



COUNCIL MEETING AGENDA 2021/CM5 Monday 29 March 2021

In accordance with the Minister's Good Practice Guidelines, from 1 May 2020 until December 2021, Councils can conduct virtual meetings which must be streamed live through its website. Frankston City will continue to stream its Council Meetings.

The current COVID restrictions have sufficiently eased to enable public access to the Council Meetings from the 9 March 2021 meeting. This will be subject to any directions of the Victorian State Government.



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Ordinary Meeting has been moved to the Frankston Arts Centre, Corner Young & Davey Streets, Frankston due to the COVID-19 crisis and to support the State/Federal Government directive to adhere to social distancing.**

Council meeting dates are posted in the Davey Street and Young Street entrances to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Penalty for an offence under this clause is 2 penalty units which is \$200

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

During the COVID-19 crisis, Council is strongly encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

There are three (3) fixed cameras in the Council Chambers and it is intended that the cameras will only provide vision of the Councillors who are present at the meeting.

Every care will be taken to maintain privacy and as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

Archives of meetings will be published on Council's website generally within three (3) business days after the meeting date for the public's future reference. Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded.

It is not intended that public speakers will be visible in a live stream of a meeting. Cameras are to be positioned so that these members of the public are not visible. If you do not wish to be recorded you will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Formal (Ordinary) Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon four (4) clear days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Ordinary Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council’s Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as “Urgent Business”.

The Council Meeting cont.....

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting, and audio recordings of Council meetings will be made available to members of the public. If a submitter does not wish to be recorded, they must advise the Chair at the commencement of their public submission.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Frankston Arts Centre, Davey Street, Frankston, on 29 March 2021 at 7.00pm.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We respectfully acknowledge that we are situated on the traditional land of the Boon Wurrung and Bunurong in this special place now known by its European name, Frankston. We recognise the contribution of all Aboriginal and Torres Strait Islander people to our community in the past, present and into the future.

BUSINESS

- 1. PRESENTATION TO COMMUNITY GROUPS**
 - 1.1 Presentation to Warwick Smith
- 2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
Council Meeting No. CM4 held on 9 March 2021.
- 3. APOLOGIES**
Nil
- 4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
- 5. PUBLIC QUESTIONS**
Nil
- 6. HEARING OF SUBMISSIONS**
- 7. ITEMS BROUGHT FORWARD**
- 8. PRESENTATIONS / AWARDS**
 - 8.1 Presentation to outgoing staff member - Coordinator Governance
Michelle Tipton
- 9. PRESENTATION OF PETITIONS AND JOINT LETTERS**
Nil
- 10. DELEGATES' REPORTS**
Nil
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Phil Cantillon

CHIEF EXECUTIVE OFFICER

25/03/2021

Executive Summary**11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**

Enquiries: (Suzane Becker: Communities)

Council Plan

Community Outcome:	1. Planned City
Strategy:	1.2 Development and Housing
Priority Action	1.2.1 Attract investment for new industry

Purpose

To brief Council on the submissions received during the exhibition period of the Draft Industrial Land Strategy Review, November 2019 and to consider the preparation of an Industrial Land Use Strategy

Recommendation (Director Communities)

That Council:

1. Notes the submissions to the Draft Industrial Land Use Strategy Review, November 2019;
2. Supports the development of an Industrial Land Use Strategy that builds on the findings of the Industrial Land Strategy Review 2019 and feedback on submissions received; and
3. Commits \$100K funds in the 2021/22 budget to progress further strategic work and develop an Industrial Strategy in next financial year, including a comprehensive Communications and Engagement Plan as part of the project.

Key Points / Issues

At its 29 June 2020 Ordinary Meeting, Council resolved:

That Council:

1. *Notes the findings and recommendations of the draft Industrial Land Strategy Review – Frankston City Industrial Precincts prepared by Charter Keck Cramer. The key recommendations are:*
 - a) *Review the land use zoning of the Frankston East industrial precinct.*
 - b) *Develop a strategic vision and program of actions to facilitate the renewal of aged industrial stock and ageing precincts.*
 - c) *Develop urban design guidelines that encompass directions for the management of front setbacks, the improvement of streetscapes, the management of waste and storage.*
 - d) *Implement the 2009 urban design vision for Lathams Road as a high amenity gateway with extensive landscaping and high quality cycling and pedestrian infrastructure.*
 - e) *Engage with Public Transport Victoria and the Department of Transport to advocate for a review of bus service frequencies and routes for buses that service industrial precincts, the provision of new bus stops in the northern portion of Carrum Downs, more direct public transport connectivity from and to Cranbourne and other suburbs east of the municipality.*
 - f) *Develop a shared cycle route through Lathams Road that connects with the Peninsula Link Trail.*

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**Executive Summary**

- g) Develop east west cycling connectivity that supports accessibility from Cranbourne.*
 - h) Investigate the prevalence and impact of non-traditional industrial uses in industrial locations.*
 - i) Address issues of disorderly industrial sites via local law enforcement.*
 - j) Ensure that vegetation at the ground plane at pedestrian access points into and from industrial precincts is maintained to avoid safety risks;*
- 2. Releases the draft Industrial Land Strategy Review – Frankston City Industrial Precincts for public exhibition for a period of 6 weeks; and;*
 - 3. Notes that a report will be brought back to Council no later than the 21 September 2020 Ordinary Meeting, on the outcomes of the public exhibition and future steps.*
- The draft Industrial Land Strategy Review, November 2019 was on public exhibition from 4 August 2020 to 15 September 2020 (a total of 6 weeks). Council received five (5) submissions, ranging from support to mixed commentary.
 - Officers have reviewed the submissions and provided detailed responses in the report below.
 - It is suggested that the issues identified by the review be further addressed in the development of a Frankston Industrial Strategy. The strategy will:
 - A clear vision for its industrial precincts;
 - Encourage and facilitate investment and renewal by having clearer planning controls and policy framework;
 - Strong justification when identifying surplus or no longer viable industrial land to be rezoned to another purpose;
 - A strong position and understanding of Frankston's employment role in the region having regard to meeting both local and regional needs; and,
 - A revitalisation action plan that will promote place activation.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Funding of \$50,000 was allocated to this project in the 2019/2020 financial year.

Council commissioned consultants Charter Keck Cramer to prepare an Industrial Land Strategy Review. The "review" involved reviewing all of the actions of the 2009 Industrial Land Use Strategy to see if they had been achieved and if they were still relevant today.

The study was also required to review a survey of businesses within the industrial precincts (Industrial Precincts Needs Analysis Report Sept 2018). More specifically, the \$50,000 budget for the review produced the following for Council:

- Assessment of land supply within industrial precincts;
- Investigated other site opportunities for industrial businesses looking to expand;

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**Executive Summary**

- Investigated opportunities for industrial expansion in areas surrounding industrial precincts;
- Investigated the potential need for Urban Design Guidelines;
- Reviewed and evaluated public transport access to industrial precincts; and,
- Reviewed the currency of the findings and actions of the 2009 strategy.

The Review achieved all of the above & provides a detailed background of the issues within Frankston's Industrial precincts. There are recommendations in the Review that aim to tackle the issues identified by the review that can be further addressed in development of a Frankston Industrial Strategy.

This report recommends further strategic work to develop an Industrial Strategy to provide a strategic framework for the City's industrial precincts and that resourcing for this work be considered in Council's 2021/22 budget. It is important to note that the draft Industrial Land Strategy Review Study is not a Strategy. It is a review for the current situation and provides suggested recommendations to Council going forward.

Consultation**1. External Stakeholders**

The draft Industrial Land Strategy Review was on public exhibition from 4 August 2020 to 15 September 2020 (a total of 6 weeks). Consultation activities are further described in the body of the report.

A total of 5 written submissions were received as of 15 September 2020. A summary of submissions by themes and the officers' response is included in Issues and Discussions sections of the report.

2. Other Stakeholders

Council officers from the Economic Policy & Planning and the Land Use Management Policy & Planning units have worked collaboratively on the project. Charter Keck Cramer's report has been informed through consultation with industry stakeholders.

3. Councillors

Current Councillors were briefed generally on this project in January. Councillors were formally briefed in March.

Analysis (Environmental / Economic / Social Implications)*Environment*

The draft review has identified opportunities to improve environmental outcomes through the development of urban design guidelines that encompass directions for the management of the built form, landscape and public realm to create vibrant and attractive employment precincts.

Economic

The draft review includes information on demographics and population trends and employment forecasting. The rejuvenation of Frankston Industrial precincts has the potential to support and attract new investment and to provide for an increase in employment in growth sectors. Opportunity exists to revitalise industrial precincts by attracting new industries which can provide employment and harness the locational opportunities these sites provide.

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**Executive Summary***Social*

The review identifies the need to improve public transport connections to industrial precincts and this can have positive social benefits in terms of health and well-being for workers commuting and working in the industrial areas.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Procurement procedures and protocol are relevant to this matter.

Policy Impacts

The draft review is consistent with the findings of State Government's Melbourne Industrial and Commercial Land Use Plan. Some of the recommendations in the Charter Keck Cramer draft report will require further strategic work and potential changes to the Frankston Planning Scheme.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks associated with the draft report.

Conclusion

Frankston's industrial sector makes a significant contribution to the economic well-being of the municipality in terms of employment and Gross Domestic Product.

The industrial land supply within Frankston municipality is now almost exhausted with less than 2 years supply left. Future opportunities for industry and employment growth will be within established precincts.

A successful industrial sector is essential to a resilient and diverse economy. In the context of ongoing technological, economic and social pressures, the industrial sector needs to be supported by effective policy and strategy to ensure it can adapt to the changing requirements of business whilst also retaining its integrity in the face of competing priorities for land use.

The draft Industrial Land Strategy Review, November 2019 identifies the need to prepare an Industrial Strategy that will identify short, medium and long term strategies for land use and development and revitalisation of Frankston's industrial precincts. This strategy will also review Frankston's economic position in the south east region of Melbourne having regard to its regional competitive advantage to attract new business and technology sectors. This will include a review of the strategic importance of the Carrum Downs Industrial estate within this regional context.

It is recommended that submissions to the draft review assist in informing the development of a future Industrial Strategy.

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps

Executive Summary

ATTACHMENTS

Attachment A: [↓](#) Draft Frankston Industrial Land Review, November 2019

Attachment B: Public Submissions - **CONFIDENTIAL**

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**Officers' Assessment****Background**

The importance of the industrial sector to the economic wellbeing of Frankston as a contributor to employment and Gross Domestic Product is significant. The industrial precincts in Frankston municipality generate 29% of jobs within the municipality with Carrum Downs and Seaford being the major industrial employment areas for manufacturing, construction and retail trades.

In terms of economic output, manufacturing and construction were estimated in 2018 to have contributed over \$4.5 billion to the municipality's economic output, representing one third of the municipality's economic output overall.

Council's Economic Development Strategy 2016-2022 was adopted by Council in December 2015. One of the recommendations in the strategy is to:

Undertake an industrial land use strategy with a view to rejuvenating ageing industrial stock and identifying future opportunities

The Strategy noted that:

'Less than 10 per cent of the Carrum Downs industrial precinct remains as greenfield development land. This is the last greenfield employment land in Frankston City. Council needs to identify new opportunities to create employment in Frankston City, with a view to increasing the ratio of jobs per resident. This can be achieved by identifying new precincts and rejuvenating ageing stock in existing areas zoned for employment uses. Employment forecasts indicate that the city centre alone will not have capacity accommodate the future employment requirements for Frankston City and the greater region'.

In 2019, Council commissioned consultants Charter Keck Cramer to prepare an Industrial Land Strategy Review, with a view to identifying future opportunities for Frankston City's industrial areas.

The draft document includes a review of the findings of Frankston's previous Industrial Land Use Strategy 2009 and investigates whether any actions from the 2009 strategy are still relevant.

The draft document included the findings of the 2018 Council survey of businesses within the industrial precincts (Industrial Precincts Needs Analysis Report Sept 2018). The survey identified high levels of industry commitment to Frankston municipality as a preferred location for business, with numerous businesses planning to expand and grow.

More specifically, the draft Industrial Review was required to:

- Assess land supply with industrial precincts;
- Investigate the land available to industrial businesses looking to expand;
- Investigate opportunities for industrial expansion in areas surrounding industrial precincts;
- Investigate the potential need for Urban Design Guidelines;
- Review and evaluate public transport access to industrial precincts;
- Review the currency of the findings of the 2009 strategy.

The draft Industrial Land Use Strategy Review was placed on public exhibition for 6 weeks from 4 August 2020 to 15 September 2020. The exhibition included:

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**Officers' Assessment**

- Letters informing property owners within the Industrial precincts (approximately 2,500).
- Information of the Review posted on Council's website.

A total of 5 submissions were received during the exhibition period. Two (2) submissions support the Review; Three (3) submissions provide comments, both supportive and non-supportive. These will be addressed below

These submitters are a mixed of community groups, land agent and residents/owners within the precinct.

- Submitter A: Frankston Environmental Friends Network
- Submitter B: Committee for Greater Frankston
- Submitter C: Resident, Frankston South
- Submitter D: Nichols Crowder Real Estate
- Submitter E: Property owner, Carrum Downs (Resident, Frankston)

The submissions themes, issues and officers discussion are detailed below.

Submissions Themes, Issues and Officers DiscussionComments regarding need to maintain existing industrial

All submitters were supportive of the review and how it was much needed, however some have criticised that it did not provide a solution for providing more protection to existing industrial land or identifying more land supply.

The Committee for Greater Frankston's submission is generally supportive of the review, however were not supportive of it not providing a solution to how Frankston can provide additional land for industrial employment.

Submitter D's submission also parallels this. Submitter D submitted that the report did not take into consideration the loss of Industrial land, in particular, where industrial land was rezoned from industrial to commercial (Overton Road Estate that was rezoned from Industrial to Commercial 2 via Planning Scheme Amendment C124).

Submitter E whilst generally supportive of the draft Review, was concerned that the report did not adequately deal with the differentiations between commercial and industrial uses nor explain them in any detail.

Land available for industrial expansion & commercial uses in industrial areas

Submitter A, C and E support that the review does not propose changes to the Urban Growth Boundary. Submitter B and D would like to see more investigation into land above the existing Carrum Downs Industrial Estate being rezoned for industrial purposes to address the limited 2 year supply of industrial land.

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**Officers' Assessment**

The draft Industrial Land Use review did not include reviewing land outside the UGB. Instead consultants investigated five sites within the Urban Growth Boundary for the potential to support the development of new industrial precincts however none of these sites were appropriate. The search identified two operational golf courses, a private hospital and land used as a quarry. These sites are currently considered constrained and unsuitable for future industrial development for various reasons, including their proximity to existing residential development.

Committee for Greater Frankston and Submitter D were critical that the Industrial Review did not offer any solution in regards to future industrial land. Submitters argued to investigate rezoning green wedge land north of Boundary Road in Carrum Downs. As discussed Council cannot rezone land in the green wedge to urban, nor can it recommend to move the UGB. This "investigation" was not supported by Council via a resolution in their 14 October 2019 Ordinary Meeting, when adopting the Green Wedge Management Plan.

The review suggests that Frankston's industrial areas will need to increase their land use efficiency and productivity. With limited land capacity under current conditions this may involve the development of a more vertical and dense industrial form. Other options could include redeveloping at grade car parking into multi-deck car parking as well as redevelopment of underutilised storage space. Submitter E agrees with this concept and that some of the precincts should be subject of a study to investigate vertical redevelopment.

Further to this, the review identified an emergence of non-industrial land uses being established within industrial areas as the Industrial 1 Zone allows land uses as Child Care Centres, Dance Schools, Fitness Centres, and the like.

The Committee for Greater Frankston agrees that play centres, dance studios and other non-industrial activities operating in the Carrum Downs industrial precinct is an issue as they are not complementary to a sustainable, high-tech industry precinct. Council acknowledges that, future guidance in the form of a local planning policy to identify preferred land use within industrial precincts may reduce the number of non-industrial uses establishing in industrial areas, particularly if areas are redeveloped/rejuvenated.

The Frankston East precinct is an example of an industrial precinct that has not been developed for industrial purposes. This precinct primarily supports automotive sales and repairs. It is limited in size and located in close proximity to residential areas. The draft Industrial Review identifies this precinct as unsuitable as a location for new industrial uses or development. The precinct functions as a local service centre and it is recommended that a future strategy reviews the current industrial zone. Committee for Greater Frankston supports this as well as Submitter D and E, however they state a more thorough review needed to be done on the precinct.

There have been other areas of concerns that warranted further review, regarding rezoning of industrial land to commercial purposes. All these issues can be further addressed in a comprehensive Industrial Strategy.

Presentation and design of industrial precincts

Being a more recently developed industrial precinct, Carrum Downs has developed as an attractive contemporary industrial environment that generally encompasses good urban design outcomes with new building form being complemented with good landscaped areas resulting in attractive streetscapes.

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**Officers' Assessment**

In contrast, the Seaford industrial precinct and pockets of Seaford North include aged industrial properties that present poorly and adversely impact streetscapes. There is a growing need to renew the municipality's older industrial areas to boost their attractiveness as important economic assets.

The interaction between industrial built form and surrounding public realm areas was also reviewed. The study identified a number of dedicated pedestrian pathways that link industrial areas to surrounding non-industrial areas which, due to a lack of lighting and vegetation on the ground plane, may be hazardous to pedestrians, particularly at night.

As aging industrial stock is redeveloped it is important that redevelopment of industrial land is guided by a set of urban design principles to ensure the renewal of the older industrial precincts achieves a high standard of design outcomes. The development of urban design guidelines is considered an important aspect in this regard.

Public transport and cycling connectivity

Submitter E – The submitter suggests an east/west connection from Kananook Station to Cranbourne Station via Seaford and Carrum Downs Industrial Areas would be very important and could be achieved by rerouting the 778 to the Carrum Downs Regional Shopping Centre, potentially via the northern part of the Industrial area.

The Seaford industrial precinct is the only precinct with direct access to fixed rail public transport. The remaining industrial areas are reliant on bus services for public transport. Bus service frequencies and routes do not currently provide convenient access to the industrial precincts and although approximately 40-50% of workers live within 16 kilometres of the municipality's industrial precincts, private vehicle travel remains the preferred mode of travel for industrial workers. Improvements to public transport services may encourage higher levels of patronage by employees working in the industrial precincts.

While there is a growing on and off road cycling network emerging throughout the municipality there is a lack of east west connectivity particularly to/from Cranbourne.

Committee for Greater Frankston submitted that two new bus routes were added in 2018, but argued that if the Carrum Downs precinct isn't expanding, it is difficult to see why PTV would add more bus stops to service the northern end.

The review recommends exploring improvements to the cycling network to increase opportunities for use by employees in the industrial sector and engaging with public transport providers to improve provision of public transport.

The above suggested could be further reviewed or analysed in an Integrated Transport Strategy parallel to preparing an Industrial Strategy

Job Creation

Committee for Greater Frankston was critical that the draft review did not offer any recommended options to address the core issue of there being no appropriately zoned industrial land remaining for future sector growth.

The expressed concern that as industrial land becomes scarce in the Frankston municipality, new industrial uses will look to locate on green-field sites elsewhere in the Southern Region, including Casey-Cardinia growth area.

New innovative ways will need to be explored to encourage businesses to locate within the Frankston City to enable future job growth. Committee for Greater Frankston have stated that this is already happening, but will not stop businesses leaving.

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**Officers' Assessment**

Renewal and revitalisation of the older industrial precincts will play an important role in future industrial development and job creation along with the revitalisation of the Frankston Metropolitan Activity Centre for commercial/residential activities. This could be an important impetus for job growth moving forward.

It is also important that any Industrial Strategy, review the strategic location and role of Frankston within the south eastern region of Melbourne having regard to access to infrastructure and employment markets. Any expansion, renewal or upgrade of industrial precincts within Frankston must also be considered in a local, regional and state wide context.

Options Available including Financial Implications

Option 1:

Note the submissions received to the draft Industrial Land Use Strategy Review, November 2019.

Support the preparation of an Industrial Land Use Strategy to enable a strategic framework plan to be prepared to guide future development of the different industrial precincts in Frankston to optimise the land use and development capacity and assist in the on-going generation of jobs and vitality of the industrial sector.

Option 2:

Note the submissions received during public exhibition, and not endorse the recommendations. No further action required on the document.

There are no financial implications associated with the report. However if Council was to develop an Industrial Strategy, funds would need to be committed in the 21/22 budget.

Conclusion

Given the importance of the Industrial sector to Frankston's municipality there is a need to address the key issues and opportunities as identified in the Charter Keck Cramer draft Industrial Land Use Review.

It is recommended that Council consider the development of an industrial strategy in line with the recommendations of the Review report, which will achieve:

- A clear vision for its industrial precincts;
- Encourage and facilitate investment and renewal by having clearer planning controls and policy framework;
- Strong justification when identifying surplus or no longer viable industrial land to be rezoned to another purpose;
- A strong position and understanding of Frankston's employment role in the region having regard to meeting both local and regional needs; and,
- A revitalisation action plan that will promote place activation.

Recommendation

That Council:

1. Notes the submissions to the Draft Industrial Land Use Strategy Review, November 2019; and

11.1 Draft Industrial Land Strategy Review, November 2019 - Report on the outcomes of the public exhibition and future steps**Officers' Assessment**

2. Supports the development of an Industrial Land Use Strategy that builds on the findings of the Industrial Land Strategy Review, 2019 and feedback on submissions received.
3. Commits \$100K funds in the 2021/22 budget to progress further strategic work and develop an Industrial Strategy in next financial year, including a comprehensive Communications and Engagement Plan as part of the project.

Industrial Land Strategy Review Frankston City Industrial Precincts

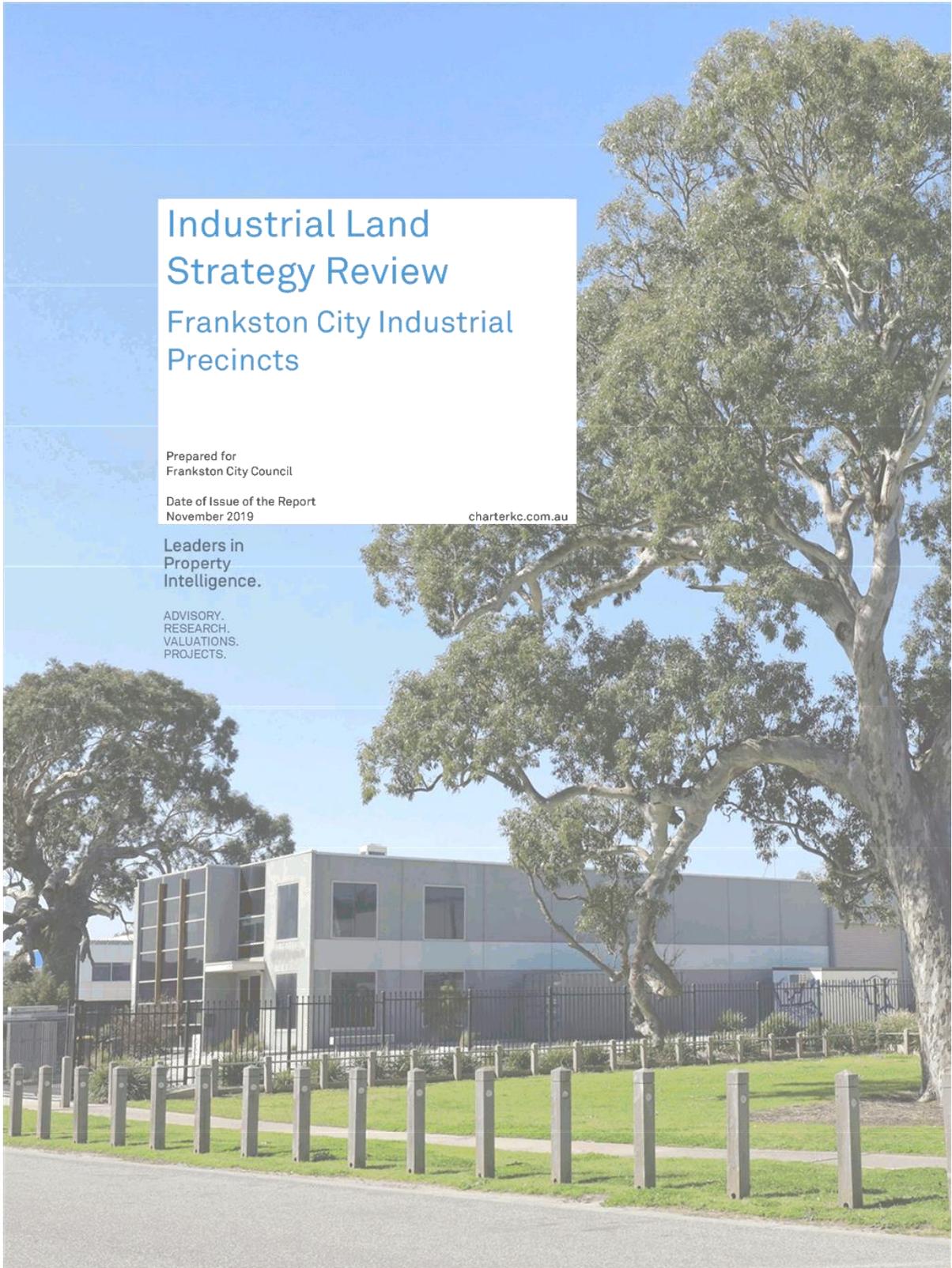
Prepared for
Frankston City Council

Date of Issue of the Report
November 2019

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Industrial Land Strategy Review

Frankston City Industrial Precincts

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Instructions.

	Instructing Party				
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Our Reference	<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Charter Contact</td> <td>Simon Micmacher</td> </tr> <tr> <td>Report Author</td> <td>simon.micmacher@charterkc.com.au</td> </tr> </table>	Charter Contact	Simon Micmacher	Report Author	simon.micmacher@charterkc.com.au
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1. Executive Summary

A successful industrial sector is essential to a resilient and diverse economy. In the context of ongoing technological, economic and social pressures, the industrial sector needs to be supported by effective policy and strategy to ensure it can adapt to the changing requirements of business whilst also retaining its integrity in the face of competing priorities for land use.

Frankston's (C) industrial precincts are a critical source of economic activity and employment within Melbourne's south east. At 2016, the precincts employed approximately 9,200 people in a range of industries. Since 2016, with the further development of the Carrum Downs precinct, employment within industrial areas is likely to have increased significantly.

There are four core industrial precincts within Frankston (C), the contemporary Langwarrin and Carrum Downs precincts and the older Seaford and Seaford North precincts. In 2018 Council surveyed businesses within its industrial precincts and identified high levels of industry commitment to Frankston (C) as a preferred location for business, with numerous businesses planning to expand and grow.¹

This report complements the 2018 survey by investigating the 2019 land use status of the municipality's industrial precincts, focusing on land supply, physical form, connectivity and urban design. Key insights arising from this report are as follows:

Land available for industrial expansion

- Council's industrial areas are nearing full build out.
- There is now less than 20ha of land available to support future industrial expansion which equates to less than 2 years land supply to support the growth and expansion of business.
- A search for land to support the development of new industrial precincts identified 5 sites within the Urban Growth Boundary. Each of these sites are likely to be subject to various development constraints.
- Under current circumstances, the scope to expand industrial activity in Frankston(C) is very limited.

Presentation and design of industrial precincts

- The development of new industrial facilities in Carrum Downs has resulted in a highly attractive contemporary industrial environment that encompasses well landscaped and attractive streetscapes.
- In contrast, the Seaford industrial precinct and pockets of Seaford North include aged industrial properties that present poorly and adversely impact streetscapes.
- There is a growing need to renew the municipality's older industrial areas to boost their attractiveness as important economic assets.
- The study reviewed industrial built form and identified the presentation and organisation of front setbacks as critical area of importance. Within contemporary sites, front setbacks are typically well maintained and highly planned and in turn contribute positively to the amenity of the street environment. In contrast, older areas often include properties which adversely impact on streetscapes and amenity via poorly kept landscaping and signage and disordered storage and waste management. Guidance is needed to support the improvement and renewal of these properties.
- The interaction between industrial built form and surrounding areas was also reviewed. The study found that mature canopy trees are most effective in screening industrial uses from surrounding areas and that the provision of buffer distances without accompanying landscaping was ineffective in screening industrial form from residential and recreational areas.
- The study identified a number of dedicated pedestrian pathways that link industrial areas to surrounding non-industrial areas which, due to a lack of lighting and high levels of vegetation on the ground plane, may be hazardous to pedestrians, particularly at night.

Public transport and cycling connectivity

- The Seaford industrial precinct is the only precinct with direct access to fixed rail public transport and is therefore the municipality's most accessible precinct via public transport. For all other Precincts public transport access is via bus.
- Private vehicle travel remains the most efficient and convenient travel mode for industrial workers.
- Bus service frequencies and routes do not currently provide convenient access to the municipality's precincts. Approximately 40-50% of workers live within 15 kilometres of the municipality's industrial precincts in locations that are either directly east or south of industrial areas. For these workers public transport access typically involves 50+ minute travel times via multiple public transport services.
- There is a growing on and off road cycling network emerging throughout the municipality. There is, however, a lack of east west connectivity particularly from Cranbourne. The completion and expansion of council's bicycle network and the incorporation of bicycle paths through industrial areas will aid worker connectivity.

¹ Industrial Precincts Needs Analysis Report, September 2018

The Frankston Industrial Strategy August 2009 Review

- *The Frankston Industrial Strategy August 2009* strategy is now largely redundant.
- The 2009 strategy largely focused on guiding the development of Carrum Downs which in 2009 was a rapidly developing greenfield location which in 2019 is essentially complete.
- Since 2009, the rise of e-commerce, the attractiveness of industrial land for non-traditional industrial uses and the displacement of inner city industrial and warehousing uses has resulted in increasing demand for new, well located industrial space throughout Melbourne. The 2009 strategy does not address the range and intensity of industrial uses that have emerged within contemporary industrial precincts, nor does it address the way in which industrial areas might grow and renew in an environment with very limited land supply.
- Council must now seek to actively facilitate the renewal of aged and redundant industrial stock in order to both help existing enterprises expand and to also stimulate new business activity. The 2009 strategy does not provide a strategic vision nor practical guidance to do so.
- The 2009 strategy includes urban design guidance for Carrum Downs which details specific boulevard style treatments for key routes including Lathams Road. The need to ensure the streetscapes and amenity of major routes achieves the highest standards remains a relevant aspiration.
- The site specific urban design guidance within the 2009 strategy needs to be expanded and updated, particularly so that it can guide the renewal of older areas.

Recommended actions

The report proposes a number of actions to facilitate the growth, urban improvement and accessibility of the municipality's industrial precincts. Key recommendations include:

1. Review the land use zoning of the Frankston East industrial precinct.
2. Develop a strategic vision and program of actions to facilitate the renewal of aged industrial stock and ageing precincts.
3. Develop urban design guidelines that encompass directions for the management of front setbacks, the improvement of streetscapes, the management of waste and storage.
4. Implement the 2009 urban design vision for Lathams Road as a high amenity gateway with extensive landscaping and high quality cycling and pedestrian infrastructure.
5. Engage with Public Transport Victoria and the Department of Transport to advocate for a review of bus service frequencies and routes for buses that service industrial precincts, the provision of new bus stops in the northern portion of Carrum Downs, more direct public transport connectivity from and to Cranbourne and other suburbs east of the municipality.
6. Develop a shared cycle route through Lathams Road that connects with the Peninsula Link Trail.
7. Develop east west cycling connectivity that supports accessibility from Cranbourne.
8. Investigate the prevalence and impact of non-traditional industrial uses in industrial locations.
9. Address issues of disorderly industrial sites via local law enforcement.
10. Ensure that vegetation at the ground plane at pedestrian access points into and from industrial precincts is maintained to avoid safety risks.

2. Report Purpose.

2.1 Report Purpose

The strategic management of industrial land is essential to the functioning of major settlements and to the growth of sustainable economies. Industrial land supports a range of commercial activities and urban services that in urban areas cannot typically be performed in other nearby locations. As such, prolonged neglect of industrial land can ultimately risk the prosperity and viability of communities.

Industrial precincts within Frankston City Council constitute an important source of employment for the municipality and surrounding region. In acknowledgement of this, Council have identified the need to protect and develop these areas to ensure their viability and productivity continues for future generations.

In the interest of renewing ageing industrial uses and identifying future opportunities, Council have commissioned Charter Keck Cramer to help establish an evidence base to support a review of the *Frankston Industrial Strategy 2009*.

In doing so this study will:

- Assess land supply within Frankston's(C) industrial precincts.
- Investigate the land available to industrial businesses looking to expand in the Frankston municipality.
- Investigate opportunities for industrial expansion in areas surrounding industrial precincts.
- Investigate the potential need for Urban Design Guidelines to manage the built form of industrial areas.
- Review and evaluate public transport access to a municipality's precinct.

With the above complete, the work will then seek to evaluate the currency of the findings of the 2009 strategy as well as associated actions. New and updated policy settings and recommendations will also be considered.

A successfully managed industrial sector is essential to a resilient and diverse economy. In the context of ongoing technological, economic and social pressures, the industrial sector needs to be supported by effective policy and strategy to ensure it can adapt to the changing nature of business whilst also retaining its integrity in the face of competing priorities for land use.



3. Industrial Land in Melbourne's South East

3.1 Study Area and Core Precincts

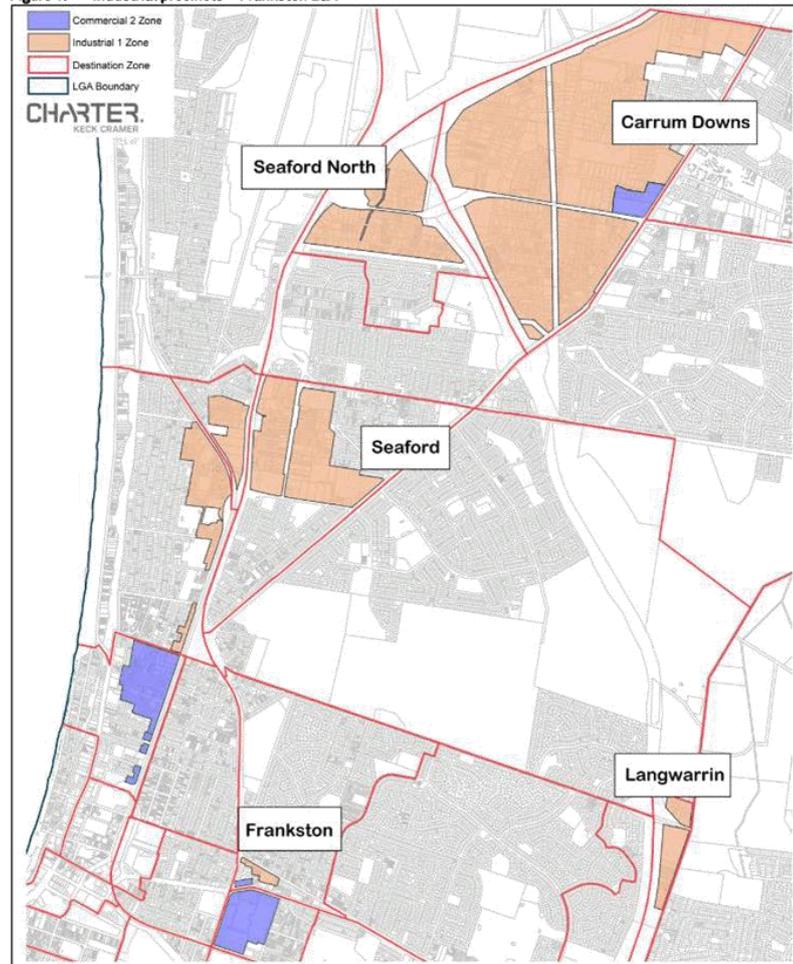
There are four industrial precincts within the Frankston City Council which encompass approximately 416 ha of industrial land all of which are currently zoned Industrial 1.

The Carrum Downs precinct is the largest and newest precinct encompassing 262 ha of land. The Seaford and the Seaford North precincts represent older eras of industrial development and incorporate 94 ha and 47 ha of industrial land respectively.

The Langwarrin precinct in the south of the municipality incorporates 12 ha of land. There is also a small pocket of industrial land located in Frankston East (2 ha).

In total these precincts comprise the core study area.

Figure 1: Industrial precincts – Frankston LGA



Source – Charter Keck Cramer

It should be noted that in the recent past commercial land in the Overton/ Wells Road area was rezoned from industrial to Commercial 2 land via Amendment C124 to the Frankston Planning Scheme. As is discussed below, based on its size and land uses the Frankston East precinct might be considered for a similar change in land use regulation.

Lot size

The overall subdivision pattern and associated composition of lots differs by precinct. In general, the Seaford precinct comprises of a denser subdivision pattern with over 70% of lots below 1,000 sqm. As such, the precinct is primarily comprised of small warehouses and factoryettes that support a high number of small and medium sized businesses.

Seaford North and Carrum Downs have a higher proportion of 1,000 sqm to 5,000 sqm lots which is reflected in both the larger format industrial built form that is prevalent in these areas and the high number of larger enterprises that operate from these areas. There are, nonetheless, still significant numbers of smaller lots within these precincts particularly in Carrum Downs.

Overall, a diversity of subdivision and lot sizes has enabled a variety of local and regionally focused businesses of different scales to establish within Frankston(C).

Figure 2: Lot size profile industrial precincts – Frankston LGA

Size (sqm)	<1,000	1,001-2,000	2,001-5,000	5,001-10,000	10,000+	Total
Seaford	596	105	67	14	13	795
Seaford North	185	81	87	6	2	361
Carrum Downs	713	340	273	46	30	1,402
Frankston	19	6	-	-	1	26
Langwarrin	30	13	9	2	1	55

Source – Charter Keck Cramer

The Frankston East precinct is the smallest industrial precinct within the municipality. The precinct primarily supports automotive sales and repairs. Given its limited size and close proximity to residential areas, the precinct is seen as unsuitable as a location for new industrial uses or development. The precinct currently functions as a local service centre, as such it is recommended that the current land use zoning of the Precinct should be reviewed both to reflect its current usage and its limited capacity to support industrial uses.



3.2 Melbourne South Eastern Industrial Uses

Frankston’s (C) industrial precincts are part of the broader industrial markets of Melbourne’s south east.

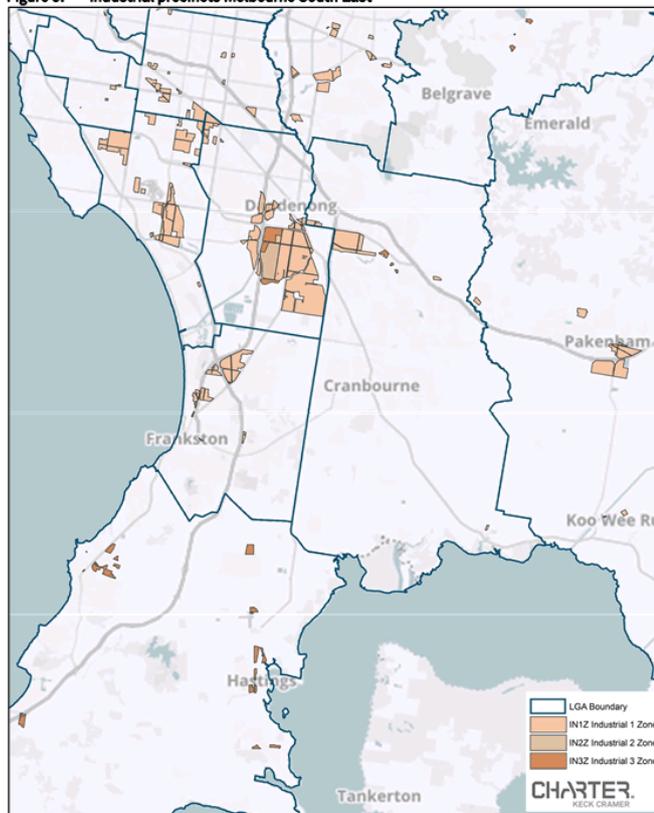
Dandenong South is the largest and arguably the leading area for industrial activity in the south east (2,900 ha). The precinct is home to major plastics, food, packaging and machinery manufacturers and related industries which support a diversity of economic activity along with significant employment opportunities within the region. In state planning policy Dandenong South is identified as a State Significant Industrial Precinct (SSIP).

Relative to other industrial precincts in Melbourne, the southern region supports a high proportion of manufacturing businesses (in 2017 a third of businesses in the Southern SSIP were manufacturing businesses). In contrast, transport and warehousing uses, while still a major use in the south, are more prevalent in Melbourne’s north and west where major air and road transport infrastructure continues to attract major logistics enterprises. In 2017, there was over 8.5 million square metres of built space in the southern SSIP with the majority of buildings between 1,000 and 5,000 sqm (between 2015 and 2017 the precinct added over 700,000 sqm of built space).

The south east also incorporates major industrial precincts in Braeside and Moorabbin (1,300 ha) and in the Clayton /Mulgrave area (710 ha).

Further south there is also significant new industrial land in Officer and Pakenham of 650 ha of which 360 ha is currently vacant. There is also zoned but primarily undeveloped land in Hastings that to date has been subject to very limited demand. With Bay West Melbourne’s recommended future port, Hastings is unlikely to become a major industrial and transport area.

Figure 3: Industrial precincts Melbourne South East



Source – Charter Keck Cramer

3.3 Constrained land supply across the south

Frankston’s industrial markets need to be understood in the context of an increasingly constrained industrial land markets across Melbourne and, in particular, within Melbourne’s south east.

Population growth, the rise of ecommerce, the land needs of urban service enterprises (such as plumbers, electricians, local civil engineers) as well as the displacement of inner area warehousing by apartment development is facilitating substantial demand for industrial land across Melbourne. As part of this, industrial areas are also drawing in non-traditional industrial uses including entertainment complexes, indoor recreation facilities, child care centres and labour hire firms as well as professional services.

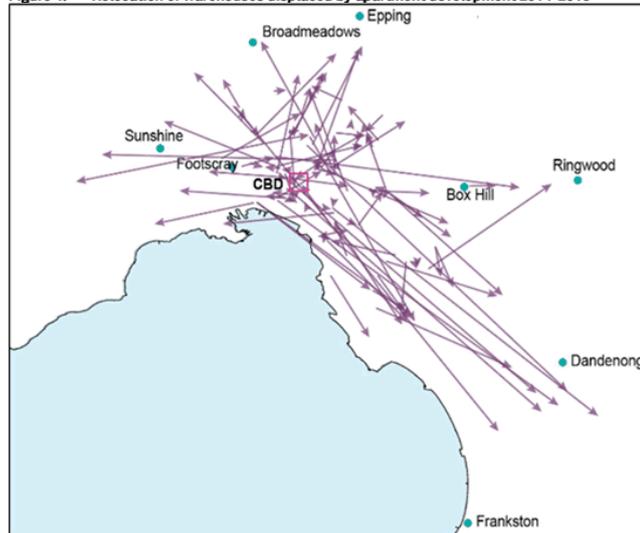
In Melbourne’s south ongoing demand for industrial space is reflected in ongoing increases in the annual consumption of vacant industrial land as well as increases in the price of both vacant land and built space. Within the Southern SSIP, between 2010 and 2017, industrial land consumption increased from 20 Ha per annum to nearly 50 Ha per annum. In the near future, government analysis identifies land supply constraints emerging within the Southern SSIP which, on current trends, is likely to see nearly all available vacant land consumed by 2030.

While growth areas to the west and north of Melbourne provide for the contiguous expansion of established industrial precincts via the Precinct Structure Planning process, the current operation of the Urban Growth Boundary prohibits the contiguous expansion of established industrial precincts in the south.

As of 2017, State government data identifies 605 ha of vacant industrial land in South Dandenong, 105 ha in Kingston (C), 9 ha in Monash (C) and 30 ha in Frankston (C). In comparison, Melbourne’s north and west have over 1,300 ha and 2,500 ha of vacant industrial land respectively. The overall outlook for industrial land supply in Melbourne’s south is constrained, particularly in the established areas of the region.

Limited vacancy and increased demand has been reflected in the price of industrial space throughout the south with the price per square metre for built industrial space appreciating substantially over the past 3 years (in some locations the price has doubled). Similarly, the price of vacant land, where available, has also appreciated substantially.

Figure 4: Relocation of warehouses displaced by apartment development 2014-2018



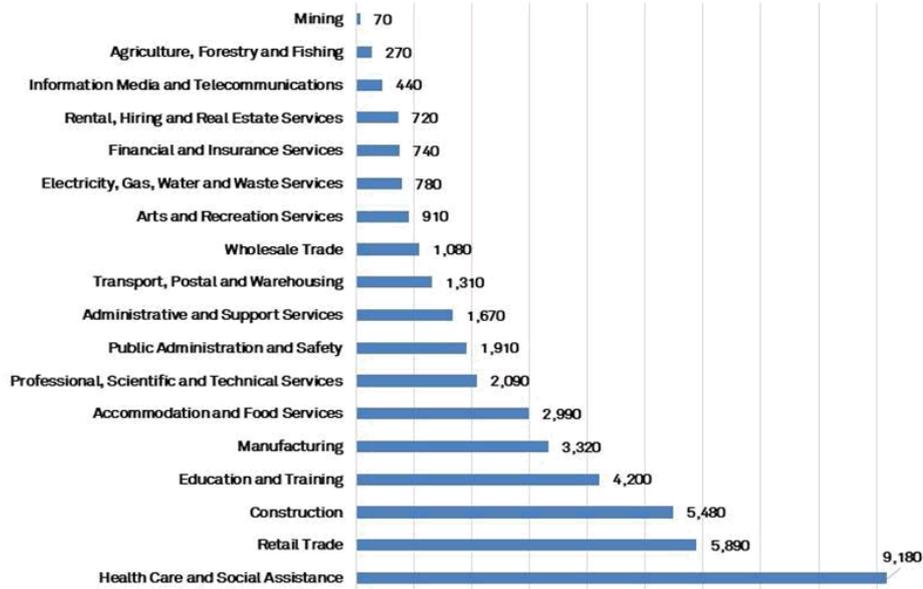
Source – Department of Environment, Land, Water and Planning, Research Matters

4. Employment and Industrial Precincts

4.1 Municipal employment

In 2018 there were an estimated 44,934 jobs located in Frankston (C). As can be seen below, major industries for local employment include health care and social assistance, retail trade and construction.

Figure 5: Employment by Industry – Frankston LGA



Source – REMPLAN 2018

The last five years has seen employment within the region grow. This is reflected both in the region's declining unemployment rate and its increasing workforce participation. As at April 2019, unemployment in the south eastern region (which includes the Mornington Peninsula) was estimated at 4.8% which represents a significant change in the five years since April 2014 when unemployment in the region was estimated at 6.6%. Notably, this change occurred in conjunction with an increase in workforce participation by the region's residents (workforce participation in April 2014 was estimated at 62.7% which increased to 65.4% by 2019).

Frankston's (C) unemployment rate has, in the past five years, mirrored the overall improvement in employment in the region, falling from 8.3% in 2015 to 5.2% at December 2018 (Victoria's rate of unemployment at December 2018 was at 4.2%)². This improvement aligns with the increasing education and skill level of the municipality's residents – the 2016 census identifies an ongoing increase in residents with post-secondary qualifications and higher education attainment.

² REMPLAN Economy Profile

4.2 Industrial Precincts Employment

At 2018 Frankston's (C) industrial precincts supported approximately 13,060 jobs representing 29% of jobs in the municipality and an important source of employment throughout the region.

Carrum Downs and Seaford are major industrial employment areas with manufacturing, construction and retail trades the leading industries in these locations.

According to 2018 estimates there were approximately 8,200 jobs in Carrum Downs Industrial Precinct, over 3,060 jobs in the Seaford Industrial Precinct and over 1,300 jobs in the North Seaford industrial precinct. These estimates suggest employment within these locations has continued to expand since the 2016 Census with employment in Carrum Downs expanding from 6,900 jobs in 2016 to 8,200 jobs in 2018.

Figure 6: Employment by industry – Frankston (C) industrial precincts

Industry	Carrum Downs	Seaford	North Seaford	Langwarrin
Manufacturing	2,124	389	320	21
Construction	2,089	665	368	92
Retail Trade	575	276	44	116
Wholesale Trade	545	131	95	0
Transport, Postal and Warehousing	442	393	64	22
Professional, Scientific and Technical Services	282	162	32	20
Administrative and Support Services	268	106	74	10
Public Administration and Safety	154	92	0	0
Rental, Hiring and Real Estate Services	154	26	0	7
Accommodation and Food Services	92	57	6	94
Arts and Recreation Services	108	10	40	0
Financial and Insurance Services	75	52	0	7
Electricity, Gas, Water and Waste Services	90	25	24	0

Source – ABS and REMPLAN 2018

In terms of both employment and economic output, manufacturing and construction are fundamental to Frankston's (C) economy. By economic output, manufacturing and construction were estimated in 2018 to have contributed over \$4.5 billion to the municipality's economic output, thereby making up a third of the municipality's economic output (in comparison health care and social assistance represented \$1.1 billion in economic output).³

According to REMPLAN analysis there were 90 manufacturing businesses in Frankston (C) in 2018 with a turnover of more than \$2 million (from a total of 640 manufacturing businesses). Additionally, there were an estimated 188 construction businesses with a turnover of over \$2 million (from a total of 2,800 construction businesses). These businesses were estimated to have paid over \$617 million in wages in 2018.



³ REMPLAN Economic Profile, <https://app.remplan.com.au/frankston/economy/industries/gross-regional-product?state=LMxVc8!!x4KSPK7HGDopnSNvoVmcyuxHNpRlrH6H7LA>

4.3 Industry sentiment within industrial precincts

In 2018, Frankston City Council in conjunction with Sagacity Research conducted the *2018 Industrial Precincts Survey*, with the aim of identifying opportunities to engage and assist businesses within industrial precincts. The survey comprised 44 questions and was administered via email and telephone. A total of 308 businesses were surveyed within Frankston City Council.

The survey reports high levels of satisfaction with the municipality as a location for business with 80% of businesses rating the location as either "good" or "very good." Proximity to home, affordability, proximity to major roads and the perception of the municipality as a desirable location for industry were identified as favourable attributes.

The survey identified a positive business outlook with 61% of businesses expecting their turnover to increase in the next financial year. Moreover, 48% reported plans to expand their businesses, of which 85% plan to expand in the next three years. The kind of expansion businesses reported to be looking to undertake included plans to increase market share, grow the number of employees, develop new products and enter new markets. For 22% of respondents, however, business growth included "site relocation."

Of those surveyed, 58% of businesses experienced difficulties obtaining a skilled workforce, particularly in the manufacturing sector where 70% reported having such difficulties. By far the most significant reason respondents gave for this problem (81% of respondents) was due to the "lack of suitable skills or qualifications" amongst potential employees. The report concluded that Frankston's industrial precincts needed to facilitate links between local education institutions and businesses.

When asked if internal transport, public transport or car parking impacted on their business, 56% of respondents reported no issues, 35% of respondents reported issues with car parking, 13% reported issues with public transport and 4% reported issues with internal transport. Businesses also raised concerns about truck activity.

Increasingly businesses in industrial areas interact directly with customers. In this context 75% of businesses reported face to face engagement with their customers. As such, the report concluded that there are opportunities for Council to assess the demand and use of travel infrastructure to ensure it is not an impediment on interactions with customers for local businesses.

As part of this study, Charter has undertaken further industry consultation with commercial real estate agents that work within the municipality and region. The consultation confirmed high levels of demand for industrial space in the region but also the impact of limited supply on both the capacity for new tenants to enter the area and for existing tenants to expand.

Key insights:

- There is significant demand for industrial space in Melbourne. However, land supply to support new industrial uses is increasingly constrained.
- A variety of trends have converged to drive an increase in demand for industrial space including warehouse displacement in inner areas, e-commerce, and the attractiveness of industrial land for non-traditional industrial uses such as recreation and childcare.
- The regions employment base is growing which is supported by increased workforce participation
- The Carrum Downs and Seaford industrial precincts are important sources of employment and economic activity in the region and within the municipality.
- There are a diversity of economic uses within the municipality's industrial areas.

5. Industrial Land Supply, Demand and Long Term Capacity

This section investigates industrial land supply including recent consumption of vacant industrial land and the corresponding availability of land to support economic growth and the aspiration of local enterprises to expand.

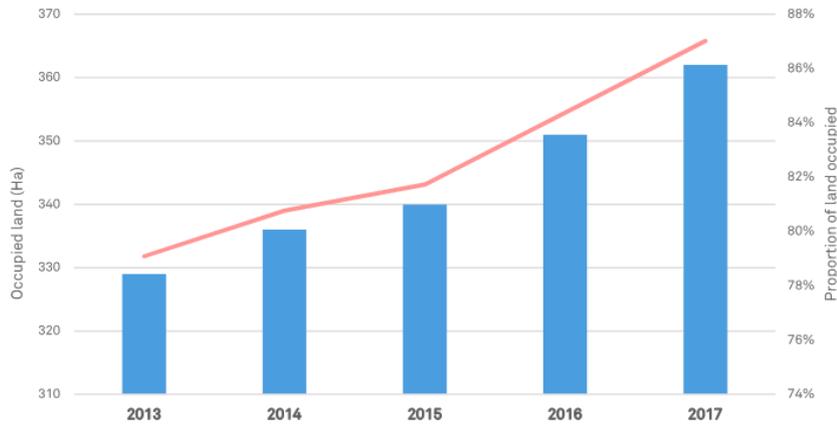
The section also provides a land consumption projection which identifies the likely period in which land supply constraints may begin to limit further industrial expansion. As part of this, the work then reviews options for industrial expansion that do not require changes to the Urban Growth Boundary.

5.1 Industrial Land Consumption

The State Government's Urban Development Program (UDP) tracks the consumption of industrial land across Melbourne and includes data for the Frankston City Council.

According to the UDP, annual industrial consumption within Frankston (C) has, since 2013, averaged approximately 9 hectares per annum albeit that consumption has fluctuated significantly over this period (from 3 ha in 2013 to 21 ha in 2015). The continued take up of industrial land has seen the build out of over 85% of Frankston's industrial capacity. As discussed previously, at June 2017 the UDP identified 30 ha of vacant industrial land within the municipality. The data therefore suggests that Frankston's industrial precincts are nearing full capacity.

Figure 7: Consumption of industrial land Frankston (C)



Source – Department of Environment, Land, Water and Planning Urban Development Program, Charter Keck Cramer

5.2 Vacant Land Analysis

Charter has assessed each of the industrial precincts to identify both vacant and potentially underutilised land.

Methodology

Within this study potentially vacant land that can support future industrial land uses is defined as land that is within an industrial zone, that does not currently include any structures and has not been identified as a recreation reserve by Council.

Charter has assessed satellite imagery from April 2019 to identify sites within industrial precincts that meet these criteria. The results of the assessment were further tested and validated via consultation and site visits. As part of this, Charter also identified potentially underutilised sites which are defined as sites with significant unused space that do not currently support any commercial activity.

Land assessment results

In total the study identifies 15 ha of vacant land and a further 5 ha of what might be considered underutilised land. This encompasses 49 vacant lots ranging in size from 500 – 80,000 sqm. The majority of both vacant and underutilised land is in Carrum Downs. As can be seen below, most of the identified capacity is not of a sufficient size to support the needs of major enterprises as most lots are between 1000 to 2000 sqms.

The analysis identified only a limited number (7) of larger lots. In addition, there is very limited potential for lot amalgamation (only one cluster of vacant lots was identified).

The composition of vacant lots is detailed below and then discussed precinct by precinct. The analysis of the Seaford and Seaford North precincts suggests that these are the most constrained vacant land markets with over 95% of industrial land in Seaford and 97% of land Seaford North already occupied.

Figure 8: Vacant land supply by lot size

Precinct Name	Size Cohort (sqm.)					TOTAL	Land area (ha)
	0-1,000	1,000-2,000	2,000-5,000	5,000-10,000	10,000+		
Carrum Downs	3	17	3	3	2	28	8.95
Seaford North	0	6	2	0	0	8	1.22
Langwarrin	0	0	1	0	0	1	0.34
Seaford	4	4	2	1	1	12	4.34
TOTAL	7	27	8	4	3	49	14.84

Source – Charter Keck Cramer

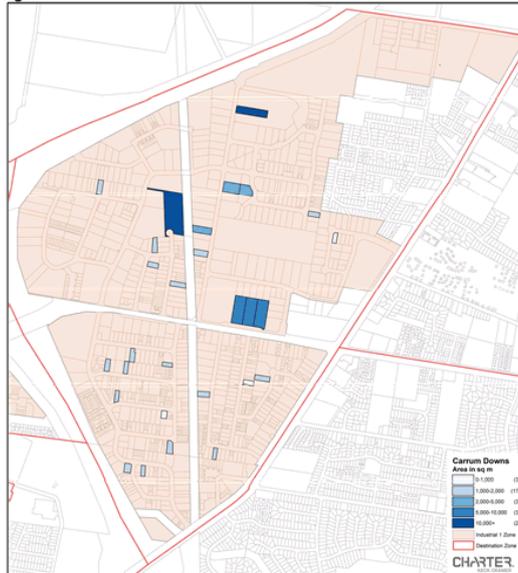
Carrum Downs

There are currently 28 vacant lots within Carrum Downs that make up a total supply of vacant land of 9 ha. There is one cluster of three lots along Lathams Road, other than this vacant lots are spread throughout the precinct.

The majority of vacant lots are between 1,000 and 2,000 sqm. In 2019, the 7.7 ha formerly vacant lot at 28 to 40 Colemans Road commenced earth works. Prior to this, this was the largest vacant industrial site in the precinct and in Frankston (C). There are now only 5 available lots greater than 5,000sqms in the precinct.

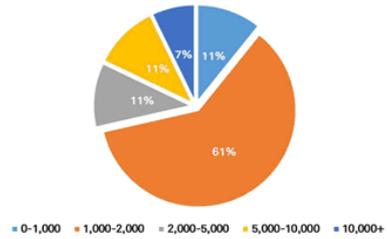
Approximately, 85% of industrial land in Carrum Downs is occupied which will increase to 95% occupancy in the near future once development along Colemans Road is complete. There are a number of lots that might be considered as underutilised, these sites constitute approximately 5 ha of land. There are also irregularly shaped lots that may present development challenges.

Figure 9: Carrum Downs: Vacant industrial lots



Source –Charter Keck Cramer

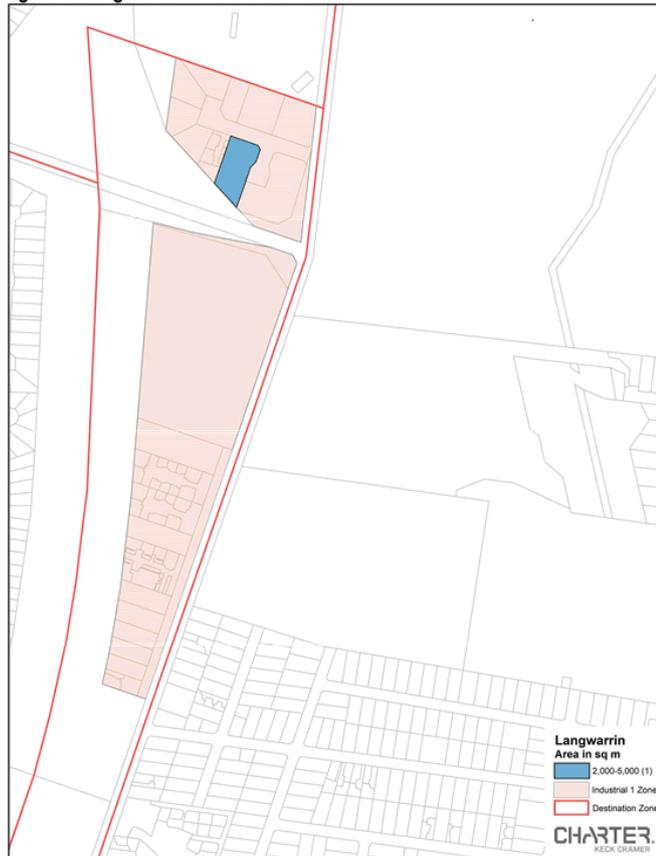
Carrum Downs Vacant Land (sqm.) - Total 28 lots



Langwarrin

Langwarrin is a small precinct that primarily functions as a service centre. There is a single 3,400 sqm vacant site located at the northern tip of the precinct.

Figure 10: Langwarrin: vacant industrial lots



Source – Charter Keck Cramer

Seaford North

Seaford north incorporates 8 potentially available lots comprising 1.2 ha. These are primarily small sites ranging from 1,200 – 2,100 sqms.

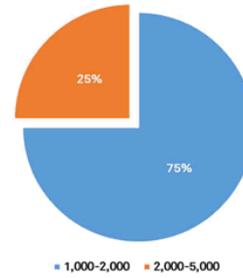
There are a number of larger sites that incorporate extensive storage areas comprising approximately 4.5 ha. These sites, however, seem, at present, to be well utilised.

Figure 11: Vacant industrial lots across Seaford North



Source –Charter Keck Cramer

Seaford North Vacant Land (sqm.) - Total 8 lots

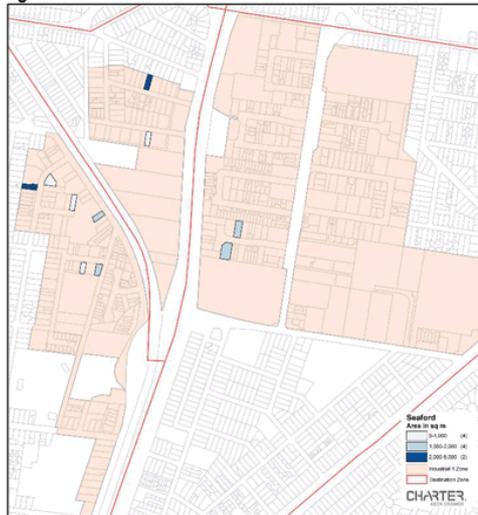


Seaford

Seaford incorporates 12 vacant lots totalling 4.3 ha. Only 3 of the available lots are above 2 ha.

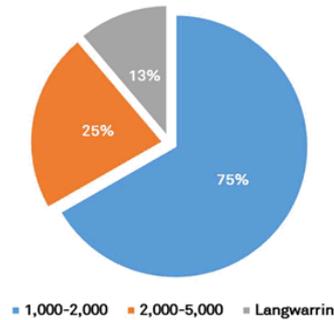
There is a vacant 3ha lot at 10b Klauer Street. This lot, however, does not have direct street frontage and is therefore dependent on the owners of 10a Klauer Street providing access. There are a number of depots in the area encompassing about 5ha of land that in the future might be considered as an underutilisation of land. At present, there are active uses on these sites.

Figure 12: Seaford: vacant industrial lots



Source –Charter Keck Cramer

Seaford Vacant Land (sqm.) - Total 12 lots

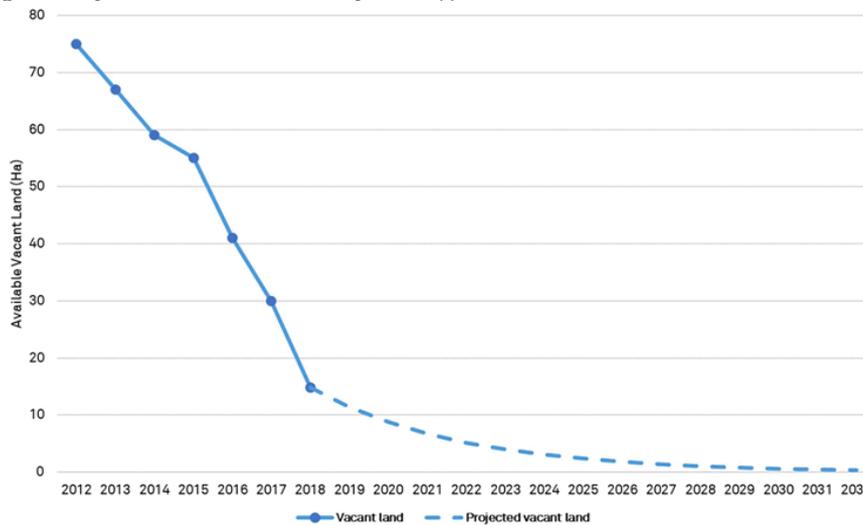


Reconciling demand and supply

Based on trend land consumption, land availability is projected to fall below 10 ha in 2020. At this point, with only 7 sites of above 5000 sqm potentially available for development (one without direct street frontage), there will be limited land capacity within Frankston (C) to accommodate ongoing demand. Industry consultation has identified limited vacant sites and opportunities to expand as an issue for tenants and enterprises alike.

The graph below projects potential exhaustion of land supply within the municipality's industrial precincts. The graph suggests a smooth exhaustion of vacant land, however, in reality consumption is likely to decline much more arbitrarily as development options decrease.

Figure 13: Projected Industrial vacant land availability Frankston (C)



Source – Charter Keck Crammer, Urban Development Program 2017

As stated earlier, industrial land increasingly provides a foundation for local economies and uses that are increasingly not permitted or of too big a scale to occur in dense urban areas. As well as its inherent economic importance, industrial land also supports local employment and often employment that is close to the homes' of workers. As will be discussed shortly, high numbers of workers travel to the municipality's industrial precincts from the nearby suburbs of Frankston, Langwarrin, Mount Eliza, Cranbourne and Seaford.

Recent analysis suggests that as the region's population continues to grow the number of workers that need to leave the region for employment will continue to expand particularly if there is limited opportunities for local employment. At 2015, there were 44,000 workers in the Shire of Mornington Peninsula and Frankston (C) that left these municipalities for other areas of Melbourne for employment, representing 41% of workers. By 2046 this is projected to grow to 70,000 workers representing 44% of the local workforce.⁴ Without an increase in local jobs the volume of commuters will therefore grow in defiance of the *Plan Melbourne* aspiration to facilitate more localised lifestyles as part of the delivery of the 20 minute neighbourhood objective.

⁴ Source: SGS Economics and Planning; *Melbourne Functional Economic Region Report March 2019*, derived from MABM (KPMG, 2018).

Opportunities for industrial expansion within Urban Growth Boundary

Charter has sort to identify logical options to expand the municipality's industrial precincts within the existing Urban Growth Boundary.

To do so, Charter identified land both within the Urban Growth Boundary and within either of the:

- Rural living zone
- Farming zone
- Rural activity zone
- Special use zone
- Commercial 1 and 2 zoned land abutting industrial uses

The search identified five sites all of which are constrained. The search identified two operational golf courses in the Special Use Zone (the Peninsula Country Golf Club and the National Golf Club). The Peninsula Private Hospital is also within the Special Use Zone. These sites are currently considered as constrained for future development. There is also an 18 ha site on Quarry Road, Langwarrin that may provide a long term opportunity, albeit that it abuts residential areas. The site abuts green wedge land to the north that is primarily used for quarries. However, it also abuts residential land to the south and east and incorporates a number of rural residential dwellings.

Figure 14: 18 Ha site on 75 Quarry Rd, Langwarrin



Source – Nearmaps, Charter Keck Cramer

Other options

Employment projections for the region by the Department of Jobs and Small Business project regional annual job growth of 1% to 2023 with the construction sector seeing job growth of over 2% per annum. In the longer term, 2016 Deloitte employment projections for Infrastructure Victoria project employment growth in the region of 1.2% per annum.

For Frankston (C) to support, influence and benefit from this growth, its industrial areas will inevitably need to increase their land use efficiency and productivity. With limited land capacity under current conditions this is likely to involve the development of a more vertical and dense industrial form.

In highly urbanised locations in North America and Asia developers are beginning to consider and, in some cases, develop multistorey warehousing. In Melbourne, Woolworths recently developed a highly automated multi-deck facility in Dandenong which is one of the first examples of this form in Australia. Similar projects are mooted in Sydney and Melbourne that incorporate between 3 to 5 storeys of mixed office and warehouse space as well as multi-deck access for trucks.

In the short term, this form of industrial built form is unlikely to provide a solution to the industrial needs of Melbourne's south as there are a range of cost and design issues that need to be addressed before this form can become a pro forma based product that is accepted by users and investors alike in the same way that precast steel and concrete warehouses have.

Other options include redeveloping at grade car parking into multideck carparking in order to free space for new industrial uses and via the redevelopment of underutilised storage space. As discussed above, there is only a relatively limited supply of underutilised industrial land in the municipality much of which is used for storage that for current occupiers might be considered as essential to their business operations.

Key insights:

- Since 2010 land consumption within the Frankston's (C) industrial precincts has averaged 9 ha per annum. At 2017, the industrial precincts were nearing a complete build out with over 85% of land developed.
- Charter's vacant land analysis has identified 14 ha of vacant land. This includes 7 sites of above 5000sqms – one without direct street frontage.
- Charter's land search for potentially new industrial precincts identified 5 primarily constrained sites within the Urban Growth Boundary.
- Limited local employment opportunities are likely to compel local workers to leave the region for employment.

Recommended actions:

In the face of both ongoing and growing demand for high quality accessible industrial space, Council needs to investigate options that will support the expansion of the municipality's industrial sector. This should include:

- A focus on renewing older industrial areas. As will be elaborated on shortly, Council needs to develop a vision and accompanying program of actions to facilitate the renewal of its older industrial areas.
- Reviewing the future land use of local golf clubs in the Special Use Zone and reviewing the future use of land along Quarry Road, Langwarrin.

In addition to the above, the current zoning of the Frankston East precinct requires review.

6. Evaluating Urban Design Requirements

6.1 Evaluation of attributes

Frankston's industrial precincts reflect different eras of development which is represented in their diversity of built form and underlying subdivision patterns. The precincts incorporate a variety of approaches to setbacks, interface treatments, fencing, signage, storage and waste management.

The following examines the urban form of Frankston's (C) industrial precincts with the aim of isolating issues that may justify the need for land use policy and further urban design investigations that will guide future built form outcomes. The work focuses on the main industrial precincts individually, although issues and potential responses may require a combination of overarching and location specific actions and policy directions.

Built form overview

The following section provides an overview to the general built form features observed in the precincts which provides the context for more specific analysis that follows.

Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> The precinct incorporates a modern corporate built form. The northern portion of Carrum Downs is primarily comprised of precast concrete structures. Building heights, setbacks, landscaping and overall site layouts appear to be highly consistent throughout this portion of Carrum Downs (the area north of Lathams Road). As a result, the area has a sense of rhythm and regularity as well as legibility. There also appears to be a consistent use of colours and finishes across this portion of the precinct. The southern portion of the precinct is, likewise, primarily comprised of precast concrete built form. This built form, however, is interspersed with a number of large, steel warehouses. As such, there is a greater diversity of building types, building heights and site layouts in this area. Overall, Carrum Downs exhibits high quality built form that translates into a high level of street amenity and attractive presentation. The study, nonetheless, identifies a number of safety and security issues for the precinct and issues related to the way in which some built form interfaces with residential areas. There are also issues with incomplete footpaths. 	<ul style="list-style-type: none"> The precinct encompasses a mix of small, medium and large scale sites as well contemporary and older built form. Different eras and forms of development often abut each other. Built form tends to differ by street. Pascal Road is comprised of major manufacturing and warehousing operations on large sites with large front setbacks. In contrast, premises along Keppler Circuit are generally on smaller lots with more limited setbacks. The precinct incorporates a variety of building heights, setbacks, materials and site layouts. Colour palettes and finishes tend to also differ between sites. Despite this, the streets that comprise the precinct are generally open and legible, primarily due to generally 5m+ front setbacks and generally high levels of permeability into and between sites from adjoining streets. While the overall standard of presentation and built form is generally high, there are a number of lots in which front storage, waste disposal and dilapidated fencing present poorly. 	<ul style="list-style-type: none"> Built form differs between the areas east and west of Wells Road. Areas west of Wells Road comprise a mix of primarily small and medium sized brick and steel factories and warehouses. Areas west of Wells Road are the oldest industrial form in the region and, as such, a number of sites are aged and present poorly (particularly in more isolated areas such as Patrick Court and Wise Avenue). Added to this there are numerous examples of waste and disorderly storage within front setbacks that further undermine the amenity of the area. Sites along Wells Road include a number of automotive dealers whose sites generally encompass a higher standard of presentation. A number of large sites along Wells Road north of Klauer Street will, in the near future, be redeveloped as a metropolitan train stabling facility. The industrial area east of Wells Road incorporates higher quality built form. The area is made up of a mixture of sites with bulky goods and consumer focused enterprises situated along Hartnett Drive. Brick, steel and precast concrete factories and warehouse sites are situated in the streets intersecting Hartnett drive. These tend to incorporate large setbacks and landscaping that provides a sense of openness and legibility to the environment. 	<ul style="list-style-type: none"> Langwarrin encompasses 3 estates that are primarily made up of modern precast concrete warehouses. These support a mix of automotive, services, office and retail activities. The precinct is fronted by a substantial verge that together with the front setbacks of the estates create a sense of openness and, in specific parts, support for mature vegetation. The premises with street frontage tend to support active consumer based uses.

Carrum Downs	Seaford North	Seaford	Langwarrin
 <p>The precinct presents attractively, reflecting its contemporary built form and planned environment.</p>	 <p>The precinct encompasses a diversity of industrial built form in which site layout, materials, colour palettes and roof lines differ between sites.</p>	 <p>Many areas of west Seaford present poorly with disused materials visible from the street.</p>	 <p>Langwarrin is mainly comprised of row based warehousing units.</p>
 <p>The southern portion of the precinct incorporates a greater diversity of built form that is generally of a high standard.</p>	 <p>While built form differs between lots, the streets that comprise the precinct are generally open and legible.</p>	 <p>Seaford east incorporates a variety of built form, including large, open warehouse sites and more dense premises on smaller lots. The building stock is more contemporary and of a higher standard than west Seaford.</p>	 <p>The built form supports road based retail, recreation and food services which is enabled via onsite carparking. A number of automotive businesses also operate from the precinct.</p>

Setback assessment

Prevailing setbacks have been reviewed with a focus on the impact of setbacks on sightlines, legibility, presentation and openness. Note setbacks to sensitive uses are discussed in a separate section below.

Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> The southern portion of Carrum Downs generally incorporates front setbacks of between 15-25m. Together with permeable fencing this size of setback supports a sense of openness from the street. An average front setback of 20 to 30 metres was identified in the northern region. These setbacks combine with underground electricity infrastructure and permeable fencing to provide a sense of openness. In general, larger sites have more generous front setbacks. Front setbacks incorporate a large number of uses including storage, landscaping, waste management, services, loading bays and vehicle parking. For most sites these uses have designated spaces within the setback. Across the precinct rear setbacks average 3 to 5 metres which provides for very limited opportunity for rear storage and/or any other form of use. Rear setbacks are larger (usually 10m) where the site abuts a road, green space or residential area. Zero (or <1m) side setbacks are evident across the precinct. Some of the larger sites have side setbacks of between 10 to 15m. 	<ul style="list-style-type: none"> There is a diversity of setbacks evident across the precinct ranging from 5-20m. While front setbacks differ across the precinct, individual streets and sections of streets tend to maintain a relatively consistent front setback. There are a limited number of locations in which the front setback changes abruptly. At a minimum the front setback is typically 5m+ which is sufficient to provide a sense of openness and clear sight lines within and across properties. This is especially true for sites in which fencing is permeable. Rear setbacks average between 3 to 5m. Side setbacks differ between sites and depend on layout. There is no clear rhythm to side setbacks in the precinct. Contemporary precast concrete sites tend to have a zero side setback. There are a number of older sites which have significant side setbacks that are used for storage and car parking. Front setbacks are used for a variety of purposes including parking, landscaping, storage and waste management. On older sites front setback uses can lack planned and designated areas which can contribute to a sense of disorder within sites. 	<ul style="list-style-type: none"> There is no consistent front setback within sites west of Wells Road. In this area setbacks average between 1 and 5m (although there are a small number of sites that have more generous front setbacks). There is a lack of rhythm and regularity in the area's front setbacks that contributes to the disorderly presentation of the area and a lack of legibility. A lack of front setback has potentially impacted on the significant volume of on street car parking throughout this area (proximity to Kananook station may be a further factor). Front setbacks in eastern Seaford range between 5 to 10m. Like Seaford North, individual streets tend to incorporate consistent front setbacks most of which are used for car parking. In combination with permeable fencing, these sites contribute a sense of openness to the streetscapes in east Seaford. In almost all sites in the east Seaford area there are very limited rear and side setbacks that are either zero or negligible (<3m). As such, there is limited evidence of rear storage and other uses in the rear of properties. 	<ul style="list-style-type: none"> Front setbacks range from 15-20m. The front setbacks combine with the large verge that runs parallel to McClelland Drive which results in a significant sense of openness from the street. There are negligible side setbacks. The front verge is often used for car parking with many examples of cars parked amidst front verge vegetation.

Carrum Downs	Seaford North	Seaford	Langwarrin
 <p>There are consistent and generally generous front setbacks across the precinct</p>	 <p>While front setbacks differ across the precinct, individual streets and sections of streets have relatively consistent front setbacks (with the occasional exception for specific sites).</p>	 <p>There is limited consistency in front setbacks across west Seaford. In a number of streets the front setback differs lot by lot which creates an incoherent streetscape and obstructed sight lines.</p>	 <p>Front setbacks provide carparking often for enterprises with high volumes of public interaction.</p>
 <p>Consistent heights, setbacks and underground electricity infrastructure add legibility and a consistent rhythm to the urban form.</p>	 <p>While front setbacks differ within the precinct, in most streets they are often of a sufficient size to create a sense of openness and clear sight lines within and across properties.</p>	 <p>Individual streets and sections of streets in east Seaford generally provide consistent setbacks that tend to result in clear sight lines, legibility and a sense of openness.</p>	 <p>Generous front setbacks combine with the verge along McClelland Drive to create a sense of openness and opportunities to retain mature trees. The verge is regularly used for car parking.</p>

Landscaping

This section reviews the general approach to the scale, approach and quality of landscaping in the different precincts.

Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> • The vast majority of sites include landscaping within their front setback which tends to integrate with street trees and grassed nature strips to soften the visual impact of predominantly precast concrete built form. • On site planting as well as public landscaping seems to be well maintained. There is minimal evidence of landscaping interrupting sight lines or compromising personal security. • There is the occasional site in which planting is degraded but these sites are rare. • High quality landscaping contributes to the overall attractiveness of the area. A number of streets include mature canopy trees (for instance, Frankston Garden Drive). • Car parking on the street verge detracts from landscaping. 	<ul style="list-style-type: none"> • While most sites incorporate landscaping, the mixture of styles and front setback depths results in a lack of consistency between sites. Landscaping outcomes also differ between streets –the quality of landscaping along Brunel and Pascal Roads, for instance, is generally superior than Rutherford Road. • Nature strips and front setback planting is not consistently maintained. Likewise, some sites incorporate planting within their front setback while others only incorporate grassed areas. • There are sites in which planting, weeds, storage and waste are mixed within the front setback which presents poorly to the street. • In general older sites tend to lack specific and designated areas for front setback planting that clearly distinguish planting areas from storage or other uses. 	<ul style="list-style-type: none"> • The majority of sites throughout Seaford east incorporate distinct areas for planting and trees. Landscaping is well maintained (on both public and private land) and contributes to the attractiveness of the area and softens the overall visual impact of the built form. • The western portion of Seaford incorporates minimal landscaping on private land although there are intermittent street trees throughout the area. In some locations, nature strips have been poorly maintained. • The majority of sites in west Seaford do not incorporate distinct areas for landscaping and planting as per contemporary industrial locations. There are a few sites along Bardia Avenue in which consumer based business have incorporated high quality landscaping. 	<ul style="list-style-type: none"> • Langwarrin primarily presents as a well landscaped precinct in which mature trees within the verge combine with private landscaping which is predominately made up of shrubs. • As a relatively contemporary precinct, industrial sites incorporate distinct areas for landscaping which are well utilised. These areas are typically small areas near entrances and garden beds in areas in the front setback. • There are areas, however, in which the verge is degraded or poorly maintained perhaps as a result of car parking uses. • There are a small number of industrial units that interface with the road that do incorporate landscaping in their front setback. • In the row based estates the rear industrial units incorporate garden beds near entrances.

Carrum Downs	Seaford North	Seaford	Langwarrin
 <p data-bbox="416 635 768 655">Street trees combine with private planting</p>	 <p data-bbox="799 635 1151 743">While landscaping is generally well maintained there are sites with evidence of poor maintenance in which shrubs are overgrown or that interact with other uses.</p>	 <p data-bbox="1182 635 1534 699">The majority of sites in west Seaford do not incorporate landscaping in their front setback</p>	 <p data-bbox="1568 635 1919 679">On site landscaping integrates with substantial nature strip</p>
 <p data-bbox="416 999 768 1070">Front setback include planting areas of various sizes. These soften the appearance of precast buildings.</p>	 <p data-bbox="799 999 1151 1134">Streets incorporate planting that is both private and public. There is, however, no evident rhythm or consistent landscaping approach as per Carrum Downs which reflects the diversity of sites in the precinct.</p>	 <p data-bbox="1182 999 1534 1094">Streetscapes in east Seaford incorporate mid-sized trees that integrate with front landscaping to create a consistent look, softening the built form.</p>	 <p data-bbox="1568 999 1919 1094">There are sections in which the nature strip and site landscaping is not integrated. There are also sites which do not include front landscaping</p>

Loading and storage assessment

Loading facilities and general storage practices have been reviewed with a focus on the impact on presentation and visual legibility of sites.

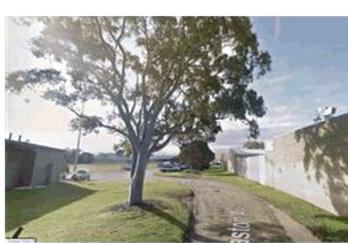
Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> The majority of sites incorporate flush dock loading bays in which the loading bay is setback from the pedestrian entrance to the building. This arrangement provides space for loading and unloading without typically impacting on car parking and pedestrian movement. There is negligible use of open and elevated docks (in which the dock protrudes from the front wall) or depressed docks (in which the dock is setback from the front wall). Some larger sites include multiple docks and enclosed loading bays. Storage is primarily within the interior of facilities. There are sites in which equipment and less often materials have been stored within the front setback. Often goods are stored in the front setback in a specific area. This does not tend to detract from visual amenity of buildings. As discussed, most industrial sites throughout the municipality including Carrum Downs incorporate limited rear setbacks, as such there is limited evidence of rear storage. 	<ul style="list-style-type: none"> The majority of sites incorporate flush dock loading bays. These tend not to be setback from entrances, particularly on older sites. Storage is primarily within the interior of facilities. There are sites in which equipment and materials have been stored within the front setback. A number of sites do not have distinct areas for particular uses which results in storage, equipment landscaping and waste disposal mixing together. This impacts negatively on visual presentation. There are a number of dedicated storage sites in the precinct in which used cars, car parts, scrap metal, timber and sand are stored. Depending on the arrangement of these materials these sites can present as either quite orderly or relatively disorderly. These uses are, however, in keeping with the uses supported in industrial locations. Many sites store empty palettes in their front setbacks. 	<ul style="list-style-type: none"> The majority of units incorporate flush dock loading bays. Unlike contemporary built form these tend not to be setback from entrances. This tends to create less visible and intuitive distinction between front setback uses (pedestrian entrance, car parking and loading). There are sites in which materials and waste have been stored or placed in the front setback (often in a disorderly manner). 	<ul style="list-style-type: none"> There is limited evidence of external storage in the precinct. This may be because there is limited unused space within front setbacks to support storage. Most units incorporate flush dock loading bays. These are generally distinct from car parking, landscaping and access points.

Carrum Downs	Seaford North	Seaford	Langwarrin
 <p data-bbox="439 695 748 740">Industrial units in a row format with consecutive loading bays</p>	 <p data-bbox="806 695 1151 740">Dedicated storage facilities vary in their presentation to the street</p>	 <p data-bbox="1189 695 1541 762">Cargo containers are occasionally used to provide additional storage capacity in front setbacks.</p>	 <p data-bbox="1572 695 1917 740">Loading docks, car parking and landscaping are integrated in rear units</p>
 <p data-bbox="416 1015 770 1082">Flush dock loading bays are typical of the area these are typically set back from administrative areas</p>	 <p data-bbox="799 1015 1155 1059">Storage within the front setback varies in orderliness on a site by site basis</p>	 <p data-bbox="1182 1015 1543 1106">Flush dock loading bays are generally not setback from entrances in older industrial built form which can create a lack of distinction between uses.</p>	 <p data-bbox="1588 1015 1906 1059">There is limited evidence of external storage in this precinct</p>

Surveillance and safety assessment

The surveillance and safety implications of the prevailing built form have been assessed. The study considers opportunities for passive surveillance and the impact of public and private landscaping on safety.

Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> • New industrial buildings include administrative space at the front of the building that tend to incorporate extensive windows that provide views onto the street. The occasional use of tinted windows may, however, limit a sense of visibility. • There are also sites with minimal windows or very small windows that limit opportunities for surveillance. • Site and street layouts create clear sight lines through streets and into properties. The precinct's fencing tends to be permeable allowing for high levels of visibility and passive surveillance. • Overall, landscaping is well maintained which supports the high quality appearance of the precinct but also minimises the incidence of dense vegetation which can create a sense of unsafety for pedestrians. • There are sites with long blank walls that face the street. These are, however, setback from the street and not obscured by thick vegetation. • Pedestrian access from residential areas at Clifton Park Drive incorporates dense vegetation at the ground plane which has the potential to create a safety hazard for pedestrians, particularly after dark. 	<ul style="list-style-type: none"> • In general sight lines are clear along streets and into properties. • There are sites in which storage in the front setback and/or thick vegetation obscure visibility. • There are also older sites with long blank walls that face the street. These sites are, however, generally setback from the street and separated from footpaths by permeable fencing. • There are problematic stretches along the Peninsula Link Trail in which areas with blank walls and a lack of lighting abut dense landscaping at the ground plane. These areas may create a safety hazard, particularly after dark. 	<ul style="list-style-type: none"> • Older built form tends to lack windows on to street frontages, limiting the opportunity for passive surveillance on to the street. • There are a number of parking courts within the west Seaford precinct that lack lighting and incorporate long blank walls. • There are sites in west Seaford that because of inconsistent setbacks and the positioning of waste and storage create physically isolated spaces. • Connections between Kananook Reserve, the Basketball centre through Easton Avenue are problematic as there are areas that include blank walls and poor lighting. The area in and around Easton Avenue which is a focus for pedestrian activity at night needs review. • There are a number of transition areas between the industrial precinct and residential areas in which thick vegetation at the ground plane may create a safety hazard for pedestrians particularly after dark (for example, transition areas at Miles Grove and Wise Avenue). • The eastern portion of the precinct incorporates more contemporary built form which tends to generate clear sight lines between and within sites. 	<ul style="list-style-type: none"> • The majority of the built form incorporates windows that face the street. • Sheds without street frontage are potentially more problematic. In general, however, these have been designed with clear frontages that minimise areas in which sight lines are obscured. • High volumes of road traffic support a level of passive surveillance as well as consumer based business within the precinct. • Front setbacks provide for clear sight lines between and within properties. • Verge landscaping is permeable.

Carrum Downs	Seaford North	Seaford	Langwarrin
 <p>The size of the windows limits opportunities for passive surveillance (there are limited examples of this)</p>	 <p>A lack of lighting and long blank walls in combination with dense vegetation along the Peninsula Link Trail</p>	 <p>Parking courts without lighting and limited street visibility</p>	 <p>The precinct provides clear sight lines into and between properties</p>
 <p>Streets provide clear sight lines into and between properties</p>	 <p>Dense vegetation abutting pedestrian links (to the left of the picture)</p>	 <p>Dense vegetation posing a safety hazard in the transition between industrial and residential areas</p>	
 <p>A lack of lighting and dense vegetation create a safety hazard in laneways linking into industrial areas (Clifton Park Drive)</p>	 <p>A lack of lighting in laneways linking industrial areas to residential areas.</p>	 <p>Highly utilised areas abutting industrial uses lack lighting and adjoin areas with extensive blank walls</p>	

Fencing assessment

The study considers consistency of fencing height, form, and interaction with other front setback elements.

Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> Chain wire mesh fencing is prevalent across Carrum Downs South more contemporary sites incorporate Vanguard security fencing (tubular steel fencing with Galvanised steel tubing and posts). Vanguard fencing is the dominant form of fencing across Carrum Downs north. In general, fencing is well maintained and permeable. There are a limited number of sites in which fencing is not permeable. There are also sites in which fabric has been hung onto fencing to limit permeability. These sites tend to detract from the appearance of the area and undermine the legibility of street scapes as well as opportunities for passive surveillance. 	<ul style="list-style-type: none"> There is a diversity of fencing styles throughout the precinct. Fencing can differ on a site by site basis. Despite the diversity of fencing, fence heights are generally consistent. There are a number of sites in which fencing is poorly maintained in which thick vegetation and weeds abut fencing. These tend to be the same sites in which storage, waste and vegetation interact freely in the front setback. 	<ul style="list-style-type: none"> A high number of sites in west Seaford do not incorporate fencing. Sites that include fencing tend to incorporate mesh wire fencing. There is evidence of poorly maintained fencing in the precinct. Again, this tends to be on the same sites in which the overall front setback is poorly maintained and degraded. Fencing in east Seaford is of a higher standard and is generally well maintained. There are a small number of sites in which poorly maintained front setbacks interact with degraded fencing. Many sites in east Seaford do not incorporate fencing. 	<ul style="list-style-type: none"> There is limited fencing in the precinct. Vanguard fencing is used on one site. There is extensive fencing around the storage facility.

Carrum Downs	Seaford North	Seaford	Langwarrin
 <p data-bbox="421 619 770 659">Chain wire mesh is prevalent in southern Carrum Downs</p>	 <p data-bbox="806 619 1155 659">Material is hung from fencing</p>	 <p data-bbox="1191 619 1541 659">A poor presenting front setback combines with degraded fencing in east Seaford</p>	 <p data-bbox="1576 619 1926 659">Vanguard fencing is used on one lot</p>
 <p data-bbox="421 917 770 957">Vanguard fencing is prevalent in Carrum Downs north</p>	 <p data-bbox="806 917 1155 957">A variety of fencing styles are evident throughout the precinct. There is general consistency in height.</p>	 <p data-bbox="1191 917 1541 957">Fencing in west Seaford is primarily chain wire mesh fencing of various styles and heights</p>	 <p data-bbox="1576 917 1926 957">The majority of lots do not incorporate fencing</p>

Signage Assessment

The height, positioning and size of signage has been assessed.

Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> • Signage is, in general, consistently located below the roof line of buildings. • In general, signage is large enough to be legible from the street without being excessively large. • Tenants operating on larger scale sites and consumer focused businesses often have relatively larger signboards. • There is limited signage on front fencing. Occasionally frame boards are used by consumer focused enterprises. • Signs are generally well maintained. • Overall presentation of signs contributes to the sense of order in the area. 	<ul style="list-style-type: none"> • There is a variety of approaches to signage across the precinct which is consistent with the diversity of built form in the precinct. • In general signage is located below the roof line. Signage is also located on front fences. • In general, consumer facing businesses deploy more extensive and higher quality signage particularly along main roads. • Some sites do not incorporate signs that identify businesses. • Signage is occasionally above the roof line. Some signs are poorly maintained and degraded. • Differences in sign sizes and locations is evident across the precinct. This, however, does not contribute to any sense of disorder – poorly maintained front setbacks are far more problematic than inconsistencies in signage. 	<ul style="list-style-type: none"> • There is no consistent approach to signage in the west Seaford precinct in relation to both the size and positioning of signs. • There are a number of sites which do not incorporate signs. • Signs for consumer focused enterprises tend to be of a higher standard. • Hartnett Drive in east Seaford incorporates many public and consumer focused businesses. There are sections of the Hartnett Drive that demonstrate a high density of signs that risk impressions of visual clutter. • Within the streets that intersect with Hartnett Drive signs appear orderly and well maintained. In general, the size of signs is sufficiently large to be legible from a distance without being intrusive. • There are signs below the roof line of buildings, signs on fencing and standalone signs on purpose built structures. 	<ul style="list-style-type: none"> • Signs are below the roof line. • Signage for consumer focused business facing McClelland Drive are more extensive and relatively larger.

Carrum Downs	Seaford North	Seaford	Langwarrin
 <p data-bbox="434 603 757 651">Consumer focused units tend to have larger signage</p>	 <p data-bbox="808 603 1160 651">There are sites in which signage exceeds the roof line of the property</p>	 <p data-bbox="1200 603 1563 675">There is a density of signage for consumer focused enterprises along main roads such as Wells Road and Hartnett Drive</p>	 <p data-bbox="1594 603 1957 651">Signage is clear and focused on McClelland Drive</p>
 <p data-bbox="412 949 779 1034">Consistent signage below the roof line is evident across the precinct this signage is legible from the street without creating visual clutter</p>	 <p data-bbox="808 949 1160 1018">Various forms of signage are evident across the precinct including the occasional signs that exceed roof lines</p>	 <p data-bbox="1200 949 1563 997">A number of sites do not incorporate signage which undermines street legibility</p>	 <p data-bbox="1594 949 1957 997">Larger signs are deployed on a number of sites. Signs do not exceed the roof line.</p>

Interface with sensitive uses

The interface of lots abutting non-industrial uses including residential areas and open space has been assessed to investigate the way in which setbacks, landscaping and other attributes combine to manage interface interactions.

Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> Eastlink, Mornington Peninsula Freeway, and the Dandenong Valley Highway generally segregate Carrum Downs from sensitive uses including Green Wedge land and residential land. There is, however, a pocket of residential land within the north eastern portion of the precinct. Rear setbacks and canopy trees are deployed to manage the interface between industrial and residential uses. For dwellings abutting industrial uses along Clifton Park Drive there is a 10-15m setback that incorporates canopy trees. In general, this is effective in obscuring industrial built form from residential outlooks. However, there are sections along Trafford Road in which the topography slopes downward to industrial uses in which trees are not yet sufficiently mature to screen industrial built form. This is likely to change over time. Industrial built form along Malibu Circuit is set back from residential uses by approximately 20 to 25m. This is a more generous setback than has been implemented for industrial lots along Access Way. However, because the buffer does not incorporate canopy trees industrial built form is still visible from residential areas in many locations. Notably, the industrial 	<ul style="list-style-type: none"> Seaford North is bound by Eastlink and the Mornington Peninsula Freeway to the north, east and west. The southern portion of the precinct is separated from the Seaford residential catchment by the Peninsula Link Trail. The rear of properties on the south side of Brunel Road abut the Trail. These properties do not respond to the open space at their rear, as might be expected of non-residential properties. Several structures have been built to the boundary, resulting in a number of sections containing blank walls that abut the Trail. Canopy trees line the northern side of the Trail, softening the impact of blank walls and industrial built form. It should be noted that the residential lots on the south side of the trail do not generally respond to the link and its open space. In combination a lack of responsiveness from both residential and industrial sites results in this section of the Trail not being an inviting location for passive recreation. Nonetheless, the Trail appears to be well maintained and in good condition. As discussed above, dense vegetation in some parts combined with a lack lighting 	<ul style="list-style-type: none"> Seaford has multiple interfaces with residential areas. The western portion of the precinct abuts residential uses in a variety of locations. While the east Seaford abuts residential areas primarily along Holroyd Street and Seaford Place. In west Seaford interfaces are poorly managed with minimal setbacks and landscaping to separate and transition uses. Industrial built form is visible from residential areas and there are numerous examples of poor transitions between uses where there is no or minimal screening of industrial uses from residential areas. In some locations, the impact of this is somewhat reduced because the height of industrial built form is typically in keeping with the height of a single storey dwelling. In east Seaford large setbacks and substantial landscaping along Seaford Place and Klauer Street effectively manage the transition between industrial and residential uses. Along Holroyd Street the interaction between residential and industrial is managed via a small (3m) rear setback and canopy trees. This is effective in obscuring and screening industrial built form from residential uses. In general, canopy planting is continuous throughout 	<ul style="list-style-type: none"> Langwarrin industrial precinct is isolated from sensitive uses via a substantial setback from the street along McClelland Drive and its interface with major roads to the west.

<p>built form incorporates rear windows and is not a continuous built form. Without canopy trees to soften and screen the interface, the appearance of this form from residential areas is problematic.</p> <ul style="list-style-type: none">Industrial lots located along Yazaki Way transition in height and scale as they interface with residential areas.	<p>potentially create a sense of hazard for pedestrians.</p>	<p>the residential and industrial interface. There are, however, locations in which industrial built form is clearly visible from residential areas (Webb Street) as a result of an absence of canopy trees.</p>	
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Carrum Downs	Seaford North	Seaford	Langwarrin
 <p>Industrial form protrudes over dwellings. A lack of canopy trees results in poor screening into residential areas. Nonetheless, rear windows break up the built form.</p>	 <p>Peninsula Link Trail separates industrial uses from residential uses. In many locations canopy trees along the north of the Trail obscure industrial built form</p>	 <p>Industrial built form interfaces directly with residential areas in west Seaford without any transitional treatments</p>	 <p>The precinct is generally segregated from sensitive uses</p>
 <p>Rear units abutting residential uses are setback, however, without landscaping to obscure the built form the setback is ineffective.</p>	 <p>A lack of landscaping along Frankston Freeway creates a poor interface to the road</p>	 <p>The height of industrial built form is generally in keeping with the height of adjacent dwellings which supports the transition of uses.</p>	 <p>The verge buffers the precinct from residential areas to the east of McClelland Drive</p>
 <p>Canopy trees line the rear setback. These effectively screen industrial built form.</p>	 <p>Industrial built form is visible from residential streets where there is an absence of screening landscaping</p>	 <p>A lack of landscaping and screening treatments (Webb Street) result in poor visual amenity from residential areas</p>	 <p>Rear of storage centre is setback from caravan park</p>

Pedestrian accessibility

This evaluation focuses on entry to buildings and the legibility of entrances.

Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> For all sites there is a dedicated pedestrian entry point into buildings which is distinct from loading areas and visible from the street. Administrative space at the front of buildings incorporates a clear pedestrian entrance. As discussed above, loading areas are typically setback from administrative entrance points. There were no sites without a clear entry point into the building that were identified. Most sites do not provide a pedestrian path that supports and guides safe movement from car parking into entrances – this is potentially problematic for consumer facing businesses. Articulation and colouring often supports the identification of entrance points. 	<ul style="list-style-type: none"> There is no consistent style or rhythm to pedestrian movement and entry within the precinct. There are numerous sites with clear entrance points that are separate from car parking. There are also sites in which entry into the building is via loading areas or not clearly evident from the street. While loading areas in new facilities are setback from the main administrative entrance in Carrum Downs, this style of separation is not as common in Seaford North. On smaller sites there is minimal separation of car parking from entrance points (there tends to be close interaction between car parking and entrance points). 	<ul style="list-style-type: none"> In east Seaford the majority of sites incorporate a dedicated pedestrian entry point into buildings which is distinct from loading areas and visible from the street. Often this is supported by building renders and building articulation. There is no consistent approach to entry and movement in west Seaford. Many sites lack a clear entrance point and/or are via loading areas. Consumer facing sites along Bardia Avenue and Wells Road tend to have clear entrances and pedestrian pathways. 	<ul style="list-style-type: none"> Lots incorporate a single distinct entry from the street. For row based industrial units there is often a tight interaction between landscaping, car parking and entrance points. A number of consumer facing sites lack dedicated pedestrian pathways to entrance points. Entry points to row based units are not evident from the street.

Carrum Downs	Seaford North	Seaford	Langwarrin
 <p data-bbox="443 596 748 639">Single distinct entry points that are articulated from loading areas</p>	 <p data-bbox="869 596 1088 619">Entry is via loading areas</p>	 <p data-bbox="1196 596 1523 663">Distinct entry point for units is not set forward from loading areas unlike contemporary built form</p>	 <p data-bbox="1568 596 1926 639">Pedestrian entry points interact with vehicle movement</p>
 <p data-bbox="412 919 770 962">There are sections of the precinct without dedicated footpaths (Lathams Road)</p>	 <p data-bbox="797 919 1155 962">Separate entry door not evident from the street</p>	 <p data-bbox="1182 919 1541 962">A separate entry door is not evident from the street</p>	 <p data-bbox="1568 919 1926 962">Car parking, landscaping and entry points interact closely</p>

Assessment of waste management

The integration of waste management into front setbacks and site management is assessed.

Carrum Downs	Seaford North	Seaford	Langwarrin
<ul style="list-style-type: none"> Waste storage is generally located in the front setback. These either occupy a car space or have been allocated a dedicated area within the front setback typically on the perimeter of the property. No evidence of poor waste practices were observed. Waste is generally not stored in rear setbacks. 	<ul style="list-style-type: none"> More recently constructed units incorporate areas for waste storage and disposal. A number of older units and smaller units do not have dedicated space for waste disposal. On these sites a car space or an area near the loading bay is used to store and manage waste. There is evidence of waste units being stored within garden beds and nature strips. Amenity and presentation is adversely impacted when poor waste disposal practices combine with neglected landscaping. This is evident on a limited number of sites. 	<ul style="list-style-type: none"> More recently constructed units incorporate areas for waste storage and disposal. A number of older units and smaller units do not have dedicated space for waste disposal. On these sites a car space or an area near the loading bay is used to store and manage waste. There is evidence of waste units being stored within garden beds and nature strips. Amenity and presentation is adversely impacted when poor waste disposal practices combine with neglected landscaping. This is evident on a number of sites. 	<ul style="list-style-type: none"> There is no evidence of disorderly waste management. Waste is stored within the front setback of sites or within the interior of units.

Carrum Downs	Seaford North	Seaford	Langwarrin
 <p data-bbox="434 659 752 683">Waste is stored on the site boundary</p>	 <p data-bbox="857 659 1097 683">Bins are stored on the verge</p>	 <p data-bbox="1211 659 1509 703">The front setback is used for waste storage</p>	 <p data-bbox="1581 659 1910 683">Waste is stored along the side setback</p>
 <p data-bbox="421 959 763 999">Larger sites incorporate distinct service areas</p>	 <p data-bbox="797 959 1111 983">Waste is stored near the loading bay</p>	 <p data-bbox="1180 959 1491 983">Waste is stored within a parking bay</p>	

6.2 Discussion and key insights

The above analysis examined a wide variety of urban attributes with the aim of assessing the need for further policy guidance and other actions to improve the amenity of the municipality's industrial precincts.

Key insights are discussed as follows:

- **Front setbacks:** The organisation and appearance of front setbacks is a critical component in the urban form of the municipality's industrial sites. The vast majority of industrial sites do not incorporate rear or side setbacks of a sufficient size to accommodate major uses such as storage, waste management or loading – this is with the exception of sites that abut residential areas which tend to incorporate rear and/or side setbacks. As a result, for the majority of sites, front setbacks support a wide variety of uses including waste management, landscaping, loading, vehicle parking, building entrances and, on some sites, storage. On contemporary sites these uses are usually assigned designated areas and are well planned (many contemporary sites, nonetheless, lack designated areas for waste storage). On sites where uses within the front setback are unplanned and poorly maintained, the front setback can appear disorganised and chaotic which in turn undermines the appearance and amenity of streetscapes.

The reliance on the front setback to support a large number of uses requires organisation to ensure efficient interactions between uses as well as high levels of site and street amenity. As such, guidance in relation to the optimal organisation of the front setback may be beneficial. Guidelines for the management and layout of front setbacks in which there is a clear separation of uses are likely to be particularly important in guiding the redevelopment of aged and redundant industrial sites where there is an opportunity to improve the organisation and presentation of sites. Such guidelines would, nonetheless, need to be sensitive to the overall scale of sites and their use. Such guidelines might also consider the minimum setback that is required to provide a sense of openness and legibility within and between sites. This was assessed as between 5m to 10m but requires further confirmation.

- **Interaction with sensitive uses:** The primary methods for managing interaction with abutting sensitive uses is via landscaping and setbacks. In some locations, the height of industrial built form decreases to create a transition in scale to residential areas.

The study found that mature canopy trees were most effective in screening industrial uses. Setbacks from residential areas that did not incorporate canopy trees were assessed as ineffective in screening industrial mass. The study identified examples of interface areas which incorporated large setbacks that were nonetheless highly visible from residential areas due to a lack of canopy trees. Conversely, the study identified interface areas with minimal setbacks that were effectively screened from residential areas via canopy planting.

- **Safety and surveillance:** Contemporary built form generally incorporates windows that provide for passive surveillance and open permeable front setbacks that support clear sight lines. In contrast, older sites often lack street facing windows to support passive surveillance.

A number of areas that have the potential to engender a sense of hazard were identified. There are pedestrian pathways that provide access into industrial precincts from residential areas in Carrum Downs, west Seaford and Seaford North in which either dense vegetation and/or a lack of lighting are likely to engender a sense of hazard for pedestrians at night. The study is not advocating for vegetation at the interface of industrial areas to be cleared as this is critical to softening and screening industrial built form from residential areas. Rather the maintenance of vegetation at the ground plane requires consideration by Council particularly to minimise the incidence of blind spots.

Safety treatments in the industrial areas that abut the Frankston Basketball Centre in Seaford require review. A lack of lighting and dense vegetation throughout Easton Avenue may engender a sense of hazard for pedestrians using Easton Avenue to access car parking or to access residential areas to the south west.

The study also identified a number of sites in which dense vegetation protrudes from fence lines on industrial sites that obscure sight lines.

- **Disorderly sites:** The study identified a number of sites in which poor maintenance, storage, landscaping and waste management combined to create a chaotic and unattractive appearance that undermines the streetscape and the presentation of the broader precinct. Such sites are particularly prevalent in courts (Patrick Court, Curie Court). In the short term, such sites may be a focus for local law enforcement, however, in the long term, as these sites develop, legacy issues related to poor front setback organisation might be addressed via urban design guidance.
- **Managing the interaction between consumers, vehicles and entrances:** A number of sites support high volumes of public interaction (dance schools, entertainment and leisure centres, nurseries, automotive facilities). In general, front setbacks are not organised for high volumes of vehicle and pedestrian activity. Most sites, for instance, do not incorporate dedicated pedestrian paths that guide pedestrians to entrances – pedestrian and vehicle access and movement is typically shared. The need for more dedicated pedestrian space within the

front setback of industrial sites needs to be reviewed. Most often sites on major roads take on consumer facing uses. Dedicated pedestrian space may, therefore, be considered for sites along major roads where higher volumes of pedestrian movements are to be expected.

- **A plan for the renewal of west Seaford:** The western portion of the Seaford industrial precinct is the most problematic industrial area in the municipality. The area incorporates a range of urban issues including inconsistent setbacks, a lack of windows on to streets, poor storage practices, dilapidated sites, and a lack of transitional treatments that manage the interaction between industrial and residential areas.

Given the shortage of industrial land in the region, industrial land values are likely to continue to increase within the region. This, in turn, is likely to increase the renewal potential of sites in west Seaford and Seaford North, particularly larger aged sites. To help improve the amenity of these areas as they undergo long term renewal, Council might consider the development of guidelines in relation to interface management, the depth and organisation of front setbacks, the size and location of signage and fencing treatments. Given the fragmented nature of the existing urban form, creating a more consistent and legible urban form within west Seaford is likely to be difficult. However, the renewal of individual sites will provide the opportunity to incrementally improve the presentation of the area and the organisation of sites and, moreover, to establish a precedent for higher quality urban form within these precincts.

Other matters that might be considered include the height and permeability of fencing. In most locations, fencing is permeable which supports clear sight lines between sites and across streetscapes. There may, however, be circumstances where enclosed fencing is warranted (for instance, for noxious uses).

Recommended actions:

Council should develop urban design guidelines for industrial areas that provide guidance on:

- the effective organisation and presentation of front setbacks
- buffering and screening treatments for areas that interact with sensitive uses
- the improvement and management of streetscapes
- the renewal of older precincts. As will be discussed shortly, this should form part of a larger vision of industrial renewal in which individual sites and streets are actively upgraded and investment precincts facilitated.

In addition to the above, Council should address the issue of disorderly sites via local law enforcement. Council should also ensure that vegetation at the ground plane at pedestrian access points into and from industrial precincts is maintained to avoid safety risks.

7. Assessment of Public Transport Connectivity

7.1 Overview

The municipality is intersected by major highways that primarily provide north south connectivity. These highways include the Nepean Highway, East Link, the Moorooduc Highway and the Peninsula Link Freeway. Further north south connectivity is provided by Wells Road.

Connectivity to the suburbs east of the municipality is serviced by the Cranbourne Frankston Road, Thompsons Road, Hall Road and Ballarto Road which connect the municipality to the suburbs of Cranbourne, Clyde, Lynbrook and Dandenong as well as the Officer and Pakenham growth areas.

The Frankston Rail Line is the only rail line that services the municipality. The Carrum, Seaford, Frankston and Kananook stations are located along the bay and provide high frequency services to the CBD and locations in between. These stations are serviced by the region's bus network which enable commuters from the east and south east of the rail line to interchange with rail services. The largest bus/rail interchanges are at Frankston and Kananook stations. There are 24 bus services throughout the municipality.

Figure 15: Major Road network – Frankston LGA



Source – Charter Keck Cramer

The level crossings removal program has resulted in rail movements at the Skye Road and Seaford Road intersections separated from vehicle traffic improving the efficiency and reliability of rail services and vehicle movements. In the long term, the proposed Suburban Rail Loop will provide significant east west public transport connectivity, potentially improving linkages to the Dandenong and Clayton employment areas. Council is also seeking to promote the electrification of the Frankston Rail Line to Baxter in the Mornington Peninsula which may provide opportunities to relocate stabling facilities currently housed in the municipality whilst also providing increased public transport connectivity to residents on the peninsula.

From a commercial perspective, the municipality is not well positioned relative to Melbourne's major port and national road infrastructure as such the area is not attractive for major transport and logistics uses particularly those that require

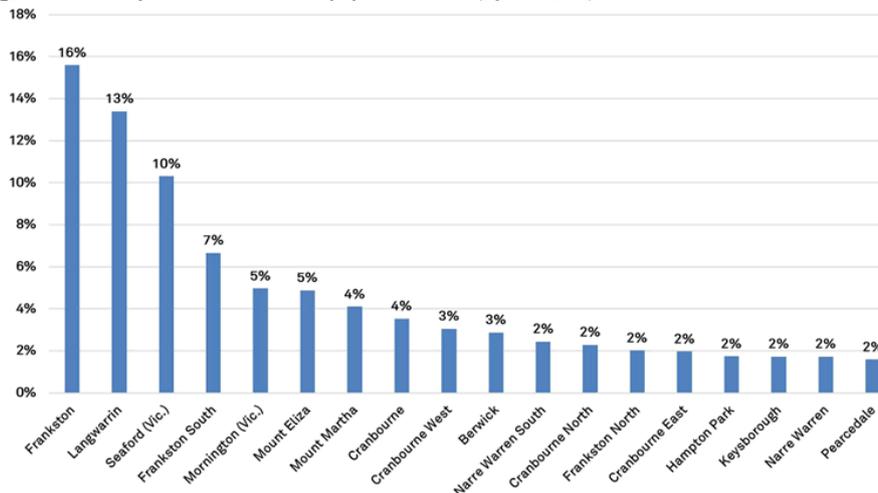
national and all of state accessibility. Notwithstanding this, due to its accessibility to Eastlink, Carrum Downs is seen as an ideal location for second tier warehousing and distribution centres servicing the south east.

7.2 Public transport options for industrial workforce

The following examines public transport options currently available to the municipality’s industrial workforce. To do so, the study identifies the locations from which employees commute and then examines the public transport options available in these locations.

At the time of the 2016 Census, nearly half (47%+) of workers in the municipality’s industrial areas lived within suburbs that were within the municipality. Large numbers of workers resided in Langwarrin, Seaford and Frankston. A further 25%+ workers lived in areas east of the municipality with large numbers in and around Cranbourne and Narre Warren.

Figure 16: Industrial precinct worker catchments proportion of workers (top 15 locations)



Source – Charter Keck Cramer, ABS table builder

Apart from the west Seaford industrial area which incorporates the Kananook rail station, public transport to the municipality’s industrial areas is via bus services. Of the 24 bus routes that service the municipality five routes include stops within or in direct proximity to industrial precincts. In general, these routes provide workers that reside in Frankston, Frankston North, Seaford and Carrum Downs with the most direct and rapid public transport accessibility to industrial precincts. Bus services that service industrial areas are provided in 30 minute to 1 hour frequencies. This is with the exception of the 901 Smart Bus service which services the southern portion of the Carrum Downs and east Seaford precincts at 15 minute frequencies. Bus services to industrial areas are profiled in the table below.

Figure 17: Major public transport routes connecting Industrial precincts to surrounding residential catchments

Route	Origin/Destination of route	Suburbs serviced	Industrial precincts serviced	Frequency
778	Kananook - Carrum Downs via Lathams Rd	Seaford, Frankston central, Carrum Downs, North Seaford	Access to the southern perimeter of Carrum Downs, the centre of Seaford North and east Seaford via Hartnett Drive. Seaford west at Kananook station. Enables rail commuters and bus commuters to interchange at Kananook rail station.	50 minute to 1 hour service frequency
779	Frankston - Belvedere via Kananook	Frankston Central, Seaford	The route services Kananook station and therefore provides access to the west Seaford precinct. The service provides access to the edge of North Seaford at Maple Street which is via the centre of east Seaford through Hartnett Drive. The service enables rail and bus passengers to	50 minute to 1 hour service frequency

Route	Origin/Destination of route	Suburbs serviced	Industrial precincts serviced	Frequency
			interchange at Kananook and Frankston rail stations.	
832	Carrum Downs via Kananook & McCormicks Road	Frankston North, Frankston, Carrum Downs	Provides access to the north eastern portion of the Carrum Downs precinct and the southern portion of east Seaford. The service enables rail and bus passengers to interchange via Kananook and Frankston rail stations	30 minute service frequency
833 (North South route)	833 Frankston Station - Carrum Station via Carrum Downs	Frankston town centre, Frankston North, Sandhurst, Carrum Downs, Patterson Lakes, Carrum	Provides access to the north eastern portion of the Carrum Downs precinct and the south eastern portion of Carrum Downs (this however requires commuters to walk at least 500 metres to access the precinct). Enables commuters to interchange at Frankston rail station.	30 minute to 40 minute service
901 (North South route)	Frankston - Melbourne Airport- smart bus	Frankston Central, Dandenong, Dandenong North, Dandenong South, Seaford, Rowville, Carrum Downs	Connects to the eastern portion of Carrum Downs and the southern portion of east Seaford. Enables commuters to interchange at Kananook and Frankston rail stations as well as Dandenong stations.	15 minute frequency

Source – Public Transport Victoria

Workers that reside in areas east, north and south of industrial precincts generally need to use two public transport services to access industrial areas. Typically workers need to interchange with buses that service industrial areas at Frankston or Kananook rail stations. East west travel options for workers that reside in suburbs including Cranbourne, Langwarrin, Karingal, Narre Warren, Mornington and Mount Eliza are detailed in the table below. For workers travelling from these suburbs public transport travel times generally involve 60 minutes trips or longer.

Figure 18: Major public transport routes connecting suburbs to the east, west and south of industrial precincts

Route	Origin/Destination of route	Residential suburbs serviced	Interchange options	Frequency
791 (East West route)	Frankston Station - Cranbourne Station	Cranbourne, Cranbourne East, Langwarrin, Frankston	Provides access to Langwarrin (the bus stop is located 1 km from precinct). Enables commuters to interchange at Frankston station.	20 minutes service frequency
770 (East West Route)	Karingal via Ashleigh Avenue	Frankston Central, Karingal	Enables commuters to interchange at Frankston station.	50 minutes service frequency
771 (East West Route)	Frankston - Langwarrin via Karingal	Frankston Central, Langwarrin and Karingal	Provides access to Langwarrin (the bus stop is located 1 km from precinct). Enables commuters to interchange at Frankston station.	40 minutes service frequency
760 (East West route)	Cranbourne - Seaford via Carrum Downs	Cranbourne, Cranbourne West, Seaford residential, Frankston North	The route enables commuters to interchange with services to industrial locations at Hall Road and Ballarto Road.	40 minutes service frequency
783 (North South route)	Frankston - Hastings via Coolart Road	Frankston South, Hastings, Somerville Baxter, Frankston Central	Enables interchange of buses at Frankston station.	1.5 Hr service frequency
785 (North South route)	Frankston - Mornington East via Mt Eliza & Mornington	Mornington, Mt Eliza, Mt Martha	Enables interchange of buses at Frankston station.	1 Hr service frequency
788 (North West route)	Frankston - Portsea via Dromana & Rosebud Sorrento	Mornington, Mt Eliza, Mt Martha, Portsea, Rosebud	Enables interchange of buses at Frankston station.	40 minutes service frequency

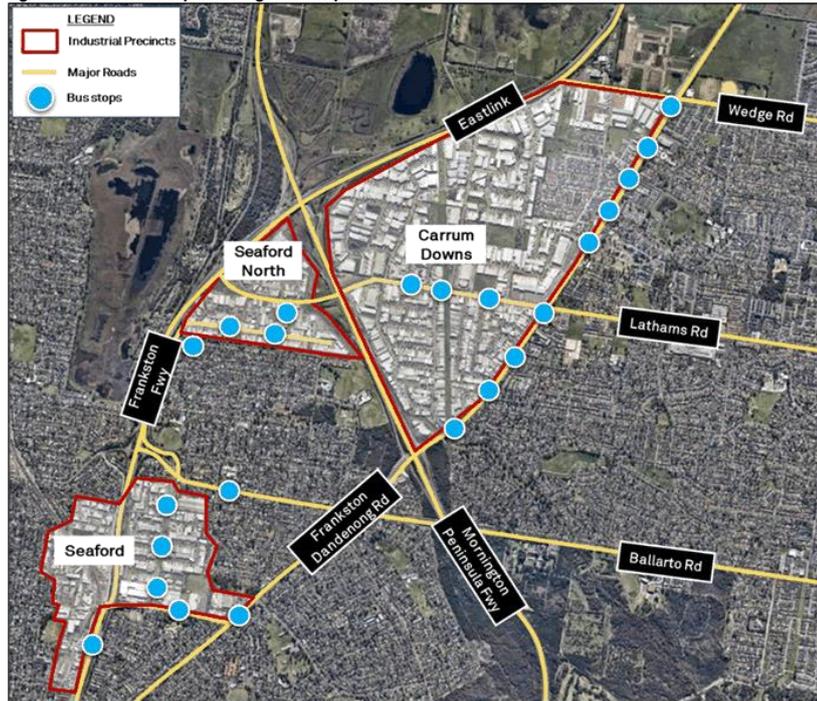
789 (East West route)	Frankston - Langwarrin via Langwarrin North	Langwarrin, Cranbourne, Frankston Central	Provides access to Langwarrin (the bus stop is located 1 km from precinct). Enables commuters to interchange at Frankston station.	40 minutes service frequency
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Source – Public Transport Victoria

Bus stops that service the municipality’s industrial areas are depicted in the map below. As can be seen, there are currently no stops that service the north western portion of the Carrum Downs precinct. The only bus stop within the Langwarrin precinct is for a once a day service that links the Log Cabin Caravan Park to the Karingal shopping centre. Other than that, the nearest bus stops that connect Langwarrin to regional bus routes are more the 1 Km from the precinct (McClelland Dr/Cranbourne-Frankston Road).

The Seaford precinct enjoys the highest level of public transport connectivity, primarily via Kananook station and via the bus routes that provide interchange options at the station. Bus stops through the centre of the east Seaford precinct at Hartnett Drive provide workers with a convenient location to access public transport services.

Figure 19: Direct Bus stops servicing industrial precincts



Source – Charter Keck Cramer

7.3 Public transport travel time assessment by precinct

Maximising the full economic potential of a region requires high levels of accessibility to employment areas. For industry accessibility and commuter travel times determine the effective size of a labour market. Barriers to accessibility limit the number of workers that businesses can access. Notably, the 2018 *Industrial Needs Analysis* report found that 12% of businesses identified transport as a barrier to obtaining a skilled workforce.

The following examines public transport options to each of the municipality's industrial precincts by examining public transport services and travel times from the top 15 locations from which workers commute.

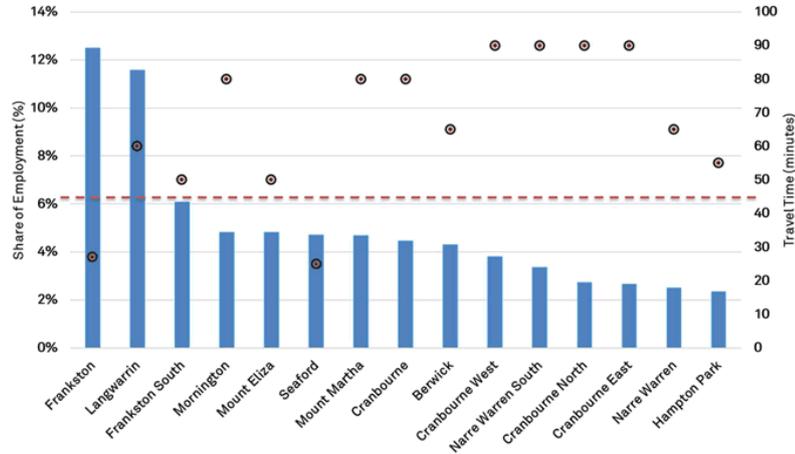
Carrum Downs

More than one third of the Carrum Downs workforce lives within the municipality (primarily within the suburbs of Frankston, Langwarrin and Seaford). For these workers, Carrum Downs is generally accessible within a 45 minute trip by public transport with workers in Seaford and Frankston enjoying the shortest travel times typically via a single public transport trip (bus routes 778, 832 and 901 provide the most direct options from these areas).

A further third of workers live in suburbs east of Carrum Downs with high numbers of employees in Cranbourne, Narre Warren and Berwick. While many of these areas are within 10 kilometres of the precinct, public transport travel times generally involve a 75 minute commute (to access the bus services that service Carrum Downs workers need to interchange at either Frankston or Kananook Stations). In comparison private vehicle travel is generally within 30 minutes.

A high proportion of workers (+10%) live in Langwarrin which is within 6 km of the precinct. As there is no direct public transport route to the precinct, workers need to use multiple services to access the precinct which is why public transport travel times are greater than 60 minutes from Langwarrin whereas private vehicle access is within 15 minutes.

Figure 20: Carrum Downs – Travel time assessment – top 15 employee locations at am peak⁵

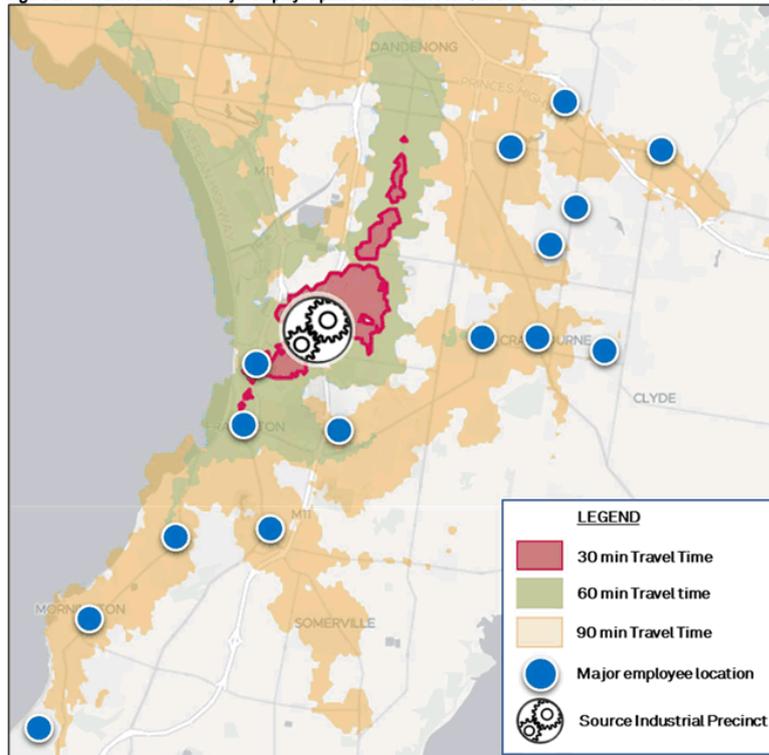


Source – Charter Keck Cramer

⁵ The travel time assessment is based on travel duration from the epicentre of suburbs to the relevant precinct via public transport. The time of travel has been calculated at the morning peak.

Given the location of bus stops on the eastern edge of the precinct and through Lathams Road, employees that work in either the north, north western and south western portions of the precinct are likely to need to walk between 500m to 1 km to reach their work place. There are no public transport stops in the north western portion of the precinct – employees in these locations may need to walk for as much as 20 minutes to reach their workplace.

Figure 21: Travel times from major employee place of residence for Carrum Downs Industrial Precinct



Source – PTV, ABS, Charter Keck Cramer

Note: Colour progressions represent travel time ranges with 'red' depicting 0-30 min, 'green' depicting 30-60 min and 'yellow' depicting 60-90 min travel times.

Seaford North

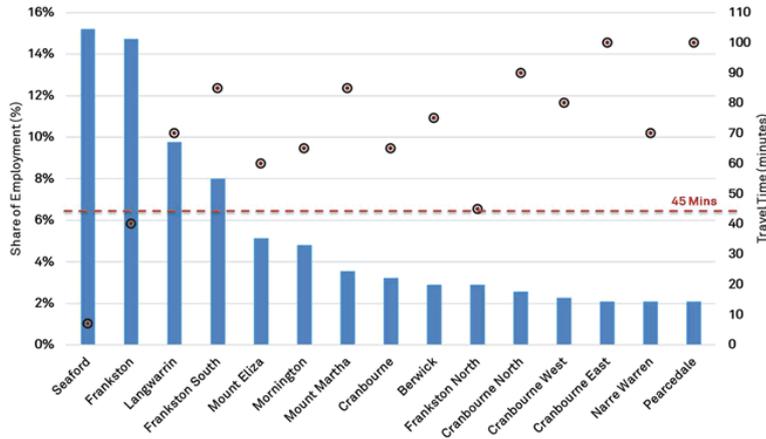
More than one third of the Seaford North workforce lives within the municipality (primarily within the suburbs of Frankston, Langwarrin and Seaford). For these workers, the precinct is generally accessible within a 45 minute public transport trip, with workers in Seaford and Frankston enjoying the shortest travel times, typically via a single public transport trip (routes 778 and 779 provide direct access to these areas at 50 minute to 1 hour service frequencies).

A further 20% of workers live in southern suburbs including Frankston South, Mount Eliza and Mornington. For these workers the precinct is accessible within 60 to 90 minutes via the use of multiple services (workers need to interchange at either Kananook or Frankston rail stations to access routes 778 and 779).

A further 20% of the precinct's workers live in suburbs that are east of the precinct (primarily suburbs of Cranbourne). Public transport travel times from these locations are generally greater than 60 minutes. In comparison private vehicle travel is generally within 30 minutes to the precinct.

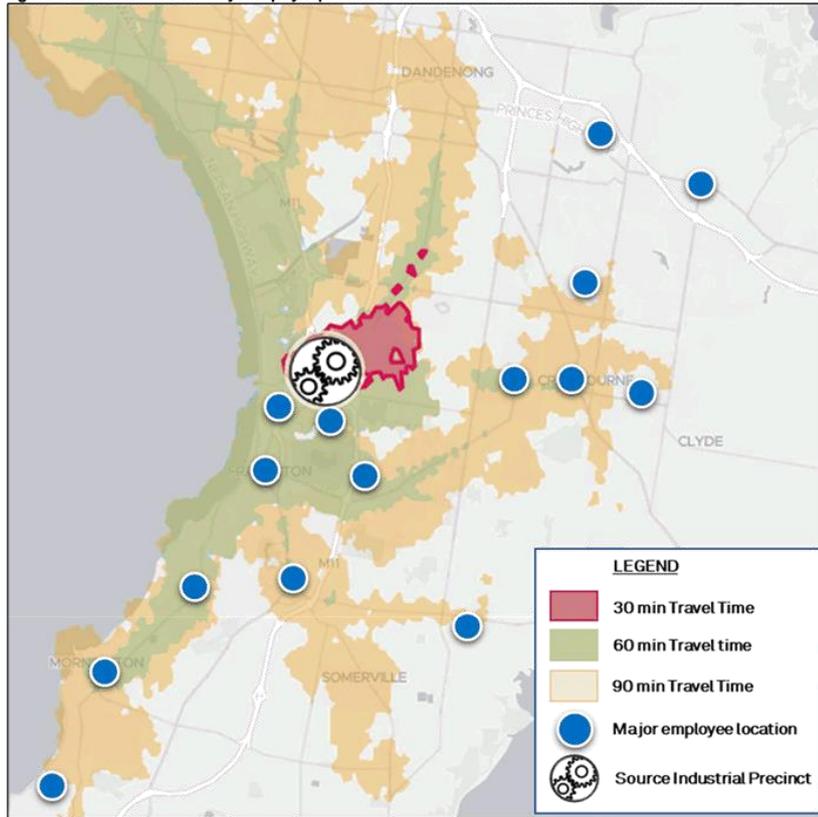
As is the case with Carrum Downs a high proportion of workers (+10%) live in Langwarrin which is within 7 km of the precinct. As there is no direct public transport route to the precinct, workers need to use multiple services to access the precinct which is why public transport travel times are greater than 60 minutes from Langwarrin whereas private vehicle access is within 15 minutes.

Figure 22: Seaford North – Travel time assessment from major employee bases



Source – Charter Keck Cramer

Figure 23: Travel times from major employee place of residence for Seaford North Industrial Precinct



Source – PTV, ABS, Charter Keck Cramer

Seaford

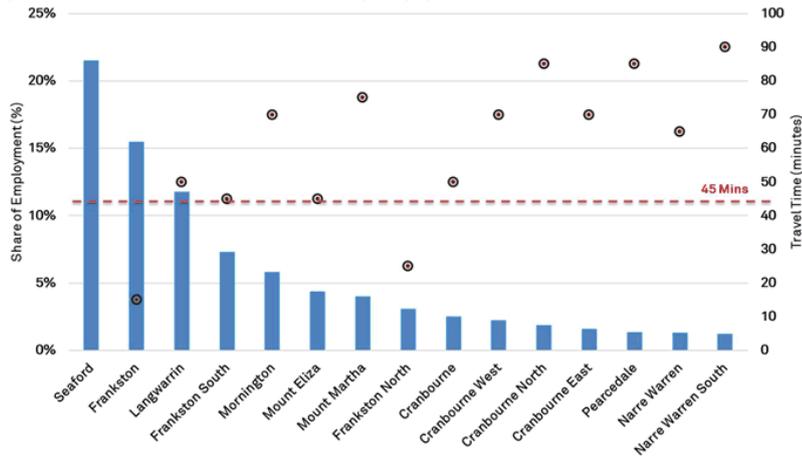
The Seaford precinct is the municipality's most accessible precinct via public transport. A high (20+%) proportion of the precinct's workforce live within the suburb with a further 19% of the work force living in Frankston and Frankston North. These workers are able to access the precinct within 30 minutes via public transport.

There are also significant numbers of workers that live in suburbs east and south of the precinct (more than 20% of workers live in Mornington, Mount Martha, Mount Eliza and Frankston South). For these workers public transport travel times are generally greater than 45 minutes and involve the use of more than one service.

As with the other precincts, despite its proximity to Seaford, Langwarrin entails public transport travel times of more than 45 minutes. Langwarrin is home to more than 10% of the precinct's workforce.

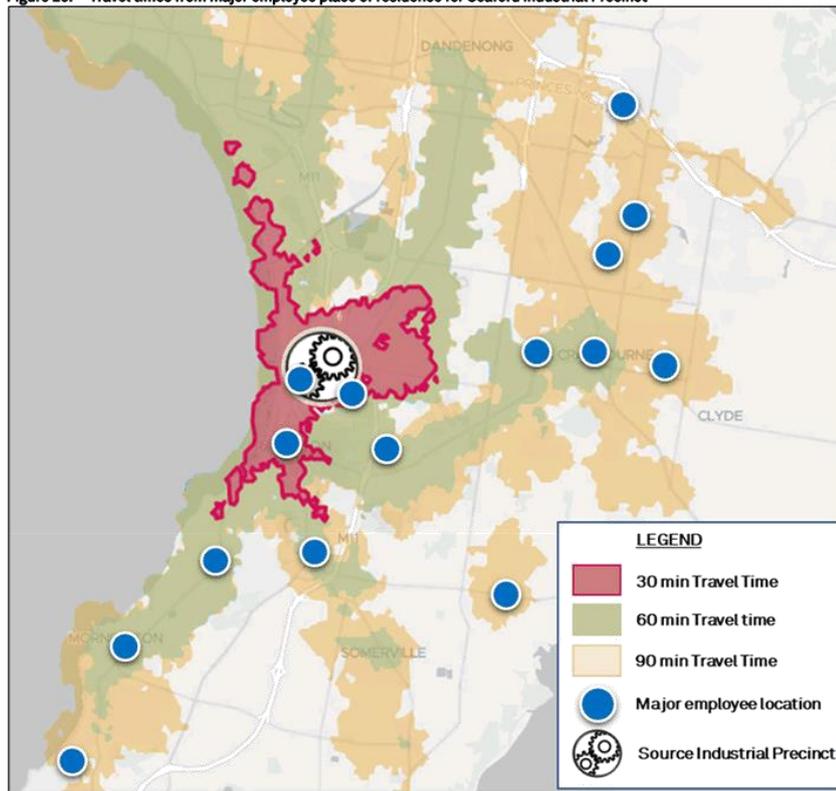
There are a number bus routes to the western portion of the precinct including routes 778, 779, 832 and 901. These routes (with the exception of route 778) also service the eastern portion of the Seaford precinct primarily through Hartnett Drive.

Figure 24: Seaford – Travel time assessment from major employee bases



Source – Charter Keck Cramer

Figure 25: Travel times from major employee place of residence for Seaford Industrial Precinct



Source – PTV, ABS, Charter Keck Cramer

7.4 Discussion and key insights

The public transport assessment investigated public transport options and travel times for workers within the municipality's industrial precincts. The assessment provides the basis for the following insights:

- **Service frequencies:** The largest numbers of workers employed in the municipality's industrial areas work in Carrum Downs, east Seaford and Seaford North precincts. For these workers accessing these precincts by public transport entails the use of bus services (services 778, 779, 832, 833 and 901). Apart from bus route 901 which is a Smart Bus service, bus routes to industrial precincts are provided in 50 minute to 1 hour service frequencies. According to academic studies, this is likely to generate low levels of satisfaction in commuters and relatively higher levels of commuter related stress.⁶ Low service frequencies are also associated with low patronage levels while, in contrast, higher frequency services are known, in the long term, to increase patronage.⁷
- **High accessibility locations:** The assessment demonstrates that residents in the suburbs of Frankston, Seaford and Frankston North have the most rapid and direct access to industrial precincts via public transport. These are also areas in which high numbers of industrial workers reside. Residents in these areas can generally access the precincts within 30 minutes by public transport via a single service.
- **Low accessibility locations:** Approximately 40-50% of workers live within 15 kilometres of the municipality's industrial precincts in locations that are either directly east or south of the precincts. For these workers public transport options typically involve 50+ minute travel times via multiple public transport services. Further to this, given the location of bus stops on the edge of Carrum Downs and to a lesser extent Seaford North, workers may need to then walk relatively long distances to access their workplace. For these workers public transport options are likely to generate low levels of satisfaction and higher levels of commuter related stress. When comparing public transport travel times in eastern and southern suburbs with the accessibility provided by private vehicles, private vehicle travel is likely to appeal as a far more efficient and convenient travel mode.
- **Gaps in the bus network:** Although 20% of the workforce live in suburbs directly east of the municipality's industrial precincts, there are no bus services from these areas that provide direct access to industrial precincts. For workers coming from suburbs such as Cranbourne public transport options involve lengthy trips and interchanging services. Bus service 760, however, provides access into Frankston and Seaford from Cranbourne via both Hall and Ballarto Roads but does not incorporate stops that directly service the precincts. This service or an equivalent service may have the potential to more directly support the public transport needs of workers in suburbs east of the precinct. As also discussed, there are no direct services to precincts from Langwarrin from which a large number of workers commute.

⁶ Cantwell, M, Caulfield, B, O'Mahony, M, Examining the Factors that Impact Public Transport Commuting Satisfaction, Journal of Public Transportation 12(2) June 2009

⁷ Currie, Graham, Effective Ways To Grow Urban Bus Markets – A synthesis Of Evidence, Institute of Transport Studies, Monash University

7.5 Assessment of Bicycle Network

Over time, the municipality has developed an extensive bicycle network with substantial off road and shared options. A map of both off road and shared cycle paths within the municipality is provided below.

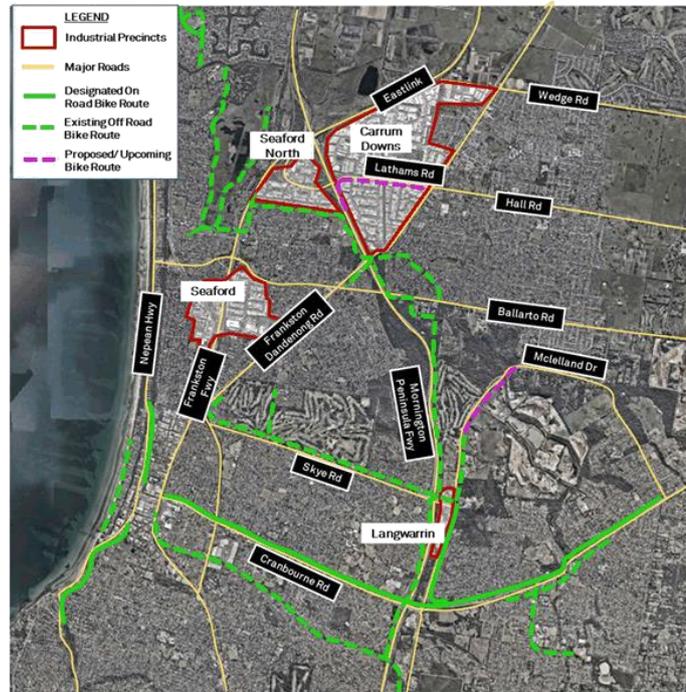
The Peninsula Link Trail, the Frankston – Baxter Trail and the Seaford Wetlands Trail are the primary bicycle routes in the municipality. Overall, the municipality's north south bicycle infrastructure is most complete and comprehensive. Workers in Langwarrin, Frankston South and Mount Eliza are able to access a number of east west off and on road bike paths to connect with the Peninsula Link Trail which provides off road access to the southern portion of Carrum Downs and Seaford North and is in proximity to the northern section of the Seaford precinct.

Workers in Frankston need to combine shared paths, local roads and off road options to access precincts. For workers commuting from Cranbourne and other eastern suburbs there is a lack of both shared and off road cycling options to the precincts. The Cranbourne-Frankston Road provides a shared path in the municipality from Cranbourne and surrounding areas, however, the route is over 6 km from industrial precincts.

Langwarrin abuts the Peninsula Link and McClelland Drive road bicycle networks which connect the Langwarrin, Karingal and Frankston residential catchments to the precinct. The Seaford Wetland bicycle network runs along the southern section of Seaford North and touches the southern tip of Carrum Downs directly connecting to surrounding Carrum Downs, Seaford and Patterson Lakes residential catchments to the precincts.

There is minimal bicycle infrastructure within the precincts. A route is proposed for Lathams Road which will connect with the Peninsula Link trail. Ideally, the Lathams Road connection would also, in the future, connect with new east west cycling infrastructure connecting to Cranbourne.

Figure 26: Frankston Bicycle network



Source – Vic Roads, Charter Keck Cramer

Recommended actions:

Council should engage with Public Transport Victoria and the Department of Transport to advocate for the following:

- A review of bus service frequencies and routes for those buses that service industrial precincts particularly at AM and PM peaks.
- The provision of new bus stops in the northern portion of Carrum Downs.
- Improved and more direct public transport connectivity from and to Cranbourne and other suburbs east of the municipality.

There is an ongoing opportunity to further enhance the municipality's cycling connectivity. Cycling accessibility to and within industrial precincts should be enhanced via the:

- Development of shared cycle routes through Lathams Road that connect with the Peninsula Link Trail.
 - Development of east west cycling connectivity that supports accessibility from Cranbourne. A route along Hall Road that connects with Lathams Road should be investigated.
-

8. Review of Frankston Industrial Strategy

8.1 Introduction

In 2009 SGS Economics and Planning completed *the Frankston Industrial Strategy August 2009* for Frankston City Council.

The final section of this study reviews this strategy. In so doing, the study seeks to identify:

- enduring policy directions and actions
- directions and actions that require review
- new initiatives that might be considered in response to changing conditions
- next steps in industrial strategic development

Strategy context 2009

The strategic context for Frankston's industrial precincts has changed substantially since 2009. At this time, the Carrum Downs precinct was largely a greenfield location with significant potential to attract and support new economic uses in the region. A high proportion of the strategy is, therefore, focused on shaping and directing future outcomes in Carrum Downs. The strategy promotes a highly aspirational vision for the precinct, specifically in relation to sustainability and supporting advanced technology manufacturing. Recognising the aspirational character of its vision, the strategy also specifies intermediate and minimum outcomes for the precinct. It also seeks to leverage from the recently completed EastLink road connection (completed in 2008).

At 2019, the Carrum Downs precinct is near completion. As is discussed below, development has not realised the aspirational vision for the precinct. However, many of the minimum and intermediate development objectives of the 2009 strategy have been achieved.

The emphasis on Carrum Downs in the 2009 strategy was highly appropriate for its time. In 2019, however, with minimal greenfield land remaining in Carrum Downs, the strategic emphasis for the management of industrial land needs to shift to the long term redevelopment and improvement of all industrial areas. In particular, the Seaford and Seaford North established industrial areas.

Review: 2009 Strategic Directions

The following assesses key directions, objectives and actions detailed in the 2009 strategy that require review.

Figure 27: Review of Carrum Downs

Initiative	Summary of key directions	Commentary
Carrum Downs -- context	The strategy includes a broader metropolitan context map and a Carrum Downs opportunity map (pages 4 and 5).	<p>The overall strategic context for industrial land in the municipality has changed considerably both in relation to broader industrial policy, industrial demand and uses and land supply.</p> <p>A new strategy would include a broader metropolitan context map that contextualises all of the municipality's industrial areas, as well as identifying key industrial trends and policy priorities.</p>
Carrum Downs as a flag ship sustainable industry park	<p>The strategy advocates for the precinct to become a leading industrial park by achieving high standards of sustainability through, for instance, the use of recycled water. The strategy advocates for the area to attract high tech manufacturing and over time become a green business hub.</p> <p>At the same time, the strategy acknowledges that its sustainable and green objectives are aspirational.</p>	<p>To date, the precinct is yet to become a leader in sustainable industrial development nor a hub for green businesses. These objectives/aspirations need to be reconsidered and potentially refocused. If retained, future redevelopment objectives might be more specific in relation to solar energy, water harvesting and local power networks. Objectives need to be broadened to include all areas.</p> <p>In light of the above, the strategic overview map on page 7 requires review, as the map does not currently represent on the ground outcomes.</p>
Road network	The strategy includes a number of ambitious street illustrations that depict boulevard style outcomes with generous landscaping and separate pedestrian and cycling access along Colemans and Boundary Road.	<p>Streets have not been developed in the manner depicted. The ongoing development of streets, nonetheless, needs guidance particularly to support the introduction of cycling and further pedestrian infrastructure.</p> <p>The current street illustrations within the report are not helpful in this respect as they do not provide guiding principles or clear objectives for directing the renewal of streets and do not account for existing conditions.</p> <p>New sections for primary roads need to be developed that respond to 2019 conditions, as well as the need to institute adequate pedestrian and cycling infrastructure that respond to on the ground conditions.</p>
Carrum Downs design objectives and standards, gateways and visual front door	<p>The strategy incorporates a number of design objectives that seek to achieve the highest quality standards of urban design and architecture. This includes directions related to frontages and orientation, landscaping and fencing.</p> <p>As part of the overall vision for the precinct, there is a particular focus on the appearance of the Carrum Downs precinct along its interface with EastLink and the facilitation of landmark gateway</p>	Along with gateway sites, the sites abutting EastLink are now built. The aspirations of the strategy in relation to landmark gateway outcomes and "front door" development, however, have not eventuated. At the same time, and perhaps more importantly, the precinct has uniformly achieved high levels of design and built form on a site by site basis.

Initiative	Summary of key directions	Commentary
	<p>built form. In relation to this, the strategy seeks to create a visually attractive 'front door' that helps shift perceptions of the broader Frankston area. In addition, the strategy emphasises entry points at Boundary and Colemans Road and achieving higher levels of design and architectural merit in these locations.</p>	<p>With much of the precinct built, gateway and EastLink objectives are now largely redundant. In 2019, built form objectives might be better served by focusing on achieving high standards for all sites.</p>
<p>Carrum Downs - setbacks and heights</p>	<p>The strategy details a number of setback requirements. Requirements differ for corner sites as well as sites on main roads and secondary roads.</p>	<p>With most sites now developed, setback provisions are largely redundant. For the few remaining sites in the precinct and potential future redevelopment sites, setbacks need to respond to the existing built form and, in particular, the existing rhythm of front and side setbacks within individual streets.</p> <p>The focus for contemporary setback provisions should be about facilitating consistency between sites and legible streetscapes rather than following specific numerical directions.</p> <p>Setback directions only relate to Carrum Downs. All new industrial buildings, however, require some direction in relation to setbacks, particularly those that interface with sensitive uses. Additionally, setback provisions may need greater nuance, (a) to enable office and administration facilities to protrude forward (provided the majority of the built form is setback in accordance with the overall rhythm of the street), (b) to facilitate the redevelopment of existing industrial areas in Seaford and Seaford North. Setback requirements should also recognise the overriding importance of the organisation of the front setback in the presentation and orderly use of sites (as has been demonstrated in the previous section).</p>
<p>Building Frontages and Orientation</p>	<p>Directions seek to encourage attractive buildings of a high standard. Specific design elements relate to the design and positioning of the office and showroom components of buildings, the avoidance of blank facades and the need for buildings to incorporate windows that face onto streets.</p>	<p>Building design and frontage directions remain current.</p> <p>Notably, directions related to the orientation of office and administration uses have largely been adhered to. Likewise, the aspiration to achieve a 'human scale' public realm has been achieved with building outcomes that support pedestrian movement and the legibility of sites for pedestrians.</p> <p>Built form directions, however, need to be broadened to relate to all precincts.</p>
<p>Carrum Downs landscaping and fencing</p>	<p>Directions encourage extensive garden beds and clean stemmed canopy trees on major roads.</p> <p>The work also includes directions in relation to the East Link and areas that abut residential areas.</p>	<p>Most front setbacks incorporate dense garden beds. Canopy trees are prevalent in the public realm along main and secondary roads, although not as prevalent as the strategy might have advocated for on private land.</p> <p>An updated strategy would emphasise the importance of canopy trees for sites that interface with residential areas.</p>

Initiative	Summary of key directions	Commentary
<p>Carrum Downs Signage landscaping and fencing</p>	<p>The strategy advocates for the integration of landscaping, design features and signage into the built form.</p>	<p>Signage is well organised as per the strategy's directions and generally integrated into building design to communicate uses and the identity of enterprises, while avoiding visual clutter.</p> <p>Directions related to signage remain current and relevant. However, the strategy's focus on gateway signage and the use of signage towers now seems redundant. Signage directions, however, need to be broadened to relate to all precincts.</p>
<p>Carrum Downs Services and parking</p>	<p>The strategy promotes carparking within the front setback and for services to be located to the side or rear of lots.</p>	<p>The vast majority of sites provide carparking in the front setback (for row based industrial form, car parking is typically provided along the side of lots). The position of services to the rear or side of sites is rare. For most sites the services are located within the front setback as this is typically the most convenient and efficient location for services.</p> <p>The overall organisation of front setbacks to accommodate both carparking, pedestrian movement and services requires greater attention, as this is critical to the presentation and functioning of sites.</p>

Figure 28: Established areas review

Initiative	Summary of key directions	Commentary
Established industrial areas general observations	<p>Many of the objectives remain current. These are, however, depicted as intended to “fine tune” existing areas and as “low intervention” initiatives.</p> <p>The plan outlines a number of design principles for established areas that broadly seek to improve the appearance, functionality, amenity, and image of these locations. They also seek to address issues of traffic and drainage related to site and precinct built form.</p>	<p>While objectives remain current, the focus on “fine tuning” and “low intervention”, given the findings of this study, seem no longer appropriate, particularly for the Seaford and Seaford North precincts which include significant redundant built form. For these areas more active management and substantial intervention is warranted including planning and associated actions to facilitate renewal and regeneration.</p> <p>The plan outlines a number of design principles for established areas related to various features of site and precinct built form. Overall, these remain current. Although, as is noted in the commentary, there is a need to refine and, in specific instances, expand directions.</p>
Road network	<p>The strategy includes advocacy for improved pedestrian and cycling infrastructure.</p> <p>This part of the strategy also advocates for the enhancement of existing premises in gateway locations.</p>	<p>Advocacy for improved pedestrian and cycling infrastructure remains current. Likewise, advocacy for street treatments to minimise the impact of industrial traffic on adjoining residential streets remains current. The emphasis on gateway sites, given the many issues facing established locations, might be regarded as a secondary priority.</p>
Estate layout and street design	<p>Directions identify the need for landscaping to create buffers to residential areas and the need for adequate lighting to support security.</p>	<p>These directions remain current, particularly those related to the use of landscaping to create buffers to residential areas. As has been demonstrated in the study, there is a need for adequate lighting to support security, particularly at interface locations. The role of canopy trees in effective buffering needs to be emphasised.</p>
Site layouts	<p>The strategy sets out a number of practical site layout directions including those related to pedestrian access and the separation of vehicles and pedestrian movement.</p>	<p>Directions in relation to site layouts remain current. These are, however, not comprehensive and could be expanded to focus on front setback organisation and the integration of car parking, pedestrian access, landscaping, storage and services.</p> <p>The intent of the site layouts recommended for “Gateway Roads” is not clear and may be impractical to implement. All gateway related recommendations should be reconsidered.</p>
Building design	<p>The strategy sets out a large number of directions related to built form including directions related to sustainability and water harvesting.</p>	<p>These directions remain current, particularly those related to blank walls, building entrances and the need to distinguish office components from industrial uses. Examples that depict the integration of major building design elements would be beneficial in establishing high quality outcomes. There are now sufficient examples of high quality built form within existing industrial precincts to guide this (as well as poor outcomes).</p> <p>Gateway directions which propose higher standards for gateway sites require reconsideration as all sites should achieve a high level of built form regardless of location and prominence.</p>

8.2 Discussion

Policy directions and analysis within the 2009 strategy are split between Carrum Downs and established industrial areas, with the strategy's main emphasis on Carrum Downs.

Many of the directions and aspirations detailed in the strategy remain current. However, the division between Carrum Downs and all other locations is no longer warranted. Instead, there is a need for an overarching and unified strategic direction for Frankston's industrial precincts that supports their long term growth while guiding long term development via common development principles (which is lacking in the 2009 strategy).

An updated strategy

The 2009 strategy provides the basis for common industrial development principles/guidelines including landscaping directions, built form guidance, signage directions and site layout principles. Existing content might, nonetheless, be enhanced and expanded to provide more comprehensive and contemporary directions.

Suggested enhancements are as follows:

- **Front setback organisation:** Given the intensity of uses within front setbacks, policy principles that help guide the organisation of services, parking, pedestrian access and landscaping in front setbacks are likely to benefit the redevelopment of aged industrial sites.
- **Improving road networks:** Precincts such as Carrum Downs and Seaford North provide the opportunity to link and expand broader cycling networks. Road networks need to be reviewed to accommodate cycling and increased pedestrian movements in a way that responds to current conditions. At present, the strategy is solely focused on Carrum Downs for improved infrastructure. Current road illustrations do not represent existing conditions and require updating.
- **Buffering and landscaping:** Directions related to Carrum Downs in relation to buffering and landscaping need review and need to be broadened to apply to all areas.
- **Storage and waste:** At present there are no directions related to external storage practices and ancillary storage facilities such as cargo containers.
- **New illustrations:** Further to the above, urban design directions would benefit from up to date illustrations. This might include illustrations of setback requirements, site accessibility and pedestrian movement, as well as the overall organisation of front setbacks.
- **Sustainability:** If an updated strategy is to continue to focus on sustainable outcomes, its focus needs to be broadened to include solar power generation, water harvesting, local electricity generation and distribution and achieving higher building ratings.
- **Security:** Improving pedestrian security in interface areas and in areas that generate high levels of civic activity, such as the area abutting Kananook Reserve and the Frankston Basketball Centre.
- **Non-traditional industrial uses:** Industrial areas increasingly support taverns, child care, entertainment and recreation facilities. Whether these uses trigger new design requirements in relation to access, parking and pedestrian activity needs to be verified.
- **Future challenges:** There are emerging challenges for industrial precincts that may need to be considered. For instance, in response to significant land constraints, multi storey industrial facilities may eventually be proposed and may require specific planning consideration.

In addition to the above, the broader strategic context that shaped the 2009 strategy has fundamentally changed. Specifically, demand for industrial sites has changed and grown particularly as a result of the growth of ecommerce, the displacement of inner city industrial businesses and the prevalence of non-traditional industrial uses in industrial areas. Similarly, industrial land use policy has changed since *Plan Melbourne 2017-2050*. An updated strategy would need a unifying vision for the use and development of industrial land that reflects current aspirations for industrial precincts.

A plan for redevelopment and renewal

This work suggests that the established industrial precincts require far greater focus, and, in fact, should in 2019 be elevated to become a primary planning and development focus for Council. This might entail a strategy to work with land owners to incrementally renew industrial precincts as part of a broader redevelopment vision for existing industrial sites. Such a strategy might consider committed council investments and incentives to facilitate action.

In conjunction with the above, Council might also consider an increased focus on local law enforcement in response to neglected and derelict sites. Owners need to ensure buildings are in a good state of repair and appearance. This study has identified a number of neglected and seemingly dilapidated sites that warrant council attention.

Recommended actions:

Council needs to update its policy and strategic settings for the management of industrial land. This needs to include:

- A strategic vision and a program of actions for the renewal of older industrial areas.
- Policy to manage non-traditional uses in industrial locations.
- Urban design guidelines that encompass directions for the management of front setbacks, the improvement of streetscapes and the management of waste and storage.

The 2009 strategy included urban design aspirations for major roads within Carrum Downs. Council should continue to develop Lathams Road as a high amenity road that includes extensive landscaping as well as high quality pedestrian and cycling infrastructure.

Council needs to investigate the prevalence and impact of non-traditional industrial uses within industrial precincts. In particular, Council needs to understand whether non-traditional uses are crowding out industrial uses that may be unable to locate in other parts of the municipality.

Executive Summary**11.2 Statutory Planning Progress Report - February 2021**

Enquiries: (Sam Clements: Communities)

Council Plan

Community Outcome:	4. A Well Managed City
Strategy:	4.2 Systems
Priority Action	4.2.2 Embed a culture of Business Improvement to improve processes, applications and utilisation

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the month of February 2021.

Recommendation (Director Communities)

That Council receives the Statutory Planning Progress Report for the month of February 2021.

Key Points / Issues

- This report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
 - Planning applications received;
 - Planning decisions;
 - Subdivision applications received;
 - Subdivision decisions;
 - VCAT appeal register; and
 - VCAT decisions.
- In February 2021, 94 applications for planning permits or amendments to permits were received, and 85 applications determined. A total of 59% of permit decisions were made within the statutory timeframe. The 59% determined within timeframe was under target due to in part to the Christmas/New Year period and staff vacancies currently being recruited to. The three vacant positions (2.41 FTE) are close to being filled. It is further observed that monthly % statistics impacted by variables due to specific influences (including seasonal factors and application mix), whereas it is the longer term trend and achievement over the year that is a more consistent indicator. It is anticipated that some reduction in timeframe achievement may occur during 2021 as planning staff are allocated tasks in the Statutory Planning Business Transformation Project. This project should achieve longer term improvements in service level and timeliness of outcome.
- As at the time of preparation of this report, there are 314 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.
- Over the period, 9 decisions related to multi-dwelling applications. All of these applications complied with the Multi-Dwelling Visitor Car Parking Guidelines.
- Two VCAT decisions were handed down during the period.

11.2 Statutory Planning Progress Report - February 2021**Executive Summary****Financial Impact**

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However where a matter is complex or involves legal issues, or where Council decides an application at variance with the officers recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$8,000 (depending on hearing length), and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report will not result in any identified environmental, economic or social impacts.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report provides Council with an overview of the activities and decisions made on planning applications in the month of February 2021.

ATTACHMENTS

Attachment A: [↓](#) Statutory Planning Progress Report - February 2021

Progress Report – Planning Applications Received				
For The Application Date: From 1/02/2021 To 28/02/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
40/2021/P	North-East	5 Gateway Drive, Carrum Downs 3201	Building and works to an existing factory	3/02/2021
39/2021/P	North-East	40 William Road, Carrum Downs 3201	Four (4) lot subdivision	4/02/2021
50/2021/P	North-East	17 Leah Grove, Carrum Downs 3201	To use the land for an indoor recreational facility	10/02/2021
58/2021/P	North-East	5 Union Road, Langwarrin 3910	To construct building and works to the existing hotel in a Commercial 2 Zone and to extend the area where liquor is allowed to be consumed or supplied	16/02/2021
61/2021/P	North-East	21 McCormicks Road, Carrum Downs 3201	To construct seven (7) double storey dwellings on a lot in a General Residential Zone (GRZ)	16/02/2021
64/2021/P	North-East	291 North Road, LANGWARRIN 3910	To construct one (1) single storey dwelling within the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	17/02/2021
63/2021/P	North-East	17 - 18 Pagett Road, Carrum Downs 3201	To construct one hundred and forty (140) dwellings on a lot in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 of the Frankston Planning Scheme	17/02/2021
65/2021/P	North-East	554 Frankston-Dandenong Road, Carrum Downs 3201	To erect and display business identification signage	17/02/2021
67/2021/P	North-East	658 Frankston-Dandenong Road, Carrum Downs 3201	To construct fifteen (15) dwellings (seven (7) townhouses and two (2) apartment buildings) in a General Residential Zone (GRZ) and alter access to a road in a Road Zone Category 1.	19/02/2021
70/2021/P	North-East	24 Richmond Avenue, Carrum Downs 3201	To construct and use the land for a Dependent Persons Unit in a Bushfire Management Overlay (BMO)	23/02/2021
71/2021/P	North-East	37 Clifton Grove, Carrum Downs 3201	To construct ten (10) double storey dwellings on a lot in a General Residential Zone (GRZ)	23/02/2021
North-East Ward - 11				

Progress Report – Planning Applications Received				
For The Application Date: From 1/02/2021 To 28/02/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
41/2021/P	North-West	23 Burrawong Avenue, Seaford 3198	To construct one (1) double storey dwelling to the rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	3/02/2021
46/2021/P	North-West	14 Mereweather Avenue, Frankston 3199	To construct six (6) dwellings on a lot in a Residential Growth Zone (RGZ), to construct a building and construct and carry out works in a Special Building Overlay (SBO) and a Design and Development Overlay Schedule 12 (DDO12)	3/02/2021
47/2021/P	North-West	33 Mitchell Street, Seaford 3198	To construct one (1) double storey and one single storey dwelling (two (2) dwelling) and subdivide the land in a General Residential Zone (GRZ) and a Special Building Overlay (SBO).	4/02/2021
48/2021/P	North-West	22 Admans Avenue, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and a Special Building Overlay (SBO).	8/02/2021
14/2021/P/VS	North-West	10 Henry Crescent, Seaford 3198	To construct a verandah in a Special Building Overlay (SBO)	10/02/2021
55/2021/P	North-West	182 Nepean Highway, Seaford 3198	To construct five (5) triple storey dwellings on a lot in a General Residential Zone (GRZ), to construct a building and construct and carry out works in a Design and Development Overlay Schedule 6 (DDO6) and to alter access to a road in a Road Zone.	12/02/2021
53/2021/P	North-West	17 David Street, Frankston 3199	To construct one (1) single storey dwelling to rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	12/02/2021
56/2021/P	North-West	1 Hannah Street, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	12/02/2021
17/2021/P/VS	North-West	24 Elsie Avenue, Seaford 3198	To construct buildings and works to an existing dwelling in a Special Building Overlay (SBO)	15/02/2021

Progress Report – Planning Applications Received For The Application Date: From 1/02/2021 To 28/02/2021				
Application No	Ward	Property Address	Application Description	Date
52/2021/P	North-West	7 Chevron Court, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	15/02/2021
59/2021/P	North-West	132-142 Dandenong Road West, Frankston 3199	To use and construct four (4) car showrooms (three (3) attached to the main building and one standalone structure, including car wash bays and an automated car wash structure), associated buildings and works and to display business identification signage in a Commercial 2 Zone (C2Z) and Public Acquisition Overlay Schedule 1 (PAO1) To construct buildings and works in a Special Building Overlay (SBO) To create/alter access to a road in a Road Zone Category 1 and land in a Public Acquisition Overlay Schedule 1 (PAO1)	16/02/2021
66/2021/P	North-West	3 Hannah Street, Seaford 3198	To construct three (3) dwellings on a lot in a General Residential Zone (GRZ) To construct and carry out works within a Special Building Overlay (SBO)	19/02/2021
69/2021/P	North-West	13 Wedge Court, Seaford 3198	To construct a Garage in a Land Subject To Inundation Overlay (LSIO)	22/02/2021
23/2021/P/VS	North-West	25 Hannah Street, Seaford 3198	To construct a pool fence in a Special Building Overlay (SBO)	22/02/2021
68/2021/P	North-West	166-175 Nepean Highway, Seaford 3198	To construct buildings and works in a Commercial 1 Zone (C1Z) and to alter access to a road in a Road Zone Category 1	22/02/2021
75/2021/P	North-West	312 Skye Road, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	25/02/2021
76/2021/P	North-West	2 Queen Street, Frankston 3199	To subdivide the land into five (5) lots in a General Residential Zone (GRZ)	26/02/2021
North-West Ward - 17				
35/2021/P	South	10 Idon Avenue, Frankston South 3199	To construct one (1) single storey dwelling exceeding 40% site coverage and removal of one (1) tree in a Significant Landscape Overlay Schedule 6 (SLO6)	1/02/2021

Progress Report – Planning Applications Received For The Application Date: From 1/02/2021 To 28/02/2021				
Application No	Ward	Property Address	Application Description	Date
31/2021/P	South	6-12 Davey Street, Frankston 3199	To demolish buildings in a Heritage Overlay (HO)	1/02/2021
13/2021/P/VS	South	186 Frankston-Flinders Road, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	1/02/2021
32/2021/P	South	51 Foot Street, Frankston 3199	To use the land to sell and consume liquor (Restaurant and Cafe Licence)	1/02/2021
43/2021/P	South	6-12 Davey Street, Frankston 3199	Demolition of heritage buildings; construction of a building within a Commercial 1 Zone and Heritage Overlay with two towers of twenty-two (22) and thirty (30) storeys; use of the land for accommodation (residential hotel and apartments); reduce the number of car parking spaces required under Clause 52.06; display internally illuminated business identification signage and panel signage and to alter access to a road within a Road Zone, Category 1, Clause 52.29.	3/02/2021
44/2021/P	South	1/26 McComb Boulevard, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and to construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	3/02/2021
42/2021/P	South	1/37 Culcairn Drive, Frankston South 3199	To remove two (2) substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	3/02/2021
45/2021/P	South	14 Derinya Drive, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1) and to construct a building or construct or carry out works within the Tree Protection Zone of a substantial tree in the Significant Landscape Overlay Schedule 3 (SLO3)	8/02/2021
49/2021/P	South	16 Lautrec Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	9/02/2021
15/2021/P/VS	South	122 Fleetwood Crescent, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	15/02/2021

Progress Report – Planning Applications Received				
For The Application Date: From 1/02/2021 To 28/02/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
57/2021/P	South	448 – 448A Nepean Highway, Frankston 3199	To construct a temporary car park within a Commercial 1 Zone (B1Z)	15/02/2021
21/2021/P/VS	South	1/63 McComb Boulevard, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	15/02/2021
16/2021/P/VS	South	Yacht Club - Cafe 30C Long Island Drive, Frankston 3199	To erect and display business identification signage	15/02/2021
1/2021/P	South	74 Heatherhill Road, Frankston 3199	Certificate of compliance	16/02/2021
19/2021/P/VS	South	61 Overport Road, Frankston South 3199	To construct a swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	16/02/2021
18/2021/P/VS	South	11 Bartlett Street, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 3 (DD03)	16/02/2021
60/2021/P	South	93A Fleetwood Crescent, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 8 (DDO8), To construct buildings and works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	16/02/2021
62/2021/P	South	23 Overport Road, Frankston South 3199	To construct three (3) double storey dwelling on a lot in a General Residential Zone (GRZ), To construct a building or construct or carry out works within the Tree Protection Zone of a substantial tree in the Significant Landscape Overlay Schedule 6 (SLO6)	16/02/2021
20/2021/P/VS	South	172 Beach Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	16/02/2021
72/2021/P	South	106 Weeroona Road, Langwarrin South 3911	To construct a shed in a Bushfire Management Overlay (BMO) and Design and Development Overlay Schedule 4 (DDO4)	24/02/2021
74/2021/P	South	76 Weeroona Road, Langwarrin South 3911	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4)	24/02/2021

Progress Report – Planning Applications Received For The Application Date: From 1/02/2021 To 28/02/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
73/2021/P	South	8 Bader Court, Frankston South 3199	To construct one (1) single storey dwelling to rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), To construct and carry out works in a Design Development Overlay Schedule 9 (DDO9)	24/02/2021
83/2021/P	South	86 Frankston-Flinders Road, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and creation of access to a Road Zone Category 1 (RDZ1)	25/02/2021
78/2021/P	South	39 Humphries Road, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	26/02/2021
24/2021/P/VS	South	33 Casuarina Drive, Frankston South 3199	To construct extensions to an existing dwelling (decking) and a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9) and buildings and works within the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	26/02/2021
77/2021/P	South	13B Bembridge Avenue, Frankston South 3199	To construct one (1) double storey dwelling and swimming pool in a Design and Development Overlay Schedule 9 (DDO9) and to remove two (2) substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	26/02/2021
79/2021/P	South	4 Fleetwood Lane, Frankston South 3199	To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 9 (DDO9)	26/02/2021
South Ward - 27				
Total - 55				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/02/2021 To 28/02/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
399/2018/P/A	North-East	2/26 Access Way, Carrum Downs 3201	Extension of time - To construct and carry out works in association with increasing the area of an existing building in an Industrial 1 Zone and a reduction in the car parking requirements of Clause 56.06 of the Frankston Planning Scheme	26/02/2021
503/2018/P/A	North-East	28 McCormicks Road, Skye 3977	Extension of time - Eight (8) lot subdivision	8/02/2021
353/2010/P/B	North-East	1/2 Amayla Crescent, Carrum Downs 3201	Section 72 - To use the site as a place of worship, associated buildings and works, reduction to the carparking requirements of the Frankston Planning Scheme and display of an internally illuminated advertising sign.	8/02/2021
818/2010/P/I	North-East	91 Aqueduct Road, Langwarrin 3910	Extension of Time - Two (2) lot subdivision	9/02/2021
319/2015/P/I	North-East	28-40 Colemans Road, Carrum Downs 3201	Secondary Consent - To construct up to eighty-five (85) factories and a reduction in car parking	9/02/2021
448/2018/P/B	North-East	4 Drake Court, Carrum Downs 3201	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two) (2) dwellings)	10/02/2021
462/2018/P/D	North-East	88 Northgateway, Langwarrin 3910	Extension of Time - To construct one (1) double storey dwelling to the rear of an existing dwelling (two) (2) dwellings) and a two (2) lot subdivision	12/02/2021
378/2012/P/I	North-East	11 Cedar Street, Langwarrin 3910	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (Two) (2) dwellings)	12/02/2021
659/2018/P/A	North-East	7 Honeyeater Place, Carrum Downs 3201	Extension of Time - Two (2) Lot Subdivision	16/02/2021
26/2019/P/C	North-East	45 Richard Drive, Langwarrin 3910	Secondary Consent - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings)	17/02/2021
528/2004/P/M	North-East	52 Boundary Road, Carrum Downs 3201	Secondary Consent - Buildings and Works (Cultural Centre) for Hindu Temple	18/02/2021
North-East Ward - 11				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/02/2021 To 28/02/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
446/2017/P/G	North-West	323-325A Nepean Highway, Frankston 3199	Extension of Time - Use and development of the land for a service station and car wash and advertising signage	2/02/2021
355/2016/P/C	North-West	15 Luxton Terrace, Seaford 3198	Extension of time - To construct (2) two double storey dwelling	4/02/2021
185/2018/P/B	North-West	99 Dandenong Road East, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	4/02/2021
431/2018/P/D	North-West	32-34 Nepean Highway, Seaford 3198	Extension of time - To use the land for Accommodation within a Commercial 1 Zone in the form of five (5) double storey and six (6) triple storey dwellings (eleven (11) dwellings); construct buildings and works in a Commercial 1 Zone; construct buildings exceeding seven (7) metres in height in a Design and Development Overlay - Schedule 6; reduce the car parking requirements under Clause 52.06-5; construct and alter access to a road in a Road Zone, Category 1	9/02/2021
562/2017/P/D	North-West	7-9 Aleppo Crescent, Frankston North 3200	Extension of Time - To construct six (6) double storey dwellings	9/02/2021
643/2018/P/B	North-West	13 Poplar Street, Frankston North 3200	Extension of time - Two (2) Lot Subdivision	9/02/2021
154/2018/P/J	North-West	197 Karingal Drive, Frankston 3199	Secondary Consent - Use of the land for a community space (Place of Assembly), buildings and works to facilitate a major extension to the existing Karingal Hub Shopping Centre, realignment of a drainage easement and vegetation removal	9/02/2021
643/2018/P/A	North-West	13 Poplar Street, Frankston North 3200	Section 72 - Two (2) Lot Subdivision	9/02/2021
391/2014/P/E	North-West	3 Kurong Avenue, Frankston 3199	Extension of time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings)	10/02/2021
227/2004/P/F	North-West	39-41 Nepean Highway, Seaford 3198	Secondary Consent - Twenty (20) dwellings	10/02/2021
415/2017/P/E	North-West	407 Frankston-Dandenong Road, Frankston North 3200	Extension of Time - The construction of two (2) double storey dwellings and alter the access to Road Zone Category 1	12/02/2021

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/02/2021 To 28/02/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
251/2019/P/C	North-West	184 Old Wells Road, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings); construct a front fence over 1.5 metres in height and associated with two or more dwellings; to construct a building and carry out works associated with accommodation within a BMO	12/02/2021
97/2016/P/C	North-West	10 Nepean Highway, Seaford 3198	Section 72 - To construct two (2) attached triple storey dwellings	12/02/2021
296/2014/P/D	North-West	5 Devon Court, Frankston 3199	Extension of time - To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings)	18/02/2021
12/2020/P/B	North-West	82 Centenary Street, Seaford 3198	Secondary consent - To construct three (3) double storey dwellings on a lot in a General Residential Zone and within a Bushfire Management Overlay	22/02/2021
724/2013/P/D	North-West	84 Brunel Road, Seaford 3198	Secondary consent - To construct two (2) warehouses/factories with an associated office	23/02/2021
416/2008/P/A	North-West	5 Bainbridge Avenue, Seaford 3198	Section 72 - Eight (8) dwelling development for persons aged 55 and over	23/02/2021
501/2016/P/C	North-West	17-21 Mereweather Avenue, Frankston 3199	Secondary Consent - Use of the land for dwellings in the Commercial 1 Zone; Buildings and works in the Commercial 1 Zone and Special Building Overlay; Buildings and works associated with construction of more than one dwelling in the Design and Development Overlay Schedule 6; and Reduction in one visitor car parking space under Clause 52.06 of the planning scheme	24/02/2021
North-West Ward - 18				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/02/2021 To 28/02/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
63/2016/P/B	South	152 Overport Road, Frankston South 3199	Extension of Time - To construct extensions to the existing dwelling and an outbuilding to a Design and Development Overlay and the Bushfire Management Overlay	9/02/2021
344/2014/P/E	South	4 George Street, Frankston 3199	Secondary Consent - To construct three (3) double storey dwellings	9/02/2021
176/2020/P/A	South	160 Overport Road, Frankston South 3199	Secondary Consent - To carry out buildings and works for an extension and enclosed alfresco in a Design and Development Overlay Schedule1 (DDO1)	10/02/2021
328/2014/P/C	South	56 Heatherhill Road, Frankston 3199	Extension of time - To construct three (3) double storey dwellings and three (3) lot subdivision	15/02/2021
332/2020/P/A	South	270 Warrandyte Road, Langwarrin 3910	Section 72 - To construct buildings and works to a dwelling and outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	15/02/2021
585/2012/P/D	South	112 Moorooduc Highway, Frankston South 3199	Secondary Consent - To construct one (1) dwelling	16/02/2021
640/2018/P/A	South	1, 1/2, 2 Plowman Place, Frankston 3199	Section 72 - The use and development of the land for a 9 storey building comprising of up to 79 apartments	16/02/2021
206/2016/P/D	South	4 Dingle Avenue, Frankston 3199	Extension of time - Construction of double storey dwellings and waiving of visitor parking	19/02/2021
691/2015/P/H	South	43 McComb Boulevard, Frankston South 3199	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and vegetation removal	24/02/2021
200/2017/P/B	South	2 Scenic Close, Frankston South 3199 57 Alicudi Avenue, Frankston South 3199	Section 72 - The subdivision of land and vegetation removal in a General Residential Zone 1, Significant Landscape Overlay schedule 3, Bushfire Management Overlay, Design and Development Overlay schedule 1, Environment Significance Overlay schedule 1	26/02/2021
South Ward - 10				

Total - 39

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
486/2020/P	North-East	240 Cranbourne-Frankston Road, Langwarrin 3910	To construct and carry out works to an existing Service Station in a Commercial 1 Zone (B1Z) and to erect and display internally illuminated signage	Permit Approved	2/02/2021
156/2020/P/VS	North-East	28A Brett Drive, Carrum Downs 3201	To construct buildings and works (mezzanines) in an Industrial 1 Zone (IN1Z) (retrospective)	Permit Approved	3/02/2021
318/2020/P	North-East	12 Athol Court, Langwarrin 3910	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	3/02/2021
641/2016/P/D	North-East	285 North Road, Langwarrin 3910	Subdivision of the land into seven (7) lots, removal of native vegetation and removal of drainage easement E-1 on LP24527 and creation of restrictions.	Permit Approved	10/02/2021
506/2019/P	North-East	75 Hillcrest Drive, Langwarrin 3910	To construct a dependent person's unit in a Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	10/02/2021
593/2017/P/D	North-East	66 McCormicks Road, Skye 3977	To alter the access adjacent to a Road Zone Category 1 and display internally illuminated business identification signage	Permit Approved	15/02/2021
404/2020/P	North-East	19 Network Drive, Carrum Downs 32-42 Colemans Road, Carrum Downs 3 Buontempo Road, Carrum Downs	To construct a building and construct and carry out works in an Industrial 1 Zone (IN1Z), to erect and display illuminated business identification signage and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	Permit Approved	15/02/2021
489/2019/P	North-East	53 Myrtle Street, Langwarrin 3910	To construct two (2) double-storey dwellings to the rear of the existing dwelling (three (3) dwellings) on a lot in a General Residential Zone (GRZ)	Permit Approved	16/02/2021
40/2021/P	North-East	5 Gateway Drive, Carrum Downs 3201	Building and works to an existing factory	Application Withdrawn	17/02/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
12/2021/P/VS	North-East	735 Dandenong-Hastings Road, Skye 3977	To construct an outbuilding associated with the use of the land for horticulture in a Green Wedge Zone (GWZ)	Permit Approved	17/02/2021
413/2020/P	North-East	117B Hall Road, Carrum Downs 3201	To construct buildings and works to an existing building in an Commercial 1 Zone (C1Z) for a Medical Centre (Dental Practice), to erect and display business identification signage and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	Permit Approved	17/02/2021
480/2020/P	North-East	29 Athol Court, Langwarrin 3910	To subdivide the land into thirteen (13) lots in a General Residential Zone.	Permit Approved	17/02/2021
339/2020/P	North-East	11 Paddington Avenue, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	18/02/2021
11/2021/P/VS	North-East	50 Kelvin Grove, Langwarrin 3910	To construct buildings and works to an existing dwelling in a Rural Conservation Zone Schedule 1 (RCZ1) and to construct buildings and works within the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	Permit Approved	22/02/2021
2/2020/P	North-East	665 Dandenong-Hastings Road, Skye 3977	To use the land and construct buildings and works for a Veterinary Clinic within the Green Wedge Zone (GWZ), to carry out works within the Significant Landscape Overlay - Schedule 2 (SLO2) and to erect and display business identification signage.	Permit Approved	23/02/2021
417/2020/P	North-East	6/389 McClelland Drive, Langwarrin 3910	To use the land for a restricted recreation facility (Personal and Group Training Studio) in an Industrial 1 Zone (IN1Z)	Permit Approved	23/02/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
360/2020/P	North-East	38-40 Buontempo Road, Carrum Downs 3201	To construct a building and construct and carry out works in an Industrial 1 Zone (IN1Z)	Permit Approved	26/02/2021
25/2021/P	North-East	50 Aqueduct Road, Langwarrin 3910	To subdivide the land into ten (10) lot subdivision in stages in a General Residential Zone (GRZ)	Permit Approved	26/02/2021
North-East Ward - 18					
9/2021/P/VS	North-West	2 Jarrah Court, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	2/02/2021
7/2021/P/VS	North-West	232 Seaford Road, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Permit Approved	2/02/2021
374/2020/P	North-West	383-389 Nepean Highway, Frankston 3199	To extend the red line area where liquor is allowed to be consumed or supplied	Permit Approved	3/02/2021
475/2020/P	North-West	73 Seaford Grove, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Permit Approved	3/02/2021
22/2021/P	North-West	12 Cricklewood Avenue, Frankston 3199	To remove the covenant contained in transfer 1209999	Application Withdrawn	8/02/2021
412/2020/P	North-West	56 Rosemary Crescent, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	9/02/2021
471/2019/P	North-West	3 Anderson Street, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	9/02/2021
17/2021/P/VS	North-West	24 Elsie Avenue, Seaford 3198	To construct buildings and works to an existing dwelling in a Special Building Overlay (SBO)	Permit Approved	17/02/2021
20/2021/P	North-West	14 Harold Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone and Land Subject to Inundation Overlay (LSIO)	Permit Approved	17/02/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
310/2020/P	North-West	4/180-181 Nepean Highway, Seaford 3198	To construct an extension to an existing dwelling in a General Residential Zone (GRZ)	Permit Approved	18/02/2021
340/2020/P	North-West	3/80 Bardia Avenue, Seaford 3198	To use the land for motor vehicle sales and display internally illuminated business identification signage in an Industrial 1 Zone (IN1Z) .	Permit Approved	18/02/2021
264/2020/P	North-West	54 Kareela Road, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	22/02/2021
18/2021/P	North-West	18 Aleppo Crescent, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	22/02/2021
455/2020/P	North-West	14 Fellowes Street, Seaford 3198	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	Application Lapsed	23/02/2021
425/2020/P	North-West	24 Armata Crescent, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	23/02/2021
23/2021/P/VS	North-West	25 Hannah Street, Seaford 3198	To construct a pool fence in a Special Building Overlay (SBO)	Permit Approved	24/02/2021
426/2020/P	North-West	3 Nepean Highway, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct two dwellings on a lot and to construct a building and construct and carry out works over 7.0 metres in height in a Design and Development Overlay Schedule 6 (DDO6) and to create/alter access to a road in a Road Zone Category 1	Permit Approved	24/02/2021
North-West Ward - 17					

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
488/2020/P	South	488 Nepean Highway, Frankston 3199	To use the land for a Medical Centre in a Comprehensive Development Zone Schedule 2 (CDZ2) and reduction in the number of car parking spaces under a Parking Overlay Schedule 1 (PO1)	Application Withdrawn	1/02/2021
163/2020/P/VS	South	10 Idon Avenue, Frankston South 3199	To remove one (1) tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Application Withdrawn	2/02/2021
250/2020/P	South	55 Sunnybank Road, Langwarrin 3910	Building and works within the TPZ of a substantial tree and within 5 metres of native vegetation in a Significant Landscape Overlay Schedule 1 (SLO1); Building and works within 10m of a boundary and where the area of outbuildings is greater than 100sqm in a Design and Development Overlay Schedule 4 (DDO4); Building and works greater than 100sqm, not used for accommodation and associated with a dwelling in a Bushfire Management Overlay (BMO)	Permit Approved	3/02/2021
2/2021/P/VS	South	124 Overport Road, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	3/02/2021
492/2020/P	South	7 Blair Avenue, Frankston South 3199	To construct buildings and works for one (1) double storey dwelling exceeding 40% site coverage and within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	3/02/2021
288/2020/P	South	366-368 Nepean Highway, Frankston 3199	To use and construct a Child Care Centre within a Mixed Use Zone (MUZ), to construct a building and construct and carry out works in a Design and Development Overlay Schedule 5 (DDO5) and to create/alter access to a road in Road Zone Category 1	Permit Approved	3/02/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
177/2020/P	South	91 Overport Road, Frankston South 3199	To use and develop the land for a Child Care Centre in a General Residential Zone (GRZ), removal of substantial trees and to undertake building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3) and to construct a building in a Design and Development Overlay Schedule 1 (DDO1)	Under Appeal	3/02/2021
353/2020/P	South	3A Shannon Street Mall, Frankston 3199	To use the land to sale and consumption of liquor (on-premise licence) and to reduce the number of car spaces required under Clause 52.06-5	Permit Approved	3/02/2021
411/2020/P	South	49 Fleetwood Crescent, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 8 (DDO8) and Bushfire Management Overlay (BMO)	Permit Approved	5/02/2021
8/2021/P/VS	South	7 Fulham Close, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Application Withdrawn	8/02/2021
442/2020/P	South	448, 448A Nepean Highway, Frankston 3199	To construct a temporary car park within a Commercial 1 Zone (B1Z)	Application Lapsed	9/02/2021
640/2018/P	South	1, 1/2, 2 Plowman Place, Frankston 3199	The use and development of the land for a 9 storey building comprising of up to 79 apartments	Permit Approved	15/02/2021
467/2020/P	South	61 Overport Road, Frankston South 3199	To construct a swimming pool in a Design and Development Overlay Schedule 9 (DDO9) and a Significant Landscape Overlay Schedule 4 (SLO4)	Application Withdrawn	16/02/2021
461/2020/P	South	23 Peter Chance Crescent, Langwarrin 3910	To construct one (1) single storey dwelling on a lot in a Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	16/02/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
330/2020/P	South	24 Willis Street, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	Permit Approved	17/02/2021
24/2021/P	South	53 Woodlands Grove, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	17/02/2021
49/2021/P	South	16 Lautrec Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	17/02/2021
19/2021/P/VS	South	61 Overport Road, Frankston South 3199	To construct a swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	18/02/2021
607/2014/P/A	South	616 Nepean Highway, Frankston South 3199	Subdivision of land under clause 32.08-3 of the General Residential Zone; Subdivision of land under clause 42.01-2 of the Environmental Significance Overlay; Subdivision of land under clause 43.02-3 of the Design and Development Overlay; and Subdivision of land under clause 44.01-4 of the Erosion Management Overlay.	Application Withdrawn	22/02/2021
15/2021/P/VS	South	122 Fleetwood Crescent, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	22/02/2021
241/2020/P	South	459 Nepean Highway, Frankston 3199	To reduce the number of car parking spaces required under Parking Overlay Schedule 1 (PO1), To erect and display business identification signage in a Commercial 1 Zone (C1Z), To use the land to sell and consume liquor	Permit Approved	23/02/2021
21/2021/P/VS	South	1/63 McComb Boulevard, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	24/02/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
371/2020/P	South	10 Nirvana Close, Langwarrin South 3911	To construct, use and illuminate a private tennis court, to remove one (1) substantial native tree in a Significant Landscape Overlay Schedule 1 (SLO1) and under Clause 52.17 Native Vegetation	Permit Approved	26/02/2021
160/2020/P/VS	South	2/21 Olympic Avenue, Frankston 3199	To extend an existing dwelling in a Special Building Overlay (SBO)	Application Lapsed	26/02/2021
20/2021/P/VS	South	172 Beach Street, FRANKSTON 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	26/02/2021
South Ward - 25					
Total - 60					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
457/2011/P/C	North-East	1275 Frankston-Dandenong Road, Carrum Downs 3201	Secondary Consent - To construct thirty-nine (39) double storey dwellings and vegetation removal	Secondary Consent Approved	4/02/2021
491/2018/P/C	North-East	5 Athol Court, Langwarrin 3910	Extension of time - To construct one (1) double storey dwelling and two (2) single storey dwellings (three (3) dwellings).	Extension of Time Approved	8/02/2021
418/2018/P/C	North-East	586 Frankston-Dandenong Road, Carrum Downs 3201	Section 72 - To use the land as an Indoor Recreation Facility (Indoor Play Facility) within the Commercial 2 Zone (C2Z) and display business identification and internally illuminated signage within a Category 1 area Amendments: - Convert part of the cafe area to a childrens hairdresser. - Amend Condition 3 to allow thirty three (33) staff.	Permit Approved	10/02/2021
108/2018/P/C	North-East	6 Wesley Close, Skye 3977	Extension of time - To construct eight (8) double storey dwellings	Extension of Time Approved	17/02/2021
26/2019/P/C	North-East	45 Richard Drive, Langwarrin 3910	Secondary Consent - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings)	Secondary Consent Approved	23/02/2021
275/2020/P/A	North-East	443 Ballarto Road, SKYE 3977	Section 72 - To use and construct a dwelling within a Green Wedge Zone (GWZ) and to create access to a road in a Road Zone Category 1	Permit Approved	24/02/2021

