



**MINUTES OF COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL  
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON  
ON 13 MAY 2024 at 7:00 PM**

PRESENT	Cr. Nathan Conroy (Mayor) Cr. Liam Hughes (Deputy Mayor) Cr. Glenn Aitken Cr. David Asker Cr. Sue Baker Cr. Kris Bolam Cr. Claire Harvey Cr. Brad Hill Cr. Suzette Tayler (via Zoom)
APOLOGIES:	Nil.
ABSENT:	Nil.
OFFICERS:	Phil Cantillon, Chief Executive Officer Kim Jaensch, Director Corporate and Commercial Services Angela Hughes, Director Communities Cam Arullanantham, Director Infrastructure and Operations Shweta Babbar, Director Customer Innovation and Arts Brianna Alcock, Manager Governance Sam Clements, Manager Development Services (via Zoom) Claire Benzie, Manager Family Health Support Services (via Zoom) Tim Bearup, Manager Community Strengthening (via Zoom) Deborah Barry, Coordinator Program Delivery (via Zoom) Tenille Craig, Acting Coordinator Governance Poonam Kothari, Governance Officer Connor Rose, Systems Support Officer Jeremy O'Rourke, Supervising Technician Josh Lacey, Supervising Technician
EXTERNAL REPRESENTATIVES:	Nil

Chairperson's initials .....

**COUNCILLOR STATEMENT**

Deputy Mayor, Councillor Liam Hughes made the following statement:

*“All members of this Council pledge to the City of Frankston community to consider every item listed on this evening’s agenda:*

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors’ personal interests so as to avoid any conflict with our public duty.*

*Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue.”*

**PRAYER**

At the request of the Mayor, Deputy Mayor, Councillor Liam Hughes read the Opening Prayer.

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Deputy Mayor, Councillor Liam Hughes acknowledged the Bunurong People of the Kulin Nation – the Traditional Custodians of the land on which we stand, and paid respect to Elders past, present and future. Respect was also extended to Elders of other communities who may have been present.

Chairperson’s initials .....

<b>1. APOLOGIES.....</b>	<b>3</b>
<b>2. COUNCILLOR APPRECIATION AWARDS .....</b>	<b>3</b>
<b>3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....</b>	<b>3</b>
Council Meeting No. CM4 held on 22 April 2024.....	3
<b>4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST .....</b>	<b>3</b>
<b>5. PUBLIC QUESTION TIME.....</b>	<b>3</b>
<b>6. HEARING OF PUBLIC SUBMISSIONS .....</b>	<b>3</b>
<b>7. ITEMS BROUGHT FORWARD .....</b>	<b>3</b>
<b>8. PRESENTATIONS / AWARDS.....</b>	<b>4</b>
<b>9. PRESENTATION OF PETITIONS AND JOINT LETTERS.....</b>	<b>4</b>
<b>10. DELEGATES' REPORTS.....</b>	<b>4</b>
<b>11. CONSIDERATION OF CITY PLANNING REPORTS .....</b>	<b>5</b>
11.1 Statutory Planning Progress Report for March 2024 .....	5
11.2 City Futures Progress Report - Quarter 3 January - March 2024 .....	8
<b>12. CONSIDERATION OF REPORTS OF OFFICERS.....</b>	<b>9</b>
12.1 Governance Matters Report for 13 May 2024.....	9
12.2 Frankston City Council Economic Scorecard January - March 2024 .....	10
12.3 Capital Works Quarterly Report - Q3 - January to March 2024 .....	11
12.4 Consolidated Performance Report - including Peninsula Leisure - Q3 - January to March 2024.....	13
12.5 Draft Economic Development and Skilled Community Strategy .....	14
12.6 Adoption of Election Period Policy.....	15
12.7 Award of Panel Contract - CN11437SPC - VicFleet State Purchasing Contract.....	16
12.8 Award of Contract CN11431SPC - Telecommunications Services.....	17
12.9 Award of Contract CN11213 Primary Foodstuffs for Meals on Wheels ..	18
<b>13. RESPONSE TO NOTICES OF MOTION .....</b>	<b>19</b>
<b>14. NOTICES OF MOTION.....</b>	<b>19</b>
<b>15. LATE REPORTS .....</b>	<b>20</b>
15.1 Family Violence Prevention Action Plan - 2024-2028.....	20
<b>16. URGENT BUSINESS.....</b>	<b>21</b>
Chairperson's initials.....	

