



MONDAY 24 JULY 2017 at 7PM

- PRESENT** Cr. Brian Cunial (Mayor)
Cr. Sandra Mayer
Cr. Colin Hampton
Cr. Michael O'Reilly
- APOLOGIES:** Cr. Glenn Aitken
Cr. Lillian O'Connor
Cr. Kris Bolam
Cr. Steve Toms
Cr. Quinn McCormack
- OFFICERS:** Mr. Dennis Hovenden, Chief Executive Officer
Mr. Tim Frederico, Director Corporate Development
Dr. Gillian Kay, Director Communities Development
Mr. Brad Hurren, Acting Director Community Assets
Mr. Michael Papageorgiou, Manager Planning & Environment
Ms. Kate Jewell, Place Manager Metropolitan Activity Centre
Ms. Sam Jackson, Manager Community Relations
Ms. Kristin Thomson, Communications Officer Media
Ms. Michelle Tipton, Coordinator Council Business Support

The Mayor acknowledged former Councillors, James Dooley and Brad Hill.

Section 20 of the Governance Local Law states that a quorum for Ordinary Meetings is the presence of a majority of the Councillors. As a number of Councillors were not present, the meeting could not open at 7pm and the Mayor advised the Gallery if a quorum cannot be achieved by 7.30pm, Section 22 of the Governance Local Law would come into effect.

At 7.31pm, the Mayor apologised to Councillors present, officers and members of the gallery and in accordance with Section 22 of the Governance Local Law, the Councillors present agreed to adjourn the meeting to 7.00pm on Wednesday 26 July 2017.

**MINUTES OF ORDINARY COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON
ON 26 JULY 2017 at 7PM**

- PRESENT** Cr. Brian Cunial (Mayor)
Cr. Sandra Mayer
Cr. Glenn Aitken
Cr. Colin Hampton
Cr. Michael O'Reilly
Cr. Steve Toms
Cr. Quinn McCormack
- APOLOGIES:** Cr. Lillian O'Connor
- ABSENT:** Cr. Kris Bolam

OFFICERS: Mr. Dennis Hovenden, Chief Executive Officer
Mr. Tim Frederico, Director Corporate Development
Dr. Gillian Kay, Director Communities Development
Mr. Brad Hurren, Acting Director Community Assets
Mr. Michael Papageorgiou, Manager Planning & Environment
Ms. Natalie Cincotta, Coordinator Communications
Ms. Michelle Tipton, Coordinator Council Business Support

EXTERNAL REPRESENTATIVES: Nil

COUNCILLOR STATEMENT

Councillor Hampton made the following statement:

“All members of this Council pledge to the City of Frankston community to consider every item listed on this evening’s agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors’ personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue.”

PRAYER

The Mayor, Councillor Cunial read the Opening Prayer.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Councillor McCormack acknowledged the Boon Wurrung and Bunurong peoples – the traditional custodians of the land on which we stand and recognised all Aboriginal and Torres Strait Islander peoples who have given to Australia’s identity – from the past, into the present and for the future.

1. PRESENTATION TO COMMUNITY GROUPS.....	4
2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	4
Ordinary Meeting No. OM303 held on 3 July 2017.	4
3. APOLOGIES.....	4
4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST	4
5. PUBLIC QUESTION TIME.....	4
6. HEARING OF PUBLIC SUBMISSIONS	4
7. ITEMS BROUGHT FORWARD	5
8. PRESENTATIONS / AWARDS.....	5
9. PRESENTATION OF PETITIONS AND JOINT LETTERS.....	5
10. DELEGATES' REPORTS.....	5
ITEMS BROUGHT FORWARD.....	6
13.1 NOM 1351 - Notice of Rescission - Urgent Business - Independence of Notice of Motion Process and Independent Costings.....	6
11.1 Town Planning Application 503/2016/P - To construct four (4) single storey dwellings - 87 Edward Street, Langwarrin	8
11.2 Frankston Planning Scheme Amendment C111 - Report on the Review of Submissions to the Amendment and Progression to a Planning Panel	14
12.18 Response to NOM 1338 - Young Street Traders Assistance Package.....	15
11. CONSIDERATION OF TOWN PLANNING REPORTS	21
11.3 May Town Planning Progress Report	21
11.4 June Town Planning Progress Report	22
12. CONSIDERATION OF REPORTS OF OFFICERS.....	23
12.1 Frankston Rail Planning - Grade Separation - proposed Kananook Stabling	23
12.2 Draft Frankston Community Plan and Local Area Plans 2017- 2021	24
12.3 Minutes of the Frankston Arts Board - 20 June 2017	25
12.4 Major Community Event Grant Program - Draft Guidelines	26
12.5 Proposal to re name a street and establish a commemorative garden after Frankston's sister city "Susono"	27

12.6	Resolution Progress Report.....	28
12.7	Progress of Council Resolutions resulting from Notice of Motions	29
12.8	Response to Petition - Alexandra Mews.....	30
12.9	Further Response to NOM 1285 - Pop-up Vans/Stalls	31
12.10	Response to NOM 1289 - Female participation in sports	32
12.11	Further Response to NOM 1290 - New Rule for Closed Council Decisions.....	33
12.12	Response to NOM 1291 - Frankston and Seaford Piers - use of water illumination technology.....	34
12.13	Response to NOM 1297 - Frankston Hall of Fame Resumption.....	35
12.14	Response to NOM 1302 – Financial Literacy Classes.....	37
12.15	Response to NOM 1307 - Bullying in Frankston.....	38
12.16	Response to NOM 1314 - Seaford Road Level Crossing Removal	39
12.17	Response to NOM 1320 - 360 Degrees Video Platform	40
13.	NOTICES OF MOTION.....	41
14.	LATE REPORTS	42
15.	URGENT BUSINESS.....	43
16.	CONFIDENTIAL ITEMS	44
C.1	2016/17-58 Offsite Storage of Corporate Records	44
C.2	Contract for Library Collections, Furniture, Equipment and associated requirements.	44
C.3	Response to NOM 1313 - Installation of Solar Panels on the Civic Centre and Ongoing Monitoring and Reporting of Water, Energy and Greenhouse Gases Consumption and Expenditure	44
177.	OUTCOME OF CONSIDERATION OF CONFIDENTIAL ITEMS	45
C.5	Pines Forest Aquatic Centre (considered at OM277 – 14 September 2015).....	45
C.5	Ballam Park East Pavilion - Presentation of Schematic Design and Current Funding Position (considered at OM289 - 27 June 2017)	45
C.1	Minutes of the Frankston Arts Board - August Meeting (considered at OM293 – 19 September 2016).....	46
C.4	Appointment of Director to the Board of Peninsula Leisure Pty Ltd (considered at OM293 – 19 September 2016).....	47
C.5	Award of Contract 2016/17-17 - Construction of Ballam Park East Pavilion (considered at OM295 – 21 December 2016)	47
C.8	Sponsorship of City of Frankston Bowls Club (considered at OM295 – 21 December 2016)	48

C.4	Interim Meals Program (considered at OM297 – 20 February 2017)	49
C.5	Award of Contract 2016/17-04 - Carrum Downs Recreation Reserve New	49
	Multi-Use Pavilion and Car Park (considered at OM297 – 20 February 2017)	49
C.1	Meals on Wheels Tender (considered at OM299 - 3 April 2017)	50
C.1	Re-Founding of City Life (considered at OM300 – 1 May 2017)	51
C.2	Frankston Charitable Fund Grants (considered at OM300 – 1 May 2017)	51
C.3	Contract 2016/17-16 Provision of Valuation Services (considered at OM300 – 1 May 2017)	51
C.1	Appointment and Authorisation of Council Staff (considered at OM301 – 23 May 2017)	52
C.2	Delegated Powers Report - Miscellaneous Grants and Frankston Arts Centre Discounts and Concessions - January, February, March 2017 (considered at OM301 – 23 May 2017)	52
C.4	Review of Kananook Creek Management Arrangements (considered at OM301 – 23 May 2017)	53
C.1	Appointment and Authorisation of Council Staff (considered at OM303 – 10 July 2017)	53
C.3	Internal Audit - Project and Capital Works Management – (considered at OM303 – 10 July 2017)	53
C.1	2016/17-58 Offsite Storage of Corporate Records (considered at OM304 - 26 July 2017)	54
C.2	Contract for Library Collections, Furniture, Equipment and associated requirements (considered at OM304 26 July 2017)	54
C.3	Response to NOM 1313 - Installation of Solar Panels on the Civic Centre and Ongoing Monitoring and Reporting of Water, Energy and Greenhouse Gases Consumption and Expenditure (considered at OM304 26 July 2017)	55

1. PRESENTATION TO COMMUNITY GROUPS

Nil

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting No. OM303 held on 3 July 2017.

Council Decision

Moved: Councillor Aitken

Seconded: Councillor Toms

That the Minutes of the Ordinary Meeting No. OM303 held on 3 July 2017 copies of which had previously been circulated to all Councillors, be confirmed, approved and adopted.

Carried Unanimously

3. APOLOGIES**Council Decision**

Moved: Councillor Hampton

Seconded: Councillor Aitken

That the apology be received and Councillor O'Connor be granted leave from the meeting.