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
58/2017/P/D	North-East	1 Luscombe Avenue, Carrum Downs 3201	Section 72 Amendment - To construct one (1) dwelling to the rear of the existing dwelling (two (2) dwellings) Amendments: - Dwelling 2 to be altered from an approved single storey dwelling to a double storey dwelling	Notice of Decision	26/02/2021
North-East - 7					
248/2013/P/C	North-West	75 Fortescue Avenue, Seaford 3198	Extension of time - To construct a double storey dwelling to the front of the existing dwelling (two (2) dwellings) and a two lot subdivision	Extension of Time Approved	3/02/2021
219/2018/P/B	North-West	1B Beach Grove, Seaford 3198 95 Nepean Highway, Seaford 3198	Section 72 - Two (2) lot subdivision	Permit Approved	4/02/2021
235/2019/P/B	North-West	7 Hi-Tech Place, Seaford 3198	Secondary consent - To erect and display two (2) Major Promotion Sky Signs	Secondary Consent Approved	7/02/2021
473/2018/P/B	North-West	15 Belvedere Road, Seaford 3198	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwelling)	Extension of Time Approved	11/02/2021
342/2017/P/D	North-West	7 Sussex Crescent, Seaford 3198	Section 72 - To construct one (1) single storey dwelling to the rear of the existing dwellings (two (2) dwellings)	Permit Approved	11/02/2021
431/2015/P/C	North-West	73 Hartnett Drive, Seaford 3198	Section 72 - To use the site for motor vehicle sales, vary the requirements of Clause 52.14 (Motor vehicle, boat or caravan sales), buildings and works, display of advertising signage and removal of Drainage and Way Easement E1 (SP25466J)	Permit Approved	12/02/2021

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
354/2018/P/D	North-West	14 Milne Avenue, Seaford 3198	Extension of time - To use the land and construct eight (8) warehouses in a Industrial 1 Zone (IN1Z) and a reduction in the car parking requirements of Clause 52.06 of the Frankston Planning Scheme	Extension of Time Approved	17/02/2021
185/2018/P/B	North-West	99 Dandenong Road East, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings	Extension of Time Approved	22/02/2021
12/2020/P/B	North-West	82 Centenary Street, Seaford 3198	Secondary consent - To construct three (3) double storey dwellings on a lot in a General Residential Zone and within a Bushfire Management Overlay	Secondary Consent Approved	26/02/2021
North-West - 9					
213/2018/P/A	South	14 Hoadley Avenue, Frankston South 3199	Section 72 - To construct and carry out works to an existing building in a Design and Development Overlay (DDO9)	Permit Approved	4/02/2021
544/2016/P/E	South	52-54 Norman Avenue, Frankston South 3199 13 Fleetwood Lane, Frankston South 3199	Section 72 - To use the land for three (3) dwellings and construct a three (3) storey building addition, construct additions to an existing shop and take away food premises, reduce the number of car parking spaces required (Clause52.06-5), waive loading and unloading requirements (Clause 52.07) and bicycle facility requirements (Clause 52.34)	Permit Approved	5/02/2021
755/2010/P/M	South	64 Baden Powell Drive, Frankston South 3199	Extension of time - The construction of two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings) and the removal of vegetation	Extension of Time Approved	8/02/2021

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
518/2017/P/F	South	105 Humphries Road, Frankston South 3199	Section 72 - The use a of a child care centre under clause 32.08-2; The construction of the building or the construction or carrying out of works for the child care centre under clauses 32.08-8 and 43.02-2; To remove substantial trees under clause 42.03-2; and To undertake works within the tree protection zone under clause 42.03-2, in accordance with the endorsed plans.	Permit Approved	10/02/2021
431/2014/P/D	South	100 Foot Street, Frankston South 3199	Extension of time - To construct two (2) double storey dwellings and to remove one (1) substantial tree	Extension of Time Approved	11/02/2021
176/2020/P/A	South	160 Overport Road, Frankston South 3199	Secondary Consent - To carry out buildings and works for an extension and enclosed alfresco in a Design and Development Overlay Schedule1 (DDO1)	Secondary Consent Approved	12/02/2021
197/2020/P/B	South	439 Nepean Highway, Frankston 3199	Section 72 - To use the land for the sale and consumption of liquor (general licence) in association with a delicatessen (shop)	Permit Approved	22/02/2021
417/2019/P/B	South	60 Overport Road, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	26/02/2021

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
219/2014/P/F	South	31 Cliff Road, Frankston 3199	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) To amend the permit by: Considering amended plans modifying the existing dwelling.	Notice of Decision	26/02/2021
South Ward - 9					
Total - 25					

Progress Report – Subdivision Application Received				
For The Application Date: From 1/02/2021 To 28/02/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
13/2021/S	North-East	40 William Road, Carrum Downs 3201	Four (4) lot subdivision	4/02/2021
14/2021/S	North-East	2A Brabham Way, Langwarrin 3910	Twenty five (25) lot subdivision	8/02/2021
16/2021/S	North-West	7 Chevron Court, Seaford 3198	Two (2) lot subdivision	15/02/2021
18/2021/S	North-West	312 Skye Road, Frankston 3199	Three (3) lot subdivision	25/02/2021
19/2021/S	North-West	2 Queen Street, Frankston 3199	Five (5) lot subdivision	26/02/2021
12/2021/S	South	52 Coogee Avenue, Frankston 3199	To remove the covenant contained in transfer 1230023 affecting the land contained in Vol 5027 and Fol 287	1/02/2021
15/2021/S	South	16 Lautrec Street, Frankston 3199	Two (2) lot subdivision	9/02/2021
17/2021/S	South	172 Beach Street, Frankston 3199	Two (2) lot subdivision	16/02/2021
Total - 8				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
69/2019/S	North-East	1 Corella Court, Carrum Downs 3201	Two (2) Lot Subdivision	SOC Issued (M)	1/02/2021
8/2019/S	North-East	26 Paterson Avenue, Langwarrin 3910	Two (2) Lot Subdivision	Certified	4/02/2021
68/2020/S	North-East	3/2 Access Way, Carrum Downs 3201	Two (2) lot subdivision	SOC Issued (M)	9/02/2021
157/2020/S	North-East	52 Edward Street, Langwarrin 3910	Three (3) lot subdivision	Certified	12/02/2021
108/2020/S	North-East	23 Lorraine Avenue, Langwarrin 3910	Two (2) lot subdivision	Certification and SOC Issued	16/02/2021
13/2020/S	North-East	20 Paddington Avenue, Carrum Downs 3201	Two (2) lot subdivision	SOC Issued (M)	16/02/2021
106/2020/S	North-East	531 Frankston-Dandenong Road, Carrum Downs 3201	Two (2) lot subdivision	SOC Issued (M)	17/02/2021
48/2019/S	North-East	23 Cedar Street, Langwarrin 3910	Two (2) Lot Subdivision	Certified	17/02/2021
206/2015/S	North-East	Factory 1/29 Brett Drive, Carrum Downs 3201	To create a party wall easement	Certification Expired	22/02/2021
83/2020/S	North-West	187 Nepean Highway, Seaford 3198	Four (4) lot subdivision	Certified	8/02/2021
42/2019/S	North-West	147 Beach Street, Frankston 3199	Ten (10) Lot Subdivision	SOC Issued (M)	12/02/2021
132/2020/S	North-West	21 Kelvin Avenue, Seaford 3198	Two (2) lot subdivision	Certified	17/02/2021
22/2018/S	North-West	11 Bouvardia Crescent, Frankston North, 3200	Two (2) lot subdivision	SOC Issued (M)	18/02/2021
69/2020/S	North-West	85 Brunel Road, Seaford 3198	Three (3) lot subdivision	SOC Issued (M)	23/02/2021
29/2017/S	North-West	1 Glen Alvie Street, Seaford 3198	Five (5) lot subdivision	SOC Issued (M)	26/02/2021
103/2020/S	South	6 Kandy Court, Frankston 3199	Two (2) lot subdivision	Certified	16/02/2021
34/2018/S	South	38 Brighton Street, Frankston South 3199	Two (2) lot subdivision	SOC Issued (M)	16/02/2021
23/2019/S	South	34 Partridge Crescent, Frankston 3199	Two (2) lot subdivision	Certified	17/02/2021

Progress Report – Subdivision Decisions					
For The Application Date: From 1/02/2021 To 28/02/2021					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
74/2017/S	South	310 Centre Road, Langwarrin 3910	Four (4) lot subdivision	Certified	17/02/2021
46/2020/S	South	16 Gulwa Avenue, Frankston 3199	Two (2) lot subdivision	SOC Issued (M)	18/02/2021
Total - 20					

Town Planning Applications – Direction To Advertise Issued February 2021				
Application No	Ward	Property Address	Application Description	Application Date
58/2017/P/D	North-East	1 Luscombe Avenue, Carrum Downs 3201	Section 72 Amendment - To construct one (1) dwelling to the rear of the existing dwelling (two (2) dwellings) Amendments: - Dwelling 2 to be altered from an approved single storey dwelling to a double storey dwelling	23/11/2020
434/2020/P	North-West	19 Inglis Avenue, Frankston 3199	To construct five (5) double storey dwellings on a lot in a Mixed Use Zone (MUZ), a Design and Development Overlay - Schedule 5 (DDO5) and a Special Building Overlay (SBO)	9/11/2020
470/2020/P	North-West	12 Levuka Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to undertake buildings and works in a Special Building Overlay (SBO)	11/12/2020
16/2021/P	North-West	141 Rosslyn Avenue, Seaford 3198	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	14/01/2021
306/2020/P	North-West	23 Galway Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and to construct a fence within the Special Building Overlay (SBO)	17/08/2020
489/2020/P	North-West	3 Campbell Street, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	18/12/2020
441/2020/P	North-West	4 Austin Road, Seaford 3198	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ) and to construct and building and construct and carry out works in a Special Building Overlay (SBO)	20/11/2020

Town Planning Applications – Direction To Advertise Issued February 2021				
Application No	Ward	Property Address	Application Description	Application Date
72/2020/P	North-West	62 Skye Road, Frankston 3199	To construct two (2) double storey dwellings and retention of the existing single storey dwelling (three (3) dwellings) on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	25/02/2020
35/2021/P	South	10 Idon Avenue, Frankston South 3199	To construct one (1) single storey dwelling exceeding 40% site coverage and removal of one (1) tree in a Significant Landscape Overlay Schedule 6 (SLO6)	1/02/2021
219/2014/P/F	South	31 Cliff Road, Frankston 3199	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) To amend the permit by: Considering amended plans modifying the existing dwelling.	7/12/2020
8/2020/P/A	South	4 Fleetwood Crescent, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling on a lot in a General Residential Zone (GRZ1), to construct a building and carry out buildings and works in a Design and Development Overlay Schedule 9 (DDO9) and Significant Landscape Overlay (SLO4)	27/11/2020
28/2021/P	South	55 Victoria Road, Langwarrin South 3911	To construct an outbuilding exceeding 100 square metres in a Rural Conservation Zone Schedule 1 (RCZ1) and Bushfire Management Overlay (BMO)	28/01/2021
409/2020/P	South	99 Fleetwood Crescent, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 9 (DDO9) and to remove two (2) substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	30/10/2020
459/2020/P	North-East	Tower 1/317 Ballarto Road, Carrum Downs 3201	To upgrade an existing Telecommunications Facility within a Commercial 1 Zone (CZ1)	3/12/2020

Town Planning Applications – Direction To Advertise Issued February 2021				
Application No	Ward	Property Address	Application Description	Application Date
424/2020/P	North-East	445 North Road, LANGWARRIN 3910	To construct an outbuilding in a Bushfire Management Overlay (BMO), Design and Development Overlay Schedule 4 (DDO4) and Environmental Significance Overlay Schedule 1 (ESO1) To undertake buildings and works within the tree protection zone of substantial trees in an Environmental Significance Overlay Schedule 1 (ESO1) and Significant Landscape Overlay Schedule 1 (SLO1)	5/11/2020
279/2020/P	North-East	134 Cadles Road, Carrum Downs 3201	To construct nineteen (19) double storey dwellings on a lot in a General Residential Zone (GRZ) and to remove native vegetation	27/07/2020
406/2020/P	North-East	5 Gerald Drive, Langwarrin 3910	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	28/10/2020
431/2020/P	North-West	27 Ireland Street, Seaford 3198	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ)	13/11/2020
472/2020/P	North-West	9 Pine Street, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	14/12/2020
18/2016/P/B	North-West	13 Ebdale Street, Frankston 3199	Section 72 - The construction of seven (7) three (3) storey dwellings	17/08/2020
359/2020/P	North-West	7 Glen Alvie Street, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	23/09/2020
401/2020/P	North-West	17 Ribbon Court, Frankston North 3200	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	26/10/2020
412/2020/P	North-West	56 Rosemary Crescent, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	29/10/2020

Town Planning Applications – Direction To Advertise Issued February 2021				
Application No	Ward	Property Address	Application Description	Application Date
197/2020/P/B	South	439 Nepean Highway, Frankston 3199	Section 72 - To use the site for the sale of packaged liquor Amendments: Amend licence type from Packaged Liquor Licence to General Licence. Extend hours for sale of packaged liquor. Allow consumption of liquor instore and kerbside during 11am-11pm Monday to Friday and 11am to 10pm Saturday and Sunday. Extend red line area to include the kerbside.	3/12/2020
463/2020/P	South	58 Baileyana Street, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	7/12/2020
125/2020/P	South	138 Williams Street, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct a building and construct and carry out works in a Special Building Overlay (SBO)	31/03/2020

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals February 2021									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P668/2020	640/2018/P	1-2 Plowman Place Frankston	The use and development of the land for a 9 storey building comprising of up to 79 apartments	27/05/2020	NOD	Objector	9/03/2021 half day	Varied	1/02/2021
P681/2020+LA8 :M8	489/2019/P	53 Myrtle Street, Langwarrin	To construct two (2) double-storey dwellings to the rear of the existing dwelling (three (3) dwellings) on a lot in a General Residential Zone (GRZ)	28/04/2020	NOD	Objector	15/2/2021 half day	Affirmed	15/02/2021
P1797/2019	41/2019/P	21 Barmah Court Frankston South	For the use and development of the land for a child care centre; to remove fifteen (15) substantial trees and construct and carry out works in the tree protection zone of substantial trees; and to construct and put up for display two (2) business identification signs.	1/10/2019	Refusal	Refusal	Originally 23/03/2020 new date 7/10/2020 (3 days)		P1797/2019
P2316/2019	268/2019/P	414-414A and 416-422 Nepean Hwy Frankston	Use and development of the land for a service station, convenience store and convenience restaurant. To carry out works within a TPZ of significant tree 271, display of internally illuminated business identification signage, to create and alter access to a road in a Road Zone Category 1 and a reduction in the provision of bicycle facilities under Clause 52.34 of the Frankston Planning Scheme.	29/11/2019	Refusal	Refusal	15/03/2021		P2316/2019

Progress Report – Current VCAT Appeals February 2021									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P2327/2918	86/2019/P	11 Reservoir Road Frankston	To construct five (5) double-storey dwellings in General Residential Zone Schedule 1	3/12/2019	Refusal	Refusal	Originally 11/06/2020 new date 12/03/2021		P2327/2918
P2152/2019	229/2019/P	26 Brunnings Road Carrum Downs	To construct two hundred and eleven (211) dwellings, a staged subdivision and removal of native vegetation	15/11/2019	Not yet determined	Failure	13/07/2020		P2152/2019
P610/2020	222/2019/P	60 Aqueduct Road Langwarrin	To use the land for a Child Care Centre (98 places) and to construct and carry out works in association with a Section 2 Use in the General Residential Zone (GRZ) and to remove substantial trees and for buildings and works within the TPZ in a Significant Landscape Overlay Schedule 1 (SLO1)	3/06/2020	Refusal	Refusal	17/03/2021 and 18/03/2021		P610/2020

P1282/2020	394/2007/P/C	6 Leisureland Drive LANGWARRIN VIC 3910	<p>Alterations and additions to an existing building and The construction of building and works to the existing building as a Place of Worship and Community Centre (place of Assembly) and a Caretakers House, with associated car parking in accordance with the endorsed plans.</p> <p>The amendment sought approval as follows;</p> <ul style="list-style-type: none"> - Amend the condition 4 to change/increase the existing operating hours from 8am to 8pm to 5am to 9.30pm Monday to Sunday; - and the patron numbers proposed for the above additional increased hours are as follows; <p>Maximum of 40 patrons at any one time between 5am to 8am Maximum of 50 patrons at any one time between 8pm to 9.30pm.</p>	11/08/2020	Refusal	Refusal	18/05/2021		P1282/2020
P1183/2020	67/2020/P	193 Nepean Highway, SEAFORD VIC 3198	To construct two (2) double storey and two (2) three storey dwellings (four (4) dwellings) with height exceeding 7m in a Design and Development Overlay Schedule 6,(DDO6) to alter access to a road in a Road Zone Category 1 and four (4) lot subdivision in a General Residential Zone (GRZ)	10/08/2020	Refusal	Refusal	23/06/2021		P1183/2020

Progress Report – Current VCAT Appeals February 2021									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1433/2020	86/2020/P	6 Boston Avenue Seaford Vic 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	18/09/2020	Refusal	Refusal	5/05/2021		P1433/2020
P1711/2020	65/2020/P	49 Warringa Road, Frankston South	Extension to an existing dwelling within a Design and Development Overlay Schedule 9 (DDO9), Construct a building or construct or carry out works within a Heritage Overlay (HO)	21/10/2020	NOD	Objector	2/07/2021		P1711/2020
P92/2021	177/2020/P	91 Overport Road, Frankston South 3199	To use and develop the land for a Child Care Centre in a General Residential Zone (GRZ), removal of substantial trees and to undertake building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3) and to construct a building in a Design and Development Overlay Schedule 1 (DDO1)	19/02/2021	NOD	Conditions	31/08/2021 - 01/09/2021		P92/2021
P2484/2019	537/2018/P	561 Nepean Highway Frankston	Construction of a dwelling over seven metres in height in a Design and Development Overlay Schedule 6 and Buildings and works associated with a dwelling and removal of vegetation in an Erosion Management Overlay Schedule 3	8/01/2020	Refusal	Refusal	Originally 1/07/2020 New date 19- 20/11/2020		P2484/2019

Progress Report – Current VCAT Appeals February 2021									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P248/2020	432/2019/P	159 Nepean Highway Seaford	To construct one (1) building containing ten (10) apartments in a General Residential Zone (GRZ), to construct a building or carry out works in the Design and Development Overlay Schedule 6 (DDO6), to alter the access to a Road Zone Category 1 (RDZ1)	13/02/2020	Not yet determined	Failure	8/07/2020 - 3 days		P248/2020
P374/2020	71/2019/P	35 East Road Seaford	To construct five (5) dwelling (four double storey and one single storey) in General Residential Zone Schedule 1	6/03/2020	NOD	Objector	5/02/2021 half day		P374/2020
P778/2020	229/2019/P	26 Brunnings Road Carrum Downs	To Amend the Outline Development Plan	26/05/2020	Not yet determined	Failure	9/03/2021		P778/2020

Progress Report – VCAT Determination – Policy Implications February 2021			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P668/2020	640/2018/P	1-2 Plowman Place Frankston	Council had determined to grant a permit to allow the construction of a 9 storey residential building. The operator of a nearby entertainment business was concerned that construction of the building would lead to future conflict between the uses resultant from noise emissions and sought review of Council’s decision. The matter was settled between the parties prior to hearing with additional acoustic treatments to be included in the building design.
P681/2020	489/2019/P	53 Myrtle Street, Langwarrin	Council had determined to grant a permit allowing the construction of an additional two dwellings on the land. A neighbour sought review of Council’s decision, for reasons relating to character/density and potential impact to residential amenity by way of noise and overshadowing. The VCAT found that the proposed development achieved the outcomes sought by the Frankston Planning Scheme, affirming Council’s decision that a planning permit be granted.

Executive Summary**12.1 Council Resolution Status Update for 29 March 2021**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To update and brief Council on the current status of resolutions.

Recommendation (Chief Financial Officer)

That Council:

1. Receives the Notices of Motion Report for 29 March 2021;
2. Receives the Urgent Business Status Update for 29 March 2021;
3. Notes there are no Notices of Motion that have been reported as being complete;
4. Notes there are no reports that will be delayed in its presentation back to Council; and
5. Notes, since the Council Meeting held on 9 March 2021, 33 resolutions have been completed, as listed in the body of the report.

Key Points / Issues

- At its meeting on 19 December 2016, Council resolved that:
“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”
- Additionally, at its meeting on 22 July 2019, Council resolved that:
*“4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor
b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)”*
- The Notices of Motion Report for 29 March 2021 is attached and will continue to be updated and reported at each Council Meeting. As there are Notices of Motion that are continuing from the previous Council term, these will continue to be reported upon until they are completed. Note there are no items listed under confidential, as such this report has not been attached.
- The Urgent Business Status Update report is attached (Attachment C) for 29 March 2021, and will continue to be reported at each Council Meeting.

12.1 Council Resolution Status Update for 29 March 2021**Executive Summary**

- There are no Notices of Motion actions that have been reported as complete:
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. There are no reports listed as being delayed for this meeting.
- Since 2021/CM4 on 9 March 2021, the following 33 resolution actions have been reported as 'complete'. A detailed report has been provided in Attachment D (*CONFIDENTIAL*).
 - Frankston North Education Plan - Lease & Licence
 - Response to 2019/NOM49 - Glyphosate Herbicide - Implementation Update on ban
 - Confirmation of Minutes for Frankston Cemetery Trust held on 20 April 2020
 - Accountability and Transparency Reform Update
 - Peninsula Leisure P/L - Strategic Plan, Business Plan and draft 2020/21 Annual Budget
 - Town Planning Application No. 5/2020/S173 - 325 Nepean Highway Frankston - To amend Section 173 Agreement AF878327C
 - Award of Contract 2019/20-94 - Road Renewal - Asphalt Resurfacing and Associated Works
 - Response to 2019/NOM53 - Councillor Code of Conduct
 - Occupational Health & Safety Policy
 - Adoption of Public Interest Disclosure Policy
 - Authorisation of Use of Council Seal for Years of Service Certificates
 - Update on Coronavirus (COVID-19) - 27 January 2021
 - Update on Coronavirus (COVID-19) - 27 January 2021
 - 2020-2021 Mid-Year Budget Review
 - St Kilda Football Club Proposal for the Belvedere Precinct (Formerly Linen House)
 - Town Planning Application - 241/2020/P - 459 Nepean HWY, Frankston - To reduce the number of car parking spaces required under Parking Overlay Schedule 1 (PO1), to erect and display business identification signage in a Commercial 1 Zone (C1Z), and...
 - Town Planning Application 242/2020/P - Jubilee Park 83R-85R Hillcrest Road, Frankston - To remove or destroy native vegetation pursuant to Clause 52.17 of the Frankston Planning Scheme.
 - Application to Amend Planning Permit 197/2020/P - 439 Nepean Highway Frankston - To use the land for the sale and consumption of liquor (general licence) in association with a delicatessen (shop)
 - Council Resolution Status Update for 15 February 2021
 - Update on Coronavirus (COVID-19) - 15 February 2021
 - Minutes of the Frankston Arts Advisory Committee - 24 November 2020 & 14 December 2020
 - Adoption of Councillor Code of Conduct 2021
 - Occupational Health & Safety Policy
 - Freedom of Information Annual Summary 2019/20

12.1 Council Resolution Status Update for 29 March 2021**Executive Summary**

- Financial and Council Plan Quarterly Reports - December 2020
- Appointment of Chairperson to the Audit and Risk Committee for 2021
- Petition - Langwarrin Skate Park expansion
- Council Resolution Status Update for 1 March 2021
- Delegate Resignation from Committees
- Urgent Business - Application for Internal Arbitration
- Nominations for the MAV President and Management Board
- Council Resolution Status Update for 9 March 2021
- National General Assembly of Local Government 2021

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

Making the written records available may provide some confidence regarding transparency in decision making, and is in keeping with best practice advice from the Victorian Ombudsman.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications associated with this report.

Policy Impacts

There is no impact on Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

Risk Mitigation

There is no risk associated with this report.

12.1 Council Resolution Status Update for 29 March 2021**Executive Summary****Conclusion**

The purpose of this report is to brief and update Council on the implementation and status of resolutions including Notices of Motion and Urgent Business items. Council Officers are continuously working to implement a range of Council resolutions and in addition to noting the work completed, it is recommended that the Notices of Motion as listed within this report now be archived.

ATTACHMENTS

- Attachment A:[↓](#) Notices of Motion Cost Summary for 29 March 2021
Attachment B:[↓](#) Notices of Motion Status Update for 29 March 2021
Attachment C:[↓](#) Urgent Business Status Update for 29 March 2021
Attachment D: Closed/Completed Council Actions - **CONFIDENTIAL**

Notice of Motion Report - 2021 - CM5 - for the 29 March Council Meeting (A4418340).XLSX

**Notice of Motions Estimated Costs
 By Councillor
 2016 – 2020 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	2019/20 Budget Cost *	Urgent Business
Former Cr Cunial	12	\$0	\$128,800	\$257,500	\$35,000	2
Former Cr McCormack	19	\$18,990	\$11,300	\$258,000	\$140,000	4
Former Cr Toms	39	\$7,240	\$70,000	\$259,158	\$87,000	2
Former Cr Aitken	49	\$7,315	\$0	\$84,750	\$85,000	11
Cr Bolam	110	\$201,316	\$959,392	\$1,068,500	\$1,005,000	9
Former Cr O'Connor	18	\$2,600	\$4,000	\$25,163	\$80,000	1
Former Cr Mayer	4	\$200	\$66,000	\$0	-	6
Former Cr Hampton	30	\$10,725	\$4,200	\$208,749	\$190,000	4
Former Cr O'Reilly	4	\$0	\$0	\$0	-	1
TOTAL	285	\$ 248,386	\$ 1,243,692	\$ 2,161,820	\$ 1,622,000	40

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

* 2019/20 Budget Cost: these are totals reflective of costs associated with project requests that Councillors have submitted as part of the 2019/2020 Budget Process and not associated with the outcomes of Notices of Motion submissions.

Notice of Motion Report - 2021 - CM5 - for the 29 March Council Meeting (A4418340).XLSX

**Notice of Motions Estimated Costs
 By Councillor
 2020 - 2024 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	2019/20 Budget Cost *	Urgent Business
Cr David Asker	0	\$0	\$0	\$0	\$ -	0
Cr Sue Baker	0	\$0	\$0	\$0	\$ -	0
Cr Kris Bolam	0	\$0	\$0	\$0	\$ -	0
Cr Nathan Conroy	0	\$0	\$0	\$0	\$ -	0
Cr Claire Harvey	0	\$0	\$0	\$0	\$ -	0
Cr Brad Hill	1	\$0	\$0	\$0	\$ -	0
Cr Liam Hughes	0	\$0	\$0	\$0	\$ -	0
Cr Steven Hughes	1	\$0	\$0	\$0	\$ -	0
Cr Suzetter Tayler	0	\$0	\$0	\$0	\$ -	0
TOTAL	1	\$ -	\$ -	\$ -	\$ -	0

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

* 2020/21 Budget Cost: these are totals reflective of costs associated with project requests that Councillors have submitted as part of the 2019/2020 Budget Process and not associated with the outcomes of Notices of Motion submissions.

Notice of Motion Report - 2021 - CMS - for the 29 March Council Meeting (A4418340).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
20-Jul-20	14.2	2020/NOM15 - Rooming House Reform Advocacy Cr Aitken	<p>Council Decision</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Acknowledges the role rooming houses play to meet accommodation needs and that, while the majority of rooming house owners operate well managed and maintained premises, a few create distress within the neighbourhood as a consequence of poor building design and no management oversight of residents' behaviour; 2. Notes that Council regularly receives complaints from distressed community members about the inequality of requirements of the planning scheme and building regulations for the approval of rooming houses (compared with other forms of housing) and the management of them once they are operational; 3. Acknowledges that Frankston's badly run rooming houses can have a devastating impact upon adjoining or nearby residents, tearing their lives apart through repeated threats, highly offensive language, intimidation, violence and other associated problems. Parents with young children can face situations involving extreme behaviour and aged residents or single women feel particularly vulnerable and at risk, ultimately leading to selling the family home or otherwise relocating to escape a cycle of fear and abuse; 4. Believes Local Government is best placed to manage the issues but the current State Government policy and regulatory environment does not provide the means or powers to do so. At the very least Legislation should be amended to provide by law that a live-in manager or concierge be mandatory to assist in mitigating such circumstances; 5. Further advocates through its membership of the Frankston Strategic Housing and Homelessness Alliance for an increase in the quantum of affordable housing; 6. Acknowledges the overall intent of this formal motion of Council is to break the chain of events that lead to immeasurable community harm, as a direct result of a limited cohort of rooming house operators, who demonstrate unbridled pleasure nurturing the money flow from these operations with scant or no regard for the surrounding amenity or well-being of others living nearby; 7. Writes to the Premier, Opposition Leader and Local Members of Parliament to appeal to the Victorian State Government to review and amend the policies, legislation and regulations to make all necessary changes to empower Local Government to ensure: <ol style="list-style-type: none"> i. private building surveyors are required to notify Council and neighbours of a property whose owner has plans for a rooming house development ii. private building surveyors are required to advise Council and neighbours of an approval to build prior to works commencing or issuing of an Occupancy Permit 8. Writes to the Human Rights and Equal Opportunities Commission to seek support to redress the experienced inequalities of human rights resulting from the impact of poorly considered and managed rooming house developments; 9. Submits draft motion to the Municipal Association Victoria seeking legislative and regulatory reform to enable Local Government to better manage the impact of rooming houses; and 10. Notify all State MPs that represent the Frankston municipality, to inform them of Council's actions and seek their active support. 	Kristen Thompson	04 Feb 2021 - Council is currently developing draft advocacy priorities for the upcoming state and federal elections, with housing and homelessness currently identified as a key priority. Further advocacy campaigns will be developed and delivered in the coming months.	
10-Aug-20	14.2	2020/NOM18 - COVID-19 Recovery Initiatives Cr Bolam	<p>Council Decision</p> <p>Moved: Councillor Bolam Seconded: Councillor Toms</p> <ol style="list-style-type: none"> 1. Noting that financial hardship extends to ratepayers beyond those in receipt of the unemployment benefit, a report be prepared by no later than September 2020 to identify the feasibility of extending support and options to ratepayers who are experiencing financial hardship; 2. Support the extension of the current rate deferral provisions in Council's existing Rates Hardship Policy to place on hold: <ol style="list-style-type: none"> a. The raising of penalty interest on overdue rates payments until 30 June 2021; b. Legal costs relating to all new and existing debt recovery action until 30 June 2021. 3. That, in preparation for 2021/2022 Annual Budget and in recognition of the significant impact that COVID-19 is having on our local community, a report be prepared in February 2021 to consider the feasibility of the following initiatives: <ol style="list-style-type: none"> a. Extending the current rate relief of a one-off \$200 rate waiver for an owner occupied property, where one or more of the owners are in receipt of a Centrelink unemployment JobSeeker Payment in the 2021/2022 financial year; b. Waiving all food business registration fee renewals for 2021/2022; c. Waiving fees for not-for-profit organisations hiring/leasing council facilities for the upcoming financial year; d. Waiving fees for businesses that pay a-frame and general advertising signage fees for the upcoming financial year; e. The advantages and disadvantages of removing the differential rate applied to all Commercial and Industrial properties for 2021/2022; f. The benefits and implications of a freeze on Council rates for 2021/2022; g. Place a hold of penalty interest on overdue rates and any dishonour fees incurred if a ratepayer defaults on direct debit payments for 2021/2022; and 4. Advocacy to the State Government to suspend or freeze its levies (i.e. Hard Waste Landfill Levy etc.) and service charges (i.e. VicRoads vehicle registration etc.) for 2021/2022. <p>Carried</p>	Kim Jaensch	05 Mar 2021 - 1. Completed: A report was presented to Council in August seeking approval to extend support and options to ratepayers who are experiencing financial hardship. A waiver of \$200 has been offered to owner occupiers experiencing financial hardship outside of those receiving JobSeeker. This was endorsed by Council. , 2. Completed: Council at its meeting held on 31 August supported the extension of the current rate deferral provisions in Council's existing Rates Hardship Policy to place on hold.; a. The raising of penalty interest on overdue rates payments until 30 June 2021.; b. Legal costs relating to all new and existing debt recovery action until 30 June 2021.; 3. In progress: In preparation for the 2021/2022 Annual Budget and in recognition of the significant impact that COVID-19 is having on our local community, a report will be prepared in March/April 2021 to consider the feasibility of a number of support initiatives and seek community feedback on their needs to address COVID-19 recovery support.; 4. In progress: To be completed by Advocacy and Engagement Officer. 16 Mar 2021 - CFO noted that all items had been completed by CFO Directorate. , Forwarded to Advocacy Officer - BIC to complete Item 5.	
21-Sep-20	14.1	2020/NOM20 - Preservation of Frankston Signal Box Cr Aitken	<p>Council Decision</p> <p>Moved: Councillor Aitken Seconded: Councillor Toms</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Makes representation to Vic Track and the Department of Transport, highlighting the importance of the preservation of the Frankston Signal Box, which will soon celebrate its 100th year, emphasising the importance of its place in Frankston's cultural and transportation history; and 2. Notes this NOM is supported by the Heritage Assets and Promotion Committee and consideration be given to the preservation of the Frankston Signal 	Suzane Becker	25 Mar 2021 - The Nom will be addressed as part of the Heritage Review 2020. A briefing of Councillors is yet to be scheduled.	
21-Sep-20	14.2	2020/NOM21 - Investigation into Dome Acquisition Cr Toms	<p>Council Decision</p> <p>Moved: Councillor Toms Seconded: Councillor Aitken</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Seeks a report on the heritage value of the coloured Dome inside the former Village Cinema's site situated at 444 Nepean Hwy; and 2. Notes the report is to come back to Council's 23 November 2020 meeting. 	Suzane Becker	25 Mar 2021 - The Nom will be addressed as part of the Heritage Review 2020. A briefing of Councillors is yet to be scheduled.	

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
27/01/2021	14.1	2021/NOM1 - Call for Relocation of Government Offices to Frankston City Cr Hill	<p>Council Decision</p> <p>Moved: Councillor Hill Seconded: Councillor Harvey</p> <p>Given the changing workplace landscape as a result of COVID pandemic, Council is to write to the State member for Frankston, Mr Paul Edbrooke MP, the Federal member for Dunkley, Ms Peta Murphy MP, and Senator David Van, Liberal Patron for Dunkley, a representative of the Federal Government, to discuss and express a strong in seeing government departments, or government offices, relocate/decentralise to Frankston to promote local growth and jobs.</p> <p>Carried Unanimously</p>	Elizabeth Holley	04 Feb 2021 - A letter to local Members of Parliament has been drafted and sent early February 2021.	

Notice of Motion Report - 2021 - CM5 - for the 29 March Council Meeting (A4418340).XLSX

Urgent Business

Meeting Date	NOM Title and Councillor	Council Resolution	Responsibility	Comments
31-Aug-20	Urgent Business - Voluntary Disclosures Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Hampton That Council:</p> <ol style="list-style-type: none"> 1. Affirms its commitment to promoting greater transparency and public confidence in Council decision making post-election. 2. Encourages all election candidates to undertake the following voluntary steps prior to the 2020 elections: <ol style="list-style-type: none"> a. Decline to accept donations, either in cash or in-kind, from persons who personally own or hold controlling interests in companies that actively engage in the property development industry or the rooming house industry; or derive gambling income in Victoria or any entity trading in the tobacco or gambling industry sectors. b. Decline to accept donations from lobbyists, special interest groups or any other groups which the Councillor is likely to have dealings with if elected. c. Decline to accept donations from planning applicants (or their representatives) who have made an application to the Council in the twelve months prior to the election, or who are expected to make an application to the Council within twelve months after the election. d. Publically disclose any donation and / or in-kind gift within five business days of receipt, to counter the lack of transparency within the current legislation that mandates candidate donations are only disclosed 40 days after the election. 3. Recommends that candidates in the 2020 Frankston City Council elections voluntarily publically disclose the following information: <ol style="list-style-type: none"> a. The name of any company or other body corporate or un-incorporated in which the candidate holds an office as a director or otherwise; and b. The name or description of any company or body in which the candidate holds a beneficial interest. 4. Writes to the Minister for Local Government and the Victorian Electoral Commission to suggest that the voluntary measures referred to in this resolution be introduced as new requirements to improve the transparency and the integrity of the election process in future local government elections. <p>Carried</p>	Brianna Alcock	<p>12 Mar 2021 - 1, 2 & 3. Complete. Cr Bolam's urgent business item was accepted., 4. In progress. Letters have been sent to the Minister for Local Government and the Victorian Electoral Commission suggesting that the voluntary measures referred to in the resolution be introduced as new requirements to improve the transparency and the integrity of the election process in future local government elections. A response from the VEC was received on 8 January 2021. VEC advised that the Minister for Local Government is the appropriate avenue for pursuing the changes. Awaiting a response from the Minister for Local Government.</p>
31-Aug-20	Urgent Business - Oliver's Hill Sea Wall Advocacy Cr Toms	<p>Council Decision Moved: Councillor Toms Seconded: Councillor Aitken That Council write to the The Hon. Lily D'Ambrosio MP, Minister for Energy, Environment and Climate Change requesting that urgent funding be provided to scope and provide for repairs to the Oliver's Hill seawall to ensure its long term durability and safety for the Frankston community, in consultation with Council and key stakeholders.</p> <p>Carried</p>	Shweta Babbar	<p>4 Feb 2021 - Letter to relevant Minister and local Members of Parliament has been distributed. Further advice will be provided when a response is received. 23 Nov 2020 - A letter has been prepared and now ready for signing by the new Mayor, Cr Kris Bolam.</p>

Executive Summary

12.2 Update on Coronavirus (COVID-19) - 29 March 2021

Enquiries: (Phil Cantillon: Chief Executive Office)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.1 Employment, education and economy
Priority Action	2.1.2 Develop a knowledge, creativity and skills based economy that generates employment opportunities

Purpose

To update Council on its response to the impacts of the Coronavirus (COVID-19).

Recommendation (Chief Executive Officer)

That Council:

1. Notes this report which outlines its response to the impacts of the Coronavirus (COVID-19); and
2. Notes an update will be provided to each Council meeting for the foreseeable future during this Pandemic.

Background

At its Ordinary Council meeting on 20 April 2020, Council resolved:

1. Receives this report which outlines its response to the impacts of the Coronavirus (COVID-19).
2. Receives an update will be provided to each Council meeting for the foreseeable future during this Pandemic.

Key Points / Issues

- Reports have been submitted to each Ordinary meeting on this matter since 20 April 2020 noting the above resolution with the exception of the 15 June 2020 Ordinary Meeting, which was scheduled for the purpose of considering the guidelines of the COVID-19 grants application and the 1 March 2021 Council Meeting, which was scheduled for the purpose of adopting Council's Community Engagement Policy.
- Australia's vaccination program commenced on 21 February 2021. The first vaccines will go to priority groups who are at higher risk of COVID-19 including quarantine and border workers, frontline healthcare workers along with aged and disability care residents and staff.
- Council's staff have been returning to the office in a COVID-safe way, at this time, only 50% of Council staff have returned due to social distancing and spacing restrictions. Noting the recent Victorian Government announcement, that from 6pm Friday 26 March 2021 there is a further easing of COVID-safe settings that removed the percentage cap on workplaces and no requirement to work from home, except for a density requirement of 1 person per 2 square metres that is not to be exceeded.
- Council continues to implement the actions from the Relief and Recovery Package (Package). The Package contains 61 initiatives and is valued at

12.2 Update on Coronavirus (COVID-19) - 29 March 2021**Executive Summary**

\$7.038 million with focused support for individuals, community groups and businesses to help them recover in the short, medium and long term.

- Council resolved at its meeting on 21 September 2020 in preparation for 2021/22 Annual Budget and in recognition of the significant impact that COVID-19 is having on our local community, the feasibility of a number initiatives will be further discussed with Councillors as part of the budget process. A report is scheduled to be presented in April 2021 to allow for community engagement to better inform the next COVID-19 relief and recovery package and will become part of the Budget process for funding consideration.

Key inclusions and actions update

Some key inclusions with actions to date are listed below, with more detailed information provided in the attached COVID-19 Relief and Recovery Package Status Report (attachment A).

A number of grants have been made available to individuals and groups. An outline of purpose and total value of the grants is available in the Grant's attachment (attachment B), along with those people to whom grants have been awarded. Please note, where grants have been made available to young people, names may be withheld for privacy reasons.

The Relief and Recovery package was adopted at the 11 May 2020 Council meeting and together with subsequent Council meeting amendments provides \$7.038M noting it was recently increased by Council at its meeting on 27 January 2021 ensuring we support our community in this difficult time.

As at mid-March 2021, Council had delivered \$4.56M in support to the community and continue to ensure the ongoing activities are delivered in a timely manner.

The key areas of the Relief and Recovery package include supporting individuals, connecting communities and the longer term goals associated with economy and employment. Each of these areas have short, medium and long term elements.

Council's workforce update

As at 12 March 2021, over 35.51% of Council's staff continue to work remotely noting 75% of workers are now permitted to return to the office in a COVID-safe way. The total hours of redeployment is 37,255 hours of activity (since 11 May 2020).

Provision of Customer Service and Community Advice during COVID

Between 21 February 2021 and 12 March 2021, Customer Service has seen a minimal impact on service levels due to the pandemic. Call types have remained typical, with a noticeable increase on animal registration related calls – due to the time of year and lead up to the standard renewal process. We do expect to see possible late payments once renewals commence due to the financial impact of coronavirus on our community.

Since closing our counters over the 15 – 17 February 2021 (business days), in response to the 'Snap' lockdown in Victoria, we have seen walk through traffic return to normal with an average of 95 customers accessing the Civic Centre daily and 125 on average coming in to Langwarrin over these past 3 weeks.

Communication during COVID-19

The March – April 2021 edition of the Frankston City News was distributed in mid-March 2021 – featuring a four page spread promoting the return of events to Frankston City, following extended periods of lockdown. The front cover highlights the upcoming

12.2 Update on Coronavirus (COVID-19) - 29 March 2021**Executive Summary**

Live and Local event on the weekend of 20 and 21 March 2021, this year replacing the annual Frankston Waterfront Festival. Frankston City's "Do It Outdoors Bumper Weekend" is also heavily featured, with a massive array of activities on offer across all suburbs from the 19 to 21 March 2021.

With the State Government's vaccine rollout now underway, communications planning has commenced to identify how we might best support the program and raise community awareness and knowledge of how, when and where to get tested. Meetings are scheduled with Peninsula Health in the coming week to identify opportunities to support their vaccine efforts. Council is also awaiting the outcome of a grants submission to the Department of Health and Human Services to support a council-run communications program aimed and engaging priority populations to get vaccinated.

Council's major events update

Council events resulting in gatherings of people are now permissible within defined parameters requiring State Government approval under the Public Events Framework.

- At the time of preparing this report, the events team continue to work on achieving the 'Live and Local @ the WATERFRONT' on Saturday 20 and Sunday 21 March 2021.

Increased Cleaning and Sanitisation during COVID-19

Additional sanitisation and cleaning continues to mitigate transmission of COVID-19 in Council buildings. Council continues to supply hand sanitising equipment and products for staff to use in all its facilities. Council's toilet blocks across the municipality are equipped with soap dispensers. Through Working for Victoria, 10 cleaning staff have been employed to clean touch points around council buildings, public toilets, parks and reserves. This programme will run for six months (ending in late April 2021).

Financial Impact

At the 11 May 2020, Ordinary Council Meeting the Relief and Recovery Package was adopted at \$6,434,000 incorporating \$4,754,000 in budget and \$1,680,000 in redeployment. Subsequent to that initial Council meeting, there have been adjustments to the package resolved by Councillors. Since the Council meeting held on 27 January 2021, there has not been any further 'Relief and Recovery Package adjustments'. Council endorsed adjustments to the package at its Council meeting held on 27 January 2021 with the total package remaining at \$7,038,153. There has not been any further adjustments (see Attachment C).

The key areas of the Relief and Recovery package include supporting individuals, connecting communities and the longer term goals associated with economy and employment. Each of these areas have short, medium and long term elements.

Some of the activities that have not yet commenced relate to longer term goals for example, the hard waste collection is not scheduled until May/June 2021, there are timing differences in reflecting actuals in our systems eg permits, delays in delivery on the activity due to Stage 4 restrictions and finally there are activities associated with the post lockdown period recovery.

COVID-19 Community Support Grants

A summary of the current grants relating to the COVID-19 Relief and Recovery package is listed as attachment B. The assessment and approvals have been undertaken in

12.2 Update on Coronavirus (COVID-19) - 29 March 2021**Executive Summary**

compliance with the delegations approved by Council at its Ordinary meeting held on 15 June 2020.

COVID-19 Recovering Grants Program funding rounds commenced in July 2020, September 2020 and 'round three' closed on 28 February 2021 with applications received subject to assessment and recommended allocations.

Consultation

See above sections.

Analysis (Environmental / Economic / Social Implications)

Not applicable.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

See above sections.

Policy Impacts

See above sections.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

See above sections.

Conclusion

That the report be received.

ATTACHMENTS

- Attachment A: [↓](#) Relief and Recovery Package Status report update - March 2021
Attachment B: [↓](#) COVID-19 Community Grants - March 2021
Attachment C: [↓](#) Relief and Recovery Package adjustments - March 2021

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
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Supported individuals

1. Residential rates relief – Unemployed Owner/Occupier	<p>Provide a one off \$200 rate waiver for an owner occupied property, where one or more of the owners are in receipt of a Centrelink unemployment JobSeeker Payment. The \$200 rate waiver will be applied to the 2020-2021 rates first quarter instalment payment. Applications for the waiver will open from 1 July and must be received no later than 30 September 2020.</p> <p>Updated Description: Approves residents (owner/occupiers) that can demonstrate they are experiencing financial hardship relating to the pandemic, beyond those receiving Jobseeker, can apply for a one-off rate waiver per household of \$200 during 2020/2021 (31 August 2020 Ordinary Meeting)</p> <p>Update: \$283,000 funded from reallocations within the Relief and Recovery Package activities as follows; a) Activity 3 Penalty interest freeze on overdue rates increase of \$140,000 funded from Activity 1 Residential rates relief waiver OM 27 January 2021</p>				1,060,000		Currently 2,137 waiver applications have been approved. The Jobseeker waiver came to an end at 30 June, as at this date 775 ratepayers had been approved. The hardship waiver will continue, with the number of applications starting to slow, to date 1,362 applications have been approved. We have increased our promotion of the hardship waiver and are expecting an increase in demand after the cessation of JobKeeper. We are closely monitoring the utilisation and expect the allocation to be fully expended by the end of the financial year.
2. Suspension of rates legal action	<p>Temporarily cease all legal action to recover rates until end of September 2020 or to other timeframe otherwise determined by Council via the Emergency Hardship Policy (residential, commercial and industrial properties)</p> <p>Update: Extension of the current rate deferral provisions in Council's existing Rates Hardship Policy to place on hold legal costs relating to all new debt recovery action until 30 June 2021. (31 August 2020 Ordinary Meeting)</p>				-	-	No new legal has been undertaken as per the Council Resolution.
3. Penalty Rate Freeze	<p>Not raise any penalty interest until 30 September 2020 or to other timeframe otherwise determined by Council via the Emergency Hardship Policy (residential, commercial and industrial properties) \$300K</p> <p>Update: Extension of the current rate deferral provisions in Council's existing Rates Hardship Policy to place on hold the raising of penalty interest on overdue rates payments until 30 June 2021 (31 August 2020 Ordinary Meeting) additional \$140K</p>				440,000		Due to the extension of the current rate deferral provisions, Finance is currently reviewing the quantum required to ensure continuation of the hardship relief.
					-	-	
					697,413		

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
4. Rooming house monitoring and support	Increase monitoring and support of rooming houses, with hygiene checks and delivery of hygiene packs					63,000	This program has now been completed. A review was conducted early 2021 to ascertain if there was a further need for this program. Whilst the feedback from proprietors and tenants was positive, officers noted in the last round of engagement that many of the packs were unused from the previous round. At this stage we are not recommending that any funds be allocated to this initiative. The material costs for the Rooming House Monitoring and support Project s \$15,794.00 and the total cost of redeployment is \$14,306. Approximately 1000 packs were delivered over 137 visits.
					-	14,404	
5. Homelessness Shower operations	Ensure increased volunteer support for the Homelessness Shower as needed, as well as additional cleaning costs Update: Discontinuation of redeployment of staff (\$20K) to Impact Volunteering as it is no longer required (10 August 2020 Ordinary Meeting) Update 2: Discontinuation of Homeless Shower Operations (\$50K) with funds moved to Item 56 Think Tank Innovation Grants (10 August 2020 Ordinary Meeting)					-	Funding required to undertake cleaning of the homeless shower has been accommodated within the existing operational budget. Funds associated with this initiative have been redistributed to Innovation Grants and support of the Think Tank project. The Think Tank has been completed with a report now in development. Outcomes from the Think tank will be utilized to support innovation grant opportunities.
					-	184	
6. Homeless breakfasts	Enable takeaway options for homeless breakfasts				3,000		Activity complete
					-	3,000	
7. Crisis support service to socially isolated and elderly individuals (outgoing)	Delivery of care packages, supporting volunteer food services and provision of wellbeing phone checks for the elderly and lone person households. Update: At the November 23 Council meeting, it was resolved to move redeployed staff component of \$8K to Activity 7 - Crisis support. Amount was deducted from Activity 32 - Gardens for Wildlife (G4W)				20,000	278,000	Meals on Wheels Volunteers continue to be replaced by re-deployed staff from Family Health Support Service (FHSS) and other Council Departments. Team A and B at Meals on Wheels (MOW) to ensure that the MOW Kitchen remains operational if staff become unwell and staff need to be sent home to socially isolate also continues and as do the increased costs associated with model. This arrangement will need to continue going forward . FHSS is planning the slow planned return of volunteers however this will be constantly monitored and influenced by government recommendations and restrictions Wellbeing calls to elderly and lone household continue to be conducted by redeployed FHSS staff and the Community Recovery Centre call staff. A review of the redeployment funding required is currently being undertaken
					-	391,757	

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
8. Support triage call centre / health chat room (incoming)	To manage the flow of calls for help and advice during a time when the community is experiencing significant stress					300,000 - 197,865	Referrals to the Community Recovery Call Centre continue to be received from the community, other Council departments and other local agencies. Wellbeing calls to elderly, lone person households and other identified vulnerable residents continue to be conducted by redeployed FHSS staff in the Call Centre. (Contacts include calls, texts and emails). Redeployed hours expected to be fully utilised.
9. Donation Drop-Off	Establish drop off donation points (non-perishables only for secure bins) and distribute using volunteers/redeployed staff Update: At the November 23 Council meeting, it was resolved to reduce Activity 9 - Donation Drop Off by \$8,333, resulting in a new total of \$1,667. Saving Moved to Activity 38B - Miscellaneous Fee Waivers				1,667 - -	17,500 - 19,360	Donation drop off points (supermarket locations) was completed at the end of December with no additional redeployment costs for January. Donation bins were all collected in early January with \$850 worth of in-kind non-perishable foods provided to Community Service Frankston and the Community Safety Compliance team have stored the bins for any potential future use.
10. Parent resources	Engaging activities for children (e.g. exercise videos, arts and craft activities, Lego challenges, seasonal ideas, scavenger hunts) and digital learning/tutoring tools and experiences to assist with at-home learning				38,000 - 21,083	214,000 - 165,181	Staff redeployments continued during January. Redeployment hours (actual) are reported weekly. Work for Victoria temporary positions will cease in April 2021 and it is likely Community Support Frankston will require further redeployment at that time.
11. Virtual Exercise	Share PARC Your Way to help with the health and wellbeing of the community				-	-	The PARC Your Way up has, and continues to be promoted where appropriate across all Council channels.
12. Emergency backup and support for Community Support Frankston (CSF)	Additional support for CSF required for operational continuity (including administrative support for teams) in order to extend their ability to respond to the needs of the most vulnerable members of the Frankston community. Update: Council resolved at the 14 December meeting to approve additional redeployment funding.					525,000 - 448,928	Frankston Council staff redeployment continued during February. CSF have tried to reduce the redeployment hours as some volunteer recruitment has taken place. CSF are still very much in need of the continued support for essential/critical staffing with key administration, community consultation and meals program functions.

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
13. Financial support for Community Support Frankston (CSF)	Provision of a grant to CSF to support Frankston City residents. This could be stipulated for emergency food or equipment purchased through local suppliers and utilities.				300,000 - 300,000		Community Support Frankston has received all the \$300K grant and it is being spent in accordance with the grant requirements. This grant is significantly helping CSF to meet unprecedented community demand for emergency relief and material aid assistance from a growing number of financially disadvantaged community members.
14. Student Scholarship program	Provide support to Frankston City students to support the purchase of text books and other necessities for study at higher education institutes (eg via the Carolyn Chisholm Scholarship program) Update: Extend the fee relief for sporting clubs and outdoor fitness providers by waiving summer tenancy fees and ground hire fees (for personal trainers/educators) by \$134,000. This is to be funded from the reallocation from Activity 14 Student Scholarship (\$29,000) OM 27 January 2021				1,000 - 936		Seven applications have been received for Student Scholarship Grants, three have been approved for a total of \$954.79. The other four applications were unfortunately ineligible.
57. Waive Library Fees	Adopts the recommendation to discontinue library fines for customers who have overdue items and authorise the write off of 7 year historic overdue fines (21 September 2020 Ordinary Meeting) Report 12.2				275,520 - 275,520		Fines have been 'turned off' in the Library Management System and a quote received from Civica to remove old fine debt in the system. Current policies and procedure are undergoing a review by the Project Team

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
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Connected communities

15. Live Chat – Corporate Customer Service	Provide tailored front line customer service through online discussions on Council's corporate website				75,000 - 26,505	59,000 - 28,721	A live chat service was introduced on 25 March 2020 to enable continued safe contact with Council's Customer Service Tea. To date, more than 12,000 residents have utilised this service, which continues to be heavily promoted.
16. Engaging with the Library /FAC	Live streamed events such as virtual story-time, author talks, basic craft activity sessions, book chats, lifestyle classes, live chat, online ordering, home delivery, writing and art competitions, local history online, social media and eNewsletters etc.					135,000 - 173,997	<p>The start of the quarter saw the School Holiday Program delivered online, with a range of events available. A well-known illustrator, cooking classes, science experiment demonstrations, craft activities and the ever popular story times saw 5300 views.</p> <p>The September holiday program is currently being undertaken, with The Australian Ballet and a magician included in the program. The Peppa Pig story time was viewed by 2249 in the first hour, with a peak view of 689. To say it went global, we had people engaged from across the US, UK, India, Taiwan, Malaysia, in addition to our regular viewers across Australia.</p> <p>FAC INVENTION FACTORY. The online offerings include 3 x fun and instructional videos and showcase the making of a Rube Goldberg 'chain reaction machine'. Kids from ages 7-12 encouraged to watch the video content and utilise the companion lists (of items to use), available free on the FAC website to create their own chain reaction mechanisms at home. Participants invited to take part in two facilitated online zoom sessions with artist/performer Jens at his home studio for a Q & A to help create their own works. Workshop on 23 September garnered 160 participants and workshop on 30 September, 80 participants. Successfully trialled Pay-what you tickets for this event. Purchases varied from \$0 - \$20 per ticket for FAC invention factory live sessions</p>

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
17. Creative collective	Artists/writers to create stories, short films and photos in response to current crisis, which could be collated as a creative reflection referenced for the future etc.				20,000		<p>Approximately 140 submissions of writing were submitted that focussed on this moment in time and are currently being edited to be published in an anthology 'Stories at the End of the Line'.</p> <p>12 local artists pitched their work for the front cover of the anthology, Frankston based artist, Helen Di Tomasso was selected.</p> <p>The Lockdown Short Film Competition was launched that seeks entries that depict the time in our lives we entered or emerged from shutdown and social isolation. Scott Major will judge the entries in late October. Scott has worked extensively in television, theatre and film around the world for the last 30 years</p> <p>A workshop 'How to make a short film on your smart phone' was delivered via Zoom by Angela Blake co-founder of SF3 Smartphone Flick Fest, over 50 people zoomed in to gain practical tips and expert advice. All the components of this project will merge to present an exhibition in 2021 'This Time, Last Year'.</p>
18. a) Creative Industries and Artists Grants	*Creative Industries Grants (X8 \$2,500ea) featuring a mentoring program for artists to build skills for creative practice (e.g. a visual artist may want to gain skills on creating a website to generate online sales or learn how to effectively use social media).				52,000		<p>81 submissions have been included in the final anthology from over 130 submissions. Final proofing underway before it is published in November</p> <p>Funding agreements received from artists.</p>
18. b) Creative Industries and Artists Grants	*Local Artist Grants (X8 \$4,000ea) to develop new work that can be presented online or digitally or the development of a new work to be presented at Cube when FAC reopens.				25,404		<p>Information and networking session held with successful grant recipients plus a number of FAC staff. Artists shared their projects and FAC staff indicated that their expertise is available to artists throughout their period of development to delivery</p>
19. Adaption of FAC programs	Purchase of equipment to be able to have in-house capacity to live stream upcoming performances and events to audiences (e.g. Daytime Musicals)				20,000		<p>Working on purchasing camera tripods for the equipment already purchased and then finalizing final budget expenditure.</p>
20. Online 'Green Our Future' events	Environmental events held via webinars, with topics potentially including alternative energy generation, using up leftovers, food storage, DIY cleaning products, climate emergency engagement, household waste and recycling						<p>Forty nine community members attended the 'Inviting Frogs to your Garden' free webinar on 21 September. A draft report on the findings of Council's community climate change survey was received by officers. The findings will inform future events and Council's climate actions.</p>

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
21. #enjoyingmybackyard campaign	Competition encouraging residents to create and share a video of them enjoying their backyard to win vouchers to local businesses offering delivery/takeaway				-	-	Completed
22. Sports fee waivers	Full waiver of sports club tenancy and ground allocation fees (winter season - until 30 September 2020 - or to other timeframe otherwise determined by Council). Update: Extend the fee relief for sporting clubs and outdoor fitness providers by waiving summer tenancy fees and ground hire fees (for personal trainers/educators) by \$134,000. OM 27 January 2021				284,000 - 149,516	-	Completed
23. War memorial fee waiver	Waive RSL War Memorial maintenance fee for 12 months (works undertaken by FCC)				7,000 - 7,000	-	Completed
24. Hard Waste Collection – anticipated increase in collection	Understanding that much of the community have been at home due to social distancing restrictions, it is anticipated that there will be an increase in the amount of hard waste. While this will not be promoted, additional capacity has been added to the collection from each household in order to ensure residents are not penalised for the additional volume (within reason).				400,000 -	-	The hard waste collection begins in May 2021. No expenditure is planned until May-June 2021.
25. Repurpose Community Grants Program	Expand the funding pool and review existing criteria of the Community Grants Program to support the efforts of groups and organisations that are responding to the impacts of COVID-19 (\$500K) Update: Repurposed Grants added of \$14,665 - June Ordinary Meeting 2020				514,665 - 399,350	-	The Community Grants criteria was revised in June 2020 and have been repurposed as part of the COVID-19 Relief and Recovery Package. The Round 1 (July) and Round 2 (September) COVID-19 Recovery Grant applications have been assessed and allocated. A further \$121,491.44 (made up of 32 recipients) were awarded for the period 1/9/20 to 30/11/2020 The final Round (3) has been open and promoted for the month of February and will be assessed/awarded in March/April 2021.
26. Repurpose Miscellaneous Grants Program	Repurpose the remaining 2019-2020 Miscellaneous Grants of \$29,000, with the full year 2020-2021 grant pool (\$76,000) available. Eligibility and grant criteria to be revised to best respond to the community needs emerging from COVID-19 impacts. Update: Repurpose grants of \$110,000 added - June Ordinary Meeting 2020				110,000 - 2,000	-	The Miscellaneous Grant criteria was reviewed and repurposed in June 2020. Applications have been open since July 2020 and are assessed as they come in. Generally organisations are opting to apply for the larger COVID recovery grants (up to \$10K via 3 rounds), rather than seeking an urgent allocation (up to \$4k) via these grants.

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
27. Online youth engagement	Engagement through workshops, videos, and connections shared via social media platforms				-	-	The Youth Services team have been successfully delivering a wide range of remote workshops and engagements. This is now being complimented by face to face programing to the extent that current restrictions have allowed.
28. Frankston Comeback Campaign	A series of activities to encourage people to feel confident to explore the city, foreshore areas and parklands within social distancing restrictions				-	11,000	Digital resources and promotion developed and implemented across Discover Frankston and FCC Corporate digital platforms and e-communications channels.
29. Digital Street Art Scavenger Hunt	Encourages people to explore the city and support businesses (in Visit Frankston app)				-	-	Street Art Explorers Program available now on Discover Frankston website.
30. Increased sanitisation schedule	Increased spray cleansing/sanitizing of park furniture in high priority reserves to reduce risk from increased informal visitation to parks (unemployment program) Update: Extend the fee relief for sporting clubs and outdoor fitness providers by waiving summer tenancy fees and ground hire fees (for personal trainers/educators) by \$134,000. This is to be funded from the reallocation from Activity 30 Increased Sanitisation (\$30,000). OM 27 January 2021.				20,000 - 2,967	55,000 -	team currently sanitises our Council buildings and public areas which consists of public toilets, BBQs, community centres etc. This cleaning service is in-conjunction of the Facility management cleaning contract which is separate. The team are focusing on sanitising touchpoints, doors, BBQ's, handles, seats and push buttons around the municipality. We have had great feedback from the community providing this service, this cleaning service provides the community an extra layer of cleaning keeping the community safe.
31. Community tree planting programs and hand weeding	Engage community (unemployed) to plant more trees through vouchers from indigenous nursery, as well as supervised hand weeding in streetscapes and reserves. This could be part of a broader SEM region-wide project				50,000 - 7,122	49,000 314	Currently undergoing recruitment of the workforce through the Working For Victoria programme. Initial mulch supply for gardens were delivered in first two weeks of October, native plants ordered and were installed by Working for Victoria staff commenced in late October.

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
32. Gardens for Wildlife (G4W)	Modified G4W program to support online engagement, possibly with a delivery service if Indigenous Nursery cannot open to public				7,000 - 3,120	-	4 Gardens for Wildlife webinars were held during 2020 lockdown. Council delivered free plants to 150 residents. Meetings with Garden guides have continued online with 13 new volunteers joining. We are currently planning for the Nursery Open Day in March and will continue to deliver online content to Gardens for wildlife participants and the general community until restrictions allow garden visits to resume.
33. Children's environmental activities	Environmentally themed children's activity sheets e.g.. bush scavenger hunt (in backyard), home composting, waste and recycling						A 6th Activity sheet on Night Owls has been prepared.
34. Digital Walking Tours	Within the Visit Frankston mobile app - initial tours including the Coastal Arts Discovery Trail and Langwarrin Flora and Fauna Reserve Historical Trail which will support a reactivation of public places (contracted project – delayed by COVID-19)				40,000 -	-	Finalising content and formalising approvals to install ibeacons on buildings throughout city centre. Tour routes include inner city street art trail and coastal arts discovery trail. Expected to be released in early 2021. Delayed due to lockdown restrictions impacting filming.
35. Graffiti removal	Removal of graffiti on private buildings in the city centre and neighbourhood shopping strips and resident front fences to road reserves to provide an enhanced sense of safety and to support public activity (as requested)					-	Council's Graffiti management team removed graffiti from private buildings in the CAA, neighbourhood shopping strips and residents front fences as part of the COVID-19 Relief and Recovery Package. This short term programme has now been completed.
36. Council car parking relief	First two hours of parking in Council owned and managed city centre off street car parks is provided for free (2020-2021). (Please note this excludes on-street parking in the city centre which is already provided for free and has localised time-restrictions)				125,000 - 8,296	-	People returning to shop in Frankston post lock down is generating more activity including "Do it Outdoors" in the city centre.
37. Advocate for cheaper privately owned car parks	Advocate to Vicinity Centres to implement free two hour car parking within their centre to encourage customers for 12 months					-	Vicinity CEO responded to our request for free 2 hour car parking for 12 months. The response indicated their significant support for traders during COVID and the resumption of shopping with a weekly average of 83% car park volumes showing a strong recovery of shopping visitation. Vicinity car parking in Frankston will continue to be managed in the same way as other Vicinity Shopping Centres and as such, car parking fees are reinstated to pre COVID19.

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
56. Think Tank Innovation Grants	Establish the Think Tank project and approves repurposing \$50K of the Community Care Package (currently allocated to sanitisation of the homeless shower) to establishing five \$10K innovation grants to support implementation of ideas arising from the Think Tank.				50,000 -		The Think Tank initiative has been completed with a report drafted and distributed to Councillors. Outcomes from the Think tank will be utilized to support innovation grant opportunities which is due to launch in April 2021.
58. Frankston Bowling Club Interest on loan waiver	24 month deferral on loan repayments for Frankston Bowling Club and the waiver of interest on the loan for the next 24 months (21 September 2020 Ordinary Meeting)..				2,200 -		A new loan agreement is being drafted to reflect the changes to the loan following Council approval of the deferral

Economy and employment

40. Business Concierge (crisis package)	Continue provided tailored and personal support to local businesses through a central point of contact for all business specific enquiries				- -	115,000 42,794	Council continues to provide a dedicated Business Concierge service to ensure Council is able to successfully respond to local business requests for assistance.
41. Business Support (crisis package)	Outreach support, information and tools to advice businesses how they can plan, prepare, adapt, upskill and communicate with their customers and supply chain				52,000 -	15,000 -	Council continues to provide Business Mentoring services and opportunities to engage with free online business events and workshops. Council will also launch monthly Business Networking Events in March and a Meet the Buyer Event in June.
42. Priority payment of supplier invoices	Commitment to pay invoice(s) promptly, with suspension of the 30 day payment terms for the foreseeable future. Over 2,600 suppliers advised				- -	- -	Commitment to pay invoice(s) promptly, with suspension of the 30 day payment terms for the foreseeable future. Over 2,600 suppliers advised
43. Rent relief for tenants of Council owned buildings	Full rent relief until 30 September 2020 (Beach Café, Waves Restaurant, Crackerjack and Sofia's (targeting the relief to businesses rather than the head-tenant to the extent that is allowed by the recently released Mandatory Code for Leasing). Update: Approves the extension of rent waivers for Council's commercial hospitality tenants, Beach Café, Crackerjack, Sofias and Waves for the period from 1 October 2020 – 31 December 2020 (21 September 2020 Ordinary Meeting). Additional \$54,698 added to Mid Year Budget Review.				184,698 54,314	- -	Rent relief has been provided to tenants of Council owned buildings. Tenants have expressed gratitude for Council's continued support.

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
44. Loyalty and marketing campaigns	Support the business community through social distancing restrictions and then the recovery period by developing loyalty programs that target local businesses and a range of campaigns to guide and encourage residents to explore locally rather than leave the municipality (includes Flavours of Frankston).				40,000 -	10,000 -	Council has developed and implemented many buy-local campaigns including the Frankston Food Move, Graze Frankston (March), Do It Outdoors and more.
45. Place Activation Resourcing	Continuation of the Place Maker position beyond current grant funded period (formerly City Centre Place Manager, concludes Feb 2021) and a calendar of activations to reinvigorate our city during recovery.				64,000 5,547	66,000 16,283	Council launched its place activation program in November 2020. Council's place activation program consists of pop-up music, street performers, food and experiences across the city.
46. Annual Business Survey – focussing on impact of COVID-19	Identify the immediate impact of COVID-19 on businesses and analysis on how the businesses were trading prior				-	6,000 22,103	Council has analysed the immediate impact of COVID-19 on the local business community. As the pandemic continues, Council will continue to analyse the ongoing impact of the pandemic. The next survey is due to launch in mid-late March.
47. Kerbside Trading Permit fees	Waive Kerbside Trading fees for 2020-2021 (\$30K) Update: At the November 23 Council meeting, it was resolved to increase budget by \$45K, resulting in new total of \$75K. Increase is funded by savings of \$45K to Activity 52 - Unemployment Support Program.				75,000 -	-	A total of \$70,545.00 has been waived for businesses with kerbside trading permits for FY 2020/2021, this exceeded the budget by \$40,545.00. An additional \$45K was allocated from the Economic Development budget to address the overspend and to allow for other new applications this financial year to also be waived.
48. Food Act Registration fees	Provide free registration for operators applying for a permit within three months (encourages early resumption of business) Updated Description: Provide relief to small business and clubs when renewing their business registration in October 2020 (20 July 2020 Ordinary Meeting)				130,000 117,100	-	All food and health registrations have been processed and the COVID-19 Care Package discount has been applied. Businesses opening in November received an invoice for the remainder of 2020 and all of 2021, which allowed them to be eligible for the discounts also.

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
49. Expansion of Invest Frankston Business Grant funding pool	<p>Review criteria to create fast grant opportunities and expand funding pool to support investment attraction and activate commercial and industrial premises to stimulate all sectors of the economy – including local manufacturing (\$270K)</p> <p>Update: \$180K of Business Grants was repurposed to this item (this brings total funding to \$450K in 2020-2021). Adopted Budget was \$160K, \$20K added to Mid Year Review.</p> <p>Update: Extend the fee relief for sporting clubs and outdoor fitness providers by waiving summer tenancy fees and ground hire fees (for personal trainers/educators) by \$134,000. This is to be funded from the reallocation from Activity 49 Fast Business Grants (\$75,000) OM 27 January 2021</p> <p>Update: \$283,000 funded from reallocations within the Relief and Recovery Package activities as follows; b) Activity 49 Expansion of invest Frankston Business Grant funding pool reduced by \$143,000 and applied to fund lease and rental waivers (Activities 55, 54, and 43) valued at \$124,000 and \$19,000 returned to be reallocated across other activities requiring funding. OM 27 January 2021</p>				232,000		Council launched the Fast Business Grants in July 2020 and continues to assess eligible applications.
50. Investment Attraction	Re-ignite interest from existing leads to fast track new investments, including fast track permits and activation grants				-	254,271	Council is currently facilitating a range of business investments across the city, including site finding/acquiaition, grant advice and assistance and business establishment. Council has also released an additional three investment attraction prospectuses.
51. Localised expenditure data analysis	Analysis track the impact of Council initiatives during the recovery phase by analysing total local expenditure (by industry, suburb, resident and time of day). Council will be able to measure (in dollar terms) the return on investment of these activities and ensure further Council interventions can be best designed and targeted using an evidence base.				50,000	20,883	Council has subscribed to Spendmap which allows Council to analyse expenditure across the municipality. This new data has been incorporated into the new Invest Frankston Economic Scorecard.
52. Unemployment Support Program (previously known as Job seeker support)	Establish a local job-seeker support initiative that works in partnership with existing Federal Government funded service providers to deliver interventions that respond to the emerging needs and gaps within the local job-seeker system to support residents to gain/retain employment.				55,000	-	Council has been successful in being awarded over \$1 million to support the Victorian Job Advocates Program. This new program will support Jobseekers to navigate the complex employment system at a local government level by establishing 'JobAdvocates' who will support and facilitate jobseekers. The Jobseeker Alliance will oversee this project in collaboration with Council.

Relief and Recovery Package Monthly Financial Report for March, 2021

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
53. Localised network for job-seeker organisations	Establish a local jobseeker support alliance that would bring together key local stakeholders within the job-seeker service system to deliver a collaborative approach to the provision of support, referrals and advocacy to assist local job-seekers				10,000 -	-	The Frankston City Jobseeker Alliance has been established.
59. Peninsula Community Legal	Advocacy and legal services for family violence and tenant's rights to Peninsula Community Legal. (14 December 2020 Ordinary Meeting)				103,000 - 103,000	-	Completed. The funding allocation has been made to Peninsula Community Legal Centre.
60. Frankston Charitable Fund	Support grant allocations to the Frankston Charitable Fund. (14 December 2020 Ordinary Meeting)				47,000 - 47,000	-	Completed. The funding allocation has been made to the Frankston Charitable Trust.
61. Long Term vacant shop fronts	'Top up' existing grants to attract businesses to operate long term vacant shop fronts in the municipality. (14 December 2020 Ordinary Meeting)				50,000 -	-	The Long Term Vacant Shopfront grants will launch in April 2021.
Total Relief and Recovery package					5,119,653 - 3,035,512	1,918,500 - 1,521,890	

COVID-19 COMMUNITY SUPPORT GRANTS

As part of Council's COVID-19 Relief and Recovery Package, a funding pool close to \$1 million in grants have been made available to support individuals, community groups, local clubs, artists, students and businesses survive and recover from the impacts of COVID-19.

The categories of grants, their purpose and the total value of the grant category are outlined below:

COVID-19 Recovery Grants \$514,665 (\$291,731.44 has been awarded to 70 recipients for the period of 1/7/20 to 12/03/21 capped at \$10,000): A one-off funding designed to assist community groups and organisations that are responding to the impacts of COVID-19. This grant covers a broad range of items including equipment, rent, utilities and community recovery initiatives.

Inclusion Support Grants \$25,000 (\$3,969.50 has been awarded to 56 recipients for the period 1/7/20 to 19/02/2021): Grants up to 75% of club fees, capped at \$200 are available for school-aged children up to 18 years to cover fees associated with participation in local sporting clubs.

COVID-19 Urgent Relief Grants \$50,000 (\$28,985.30 has been awarded to 11 recipients for the period 1/7/20 to 12/03/2021 capped at \$4,000): This grant assists grassroots community groups to access urgent funding for a range of items including equipment, rent, utilities, training and materials. The category also enables organisations to provide emergency community care such as the provision of food, mental health and well-being initiatives, and activities that connect residents.

Environmental Sustainability Grants \$5,000 (\$2,000 has been awarded to two recipients for the period 1/7/20 to 12/03/2021): This grant supports community groups and organisations fund environmental and sustainability projects that align with the strategic vision for Frankston City's future. The four key assessment themes are: protecting and enhancing natural assets, wise use of natural resources, minimising environmental impacts and educating and engaging the community.

Arts Project Grants \$4,000 x 8 Projects (\$32,000 awarded. All recipients receive 50% on the return of the funding agreement in late September and the balance will be paid to the artist on the conclusion of projects. This is for the period 1/7/20 to 30/6/21): The grant offers artists the chance to develop new work that can be presented digitally or in a site specific location or venue when social distancing restrictions allow. This grant is now closed.

Creative Industries PD Grants \$2,500 x 8 Projects (\$20,000 has been awarded to eight recipients; three recipients were awarded grants in July, one recipient withdrew their application and a further six grants of \$15,000 were awarded in November, following a second funding round). All recipients receive 50% on the return of the funding agreement and the balance will be paid to the artist on the conclusion of projects. This is for the period 1/7/20 to 30/6/21): The grant includes a mentoring program for artists to build skills for creative practice. For example, a visual artist may want to gain skills to create a website in order to facilitate online sales, or learn how to effectively market their work using social media. This grant is now closed.

Youth Grants \$10,000 (\$9,733.53 has been awarded for the period 1/7/20 to 30/06/21): Grants are up to \$500 to support young people aged 12 to 24 years to purchase education resources and materials, and gain qualifications and accreditations to further develop their skills and improve the likelihood of obtaining long term future employment. This grant is now closed.

Student Scholarship Grants \$30,000 (\$3,051.79 has been awarded for the period 1/7/20 to 12/03/21): Grants up to \$750 to provide support to students to purchase text books and other necessities for study at a higher education institution.

Fast Business Grants \$270,000 (\$80,709.51) has been awarded for the period 1/7/20 to 12/03/21): The grant assist the ongoing operations of small businesses highly impacted by COVID-19, including the purchase and maintenance of equipment, rent, rates and other essential needs.

Council would like to congratulate the following successful applicants who are listed in accordance with the relevant category of grant.

SUCCESSFUL RECIPIENTS BY GRANT CATEGORY

COVID-19 Recovery Grants

The funding round closed on 28 February 2021, with 21 applications received and currently being assessed. A report will be prepared for CM05 19 April 2021.

Inclusion Support Grants

12 grant applications received and nine were awarded funding between the period between 20/02/21 and 28/02/21. Please note that the names of young people have not been included for privacy reasons.

Congratulations to the successful applicants:

Inclusion Support Recipient 1 (ISG202134) - \$187.10
Inclusion Support Recipient 2 (ISG202195) - \$180.75
Inclusion Support Recipient 3 (ISG202193) - \$195.00
Inclusion Support Recipient 4 (ISG202197) - \$197.25
Inclusion Support Recipient 5 (ISG202198) - \$180.75
Inclusion Support Recipient 6 (ISG202199) - \$180.75
Inclusion Support Recipient 7 (ISG2021101) - \$200.00
Inclusion Support Recipient 8 (ISG2021100) - \$195.00
Inclusion Support Recipient 9 (ISG2021109) - \$127.50

COVID-19 Urgent Relief Grants

One urgent grant application was received and awarded funding between the period between 20/02/21 and 28/02/21. Congratulations to the successful applicant:

Rotary Club of Frankston Sunrise - \$3,000.00.

Environmental Sustainability Grants

Environmental Sustainability Grants are closed until 2021, when a second funding round may be released.

Arts Project Grants

Arts Project Grants are now closed.

Creative Industries PD Grants

Creative Industries PD Grants are now closed.

Youth Grants

Youth Grants are now closed for FY 20/21.

Student Scholarship Grants

Student Scholarship Grants applications are assessed fortnightly. No applications were received in February 2021.

Fast Business Grants

92 grant applications received, 54 approved and paid, 14 ineligible, 24 requiring further information or currently being assessed. There are also 137 applications that have not yet been submitted for assessment.

Please note that there have been no further approvals since the last update.

Activity Number	Actual	Original Budget/ Redeployment	New Budget amount	Variation	Variation Breakdown		Council meeting
					Budget	Redeployment	
Package adopted at 11 May Ordinary Meeting	2,011,869			6,434,000	4,754,000	1,680,000	
Council resolutions;							
3. Penalty Rate Freeze	697,413	300,000	440,000	140,000	140,000		31 August Ordinary meeting
5. Homelessness Shower operations	103	20,000	0	-20,000		-20,000	10 August Ordinary meeting
	184	50,000	0	-50,000	-50,000		10 August Ordinary meeting
25. Repurpose Community Grants Program	236,365	395,000	304,665	-90,335	-90,335		June ordinary meeting
54. Waive license fees and charges for Karingal PLACE and Ebdale Hub tenants	0	0	47,462	47,462	47,462		31 August Ordinary meeting
55. Waive rent charges for Frankston District Basketball Association, Frankston District Netball Association and	0	0	22,108	22,108	22,108		31 August Ordinary meeting
56. Think Tank Innovation Grants	0	0	50,000	50,000	50,000		10 August Ordinary meeting
58. Frankston Bowling Club Interest on loan waiver	0	0	2,200	2,200	2,200		21 September Ordinary meeting
43. Rent relief for tenants of Council owned buildings	109,012	130,000	184,698	54,698	54,698		21 September Ordinary meeting
57. Waive Library Fees	275,520	0	275,520	275,520	275,520		21 September Ordinary meeting
47. Kerbside Trading Permit fees	0	30,000	75,000	45,000	45,000		23 November Ordinary meeting
52. Unemployment support program	0	55,000	10,000	-45,000	-45,000		23 November Ordinary meeting
38. a) Miscellaneous fee waivers	0	19,000	27,333	8,333	8,333		23 November Ordinary meeting
9. Donation Drop-Off	0	10,000	1,667	-8,333	-8333		23 November Ordinary meeting
7. Crisis support service to socially isolated and elderly individuals (outgoing)	333,433	270,000	278,000	8,000		8,000	23 November Ordinary meeting
32. Gardens for Wildlife (G4W)	3,120	8000	0	-8,000		-8,000	23 November Ordinary meeting
		10,000	7,000	-3,000	-3,000		

Item 12.2 Attachment C: Relief and Recovery Package adjustments - March 2021

Activity Number	Actual	Original Budget/ Redeployment	New Budget amount	Variation	Variation Breakdown		
					Budget	Redeployment	Council meeting
12. Emergency backup and support for Community Support Frankston	296,018	270,000	525,000	255,000		255,000	Due to the ongoing increased demand at CSF this is a request for additional redeployment dollars. There is a concern the demand will increase as we near Christmas and then the start of the 2021 school year.
9. Donation Drop Off	19,198	14,000	17,500	3,500		3,500	The estimated in kind value of the food donations has been an average of \$1,000 per week for the last 6 weeks. We are looking at continuing this activity until the end of the calendar year to assist with the CSF Christmas Appeal.
59. Peninsula Community Legal	103,000		103,000	103,000	103,000		Advocacy and legal services for family violence and tenant's rights to Peninsula Community Legal. (14 December 2020 Ordinary Meeting)
60. Frankston Charitable Fund	47,000		47,000	47,000	47,000		Support grant allocations to the Frankston Charitable Fund. (14 December 2020 Ordinary Meeting)
61. Long Term vacant shop fronts			50,000	50,000	50,000		'Top up' existing grants to attract businesses to operate long term vacant shop fronts in the municipality. (14 December 2020 Ordinary Meeting)
22. Fee relief for sporting clubs and outdoor fitness providers			134,000	134,000	134,000		Extend the waiving of summer tenancy fees and ground hire for sporting clubs and outdoor fitness providers due to limited patronage.
49. Fast Business Grants		450,000	375,000	-75,000	-75,000		Reallocation of under-utilised activity funding to apply to the extension of fee waivers for sporting clubs and outdoor fitness providers
14. Student Scholarship Program		30,000	1,000	-29,000	-29,000		Reallocation of under-utilised activity funding to apply to the extension of fee waivers for sporting clubs and outdoor fitness providers
30. Increased Sanitisation	2,167	50,000	20,000	-30,000	-30,000		Reallocation of under-utilised activity funding to apply to the extension of fee waivers for sporting clubs and outdoor fitness providers

Item 12.2 Attachment C: Relief and Recovery Package adjustments - March 2021

Activity Number	Actual	Original Budget/ Redeployment	New Budget amount	Variation	Variation Breakdown		
					Budget	Redeployment	Council meeting
1. Residential rates relief waiver	423,000	1,200,000	1,060,000	-140,000	-140,000		Transfer funding to Activity 3 Penalty interest freeze on overdue rates
49 Expansion of invest Frankston Business grant funding pool		375,000	232,000	-143,000	-143,000		Transfer funding to activity 55, 54 and 43 to fund lease and rental waivers
Current Adjusted Package				7,038,153			
Pending adjustments (EMT provisional approved variations);							
Revised Adjusted Package	4,557,402			7,038,153	5,119,653	1,918,500	

Executive Summary

12.3 External Committee Minutes for the Executive Management Team

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To table the Minutes of external Committees that the Chief Executive Officer or a member of the Executive Management Team are delegates of as part of their role.

Recommendation (Chief Financial Officer)

That Council receives the Minutes of the following external committees:

- Municipal Emergency Management Planning Committee – 8 December 2020;
- RAD-FMP Steering Committee – 8 December 2020; and
- Frankston-Mornington Peninsula Local Learning and Employment Network - 25 February 2021.

Key Points / Issues

- The Accountability and Transparency Reform document created in 2018 contains a number of items for action by officers.
- One of the items listed in the document related to external committees that the Chief Executive Officer (CEO) and the Executive Management Team (EMT) may serve on as part of their duties.
- At its meeting on 14 December 2020, Council noted the minutes of external committees that the Director Communities had served on between September 2020 and November 2020.
- This report contains the minutes of external committee meetings that the Director Communities has served on between December 2020 and February 2021.
- The minutes provide Council with an overview of the matters discussed, key actions and the direction and activities of the committee.
- To note, the CEO is reporting on minutes of the South East Melbourne CEO/Board meetings he serves on as part of the quarterly CEO Report to Council.
- Matters pertaining the role of the Chief Financial Officer in relation to the Peninsula Leisure Board, will be reported in the quarterly Peninsula Leisure update.

Financial Impact

There are no financial implications associated with this report.

12.3 External Committee Minutes for the Executive Management Team
Executive Summary**Consultation****1. External Stakeholders**

Not applicable.

2. Other Stakeholders

Not applicable.

Analysis (Environmental / Economic / Social Implications)

Having the Minutes of Committees that the CEO and members of the EMT serve on available to members of the public provides confidence in transparency of decision making.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications associated with this report.

Policy Impacts

There are no policies or protocols that impact the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks associated with this report.

Conclusion

Circulation of the Minutes for Committees that the CEO and/or EMT may serve on as part of their duties provide an open and transparent method for the community informed about the direction and activities of these Committees.

It is recommended that the information be received.

ATTACHMENTS

- Attachment A: [↓](#) Municipal Emergency Management Planning Committee – 8 December 2020
- Attachment B: [↓](#) RAD-FMP Steering Committee – 8 December 2020
- Attachment C: [↓](#) FMPLLEN Board of Management - 25 February 2021
- Attachment D: [↓](#) Committee List



Meeting Minutes

Lifestyle Capital of Victoria

Meeting title: **Municipal Emergency Management Planning Committee (MEMPC)**

Date: **8 December 2020**

Time: **10.00am – 11.10am**

Location: **Microsoft Teams**

Attendees: [Redacted names and details]

Apologies and Non-Attendees: [Redacted names and details]

[Redacted content]

1. Welcome & Apologies

- JS opened the meeting and welcomed everyone.

2. Review of minutes and business arising from previous meeting on 24 September 2020

What	Who	Status
Request DC provide further information on AV capabilities at next MEMPC meeting.	HS	BK provided presentation as per Item 4 of this meeting. ACTION CLOSED
Provide DH and GNH with contact details for SEW engagement lead.	ZH	ZH passed details onto HS who provided to DH & GNH. ACTION CLOSED
Provide any agency contact updates to AG or HS	All	Update in progress. Thank you to those who have confirmed details. Any further updates please send to HS. ACTION CLOSED
Provide SEW training exercise details to AG.	ZH	ZH advised that the training exercise was postponed. ACTION CLOSED
As per guidance in CERA e-mail, review CERA documents, familiarise self with the risks and test the voting format, prior to CERA meeting on 7 October 2020. Contact AG if you have not received e-mail.	All	CERA review was completed. ACTION CLOSED
Email details of CFA Local Command Centre and District Command Centre arrangements to [REDACTED] at Vic Pol.	JF	Acting CFA contact is [REDACTED] while [REDACTED] is away. ACTION CLOSED

3. Agency Presentation – LSV – Coastal Aquatic Risk Assessment - [REDACTED]

- LSV provided apology for meeting – presentation postponed to 2021.

4. Agency Presentation – Ambulance Victoria capabilities – [REDACTED]

- BK displayed AV Frankston LGA data on screen with key points as follows:
 - AV has had unprecedented workload coming out of COVID. Daily case workload has increased to 2000 plus per day (from approx. 1800) putting significant pressure on crews.
 - For example:
 - 21% increase in cardiac arrests and reduction in survival rate – distance likely to be impacting as people are now out and about, more difficult getting to person. Also people not giving CPR due to COVID concerns. Current campaign ‘Call, Push, Shock’ to encourage people assisting to call 000 immediately and start compressions, (not as concerned with external respiratory component) and identifying location of any available defibrillator. AV are registering location of defibrillators and will be able to provide that location to caller to request someone to collect the defibrillator.
 - 26,000 cases annually within Frankston LGA. Varies between 5000-6000 cases per month.
 - Frankston responses into other catchments occurs 37% of the time. Occurs when a patient is transferred to another LGA (e.g. Monash Hospital Dandenong) and the GPS picks up the closest car to the next job that drops.



- Response times:
 - 89% of all cases received for Frankston LGA are responded to within 13 minutes.
 - 8% of the time response is within 10 minutes.
 - 54% of the time response is within 5 minutes. Crews may be diverted from standard job to cardiac case while out and about, which cuts the response time.
- Data re time of day and day of week that cases are dropping is being used to manage resources modelling from a rostering perspective. Making sure that rosters marry up with case load. Asking crews to finish 2am to cater for late evening cases where the greater majority of primary cases drop.
- A number of training courses being run in Frankston LGA including:
 - Aquatic response paramedic courses
 - Helicopter emergency retrieval courses
 - Urban Search and rescue course
 - Health Commander Courses
- Stroke ambulance has attended two cases in Frankston Area. Another stroke ambulance may be put on shortly. Made up of a Neuro physician, an ambulance paramedic, an anaesthetist attendant and a driver. CAT scan facility inside ambulance so clot retrieval can be done inside ambulance for cases with specific criteria including co-morbidity issues and history of clotting. Taken straight to Royal Melbourne Hospital.
- Frankston Hospital is high performing hospital in working to get ambulances back out on the road. The time of ambulance arrival to departure is half that of hospitals in neighbouring LGAs. Approximately one patient offloaded into hospital every 15 minutes in Frankston.
- AV has never been busier. Normally there is a 10% increase in workload each year due to population growth. With COVID lock down didn't see the 10% increase but post COVID has seen unprecedented workload.
- JS asked about the resourcing contingency planning related to Thunderstorm Asthma. AV have updated their clinical guidelines to support IV administration of adrenaline for all paramedics, haven't had this capability in the past. Code orange goes out when there is notification of an upcoming Thunderstorm Asthma event advising of need for extra resources, extra managers also put on. Managers work from hospitals to assist in offloading for quicker throughput at hospital level.

5. MEMP updates

- Nil updates completed since last meeting.
- Update to MEMP Attachment A - Restricted Contact list is underway. Thank you to those who have replied. Please send through any further updates. Update is completed every year in lead up to summer season.



- All non-urgent updates to MEMP have been paused until 2021 so that all updates arising from the Sub-plan Committee meetings held recently and the planning reform can all be actioned together.
- [REDACTED] introduced and welcomed Frankston Council’s new Emergency Management Officer, [REDACTED] (VF). VF has a wealth of experience from other Councils, CFA and EMV and is a familiar face to the region.

6. Training and Exercises

VICSES – [REDACTED]

- SMR exercise for level 3 accredited personnel was held for storm/flood event. Multi agency exercise. Feedback will be coming out shortly.

Coast Guard – [REDACTED]

- Online training developed to engage recruits in Victoria during lockdown. Will be carrying this forward in the future.
- In November took part in exercise during the aquatic paramedics annual requalification. Rough sea state, too rough to get paramedics on and off but smooth enough to continue with exercise get crew qualified. Good insight for paramedics, also for emerging skipper who was alongside NH.
- Sending vessel out on Dec 27 as a marshalling vessel for the ocean yacht races leaving Sorrento and going out through the rip. Opportunity to train up some members in diesel engineering only available at Queenscliff as well as navigation and local knowledge of the rip.

7. Review of CERA – [REDACTED]

- Thanks you to all of those involved in recent CERA review held 7 October 2020 where all risks were reviewed and revoted on.
- Summary of outcomes:

Risk	Rating change	Comments and factors contributing to change
Pandemic	Changed from medium to high risk	Current pandemic.
Extreme temperature	No change	
Service disruption	Changed from medium to high risk	Has been recent storm activity and associated disruption to services.
Flood/ storm	Changed from low to high risk	In a La Nina event, some flooding and storm activity, highest for a few years. Flood/ storm plan is out there, always in review.
Transport accident	No change	
Bushfire	Changed from medium to high risk	Last voted on before the East Gippsland fires.
Hazardous incidences	No change	
Mass relocation due to incident	Changed from medium to high risk	Reflects what happened with Mallacoota evacuation with people relocated to Hastings area. Also the whole COVID process. May need to



		look at this to see if any sub plans need to be developed.
Marine Pollution	No change (from medium risk)	Low confidence level regarding no change – people felt they wanted more information before quantifying risk.
Terrorism/ massacre	No change (from medium risk)	Low confidence level regarding no change – not seen as important until something happens so can be day to day change in how people perceive the risk.
Land slide	Land slide risk is included under storm/ flood risk.	

- CERA has used Excel format since 2014. This has just moved over to CERA online – still working through how people will access. If anyone interested in looking at how risks show online please contact AB through JS or VF.
- CERA risk profile will also be updated by VF under new MEMPC next year and as part of new MEMPC.

8. Emergency Management Planning Reform Update

- BK confirmed that AV representative for MEMPC moving forward will be [REDACTED] (DC) or [REDACTED]. BK is acting in DC's position at the moment.
- On 1 Dec the municipal level changes from the EM planning reform took effect.
- As such this committee no longer has the legislative backing under the EM Act 1986 and will be formally dissolved at the end of this meeting.
- JK showed an introductory video to the reformed MEMPC by Emergency Management Commissioner Andrew Crisp. Link as follows:
<https://www.emv.vic.gov.au/how-we-help/emergency-management-planning-reform-program/resource-library/municipal-emergency>
- Further resourcing from EMV regarding Municipal emergency management planning can also be found using the above link.
- Emergency Management Manual Victoria (EMMV) will no longer apply with the State Emergency Plan (SEMP) taking place of the EMMV.
- The SEMP has had an overhaul and has good understandable language compared to EMMV with roles clearly defined.
- The MEMPC is now endorsed by the Regional Emergency Management Planning Committee (REMP) with SEMP sitting above that. The Regional Emergency Management Plan (REMP) is in final stages of endorsement. The MEMPC needs to go up to region and be approved with a letter acknowledging it meets set criteria by end of April 2021.
- From close of this meeting the Act identifies the core agencies that must form a MEMPC, being Police, CFA, FRV, AV, SES, Red Cross and DHHS.
- A short meeting with core committee will be organised for February next year. The core committee will then decide which other MEMPC representatives to formally invite back to the MEMPC with view to having a full MEMPC meeting in April 2021.
- The core agencies will have provided nominations of who will represent their agency, or will shortly receive a letter inviting a representative to be nominated.
- Other agencies, such as VCCEM and Peninsula Health have expressed interest to chair JS about coming back onto the reformed MEMPC.
- JS does not anticipate major changes to representation on the future MEMPC but formal process of nominations does need to be undertaken.

