



**MINUTES OF SPECIAL COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL  
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON  
ON 12 JUNE 2018 at 7.01PM**

PRESENT	Cr. Colin Hampton (Mayor) Cr. Sandra Mayer Cr. Glenn Aitken Cr. Brian Cunial Cr. Michael O'Reilly Cr. Quinn McCormack Cr. Kris Bolam
APOLOGIES:	Cr. Lillian O'Connor Cr. Steve Toms Cr. Sandra Mayer
ABSENT:	Nil.
OFFICERS:	Mr. Dennis Hovenden, Chief Executive Officer Mr. Tim Frederico, Director Corporate Development Dr. Gillian Kay, Director Community Development Mr. Vishal Gupta, Acting Director Community Assets Mr. Kim Jaensch, Manager Financial & Corporate Planning Mr. Luke Walker, Coordinator Management Accounting Mr. Taylor McVean, Coordinator Communications Ms. Vera Roberts, Executive Assistant to Mayor
EXTERNAL REPRESENTATIVES:	Ms. Prue Digby, Municipal Monitor

### COUNCILLOR STATEMENT

Councillor Bolam made the following statement:

*"All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:*

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

*Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue."*

Chairperson's initials .....

**PRAYER**

At the request of the Mayor, Councillor Cunial read the Opening Prayer.

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Councillor Aitken acknowledged the Boon Wurrung and Bunurong peoples – the traditional custodians of the land on which we stand and recognised all Aboriginal and Torres Strait Islander peoples who have given to Australia’s identity – from the past, into the present and for the future.

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Chairperson’s initials .....

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**1. APOLOGIES**

Apology

**Council Decision**

**Moved: Councillor Aitken**

**Seconded: Councillor Cunial**

That the apologies be received and Councillors Steve Toms, Lillian O'Connor and Sandra Mayer be granted leave from the meeting.

**Carried Unanimously**

**2. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**

Nil

**3. ITEMS BROUGHT FORWARD**

Nil

DRAFT

**4. CONSIDERATION OF REPORTS OF OFFICERS****4.1 Adoption of Annual Budget 2018-2019***(KJ Corporate Development)***Recommendation (Director Corporate Development)**

That Council:

**1. Adoption of the Annual Budget 2018-2019**

1.1 Resolves to include the following operating amendments in the proposed Annual Budget 2018-2019 based on Council Resolutions since 23 April 2018 totalling **\$410,519**:

- \$4,000 (one-off expenditure) towards large bin stickers warning against rubbish dumping for residents and officers to affix to bins (Council Meeting 23 April 2018 – Response to NoM 1252 and 1265).
- \$5,000 (ongoing expenditure) towards the ongoing maintenance of the Green Wall project. (Council Meeting 3 April 2018)
- \$7,339 (ongoing expenditure) for Ventana Festival (Council Meeting 23 April 2018)
- \$300,000 (ongoing expenditure) for increased Local Law Officers (Council Meeting 23 April 2018)
- \$14,180 (ongoing expenditure) for the operational costs associated with the additional vehicle for Local Law Officers (Council Meeting 23 April 2018)
- \$10,000 (ongoing expenditure) for membership of the Committee for Greater Frankston (Council Meeting 14 May 2018)
- \$70,000 (one-off expenditure) for the asset condition audit and investigation as identified in the Council Report (Council Meeting 4 June 2018)

1.2 Having complied with the requirements of the Local Government Act (1989), and having considered, at the Ordinary Meeting held on 4 June 2018, eight (8) written and four (4) verbal submissions received on the proposed 2018-2019 Annual Budget. The following capital and operating amendments total **\$102,400**:

