



**MINUTES OF COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL  
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON  
ON 21 FEBRUARY 2022 at 7.07PM**

PRESENT	Cr. Nathan Conroy (Mayor) Cr. Suzette Tayler (Deputy Mayor) Cr. Kris Bolam Cr. David Asker Cr. Sue Baker Cr. Claire Harvey Cr. Brad Hill Cr. Liam Hughes (via Zoom) Cr. Steven Hughes (via Zoom)
APOLOGIES:	Nil.
ABSENT:	Nil.
OFFICERS:	Mr. Phil Cantillon, Chief Executive Officer Ms. Kim Jaensch, Chief Financial Officer Ms. Angela Hughes, Director Communities Mr. Cam Arullanantham, Director Infrastructure and Operations Ms. Shweta Babbar, Director Business Innovation and Culture Ms. Brianna Alcock, Manager Governance and Information Ms. Tenille Craig, Coordinator Governance Ms. Rebecca Swann, Councillor Support Officer (via zoom) Mr. Josh Lacey, Supervising Technician Mr. Jeremy O'Rourke, Supervising Technician Mr. Ric Rais, Desktop Support Officer
EXTERNAL REPRESENTATIVES:	Nil.

The Mayor, Councillor Nathan Conroy, made a statement to acknowledge and thank all Frankston City Council staff involved in the organisation of the Frankston Waterfront Festival, held on 19 and 20 February 2022.

### **MAYOR'S STATEMENT**

*This meeting is being live streamed for public viewing in accordance with section 66(3) of the Local Government Act 2020. In the event Council encounters technical issues with the streaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.*

Chairperson's initials .....

**COUNCILLOR STATEMENT**

The Deputy Mayor, Councillor Suzette Tayler, made the following statement:

*“All members of this Council pledge to the City of Frankston community to consider every item listed on this evening’s agenda:*

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors’ personal interests so as to avoid any conflict with our public duty.*

*Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue.”*

**PRAYER**

At the request of the Mayor, the Deputy Mayor, Councillor Suzette Tayler, read the Opening Prayer.

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

The Deputy Mayor, Councillor Suzette Tayler, acknowledged the Bunurong People of the Kulin Nation – the Traditional Custodians of the land on which we stand, and paid respect to Elders past, present and future. Respect was also extended to Elders of other communities who may have been present.

Chairperson’s initials .....

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**1. PRESENTATION TO COMMUNITY GROUPS**

Nil

**2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Council Meeting No. CM1 held on 31 January 2022.

**Council Decision**

**Moved: Councillor Asker**

**Seconded: Councillor Harvey**

That the minutes of the Council Meeting No. CM1 held on 31 January 2022 copies of which had previously been circulated to all Councillors, be confirmed, approved and adopted.

**Carried Unanimously**

**3. APOLOGIES**

Nil

**4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**

Nil

**5. PUBLIC QUESTION TIME**

One (1) person submitted a question to Council. At the request of the Mayor, the Chief Executive Officer read the question and answer. The question and answer will be provided in the Minutes of the next Council Meeting.

**6. HEARING OF PUBLIC SUBMISSIONS**

Ms Joan Cavanagh made a submission to Council regarding Item 12.3: Capital Works Quarterly Report - Q2 - October to December 2021;

*Councillor Liam Hughes left the chamber at 7:15 pm.*

*Councillor Liam Hughes returned to the chamber at 7:15 pm.*

Ms Christine Clemence made a submission to Council regarding Item 14.1: 2022/NOM3 - Council's funding strategy towards the Barretts Road (North Section) Sealing and Construction;

*The Meeting adjourned at 7.33pm*

*The Meeting recommenced at 7.48pm*

Ms Melinda Carstens made a submission to Council regarding Item 14.1: 2022/NOM3 - Council's funding strategy towards the Barretts Road (North Section) Sealing and Construction; and

Mr Louis Carstens made a submission to Council regarding Item 14.1: 2022/NOM3 - Council's funding strategy towards the Barretts Road (North Section) Sealing and Construction.

