support or implement the Municipal Planning Strategy?

The amendment implements the MPS and ensures clear policy direction is provided for the use and development of land. The changes proposed are correctional, addressing known anomalies and minor errors in the scheme and as such, there are no implications for the MPS.

Does the amendment make proper use of the Victoria Planning Provisions?

The amendment makes proper use of the Victoria Planning Provisions (VPPs) by correcting a number of errors within the local planning provisions, the anomalies that are included within the amendment meet the criteria set out in:

OFFICIAL

- *Planning Practice Note 29: Ministerial Powers of Intervention in Heritage and Planning Matters 2004*; and
- *Prescribed Amendments under Regulation 8 of the Planning and Environment Regulations 2015*.

How does the amendment address the views of any relevant agency?

The Department of Transport and Planning (DTP) (previously Department of Environment, Land, Water and Planning (DELWP)) have been contacted regarding the proposed rezoning of McClelland Drive, McCormicks Drive and Beach Street. DTP have they advised they satisfied with the proposed zoning changes.

No other agencies have been contacted as the amendment is administrative in nature.

Does the amendment address relevant requirements of the Transport Integration Act 2010?

The amendment is administrative in nature and considered to not have an impact of the Transport Integration Act 2010.

Resource and administrative costs

What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?

The amendment does not have any significant effect on the resource and administrative costs of the responsible authority as it corrects errors in the Scheme.

Where you may inspect this amendment

The amendment can be inspected free of charge at the Frankston City Council website at <https://www.frankston.vic.gov.au/Home>

or

The amendment is available for public inspection, free of charge, during office hours at the following places:

Frankston City Council
30 Davey Street
Frankston, VIC, 3199

The amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at <http://www.planning.vic.gov.au/public-inspection> or by contacting the office on 1800 789 386 to arrange a time to view the amendment documentation.

Submissions

Any person who may be affected by the amendment may make a submission to the planning authority. Submissions about the amendment must be received by [insert submissions due date].

A submission must be sent to: [insert Council's address]

OFFICIAL

Panel hearing dates

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this amendment:

- directions hearing: [insert directions hearing date]
- panel hearing: [insert panel hearing date]

ATTACHMENT 1 - Mapping reference table

Zone Maps				
Location	Land / Area Affected	Current Zone	Proposed Zone	Mapping Reference
Carrum Downs	29 Quarrion Drive (Y LP137684)	PUZ6	GRZ	Frankston C152fran 017znMap02 Frankston
Carrum Downs	31S Quarrion Drive (1 TP905536)	GRZ	PUZ6	Frankston C152fran 017znMap02 Frankston
Langwarrin	13 Black Sheoak Place (51 PS537447)	LDRZ	GRZ	Frankston C152fran 003znMap08 Exhibition
Frankston	78 Cranbourne Road (38 LP12144)	GRZ	C1Z	Frankston C152fran 004znMap04 Exhibition
Seaford	Units 1-12 / 46-47 Nepean Highway (PS646891)	PPRZ	GRZ	Frankston C152fran 002znMap01 Exhibition
Seaford	48 Nepean Highway (PS724355)	PPRZ	GRZ	Frankston C152fran 002znMap01 Exhibition
Seaford	50 Nepean Highway (LP6890)	PPRZ	GRZ	Frankston C152fran 002znMap01 Exhibition
Seaford	28 Nepean Highway (TP 103831)	PUZ	GRZ	Frankston C152fran 002znMap01 Exhibition
Frankston South	258R-260R Frankston-Flinders Road (RES1 LP112053 and RES1 LP99868)	PUZ	PPRZ	Frankston C152fran 001znMap07 Exhibition
Frankston	5R Overport Road	C1Z	PPRZ	Frankston C152fran 021znMap07 Exhibition
	McClelland Drive	TRZ2	TRZ3	Frankston C152fran 028znMaps05_06_08 Exhibition Frankston C152fran 029znMaps05_08
	McCormicks Drive	TRZ2	TRZ3	Frankston C152fran 027znMaps03_06 Exhibition
	Beach Street	TRZ2	TRZ3	Frankston C152fran 026znMaps04_05 Exhibition
Seaford	39 Wells Road (PS311547)	IN1Z	PPRZ	Frankston C152fran 022znMap04 Exhibition
Frankston	600N Nepean Highway	SUZ	PCRZ	Frankston C152fran 031znMaps04_07 Exhibition
Langwarrin	1/1 Bendemere Rise (PS420489)	C1Z	GRZ	Frankston C152fran 018znMap06 Exhibition
Langwarrin	2/1 Bendemere Rise (PS420489)	C1Z	GRZ	Frankston C152fran 018znMap06 Exhibition
Langwarrin	3/1 Bendemere Rise (PS420489)	C1Z	GRZ	Frankston C152fran 018znMap06 Exhibition
Overlay Maps				
Location	Land / Area Affected	Anomaly Description		Mapping Reference
Frankston	20 Derna Crescent (227 LP56758)	Remove from ESO4		Frankston C152fran 012d-esoMap05 Exhibition
Seaford	15 Luxton Terrace (18 LP54877)	Remove from ESO4		Frankston C152fran 009d-esoMap1 Exhibition

Seaford	17 Luxton Terrace (19 LP54877)	Remove from ESO4	Frankston C152fran 009d-esoMap1 Exhibition
Frankston	42 Frome Avenue (19 LP57601)	Remove from ESO4	Frankston C152fran 011d-esoMap7 Exhibition
Seaford	25 Park Street (14 LP11717)	Remove from ESO4	Frankston C152fran 009d-esoMap1 Exhibition
Seaford	27 Park Street (1 PS839064 and 2 PS839064)	Remove from ESO4	Frankston C152fran 009d-esoMap1 Exhibition
Langwarrin	2 The Grove (211 LP124329)	Remove from ESO4	Frankston C152fran 013-esoMap06 Exhibition
Frankston South	10a Bembridge Avenue (2 PS525816)	Remove from ESO4	Frankston C152fran 010d-esoMaps04_07 Exhibition
Frankston	64 Cliff Road (13 LP13731)	Remove from ESO4	Frankston C152fran 010d-esoMaps04_07 Exhibition
Frankston South	18 Marcus Road (1 PS532832)	Delete HO58	Frankston C152fran 007d-hoMap07 Exhibition
Frankston South	18 Marcus Road (1 PS532832)	Change to HO57	Frankston C152fran 008hoMap07 Exhibition
Frankston	6 Petrie Street (34 LP1007)	Delete HO57	Frankston C152fran 005d-hoMap04 Exhibition
Frankston	6 Petrie Street (34 LP1007)	Change to HO58	Frankston C152fran 006hoMap04 Exhibition
Frankston	16R Cranbourne Road (1 TP125602)	Remove from PAO3	Frankston C152fran 015d-paoMap4 Exhibition
Skye	320R Ballarto Road (Lot A Plan PS523127, Lot RES12 Plan PS523127, Lot RES5 Plan PS523127, Lot RES6 Plan PS523127, Lot RES8 Plan PS523127, Lot RES11 Plan PS523127, Lot RES3 Plan PS523127, Lot RES1 Plan PS523127, Lot RES9 Plan PS523127, RES6 PS 523127, RES9 PS 523127, RES11 PS 523127, Lot A PS 523127, RES8 PS 523127, RES12 PS 523127, RES1 PS 523127, RES3 PS 523127, RES5 PS 523127)	Remove from PAO2	Frankston C152fran 014d-paoMap06 Exhibition
Frankston South	33 Bruarong Crescent and 28R Fenton Crescent (RES1 PS737586)	Remove from PAO3	Frankston C152fran 016d-paoMap07 Exhibition
Langwarrin	13 Black Sheoak Place (51 PS537447)	Remove SLO1	Frankston C152fran 020d-sloMap08 Exhibition
Frankston	40 Davey Street (Crown Allotment 6 Section 4)	Apply HO15	Frankston C152fran 023hoMap04 Exhibition
Frankston	78 Cranbourne Road (38 LP12144)	Apply PO1	Frankston C152fran 024poMap04 Exhibition
Frankston	78 Cranbourne Road (38 LP12144)	Apply DDO13	Frankston C152fran 025ddoMap04 Exhibition
Langwarrin	13 Black Sheoak Place (51 PS537447)	Remove DDO4	Frankston C152fran 019d-ddoMap08 Exhibition

How to use this template:

- This template needs to be completed by changing the red text / characters, as required. When completed, please change the red text to black.
- Items in blue text are instructions. Please delete the blue text, (together with this instruction box), before submitting your amendment to DPCD.

Planning and Environment Act 1987

FRANKSTON PLANNING SCHEME

AMENDMENT C152

INSTRUCTION SHEET

The planning authority for this amendment is the Frankston City Council.

The Frankston Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 40 attached map[s] sheet[s].

Zoning Maps

1. Amend Planning Scheme Map Nos 01ZN, 02ZN, 03Z, 04ZN, 05ZN, 06ZN, 07ZN, 08ZN, in the manner shown on the attached maps marked "Frankston Planning Scheme, Amendment C152"

Overlay Maps

2. Amend Planning Scheme Maps Nos. 7HO and 4HO in the manner shown on the 5 attached maps marked "Frankston Planning Scheme Amendment C152fran"
3. Amend Planning Scheme Maps Nos. 05ESO, 01ESO, 07ESO, 06ESO, 04ESO in the manner shown in the 9 attached maps marked "Frankston planning Scheme amendment C152fran"
4. Amend Planning Scheme Maps Nos. 04PAO, 06PAO and 07PAO in the manner shown on the 3 attached maps marked "Frankston Planning Scheme Amendment C152fran".
5. Amend Planning Scheme Maps No 08SLO in the manner shown on the attach map marked "Frankston Planning Scheme Amendment C152fran".
6. Amend Planning Scheme Map No 04PO in the manner shown on the attached map marked "Frankston Planning Scheme Amendment C152fran".
7. Amend Planning Scheme Maps No 04DDO and 08DDO in the manner shown on the attached 2 maps marked "Frankston Planning Scheme Amendment C152fran".

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

8. In **Planning Policy Framework** – replace Clause 15.01-5L with a new Clause 15.01-5L in the form of the attached document.
9. In **Overlays** – Clause 42.01 Environmental Significance Overlay, replace Schedule 4 with a new Schedule 4 in the form of the attached document.
10. In **Overlays** – Clause 43.01 Heritage Overlay, replace the Schedule with a new Schedule in the form of the attached document.


-
11. In **Overlays** – Clause 42.03 Significant Landscape Overlay, replace Schedule 5 with a new Schedule 5 in the form of the attached document.





C512 TIDY UP AMENDMENT



Supporting Information

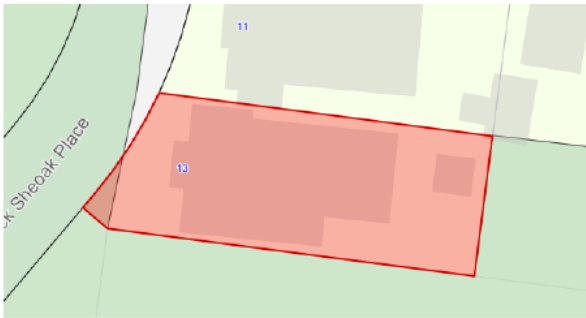
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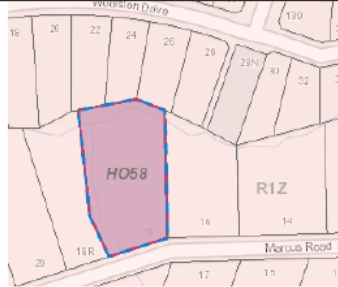
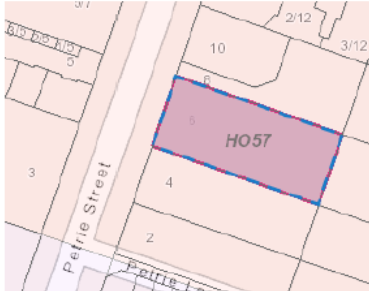
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5. Certificates of Title of Council Owned Land	
6. Department of Transport Email	
7. Council Resolution	

Overlays					
	Schedule	Address	Proposed Change	Justification	Evidence
Environmental Significance Overlay	ESO4	20 Derna Crescent, Frankston	Remove the ESO from the property and remove <i>Corymbia citriodora</i> from ESO4.	Tree removed.	 <p><i>Corymbia citriodora</i> at 20 Derna Street in April 2013 (Google Maps)</p>  <p><i>Corymbia citriodora</i> at 20 Derna Street in June 2015 (Google Maps)</p>
	ESO4	15 & 17 Luxton Terrance, Seaford	Remove the ESO from the property and remove <i>Corymbia ficifolia</i> from ESO4.	Tree removed.	 <p><i>Corymbia ficifolia</i> at 15 & 17 Luxton Terrace in March 2013 (Google Maps)</p>  <p>15 & 17 Luxton Terrace in June 2015 (Google Maps)</p>

	ESO4	42 Frome Avenue, Frankston	Remove the ESO from the property and remove <i>Ailanthus altissima</i> from ESO4.	Tree removed.	 <p><i>Ailanthus altissima</i> at 42 Frome Avenue in May 2017 (Google Maps)</p>	 <p>42 Frome Avenue, November 2019 (Google Maps)</p>
	ESO4	25 & 27 Park Street, Seaford	Remove the ESO from the property and remove <i>eucalyptus camaldulensis</i> from ESO4.	Tree removed.	 <p><i>Eucalyptus camaldulensis</i> 25 & 27 Park Street, June 2015 (Google Maps)</p>	 <p>25 & 27 Park Street, February 2019 (Google Maps)</p>

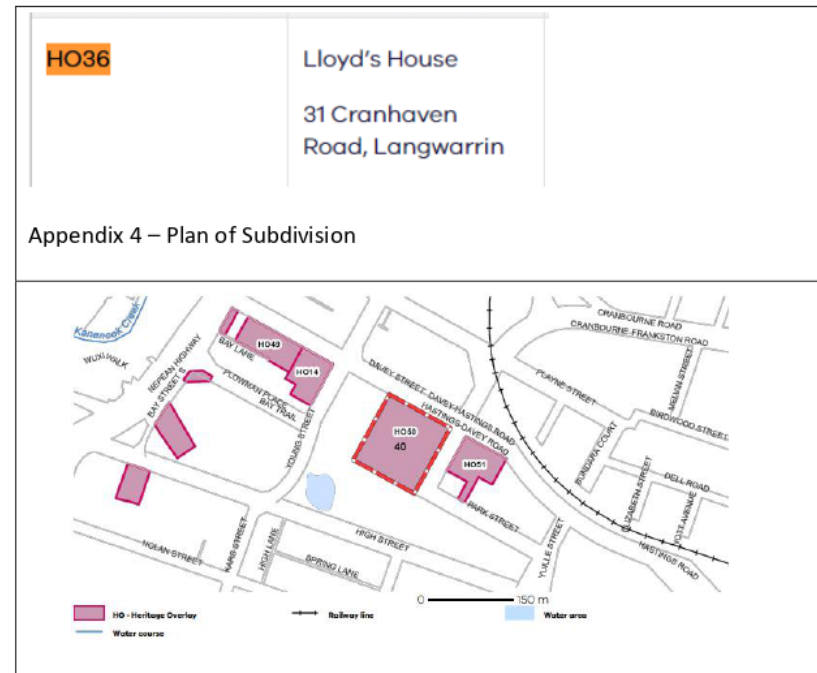
	ESO4	2 The Grove, Langwarrin	Remove Environmental Significance Overlay- Schedule 4 from parcel on PS Map No 6ESO.	Environmental Significance Overlay – Schedule 4 should not apply to the land. The Grove, Langwarrin is not listed in the schedule to the overlay.	Appendix 1 – ESO – Schedule 4	
	ESO4	10a Bembridge Avenue, Frankston South	Remove the ESO from the property and remove <i>Quercus robur</i> from ESO4.	Tree removed.	 <p><i>Quercus robur</i> at 10A Bembridge Avenue, June 2015 (Google Maps)</p>	 <p>10a Bembridge Avenue. 2021</p>

	ESO4	64 Cliff Road, Frankston	Remove the ESO from the property and remove <i>Quercus palustris</i> from ESO4.	<i>Quercus palustris</i> was damaged by storms in 2021. A permit has since been granted to remove the tree (208/2021/VS).	Appendix 2 – Planning Permit 208/2021/VS					
	ESO4	2 Armagh Road, Frankston South	Amend ESO4 to state <i>Allocasuarina torulosa</i> instead of <i>Cupressus sempervirens</i> .	Incorrect species identified.	<table border="1" data-bbox="1146 670 1870 821"> <tr> <td data-bbox="1146 670 1355 821">2 Armagh Road, Frankston South</td> <td data-bbox="1355 670 1467 821">31 (15) 267</td> <td data-bbox="1467 670 1639 821"><i>Cupressus sempervirens</i> <i>Cupressus sempervirens</i></td> <td data-bbox="1639 670 1798 821">2 Armagh Road 179 Overport Road</td> <td data-bbox="1798 670 1870 821">7ESO</td> </tr> </table> <p data-bbox="1126 858 1809 885">Excerpt of Environmental Significance Overlay – Schedule 4. Page 9.</p>	2 Armagh Road, Frankston South	31 (15) 267	<i>Cupressus sempervirens</i> <i>Cupressus sempervirens</i>	2 Armagh Road 179 Overport Road	7ESO
2 Armagh Road, Frankston South	31 (15) 267	<i>Cupressus sempervirens</i> <i>Cupressus sempervirens</i>	2 Armagh Road 179 Overport Road	7ESO						
Significant Landscape Overlay	SLO1	13 Black Sheoak Place, Langwarrin	Remove SLO1	<p data-bbox="947 893 1104 1098">Overlay incorrectly applied to land. There is not significant landscaping on the site.</p> <p data-bbox="947 1136 1055 1252">Note: see zoning for additional changes.</p>	 <p data-bbox="1126 1257 1774 1281">Overlay applies to a small section of land at the front of the site.</p>					

Heritage Overlay	HO57	18 Marcus Road, Frankston South	Amend map to reflect HO57 as per the Planning Scheme – Clause 43.01 Heritage Overlay.	The HO reference on PS Map HO7 is incorrect and identifies HO58.	<table border="1" data-bbox="1218 312 1532 571"> <tr> <td>HO57</td> <td>Former McClune House 18 Marcus Road, Frankston South</td> <td>No</td> </tr> </table>  <p data-bbox="1137 644 1451 699">Excerpt from Heritage Overlay Schedule</p> <p data-bbox="1547 644 1778 671">Planning Scheme Map</p>	HO57	Former McClune House 18 Marcus Road, Frankston South	No
HO57	Former McClune House 18 Marcus Road, Frankston South	No						
	HO58	6 Petrie Street, Frankston	Amend map to reflect HO58 as per the Planning Scheme – Clause 43.01 Heritage Overlay.	The HO reference on PS Map HO4 is incorrect and identifies HO57.	<table border="1" data-bbox="1200 746 1496 922"> <tr> <td>HO58</td> <td>House 6 Petrie Street, Frankston</td> <td>Ye</td> </tr> </table>  <p data-bbox="1137 1043 1451 1069">Excerpt from Heritage Overlay</p> <p data-bbox="1518 1043 1749 1069">Planning Scheme Map</p>	HO58	House 6 Petrie Street, Frankston	Ye
HO58	House 6 Petrie Street, Frankston	Ye						

	HO11	10-11 Somme Avenue, Frankston	Correct address in the Heritage Overlay to 10-11 Somme Avenue, Frankston	Incorrect address.	<table border="1"> <tr> <td data-bbox="1126 320 1375 544">HO11</td> <td data-bbox="1375 320 1624 544">Tower View, now Tower House 2-3 (Lots 10 & 11) Bentick Street, Frankston</td> </tr> </table> <p>Appendix 3 – Property Report</p>	HO11	Tower View, now Tower House 2-3 (Lots 10 & 11) Bentick Street, Frankston
HO11	Tower View, now Tower House 2-3 (Lots 10 & 11) Bentick Street, Frankston						
	HO36	1 Tweed Court, Langwarrin	Correct address in the Heritage Overlay	Incorrect address – property has been subdivided.	<table border="1"> <tr> <td data-bbox="1126 627 1375 786">HO36</td> <td data-bbox="1375 627 1624 786">Lloyd’s House 31 Cranhaven Road, Langwarrin</td> </tr> </table> <p>Appendix 4 – Plan of Subdivision</p>	HO36	Lloyd’s House 31 Cranhaven Road, Langwarrin
HO36	Lloyd’s House 31 Cranhaven Road, Langwarrin						
	HO36	39 Cranhaven Road, Langwarrin	Correct address in the Heritage Overlay	Incorrect address - property has been subdivided.	<table border="1"> <tr> <td data-bbox="1126 933 1375 1093">HO36</td> <td data-bbox="1375 933 1624 1093">Lloyd’s House 31 Cranhaven Road, Langwarrin</td> </tr> </table> <p>Appendix 4 – Plan of Subdivision</p>	HO36	Lloyd’s House 31 Cranhaven Road, Langwarrin
HO36	Lloyd’s House 31 Cranhaven Road, Langwarrin						

	HO36	39A Cranhaven Road, Langwarrin	Correct address in the Heritage Overlay	Incorrect address - property has been subdivided.
	HO15	40 Davey Street, Frankston	Include on Planning Scheme Map	Property not included on Planning Scheme Map.



Public Acquisition Overlay	PAO3	16R Cranbourne Road, Frankston	Remove Public Acquisition Overlay	Council acquired land.
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	PAO2
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320R
Ballarto
Road, Skye
Remove
Public
Acquisition
Overlay
Council
acquired land.



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PA03



28R Fenton
Crescent,
Frankston
South

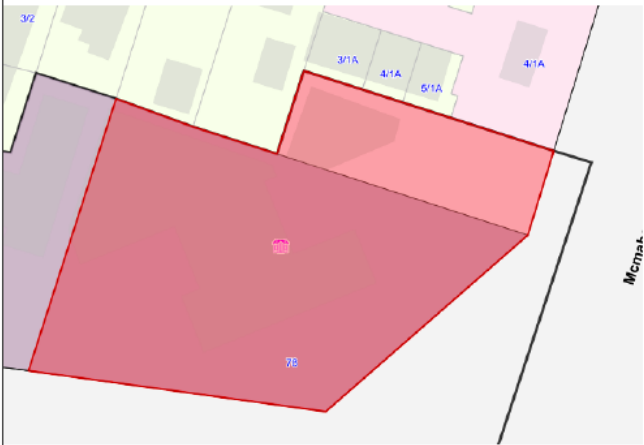
Remove
Public
Acquisition
Overlay

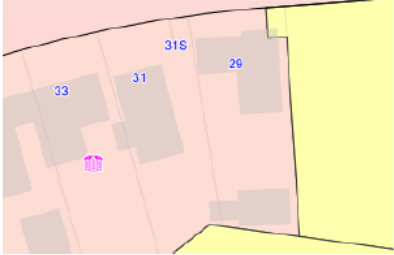
Council
acquired land.

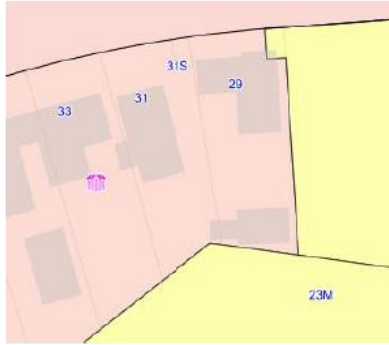




Appendix 5 – Council owned land Certificates of Title

<p>Parking Overlay</p>	<p>PO1</p>	<p>78 Cranbourne Road, Frankston</p>	<p>Apply Parking Overlay</p>	<p>Overlay incorrectly applied to land. Note: see zoning for additional changes.</p>	 <p>Parking Overlay currently part applies to land.</p>
<p>Design and Development Overlay</p>	<p>DDO4</p>	<p>13 Black Sheoak Place, Langwarrin</p>	<p>Removed DDO4</p>	<p>Overlay incorrectly applied to land. Note: see zoning for additional changes.</p>	 <p>DDO4 part applies to land which is incorrectly zoned LDRZ.</p>

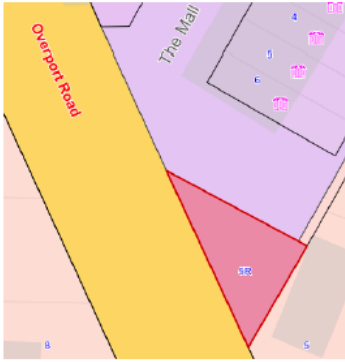
	DDO13	78 Cranbourne Road, Frankston	Apply DDO13	<p>Overlay incorrectly applied to land.</p> <p>Note: see zoning for additional changes.</p>	 <p>DDO13 part applies to land.</p>
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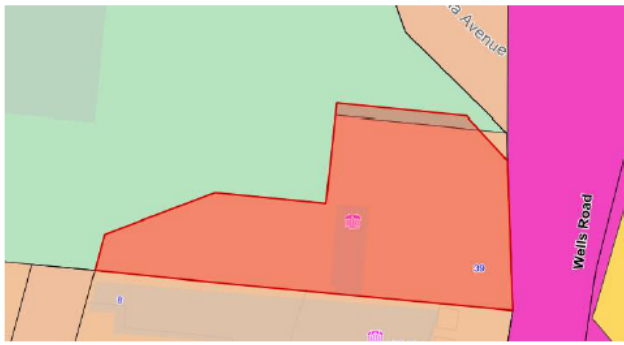
Zones			
Address	Proposed Change	Justification	Evidence
29 Quarrion Drive, Carrum Downs	Remove Public Use Zone – Schedule 6 and apply General Residential Zone.	A small portion of 29 Quarrion Drive is zoned PUZ6, when it should be GRZ.	 <p>29 Quarrion Drive, Carrum Downs</p>

<p>315 Quarrion Drive, Carrum Downs</p>	<p>Remove General Residential Zone and apply Public Use Zone – Schedule 6.</p>	<p>Zone previously applied to the wrong land at 29 Quarrion Drive, Carrum downs.</p>	 <p>315 Quarrion Drive, Carrum Downs</p>
<p>13 Black Sheoak Place, Langwarrin</p>	<p>Rezone part of property from Low Density Residential Zone to General Residential Zone</p>	<p>Zone incorrectly applied. General Residential Zone is consistent with the balance of the property and neighbouring properties.</p>	

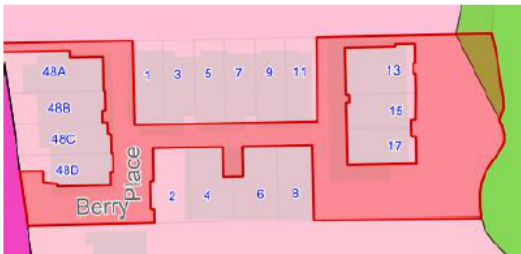
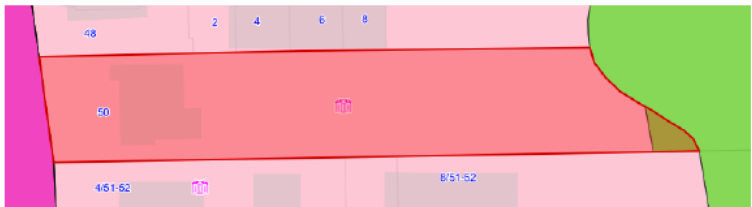
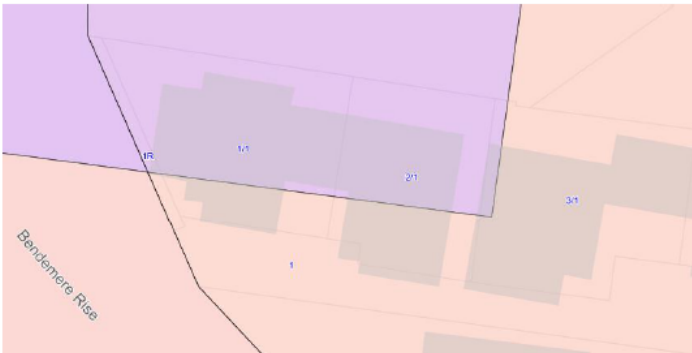
<p>78 Cranbourne Road, Frankston</p>	<p>Rezone part of the property from General Residential Zone to Commercial 1 Zone.</p>	<p>Zone incorrectly applied.</p> <p>Part of the property is zoned Residential 1 Zone. Rate records indicate the property is commercial (Burger Days). Also, part of the accessway to McMahons Road is located on the property.</p>	
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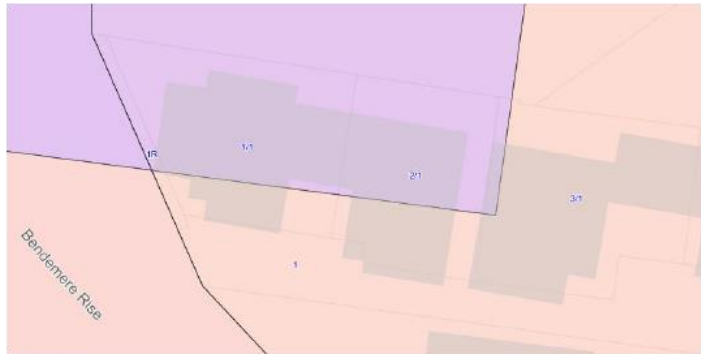
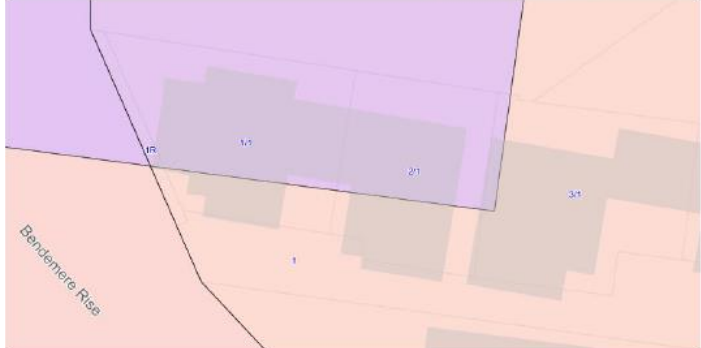
<p>258-260R Frankston-Flinders Road, Frankston South</p>	<p>Rezone from Public Use Zone to Public park and Recreation Zone.</p>	<p>Zone incorrectly applied.</p> <p>Ally Reserve currently has two zonings, Public Use Zone and Public Park and Recreation Zone.</p>	
<p>McClelland Drive</p>	<p>Rezone from Transport Road Zone 2 to Transport Road Zone 3</p>	<p>Considered to be a significant municipal road</p>	<p>Appendix 6 – Email from Department of Transport dated 17/03/2022</p>


McCormicks Drive	Rezone from Transport Road Zone 2 to Transport Road Zone 3	Considered to be a significant municipal road	Appendix 6– Email from Department of Transport dated 17/03/2022
Beach Street	Rezone from Transport Road Zone 2 to Transport Road Zone 3	Considered to be a significant municipal road	Appendix 6 – Email from Department of Transport dated 17/03/2022
5R Overport road, Frankston	Rezone from Commercial 1 Zone to Public Park and Recreation Zone	Council decision to meet public open space requirements.	 <p data-bbox="1124 885 1467 917">Appendix 7 – Council Resolution</p>

<p>39 Wells Street, Seaford</p>	<p>Rezone from Industrial 1 Zone to Public Park and Recreation Zone</p>	<p>Council acquired land.</p>	 <p>Appendix 5 – Council Owned Land Certificates of Title</p>
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<p>28 Nepean Highway, Seaford</p>	<p>Rezone from Public Use Zone to General Residential Zone</p>	<p>Zone incorrectly applied. Land has a current residential use.</p>	
<p>7/46-47 Nepean Highway, Seaford</p>	<p>Rezone part of property from Public Park and Recreation Zone to General Residential Zone</p>	<p>Part incorrectly zoned PPRZ. General Residential Zone is consistent with the zoning of the remaining property and neighbouring properties.</p>	

<p>48 Nepean Highway, Seaford</p>	<p>Rezone part of property from Public Park and Recreation Zone to General Residential Zone</p>	<p>Part incorrectly zoned PPRZ. General Residential Zone is consistent with the zoning of the remaining property and neighbouring properties.</p>	
<p>50 Nepean Highway, Seaford</p>	<p>Rezone part of property from Public Park and Recreation Zone to General Residential Zone</p>	<p>Part incorrectly zoned PPRZ. General Residential Zone is consistent with the zoning of the remaining property and neighbouring properties.</p>	
<p>1/1 Bendemere Rise, Langwarrin</p>	<p>Rezone part of the property from Commercial 1 Zone to General Residential Zone.</p>	<p>Part incorrectly zoned C1Z. General Residential Zone is consistent with the balance of the property and use.</p>	

<p>2/1 Bendemere Rise, Langwarrin</p>	<p>Rezone part of the property from Commercial 1 Zone to General Residential Zone.</p>	<p>Part incorrectly zoned C1Z. General Residential Zone is consistent with the balance of the property and use.</p>	
<p>3/1 Bendemere Rise, Langwarrin</p>	<p>Rezone part of the property from Commercial 1 Zone to General Residential Zone.</p>	<p>Part incorrectly zoned C1Z. General Residential Zone is consistent with the balance of the property and use.</p>	

<p>600N Nepean Highway, Frankston</p>	<p>Rezone from Special Use Zone 3 to Public Conservation and Resource Zone</p>	<p>To align with the balance of zoning within Port Phillip Bay</p>	 A map showing a coastal area with a blue body of water on the left. A road, 600N Nepean Highway, runs along the coast. A large green area is highlighted, representing the proposed rezoning. The map also shows a residential area with streets and a small orange area labeled 'Boulder'.
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Spelling Errors					
	Schedule	Address	Proposed Change	Justification	Evidence
Significant landscape Overlay	HO5		<p>Clause 42.03-1 from 'Areas of remanent indigenous vegetation have been identified on the site, this vegetation has environmental significant including providing habitat for indigenous fauna.' to 'Areas of remnant indigenous vegetation have been identified on the site, this vegetation has environmental significant including providing habitat for indigenous fauna.'</p> <p>Clause 42.03-2 from 'To conserve and enhance remanent indigenous vegetation in the area.' to 'To conserve and enhance remnant indigenous vegetation in the area.'</p>	Spelling Error - Remanent	<p>Statement of nature and key elements of landscape</p> <p>The site commonly known as the G.K. Tucker Brotherhood of St. Laurence Settlement contains a mixture of remnant indigenous vegetation and mature exotic trees and shrubs which make a significant contribution to the landscape quality and character of this area.</p> <p>Areas of remanent indigenous vegetation have been identified on the site, this vegetation has environmental significant including providing habitat for indigenous fauna.</p> <p>This land was established as low cost housing in the early 20th century by Gerard Kennedy Tucker founder of the Brotherhood of St. Lawrence. Trees that were planted as part of this development remain on the site today. These planted trees provide links to the former use of the site and as such are of historical landscape significance.</p> <p>Landscape character objectives to be achieved</p> <ul style="list-style-type: none"> To protect vegetation in the area with intrinsic landscape and historical or environmental values. To conserve and enhance remanent indigenous vegetation in the area. To ensure that development responds to and maintains the landscape quality of the GK Tucker Brotherhood of St. Laurence Settlement.

<p>Clause 15.01-5L</p>			<p>Frankston preferred neighbourhood character – Seaford. Delete repetition of number '5' and replace with number '4'</p>	<p>Spelling Error</p>	<p>Seaford</p> <table border="1"> <thead> <tr> <th colspan="4">SEAFORD</th> </tr> <tr> <th colspan="2">Strategies</th> <th colspan="2">Policy guidelines</th> </tr> <tr> <th>Precincts</th> <th></th> <th>Precincts</th> <th>Consider as relevant:</th> </tr> </thead> <tbody> <tr> <td>1, 2, 3, 4, 5, 6, 7, 8 & 9</td> <td>Preserve the openness of the streetscape.</td> <td>1, 3, 5, 5 & 6</td> <td>Providing no or low, open style front fences, other than on heavily trafficked roads.</td> </tr> <tr> <td></td> <td></td> <td>2 & 9</td> <td>Providing low or open style front fences other than on heavily trafficked roads.</td> </tr> <tr> <td></td> <td></td> <td>7</td> <td>Providing open style front fences, other than along heavily trafficked roads, or using vegetation as a screening device.</td> </tr> <tr> <td></td> <td></td> <td>8</td> <td>Providing no front fences, other than on heavily trafficked roads.</td> </tr> </tbody> </table>	SEAFORD				Strategies		Policy guidelines		Precincts		Precincts	Consider as relevant:	1, 2, 3, 4, 5, 6, 7, 8 & 9	Preserve the openness of the streetscape.	1, 3, 5, 5 & 6	Providing no or low, open style front fences, other than on heavily trafficked roads.			2 & 9	Providing low or open style front fences other than on heavily trafficked roads.			7	Providing open style front fences, other than along heavily trafficked roads, or using vegetation as a screening device.			8	Providing no front fences, other than on heavily trafficked roads.
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		8	Providing no front fences, other than on heavily trafficked roads.																														
<p>Heritage Overlay</p>	<p>HO62</p>	<p>3/1R Bentley Place, Frankston</p>	<p>Change spelling of 'Scholl' to 'School'</p>	<p>Spelling Error</p>	<p>Heritage places</p> <p>The requirements of this overlay apply to both the heritage place and its associated land.</p> <table border="1"> <thead> <tr> <th>PS map ref</th> <th>Heritage place</th> <th>External paint controls apply?</th> <th>Internal alteration controls apply?</th> </tr> </thead> <tbody> <tr> <td>HO62</td> <td>Montague Park Pre-Scholl & Maternal Welfare Centre 3/1R Bentley Place, Frankston</td> <td>No</td> <td>No</td> </tr> </tbody> </table>	PS map ref	Heritage place	External paint controls apply?	Internal alteration controls apply?	HO62	Montague Park Pre-Scholl & Maternal Welfare Centre 3/1R Bentley Place, Frankston	No	No																				
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HO62	Montague Park Pre-Scholl & Maternal Welfare Centre 3/1R Bentley Place, Frankston	No	No																														

Appendix 1

Environmental Significance Overlay – Schedule 4

FRANKSTON PLANNING SCHEME

23/05/2019
C133fran

SCHEDULE 4 TO CLAUSE 42.01 ENVIRONMENTAL SIGNIFICANCE OVERLAY

Shown on the planning scheme map as ESO4 .

SIGNIFICANT TREES AND AREAS OF VEGETATION

1.0
01/11/2012
C63

Statement of environmental significance

Frankston City contains many individual trees, groups of trees and areas of vegetation with special significance. Native and exotic trees and other vegetation contribute to diversity of significant trees because of landscape, habitat, horticultural or genetic value, are rare or of localised distribution, are outstanding examples of their species or are of cultural or historical significance.

2.0
08/05/2008
C44

Environmental objective to be achieved

To protect and enhance trees and areas of vegetation that have been identified as being significant and which are shown in the Table to this schedule.

3.0
04/05/2017
C113

Permit requirement

A permit is not required:

- To construct a building or carry out works outside the Tree Protection Zone of any significant tree specified in the table to this schedule.
- The Tree Protection Zone is defined as the area with a radius from the centre of the trunk equal to 12 times the diameter of the trunk, except where:
 - the measured radius is less than 2 metres, in which case the radius must be 2 metres; or
 - the measured radius is greater than 15 metres, in which case the radius must be 15 metres.
- For the purposes of calculating the Tree Protection Zone, the diameter of the trunk is measured at 1.4m above the point where it meets natural ground level.
- To remove, destroy, prune or lop any significant tree or area of vegetation which is also included in the Victorian Heritage Register.
- To remove, destroy, prune or lop any vegetation which is not listed in the Table to this schedule.
- To prune any significant tree or area of vegetation where an agreement exists between a railway carrier and the Department of Sustainability and Environment, or where pruning is the minimum amount necessary to provide for the safe operation of the rail service for the safety of the travelling public.
- The pruning or lopping of limbs is less than one-third (1/3rd) of the crown of the tree of any significant tree listed in the table to this schedule for:
 - maintaining access to existing roads, driveways and footpaths;
 - clearing within two metres of an existing permanent structure;
 - maintaining of an existing specialised pruning method such as hedging, espalier or topiary;
 - reducing overhang to neighbouring properties.
- To remove dead and broken limbs.
- For the application of fertiliser at the manufacturer's recommended dosage and intervals.
- For the treatment of pests and diseases associated with the significant tree and in accordance with the manufacturer's recommended application.
- The inspection of and treatment for termites associated with the significant tree including drilling to the minimal amount necessary.

FRANKSTON PLANNING SCHEME

- Watering using portable or existing fixed irrigation systems.
- The removal of structures and surfacing such as paving if the soil surface level and root system are not disturbed.
- For any works in accordance with a Significant Tree Management Plan prepared and endorsed within the past ten years.