**17. CONFIDENTIAL ITEMS .....21**

**QUESTION TIME .....22**

Chairperson's initials.....

**1. APOLOGIES**

Nil

**2. COUNCILLOR APPRECIATION AWARDS**

Nil

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Council Meeting No. CM4 held on 22 April 2024.

**Council Decision**

**Moved: Councillor Hill**

**Seconded: Councillor Aitken**

That the minutes of the Council Meeting No. CM4 held on 22 April 2024 copies of which had previously been circulated to all Councillors, be confirmed, approved and adopted.

**Carried Unanimously**

**4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**

Councillor Kris Bolam declared a potential conflict of interest for Item 12.9 - Award of Contract CN11213 Primary Foodstuffs for Meals on Wheels and will leave the Chamber at the time of discussion and voting.

**5. PUBLIC QUESTION TIME**

One (1) person submitted questions to Council with notice and there were no questions received without notice. At the request of the Mayor, the Chief Executive Officer read an overarching response to the questions received, noting eight questions were received from the one submitter and all were regarding the one topic.

The questions received with notice and responses will be provided in the Minutes of the next Council Meeting.

**6. HEARING OF PUBLIC SUBMISSIONS**

Nil

**7. ITEMS BROUGHT FORWARD**

Nil

**Block Motion****Council Decision**

**Moved: Councillor Harvey**

**Seconded: Councillor Baker**

That the items listed below be block resolved:

- 11.2: City Futures Progress Report - Quarter 3 January - March 2024
- 12.1: Governance Matters Report for 13 May 2024
- 12.2: Frankston City Council Economic Scorecard January - March 2024
- 12.4: Consolidated Performance Report - including Peninsula Leisure - Q3 - January to March 2024
- 12.5: Draft Economic Development and Skilled Community Strategy
- 12.7: Award of Panel Contract - CN11437SPC - VicFleet State Purchasing

Chairperson's initials .....

Contract

- 12.8: Award of Contract CN11431SPC - Telecommunications Services

**Carried Unanimously**

## 8. PRESENTATIONS / AWARDS

Director Communities, Angela Hughes provided an update to highlight two awards of which Council was awarded and nominated.

The Maternal Child and Health team were awarded 2024 LG Pro Award on 9 May 2024 in the category of First Nations Community Partnerships Initiative.

The Healthy Futures Hub was nominated and selected in the Parks and Leisure Australia (PLA) Victorian and Tasmania Regional Awards of Excellence. The nomination was selected as a finalist in the category of Community Facility of the Year Award.

Councillor Sue Baker provided an update on Frankston Basketball (FDBA) being announced as the Inclusive Basketball Association of the Year for 2023.

## 9. PRESENTATION OF PETITIONS AND JOINT LETTERS

Nil

## 10. DELEGATES' REPORTS

Councillor Claire Harvey provided a verbal report on her attendance to Greater South East Melbourne (GSEM) Skills and Jobs Summit, held on 3 May 2024.

Councillor Sue Baker provided a verbal report on her attendance to the Australian Local Government Women's Association (ALGWA) State Conference, held in April 2024.

### Delegates Report

#### **Council Decision**

**Moved: Councillor Aitken**

**Seconded: Councillor Hill**

That the verbal reports from Cr Harvey on her attendance to the Greater South East Melbourne (GSEM) Skills and Jobs Summit and from Cr Baker on her attendance to Australian Local Government Women's Association State Conference be received.

