



**MINUTES OF ORDINARY COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL  
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON  
ON 31 AUGUST 2020 at 7.02PM**

PRESENT	Cr. Sandra Mayer (Mayor) Cr. Colin Hampton Cr. Michael O'Reilly Cr. Glenn Aitken Cr. Brian Cunial Cr. Steve Toms Cr. Quinn McCormack Cr. Kris Bolam Cr. Lillian O'Connor
APOLOGIES:	Nil.
ABSENT:	Nil.
OFFICERS:	Mr. Phil Cantillon, Chief Executive Officer Ms. Kim Jaensch, Chief Financial Officer Dr. Gillian Kay, Director Communities Mr. Cam Arullanantham, Director Infrastructure and Operations Ms. Shweta Babbar, Director Business Innovation and Culture Ms. Brianna Alcock, Manager Governance and Information Ms. Suzane Becker, Manager Policy, Planning and Environmental Strategies Mr. Sam Clements, Manager Statutory Planning Ms. Michelle Tipton, Coordinator Governance Mr. Stuart Caldwell, Coordinator Statutory Planning Ms. Anne Sorensen, Coordinator Land Use Management Policy and Planning Ms. Sally Prideaux, Coordinator Urban Design Policy and Planning Mr. Taylor McVean, Coordinator Communications Ms. Tenille Craig, Councillor Support Officer Ms. Sharon Lozsan, Acting Councillor Support Officer Mr. Glenn Parry, Frankston Arts Centre Tech Support Mr. Connor Rose, Business Analyst
EXTERNAL REPRESENTATIVES:	Dan Thorne (Orange Elephant Productions) James Bertschik (Orange Elephant Productions)

**COUNCILLOR STATEMENT**

Councillor Cunial made the following statement:

*"All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:"*

Chairperson's initials *S. Mayer*

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

*Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue."*

### **PRAYER**

At the request of the Mayor, Councillor Hampton read the Opening Prayer.

### **ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Councillor O'Reilly acknowledged the Boon Wurrung and Bunurong peoples – the traditional custodians of the land on which we stand and recognised all Aboriginal and Torres Strait Islander peoples who have given to Australia's identity – from the past, into the present and for the future.

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**1. PRESENTATION TO COMMUNITY GROUPS****1.1 Tribute to Wirilda Primary School**

The Mayor read a tribute to the Wirilda Primary School.

*Councillor Cunial left the chamber at 7:06 pm.*

**2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Ordinary Meeting No. OM11 held on 10 August 2020.

**Council Decision**

**Moved: Councillor Aitken**

**Seconded: Councillor O'Connor**

That the minutes of the Ordinary Meeting No. OM11 held on 10 August 2020 copies of which had previously been circulated to all Councillors, be confirmed, approved and adopted.

**Carried Unanimously**

*Councillor Cunial returned to the chamber at 7:08 pm.*

**3. APOLOGIES**

Nil

**4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**

Mr Phil Cantillon, Chief Executive Officer, declared a conflict of interest for Item C.5: CEO Performance Review and will leave the meeting during discussion and voting.

**5. PUBLIC QUESTION TIME**

One (1) person submitted questions to Council. Due to the COVID-19 pandemic, the questions were not read out during the meeting. A separate response will be provided. The questions and response will be included in the next Ordinary Council Meeting minutes.

**6. HEARING OF PUBLIC SUBMISSIONS**

Ms Melinda Ryan made a submission to Council regarding Item 11.1: Town Planning Application No. 5/2020/S173 - 325 Nepean Highway Frankston - To amend Section 173 Agreement AF878327C;

Mr Frank Colcott OAM made a submission to Council regarding Item 11.1: Town Planning Application No. 5/2020/S173 - 325 Nepean Highway Frankston - To amend Section 173 Agreement AF878327C;

*Councillor Hampton left the chamber at 7:37 pm.*

*Councillor Bolam left the chamber at 7:38 pm.*

*Councillor Hampton returned to the chamber at 7:38 pm.*

*Councillor O'Connor left the chamber at 7:39 pm.*

*Councillor Bolam returned to the chamber at 7:40 pm.*

*Councillor O'Connor returned to the chamber at 7:41 pm.*

Mr Stuart Allen made a submission to Council regarding Item 11.1: Town Planning Application No. 5/2020/S173 - 325 Nepean Highway Frankston - To amend Section 173 Agreement AF878327C;

Chairperson's initials *S. Mayer*

Mr David Cross, on behalf of Frankston Environmental Friends Network, made a submission to Council regarding Item 11.2: Frankston Planning Scheme Amendment C140 - Green Wedge Management Plan 2019 - Report on public exhibition and submissions; and request to the Minister for Planning to appoint an Independent Planning Panel to consider submissions;

Mr David Gibb, on behalf of Green Wedge Coalition, made a submission to Council regarding Item 11.2: Frankston Planning Scheme Amendment C140 - Green Wedge Management Plan 2019 - Report on public exhibition and submissions; and request to the Minister for Planning to appoint an Independent Planning Panel to consider submissions;

*Councillor O'Connor left the meeting at 8:00 pm.*

*Councillor O'Connor returned to the meeting at 8:01 pm.*

*Councillor Bolam left the meeting at 8:10 pm.*

*Councillor Cunial left the meeting at 8:10 pm.*

*Councillor Bolam returned to the meeting at 8:11 pm.*

*Councillor Cunial returned to the meeting at 8:12 pm.*

*Councillor O'Reilly left the meeting at 8:16 pm.*

Mr Jason Dowd made a submission to Council regarding Item 11.2: Frankston Planning Scheme Amendment C140 - Green Wedge Management Plan 2019 - Report on public exhibition and submissions; and request to the Minister for Planning to appoint an Independent Planning Panel to consider submissions; and

Mr Robert Thurley made a submission to Council regarding Item 14.1: 2020/NOM19 - Public Toilet Action Plan.