Before deciding on an application to remove, destroy, prune or lop any specified tree or area of vegetation, the responsible authority may require the applicant to provide a report prepared by a qualified arborist, ecologist, or botanist on the reason and need for the proposed work, options for alternative treatments and any remedial or restorative action proposed.

Note: Pruning of a tree is defined as removing branches (or occasionally roots) from a tree or plant using approved practices, to achieve a specified objective such as for regeneration or ornamental shaping.

Lopping is defined as the practice of cutting branches or stems between branch unions or internodes.

4.0
23/05/2019
C133fran

Application requirements

None specified.

5.0
23/05/2019
C133fran

Decision guidelines

Before deciding on an application under this overlay, the responsible authority must consider:

- The impact of any proposal on the environmental, habitat, botanical, scientific, landscape, historical or cultural significance of any specified trees or areas of vegetation.
- The impact of the proposal on the health, appearance and stability of the tree or area of vegetation.
- Any report that identifies, describes, or deals with specified trees or areas of vegetation, including the *Frankston City Council Significant Trees Register - Tree Assessment Sheets* (June 2011) and the *National Trust (Victoria) significant tree register*.
- Any relevant report from a qualified arborist, ecologist, or botanist.
- Whether alternatives to vegetation removal, including the redesign or relocation of buildings and works, have been considered.
- The benefits of requiring a long-term maintenance program for specified trees or areas of vegetation and especially those subject to continuing works.
- Where relevant, the need for remedial or restorative works for vegetation.
- The desirability of requiring fencing and management of a Tree Protection Zone as described in *Tree Protection Guidelines for Construction Sites* (September 2005).
- Where building or works are proposed in a Tree Protection Zone, the need to undertake an assessment, prepare a management plan and provide supervision as described in *Tree Protection Guidelines for Construction Sites* (September 2005).
- The guidelines and principles of AS4970-2009 – Protection of Trees and Development Sites.

Background documents

Frankston City Council Significant Trees Register - Tree Assessment Sheets (June 2011)

FRANKSTON PLANNING SCHEME

Table to Schedule 4

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
6 Abram Court, Frankston South	259	<i>Eucalyptus cladocalyx</i>	5 Angala Court	7ESO
7 Abram Court, Frankston South	259	<i>Eucalyptus cladocalyx</i>	5 Angala Court	7ESO
25 Access Way, Carrum Downs	219	<i>Eucalyptus camaldulensis</i>	25 Access Way	2ESO
28 Access Way, Carrum Downs	218	<i>Eucalyptus camaldulensis</i>	28 Access Way	2ESO
30 Access Way, Carrum Downs	218	<i>Eucalyptus camaldulensis</i>	28 Access Way	2ESO
32 Access Way, Carrum Downs	227	<i>Eucalyptus camaldulensis</i>	32 Access Way	2ESO
10 Ajana Lane, Frankston South	32 33	<i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i>	24 Chetwyn Court 10 Ajana Lane	7ESO
2 Ambleside Close, Frankston South	264	<i>Cupressus leylandii</i>	2 Ambleside Close	7ESO
5 Angala Court, Frankston South	259	<i>Eucalyptus cladocalyx</i>	5 Angala Court	7ESO
6 Angala Court, Frankston South	259	<i>Eucalyptus cladocalyx</i>	5 Angala Court	7ESO
2 Armagh Road, Frankston South	31 (15) 267	<i>Cupressus sempervirens</i> <i>Cupressus sempervirens</i>	2 Armagh Road 179 Overport Road	7ESO
44 Austin Road, Seaford	142	<i>Eucalyptus camaldulensis</i>	44 Austin Road	1 ESO
46 Austin Road, Seaford	142	<i>Eucalyptus camaldulensis</i>	44 Austin Road	1ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
28 Baden Powell Drive, Frankston South	16	<i>Brachychiton populneus</i>	28 Baden Powell Drive	7 ESO
9 Bainbridge Avenue, Seaford	95 96	<i>Eucalyptus camaldulensis</i>	9 Bainbridge Avenue	4ESO
1/11 Bainbridge Avenue, Seaford	95 96	<i>Eucalyptus camaldulensis</i>	9 Bainbridge Avenue	4 ESO
3/11 Bainbridge Avenue, Seaford	95	<i>Eucalyptus camaldulensis</i>	9 Bainbridge Avenue	4ESO
225 Ballarto Road, Carrum Downs	205	<i>Eucalyptus pryoriana</i>	225 Ballarto Road	5ESO
7 Bangalay Avenue, Frankston South	53	<i>Angophora costata</i>	9 Bangalay Avenue	7ESO
9 Bangalay Avenue, Frankston South	53	<i>Angophora costata</i>	9 Bangalay Avenue	7ESO
25 Bangalay Avenue, Frankston South	54	<i>Erythrina indica</i>	25 Bangalay Avenue	7ESO
5 Banjo Boulevard, Carrum Downs	214	<i>Cupressus macrocarpa</i>	205 McCormicks Road	3ESO
7 Banjo Boulevard, Carrum Downs	214	<i>Cupressus macrocarpa</i>	205 McCormicks Road	3ESO
1 Barriedale Grove, Frankston South	80 81 82	<i>Corymbia citriodora</i> <i>Corymbia citriodora</i> <i>Corymbia citriodora</i>	1 Barriedale Grove 1 Barriedale Grove 1 Barriedale Grove	7ESO
3 Barriedale Grove, Frankston South	77 78 79 80	<i>Corymbia citriodora</i> <i>Corymbia citriodora</i> <i>Corymbia citriodora</i> <i>Corymbia citriodora</i>	3 Barriedale Grove 1 Barriedale Grove 1 Barriedale Grove 1 Barriedale Grove	7ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
			1 Barriedale Grove	
9 Barriedale Grove, Frankston South	240 (35)	<i>Cupressuss spp.</i>	9 Barriedale Grove	7ESO
51 Bayview Road, Frankston	61	<i>Corymbia citriodora</i>	14 Oxford Street	7ESO
53 Bayview Road, Frankston	61	<i>Corymbia citriodora</i>	14 Oxford Street	7ESO
11 Beaumont Crescent, Frankston	232 233	<i>Phoenix canariensis</i> <i>Phoenix canariensis</i>	11 Beaumont Crescent 11 Beaumont Crescent	5ESO
Common Property 2D & E Bembridge Ave, Frankston South	278	<i>Eucalyptus cineria</i>	4 Bembridge Avenue	7ESO
2C, D & E Bembridge Avenue, Frankston South	278	<i>Eucalyptus cineria</i>	4 Bembridge Avenue	7ESO
3 Bembridge Avenue, Frankston South	305	<i>Quercus robur</i>	2 The Grove	7ESO
4 Bembridge Avenue, Frankston South	278	<i>Eucalyptus cineria</i>	4 Bembridge Avenue	7ESO
2/5 Bembridge Avenue, Frankston South	305	<i>Quercus robur</i>	2 The Grove	7ESO
8 Bembridge Avenue, Frankston South	26 27	<i>Corymbia ficifolia</i> <i>Fraxinus excelsior</i> 'Aurea'	8 Bembridge Avenue 8 Bembridge Avenue	7ESO
10 Bembridge Avenue, Frankston South	26	<i>Corymbia ficifolia</i>	8 Bembridge Avenue	7ESO
10A Bembridge Avenue, Frankston South	25	<i>Quercus robur</i>	10A Bembridge Avenue	7ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
40 Blaxland Avenue, Frankston South	72	<i>Sequoiadendron giganteum</i>	42 Blaxland Avenue	7ESO
42 Blaxland Avenue, Frankston South	72	<i>Sequoiadendron giganteum</i>	42 Blaxland Avenue	7ESO
33 Bognor Avenue, Seaford	180	<i>Banksia integrifolia</i>	85 Railway Parade	1ESO
6 Braemar Street, Seaford	129	<i>Phoenix canariensis</i>	6 Braemar Street	4ESO
8 Braemar Street, Seaford	129	<i>Phoenix canariensis</i>	6 Braemar Street	4ESO
34 Bruarong Crescent, Frankston South	22	<i>Quercus robur</i>	36 Bruarong Crescent	7ESO
36 Bruarong Crescent, Frankston South	22	<i>Quercus robur</i>	36 Bruarong Crescent	7ESO
1 Brumbys Road, Carrum Downs	215	<i>Eucalyptus camaldulensis</i>	3 Brumbys Road	3ESO
3 Brumbys Road, Carrum Downs	215	<i>Eucalyptus camaldulensis</i>	3 Brumbys Road	3ESO
1A Bundara Court, Frankston	85	<i>Ulmus procera</i>	3 Bundara Court	4ESO
3 Bundara Court, Frankston	85	<i>Ulmus procera</i>	3 Bundara Court	4ESO
1, 2, 3 & 4/9 Bundara Court, Frankston	84	<i>Cupressus sempervirens</i>	11 Bundara Court	4ESO
11 Bundara Court, Frankston	84	<i>Cupressus sempervirens</i>	11 Bundara Court	4ESO
26 Carramar Drive, Frankston	230	<i>Quercus robur</i>	3 Milford Crescent	5ESO
39 Carramar Drive, Frankston	231	<i>Eucalyptus spp.</i>	58 Washington Drive	5ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
41 Carramar Drive, Frankston	231	<i>Eucalyptus spp.</i>	58 Washington Drive	5ESO
15 Carrington Avenue, Seaford	132	<i>Eucalyptus saligna</i>	15 Carrington Avenue	2ESO
17 Carrington Avenue, Seaford	132	<i>Eucalyptus saligna</i>	15 Carrington Avenue	2ESO
9 Cecil Street, Frankston	58	<i>Quercus robur</i>	20 Victoria Parade	4ESO
6 Charlotte Court, Frankston South	74	<i>Protea neriifolia</i>	8 Charlotte Court	7ESO
8 Charlotte Court, Frankston South	74	<i>Protea neriifolia</i>	8 Charlotte Court	7ESO
22 Chetwyn Court, Frankston South	33	<i>Cupressus macrocarpa</i>	10 Ajana Lane	7ESO
24 Chetwyn Court, Frankston South	32 33	<i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i>	24 Chetwyn Court 10 Ajana Lane	7ESO
Common Property 17 Claude Street, Seaford	127	<i>Banksia integrifolia</i>	17 Claude Street	4ESO
3, 4 & 5/17 Claude Street, Seaford	127	<i>Banksia integrifolia</i>	17 Claude Street	4ESO
13, 14 & 15/17 Claude Street, Seaford	127	<i>Banksia integrifolia</i>	17 Claude Street	4ESO
38 Claude Street, Seaford	128	<i>Banksia integrifolia</i>	38 Claude Street	4ESO
40 Claude Street, Seaford	128	<i>Banksia integrifolia</i>	38 Claude Street	4ESO
27 Cliff Road, Frankston	310	<i>Melia azederach</i>	27 Cliff Road	4ESO
64 Cliff Road, Frankston	8	<i>Corymbia ficifolia</i>	42 Warringa Road	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
	270	<i>Quercus palustris</i>	64 Cliff Road	
66 Clifton Grove, Carrum Downs	228	<i>Eucalyptus camaldulensis</i>	36 Clifton Grove	2ESO
110R Colemans Road, Carrum Downs	221	<i>Eucalyptus camaldulensis</i>	110R Colemans Road	2ESO
	222	<i>Eucalyptus camaldulensis</i>	110R Colemans Road	
	223	<i>Eucalyptus camaldulensis</i>	110R Colemans Road	
	224	<i>Eucalyptus camaldulensis</i>	110R Colemans Road	
	225	<i>Eucalyptus camaldulensis</i>	110R Colemans Road	
	226	<i>Eucalyptus camaldulensis</i>	110R Colemans Road	
27 Corio Avenue, Frankston	250	<i>Quercus robur</i>	17R Mincha Street	7ESO
6 Cove Lane, Seaford	174	<i>Banksia integrifolia</i>	70-98 Eel Race Road	1ESO
	176	<i>Banksia integrifolia</i>	70-98 Eel Race Road	
Common Property 124 Cranbourne Road, Frankston	274	<i>Magnolia grandiflora</i>	124 Cranbourne Road	4ESO
2 & 3/124 Cranbourne Road, Frankston	274	<i>Magnolia grandiflora</i>	124 Cranbourne Road	4ESO
223 Cranbourne Road, Frankston	236	<i>Ulmus parvifolia</i>	223 Cranbourne Road	5ESO
225 Cranbourne Road, Frankston	236	<i>Ulmus parvifolia</i>	223 Cranbourne Road	5ESO
260R Cranbourne Road, Frankston	311	<i>Quercus robur</i>	280R Cranbourne Road	5ESO
280R Cranbourne Road, Frankston	306 307 (7)	<i>Ceratonia siliqua</i> <i>Olea europaea</i>	280R Cranbourne Road	5ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
	311	<i>subsp. Quercus robur</i>	280R Cranbourne Road 280R Cranbourne Road	
2/60 Cranbourne-Frankston Road, Langwarrin	309 (120)	<i>Corymbia citriodora</i>	60 Cranbourne Road	8ESO
3/60 Cranbourne-Frankston Road, Langwarrin	242 243 244	<i>Corymbia citriodora</i> <i>Araucaria bidwillii</i> <i>Araucaria bidwillii</i>	60 Cranbourne-Frankston Road 60 Cranbourne-Frankston Road 60 Cranbourne-Frankston Road	8ESO
140 Cranbourne-Frankston Road, Langwarrin	302 303 304	<i>Phoenix Canriensis</i> <i>Livistonia australis</i> <i>Quercus palustris</i>	140 Cranbourne-Frankston Road 140 Cranbourne-Frankston Road 140 Cranbourne-Frankston Raod	5ESO
Common Property 39 Cranhaven Road, Langwarrin	299	<i>Quercus robur</i>	1 Tweed Court	8ESO
39 Cranhaven Road, Langwarrin	299	<i>Quercus robur</i>	1 Tweed Court	8ESO
39A Cranhaven Road, Langwarrin	299	<i>Quercus robur</i>	1 Tweed Court	8ESO
27 Dandenong Road East, Frankston	92	<i>Phoenix canariensis</i>	27 Dandenong Rd East	4ESO
Common Property 29 Dandenong Road East, Frankston	92	<i>Phoenix canariensis</i>	27 Dandenong Rd East	4ESO
1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 & 12/93 Dandenong Road East, Frankston	93	<i>Araucaria heterophylla</i>	97 Dandenong Rd East	4ESO
97 Dandenong Road East, Frankston	93	<i>Araucaria heterophylla</i>	97 Dandenong Rd East	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
40 Davey Street, Frankston	119 (16)	<i>Cupressus macrocarpa</i>	40 Davey Street	4ESO
2, 3, 4, 7 & 8/20-24 Davey Street, Frankston	120 121 122	<i>Ficus macrophylla</i> <i>Araucaria heterophylla</i> <i>Quercus robur</i>	20-24 Davey Street 20-24 Davey Street 20-24 Davey Street	4ESO
30R Davey Street, Frankston	308	<i>Araucaria heterophylla</i>	30R Davey Street	4ESO
38 Dell Road, Frankston	86	<i>Ulmus spp</i>	38 Dell Road	4ESO
18 Derna Crescent, Frankston	235	<i>Corymbia citriodora</i>	20 Derna Crescent	5ESO
20 Derna Crescent, Frankston	235	<i>Corymbia citriodora</i>	20 Derna Crescent	5ESO
3 Duncan Avenue, Seaford	97	<i>Eucalyptus camaldulensis</i>	3 Duncan Avenue	4ESO
5 Duncan Avenue, Seaford	97	<i>Eucalyptus camaldulensis</i>	3 Duncan Avenue	4ESO
27 Dunstan Street, Frankston South	276 277	<i>Corymbia ficifolia</i> <i>Eucalyptus sideroxylon</i>	29 Dunstan Street 29 Dunstan Street	7ESO
29 Dunstan Street, Frankston South	276 277	<i>Corymbia ficifolia</i> <i>Eucalyptus sideroxylon</i>	29 Dunstan Street 29 Dunstan Street	7ESO
52R Eel Race Road, Seaford	161 164 165 166	<i>Banksia integrifolia</i> <i>Cactus species</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i>	62 Wunalla Road 66 Wunalla Road 12 Seabrook Way 12 Seabrook Way	1ESO
64 Eel Race Road, Seaford	169 170 171 172	<i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i>	70-98 Eel Race Road 70-98 Eel Race Road 70-98 Eel Race Road	1ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
	173 174	<i>Banksia integrifolia</i> <i>Banksia integrifolia</i>	Road 70-98 Eel Race Road 70-98 Eel Race Road 70-98 Eel Race Road	
70-98 Eel Race Road, Seaford	168 169 170 171 172 173 174 175 176	<i>Angophora costata</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i>	70-98 Eel Race Road 70-98 Eel Race Road 70-98 Eel Race Road 70-98 Eel Race Road 70-98 Eel Race Road 70-98 Eel Race Road 70-98 Eel Race Road 70-98 Eel Race Road 70-98 Eel Race Road	1ESO
4 Elsie Avenue, Seaford	279	<i>Banksia integrifolia</i>	4 Elsie Avenue	4ESO
11 Fenton Crescent, Frankston South	289	<i>Cupressus macrocarpa</i>	13 Fenton Crescent	4ESO
13 Fenton Crescent, Frankston South	285 286 287 288 289 290 291	<i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i> <i>Taxus baccata</i> <i>'Fastigiata'</i> <i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i>	13 Fenton Crescent 13 Fenton Crescent 13 Fenton Crescent 13 Fenton Crescent 13 Fenton Crescent 13 Fenton Crescent 13 Fenton Crescent	7ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
		<i>Cupressus macrocarpa</i>		
56 Finlay Street, Frankston	87	<i>Banksia integrifolia</i>	56 Finlay Street	4ESO
52 Fleetwood Crescent, Frankston South	20	<i>Eucalyptus viminalis</i>	54 Fleetwood Crescent	7ESO
54 Fleetwood Crescent, Frankston South	19-20	<i>Eucalyptus viminalis</i>	54 Fleetwood Crescent	7ESO
56 Fleetwood Crescent, Frankston South	19	<i>Eucalyptus viminalis</i>	54 Fleetwood Crescent	7ESO
28 Foot Street, Frankston	237 238 239	<i>Harpephyllum caffrum</i> <i>Harpephyllum caffrum</i> <i>Harpephyllum caffrum</i>	28 Foot Street 28 Foot Street 28 Foot Street	7ESO
2 Forest Drive, Frankston North	195	<i>Cupressus spp.</i>	2 Forest Drive	5ESO
42 Fortescue Avenue, Seaford	108 109	<i>Banksia integrifolia</i> <i>Banksia integrifolia</i>	42 Fortescue Avenue 42 Fortescue Avenue	4ESO
76 Fortescue Avenue, Seaford	110	<i>Banksia integrifolia</i>	78 Fortescue Avenue	4ESO
78 Fortescue Avenue, Seaford	110	<i>Banksia integrifolia</i>	78 Fortescue Avenue	4ESO
140 Fortescue Avenue, Seaford	112	<i>Banksia integrifolia</i>	142 Fortescue Avenue	4ESO
1275 Frankston-Dandenong Road, Carrum Downs	209 210 211 212	<i>Pinus pinea</i> <i>Pinus pinea</i> <i>Pinus pinea</i> <i>Pinus pinea</i>	1275 Dandenong Road 1275 Dandenong Road 1275 Dandenong Road 1275 Dandenong	2ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
			Road 1275 Dandenong Road	
130 Frankston Gardens Drive, Carrum Downs	312	<i>Eucalyptus camaldulensis</i> (stand)	130 Frankston Gardens Drive	2ESO
42 Frome Avenue, Frankston	60	<i>Ailanthus altissima</i>	42 Frome Avenue	7ESO
1 Fulham Close, Frankston South	70	<i>Eucalyptus botryoides</i>	1 Fulham Close	7ESO
5 Gateway Drive, Carrum Downs	220	<i>Eucalyptus camaldulensis</i>	110 Colemans Road	2ESO
7 Gateway Drive, Carrum Downs	220	<i>Eucalyptus camaldulensis</i>	110 Colemans Road	2ESO
4 Geoffrey Court, Frankston	257	<i>Ulmus spp</i>	4 Geoffrey Court	4ESO
Common Property 2 George Street, Frankston	4 5 6	<i>Phoenix canariensis</i> <i>Phoenix canariensis</i> <i>Phoenix canariensis</i>	2 George Street 2 George Street 2 George Street	4ESO
1/2 George Street, Frankston	4 5	<i>Phoenix canariensis</i> <i>Phoenix canariensis</i>	2 George Street 2 George Street	4ESO
1/4 George Street, Frankston	6	<i>Phoenix canariensis</i>	2 George Street	4ESO
123 Golf Links Road, Frankston	301	<i>Eucalyptus regnans</i>	79-121 Golf Links Road	8ESO
140 Golf Links Road, Frankston South	292 293 294	<i>Quercus robur</i> <i>Quercus robur</i> <i>Quercus</i>	140-150 Golf Links Road 140-150 Golf	8ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
	295 296 297 298	<i>canariensis</i> <i>Quercus robur</i> <i>Eucalyptus globulus</i> <i>Tilia cordata</i> <i>Magnolia grandiflora</i>	Links Road 140-150 Golf Links Road 140-150 Golf Links Road 140-150 Golf Links Road 140-150 Golf Links Road 140-150 Golf Links Road	
79-121 Golf Links Road, Frankston	301	<i>Eucalyptus regnans</i>	79-121 Golf Links Road	8ESO
Common Property 66A Gould Street, Frankston	124	<i>Cupressus macrocarpa</i>	68-70 Gould Street	4ESO
3/66A Gould Street, Frankston	124	<i>Cupressus macrocarpa</i>	68-70 Gould Street	4ESO
1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 & 12/68-70 Gould Street, Frankston	124	<i>Cupressus macrocarpa</i>	68-70 Gould Street	4ESO
4 Grange Road, Frankston South	269	<i>Eucalyptus leucoxyton</i>	6 Grange Road	7ESO
6 Grange Road, Frankston South	268 269	<i>Fraxinus spp</i> <i>Eucalyptus leucoxyton</i>	6 Grange Road 6 Grange Road	7 ESO
22 Grange Road, Frankston South	24	<i>Magnolia grandiflora</i>	24 Grange Road	7ESO
24 Grange Road, Frankston South	23 24	<i>Ulmus procera</i> <i>Magnolia grandiflora</i>	24A Grange Road 24 Grange Road	7ESO
24A Grange Road, Frankston South	23	<i>Ulmus procera</i>	24A Grange Road	7ESO
30 Grange Road, Frankston South	21	<i>Ulmus glaba</i> <i>'Lutescens'</i>	30 Grange Road	7ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
32 Gretana Crescent, Frankston	229	<i>Corymbia citriodora</i>	34 Gretana Crescent	5ESO
34 Gretana Crescent, Frankston	229	<i>Corymbia citriodora</i>	34 Gretana Crescent	5ESO
26 Gweno Avenue, Frankston	7	<i>Brachychiton populneus</i>	Common Property at 28 Gweno Avenue	4ESO
Common Property at 28 Gweno Avenue, Frankston	7	<i>Brachychiton populneus</i>	Common Property at 28 Gweno Avenue	4ESO
2 Hannah Street, Seaford	126	<i>Schinus molle</i>	4 Hannah Street	4ESO
1/2 Hannah Street, Seaford	126	<i>Schinus molle</i>	4 Hannah Street	4ESO
5/4 Hannah Street, Seaford	126	<i>Schinus molle</i>	4 Hannah Street	4ESO
11 Harcourt Avenue, Frankston South	13 14 15	<i>Allocasuarina littoralis</i> <i>Allocasuarina littoralis</i> <i>Allocasuarina littoralis</i>	11 Harcourt Avenue 11 Harcourt Avenue 11 Harcourt Avenue	7ESO
13 Harcourt Avenue, Frankston South	13 15	<i>Allocasuarina littoralis</i> <i>Allocasuarina littoralis</i>	11 Harcourt Avenue 11 Harcourt Avenue	7ESO
1 Harry Court, Frankston South	73	<i>Angophora floribunda</i>	1 Harry Court	7ESO
3 Helen Street, Frankston	310	<i>Melia azederach</i>	27 Cliff Road	4ESO
1 Helvetia Court, Frankston	63	<i>Corymbia maculata</i>	3 Helvetia Court	7ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
3 Helvetia Court, Frankston	63	<i>Corymbia maculata</i>	3 Helvetia Court	7ESO
43 Helvetia Court, Frankston	64	<i>Fraxinus raywoodii</i>	45 Helvetia Court	7ESO
45 Helvetia Court, Frankston	64	<i>Fraxinus raywoodii</i>	45 Helvetia Court	7ESO
3N High Street, Frankston	251 252	<i>Phoenix canariensis</i> <i>Phoenix canariensis</i>	Bay Street South Bay Street South	4ESO
28 High Street, Frankston	118	<i>Ulmus x hollandica</i>	30 High Street	4ESO
30 High Street, Frankston	118	<i>Ulmus x hollandica</i>	30 High Street	4ESO
32 High Street, Frankston	118	<i>Ulmus x hollandica</i>	30 High Street	4ESO
20 Hillcrest Road, Frankston	254	<i>Arbutus unedo</i>	20 Hillcrest Road	8ESO
32 Hodgins Crescent, Frankston North	202	<i>Salix babylonica</i>	32 Hodgins Crescent	5ESO
7 Holroyd Street, Seaford	130	<i>Photinia robusta</i>	7 Holroyd Street	5ESO
24 Homestead Road, Langwarrin	255	<i>Schinus molle</i>	24 Homestead Road	6ESO
12 Honeysuckle Street, Frankston North	203	<i>Eucalyptus pryoriana</i>	12 Honeysuckle Street	5ESO
14 Honeysuckle Street, Frankston North	203	<i>Eucalyptus pryoriana</i>	12 Honeysuckle Street	5ESO
1/1 Industry Boulevard, Carrum Downs	216	<i>Eucalyptus camaldulensis</i>	1R Industry Boulevard, Carrum Downs	2ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
1R Industry Boulevard, Carrum Downs	216	<i>Eucalyptus camaldulensis</i>	1R Industry Boulevard, Carrum Downs	2ESO
8 Ireland Street, Seaford	156	<i>Banksia integrifolia</i>	10 Ireland Street	1ESO
10 Ireland Street, Seaford	156	<i>Banksia integrifolia</i>	10 Ireland Street	1ESO
22 Ithaca Road, Frankston South	17	<i>Cedrus atlantica</i>	24 Ithaca Road	7ESO
24 Ithaca Road, Frankston South	17	<i>Cedrus atlantica</i>	24 Ithaca Road	7ESO
8 James Street, Seaford	146	<i>Livistonia australis</i>	8 James Street	1ESO
4 Japonica Grove, Frankston South	40	<i>Melia azederach</i>	4 Japonica Grove	7ESO
6 Japonica Grove, Frankston South	40	<i>Melia azederach</i>	4 Japonica Grove	7ESO
17 Jasper Terrace, Frankston South	38	<i>Schinus molle</i>	17 Jasper Terrace	7ESO
Common Property 19 Jasper Terrace, Frankston South	38	<i>Schinus molle</i>	17 Jasper Terrace	7ESO
1/19 Jasper Terrace, Frankston South	38	<i>Schinus molle</i>	17 Jasper Terrace	7ESO
29 Jasper Terrace, Frankston South	37	<i>Jacaranda mimosifolia</i>	29 Jasper Terrace	7ESO
Common Property 32 Jasper Terrace, Frankston	36	<i>Grevillea robusta</i>	34 Jasper Terrace	7ESO
1, 2 & 3/32 Jasper Terrace, Frankston	36	<i>Grevillea robusta</i>	34 Jasper Terrace	7ESO
34 Jasper Terrace,	35	<i>Ulmus glabra</i>	34 Jasper Terrace	7ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
Frankston	36	'Lutescens' <i>Grevillea robusta</i>	34 Jasper Terrace	
36 Jasper Terrace, Frankston	35	<i>Ulmus glabra</i> 'Lutescens'	34 Jasper Terrace	7ESO
7 Johnstone Street, Seaford	139	<i>Eucalyptus</i> <i>camaldulensis</i>	7 Johnstone Street	1ESO
10 Johnstone Street, Seaford	134	<i>Banksia integrifolia</i>	5 Weatherston Road	1ESO
12 Johnstone Street, Seaford	134	<i>Banksia integrifolia</i>	5 Weatherston Road	1ESO
23 Johnstone Street, Seaford	138	<i>Banksia integrifolia</i>	23 Johnstone Street	1ESO
25 Johnstone Street, Seaford	138	<i>Banksia integrifolia</i>	23 Johnstone Street	1ESO
13 Jubilee Avenue, Seaford	125	<i>Quercus robur</i>	13 Jubilee Avenue	4ESO
15 Jubilee Avenue, Seaford	125	<i>Quercus robur</i>	13 Jubilee Avenue	4ESO
Kanook Avenue, Seaford	265	<i>Banksia integrifolia</i>	16 Levuka Street	4ESO
23 Kananook Avenue, Seaford	107	<i>Banksia integrifolia</i>	23 Kananook Avenue	4ESO
50 Kananook Avenue, Seaford	103 104 105	<i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i>	50 Kananook Avenue	4ESO
62 Kananook Avenue, Seaford	101	<i>Banksia integrifolia</i>	64 Kananook Avenue	4ESO
64 Kananook Avenue, Seaford	101	<i>Banksia integrifolia</i>	64 Kananook Avenue	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
69 Kananook Avenue, Seaford	102	<i>Banksia integrifolia</i>	69 Kananook Avenue	4ESO
71 Kananook Avenue, Seaford	102	<i>Banksia integrifolia</i>	69 Kananook Avenue	4ESO
85 Kananook Avenue, Seaford	100	<i>Corymbia ficifolia</i>	85 Kananook Avenue	4ESO
87 Kananook Avenue, Seaford	100	<i>Corymbia ficifolia</i>	85 Kananook Avenue	4ESO
125 Kananook Avenue, Seaford	99	<i>Banksia integrifolia</i>	125 Kananook Avenue	4ESO
127 Kananook Avenue, Seaford	99	<i>Banksia integrifolia</i>	125 Kananook Avenue	4ESO
2/49 Kars Street, Frankston	4	<i>Phoenix canariensis</i>	2 George Street	4ESO
10 Kilmiston Court, Frankston South	83	<i>Eucalyptus baxteri</i>	10 Kilmiston Court	7ESO
12 Kilmiston Court, Frankston South	83	<i>Eucalyptus baxteri</i>	10 Kilmiston Court	7ESO
66 Kirkwood Avenue, Seaford	115	<i>Banksia integrifolia</i>	66 Kirkwood Avenue	4ESO
1/68 Kirkwood Avenue, Seaford	115	<i>Banksia integrifolia</i>	66 Kirkwood Avenue	4ESO
2/68 Kirkwood Avenue, Seaford	115	<i>Banksia integrifolia</i>	66 Kirkwood Avenue	4ESO
3 Koel Court, Carrum Downs	204	<i>Eucalyptus camaldulensis</i>	3 Koel Court	2ESO
20 Lardner Road, Frankston	91	<i>Angophora costata</i>	22 Lardner Road	4ESO
22 Lardner Road, Frankston	91	<i>Angophora costata</i>	22 Lardner Road	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
1/24 Lardner Road, Frankston	91	<i>Angophora costata</i>	22 Lardner Road	4ESO
21 Larool Crescent, Seaford	177	<i>Schinus molle</i>	21 Larool Crescent	1ESO
4 Liddesdale Avenue, Frankston South	11	<i>Quercus palustris</i>	6 Liddesdale Avenue	7ESO
6 Liddesdale Avenue, Frankston South	11	<i>Quercus palustris</i>	6 Liddesdale Avenue	7ESO
10-12 Liddesdale Avenue, Frankston South	12	<i>Quercus robur</i>	12 Liddesdale Avenue	7ESO
14 Liddesdale Avenue, Frankston South	12	<i>Quercus robur</i>	12 Liddesdale Avenue	7ESO
5 Luxton Terrace, Seaford	154	<i>Corymbia ficifolia</i>	17 Luxton Terrace	1ESO
17 Luxton Terrace, Seaford	154	<i>Corymbia ficifolia</i>	17 Luxton Terrace	1ESO
3 Lyons Avenue, Frankston South	43	<i>Cedrus deodara</i>	3 Lyons Avenue	7ESO
9 Lyons Avenue, Frankston South	42	<i>Liriodendron tulipifera</i>	9 Lyons Avenue	7ESO
21 Lyons Avenue, Frankston South	41	<i>Cedrus atlantica</i>	21 Lyons Avenue	7ESO
7 Manchelle Close, Frankston South	29 30	<i>Quercus robur</i> <i>Quercus robur</i>	7 Manchelle Close 7 Manchelle Close	7ESO
2 Margaret Avenue, Seaford	152	<i>Eucalyptus camaldulensis</i>	2B Margaret Avenue	1ESO
1, 2, 3 & 4/2B Margaret Avenue, Seaford	152	<i>Eucalyptus camaldulensis</i>	2B Margaret Avenue	1ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
2 Martin Street Seaford	256	<i>Quercus spp</i>	45 M Miles Grove	4ESO
4 Martin Street, Seaford	256	<i>Quercus spp</i>	45 M Miles Grove	4ESO
390 McClelland Drive, Langwarrin	282 283	<i>Eucalyptus radiata</i> <i>Eucalyptus macrohycha</i>	390 McClelland Drive 390 McClelland Drive	5ESO
38 McComb Boulevard, Frankston South	18	<i>Cedrus atlantica</i>	38 McComb Boulevard	7ESO
205 McCormicks Road, Carrum Downs	214	<i>Cupressus macrocarpa</i>	205 McCormicks Road	3ESO
41 McKenzie Street, Seaford	143	<i>Araucaria cunninghamii</i>	41 McKenzie Street	1ESO
43 McKenzie Street, Seaford	143	<i>Araucaria cunninghamii</i>	41 McKenzie Street	1ESO
43A McKenzie Street, Seaford	143	<i>Araucaria cunninghamii</i>	41 McKenzie Street	1ESO
4 Melva Court, Frankston	90	<i>Schinus molle</i>	4 Melva Court	4ESO
4A Melva Court, Frankston	89 90	<i>Ulmus parvifolia</i> <i>Schinus molle</i>	6 Melva Court 4 Melva Court	4ESO
Common Property 6 Melva Court, Frankston	89	<i>Ulmus parvifolia</i>	6 Melva Court	7ESO
1, 2, 3 & 4/6 Melva Court, Frankston	89	<i>Ulmus parvifolia</i>	6 Melva Court	7ESO
10 Melville Avenue, Frankston	261	<i>Populus spp.</i>	10 Melville Avenue	4ESO
5A Marilyn Way, Frankston South	75	<i>Sequoiadendron giganteum</i>	24 Mountain Avenue	7ESO
45M Miles Grove, Seaford	256	<i>Quercus spp</i>	45 Miles Grove	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
1, 2, 3, 4 & 5/79-83 Miles Grove, Seaford	133	<i>Eucalyptus camaldulensis</i>	85 Miles Grove	4ESO
85 Miles Grove, Seaford	133	<i>Eucalyptus camaldulensis</i>	85 Miles Grove	4ESO
87 Miles Grove, Seaford	133	<i>Eucalyptus camaldulensis</i>	85 Miles Grove	4ESO
93R Miles Grove, Seaford	133	<i>Eucalyptus camaldulensis</i>	85 Miles Grove	4ESO
3 Milford Crescent, Frankston	230	<i>Quercus robur</i>	3 Milford Crescent	5ESO
5 Milford Crescent, Frankston	230	<i>Quercus robur</i>	3 Milford Crescent	5ESO
2A Milne Avenue, Seaford	102	<i>Banksia integrifolia</i>	69 Kananook Avenue	4ESO
17 Mincha Street, Frankston	245 246 247	<i>Quercus robur</i> <i>Quercus robur</i> <i>Quercus robur</i>	17R Mincha Street 17R Mincha Street 17R Mincha Street	7ESO
17R Mincha Street, Frankston	245 246 247 248 249 250	<i>Quercus robur</i> <i>Quercus robur</i> <i>Quercus robur</i> <i>Quercus robur</i> <i>Quercus robur</i> <i>Quercus robur</i>	17R Mincha Street 17R Mincha Street 17R Mincha Street 17R Mincha Street 17R Mincha Street 17R Mincha Street	7ESO
2A Mona Street, Seaford	150	<i>Eucalyptus camaldulensis</i>	42 Park Street	1ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
5 Mona Street, Seaford	149	<i>Magnolia grandiflora</i>	5 Mona Street	1ESO
62 Moorooduc Road, Frankston South	77 78 79 80 81 82	<i>Corymbia citriodora</i> <i>Corymbia citriodora</i> <i>Corymbia citriodora</i> <i>Corymbia citriodora</i> <i>Corymbia citriodora</i> <i>Corymbia citriodora</i>	3 Barriedale Grove 3 Barriedale Grove 3 Barriedale Grove 3 Barriedale Grove 3 Barriedale Grove 3 Barriedale Grove	7ESO
4 Mountain Avenue, Frankston South	76	<i>Eucalyptus globulus</i>	4 Mountain Avenue	7ESO
24 Mountain Avenue, Frankston South	75	<i>Sequoiadendron giganteum</i>	24 Mountain Avenue	7ESO
18 Nareen Court, Frankston South	67	<i>Cedrus atlantica</i>	18 Nareen Court	7ESO
72 Nepean Highway, Seaford	184	<i>Banksia integrifolia</i>	72 Nepean Highway	1ESO
73 Nepean Highway, Seaford	184	<i>Banksia integrifolia</i>	72 Nepean Highway	1ESO
205 Nepean Highway, Seaford	185 189 190 191 192	<i>Cupressus macrocarpa</i> <i>Ulmus x hollandica</i> <i>Ulmus x hollandica</i> <i>Ulmus x hollandica</i> <i>Ulmus x hollandica</i>	206 Nepean Highway 206 Nepean Highway 206 Nepean Highway 206 Nepean Highway 206 Nepean Highway	4ESO
206 Nepean Highway, Seaford	185 186	<i>Cupressus macrocarpa</i>	206 Nepean Highway	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
	189 190 191 192	<i>Cupressus macrocarpa</i> <i>Ulmus x hollandica</i> <i>Ulmus x hollandica</i> <i>Ulmus x hollandica</i> <i>Ulmus x hollandica</i>	206 Nepean Highway 206 Nepean Highway 206 Nepean Highway 206 Nepean Highway 206 Nepean Highway	
207 Nepean Highway, Seaford	186 187 188	<i>Cupressus macrocarpa</i> <i>Phoenix canariensis</i> <i>Phoenix canariensis</i>	206 Nepean Highway 207 Nepean Highway 207 Nepean Highway	4ESO
208 Nepean Highway, Seaford	187	<i>Cupressus macrocarpa</i>	207 Nepean Highway	4ESO
220 Nepean Highway, Seaford	193	<i>Phoenix canariensis</i>	220 Nepean Highway	4ESO
246 Nepean Highway, Seaford	116	<i>Metrosideros excelsus</i>	246 Nepean Highway	4ESO
247 Nepean Highway, Seaford	116	<i>Metrosideros excelsus</i>	246 Nepean Highway	4ESO
290 Nepean Highway, Seaford	117	<i>Arbutus unedo</i>	290 Nepean Highway	4ESO
1 & 2/291 Nepean Highway, Seaford	117	<i>Arbutus unedo</i>	290 Nepean Highway	4ESO
288-289 Nepean Highway, Seaford	274	<i>Magnolia grandiflora</i>	288-289 Nepean Highway	4ESO
416-422 Nepean Highway, Frankston	271	<i>Araucaria heterophylla</i>	416-422 Nepean Highway	4ESO
4 Netherall Street, Seaford	155	<i>Banksia integrifolia</i>	6 Netherall Street	1ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
6 Netherall Street, Seaford	155	<i>Banksia integrifolia</i>	6 Netherall Street	1ESO
2/12 Neville Avenue, Seaford	125	<i>Quercus robur</i>	13 Jubilee Avenue	4ESO
14 Neville Avenue, Seaford	125	<i>Quercus robur</i>	13 Jubilee Avenue	4ESO
20 Newton Avenue, Langwarrin South	241 275 (11)	<i>Cupressus sempervirens</i> <i>Cupressus macrocarpa</i>	20 Newton Avenue 20 Newton Avenue	8ESO
1 Oakfield Court, Frankston South	66	<i>Betula pendula</i>	1 Oakfield Court	7ESO
3 Oakfield Court, Frankston South	66	<i>Betula pendula</i>	1 Oakfield Court	7ESO
11 Oakfield Court, Frankston South	65	<i>Koelreuteria paniculata</i>	11 Oakfield Court	7ESO
13 Oakfield Court, Frankston South	65	<i>Koelreuteria paniculata</i>	11 Oakfield Court	7ESO
21 O'Grady Avenue, Frankston	94	<i>Populus x canadensis</i>	23 O'Grady Avenue	4ESO
23 O'Grady Avenue, Frankston	94	<i>Populus x canadensis</i>	23 O'Grady Avenue	4ESO
85 O'Gradys Road, Carrum Downs	206 207	<i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i>	85 O'Gradys Road	2ESO
89 O'Gradys Road, Carrum Downs	206 207	<i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i>	85 O'Gradys Road	2ESO
106 O'Gradys Road, Carrum Downs	208	<i>Eucalyptus tricarpa</i>	17 Mudlark Court	2ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
108 O'Gradys Road, Carrum Downs	208	<i>Eucalyptus tricarpa</i>	17 Mudlark Court	2ESO
10 Overport Road, Frankston South	56	<i>Angophora costata</i>	12 Overport Road	7ESO
12 Overport Road, Frankston South	56	<i>Angophora costata</i>	12 Overport Road	7ESO
12A Overport Road, Frankston South	56	<i>Angophora costata</i>	12 Overport Road	7ESO
Common Property 79-85B Overport Road, Frankston South	55 (10)	<i>Cupressus macrocarpa</i>	85 Overport Road	7ESO
97 Overport Road, Frankston South	52 (21)	<i>Cupressus leylandii</i>	97 Overport Road	7ESO
99 Overport Road, Frankston South	52 (11)	<i>Cupressus leylandii</i>	97 Overport Road	7ESO
106 Overport Road, Frankston South	49 50 51	<i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i> <i>Cupressus macrocarpa</i>	106 Overport Road 106 Overport Road 106 Overport Road	7ESO
131 Overport Road, Frankston South	28	<i>Cedrus atlantica</i>	131 Overport Road	7ESO
179 Overport Road, Frankston South	31 (2) 267	<i>Cupressus sempervirens</i> <i>Cupressus sempervirens</i>	2 Amagh Road 179 Overport Road	7ESO
Common Property 1-3 Overton Road, Seaford	273	<i>Eucalyptus pryoriana</i>	1 Overton Road	4ESO
12 Oxford Street, Frankston	61	<i>Corymbia citriodora</i>	14 Oxford Street	7ESO
14 Oxford Street,	61	<i>Corymbia citriodora</i>	14 Oxford Street	7ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
Frankston				
3 Park Street, Seaford	144	<i>Eucalyptus camaldulensis</i>	3A Park Street	1ESO
3A Park Street, Seaford	144	<i>Eucalyptus camaldulensis</i>	3A Park Street	1ESO
9 Park Street, Seaford	145	<i>Eucalyptus camaldulensis</i>	11 Park Street	1ESO
11 Park Street, Seaford	145	<i>Eucalyptus camaldulensis</i>	11 Park Street	1ESO
25 Park Street, Seaford	147	<i>Eucalyptus camaldulensis</i>	27 Park Street	1ESO
27 Park Street, Seaford	147	<i>Eucalyptus camaldulensis</i>	27 Park Street	1ESO
31 Park Street, Seaford	148	<i>Eucalyptus camaldulensis</i>	31 Park Street	1ESO
33 Park Street, Seaford	148	<i>Eucalyptus camaldulensis</i>	31 Park Street	1ESO
42 Park Street, Seaford	150 151	<i>Eucalyptus camaldulensis</i> <i>Ulmus x hollandica</i>	42 Park Street 42 Park Street	1ESO
44 Park Street, Seaford	150 151	<i>Eucalyptus camaldulensis</i> <i>Ulmus x hollandica</i>	42 Park Street 42 Park Street	1ESO
6 Pine Street, Frankston North	198	<i>Banksia integrifolia</i>	6 Pine Street	4ESO
8 Pine Street, Frankston North	198	<i>Banksia integrifolia</i>	6 Pine Street	4ESO
20 Pine Street, Frankston North	199	<i>Liquidambar styraciflua</i>	22 Pine Street	4ESO
22 Pine Street,	199	<i>Liquidambar</i>	22 Pine Street	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
Frankston North		<i>styraciflua</i>		
19 Plantation Avenue, Frankston North	196	<i>Banksia integrifolia</i>	19 Plantation Avenue	5ESO
1, 2, 3, 4, & 5/2 Plowman Place, Frankston	123	<i>Banksia integrifolia</i>	2 Plowman Place	4ESO
2 Poplar Street, Frankston North	201	<i>Banksia integrifolia</i>	2 Poplar Street	5ESO
28 Quarion Drive, Carrum Downs	204	<i>Eucalyptus camaldulensis</i>	3 Koel Court	2ESO
260-280 Quarry Road, Langwarrin	262	<i>Quercus suber</i>	260-280 Quarry Road	5ESO
84 Railway Parade, Seaford	178	<i>Banksia integrifolia</i>	85 Railway Parade	1ESO
85 Railway Parade, Seaford	178 180	<i>Banksia integrifolia</i> <i>Banksia integrifolia</i>	85 Railway Parade 85 Railway Parade	1ESO
4-5 Railway Parade, Seaford	136	<i>Eucalyptus camaldulensis</i>	4 Railway Parade	1ESO
86-96 Robinsons Road, Frankston South	281 (11)	<i>Corymbia maculata</i>	86-96 Robinsons Road	8ESO
66 Rosemary Crescent, Frankston North	200	<i>Eucalyptus sideroxylon</i>	68 Rosemary Crescent	5ESO
68 Rosemary Crescent, Frankston North	200	<i>Eucalyptus sideroxylon</i>	68 Rosemary Crescent	5ESO
70 Rosemary Crescent, Frankston North	200	<i>Eucalyptus sideroxylon</i>	68 Rosemary Crescent	5ESO
134 Rosslyn Avenue, Seaford	113	<i>Banksia integrifolia</i>	136 Rosslyn Avenue	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
136 Rosslyn Avenue, Seaford	113 114	<i>Banksia integrifolia</i>	136 Rosslyn Avenue	4ESO
9 Rylett Court, Frankston South	259	<i>Eucalyptus cladocalyx</i>	5 Angala Court	7ESO
35 Sanders Road, Frankston South	73	<i>Angophora floribunda</i>	1 Harry Court	7ESO
11 Scott Street, Seaford	140 141	<i>Eucalyptus botryoides</i>	13 Scott Street	1ESO
13 Scott Street, Seaford	140 141	<i>Eucalyptus botryoides</i>	13 Scott Street	1ESO
10 Seabrook Way, Seaford	165	<i>Banksia integrifolia</i>	12 Seabrook Way	1ESO
12 Seabrook Way, Seaford	165 166	<i>Banksia integrifolia</i>	12 Seabrook Way	1ESO
61 Summit Road, Frankston	34	<i>Erythrina indica</i>	63 Summit Road	7ESO
63 Summit Road, Frankston	34	<i>Erythrina indica</i>	63 Summit Road	7ESO
21 Sycamore Road, Frankston South	68 69	<i>Jacaranda mimosifolia</i> <i>Jacaranda mimosifolia</i>	23 Sycamore Road 23 Sycamore Road	7ESO
23 Sycamore Road, Frankston South	68 69	<i>Jacaranda mimosifolia</i> <i>Jacaranda mimosifolia</i>	23 Sycamore Road 23 Sycamore Road	7ESO
87 Sycamore Road, Frankston South	71	<i>Eucalyptus saligna</i>	87 Sycamore Road	7ESO
1 Tara Drive, Frankston	39	<i>Cedrus deodara</i>	1 Tara Drive	7ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
3 Tara Drive, Frankston	39	<i>Cedrus deodara</i>	1 Tara Drive	7ESO
22 Thames Street, Frankston South	263	<i>Ulmus glabra</i> <i>'Camperdownii'</i>	22 Thames Street	7ESO
4 The Close, Frankston South	48	<i>Erythrina indica</i>	4 The Close	7ESO
6 The Close, Frankston South	45	<i>Quercus palustris</i>	6 The Close	7ESO
8 The Close, Frankston South	45	<i>Quercus palustris</i>	6 The Close	7ESO
11 The Close, Frankston South	46	<i>Corymbia maculata</i>	11 The Close	7ESO
13 The Close, Frankston South	46	<i>Corymbia maculata</i>	11 The Close	7ESO
22 The Close, Frankston South	47	<i>Brachychiton populneus</i>	24 The Close	7ESO
24 The Close, Frankston South	47	<i>Brachychiton populneus</i>	24 The Close	7ESO
12 The Crest, Frankston South	44	<i>Quercus robur</i>	12 The Crest	7ESO
1 & 2/1 The Grove, Frankston South	269	<i>Eucalyptus leucoxyton</i>	6 Grange Road	7ESO
2 The Grove, Frankston South	305	<i>Quercus robur</i>	2 The Grove	7ESO
4 Trentham Way, Langwarrin	280	<i>Phoenix canariensis</i>	4 Trentham Way	8ESO
1 Tweed Court, Langwarrin	300	<i>Quercus robur</i>	1 Tweed Court	8ESO
Common Property 17 Verner Avenue, Frankston	248 249	<i>Quercus robur</i> <i>Quercus robur</i>	17R Mincha Street	7ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
			17R Mincha Street	
17A Verner Avenue, Frankston	248	<i>Quercus robur</i>	17R Mincha Street	7ESO
17 Victoria Parade, Frankston	57	<i>Metrosideros excelsus</i>	17 Victoria Parade	4ESO
19 Victoria Parade, Frankston	57	<i>Metrosideros excelsus</i>	17 Victoria Parade	4ESO
20 Victoria Parade, Frankston	58 59	<i>Quercus robur</i> <i>Quercus palustris</i>	20 Victoria Parade 20 Victoria Parade	4ESO
36A Violet Street, Frankston South	258	<i>Quercus robur</i>	38E Violet Street	4ESO
38E Violet Street, Frankston South	258	<i>Quercus robur</i>	38E Violet Street	4ESO
44 Violet Street, Frankston South	10	<i>Erythrina indica</i>	44 Violet Street	4ESO
27 Warrain Street, Frankston	62	<i>Eucalyptus viminalis</i>	Common Property 29-31 Warrain Street	7ESO
Common Property 29-31 Warrain Street, Frankston	62	<i>Eucalyptus viminalis</i>	Common Property 29-31 Warrain Street	7ESO
5/29-31 Warrain Street, Frankston	62	<i>Eucalyptus viminalis</i>	Common Property 29-31 Warrain Street	7ESO
4 Warringa Road, Frankston	9	<i>Metasequoia glyptostroboides</i>	4 Warringa Road	4ESO
10 Warringa Road, Frankston	284	<i>Metasequoia glyptostroboides</i>	10 Warringa Road	4ESO
12 Warringa Road,	284	<i>Metasequoia</i>	10 Warringa Road	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
Frankston		<i>glyptostrobooides</i>		
42 Warringa Road, Frankston	8	<i>Corymbia ficifolia</i>	42 Warringa Road	4ESO
51 Warringa Road, Frankston South	10	<i>Erythrina indica</i>	44 Violet Street	4ESO
58 Washington Drive, Frankston	231	<i>Eucalyptus spp.</i>	58 Washington Drive	5ESO
60 Washington Drive, Frankston	231	<i>Eucalyptus spp.</i>	58 Washington Drive	5ESO
1 Weatherston Road, Seaford	135 137	<i>Eucalyptus camaldulensis</i>	1 Weatherston Road	1ESO
3 Weatherston Road, Seaford	134	<i>Banksia integrifolia</i>	5 Weatherston Road	1ESO
5 Weatherston Road, Seaford	134	<i>Banksia integrifolia</i>	5 Weatherston Road	1ESO
48 Wells Road, Seaford	133	<i>Eucalyptus camaldulensis</i>	85 Miles Grove	4ESO
6 Williams Street, Frankston	2	<i>Ulmus spp</i>	6 Williams Street	4ESO
1 & 2/64 Williams Street, Frankston	1	<i>Arbutus unedo</i>	66 Williams Street	4ESO
66 Williams Street, Frankston	1	<i>Arbutus unedo</i>	66 Williams Street	4ESO
1/68 Williams Street, Frankston	1	<i>Arbutus unedo</i>	66 Williams Street	4ESO
5 & 6/6-12 Williams Street, Frankston	2	<i>Ulmus spp</i>	6 Williams Street	4ESO
10 Wise Avenue, Seaford	256	<i>Quercus spp</i>	45 Miles Grove	4ESO