**Carried Unanimously**

## 11. CONSIDERATION OF CITY PLANNING REPORTS

### 11.1 Statutory Planning Progress Report for March 2024

(SC Communities)

#### **Recommendation (Director Communities)**

That Council:

1. Receives the Statutory Planning Progress Report for the month of March 2024;
2. Notes in March 2024, 87% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes that where an application is made for a Major Development, Council officers will request (in addition to basic elevations) that correctly proportioned streetscape elevations and legible visual perspectives or photomontages, showing the proposed development in the context of adjacent buildings, are provided by the applicant to aid assessment of the application;
4. Notes that where a permit issued for a Major Development within the Frankston Major Activity Centre, Council will request the applicant to provide a data file of the approved plans to populate the 3D model of the Centre which is being developed; and
5. Resolves that Attachment B (General Planning Applications of Councillor Interest Updates) and Attachment C (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

#### **Motion**

That Council:

1. Receives the Statutory Planning Progress Report for the month of March 2024;
2. Notes in March 2024, 87% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes that as Councillors are tasked with making statutory decisions on major developments, clear images that show the proposed development within the context of adjacent buildings is critical for good decision making and to better understand the community impact;
4. Notes that where a formal planning application is made to Council, planning officers may request further information of the Permit Applicant to assist in the assessment of that application. Such requests must have regard, and are limited to, the reasons why a planning permit is required under the Frankston Planning Scheme;
5. Notes that Council in assisting Permit Applicants to provide sufficient information within their planning applications has a Major Developments Checklist that lists the information required to be submitted to Council. Where insufficient information is provided by the Applicant, Council officer's request – and will continue to request - correctly proportioned streetscape elevations and legible visual perspectives or photomontages, showing the proposed development in the context of adjacent buildings, are provided by the applicant to aid assessment of the application. This information is in addition to basic elevations that may be provided;
6. Notes that not all Major Development Applications are accompanied by correctly

Chairperson's initials .....

- proportion streetscape images especially when representing a 3D image in 2D and/or cover a span that gives a good context of the streetscape both left and right of the development site;
7. Resolves, that to better assist Councillors considering in planning applications for Major Developments, officers are to nuance their request to seek:
    - a. Correctly proportioned streetscape elevation/s a minimum of 100 metre either side of the proposed development site, with a 400 - 500 metres span overall; and
    - b. Understandable visual perspectives or photomontages at multiple viewpoints within the locality are provided.
  8. Notes that:
    - a. The Permit Applicant is responsible for providing accurate information to enable a thorough assessment of their application against the Frankston Planning Scheme. Permit Applicants seek to represent their proposal in the best light;
    - b. As Permit Applicants often provide the information referred to in Item 6 of this Resolution already, it is not considered that the request is onerous or that Permit Applicants will not provide the information; and
    - c. In the unlikely event that a Permit Applicant does not provide the information required to in Item 6 and to assist Councillors in their considerations, Council planning officers are to use their own, in-house endeavours to create a (rudimentary) photomontage showing the proposed development. This is to be as accurately proportioned as is reasonably possible without commissioning third party assistance.
  9. Notes that where a permit issued for a Major Development within the Frankston Major Activity Centre, Council will request the applicant to provide a data file of the approved plans to populate the 3D model of the Centre which is being developed; and
  10. Resolves that Attachment B (General Planning Applications of Councillor Interest Updates) and Attachment C (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (Local Government Act 2020, s.3(1)(c) and (g)). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

### **Council Decision**

**Moved: Councillor Aitken**

**Seconded: Councillor Hill**

That Council:

1. Receives the Statutory Planning Progress Report for the month of March 2024;
2. Notes in March 2024, 87% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes that as Councillors are tasked with making statutory decisions on major developments, clear images that show the proposed development within the context of adjacent buildings is critical for good decision making and to better understand the community impact;
4. Notes that where a formal planning application is made to Council, planning officers may request further information of the Permit Applicant to assist in the assessment of that application. Such requests must have regard, and are limited to, the reasons why a planning permit is required under the Frankston Planning Scheme;

Chairperson's initials .....