*Councillor O'Reilly returned to the meeting at 8:25 pm.*

## 7. ITEMS BROUGHT FORWARD

### Items Brought Forward

#### Council Decision

**Moved: Councillor O'Connor**

**Seconded: Councillor Aitken**

That Items below be brought forward:

- Item 11.1: Town Planning Application No. 5/2020/S173 - 325 Nepean Highway Frankston - To amend Section 173 Agreement AF878327C
- Item 11.2: Frankston Planning Scheme Amendment C140 - Green Wedge Management Plan 2019 - Report on public exhibition and submissions; and request to the Minister for Planning to appoint an Independent Planning Panel to consider submissions
- Item 14.1: 2020/NOM19 - Public Toilet Action Plan

**Carried Unanimously**

## 8. PRESENTATIONS / AWARDS

Nil

## 9. PRESENTATION OF PETITIONS AND JOINT LETTERS

Nil

Chairperson's initials *S. Mayer*

**10. DELEGATES' REPORTS****General Motion****Council Decision****Moved: Councillor Hampton****Seconded: Councillor Toms**

That Council receive the verbal submission provided by the Mayor with an update on the following items:

- LGA 2020 meeting held on 21 August 2020;
- Meeting with Local Government Minister and Melbourne Mayors held on 28 August 2020;
- Gave acknowledgment of the audit conducted on the Councillor Expenses where it was identified that there are conferences attended by Councillors that are yet to provide reports back to Council. These will be provided at the next Council Meeting;
- Gave acknowledgement of the MAV State Council dinner, where Councillors were recognised for years of service as a Councillor; and
- SECCA meeting held on 27 August 2020.

**Carried Unanimously**

**ITEMS BROUGHT FORWARD****11.1 Town Planning Application No. 5/2020/S173 - 325 Nepean Highway Frankston -  
To amend Section 173 Agreement AF878327C***(SC Communities)***Recommendation (Director Communities)**

That Council resolve to advise the requestor that it does not support the proposal to amend the Agreement AF878327C on the following grounds:

1. There has been no change in circumstance to necessitate the amendment.
2. The agreement does not need to be amended to achieve the desired outcome of allowing occupation by those over 50.
3. The agreement is still required to achieve the underlying purpose.
4. There would be persons who would be disadvantaged from the ending of the agreement.
5. The amendment removes Council's contractual control by deleting the words "without the further written consent of Council".

**Council Decision****Moved: Councillor Cunial****Seconded: Councillor Bolam****PART A**

That Council resolve to advise the requestor that it does not support the proposal to amend the Agreement AF878327C on the following grounds:

1. There has been no change in circumstance to necessitate the amendment.
2. The agreement does not need to be amended to achieve the desired outcome of allowing occupation by those over 50.
3. The agreement is still required to achieve the underlying purpose.
4. There would be persons who would be disadvantaged from the ending of the agreement.
5. The amendment removes Council's contractual control by deleting the words "without the further written consent of Council".

**PART B**

That Council continues discussions with the owners of the development on potential mechanisms (including potential modifications to the current Section 173 Agreement, particularly in regards to residents over the age of 50) to improve the safety and amenity of the land for occupants and neighbours.

*Councillor O'Connor left the chamber at 8:44 pm.*

*Councillor O'Connor returned to the chamber at 8:45 pm.*

**The motion was put and**  
**Carried Unanimously**

Chairperson's initials *S. Mayer*



**11.2 Frankston Planning Scheme Amendment C140 - Green Wedge Management Plan 2019 - Report on public exhibition and submissions; and request to the Minister for Planning to appoint an Independent Planning Panel to consider submissions.**  
(SB Communities)

That Council:

1. Notes that the Frankston Planning Scheme Amendment C140 was publicly exhibited for a period of six (6) weeks and forty (40) written submissions were received;
2. Continues to progress the Frankston Planning Scheme Amendment C140 and authorises officers to write to the Minister for Planning to request an Independent Planning Panel to be appointed to consider the submissions received to the Frankston Planning Scheme Amendment C140;
3. Make submissions to the Panel consistent with the October 2019 Council resolution;
4. Notes that officers will notify all submitters of its decision accordingly; and;
5. Seeks a report back to Council no later than March 2021 to consider the Panel Report, any changes proposed by the Panel and the adoption of Planning Scheme Amendment C140.

**Council Decision**

**Moved: Councillor Hampton**

**Seconded: Councillor Cunial**

That Council:

1. Notes that the Frankston Planning Scheme Amendment C140 was publicly exhibited for a period of six (6) weeks and forty (40) written submissions were received;
2. Accepts the late submission that was received after the closing date, making the total number of submissions received to be 41;
3. Continues to progress the Frankston Planning Scheme Amendment C140 and authorises officers to write to the Minister for Planning to request an Independent Planning Panel to be appointed to consider the submissions received to the Frankston Planning Scheme Amendment C140;
4. Make submissions to the Panel consistent with the October 2019 Council resolution;
5. Notes that officers will notify all submitters of its decision accordingly; and;
6. Seeks a report back to Council no later than March 2021 to consider the Panel Report, any changes proposed by the Panel and the adoption of Planning Scheme Amendment C140.

**Carried Unanimously**

**14.1 2020/NOM19 - Public Toilet Action Plan***(TC Chief Financial Office)***Council Decision****Moved: Councillor Toms****Seconded: Councillor Bolam**

That Council:

1. Reviews the priority of works identified in the public toilet action plan with a view to:
  - a) Replacing the Mile Bridge public toilet with a new disability access toilet and beach shower adjacent to the Long Island Tennis Club and the access path between Gould Street and the Frankston beach;
  - b) Investigate the development of a hard surface path (possibly timber) to the beach to replace the existing beach access track to assist with disability access to the beach;
  - c) Seek consent from DELWP for these works to occur;
  - d) Subject to DELWP consent, conduct community engagement and develop concept plans for the work in 2021-22, and refer funding for the planning and concept development as part of the FY2021/22 budget development;
  - e) Subject to community engagement outcome, refer the design and delivery of the toilet facility, new disability beach access and beach shower for consideration as a part of the FY 2022-23 budget development; and
2. Approves repurposing the bluestone from the existing Mile Bridge public toilet into the design and build of the proposed new disabled toilet facility and /or fence between the beach access and the Long Island Tennis Club grounds.