- A council resolution will be sought to acknowledge that the old MEMPC no longer exists after Dec 1 and the new MEMPC formed in line with legislation will no longer be a council committee and it will report directly to the REMPC.
- The April meeting will include a review and adoption of a new TOR and appointment of a deputy Chair.
- EMV and FCC CEO have already appointed JS as chair as the legislation says the chair needs to be a Council CEO or delegated council officer. Deputy can be from any agency so will look to core members for this.

MOTION: [REDACTED] moved that the current Frankston MEMPC be dissolved with a new MEMPC for Frankston established in accordance with the Emergency Management Act 2013, which was amended by the Emergency Management Legislation Amendment Act 2018 on 1 December 2020. Effectively at the close of today's meeting the intention is to have a core committee meeting in February and establish a new MEMPC under the Act from April 2021.

SECONDED: [REDACTED]

CARRIED UNANIMOUSLY BY EXCEPTION.

9. Regional Emergency Management Planning Committee (REMP) Update

- REMP: Working through regional level legislative changes.
- Municipal Emergency Management Enhancement Group (MEMEG):
 - Formal MEMEG still on hold. Informal collaboration with neighbouring councils still happening regarding COVID response.

10. Municipal Emergency Relief and Recovery Committee (MERRC) Update

- Council has formed a Community Recovery Committee with Council staff and ten community members.
 - First meeting was held early November 2020. Productive meeting with many good ideas put forward as actions to go into a plan.
 - Another meeting being held next week to firm up action plan with all the members.
 - Action plan will then be shared with our community and Council.
 - VF will take over lead for the Community Recovery Committee moving forward and will keep MEMPC informed with updates.
- Last MERRC was held 10 November. Services Australia (Centrelink), DHHS, Salvation Army and Council discussed availability of financial supports for people affected by a non-major emergency. VF will be making a time to catch up with relevant agencies to clarify these arrangements as a MERRC action item.

11. Integrated Fire Management Planning committee (IFMPC) Update

- The SEMP states that all IFMPCs will report to the MEMPC. This has always been the case for FCC under due to an urban environment model. All Councils will now be moving to the same reporting model.
- The IFMPC met on 19 October 2020 where the VFRR was reviewed and changes have been submitted to CFA.



- The IFMPC recommends that the Integrated Fire Management Plan (IFMP) be reviewed in 2022 to enable time for budget and resource planning. The SEMP has requirements for this area moving forward so there may be further changes to IFMPs over next 12 months.

12. Other sub-committee updates

- Emergency Communications Sub-plan Committee was held 22 October 2020
- Heatwave Sub-plan Committee was held 26 October 2020
- Animal Welfare Sub-plan Committee was held 29 October 2020
- Some minor updates to all 3 sub-plans were identified, which will be actioned by VF in 2021 when reviewing and updating the MEMP in line with planning reform requirements.

13. Upcoming Major Events Update

- Waterfront festival being planned in an altered way due to COVID restrictions. The event will be expanded from Kananook Creek waterfront area where normally held, to also cover area toward Yacht club and toward Waves, covering whole waterfront precinct. Events team putting plans in place and an emergency services meeting will be held.
- No other major events planned in municipality.

14. Agency Reports

Frankston SES – [REDACTED]

- Locally SES have been very busy. Almost 1000 call outs in last 12 months. 750 of those are storm/ flood related including 200 tree down traffic hazards. 70 rescues including road accident rescues and other rescues (e.g. children trapped in equipment). 67 assist other agencies (e.g. police, ambulance, fire brigade).
- Preparing for any flooding with La Nina forecast, organising sandbags.

Fire Rescue Victoria – [REDACTED]

- Planning continues around fire danger period, which will commence 14 December.
- Digital permit system has been released and is available for operating in a fire period and days of total fire ban.

Victoria Police – [REDACTED]

- Victoria Police have implemented operation Tide Watch, which is response to running the hotels for people coming in off international flights that require restrictions under the COVID rules. Response is stretching Vic Pol resources.
- Thank you to SES for assisting with recent missing person searches.
- Experiencing huge increase of jobs coming on with eased COVID restrictions.

DHHS – [REDACTED]

- The Emergency Relief Centre COVID Safety Advisor training is being organised.
- Exercise Serekat is being held 2pm - 4pm on 16 December where one person from each agency can nominate to attend. The Exercise will be available for people to view afterwards. Agencies can e-mail [REDACTED] to RSVP. The discussion based exercise will test the activation of the State Control – Advisory Bulletin 03 (19 October, Relief Considerations for Class 1 Emergencies during a COVID-19 Pandemic).

- 
- DHHS will be separating to Department of Health and Department of Human Services again from 1 February 2021 but won't effect Emergency Management until after the Summer Season. New departments will be Department of Health (DoH) and the new Department of Families, Fairness and Housing (DFFH).
 - For further details refer to DHHS agency report and DHHS quarterly report attached to these meeting minutes.

South East Water – [REDACTED]

- Annual bushfire planning completed.
- Reviewing flood plan.
- Focus on physical security at the moment, revising frameworks.
- Added another layer of emergency response after hours with a duty executive.
- ZH presented regarding last summer's events at water relief procedure workshop with DEWLP.
- No major incidents in Frankston LGA. Wet weather events in other municipalities.

VCCEM – [REDACTED]

- VCCEM is now able to respond to requests face to face, however assessed on a case by case basis.
- Trained over 100 volunteers online during period of COVID restrictions.
- Involved with missing person incident in Yarra Ranges.
- Ambulance Victoria program is being rolled out with four chaplains due to start 11 January 2021 and a further 35 Chaplains undergoing training to roll out with various local government regions.
- For further details refer to VCCEM agency report attached to these minutes.

DJPR/ Agriculture Victoria – [REDACTED]

- Continuing to respond to the Avian Influenza outbreak. Wrapping up decontamination procedures and the five impacted properties will undergo an empty period for a month or so prior to restocking. Surveillance activities have transitioned into a proof of freedom testing.
- Summer season briefings have been completed at state and regional levels.
- Health and Welfare staff are about to undergo firearms refresher training ahead of summer season.
- For further details refer to DJPR report attached to these minutes.

Peninsula Health – [REDACTED]

- Running exercises on COVID again.
- Zero COVID numbers in hospital but monitoring.
- COVID screening clinics continuing but numbers on the decline.
- Monitoring Thunderstorm Asthma and updated plan.
- Working towards heatwave and bushfire smoke planning at present.
- Experiencing an unprecedented amount of people arriving since COVID finished. Averaging 84 to 87 ambulances per day and over 200 patients per day.
- Experiencing some backflow issues with theatres starting back, will be running over weekends and Christmas to catch up.

- Peninsula Health has experienced unprecedented aggression in the hospital and an extreme increased demand for mental health services. Averaging one Code Black per day (incident requiring police) and a lot of staff are getting injured. Important situation to be aware of. JS noted from a Community Safety perspective that unfortunately aggression is also high in the community at the moment.

Coast Guard - [REDACTED]

- Comparative to previous year, marine incidents increased 43% across the State. In June incidents doubled and in July marine incidents increased by 71%. Due to travel restrictions people going onto the water more in unmaintained boats.
- While Frankston numbers don't reflect State figures, upcoming boating season expected to be the busiest on record. Fortunately Frankston Coast Guard is one of the marine search and rescue organisations with two vessels. Both vessels have recently undergone major maintenance regime and are now able to be fully deployed.
- New rescue vessel is working out very well. The commander extends an invite to MEMPC members or any other interested stakeholder to contact the commander to arrange a tour over the vessel and its capabilities.
- Preparing to expand search and rescue group from regular membership.
- For further details refer to Coast Guard Frankston report attached to these minutes.

Red Cross – [REDACTED] and [REDACTED] (apology provided for meeting however following update received for minutes)

- New Red Cross regional leaders in training over summer season with [REDACTED] - [REDACTED] and [REDACTED] are [REDACTED] and [REDACTED].
- Red Cross is involved in the continuing CASI program linking people into local community groups and supports.
- Outreach Wellbeing Initiative - Red Cross is making well-being outreach phone calls to people identified by DHHS as being isolated, elderly or vulnerable.
- Red Cross volunteers going to Mallacoota to support the community with physiological first aid for 1 year after the fires.
- Register Find Reunite kits are currently being audited through police stations in Frankston and Mornington Shire.
- Summer Preparedness: food and water resourcing a list of suppliers. The division is well prepared and has the capacity to respond and support council throughout the summer season.

15. Other Business

- Next MEMPC meeting - Core group will meet in February 2021, most likely via MS Teams. An invite will be sent shortly.

Meeting closed 11.30am

Attachments

- Coast Guard Frankston Agency Report
- DHHS Agency Report
- DHHS Emergency Management South Division Quarterly Report
- DJPR Agency Report
- VCCEM Agency Report

Acronym List

Acronyms used in minutes above	
AV	Ambulance Victoria
AVCGA	Australian Volunteer Coast Guard Association
CASI	Community Activation and Social Isolation Initiative
CEO	Chief Executive Officer
CERA	Community Emergency Risk Assessment
CFA	Country Fire Authority
COVID	Coronavirus Disease
DET	Department of Education
DEWLP	Department of Environment, Land, Water and Planning
DHHS	Department of Health and Human Services
DJPR	Department of Jobs, Precincts and Regions
EM	Emergency Management
EMO	Emergency Management Officer
EMV	Emergency Management Victoria
EMMV	Emergency Management Manual Victoria
ERC	Emergency Relief Centre
FCC	Frankston City Council
FFMV	Forest Fire Management Victoria
FRV	Fire Rescue Victoria
IFMPC	Integrated Fire Management Planning Committee
LGA	Local Government Area
LSV	Life Saving Victoria
MEMEG	Municipal Emergency Management Enhancement Group
MEMP	Municipal Emergency Management Plan
MEMPC	Municipal Emergency Management Planning Committee
MERC	Municipal Emergency Response Coordinator
MERRC	Municipal Emergency Relief and Recovery Committee
MEMO	Municipal Emergency Management Officer
MFPO	Municipal Fire Prevention Officer
MRM	Municipal Recovery Manager
REMP	Regional Emergency Management Plan
REMPC	Regional Emergency Management Planning Committee
SEMP	State Emergency Management Plan
SES	State Emergency Service
SEW	South East Water
SMR	Southern Metropolitan Region
TOR	Terms of Reference
VCCEM	Victorian Council of Churches Emergencies Ministry
VFRR	Victorian Fire Risk Register
WICEN	Wireless Institute Civil Emergency Network

RAD-FMP Steering Committee
Meeting Minutes
Tuesday 8th December 2020, 10am-11.30am
Zoom <https://us02web.zoom.us/j/81885667984?pwd=NIZIb2dCSEpYOG1jczNqUVIpUDFTdz09>

Item	Meeting Discussions	Actions
1. Attended	[REDACTED]	
2. Apologies	[REDACTED]	
3. Acceptance of Agenda	Accepted	
4. Previous Minutes	Minutes from 13 th October 2020. Held over due to not having quorum	
5. Business arising from previous minutes	<p>5.1 [REDACTED] to introduce [REDACTED] to [REDACTED] Actioned</p> <p>5.2 [REDACTED] to advise committee of outcome of LSCG application There have been some announcements on the grants; unlikely the Hastings application was successful but [REDACTED] will follow up.</p> <p>5.3 [REDACTED] to draft an action plan outlining steering group activities for coming 6 months See general business</p> <p>5.4 [REDACTED] to further SE hub proposal with the Frankston Foundry and engage in further discussions with Chisholm, DJPR and Paul Edbrooke See general business</p> <p>5.5. [REDACTED] to share slides re: capital works projects, which were presented to the Frankston Revitalisation Board (subject to receiving permission to share these) [REDACTED] on leave. [REDACTED] will follow up with [REDACTED] (secretariat for Frankston Revitalisation Board)</p>	<p>[REDACTED] to confirm outcome of LSCG application</p> <p>[REDACTED] to follow up with [REDACTED] FCC slides re: capital works projects</p>

Item	Meeting Discussions	Actions
<p>6.0 General Business 6.1 Action Plan</p>	<p>6.1 Action Plan Draft Action Plan for RAD-FMP Steering Committee for Dec 2020- June 2021 tabled.</p> <p>████████████████████</p> <p>Discussion/Feedback on activities under Action Area 1:</p> <ul style="list-style-type: none"> • ██████ suggested activities related to promoting social procurement extend to encouraging large organisations to purchase goods & services from local social enterprises. E.g. using Frankie’s coffee van at the hospital site. • ██████ will raise the issue of social procurement strategies with the Southern Metro Partnership. • ██████ noted that the Vicinity build will commence soon so if we want to promote social procurement as part of that development we should do so soon. • Activities related to fostering growth of social enterprise supported • ██████ can assist in setting up a meeting with the Business Manager at Chisholm re: SE Hub proposal • Hub could support the maturing of the social enterprise sector locally and promote innovation in response to local needs e.g. go beyond coffee & to develop social enterprises that address digital inequity. • ██████ have already met with DJPR about the concept and they want us to progress concept development & stakeholder engagement. ██████ (DJPR) has also suggested that this concept may be able to attract funding from various streams beyond Frankston Revitalisation. Have asked RAD-FMP/Frankston Foundry to present concept at Frankston Revitalisation Board meeting in Feb. • ██████ met with the Dean of Education to discuss a microcredentialing course on AOD vulnerability. ██████ reported that they have developed content for credentialed courses on AOD & mental health. This will provide a degree pathway for Cert 3 & 4 students and it will also provide a pathway for psychology students seeking a double degree. Content could be drawn upon to form a micro-credentialed course. ██████ noted the skills shortage in AOD & MH, with workforce demand likely to increase with the implementation of Royal Commission into Mental Health recommendations, so the roll out of this course will respond well to workforce needs in the SE. ██████ can share draft course materials. 	<p>██████████ to raise social procurement strategies with Southern Metro Partnership</p> <p>██████████ to explore thoughts & opportunities for promoting social procurement strategies with ██████ (Vicinity), ██████ ██████████ to schedule meetings.</p> <p>██████████ to develop proposal to pitch to Frankston Revitalisation Board.</p> <p>Draft communiqué to assist other members of RAD-FMP to socialise concept.</p> <p>██████████ to discuss furthering Chisholm engagement with ██████.</p> <p>██████████ to share synopsis of draft course content.</p>

Item	Meeting Discussions	Actions
<p>6.2 RAD-FMP Councillor briefing</p>	<p>Discussion/ feedback on Action Area 2 Opportunity for Monash & Peninsula Health to apply for NCHA grant next year; less competition through these grants as the application criteria is limited to PH-Monash partnerships. ██████████ have been meeting to explore development of a project that would inform the design of a cohort study that could develop knowledge on interventions that reduce AOD vulnerability amongst disadvantaged youth. The project proposes to proactively involve young people to co-design the cohort study so YP participate in defining outcomes. Members present supported activity.</p> <p>Quorum not present at meeting so Action Plan can't be endorsed. Present members recommended the plan be endorsed. ██████████ to seek endorsement from quorum via email.</p> <p>6.2 RAD-FMP Councillor briefing ██████████ suggested we provide a RAD-FMP briefing to Councillors as there are a number of new Councillors as a result of the elections. Discussed approach. Committee suggested if possible that we brief all of Council.</p>	<p>██████████ to circulate draft Action Plan to whole of committee so those not present can provide feedback & plan can be endorsed; one-week deadline to be provided for feedback.</p> <p>██████████ to amend dates in plan to 2021 & add a review clause and date.</p> <p>██████████ will contact ██████████ to see when a briefing will be possible.</p>
<p>7.0 Standing Items</p>	<p>7.1 FCC/ VicPol Update FCC/VicPol not present. Held over</p> <p>7.2 RAD-FMP Youth Engagement Projects Internal recruitment of Project Officers in TaskForce & FCC unsuccessful so external recruitment underway; has caused some delays to project timelines but both organisations are confident POs will be appointed before the end of the year. Youth Engagement Working Group has done quite a few project initiation activities, such as a consultation with the target group to identify activities of interest and work with FCC Place Manger to arrange sites for youth teams to provide art (e.g. construction hoarding, Young St roller door shutters).</p> <p>7.3 EPIC MATOD Findings and recommendations were presented to the Clinical Reference Group at meetings in Oct & November. All recommendations regarding the model of</p>	

Item	Meeting Discussions	Actions
	<p>care have been endorsed. Work on training content and protocols is now progressing. The evaluation plan has been drafted and formed the basis of the ADRIA EOI grant application. Successful EOIs to be announced 18th December.</p> <p>7.4 AOD Nurse Practitioner Project Project Working group comprising ANMF, ACNP, DHHS AOD Workforce branch, Peninsula Health, DANA, AOD/MH Nurse Practitioner Collaborative (UnitingCare Regen) & the Area 4 Pharmacotherapy Network convening monthly. Consultant appointed & work plan finalised. Consultations to inform development of content for a series of info packages on AOD NP models for GPs and Community Health services are about to commence.</p> <p>7.5 Bayside Peninsula AOD Area Plan Draft Bayside Peninsula Strategic Plan and Action Plan complete and they have been submitted to DHHS for review. Awaiting response.</p> <p>7.6 LDAT- Activate Project ADF has been agreeable to timeline extensions and broadening use of brokerage in light of sporting clubs not being operational for most of 2020.</p>	
<p>8. Next meeting</p>	<p>February 2021 Date TBC 9.30am -11.30am Face-to-face meeting Location TBA</p>	<p>██████ to arrange venue, email outlook meeting schedule for 2021, circulate agenda and previous minutes prior to meeting.</p>

ITEM 3

6.0 Correspondence

The findings of the Firth Review into Vocational and Applied Learning Pathways in Senior Secondary Schooling were released by DET on 24 November 2020. A copy of the executive summary is attached to the minutes.

- The report contains 27 recommendations including a recommendation to move towards an integrated senior secondary certificate with a specialist vocational pathway embedded in the VCE.
- The merge will take place in stages and the final stage should be complete in 2025.

7.0 New members

Given Name	Surname	Position Held	Employer
[REDACTED]	[REDACTED]	Welfare & Enrolments Officer	Indie School
[REDACTED]	[REDACTED]	Vocational Experience Coordinator	Peninsula Grammar

Motion: That the applications for FMPLLEN membership listed above be approved.

Moved: [REDACTED] Seconded: [REDACTED]

8.0 Use of the seal

Nil.

9.0 Reports against Strategic Plan

9.1 Finance & Human Resources

The Finance and Human Resources Sub-Committee has held one meeting since the last Board meeting. The meeting was held on Tuesday 17 November 2020 and Chaired by [REDACTED] Chair, and [REDACTED] Treasurer.

A report from the meeting of the Sub-Committee was circulated to Board Members prior to this Board meeting. The report included:

- Financial Statements to 31 October 2020
- Balance sheet as at 31 October 2020

[REDACTED] presented the report and noted FMPLLEN is in a sound financial position moving forward and the P/L is tracking to budget. [REDACTED] advised:

ITEM 3

- The Covid 19 lockdown has not had a significant impact on FMPLLEN finances. The DET Common Funding Agreement, the organisation's principle income source has not altered, and expenses have reduced slightly.
- FMPLLEN has recently been granted DGR status. This increases the range of grants the organization can apply for.

9.2 Staff Report

██████████ advised:

- ██████████ has prepared a return to work plan.
- There is not yet a firm return to work date as kitchen and bathroom facilities at the Hastings Hub are shared with a number of other organisations located at the Hub.
- The FMP Pathways Website has had a major update.
- The 2020 Cook Off has been successfully held online.

9.3 Learn Engage Connect Report

██████████ advised:

- Young Parent students are back in their classroom for two days per week. The vacant Early Childhood Educator position has been readvertised.
- ██████████ raised the issue of the LEC Program's accommodation at Chisholm. She advised that it would be preferable to locate the program on the ground floor to allow for babies and toddlers. Ben will report back to Carol on the matter of accommodation.

Motion: That the Board ratify the financial reports against budget to 31 October 2020 and the Balance Sheet as at 31 October 2020 and note the EO's verbal Staff and LEC reports.

Moved: ██████████

Seconded: ██████████

10.0 General Business

Nil

11.0 Other Business

1. ██████████ thanked the Board and Staff for their support during a challenging year.
2. ██████████ commented that he enjoyed working collaboratively with FMPLLEN.
3. ██████████ advised Board Members that he will be leaving his position at Monash University on 18 December 2020. There will no longer be a leadership group at the Peninsula Campus. The functions associated with the position will be moved to the Monash University Clayton campus. He has agreed to continue in his role as FMPLLEN Chair until the 2021 AGM. Board Members expressed their appreciation.
4. ██████████ advised that the Office will be closed between 21 December 2020 and 4 January 2021.

12.0 Close of Business

The meeting concluded at 5.00pm.

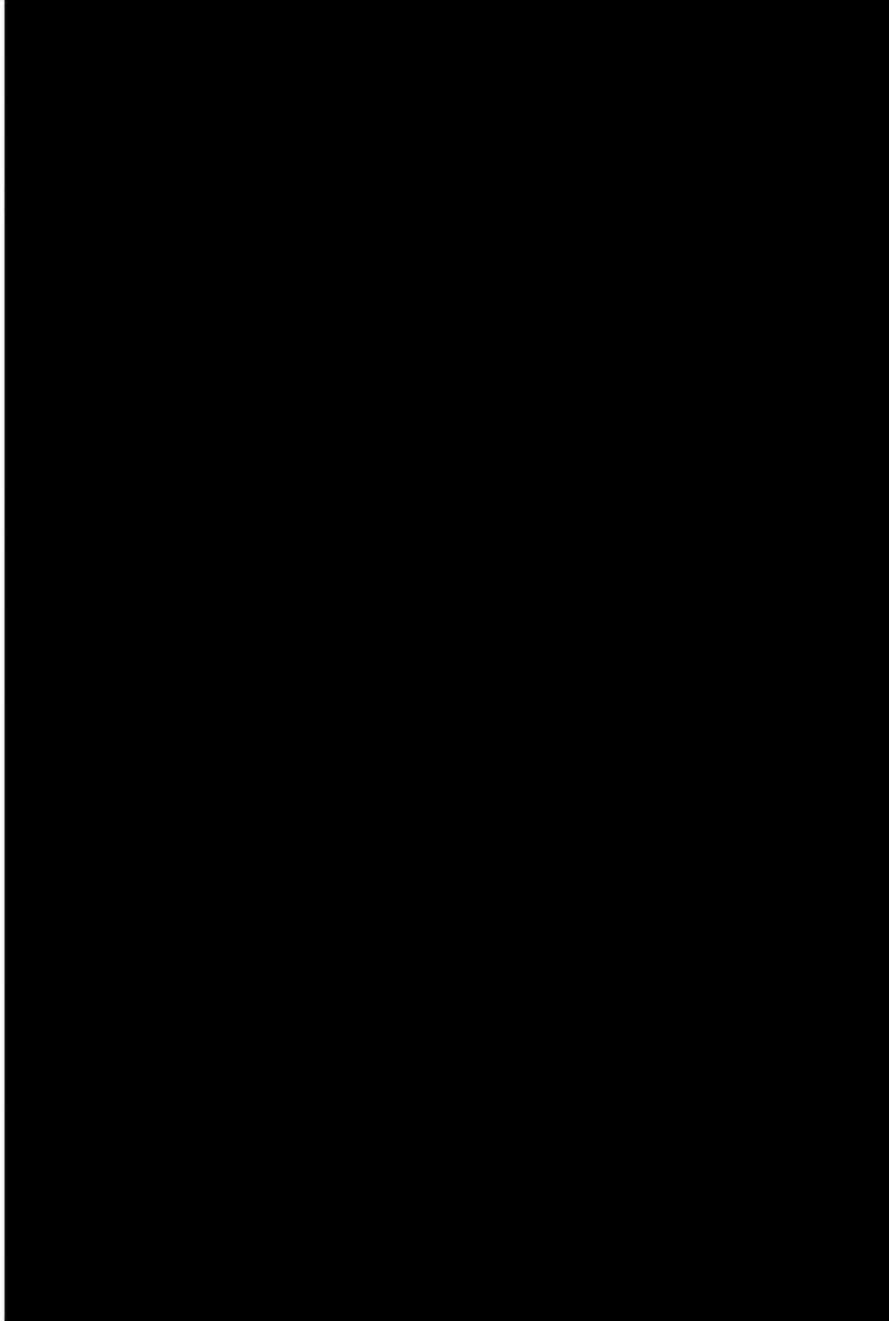
ITEM 3

NEXT MEETING

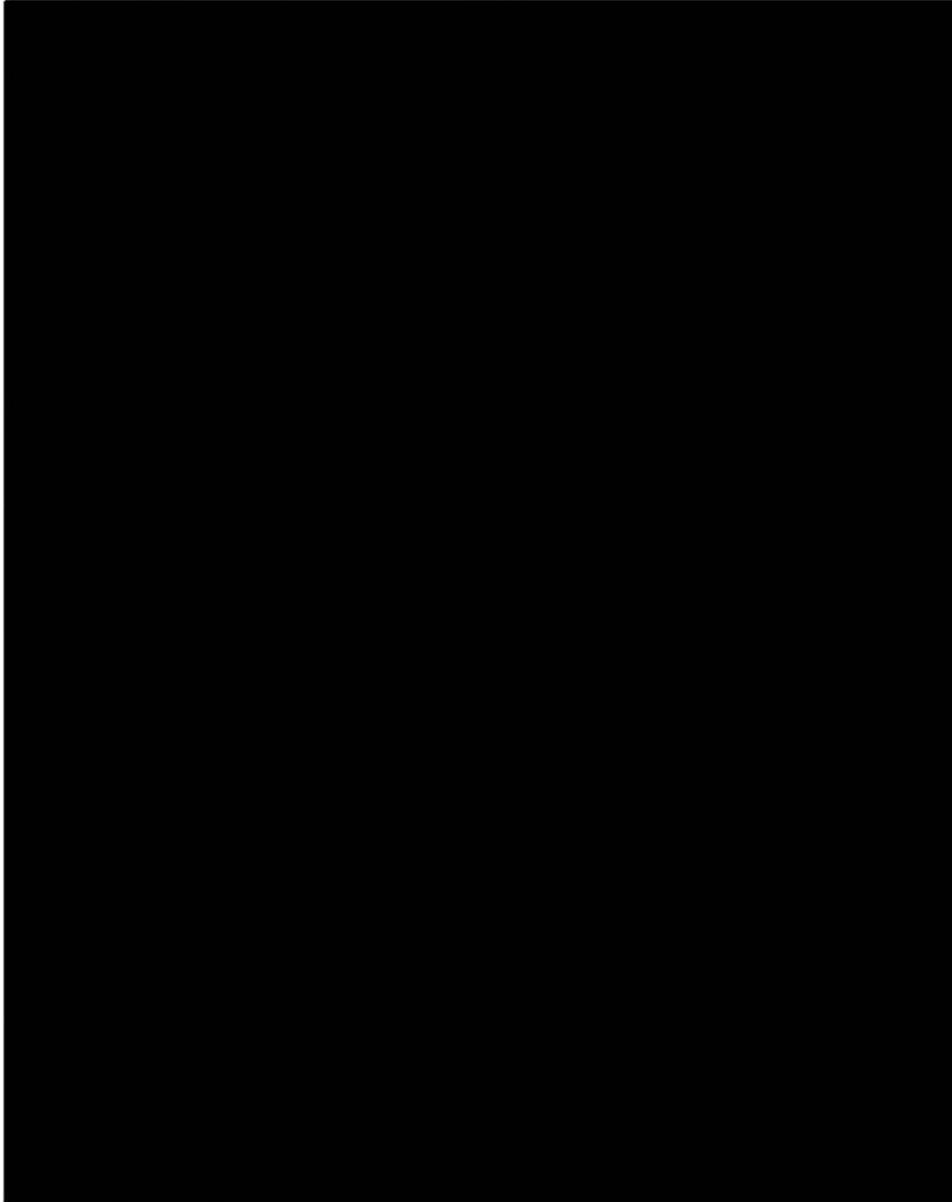
It was agreed that the Board should continue to meet quarterly on a Thursday and meetings to be conducted via Zoom.

AGENDA ITEM 9.1

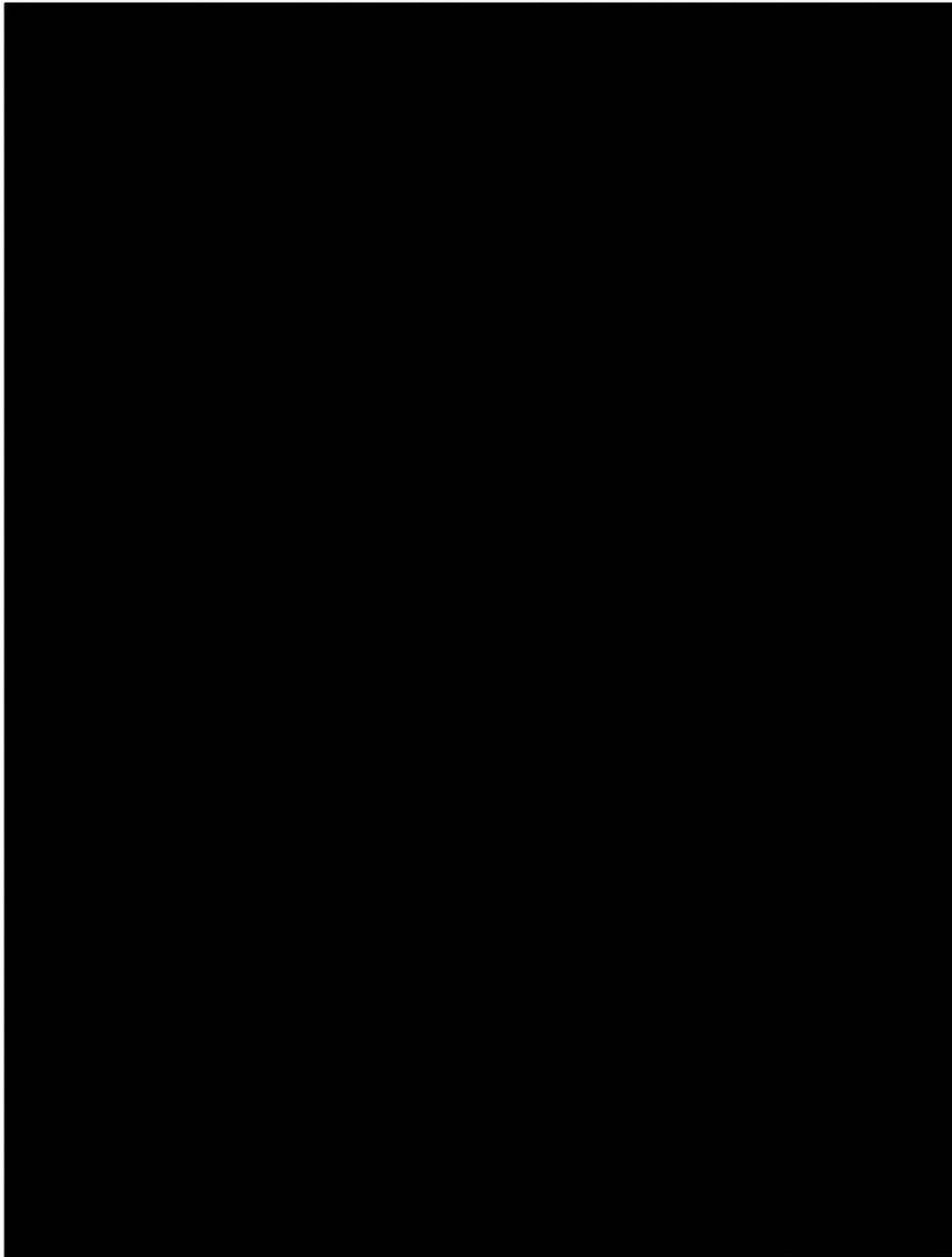


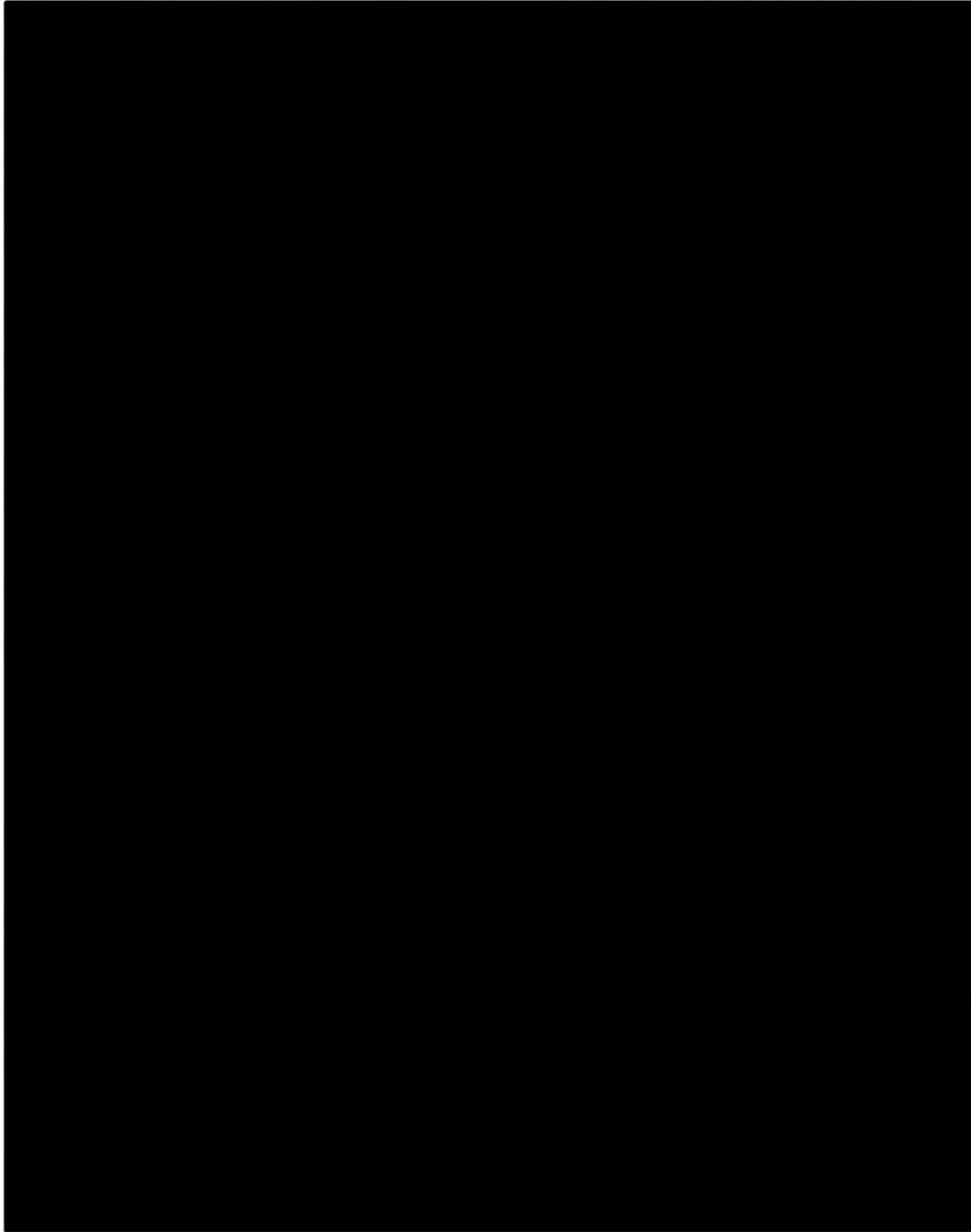


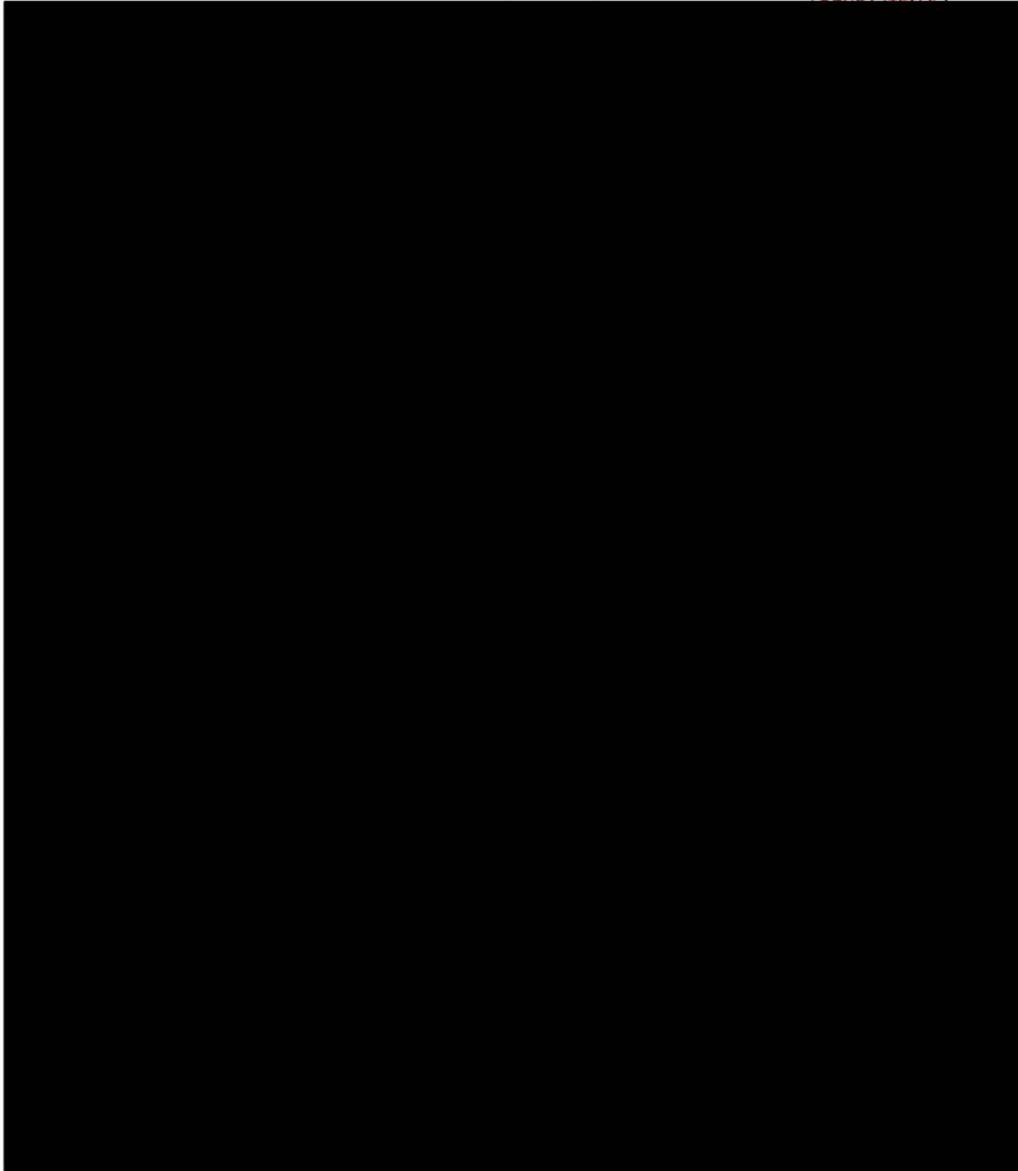
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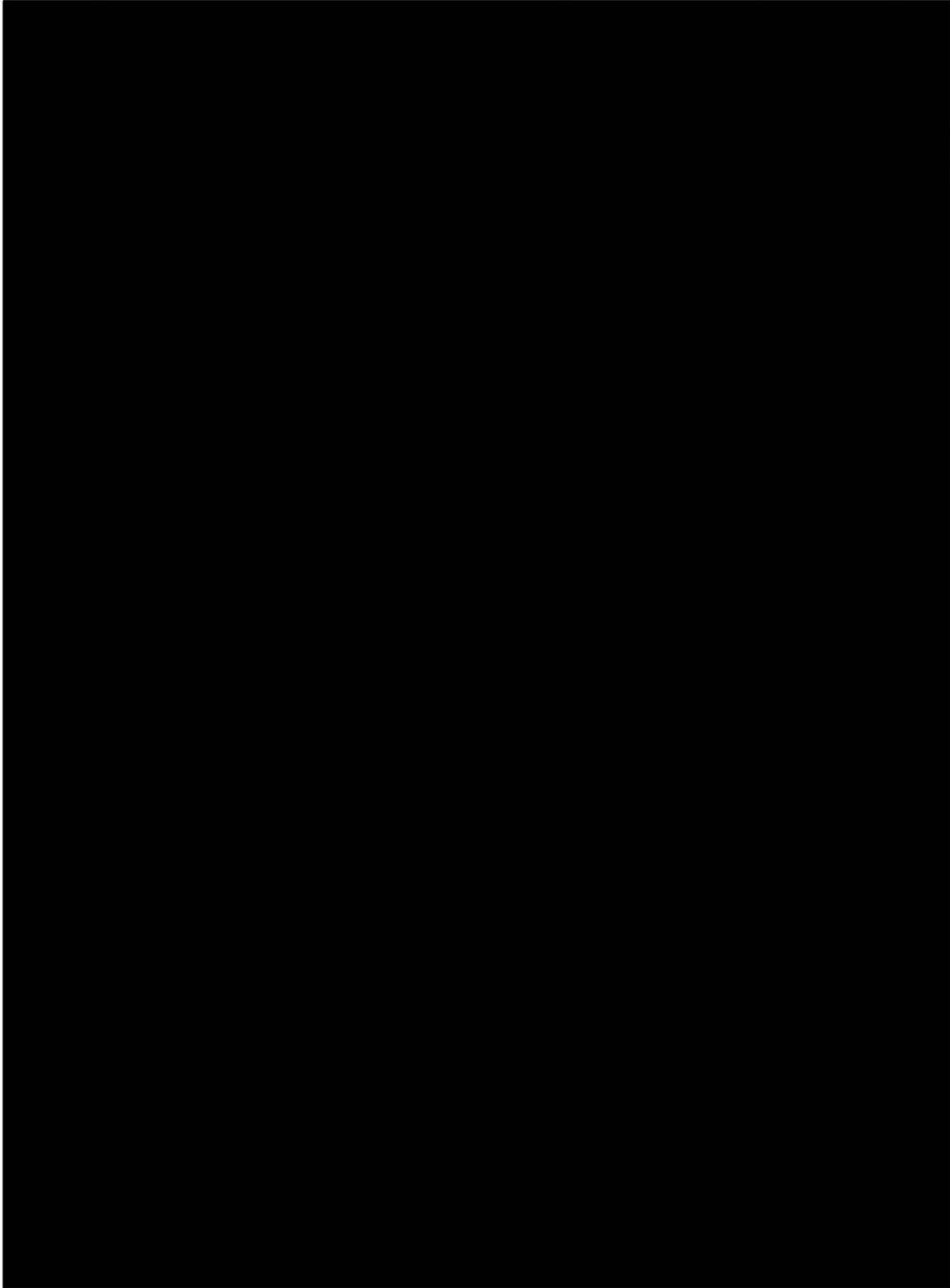












Staff Report February 2021

ITEM 9.2

Board Staff Report February 2021

2020

COVID19

The LLEN was responsive in our work ensuring that all our Communities of Practice continued on line and we adapted the activities (as outlined in our end of year report to the department previously circulated). The challenges were overcome by adapting activities online.

2021.

We have continued to work remotely with limited time in the office while restrictions are still in place. We are continuing online activities with these resources being developed for ongoing use.

We are currently consulting with stakeholders to inform the workplan for DET contract this will be circulated to the Board prior to submitting to the Department. I will organise a workshop with the board once we have the feedback from our stakeholders.

The LLEN contract with department has been moved to a new part of DET, the Senior Secondary Pathways Reform. This is the area that is tasked with developing the VCAL reform (Firth Review). This is a good place for us to be based and we are being included in discussions and consultations for the work that is being developed by the government. We are also working with VCAA who is developing the new curriculum.

VCAL 2020. Wrap Up

HALT and VLA seminars online very successful 100's of students engaged

VCAL Voice published – online, digital and for print

Cook Off at home completed – awards distributed – Facebook page maintained

VCAL awards completed

- 50 student awards
- 1 industry award
- 3 best practice

2021

Planning completed for 2021 first meeting 3 March 2021

Vet in Schools

This year has begun with challenges.

There has been a decrease of offerings at Chisholm in Frankston and Mornington Peninsula. [REDACTED] have been working with Chisholm to work out the issues. The impact for schools,

Staff Report February 2021

ITEM 9.2

students and parents is concerning and we will continue to work with Chisholm to ensure that the needs of our local students are addressed.

VET Bus:

Due to the increase of student sessions, we are operating 2 buses this year. We are trying to obtain funding to cover the costs of this at the moment. The cost is \$800.00 a week and the schools/ students are subsidising \$400 per week.

Working for Victoria:

This submission that we worked on with Mornington Peninsula Shire was successful. The Shire has decided the position will sit with the Shire Youth Services. We will not continue with this project.

Job Advocate Program

Partnership with Frankston City Council (lead agency) Victorian Government Initiative.

Jobs Victoria Advocates will support jobseekers in their communities. Advocates will assist Victorians who need help with finding work, or who are struggling with the impact of unemployment, to find the information, advice and additional support they need.

Advocates will connect with people in libraries, community centres, public housing foyers, shopping centres, other community services and may also go to people's homes in some locations to ensure everyone is aware of support available.

Work Placements (SWL and SBATS)

Portal reporting currently shows the following students have been placed by FMPLLEN:

SWL – 28

SBAT – 12

(NB: there are approximately another 10-20 placements to be uploaded onto the portal)

Health Services SBAT Program

We are in year 2 of the program and through a lot of hard work to recruit students, we are just on track to run with sufficient numbers. Industry/school partnerships need to be strengthened for the future viability of the program, we have training, we have employers but the struggle to recruit from local schools has been incredibly hard. Rosebud SC for example has only put one student forward for 2021 when back in 2019 we were looking at having them as a feeder school into Village Glen.

Staff Report February 2021

ITEM 9.2

We have 10.5 (one is a 2nd year HSA) students for the Health Services Assistance SBAT program, 7 with Village Glen and 4 with CraigCare. One of these students is a Headstart student from Patterson River SC, so we are working collaboratively!!

SWL Program Events on Portal

Over December and February, we have had 5 events/activity with student feedback via the portal.

Industry Engagement Highlights

PARC have reinstated their SWL and Work Ex placement program
Gravity Zone has reinstated their SWL and Work Ex placement program
Bluescope have reinstated their SWL placement program for terms 2 and 3

Ventia (previously Broadspectrum) is meeting with me on Thursday to discuss industry engagement initiatives at Cerberus

Mornington Peninsula Shire – Agro ecology Strategic Planning [REDACTED] attending the follow up stakeholder session tomorrow.

Consultation for workplan.

We are required to do a consultation with stakeholders to inform our Workplan.

Industry Consultation Survey

Approximately 200 local employers were mailed the survey. To date there have been 15 respondents (7.5% response rate) across a broad cross section of industry and employers. We will send out a reminder, but with lockdown, employers are probably reluctant to comment.

School Consultation Survey

All schools and association members have been sent the email.

Region: I have had no response at this stage.

Yarning Circles:

I am currently working with the KESOs in schools to develop Yarning Circles for Careers, Pathways, VET and VCAL staff focussing on Careers and Koorie students.

VET Champions:

This is an initiative from DET to increase the focus of VET for junior and middle schools. I have been working with the Department to develop a program that will have VET Champions in each region across Victoria who will be supported to share their journeys with young people and parents. This initiative will be announced this month.

Staff Report February 2021

ITEM 9.2

Champions

- 62 Local Youth VET Champions = 31 LLENs x 2 Champions (as an average)
- 20 Statewide VET Champions = 10 industries x 2 Champions Expectations
- Local Youth VET Champions participate in place-based activities organised by the LLENs
- Statewide VET Champions participate in major, high profile Statewide Activities Incentives
- VET Champions will be reimbursed for all expenses (e.g. travel and meals)
- VET Champions will be provided with public speaking and media training
- VET Champions will be provided with a gift card (or similar token of appreciation) for each event
- Employers will be provided with incentives to release employees to attend events (e.g. invited to attend and speak at events with their VET Champion)

Industry Recognition Event:

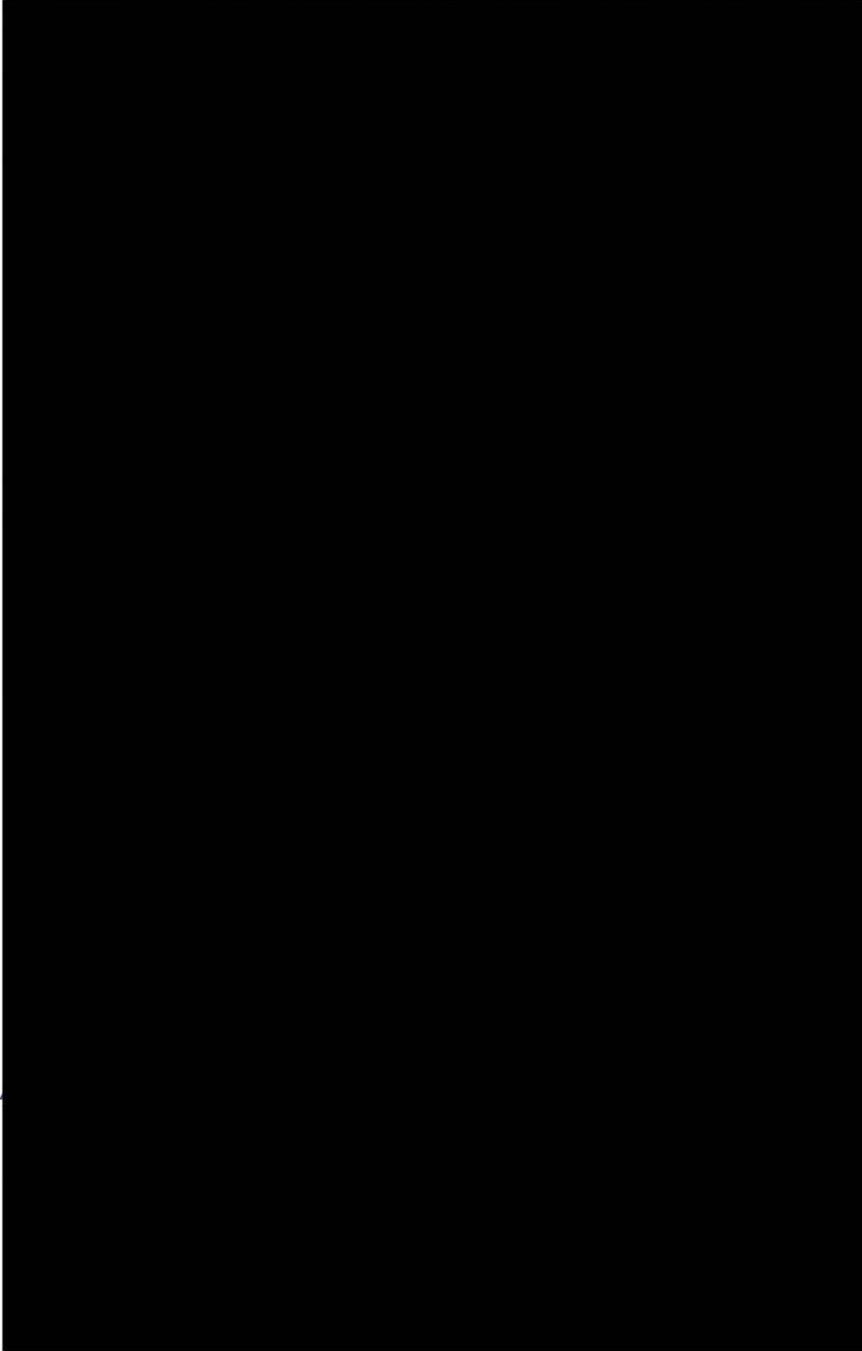
Purpose

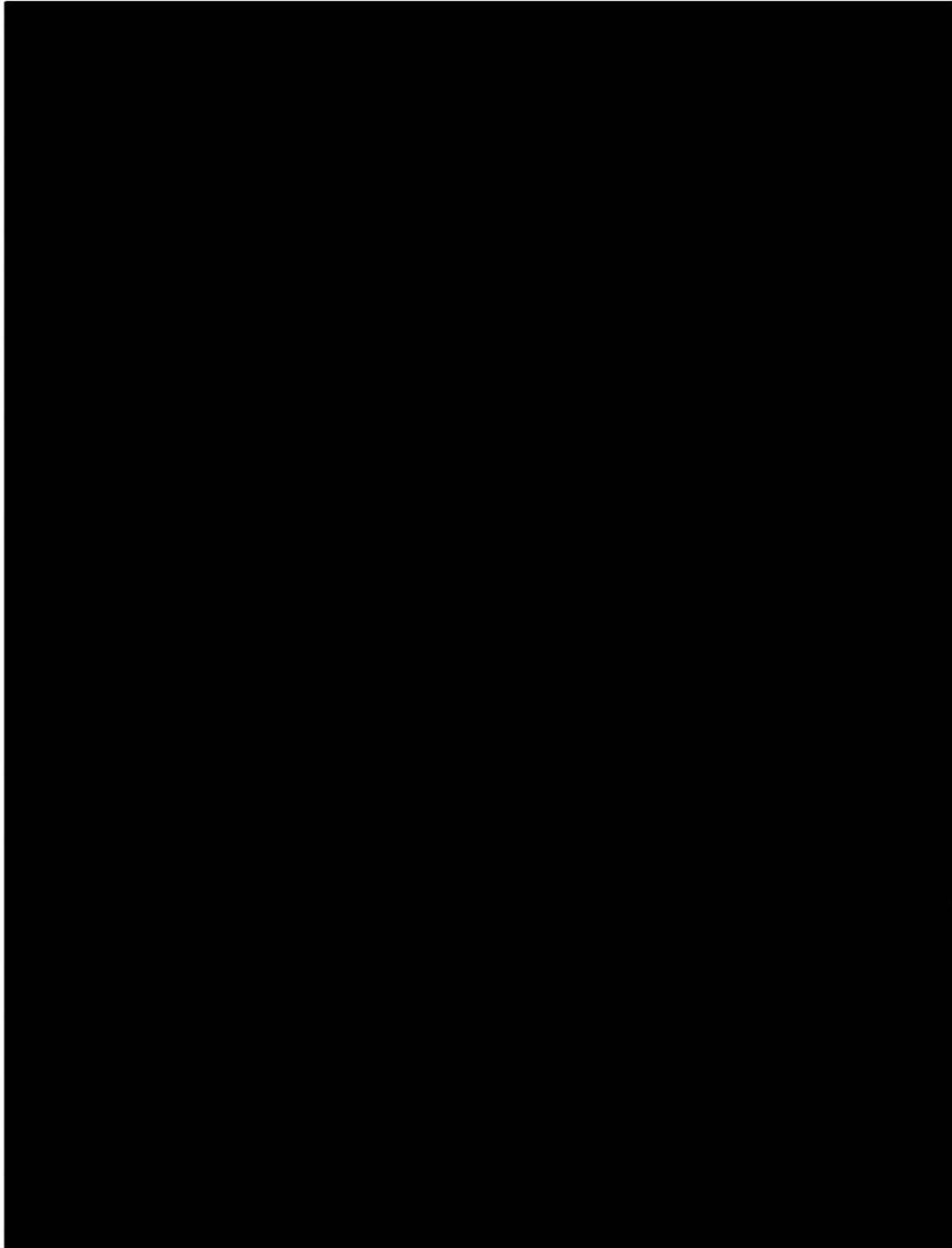
Championing Victorian Industry within Schools is an event that will recognise, celebrate and applaud the outstanding businesses and employers who have established or maintained relationships with schools and students, especially during 2020. Focus on government schools and employer partnerships.

<https://www.education.vic.gov.au/about/events/Pages/Championing-Victorian-Industry-within-Schools.aspx>

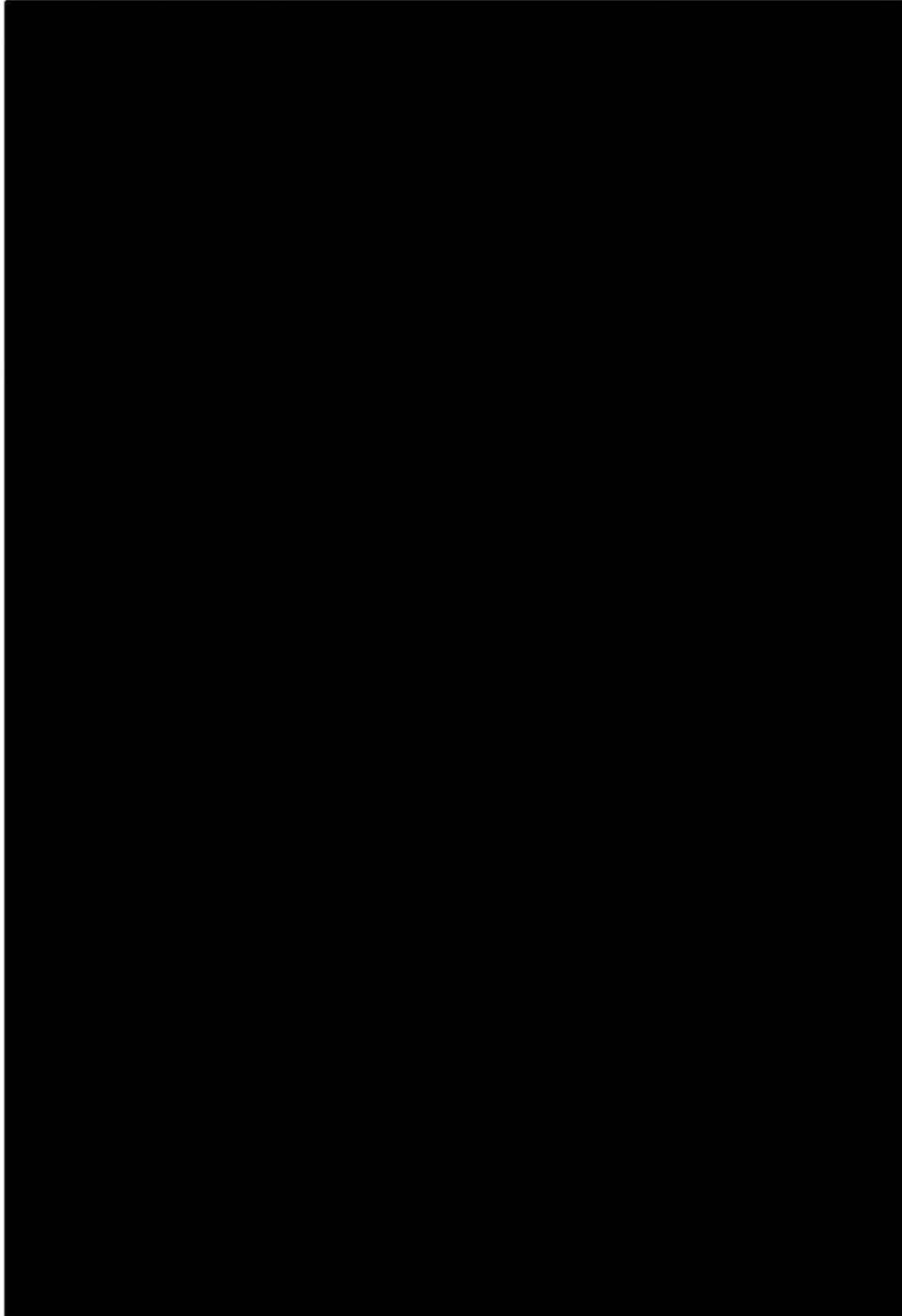
Recommendation: That the Board accepts this report.

ITEM 9.2 ATTACHMENT

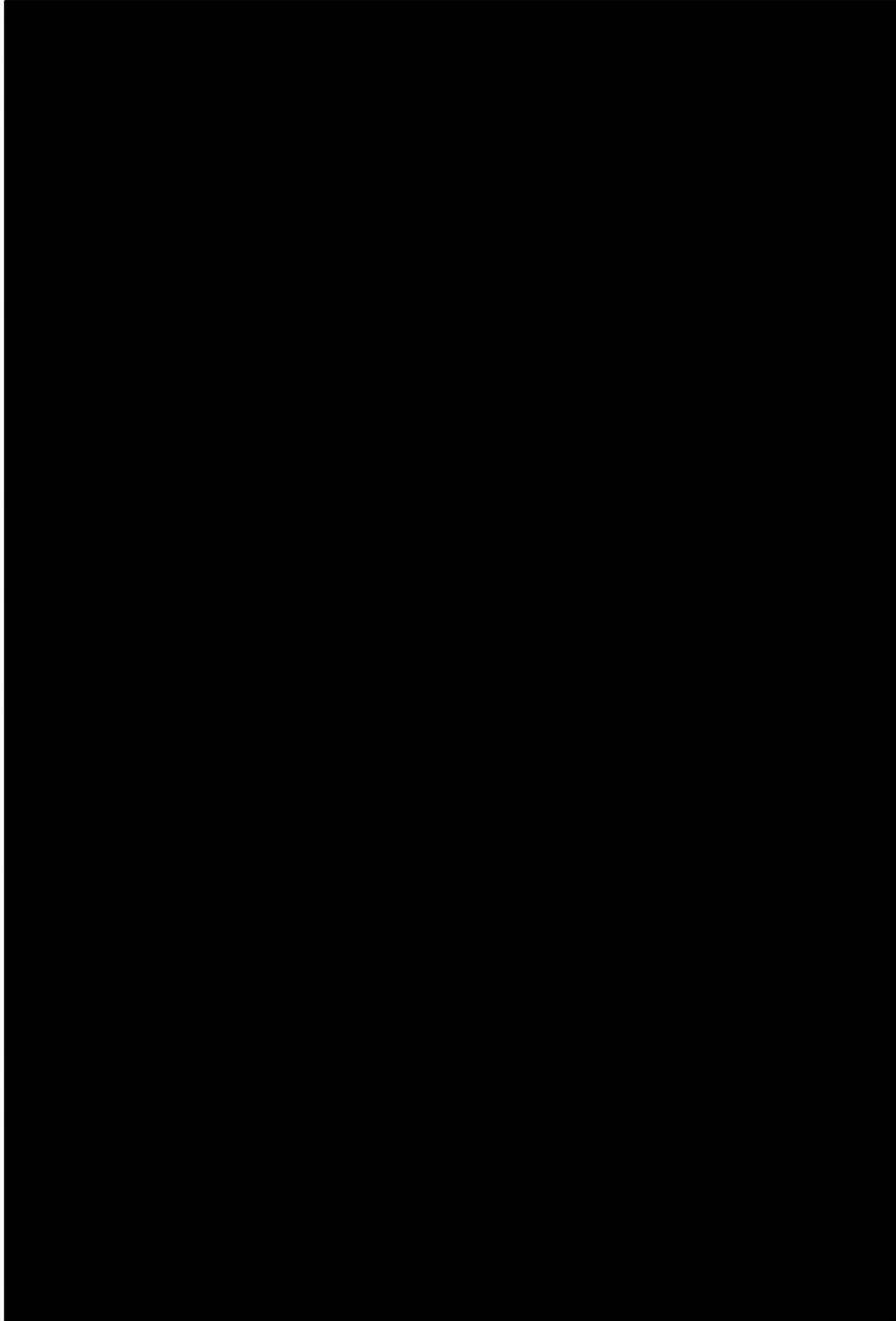




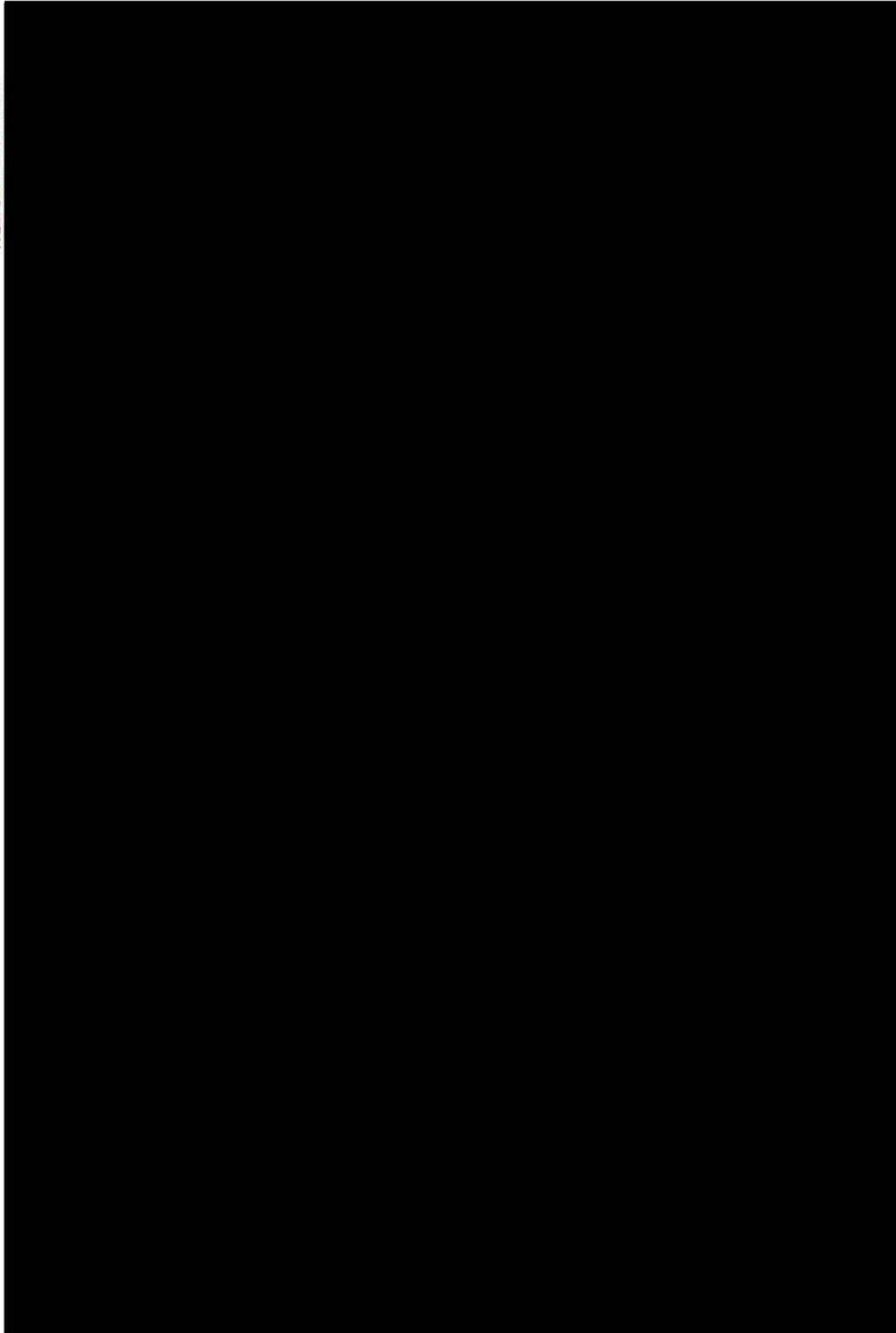
ITEM 9.2 ATTACHMENT



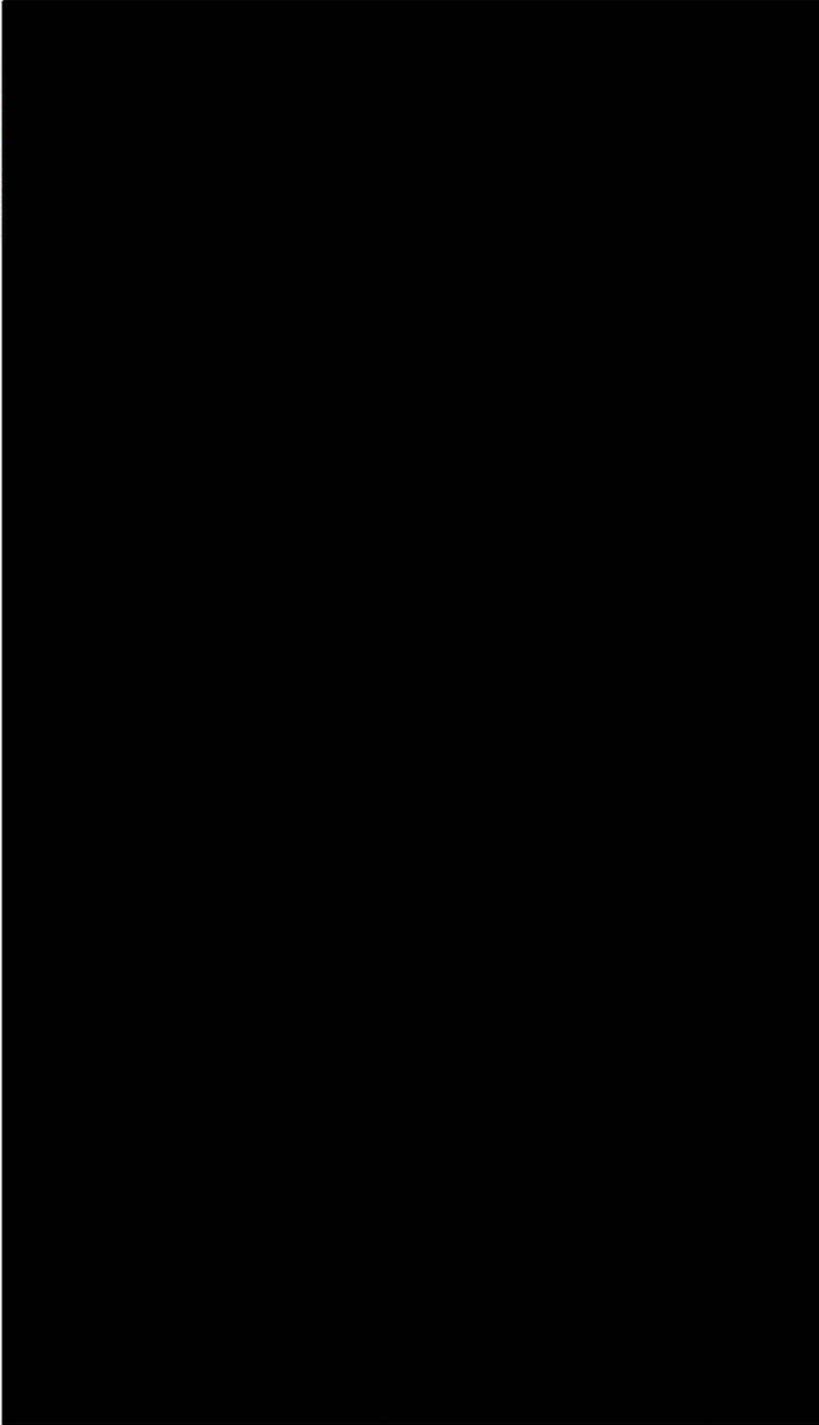
ITEM 9.2 ATTACHMENT



ITEM 9.2 ATTACHMENT



ITEM 9.2 ATTACHMENT



Learn Engage Connect February Board Meeting Report.

ITEM 9.3

Learn Engage Connect.

Learn Engage Connect is funded through the Communities for Children program (A federal initiative). The initiative aims to improve coordination of services for children 0-5 years old and their families, identify and provide services to address unmet needs, build community capacity to engage in service delivery and improve the community context in which children grow up.

The program had begun running face to face classes. This ceased during the lock down but they are now attending class again.

Early Childhood Educator position advertised Appointed [REDACTED] was one of original students who has now completed several VET certificates including her Early Childhood Diploma.

This is a great example of the value of this program.

[REDACTED] continues as the Family Support Worker. Chisholm is employing [REDACTED] VCAL Teacher.

There are 20 students divided into 2 groups aged 16 to 21. The children are aged from new babies to 2 year olds. There are mixture of returning students and new students. We have extended the time for young people and their children can be in the program this year, due to COVID19 last year.

[REDACTED] is now overseeing the day to day operations of the program and [REDACTED] will do the coordination and reporting for the program.

Ongoing Contract – Department of Social Services have agreed to a further 5 years of funding. Anglicare is our contract manager for this funding. There will be a 1-year extension to the program July 2021-June 2022. The priorities of all the programs in our region will be analyzed. There will be two 2 year contracts over for the next 4 years.

Recommendation: This report is noted.

Committees List

Committee Delegates

Minutes tabled quarterly at Council

* ATR Item No 5

Internal Committees

- Advocacy Sub-Committee (Mayor (Cr Mayer))
- Audit and Risk Committee (Mayor (Cr Mayer) Deputy Mayor (Cr Hampton), Cr McCormack)
- Ballam Park Homestead Advisory Committee & Heritage Assets and Promotion Committee * (Mayor (Cr Mayer) and Cr Aitken)
- CEO Performance Review Sub-Committee (Mayor (Cr Mayer), Deputy Mayor (Cr Hampton), Cr McCormack and Cr Bolam)
- Community Grants Committee of Management (Mayor (Cr Mayer) and Cr Toms)
- Frankston Arts Board (Cr Bolam and Cr Toms (substitute))
- Frankston Cemetery Trust (Mayor (Cr Mayer), Cr Bolam and Cr Cunial)
- Frankston City News (Mayor (Cr Mayer) and Cr Toms)
- Golf Liaison Meetings (Deputy Mayor (Cr Hampton))
- Major Community Events Grants (Cr Cunial)
- Miscellaneous Grants Program Committee (Mayor (Cr Mayer) and Deputy Mayor (Cr Hampton))
- Municipal Emergency Management Planning Committee (Cr McCormack)
- Soccer Liaison Committee (Deputy Mayor (Cr Hampton))
- Major Projects Advisory Committee * (All Councillors)

External Committees

- Association of Bayside Municipalities (Mayor (Cr Mayer) and Manager Planning & Environment)
- Australian Local Government Women's Association (Cr McCormack and Cr O'Connor)
- Frankston Charitable Fund Committee of Management (Mayor (Cr Mayer) and Cr Aitken)
- Municipal Association of Victoria (Mayor (Cr Mayer) and Deputy Mayor (Cr Hampton - substitute))
- Metropolitan Local Government's Waste Forum (Cr O'Connor and Business Manager Recycling)
- National General Assembly (Cr O'Connor)
- Peninsula Leisure Board Pty Ltd (Deputy Mayor (Cr Hampton))
- South East Melbourne Mayoral Group (Mayor (Cr Mayer))
- Westernport Biosphere Reserve Foundation Ltd—Councillor Liaison Committee (Cr McCormack)
- Youth Advisory Council (Cr O'Reilly and Cr O'Connor)

EMT External Committee Meetings

Minutes tabled quarterly at Council

* ATR Item No 8

Director Communities *

- PCCAC (Gill is Chair) – Peninsula Campus Community Advisory Council
- FMPLLEN – Frankston Mornington Peninsula Local Learning Employment Network
- Peninsula Health – Primary Care and Population Health Committee
- RADFMP – Responding to Alcohol and other Drugs across Frankston Mornington Peninsula
- Early Years Compact

Chief Executive Officer *note reporting via CEO Quarterly Report *

- South East Metro Melbourne Group
- Customer Consultative Committee

External Advocacy Bodies including Sister Cities

Reported annually to Council

* ATR Item No 12

External Advocacy Bodies *

- Municipal Association of Victoria
- Gambling Alliance
- Committee for Greater Frankston

Sister Cities

- Frankston Susono Friendship Association (Governance representative)

This document and all relevant attachments have been designated by me, the Chief Executive Officer, pursuant to Section 77(2) (c) of the Local Government Act 1989, as confidential information under Section 3(1) of the Local Government Act 2020 on the grounds that it contains:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information
- (d) Law enforcement information
- (e) Legal privileged information
- (f) Personal information
- (g) Private commercial information
- (h) Internal arbitration information
- (i) Councillor conduct panel information
- (j) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989
- (k) A resolution to close the meeting to members of the public pursuant to section 66(2)(a)

Signed: 
Phil Cantillon, Chief Executive Officer

Dated: 19/08/2020

Executive Summary**12.4 Minutes of the Frankston Arts Board - February 2021**

Enquiries: (Andrew Moon: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Vibrant and Engaged
Priority Action	2.2.2 Promote Frankston City's reputation as an arts, festivals and events destination

Purpose

To brief Council on the minutes of the Frankston Arts Board meeting held on 23 February 2021.

Recommendation (Director Communities)

That Council:

1. Receives the Minutes of the Frankston Arts Advisory Committee (FAAC) meeting of 23 February 2021;
2. Notes there are three Frankston Arts Advisory Committee vacant positions, and two signature event advisory positions, which will be filled by May 2021;
3. Notes Council has asked a FAAC representative to join the Tourism Committee. Mr Spencer Roy has agreed in principle to join the Council Tourism Committee; and
4. Notes, as requested, the public art spreadsheet from 1 June 2020 Council Meeting has been circulated to Council via the FAAC minutes.

Key Points / Issues

- The Frankston Arts Advisory Committee meeting was convened 23 February 2021 with members of the Committee to discuss the agenda and make recommendations where appropriate to Council for approval. Discussed at the meeting 23 February 2021:
 - there are currently three Frankston Arts Advisory Committee positions vacant which will be filled by mid-May 2021 and two signature event advisory positions being advertised which will also be filled by mid-May
 - The Committee noted the Council's confirmation of the process to recommend and seek approval of sculptures. The Committee was also briefed on The Big Picture Fest 2021 artist's concepts.
 - Council Tourism Committee has asked for a FAAC representative to join the Tourism Committee. Mr Spencer Roy agreed to be the FAAC representative, pending the receipt of expected time requirement and Mr Spencer Roy's capacity to commit the time
 - Cr Bolam has requested that the public art spreadsheet from 1 June 2020 Council Meeting be circulated to Council via the FAAC minutes for information. These pieces of art were deferred to the 2021/2022 financial year. Actual Sculpture By The Sea pieces are yet to be confirmed, pending availability.

Financial Impact

There are no financial implications associated with this report.

12.4 Minutes of the Frankston Arts Board - February 2021**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impacts associated with this report

Policy Impacts

N/A

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in the matters related to the minutes of the FAAC or Council report.

Risk Mitigation

There are no risks associated with this report.

Conclusion

The FAAC noted Council's confirmation of the sculpture approval process moving forward and agreement to recommence. The spreadsheet of public art has been circulated as per attachment to the minutes.

Officers will progress the three vacant Frankston Arts Advisory Committee positions, and two signature event advisory positions to be filled by May 2021.

In addition, Mr Spencer Roy agreed in principle to join the Council Tourism Committee

ATTACHMENTS

Attachment A:[↓](#) February 2021 - FAAC Minutes

Attachment B:[↓](#) Public Art Projects



**FRANKSTON ARTS & CULTURE
 FRANKSTON ARTS ADVISORY COMMITTEE MEETING**

**MINUTES OF THE MEETING
 Tuesday 23rd February 2021
 3:30pm – 5:30pm
 via Zoom**

The meeting commenced at 3:30 pm

1 Governance		
1.1	Welcome, apologies and introductions	<p>Present</p> <p>██████████ (Chairperson)</p> <p>██████████</p> <p>██████████</p> <p>██████████</p> <p>██████████</p> <p>Apologies</p> <p>██████████</p> <p>██████████</p> <p>██████████</p>
1.2	Determination of quorum	A quorum was declared
1.3	Declaration of interests	██████████ employer is a sponsor.
1.4*	Confirmation of agenda	Approved
1.5*	Minutes from the previous meeting	<p>Moved: ██████████ Seconded: ██████████</p> <p>Decision: The Minutes of the Board meeting held on Tuesday 24th November 2020 and Monday 14th December 2020 be approved Carried</p>
1.6*	Action items/Matters arising	<p>Decision: Actions items were noted Carried</p>
1.7	FAB and Signature Event Advisory Committee	<p>██████████ updated FAAC that there are currently three Committee positions vacant, they will be filled by mid-May 2021</p> <p>There are also two Signature Event advisory positions being advertised. These two positions will join FAAC to provide independent advice and recommendations regarding artistic planning, pertaining to the Signature event only. The two positions will be filled by mid-May</p> <p>Noted</p>
1.8*	Council Tourism Committee	<p>Moved: ██████████ Seconded: ██████████</p> <p>Council Tourism Committee has asked for a FAAC representative to join the Tourism Committee</p>

		Decision: [REDACTED] agreed to be the FAAC representative, pending the receipt of expected time requirement and [REDACTED] capacity to commit the time Carried
2	Management Updates	
2.1	Arts & Culture Monthly Report (December quarterly / January Monthly Report)	Decision: Reports were noted Carried
2.2*	Arts & Culture Monthly Financials – January Report	Decision: Financials were noted Carried
2.5	Public Art <ul style="list-style-type: none"> • 'Roadside Marker' • 'Mirage' • The Big Picture Fest 2021 	Moved: [REDACTED] Seconded: [REDACTED] [REDACTED] updated FAAC; Council has approved budget to remove 'Roadside Marker' and refurbish the sculpture. The sculpture was removed from site on 23 Jan 2021, refurbishment to commence soon Refurbishment for 'Mirage' has been postponed to F2022 The Committee were briefed on The Big Picture Fest 2021 artist's concepts Carried
5	Any Other Business	
5.1	Update material	Decision: Material was noted Noted
5.2	Other Business	[REDACTED] raised one matter: [REDACTED] has requested that the public art deferral spreadsheet from 1 June 2020 Council Meeting be circulated to council via the FAAC minutes for information. These pieces of art were deferred to the 2021/2022 financial year Decision: List and locations to be circulated with the Minutes. Actual Sculpture By The Sea pieces are yet to be confirmed, pending availability Carried
Confidential Items		
C.1		
6	Next Board Meeting and forward agenda	
6.1	Next Meeting & Events:	Next Meeting: Tuesday 30 th March 2021 2.30pm – 5.30pm (Street Art Tour before meeting, meet in FAC foyer at 2:30pm) Meeting ended at 4.34pm

Confirmed as a Correct Record

Chairperson: ([REDACTED])

Public Art Projects - as at February 2021									
#	Fin. Year	Capex Acc Code	Artwork	Works	Location	Responsible Department	Est. Delivery / Completion	Notes	
			Sculpture by the Sea						
1	19/20	4417	'Circle' - sculpture lease	N/A	PARC	Arts & Culture	not proceeding	PARC declined FCC invitation to contribute	
2	19/20	4417	'Pink Eggplant - Share' - sculpture lease	transport and install	Pines	Arts & Culture	June/July 2020	Sculpture by the Sea confirmed on 1 May 2020 that this sculpture is still available for lease. 23/02/2021 - pending availability	
3	19/20	4417	'A Train Kid' - sculpture lease	transport and install	Baxter Street	Arts & Culture	June/July 2020	Sculpture by the Sea confirmed on 1 May 2020 that this sculpture is still available for lease. 23/02/2021 - pending availability	
4	19/20	4417	'Circle' - sculpture lease	transport and install	library forecourt or another site TBC	Arts & Culture	June/July 2020	Sculpture by the Sea confirmed on 1 May 2020 that this sculpture is still available for lease. 23/02/2021 - pending availability	
5	19/20	4417	'Green Life' - sculpture lease	transport and install	Frankston Dandenong Road & Peninsula Link	Arts & Culture	June/July 2020	Sculpture by the Sea confirmed on 1 May 2020 that this sculpture is still available for lease. 23/02/2021 - pending availability	
			FCC owned sculpture						
6	19/20	4417	'Roadside Marker'	restore & relocate	from Mile Bridge to corner Beach Street and Cranbourne Road	Arts & Culture	June/July 2020	Manager Arts & Culture met with Artist on 4 May 2020. Artist is supportive of the new location for this work at the corner of Beach Street and Cranbourne Road. Velislav agreed that restoration work is required due to potential structural risks created by deterioration due to exposure to the elements, and agreed to a third party undertaking the restoration work. 23/02/2021 - Sculpture removed from Mile Bridge site, currently undergoing restoration	

Public Art Projects - as at February 2021								
	Fin. Year	Capex Acc Code	Artwork	Works	Location	Responsible Department	Est. Delivery / Completion	Notes
7	19/20	4417	'Sandcastles and Kelp'	repair	pedestrian beach track adjacent to Long Island tennis courts	Arts & Culture	June/July 2020	This piece requires minor repairs which will eliminate a minor safety risk caused by vandalism. Repairs completed in 2020.



Public Art Projects - as at February 2021									
#	Fin. Year	Capex Acc Code	Artwork	Works	Location	Responsible Department	Est. Delivery / Completion	Notes	
Commissions									
8	19/20	4507	Murals/art x 2	project manager to source artist and obtain Vic Roads approval, artist to paint works insitu	Fletcher Road underpass	Arts & Culture	June/July 2020	An external project manager has been contacted to commence working on this project. Next steps are to seek artist concepts and procure Vic Roads approval.	
9	19/20	4346	Gateway sculpture	finalise concepts and identify winning concept	Eel Race Road & Nepean Highway	Arts & Culture	May 2020	The five shortlisted artists concepts were received on 26 April 2020. Panel will assessed submissions and identified a winning submission. Council subsequently approved the succesful concept.	
10	19/20	4492	Illuminated blade - Coastal Banksia Motif	finalise concepts, fabricate and install	Nepean Hwy and Broughton Street	Capital Works Delivery	August/September 2020	Traders and the Seaford Community Group consultation scheduled to occur in March, postponed to May	
11	19/20	4468 4469 4470 4471	Gateway public art installations x 3	finalise concepts, fabricate and install	Intersections of Forest Drive, Monterey Boulevard and Excelsior Drive and Frankston-Dandenong Road	Capital Works Delivery	October/November 2020	Public art project along Frankston-Dandenong Road signifying the gateways to Frankston North	
12	20/21	4417	Gateway sculpture	fabricate and install	Eel Race Road & Nepean Highway	Arts & Culture	June 2021	Artists brief and EOI closed October 2019, sculpture concept chosen and approved, fabrication and install scheduled for 2021/2022. Plinth has been installed by Level Crossing Removal Project.	
Other									
#	Fin. Year	Ops Acc Code	Artwork	Works	Location	Responsible Department	Est. Delivery / Completion	Notes	
13	20/21	13043	Long Island topiary Sign	install	Mile Bridge	Operations Centre	July 2020	Ephemeral trial installation to gauge community appeal. Fabrication of the topiary frame completed. Scheduled for installation in early 2021.	

Executive Summary**12.5 Outcomes of the Audit & Risk Committee Meeting - 19 February 2021**

Enquiries: (Simone Wickes: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To present to Council the unconfirmed minutes of the Audit and Risk Committee (ARC) meeting.

Recommendation (Chief Financial Officer)

That Council:

1. Receives the unconfirmed minutes of the Audit and Risk Committee meeting held on 19 February 2021; and
2. Resolves the attachment remains confidential indefinitely as it contains details of existing audits and other information and would, if prematurely released, impact the status of the audits and release information that is considered confidential.

Key Points / Issues from the 19 February 2021 Meeting (Attachment A)

- The Council Financial Report for the quarter ended 31 December was noted by the Audit and Risk Committee (Committee).
- An update was provided by Deryck Tindall Crowe Australiasia on the draft Audit Strategy for 2020-2021.
- The Committee was updated with Frankston City Council's Integrated Planning and Reporting Framework and compliance with the Local Government Act changes.
- The Committee noted the progress of the work in relation to outstanding internal audit recommendations and will be kept updated as part of the ongoing implementation as they occur. Officers are continuing to work on high outstanding actions and will determine if they are still relevant and review the status of the risk exposure in conjunction with the auditors.
- An updated Internal Audit Plan 2019-2022 was presented and accepted by the Committee.
- The Committee was briefed on the outcomes of the following internal audits and supported the recommendations:
 - Review of Payroll (incl. Data Analytics)
 - Review of Procurement (under \$150K)
- The CEO presented to the Committee two reports – an Update on Coronavirus (COVID_19) and the CEO's Council's quarterly report. The committee noted these two comprehensive reports.
- The Committee was provided a verbal update on Peninsula Leisure Pty Ltd company matters.

12.5 Outcomes of the Audit & Risk Committee Meeting - 19 February 2021**Executive Summary**

- The Committee was provided an update on the Business Continuity review.
- An update of the VAGO Audit on Sexual Harassment in Local Government was presented to the Committee.
- The Committee was provided with an internal Review of Gift Declarations for 2020 and the Records Management Audit Program.

Financial Impact

Costs for supporting the Audit and Risk Committee and Internal Audit function are covered within Council's current budget.

Consultation**1. External Stakeholders**

Community engagement is not undertaken in relation to these matters.

2. Other Stakeholders

The relevant internal stakeholders have been notified of the actions that need to be undertaken for this Committee meeting.

Analysis (Environmental / Economic / Social Implications)

There are no social, economic or environmental implications in relation to this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council is required to establish an Audit Committee under the Local Government Act for the purpose of focusing on issues relevant to the integrity of Council's financial reporting, monitoring risk management systems and liaising between external auditors, internal auditors and management.

Policy Impacts

There are no policies or protocols that affect the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Committee is a fundamental component of a good corporate governance structure and is an Advisory Committee of Council. Its purpose is to assist and advise Council in the areas of financial reporting, external audit, internal audit, risk management, ethics, control framework and good governance, generally through compliance with the *Local Government Act* and other applicable laws and regulations.

12.5 Outcomes of the Audit & Risk Committee Meeting - 19 February 2021**Executive Summary****Conclusion**

The unconfirmed minutes of the Audit and Risk Committee are presented to Council for consideration and endorsement.

ATTACHMENTS

Attachment A: Audit & Risk Committee Meeting Unconfirmed Minutes - 19 February 2021 - **CONFIDENTIAL**

Executive Summary**12.6 Policies and Planning Progress Report**

Enquiries: (Suzane Becker: Communities)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.2 The elected representatives will promote powerful advocacy, meaningful engagement and credible reputation

Purpose

To brief Council on the progress of policy and planning work.

Recommendation (Director Communities)

That Council receives the Policy and Planning Progress Report for the month of February 2021.

Key Points / Issues

- This report provides a summary of the work undertaken by the department since the previous progress report, presented to Council at the February 2021 Ordinary Council Meeting.
- This report further provides an update on the strategic work program activities proposed for the remainder of the 20/21 financial year. It should be noted the format of the report is being developed in conjunction with strategic assets reporting to enable a standard, streamlined report format. It is anticipated the new format will be available by the end of the financial year.
- Progress of work focusses on the:
 - Strategic work program (20-21 FY (March – June 2021));
 - Advocacy and partnerships
 - Programs delivered
 - Data and analysis
- As per the previous report Spendmapp data is again attached for information. This shows for the month of January 2021:
 - Resident Local Spend was \$131.3M. This is a 5.36% change from the same time last year.
 - Visitor Local Spend was \$85.5M. This is a 0.25% change from the same time last year.
 - Total Local Spend was \$216.9M. This is a 3.29% change from the same time last year.
 - Resident Escape Spend was \$108.1M. This is a 4.41% change from the same time last year.
 - Resident Online Spend was \$101.4M. This is a 8.67% change from the same time last year.

12.6 Policies and Planning Progress Report**Executive Summary**

The 8.67 % increase in Resident Online Spend reflects the growing national trend towards online sales. This emphasises the need for a strategy to support local traders in enhancing their online presence.

Policy and Strategy Development

The following work has been undertaken in the February – March 2021 period:

- Draft Lighting Plan - Commencement of Community Engagement Process
- Adopted Wittenberg Masterplan - Delivery Team have commence detailed design of stage 1 works.
- Gap Heritage Study - Community Consultation and Engagement Plan completed. Consultation commenced 15 March. Community Drop In session planned for 23 March.
- Green Wedge Planning Scheme Amendment Adopted - submitted to Minister for approval.
- Draft Biodiversity Action Plan - Issues and Opportunities Technical Reports Completed Councillors briefed 15 March
- Community Panel have developed the draft Community Vision - due to be submitted to Council 10 May seeking a period of public exhibition with a final report for adoption 28 June
- Draft Sustainable Economic Policy currently being drafted (was due to be submitted to Council by March 2021 for endorsement of community consultation, however, has been delayed by one month due to revitalisation / outdoor dining projects. The report will be presented to April Council Meeting)
- The Local Heritage Preservation Grant - funding applications received and being reviewed. To be reported to Council April 2021.

Advocacy and partnerships

The following advocacy and partnership work has been undertaken in the February – March 2021 period:

- Commencement of the Frankston Revitalisation Action Plan with Design Workshop held with the Revitalisation Board.
- Successful funding submission for job advocacy grant (\$1,040M)
- Successful funding submission for Outdoor Dining Activation for parklet projects, (\$200K).
- Applications for revitalisation projects in Frankston City Centre valued at \$2M currently being prepared, and will be lodged with Office of Suburban Development by 26 March.
- Submission to DELWP Green Wedge and Rural Areas Discussion Paper endorsed by Council and sent to Minister for Planning.
- Scoping work for potential City Centre Business Enterprise Centre completed. Further development of the proposal scheduled
- Input into Councils Advocacy Team submission to Infrastructure Victoria Plan.

12.6 Policies and Planning Progress Report

Executive Summary**Programs delivered**

The following programs have been delivered over the February – March period

- Continued “Do It Outside’ place activation
- Business support events
- Environmental Friends Group first “on site” meeting - post easing of Covid restrictions
- Covid 19 business support grants delivery

Update on 20/21 Project Plan – Upcoming Policy and Strategy Work Program

The below table provides an overview of projects and the stages of the policy development. Many of these projects are in one of the following stages:

- Scoping
- Issues & Opportunities
- Emerging Ideas
- Draft Plan
- Adoption
- Implementation

In addition, the below table shows that over the next four months, to the end of the 20/21 financial year, it is anticipated that there will be community engagement on 10 key planning policy projects.

The PPES Dept. will be working closely with Council’s Communications and Engagement team to ensure coordination of Council engagement activities. A number of Councillor Briefings are also scheduled to discuss proposed consultation processes.