5. Notes that Council in assisting Permit Applicants to provide sufficient information within their planning applications has a Major Developments Checklist that lists the information required to be submitted to Council. Where insufficient information is provided by the Applicant, Council officer's request – and will continue to request - correctly proportioned streetscape elevations and legible visual perspectives or photomontages, showing the proposed development in the context of adjacent buildings, are provided by the applicant to aid assessment of the application. This information is in addition to basic elevations that may be provided;
6. Notes that not all Major Development Applications are accompanied by correctly proportion streetscape images especially when representing a 3D image in 2D and/or cover a span that gives a good context of the streetscape both left and right of the development site;
7. Resolves, that to better assist Councillors considering in planning applications for Major Developments, officers are to nuance their request to seek:
  - a. Correctly proportioned streetscape elevation/s a minimum of 100 metre either side of the proposed development site, with a 400 - 500 metres span overall; and
  - b. Understandable visual perspectives or photomontages at multiple viewpoints within the locality are provided.
8. Notes that:
  - a. The Permit Applicant is responsible for providing accurate information to enable a thorough assessment of their application against the Frankston Planning Scheme. Permit Applicants seek to represent their proposal in the best light;
  - b. As Permit Applicants often provide the information referred to in Item 6 of this Resolution already, it is not considered that the request is onerous or that Permit Applicants will not provide the information; and
  - c. In the unlikely event that a Permit Applicant does not provide the information required to in Item 6 and to assist Councillors in their considerations, Council planning officers are to use their own, in-house endeavours to create a (rudimentary) photomontage showing the proposed development. This is to be as accurately proportioned as is reasonably possible without commissioning third party assistance.
9. Notes that where a permit issued for a Major Development within the Frankston Major Activity Centre, Council will request the applicant to provide a data file of the approved plans to populate the 3D model of the Centre which is being developed; and
10. Resolves that Attachment B (General Planning Applications of Councillor Interest Updates) and Attachment C (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (Local Government Act 2020, s.3(1)(c) and (g)). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

**Carried**

For the Motion: Crs Aitken, Asker, Bolam, Conroy, Harvey, Hill, Hughes and Tayler  
Against the Motion: Cr Baker

Chairperson's initials .....

**11.2 City Futures Progress Report - Quarter 3 January - March 2024***(TB Communities)***Council Decision****Moved: Councillor Harvey****Seconded: Councillor Baker**

That Council:

1. Receives the Quarter Three City Futures report from January – March 2024 (excluding Economic Scorecard); and
2. Notes the progress of several key projects this quarter, including the successful implementation of Think Local Month in March, the initiation of the review of the Community Vision 2024, the successful execution of a prescribed ecological burn at Robinsons Park Bushland, the advancements made in the Nepean Boulevard Master Plan, and the progression of Planning Scheme Amendment C160fran (FMAC Structure Plan) to an independent planning panel.

**Carried Unanimously****Note:** Refer to page 3 of these Minutes where this item was Block Resolved.

**12. CONSIDERATION OF REPORTS OF OFFICERS****12.1 Governance Matters Report for 13 May 2024**

*(BA Corporate and Commercial Services)*

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Baker**

That Council:

**Council Resolution Status Update**

1. Receives the Council Resolution Status update, including:
  - a. Notice of Motion Cost Summary and Notice of Motion Report for 13 May 2024 and Open Urgent Business actions;
  - b. Notes there is one report delayed in its presentation to Council:
    - Proposed amendments to the Councillor Training and Development Policy from a Councillor Briefing in May 2024 to a future Councillor Briefing;
  - c. Notes since the Council Meeting, held on 22 April 2024, eighteen (18) resolution actions have been completed, as listed in the body of the report;

**Councillor Briefings Record**

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 22 April 2024 as listed in the body of the report;

**Councillor Interstate Travel**

3. Notes the Mayor will be travelling to Canberra for key advocacy associated with the Greater South East Melbourne Group Advocacy delegation from 26 to 27 June 2024, at no cost to Council.