Carried Unanimously

Council Decision

Moved: Councillor Aitken

Seconded: Councillor Toms

That the apology be received and Councillor Bolam be granted leave from the meeting.

Lost

For the Motion: Crs Aitken, McCormack and Toms

Against the Motion: Crs Cunial, Hampton, Mayer and O'Reilly

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

Nil

5. PUBLIC QUESTION TIME

One (1) person submitted questions to Council. At the request of the Mayor, the Chief Executive Officer read the questions and answers to the gallery. The questions and answers are contained in Appendix.

6. HEARING OF PUBLIC SUBMISSIONS

Cr Aitken left the chamber at 7.11pm.

Cr Aitken returned to the chamber at 7.12pm.

The Mayor acknowledged former Councillors, James Dooley and Brad Hill.

Ms. Joanna Guzzo made a submission to Council regarding Item 11.1 Town Planning Application 503/2016/P - To construct four (4) single storey dwellings - 87 Edward Street, Langwarrin;

Chairperson's initials



Mr. Steven Dennis made a submission to Council regarding Item 11.2 Frankston Planning Scheme Amendment C111 - Report on the Review of Submissions to the Amendment and Progression to a Planning Panel;

Ms. Ginevra Hosking made a submission to Council regarding Item 11.2 Frankston Planning Scheme Amendment C111 - Report on the Review of Submissions to the Amendment and Progression to a Planning Panel;

Ms. Hilary Poad made a submission to Council regarding Item 11.2 Frankston Planning Scheme Amendment C111 - Report on the Review of Submissions to the Amendment and Progression to a Planning Panel;

Mr. Peter Anscombe made a submission to Council regarding Item 11.2 Frankston Planning Scheme Amendment C111 - Report on the Review of Submissions to the Amendment and Progression to a Planning Panel;

7. ITEMS BROUGHT FORWARD

Items Brought Forward

Council Decision

Moved: Councillor Hampton

Seconded: Councillor Toms

That Items 13.1: NOM 1351 - Notice of Rescission - Urgent Business - Independence of Notice of Motion Process and Independent Costings; 11.1: Town Planning Application 503/2016/P - To construct four (4) single storey dwellings - 87 Edward Street, Langwarrin; 11.2: Frankston Planning Scheme Amendment C111 - Report on the Review of Submissions to the Amendment and Progression to a Planning Panel and 12.18: Response to NOM 1338 - Young Street Traders Assistance Package be brought forward.

Carried

For the Motion: Crs Aitken, Cunial, Hampton, Mayer, O'Reilly and Toms

Against the Motion: Cr McCormack

8. PRESENTATIONS / AWARDS

Nil

9. PRESENTATION OF PETITIONS AND JOINT LETTERS

Nil

10. DELEGATES' REPORTS

Nil

ITEMS BROUGHT FORWARD**13.1 NOM 1351 - Notice of Rescission - Urgent Business - Independence of Notice of Motion Process and Independent Costings**

(MT Chief Executive Office)

Council Decision**Moved: Councillor Hampton****Seconded: Councillor O'Reilly**

We, Councillors Hampton, Cunial and O'Reilly, hereby give notice that at the next appropriate meeting of Council, we will move that the following decision of Council made at Ordinary Meeting OM303 held on Wednesday 5 July 2017 regarding Urgent Business Item Independence of Notice of Motion Process and Independent Costings be rescinded:

1. *The following must occur:*
 - a) *The Council expresses its dissatisfaction with the CEO's new Notice of Motion template and request that the CEO desist from providing advice in this format in the future;*
 - b) *The only exception to this moratorium is if a Notice of Motion is considered legally dubious or 'ultra vires' (refer to the City of Kingston process which is a model the CEO should consider emulating);*
 - c) *The CEO is requested to encourage his staff to raise any material issues with councillors at briefings and pre-agenda meetings where such discussions in many municipalities generally take place; and*
 - d) *The CEO is requested to introduce an ongoing mechanism for interested councillors to have specific costings / quotes 'independently verified'. The mechanics of this are to be presented no later than August at a briefing of Councillors and the CEO.*
2. *Pursuant to Frankston City Council Local Law 1 and Part 4, Section 84 (2A) of the Victorian Local Government Act, the following items be added to the Agenda for the 'Special Meeting' of Council on 28 August 2017 at 6pm:*
 - a) *Readoption of the Frankston City Council Councillor Code of Conduct; and*
 - b) *Final report on the proposed Frankston City Council Meeting Local Law*

Upon the passage of this motion, the CEO is directed to make necessary preparations for the 'Special Meeting'.

Furthermore, the CEO is to ensure that councillors are promptly provided with the final report on the proposed Meeting Local Law revamp as per the work of both councillors and officers on this document over the past few months. The CEO is to also ensure that councillors are promptly provided with a copy of the present Councillor Code of Conduct.

Extension of Time**Moved: Councillor Mayer****Seconded: Councillor O'Reilly**

That Cr Hampton be granted an extension of time.

Carried Unanimously

Chairperson's initials



The motion was then put

And Carried

For the Motion: Crs Cunial, Hampton, Mayer and O'Reilly

Against the Motion: Crs Aitken, McCormack and Toms

Chairperson's initials



11.1 Town Planning Application 503/2016/P - To construct four (4) single storey dwellings - 87 Edward Street, Langwarrin

(MP Community Development)

Council Decision**Moved: Councillor O'Reilly****Seconded: Councillor Mayer**

That Council resolves to issue a Notice of Decision to Grant a Planning Permit in respect to Planning Permit Application number 503/2016/P for the construction of four (4) single storey dwellings at 87 Edward Street in Langwarrin, subject to the following conditions:

Plans

1. Before the use and/or development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be substantially in accordance with the plans submitted with the application (or some other specified plan) but modified to show:
 - (a) A reduction in the extent of wall on the western boundary for Dwelling 1 by off-setting the western wall to the master bedroom and ensuite a minimum of 1 metre.
 - (b) A reduction in the finished floor levels to Dwellings 1, 2 and 4, and the respective garages, by no less than 170mm.
 - (c) A reduction in the finished floor level of Dwelling 3 and the garage to be FFL 68.8 and FFL 68.63, respectively.
 - (d) Finished surface levels for secluded private open space areas to each dwelling.
 - (e) Details of any earthworks including the extent of cut and fill, and of any retaining walls including the finished surface levels at the top and base.
 - (f) The retaining wall located within the rear secluded private open space to Dwelling 4 setback further from Tree No 41 (as shown in the Arborist Report) so that works do not encroach more than 10% into the Tree Protection Zone.
 - (g) The west facing bathroom window in Dwelling 1, the west facing kitchen and bathroom windows in Dwelling 2 and the west facing dining room and bedroom 2 windows in Dwelling 3 to comply with the requirements of Clause 55.04-6 – Overlooking, to the Frankston Planning Scheme.
 - (h) Screening to a height of 1.7m above the finished deck level at the rear of Dwelling 3 to comply with the requirements of Clause 55.04-6 – Overlooking, to the Frankston Planning Scheme.
 - (i) The 6 cubic metre storage facility for Dwellings 1 and 2 relocated into the respective garages.
 - (j) The fence around the secluded private open space to Dwelling 1 setback no less than 500mm from the driveway and this area is to be landscaped.
 - (k) Capping on all internal fencing.
 - (l) A 2 metre high timber paling fence along the eastern side property boundary.

- (m) A free standing trellis in accordance with the requirements of Condition 8.
- (n) All trees growing on the site and on the adjoining properties within 3 metres of the boundaries, clearly demonstrating the canopy width, trunk location and labelled in accordance with the 'Arborist Report prepared by Constructive Aboriculture, dated December 2016,' and indicating whether the tree is to be retained or removed.
- (o) The Tree Protection Zone and Structural Root Zone of all trees to be retained, the location of all tree protection fencing, and notation that the tree protection requirements of this permit are to be adhered to.
- (p) Landscaping requirements of Condition 3.
- (q) A Tree Protection Management Plan as required by Condition 4.

No Alterations

- 2. The use and/or development as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Landscape Plans

- 3. Before the commencement of buildings and works, a landscape plan prepared by a suitably qualified person must be submitted to and approved by the Responsible Authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The plan must show:
 - (a) A survey (including botanical names) of all existing vegetation to be retained and/or removed;
 - (b) Buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;
 - (c) The delineation and details of surface finishes of all garden beds, grassed areas, pathways, driveways, retaining walls and other landscape works including areas of cut and fill throughout the development site;
 - (d) A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, size at maturity and quantities of each plant;
 - (e) A range of plant types from ground covers to large shrubs and trees;
 - (f) Landscaping and planting within all open areas of the site;
 - (g) Adequate planting densities (e.g. plants with a mature width of 1 metre, planted at 1 metre intervals);
 - (h) The provision of screen planting (minimum mature height of 1.5m) within a landscape strip of 60cm at the interface of the property boundary and driveway;
 - (i) A planting theme of a minimum 20% indigenous and 40% native within each plant group;
 - (j) All existing environmental weed species are to be removed from the site and environmental and noxious weeds found in the 'Sustainable Gardening in Frankston City' (2015) booklet are to not to be planted;
 - (k) The provision of suitable canopy trees (minimum two metres tall when planted) in the areas specified below (trees are not to be sited over easements) with species chosen to be approved by the Responsible Authority. All advanced tree stock must be in accordance with AS2303.2015 Tree Stock for Landscape Use:

- i. One canopy tree within the front setback to a minimum mature height of 8 metres.
 - ii. One canopy tree within the private open space of (all) dwellings to a minimum mature height of 5 metres.
- (l) The provision of notes on the landscape plan regarding site preparation, including in-ground irrigation system to be provided to all landscaped areas, removal of all weeds, proposed mulch, soil types and thickness, subsoil preparation and any specific maintenance requirements.