20/21 PPES Dept. Project Plan March – June 2021				
Project	March	April	May	June
Frankston Metropolitan Activity Centre Structure Plan	Scoping	Councillor Briefing (April) – FMAC Project Plan and Communications and Engagement Plan Broad Community Engagement Councillor Briefing – Issues and Opportunities Paper (June)		
Frankston Revitalisation Action Plan	Scoping	Issues and opportunities Councillor Briefing Community engagement on “Emerging Ideas”		Councillor Briefing _ Outcome of Consultation Prepare Draft Action Plan
Frankston City Centre Revitalisation Projects	Identify Projects, Board Approval Funding Applications Submitted/Approved Councillor Briefing on approved projects Funding committed to CapEx projects		Design Phase - (include community feedback from Revitalisation Action Plan)	
Community Vision, Inclusion of Health & Well Being Plan in	Drafting Phase Process linked with Council Plan Community engagement		Adopt with Budget & Council Plan	

12.6 Policies and Planning Progress Report

Executive Summary

Council Plan					
Municipal Household Survey	Appoint Consultant Draft questions with internal working group and Communications and Engagement team Councillor Briefing		Research company delivers Survey to community	Draft Report Prepared Present Findings to Councillor Briefing	
Biodiversity Action Plan	Issues & Opportunities Emerging Ideas presented to Councillor Briefing	Draft Action Plan Prepared		Draft Plan presented to Council for consultation	
Sustainable Economic Strategy	Emerging Ideas	Draft Report presented to Council for consultation	Community Consultation Councillor Briefing Council Adoption		
20/21 PPES Dept. Project Plan March – June 2021					
Project	March	April	May	June	
Skilled Communities Strategy	Emerging Ideas	Draft Report presented to Council for consultation	Community Consultation Councillor Briefing Council Adoption		
ESD Policy Amendment	Public Exhibition		Councillor Briefing Council Adoption	Ministerial Approval	
Heritage Study	Draft Report - Broad & Targeted Community Consultation		Councillor Briefing	Report to Council	
Policy Neutral Planning Scheme Translation	DELWP – “policy neutral” revision to scheme		Councillor Briefing	Minister Approves	
Draft Lighting Plan	Draft Report – Community Consultation		Councillor Briefing Council Adopt	Commence Implementation	
Play Strategy	Draft Strategy prepared - incorporating previous community feedback		Councillor Briefing Council Adopt	Commence Implementation	
Climate Change Action Plan & Strategy	Present Options to Council	Scoping			
Local Strip Shopping Centres Plan	Draft Plan prepared – incorporating previous community feedback		Councillor Briefing Council Adopt Plan	Commence Implementation	
Draft Sandfield Reserve Landscape Plan	Draft Plan	Draft Plan presented to Council for consultation	Community engagement		

Impact

Council's estimated 2021 investment in policy and planning is \$4.47M. This includes both statutory work and Council's priorities for the municipality.

Within the past month the PPES Dept. has attracted \$1.204M in grants income.

12.6 Policies and Planning Progress Report**Executive Summary****Consultation**

As identified in the 20/21 Project Work Plan over the coming four (4) months a significant level of community consultation is anticipated before the end of the 20/21 financial year. This is in addition to the consultation already undertaken by the PPES Dept. as outlined in the February PPES Dept. progress report.

A Communications and Engagement Plan is currently being developed for the FMAC Structure Plan and Revitalisation Action Plan. Council has now engaged consultants Echelon Planning to prepare the FMAC Structure Plan. Council will be briefed on the Project Plan and proposed Communication and Engagement Plan in April 2021.

Data AnalysisSpendmapp Data Update Report – (Attachment 1)

Spendmapp data for the month of January 2021 showed:

- Resident Local Spend was \$131.3M. This is a 5.36% change from the same time last year.
- Visitor Local Spend was \$85.5M. This is a 0.25% change from the same time last year.
- Total Local Spend was \$216.9M. This is a 3.29% change from the same time last year.
- Resident Escape Spend was \$108.1M. This is a 4.41% change from the same time last year.
- Resident Online Spend was \$101.4M. This is a 8.67% change from the same time last year.

The 8.67 % increase in Resident Online Spend reflects the growing national trend towards online sales. This emphasises the need for a strategy to support local traders in enhancing their online presence.

Upcoming - Frankston Household Survey

Council undertakes many one off surveys for projects. While they provide interesting insights into the community, the limitation of one off surveys is the inability to get a representative sample size and comparable data.

The PPES Dept is about to commence the planning for a Municipal Household Survey.

A municipal household survey is a random drop off pick up survey. The survey format is similar to a census and surveys are "in the field" until a representative sample size is achieved for a neighbourhood. The municipal household survey includes questions on demographics, but also collects information on behaviours (ie. where people shop, how they travel, where they work, go to school etc), community servicing and open space and recreation requirements, housing profile and future housing needs, income, employment, retail expenditure, climate change impacts and other matters of importance. For rural residents the survey is delivered by return reply paid mail to a representative sample size. The survey is not undertaken on line or by telephone given the amount of questions and the need for the sample size to be representative. Typically over 1000 households are surveyed.

The survey will provide a comprehensive report which will be presented back to Council. Council is also provided with the raw data to enable further analysis. The survey report, once finalised can be available on Councils web site and can assist other

12.6 Policies and Planning Progress Report**Executive Summary**

stakeholders in their planning (government agencies, businesses etc). The survey is completely confidential – no names/addresses are recorded in the survey report.

The survey provides Council a much needed mini Census snap shot of the community (Note: the upcoming Census is August 2021 but it will be 12 months from Census night until data is released – Council has not had an up to date demographic snap shot of its community since 2017).

Many Councils are now undertaking comprehensive household surveys as bi annual surveys to establish demographic snap shots between census years and to obtain comparable data on behaviours and needs of communities to assist with service planning, strategic planning and advocacy.

The survey will involve a number of Council Departments in the preparation of the questions, with an internal working group proposed to be established with involvement from the Communications and Engagement Team. This cross council involvement in survey design will aim to streamline and reduce the need for individual surveys being undertaken by Council departments.

The survey will provide much needed “representative” information to help support a number of policy and service planning projects (including those listed below), but will also assist in advocacy projects and infrastructure grant funding applications:

- Integrated Housing Strategy
- Integrated Transport Plan
- Frankston Municipal Planning Strategy
- Open Space Strategy Review
- Frankston Metropolitan Activity Centre Structure Plan

It is anticipated that the survey will be delivered to the community in May 2021 and a report will be presented to Council in June/July 2021.

Upcoming – Annual Business Survey

The Annual Business Survey is conducted each year by the Economic Policy and Planning Unit (EPPU) to gauge business sentiment across local industries and identify how Council can improve services to support local businesses.

The survey will be available on the Frankston City Council website and will be open during March and April 2021 and examines key areas such as employment, skilled workforce and business growth.

The EPPU will be heavily promoting the survey via the enews business database (2500 subscribers) and social media platforms to encourage as many respondents as possible. It is hoped that more than 150 businesses complete the survey.

Following the survey completion, data collected from the survey will be incorporated into the Quarter 3 (January-March 2021) Economic Scorecard.

Analysis (Environmental / Economic / Social Implications)

Policy and planning work enables the municipality to have a robust platform of policies and strategies to guide future development and wellbeing of Frankston’s community, environment, and economy for the benefit of current and future generations.

12.6 Policies and Planning Progress Report**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report provides Council with an overview of the progress and upcoming activities of the Policy Planning and Environmental Strategy Department.

ATTACHMENTS

Attachment A: [↓](#) Spendmapp - January 2021



Spendmapp Monthly Report

Local Government Area: Frankston City Council

Spendmapp cleans and analyses bank transaction data by time, geography, Expenditure Category and Type allowing continuous monitoring and analysis of local economic activity.

For the month of January 2021:

- Resident Local Spend was \$131.3M. This is a 5.36% change from the same time last year.
- Visitor Local Spend was \$85.5M. This is a 0.25% change from the same time last year.
- Total Local Spend was \$216.9M. This is a 3.29% change from the same time last year.
- Resident Escape Spend was \$108.1M. This is a 4.41% change from the same time last year.
- Resident Online Spend was \$101.4M. This is a 8.67% change from the same time last year.

The 8.67 % increase in Resident Online Spend reflects the growing national trend towards online sales. This emphasises the need for a strategy to support local traders in enhancing their online presence.

Expenditure by Expenditure Type

These expenditure charts show the long-term pattern of expenditure activity by Expenditure Type across the Frankston City Council LGA. Typically, we see spending spikes at Easter and Christmas; dips in the post-Christmas period; and a steady climb through winter.

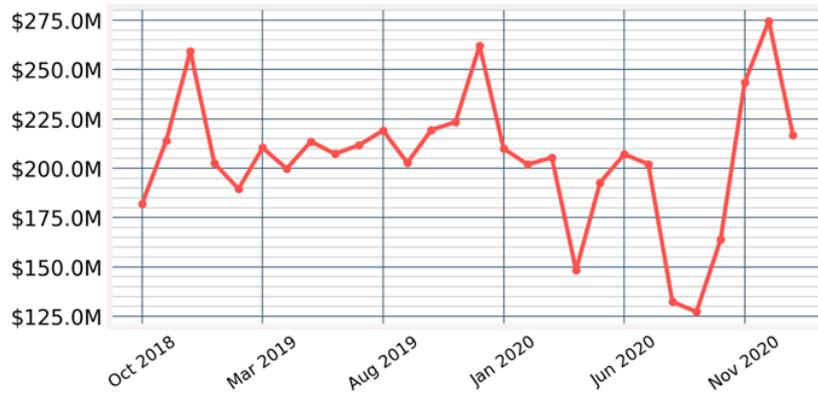
By way of a benchmark, the mean ratio of Resident Online Spend to all resident spending is 0.22. That is, for every dollar spent by resident cardholders anywhere, 22c goes online. Another 34c is in Escape Expenditure and the rest is spent locally.

Over the last few years across most of Australia, total expenditure has been relatively flat, even in fast growing municipalities. The exception to this has often been in Resident Online Spend, which continues to grow relative to Total Local Spend.

Total Local Spend

The total amount spent with merchants within the Frankston City Council LGA.





Over the last 28 months, the spending trend (as shown by the trendline in the Spendmapp application) for Total Local Spend has been downwards.

Resident Local Spend

The amount spent by residents and local businesses with merchants inside the Frankston City Council LGA.



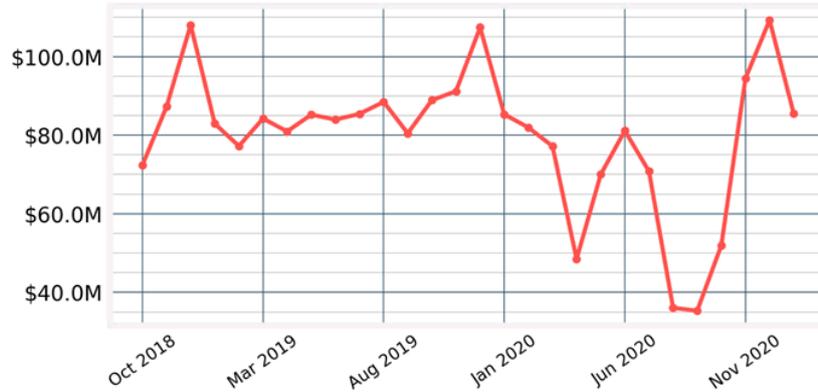
Over the last 28 months, the spending trend (as shown by the trendline in the Spendmapp application) for Resident Local Spend has been upwards.





Visitor Local Spend

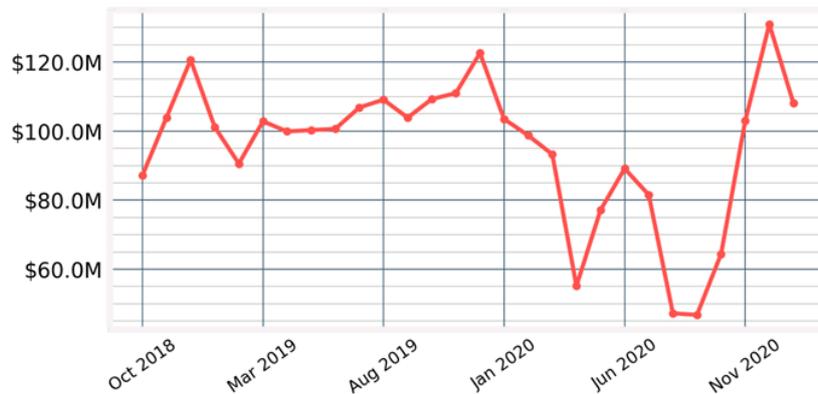
The amount spent by non-residents and non-local businesses with merchants inside the Frankston City Council LGA.



Over the last 28 months, the spending trend (as shown by the trendline in the Spendmapp application) for Visitor Local Spend has been downwards.

Resident Escape Spend

The amount spent by residents and local businesses outside the Frankston City Council LGA.



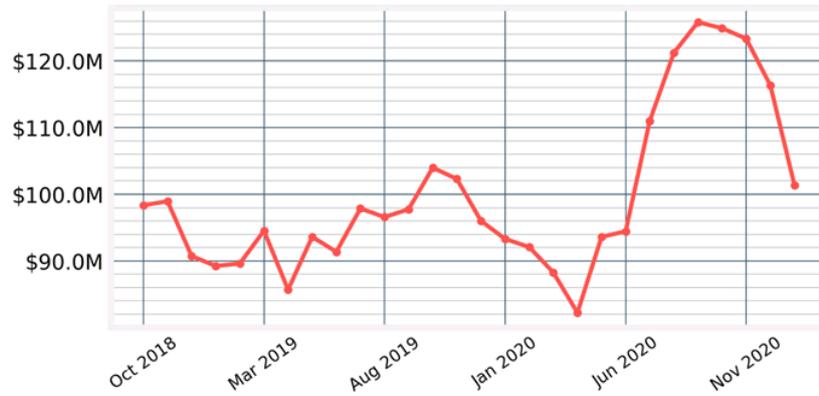
Over the last 28 months, the spending trend (as shown by the trendline in the Spendmapp application) for Resident Escape Spend has been downwards.





Resident Online Spend

The amount spent by Frankston City Council LGA residents and local businesses with online merchants.



Over the last 28 months, the spending trend (as shown by the trendline in the Spendmapp application) for Resident Online Spend has been upwards.

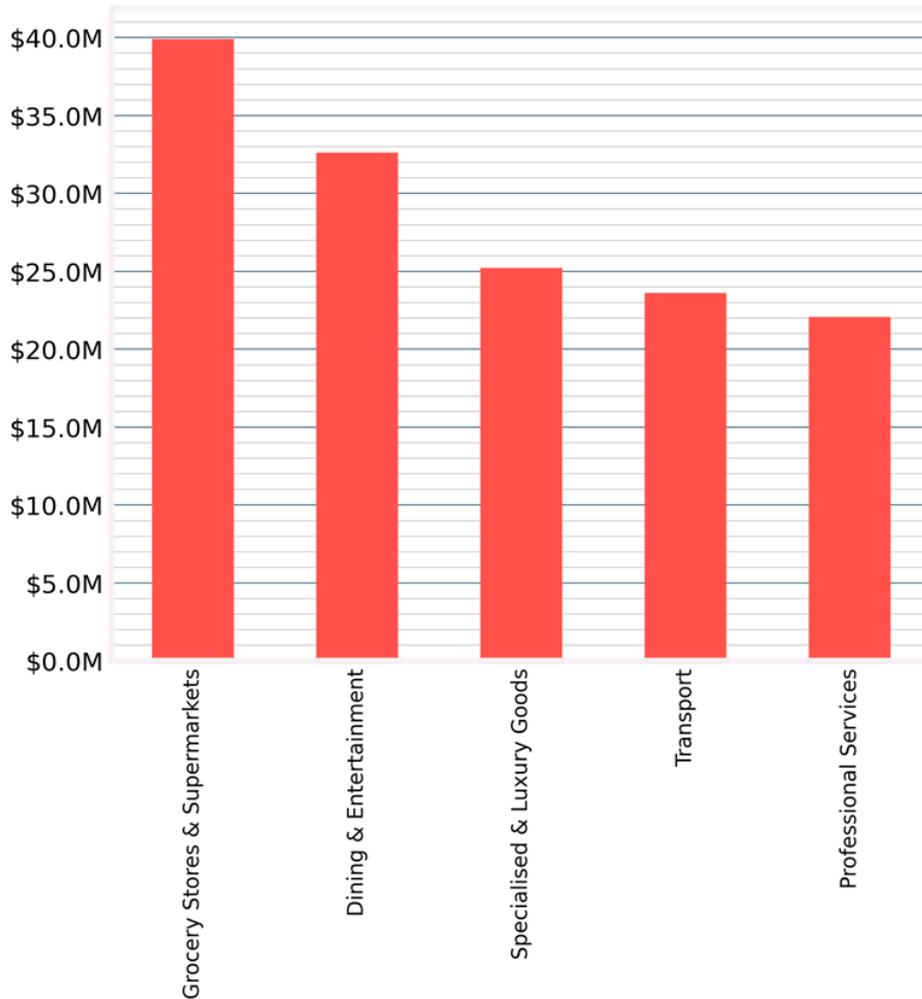




Expenditure by Expenditure Category

The Top 5 Spending Categories for January 2021

Total Local Spend split by the top 5 Expenditure Categories.



Executive Summary

12.7 Review of Dog Free Roam Sites & Animal Regulations

Enquiries: (Leonie Reints: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Vibrant and Engaged
Priority Action	2.2.5 Improve the presentation and cleanliness of Frankston City

Purpose

To provide Councillors with the background and legislative requirements for a Domestic Animal Management Plan and seek approval to commence the review of existing Council Orders.

Recommendation (Director Communities)

That Council:

1. Notes the Domestic Animal Management Plan adopted August 2020 sought to undertake further engagement on the existing Council Orders relating to:
 - Cat curfew – dusk to dawn
 - No dogs off lead on beaches
 - No dogs within the Central Activities District of Frankston;
2. Approves the development of a community consultation plan and commencement of the engagement to maximise opportunities for community feedback in May and June 2021. Options on how to provide feedback both on line and in writing will be widely communicated as part of the engagement; and
3. Notes a report will be presented to Council at the July 2021 Council meeting to consider the results of the community consultation and in particular consider the feedback in relation to:
 - A cat curfew 24/7
 - A dog off lead beach
 - Dogs on lead within the Central Activities District.

Key Points / Issues

- The Domestic Animal Management Plan (DAMP) is a State Government requirement under the Domestic Animal Act 1994 and requires every Victorian Municipal Council to develop, implement and submit a DAMP to the Department of Agriculture every 4 years. As many issues had been raised in relation to animal management Council brought forward the November 2021 review to May 2020.
- The development of the DAMP is guided by legislative parameters and aims to increase the relative profile and importance of domestic animal management functions and responsible pet ownership within the local government sector.
- In addition to the 4 yearly review, Council is required to report annually to the Department of Agriculture on the actions undertaken.

12.7 Review of Dog Free Roam Sites & Animal Regulations**Executive Summary**

- As part of the DAMP review undertaken in 2020, 3 actions were identified as community significant issues and these were:
 - Request for a 24/7 cat curfew
 - Providing a free roam area on the foreshore
 - Dogs being permitted on leads within the Frankston CBD
- In 2020 there were 733 responses to the community consultation made by members of the community completing a survey online or by written submission directly to Council.
- As part of the new DAMP, Council gave a commitment to review the current Council Orders by December 2021. To ensure the timelines are met officers would like to commence this process in April 2021.
- Officers recommend commencing community consultation to review the existing Council Orders of the; cat curfew, dogs on beach restrictions and dog ban in the CAD.
- It is recommended that community consultation would be undertaken in May / June 2021, with the outcomes presented to Council in July 2021.
- If Council was to elect to change any of the order or undertake any trials, it is recommended that this is done in time for 1 December 2021 (Summer period).
- Undertaking a trial requires the same consultation and legal processes, as implementing changes on a permanent basis.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

In 2020 the community was invited to provide submissions and this was heavily promoted through all available media types.

The below organisations were also invited to provide submissions;

- RSPCA
- Aware Wild life Rescue
- WHOMP Rescue Mornington Peninsula
- Animalia Wildlife Shelter
- Dogs Victoria
- Lost Dogs Home

Community Safety will work in collaboration with the Community Engagement team to achieve a broad and high participation from the community and relevant external organisations.

12.7 Review of Dog Free Roam Sites & Animal Regulations**Executive Summary****2. Other Stakeholders**

Feedback was also received from internal departments namely, Community Engagement, Parks & Reserves, Sport & Leisure and Community Safety.

Analysis (Environmental / Economic / Social Implications)

It is anticipated reviewing changes to Council orders and implementing the actions outlined within the DAMP will support improvement to the wellbeing and health of the community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Any measures or changes must be considered within the Domestic Animal Management Plan framework under the Provisions of the Domestic Animals Act 1994. Section 68A Councils to prepare Domestic Animal Management Plans.

This includes further extensive community consultation if there are to be any amendments to the existing DAMP or Council Orders.

If it is proposed to change any Council Orders the usual gazettal process will apply.

Undertaking a trial requires the same consultation and legal processes as implementing changes on a permanent basis.

Policy Impacts

At this stage there is no impact on other Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Council actively promotes responsible pet ownership through media campaigns and the Pet's Day Out to encourage compliant behaviour. The actions outlined in the action plan within the DAMP provide further opportunity to review and refine measures to achieve responsible pet ownership holistically and with further in-depth community consultation.

Conclusion

Council Officers are seeking approval from Council to undertake community consultation in relation to the introduction of a 24/7 Cat Curfew, Dogs in the Central Activities District of Frankston and a Free Roam Area on the foreshore.

ATTACHMENTS

Attachment A: [↓](#) Domestic Animal Management Plan 2020

Domestic Animal Management Plan

2020 - 2024

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1. Acknowledgement of Country

Frankston City Council (Council) acknowledges the traditional land of the Boon Wurrung and Bunurong in this special place now known by its European name, Frankston.

Council recognises the contribution of all Aboriginal and Torres Strait Islander people to our community in the past, present and into the future.

2. Mayors Message

Many Frankston City residents consider pets to be important members of their families and are very mindful of their responsibilities as pet owners.

In fact, 5,395 cats and 15,148 dogs are currently registered with Council. It is important that guidelines are in place to manage these pets so that they can live in harmony with neighbours, the wider community, local wildlife and the environment. This is the purpose of the Domestic Animal Management Plan.

This well-considered plan was updated following community consultation earlier this year. It covers areas such as dogs on the foreshore and in our parks and reserves, free roam areas, cat curfews and general responsible pet ownership matters.

The plan also demonstrates the work underway to improve services, programs and policies relating to domestic animals and Council's continued focus on education. We are confident many issues and conflicts can be avoided by arming our community with the knowledge to make informed decisions about their pets.

I want to take this opportunity to thank you for your interest and contributions, and for working with us to ensure pets enrich the lives of Frankston City residents for the next four years.

Frankston City Council Mayor
Sandra Mayer

3. Frankston City Council Demographic Profile

The Frankston City Municipality, located on the eastern shore of Port Phillip Bay approximately 45 kilometres south east of Melbourne, is known for its beautiful coastline, award-winning beaches and natural bushland, vibrant lifestyle, diverse community and growing business, arts, education and health facilities.

The city currently is home to 134,143 (ABS Census 2016) people, which is expected to increase to 152,494 people by 2036. Frankston is ideally located with a stunning aspect next to the Bay and also connected to the rest of Melbourne and state highways by both rail and freeways.

As the strength and diversity of the city continues to grow, we will experience increasing attendances at festivals and events and participation in recreation and community groups.



Frankston City Council Animal Demographic Profile

Category	Figures as at 30 June 2020 for Financial Year 2019-2020
Population	134,143 (2016 Census)
Households	56,873
Area	129.6km
EFT Authorised Compliance Officers	46.41
Hours of training per officer annually	Ref FCC learning and development framework
Registered dogs	15,148
Registered cats	5,395
Registered dangerous dogs	5
Animal prosecutions at court	86
Animal Infringements	477
Impounded dogs	682
Dogs reunited with owner	529
Dogs adopted through Lost Dogs Home	70
Other adoptions (Foster Care) 84Y Agreements	4
Dogs euthanized	45
Cats impounded	556
Cats reunited with owner	111
Cats adopted through Lost Dogs Home	183
Cats euthanized	226
Other adoptions (Foster Care) 84Y Agreements	22

4. What is a Domestic Animal Management Plan

Under the provisions of The Domestic Animals Act 1994 all Councils in Victoria are legislated to have developed a Domestic Animal Management Plan which will be renewed every 4 years.

This plan outlines the services, programs and policies the Council has established to address the administration of the Act and the management of domestic animal issues in their community.



Purpose of the Domestic Animal Management Plan:

The Domestic Animal Management Plan sets the strategic direction in terms of animal management within Frankston City for the next four years and will allow review on an annual basis if required. It will reflect what Council does in relation to animal management and develop ways to improve current practices and set future directions and action plans.

In developing a Domestic Animal Management Plan (DAMP) the plan must address the following responsibilities.

- Develop a domestic animal management plan that promotes responsible pet ownership and the welfare of dogs and cats in the community, and protects the community and the environment from nuisance dogs and cats.
- Identify a method of evaluating whether the animal management services provided by the Council are adequate and outline the training programs for their Authorised Officers to ensure these Officers are capable in administering and enforcing the provisions of the Act.
- Provide information on the day to day operation of the Council, the current programs Council has in place and the policies the Council has adopted in relation to the following standards of animal management:
 - a) To promote and encourage the responsible ownership of dogs and cats
 - b) To ensure that people comply with this Act, the regulations and any related legislation
 - c) To minimise the risk of attacks by dogs on people and animals
 - d) To address any over-population and high euthanasia rates for dogs and cats
 - e) To encourage the registration and identification of dogs and cats
 - f) To minimise the potential for dogs and cats to create a nuisance
 - g) To effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with the Act and the Regulations
- Identify the current Local Laws and Orders made under the Act and provide a review of these to determine if they are effective. Similarly the Council must identify any other specific animal management issues within their municipal district.
- Review the plan annually and publish an evaluation of the implementation of their plan in the Council's annual report. The plan, including new initiatives, is required to be fully reviewed every 4 years.

The Compliance & Safety Team:

The Compliance & Safety Team has a Full Time Equivalent (FTE) workforce of 46.41 Officers. The team manages investigations in relation to: Animals, Litter, Emergency Management, CCTV, Parking Enforcement, Local Law Enforcement and School Crossings





Summary of Current Animal Management Programs & Services:

Frankston City Council provides a range of programs and services to manage the day to day requirements set out in the *Domestic Animals Act 1994*, *Local Government Act* and any other applicable piece of legislation or regulation. These services and programs have been highlighted below.

Identification and Registration

Services

- Media Releases
- New animal owner packs
- Vet packs
- Social Media
- Website
- Proactive registration door knocks
- Provide education and enforcement for offences committed
- Reduced registration fees for assistance & service dogs

Dog Nuisance Complaints

Services

- Provide barking dog information kits to residents
- Advertise helpful information via Council website
- Provide education and enforcement for offences committed

Dangerous/declared dog Complaints

Services

- Yearly inspection program conducted
- Case review team allocated to assess intentions to declare
- Respond to complaints received
- Provide education and enforcement for offences committed
- Discounted dog obedience training

Routine Patrols

Services

- Patrol register to record complaints received and follow up patrols
- Proactive patrols conducted of parks and reserves
- Provide education and enforcement for offences committed ie dogs off leash/unregistered
- Provide educational signage



Pound Operational Hours

Services

- Monday – Friday 10:00am – 6:00pm
- Saturday 9:00am – 1:00pm
- Sunday 9:00am – 1:00pm

Microchipping

Service

- Lost Dogs Home undertake a discounted microchipping program

Desexing Voucher Program

Service

- Ongoing program provided by Council for pensioner/healthcare/war veteran card holders
- Council legislated compulsory desexing

Cat Nuisance Complaints

Services

- Cat cage loan program
- Advertise helpful information via Council website
- Current cat curfew between sunset and sunrise
- Provide education and enforcement for offences committed

Domestic Animal Business

Services

- Inspection program conducted
- Ensure compliant with Codes of Practice
- Respond to complaints received
- Provide education and enforcement for offences committed

Dogs Controlled In Public Areas

Services

- Order in place requiring dogs on lead in a public place
- Orders allowing dogs off leash in 33 designated free-roam areas and 4 fenced free roam parks
- Review of fenced dog free roam areas
- Respond to complaints received
- Provide education and enforcement for offences committed



Prohibited Areas

Services

- Orders in place to protect native flora and fauna reserves/ environmentally sensitive areas
- Conduct patrols
- Respond to complaints received
- Provide education and enforcement for offences committed

Communication and Education

Services

- Council advertising
- Officers liaison with community stakeholders
- Attend Council events
- Information kits provided by Council
- Provide education and enforcement for offences committed

Council Orders to Manage Domestic Animals

- Order – Dogs restricted in Central Activities Area of Frankston
- Order – Dogs restricted access to Foreshore areas during summer
- Order – Dogs not permitted to be walked off lead in Foreshore Areas
- Order – Dog free roam areas in Frankston City, including fenced dog parks
- Order – Cats not permitted to roam between dusk and dawn

Domestic Animal Businesses

All domestic animal businesses must be registered annually with Frankston City Council and comply with the appropriate mandatory Code of Practice. Council Officers undertake regular inspections of domestic animal business facilities and they are required to register each year. Council reports the number of domestic animal businesses registered within the municipality annually to the Department of Agriculture.

5. Community Consultation

How we consulted with the Community

Council consulted the community during the period from the start of May to 15 June 2020. The surveys were advertised via all Council media platforms including website and a media release issued by the Mayor. The Community had the ability to provide feedback by completing a detailed survey or by providing a written submission. The total number of submissions made to Council was 733, these submissions were made by members of the community completing a survey online or by written submission directly to Council.

The community consultation was somewhat restricted by the COVID-19 Pandemic which limited Councils ability to engage with the community face to face, during events or by holding community meetings, however 733 responses is a very strong response from the community.

What the Community Said

The community highlighted several areas of concerns, in order to clearly focus on key issues the top 8 issues the community highlighted were:

1. Dog waste not being picked up by owners in public areas
2. Dogs being walked off lead and irresponsible owners
3. Cats roaming during the day and night
4. Dog regulations in foreshore areas
5. Not enough fenced dog free roam parks and dogs being walked on sports ovals
6. Dog regulations in the Central Activities Area of Frankston
7. Dog attacks and public safety
8. Stronger Enforcement from Council's Compliance Officers

Community Feedback Sample Statements:

"The reason why I received the survey invitation was that I borrowed a cat trap from the council back in February. The service and follow up I received was first rate but the cat was far too cunning to trap. I requested the trap because my wife witnessed a cat after dusk mauling and killing a ring tail possum and its suckling young right in front of her whilst emptying the recycle bin"

"If Frankston City Council could include responsible dog owners freedom it would go a long way to bringing back residents to Frankston. Many now go to Mornington where dogs are accepted as part of the community family. Dogs make people happy as you will see anytime you have Pets Day Out. They get people talking and smiling. We need something to make us smile these days with the COVID -19 lockdown"

"I have only lived in Frankston City for 4 years however I must say it has been the worst experience I've ever had when it comes to irresponsible pet owners and I'm a pet owner myself so I don't hate animals. I lived in the Mornington Peninsula Shire for over 20 years prior and NEVER experienced the problems I have daily since moving here. I love the parks and walkways provided by Frankston City (much better than Mornington Peninsula) but unfortunately pet owners ruin these"

"I would fully support any rule changes or education programs that are encouraging pet owners to take more responsibility of their pets. I have two small kids and we are sick of people having their dogs off their leash and running up to our kids while they say 'don't worry they are friendly.' It scares my kids and makes us feel that we need to pick them up to protect them. I understand that everyone loves their own dog but we don't trust other people's dogs around our children"

"Everywhere you look in parkland there is dog waste. How are kids meant to play there? Keep dogs of the sporting grounds. Every time a group wants to use it they have to pick up other people's dogs waste"

"At 79 I'm a very keen cyclist (and I think a considerate one) but prefer to avoid the road areas as much as possible. The bike tracks are perfect and while pedestrians are one thing, dogs running free in these areas frighten me a lot"

6. Identified Issues

Issue 1:

Dog Waste

Any person who is in the control of a dog in a public space is responsible for picking up after their dog and must carry an appropriate device to do this at all times. Council's authorised officers have the ability to issue on the spot infringements to those that do not comply with this Local Law.

COMMUNITY FEEDBACK

- *"This is important to me because - 1. Because this is my workplace, 2. Stepping in waste and taking it back to vehicle to have lunch and 3. Running over dog waste with the mower or worse hitting it with the brush cutter defiantly makes for a bad day, because it stays with you all day"*
- *"I do not have a dog, but very annoyed when I walk along the Frankston board walk between Oliver's Hill and Frankston Pier and almost always there are remnants of dog droppings"*
- *"Everywhere you look in parkland there is dog waste. How are kids meant to play there? Keep dogs of the sporting grounds. Every time a group wants to use it they have to pick up other people's dogs waste"*

WHAT WE CURRENTLY DO

- Compliance Officers undertake regular patrols of parks, reserves and open space areas to educate dog walkers and issue infringements where required
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required

NEW ACTIONS FOR 2020-24

1. Increase media highlighting the need for the community to carry dog waste bags and to pick up after their dogs.
2. Undertake an audit of all dog waste bin locations and the relevant signage in parks and reserves

Issue 2:

Dogs Being Exercised Off Lead

It is a requirement that dogs are kept on a lead in all public areas, unless signs indicate otherwise such as in designated free roam areas. The purpose of this requirement is to reduce dog attacks and general conflict between dogs in the community.

Frankston City Council provide 33 free roam areas municipality wide and designated 4 fenced free roam areas at Frankston North, McClelland Drive, Langwarrin and Ballam Park. Whilst dogs may be exercised off lead in these areas it is important that dog owners follow the requirements specific to that park as these areas are also used by the general public.

COMMUNITY FEEDBACK

- *“Dog off lead areas can be great, but if they are near a road they need to be fenced for everyone’s safety. Also, I tend to avoid off lead areas as so many people do not have their dogs under effective control and my dogs get harassed unwantedly”*
- *“There are no leash free areas in Frankston South and I don't want to have to drive to be able to use one”*
- *“There are plenty of open spaces that could be properly fenced to allow more leash free areas locally”*
- *“A designated leash free area can be used to promote responsible dog ownership. Rangers have the opportunity to interact with owners and provide them tips and ideas in better dog management”*
- *“I don't believe off lead areas are necessary”*

WHAT WE CURRENTLY DO

- Compliance Officers undertake patrols of foreshore areas in peak periods or undertake blitzes when required
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- Compliance Officers undertake regular patrols of parks, reserves and open space areas to educate dog walkers and issue infringements where required
- 33 Free Roam Parks provided throughout the Municipality with 4 dedicated fenced free roam areas
- Provide maps and education material in relation to free roam areas and how to exercise dogs safely

NEW ACTIONS FOR 2020-24

1. Develop a Dogs in Public Places Policy by December 2021, which identifies suggested locations for future dog parks and the minimum standards they should be built to
2. Undertake a detailed audit of all signs in public areas in relation to the exercising of dogs
3. Investigate new ways to engage with pet owners including digital platforms and Smart Phone Applications
4. Increase Compliance Officer patrols in hot spot locations
5. Review the current resources that provide information on free roam areas and responsible pet ownership

Issue 3:

Cat Curfews

Irresponsible cat ownership has a large impact on our community. Frankston City Council has a current cat curfew between dusk and dawn this means there is a legal requirement for a cat to be secured inside a private property during these times. This prevents cats from wandering or roaming onto neighbouring properties at night. Council currently provide a cat cage hire service so cats may be trapped during night time hours.

An owner of a cat is legally required to microchip, register and desex their cat and the cat must also be wearing a collar with a council registration tag on it. Residents are also encouraged to put a bell on the cat's collar and keep it inside at night.

COMMUNITY FEEDBACK

- *"Cats left out to roam during the day or overnight killing native fauna is an issue that bothers me"*
- *"Constant roaming of cats - damaging property, killing other pets and causing significant environmental damage"*
- *"Too many cats are prowling the streets and in other people's gardens including ours during the day and between dusk and dawn. This is a big issue and they defecate in our garden and in our veggie patch. Yuck! Owners don't adhere about keeping cats on their property, they let them roam"*
- *"Cats roaming. There should be a 24 hour curfew"*
- *"Tighten policing and registration of cats"*

WHAT WE CURRENTLY DO

- Provide a cat cage hire service to residents
- Investigate and respond to complaints in relation to cats roaming from their home property
- Enforce the cat curfew from dusk to dawn
- Encourage and educate residents to comply with the cat curfew
- Collect and impound stray cats when captured in a Council supplied cat cage

NEW ACTIONS FOR 2020-24

1. Review the current Council Order of the night time cat curfew to consider extending it to a 24/7 cat curfew
2. Participate in consultation on state wide feral cat management
3. Review the current processes and procedures in relation to the management of cat nuisance complaints
4. Increased public education campaign to encourage and enforce residents to keep cats on their property, highlighting the benefits to native fauna and their cat's safety.

Issue 4:

Dogs on the Foreshore

Most Frankston coastal areas contain areas of high environmental significance, such as sand dunes and these are important to wildlife, for this reason Council has restrictions for dogs in beach areas, these include;

- Dogs not permitted on any Frankston City beach between the hours of 9.30am and 7.30pm during; December, January, February, March.
- Dogs are permitted at all other times provided they are under the effective control of a chain, cord or leash.

COMMUNITY FEEDBACK

- “Not all beaches should have roam free areas. All nature reserves should either have no dogs or dogs on leads”
- “The current restrictions with dogs on beaches should stay the same”
- “There are often dogs at the beach on sunny days even in summer and I think it is unfair to ban them. I would love to be able to take my leashed dog to the beach on a warm summer evening”
- “Please allow dogs on leads in Frankston city and a dedicated dog beach or after hours/winter access. We would use and contribute to Frankston economy and business much more if we can take our whole family and pets were included”
- “I’d love to be able to take my dog to an off leash area so I can enjoy the beach with my dog. Currently have to drive to Carrum or even Safety Beach where there is an amazing one”

WHAT WE CURRENTLY DO

- Undertake Compliance Officer patrols of foreshore areas in peak periods or undertake blitzes when required
- Restrictions for dogs on beaches between 1 December and 31 March
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- 33 Free Roam Parks provided throughout the Municipality with 4 dedicated fenced free roam areas

NEW ACTIONS FOR 2020-24

1. Develop a Dogs in Public Places policy by December 2021 that includes requirements for dogs being exercised on beaches and free roam areas
2. Review the current Council Order restricting dogs on beaches
3. Undertake a detailed audit of all signs in Foreshore areas in relation to the exercising of dogs on beaches
4. Upgrade conservation area signs where necessary

Issue 5: Fenced Free Roam Areas

Socialisation for dogs is important, in particular for young dogs when they are learning to interact with other dogs. Dog parks provide an opportunity for dogs to become aware of other dogs and reduces the likelihood of dog attacks in the community.

Fenced dog parks also provide benefits for people including, opportunities for people with mobility issues to exercise their dogs freely and safely, promotes social engagement and sense of community and can provide a safe place for social interaction.

COMMUNITY FEEDBACK

- "I also think FCC should consider fenced dog parks. My dogs have good recall but I don't trust unfenced off-lead areas"
- "There are no leash free areas in Frankston South and I don't want to have to drive to be able to use one. There are plenty of open spaces that could be properly fenced to allow more leash free areas locally"
- "Fenced areas are important but they need to be more than just grass. They need to have trees, water, bins and natural enrichment"
- "Off lead areas should be well signed and/or fenced off for the protection of other pedestrians"
- "Dogs can exercise freely in these areas. They should be on leads at other times"

WHAT WE CURRENTLY DO

- Provide 4 fenced free roam areas at, Telopea Reserve Carrum Downs, Melaleuca Reserve Langwarrin, Ballam Park Karingal and McClelland Dive Skye
- Compliance Officers undertake regular patrols of parks, reserves and open space areas to educate dog walkers and issue infringements where required
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- Provide maps and education material in relation to free roam areas and how to exercise dogs safely

NEW ACTIONS FOR 2020-24

1. Develop a Dogs in Public Places policy by December 2021, which identifies suggested locations for future dog parks and the minimum standards they should be built to
2. Construct a fenced free roam area at Sandfield Reserve, Carrum Downs

Issue 6:

Dogs in Central Frankston

The broad range of views expressed during our community consultation process shows the issue of dogs in central Frankston remains a contentious issue. The current dog ban in central Frankston is in place to reduce the likelihood of dog attacks and dog faeces in high pedestrian areas.

COMMUNITY FEEDBACK

- “Frustrating that you can’t walk your dog in parts of Frankston”
- “Frankston City Centre current rules basically have me shopping or visiting elsewhere - pushing my business elsewhere. It doesn't encourage a friendly, vibrant city that I want to be a part of”
- “I would like to express my dissatisfaction that Frankston City is a dog free area. To be honest, if a dog is on the lead at all times, I cannot understand how this can be an issue”
- “Please DO NOT change the current restrictions for the city centre of "no pets", I have never experienced so many problems with leash free dogs”
- “Please keep Frankston City free of dogs”
- “PLEASE DO NOT ALLOW DOGS INTO THE TOWN CENTRE as this will only make matters worse - if owners can't control their dogs and/or clean up after them in residential areas I'd hate to see the state of the city centre”

WHAT WE CURRENTLY DO

- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- Where resources allow, undertake daily patrols of central Frankston
- Provide regular media articles in relation to the dog ban in central Frankston
- Provide education to the community, advising that dogs are not permitted in central Frankston

NEW ACTIONS FOR 2020-24

1. Develop a Dogs in Public Places policy by December 2021, which further consults with the community regarding dogs in central Frankston
2. Review the current Council Order restricting dogs in the city centre
3. Increase patrols and enforcement of the current dog ban order until such time the order is reviewed

Issue 7:

Dog Attacks

Dog attacks range in severity from a dog rushing to a serious attack causing injury or death, attacks can involve people, domestic pets and livestock. Often there are medical costs, legal costs and physiological trauma associated with an attack and it is for these reasons all reported dog attacks are treated with the highest priority from Council Officers. With the right training and management dog attacks are preventable.

COMMUNITY FEEDBACK

- "One of my dogs has been attacked around 4 times in her 3 years of life in Frankston Council"
- "Greater consequences for owners allowing off lead dogs with no recall to approach others and make them feel unsafe/attacking their on lead dog"
- "Dogs getting out of their Property and attacking dogs on a lead being taken on their daily walk"
- "Too many dogs in leash area that are off leash and attacking or rushing other dogs on leads."
- Owners don't care"
- "My on lead dog keeps being attacked by different off lead dogs when we walk in neighbourhood streets or parks"
- "Recently new people are walking in the area and have no control of their dog off the lead hence attacks occur"

WHAT WE CURRENTLY DO

- Yearly inspection program conducted for declared dangerous and menacing dogs
- Discounted dog obedience training program
- Immediate response or as soon as possible response from a Compliance Officer
- Seize dogs and prosecute where necessary
- Record and investigate all dog attacks
- Where required declare dogs dangerous or menacing

NEW ACTIONS FOR 2020-24

1. Provide stronger education and media surrounding how to prevent dog attacks
2. Develop tools and resources for owners on how to prevent dog attacks
3. Increase community awareness and encouragement to report dog attacks to Council
4. Increase patrols of hot spot areas or where there have been increased reports of aggressive dogs

Issue 8:

Enforcement by Council Officers

Council employs 14 Compliance Officers to manage and respond to animal related matters. The officers are qualified and strive to provide the best possible outcomes for the broader community. Unfortunately given the size of our municipality it is not always possible to have an officer in the right place at the right time, however every effort is made to respond and act to all complaints made to Council in a timely manner.

COMMUNITY FEEDBACK

- “There needs to be more enforcement of leash laws during the hours when people are actually out walking their dogs (ie after hours and weekends)”
- “There is no enforcement of the rule that cats aren't allowed to roam at night. There should be checks and fines issued, so that cat owners start to do the right thing”
- “There needs to be proactive enforcement by council rangers”
- “Enforcement need so be publicly obvious, consistent and continuous with adequate resources”
- “I have never seen an enforcement officer there”
- “I have lodged a complaint in the last 12 months re the problem and suggested more enforcement patrols to penalise irresponsible owners. More publicity re the council laws and significant more enforcement activity is necessary”

WHAT WE CURRENTLY DO

- Employ 14 dedicated Compliance Officers to respond to animal management matters
- Respond to approximately 4,000 animal management matters per year
- Prosecute approximately 100 animal management matters at court every year
- Undertake proactive patrols in all council reserves, parks and public areas
- Provide responsible pet ownership education to the community via correspondence, phone and in person
- Issue infringements for non-compliance and animal related offences (868 issued for financial year 2019/2020)

NEW ACTIONS FOR 2020-24

1. Increase media to show the enforcement measures council is applying in the community
2. Where proactive patrols are being undertaken ensure that our officers are highly visible
3. Publish successful court outcomes through the relevant media channels
4. Schedule out of business hours proactive patrols, in particular on days of good weather



7. Action Plan

Council meeting held on **Insert Date** acknowledged the communities feedback and agreed to the below action plan this included the need to further explore, a free roam area on the foreshore, a 24 hour cat curfew and to permit dogs on lead in the Central Activities Area.

New Action	Scheduled
Increase media highlighting the need for the community to carry dog waste bags and to pick up after their dogs.	Ongoing
Undertake an audit of all dog waste bin locations and the relevant signage in parks and reserves	July 2021
Purchase dog waste bags for Compliance Officers to give out to the community during proactive patrols and at events	Ongoing
Increase Compliance Officer patrols in hot spot locations	Ongoing
Develop a Dogs in Public Places Policy	December 2022
Undertake a detailed audit of all signs in public areas in relation to the exercising of dogs	July 2021
Investigate new ways to engage with pet owners including digital platforms and Smart Phone Applications	July 2022
Review the current resources that provide information on free roam areas and responsible pet ownership	July 2021
Review the current Council Order of the night time cat curfew to consider extending it to a 24/7 cat curfew	December 2021
Participate in consultation on state wide feral cat management	Ongoing
Increase the public education campaign to encourage and enforce residents to keep cats on their property, highlighting the benefits to native fauna and their cat's safety	Ongoing
Review the current Council Order restricting dogs on beaches	December 2021
Undertake a detailed audit of all signs in Foreshore areas in relation to the exercising of dogs on beaches	July 2021
Upgrade conservation area signs where necessary	July 2021
Construct a fenced free roam area at Sandfield Reserve, Carrum Downs	July 2021
Review the current Council Order restricting dogs in the city centre	December 2021
Provide stronger education and media surrounding how to prevent dog attacks	Ongoing
Develop tools and resources for owners on how to prevent dog attacks	July 2021



Schedule out of business hours proactive patrols, in particular on days of good weather	Ongoing
Publish successful court outcomes through the relevant media channels	Ongoing
Where proactive patrols are being undertaken ensure officers are highly visible	Ongoing
Increase media to show the enforcement measures council is applying in the community	Ongoing
Increase community awareness and encourage reporting dog attacks to Council	Ongoing

8. Progress & Reporting

All Councils are required to renew their Domestic Animal Management plan every 4 years and undertake a review annually, these reviews are provided to the Department of Agriculture as required under the Domestic Animals Act 1994.

The success of the Frankston City Domestic Animal Management Plan will be assessed based on the following achievements.

- ✓ Council Promotes and encourage the responsible ownership of dogs and cats
- ✓ We ensure that people comply with regulations and any related legislation
- ✓ The plan minimises the risk of attacks by dogs on people and animals
- ✓ Officers address any over-population and high euthanasia rates for dogs and cats
- ✓ Council encourages the registration and identification of dogs and cats
- ✓ The plan minimises the potential for dogs and cats to create a nuisance
- ✓ We effectively identify all dangerous dogs, menacing dogs and restricted breed dogs and ensure that those dogs are kept in compliance with the Act and the Regulations
- ✓ Frankston is regarded as a trusted, knowledgeable resource for pet owners
- ✓ Frankston residents are not negatively impacted by irresponsible pet owners
- ✓ Harm to wildlife by domestic animals is minimised

We will measure the performance of this plan by:

- ✓ Monitoring the amount of domestic animals that are registered
- ✓ Evaluate the amount of domestic animals that are impounded / seized
- ✓ The amount of animal management complaints received by Council
- ✓ The amount of domestic animals that are fostered / rehomed

9. Staff Training

All of our staff are suitably trained and have the relevant experience to undertake all animal management tasks and duties.

Our officers are required to have a Certificate IV in Animal Control & Compliance, Certificate IV in Government Statutory Compliance or extensive industry experience.

Our Compliance Officers regularly undertake refresher training in animal handling, court proceedings and conflict resolution. A training register is maintained, detailing all the qualifications and training



courses completed by each Compliance Officer. Frankston City Council also offers our staff the ability to further their skills and qualifications by offering an attractive study support program.

10. Endorsement

At the Frankston City Council Meeting held on 10 August 2020 Council resolved:

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Aitken

That Council:

1. Notes the public consultation results for 2020-2024 Domestic Animal Management Plan; and
2. Adopts the 2020-2024 Domestic Animal Management Plan and action plan; and
3. Approves the plan to be submitted to the Department of Agriculture in accordance with the Domestic Animals Act 1994.

Executive Summary

12.8 Sexual Harassment Policy & Procedure

Enquiries: (Fran Boyd: Business Innovation and Culture)

Council Plan

Community Outcome:	4. A Well Managed City
Strategy:	4.4 People
Priority Action	4.4.1 Create a sustainable workforce

Purpose

To brief Council on the outcome of the public exhibition of the Sexual Harassment Policy & Procedure and seek Council endorsement of the Policy & Procedure

Recommendation (Director Business Innovation and Culture)

That Council:

1. Notes the Sexual Harassment Policy (Policy) and Procedure was publicly exhibited for a period of six weeks and no submissions were received: and
2. Adopts the Policy.

Key Points / Issues

- At its meeting of 27 January 2021, Council:
 - Noted the Sexual Harassment Policy (Policy) and Procedure;*
 - Endorsed the Policy to be placed on public exhibition for a period of six (6) week; and*
 - Sought a report back no later than April 2021 to adopt the Policy, taking into account any submissions received.*
- The Policy & Procedure were placed on Council's website and advertised in the Herald Sun on 2 February 2021. The Closing date for submissions was 15 March 2021.
- No feedback or submissions were received.

Financial Impact

There are no financial implications associated with this report.

Consultation

1. External Stakeholders

The Sexual Harassment Policy and Procedure was displayed for public submissions on Council's website and in the Herald Sun Newspaper.

2. Other Stakeholders

The Sexual Harassment Policy and Procedure has been considered by the staff consultative committee and the relevant Unions.

Analysis (Environmental / Economic / Social Implications)

There is no impact

12.8 Sexual Harassment Policy & Procedure**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

This policy meets the requirements of the Equal Opportunity Act 2010

Policy Impacts

No policy impacts

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

This policy and procedure are designed to eliminate the risk of sexual harassment in the workplace

Conclusion

This Policy and procedure meet the requirements of the Equal Opportunity Act 2010 and will reinforce Councils position that sexual harassment in the workplace is not tolerated.

ATTACHMENTS

Attachment A:[↓](#) Sexual Harassment Policy

Attachment B:[↓](#) Sexual Harassment Procedure

Prevention of Sexual Harassment in the Workplace Policy



(REM number)

Lifestyle Capital of Victoria

1. Purpose and Intent

Sexual Harassment is unlawful and prohibited by both the *Equal Opportunity Act 2010* (Vic) and the *Sex Discrimination Act 1984* (Cth).

Frankston City Council is committed to providing a safe, flexible and respectful environment for workers and clients that is free from all forms of sexual harassment. This policy applies to councillors, staff, volunteers, contractors and clients of Council and sets out the legal responsibilities and obligations for Council and its workers.

In this policy:

- 'worker' is defined inclusively to include employees of Frankston City Council as well as Councillors, persons seeking employment, contract workers, consultants, agency staff, students and volunteers. The legislation and instruments mentioned in this policy may apply to particular categories of staff. It is the term used to describe all members, at all levels of the Frankston City Council workforce.
- 'client' is defined inclusively to include all persons to whom services are provided by Frankston City Council.

2. Principles

The principles associated with this policy are that:

- sexual harassment is unlawful and will not be tolerated in the workplace;
- a single incident can constitute sexual harassment;
- Frankston City Council has a positive duty to ensure the health and safety of workers:
 - to eliminate risks to health and safety so far as is reasonably practicable; and
 - if it is not reasonably practicable, to eliminate risks to health and safety, to reduce those risks so far as is reasonably practicable.
- Council workers may be subject to internal disciplinary procedures and may be held personally liable if allegations of sexual harassment are substantiated against them;
- legal action (civil and/or criminal) may be taken against a person who has engaged in sexual harassment outside of council operations;
- Frankston City Council recognises that comments and behaviour that do not offend one person can offend another.

All Council workers are required to treat others with dignity, courtesy, respect and professionalism and must not engage in unlawful conduct, including sexual harassment.



3. Scope

This policy applies to circumstances (including but not limited to):

- all aspects of employment, including Council meetings.
- on-site, off-site, work-related social functions, conferences – wherever and whenever Council workers may be as a result of their working duties;
- out of work hours interaction where there is a strong connection to the employment relationship through personal or social media interaction; and
- Council workers treatment of other Council workers, clients and members of the public encountered in the course of their working duties.

Council acknowledges that whilst performing duties as Council workers, that workers may experience behaviour that constitutes sexual harassment outside of Council locations and/ or by an individual not connected with Council. Council will liaise with the responsible authority to ensure proper procedures are followed and will provide support services.

When managing reports of sexual harassment, Frankston City Council will also refer to relevant Codes of Conduct.

4. Definitions

Accommodations: Actions that Council can take to support workers who have been subjected to sexual harassment to enable them to continue working and socialising at Council. These can be developed on a case by case basis and can for example involve:

- Implementing safe measures
- Change to rosters
- Changes to reporting lines
- Temporary or long term workplace re- assignment

Accommodations may be provided to a person regardless of whether the person who perpetrated the harassment is associated with Council. Accommodations can be made as a result of reporting an incident of Sexual Harassment, or a formal complaint. **Accommodations are focussed on ensuring a person's wellbeing.**

Bystander: includes a person who observes someone sexually harassing another person.

Complaint: a statement (verbal or written) containing allegations of sexual harassment.

Complainant: a person who has made allegations, whether orally or in writing, about sexual harassment

Consent: means the free and voluntary agreement to participate in an activity which may include an intimate or sexual relationship given by a person with the cognitive capacity to do so. Consent is not freely and voluntarily given if the person is:

- Under force
- Unconscious or asleep
- Under the influence of drugs or alcohol
- Under threat or intimidation
- In fear of bodily harm
- Subjected to the exercise of authority

- Under false or fraudulent representation about the nature or purpose of the act, or
- Under a mistaken belief that the offender was someone else (i.e their sexual partner)

Consent can be given and subsequently withdrawn at any point

Duty of Care: Council's Duty of Care requires all workers and clients to take reasonable care in order to avoid reasonably foreseeable harm that may arise. The safety and wellbeing of workers and clients is the first priority in any situation

Incident Register: is a confidential register that is maintained by People and Culture. All reports and complaints of sexual harassment are recorded on the Incident register to enable Council to identify patterns in behaviours, or high risk activities or workplace areas, and to monitor progress in eliminating sexual harassment.

Natural Justice: (also known as procedural fairness) is concerned with the rights and procedures used by a decision maker in making a decision, rather than the substance of the decision made. It requires a fair and transparent process. The complainant and respondent must both be afforded natural justice, which includes the respondent being sufficiently informed of the allegation to allow for a meaningful response.

Natural justice requires:

- The right to be notified of the allegations, including the particulars of the allegation
- The right to be heard
- The right to be treated without bias or conflict of interest, and
- A decision based on evidence

These rules involve complainants and respondents having a reasonable opportunity to prepare and present a case, and to have their case considered justly.

Respondent: the person identified by the complainant and /or investigator as having engaged in the alleged behaviour;

Sexual Harassment: is an unwelcome sexual advance, unwelcome request for sexual favours or other unwelcome conduct of a sexual nature that is done to offend, humiliate or intimidate another person, or where it is reasonable to expect the person might feel that way.

Sexual harassment may include:

- Displays of graphic materials including posters, cartoons or messages left on noticeboards, desks, or common areas;
- Repeated invitations to develop closer or intimate relationship after prior refusal;
- Unwelcome or uncalled for remarks or insinuations about a person's sex or private life;
- Comments of a sexually suggestive nature about a person's appearance or body;
- Sexually offensive phone calls
- Offensive emails and text messages of a sexual nature
- Unwanted sexual attention using internet, social networking sites and mobile phones
- Sexually offensive screen savers or posters
- A publication, such as sexually offensive emails or graphics
- Threats online of a sexual nature
- Revenge porn
- Sexual propositions
- Indecent exposure
- Stalking
- Pressuring a staff member to engage in sexual behaviour for some employment benefit

- Making real or perceived threats that reject sexual behaviour will carry negative consequences for the staff member

Sexual harassment is unlawful when it falls within the relevant statutory definition under the Sex discrimination Act 1984(Cth). Indecent exposure and stalking are criminal behaviours.

Support person/representative: Any employee has the right to invite a support person into a meeting with their manager. A support person provides emotional or practical support to the employee, but does not act as an advocate for the employee.

A support person can be anyone who the employee thinks can provide them with support – a friend, partner, family member, lawyer, union representative or colleague

Vexatious: A complaint is deemed to be vexatious if it is:

- Dishonest or contains intentionally misleading information
- Malicious; pursued with undue persistence
- Has the intent to harass or cause delay or detriment or
- Is pursued in a manner that threatens, menaces or harasses a member of Council or staff.

5. Authorisation

This Policy is managed by the People and Culture Department, and is approved by Frankston City's Mayor and Council's Chief Executive Officer (CEO):

Mayor, Frankston City

CEO, Frankston City Council

in accordance with Frankston City Council resolution at its Ordinary Council meeting of 28 January 2021

6. Policy

6.1 Commitment:

6.1.1 Frankston City Council confirms that:

- Council is committed to the rights of all workers to work, live and socialise in an environment that is based on inclusivity and respect;
- All people have a right to an environment free from sexual harassment while engaged in activities undertaken as part of their work or other association with Council;
- Sexual harassment will not be tolerated under any circumstances;
- Sexual harassment in employment is unlawful under various legislative enactments as listed in the related documents and legislation sections of this policy;
- Council will use educative approaches for the prevention of sexual harassment, to inform all council workers of their rights and responsibilities, and to encourage the reporting of behaviour and practises that contravene this policy, and ensure that Councils systems and

processes are not discriminatory. These educative approaches include mandatory completion of Council's Sexual Harassment training module:

- All council workers must complete the module as part of their induction process;
 - All existing council workers are to complete the online module within 3 months of release of the online module
 - Ongoing workers must complete the module every two years;
 - Completion of the Sexual Harassment Awareness Module is a condition of ongoing employment as relevant;
- The wellbeing and needs of the person who has been subjected to sexual harassment are at the centre of Frankston City Council's response;
 - Frankston City council recognises that the alleged perpetrator of sexual harassment will require support and access to Council support resources and will proactively implement these to ensure ongoing health and wellbeing
 - Sexual harassment can also progress to sexual assault. Councils' response to sexual assault is integrated with specialist sexual assault services. Council has referral protocols in place with sexual assault services and works together with these services to meet the needs of our workers;
 - Natural justice principles apply to the implementation of this policy as well as the handling of reports and complaints under this policy;
 - Except to the extent that disclosure is required, or authorised by legislation, confidentiality will be maintained to the greatest possible extent, with communication limited to persons to whom disclosure is made (consistent with position and responsibility), or those with specific responsibility to assist in the resolution of the complaint;

6.1.2 Council acknowledges that:

- Sexual harassment may be perpetrated or experienced by people of any sexual orientation or gender identity and may be a single incident or a persistent pattern of unwelcome behaviour;
- Sexual Harassment most often occurs in relationships of unequal power or authority, although it may also take place between peers. In providing a working environment free from harassment, it is important to recognise that certain groups may be particularly vulnerable, including:
 - Indigenous women
 - People from non- English speaking backgrounds
 - People with disabilities
 - People working in non- traditional areas
 - Women working in isolated areas;



6.1.3 With respect to sexual harassment Council:

- Encourages any person who has experienced or witnesses and sexual harassment by, or toward a Council worker, to report the incident. A report can be anonymous, and the person reporting is able to, but does not have to identify the other person/ people involved. Council can provide support to a person making a report (if they have identified themselves) including accommodations and precautionary measures;
- Records all reports and complaints of sexual harassment on the Incident register to enable Council to identify patterns in behaviours, or areas of Council, and to monitor progress in eliminating sexual harassment;
- Will follow due process, and afford natural justice to all parties. Council will ensure that there are single points of contact wherever possible
- Will ensure that individual wellbeing and the reduction of harm are key drivers in any response to sexual harassment.

7. Roles and responsibilities

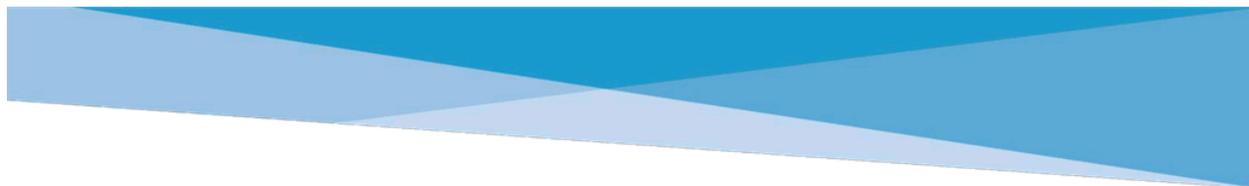
Every worker of Council has the following obligations to:

- Take reasonable care for their own health and safety
- Take reasonable care for the health and safety of others;
- Comply with any reasonable instruction from Council, and
- Comply with all applicable Council policies and procedures.

A Bystander who observes someone sexually harassing another person, should address the person offending at the time, if they are able to, and if it is safe to do so. Bystanders should let the person subjected to the offence know that they have noticed and ask what they can do to assist.

Some members of Council have further obligations in respect of their positions or delegated authority that is their responsibility to understand.

Staff group	Responsibilities
Councillors	All Councillors are to uphold the provisions within the Local government Act 2020 and: <ul style="list-style-type: none"> • Demonstrate good governance and ethical behaviour in the provision of all services to the community and in the management of council; • Ensure management has the appropriate measures to detect and prevent sexual harassment within Council and the community; • Undertake mandatory induction within 6 months of taking the oath of office



Staff group	Responsibilities
	<ul style="list-style-type: none"> • Seek advice from CEO/Manager People & Culture if an incident of sexual harassment or sexual assault is identified, reported or experienced; • Maintain the confidentiality required by this policy;
<p>CEO, Directors, Managers, Supervisors, Coordinators, Team Leaders</p>	<p>All employees in Council in management or supervisory positions have the responsibility to ensure that, when an instance of sexual harassment is brought to their attention, they need to take appropriate action to address or remedy the situation <u>immediately</u>:</p> <ul style="list-style-type: none"> • Ensure employees under their supervision, whether these be staff, volunteers, students are familiar with Councils policies and procedures regarding conduct , and undertake mandatory training where required; • Discuss Council’s sexual harassment policies, and related procedures with workers at designated team meetings and check for understanding; • Ensure all workers are aware of Councils Code of Conduct • Model exemplary behaviours in regards to themselves • Monitor workplace behaviours to ensure compliance • Remove inappropriate material, including sexually inappropriate material from the work and community environment • Take appropriate and early action using relevant procedures when they observe instances of potential sexual harassment, even without or prior to a report or complaint being made • Follow up promptly and undertake appropriate action when a sexual harassment matter is raised with them; • Advise and/or refer parties to relevant support services, policies and procedures; • Maintain the confidentiality required by this policy; • Seek the advice from People and Culture if an incident of sexual harassment is identified or reported
<p>Manager People & Culture</p>	<ul style="list-style-type: none"> • In addition to other accountabilities and responsibilities identified in other council policies and procedures and EBA, will facilitate the provision of education and information to discourage sexual harassment for workers; • Will monitor the effectiveness of this policy

8. Policy non-compliance

- 8.1 Breaches of this policy by a council worker, will constitute a breach of the Employee Code of Conduct, or in the case of a breach by a councillor, the Councillor Code of Conduct. Council may



instigate disciplinary proceedings for the alleged breach of code of conduct. Breaches of this policy by Councillors will be addressed through council’s procedure prescribed for Council members through the Councillor Code of Conduct.

9. Related documents

- Unreasonable Customer Conduct protocol
- Child Safe Policy and Standards
- Councillor and Staff interaction policy
- Councillor Code of Conduct
- Staff Code of Conduct
- Workplace Behaviours Procedure
- Occupational Health, Safety and Wellbeing Strategy
- Workplace Grievance and Complaints policy and procedure

Legislation Commonwealth:

- Occupational Health and Safety Act 2004
- Sex discrimination Act 1984
- Workplace Gender Equality Act 2012

Legislation Victoria:

- Equal Opportunity Act 2010

10. Implementation of the Policy

This Policy (in conjunction with other Related Documents) will be distributed throughout Council by the People and Culture team members utilising available communication channels.

Members of the People and Culture team will be available to support employees to gain clarity and subsequent engagement with this policy if required.

11. Document History

Date approved	Change Type	Version	Next Review Date

Appendix 1 – Sexual Harassment Quick Reference

Frankston City Council	Frankston City Council Security	In an emergency call 000 Available 24/7 to report any incident or behaviour.
	STOPLINE www.stopline.com.au Online chat service phone: 03 9882 4550 0487 333 099	24 hr access – Hotline service Specialise in acting as the expert intermediary between disclosers and their organisation. Caring, expert staff receive disclosures via a comprehensive range of channels, expertly assess and document these, inform the client organisation of the issue, followed by completing a formal report and follow-up. The process ensures people can safely and confidentially raise concerns about inappropriate workplace behaviour.
	Centre Against Sexual Assault (CASA) South East metro (main office) 11 Chester Street, Bentleigh PH: 9928 8741 www.secasa.org.au Outreach offices: Cranbourne Community centre 156 Sladen Street, Cranbourne PH: 9928 8741 1 Hartnett Drive, SEAFORD PH: 9928 8741 Pakenham Health Centre Henty Way, Pakenham 3810 PH:9928 8741	Provides:- <ul style="list-style-type: none"> • Crisis Care, • Counselling and Advocacy • Support groups • Young people support • Education and Training • Men’s programs • Resources • Links
	Employee Assistance Program Employee Assistance program https://www.smghealth.com.au/ EAP Helpline: 1800 273 865 Email: areuok@smghealth.com.au	Provides:- <ul style="list-style-type: none"> • Counselling • Support • Coaching • Manager Hotline • Trauma support • Wellbeing checks



<p>Victorian Equal Opportunity and Human Rights Commission www.humanrights.vic.gov.au Phone: 1300 292 153 To make a complaint: https://makeacomplaint.humanrights.vic.gov.au</p>	<p>Deals with complaints:</p> <ul style="list-style-type: none">• Discrimination,• Sexual harassment• Victimization• Racial or religious vilification
<p>Fair Work Commission www.fwc.gov.au Phone: 1300 799 675 (9 – 5pm) Monday to Friday Online lodgement: https://www.fwc.gov.au/disputes-at-work/how-the-commission-works/lodge-application/online-lodgment-service</p>	<p>Provides information on:</p> <ul style="list-style-type: none">• Workplace rights and obligations• Bullying and harassment

Managing Sexual Harassment In the Workplace Procedure



(REM number)

Lifestyle Capital of Victoria

1. Purpose

This procedure outlines how Frankston City Council will manage incidences of Sexual Harassment when it is reported by an employee, Councillor, volunteer, client or member of the public.

This procedure should be read in conjunction with the Sexual Harassment Policy. Sexual Harassment will not be tolerated under any circumstances. Frankston City Council is committed to the rights of all workers and clients to, work, live and socialise in an environment that is based on inclusivity and respect.

2. Scope

This procedure applies to all members of staff, Councillors and Volunteers. The scope of this policy includes but is not limited to:

- All council work areas
- Managed council work areas
- Managed digital environments
- Activities and situations related to Council business that are not concluded on Council premises including, but not limited to :
 - Conferences
 - Places of accommodation whilst travelling
 - Placements and secondments
 - Inter council events
 - Parties and other social functions
- 'Worker' is defined inclusively to include employees of Frankston City Council as well as Councillors, persons seeking employment, contract workers, consultants, agency staff, students and volunteers. The legislation and instruments mentioned in this policy may apply to particular categories of staff. It is the term used to describe all members, at all levels of the Frankston City Council workforce.
- 'Client' is defined inclusively to include all persons to whom services are provided by Frankston City Council.
- For the purpose of this procedure, a worker who has experienced an incident of Sexual Harassment is referred to as the Complainant.
- For the purpose of this procedure, a worker responding to an allegation (s) of sexual harassment is referred to as the Respondent.

Procedure:	Date approved:
Approved by:	Last revision:



3. Procedure

Obligations of Workers

Sexual Harassment is a serious example of harassment, and is prohibited under legislation. Every worker of Frankston City Council, regardless of their connection with Council, has the following obligations:

- Take reasonable care for their own health and safety,
- Take reasonable care for the health and safety of others,
- Comply with any reasonable instructions from Council, and
- Comply with all applicable Council policies and procedures
- Any worker may be a First Responder. A First Responder is a person who is confided in by another person who has experienced or is currently experiencing an incident/s of sexual harassment. First Responders need to listen with compassion, respect, privacy and confidentiality; and encourage the person to seek support.
- Any worker of Council may be a Bystander. A Bystander includes a person who observes someone sexually harassing another person, including sexual assault. A Bystander should call 000 in the case of observed sexual assault. A Bystander can address the person offending at the time, if they are able to do so, and it is safe to do so. Bystanders should let the person subjected to the harassment/ offence know they will do what they can to help.
- First Responders and Bystanders are encouraged to be mindful of their own capabilities in these circumstances and ensure that any action undertaken promotes safety.
- Some Council Officers have further obligations in respect of their positions or delegated authority identified in this procedure and which it is their responsibility to understand.
- Specifically in relation to Sexual Harassment, all workers are to:
 - Undertake mandated training for their position and/ or roles as specified;
 - Model exemplary behaviours in this regard themselves;
 - Monitor workplace behaviours to ensure compliance with policies;
 - Not place any inappropriate material, including sexually inappropriate material, in the work or community environment;
 - Report any incidences to People & Culture or their manager when they observe instances of potential Sexual Harassment;
 - Seek the advice of the Protected Disclosure Coordinator;
 - Seek advice from the Manager People & Culture if an incident of Sexual Harassment is identified;
 - Complete the Sexual Harassment Formal Complaint form if required.

Council Support

Council understands that if a council worker experiences Sexual Harassment they may require counselling support in addition to having the matter resolved. Workers are able to seek support from Council’s Employee assistance Program (EAP) which provides a confidential and free counselling service available to all Council staff and immediate family members.

Employee Assistance Program https://www.smghealth.com.au/	EAP Helpline Phone 1800 273 865	Email areuok@smghealth.com.au
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Procedure:	Date approved:
Approved by:	Last revision:



4. Reporting an incident of Sexual Harassment

- 4.1 Anyone who has experienced an incident of Sexual Harassment should provide information to Council by speaking to the People & Culture team or their Manager. All workers, at any time, can pursue processes external to Council, including the police.
- 4.2 Alternatively, there is an anonymous reporting system set up by Council. **Stoptline** is available to anyone who has experienced or has witnessed an incident of Sexual Harassment. Contact information for **Stoptline** can be found in [Section 10: Related Information & Documents](#).
- 4.3 Councillors who experience an incident of Sexual Harassment or assault can provide information to the Mayor, CEO, Manager People and Culture.
- 4.4 Where an allegation of Sexual Harassment is made through a complaint against a Councillor it will be referred to the CEO for investigation under the Councillor Code of Conduct.
- 4.5 Where an allegation of Sexual Harassment is made through a complaint against a member of the public it will be referred to the Manager People & Culture and/or CEO for investigation referencing the Unreasonable Customer Conduct protocols.
- 4.6 Council have a duty of care to investigate the Sexual Harassment incident if there is a risk to the health and safety of the employee(s).
- 4.7 Any complaint received by Manager People & Culture (or delegate), CEO or Mayor (Councillors) will be assessed to check matters including:
 - a. That the appropriate support services of Council have been engaged
 - b. Any safety or other risks associated with the Complaint and any investigation requirement arising from the complaint;
 - c. That there is sufficient information to proceed;
 - d. That the individual has been made aware of and understands the complaint process and possible implications for them.
- 4.8 If Council commences an investigation and an external process (i.e. criminal charge) is also being pursued, Council may continue or suspend its investigation (after advising the complainant). Council will continue to provide support in all cases.
- 4.9 Results of any investigation carried out by People & Culture may include:
 - Behaviour counselling; or
 - Disciplinary proceedings including termination of employment.
- 4.10 A worker of council may have a representative present when attending any meetings relating to Sexual Harassment. If the Complainant or Respondent are unable to come to Council for the meeting, alternative methods of contact can be arranged.
- 4.11 All incidences of Sexual Harassment reported to Council are recorded in Council's Confidential Risk Register by the Manager People and Culture, and the CEO is notified. This will enable Council to identify patterns in behaviours and to monitor progress in eliminating sexual harassment.

Procedure:	Date approved:
Approved by:	Last revision:



5. Bystander reporting

- 5.1 Any person who witnesses an incident of Sexual Harassment should report it to the People & Culture team, or their Manager.
- 5.2 Councillors who witness an incident of Sexual Harassment can provide information to the Mayor, CEO or Manager People & Culture
- 5.3 The report is received by the Manager People & Culture and is recorded in the Confidential Risk Register.
- 5.4 The Manager People & Culture (or delegate) will contact the person who has made the report (if they are identified) to explore options. Both can provide support, including facilitating access to Council's EAP provider if needed.
- 5.5 Making a Bystander report does not start an investigation, but it does mean that the Manager People & Culture (or delegate) can advise the person subjected to sexual harassment on their options to make a formal complaint.
- 5.6 Council recognises that persons subjected to sexual harassment can directly address the behaviour at the time that it happens if able to do so. Council has no expectation or suggestion however, that the person who is subjected to sexual harassment should have to address the behaviour directly with the person who is/ has harassed them.
- 5.7 Council seeks to be very clear on its expectations that Bystanders, particularly supervisors and managers, have a responsibility to also address the person/s who act inappropriately in the workplace following the outlines in this procedure and to the best of their abilities.
- 5.8 Potential outcomes may include:
 - Behaviour counselling;
 - The requirement for other person/ people to undertake internally provided training programs;
 - An apology being made by the other person/people to the person who has been subjected to sexual harassment; and/or
 - Disciplinary proceedings, including termination of employment.

6. Reports or complaints made by third parties

- 6.1 Anonymous, and third party, reports of Sexual Harassment may also be made.
- 6.2 Council may be unable to proceed with an investigation involving anonymous or third party reports due to a lack of evidence from the individual who was directly subjected to the sexual harassment.
- 6.3 The Manager People & Culture (or delegate) may take other steps, including an approach by a third party to see if the individual affected would consider making a formal complaint.

Procedure:	Date approved:
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- 6.4 On receipt of an anonymous or third party report, the Manager People & Culture (or delegate) will undertake an initial inquiry to determine whether sufficient evidence and standard of proof on the balance of probabilities exists.
- 6.5 Where sufficient evidence and standard of proof exists, Council may decide to proceed with investigating an allegation without a formal complaint, particularly where patterns of behaviour have become evident.
- 6.6 If Council is unable to proceed with an investigation involving anonymous or third party allegations, the reporting will be retained by Manager People & Culture and recorded on the Confidential Risk Register.
- 6.7 All parties subject to an investigation will be afforded natural Justice and have the right to have a support person/ representative with them.
- 6.8 Potential outcomes may include:
 - Behaviour counselling;
 - The requirement for other person/ people to undertake internally provided training programs;
 - An apology being made by the other person/people to the person who has been subjected to sexual harassment; and/or
 - Disciplinary proceedings, including termination of employment.

7 False allegations and/ or vexatious Complaints

- 7.1 Reports (whether oral or in writing) made in bad faith and/or including false information in the course of an investigation may lead to allegations of Harassment and result in disciplinary action against the person.
- 7.2 If the formal complaint is found to be vexatious, Council may take action against the Complainant under Council's disciplinary policy and contained within FCC Enterprise agreement.

8 Appealing Council decisions

A respondent who is not satisfied with Councils decision regarding a complaint of a sexual nature should refer the matter to an appropriate external party.

9 Definitions

Except as otherwise specified in this procedure, the meaning of terms used in the procedure are as the sexual harassment policy.

10 Related information and documents

Commonwealth laws

Australia Human Rights and Equal Opportunity Commission Act 1986

Sex Discrimination Act 1984

Workplace Gender Equality Act 2012

Procedure:	Date approved:
Approved by:	Last revision:



Victoria legislation

Work Health and Safety Act 2004

Equal Opportunity Act 2010

Charter of Human Rights and Responsibilities Act 2006

Council Policies/procedures

Councillors Code of Conduct

Staff Code of Conduct

Child Safe Policy and Standards

Workplace Behaviours procedure

Disciplinary procedure

Staff Grievance and Complaints policy and procedure

OHS and wellbeing policy

Unreasonable Customer Conduct protocol

Stopline

The Frankston City Council email is: frankston@stopline.com.au

The Frankston City Council microsite: <http://frankston.stoplينerreport.com>

The Frankston City Council SharePoint site:

<https://stoplineptyltd.sharepoint.com/sites/FrankstonCityCouncilPortal>

Procedure:	Date approved:
Approved by:	Last revision:

Executive Summary

12.9 Draft Positive Ageing Action Plan 2021-2025

Enquiries: (Paige Carroll: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Vibrant and Engaged
Priority Action	2.2.3 Engage and support Frankston City's local areas and diverse communities to optimise facility usage and enhance equitable access to services

Purpose

To seek Council endorsement to publicly exhibit the Draft Positive Ageing Action Plan 2021-2025.

Recommendation (Director Communities)

That Council:

1. Notes the draft Positive Ageing Action Plan 2021-2025 (Action Plan);
2. Endorses the Action Plan to be publicly exhibited for a period of 4 weeks commencing 31 March 2021 and closing 28 April 2021; and
3. Seeks a report back no later than June 2021, to consider for adoption the Action Plan, taking into account any submissions received.

Key Points / Issues

- *Previous Resolution: 12.9 Community Engagement Plans - Municipal Early Years Plan and Positive Ageing Action Plan*
 - *Endorses the Municipal Early Years Community Engagement Plan to enable the development of the Municipal Early Years Action Plan, which is expected to be submitted to Council for adoption by May 2021; and*
 - *Endorses the Positive Aging Community Engagement Plan to enable the development of the Positive Ageing Action Plan which is also expected to be submitted to Council for adoption by May 2021.*
- The Stronger Families Policy was adopted by Council at the Ordinary Meeting on 28 January 2020. The policy provides an overarching view of Frankston City Council's commitment to supporting and strengthening families and reducing vulnerability. The policy's intentions are to be demonstrated through the subordinate action plans, which are under development.
- Council's Family Health Support Services supported by the Community Strengthening Department have developed the draft Positive Aging Action Plan (PAAP) (please refer to Attachment A), due for Council consideration of adoption in June 2021.
- The Positive Ageing Community Engagement Plan was adopted by Council at the Ordinary Meeting 14 December 2020 to support the development of the PAAP (previous resolution listed above). Early engagement and consultation with the community and Council staff was undertaken to draft the PAAP (please refer to Attachment B).
- Council endorsement to publically exhibit the draft PAAP for four weeks from 31 March 2021 until 28 April 2021 is now sought. Please refer to Attachment B for the Community Engagement Plan for the public exhibition.

12.9 Draft Positive Ageing Action Plan 2021-2025**Executive Summary**

- The development of the draft PAAP has utilised the *World Health Organisation's Global Age-friendly cities - a guide* in conjunction with Council's own *Community Building Outcomes Framework (CBOF)* as the basis to develop the draft plan for positive ageing in the municipality. The duality of this approach ensures a broad perspective and measurable plan to support quality of life and independence for our older residents.
- The PAAP represents a holistic roadmap for enabling positive ageing in the municipality, and integrated planning across Council, demonstrating a whole-of-Council commitment to positive ageing in Frankston City. Family Health Support Services Department will lead and have oversight of the implementation of the plan, and have ensured that all areas of Council with a stake in promoting positive ageing are reflected in this Plan.
- Older adults currently represent 21% of Frankston City's population, and at the current growth rate are expected to increase to 24% of the municipality's population by 2026. The purpose of introducing the PAAP is to reflect the needs of the community and inform Council's focus to make decisions and deliver infrastructure, services and programs that support older people to feel safe, connected, involved and promote positive health and wellbeing for resident's aged 60 years and older living in Frankston City.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation to date**1. External Stakeholders**

- Online and Telephone Survey with FHSS clients and local residents, 8 September - 18 September 2020
- External Service Provider Survey, 16th November – 30 November 2020
- Community Focus Groups, 8th February & 9th February 2021
- Aged Friendly Frankston Ambassadors
- Peninsula Care Planning Group (PCPG)
- Local residents within the Frankston Municipality
- Local Service Providers

2. Other Stakeholders

Internally consulted stakeholders include:

- Online Staff Survey, 26 October 2020 – 19 November 2020
- Staff Engagement Sessions, October – November 2020
- Intergenerational Planning Cross Departmental – 16 December 2020
- Family Health Support Services
- People and Culture
- Community Strengthening

12.9 Draft Positive Ageing Action Plan 2021-2025**Executive Summary**

- Building and Facilities
- Arts and Culture
- Frankston City Libraries
- Policy, Planning & Environmental Strategies
- Operations

Analysis (Environmental / Economic / Social Implications)

The draft PAAP will support Council to deliver its services, programs and infrastructure with a focus on promoting connection, supportiveness and engagement for people aged 60 years and older living in the municipality. It will also provide insight to current gaps and needs of older adults with the opportunity to address emerging issues and align an effective response through relevant programs/services or changes to the environment or relevant infrastructure.

The PAAP has been developed on the basis of Council's *Community Buildings Outcome Framework* to ensure alignment with Council's long term strategic visioning for the community. The PAAP provides a holistic approach that aims to improve the quality of life of older adults.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal issues associated with this report. Privacy of submissions will be protected as per legislative requirement.

Policy Impacts

The draft Positive Ageing Action Plan will not exist in isolation of other important internal and external policies, plans and legislation. Privacy and Freedom of Information legislation will be complied with in collection and storage of all stakeholder and community feedback through the process of public exhibition.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Feedback from the community and relevant stakeholders will continue to be subject to privacy considerations.

Conclusion

The draft PAAP 2021-2025 will provide strategic direction for a whole-of-Council approach to achieve positive ageing within the community and support the municipality to become an age-friendly city. Whilst older adults represent the fastest growing cohort in the municipality, this plan will provide guidance and direction to ensure accessibility, useability and inclusiveness for older adults to engage and participate in their community and support their quality of life.

12.9 Draft Positive Ageing Action Plan 2021-2025**Executive Summary**

It is recommended that Council approve the PAAP 2021-2025 to be placed on public exhibition for four weeks commencing 31 March 2021 and closing 28 April 2021 to provide opportunity for further feedback prior to final approval of the plan. Feedback through submissions received will be considered in the report to Council by June 2021.

ATTACHMENTS

Attachment A: [↓](#) Draft Positive Ageing Action Plan 2021-2025

Attachment B: [↓](#) Positive Ageing - Community Engagement Plan

DRAFT Positive Ageing Action Plan 2021-2025



Lifestyle Capital of Victoria



E.G Image only



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Acknowledgements

Frankston City Council respectfully acknowledges the traditional owners of the land in and around Frankston City, the Boon Wurrung/Bunurong people, and the traditional culture of Indigenous people which is characterised by strong recognition and valuing of the roles of elders and traditional customs, such as reciprocity and a shared vision of community, and an adherence to principles of caring for community, caring for country, and respecting the wisdom of elders instilled by the traditional owners.

Council also acknowledges the diversity of older adults living within our great city, and the valuable feedback and contributions from our municipality's older adults throughout the process of developing the Positive Ageing Action Plan. The lived experience and extensive community connections of those involved in our community consultation process has provided us with a true reflection of the needs and aspirations of older residents in our community, so that through this Plan Council can better target its resources to respond to these needs.

In particular Council acknowledges the involvement of our Age Friendly Ambassadors (Councils peer consultative committee); the Family Health Support Services clients involved in telephone interviews; and the community members who participated in focus group discussions. Their contributions have ensured that this Plan is reflective of the needs of our older residents and community members.

Finally, Council acknowledges the additional pressures associated with developing this Plan (for all involved) during the outbreak of the global COVID-19 pandemic, and the challenges associated with navigating the physical distancing restrictions, a remote workforce, and adapting to alternative technologies and virtual meetings throughout 2020 in developing this Plan.



1. Executive Summary

Later life can and should be a time for active citizenship, of continued contribution and participation in local community affairs, of engaging in the kinds of activities that enhance physical and mental health, and of involvement with family, friends, neighbours and the wider community¹. In short, it should be a time of 'positive ageing'.

Worldwide the number of people aged 60 years and older is growing faster than any other age group, and this is consistent with what we see in Frankston City. As such Frankston City Council (Council) has determined to develop its first targeted action plan to support a whole-of council approach to ensuring positive ageing in the Municipality.

The aspiration of Council's *Positive Ageing Action Plan 2021-2025* (the Plan) is to embed best practice principles for positive ageing into our planning processes to ensure that Frankston City is a liveable and age-friendly city for the growing number of residents aged 60 years and older living in our municipality.

By introducing a *Positive Ageing Action Plan 2021-2025* Council demonstrates its commitment to ensuring targeted planning to support positive ageing for our older adult population. The Plan represents Frankston City Council's priorities and approach to guiding how we will deliver programs, services and infrastructure to ensure that older people living in this vibrant municipality remain connected, supported and engaged - and continue to thrive in older age.

Developing the Plan in 2020 during the outbreak of the global COVID-19 pandemic, whilst navigating the associated physical distancing restrictions placed on our community has highlighted how essential the role of Council is in supporting, serving, and connecting communities, and in adapting how we do these things to achieve the best outcomes for our community under all conditions. The Plan has been developed with a recognition of the need for Council to support our community to recover from the impacts of 2020, and to continue to build their capacity to pivot and adapt our new 'COVID-normal' world.

2. Introduction

2.1 Introduction

Right across the world life spans are increasing, and people are living longer resulting in increasing numbers of older people and a change in the make-up of our communities. Like many other established local areas, Frankston City has a growing ageing population. Older adults currently represent 21% of Frankston City's population, and at the current growth rate are expected to increase to 24% of the municipality's population by 2026.

What is positive ageing? Positive ageing is the term used within the Plan to describe the process of ageing well - holistically. Our use of 'positive ageing' incorporates other terms often used interchangeably to describe positive ageing, including 'active ageing', 'healthy ageing' and 'ageing well'. Using the term 'Positive Ageing' acknowledges that ageing well is "determined not only by our genes and personal characteristics but also by the physical and social environments in which we live our lives"ⁱⁱ. So in referring to 'positive ageing' Council embraces and builds upon each of these terms to ensure that the *Positive Ageing Action Plan* truly supports older adults to be active, connected, healthy and respected, and enjoy a positive experience of ageing in our community.

2.2 Purpose

The purpose of introducing the Plan is to ensure that the needs of the community are planned to specifically enable positive ageing for resident's aged 60 years and older living in Frankston City. While there are differing understandings of when 'older life' commences, ranging anywhere from 55 to 65 years, this Plan defines 'older adults' as those aged 60 years and above. This definition is consistent with most 'older adult' plans delivered by local government areas in Victoria.

The Plan will determine how Council will deliver its services, programs and infrastructure over the next four years with a focus of promoting connection, supportiveness and engagement for people aged 60 years and older living in the municipality, while recognising the broad age range of people classed as 'older adults' through this plan. This way the Plan acknowledges the differing aspirations, interests, life stages, and support needs of people across this broad cohort.

The Plan will inform Council's focus to make decisions and deliver infrastructure and services that support older people to feel safe and included, enjoy good health and stay involved. The Plan will also focus on reducing age-related barriers (or exclusions) that stop older people from participating in community life, and enjoying the contribution and benefits of their involvement.

2.3 A Framework for Positive Ageing in Frankston

Council has used the World Health Organisation's *Global Age-friendly cities — A guide*ⁱⁱⁱ along with Council's own *Community Building Outcomes Framework (CBOF)* as the basis to planning for positive ageing in the municipality. The *World Health Organisation's Global Age Friendly Cities – priorities* (Diagram 2) has been used as a scorecard to measure, reference and guide the planning process, whereas Frankston City Council's *Community Building Outcomes Framework* (Diagram 1) forms the structure of the Positive Aging Action plan. The duality of this approach ensures a broad



perspective and measurable plan to support quality of life and independence for our older residents.

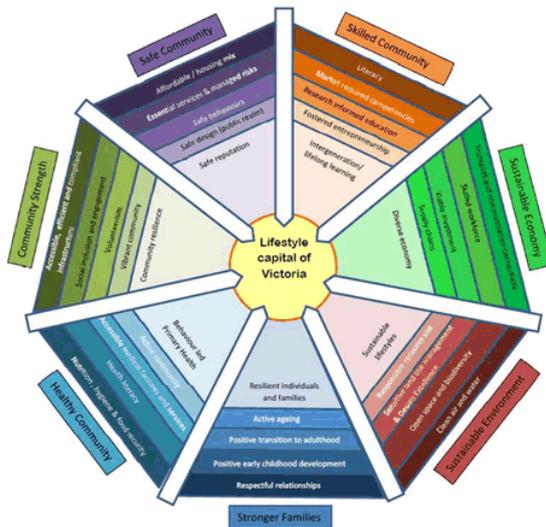


Diagram 1. Community Building Outcomes Framework© (CBOF)

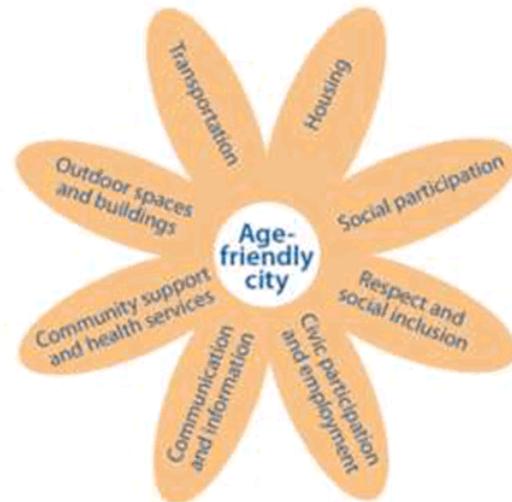


Diagram 2. WHO Global Age-Friendly Cities – Priorities

2.4 Guiding Principles

The plan is underpinned by five guiding principles for how Council (we) will enable and support positive ageing within the municipality, including:

- We embrace the role of local government as a key leader and facilitator of inclusive and connected communities for older adults.
- We listen to and respect the views and experiences of older people, carers and organisations who support older people, and act on what they tell us wherever possible.
- We act with integrity and are committed to offering high quality services and supports for older adults.
- We identify and advocate for emerging or unmet needs of older adults.
- We proactively seek out opportunities to support and enrich the lives of older adults.

2.5 Council’s role in enabling positive ageing and age-friendly neighbourhoods

Local government plays an important role in ensuring age-friendly and liveable neighbourhoods that create environments which foster inclusive and sustainable communities; promote connection; and ensure access to services, information and opportunities to maintain holistic wellbeing.

This Plan acknowledges and integrates the many roles Council plays in supporting our older populations to thrive, including:

- A **service provider** of community and health services to support older adults in their homes and in the community, including: home and personal care services; home maintenance and home

modifications; meals on wheels; community transport; supported shopping; social activities and outings; arts and cultural activities; events and festivals.

- A **community connector** establishing links in the community to groups, programs, volunteering opportunities, and neighbourhoods, to support older adults to feel involved and connected.
- A **provider of information** and system **navigator** ensuring that older adults living in Frankston can readily access information about what is available, through Council's webpage, social media platforms, print publications, and Council staff.
- A **local leader, partner** and **advocate** that facilitates partnerships and collaborative action between the community, government, services, not-for-profit, and private sectors to create positive outcomes for older adults.
- A **planner** of services, neighbourhoods, facilities and outdoor spaces to ensure that the needs of a changing community continue to be met and reflected through investment in infrastructure and outdoor spaces.
- A **manager** of infrastructure, waste, the environment, and open spaces providing and maintaining infrastructure and facilities to accommodate people of all abilities and life stages. Among these Council manages a dedicated Meals on Wheels kitchen; three community buses; eight community centres and neighbourhood houses; a home maintenance workshop; and two Men's Sheds.
- An **employer** of choice with 22% of Council's own workforce aged over 60, and with policies in place to support a positive employment experience as Council employees for this cohort.

2.6 Scope

The Plan is a holistic roadmap for enabling positive ageing in the municipality, and integrated planning across Council, demonstrating a whole-of-Council commitment to positive ageing in Frankston City. As such, while the Family Health Support Services Department will lead and oversight the implementation of the plan, we have ensured that all areas of Council with a stake in promoting positive ageing are reflected in this Plan.

