



COUNCIL MEETING AGENDA 2021/CM13 Monday 9 August 2021

In accordance with the Minister's Good Practice Guidelines, from 1 May 2020 until 26 April 2022, Councils can conduct virtual meetings which must be streamed live through its website. Frankston City will continue to stream its Council Meetings.

To best manage the current COVID-19 impacts, this meeting will be closed to public attendance.

Verbal Submissions

If you have registered or intend to register to speak to an item on the Council Meeting Agenda, speakers now only have the option of making a verbal submission via telephone. Officers will make contact and the speaker will be greeted by the Chair who will invite the speaker to make their verbal submission.

There are no changes to the limit on speakers i.e. the limit is still a maximum of 10 speakers and it will be at the discretion of the Chair, if further speakers are permitted. Speakers still have 3 minutes to address Council, with the exception of S223 submitters who will receive 5 minutes.

Live streaming is available from the below link:

<https://www.facebook.com/FrankstonCityCouncil>



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street**. Due to the current COVID-19 restrictions, this meeting is closed to public attendance. Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted in the Davey Street and Young Street entrances to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Penalty for an offence under this clause is 2 penalty units which is \$200

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

During the COVID-19 crisis, Council is strongly encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

There are three (3) fixed cameras in the Council Chambers and it is intended that the cameras will only provide vision of the Councillors who are present at the meeting.

Every care will be taken to maintain privacy and as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

Archives of meetings will be published on Council's website generally within three (3) business days after the meeting date for the public's future reference. Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded.

It is not intended that public speakers will be visible in a live stream of a meeting. Cameras are to be positioned so that these members of the public are not visible. If you do not wish to be recorded you will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Formal Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon four (4) clear days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Ordinary Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as “Urgent Business”.

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting, and audio recordings of Council meetings will be made available to members of the public. If a submitter does not wish to be recorded, they must advise the Chair at the commencement of their public submission.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 9 August 2021 at 7.00pm.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We respectfully acknowledge that we are situated on the traditional land of the Boon Wurrung and Bunurong in this special place now known by its European name, Frankston. We recognise the contribution of all Aboriginal and Torres Strait Islander people to our community in the past, present and into the future.

BUSINESS**1. PRESENTATION TO COMMUNITY GROUPS**

Certificate of Appreciation to BAM Inc.

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Council Meeting No. CM12 held on 19 July 2021.

3. APOLOGIES

Nil

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**5. PUBLIC QUESTIONS**

Nil

6. HEARING OF SUBMISSIONS**7. ITEMS BROUGHT FORWARD****8. PRESENTATIONS / AWARDS****9. PRESENTATION OF PETITIONS AND JOINT LETTERS**

Nil

10. DELEGATES' REPORTS

10.1 Top Tourism Town Awards Update by Mayor, Cr Kris Bolam

11. CONSIDERATION OF TOWN PLANNING REPORTS

11.1 Planning Application 63/2021/P - 17 & 18 Pagett Road Carrum Downs - To construct one hundred and thirty-six (136) dwellings in stages in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 of the Frankston Planning Scheme3

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Nil

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Nil

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Phil Cantillon

CHIEF EXECUTIVE OFFICER

5/08/2021



Executive Summary**11.1 Planning Application 63/2021/P - 17 & 18 Pagett Road Carrum Downs - To construct one hundred and thirty-six (136) dwellings in stages in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 of the Frankston Planning Scheme**

Enquiries: (Sam Clements: Communities)

Council Plan

Community Outcome:	1. Planned City
Strategy:	1.2 Development and Housing
Priority Action	1.2.3 Ensure built form, displays architectural excellence and embodies creative urban design

Purpose

This report considers the merits of the planning application to construct one hundred and thirty-six (136) dwellings on a lot in stages in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 of the Frankston Planning Scheme at 17 & 18 Pagett Road Carrum Downs.

Recommendation (Director Communities)

That Council resolves to issue a Planning Permit in respect to Planning Application number 63/2021/P allowing the construction of one hundred and thirty five (135) dwellings, subject to the conditions contained in the officer's assessment.

Key Points / Issues

- It is proposed to construct one hundred and thirty-six (136) dwellings in stages and remove native vegetation at 17 & 18 Pagett Road Carrum Downs.
- As part of the future public open space contribution (required at the subdivision stage) the existing Council reserve to the east will be expanded by approximately 2700 square metres.
- A pocket park is proposed to the centre/west of the site to retain and protect a high value tree.
- A pedestrian link is proposed to the existing 38R Access Way reserve to provide pedestrian connection to the existing industrial park.
- Pagett Road, Trafford Road and Sky Way will be extended to intersect within the site. A number of private roads will be created which will be accessed off Pagett and Trafford Road, these will become part of the common property and be managed by the owners' corporation.
- Part of the land was previously a poultry farm, resulting in a medium risk of site contamination. Further assessment of this risk is required and a requirement for rehabilitation may be necessary. These matters are recommended to be dealt with via conditions of approval.

For further information, please refer to the officer's assessment contained within this report.

Financial Impact

The permit application fee paid to Council was \$25,658.30. The average cost to Council to process a planning permit application is \$2,264.

11.1 Planning Application 63/2021/P - 17 & 18 Pagett Road Carrum Downs - To construct one hundred and thirty-six (136) dwellings in stages in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 of the Frankston Planning Scheme**Executive Summary****Consultation****1. External Referrals**

The application was referred externally to the Department of Transport and the Environment Protection Authority.

2. Internal Referrals

The application was referred internally to Council's Traffic Engineer, Drainage Engineer, Urban Designer, Environmental Planner, Planning Arborist, Strategic Planning and Waste Management.

Notification of Proposal

In accordance with Clause 43.04 Development Plan Overlay, the planning permit application is exempt from the notice requirements of Section 51(1) (a), (b) and (d), the decision requirements of Section 64(1), (2) and (3) and the review rights of Section 82(1) of the *Planning and Environment Act 1987*.

Analysis (Environmental / Economic / Social Implications)

The proposal includes the retention of a high value tree within a pocket park and allows for the expansion of Council's existing reserve. There is sufficient space for substantial landscaping including planting of canopy trees within the site.

The proposal would have a beneficial economic impact. It would create employment opportunities during the construction phase and in the longer term new residents will utilise local business.

The proposal would provide for additional housing density in the form of dwellings.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The proposal requires a planning permit under:

- Clause 32.08 General Residential Zone
 - To construct two or more dwellings on a lot.
- Clause 52.17 Native Vegetation
 - To remove native vegetation.

Council has complied with Section 52, 58, 60, 61 and 61 of the Planning and Environment Act 1987 in processing the planning application.

Policy Impacts

Council Officers have assessed the application in accordance with the relevant Planning Policy provisions of the Frankston Planning Scheme.

11.1 Planning Application 63/2021/P - 17 & 18 Pagett Road Carrum Downs - To construct one hundred and thirty-six (136) dwellings in stages in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 of the Frankston Planning Scheme**Executive Summary**Officer's Declaration of Interests

Under Section 80C of the *Local Government Act 1989*, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no apparent risks associated with this matter.

Conclusion

Overall the proposed development is appropriately designed and responds to the site context. The design response provides an acceptable balance between landscaping opportunities and developed area. Through conditions the proposal is acceptable and warrants support.

ATTACHMENTS

- Attachment A: [↓](#) Aerial Locality Map
- Attachment B: [↓](#) Locality Map
- Attachment C: [⇒](#) Development Plans (*Under Separate Cover*)
- Attachment D: [↓](#) Landscape Plans
- Attachment E: [↓](#) Local Park Masterplan - Clifton Grove Reserve
- Attachment F: [↓](#) Carrum Downs West Outline Development Plan

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Officers' Assessment

Summary

Existing Use	17 Pagett Road: One single dwelling and associated outbuildings 18 Pagett Road: One single dwelling Former poultry farm consisting of fourteen sheds
Site Area	59,933 square metres
Proposal	To construct one hundred and thirty-six (136) dwellings and remove native vegetation.
Site Cover	18,109.2 square metres (33%)
Permeability	25,400.5 square metres (46.2%)
Zoning	General Residential Zone
Overlays	Development Plan Overlay Schedule 1
Neighbourhood Character Precinct	Nil
Reason for Reporting to Council	Councillor interest

Background

Subject Site

Pagett Road extends east-west between the two properties and is currently unmade along the length of the site.

17 Pagett Road Carrum Downs

The site is on the southern side of Pagett Road and adjoins the Clifton Grove Reserve to the east, residential dwellings to the south and industry to the west. Skye Way, Raynes Close and Trafford Road terminate at the site boundary.

The site was used for agricultural/rural farmland. The site is generally clear of vegetation with some scattered trees. The site is moderately flat along the eastern third, with notable undulation and gradient change to the west. The site has one rural residential dwelling, an associated garage and two outbuildings.

18 Pagett Road Carrum Downs

The site is on the northern side of Pagett Road and adjoins residential dwellings to the east and industry to the north and west.

The site was used for poultry farming (chicken egg production) between 1964 – 2018, with fourteen (14) poultry sheds constructed between 1964 and 1973. The site is moderately flat with steep slopes in the north-eastern corner and along the western boundary. The site has one rural residential dwelling and associated garage, aviary, greenhouse, ten large chicken laying sheds, two large chicken heating and treatment

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sheds, work shed, mechanics shed, chicken hutch with mechanics shed, storage shed, eight feed silos and an above ground water tank.

The site has a 2.01 metre wide drainage easement along the eastern side boundary.

The boundary fence to 75 Clifton Grove is a 2.5 metre high acoustic fence.

The site has been identified as having a medium potential for contamination due to the poultry farm use.

Locality

The site is located within an existing established residential area with predominantly detached single storey dwellings on lots of around 500-550 square metres.

To the north and west lies industrial land, all buildings setback 10 metres from the boundary to provide a vegetated buffer.

The site is located 360m from the entrance to Eastlink/Peninsula Link and 350m from Frankston-Dandenong Road. Seaford Train Station is 4.2km from the site. Bus Routes 901, 778, 832 and 833 operate along Frankston-Dandenong Road. The site is 1km from the Super IGA Carrum Downs. The Carrum Downs Neighbourhood Activity Centre is 2.5km from the site. The closest schools are Carrum Downs Secondary College and Banyan Fields Primary School. The closest open spaces are Clifton Grove Reserve and Clifton Reserve.

Site History

Previous planning permit applications for the site include:

17 & 18 Pagett Road Carrum Downs

- Planning Application 221/2019/P for one hundred and eighty seven (187) dwellings and native vegetation removal. This application was withdrawn.

18 Pagett Road Carrum Downs

- Planning Permit TP70973 was issued by the Melbourne Metropolitan Board of Works on 14 August 1973 for 120' x 40' battery shed and works erected thereon to be used for the purpose of poultry farming.

Proposal

The proposal is summarised as:

- It is proposed to construct 136 dwellings.
- 23 x 2-bedroom dwellings, 97 x 3-bedroom dwellings and 16 x 4-bedroom dwellings in a mixture of single and double storey dwellings
- The 2-bedroom dwellings are provided with single garages and the 3 and 4-bedroom dwellings with either double garages or single garages and a tandem space.
- No front fencing is proposed.
- 28 visitor car parking spaces are provided.
- All dwellings are provided with a minimum of 40 square metres of secluded private open space.

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- Site coverage is 33%, permeability is 46% and garden area is 44.6%.
- The proposal includes the removal of three (3) *Eucalyptus Pryoriana* Gippsland Manna Gums and one cluster of native vegetation.
- A staging plan has been provided, incorporating five stages.

Dwelling Layout

The development is designed around the intersection of Pagett Road, Trafford Road and Sky Way.

The development, where it adjoins existing residential is predominantly single storey to reduce impact on the neighbouring properties.

To the north, a private road off Pagett Road provides access to 46 dwellings, the majority of which have their open space along the boundaries to the industrial sites.

Towards the centre of the site, dwellings accessed off Pagett Road are primarily single storey with their open space within the site.

To the south, a private road off Pagett Road provides access to the garages of 10 rear-loaded dwellings and 9 dwellings with their open space towards the outside of the site.

To the southwest, a private road from Trafford Road provides access to 23 dwellings, the majority of which have their open space along the boundary with the industrial sites. A pedestrian link is provided to connect with Council's reserve 38R Access Way, providing a pedestrian connection to the industrial precinct.

Towards the south of the site, dwellings accessed off Trafford Road are designed around a pocket park enabling the retention of Tree 96. A pedestrian connection is provided from a private road off Trafford to Raynes Close.

To the southeast, dwellings are accessed off Skye Way and Pagett Road, with open space located towards the inside of the side.

Open Space

As part of the future public open space contribution the existing Council reserve (Clifton Grove Reserve) to the east will be expanded by approximately 2700 square metres.

The proposal incorporates a pocket park to enable the retention of Tree 96, an indigenous *Eucalyptus Pryoriana* Gippsland Manna Gum. The park also acts as a pedestrian connection from Trafford Road to a private road off Pagett Road. The park will be maintained by the owner's corporation.

A pedestrian link is proposed from Trafford Road to connect with Council's reserve 38R Access Way providing a pedestrian link to the existing industrial precinct.

Vegetation

It is proposed to remove 3 *Eucalyptus Pryoriana* Gippsland Manna Gums and one cluster of native vegetation (Coast Tea-Tree), 0.346 hectares of native vegetation. The patch of vegetation is located within the road reserve of Pagett Road, with the trees located within 17 Pagett Road.

Vehicle Access and Parking

Pagett Road, Trafford Road and Sky Way will be extended to intersect within the site and will be vested to Council in a future subdivision application.

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There are a number of private roads which come off Pagett and Trafford roads which will be managed by the owner's corporation.

Pedestrian footpaths have been provided along one side of Pagett Road, Trafford Road and Sky Way. No footpaths have been provided along the private roads, with the exception of the footpath along 'Laneway 4' to Raynes Close.

28 visitor parking spaces are provided within the development, all located along private roads.

Waste is proposed to be collected by Council.

Materials and Finishes

A mixture of brickwork, render and weatherboards is proposed throughout the development with colours varied between dwellings.

Planning Policy Frameworks

Planning Policy Framework relevant to this application are summarised as follows:

- Clause 11 – Settlement
- Clause 12 – Environment and Landscape Values
- Clause 15 – Built Environment and Heritage
- Clause 16 – Housing
- Clause 17 – Economic Development
- Clause 18 – Transport
- Clause 21.03 – Vision and Strategic Framework
- Clause 21.04 – Settlement
- Clause 21.05 – Environmental Risk
- Clause 21.06 – Environmental and Landscape Values
- Clause 21.07 – Housing
- Clause 21.08 – Economic Development
- Clause 21.10 – Built Environment and Heritage
- Clause 22.08 – Neighbourhood Character Policy

Planning Scheme Controls

A Planning Permit is required pursuant to:

- Clause 32.08-4 – General Residential Zone, for the construction of 2 or more dwellings on the lot;
- Clause 52.17 – Native Vegetation, for the removal of native vegetation.

Particular Provisions

- Clause 52.06 – Car Parking
- Clause 52.17 – Native Vegetation

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- Clause 55 – Two or more Dwellings on a lot and Residential Buildings
- Clause 65 – Decision guidelines

Reference Documents

- Frankston Housing Strategy, September 2013
- Frankston City Open Space Strategy, 2016-2036

Notification of Proposal

In accordance with Clause 43.04 – Development Plan Overlay, if a development plan has been prepared to the satisfaction of the responsible authority, an application under any provision of this planning is exempt from the notice requirements of Section 52(1)(a), (b) and (d), the decision requirements of Section 64(1), (2) and (3) and the review rights of Section 82(1) of the Act.

Accordingly, notice of the application has not been given.

External Referrals

The planning application was referred externally to the Department of Transport and the Environment Protection Authority.

A brief summary of the relevant referral comments are provided below.

Department of Transport (DoT)

The application was referred to DoT in accordance with s55 of the Planning and Environment Act 1987. The Department raised no objections to the proposal.

Environment Protection Authority (EPA)

The application was referred to the EPA for comment due to the potential for contamination.

The EPA raised concerns with the proximity of the land to the Industrial 1 Zone land.

The EPA noted a preliminary site investigation (PSI) had been undertaken to determine whether the land has a risk of being contaminated. The PSI identifies that there is a medium potential for contamination at the site. The PSI considers that an environmental audit is not considered to be appropriate for the site and recommends a further detailed site investigation (DSI) be undertaken to confirm the extent of site contamination and the extent of remediation works required. The EPA recommends that an environmental audit is undertaken as it would confirm that the DSI has been done to an acceptable standard.

Internal Referrals

The application was referred internally to Council's Traffic Engineer, Drainage Engineer, Urban Designer, Biodiversity Officer, Landscape Architect, Planning Arborist, Strategic Planning, Parks & Vegetation and Waste Management.

A brief summary of the relevant comments are provided below.

11.1 Planning Application 63/2021/P - 17 & 18 Pagett Road Carrum Downs - To construct one hundred and thirty-six (136) dwellings in stages in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 of the Frankston Planning Scheme**Officers' Assessment**Traffic

Site is identified as being within the Principle Public Transport Network area, hence the Column B Rates in Clause 52.06 applies to this development. Therefore zero visitor car parking spaces are required.

It was noted that a total of 28 indented on street spaces are proposed for use by visitors.

As demonstrated in the swept paths, waste vehicles up to 9.8 metres in length are able to circulate through the subject site.

Traffic calming devices must be installed on Pagett Road and Trafford Road to prevent speeding as it is likely to be use as a short cut by vehicles to access Clifton Grove. Traffic calming device need to be installed to the satisfaction of Frankston City Council.

Night-time visibility of street features must be adequate. Speed control devices particularly should be located with adequate street lighting, and all street features/furniture should be delineated for night-time operation.

Drainage

As per Melbourne Water standard and specification, Floodway hydraulics may be determined using Manning's Equation. Unless uniform flow conditions can be confidently predicted, steady-state backwater programs such as HEC-RAS shall be used to compute depths and velocities.

Connection may be made to the existing FCC drainage system in Sky Way subject to; the A drainage report/calculations demonstrating that existing FCC drainage have the capacity for additional flow from the catchment C & D, CCTV footage in accordance with the Water Services Association of Australia Code of practice from a suitably qualified plumber to verify that the Council asset are in good serviceable condition, to Council's satisfaction.

Functional layout plan required as condition of permit.

Applicant is to undertake soil investigations and submit an analysis of the prevailing subgrade conditions.

Urban Design**General Comments**

- The development should consider the provision of stairs for dwellings with retaining walls within private open space above 500mm in height to improve access and amenity.
- Articulation is reasonable across the development.
- Greater variation in the proposed material and colour finishes should be explored between dwellings. An alternating pattern would assist to break up monotonous appearance.
- The provision of pedestrian access to the existing footpath on Raynes Close is considered to be a positive addition.
- The landscaping proposed to interface with Raynes Close and Laneway 1 should consider the ability to maintain clear sightlines from 0.50m-2m above ground level.

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- Unclear if any fencing is proposed to be used to prevent vehicle access. If required, the use of bollards are encouraged in preference to other, less permeable fencing types.
- Dwellings 47-54. As this interface presents internally toward dwelling frontages, it would be preferable for the private open space fencing to comprise timber batten fencing, rather than timber paling fencing. Screening plants should also be considered in the landscaping strip abutting the fence-line.
- The locations of the proposed visitor car parks are generally considered to be appropriately located and integrated into the overall development.

Planning Arborist

Tree 96 has been incorporated into the development.

However, the open space of 'Res38' and a pedestrian path is shown through its TPZ (and beneath its canopy). This is to be deleted. No works (other than endorsed landscaping works managed by a tree protection management plan) are permitted within proximity to the TPZ of Tree 96.

Tree 37, 62 – 65 can be successfully retained with conditioned protection.

Trees 17, 19, 20 and 38 cannot be retained. Removals would be mitigated by replacement tree plantings.

Environment

Tree 96

- To adequately retain tree no. 96, Res 38 must be deleted. No building (including fences) can be located within the TPZ or canopy area. The tree has a symmetrical low-lying canopy that must not be impacted.
- Vegetation offsets are required under Clause 52.17.
- Increase the percentage of indigenous canopy trees. Do not use *Pennisetum alopecuroides*.

Pocket Park

- Relocate pathway from the base of the tree. The tree canopy is very low it would have to be uplifted significantly to pass under. Redirect around canopy.
- Remove plants and mulch under tree.
- Provide trees in mulched garden beds.
- Japanese Maple is not October Glory.

Strategic Planning

The site is vacant and formerly housed a broiler farm. The preliminary site investigation concludes that an environmental audit is not appropriate but a further detailed site investigation should be undertaken. This must be included as a condition of permit. The proposal addresses the requirement of the Carrum Downs Outline Development Plan by providing the required 10 metre vegetation buffer. The retention of Tree 96 in a pocket park is supported. The link to 38R Access Way is also supported, it is noted that it would be ideal to have an open space component in that location, this could be achieved by deleting Res1. The future subdivision of the site will require a 5% Public

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Open Space Contribution. It is considered that as the site is over 5 hectares, the contribution should be provided in land by expanding the existing Council reserve at 51 Clifton Drive. This could be achieved by deleting Res71-78. Overall Council's Strategic Department is supportive of the application.

Waste Management

Council collection is satisfactory if a Section 173 Agreement is entered into to ensure Council is absolved of all liability associated with access on body corporate roads. No objection subject to conditions requiring amendments to the Waste Management Plan, bin pads provided to all dwellings and amended plan showing direction of truck travel.

Discussion***Planning Policy***

The site is designated for urban development to support an appropriately designed residential development. The proposal provides consolidation of an existing urban area with existing infrastructure and services and will increase the supply and diversity of housing stock within the municipality, increasing housing choice which is consistent with the broader principles of planning policy.

The site is not within a neighbourhood character precinct. Due to the size of the site and nature of the development, the proposal will create its own sense of character. The design response provides an acceptable balance between landscaping opportunities, space around dwellings and managing visual bulk and the impact of built form. The proposal has responded to the environmental qualities of the site through the retention of a high value tree.

According to the Frankston Housing Strategy 2013, the site is within an 'incremental change area'. Incremental change areas are established residential areas which provide some opportunities for housing growth and change over time, including some dispersed medium density dwellings, provided the developments are well designed and have regard to neighbourhood character.

Incremental Change Areas have been delineated in locations that:

- Are located distant (outside walking distance) from activity centres and the Principal Public Transport Network.
- May possess some constraints to development.

The site is located within the Principal Public Transport Network. The proposal is site responsive and respects the character of the surrounding area through the inclusion of single storey built form to the residential abutments. The proposal incorporates vegetation and space for landscaping to filter the mass of the development from the streetscapes and neighbouring properties. The proposal is considered to be consistent with the Frankston Housing Strategy.

Clause 43.04 Development Plan Overlay Schedule 1 (DPO1)

The DPO1 – Carrum Downs applies to the site. Clause 43.04-2 states that any permit granted for land within a relevant DPO area must 'be generally in accordance with' the relevant development plan to the satisfaction of the Responsible Authority.

The Development Plan for Carrum Downs was approved on 1 July 1987 and last amended on 20 October 2020. In relation to the site, the development plan shows:

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- A 20 metre open space buffer between residential and industrial zones.
- A pedestrian link from Pagett Road to the industrial collector road (Colemans Road).

The submitted plans show a 10 metre open space buffer along the boundaries with the industrial precinct. The industrial buildings were constructed with a 10 metre buffer on their side of the boundary, thereby making up a 20 metre open space buffer. In order to ensure the buffer is maintained as open space in perpetuity a condition is recommended to be included requiring a Section 173 Agreement be registered on title.

A pedestrian link could not be provided in the specific location directed by the development plan due to the already constructed industrial buildings, however the development incorporates a pedestrian link via 38R Access Way, which is approximately 130 metres south of the intended location. The pedestrian link will serve the same purpose, providing pedestrian access through to the industrial precinct and is therefore considered generally consistent with the development plan.

The proposal is considered to be 'generally in accordance with' the Carrum Downs Outline Development Plan.

Clause 32.08 General Residential Zone

The site is located within the General Residential Zone and pursuant to clause 32.08 of the Frankston Planning Scheme, the purpose includes (as relevant):

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*

The overall layout, design and building mass is respectful of the neighbourhood character of the area. The development has been designed to locate single storey dwellings where the site adjoins existing residential dwellings. This provides a transition of the intensity of the building form to the interface edges. There is a diversity in dwelling types, with single and double storey, and 2, 3 and 4 bedroom designs. The site has reasonable access to the nearby activity centre and public transport.

The site is not located within an identified neighbourhood character precinct. The site is of sufficient size that the development will create its own character. The general characteristics of the area, single storey detached dwellings with no front fencing, have been respected in the design response. The submitted landscape plan demonstrates that the site will contribute to the garden settings of the dwellings, a key feature of the neighbouring Carrum Downs preferred neighbourhood character precincts.

Interface with the Surrounding Area

The majority of the proposed dwellings (with only one exception) abutting residential dwellings are single storey, with their areas of secluded private open space located around the perimeter of the boundary. This provides a satisfactory interface to the surrounding residential properties. The dwellings are separated, with continuous built form avoided where the dwelling present to the boundary. The setbacks from the boundaries are sufficient to allow for meaningful landscaping and planting to soften the impact of the development.

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As the site is over 650 square metres, a minimum of 35% or 20,976.55 square metres of the total site area (59,993 square metres) must be set aside as garden area. A garden area plan has been submitted with the application and shows the garden area measures at 44.6% or 24522 square metres, meeting the requirement.

Clause 55 ResCode

The application has been assessed against the provisions of ResCode. There is one area of non-compliance as discussed below. All other standards have been met, with a number able to be satisfied through minor modifications to the development required by recommended conditions.

Standard B6 Street Setback:

To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.

- Res 24 has a front setback of 4.6 metres, with the adjoining existing dwelling having a setback of 5.6 metres, requiring a variation of 1 metre.
- Res 47 has a front setback of 4 metres, with the adjoining existing dwelling having a setback of 4.6 metres, requiring a variation of 600mm.
- Res 67 has a front setback of 4 metres, with the existing adjoining not facing the same street, therefore complying with the minimum 4 metre setback requirement.
- Res 74 has a front setback of 3.985 metres, with the adjoining existing dwelling having a setback of 9.5 metres, requiring a variation of 5.515 metres.

The dwellings within the development to the south of the site have front setbacks around 4-5.5 metres. The prevailing setback within the proposal is around 4 metres. Due to the size of the site, the development creates its own character. The setbacks are sufficient to allow for tree planting, with the dwellings articulated with varied setbacks to the porch and garage.

Clause 52.06 Car Parking

The purpose of Clause 52.06 is:

- To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.
- To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.
- To support sustainable transport alternatives to the motor car.
- To promote the efficient use of car parking spaces through the consolidation of car parking facilities.
- To ensure that car parking does not adversely affect the amenity of the locality.
- To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.

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Car Parking Provision

The following table sets out the number of car parking spaces required by Clause 52.06-5 and the proposed car parking.

Car parking rate	No. Dwellings	Spaces required	Spaces provided
1 space to each two bedroom dwelling	23	23	23
2 spaces to each three or more bedroom dwelling	113	226	226
Visitor parking	136	0 (site is within PPTN)	28

The proposal complies with the car parking requirements of Clause 52.06, with each two-bedroom dwelling being provided with a single garage and each three or four bedroom dwelling provided with a double garage or tandem arrangement, with a total of 226 car spaces.

While no visitor parking is required, the proposal incorporates 28 spaces within the private roads.

Council's Multi Dwelling Visitor Parking Guidelines

An assessment of the proposal against Council's Multi-Dwelling Visitor Parking Guidelines has been undertaken as follows:

A (No. Dwellings)	B (Visitor Parking Rate)	C (No. On-Street Spaces)	Total Visitor Parking Rate
95	0.4	15.5	22

As per the above table, the proposal complies with Council's Multi-Dwelling Visitor Parking Guidelines as 28 visitor parking spaces have been provided.

Traffic Management and Internal Access

43 of the dwellings are accessed directly off the extensions to Pagett Road, Trafford Road and Sky Way. The remainder of the dwellings are accessed from one of the four 'laneways', future private roads.

Waste

The applicant has provided a Waste Management Plan for the development, proposing Council collection. Council's Waste Officer is satisfied with Council collection subject to conditions. Council's Traffic Engineer has reviewed the swept path assessment and found them to be acceptable.

Clause 52.17 Native Vegetation

As the site is greater than 4000 square metres, it is subject to the requirements of Clause 52.17 for native vegetation removal. It is proposed to remove 3 Eucalyptus Pryoriana Gippsland Manna Gums and one cluster of native vegetation.

The relevant decision guidelines are outlined below:

- Efforts to avoid the removal of and minimize impacts on native vegetation.

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- The role of native vegetation to be removed in protecting water quality and waterway and riparian ecosystems, preventing land degradation and adverse effects on groundwater quality.
- The need to manage native vegetation to preserve identified landscape values.
- The need to remove, destroy or lop native vegetation to create defensible space to reduce the risk of bushfire to life and property, having regard to other available bushfire risk mitigation measures.
- Whether an offset that meets the offset requirements for the native vegetation to be removed has been identified and can be secured in accordance with the Guidelines.

A cluster of native vegetation (Coast Tea-Tree) is located within the road reserve of Pagett Road and is required to be removed to enable the construction of the road. Coast tea-tree is associated with coastal environments and is considered a weed in this location, however as a native species a technical permission applies. Of the three trees to be removed, one is dead and collapsing, and two have poor or very poor structure. Overall the site does not contain substantial amounts of native vegetation and is mostly covered by pasture grasses.

The development has been designed to retain the high value Eucalyptus Pryoriana (Tree 96) in a pocket park, demonstrating the endeavour to minimise native vegetation removal. The previously considered plans (Issue C) showed the TPZ of the tree entirely clear of buildings/fencing/secluded private open space. The current issue (Issue D) shows the open space of Res38 within a significant portion of the TPZ. This would require substantial uplifting of the trees canopy as the tree has a low-lying canopy (it would not be possible to walk under). It is therefore considered that the location of the dwelling is not satisfactory and that the dwelling must be removed from the plan to create space to ensure the long term successful retention of the tree.

Council's Environment Officer has reviewed the proposal and has no objection, subject to conditions requiring the provision of offsets and deletion of 'Res38'. Conditions are also recommended to be included requiring landscape plans to be prepared which will replace the vegetation removed.

Future Public Open Space Contribution

It is proposed to set aside approximately 2700 square metres of land adjacent to the existing Clifton Grove Reserve to be transferred to Council in a future public open space contribution as part of the subdivision. Council's Open Space Strategy identifies the expansion of local-level open space in Carrum Downs as a priority action as well as recommending the provision of new open space in this particular area west of Frankston-Dandenong Road. Council's Urban Design team have prepared a draft plan that considers the open space amenities and facilities which could be accommodated within the proposed extension to Clifton Grove Reserve. These facilities would be difficult to accommodate within the existing reserve given the sloping topography of the site. There is strong justification for additional facilities to be provided in this location as the reserve will be the largest in the precinct and will therefore be best equipped to accommodate more uses to support the surrounding residents.

Contaminated Land

The preliminary site investigation (PSI) identifies the land as having a medium risk for contamination due to the previous poultry farm use. The PSI recommends a further detailed site investigation (DSI) be undertaken to confirm the extent of site

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contamination and the extent of remediation works required. The EPA referral response recommends Council require an environmental audit be undertaken to confirm that the DSI is completed to an acceptable standard. Without auditor oversight, Council will be required to engage significant expertise and resources to oversee a DSI. There is a likelihood that contamination issues at a site may not be addressed if Council cannot determine the adequacy of the investigation and any required clean up. Accordingly, it is recommended that a condition of permit requires a site audit to be undertaken, consistent with the EPA's advice.

Cultural Heritage Management Plan

Pursuant to the Aboriginal Heritage Regulations 2007, the site is located within an area of Cultural Heritage Sensitivity. The applicant has provided an approved Cultural Heritage Management Plan prepared by Dr Rhiannon Stammers, Dr Tom Rymer and Genevieve Cini dated 19 December 2019. The CHMP was approved by the Bunurong Land Council on 6 January 2020.

Conclusion

Overall the development is considered to be consistent with Planning Policy and will provide for appropriate medium density housing in an existing residential area.

Recommendation (Director Communities)

That Council resolves to issue a Planning Permit in respect to Planning Permit Application number 63/2021/P to construct one hundred and thirty-five (135) dwellings in stages in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 of the Frankston Planning Scheme at 17 & 18 Pagett Road, subject to the following conditions:

Amended Plans

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application *Reference 21-0021 73 Sheets prepared by Thomas Anderson Design dated 2 June 2020 Issue D* but modified to show:
 - a) Deletion of dwelling 'Res38'. No buildings, secluded private open or works (including fencing) are to be shown to occur within the tree protection zone or canopy dripline of Tree 96.
 - b) Trees 17, 19, 20 and 38 removed.
 - c) Tree protection fence locations for all trees to be retained illustrated on all relevant plans.
 - d) Tree protection conditions noted in accordance with Conditions 13, 14 and 15.
 - e) Sheet 23 'Waste Management Plan' amended to include the following:
 - i. Direction of truck travel along the private roads.
 - f) Where retaining walls within private open space are above 500mm in height provide stairs to improve access and amenity.

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- g) Fencing between Laneway 1 and Raynes Close, Laneway 2 and 38R/M Access Way, Res 37 and 38, Res 36 and 55, and around the Clifton Grove Reserve extension to be in accordance with Council SD506-Round Bollard. Plans to clearly label and identify the location of the bollards.
- h) Provide a passing area at least 6.1 metres wide and 7 metres long where Laneway 3 connects to Pagett Road.
- i) Demonstrate vehicles from Res 58 and 60 can exit the site in a forwards direction.
- j) Finished Surface Levels (FSL) of Laneway 1, 2, 3, and 4 nominated.
- k) Laneway 1, 2, 3 and 4 where they intersect with a new Council road in accordance Council SD310-Vehicle Crossing Type 2.
- l) Provision of a 2.5 metre high acoustic fence along the entire boundary with the industrial zone, excluding where an acoustic fence is already provided and the fence between the connection to 38R/M Access Way in accordance with Condition 54.
- m) Res Type B materials to be brick at ground floor level (front and side façade) excluding feature detail render elements, with garages to also be brick.
- n) Boundary fence between Res 43 and 1 Raynes Close replaced with a 1.8m high paling fence.
- o) Architectural shade devices provided to all north and west facing habitable room windows.
- p) Res 48, 50, 52, 54 & 74 provided with 6m³ storage within the garage.
- q) Water tank nominated to each dwelling.
- r) Greater variation in in the proposed material and colour finishes between dwellings to break up monotonous appearance, potentially with an alternating pattern.
- s) Materials schedule amended with all dwellings provided with lighter coloured roofs to improve energy efficiency.
- t) Road humps on Trafford Road and Pagett Road in accordance with Council SD-350.
- u) Raised pavement at the intersection of Sky Way and Pagett Road in accordance with Austroads-Local Area Traffic Management.
- v) Tandem parking spaces must not overhang pedestrian footpath.
- w) An amended Landscape Master Plan in accordance with Condition 6.
- x) A Tree Protection Management Plan in accordance with Condition 12.
- y) Report on the findings and mitigation methods adopted for the protection of fauna in accordance with Condition 16.
- z) Amended staging plan in accordance with Condition 3.
- aa) Offset evidence in accordance with Condition 18.
- bb) Amended Waste Management Plan in accordance with Condition 46.

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cc) Materials Schedule in accordance with Condition 41.

No Alterations

2. The development as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Staging

3. Before the development starts, a Staging Plan must be submitted to and approved by the Responsible Authority. When approved the Staging Plan will be endorsed and will then form part of the permit. The Staging Plan must be generally in accordance with *Reference 21-0021 Sheet 3a prepared by Thomas Anderson Design dated 2 June 2020 Issue D* but amended to show:
 - a) Incorporation of the construction of Pagett Road, Trafford Road and Sky Way, in the first stage that involve dwellings with access to those roads.
 - b) The extension to the Clifton Grove Reserve within one of the stages.
4. The development of the land must proceed in the order of stages as shown on the endorsed staging plan except with the written consent of the Responsible Authority.

Section 173 Agreement

5. Before the development starts, the owner of the site must enter into an agreement under Section 173 of the *Planning and Environment Act 1987* with the Responsible Authority addressing the following matters:
 - a) Waste Management. The owner/s of the land must provide for:
 - The care and management of the private roads, car parking areas, landscaping and other common areas;
 - Rights for Frankston City Council and other servicing authorities to enter the land for the purposes of providing municipal and like services to the land;
 - The maintenance of suitable public liability insurance;
 - The provision of releases and indemnity to Frankston City Council and other servicing authorities in connection with entry on to the land; and
 - The acknowledgement that Frankston City Council may withdraw the provision of municipal services to or from the land, if the private roads become unsafe for vehicular traffic.
 - b) 10 Metre Buffer.
 - The 10 metre wide 'no habitable building' buffer must be maintained along the rear boundary of all dwellings adjoining the industrial zone to the satisfaction of the Responsible Authority.
 - The owners of all dwellings adjoining the industrial zone must ensure that plantings within the buffer area as shown on the relevant endorsed Landscape Plan are maintained in good condition to the satisfaction of the Responsible Authority, including the replacement of any dead, damaged or diseased plantings, to the satisfaction of the Responsible Authority.
 - c) Reserve.
 - Within two (2) years of the completion of the development, the

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Reserve extension land must be transferred to Council by the owner at no cost to Council. The transfer of land will be recognised as a portion of any required public open space contribution, with the remainder to be paid in cash or works in kind at the time of subdivision.

- Before the transfer of the land, a quote, which is prepared by a suitably qualified person or firm, must be submitted to and approved by the Responsible Authority. The quote must provide details of the costs to maintain the approved Landscape Plan for Clifton Grove Reserve extension on the subject site for an 18-month period from the date the land is transferred, in accordance with the approved landscape plans.
- Once approved, 150% of the cost quoted must be paid to Frankston City Council as a maintenance bond prior to the transfer of the land. Upon completion of the 18-month maintenance period, if the Responsible Authority is satisfied that all the conditions of the Landscape Management and Landscape Plans have been met, the maintenance bond(s) originally paid will be refunded to the developer.

d) Public Roads

- The public road extensions (Pagett Road, Trafford Road and Sky Way) must be vested in Council within two (2) years of the completion of the development.
- The public roads (including Pagett Road) must be constructed in accordance with the planning permit and staging plan by the owner to the satisfaction of Council prior to being vested to Council. In the absence of an approved subdivision of the development hereby permitted the construction of the roads to service the development (that are to come into public management) shall be undertaken in accordance with the provisions of the Subdivision Act, 1988 and any associated regulations as though those provisions applied (with the exception of references to certified plans) and to the satisfaction of the Responsible Authority. To this effect the provisions of Sections 15, 16 and 17 are applied in relation to the requirements for engineering plans for works, compliance with standards of works and construction and maintenance of works, inclusive of prescribed fees.
- Before the roads are vested in Council, a quote for all street trees and landscaping within the public road envelope must be submitted to and be approved by the Responsible Authority. The quote must provide details of the costs to maintain the trees and landscaping for an 18-month period from the date of the planting inspection in accordance with the approved landscape plan. During the maintenance period, dead, vandalised or missing trees are to be replaced.
- Once approved, 150% of the cost quoted must be paid to Frankston City Council prior to the vesting of the roads. Upon completion of the 18-month maintenance period, if the Responsible Authority is satisfied that all trees and landscaping have been maintained, the maintenance bond(s) originally paid will be refunded to the

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developer.

The applicant must cover all costs relating to the preparation and registration of the Agreement (including costs incurred by the Responsible Authority).

The Section 173 Agreement must be registered in accordance with the provisions of Section 181 of the *Planning and Environment Act 1987*.

Landscape Masterplan

6. Before the development starts, a Landscape Masterplan to the satisfaction of the Responsible Authority must be submitted to and be approved by the Responsible Authority. The Landscape Masterplan must be drawn to scale and fully dimensioned. When approved the Landscape Masterplan will be endorsed and will then form part of the permit. The Landscape Masterplan must be generally in accordance with *Ref 21-0021 Landscape Concept Masterplan prepared by Genus Landscape Architects dated 29 May 2020*, but amended to show changes required by Condition 1 and the following details;
- a) Correct North Orientation Point
 - b) Proposed layout of the extension to Clifton Reserve including the continuation of the bollards to the boundary of the reserve and connections to existing pathways. Narrow areas between the pathway and road reserve to be landscape with low lying indigenous grasses.
 - c) An extension of the pathway from Access Way to join Laneway 2 (to reduce creation of future desire lines).
 - d) Low maintenance landscaping to be provided along the southern boundary surrounding the pathway, open space entrance and carparks to the east of Trafford Road.
 - e) Low maintenance landscaping to replace the lawn in the following areas:
 - a. to the south of residents 23 and 24,
 - b. east of residence 118
 - c. north of residences fence lines facing Laneway 4 (between the road and fence line.)
 - d. within the proposed pedestrian link and visitor carparks to Raynes Close
 - e. Along the fence line (east, west and south) of residents 48 to 55
 - f. west of residence 105
 - f) A minimum of one canopy tree to be provided within the front and rear open space of all dwellings. (no reduction in the proposed number of canopy trees to be provided)
 - g) Signage design and locations, seating design and locations and a surface treatment palette. (coloured concrete pathways to be nominated in Golden Beach)
 - h) A planting theme of a minimum 40% Indigenous and 40% native within each plant group. (select alternative to *Pennisetum alopecuroides*)
 - i) Bollards to also be installed (with maintenances access) at the intersections

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of roads and pedestrian paths/parks, and without any areas to avoid future parking of cars on lawn areas.

- j) Relocation seating to outside the canopy dripline line of tree 96. Canopy dripline to be mulched.

Detailed Landscape Plan

7. Before any development starts for a stage, a Detailed Landscape Plan for that stage to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the Detailed Landscape Plan must be drawn to scale and fully dimensioned and must be consistent with the endorsed Landscape Masterplan and must show:
 - a) The location of plantings in any road reserve and municipal reserve;
 - b) A survey (including botanical names) of all existing vegetation to be retained to include tree number, Tree Protection Zones (TPZ) and Structural Root Zones (SRZ);
 - c) The delineation and details of surface finishes of all garden beds, grassed areas, pathways, driveways, retaining walls and other landscape works including areas of cut and fill throughout the site;
 - d) Existing buildings on the adjoining properties within three metres of the boundary;
 - e) Planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, size at maturity and quantities of each plant;
 - f) A range of plant types from ground covers to large shrubs and trees;
 - g) Landscaping and planting within all open private and public areas of the site;
 - h) Adequate planting densities (e.g.: plants with a mature width of 1 metre, planted at 1 metre intervals);
 - i) A planting theme of a minimum 40% Indigenous and 40% native within each plant group
 - j) All existing environmental weed species are to be removed from the site and environmental and noxious weeds found in the 'Frankston's Invasive pest guide (2019)' are not to be planted;
 - k) Street trees and feature trees to be provided in the advanced form in accordance with Council Standard drawing Tree planting Details (Advanced street tree- subdivisional development no. SD521 and SD525);
 - l) The provision of notes on the landscape plan regarding site preparation, removal of all weeds, proposed mulch, soil types and thickness, subsoil preparation and any specific maintenance requirements;
 - m) WSUD treatments such as raingardens and water tanks; and
 - n) All tree stock used must be in accordance with AS2303-2015 Tree stock for Landscape Use.
 - o) Canopy trees and other plantings within the 10 metre buffer to provide an effective visual screen of at least 8 metres in height at maturity.
8. Before the dwellings are occupied for each stage, the landscaping as shown on the endorsed Detailed Landscape Plan for the relevant stage of the development must be carried out and completed to the satisfaction of the Responsible Authority, or at such later date as is approved by the Responsible Authority in writing.
9. The landscaping shown on the endorsed plans for each stage must be carried

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out and completed and thereafter maintained to the satisfaction of the Responsible Authority, including replacing any dead, diseased or damaged trees.

Clifton Grove Reserve Plan

10. Before the commencement of works for the stage including the reserve, a detailed Landscape Plan for the Clifton Reserve extension must be prepared, consistent with the endorsed Landscape Masterplan and to the satisfaction of the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must include and not be limited to the following:
 - a) Links to the existing pathway network;
 - b) Continuation of the existing fencing
 - c) A planting plan (to include rabbit protection) of 100% indigenous (Healthy Woodland EVC);
 - d) Canopy tree cover to achieve a mature canopy of 20% of the site. Trees to be provided within mulched gardens beds
 - e) Sign design and locations;
 - f) Seating design and locations;
 - g) Maintenance schedule; and
 - h) Costings (installation and 18 months maintenance).
11. Before any dwellings are occupied for the stage including the reserve, the works as shown on the endorsed Clifton Reserve Landscape Plan must be carried out and completed to the satisfaction of the Responsible Authority or at such later date as is approved by the Responsible Authority in writing.