All species selected must be to the satisfaction of the Responsible Authority.

Tree Protection Management Plan

4. A Tree Protection Management Plan prepared in accordance with Frankston City Council's 'Arboricultural Report Writing Guide' must be submitted to and approved by the Responsible Authority prior to the commencement of the approved development and works (including any demolition, excavations, tree removal, delivery of building/construction materials and/or temporary buildings) and when approved will be endorsed and form part of this permit. The plan must contain as a minimum but not limited to the following information:
- (a) Tree Protection fencing specifications and locations
 - (b) Ground protection requirements
 - (c) Methods for installation of services to minimise the impact on the retained trees e.g.; sewerage, storm water, telecommunications, electricity etc.
 - (d) Supervision as required
 - (e) Alternative construction techniques
 - (f) Remedial works as required

Tree Protection

5. Tree protection must be carried out in accordance with the Australian Standard AS 4970-2009 Protection of trees on development sites to the satisfaction of the Responsible Authority.
6. Prior to the commencement of the development (including vegetation removal), a Tree Protection Fence defined by a 1.8 metre high (minimum) temporary fence constructed using steel or timber posts fixed in the ground or to a concrete pad, with the fence's panels to be constructed of cyclone mesh wire or similar strong metal mesh or netting with a high visibility plastic hazard tape, must be installed at the Tree protection Zone of any tree proposed to be retained on the site in accordance with the approved tree Protection Management Plan to the satisfaction of the Responsible Authority. A fixed sign is to be provided on all visible sides of the Tree Preservation Fencing, stating "Tree Preservation Zone – No entry without permission from Frankston City Council".

Tree Pruning

7. All tree pruning is to be carried out by a qualified and experienced Arborist who has thorough knowledge of tree physiology and pruning methods. Pruning must be carried out in accordance with Australian Standard AS4373-2007 Pruning of Amenity Trees. Any pruning works required are to be undertaken prior to any construction works beginning on site. Any pruning of trees located on a neighbouring property should be undertaken in consultation with the property owner.

Freestanding Trellis

8. Prior to the occupation of the development, a freestanding trellis (maximum 25% openings) must be erected above the existing fence on the north and south boundaries (as relevant) of the site to an overall height of 1.7 metres above the finished floor level, to restrict overlooking from habitable room windows of Dwellings 1, 2 and 3 into the adjoining residential property to the satisfaction of the Responsible Authority. The trellis must be framed and thereafter maintained to the satisfaction of the Responsible Authority.

Prior to Occupation

9. The landscaping as shown on the endorsed landscape plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development or at such later date as is approved by the Responsible Authority in writing.
10. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged trees are to be replaced.

Drainage

11. The legal point of discharge is to the existing 450mm diameter drainage pipe that crosses the low point of the property towards the rear of the site. This drainage pipe has a depth of approximately 800mm.
12. Provision of a Stormwater Detention System with a volume capable of retarding the 10 year ARI flow from the development site back to a 5 year ARI pre-development value to the satisfaction of the Responsible Authority.
13. Prior to commencement of development construction detailed design plans and drainage computations of the internal stormwater drainage system including the method of connection to the existing Council drainage infrastructure are to be submitted and approved to the satisfaction of the Responsible Authority.
14. Water Sensitive Urban Design principles (WSUD) are to be incorporated into the drainage design, which may include but not be limited to the following components or a combination thereof:
- On-site stormwater detention and rainwater tanks.
 - Soil percolation.
 - Stormwater harvesting and Re-use of stormwater for garden watering, toilet flushing etc.
 - On-site 'bio-treatment' to reduce dissolved contaminants and suspended solids.

Engineering Requirements

15. Prior to occupation of the dwellings hereby permitted by this permit starts, areas set aside for parking vehicles, loading bays, access lanes and paths as shown on the endorsed plans must be:

Constructed to the satisfaction of the Responsible Authority;

- Properly formed to such levels that they can be used in accordance with the plans;
- Surfaced with an all-weather sealcoat; and
- Drained and maintained to the satisfaction of the Responsible Authority.

Car spaces, access lanes and driveways must be kept available for these purposes at all times.

16. Vehicle crossing must be constructed to Frankston City Council's Standards and specifications to the satisfaction of the Responsible Authority.
17. Where the development involves work on or access to Council controlled land including roads, reserves and right of way, the owner, operator and their agents under this permit must at all times take adequate precautions to maintain works to the highest public safety standards, to the satisfaction of the Responsible Authority.

Precautions must include, appropriate signage to AS 1743 Road Works Signing Code of Practice, the provision of adequate barricading of works, including trenches of Service Authorities and any other road openings, sufficient to ensure public safety.

All relevant permits must be obtained from Council for works within the existing road reserves, in addition to the planning permit.

Urban Design

18. All works on or facing the boundaries of adjoining properties must be finished and the surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the Responsible Authority.
19. Mailboxes shall be provided to the proposed dwelling/s to the satisfaction of the Responsible Authority and Australia Post.
20. All plumbing work, sewer pipes etc. (except for spouting and stormwater pipes) associated with the new dwelling shall be concealed from general view).
21. Outdoor lighting must be provided, designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on neighbouring land.

Satisfactorily Completed

22. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.

Permit Expiry

23. This permit will expire if one of the following circumstances applies:
 - The development is not started within two years of the date of this permit.
 - The development is not completed within four years of the issued date of this permit.

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Notes

- A. Any request for an extension of time, or variation/amendment of this permit must be lodged with the relevant fee.
- B. Prior to the commencement of construction the operator of this planning permit must obtain a non-refundable Asset Protection Permit from Frankston City Council's Infrastructure Department.

- C. Any request for time extension of this Permit shall be lodged with the relevant administration fee at the time the request is made. Pursuant to Section 69 of the Planning and Environment Act 1987 the Responsible Authority may extend the periods referred to if a request is made in writing within the following prescribed timeframes:
- a. Before or within 6 months after the permit expiry date, where the use or development allowed by the permit has not yet started;
 - b. Within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

If a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

Carried

For the Motion: Crs Aitken, Cunial, Mayer, McCormack, O'Reilly and Toms

Against the Motion: Cr Hampton

11.2 Frankston Planning Scheme Amendment C111 - Report on the Review of Submissions to the Amendment and Progression to a Planning Panel

(MP Community Development)

Recommendation (Director Community Development)

It is recommended that Council:

1. Notes the submissions to Frankston Planning Scheme Amendment C111.
2. Continues to progress Planning Scheme Amendment C111.
3. Writes to Planning Panels Victoria to formally request an independent Planning Panel be convened to consider the submissions to Amendment C111.
4. Advises all submitters of Council's decision.

Council Decision

Moved: Councillor Hampton

Seconded: Councillor Mayer

That the matter be deferred until a meeting has been scheduled with the Committee of Greater Frankston.

Carried Unanimously

12.18 Response to NOM 1338 - Young Street Traders Assistance Package*(SJ Corporate Development)***Recommendation****Moved: Councillor Toms****Seconded: Councillor Aitken**

That Council:

1. Defines businesses affected by the Young Street Improvement Project as those within the following geographical area ("Affected Area"):
 - a. Young Street (between Playne and Beach Streets)
 - b. Beach Street (between Young Street and the Myer entrance)
 - c. Ross Smith Avenue East
 - d. Balmoral Street
 - e. Station Street
 - f. Wells Street (Young Street - Park Lane on south side and Young Street - Shannon Street Mall on north side)
2. Endorses Officers advocating to utility providers on behalf of the collective business community in the affected area to support requests for payment plans
 - a. Water retailers – South East Water
 - b. Electricity retailers – 15
 - c. Gas retailers - 13
3. Endorses officers contacting the property owners and/or agents within the affected area to advocate on behalf of the business tenants.
4. Notes that a request for State Member for Frankston, Mr Paul Edbrooke (MP) to meet with Councillors on the current Young Street Improvement Project will be made after this Council meeting, with the details of Council's endorsed business support package included.
5. Notes that a request for the State Government to provide an immediate emergency rescue package to local traders will be made after this Council meeting, with the details of Council's endorsed business support package included.

Financial Assistance to Traders

6. Endorses the allocation of up to \$50,000 to establish a one-off emergency relief grant (grant) program to provide immediate support directly to business operators in the affected area.
7. Endorses that these grants may only be accessed by the businesses through an application process.
8. Endorses that grants will be awarded on a 'first-in, best dressed' scenario
9. Endorses that maximum grant to an individual business is \$750.
10. Endorses the following eligibility criteria:
 - a. The business has experienced a >30 percent reduction in turnover (current year on previous year)
 - b. The business demonstrates a viable 12 month projected cash-flow
 - c. The business must have been operating in the affected area for more than 12 months

Chairperson's initials



- d. The business must have a minimum future lease in the affected area for more than six months
- e. The business must not have received another business grant directly from or auspiced by Council in the previous 12 months.