FRANKSTON PLANNING SCHEME

Affected Properties	Tree Number(s)	Tree species	Property Address of Tree	PS Map
1, 2, 3, 4 & 5/12-14 Wise Avenue, Seaford	256	<i>Quercus spp</i>	45 Miles Grove	4ESO
13-15 Wunalla Road, Seaford	157 158	<i>Banksia integrifolia</i>	17 Wunalla Road	1ESO
17 Wunalla Road, Seaford	157 158	<i>Banksia integrifolia</i>	17 Wunalla Road	1ESO
29 Wunalla Road, Seaford	160	<i>Brachychiton acerifolius</i>	29 Wunalla Road	1ESO
36 Wunalla Road, Seaford	159	<i>Banksia integrifolia</i>	36 Wunalla Road	1ESO
60 Wunalla Road, Seaford	161 163	<i>Banksia integrifolia</i> <i>Banksia integrifolia</i>	62 Wunalla Road 62 Wunalla Road	1ESO
62 Wunalla Road, Seaford	161 162 163	<i>Banksia integrifolia</i> <i>Banksia integrifolia</i> <i>Banksia integrifolia</i>	62 Wunalla Road	1ESO
64 Wunalla Road, Seaford	164	<i>Cactus species</i>	66 Wunalla Road	1ESO
66 Wunalla Road, Seaford	164	<i>Cactus species</i>	66 Wunalla Road	1ESO
14 Wynnstay Road, Seaford	153	<i>Livistonia australis</i>	14 Wynnstay Road	1ESO
16 Wynnstay Road, Seaford	153	<i>Livistonia australis</i>	14 Wynnstay Road	1ESO

Notes to Table:

- The Tree Number is the specific number for a given tree or group of trees as identified in the *Frankston City - Significant Tree Register - Tree Assessment Sheets* (June 2011). The number of trees in a group is indicated in parentheses ().
- Affected properties are sorted by house number then street name.

Appendix 2

Planning Permit – 208/2021/VS



PLANNING PERMIT

FORM 4 Section 63 & 86

PERMIT NUMBER:	208/2021/VS
RESPONSIBLE AUTHORITY:	Frankston City Council
PLANNING SCHEME:	Frankston Planning Scheme
ADDRESS OF THE LAND:	64 Cliff Road, Frankston 3199
THE PERMIT ALLOWS:	To remove one (1) substantial tree in an Environmental Significance Overlay Schedule 4 (ESO4)

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

Amended Plans

1. Before the tree removal starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be substantially in accordance with the plans submitted with the application but modified to show:
 - a. Replanting in accordance with Condition 4.

No Alterations or Changes

2. The tree removal as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Completion of Works

3. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.

Replanting

4. Upon the completion of the site re-development the planting of one advanced containerised canopy tree is required to the satisfaction of the Responsible Authority:
 - a) The tree is to be a species capable of a minimum mature height of 12m.
 - b) The tree is to be a minimum height of 2.0m and minimum pot/container size of 100Lt at time of planting.
 - c) All tree stock used must be in accordance with AS2303-2015 Tree Stock for Landscape Use.
 - d) The tree is not to be planted during October – April.

Date Issued: 8 December 2021

Signature for the
Responsible Authority

Page 1 of 3

TP156 27/05/2009



PLANNING PERMIT

PERMIT NUMBER: 208/2021/VS

Conditions Continued –

5. Replacement planting and landscaping works as shown on the endorsed plan(s) must be provided to the satisfaction of the Responsible Authority and thereafter maintained to the satisfaction of the Responsible Authority. Failure of landscaping and replacement trees to reach a mature age shall be a breach of this condition.

Permit Expiry

6. This permit will expire if:
 - a. The tree removal is not completed within one (1) year of the date of this permit.In accordance with Section 69 of the *Planning and Environment Act 1987*, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Permit Notes

A. Asset Protection Permit

Prior to the commencement of construction the operator of this planning permit must obtain a non-refundable Asset Protection Permit from Council's Engineering Services Department.

B. Extension of Time

Section 69 of the *Planning and Environment Act 1987* provides that before the permit expires or within 6 months afterwards, the owner or occupier of the land to which the permit applies may ask the responsible authority for an extension of time. Please note, if a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

Any extension of time request must be lodged with the relevant administration fee.

C. Variation to Planning Permit

Any request for a variation to this Permit shall be lodged with the relevant fee as determined under the Planning & Environment (Fees) Regulations 2016.

Date Issued: 8 December 2021

Signature for the
Responsible Authority

A handwritten signature in blue ink, appearing to read "Lyne Robinson".

IMPORTANT INFORMATION ABOUT THIS PERMIT

WHAT HAS BEEN DECIDED?

The Responsible Authority has issued a permit.

(Note: This is not a permit granted under Division 5 or 6 of Part 4 of the **Planning and Environment Act 1987**.)

CAN THE RESPONSIBLE AUTHORITY AMEND THIS PERMIT?

The Responsible Authority may amend this permit under Division 1A of Part 4 of the **Planning and Environment Act 1987**.

WHEN DOES A PERMIT BEGIN?

A permit operates:

- from the date specified in the permit, or
- if no date is specified, from:
 - (i) the date of the decision of the Victorian Civil & Administrative Tribunal, if the permit was issued at the direction of the Tribunal, or
 - (ii) the date on which it was issued, in any other case.

WHEN DOES A PERMIT EXPIRE?

1. A permit for the development of land expires if:
 - the development or any stage of it does not start within the time specified in the permit, or
 - the development requires the certification of a plan of subdivision or consolidation under the **Subdivision Act 1988** and the plan is not certified within two years of the issue of the permit, unless the permit contains a different provision; or
 - the development or any stage is not completed within the time specified in the permit, or if no time is specified, within two years after the issue of the permit or in the case of a subdivision or consolidation within 5 years of the certification of the plan or subdivision or consolidation under the **Subdivision Act 1988**.
2. A permit for the use of land expires if -
 - the use does not start within the time specified in the permit, or if no time is specified, within two years after the issue of the permit, or
 - the use is discontinued for a period of two years.
3. A permit for the development and use of land expires if -
 - the development or any stage of it does not start within the time specified in the permit; or
 - the development or any stage of it is not completed within the time specified in the permit, or if no time is specified, within two years after the issue of the permit; or
 - the use does not start within the time specified in the permit, or, if no time is specified, within two years after the completion of the development, or
 - the use is discontinued for a period of two years.
4. If a permit for the use of land or the development and use of land or relating to any of the circumstances mentioned in Section 6A(2) of the **Planning and Environment Act 1987**, or to any combination of use, development or any of those circumstances requires the certification of a plan under the **Subdivision Act 1988**, unless the permit contains a different provision -
 - the use or development of any stage is to be taken to have started when the plan is certified; and
 - the permit expires if the plan is not certified within two years of the issue of the permit.
5. The expiry of a permit does not affect the validity of anything done under the permit before the expiry.

WHAT ABOUT APPEALS?

- The person who applied for the permit may apply for a review of any condition in the permit unless it was granted at the direction of the Victorian Civil & Administrative Tribunal, in which case no right of review exists.
- An application for review must be lodged within 60 days after the permit was issued, unless a notice of decision to grant a permit has been issued previously, in which case the application for review must be lodged within 60 days after the giving of that notice.
- An application for review is lodged with the Victorian Civil & Administrative Tribunal.
- An application for review must be made on an Application for Review form which can be obtained from the Victorian Civil & Administrative Tribunal, and be accompanied by the applicable fee.
- An application for review must state the grounds upon which it is based.
- An application for review must also be served on the Responsible Authority.
- Details about applications for review and the fees payable can be obtained from the Victorian Civil & Administrative Tribunal.

Application for review forms and guides are available at www.vcat.vic.gov.au, Ground Floor 55 King Street Melbourne or by contacting VCAT customer service on (03) 9628-9777.

(LAST PAGE OF PERMIT)

Appendix 3

Property Report 10-11 Somme Avenue

PLANNING PROPERTY REPORT



From www.planning.vic.gov.au at 05 January 2023 11:22 AM

PROPERTY DETAILS

Address: **10-11 SOMME AVENUE FRANKSTON 3199**

Lot and Plan Number: **More than one parcel - see link below**

Standard Parcel Identifier (SPI): **More than one parcel - see link below**

Local Government Area (Council): **FRANKSTON** www.frankston.vic.gov.au

Council Property Number: **237625**

Planning Scheme: **Frankston** [Planning Scheme - Frankston](#)

Directory Reference: **Melway 102 A5**

This property has 2 parcels. For full parcel details get the free Property report at [Property Reports](#)

UTILITIES

Rural Water Corporation: **Southern Rural Water**

Melbourne Water Retailer: **South East Water**

Melbourne Water: **Inside drainage boundary**

Power Distributor: **UNITED ENERGY**

STATE ELECTORATES

Legislative Council: **SOUTH-EASTERN METROPOLITAN**

Legislative Assembly: **FRANKSTON**

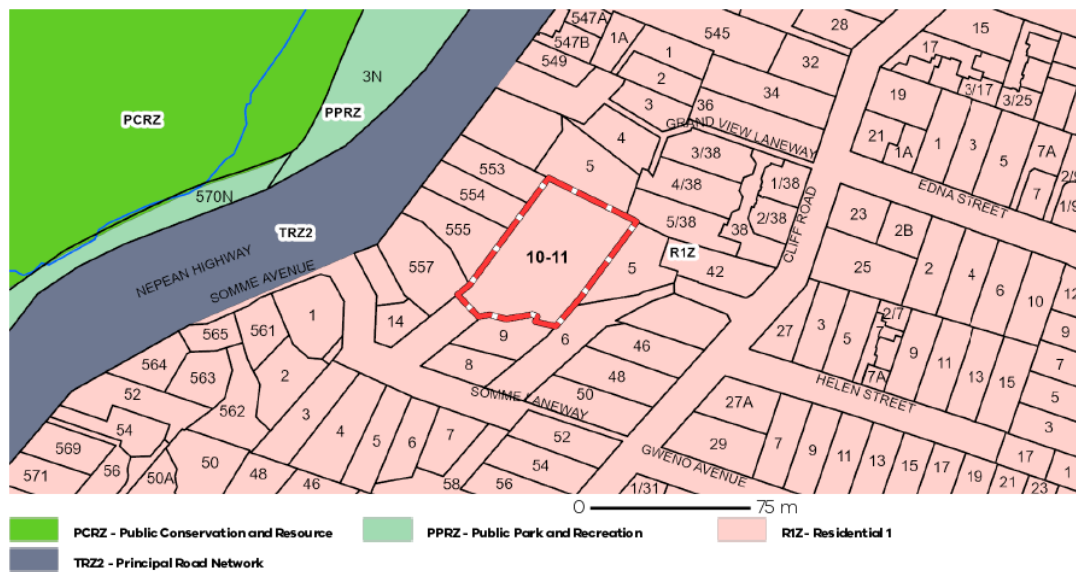
OTHER

Registered Aboriginal Party: **Bunurong Land Council Aboriginal Corporation**

[View location in VicPlan](#)

Planning Zones

[GENERAL RESIDENTIAL ZONE \(R1Z\)](#)
[SCHEDULE TO THE GENERAL RESIDENTIAL ZONE \(R1Z\)](#)



Note: labels for zones may appear outside the actual zone - please compare the labels with the legend.

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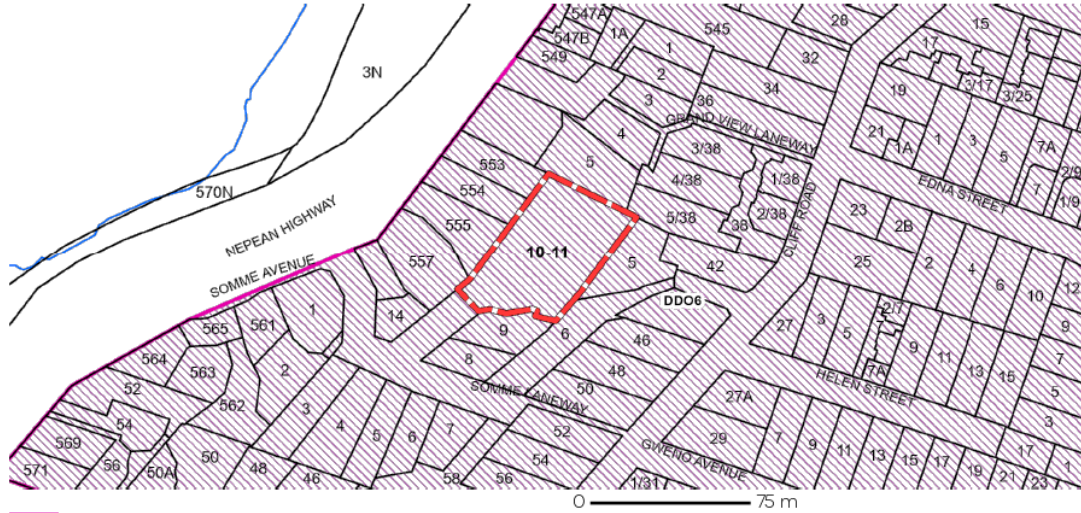
Notwithstanding this disclaimer, a vendor may rely on the information in this report for the purpose of a statement that land is in a bushfire prone area as required by section 32C (b) of the Sale of Land 1962 (Vic).

PLANNING PROPERTY REPORT



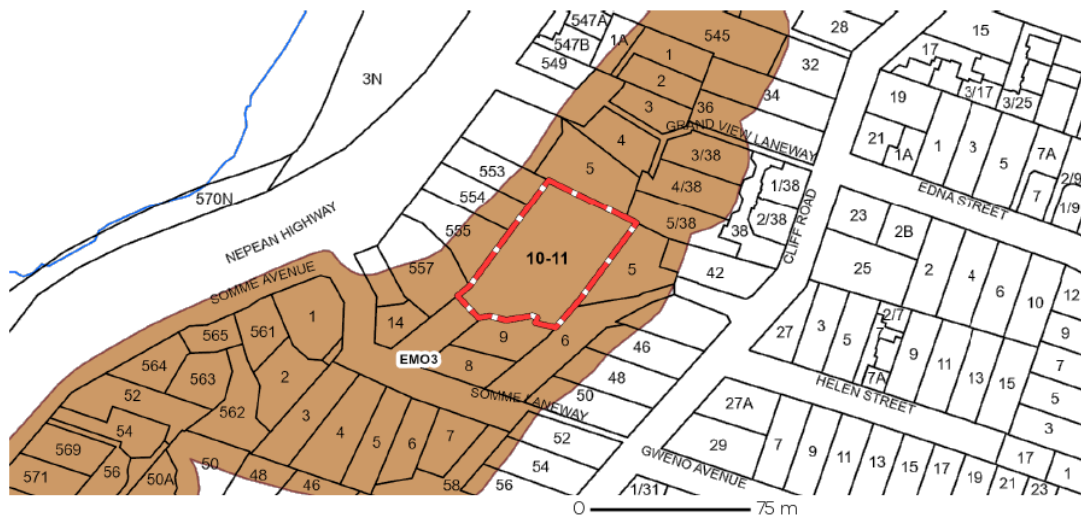
Planning Overlays

[DESIGN AND DEVELOPMENT OVERLAY \(DDO\)](#)
[DESIGN AND DEVELOPMENT OVERLAY - SCHEDULE 6 \(DDO6\)](#)



DDO - Design and Development Overlay
Note: due to overlaps, some overlays may not be visible, and some colours may not match those in the legend

[EROSION MANAGEMENT OVERLAY \(EMO\)](#)
[EROSION MANAGEMENT OVERLAY - SCHEDULE 3 \(EMO3\)](#)



EMO - Erosion Management Overlay
Note: due to overlaps, some overlays may not be visible, and some colours may not match those in the legend

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PLANNING PROPERTY REPORT



Planning Overlays

[HERITAGE OVERLAY \(HO\)](#)

[HERITAGE OVERLAY - SCHEDULE \(HO11\)](#)



HO - Heritage Overlay

Note: due to overlaps, some overlays may not be visible, and some colours may not match those in the legend

OTHER OVERLAYS

Other overlays in the vicinity not directly affecting this land

[ENVIRONMENTAL SIGNIFICANCE OVERLAY \(ESO\)](#)



ESO - Environmental Significance Overlay

Note: due to overlaps, some overlays may not be visible, and some colours may not match those in the legend

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PLANNING PROPERTY REPORT



Areas of Aboriginal Cultural Heritage Sensitivity

All or part of this property is an 'area of cultural heritage sensitivity'.

'Areas of cultural heritage sensitivity' are defined under the Aboriginal Heritage Regulations 2018, and include registered Aboriginal cultural heritage places and land form types that are generally regarded as more likely to contain Aboriginal cultural heritage.

Under the Aboriginal Heritage Regulations 2018, 'areas of cultural heritage sensitivity' are one part of a two part trigger which require a 'cultural heritage management plan' be prepared where a listed 'high impact activity' is proposed.

If a significant land use change is proposed (for example, a subdivision into 3 or more lots), a cultural heritage management plan may be triggered. One or two dwellings, works ancillary to a dwelling, services to a dwelling, alteration of buildings and minor works are examples of works exempt from this requirement.

Under the Aboriginal Heritage Act 2006, where a cultural heritage management plan is required, planning permits, licences and work authorities cannot be issued unless the cultural heritage management plan has been approved for the activity.

For further information about whether a Cultural Heritage Management Plan is required go to <http://www.aavnms.net.au/aavQuestion1.aspx>

More information, including links to both the Aboriginal Heritage Act 2006 and the Aboriginal Heritage Regulations 2018, can also be found here - <https://www.aboriginalvictoria.vic.gov.au/aboriginal-heritage-legislation>



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PLANNING PROPERTY REPORT



Further Planning Information

Planning scheme data last updated on 21 December 2022.

A **planning scheme** sets out policies and requirements for the use, development and protection of land.

This report provides information about the zone and overlay provisions that apply to the selected land.

Information about the State and local policy, particular, general and operational provisions of the local planning scheme that may affect the use of this land can be obtained by contacting the local council or by visiting <https://www.planning.vic.gov.au>

This report is NOT a **Planning Certificate** issued pursuant to Section 199 of the **Planning and Environment Act 1987**.

It does not include information about exhibited planning scheme amendments, or zonings that may affect the land.

To obtain a Planning Certificate go to Titles and Property Certificates at Landata - <https://www.landata.vic.gov.au>

For details of surrounding properties, use this service to get the Reports for properties of interest.

To view planning zones, overlay and heritage information in an interactive format visit

<https://mapshare.maps.vic.gov.au/vicplan>

For other information about planning in Victoria visit <https://www.planning.vic.gov.au>

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Notwithstanding this disclaimer, a vendor may rely on the information in this report for the purpose of a statement that land is in a bushfire prone area as required by section 32C (b) of the Sale of Land 1962 (Vic).

PLANNING PROPERTY REPORT: 10-11 SOMME AVENUE FRANKSTON 3199

Page 5 of 6

PLANNING PROPERTY REPORT



Designated Bushfire Prone Areas

**This property is not in a designated bushfire prone area.
No special bushfire construction requirements apply. Planning provisions may apply.**

Where part of the property is mapped as BPA, if no part of the building envelope or footprint falls within the BPA area, the BPA construction requirements do not apply.

Note: the relevant building surveyor determines the need for compliance with the bushfire construction requirements.



Designated BPA are determined by the Minister for Planning following a detailed review process. The Building Regulations 2018, through adoption of the Building Code of Australia, apply bushfire protection standards for building works in designated BPA.

Designated BPA maps can be viewed on VicPlan at <https://mapshare.vic.gov.au/vicplan/> or at the relevant local council.

Create a BPA definition plan in [VicPlan](#) to measure the BPA.

Information for lot owners building in the BPA is available at <https://www.planning.vic.gov.au>.

Further information about the building control system and building in bushfire prone areas can be found on the Victorian Building Authority website <https://www.vba.vic.gov.au>. Copies of the Building Act and Building Regulations are available from <http://www.legislation.vic.gov.au>. For Planning Scheme Provisions in bushfire areas visit <https://www.planning.vic.gov.au>.

Native Vegetation

Native plants that are indigenous to the region and important for biodiversity might be present on this property. This could include trees, shrubs, herbs, grasses or aquatic plants. There are a range of regulations that may apply including need to obtain a planning permit under Clause 52.17 of the local planning scheme. For more information see [Native Vegetation \(Clause 52.17\)](#) with local variations in [Native Vegetation \(Clause 52.17\) Schedule](#).

To help identify native vegetation on this property and the application of Clause 52.17 please visit the Native Vegetation Information Management system <https://nvm.delwp.vic.gov.au/> and [Native vegetation \(environment.vic.gov.au\)](#) or please contact your relevant council.

You can find out more about the natural values on your property through NatureKit [NatureKit \(environment.vic.gov.au\)](#)

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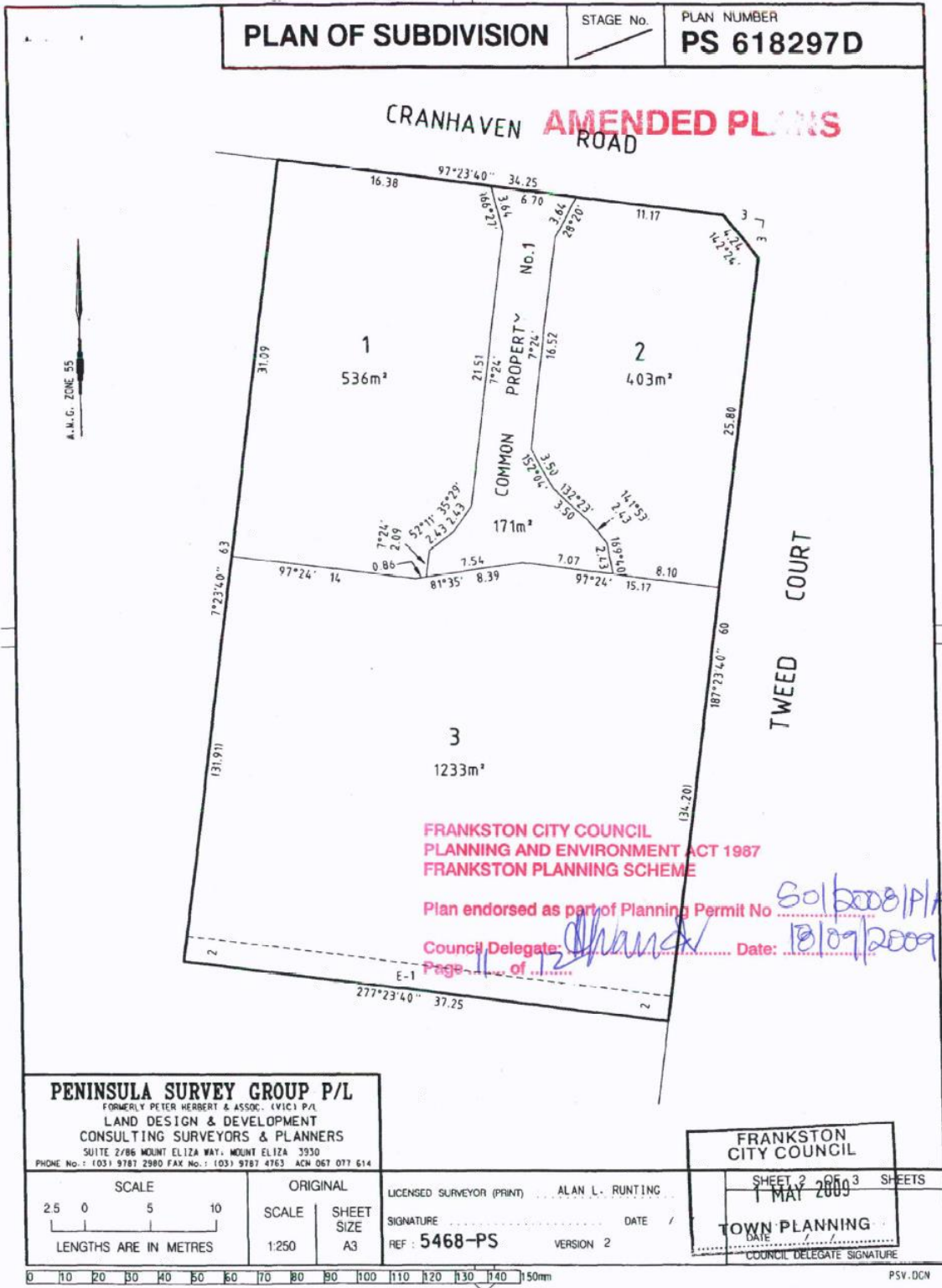
Appendix 4

Plan of Subdivision

PLAN OF SUBDIVISION		STAGE No. <hr/>	LRS USE ONLY EDITION	PLAN NUMBER PS 618297D										
LOCATION OF LAND PARISH: LANGWARRIN TOWNSHIP: _____ SECTION: _____ CROWN ALLOTMENT: 49A (PART) CROWN PORTION: _____ LRS BASE RECORD: TITLE REFERENCE/S: VOL 9970 FOL 857 LAST PLAN REFERENCE /S: LP 215597C (1 OT 1) POSTAL ADDRESS: 1 TWEED COURT, (at time of subdivision) LANGWARRIN, 3910. MGA Co-ordinates (of approx centre of land in plan) E 340,725 ZONE 55 N 5,775,070		COUNCIL CERTIFICATION AND ENDORSEMENT COUNCIL NAME: FRANKSTON CITY REF: 47 / 2009 / S / vti 1. This plan is certified under Section 6 of the Subdivision Act 1988. 2. This plan is certified under Section 11 (7) of the Subdivision Act 1988. Date of original certification under Section 6. / / 3. This is a statement of compliance issued under Section 21 of the Subdivision Act 1988. OPEN SPACE: (f) A requirement for public open space under Section 18 of the Subdivision Act 1988 has /has not been made. (g) The requirement has been satisfied. (h) The requirement is to be satisfied in Stage No. Council Delegate Council Seal Date / / Re-certified under Section 11 (7) of the Subdivision Act 1988 Council Delegate Council Seal Date / /												
VESTING OF ROADS AND/ OR RESERVES <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%;">Identifier</th> <th style="width:50%;">Council/Body /Person</th> </tr> <tr> <td style="text-align: center;">Nil</td> <td style="text-align: center;">Nil</td> </tr> </table>		Identifier	Council/Body /Person	Nil	Nil	NOTATIONS STAGING: This is not a staged subdivision. PLANNING PERMIT No. 501/2008 / P DEPTH LIMITATION: DOES NOT APPLY The land being subdivided is shown enclosed by thick continuous lines. SURVEY: This plan is based on survey. This survey has been connected to Permanent Marks No(s) PM 218 in Proclaimed Survey Area No. 52								
Identifier	Council/Body /Person													
Nil	Nil													
FRANKSTON CITY COUNCIL PLANNING AND ENVIRONMENT ACT 1987 FRANKSTON PLANNING SCHEME Plan endorsed as part of Planning Permit No. <u>501/2008/P/A</u> Council Delegate: <u>[Signature]</u> Date: <u>18/05/2009</u> Page <u>10</u> of <u>12</u>		RECEIVED <input type="checkbox"/> DATE / / LRS USE ONLY PLAN REGISTERED TIME DATE / / Assistant Registrar of Titles SHEET 1 OF 3 SHEETS												
EASEMENT INFORMATION LEGEND: E - Encumbering Easement, Condition in Crown Grant in the Nature of an Easement or Other Encumbrance A - Appurtenant Easement R - Encumbering Easement (Road) Easements and Rights pursuant to Section 12 (2) of the Subdivision Act 1988 applies to all the land on this plan.		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Easement Reference</th> <th>Purpose</th> <th>Width (Metres)</th> <th>Origin</th> <th>Land Benefited /In Favour of</th> </tr> </thead> <tbody> <tr> <td>E-1</td> <td>DRAINAGE & SEWERAGE</td> <td>2</td> <td>LP 215597C</td> <td>LOTS ON LP 215597C</td> </tr> </tbody> </table>			Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited /In Favour of	E-1	DRAINAGE & SEWERAGE	2	LP 215597C	LOTS ON LP 215597C
Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited /In Favour of										
E-1	DRAINAGE & SEWERAGE	2	LP 215597C	LOTS ON LP 215597C										
PENINSULA SURVEY GROUP P/L FORMERLY PETER HERBERT & ASSOC. (VIC) P/L LAND DESIGN & DEVELOPMENT CONSULTING SURVEYORS & PLANNERS SUITE 2/86 MOUNT ELIZA WAY, MOUNT ELIZA 3930 PHONE No.: (03) 9181 2980 FAX No.: (03) 9187 4763 ACN 067 077 614		LICENSED SURVEYOR (PRINT) ALAN L. RUNITING SIGNATURE _____ DATE / / REF: 5468-PS VERSION 2		DATE / / COUNCIL DELEGATE SIGNATURE ORIGINAL SHEET SIZE A3										

0 10 20 30 40 50 60 70 80 90 100 110 120 130 140 150mm

PSF.DGN



AMENDED PLANS

OWNERS CORPORATION SCHEDULE			STAGE No.	PLAN NUMBER						
			/	PS 618297D						
<i>Owners Corporation No. 1</i>			<i>Plan No. PS 618297D</i>							
Land affected by Owners Corporation: LOTS 1, 2 & 3 AND COMMON PROPERTY No.1										
Limitations of Owners Corporation: Unlimited										
<p>Notations:</p> <p style="color: red; text-align: center;">FRANKSTON CITY COUNCIL PLANNING AND ENVIRONMENT ACT 1987 FRANKSTON PLANNING SCHEME</p> <p style="color: red; text-align: center;">Plan endorsed as part of Planning Permit No. <u>501/2008/PHA</u> Council Delegate: Date: <u>18/09/2009</u> Page <u>2</u> of <u>2</u></p>										
Lot Entitlement and Lot Liability										
Lot	Entitlement	Liability		Lot	Entitlement	Liability		Lot	Entitlement	Liability
1	100	100								
2	100	100								
3	100	100								
Total				Total				Total		
300				300				Total		

PENINSULA SURVEY GROUP P/L
FORMERLY PETER HERBERT & ASSOC. (VIC) P/L
 LAND DESIGN & DEVELOPMENT
 CONSULTING SURVEYORS & PLANNERS
 SUITE 2/86 MOUNT ELIZA WAY, MOUNT ELIZA 3930
 PHONE No.: 1031 9787 2980 FAX No.: 1031 9787 4763 ACN 067 077 614

LICENSED SURVEYOR (PRINT) ALAN L. RUNITING
 SIGNATURE DATE / /
 REF: **5468-PS** VERSION 2

SHEET 3 OF 3 SHEETS
 DATE / /
 COUNCIL DELEGATE SIGNATURE
 ORIGINAL SHEET SIZE A3

0 10 20 30 40 50 60 70 80 90 100 110 120 130 140 150mm PSBC.DGN

DELEGATE REPORT - TOWN PLANNING

Planning Application No.:	501/2008/P/A
Proposal:	A three (3) dwelling development and three (3) lot subdivision including retention of the existing dwelling (on one lot), and the construction of a single storey dwelling and a double storey dwelling on the remaining two lots; associated works and vegetation removal in accordance with the endorsed plan/s
Applicant:	J Kogakis
Address Of Land:	1 Tweed Court, Langwarrin
Contact Officer:	Helen Francis

Development plans were lodged on 6 for approval pursuant to Condition 1 of the Planning Permit.