Tree Protection

12. Before any development starts for any stage, a Tree Protection Management Plan prepared in accordance with Frankston City Council's 'Arboricultural Report Writing Guide' must be submitted to and approved by the Responsible Authority. The Tree Protection Management Plan must address the management and maintenance of all trees to be retained on the site and within close proximity on neighbouring properties and must contain as a minimum but not limited to the following information to ensuring the retained trees remain healthy and viable during and following construction:
 - a) A site plan showing TPZs, SRZs, tree protection fence locations and any relocations required and any areas where ground protection systems will be used;
 - b) A clear photograph of each tree;
 - c) Any specific damage/faults evident within each tree prior to demolition or construction. These photographs must be supplied within the Tree Protection Management Plan.
 - d) Restricted activities in the TPZ;
 - e) Key supervision and monitoring stages of the development including pre-demolition, pre-construction, and post construction stages;
 - f) Details of any TPZ encroachments including:
 - i. Details of exploratory root investigation;
 - ii. Alternative construction techniques;
 - iii. Supervision; and
 - iv. Details of any root pruning.

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- g) Methods for installation of services e.g. sewerage, storm water, telecommunications, electricity etc;
 - h) Remedial works as required including a detailed photographic diagram specifying what pruning will occur;
 - i) Final Certification of Tree protection template. The Final Certification Report Template as required in the Tree Protection Management Plan must be completed and submitted to the satisfaction of the Responsible Authority before the dwellings are occupied or at such later date as is approved by the Responsible Authority in writing.
13. Tree protection must be carried out in accordance with the Australian Standard AS 4970-2009 Protection of trees on development sites and the endorsed Tree Protection Management Plan to the satisfaction of the Responsible Authority. Before any works for each stage, vegetation protection fencing must be erected around the TPZ of trees to be retained. The protection fencing must be constructed to the satisfaction of the Responsible Authority and remain in place at least until all works for the relevant stage are completed to the satisfaction of the Responsible Authority, within this area:
14. Any tree pruning required to the canopy of any tree is to be undertaken by a qualified arborist to the Australian Standard– Pruning of Amenity Trees AS4373-1996 and to the satisfaction of the Responsible Authority.
15. Vegetation removal and disposal must not damage trees and vegetation to be retained.

Fauna Identification, Salvage and Relocation

16. Before any works associated with the removal of vegetation start, all hollows must be inspected for the presence of fauna. The inspection must be carried out by qualified and experience expert and to the satisfaction of the Responsible Authority. A report on the findings and mitigation methods adopted must be submitted to and approved by the Responsible Authority. Once approved the fauna identification report will be endorsed and will then form part of the permit.
17. During works associated with the removal of native vegetation, a suitably qualified and experienced Zoologist or Wildlife Handler must be present. If fauna is located immediately prior to or during felling operations, they must be salvaged and relocated by a suitably qualified and experienced Zoologist or Wildlife Handler in accordance with all relevant legislation and approvals, and if appropriate, in consultation with the Department of Environment Land Water and Planning (DELWP).

Native Vegetation

18. Before any native vegetation is removed, evidence the required offset as nominated in the ecologist report prepared by Ecology and Heritage Partners dated March 2021 must be secured with evidence provided to the satisfaction of the Responsible Authority. The offset must meet the requirements of this permit. This evidence may be one or both of the following:
- a) An established first party offset site including a security agreement signed by both parties, and a management plan detailing the 10-year management actions and ongoing management of the site; and/or
 - b) Credit extract(s) allocated to the permit from the Native Vegetation Credit

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Register.

19. A copy of the offset evidence must be endorsed by the Responsible Authority and form part of this permit. The offset must achieve:
- a) Contribute gain of 0.062 general biodiversity equivalence units.
 - b) Be located within the Port Philip and Westernport Catchment Management Authority boundary or Frankston City Council municipal district.
 - c) Have a strategic biodiversity score of at least 0.144 (80 per cent of the strategic biodiversity score of the native vegetation approved for removal).
 - d) The offset must also secure 3 large trees.

Environment

20. To prevent the spread of weeds listed under the *Catchment and Land Protection Act 1994*, all construction and maintenance equipment, earth moving equipment and associated machinery, must be made free of soil, seed and plant material before being taken to the works site and again before being removed from the works site to the satisfaction of the Responsible Authority.

Construction and Environmental Management Plan

21. Before any development starts including the removal of vegetation, a Construction and Environmental Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved the plan will be endorsed to form part of the permit. Any plans submitted must be consistent with all other documents approved as part of this permit. The plan must be drawn to scale with dimensions. The plan must include details of the following:
- a) Contact Numbers of responsible owner/contractor including emergency/24-hour mobile contact details.
 - b) Identification of possible environmental risks associated with development works.
 - c) Response measures and monitoring systems to minimise identified environmental risks, including but not limited to, vegetation protection, fauna protection, runoff, erosion, dust, litter, noise and light.
 - d) Location and specifications of sediment control devices on/off site.
 - e) Location and specifications of surface water drainage controls.
 - f) Location and specifications of fencing for the protection of trees and/or vegetation as required by the permit.
 - g) Fauna salvage requirements.
 - h) Proposed drainage lines and flow control measures.
 - i) Location of all stockpiles and storage of building materials.
 - j) Location of parking for site workers and any temporary buildings or facilities.
 - k) Hours during which construction activity will take place.
 - l) The Construction Management Plan must be guided by the Urban Stormwater Best Practice Management Guidelines (CSIRO 1999).

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- m) Identification of possible risks throughout the construction process including but not limited to:
 - a. Erosion control during and post-construction
 - b. Sediment run-off control.
 - c. Vegetation protection.
 - d. Identification and presence of significance bird species prior to and during construction.
 - e. Minimising weed and pathogen spread.
 - f. Construction equipment access to the site and storage locations.
- n) Stormwater management and on-site retention opportunities.
- o) Location of the siting of any portable buildings and the areas that will be used for the storage of buildings materials during construction.
- p) Provision for the management of all building and construction waste, including recycling of all materials generated during construction.
- q) Opportunities to maximise energy efficiency and reduce reliance upon non-renewable resources and materials, including the use of solar and/or green power and appropriate building materials where appropriate.
- r) Car parking for all persons engaged in construction.
- s) Security fencing.

Lighting Plan

- 22. Before the development starts, a lighting plan for private roads, pocket park and the link to 38R/M Access Way, must be submitted to the satisfaction of the Responsible Authority and approved by the Responsible Authority. When approved, the lighting plan will be endorsed and will form part of this permit.
- 23. The provisions, recommendations and requirements of the endorsed lighting plan must be implemented and complied with to the satisfaction of the Responsible Authority.
- 24. Before the dwellings are occupied for any stage, outdoor lighting must be provided, designed, baffled and located in accordance with the Lighting Plan to the satisfaction of the Responsible Authority to prevent any adverse effect on neighbouring land.

Function Layout Plans

- 25. Before any development starts for a stage, a Functional Layout Plan for each stage must be submitted to and approved by the Responsible Authority. Once approved, the Functional Layout Plan for that stage will be endorsed and will then form part of the permit. The Functional Layout Plans must include the following for each stage:
 - a) Infrastructure connections, drainage, detention requirements, road reserve and pavement widths, footpaths, shared path vehicle crossovers, service conduit plan, intersection treatments, traffic management devices, turning

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movements of garbage collection vehicles, street signs, street lighting and street tree planting.

Engineering Requirements

26. Provision of a Stormwater Detention System with a volume capable of retarding the 10-year ARI flow from the development site back to a 5-year ARI pre-development value to the satisfaction of the Responsible Authority.
27. Before any stage of the development starts, constructed detailed design plans and drainage computations of the internal stormwater drainage system for that stage including the method of connection to the existing Council drainage infrastructure to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. Once approved, the detailed design plans and drainage computations will be endorsed and will then form part of the permit. All development must comply with the approved detailed design plans and drainage computations to the satisfaction of the Responsible Authority.
28. Stormwater Drainage Outfall must be constructed to the satisfaction of the Responsible Authority.
29. Water Sensitive Urban Design principles (WSUD) must be incorporated into the drainage design, which may include but not limited to the following components or a combination thereof:
 - a) On-site stormwater detention;
 - b) Rainwater tanks for harvesting and re-use of stormwater for landscape irrigation, etc.;
 - c) Permeable paving;
 - d) Soil percolation; and
 - e) Rain gardens providing extended detention and on-site 'bio-treatment' to reduce dissolved contaminants and suspended solids.
30. No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses.
31. Storm water drainage must be connected to stormwater Legal Point of Discharge as nominated and to the satisfaction of the Responsible Authority.
32. Soakage systems for Stormwater drainage must be provided with Geotechnical design to demonstrate that effective drainage can be provided without detriment to premises and/or other properties.
33. Stormwater runoff must achieve the following objectives for environmental quality, as set out in the Urban Stormwater Best Practice Environmental Guidelines (CSIRO) 1999:
 - a) 80% retention of the typical annual load of suspended solids;
 - b) 45% retention of typical annual load of total phosphorous; and
 - c) 45% retention of typical annual load of total nitrogen.

Water Quality works within the development must be provided to achieve compliance with the above best practice standards to the satisfaction of the Responsible Authority.
34. All new dwellings must achieve appropriate freeboard in relation to local

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overland flow paths to the satisfaction of the Responsible Authority.

35. Before the occupation of any stage of the development, as-constructed plans detailing any Water Sensitive Urban Design (WSUD) treatment measures including management and maintenance schedules to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority.
36. Vehicle crossings must be constructed to Frankston City Council's standards and specifications and to the satisfaction of the Responsible Authority.
37. Before the dwellings in any stage are occupied, areas set aside in that stage for parking vehicles, access lanes and paths as shown on the endorsed plans must be:
 - (a) Constructed to the satisfaction of the Responsible Authority;
 - (b) Properly formed to such levels that they can be used in accordance with the plans;
 - (c) Surfaced with an all-weather sealcoat; and
 - (d) Drained and maintained to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways must always be kept available for these purposes.

38. Where the development involves work on or access to Council controlled land including roads, reserves and right of way, the owner, operator and their agents under this permit must at all times take adequate precautions to maintain works to the highest public safety standards, to the satisfaction of the Responsible Authority.

Precautions must include, appropriate signage to AS 1743 Road Works Signing Code of Practice, the provision of adequate barricading of works, including trenches of Service Authorities and any other road openings, enough to ensure public safety.

All relevant permits must be obtained from Council for works within the existing road reserves, in addition to the planning permit.

39. Proposed Pagett Road, Trafford Road and Sky Way extension must be designed and constructed in accordance with the Frankston City Council Guidelines for Subdivisional, Multi-Dwelling & Industrial Developments to the satisfaction of Frankston City Council.
40. Pram crossings must be constructed to connect all footpaths and shared paths. Tactile ground surface indicators, warning and directional must be installed as required in accordance with AS1428.4.

Urban Design

41. Before any development starts, a detailed schedule (including samples) of all external materials and finishes including coloured to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the schedule will be endorsed and form part of the permit. The development must comply with the approved materials, finishes and colour schedule.
42. All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard that is well presented to neighbouring

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properties in a manner to the satisfaction of the Responsible Authority.

43. All externally located heating and cooling units, exhaust fans and the like must not be located adjacent to bedroom windows on adjoining properties and must not be located where they will be highly visible from any public area to the satisfaction of the Responsible Authority.
44. Mailboxes shall be provided to the proposed dwelling/s to the satisfaction of the Responsible Authority and Australia Post.
45. All plumbing work, sewer pipes etc. (except for spouting and stormwater pipes) associated with the dwellings must be concealed from general view.

Waste Management Plan

46. The Waste Management Plan (WMP) *Reference IMP210157WMP01F02 Waste Management Plan prepared by Impact dated 12 May 2021*, amended to include the following:
 - a) Section 6.5.4.1 Hard Waste updated to accurately advise Council's hard waste process.
 - b) The updated plan, *Reference 21-0021 Sheet 23 'Waste Management Plan' prepared by Thomas Anderson Design dated 7 January 2020 Issue D* included as an appendix to the WMP.

The WMP will be endorsed and will then form part of this permit.

47. The WMP must be implemented to the satisfaction of the Responsible Authority. The WMP must not be modified unless with the written consent of the Responsible Authority.
48. Prior to the completion of a stage of the development, all bin pads must be constructed and line marked with the associated dwelling number.

Contaminated Land Requirements

49. Prior to the commencement of the buildings and works (excluding demolition and environmental audit works required to enable commencement of the construction of the development) the permit holder must provide to the satisfaction of the Responsible Authority:

An environmental audit statement under Part 8.3, Division 3 of the Environment Protection Act 2017 which states that the site is suitable for the use and development allowed by this permit; or

An environmental audit statement under Part 8.3, Division 3 of the Environment Protection Act 2017 which states that the site is suitable for the use and development allowed by this permit if the recommendations made in the statement are complied with.

50. All the recommendations of the environmental audit or statement must be complied with to the satisfaction of the responsible authority, prior to commencement of use of the site. Written confirmation of compliance must be provided by a suitably qualified environmental consultant or other suitable person to the satisfaction of the responsible authority.

Compliance sign off must be in accordance with any requirements in the environmental audit statement recommendations regarding verification of works.

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51. Where there are conditions on a Statement of Environmental Audit that require significant ongoing maintenance and/or monitoring, the applicant must enter into a Section 173 Agreement under the Planning and Environment Act 1987 providing for this to occur at the expense of the owner/s of the land. The Agreement must be executed on title prior to the occupation of any dwelling. The owner must meet all costs associated with drafting and execution of the Agreement, including those incurred by the responsible authority.
- Should the land be unable to be remediated or the environmental audit statement conditions seek change to the form of development approved under this permit or extensive statement conditions for the future management of the site, the Responsible Authority may seek cancellation or amendment to the permit pursuant to Section 87 of the Planning and Environment Act 1987.
52. Prior to any remediation works being undertaken in association with the Environmental Audit, a 'remediation works' plan must be submitted to and approved by the Responsible Authority. The plan must detail all excavation works as well as any proposed structures such as retaining walls required to facilitate the remediation works. Only those works detailed in the approved remediation works plan are permitted to be carried out prior to the issue of an environmental audit statement.
53. The owner must ensure that no mud, dirt or dust is transferred from the site onto adjoining public roads to the satisfaction of the Responsible Authority. In the event that roads are affected, the owner must upon the direction of the Responsible Authority, take the necessary remedial action, to the satisfaction of the Responsible Authority.

Acoustic Fencing

54. Before the development is completed, an acoustic fence must be erected along the side and rear boundaries of the land where it adjoins industrial properties, excluding where an acoustic fence is already provided and the fence between the connection to 38R/M Access Way. The minimum height must be 2.5 metres above natural ground level. The details of the design and acoustic qualities of the fence must be to the satisfaction of the Responsible Authority to demonstrate achievement of noise attenuation measures and limits required in the State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1 or successor regulation.

Cultural Heritage Management Plan

55. The construction of the development hereby approved must be carried out in the accordance with the approved Cultural Heritage Management Plan No.16077 prepared by Dr Rhiannon Stammers, Dr Tom Rymer and Genevieve Cini and approved by Bunurong Land Council on 6 January 2020.

Satisfactorily Completed

56. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.

Permit Expiry

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57. This permit will expire if one of the following circumstances applies:

- The development is not started within three (3) years of the date of this permit.
- The development is not completed within six (6) years of the date of this permit.

In accordance with Section 69 of the *Planning and Environment Act 1987*, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Notes**A. Asset Protection Permit**

Prior to the commencement of construction the operator of this planning permit must obtain a non-refundable Asset Protection Permit from Council's Engineering Services Department.

B. Extension of Time

Section 69 of the *Planning and Environment Act 1987* provides that before the permit expires or within 6 months afterwards, the owner or occupier of the land to which the permit applies may ask the responsible authority for an extension of time. Please note, if a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

Any extension of time request must be lodged with the relevant administration fee.

C. Variation to Planning Permit

Any request for a variation of this Permit shall be lodged with the relevant fee as determined under the Planning & Environment (Fees) Regulations 2016.

D. Street Addressing

Street addresses are allocated by Council. It is a requirement under *Frankston City Council Community Local Law 2020* Part 2.12 for the owner or occupier of each property to clearly display the street numbering allocated by Council.

Proposed street addresses can be obtained by contacting Council's Rates Department on 1300 322 322.

E. Suitably Qualified Environmental Consultant

A suitably qualified environmental consultant acceptable to the responsible authority may include an environmental auditor appointed under the Environment Protection Act 2017 or an environmental professional with qualifications and competence consistent with Schedule B9 of the National Environment Protection (Assessment of Site Contamination Measure 1999) (as amended 2013).

Planning Application 63/2021/P – 17&18 Pagett Rd Carrum Downs



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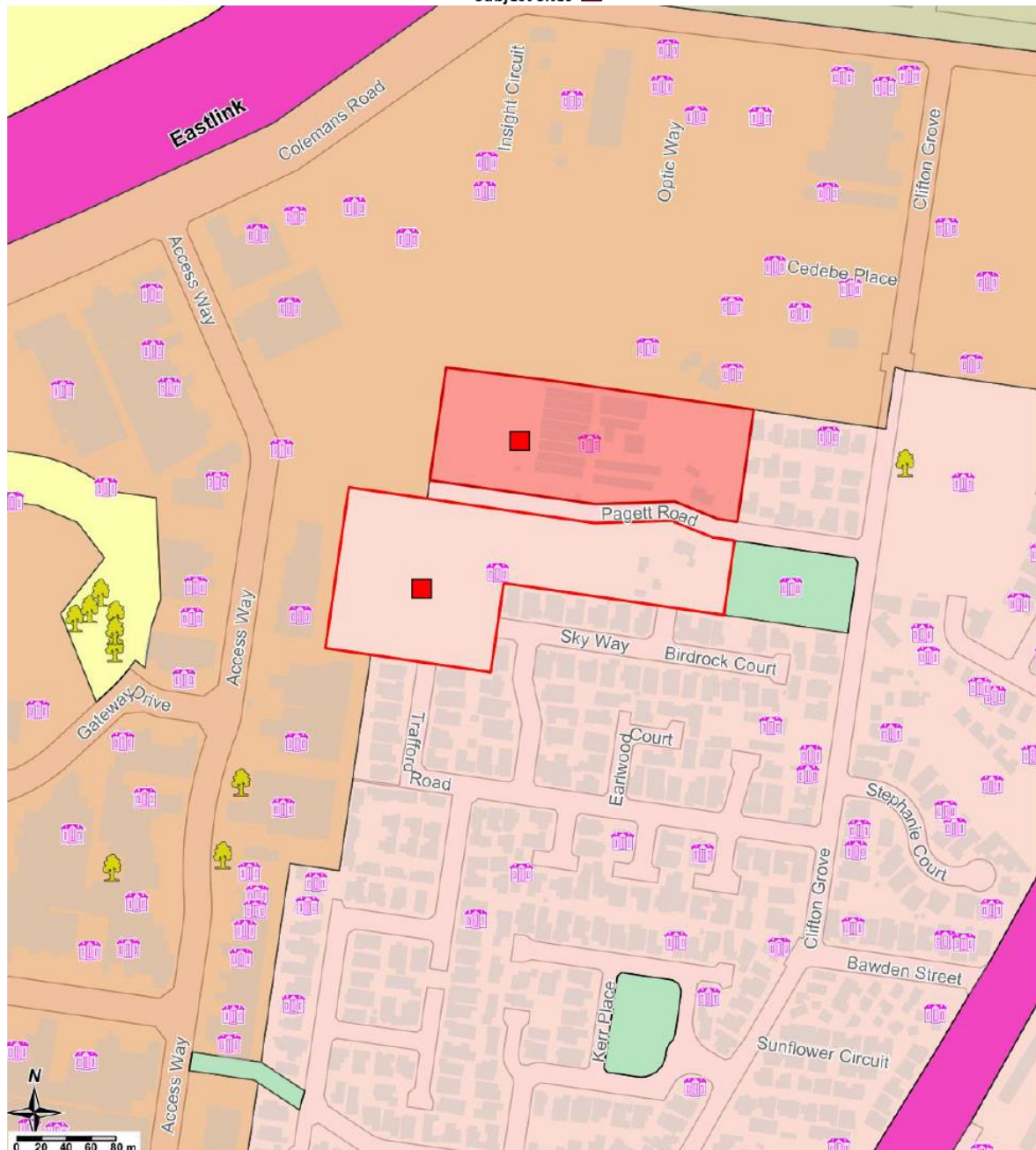
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Planning Application 63/2021/P – 17&18 Pagett Rd Carrum Downs

Subject Sites 



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LANDSCAPE CONCEPT MASTER PLAN



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LANDSCAPE CONCEPT MASTER PLAN

MATERIAL PALETTE



FORMAL ROWS OF DECIDUOUS TREES AS FEATURE PLANTING WITHIN LAWN VERGES OF ENTRY ROAD - ZELKOVA OR SIMILAR



FEATURE GARDEN BEDS OF MASS PLANTED NATIVES WITH OPPORTUNITY FOR CLUSTERS OF LANDSCAPE ROCKS

LIGHTING



WARM LIGHTING LAMP POSTS IN PARK SPACES WITH BRIGHT SOLAR LIGHTING TO STREETS & ROADS



FOOTPATHS OF COLOURED CONCRETE PAVEMENT PROVIDING PEDESTRIAN ACCESS THROUGHOUT DEVELOPMENT



AREAS OF RIVER ROCK PEBBLES OVER UNDERGROUND SERVICES

SEATING



TRADITIONAL TIMBER BENCH SEATING WITH A MODERN DESIGN

PLANT PALETTE



Allocasuarina littoralis
BLACK SHEOAK



Acer rubrum 'October Glory'
JAPANESE MAPLE



Acacia cognata
'GREEN SCREEN'



Brachyscome multifida
NATIVE DAISY



Zelkova serrata
JAPANESE ZELKOVA



Eucalyptus pauciflora
WHITE SALLEE



Anigozanthos
KANGAROO PAW



Correa alba
WHITE CORREA



Hardenbergia violacea
PURPLE CORAL PEA



Grevillea juniperina
'GOLD CLUSTERS'



Callistemon 'Kings Park Special'
BOTTLEBRUSH



Grevillea
'MOONLIGHT'



Pennisetum alopecuroides 'Hortley'
RED FOUNTAIN GRASS



Lomandra longifolia 'Lanka'
DWARF LOMANDRA



Senecio mandraliscae
BLUE CHALK STICKS



Rosmarinus officinalis
ROSEMARY



Westringia fruticosa
GREY BOX



Phormium tenax 'Merlot'
NEW ZEALAND FLAX



Doryanthes excelsa
GYNAE LILY



Chrysocephalum apiculatum
COMMON EVERLASTING

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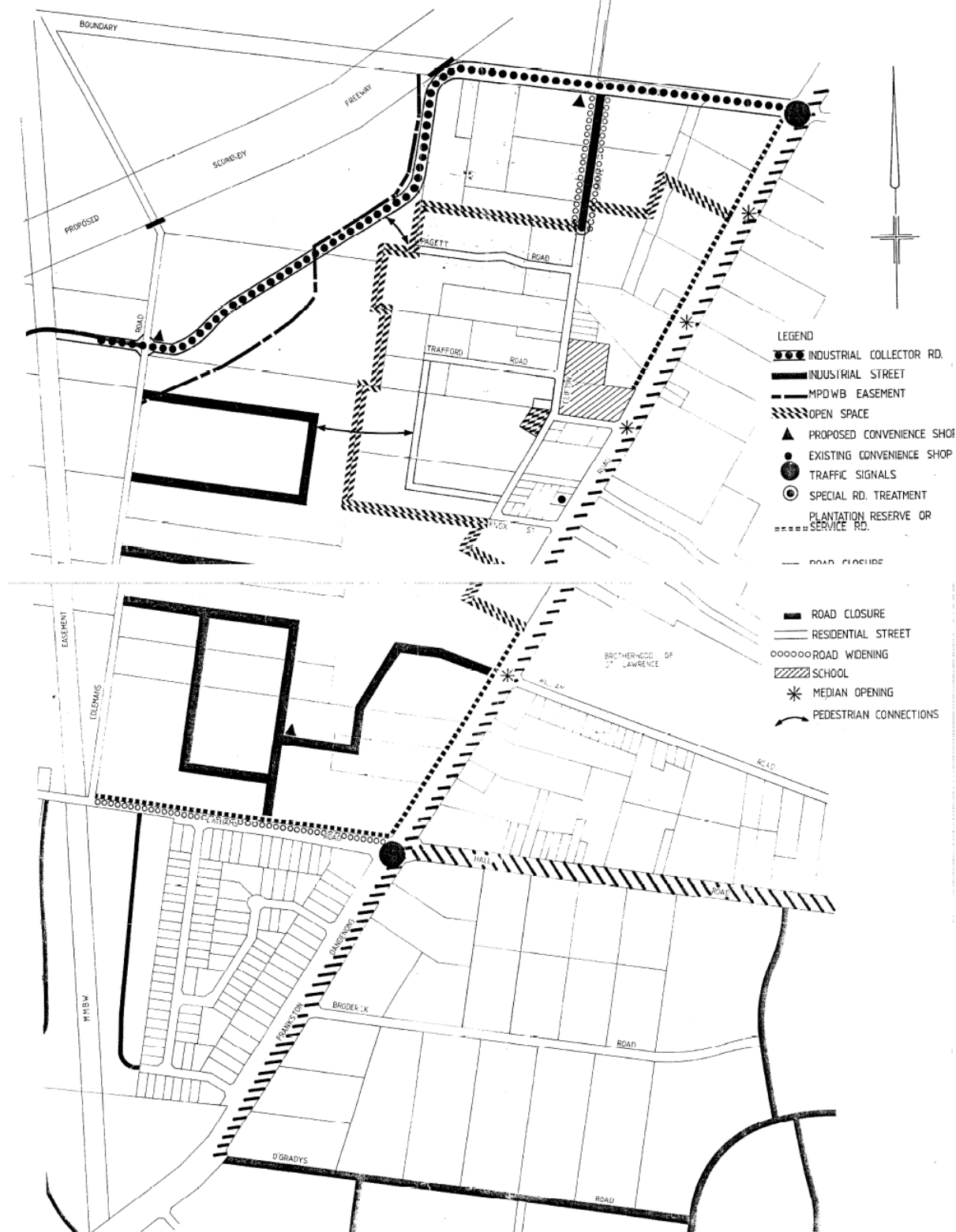


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TOWN PLANNING CONSULTANTS LANDSCAPE ARCHITECTS
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A horizontal scale bar labeled "SCALE - METRES". It has markings at 100, 50, 0, 100, 200, and 300. The 0 mark is in the center, with 50 to its left and 100 to its right. Further to the left is another 100 mark, and further to the right are 200 and 300 marks.



Executive Summary**12.1 Council Resolution Status Update for 9 August 2021**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To update and brief Council on the current status of Council resolutions.

Recommendation (Chief Financial Officer)

That Council:

1. Receives the Notice of Motion Report for 9 August 2021;
2. Receives the Urgent Business Status Update for 9 August 2021;
3. Notes there are no Notice of Motions that has been reported as being complete;
4. Notes there is one (1) report that is listed as delayed in its presentation back to Council;
 - Update on Coronavirus and Recovery Grants Program - Waiving of fees for winter Sports Clubs
5. Notes there is one (1) report that will not be presented to Council at the 23 August 2021 Council Meeting:
 - Council Resolution Status Update for 23 August 2021
6. Notes, since the Council Meeting held on 19 July 2021, 18 resolutions have been completed, as listed in the body of the report; and
7. Resolves for Attachment D remain confidential, as it contains Council business information that is prescribed by the regulations to be confidential information and would, if prematurely released impact on Council's reputation and ability to function to its full capacity.

Key Points / Issues

- At its meeting on 19 December 2016, Council resolved that:

"That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council's resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017)."
- Additionally, at its meeting on 22 July 2019, Council resolved that:

"4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor
b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)"

12.1 Council Resolution Status Update for 9 August 2021**Executive Summary**

- The Notice of Motion Report for 9 August 2021 is attached and will continue to be updated and reported at each Council Meeting. Note there are no items listed under confidential, as such this report has not been attached.
- The Urgent Business Status Update report is attached (Attachment C) for 9 August 2021, and will continue to be reported at each Council Meeting.
- There are no Notice of Motion actions that have been reported as complete.
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. there is one (1) report that is listed as delayed in its presentation back to Council;
 - Update on Coronavirus and Recovery Grants Program - Waiving of fees for winter Sports Clubs

Due to the required work to be undertaken in finalising this report, it will be unable to present to the 9 August 2021 Council Meeting. A report will be provided at the 30 August 2021 Council Meeting.
- Notes there is one report that will not be presented to Council at the 23 August 2021 Council Meeting:
 - Council Resolution Status Update for 23 August 2021
As the Council Meeting on 23 August 2021 has been called as an additional Meeting in the Annual Council Meeting Schedule, the report scheduled for 23 August 2021 will not be provided.
- Since 2021/CM12 on 19 July 2021, the following 18 resolution actions have been reported as 'complete'. A detailed report has been provided in Attachment D (*CONFIDENTIAL*).
 - Adoption of the 2019 Frankston Planning Scheme Review Report - Report on public consultation and progress to a Planning Scheme Amendment to implement the Review
 - Biodiversity Action Plan - Community Engagement Plan
 - Frankston Planning Scheme Amendment C140 - Green Wedge Management Plan 2019 - Report on the findings and recommendations of the Panel Report and the adoption of Planning Scheme Amendment C140
 - Petition - Removal of Outdoor Dining in Norman Avenue, Frankston South
 - Frankston City Parkrun Proposal
 - Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive Frankston - To use the first floor of the existing building for a food and drink premises (restaurant) and to allow the sale and consumption of liquor within the restaurant.
 - Policies & Planning Progress Report
 - Planning Application 58/2021/P - 5 Union Road Langwarrin (Langwarrin Hotel) - To construct buildings and works to the existing hotel in a Commercial 1 Zone and to extend the area where liquor is allowed to be consumed or supplied
 - Application to Amend Planning Permit 478/2018/P - 4/42 Hartnett Drive Seaford - To use the land for manufacturing sales and the sale or consumption of liquor in association with a Section 1 Use (Industry (Distillery)) and reduce the car parking re...
 - Statutory Planning Progress Report - May 2021

12.1 Council Resolution Status Update for 9 August 2021**Executive Summary**

- Policy and Planning Progress Report - May 2021
- Draft Community Engagement Framework
- Positive Ageing Action Plan 2021-2025
- Adoption of Future Ready Frankston Advocacy Priorities
- Adoption of the Frankston City Community Vision 2040
- White Ribbon Accreditation
- Town Planning Application 494/2014/P/F - 560 Frankston-Dandenong Road, Carrum Downs - To use and develop the site for a Micro-brewery, sale and consumption of liquor, cafe (food and drink premises) and a variation to the car parking requirements....
- Statutory Planning Progress Report - June 2021

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

Making the written records available may provide some confidence regarding transparency in decision making, and is in keeping with best practice advice from the Victorian Ombudsman.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications associated with this report.

Policy Impacts

There is no impact on Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks associated with this report.

12.1 Council Resolution Status Update for 9 August 2021**Executive Summary****Conclusion**

The purpose of this report is to brief and update Council on the implementation and status of resolutions including Notices of Motion and Urgent Business items.

Council Officers are continuously working to implement a range of Council resolutions and in addition to noting the work completed.

It is recommended that the Notices of Motion as listed within this report now be archived.

ATTACHMENTS

Attachment A:[↓](#) Notice of Motion Cost Summary for 9 August 2021

Attachment B:[↓](#) Notice of Motion Status Update for 9 August 2021

Attachment C:[↓](#) Urgent Business Update for 9 August 2021

Attachment D: Closed Council Resolutions since 19 July 2021 - **CONFIDENTIAL**

Notice of Motion Report - 2021 - CM13 - for the 9 August Council Meeting (A4509760).XLSX

**Notice of Motions Estimated Costs
By Councillor
2020 - 2024 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	2020/21 Budget Cost *	Urgent Business
Cr David Asker	0	\$0	\$0	\$0	\$ -	0
Cr Sue Baker	0	\$0	\$0	\$0	\$ -	0
Cr Kris Bolam	0	\$0	\$0	\$0	\$ -	0
Cr Nathan Conroy	0	\$0	\$0	\$0	\$ -	0
Cr Claire Harvey	1	\$0	\$0	\$0	\$ -	1
Cr Brad Hill	1	\$0	\$0	\$0	\$ -	0
Cr Liam Hughes	1	\$0	\$0	\$0	\$ -	1
Cr Steven Hughes	1	\$0	\$0	\$0	\$ -	0
Cr Suzetter Tayler	0	\$0	\$0	\$0	\$ -	0
TOTAL	4	\$ -	\$ -	\$ -	\$ -	2

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

* 2020/21 Budget Cost: these are totals reflective of costs associated with project requests that Councillors have submitted as part of the 2019/2020 Budget Process and not associated with the outcomes of Notices of Motion submissions.

Item 12.1 Attachment B: Notice of Motion Status Update for 9 August 2021

Notice of Motion Report - 2021 - CM13 - for the 9 August Council Meeting (A4509760).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
28-Jun-21	14.1	2021/NOM5 - Greening of Residential Nature-Strips Cr L Hughes	<p>Council Decision</p> <p>Moved: Councillor Liam Hughes Seconded: Councillor Conroy</p> <p>That Council:</p> <p>1. Reviews the 'Development and Planting within Road Reserve Guidelines' and application process to promote a greener and healthier Frankston. The revised guidelines should include example plans, appropriate species lists, photos of existing approved nature strip planting, ways in which to engage the community and consideration of the waiving of fees; and</p> <p>2. Submits the report to Council no later than the October 2021 Council Meeting.</p> <p>Carried Unanimously</p>	Suzane Becker	<p>29 July 2021 - Officers in the City Futures and Engineering Departments are coordinating a response. Officers met on 23 July to review. A report is being drafted for the October Council meeting.</p> <p>9 July 2021 - A meeting with relevant Council officers scheduled for 23rd July to workshop and discuss improvement that can be made to the 'Development and Planting within Road Reserve Guidelines' and application process.</p>	

Item 12.1 Attachment C: Urgent Business Update for 9 August 2021

Notice of Motion Report - 2021 - CM13 - for the 9 August Council Meeting (A4509760).XLSX

Urgent Business

Meeting Date	Urgent Business Title and Councillor	Council Resolution	Responsibility	Comments
28-Jul-21	Urgent Business - Disposal of Tree Debris arising from a Severe Weather Event	Council Decision Moved: Councillor Liam Hughes Seconded: Councillor Steven Hughes That a report be provided at the August 2021 Council Meeting investigating options to support the Frankston City community for the disposal of tree debris at the Frankston Regional Recycling and Recovery Centre arising from a severe weather event. This investigation is to include benchmarking with neighbouring Councils and associated costs.. Carried Unanimously	Bruce Howden	23 July 2021 - Report being prepared for the 30 August 2021 Council meeting. 6 July 21 - Federal and State Government resident support funding announced on 5 July and will be incorporated into report. 2 July 21 - Clarification of the scope of the report progressing.

Executive Summary**12.2 City Futures Progress Report**

Enquiries: (Suzane Becker: Communities)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.2 The elected representatives will promote powerful advocacy, meaningful engagement and credible reputation

Purpose

To brief Council on the progress of the 2020-2021 financial year City Futures works program, including awarding of the Vacant Shop Activation Grants.

Recommendation (Director Communities)

That Council:

1. Receives the Annual City Futures Progress Report 2020-2021;
2. Approves for the City Futures Progress Report to be presented to Council on a quarterly basis instead of monthly, commencing from November 2021;
3. Notes the success of the Vacant Shopfront Activation Grant program in its objective to attract new business investment into vacant commercial premises in Frankston City;
4. Resolves to award the Vacant Shopfront Activation Grants for 2020-2021 to the following businesses in accordance with recommendations of the Assessment Panel:
 - a. Bang Bang, 2 Hartnett drive, Seaford - \$20,000
 - b. Betty's Burgers, 25 Playne Street, Frankston - \$20,000
 - c. Eeny meeny, Station Street, Frankston - \$20,000
 - d. Loom and Spindle, 16 Station Street, Frankston - \$20,000; and
5. Resolves for Attachment D to be retained confidential, as it contains council business information and would, if prematurely released, could impact the reputation of Council.

Key Points / Issues

- The City Futures Progress Report 2020-2021 (Attachment A) provides Council with an overview of the strategic work undertaken in 2020-2021 in the fields of:
 - Policy and Strategy development
 - Advocacy and Partnerships (including grant submissions)
 - Programs and Events
 - Awards
- Progress on the original work plan adopted in July 2020 has been severely impacted by COVID-19 restrictions, COVID-19 response and recovery, Council elections and resourcing. Notwithstanding this, a large amount of work has been undertaken.
- Highlights and Achievements for the 2020-2021 include:

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- Creation of the Policy, Planning and Environmental Strategies department, now City Futures, bringing the functions of Economic Development, Environmental Planning, Urban Design, Social Policy and Strategic Planning together to facilitate an integrated approach to formulate policy and strategy positions for the municipality.
- Adoption of the Community Vision 2040 following a 12 month process that included deliberative engagement with a representative community panel;
- Adoption of Planning Scheme Amendment C138 to include the ESD Policy in the planning scheme;
- Approval of Planning Scheme Amendment C130 which correctly rezones Council's reserves;
- Adoption of Planning Scheme Amendment C140 to include the Green Wedge Management Plan in the Planning Scheme;
- Adoption of the Witternberg and Robinsons Park Masterplan;
- Finalising the *Draft Biodiversity Action Plan* for public exhibition.
- Securing over \$6.5M in grant funding to implement various projects across the Municipality;
- The successful transfer of programs and events to online during COVID-19 restrictions, in particular 'Business Leaders Live' and 'Gardens for Wildlife';
- Delivery of over 3000 indigenous plants to Schools and residents in lieu of Community Planting events which were cancelled due to COVID-19 restrictions;
- Award of Excellence in the Civic landscape Category at the Australian Institute of Landscape Architects – Victoria State Awards for Station Mall.
- The City Futures Policy & Strategy Development Quarter 1 2021-2022 Forecast is attached (Attachment B). Please note these timeframes may be subject to change for various reasons, including but not limited to, COVID-19 restrictions.
- Key Updates
 - **Building Business Capability**

Commencing in August, the Business Basics Workshops are designed for Frankston City residents or people looking to establish a business in Frankston City, kick-start their small business. The six-week workshop series consist of two weekly workshops, held either online (Tuesday's) or in-person (Wednesday's) at new Frankston business, You Group. Each interactive and highly informative workshop is presented by a local industry expert covering topics such as getting started, business planning, managing finances, website, branding and marketing.

A full program of business capability events and workshops will be announced soon.

- **Buy Local, Support Local Program**

Officers are currently developing Council's new 'Buy Local, Support Local' campaign, designed to educate residents and visitors about the economic and social advantages that independent and local businesses bring to our community. The ultimate goal of the campaign is to create a thriving local economy by maximising the potential of local businesses and increasing their market share relative to non-locally owned businesses. Full campaign details will be presented to Councillor for consideration in late Mid-August. To initiate

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this campaign, businesses across the municipality have received new window 'Do it Outdoors' decals, which promote the opportunity for residents to support local businesses.

- **Lighting Frankston Plan – Help Shine a Light on Frankston – Consultation**

The Lighting Frankston Plan 2021 - 2031 outlines Council's open space and public realm lighting projects over the next 10 years. It includes the lighting of our city area, the foreshore, open spaces, public art, walking routes and local activity centres. The 'Help Shine a Light on Frankston' platform has been developed as a consultation tool to better understand community perceptions of urban safety and to inform development of lighting strategies. The community are invited to complete an online survey via promotional signage QR codes installed at various popular evening destinations across the City, or by participating in a series of pop-up intercept interviews. Consultation will be undertaken during July/August 2021 (subject to setbacks associated with Covid-19 restrictions). The final Draft will be considered by Council at its OM on the 20 September 21 for adoption.

- It is recommended that this report move to quarterly to align with the Financial, Council Plan, Community Engagement and Capital Works delivery quarterly reports in the new financial year.

Data and Analyses:

For the month of May 2021:

- Resident Local Spend was \$129.0M. This is a 5.09% increase from the same time last year.
- Visitor Local Spend was \$81.2M. This is a 15.98% increase from the same time last year.
- Total Local Spend was \$210.2M. This is a 9.04% increase from the same time last year.
- Resident Escape Spend was \$104.8M. This is a 35.86% increase from the same time last year.
- Resident Online Spend was \$107.6M. This is a 14.95% increase from the same time last year.

The 35.86 % increase in Resident Escape Spend means local goods and service providers are losing market share to non-local businesses. Campaigns to drive Resident Local Spend to aid Economic Recovery should now be driven by Councils Economic Development team.

Economic Recovery

Council's Economic Development team's IF Support Program was a reactive and fast approach to the pandemic and provided immediate recovery and resilience support for businesses in crises. The IF Support Program delivered several initiatives, including (but not limited to):

- **Business Concierge Service** – a service introduced to the community in January 2020 to guide new and existing businesses through council permits and processes. During the pandemic, the program was expanded to further assist businesses through changes as a result of the COVID-19 pandemic.
- **IF Outreach** – a program which involved redeployed officers calling each business in the municipality to "check in" and offer support, guidance.

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- **IF Mentors** – a program available to all businesses offering two free one-hour mentor sessions with a specifically matched mentor from a panel of industry experts plus regular virtual discussions between mentors.
- **#theFrankstonFoodMove** – a social media movement encouraging customers to continue to order take away, delivery, from local hospitality venues to help increase customer engagement.
- **Business Leaders Live** – a regular online live Facebook chat and forum which featured expert and notable industry speakers discussing a range of topics such as positive outcomes, shifting economic trends, futuristic business approaches, effectiveness of digital marketing and more.
- **COVID19 Annual Business Survey** – our annual survey was adapted to include relative pandemic questions to give a better understanding of business' status during the crises.
- **Fast Grants – Frankston City COVID-19** - \$1500 Fast Business Grants were implemented to support the ongoing operations of small businesses highly impacted by COVID-19. There were 63 businesses within the Frankston Council municipality which accessed this funding, totalling \$94,500 in grants.
- **IF Support Decals** - Invest Frankston produced free shopfront decal stickers for businesses to order and display on doors or windows. Whether to remind customers to social distance, display social media details after-hours, advise clients they had reopened or advise capacity limits, a variety of decals were available to all businesses and hand delivered.
- **IF Support Step by Step Guides** – Downloadable and printable PDF documents were produced and readily available for businesses to help navigate through restrictions and resources from a local, state and federal level.
- **IF Pop-Up** – An urban renewal project activating vacant properties in Frankston's city centre by offering short term tenures, supporting businesses to bring their new business ideas to life.
- **Façade Improvement Grants** – A program to encourage Frankston's city centre property and business owners to invest in shopfront improvements. Grants up to \$5,000 matched dollar for dollar.
- **Kerbside Dining Encouragement Grants** – Grants of \$2,000 each to brighten, stimulate and activate the streets and increase Frankston City's alfresco dining opportunities for new and existing businesses.
- **Extended Outdoor Dining Program** – Extended kerbside dining, outdoor furniture, new parklets, planter boxes, street art at various locations throughout the City; as well as scheduled outdoor entertainment supporting local business and helping to rebuild a thriving economy.
- **Vacant Shopfront Activation Grants and Activation Program** - grant program of up to \$20k specifically to attract new businesses to vacant shopfronts. Repaint Frankston program to transform vacant shopfronts with exciting artwork to encourage attraction and investment. Please see Attachment D)
- **Place Activation Calendar of events** – Yoga in the Park, Outdoor Cinemas, Vinyl Record Market, Food Trucks, Big Picture Fest, programmed entertainment including live music.

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- **Do It Outdoors** - The Do It Outdoors Campaign was developed to encourage people towards outdoor dining & entertainment, and as part of the new COVID normal; the program aims to encourage people to get back out there and support local businesses.
- **Commercial Activities in Public Open Space program (CAPOS)** – as per resolution dated 10 August 2018, expansion of the CAPOS program where pop-up commercial operators apply to set up temporary commercial operations in specific sites throughout municipality, supporting active precincts and open spaces. There are currently eight active permits with three expiring in November 2021. An EOI process to expand the program to additional sites located within Carrum Downs and Langwarrin is due to commence in August 2021.
- **Spendmapp Monthly Report** as per Attachment C
- Spendmapp cleans and analyses bank transaction data by time, geography, Expenditure Category and Type allowing continuous monitoring and analysis of local economic activity.
- For the month of May 2021:
 - Resident Local Spend was \$129.0M. This is a 5.09% increase from the same time last year.
 - Visitor Local Spend was \$81.2M. This is a 15.98% increase from the same time last year.
 - Total Local Spend was \$210.2M. This is a 9.04% increase from the same time last year.
 - Resident Escape Spend was \$104.8M. This is a 35.86% increase from the same time last year.
 - Resident Online Spend was Spendmapp data for the month of May is attached to this report (Attachment C). 1\$107.6M. This is a 14.95% increase from the same time last year.