The applicant must provide satisfactory evidence to demonstrate each of these criteria.

- 11. Endorses the Mayor, Chief Executive Officer and Manager Community Relations as the panel to assess all applications for these grants.
- 12. Endorses that the application period for these grants expires on 1 November 2017
- 13. Acknowledges that this grant process may establish a precedent for future public realm works.

Car Parking

- 14. Does not apply the 2017-2018 budgeted increase in car parking fees at the Sherlock and Hay (Young Street East) carpark and the Young Street/Former Law Court (Playne Street) car park for a period of six months.
- 15. Amends parking enforcement in the Sherlock and Hay (Young Street East) carpark and the Young Street/Former Law Court (Playne Street) car park to enable current Frankston City Council Resident Foreshore Parking Permit holders to park for free for up to 2 hours.
- 16. Amends the 2017-2018 projected car parking income down by \$48,216.
- 17. Refers up to \$5,000 to the mid-year budget review to update signage and machines in the car parks to enable enforcement.

Action Plan – Business Support

- 18. Advocates to DEDTJR (State Government) for a further two rounds of business resilience program with the following foci:
 - i. Surviving the streetscape works (July – October 2017)
 - ii. How to maximise the business benefits of the streetscape works (September – December 2017)
- 19. Notes the implementation of the Kerbside Trading Guidelines for those businesses in the affected area as follows:
 - a. No fees are applicable in 2017-2018
 - b. All other provisions of the Guidelines are complied with (eg. location on footpath, minimum setbacks, approved items etc) and the appropriate permissions gained.
- 20. Notes the following work being undertaken by Officers in partnership with the State Government to support the business community in the affected area:
 - a. Development and implementation of the Kerbside Dining Encouragement Package (due September 2017- July 2019)
 - b. Continued promotion and facilitation of the Eat Street Grants (due July 2017 – June 2018)
 - c. Continued promotion and facilitation of the Space Innovators Grant Program to fill vacant shops (due July 2017 – June 2019)
 - d. Increased activation within the city centre through:
 - i. The Faces of Frankston Campaign (refer to Council Report on

Response to NOM 1297 – Hall of Fame Resumption also being considered at this Ordinary Meeting of Council)

- ii. Implementation of the Street Art Masterplan
- iii. VicRoads and DEDTJR place activation campaigns (July 2017 – December 2017)

Action Plan – Marketing and Communications

21. Writes to the State Government to officially request that:
 - a. The *Business as Usual* Campaign to encourage the broader community to shop at the businesses in the affected area be officially handed over to Frankston City Council to manage,
 - b. A minimum of \$20,000 be provided to Council to assist with the implementation of this campaign for the duration of the Young Street Improvement Project
 - c. Further funding be provided to support this campaign for when the Skye/Overton Road level crossing removal and Frankston train station upgrade occur.
22. Supports Frankston City Council taking the lead in communications relating to the private and public sector projects that may impact on the city centre.
23. Refers \$10,000 for city centre communications during 2017-2018 to enable Council to communicate to the community anticipated impacts of construction projects.

The meeting was adjourned at 8.43pm

The meeting resumed at 8.56pm

*Pursuant to Section 43 of the Governance Local Law,
this motion was moved in parts*

Council Decision

Moved: Councillor Toms

Seconded: Councillor Aitken

That Council:

1. Defines businesses affected by the Young Street Improvement Project as those within the following geographical area (“Affected Area”):
 - a. Young Street (between Playne and Beach Streets)
 - b. Beach Street (between Young Street and the Myer entrance)
 - c. Ross Smith Avenue East
 - d. Balmoral Street
 - e. Station Street
 - f. Wells Street (Young Street - Park Lane on south side and Young Street - Shannon Street Mall on north side)
2. Endorses Officers advocating to utility providers on behalf of the collective business community in the affected area to support requests for payment plans
 - a. Water retailers – South East Water
 - b. Electricity retailers – 15
 - c. Gas retailers - 13
3. Endorses officers contacting the property owners and/or agents within the affected area to advocate on behalf of the business tenants.

Chairperson’s initials



4. Notes that a request for State Member for Frankston, Mr Paul Edbrooke (MP) to meet with Councillors on the current Young Street Improvement Project will be made after this Council meeting, with the details of Council's endorsed business support package included.
5. Notes that a request for the State Government to provide an immediate emergency rescue package to local traders will be made after this Council meeting, with the details of Council's endorsed business support package included.

Carried Unanimously

Council Decision

Moved: Councillor Toms

Seconded: Councillor Aitken

Financial Assistance to Traders

6. Endorses the allocation of up to \$50,000 to establish a one-off emergency relief grant (grant) program to provide immediate support directly to business operators in the affected area.
7. Endorses that these grants may only be accessed by the businesses through an application process.
8. Endorses that grants will be awarded on a 'first-in, best dressed' scenario
9. Endorses that maximum grant to an individual business is \$750.
10. Endorses the following eligibility criteria:
 - a. The business has experienced a >30 percent reduction in turnover (current year on previous year)
 - b. The business demonstrates a viable 12 month projected cash-flow
 - c. The business must have been operating in the affected area for more than 12 months
 - d. The business must have a minimum future lease in the affected area for more than six months
 - e. The business must not have received another business grant directly from or auspiced by Council in the previous 12 months.

The applicant must provide satisfactory evidence to demonstrate each of these criteria.
11. Endorses the Mayor, Chief Executive Officer and Manager Community Relations as the panel to assess all applications for these grants.
12. Endorses that the application period for these grants expires on 1 November 2017
13. Acknowledges that this grant process may establish a precedent for future public realm works.

Carried

For the Motion: Crs Aitken, Mayer, McCormack and Toms

Against the Motion: Crs Cunial, Hampton and O'Reilly

Council Decision**Moved: Councillor Toms****Seconded: Councillor Aitken****Car Parking**

14. Does not apply the 2017-2018 budgeted increase in car parking fees at the Sherlock and Hay (Young Street East) carpark and the Young Street/Former Law Court (Playne Street) car park for a period of six months.
15. Amends parking enforcement in the Sherlock and Hay (Young Street East) carpark and the Young Street/Former Law Court (Playne Street) car park to enable current Frankston City Council Resident Foreshore Parking Permit holders to park for free for up to 2 hours.
16. Amends the 2017-2018 projected car parking income down by \$48,216.
17. Refers up to \$5,000 to the mid-year budget review to update signage and machines in the car parks to enable enforcement.

Lost

For the Motion: Crs Aitken, Mayer and Toms

Against the Motion: Crs Cunial, Hampton, McCormack and O'Reilly

Council Decision**Moved: Councillor Toms****Seconded: Councillor Aitken****Action Plan – Business Support**

18. Advocates to DEDTJR (State Government) for a further two rounds of business resilience program with the following foci:
 - i. Surviving the streetscape works (July – October 2017)
 - ii. How to maximise the business benefits of the streetscape works (September – December 2017)
19. Notes the implementation of the Kerbside Trading Guidelines for those businesses in the affected area as follows:
 - a. No fees are applicable in 2017-2018
 - b. All other provisions of the Guidelines are complied with (eg. location on footpath, minimum setbacks, approved items etc) and the appropriate permissions gained.
20. Notes the following work being undertaken by Officers in partnership with the State Government to support the business community in the affected area:
 - a. Development and implementation of the Kerbside Dining Encouragement Package (due September 2017- July 2019)
 - b. Continued promotion and facilitation of the Eat Street Grants (due July 2017 – June 2018)
 - c. Continued promotion and facilitation of the Space Innovators Grant Program to fill vacant shops (due July 2017 – June 2019)
 - d. Increased activation within the city centre through:
 - i. The Faces of Frankston Campaign (refer to Council Report on Response to NOM 1297 – Hall of Fame Resumption also being considered at this Ordinary Meeting of Council)
 - ii. Implementation of the Street Art Masterplan

- iii. VicRoads and DEDTJR place activation campaigns (July 2017 – December 2017)

Action Plan – Marketing and Communications

21. Writes to the State Government to officially request that:
- The *Business as Usual* Campaign to encourage the broader community to shop at the businesses in the affected area be officially handed over to Frankston City Council to manage,
 - A minimum of \$20,000 be provided to Council to assist with the implementation of this campaign for the duration of the Young Street Improvement Project
 - Further funding be provided to support this campaign for when the Skye/Overton Road level crossing removal and Frankston train station upgrade occur.
22. Supports Frankston City Council taking the lead in communications relating to the private and public sector projects that may impact on the city centre.

Carried Unanimously

Council Decision

Moved: Councillor Toms

Seconded: Councillor Aitken

23. Refers \$10,000 for city centre communications during 2017-2018 to enable Council to communicate to the community anticipated impacts of construction projects.
24. An approach be made to look at a joint arrangement between Council and the State Government for shop frontages to be improved.