**7. ITEMS BROUGHT FORWARD****Items Brought Forward****Council Decision****Moved: Councillor Tayler****Seconded: Councillor Baker**

That the Items listed below be brought forward:

- 12.3: Capital Works Quarterly Report - Q2 - October to December 2021
- 14.1: 2022/NOM3 - Council's funding strategy towards the Barretts Road (North Section) Sealing and Construction

**Carried Unanimously****Block Motion****Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That the items listed below be block resolved:

- 12.1: Council Resolution Status Update for 21 February 2022
- 12.2: Update on Coronavirus (COVID-19) and Recovery Grants Program report - 21 February 2022
- 12.4: City Futures Progress Report - Quarter 2 October - December 2021
- 12.5: Financial and Council Plan Quarterly Report - December 2021
- 12.6: Appointment of Chairperson to the Audit and Risk Committee 2022
- 12.8: Amendment of the Road Management Plan
- 12.9: S6 Instrument of Delegation Council to Members of Staff
- 12.11: Outcome of Frankston Rooftop Car Park - 7 Station Street Frankston
- 12.13: Award of Contract CN10633 - Ballam Park Design & Construction of Playspace Upgrade
- 12.14: Award of Contract No. CN 10607 - Kevin Collopy Pavilion Redevelopment
- 12.15: Update on Award of Contract CN10611 for Lloyd Park Senior Pavilion Redevelopment

**Carried Unanimously****8. PRESENTATIONS / AWARDS**

Nil

**9. PRESENTATION OF PETITIONS AND JOINT LETTERS**

Nil

**10. DELEGATES' REPORTS**

Nil

**ITEMS BROUGHT FORWARD****12.3 Capital Works Quarterly Report - Q2 - October to December 2021***(LU Infrastructure and Operations)***Council Decision****Moved: Councillor Tayler****Seconded: Councillor Hill**

That Council:

1. Receives and notes the quarterly progress report for the second quarter (October 2021 to December 2021) of the 2021/22 Capital Works Program;
2. Notes there are no projects to report for the second quarter where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO;
3. Notes that there is an impact on program delivery as a result of COVID-19 restrictions and construction industry disruptions which could potentially result in cost escalations and timing delays. These impacts are currently being closely monitored and will be managed in accordance with Council's Long Term Infrastructure Plan (LTIP) governance framework;
4. Endorses the revised Major Projects Advisory Committee Terms of Reference detailed in Attachment E; and
5. Endorses the revised Schedule of Major Projects for 2021/22 detailed in Attachment F.

**Carried Unanimously**

**14.1 2022/NOM3 - Council's funding strategy towards the Barretts Road (North Section) Sealing and Construction**

*(DD Infrastructure and Operations)*

That Council receives a report to the Tuesday 15 March 2022 Council Meeting that outlines funding options to deliver the sealing and construction of the north section of Barretts Road, Langwarrin South (from Robinsons Road to almost 200 metres beyond Clemac Close), including a preferred option, in my view, to fully fund its construction. It is anticipated the project would be referred to the 2022/23 budget process for inclusion in the capital works program.

**Leave of Council****Moved: Councillor Liam Hughes****Seconded: Councillor Harvey**

That Cr Liam Hughes be granted leave of Council to amend 2022/NOM3 - Council's funding strategy towards the Barretts Road (North Section) Sealing and Construction.

**Carried Unanimously**

**Council Decision****Moved: Councillor Liam Hughes****Seconded: Councillor Harvey**

That Council receives a report to the 4 April 2022 Council Meeting that outlines funding options to deliver the sealing and construction of the north section of Barretts Road, Langwarrin South (from Robinsons Road to almost 200 metres beyond Clemac Close), including a preferred option, in my view, to fully fund its construction. It is anticipated the project would be referred to the 2022/23 budget process for inclusion in the capital works program.

*Councillor Liam Hughes left the chamber at 8:31 pm.  
Councillor Liam Hughes returned to the chamber at 8:32 pm.*

**Extension of Time****Moved: Councillor Asker****Seconded: Councillor Baker**

That Cr Bolam be granted an extension of time.

**Carried**

For the Motion: Crs Asker, Baker, Bolam, Conroy, Harvey, Hill, Liam Hughes and Tayler

Against the Motion: Cr Steven Hughes

*Councillor Liam Hughes left the chamber at 8:52 pm.  
Councillor Liam Hughes returned to the chamber at 8:53 pm.  
Councillor Steven Hughes left the chamber at 8:53 pm.*



**Motion be put**

**Moved: Councillor Asker**

**Seconded: Councillor Bolam**

That the motion be put.

**Lost**

For the Motion: Crs Asker, Baker, Bolam and Hill

Against the Motion: Crs Conroy, Harvey, Liam Hughes, Steven Hughes and Tayler

*Councillor Steven Hughes returned to the chamber at 9:01 pm.*

**The Motion was put and**

**Carried**

For the Motion: Crs Asker, Baker, Conroy, Harvey, Hill, Liam Hughes, Steven Hughes and Tayler

Against the Motion: Cr Bolam

**11. CONSIDERATION OF CITY PLANNING REPORTS**

Nil

Chairperson's initials .....