**Carried Unanimously****Note:** Refer to page 3 of these Minutes where this item was Block Resolved.

Chairperson's initials .....

**12.2 Frankston City Council Economic Scorecard January - March 2024**

(TB Communities)

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Baker**

That Council:

1. Receives the Frankston City Council Economic Scorecard January – March 2024; and
2. Notes Key highlights for this quarter include the delivery of Council's first *Think Local Month* program; \$99,989 in Think Local Grants awarded to 100 businesses; 2,403 Business eNewsletter subscribers; 25 businesses workshops delivered to 161 participants; 17 Business Mentoring recipients; 74 Business Concierge requests actioned and 23 business operators provided with other assistance.

**Carried Unanimously****Note:** Refer to page 3 of these Minutes where this item was Block Resolved.

*Councillor Hughes left the chamber at 7.36 pm.*

### **12.3 Capital Works Quarterly Report - Q3 - January to March 2024**

*(LU Infrastructure and Operations)*

#### **Recommendation (Director Infrastructure and Operations)**

That Council:

1. Receives and notes the quarterly progress report for the third quarter (January to March 2024) of the 2023/24 Capital Works Program;
2. Notes that for transparency and disclosure of the capital works program to the public, the full details have been provided in the open attachments to the report; and
3. Notes there are no reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO.

#### **Motion**

That Council:

1. Receives and notes the quarterly progress report for the third quarter (January to March 2024) of the 2023/24 Capital Works Program;
2. Notes that for transparency and disclosure of the capital works program to the public, the full details have been provided in the open attachments to the report;
3. Notes there are no reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO;
4. Notes the inclusion of the Beach Street and McMahons Road intersection (Frankston Freeway underpass) on the Q3EOM Capital Works Projects. This project, as well as the Quinn Street precinct, has been the subject of ongoing funding discussion with the State Government. However, the released Victorian Budget on 7 May 2024, does not allocate funding for this project;
5. Agrees to take following action due to the lack of State Government funding:
  - a. Withdraws its support in the Capital Works Program and Long Term Infrastructure Plan for both projects as agreed at the 20 November 2023 Council Meeting;
  - b. Writes to the Victorian Government highlighting that Council has withdrawn its financial commitment towards these projects due to the lack of interest from the Victorian Government; and
6. Resolves to formally acknowledge the recent petition's success, urging the State Government to increase funding for VicRoads maintenance. Additionally, the Council website will feature information detailing how to report vandalism or amenity concerns related to State Government assets.

*Councillor Hughes returned to the chamber at 7.38 pm.*

#### **Extension of Time**

**Moved: Councillor Aitken**

**Seconded: Councillor Harvey**

That Cr Bolam be granted an extension of time.

**Carried Unanimously**

**Council Decision**

**Moved: Councillor Asker**

**Seconded: Councillor Bolam**

That Council:

1. Receives and notes the quarterly progress report for the third quarter (January to March 2024) of the 2023/24 Capital Works Program;
2. Notes that for transparency and disclosure of the capital works program to the public, the full details have been provided in the open attachments to the report;
3. Notes there are no reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO;
4. Notes the inclusion of the Beach Street and McMahons Road intersection (Frankston Freeway underpass) on the Q3EOM Capital Works Projects. This project, as well as the Quinn Street precinct, has been the subject of ongoing funding discussion with the State Government. However, the released Victorian Budget on 7 May 2024, does not allocate funding for this project;
5. Agrees to take following action due to the lack of State Government funding:
  - a. Withdraws its support in the Capital Works Program and Long Term Infrastructure Plan for both projects as agreed at the 20 November 2023 Council Meeting;
  - b. Writes to the Victorian Government highlighting that Council has withdrawn its financial commitment towards these projects due to the lack of interest from the Victorian Government; and
6. Resolves to formally acknowledge the recent petition’s success, urging the State Government to increase funding for VicRoads maintenance. Additionally, the Council website will feature information detailing how to report vandalism or amenity concerns related to State Government assets.