Condition 1 requires the following:

"Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to be approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application prepared by Fast Track Plans and Permits, but modified to show: -

- a) Lots and dwellings to have consistent numbering.
- b) Fencing at the southern end of the main driveway and north of the existing dwelling modified to a 1.0 metre high flat-head timber picket fence.
- c) The Dwelling 2 garage moved closer to the dwelling by not less than 2.0 metres.
- d) Deletion and reinstatement of the crossover to the central driveway to Cranhaven Road and reinstatement of the nature strip area and footpath.
- e) Dwellings 1 & 2 provided with eaves and solar protection to north and west facing windows.
- f) Deletion of the 1.8 metre high brush fence along the central driveway for a distance of not less than 23.0 metres measured from the Cranhaven Road frontage.
- g) Notation that the common property (existing driveway to Cranhaven Road) must not be sealed or have any extraction of soil.
- h) A Landscape Plan as required by Condition 5 of this permit.
- i) A Tree Management Plan as required by Condition 6 of this permit.

Appendix 5

Certificates of Title of Council Owned Land

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The Victorian Government acknowledges the Traditional Owners of Victoria and pays respects to their ongoing connection to their Country, History and Culture. The Victorian Government extends this respect to their Elders, past, present and emerging.

REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958
VOLUME 11957 FOLIO 944 Security no : 124097535382J
Produced 12/05/2022 10:25 AM

LAND DESCRIPTION

Lot 1 on Title Plan 125602L (formerly known as part of Crown Allotment 11 Section C Township of Frankston Parish of Frankston).
PARENT TITLE Volume 09004 Folio 727
Created by instrument AQ648331B 18/01/2018

REGISTERED PROPRIETOR

Estate Fee Simple
Sole Proprietor
FRANKSTON CITY COUNCIL of 30 DAVEY STREET FRANKSTON VIC 3199
[AQ648331B](#) 18/01/2018

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE [TP125602L](#) FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

Street Address: "MEDICAL SUITE" 16R CRANBOURNE ROAD FRANKSTON VIC 3199

ADMINISTRATIVE NOTICES

NIL

eCT Control 09862R FRANKSTON CITY COUNCIL
Effective from 20/02/2018

DOCUMENT END

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958
VOLUME 11812 FOLIO 543 Security no : 124097538221X
Produced 12/05/2022 11:20 AM

LAND DESCRIPTION
Reserve 1 on Plan of Subdivision 737586F.
PARENT TITLE Volume 11416 Folio 063
Created by instrument AM954659R 20/07/2016

REGISTERED PROPRIETOR
Estate Fee Simple
Sole Proprietor
FRANKSTON CITY COUNCIL of 30 DAVEY STREET FRANKSTON VIC 3199
[AN651996C](#) 16/03/2017

ENCUMBRANCES, CAVEATS AND NOTICES
COVENANT as to part [D152297](#)

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION
SEE [P5737586E](#) FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

Street Address: "SWEETWATER CREEK LOWER" 28R FENTON CRESCENT FRANKSTON SOUTH VIC 3199

ADMINISTRATIVE NOTICES
NIL

eCT Control 09862R FRANKSTON CITY COUNCIL
Effective from 16/03/2017

DOCUMENT END

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958
VOLUME 11450 FOLIO 955 Security no : 124097537000A
Produced 12/05/2022 10:56 AM

LAND DESCRIPTION

Lot A on Plan of Subdivision 523127J.
PARENT TITLE Volume 10936 Folio 784
Created by instrument AK643414B 09/10/2013

REGISTERED PROPRIETOR

Estate Fee Simple
As to 1 of a total of 2 equal undivided shares
Sole Proprietor
FRANKSTON CITY COUNCIL of 30 DAVEY STREET FRANKSTON VIC 3199
[AN651996C](#) 16/03/2017

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

AGREEMENT Section 173 Planning and Environment Act 1987
[AD968132K](#) 28/10/2005

DIAGRAM LOCATION

SEE [P5523127J](#) FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

OTHER TITLES WITH INTERESTS AFFECTING THIS LAND
11450/956

Street Address: "BALLARTO LINK" 320R BALLARTO ROAD SKYE VIC 3977

ADMINISTRATIVE NOTICES

NIL

eCT Control 09862R FRANKSTON CITY COUNCIL
Effective from 16/03/2017

DOCUMENT END

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958
VOLUME 11450 FOLIO 956 Security no : 124097537064F
Produced 12/05/2022 10:58 AM

LAND DESCRIPTION

Lot A on Plan of Subdivision 523127J.
PARENT TITLE Volume 10936 Folio 784
Created by instrument AK643414B 09/10/2013

REGISTERED PROPRIETOR

Estate Fee Simple
As to 1 of a total of 2 equal undivided shares
Sole Proprietor
FRANKSTON CITY COUNCIL of 30 DAVEY STREET FRANKSTON VIC 3199
[AN651996C](#) 16/03/2017

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

AGREEMENT Section 173 Planning and Environment Act 1987
[AD968132K](#) 28/10/2005

DIAGRAM LOCATION

SEE [P5523127J](#) FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

OTHER TITLES WITH INTERESTS AFFECTING THIS LAND
11450/955

Street Address: "BALLARTO LINK" 320R BALLARTO ROAD SKYE VIC 3977

ADMINISTRATIVE NOTICES

NIL

eCT Control 09862R FRANKSTON CITY COUNCIL
Effective from 16/03/2017

DOCUMENT END

REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 12327 FOLIO 219

Security no : 124103004135M

Produced 05/01/2023 12:16 PM

LAND DESCRIPTION

Lot 1 on Plan of Subdivision 311547S.

PARENT TITLE Volume 10074 Folio 610

Created by instrument AU623204P 27/07/2021

REGISTERED PROPRIETOR

Estate Fee Simple

Sole Proprietor

FRANKSTON CITY COUNCIL of 30 DAVEY STREET FRANKSTON VIC 3199

[AU623204P](#) 27/07/2021

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE [PS311547S](#) FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

Street Address: 39 WELLS ROAD SEAFORD VIC 3198

ADMINISTRATIVE NOTICES

NIL

eCT Control 17829T RUSSELL KENNEDY

Effective from 27/08/2021

DOCUMENT END

Appendix 6

Department of Transport Email



Department of Transport

Sam Lowther
Frankston City Council
PO Box 490
Frankston VIC 3199

GPO Box 2392
Melbourne, VIC 3001 Australia
Telephone: +61 3 9651 9999
www.transport.vic.gov.au
DX 201292

Dear Sam

DEPARTMENT REFERENCE NO: ENQ 1717/22
FRANKSTON ROAD ZONE ANOMALIES

Thank you for the correspondence received by the Department of Transport (Head, Transport for Victoria) on 4 February 2022.

DoT understands that Council have identified some roads which are zoned Transport Zone 2 (formerly Road Zone, Category 1) but are not declared roads, and accordingly are intending to prepare a Planning Scheme Amendment to change the zoning of these roads to Transport Zone 3 (formerly Road Zone, Category 2).

The roads in question:

1. Beach Street
2. McClelland Drive
3. McCormicks Road

DoT has reviewed its records and agrees with Council that all three of these roads are in fact municipal roads under the management of Council, not declared arterial roads.

However, whilst the Ministerial Direction "The Form and Content of Planning Schemes" requires that declared arterial roads and freeways be shown as Transport Zone 2 on the planning scheme maps, it does not preclude municipal roads from also being shown as Transport Zone 2 on the maps. Accordingly, the Head, Transport for Victoria does not assume that the existence of these roads in the Transport Zone 2 is necessarily an anomaly.

Notwithstanding, the Head, Transport for Victoria would have no objection to a Planning Scheme Amendment to rezone these roads from Transport Zone 2 to Transport Zone 3.

Should you have any enquiries regarding this matter, please contact James Coutts on 9881 8055 or mseplanning@roads.vic.gov.au.

Yours sincerely

James Coutts
Senior Planner – Statutory Planning
Under delegation from the Head, Transport for Victoria
17 / 03 / 2022

Appendix 7

Council Resolution

COUNCIL MEETING MINUTES	13	05 September 2022 2022/CM13
--------------------------------	-----------	--

12.6 Proposed Replacement of Public Open Space for approved Council land disposals (Part of 331R Cranbourne Road Frankston and Lathams Road Carrum Downs)

(DW Corporate and Commercial Services)

Council Decision

Moved: Councillor Tayler

Seconded: Councillor Baker

That Council:

1. Supports the inclusion of the land at 5R Overport Road Frankston in the next Tidy Up Planning Scheme Amendment process pursuant to s.20 Part 2 of the *Planning and Environment Act 1987*;
2. Acknowledges the inclusion of 5R Overport Road Frankston is to address the requirement to replace the public open space at 331R Cranbourne Road Frankston and Latham's Road Carrum Downs pursuant to s.20(4)of the *Subdivision Act 1988*, which has been sold to the Department of Transport in association with projects to redevelop Karingal Hub and duplicate Latham's Road; and
3. Receives a future report on the outcome of the Tidy Up Planning Scheme Amendment process, in so far as it relates to 5R Overport Road Frankston, on completion of the statutory procedures.

Carried Unanimously

Note: Refer to page 4 of these Minutes where this item was Block Resolved

Chairperson's initials

Executive Summary

12.1 Governance Matters Report for 1 May 2023

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To seek endorsement from Council on the recent Governance matters including current status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status

1. Receives the Council Resolution Status update, including:
 - a. Notice of Motion Cost Summary and Notice of Motion Report for 1 May 2023;
 - b. Urgent Business Status Update for 1 May 2023;
 - c. Notes there are no Notice of Motion actions reported as complete;
 - d. Notes since the Council Meeting held on 3 April 2023, 4 resolutions have been completed, as listed in the body of the report;
 - e. Endorses that the Council Resolutions Status Update is not required to be presented to the additional or special Council Meetings or to the Council meetings held for hearing of the submissions.

Instrument of Delegations

2.
 - a. In the exercise of power conferred by the *Local Government Act 2020* and the other legislation referred to in the S6 Instrument of Delegation from Council to Members of Staff (Instrument), Resolves the powers, duties and functions specified in the Instrument be delegated to staff, subject to the conditions and limitations specified in the Instrument;
 - b. Authorises the Chief Executive Officer to sign the S6 Instrument of Delegation;
 - c. Notes:
 - i. the Instrument will come into force immediately upon signing and will remain in force until Council determines to vary or revoke the Instrument;
 - ii. when the Instrument comes into force, the previous Instrument, which was adopted by Council on 24 October 2022, will be revoked; and
 - iii. the powers, duties and functions set out in the Instrument are exercised in accordance with any guidelines or policies that Council may from time to time adopt.
 - d. Notes that in accordance with the recent updates issued by the Maddocks, the S5 Instrument of Delegation from Council to the Chief Executive Officer is not required to be updated;

12.1 Governance Matters Report for 1 May 2023**Executive Summary**Audit and Risk Committee

3. a. Receives the unconfirmed minutes of the Audit and Risk Committee meeting held on 24 February 2023;
- b. Receives the Audit & Risk Committee Chairperson's half-yearly report for 2022;
4. Resolves Attachment G and H to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, s.3(1)(h)).

Key Points / Issues**Background**

- In accordance with the Local Government Act 2020, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update;
- S6 Instrument of Delegation from Council to Members of Staff; and
- Audit and Risk Committee Matters

Council Resolution Status Update

- At its meeting on 19 December 2016, Council resolved that:

“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council's resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”

- Additionally, at its meeting on 22 July 2019, Council resolved that:

“4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor

12.1 Governance Matters Report for 1 May 2023**Executive Summary**

b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)”

- In line with the above resolutions, following reports are attached for 1 May 2023:
 - Notice of Motion Cost Summary (**Attachment A**)
 - Notice of Motion Report (**Attachment B**)
 - Urgent Business Status Update (**Attachment C**)
- Since the last Council Meeting 2023/CM04 on 3 April 2023, the following 4 resolution actions have been reported as 'complete'. A detailed report has been provided at **Attachment D**.
 - Frankston Arts Advisory Committee - Report
 - 2023/NOM2 - Release of Closed Council Report on Proposed Long St Kindergarten and MCH
 - Governance Matters Report for 15 March 2023
 - Governance Matters Report for 3 April 2023
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. There are no reports delayed from presentation to this Council Meeting.
- Council Meetings are typically scheduled as per a three weekly cycle. Throughout the year, it is necessary to call additional unscheduled or special meetings. As the timing of these meetings often falls close to a scheduled meeting, thereby not allowing sufficient time to provide meaningful updates of status of Notice of Motions and Urgent Business matters. It is therefore recommended that these updates only be provided to Council Meetings as per the annual schedule of meetings.

S6 Instrument of Delegation from Council to Members of Staff

- Council has the power under the Local Government Act 2020, to delegate to a member of its staff any power, duty or function of a Council under this Act or any other Act.
- Local government cannot operate efficiently if Council does not delegate the majority of its powers, duties and functions to Council staff.
- This update takes into legislative updates received from Maddocks, along with position title changes due to a recent realignment to the structure.
- A summary of the legislative changes are outlined below:
 - The execution of the S6 Instrument has been amended to enable Council's Chief Executive Officer (CEO) to sign the Instrument, where a resolution has been made by Council for the CEO to sign the Instrument.
 - Regulations 25(a) and (b) of the Planning and Environment Regulations 1987 have been slightly amended by the Planning and Environment Amendment Regulations 2022, to refer to the public availability requirements.
 - Section 52 of the Cemeteries and Crematoria Act 2003 has been inserted relating to the duty to report annually to the Secretary.
- Updates have been made in the position titles, as required, to reflect organisational changes.

12.1 Governance Matters Report for 1 May 2023**Executive Summary**

- Both marked up and clean version of the changes to the S6 Instrument of Delegation from Council to members of Council staff are attached as **Attachments E and F**.

Audit and Risk Committee Minutes for 24 February 2023

Key points and issues from the 24 February 2023 Audit & Risk Committee (**Attachment G**) are as follows:

- The Committee was welcomed by Ms Lisa Tripodi, Chairperson.
- The CEO presented to the Committee the CEO's Council's quarterly report.
- The Audit Strategy was presented by the external auditors, Crowe Australasia.
- The Committee was presented with an updated Internal Audit Status Report and the following final Internal Audits:
 - Review of Contract Management
 - Review of Asset Management
- The Committee reviewed an update on risk management with a strategic risk review on financial sustainability.
- Senior Officers presented an update on the status of the implementation of the Information and Communications Technology projects.

Audit and Risk Committee – Chairperson's half-yearly report to Council for 2022

This report prepared by the Audit & Risk Committee Chairperson, Ms Lisa Tripodi notes the activities over the last six months of 2022 (**Attachment H**). One of the requirements of the Audit and Risk Committee Charter adopted at its Council Meeting on 10 August 2020 and a revised version on 20 February 2023, is to have a written report of the Committee's activities.

Key highlights are:

- The Committee met on the following dates:
 - 14 October 2022 – regular meeting
 - 2 December 2022 – regular meeting
- The Committee reviewed the Quarterly Financial Reports, Council Plan and Budget – Quarter 1 including Peninsula Leisure Pty Ltd;
- The Committee was presented the Future Ready Frankston Portfolio Update at the October meeting.
- The Committee noted the reports on Strategic Risk Review, Draft Strategic Risk Register, 2022-23 Insurance Renewal programme, Essential eight Maturity Assessment and Public Sector Risk Report;
- At the October meeting, the Committee was updated with a strategic risk focus review on the impact of skills shortages on attraction and retention of staff in response to the great resignation. At the December meeting, the Committee were presented with a strategic risk focus review on climate change. This risk area highlighted the initiatives to reduce both the organisation's and community greenhouse emissions and overarching carbon footprint. It also proposed

12.1 Governance Matters Report for 1 May 2023**Executive Summary**

mitigation strategies to adapt to the weather events associated with a changing climate.

- An update of capital project cost escalation and funding strategies to mitigate the risks was also considered.
- The Committee received quarterly reports from the Chief Executive Officer on all matters of fraud, corruption and ethics;
- The following internal audit reports were presented to the Committee:
 - Review of Investigations and Appeals (October)
 - Review of Business Grants Management Process (October)
 - Review of Occupational Health and Safety (October)
 - Review of Information Technology General Controls (October)
 - Review of Integrated Planning and Service Planning Frameworks (December)
 - Review of Purchasing Cards (December)
- The Committee reviewed the Audit & Risk Committee Charter at its December meeting and the charter was adopted by Council at 20 February 2023 Meeting.
- The Committee is satisfied that it has fully discharged its responsibilities as set out in the Charter. The Committee believes that Council has a strong control environment that continues to mature and has prudent financial management practices in place.

Financial Impact

There are no financial implications identified in this report.

Consultation**1. External Stakeholders**

Maddocks lawyers provide a model document for the S6 Instrument of Delegation to various councils as guidance and this has been adhered to in this Instrument of Delegation update.

2. Other Stakeholders

Council officers were consulted as part of this review, to ensure that any updates are accurate and meet the operational requirements.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Local Government Act 2020, as well as other legislation, makes provision for the appointment of delegates to act on behalf of Council.

12.1 Governance Matters Report for 1 May 2023**Executive Summary**Policy Impacts

There is no impact on Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Failure to update the Instruments of Delegation on a regular basis to accommodate required changes to legislation, organisational structure and position title changes may result in operational inefficiency and lead to decisions becoming invalid. This may also result in financial or reputational consequences.

Conclusion

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

ATTACHMENTS

- Attachment A: [↓](#) Notice of Motion Cost Summary
- Attachment B: [↓](#) Notice of Motion Status Report
- Attachment C: [↓](#) Urgent Business Status Update
- Attachment D: [↓](#) Resolution Actions closed since 3 April 2023
- Attachment E: [⇒](#) DRAFT - Marked Up - S6 Instrument of Delegation Council to Members of Staff - 1 May 2023 (*Under Separate Cover*)
- Attachment F: [⇒](#) DRAFT - S6 Instrument of Delegation Council to Members of Staff - 1 May 2023 (*Under Separate Cover*)
- Attachment G: Unconfirmed Audit & Risk Committee Minutes - 24 February 2023 - **CONFIDENTIAL**
- Attachment H: Audit & Risk Committee - Chairperson half-yearly report 2022 - **CONFIDENTIAL**

Notice of Motion Report - 2023 - CM5 - for the 1 May Council Meeting (A4887332).XLSX

**Notice of Motions Estimated Costs
 By Councillor
 2020 - 2024 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr David Asker	0	\$0	\$0	\$0	1
Cr Sue Baker	2	\$500	\$0	\$0	3
Cr Kris Bolam	6	\$10,000	\$0	\$0	1
Cr Nathan Conroy	0	\$0	\$0	\$0	0
Cr Claire Harvey	6	\$7,155	\$0	\$0	2
Cr Brad Hill	4	\$0	\$0	\$0	2
Cr Liam Hughes	2	\$800	\$0	\$0	1
Cr Steven Hughes	3	\$0	\$0	\$0	0
Cr Suzetter Tayler	1	\$0	\$0	\$0	1
TOTAL	24	\$ 18,455	\$ -	\$ -	11

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Notice of Motion Report - 2023 - CM5 - for the 1 May Council Meeting (A887332).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
20-Sep-21	14.1	2021/NOM8 - Humanitarian Support for Fiji Cr Bolam	<p>Council Decision; Moved: Councillor Bolam Seconded: Councillor Baker That Council:</p> <ol style="list-style-type: none"> Notes the letter from the Victorian Multicultural Sports Association seeking a \$10,000 contribution from Council for humanitarian support in Fiji; Notes that Frankston and Suva (Fiji) have provisionally agreed to form a Friendship City relationship; Given Suva (Fiji) is Frankston's geographically closest 'Sister City' / 'Friendship City', this agreement is to be formally upgraded to a 'Sister City' relationship, pending advice from Sister Cities Australia; Notes the letter of appreciation from the Fijian Government's Minister for Local Government, Housing and Community Development, in appreciation for the \$55000 donation for the delivery of hospital beds to Fiji to assist with their response to the second wave of the COVID-19 pandemic; Acknowledges the relationships and contribution of the Fijian community to the diversity in Frankston and notes the impact of the pandemic on our Pacific neighbours; Supports the facilitation of the humanitarian initiative under the stewardship of the Mayor to work with Rotary Club of Frankston Sunrise (who have deductible gift recipient status) to receive all goods and donations with respect to the humanitarian aid relating to the Fijian community; Notes the Mayor has driven a community stewardship campaign for donations. \$8,400 has been raised in the past two weeks to provide sanitary products for women and baby products for newborns, together with donations of children's clothing, sanitiser and PPE. This includes: <ul style="list-style-type: none"> • Coles xwingal - \$100 gift card; • Woolworths xwingal - \$100 gift card; • Woolworths Frankston - \$100 gift card; • Chisholm Frankston - \$1000 cash donation; • DC Urban - \$1000 cash donation; • Strilda Football Club - \$1000 cash donation; • Rotary Frankston - \$1000 cash donation; • Rotary Sunrise - \$1000 cash donation; • Rotary D.O. - \$1000 cash donation; • Private resident - \$500 cash donation; • Private resident - \$800 cash donation; • Monash University - \$900 cash donation. In this time, the following businesses have also provided, in writing, commitments for discounts and/or additional stock upon purchase to assist in the relief effort: <ul style="list-style-type: none"> • Target Frankston - bulk discount; • Libra (Asaleo Care) - bulk discount; • Australian Dairy Park, Carrum Downs - excess product/aid; • Golden Fields Nutrition, Dandenong - excess product/aid; • Kellogg's - volunteered pallets of infant breakfast cereal; • Community Support Frankston - volunteered pallets of sanitiser That formal letters of thanks be sent to the aforementioned donors; Supports a Council donation of \$6000 to the Rotary Club of Frankston Sunrise towards the shipping of humanitarian aid to Fiji (\$5599), and product/aid (\$401); Funds the humanitarian aid from the Mayor's Event Budget that was initially allocated to fund the 'COVID Hero's' Appreciation Event, but is no longer proceeding due to restrictions on mass gatherings; Writes to the hon. Frank Bainimarama, the Prime Minister of Fiji, the Hon. Premila Kumar, the Local Government Minister Fiji, the Fijian High Commissioner to Australia His Excellency Luke Danuvavau and the Australian High Commissioner to Fiji, His Excellency Sir John Peakes; to advise of Council's decision and note the total donation of \$14,400 (comprising \$8,400 community donations and \$6000 Frankston City Council donation) plus donated wholesale product/aid that comfortably represents an overall charitable effort surpassing \$15,000. <p>Cr/aid</p>	Fiona McQueen	17 Apr 2023 3. In Progress. We received a further revised draft MOU back from Fiji, which is currently with the Governance Team for review and consideration.	Council donation of \$6000 to the Rotary Club of Frankston Sunrise towards the shipping of humanitarian aid to Fiji (\$5599), and product/aid (\$401).
11-Jul-22	14.1	2022/NOM8 - Outreach Support Service Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Hill That Council:</p> <ol style="list-style-type: none"> Acknowledges the work currently being undertaken by organisation/s to provide an outreach service to rough sleepers, whereby contact with the rough sleeper is made within 24 hours of a referral where possible and, Requires a report to be provided at the September 2022 Council Meeting exploring a formalised service agreement with a suitably qualified localised outreach provider to undertake referral advocacy, throughout the municipality, to assist those without a permanent place of abode. The service guarantee is to focus on a prescribed minimum response time (i.e. twenty-four hours) upon the outreach provider being notified of new clients/rough sleepers by the Frankston City Council. Following the initial interaction with new clients/rough sleepers, the service provider is to: <ol style="list-style-type: none"> Make clients aware of local and regional support agencies insofar uplift and direct support; Collaborate with local and regional support services on behalf of clients and their needs; and Conduct ongoing wellbeing audits of clients/rough sleepers, as commissioned by the Frankston City Council. Carried Unanimously 	Tammy Beauchamp	31 Mar 2023 1. Work of outreach services currently engaged acknowledged - complete. 2. Officers completed a report responding to NDM for September 2022 Council Meeting, but this report required amendments and was postponed to the October 2022 Council Meeting with advice that officers explore further social research. This report has been further postponed to September 2023 to enable officers to engage and work with a consultant to assist with the social research.	
24-Oct-22	14.1	2022/NOM11 - Exploration of the establishment of a South Eastern Councils Biodiversity Network Cr Harvey	<p>Council Decision Moved: Councillor Harvey Seconded: Councillor Baker That Council receives a report at its 12 December 2022 Council Meeting exploring the establishment of a South Eastern Councils Biodiversity Network (consisting of the cities of Hobsons Bay, Melbourne, Port Phillip, Kingston, Frankston, Mornington Peninsula Shire and Bayside). The network is to be comprised of Councillors and Council officers from the network councils in the South Eastern metropolitan region, with the purpose of:</p> <ol style="list-style-type: none"> information sharing collaboration in relation to joint projects advocacy in relation to common objectives work with State and Federal Governments on environment initiatives exploration of wildlife corridors across the region engagement with traditional owners across the region. 	Angela Hughes	11 Apr 2023 Report did not come to 12/12/22 council meeting due to delays with other councils, an update was provided in the City Futures Quarter One 22/23 report and NDM response booked for early 2023.	

Notice of Motion Report - 2023 - CM5 - for the 1 May Council Meeting (A4887332).XLSX

Urgent Business

Meeting Date	Urgent Business Title and Councillor	Council Resolution	Responsibility	Comments
15-Nov-21	Response to Urgent Business - Disposal of Tree Debris arising from severe weather event Cr Harvey	Moved: Councillor Harvey Seconded: Councillor Baker That Council supports further detailed costings to be obtained for providing a dedicated booked green waste kerbside collection service, available for residents after severe weather events, to be considered during the 2022-23 annual budget process. Carried Unanimously	Bruce Howden	18 April 2023 A service initiative to assist in the collection of tree debris has been included in the draft 2023/24 annual budget which is currently out for public consultation.

Executive Summary**12.2 Chief Executive Officer's Quarterly report - January - March 2023 period**

Enquiries: (Phil Cantillon: Chief Executive Office)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.3 Lead advocacy engagement and enhance relationships with all tiers of government and key stakeholders

Purpose

To provide Council with an overview of relevant matters within the organisation.

Recommendation (Chief Executive Officer)

That Council:

1. Notes the Chief Executive Officer's Report and updates on an action provided within the report;
2. Notes the 'public' version of the Chief Executive Officer's Quarterly Report for the period January to March 2023 (attachment A), which will be made available after this meeting through Council's website;
3. Notes the completion of the Accountability and Transparency Reform (ATR) items 1, 2, 12, 20 and 37 and resolves for these to be closed from monitoring and reporting in future CEO quarterly reports; and
4. Resolves for attachment B (Confidential Chief Executive Officer's report for January to March 2023 period) to be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (i), (j) and (h) and would, if prematurely released impact on Council's reputation and ability to properly perform its functions.

Background

At its Council meeting on 27 January 2021, Council resolved for the Chief Executive Officers' Quarterly Report normally presented in Closed Council to be reported in Open Council from April 2021, with confidential attachments provided to Councillors under separate cover.

Subsequently, at its meeting on 25 July 2022, Council resolved that any future updates relating to COVID-19 recovery including financial updates will be reported in the CEO Quarterly report. An update is provided in this report.

CEO's quarterly report update on action

There is currently one outstanding action from a previous CEO's quarterly report noting at its 25 July 2022 meeting, Council resolved to pursue funding or refer the projector illumination project to Council's 2022/23 mid-year budget process however following further investigation and cost estimates into the implementation of this recommendation, it was considerably too high at the time however it has now been added as an outcome and action in the recently adopted the Public Arts Strategy. Any further updates on the implementation will be filtered through the Public Arts Strategy.

12.2 Chief Executive Officer's Quarterly report - January - March 2023 period**Executive Summary****Key Points / Issues**

The CEO is pleased to present the Chief Executive Officer's Quarterly Report providing an open and transparent overview of the organisation, its highlights along with key activities. The report represents the period from January to March 2023. Key topics covered under the public version of attachment A include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Under separate cover as attachment B is a report titled "CEO's quarterly report – confidential version – January to March 2023" dealing with matters of a confidential nature.

Notes the completion of the Accountability and Transparency Reform (ATR) items 1, 2, 12, 20 and 37 with the detailed provided in the public version of the CEO's quarterly report January to March 2023 (attachment to the public version report) and resolves at this meeting for these to be closed from monitoring and reporting in future CEO's quarterly reports.

Update on COVID-19 Recovery including financial updates

Council continues to follow guidelines to ensure a safe environment for its Community including its staff, councillors, contractors and volunteers. Council now receives any noteworthy updates on the COVID-19 recovery including financial updates within this report and an update is provided below:

- As at 30 June 2022, Council had delivered \$7.686M including \$2.419M during 2021-22 in support to the community and continues to ensure the ongoing activities are delivered in a timely manner.
- Activities have been endorsed by Council for delivery in 2022-23 (Attachment C) totalling \$1,084,425. These will be funded from the strategic asset reserve and reported through the CEO Report presented to both Council and the Audit and Risk Committee, rather than a separate report.
- Actual spend for the six months ended 31 December 2022 is \$793,397 and all activities are expected to be delivered by the end of the financial year.
- As part of Council's Community Recovery package in response to COVID19, an initiative was established to provide free mental health 1st Aid training to individuals and representatives from community groups to help identify and respond to emerging issues. Further workshops will be held in 2023 and will be adapted to the changing needs and interests of the community.

12.2 Chief Executive Officer's Quarterly report - January - March 2023 period**Executive Summary**

- Council offered free flu vaccinations for staff to help provide a level of protection against the flu and reduce the risk of more serious outcomes resulting from influenza infections. From early 9 January 2023, staff were no longer required to have two doses of the COVID-19 vaccination to be employed by Council. The only exception relates to work areas where public health orders apply. Council's Mandatory Vaccination Policy was retired following consultation with employees.

Financial Impact

Actual spend for 2021-2022 as at June 2022 relating to the COVID-19 Relief and Recovery Package was \$2.419 million. A total of \$7.686 million has been spent since 2020. A number of activities are continuing to be delivered during 2022-2023 to assist the community through recovery. Council has endorsed total funding towards COVID-19 recovery of \$1.084 million. Management will continue to report and monitor the delivery of these activities through the CEO's quarterly report.

Consultation**1. External Stakeholders**

See attachment A under the heading section 'Meetings and Activities'.

2. Other Stakeholders

Mayor and Councillors, Directors, Managers, Coordinators and Officers.

Analysis (Environmental / Economic / Social Implications)

It is important for Council to be open and transparent with activities relating to its business and the CEO's office. This report now provides any noteworthy COVID-19 Relief and Recovery matters including financials. Council's relevant programs greatly assists the community and helps ensure support is provided.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil to report unless otherwise mentioned in the relevant attachments.

Policy Impacts

Nil to report unless otherwise mentioned in the relevant attachments.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Nil to report unless otherwise mentioned in the relevant attachments.

Conclusion

The report be received.

12.2 Chief Executive Officer's Quarterly report - January - March 2023 period

Executive Summary**ATTACHMENTS**

Attachment A: [↓](#) Public CEO's Quarterly Report - January to March 2023 including ATR attachment

Attachment B: Confidential CEO's Quarterly Report - January to March 2023 - **CONFIDENTIAL**

Attachment C: [↓](#) Relief and Recovery program - Q3 2022-2023

Public - Chief Executive Officer's Quarterly Report

Period reporting - January to March 2023 (public version)



Lifestyle Capital of Victoria

I am pleased to present the Chief Executive Officer's Quarterly Report for the period ending 31 March 2023 (public version).

The information within this public document represents the period in time from January to March 2023 inclusive providing greater transparency and a more comprehensive view of the organisation and its key activities.

Key topic areas include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Thank you to Councillors, Council's staff, volunteers and contractors who continue to actively support our municipality.

Regards

Phil Cantillon

Chief Executive Officer

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these lands and waters.

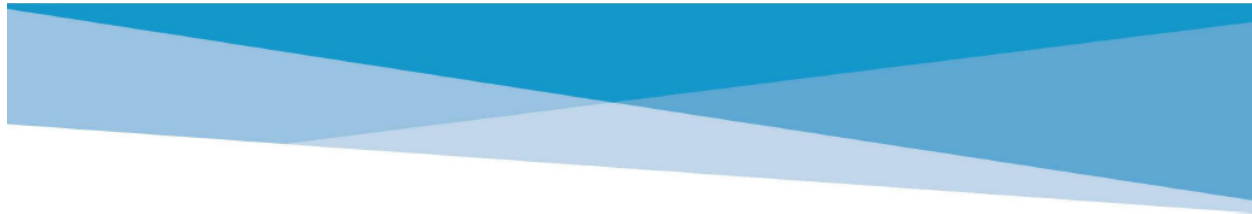
PEOPLE AND CULTURE

Weekly communication

Each Monday, the CEO including Acting CEOs distributes an all-staff email providing advice on key achievements, sections thanking staff and well done commentary, along with other news and items relating to Council briefings/meetings. The email is then uploaded onto Council's internal website portal called Grapevine. COVID-19 updates are distributed to staff as required. In late March 2023, the CEO sent a further email providing an update on reflections and insights from the key actions directly related to the staff survey held last year.

Future Ready Frankston – Roadshow

Council hosted an all-staff Future Ready Frankston Roadshow in late March 2023 held at the Frankston Arts Centre during this period. Over 250 staff participated through-out the day which included an EMT Panel Q&A session along with individual displays on Council's bridging themes including:



- Connectivity;
- Culture;
- Capability;
- Customer;

The displays were extremely interactive and creative allowing staff to understand the depth of work that has been completed in this space. A further roadshow was held at the Operations Centre in early April 2023 to ensure all staff had an opportunity to reflect on the journey the organisation has undertaken in this realm.

Future Ready Kick Start Program

The Kick Start Program commenced in February 2023 and is well underway with the feedback from the 16 participants being very positive so far. The topics covered at Leading Self, Leading Others, innovating for the Future, Thinking Strategically, Executing Operational Plans and Your Career. The program culminates with the participants presenting a project pitch to EMT on a strategic pitch associated with Future Ready Frankston.

All Staff Survey 2022

The staff survey was administered by Best Practice Analytics from 16 May 2022 to 27 May 2022, with a response rate of 74%. This was our best response rate. As an organisation, 65 questions rated statistically better than the last pulse survey in 2021, 38 questions stayed the same and only 5 questions rated statistically worse than the last survey. Two of the key indicators within the survey are the employee engagement score which improved from 45% in June 2021 to 54% making our culture one of ambition and the Truly Great Place to Work score which improved from 65% to 68%. Considering the challenges and impacts on the organisation as a result of COVID, these results were very pleasing.

A Pulse check administered by Best Practice Analytics is planned for July 2023 to check our progress on the implementation of the Culture Improvement Plans and against our key culture measures of staff engagement and "Truly great Place to Work". The results would be expected from August 2023 and will be rolled out in accordance with the roll out plan.

People Matter Survey 2023

The People Matter survey for Local Government is facilitated by the Gender Equality Commission and takes place every two years. Council has completed the registration to take part in May 2023. The survey is an anonymous employee survey that gathers gender equality indicators. Following the completion of the survey, Council is provided online dashboards to allow the team to provide results in July 2023.

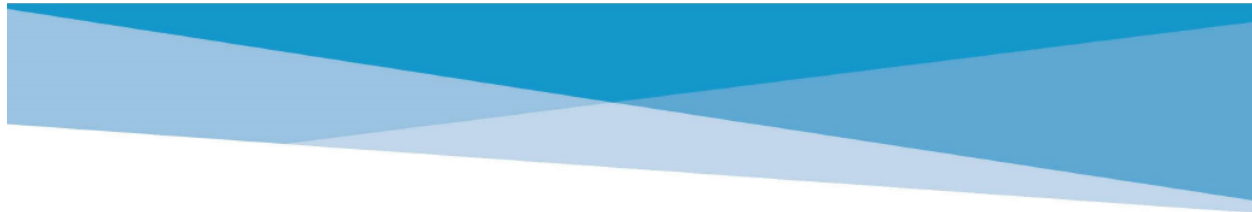
The results will also feed into Council's Gender Audit that is prepared annually and submitted to the commission.

ORGANISATIONAL HIGHLIGHTS

External Awards and Recognition

Frankston City became the first municipality to win 'gold' for two years in a row after the Frankston City Street Art Tours were named 2022 Australian Street Art Awards' Best Street Art Tour.

Council has been nominated as a finalist in the LGPro Excellence Awards 2023 for Service Delivery category nominated for our Healthy & Safe Communities, the nomination showcases the work of the Maternal and Child Health team, in partnership with Peninsula Community Legal Centre supporting women and families in Frankston. Our second nomination was for Council's Transparency Hub project in the category of Special Projects. The project has been a key initiative in building community trust by sharing board sets of data on council operations in a user-friendly portal. Also Council employee Chrissy Athanasopoulos is nominated as a finalist in the 2023 LGPro Awards for Excellence in the Young Achievers category. The winners will be announced on 25 May 2023 at the LGPro Annual Conference Dinner at the Sofitel Melbourne on Collins.



A number of Council's newly-upgraded play spaces being Ballam Park and Carrum Downs Recreation Reserve were named among the top 10 in Melbourne on a number of online media outlets during January 2023.

Corporate donations and fundraising

A number of staff were involved in fundraising opportunities during this period including the World's Greatest Shave to help support beating blood cancer, one staff member raised over \$800. Another officer was involved in raising money for the Heart Foundation (raised over \$500) while participating in the 20km disco-walk Coast Trek event. Staff could also donate money towards the Good Friday Appeal by guessing the number of chocolates in a jar and raised over \$200.