**12. CONSIDERATION OF REPORTS OF OFFICERS****12.1 Council Resolution Status Update for 21 February 2022**

*(BA Corporate and Commercial Services)*

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

1. Receives the Notice of Motion Report for 21 February 2022;
2. Notes there are no open Urgent Business items, as such this report has not been included;
3. Notes there are two Notice of Motion actions that have been reported as being complete;
  - 2021/NOM7 - Bringing Forward Council's Net Zero Emissions Target
  - 2021/NOM12 – Establishment of 'Friendship City' with Tenby, United Kingdom
4. Notes there are no reports that will be delayed in its presentation to Council;
5. Notes, since the Council Meeting held on 31 January 2022, 20 resolutions have been completed, as listed in the body of the report;
6. Notes the *Chief Executive Officer's Quarterly Report – October to December 2021 period*, was received at its 31 January 2022 Council Meeting. Due to an administrative error, the below reports were omitted from the *CEO's quarterly report - public version - October to December 2021 period*:
  - Accountability and Transparency Reform Report (Attachment D)
  - Action Plan – Final Report - Council Response to Monitor Recommendations – October 2021 (Attachment E)
7. Endorses Attachments D and E be attached to the *CEO's quarterly report - public version - October to December 2021 period* and be released to the public following this Council Meeting; and
8. Resolves for Attachment C to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (*Local Government Act 2020, s.3(1)(h)*). These grounds apply because the information concerns updates on resolutions made by Council in meetings closed to the public and would, if prematurely released, impact on Council's ability to properly perform its functions.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved

Chairperson's initials .....

**12.2 Update on Coronavirus (COVID-19) and Recovery Grants Program report - 21 February 2022**

(PC Chief Executive Office)

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

1. Notes this report which outlines an update of its response to the impacts of the Coronavirus (COVID-19) and Recovery Grants Program;
2. Notes the status of the 2021-2022 Relief and Recovery package was presented and discussed at the February 9, 2022 budget briefing;
3. Reallocate activities within the Relief and Recovery Package to the value of \$26,662 as follows:
  - Allocates \$18,373 to fund the Commercial Tenancy Relief Scheme. (\$18,373 funded from under-utilised activities);
  - Allocates \$8,289 to fund the additional Kerbside trading permit fee relief and the A frame signage fee relief. (\$8,289 funded from under-utilised activities);
4. Reduces activities within the Relief and Recovery Package to the value of \$950,337. Total 2021-2022 package value reduces to \$2,911,663 by approving the financial adjustment in this report:
  - a) Set aside \$373,000 from the following activities pending discussion with Councillors on their application towards further COVID-19 Package activities or otherwise:
    - Reduce the mental health support programs by \$68,000;
    - Reduce the Frankston Business Chamber activity by \$35,000;
    - Reduce the Invest Frankston Business Grant Funding Pool by \$20,000;
    - Reduce the Ratepayer Reward Redemption program by \$250,000;
  - b) Reduce the 2021-2022 Relief and Recovery package by \$577,377 and return the funds to the Strategic Asset Reserve for consideration during the 2022-2023 Annual Budget process:
    - Reduce the Loyalty and Marketing Campaign by \$137,000;
    - Reduce the Ratepayer Reward Redemption program by \$438,441;
    - Reduce the school and personal trainer fee waiver by \$1,936;
5. Notes the ongoing communication of all activities included in the adopted 2021-2022 Relief and Recovery package; including the recovery grants program and ratepayer reward voucher scheme on relevant council channels; and
6. Notes this report provides an officer assessment of current Councillor Initiatives which will be considered during the further development of the 2022-2023 Operating Budget.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved

Chairperson's initials .....

**12.4 City Futures Progress Report - Quarter 2 October - December 2021**

(CW Communities)

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

**1 City Futures Progress Update**

- 1.1 Receives the City Futures Progress Report for Quarter 2 from October to December 2021;
- 1.2 Notes the City Futures Policy & Strategy Development Forecast for Quarter 3 from January to March 2022;

**2 Biodiversity Action Plan**

- 2.1 Notes that the 18 month Implementation plan will be amended to remove reference to the cat curfew in the context of Item 12.18, 2(a): Animal Council Orders & Regulations, which was lost at the 15 November 2021 Council Meeting. This said:

*'A cat curfew, requiring cats to be confined to their owner's property at all times, with a 12 month amnesty period before the commencement of enforcement';*

**3 Foreshore Advisory Committee**

- 3.1 Notes the Foreshore Advisory Committee Terms of Reference have been amended to increase the number of community members from 10 to 12;
  - 3.2 Adopts the amended Foreshore Advisory Committee Terms of Reference;
  - 3.3 Notes the amended Code of Conduct;
  - 3.4 Appoints all 12 applicants to the Foreshore Advisory Committee and publicly releases the names of the Committee members;
- 4 Resolves for Attachment C - 'Foreshore Advisory Committee – Nomination Summary & Recommendation' to be retained confidential as it contains personal information (*Local Government Act 2020 s3(1)(f)*). These grounds apply because the information contains detailed personal information and would breach the Privacy Act if the information is released. The names only, as referenced within the attachment, may be released at the conclusion of this meeting.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved

Chairperson's initials .....