**Carried**

For the Motion: Crs Aitken, Asker, Bolam, Conroy, Harvey, Hill, Hughes and Tayler

Against the Motion: Cr Baker

**12.4 Consolidated Performance Report - including Peninsula Leisure - Q3 - January to March 2024**

*(CR Corporate and Commercial Services)*

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Baker**

That Council:

1. Receives the 2023-24 Quarter Three Consolidated Performance Report;
2. Receives the 2023-24 Quarter Three Peninsula Leisure Performance Report; and
3. Resolves that Attachment B - 2023-2024 Quarter Three Peninsula Leisure Performance Report - remains confidential indefinitely as it contains private commercial information (Local Government Act 2020, s(3)(g)). These grounds apply because the information is provided by a business, commercial or financial undertaking and, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

**Carried Unanimously****Note:** Refer to page 3 of these Minutes where this item was Block Resolved.

**12.5 Draft Economic Development and Skilled Community Strategy**  
*(TB Communities)*

**Council Decision**

**Moved: Councillor Harvey**

**Seconded: Councillor Baker**

That Council:

1. Notes that the Draft Economic Development and Skilled Community Strategy 2023-26, supporting Background Paper and Action Plan have been developed;
2. Notes that findings from targeted business and business group engagement on demonstrate support for the Draft Economic Development and Skilled Community Strategy 2023-26 and supporting Action Plan;
3. Endorses the Draft Economic Development and Skilled Community Strategy 2023-26; and
4. Notes that the endorsement of the Draft Economic Development and Skilled Community Strategy 2023-26 will facilitate the implementation of initiatives detailed in the Action Plan. These initiatives are designed to leverage Frankston City Council's current economic strengths and opportunities while addressing the three key Priority Areas of:
  - Supporting local business.
  - Investment attraction and economic activation of places.
  - Council as an enabler.

**Carried Unanimously**

**Note:** Refer to page 3 of these Minutes where this item was Block Resolved.

Chairperson's initials .....

**12.6 Adoption of Election Period Policy**  
*(BA Corporate and Commercial Services)*

**Council Decision**

**Moved: Councillor Harvey**

**Seconded: Councillor Baker**

That Council:

1. Notes the need to adopt an updated Election Period Policy prior to this year’s general elections;
2. Notes the Local Government Amendment (Governance and Integrity) Bill 2024, which was introduced to Parliament on 30 April 2024, includes an amendment to the date for the close of the roll for the approaching 2024 elections which is expected to result in the election period commencing on 17 September 2024 and concluding on 26 October 2024;
3. Notes that the proposed amended Election Period Policy was publicly exhibited for a period of 4 weeks and one submission was received;
4. Resolves to develop a separate policy to provide clarity on the obligations and expectations that apply when a Councillor nominates as a candidate in a State or Federal election or by-election; and
5. Resolves to adopt the amended Election Period Policy.

**Carried Unanimously**

**12.7 Award of Panel Contract - CN11437SPC - VicFleet State Purchasing Contract**  
*(LU Infrastructure and Operations)*

**Council Decision**

**Moved: Councillor Harvey**

**Seconded: Councillor Baker**

That Council utilises CN11437SPC - VicFleet State Purchasing Contract for the supply of motor vehicles a period of five (5) years at an estimated value of \$7.5 million (GST exclusive).