Carried

For the Motion: Crs Aitken, Mayer, McCormack and Toms
Against the Motion: Crs Cunial, Hampton and O'Reilly

11. CONSIDERATION OF TOWN PLANNING REPORTS**11.3 May Town Planning Progress Report**

(MP Community Development)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Hampton**

That Council receives and notes the May Town Planning Progress Report.

Carried Unanimously

11.4 June Town Planning Progress Report

(MP Community Development)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Mayer**

That Council receives and notes the June Town Planning Progress Report.

Carried Unanimously

12. CONSIDERATION OF REPORTS OF OFFICERS**12.1 Frankston Rail Planning - Grade Separation - proposed Kananook Stabling**
*(KJ CAA Development)***Council Decision****Moved: Councillor Aitken****Seconded: Councillor McCormack**

That Council notes the submission and endorses the transmittal to required parties.

Carried Unanimously

12.2 Draft Frankston Community Plan and Local Area Plans 2017-2021

(LD Community Development)

Council Decision**Moved: Councillor Toms****Seconded: Councillor Mayer**

That Council:

1. Endorses the attached draft Frankston Community Plan 2017-2021 for community consultation on Council's website for a period of four (4) weeks;
2. Notes that following consultation, appropriate adjustments will be made to the Plan and represented to Council for adoption.

Carried Unanimously

12.3 Minutes of the Frankston Arts Board - 20 June 2017

(AM Community Development)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Toms**

That Council receives the Minutes of the Frankston Arts Board meeting of 20 June 2017.

Carried Unanimously

12.4 Major Community Event Grant Program - Draft Guidelines

(AM Community Development)

Council Decision**Moved: Councillor Toms****Seconded: Councillor Aitken**

That Council:

1. Notes that this report responds to the resolution arising from a Notice of Motion 1261 regarding the Long Lazy Lunch event
2. Notes Council endorsed \$30K commitment to supporting a grants program for community initiated events at the Ordinary Meeting 301, 23 May 2017
3. Adopts the guidelines for the new Major Local Community Events - Grant program.

Carried Unanimously

12.5 Proposal to re name a street and establish a commemorative garden after Frankston's sister city "Susono"

(MC Corporate Development)

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Toms**

That the formal process to:

1. Name a section of Moorooduc Highway Service Lane located directly in front of the Frankston Private Hospital to "Susono Way" including public consultation be commenced.
2. Establish a commemorative garden in the parcel of land opposite Frankston Private Hospital located on the corner of Hasting Road, Foot Street and Moorooduc Highway be commenced.

Carried

For the Motion: Crs Aitken, Cunial, Hampton, Mayer, O'Reilly and Toms

Against the Motion: Cr McCormack

12.6 Resolution Progress Report

(MC Corporate Development)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Mayer**

That Council notes the referral of the matters regarding the Procurement Policy 2017/18 to the Audit and Risk Committee for consideration and a report will be presented to the October meeting following the Committees' consideration at its September meeting.

Carried Unanimously

12.7 Progress of Council Resolutions resulting from Notice of Motions

(MC Corporate Development)

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Toms**

1. Receives the Notice of Motion Report as at 24 July 2017.
2. Notes that the following Notices of Motion be archived from the Notice of Motion Report:
 - NOM 1277 – Strategy for advocacy for next State Election
 - NOM 1320 – 360 Degrees Video Platform
 - NOM 1248 – Gretana Park Karingal
 - NOM 1269 – Self Funded Retirees Eligibility for 'concession' discount on/for Frankston City Council Rates.

Carried Unanimously

12.8 Response to Petition - Alexandra Mews

(MR Community Development)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor O'Reilly**

That Council:

1. Notes the petition
2. Notes the outcome of the on-site meeting with residents
3. Advises the head petitioner that the two No Stopping signs will remain in their current locations.

Carried Unanimously

12.9 Further Response to NOM 1285 - Pop-up Vans/Stalls

(SJ Corporate Development)

Recommendation (Director Corporate Development)

That Council:

1. Note this report
2. Support the development of a Pop-Up Business Protocol to support and manage temporary business operations on public land
3. The undertaking of an expression of interest process at Ballam Park be considered a trial to inform the development of the Pop-Up Business Protocol.

Council Decision

Moved: Councillor Hampton

Seconded: Councillor Mayer

That Council:

1. Notes this report.
2. Supports the development of a Pop-Up Business Protocol to support and manage temporary business operations on public land.
3. The undertaking of an expression of interest process at Ballam Park be considered a trial to inform the development of the Pop-Up Business Protocol.
4. Requests that a criterion be included in the Pop-Up Business Protocol to ensure that it does not have a negative impact on nearby businesses.

Carried Unanimously

12.10 Response to NOM 1289 - Female participation in sports

(LD Community Development)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Toms**

That the matter be deferred to the next Ordinary Meeting.

Lost

For the Motion: Crs Aitken, McCormack and Toms

Against the Motion: Crs Cunial, Hampton, Mayer and O'Reilly

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Mayer**

That Council notes the report outlining progress in encouraging female participation in sport endeavours and activities.

Carried Unanimously

12.11 Further Response to NOM 1290 - New Rule for Closed Council Decisions

(MC Corporate Development)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor McCormack**

That Council endorses the following changes to the existing agenda processes:

1. Introducing a requirement for a specific reason to be given in the officer's report when any matter is considered in closed council on the basis of the section 89 (h) exception (ie '*any other matter which the Council or Special Committee considers would prejudice the Council or any other person*');
2. Reinforcing the preference for matters to be considered in open council wherever possible;
3. Introducing a specific requirement at agenda review meetings for Councillors and Council's Executive Management Team to discuss the reasons why each item in the closed section of the agenda has been listed in closed council, and to enable Councillors to express a preference for any particular item to instead be listed in the open section of the agenda (noting that the Chief Executive Officer is ultimately responsible for the council meeting agenda, and further noting that Council already has the ability to move an item that has been listed in the closed council agenda into the open section of the council meeting, by resolution);
4. Implementing a system whereby closed council decisions are routinely released in the open minutes of that meeting, unless the particular circumstances prevent this from occurring and/or Council resolves otherwise;
5. Reporting officers' delegations and authorisations in open council, unless the particular circumstances prevent this from occurring.

Carried Unanimously

12.12 Response to NOM 1291 - Frankston and Seaford Piers - use of water illumination technology

(GK Community Development)

Council Decision**Moved: Councillor Toms****Seconded: Councillor Aitken**

That the matter be deferred to the next Ordinary Meeting.

Lost

For the Motion: Crs Aitken, McCormack and Toms

Against the Motion: Crs Cunial, Hampton, Mayer and O'Reilly

Cr Mayer left the chamber at 9.45pm.

Cr Mayer returned to the chamber at 9.47pm.

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Mayer**

That Council:

1. Notes options for illumination include, Frankston Pier, Seaford Pier, up to 5 bridges on Kananook Creek adjacent to the city centre, buildings such as St Pauls on Bay Street South or the Sentinel sculpture on the Esplanade
2. Notes costs of illumination will depend on specific lighting designs undertaken by specialists. Indicative costs only are included in the report.
3. Notes that currently no grants have been identified. However, as this potential project has the ability to improve economic activity it may be included in Council's advocacy program.

Carried Unanimously

12.13 Response to NOM 1297 - Frankston Hall of Fame Resumption

(SJ Corporate Development)

Recommendation (Director Corporate Development)

That Council:

1. Notes that:
 - a. there has been little community interest in the Hall of Fame in the six years since it was last held
 - b. it was recognised when the Hall of Fame was ceased that there was a diminishing pool of 'draw card' inductees and that the previous inductees were the result of reviewing notable Frankston City identities from the past 100 years.
 - c. the previous Hall of Fame program had relatively limited business community involvement
2. Acknowledges that the way of recognising and showcasing our locals has changed, with programs that recognise 'everyday locals' as well as our Citizens and Volunteer of the Year programs.
3. Resolves not to resume the Hall of Fame.
4. Resolves to recognise Frankston City locals through:
 - a. Allocating \$12,000 towards the current Faces of Frankston campaign which celebrates everyday locals, to enable the campaign to attract a greater level of mainstream media attention.
 - b. Greater acknowledgement of the Frankston City Citizen of the Year, Senior Citizen of the Year and Junior Citizen of the Year.

Council Decision

Moved: Councillor Hampton

Seconded: Councillor O'Reilly

That Council:

1. Notes that:
 - a. there has been little community interest in the Hall of Fame in the six years since it was last held
 - b. it was recognised when the Hall of Fame was ceased that there was a diminishing pool of 'draw card' inductees and that the previous inductees were the result of reviewing notable Frankston City identities from the past 100 years.
 - c. the previous Hall of Fame program had relatively limited business community involvement
2. Acknowledges that the way of recognising and showcasing our locals has changed, with programs that recognise 'everyday locals' as well as our Citizens and Volunteer of the Year programs.
3. Resolves not to resume the Hall of Fame.

4. Resolves to recognise Frankston City locals through:
- a. The referral of \$12,000 to the Mid-Year Budget Review towards the current Faces of Frankston campaign which celebrates everyday locals, to enable the campaign to attract a greater level of mainstream media attention.
 - b. Greater acknowledgement of the Frankston City Citizen of the Year, Senior Citizen of the Year and Junior Citizen of the Year.