**12.5 Financial and Council Plan Quarterly Report - December 2021**

*(SW Corporate and Commercial Services)*

**Council Decision**

**Moved: Councillor Harvey**

**Seconded: Councillor Tayler**

That Council receives and notes the 2021-2025 Council Plan Quarterly Performance Report and the Council Financial Report for the quarter ended 31 December 2021.

**Carried Unanimously**

**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

**12.6 Appointment of Chairperson to the Audit and Risk Committee 2022**

*(SW Corporate and Commercial Services)*

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

1. Resolves to appoint Ms Lisa Tripodi to the position of Chairperson of the Audit and Risk Committee until 31 December 2022; and
2. Resolves that the attachment, Expression of Interest - Chairperson Position - Ms Lisa Tripodi, remains confidential indefinitely as it contains personal information (*Local Government Act 2020, s.3(1)(f)*). These grounds apply because the information which, if released, would result in the unreasonable disclosure of information about a person and their personal affairs and would breach privacy obligations.

**Carried Unanimously**

**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

Chairperson's initials .....

**12.7 Peninsula Leisure Pty Ltd - 2021-2022 PARC Business Plan and Q2 2021-2022 Performance Report**

*(SW Corporate and Commercial Services)*

**Council Decision****Moved: Councillor Bolam****Seconded: Councillor Hill**

That Council:

1. Receives the 2021-2022 PARC Business Plan;
2. Receives and notes the Peninsula Leisure P/L Quarterly Performance Report for three months ending 31 December 2021; and
3. Resolves that Attachment A - 2021-2022 PARC Business Plan - remains confidential indefinitely as it contains private commercial information (*Local Government Act 2020, s(3)(g)*). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

*Councillor Liam Hughes left the meeting at 9:03 pm.*

*Councillor Liam Hughes returned to the meeting at 9:04 pm.*

*Councillor Liam Hughes left the meeting at 9:07 pm.*

*Councillor Liam Hughes returned to the meeting at 9:08 pm.*

**The motion was put and  
Carried**

For the Motion: Crs Asker, Baker, Bolam, Conroy, Harvey, Hill and Tayler  
Against the Motion: Cr Steven Hughes  
Abstained: Cr Liam Hughes



**12.8 Amendment of the Road Management Plan**

*(LU Infrastructure and Operations)*

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

1. Receives and notes the report;
2. Authorises the Chief Executive Officer to give notice of Council's intention to amend its Road Management Plan and to invite public submissions, in accordance with section 54(6) of the Road Management Act 2004 and regulation 10 of the *Road Management (General) Regulations 2016* (Regulations);
3. Notes that the written report regarding the review of the Road Management Plan and the proposed amendment will be available for public inspection in accordance with the Regulations; and
4. Notes that any submissions will be heard and considered by Council at its meeting on 26 April 2022, prior to deciding whether to adopt the amended Road Management Plan.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved

**12.9 S6 Instrument of Delegation Council to Members of Staff**

(BA Corporate and Commercial Services)

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council, in the exercise of power conferred by the Local Government Act 2020 and the other legislation referred to in the *S6 Instrument of Delegation - Council to Members of Staff* ('Instrument'):

1. Resolves that the powers, duties and functions specified in the Instrument be delegated to staff, subject to the conditions and limitations specified in the Instrument;
2. Authorises the Instrument to be signed and sealed;
3. Notes that:
  - a. the Instrument will come into force immediately upon the affixing of the common seal of Council and will remain in force until Council determines to vary or revoke the Instrument;
  - b. when the Instrument comes into force, the previous Instrument which was adopted by Council on 15 November 2021 will be revoked; and
  - c. the powers, duties and functions set out in the Instrument are exercised in accordance with any guidelines or policies that Council may from time to time adopt.

**Carried Unanimously**

**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

Chairperson's initials .....