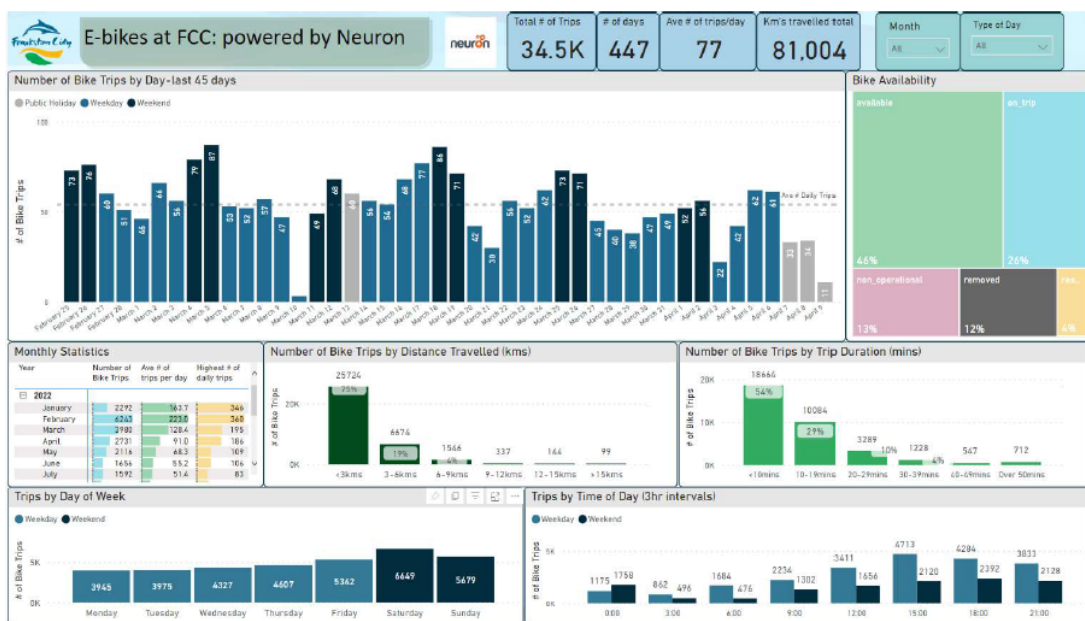
BUSINESS TRANSFORMATION

Council's Websites

Since the last reporting cycle, the digital team has started preliminary upgrade work on the remaining websites such as 'Invest Frankston' and will continue this work through the next reporting period.

Smart Cities initiative

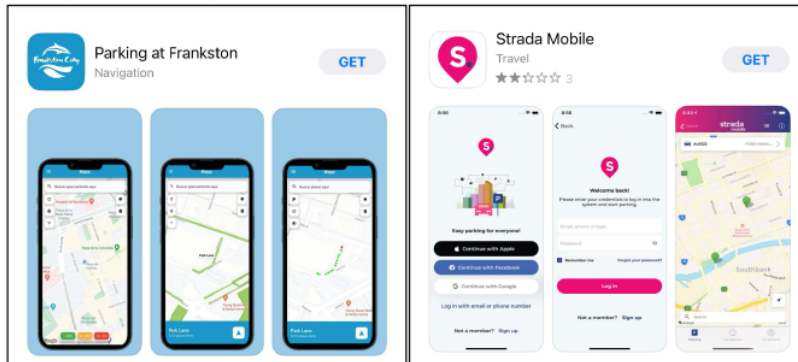
At its 30 January 2023 Council meeting, Council resolved to continue the peddle assisted E-bike trial until 3 April 2023 Council meeting. At this meeting, Council will be presented an evaluation report of the trial which will include communication consultation feedback and statistics on performance across a range of metrics and will decide on the future of E-bike operations within the municipality. The latest dashboard data is below.



Council's Smart Parking trial continued through the reporting period with Council gathering valuable data into parking trends and habits. Additional sensors have been deployed at Norman Avenue and on Beach Street. The data gathered will be used to help inform future parking decisions within the trial areas.



Two parking apps have been launched and can be downloaded from the Apple and Google Play stores. The first app is called 'Strada Mobile' and enables the user to pay for parking from their mobile device. The second is called 'Parking at Frankston' and enables the user to locate available parking bays in real time within the trial area. More information is available on Council's website at <https://www.frankston.vic.gov.au/Community-and-Health/Transportation-and-parking/Smart-Parking-Trial>



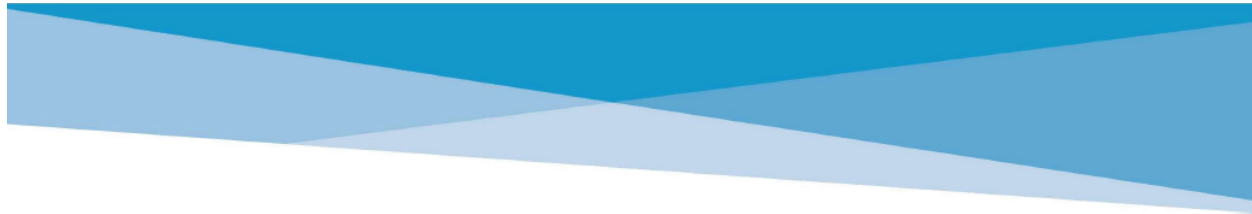
Frankston City Council's Transparency Hub continues to be a popular source of information for the public with additional information of interest to the community to be added in the next reporting period. Below are the number of downloads and interactions within the portal:

Number of Users	1,500
Number of Manual Dataset downloads	309
Number of API calls	204,000
Most popular Datasets	e-bikes, animal registrations, capital works delivery

More detail relating to the Transparency Hub is detailed under 'Accountability and Transparency' section.

Council's three digital way finding screens located at Frankston Foreshore, Wells Street and Young Street (in front of the train station) continue to be updated and enhanced with the latest Council information. These screens help locals and visitors to navigate and explore Frankston at the touch of a screen. This was initiative was a partnership with State Government as Council continue its Smart City journey.





Future Ready Frankston Efficiencies

Future Ready Frankston is Council's corporate strategy and part of its mandate is to assist Council in delivering efficiencies for Council. During the last quarter a selection of the efficiencies delivered include:

- Significant reduction in call time handling within Customer service resulting in more calls being answered and faster resolution times for customers;
- Statutory planning process improvement leading to significant reduction in processing times of key decision points in the planning application process;
- Reduced manual processing of customer request reporting resulting in 60 hours of saved resource time.

Public Art & Big Picture Festival 2023

The sixth year of The Big Picture Festival was delivered in March 2023 bringing the total amount of street art in Frankston's CBD to 70+. Attendance throughout the festival week and the Block Party was approx. 6,000, record these events. A Night Walk was a first for the festival giving the community an opportunity to view a projection artwork in the nighttime hours. The sculpture program is progressing well with three additional sculptures to be installed by 30 June with a collection of fibre glass sculptures due to be installed in the Library Forecourt in the final quarter.

Discover Frankston

March was heavy with events, including marketing delivery and support for Big Picture Fest, Stellar Short Film Festival, Country by the Bay and Sunset Twilight Market. This included partnerships with social media influencers, onsite social media, e-news, paid advertisements, campaign partners and website development. An initial application for the Top Tourism Town awards was submitted with the final submission due in April 2023.

Frankston Major Events

The Mayor's Party in the Park and Pets' Day Out planning continues ahead of event delivery in April 2023. Destination Event Attraction Events, commercial and community event applications are continuing and a number of events were delivered in March, ahead of the next peak in April 2023.

Frankston Arts Centre

Ticket sales for the quarter have picked up and are now above projected targets. Several new initiatives have been added to the ticketing system including guest checkout for online sales, 360 degree seat view on our seating plans and smoother bundling of shows to receive a discount.

The utilisation at Cube 37 for March 2023 reached 91% which included the presentation of a musical *Beared* written and directed by a local community member who received an Artist Grants through Council's annual grant program.

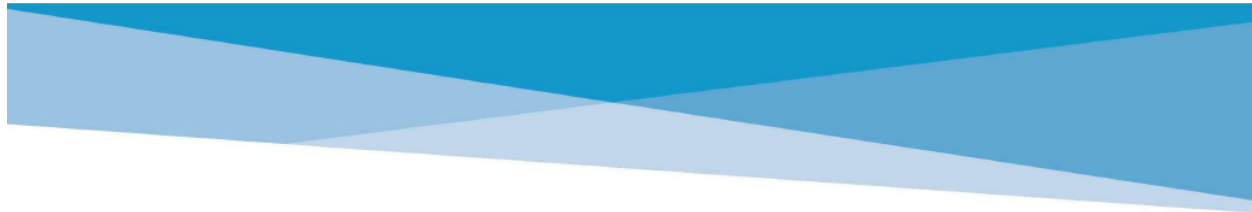
Frankston Libraries

The Early Years literacy programming returned for the year in February, with large audiences seen at all locations. 9762 attendance to all programs for the quarter.

Capital works projects are on track, with Carrum Downs closing to receive new shelving and layout.

The Digital Literacy Funding announcement from State Government supports the library to conduct hands-on digital training programs to seniors in the community during 2023. Frankston City Libraries received \$34,500. Six new laptops received to support tech access for community members.

Trial of Justice of the Peace signing station commenced at Frankston library, and Chatty Cafe launched at Seaford library.



Shelving space at Seaford library increased and new layout introduced, with a small increase in the collection offering. The feedback from the community was positive.

The libraries team participated in Australian Reading hour, hosting two events on the day.

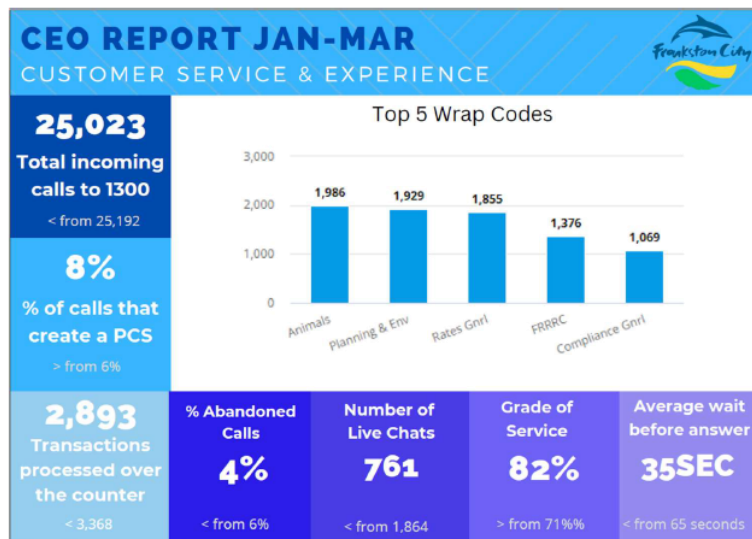
Hospitality

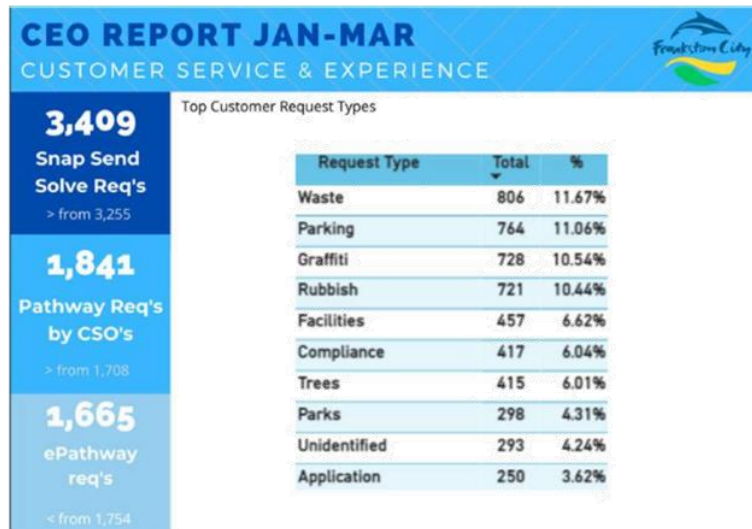
Hospitality introduced a number of new business initiatives these include but are not limited to, implementing an inventory management system, reviewing and introducing new menu offerings, streamlining the menu to focus on popular seasonal items and simplifying Front of House and Back of House operations. The attendance over the quarter for functions surpassed 20,000 across the delivery of 137 events.

Council's Corporate Customer Service Update

The Customer Service and Experience team have once again been busy this quarter. Operationally our call centres had high volumes of calls with the rates instalments due early in this quarter. Animal Registrations were also sent out in March. Pleasingly Council was able to meet its Grade of Service KPI for two months this quarter, which is a steady increase in performance. Our customers also like to be served face to face, this remained consistent. Our customers choose our Langwarrin Service Centre as their centre of choice.

Our Customer Experience Strategy continues to be implemented in the organisation and a large amount of change coming directly in the Customer Service Team. We are currently working on and implementing a new process design for Complaint Handling. This new process will enable Council to meet our legislative requirements and offer a well-rounded service experience for our customers.



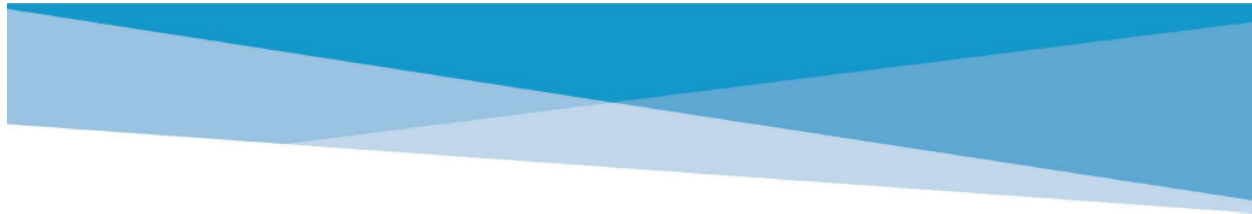


Social and media engagement - Frankston City Community

The first quarter of the year is always busy in the social media and media space.

Social media continues to perform well, with average reach for top performing posts reaching upwards of 80,000 people, including some key City Positioning campaigns which were shared amongst non-resident metro audiences.

Festivals and events continue to generate the most engagement, which included February's Waterfront Festival, Big Picture Festival and Southside festival. These are closely followed by sporting facilities (updates regarding Jubilee Park, Carrum Downs tennis courts, Lloyd Park Pavilion).



We also generated significant reach and engagement for our Thriving Economy Council Plan outcome surrounding new business openings such as Betty's Burgers, Hotel Lona and TGI Fridays, with the community sharing positive sentiment around the changing face of Frankston CBD.

Community on our long term FMAC vision has been a high priority this Quarter, with multiple posts ensuring robust community awareness, engagement and understanding.

Negative community sentiment continues in relation to Long Street Reserve, Langwarrin, where local residents continue to petition on the majority of FCC's social media posts, irrespective of their topic. We continue to monitor and moderate accordingly.

Two themes dominated the media landscape in the first quarter; Long Street Reserve and FMAC. The quarter kicked off with mainstream media interested in the proposed kindergarten at Long Street in Langwarrin, led by a full page story in the Herald Sun on 8 January 2023. The story led to the Mayor doing a number of interviews, including ABC Radio Melbourne and 3AW.

Later in the quarter we commenced Frankston positioning/FMAC campaign, with a range of media outreach undertaken to support the vision outlined in the FMAC draft structure plan. The Mayor undertook media interviews with ABC Radio, 3AW and Fox FM.

Other media work during the quarter centred on councillor conduct and the My Place movement.

Strategic communications supported the roll-out of a number of engagement programs including Budget 2023-24, the Langwarrin Kindergarten project and Seaford Wetlands. We also delivered communications on a number of strategic initiatives including the single use plastics ban, purple bin lid roll-out, Women Leading Locally and the Healthy Futures Hub.

Strategic communications also worked closely with the events and tourism teams to promote the Waterfront Festival (which featured a Channel Nine live interview), and the 2022 Street Art Awards.

Community Engagement

Community engagement levels have been high over the first quarter. While the number of live projects has been relatively low, community interest and impact from the live projects has been high. Visits to Engage Frankston have been over 8,973, and there has been over 700 contributions to projects including:

- Budget 2023-2024;
- Langwarrin Kindergarten project;
- Review of the E-bike trial;
- Seaford Wetlands.

The Budget 2023-2024 was a particularly good example of the community responding really well to early engagement and influence opportunities, with 362 responses to our funding priorities activity, and our share your funding idea activity. This is a 1600% increase on participation in budget engagements in the past, with Stage 2 of this engagement just being launched.

Active planning/drafting is currently underway for more high community impact/interest projects including:

- Witternberg Reserve offset scheme;
- Industrial Strategy - Stage 2 engagement;
- Housing Strategy;
- Draft Footpath Trading and Parklets Guidelines;

- Draft Mobile Food Van Guidelines;
- Waste Circularity Plan – Stage 2 engagement;
- Frankston South Community and Recreation Centre;
- Sandfield Reserve Youth Space;
- RF Miles Reserve name change.

Building Frankston's Future (BFF) Capital Works Awareness

A number of BFF branded signs/fence banners were installed across the city, including:

- Yarralumla and Rosemary Reserve play spaces upgrades;
- Delacombe Park terrace works;
- Fairway shipping area upgrade;
- Eric Bell Reserve Pavilion redevelopment;
- Seaford Wetlands Rejuvenation;
- Kananook Creek Gardens pathway and boardwalk construction;
- Baxter Dam engineering works;
- Lloyd Park Netball Pavilion redevelopment.

For other Communication channels:

- Social media postings for all capital works and some revitalisation projects on Facebook, Instagram and Linked In continue to reference "Building Frankston's Future"/#BuildingFrankstonsFuture, such as Jubilee Park Stadium and precinct and Carrum Downs Recreation Reserve tennis courts;
- Building Frankston's Future branding and messaging continues to be showcased in Frankston City News and eNews;
- Opening at Ballam Parks Athletics Track and Wingham Park Older Adults Activity Zone also featured tear drop and pull up banners as a backdrop.



Customer Requests Update

When the community request information/service from the council, the demand is measured in two ways;

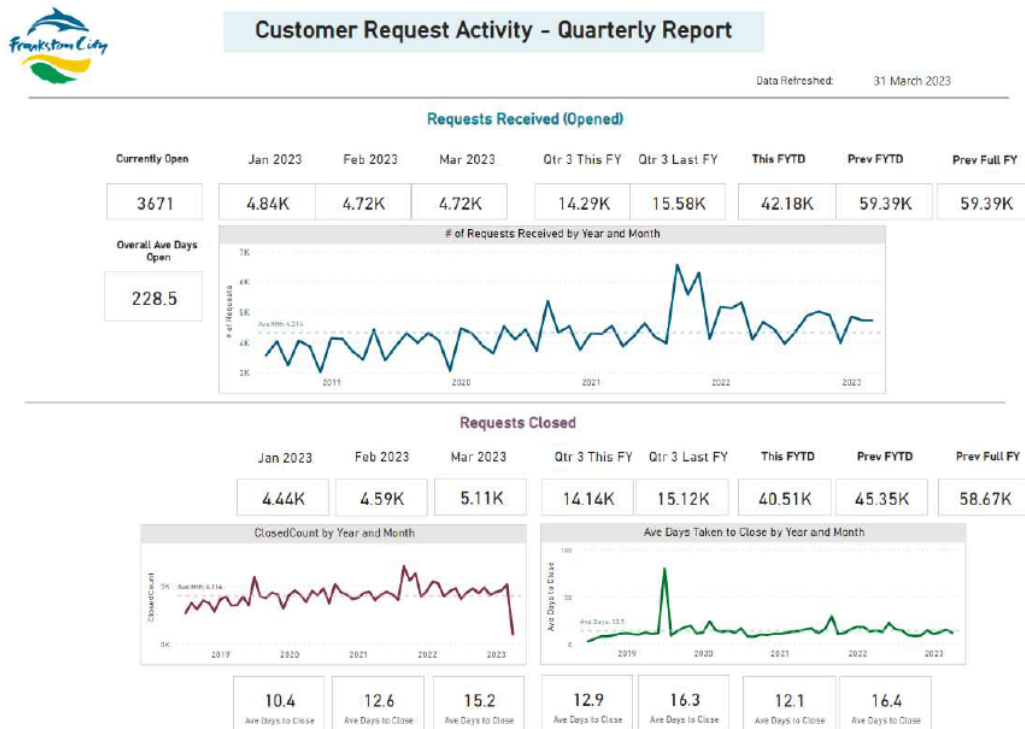
1. Via our customer service channels (aka "Customer Requests") OR
2. Written correspondence -emails and paper-based letters (aka "ReM Requests")



Performance analysis is performed quarterly and year on year to gauge trends more accurately and to account for seasonal variances (e.g. animal registration renewal, rates notices).

1. Customer Requests:

1.1 Table below highlights Customer Requests Jan-Mar 2023 (Q3)

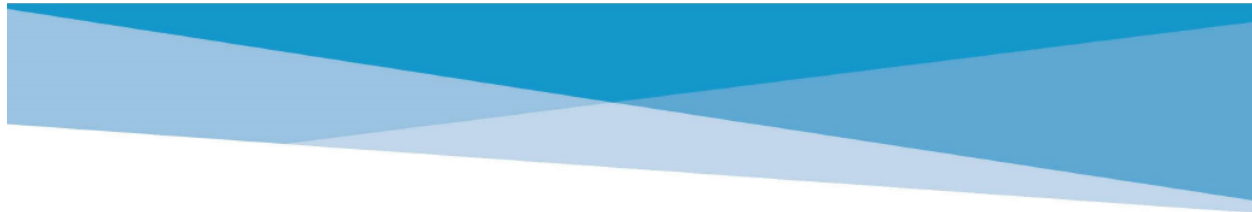


Council received 14,290 requests in Q3 which is a decrease of 9% from the same time last year (15,580) and continues the same trend from Q1. Council closed 14,140 requests, down 9% from last year (15,120).

At the end of Q3, Council had 3,671 open requests with an average number of day's open of 229*. This is up from last quarter where the average was 165*. This higher number includes the more complex long-term requests that require much effort to resolve. Council continues to improve our internal processes, especially for the requests that are complex. This upward trend is something Council staff will look to reverse in Q4.

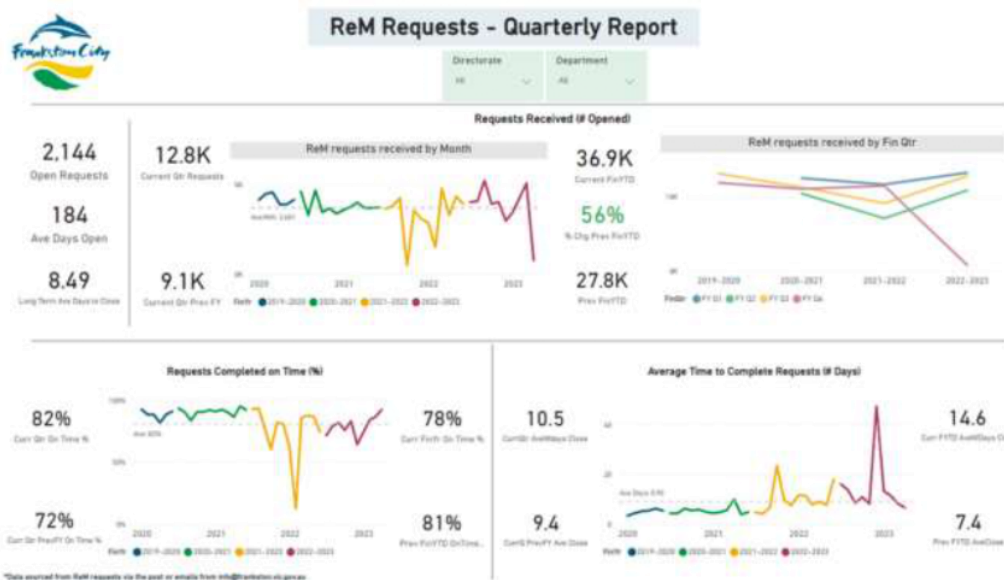
The average number of days* to close requests was 13 in Q3 which has decreased 19% compared to last year (16 days). Although the volume for Customer Requests in Q3 was down compared to this time last year, more work is needed to decrease our response time and the closure of complex requests.

* Figures are rounded to the nearest whole number.



2. ReM Requests:

2.1 Table below highlights ReM Requests Jan-Mark 2023 (Q3)



Council received 12,800 pieces of correspondence in Q3 which is a 41% increase from the same time last year (9,100)! Q3 saw a 17% increase from Q2 (10,930).

There are 2,144 open ReM requests, slightly down from 2,158 in Q2.

Council aims to respond to correspondence within 10 days- Q3 showed we met that benchmark 82% of the time (72% for Q3 last year, an increase of 10%).

The average number of days to respond to correspondence was 11* days for this reporting period which is an increase of 1 day from the same period last year.

Overall, this quarter saw a big jump in ReM requests but our response times improved. This is a trend we will look to continue into Q4.

* Figures are rounded to the nearest whole number.

Planning Progress

Statutory Planning data update – Quarter 3 (2022-23)

Statutory planning on-time delivery for Q3 at 71 percent was above the target of 70 percent. Progress has been made in reducing outstanding application volumes and this is reflected in shorter decision timeframes.

As at the time of preparation of this report, there are 286 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council, a reduction of approximately 50 applications over the quarter. It is anticipated that application workloads and decision volumes within statutory timeframes will steady at or above target levels over the final quarter.

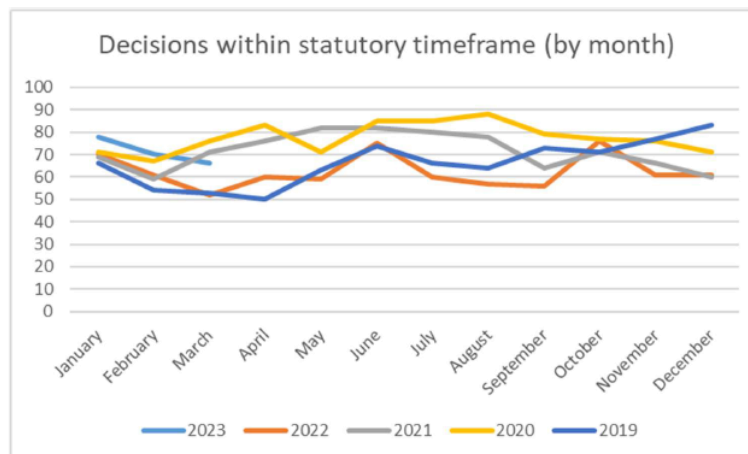


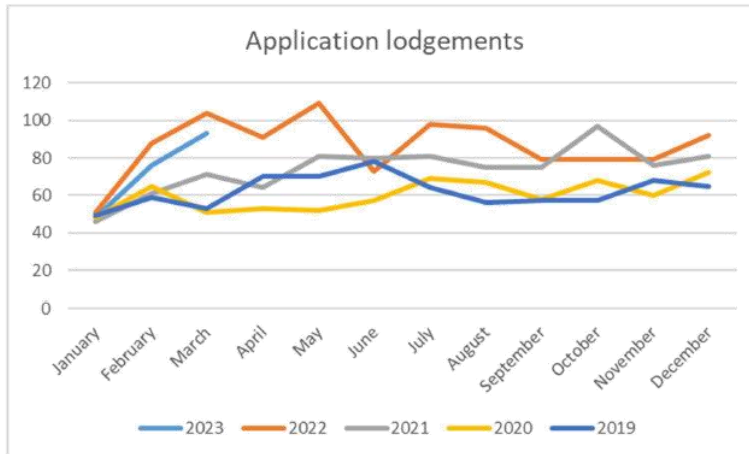
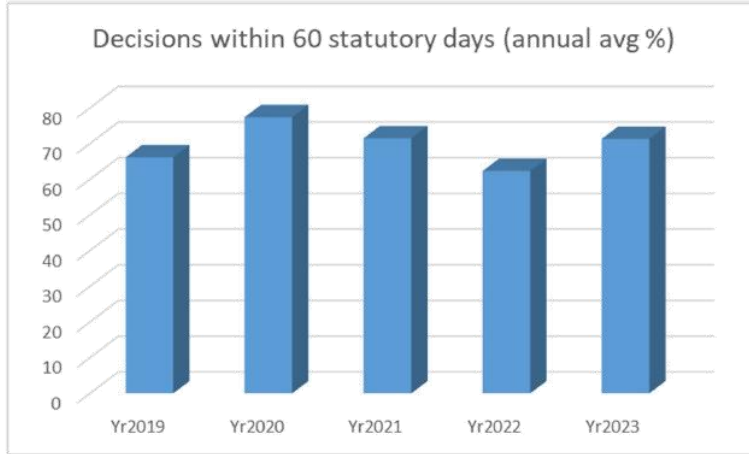
The on-time delivery data is illustrated in the charts below (calendar year) as well as the volume of applications received per month over the last five years. This demonstrates the consistent volume of applications received each month, noting that the lodgement volume includes new permit and amendment applications and other consent types, but is still not reflective of all work undertaken in the processing of planning permit applications. Whilst we received higher application volumes in 2022, with an average of 87 per month, and two months over 100, lodgments in the first 3 months of 2023 have been slightly lower. These first months are comparable to 2021, although higher than the longer term average.

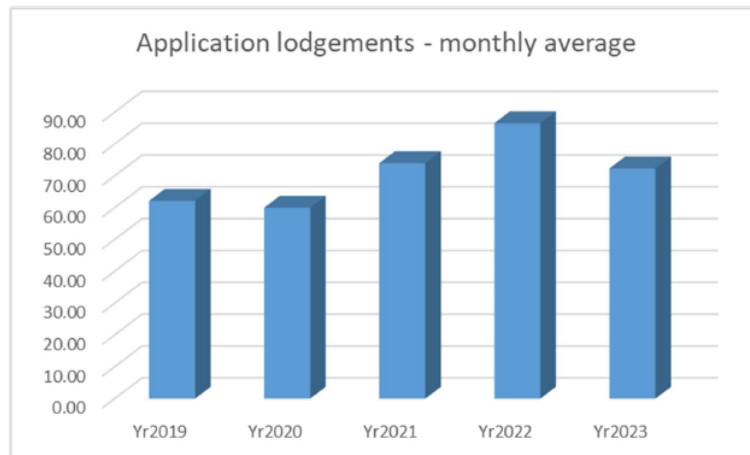
A summary of developer financial contributions received within the quarter is also detailed below.

It should be noted the data for Q3 was calculated manually as the State Government Planning Permit Activity Reporting System (PPARS) does not publish the monthly or quarterly data until approximately the middle of the following month. There may be a minor discrepancy with the manually calculated on-time delivery data and the published PPARS data.

Developer Financial Contributions- Quarter 3 (2022-23)	
Contribution Type	Total Amount Received
Open Space Contributions	\$407,5000
Car Parking Financial Contributions (cash-in-lieu)	\$0.00







Environmental Health update- Food Business Inspection and Enforcement Outcomes Quarter 3 (2022-23)

Council reports on food safety activities which are considered key performance indicators, as part of the Local Government Performance Reporting Framework, which is also published on the 'Know Your Council' website.

Every year, Council Environmental Health Officers (EHOs) undertake *statutory food premises inspections* at over 900 registered food businesses across the Frankston municipality. Where EHOs assess the food safety practices, food safety procedures and food safety risks of a food business and its employees. On occasion, some food businesses fail to adhere to the expected food safety hygiene standards when handling and selling food to the community.

In these instances, EHOs will raise a critical or major non-compliance outcome based upon the serious food safety risks identified at the food premises inspection. The *Critical and major non-compliance notifications* measurement indicates that once critical or major food safety risks has been identified, the EHOs conduct a follow up inspection to ensure the risks have been adequately addressed and food safety is no longer compromised.

Where critical and major inspection outcomes occur, Council EHOs can undertake various enforcement actions against the food business proprietors. This can include issuing a *Food Act 1984 (Vic) Orders* or a *Food Act 1984 (Vic) Direction* on the food business proprietor. These provide clear, legal directions to a food business proprietor to improve a food handling and storage practice, repair defective equipment, clean the food business, and require employees to undertake additional food safety training, such as allergen awareness.

As part of this enforcement action, EHOs can also issue *Food Act 1984 (Vic) Penalty Infringement Notices* for severe or ongoing major or critical food safety risks identified at a food business. This can serve as a major deterrent for the business to improve food safety standards and better public health outcomes for the community.



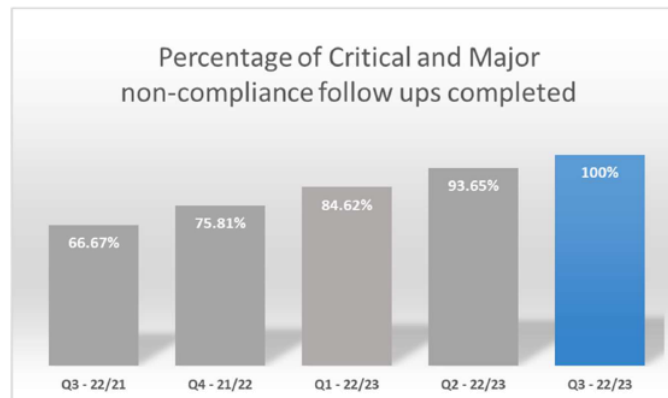
Summary of Food Business Inspection and Enforcement Outcomes (Quarter 3, 2022-23)

Critical and major non-compliance notifications – follow ups (2022-23)

The percentage of *critical and major non-compliance outcome notifications* that are followed up by EHOs at registered food businesses was **100% for Quarter 3 of 22/23**. This outstanding result significantly exceeds the required target of 60% which has been set by the organisation, and demonstrates a very high level of follow-up action taken by the Environmental Health team to address any critical and major non-compliances raised at statutory food business inspections.

Critical and major non-compliance notifications (2022-23) history chart

Quarter 3 of 2022/2023 demonstrated an ongoing improvement in the percentage of follow up action completed by Environmental Health Officers.



Number of compliant statutory food premises inspections

The total number of statutory inspections where the food business achieved an outcome of compliant for Quarter 3 was **116**.

Number of non-compliant statutory food premises inspections

The total number of statutory food premises inspections where the food business failed and was non-compliant for Quarter 3 was **34**.

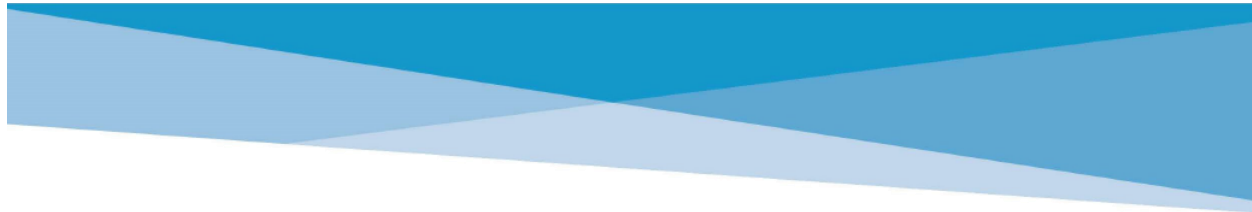
This amounts to 150 statutory food premises inspections conducted with a compliance rate of 77.33%.

Food Enforcement - Number of Food Act Orders/Directions Issued

The total number of Food Act Orders/Directions Issued issued to food business proprietors, as part of enforcement against serious food safety breaches for *Quarter 3* was *three*.

Food enforcement - Number of Penalty Infringement Notices Issued

The total number of Penalty Infringement Notices issued to food business proprietors, as part of enforcement against serious food safety breaches for *Quarter 3* was *six*.



Summary of Food Business Inspection Outcomes data (Quarter 3, 2022-23)

Food Business Inspection and Enforcement Outcomes for Quarter 3, 2022/2023	JAN	FEB	MAR	TOTAL
Critical and major non-compliance notifications – follow ups	n/a	n/a	n/a	100%
Number of compliant statutory food premises inspections	20	49	47	116
Number of non-compliant statutory food premises inspections	7	14	13	34
Food Enforcement - Number of Food Act Orders/Directions Issued	0	3	0	3
Food Enforcement - Number of Penalty Infringement Notices Issued	0	4	2	6

City Futures Department update

The following Policy & Strategy Development work was undertaken during January to March 2023

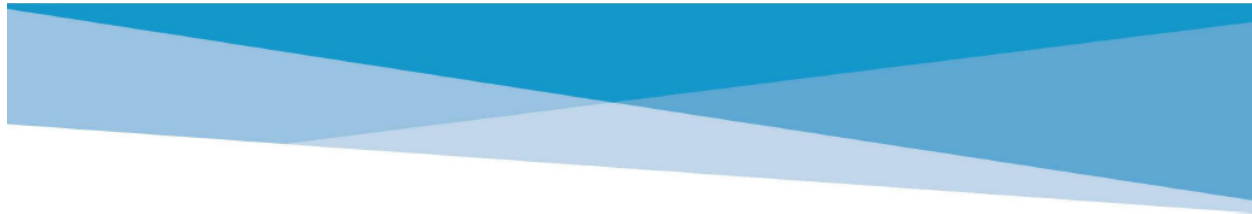
- A report on the community engagement program and submissions received for the **draft Frankston Metropolitan Activity Centre Structure Plan** was taken to the 15 March 2023 Council Meeting where submitters for and against the Structure Plan had the opportunity to speak.
- Councillors were also taken on a ‘deep dive’ of the Structure Plan at a Briefing on 29 March to better understand the height and setback controls throughout the City Centre.
- The Structure Plan and the associated Planning Scheme Amendment documents continue to be finalised.
- The **draft Frankston Industrial Strategy** was finalised and the Council were briefed on 22 February 2023 about the draft and the consultation program.
- The **draft Frankston Housing Strategy** is underway, and Council were briefed on the 8 March 2023 with a ‘Setting the Scene’ briefing on a range of technical elements that make up this work and an outline of what Councillors could expect during the next stages of the project.
- On 27 February 2023, the Council were briefed on **Planning Scheme Amendment C152** which is a ‘fix up’ amendment that seeks to correct a number of administrative errors within the Frankston Planning Scheme.
- On 27 February 2023, the Council were briefed on **Planning Scheme Amendment C158** and the **land transfer for open space at 250 Wedge, Road Skye** in order to facilitate the delivery of district level open space for the Carrum Downs and Skye communities.
- The Nepean Boulevard Vision Master Plan progressed in quarter 3. The Master Plan is the next step in outlining the vision for the transformation of Nepean Highway from Mile Bridge to Oliver’s Hill. The Master Plan will guide prioritisation and development of the Boulevard corridor in consultation with key stakeholders.
- On the 22 February 2022, Councillors were briefed on the Final Monterey Reserve Landscape Master Plan prior to the plan being presented for Council endorsement. The Master Plan provides a framework to guide improvements, including a preliminary summary of costs, over a 15 year period. Two (2) rounds of community consultation have been completed to inform the final Master Plan, and all

submissions have been considered and, where appropriate incorporated into the final draft of the Masterplan. A design budget for the youth space improvements is budgeted in the 23/24 Capital Works Program.

- The new Footpath Trading and Parklet Guidelines were developed for Community consultation. The Guidelines will assist businesses to apply for extended, outdoor dining and trading areas.
- The review of the Commercial Operator (food/beverage trucks) guidelines continued with a Councillor Briefing in February. Feedback from the Councillor Briefings has been incorporated into new draft Mobile Food Van Procurement guidelines and a comprehensive communications plan has been developed to support operator and community engagement on the draft guidelines, to commence in May 2023.
- New developed draft Footpath Trading and Parklet Guidelines were finalised and targeted business and business stakeholder group and community engagement will commence in April 2023. The EIA team will be visiting suburban shopping strips, Frankston CBD, and some industrial precincts in person to deliver information on the upcoming engagement, to ensure a sound response from the business community.
- Council was updated on the Witternberg Reserve as a **Native Vegetation Offset** and endorsed the commencement of community consultation on the proposed fencing of the reserve. A report will be presented to Council in Quarter 4 at the conclusion of the community consultation.
- Community consultation and internal stakeholder review of the draft Climate Change Strategy and Action Plan was concluded on 8 January 2023. Submissions received from staff and the public informed changes to prioritisation and refinement of several actions. While the total number of actions remained unchanged. The final Strategy will be presented to Council on 3 April 2023 for adoption.
- Work continued on the **Urban Forest Precinct Plans** for Frankston, Frankston Heights, Karingal and the Frankston Metropolitan Activity Centre (FMAC) to determine opportunities for increasing canopy cover and develop a 10 year planting plan.
- Community consultation on the **Coastal Marine Management Plan** Values, Issues and Opportunities report concluded on 16 January 2023. The information collated was reviewed and used to further develop the spatial plans, vision statements and implementation plan for each precinct. Officers have commenced internal stakeholder review of the actions. Bunurong Land Council has been engaged to develop a Coastal Cultural Values report to inform the final development of the management plan.
- The recommended revised mapping of Frankston City's areas of environmental significance to inform the Planning Scheme overlay mapping has been provided by the consultants and is being reviewed by Council officers.