- Council endorses the approval of funding for the architectural drawings and accurate cost estimations for the proposed extension and upgrading of the Belvedere Bowls Club Inc. clubhouse facility (\$50,000 capital one-off cost) on the proviso that the Club pay a contribution of \$20,000 towards the costs.
- Council endorses the approval of funding for the preparation of drawings for the pavilion extensions at Bruce Park (\$50,000 capital one-off cost)
- Council endorses the approval of additional grant funding to the Lyrebird Community Centre (\$2,000 operating ongoing expenditure)
- Council endorses the 12 month trial to remove the Adult Learning Fee (\$400 operating one-off income)

1.3 In summary, the financial implications of the items noted in 1.1 and 1.2 can be shown below totalling \$512,919:

• Ongoing operating expenditure	\$338,519
• One-off operating expenditure	\$74,000
• One-off operating income	\$400
• One-off capital cost	\$100,000

Chairperson's initials .....

The CEO will provide a report back to the 10 September Council Meeting identifying the potential savings from the Annual Budget 2018-2019 to fund the capital and operating items listed in 1.1 and 1.2.

- 1.3 Advises submitters in writing of its decision in relation to their submissions on the proposed Annual Budget 2018-2019.
- 1.4 Adopts the proposed Annual Budget 2018-2019 in addition to agreed amendments from 1.1 and 1.2.
- 1.5 In accordance with Section 130(2) of the Local Government Act (1989), authorises the Chief Executive Officer to give public notice of its decision to adopt the Annual Budget 2018-2019.

## **2. Declaration of Rates and Charges**

Declares the following rates and charges:

An amount of \$120,704,791 (or such other amount as is lawfully raised as a consequence of this Resolution) be declared as the amount which Council intends to raise by general rates and the annual service charge (described later in this Resolution), which amount is calculated as follows:

General Rates <sup>(1)</sup>	\$86,193,917
Annual Service Charges	\$34,510,874

(1) excludes supplementary rates

### **2.1 General Rates**

- 2.1.1 A general rate be declared in respect of the 2018-2019 Financial Year.
- 2.1.2 It be further declared that the general rate be raised by the application of differential rates.
- 2.1.3 A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:
  - 2.1.3.1 Derelict Land (Attachment A)  
Derelict land, being land on which a dwelling or building is erected and is in a dilapidated state, and any other Council guidelines which may be in operation from time to time).
  - 2.1.3.2 Retirement Village Land (Attachment B)  
Land in retirement villages on which a flat or unit has been constructed.
  - 2.1.3.3 Acacia Heath Land (Attachment C)  
Land located in the Acacia Estate at 560-600 McClelland Drive (consisting of 110 lots in plans of subdivision 446669/70, 448786/7/8, 512750 531862/63, 537447 and 546857/58).
  - 2.1.3.4 Commercial Land (Attachment D)  
Any land which is used primarily for the purposes of a commercial land including developed and vacant land.
  - 2.1.3.5 Farm Land (Attachment E)  
Any land which is primary used for the purposes of farming.

- 2.1.3.6 Industrial Land (Attachment F)  
Any land which is used primarily for the purposes of an industrial land including developed and vacant land.
- 2.1.3.7 Vacant Residential Land (Attachment G)  
Any land which is zoned residential under the relevant Planning Scheme and on which there is no building that is occupied or adapted for occupation.
- 2.1.3.8 Other Land (Attachment H)  
Any land which does not have the characteristics of Derelict, Retirement Village, Acacia Heath, Commercial, Industrial, Vacant Residential or Farm Land.
- 2.2 Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in paragraph 2.3 of this Resolution) by the relevant percentages indicated in the following table:
- A general rate of 0.2181% for all rateable Other Land; and
  - A general rate of 0.1636% for all rateable Retirement Village Land; and
  - A general rate of 0.2726% for all rateable Commercial Land; and
  - A general rate of 0.2726% for all rateable Industrial Land; and
  - A general rate of 0.2313% for all rateable Acacia Heath Properties; and
  - A general rate of 0.2726% for all rateable Vacant Residential Land; and
  - A general rate of 0.1745% for all rateable Farm Land; and
  - A general rate of 0.6542% for all rateable Derelict Land.
- 2.3 It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that:
- 2.3.1 The respective objectives of each differential rate be those specified in the Schedule to this Resolution;
- 2.3.2 The respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution;
- 2.3.3 The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule to this Resolution; and
- 2.3.4 The relevant
- (a) uses of;
  - (b) geographical locations of; and
  - (c) planning scheme zonings of; and
  - (d) types of buildings on the respective types or classes of land be those identified in the Schedule to this Resolution.
- 2.4 A municipal charge of \$159.10 be declared in respect of the 2018-2019 financial year.
- 2.5 An annual service charge be declared in respect of the 2018-2019 financial year for the collection and disposal of refuse.
- 2.6 The annual service charge be in the sum of, and be based on the criteria specified below:
- \$353.70 for rateable and non rateable land where a waste collection service with a 120 litre mobile garbage bin is applicable;