The 35.86 % increase in Resident Escape Spend means local goods and service providers are losing market share to non-local businesses.

Financial Impact

Council's estimated 2021 investment in policy and planning is \$4.47M. This includes both statutory work and Council's priorities for the municipality.

Consultation

Officers continue to work with the Communications and Engagement Team to integrate communication on strategic work to help the community identify the various projects prepared by the Department as city planning/shaping projects.

Going forward we continue to work with the Digital Transformation team to review the Council web site to develop a user friendly central engagement platform to promote council strategy and policy work.

Analysis (Environmental / Economic / Social Implications)

Policy and planning work enables the municipality to have a robust platform of policies and strategies to guide future development and wellbeing of Frankston's community, environment, and economy for the benefit of current and future generations.

12.2 City Futures Progress Report**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

The City Futures Progress report 2020/21 highlights the vast amount of work undertaken by the department this financial year even through the challenges of COVID-19. It is recommended that these progress reports be provided quarterly on an ongoing basis to align with the quarterly Council Plan, Financial, Community Engagement and Capital Works delivery progress reports.

ATTACHMENTS

- Attachment A: [↓](#) City Futures Progress Report 2020/21
- Attachment B: [↓](#) City Futures Policy & Strategy Development Q1 2021/22 Forecast
- Attachment C: [↓](#) Spendmapp Report
- Attachment D: Vacant Shopfront Activation Grants 2020 - **CONFIDENTIAL**

Frankston City Council City Futures Progress Report Yearly Progress Report



Lifestyle Capital of Victoria



**Financial Year
2020-2021**

Introduction

In 2020, the Policy, Planning and Environmental Strategies, now City Futures, department was established bringing together teams in the disciplines of Economic Development, Environmental Planning, Social Policy, Strategic Planning and Urban design to support the development of Councils integrated policies, strategic plans and research.

'Projects' are identified from Council Plan initiatives, Service Plans, Legislation, other Strategic Plans (see Figure 1) and are generally- delivered in the fields of:

- Policy and Strategy development
- Advocacy and Partnerships
- Programs and Events

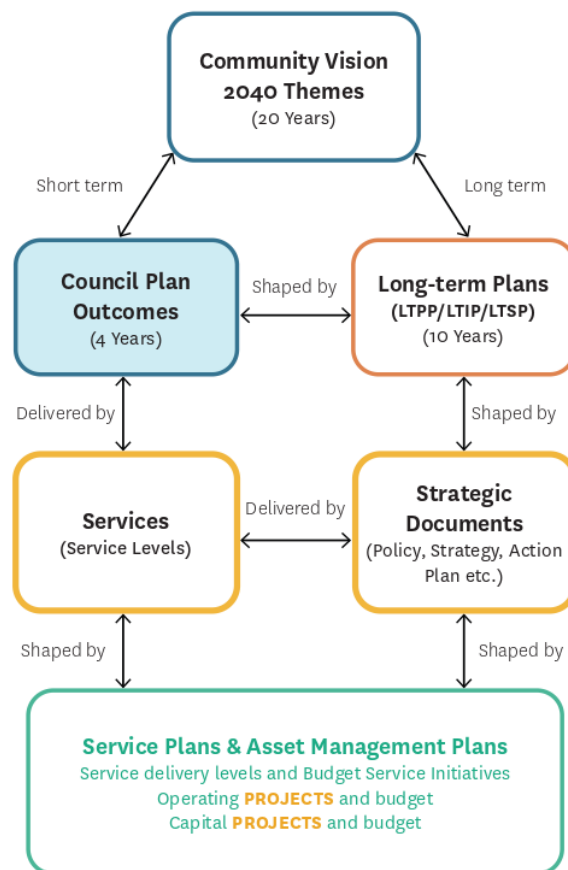


Figure 1) Identification of Projects



An ambitious schedule of work was presented to Council in July 2020. Throughout the year this program has required regular review and updating to respond to changes in the environment and community.

The timeframes of many projects had to be adjusted as resources were reallocated to other priority matters eg. COVID Response and Recovery, and to take into account the impact of Council elections. Adapting community consultation and work practices during COVID-19 restrictions also proved challenging.

Nonetheless a significant amount of work has been achieved during 2020/21. Highlights include:

- Adoption of the Community Vision 2040 following a 12 month process that included deliberative engagement with a representative community panel;
- Adoption of Planning Scheme Amendment C138 to include the ESD Policy in the planning scheme;
- Approval of Planning Scheme Amendment C130 which correctly rezones Council's reserves;
- Adoption of Planning Scheme Amendment C140 to include the Green Wedge Management Plan in the Planning Scheme;
- Adoption of the Witternberg and Robinsons Park Masterplan;
- Securing over \$6.5M in grant funding to implement various projects across the Municipality;
- The successful transfer of programs and events to online during COVID-19 restrictions, in particular 'Business Leaders Live' and 'Gardens for Wildlife';
- Delivery of over 3000 indigenous plants to Schools and residents in lieu of Community Planting events which were cancelled due to COVID-19 restrictions;
- Award of Excellence in the Civic landscape Category at the Australian Institute of Landscape Architects – Victoria State Awards for Station Mall.

Collaboration between the City Futures, Sustainable Assets and Integrated Planning and Reporting teams to develop consistent approaches to Project Governance and management and integrated reporting.

The following table reports the progress on the schedule of work during the 2020/21 financial year.

Policy and Strategy Development	Team	2020/21 Progress Comment	Status
Sustainable Economy Strategy	Economic Development	The Sustainable Economy Strategy will set Council's strategic economic agenda for the next 10 years and aims to grow companies, jobs and incomes through business development and expansion of markets for products and services. The Strategy will strive for mixed-use and resource efficient investment, improved multi-modal transportation and sustainable infrastructure leading to Frankston City being more attractive, livable, healthy, vibrant, prosperous and productive.	On-track
Skilled Community Workforce Strategy	Economic Development	The Skilled Community Strategy will support investment in the fundamental assets of education, research, technological innovation, and modern entrepreneurial and workforce skills, because people are the world's most vital economic resource. Currently in draft, the Strategy is due to be adopted in November 2021	On-track
Biodiversity Action Plan	Environmental Planning	The draft Biodiversity Action Plan has been approved by Council and is currently on Public Exhibition. The BAP was developed in 2 parts: A technical report and the Action Plan. Substantial community engagement was undertaken at the commencement of the project to identify the issues and opportunities that the Plan needed to address.	On-track
Urban Forest Precinct Plan - Carrum Downs & Seaford	Environmental Planning	Urban Forest Precinct Plans are being developed for the Carrum Downs and Seaford precincts as they were identified as the highest priority areas in the Urban forest Action plan. Council's tree data has been analysed and ground truthed and priority sites for greening are being identified. In addition to this, Council has invested in 'Tree Ledger' which will allow regular tree canopy coverage mapping to track Council's progress towards its canopy target.	On-track
Significant Tree Register	Environmental Planning	A review of the Significant Tree register was identified as a medium priority action in the Urban forest Action Plan pending changes to the Bushfire exemptions for vegetation removal (otherwise known as the 10/30 rule). Some budget was allocated to commence this project at the mid-year budget review however, due to ongoing COVID-19 restrictions this project was unable to commence. This project will be scoped out in 2021/22 to be undertaken in 2022/23.	Off-track
Banksia Study	Environmental Planning	Field assessments for this study were unable to be undertaken due to the most recent COVID-19 Lockdown. Work will commence in July.	Off-track
Native Vegetation Offset Program	Environmental Planning	Studio Park and Witternberg Reserve native vegetation offset program implementation began mid-August 2020. Due to COVID-19 restrictions, consultants were delayed in conducting field studies until October with draft offset management plans being completed December 2020. Discussions between external agencies saw lengthy delays in meeting bushfire risk requirements with this major hurdle now in the final steps of approval. Continued progress with consultants will see DELWP offset quality assurance, signing of landowner security agreements and registration of offset sites over the coming months.	Off-track
Coastal Management Plan	Environmental Planning	A review of the progress of the actions within the 2016 Plan has commenced. Development of a new Marine and Coastal Management Plan in accordance with the updated Marine & Coastal Act 2018 is scheduled for 2021/22. Recruitment for a Coastal Planner has commenced	On-track

Climate Change Impacts and Adaptation Plan	Environmental Planning	A final review of the Climate Change impacts and Adaptation Plan (2011) was undertaken, which found 90% of actions were either achieved, in progress or ongoing. The 10% of actions not achieved have been due to competing or changing priorities. These will be assessed as part of any future strategy development and included where relevant. It was determined that updating this plan in isolation, would not be adequate to address the scale and speed of actions required for the Climate Emergency and that combining mitigation and adaptation actions in a new Climate Change Strategy and Action Plan would achieve the best outcome. this work will be undertaken in 2021/22.	Completed
Community Vision 2040	Social Policy	The Community Vision 2040 was adopted at the Council OM on 28 June 2021. This follows a 12 month process that included deliberative engagement with a representative community panel of residents and broad community consultation. The Community Vision 2040 will now be incorporated into Council's Integrated Planning and Reporting Framework.	Completed
Municipal Health and Wellbeing Plan	Social Policy	A Draft Health and Wellbeing Plan has been developed following an engagement process with the community and professional stakeholders. The Draft will be considered by Council at its OM on 9 August for further community consultation, ahead of its adoption in October 2021 for statutory submission to the Secretary of Health.	On-track
Household Survey	Social Policy	Council's inaugural Household Survey will be going out to field in July, with the final findings report due to be presented to Council in November. The survey will measure residents' needs, views and aspirations to assist Council with its service and infrastructure planning and to be responsive to changing community needs.	On-track
FMAC Structure Plan	Strategic Planning	A combined Community Engagement Plan for the FMAC Structure Plan and Revitalisation Action Plan has been developed in accordance with Council's Community Engagement Policy and Framework. The plan proposes 3 stages of community engagement – pre-development (emerging ideas - Sept), development (drafting Dec) and public exhibition (draft for final comment March - April 2022).	On-track
Planning Scheme Policy Neutral Translation	Strategic Planning	DELWP have finalised the Planning Scheme Neutral policy translation. Council briefed on project on 30 June. Amendment will be considered by Council at July Council meeting.	On-track
Gap Heritage Study	Strategic Planning	On 31 May, 2021 Council resolved to set aside the draft Frankston Heritage Gap Study 2020 Report Volume 1 and 2 and do not proceed with a Planning Scheme Amendment that was to include the recommended properties recommended for heritage protection under the Heritage Overlay. Council again considered the matter of the draft Frankston Heritage Gap Study 2020 at its Council meeting held on 28 June 2021. Council decided to vary its previous resolution from set aside to abandon the draft Frankston Heritage Gap Review 2020.	Completed
ESD Policy Amendment	Strategic Planning	On 28 June 2021, Council resolved to adopt Planning Scheme Amendment C138 & submit the Amendment to the Minister to approve the ESD policy in the Planning Scheme	Completed

Green Wedge Management Plan - Planning Scheme Amendment	Strategic Planning	On 15 February 2021, Council resolved to adopt Planning Scheme Amendment C140 & submit the Amendment to the Minister to approve	Completed
Open Space Rezoning - Planning Scheme Amendment	Strategic Planning	On 20 October 2020, The Minister for Planning approved Planning Scheme Amendment C130 which correctly rezones Council's reserves.	Completed
Industrial Land Strategy Review	Strategic Planning	On 29 March 2021, Council resolved to note the submissions to the Draft Industrial Land Use Strategy Review; Supports the development of an Industrial Land Use Strategy that builds on the findings of the Industrial Land Use Strategy Review 2019 and the feedback on submissions received; and Commits \$100K funds in the 2021/2022 budget to progress further strategic work and develop an Industrial Strategy in the next financial year, including a comprehensive Communications and Engagement Plan as part of the project.	On-track
Play Strategy & Local Park Action Plan	Urban Design	A variety of stakeholder consultation and community engagement activities were undertaken from June to August 2020 to gather information and an evidence base. All 122 playspaces and 64 local parks were also assessed and rated as to the quality of experience at each site. Councillors will be briefed on the Drafts on the 28 July 2021. The draft plans will then be considered by Council at its OM on the 20 September 2021.	On-track
Frankston Revitalisation Action Plan	Urban Design	The Frankston City Centre Revitalisation Action Plan will set out short, medium and long term initiatives designed to turn Frankston's city centre into a magnet for new jobs and growth. The Action Plan will coordinate state and local government involvement in Frankston – providing focus for structural, policy and physical changes necessary to attract private sector investment, stimulate growth and increase visitation. Currently in development, the Plan is due for Council endorsement in October 2021	On-track
George Pentland Botanic Gardens Master Plan	Urban Design	A review of the George Pentland Botanic Gardens Master Plan commenced in 20/21 and a Draft Master Plan is being prepared for Council consideration. The master plan provides a vision for the garden and will propose a series of capital projects for consideration as part of future annual budget processes. The Draft assisted officers in securing a \$70k grant through Growing Victoria's Botanical Gardens for completion of the primary access path through the west end of the gardens as part of the 21/22 CW program.	On-track
Lighting Frankston Plan	Urban Design	The Lighting Frankston Plan 2021 - 2031 outlines Council open space and public realm lighting projects over the next 10 years. It includes the lighting of our city area, the foreshore, open spaces, public art, walking routes and local activity centres. Community engagement via online surveys and pop-up intercept interviews will be completed over July 21 with a Draft to be considered by Council at its OM on the 20 September 21.	On-track

Frankston Equestrian Master Plan	Urban Design	<p>The Equestrian Master Plan covers Baxter Park and Langwarrin Equestrian Reserve to enable Council to strategically progress future planning and development of the two sites. To meet community and environmental needs and address the complexities around environmental values, unresolved planning issues, fire management, equestrian activities and increased recreation demand.</p> <p>The Equestrian Master Plan will consider all equestrian activities and the potential for future growth. It will address all the complexities and opportunities of the sites and provide a costed implementation action plan to enable staged implementation over time.</p> <p>The project has commenced and a community engagement plan is being prepared. A background paper will be prepared by September 2021.</p>	Off-track
Monterey Reserve Master Plan	Urban Design	Preparation of the Monterey Reserve Master Plan has commenced with a draft to be prepared by November 2021.	On-track
Local Strip Shop Action plan	Urban Design	<p>The Draft LSSAP has been developed to guide the future design, development and management of all Frankston City's local shopping strips. It takes a holistic approach towards achieving vibrant, attractive, safe and functional centres which are strongly integrated into their local neighbourhoods. The Draft Plan has been developed over three phases with preliminary community consultation undertaken in 2020 and an exhibition of the draft closing in January 2021. The project program has shifted due to priority revitalisation projects. The final plan will be considered for adoption by Council at its OM on 30 August 2021. The draft plan assisted Council in securing \$100k through the Neighbourhood Activity Centre Renewal Fund towards the upgrade of Excelsior Shops in Frankston North.</p>	Off-track
Frankston Wayfinding Signage	Urban Design	A Wayfinding Strategy will be developed over 20/21. The Strategy will improve movement around our city, influence the experience and contribute to place making and identity. The strategy is starting with the reimagining of its Gateway and Suburb signs. Concepts are underway for review by Council in August 21.	On-track
Sandfield Reserve Landscape Master Plan	Urban Design	<p>The Draft Sandfield Reserve Landscape Masterplan has been prepared to address the recommendations of the Frankston Open Space Strategy and Draft Play Strategy to enhance open space infrastructure aligned with a district-level status.</p> <p>Council recognises the need to transform Sandfield Reserve into a more inclusive and family friendly local park as a multiuse destination that caters for a diverse range of users. The Draft Plan creates a new vision for the reserve and provide a framework for integrated park improvements to enable Council to plan and program for future improvements and apply for external grant funding to assist in delivering for the Carrum Downs Community.</p> <p>Community consultation is complete and a Final plan will be considered by Council at its OM on 30 August 2021.</p>	On-track
Witternberg and Robinsons Park Masterplan	Urban Design	The Master Plan was adopted by Council in February 2021. The Master Plan assisted Council in securing a \$300k DELWP Park Revitalisation grant towards delivery of the playspace and associated landscaping.	Completed
Frankston Laneways Plan	Urban Design	The purpose of the Laneway Action Plan is to guide the development of Frankston's laneway network over the next decade and to explore their potential to offer enjoyable, more intimate and interesting pedestrian environments. This action plan analyses the laneways of Frankston and explored ways to best foster a creative and vibrant laneway culture.	On-track

Advocacy & Partnerships	Team	2020/21 Progress Comment	Status
Frankston City Jobseeker Alliance	Economic Development	At its meeting 11 May 2020 Council resolved to develop a localised network for job-seeker organisations. This initiative formed part of the overall endorsement of the Frankston City COVID-19 Relief and Recovery Package. The Alliance brings together key local stakeholders within the job seeker service system to deliver a collaborative approach to the provision of support, referrals and advocacy to assist local job-seekers. The Alliance aims to simplify and strengthen the system that surrounds job seekers and employers in Frankston City. This will be achieved by providing collaborative intelligence, advocacy and advisory to demystifying the pathways to training and employment support for the people of Frankston and the employers that value them.	On-track
Frankston City Business and Industry Chamber	Economic Development	The Frankston City Business and Industry Chamber (BIC) will be the principal not-for-profit business alliance of Frankston City whose mission will be to support the development of an innovative and connected business community. The BIC will expand upon the good work of the previous Frankston Business Network and will support Council's aim for Frankston to become an epicentre of innovation, growth, industry, modernity and thinking. The BIC will represent and promote the city's business and industry interests, produce events and manage a diverse marketing and public relations campaign. As the Frankston business and industry community continues to evolve and reinvent itself, the BIC will advocate for and seek to revitalise the city alongside the innovators who chose to call Frankston home. The BIC will advocate, influence and deliver policies and outcomes to drive economic growth and create opportunities to invest, work, live and visit the city. The BIC, currently being developed, is due to launch in November 2021.	On-track
Association of Bayside Municipalities (ABM)	Environmental Planning	The ABM is made up of the 10 Councils of Port Phillip Bay. It also works with fellow coastal councils, government agencies and a range of stakeholders across Victoria and Australia to advocate on behalf of Councils and the community on issues relating to the Bay's marine and coastal environment. Mayor Cr Bolam Council's current representative. At its meeting on the 31 May 2021 Council committed to being a signatory to the ABM MoU for a further 4 years. In association with the revised MoU the ABM executive have endorsed a revised Charter which has been sent to Council representatives for voting.	Ongoing
Mornington Peninsula & Westernport Biosphere Foundation (Biosphere)	Environmental Planning	The Biosphere Council Liason Committee (CLC) recently reconvened after Council elections and COVID-19 restrictions. Cr Conroy represents Frankston City Council on the CLC. The purpose of the CLC is to provide a forum for open communication and two way engagement between the Biosphere and the member Councils. The CLC is currently reviewing the MoU which expired 30 June 2021.	Ongoing

Bushfire Exemption for vegetation removal	Environmental Planning	<p>The Bushfire Protection: Exemptions, more commonly known as the 10/30 right were brought into the Victorian Planning Provisions in 2009 in response the Black Saturday Royal Commission. It allowed for the removal of trees within 10 metres, and other vegetation within 30 metres, of dwellings across Frankston City, and other listed Municipalities, regardless of the risk of bushfire. Over the last 10 years Frankston City Council has sent numerous letter to the Planning Minister and advocated through various means, for amendments to this clause.</p> <p>In August 2020, council was given notice of a Planning Scheme Amendment that align these exemptions with the Bushfire Prone Area map across Victoria instead of using administrative boundaries.</p>	Completed
Living Melbourne	Environmental Planning	<p>Resilient Melbourne is a collaborative project with input, guidance and support from metropolitan councils, organisations and community groups across Melbourne. The project is led by the Chief Resilience Officer who is funded by the 100 Resilient Cities initiative – pioneered by the Rockefeller Foundation. In 2019, Resilient Melbourne developed Living Melbourne: our metropolitan forest. Frankston were the project lead for an action around advocacy for changes to the Bushfire exemptions. Living Melbourne is now hosted by City West Water and continues to work with its partners to implement the strategy.</p>	Ongoing
Council Alliance for a Sustainable Built Environment (CASBE)	Strategic Planning	<p>CASBE is an association of 36 Victorian councils committed to ensuring future generations can enjoy a sustainable built environment. As a member Council of CASBE, Frankston City Council is eligible to subscribe to their Built Environment Sustainability Scorecard (BESS) tool. BESS is a new generation sustainable design assessment tool for buildings at the planning permit stage. It assists development applicants to demonstrate that their proposal meets sustainability information requirements as part of a planning permit application. At its meeting on 28 June 2021, Council committed to entering into a MoU with CASBE for a further 2 years.</p>	Ongoing
Planning for Melbourne's Green Wedges & Agricultural Land, Consultation Paper	Strategic Planning	<p>On 15 February 2021, Council resolved to endorse officer's submission to the paper, subject to some changes.</p>	Completed
Frankston to Mornington Parklands Project (DELWP, Parks Vic, Melbourne Water, DoT/VicRoads, FCC, Mornington Peninsula Shire, Bunurong Land Council)	Urban Design	<p>The purpose of the Frankston to Mornington Parkland Partnership Group is to bring together core public land managers to help create the Frankston to Mornington Future Directions Plan in collaboration with project consultants. Frankston to Mornington Future Directions Plan that links existing parks and reserves providing health, wellbeing, cultural and environmental benefits to the wider community. The project will:</p> <ul style="list-style-type: none"> Develop a Parkland Future Directions Plan to enhance connections and plan links between existing parks and reserves from Frankston to Mornington Recommend actions to improve access to existing and potential links between existing parks and reserves Seek decisions within your representative organisation to contribute to ongoing parkland protection, enhancement, creation and management 	Ongoing

Grant Submissions	Team	2020/21 Progress Comment	Status
Victorian Job Advocates	Economic Development	The program will help people navigate employment and training services via proactive outreach, connecting with people in libraries, community centres, public housing foyers shopping centres and other public spaces. The Program will guide people on where they can go to seek additional help, playing an important system navigation role for vulnerable people in the Frankston community. Council has employed three Job Advocates who will be working throughout the Frankston community to offer this practical, face-to-face support to job seekers, people seeking a career change, or advice for training pathways. Grant Received - \$960K	On-track
Business Concierge and Hospitality	Economic Development	The Business Concierge and Hospitality Support Program will support Council to implement COVIDSafe practice awareness throughout the business community. Funding allows for the expansion of the Business Concierge role to support local businesses to meet COVIDSafe requirements. Grant Received - \$120K	On-track
Outdoor Eating and Entertainment Package	Economic Development	To enhance outdoor dining opportunities throughout the municipality and streamline permit processes to enable as many hospitality venues as possible to trade outdoors. Venues have expanded into parklets, carparks and extended kerbsides. Grant Received - \$500K	On-track
Office for Suburban Redevelopment - Revitalisation Project - White Street Mall	Economic Development	Activation of White Street Mall through a program of short term static place activations consisting of interactive art, creative sculptures and/or play spaces over the next two years - commencing early August 2021. Program commencement was delayed due to the impacts and restrictions associated with the COVID-19 pandemic. Grant Received - \$100K	Recoverable
Office for Suburban Redevelopment - Revitalisation Project - Place Activation Program	Economic Development	Place activation events and/or programs enhancing Frankston's reputation as a safe, accessible, and unique place to live, work, visit and invest. Delivered initiatives include Do It Outdoors, #RepaintFrankston, IF Pop-Up activations, various entertainment around the city centre, kerbside dining grants, facade improvement grants, Visit Frankston app and vacant shopfront grants Grant Received - \$170K	On-track
DJPR - Outdoor Dining	Economic Development	The Nepean Highway Hospitality Precinct Project will support a minimum of 10 businesses to expanded outdoor dining into carparks, extended kerbsides. The concept includes expansion of kerbside dining along Nepean Highway in Frankston's City Centre where several clusters of hospitality businesses with significantly limited capacity and ability to expand trade on the existing kerbside exists. Grant Received - \$200K	Off-track

Victorian Planning Authority - FMAC Structure Plan development	Strategic Planning	Council received funding from the Streamlining for Growth Fund to assist with the delivery of the implementation actions of the FMAC structure plan - with particular regard to planning provisions and development of a Development Contributions Plan. Connected to FMAC structure planning Grant Received - \$100K	On-track
DELWP - Sandfield Reserve - Dog Park	Urban Design	Sandfield Reserve is a designated Free Roam Dog Area in Frankston City and a need has been identified for the implementation of fenced dog off lead area for the benefit of all park users. A fenced dog off lead area will provide a dedicated space for dogs and their owners to exercise and socialise within the broader park context while allowing other park users to enjoy the other park facilities including the playground and recently upgraded skate park. Grant Received - \$87K	Completed
Pocket Park Grant Round 2 - Evelyn Reserve	Urban Design	The site has been vacant Council land for many years and will provide a much needed opportunity for open space and activation. An engaging gathering and event space is proposed including amphitheatre, informal performance space, floral arbours, lighting and landscaping. Grant received - \$1.3M	Off-track
Growing Victorias Botanical Gardens - George Pentland Botanic Gardens	Urban Design	This project will complete a clear trail hierarchy through the gardens west precinct in order to open up the gardens to more visitors and encourage a greater connection with the adjacent hospital and nearby Monash University. A main trail and secondary garden trails will be respectfully integrated through the west precinct to provide walking connections that are safe, universally accessible and inclusive. Scope includes - new access for all abilities main trail through the west precinct that connects to the central precinct trail - completing an east-west connection through the gardens - secondary garden trails through the west precinct that connect to the main trail and allow visitors to wander and explore the gardens Grant received - \$70K	On-track
Neighbourhood Activity Centre Renewal Fund - Excelsior Shops, Frankston North upgrade	Urban Design	Local activity centre revitalisation to improve pedestrian amenity, walkability and character including: new footpath paving, pedestrian threshold crossings, landscaping with trees and planting, public lighting, street furniture such as seats, bins and drinking fountain and traffic calming treatments. Grant received - \$100K	On-track
Park Revitalisation Grant - Carrum Downs Recreation Reserve Playspace Improvements	Urban Design	Carrum Downs Recreation Reserve is predominately a 'sports' reserve - the reserve needs to diversify its facility provision in order to be more relevant to a broader cross section of the community. This project aims to address the quality and amenity of passive open space elements such as the play space, social spaces, connecting paths and landscaping. Grant received - \$300K	On-track
Park Revitalisation Grant - Witternberg Reserve Play and Park Improvements	Urban Design	The Park Revitalisation grant enables the delivery of the Witternberg Master Plan through delivery of the first stage of works including a new District level playspace, integrated path network and landscaping. Grant received - \$300K	On-track

Office for Suburban Redevelopment - Revitalisation Project - Digital Wayfinding	Urban Design	Digital Wayfinding is a form of digital signage that helps people orientate where they are and where they would like to get to. This grant will deliver a new digital wayfinding solution within and around the city centre as part of our journey to Frankston being a Smart City. Grant received - \$50K	Off-track
Office for Suburban Redevelopment - Revitalisation Project - City Centre Parklet Program	Urban Design	The project aimed to increase pedestrian traffic and improve street presence for local businesses. It has changed perceptions of how space is prioritised in the Frankston City Centre with expanded footpaths and repurposed road space to provide more space for people and provide a high quality landscape treatment. The interventions are strategically located where there is opportunity to contribute to a greater sense of delight and a street experience that generates a place that you want to be in; inspired, cheerful and delicious. Grant received - \$150K	Completed
Office for Suburban Redevelopment - Revitalisation Project - Nepean Highway Outdoor Dining	Urban Design	The Nepean Highway Hospitality Precinct Project will support a minimum of 10 businesses to expanded outdoor dining into carparks, extended kerbsides. The concept includes expansion of kerbside dining along Nepean Highway in Frankston's City Centre where several clusters of hospitality businesses with significantly limited capacity and ability to expand trade on the existing kerbside exists. Nepean Highway has the potential for vibrant activity through the day and night with this innovative solution for extended dining that is robust, durable, flexible to create a revitalised precinct. A combination of greening, access, lighting and amenity is considered to enable a pedestrian friendly and safe dining environment. Grant received - \$135K	On-track
Office for Suburban Redevelopment - Revitalisation Project - Monash Greenlink Stages 1 & 2	Urban Design	The task required by this brief is to deliver a safe walking and cycling connection, and improved amenity along the section of 'Baxter Trail' between Monash University and Frankston. The purpose of the project is to meet demand for future population growth and connect the Health and Education precinct to the Frankston City Centre. The improvements will promote active transport, providing a safe and attractive link to including path improvements, lighting, public art, landscaping, wayfinding signage. Design strategies will also be identified to guide future access, movement and landscaping improvements throughout and connecting to the corridor to assist with future funding bids. Grant received - \$810K	Off-track
Office for Suburban Redevelopment - Revitalisation Project - Frankston Pier Creative Lighting	Urban Design	To create an iconic, night-time landmark for Frankston City. The project will support a variety of recreational uses as day turns to night by providing creative, ambient lighting that is considerate of its environmental context. Lighting Strategy consulted to community, requires Parks Vic and DELWP approval. Grant received - \$220K	On-track

Office for Suburban Redevelopment - Revitalisation Project - Fletcher Road Gateway Greening, Lighting and Public Art	Urban Design	<p>The project seeks to create a distinguished City gateway and enhanced pedestrian experience through a creative, resilient landscaping palette and feature lighting of the underpass. The project will deliver the following benefits:</p> <ul style="list-style-type: none"> · Higher quality public realm experience to change the public image of Frankston City · Contribute to City's urban forest tree canopy targets improving the pedestrian experience and sense of safety and comfort in transit along Dandenong Road East. · Assist in mitigating heat vulnerability helping to prepare Frankston for the effects of increasingly hotter summers, establishing a green urban environment and cool space. · Resilient landscaping and reduced maintenance requirements <p>Grant received - 250K</p>	On-track
Office for Suburban Redevelopment - Revitalisation Project - Stiebel Place Revitalisation	Urban Design	<p>The project seeks to transform Stiebel Place into a unique laneway experience that shifts current perceptions and expectations. Through enhanced ground plane and vertical surface treatments, new feature lighting and a reduction of parking and waste facilities, the project will prioritise the passage of pedestrians, improve perceptions of public safety and ultimately invite activation into the laneway.</p> <p>Grant received - \$275K</p>	On-track
Office for Suburban Redevelopment - Revitalisation Project - City Park Concept	Urban Design	<p>City Park seeks to fulfil demand for high quality public space in the City Centre. The vision is an active, creative, vibrant and safe community space as a focal point. A multipurpose space is planned as a playful platform to engage all ages in recreation, markets and events.</p> <p>City Park is a proposal to develop currently unused VicTrack land located on Young Street Frankston at the end of Wells Street which has been recently developed as part of the Frankston Transport Hub redevelopment.</p> <p>Grant received - \$35K</p>	On-track
Office for Suburban Redevelopment - Revitalisation Project - Nepean Highway Revitalisation	Urban Design	<p>The project aims to create a memorable experience through accent tree lighting and landscaping to enhance the City gateway boulevard and to renew civic pride. This will begin the implementation of the Nepean Highway Boulevard project identified in the FMAC Structure Plan which aims to "Transform Nepean Highway into an iconic public boulevard providing an attractive and inspiring address for Frankston".</p> <p>The Project will coincide with VicRoads speed limit reduction to 40km and contribute to improved pedestrian safety, amenity, and activation, providing an attractive and inspiring address for Frankston.</p> <p>Grant Received - \$475K</p>	On-track

Programs & Events	Team	2020/21 Progress Comment	Status
Mumpreneur Workshop Series	Economic Development	Open to all Frankston City parents and hosted by local industry experts, participants can gain fundamental skills about creating a business plan, finance management, marketing, branding, website design, social media and more. The 2021 program has now been completed.	Completed
Business Networking Nights	Economic Development	Frankston City business owners, key stakeholders and aspiring entrepreneurs are invited to attend Invest Frankston networking nights which will provide an opportunity for like-minded business people to connect, learn and develop their business scope. Held on the last Thursday of each month.	On-track

South East Big Build Expo	Economic Development	The South East B.I.G Build will showcase the biggest developments in the region and offer an opportunity to network and learn more about upcoming projects. Delayed due to the latest lockdown restrictions, this event has been rescheduled to August 2021.	On-track
Do it Outdoors' place activation	Economic Development	The Do It Outdoors campaign encouraged local residents and visitors to Do It Outdoors in Frankston City and support our local restaurants, cafes and pubs get back to business. With a widespread marketing and promotional campaign, live music and small events hitting the streets each week during Summer and Autumn, this program was a huge success	On-track
Think Tank	Economic Development	The Future of Frankston Think Tank forum provided a wide perspective and deep understanding of the opportunities Council may harness in evolving policy and investment to support innovation for the city. This report has informed many strategic Council initiatives such as the Council Plan 2021 - 2025, Community Vision, Revitalisation Action Plan and Sustainable Economy Strategy	Completed
Invest Frankston Forum	Economic Development	The Invest Frankston Forum was delayed due to the latest COVID-19 related lockdown. The property and investor forum will now be held in August 2021 where invitees will hear of the Revitalisation Action Plan and Structure Plan currently underway.	On-track
Business workshops and training - Business Leaders Live	Economic Development	Whilst COVID-19 restrictions prevented face-to-face workshops, Council developed a series of virtual events titled Business Leaders Live that are streamed live from council's Invest Frankston Facebook page. Thousands of viewers have learnt from futurists, recovery experts and more.	Ongoing
Vacant Shopfront Activation Event	Economic Development	#RepaintFrankston	On-track
Vacant Shopfront Grant Program	Economic Development	The Vacant Shopfront Activation Grant program is designed to financially assist with transforming properties currently vacant shopfronts into confident, sustainable and attractive spaces that create new business for Frankston City and surrounding suburbs. The application window has recently closed with submissions now being assessed	On-track
Kerbside Dining Encouragement Grant Program	Economic Development	Kerbside Dining Encouragement Grants brighten and stimulate the city centre, by activating the streets with increased outdoor dining activity. This is achieved by supporting new and existing food and drink businesses to increase alfresco outdoor dining opportunities. The latest round of grants has now closed.	On-track
Façade Improvement Grant Program	Economic Development	The Façade Improvement Program has been designed to encourage and facilitate business owners, operators and landlords to enhance the presentation of their building or business in the City Centre. This investment and contribution to the amenity of a more interesting street experience, can have a significant effect on the attractiveness and marketability of the surrounding area, therefore supporting and inspiring further business investment. Council in partnership with the Victorian State Government offer matched-fund grants to assist in exterior façade renovations of buildings located within the Frankston city centre. The latest round of grants has now closed	On-track

COVID-19 Business Support Grant Program	Economic Development	Council continue's to assist small business owners with information and tools on how they can plan, prepare, adapt. Council offered businesses with quick cash grants of \$1500 to pay the basic bills to help keep business afloat.	Completed
Invest Frankston Business Grants	Economic Development	The Invest Frankston Business Grants will open in September 2021, offering grants of up to \$30k to help new and inspired business ideas come to life. The total funding pool available is now \$350k	On-track
Business Mentoring	Economic Development	Free mentoring for businesses looking to start-up and/or grow. Council provides a panel of mentors skilled in a variety of disciplines.	Ongoing
Monash Linking to Business Program	Economic Development	The 'Linking to Business Program' aims to place students with a locally based business to assist them develop important employability skills and aid their transition into a career after graduation.	Ongoing
Business Concierge Program	Economic Development	Our Business Concierge is a free service offered by Council to guide and assist new businesses through the process of starting or expanding a business in Frankston City. The Business Concierge has supported approximately 400 new businesses in its first year of operation.	Ongoing
IF Pop-Ups	Economic Development	The IF Pop Up program aims to bring business ideas or current small businesses to life and become a success in Frankston City whilst activating an underutilised vacant property in the city centre.	On-track
Commercial Activities in Public Open Space Program	Economic Development	Commercial operators are invited to capitalize on our progressive region by setting up temporary commercial operations in specific parks, public spaces and sites throughout Frankston City Centre. The next expression of interest is due to launch in August 2021.	On-track
Gardens for Wildlife program	Environmental Planning	The Gardens for Wildlife program was on hold for the first 9 months of the this financial year due to COVID-19 restrictions. Throughout this time though officers met regularly on line and, when able to, in person, with the programs volunteer Garden Guides. 165 plants were also delivered to 33 households to keep them engaged. The program reconvened in March 2021, only to be paused again for the most recent lockdown. 20 Garden visits were undertaken during this time. Each participating property receive a garden visit, a voucher for 20 free plants, a property assessment report, a letterbox sticker and access to future networking and training events. Through the donation of plants, Council supported a 'The Clovelly Planting Project' initiated by one of the volunteers, which recruited 10 households from 1 street with the aim of growing both community connections and wildlife corridors.	Completed
Greening our Future' workshops and events	Environmental Planning	The Greening our Future events series made a swift move to online during COVID-19. 6 Garden for Wildlife webinars were delivered from September 2020 to May 2021, with recordings of the webinars shared with all Gardens for Wildlife participants and anyone who registered. the webinars had 252 attendees.	Completed

National Tree Day	Environmental Planning	The Community planting day at Armstrongs Reserve Seaford could not go ahead in 2020 due to COVID-19 restrictions. The site was still planted out by Council's Bushland Rangers. Instead Council hosted a 'virtual' planting day. This involved donating 1150 free plants to 230 residents and encouraging them to take a photo of themselves planting and posting on social media with the tag #Frankstonlovestrees	Completed
School's Tree Day	Environmental Planning	In 2020, Council donated 1,750 free plants to 35 kinders, primary schools and secondary schools across the municipalities for School tree Day. Unfortunately the annual Gardens for Wildlife Ambassador School event could not take place due to COVID-19. Instead Council developed 6 Bushland Explorer Activity sheets for schools to use and share with their students. Council is again offering up to 50 free plants for any school within the municipality for this year's school tree day. 30 orders have already been received.	Completed
Nursery Open Day	Environmental Planning	The Nursery open day was held in March 2021. It was the first time the Nursery was open since COVID-19 restrictions. The open day consisted of a Pollinator talk, seed sowing workshop, propagation workshop, pollinator count, Plant sales, Children's activities and free BBQ. There were 137 attendees and 300 free plants were given away.	Completed
School Holiday Ranger Walks and Activities	Environmental Planning	Ranger Activities were cancelled during July, September and Summer school holidays due to COVID-19 restrictions. Council developed 6 Bushland Explorer Activity sheets kids to do in their backyard or local reserve during the restrictions. 40 people attended ranger led walks and activities in natural reserves in the Easter school holidays and 18 attended a spotlight walk at Paratea in June.	Ongoing
Environmental Sustainability Grant Program	Environmental Planning	This grant program supports projects that contribute to a positive environmental outcome in line with the four key themes listed in Greening our future: Frankston City's Environment Strategy 2014-2024. Only \$2,000 of the budgeted \$5,000 was allocated this year. the following organisations were successful • Australian Foundation for Disability (AFFORD) - \$1,000.00 • 3198 Seaford Beach Patrol - \$1,000.00	Completed
Earth Hour Spotlight Walk	Environmental Planning	A Ranger led spotlight walk was held at Paratea Reserve in Frankston South to celebrate Earth Hour. 40 people attended across 2 sessions.	Completed
iNaturalist training Workshop	Environmental Planning	2 training workshops, 1 for the general community and 1 specifically for the Frankston Environmental Friends Network, were planned for June but had to be postponed due to COVID-19 restrictions.	Recoverable
Habitat Box Workshop	Environmental Planning	A workshop planned for June had to be postponed due to COVID-19 restrictions	Recoverable
Local Heritage Preservation Grant Program	Strategic Planning	In 2019, Council established the Local Heritage Preservation Grant Program to facilitate improvement works, such as repairs and maintenance, to existing heritage places, assisting in the preservation and enhancement of these sites. In its first round, Council received 19 grant applications, 11 of which were approved for a total of \$39,448.50. Furthermore, Council committed an additional \$60K to the Program at the 2021/22 mid-year budget review, resulting in a total grant funding amount of \$100K for the next round.	Completed

Awards	Team	2020/21 Progress Comment	Status
Australian Institute of Landscape Architects - Victoria State Awards - Civic Landscape	Urban Design	Station Mall received the Award of Excellence in the Civic Landscape Category and will now proceed to the National AILA awards announced in October 2021.	Completed

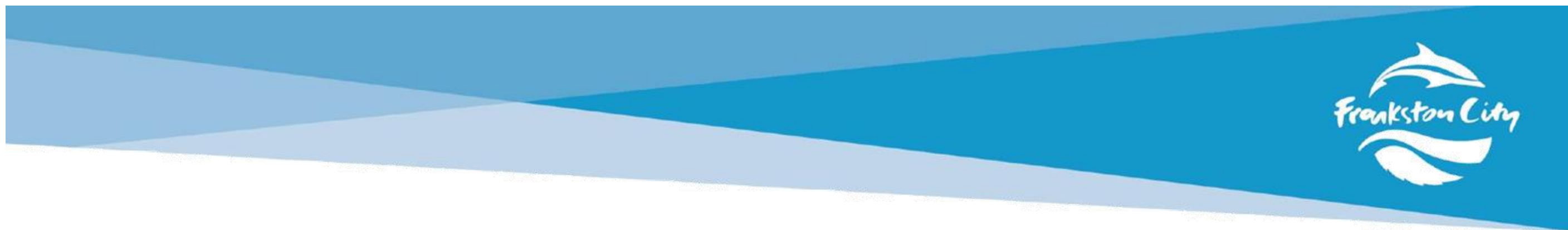


City Futures Policy & Strategy Development Quarter 1 2021/22 Forecast

		2021/22 Quarter 1												
		July				August					September			
Project		5-Jul	12-Jul	19-Jul	26-Jul	2-Aug	9-Aug	16-Aug	23-Aug	30-Aug	6-Sep	13-Sep	20-Sep	27-Sep
Biodiversity Action Plan	Environment	Consultation						Development			Reporting			
Sustainable Economy Strategy & Skilled Community Workforce Strategy	Eco Dev	Development	Reporting				Council meeting	Cosultation				Development		
Health and Wellbeing Plan & Healthy Community Policy	Social	Development	Briefing	Reporting			Council meeting	Cosultation			Reporting			
Play Strategy & Local Park Action Plan	Urban Design	Reporting			Briefing	Development			Reporting		Council meeting	Cosultation		
FMAC Structure Plan	Strategic	Development			Consultation			Development				Briefing		
Revitalisation Action Plan	Urban Design	Development						Reporting		Council meeting	Cosultation			
Household Survey	Social	Development		Consultation				Development						
Lighting Plan	Urban Design	Consultation		Development		Reporting			Briefing	Reporting		Expected Completion		
Local Strip Shop Action plan	Urban Design	Development	Reporting			Briefing	Reporting		Expected Completion					



Urban Forest Precinct Plan - Carrum Downs & Seaford	Environment	Development	Consultation	Development	Consultation
Municipal Wayfinding Signage	Urban Design	Planning & Scoping	Development		
Sandfield Reserve Landscape Master Plan	Urban Design	Development	Reporting	Expected Completion	
Equestrian Master Plan	Urban Design	Consultation	Development	Reporting	Council meeting Consultation
Community & Open Space Needs and Infrastructure Plan	Social				Planning & Scoping
Industrial Landuse Strategy review	Strategic			Planning & Scoping	
Kerbside Trading Guidelines	Eco Dev				Planning & Scoping
Integrated Housing, Neighbourhood Character and Design Guidelines	Strategic			Planning & Scoping	
Climate Change Strategy and Action Plan	Environment	Planning & Scoping			
Coastal Management Plan	Environment			Planning & Scoping	
Baxter Park Masterplan	Urban Design	Planning & Scoping			
Public Toilet Action Plan	Urban Design	Planning & Scoping			
FMAC Streetscape Palette Review	Urban Design	Planning & Scoping			



Municipal Planning Strategy	Strategic	Planning & Scoping	
Roadside Planting Guidelines	Environment	Planning & Scoping	Development Reporting
Urban Forest Precinct Plan - Frankston North	Environment		Planning & Scoping

Legend	Planning & Scoping	Consultation	Development	Procurement	Expected Completion	Reporting
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Spendmapp Monthly Report

Local Government Area: Frankston City Council

Spendmapp cleans and analyses bank transaction data by time, geography, Expenditure Category and Type allowing continuous monitoring and analysis of local economic activity.