**Carried Unanimously**

**Note:** Refer to page 3 of these Minutes where this item was Block Resolved.

**12.8 Award of Contract CN11431SPC - Telecommunications Services**

*(EC Customer Innovation and Arts)*

**Council Decision****Moved: Councillor Harvey****Seconded: Councillor Baker**

That Council:

1. Awards contract CN11431SPC – Telecommunications Services to Telstra Corporation Limited ABN: 33 051 775 556 for a period of three years, with an estimated value of \$1,331,778 GST exclusive;
2. Authorises the Chief Executive Officer to sign the contract;
3. Delegates authority to the Director Customer Innovation and Arts to approve any contract variations; and
4. Resolves Attachments A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

**Carried Unanimously****Note:** Refer to page 3 of these Minutes where this item was Block Resolved.

**12.9 Award of Contract CN11213 Primary Foodstuffs for Meals on Wheels**

*(CB Communities)*

*Councillor Bolam declared a potential conflict of interest, as he is a Board member for Meals on Wheels Victoria, and left the Chamber and was not present for discussion and voting.*

**Council Decision****Moved: Councillor Aitken****Seconded: Councillor Hill**

That Council:

1. Awards contract CN11213 – Primary Foodstuffs for Meals on Wheels for an initial two (2) year term with the provision of three (3) further one (1) year extension options at Councils sole discretion, noting that this is a Schedule of Rates contract with an estimated potential contract value of \$1,647,884.20 (exclusive of GST) to:

**Category A – Fruit and Vegetables**

- Melbourne Produce Merchants Pty Ltd trading as Melbourne Produce Merchants (ABN 72 666 557 286);
- PFD Food Services Pty Ltd trading as PFD Food Services (ABN 29 006 972 381)

**Category B – Meat and Poultry**

- G & J Goss Pty Ltd trading as Greg's Family Gourmet Butchers (ABN 74 242 328 840);
- Lea Enterprises Pty Ltd trading as 360 Degree Meat and Poultry (ABN 45 967 980 964);

**Category C – Dry Goods, Frozen and Cool Store Goods**

- Bidfood Australia Ltd (ABN 33 000 228 231);
- PFD Food Services Pty Ltd trading as PFD Food Services (ABN 29 006 972 381)

2. Authorises the Chief Executive Officer to sign the contract(s);
3. Authorises the Director Communities to approve variations and extensions of the contract(s) subject to the satisfactory performance of the contractor(s); and
4. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

**Carried Unanimously**

*Councillor Bolam returned to the Chamber at 8.17 pm.*

**13. RESPONSE TO NOTICES OF MOTION**

Nil

**14. NOTICES OF MOTION**

Nil

Chairperson's initials .....

**15. LATE REPORTS****15.1 Family Violence Prevention Action Plan - 2024-2028***(TB Communities)***Council Decision****Moved: Councillor Bolam****Seconded: Councillor Aitken**

That Council:

1. Notes the tragic prevalence of family violence within the community at large, and also recognises this as a key issue impacting many families and individuals within the Frankston municipality;
2. Notes the draft Family Violence Prevention Action Plan 2024-2028 establishes key priorities and actions for the City of Frankston with the ultimate aim that everyone can feel safe at home and be free from all forms of family violence – especially women and children who are predominantly impacted by family violence;
3. Notes that all levels of government, as well as business and the community sector have important roles to play in addressing the issue of family violence; and that local governments are especially well positioned to make an impact in the area of prevention which is the focus of this plan (i.e. addressing the underlying drivers of family violence within the community to try to stop it before it starts);
4. Notes the four key priority areas identified in the Family Violence Prevention Action Plan 2024-2028 to which the actions relate:
  - a) The City of Frankston is a strong leader and advocate for the prevention of family violence;
  - b) Council recognises gender inequity as the predominant driver of family violence;
  - c) Family violence prevention is integrated into Council's service provision;
  - d) Council is working in partnership to amplify and mutually reinforce its family violence prevention work; and
5. Adopts the Family Violence Prevention Action Plan 2024-2028.

**Extension of Time****Moved: Councillor Bolam****Seconded: Councillor Hughes**

That Cr Aitken be granted an extension of time.