Chairperson's initials .....



- \$281.60 for rateable and non rateable land where a waste collection service with an 80 litre mobile garbage bin is applicable;
- \$331.20 for rateable and non rateable land where a fortnightly waste collection service with a 120 litre mobile garbage bin is applicable;
- \$259.20 for rateable and non rateable land where a fortnightly waste collection service with an 80 litre mobile garbage bin is applicable;
- \$353.70 for rateable and non rateable commercial land where a waste collection service with a 120 litre mobile garbage bin is applicable;
- \$281.60 for rateable and non rateable commercial land where a waste collection service with an 80 litre mobile garbage bin is applicable;
- \$189.00 for rateable and non rateable commercial land where a recycling collection service mobile garbage bin is applicable;
- Where additional bins are supplied, an additional \$353.70 for each 120 litre mobile garbage bin and \$281.60 for each 80 litre mobile garbage bin is applicable;
- \$138.55 for rateable and non rateable land where a weekly green waste collection service is provided;
- \$532.30 for rateable and non rateable land where a waste collection service with a 240 litre mobile garbage bin is applicable.

## 2.7 Rebates & Concessions

Council has entered into agreements with the Ministry of Housing to assess 50% of the general rate for certain purpose built units for older persons.

Council has entered into agreements with the Baxter Village to assess 52.5% of the general rate for certain purpose built units for older persons.

Council also provides concessions of 40%, 60%, 70% and 75% of the relevant rate for qualifying properties under the *Cultural and Recreational Lands Act*.

## 2.8 Incentives

No incentive be declared for early payment of the general rates and annual service charge previously declared.

## 2.9 Consequential

2.9.1 It be recorded that Council requires any person to pay interest on any amount of rates and charges to which:

2.9.1.1 that person is liable to pay; and

2.9.1.2 have not been paid by the date specified for their payment.

2.9.2 The Chief Executive Officer be authorised to levy and recover the general rates and annual service charge in accordance with the Local Government Act (1989).

## Council Decision

**Moved: Councillor Bolam**

**Seconded: Councillor Aitken**

That Council:

### 1. Adoption of the Annual Budget 2018-2019

- 1.1 Resolves to include the following operating amendments in the proposed Annual Budget 2018-2019 based on Council Resolutions since 23 April 2018 totalling **\$410,519:**

Chairperson's initials .....