**12.10 Community Grants Program***(TB Communities)***Recommendation (Director Communities)**

That Council:

**Draft Community Grants Policy 2022-2026 (Policy):**

1. Notes the draft Policy;
2. Endorses the recommendation that the draft Policy be publicly exhibited for a period of 4 weeks;
3. Seeks a report back by no later than June 2022 to consider for adoption the Policy, taking into account any feedback received by the community;
4. Notes the supporting draft Child & Youth Inclusion Grant and Community Service Partnership Guidelines to the Draft Community Grants Policy 2022-26, which may be subject to amendment in-line with any changes to the adopted Community Grants Policy;

**Proposed changes to current Community Grants Program structure and funding:**

5. Notes that the draft Policy to be publicly exhibited comprises the following key features:
  - a. The Annual Lease Obligation grants is renamed 'Properties Management Commitments' commencing 2022-2023 financial year;
  - b. The establishment of a Community Grants Panel that includes community members, Councillor representatives and subject matter experts from within Council to support the assessment of the Annual Community Grants;
  - c. The merger of the 'Student Scholarship Grants', 'Youth Grants' and 'Inclusion Support Grant' into a new grant entitled 'Child & Youth Inclusion Grants' and refers the recommended funding allocation of \$40,000 for consideration in the 2022/23 financial year budget planning process;

Annual Grants

6. Refers \$125,000 for the Annual Grants Program (an increase of \$60,336) to 2022/23 financial year budget planning process;

Standing Grants / Community Service Partnerships

7. Endorses to amend the 'Standing Grants' to become a new triennial grant entitled 'Community Service Partnerships' commencing 22/23 FY;
8. Commits to the 2022/23, 2023/24 and 2024/25 Budgets the appropriation of the following annual funding allocations to the below recipients under the Community Service Partnership Grant, with these amounts to be subject to an annual CPI adjustment and their allocations subject to the accountabilities outlined in the grant program:

*General Recipients*

McClelland Sculpture Park and Gallery	\$50,000
Peninsula Community Legal Centre	\$45,000
Frankston State Emergency Service (SES)	\$26,851
The Alliance for Gambling Reform	\$25,000
Women's Spirit Project	\$25,000
Frankston Toy Library	\$15,000
Frankston U3A	\$10,000
Pines Men's Shed	\$5,000
Langwarrin Men's Shed	\$5,000
Frankston Life Community (Christmas Lunch)	\$5,000

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Centenary Park Golf Club	\$7,600
Frankston Rotary	\$3,500
Rotary Club of Frankston Sunrise	\$1,500

*Seniors Groups*

Chinese Seniors Citizens Club	\$500
Carrum Downs Over 55s Club	\$500
Carrum Downs Senior Citizens Club	\$500
Carrum Downs Sri Lankan Seniors	\$500
East Frankston Over 55s	\$500
Frankston Filipino Seniors Support Group	\$500
Greek Senior Citizens Club of Frankston & Peninsula	\$500
Greek Elderly Womens Club of Frankston & Peninsula	\$500
Italian Seniors Club of Frankston	\$500
Polish Seniors Citizens Club	\$500
Raduga Russian Seniors Citizens Club	\$500
Seaford Senior Citizens Club	\$500

*Community Centre recipients:*

Belvedere Community Centre	\$44,875
Langwarrin Community Centre	\$44,875
Lyrebird Community Centre	\$44,875
Orwil Street Community House	\$44,875
Nairn Marr Djambana Community	\$44,875

9. Notes that the total recommended budget allocation to the Community Grants program in 2022/23 is \$751,664, which would be a net increase of \$214,274 from the 2021/22 financial year.; and
10. Resolves for Attachment H - 'Standing Grant EOI Submission List' to be retained confidential as it contains private commercial information (*Local Government Act 2020 S3 (1) (g)*). These grounds apply because it contains private business information and would impact the reputation of Council if prematurely released.

**Council Decision****Moved: Councillor Bolam****Seconded: Councillor Baker**

That Council:

**Draft Community Grants Policy 2022-2026 (Policy):**

1. Notes the draft Policy;
2. Endorses the recommendation that the draft Policy be publicly exhibited for a period of 4 weeks;
3. Seeks a report back by no later than June 2022 to consider for adoption the Policy, taking into account any feedback received by the community;
4. Notes the supporting draft Child & Youth Inclusion Grant and Community Service Partnership Guidelines to the Draft Community Grants Policy 2022-26, which may be subject to amendment in-line with any changes to the adopted Community Grants Policy;

**Proposed changes to current Community Grants Program structure and funding:**

5. Notes that the draft Policy to be publicly exhibited comprises the following key features:
  - a. The Annual Lease Obligation grants is renamed 'Properties Management

Chairperson's initials .....