*Councillor Hampton left the meeting at 9:16 pm.**Councillor Hampton returned to the meeting at 9:17 pm.***Carried****on casting vote of the Mayor**

For the Motion: Crs Aitken, Mayer, O'Connor and Toms  
Against the Motion: Crs Bolam, Cunial, Hampton and O'Reilly  
Abstained: Cr McCormack

Chairperson's initials *S. Mayer*

*Councillor Cunial left the meeting at 9:30 pm*

## **Block Motion**

### **Council Decision**

**Moved: Councillor Aitken**

**Seconded: Councillor Hampton**

That the items listed below be block resolved:

- 12.1: Council Resolution Status Update for 31 August 2020
- 12.2: Update on Coronavirus (COVID-19) - 31 August 2020
- 12.3: Record of Assemblies of Councillors
- 12.4: Minutes of Committee meetings represented by a Councillor Delegate
- 12.5: Minutes of the Frankston Arts Board - July 2020 and transition for the Board as an Arts Advisory Committee
- 12.6: Confirmation of Minutes for the Frankston Cemetery Trust held on Monday 10 August 2020
- 12.7: Adoption of Public Interest Disclosure Policy
- 12.8: Adoption of 2020/21 Procurement Policy
- 12.9: Implementation of Local Government Act 2020: Adoption of Council Expenses Policy and Public Transparency Policy
- 12.10: Implementation of Local Government Act 2020: adoption of draft Governance Rules
- 12.11: Adoption of Governance Local Law 2020
- 12.12: Community Engagement Plan: Sustainable Economy and Skilled Community Workforce Policies and Strategies
- 12.13: Frankston Arts & Culture Strategy 2020 – 2023
- 12.14: Delegated Powers - Miscellaneous Grants Program Q4 2019/20 Report and Standing Grants Program 2020/21 Supplementary Report
- 12.15: Membership to Cities Power Partnership program
- 12.16: Annual Volunteer Awards 2020
- 12.17: Council's Action Plan for Municipal Monitor's recommendations
- 12.21: Award of Contract 2019/20-94 - Road Renewal – Asphalt Resurfacing and Associated Works
- 13.1: Response to 2019/NOM53 - Councillor Code of Conduct

**Carried Unanimously**

Chairperson's initials *S. Mayer*

**11. CONSIDERATION OF REPORTS OF OFFICERS****12.1 Council Resolution Status Update for 31 August 2020***(BA Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Receives the Notices of Motion Report for 31 August 2020;
2. Receives the Urgent Business Status Update for 31 August 2020;
3. Notes three (3) Notices of Motion has been reported as being complete:
  - 2019/NOM61 – PARC Swim Research Study
  - 2020/NOM9 – Creation of Employment Opportunities
  - 2020/NOM14 – Recognition to Government for Funding Assistance
4. Notes the report listed below, will not be presented back to Council by its advised date and a detailed explanation is provided in the body of the report; and
  - Response to 2020/NOM17 – Park Bench Memoriam for Pat Bentley
5. Notes, since the Ordinary Meeting held on 10 August 2020, 25 resolutions have been completed, as listed in the body of the report.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.2 Update on Coronavirus (COVID-19) - 31 August 2020***(PC Chief Executive Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes this report that outlines its response to the impacts of the Coronavirus (COVID-19);
2. Notes that an update will be provided to each Council meeting for the foreseeable future during this Pandemic;
3. Approves the rent waivers for the Frankston District Basketball Association, Frankston District Netball Association and the Frankston Yacht Club from 1 April 2020 – 30 September 2020, along with a waiver of further monthly charges during the 2020/2021 financial year, until the premises resumes occupation, following a lifting of COVID-19 restrictions;
4. Approves residents (owner/occupiers) that can demonstrate they are experiencing financial hardship relating to the pandemic, beyond those receiving Jobseeker, can apply for a one-off rate waiver per household of \$200 during 2020/2021, capped within the \$1.2M budget allocation; and
5. Approves extending the current rate deferral provisions in Council's existing Rates Hardship Policy to place on hold:
  - a. The raising of penalty interest on overdue rates payments until 30 June 2021;
  - b. Legal costs relating to all new debt recovery action until 30 June 2021.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.3 Record of Assemblies of Councillors***(BA Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council receives the following written records for the Assembly of Councillors on:

- 6 July 2020 (Councillor Briefing);
- 13 July 2020 (Councillor Briefing);
- 20 July 2020 (Pre-Agenda Council Meeting);
- 27 July 2020 (Councillor Briefing);
- 29 July 2020 (Councillor Briefing – Thumbs Up);
- 3 August 2020 (Councillor Briefing); and
- 10 August 2020 (Pre-Agenda Council Meeting).

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.4 Minutes of Committee meetings represented by a Councillor Delegate***(BA Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council receives the minutes of the following Committees to which a Councillor delegate has been appointed:

- Centenary Park Golf Liaison Committee – May 2020;
- Frankston Charitable Fund Committee – April 2020;
- Major Local Community Events Grant 2020-21: Assessment Panel – August 2020;
- Municipal Emergency Planning Committee – June 2020;
- South East Councils Climate Change Alliance (SECCA) Councillor Advisory Group – June 2020;
- Soccer Liaison Committee – June 2020; and
- Metropolitan Local Governments' Waste Forum – June 2020.

**Carried Unanimously**

**Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.5 Minutes of the Frankston Arts Board - July 2020 and transition for the Board as an Arts Advisory Committee**  
(AM Communities)

**Council Decision**

**Moved: Councillor Aitken**

**Seconded: Councillor Hampton**

That Council:

1. Receives the Minutes of the Frankston Arts Board (FAB) meeting of 28 July 2020;
2. Notes FAB's recommendation that Council adopts the Frankston Arts & Culture Strategy 2020 – 2023 noting the adoption of the Strategy is a separate report to this Ordinary Meeting of Council. (2020/OM12); and
3. Supports FAB providing independent advice and recommendations to Council on artistic planning for the new signature event;
4. Notes the Board was established as a Section 86 Committee;
5. Notes Section 86 Committees under the Local Government Act 1989 have been repealed and replaced with Delegated Committees under Section 63 of the new Local Government Act 2020;
6. Notes that at its meeting on 20 July 2020, Council approved the transitioning of the Board to become an Arts Advisory Committee (Committee) from 1 September 2020;
7. Revokes the Instrument of Delegation for the Board dated 29 January 2018; and
8. Adopts the FAB Committee's Terms of Reference, to be effective from 1 September 2020.