Carried Unanimously

12.14 Response to NOM 1302 – Financial Literacy Classes

(KK Community Development)

Council Decision**Moved: Councillor McCormack****Seconded: Councillor Aitken**

That Council:

1. Notes free workshops are available to residents;
2. Supports a Frankston Library invitation to a funded service provider of the free workshops to offer this service in the library as a trial, noting also the in-kind cost to the library of \$87.70; and
3. Notes that Community Centre and Neighbourhood House programs are based on community engagement and, at times, these include financial literacy programs.

Carried Unanimously

12.15 Response to NOM 1307 - Bullying in Frankston

(LD Community Development)

Recommendation (Director Community Development)

That Council:

1. Notes feedback from Youth Council in relation to NOM 1307.
2. Lobby both tiers of Government for funding to implement a suite of recommendations including:
 - a. Accredited age appropriate change program developed and implemented by qualified counsellors and included as part of the Department of Education curriculum;
 - b. An awareness resource to be funded and developed by trained psychologists for Years 5, 6, 7 to increase understanding of bullying behaviours and included as part of the Department of Education curriculum;
 - c. Distribution of the "Anti-bullying event pack" that will be developed in the next 12 months by volunteer Youth Councillors.
 - d. Include "role playing" scenarios for bullying into the Grade 6 and Year 7 transition program administered by Youth Workers.

Council Decision

Moved: Councillor Hampton

Seconded: Councillor Mayer

That Council:

1. Notes feedback from Youth Council in relation to NOM 1307.
2. Lobby both tiers of Government for funding to implement a suite of recommendations including:
 - a. Accredited age appropriate change program developed and implemented by qualified counsellors and included as part of the Department of Education curriculum;
 - b. An awareness resource to be funded and developed by trained psychologists for Years 5, 6, 7 to increase understanding of bullying behaviours and included as part of the Department of Education curriculum;
 - c. Distribution of the "Anti-bullying event pack" that will be developed in the next 12 months by volunteer Youth Councillors.
 - d. Include "role playing" scenarios for bullying into the Grade 6 and Year 7 transition program administered by Youth Workers or suitably qualified organisations.

Carried Unanimously

12.16 Response to NOM 1314 - Seaford Road Level Crossing Removal

(KJ CAA Development)

Council Decision**Moved: Councillor Toms****Seconded: Councillor Aitken**

That Council:

1. Notes the priority list and endorses the transmittal to required parties.
2. Authorises the CEO or a delegate to participate on the LXRA Community Reference Group.

Carried Unanimously

12.17 Response to NOM 1320 - 360 Degrees Video Platform

(SJ Corporate Development)

Council Decision**Moved: Councillor Toms****Seconded: Councillor Aitken**

That Council:

1. Notes this report.
2. Advises individual businesses (especially tourism members) and industry associations of the opportunity to further supplement their online marketing content with imagery – including 360 degree videos.
3. Commits to utilising social media to share and link with footage that promotes tourism businesses and/or Frankston City more broadly.
4. Encourages individuals and local businesses to utilise social media to share the existing imagery (360 degree footage, drone footage, videos and photos) that are on the Visit Frankston Facebook page.
5. Ensures that the benefit of using imagery on social media by local businesses is factored into the Marketing 101 (tourism) session in the 2018 Build Your Business Program.
6. Notes that should Council resolve to pursue a 360 degree platform, Officers will undertake a more detailed investigation into the resources required to expand on the current imagery library. This will be referred to the Mid-Year Budget Review for consideration.

Carried Unanimously

13. NOTICES OF MOTION

Nil

14. LATE REPORTS

NIL



15. URGENT BUSINESS

Nil

16. CONFIDENTIAL ITEMS**Council Decision****Moved: Councillor Mayer****Seconded: Councillor Toms**

That the Ordinary Council Meeting be closed to the public to consider the following items which are of a confidential nature, pursuant to section 89(2) of the Local Government Act (LGA) 1989 for the reasons indicated:

C.1 2016/17-58 Offsite Storage of Corporate Records

Agenda Item C.1 2016/17-58 Offsite Storage of Corporate Records is designated confidential as it relates to contractual matters (s89 2d)

C.2 Contract for Library Collections, Furniture, Equipment and associated requirements.

Agenda Item C.2 Contract for Library Collections, Furniture, Equipment and associated requirements. is designated confidential as it relates to contractual matters (s89 2d)

C.3 Response to NOM 1313 - Installation of Solar Panels on the Civic Centre and Ongoing Monitoring and Reporting of Water, Energy and Greenhouse Gases Consumption and Expenditure

Agenda Item C.3 Response to NOM 1313 - Installation of Solar Panels on the Civic Centre and Ongoing Monitoring and Reporting of Water, Energy and Greenhouse Gases Consumption and Expenditure is designated confidential as it relates to contractual matters (s89 2d)

Carried Unanimously

177. OUTCOME OF CONSIDERATION OF CONFIDENTIAL ITEMS**C.5 Pines Forest Aquatic Centre (considered at OM277 – 14 September 2015)****Council Decision****Moved: Councillor Taylor****Seconded: Councillor Aitken**

That Council:

1. Agrees to enter into a contract with Frankston Regional Aquatic Centre Pty Ltd (**FRAC**) for the management of the Pines Forest Aquatic Centre for a two (2) year initial term commencing on 1 October 2015,
2. Notes that under the two (2) year initial term of the contract, Council will pay to FRAC the difference between actual revenue collected and costs incurred by FRAC at the facility. The budgeted revenue and costs (exclusive of GST); resulting in a budgeted payment (exclusive of GST) by Council to FRAC.
3. Notes that while FRAC offer to manage the facility during the two (2) year initial period and that FRAC will largely concentrate on providing improved business aquatic management, the contract agreement will include obligations requiring FRAC to identify efficiencies and cost savings in the operation of the facility that can be realised. A further extension of the contract of up to three (3) years exercisable at Council's discretion will require FRAC to deliver these agreed upon cost savings, an increase in service delivery and patronage and better access to broader facilities managed by FRAC.
4. Notes that Council reserves the right to extend the contract at its sole discretion and if satisfied that FRAC has met all of its obligations and Council's expectations under the two (2) year initial term.
5. Authorises the Chief Executive Officer to sign and seal the contract following the signing of the agreement by FRAC.
6. Agrees to release the non-commercial details of the contractual agreement with FRAC once the agreement has been executed by both FRAC and Council.

The motion was put and Carried Unanimously

C.5 Ballam Park East Pavilion - Presentation of Schematic Design and Current Funding Position (considered at OM289 - 27 June 2017)**Council Decision****Moved: Councillor Aitken****Seconded: Councillor Taylor**

That:

1. Council approves the schematic design as attached. The design is based on the concept endorsed at the Councillor briefing on the 14 December 2015 to demolish and rebuild Ballam Park East pavilion. The schematic design includes the following project scope:
 - large multi-purpose social room
 - attached meeting room
 - male, female and accessible toilets accessed from the social rooms
 - kitchen and bar with serveries to social rooms and to external
 - two football / cricket change rooms with attached separate unisex amenities
 - two netball change rooms with attached shared unisex amenities
 - two unisex umpires rooms

Chairperson's initials



- two first aid rooms
- office that doubles as time keepers room
- storage rooms and property room
- airlock, circulation and services cupboard
- external paving, entry and covered spectator area

Project excludes construction of future netball court and car parking.

2. Council notes the current project budget estimate and the initially proposed breakdown of income:
 - Karingal Football Netball Club (Seniors)
 - Karingal Junior Football Club
 - State Government
 - Frankston City Council
3. Council notes that the state government grant application submitted under the 2015/16 minor facilities grant programme was unsuccessful.
4. To enable construction to commence in October 2016, Council resolves to fund by reprioritising the 2016/17 Capital Works Programme as follows:
 - Playground renewal
 - Ballam Park fountain
 - Fencing replacement.
5. Council notes that candidates for the Federal seat of Dunkley have made election commitments to the project. Should this funding become available Council could reallocate its funds to the original budgets.
6. The recommendation (without commercially sensitive information) be released by the next open meeting of Council.

The motion was put and Carried Unanimously

C.1 Minutes of the Frankston Arts Board - August Meeting (considered at OM293 – 19 September 2016)

Council Decision

Moved: Councillor Aitken

Seconded: Councillor Spelman

That:

1. Council receives the Minutes of the Frankston Arts Board August Meeting.
2. Council endorses the proposal for a mural in Stiebel Place, Frankston (rear of 11-15 Station Street Mall Frankston).
3. That the recommendations of this report be released after 31 December 2016

The motion was put and Carried Unanimously

**C.4 Appointment of Director to the Board of Peninsula Leisure Pty Ltd
(considered at OM293 – 19 September 2016)****Council Decision****Moved: Councillor Aitken****Seconded: Councillor Mayer**

That Council

1. Appoints Mr. Phillip Johnson to the Board of Peninsula Leisure Pty. Ltd. until 31 October 2017;
2. Note that this appointment, along with the appointment of Ms. Roseanne Healy will be reviewed prior to the expiry of their terms on 31 October 2017.
3. Releases this resolution into incorporated into the public minutes of this meeting.