For the month of May 2021:

- Resident Local Spend was \$129.0M. This is a 5.09% increase from the same time last year.
- Visitor Local Spend was \$81.2M. This is a 15.98% increase from the same time last year.
- Total Local Spend was \$210.2M. This is a 9.04% increase from the same time last year.
- Resident Escape Spend was \$104.8M. This is a 35.86% increase from the same time last year.
- Resident Online Spend was \$107.6M. This is a 14.95% increase from the same time last year.

The 35.86 % increase in Resident Escape Spend means local goods and service providers are losing market share to non-local businesses.

Expenditure by Expenditure Type

These expenditure charts show the long-term pattern of expenditure activity by Expenditure Type across the Frankston City Council LGA. Typically, we see spending spikes at Easter and Christmas; dips in the post-Christmas period; and a steady climb through winter.

By way of a benchmark, the mean ratio of Resident Online Spend to all resident spending is 0.22. That is, for every dollar spent by resident cardholders anywhere, 22c goes online. Another 34c is in Escape Expenditure and the rest is spent locally.

Over the last few years across most of Australia, total expenditure has been relatively flat, even in fast growing municipalities. The exception to this has often been in Resident Online Spend, which continues to grow relative to Total Local Spend.





Total Local Spend

The total amount spent with merchants within the Frankston City Council LGA.



Over the last 32 months, the spending trend (as shown by the trendline in the Spendmapp app) for Total Local Spend has been downwards.

Resident Local Spend

The amount spent by residents and local businesses with merchants inside the Frankston City Council LGA.



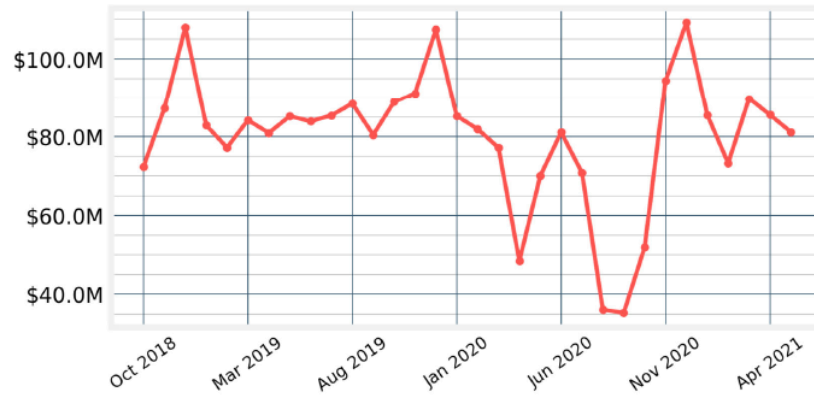
Over the last 32 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Local Spend has been upwards.





Visitor Local Spend

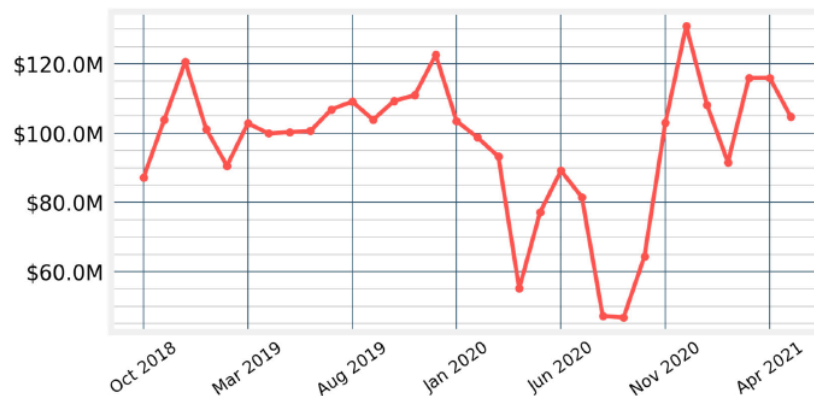
The amount spent by non-residents and non-local businesses with merchants inside the Frankston City Council LGA.



Over the last 32 months, the spending trend (as shown by the trendline in the Spendmapp app) for Visitor Local Spend has been downwards.

Resident Escape Spend

The amount spent by residents and local businesses outside the Frankston City Council LGA.



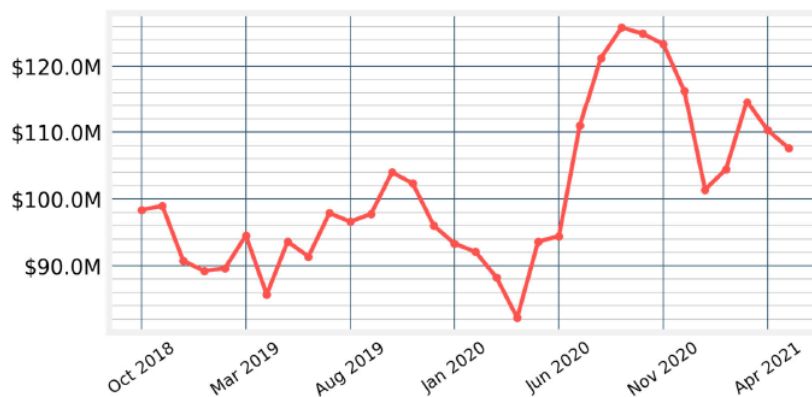
Over the last 32 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Escape Spend has been downwards.





Resident Online Spend

The amount spent by Frankston City Council LGA residents and local businesses with online merchants.



Over the last 32 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Online Spend has been upwards.

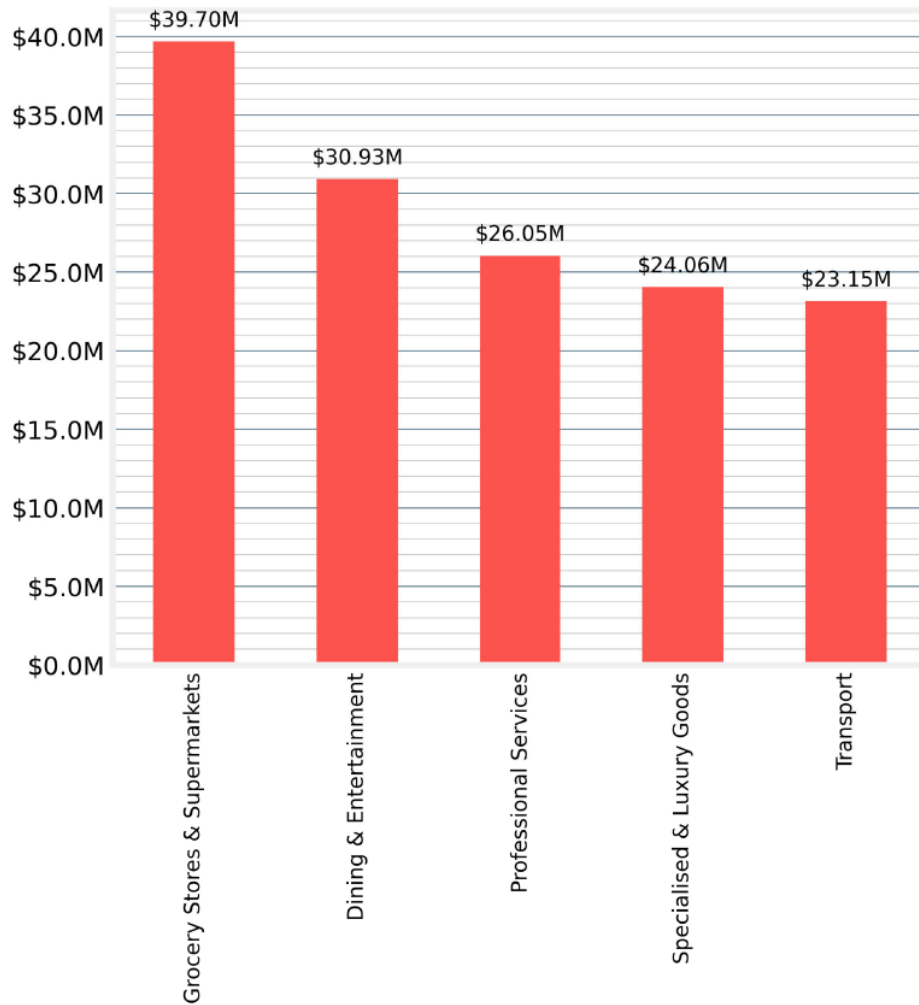




Expenditure by Expenditure Category

The Top 5 Spending Categories for May 2021

Total Local Spend split by the top 5 Expenditure Categories.

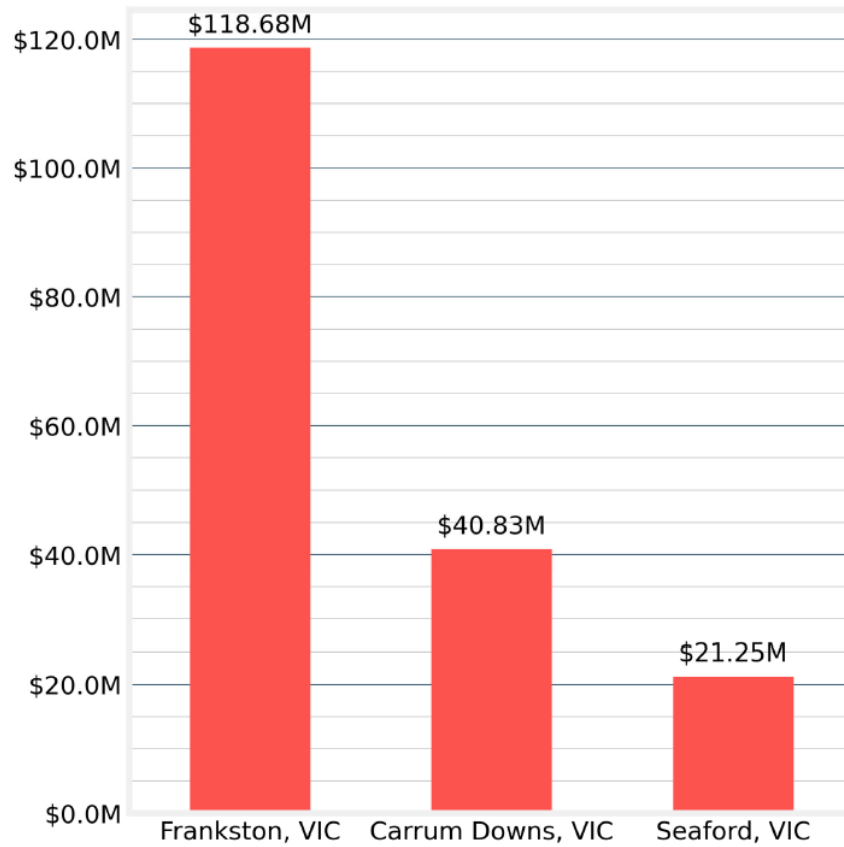




Spend by Origin and Destination

The Top 3 Suburbs by Total Local Spend for May 2021

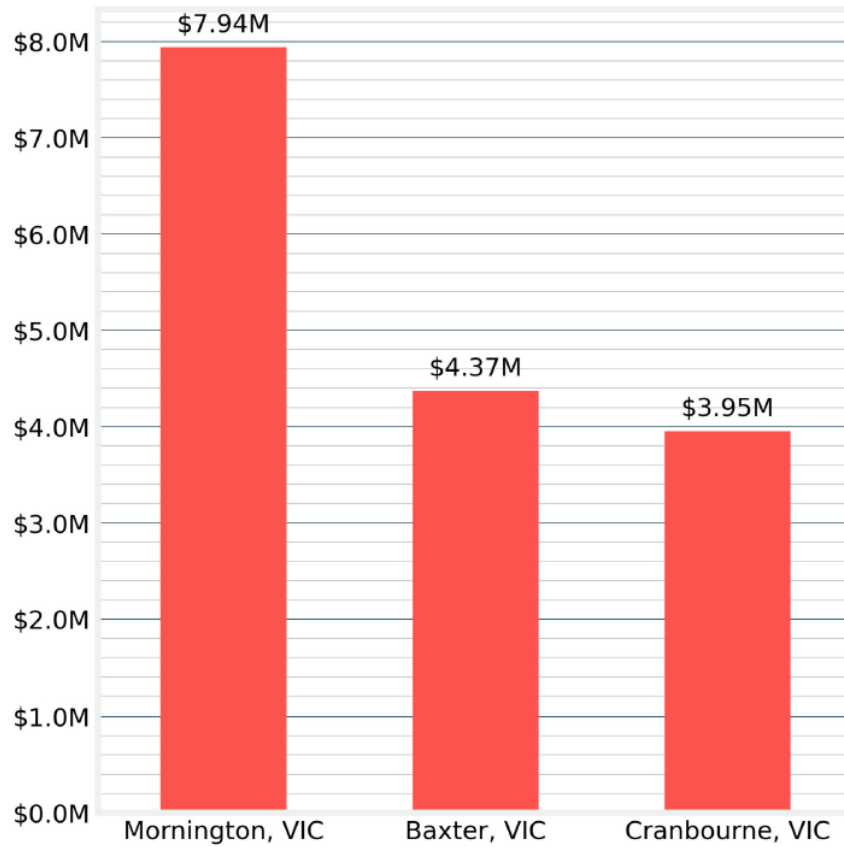
Total Local Spend by Suburbs of destination (i.e. where the spending occurs)





The Top 3 Suburbs by Resident Escape Spend for May 2021

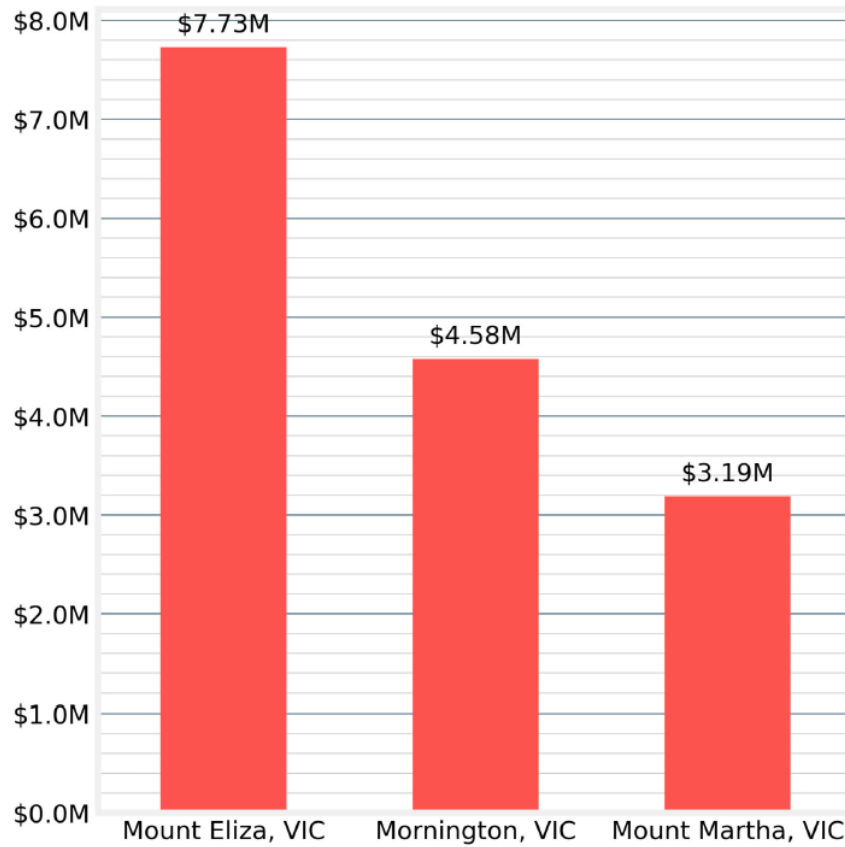
Resident Escape Spend by destination Suburbs (i.e. where the spending goes to).





The Top 3 Suburbs by Visitor Local Spend for May 2021

Visitor Local Spend by Suburbs of origin (i.e. where the visitors originate).

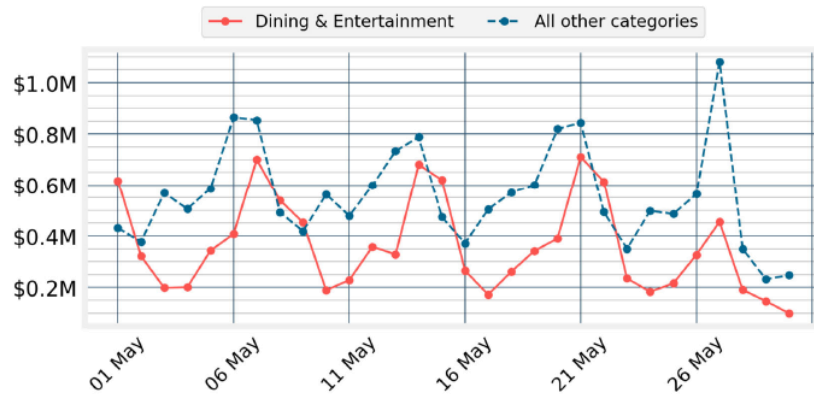




Night Time Economy

Night Time Economy for May 2021

The biggest spending night of the month of May 2021 was Friday 21 May with Total Local Spend of \$1.6M. This was made up of \$0.7M in Dining and Entertainment spending and \$0.8M spending in all other categories.



Executive Summary**12.3 Frankston Arts Advisory Committee - Report**

Enquiries: (Andrew Moon: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Vibrant and Engaged
Priority Action	2.2.2 Promote Frankston City's reputation as an arts, festivals and events destination

Purpose

To brief Council on the minutes of the Frankston Arts Advisory Committee meeting held on 29 June 2021, with its recommendations to Council and the proposed extension of two Frankston Arts Advisory Committee member's tenure.

Recommendation (Director Communities)

That Council:

1. Receives the Minutes of the Frankston Arts Advisory Committee (FAAC) meeting of 29 June 2021;
2. Approves the extension of two FAAC Committee members terms for 24 months beyond their maximum term;
3. Supports the FACC's recommendations for the Evelyn Street Park brief; and
4. Resolves for the attachment to be retained confidential, as it contains council business information and would, if prematurely released, impact the reputation of Council.

Key Points / Issues.**Frankston Arts Board Minutes – June 2021**

The June meeting was convened with members of the Frankston Arts Advisory Committee to discuss the agenda and make recommendations where appropriate to Council for approval.

Discussed by the Committee at the meeting 29 June 2021:

- EOIs for the South Side Festival, Locally Grown and Large Community Engagement events. The SSF Sub Committee members and FAAC supported the two recommended submissions.
- Evelyn Street Park - Sculpture Brief
The Committee recommends:
 - The brief encourages applicants to reflect and celebrate the indigenous history of the site and surrounds
 - sculpture reflects the indigenous culture and heritage of the area
 - The brief encourage applicants to reflect and celebrate the indigenous
 - History and, that submitting artists be required to demonstrate how their proposed work achieves the above points.
- Public Art Project List – as at June 16 2021 was noted.

12.3 Frankston Arts Advisory Committee - Report**Executive Summary**Proposed extension Frankston Arts Advisory Committee members Terms

Under the Arts Advisory Committee Terms of reference the period of tenure for voluntary members, unless otherwise resolved by Council are:

- for a period of four (4) years
- Committee members shall not be able to serve more than three consecutive terms on the Committee.
- Appointments to the Committee shall be determined by the Council

The recent appointment of three new voluntary members brings the Committee to full membership.

In August 2022, two long-term voluntary members of Arts Advisory Committee will reach the conclusion of their third term, at which time they would usually step down.

The Arts Advisory Committee Chairperson proposes that Council offer an extension to these two voluntary members on the basis of retention of knowledge and to allow a reasonable time for the transfer of this knowledge between existing and new Committee members.

The Arts Advisory Committee Chairperson seeks Council approval to offer 24 month extensions to both voluntary members.

Financial Impact

There are no financial implications associated with this report

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impacts associated with this report.

Policy Impacts

Nil

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in the matter related to the minutes of the FAB or Council report.

Risk Mitigation

Risks have been considered and mitigations are considered achievable.

Conclusion

It is recommended that the Minutes of the FAAC meeting on 29 June 2021 be received and that the extension of tenure for the two Committee members be accepted.

ATTACHMENTS

Attachment A: Redacted Minutes FAAC -29 June 2021 - **CONFIDENTIAL**

Executive Summary**12.4 Adoption of 'Working with Members of Parliament' protocols**

Enquiries: (Fiona McQueen: Business Innovation and Culture)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.2 The elected representatives will promote powerful advocacy, meaningful engagement and credible reputation

Purpose

To brief Council on the revised draft *Working with Members of Parliament* Protocol aimed at guiding officers through various processes.

Recommendation (Director Business Innovation and Culture)

That Council:

1. Notes Community Engagement was undertaken with key internal and external stakeholders and the feedback has been incorporated into the draft *Working with Members of Parliament* Protocol (Protocol);
2. Adopts the Protocol;
3. Continues to monitor and review the success of this Protocol; and
4. Considers a review of the Protocol following the November 2022 State Election.

Key Points / Issues

- At the 1 June 2020 Council Meeting Councillors endorsed the following recommendation:
 - *That Council adopts the Council Function Protocols for Members of Parliament and Government Representatives.*
- Frankston City falls within one federal electorate (Dunkley), three state electorates (Frankston, Carrum and Hastings) and two state region electorates (Southern Metropolitan and Eastern Victoria), with a total of 14 representatives. Additionally, two Senators for Victoria had been nominated as their political party patrons for the federal seat of Dunkley following the 2019 election.
- From time to time, Members of Parliament (including Ministers) and government representatives may be involved in a range of council functions such as events, facility openings, announcements, meetings and more.
- Council officers have implemented and adhered to the existing *Council Function Protocols for Members of Parliament and Government Representatives* protocol in order to ensure a fair, considered and apolitical approach is taken when involving a Member of Parliament or government representative in council functions.
- Over time, officers and Members of Parliament have identified opportunities for further improvements and possible additional inclusions within a revised protocol.
- Given identified opportunities for improvements and additional inclusions, combined with the upcoming 2021/2022 federal election and November 2022 state election, it is appropriate for Council to review this protocol and make necessary changes in consultation with key internal and external stakeholders.
- Council reached out to the 71 Councils across Victoria seeking advice in relation to similar protocols for working with their Members of Parliament.

12.4 Adoption of 'Working with Members of Parliament' protocols**Executive Summary**

- Of the 20 responses received, only one has a relevant protocol.
- The one relevant protocol doesn't cover the complexities as Frankston City's current and revised protocol, in particular is only mentions one level of government.
- A further ten Council's have requested a copy of Frankston City's protocol as a reference for establishing their own.
- In June 2021, an officer from a local Member of Parliament's office sought advice from Council on developing a protocol for dealing with candidates at functions.
- Further desktop benchmarking was completed of government and private sector protocols available.
- In summary, feedback on the protocols include:
 - Differentiate the different levels of elected representatives.
 - Speaking order preference to remain as it currently is, where financial contributors speak first, followed by local elected representatives (lower house then/or upper house), and finally other stakeholders.
 - Relevant Victorian and Federal Government guidelines and requirements are to be adhered to alongside this protocol.
 - Support for the inclusion of plaque signage within the protocol, with local representatives that support projects in various forms, such as financial or a letter of support to decision makers, to be acknowledged on relevant plaque signage.
 - Support for all local representatives to be invited to all appropriate Council functions, regardless of funding contributions being provided to improve relationships and showcase delivery of local projects.
 - Need to clearly highlight the role of local representatives at Council functions, with no formal role to be offered if no funding provided.
 - 72% satisfaction ranking with Council communications with and about Members of Parliament.
 - 66% average satisfaction ranking regarding Councils consideration of diary when scheduling events and meetings.
 - Request to provide monthly email updates to Members of Parliament about upcoming events, project updates and Council decisions.
- Adhering to this protocol is important for fostering positive working relationships with all Members of Parliament and government representatives, delivering positive outcomes for the Frankston City community, while ensuring Council clearly remains bipartisan to all political parties.
- The proposed protocols are guidance for staff in liaising with politicians, therefore in accordance with Council's Policy and Protocol Framework this document would ordinarily only be considered by EMT. However, due to the external interested parties (the Members of Parliament) and the political oversight this document provides, Officers are also seeking Council endorsement.

Financial Impact

There are no financial implications associated with this report.

12.4 Adoption of 'Working with Members of Parliament' protocols**Executive Summary****Consultation****1. External Stakeholders**

Officers presented the draft protocol and provided a period of consultation to the following local representatives:

- Member for Dunkley
- Member for Frankston
- Member for Carrum
- Member for Hastings
- Members for Southern Metropolitan Regions
- Members for Eastern Victoria Region
- Liberal Patron for Dunkley
- Labor Duty Senator for Dunkley

Feedback provided has been incorporated into the final draft revised version of both protocols and in the supporting documentation.

2. Other Stakeholders

Officers presented the draft protocols internally to Councillors, Executive Management Team and various officers from across the organisation. Feedback has been incorporated into the final draft version of both protocols and in the supporting documentation.

Analysis (Environmental / Economic / Social Implications)

Failure to appropriately manage relationships with Members of Parliament and key decision makers has a detrimental impact on Council's ability to secure vital funding and government support for programs and services the Frankston City community needs and deserves. This in turn impacts greatly on all environmental, economic and social outcomes within the Frankston City community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications stemming from this report.

Policy Impacts

The draft Protocols are consistent with the advocacy and engagement aspects of the following Council Policies:

- Election Period Policy;
- Election Signs and Events Policy;
- Communications Policy; and
- Community Engagement Policy and Framework.

12.4 Adoption of 'Working with Members of Parliament' protocols**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Consistent messaging and robust internal procedures will ensure Members of Parliament, government representatives and political candidates are well informed, given equitable opportunities and guarantees that Council remains apolitical.

Conclusion

Officers have reviewed the current *Council Function Protocols for Members of Parliament and Government Representatives* protocol and have developed a range of revisions within the new *Working with Members of Parliament* protocol following consultation with key internal and external stakeholders, including existing Members of Parliament.

It is recommended that the Working with Members of Parliament Protocol be adopted.

ATTACHMENTS

Attachment A: [!\[\]\(397e864e0221782f3170f10cfd3da615_img.jpg\)](#) MPs protocols consultation outcomes

Attachment B: [!\[\]\(c4ffc9ba97fd3edd095ad809bf04a2eb_img.jpg\)](#) Draft Protocol - Working with Members of Parliament - Procedure for staff

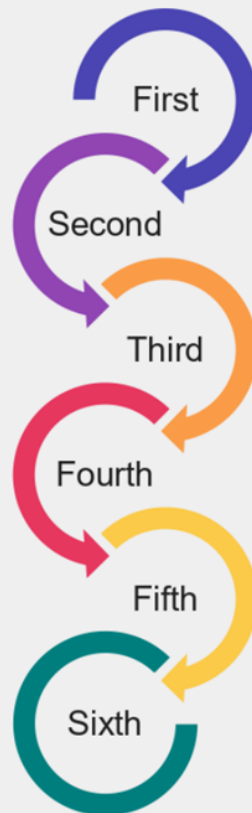


Review of 'MPs protocols'

Consultation outcomes
August 2021



Speaking order preferences



Federal Government Minister (8) | Community/Industry Stakeholder (3)

State Government Minister (6) | Mayor (3) | Federal Member of Parliament (2)

Mayor (5) | Federal/State Government Ministers (2 each) | Federal/State Member of Parliament (1 each)

Federal Member of Parliament (6) | State Member of Parliament/Government Minister (3 each)

State Member of Parliament (5) | Mayor (3) | Federal/State Member of Parliament (2) | State Government Minister (1)

Community/Industry Stakeholder (8) | State Member of Parliament (2) | Federal Government Minister (1)



"I think the community would like to hear from those closest to their own community FIRST"

"not everyone needs to speak and that the same speech is said over and over again"

"Funders are important & deserve acknowledgement"

"Where a local organisation has worked on the development of a project which they will be responsible for running too I feel they need to be given primary recognition"

"only allow one speaker from the elected officials to speak"

"Need to ensure funding conditions are met"

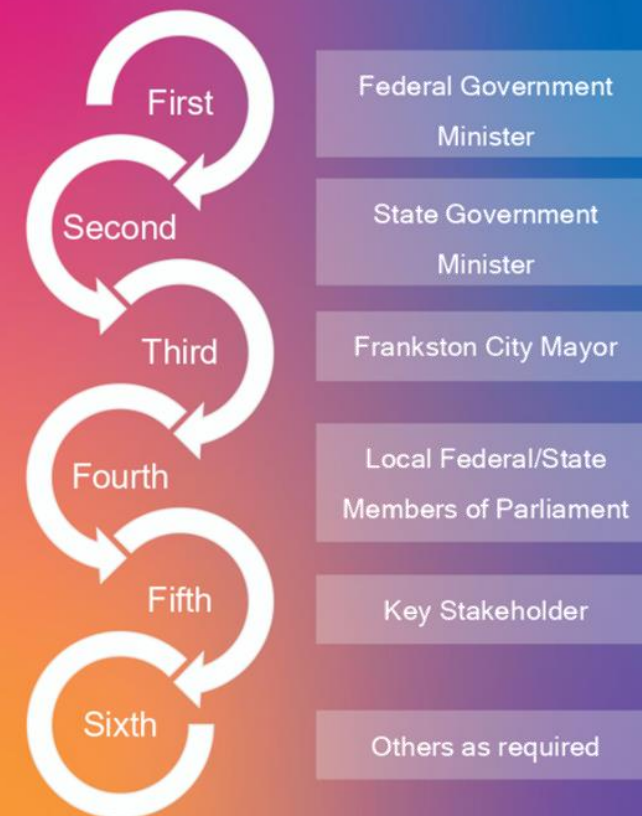
"it should be in sync with the tiers of government"

"the biggest stakeholder in the project based on the level of contribution and/or advocacy with the club"



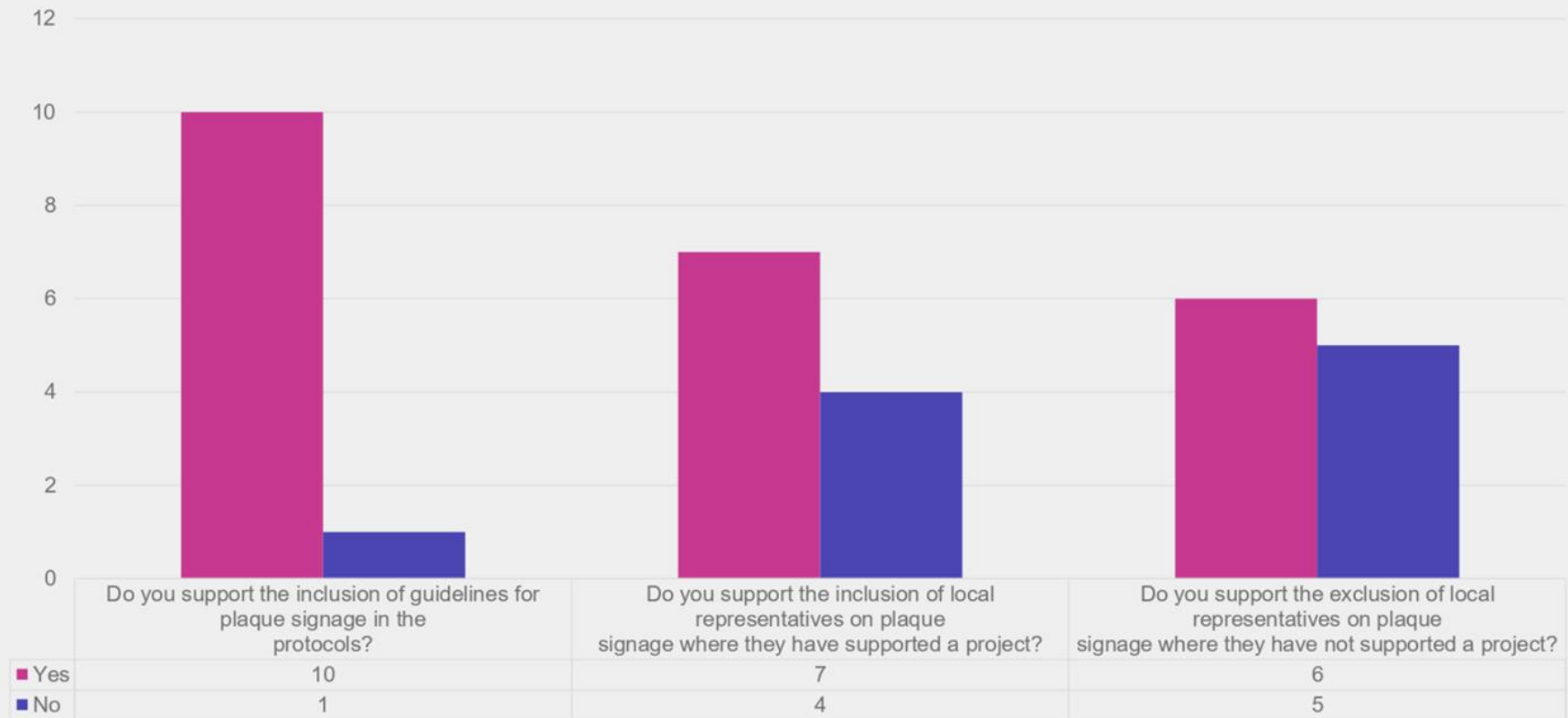
Recommendations

- Continue with the current speaking order, as long as it aligns with State and Federal Government funding agreement requirements, and consider allowing the community stakeholder speak first (depending on the event)
- Suggest we limit the speaking order where possible to ensure statements aren't repeated numerous times, let 1 person be the spokesperson for each funding contributor





Plaques and signage





"No one reads plaques and it looks ridiculous to have a long list of every single name of everyone that attended the opening on a plaque."

"No need to include names...it should be noted on the plaque that it was given by the State/Federal governments"

"Don't believe the names of any representatives should be in the plaque. Just Project Name, Date of Opening, Funding Source and Current FCC Councillors."

"it should be noted on the plaque that it was given by the State/Federal government"

"Perceptions of support or otherwise of projects as a basis for inclusion on plaques is a ludicrous idea"



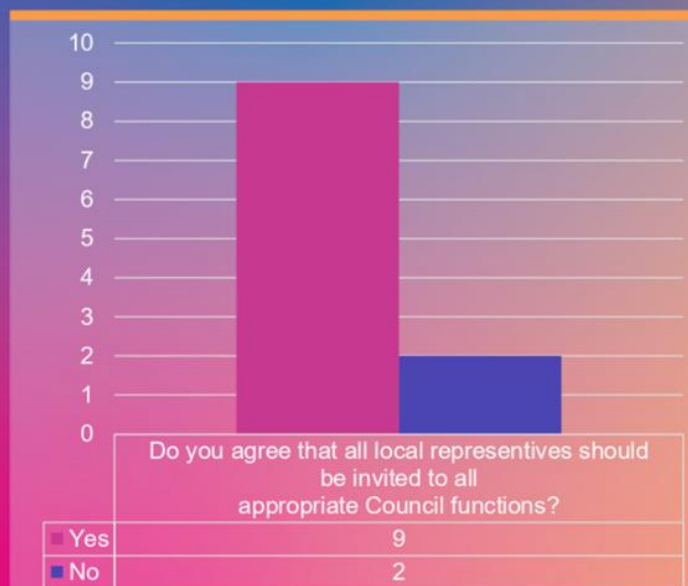
Recommendations

- Include guidelines for plaques and signage within this protocol
- Include representatives names on plaques and signage where they have contributed funding
- Ensure State and Federal Government requirements are first adhered to, then consider Council's guidelines



Inclusion of MPs at Council functions

Responses to survey question



Summary of comments provided

- All upper and lower house representatives from state and federal should be treated equally.
- Inclusion of elected representatives to Council functions should occur, however no formal role if there's no funding.
- Invitations should be transparent and highlight the role of the elected representative.



Recommendations

- Create a template invitation for use of MPs invitations only - clearly identifying their role in the event.
- Be inclusive and invite all elected local representatives to all Council functions, including all Victorian Senators, even where funding has not been provided.
- Consider defining an internal process for handling MPs who attend events and don't follow the guidelines they are provided for attendance.



Other matters



72%

Average satisfaction ranking
regarding **Council
communications** with and about
Members of Parliament



- Monthly email update to MPs about upcoming events, project updates and Council decisions
- Allow staff to liaise on meetings and events rather than formal invitations

66%

Average satisfaction ranking
regarding Councils
consideration of diary when
scheduling events and meetings

- Ensure compliance with protocols when at events
- Allow suitable notice times for meetings and events



Recommendations

- Where possible, Council will provide as much notice as possible to elected representatives of upcoming events and meetings. Council will commit to providing at least two weeks' notice for meetings and events, however for major projects with state and federal government funding we need to follow the State and Federal Government requirements (such as a minimum of 8 weeks' notice for State Government)
- Council will develop a monthly eNewsletter for MPs



Benchmarking

71

Councils were sent a call out for similar protocols

20

Councils metro and regional councils responded

1

Has a relevant protocol

10

Have requested a copy of FCCs protocol as reference for establishing their own

1

Member of Parliament's office has sought advice from FCC on developing a protocol for dealing with candidates at functions



Conclusion and next steps

Final consultation with internal and external stakeholders.

Presentation of revised protocols for adoption at the 9 August 2021 Council Meeting.

Implementation across Council.

Working with Members of Parliament



A4501880

Lifestyle Capital of Victoria

Purpose

To provide a framework to ensure Council follows a clear, equitable and apolitical process when working with Members of Parliament and government representatives.

Scope

This protocol aims to provide guidance and clarification on the process for involving Members of Parliament (including Ministers) and other government representatives in Council functions, communication with and about Members of Parliament and other matters.

The protocol applies to all Council officers, particularly those that are responsible for organising a Council function that may require attendance from a Member of Parliament and/or government representative. Relevant funding agreements, Victorian and Federal Government guidelines and policies should be adhered to in the first instance.

Members of Parliament and other government representatives for Frankston City include:

Lower house:

- Federal Member for Dunkley
- State Member for Frankston
- State Member for Carrum
- State Member for Hastings

Upper house:

- Senators for Victoria
- State Members for South-East Metropolitan Region
- State Members for Eastern Victoria Region


Other:

- Federal and Victorian Government Ministers
- Federal and Victorian Shadow Ministers
- Party Patrons
- Other elected officials
- Office staffers of the Member of Parliament and government officials
- Political candidates

This protocol is to be applied fairly with due consideration to all Members of Parliament.

Council functions mean any event hosted, organised, funded or supported by Council, such as:

- Events for Council projects receiving Victorian and/or Federal Government investment

- 
- Media and photo opportunities
 - Funding announcements
 - Official openings, launches and 'turning of the sod' functions
 - Meetings and presentations (such as regular Members of Parliament breakfast)
 - Council community/public events (such as Christmas Festival of Lights, Little Beauty Market etc.)
 - Candidates Forums and live debates

Support means a financial contribution by Victorian and/or Federal Government towards a local project, or a decision by Victorian and/or Federal Government. Other forms such as a letter of support, election commitments and lobbying by a Member of Parliament in opposition is not considered support for the purposes of plaque signage requirements.

Communications with and about Members of Parliament means:

- Direct phone calls, emails, letters and other forms of contact
- Media releases, media responses, social media posts, printed articles, eNews
- Statements in Council Meetings and in public forums

Background

From time to time Council officers will be required to invite Victorian and Federal Members of Parliament (including Ministers) and government representatives to a range of council functions.

This protocol ensures a fair and considered approach is taken at all times when inviting a Member of Parliament or government representative to a Council function, regardless of political affiliation, with information clearly and equally communicated to all relevant stakeholders.

Furthermore, Council has regular communication with and about Members of Parliament in various forums, including paid, earned, shared and owned media.

In order to form and retain strong relationships with all stakeholders, Council considers information sharing where possible between Council, Members of Parliament and government departments to be of significant value not only for all stakeholders, but for the Frankston City community in general.


Adhering to this protocol is important for fostering positive working relationships with all Members of Parliament and government representatives, delivering positive outcomes for the Frankston City community while ensuring Council clearly remains apolitical.

Protocol

Council functions

Prior to an invitation being distributed to Members of Parliament and government representatives, the Council officer must notify the Coordinator Advocacy and Strategic Partnerships and/or Manager Community Relations, in addition to seeking approval from their Manager and/or Director.

Where there is a funding agreement for a project requiring a Council function (such as an official opening), the relevant Council officer will follow appropriate funding agreement procedures alongside this protocol. In most instances, this will mean a lead-time of about 6-8 weeks for Ministers.



The Council officer should ensure the role of the Member of Parliament and/or government representative at any function is clearly identified and understood (examples include representing a Minister, speaking, ribbon cutting, plaque unveiling, site walk through etc.).

Fair consideration must be given to the availability of all stakeholders in order to reach a mutually agreed date, time and location for council functions, as much as is practicable. This includes Victorian and Federal Parliament sitting dates and Senate Estimates Committee meetings (available at: parliament.vic.gov.au and: aph.gov.au or by phoning the relevant stakeholder). It is recommended officers consult with the Coordinator Advocacy and Strategic Partnerships in the first instance.

In a situation whereby a Council function is faced with time constraints, the best possible option for the majority of stakeholders will be adopted, including Mayor and Councillor availability.

Priority in scheduling should be given as equally as possible, however in instances where this is not possibly achievable, priority should be administered depending on support, in the following sequence:

- Federal and/or Victorian Government Ministers
- Federal and/or State Members (lower house then upper house)
- Council (Mayor, Councillors and EMT)
- Federal and/or Victorian Government departments/agencies
- Other stakeholders

In addition to including funding partners (such as Federal and/or Victorian Government Ministers) in Council functions, Council commits to inviting all appropriate elected local Members of Parliament in order to showcase the positive achievements within the local community, regardless of funding contributions. In these situations, the Members of Parliament role at the function will primarily be attendance only, with no formalities.

Council will advise all Members of Parliament and government representatives of the invitee list along with final attendees prior to the Council function occurring.

Where possible and as required, a detailed agenda and/or run sheet will be provided to Members of Parliament and government representatives at least 48 hours prior to the Council function.

In the event that a Member of Parliament or government representative is unable to attend a function they have been invited to by Council, a representative (such as an Electorate Officer or Advisor) is welcome to accept the invitation and attend on the MPs behalf. This excludes when an Electorate Officer or Advisor is running as a candidate for council, state or federal government.

When attending Council functions, attendees are asked to be respectful and professional towards others and should refrain from making negative comments or connotations towards other Members of Parliament, government, parties, businesses or organisations.



Public events hosted by Council

Members of Parliament and government representatives are required to follow Council's adopted *Election Signs and Events Policy* when attending Council community events, which will be administered and managed by the relevant Council officers, as required.

Use of Council facilities

Council-owned facilities, such as community centres, halls and the Frankston Arts Centre, are available for public use. Members of Parliament and political candidates are able to use these facilities for community related events at their own expense and following the appropriate processes. Please refer also to Council's *Election Signs and Events Policy*.

Communications

Prior to any external communications being distributed regarding Victorian and Federal Government funding, projects, programs or services, the Council officer must first notify the Coordinator Advocacy and Strategic Partnerships and/or Manager Community Relations for advice and review.

When preparing a media release for publication, the Council officer must ensure the relevant Government spokesperson and local Member of Parliament is provided the opportunity to provide a quote. Where quotes from a Member of Parliament are included within Council communications (such as a media release), the comments must be respectful and professional towards others and should refrain from making negative comments or connotations towards other Members of Parliament, government, parties, businesses or organisations.

Similarly, when preparing a Council social media post (Facebook, Twitter, LinkedIn, Instagram etc) the relevant Members of Parliament should be tagged as appropriate. The Coordinator Advocacy and Strategic Partnerships should first review this.

Council is committed to having open two-way communication with Members of Parliament and government representatives as needed and through formal bi-monthly meetings where all Frankston City Members of Parliament are invited to attend whereby information can be shared, questions can be asked and answered, updates can be provided, problems can be flagged and resolved and successes can be celebrated.

Plaque signage

For a range of capital works projects, such as sporting pavilion redevelopments, road upgrades and more, Council takes responsibility for the printing and installation of permanent plaque signage, which includes acknowledgement of all relevant project supporters.

Where there is a funding agreement for a project requiring a plaque signage, the relevant Council officer will follow appropriate funding agreement procedures alongside this protocol. This includes logo usage.

Council's plaque signage will acknowledge all government project supporters, such as a financial contribution from or decision made by Victorian and/or Federal Governments. For the purposes of plaque signage requirements, a letter of support, election commitment and lobbying by a Member of Parliament in opposition is not considered support and will therefore not be included on plaque signage.