**Carried Unanimously**

**Note:** Refer to Page 9 of the Minutes where this item is block resolved.



**12.6 Confirmation of Minutes for the Frankston Cemetery Trust held on Monday 10 August 2020***(BA Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Receives the Minutes of the Frankston Cemetery Trust (FCT) meeting of Monday 10 August 2020;
2. Notes FCT's support for the reinstatement of a Caretaker function and its preferred option;
3. Notes that a report will be tabled at a future meeting on the options for reinstating a Caretaker; and
4. Notes that a letter will be forwarded to the Department of Health and Human Services (DHHS) in relation to the toilet block refurbishment.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.7 Adoption of Public Interest Disclosure Policy***(BA Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes the draft Public Interest Disclosure Policy was placed on public exhibition for six weeks, and that no public submissions were received; and
2. Adopts the Public Interest Disclosure Policy.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.8 Adoption of 2020/21 Procurement Policy***(MP Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes that the draft 2020/21 Procurement Policy was publicly exhibited for a period of four weeks, and no written submissions were received;
2. Notes the requirement for a Procurement Policy to be reviewed annually under Section 186A of the Local Government Act 1989; and
3. Adopts the 2020/21 Procurement Policy.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.9 Implementation of Local Government Act 2020: Adoption of Council Expenses Policy and Public Transparency Policy***(BA Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes that the draft Council Expenses Policy and the draft Public Transparency Policy were both publicly exhibited for a period of four weeks, and that no written submissions were received in relation to either Policy;
2. Notes that sections 41 and 57 of the Local Government Act 2020 require these Policies to be adopted on or before 1 September 2020;
3. Notes that the Council Expenses Policy, once adopted, will supersede the Councillor Expense Reimbursement Policy from 1 September 2020; and
4. Adopts the Council Expenses Policy and the Public Transparency Policy.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.10 Implementation of Local Government Act 2020: adoption of draft Governance Rules**

*(BA Chief Financial Office)*

**Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes the draft Governance Rules were publicly exhibited for a period of four weeks, and that no submissions were received;
2. Notes section 60(7) of the Local Government Act 2020 requires the first Governance Rules to be adopted on or before 1 September 2020;
3. Notes the behaviour offences, penalties and provisions regarding use of the common seal from the existing Governance Local Law 2018 have been captured in a new Governance Local Law 2020, which will be presented to Council for adoption in a separate report; and
4. Adopts the Governance Rules.

**Carried Unanimously**

**Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.11 Adoption of Governance Local Law 2020***(BA Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes that the proposed Governance Local Law 2020 was advertised in accordance with the requirements of sections 119 and 223 of the *Local Government Act 1989*;
2. Notes that no submissions were received;
3. Having complied with the legislative requirements, resolves to make the Governance Local Law 2020 for the following reason:

The proposed Local Law will provide procedures to regulate the use of the Common Seal; provide for offences in the event of inappropriate conduct at Council meetings and Delegated Committee meetings; provide for offences in relation to the misuse of the common seal or any petition or joint letter; and set penalties for offences;
4. Authorises the Governance Local Law 2020 to be signed and sealed;
5. Gives notice in the Victoria Government Gazette, and a public notice, of the making of the Governance Local Law 2020; and
6. Sends a copy of the Governance Local Law 2020 to the Minister for Local Government.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.12 Community Engagement Plan: Sustainable Economy and Skilled Community Workforce Policies and Strategies***(SB Communities)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes the schedule of policy and strategy work, previously adopted by Council 20 July 2020, includes the development of the Sustainable Economy Strategy and Skilled Community Workforce Strategy;
2. Endorses the Community Engagement Plan to commence the development of the Sustainable Economy Policy and Strategy and Skilled Community Workforce Policy and Strategy;
3. Notes, an Emerging Ideas Paper will be presented to Councillors in December 2020, summarising engagement results, research and analysis completed and identified ideas and issues to be considered within the draft policies and strategies;
4. Seeks a report back by March 2021 Ordinary Council Meeting with the draft Sustainable Economy and Skilled Community Workforce Policies and Strategies to be considered for a six(6) week public consultation process;
5. Seeks a report back in May 2021 Ordinary Council Meeting to consider the results of consultation and endorse the draft Policies and Strategies; and
6. Notes that the report back is subject to any potential delays and impacts associated with Council's response to the COVID19 pandemic.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.13 Frankston Arts & Culture Strategy 2020 - 2023***(AM Communities)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes that the Frankston Arts and Culture Strategy was consulted on for a period of five weeks from 12 June to 17 July 2020 and there were 227 respondents;
2. Adopts the draft Frankston Arts & Culture Strategy 2020 – 2023; and
3. Notes that officers will notify respondents of its decision accordingly.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.



**12.14 Delegated Powers - Miscellaneous Grants Program Q4 2019/20 Report and Standing Grants Program 2020/21 Supplementary Report**  
(TB Communities)

**Council Decision**

**Moved: Councillor Aitken**

**Seconded: Councillor Hampton**

That Council:

1. Notes the funding allocations in relation to grants in the repurposed Miscellaneous Grants Program, and community concessions and discounts in the Frankston Arts Centre for the period 1 April to 30 June 2020.
2. Notes the following overall total expenditure in the Miscellaneous Grants Program for the 2019/20 financial year was \$42,092.
3. Notes overall total community concessions and discounts in the Frankston Arts Centre for the 2019/20 financial year was \$156,293.
4. Notes the impact of COVID19 on the delivery of McClelland Sculpture Park and Gallery's "Senses Early Childhood Art and Environment Program" funded through the 2019/20 standing grants program and approves the request from McClelland Sculpture Park and Gallery to rollover the unspent grant funds of \$44,000 (exc. GST) into the 2020/21 financial year in order to complete the delivery of the program; and
5. Notes Carrum Downs Toy Library and Centenary Park Golf Club – Ladies Charity Day have withdrawn their 2020/21 Standing Grant submissions due to the impact of COVID-19.

**Carried Unanimously**

**Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.15 Membership to Cities Power Partnership program***(LU Infrastructure and Operations)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Commits to joining the Cities Power Partnership and commits to delivering the following five key actions from the program's pledge actions:

**Renewable Energy**

- (a) Use Council resources to support the uptake of renewable energy;
- (b) Provide incentives and/or remove barriers to encourage local businesses to take up solar power and battery storage;

**Energy Efficiency**

- (c) Roll out energy efficient lighting across the municipality;

**Sustainable Transport**

- (d) Ensure Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of electric vehicles; and
  - (e) Lobby state and federal governments to increase sustainable transport options.
2. Notes these actions are integral to Council's climate emergency response and in joining the Cities Power Partnership, Council is demonstrating leadership in climate action.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.16 Annual Volunteer Awards 2020***(TB Communities)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes Impact Volunteering has been wound up and the role and function has been transferred to Council;
2. Endorses Impact Volunteering Board's recommended candidates for the annual Volunteer Awards for:
  - Service: to Mr. Peter Lewis (Community Support Frankston)
  - Leadership: to Mr. Gary Zeuschner (Langwarrin Netball Club)
  - Teamwork: to Ms. Melissa Burgess (Frankston North Community Centre)
  - Innovation: to Ms. Tanya Canavan (community volunteer)
  - Initiative: to Ms. Helena Leslie (Donation Chain); and the
  - Organisation award and \$1,000: to Theodoras Cheerful Givers;
3. Presents the Volunteer Awards via online video sessions and posted on social media in conjunction with the promotions for the online Mayor's Picnic event on 20 September 2020;
4. Recognises the contribution made by the board members of Impact Volunteering to the volunteering sector at the Ordinary Meeting in September 2020; and
5. Receives a report at the Ordinary meeting of Council by April 2021 recommending a new process for the assessment of the Annual Volunteer Award recipients.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.Chairperson's initials *S. Mayer*