The following Programs and Events were delivered during January – March 2023:

- Frankston City Council is teaming up with over 27 Councils across metropolitan Melbourne to represent Greater Melbourne on the global stage in the City Nature Challenge. Planning is underway for two events to occur during the challenge in collaboration with Parks Victoria at the Frankston Nature Conservation and Pines Flora and Fauna Reserves are underway
- Volunteers completed 8 Gardens for Wildlife Visits to help residents provide an area of habitat in their garden to support local wildlife.
- Promotion and planning continued for the Indigenous Nursery Open day to be held first weekend of May
- The 2022-23 Invest Frankston Façade Improvement Grants opened on 23 March 2023 for Stage 1 applications. This stage allows applicants to test their eligibility for a grant and propose a project brief. Eligible applicants will be invited to apply for Stage 2 in April 2023.
- Marketing for Façade Grants included Invest Frankston Social Media posts and direct messaging via Instagram and Facebook, paid Facebook advertising, Business eNewsletter, Invest Frankston blog and direct emails.



- Council's Business Concierge services was widely promoted via various channels including the Frankston City News, Council's website and social media. Seventy Business Concierge enquiries were received from 1 January 2023 to 31 March 2023. The numbers reflect the promotion of the service and the success of this in both reaching and supporting the business community in Frankston City.
- The Frankston Job Advocate team engaged with community members from a range of cohorts including young people, parents and carers returning to employment, newly redundant aged care workers, people experiencing homelessness and the general public. 886 individuals were supported by the program from January 2023 – March 2023.
- Implementation of the Frankston Revitalisation Program continued with planning, design and approvals underway for the Monash Greenlink, Stiebel Lane Revitalization and Nepean Highway median lighting project.
- A pilot program commenced for a new technology to access data to improve urban planning and design responses. The platform will provide data to better understand how Council assets (parks, community facilities) are being used and will assist in prioritising investment as well as evaluate projects success once they are completed.
- Implementation of the Wayfinding Strategy and Style Guide commenced in Quarter 3. Implementation of the Strategy will help make it easier for residents and visitors to find their way around Frankston's open spaces, shared paths and shopping strips.
- Planning for community engagement progressed for the Sandfield Reserve, Carrum Downs 'Safety through Diversity' project funded through the Victorian Governments Creating Safer Place grant.

Frankston Business Collective

The Frankston Business Collective (FBC) continues its success with 130 registered members (an increase of 20) and one new Strategic Partner member, the Lona Hotel. Discussions continue with several other businesses.

Business events for the first quarter of 2023 include:

- FBC Frankston Women in Business event – 16 February – McClelland Gallery & Sculpture Park – very successful - 85 attendees;
- FBC networking event – 23 February 2023 – NEIT Frankston; education segment: financial literacy for small businesses – 52 attendees;
- FBC March networking event – 22 March 2023 – Biersal; education segment: new Vic psychological OHS regulations – 50 attendees;
- FBC April networking event – 19 April 2023 – Wagalot; education segment: finance ahead of end of financial year;
- FBC Business Excellence Awards – formally launched at the beginning of March - 22 nominations at the end of March 2023.

Promotion and awareness initiatives throughout the first quarter include:

- Leaflet distribution to 4000 businesses in the Frankston LGA during the week of 27 March 2023;
- Advertising in the April Mornington Peninsula Magazine;
- Radio interview with JR on RPP 17 March 2023;

The Board of the Business Collective continues to liaise with Council officers to stay informed on FMAC and other Council projects, such as Kerbside Trading and the Industrial Strategy.

FINANCIAL AND CORPORATE PLANNING

Integrated Planning and Reporting update

The 2023-2024 planning cycle continued with Service Owners presenting their initiatives to the Executive Management Team in early February, this list was then condensed and formed the main component of the Councillor Planning Day held on Saturday 4 March 2023. This day was attended by seven Councillors and presentations from Managers were given surrounding the financial state of Council, changes in relation to waste circularity, a capital works update and the community engagement we have undertaken thus far surrounding the 2023-2024 Budget and Council Plan. The results of this day formed the basis in the development of the draft Council Plan and Budget, which was endorsed by Council on 3 April 2023 for public display and comment.

Service Planning update

Service teams continued to review their service plans and identify any service initiatives that require additional resources which were integrated into the 2023-2024 Planning Cycle process. This was developed under the oversight of the newly established Service Governance Groups. Five of the 20 Service Plans have now been reviewed and completed for the 2022-2026 period, with the balance plans nearing completion. Service Governance Groups prioritised initiatives based on their strategic alignment, Councillor focus areas, strategic risk and/or legislative changes.

COVID Package

At its 25 July 2022 meeting, Council resolved that *'any noteworthy, future updates relating to COVID-19 recovery including financial updates will be reported in the CEO Quarterly Report'*. A total of \$437,425 from the 2021-2022 Relief and Recovery Package was transferred to the 2022-2023 financial year to deliver activities that were not able to be completed in the previous year and an additional \$647,000 was committed to extend activities for a further year, plus \$175,000 in 2023-2024. Subsequently, the budget set aside for a program of COVID-19 recovery activities for 2022-2023 totals \$1,084,425. A total of \$793,397 has been spent to 31 March 2023 including:

- \$234k in continued support to the 'Frankston Business Collective';
- \$132k in continued support for Community Support Frankston;
- \$128k payment of invoices for Invest Frankston Business grants awarded in 2021-2022;
- \$102k in 2 hours of free car parking at selected FMAC car parks.

ACCOUNTABILITY AND TRANSPARENCY

Interstate Travel Public Register (Staff and Councillor)

During the last quarter January –March 2023, there was no interstate travel by Councillors and staff members. The Year-to-Date Interstate Travel Register is available on Council's website.

Training costs associated for staff

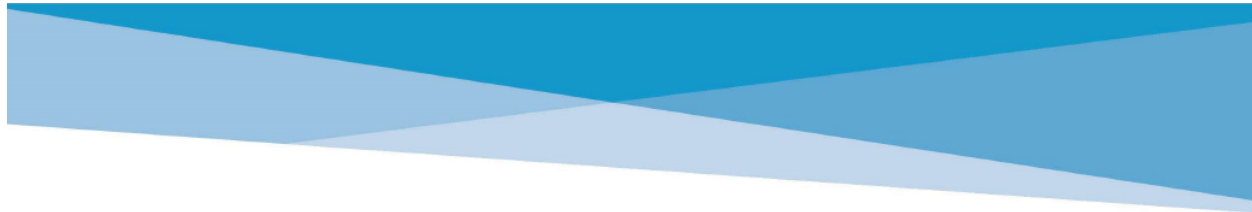
An action from Council's Accountability and Transparency (ATR) project was to identify any staff member (de-identified) who has received greater than \$1000 for their professional development in a calendar year and the rationale for the approval. This information now forms part of the Chief Executive Officer's quarterly report for the previous quarter (1/1/2023 – 30/3/2023) and is presented below. This information will also be reflected in a report to the Council's Audit and Risk Committee.

There have been 20 staff who have received professional development where costs have been greater than \$1000 in the period 1 January 2023 to 30 March 2023. This development has all been identified in the individual staff members performance review and has been Leadership Development.



Please note that the Future Ready Kick Start Program commenced on the 7 February 2023 with 16 staff from across the organisation at a cost of \$1,248 per staff member. This training is internal and co-facilitated by an external provider. For the remaining four staff members, their leadership development are all external development programs.

Department	Directorate	Development Category	Date of start of Training	Total Cost	Rationale for Approval
Operations	Infrastructure & Operations	Leadership Development	7/2/23	\$1248	Identified in Performance review
Operations	Infrastructure & Operations	Leadership Development	7/2/23	\$1248	Identified in Performance review
Operations	Infrastructure & Operations	Leadership Development	7/2/23	\$1248	Identified in Performance review
Operations	Infrastructure & Operations	Leadership Development	7/2/23	\$1248	Identified in Performance review
Community Strengthening	Communities	Leadership Development	7/2/23	\$1248	Identified in Performance review
Community Strengthening	Communities	Leadership Development	7/2/23	\$1248	Identified in Performance review
Arts & Culture	Customer, Innovation & Arts	Leadership Development	7/2/23	\$1248	Identified in Performance review
Arts & Culture	Customer, Innovation & Arts	Leadership Development	7/2/23	\$1248	Identified in Performance review
Arts & Culture	Customer, Innovation & Arts	Leadership Development	7/2/23	\$1248	Identified in Performance review
Procurement	Corporate & Commercial	Leadership Development	7/2/23	\$1248	Identified in Performance review
People & Culture	Customer, Innovation & Arts	Leadership Development	7/2/23	\$1248	Identified in Performance review
People & Culture	Customer, Innovation & Arts	Leadership Development	7/2/23	\$1248	Identified in Performance review



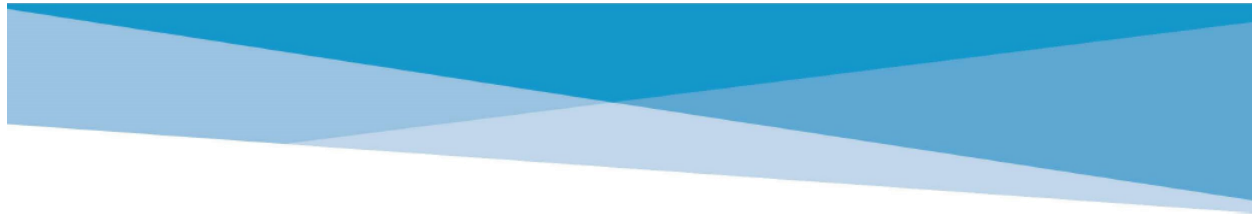
Business Transformation	Customer, Innovation & Arts	Leadership Development	7/2/23	\$1248	Identified in Performance review
Business & IT	Customer, Innovation & Arts	Leadership Development	7/2/23	\$1248	Identified in Performance review
Development Services	Communities	Leadership Development	7/2/23	\$1248	Identified in Performance review
Capital Works Delivery	Infrastructure & Operations	Leadership Development	7/2/23	\$1248	Identified in Performance review
Capital Works Delivery	Infrastructure & Operations	Leadership Development	16/2/23	\$9990	Identified in Performance review
Community Strengthening	Communities	Leadership Development	23/2/23	\$6700	Identified in Performance review
Community Strengthening	Communities	Leadership Development	28/2/23	\$6415	Identified in Performance review
Business Transformation	Customer, Innovation & Arts	Leadership Development	22/3/23	\$10,249	Identified in Performance review

Transparency Hub

As noted earlier in this report under 'Business Transformation', after the successful launch of Frankston City Council's Transparency Hub, we have seen very encouraging numbers of downloads and interactions with the portal as previously mentioned in this report.

The public launch of Council's Transparency Hub took place in late September 2022. A key initiative in our 2021-2025 Council Plan, the project brings together a broad range of data sources, from capital works schedules and awarded contracts, to traffic movements and animal registrations, serving the information to the public in a user-friendly online portal. The aim of the hub is to build community trust and engagement, help the public better understand the decisions Council makes and how Council manages resources and delivers services.

The new user-friendly tool helps ratepayers understand how their money is spent. Users can find everything from capital works schedules and awarded contracts to traffic movements and animal registrations. You can view and interact with the Transparency Hub at <https://data.frankston.vic.gov.au/pages/home/>



Process for Councillors to seek advice from Governance on legal and administrative matters relevant to role

A refresher for Councillors to highlight key governance matters will be considered for the last quarter. Councillors are encouraged to contact the Manager Governance in the first instance, for any governance, legal or administrative enquiries.

Notice of Motion process

The process for lodging a Notice of Motion (NOM), reasons for rejection of a NOM and how a NOM would be dealt with in a Council Meeting has been detailed in Rule 24 of the Council's Governance Rules. As per Governance Rules, full text of a NOM accepted by the CEO is included in the agenda.

Public petition process

The Governance Rules, adopted and amended by Council on 5 September 2022, include amendments to Rule No. 58 for Petitions. This expresses Rule No. 58.10 *"Electronic or online petitions, joint letters, memorials or like applications must contain the name and email address of each petitioner or signatory, which details will, for the purpose of this Rule 58, qualify as the address and signature of such petitioner or signatory."*

Councillor Appreciation awards process

A Councillor Appreciation awards protocol was developed to provide guidance on the nomination process for Councillors and the community. Councillors can present a Councillor Appreciation Award at each Council meeting to an individual/group for their extraordinary work in the community. These awards are recorded in the minutes of the council meeting and are considered as nominations for the annual Citizen of the Year awards. Six (6) Councillor Appreciation Award recipients were included in the nominations for the Citizen or Community Group of the Year Awards in 2023.

Accountability and Transparency Reform document

The Accountability and Transparency Reform (ATR) document commenced in May 2018 with 160 items. Items were considered and implemented by the relevant Managers. New supplementary items to the ATR were identified by Cr Bolam in March 2022. These new items were presented to Council meeting on 24 October 2022 and Council resolved the remaining items will be monitored and reported via the CEO's public quarterly report to Council until completed and where appropriate considered for Council's Transparency Hub.

An ATR status report for January to March 2023 is attached (attachment 1) to this public version CEO's quarterly report.

One of the items identified in the original ATR was to provide a quarterly status of Councillor attendance at Councillor Briefings. The overall status is included in the Annual Report every year and updated quarterly on Council's website. The status of Councillor Attendance at Council Meetings is also required for the Local Government Performance Reporting Framework indicators as part of reporting to Local Government Victoria (LGV). These are provided to the community via LGV's Know Your Council website and in the Annual Report every year. The information will be included on the Transparency Hub before the end of the financial year. During the last quarter (January – March 2023) there were 3 Council Meetings, and 11 Councillor Briefings Meetings.

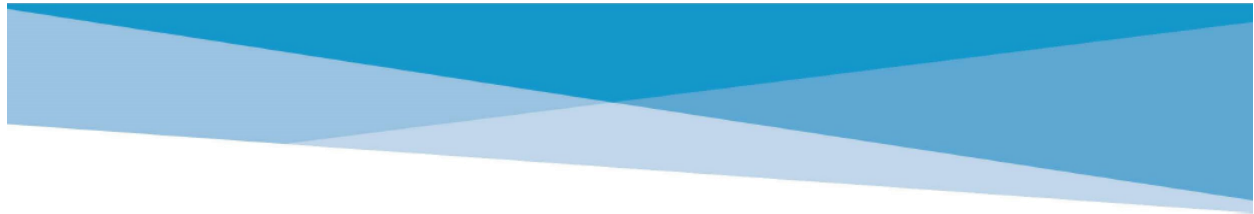


Table 1 titled, 'Councillor Attendance at Meetings and briefings (January to March 2023)' below provides an overview of attendance for this period.

Councillor Attendance at Meetings – January to March 2023

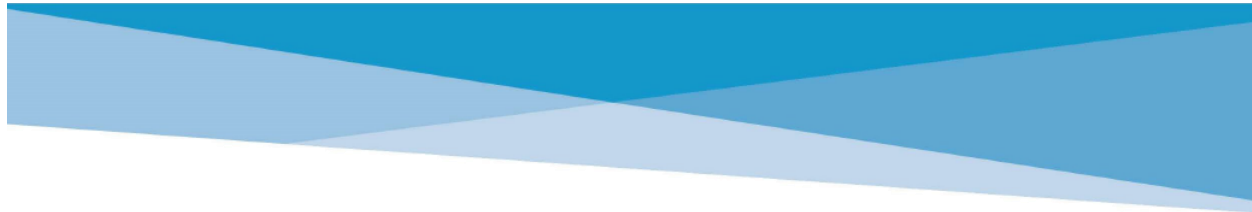
Councillor	Council Meetings Attended	Councillor Briefings Attended	Total Attended	Attendance
Cr David Asker	2	10	12	86%
Cr Sue Baker	3	10	13	93%
Cr Kris Bolam	3	10	13	93%
Cr Nathan Conroy	3	11	14	100%
Cr Claire Harvey	3	11	14	100%
Cr Brad Hill	3	10	13	93%
Cr Liam Hughes	3	11	14	100%
Cr Steven Hughes	2	0	2	14%
Cr Suzette Tayler	3	10	13	93%

Table 2 below notes Councillor Attendance at Briefings only for the quarter is as follows: (Rachna)

**Councillor Attendance at Briefings only
 January to March 2023**

Councillor	Councillor Briefings	Attendance
Cr David Asker	10	91%
Cr Sue Baker	10	91%
Cr Kris Bolam	10	91%
Cr Nathan Conroy	11	100%
Cr Claire Harvey	11	100%
Cr Brad Hill	10	91%
Cr Liam Hughes	11	100%
Cr Steven Hughes	0	0%
Cr Suzette Tayler	10	91%

* 11 Briefings were held between January-March 2023



Tally on tracking reports presented to Closed Council

Council continues to serve its community with integrity through transparency, good governance and accountability. There has been an astounding reduction in the percentage of Closed to the Public Council reports, represented by 28% (2018/19), 18.84% (2019/20), 8.92% (2020/21) and 5.86% (2021/22) with a further reduction expected to be reported in 2022/23.

In 2021-2022, Council's result for the Local Government Performance Reporting measure 'Decisions made in Closed Council' was 5.86%, as against the average of 7.44% for all Victorian Councils, demonstrating the better transparent decision making for the community. The average for all Victorian Councils has been less than 10% since 2016.

Since July 2020, contracts are tabled in open Council Meetings. Agendas and reports were also streamlined to ensure they are tabled in open agendas at every Council Meeting.

During Quarter 3 (January-March 2023) No decision was made in the meeting closed to the public. During this time, there have been 25 reports presented to the council meetings open to public with 0 being considered in Closed Council. There have been 2 Notices of Motion and 1 Urgent Business item raised during the last quarter.

Implementation and review of effectiveness of key policies from previous financial year

The Council Officers have commenced the work towards review of the effectiveness of the Council's key policies from the previous financial year. It is expected the review would be completed by the end of the Financial Year 2022-2023.

Reports on progress against Councillor requests

As of 6 April 2023, there were 33 open Councillor requests, with 98 requests closed off this financial year to date. A total of 104 new Councillor requests opened for this financial from 1 July 2022 to 6 April 2023.

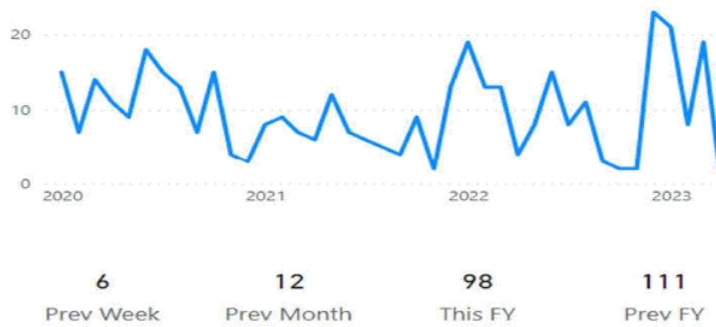
Councillor requests are assigned to the relevant Department Manager for investigation and monitored by the Governance team. Regular updates on progress are provided to Councillors via the Council Request Report Portal and officers liaise with residents to resolve the request.

Table 3 & 4 below notes Councillor Requests opened and closed for this financial year to date from 1 July 2022 to 6 April 2023 against previous financial year 2021-2022:



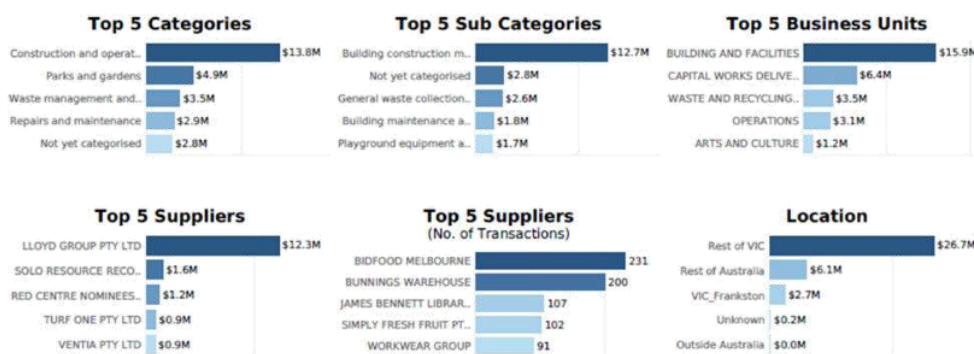


Requests Closed



Procurement update

See graph overview below.





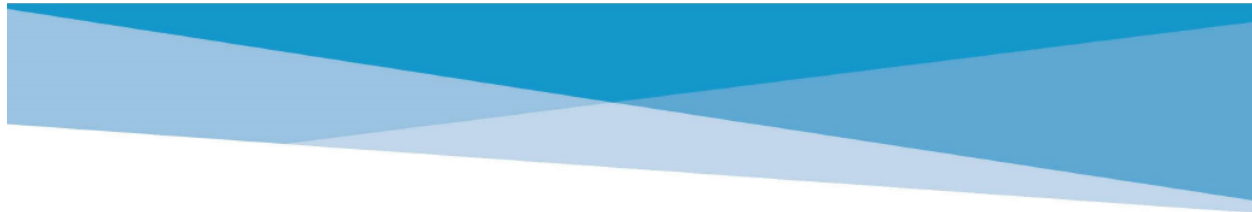
Procurement update cont'd

Council continues to subscribe to the Local Government LEAP Program, which is a system that provides data analytics and reporting on Council expenditure, as well as benchmarking and statistics with other LGAs. In comparison with the previous quarter, Council has increased its expenditure under contract from 61.2% to 77.1%. PO Compliance has also increased to 83.4%. To promote accountability and transparency, the following reports are provided:

Contracts awarded under Financial Delegation between 1 January 2023 and 31 March 2023

Contracts valued over \$1,000,000 (GST exclusive) are awarded in open Council Meetings.

Contract #	Contract Title	Award Date	Supplier	Contract Sum (\$ ex GST)	Awarded By
CN10841	Mountain Bike Track and Associated Work at Overport Park	6/01/2023	The Trail Collective Pty Ltd	650,208	CEO
CN10913	Langwarrin Equestrian Toilet Block	20/02/2023	Grove Aust Pty Ltd	192,830	CEO
CN10931	Frankston Arts Centre Sound System Renewal	5/01/2023	DCAP PTY LTD	287,000	Director
CN11046	TechOne Ci Anywhere Upgrade	25/01/2023	Galaxy 42 Pty Ltd T/A Atturra Business Applications	453,750	CEO
CN11050	Management of Derelict & Abandoned Vehicles	13/02/2023	Harvey Wreckers PTY LTD	30,000	Director
CN11054	Review of systems and the development of an enterprise systems architecture	10/02/2023	KPMG	116,000	Director
CN11099	Lease of Artwork 2023 SCULPTURE BY THE SEA	24/03/2023	SCULPTURE BY THE SEA	89,225	Manager
CQ10950	Footpath Condition Audit	1/02/2023	INFRASTRUCTURE MANAGEMENT GROUP PTY LIMITED	137,992	Director
CQ10984	Centenary Park Golf Course - 4th Hole Redevelopment	13/01/2023	SJM Turf and Civil Pty Ltd	85,953	Manager
CQ11033	Pavement Investigations and Designs for Road Rehabilitation 2022/23	6/03/2023	Smec Australia Pty Ltd	68,605	Manager
CQ11051	Jubilee Park Landscape Design Services	8/03/2023	Pollen Studio Pty Ltd	49,650	Manager



CQ11070	Lyrebird Community Centre - Courtyard Upgrade Works	29/03/2023	Open Playscapes Pty Ltd	68,124	Manager
EOI10907	CCTV Supply Install and Associated Services Panel	4/1/2023	Multiple Suppliers	900,000	CEO

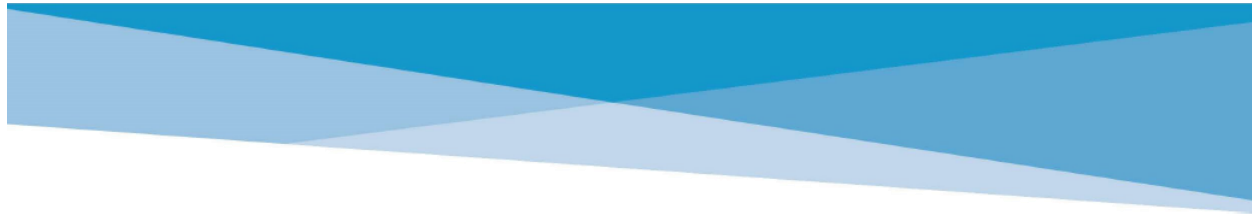
Contracts granted exemption from Procurement Process between 1 January and 31 March 2023

Contract #	Contract Title	Award Date	Supplier	Contract Sum (\$ ex GST)
E11052	Frankston Metropolitan Activity Centre FMAC Structure Plan Advocacy	20/02/2023	Julie A Reid & Associates	15,000
E11053	Native Vegetation Values Assessment, 60 Valley Road Langwarrin	7/02/2023	The Abzeco Unit Trust T/A Abzeco Pty Ltd	16,000
E11058	Frankston Basketball & Gymnastics Stadium Feasibility Study Review	14/02/2023	HB Arch Pty Ltd	75,000
E11061	Breastfeeding Chairs	16/02/2023	Eastern Commercial Furniture	14,500
E11062	Tyre Collection from FRRC	16/02/2023	TYRECYCLE PTY LTD	140,000
E11064	Integration Middleware Boomi 3 year renewal	18/02/2023	Boomi Australia Pty. Ltd.	299,443
E11094	Annual Licence fee for Livestream	6/03/2023	VIMEO, INC	50,000
E11095	Community Satisfaction Survey - Metropolis	7/03/2023	Metropolis Research Pty Ltd	110,000

KEY PROJECT UPDATES

The 2022/23 Capital Works Program is well underway and whilst we are still delivering in an escalated cost environment and experiencing other market pressures, Council remains committed to delivering key infrastructure to provide vital services to the community.

Key principles and funding strategies have been developed to manage these unfavorable market conditions and ensure delivery of Council's strategic priorities in 2022/23. Officers have applied these funding strategies and presented changes to the 2022/23 Capital Works Program and the 10 Year Long Term Infrastructure Plan (2022-2032) which were endorsed by Council at its meeting on 12 December 2022.



As at 12 April 2023, the actual expenditure is \$54.62M, and the forecast expenditure \$89.10M against the Adjusted Capital Works Budget of \$92.60M.

It is important to highlight that the construction company Lloyd Group was placed into voluntary administration and all project work halted for Council in late March 2023.

Council responded very quickly to ensure its assets were protected by immediately contacting the appointed administrator Deloitte, to assure them Council would work together with them throughout this process to make it as smooth as possible. Unfortunately, the construction sector market is extremely difficult at the moment. Lloyd Group is a large and reputable organisation that has managed extensive projects such as Victoria's school build program and our own RF Miles Pavilion. For sites like the Jubilee Park Stadium and the Healthy Futures Hub that were almost at opening stage and this is a disappointing situation for both Council and the community. Council is currently working on a resolution.

The status of the four projects at the time of the Lloyd Group being placed into voluntary administration on 31 March 2023 are:

- Jubilee Park – 95 per cent complete – weeks away from completion;
- Healthy Futures Hub (Seaford) – 99 per cent complete – days away from completion;
- Lloyd Park Senior Pavilion – 60 per cent complete – three months of work remaining;
- Eric Bell Pavilion – 30 per cent complete – six months of work remaining.

Ballam Park Improvement works:

Playspace and Landscape Project

- The construction of the Ballam Park South PlaySpace and Landscape Project was completed just prior to Christmas and was opened to the public - The Play Space has been very well received as demonstrated via Social Media posts. NB: This is in conjunction with other recently delivered Play Spaces including Carrum Downs Recreation Reserve, Orwil and Witternberg.

Integrated Water Treatment/Lake Feature Project

- Draft concept plans have been developed for a new Bio-retention scheme, ornamental lake and integrated landscape featuring new water-sensitive urban design rain gardens, picnic shelter and barbecue, jetty, viewing platform, path connections, seating, LED lighting, landscaping and sculptural elements.
- These concepts have been used to seek grant funding from Melbourne Water.
- The concepts we represented to Council as part of the November 2022 Major Projects Advisory Committee (MPAC) and will be presented to the Community for comment in April/May 2023.
- The project concepts will then be progressed to detailed design phase to enable tenders to be sought in July 2023 from Contractors and progressing to Council's ordinary meeting in August/September 2023 seeking the Award of a Contract.
- Construction is then envisaged to commence October 2023 and be completed in early 2024.
- **Kananook Gardens Project update**
 - Delivery of the new pathways were completed in late March 2023 with the boardwalk planned to be constructed during April/May 2023 completing the main elements of this stage of works,
 - The remaining Interpretative and wayfinding Signage component installation to commence in mid-2023.

Update on CN10650 Facilities Management & Security Services Contract and CN10651 Cleaning Services Contract

In February 2023, I attended introductory meetings with the two new Contractors – Campeyn Group Pty Ltd for the Facility Management and Security Services Contract and Alpha Corporate Services Pty Ltd for Council's Cleaning Services Contract. Both Contractors commenced on 14 October 2022, with an initial contract term of 4 years and an option to extend for another 2 + 2 years.

Council currently undertakes Facility Management & Security and Cleaning Services for 500+ buildings and structures/assets along with 400+ CCTV cameras.

By having the two separate contracts, Council have been able to implement improved IT solutions that enable real-time reporting of the issues and more efficient audit of Council facilities. With new IT systems, Council staff has improved oversight of its contractors and more importantly, provides greater flexibility to attend to emerging issues and intervene before it impacts community ability to enjoy our assets. These solutions include successful implementation of the Alpha Online Service portal which allows improved monitoring of the cleaning standards, attendance and ensuring frequencies are being met through the latest technology, which includes GPS Tracking.

Council staff use iPad's whilst out on site, to perform audits and raise work orders directly to Campeyn Group for any reactive maintenance issues, vandalism and report graffiti resulting in faster response time to the tasks.

Council also uses the GACR app which allows the team to perform cleaning audit inspections onsite and generate reports from the portal to capture KPIs measured against the contract specifications. The communication portal is also where we capture complaints, requests or notify the cleaning team, sending them directly to Alpha Corporate to rectify issues in a timely manner.

Through these significant changes, Council has achieved improved customer service satisfaction and communication, better value for money and more efficient building auditing around maintenance and cleaning activities, which is of great benefit to the community.

Council staff continue to work with its new Contractor's to explore other improvements that derive cost efficient service delivery whilst meeting community expectations. This includes potential improvements in the planned/scheduled maintenance activities with focus on extending the asset to achieve optimum life before the asset is fully replaced.

Overall, this transition to the new Facility Management and Cleaning Services contract is proving to be successful and a step in the right direction.

KEY MEETINGS AND ACTIVITIES

During this quarter (January to March 2023), the CEO attended meetings either face to face or via video-conferencing (teams). An important Councillor Planning Session was held on Saturday 4th March 2023 to allow for the Councillors to be briefed by EMT, Managers and also representatives from Peninsula Leisure on various matters. Council's draft budget 2023/2024 was discussed along with the Council's Community Engagement plan, Capital Works implementation and Council's up and coming 'purple' bin roll out for glass.

The CEO performed the role of Master of Ceremonies at significant events during this time.

During this period, Angela Hughes Director Communities acted in the role of CEO from 17 December 2022 until 15 January 2023. Listed below is a snapshot of the meetings attended by the CEO during January to March 2023:

- Weekly meetings with the Mayor covering topics such as Advocacy, Communications, Developers matters and Economic Development, Investment & Activation;
- Participation in 'meet the Mayor and CEO' sessions with various community groups/representatives;
- Participation in the Affordable and Social Housing sub-committee meetings;

- Participation in the Destination Events Working Group;
- Participation in various meetings managed through the Mayor and CEO session format;
- Participation in various meetings with Council's Management Team;
- Participated in Council's Future Ready Frankston Roadshow – EMT on the couch session;
- Participation in Corporate Induction including EMT Q&A Panel session;
- Participation in the Council's Audit and Risk Committee meeting;
- Participation and presentation at the Frankston Arts Advisory Committee meeting;
- Participation in Joint State/Local Government Monthly CEO forums;
- MC role for the 2023 Australia Citizenship and Citizen of the Year Awards held on Australia Day;
- MC role for the official opening of the Wingham Park Older Adults Activity Zone;
- MC role for the official opening of Ballam Park Athletics Track;
- Attendance at the Rotary Club – Sponsorship Dinner;
- Attendance at the Monterey Recycled Water Scheme Funding Announcement;
- Attendance at the International Women's Day event hosted by Minister for Planning, the Hon. Sonya Kilkenny MP;
- Meeting with Paul Edbrooke MP, Member for Frankston;
- Various meetings with Minister Kilkenny MP, Member for Carrum;
- Meeting with Peta Murphy MP, Member for Dunkley;
- Meeting with Michael Galea MP Member of the Victorian Legislative Council;
- Meeting with David Limbrick MP Member of the Victorian Legislative Council;
- Meeting with Ann-Marie Hermans MP Member of the Victorian Legislative Council;
- Meeting with Chair of the Frankston RSL re: Beauty Park Cenotaph;
- Meeting with Frankston RSL representatives and Mayor Conroy, Frankston RSL site matters;
- Meeting with the Frankston Football Club;
- Meeting with the Cranbourne Dandenong Pistol Club representatives;
- Meeting with Department of Transport representatives;
- Introductory meeting with Campeyn Group new facility management and security contractor;
- Introductory meeting with Alpha Corporate new cleaning services contractor;
- Meeting with the Imam from Langwarrin Mosque;
- Meeting with Peninsula Leisure Chair and CEO;
- Participation in the Peninsula Health Annual General Meeting and Community Forum;
- Participated in the Frantastic Food Awards;
- Participated in the Big Picture Fest 2023 welcome event;
- Participated in the Annual School Crossing Supervisors meeting;
- Attended Infrastructure and Operations Directorate Multicultural lunch;
- Participation at various Jubilee Park Indoor Stadium – Project Advisory Group meetings;
- Participation in a number of meetings with fellow CEO's regarding South-East Melbourne Advanced Waste Processing (SEMAWP);
- Attendance at various Greater South East Melbourne Group (GSEM) meetings involving CEOs;
- Chairing of the GSEM Employment Precincts Sub-Committee meeting;
- Attendance at the South East Airport Regional working group (part of GSEM);
- Participation in the Frankston Suburban Revitalisation Board meeting #14 chaired by Mr Paul Edbrooke MP, Member for Frankston;
- Attendance at the Peninsula Kingswood Golf Club Foundation Event luncheon with guest speaker Ash Barty AO.

ADVOCACY

Commuter Car Park – Kananook

A tender process for the project construction contract was completed and awarded subject to the issuing of a Planning Permit at the February 2023 Council Meeting. Officers met with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts in March 2023 to discuss communications, branding and events relating to the project, including the potential renaming of the project as a facility from Kananook Commuter Car Park to an alternative. The renaming is being considered through the May 2023-2024 Federal Budget process. An official project commencement sod turning photo opportunity event is proposed for late April/early May 2023, pending confirmation of the planning permit being issued mid-April 2023. All going well a Contractor is expected to commence construction works on site late May 2023.

Greater South East Melbourne Group (GSEM)

During this period, meetings were held monthly with the GSEM CEO group enabling opportunities for Frankston to advocate for better outcomes (includes shires of Cardinia and Mornington Peninsula, and the cities of Knox, Casey, Frankston, Greater Dandenong, Kingston and Monash). The vision is for job creation, job retention, future proofing the community and ensuring liveability and sustainability. The meeting held on 6 April 2023 was chaired by Phil Cantillon CEO as a rotating chair role.

Frankston is overseeing the GSEM Project Portfolio for Employment Precincts with meetings chaired by Phil Cantillon CEO. The purpose of this group is to share ideas, best practices, greater knowledge and collaboration, building a stronger narrative for the regional precincts and interest/buy in from other levels of government and key stakeholders. A third meeting was held on 23 March 2023 with a future meeting currently scheduled on 27 July 2023.

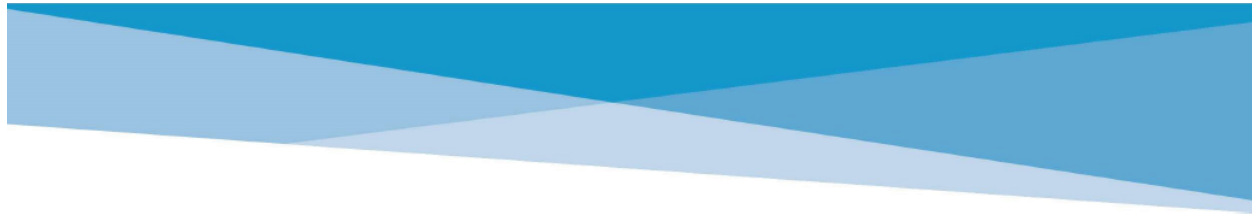
The CEO is also a member of the newly formed Southeast Airport regional Working Group (part of GSEM), the group will focus on achieving an airport in the Cardinia Council municipality. A meeting was held on 23 February 2023 with another meeting scheduled in late April 2023.

During February 2023, Phil Cantillon CEO attended the last of two Strategic Planning workshops with fellow CEOs to reflect upon the current strategy, focus and future priority areas.

Advocacy and engagement with Members of Parliament, candidates and key stakeholders

With the state election held in November 2022, Council had numerous meetings with locally elected Members of Parliament, Ministers, candidates and other key stakeholders, including:

- Meeting – 13 January 2023 – Paul Mercurio MP, State Member for Hastings – Langwarrin Kindergarten proposal;
- Correspondence (in) - 24 January 2023 – Peta Murphy MP – Long Street Reserve Langwarrin Kindergarten proposal;
- Meeting – 7 February 2023 – Mornington Peninsula Shire Council Officers – Shared User Paths connecting Frankston to Mornington Peninsula;
- Correspondence (out) - 8 February 2023 – Minister for Roads and Road Safety Hon Melissa Horne MP cc Paul Edbrooke MP – Kananook Railway Station noise wall graffiti removal;
- Correspondence (in) - 9 February 2023 – Kananook Commuter Car Park;
- Announcement – 10 February 2023 – Hon Harriet Shing MP, Minister for Water and South East Water – Monterey Recycled Water Scheme funding announcement;
- Meeting – 16 February 2023 – Monash University – Bike Better Initiative and cycling infrastructure in Frankston City;



- Correspondence (in) - 22 February 2023 – Peta Murphy MP – Nairm Marr Djambana building redevelopment;
- Meeting – 27 February 2023 – Peta Murphy MP, Federal Member for Dunkley and Paul Edbrooke MP, State Member for Frankston – Local projects;
- Meeting – 27 February 2023 – Michael Galea MP, State Member for South Eastern Metropolitan Region – Introductory meeting and draft FMAC Structure Plan;
- Event – 28 February 2023 – Paul Edbrooke MP, State Member for Frankston – Official opening of Wingham Park;
- Meeting – 28 February 2023 – David Limbrick MP, State Member for South Eastern Metropolitan Region – Langwarrin Kindergarten proposal;
- Meeting – 2 March 2023 – John Pesutto MP, Leader of the Victorian Opposition – Introductory meeting and local projects;
- Correspondence (out) - Peta Murphy MP – Response to earlier Kananook Commuter Car Park letter;
- Meeting – 8 March 2023 – Federal Department of Infrastructure, Transport, Regional Development, Communications and the Arts – Kananook Commuter Car Park;
- Correspondence (in) – 9 March 2023 – Hon Ros Spence MP, State Minister for Suburban Development – Frankston Revitalisation;
- Correspondence (in) – 14 March 2023 – Paul Mercurio MP, State Member for Hastings – Raising constituent safety concerns for pedestrians along Golf Links Road;
- Meeting – 15 March 2023 – Ann-Marie Hermans MP, State Member for South Eastern Metropolitan Region – Introductory meeting and draft FMAC Structure Plan;
- Correspondence (in) – 20 March 2023 – Paul Edbrooke MP, State Member for Frankston – Letter of support for Council seeking grant funding from State Government;
- Meeting – 23 March 2023 – Level Crossing Removal Projects – Kananook Stabling Yard and Train Maintenance Facility;
- Meeting – 30 March 2023 – Hon Sonya Kilkeny MP, Minister for Planning – Draft FMAC Structure Plan.



Grant Tracking Report

Please note: Projects identified in the outcomes known section includes the outcomes highlighted in the 'applications made section' along with applications made in other months across the calendar year.



Frankston Revitalisation Board

The Frankston Revitalisation Board was extended for another 12 months by the State Government in June 2022. Mr Phil Cantillon, CEO along with the Mayor of the Day once again represent Frankston City Council on the Board.