The motion was put and Carried Unanimously

**C.5 Award of Contract 2016/17-17 - Construction of Ballam Park East Pavilion
(considered at OM295 – 21 December 2016)****Council Decision****Moved: Councillor O'Connor****Seconded: Councillor Hampton**

That:

1. Council approves the acceptance of the tender from May Constructions Pty Ltd for Contract No 2016/17-17 – Construction of Ballam Park East Pavilion;
2. A project contingency be reserved outside of the contract sum and vests specific authority in the Chief Executive Officer or Chief Executive Officer delegate to authorise the payment of variations from that sum;
3. Council notes that the forecast cost to complete including the preferred tender and allocated 10% contingency is within the project budget and reduces the Council contribution in the 2017/18 Financial year.
4. The Chief Executive Officer be authorised to sign and seal the contract;
5. The Councillors receive briefings of the project on a regular basis; and
6. The recommendation (without commercially sensitive information) be released by the next open meeting of council following signing of the contract.

The motion was put and Carried Unanimously

**C.6 Award of Contract 2015/16-89 - Frankston Basketball Stadium Expansion
(considered at OM295 – 21 December 2016)****Council Decision****Moved: Councillor Toms****Seconded: Councillor O'Connor**

That Council:

1. Approves the acceptance of the tender from Devco Project & Construction Management Pty Ltd for Contract No 2015/16-89 – Frankston Basketball Stadium Expansion – Construction (Stage 1);
2. Notes that the project is within budget however the contingency amount of 2% of the Build cost is below the minimum 7% contingency recommended by the Quantity Surveyor which is based on the risk profile of the project;

3. Provides an additional contribution to the project to allow the recommended minimum 7% contingency for completion of stage 1 works. The additional contribution to be provided in the 2018/19 Capital Works budget;
4. Allocates a project contingency of 7% of the contract sum to be reserved outside of the contract sum and within an specific account requiring express approval of the Chief Executive Officer or his nominated representative to access funds from the account;
5. Notes that further will be required to include stormwater harvesting system at Kananook reserve and reserves the right to make this decision at any time following progress reports on finances and any reliance on the available contingency;
6. Authorises the Chief Executive Officer to sign the contract prior to sealing;
7. That a further report be provided to Council at the February Ordinary Meeting on what lease negotiation could be negotiated with the Frankston District Basketball Association in return for additional capital funding from the Association. A lease arrangement not be negotiated till this report be returned back to Council.
8. That Council in consultation with the Frankston Basketball Association initiate advocacy for additional State funding.
9. Provides to Councillors on a regular basis, briefings on the progress of the project; and
10. Releases the recommendation (without commercially sensitive information) after execution of the contract.

The motion was put and Carried Unanimously

**C.7 Frankston Football Club Incorporated (under a Deed of Administration)
(considered at OM295 – 21 December 2016)**

Council Decision

Moved: Councillor Hampton

Seconded: Councillor Toms

That Council:

1. Notes the discussions and progress to date with the Frankston Football Club Incorporated; and,
2. Authorises the appointment of the Chief Executive Officer and Director Corporate Development to the interim board of the Frankston Football Club Incorporated.

The motion was put and Carried Unanimously

C.8 Sponsorship of City of Frankston Bowls Club (considered at OM295 – 21 December 2016)

Council Decision

Moved: Councillor Mayer

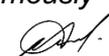
Seconded: Councillor Toms

That:

1. Council declines the request to provide cash sponsorship to the 2017 City of Frankston Bowls Club Easter Classic.
2. The City of Frankston Bowls Club be encouraged to apply through Council's Tourism Event Attraction Program in 2017-2018 for the 2018 Easter Classic.
3. The recommendations of this report be made available after 20 December 2016.

The motion was put and Carried Unanimously

Chairperson's initials



C.3 Minutes of the Frankston Arts Board - December Meeting (considered at OM296 – 2 February 2017)**Council Decision****Moved: Councillor Bolam****Seconded: Councillor Aitken**

That:

1. Council receives the Minutes of the Frankston Arts Board December Meeting.
2. Henceforth, the Frankston Arts Board submit to future budgetary processes a matrix displaying Arts Centre capital works requiring funding based on urgency and/or prioritisation. Each funding request should include a description field which provides ample detail explaining the justification for funding. Further, for each funding request, it must be established on the matrix whether state, federal and philanthropic funding has been sought and/or exhausted.
3. That the recommendations of this report be released after 31 December 2017.

The motion was put and Carried Unanimously

C.4 Interim Meals Program (considered at OM297 – 20 February 2017)**Council Decision****Moved: Councillor Hampton****Seconded: Councillor O'Reilly**

That Council:

1. Notes the current status of the interim meal arrangements;
2. Notes there is no recurrent funding for meals going forward;
3. Endorses Option 4. Cease the interim meals arrangement in the short term and advocate to State Government for recurrent funding of the Wintringham service as intended by State Government while Option 3 is explored further to re-establish City Life and the Breakfast Program further; and
4. Releases this recommendation immediately following the Council meeting.

The motion was put and Carried Unanimously

C.5 Award of Contract 2016/17-04 - Carrum Downs Recreation Reserve New Multi-Use Pavilion and Car Park (considered at OM297 – 20 February 2017)**Council Decision****Moved: Councillor Hampton****Seconded: Councillor Mayer**

That Council :

1. Approves the acceptance of the tender from Johns Lyng Commercial Builders Pty Ltd for Contract No 2016/17-04 – Construction of Carrum Downs Recreation Reserve New Multi-Use Pavilion and Car Park;
2. Authorises a project contingency to be reserved outside of the contract sum and vests specific authority in the Chief Executive Officer or Chief Executive Officer delegate to authorise the payment of variations from that sum;
3. Authorises the Chief Executive Officer to sign the contract prior to sealing;

4. Receives briefings of the project on a monthly basis; and
5. Agrees that the recommendation (without commercially sensitive information) be released by the next open meeting of Council following signing of the contract.

The motion was put and Carried Unanimously

C.1 Meals on Wheels Tender (considered at OM299 - 3 April 2017)

Council Decision

Moved: Councillor Hampton

Seconded: Councillor Bolam

That Council:

1. Notes the summary of tender submissions for the supply of juice, meat and poultry, dry frozen and cool store goods, fruit and vegetables, containers and cups together with the evaluation summary at Attachment F.
2. Endorses:
 - a. That Bidfood Melbourne be the preferred Tenderer for the provision of Juice for Frankston City Council Meals on Wheels (Contract 2016/17-44) for an initial term of 3 years with an option of 2 x 1 year extensions available.
 - b. That Pauls Poultry be the preferred Tenderer for the provision of Meat & Poultry for Frankston City Council Meals on Wheels (Contract 2016/17-44) for an initial term of 3 years with an option of 2 x 1 year extensions available.
 - c. That Bidfood Melbourne be the preferred Tenderer for the provision of Dry, Frozen and Cool Store Goods for Frankston City Council Meals on Wheels (Contract 2016/17-44) for an initial term of 3 years with an option of 2 x 1 year extensions available.
 - d. That Confoil Pty Ltd be the preferred Tenderer for the provision of Containers and Cups for Frankston City Council Meals on Wheels (Contract 2016/17-44) for an initial term of 3 years with an option of 2 x 1 year extensions available.
 - e. Request For Quote (RFQ2016/17-62): Meals on Wheels Provision of Fruit and Vegetables for expressions of Interest. Acceptance of a suitable provider from a total of three quotes to be received.
3. Notes, the potential savings of \$20K per annum (at today's costs), will be monitored as numerous pressures, including additional clients and escalation of food prices, may influence the final financial result
4. Delegation of the final detailed negotiations with the Preferred Tenderers and preparation of final contract documentation to the Chief Executive Officer, who at the conclusion of negotiations, is authorised to sign and seal the contract.
5. Release the resolution at the next open Council meeting after the documents are signed.

The motion was put and Carried

C.1 Re-Founding of City Life (considered at OM300 – 1 May 2017)**Council Decision****Moved: Councillor O'Reilly****Seconded: Councillor Mayer**

That Council :

1. Notes the work undertaken to date in exploring options for City Life;
2. Notes City Life is exploring other opportunities and will enlist support from Council as required;
3. Releases this recommendation immediately following the Council meeting.

The motion was put and Carried Unanimously

C.2 Frankston Charitable Fund Grants (considered at OM300 – 1 May 2017)**Council Decision****Moved: Councillor Mayer****Seconded: Councillor McCormack**

That Council:

1. Note the 2017 Frankston Charitable Fund grant recommendations to the Lord Mayor's Charitable Fund (LMCF) Board.
2. Applicants will be notified after the LMCF Board of Management meeting on Thursday 15 June 2017.
3. Release this recommendation following notification from LMCF Board of Management meeting on Thursday 15 June 2017.