**12.17 Council's Action Plan for Municipal Monitor's recommendations***(BA Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes the Minister for Local Government's letter received in May 2020 which requested Council's response to the Municipal Monitor's recommendations be compiled into an action plan;
2. Notes the action plan and progress report which outlines Council's response to address each recommendation and end dates;
3. Acknowledges that progress has been reported via the CEO's Quarterly Report to Council since March 2020 and will continue until the expected completion in October 2021; and
4. Approves the proposed letter, along with action plan and progress report to be sent to the Minister for Local Government.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**12.18 Clublinks - Operation of the Social Golf Club at Centenary Park Golf***(TB Communities)***Council Decision****Moved: Councillor Hampton****Seconded: Councillor Bolam**

That Council:

1. Notes, following concerns expressed, officers met with Clublinks to discuss the role of their social golf club at Centenary Park Golf Course;
2. Following meetings with Clublinks and Centenary Park Golf Club a satisfactory agreement was reached; and
3. Notes and supports the letter provided to Clublinks dated 14<sup>th</sup> August 2020, which foreshadowed the aforementioned agreements.

*Councillor Cunial returned to the meeting at 9.40pm***Carried Unanimously**

**12.19 Appointment of Chairperson to the Audit and Risk Committee***(KJ Chief Financial Office)***Recommendation (Director Chief Financial Office)**

That Council:

1. Resolves to reappoint Mr. Neil Greenaway to the position of Chairperson of the Audit and Risk Committee from 1 September 2020 until 31 January 2021; and
2. Approves total projected expenditure under the Contract 2019/20 -106 being up to \$3M annually (as adjusted each by inflationary effects), with the total overall expenditure no more than \$26M exclusive of GST, over the next 6 year potential contract term.

**Council Decision****Moved: Councillor Aitken****Seconded: Councillor Bolam**

That Council resolves to reappoint Mr. Neil Greenaway to the position of Chairperson of the Audit and Risk Committee from 1 September 2020 until 31 January 2021

**Carried Unanimously**

**12.20 Award of Contract 2019/20 -106 - Road Renewal - In Situ Pavement Stabilisation and Associated Works***(VG Infrastructure and Operations)***Recommendation (Director Infrastructure and Operations)**

That Council:

1. Approves the appointment of Downer EDI Works Pty Ltd (ACN: 008 709 608), Fulton Hogan Industries Pty Ltd (ACN: 000 7538 689), Stabilised Pavements of Australia Pty Ltd (ACN: 002 900 736) to a standing Deed Panel under Contract 2019/20 -106 Road Renewal – In Situ Pavement Stabilisation and Associated Works based on a schedule of rates contract for an initial 3 year fixed term with a further two extensions of 2 years and 1 year respectfully;
2. Approves total projected expenditure under the Contract 2019/20 -106 being up to \$3M annually, with the total overall expenditure no more than \$26M exclusive of GST, over the next 6 year potential contract term;
3. Authorises the Chief Executive Officer to sign the contract and contract extension options based on the Contractors' successful performance;
4. Delegates approval of contract variations to the Chief Executive Officer; and
5. Resolves the attachments A and B to this report be retained confidential, pursuant to section 77 of the *Local Government Act 1989*, on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to 3(1)(c) of the Local Government Act 2020.

**Council Decision****Moved: Councillor O'Connor****Seconded: Councillor Aitken**

That Council:

1. Approves the appointment of Downer EDI Works Pty Ltd (ACN: 008 709 608), Fulton Hogan Industries Pty Ltd (ACN: 000 7538 689), Stabilised Pavements of Australia Pty Ltd (ACN: 002 900 736) to a standing Deed Panel under Contract 2019/20 -106 Road Renewal – In Situ Pavement Stabilisation and Associated Works based on a schedule of rates contract for an initial 3 year fixed term with a further two extensions of 2 years and 1 year respectfully;
2. Approves total projected expenditure under the Contract 2019/20 -106 being up to \$3M annually (as adjusted each year by inflationary effects), with the total overall expenditure no more than \$26M exclusive of GST, over the next 6 year potential contract term;
3. Authorises the Chief Executive Officer to sign the contract and contract extension options based on the Contractors' successful performance;
4. Delegates approval of contract variations to the Chief Executive Officer; and
5. Resolves the attachments A and B to this report be retained confidential, pursuant to section 77 of the *Local Government Act 1989*, on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to 3(1)(c) of the Local Government Act 2020.

**Carried Unanimously***Councillor McCormack left the chamber at 9:41 pm.*Chairperson's initials *S. Mayer*

**12.21 Award of Contract 2019/20-94 - Road Renewal - Asphalt Resurfacing and Associated Works***(VG Infrastructure and Operations)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Awards Contract 2019/20-94 Road Renewal – Asphalt Resurfacing and Associated Works to Downer EDI Works Pty Ltd (ACN: 008 709 608) based on a schedule of rates contract for an initial 3 year fixed term with a provision of further two extensions of 2 years and 1 year respectfully, with the total overall expenditure no more than \$26M exclusive of GST, over the next 6 year potential contract term;
2. Authorises the Chief Executive Officer to sign the contract and contract extension options based on the Contractors' successful performance;
3. Delegates approval of contract variations to the Chief Executive Officer;
4. Authorises the Chief Executive Officer to formally write to acknowledge excellent services provided by the Fulton Hogan Industries Pty Ltd under contract 2015/16 – 4 at the conclusion of contract in early 2021; and
5. Resolves the attachments A, B and C to this report be retained confidential, pursuant to section 77 of the *Local Government Act 1989*, on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to 3(1)(c) of the *Local Government Act 2020*.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.