Commitments' commencing 2022-2023 financial year;

- b. The establishment of a Community Grants Panel that includes community members, Councillor representatives and subject matter experts from within Council to support the assessment of the Annual Community Grants;
- c. The merger of the 'Student Scholarship Grants', 'Youth Grants' and 'Inclusion Support Grant' into a new grant entitled 'Child & Youth Inclusion Grants' and refers the recommended funding allocation of \$60,000 for consideration in the 2022/23 financial year budget planning process which will serve to extend the existing reach of these grants which play an important role in supporting young people from low income households along with the Clubs/Programs they are seeking to participate in;
- d. A new item be added to the Annual Grants assessment criteria which allocates a higher score/weighting for applicant organisations that have not been successfully funded via the Annual Grants Program for two consecutive years immediately prior to the current application;
- e. Where applicant groups are not successful or do not fulfil the grant parameters, the groups are to be referred to the Frankston Charitable Trust and/or other relevant funding opportunities for which they may be eligible;

#### Annual Grants

6. Refers \$125,000 for the Annual Grants Program (an increase of \$60,336) to 2022/23 financial year budget planning process;

#### Standing Grants / Community Service Partnerships

7. Endorses to amend the 'Standing Grants' to become a new triennial grant entitled 'Community Service Partnerships' commencing 22/23 FY;
8. Commits to the 2022/23, 2023/24 and 2024/25 Budgets the appropriation of the following annual funding allocations to the below recipients under the Community Service Partnership Grant, with these amounts to be subject to an annual CPI adjustment and their allocations subject to the accountabilities outlined in the grant program:

##### *General Recipients*

McClelland Sculpture Park and Gallery	\$50,000
Peninsula Community Legal Centre	\$45,000
Frankston State Emergency Service (SES)	\$26,851
The Alliance for Gambling Reform	\$25,000
Women's Spirit Project	\$25,000
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Langwarrin Men's Shed	\$5,000
Frankston Life Community (Christmas Lunch)	\$5,000
Centenary Park Golf Club	\$7,600
Frankston Rotary	\$3,500
Rotary Club of Frankston Sunrise	\$1,500

##### *Seniors Groups*

Chinese Seniors Citizens Club	\$500
Carrum Downs Over 55s Club	\$500
Carrum Downs Senior Citizens Club	\$500
Carrum Downs Sri Lankan Seniors	\$500
East Frankston Over 55s	\$500
Frankston Filipino Seniors Support Group	\$500
Greek Senior Citizens Club of Frankston & Peninsula	\$500

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Greek Elderly Womens Club of Frankston & Peninsula	\$500
Italian Seniors Club of Frankston	\$500
Polish Seniors Citizens Club	\$500
Raduga Russian Seniors Citizens Club	\$500
Seaford Senior Citizens Club	\$500
<i>Community Centre recipients:</i>	
Belvedere Community Centre	\$44,875
Langwarrin Community Centre	\$44,875
Lyrebird Community Centre	\$44,875
Orwil Street Community House	\$44,875
Nairn Marr Djambana Community	\$44,875

9. Notes that the total recommended budget allocation to the Community Grants program in 2022/23 is \$751,664, which would be a net increase of \$214,274 from the 2021/22 financial year; and
10. Resolves for Attachment H - 'Standing Grant EOI Submission List' to be retained confidential as it contains private commercial information (*Local Government Act 2020 S3 (1) (g)*). These grounds apply because it contains private business information and would impact the reputation of Council if prematurely released.

*Councillor Asker left the chamber at 9:21 pm.*

#### **Extension of Time**

**Moved: Councillor Hill**

**Seconded: Councillor Tayler**

That Cr Steven Hughes be granted an extension of time.

**Carried Unanimously**

*Councillor Asker returned to the chamber at 9:23 pm.*

*Councillor Tayler left the chamber at 9:27 pm.*

*Councillor Tayler returned to the chamber at 9:29 pm.*

#### **Extension of Time**

**Moved: Councillor Harvey**

**Seconded: Councillor Baker**

That Cr Bolam be granted an extension of time.

**Carried Unanimously**

**The Motion was put and**

**Carried**

For the Motion: Crs Asker, Baker, Bolam, Conroy, Harvey, Hill and Tayler

Against the Motion: Nil

Abstained: Crs Liam Hughes and Steven Hughes

**12.11 Outcome of Frankston Rooftop Car Park - 7 Station Street Frankston***(AH Communities)***Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

1. Notes that Council previously authorised the Chief Executive Officer to enter negotiations with owners of the Station Street and Wells Street roof top car park, at 7 Station Street Frankston, to operate the car park under contract;
2. Notes that officers have since undertaken discussions with the owners of the Frankston rooftop car park;
3. Notes the financial cost of entering into a lease to operate the car park would outweigh the benefits and limit opportunity for activation of the car park; and
4. Supports the Chief Executive Officer to discontinue and not enter into such lease arrangements.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved

**12.12 Signing of Memorandum of Understanding for Sister City Suva, Fiji**

*(FM Customer Innovation and Arts)*

**Recommendation (Director Customer, Innovation and Arts)**

That Council:

1. Notes that the Memorandum of Understanding (MOU) for the Sister City Agreement (SCA) between Frankston City and Suva (Fiji) is ready to be formalised and signed by representatives in Fiji.
2. Notes that Cr Bolam has arranged personal travel to Fiji on 1 March 2022 and during that visit is planning to facilitate the official signing of the MOU to formalise the SCA between the Frankston City and Suva (Fiji);
3. Notes that all travel and accommodation will be paid for by Cr Bolam with no budget implications for Council;
4. Notes that the Honourable Premila Kumar, current Fijian Minister for Industry, Trade, Tourism, Local Government, Housing and Community Development has acknowledged the visit; and
5. Approves for Cr Bolam to meet with Minister Kumar in Fiji on behalf of Council, and to undertake duties necessary for the official signing of the MOU to formalise the SCA.

**Carried Unanimously**

**Council Decision**

**Moved: Councillor Bolam**

**Seconded: Councillor Baker**

That Council:

1. Notes that the Memorandum of Understanding (MOU) for the Sister City Agreement (SCA) between Frankston City and Suva (Fiji) is ready to be formalised and signed by representatives in Fiji.
2. Notes that Cr Bolam has arranged personal travel to Fiji on 1 March 2022 and during that visit is planning to facilitate the official signing of the MOU to formalise the SCA between the Frankston City and Suva (Fiji);
3. Notes that all travel and accommodation will be paid for by Cr Bolam with no budget implications for Council;
4. Notes that the Honourable Premila Kumar, current Fijian Minister for Industry, Trade, Tourism, Local Government, Housing and Community Development has acknowledged the visit; and
5. Approves for Cr Bolam to meet with Minister Kumar in Fiji on behalf of Council, and to undertake duties necessary for the official signing of the MOU to formalise the SCA; and
6. Notes recent correspondence from Tenby Town Council confirming their decision to not proceed with the sister city agreement with Frankston City Council

**Carried**

For the Motion: Crs Asker, Baker, Bolam, Conroy, Harvey, Hill and Tayler

Against the Motion: Crs Liam Hughes and Steven Hughes

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**12.13 Award of Contract CN10633 - Ballam Park Design & Construction of Playspace Upgrade**

*(RS Infrastructure and Operations)*

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

1. Awards Contract CN10633 Ballam Park – Design and Construction of Play Space Upgrade to **Red Centre Nominees Pty Ltd (ACN: 084 274 411)** trading as Exterior Concept Landscapes for **\$2,253,090.00** GST exclusive;
2. Authorises the Chief Executive Officer to sign the contract;
3. Delegates approval of contract variations to the Chief Executive Officer; and
4. Resolves the attachments to this report be retained confidential on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to the *Local Government Act 2020 s3(1)(a)*.

**Carried Unanimously**

**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

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**12.14 Award of Contract No. CN 10607 - Kevin Collopy Pavilion Redevelopment**

*(MS Infrastructure and Operations)*

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

1. Awards Contract No. CN 10607 – Kevin Collopy Pavilion Redevelopment to Harris HMC Interiors (VIC) Pty Ltd (ABN 77 130 177 614) for \$3,180,000.00 GST exclusive;
2. Authorises the Chief Executive Officer to sign the contract;
3. Delegates approval of contract variations to the Chief Executive Officer;
4. Notes the works required to accommodate Jubilee Park Masterplan interface and infrastructure elements as an enhancement to this project which results in additional budget requirement of \$532,000 and commits these funds in the 2022/2023 financial year Capital Works program; and
5. Resolves the attachments to this report be retained confidential on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to the *Local Government Act 2020 s3(1)(c)*.

**Carried Unanimously**

**Note:** Refer to page 4 of these Minutes where this item was Block Resolved

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**12.15 Update on Award of Contract CN10611 for Lloyd Park Senior Pavilion  
Redevelopment**

*(MS Infrastructure and Operations)*

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Tayler**

That Council:

1. Notes Contract CN10611 for Lloyd Park Senior Pavilion Redevelopment was awarded to Lloyd Group Pty Ltd (ABN 96 069 674 479 & CAN 069 674 479) for a total lump sum of \$4,907,000.00 excluding GST by CEO as a delegated authority, consistent with Council's Resolution 2021/CM22 – 6 December 2021 and the awarded amount being within the budget threshold determined by Council;
2. Delegates approval of contract variations to the Chief Executive Officer; and
3. Resolves the attachments to this report be retained confidential on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to the *Local Government Act 2020 s3(1)(a)*.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved

**13. RESPONSE TO NOTICES OF MOTION**

Nil

**14. NOTICES OF MOTION**

Item 14.1: 2022/NOM3 - Council's funding strategy towards the Barretts Road (North Section) Sealing and Construction was brought forward and is referenced on page 6.