The order of acknowledgement on plaque signage will be as follows (depending on support provided):

1. Federal Government Minister or representative
2. Victorian Government Minister or representative
3. Mayor or representative
4. All Councillors listed at the bottom of each plaque

This protocol excludes temporary construction signage.

Dispute resolution

Where a Member of Parliament and/or government representative feels a decision in relation to a council function, communication or plaque signage has been unfairly made, they may:

1. Liaise with the Coordinator Advocacy and Strategic Partnerships
2. If the matter is still of concern, the Coordinator may seek input and a formal response from the Manager Community Relations to the Member of Parliament
3. Should the matter fail to be resolved, the Member of Parliament may liaise directly with the Mayor and Chief Executive Officer in order to seek a resolution in line with Council and other relevant policies, guidelines and procedures.

Speech and acknowledgement order

Council acknowledges that local Members of Parliament should have the opportunity to speak at local functions such as an official opening, even where they are not in government.

Officers should liaise with the Coordinator Advocacy and Strategic Partnership and/or Manager Community Relations in relation to event agendas and speech running orders prior to their development and for final approval before distribution.

Not all Members of Parliament are required to give a speech or be acknowledged by Council. This will be determined based on a Members involvement on individual projects.

Speech running order

1. CEO, Director or Manager to officiate proceedings and provide welcome to guests (unless another MC is arranged)
2. Federal Government Minister or representative (only if support provided to the project)
3. Victorian Government Minister or representative (only if support provided to the project)
4. Mayor or representative
5. Local Federal/State Members of Parliament
 - a. Lower house federal
 - b. Lower house state
 - c. Upper house federal
 - d. Upper house state
6. Key stakeholders (such as sporting club Presidents, school Principals, business owner etc)
7. Others as required

Acknowledgment order for Mayor/Council speech

1. Federal Government Ministers or representative
2. Victorian Government Ministers or representative
3. Local Federal/State Members of Parliament
 - a. Lower house federal
 - b. Lower house state
 - c. Upper house federal
 - d. Upper house state
 - e. Others
4. Key stakeholders (such as sporting club Presidents, school Principals, business owner etc)
5. Councillors
6. Others as required

Political candidates at events

Political candidates are able to attend Council functions that are open to the public as a community member only. Council does not invite political candidates to participate in formalities of Council functions, such as speeches at official openings or participation in photo opportunities unrelated to Council's advocacy campaign.

Where Council is hosting an advocacy related event, such as a Candidates Forum, all local political candidates will be invited to attend and provided the opportunity to speak. This information will be discussed collaboratively and will be provided to attendees prior to the council function.

Caretaker mode

During election caretaker periods, Council will limit the scheduling of Council functions such as sod turnings, media opportunities etc in line with the *Election Period Policy 2020*.

If appropriate, Council may schedule and promote Candidates Forums to enable all candidates for an electorate to speak to key issues within the electorate and in accordance with the official agenda and 'rules of engagement' as developed and distributed by Council. To ensure the event provides equal opportunities for all candidates the order of speakers will be randomly drawn by the event host.

Political and or election signage and material

The below types of Council functions may allow for Member of Parliament and government signage (such as a banner) and materials, which will be stipulated and confirmed in the event invitation:

- Projects receiving Victorian and/or Federal Government investment
- Turning of the sod
- Media, photo and funding announcements
- Official openings and launches
- Funding announcements

Council's *Election Signs and Events Policy* outlines the rules which apply to signs and campaign activity at official council functions.

Council reserves the right, at its absolute discretion, to remove any materials or signage to enable the smooth running of the function.

Supporting documents

- Contact list – State and Federal Members, Ministers, Shadow Ministers and Parliamentary Secretaries – Advocacy – June 2021 (A4403878)
- Invitation letter template to MPs and Ministers (A4150180)
- Invitation and event checklist with Members of Parliament (A4150188)
- Invitation template for Outlook calendar invitation
- Run sheet template

Related documents

Policies	Forms
<ul style="list-style-type: none"> • <i>Communications Policy May 2017</i> • <i>Community Engagement Policy 2015-2017</i> • <i>Election Period Policy 2020</i> • <i>Election Signs and Events Policy</i> 	<ul style="list-style-type: none"> • Record of Assembly of Councillors • Conflict of Interest and Confidentiality Form • Documents for signing form • Speech request form • Internal event notification form
Guidelines/Procedures/Processes	Other
<ul style="list-style-type: none"> • Branding Guidelines May 2015 • Memo to Councillors Guidelines • Memo to Councillors procedure • Internal event application process • <i>Complaints process</i> 	<ul style="list-style-type: none"> • Book a corporate banner • How to access and use corporate branded templates • Internal event application requirements • <i>Council Meeting timetable</i> • Victorian and Federal Government funding agreements, publicity guidelines and other related documents
Protocols	
<ul style="list-style-type: none"> • Invitations and visits during election periods protocol (draft) 	

Related documents publicly available online at: frankston.vic.gov.au are identified in *italics*. All other related documents are available on Grapevine (Council's internal internet).

Responsible officer

Should you have any questions about these protocols or need assistance, contact the Coordinator Advocacy and Engagement as your first point of contact.

Officer/s	Responsibilities
Coordinator Advocacy and Strategic Partnerships	<ul style="list-style-type: none"> • First point of contact for advice for Event/Project Officers • Confirm availability of Members of Parliament • Liaise with Members of Parliament and other key stakeholders • Prepare correspondence and review correspondence to Members of Parliament • Determine appropriate speaking order and roles of attendees • Determine MPs inclusion in Council communications

	<ul style="list-style-type: none"> • Ensure process is adhered to and provide assistance where required • Proof content of plaques
Manager Community Relations	<ul style="list-style-type: none"> • Liaise with EMT and Councillors on sensitive matters • Provide advice to Coordinator Advocacy and Strategic Partnerships and Event/Project Officers where required
Communications Team	<ul style="list-style-type: none"> • Liaises with Members of Parliament on quotes for inclusion in media releases • Includes Members of Parliament in media release contact list • Prepares speech and media statements • Attend photo opportunities • Ensure relevant Communications, Branding and Publication Style policies, protocols and guidelines are adhered to
Officer/s	Responsibilities
Executive Manager to the CEOs Office	<ul style="list-style-type: none"> • Confirming CEO availability and date/time preferences • Following up and advising on CEO approvals and feedback • Liaising with relevant officers regarding MC notes, speeches, event roles, responsibilities and procedures on behalf of CEO
Councillors Office	<ul style="list-style-type: none"> • Confirming Mayor and Councillors availability and date/time preferences • Liaise with Communications Team and Event/Project Officer regarding speech, MC and Mayoral/Councillors role/s
Event/Project Officer	<ul style="list-style-type: none"> • Liaise with other relevant officers (Council, Electorate Officers and Government Departments) • Adhere to protocol and supporting documentation • Liaise with key stakeholders • Event organisation

Authorisation

This Protocol is managed by the Community Relations Department, and is approved by Frankston City's Mayor and Council's Chief Executive Officer (CEO):

Mayor, Frankston City

CEO, Frankston City Council

in accordance with Frankston City Council resolution at its Council Meeting of 9 August 2021.

Executive Summary**12.5 Draft Health and Wellbeing Plan 2021-2025**

Enquiries: (Suzane Becker: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.3 Health and Well-being
Priority Action	2.3.5 Adopt a Health and Wellbeing Plan 2017-2021

Purpose

To brief Council on the Draft Health and Wellbeing Plan 2021-2025, and to seek endorsement for community consultation on the Draft.

Recommendation (Director Communities)

That Council:

1. Notes Council's statutory responsibilities in relation to the development of a Municipal Health and Wellbeing Plan;
2. Endorses the Draft Health and Wellbeing Plan 2021-2025 for community consultation, over a period of five weeks from 11 August to 14 September; and
3. Seeks a report back no later than 11 October 2021 to consider adoption of the Draft Health and Wellbeing Plan 2021-2025, taking into account community feedback received.

Key Points / Issues

- The Draft Health and Wellbeing Plan 2021–2025 (the Draft Plan) is Frankston City Council's strategic plan for how we will work with our partners over the next four years to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life.
- The Draft Plan meets Council's statutory obligations under the Victorian *Public Health and Wellbeing Act 2008* (the Act) for all local councils to prepare a Municipal Health and Wellbeing Plan within 12 months of general election, due in October 2021. The Draft Plan also meets Council's obligations under the Act to specify measures to prevent family violence and respond to the needs of victims of family violence in the local community. It also meets the statutory obligation under the Victorian *Climate Change Act 2011* for local councils to consider climate change during the preparation of a Municipal Health and Wellbeing Plan.
- The Draft Plan strategically aligns with the Community Vision 2040 and Council Plan 2021-2025 as part of Council's integrated planning approach to the development of its policies, strategies and plans. This approach will ensure that all areas of Council are working towards a set of shared outcomes that incorporate a long-term view of our community's desired future for the municipality.
- The development of the Draft Plan has been informed by a broad evidence base, including a comprehensive Frankston City Health and Wellbeing Profile developed by officers, a place-based analysis on the state of our community guided by Council's in-house Community Building Outcomes Framework, a review of social research, engagement with the community and professional stakeholders and learnings from the previous Health and Wellbeing Plan 2017-2021. The Draft Plan

12.5 Draft Health and Wellbeing Plan 2021-2025**Executive Summary**

also has regard to the Victorian Public Health and Wellbeing Plan 2019-2023, as required by the Act.

- Upon endorsement by Council, the Draft Plan will go out for community consultation for a period of five weeks from 11 August to 14 September, as per the Community Engagement Plan at Attachment B (note, this CEP is for the community consultation on the Draft only). This consultation follows the first stage of engagement that took place over the past several months, involving a Health and Wellbeing Survey and targeted community conversations to inform the development of the Draft. The community engagement on the community's aspirations for the Community Vision 2040.
- The Draft Plan, incorporating the community's feedback, will be presented to Council at its meeting on 11 October for adoption.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

The commitments contained within the draft Year One Action Plan aim to be met within the existing 2017–2018 budget allocation. Council may consider allocating additional financial resources to enable implementation of priorities in line with the annual budget cycle. Additional funding may also be sought via external sources, such as grants, should the opportunity become available.

It should be noted that while a Municipal Health and Wellbeing Plan is a four-year plan, legislation requires its annual review and so annual priorities within the Plan will be subject to the annual budget processes and Council approval.

It should also be noted that Council already invests significant funds into supporting the health and wellbeing through the delivery of services and infrastructure.

Consultation**1. External Stakeholders**

The whole community has been engaged in the development of the Draft Plan through an open consultation process, including a Health and Wellbeing Survey and consultation to inform the Community Vision 2040.

Key community groups have been engaged through targeted conversations on health and wellbeing, including the Disability Access & Inclusion Committee, Youth Council, Positive Ageing Ambassadors and a women's group at Nairn Marr Djambana.

See Attachment C for the community consultation findings from this first stage of engagement.

Professional stakeholders have been engaged, including Peninsula Health, Women's Health in the South East (WHISE) and the Frankston Mornington Peninsula Primary Care Partnership.

Consultation with the Bunurong Land Council is scheduled to take place in August 2021.

2. Other Stakeholders

A broad range staff from relevant Council departments have been engaged to collaborative development the Draft Plan, including: City Futures; Sustainable

12.5 Draft Health and Wellbeing Plan 2021-2025**Executive Summary**

Assets; Engineering Services; Community Strengthening; Community Safety; Family Health Support Services; and Arts and Culture.

Analysis (Environmental / Economic / Social Implications)

The Draft Plan has been developed within the context of the key determinants of health. This involved place-based assessments on evidence of the risk factors that are present within the municipality's social, economic, natural and built environments, and can impact liveability and lead to poor health. For example, educational attainment, employment status, household income, housing and geography, access to health services, access to leisure and culture, social support networks and so on. The health and wellbeing priorities within the draft Plan were identified as a result of these assessments, and will work towards improving the overall health and wellbeing of the community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

- The Draft Plan meets the statutory requirement under:
- Section 26 of the Victorian *Public Health and Wellbeing Act 2008* for local councils to prepare a Municipal Public Health and Wellbeing Plan within 12 months following each local government election to outline health and wellbeing priorities for the area, and to report on measures to prevent family violence; and
- Section 17 of the Victorian *Climate Change Act 2011* to consider the impact of climate change during the preparation of the Municipal Health and Wellbeing Plan.

Policy Impacts

The Draft Plan has been developed to strategically align with the Community Vision 2040 and Council Plan 2021-2025 to ensure that health and wellbeing outcomes are integrated with our long-term ambitions for Frankston City and reflect the community's needs.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Draft Plan was developed from a comprehensive process that involved an in-depth place-based analysis of a robust framework of key indicators of health and liveability; demographic data and research; community consultation; consultation with professional stakeholders; and a review of the current Frankston City Health and Wellbeing Plan 2017–2021. This has provided a high level of confidence that the Draft Plan reflects the most important health and wellbeing priorities of the community.

Conclusion

As well as meeting Council's legislative obligations, the Draft Plan is a key strategic document that will guide Council in planning and facilitating liveable local communities,

12.5 Draft Health and Wellbeing Plan 2021-2025**Executive Summary**

and enable people to enjoy good health and wellbeing at every stage of life. The Draft Plan will also provide the community and Council's professional partners with a sound evidence-base on the most pressing place-based health and wellbeing issues within the municipality to guide planning and service delivery, and create opportunities to adopt shared goals and work collectively towards improved health and wellbeing within Frankston City.

ATTACHMENTS

- Attachment A: [↓](#) Draft Health and Wellbeing Plan 2021-2025
- Attachment B: [↓](#) Community Engagement Plan for Stage 2: Community consultation on the Draft Plan
- Attachment C: [↓](#) Community consultation findings report: Stage 1 to inform the development of the Draft Plan

12.5 Draft Health and Wellbeing Plan 2021-2025**Officers' Assessment****Background**

- The Draft Health and Wellbeing Plan 2021–2025 (the Draft Plan) is Frankston City Council's strategic plan for how we will work with our partners over the next four years to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life. The Plan provides a framework for an integrated approach to addressing health and wellbeing within Frankston City.
- The draft Plan will be implemented through an Action Plan that is reviewed and updated on an annual basis in order to provide the opportunity for flexible and responsive implementation. Note, it is also a statutory requirement under the *Public Health and Wellbeing Act 2008* to conduct an annual review of the Municipal Health and Wellbeing Plan.

Statutory requirements

- Under Section 26 of the *Victorian Public Health and Wellbeing Act 2008*, Council has a statutory obligation to prepare a Municipal Health and Wellbeing Plan within 12 months of each general election, with the following included:
 - an examination of data about health status and health determinants in the municipal district;
 - goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing;
 - measures to prevent family violence and respond to the needs of victims of family violence in the local community;
 - provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan; and
 - how the council will work in partnership with the Department (of Health and Human Services) and other agencies undertaking public health initiatives, projects and programs to accomplish the goals and strategies identified in the public health and wellbeing plan.
- The Act also requires councils to have regard to the Victorian Public Health and Wellbeing Plan in developing their Municipal Public Health and Wellbeing Plan. Ten priorities are identified, based on the issues that are the greatest contributors to the burden of disease and health inequalities and emerging threats or challenges to the public's health and wellbeing and where a lack of action is likely to result in significant future health burden. Four priorities are highlighted for particular focus over the four years of the plan; the focus areas are: 1) tackling climate change and its impact on health; 2) increasing healthy eating; 3) increasing active living; and 4) reducing tobacco-related harm.
- Section 17 of the *Climate Change Act 2017* requires councils to have regard to climate change in preparation of their Municipal Public Health and Wellbeing Plans.

Development of the Draft Plan

- The development of the draft Plan has been guided by the following:
 - A robust evidence-base of quantitative data using the key indicators of health and liveability contained in Council's in-house Community Building Outcomes Framework, which is a planning framework that enables Council to facilitate a place-based approach to the development of key prevention and early intervention strategies and initiatives.

12.5 Draft Health and Wellbeing Plan 2021-2025**Officers' Assessment**

- Qualitative data obtained through community consultation on the community's aspirations for the Community Vision 2040 and conversations on health and wellbeing held with targeted groups and through the Health and Wellbeing Plan 2021 Survey.
- The professional expertise of Council's health prevention partners, including Peninsula Health, WHISE and the FMP Primary Care Partnership.
- Relevant Victorian Government plans, including: the Victorian Public Health and Wellbeing Plan 2015–2019 and the Victorian Aboriginal and Local Government Action Plan.
- Learnings from the current Health and Wellbeing Plan 2017-2021.

Issues and DiscussionIntegrated planning and reporting

- The Draft Plan has been developed to strategically align with the Community Vision 2040 and Council Plan 2021-2025 as part of Council's integrated planning approach to the development of its policies, strategies and plans. This approach ensures that all areas of Council are working towards a set of shared outcomes that incorporate a long-term view of our community's desired future for the municipality.
- This approach has been formalised through the introduction of our Integrated Planning and Reporting Framework, which connects our community's long-term aspirations in the Community Vision 2040 with Council's long-term resourcing strategies and medium term strategic plans and policies.

Health and wellbeing of the community

- The Draft Plan was developed within the context of local government's role in improving health and wellbeing at a local place-based level through its influence on the underlying social determinants of health and liveability within the municipality.
- A key challenge for local government in this role is to address the inherent health inequalities experienced by particular population groups to ensure equitable access so that opportunities for healthy and active lifestyles are afforded to all.
- The majority of people in Frankston City are living in good health. However research has shown that there are some key issues in the municipality that are impacting the health and wellbeing of the community, with these issues being felt more acutely amongst population groups that experience health inequalities.
- It is important to acknowledge that some population groups face greater barriers than others in accessing health services and enjoying good health and wellbeing due to social conditions that are avoidable and unfair – this is referred to as 'health inequality'. As a result, these groups are at greater risk of poor health outcomes and may require additional support.
- Overall, Frankston City has similar levels of general life satisfaction to the Victorian average, similar levels of literacy and numeracy and growing numbers of people attaining university qualifications. Whereas Frankston City has similar rates of chronic disease than the Victorian average, it has higher rates of behaviours that can negatively impact people's health and wellbeing, higher rates of criminal offences and a lower proportion of households with high incomes. For some, the impact of the COVID-19 pandemic has intensified the issues contributing to poor health and wellbeing, the impacts of which will be felt over the long-term.
- In Frankston City 51.2% of the population is female, and 48.8% male. Although women make up over half of the population, they are considered a vulnerable group

12.5 Draft Health and Wellbeing Plan 2021-2025**Officers' Assessment**

due to structural, cultural and economic factors across our society. Gender inequality and family violence are two key factors that can significantly negatively impact women's health and wellbeing.

- Aboriginal and Torres Strait Islander peoples face barriers such as racism and a lack of culturally safe services. There is a significant gap between the health status of Victoria's Aboriginal population and the general population.
- Increasing levels of poor mental wellbeing are of concern in Frankston City. 34.9% of adults in Frankston City have been diagnosed with anxiety or depression compared to 27.4% for Victoria, and 21% report high to very high levels of psychological distress, compared to 15.4% for Victoria. Women in Frankston City are experiencing higher rates of psychological distress than men in the municipality, and higher than women across the state.

Options Available including Financial Implications

There are no financial implications associated with the report.

Frankston City Health and Wellbeing Plan 2021-2025

DRAFT FOR COMMUNITY CONSULTATION



Lifestyle Capital of Victoria



DRAFT

Acknowledgement of Country

Frankston City Council respectfully acknowledges that we are situated on the traditional land of the Boon Wurrung and Bunurong in this special place now known by its European name, Frankston. We recognise the contribution of all Aboriginal and Torres Strait Islander people to our community in the past, present and into the future.

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Message from the Mayor

As Mayor of Frankston City, I am pleased to present the Health and Wellbeing Plan for 2021-2025. This Plan will be integral to us working collaboratively with our community and partners towards a liveable, innovative and proud City where each person has equal opportunity to live a long and healthy life.

Over the course of a person's life, factors such as support in the early years, levels of education and security of food, employment and housing will have an impact on their health and wellbeing.

Although the majority of people in Frankston City are living healthily and reporting similar levels of wellbeing to other Victorians, it's important to acknowledge that this is not the experience of all members of our community. Frankston City has more cases of obesity, diabetes, heart disease and people living with one or two chronic diseases than the Victorian average. Rising experiences of mental health challenges (including as a result of COVID-19) are also concerning.

When health is a persistent challenge, it not only impacts on an individual's ability to take up opportunities and improve their life chances, it can also affect their families and many of those around them.

Local governments are directly connected to their communities, making them uniquely placed to promote positive social influences and create environments that foster better health and wellbeing – the foundation for a good life. Through our role in planning and designing liveable neighbourhoods we can create environments that foster inclusive and resilient communities that are supported to take positive actions to reduce risks to their health.

These positive choices may include exercising and socialising more due to improving facilities, smoking less because there are less public places where doing so is permitted and choosing venues which lessen the likelihood of problem gambling because they are open in the evening.

This Health and Wellbeing Plan further expands on how Council will encourage active and healthy lifestyles, with a focus on well-planned neighbourhoods that encourage walking and cycling, access to high quality open spaces, the provision of community amenities that are welcoming and culturally safe, and universally accessible services.



We have developed six priorities and multiple objectives to drive action that includes improving opportunities for active travel, improving access to open spaces and recreation opportunities, support for good nutrition, opportunities that build social inclusion and community connections, responses to health issues arising from climate change, and support for healthy and sustainable homes, buildings and public spaces.

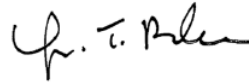
The Plan identifies how Council will also address family violence by strengthening prevention as a priority in universal services and promoting respect and inclusion to reduce elder abuse and encourage gender-equitable workplaces, services and programs.

You will also see in this document how safe public spaces, positive cultures, strong partnerships and smoke-free communities

can be built to reduce harms from gambling, smoking, alcohol and other drugs.

The Plan was created in partnership with staff, community health agencies and through community consultation, and draws on extensive research to analyse and understand our community's health and wellbeing needs.

I believe the priorities and objectives in this Plan, identified for targeted action over the next four years, will put us all on a path to better health and prospects.



Cr Kris Bolam
Mayor, Frankston City

Executive Summary

The Draft Health and Wellbeing Plan 2021–2025 is Frankston City Council’s strategic plan for how we will work with our partners over the next four years to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life.

In doing so, Council will be placing primary prevention at the heart of what we do, taking a systemic approach to the design, planning and delivery of our policies, universal services, infrastructure, recreation facilities, activity centres and open spaces to enhance opportunities that support good health and wellbeing for all.

The Draft Plan is informed by local social and health population data, community consultation and research and provides a framework to lead coordinated and collaborative action across the municipality by Council and our partners.

The Draft Plan aligns with the Community Vision 2040, Council Plan 2021-2025 and Municipal Planning Strategy to ensure that health and wellbeing outcomes are integrated with our long-term ambitions for Frankston City and reflect the community’s needs.

The Draft Plan has been developed in consultation with the community and in collaboration with our partners, and will

enable Council and our partners to understand the evidence on the most pressing health and wellbeing issues and health inequalities within Frankston City that require the strongest focus to guide planning and service delivery, and work collectively towards improved health and wellbeing within Frankston City.

The Draft Plan has been developed within the context of the ongoing impacts of the COVID-19 pandemic, which has affected every member of our community, and for some has resulted in widening health inequities. The Draft Plan will aim to address health inequities across all stages of life.

The Draft Plan will be implemented through an action plan that is reviewed and updated annually throughout its four-year lifecycle. This process aims to ensure that the Draft Plan remains dynamic, relevant and responsive to the changing policy environment and our community’s place-based needs.

Our draft health and wellbeing priorities and objectives are as follows:

Priority 1

Building active communities

- 1.1 Improve opportunities for walking, cycling and active travel
- 1.2 Improve equitable access to public open spaces, play spaces and recreation facilities
- 1.3 Improve access to inclusive club sports and active recreation opportunities

Priority 2

Building healthy communities

- 2.1 Create healthy and secure food environments through Council policy
- 2.2 Strengthen local food systems to improve equitable access to healthy, secure and sustainable food
- 2.3 Support good nutrition throughout the life course

Priority 3

Increasing mental wellbeing and inclusion

- 3.1 Increase opportunities for volunteering and community participation
- 3.2 Support opportunities that build social inclusion and community connections
- 3.3 Strengthen connection with the arts, natural environments and Aboriginal and Torres Strait Islander peoples' culture

Priority 4

Strengthening climate action for community wellbeing

- 4.1 Increase awareness of the health impacts of climate change
- 4.2 Strengthen response to public health threats and emergencies for vulnerable communities
- 4.3 Support healthy and sustainable homes, buildings and public spaces

Priority 5

Strengthening gender equality and respectful relationships

- 5.1 Embed prevention in universal services to stop family violence
- 5.2 Build respect and inclusion for seniors to prevent elder abuse
- 5.3 Create gender equitable workplaces, services and programs

Priority 6

Reducing harms from gambling, smoking, alcohol and other drugs

- 6.1 Create safe public spaces through Council policy, planning and design
- 6.2 Build partnerships that change cultures and reduce harm
- 6.3 Create smoke free communities

About our Health and Wellbeing Plan

The Draft Health and Wellbeing Plan 2021–2025 is Frankston City Council’s strategic plan for how we will work with our partners over the next four years to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life. The Plan provides a framework for an integrated approach to addressing health and wellbeing within Frankston City.

Legislative requirements

Under the Victorian *Public Health and Wellbeing Act 2008*, Council has a statutory obligation to prepare a Municipal Health and Wellbeing Plan within 12 months of each general election. The plan must:

- Include an examination of data about health status and health determinants within the municipality
- Identify goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing
- Provide for the involvement of people in the local community in the development, implementation and evaluation of the plan
- Specify how Council will work in partnership with agencies undertaking public health initiatives, projects and programs to accomplish the goals and strategies identified in the plan
- Be consistent with the Council Plan and Municipal Strategic Statement
- Have regard to the Victorian Public Health and Wellbeing Plan

In addition, the plan must provide for the following requirements:

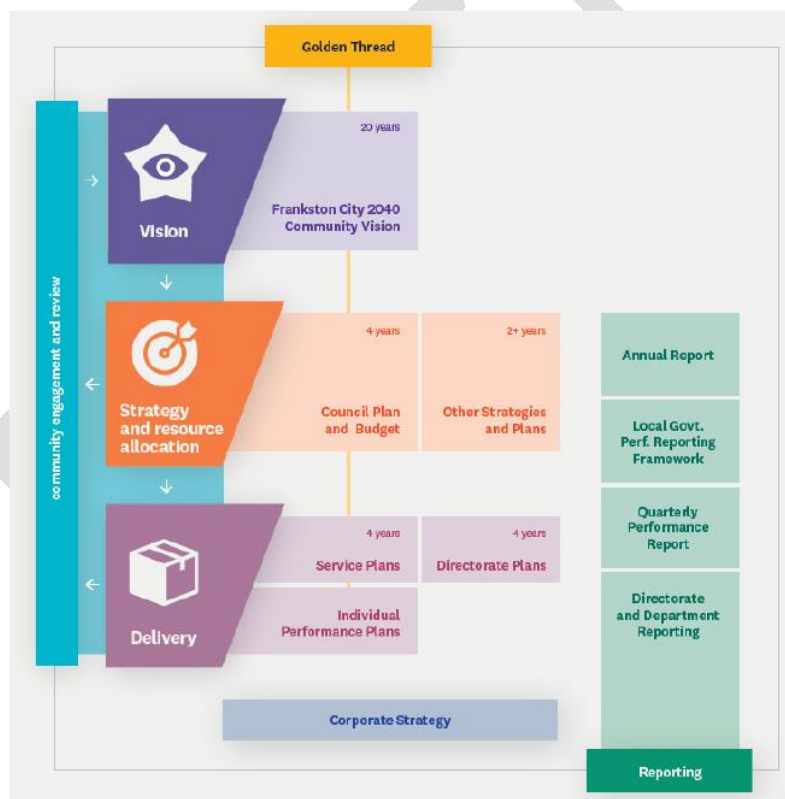
- The Victorian *Climate Change Act 2011*, which requires Council to consider climate change during the preparation of a Municipal Health and Wellbeing Plan
- The Royal Commission into Family Violence Recommendation 94, which requires that councils report on the measures they propose to take to reduce family violence and respond to the needs of victims in preparing their Municipal Health and Wellbeing Plans

Our integrated planning approach to health and wellbeing

Council is taking an integrated planning approach to the development of its policies, strategies and plans to ensure that we are working towards a set of shared outcomes that incorporate a long-term view of our community's desired future for the municipality.

This approach has been formalised through the introduction of our Integrated Planning and Reporting Framework, which connects our community's long-term aspirations in the Community Vision 2040 with Council's long-term resourcing strategies and medium term strategic plans and policies.

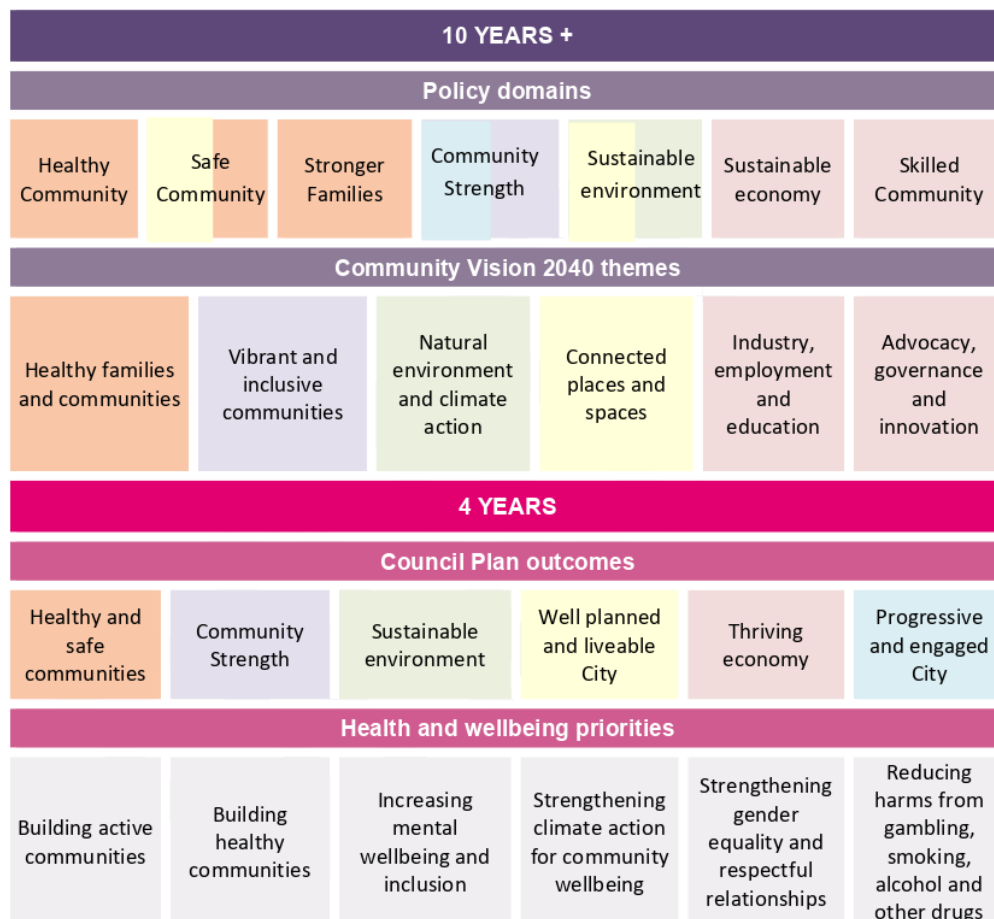
Figure 1: Council's Integrated Planning and Reporting Framework



The Draft Health and Wellbeing Plan 2021-2025 has been developed to strategically align with the Community Vision 2040 and Council Plan 2021-2025, forming part of the golden thread to achieving our shared outcomes.

Our shared outcomes

Our Council Plan outcomes are based on our Community Vision 2040 and policy domains (long-term outcomes). The Draft Health and Wellbeing Plan will work towards the achievement of Frankston City's Council Plan outcomes to ensure that Frankston City is recognised as being *liveable, innovative and a proud City*.



Our Community Vision 2040

The Frankston City Community Vision 2040 is our community's long-term vision and aspirations for the future of our City, providing an aspiration description of what our community wants for the future of our municipality, in terms of its look, feel and liveability.

The Community Vision 2040 sets the direction for our whole community, inspiring us all to work together to create a future for our City that our community wants to see, live and experience.

Our Community Vision

Frankston City 2040 is the place on the bay to learn, live work and play in a vibrant, safe and culturally inclusive community. Our City is clean, green and environmentally responsible.

Our Community Vision 2040 was created through a deliberative engagement process with a representative community panel of residents, and is voiced in their own words.

The Community Vision 2040 forms part of Council's strategic planning and reporting framework, ensuring it incorporates a long-term view of the community's desired future into strategic planning and decision making. In particular, the Community Vision helped to shape the Council Plan 2021-2025 and will guide future Council planning across the next 20 years.

The aspirations from the Community Vision 2040 have been used to help guide the development of this Draft Plan.



Community aspirations

Our priorities for health and wellbeing align with our Community Vision 2040 and Council Plan 2021-2025, as follows:

10 YEARS +	4 YEARS	
Community Vision 2040 Themes and aspirations	Council Plan 2021-25 Outcomes	Health and Wellbeing Plan Strategic priorities
Healthy and safe families Frankston City empowers everyone to improve their health and wellbeing through access to green space, quality health services, social supports, education and opportunities to be physically active.	Healthy and safe communities Active and healthy lifestyles that support residents living independently longer Long-term health and learning outcomes established in early childhood Reduction of harms from family violence, gambling, alcohol and other drugs	Building active communities Building healthy communities Strengthening gender equality and respectful relationships Reducing harms from gambling, smoking, alcohol and other drugs
Connected places and spaces Frankston City is a well-connected and safe community with a unique identity, recognised for its vibrant City Centre that capitalises on its natural assets and heritage. Frankston City is the place that people want to visit, study, work and live in.	Well planned and liveable city Urban design renewal of public places and spaces Connected, accessible, smart and safe travel options	Building active communities
Vibrant and inclusive communities The community is proud of First Nations Peoples heritage and culture, and promotes a sense of pride and belonging for the local Aboriginal and Torres Strait Islander community. Frankston City is known as a cultural hub with a thriving arts community, embracing diversity and promoting wellbeing.	Community strength Accessibility of services to enhance social inclusion and mental wellbeing Volunteering to build connections and resilience within the community Frankston City's arts and cultural identity	Increasing mental wellbeing and inclusion
The natural environment and climate action Frankston City is green and sustainable, and a leader in sustainable industry and development. Both Council and community are committed to protecting and enhancing the environment and actively addressing climate change.	Sustainable environment Climate emergency response and leadership Green canopy cover to reduce urban heat Diversion of waste from landfill Protection, access and connection to the natural environment	Strengthening climate action for community wellbeing

Our policy domains

Our policy domains (long-term community outcomes) are based on key indicators of health and liveability, expressed in our Community Building Outcomes Framework.

Figure 2: Frankston City Community Building Outcomes Framework



Our framework draws from a number of key theoretical approaches to enable Council to develop a deep understanding of our community, where and how to best use resources, improve service delivery, form partnerships and build social capital to affect long-term positive change. When applied, the Framework facilitates a place-based planning approach to the development of key prevention and early intervention strategies and initiatives that are integrated into Council's universal service delivery system and management of community infrastructure.

Integrated policy and planning framework for health and wellbeing

Our Draft Health and Wellbeing Plan provides a framework for our integrated policy and planning approach to addressing health and wellbeing within Frankston City to ensure a collaborative approach to improving outcomes.

Strategies

Our Draft Plan aligns with the following key strategies, working towards shared outcomes for health and wellbeing:

- Municipal Planning Strategy
- Economic Development Strategy
- Leisure Strategy
- Community Safety Strategy
- Play Space Strategy
- Integrated Housing Strategy
- Climate Change Strategy
- Integrated Transport Strategy
- Open Space Strategy


Action Plans

Our Draft Plan also aligns with the following specific action plans for different population groups and issues, providing direction for action to improve health and wellbeing outcomes:

- Municipal Early Years Plan
- Disability Action Plan
- Youth Action Plan
- Family Violence Prevention Action Plan
- Positive Ageing Action Plan
- Reconciliation Action Plan

Alignment with the Victorian Health and Wellbeing Plan

Frankston's Health and Wellbeing Plan has also been guided by the Victorian Public Health and Wellbeing Plan 2019-2023 and the following priorities to improve all Victorian's health and wellbeing:

- Increasing active living
 - Increasing healthy eating
 - Tackling climate change and its impact on health
 - Reducing tobacco-related harm
 - Improving mental wellbeing
 - Preventing all forms of violence
 - Reducing harmful alcohol and drug use
 - Reducing injury
 - Decreasing the risk of drug resistant infections in the community
- 

Our role in improving health and wellbeing

Local government plays an important role in improving health and wellbeing through the planning and design of liveable neighbourhoods to create environments that foster inclusive and sustainable communities and promote physical and mental wellbeing.

The way Council plans our City influences both the function, feel and character of our City Centre and suburbs. Integrated land use planning and development determines where we live, work and play and how we move around. It plays an important role in creating a safe, attractive, economically viable and environmentally sustainable City.

We know that creating accessible, safe and attractive local areas, where people can access most of their everyday needs within a 20 minute walk, cycle or local public transport trip, will make Frankston City a more desirable, healthier and more inclusive place to live.

A well planned City will provide a diverse range of housing opportunities, good connections to and from neighbourhoods, places of work, commercial services and community facilities, open spaces and accessible public transport. Well-designed development improves the amenity and safety of our City and creates a sense of place and identity.

The health and wellbeing of our community will also be supported through Council's universal services and community infrastructure, advocacy, partnerships and participation in awareness campaigns.

The role of local government

This Draft Plan will strive to ensure that Frankston City's local communities are well-planned and liveable and that people enjoy good health and wellbeing through Council's role as:

- A **service provider** of universal services to all population groups across all life stages, including: maternal and child health; childcare; youth hang outs; community centres; libraries; aged care and disability services; arts and cultural activities, events and major festivals.
- A **local leader, partner and advocate** that facilitates partnerships and collaborative action between the community, government, services, not-for-profit, education and private sectors to create positive outcomes for the municipality.
- A **planner** of services, recreation, infrastructure, the environment and economic development; a social and community planner; and a town planner (statutory planning, strategic planning).
- A **manager** of infrastructure, waste, the environment and recreation and open space providing and maintaining infrastructure and facilities to accommodate people of all abilities and life stages. This includes eight community centres and neighbourhood houses; 138 playgrounds; 75 sporting pavilions; 26 kindergartens; 22 maternal and child health centres; a regional arts centre; plus more.

- A **local laws, building surveyor and environmental health enforcer** that upholds compliance with local laws, animal management and inspects food premises.
- An **information provider**, providing information and referrals to community services, opportunities, events, activities and places.
- A **community builder** providing community engagement and development, community grants and facilitates networks.
- An **employer** that encourages the development of its staff to deliver quality services to the public.

Working in partnership

Council has an ongoing commitment to working in partnership in order to deliver improved health and wellbeing outcomes of the community.

Our key health partners in the Frankston City community include (but are not limited to) the following:

Peninsula Health as the major provider of clinical and community health services in Frankston City and the Mornington Peninsula.

Frankston Mornington Peninsula Primary Care Partnership who fosters connection between local government, clinical and community health services and community agencies, and assumes major responsibility for health promotion in Frankston and on the Mornington Peninsula.

South East Melbourne Primary Health Network who is funded by the federal government with the key objectives of increasing the efficiency and effectiveness of medical services for patients, particularly those at risk of poor health outcomes, and improving coordination of care.

Women's Health in the South East who work to improve the health and wellbeing of women in the Southern Metropolitan Region of Melbourne and focuses on two main priority areas: sexual and reproductive health, and mental health including the prevention of violence against women.

Bunurong Land Council Aboriginal Corporation, the area's Registered Aboriginal Party.

Government departments, including (but not limited to) Department of Health, Department of Transport, Department of Environment, Land and Planning and VicRoads

Victoria Police

Community groups, such as the Disability, Access and Inclusion Committee, Positive Ageing Ambassadors and Youth Council.

Community sector, including (but not limited to) Community Support Frankston, SalvoCare Eastern, Peninsula Legal Community Legal Centre and disability services.

Determinants of health

According to the World Health Organisation, the social conditions in which people are born, live and work is the single most important determinant of good health or ill health.ⁱ Over the course of a person's life these key determinants of health have a cumulative effect on health and wellbeing as they interact and accumulate.ⁱⁱ

This Draft Plan has been prepared within the context of following key determinants of health, taking into account how they interact with each other to impact long-term health and wellbeing and drive health inequity:

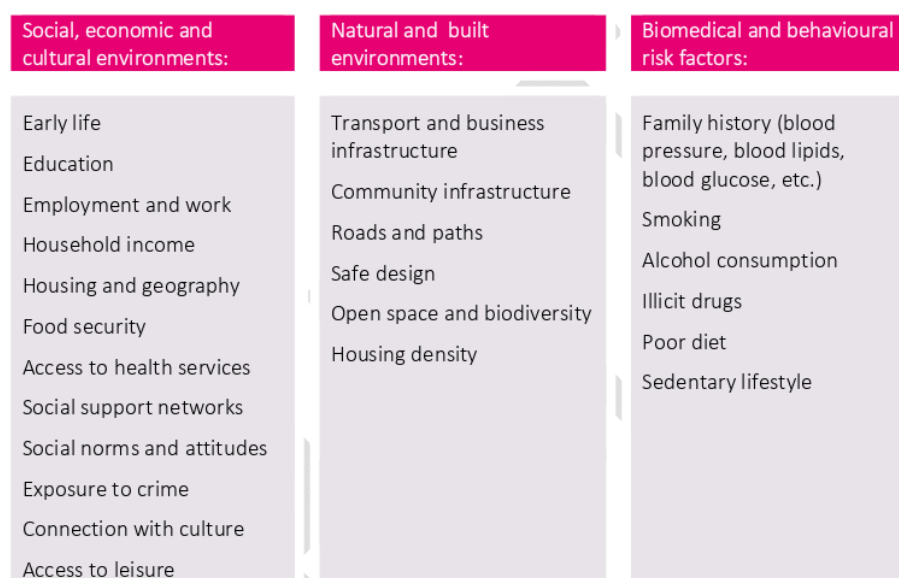


Figure 2: Framework for determinants of health



Source: Dahlgren & Whitehead 1991

Health inequalities – our focus populations

A key challenge for local government is to promote health equality across the municipality, ensuring that all population groups within the community have equitable access to services, infrastructure, programs and open spaces that promote health and wellbeing, enabling an equal opportunity to live long and healthy lives.

To reduce health inequalities, the principle of health equity must be applied. Health inequalities are differences in health status between population groups that result from social, economic and geographical influences that are avoidable, unfair and unnecessary.ⁱⁱⁱ Social inequalities and disadvantage are the main reason for avoidable and unfair differences in health outcomes.

Health equity therefore is the notion that all people should have a fair opportunity to attain their full health potential, and that no one should be disadvantaged from achieving this potential if it can be avoided.^{iv} Focussing on health equity allows Council to orient resources and supports to the people who need them the most, how and where they need them.

This Draft Plan will aim to address health inequalities across all stages of life through an equity approach.

Population groups at risk of health inequities that will be a focus in this Draft Plan:

- Aboriginal and Torres Strait Islander peoples'
- People with disabilities or chronic health problems
- Women
- People experiencing socio-economic disadvantage
- People from culturally and linguistically diverse backgrounds
- Older people
- LGBTQI+

The COVID-19 pandemic has had a wide ranging health, social and economic impact, working to widen the health inequities being experienced within our population.

Our community profile

Frankston City is located on the eastern shores of Port Phillip Bay within Metropolitan Melbourne, approximately 40 kilometres south of Melbourne CBD. The municipality covers an area of about 131 square kilometre. Our City is known for its 11 kilometres of pristine coastline, award-winning beaches and natural bushland, vibrant lifestyle and growing business, arts, education and health facilities.

Frankston City is made up of the following eleven local communities, each with their own unique needs: Carrum Downs, Frankston Central, Frankston Heights, Frankston North, Frankston South, Karingal, Langwarrin, Langwarrin South, Sandhurst, Seaford and Skye.



The Traditional Custodians of the land in and around Frankston are the Bunurong/Boon Wurrung peoples, part of the language group known as the Kulin nation. The country of the Bunurong/Boon Wurrung peoples extends from Werribee Creek to Tarwin River and Wilson's Promontory.