**12. RESPONSE TO NOTICES OF MOTION****13.1 Response to 2019/NOM53 - Councillor Code of Conduct***(BA Chief Financial Office)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council:

1. Notes the new Councillor Conduct provisions as set out in the Local Government Act 2020 will commence from 24 October 2020 and replace the existing requirements set out in the Local Government Act 1989 which will be repealed from this date; and
2. Notes that the review of the Councillor Code of Conduct will be initiated with the new Council in November 2020.

**Carried Unanimously****Note:** Refer to Page 9 of the Minutes where this item is block resolved.

**13. LATE REPORTS**

Nil

*Councillor McCormack returned to the meeting at 9:43 pm.*

**14. URGENT BUSINESS****Urgent Business****Council Decision****Moved: Councillor Bolam****Seconded: Councillor Toms**

That the matter of Voluntary Disclosures be accepted as urgent business.

**Carried**

For the Motion: Crs Bolam, Cunial, Hampton, Mayer, O'Connor and Toms

Against the Motion: Crs Aitken and O'Reilly

Absent: McCormack

*Councillor McCormack returned to the meeting at 9:44 pm.*

**Council Decision****Moved: Councillor Bolam****Seconded: Councillor Hampton**

That Council:

1. Affirms its commitment to promoting greater transparency and public confidence in Council decision making post-election.
2. Encourages all election candidates to undertake the following voluntary steps prior to the 2020 elections:
  - a. Decline to accept donations, either in cash or in-kind, from persons who personally own or hold controlling interests in companies that actively engage in the property development industry or the rooming house industry; or derive gambling income in Victoria or any entity trading in the tobacco or gambling industry sectors.
  - b. Decline to accept donations from lobbyists, special interest groups or any other groups which the Councillor is likely to have dealings with if elected.
  - c. Decline to accept donations from planning applicants (or their representatives) who have made an application to the Council in the twelve months prior to the election, or who are expected to make an application to the Council within twelve months after the election.
  - d. Publicly disclose any donation and / or in-kind gift within five business days of receipt, to counter the lack of transparency within the current legislation that mandates candidate donations are only disclosed 40 days after the election.
3. Recommends that candidates in the 2020 Frankston City Council elections voluntarily publically disclose the following information:
  - a. The name of any company or other body corporate or un-incorporated in which the candidate holds an office as a director or otherwise; and
  - b. The name or description of any company or body in which the candidate holds a beneficial interest.
4. Writes to the Minister for Local Government and the Victorian Electoral Commission to suggest that the voluntary measures referred to in this resolution be introduced as new requirements to improve the transparency and the integrity of the election process in future local government elections.

*Councillor Toms left the meeting at 9:50 pm.*

*Councillor Toms returned to the meeting at 9:53 pm.*

**The motion was put and Carried**

Chairperson's initials *S. Mayer*

For the Motion: Crs Aitken, Bolam, Cunial, Hampton, Mayer, McCormack, O'Connor and Toms  
Against the Motion: Cr O'Reilly

**Urgent Business****Council Decision****Moved: Councillor Toms****Seconded: Councillor Aitken**

That the matter of Oliver's Hill Sea Wall advocacy be accepted as urgent business.

**Carried**

For the Motion: Crs Aitken, Bolam, Hampton, Mayer, McCormack, O'Connor and Toms  
Against the Motion: Crs Cunial and O'Reilly

**Council Decision****Moved: Councillor Toms****Seconded: Councillor Aitken**

That Council write to the The Hon. Lily D'Ambrosio MP, Minister for Energy, Environment and Climate Change requesting that urgent funding be provided to scope and provide for repairs to the Olivers Hill seawall to ensure its long term durability and safety for the Frankston community, in consultation with Council and key stakeholders.

*Councillors Cunial and O'Reilly left the meeting at 10.04pm*

*Councillor Bolam left the meeting at 10.06pm*

*Councillor Bolam returned to the meeting at 10.07pm*

*Councillor Cunial returned to the meeting at 10.08pm*

*Councillor Cunial left the meeting at 10.10pm*

**The motion was put and****Carried Unanimously**

Chairperson's initials *S. Mayer*

## 15. CONFIDENTIAL ITEMS

### Council Decision

**Moved: Councillor O'Connor**

**Seconded: Councillor Aitken**

That the Ordinary Council Meeting be closed to the public to discuss the following Agenda items and all documents associated with the consideration and discussion of it, that are designated confidential information by me, pursuant to Section 77(2)(c) of the Local Government Act 1989 (the Act) on the following grounds:

#### **C.1 Issuing Invest Frankston Business Grants 2020-2021**

Agenda Item C.1 Issuing Invest Frankston Business Grants 2020-2021 is designated confidential under Section 3(1) of the Local Government Act 2020:

- on the grounds that they contain personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs; and

- these grounds apply because the information details personal information about applicants who have applied for the Frankston Business Grants Program and would, if prematurely released, impact the decision made by the panel and Council.

#### **C.2 Major Local Community Events Grant Outcome**

Agenda Item C.2 Major Local Community Events Grant Outcome is designated confidential under Section 3(1) of the Local Government Act 2020:

- on the grounds that they contain personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs; and

- these grounds apply because the information details personal information about applicants who have applied for the Major Local Community Events Grant Program and would, if prematurely released, impact the decision made by the panel and Council.

#### **C.3 Letter of Support - McClelland Sculpture Park + Gallery**

Agenda Item C.3 Letter of Support - McClelland Sculpture Park + Gallery is designated confidential under Section 3(1) of the Local Government Act 2020:

- on the grounds that they contain personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs; and

- these grounds apply because the information details personal information about the Will of Annie May McClelland and would, if prematurely released, impact Council's relationship with McClelland Gallery.

#### **C.4 Appointment of Directors - Peninsula Leisure Pty Ltd**

Agenda Item C.4 Appointment of Directors - Peninsula Leisure Pty Ltd is designated confidential under Section 3(1) of the Local Government Act 2020:

- on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking; and

- these grounds apply because the information details the performance of Peninsula Leisure Pty Ltd and would, if prematurely released, impact the relationship between Council and Peninsula Leisure Pty Ltd.

#### **C.5 CEO Performance Review**

Agenda Item C.5 CEO Performance Review is designated confidential under Section 3(1) of the Local Government Act 2020:

- on the grounds that they contain personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

#### **C.6 Debrief of Ordinary Council Meeting**

Agenda Item C.6 Debrief of Ordinary Council Meeting is designated confidential under Section 3(1) of the Local Government Act 2020:

- on the grounds that it contains information that was confidential information for the purposes of section 77 of the Local Government Act 1989; and
- these grounds apply because the information details the views of Councillors and would, if prematurely released, impact the reputation of Councillors and Council.