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**15. LATE REPORTS**

Nil

**16. URGENT BUSINESS****Urgent Business****Council Decision****Moved: Councillor Baker****Seconded: Councillor Bolam**

That the matter of social and affordable housing reforms be accepted as urgent business.

**Carried Unanimously**

**Urgent Business – Social and Affordable Housing Reform****Council Decision****Moved: Councillor Baker****Seconded: Councillor Bolam**

That Council:

1. Notes the two reforms recently announced by the Victorian Government relating to social housing that provide for:
  - From 2024, that all new residential developments of three or more lots will contribute 1.75% of their build cost to a social and affordable housing fund; and
  - A social housing rates exemption to be implemented from July 2023, that will be phased in over 4 years, and which exempts social housing from paying rates across metropolitan Melbourne Councils and the regional cities of Ballarat, Bendigo and Geelong.
2. Notes that the Victorian Government intends to introduce legislation to Parliament to effect these reforms;
3. Notes that it is working as a part of a wider Municipal Association of Victoria (MAV) effort to better understand and engage with the Victorian Government on the impacts of the proposed rates exemption, but fears it will divert funds from vital Council services and capital works, at a time the community most needs Council;
4. Voices its concern with the potential impacts of the levy on the future housing affordability and financial sustainability for multi-lot subdivisions and multi-dwelling development within Frankston;
5. Recognises that any investment in social housing is important but not at the cost of the provision of essential Council services (which would in turn affect all Frankston residents) or reducing housing options that may be more affordable for Frankston residents; and
6. Writes to the Premier, Opposition Leader, Portfolio and Shadow Ministers and other relevant members of parliament calling for more meaningful engagement and analysis of the impacts of these reforms with Frankston City Council, local government in general and the MAV, before these reforms are enacted by the Parliament.

*Councillor Liam Hughes left the chamber at 10:02 pm.*

*Councillor Liam Hughes returned to the chamber at 10:03 pm.*

*Councillor Baker left the chamber at 10:06 pm.*

*Councillor Baker returned to the chamber at 10:08 pm.*

**The Motion was put and  
Carried Unanimously**

**17. CONFIDENTIAL ITEMS**

Nil Reports

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**OUTCOME OF CONSIDERATION OF CONFIDENTIAL ITEMS****C.1 Proposed Recipients for Citizen, Young Citizen, Senior Citizen and Community Event of the year Awards for 2022 (considered at its meeting on 6 December 2022)****Council Decision****Moved: Councillor Hill****Seconded: Councillor Bolam**

That Council:

1. Notes the Citizen, Young Citizen, Senior Citizen and Community Event of the Year Awards were advertised extensively during 2021 via a media campaign and a total of 11 nominations were received overall;
2. Thanks the nominees for their nominations for all of the advertised awards;
3. Awards the following at the Australia Day Ceremony on 26 January 2022:
  - a. Citizen of the Year Award for 2022 to Trudy Poole;
  - b. Young Citizen of the Year Award for 2022 to Bethany Yeong;
  - c. Senior Citizen of the Year Award for 2022 to Erminio Rossetto;
  - d. Special Community Award for 2022 to Peninsula Health Frontline Nurses;
4. Notes the Community Event of the Year for 2022 will not be awarded;
5. Notes the Council resolution from 13 December 2020 to hold a civic reception for local emergency management services was not able to proceed in 2021 due to further COVID pandemic restrictions;
6. Notes local emergency management services received a letter from the Mayor and CEO, a Certificate of Appreciation and a COVID Heroes scroll to recognise their efforts during the pandemic since 2020;
7. Notes the future Citizen of the Year Awards process will be reviewed and refreshed to consider the level of engagement from the community, and possible inclusion of the appreciation awards by Council throughout the year, and options presented to Councillors at a Briefing in March 2022; and
8. Resolves for the resolution to be incorporated in the public minutes of the February 2022 Council Meeting.

*This motion was put and carried*

*The meeting was closed to the public at 10.12 pm*

CONFIRMED THIS

DAY OF

2022

.....  
**CHAIRPERSON**

**AUTHORITY TO STAMP INITIALS ON MINUTES**

I, Cr. Nathan Conroy, Chairperson – Council Meeting hereby authorise the use of an electronic stamp of my initials to initial each page of these Minutes of the Council Meeting held on 21<sup>st</sup> February 2022 confirmed on 15 March 2022.

.....  
(Cr. Nathan Conroy, Chairperson – Council Meeting)

Dated this                    15<sup>th</sup>                    day of                    March                    2022

Chairperson's initials .....