Our community profile has been developed from the .id community profile, and based on the Australian Bureau of Statistics 2016 Census. Please visit our website for a more detailed *Frankston City Health and Wellbeing Community Profile 2021*.

▲ Higher than Greater Melbourne average

▼ Lower than Greater Melbourne average

143,338

2020 estimated resident population
Population density = 11 people per hectare

163,610

2041 projected resident population
12.07% growth from 2021 to 2041



38 ▲

2016 median age

5.4% ▲

2016 resident population with
a disability (7,227 residents)



1,338 ▲

2016 residents identifying as
Aboriginal and Torres Strait
Islanders
1% of the resident population

29.4% ▼

2016 couples with children households

22.1%

2016 couples without children households

13.1% ▲

2016 one parent family households

21% ▼

2016 resident population born overseas

11% ▼

2016 resident population speaking a
language other than English at home

50.8% ▼

2016 resident population identifying as
belonging to a faith group

39% ▲

2016 resident population stating no religion



1001

2016 SEIFA index of disadvantage

18.6% ▲

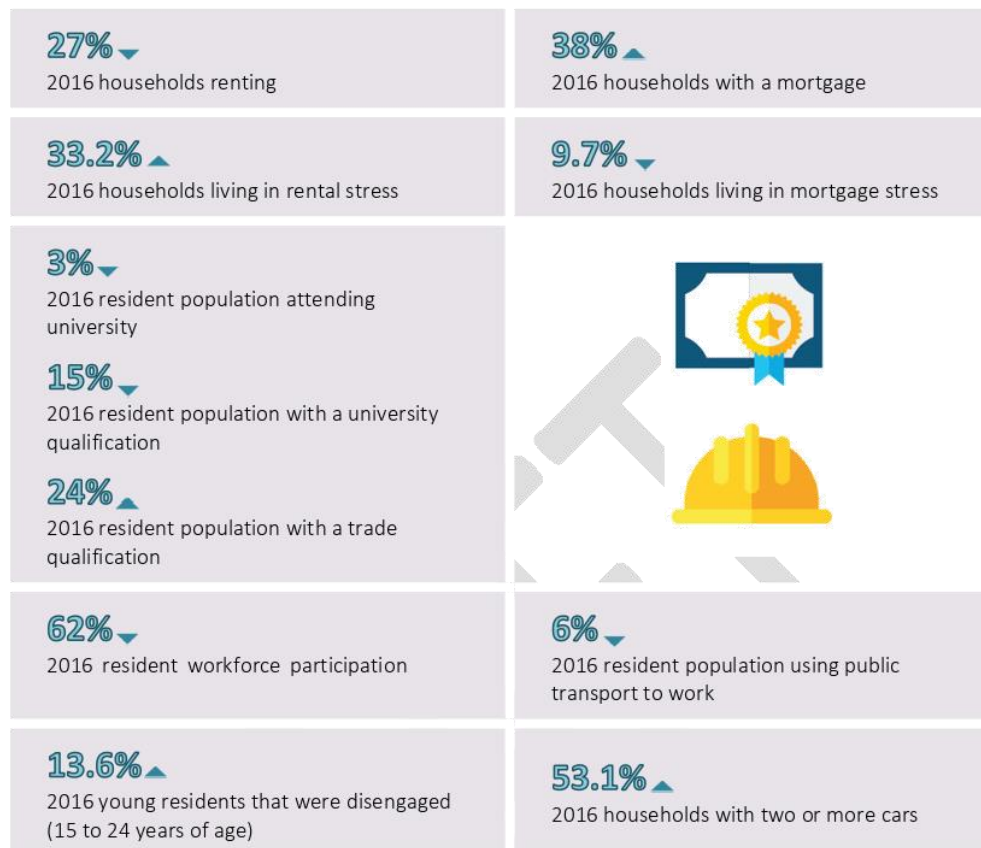
2016 low income households

21% ▼

2016 medium and high density housing

25.3% ▲

2016 lone person households



Our health and wellbeing profile

The majority of people in Frankston City are living in relative good health. However research shows that there are some key issues in the municipality that are having a significant impact on health and wellbeing, with these issues being felt more acutely within population groups that experience health inequalities.

▲ Higher than state average
▲ Increasing over time

▼ Lower than state average
▼ Decreasing over time

Health status

2017 Victorian Population Health Survey

74.6% ▼▼

Self-reported health status



Resident population reporting their health as being good, very good or excellent

77.8% ▼▼

Women's self-reported health status compared with the state average of 78.1%

69.8% ▼▼

Men's self-reported health status compared with the state average of 79.7%

57% ▲▲

Body weight status

Resident population who are overweight or obese

47.9% ▲▲

Women who are overweight or obese compared with the state average of 43.7%

67.36% ▲▲

Men who are overweight or obese compared with the state average of 58.2%

Health conditions

2017 Victorian Population Health Survey

7.1% ▲▲

Type 2 diabetes

Resident population reporting they have been diagnosed by a doctor

5.7% ▲▲

Women with Type 2 diabetes compared with the state average of 4.6%

8.9% ▲▲

Men with Type 2 diabetes compared with the state average of 6.3%

7% ▲▼

Heart disease

Resident population reporting they have been diagnosed by a doctor

7.6% ▲▲

Women with heart disease compared with the state average of 5.4%

6.6% ▼

Men with heart disease compared with the state average of 8.2%

8.8% ▲▼

Cancer

Resident population reporting they have been diagnosed by a doctor

10.3% ▲

Women with cancer compared with the state average of 8.4%

6.8% ▲▼

Men with cancer compared with the state average of 7.6%

Mental wellbeing

2017 Victorian Population Health Survey

34.9% ▲▼

Depression and anxiety



Resident population who have ever been diagnosed with depression or anxiety

45.1% ▲▼

Women ever diagnosed compared with the state average of 33.5%

23.8% ▲▼

Men ever diagnosed compared to the state average of 20.9%

21% ▲▼

Psychological distress

Resident population reporting high or very high levels of psychological distress

25.3% ▲▼

Women reporting high or very high levels compared with the state average of 18%

15.9% ▲▼

Men reporting high or very high levels compared with the state average of 12.8%

Health behaviours

2017 Victorian Population Health Survey

21.6% ▲▼

Smoking

Resident population reporting as being a current smoker

17.7% ▲▼

Women who currently smoke Compared with that state average of 13.2%

24% ▲▼

Men who currently smoke Compared with the state average of 20.3%

65.7% ▲

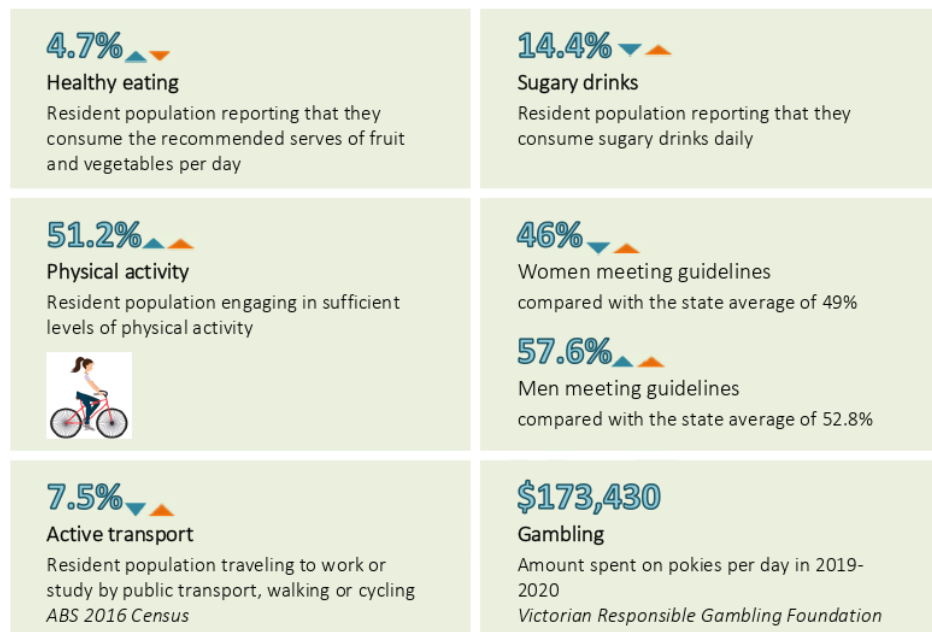
Lifetime risk of alcohol related harm

Resident population at increased lifetime risk of alcohol related harm

48.4% ▲

Risk of alcohol related injury

Resident population at increased risk of alcohol related injury from a single occasion of drinking



To view a detailed health and wellbeing profile, please visit:
www.frankston.vic.gov.au/healthandwellbeing

Impacts of COVID-19 pandemic

Findings from a range of studies indicate that the COVID-19 pandemic has had an impact on the health and wellbeing of the community, the effects of which are likely to be felt for many years to come, particularly for those groups hardest hit.

One of the most comprehensive studies conducted on the health and wellbeing of Victorians has been the VicHealth Coronavirus Victorian Impact Study, which has tracked the impact of the pandemic on people's health and wellbeing. The results from this study has demonstrated that that the following groups have experienced the most significant health and wellbeing impacts compared to the Victorian population overall:

- People who are unemployed, includes both people who were unemployed prior to the pandemic and those who have lost a job/opportunities to study due to the pandemic
- Young people aged 18 to 35 years
- People on low incomes
- Aboriginal and Torres Strait Islander peoples

The study found that some of the most significant social impacts relating to the COVID-19 pandemic relate to self-reported wellbeing, mental wellbeing and social connection.

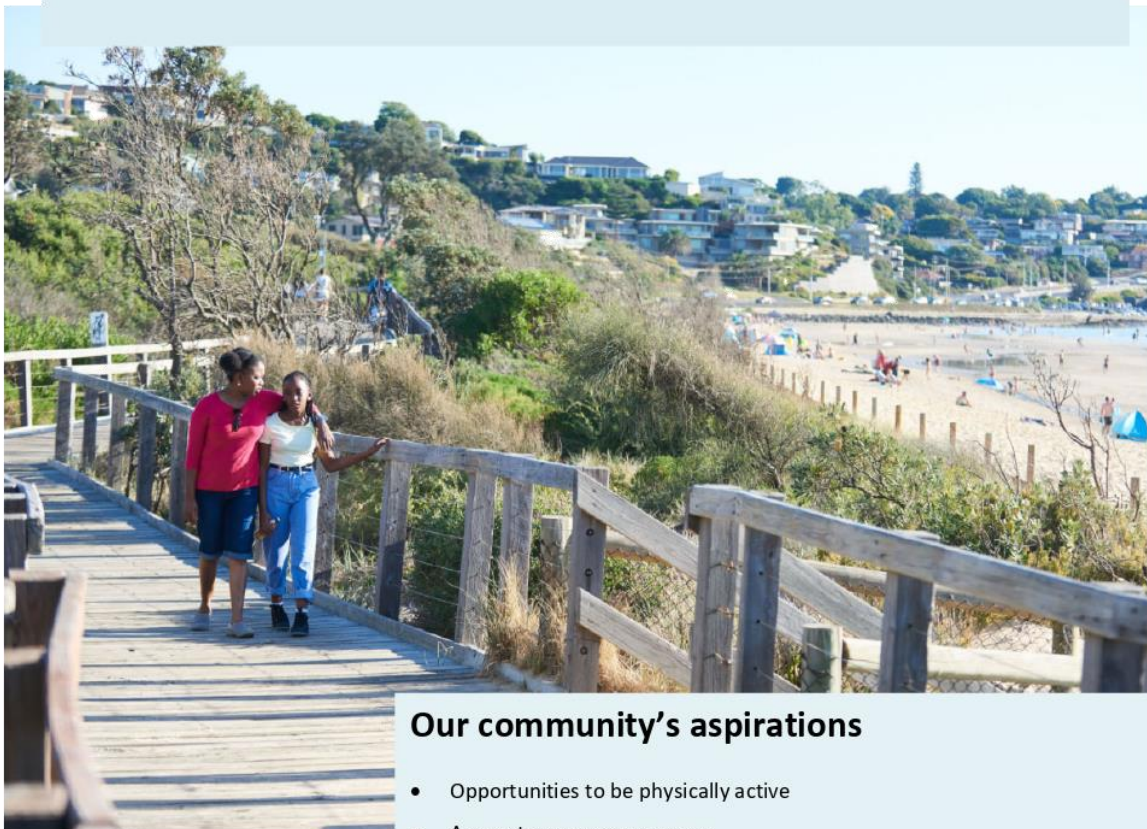
From this study, it can be assumed that the COVID-19 pandemic has had an impact on the health and wellbeing of residents in Frankston City, as we know that prior to COVID-19 our community was already experiencing much higher rates of psychological distress and anxiety compared to other Victorians.

PRIORITY 1:

Building active communities

Our strategic objectives

- 1.1 Improve opportunities for walking, cycling and active travel
- 1.2 Improve equitable access to public open spaces, play spaces and recreation facilities
- 1.3 Improve access to inclusive club sports and active recreation opportunities



Our community's aspirations

- Opportunities to be physically active
- Access to open green space
- Fitness equipment in parks and sporting facilities are available in all local areas for people of all ages and abilities to enjoy good health and wellbeing
- Universal design principles are applied to infrastructure and public spaces enabling people with disabilities to participate
- Improved public transport with commuter bike storage facilities to reduce reliance on cars
- Well connected and safe walking and cycling shared paths, with improved connections to the beach and between key public spaces

Why this is a priority for Frankston City

Participating in regular physical activity has significant benefits for health and wellbeing, including reduced risk of chronic conditions and improved mental wellbeing.

- Being involved in sports and recreation improves physical and mental health, and leads to feelings of social connection.^v Being part of a sporting group enables people from different backgrounds to come together and share a common interest or goal.
- Physically active children and youth are more socially active, have reduced symptoms of depression and anxiety, and perform better at school.^{vi}
- For older people, sustaining or increasing physical activity can help maintain independence, improve digestion and immune function, as well as multiple other mental and physical health benefits.^{vii}
- Our population is ageing and growing in diversity, creating the need for a wider variety of sporting and recreation options.
- Physical activity levels vary by social position, with people with lower levels of education, are unemployed, or living in socio-economically disadvantaged neighbourhoods being more likely to be inactive or engage in low levels of physical activity.^{viii}
- Having inequitable access to supportive walking and cycling infrastructure, green space, community infrastructure and transport options limit opportunities for people to live a healthy and prosperous life.^{ix}

The ongoing restrictions associated with the COVID-19 pandemic are impacting the way we participate in physical activity, with most organised sports and fitness activities being suspended or delivered virtually. This makes access to local open green spaces and liveable neighbourhoods even more important.

- Adults with wide range of green spaces around their home report 37% lower hospitalisation rates and 16% lower self-reported rates of heart disease or stroke.^x
- People who live in walkable neighbourhoods close to natural environments with well-connected paths are more likely to walk and engage in physical activity. The more street trees along the footpath network, the more likely residents are to walk for 60 minutes each week.^{xi}
- Living within walking distance of shops and other facilities increases the proportion of people that walk or cycle, with well-lit streets and footpaths and feelings of safety also contributing to higher levels of active travel.^{xii}
- Active travel includes travel by walking, cycling, public transport and other non-motorised vehicles, and has both health and environmental benefits due to increased physical activity and reduced emissions.

Insights from our Health and Wellbeing Survey 2020 told us that the following would help our residents to be more physically active in open spaces:

- Accessible and well connected shared paths
- Feelings of safety
- More shade provided by tree canopy

Key facts and figures

Only half (51.2%) of adults in Frankston City are meeting physical activity guidelines and doing enough exercise to reduce their risk of preventable health conditions

Victorian Population Health Survey 2017

24.6% of adults in Frankston City spend more than seven hours sitting during an average week day

Victorian Population Health Survey 2017

The three most popular non-organised physical activities in Frankston City are:

- Walking (53.7%)
- Jogging/running (10%)
- Cycling (7.6%)

VicHealth Indicators Survey 2015

People in Frankston City are highly car dependant, choosing to travel to work or study by car (76.3%), with 5.9% travelling by public transport and 1.6% walking or cycling.

ABS Census 2016

12.5% of households are within walking distance (400m) of public transport with regular 30 minute weekday service, compared to 48% for Greater Melbourne.

Australian Urban Observatory

50.6% of households in Frankston City are within walking distance (400 metres) of a large open space, compared to 49% for Greater Melbourne.

Australian Urban Observatory

Our policies, strategies and plans

Policies	Strategies	Plans
Health and Wellbeing Policy	<p>Leisure Strategy 2021 – 2029 (to be adopted)</p> <p>Open Space Strategy 2016-2036</p> <p>Play Space Strategy 2021-2041 (to be adopted)</p>	<p>Sports Development Plan 2013-2019 (to be reviewed)</p> <p>Local Parks Action Plan 2021-2031 (to be adopted)</p> <p>Lighting Frankston Plan 2020-2030 (to be adopted)</p> <p>Urban Forest Action Plan</p> <p>Paths Development Plan</p> <p>Masterplans</p>

What we are already doing

- Planning and design of open spaces and play spaces
- Property and contract management of sports and leisure facilities
- Development and implementation of strategies and plans that align with best practice and emerging trends
- Maintaining a large public open space network, including over 400 parks, 122 play spaces, 55 nature reserves, 33 recreation reserves/ovals, 11km of shoreline, two gardens and a golf course
- Maintenance of a 966km of pedestrian footpath network, in addition to shared pathways and trails
- Maintaining 75 sporting pavilions and associated infrastructure, including ovals and lighting
- Supporting over 100 community sporting clubs, with over 30,000 active members
- Capital grants funding to upgrade and build new sporting facilities, play spaces and open space and parks improvements
- Provision of traffic and land use planning to support the provision of public transport
- Providing school crossing supervisors to assist children and other pedestrians to safety cross roads

Our key action areas for 2021-2025

Our objectives and key action areas

1.1 Improve opportunities for walking, cycling and active travel

- Develop and implement strategies to improve sustainable transport options and movement networks that make active travel easy, safe and accessible
- Improve our shared path network to be better connected with local neighbourhoods and key destinations
- Collaborate on community education initiatives and promotional campaigns that encourage walking and cycling and normalise active travel
- Explore the transport and movement needs of the local community within our plans to revitalise Frankston's city centre

1.2 Improve equitable access to public open spaces, play spaces and recreation facilities

- Undertake a social needs assessment to better understand our community's current and future community infrastructure and open space needs to influence planning and design
- Develop and implement strategies to improve access to a diverse range of high quality open spaces for active recreation and play
- Develop and implement a Lighting Frankston Plan 2020-2030 to improve the safety, comfort and enjoyment of open spaces at night

- Proactively apply for infrastructure grants to improve equitable access to open space, sports and active recreation opportunities

1.3 Improve access to inclusive club sports and active recreation opportunities

- Develop and implement a Leisure Strategy 2021-2029 to provide inclusive opportunities for all people to be active
- Support community facilities to create more opportunities for inclusive active recreation
- Build greater gender equality and inclusion into club sports

How we will measure progress

Indicator	Desired result
Proportion of adults who are sufficiently physically active Victorian Population Health Survey	Increase
Use of public transport, walking and cycling for transport ABS Census	Increase
Proportion of adults with chronic diseases Victorian Population Health Survey	Decrease
Proportion of residents satisfied with sport and recreation facilities Community Satisfaction Survey	Increase
Proportion of open space and infrastructure that is fit-for-purpose Community Satisfaction Survey	Increase
Proportion of residents who are satisfied with travel options around the municipality Community Satisfaction Survey	Increase
Proportion of residents living within 200m of public open space To be confirmed	
Participation rates of gender diversity, disability and Aboriginal and Torres Strait Islander communities in structured sport Sporting clubs – to be confirmed	Increase

PRIORITY 2:

Building healthy communities

Our strategic objectives

- 2.1 Create healthy food environments through Council policy
- 2.2 Strengthen local food systems to improve equitable access to healthy, secure and sustainable food
- 2.3 Support good nutrition throughout the life course



Our community's aspirations

- Healthy living is promoted in festivals and events run by Council.
- Fresh healthy food is available for all through:
 - Partnerships with local supermarkets to incentivise fresh and healthy food purchases
 - Support for growing and sharing of backyard produce
 - Promoting the availability of healthy food choices in Council and community settings

Why this is a priority for Frankston City

Healthy eating and nutrition is important to good health and wellbeing, and reduces the risk of disease.

- A healthy diet helps to prevent and manage risk factors such as overweight and obesity, high blood pressure and high cholesterol, as well as chronic conditions like type 2 diabetes, heart disease and some cancers.^{xiii}
- A healthy diet is considered to be one that is high in fruit and vegetables and low in saturated fats, added salt and sugar. To promote health and wellbeing and reduce the risk of chronic disease, the Australian Dietary Guidelines recommend that adults eat a minimum of two serves of fruit and five serves of vegetables per day.
- Most people in Frankston City are not eating enough fruit and vegetables required to keep them healthy. At the same time, we are seeing an increase in obesity and preventable chronic conditions such as type 2 diabetes.
- There is a trend in Victoria for a lower fruit and vegetable consumption amongst people who are unemployed and areas with a low SEIFA score.^{xiv}
- Research shows that Australians of all ages are eating too much discretionary food, which is food that's high in energy and low in nutrients. In Frankston City, 14.4% of adults are consuming sugary drinks daily.
- Unhealthy food and drinks are often the most heavily promoted and readily available, with marketing influencing behaviour.

- Whereas being close to a supermarket supports health eating by providing easy access to fruit, vegetables and healthy food, it can still be hard for individuals and families who are under stress to buy, store, prepare and cook healthy options.

Insights from our Health and Wellbeing Survey 2020 told us that the following would help our residents to eat more fruit and vegetables:

- Lower prices
- Growing their own at home
- Better quality and availability

- Food insecurity relates to a lack of healthy food options being available.

The ongoing impacts of the COVID-19 pandemic is impacting food security. The VicHealth COVID-19 Wellbeing Impact Survey found that more Victorians experience food insecurity during lockdown restrictions, with more people relying on a limited range of low-cost unhealthy food and running out of food and unable to buy more.

- A healthy local food system promotes health and enhances the natural environment, improving equitable access to safe, affordable, nutritious and culturally appropriate food. Our food system includes everything that it takes to get food onto our plate, from farming, storing, transporting, marketing, selling, cooking, eating and then disposing of our food waste (Cardinia Shire Council, 2018).

Key facts and figures

The majority of adults in Frankston City (95.3%) are not meeting guidelines for the daily consumption of fruit and vegetables

Victorian Population Survey 2017

14.4% of adults are consuming sugary drinks daily, higher than the Victorian average of 10.1%

Victorian Population Survey 2017

8.5% of adults are eating takeaway at least three times per week, which is lower than the Victorian average of 10.2%

VicHealth Indicators Survey 2015

11.2% of adults in Frankston City have experienced food insecurity, running out of food and not being able to afford to buy more

Victorian Population Survey 2017

The average distance to a healthy food outlet (supermarket or greengrocer) for households in Frankston City 1.5km, compared to 1.1km for Greater Melbourne

Australian Urban Observatory

Bodyweight is increasing, with more than half of the adult population in Frankston City being either overweight or obese (57%)

Victorian Population Survey 2017

What we are already doing

- Implementing a Healthy Choices Policy providing more healthy options at council owned facilities and events
- Delivering a universal Maternal and Child Health Service to undertake health development assessments, education and support for families with children aged 3.5 years and under, providing advice and guidance on nutrition, breastfeeding and oral health
- Delivering a Meals on Wheels service for eligible residents
- Delivering community and in-home care services, including shopping and meals preparation
- Administering permits for food and health businesses
- Making public open space available for community gardens
- Supporting Community Support Frankston to provide emergency food relief and grocery vouchers

Our policies, strategies and plans

Policies	Strategies	Plans
Healthy Choices Policy		Municipal Early Years Plan 2021-2025 (to be adopted) Youth Action Plan (to be adopted) Positive Ageing Action Plan 2021-2025

Our key action areas for 2021-2025

Our objectives and key action areas

2.1 Create healthy food environments through Council policy

- Continue to implement our Healthy Choices Policy to embed healthy food and drink options in council-owned facilities and events
- Develop and implement a Healthy, Secure and Sustainable Food Action Plan to improve equitable access to healthy food
- Promote healthy eating initiatives and campaigns within sports clubs

2.2 Strengthen local food systems to improve equitable access to healthy, secure and sustainable food

- Collaborate to transform community spaces into places for the community to come together to grow healthy food, connect and learn new skills
- Participate in The Community Plate to improve access to the local food system
- Support initiatives to promote food literacy, food security, access to healthy food and food growing

2.3 Support good nutrition throughout the life course

- Embed innovative evidence-based healthy eating initiatives into universal services
- Promote the Achievement Program as a tool to improve healthy eating in community settings

How we will measure progress

Indicator	Desired result
Proportion of adults who are consuming fruit and vegetables Victorian Population Health Survey	Increase
Consumption of sugar sweetened beverages Victorian Population Health Survey	Decrease
Consumption of take away foods VicHealth Indicator Survey	Decrease
Proportion of adults who are overweight or obese Victorian Population Health Survey	Decrease
Proportion of adults with Type 2 Diabetes Victorian Population Health Survey	Decrease

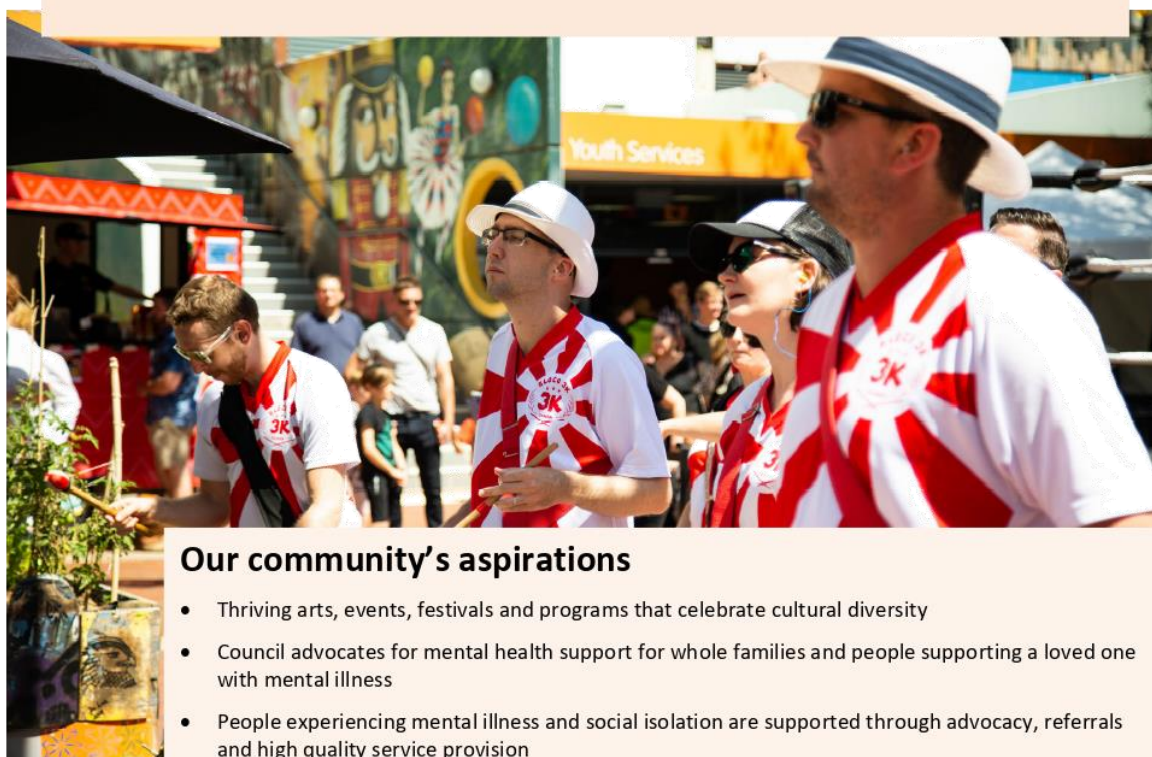
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PRIORITY 3:

Increasing mental wellbeing and inclusion

Our strategic objectives

- 3.1** Increase opportunities for volunteering and community participation
- 3.2** Support opportunities that build social inclusion and community connections
- 3.3** Strengthen connection with the arts, natural environments and Aboriginal and Torres Strait Islander peoples' culture



Our community's aspirations

- Thriving arts, events, festivals and programs that celebrate cultural diversity
- Council advocates for mental health support for whole families and people supporting a loved one with mental illness
- People experiencing mental illness and social isolation are supported through advocacy, referrals and high quality service provision
- Well promoted and affordable activities and programs that encourage residents to be connected, including young people
- A 'direct point of contact' referral service within Council to health and wellbeing services for vulnerable people
- Shared multi-purpose facilities that are accessible and culturally safe to strengthen community connections
- Greater access to information about First Nations Peoples history and cultural heritage, including the creation of an Indigenous Walking Trail
- People from all backgrounds, ages, cultures, genders and sexualities are represented on committees
- Work with private developers and State Government to increase the availability of housing for older people

Why this is a priority for Frankston City

Social and mental wellbeing are important determinants for health and wellbeing across the life course, impacting the ability to participate fully in everyday life.

- A person's mental health affects how they feel, think, behave and relate to others. According to the World Health Organisation, mental health is a state of wellbeing in which every individual realises their potential, can cope with normal stresses of life, can work productively and is able to make a contribution to their community.
- Almost half of all Australians aged 16 and over will experience mental illness at some point of their life, with the most common conditions being anxiety, depression and substance use disorders.
- Poor mental health can affect anyone at any stage of life. People living with poor mental health are at higher risk of: poor physical health; being unemployed; being homeless; and entering into the justice system.
- Adolescence and early adulthood are peak periods during which mental health conditions first emerge, with 75% of mental health conditions first occurring between the ages of 12 and 25 years.^{xv} Suicide and self-inflicted injuries were the leading cause of burden of disease amongst young people aged 15-24 years.^{xvi}
- Experiencing discrimination because of our sexuality, gender identity, ethnicity or religion can cause psychological distress and make us much more vulnerable to anxiety and depression.
- Loneliness and lack of positive social connections can have a significant impact on mental health and physical wellbeing. Social connection can

improve mental health and resilience and reduce stress and depression.^{xvii}

Insights from the Health and Wellbeing Survey 2020 told us that the following would make their lives more satisfying: Better physical health; more sleep and rest; and better mental health

- Spending time in nature helps reduce anxiety, depression and loneliness, while a lack of green space is associated with increased symptoms.^{xviii}
- Participating in the arts and cultural activities has a positive impact on health and wellbeing, including reducing social isolation and strengthening community connection.^{xix}
- Culture is considered to be a key social determinant of health. Aboriginal and Torres Strait Islander peoples have long maintained that culture is vital to good health and wellbeing, and includes: connection to country; cultural beliefs and knowledge; language; family, kinship and community; cultural expression; and self-determination.^{xx}
- Aboriginal and Torres Strait Islander peoples experience poorer social and emotional wellbeing outcomes than non-Indigenous Australians, with high to very high rates of psychological distress being nearly three times higher.^{xxi}

The potential for COVID-19 to impact mental health and wellbeing was recognised early in the pandemic. In addition to fear of contracting the virus itself, the widespread restrictions of movement, social distancing measures, lockdowns, loss of employment, remote learning and working have also had an impact.

Key facts and figures

Adults in Frankston City are experiencing high to very high levels of psychological distress at a higher rate than many other Victorians (21% in Frankston City compared to 15.4% for Victoria)

Victorian Population Health Survey 2017

34.9% of adults in Frankston City have been diagnosed with anxiety or depression at some point, compared to 27.4% for Victoria

Victorian Population Health Survey 2017

Women in Frankston City are experiencing poor mental wellbeing more acutely, with 45.1% of women in Frankston City had been diagnosed with anxiety or depression compared to 23.8% of men

Victorian Population Health Survey 2017

Over a quarter of households in Frankston City have individuals that live alone (25.3%), with this expected to increase with our ageing population

ABS Census 2016

39.6% of adults in Frankston City reported that they felt valued by society, lower than the Victorian average of 48.4%

Victorian Population Health Survey 2017

33.4% of people in Frankston City regularly help out at a local group as a volunteer, compared the Victorian average of 36%

Victorian Population Health Survey 2017

What we are already doing

- Delivering a Maternal and Child Health Service to promote the health and wellbeing of children from birth to 6 years of age, which includes provision of assessments, support and referrals
- Advocacy and referrals for residents that require community and in-home supports
- Facilitating Supported Playgroups and supporting community playgroups
- Frankston Arts Centre and Cube 37, presenting a yearlong program of works and activities, workshops and programs
- Frankston City Libraries, providing opportunities for information, technology and social connection
- Providing community spaces, including neighbourhood houses, community centres, youth hang outs and community meeting rooms
- Providing Community Transport to shopping centres, Frankston City Libraries and local seniors clubs to meet the needs of disadvantaged residents, those experiencing difficult with using public and private transport
- Delivering the Frankston City Public Art program, building connection with the arts
- Coordinating the Frankston City Housing and Homelessness Strategic Alliance to inform local planning and advocacy
- Facilitating a broad range of inclusive and accessible activities and services that meet community needs, including youth programs, library story-times and Positive Ageing activities
- Impact Volunteering Service and volunteering opportunities offered across Council

Our policies, strategies and plans

Policies	Strategies	Plans
Stronger Families Policy Volunteer Policy	Arts and Culture Strategic Plan 2020-2023 Integrated Housing Strategy (to be adopted)	Municipal Early Years Plan 2021-2025 (to be adopted) Youth Action Plan (to be adopted) Positive Ageing Action Plan 2021-2025 Reconciliation Action Plan Disability Action Plan 2021-2025 (to be adopted)

Our key action areas for 2021-2025

Our objectives and key action areas

3.1 Increase opportunities for volunteering and community participation

- Facilitate initiatives that support recovery from the COVID-19 pandemic, including the Community Recovery Call Centre and Job Advocates Victoria Program
- Continue to build opportunities for people to engage and influence Council decisions that impact them
- Support and promote volunteering opportunities
- Through the Municipal Early Years Plan, explore opportunities to support families to engage and participate

3.2 Support opportunities that build social inclusion and community connections

- Develop policies, strategies and plans that promote inclusion
- Embed innovative evidence-based mental wellbeing and positive psychology programs into universal services
- Support and promote digital literacy
- Support community events that encourage social connection, diversity and inclusion
- Through the Integrated Housing Strategy, plan and advocate for affordable housing and support for people experiencing homelessness

3.3 Strengthen connection with the arts, natural environments and Aboriginal and Torres Strait Islander peoples culture

- Deliver accessible and inclusive arts and cultural programs, major events and library programs that promote cultural expression and diversity
- Through the Biodiversity Action Plan and Urban Forest Action Plan, support initiatives that build connection with the natural environment through volunteering
- Collaborate with Traditional Owners to protect, recognise, promote and build respect for Aboriginal and Torres Strait Islander peoples culture and heritage

How we will measure progress

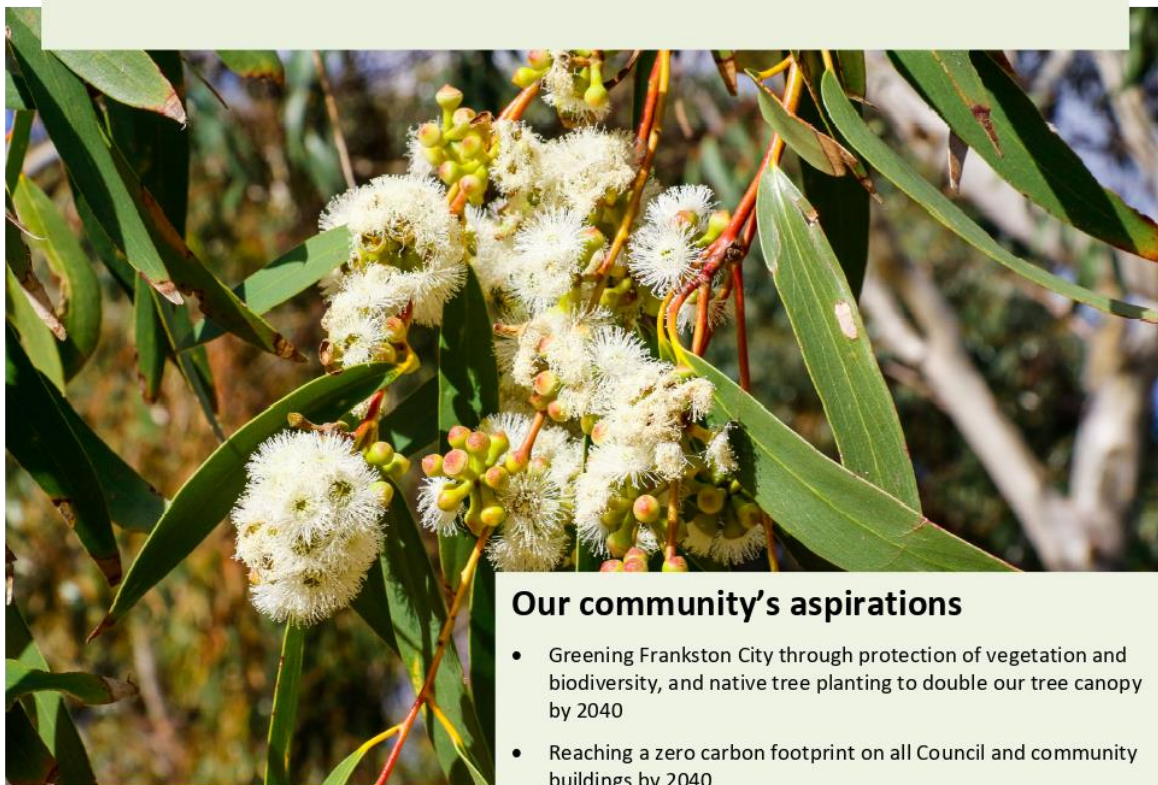
Indicator	Desired result
Proportion of adults reporting high to very high rates of psychological distress Victorian Population Health Survey	Decrease
Proportion of people who have ever been diagnosed with depression or anxiety Victorian Population Health Survey	Decrease
Proportion of people who are satisfied with their life as a whole VicHealth Indicators Survey	Increase
Proportion of people who feel valued by society Victorian Population Health Survey	Increase
Percentage of residents who regularly volunteer Victorian Population Health Survey	Increase

PRIORITY 4:

Strengthening climate action for community wellbeing

Our strategic objectives

- 4.1** Increase awareness of the health impacts of climate change
- 4.2** Strengthen response to public health threats and emergencies for vulnerable communities
- 4.3** Support healthy and sustainable homes, buildings and public spaces



Our community's aspirations

- Greening Frankston City through protection of vegetation and biodiversity, and native tree planting to double our tree canopy by 2040
- Reaching a zero carbon footprint on all Council and community buildings by 2040
- Programs and education that assist the community and businesses to avoid, reduce, reuse and recycle waste, and to achieve carbon neutrality by 2040
- Leading the way on climate change adaptation, encouraging the use of clean, renewable energy to reduce greenhouse gas emissions and protect against sea level rise
- Developers use sustainable design principles
- Green urban areas, clean streetscapes and litter prevention

Why this is a priority for Frankston City

Climate change has been described by the World Health Organisation as the greatest threat to global health in the 21st century.

- The earth is warming at an unprecedented rate as a result of increasing concentrations of greenhouse gases in the atmosphere caused by rising emissions.
- Our health is closely linked to the environment we live in, and our changing climate will have significant consequences for health, wellbeing and safety.
- Victoria is already experiencing direct and indirect health and wellbeing impacts of climate change, including events such as floods, fires and heatwaves, which are occurring at a greater frequency and intensity.
- Direct impacts of climate change are caused by exposure to extreme weather events such as bushfires, droughts, floods and heatwaves and include heat stress, injury, trauma and death. Indirect health impacts include exacerbation of existing chronic conditions like respiratory and cardiovascular diseases, infectious diseases, mental illness, allergies, injuries, poisoning and undernutrition.^{xxii}
- The health impacts of climate change will not be experienced equally. The most vulnerable households are likely to be the least able to adapt or manage the risks from climate change, due to poor housing design, fewer financial resources and under-insurance.^{xxiii}
- The impact of poor quality and energy inefficient housing on health and wellbeing is an ongoing concern for Frankston City, exacerbated by the direct impacts of climate change. Of concern is the impact of inadequate protection from outdoor conditions resulting in poor living conditions, higher energy use and more expensive utility bills, contributing to energy poverty and disconnections.
- Adapting to climate change is critical to building community resilience and managing risks. Actions to decrease health impacts can be made through implementing policies, strategies and measures on key determinants of health like transport, parks and open space, land use, housing and waste minimisation. Action across these areas provide opportunities to reduce emissions, support adaptation to climate change impacts and improve health and wellbeing all at the same time.^{xxiv}
- A healthy tree canopy can help reduce the impacts of climate change and absorb the impacts of climate change, as well as improving the liveability of a neighbourhood encouraging people to exercise outdoors.

Both the COVID-19 pandemic and climate change are known to impact certain population groups more than others, contributing to health inequities.

Key facts and figures

90% of Victorians haven't thought about how health is affected by climate change

Sustainability Victoria

Frankston City's major emissions source is electricity consumption with the majority of this coming from industrial electricity consumption

Snapshot, community climate tool

18.8% of Frankston City households have solar installations compared to 21.1 % across Victoria

Australian PV Institute, 2021

Frankston City residents say the most important areas for Council to work to address climate change are:

- Biodiversity and urban forests
- Renewable energy
- Reducing waste to landfill

Frankston City Climate Change Survey 2020

Key climate change concerns on the local area for Frankston City residents are:

- Loss of biodiversity
- Sea level rise and coastal erosion
- Harsher and longer fire season/bushfires

Frankston City Climate Change Survey 2020

Frankston City's tree canopy cover is 17%, which is low compared to other urban areas across Greater Melbourne, contributing to pedestrian exposure to heat

Frankston City Urban Forest Action Plan

What we are already doing

- Declared a climate emergency calling for urgent action to reverse global warming
- Providing environmental and waste minimisation education, information and resources for the community
- Ensuring that Council-owned facilities are meeting best practice standards for energy efficiency, renewable energy and water efficiency
- Frankston Regional Recycling and Recovery Centre
- Providing strategic advice, planning controls and partnerships to facilitate urban development and transport projects that help create low carbon communities
- Collaborating to provide free energy advice and an independent referral services for local residents
- Upgrading 7,000 fluorescent street lights with energy efficient LEDs
- Managing around 62,000 street trees made up of more than 450 species
- Protecting and enhancing native vegetation cover, habitat value and diversity across public and provide land
- Supporting and planning to assist the community to respond to emergencies

Our policies, strategies and plans

Policies	Strategies	Plans
Sustainability Policy Urban Forest Policy Waste Wise Events Policy	Greening Our Future – Environment Strategy 2014-2024 Climate Change Strategy (to be adopted)	Urban Forest Action Plan 2020-2040 Climate Change Impacts and Adaptation Plan 2011 (to be replaced with the Climate Change Strategy) Biodiversity Action Plan (to be adopted) Towards Zero Emissions Plan 2019-2023 Waste Minimisation Management Plan 2015-2020 Domestic Wastewater Management Plan Integrated Water Management Plan Emergency Management Plan

Our key action areas for 2021-2025

Our objectives and key action areas

- 4.1 Increase awareness of the health impacts of climate change
- Develop and implement a Climate Change Strategy to lead climate action on mitigation and adaptation
 - Advocate to state government for better statistical information on the potential impacts of climate change on health and wellbeing
 - Facilitate community education programs to increase awareness and action
 - Implement the Urban Forest Action Plan to increase tree canopy coverage in areas recognised as a priority

4.2 Strengthen response to public health threats and emergencies for vulnerable communities

- Review Municipal Emergency Management planning and recovery with a climate change lens, considering direct and indirect health impacts with a focus on vulnerable groups
- Support initiatives that build community emergency preparedness and resilience
- Provide accessible community spaces for people without adequate heating and cooling

4.3 Support healthy and sustainable homes, buildings and public spaces

- Adopt and implement initiatives that promote Environmental Sustainable Design to improve living standards
- Support initiatives that enable the community to make adaptations to improve the sustainability of their homes
- Implement measures that reduce the pressure on drinking water supplies

How we will measure progress

Indicator	Desired result
Community satisfaction with Council meeting its responsibilities towards the environment Frankston City Council, Community Satisfaction Survey	Increase
Percentage of tree canopy cover	Increase
Proportion of household waste being recycled Victorian Local Government Annual Waste Services Report	Increase
Proportion of households with solar installations Australian PV Institute	Increase

PRIORITY 5:

Strengthening gender equality and respectful relationships

Our strategic objectives

- 5.1** Embed prevention in universal services to stop family violence
- 5.2** Build respect and inclusion for seniors to prevent elder abuse
- 5.3** Create gender equitable workplaces, services and programs



Our community's aspirations

- People experiencing family violence will be supported through advocacy, referrals and high quality service provision
- Council to play an active role in the prevention of family violence through community education.