**Carried Unanimously**

.....  
Signed by the CEO

Chairperson's initials *S. Mayer*

**18. OUTCOME OF CONSIDERATION OF CONFIDENTIAL ITEMS****C.1 Issuing Invest Frankston Business Grants 2020-2021 (considered at this meeting)****Moved: Councillor Aitken****Seconded: Councillor Cunial**

That Council:

1. Awards the 2020-2021 Invest Frankston Business Grants to the following businesses in accordance with recommendations of the Independent Assessment Panel (IAP):
  - a) Sunpower Renewables Pty Ltd - \$20,000
  - b) Olivers Hill Coffee Pty Ltd (trading as Little Ollys) - \$16,000
  - c) R&D Signage Solutions Pty Ltd - \$15,000
  - d) Jon Tiner Co. Pty Ltd (trading as That Spirited Lot) - \$15,000
  - e) Frankston Made Pty Ltd - \$15,000
  - f) Aquatic Technologies - \$15,000
  - g) Multipanel Pty Ltd - \$15,000
  - h) Den Da Dumplings Pty Ltd (trading as Mushiki Dumplings) - \$15,000
  - i) Madam Mekong - \$12,000
  - j) Health and Well-Being Education - \$12,000
  - k) Marinescapes International Pty Ltd - \$10,000
  - l) Teavision - \$10,000
  - m) Calm Accounts - \$5,000
  - n) Mint Garden Café - \$5,000;
2. Notes the IAP has not recommended a 'back-up' grant recipient for this grant round;
3. Returns any unallocated funds to the budget; and
4. That Council releases the resolution as part of the public minutes of this meeting and the report remains confidential indefinitely.

*Motion was put and Carried***C.2 Major Local Community Events Grant Outcome (considered at this meeting)****Moved: Councillor Aitken****Seconded: Councillor Cunial**

That Council:

1. Notes the continuation of the Bay Mob Expo recipient as part of the approved triennial grant from the 2019/2020 program to receive \$10,000. Noting this will be their second year of funding through this grant program.
2. Awards Smart Communities a \$10,000 grant and advise the Frankston Music Society Inc. and The Australian Foundation for Disability their applications have been unsuccessful
3. Notes, given the impact of COVID19, the Frankston Music Festival will not proceed in 2021.
4. Writes to all applicants and advises them of Council's decision.

Chairperson's initials *S. Mayer*

5. Approves the release of the recommendation immediately following the Council Meeting 2020/OM12.
6. Acknowledges all events delivery mentioned throughout this report is subject to COVID-19 restrictions.
7. Releases the resolution as part of the public minutes of this meeting and the report remains confidential indefinitely.

*Motion was put and Carried*

**C.3 Letter of Support - McClelland Sculpture Park + Gallery (considered at this meeting)**

**Moved: Councillor Aitken**

**Seconded: Councillor Cunial**

That Council:

1. Supports McClelland Sculpture Park and Gallery's request for a letter of support to amend the terms of the Trust Deed under the Will of Annie May McClelland, the Testatrix;
2. Authorises the Mayor to sign and send the letter; and
3. Releases the resolution only as part of the public minutes of this meeting.

*Motion was put and Carried*

**C.4 Appointment of Directors - Peninsula Leisure Pty Ltd (considered at this meeting)**

**Moved: Councillor Aitken**

**Seconded: Councillor Cunial**

That Council:

1. Resolves to advertise the position of Ms Roseanne Healy (Director and Chair of Peninsula Leisure Pty Ltd) which becomes due for renewal on 31 October, 2020;
2. Resolves to advertise the position of Mr Philip Johnson (Director Peninsula Leisure Pty Ltd) which becomes due for renewal on 31 October, 2020;
3. That Council appoint the Chief Executive Officer and Chief Financial Officer as Interim Directors to Peninsula Leisure Pty Ltd for the period 1 November 2020 until such time as new Directors are appointed, which at this stage is anticipated by 23 November 2020, subject to potential delays ;
4. Following the appointment of the successful applicants for these positions, request the Board of Peninsula Leisure Pty Ltd to prepare a matrix of the current skill sets of the Board members to identify if there is any notable skill gap and based on this information, Council determine whether to continue with four Directors or to move back to the original five Director model; and
5. Releases this resolution with the open minutes of this meeting.

*Motion was put and Carried*

**C.5 CEO Performance Review (considered at this meeting)**

**Moved: Councillor Aitken**

**Seconded: Councillor Cunial**

That Council:

1. Notes the report and recommendations of the CEO's Performance Review Committee;
2. Endorses the Committee recommendation for a 3% pay increase to recognise achievements and align with the median pay for similar sized councils;
3. Endorses the Key Performance Indicators for 2020/2021; and
4. Releases the resolution only in the Minutes of this meeting.

*Motion was put and Carried*

#### **C.6 Debrief of Ordinary Council Meeting (considered at this meeting)**

**Moved: Councillor Hampton**

**Seconded: Councillor McCormack**

That Council:

1. Notes an assessment of the Ordinary Council Meeting held on 31 August 2020 was made based on the following eight (8) pillars identified in the Framework for Good Governance Commission of Inquiry into Greater Geelong City Council:
  - Direction and Leadership
  - Culture and Behaviour
  - Structure, Systems and Policies
  - Decision making
  - Communication and community engagement
  - Capability
  - Risk and Compliance; and
  - Monitoring and Review
2. Confirms the Good Governance Debrief Notes made at the Ordinary Council Meeting held on 10 August 2020; and
3. Notes the recommendation will be published as part of the public minutes of this meeting.

*Motion was put and Carried*



*The meeting was closed to the public at 10.15 pm*

CONFIRMED THIS

DAY OF

2020

.....  
CHAIRPERSON

**AUTHORITY TO STAMP INITIALS ON MINUTES**

I, Cr. Sandra Mayer, Chairperson – Council Meeting hereby authorise the use of an electronic stamp of my initials to initial each page of these Minutes of the Council Meeting held on 31 August 2020, confirmed on 21 September 2020.

.....  
(Cr. Sandra Mayer, Chairperson – Council Meeting)

Dated this

day of

2020

## QUESTION TIME

*These Questions With Notice were presented at the Ordinary Meeting 2020/OM11 – 10 August 2020. Due to the COVID-19 pandemic, all Ordinary Meetings have been closed to the public, and all submitter(s) have been contacted directly with a response to their questions. In accordance with the Public Submissions and Question Time Policy, the questions and response(s) are published at the next Ordinary Council Meeting Minutes.*

**Peter Anscombe**

### Question 1

Will council provide details of Frankston City Council's Local Area Traffic Management (LATM) Strategy as it relates to the Industrial areas of Seaford and Carrum Downs north of Seaford Road?