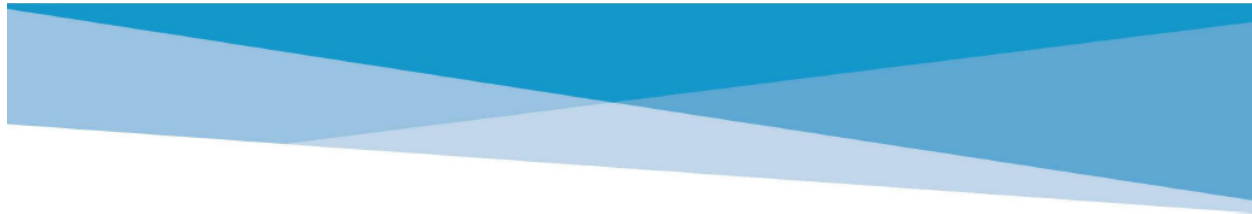
During this period, the Board held a meeting on 30 March 2023 with both the Mayor, Cr Nathan Conroy and CEO, Mr Phil Cantillon attending along with Angela Hughes, Director Communities.

Meetings are chaired by the Member for Frankston, Mr Paul Edbrooke MP and various organisations across our municipality along with State Government officials participate. The board continues to focus on implementing the revitalisation strategy (vision for Frankston) along with reviewing key action plans and strategies for the Frankston Town Centre including car parking reviews, updates on responding to alcohol and other drugs in Frankston and the Mornington Peninsula program.

Frankston Early Parenting Centre (EPC) Board

Unfortunately, due to unforeseen circumstances, there has been no Frankston Early Parenting Centre Board meetings held during this period due to several factors. Normally co-chaired by Mr Paul Edbrooke MP, Member for Frankston and Ms Sonya Kilkenny MP, Member for Carrum. Mr Cantillon holds a position on the board as a representative of Frankston City Council.

Formed to help steer the Frankston Early Parenting Centre outcomes to provide better access to specialist services and early parenting support for Frankston families, closer to home. Services will be tailored to the needs of our community, with a strong focus on delivering a centre that is fit-for-purpose and well-integrated with other services in the area. The group is supported by the Department of Health and the Victorian Health Building Authority.



Update on Community Support Frankston Inc. Financial Crisis funding

Council resolved to allocate \$175,000 at the mid-year budget review to undertake security upgrade works at the Community Support Frankston building and to undertake a review to identify opportunities to improve the service as it relates to Council. An expert consultant has been selected to undertake the review and work is expected to commence in the coming weeks. Additionally, the security audit is now complete and quotes are being obtained to address the findings of the security audit, such as upgrading door locks and duress alarm systems.

AUDIT AND RISK

Frankston Metropolitan Activities Centre Car Parking Committee

Following installation of signs and parking sensors in Frankston CBD (Young Street and Young Street car park, Playne Street and Playne Street car park, Wells Street, Thompson Street and Park Lane), additional sensors have been installed in Norman Avenue and Beach Street. This will enable residents or visitors to track remaining parking time on their bay and receive clear notice of when to vacate the space.

Officers will also be monitoring the use of this App and the parking data during the trial period for review and draw any conclusions for any further trials within the municipality.

Homelessness update

The Frankston City Strategic Housing and Homeless Alliance (chaired by Angela Hughes, Director Communities) met on 16 February 2023. Resignation, retirement and restructure amongst member organisations has seen participation in the Alliance decline over the last 12 months. To address this issue, Council officers contacted each member organisation prior to this meeting to ensure a representative of the organisation would attend the (hybrid) meeting. This action had a positive effect on the meeting, with every member organisation in attendance. At this meeting, it was decided that a workshop into the purpose, membership and workplan of the group would be held next quarter.

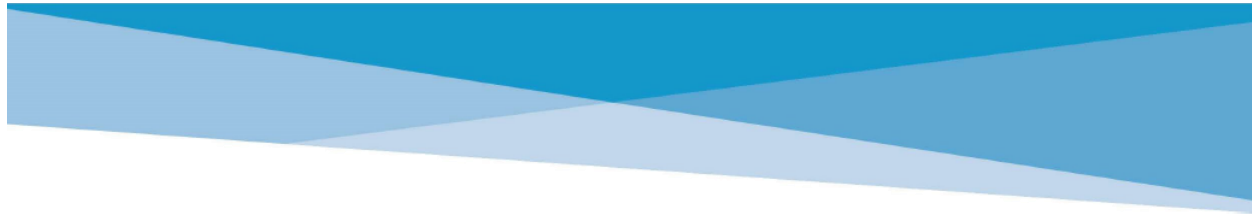
Council's Housing Affordability Committee, chaired by Cr Baker, met on 6 February and 29 March 2023. Topics discussed at these Committee meetings included a new housing and homelessness fact sheet created by the Social Planning team and a discussion paper issued by Frankston Zero following their Housing Forums held last calendar year. Jackie Galloway and George Hatvani, representing Frankston Zero, spoke to the Committee on 29 March 2023 in relation to their discussion paper.

Members of the Housing Affordability Committee also attended a site visit of 13-15 Chesterville Road, Cheltenham on 16 March 2023. This is a newly constructed residential building, managed as an affordable and social housing site. It is a good example of the look, function and feel of this kind of development. The accommodation provided is much needed and has been occupied faster than anticipated. The visit was arranged by the Social Planning team.

Audit and Risk Committee update

The Audit and Risk Committee met on Friday 24 February 2023. The topics discussed included Council Plan and Budget Quarterly Report including Peninsula Leisure for quarter 2. Internal audits on Contract Management and Asset Management were presented by HLB Mann Judd.

Further reports included a risk in focus report on Financial Sustainability and the status update of Information, Communications and Technology projects. The Audit and Risk Charter was signed by the Chairperson and updated on the Frankston City Council website. The next meeting is scheduled for Friday 19 May 2023.



Update on Aged Care Reform

Council staff continue to attend all webinars, training and workshops relating to the Aged Care Reform to ensure Frankston City is well positioned to implement the Reform changes in a timely manner. An 'Aged Care Reform Road Map' has been developed and includes 17 projects that will require completion to meet the Reform requirements. An Aged Care Reform Project Advisory Group (PAG) meets fortnightly to discuss and progress the projects listed in the Road Map. All milestones, risks and comments are documents in the Project on a Page document within the Road Map. Any change in milestones are discussed in the PAG and progressed by the project lead for each project.

Officers presented to Councillors in March to provide an update on the Reform and what Frankston are doing to prepare for the change. The new Support at Home Model is expected to be released in May/June 2023. Once the details are known the Community Care Team will commence implementing the changes, any proposed changes to existing aged care services, or additional new services will be prepared for Council's consideration.

Update on Kindergarten Reform

At the January 2023 Council meeting, a petition containing 1751 signatures was received to cease the progression of the Langwarrin Child and Family Centre at Long Street Reserve. At the same meeting, a Notice of Motion was received regarding the release of the October 2022 confidential report, with the exception of two paragraphs and an attachment that required communication between service providers and Council officers.

At the February 2023 Council meeting, a report on the Langwarrin Child & Family Centre was tabled. The report detailed the long search for land in Langwarrin, along with the resolution to release all remaining confidential information. Information regarding engagement opportunities was also detailed, including the in-person event at the Long Street Reserve and the online webinar for service users.

A report will be prepared for the June 2023 Council meeting to respond to the petition and present the community engagement findings. Key findings from the additional assessment reports, including traffic study, ecological impact and cultural heritage management plan will be included in the report, along with the recommendations.

~ Thank you for taking the time to read this report.

OFFICE USE ONLY: A4851814

Attachment 1

Accountability and Transparency Reform (ATR) - status update quarter 3 (January to March 2023)

Supplementary ATR items

Cr Bolam new items from October 2022	Officer comments
Item 1	
That Council's interstate travel policy be reformed to reflect the following: De-identified staff travel and accommodation above \$1000 must be reflected in the CEO's periodic public report, and the specific rationale.	Council's Interstate Travel Register has been deidentified and included in the public attachment of the CEO's quarterly report for March 2023. It is also available on Council's website under documents available for public inspection. This item is recommended for closure.
Item 2	
De-identified staff professional development above \$1000 must be reflected in the CEO's periodic public report, and the specific rationale for approval.	A Professional Development report has been developed and included in the CEO's quarter 3 report in April 2023 and will be considered for Council's transparency hub in future data releases. This item is recommended for closure.
Item 3	
That the next Councillor and Staff Code of Conduct updates are to include the strengthening of compliance with Council's Lobbyists Register and Developers Register.	The Local Government Act 2020 includes provisions that allow other matters to be included in the Councillor Code of Conduct, it is noted that the prescribed standards of conduct are the only obligations that must be complied with by a Councillor. It is expected that guidance in relation to developers and local government may be available in 2023 which may determine the requirements going forward. On hold until further discussions occur in 2023.

Original ATR items

Cr Bolam original items from June 2020	Officer comments
Item 12	
External advocacy bodies (ie. MAV, Anti-Gambling Alliance), where Council provides an annual contribution, must provide a written report to Council on the external organisation's activities in the past twelve months. These reports are then clustered and presented to Council.	Reports by external advocacy bodies, such as the MAV and Anti Gambling Alliance Reports have been provided to Councillors via the Councillors' portal. These reports are provided annually to Council as part of their funding arrangement and will be provided to Councillors via the portal when received. Other reports by external advocacy bodies will also continue to be provided to Councillors via the Councillor's portal on a regular basis. This item is recommended for closure.
Item 20	
Better disclosure of remuneration arrangements for senior officers Example Melbourne City Council does this in their annual report	A comparison of Frankston City Council's Annual Report and that of the City of Melbourne's Annual Report shows both contain the same requirements as prescribed under the Local Government Act 2020 and per the Local Government Victoria sector guidance and Model Report of Operations for 2021-2022. It is recognised that the City of Melbourne disclose the senior executive remuneration under the Staff Profile section of their Annual Report. This is not a mandatory legislative requirement nor a recommended requirement in the Model Report of Operations. Under the Local Government Act 2020 officer remuneration is designated confidential information on the grounds that it relates to personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. The Annual Report 2021-2022 was received by Council at its meeting in October 2022 and is now available to the public. The financial statements are included with wording which explains the senior executive remuneration. This item is recommended for closure.
Item 37	
As is practiced by the City of Gardner in Massachusetts (United States), quarterly figures are made available online to the public regarding departmental spending on goods and services (Open Check database).	Financial reports are available quarterly on Council's website. Council's Transparency Hub enables access to and drill down of multiple financial year data. More detailed financial information was released for quarter two on the Transparency Hub. Further updates will continue every quarter throughout the year. This item is recommended for closure.
Item 39	
That every term a 'transparency review' is to occur of the Frankston City Council website, the review is to cover, and assess, the types of information openly available via the Council's website to help gauge how open the organisation is, learn about how it can be more transparent and compare its performance in this area with its peer Councils.	Migration of website completed. Redesign and publishing of updated content is now live. Council's Transparency Hub is intended as the primary location for open data. Extra data sets will be uploaded and maintained each quarter. The Councillor specific data will be ready for release in April 2023. This item will continue to be monitored until June 2023.

Item 12.2 Attachment C: Relief and Recovery program - Q3 2022-2023

Activities	Description	Actuals 2020-21 \$5.27m	Actuals 2021-22 \$2.42m	2022-23 Allocation \$0.554m	2022-23 Forecast spend	2022-23 Actual spend to date	2022-23 savings / over expenditure to be transferred to / from strategic assets reserve	Status update	Total Package \$8.24m
Mental Health support programs	Provide training to community groups to support their members and the community with mental health issues.	-	15,823	84,177	84,177	59,807	-	Course providers for Mental Health First Aid Training for members of the community have been sourced and a schedule of online/face to face training is being developed. Demand and participation for this training has continued throughout Quarter 3 and we forecast that the allocated amount will be fully expended by 30 June 2023. Noting that \$6k of the funds were reallocated to the Seaford Banksia Arboretum project by Council resolution this quarter. This project is community led and will improve wellbeing outcomes for the community.	100,000
Frankston Business Collective	Establishment, development and operation of the Frankston Business Collective	-	117,238	217,763	217,763	234,078	-	The Frankston Business Collective is now an independent organisation with the CEO role as one funded FTE. Current membership is now over 120.	335,001
Loyalty and marketing campaigns	Frankston Local to Local business grants offered a voucher of \$1000 to eligible businesses from businesses within the Franston Municipality	-	84,843	16,960	16,960	1,718	-	Council's Buy Local campaign focused on a business to business voucher program modelled on successful programs elsewhere in Melbourne. The program required businesses who provided an approved serve to another business to recoup the value of the voucher from Council. The unspent monies to date represent the amount of money not yet recouped. The Economy, Investment and Activation team will look to reconcile outstanding monies in Quarter 4.	101,803
Expansion of Invest Frankston Business Grant funding pool	Expanded funding pool for the Invest Frankston Business Grants to support investment attraction and activate commercial and industrial premises to stimulate all sectors of the economy.	232,000	-	165,000	165,000	127,800	-	Businesses that received an Invest Frankston Business Grant in 21/22 continue to draw down from this budget allocation. These grants were only awarded in April 2022, with many businesses requiring 12 months to complete their grant project. To meet the terms of their grant, businesses must have sought a refund from Council for work that they have undertaken to completed the grant projected. It is forecasted that this allocation will be fully expended by 30 June 2023.	397,000
Long Term vacant shop fronts	'Top up' existing grants to attract businesses to operate long term vacant shop fronts in the municipality.	50,000	11,475	88,525	88,525	56,902	-	Council continued to support invest Frankston Business facade grant program. The program launched February 2022. A business must seek reimbursement from Council, under the grant, for monies they have spent. The unspent monies to date represent the amount of money not yet recouped. The Economy, Investment and Activation team will look to reconcile outstanding monies in Quarter 4.	150,000
Emergency backup and support for Community Support Frankston (CSF)	Material Aid Continued grant for Community Support Frankston in order to extend their ability to respond to the needs of the most vulnerable members of the Frankston community. (additional \$175,000 allocated for 2023/24)	-	-	175,000	175,000	132,396	-	At their funding, CSF use this funding to people, who are employed by Council on temporary contracts. Aside from some incidental vacancy of staff positions, it is forecast that the amount will be fully expended by 30 June 2023.	175,000
Council car parking relief	Additional twelve months of the first two hours of parking free at the following car parks: - Frankston East Car Park - Cranbourne Road Car Park - Playne St Car Park - Mechanics Hall Car Park	-	-	127,000	127,000	102,404	-	To date, a total of 25,601 instances of free parking at eligible car parks.	127,000
Business Concierge (crisis package)	Continuation of the Better Approvals Project Business Concierge Services	-	-	110,000	110,000	36,105	-	Business concierge position commenced in December 2022. This temporary position expires on 30 June 2023, however the draft 22/23 budget makes provision for a permanent Business Concierge Officer role.	110,000
Positioning Frankston Program	Program to position Frankston as a destination city, highlighting the importance of events, development and investment.	-	-	100,000	100,000	42,187	-	Works are underway on Brand Positioning, Brand Workshop, development of new Visual Identity, new Brand Architecture and an integrated communications plan	100,000
	Other package activities fully delivered and complete in 2020-2021 and 2021-22 and not continued into 2022-2023	4,984,950	2,189,537	-	-	-	-	-	7,174,487
	Total Relief and Recovery packages	5,266,950	2,418,916	1,084,425	1,084,425	793,397	-	-	8,770,291

Executive Summary

12.3 Draft Road Discontinuance Policy

Enquiries: (Danielle Watts: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To advise Council of the proposed Road Discontinuance Policy, and seek endorsement to commence community engagement to obtain feedback.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes the Draft Road Discontinuance Policy;
2. Endorses the Draft Road Discontinuance Policy to be publicly exhibited for a period of four weeks;
3. Notes that the Draft Road Discontinuance Policy sets out the administrative framework for officers to consider prior to recommending that a road is discontinued; Council approval will be sought prior to undertaking any formal Discontinuance Process;
4. Directs that any submissions received in response to the public exhibition of the Draft Road Discontinuance Policy that are opposed to, or which suggest changes to the Policy be presented to Council for its consideration at a future meeting; and
5. If no submissions are received, or if the only submissions received in response to the public exhibition of the Draft Road Discontinuance Policy support the Policy without qualification, Council authorises the adoption of the Road Discontinuance Policy.

Key Points / Issues

- Council manages over 700km of constructed as well as unconstructed roads within the Frankston municipality. Any road that is considered to be reasonably required for public use, is included on Council's Public Road Register (PRR).
- Roads can include but are not limited to a right of way; a street; a footpath and an easement of carriage way. They can also include land that has become a public highway, either via a legislative process to declare land a public road, or at common law, through amongst other things, the ongoing and long term use by the public.
- Historically, there are many roads that appear on title documents that have never been physically constructed, or utilised as a road. These roads have been automatically created by the registration of a plan at Land Use Victoria that shows land set aside for such a purpose, such as a Plan of Subdivision. These are often referred to as 'paper roads'.
- Unconstructed roads, generally stem from historical broad acre subdivisions that created housing lots. Here it is common for secondary roads originally created for

12.3 Draft Road Discontinuance Policy**Executive Summary**

access to remain following the sale of individual lots from the parent title, and become unused once the primary access road to the subdivision is constructed.

- Other relevant circumstances include roads that have become fenced in with the adjacent private properties. This has commonly occurred as the need for the road access itself has changed over time. One example is roads that were created as “night cart” lanes. As building regulations changed and amenities became located inside houses connected to the mains sewerage system, the night cart lanes became unused, and subsequently incorporated with adjacent properties.
- In cases like these, it is prudent for officers to review the historical circumstances of the roads, and determine whether it is appropriate to recommend undertaking a statutory road discontinuance process (Discontinuance Process).
- The proposed Road Discontinuance Policy (Policy) sets out the administrative framework for officers to consider prior to seeking Council approve to commence a formal Discontinuance Process. The Discontinuance Process would include engagement with affected property owners in accordance with Council’s Community Engagement Policy.
- If successfully completed, a Discontinuance Process allows the legal status of road to be removed from the land title. The land then becomes a discontinued road, vesting in Council free of all encumbrances pursuant to *s207B Local Government Act 1989*.
- Land which has status as a discontinued road can be retained for municipal use. In these cases title will be obtained for Council and the land incorporated into existing Council land holdings, such as public open space. Alternatively a discontinued road can be sold to an adjoining land owner, for consolidation with their existing title.

Financial Impact

There are no financial implications associated with this report.

The administration cost associated with a Discontinuance Process for Council use, is included within existing budgets.

In cases where a Discontinuance Process and sale is recommended for private use or benefit, irrespective of the intended end-use, an applicant is required to pay market value for the land. This is unless officers consider the applicant has a genuine claim for adverse possession of the land in a question, or alternatively, the Discontinuance Process is being undertaken to address an identified risk to Council.

Clause 5.6 of the Policy addresses the valuation methodology for determining the applicable market value. In addition, clause 5.8 of the Policy requires that an applicant meet all associated costs associated with a Discontinuance Process, such as surveying and conveyancing.

Road discontinuances therefore have the ability to provide a revenue stream for Council, once the associated road discontinuance programme is scheduled.

Consultation**1. External Stakeholders**

Nil to date.

If supported by Council, the Policy will be placed on public exhibition (Council’s Engage Frankston platform), and community feedback invited.

12.3 Draft Road Discontinuance Policy**Executive Summary**

Feedback received will be incorporated into the Policy where appropriate.

2. Other Stakeholders

Feedback on the Policy was sought from the following internal Council stakeholders:

- Engineering Services (Traffic)
- Sustainable Assets (Asset Panning)
- Safer Communities (Parking and Compliance)
- Governance and Information (Legal Services Advisor)

Feedback received was considered and where applicable, incorporated into the Policy.

Analysis (Environmental / Economic / Social Implications)

There are no environmental, economic or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal implications of seeking community feedback on the proposed Policy.

The Policy itself sets out the background, and reasons for officers to consider recommending undertaking a Discontinuance Process, and the principles by which Council may or may not, provide its support. For example, the mere fact a property owner may seek to use all or a portion of an adjoining road for development to maximise their commercial return, does not of itself justify undertaking a Discontinuance Process and sale.

Generally, a Discontinuance Process itself, will involve consideration of matters under the:

- *Local Government Act 1989 and 2020* (Discontinuance Process/engagement on the sale of a discontinued road)
- *Road Management Act 2004 (RMA)* (historical and current management of the land/PRR and public highway considerations)
- *Transfer of Land Act 1958* (legal ownership/indefeasibility of title implications)

If successful, the end result of a Discontinuance Process is to remove the legal property right of access to a road, previously enjoyed by a land owner. The road status is removed, once the Council decision is published in the Victorian Government Gazette.

The relevant considerations will differ in each Discontinuance Process, depending on a range of factors including the applicable legislation; location; history of use and circumstances of the road proposed to be discontinued, in addition to recent case law. These considerations will be appropriately documented in each report submitted to Council, when recommending the commencement of a Discontinuance Process.

Policy Impacts

Council adopted the Property Strategy and Plan in May 2020.

12.3 Draft Road Discontinuance Policy**Executive Summary**

The Property Strategy and Plan states the vision for Council Property Management as:

- *Council property is managed for the broader community benefit, in a pro-active, clear, adaptable and financially responsible way.*

The Property Strategy also sets out guiding values to achieve the vision, which are:

- *Property management and decision making has proper regard for the broader community and public interest needs.*
- *Property management is pro-active and forward thinking.*
- *Property management is clear.*
- *Property management is adaptable.*
- *Property management is financially responsible.*

The Policy addresses the above vision and guiding values by setting out the circumstances in which Council will consider a request for a Discontinuance Process, identifying from a practical; legislative and evidentiary perspective the various elements that must be reviewed, before a recommendation can be made.

It allows changing community needs to be considered through the disposal of road assets that are no longer reasonably required for public use, and ensures that any proposed Discontinuance Process requested for private benefit, irrespective of the intended end-use, provides a financial or other form of return back to Council, and by extension the community.

The Policy also supports Theme 6 “Progressive and engaged City” of the Council Plan 2022-2026 and priority action to have “sound governance to build trust in the integrity and transparency of Council”, by identifying the basis for considering a Discontinuance Process.

Officer’s Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There is limited risk in supporting the Policy to progress to public notification. Community engagement will allow feedback from interested parties to be submitted, and incorporated into the Policy where appropriate.

The Policy itself confirms that once adopted, priority will be given to undertaking Discontinuance Processes where they are required for Council use. Priority will also be given where a risk associated with the road in question has been identified that could be removed, mitigated, or transferred, as a result of a Discontinuance Process. For example, ambiguity around the status of land as a road gives rise to whether Council does in fact have associated obligations and liabilities under the RMA which automatically apply to public roads. A thorough assessment and subsequent Discontinuance Process provides clarity in such circumstances, and if successful results in such obligations and liabilities being removed, once the road becomes discontinued.

Conclusion

It is recommended that Council notes the draft Road Discontinuance Policy, and endorses it to be publicly exhibited to seek feedback from the community on the proposal.

12.3 Draft Road Discontinuance Policy

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) Draft Road Discontinuance Policy

Road Discontinuance Policy

January 2023



Lifestyle capital of Victoria





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1 Purpose and Intent

Frankston City Council (Council) owns or controls property for the benefit of the community. Council is committed to the responsible management of its assets and resources.

This policy details Council's approach to the discontinuance and disposal of roads.

This policy documents how the discontinuance and disposal of roads that are *no longer reasonably required for public use and access*, will be processed in a transparent and equitable manner.

The Policy supports the guiding values of the Property Strategy including:

- financial stability
- legal and statutory compliance
- consistent and transparent management

The Policy supports Council's Mission and Vision as it is consistent with the Frankston Council Plan and Budget 2021-2025: Theme 6: Progressive and Engaged City, Initiatives, Ensure sustainable financial management and strategic allocation of resources to deliver planned infrastructure and services.

2 Scope

This policy applies to all roads as defined below:

- "Road" is defined in Section 3 of the *Local Government (Act) 1989*. The term "road" includes but is not limited to, a right of way, street, easement of way or footpath.

These roads include but are not limited to:

- Vehicular or pedestrian roads and rights of way
- Constructed trafficable roads, where part of those roads may be no longer reasonably required for public use
- Unconstructed roads

This policy does not relate to:

- the closure of roads to traffic under Schedule 11 of the Act
- the sale and disposal of assets that are not roads
- ad hoc permits over roads
- projections over roads, including aerial encroachments
- licencing of land
- roads closed pursuant to the *Major Transport Projects Facilitation Act*

3 Definitions

In this policy the following words have the following meanings:

“Council” means Frankston City Council

“discontinuance” means the exercise of power under clause 3 of Schedule 10 of the *Local Government Act 1989* with respect to a road and the vesting and removal of the status under 24A of the *Subdivision Act 1988*

“encroachment” means an intrusion onto another’s property rights by building or occupation

“Market Value” means the value as determined by a qualified valuer taking into account:

- The land area and dimensions of the land
- The highest and best potential use of the land
- Increase in value to any abutting property as a result of the transfer of the extra land - as a before and after valuation

“obstruction” means the placement of a fence, gate, equipment or any other matter or material to prevent unlawful access to a road

“road” has the same meaning as set out in Section 3(1) of the *Local Government Act 1989* and includes but is not limited to, a right of way, street, easement of way or footpath.

4 Authorisation

This Policy is managed by the Procurement, Property and Risk Department, and is approved by Frankston City’s Mayor and Council’s Chief Executive Officer (CEO):

Mayor, Frankston City

CEO, Frankston City Council

in accordance with Frankston City Council resolution at its Ordinary Council meeting of xxxx.

5 Policy

5.1 Background

Council receives applications from property owners seeking to discontinue roads that appear unused, with a view to purchasing the land once the road status has been removed. These are generally from adjoining property owners.

Council has authority under the relevant provisions of the *Local Government Act 1989* (“the Act”) to discontinue a road where Council forms the opinion that the road is no longer reasonably required for public use. Council must be satisfied that the public no longer reasonably require use of the road before deciding to approve a road discontinuance proposal. Roads proposed for discontinuance must first be removed from the public road register.

Unconstructed roads typically arise from earlier private subdivisions of broad acres into house blocks and the creation of access roads from the original title. When individual house blocks were sold and removed from the parent title, roads and reserves remained, with public access rights remaining. They also commonly arise from former night cart lanes that are no longer in use, and where the land has been fenced in with the adjoining property.

Under section 7B of the *Limitations of Actions Act 1958*, a person cannot claim land by adverse possession in respect of Council titled land, this includes roads. Not all road or reserve property is held in Council name.

Roads enclosed within abutting properties for more than 15 years may be claimed by adverse possession. However, the road status is not removed unless occupation of more than 30 years can be established, if not held in Council’s name¹. The original property owner is precluded from reclaiming ownership. Due to the cost of claiming adverse possession, and time involved, sale by Council can be a cost effective means of acquiring ownership by interested parties, without relying on expensive and time consuming legal processes.

5.2 Principles

As part of the road network, rights of way and laneways were developed to satisfy an historical need and were documented in early plans of subdivision. In most cases this land is still required for access or other strategic purposes, in these cases Council will ensure the land remains open and available to the public and is kept free of encroachment.

¹ Please note this is a Common Law position

Council will retain public ownership of roads where:

- they continue to add character to the public realm;
- they have a future strategic purpose or there may be future opportunity to activate the road;
- it may improve the walkability and permeability of the public realm;
- they improve the amenity of the area;
- they provide options for improved environmental outcomes;
- balances are required between competing needs (private vs public ownership);
- the historical element of the road continues to be celebrated.

The Council may support the discontinuance and sale of a road for reasons including the following:

- the road is not required for public access;
- it may result in amenity improvement, particularly where the land becomes a haven for anti-social behaviour, or a dumped rubbish location;
- it may result in a safer and more secure neighbourhood by reducing access points to properties;
- it may result in a better use of land;
- Council, on behalf of the community, may obtain a fair and equitable return on land that was originally set aside for a public purpose;
- Council will reduce its maintenance burden;
- it may rectify an anomaly which will result in greater certainty of property ownership and associated rights;
- the land has no strategic value to Council;
- the road has no heritage value;
- the road is not required to maintain the urban character of the area;
- the road is not required for access to other premises

5.3 Governance Statement

Council will facilitate the discontinuance and sale of roads where:

- appropriate consultation has occurred;
 - legislative requirements have been met; and
 - it is considered that road discontinuance and sale is in the best interests of the wider community
1. Where Council has undertaken the statutory procedures for road discontinuance and considered any submissions received, it may decide to proceed with road

discontinuance and sale for all or any part of the subject road or may reject the proposal in its entirety.

5.4 Initial Investigation

As part of the process for consideration of road discontinuances, initial investigation will be undertaken prior to making a recommendation on whether to refer the matter to Council.

In some cases this investigation may include informal consultation with relevant property owners. If this process raises concerns the Manager Procurement, Property and Risk will decide:

- to accept the concerns and take no further action in respect of investigation of a road discontinuance process; or
- that the concerns can be appropriately addressed or have insufficient merit and therefore the investigation can continue, and if appropriate referred to Council for consideration

5.5 Engagement

Following the completion of the initial investigation a recommendation may be made to Council to consider commencing a formal road discontinuance process under *Local Government Act 1989* (Clause 3, Schedule 10).

If a formal process is commenced, Community engagement with affected property owners (generally abutting properties) will be undertaken in accordance with Council's Community Engagement Plan.

5.6 Valuation of the Land

Where it is proposed that land is to be sold as a result of road discontinuance the following will apply:

- The land will be valued by Council's appointed Valuer at the current market value determined on a before and after basis of methodology. The value of the land is determined by assessing the value of the property before the land is acquired, and the value of the property after the land is acquired.
- The valuations under this policy will reflect the additional value of the subject parcel of land will add to the value of the existing property of the potential purchaser and will take into consideration the market value of the land within the immediate locale having regard to the location of the subject land and characteristics including whether the land:
 - Is incapable of being developed in its own right given the small land area;

- Is only marketable to the adjoining owners;
- Is long and narrow;
- Is encumbered with an easement; and/or
- Will facilitate future development (e.g. Private open space).

5.7 Prioritisation

Priority order will be given to road discontinuances that are required for Council use/benefit or to address an inherent risk issue. Discontinuance facilitates the removal of obligations on Council under the *Road Management Act 2004* and in certain circumstances can provide additional land for community use by creating further public open space.

Council frequently receives requests for road discontinuances from persons wishing to develop their land and maximise their return by including adjacent road reserves. This of itself does not constitute justification for a discontinuance. Depending on the nature of the proposed development there may be sufficient cause to consider a discontinuance in line with Council's 'Draft Occupations of Council Land for Private and Commercial Purposes' Policy. Unless such development achieves an overarching Council strategic objective such requests will be given lower priority.

5.8 Price and Costs

Where it is proposed that the land is to be sold after a road discontinuance, the following will apply:

- The Manager Procurement, Property and Risk may consider that the land to be sold will increase the value of the purchasers' land holding by facilitating the potential for future development. In these circumstances the purchase price will be determined by negotiation between Council and the purchaser, with Council seeking to maximise the financial return for the land being sold.
- In addition to the price, the purchaser will be required to meet all costs including surveying and conveyancing.
- Council may, at its discretion, transfer the land at less than the market valuation if it deems the land transfer will serve some "public purpose". This includes situations where an inherent risk is present in respect of the land.
- Where there is two or more abutting property owners seeking to purchase the same land Council will decide on the allocation of the land.

5.9 Adverse Possession

The Manager Procurement, Property and Risk may consider that the land could be acquired by adverse possession. The purchaser must therefore demonstrate to the Manager Procurement, Property and Risk that an adverse possession claim can be established.

In these cases, to ensure equitable treatment of potential claimants and in consideration of the costs and timing of otherwise making a formal application to Land Use Victoria, Council may consider undertaking a discontinuance.

5.10 Conditional Agreements

If a road is to be discontinued and land sold, the statutory discontinuance procedures will only be commenced once a Conditional Agreement in the form of an Offer to Purchase has been secured from the intended purchaser/s.

5.11 Sale Conditions

The Council reserves the right to place any easement or covenant on the land to be sold.

The portion of land being purchased must be consolidated with the remainder of the purchaser's property, and the purchaser must meet all the costs associated with consolidation.

Where there are two or more abutting owners seeking to purchase the same land Council will decide on the allocation of the land. The existence of underground services and any necessary easement rights will influence Council's decision.

Where the sale of the land contains infrastructure:

- Any costs of relocating the assets of any service authority are to be borne by the purchaser of the land.
- Any bluestone pitchers or other re-usable materials, if required by Council, will be removed and the costs of recovery apportioned to the purchasers. Alternatively if materials are desired by the purchaser, they will be transferred at the time of sale for their current market value.
- Any new or replacement drainage, and other associated costs are to be apportioned equally to those abutting owners involved in the road discontinuance and sale.
- Any required fencing or special conditions in respect of fencing requirements shall be costs borne by the purchaser. This would be particularly relevant in ensuring that overland drainage flow is not restricted in any way as a direct result of the discontinuance and sale of a road to adjoining owners.

Council will only discontinue and sell unused sections of road to abutting property owners. Generally, all abutting owners will be given an equal opportunity to purchase such land. Accordingly officers will seek to divide the land equally. However Council will acknowledge and give preferential allocation rights to abutting property owners who can demonstrate exclusive occupation of the land (i.e. occupation that could otherwise give rise to an adverse possession claim).

The full purchase price will be paid to Council at the time of settlement.

5.12 Terms Payment

In special circumstances the terms may be extended to allow equal payments over a period of time, not exceeding 12 months. In relation to terms payments, an additional service charge will be assessed to cover any administration costs. The transfer of land will not be processed until the purchase price plus any costs or additional amounts are paid in full.

6 Roles and Responsibilities

Manager Procurement, Property and Risk or other nominated officer has the responsibility for the review, management and implementation of this policy.

7 Policy non-compliance

Non-compliance with this Policy has the potential to result in the following;

- a decision to discontinue could be set aside/overturned
- public uncertainty regarding Council responsibilities
- reputational damage

8 Administrative Matters

Council's CEO is authorised to make any reasonable administrative amendments to this Road Discontinuance Policy from time to time where the amendment is limited to an administrative nature and does not affect the substance of this Road Discontinuance Policy. For Instance, Council's CEO may authorise administrative amendments to:

- Address or amend any clerical errors, mistakes or omissions; or
- Inset a correction.

Any other matters in this Road Discontinuance Policy must only be amended by Council Resolution.

9 Related Documents

Legislation

Local Government Act 1989

Local Government Act 2020

Road Management Act 2004

Limitation of Actions Act 1958

Transfer of Land Act 1958

Planning and Environment Act 1987

Subdivision Act 1988

Policy

Frankston City Council Property Strategy 2021 - 2025

Community Engagement Policy 2021

10 Implementation of the Policy

This Policy will be communicated by one or more of the following methods:

- Frankston City Council Website
- Provision of access to a copy of the policy to all stakeholders
- Emails
- References in procedures

10.1 Financial implications

This policy aims to provide Council with a more relevant pricing guidance to facilitate the disposal of roads that are no longer required for public access thus generating once off income for Council.

Each sale of a discontinued road will release proceeds for Council and incur a small level of legal and conveyancing costs. If an individual purchaser cannot meet these costs, Council will not proceed with the transaction.

Please refer to Section 5.12 regarding Terms Payments.

11 Document History

It is anticipated this policy will be reviewed within 5 years unless arising circumstances require a review sooner or later than this

Date approved	Change Type	Version	Next Review Date
2023	Original	1	2028

Executive Summary

12.4 Draft Mobile Food Van Procurement Guidelines

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	5. Thriving Economy
Level 2:	5.1 Activate vacant commercial spaces and underutilised Council assets

Purpose

To update Council on the review of the current Frankston City Council 'Do It Outdoors' guidelines, and on next steps for engaging with both commercial mobile food van operators and the community on new draft 'Mobile Food Van Procurement' guidelines.

Recommendation (Director Communities)

That Council:

1. Notes the work completed to date to review the current Frankston City Council 'Do It Outdoors' guidelines, including extensive consultation with numerous food van operators;
2. Endorses targeted engagement with mobile commercial food van operators and the community consultation on the new draft Mobile Food Van Procurement guidelines for a period of 4 weeks;
3. Considers the site of the Ballam Park Lake, once constructed, as an additional mobile food van location as part of these Guidelines; and
4. Seeks to report back at the 21 August 2023 Council Meeting to consider the adoption of the new Mobile Food Van Procurement Guidelines.

Key Points / Issues

- An internal review of Council's 'Do It Outdoors Destination' program was completed in October 2022.
- An independently facilitated 'Commercial Operator Forum' was held on 22 November 2022. The forum sought feedback from current, previous and aspirational mobile commercial food van operators on the current Do It Outdoors Guidelines.
- Draft Mobile Food Van Procurement guidelines, (Attachment A) have been developed to address the recommendations from both the internal review and the commercial operator forum.
- Key issues and subsequent improvements to the Draft guidelines are outlined in Table 1.
- Considerations in the identification of newly proposed locations and sites include:
 - Commercial operator feedback
 - Potential impact on existing businesses
 - Traffic and pedestrian safety
 - Anticipated visitation levels

12.4 Draft Mobile Food Van Procurement Guidelines

Executive Summary

- Availability of required infrastructure (if applicable)
- In the event that the new draft Mobile Food Van Procurement guidelines are adopted, Council has the option to put in place transitional arrangements by providing existing license agreement holders with adequate notice of an extension to their current end date of 1 December 2023 until 30 June 2024. This will allow for a new Expression of Interest Procurement process to be undertaken in line with the recommendations of the adopted guidelines.
- The draft Mobile Food Van Procurement guidelines have been reviewed by a number of internal stakeholders within Council.

Table 1. *Issues and Draft Guidelines Improvements*

Issue	DRAFT Guideline Improvement
Do It Outdoors Guidelines include all commercial activities in public open space	Stand-alone Food Van Procurement Guidelines
Unclear purpose	Clearly defined purpose: “By providing a diverse range of sites and locations; a streamlined application process; clear and transparent assessment criteria; and set licence fees, these guidelines aim to attract and support high quality commercial operators to deliver regular, licenced mobile food van experiences in public open spaces across the municipality”.
Annual licence fee nominated as part of the application process by applicant	Transparent, set annual licence fees published prior to the application process: <ul style="list-style-type: none"> • Level 1 \$12,000 • Level 2 \$7,000 • Level 3 \$3,000 Site inclusions for each of Levels 1-3.
3 locations (5 sites)	8 locations (10 sites) across the municipality
12 month licence tenure	24 month licence tenure
Unspecified notice period	3 month notice period for both successful and unsuccessful applicants
Assessment criteria applicable to all Do It Outdoors activities generally	Food/beverage van specific: <ul style="list-style-type: none"> • Presentation /appearance of mobile food van • Extent of operational days and hours (within site availability) • Range of menu options including healthy choices • Price of food and beverages • Demonstrated use of locally sourced/manufactured products • Evidence of generation of employment opportunities • Ability to demonstrate environmentally

12.4 Draft Mobile Food Van Procurement Guidelines**Executive Summary**

	sustainable practices
Assessment panel comprised of junior Council officers only	Assessment panel now includes senior Council officers
No clarity regarding requirement to provide all required documentation prior to issuance of licence agreement.	Written requirement for 'preferred' applicants to provide all required documentation prior to being issued a licence agreement as the 'successful' applicant.
Poor governance and record keeping of application and assessment information	Process to record and monitor applications and assessment evaluations established
No process for if a successful or current licence holder withdraws from the licence agreement.	Written process in the case that a licence holder withdraws from a licence agreement outlining that the site will be offered via an Expression of Interest procurement process (as per these guidelines) with a pro-rata licence agreement and annual licence fee offered to the preferred applicant for the remainder of the current 24 month cycle.
No process for the ongoing identification of new sites	Allows the community to suggest new sites to undergo a Council feasibility assessment. In the case a new site is deemed suitable, it will be offered via an Expression of Interest procurement process with a pro-rata licence agreement and annual licence fee for the remainder of the current 24 month cycle.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

- A 'Commercial Operator Forum' was held on 22 November 2022 and sought feedback from current, previous and aspirational mobile commercial food van operators on the current Do It Outdoors Guidelines.
- Mobile commercial food van operators and the community will be invited to provide feedback on the new draft Mobile Food Van Procurement guidelines via the Engage Frankston website.

2. Other Stakeholders

There are a wide range of stakeholders across the organisation that have been consulted on a regular basis regarding the various elements of this work, including:

- Communications and Engagement – communications and engagement plans;
- Engineering services – safety assessments of proposed site locations;
- Property – assessment of proposed site locations; license fee structure; proposed license fees and payment terms; applicant insurance requirements.
- Environmental Policy and Planning – foreshore locations; and

12.4 Draft Mobile Food Van Procurement Guidelines**Executive Summary**

- Waste Services – General Conditions including removal of waste and single-use plastics.