3. Our Community

3.1 Our Municipality

Frankston City is situated on the eastern shores of Port Phillip Bay approximately 40 kilometres south of Melbourne CBD. The municipality is bounded by Kingston City, Greater Dandenong, City of Casey and Mornington Peninsula Shire Councils, and covers an area of approximately 131 square kilometres, with an 11 kilometre coastline boundary along Port Phillip Bay.

Frankston Central is one of nine nominated Metropolitan Activity Centres^{iv} in Greater Melbourne offering regional health, education, and employment opportunities, and servicing the outer southern Melbourne region with its major regional retail and commercial centre.

Frankston City is an established municipality that is currently home to 135,971 people (ABS Census 2016), which is expected to increase to 160,000 by 2050.



3.2 Older adults in Frankston

Older adults represent Frankston City’s fastest growing cohort, currently representing approximately 21% of the municipality’s total population (or 28,012 people)^v, which is consistent with Greater Melbourne’s population of older residents (21%). Whereas by 2026 older adults living in Frankston City are expected to represent 24% of the municipalities total population, dramatically exceeding the older adult population growth expected for Greater Melbourne (21%) by that time.

Further, by 2026 Frankston City will have amongst the highest rates of older adults in Greater Melbourne municipalities, listed seventh after Mornington Peninsula Shire, Manningham, Bayside, Nillumbik, Yarra Ranges, and Knox.

By age group:

As noted in Figure. 1, there is little difference between the proportion of older adults aged between 60-69 years (14,085) and those aged between 70-84 years (11,226), with these age groups representing 90% of older adults in the municipality. A sharp decline is noted however in the reported number of older adults aged 85+ years, with this cohort representing only 10% (2,718) of all older adults in the municipality.

Figure 1. Older adult populations by age group:

Age group	Percentage of older adults	Number of people
60-69 year	50%	14,085
70-84	40%	11,226
85 plus	10%	2,718

Life expectancy:

Life expectancy continues to increase across Australia. The Victorian average life expectancy is 84.7 years for women, and 81.2 years for men^{vi}. Whereas the average life expectancy in Frankston is slightly lower than the Victorian averages, at 84 years for women, and 78 years for men^{vii}. For those of Aboriginal and Torres Strait Islander descent, it is approximately 10 years less for both men and women.

By gender:

Women represent 54% and men only 46% of older adults in the municipality. This ratio is consistent with Greater Melbourne (46% males and 54% females)^{viii}.

By nationality:

While Frankston City is less culturally diverse than Greater Melbourne, a significant proportion of our older adults (approximately 44%) were born in a country other than Australia. Of the 56% of older adults that were born in Australia living in the municipality only a very small proportion are Aboriginal or Torres Strait Islanders (roughly 0.4% or 116 people).



People born in the United Kingdom and Ireland (17%) represent the second largest older adult cohort, followed by those born in European nations (10%), New Zealand (2%), Southern Asia (3%), African nations (1%), and North and South America (1%)^x.

Similarly, Frankston City has a higher proportion of older residents who speak only English at home (82%) compared to greater Melbourne (63.6%). While approximately 18% of older adults speak a language other than English at home, only 2% of these do not speak English well or at all^x.

The most common languages other than English spoken by older adults in the municipality include Italian, Greek, Dutch, German, South Slavic, and Chinese languages.

By socio-demographics:

Socio-Economic Index for Areas (SEIFA) is used in Australia to measure and score the socio-economic advantage or disadvantage of communities. SEIFA scores are derived from attributes such as income, employment, skills and unskilled occupations and other variables that together reflect advantage or disadvantage. A higher score indicates increased attributes and higher levels of advantage, whereas a lower score represents fewer attributes and lower levels of advantage.

The SEIFA score for Frankston in 2016 was 1001, slightly lower than Greater Melbourne (1,020), meaning that Frankston City overall is slightly more disadvantaged than Greater Melbourne^{xi}. Frankston City has a higher percentage of older adult pension recipients (67.2%) compared to the Greater Melbourne (57.3%).

We note however that Frankston City has significant variance between its local area SEIFA scores of socio-economic with some of our suburbs (Sandhurst, Langwarrin South and Frankston South) ranked amongst some of the least disadvantaged suburbs in the country, and others (Frankston North and Frankston Central) ranked amongst the country's most disadvantaged suburbs.

By suburb/local area:

Carrum Downs, Skye and Sandhurst

Total Population: 33,790
60+ Population: 5,235 – which is projected to rise by 59% to 8,337 people by 2026.

15% of the residents in this area are aged 60+.

28% of Frankston municipality older adults call this area home.

Living Alone: 1,064 or 20% of these older adults live alone.

Living with someone: 3,713 or 71% of these older adults live with another person.

SEIFA Score: The average score for this local area is 1,039 (the scores range from 979 for Carrum Downs to 1,115 for Sandhurst).

Frankston, Karingal, Frankston Heights

Total Population: 36,095
60+ Population: 8,455 – which is projected to rise by 20% to 10,162 people by 2026.

23% of the residents in this area are aged 60+.

30% of Frankston municipality older adults call this area home.

Living Alone: 2,287 or 27% of these older adults live alone.

Living with someone: 5,754 or 68% of these older adults live with another person.

SEIFA Score: The average score for this local area is 960, compared to 1,001 for Frankston City.

Langwarrin and Langwarrin South

Total Population: 23,837
60+ Population: 4,218 – which is projected to rise by 40% to 5,899 people by 2026.

18% of the residents in this area are aged 60+.

15% of Frankston municipality older adults call this area home.

Living Alone: 782 or 19% of these older adults live alone.

Living with someone: 3,350 or 79% of these older adults live with another person.

SEIFA Score: The average score for this local area is 1,062 (the scores range from 1,044 for Langwarrin to 1,080 for Langwarrin South).

Frankston South

Total Population: 18,204
60+ Population: 4,882 – which is projected to rise by 15% to 5,615 people by 2026.

27% of the residents in this area are aged 60+.

17% of Frankston municipality older adults call this area home.

Living Alone: 1,046 or 21% of these older adults live alone.

Living with someone: 3,351 or 69% of these older adults live with another person.

SEIFA Score: The average score for this local area is 1,075, compared to 1,001 for Frankston City.

Seaford

Total Population: 16,462
60+ Population: 3,838 – which is projected to rise by 16% to 4,435 people by 2026.

23% of the residents in this area are aged 60+.

14% of Frankston municipality older adults call this area home.

Living Alone: 1,171 or 31% of these older adults live alone.

Living with someone: 2,561 or 67% of these older adults live with another person.

SEIFA Score: The average score for this local area is 994, compared to 1,001 for Frankston City.

Frankston North

Total Population: 5,759
60+ Population: 1,384 – which is projected to rise by 8% to 1,491 people by 2026.

24% of the residents in this area are aged 60+.

5% of Frankston municipality older adults call this area home.

Living Alone: 336 or 24% of these older adults live alone.

Living with someone: 824 or 60% of these older adults live with another person.

SEIFA Score: The average score for this local area is 823, compared to 1,001 for Frankston City.

Measures to help older people remain healthy and active are a necessity, not a luxury - WHO

4. Our Age Friendly City:

The World Health Organisation Age Friendly Cities framework is guided by specific challenges facing cities, when planning for the needs of older adults. In developing this plan Council undertook extensive data review and community consultation with over 330 older adults in the community to determine how age friendly we are.

4.2 Our Age Friendly Cities Scorecard

The scorecards to follow highlights the strengths, weaknesses and opportunities for the municipality against each domain of the WHO Age Friendly Cities framework.

4.2.1 Outdoor Spaces and Buildings

Scorecard

OUTDOOR SPACES & BUILDINGS



According to the World Health Organisation, a city's cleanliness, noise and pollution levels, and green spaces affect the age-friendliness of a city. Cities that maintain a clean and green environment and build age-friendly design features into urban planning, are considered ideal for older residents.

Our Outdoor spaces and Buildings

Frankston City is committed to retaining its green leafy aspect, with parks, reserves and public open spaces representing 16% of the land in the municipality (approx. 2102 ha). The municipality has approximately 464 parks, reserves and public open space, and manages approximately 11 kilometres of pristine Port Phillip Bay coastline.

Frankston City is also committed to servicing the municipality with quality infrastructure and facilities for the community to access. Council manages a range of community facilities, and buildings available for hire or use by the community groups including nine Community Centres and Neighbourhood Houses; seven community halls for hire; and 76 sports pavilions under tenancy agreements with

community groups and clubs, three Libraries, two regional complexes including the Frankston Arts Centre, Peninsula Aquatic Recreation Centre, and one neighbourhood aquatic centre.

Community Feedback

Not surprisingly the things older adults told us they appreciate the most about living in Frankston City include: access to the beach; parks and open space; trees and nature; the convenient location; shops; community feel; quiet, village life; and walkability (in that order) ^{xii}.

Open space and supporting infrastructure is regularly used and highly regarded by our older residents. The importance of accessible and age-friendly infrastructure was highlighted when asked what would assist older people use facilities and open space more often ^{xiii}.

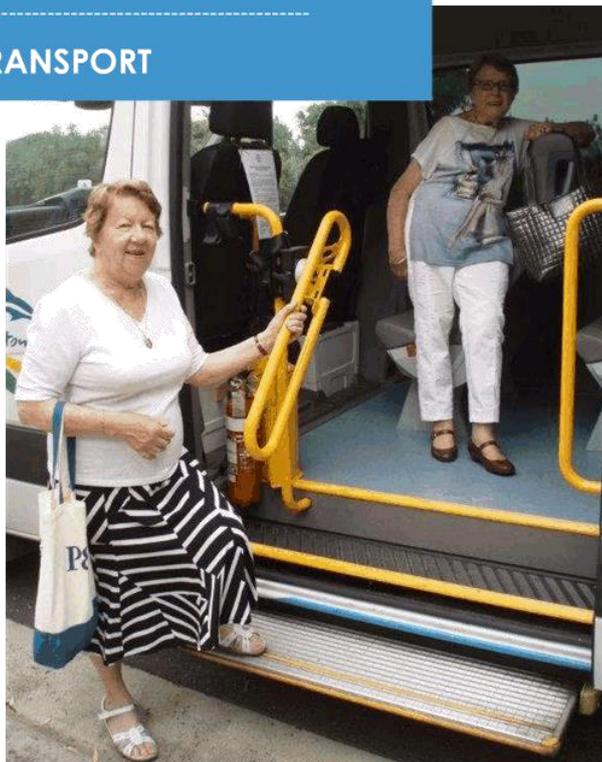
Key opportunities:

- To deliver outdoor spaces with age-friendly infrastructure that can be enjoyed by older adults
- To deliver Council facilities and buildings that are accessible for older adults

4.2.2 Transport

Scorecard

TRANSPORT



Transportation is a key factor influencing active and healthy aging. Being able to move about the city determines social and civic participation and access to community and health services^{xiv}.

So too does the availability of appropriate transport options for older adults along the whole continuum of 'transport independence', from those who are fully independent, to those transitioning towards public and alternative transport forms, and for those solely reliant on community transport options.

Transport in Frankston

Frankston is largely very well serviced by multiple road, rail and bus links. The municipality enjoys easy access to three major arterial roads including Eastlink, Monash Freeway, and Peninsula Link; 26 bus routes; four train stations; and two train services (a metro and V'Line service) enabling public transport access from Melbourne CBD to the Mornington Peninsula (Stoney Point). There are however limitations in the availability of public transport in some suburbs (Carrum Downs and Langwarrin), and in the supply of community transport throughout the municipality, including volunteer and medical transport in the municipality.

Transport data

Car usage, according to ABS Census data, is the predominant form of transport used by older adults, with 79% of Frankston's older adult population having a vehicle at their premises, and only 7% of older adults stating that they do not drive a car^{xv}.

However there is a significant cohort of older adults (21%) who either exclusively or partially rely on alternative forms of transport including active transport, public transport, taxis, and various forms of community transport to travel around within the community^{xvi}.

Community feedback

The majority of older adults consulted said they find it is easy to get around the community using their preferred mode of transport (92.33%), with the preferred means of transport being via car (86%) or walking (71%).

For some older adults however, it is difficult or very difficult to get around in the community (6.93%). These older adults identified the need for increased community transport services, improved footpaths and accessible infrastructure, additional public transport (more buses more often), access to mobility scooters and improved safety, to make it easier for them to get around in the community.

Most people consulted had limited knowledge of how to access Council's community transport, or a multi-purpose taxi card (half price taxi card), and only 25% of respondents had a Council foreshore or disability parking permit.

Key opportunities:

- To collaborate, partner and advocate to improve community transport options for older adults
- To increase the availability of Council's community transport for Frankston's eligible residents (includes program based and community based)
- To promote access to cost-effective transport options

4.2.3 Housing

Scorecard

HOUSING



Appropriate housing is an essential human need. For housing to be appropriate it must be affordable, safe and secure, and facilitate living arrangements that meet the current needs of the occupant.

Living arrangements play a role the feelings of safety and connection in the home, and within the community. Ageing in place – or ageing at home – is the model of choice for ageing in Australia (and the preference for many older adults) for maintaining stability, established routines and neighbourhood connection beyond retirement.

How our older residents live

In Frankston City, 70% of people aged 60 years or older live in households which are owned with a mortgage or fully owned, lower than that greater Melbourne (79.3%). Home rental rates for people aged 60 years or older are slightly higher in Frankston (14%) than greater Melbourne (11%). A further 6% of older adults reside in Independent Living Villages, Nursing Homes and supported living units, and hospice in Frankston City, similar to Greater Melbourne.

In terms of household 'types', the majority of older residents in the municipality live with a partner (50% compared 55% greater Melbourne) or other family member, friend or acquaintance (20% compared 23% Greater Melbourne). There is also strong trend for living alone, with a higher proportion of older adults living alone in Frankston City than Greater Melbourne (24% compared 20%)^{xvii}.

Transience is slightly lower in Frankston City for this age group (63%) than for Greater Melbourne (66%) with fewer residents reporting that someone in their household changed address in the past five years^{xviii}. Fewer again older adults in Frankston City (17%) reported that they have moved house within the previous five years. However the link between 'transience' and 'household types' on housing insecurity is yet unknown in the municipality.

Community feedback

The majority older adults consulted said their housing situation is safe and secure (90.74%), whereas one in 10 people (9.25%) rated their living arrangements as either insecure or very insecure.

The most common reasons for living arrangements feeling insecure included: unaffordable housing, limited tenure leases, and financial difficulties. Whereas the common reasons for living arrangements feeling unsafe included: safety of the neighbourhood, limited lighting, limited police presence, and having transient neighbours in rental properties.

Access to affordable or social housing, and to long term leases, as well as improved financial means were all raised as solutions to reducing housing insecurity^{xix}.

The majority of older adults consulted also said they intend to remain in their current homes for the next five years (84.45%), with about one in five of these (17.2%) expecting that modifications would be required to enable them to remain in their homes.

Key opportunities:

- To support older adults to 'age in place' in their homes
- To improve our understanding of the ongoing and emerging housing needs of our older adults
- To advocate for increased affordable housing for older adults
- To deliver services and advocacy for older adults who are housing insecure or at risk of homelessness

4.2.4 Community Support and Health Services

Scorecard

SERVICES



Community based health and support services are vital to maintaining health and independence for older adults. The impact of Federal and State government policy reform within the Aged (My Aged Care)

and Disability (NDIS) sectors has created significant change to funding and service delivery within local government. Both reforms focus on consumer choice and control, enabling people to live longer in their homes with the appropriate support individuals and carers require.

Community support and Health Services in Frankston

In recent years Frankston City has seen major State and Federal Government investments towards expanding healthcare services in support of the establishment of a regional multi-disciplinary Health Hub within the municipality.

The municipality is currently serviced by one public hospital (Peninsula Health), two private hospitals (Peninsula Private and St John of God), and numerous bulk billing GP's. The municipality is similarly well serviced by allied health, mental health services, NDIS and My Aged Care funded services to meet the needs of older adults, including those offered directly via Council. However, older adults are required to navigate an increasingly complex and disconnected system to gain the supports they need. It is expected that older adults and their families will increasingly rely on Councils as their local source of information and support as the various health system reforms continue to rollout.

Council's specialist services

Council is a My Aged Care funded provider offering services and programs specifically tailored for older adults within Frankston Municipality to support their overall health and wellbeing and ageing in place. Through funding from Frankston City Council, State and Commonwealth Governments, Family Health Support Services provides a range of assessment, care and social support services for approximately 2,000 older adults per year through the following services:

Family Health Support Services Specialist Services:

- Intake & Triage
- Assessment & Planning
- Home Care
- Personal Care
- Respite Care
- Meals on Wheels
- Home Maintenance and Home Modifications
- Community Transport
- Escorted or Unescorted Shopping
- Social Activities / Outings
- Community Recovery Call Centre

Council also provides a range of programs that aim to keep older people socially connected and engaged in community life as long as possible, these include:

Programs

- Health Promotion
- Support to Seniors Groups and Clubs
- Seniors Festival
- Pot Luck Social Inclusion Program
- Positive Ageing Together Newsletter
- Age Friendly Frankston Ambassadors Program
- Volunteers Program
- Community Connectors

Council's Universal services

Councils play a vital role in providing accessible services in local communities, from support services and programs to events, open space and facilities promoting participation in community life. This Plan aspires to enable increased participation of older adults in the universally available programs and

services. This includes leveraging the Frankston Arts Centre’s vibrant schedule of shows and events; identifying value- add opportunities available through the neighbourhood house network and library services, so that they can be enjoyed by more older adults in the community.

Community feedback

The majority of older adults consulted feel it is either easy (49.50%) or very easy (9.09%) to find the services they need in the community; 20.95% find it difficult and 3.56% find it very difficult to find the services they need; and 16.60% were unsure. However during the Covid lockdown’s of 2020 there was a very high rate of disengagement from all programs and services (including essential services) by this cohort.

Older adults demonstrate a resourcefulness in who they contact to access help and support needed, with most adults consulted seeking information and support from multiple sources including family was the most common response (75.21%), friends (55%), their GP (61.98%), Council (38.02%) and Peninsula Health (21.90%).

Key opportunities:

- To provide a person centred approach offering choice to older adults in need of services
- To deliver services to support people to live safely and independently in the community, underpinned by a Wellness and Reablement approach
- To prioritise continuous quality improvement and workforce development
- To partner, collaborate and advocate to support the service needs of older adults

4.2.5 Social Participation



Social participation and social support are strongly connected to good health and wellbeing throughout life. Participating in leisure, social, cultural and spiritual activities in the community, as well as connection with the family, friends and the community allows older people to continue to exercise their competence, to enjoy respect and esteem, and to maintain or establish supportive and caring relationships throughout their ageing years^{xx}.

Social Participation in Frankston

Frankston City is supported by a range of clubs, groups and programs to encourage social participation for older adults. Specifically there are 37 seniors clubs and groups operating in the municipality with a combined membership of approximately 2,150 people (including 1,627 women and 927 men). Of these, 10 are cultural clubs (Filipino, Greek, Polish, Italian, and Chinese); 5 are for women only; 3 are for men only; 10 clubs service local neighbourhoods/suburbs only; two clubs are physical activity focussed; and there are three are general seniors clubs. Anecdotally we understand that the more 'niche' a club is, the more likely it is to have a membership of older adults from outside the municipality. This particularly relates to clubs where a language other than English is spoken.

Frankston City is also supported by a vibrant and well subscribed University of the Third Age (U3A), which provides social and learning opportunities for retired and semi-retired people. U3A Frankston has a current membership of 690 (including 513 women and 177 men).

The proportion of visitors who are older adults to the Frankston Arts Centre, PARC, library services and Neighbourhood Houses is however more difficult to quantify, even though these venues host up to 1 million visitors (each) per annum. Council has similar difficulties in quantifying the number of older adults attending Council events throughout the year. However it is understood that Councils annual month long Seniors Festival engages approximately 3,000 older people each year.

Community feedback

Overall, most older adults consulted seek more connection than they are currently experiencing, including in their neighbourhoods and with clubs and groups.

When asked, most older adults (78.67%) said that connection (including with family, friends, and the community) is 'important' or 'very important' to them. Only 2.45% (7 respondents) said connection is not important.

When asked how important neighbourhood connection is, again most (67.13%) said it is either 'very important' or 'important'. And only about 5.24% (15 respondents) said neighbourhood connection is not important to them.

However when asked how connected they feel, only 42.86% (less than half) said they feel either 'very connected' or 'connected' to their neighbourhood, and 16.03% of older adults said they do not feel connected to their neighbourhood at all.

A higher number of older adults consulted (58.37%) said they are however involved in a club or group. The most common clubs or groups respondents are involved in include: service clubs; volunteering; U3A; 'Friends of'; faith based; sporting; art/craft; or seniors groups.

A significant proportion (40.86%) said they have no involvement in a club or group, and 43.68% said they would like to be more involved in local clubs and groups. Groups of interest included those relating to physical activity, art/craft, gardening and social opportunities.

Lack of confidence, limited time, health issues and knowledge of what is available are all reasons identified by those consulted that prevent older adults from being more involved in local activities, clubs and groups.

When asked about how well older people are supported to participate in events and activities, just under half 45.38% of respondents said 'well supported', 14.62% said that older people are 'not supported' and 40% were unsure.

Community suggestions for how older people could be more supported to participate in community events and activities include: improved communication and information sharing, access to transport, and ensuring there are enough events catering to older people.

Key opportunities:

- To actively promote and facilitate opportunities for older adults to connect and engage
- To deliver accessible, inclusive and age-friendly programs, activities and events to foster community connection
- To identify and foster intergenerational opportunities that build social connection and encourage skill-sharing between people of all ages

4.2.6 Civic Participation and Employment

Scorecard

CIVIC PARTICIPATION AND EMPLOYMENT



Older people do not stop contributing to their communities as they age or retire. Many continue to contribute to the workforce, civic pursuits, and through unpaid and voluntary work for their families and communities. An age-friendly community provides options for older people to engage and contribute to their communities, through paid employment or voluntary work, and to be engaged in civic and political processes. This priority area recognises the importance of economic, social and civic contributions made by older people in positively contributing to both individual and community wellbeing.

Volunteering, Civic Participation and employment in Frankston

Council recognises that different civic participation, volunteering and employment opportunities will apply to the three age groups identified in Figure. 1 (pg.9). Whereas, while there is no 'retirement age'

in Australia, people can only access their superannuation between 55 and 60, and become eligible for the age pension at 65½, rising to 67 by 2023^{xxi}. The Federal Government's push for continued participation in the workforce means that organisations will continue to be staffed by employees, and potential employees that are older adults. Approximately 21% of Council's workforce for instance is aged 60 years and over, with Council embracing the contributions of its older employees.

Council similarly promotes volunteering opportunities available both within local government, and the community. Council is currently supported by over 212 older adult volunteers, embedded right across the organisation and enriching our service delivery to the community. Council also manages the Impact Volunteering program matching community volunteers to community organisations and groups within the municipality.

Community feedback

Of those consulted, just over one third (32.41%) said they are actively involved in their community as a volunteer, and two thirds (66.40%) indicated they do not volunteer. Over one quarter (28.74%) also said they would like to be more involved in volunteering than they currently are.

Barriers to volunteering (or increased volunteering) include not having the time, health and physical ability, feeling 'too old', COVID, access to transport or parking, perceived lack of respect towards volunteers, having been unsuccessful in the past, and limited resourcing of volunteer opportunities.

Key opportunities:

- To support older adult participation in the workforce, where this is desired
- To support and promote volunteering pathways for older adults to contribute their knowledge and skills
- To create opportunities for older adults to participate civically and drive change in the community

4.2.7 Respect and Social Inclusion

Scorecard

RESPECT AND SOCIAL INCLUSION



The role that older people play in the community, and level of connection they feel, contribute to the respect and inclusion they enjoy. According to the WHO, communities where older adults maintain an active local leadership role, have an impact on public decisions, have healthy relationships in the community and the home, and where respect is fostered between the generations have a stronger sense of elder respect and inclusion than those that do not. A sense of isolation and loneliness however can result wherever older people feel less connected, involved, or respected than they would prefer, in the community.

Life events or experiences can also have an impact on the ability of older people to maintain or build social connections and sense of connection. For example, events as small as loss of a driver's licence, or as large as ailing health, being a victim of crime or elder abuse, or grieving the loss of a loved one can directly increase an older person's sense of disconnection, isolation and loneliness^{xxii}.

Council's approach to respect and inclusion

Council works hard to ensure that our settings, programs and services are inclusive and accessible for our community. Council also seeks to ensure that older people from all backgrounds are valued and appreciated, and no one is excluded based on race, culture, language, social or financial status, ability, location or gender.

The impact of isolation and loneliness marks a new frontier of study in Australia, with research increasingly recognising the connection between isolation and health outcomes^{xxiii}. Whilst little is known about the rates or impact of isolation or loneliness locally, one aspiration of this Plan is to equip Council with increased knowledge so that proactive action can be taken to support improved respect and inclusion in the community.

Community feedback

Of the community members consulted, less than half (42.06%) said that they feel older adults are respected, or included in the Frankston community, 25.40% were unsure, and about one third (32.54%) said they are not respected and.

Council received marginally better responses to an 'inclusion' question, with only 43.87% of respondents agreeing older adults are included in community events and activities, while 14.62% felt older people are not included and 41.50% were unsure.

Barriers to respect, identified through the consultation included: attitudes, manners, lack of respect from young people, and being treated differently than other members of the community. While accessibility, transport, and information were the inclusion barriers identified through the consultation.

When asked how to improve respect and social inclusion for older people, suggestions included: education, improving communication and opportunities for feedback, working with young people, providing more multigenerational activities and opportunities for skill sharing.

Key opportunities:

- To respect and actively seek out the contribution of older adults in the community
- To make it easy for older adults to ask for and access supports as needed
- To work to prevent all forms of discrimination and ageism in the community
- To improve our understanding of the barriers to respect or inclusion

4.2.8 Communication and Information

Scorecard

COMMUNICATION AND INFORMATION



While rapidly evolving information and communication technologies are useful tools for a fast paced society, they can also serve as instruments of social exclusion for those who do not have access to, or cannot use these tools. The convenience of digital communication channels are undeniable, however the sole reliance on these technologies serves to exclude anyone who is not 'technology literate' from accessing information. It remains pertinent to communicate and provide information to older adults through multiple channels, particularly those channels that are routinely used by this cohort.

Council's information sharing approach

Local government is responsible for ensuring information is shared with the whole community through all channels necessary, and has embraced the use of high, medium and low technology communication approaches to engage with the broader community.

This involves sharing the same information via multiple communication channels including via Council's webpage, social media platforms, and mobile phone/tablet applications. It also includes information sharing through a range of other electronic, print, and verbal channels. These include communicating via email; local newspapers; Council's own print paper 'Frankston News' (released quarterly); newsletters, brochures, and flyers; via telephone; and via face to face interactions.



Community feedback

Of the community members consulted access rates were high, with 90.94% advising they have access to the internet. Whereas confidence rates to use the internet varied considerably. Just over half of the respondents said they were ‘very confident’ (52.36%), a third were ‘tentatively confident’ (29.13%) and approximately one fifth of respondents, (18.61%) said they were not confident to use the internet to find information needed.

The preferred means of receiving information from Council for this cohort included: Email (71.26%); Mail (46.85%); E-newsletters (28.35%); Telephone (22.05%); Facebook (13.39%); and Text (12.99%). Other preferred means of sharing communication include newspaper, notice boards, online meetings and websites (in that order).

Key opportunities:

- To maintain effective communication and information sharing with older adults through a range of channels
- To share information accessibly about Council’s programs and services, events and activities for older adults
- To assist older adults to connect with and build confidence using technology

5. Our Planning Approach:

5.1 Best practice informed planning

The Plan is built on a dual framework including Councils Community Building Outcomes Framework (CBOF) and the World Health Organisation (WHO) Age Friendly Communities framework to ensure an evidence based, whole-of-Council, and whole-of-community lens is applied when planning for the infrastructure, service, program, and liveability needs of our older residents. The Plan similarly reflects evidence informed best practice principles to ensure robust outcomes for older adults in our community.

5.2 Policy informed planning

Council is governed by the legislative and policy context which influence and inform the Positive Ageing Action Plan. This includes, but is not limited to, compliance with the following:

Legislation	<ul style="list-style-type: none"> • Aged Care Act (1997) • Home & Community Care Act (1985) • Local Government Act (2020) • Education and Care Services National Law Act (2010) • National Regulations (2011) • Disability Services Act (1986) • Carers Act (2012) • Food Act Victoria (1984) (Food Standards Code) • Occupational Health & Safety Act (2004) • OHS Regulations (2007) • Accident Compensation Act (1985) • Victorian Information & Privacy Act (2000)
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	<ul style="list-style-type: none"> • Charter of Human Rights & Responsibilities Act (2006) (Vic) • Victorian Public Health and Wellbeing Plan (2019-2023) • Age Discrimination Act (2004) • Privacy and Data Protection Act (2014) (Vic) • Health Records Act 2001
Commonwealth Policy	<ul style="list-style-type: none"> • Aged Care Quality Standards (2020) • Aged Care Assessment Quality Framework (2020) • Aged Care Diversity Framework (2017) • Charter of Aged Care Rights (2019) • Home and Community Care Standards (2010) • Education and Care Services National Regulations (2012) • National Plan to respond to the abuse of older Australians (2019-2023)
State Policy	<ul style="list-style-type: none"> • Food Standards Code (2019) • Victorian Volunteer Strategy (2021) • Cultural Diversity Plan (2015-2019) • Child Safe Policy (2020)
Frankston City Council Policy	<ul style="list-style-type: none"> • Stronger Families Policy (2019) • Stronger Families Strategy (2021) • Code of Conduct (2020) • Information Management Policy (2019)

5.3 Integrated planning

Planning for positive aging in Frankston is being approached as a whole-of-council responsibility. This allows us to think bigger about how we integrate, align and leverage Council processes to deliver our services, programs and infrastructure with a focus of promoting connection, supportiveness and engagement for people aged 60 years and older living in the municipality.

The Plan aligns with the all other key plans of Council, and regional stakeholders to ensure that planning for an age-friendly community is integrated with our long-term ambitions for Frankston City and reflects the community's needs.

Southern Metropolitan Regional Plans	<ul style="list-style-type: none"> • Diversity Plan (Annual) • Wellness and Reablement Plan (Annual)
Frankston City Council Plans	<ul style="list-style-type: none"> • Council Plan (2017-2021) • Health and Wellbeing Plan (2017-2021) • Community Engagement Plan (2020) • Municipal Emergency Management Plan (2020) • Reconciliation Action Plan (2020-2022)
Family Health Support Services Plans	<ul style="list-style-type: none"> • Service Plan – Community Health (2020-2030) • Commonwealth Home Support Programme Manual (2020-2022) • Victorian Home and Community Care Program Manual (2013) • Conflict of Interest Administrative Policy and Procedure (2016) • Activity Work Plans (Annual)

5.4 Evidence informed planning

The Plan is informed by the growing body of evidence about the benefits of people ageing well in their homes, networks and communities, and in recognition that implementing evidence-based practice is a key part of improving outcomes for older people. As such the Plan is a culmination of the translation of evidence into the design and development of its actions.

5.5 Data informed planning

Data has been a cornerstone in influencing the shaping of the Plan, along with the evidence base and community consultations. All publically available data for Frankston City has been reviewed and embedded into the focus and priorities outlined in this plan.

5.6 Community informed planning

Council recognises value of planning 'with' and not just 'for' the community, and as such has invited and embraced opportunities for **community voice** to contribute to the shaping of this Plan. Through consultation with sector stakeholders and older adults in our community, we have listened to thoughts, experiences, and ideas on ageing, and how to best enable 'positive ageing' in Frankston over the next four years to 2025. Refer to the PAAP Community Engagement Plan (Appendix A) for further detail.

5.7 Partnership informed planning

Council has an ongoing commitment to working in partnership in order to plan and deliver improved outcomes for older adults living in the community. Our key partners include:

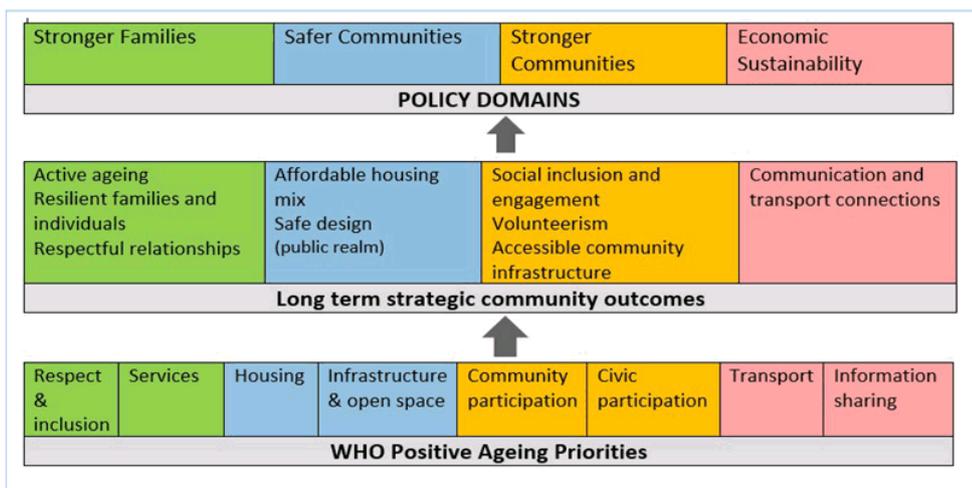
- **Southern Metropolitan Regional Alliance Network (SMRAN)** which brings together SMR funded community care agencies to share their expertise, knowledge and experience in the sector.
- **Southern Metropolitan Region (SMR) Coordinators** who are funded by the State Government to increase the efficiency and effectiveness of regional planning, and improving coordination of care for older adults.
- **Peninsula Care Planning Group (PCPG)**, a provider of a broad range of affordable services for people living in Frankston and the Mornington Peninsula.
- **Frankston Mornington Peninsula Primary Care Partnership (FMPPCP)** which fosters connection between local government, clinical and community health services and community agencies, and assumes major responsibility for health promotion in Frankston and the Mornington Peninsula.
- **Municipal Association of Victoria (MAV)** as the peak local government sector membership association and the legislated body for Victoria's 79 Councils.
- **Positive Ageing Network (PAN)** which is a MAV facilitated network for local government employees working in the positive ageing field. The network enables the sharing of positive ageing information and projects among Victoria's local governments
- **Local Services** are key partners to collaborate in the delivery of collaborative programs and services. Council works with a broad range of not-for-profit agencies, including: Community Support Frankston; Peninsula Health; Peninsula Legal Community Legal; and disability services.
- **Age Friendly Frankston Ambassadors** who are local representatives for older adults in the community who are consulted regularly by Council to inform Frankston City Council's program

and service planning and delivery, to strengthen positive ageing within the Frankston community.

5.8 Outcomes focussed planning

The Plan will support Council to achieve its long term strategic community outcomes across our key CBOF policy domains with a focus on directly contributing to three of Council’s broader long-term strategic community outcomes.

5.8.1 Program Logic



5.8.2 Planned Outcomes and Indicators

CBOF Policy Domain: Stronger Families	<ul style="list-style-type: none"> Active Aging Resilient Families and Individuals Respectful Relationships 	Proportion of older people living independently in their home Number of older people attending senior programs at Neighbourhood Houses and Community Centres Number of older people attending seniors events Number of older people with U3A memberships Number of seniors groups Number of older people providing unpaid care or childcare Proportion of health care card users and pensioners accessing Council programs and services Proportion of people over 55 who are in the workforce Number of primary prevention programs with respectful relationship components
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<p>CBOF Policy Domain: Community Strength</p>	<ul style="list-style-type: none"> • Social inclusion and Engagement • Volunteerism • Vibrant community • Accessible Community Infrastructure 	<p>Number of older people participating in community consultations</p> <p>Proportion of adults who report high or very high levels of psychological distress</p> <p>Proportion of people who feel that they live in a close knit neighbourhood</p> <p>Percentage of people who do volunteer work for agencies or groups</p> <p>Proportion of Council owned community infrastructure that meets DDA compliance and Service standards around accessibility</p>
<p>CBOF Policy Domain: Safe Communities</p>	<ul style="list-style-type: none"> • Affordable Housing Mix • Safe Design (public realm) 	<p>Disparity between available housing stock and need (i.e. ratio of lone person households versus the number of no or one-bedroom dwellings)</p> <p>Number of people accessing shared spaces that have been identified for activation (segregated or underused spaces)</p>
<p>CBOF Policy Domain: Economic Sustainability</p>	<ul style="list-style-type: none"> • Communication and transport connections 	<p>Satisfaction levels with the local council's information sharing and communication with the community</p>

6. Delivery, Monitoring and Evaluation

6.1 Delivery, Implementation and Funding

The coordination of the Plan's implementation and identification of funding requirements will be the primary responsibility of the Family Health Support Services Department.

Implementation oversight will be facilitated through the establishment of a Positive Ageing Implementation Group, a representative group from across Council, chaired by the Coordinator Assessment and Positive Ageing, with delegated responsibility to oversee the effective implementation of the Action Plan, including the delivery of Annual Implementation Plan's to ensure that any emerging issues impacting older people are identified and responded to through the Positive Ageing Action Plan over the next four years.

Funding and identification of additional resourcing required will be managed by the Family Health Support Services Leadership Group as part of Council's annual budget process, along with funding opportunities available via external sources to support Council's positive ageing aspirations as articulated in the Plan.

6.2 Monitoring and evaluation

The Positive Ageing Implementation Group will undertake six monthly progress and impact monitoring of the Plan, with progress assesses on the basis of *satisfactory achievement* of actions,



and impact assessed on the basis of *benefits derived* through the undertaking of each action. This will support effective decision making regarding future investment of Council efforts in influencing healthy, connected, contributing and involved older adults throughout the community.

The Manager, Family Health Support Services will submit an annual *Positive Ageing Progress Report* to Council, which will include:

- Evaluation of progress to date;
- Identification of risks, barriers, emerging trends; and
- Recommendations for new or modified actions, or additional resources needed for the following year.

Further information

For further information about the Positive Aging Action Plan please contact Council's Family Health Support Services Department (PAAP@frankston.vic.gov.au).



7. Positive Ageing Action Plan

CBOF Policy Domain 1: Stronger Families	
Sub Outcome	Action
1.1 Active Aging	1.1.1 Continue to deliver high quality support programs for eligible residents
	1.1.2 Seek funding to expand community connections, social scripts and age-strong programs to meet increasing demand
	1.1.3 Identify and advocate to address emerging service gaps, availability and quality of services to relevant peak bodies and local networks to support ageing in place
	1.1.4 Ensure a collaborative approach across Council in identifying and addressing any emerging community and program gaps in supporting the needs of older adults
	1.1.5 Encourage broader participation for older adults at community programs, groups and services
	1.1.6 Enhance Council's referral pathways to ensure the community is supported to navigate and access required support services
1.2 Resilient Families and Individuals	1.2.1 Identify and promote local supports for grief, loss and bereavement
	1.2.2 Support COVID recovery building resilience and confidence for older adults requiring additional support to re-engage with community life (see also 1.3.2)
	1.2.3 Support State, Federal or international campaigns to promote respect and inclusion for older adults
1.3 Respectful Relationships	1.3.1 Work in partnership with local organisations to deliver and promote elder abuse awareness
	1.3.2 Deliver innovative programs to strengthen community capacity to build respectful relationships



	1.3.3 Promote a culture of inclusion and respect amongst older adults within Frankston
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CBOF Policy Domain 2: Community Strength	
Sub Outcome	Action
2.1 Social Inclusion and Engagement	2.1.1 Maintain and promote a Community Services Directory for older residents, NFPs and service providers
	2.1.2 Embrace formal and informal intergenerational planning across Council to increase positive connection between the generations
	2.1.3 Explore demand for increased social connections for older members of LGBTIQ community
	2.1.4 Provide engagement and consultation opportunities to enable older people to have a say on Council decisions on what is important to them
	2.1.5 Raise awareness and continue to support local seniors clubs and groups to promote a welcoming environment which encourages a positive first experience for new and prospective members.
2.2 Volunteering	2.2.1 Identify and promote new and existing volunteering opportunities for older adults within and external to Frankston City Council
	2.2.2 Build the capacity of local groups and organisations to engage and encourage participation of older adults in volunteering
2.3 Vibrant Community	2.3.1 Continue to deliver the expanded (month long) Seniors Festival offering accessible, inclusive and diverse events and activities for older adults living in Frankston City
	2.3.2 Leverage Seniors festival, U3A opportunities and Libraries engagement programs to: <ul style="list-style-type: none"> - Offer community education sessions - Enhance community connectivity and programs



2.4 Accessible Community Infrastructure	2.4.1 Ensure all (new and ageing) Council facilities are accessible
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CBOF Policy Domain 3: Safe Community

Sub Outcome	Action
3.1 Affordable Housing Mix	3.1.1 Identify and advocate for social and affordable housing solutions to address emerging accommodation gaps for older adults
3.2 Safe Design (public realm)	3.2.1 Ensure parks, reserves, outdoor spaces and the Frankston foreshore are accessible and safe for use for older adults within the community
	3.2.2 Provide accessible adult play spaces in parks

CBOF Policy Domain 4: Sustainable Economy

Sub Outcome	Action
4.1 Communication and Transport Connectivity	4.1.1 Review Council’s Community Transport Service and bus hire program to improve transport options for older adults
	4.1.2 Advocate to and collaborate with all local community transport providers (including medical and volunteer transport) to enhance the availability of their services for older adults in Frankston
	4.1.3 Ensure effective, and accessible communication and information sharing with older about programs, services, events and activities adults through a range of channels
	4.1.4 Improve Councils approach to empowering the community to access the community to digital communication channels
4.2 Skilled Workforce Pool	4.2.1 Promote local capacity building opportunities relating to employment and supplementary income for older people through a range of channels



Appendix

A. Community Consultation Plan

ⁱ (International best practice incl Europe 2020 - Innovation Union (2010) and the European Innovation Partnership on Active and Healthy Ageing (EIP-AHA). Quoted in the National Positive Ageing Strategy of Ireland)
<https://assets.gov.ie/11714/d859109de8984a50b9f2ae2c1f325456.pdf>

ⁱⁱ World Health Organisation, Global Age Friendly Cities: A Guide (2015)
<https://apps.who.int/iris/bitstream/handle/10665/43755/9789241547307>

ⁱⁱⁱ World Health Organization. (2007). Global age-friendly cities: a guide. World Health Organization. <https://apps.who.int/iris/handle/10665/43755>

^{iv} Plan Melbourne 2050

^v ABS Census 2016

^{vi} http://www.health.vic.gov.au/healthstatus/downloads/le_birth_79-06_vic.xls

^{vii} ABS Census 2016

^{viii} ABS Census 2016

^{ix} ABS Census 2016

^x ABS Census 2016

^{xi} Australian Bureau of Statistics (2016). Census of Population and Housing

^{xii} Positive Ageing Action Plan Community Feedback Summary Report

^{xiii} Ibid

^{xiv} WHO, Global Age-friendly Cities: A Guide, 2007: 20

^{xv} ABS Census 2016

^{xvi} ABS Census 2016

^{xvii} ABS Census 2016

^{xviii} ABS Census 2016

^{xx} World Health Organisation, Global Age Friendly Cities: A Guide (2015)
<https://apps.who.int/iris/bitstream/handle/10665/43755/9789241547307>

^{xxi} <https://www.dss.gov.au/seniors/benefits-payments/age-pension>



^{xxii} *ibid.* pg14

^{xxiii} <https://www.aihw.gov.au/reports/australias-welfare/social-isolation-and-loneliness>

Community Engagement Plan: Positive Ageing Action Plan

Community Engagement Plan

Project name: Positive Ageing Action Plan

Approved by: Project Sponsor

Date: 2 September 2020

Endorsed by Council: Yes

Date: 14 December 2020 (retrospective)

Are planning permit approvals required: No

Are building permit approvals required: No

Key Risks:	Risk Mitigation:
<ul style="list-style-type: none">• The impact of the COVID-19 pandemic resulting in:<ul style="list-style-type: none">– Not being able conduct face-to-face engagement activities– Community members not feeling safe to engage in face-to-face activities– Limitations of reach of online engagement methods• Impact of Local Government elections resulting in:<ul style="list-style-type: none">– Not being able conduct any community consultations between 22 September and 24 October 2020.• Engagement methods used being too limited to effectively engage a cross section of the 60+ year old community.• Engagement timeline limitations.	<ul style="list-style-type: none">• Development of an Engagement Plan to enable forward planning for targeted engagement to support the development of the Positive Ageing Plan.• Engagement to be undertaken by Council staff currently involved in engaging with older residents within the community.• Any face-to-face engagement activities will be designed to work with current restrictions and other COVID-safe measures to ensure the safety of participants and staff, with the project team monitoring the situation.• The community consultation will involve multiple methods of engagement including online, paper, via telephone and face-to-face methods to undertake stakeholder and community consultation.• Stakeholder mapping undertaken prior to developing the plan will assist with the tailoring of engagement approaches to ensure that a satisfactory breadth of 60+ year old voices are engaged through the consultation process.• The consultation process will be broadly advertised to encourage the community to participate, including across the local areas.

Stakeholder analysis & engagement planning

Stakeholders: Internal, External, Community

Stakeholder types: FHSS, FHSS Program delivery partner, referral partner, delivers services to 60+ (independent of Council), funder, authoriser, consumer/customer, community member (60+), etc.

Stakeholder engagement methodology for the Positive Ageing Plan (IAP2 engagement approach).

All stakeholders have been categorised into the following engagement groupings, and will be engaged according to approach identified for each per table below:

Engagement category	Who will be engaged	How this cohort will be engaged	When will this category be engaged
Inform	All stakeholders	Pre round-1: Provide these stakeholders with information about Council’s intention to develop an action plan and information on how to be involved.	Pre-Round 1
		Round 5: Inform these stakeholders once the plan is adopted and released.	Round 4
Consult	Community and clients aged 60+ years	Round 1: Obtain feedback on their current lifestyle, likes and preferences – focusing on data gaps in the State of the Community. Obtain feedback on their vision for the Action Plan, and for what these stakeholders want to ‘see’ the plan address/achieve. Round 4: Consult with targeted community members on the draft action plan.	Round 1 Round 3
	Internal stakeholders	Seek feedback on current practice and activities – what do we want to keep, adopt, adapt, abandon? Obtain feedback on their vision for the Action Plan, and for what these stakeholders want to ‘see’ the plan address/achieve.	Round 1
	External stakeholders	Obtain feedback for external agencies providing services to people aged 60+ about their observations and feedback for this cohort. Obtain information about any service gaps for this cohort. Explore feedback about what they would like to see Council do, and identify interested services who Council can involve or collaborate with in developing the Positive Ageing Action Plan – <i>actions</i> .	Round 1
Involve	Internal stakeholders	Engage with officers across Council to co-design actions that can be included in the Action Plan which Family Health Support Services can deliver. No shared	Round 2

		responsibilities required. (i.e what would you like Family Health Support Services to 'do'?). To happen in tandem with 'collaborate' discussions.	
	External Stakeholders	Engage with external services (through 1:1 meetings) to co-design actions that can be included in the Action Plan which Family Health Support Services can deliver. Develop one or more actions in the action plan with these stakeholders. No shared responsibilities required. (i.e what would you like Council to 'do'?)	Round 2
Collaborate	Internal stakeholders	Engage staff across council stakeholders (via 1:1 meetings) to design one or more actions in the action plan with shared responsibilities (i.e. What would you like to take a lead in delivering? Or What would you like us to deliver together?). To happen in tandem with 'involve discussions.	Round 2
	External Stakeholders	Engage with external services (via 1:1 meetings) to design one or more actions in the action plan with shared responsibilities (i.e. What would you like to take a lead in delivering? Or What would you like us to deliver together?). To happen in tandem with 'involve discussions.	Round 2
Consult	Community	Targeted re-engagement of community members who provided feedback through the survey's and telephone interviews to seek feedback from these stakeholders on one or more draft actions in the draft plan to check in with them that these actions align with what the community wanted to see. This will be done via focus groups and telephone interviews.	Round 3
Inform	All stakeholders	Provide these stakeholders with an opportunity to review the final Draft Action Plan prior to its final endorsement.	Round 4

Purpose of the engagement is to:

- Inform internal, external and community stakeholders of Council's intention and process for developing a Positive Ageing Action Plan.
- Provide an opportunity for all stakeholders to contribute to the Frankston vision for positive ageing in our municipality.
- Provide an opportunity for internal stakeholders to review current practice and make recommendations on how things are done in moving forward.

- Consult the community and stakeholders to gain a deeper understanding of the key local issues that are important to the community and which should be reflected in the plan.
- Engage stakeholders, consumers and the community to inform the actions within the Plan.
- Deliver coordinated and mutually reinforcing actions to support active and positive ageing within the municipality and region.
- Make the community part of the decision-making process and for them to feel that their voices are valued and that their needs and aspirations are being considered in the action plans developed by Council.
- Involve council staff in the community engagement process to build understanding and commitment of the community's needs and aspirations.

Key messages:

- Council has commenced drafting its first ever Positive Ageing Action Plan (2021-2025).
- This Plan will align with the principles of the WHO Age Friendly Cities in aiming to establish appropriate and effective actions to support the delivery of Council's programs, services and infrastructure with a focus of promoting connection, supportiveness and engagement for older people living in the municipality.
- Council aims to actively engage with the community in developing the plan to ensure that it accurately reflects our community's objectives and aspirations.
- Stakeholder and community consultations will be rolled out during September to November 2020, so that you can have your say on how the plan will meet the needs of the 60+ year old population living in Frankston City.
- Others?

Fast Facts:

- Approximately 21% (or 28,012ppl) of Frankston City residents are aged 60 years or older.
- The 60+ age cohort is the fastest growing cohort in the municipality, and is expected to increase by 1,321 people per year to 2026.
- By 2026, residents aged 60 years and older will represent 24% (or 35,939ppl) of the Frankston City population.

Consultation timeframe:

The community engagement will be conducted over the following four stages and implemented in partnership between Family Health Support Services and Community Strengthening, to support the development of the Positive Ageing Action Plan 2021-2025 (note, the following may be required to be modified due to the ongoing impacts of the COVID-19 pandemic or Local Government elections):

Pre-Round 1: INFORM – August (Inform the community that the development of FCC’s first Positive Ageing Plan is underway)

WHAT (Spiel/Script)	<p><i>Frankton City Council has commenced drafting its first ever Positive Ageing Action Plan (2021-2025). This Plan will align with the principles of the WHO Age Friendly Cities in aiming to establish appropriate and effective actions to support the delivery of Council’s programs, services and infrastructure with a focus of promoting connection, supportiveness and engagement for older people living in the municipality.</i></p> <p><i>Stakeholder and community consultations will be rolled out during September to November 2020, so that you can have your say on how the plan will meet the needs of the 28,012 60+ year old residents, who call Frankston City home.</i></p> <p><i>For further information or to register your interest to be involved in community consultation about the plan please contact [add the Positive Ageing phone number/email].</i></p>		
WHERE	WHO (allocate action)	BY WHEN (between 15-30 August)	Status
<i>Grapevine</i>	Coordinator Assessment and Positive Ageing	<i>By 30 August</i>	<i>Complete</i>
<i>External website</i>	Coordinator Assessment and Positive Ageing	<i>By 30 August</i>	<i>Complete</i>
<i>Facebook</i>	Coordinator Assessment and Positive Ageing	<i>By 30 August</i>	<i>Complete</i>
<i>Positive Ageing Newsletter</i>	Coordinator Assessment and Positive Ageing	<i>Edition released in early September. Information needed by mid-August.</i>	<i>N/A</i>

ROUND 1: CONSULT – 1 September to 10 October 2020 (6 weeks). #NB External and community consultations must be complete by 22 September for this round. Round 1 consultation and engagement will involve:

1. Engaging stakeholders on what they would like to ‘see’ changed in the community – thus giving these stakeholders input into the visioning of the plan; and
2. Engaging stakeholders to seek further information via consultation where information gaps have been identified through the ‘State of the Community’ data collection process.

3. Engaging stakeholders on their perspectives on how well current services are working, what they would like to see changed, and what could be added into the new planning cycle.

<p><i>Inputs:</i></p> <ul style="list-style-type: none"> • State of the Community Profile complete • Community Consultation Survey • Engagement timeline developed • Engagement approaches finalized • Delegation of ‘consult’ engagement tasks 	<p><i>Outputs:</i></p> <ul style="list-style-type: none"> • Summary Report of the feedback provided • High level themes identified to inform the Outcomes Framework within the Action Plan • Information provided to commence drafting action Plan ‘actions’
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ROUND 1: Consult – community 4 September to 18 September 2020, FHSS October 2020, internal & external 11 to 30 November 2020					
Engagement Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
EXTERNAL – Customers and community					
FCC Age Friendly Frankston Ambassadors	<ul style="list-style-type: none"> - Inform that we are developing a plan - Seek feedback on their vision for older people - Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues - seek interest in them championing the plan 	<ul style="list-style-type: none"> - Positive Ageing Working Group - Community Vision Project Team 	4 – 18 Sept 2020	Positive Ageing Team Leader	Dual consultation – Age Friendly Ambassadors meeting (with Frankston 2040) (10 Ambassadors) Survey monkey posted on Council’s webpage
Clients/carers	<ul style="list-style-type: none"> - Inform that we are developing a plan - Seek feedback on their vision for older people - Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues 	Positive Ageing Working Group	7 – 15 Sept 2020	Coordinator Assessment and Positive Ageing	Telephone consultations with clients, using Survey questions (approx. 150 clients to be called)
Seniors Clubs & Groups	<ul style="list-style-type: none"> - Inform that we are developing a plan - Seek feedback on their vision for older people 	Positive Ageing Working Group	4 – 18 Sept 2020	Positive Ageing Team Leader	Email the survey monkey link to network

Item 12.9 Attachment B: Positive Ageing - Community Engagement Plan

	- Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues				
Positive Ageing Newsletter recipients	Inform that we are developing a plan - Seek feedback on their vision for older people - Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues	Positive Ageing Working Group	4 – 18 Sept 2020	Positive Ageing Team Leader	Email the survey monkey link to network
Volunteers and potential volunteers	Inform that we are developing a plan - Seek feedback on their vision for older people - Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues	Positive Ageing Working Group	4 – 18 Sept 2020	FHSS Leadership Team	Email the survey monkey link to volunteers
INTERNAL					
FHSS Service teams -Assessment -Positive Ageing -Service Delivery -Program Delivery	- Inform that we are developing a plan - Advise of the consultation approach - Consult re vision/issues, seek feedback on current approaches to our work programs and activities (keep, change, drop)	Manager Family Health Support Services Positive Ageing Working Group	2 – 22 Oct 2020	Social and Community Planner	Team meeting consultation sessions. Survey distributed to all team members unable to attend consultation session.
Frankston City Council Staff consultation	Dual consultation to inform both the Positive Ageing Action Plan and the Municipal Early Years Plan. Exploring how these plans can have actions embedded right across Council to achieve positive outcomes for these cohorts.	Manager Family Health Support Services Positive Ageing Working Group	11 – 27 Nov 2020	Social and Community Planner	Council Staff workshop. Survey distributed to all team members unable to attend consultation session, and posted on Grapevine intranet.
EXTERNAL					
External Stakeholders	Obtain feedback for external agencies providing services to people aged 60+ about their observations and feedback for this cohort and any service gaps.	Positive Ageing Team Leader Coordinator Assessment and Positive Ageing	11 – 27 November	Social and Community Planner	Email containing link to survey and introductory video.

	Identify stakeholders interested in co-design opportunities.				
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ROUND 2: INVOLVE & COLLABORATE – #NB External consultation can only start from 25 October (post care-taker). Round 2 consultation and engagement will involve co-design including:

1. Engaging ‘involve’ stakeholders on actions they would like Family Health Support Services to include in the action plan for FHSS to deliver (and engage their involvement in drafting these actions) (i.e. action focussed engagement).
2. Engaging ‘collaborate’ stakeholders on collaborative actions, and/or actions from their plans they would like to see reflected in the Positive Ageing Action Plan. Note these actions will either be led by the other stakeholder, or delivered in partnership with FHSS (targeted only).

<p><i>Inputs:</i></p> <ul style="list-style-type: none"> • Front end of the Action Plan (Sections 1-8) complete • Engagement approach methodology finalized • Delegation of involve and collaborate engagement tasks 	<p><i>Outputs:</i></p> <ul style="list-style-type: none"> • Actions developed in partnership with Council and external stakeholders •
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ROUND 2: INVOLVE & COLLABORATE – 30 November to 22 December 2020					
Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
INTERNAL					
Council staff from all relevant areas.	To build upon the feedback provided through the Staff Workshop to commence development and design of actions.	Positive Ageing Working Group	30 Nov – 18 December 2020	Social and Community Planner	1:1 meetings with key officers across Council
EXTERNAL					

All external professional stakeholders that expressed an interest in informing the development or co-design of actions for inclusion in the Positive Ageing Action Plan (via survey feedback)	- Determine actions in their plans they would like to see embedded in the PAAP. -Determine actions that they recommend that Council consider including. -Determine any dual-actions.	Positive Ageing Working Group	30 Nov – 18 December 2020	Social and Community Planner	1:1 follow up meetings
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ROUND 3: CONSULT – Feb 2021. Round 3 consultation and engagement will involve:

1. Targeted action focussed stakeholder and community/consumer consultation. **Re-engaging with those engaged during Round 1 & 2 engagement** (or representation there-of) on targeted draft actions in the action plan to test that:
 - a. We can commit to delivering them (internal/external); and
 - b. They are in line with community interest/demand (community/customer).

NB# It is recommended that this round takes place via email consultation for external and community stakeholders.

<p><i>Inputs:</i></p> <ul style="list-style-type: none"> • Draft Action Plan finalized - for consultation 	<p><i>Outputs:</i></p> <ul style="list-style-type: none"> • Actions reviewed by targeted stakeholders and consumers and feedback provided • Re-engagement with collaborate stakeholders as required (wherever suggested changes were made for these actions) • Finalization of draft Action Plan for endorsement
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ROUND 3: Consult (Actions feedback) – January 2021					
Engagement Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
INTERNAL					
All teams with actions included in the PAAP	Is there agreement with the actions? Can Library Services commit to these Actions	Positive Ageing Working Group	December 2020 – January 2021	Social and Community Planner	1:1 follow up meetings

	Can these actions be resourced?				
COMMUNITY					
Targeted community members who were engage through Round 1 consultations	Seek feedback on the proposed draft actions in the PAAP action plan	Positive Ageing Working Group	Jan 2021	Positive Ageing Team Leader	Focus Group Age Friendly Ambassadors

ROUND 4: INFORM & CONSULT – May 2021 (4-6 weeks). Round 4 consultation will involve:

1. Public Exhibition of *draft Active Ageing Plan*

Inputs:

- Endorsement from Council to publically exhibit the Draft Active Ageing Action Plan

Outputs:

- Final Active Ageing Action Plan for presentation to Council for endorsement

ROUND 4: INFORM/CONSULT (FINAL Action Plan Feedback) – April - May 2021

Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
ALL STAKEHOLDERS					
This consultation method will engage all stakeholders.	Create the opportunity for any final feedback on the Action Plan from the broader community	Project Working Group	May 2021, following Council endorsement meeting	Coordinator Assessment and Positive Ageing	Public exhibition (Publish the Action Plan on Council’s external webpage) Email link to all stakeholders that have been engaged.

Executive Summary

12.10 Appointment and Authorisation of Council Staff

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.3 Ensure good governance and management of Council resources
Priority Action	3.3.2 Implement a schedule of reviews of services, plans, policies and protocols to ensure good governance

Purpose

To appoint Council officer for the purpose of enforcing the *Planning and Environment Act 1987* and the *Local Government Act 2020*.

Recommendation (Chief Financial Officer)

That Council:

1. Pursuant to the provisions of Section 147 (4) of the *Planning and Environment Act 1987* and s313 *Local Government Act 2020* (Act), Council appoints the officers listed in the Instrument of Appointment and Authorisations; and
2. Authorises for the Instrument of Appointment and Authorisation to be signed and sealed.

Key Points / Issues

- For proper administration of section 147(4) *Planning and Environment Act 1987* (the Act) and section 313 *Local Government Act 2020*, (“Act”) building and planning officers must be formally appointed as ‘authorised officers’ for the purposes of legal enforcement and to administer the Act.
- Council’s Lawyers have reviewed the provisions of the Act in regard to delegation of powers and have concluded that authorisation of officers under the Act cannot be delegated by the Chief Executive Officer. Council’s Lawyers are of the view that officers required to be authorised under the Act must be authorised by resolution of Council.
- The appropriate resolutions for appointment and authorisation of the officer are set out in the recommendation to this report.
- Note the Instruments of Appointment and Authorisation are required be a confidential attachment on the grounds that it contains confidential information for the purposes of Section 77 of the *Local Government Act 1989*. This is pursuant to Section 72 of the *Local Government Act 1989*, as confidential information under Section 3(1) of the *Local Government Act 2020*.

Financial Impact

The authorisation of officers has no financial implications.

Consultation

1. External Stakeholders

Not applicable.

12.10 Appointment and Authorisation of Council Staff**Executive Summary****2. Other Stakeholders**

The authorisations of the officer listed for consideration have been discussed with the relevant Managers.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Officers are required to be appointed as authorised officers under Section 147(4) the *Planning and Environment Act 1987* and Section 313 of the *Local Government Act 2020* to legally enforce and administer the Act.

Policy Impacts

There are no Policies that impact the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Failure to provide authorisations would result in officers not being able to enforce or administer the law.

A suite of authorisations have been developed by Maddocks and are used by most councils across Victoria. Authorisations for other officers in the same or similar roles have been in place for many years without undue issues.

There are a range of checks and balances undertaken to ensure these powers are exercised appropriately. When no longer required these powers are revoked to ensure good governance practices are being maintained and the risks associated with inappropriate use are reduced.

Conclusion

It is recommended that Council authorise the Instrument of Appointment and Authorisation and authorise for the instrument to be signed and sealed.

This will facilitate the effective ongoing legal administration of the provisions of the Act.

ATTACHMENTS

Attachment A: Instrument of Appointment and Authorisation by Council for Member of Council Staff - **CONFIDENTIAL**

Executive Summary**12.11 Appointment of Directors to the Board of Peninsula Leisure Pty Ltd**

Enquiries: (Kim Jaensch: Chief Financial Office)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.3 Health and Well-being
Priority Action	2.3.3 Enhance equitable access to sport and leisure opportunities

Purpose

For Council to consider the appointments of Non-Executive Directors to the Board of Peninsula Leisure Pty Ltd.

Recommendation (Chief Financial Officer)

That Council:

1. Acknowledges the contribution of Mr David Fraser and Mr Tom Mollenkopf during their tenure as Interim Non-Executive Directors to the Board of Peninsula Leisure Pty Ltd (PL) since 1 November 2020;
2. Appoints Mr David Fraser as a Non-Executive Director of Peninsula Pty Ltd for a period of two years, with the appointment expiring on 30 April 2023;
3. Appoints Mr Tom Mollenkopf as a Non-Executive Director of Peninsula Pty Ltd for a period of two years, with the appointment expiring on 30 April 2023; and
4. Authorises a media release announcing the appointments of the two successful Board members.

Key Points / Issues

- At its meeting on 31 August 2020, Council resolved:
That Council:
 - Resolves to advertise the position of Ms Roseanne Healy (Director and Chair of Peninsula Leisure Pty Ltd) which becomes due for renewal on 31 October, 2020;
 - Resolves to advertise the position of Mr Philip Johnson (Director Peninsula Leisure Pty Ltd) which becomes due for renewal on 31 October, 2020;
 - That Council appoint the Chief Executive Officer and Chief Financial Officer as Interim Directors to Peninsula Leisure Pty Ltd for the period 1 November 2020 until such time as new Directors are appointed, which at this stage is anticipated by 23 November 2020, subject to potential delays ;
 - Following the appointment of the successful applicants for these positions, request the Board of Peninsula Leisure Pty Ltd to prepare a matrix of the current skill sets of the Board members to identify if there is any notable skill gap and based on this information, Council determine whether to continue with four Directors or to move back to the original five Director model; and
 - Releases this resolution with the open minutes of this meeting.

12.11 Appointment of Directors to the Board of Peninsula Leisure Pty Ltd**Executive Summary**

- Subsequent to this resolution, the remaining two Directors on the Peninsula Leisure Board chose to resign their roles and under CEO delegation, Council appointed Mr Tom Mollenkopf and Mr David Fraser as Interim Directors for the period through until 30 April 2021 in order to ensure the Board remained within its constitutional structure which requires a minimum of four Directors.
- At its meeting on 23 November 2020, Council resolved:
That Council:
 - *Endorses the appointment of Interim Directors (Mr Tom Mollenkopf and Mr David Fraser) for a period of six months, concluding 30 April 2021;*
 - *Notes the commencement of a Director recruitment process to replace current Interim Directors (Mr Phil Cantillon and Mrs Kim Jaensch) with a report to come before the Council meeting to be held in January 2021; and*
 - *Releases the resolution as part of the public minutes of this meeting and the report remains confidential indefinitely.*
- The interim appointment of Mr Tom Mollenkopf and Mr David Fraser was particularly important where Board decisions were required over what was a quite dynamic period as PARC sought to re-open to the community and redevelop its former customer base due to the impact of COVID-19.
- Both Mr Tom Mollenkopf and Mr David Fraser are well experienced and have added considerable value as Interim Directors for Peninsula Leisure to bring stability since 1 November 2020. The 23 November 2020 Council report noted that at the conclusion of their term, Council would consider further options to either re-appoint the Interim Directors for a further period or to re-advertise these roles.
- During their interim appointment since 1 November 2020, both Mr Fraser and Mr Mollenkopf have been valuable members of the Peninsula Leisure Board and have contributed many hours well beyond the normal Board meetings. This has included the recruitment process for the new CEO of Peninsula Leisure and both have played key roles as the company focuses on the recovery of PARC.
- Both Directors bring a unique skill set to the Board with Mr Mollenkopf coming from a legal background and Mr Fraser from an audit and risk background. They provide complementary skills to the balance of the Board.
- Given their contributions and the fact that Peninsula Leisure has undergone a significant period of change with the company now having a completely new Board and a new CEO, it is recommended at this point that maintaining a period of stability is desirable.
- The board currently comprises three Non-Executive Directors and two Interim Directors with Councillor Brad Hill sitting as an ex-officio member. The members and the expiry date of their appointments are as follows:
 - Ms Julie Busch (Chair) 31 January 2024
 - Ms Marlene Elliott 31 January 2024
 - Mrs Kim Jaensch By Council resolution
 - Mr Tom Mollenkopf (Interim) 30 April 2021
 - Mr David Fraser (Interim) 30 April 2021

12.11 Appointment of Directors to the Board of Peninsula Leisure Pty Ltd**Executive Summary**

- It is recommend that based on the balanced skill sets of the current Board, and to avoid an outcome where all four Directors reach the end of their appointed term at the same time, that Council support the appointment of the following to become Non-Executive Directors of Peninsula Leisure P/L:
 - Mr Tom Mollenkopf 30 April 2023
 - Mr David Fraser 30 April 2023
- Profile summaries of the proposed Board members are as follows:

Mr Tom Mollenkopf

Mr Tom Mollenkopf is an accomplished Executive, independent Advisor and experienced Director with a track record across diverse industries and professional practice complemented by international experience. He is CEO of the Peter Cullen Water and Environment Trust, a Senior Associate with Aither – advising on policy, strategy and governance – and a non-executive director.

Tom was CEO of the Australian Water Association from 2007 until 2013 and Deputy Executive Director of the International Water Association based in London between 2005 and 2007. From 1995 to 2005 Tom was an executive at South East Water in Melbourne. He has a background in law, first in private practice and then as corporate counsel, including as Head of Legal for Australian Airlines.

Tom is a director of the International Water Association (Chair-elect) and Dandenong Market; former President & Chair of Life Saving Victoria, Chair of the Water Industry Superannuation Fund, Deputy Chair of Wyong Water and board member at Surf Life Saving Australia, Western Water, WaterAid and Water Australia Solutions.

Mr David Fraser

David is a Chartered Accountant and Certified Internal Auditor with over 30 years' commercial and government experience. He is a small business owner of Bayland Finance which provides financial services and business advice to businesses and individuals across Australia. David was a previous Audit Delivery Partner at Oakton and Audit Manager at Ernst & Young. Mr David Fraser was an Independent member of Councils Audit and Risk Committee with his term expiring in December 2020.

David has provided financial analysis, internal audit, probity and risk management consulting services to a range of public and private clients including Melbourne City Council – including their operating facilities i.e. Citywide and Victorian Markets, Yarra City Council – including their leisure facilities, Boroondara City Council and City of Greater Dandenong – including their leisure and market facilities.

David has experience with a range of other government clients, including Australian Tax Office, Victoria Auditor General's Office and Tasmanian Auditor General's Office, Victoria Police, Department of Justice and Regulation, Department of Education, Port of Melbourne Corporation and Victorian Planning Authority. Within the Private Sector, David has experience in the finance, building, motor vehicle and energy sectors. Specifically, in relationship to the finance sector, David has conducted reviews and benchmarking of the 4 major banks (CBA, NAB, ANZ and Westpac) on behalf of a Federal Government agency. He was also a National Commercial Manager of a franchise business with over 30 stores across Australia.

12.11 Appointment of Directors to the Board of Peninsula Leisure Pty Ltd**Executive Summary**

- The successful applicants will be notified of their appointments following Council's resolution and a media release will then be provided announcing the two appointed Non-Executive Board members.

Financial Impact

The fees paid to Directors are included in PL's budget and were adopted by Council at its meeting on 26 October 2015 (OM279). The fees payable are set as a percentage of the Councillor allowance, with Board members paid 70% of the Councillor allowance, with the Chair paid a supplement of 60% of that amount in recognition of the additional duties and work required. The role of being a Non-Executive Director encompasses duties far beyond regular board meetings including, but not limited to, numerous occasions where board members have to hold discussions outside these board meetings, conduct industry specific research and be available for decisions that need to be made.

These amounts are included in the 2020/2021 Annual Budget of PL as approved by Council.

Consultation**1. External Stakeholders**

Nil

2. Other Stakeholders

Discussions have been held with Councillor Brad Hill sitting as the ex-officio member of the Board. A memorandum was distributed to the Mayor and Councillors providing notification of the recommendation to appoint Mr Tom Mollenkopf and Mr David Fraser for a two year term.

Analysis (Environmental / Economic / Social Implications)

It is considered that the appointments of Mr Fraser and Mr Mollenkopf will allow for the continued high performance of both the Board and the company and is seen as a critical step in re-establishing company stability at a time when it needs to be driving the recovery from the pandemic.

Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The constitution of PL allows for the appointment of a Board of five, plus a Council Delegate as an ex-officio member.

Policy Impacts

Nil

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

12.11 Appointment of Directors to the Board of Peninsula Leisure Pty Ltd**Executive Summary****Risk Mitigation**

It is imperative that the appropriate skill sets are available to the Board of PL and is seen as a critical step in re-establishing company stability at a time when it needs to be driving the recovery from the pandemic.

Conclusion

It is recommended that Council supports the appointments of Mr Fraser and Mr Mollenkopf with their terms to expire on 30 April 2023.

ATTACHMENTS

Nil

Executive Summary**12.12 MAV State Council Motions for 21 May 2021 State Council Meeting**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.2 The elected representatives will promote powerful advocacy, meaningful engagement and credible reputation

Purpose

To seek approval for seven (7) Motions to be submitted to the Municipal Association of Victoria (MAV) State Council Meeting, currently scheduled to be held on Friday 21 May 2021.

Recommendation (Chief Financial Officer)

That Council adopts the seven (7) proposed Municipal Association of Victoria (MAV) State Council Motions for the May State Council Meeting and that the motions be forwarded to the MAV prior to the deadline date:

- National parks and miscellaneous land native vegetation offset plan;
- Boat Licences;
- Lifesaving Club & Coastguard Funding;
- Establishment of a National Integrity Commission;
- State Government Levies
- Skid Racing; and
- Street Light Upgrades

Key Points / Issues

- Each year Councils across Victoria are invited to submit Motions to be heard at the Municipal Association of Victoria (MAV) State Council Meeting. This provides Council with the opportunity to highlight specific topics and projects at a State level, to clearly demonstrate the level of commitment of Frankston City Council to both Local and State issues.
- Typically, there are two State Council Meetings held each year. The first being in May and the second in October.
- This year, the first State Council Meeting is currently scheduled to be held on Friday 21 May 2021 and the due date for receipt of motions is no later than Friday 23 April 2021. Late motions are not accepted.
- An email was circulated to Managers and Councillors on 5 January 2021 to seek input into raising motions for submission to the State Council Meeting.
- Motions should be of a state wide significance. The advice from MAV is that Council should take this into consideration when determining what motions are presented at a State Council Meeting.
- Officers have finalised seven (7) Motions for consideration and are seeking endorsement to submit the following motions to the MAV for inclusion.

12.12MAV State Council Motions for 21 May 2021 State Council Meeting**Executive Summary**Councillor Nominated Motions

- National parks and miscellaneous land native vegetation offset plan
- Boat Licences
- Lifesaving Club & Coastguard Funding
- Establishment of a National Integrity Commission
- State Government Levies

Officer Nominated Motions

- Skid Racing
- Street Light Upgrades

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Nil

2. Other Stakeholders

Managers and Councillors were consulted on the proposed MAV State Council Motions.

Analysis (Environmental / Economic / Social Implications)

This has been addressed within the proposed MAV motions.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

The statutory and legal obligations would be met by the MAV on behalf of all Councils.

Policy Impacts

Any potential impact on policies are addressed within the proposed MAV Motions.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks associated with this report.

12.12MAV State Council Motions for 21 May 2021 State Council Meeting

Executive Summary

Conclusion

The proposed motions are presented to Council for approval and must be submitted by Friday 23 April 2020.

ATTACHMENTS

Attachment A: [↓](#) Proposed MAV Motions for submission to the May 2021 State Council Meeting



FORM

MAV State Council Meeting – 14 May 2021

To submit a motion for consideration by State Council on Friday, 14 May 2021, please complete this form and return to Councillors Office **no later than Friday 26 February 2021**.

National Parks and Miscellaneous Land Native Vegetation Offset Plan

Submitted by: Frankston City Council

MOTION:

Advocate to State Government to review the Native Vegetation Offset requirements to make it more feasible for both Council's and private property owners to establish Offset sites on their land, particularly with regards to revegetation.

Does the subject matter of this motion have state-wide significance to local government? **Yes/**

If yes, briefly describe how this motion impacts the sector as a whole:

Native vegetation offsets and other compensatory revegetation for the removal of trees and vegetation are governed by State and Local Government through relevant Planning Schemes.

During the development of the Frankston Native Vegetation offset Business case it was discovered how onerous the criteria for suitability of an offset site is. This has limited Frankston City Council to only 2 eligible sites. Furthermore, the cost to establish and small gains earned from revegetation of the sites precluded this type of offset from being beneficial.

**If you have answered "No", Pursuant to Rule 21 of the MAV Rules 2013, the proposed motion will be submitted to the MAV Board to determine whether the matter ought to be dealt with at the State Council Meeting*

Is the subject matter of this motion included in the MAV Strategic Plan? **Yes/No***

If yes, please select the primary MAV Strategic Plan priority to which the motion is related:

Financial sustainability	Business/digital transformation	Population growth/decline
Waste & resource recovery	Transport, freight & infrastructure	Sustainable land use
Government relations	Climate change & environment	Societal & social policy changes

RATIONALE:

(Up to 350 words)

State Government policy, incorporated under the Planning and Environment Act 1987, requires that, where native vegetation is approved to be removed under a planning permit, it must be compensated for by securing a native vegetation offset ('offset'). An offset is the protection and enhancement of native vegetation to generate a gain in the contribution that native vegetation makes to Victoria's biodiversity. Native vegetation offsets are administered by the Department of Environment, Land Water and Planning (DELWP) which maintains a state-wide register of native vegetation offset sites available for sale to Planning Permit holders as native vegetation 'credits'.

The protection provides long term security for the native vegetation and the management actions to maintain or improve the condition of the native vegetation and the biodiversity it supports.

Currently, there are no credits available within the Frankston municipality resulting in all vegetation removed from Frankston City being offset elsewhere. To mitigate this Council developed a business case to establish its own Native Vegetation Offset Program. This will enable offsets for vegetation removal within Frankston City to be delivered locally, replacing the loss and providing a range of improved biodiversity and community benefits within our natural areas beyond what existing resources presently deliver.

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.** **A4407647***



FORM

After analysis of FCC owned reserves for their compliance with Department of Environment, Land Water and Planning (DELWP) offset site requirements, it has been determined that only 2 Council reserves meet the onerous criteria to be able to generate offset credits. The analysis also recommended that due to the limited eligibility of Council land and consequently the restricted availability of credits within Frankston City owned reserves, credits should only be available to FCC internal applicants such as Council capital works or maintenance projects.

Dissappointingly, the Business case found that implementing revegetation offsets was not suitable for Frankston City as the municipality lacks the sites required to meet DELWP requirements. Frankston's reserves are either too small, unable to be effectively protected from threats or would be prohibitively expensive to establish and maintain. In most instances Frankton sites exhibit a combination of all three of the above limiting factors.

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.***

A4407647



FORM

MAV State Council Meeting – 14 May 2021

To submit a motion for consideration by State Council on Friday, 14 May 2021, please complete this form and return to Councillors Office **no later than Friday 26 February 2021**.

Boat Licences			
<i>Submitted by: Frankston City Council</i>			
MOTION: To advocate to the State Government to legislate and implement a training requirement and practical test to acquire a boat license. The ability to swim must be a mandatory requirement.			
Does the subject matter of this motion have state-wide significance to local government?		Yes	
If yes, briefly describe how this motion impacts the sector as a whole:			
<i>*If you have answered "No", Pursuant to Rule 21 of the MAV Rules 2013, the proposed motion will be submitted to the MAV Board to determine whether the matter ought to be dealt with at the State Council Meeting</i>			
Is the subject matter of this motion included in the MAV Strategic Plan?			Yes/No*
If yes, please select the primary MAV Strategic Plan priority to which the motion is related:			
Financial sustainability	Business/digital transformation	Population growth/decline	
Waste & resource recovery	Transport, freight & infrastructure	Sustainable land use	
Government relations	Climate change & environment	Societal & social policy changes	x
RATIONALE:			
Victorians have a strong interest in water based activities including the use of a range of powered water craft / vessels.			
Since 2019 there has been a report of over 200 activations where the Water Police have been required to attend to incidents of operators that have failed to adhere to the rules and regulations of their boat license.			
The recent spike in water related deaths highlights the need for a greater awareness of water safety in the general population and an increase in the minimum capability to operate water craft specifically. The lack of basic knowledge has been disquieting.			
It should be noted restricted licences are available without training for 12 to 16 year olds to become 'masters' enabling them to operate a powered recreational vessel in daylight hours (operating less than 10 knots and not towing another person, vessel or object). However, once a restricted 'master' turns 16 years of age the restricted marine licence automatically becomes a marine license. 'Master' refers to the operator of a vessel.			
A practical training component, including the ability to swim, will achieve a reduction in the number of water related emergency incidents, injuries and deaths there would be a commensurate reduction in community and family distress and the operational pressures on statutory and volunteers emergency services. Queensland and Western Australia already have a requirement for practical testing, along with the theory component, and this is imbedded into the assessment process to be able to obtain a licence. This criteria requires the person to undertake hands on training and learnt skills such as, entering and exiting a berth area and coming to a controlled stop are tested in a real environment.			

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.*** **A4402716**



FORM

MAV State Council Meeting – 14 May 2021

To submit a motion for consideration by State Council on Friday, 14 May 2021, please complete this form and return to Councillors Office **no later than Friday 26 February 2021**.

Motion			
Lifesaving Club & Coastguard Funding			
<i>Submitted by: Frankston City Council</i>			
MOTION: (Up to 250 words) That the MAV advocate to the Victorian Government to provide additional funding to Councils with coastlines and their affiliated Not For profits, such as Coastguard and lifesaving clubs, to improve sustainability of volunteering in the sphere marine search and rescue and their safety and life saving capacity for the benefit of all communities.			
Does the subject matter of this motion have state-wide significance to local government? Yes			
If yes, briefly describe how this motion impacts the sector as a whole:			
<i>*If you have answered "No", Pursuant to Rule 21 of the MAV Rules 2013, the proposed motion will be submitted to the MAV Board to determine whether the matter ought to be dealt with at the State Council Meeting</i>			
Is the subject matter of this motion included in the MAV Strategic Plan?			Yes
If yes, please select the primary MAV Strategic Plan priority to which the motion is related:			
Financial sustainability	Business/digital transformation	Population growth/decline	
Waste & resource recovery	Transport, freight & infrastructure	Sustainable land use	
Government relations	Climate change & environment	Societal & social policy changes	
RATIONALE: (Up to 350 words) Frankston is one of a number of Council's with foreshores catering for broad population visitation to their coastline for recreation and leisure. The population catchment for Frankston's 9 kilometres of foreshore has a catchment in excess of 800,000 people. While Councils care for the cleanliness and amenities of their foreshores in their role of Committee of Management and manages local laws to ensure safety of visitors and residents onshore the volunteer organisations support and protect the safety of swimmers and operators of watercraft offshore. 2020 21 saw a significant increase in the number of water related incidents and deaths. It should be noted that the Frankston Coastguard and lifesaving clubs alone respond to over 200 incidents per year. It is essential that these essential volunteer services are provided sufficient funding to attract and train volunteers and operate safely to the expected standards.			

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.** **A4388780***



FORM

MAV State Council Meeting – 14 May 2021

To submit a motion for consideration by State Council on Friday, 14 May 2021, please complete this form and return to Councillors Office **no later than Friday 26 February 2021**.

Motion: National Integrity Commission			
<i>Submitted by: Frankston City Council</i>			
MOTION: (Up to 250 words) That Council calls for the establishment of a unified approach to integrity bodies between the Commonwealth, State and Local Governments which provides a consistent outcome at all levels and the application of the same standards and accountability consequences for breaches. This would be achieved through the establishment of a National Integrity Commission to provide integrity review over all three tiers of government.			
Does the subject matter of this motion have state-wide significance to local government?			Yes/No*
If yes, briefly describe how this motion impacts the sector as a whole:			
<i>*If you have answered "No", Pursuant to Rule 21 of the MAV Rules 2013, the proposed motion will be submitted to the MAV Board to determine whether the matter ought to be dealt with at the State Council Meeting</i>			
Is the subject matter of this motion included in the MAV Strategic Plan?			Yes/No*
If yes, please select the primary MAV Strategic Plan priority to which the motion is related:			
Financial sustainability	Business/digital transformation	Population growth/decline	
Waste & resource recovery	Transport, freight & infrastructure	Sustainable land use	
Government relations	Climate change & environment	Societal & social policy changes	
RATIONALE: (Up to 350 words) The present approach to integrity bodies between the Commonwealth, State and Local Governments is varied and disjointed. In late 2020, the Commonwealth Government introduced the Australian Federal Integrity Commission Bill establishing the Australian Federal Integrity Commission as an independent public sector anti-corruption commission for the Commonwealth. The Morrison government further committed \$147 million to the development and operation of a Commonwealth Integrity Commission (CIC) designed to strengthen and complement the existing multi-agency approach to integrity, anti-corruption and law enforcement at a federal level. The process has already started with the expansion of the Australian Commission for Law Enforcement Integrity (ACLEI) and will ultimately enhance the integrity framework of the Commonwealth public service and ensure it remains free from criminal corruption. The second phase will be the establishment of the CIC, which will subsume ACLEI and cover the remainder of the public sector. The current approach at a State level however varies from State to State. In Victoria, State Government and Local Government integrity is managed by IBAC in some instances but with various other aspects of integrity being dealt with by the Inspectorate, the Ombudsman and in some cases VAGO. In NSW, it is ICAC which again operates somewhat differently to Victoria and in Queensland it is the Queensland Integrity Commissioner. This motion proposes that integrity within all three tiers of Australian government would be best managed by the adoption of a consistent integrity framework managed by a single integrity body rather than the current disjointed and inconsistent approach that exists today.			

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.** **A3824262***



FORM

MAV State Council Meeting – 14 May 2021

To submit a motion for consideration by State Council on Friday, 14 May 2021, please complete this form and return to Councillors Office **no later than Friday 26 February 2021**.

Motion: STATE GOVERNMENT LEVIES	
<i>Submitted by: Frankston City Council</i>	
MOTION: That the MAV is to explore legal options, on behalf of its Council membership, on the legality of the State Government being able to impose levies for payment in lieu of rate notices. The legal advice is to explore the power of the State Government to do this, the power of local government to decline the collection of State Government rates, what basis local government has in seeking fair and concise reparations for taking on the collection of State Government rates and the ability for/of local governments to charge the State Government for the collection of State Government rates. Further, the MAV is to express frustration to the relevant Minister (and Shadow Minister) about the unfair situation that is local government collecting state government based levies with unfair and insufficient compensation with a view to rectification.	
Does the subject matter of this motion have state-wide significance to local government?	Yes
If yes, briefly describe how this motion impacts the sector as a whole:	
Is the subject matter of this motion included in the MAV Strategic Plan?	No
RATIONALE: Local Government currently collects two levies on behalf of the State Government in the Landfill Levy and the Fire Services Levy. Council receives no funding from the State Government in respect of landfill levy collections and whilst it does receive funding for the Fire Services Levy, this remains subject to annual confirmation and potentially the withdrawal of funding at some point in the future. There has been further speculation where legislation was introduced to assist building owners to replace dangerous combustible cladding. The intent of the legislation is to enable building owners to access low interest bank loans to be paid back via Council rates to rectify buildings affected by combustible cladding. The mechanism, known as Cladding Rectification Agreements (CRA), will be an agreement between owners (or owners corporations), lenders and local councils. Under the CRA, the owners will pay the funds back via their Council rates. The implications and liabilities for Councils needs to be carefully analysed and reviewed so that Councils are not further imposed with financial and resourcing issues. The requirement for Councils to enter into CRAs was not consulted with local government adequately. It is considered that the involvement of Councils represent additional 'red tape' for all parties concerned. Council residents find it difficult to distinguish between what is a Council charge and what is a State Levy with ratepayers essentially only looking at the bottom line figure on their rates notices and attributing all of these costs to Council. This causes Council significant reputational damage. The State Government has its own property based utility in the State Revenue Office and access to all local government valuations via the Valuer General. The only realistic rationale that the State Government doesn't utilise the SRO to collect these State levies is the transference of the political fall out directly on to Local Government. Frankston City Council therefore recommends that the MAV seek to undertake steps to advocate for the removal of State levies from local government rate notices.	

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.***



FORM

MAV State Council Meeting – 14 May 2021

To submit a motion for consideration by State Council on Friday, 14 May 2021, please complete this form and return to Councillors Office **no later than Friday 26 February 2021**.

Skid Races			
<i>Submitted by: Frankston City Council</i>			
MOTION: That MAV advocate to the State Government for the introduction of legislation to create an offence for spectators or other people to attend a hoon event.			
Does the subject matter of this motion have state-wide significance to local government? Yes			
If yes, briefly describe how this motion impacts the sector as a whole: We believe this legislation will contribute to providing for safer road use for the wider community.			
<i>*If you have answered "No", Pursuant to Rule 21 of the MAV Rules 2013, the proposed motion will be submitted to the MAV Board to determine whether the matter ought to be dealt with at the State Council Meeting</i>			
Is the subject matter of this motion included in the MAV Strategic Plan?			No
If yes, please select the primary MAV Strategic Plan priority to which the motion is related:			
Financial sustainability	Business/digital transformation	Population growth/decline	
Waste & resource recovery	Transport, freight & infrastructure	Sustainable land use	
Government relations	Climate change & environment	Societal & social policy changes	x
RATIONALE: Local laws are relevant to individual local government areas. While Police can be specifically authorised under a local law to enforce it it remains a local effort. There is a strong likelihood that offenders (transient in nature) will move offending behavior to a neighbouring municipality to avoid penalties or punishment. To avoid the onerous approach to authorising police members under a local law across other neighbouring municipalities consistent enforcement practice across the state of Victoria is more desirable.			

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.** **A4415524***



MAV State Council Meeting – 14 May 2021

To submit a motion for consideration by State Council on Friday, 14 May 2021, please complete this form and return to Councillors Office **no later than Friday 26 February 2021**.

Motion: Street Light Upgrades	
<i>Submitted by: Frankston City Council</i>	
MOTION: That MAV:	
<ul style="list-style-type: none"> a) Calls upon the Victorian Government to allocate \$60M to the Department of Transport over 3 years, to enable any remaining non-LED cost-shared street lights on declared arterials and major roads to be upgraded to approved, more energy efficient and smart technology enabled LED street lights. b) Advocates to the Victorian Government and Federal Government for \$100M for a dedicated grants program to cover up to 50% of local government costs over the same period, to support Victorian councils to undertake business cases (where needed) and implement LED energy efficiency upgrades to any remaining non-LED street lights on both major roads (cost-shared and full cost lights) and minor roads. Additional funding would be required for other local councils across Australia. c) Notes that replacing all inefficient major, arterial and minor roads lights with energy efficient LEDs across Victoria could save \$430M in operating costs and reduce emissions by 1.79M tonnes over the next 20 years. d) Advocates for a further \$50M to be allocated to implement smart lighting for major roads. This would benefit the Department of Transport and Victorian councils in progressing the State's net zero emissions target by reducing approximately 206,000 tonnes of greenhouse gas emissions over the next 20 years. Additional smart lighting benefits includes reduced electricity consumption, improved lighting compliance, reductions in overlighting and improved road safety through automatic fault detection. This road safety benefit is estimated at as much as 2-3 times the financial benefits of the electricity and maintenance savings from this project. 	
Does the subject matter of this motion have state-wide significance to local government?	Yes
If yes, briefly describe how this motion impacts the sector as a whole:	
<ul style="list-style-type: none"> • Victorian councils previously secured funding from the Federal Government's <i>Community Energy Efficiency Program</i> in 2012 for the bulk replacement of street lights to LEDs. However, Frankston City Council (FCC) and approximately 10 other Victorian councils unfortunately missed out because they had already undertaken bulk street light upgrades across their municipalities. • FCC upgraded over 6,800 standard 80 watt mercury vapour street lights to 2 x 14 watt T5 linear fluorescent street lights in 2010 across its minor roads. At the time, the councils who fully funded and installed T5 street lights contributed to a significant reduction in Victoria's greenhouse gas emissions by embracing the most efficient technology available to them at the time. It is imperative that these councils should have the same opportunity now for funding to upgrade the existing street lights to energy efficient LEDs so that they are not penalised for being early adopters. • The Department of Transport is responsible for the majority of cost-shared street lights on declared arterials and major roads throughout municipalities. However, they are not forthcoming in providing capital funding to support Victorian councils with the replacement of street lights to LEDs, despite the high estimated energy efficiency improvements of up to 60-70%. All local councils are affected by this. • Replacing inefficient non-LED street lights with new smart enabled LED street lights, which use a fraction of the electricity previously required to operate, will improve road safety, reduce energy use 	

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.** **A3824262***



FORM

and energy costs to councils, ratepayers and road authorities, plus reduce greenhouse gas pollution.			
<i>*If you have answered "No", Pursuant to Rule 21 of the MAV Rules 2013, the proposed motion will be submitted to the MAV Board to determine whether the matter ought to be dealt with at the State Council Meeting</i>			
Is the subject matter of this motion included in the MAV Strategic Plan?			Yes
If yes, please select the primary MAV Strategic Plan priority to which the motion is related:			
Financial sustainability	Business/digital transformation		Population growth/decline
Waste & resource recovery	Transport, freight & infrastructure		Sustainable land use
Government relations	Climate change & environment	X	Societal & social policy changes
RATIONALE:			
Funding the upgrade of any remaining energy intensive non-LED street lights with energy efficient and smart technology enabled LED street lights will have the added benefits of:			
<ul style="list-style-type: none"> • Reducing greenhouse gas emissions which will assist both the Victorian and Federal Government to meet their greenhouse gas emissions targets and support a climate emergency response. • Cost savings through reduced electricity usage and ongoing maintenance and replacement costs due to the longer life of an LED street light when compared to non-LEDs. These savings could be directed to deliver other important community services. • Increasing road safety through improved lighting technology and improved fault reporting. • Reducing the risks associated with the disposal of mercury which is a hazardous material from older street lighting technology (fluorescent lamps), as these lamps will be phased out and replaced with LEDs. • Future proofing street lighting by ensuring replacement lights are smart technology enabled e.g. allow for a 7 pin NEM which can accommodate additional services such as air pollution monitoring, CCTV, dimming etc. • Increasing the perception of public safety and acting as a crime deterrent. • Minimising light pollution by installing approved LED lighting that illuminates immediate surrounds. • Assisting Australia to meet its Minamata Convention commitments, if and when it is ratified. • Stimulating the Australian economy including rural and regional areas, as well as all major cities to counteract the slowing effects of the recent emergencies from COVID-19 and bushfires. 			
In 2012 as part of the Federal Government's climate actions, they provided a <i>Community Energy Efficiency Program</i> (CEEP) for local councils and community groups across Australia. The CEEP enabled technology improvements that may not have otherwise occurred and funded \$96.3M in grants for 153 projects to improve energy efficiency and reduce emissions. This demonstrates that a similar grant program would be beneficial to local councils and most likely incentivise an earlier transition to energy efficient LED technology for Victoria's remaining non-LED street lights.			