The motion was put and Carried Unanimously

C.3 Contract 2016/17-16 Provision of Valuation Services (considered at OM300 – 1 May 2017)**Council Decision****Moved: Councillor Mayer****Seconded: Councillor O'Connor**

That:

1. Council approves the tender panel's recommendation of appointing Patel Dore Valuers P/L for the *provision of valuation services* for the anticipated cost of in accordance with the tendered schedule of rates (SOR).
2. Council appoints Patel Dore Valuers P/L for an initial term of two (2) years with extension options of three (3) x two (2) year options at Councils discretion.
3. Council delegates the final detailed negotiations with Patel Dore Valuers P/L to the Chief Executive Officer or their appointed representative when finalised, the contract documents be signed and sealed.
4. The recommendation (without commercially sensitive information) is released immediately following execution of the contracts.

The motion was put and Carried Unanimously

C.1 Appointment and Authorisation of Council Staff (considered at OM301 – 23 May 2017)**Council Decision****Moved: Councillor Hampton****Seconded: Councillor O'Connor**

That:

1. Pursuant to the provisions of Section 147 (4) of the Planning and Environment Act 1987 (The Act) and Section 232 of the Local Government Act 1989 (The Act), Council appoints the officer listed below to be an authorised officer for the purposes of The Act and the regulations made under The Acts:
 - Acting Municipal Building Surveyor
2. Pursuant to the provisions of Section 147 (4) of the Planning and Environment Act 1987 (The Act), Council appoints the officers listed below to be an authorised officer for the purposes of The Act and the regulations made under The Act:
 - Subdivision Officer
 - Statutory Planning Coordinator
3. The Instrument of Appointment and Authorisation in respect of the Officers listed above be signed and sealed.
4. This resolution is incorporated in the public minutes of this Meeting.

The motion was put and Carried Unanimously

C.2 Delegated Powers Report - Miscellaneous Grants and Frankston Arts Centre Discounts and Concessions - January, February, March 2017 (considered at OM301 – 23 May 2017)**Council Decision****Moved: Councillor Bolam****Seconded: Councillor Toms**

That:

1. Council notes the funding allocations made under delegated powers, relating to grants in the Miscellaneous Grants Program, and community concessions and discounts in the Frankston Arts Centre.
2. The names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant be included on the list of donations and grants, in accordance with the requirements of the Local Government Act 1989 and regulation 12(g) of the Local Government (General) Regulations 2015; and
3. The report otherwise remain confidential indefinitely, except for Council's resolution in this matter which may be released to the public at the next Ordinary Meeting.

The motion was put and Carried Unanimously

C.4 Review of Kananook Creek Management Arrangements (considered at OM301 – 23 May 2017)**Council Decision****Moved: Councillor Bolam****Seconded: Councillor Aitken**

That:

1. Council notes the Kananook Creek Ministerial Advisory Committee – Final Report recommendations and proposal that Frankston City Council be appointed Committee of Management for all Crown Land within the Creek Corridor.
2. Council requires a further investigation and specific information from the Minister about the future resourcing costs of implementing the Kananook Creek Ministerial Advisory Committee Final Report recommendations.
3. Council consults the Kananook Creek Association regarding Items 1 and 2 and relay any observations and/or concerns from the Association to the Minister.
4. A report be presented at the August Ordinary Meeting on the water management aspects of the creek, including proposed solution/s for meaningful and consistent de-silting of the creek.

The motion was put and Carried

C.1 Appointment and Authorisation of Council Staff (considered at OM303 – 10 July 2017)**Council Decision****Moved: Councillor O'Connor****Seconded: Councillor Mayer**

That:

1. Pursuant to the provisions of Section 147 (4) of the *Planning and Environment Act 1987* and Section 232 of the *Local Government Act 1989* (The Act), Council appoints the officer listed below to be an authorised officer for the purposes of The Act and the regulations made under The Act:
 - Planning Investigations Officer
2. The Instrument of Appointment and Authorisation in respect of the Officer listed above be signed and sealed.
3. This resolution is incorporated in the public minutes of this Meeting.

The motion was put and Carried Unanimously

C.3 Internal Audit - Project and Capital Works Management – (considered at OM303 – 10 July 2017)**Council Decision****Moved: Councillor Bolam****Seconded: Councillor Aitken**

That:

1. Council receives and notes the Project and Capital Works Management internal audit report.
2. The CEO ensures that all recommendations, findings and 'lessons learnt' from this audit are – within reason – adopted into processes / procedures to ensure confidence in future major capital projects.

The motion was put and Carried Unanimously

Chairperson's initials



C.1 2016/17-58 Offsite Storage of Corporate Records (considered at OM304 - 26 July 2017)**Council Decision****Moved: Councillor Mayer****Seconded: Councillor Aitken**

That:

1. Council approves the acceptance of the tender from Grace Records Management Australia Pty Ltd for the offsite storage of corporate records in accordance with the tendered schedule of rates for an initial term of five (5) years with extension options of two (2) and one (1) year options to extend at Council's sole discretion.
2. The Contract/s be signed and sealed; and,
3. The recommendation (without commercially sensitive information) be released at the next open meeting of Council following signing of the Contract.

The motion was put and Carried Unanimously

C.2 Contract for Library Collections, Furniture, Equipment and associated requirements (considered at OM304 26 July 2017)**Council Decision****Moved: Councillor Mayer****Seconded: Councillor Toms**

That:

1. Council notes that a competitively advertised tender process has been completed by the Procurement Australia (tender agent) on behalf of Council and 41 other Councils for the establishment of a 'standing offer' arrangement for the provision of: Library Collections, Furniture, Equipment & Associated Requirements.
2. Council approves acceptance of the preferred suppliers as recommended by Procurement Australia in its report for the fourteen (14) specialised categories of library services as listed below:
 - Category 1 – Printed Material – English;
 - Category 2 – Print Material – LOTE (Languages other than English);
 - Category 3 – Large Print Material;
 - Category 4 – Printed Magazines and Newspapers – English;
 - Category 5 – Printed Magazines and Newspapers – LOTE;
 - Category 6 - Digital Collections – English & LOTE;
 - Category 7 – Audio / Visual Materials – English;
 - Category 8 – Audio/ Visual Materials – LOTE;
 - Category 9 – Full Shelf Ready Services, Unbundled Cataloguing Services and/or Processing Services;
 - Category 10 – Associated Support Services;
 - Category 11 – Library Management Systems (LMS);
 - Category 12 – Radio Frequency Identification (RFID);
 - Category 13 – Library Furniture and Shelving;
 - Category 14 Digital Discovery and Evaluation Tools.
3. Council approves engagement of the preferred suppliers part of the Procurement Australia 'standing offer' contract for an initial contract term of two (2) years with further options to extend of two (2) x twelve (12) months at the discretion of Council;
4. Council notes that additional grant funding from the Victorian Government and other bodies may be received during the contract period which will be spent utilising this contract. Expenditure will meet the grant amount.
5. The Contract/s be signed and sealed; and,

Chairperson's initials



6. The recommendation (without commercially sensitive information) be released by 1 August 2017.

The motion was put and Carried Unanimously

C.3 Response to NOM 1313 - Installation of Solar Panels on the Civic Centre and Ongoing Monitoring and Reporting of Water, Energy and Greenhouse Gases Consumption and Expenditure (considered at OM304 26 July 2017)

Council Decision

Moved: Councillor Mayer

Seconded: Councillor Aitken

That:

1. Council receives and notes this report in response to Notice of Motion 1313;
2. Council funds the renewal of the Civic Centre Heating, Ventilation and Air-conditioning (HVAC) system in the 2017/18 and 2018/19 capital works programs as a first priority;
3. Council provides funds to undertake a condition audit, structural/capacity and costing assessment of the Civic Centre roof, backup generator and plant room (switch board) at the 2017/18 Mid-Year Budget Review to ascertain the condition, capacity and cost of the roof, backup generator (integration with the solar photovoltaic system) and plant room (switch board) works required to support a solar photovoltaic generation system;
4. Subject to the completion of a condition audit and structural/capacity assessment of the Civic Centre roof, backup generator (integration with the solar photovoltaic system) and plant room (switch board) during the 2018/19 budget process Council makes provision for the identified structural/capacity works to the roof, backup generator and plant room (switch board) and a solar photovoltaic generation system;
5. Council refers to the Mid-Year Budget Review an amount to engage a resource (internal or external) to collate, monitor and contract manage its water and energy consumption, greenhouse gases emissions and expenditure;
6. Council directs that the savings that this resource realises from incorrect billing, rebates and refunds is allocated to the Resource Efficiency Fund so that it can be utilised to subsidise this activity;
7. An officer produces a six month report to Council detailing water and energy consumption, greenhouse gases emissions, expenditure and progress against its environmental targets; and
8. The resolution be incorporated in the public minutes of this Meeting.

The motion was put and Carried Unanimously

The meeting was closed to the public at 10.08 pm

CONFIRMED THIS

DAY OF

2017

.....
CHAIRPERSON

AUTHORITY TO STAMP INITIALS ON MINUTES

I, Cr. Brian Cunial, Chairperson – Council Meeting hereby authorise the use of an electronic stamp of my initials to initial each page of these Minutes of the Council Meeting held on Wednesday, 26 July 2017, confirmed on Monday, 14 August 2017.

.....
(Cr. Brian Cunial, Chairperson – Council Meeting)

Dated this

day of

2017