Analysis (Environmental / Economic / Social Implications)

Commercial mobile food vans activate public open space, offer a variety of food and beverages and create vibrancy and a sense of place for the Frankston City community and its visitors.

Mobile food vans also play an important role in the local economy by encouraging new entrepreneurship; supporting local suppliers; increasing employment opportunities; and stimulating tourism.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Commercial mobile food vans must operate pursuant to the terms of their respective Frankston City Council licence agreement.

Licence holders must comply with all relevant legislation and regulations such as the *Food Act 1984*, *Community Local Law 2020*, *Road Safety Rules 2017*, the Food Standards Code (under the *Legislation Act 2003*) and the Single-use Plastic ban (effective 1 Feb 2023) at all times.

Frankston City Council will apply for all necessary permits/approvals from the Victorian Government for commercial activities on Crown land prior to the issuance of licence agreements.

Policy Impacts

If Council chooses to endorse the new Draft Mobile Food Van Procurement guidelines, these will replace the current Do It Outdoors guidelines and 2018 Commercial Activities in Public Open Space (CAPOS) Protocol.

It will be a recommendation to Council to endorse the removal of the 2018 Commercial Activities in Public Open Space (CAPOS) Protocol when it adopts the new Mobile Food Van Procurement guidelines.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Potential risks in relation to mobile commercial food van operators not being supportive of the new guidelines and any negative community sentiment regarding this will be mitigated through proactive engagement and communications.

Conclusion

Draft Mobile Food Van Procurement guidelines have been developed to address the recommendations from both an internal review and a commercial operator forum.

12.4 Draft Mobile Food Van Procurement Guidelines**Executive Summary**

Officers will seek feedback on the new draft guidelines via the Engage Frankston website and both mobile commercial food van operators and the community will be invited to provide feedback.

ATTACHMENTS

Attachment A: [↓](#) DRAFT FCC Mobile food van procurement guidelines



Mobile Food Van Procurement Guidelines

Draft

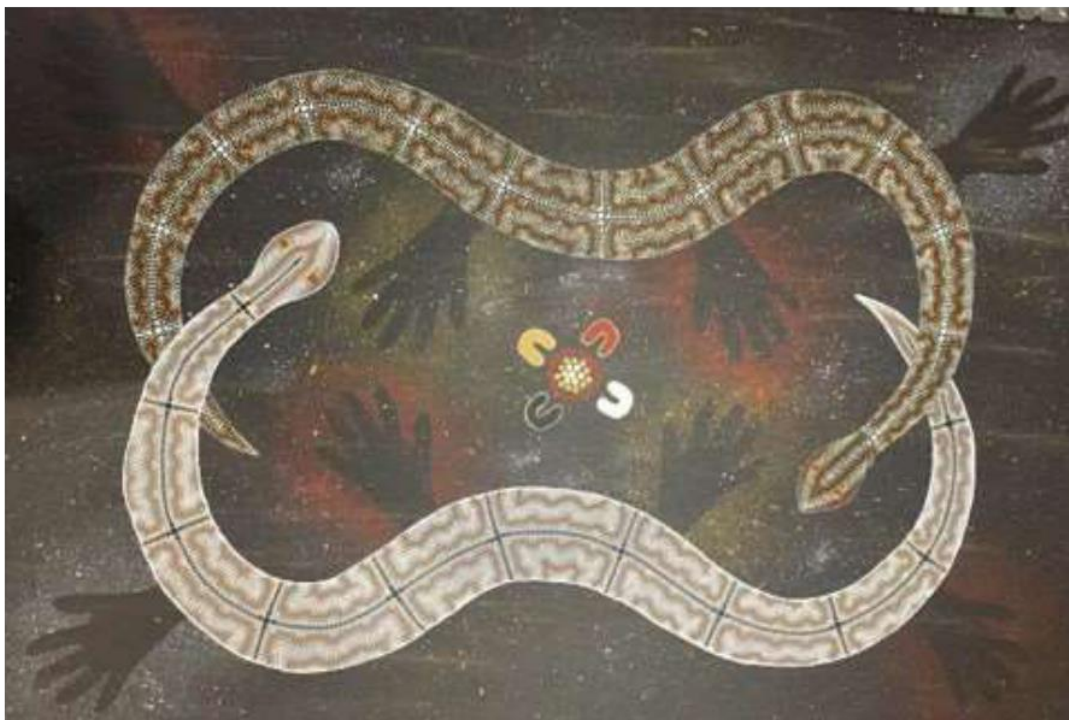


Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.



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Introduction

This Guideline applies to all businesses who wish to operate a mobile food van for the sale of food and/or beverages on designated public land.

This Guideline does not apply to mobile food vans on private land, markets, events or festivals.

Commercial mobile food vans activate public open space, offer an amazing variety of food and beverages and create vibrancy and a sense of place for the Frankston City community and its visitors.

Mobile food vans also play an important role in the local economy by encouraging new entrepreneurship; supporting local suppliers, increasing employment opportunities; and stimulating tourism.

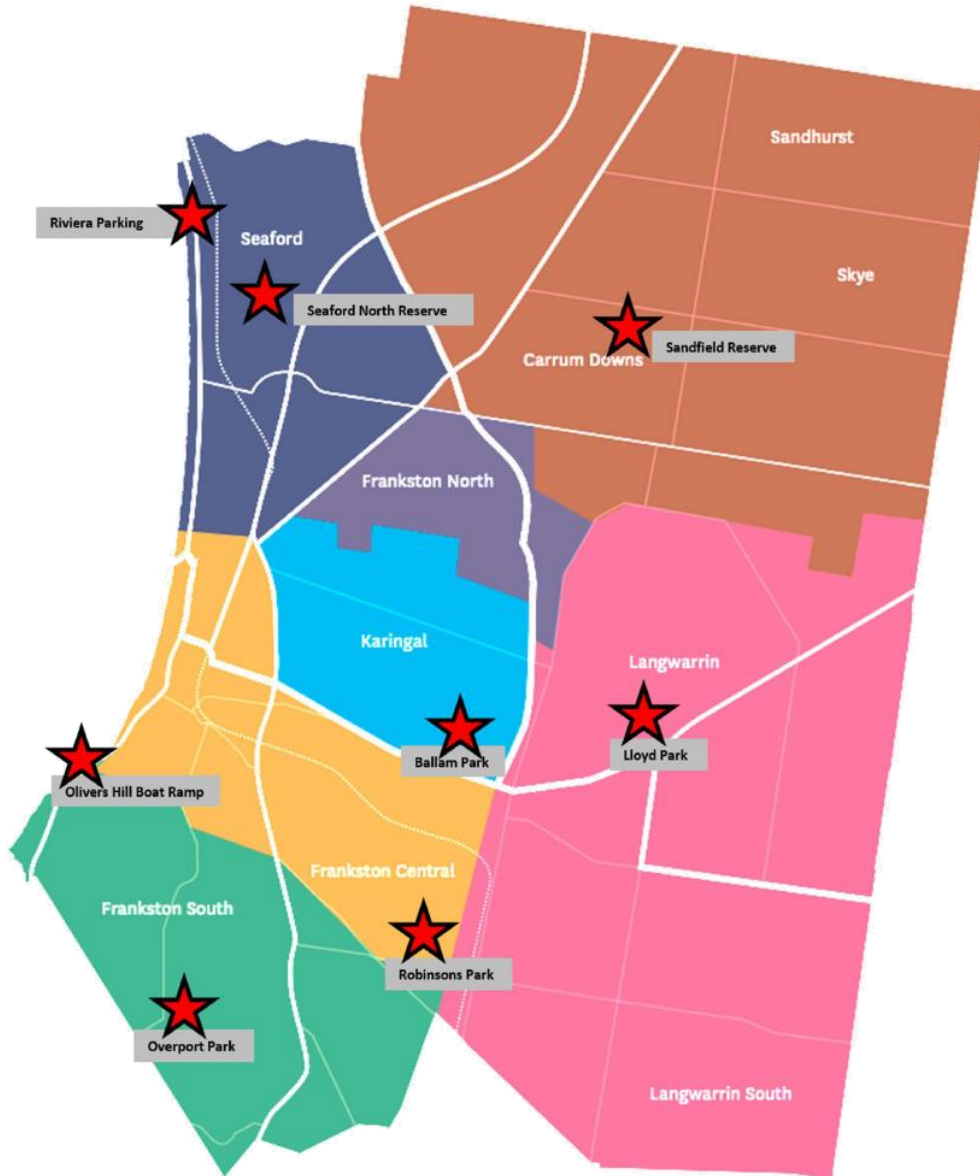
By providing a diverse range of sites and locations; a streamlined application process; clear and transparent assessment criteria; and set licence fees, these guidelines aim to attract and support high quality commercial operators to deliver regular, licenced mobile food van experiences in public open spaces across the municipality.

In addition to the regular licence opportunities included in these Guidelines, Frankston City Council supports mobile food van operators with commercial opportunities at festivals and events; markets; neighbourhood food truck parks (as a part of its Place Activation Plan) and other locations. For more information on how Mobile food van operators can get involved in Council run events, visit the [Frankston City Council Website](#).



Site location map

Frankston City currently hosts 3 locations (5 sites) around the municipality. We are proposing to increase this to 8 locations (10 sites) which will serve more of our community.



Site locations

NOTE: Further consultation with Sporting Groups/Clubs will inform the availability of days, times and any exclusions for some site locations.

Oliver's Hill Boat Ramp

Number of sites	2
Surface type	Hard
Power supplied	Yes
Water supplied	Yes
Toilets	Yes
Visitation	High
Availability	7 Days per week
Fees	Level 1
Address	Nepean Highway Frankston
Site Note	This is a 2 site location that can host more than 2 mobile food vans on a rotational basis

Exclusions



**Site 1 – Car park close to Nepean Highway.
Site 2 – hard surface island near the boat ramp.**

Ballam Park

Number of sites	2
Surface type	Hard
Power supplied	N
Water supplied	Yes
Toilets	Yes
Visitation	High
Availability	7 Days per week
Fees	Level 1
Address	260R Cranbourne Rd Frankston
Site Note	Operator must have an internal generator due to resident living close by.

Exclusions



**Site 1 – service road, Cranbourne Road.
Site 2 – Side laneway.**



Overport Park

Number of sites	1
Surface type	Hard
Power supplied	No
Water supplied	Yes
Toilets	Yes
Visitation	Medium
Availability	7 Days per week
Fees	Level 2
Address	159 Overport Road Frankston South
Exclusions	



Grass area at the end of carpark, corner Somerset Road and Overport Road.

Riviera Carpark

Number of sites	1
Surface type	Hard
Power supplied	Yes
Water supplied	No
Toilets	No (400m walk to Keast Park)
Visitation	Medium
Availability	7 days
Fees	Level 3
Address	Nepean Highway Seaford
Exclusions	Societa Isole Eolie - Annual Picnic usually held in February each year at Keast Park



Riviera Carpark inlet, beach side, Nepean Highway.



Lloyd Park

Number of sites	1
Surface type	Hard
Power supplied	No
Water supplied	No
Toilets	No
Visitation	Low-Med
Availability	7 Days per week
Fees	Level 3
Address	Pindara Boulevard (side)
Exclusions	



First car park near the bend of Pindara Boulevard.

Robinsons Park

Number of sites	1
Surface type	Hard
Power supplied	No
Water supplied	Yes
Toilets	Yes
Visitation	Low-Med
Availability	7 Days per week
Fees	Level 3
Address	97 Robinsons Road Frankston
Exclusions	



First car park in the mid-section, near walk way off Robinsons Road.



Seaford North Reserve Playground

Number of sites	1
Surface type	Hard/Grassy
Power supplied	No
Water supplied	No
Toilets	No
Visitation	Med
Availability	7 Days per week
Fees	Level 3
Address	50 Railway Parade
Exclusions	



50 Railway Parade. Gravel or parking area near playground.

Sandfield Reserve

Number of sites	1
Surface type	Hard
Power supplied	No
Water supplied	No
Toilets	No
Visitation	Low-Med
Availability	7 Days per week
Fees	Level 3
Address	49R Sandfield Drive
Exclusions	



9th carpark on the left, Reserve side.

Application and assessment process

Timelines

Commencing February 2024, Council will conduct an Expression of Interest (EOI) process every second year to issue licences spanning a 24 month period.

The next 24 month licence agreement period will be from 1 July 2024 – 30 June 2026.

Note: Operators with existing licences will be offered a six month extension at their current annual licence fee rate from 1 December 2023 – 30 June 2024 to allow for the re-alignment of this process and to ensure future licence transition periods are not carried out during the peak summer period.

Eligibility

All regular licence mobile food van applicants MUST provide evidence of the following to be considered during the EOI process:

- Street trader registration with the Victorian government Department of Health (refer p.12 for further information)
- Public liability insurance for \$20M
- Vehicle insurance, extended to include legal liability
- Not currently have outstanding debts with Frankston City Council

Evaluation Criteria

Presentation /appearance of mobile food van	Criteria weight dependant on Engagement outcome
Extent of operational days and hours (within site availability)	Criteria weight dependant on Engagement outcome
Range of menu options including healthy choices	Criteria weight dependant on Engagement outcome
Price of food and beverages	Criteria weight dependant on Engagement outcome
Demonstrated use of locally sourced/manufactured products	Criteria weight dependant on Engagement outcome
Evidence of generation of employment opportunities	Criteria weight dependant on Engagement outcome
Ability to demonstrate environmentally sustainable practices	Criteria weight dependant on Engagement outcome



Probity and Ethics

Council's procurement activities are performed in an open, transparent and ethical manner with demonstrated integrity, fairness and accountability that meets relevant legal requirements at all times. All Applicants must be treated fairly, with access to the same information to afford them an equal opportunity to participate in the EOI process.

Council will provide open and honest feedback to Applicants who participate in the EOI process, subject to confidentiality of Commercial In Confidence information.

Conflicts of Interest

When submitting its EOI, the Applicant must declare any actual or potential conflicts of interest which may arise between the Applicant and Council. All Council staff involved in the evaluation of EOIs must disclose any conflicts of interest in accordance with the relevant legislation and Council guidelines.

Lodgement of Submissions

Applicants will be required to complete and submit the Application Form (including any supporting documentation) to Council's Electronic E-Tendering system. This system is a locked system – the applications are not available for review by any party prior to the nominated Closing Time.

Evaluation Process

Applicants have the opportunity to bid for one or multiple sites. An evaluation will be conducted for each site based upon the evaluation criteria. The EOI documentation will set out the full process for the evaluation of applications.

The evaluation panel may determine not to fully evaluate any EOI if, in the opinion of the evaluation panel, the EOI does not adequately address or meet any of the evaluation criteria.

Respondents should ensure that sufficient information is included in their EOI to facilitate proper evaluation in accordance with the stated criteria.

Assessment Panel

Applications will be assessed internally by a cross-organisational group of Council Officers and may include:

- Senior Economy, Investment and Activation Officer
- Economy, Investment and Activation Officer
- Property Officer
- Safer Communities Officer
- Tourism/Events Officer

EOI Award

Council will award the Licences on the basis of the best quality and value for the community. In determining the best quality and value for the community, Council will have regard to the report prepared by the EOI evaluation panel and any other factors which it considers relevant.

The EOI evaluation panel will evaluate EOI in accordance with evaluation criteria. Council reserves the right to exclude any non-conforming EOI from evaluation at any stage of the EOI process.



Preferred Applicants, based on the initial assessment, may be shortlisted. At any time during the evaluation process, Council may shortlist more than one Applicant. Any such shortlist shall be:

- based on any of the Evaluation Criteria; and
- undertaken where no benefit is derived from the evaluation of all of the EOI received

Notification of application outcome

Council will be informed of successful applications and all applicants will be notified in writing of the outcome of their application no more from 3 months prior to the commencement of the next 24 month licence period.

Required Documentation

Council will provide a written request to the 'preferred' applicants to provide all required documentation prior to being issued a licence agreement as the 'successful' applicant.

Form of Agreement

Successful applicants will be offered a Licence Agreement. Licensees will be required to comply with the General Conditions as well as any other Special Conditions or Covenants as set out in the Licence Agreement for the term of the licence.

Withdrawal of EOI Award or License Agreement by Applicant

In the case that an EOI Awardee or licence holder withdraws their application or from the agreement, that site will be offered via an Expression of Interest procurement process (as per these guidelines) with a pro-rata licence agreement and annual licence fee offered to the preferred applicant for the remainder of the current 24 month cycle.

Identification of New Sites

New sites may be suggested by operators and/or the community at any time. Newly suggested sites will require a comprehensive council feasibility assessment prior to inclusion. In the case a new site is deemed suitable, it will be offered via an Expression of Interest procurement process with a pro-rata licence agreement and annual licence fee for the remainder of the current 24 month cycle.

Licence conditions

General Conditions (include but not limited to)

- Licence holders must comply with all relevant legislation and regulations such as the *Food Act 1984*, *Community Local Law 2020*, *Road Safety Rules 2017*, the Food Standards Code (under the *Legislation Act 2003*) and the Single-use Plastic ban (effective 1 Feb 2023) at all times.
- Licences are for a 24 month period 1 July – 30 June
- Licence holders must operate only within the specified site, size and space, as per the licence agreement.
- Licence holders must provide a waste management/minimisation plan with their EOI application.
- Licence holders are responsible for the management of patrons on site, as per the traffic management plan provided.
- Any advertising materials or furniture not strictly within the specified site, as per the licence agreement, must have a separate, approved Council permit.
- Licence holders must operate only during the days and times of operation as per the licence agreement.
- Licence agreements are non-transferable to any other party
- Licence holders must ensure the site and surrounding area is kept free of litter at all times
- Licence holders must ensure surrounding site vegetation is not harmed or damaged.
- The sale or supply of alcohol is not permitted.

Council Obligations

- Frankston City Council will maintain all mobile food van sites as per the condition, services and facilities outlined in these guidelines.
- Frankston City Council will apply for all necessary permits/approvals from the Victorian government for commercial activities on Crown land prior to the issuance of licence agreements.

Revoking of Licence Agreement

Council reserves the right to revoke any operator licence if any conditions in their individual licence agreement are breached. Refer to individual licence agreement for detailed conditions.

Fees

Site Licence Fees

Annual site licence fees are pre-determined by anticipated visitation rates and the onsite availability of power, water and/or public toilets.

Licence fees range from Level 1 to Level 3 with the aim of increasing commercial activity in public open spaces across the municipality; providing opportunities for new and emerging commercial operators; and trialling new mobile food van sites.

Fees are set for the duration of the licence agreement and reviewed prior to each bi-annual EIO round.

2024-26 Licence Fees

Level 1	\$12,000	Availability: 7 days per week Power, Water and Public toilets Visitation level: High
Level 2	\$7,000	Availability: Minimum 5 days per week At least one of Power, Water, Public toilets Visitation level: Medium
Level 3	\$3,000	Availability: Minimum 2 days per week No Power, Water, Public toilets Visitation level: Low - Medium

Fee Inclusions

Where a site location stipulates that services such as power and water are supplied, these are provided to the licence holder at no cost as a per the licence agreement.

Payment Terms

Licence holders will be issued with fee invoices quarterly.

All fees are required to be paid in advance.

Further information and support

Definitions

- “Council” means Frankston City Council
- “Crown land” is land owned by the State or Commonwealth Government. Crown land is usually set aside for a specific public purpose.
- “Licence holder” means the business entity to whom the licence is issued.
- “Mobile food van” is a mobile food premises and can include, but is not limited to vans, buses, trailers, carts and boats which are capable of movement from place to place for the sale of food and/or beverages.
- “Public open space” is land set aside for leisure and nature conservation including parks, gardens, reserves and waterways. It may also include public roads and carparks in the Frankston city municipality.
- “Streatrader” means the Victorian government Department of Health Streatrader registration process. **Note:** Mobile commercial operators are only required to register with Streatrader with one council and are then permitted to trade across Victoria.

Help with an Application

The Economy, Investment and Activation team can provide support to applicants prior to the commencement of the Expression of Interest regular licence application process. Please contact us at business@frankston.vic.gov.au

Help Registering a Mobile Food Van

To register with the Victorian government Department of Health visit [Streatrader | Home \(health.vic.gov.au\)](https://www.health.vic.gov.au/streatrader)

For further information including how to register and food van fit-out requirements, contact the Frankston City Council Business Concierge at businessconcierge@frankston.vic.gov.au

Guideline Review

These guidelines will be reviewed no later than 30 June 2026.



FRANKSTON CITY COUNCIL

30 Davey Street
Frankston VIC 3199
Australia

Mailing Address:
PO Box 490
Frankston VIC 3199

Phone: 1300 322 322

frankston.vic.gov.au

Executive Summary

12.5 2022-23 Invest Frankston Business Grants

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	5. Thriving Economy
Level 2:	5.4 Elevate Frankston City's identity as an innovation hub and business-friendly city

Purpose

To seek Council endorsement of grant funding recommendations for the 2022-23 *Invest Frankston Business Grants* program.

Recommendation (Director Communities)

That Council:

1. Notes the 2022-23 Invest Frankston Business Grants program was completed on 22 March 2023. The assessment panel, including independent members, has recommended the awarding of 16 grants, to a total of \$180,000.00;
2. Notes the Mayor will notify successful applicants and Council Officers will notify unsuccessful applicants of the outcome no later than 5 May 2023;
3. Refers for consideration an additional \$30K to the 24/25 operating budget and subsequent operating budgets; and
4. Resolves that the attachment be retained confidential until 5 May 2023 on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (*Local Government Act 2020, s.3(1)(f)*) and would if prematurely released might undermine public confidence and make people reluctant to submit nominations in the future, which would compromise Council's ability to run similar grants programs in the future.

Key Points / Issues

- The *Invest Frankston Business Grants* program aims to support the overall economic growth and development of Frankston City by offering financial support to both existing and new businesses via a competitive application process.
- A number of key improvements were made to the 2022-23 *Invest Frankston Business Grant* program, prior to its commencement, in response to both an internal audit and feedback received from local business operators.
- Council's 2022-23 *Invest Frankston Business Grants* program included a total budget of \$180,000.
- Council's 2022-23 *Invest Frankston Business Grants* program commenced 12 February 2023 and was finalised 22 March 2023.
- Applications for the 2022-23 *Invest Frankston Business Grants* program were assessed against weighted criteria by a panel comprised of Frankston Business Collective representatives and Council Officers.

12.5 2022-23 Invest Frankston Business Grants**Executive Summary**

- The 2022-23 *Invest Frankston Business Grant* Assessment Panel has recommended that Council award 16 grants, to a total value of \$180,000.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Not applicable.

2. Other Stakeholders

Not applicable.

Analysis (Environmental / Economic / Social Implications)

The *Invest Frankston Business Grants* program aims to support the overall economic growth and development of Frankston City by offering financial support to businesses.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Not applicable.

Policy Impacts

Not applicable.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Applications deemed ineligible to apply for Stage 2 did not meet the eligibility criteria as outlined in the 2022-23 *Invest Frankston Business Grant* guidelines.

From a total of 30 Stage 2 applications received, 16 were recommended for awarding of grants by the assessment panel following a robust assessment scoring process.

Conclusion

Council's 2022-23 *Invest Frankston Business Grants* program included a total budget of \$180,000. The Assessment Panel recommended that Council award 16 grants, to a total value of \$180,000.

All applicants will be informed of the outcome of the 2022-23 *Invest Frankston Business Grant* program no later than 5 May 2023.

12.5 2022-23 Invest Frankston Business Grants

Executive Summary

ATTACHMENTS

Attachment A: 2022-23 Invest Frankston Business Grants Successful Applicants
- **CONFIDENTIAL**

**12.5 2022-23 Invest Frankston Business Grants
Officers' Assessment****Background**

The *Invest Frankston Business Grants* program has provided financial support to 59 businesses since 2012 via a competitive application process.

Prior to its commencement, a number of key improvements were made to the 2022-23 *Invest Frankston Business Grant* program. This was in response to both an internal audit and feedback received from local business operators. Improvements include:

- New grant categories and increased promotion and communication activities to attract a wider range of applicants;
- Revised grant funding amounts from the previous “up to \$30,000” to the new “\$5,000 - \$20,000” to attract both small and large business applicants and support more businesses;
- Simplified, two stage application process to attract more applications and remove unnecessary applicant documentation;
- New Assessment Panel composition including Frankston Business Collective (Board and General) members and Council Officers;
- New weighted, outcomes based assessment criteria, assessed holistically and relative to the business type and size;
- Improved record keeping and governance processes; and
- Grant recipient reporting requirements to ensure outcomes and benefits can be measured.

Issues and Discussion

Council’s 2022-23 *Invest Frankston Business Grants* program included a total budget of \$180,000.

New grant categories introduced to the 2022-23 program were:

- Relocation or Expansion to Frankston City;
- Capital Investment;
- Business Expansion; and
- Home-based or mobile business (to vacant commercial, industrial or retail space).

The program was delivered from 12 February 2023 to 22 March 2023:

- 12-26 February Stage 1 Project Brief applications open
- 27-28 February Eligibility Assessment of Stage 1 applications
- 1 March Eligible Stage 1 Applicants invited to apply for Stage 2.
- 2-16 March Stage 2 Full Project Plan applications open
- 17-23 March Panel assessments

Applications for the 2022-23 *Invest Frankston Business Grants* program were assessed against weighted criteria by a panel comprised of Frankston Business Collective representatives and Council Officers:

- Ability to demonstrate business financial viability 35%
- A new or increase in product/service offering to Frankston City 25%

12.5 2022-23 Invest Frankston Business Grants**Officers' Assessment**

- An increase in employment opportunities in Frankston City 25%
- Ability to demonstrate industry relevant environmentally friendly business practices 15%

A total of 45 Stage 1 applications were received from 12-26 February 2023. Of these, 37 were assessed as eligible and invited to apply for Stage 2.

A total of 30 Stage 2 applications were received from 2-16 March.

Of these 30 Stage 2 applications, the 2022-23 *Invest Frankston Business Grant* Assessment Panel has recommended that Council award 16 grants, to a total value of \$180,000.

All applicants will be informed of the outcome of the 2022-23 *Invest Frankston Business Grant program* no later than 5 May 2023.

Options Available including Financial Implications

The resource requirements associated with this report are \$180,000 compared to the annual budget allocation of \$180,000 for this purpose.

Executive Summary

12.6 Foreshore Parking Permits 2023

Enquiries: (Jarred Stevens: Communities)

Council Plan

Level 1:

4. Well Planned and Liveable City

Level 2:

4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To brief Council on the options available with the issuing of Foreshore Parking Permits that are due to expire in September 2023.

Recommendation (Director Communities)

That Council:

1. Notes it endorsed the 'by application' only process for issuance of Foreshore Parking Permits in May 2020;
2. Notes the current Foreshore Parking Permits will expire in September 2023;
3. Endorses to change the process for issuance of permits to the "automatic allocation" process whereby 2 permits are issued to all eligible residential rate payers;
4. Notes that the automatic allocation will occur every three years within their annual rates notices, with effect from 1 July 2023; and
5. Notes the proposed process will significantly reduce costs and improve customer experience.

Key Points / Issues

- Current foreshore parking permits will expire on 30 September 2023.
- Council have previously supplied permits via both an 'automatic allocation' process (2017) and a 'by application only' process (2020). Council endorsed the current by application process (by resolution) in May 2020.
- In preparing for a new season of permits, officers have identified that the current process of issuing permits is time consuming and not cost effective.
- Processing applications has significant costs associated due to resourcing and mail expenses which could be heavily reduced.
- After significant consultation with relevant stakeholders across the organisation whilst also considering feedback from the community, officers have considered two options.
 1. To continue with an "application only" process where 2 permits are issued to rate payers upon application and proof of identity. Applications require significant internal processing by Safer Communities and / or customer service officers to confirm eligibility.
 2. An "automatic allocation" process where by all rateable properties (excluding commercial and industrial) will automatically receive 2 foreshore parking permits with their annual rates notices every three years.

12.6 Foreshore Parking Permits 2023**Executive Summary**

- Officers recommend the “automatic allocation” process which will significantly reduce costs and improve customer experience.

Financial Impact

There will be a cost associated for the printing and distribution of permits; however this will be minimised by including the permits in the existing mail out of rates notices, rather than posting out independently as is the current process.

Further to this, we anticipate a reduction in staff resourcing costs, due to the new process requiring minimal internal processing compared to the current ‘by application’ permit process.

All associated costs will be accommodated within existing budgets across the Safer Communities Department.

The comprehensive understanding of the full savings will be able to be identified after a 12 month period of using this automatic allocation process.

Consultation**1. External Stakeholders**

Over the previous permit period (2020-2023), Officers listened to residents’ feedback in relation to the Foreshore Parking Permit process, residents have made comments stating:

- “I pay my rates so I should be entitled to a permit”
- “I don’t live in Frankston but I still go to the beach and pay my rates”
- “I never got my permit in the first place”
- “Why do I have to provide so much information to get a permit I should automatically be entitled too”
- “You know I am a rate payer because you send me my rates, why do I need to identify myself again”

2. Other Stakeholders

During the review of the Foreshore Parking Permit process, internal departments namely Safer Communities, Customer Service & Experience, Business Transformation and Communications have been consulted, all feedback provided has contributed to the decision making for the recommended process.

Analysis (Environmental / Economic / Social Implications)

Foreshore parking permits takes into account the demand for access to the beach and balances the value for residents and ratepayers and a reasonable contribution for people outside the municipality to visit our foreshore. These experiences enable healthy activity which benefits both the community and the economy.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

12.6 Foreshore Parking Permits 2023**Executive Summary**

Whilst there is no direct legal responsibility to provide these permits / service, providing the service is of benefit to the community and promotes the natural amenities of Frankston.

Policy Impacts

There is no formal policy impacts that relate to this report however Councils Foreshore Parking Permit Guidelines would need to be amended if Council was to resolve to change from the current practice where Residential Foreshore Parking Permits are only issued by application.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Negative feedback may be experienced from people who claim to have not received the permits in their envelope. However, officers have developed mitigation strategies in advance for this situation and moving forward will:

- Follow clear streamlined processes for replacement/additional permit applications
- Confirm the data provided to the external mail provider (forms express) is accurate to ensure the appropriate allocation of permits to eligible ratepayers
- Develop and share pro-active communication to the community to ensure they are aware of these automatic allocations prior to receiving their rate notices.

Conclusion

Council has a strong commitment to improving the customers' experience and reducing costs to ratepayers. By moving to an allocation permit system all rateable properties (excluding commercial and industrial) will automatically receive 2 foreshore parking permits with their annual Rates Notice every three years.

ATTACHMENTS

Nil

Executive Summary**12.7 Lloyd Group Voluntary Administration**

*Enquiries: (Danielle Watts: Corporate and Commercial Services)
(Fiona McQueen: Customer Innovation and Arts)*

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To provide Council with an update on the current status of Lloyd Group's Voluntary Administration and its impacts on current Council projects.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes the current status of the projects impacted by the voluntary administration of the Lloyd Group;
2. Notes that a confidential report is to be considered by Council at this meeting, which will empower the Chief Executive Officer to expeditiously resolve outstanding matters to minimise cost and time delays to projects impacted by the voluntary administration of the Lloyd Group;
3. Notes that due to the current volatility within the construction industry, officers will continue to vigilantly assess and monitor the financial viability of prospective contractors; and
4. Releases the following statement:

"Council officers are continuing to work through all of the many components associated with the Lloyd Group Voluntary Administration process, and our four affected projects; the Healthy Futures Hub, Jubilee Park Pavilion, Lloyd Park Senior Pavilion and Eric Bell Pavilion.

As a further step towards resolution, Council considered a confidential report at tonight's meeting and has taken substantive steps to empower the organisation to expeditiously resolve outstanding matters.

Council understands the community is concerned and looking for information about these projects and we will continue to provide weekly updates to all stakeholders on progress.

In the interim, and to ensure all facilities are secured and protected, Council has placed fencing and security monitoring at the sites to protect key assets."

Key Points / Issues

- Officers were advised on 31 March 2023 that Lloyd Group was entering into Voluntary Administration.
- Lloyd Group was engaged as Principal Contractor on the four (4) construction contracts listed below.
 - CN10572 - Jubilee Park Stadium

12.7 Lloyd Group Voluntary Administration**Executive Summary**

- CN10738 - Healthy Futures Hub
 - CN10611 - Lloyd Park Senior Sports Pavilion
 - CN10826 - Eric Bell Pavilion
- Council officers are currently working with the appointed administrators, Deloitte, to facilitate a smooth handover of the project sites. It is noted, however, that this is a complicated process with legislative and contractual procedures that must be adhered to.
 - Officers have commenced discussions with a number of contractors who may be able to facilitate the completion of the impacted projects. All discussions are subject to a full review of works completed to date, outstanding payments to subcontractors, costing of outstanding works and agreement on best possible contractual terms.
 - Maddocks have been appointed as Council's legal advisors to navigate the administration process, and provide guidance on the most appropriate contractual arrangements prior to entering into any contract.
 - Officers acknowledge the projects which were very close to completion, being the Healthy Futures Hub and Jubilee Park Stadium, have immediate community impacts. Both sites had tenants scheduled to move into the new facilities by late April 2023, which not now been delayed.

The time impact to Eric Bell Pavilion and Lloyd Park Senior Sports pavilion is not yet known. Officers are continuing to work with all stakeholders to keep them informed as the situation progresses.

Financial Impact

There are no financial implications associated with this report, however it is likely that unbudgeted costs will be incurred in the 2023/2024 financial year to bring the projects to completion. This would mean an adjustment to the adopted budget and the capital works program once the full quantum is known, and no later than the mid-year budget review.

Consultation**1. External Stakeholders**

2. Council officers have been providing ongoing updates to the tenants and community groups who have/will be impacted by the delays on the completion of the projects.

3. Other Stakeholders

Nil to report

Analysis (Environmental / Economic / Social Implications)

There may be a direct economic and social impact on the tenants and sub-tenants of Healthy Futures Hub and Jubilee Park Stadium.

12.7 Lloyd Group Voluntary Administration**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council has engaged Maddocks to navigate the administration process, as well as assist in negotiations with Deloitte and develop strategies to minimise cost and time impacts on each of the projects, whilst working within the contractual and legislative framework.

Policy Impacts

Nil to report

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Council is working diligently, under the guidance of their legal advisors, to expedite the finalisation of these projects so as to minimise time delays and cost impacts.

Conclusion

Council officers are working collaboratively to minimise cost impacts and time delays to projects impacted by the voluntary administration of Lloyd Group Officers will continue to keep Council informed as the situation progresses.

ATTACHMENTS

Nil

Executive Summary

12.8 Award of Contract CN10908 - Animal Pound Services

Enquiries: (Jarred Stevens: Communities)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To obtain Council approval to award Contract CN10908 to the Lost Dogs Home for an estimated \$3,300,000 for the provision of animal pound services.

Recommendation (Director Communities)

That Council:

1. Awards the contract CN10908 – Animal Pound Services to The Lost Dogs Home ABN: 84004789726 for an initial three (3) year term, with the provision for two (2) further one (1) year extension options at Council's sole discretion, with a total potential contract value of an estimated \$3,300,000.00 GST exclusive;
2. Authorises the Chief Executive Officer to execute and sign the contract;
3. Authorises the Chief Executive Officer to approve the contract variations;
4. Authorises the Director Communities to approve the extensions of the contract subject to the satisfactory performance of the contract;
5. Notes that officers will continue to investigate options in regard to the future provision of animal services, including a shared service alliance with other Councils;
6. Notes that officers will commence the implementation of a Pet Sanctuary Program at an additional estimated annual cost of \$18,000 GST exclusive; and
7. Resolves Attachments A, B and C to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Key Points / Issues

- Council currently outsources its animal pound services, including after-hours collections and the housing of animals, to the Lost Dogs Home (LDH). These services are required to support Council's animal management activities in order to comply with legislative duties contained in the Domestic Animals Act 1994. The current contract expires on 30 June 2023.
- Officers have completed a formal tender process for the provision of pound services, for a 3 year term with the option of 2 x 1 year extensions, subject to the satisfactory performance of the contract.
- Officers recommend awarding contract CN10908 – Animal Pound Services to the Lost Dogs Home at an annual cost of \$660,000.00 GST exclusive. This amount is subject to CPI increases.

12.8 Award of Contract CN10908 - Animal Pound Services**Executive Summary**

- The LDH is one of two regional pound operators providing facilities for pound services, animal welfare, rehoming services and meeting community expectations.
- The LDH has a vet onsite 5 days per week at its facility in Thompsons Road, Cranbourne to provide advice to owners, animal treatments and release de-sexing procedures in line with Frankston's compulsory de-sexing requirement.
- As the cost of pound services has increased, officers have established a strategic alliance and collaborative project with council partners through a memorandum of understanding, to investigate the potential for a future shared regional pound service. This is detailed in the Discussion Paper in **Attachment C**.
- Officers have been investigating the establishment of a Pet Sanctuary Program, which is a program that enables a safe haven for dogs and cats of vulnerable people, including families fleeing domestic violence, for up to 28 days at no cost. Hume City Council have recently implemented a similar program, and Merri-bek Council are also looking to establish such a service.

A briefing to Council was provided on 5 April 2023, and further information is also included in **Attachment C**.

Tender Process

The Request for Tender (RFT) was released to market on 5 November 2022 via Council's website and advertised in The Age newspaper on 5 November 2022.

The tender closed at 12:30pm on 30 November 2022, AEST.

No late tenders were received.

Tender EvaluationMandatory criteria

The submission was assessed against the following mandatory criteria, as advertised in the RFT documents:

The submission progressed to evaluation and was assessed against the following evaluation criteria, as advertised in the RFT documents:

Criteria	Weighting (%)
Financial Cost to Council	30
Current Commitments & Ability to meet Timeframes	10
Ability to meet technical requirements	20
Performance on similar projects	10
Capability, Experience & Management Systems	10
Methodology	10
Community Benefit	10

12.8 Award of Contract CN10908 - Animal Pound Services**Executive Summary**

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, reference A4808827.

The evaluation of submissions is documented in the Evaluation Report, which is provided as **Attachment A**.

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Council Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes were conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers were treated fairly in an open and transparent manner.

An external probity advisor was not appointed as this contract is under \$5 million (GST exclusive).

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Term of the Contract

The initial contract term is three (3) years with the provision for two (2) further one (1) year extension options at Council's sole discretion. The maximum potential contract term is five (5) years.

Contract Value

This is a schedule of rates contract. The total estimated contract cost for the initial three (3) year term is estimated to be \$1,980,000.00 ex GST. If the two available extension options are exercised, the total potential value for this contract is estimated at \$3,300,000 GST exclusive.

Policy Considerations

This procurement does not conflict with any Council policies

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a contract must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Council's Contracts and Procurement team reached out to Kingston City Council (KCC) however KCC was not in a position to collaborate on this tender due to not having capacity at the time of tender preparation and release.

Thus there was no collaboration with other Councils or public bodies as part of this tender, however note Attachment C – Future Animal Services Discussion Paper.

12.8 Award of Contract CN10908 - Animal Pound Services**Executive Summary****Financial Implications**

The estimated annual cost for Animal Pound Services under contract CN10908 is \$660,000.00 ex GST. Any annual price increases (no greater than the CPI), will be accounted for in annual budget reviews.

Officers have estimated that the proposed Pet Sanctuary Program would cost Council \$18,000.00 ex GST per year, based on feedback from other Councils. This price would include incoming vaccinations, flea and worming during a mandatory medical. This is an additional cost to Council on top of the Animal Pound Services contract.

These costs will be funded from within the existing operational budget.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Environmental/Sustainability Impacts

There are no environmental impacts associated with report.

Buy Local Impacts

There are no buy local impacts associated with report.

Conclusion

The LDH has provided a high level of service to Frankston City Council for a number of years. However the current contract over the past 5 years has seen significant cost increases.

Council should feel confident that officers have worked tirelessly to get the best deal and cost effective outcome for the community.

ATTACHMENTS

Attachment A: Animal Pound Contract - Evaluation Report - **CONFIDENTIAL**

Attachment B: Animal Pound Services - Tender Evaluation Matrix -
CONFIDENTIAL

Attachment C: Future Animal Services Discussion Paper - **CONFIDENTIAL**

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Recommendation

That the Council Meeting Council Meeting be closed to the public to discuss the following Agenda items and all documents associated with the consideration and discussion of it, that are designated confidential information by me, pursuant to Section 3(1)) of the *Local Government Act 2020* on the following grounds

C.1 Lloyd Group Voluntary Administration - Confidential Matters

Agenda Item C.1 Lloyd Group Voluntary Administration - Confidential Matters is designated confidential as it relates to Council business information (s89 2a):

.....
Signed by the CEO