**Carried Unanimously***Councillor Hughes left the chamber at 8:29 pm.**Councillor Hughes returned to the chamber at 8:32 pm.***The motion was**  
**Carried Unanimously**

**16. URGENT BUSINESS**

Nil

**17. CONFIDENTIAL ITEMS**

Nil Reports

Chairperson's initials .....

## QUESTION TIME

### Questions received with and without Notice

The following questions with and without notice were received for the Council Meeting 2024/CM04 – 22 April 2024. In accordance with the *Public Submissions and Question Time Policy*, the questions and responses are published below:

#### Fran Coughlin

Fran provided some information on her recent visit to the Frankston Cemetery.

#### Question

I was wondering if the council would be able to set a security camera to record people entering the cemetery underneath the Pagola near the back gate.

#### Response

CCTV security cameras are installed in various locations at (the Cemetery) Frankston Memorial Park. The Cemetery office is open weekdays and visits can be scheduled during office hours. Security patrol the grounds at the Cemetery opening and closing times and officers review security requirements to ensure ongoing safety.

#### Jan Horsfield

#### Question 1

Why do we not have more compliance offers on patrol informing and fining owners with dogs off lead Most people know the regulations they just are just blatantly ignoring them I can't take my dog anywhere without the concerns of dogs not under control

#### Response

Community Laws Officers schedule and prioritise locations based on risk assessment and intelligence of where incidences may occur, including request and complaint data. Community members are encouraged to report instances of non-compliance to Council to inform future patrols and future service delivery planning.

#### Question 2

What is council doing to address this problem , as we are having with too many dog off lead and dog attacks.

#### Response

Council's Domestic Animal Management Plan 2020-2024 outlines Council's responsibilities to promote and encourage responsible pet ownership. Dog attack requests have decreased by 25% over 2 years, from 2021 to 2023. Community members are encouraged to report breaches to Council.

#### Liz Turner

#### Question

Does the council plan to employ additional staff in the "Safer Communities" department to deal with illegally dumped rubbish? Over the past 6 to 12 months it has taken multiple reports and many weeks for rubbish to be picked up, and staff advise that they do not have enough compliance officers to investigate and follow up these issues, resulting in an unsightly environment.

I raise the example of Hume Council, which has reduced the amount of illegal rubbish collection by 77% by employing and utilising street patrols effectively.

<https://www.abc.net.au/news/2024-04-21/council-rubbish-patrols-clean-up-suburban-streets/103749084>)

**Response**

Council is currently experiencing a spike in litter related requests in 2024, resulting in a 35% increase on requests compared to this time last year. This spike is impacting on standard service delivery, resulting in extended timeframes for response.

The Hume City Council trial program, including the formation of a new dedicated waste response team is being actively monitored by Council. Once the trial is concluded, and key findings and learnings available, Council will be in a position to assess its effectiveness and suitability for a Frankston context.

In the interim, Council is committed to responding to litter requests in a sustainable and viable manner, prioritising hot spot areas for proactive patrols and continues to utilise technology, such as CCTV and covert cameras, in litter investigations.

Council is also continuing to develop internal systems to improve data capture and reporting that, in conjunction with initiatives like the Hume trial, will inform the best future approach to litter management within the municipality.

Community members are encouraged to continue to report instances of litter to Council via 1300 322 322.

*The meeting was closed to the public at 8.39 pm*

CONFIRMED THIS

DAY OF

2024

.....  
CHAIRPERSON

**AUTHORITY TO STAMP INITIALS ON MINUTES**

I, Cr. Nathan Conroy, Chairperson – Council Meeting hereby authorise the use of an electronic stamp of my initials to initial each page of these Minutes of the Council Meeting held on [Meeting Date DDDD D MMMM YYYY], confirmed on [Next Meeting Date].

.....  
(Cr. Nathan Conroy, Chairperson – Council Meeting)

Dated this

day of

2024

Chairperson's initials .....