- \$4,000 (one-off expenditure) towards large bin stickers warning against rubbish dumping for residents and officers to affix to bins (Council Meeting 23 April 2018 – Response to NoM 1252 and 1265).
  - \$5,000 (ongoing expenditure) towards the ongoing maintenance of the Green Wall project. (Council Meeting 3 April 2018)
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  - \$300,000 (ongoing expenditure) for increased Local Law Officers (Council Meeting 23 April 2018)
  - \$14,180 (ongoing expenditure) for the operational costs associated with the additional vehicle for Local Law Officers (Council Meeting 23 April 2018)
  - \$10,000 (ongoing expenditure) for membership of the Committee for Greater Frankston (Council Meeting 14 May 2018)
  - \$70,000 (one-off expenditure) for the asset condition audit and investigation as identified in the Council Report (Council Meeting 4 June 2018)
- 1.2 Having complied with the requirements of the Local Government Act (1989), and having considered, at the Ordinary Meeting held on 4 June 2018, eight (8) written and four (4) verbal submissions received on the proposed 2018-2019 Annual Budget. The following capital and operating amendments total **\$102,400**:
- Council endorses the approval of funding for the architectural drawings and accurate cost estimations for the proposed extension and upgrading of the Belvedere Bowls Club Inc. clubhouse facility (\$50,000 capital one-off cost) on the proviso that the Club pay a contribution of \$20,000 towards the costs.
  - Council endorses the approval of funding for the preparation of drawings for the pavilion extensions at Bruce Park (\$50,000 capital one-off cost)
  - Council endorses the approval of additional grant funding to the Lyrebird Community Centre (\$2,000 operating ongoing expenditure)
  - Council endorses the 12 month trial to remove the Adult Learning Fee (\$400 operating one-off income)
  - That the matter of the Anti-Gambling Alliance be included in the briefing on standing grants.
- 1.3 Resolves to find savings in the proposed Annual Budget 2018-2019 to include further capital and operating amendments totalling **\$240,314** for the following:
- Allocates \$50,000 towards the preparation of drawings for the upgrade of Pines Football Netball Club (capital one-off cost);
  - Council endorses the approval of additional grant funding towards the Lyrebird Community Centre Christmas Event (\$30,000 operating one-off cost);
  - Allocates \$150,000 towards the planning for the future use of Linen House, which is required upon completion of the Expression of Interest process (capital one-off cost);
  - Allocates \$8,000 for Frankston History Celebration Day (operating ongoing expenditure);
  - Council endorses the 12 month trial to remove FOI Search, FOI Inspection and administrative fees for filming, photography, circus, commercial and community events (\$2,314) operating one-off income.

- 1.4 In summary, the financial implications of the items noted in 1.1, 1.2 and 1.3 can be shown below totaling \$753,233:

Ongoing operating expenditure	\$346,519
One-off operating expenditure	\$104,000
One-off operating income	\$ 2,714
One-off capital works costs	\$300,000
<b>TOTAL</b>	<b><u>\$753,233</u></b>

The CEO will provide a report back to the 10 September Council Meeting identifying the potential savings from the Annual Budget 2018-2019 to fund the long term ongoing operating items listed in 1.1, 1.2 and 1.3.

- 1.5 In the event savings cannot be sourced in the proposed Annual Budget 2018-2019, that Council resolves to remove the following items from the 2018-2019 Capital Works Program budget totalling \$753,233 and that they be considered at the Mid-Year Budget Review for reinstatement:

BF1	Frankston-Flinders Road Bicycle Facilities	\$320,000
S1	Neighbourhood Streetscape – Beach Street	\$320,000
OS15	Forward Design Program	\$113,233
<b>Total:</b>		<b><u>\$753,233</u></b>

- 1.6 Advises submitters in writing of its decision in relation to their submissions on the proposed Annual Budget 2018-2019.
- 1.7 Adopts the proposed Annual Budget 2018-2019 in addition to agreed amendments from 1.1 and 1.2.
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- (a) uses of; and
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No incentive be declared for early payment of the general rates and annual service charge previously declared.

2.9 Consequential

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Chairperson's initials .....

- 2.9.1.1 that person is liable to pay; and
- 2.9.1.2 have not been paid by the date specified for their payment.
- 2.9.2 The Chief Executive Officer be authorised to levy and recover the general rates and annual service charge in accordance with the Local Government Act (1989).

**Carried Unanimously**

DRAFT

*The meeting closed at 7.11 pm*

**DRAFT MINUTES  
CONFIRMED THIS**

**DAY OF**

**2018**

.....  
**CHAIRPERSON**

**DRAFT**

Chairperson's initials .....