Why this is a priority for Frankston City

Violence against women and children is an abuse of human rights that has a devastating impact on health and wellbeing.

- Family violence affects all family members, however data shows that the majority of victims are women and the majority of perpetrators are men.
- Family violence includes violence or threatening behaviour, or any other form of behaviour that coerces or controls a family member or causes that family member to be fearful.
- Family violence carried out against a current or former partner is known as intimate **partner** violence. Women are experiencing intimate partner violence at a much higher rate than men, with men's violence against female partners being more likely to inflict severe injury.^{xxv}
- Research shows that family violence is more damaging to the health of Victorian women aged 15–44 years than high blood pressure, obesity and smoking.^{xxvi}
- In Victoria, sexual violence is overwhelmingly perpetrated by men against women. The majority of sexual violence often goes unreported due to the majority of sex offenders being known to their victims. Sexual assault has profound effects on the wellbeing of victims/survivors, including emotional, psychological, legal, health, spiritual and socio-economic impacts.^{xxvii}
- Family violence occurs at higher rates for Aboriginal and Torres Strait Islander peoples than for non-Indigenous Australians, with social disadvantage and intergenerational trauma being factors for consideration.^{xxviii}
- Violence against women is largely driven by gender inequality and is preventable. A key way to prevent violence is to strengthen positive, equal and respectful relationships.
- Gender equality is when people of all genders have equal rights, responsibilities and opportunities. Gender inequality is therefore when women and men do not have equality social status, power, resources or opportunities.
- For many people, gender inequality may be compounded by other forms of disadvantage or discrimination that a person may experience due to other intersecting characteristics, such as: ethnicity; Aboriginality; disability; age; sexual orientation; gender identity; and religion.
- Factors like the harmful use of alcohol, socio-economic conditions and exposure to violence can make violence worse, but are not considered to be the underlying cause.
- Research shows that disaster situations result in an increase in the severity and frequency of family violence, and can trigger a change on the nature of family violence already being used or even the onset of family violence.

For many women the COVID-19 pandemic coincided with the onset or escalation of violence and abuse. Victoria Police data shows that reported family violence incidents rose by 11% between Q4 2019 and Q4 2020.

Key facts and figures

Women in Frankston City make up 54% of our local workforce and are more likely to hold tertiary qualifications than men, yet women are more likely to earn a low income (43.7%) compared to men (29.1%)

ABS Census 2016

Women in Frankston City are undertaking more unpaid domestic duties than men, with 29% of women doing 15 hours or more per week compared to 9.6% of men

ABS Census 2016

Women in Frankston City are providing more unpaid caring duties than men:

- 13.6% provided unpaid care for a person with a disability, long term illness or old age compared to 9.1% of men
- 33.3% provided unpaid care to children compared to 25.8% of men

ABS Census 2016

Frankston City has the highest rate of family violence in Metropolitan Melbourne

Crime Statistics Agency, 2021

Women in Frankston City are more likely to be to be a victim of intimate partner violence than men, and other Victorian women (103.32 per 10,000 compared to 25.12 per 10,000 for men, and 81.6 per 10,000 for the Victorian state average for women)

Victorian Women's Health Atlas, Reported incidents for 2020

Women in Frankston City are experiencing sexual assault at a far higher rate than men (13.64 per 10,000 compared to 1.71 per 10,000 for men)

Victorian Women's Health Atlas, Reported incidents for 2020

What we are already doing

- Providing family violence consultations led by Maternal and Child Health and making referrals
- Implementing a Family Violence Prevention Action Plan
- Launched Choose Respect, a smart phone app providing respectful relationships advice for young people
- Participating annually in the 16 Days of Activism campaign to eliminate violence against women and their children
- Participating annually in International Women's Day
- Participating in the Respecting Seniors Network Steering Committee
- Collaborating on World Elder Abuse Awareness Day activities and promotions
- Advocating for seniors through the Age Friendly Frankston Ambassadors

Our policies, strategies and plans

Policies	Strategies	Plans
Stronger Families Policy Child Safe Policy		Family Violence Prevention Action Plan Positive Ageing Action Plan 2021-2025 Municipal Early Years Plan 2021-2025 (to be adopted)

Our key action areas for 2021-2025

Our objectives and key action areas

5.1 Embed prevention in universal services to stop family violence

- Review and implement the Family Violence Prevention Action Plan.
- Implement 'Men as Role Models' initiatives to support men and boys to live respectful relationships that are free from violence and other harmful behaviours.
- Collaborate with partners to explore innovative evidence-based initiatives to promote gender equality within the community.
- Participate in campaigns to raise community awareness of gender equality and prevent violence against women.

5.2 Build respect and inclusion for seniors to prevent elder abuse

- Implement positive ageing initiatives to prevent elder abuse.
- Participate in the Respecting Seniors Network Steering Committee.

5.3 Create gender equitable workplaces, services and programs

- Develop and implement a Gender Equality Action Plan to improve gender equality within the workplace at Frankston City Council.
- Undertake Gender Impact Assessments on key Council policies, services and programs to ensure our services and facilities are equitable, safe and inclusive.
- Through the Skilled Community and Sustainable Economy Strategies, improve access to education, training, entrepreneurship and employment pathways for women and under-represented groups.

How we will measure progress

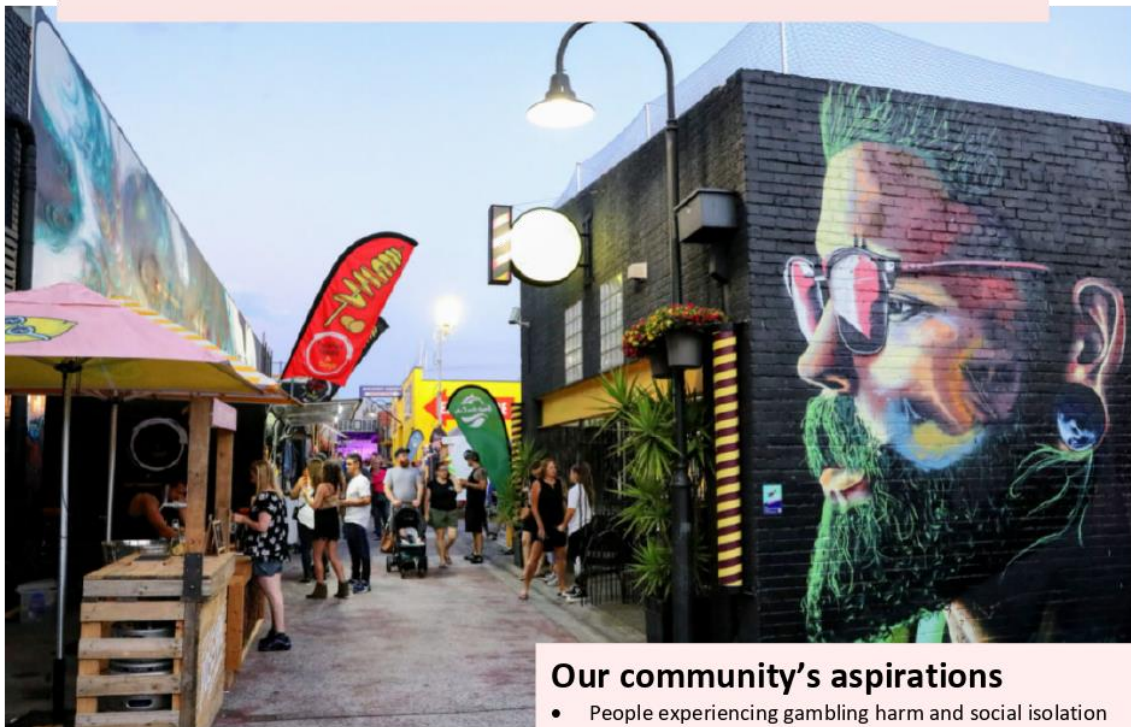
Indicator	Desired result
Rate of incidents of family violence recorded by Victoria Police Crime Statistics Agency	Decrease
Reported cases of elder abuse To be confirmed	Decrease
Proportion of women who spend more than 15 hours per week carrying out unpaid domestic work compared to men ABS Census	Decrease
Proportion of women who undertake unpaid carer roles compared to men ABS Census	Decrease

PRIORITY 6:

Reducing harm from gambling, smoking, alcohol and other drugs

Our strategic objectives

- 6.1** Create safe public spaces through Council policy, planning and design
- 6.2** Build partnerships that change cultures and reduce harm
- 6.3** Create smoke free communities



Our community's aspirations

- People experiencing gambling harm and social isolation will be supported through advocacy, referrals and high quality service provision
- Frankston City is a smoke free City
- A safe train station and public spaces within Frankston's city centre

Why this is a priority for Frankston City

Harms from alcohol and other drugs, gambling and smoking all have a significant impact on individual health and wellbeing, as well as the safety and health of the broader community.

- The consumption of alcohol, tobacco and other drugs is a major cause of preventable disease, illness and death in Australia.
- Tobacco contributed to 9.3% of the total burden of disease in Australia in 2015, followed by alcohol contributing to 4.5% of the total burden and disease and illicit drugs contributing 2.7%.^{xxix}
- The consumption of alcohol is widespread and there is an established drinking culture within many social and cultural activities. Harmful levels of consumption is a major health issue associated with increased risk of chronic disease, injury and premature death.
- The more alcohol a person drinks, the greater their risk of developing an alcohol-related injury or disease during their lifetime. More than 4,000 people die from alcohol-related injuries, illness and accidents every year in Australia.^{xxx}
- New alcohol guidelines that state that adults should have no more than 10 standard drinks a week to reduce the risk of cancers and have no more than four standard drinks in one day to reduce the risk of injury and accidents.
- Local government has the opportunity to prevent and minimise harm from alcohol through the design and

management of public spaces, festivals and events, in licensed venues, through communication and information and through strategic partnerships.

- Gambling is an activity that affects the quality of life of many people. While many people enjoy the recreational benefits of gambling, there are also many people who experience harm. There are links between gambling harm and issues that impact our communities such as poor mental health, family violence, poverty, homelessness and chronic illness. Harm to health caused by 'low' and 'moderate' risk gambling is greater than that experienced by 'problem' gambling.^{xxxi}
- Smoking is highly addictive and harms almost every part of the body, increasing the risk of many diseases, including lung cancer, chronic obstructive pulmonary disease, heart disease and stroke.^{xxxi}
- Over the last 20 years there has been a significant decrease in smoking rates in the general population. However, smoking remains to be most prevalent in lower socio-economic groups.

The VicHealth Coronavirus Victorian Impact Study follow up survey showed that 22% of Victorians who smoke reported they smoked more than usual during the COVID-19 'lockdown' restrictions. Those living alone (38%) and people with a disability (39%) were more likely to report an increase in smoking.

Key facts and figures

As of December 2020, there were 259 licenced premises in Frankston City

Victorian Commission for Gambling and Liquor Reform

Frankston City has 514 electronic gaming machines (pokies) in nine gaming venues

Victorian Commission for Gambling and Liquor Reform

More adults in Frankston City are smoking (21.6%) compared to the average for across Victoria (16.7%), however there are also higher rates of people reporting as ex-smokers (29% compared to 24.4%)

Victorian Population Health Survey 2017

Each week, 28.5% of adults in Frankston City are putting themselves at lifetime risk of alcohol-related harm due to the amount of alcohol that they are consuming (compared to an average of 24.7% for Victoria)

Victorian Population Health Survey 2017

People in Frankston City are being admitted to hospital for alcohol related harm at a much higher rate than what is average for Metro Melbourne (a rate of 869.3 per 100,000 compared to an average of 549.1 per 100,000), with the majority of admissions being men aged 47 to 64 years

Turning Point AODstats, 2017-18

People in Frankston City are being admitted to hospital for harm relating to illicit drugs at a much higher rate than what is average for Metro Melbourne (a rate of 446.3 per 100,000 people compared average rate of 277.5), with the majority of admissions being men aged 25 to 39 years

Turning Point AODstats, 2017-18

What we are already doing

- Maintaining a high quality CCTV network
- Implementing the MAV Tobacco Agreement, including tobacco visits, audits and investigations
- Local law management
- Authorise Victoria Police under the Community Local Law and work in partnership to promote community safety
- Undertake routine monitoring of food premises to ensure food safety and hygiene standards are maintained
- Undertake routine food sampling at food premises to monitor food safety procedures and standards
- Activating public spaces to improve community safety
- Implementing the Libraries After Dark program to prevent gambling harms
- Conducting impact assessments of licence applications for liquor and Electronic Gaming Machines
- Ensuring sporting clubs that lease facilities from Council are members of the Good Sports Program and comply with Responsible Service of Alcohol requirements
- Managing festivals and events through an application process to ensure they support low-risk drinking practices

Our policies, strategies and plans

Policies	Strategies	Plans
Gambling Policy Community Local Law Community Safety Policy (to be adopted)	Community Safety Strategy (to be adopted)	Lighting Frankston Action Plan (to be adopted)

Our key action areas for 2021-2025

Our objectives and key action areas

6.1 Create safe public spaces through Council policy, planning and design

- Develop policies and strategies that encourage a diverse mix of activities in public spaces, including the development and implementation of the Frankston City Centre Revitalisation Action Plan
- Develop policies and plans that improve the safety of public spaces, including the development and implementation of the Community Safety Strategy and Lighting Frankston Action Plan
- Facilitate initiatives that encourage people to engage in lower risk behaviours and alternative recreational activities, like Libraries After Dark

6.2 Build partnerships that change cultures and reduce harm

- Partner with the Alliance for Gambling Reform to advocate legislative reform to reduce gambling harm
- Work in partnership to coordinate and implement alcohol and other drug harm prevention and minimisation initiatives
- Support sports clubs to create healthy environments that prevent harms from smoking, gambling and alcohol and other drugs

6.3 Create smoke free communities

- Use the Smoke Free Charter as a tool to promote smoke free environment within Council and community settings.
- Provide community education
- Support retailers to comply to reduce exposure to second-hand smoke and de-normalise smoking

How we will measure progress

Indicator	Desired result
Proportion of residents who feel safe in public areas in Frankston City Community Satisfaction Survey	Increase
Proportion of adult population that self-report as smokers Victorian Population Health Survey	Decrease
Number of infringements issues in relation to selling tobacco to minors Frankston City Council	
Proportion of people who consume alcohol who are at lifetime risk of harm Victorian Population Health Survey	Decrease
Alcohol-related hospitalisation rate per 10,000 population Turning Point Alcohol and Drug Data	Decrease
Amount of player losses on EGMs (pokies) in dollars Victorian Commission for Liquor and Gambling Regulation	Decrease

Delivering the Health and Wellbeing Plan

Implementation

The outcomes and priorities outlined in the Draft Plan will be progressed through the implementation of an Action Plan. The actions are prevention-based and outcomes-focussed, aiming to take preventative action at scale within local communities to effect change and impact long-term health and wellbeing. The actions are designed to align with Council's other strategies and action plans, for collaborative implementation, monitoring and reporting. The actions will focus on the local communities and population groups that are experiencing the greatest health inequalities. Whereas the actions are listed by the Draft Plan's six strategic priorities, the majority of actions are integrated in that they address more than one priority and outcome, recognising that many health issues share underlying determinants.

Delivering the actions set out in our Draft Action Plan will be a process of continuous improvement allowing for flexible and responsive implementation. As such, the Draft Action Plan will be reviewed and updated annually throughout the Plan's four-year lifecycle. By doing so, Council will have the opportunity to reflect on the way the actions are being implemented and draw upon evidence in order to make improvements and achieve better results. We will also be able to accommodate any key policy changes occurring at all levels of government, key service system changes, as well as any changing needs of the community.

Monitoring and evaluation

It is a statutory requirement for councils to review their Municipal Health and Wellbeing Plans annually. As such the Draft Plan will be reviewed at the end of each financial year based on progress being made with the implementation of the Draft Action Plan and analysis of any available data.

The Draft Plan will be fully evaluated at the end of the four years, based on the set of indicators outlined for how we will measure progress. These indicators are based on our priorities and have been drawn from Council's Community Building Outcomes Framework to monitor and assess any change that may be occurring within the seven outcomes across the seven local communities.

References for statistics and research quoted in the Draft Health and Wellbeing Plan 2021-2025

- ⁱ Australian Institute of Health and Wellbeing, Australia's Health 2016
- ⁱⁱ Ibid.
- ⁱⁱⁱ Research Summary: Key influences on health inequalities; VicHealth, April 2008
- ^{iv} Fair Foundations: The VicHealth Framework, VicHealth
- ^v <https://www.dlgsc.wa.gov.au/department/publications/publication/the-relationship-between-organised-recreational-activity-and-mental-health>
- ^{vi} VicHealth Physical Activity Strategy 2018-23
- ^{vii} Institute of Medicine (US) Food Forum. Providing Healthy and Safe Foods As We Age: Workshop Summary. Washington (DC): National Academies Press (US); 2010. 5, Nutrition Concerns for Aging Populations. Available from: <https://www.ncbi.nlm.nih.gov/books/NBK51837/>
- ^{viii} Ibid.
- ^{ix} Shill J, Busst C, Horton K, et al. Our path to health for all: Australia in 2030. *Med J Aust* 2021; 2014 (8 Suppl):S5-S6
- ^x Pereira, G, et al. (2012). "The association between neighborhood greenness and cardiovascular disease: an observational study". *BMC Public Health* 12: 466.
- ^{xi} Hooper, P., et al. (2015). "The building blocks of a 'Liveable Neighbourhood': Identifying the key performance indicators for walking of an operational planning policy in Perth, Western Australia." *Health & Place* 36: 173-183.
- ^{xii} <https://www.aihw.gov.au/reports/australias-health/built-environment-and-health>
- ^{xiii} National Health and Medical Research Council 2013. Australian Dietary Guidelines, Canberra
- ^{xiv} VicHealth Indicators Survey 2015, Frankston City LGA Profile
- ^{xv} VicHealth Mental Wellbeing Strategy 2019-2023
- ^{xvi} Australian Institute of Health and Welfare, Australia's Health 2020 Data Snapshot: Burden of disease
- ^{xvii} VicHealth 2015, *Promoting equality in child and adolescent mental wellbeing*, VicHealth
- ^{xviii} Maas, J. et al, 2009a, Morbidity is related to a green living environment, *Journal of Epidemiology and Community Health* 63(12), pp. 967-973
- ^{xix} VicHealth Arts Strategy 2019-2023
- ^{xx} Finlay SM, Canuto K, et al. Aboriginal and Torres Strait Islander connection to culture: building stronger individual and collective wellbeing. *Med J Aust* 2020; 214 (8 Suppl): S12-16
- ^{xxi} Dudgeon, Pat; Walker, Roz; Scrine, Clair; Shepherd, Carrington; Calma, Tom; Ring, Ian 2014. Effective strategies to strengthen the mental health and wellbeing of Aboriginal and Torres Strait Islander people. Cat. No. IHW 143. Canberra: AIHW
- ^{xxii} Department for Health and Human Services: Tackling climate change and its impacts on health through municipal public health and wellbeing planning: Guidance for local government 2020
- ^{xxiii} Giles-Corti B, Capon A, Wright A, et al. Physical determinants of health: healthy, liveable and sustainable communities. *Med J Aust* 2020; 214 (8 Suppl): S17-S21
- ^{xxiv} Department for Health and Human Services: Tackling climate change and its impacts on health through municipal public health and wellbeing planning: Guidance for local government 2020
- ^{xxv} Women's Health in the South East, Women's Health Atlas
- ^{xxvi} VicHealth, *The Health Costs of Violence: Measuring the burden of disease caused by intimate partner violence, 2010*
- ^{xxvii} Women's Health in the South East, Victorian Women's Health Atlas
- ^{xxviii} AIHW: Family, domestic and sexual violence in Australia, 2018
- ^{xxix} Australian Institute of Health and Welfare, Australian Burden of Disease Study: impact and causes of illness and death in Australia in 2015
- ^{xxx} Australian Drug Foundation 2021
- ^{xxxi} xxxi Browne, M et al., "Assessing Gambling-Related Harm in Victoria: a public health perspective", Victorian Responsible Gambling Foundation (July 2016)
<https://responsiblegambling.vic.gov.au/resources/publications/assessing-gambling-related-harm-in-victoria-a-public-health-perspective-69/>
- ^{xxxii} <https://www.health.gov.au/health-topics/smoking-and-tobacco/about-smoking-and-tobacco/what-are-the-effects-of-smoking-and-tobacco>

Engagement and Communications Plan

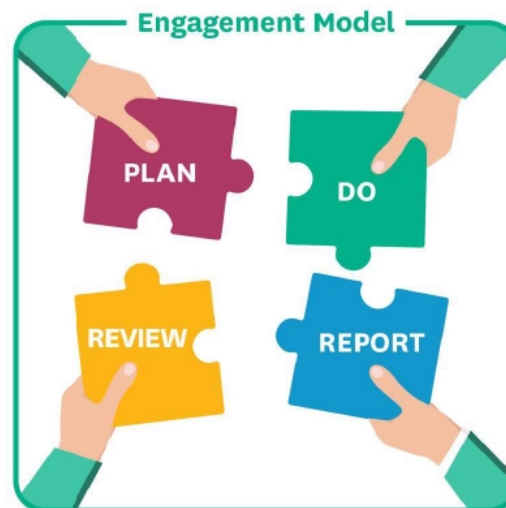


An Engagement Plan is required for all new or reviewed projects, services, strategies and policies that have an impact on the community.

The purpose of this plan is to work through each engagement step for your project, to understand the level of engagement needed and who to engage.

For guidance on how to complete this plan, see the [Community Engagement Toolkit](#), hover over anything [hyperlinked](#) or contact Council's [Community Engagement Team](#).

Please send us your completed Plan at engagement@frankston.vic.gov.au, so that your activities can be included in our Engagement Planner, scheduled in with Comms and arranged for publication on **Engage Frankston!**



Engagement and Communications Plan



1. Overview

Project name	Health and Wellbeing Plan 2021-2025			
Directorate	Communities			
Department	Policy, Planning and Environmental Strategies			
Prepared by	Coordinator Social Policy & Planning, Rachel Masters			
Council Plan Priority	1. Healthy and Safe Communities			
Engagement budget allocated	\$TBC			
This Plan has been approved by:	Coordinator <input type="checkbox"/> (low impact/interest)	Manager <input checked="" type="checkbox"/> (medium impact/interest)	Director <input checked="" type="checkbox"/> (high impact/interest)	Name: Gillian Kay
When are your proposed engagement dates?	Start 10/08/2021		End 14/09/2021	
Dates for content to be on <i>Engage Frankston!</i>	Start 10 August 2021		End 10/09/2021	
What is driving the need to engage with the Community?	Legislative requirement <input checked="" type="checkbox"/>		Council decision <input type="checkbox"/>	
If other:				

Engagement and Communications Plan



2. Details

Project details: <i>Tell us about your project</i>	The Health and Wellbeing Plan 2021-2025 is Frankston City Council's strategic plan for how we will work collaboratively with partners and the community over the next four years to improve public health and community wellbeing. Under the Public Health and Wellbeing Act 2008, Council has a statutory obligation to prepare a Health and Wellbeing Plan within 12 months of each general election, due in October 2021.
<u>Engagement purpose:</u> <i>What you are trying to achieve by engaging the community on this project</i>	This will be the second stage of engagement with the community. Council has already consulted with the community as part of building our evidence base to understand the key health and wellbeing priorities for Frankston City. Now that we have identified our health and wellbeing priorities and developed evidence-based objectives and collaborative actions, we would like to go back to the community to test these to ensure that we've got it right. This engagement will be an opportunity

Engagement and Communications Plan



3. Influence

Tell us what the community can/can't influence with their feedback

<u>Can Influence</u>	<u>Can't Influence</u>
<ul style="list-style-type: none">• The strategic objectives for each of the six priorities: The Draft Plan contains six priorities that each has a set of strategic objectives. This is an opportunity to test the strategic objectives with the community to ensure that there isn't anything missing.• Areas for action: The Draft Plan includes a description of the key areas for action, from which specific actions within the Action Plan will be developed. This is an opportunity to have a deeper conversation with the community to strengthen the areas for action, providing direction and prioritisation for what we do next, shaping the actions to go in the Action Plan.	<ul style="list-style-type: none">• Priorities: The Draft Plan contains six priorities that have been developed from a comprehensive evidence informed process.

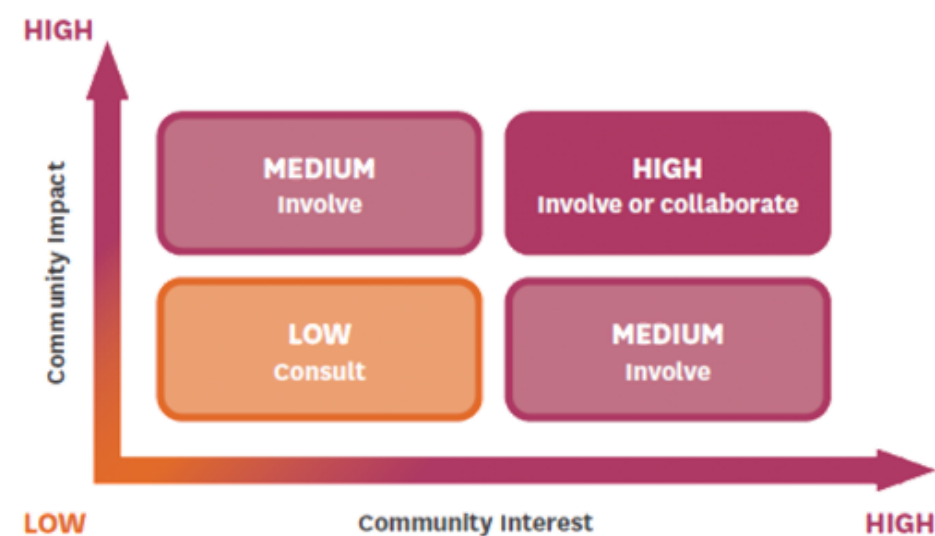
Engagement and Communications Plan



4. Interest/Impact assessment

Please fill in the below assessment to assist you to determine whether the engagement is of low, medium or high community impact/interest.

Community Impact			
Could this project reduce or alter how Council delivers services or allocates funding?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Yes, significantly
Who is impacted by the project?	<input type="checkbox"/> Specific individuals or one group / neighbourhood	<input type="checkbox"/> Specific groups / neighbourhoods	<input checked="" type="checkbox"/> Whole municipality
Will the project have an impact on vulnerable groups in the community?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes, significant
Total impact assessment	<input type="checkbox"/> Low	<input type="checkbox"/> Medium	<input checked="" type="checkbox"/> High
Community Interest			
Do you think the affected community will be interested in the project?	<input type="checkbox"/> Not interested	<input checked="" type="checkbox"/> Somewhat interested	<input type="checkbox"/> Very interested
How likely is it that community members or groups will support the project?	<input checked="" type="checkbox"/> Most people will support it	<input type="checkbox"/> A few people may criticise it	<input type="checkbox"/> Many people will be critical and it will likely attract media interest
Could this project attract political, environmental or reputational interest or risk?	<input checked="" type="checkbox"/> Unlikely	<input type="checkbox"/> Likely	<input type="checkbox"/> Very likely
Total impact assessment	<input checked="" type="checkbox"/> Low	<input type="checkbox"/> Medium	<input type="checkbox"/> High



Engagement and Communications Plan



5. Stakeholders

Identify the individuals, groups and organisations impacted by, interested in, or with influence over the project. To ensure that a diversity of views are heard, it is necessary to proactively seek out the views of those whose voices are not often heard. Hover over the [blue](#) headings for examples.

An extensive list of stakeholder has been provided.

If you use the "Other" option, name your stakeholder in column 2.

Stakeholders		Impact	Interest	Influence	Role	Risk	Mitigation
Stakeholder group	Selected Other? Tell us more	Level of impact the project will have on this group (low/med/high)	Level of interest this group has in the project (low/med/high)	Level of influence this group will have on the outcome (IAP2 level, see next page)	Role in the project, including: • what benefit / experience / expertise the person/group can bring • how the IAP2 level of influence will be tailored to best match the stakeholder	List any risks relating to this stakeholder, including: • risks of not engaging effectively (e.g. barriers to participation) • risks associated with engaging (e.g. political context, conflicts of interest, previous engagement experience)	List how the stakeholder risks will be mitigated
EMT/Staff		High	High	Collaborate	Project sponsors	Critical stakeholder required for project approval and implementation.	Time booked into EMT agenda. Workshops and meetings booked with staff.
State Government Agencies		High	High	Involve	Approval of HWBP to meet statutory requirements	Do not meet Council's statutory requirements.	Ongoing consultation taking place, Council OM for adoption scheduled for prior to official submission date to meet statutory requirements.
Whole Community		High	Medium	Consult	Influence the strategic objectives and actions developed.	Do not meet Council's statutory requirements to involve the community in the development of the Plan.	Community consultation to take place throughout the development process and also on the Draft Plan, including with key population groups.
Age Friendly Ambassadors		Medium	Medium	Involve	Provide views and opinions that are directly considered in the development of strategic objectives and actions.	The Plan will not reflect the needs of the whole community and address health inequities.	Targeted conversations are scheduled.
Youth Council		Medium	Medium	Involve	Provide views and opinions that are directly considered in the development of strategic objectives and actions.	The Plan will not reflect the needs of the whole community and address health inequities.	Targeted conversations are scheduled.
Bunurong Land Council		Medium	Medium	Involve	As Traditional Custodians, collaborate on the strategic objectives and priorities.	The Plan will not be culturally appropriate.	Targeted conversations are scheduled.
People with a Disability	Disability Access and Inclusion Committee	Medium	Medium	Involve	Provide views and opinions that are directly considered in the development of strategic objectives and actions.	The Plan will not reflect the needs of the whole community and address health inequities.	Targeted conversatons are scheduled.

Engagement and Communications Plan



LGBTIQ Groups		Medium	Medium	Consult	Provide views and opinions that are directly considered in the development of strategic objectives and actions.	The Plan will not reflect the needs of the whole community and address health inequities.	Email to LGBTQI+ groups.
Other	Nairn Marr Djambana	Medium	Medium	Involve	Provide views and opinions that are directly considered in the development of strategic objectives and actions.	The Plan will not reflect the needs of the whole community and address health inequities.	Targeted conversations are scheduled.
Other	Health prevention agencies: Peninsular Health, WHISE, PCP, PHN	High	High	Collaborate	As implementation partners, they are involved in guiding the development of the Draft Plan.	The Plan will not strategically align with our partners plan and they will not be engaged for implementation.	Ongoing stakeholder meetings are scheduled.

Engagement and Communications Plan



6. Methods

Choose a combination of methods informed by the stakeholder groups you aim to reach, the context for the project, the engagement purpose, and the level of influence that participants can have. Show the multiple touchpoints with Councillors and EMT.

More information on timing and Methods will be provided in our Community Engagement Toolkit – note there is no longer a legislative requirement for 21-day Public Exhibition

Project Phase Select one	Method Select one	Stakeholder		Lead in time (prep, drafting, approvals) Date selector	Delivery Date (for comms / engagement activity) Date selector
			Selected Other? Tell us more		
Plan	Consult - Surveys	Whole Community		22/07/2021	11/08/2021
Plan	Consult - Online mapping tools	Whole Community		22/07/2021	11/08/2021
Plan	Involve - Community pop-ups	Whole Community		22/07/2021	11/08/2021
Plan	Involve - Focus Groups	Age Friendly Ambassadors		22/07/2021	11/08/2021
Plan	Involve - Focus Groups	Youth Council		22/07/2021	11/08/2021
Plan	Involve - Focus Groups	People with a Disability	Disability Access and Inclusion Committee	22/07/2021	11/08/2021
Plan	Collaborate - Partnership groups	Bunurong Land Council		22/07/2021	11/08/2021
Plan	Involve - Stakeholder meetings	Other	Health prevention partners: Peninsula Health, WHISE, PCP, PHN	22/07/2021	11/08/2021
Plan	Involve - Stakeholder meetings	State Government Agencies		22/07/2021	11/08/2021
Finalise	Collaborate - Steering groups	EMT/Staff			

Engagement and Communications Plan



7. Communications

Plan which channels and what collateral you will use to promote your project and inform stakeholders.

Communication channels and Collateral	Check	Communication channels and Collateral	Check
Frankston City Social Media	<input checked="" type="checkbox"/>	Councillor Bulletin/Memo	<input type="checkbox"/>
Frankston City Intranet (internal)	<input checked="" type="checkbox"/>	Frankston City News article	<input checked="" type="checkbox"/>
Media Release	<input type="checkbox"/>	Collateral (corflute boards, postcards, stickers, posters, branding)	<input checked="" type="checkbox"/>
CEO Email (internal)	<input checked="" type="checkbox"/>		
Other: Community newsletters and email distribution groups, other social media (Frankston City Libraries, Youth Services, Peninsula Health, etc)			

Engagement and Communications Plan



Key Communication messages

Key messages are short, simple, clear, 'plain English' statements that will be used for promoting this Engagement. They are the core pieces of information you want your audience to hear and retain. They should talk to the main points/aspects of your plan or project in ways that:

- *build upon the positives*
- *mitigate the potential risks or negatives*
- *reflect Council's key messages/aims as an organisation*
- *deliver your narrative;*

include any call to action (i.e. what do you want the community/stakeholders to know, and do)

Key messages

- We have developed a Draft Health and Wellbeing Plan for how Council will work over the next four years to support our community to enjoy good health and wellbeing.
- We heard what you told us earlier this year, and have come up with some goals and areas for action - we now want to hear from you on if there's anything missing, and what we should be doing over the next four years to ensure that everyone has an equal opportunity to enjoy good health and wellbeing.
- We want to hear from you about how our Draft Plan can provide more opportunities for you, your family and friends to be healthy and feel included and connected to your community.

Once you have completed the plan, press this Submit button to email it to the Engagement Team, who will also save it in [REM](#) and follow up with Comms.

Submit

Frankston City
Health and Wellbeing Plan 2021-2025
CONSULTATION FINDINGS REPORT 2021



Lifestyle Capital of Victoria



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1. Introduction

The purpose of this report is to present the findings from the community engagement held to inform the development of the Frankston City Health and Wellbeing Plan 2021-2025.

The community engagement took place from late 2020 to early 2021, and involved an online survey and targeted community conversations.

Other community engagements were also used to inform the development of the Health and Wellbeing Plan 2021-2025, including the consultations held for the Community Vision 2040, Climate Change Strategy, Positive Ageing Action Plan and Municipal Early Years Action Plan.

Background on the Health and Wellbeing Plan

Under the Victorian *Public Health and Wellbeing Act 2008*, Council has a statutory obligation to prepare a Municipal Health and Wellbeing Plan within 12 months of each general election. The plan must include an examination of data about health status and health determinants within the municipality, and provide for the involvement of people in the local community in the development, implementation and evaluation of the plan.

2. Engagement Methods

The community engagement for the health and wellbeing plan involved an online survey and targeted community conversations. Several engagements were also held with a range of external stakeholders and Council departments, but the findings from those engagements are not within the scope of this report.

Online survey

The Health and Wellbeing Survey was developed in order to gain insight into a range of areas relating to health and wellbeing at a local level. A total of 34 questions were asked aligning with the Victorian Population Health Survey and VicHealth Indicators Survey, seeking information on respondent's physical activity, healthy eating, use of active transport and social connection.

Open from to 20 January 2021 to 9 February 2021, the survey generated a total of 174 responses.

The survey was promoted via:

- Email to the recipients of Frankston City 2040 project updates
- Council's facebook page, Frankston Youth Services Facebooks page, Invest Frankston facebook page
- Shared with Love Where You Live and Project Exchange Networks
- Peninsula Health Community Health social media channels and intranet
- Nairm Marr Djambana
- Disability Access and Inclusion Committee
- Youth Services
- Frankston City Libraries
- Grapevine - Council's intranet.

Targeted community conversations

A series of targeted conversations were held with community groups and committees during late November and early December 2020. The intention of the targeted conversations was to ensure that the community engagement was inclusive of often unheard voices and/or cohorts that may not engage with online surveys. The groups included:

- Age Friendly Ambassadors
- Nairm Marr Djambana
- Disability Access and Inclusion Committee
- Youth Council

In pre-COVID times targeted conversations and pop-up engagement events would have been held across the municipality, with a particular focus on engaging residents in Frankston North and Karingal, areas that often have low response rates to online surveys. Due to COVID-19 pandemic restrictions community centres were not operating as usual, and Karingal Hub Shopping Centre was undergoing major renovation, as such local area engagement was not possible.

3. Who Participated

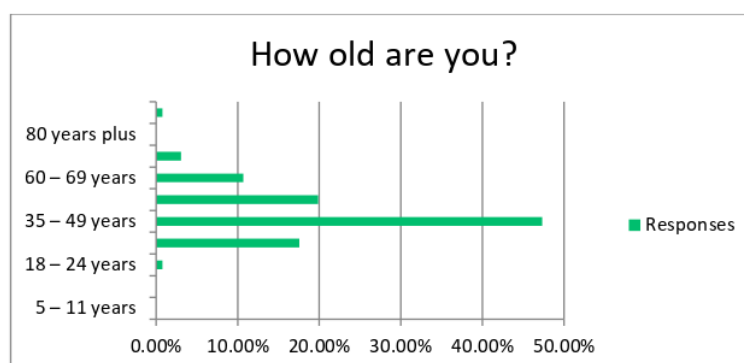
Demographic data was obtained for the survey, and participants had a choice to provide or not provide this information. 131 of the 174 survey respondents chose to answer these questions, with a summary of these responses as follows.

Gender

83.9% of respondents identified as female (109 respondents), with only 15.4% of respondents identifying as male (20 respondents), and one respondent preferring not to say.

Age

The majority of respondents were aged between 35 and 49 years old (47.3%), followed by 50 to 59 year olds (19.9%) and 25 to 34 year olds (17.6%). There were no responses from people under 17 years old or people over 80 years old.



Respondents by local area

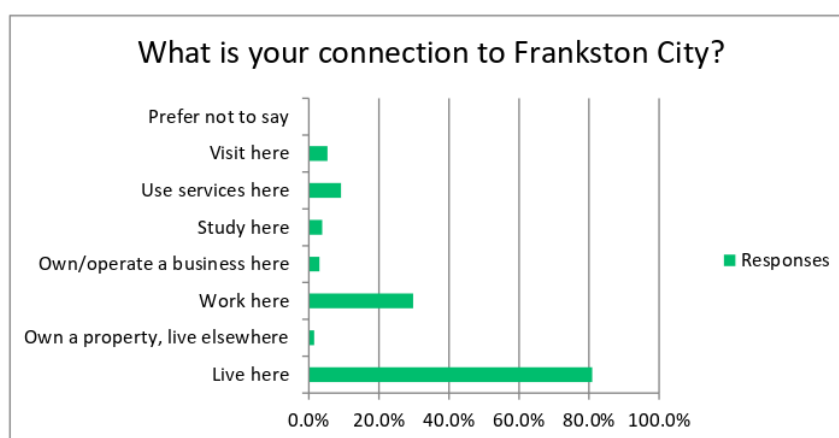
The majority of respondents lived in Frankston South (21.5%), with next largest group being respondents living outside of Frankston City (13.9%), followed by Frankston Heights and Central (11.5%). The suburb with the least respondents was Sandhurst, with only 4 people completing the survey (4%).

Local Area	%	Number
Langwarrin or Langwarrin South	9.2	12
Frankston Heights and Central	11.5	15
Karingal	8.5	11
Frankston North	6.9	9
Frankston South	21.5	28
Seaford	10	13
Carrum Downs	8.5	11

Skye	4.6	6
Sandhurst	2.3	3
Prefer not to say	3	4
Outside of Frankston City	13.9	18

Connection to the area

81% of respondents lived in Frankston City, with 30% working in the municipality, and 9% using services in the area. Only 4% of respondents were students in Frankston City, 3% operated a business in the area, and 5% identified as visitors.



Place of birth

80.2% of respondents were born in Australia, with 10.7% from the United Kingdom, 2.3% from New Zealand, 1.5% from India and 1.5% from Sri Lanka. 18 people (13.7%) responded that they spoke a language other than English at home.

Answer Choices	Responses	
Australia	80.2%	105
United Kingdom	10.7%	14
New Zealand	2.3%	3
India	1.5%	2
China	0.8%	1

Sri Lanka	1.5%	2
Other (please specify)	3.1%	4

4. Summary of findings

It is important to consider when looking at the key findings that there was a limited response to the survey, providing insights rather than a representative view of the whole Frankston City community.

A summary of the key findings are as follows:

Physical activity, active transport and safety

- Our shared walking and cycling paths may be underutilised, as the respondents indicated that they are mainly using parks, reserves, gardens, foreshore tails, boardwalks and residential footpaths and roads over shared paths. Shared paths were the least used place for walking from the list provided.
- The main thing respondents selected to encourage them to be more physically active outdoors in open green spaces was shared paths and tracks that are accessible and well connected, followed by feelings of safety (lighting, other people around), more facilities and shade protection by trees.
- To encourage them to do more walking and cycling for recreation and active transport, respondents identified they would like connected shared walking and cycling paths and track networks with better connections with destinations, followed by better quality shared walking and cycling paths and feelings of safety.
- Survey respondents indicated that they undertake very little active transport (walking, cycling and public transport). The main form of active transport identified was walking, with the key destinations being public transport and the gym.
- In terms of safety, people feel safer walking and cycling during the day.
- Most respondents said they did not need anything to change to feel more safe when walking or cycling during the day, this was followed by traffic free cycling routes, quality of footpaths and roads, and protected on-road cycle lanes and shared paths separating people from traffic.
- The main thing survey respondents said would help them to feel safer when walking and/ or cycling at night was improved street lighting, followed by visible police presence and more people walking in the area. The targeted conversations also identified improved lightening and better visibility, as well as community connection and designated safe locations.

- Respondents said that they are exercising more outdoors following COVID.
- The main thing identified by the targeted conversations that would help people exercise more was reducing the cost of participation and introducing a buddy system. This aligns with the survey finds, where the main thing identified by respondents that was affordable memberships and fees for group activities, followed by more or improved outdoor public spaces in their local area and feelings of safety.

Healthy eating

- In contrast to the Victorian Population Health Survey results for Frankston City where only 7.7% of residents consumed the recommended amount of vegetables daily, the majority of respondents reported eating two serves of fruit and five serves of vegetables four to seven days a week.
- The main thing identified by survey respondents and the targeted conversations that would help them eat more fresh fruit and vegetables was lower prices of fresh produce.
- COVID-19 did not change the amount of healthy food consumed by the majority of respondents, however nearly a quarter of respondents identified they were eating more take-away food. For 21.7% of respondents COVID-19 had a positive effect, with them eating more fresh fruit and vegetables, related to respondents identifying the main change in the way they eat and drink from was that they had more time to prepare and cook healthy meals.
- In the past 12 months the majority of respondents had consumed sugary drinks once or twice a month, followed by once or twice in the last three months, with 20% consuming sugary drinks one to three days a week.

Life satisfaction

- The majority of respondents were generally satisfied or very satisfied with their lives as a whole, however nearly 20% they were unsatisfied or very unsatisfied.
- The three main things identified by respondents that would make their life feel more satisfying were better physical health, more sleep and rest and better mental health.

Volunteering and social connection

- The majority of respondents felt part of their community “sometimes”, with 18.6% not feeling a part of the community.
- Almost half of respondents reported that they had volunteered or participated in a community group in the past 12 months. The majority of those that volunteered or participated in a community group did so once or twice in the last three months. Over half of respondents stated that they had not volunteered or taken part in a community group.
- Respondents identified the three main things that would help them to volunteer or participate in community group were better promotion of what is available, having ‘come and try’ events and groups that met their interests. This was echoed by the

targeted conversations, which identified support to start volunteering through school, employment and greater access to the IMPACT volunteering, as well as specific support for CALD communities.

5. Survey findings by question

The findings from the survey are presented by question, and the responses have been analysed.

Question 1: In the last 12 months, how much physical activity have you participated in each week?

Answered: 172 Skipped: 2

Answer Choices	%	Number
At least 30 minutes, 5 or more days per week	37.8%	65
At least 30 minutes, 3 to 4 days per week	26.1%	45
At least 30 minutes, 1 to 2 days per week	19.8%	34
I have participated in physical activity, but less than 30 minutes a day	12.2%	21
I didn't do any physical activity	4.1%	7

The majority of respondents met physical activity guidelines, with 37.8% reporting participating in 5 or more days of physical activity a week, and 26.1% reporting 3 to 4 days. Nearly 20% said that they were only participating in 1 or 2 days per week, and 12.2% exercising less than 30 minutes a day. 4.1% stated they did not do any exercise at all.