Note: Motions must be submitted by **one council but may be supported by other councils. The council submitting the motion will need to supply written confirmation from any council(s) listed as supporting the motion. All relevant background information in support of the motion should be included in the space provided for the rationale and not in attachments. **The motion and rationale should be no longer than one page.*** **A3824262**

Executive Summary**12.13 Finalisation of Statutory Procedure - Discontinuance and Transfer of Land - 145-147 Frankston-Flinders Road Frankston (Towerhill Shopping Complex)**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To consider the matters raised in the submission and to enable Council to decide whether to proceed with the discontinuance of roads within the Towerhill Shopping Complex and subsequent transfer of the land to the current owners.

Recommendation (Chief Financial Officer)

That Council, in the exercise of powers, duties and functions conferred by sections 207A, 223 and Schedule 10 clause 3 of the Local Government Act 1989 and having considered the submission received in response to public notice of the proposal:

1. Resolves to proceed with the discontinuance of the roads within the Towerhill Shopping Complex at 145-147 Frankston Flinders Road, Frankston as shown hatched on the discontinuance plan, for the following reasons:
 - A. Council has previously determined that the roads are no longer reasonably required for public use and removed the roads from the Public Road Register;
 - B. The discontinuance will remove the "road" status from land which is already in private ownership by the owners of the Towerhill Shopping Complex;
 - C. Access to the Towerhill Shopping Complex will not be affected by the discontinuance;
 - D. None of the matters raised in the submission would constitute sufficient reason to abandon the proposed discontinuance.
2. Authorises the Chief Executive Officer to give notice in the Victoria Government Gazette of the discontinuance and transfer of the former roads;
3. Notes that the submitter will be advised in writing of Council's decision, and the reasons for the decision, as required by section 223; and
4. Authorises the Chief Executive Officer to cause the discontinued roads to be transferred to the owners of the Towerhill Shopping Complex for \$1 per land title, and authorises the transfer of land documents to be signed and sealed, noting that the owners of the Towerhill Shopping Complex have already paid fair market value consideration for the land comprising the former roads.

Key Points / Issues

- At its meeting on 21 September 2020, Council considered a report regarding the status of the roads within the Towerhill Shopping Complex ('Complex'). Council resolved to remove the roads from the Public Road Register, and to commence the statutory procedure to discontinue those roads. The initiating report can be viewed at Attachment A.

12.13 Finalisation of Statutory Procedure - Discontinuance and Transfer of Land - 145-147 Frankston-Flinders Road Frankston (Towerhill Shopping Complex)**Executive Summary**

- An aerial plan of the relevant area is included as Attachment B, and a discontinuance plan which shows the roads proposed to be discontinued is included as Attachment C.
- In accordance with sections 207A and 223 of the Local Government Act 1989, public notice of the proposed discontinuance and transfer was given on Council's website from Thursday, 26 November 2020 and in the Herald Sun on Saturday, 28 November 2020.
- Three enquiries were made by members of the public in response to the public notice. The nature of these enquiries and the responses provided by Council officers is summarised in Attachment D.
- In addition to these enquiries, one submission was received by email on 28 December 2020, objecting to the proposal. A de-identified copy of the submission is included as Attachment E.
- Council officers communicated with the submitter in a series of emails and by telephone. A de-identified copy of the email correspondence with the submitter is included as Attachment F.
- The submitter was advised of the opportunity to be heard in support of their submission at the Council meeting on 9 March 2021. Prior to the Council meeting, the submitter had advised Council officers that they were undecided about whether they wished to speak to Council in support of their written submission. Ultimately, despite being provided with notice of the day, time and place of the Council meeting and arrangements for speaking at the meeting, the submitter did not attend the meeting to speak in support of their written submission.
- Council must still consider the matters raised in the written submission in making its decision about the discontinuance and transfer proposal. To assist Council in this regard, the matters raised in the written submission and enquiries are set out in the table below, with corresponding officer responses:

Matter raised in submission	Officer response
Public access to the roads in the Complex should continue, to provide quick access between Bondi Avenue and Golf Links Road.	<p>Council has already determined that the roads are not reasonably required for public use as roads, and they have been removed from the Public Road Register.</p> <p>Although members of the public can use the roads as a short cut through the Complex, that is not the intended purpose of the land, which is privately owned.</p> <p>Under the Local Government Act 1989, a road discontinuance is different from a road closure. A road closure provides for a Council to block or restrict the passage or access of vehicles on a road by the placing of a barrier or obstruction.</p> <p>In this case the proposed discontinuance is not intended to prohibit access, consistent with the associated Town Planning approval.</p>
Residents in the Bondi Avenue area will be disadvantaged by	The proposed discontinuance will merely remove the "road" status from land which is already in private

12.13 Finalisation of Statutory Procedure - Discontinuance and Transfer of Land - 145-147 Frankston-Flinders Road Frankston (Towerhill Shopping Complex)

Executive Summary

Matter raised in submission	Officer response
<p>having to drive additional distance in order to enter or exit Bondi Avenue.</p>	<p>ownership by the owners of the Complex.</p> <p>Any future changes to access will require Council approval (Town Planning).</p> <p>The broader views of the local residents were sought in respect of the associated development during the Town Planning process. Public notification was provided by signs on site at both the Bruce Road and Bondi Avenue frontages, as well as direct written notice to adjoining property owners and occupiers.</p> <p>No objections to the development proposal or other concerns were received.</p> <p>It would seem illogical for the owners of the Complex to restrict public access, and there is no indication that they have any intention to do so. However, Council cannot guarantee what the owners of the Complex may consider in the future.</p>
<p>The transfer of land is an opportunity for Council to make money and/or recover the historical costs incurred in maintaining the roads.</p>	<p>The Complex consists of 10 parcels of land, which were acquired by the owners between 1973 and 1995. The owners have already paid fair market value consideration for the land, and it would be inequitable to expect the owners of the Complex to again pay for land they already own.</p> <p>Under section 207B(1)(b) of the Local Government Act 1989, when a road is discontinued the title to the land which was formerly "road" automatically vests in the Council. This is the reason the recommendation requires a transfer back to the owners of the Complex.</p> <p>Whilst historically Council has undertaken some road maintenance works on these roads, it is not possible to quantify the exact costs attributable to these roads in particular. The Complex owners have also spent significant funds on the construction, maintenance, upgrades and general upkeep of the roads (\$671,000 since 2000; pre-2000 figures are not available).</p>

- If the discontinuance and transfer does not proceed, the owners of the Complex will be unable to act on the permit for the development of the Ritchies supermarket. This would leave Council exposed to potential legal action.
- Council is now asked to consider whether it wishes to proceed with the proposed discontinuance and transfer.

Financial Impact

Current/Future Financials and Valuation

Financial costs in respect of the proposal have included title investigations, legal advice and valuation expenses. Further costs were incurred in undertaking public notification of the proposal. These costs have been accommodated within existing budgets. All surveying costs have been met by the owners of the land.

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A valuation of the land comprising the roads proposed for discontinuance has been undertaken, which assessed the market value in June 2020 as being \$2.9 million. However, it should be noted that the owners of the land have already paid market value consideration for the land at the time of purchase. Although the land would automatically vest in Council as part of the discontinuance process (pursuant to section 207B(1)(b) of the Local Government Act 1989) it would be unreasonable to expect the owners of the Complex to again pay for land for which they have already paid market value consideration.

Historical Financials and Transfers

As a road authority, co-ordinating road authority and municipal Council, millions of dollars are spent each year on maintaining a significant number of roads, car parks and footpaths within Frankston. As such, it is not possible to quantify the exact cost incurred by Council in maintaining the roads proposed for discontinuance. Council records show the history of work orders and inspections in respect of Towerhill Lane since 2015, confirming that some public expenditure has been incurred, in accordance with Council's road maintenance and repair programme for roads included on the Public Road Register (PRR). Towerhill Lane encompasses the road shown as Lot A (bottom section only covering the splitter island) and Lot C on TP12335PA.

Council has been advised that since acquisition of the Complex land from 1974, the owners have expended significant funds in the construction, maintenance, upgrades and general upkeep of the roads proposed for discontinuance. Since 2000, the expenditure has been evidenced at approximately \$671,000. Figures predating 2000 are not available.

In addition, the associated Town Planning Permit 300/2018/P for the redevelopment of the site which necessitates the request for a discontinuance, is approximately \$6.56 million. Approximately \$576,000 of this is dedicated to car park and access way works.

The broader Complex consists of 10 land parcels (including the roads), which were acquired by the owners between 1973 and 1995. These parcels were transferred from other company entities, with one transfer from Frankston City Council, following a previous road discontinuance process in 1995. Taking into account the land values of the time, officers consider that the owners have historically paid fair market value consideration for the land.

Based on the above expenditure, if the discontinuance proceeds, officers consider it would be inequitable to seek additional consideration for the road land from the Complex owners.

It is however considered appropriate that any further legal costs in respect of the process incurred by Council in preparing transfer documents etc., be met by the owners. These are estimated at less than \$2,500 plus GST. Consideration for any future transfer of discontinued road parcels is recommended at \$1 per land title.

Consultation**1. External Stakeholders**

Speedie Development Consultants Pty Ltd. (Applicant)

GM Brien and Associates (Valuation advice)

Maddocks (Legal advice)

Feigl and Newell (Historical Title advice and confirmation)

12.13 Finalisation of Statutory Procedure - Discontinuance and Transfer of Land - 145-147 Frankston-Flinders Road Frankston (Towerhill Shopping Complex)**Executive Summary**Service Authorities (SA) and Dial Before you Dig Services (DBYD):

South East Water	Melbourne Water	United Energy
APA Group	Telstra	Vic Roads
Pipe Networks	Optus	NBN Co.

Details of service authority responses are included in the initiating report – Attachment A.

2. Other StakeholdersInternal:

Strategic Planning	Engineering Services (Traffic and Drainage)
Sustainable Assets	Governance

Details of internal referral responses are included in the initiating report – Attachment A.

Analysis (Environmental / Economic / Social Implications)Background

The discontinuance request originated from a condition on Town Planning Permit 300/2018/P issued in May 2019 (amended November 2019), requiring the re-subdivision or consolidation of the land parcels within the Complex, which cannot be achieved without first removing the road status from the land.

Town Planning Permit 300/2018/P approved the redevelopment and expansion of the Ritchies supermarket on the subject site.

Acknowledging that this report only deals with relevant matters relating to the proposed road discontinuance (being whether or not the roads are reasonably required for public use), it is noted that the objection received, in part, identified physical access to the Complex as a concern.

Recognising that the Complex owners do not intend to restrict access given the current and intended use of the land, it is important to note that the assessment of the Town Planning Permit (and access proposal) required consideration of the broader community's views. The delegate report notes that the development proposal was advertised in accordance with s.52 of the *Planning and Environment Act 1987*, by the placing of a sign at both the Bruce Road and Bondi Avenue frontages. In addition, notices were also sent directly to the owners and occupiers of the adjoining land. No objections to the development proposal or other concerns were received.

The titles to the roads in question are currently held in the names of one or both of the Complex owners, and have been acquired as part of various land transfers over a number of years.

Environmental

The roads within the Complex comprise of access ways and asphalt car parking with minimal landscaping. If a successful road discontinuance is achieved, additional landscaping will be provided as part of the redevelopment approval under Town Planning Permit 300/2018/P.

The built environment lends itself to a rationalisation of the cadastral boundaries. It is generally accepted that if the broader land holdings of the Complex were already consolidated today, such internal access ways and parking would be placed into

12.13 Finalisation of Statutory Procedure - Discontinuance and Transfer of Land - 145-147 Frankston-Flinders Road Frankston (Towerhill Shopping Complex)**Executive Summary**

common property under an owner's corporation plan on development of the land, rather than such access ways being created with road status.

Economic

If supported, a successful discontinuance process and transfer of the land will allow the already approved development for the expansion of the Ritchies supermarket to proceed. This in turn will support local jobs both during and after construction, encouraging patronage to the broader Complex and contributing to the local economy.

Social

There are no direct social implications of a road discontinuance proposal. Indirect social benefit is likely to be gained once the associated development proposal is constructed, providing an enhanced retail experience for members of the community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report.

Legal

Council has the authority to discontinue a road pursuant to Schedule 10 clause 3 of the *Local Government Act* 1989. The public consultation requirements are set out in sections 207A and 223.

It should be noted that even after the commencement of the Local Government Act 2020, some provisions in the Local Government Act 1989 continue indefinitely. The 1989 Act provisions which remain in effect and are relevant to the matters discussed in this report include:

s.207A Submissions under section 223

A person may make a submission under section 223 on the proposed exercise of any power under—

(a) clauses 1(b), 2, 3, 7 and 8(1)(a) of Schedule 10;

.....

s.207B Certain land used, or to be used, for roads to vest in Council

(1) The following land vests in fee simple in the Council (if it is not already vested in the Council) in whose municipal district the land is situated on the date the relevant notice required by Schedule 10 is published in the Government Gazette—

...

(b) land which is a road, or part of a road, which is discontinued as a result of the exercise of a power under clause 2, 3, 7 or 8(1)(a) of Schedule 10.

s.223 Right to make submission

(1) The following provisions apply if a person is given a right to make a submission to the Council under this section (whether under this or any other Act)—

(a) the Council must publish a public notice—

12.13 Finalisation of Statutory Procedure - Discontinuance and Transfer of Land - 145-147 Frankston-Flinders Road Frankston (Towerhill Shopping Complex)**Executive Summary**

(i) specifying the matter in respect of which the right to make a submission applies;

(ii) containing the prescribed details in respect of that matter;

(iii) specifying the date by which submissions are to be submitted, being a date which is not less than 28 days after the date on which the public notice is published;

(iv) stating that a person making a submission is entitled to request in the submission that the person wishes to appear in person, or to be represented by a person specified in the submission, at a meeting to be heard in support of the submission;

(b) if a request has been made under paragraph (a)(iv), the Council must—

(i) provide the person with the opportunity to be heard in support of the submission in accordance with the request at a meeting of the Council or of a committee determined by the Council;

(ii) fix the day, time and place of the meeting;

(iii) give reasonable notice of the day, time and place of the meeting to each person who made a request;

(c) if the committee determined under paragraph (b)(i) is not responsible for making the decision in respect of which the submissions have been made, the committee must provide a report on its proceedings, including a summary of hearings, to the Council or the special committee which is responsible for making the decision;

(d) the Council or special committee responsible for making the decision must—

(i) consider all the submissions made under this section and any report made under paragraph (c);

(ii) notify in writing, each person who has made a separate submission, and in the case of a submission made on behalf of a number of persons, one of those persons, of the decision and the reasons for that decision.

...

Schedule 10, cl.3 Power to discontinue roads

A Council may, in addition to any power given to it by sections 43 and 44 of the Planning and Environment Act 1987—

(a) discontinue a road, or part of a road, by a notice published in the Government Gazette; and

(b) sell the land from that road (if it is not Crown land), transfer the land to the Crown or itself or retain the land.

12.13 Finalisation of Statutory Procedure - Discontinuance and Transfer of Land - 145-147 Frankston-Flinders Road Frankston (Towerhill Shopping Complex)**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

Risk Mitigation

The Town Planning assessment for the associated development permit (300/2018/P) did not consider the underlying land status of the relevant land parcels within the Complex. This has a number of implications in the event Council determines not to successfully conclude the statutory procedures by supporting the road discontinuance, including the potential for legal action.

Conclusion

Council has been asked to undertake a statutory discontinuance process in relation to the privately owned roads within the Towerhill Shopping Complex. The proposal was advertised and one submission was received from a resident who opposes the discontinuance proposal on the basis of concerns that it will affect their access to the roads. However consistent with the associated Town Planning approval, the proposed discontinuance will not change the physical characteristics of the access.

It is not considered that any of the matters raised in the submission constitute a sufficient reason to abandon the discontinuance process. It is recommended that now Council resolves that the roads be discontinued and transferred to the current owners.

ATTACHMENTS

- Attachment A: [↓](#) Officer report (with attachments) from OM13 - 21 September 2020
- Attachment B: [↓](#) Aerial photograph of roads/lots proposed for discontinuance (TP12335PA)
- Attachment C: [↓](#) Discontinuance plan
- Attachment D: [↓](#) Summary of customer enquiries and responses provided
- Attachment E: [↓](#) Submission dated 28 December 2020 - redacted
- Attachment F: [↓](#) Emails with submitter - redacted

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2020/OM13

Executive Summary

12.21 Proposed Road Discontinuance and Transfer of Land - 145-147 Frankston-Flinders Road Frankston (Towerhill Shopping Complex)

Enquiries: (Martin Poole: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To brief Council on a proposed discontinuance of roads within the Towerhill Shopping Complex, and if successful, a subsequent transfer of the land to the current owners.

Recommendation (Chief Financial Officer)

That Council:

1. Confirms that the roads shown as Lot A and Lot C on Title Plan Number 12335PA, also known as Lot 1 on Title Plan Number 847127N Volume 9844 Folio 334, and Lot 1 on Title Plan Number 847126Q Volume 9053 Folio 494 respectively, located at 145-147 Frankston Flinders Road Frankston, are not reasonably required for general public use, and are not therefore considered to be public roads under the Road Management Act 2004;
2. Approves the removal of the roads shown as Lot A and Lot C on Title Plan Number 12335PA, also known as Lot 1 on Title Plan Number 847127N Volume 9844 Folio 334, and Lot 1 on Title Plan Number 847126Q Volume 9844 Folio 334 respectively, from the Public Road Register;
3. Directs that the abutting property owners be notified of the decision to remove Lot A and Lot C on Title Plan Number 12335PA, also known as Lot 1 on Title Plan Number 847127N and Lot 1 on Title Plan Number 847126Q respectively, from the Public Road Register; and
4. Authorises the Chief Executive Officer to commence statutory procedure for the proposed discontinuance of Roads shown as Lot A, Lot C, and Lot F on Title Plan Number 12335PA, also known as Lot 1 on Title Plan Number 847127N, Lot 1 on Title Plan Number 847126Q and Lot 2 on Title Plan Number 847128L respectively, pursuant to *Schedule 10, Clause 3 of the Local Government Act 1989*, including public notification as required under section 207A and section 223.

Key Points / Issues

- Speedie Development Consultants Pty Ltd (Applicant) have requested Council consider the discontinuance of three (3) roads located within the Towerhill Shopping Complex (Complex), and if successful, subsequently transfer the land to the owners of the same.
- The Complex is bounded by Bruce Road to the north, Bondi Avenue to the east, and Frankston-Flinders Road and Golf Links Road to the west. The land is zoned as a Business 1 zone under the Frankston Planning Scheme, with residential properties located to the south east. An aerial locality plan is contained at Attachment A.

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12.21 Proposed Road Discontinuance and Transfer of Land - 145-147 Frankston- Flinders Road Frankston (Towerhill Shopping Complex)		
Executive Summary		

- The roads proposed for discontinuance are shown as Lot A, C and F on TP12335PA (Title Plan), and physically form part of the established Complex access ways and car park, with a total area of approximately 3,500m². These parcels are also known as Lot 1 on TP847127N, Lot 1 on TP 847126Q, and Lot 2 on TP847128L respectively. For ease of reading the parcels are hereafter referred to by their TP12335PA parcel allocation.
- The Complex and relevant roads can be seen on the aerial photograph contained in **Attachment B**. Current title and plan information is also contained in **Attachment C**.
- The request has originated from a condition on Town Planning Permit 300/2018/P issued in May 2019 (amended November 2019), requiring the re-subdivision or consolidation of the land parcels within the Complex, that cannot be achieved without first removing the road status from the land.

Town Planning Permit 300/2018/P approves the redevelopment and expansion of the Ritchie's supermarket on the subject site.
- The titles to the roads in question, are currently held in the names of one or both of the Complex owners, and have been acquired as part of various land transfers over a number of years.
- Property law in respect of road matters requires consideration of a number of factors including the public status of the roads or otherwise, as well as the roads ownership, which can no longer be assumed from the registered proprietor details as shown on the title documents.

Financial Impact

Current/Future Financials and Valuation

There are financial costs in respect of the proposal, however these costs have been accommodated within existing budgets. This has included expenditure to date in respect of title investigations, legal advice and valuation matters. Further costs will be incurred in undertaking public notification of the proposal, if supported by Council. All surveying costs to date have been met by the Applicant.

A valuation of the land comprising the roads proposed for discontinuance has been undertaken, which assessed the market value in June 2020 as being \$2.9 million.

Historical Financials and Transfers

As a road authority, co-ordinating road authority and municipal Council, millions of dollars are spent each year on maintaining a significant number of roads, car parks and footpaths within Frankston. As such, it is not possible to quantify the exact cost incurred by Council in maintaining the roads proposed for discontinuance. Council records show the history of work orders and inspections in respect of Towerhill Lane since 2015, confirming that some public expenditure has been incurred, in accordance with Council's road maintenance and repair programme for roads included on the Public Road Register (PRR). Towerhill Lane encompasses the road shown as Lot A (bottom section only covering the splitter island) and Lot C on TP12335PA.

The Applicant has advised that since acquisition of the Complex land from 1974, the owners have expended significant funds in the construction, maintenance, upgrades and general upkeep of the roads proposed for discontinuance. Since 2000, the expenditure has been evidenced at approximately \$671,000. Figures predating 2000 are not available.

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In addition, the associated Town Planning Permit 300/2018/P for the redevelopment of the site which necessitates the request for a discontinuance, is approximately \$6.56 million. Approximately \$576,000 of this is dedicated to car park and access way works.

The broader Complex consists of ten (10) land parcels (including the roads), which were acquired by the owners between 1973 and 1995. These parcels were transferred from other company entities and Frankston City Council, following a previous road discontinuance process in 1995. Taking into account the land values of the time, officers consider that the owners have historically paid fair market value consideration for the land. Further detail in respect of the parcel transfers for the Complex, is contained in the officer's assessment.

Based on the above expenditure, if Council supports the commencement of statutory procedures for a road discontinuance, and the process is successful, officers consider it would be inequitable to seek additional consideration for the road land from the Complex owners.

It is however considered appropriate that any further legal costs in respect of the process incurred by Council in preparing transfer documents etc., be met by the Applicant. These are estimated at less than \$2,500 plus GST. Consideration for any future transfer of discontinued road parcels is recommended at \$1 per road title.

Consultation

1. External Stakeholders

Speedie Development Consultants Pty Ltd. (Applicant)

GM Brien and Associates (Valuation advice)

Maddocks (Legal advice)

Feigl and Newell (Historical Title advice and confirmation)

Service Authorities (SA) and Dial Before you Dig Services (DBYD):

South East Water Melbourne Water United Energy

APA Group Telstra Vic Roads

Pipe Networks Optus NBN Co.

A summary of the SA and DBYD responses/comments received is contained in the officer's assessment.

2. Other Stakeholders

Internal:

Strategic Planning Engineering Services (Traffic and Drainage)

Sustainable Assets Governance

A summary of the responses/comments received is contained in the officer's assessment.

If the commencement of the proposed road discontinuance is supported, the proposal will be advertised in accordance with s.207A and s.223 of the *Local Government Act 1989 (LGA)*, providing an opportunity for public comment.

It is noted however that for the general public visiting the Complex, there will be no change to the physical characteristics of the access, and the distinction between a road and a private access way for such users is likely to be immaterial.

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In addition, as the roads property abutments are all in the ownership of the Complex owners, it is considered there is no demonstrable impact on any third party.

Analysis (Environmental / Economic / Social Implications)

History

The Complex has a varied development history that has resulted in the existing cadastral boundaries (land parcel alignments), land status (roads) and s.173 agreements on title.

The most relevant to the current proposal are:

1969 FR-76 Petrol Filling Station, Five (5) Service Premises [Shops], a Restaurant and a Place of Assembly [swimming pool and squash courts] (Rosewood Park Estate).

This approval established the initial pattern of development on the site, including the access ways, car parks and roads.

1988 88/18 Buildings and Works and the use of the land for Five (5) Shops

1988 88/84 Buildings and Works associated with new access associated with the redevelopment of Towerhill Shops.

These approvals though applicable to other areas of the broader Complex, contained consistent provisions in respect of the access way and new road, including a requirement for an agreement to be registered on title reflecting responsibilities for the construction and maintenance of the same.

In this context, officers consider that the Council of the day clearly intended the sole responsibility for the internal roads and access ways in respect of the ongoing Complex development, to be the private land owners. Further detail on the approvals is contained in the officer's assessment.

Environmental

The roads within the Complex comprise of access ways and asphalt car parking with minimal landscaping. If a successful road discontinuance is achieved, additional landscaping will be provided as part of the redevelopment approval under Town Planning Permit 300/2018/P.

The built environment lends itself to a rationalisation of the cadastral boundaries. It is generally accepted that if the broader land holdings of the Complex were already consolidated today, such internal access ways and parking would be placed into common property under an owner's corporation plan on development of the land, rather than such access ways being created with road status.

Economic

If supported, a successful discontinuance process and transfer of the land will allow the already approved development for the expansion of the Ritchie's supermarket to proceed. This in turn will support local jobs both during and after construction, encouraging patronage to the broader Complex and contributing to the local economy.

Social

There are no direct social implications of a road discontinuance proposal. Indirect social benefit is likely to be gained once the associated development proposal is constructed, providing an enhanced retail experience for members of the community.

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Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Statutory

Road Management Act 2004

The *Road Management Act 2004 (RMA)* established a coordinated management system for public roads. The Road Management Plan (RMP) sets out Council's obligations to inspect, maintain and repair public roads.

As part of these requirements, Council is required to maintain a PRR, including those roads that are required for general public use.

Both statute and common law principles are used to determine whether a road is required for general public use, which is different to the ability of the public to merely access a road.

The relevant test for whether or not a road is considered to be required for general public use within s.17(3) of the *RMA*, entails consideration of a number of factors including (but not limited to):

- the volume and nature of abutting properties using the road for access, their development pattern and alternative access rights;
- the type of abutting property and whether it provides any form of community access;
- whether the road connects to, or forms part of, the generally accepted public road network;
- the demonstrated pattern of usage both current and historical;
- whether the road is required for both vehicle and pedestrian use;
- the party who constructed the road, and whether public funds were expended to do so (including any special charge schemes);
- whether Council has currently or had historically, any care, control and/or management of the road;
- whether there are any car parking or traffic control signs in respect of any public use of the road;
- whether there has historically been any requirement for public use of the road under a Town Planning Permit;
- whether use of the road is occurring "as of right", or any evidence of any "permissions" for use of the road; and,
- whether any public authority assets are contained within the road.

"Abutting" properties are considered to be those with a legal right of abuttal to a road, with the road shown to title. In this case, the only abutting properties are the Complex owners, who are the parties initiating the road discontinuance request with the assistance of the Applicant.

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The public can freely access the Complex using the internal roads, though such use is primarily restricted to accessing the services within the Complex, or as a short cut through to Golf Links road. The roads proposed for discontinuance are not required as part of the broader road network, with the Bondi Avenue, Bruce Road, Frankston-Flinders Road and Golf Links Road that surround the Complex, providing adequate vehicular and pedestrian access, without necessitating the internal access ways being set aside as roads on title.

Historically, the internal access ways have been constructed at the expense of the owners, and maintained in accordance with a variety of development approvals at significant cost. It is also evident that the owners have responded appropriately to concerns raised by the public in respect of the car park.

In 2004 following the introduction of the *RMA*, Councils in Victoria automatically recorded existing roads in the PRR as at 1st July 2004. This included Towerhill Lane.

As a result, some sections of Towerhill Lane have been maintained by Council since that time, in accordance with its RMP.

Local Government Act 1989

Council has the authority to discontinue a road pursuant to *Schedule 10 clause 3* of the *Local Government Act 1989 (LGA)*. Requirements for public consultation in respect of such a process, are set out at s.207A and s.223 of that Act.

In addition to those factors deliberated under the *RMA*, the *LGA* warrants consideration of further road status, in particular whether the road/s in question can be considered to be public highways.

Council has the power to declare a road a public highway pursuant to s.204 of the *LGA*. A search of Council records and the *Victorian Government Gazette* provides no evidence that this has previously occurred.

Public highways can also be created at common law (see below).

The additional distinction of a road status of public highway, has implications not only for true legal ownership in contrast to the principle of indefeasibility of title established under s.42 of the *Transfer of Land Act 1958*, but also in respect of financial and maintenance obligations as well as procedural fairness matters clarified in the Victorian Supreme Court decision in *Pulitano Pastoral v Mansfield Shire Council* (discussed further in this report).

Assuming the commencement of statutory procedures for a road discontinuance is supported and successfully completed, pursuant to s.207B (3) of the *LGA*, on the date the required notice of a road discontinuance is published in the *Victorian Government Gazette*, the land vests in Council free of all encumbrances.

This has the effect of automatically extinguishing any existing rights or restrictions including all easements, with the exception of the rights of service authorities, which are protected pursuant to s.207C. This will include a previous carriageway easement for access across the Complex, which is considered to be no longer required, and would be inconsistent with the proposal to discontinue the internal roads, if it remained.

The vesting of the relevant land to Council on gazettal, means that a subsequent transfer back to the Complex owners is required to allow the land to be re-subdivided or consolidated in accordance with the associated Town Planning Permit 300/2018/P and s.207D of the *LGA*.

Commercial Services officers are able to manage this process through the PEXA-ELN (Property Exchange Australia-Electronic Lodgement Network).

Subdivision Act 1988

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Flinders Road Frankston (Towerhill Shopping Complex)

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The introduction of the *Subdivision Act 1988*, allowed roads and reserves to be set aside in the name of the relevant municipality, with any roads vested in Council automatically becoming public highways on registration of the plan, pursuant to s.24(2) (c)(Act as made).

The Applicant advises that prior to this, the subdivision legislation was inadequate to deal with a situation where essentially private roads not intended for public use were created.

Officers are in agreement, noting that whilst the *Strata Titles Act 1967* did allow for common property to be created for subdivided developments, it was restricted to residential unit developments.

Common Law Principles and Case Law

Public Highways can be created at common law, through the principles of dedication and acceptance (English doctrine).

The Court of Appeal in *Anderson v City of Stonington [2017] VSCA229*, stated that:

"A public highway is created at common law when two requirements are satisfied. First a competent land owner must've manifested an intention to dedicate the land as a public highway, and secondly, there must be an acceptance by the public of that dedication. In this context, 'dedication' means the owner intends to divest himself of any beneficial ownership of the soil, and give the land to the public for the purposes of a highway".

The principles that emerged from the *Anderson* case were further considered and applied in *Mayberry v Mornington Peninsula Shire Council [2019] VSC 623*.

In acknowledging the pre-requisites of *Anderson* (manifestation of an intention to dedicate the land to the public and acceptance of that dedication by public use), Justice Richards stated:

"Many of the cases in which an overt act has been found to manifest an intention to dedicate land as a public highway have involved the designation of land as a road on a plan of subdivision. In other cases, where there is no identifiable act of dedication, an intention to dedicate may be inferred from evidence of long standing public use of the land as a highway.."

Whilst the setting aside of land as a road on a plan of subdivision can be taken as evidence a land owner intended to dedicate that land to the public as a public highway, in this case the titles comprising the roads remain in the name of the Complex owners.

Legal advice also suggests that the way Towerhill Lane was created, the fact the internal access ways are not naturally linked to a network of roads or public highways, and the long standing private ownership, casts doubt as to whether an intention to dedicate the land to the public can be made out. The limited maintenance undertaken by Council is also difficult to characterise as an assumption of responsibility on Council's part in respect of the roads (particularly when compared to the more extensive maintenance undertaken by the Complex owners).

Acceptance by the public of a public highway, is usually demonstrated through considerable public use, and can also include the expenditure of public funds for the upkeep of the road.

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**12.21 Proposed Road Discontinuance and Transfer of Land - 145-147 Frankston-
Flinders Road Frankston (Towerhill Shopping Complex)**

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In this case, public access to the site has principally been limited to those accessing the Complex for services. Acknowledging that the internal access ways do provide a “cut through” to Golf Links road, which provides limited advantage given it is a one way service road, the access ways are cumbersome requiring navigation of connecting access ways with limited or no traffic control. It is considered unlikely the general public would equate such conditions with a public road.

Officers consider that in light of the information contained in this report, the roads proposed for discontinuance cannot be considered to be public highways.

In *Pulitano Pastoral v Mansfield Shire Council [2017] VSC 421*, the court considered a number of factors relating to that Council’s decision to remove a road known as Friday’s Lane from Council’s PRR, and approve a road discontinuance. The procedures undertaken and the order in which decisions were made in that case created an apprehended bias and procedural fairness issues, with the end result that both decisions were quashed by the Supreme Court.

The overriding principles established from the *Pulitano* case, are that any decision to discontinue a road must first be predicated on the removal of the road in question from a Council’s PRR, and that the reasoning for such removal must be clearly discernible from Council’s resolution. Procedural fairness must also be afforded to affected parties (those who otherwise stand to lose a legal property right, being a right of access) when making decisions that impact those rights.

In this case, the Complex owners have the only direct road access (as shown to title) in respect of the roads proposed for discontinuance, and are therefore the only parties directly impacted by the proposal. The Applicant has invited Council to consider a road discontinuance on the Complex owner’s behalf, allowing the associated development proposal to proceed, and in consideration of the fact that the road status is in the main, a result of previous inflexible subdivision legislation.

Policy Impacts

The Draft Property Strategy (DPS) currently on public consultation, exempts disposals of Roads that have been discontinued under the *LGA*.

The current proposal is however consistent with the guiding principles of the DPS, requiring a clear and transparent approach to property management, in an adaptable and financially responsible manner.

In this case, the roads within the Complex are not considered to be public roads or public highways, and therefore the true owner of the land cannot be considered to be Council. Changing regulations combined with the historical use of the land means that the existing cadastral layout no longer demonstrates best planning practise for like developments.

A rationalisation of the boundaries by supporting the commencement of statutory procedures for the discontinuance of roads within the Complex, provides a logical and adaptable approach to rectifying the existing parcel alignments.

Officer’s Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

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Flinders Road Frankston (Towerhill Shopping Complex)**

Executive Summary

Risk Mitigation

The Town Planning assessment for the associated development permit (300/2018/P) did not consider the underlying land status of the relevant land parcels within the Complex. This has a number of implications in the event statutory procedures to commence the proposed road discontinuance is not supported, including the potential for legal action.

The assessment of the proposal brought by the Applicant has now confirmed that Towerhill Lane which is currently listed on Council's PRR, is not in fact considered to be a public road, nor is it considered to be a public highway.

If the road is not removed from the PRR, then the obligations under the *RMA* will continue to incorrectly apply to the land, and potentially give rise to ambiguity in respect of continuing liability for the same.

Removing the land from the PRR is recommended and is also a pre-requisite of any future decision to discontinue the road (subject to the successful completion of statutory procedures for the same).

The Commercial Services and Sustainable Assets teams are currently working on a longer term project to review the roads listed on Council's PRR, to minimise any similar future exposures.

Conclusion

Officers have reviewed the use of the internal roads of the Towerhill Shopping Centre Complex from an existing and historical perspective. Combined with assisting evidence from the Applicant, officers are of the view that the roads are not required for general public use, are not therefore public roads, and recommend removal of the roads being Lot A and Lot C on Title Plan Number 12335PA from Council's Public Road Register.

In addition, officers consider there is sufficient justification to warrant support for the subsequent commencement of statutory procedures for a road discontinuance for Lot A, Lot C and Lot F on Title Plan Number 12335PA under the *Local Government Act 1989*, as invited by the Applicant.

ATTACHMENTS

- Attachment A: Aerial Locality Plan - Towerhill Shopping Complex - 145-147 Frankston-Flinders Road
- Attachment B: Aerial photograph of roads/lots proposed for discontinuance (TP12335PA)
- Attachment C: Copy road/lot titles proposed for discontinuance

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2020/OM13**12.21 Proposed Road Discontinuance and Transfer of Land - 145-147 Frankston-
Flinders Road Frankston (Towerhill Shopping Complex)****Officers' Assessment****Background**

Speedie Development Consultants Pty Ltd. (Applicant) have requested Council consider the discontinuance of three (3) roads located within the Towerhill Shopping Complex (Complex), and if successful, subsequently transfer the land to the owners of the same.

The roads proposed for discontinuance are shown as Lot A, C, and F on Title Plan Number 12335PA, and physically form part of the established Complex car park, with a total area of approximately 3,500m². These parcels are also known as Lot 1 on TP847127N, Lot 1 on TP 847126Q, and Lot 2 on TP847128L respectively. For ease of reading the parcels are hereafter referred to by their TP12335PA parcel allocation.

The request has originated from a condition on Town Planning Permit 300/2018/P issued in May 2019 (amended November 2019), requiring the re-subdivision or consolidation of the land parcels within the Complex.

The Town Planning assessment did not consider the underlying land status of the relevant parcels within the Complex when determining the development application, the delegate report noting only that:

"Given the complex title arrangement and number of drainage and carriageway easements, it is considered that the resolution of the title ownership and configuration including any relocation of easements should be facilitated prior to the commencement of works which should be included as a condition of permit."

The subsequent Town Planning Permit condition cannot be met without first removing the road status from the land, being subject to a separate statutory process with different considerations to those of a development permit.

This has a number of implications and risk exposures for Council, in the event the commencement of statutory procedures for the proposed road discontinuance cannot be supported.

Issues and Discussion

A number of stakeholders have been consulted throughout the process, and the table below contains a summary of their comments and feedback, where a response was provided.

Service Authority (Direct correspondence)	Summary Comments
South East Water	Assets located. Easement required over existing 225mm sewer main.
Melbourne Water	No assets and no objection to proposal.
United Energy	No response.
Telstra	Assets located within vicinity. No objection to proposed discontinuance and sale.
Vic Roads	No response.
APA Group	No response.

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Dial Before You Dig (Online request)	Summary result and comments
APA Group	Gas assets located in Bondi Avenue. Assets not within roads proposed for discontinuance.
NBN Co.	Assets located within private property boundaries. Assets not within roads proposed for discontinuance.
Telstra	No response.
Optus	Optus assets located within Road to northwest, survey required to determine if within roads proposed for discontinuance.
South East Water	No water assets within roads proposed for discontinuance. Sewer assets within roads proposed for discontinuance, easement required.
United Energy	
Pipe Networks	Telstra Duct assets located within Road proposed for discontinuance.
Internal (Direct correspondence)	Summary comments
Strategic Planning	No objection.
Sustainable Assets	No objection. Towerhill Lane is a road on Council's public road register. No other internal roads appear on the register. Work orders and routine inspections provided. Query title boundary anomalies and maintenance of splitter island.
Civil Infrastructure	Recent asphalt works completed by owner of shopping centre.
Engineering Services (Drainage)	No objection. Queries relating to access easements, maintenance responsibilities and treatment of splitter island.
Engineering Services (Traffic)	No objection. Clarification on maintenance regime under the RMA and context for maintenance for splitter island as a private driveway.
Governance	No comments.

The broader Complex consists of 10 land parcels, which were acquired between 1973 and 1995. Details of the parcel transfers and the consideration paid by the owners is contained in the table below:

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Number	Title Details (Volume/Folio)	Transfer Instrument	Transfer Details	Date of Transfer	Consideration
1	Vol. 9511 Fol. 876	E982401	Retail Developments (Aust) Pty Ltd to Robert & Pamela Taranto	August 1973	\$200,000.00
2	Vol. 9739 Fol. 505	L737628K Discontinued Road (Gaz 14/1985)	Frankston City Council to Robert & Pamela Taranto	June 1985	\$550.00
3	Vol. 9739 Fol. 506	E982401	Retail Developments (Aust) Pty Ltd to Robert & Pamela Taranto	August 1973	\$200,000.00
4	Vol. 9035 Fol. 030	F293813	Retail Developments (Aust) Pty Ltd to Robert & Pamela Taranto and Ritchie's Stores Pty Ltd.	March 1974	\$35,000.00
5	Vol. 9035 Fol. 031	F293813	Retail Developments (Aust) Pty Ltd to Robert & Pamela Taranto and Ritchie's Stores Pty Ltd.	March 1974	\$35,000.00
6	Vol. 9844 Fol. 334	E982401	Retail Developments (Aust) Pty Ltd to Robert & Pamela Taranto	August 1973	\$200,000.00
7	Vol. 9053 Fol. 494	F293813	Retail Developments (Aust) Pty Ltd to Robert & Pamela Taranto and Ritchie's Stores Pty Ltd.	March 1974	\$35,000.00
8	Vol. 9811 Fol. 425	E982401	Retail Developments (Aust) Pty Ltd to Robert & Pamela Taranto	August 1973	\$200,000.00
9	Vol. 8979 Fol. 083	T869709M	Strettonwood Ltd. To Towerhill Complex Pty Ltd.	September 1995	\$840,000.00
10	Vol. 8763 Fol. 060	T869710M	Strettonwood Ltd. To Towerhill Complex Pty Ltd.	September 1995	\$100,00.00

Development History

In December 1969 Council, under the Melbourne Metropolitan Planning Scheme approved a development for a Petrol Filling Station, Five (5) Service Premises [Shops], a Restaurant and a Place of Assembly [swimming pool and squash courts] on the land now known as 145-147 Frankston Flinders Road Frankston (Permit FR-76). The endorsed plans show this as being the Rosewood Park Estate.

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Flinders Road Frankston (Towerhill Shopping Complex)****Officers' Assessment**

The Petrol Filling Station was to be constructed in the North West corner of the site adjacent to Bruce Road. A condition of the Planning Permit required by the Country Roads Board, was for land to the west to be set aside as road for future road widening purposes. The land was set aside however, the Petrol Station was not constructed, and the use of the site was subsequently amended. This section of road is one of those proposed for discontinuance (Lot A). The internal access ways shown on the Rosewood Park Estate plan, whilst slightly amended as a result of subsequent development approvals etc., now form part of Lot C and Lot F.

In June 1988 Council, under the Frankston Planning Scheme, approved buildings and works for the use of some of the premises for five (5) shops on the land, in addition to a new access way and road within the Complex (Permits 88/18 and 88/84). The permit conditions required the *"construction and maintenance of a new access and egress arrangement from Golf Links Road to service Towerhill Shopping Centre"*, further stating that *"all costs associated with the agreement and new access shall be borne by Dr R and P Taranto and Ritchie's Stores Pty Ltd"*.

The permits also required the condition to be contained in a s.173 agreement under the *Planning and Environment Act 1987*.

This is a common practise for matters that place a negative ongoing obligation in respect of property, on current and future land owners.

The development of shops on the land was only possible, after Council had previously supported a "road closure" at its meeting in September 1987 (number 2838). Council records indicate that as part of the assessment process, it was determined that those particular roads were not considered to be public highways.

Locality Plan - Towerhill Shopping Complex - 145-147 Frankston-Flinders Road



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EA	TITLE REFERENCE	PLAN No.	SIZE m ²
	VOL 9844 FOL 334	TP 847127N, LOT 1	471
	VOL 9035 FOL 030	LP 111002, LOT 1	1216
	VOL 9053 FOL 494	TP 847126O, LOT 1	1041
	VOL 9811 FOL 425	CP 167015G	606
	VOL 9035 FOL 031	LP 111002, LOT 2	671
	VOL 9511 FOL 876	TP 847128L, LOTS 1 & 2	1931
	VOL 9739 FOL 506	LP 204901P, LOT 9	243
	VOL 9739 FOL 505	LP 204901P, LOT 8	869

EMENTS IF ANY, SEE THE RESPECTIVE CERTIFICATES OF TITLE.

Register Search Statement - Volume 9844 Folio 334

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 09844 FOLIO 334

Security no : 124070225376X

Produced 06/02/2018 12:44 pm

LAND DESCRIPTION

Lot 1 on Title Plan 847127N.
Being part of the Road on Plan of Subdivision 096567
PARENT TITLE Volume 09042 Folio 949
Created by instrument N550179Q 04/07/1988

REGISTERED PROPRIETOR

Estate Fee Simple

Sole Proprietor

PAMELA ELAINE TARANTO of 14 WEST "PARKSIDE" 481 ST KILDA ROAD MELBOURNE VIC
3004
AJ867312T 22/08/2012

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

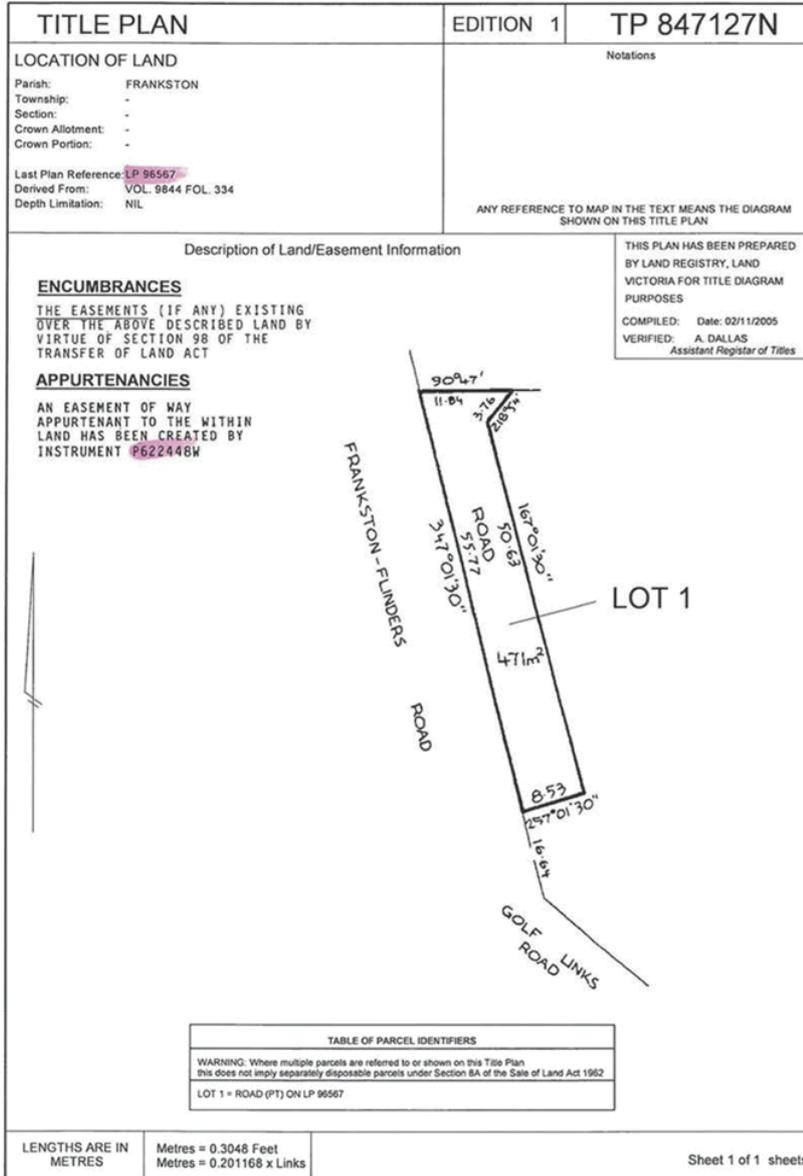
SEE TP847127N FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

DOCUMENT END

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21 September 2020 OM13

Item 12.21 Attachment C: Copy road/lot titles proposed for discontinuance

Register Search Statement - Volume 9053 Folio 494

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 09053 FOLIO 494

Security no : 124070225384P
Produced 06/02/2018 12:44 pm

LAND DESCRIPTION

Lot 1 on Title Plan 847126Q.
Being the land appropriated or set apart for carriage way and drainage purposes on Plan of Subdivision 111002
PARENT TITLE Volume 08979 Folio 084
Created by instrument F293813 07/05/1974

REGISTERED PROPRIETOR

Estate Fee Simple

TENANTS IN COMMON

As to 1 of a total of 2 equal undivided shares

Sole Proprietor

PAMELA ELAINE TARANTO of 14 WEST "PARKSIDE" 481 ST KILDA ROAD MELBOURNE VIC
3004

AJ867312T 22/08/2012

As to 1 of a total of 2 equal undivided shares

Sole Proprietor

RITCHIES STORES PTY LTD of 457 NEPEAN HIGHWAY FRANKSTON
F293813 07/05/1974

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE TP847126Q FOR FURTHER DETAILS AND BOUNDARIES

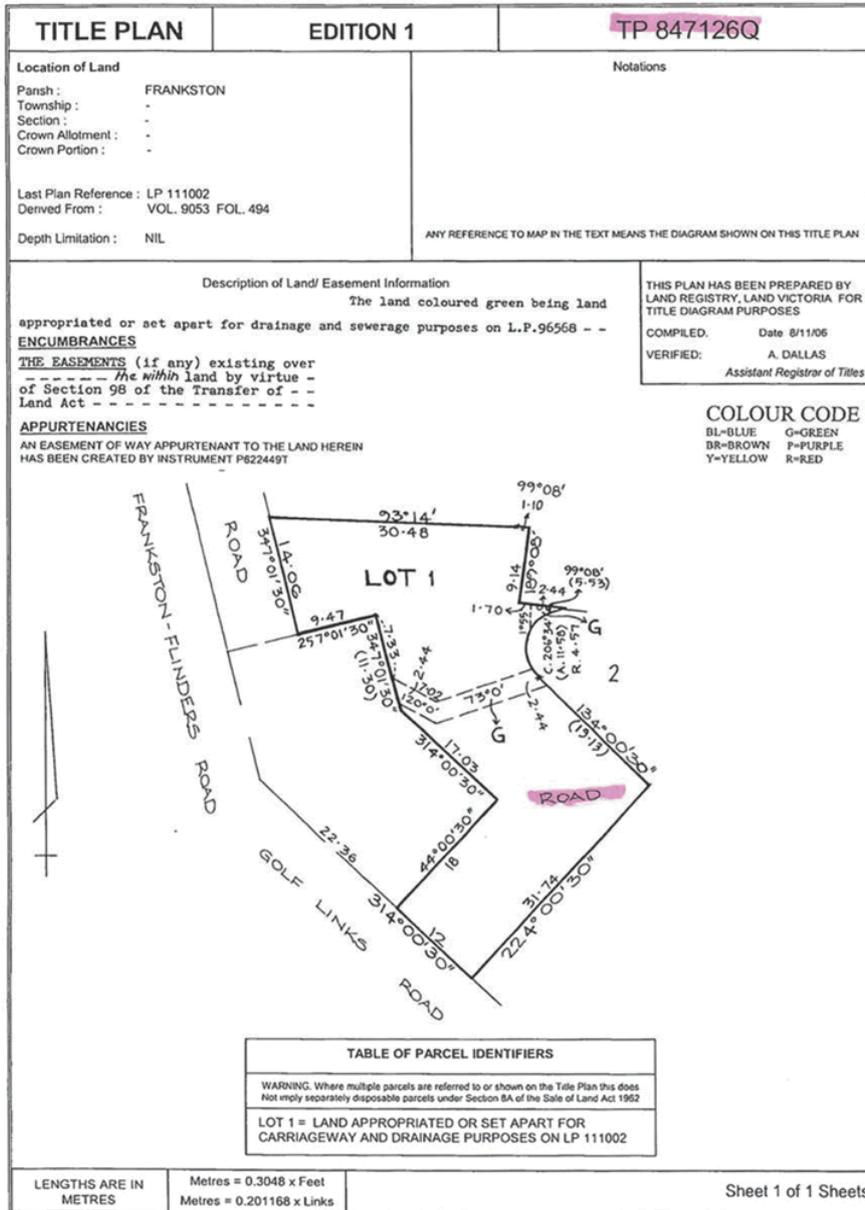
ACTIVITY IN THE LAST 125 DAYS

NIL

DOCUMENT END

Delivered from the LANDATA® System by SAI Global Property Division Pty Ltd
Delivered at 06/02/2018, for Order Number 49190551. Your reference: Ritchis Towerhill.

Delivered by LANDATA®: Lcnd Use Victoria timestamp 06/02/2018 12:48 Page 1 of 1
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Reports of Officers

781

21 September 2020 OM13

Item 12.21 Attachment C: Copy road/lot titles proposed for discontinuance

Register Search Statement - Volume 9511 Folio 876

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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 09511 FOLIO 876

Security no : 124070225389J
Produced 06/02/2018 12:44 pm

LAND DESCRIPTION

Lots 1 and 2 on Title Plan 847128L.
Being a Drainage Reserve and land appropriated or set apart for
Easements of Way and Drainage on Plan of Subdivision 096568
PARENT TITLE Volume 09042 Folio 950
Created by instrument K282130 18/03/1983

REGISTERED PROPRIETOR

Estate Fee Simple

Sole Proprietor

PAMELA ELAINE TARANTO of 14 WEST "PARKSIDE" 481 ST KILDA ROAD MELBOURNE VIC
3004
AJ867312T 22/08/2012

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section
24 Subdivision Act 1988 and any other encumbrances shown or entered on the
plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE TP847128L FOR FURTHER DETAILS AND BOUNDARIES

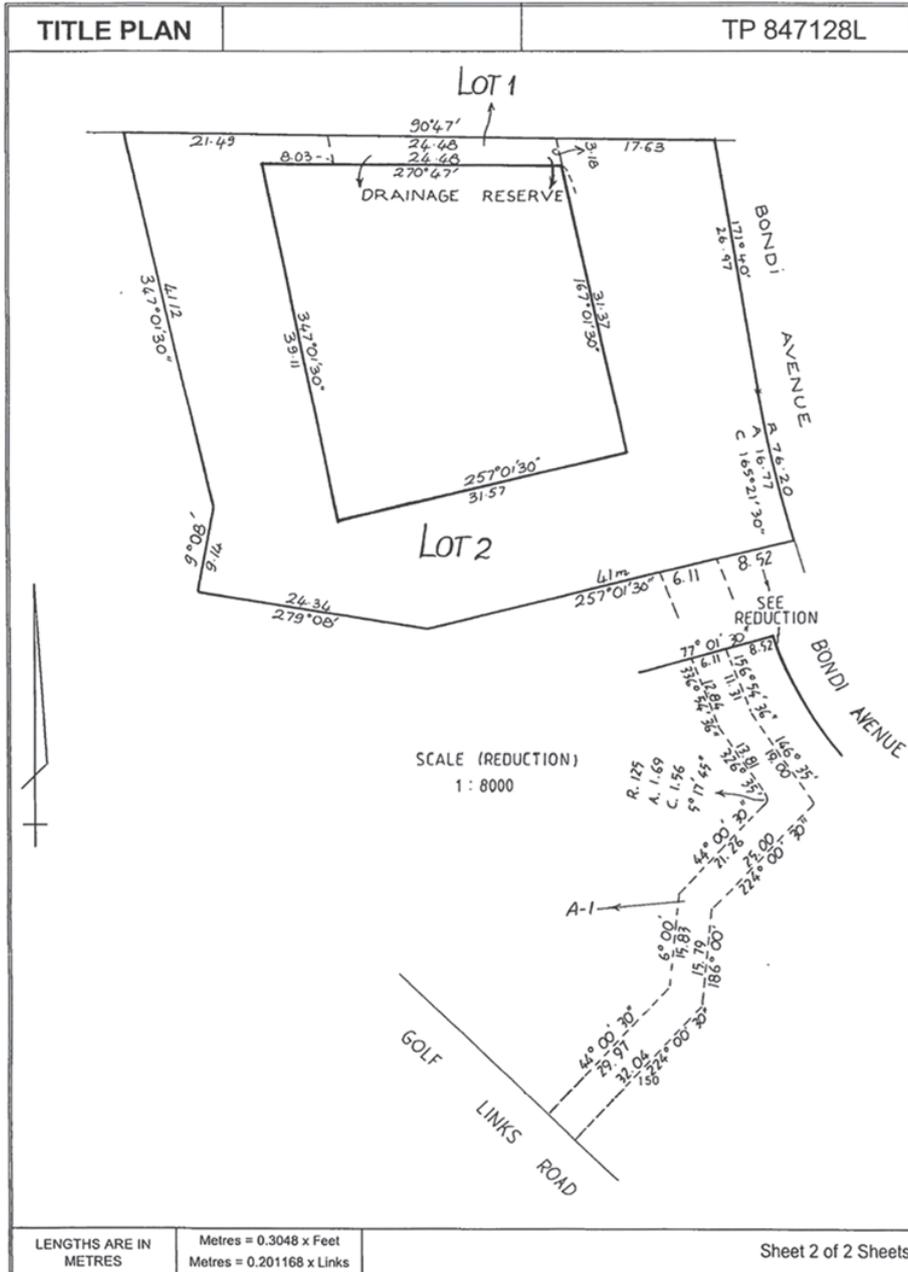
ACTIVITY IN THE LAST 125 DAYS

NIL

DOCUMENT END

Delivered by LANDATA®. Land Use Victoria timestamp 06/02/2018 12:48 Page 1 of 2
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TITLE PLAN	EDITION 1	TP 847128L			
Location of Land Parish : FRANKSTON Township : - Section : - Crown Allotment : 31A (PT) Crown Portion : - Last Plan Reference : LP 96568 Derived From : VOL. 9511 FOL. 876 Depth Limitation : NIL	Notations ANY REFERENCE TO MAP IN THE TEXT MEANS THE DIAGRAM SHOWN ON THIS TITLE PLAN				
Description of Land/ Easement Information ENCUMBRANCES THE EASEMENTS (if any) existing over- the above described land by virtue of Section 9B of the Transfer of Land- Act- - - - - APPURTENANCIES AS TO THE LAND MARKED A-1 THE EASEMENT OF WAY APPURTENANT TO THE WITHIN LAND HAS BEEN CREATED BY INSTRUMENT P622448W		THIS PLAN HAS BEEN PREPARED BY LAND REGISTRY, LAND VICTORIA FOR TITLE DIAGRAM PURPOSES COMPILED: Date 11/04/07 VERIFIED: A. DALLAS Assistant Registrar of Titles			
FOR DIAGRAM SEE SHEET 2					
<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <th style="padding: 2px;">TABLE OF PARCEL IDENTIFIERS</th> </tr> <tr> <td style="padding: 2px; font-size: small;"> WARNING: Where multiple parcels are referred to or shown on the Title Plan this does Not imply separately disposable parcels under Section 8A of the Sale of Land Act 1962 </td> </tr> <tr> <td style="padding: 2px; font-size: small;"> LOT 1 = A DRAINAGE RESERVE ON LP 96568 LOT 2 = LAND APPROPRIATED OR SET APART FOR EASEMENTS OF WAY & DRAINAGE ON LP 96568 </td> </tr> </table>			TABLE OF PARCEL IDENTIFIERS	WARNING: Where multiple parcels are referred to or shown on the Title Plan this does Not imply separately disposable parcels under Section 8A of the Sale of Land Act 1962	LOT 1 = A DRAINAGE RESERVE ON LP 96568 LOT 2 = LAND APPROPRIATED OR SET APART FOR EASEMENTS OF WAY & DRAINAGE ON LP 96568
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LOT 1 = A DRAINAGE RESERVE ON LP 96568 LOT 2 = LAND APPROPRIATED OR SET APART FOR EASEMENTS OF WAY & DRAINAGE ON LP 96568					
LENGTHS ARE IN METRES	Metres = 0.3048 x Feet Metres = 0.201168 x Links	Sheet 1 of 2 Sheets			





AREA	TITLE REFERENCE	PLAN No.	SIZE m ²
A	VOL 9844 FOL 334	TP 847127N, LOT 1	471
B	VOL 9035 FOL 030	LP 111002, LOT 1	1216
C	VOL 9053 FOL 494	TP 847126Q, LOT 1	1041
D	VOL 9811 FOL 425	CP 167015G	606
E	VOL 9035 FOL 031	LP 111002, LOT 2	671
F	VOL 9511 FOL 876	TP 847128L, LOTS 1 & 2	1931
G	VOL 9739 FOL 506	LP 204901P, LOT 9	243
H	VOL 9739 FOL 505	LP 204901P, LOT 8	869

FOR EASEMENTS IF ANY, SEE THE RESPECTIVE CERTIFICATES OF TITLE.

PRINCIPAL RITCHIES STORES & P TARANTO	PROJECT MANAGER: A LOVELOCK	DESIGNED ---
	MELWAY REF. 102 G7	DRAWN: J THIAKOS
COPYRIGHT ©	SCALE: 1:500 @ A3	CHECKED: A LOVELOCK
		SURVEYOR: ---

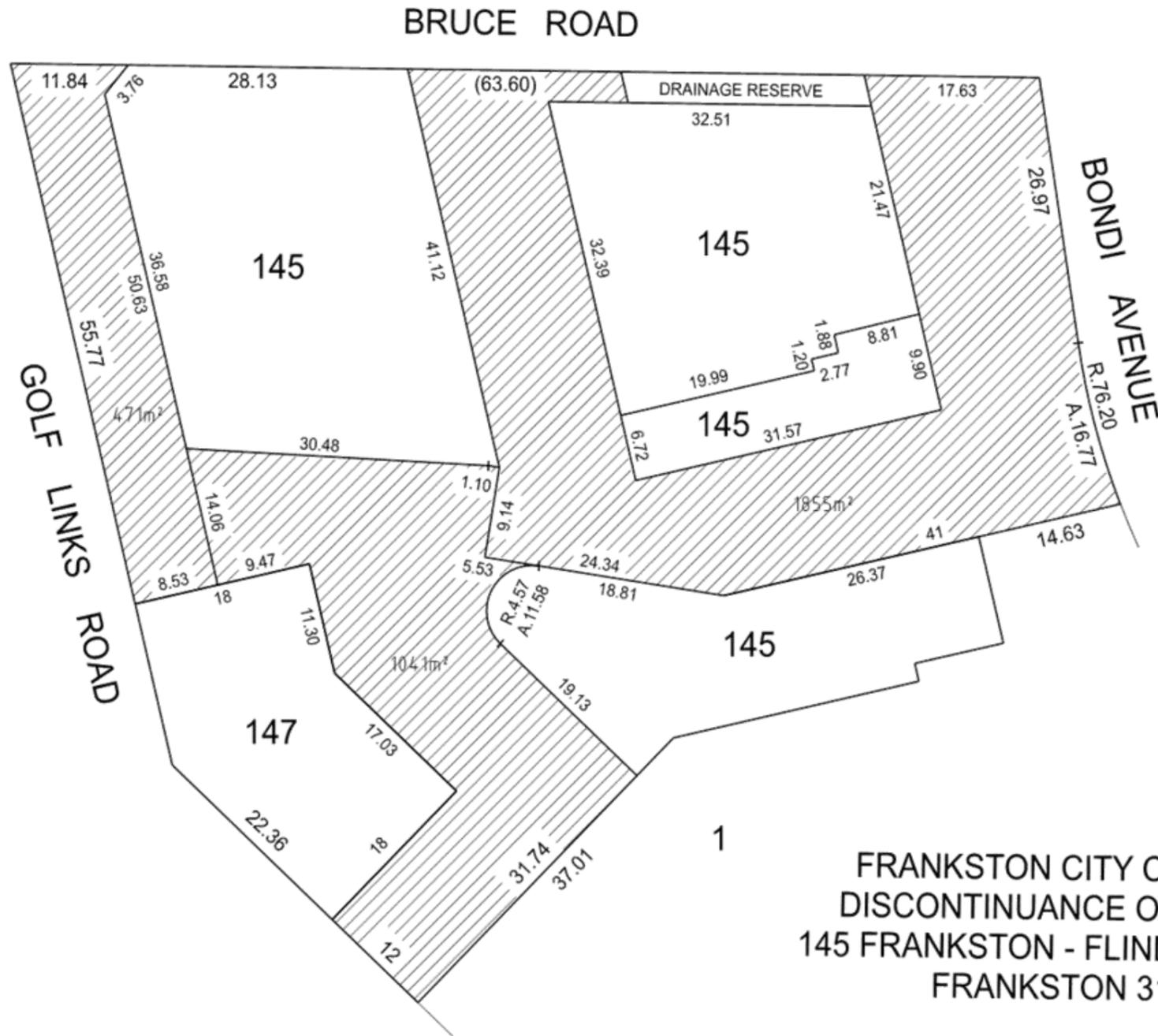


**Speedie Development Consultants
 Pty Ltd**
 SURVEYORS, ENGINEERS, PLANNERS AND
 DEVELOPMENT CONSULTANTS
 55 Marine Parade, Hastings Victoria 3915 Ph. (03) 5979 5000
 Email: reception@speedies.com.au

TITLE PLAN
 145 FRANKSTON - FLINDERS ROAD
 FRANKSTON 3199

REF No. 12335PA
SHEET 1 OF 1 SHEETS
DATE: 19 SEPTEMBER 2019
VERSION No. 1

APPROXIMATE TRUE NORTH



FRANKSTON CITY COUNCIL
DISCONTINUANCE OF ROADS
145 FRANKSTON - FLINDERS ROAD
FRANKSTON 3199

ROADS TO BE DISCONTINUED SHOWN AS HATCHED

Proposed Discontinuance of Roads within Towerhill Shopping Complex

(145-147 Frankston-Flinders Road, Frankston)

Summary of customer enquiries received in response to public notice

Customer 1: [REDACTED]
<ul style="list-style-type: none">• 1 December 2020 – Customer called regarding the proposed discontinuance of roads within Towerhill Shopping Complex. She is a resident living in that area and would like to have more detail about this project. Specifically she would like to clarify the location of block 145 on the plan.• 1 December 2020 – Legal officer returned phone call and explained the discontinuance proposal in general terms. Noted the customer’s concerns about traffic flow, and referred these to the traffic team for advice.• 3 December 2020 – Property officer called customer and noted customer’s concern that residents would no longer be able to use the internal car park as a cut through to the main road, and concern over traffic movement to the shopping area, particularly delivery trucks. Officer explained that the internal car park was not a public road or highway, and therefore that whilst you can currently cut through, it’s more of a happy accident than any public right. Officer confirmed the land is already in private ownership and the proposal merely removes the road status from the land.• 4 December 2020 – Traffic officer phoned customer and explained that as part of the development, the access way within the shopping centre will be rationalised and result in a better and safer design for vehicle circulation and pedestrian crossings. Although it will not necessarily make it a more attractive shortcut, and this is not the intent – it is inherently a shopping centre ‘private’ car park following the discontinuance although connectivity is still retained. Customer understood and accepted that outcome. The design proposal would have been part of Town Planning 300/2018/P and Statutory Planning’s Public notice and Advertising which occurred around Aug-Sept 2018. Residents would have been advised or would have seen posted notices around this development at the time. As far as traffic impacts associated with the development, the proposal does not propose or require more car parks than what is already there. Rather, there is a reduction in 5 spaces overall in favour of safer layout, which Council supported with Statutory Planning when reviewing the applicant’s Traffic Impact report. Overall, the access way’s functionality does not change – it still provides access to the car park (private property) off three street frontages at Frankston-Flinders Road, Bondi Road and Bruce Road.
Customer 2: [REDACTED]
<ul style="list-style-type: none">• 2 December 2020 – customer called to request information about the proposal.• 3 December 2020 – Property officer returned phone call and noted that customer was concerned that the proposal meant the internal car park would not be accessible, and wondered if this was just during building works or permanently. Officer explained that the proposal merely removes the road status from the land, and the internal car park would still be accessible for shopping, though there may be some disruption when the construction occurs.
Customer 3: [REDACTED]
<ul style="list-style-type: none">• 1 December 2020 – customer emailed all Councillors: Hi Folks, I want to know how we rate payers are going to be compensated for transferring the roads within the shopping centre to the owners of the shopping centre. I assume it will be monetary and not a gift.• 3 December 2020 – Property officer emailed customer to ask for a contact number to enable phone discussion. No response has been received to this email.

- Note that the proposed discontinuance would remove the Road status from the land, which is already in private ownership by the owners of the shopping complex.
- Extract from officer report considered by Council on 21 September 2020:
Historical Financials and Transfers
As a road authority, co-ordinating road authority and municipal Council, millions of dollars are spent each year on maintaining a significant number of roads, car parks and footpaths within Frankston. As such, it is not possible to quantify the exact cost incurred by Council in maintaining the roads proposed for discontinuance. Council records show the history of work orders and inspections in respect of Towerhill Lane since 2015, confirming that some public expenditure has been incurred, in accordance with Council's road maintenance and repair programme for roads included on the Public Road Register (PRR). Towerhill Lane encompasses the road shown as Lot A (bottom section only covering the splitter island) and Lot C on TP12335PA.
The Applicant has advised that since acquisition of the Complex land from 1974, the owners have expended significant funds in the construction, maintenance, upgrades and general upkeep of the roads proposed for discontinuance. Since 2000, the expenditure has been evidenced at approximately \$671,000. Figures predating 2000 are not available. In addition, the associated Town Planning Permit 300/2018/P for the redevelopment of the site which necessitates the request for a discontinuance, is approximately \$6.56 million. Approximately \$576,000 of this is dedicated to car park and access way works.
The broader Complex consists of ten (10) land parcels (including the roads), which were acquired by the owners between 1973 and 1995. These parcels were transferred from other company entities and Frankston City Council, following a previous road discontinuance process in 1995. Taking into account the land values of the time, officers consider that the owners have historically paid fair market value consideration for the land. Further detail in respect of the parcel transfers for the Complex, is contained in the officer's assessment.
Based on the above expenditure, if Council supports the commencement of statutory procedures for a road discontinuance, and the process is successful, officers consider it would be inequitable to seek additional consideration for the road land from the Complex owners.
It is however considered appropriate that any further legal costs in respect of the process incurred by Council in preparing transfer documents etc., be met by the Applicant. These are estimated at less than \$2,500 plus GST. Consideration for any future transfer of discontinued road parcels is recommended at \$1 per road title.

[REDACTED]

From: [REDACTED]
Sent: Monday, 28 December 2020 2:10 PM
To: Frankston City Council
Subject: Proposed Discontinuance of Roads within Towerhill Shopping Complex 145-147 Frankston-Flinders Rd, Frankston

The **Council should NOT ALLOW the Discontinuance of Roads at the Towerhill Shopping Complex!**

Public Road access needs to remain, & to be continued, in this location.

This is to ensure ongoing public road access at this point, between Bondi Ave and Golf Links Road.

If Council allows the roads to be discontinued, then Residents in the Bondi Ave. area; Ratepayers, road users & the general public will all be adversely disadvantaged!

Disadvantage to Residents or other road users from Discontinuance would arise because persons wishing to access Bondi Ave. would thus be forced to need to drive an extra additional distance out of their way in order to gain entry in / out of Bondi Ave.

Bondi Ave is a long Avenue, with many residences along it's length; & also includes the residences of all of Burleigh Crt who's only way in or out is via Bondi Ave.

People can currently access Bondi avenue around the middle of it's length, because currently there is road access through the Shopping Complex to Golf Links Road.

The Shopping complex with road access to Bondi Ave happens to conveniently be around halfway along the length of Bondi Ave.

However, discontinuance of road access at the Shopping Complex would mean Bondi Ave could only be accessed at either end of it's length. People would be disadvantaged by needing to drive to the end of either end of Bondi Ave to get in/out of Bondi Ave.

If road discontinuance is allowed, then those wishing to access Bondi Ave around it's half way point (currently where the proposed discontinuance road access is) would then need to drive a bit of a way from the area of the Shopping Complex, & the current easy access they have. They would need to drive further up Golf Links Rd, then left turn into Brooklyn Ave, & then turn left into Bondi Ave from that end. OR ELSE they would need to drive a bit of a way the other direction from the Shopping Complex, down Frankston-Flinders Road & access Bondi Ave by either driving down Margate Ave to get to the start of the length of Bondi Ave; or else driving the length of the Frankston-Flinders Service Road to connect to Bondi Ave.

So a Discontinuance of road access would clearly & definitely cause much extra inconvenience to anyone wanting to access Bondi Ave!

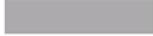
Please Council, don't allow Discontinuance of this Road Access!

I am a local resident, & I use current road access at Towerhill Shopping Complex on a daily basis to access Bondi Ave from Gold Links Rd; so I am very aware of the inconvenience that allowing a Discontinuance of Road Access would cause.

Regards & Thank You,



Vic. 3199



Louise Bugiera

From: Louise Bugiera
Sent: Friday, 5 March 2021 12:04 PM
To: [REDACTED]
Subject: FW: Proposed Discontinuance of Roads within Towerhill Shopping Complex
145-147 Frankston-Flinders Rd, Frankston
Attachments: Extract from agenda 9 March 2021 - hearing of submission - Towerhill.pdf

Hi [REDACTED]

I am emailing to follow up in relation to the opportunity for you to speak to Council in support of your submission.

I confirm that Council will hear any submissions on this item at its next meeting:

Date: Tuesday, 9 March 2021

Time: Meeting commences at **7:00pm**, and submissions are heard as soon as possible after commencement.

Venue: Frankston Arts Centre, Davey Street, Frankston.

With the easing of COVID restrictions, submitters now have the option to attend the meeting and address the Council in person. Alternatively, there is still an option for submitters to speak to Council via the telephone if they prefer. More information about the process for making a verbal submission to Council is available on Council's website – you can access it via this link: [Information about Council meetings](#).

If you wish to speak to Council in support of your written submission, please contact the Councillors Office **prior to 4:00pm** on the day of the meeting to register your intention to speak. You can register using any of the following options:

1. by telephone on 9768 1632 – please advise the officer that you wish to make “a section 223 submission” so that you will be allocated 5 minutes to speak (instead of 3); or
2. by completing and submitting a [Verbal public submission application form](#); or
3. by completing and submitting an [online application to make a verbal submission](#)

I have attached an extract of the relevant pages of the agenda. You can also view the full agenda on Council's website, via this link:

https://www.frankston.vic.gov.au/files/assets/public/your_council/council_and_committee_meetings/council_minutes_and_agendas/agendas_2021/final_agenda_cm4_-_open_-_9_march_2021.pdf

Please feel free to contact me if you have any further questions.

Kind regards

Louise



Louise Bugiera >> Principal Legal Advisor
Governance and Information >> Governance and Information
Civic Centre >> 30 Davey Street Frankston >> PO Box 490 Frankston VIC 3199
Telephone: +61 3 9784 1924
frankston.vic.gov.au >> Louise.Bugiera@frankston.vic.gov.au



From: Louise Bugiera
Sent: Tuesday, 16 February 2021 4:42 PM
To: [REDACTED]
Cc: Michelle Tipton <Michelle.Tipton@frankston.vic.gov.au>
Subject: FW: Proposed Discontinuance of Roads within Towerhill Shopping Complex 145-147 Frankston-Flinders Rd, Frankston

Hi [REDACTED]

I am emailing to follow up on our phone call yesterday afternoon, regarding your submission in objection to the proposed discontinuance of roads within Towerhill Shopping Complex

You advised me that you wish to proceed with your submission, and you have not yet decided if you wish to verbally address Council in support of your written submission.

A de-identified copy of your written submission will be provided to Council for consideration, in conjunction with the officer report. Council will consider your written submission (any verbal submission you may wish to make) at the following meeting:

Date: Tuesday, 9 March 2021

Time: Meeting commences at **7:00pm**. Submissions will be heard as soon as possible after commencement.

Place: Either in person at the Frankston Arts Centre, or via zoom (to be confirmed closer to the date, depending on the status of COVID restrictions). The meeting will be live streamed. Details about how to view the live stream can be accessed via this link to [Council's website](#).

Verbal submissions are likely to be heard by phone but again, this will be confirmed closer to the date, depending on the status of COVID restrictions.

If you decide that you do wish to speak at the meeting, please contact the Councillors' office on 9768 1632 to register your intention to speak, prior to 4pm on the day of the meeting. You should advise the Councillors' office that you will be making a "section 223 submission in objection to the statutory Towerhill discontinuance proposal" so that you will be given 5 minutes to speak (instead of 3 minutes for general submissions).

More information about the process for making a verbal submission to Council can be accessed via this link: https://www.frankston.vic.gov.au/Your_Council/Council_and_Committee_Meetings/Council_Meetings#SubmissionSatCouncilMeetings

As discussed, if you scroll down you will be able to review the previous emails sent by my colleague Michelle, including the information we were asked to forward to you from [REDACTED], the solicitor acting for the applicants in relation to the matter.

I have attached a copy of the original Council report in this process, for further context.

After the meeting, I will advise you in writing of the outcome of this matter.

If you have any other questions in the meantime, please feel free to email me or telephone me on [REDACTED].

Yours sincerely,



Louise Bugiera >> Principal Legal Advisor
Governance and Information >> Governance and Information
Civic Centre >> 30 Davey Street Frankston >> PO Box 490 Frankston VIC 3199
Telephone: +61 3 9784 1924
frankston.vic.gov.au >> Louise.Bugiera@frankston.vic.gov.au



From: Michelle Tipton <Michelle.Tipton@frankston.vic.gov.au>
Sent: Wednesday, 20 January 2021 1:55 PM
To: [REDACTED]
Cc: Louise Bugiera <Louise.Bugiera@frankston.vic.gov.au>
Subject: RE: Proposed Discontinuance of Roads within Towerhill Shopping Complex 145-147 Frankston-Flinders Rd, Frankston

Dear [REDACTED]

As per Council's process, any person who makes a submission on a road discontinuance matter, will be provided to the applicant for consideration. All submitter names and contact details are not provided due to privacy reasons.

The applicant has considered your submission and has provided the following response for your consideration.

Note: this will be included in the officer's report that will be considered in Open Council.

I act for the Applicants.

My clients intend to rebuild and modernise the Ritchies IGA supermarket and car parking area at the Towerhill Shopping Centre in accordance with the attached plan, most recently lodged with Council. You will see that all roads, and access to the Centre, remains unchanged.

I have read your submission and my clients appreciate your interest in the project and your comments.

Please let me explain the purpose of the "roads discontinuation" at the Centre advertised late last year by Council and to which you have objected. The advertisement, understandably, is confusing to those unfamiliar with the existing encumbrances on the land comprising the Centre.

The “roads discontinuation” process is required because the roads at the Centre are presently incorrectly designated as public roads owned by Council.

The roads are, in fact, private roads owned by my clients. The error in the designation is historical, with its origin in the early 1970s.

In order to recategorize the roads as private (not public) roads, Council must formally “discontinue” them and follow a statutory process. This is the reason for the advertisement.

But for this correction of a historically incorrect designation, the roads will remain at the Centre. They will be upgraded (resealed, line-marked and landscaped as per plans to be endorsed by Council) as part of the re-development. The roads will continue to provide access between Frankston-Flinders Road, Bruce Road and Bondi Ave. Please refer to the attached plan to understand what the development will deliver to your community and feel free also to inspect the plans at Council’s offices upon appointment.

In the circumstances, my clients ask, after considering this communication and the attached plan, that you please withdraw your objection/submission. My clients and I acknowledge that the legal language for the roads conversion process is confusing and understand how the advertisement’s intention can be misunderstood.

If you have any other queries, please contact me directly; I will be very happy to speak with you to answer any further queries.

Regards

[Redacted signature block]

Liability limited by a scheme approved under Professional Standards Legislation

Correspondence to: [Redacted]

T: [Redacted] **M:** [Redacted] **E:** [Redacted]

This email and any attachments transmitted with it are confidential. If you are not the intended recipient or person responsible for delivering the email to the intended recipient, you are prohibited from disclosing, copying or using the information contained in it.

If you have received this email in error, please inform [Redacted] by reply email and delete the communication and any attached documents. [Redacted] does not waive any privilege, confidentiality or copyright associated with this email. “

If you are also able to confirm if you will be speaking in support of your submission at a Council Meeting, that would be appreciated.

Regards
Michelle



Michelle Tipton >> Coordinator Governance
Governance and Information >> Governance and Information
Civic Centre >> 30 Davey Street Frankston >> PO Box 490 Frankston VIC 3199
Telephone: +61 3 9784 1038 >> [redacted]
frankston.vic.gov.au >> Michelle.Tipton@frankston.vic.gov.au



From: Michelle Tipton
Sent: Thursday, 14 January 2021 4:05 PM
To: [redacted]
Cc: Louise Bugiera
Subject: RE: Proposed Discontinuance of Roads within Towerhill Shopping Complex 145-147 Frankston-Flinders Rd, Frankston

Dear [redacted]

Thank you for your email.

I am writing to acknowledge receipt of your email submission.

In accordance with 223 of the *Local Government Act 1989*, any person making a submission is entitled to request to be heard at a Council Meeting in support of their submission. Usually, this request should be made within the submission itself.

For 223 submitters, you would have the opportunity to verbally address your objection to Council, at a Council meeting, for up to five minutes.

I am writing to see if you wish to take up this option.

If you do, either Louise or I will let you know when the submission will be heard by Council. At this stage, it is likely to be February or March 2021.

Alternatively, your submission will form part of the Council report and the matter will be determined and you will then be advised of the outcome.

We will provide you with a copy of the Council report when it is publicly available.

I would appreciate your clarification of whether or not you wish to be heard in respect to your submission.

Regards
Michelle



Michelle Tipton >> [Coordinator Governance](#)
Governance and Information >> Governance and Information
Civic Centre >> 30 Davey Street Frankston >> PO Box 490 Frankston VIC 3199
Telephone: +61 3 9784 1038 >> [redacted]
frankston.vic.gov.au >> Michelle.Tipton@frankston.vic.gov.au



From: [redacted]
Sent: Monday, 28 December 2020 2:10 PM
To: Frankston City Council <info@frankston.vic.gov.au>
Subject: Proposed Discontinuance of Roads within Towerhill Shopping Complex 145-147 Frankston-Flinders Rd, Frankston

The **Council should NOT ALLOW the Discontinuance of Roads at the Towerhill Shopping Complex!**

Public Road access needs to remain, & to be continued, in this location.

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If Council allows the roads to be discontinued, then Residents in the Bondi Ave. area; Ratepayers, road users & the general public will all be adversely disadvantaged!

Disadvantage to Residents or other road users from Discontinuance would arise because persons wishing to access Bondi Ave. would thus be forced to need to drive an extra additional distance out of their way in order to gain entry in / out of Bondi Ave.

Bondi Ave is a long Avenue, with many residences along it's length; & also includes the residences of all of Burleigh Crt who's only way in or out is via Bondi Ave.

People can currently access Bondi avenue around the middle of it's length, because currently there is road access through the Shopping Complex to Golf Links Road.

The Shopping complex with road access to Bondi Ave happens to conveniently be around halfway along the length of Bondi Ave.

However, discontinuance of road access at the Shopping Complex would mean Bondi Ave could only be accessed at either end of it's length. People would be disadvantaged by needing to drive to the end of either end of Bondi Ave to get in/out of Bondi Ave.

If road discontinuance is allowed, then those wishing to access Bondi Ave around it's half way point (currently where the proposed discontinuance road access is) would then need to drive a bit of a way from the area of the Shopping Complex, & the current easy access they have. They would need to drive further up Golf Links Rd, then left turn into Brooklyn Ave, & then turn left into Bondi Ave from that end. OR ELSE they would need to drive a bit of a way the other direction from the Shopping Complex, down Frankston-Flinders Road & access Bondi Ave by either driving down Margate Ave to get to the start of the length of Bondi Ave; or else driving the length of the Frankston-Flinders Service Road to connect to Bondi Ave.

So a Discontinuance of road access would clearly & definitely cause much extra inconvenience to anyone wanting to access Bondi Ave!

Please Council, don't allow Discontinuance of this Road Access!

I am a local resident, & I use current road access at Towerhill Shopping Complex on a daily basis to access Bondi Ave from Gold Links Rd; so I am very aware of the inconvenience that allowing a Discontinuance of Road Access would cause.

Regards & Thank You,

[Redacted signature]

Vic. 3199

[Redacted contact information]

Executive Summary**12.14 Councillor Years of Service to Local Government**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To award a Certificate under Seal to Cr Suzette Tayler who has served as Councillor for 10 years.

Recommendation (Chief Financial Officer)

That Council:

1. Awards a Certificate under Seal to Cr Suzette Tayler, who has served as Councillor for 10 years;
2. Presents the Certificate under Seal at the next Council Meeting, to be held on 19 April 2021; and
3. Notes the application for the MAV Councillor Service Awards will be prepared for the scheduled October 2021 MAV State Council.

Key Points / Issues

- At its meeting on 18 November 2019, Council adopted the Letter under Seal Policy (Policy).
- The Policy establishes procedures for recognising Councillors upon significant completion of significant years of service to Local Government.
- Cr Suzette Tayler (formerly known as Suzette Trewhitt) has served as Councillor for 10 years at Frankston City Council and throughout this time initiated the Hoon Hotline, improved sporting facilities for children, introduced CCTV cameras in the CAD and addressed anti-social behaviour and homelessness. Further, Cr Tayler was involved in the initiation of the Visitor Information Centre and was Council's delegate on various internal and external committees, in particular the Municipal Association of Victoria and Frankston Tourism.
- In addition to Council's Years of Service for Councillors, the MAV recognise the contribution of all Councillors and continue the tradition of conferring awards for long serving Councillors at the Victorian Councillor Service Awards held in October each year. Cr Tayler will be recognised for her 10 years of service this year.
- This report is recommending that Council awards a Certificate under Seal to Cr Tayler and that the presentation take place at the next Council Meeting on 19 April 2021.

Financial Impact

There are no financial implications associated with this report.

12.14 Councillor Years of Service to Local Government**Executive Summary****Consultation****1. External Stakeholders**

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

There are no environmental, economic or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no statutory obligations associated with this report.

Policy Impacts

The Policy establishes procedures for recognising Councillors upon significant completion of significant years of service to Local Government

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks associated with this report.

Conclusion

This report is recommending that Council awards a Certificate under Seal to Cr Tayler and that the presentation take place at the next Council Meeting on 19 April 2021. Cr Tayler will also receive an award at the Victorian Councillor Service Awards in October this year.

ATTACHMENTS

Nil

Executive Summary**12.15 Response to Petition - Yarrum Court Work Bench**

Enquiries: (Leonie Reints: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Vibrant and Engaged
Priority Action	2.2.3 Engage and support Frankston City's local areas and diverse communities to optimise facility usage and enhance equitable access to services

Purpose

To brief Council on the outcome of a petition that was tabled at the ordinary meeting on 15 February 2021 from residents in Yarram Court Frankston. The petition requested Council allow the Yarram Court Work Bench to stay on the nature strip outside 22 Yarram Court Frankston. 18 signatures to the petition were received.

Recommendation (Director Communities)

That Council:

1. Notes Officers have made an assessment of the Work Bench petition and spoken with residents to consider the benefits and risk of the initiative; and
2. Supports issuing an annual renewal of the permit under the Local Law, which will trigger a review of the permit conditions.

Key Points / Issues

- A petition was tabled at the Council meeting 15 February 2021 from residents in Yarram Court Frankston. The petition requested Council allow the Yarram Court 'work bench' to stay on the nature strip outside 22 Yarram Court Frankston
- An initial complaint was received from a resident in relation to the work bench. Officers invited residents from the area to a community meeting and followed up with a letter drop in the area requesting feedback. There was no feedback received in writing and no objections raised at the community meeting
- The 'work bench' is a communal meeting place where residents gather to socialise, work or for children to do their homework
- Officers met with residents Monday 8 February 2021. Advice was provided on a number of complexities involved in this project, including associated risks and liabilities
- Officers met again with residents Monday 1 March 2021 to discuss the potential for a permit to be issued under Council's Community Local Law subject to conditions, all of which were discussed at the meeting. Residents in attendance demonstrated a desire to work with Council and adhere to the proposed permit conditions
- A number of complexities exist including associated risks and liabilities. Officers from across the organisation reviewed the options and it was agreed issuing a permit under Council's Community Local Law offered the best solution. It is recommended to proceed with a permit with a 12 month review period

12.15 Response to Petition - Yarrum Court Work Bench**Executive Summary**

- A Memo was circulated to Councillors on 9 March 2021 seeking Councillor Feedback and support by 15 March 2021 to issue a permit. No feedback has been received.

Financial Impact

There are no financial implications associated with this report. There is a cost of \$11.50 per annum for public liability insurance, which will be covered by Council within existing budgets.

Consultation**1. External Stakeholders**

A letter to all residents was sent on 2 March 2021 seeking any feedback regarding a possible permit being issued for the work bench at 22 Yarram Court. Residents had until 12 March 2021 to provide feedback or objections, no objections were received.

2. Other Stakeholders

Officers from Community Safety, Risk Management, Events and Engineering Services were part of assessing options to enable the work bench initiative and mutually agree a permit may be issued and permit conditions.

Analysis (Environmental / Economic / Social Implications)

The Yarram Court Work Bench is seen by residents as an important community connector, which builds relationships. Community relationships are important and extend beyond a person's family and friends.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

The applicable permit is subject to section 2.2 of Council's Community Local Law that states:

(a) A person must not without a permit allow, place, store or leave any item or thing on a road or municipal place unless they are permitted to do so under any other Act, Regulation or local law

(b) A person must not without a permit sell any goods on a road or in a municipal place.

(c) A person must not without a permit erect, affix or place any advertising sign on a road or in a municipal place.

(d) This clause does not apply to the works or activities of a utility.

Officers are recommending to issue a permit which would include conditions to address:

- Ability to remove the structure in the event of an emergency or maintenance (and advice on any changes / proposed increase in the size of the structure)
- The permit holder's responsibility for:
 - Maintenance and cleanliness of the nature strip area and the structure

12.15 Response to Petition - Yarrum Court Work Bench**Executive Summary**

- Ensuring noise nuisance and /or the structure doesn't cause an obstruction or interference to pedestrians or traffic

Policy Impacts

There is no impact on any existing policies

Officer's Declaration of Interests.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

A Permit is recommended to be issued to formalise the usage of the street for the activities. The cost of public liability insurance, which is a Permit condition requirement for the permit holder will be met by Council and is placed via a policy which is independent of Councils own insurance policies.

Council takes an insurance policy known as "Community Liability Insurance" Officers have been able to obtain coverage under this insurance, the cost for this \$11.50 per annum.

Conclusion

The Yarrum Court Work Bench has become an important community connector within Yarram Court, Frankston. Officers are able to issue a permit to support this initiative to ensure the safety and associated risks are kept at an acceptable level.

ATTACHMENTS

Nil

Executive Summary**12.16 Award of Contract No. CN 10507 - Monterey Reserve Pavilion Redevelopment**

Enquiries: (Martin Snell: Infrastructure and Operations)

Council Plan

Community Outcome:	1. Planned City
Strategy:	1.1 Community Infrastructure
Priority Action	1.1.6 Ensure community infrastructure and services match community need

Purpose

To seek Council approval to award Contract No. CN 10507 to Dura Constructions Pty Ltd for the construction of Monterey Reserve Pavilion.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards Contract No. CN 10507 – Monterey Reserve Pavilion Redevelopment to Dura Constructions Pty Ltd (ABN 79 101 165 842) for \$2,854,280.00 GST exclusive;
2. Authorises the Chief Executive Officer to sign the contract;
3. Delegates approval of contract variations to the Chief Executive Officer; and
4. Resolves the attachments A and B to this report be retained confidential, pursuant to section 77 of the Local Government Act 1989, on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to 3(1)(c) of the Local Government Act 2020.

Key Points / Background

- Monterey Reserve is located at 12R Monterey Boulevard, Frankston North and is the home ground of Frankston Pines FC (Soccer Club).
- The existing sporting pavilion is beyond its useful life and does not meet current building code standards or Frankston City Council sports development plan minimum requirements.
- Redevelopment of the existing pavilion has been identified as a priority project in Council's Capital works programme to be completed during the 2020/21 and 2021/22 financial year as it meets key criteria relating to community expectation, organisational alignment and project readiness.
- The project has been allocated \$600K from the State Government towards redevelopment of female friendly change rooms at the site.
- The Project will provide further participation opportunities for the Frankston Pines FC (Soccer Club).
- The project involves construction of new modern single storey sporting pavilion with fully enclosed covered area of approximately 630 square meters including multi-purpose room, four change rooms, kitchen, referees change rooms, storage, first aid, meeting room, amenities and public toilet facilities.
- Works are programmed to commence on site in April 2021 and be completed within 11 months.

12.16 Award of Contract No. CN 10507 - Monterey Reserve Pavilion Redevelopment**Executive Summary****Tender Process**

The request for tender (RFT) was released to market on 22 January 2021 via Councils e-tender portal and advertised in The Age newspaper on 23 January 2021.

The tender closed at 3.00pm AEST on 16 February 2021.

Four (4) Submissions were received prior to tender close.

No late tenders were received.

Tender EvaluationMandatory criteria

All submissions were assessed against the following mandatory criteria, as advertised in the RFT documents:

Receipt of Addenda's	Conforming
Tenderers Nil Conflict of Interest	Conforming
Submission signed and dated	Conforming
All items priced in the pricing schedule	Conforming
Current Insurance Certificates	Conforming

All submissions passed initial check against the mandatory criteria.

Evaluation criteria

Four (4) submissions were assessed against the following evaluation criteria, as advertised in the RFT documents:

Criteria	Weighting (%)
Financial Cost to Council	30%
Demonstrated past experience on similar projects and ability to meet the technical requirements of the contract	25%
Methodology, works programme and ability to meet project timeframes	20%
Current Commitments, capacity and nominated staff and subcontractors	10%
Occupational Health & Safety and Environmental Management	10%
Local Content	5%
Required Builder Registration and Insurances	Pass/Fail
Financial Check – Corporate Scorecard Standard Financial Assessment – Undertaken on preferred tenderer only	Pass/Fail

12.16 Award of Contract No. CN 10507 - Monterey Reserve Pavilion Redevelopment**Executive Summary**

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, reference A4366852.

The evaluation of submissions is documented in the Evaluation Report, which is provided as Attachment A and the Tender Evaluation Matrix which is provided as Attachment B.

Negotiations

No tender negotiations were required.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive).