### Response by Director Infrastructure and Operations

*Council has implemented a number of LATM Precinct Plans with further implementation planned in Council's Long Term Infrastructure Plan (LTIP). Council has adopted Hartnett Precinct LATM to commence implementation in 2020/21. Belvedere Precinct LATM, bounded by Seaford Road, Frankston Fwy, Lathams Rd and Frankston-Dandenong Rd is identified in Council's LTIP as a medium term project in years 4 to 6. Lathams Precinct bounded by Lathams Rd, Mornington Peninsula Fwy, Thompsons Rd and Frankston- Dandenong Rd, Carrum Downs in not included in the LTIP.*

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### Question 2

Will council provide details of all levels of waste management services both provided by the council and expected to be provided privately/commercially by residents and business operators in the Frankston CAD and on the foreshore at Keast Park, Seaford and Frankston?

### Response by Chief Financial Office

*The following waste management services are provided in CAA and foreshore areas (Keast Park, Seaford & Frankston).*

#### CAA Residents

- 2 Kerbside bin collection service (Waste & recycling) - max. of 2 waste bins (120L) & 2 recycling bins (240L).*
- No food and garden waste collection service is provided in CAA.*
- No annual hard waste collection service occurs in CAA*

#### Businesses

- 2 kerbside bin collection service (Waste & recycling) - max. of 2 waste bins (120L) & 2 recycle bins (240L)*
- Waste requirements above this amount are advised by Council to be a private collection and this occurs in various locations through CAA and foreshore businesses.*
- No commercial food & garden waste collection*
- No annual hard waste collection service for businesses.*

*Public litter bin collection service (Waste & Recycling) is provided in the CAA and foreshore at Keast Park, Seaford and Frankston. Dog waste bins are also provided in foreshore area.*

*All businesses and residents have access to the Frankston Regional Recycling and Recovery Centre which provides waste recycling/disposal options, including free drop off of whitegoods, cardboard, TVs, computers, paint & batteries.*

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### Question 3

Council recently established an independent working group to investigate CAD car parking ostensibly to balance the needs of residents, train and bus commuters, shoppers, students, business clients, staff and visitors. Why have residents not been represented on the group and their views sought?

### Response by Director Infrastructure and Operations

*Council adopted the Frankston Metropolitan Activity Centre Parking Precinct Plan in 2018. A recommendation of this plan was to establish a coordinated management and liaison structure for the FMAC's major car parking facilities, hosted by Council and include all the major stakeholders. This group also has two Councillors, as the elected representatives, represent the interests of community members who use car parks in the city centre.*

DRAFT

*These Questions Without Notice were presented at the Ordinary Meeting 2020/OM11 – 10 August 2020. Due to the COVID-19 pandemic, all Ordinary Meetings have been closed to the public, and all submitter(s) have been contacted directly with a response to their questions. In accordance with the Public Submissions and Question Time Policy, the questions and response(s) are published at the next Ordinary Council Meeting Minutes.*

**Ginevra Hosking**

**Question 1**

How much money did Frankston Council spend to prepare the 'Frankston Industrial Land Review ' (which is on Public Exhibition until Tuesday 15 September 2020)?

**Response by Director Communities**

*The project was allocated \$50,000 in the 2019/2020 financial year for the purposes of undertaking an assessment of industrial land supply, investigating opportunities for industrial expansion and reviewing the currency of the 2009 Industrial Strategy.*

*The Council report of 29 June 2020 includes the financial information.*

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**Question 2**

How many Frankston Council officer hours were spent in preparation of the Frankston Industrial Land Review ' (which is on Public Exhibition until Tuesday 15 September 2020)?

**Response by Director Communities**

*A range of staff with different professional backgrounds were involved. While no detailed hours are available it is estimated that over the last 12-14 months approximately 130 to 150 hours has been invested in the project.*

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**Question 3**

The Frankston Industrial Land Review ' refers to extensive consultation with Industry Stakeholder. Could you please provide a list of the names of any individual, organisation and/or business that contributed to the stakeholder consultation in this report?

**Response by Director Communities**

*The details of organisations and individuals who have been consulted during the process of the review are subject to privacy laws unless prior consent has been given and they have agreed to have their information made publicly available.*

*The Industrial Land Strategy Review was informed by a survey of 308 businesses within Frankston City.*

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**Kevin Vaughan for SHAC – Seaford Housing Action Coalition**

**Question 1**

Does FCC know how many beds there are in the registered Rooming houses in Frankston?

**Response by Director Communities**

*Frankston City Council requires all rooming houses within the municipality to have a permit and be registered. Currently, there are 77 rooming houses registered in the Frankston Municipality with permits allowing approximately 867 occupants at any given time.*

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## Question 2

What is council doing to help Rooming House residents reduce the risk of covid virus transmission in Rooming Houses?

### Response by Director Communities

*The Environmental Health Unit have an established relationship with rooming houses and many of the residents with whom they have regular contact through enquiries.*

*Council also recently adopted its COVID19 Recovery and Care package to support the community. Funds were made available for distribution of infection control packs to rooming houses to minimise the transmission of Covid. The packs included masks, cleaning products, sponges, wipes, gloves, toilet paper, spray bottles, buckets, liquid hand soap and hospital grade disinfectant. The first round of this program, conducted in April, included welfare checks to ensure that residents had the appropriate support they required. A subsequent round was conducted in August and was again very well received by all rooming house residents, and a further round is planned.*

*Additionally Council is currently working with key support agencies including the department of Health and Human Services (DHHS) to establish additional measures to support rooming house type accommodation. The supports include for example on site testing and a health concierge service.*

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## Question 3

What does Frankston Council do to assess registration worthiness and annual renewal of registration for Rooming Houses in Frankston?

### Response by Director Communities

*All rooming houses are required to be registered under the Public Health and Wellbeing Act 2008 and as such, all rooming houses require an annual inspection to monitor compliance regarding overcrowding, cleaning and maintenance and pest control. All rooming houses are inspected across the year and any critical and major notifications are followed up in a timely manner. Rooming houses that have received inspection results of concern receive are followed up and an additional inspection is conducted prior to the renewal of their registration.*