Question 2: What are the main physical activities that you have participated in?

Answered: 160 Skipped 14

Answer Choices	%	Number
Walking	91.3%	146
Cycling	19.4%	31
Running / jogging	18.8%	30

Swimming	15.6%	25
Group activities, like groups classes at the gym, walking groups, yoga or tai chi	20.0%	32
Gym, fitness centre or indoor sports centre	21.3%	34
Organised sports, like AFL, cricket, soccer, netball, karate or basketball	4.4%	7

Walking was the main activity that respondents participated in, with 91.3%. Only 4.4% of respondents reported that organised sport was the main physical activity they took part in.

Question 3: What are the three main things that would help you be more physically active?

Answered: 162 Skipped: 12

Answer Choices	%	Number
Affordable memberships and fees for group activities	53.1%	86
More or improved outdoor public spaces in my local area, including shared walking and bike paths	37.7%	61
Feelings of safety	32.1%	52
Better overall health	29.0%	47
Having friends or family to attend activities with	22.8%	37
Support to improve my motivation, confidence and self-esteem	21.6%	35
More information on what there is to do	20.4%	33
More options for activities - there is not anything that meets my interests or time limitations	17.9%	29
Feeling more welcomed and included at sports clubs, gyms and fitness centres	13.6%	22
Affordable childcare options	12.4%	20

Advice from medical professionals	10.5%	17
More or improved indoor facilities in my area	9.3%	15
Better disability access in outdoor public spaces (parks, reserves, playgrounds, shared walking and cycling paths, etc)	7.4%	12
Public transport	4.9%	8
Having healthy role models	4.9%	8

The main thing identified by respondents that would help them be more physically active was affordable memberships and fees for group activities (53.1%), followed by more or improved outdoor public spaces in their local area (37.7%) and feelings of safety (32.1%). Better overall health, having friends or family to attend activities with and support to improve motivation, confidence and self-esteem were also identified as key area that would aid people to be more active.

Question 4: Has COVID-19 changed the amount of physical activity you are doing?

Answered: 168 Skipped: 6

Answer Choices	Responses	
Single answer question	0.0%	0
Yes, I am now doing more physical activity	31.6%	53
Yes, I am now doing less physical activity	28.6%	48
No, I am doing the same amount of physical activity	39.9%	67

The majority of respondents stated that COVID-19 had not changed the amount of physical activity (39.9%, 67 responses), with 31.6% saying they were now doing more physical activity, and 28.6% stating they were doing less.

Question 5: Has the type of physical activity that you are going changed from the way it was before COVID-19?

This question only received 4 responses – there may have been an issue with how this was set up in Survey Monkey.

Question 6: In the last 12 months, how often have you used outdoor open green spaces for recreation or physical activity?

Answered: 166 Skipped: 8

Answer Choices	%	Number
1 to 3 times per week	30.7%	51
4 to 6 times per week	22.9%	38
Everyday	14.5%	24
Once or twice in the last three months	13.9%	23
Once or twice per month	12.1%	20
Never	6.0%	10

The majority of respondents identified that they were using outdoor open green spaces for recreation or physical activity one to three times a week (30.7%), with 22.9% four to six times a week, and 14.5% every day.

Question 7: Which of the following open green space did you mainly use?

Answered: 149 Skipped 25

Answer Choices	%	Number
Parks, reserves and gardens	80.5	120
Beach, foreshore trails and boardwalks	63.1	94
Local residential street	49.7	74
Shared walking and cycling paths and tracks	39.6	59
Water ways and creek trails	23.5	35
Wetlands	18.1	27

Playgrounds, skate parks or BMX tracks	15.4	23
Community gardens	2.7	4

The majority of respondents stated that they mainly used parks, reserves and gardens (80.5%), followed by the beach, foreshore trails and boardwalks (63.1%) and local residential streets (49.7%).

Question 8: What are the three main things that would help you to be more physically active in open green spaces?

Answered: 157 Skipped: 17

Answer Choices	%	Number
More shade protection provided by trees	31.85%	50
Living closer to natural environments (parks, reserves, gardens, foreshore, beach, trails and tracks)	18.47%	29
Open green spaces in my local area being more vegetated to make them more appealing	26.11%	41
Better protection of biodiversity and habitat (I am concerned about the impact of people exercising in these areas)	12.10%	19
Shared paths and tracks that are accessible and well connected	49.04%	77
Accessible parking nearby	15.29%	24
Public transport access to natural locations	3.82%	6
More facilities like bike racks, seating, public toilets and water fountains	31.85%	50
More wayfinding signage along paths and tracks	10.83%	17
More dog friendly areas	24.20%	38
Having friends and family to go with	11.46%	18
Being part of a community walking group	12.10%	19
Feelings of safety (lighting, other people present)	39.49%	62

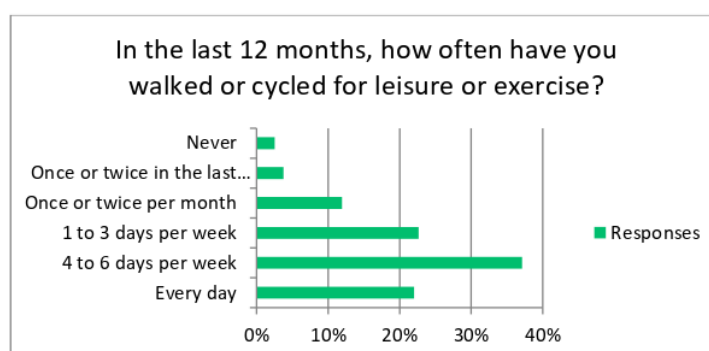
Outdoor fitness equipment in parks or sporting ovals	17.83%	28
Outdoor fitness equipment along walking paths and tracks (equipment trail)	16.56%	26
Advice from health professionals (nature prescriptions)	1.91%	3

The top four things identified by respondents that would help them be more physically active outdoors in green spaces were shared paths and tracks that are accessible and connected (49.0%), feelings of safety (lighting, other people present) (39.5%), more shade protection provided by trees (31.2%) and more facilities like bike racks, seating, public toilets and water fountains (31.2%).

Question 9: In the last 12 months, how often have you walked or cycled for leisure or exercise?

Answered: 159 Skipped: 15

Answer Choices	%	Number
Every day	22.0%	35
4 to 6 days per week	37.1%	59
1 to 3 days per week	22.6%	36
Once or twice per month	12.0%	19
Once or twice in the last three months	3.8%	6
Never	2.5%	4



The majority of respondents stated they were walking or cycling for leisure or exercise 4 to 6 days per week (37.1%), followed by 22.6% stating 1 to 3 times a week, and 22.0% every day.

Question 10: Where did you mainly walk or cycle?

Answered: 151

Skipped 23

Answer Choices	Walk %	No.	Cycle %	No.	Walk and cycle %	No.
Footpaths in residential areas	21.1%	120	2.0%	1	20.7%	23
Roads in residential areas	10.2%	58	39.2%	20	12%	12
Major roads, like Nepean Hwy	6.3%	36	15.7%	8	3.6%	4
Shared paths and tracks	12.6%	72	19.6%	10	27.0%	30
Parks, reserves and gardens	19.6%	112	7.8%	4	10.8%	12
Beach, foreshore trails and boardwalks	18.6%	106	2.0%	1	14.4%	16
Wetlands, water ways and creek trails	11.6%	66	13.7%	7	12.6%	14

Respondents are using a wide variety of places and spaces to walk for recreation, stating they mainly walked on footpaths in residential areas, parks, reserves and gardens, and in the wetlands, waterways and creek trails.



Question 11: What are the three main things that would help you to walk or cycle more for leisure and exercise? (Please select three options)

Answered: 148

Skipped: 26

Answer Choices	%	Number
Better quality shared walking and cycling paths and tracks	59.5%	88
Well connected shared walking and cycling paths and track networks (better connection with destinations)	61.5%	91
On-road cycling lanes	24.3%	36
More facilities, like seating to provide a resting place, public toilets, water fountains	35.1%	52
More wayfinding signage along paths and tracks	22.3%	33
Access to route planning information	23.0%	34
Activities and campaigns that promote walking and cycling as a safe form of leisure and exercise	14.9%	22
Workshops like bike skills and maintenance	7.4%	11
Confidence and feeling of safety	39.9%	59
Access to bike parking	5.4%	8
Having access to a bike (own or shared)	6.1%	9
Other (please specify)		11

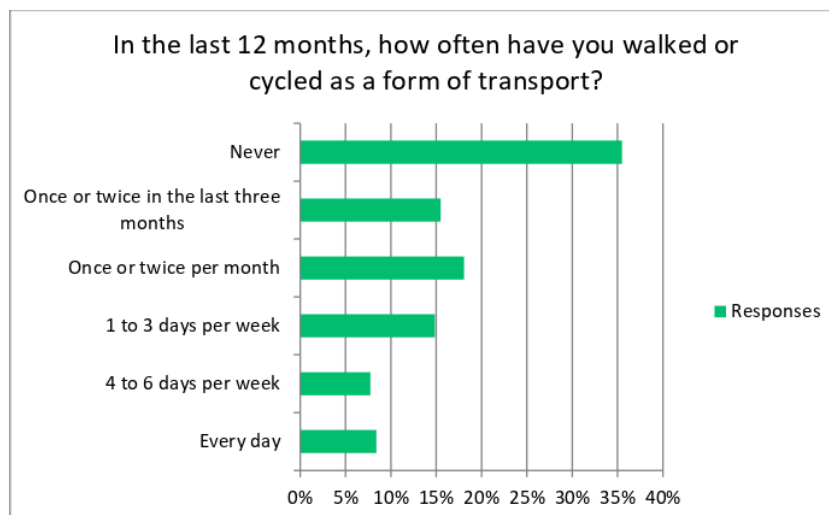
The three main things identified by respondents that would help them walk or cycle more were well connected shared walking and cycling paths and track networks (better connection with destinations) with 61.5%, better quality shared walking and cycling paths and tracks (59.5%) and confidence and feeling of safety (39.9%).

Question 12: In the last 12 months, how often have you walked or cycled as a form of transport?

Answered: 155

Skipped: 19

Answer Choices	%	Number
Every day	8.4%	13
4 to 6 days per week	7.7%	12
1 to 3 days per week	14.8%	23
Once or twice per month	18.1%	28
Once or twice in the last three months	15.5%	24
Never	35.5%	55



35.5% of respondents stated that they had not walked or cycled as a form of transport in the last 12 months. 18.1% had walked or cycled as a form of transport once or twice a month, and 14.8% one to three days a week.

Question 13: Where did you mainly walk or cycle?

Answered: 81

Skipped: 93

	Walk %	No.	Cycle %	No.	Walk and cycle %	No.
Frankston City Centre shops, cafés or restaurants	78.0%	46	8.5%	5	13.6%	8
Gym, fitness centre or indoor sports centre	80.7%	25	9.7%	3	9.7%	3
Organised sports activities	61.5%	16	15.4%	4	23.1%	6
Playgrounds, reserves, parks and gardens	67.7%	44	7.7%	5	24.6%	16
Beach or foreshore	77.1%	47	4.9%	3	18.0%	11
Work	65.5%	19	20.7%	6	13.8%	4
Public transport	84.0%	21	12.0%	3	4.0%	1
To attend school, TAFE, university or other place of study	72.2%	13	11.1%	2	16.7%	3
To visit family or friends	55.0%	22	17.5%	7	27.5%	11



Question 14: What are the three main things that would help you use walking or cycling more as a form of transport? (Please select three options)

Answered: 122 Skipped: 52

Answer Choices	%	Number
Better quality shared walking and cycling paths and tracks	52.5%	64
A well connected shared walking and cycling path and track network	63.1%	77
On-road cycling lanes	22.1%	27
Access to route planning information	14.8%	18
End of trip facilities to securely park my bike	21.3%	26
Ability to carry more personal items	12.3%	15
More wayfinding signage	12.3%	15
More water fountains with tap option to refill bottles	19.7%	24
Feelings of safety (lighting, other people present)	41.0%	50
Activities and campaigns that promote active transport	6.6%	8
E-bike rental schemes	9.8%	12
Workplace incentives that encourage active transport (cycle to work days, cycle training, competitions)	11.5%	14
Shower/changing/locker facilities at my destination	12.3%	15
Other (please specify)		12

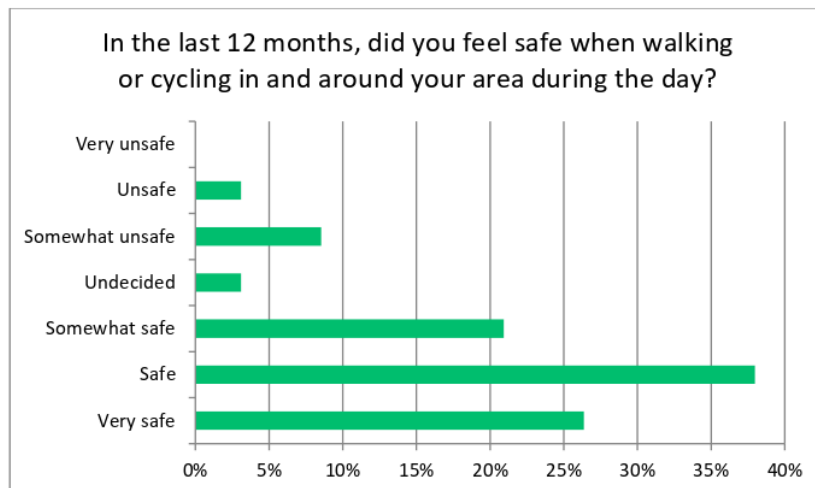
The three main things that respondents identified would help them use walking or cycling more as a form of transport were a well connected shared walking and cycling path and track network (63.1%), better quality shared walking and cycling paths and tracks (52.5%) and feelings of safety (lighting, other people present) (41.0%). These results align with those provided regarding cycling and walking for leisure and exercise.

Question 15: In the last 12 months, did you feel safe when walking or cycling in and around your area during the day?

Answered: 129 Skipped: 45

Answer Choices	%	Number
Very safe	26.4%	34
Safe	38.0%	49
Somewhat safe	20.9%	27
Undecided	3.1%	4
Somewhat unsafe	8.5%	11

Unsafe	3.1%	4
Very unsafe	0.0%	0



During the day 38.0% of respondents felt safe when walking or cycling around their area, with 26.4% reporting they felt very safe, and 20.9% somewhat safe. 11.6% reported feeling unsafe, however there were no reports of feeling very unsafe.

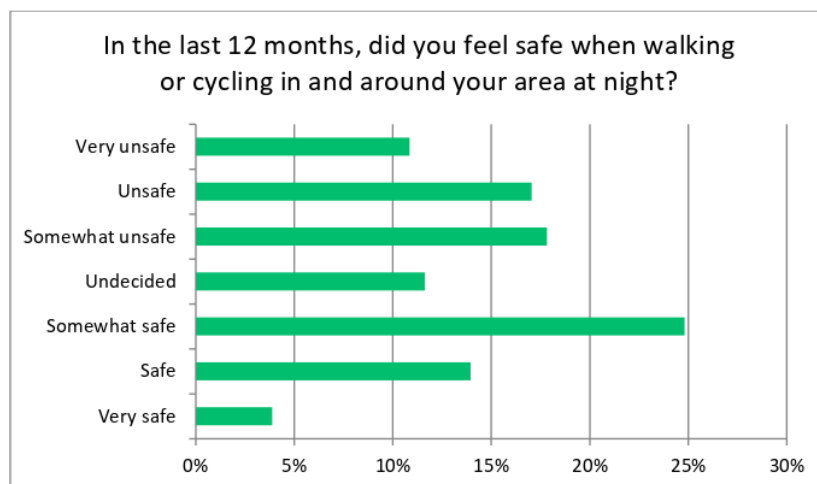
Question 16: In the last 12 months, did you feel safe when walking or cycling in and around your area at night?

Answered: 129

Skipped: 45

Answer Choices	%	Number
Very safe	3.9%	5
Safe	14.0%	18
Somewhat safe	24.8%	32
Undecided	11.6%	15
Somewhat unsafe	17.8%	23
Unsafe	17.1%	22
Very unsafe	10.9%	14

At night the majority of respondents reported feeling somewhat safe walking or cycling in and around their area (24.8%). 17.8% stated they felt somewhat unsafe, and 17.1% felt unsafe.



Question 17: What are the three main things that would help you to feel safer when walking or cycling in and around your local area?

Answered: 129

Skipped: 45

	at night		during day		both day and night	
	%	No.	%	No.	%	No.
Protected on-road cycle lanes, separating cyclists from traffic (white line)	9.1%	6	15.2%	10	75.8%	50
Protected shared walking and cycling routes, separating people from traffic (kerb, boundary)	4.3%	4	15.1%	14	80.7%	75
Quality of footpaths and roads (wide, well maintained)	8.7%	8	17.4%	16	73.9%	68
Traffic free cycle routes	5.7%	4	21.4%	15	72.9%	51
Trees and bushes are cut back from footpaths and roads	7.9%	6	13.2%	10	79.0%	60
Better street lighting	51.1%	45	9.1%	8	39.8%	35
More people walking around the area	20.5%	17	10.8%	9	68.7%	57
Safe crossing points on roads (pedestrian crossings)	4.4%	3	10.1%	7	85.5%	59
CCTV	11.6%	8	8.7%	6	79.7%	55

Visible police presence	20.9%	14	6.0%	4	73.1%	49
Less hoon driving	16.4%	12	8.2%	6	75.3%	55
Enforcement of traffic regulations	6.9%	4	6.9%	4	86.2%	50
Nothing, I feel completely safe	10.5%	2	52.6%	10	36.8%	7
Other (please specify)						

Question 18: In the past 12 months, how often did you eat two serves of fruit and five serves of vegetables per day?

Answered: 130 Skipped: 44

Answer Choices	%	Number
Every day 4 to 6 days per week	57.7%	75
1 to 3 days per week	26.9%	35
Once or twice per month	6.2%	8
Once or twice in the last three months	3.9%	5
Never	5.4%	7

The majority of respondents reported eating two serves of fruit and five serves of vegetables four to seven days a week (57.7%), followed by 26.9% of respondents reporting one to three days per week.

Question 19: What are the three main things that would help you to eat more fresh fruit and vegetables? (Please select three options)

Answered: 124 Skipped: 50

Answer Choices	%	Number
Better quality of fresh fruit and vegetables	33.9%	42
Lower prices of fresh fruit and vegetables	55.7%	69
Greater availability of fruit and vegetables in my local area	29.0%	36

Greater availability of fruit and vegetables that are grown in my local region	33.1%	41
Knowing where to access fresh fruit and vegetables in my local area	16.9%	21
Access to fresh food markets	31.5%	39
Access to community gardens	22.6%	28
Participating in food swaps	11.3%	14
Growing my own fresh fruit and vegetables at home	40.3%	50
Confidence in how to prepare and cook fresh fruit and vegetables	12.9%	16
Inspiration and ideas on how to add more fruit and vegetables onto my family's plate	21.8%	27
Finding fresh fruit and vegetables that my family will eat	8.1%	10
Buying more pre-prepared fresh fruit and vegetables	4.8%	6
Other (please specify)		6

The three main things identified by respondents that would help them eat more fresh fruit and vegetables was lower prices of fresh fruit and vegetables (55.7%), growing my own fresh fruit and vegetables at home (40.3%) and better quality of fresh fruit and vegetables (33.9%).

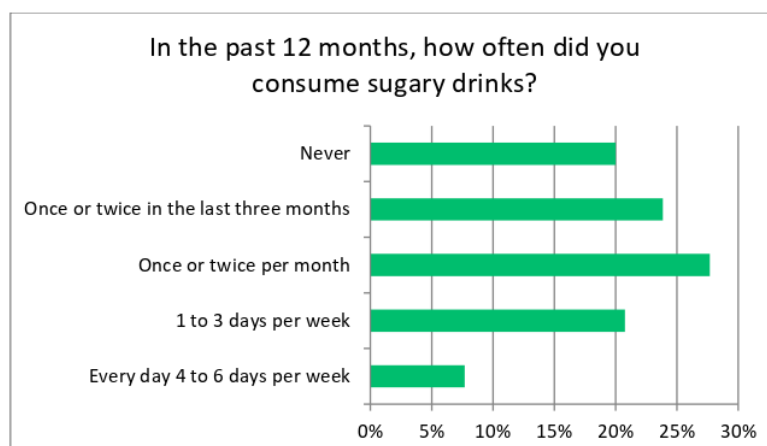
Question 20: In the past 12 months, how often did you consume sugary drinks?

Sugary drinks are any beverages where sweeteners have been added, such as soft drinks, sodas, sports and energy drinks, fruit drinks and full fat flavoured milks.

Answered: 130

Skipped: 44

Answer Choices	%	Number
Every day 4 to 6 days per week	7.7%	10
1 to 3 days per week	20.8%	27
Once or twice per month	27.7%	36
Once or twice in the last three months	23.9%	31
Never	20.0%	26



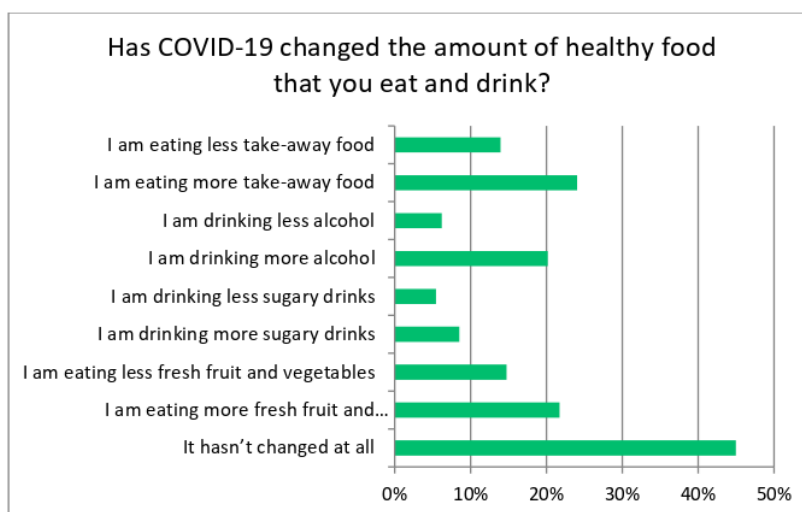
The majority of respondents stated that in the past 12 months they consumed sugary drinks once or twice a month (27.7%) followed by once or twice in the last three months (23.9%) and one to three days a week (20.8%).

Question 21: Has COVID-19 changed the amount of healthy food that you eat and drink?

Answered: 129

Skipped: 45

Answer Choices	%	Number
It hasn't changed at all	45.0%	58
I am eating more fresh fruit and vegetables	21.7%	28
I am eating less fresh fruit and vegetables	14.7%	19
I am drinking more sugary drinks	8.5%	11
I am drinking less sugary drinks	5.4%	7
I am drinking more alcohol	20.2%	26
I am drinking less alcohol	6.2%	8
I am eating more take-away food	24.0%	31
I am eating less take-away food	14.0%	18
Other (please specify)		1



When asked if COVID-19 changed the amount of healthy food they ate and drank the majority of respondents said that it hadn't changed at all (45.0%). Nearly a quarter of respondents identified they were eating more take-away food, and for 21.7% COVID-19 had a positive effect, with them eating more fresh fruit and vegetables.

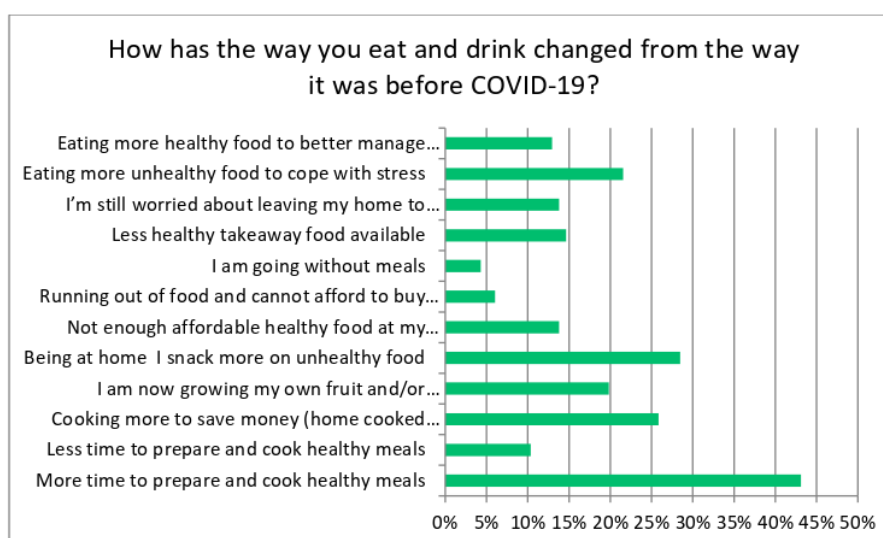
Question 22: How has the way you eat and drink changed from the way it was before COVID-19?

Answered: 116

Skipped: 58

Answer Choices	%	Number
More time to prepare and cook healthy meals	43.1%	50
Less time to prepare and cook healthy meals	10.3%	12
Cooking more to save money (home cooked food costs less)	25.9%	30
I am now growing my own fruit and/or vegetables	19.8%	23
Being at home I snack more on unhealthy food	28.5%	33
Not enough affordable healthy food at my local shops	13.8%	16
Running out of food and cannot afford to buy more	6.0%	7
I am going without meals	4.3%	5
Less healthy takeaway food available	14.7%	17

I'm still worried about leaving my home to shop	13.8%	16
Eating more unhealthy food to cope with stress	21.6%	25
Eating more healthy food to better manage stress	12.9%	15
Other (please specify)		12



The majority of respondents identified the main change in the way they eat and drink from before COVID-19 was that they had more time to prepare and cook healthy meals (43.1%), followed by being at home they snacked more on unhealthy food (28.5%) and they were cooking more to save money (home cooked food costs less) (25.9%).

Question 23: In the past 12 months, in general would you say that you feel satisfied with your life as a whole?

Answered: 130

Skipped: 44

Answer choice	%	Number
Very satisfied	14.6%	19
Satisfied	50.8%	66
Neither satisfied or dissatisfied	13.9%	18
Unsatisfied	17.7%	23

Very unsatisfied	3.1%	4
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When asked in the past 12 months, in general would you say that you feel satisfied with your life as a whole, the majority of respondents stated they were satisfied (50.8%), with 17.7% stating they were unsatisfied, and 14.6% very satisfied.

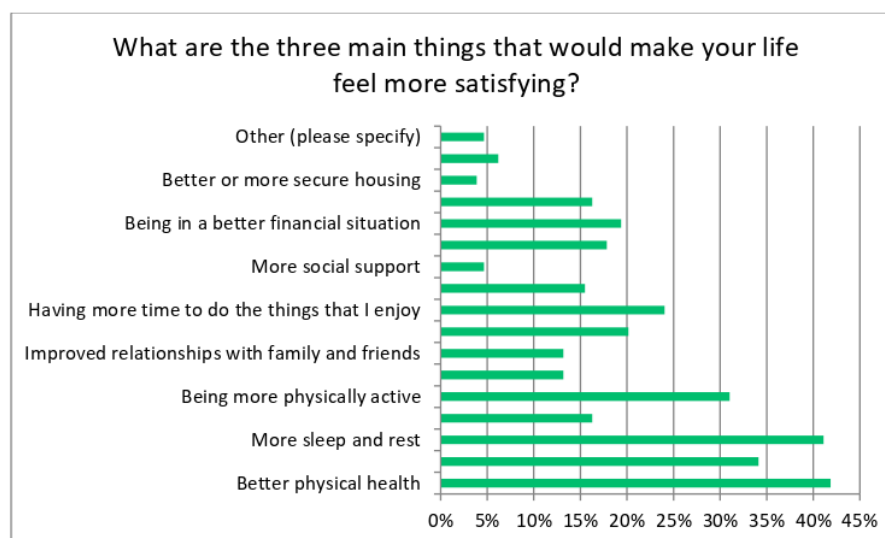
Question 24: What are the three main things that would make your life feel more satisfying? (Please select three options)

Answered: 129

Skipped: 45

Answer Choices	%	Number
Better physical health	41.9%	54
Better mental health	34.1%	44
More sleep and rest	41.1%	53
Eating more healthily	16.3%	21
Being more physically active	31.0%	40
Feeling more confident	13.2%	17
Improved relationships with family and friends	13.2%	17
Better social life	20.2%	26
Having more time to do the things that I enjoy	24.0%	31

Feeling like I belong in my community	15.5%	20
More social support	4.7%	6
Better work-life balance	17.8%	23
Being in a better financial situation	19.4%	25
Job security	16.3%	21
Better or more secure housing	3.9%	5
Nothing, I am fully satisfied with my life	6.2%	8
Other (please specify)	4.7%	6



The three main things identified by respondents that would make their life feel more satisfying were better physical health (41.9%), more sleep and rest (41.1%) and better mental health (34.1%).

Question 25: In the past 12 months, would you say that you have felt like you are part of your community?

Answered: 129. Skipped: 45

Answer Choices	%	Number
Yes	29.5%	38

Sometimes	51.9%	67
No	18.6%	24

When asked “In the past 12 months, would you say that you have felt like you are part of your community?” the majority of respondents selected “sometimes” (51.9%), 29.5% responded “yes” and 18.6% responded “no”.

Question 26: What are the three main things that would help you to feel more connected to your community? (Please select three options)

Answered: 126

Skipped: 46

Answer Choices	%	Number
Knowing my neighbours and feeling like I can turn to them	37.5%	48
Chatting to my neighbours and other locals in the street	40.6%	52
Having places to meet and talk with others (parks, shops, cafes)	36.7%	47
Being part of a local community group (faith group, volunteering group, school fundraising committee)	33.6%	43
Volunteering my time to be involved in community activities (community gardens, environmental groups, book clubs)	31.3%	40
Participating in local events (Neighbour Day, school fetes)	24.2%	31
Information and promotion of ways to get involved	36.7%	47
Being accepted for who I am	14.8%	19
Other (please specify)	5.5%	7

The four main things respondents identified that would help them to feel more connected to their community were chatting to their neighbours and other locals in the street (40.6%), knowing their neighbours and feeling like they can turn to them (37.5%), having places to meet and talk with others (parks, shops, cafes) (36.7%) and information and promotion of ways to get involved (36.7%).

Question 27: In the past 12 months, how often have you volunteered or participated in a community group?

Answered: 130

Skipped: 44

Answer Choices	%	Number
Every day	3.9%	5
4 to 6 days per week	3.9%	5
1 to 3 days per week	7.7%	10
Once or twice per month	14.6%	19
Once or twice in the last three months	16.2%	21
Never	53.9%	70



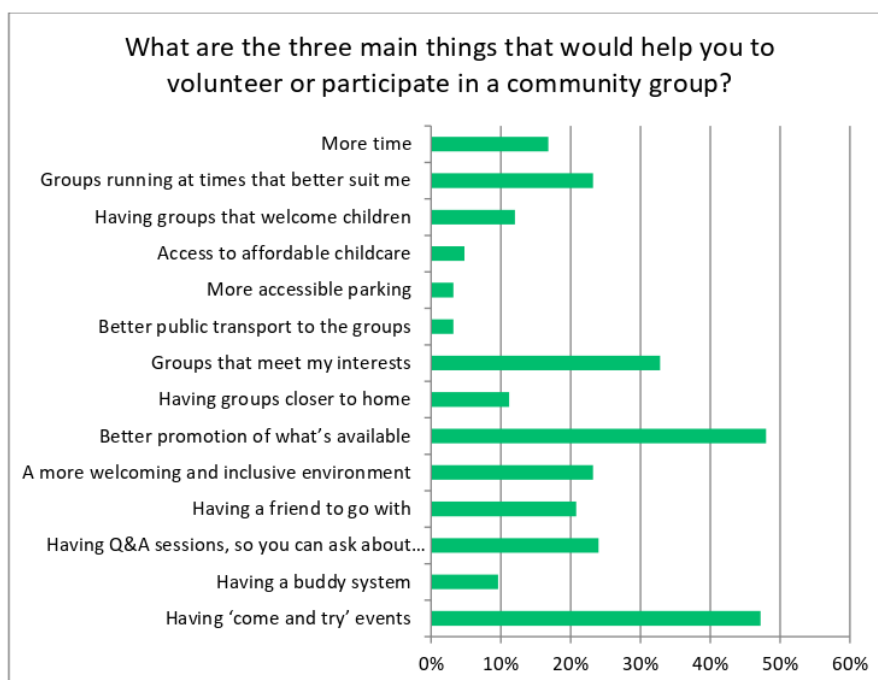
46.3% of respondents reported that they had volunteered or participated in a community group in the past 12 months. The majority of those that volunteered or participated in a community group did so once or twice in the last three months. Over half of respondents stated that they had not volunteered or taken part in a community group.

Question 28: What are the three main things that would help you to volunteer or participate in a community group?

Answered: 125 Skipped: 49

Answer Choices	%	Number
Having 'come and try' events	47.2%	59
Having a buddy system	9.6%	12
Having Q&A sessions, so you can ask about commitment and time requirements	24.0%	30
Having a friend to go with	20.8%	26
A more welcoming and inclusive environment	23.2%	29
Better promotion of what's available	48.0%	60
Having groups closer to home	11.2%	14
Groups that meet my interests	32.8%	41
Better public transport to the groups	3.2%	4
More accessible parking	3.2%	4
Access to affordable childcare	4.8%	6
Having groups that welcome children	12.0%	15
Groups running at times that better suit me	23.2%	29
More time	16.8%	21
Other (please specify)		4

Respondents identified the three main things that would help them to volunteer or participate in community group were better promotion of what is available (48.0%) having 'come and try' events (47.2%), and groups that met their interests (32.8%).



6.Targeted community conversation findings

The targeted community conversations involved four key questions, the results from which are summarised below.

Question 1: What would help you and your friends exercise more?

The main barriers identified in the targeted conversations for exercising more were cost, time, motivation and not being confident in playing organised sport. Cat calling was also identified as major barrier for young women when walking and running in their local areas.

The main things identified that would help people exercise more were:

- Reducing the cost of participation
- Introducing a buddy system
- Incorporating physical activity into cultural events
- Culturally welcoming spaces

- Increased and improved walking tracks.

Question 2: What would enable you, your friends and family to eat more fresh vegetables and fruit?

The main things identified that would enable people to eat more fresh vegetables and fruit were:

- Reducing the cost of healthy food
- Increasing cooking skills
- More availability of fresh food
- Peer support, healthy role models to create healthy habits.

Question 3: Have you or your friends considered volunteering? What would help you and your friends get started?

The main things identified the identified in the targeted conversations that would help people start volunteering were:

- Support to start volunteering
- School and employment volunteering ballots / placements
- Support for CALD communities to engage in volunteering
- IMPACT volunteering to be more accessible (go out to shopping centres)
- Ability to see the results of their efforts – closing the loop

Question 4: What would help you feel safer walking in your area?

The main things identified the identified in the targeted conversations that would help people feel safer walking in their areas were:

- Community connection
- Improved lighting and better visibility (cut back trees)
- Safe locations, such as safe zones

Appendices

Targeted community conversations questions

Healthy families and communities

We all know that exercise and eating healthily is good for us. The evidence tells us nearly half of people in Frankston City get enough physical activity, and only 7.7% eat the recommended amount of veg.

- What would help you and your friends exercise more?
- Are you taking part in organised sport (AFL, soccer, basketball)?
- What would help you and your friends get involved organised sport?
- What would help you and your friends take part more walking, cycling or casual exercise?
- Do you and your friends exercise outside in nature? If not, what would help you get out into green open spaces more?
- What would enable you, your friends and family to eat more fresh vegetables and fruit?

Vibrant and inclusive communities

Social capital is the willingness of people to help each other, where people share understandings, trust and cooperation. The evidence tells us that 85.7% of adults in Frankston City had someone outside their household who that could rely on for help in an emergency, and 15.4% of people volunteer.

- What would help you and your friends feel more connected to your community?
- What would help you and your friends be more likely to ask for help from neighbours?
- What would help you and your friends be to join community groups?
- Do you and your friends volunteer? If yes, how often?
- If not, have you or your friends considered volunteering? What would help you and your friends get started?
- What are the things that stop you and friends being more connected and involved in your community?

Connected Places and Spaces

During our recent community consultation for the community vision, many people commented on how safe they feel in their neighbourhoods and how much the municipality's safety has improved. In 2015 87% of people in Frankston City feel safe walking in the street during the day, which is a little below the Victorian average of 93%. This drop significantly at night, with only 46% saying they felt safe. Poor perceptions of

safety can reduce the amount that people walk for recreation, as well as having negative impacts on people's mental health.

- Do you, friends and family feel walking safe around your area during the day / at night?
- If not, what would help you feel safer walking in your area?
- Do you, your friends and family walk, cycle or take public transport to school (active transport), work or to services and shops?
- What would help your friends and family take more active trips?

Executive Summary**12.6 Outcomes of June Advocacy Delegation to Canberra**

Enquiries: (Fiona McQueen: Business Innovation and Culture)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.2 The elected representatives will promote powerful advocacy, meaningful engagement and credible reputation

Purpose

To brief Council on the recent delegation to Canberra and meetings with ministerial advisors, government departments and other entities.

Recommendation (Director Business Innovation and Culture)

That Council:

1. Receives this report on the recent advocacy trip to Canberra from 22-24 June 2021;
2. Notes correspondence was received from the Hon Paul Fletcher MP, Minister for Communications, Urban Infrastructure, Cities and the Arts in response to Council's letter dated 18 May 2021 regarding commuter car parking, rail electrification, local roads projects, NBN rollout in Frankston City and other matters; and
3. Supports the continued lobbying of both Victorian and Federal Governments to progress options for the delivery of commuter car parking within Frankston City, electrification of the rail line beyond Frankston Station towards the Mornington Peninsula and relocation of government jobs to Frankston City.

Key Points / Issues

- At its meeting on 31 May 2021, it was resolved that Council:
- *Authorises the Mayor, Cr Kris Bolam, CEO Phil Cantillon and Coordinator Advocacy and Strategic Partnerships, Kristen Thomson to attend a supplementary delegation to Canberra during 20 to 23 June 2021 for additional meetings.*
- From Tuesday 22 June 2021 (7.25pm flight to Canberra) to Thursday 24 June 2021 (7.25pm flight to Melbourne), Mayor Kris Bolam, Phil Cantillon, Chief Executive Officer and Kristen Thomson, Coordinator Advocacy and Strategic Partnerships visited Canberra to advocate on behalf of the Frankston City community of a range of local projects and initiatives.
- Meetings included:
 - City Renewal Authority and ACT Government representatives regarding a strategic approach to city revitalisation, urban renewal, transport improvements and housing and homelessness.
 - His Excellency Luke Daunivalu, Fiji High Commissioner regarding the potential to enter into a Friendship City agreement with Suva, Fiji.
 - Visit to Manuka, Canberra to view smart car parking technology implemented by the ACT Government, linked to Frankston City Council's Smart City Framework.

12.6 Outcomes of June Advocacy Delegation to Canberra**Executive Summary**

- Assistant Advisor to Minister for Communications, Urban Infrastructure, Cities and the Arts regarding commuter car parking and rail electrification.
- Advisor to Minister for Decentralisation regarding opportunity to have hybrid co-working facilities for government jobs, teams and departments within Frankston City. Advised the Federal Government focus for Australian Public Service Hubs is on regional communities. Council to investigate opportunity to provide feedback to the Australian Public Service feasibility study.
- Senator David Van, Senator for Victoria regarding commuter car parking and rail electrification.
- Advisor to Minister for Public Service regarding decentralisation and opportunity to have hybrid co-working facilities for government jobs, teams and departments within Frankston City. Advisors are interested in learning more about Frankston City's workforce, particularly female small business and start-up owners.
- Senior officers in the Department of Infrastructure, Transport, Regional Development and Communications regarding commuter car parking and rail electrification. Council invited to submit a formal proposal highlighting options regarding both projects.
- During the delegation a letter from the Minister for Communications, Urban Infrastructure, Cities and the Arts was provided to Council in response to Council's 18 May 2021 letter regarding commuter car parking, rail electrification, local roads projects, NBN rollout in Frankston City and other matters.
- Following this delegation, Council has received notification that the Minister for Communications, Urban Infrastructure, Cities and the Arts intends on visiting Frankston City to view commuter car parking options and rail electrification. An additional virtual meeting with the Minister was held on July 2021 with relevant officers.
- Council continues an open dialogue with Ministers and locally elected representatives to deliver important initiatives within Frankston City.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Council has liaised with strategic external stakeholders through phone and email conversations regarding commuter car parking options, rail electrification, and decentralisation.

2. Other Stakeholders

Council officers from across the organisation were involved in the development of briefing materials and priority projects for Council that meets the needs of the Frankston City community.

12.6 Outcomes of June Advocacy Delegation to Canberra**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

Securing Federal Government support for the delivery of commuter car parking within Frankston City, electrification of the rail line beyond Frankston Station and decentralisation of government departments to Frankston City has the potential to significantly and positively impact the local economy through the creation of jobs and spending money locally while positively influencing health and wellbeing outcomes.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues currently.

Policy Impacts

There are no impacts to Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Advocacy is relationship based, not transactional. Failure to build strong relationships with locally elected representatives, key decision makers and key stakeholders has a detrimental impact on Council's ability to successfully advocate on behalf of the Frankston City community and to deliver the infrastructure, services and programs the community needs and wants.

Conclusion

The Mayor Cr Bolam, CEO Phil Cantillon and Coordinator Advocacy and Strategic Partnerships Kristen Thomson had successful and beneficial meetings with ministerial advisors, government department representatives and other key stakeholders on a range of local advocacy priorities.

Council will continue lobbying to and working with Victorian and Federal Governments, and other stakeholders, on behalf of the Frankston City community to deliver on a range of priorities and initiatives.

ATTACHMENTS

Nil

14.1 2021/NOM6 - Removal of Hybrid Fibre Coaxial (HFC) Cabling

On 27 July 2021 Councillor Hill gave notice of his intention to move the following motion:

That Council:

1. Notes that the NBN rollout has resulted in overhead Hybrid Fibre Coaxial (HFC) cabling becoming redundant and the decommissioned cable is unsightly and unnecessary on poles and overhead in our streets into residential properties;
2. Writes to NBN Co and The Hon Paul Fletcher MP, Minister for Communications, Urban Infrastructure, Cities and the Arts requesting a commitment and timetable to remove redundant cabling from our streets and homes, with a copy sent to Senator David Van and Peta Murphy MP; and
3. Refers the matter for consideration when determining motions to be put to the next MAV state conference.

COMMENTS BY DIRECTOR BUSINESS INNOVATION AND CULTURE

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES Comments: The NOM is substantially different to any previous NOM, however it does relate to Council's ongoing advocacy in relation to the rollout of NBN within Frankston City.
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES Comments: This NOM can be implemented quickly and within existing budgets.
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO
6. Is the NoM within the powers of a municipal Council?	YES Comments: Council has a responsibility to advocate to other levels of government and stakeholders in the interests of the Frankston City community.

14.1 2021/NOM6 - Removal of Hybrid Fibre Coaxial (HFC) Cabling

Question for Consideration	
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES Comments: Given the NOM proposes to simply write a letter and undertake further advocacy to the relevant authority, there is no overlap of responsibility.
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	YES Comments: Council has a longstanding advocacy action in relation to the rollout of NBN within Frankston City.
10. Is the NoM consistent with Council's adopted strategic plan?	YES
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	YES
13. Are funds available in the adopted budget to implement the NoM?	YES Comments: Within existing budget and resources.
14. What is the estimated cost of implementing the NoM?	Not applicable Year 1: \$0 Recurring: \$0 Comments: There are no financial implications to Council for implementing this NOM as it falls within the responsibility of existing staffing resources.

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 3(1) of the Local Government Act 2020 enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the Local Government Act 2020
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Recommendation

This document and all relevant attachments have been designated by me, the Chief Executive Officer, as confidential information under Section 3(1) of the Local Government Act 2020

C.1 CEO Annual Review Recommendations of the CEO Remuneration and Employment Committee

- on the grounds that it contains personal and legal privileged information, being information which if released, would result in the unreasonable disclosure of information about any person or their personal affairs, or information which legal professional privilege or client legal privilege applies; and
- these grounds apply because the information that is detailed within the CEO Annual Review contains matters that would, if prematurely released, result in reputational implications for Council.:

.....
Signed by the CEO