Due to contract value an external probity advisor was not appointed for this contract.

The public Request for Tender process undertaken complies with Council's Procurement Policy and Procedures.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a fixed price contract.

The total contract price is \$2,854,280.00 GST exclusive (including tender options listed in submission).

Term of the Contract

The contract term will be 11 calendar months from date of site possession for construction and a 12 month defect liability period at issue of Practical Completion.

Policy Considerations

This procurement does not conflict with any Council policies.

12.16 Award of Contract No. CN 10507 - Monterey Reserve Pavilion Redevelopment**Executive Summary****Financial Implications**

The 2020/21 and 2021/22 Capital Works Program has sufficient funding allocated to enable the Award of Contract CN 10507 and associated expenditure to deliver Monterey Reserve Pavilion Redevelopment works.

Further budget details are included in the Attachment A to this report.

Legal/Statutory Implications

The tender process complies with Section 186 of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

The environmental benefits from the improvements include:

- Reduction in power usage due to installation of solar photovoltaic system and energy efficient fittings and equipment.
- Reduction in water usage due to installation of new rainwater tank to reuse harvested water for WC flushing.
- Increased lifespan of facility due to replacement and updating of existing infrastructure.

Buy Local Impacts

Dura Constructions are based in Clayton South and have proposed to engage some local apprentices, sub-contractors and source materials from within the Frankston municipality.

ATTACHMENTS

Attachment A: Monterey Pavilion - Tender Evaluation Report (*Under Separate Cover*) - **CONFIDENTIAL**

Attachment B: Monterey Pavilion - Tender Evaluation Matrix (*Under Separate Cover*) - **CONFIDENTIAL**

Executive Summary

13.1 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition

Enquiries: (Tim Bearup: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.3 Health and Well-being
Priority Action	2.3.3 Enhance equitable access to sport and leisure opportunities

Purpose

To brief Council on the feedback received following the exhibition of the draft Overport Park Masterplan and put forward recommended changes to the document in respect of this feedback, and to seek final adoption of the Overport Park Master Plan.

Recommendation (Director Communities)

That Council:

1. Notes three (3) rounds of consultation has been undertaken to develop the final Overport Park Masterplan;
2. Notes that the Draft Overport Park Masterplan was publicly exhibited for a period of eight (8) weeks, with 31 written submissions received;
3. Adopts the revised draft Overport Park Masterplan for implementation; and
4. Notes that officers will notify submitters of its decision accordingly.

Key Points / Issues

- Council NOM 37 from Ordinary Meeting 02/09/2019 requires “completion of a full community consultation process and development of an updated master plan for Overport Park.”
- Three (3) rounds of consultation have now been undertaken. At its Meeting of 30/03/2020, Council noted the summary of the first round of consultation and endorsed the proposed thematic directions plan that had been developed for presentation to the community for further input and feedback.
- At its Meeting of 14/12/2020, Council noted the summary of the first two (2) rounds of community consultation and endorsed the Draft Overport Park Masterplan to be publically exhibited for a period of eight (8) weeks; and sought a report back no later than March 2021 to adopt the masterplan, taking into account submissions received.
- The third round of community consultation closed on the 14 February with Council receiving 31 written responses. The majority of these responses (26) generally supported the directions of the master plan and followed similar themes from the previous rounds of engagement. These are summarised below.
 - **Dam area** – Whilst many respondents supported opening up of the dam area, some respondents raised concerns regarding potential negative impacts to the flora and fauna in this zone. Noting these concerns, and given observations that people are already accessing the area with their dogs, the protection of the environmental sensitivity of the dam area could be achieved through appropriate design solutions. The master plan has been updated to ensure that protection of the flora and fauna is to be clearly specified and considered

13.1 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition**Executive Summary**

in any detailed design undertaken to improve the visitor amenity of the dam area.

- **Netball Courts** – Both support for and against adding Netball Court/s to the park was received through the final stages of consultation. One (1) netball court is proposed following the completion of the Overport Park Netball Court Feasibility Study. This remains unchanged in the draft master plan report.
- **Pine Trees** – Some respondents objected to the removal of the pine trees along Overport Road. The masterplan recommends that the pine trees be assessed for health and longevity, and for a staged removal approach to minimise impacts. Removal of trees will therefore only occur when they are unhealthy or failed, however replacement is proposed to be undertaken with indigenous species for biodiversity and in recognition that *Pinus radiata* is a weed species. No change has been made to the draft master plan report.
- **Vegetation Impacts** – Respondents generally supported ongoing management and improvement of the vegetation within the park. Some respondents expressed concerns however, about the monetary value assigned to improving/protecting the parks vegetation in comparison to building works. The masterplan recommends the majority of vegetation to be planted in Overport Park be consistent with the revegetation species along Sweetwater Creek and recognises the work of Council's bushland officers in revegetating planting at the reserve. The report also acknowledges the closure of some trails to protect sensitive vegetation corridors and acknowledges the extension of the Food for Wildlife picking garden. The master plan report has been amended to include environmental interpretation in the park alongside the previously proposed heritage interpretation.
- **Connection to Frankston Reservoir Reserve** – Several respondents expressed interest and the need for a pedestrian connection between Overport Park and the Frankston Nature Conservation Reserve. Parks Victoria (land managers of the Frankston Nature Conservation Reserve) did not support the connection due to logistics required to cross Sweetwater Creek and connect with path infrastructure within the Frankston Conservation Reserve.
- **Bike Track** – A number of responses reiterated support for the bike track and expressed this as their favourite feature of the park, whilst others again raised concerns over the inclusion of the bike track and its proposed location within the park. The inclusion of the bike track has been maintained in the master plan at the site of the current informal bike track to address the high level of bike usage within the park and draw this away from sensitive vegetation areas.
- **Access paths** – Respondents were generally very supportive of upgrades to pathways within the reserve with a range of comments on the use of stairs, surface types, connectivity and seating. Whilst noting that not all areas of the park will allow for all abilities access, the draft master plan report has been updated to note that all abilities access is to be further considered when detailed design of pathways is undertaken within the park.
- **Frankston Theatre Group** – who operate out of the PLOS building in the park had not been noted as a tenant of the reserve in the draft master plan. They provided a response to the draft master plan stating their desire to build a 300 seat performance theatre at Overport Park due to the perceived high cost for community use of the Frankston Arts Centre. With the inherent value and the

13.1 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition**Executive Summary**

natural character of the park, coupled with parking provisions not supporting an additional indoor venue onsite, the inclusion of a new Community Hall/Theatre Complex has not been supported in the master plan. The original recommendation of the master plan remains that an alternative site be investigated should expansion of the PLOS building be required in the future. The Overport Park Master Plan Report has been amended to identify the Frankston Theatre Group as a tenant at the park and the Property section of Council has also been notified of this anomaly.

- The public exhibition submissions have been provided in full, with an assessment of the issues raised, and recommendations for changes to the draft master plan and report, where assessed as appropriate (Attachment C).
- The full recommendations of the Overport Park Master Plan are detailed in the Overport Park Master Plan report (Attachment A) and displayed as an A3 plan (Attachment B)

Financial Impact

The priorities identified in the Masterplan are not included in the LTIP yet and the priorities and its funding strategy will be assessed on its own merit every year as part of the annual capital work programme development.

The implementation of the master plan is proposed for a 10 year period.

A preliminary summary of costs for the full implementation of the master plan is:

- Path network: \$270K
- Existing Informal Grassed Open Space (Top Paddock) \$140K
- Former Homestead Area \$170K
- Greenhill Lane \$110K
- Ovals \$70K
- Netball court \$310K
- Pavilion interface \$162K
- Dam area \$380K
- Bike Park \$340K
- Informal open Space (overflow car parking) \$430K
- Existing hit up wall \$45K
- Public Toilets 100K
- Existing play space \$110K
- Vegetation \$70K
- Sweetwater Creek Pedestrian connection \$100K
- Signage and wayfinding \$95K
- Furniture \$30K

Total preliminary estimated cost for 10 year investment: \$2.93M

High priority subtotal – 4 year investment \$1.45M

13.1 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition**Executive Summary****Consultation****1. External Stakeholders**

- Baden Powell Cricket Club
- Frankston Dolphins Junior Football Club
- Frankston Dolphins Senior Football Club
- Frankston Environmental Friends Group
- Frankston Theatre Group
- Overport Park Tennis Club
- Parks Victoria
- Peninsula Arts Society
- Peninsula Light Operatic Society (PLOS)
- Residents

Three (3) rounds of consultation have been undertaken.

The first round of consultation sought to understand future aspirations for Overport Park, and to ascertain what the community believes is currently working well and areas for improvement. This led to the development of high-level thematic directions for the park.

At its Ordinary Meeting of 30/03/2020, Council noted the summary of the first round of consultation and endorsed the proposed thematic directions plan that had been developed for presentation to the community for further input and feedback.

The aim of the thematic directions plan was to condense all feedback, along with research and planning considerations, to identify broad themes and potential improvements for park users and explore such concepts further with the community.

Given the restrictions arising from the COVID-19 pandemic, further face to face consultation was not possible. The second round of consultation presenting the thematic directions and the third round comprising of the public exhibition period of the draft Overport Park Master Plan were made available to the community and heavily advertised through the following mechanisms;

- On site signage at multiple points within the reserve
- “Have your say” on Council’s website (and associated video presentation on thematic directions)
- Council’s social media channels
- Direct mail to previous consultation attendees / respondents
- Letter box drop to 460 surrounding households

2. Other Stakeholders

- Open Space
- Capital Works
- Environmental Planning

13.1 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition**Executive Summary**

- Engineering Services
- Building and Facilities
- Operations

Analysis (Environmental / Economic / Social Implications)

Overport Park is highly valued by the community for both its natural character and a number of recreational uses. The development of this masterplan will reduce the potential of conflict between different park users and ensure the integrity of the public greenspace is maintained, therefore offering increased positive social and environmental contribution.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal implications with this report.

Policy Impacts

There are no policy impacts with this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Local residents and community members have volunteered their time to assist Council on the future direction of Overport Park. The initial round and subsequent community consultations have provided feedback on how to improve the overall park and supported the final masterplan recommendations. Acknowledging community contribution throughout the development of the masterplan will mitigate the risk of criticism and ensure that the community feels genuinely engaged as part of this process.

Conclusion

Overport Park is valued highly by the community for both its natural character and a number of recreational uses.

Three (3) rounds of consultation have been completed to inform the final draft Overport Park Masterplan. Endorsement is now sought from Council to adopt the Overport Park Masterplan.

13.1 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition

Executive Summary

ATTACHMENTS

- Attachment A: [↓](#) Overport Park Final Draft Master Plan Report
- Attachment B: [↓](#) Overport Park Final Draft Master Plan A3
- Attachment C: [↓](#) Overport Park Master Plan public exhibition feedback and responses



Frankston City Council

Overport Park Final Draft Master Plan

Version: March 2021



Prepared by:

Land Design Partnership Pty Ltd

Frankston City Council
Community Strengthening >> Recreation

Version: DRAFT March 2021

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1. INTRODUCTION

The Overport Park Master Plan seeks to develop an integrated site plan for the reserve. There are a number of infrastructure initiatives currently in different stages of development in the reserve. The location and interface of these initiatives need to be planned and refined in order to reduce the potential for conflict between different park uses and to ensure that the integrity of the park as a valued public green space is maintained. This report also includes a description of the rationale for the key directions for new and/or upgraded works at the reserve.

1.1 Purpose and use of a Master Plan

A master plan determines a broad vision for an area and outlines a number of projects and strategies that are required to be implemented to achieve the new vision. Further investigation and feasibility of some of the projects and initiatives recommended in the Overport Park Master Plan may be required depending upon their scale, likely impact and estimated cost. It is important to note that the inclusion and reference to projects in the master plan does not directly commit, the Frankston City Council, the reserve user groups, the Victorian Government or any other organisation to a responsibility for funding and implementing these projects.

This report provides an overview of the process undertaken in development of the master plan, key findings and future direction of the reserve.



2. BACKGROUND

The City of Frankston is located approximately 40km south of Melbourne, on the Mornington Peninsula. Overport Park is located in Frankston South, 4 km to the south of central Frankston. The surrounding area is predominantly low density housing with large homes and blocks.

There are four reserves within Frankston South providing active recreation spaces.

Baxter Park is located more than 2km to the east of Overport Park and to east of the Moorooduc Highway on Frankston Flinders Road and provides for a large number of active pursuits including soccer, cricket, Australian Rules football, tennis, archery and equestrian.

Baden Powell Reserve provides two hectares of playing surface suitable for cricket and Australian Rules football to the north west of Overport Park on Baden Powell Drive.

Delacombe Park is located to the north of Overport Park with access from Overport Road and Towerhill Road. There is a cricket oval and soccer pitch on the reserve.

There are also a number of smaller neighbourhood parks and bushland or natural reserves in the vicinity.

Overport Park is approximately 19 Ha in size and is historically significant as the site of an award winning Guernsey Stud farm. The old homestead buildings have been demolished, but some of the landscape structure remains. Overport Park is now an important place for the community, community groups and sporting clubs.

As well as community and sporting facilities, the reserve is linked by the remnant bushland along Sweetwater Creek at its eastern boundary to the Frankston Conservation Reserve at Frankston Reservoir.

Overport Park occupies a high point in the area providing long views to the east.

Overport Park is zoned Public Park and Recreation Zone (PPRZ).



(Image Mark Calleja FCC)



2.1 Reserve Facilities

The main sporting and community facilities at Overport Park are as follows:

- Two District level ovals (and supporting facilities) and redeveloped pavilion, including public toilets;
- Four lane cricket practice nets;
- Fourteen tennis courts and pavilion;
- District level playground;
- Peninsula Arts Society / Frankston Theatre Group building;
- Peninsula Light Operatic Society Building
- Walking trails
- Informal open space
- Car parking.

2.2 Reserve User Groups

The reserve is currently home to a number of user groups, including:

Peninsula Arts Society

The Peninsula Arts Society has been located at Overport Park since 1988 and previously occupied the homestead. It operates out of its current building six days a week, running 25 classes across those days. There are also an additional five events each week, a monthly event and Sunday workshops every six weeks.

There are 600 members.

Peninsula Light Opera Society (PLOS) / Frankston Theatre Group

The Peninsula Light Opera Society and Frankston Theatre Group share a large shed located on the northern boundary of Overport Park. The shed is used by the groups for set construction, storage and some rehearsals and currently is generally sufficient for these activities.

Frankston Dolphins Junior Football Club

The club participates in the Frankston and District Junior Football League and fielded fifteen teams last (2019) season. This leads to participation of about 177 girls and 393 boys. The Overport Park Ovals are used for training Monday through Thursday, with games held on both ovals on Sundays.

Auskick typically engages with between 150 – 180 children at a session on Friday evenings.

Frankston Dolphins Football Netball Club

The Frankston Dolphins Football Netball Club participate in the Southern Football Netball League.

Last season (2019) was the club's third year and they fielded one senior women's team, one men's U19's team, two men's senior teams and four netball teams.

One team trains on Monday night, and three train on Tuesday and Thursday nights. All teams play on Saturday.

Netball is currently played at Dingley.

Baden Powell Cricket Club

The club participates in the Mornington Peninsula Cricket Association and uses both Overport Park and Baden Powell Reserve.

The club fielded five senior sides and nine junior sides for the 2019 season.

Two senior sides play at Overport Park on Saturday afternoon. All train on Tuesday and Thursday nights. Two junior sides play at Overport Park on Saturday morning and two play on Sunday morning. All train on Monday through Thursday nights.

Overport Park Tennis Club

Overport Park Tennis Club has 400 financial members and 200 registered users, such as coaching clients and the facilities are used seven days a week.

The club participates in the Peninsula Tennis Association Junior Competition and Senior Competition on Saturdays. There is Mid Week Ladies competition on Tuesday and Thursday.

Social competitions take place on Tuesday, Wednesday and Thursday nights, Monday morning and Wednesday afternoon.

Coaching services are provided each week night.

Three local schools, Derinya, Overport and Toorak Girls School utilise the facilities.

Environmental Friends Network

Frankston Environmental Friends Network (FEFN) has 23 member groups who care for the natural environment across the City of Frankston, including Overport Park.

Informal Reserve Users

There are a number of informal groups and loose networks of people who use the reserve regularly. They are linked by the social connections established by their common usage of the reserve, whether for walking, dog walking or other informal recreation activity. Many of these park users utilise the park every day.

2.3 Population and Demographics

The Estimated Resident Population of Frankston South is 19,305 in 2019.

The population has a median age of 43 years and an average household size of 2 -3 people.

In 2016, Frankston South had a SEIFA score of 1,064, indicating that it was above the Australian average for socio economic advantage. This reflects that an area has many families with large houses, high incomes, low unemployment rates and professional occupations.

2.4 Master Planning Process and Community Consultation

Community and stakeholder consultation has been undertaken in stages to assist in the development of the Overport Park Master Plan.

The first stage of consultation sought to determine the key issues and opportunities to be addressed in the preparation of the master plan. Key themes emerged from this process, and these insights were utilised in the development of a Landscape Thematic Directions Plan.

The Preliminary Consultation Summary is provided as an appendix.

2.5 Thematic Directions Plan Community Consultation Process & Feedback

The DRAFT Thematic Directions Plan was available to the community to view and provide feedback in a variety of ways, including the following:

- Surveys – online
- Council Website

Face to face consultation with the community and stakeholders was not possible due to restrictions arising from the COVID 19 pandemic.

The consultation period was advertised widely through the following mechanisms:

- On site signage
- Council social media (Facebook) posts
- Emails and letters to key community stakeholders
- Council's website

Community Survey

There were 30 responders to the online survey.

3. STRATEGIC CONTEXT

The Overport Park Master Plan was informed by a number of research and planning considerations. This section provides a summary of the key planning and contextual factors which were assessed as important and considered during the preparation of the new master plan.

3.1 Frankston City Council Plan 2017 - 2021

The Frankston City Council Plan is focused on achieving the Council's vision to become the Lifestyle Capital of Victoria and has identified four key pillars to achieve this:

- A Planned City

"A vibrant city providing housing, stunning beaches, a beautiful natural environment and arts and cultural experiences. Everything you want at your doorstep – shopping, education, employment, recreation and a lifestyle the envy of others."

- A Liveable City

"Welcoming neighbourhoods, green streets and thoroughfares, parks and natural reserves, an active foreshore and vibrant town centres delivering a living environment that is second to none. An active and healthy community that is connected through participation in activities at our local and regional sporting facilities, events and festivals."

- A Well Governed City

"An elected Council that is driven by the privilege of serving its community and providing leadership and vision to ensure Frankston City is recognised as the Lifestyle Capital of Victoria."

- A Well Managed City.

"Proudly delivering services to improve our community's lifestyle. An organisation that is recognised amongst its peers as a leader in the sector and one that is founded upon its engagement and connection to its community."

Themes within these will help to shape the community outcomes to be achieved and the four year priorities to meet them.

The vision and objectives of the Council Plan have been considered throughout the development of the Draft Overport Park Master Plan.

3.2 Overport Park previous planning

A 'Master Plan' was developed for Overport Park in 2000. Whilst the master plan layout is outdated, the guiding principles that were nominated to provide the framework for development of the park remain relevant:

- The context of Overport Park should be considered an environmentally and historically significant site within the City of Frankston. This particularly relates to the revegetation of Sweetwater Creek and to the historical interpretation of the homestead site.
- Recreational usage within the park should be maintained and enhanced. Emphasis should be placed on Council working together with the tenant clubs to improve the amenities within the park.
- The existing character of the park should be protected.

3.3 Frankston City Open Space Strategy (2016 - 2036)

The open space strategy provides the strategic vision and framework for open space planning in Frankston. It provides a strategic framework for decisions and allocations of resources to ensure:

- *"A complete and legible open space network that delivers health and wellbeing, social, environmental and economic benefits for the community of Frankston, and*

- *A diversity of open space types that are easily accessible, adequately provisioned, safe, meet with quality expectation, and that are a joy to use."*

The Open Space Strategy recognises a demand for improved accessibility and pedestrian connections to existing open space in Frankston South. Future open space facilities and infrastructure will need to accommodate an aging demographic with an improved range of unstructured recreation for all ages and abilities.

Improved multifunctional district level destinations and open spaces that support community interaction, socialising, nature based recreation and walking along nature reserve trails will support the anticipated demographic change in Frankston South.

Overport Park is classified as a district level reserve with sporting facilities and cultural value or community facilities.

The Open Space Strategy allocates funding to implement the Overport Park Masterplan / Sports Development Plan with the following recommendations:

- support multifunctional use for a diverse range of user groups.
- upgrades and links to and between sporting, unstructured recreation, play, community and conservation zones with appropriate facilities, public art, and infrastructure.
- improve links to and management of the creek corridor, offset vegetation and eastern landscape interface with surrounding land.

3.4 Frankston Vegetation Study (2006)

The Frankston Vegetation Study was carried out in 2006 and provides an inventory of existing vegetation remnants, delineates their boundaries, determines vegetation types and the range of vegetation quality.

Overport Park, was assessed to have remnant Gully Woodland in 9.7a hectares along Sweetwater Creek. This Ecological Vegetation Class (EVC) is noted as 'endangered' according to the former Department of Sustainability and Environment.

The report lists the typical indigenous species found in the EVC which is noted as having a woodland structure dominated by sedge and grass understorey.

The report nominated the conservation significance as High – Very High.

3.5 Dog Free Roam Areas Brochure

The Dog Free Roam Areas brochure nominates Overport Park as a 'Dog Free Roam Area'.

There are generic restrictions that apply to all reserves:

- Dogs must be under effective control at all times.
- Dogs must be on leash within 10 metres of:
 - an organised sporting event
 - a children's playground
 - a barbecue or picnic area
- Sporting teams are to be respected by:
 - Picking up after your dog
 - Using alternative areas if training / games are underway

4. EXISTING CONDITIONS AND RECOMMENDATIONS

The reserve's major existing conditions, issues and opportunities, and recommended responses, are summarised below.

4.1 Path Network

There is currently a well utilised network of paths throughout the reserve. Council has been consolidating paths through the bushland area to protect the vegetation and to allow for revegetation. There are some sealed paths, and these tend to be located adjacent to areas of existing infrastructure.

There are currently 'missing links' within the path network for those park users who wish to walk, jog, run or ride in a connected loop. Some unsealed paths are uneven and prone to muddy spots.

There are currently no pathway connections between the new pavilion and the second oval or the cricket nets.

There are no lit paths in the reserve, which may prevent some users using the path network at night or in the early morning.

Recommendations

4.1.1 Upgrade all other existing paths to granitic gravel to provide an even surface and equitable access for all park users. Design and alignment of new paths is to consider all abilities access.

4.1.2 Install new path sections, predominantly in compacted gravel to create walking or running loops:

- alongside the western edge of the tennis courts, making use of the court lighting to provide a lit path and connected around the area of open space back to the car park
- around oval 2, connecting to the existing path at the northern end
- around the 'Top Paddock'
- around the lower informal open space area

4.1.3 New path connections in developed and heavily trafficked areas are to be exposed aggregate concrete.

4.1.4 Investigate the provision of a lit path loop utilising existing lighting, such as the tennis club and / or consider 'smart' lighting with motion sensors or timers.



New exposed aggregate path to perimeter of Oval 1



Existing bushland path with a sandy unstable surface



Existing gravel path

4.2 Existing Informal Grassed Open Space (Top Paddock)

This large grassed area sits at a high point in the reserve and offers scenic long views to the east. Its proximity to the playspace lends itself to non-prescribed informal recreation, such as a kick about space.

The space is currently frequented by large numbers of dog walkers who value the ability to run their dogs off leash in a large open area. This also provides for social connections amongst the dog walking community.

There are not currently any facilities such as benches, litter bins, or a drinking fountain in this location to support and provide amenity for the large number of people who make use of the space. Community feedback suggested more benches throughout the reserve and along paths would support those members of the community who are older or less able bodied and require pause points.

Recommendations

4.2.1 Retain open grassed nature of the space.

4.2.2 Provide a compacted gravel perimeter path to create a walking circuit and to define the space.

4.2.3 Provide community facilities such as benches and a drinking fountain with dog bowl or bubbler to improve the amenity of the space and to encourage pause points and social interactions.

4.2.4 Provide more canopy tree planting to the perimeter of the space for shade and to extend biodiversity into the reserve.

4.2.5 Extend the wildlife 'picking garden'

4.2.6 Provide a shelter and picnic settings, with litter bins, in the south east corner and at the local high point near the central trees to provide gathering points that take advantage of the views.



Wildlife 'picking garden'

4.3 Former Homestead Area

The former homestead area occupies the site of the homestead of the former Guernsey stud farm. Whilst the homestead has been demolished some of the landscape remains. The exotic nature of the planting and enclosed spaces provide a visual and spatial contrast to the remainder of the reserve.

There is currently no interpretation of the history of the site, nor are there any facilities to draw park users in to the area, other than to pass through.

Recommendations

4.3.1 *Undertake a vegetation assessment to create an inventory of the existing tree and understorey species.*

4.3.2 *Provide access path and community facilities such as a shelter, barbecue and picnic settings and litter bins in the existing larger space to allow for community gatherings. Supplement the existing planting with additional canopy trees for shade and amenity. Undertake detailed design to ensure the provision of facilities and paths draws on the history and character of the site.*

4.3.3 *The smaller, more enclosed space lends itself to being a place of retreat and reflection. Provide seating and enhance the existing planting to create a restful retreat space.*

4.3.4 *Provide interpretation of the history of the site, either through the design of the space, the installation of artwork or interpretative signage.*



4.4 Greenhill Lane

Greenhill Lane is an attractive remnant of the former homestead and provides a visually striking pedestrian entry to the reserve.

It is lined by an avenue of *Tristania* which provide an overarching canopy along its length.

The former stone gateways also remain in place, with one at the vehicle entrance on Overport Road and the other at the other end of the drive.

The driveway is not immediately apparent from the car park as the avenue tree planting appears to stop prior to the junction with the car park.

Recommendations

4.4.1 *Retain Greenhill Lane as pedestrian only access and formalise with compacted gravel surface.*

4.4.2 *Extend the avenue planting of *Tristania* to the junction with the car park.*

4.4.3 *Retain the stone gateways.*

4.4.4 *Provide heritage interpretation along the driveway.*



4.5 Ovals

The ovals are currently utilised for junior and senior Australian Rules Football and junior and senior cricket for training and competition.

Both ovals have an attractive tree lined backdrop and setting within the reserve.

The existing topography results in a marked change in surface level between the two ovals, and therefore there are no strong visual or physical connections between them.

Oval 2 has been reshaped and resurfaced providing a superior playing surface according to the tenant clubs.

There is currently no scoreboard on Oval 2

The surface of Oval 1 is impacted by shade at the northern end.

The coaches shelters on Oval 1 are outdated and not fit for purpose.

Recommendations

4.5.1 Update coaches shelters on Oval 1.

4.5.2 Install a scoreboard on Oval 2

Overport Park FINAL DRAFT Master Plan



Oval 1 existing coaches shelter



Oval 2 (image Mark Calleja FCC)



Oval 1

4.6 Netball Court

The Frankston Dolphins Football and Netball Club compete in the Southern Football League, a combined football / netball league.

In 2019 the club fielded four netball teams with matches currently being played at Dingley.

The club has an ambition for netball teams to train and play at home in conjunction with the football teams, allowing for combined competition and social events.

Recommendations

4.6.1 *Construct a single netball court, including lights, adjacent to the existing cricket net facility.*

4.6.2 *As the court is to be used for outdoor competition it is to be line marked for netball only.*

4.6.3 *The court is considered community open space and would be available for community use when not being utilised by the club for training or competition.*

4.6.4 *Provide a shelter with seating to protect from the weather.*

4.6.5 *The new pavilion provides female friendly change facilities.*



Proposed location for a netball court

4.7 Pavilion Interface

A new sports pavilion has been constructed at the reserve providing updated facilities including female change and DDA compliant facilities.

The pavilion directly addresses Oval 1, with access to this oval at grade.

A broad terrace overlooks Oval 2, however there is no direct access from the pavilion to the oval or cricket nets, except via a set of stairs. A ramp to the south of the pavilion provides indirect DDA compliant access. A steep grassed batter runs down from the terrace to the main north – south pedestrian connection, which is currently a compacted gravel path.

Complicating pedestrian access further is an incised open drain to the east of the pedestrian path.

An electronic scoreboard is planned for the interface area.

Recommendations:

- 4.7.1 *Construct exposed aggregate concrete pathways around the pavilion and to connect to other infrastructure, including the car park.*
- 4.7.2 *Design and construct planted drainage swales in association with the path design to treat stormwater and ensure there are adequate pedestrian connections over.*
- 4.7.3 *Design and construct broad seating terraces in the batter with soft landscape and canopy trees to ameliorate the heat island effect of the broad expanses of concrete, include broad landscape stairs for more direct access to Oval 2.*
- 4.7.4 *Canopy trees will provide shade and allow for viewing to the oval beneath their canopies.*
- 4.7.5 *Ensure the design of pavilion interface allows for the installation of an electronic scoreboard. (Refer to Recommendation 4.5.2)*



4.8 Dam Area

The dam area is currently fenced off, with no public access. It is a visually attractive space with open water and planted edges.

A worn dirt track traverses its southern edge and the fence here is compromised, allowing dogs access to the water.

The dam offers an opportunity to be incorporated into the reserve as a specific point of focus for users.

The dam is used for irrigation, and has a pump that supplies the 250,000 litre tank. The dam does not have sufficient capacity to water the ovals for a full irrigation season. Potable water is provided via the tank when the water level in the level in the dam gets low.

The dam plays a role in the management of stormwater on site, collecting run off from the south eastern car parking areas.

Recommendations

4.8.1 *Undertake further detailed design to develop safe edge conditions to the dam which allow it to be more open and to offer pause points to sit and observe birds or quietly reflect. Habitat and biodiversity values should also be considered in the design.*

4.8.2 *Consider that dogs will access the water in the design.*

4.8.3 *Retain fencing along the northern side of the dam to prevent stray balls rolling in to the water, and to discourage children running directly across from Oval 1.*

4.8.4 *Design suitable edge treatment / interface to the proposed bike park*

4.8.5 *Undertake new works in accordance with approved design to provide enhanced visitor amenity around dam*

4.8.6 *Undertake further detailed design to provide safe pedestrian access along the southern edge. The alignment of the path and the possibility of utilising steps for safe access are subject to further detailed design.*

4.8.7 *Enhance the biodiversity and habitat values of the dam.*



Existing worn dirt track provides steep and slippery access



4.9 Bike Park

Members of the local community have been advocating to Council for a bike park in the area for some time.

During the construction of the pavilion and access road, excess dirt was stored by the builders in the area of open space at the southern end of the reserve. Local children and their families took advantage of the dumped mounds of dirt to create an informal bike track. Bike activity has since evolved at the reserve, and particularly at this location.

During the initial round of consultation, a large number of children and young people responded, indicating that this was their favourite area in the park, and many of them enjoyed the sense of freedom that it offered.

Local bike riding groups have engaged the services of an independent bike park designer to investigate the feasibility of a bike park at Overport Park.

Recommendations

4.9.1 *Undertake further detailed design to locate a bike park on the location of the existing informal track.*

4.9.2 *Provide other community facilities such as shelters, picnic setting, litter bins and drinking water in association with the bike park.*

4.9.3 *Ensure that any design does not preclude the other activities currently taking place in the large area of open space to the south.*



4.10 Informal Open Space (overflow car parking)

The large open grassed area at the south of the reserve is currently used for informal recreation, predominantly dog walking and walking.

The football clubs utilise the space when they require additional parking on busy days. There have been issues in the past as access involved traversing a shallow swale drain, resulting in cars getting bogged.

The community has indicated their desire to retain the informal open spaces for informal recreation, particularly dog off leash access.

As noted earlier in this report the master plan has located a proposed bike park on the site of the existing informal bike track, and the interface between these two areas will need to be carefully managed.

Recommendations:

- 4.10.1 *Retain as open informal grassed open space.*
- 4.10.2 *Provide a gravel perimeter path for access on an even surface and when the ground is wet underfoot. The path will also connect into the remainder of the path network in the park, providing sealed walking / running circuits.*
- 4.10.3 *The new road access works have created sealed vehicular access points into the area with suitable crossing points / culverts over the drainage swale.
Install gates at these entry points to control vehicular access to busy game days or for maintenance only.*
- 4.10.4 *Install signage relating to the adjacent bike park.*
- 4.10.5 *Carefully manage the interface between the bike park and open space with suitable barriers, such as dense low level planting, to maintain view lines.*
- 4.10.6 *Enhance the soil profile to provide a more sustainable and well drained surface.*



Existing interface between informal bike track and open space



Existing interface between informal bike track and open space

4.11 Existing Tennis Hit Up Wall

The existing hit up wall is located on the fence line between the tennis club and the play space with access to both sides.

There is currently no line marking to the pavement or the wall and it is not a very inviting space on the park side.

Proximity of the wall to the play space lends itself to the creation of a multi-use hard court space that would appeal to a range of age groups.

Recommendations:

4.11.1 *Line mark the pavement and wall on the tennis club side with a half tennis court and net line.*

4.11.2 *Line mark the park side for multiuse and install a combined basketball ring / futsal goal.*

4.11.3 *Provide some additional park amenities such as seating to create an inviting space.*



The existing hit up wall has an anonymous appearance



85

There are no line markings to encourage use of the space

4.12 Peninsula Arts Society Building

The Peninsula Arts Society occupy a building adjacent to Greenhill Lane. They have been located at Overport Park since 1988.

The building meets their needs currently, however there is no scope for future growth.

Recommendation:

- 4.12.1 *There are no recommendations for the Arts Society Building.*
- 4.12.2 *Should the need for expansion be required in the future, investigate co-locating into the new pavilion space, or investigate an alternative site*



The Peninsula Arts Society Building

4.13 'The Shed' - Peninsula Light Opera Society and Frankston Theatre Group Building

The Peninsula Light Opera Society (PLOS) and Frankston Theatre Group (FTG) share a large shed building on the northern boundary of Overport Park. The shed is not used for performances, but is primarily used for set construction, storage and some rehearsals.

The current facility is generally sufficient for the current activities, although access for larger vehicles is sometimes difficult, particularly if the car park is full.

Recommendation

- 4.13.1 *There are no recommendations for the PLOS / FTG building.*
- 4.13.2 *Should the need for expansion be required in the future, investigate an alternative site.*

4.14 Public Toilets

Public toilets are currently provided in the northern and southern areas of the park.

In the northern section, the existing toilet block is well located near the playground northern car park and informal open space area, providing access to public toilets for informal users of the northern section of the park.

It is a small tidy building, but is not DDA compliant as there are no ambulant or wheelchair accessible cubicles provided.

The new pavilion in the sporting precinct has externally accessible DDA compliant toilets for use by all reserve users, not just the sports clubs.

Recommendation:

- 4.14.1 *Upgrade the northern toilet block to meet DDA requirements through the provision of ambulant and / or wheelchair accessible cubicles.*
- 4.14.2 *Any Building Code of Australia (BCA) regulations need to be considered in the location and design of a new public toilet.*
- 4.14.3 *Utilise CPTED (Crime Prevention Through Environmental Design) principles in the location and design of any new public toilet in the northern section of the park.*



Existing Toilet Block

4.15 Overport Tennis Club

The Overport Tennis Club occupies a large area of the park, with 11 clay courts and 3 hard courts, a pavilion and various amenities set in attractive surroundings.

The club has indicated that possible expansion maybe required in the future. Any provision of additional courts will need to be carefully considered, as there is no room for any expansion of the existing car park. An additional two courts might be located to the north of the hard courts, however this would require the removal of existing mature trees and significant buffer planting.

Recommendation:

- 4.15.1 *Line mark the wall and adjacent concrete pavement with a half tennis court and net line*
- 4.15.2 *This master plan makes no further recommendation in terms of the tennis club facilities.*
- 4.15.3 *Upgrade of the Tennis Club within its existing footprint will be directed by Council's Tennis Action Plan currently in development.*



Tennis Club Pavilion



Tennis Club surroundings

4.16 Existing Play Space

The existing play space at Overport Park was renewed in 2014 and is a popular destination for families and groups with children, and many visitors appreciate having a fenced play space.

Community feedback with respect to the play space was to request more shade and a drinking fountain.

Recommendations:

4.16.1 *Include a shade structure or shelter within the play space to enhance the current seating provision.*

4.16.2 *Provide a drinking fountain.*



4.17 Vegetation

Overport Park has a mix of vegetation types throughout, reflecting the proximity to Sweetwater Creek as well as the former use as a dairy stud.

Sweetwater Creek and surrounds contain remnant indigenous flora belonging to the Ecological Vegetation Class (EVC) 'Gully Woodland'. This EVC is considered endangered and the conservation significance of this site is rated as High – Very High.

Council's bushland officers have been undertaking revegetation works along the creek and into the park, including weed removal.

There are also eucalyptus windbreaks and plantations in contained areas of the park, such as around the dam and to the north of the tennis club.

The farming history of the site is reflected in the windbreaks of Cypress (*Cupressus macrocarpa*) and pine trees (*Pinus radiata*) on the site boundaries and adjacent to the play space.

Pinus radiata is a listed weed species on the Mornington Peninsula, and some of the trees in the wind breaks along the road boundaries appear to be reaching their useful life expectancy.

As discussed previously, the former homestead site has a mix of exotic species reflecting the history of this space (Refer to Section 4.3)

Recommendations:

4.17.1 Assess windbreak trees for health and life expectancy and undertake staged removal if necessary. Replace with indigenous trees. It is not expected that the *Cupressus macrocarpa* adjacent to the tennis courts will need removal, but these should be pruned and deadwood removed.

4.17.2 Continue with screen planting to residential boundaries, utilising appropriate indigenous species.

4.17.3 Continue revegetation and regeneration works along Sweetwater creek.

4.17.4 Extend revegetation planting into the reserve to create biodiversity corridors.

4.17.5 Extend the 'Food for Wildlife' garden.



Bushland regeneration along Sweetwater Creek



Pine trees on Overport Road near Oval 1



Cypress trees on Overport Road, near the tennis courts

4.18 Sweetwater Creek Pedestrian Connection

The existing pedestrian path leading to the bridge crossing over Sweetwater Creek is currently very steep and slippery when wet.

There are steep grades through here so it will be difficult to achieve compliant access down to the bridge. The existing path would not be considered DDA compliant.

Recommendation

- 4.18.1 *Upgrade path alignment subject to further detailed design.*
- 4.18.2 *Steps may be required to achieve safe access.*
- 4.18.3 *Steps are to comply with the relevant Australian Standards and Building regulations.*



4.19 Stormwater Management

There is currently no integrated management of stormwater and drainage in the park. A number of open swale drains are located in the park, collecting stormwater and discharging into pits. Some of these drains are quite incised and their location hinders pedestrian movement.

There is a stormwater discharge outlet high on the bank of Sweetwater Creek near the bridge which is creating erosion to the bank. The stormwater is untreated, which also creates water quality issues in the creek.

Recommendations:

- 4.19.1 *Consider the integration, management and treatment of stormwater in any future works in the park. Any future development should consider and ameliorate the impact upon the existing piped stormwater, natural swales and sheet flow.*
- 4.19.2 *Realign drainage swales in the pavilion precinct to improve pedestrian movement.*
- 4.19.3 *Reshape and plant open drains to create drainage swales to treat stormwater prior to discharge.*
- 4.19.4 *Modify existing stormwater infrastructure and grading to reduce erosion of Sweetwater Creek banks.*



Open drain adjacent to pedestrian path

4.20 Car Parking

Car parking was nominated by all tenants of Overport Park as a major issue. There is a lack of car parking when multiple activities or events are occurring at the reserve on the one day. This is particularly the case during the junior football season, especially at the changeover between games, and if the Peninsula Arts Society have classes going.

Car parking is currently provided in three discrete locations, with no connections between them:

- The Tennis Club / PLOS car park in the north, accessed from Somerset Road and catering for 68 spaces.
- The Peninsula Arts Society Car Park, accessed from Overport Road and providing 35 spaces.
- The sports field car parks, currently being upgraded, with 26 spaces provided in the pavilion works and a further 158 formal spaces to be provided with the upgrade.

The vehicular access road around Oval 1 is in the process of being upgraded, with sealed and formalised car parking provided in the works. It is hoped that this will alleviate some of the issues, however it is anticipated that overflow parking will still be required on the southern open space area at times. This space should be large enough to cater to the required additional demand, if traffic management is in place directing people into spaces.

There is no capacity on the reserve to increase the car parking allowance without severely impacting on existing open space, and this is not supported.

Recommendations:

- 4.20.1 *Continue to utilise the southern informal open space area for overflow parking on very busy days.*
- 4.20.2 *Upgrade the soil profile in the southern informal open space area to improve drainage and support overflow car parking.*
- 4.20.3 *Install gates to the two sealed vehicular entries into the overflow car parking area to limit vehicular access to busy event days only.*

- 4.20.4 *Consider game and programming scheduling across all user groups to try to minimise peak demand on car parking.*

4.21 Signage and Wayfinding

Overport Park is currently accessed by three vehicular entries, two from Overport Road and one from Somerset Road.

Signage is provided at all entries, however for first time visitors, or those not familiar with the site, it is not particularly obvious which entry leads to which facility.

The northern most and southern most entries have large signs identifying the park, which is largely screened by vegetation along Overport Road. The middle entry has only a small sign identifying the Peninsula Arts Society, and the entry is set back and not obvious from the road.

Once in the park there is no wayfinding signage to direct visitors to the reserve facilities. The topography and vegetation prevent visual connections between the facilities and zones in the park, which might enable visitors to orientate themselves.

Existing paths are not signed to indicate where they lead, for example the path leading to the bridge over Sweetwater Creek.

There is currently no interpretation of the existing indigenous flora and fauna on the reserve. Explanatory and interpretive information can assist in providing a sense of place and care for the environment.

Recommendations:

- 4.21.1 *Install signage at all vehicular entries clearly indicating which facilities they lead to.*
- 4.21.2 *Create a signage palette for wayfinding the reserve, directing users to the various facilities within the reserve, and to external path connections.*
- 4.21.3 *Utilise the signage palette to create a sense of place and identity for the reserve.*
- 4.21.4 *Provide interpretation of the natural elements occurring in the reserve*
- 4.21.5 *Install distance markers on one of the path circuits for walkers and joggers.*



The northern entry at Somerset Road (image Near Map)



The middle entry (Image Near Map)



The southern entry (Image Near map)

4.22 Furniture

There is currently not a large offer of park furniture and other amenities in Overport Park, particularly for informal park users.

A number of respondents in the first round of consultation expressed a desire for benches along paths and drinking fountains for people and dogs. Some also felt more litter bins would be desirable.

Others requested the provision of picnic settings and barbecues.

As discussed previously, some areas of the park lend themselves to the creation of gathering points for the community, particularly the former homestead site.

Recommendations:

- 4.22.1 *Provide bench seats along paths at a nominal spacing of one every 400 meters to provide resting points for less able bodied members of the community.*
- 4.22.2 *Provide bench seats in the informal open spaces to allow for people to gather and sit together, and potentially watch over their dogs.*
- 4.22.3 *Provide drinking fountains, with dog bubblers at various points throughout the park.*
- 4.22.4 *Provide litter bins in areas where people are likely to congregate, such as the sporting precinct, the informal open space areas, the upgraded former homestead site.*
- 4.22.5 *Create gathering spaces with a shelter and picnic settings in the top paddock, and the proposed bike park, as well as the former homestead site where a barbecue is also proposed.*
- 4.22.6 *Ensure all furniture is DDA compliant, for example barbecues to allow for use by those in a wheelchair, picnic settings that allow wheelchairs and bench seats with backs and arm rests.*

Overport Park FINAL DRAFT Master Plan



Accessible picnic setting



Accessible barbecue

4.23 Smart Technology

New technologies are currently available to assist with the management and maintenance of various types of park infrastructure. These technologies can improve the safety and usability of open space whilst introducing operating and maintenance efficiencies.

There are a wide range of potential technologies available and any potential benefits would need to be considered. Benefits might include:

- monitoring use of grounds and other facilities for potential wear and tear and ongoing management
- information for park users regarding availability of facilities or car parking
- improved perceptions of safety through the use of motion sensor lighting and or timed lighting
- improvements to grounds management with irrigation sensors and timers

Integrated smart technology to consider for installation at Overport Park include:

- Predictive and /or motion sensor lighting to a lit path loop
- Bin sensors
- Irrigation controllers
- Car parking availability

Recommendatons:

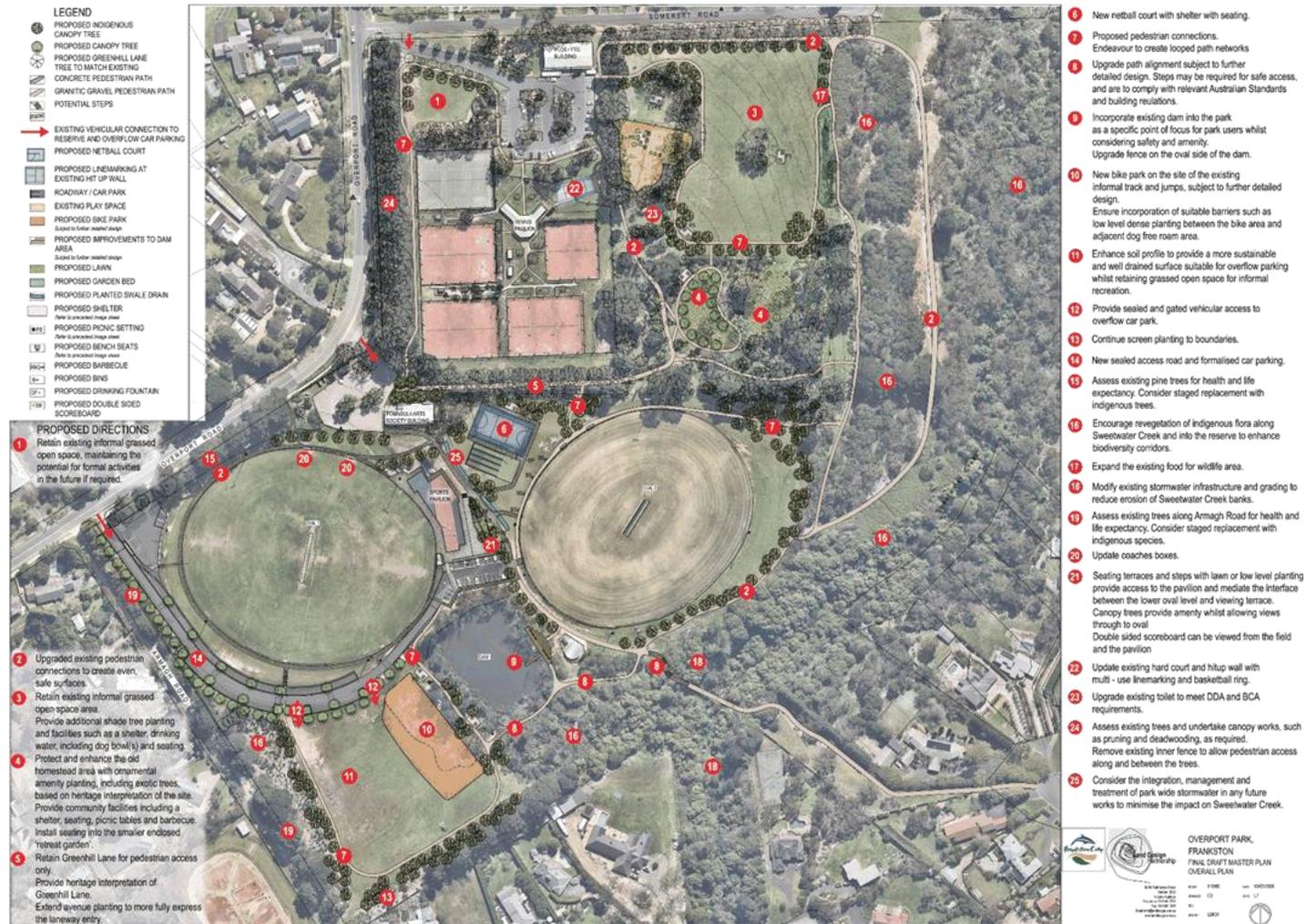
- 4.23.1. *Investigate opportunities for the installation of integrated smart technology throughout Overport Park as various areas and facilities are upgraded.*

Overport Park FINAL DRAFT Master Plan

5. DRAFT OVERPORT PARK MASTER PLAN

Draft Overport Park Master Plan

Overport Park FINAL DRAFT Master Plan



Overall Master Plan

Overport Park FINAL DRAFT Master Plan



Northern Open Space (Top Paddock) Detail Plan

Overport Park FINAL DRAFT Master Plan



LEGEND

- PROPOSED INDIGENOUS CANOPY TREE
- PROPOSED CANOPY TREE
- CONCRETE PEDESTRIAN PATH
- GRANITIC GRAVEL PEDESTRIAN PATH
- PROPOSED UNDERSTOREY PLANTING
- PROPOSED LAWN
- PROPOSED SHELTER
- PROPOSED PICNIC SETTING
- PROPOSED BENCH SEATS
- PROPOSED BARBECUE
- PROPOSED BINS
- PROPOSED DRINKING FOUNTAIN

PRECEDENT SHELTER / GATHERING SPACE

BENCH SEAT **PICNIC SETTING**

DRINKING FOUNTAIN WITH DOG BURELIER **BARBECUE**

INTERPRETATION

OVERPORT PARK, FRANKSTON
 FINAL DRAFT MASTER PLAN
 DETAIL PLAN 2

DATE: 17th Dec 2014 BY: JACQUES
 DRAWN: CS NO. OF: 1
 SCALE: 1:500

Former Homestead Area Detail Plan

Overport Park FINAL DRAFT Master Plan



Dam area Detail Plan

Overport Park FINAL DRAFT Master Plan



SHELTERS



ACCESSIBLE TOILET



HIT UP WALL



SEATING



CONCRETE PATH



CRUSHED ROCK WALKING TRAIL



OVERPORT PARK PRECEDENT IMAGES



6. INDICATIVE COSTS AND PRIORITIES

Recommendations outlined in Section 4 above are prioritised below, along with an indication of potential cost. Recommendations are listed using the reference number from Section 4. In each case, where appropriate, costs include assumed design fees and other costs associated with developing the plan to implementation stage.

Priorities assume the following timeframes:

High Priority: Year 2020/21 – 2023/24

Medium Priority: Year 2024/25 – 2026/27

Low Priority: Year 2027/28 – 2030/31

RECOMMENDATION	PRIORITY	OPINION OF PROBABLE COST
Path Network		
4.1.1 Upgrade all other existing paths to granitic gravel to provide an even surface and equitable access for all park users.	Low	\$ 50,000
4.1.2 Install new path sections, predominantly in compacted gravel to create walking or running loops: <ul style="list-style-type: none"> ▪ alongside the western edge of the tennis courts, making use of the court lighting to provide a lit path and connected around the area of open space back to the car park ▪ around oval 2, connecting to the existing path at the northern end ▪ around the 'Top Paddock' ▪ around the lower informal open space area 	High	\$ 150,000
4.1.3 New path connections in developed and heavily trafficked areas are to be exposed aggregate concrete.	High	\$ 70,000
Path Network Sub Total		\$ 270,000

Existing Informal Grassed Open Space (Top Paddock)		
4.2.1 Retain open grassed nature of the space.	On-going	NA
4.2.2 Provide a compacted gravel perimeter path to create a walking circuit and to define the space.	Medium	incl in 4.1.2 above
4.2.3 Provide community facilities such as benches and a drinking fountain with dog bowl or bubbler to improve the amenity of the space and to encourage pause points and social interactions.	High	\$ 25,000
4.2.4 Provide more canopy tree planting to the perimeter of the space for shade and to extend biodiversity into the reserve.	High	\$ 20,000
4.2.5 Extend the "Food for Wildlife" garden'	Medium	\$ 25,000
4.2.6 Provide a shelter and picnic settings in the south east corner and at the local high point near the central trees to provide gathering points that take advantage of the views.	High	\$ 70,000
Existing Informal Grassed Open Space (Top Paddock) Sub Total		\$ 140,000
Former Homestead Area		
4.3.1 Undertake a vegetation assessment to create an inventory of the existing tree and understorey species.	High	\$ 20,000
4.3.2 Provide access path and community facilities such as a shelter, barbecue and picnic settings in the existing larger space to allow for community gatherings. Supplement the existing planting with additional canopy trees for shade and amenity. Undertake detailed design to ensure the provision of facilities and paths draws on the history and character of the site.	Medium	\$ 100,000
4.3.3 The smaller, more enclosed space lends itself to being a place of retreat and reflection. Provide seating and enhance the existing planting to create a restful retreat space.	Medium	\$ 20,000
4.3.4 Provide interpretation of the history of the site, either through the design of the space, the installation of artwork or interpretative signage.	Medium	\$ 30,000
Former Homestead Area Sub Total		\$170,000

Overport Park FINAL DRAFT Master Plan

Greenhill Lane			
4.4.1	<i>Retain Greenhill Lane as pedestrian only access and formalise with compacted gravel surface.</i>	Low	\$ 50,000
4.4.2	<i>Extend the avenue planning of Tristania to the junction with the car park.</i>	Medium	\$ 30,000
4.4.3	<i>Retain the stone gateways.</i>	On-going	NA
4.4.4	<i>Provide heritage interpretation along the driveway.</i>	Medium	\$ 30,000
Greenhill Lane Sub Total			\$ 110,000
Ovals			
4.5.1	<i>Update coaches shelters on Oval 1.</i>	High	\$ 30,000
4.5.2	<i>Install a scoreboard on Oval 2</i>	High	\$ 40,000
Ovals Sub Total			\$ 70,000
Netball Court			
4.6.1	<i>Construct a single netball court, including lights, adjacent to the existing cricket net facility.</i>	Medium	\$ 300,000
4.6.2	<i>As the court is to be used for outdoor competition it is to be line marked for netball only.</i>	Medium	incl in 4.6.1 above
4.6.3	<i>The court would be available for community use when not being utilised by the club for training or competition.</i>	On-going	NA
4.6.4	<i>Provide a shelter with seating to protect from the weather.</i>	Medium	\$ 10,000
4.6.5	<i>The new pavilion provides female friendly change facilities.</i>	Note	NA
Netball Court Sub Total			\$ 310,000

Pavilion Interface		
4.7.1 Construct exposed aggregate concrete pathways around the pavilion and to connect to other infrastructure, including the car park.	High	incl in 4.1.3 above
4.7.2 Design and construct planted drainage swales in association with the path design to treat stormwater and ensure there are adequate pedestrian connections over.	High	\$ 12,000
4.7.3 Design and construct broad seating terraces in the batter with soft landscape and canopy trees to ameliorate the heat island effect of the broad expanses of concrete, include broad landscape stairs for more direct access to Oval 2.	Medium	\$ 150,000
4.7.4 Canopy trees will provide shade and allow for viewing to the oval beneath their canopies.	Medium	incl in 4.7.3 above
4.7.5 Ensure the design of pavilion interface allows for the installation of an electronic scoreboard. (Refer to Recommendation 4.5.2)	High	incl in 4.5.2 above
Pavilion Interface Sub Total		\$ 162,000
Dam Area		
4.8.1 Undertake further detailed design to develop safe edge conditions to the dam which allow it to be more open and to offer pause points to sit and observe birds or quietly reflect.	Medium	\$ 40,000
4.8.2 Consider that dogs will access the water in the design.	Medium	incl in 4.8.1 above
4.8.3 Retain fencing along the northern side of the dam to prevent stray balls rolling in to the water, and to discourage children running directly across from Oval 1.	Note	NA
4.8.4 Design suitable edge treatment / interface to the proposed bike park.	High	incl in 4.8.1 above
4.8.5 Undertake new works in accordance with approved design to provide enhanced visitor amenity around dam.	Medium	\$ 300,000
4.8.6 Undertake further detailed design to provide safe pedestrian access along the southern edge. The alignment of the path and the possibility of utilising steps for safe access are subject to further detailed design.	High	\$ 40,000
Dam Area Sub Total		\$ 380,000

Bike Park		
4.9.1 Undertake further detailed design and construct a bike park on the location of the existing informal track.	High	\$ 300,000
4.9.2 Provide other community facilities such as shelters, picnic setting and drinking water in association with the bike park.	High	\$ 40,000
4.9.3 Ensure that any design does not preclude the other activities currently taking place in the large area of open space to the south.	Note	NA
Bike Park Sub Total		\$ 340,000
Informal Open Space (overflow car parking)		
4.10.1 Retain as open informal grassed open space.	Note	NA
4.10.2 Provide a gravel perimeter path for access on an even surface and when the ground is wet underfoot. The path will also connect into the remainder of the path network in the park, providing sealed walking / running circuits.	High	incl in 4.1.2 above
4.10.3 The new road access works have created sealed vehicular access points into the area with suitable crossing points / culverts over the drainage swale.	Note	
Install gates at these entry points to control vehicular access to busy game days or for maintenance only.	High	\$ 20,000
4.10.4 Install signage relating to the adjacent bike park.	High	\$ 10,000
4.10.5 Carefully manage the interface between the bike park and open space with suitable barriers, such as dense low level planting, to maintain view lines.	High	incl in 4.9.1 above
4.10.6 Enhance the soil profile to provide a more sustainable and well drained surface.	High	\$ 400,000
Informal Open Space (overflow car parking) Sub Total		\$ 430,000

Overport Park FINAL DRAFT Master Plan

Existing Tennis Hit Up Wall			
4.11.1	<i>Line mark the pavement and wall on the tennis club side with a half tennis court and net line.</i>	High	\$ 20,000
4.11.2	<i>Line mark the park side for multiuse and install a combined basketball ring / futsal goal.</i>	High	\$ 15,000
4.11.3	<i>Provide some additional park amenities such as seating to create an inviting space.</i>	High	\$ 10,000
Existing Hit Up Wall Sub Total			\$ 45,000
Peninsula Arts Society Building			
4.12.1	<i>There are no recommendations for the Arts Society Building.</i>	Note	NA
4.12.2	<i>Should the need for expansion be required in the future, investigate co-locating into the new pavilion space, or investigate an alternative site</i>	Note	NA
Peninsula Arts Society Building Sub Total			NA
Peninsula Light Opera Society (PLOS) Building			
4.13.1	<i>There are no recommendations for the PLOS building.</i>	Note	NA
4.13.2	<i>Should the need for expansion be required in the future, investigate an alternative site.</i>	Note	NA
Peninsula Light Opera Society (PLOS) Building Sub Total			NA

Overport Park FINAL DRAFT Master Plan

Public Toilets		
4.14.1 Upgrade the northern toilet block to meet DDA requirements through the provision of ambulant and / or wheelchair accessible cubicles.	Medium	\$ 100,000
4.14.2 Any Building Code of Australia (BCA) regulations need to be considered in the location and design of a new public toilet.	Note	NA
4.14.3 Utilise CPTED (Crime Prevention Through Environmental Design) principles in the location and design of any new public toilet in the northern section of the park.	Note	NA
Public Toilets Sub Total		\$ 100,000
Overport Tennis Club		
4.15.1 Line mark the wall and adjacent concrete pavement with a half tennis court and net line	Low	incl. in 4.11.1 above
4.15.2 This master plan makes no further recommendation in terms of the tennis club facilities.	Note	NA
4.15.3 Upgrade of the Tennis Club within its existing footprint will be directed by Council's Tennis Action Plan currently in development.	Note	NA
Overport Tennis Club Sub Total		NA
Existing Play Space		
4.16.1 Include a shade structure or shelter within the play space to enhance the current seating provision.	Medium	\$ 100,000
4.16.2 Provide a drinking fountain.	High	\$ 10,000
Existing Play Space Sub Total		\$ 110,000

Overport Park FINAL DRAFT Master Plan

Vegetation		
4.17.1 Assess windbreak trees for health and life expectancy and undertake staged removal if necessary. Replace with indigenous trees. It is not expected that the <i>Cupressus macrocarpa</i> adjacent to the tennis courts will need removal, but these should be pruned and deadwood removed.	High	\$ 20,000 (Assessment cost only)
4.17.2 Continue with screen planting to residential boundaries, utilising appropriate indigenous species.	Medium	\$ 30,000
4.17.3 Continue revegetation and regeneration works along Sweetwater creek.	On-going	\$ 20,000 per year
4.17.4 Extend revegetation planting into the reserve to create biodiversity corridors.	On-going	incl in 4.17.3 above
4.17.5 Extend the 'Food for Wildlife' garden.	Medium	incl in 4.2.5 above
Vegetation Sub Total		\$ 70,000
Sweetwater Creek Pedestrian Connection		
4.18.1 Upgrade path alignment subject to further detailed design.	High	\$ 100,000
4.18.2 Steps may be required to achieve safe access.	Note	NA
4.18.3 Steps are to comply with the relevant Australian Standards and Building regulations.	Note	NA
Sweetwater Creek Pedestrian Connection Sub Total		\$ 100,000
Stormwater Management		
4.19.1 Consider the integration, management and treatment of stormwater in any future works in the park.	Note	NA
4.19.2 Realign drainage swales in the pavilion precinct to improve pedestrian movement.	High	incl in 4.7.2 above
4.19.3 Reshape and plant open drains to create drainage swales to treat stormwater prior to discharge.	On-going	Subject to extent on site
4.19.4 Modify existing stormwater infrastructure and grading to reduce erosion of Sweetwater Creek banks.	On-going	Subject to extent on site
Stormwater Management Sub Total		NA

Overport Park FINAL DRAFT Master Plan

Car Parking		
4.20.1 Continue to utilise the southern informal open space area for overflow parking on very busy days.	Note	NA
4.20.2 Upgrade the soil profile in the southern informal open space area to improve drainage and support overflow car parking.	High	incl in 4.10.6 above
4.20.3 Install gates to the two sealed vehicular entries into the overflow car parking area to limit vehicular access to busy event days only.	High	incl in 4.10.3 above
Car Parking Sub Total		NA
Signage and Wayfinding		
4.21.1 Install signage at all vehicular entries clearly indicating which facilities they lead to.	High	\$ 25,000
4.21.2 Create a signage palette for wayfinding around the reserve, directing users to the various facilities within the reserve, and to external path connections.	Low	\$ 40,000
4.21.3 Utilise the signage palette to create a sense of place and identity for the reserve.	Note	NA
4.21.4 Provide interpretation of the natural elements occurring in the reserve	Medium	\$20,000
4.21.5 Install distance markers on one of the path circuits for walkers and joggers.	Low	\$ 10,000
Signage and Wayfinding Sub Total		\$ 95,000

Furniture		
4.22.1 Provide bench seats along paths at a nominal spacing of one every 400 meters to provide resting points for less able bodied members of the community.	Medium	\$ 30,000
4.22.2 Provide bench seats in the informal open spaces to allow for people to gather and sit together, and potentially watch over their dogs.	High	incl in 4.2.3, 4.3.2, 4.3.3 above
4.22.3 Provide drinking fountains, with dog bubblers at various points throughout the park.	High	incl in 4.2.3, 4.9.2, 4.16.2 above
4.22.4 Provide litter bins in areas where people are likely to congregate, such as the sporting precinct, the informal open space areas, the upgraded former homestead site.	Medium	incl in 4.2.6, 4.3.2, 4.9.2, above
4.22.5 Create gathering spaces with a shelter and picnic settings in the top paddock, and the proposed bike park, as well as the former homestead site where a barbecue is also proposed.	High – Medium	incl in 4.2.6, 4.3.2, 4.9.2, above
4.22.6 Ensure all furniture is DDA compliant, for example barbecues to allow for use by those in a wheelchair, picnic settings that allow wheelchairs and bench seats with backs and arm rests.	Note	NA
Furniture Sub Total		\$30,000
Smart Technology		
4.23.1 Investigate opportunities for installation of integrated Smart Technology throughout Overport Park.	Ongoing	To be costed at time of installation
Smart Technology Sub Total		NA
TOTAL 10 YEAR INVESTMENT		\$2,932,000
High Priority Subtotal - 4 year Investment		\$ 1,447,000

Overport Park FINAL DRAFT Master Plan

Medium Priority Subtotal – 7 year Investment		\$ 1,315,000
Low Priority Subtotal – 10 year investment		\$ 150,000
Ongoing Total @ \$ 20,000 / year for ten years		\$ 200,000

*Note: Item 4.17.3 is an ongoing cost of \$20,000 per year. It has only been costed for one year in the in the total sum of \$2,872,000. The ten year investment is \$200,000 and is reflected in the subtotal above.

APPENDIX A CONSULTATION SUMMARY ISSUES AND OPPORTUNITIES

Refer to attachment 'Landscape Integration Plan – Preliminary Consultation Summary



OVERPORT PARK
LANDSCAPE INTEGRATION PLAN
PRELIMINARY CONSULTATION SUMMARY



PRELIMINARY Consultation Summary

Background

The preliminary Consultation Summary report summarises the outcomes of the first stage of community and stakeholder consultation associated with the preparation of the Overport Park Landscape Master Plan.

The purpose of this first stage of consultation was to determine the key issues and opportunities to be addressed in the preparation of the Landscape Integration Plan. These issues and opportunities were particularly derived from asking the community and stakeholders the following questions:

1. Why do you visit Overport Park?
2. How often do you visit Overport Park?
3. What is most important to you about Overport Park?
4. What do you like most about Overport Park?
5. What are your top 3 priorities for improving Overport Park?

In determining the issues and opportunities, the following activities were undertaken:

1. A meeting with tenant clubs and groups, held on 13th November 2019. All tenant clubs and groups were invited to the meeting, however representatives of the Peninsula Light Opera Society were unable to attend.
2. A community drop in session, held on 10th December 2019. The aim of this session was to seek an understanding of community aspirations for Overport Park, to understand what the community believes is working well and to understand what the community believes needs to be improved.
3. An on-line survey, based on the questions above, provided additional opportunity to comment via the City of Frankston website from 22.01.20 until 05.02.20.
4. Telephone conversations with stakeholders unable to attend either meeting, particularly the Peninsula Light Opera Society and the Frankston Environmental Friends Network.
5. Council Officer attendance at Frankston Environmental Friends Network.

Key Outcomes

While the full range of issues and opportunities raised during the first stage of community consultation is outlined below, the key themes to emerge can be summarised as:

1. The lack of car parking available during peak use times.
2. The high level of dog walking within the park, both on leash and off-leash, and providing for this activity in a sustainable and balanced way.
3. The aspiration of some local community members for a focussed bicycle activity area, particularly for younger riders.
4. The need to protect and enhance the significant natural elements of the reserve, particularly the Sweetwater Creek biodiversity corridor.
5. The enhancement of opportunities for passive, informal and 'quiet' recreation areas within the park.
6. The consolidation and improved functionality of active park use.

Next Steps

Having gained the insights into the community views and aspirations, the next step will be the preparation of a DRAFT Landscape Directions Plan, which will be the subject of further community and stakeholder engagement to help guide the development of the DRAFT Landscape Master Plan.

Meeting with Tenant Clubs and Groups

Wednesday 13 November 2019

Peter Bush - Peninsula Arts Society
Ruth Quinn - Peninsula Arts Society
Margot O'Neill - Peninsula Arts Society
Richard Wickes - Baden Powell Cricket Club
Graeme Wilson - Baden Powell Cricket Club
Mal Lewis - Frankston Dolphins (Seniors)
Dave Long - Frankston Dolphins (Seniors)
Bruce Weatherley - Overport Tennis Club
Mark Muir - Overport Tennis Club
Morgan Quint - Frankston Dolphins Junior Football Club
Lindsay Fraser - Land Design Partnership
Byron Douglas - FCC
James Madder - FCC
Simone Bonella - FCC
Cr Quinn McCormack - FCC

Peninsula Arts Society

25 classes a week 12-15 people in each class 6 days week 9:30am - 9pm
5 events each week each 20 people
Once a month event 45-80 people
Sunday workshops once every six weeks
600 members
Concerned about lease process and long term security of tenure
Building meets needs at the moment but no room for future growth
Been here since 1988. Used to occupy homestead
Would like some acknowledgement of the history of the park
Laneway of significant box trees Greenhill Lane to be acknowledged
Restarted painting outdoors in the park
Parking improvement needed
Average age of members 10 years ago was 70 years
Mon - Thursday 4pm-6pm children's classes
Accepted that they can't grow and considered closing membership but have not had to due to annual participation drop off before growing again
All club growth is impacting and exacerbating car parking issues
Separate entry / exit gates or widen existing entry / exit
Greenhill gates at the top of the hill removed and apparently stored at the depot

Frankston Dolphins Senior Football Club

Third year of club - this year one senior women's team, men's u/19's, 2 x men's seniors teams and 4 netball teams.

Netball teams play at Dingley as part of the southern football

Overlap between women who play netball with partners that play football helpful to be at one site. Netball could be scheduled on one court, ideally two.

Overport 2 - new and excellent condition

Overport 1 - severe drainage issue. No sun on ground due to Pine trees.

Coaches boxes not large enough. Could be slightly shifted.

Irrigation works

Not sure how to transition between the rear of the pavilion and oval 2

Parking an issue will be greater issue if they get a netball court.

Overflow area for parking requires 4WD

Seniors only use oval 2

Car park lighting a concern. A previous incident 2-3 years ago

When bike track put in, parents will bring bikes in cars and need to park also.

Frankston Dolphins Junior Football Club

120 players playing with 2 games going with 2240-300 people watching

Don't let people park in Greenhill Lane as require it for ambulance access

Don't want people to park around the oval due to risk factors with Junior players

Could utilise overflow space if it was safe and stable

Tuesday and Thursday - up to 15 sides

Monday night - 3 to 4 sides

Auskick 150-180 kids at a Friday night training session

Some teams off site

Two clubs using oval 2 in the one season puts pressure on oval

Better pathways around oval one resilient to winter chop up

Baden Powell Cricket Club

5 junior teams

7 senior teams

Gone back a bit with refurbishment of pavilion

No formal paths for dog walkers and some clash with people walking past the cricket nets

Clash between pedestrians and new car park area

Need circuit pathways

Enclosing the cricket nets for safety

Others use the cricket nets also

Ongoing issues of drainage behind the pavilion

No designed pathways between the pavilion and the grounds

Also use Baden Powell Junior oval

Preferred oval 2

Next growth area for cricket after women's cricket is over 60's

More seating in high area between trees looking over oval 2

Overport Park Tennis Club

400 financial members

200 registered users - coaching clients etc

Used 7 days a week

Saturdays is the busiest

Night comp -Tue, Wed, Thurs

Coaching every day

Social tennis Monday morning and Wednesday afternoon - 30 retired tennis playing men - like a men's shed

Ladies - Tues and Fridays

Coaching goes 3:30 - 8:30pm each week night and some during the day

Derinya, Overport and Toorak Girls School use

Frankston tennis Club hire for some tournaments - x 4 times a year

When PLOS rehearsing before a production car parking is an issue

Playground very busy on the weekend so car parking very full in good weather

Adjacent grass area used to be used for parking but closed off by Council due to burnouts

Need car park lighting

Possible expansion looking for new courts

Could consider multipurpose tennis / netball courts

3 x Hard courts are underutilised

Preferred surface -classic clay / synthetic grass

Blended lines could be used for social play / casual access

General

Bike track supported

Would like shared contact details with other park tenants

Better reaction to put car parking in place of pine trees rather than green wedge area.

Environmental Friends Network Meeting

Interpretation of flora and fauna

Wildlife corridors

Natural space to be highly valued as most important asset

Janet Wheeler and Michelle Curtin were nominated for ongoing involvement

Telephone Conversation with representative for local bike riders

9th December 2019

A conversation with Victoria Beighton representing local bike riders highlighted the following:

The existing dirt track was developed by local children

They believe the BMX / mountain biking community are supportive of the bike activity that has evolved on the reserve

The bike riding group are organised and Council has been supportive

The current location is ideal

Any new facility should be family friendly with the provision of water, shade / seating and picnic facilities

A new facility should not exclude other users and should retain the multi use activity that currently occurs in this location, such as overflow car parking and dog walking

Telephone Conversation with Peninsula Light Opera Society

Tuesday 18th February 2020

The Peninsula Light Opera Society (PLOS) occupies a large shed located on the northern boundary of Overport Park. The shed is not used for performances, but is primarily used for set construction, storage and some rehearsals.

Discussion with Brett Wingfield, Secretary of the Peninsula Light Opera Society, revealed the following:

The current facility is generally sufficient for PLOS activities.

The nearby car park between the Tennis Club and the PLOS facility is at times full, which can make access difficult for PLOS, particularly if larger vehicle access is required. Additional parking on Somerset Road would be beneficial in this regard.

The lack of formal drainage affects the amenity of the car park as well as its functionality at times.

PLOS has no particular conflicts or concerns with other users.

Email correspondence Parks Victoria

May 2020

Parks Victoria are the entity responsible for the Frankston Reservoir Reserve. Correspondence with them indicated that they had considered a pedestrian / cycle path connection between the two reserves during their master planning process for the Frankston Reservoir.

This was not pursued due to the significant logistics of access and slope. This was considered not to be financially viable.

Concerns were raised by residents adjoining the reserve during the master plan process expressing their objection to the potential connection.

The potential link was seen as a risk in increasing dog walking and trail bikes in Frankston Reservoir Reserve, and both of which are prohibited there

Community Drop In Session and On-line Survey Results

Tuesday 10 December 4.30pm

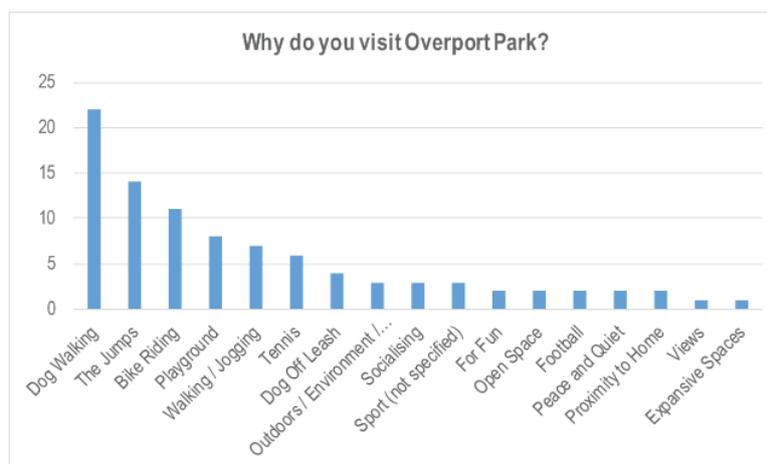
A community consultation drop in session was held at Overport Park Tennis Club on Tuesday 10 December to meet with members of the community and groups with an interest in Overport Park. The aim of the session was to seek an understanding of community aspirations for the reserve and to understand what the community believes is currently working well and what the community believes needs to be improved.

An aerial photograph of the reserve was available to assist in discussions and as a prompt.

Feedback forms were available for attendees to fill out on site, or to take away and forward through with their comments later.

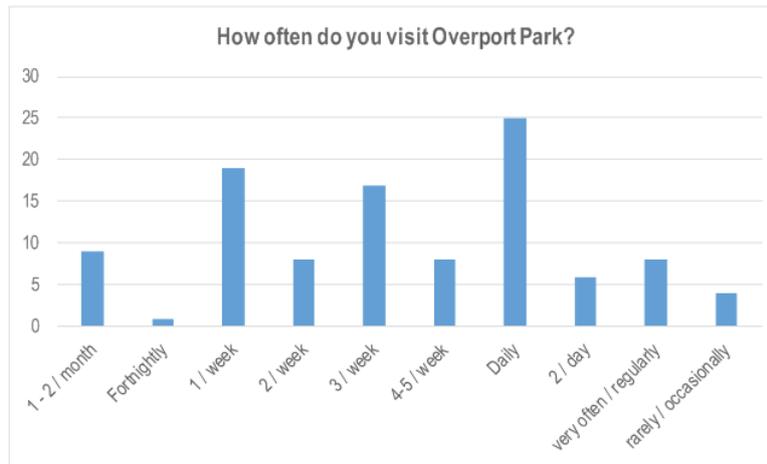
A total of 49 forms were recieved on the day, with a further 59 responses being forwarded later and received through the on line survey.

Why do you visit Overport Park?	
Dog Walking	22
The Jumps	14
Bike Riding	11
Playground	8
Walking / Jogging	7
Tennis	6
Dog Off leash	4
Outdoors / Environment / Outdoors / Native Flora and Fauna	3
Socialising	3
Sport (Not Specified)	3
For Fun	2
Open Space	2
Football	2
Peace and Quiet	2
Proximity to Home	2
Views	1
Expansive Spaces	1



How often do you visit Overport Park

1 -2 times / month	9
Fortnightly	1
Once a week	19
Twice a week	8
3 times a week	17
4 - 5 times a week	8
Daily	25
Twice a day	6
Very often / regularly	8
Rarely / occasionally	4

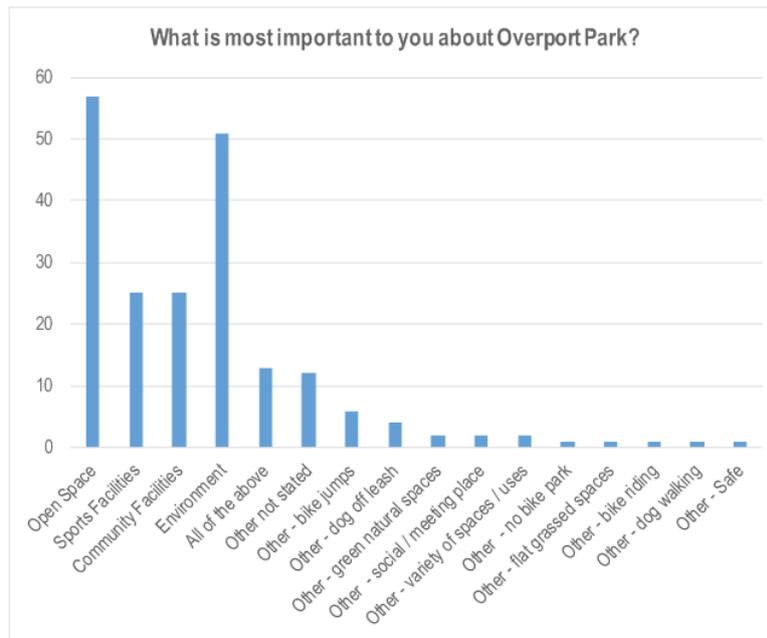


Overport Park Final Draft Master Plan Report

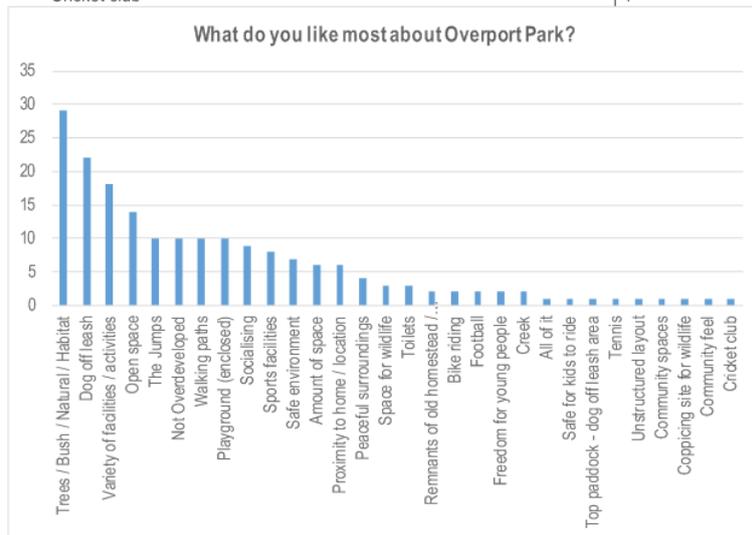
Overport Park Landscape Integration Plan

What is most important to you about Overport Park *	
Open Space	57
Sports Facilities	25
Community Facilities	25
Environment	51
All	13
Other	33
• Bike Jumps	• 6
• Dog Off Leash	• 4
• Green Natural Spaces	• 2
• Social / Meeting place	• 2
• Variety of Spaces / Uses	• 2
• No Bike Park	• 1
• Flat Grassed Spaces	• 1
• Bike Riding	• 1
• Dog Walking	• 1
• Safe	• 1
• Not Stated	• 12

*Note: some respondents nominated more than one item



What do you like most about Overport Park?	
Trees / 'Bush' / Natural	29
Dog Off Leash	22
Variety of Facilities	18
Open Space	14
The Jumps	10
Not Overdeveloped	10
Walking Paths	10
Playground (enclosed)	10
Socialising	9
Sports Facilities	8
Safe Environment	7
Amount of Space	6
Location / Proximity to Home	6
Peaceful Surroundings	4
Space for wildlife	3
Toilets	3
Remnants of old homestead / avenue	2
Bike Riding	2
Football	2
Freedom for young people	2
Creek	2
All of It	1
Safe for Kids to Ride	1
Top Paddock / Dog Off Leash Area	1
Tennis	1
Unstructured layout	1
Community Spaces	1
Coppicing site for wildlife	1
Community feel	1
Cricket club	1

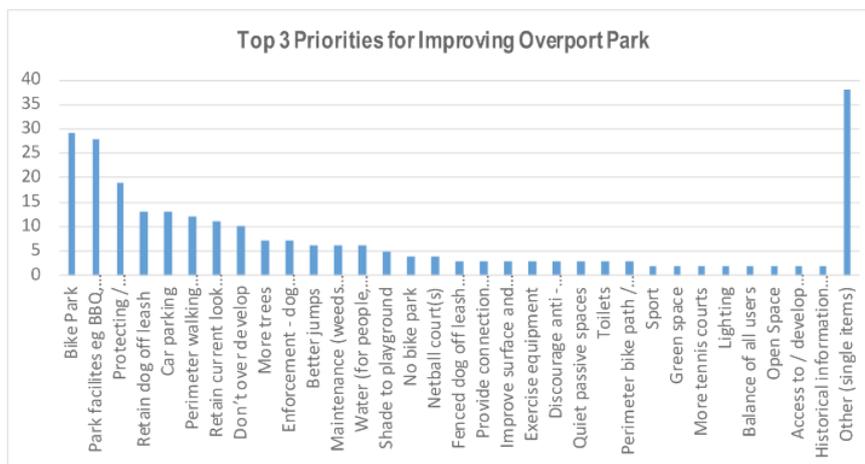


Top 3 Priorities for Improving Overport Park

Bike Park	29
Provision of Park Facilities eg BBQ, tables, seating, bins	28
Protecting / enhancing the native environment	19
Retain Dog Off Leash	13
Improved car parking	13
Perimeter paths / walking paths / provide distance markers	12
Retain current 'look and feel'	11
Don't over develop	10
More trees	7
Enforcement - dog off lead, picking up poo, bikes, cats	7
Better Jumps	6
Maintenance (weeds etc)	6
Provide water (for people, dogs and wildlife)	6
Shade to playground	5
No bike park	4
Netball court(s)	4
Fenced dog off leash / agility	3
Provide direct connection to Frankston Conservation Park	3
Improve drainage and surface of walking trails	3
Exercise equipment	3
Discourage anti social behaviour	3
Quiet passive spaces	3
Toilets	3
Perimeter bike path / paths	3
More tennis courts	2
Sport	2
Lighting	2
Balance of all users	2
Access to / develop dam site	2
Historical information / interpretation	2
Not Stated	2
Locate bike park under pine trees	1
Fenced dog off leash only	1
Kindness	1
Open for all	1
Separated bike park	1
Green space	1
Rectify flooding between cricket nets and new oval	1
Tracks for dog walking	1
Skate Park	1
No skate park	1
Fire reduction	1
Remove concrete etc from old house	1
Locate bike park in front of tennis courts	1
Sculpture / interactive trail	1
Soccer pitch	1
Open space	1

Top 3 Priorities for Improving Overport Park

Freedom	1
Landscape improvements to avenue	1
Relocate bike park to more public / visible space	1
Locate multi-use hard court for use by netball and tennis club	1
No floodlighting to BMX	1
Retain dam fencing for safety	1
Reduce vehicle movements, including bikes	1
Safe pathways along road	1
Low (vehicle exclusion) fencing along Somerset Road	1
More rangers	1
Restrict dog off leash areas	1
Tennis Club	1
Upgrade toilets	1
Provide disabled toilet	1
Create picnic area / gathering space at old homestead site	1
Grass next to cricket nets	1
Composting community garden	1
Spectator seating around ovals	1
Extend wildlife coppicing site	1
Unsealed pathways	1
Kids sport area (low basketball hoops etc)	1
Use and integration of creek	1
Live open air theatre	1
Free exercise groups	1



Membership / Participants

Peninsula Arts Society	600
Frankston Environmental Friends Network	unknown
Peninsula Light Opera Society	unknown
Frankston Dolphins Senior Football Club	178
Frankston Dolphins Junior Football Club	570
Baden Powell Cricket Club	223
Overport Park Tennis Club	600



Appendix

Frankston Environmental Friends Network Submission

Overport Park Master Plan – Feedback from FEFN Representatives

Frankston Environmental Friends Network (FEFN) has 23 member groups who care for the natural environment across the City of Frankston. The Master Plan for Overport Park has been discussed by the Network groups. At the FEFN meeting held 12 February 2020 representatives from 2 member groups, Janet Wheeler representing Living with Wildlife and Michelle Curtain representing AWARE, were asked to raise the Network's concerns with the Consultant working on the Overport Park Master Plan.

We submit the following feedback, concerns and suggestions:

The natural spaces and bushland at Overport Park are highly valued for relaxing, walking and reflection by many users of the park and are critical to local wildlife and indigenous plant populations.

Overport Park currently has areas of bush land that are important habitat, provide some connectivity for wildlife to move around the park as well as into adjoining reserves and bush areas.

We believe it is vital that bushland areas are protected and the master plan has provision and plans to improve habitat values through increased planting of indigenous species.

To protect existing bush some areas need to be off limits to bikes, motorised and pedal, and only be open to foot traffic such as dog walkers and bush walkers and authorised vehicles in order to protect walkers, wildlife and habitat.

There is also the opportunity to create further wildlife links and corridors throughout the park and these should be considered in the master plan. There are sugar glider colonies on both sides of the Park, a corridor of plants that link both sides would prevent these colonies from becoming genetically isolated.

Bushland requires density at ground, mid and elevated levels to provide safe passage for certain species, particularly small birds, which have been seen in surrounding reserves. Loss of habitat is one of the biggest concerns for many species of wildlife, but another is fragmentation of existing habitat, Overport Park is an opportunity to correct some of this fragmentation and provide safe passage.

Many invasive weed species such as pittosporum and agapanthus are present throughout the park and plans to remove them and replace with indigenous plants could be included in the master plan.

An audit of plant species should also be undertaken to protect existing orchid and other indigenous species found there.

Existing Dam – an opportunity to develop habitat for frogs and water birds exists. Plantings could be used to visually enhance this area and to protect it from erosion and damage from bike and pedestrian access.

Many species, including birds, mammals and reptiles use the bush areas parallel to the creek and fire track. We suggest these areas be off limits to bikes, motorised and pedal, and that they only be open to foot traffic such as dog walkers and bush walkers and authorised vehicles.

We suggest signage to inform and inspire park users about the many wildlife and plant species. The area is home to many species and some of these would not be observed, however a wide range of animals are known to be in the Park.

Mammals sighted at Overport Park include ringtail and brushtail possums, sugar gliders, micro bats and koala.

Bird species include kookaburra, tawny frogmouth, galah, eastern rosella, welcome swallow, butcher bird, magpie, yellow tailed black cockatoo, noisy minor, bronze wing pigeon, Australian maned duck aka wood duck.

Reptiles - Blue tongue lizard and tiger snake.

Frankston wildlife map and iNaturalist record Boobook, and Echidna (unfortunately this was hit by car), musk ducks and a Bassian thrush, Pied Currawong, Eastern Spinebill, magpie lark, masked lapwing, red wattlebird, thornbill, little raven, lorikeet and corella.

Near-by streets have sightings of small birds including Silvereyes, scrub wrens and white-naped honeyeaters. Correcting the fragmentation of bushland between reserves is important for species like these to move safely and freely through these essential habitat areas.

Janet Wheeler

APPENDIX B THEMATIC DIRECTIONS PLAN CONSULTATION

Overport Park Thematic Directions Plan – Community Feedback by Category

No.	Category	Comments from Submitter – in summary	No. of Comments	Master plan response
1	Dogs	<ul style="list-style-type: none"> • Too much reduction in leash free area being taken away by 'concrete jungle' • Design a designated dog leash free area (maybe fenced) or fence remaining leash free areas within park. • More signage on ovals alerting dog owners that no dogs allowed. • The field between Somerset Rd entrance and tennis club could be fenced as a secure dog "off Leash" • More dog bins scattered around the park for dog walkers to clean up after their own dogs. • More signage on ovals alerting dog owners that no dogs allowed • Water bowls and bench seats in leash free area • Field behind the playground could be enhanced to create a dog obstacle challenge 	3	<ul style="list-style-type: none"> • <i>There is no reduction in leash free areas proposed in the master plan</i> • <i>The reserve is a designated 'dog free roam' park, and there are no fenced areas in Council's free roam parks.</i> • <i>Council's 'Dog Free Roam' brochure nominates that dogs must be on a leash within 10 metres of</i> <ul style="list-style-type: none"> - <i>an organised sporting event</i> - <i>children's playground</i> - <i>barbecue / picnic area</i> • <i>The master plan recommends more bins in the park</i> • <i>Bench sets and drinking fountains with dog bubblers are recommended in the master plan</i>
			3	
			3	
			1	
			1	
			1	
			1	
			1	
			1	
			1	
2	Concrete Paths	<ul style="list-style-type: none"> • Too much concrete • Amount of proposed new pathways is excessive • Aggregate concrete path around 2nd Oval not necessary • Granitic sand should be used for the majority of the pathways (proposed and existing) NOT CONCRETE • Aggregate concrete path around 2nd Oval not necessary. 	3	<ul style="list-style-type: none"> • <i>Concrete paths are recommended in high traffic areas where there is already existing infrastructure</i> • <i>There is an intent to create path circuits that are sealed, predominantly with granitic gravel to provide and even surface for equitable access and to avoid goat tracks</i> • <i>Granitic gravel is proposed for the majority of the paths, with concrete reserved for high traffic zones in areas of existing infrastructure</i> • <i>The path around oval 2 has been changed to granitic gravel and the extent is reduced to provide access to the oval and to provide a sealed path connection to other trails</i>
			3	
			2	
			1	
			1	

No.	Category	Comments from Submitter – in summary	No. of Comments	Master plan response
3	Paths (Approve – with recommendations)	<ul style="list-style-type: none"> Likes the idea of a concrete footpath next to the courts along Overport Rd Path east of the dam would not suit granitic gravel as steep and very slippery clay, suggests stairs or concrete ramps. Also suggests clay track around the Northern edge of the dam would benefit from being "upgraded to granitic gravel" and stairs or ramp. The path on the south east side of the dam should be exposed aggregate for its slip safety and durability, matching the proposed path to the dam gate. Needs defined pathway from the change rooms of the new clubroom to oval No. 2 	1	<ul style="list-style-type: none"> <i>This path has been changed to granitic gravel and is intended to provide a sealed circuit path, that utilises the lighting from the tennis courts for use at night</i> <i>The path connections near the dam require upgrading as they are currently steep and slippery. Further detailed design is required to determine the best method for providing safe access, which may involve the provision of steps.</i> <i>Connections between the pavilion and Oval 2 are indicated on the master plan, and are subject to further detailed design.</i>
			1	
			1	
			1	
4	Netball Courts	<ul style="list-style-type: none"> No justification for new netball courts as there are ample courts at local schools and other sports facilities Netball courts much needed. Multi lined netball court to include basketball equipment One netball court not sufficient for training and playing needs of the club 	3	<ul style="list-style-type: none"> <i>The Frankston Dolphins Football Netball Club competes in the Southern Football Netball League and has a number of netball trams affiliated with the club who also participate in the competition. The request for a netball court is to allow both parts of the club to compete and train together and to provide recreation opportunities for women and girls</i> <i>Outdoor courts utilised for netball competition are generally not multi line marked. A basketball ring and half court is proposed in the location of the existing hit up wall.</i>
			2	
			1	
			1	
5	Pine Trees	<ul style="list-style-type: none"> Objects to their removal – various reasons given, e.g. windbreak, natural sound barrier, habitat and food source for wildlife, visual appearance (does not want to see car park), protection from sport lighting 	6	<ul style="list-style-type: none"> <i>The pine tree wind breaks are recommended to be assessed for health and useful life expectancy. Staged replacement with appropriate indigenous species is recommended for those trees that are unhealthy and/or reaching the end of their useful life expectancy. It should also be noted that pine trees (Pinus radiata) are considered a weed species on the Mornington Peninsula.</i>

Item 13.1 Attachment A: Overport Park Final Draft Master Plan Report

Overport Park FINAL DRAFT Master Plan

No.	Category	Comments from Submitter – in summary	No. of Comments	Master plan response
				<i>The cypress trees near the tennis courts provide a useful windbreak. They appear to be in good health, but should also be assessed and pruned and deadwooded as required.</i>
6	Homestead	<ul style="list-style-type: none"> • Further enhancement not required • Further enhancement welcomed with full support for the protection and interpretation of the former Homestead site. Additionally there were suggestions for signs/plaques to be erected with photos that tell of its history and a Tea Room/Café which could also create opportunities for displays of visual and performing arts. Benches/seats were requested in this location as part of the enhancement. 	4 7	<ul style="list-style-type: none"> • <i>The former homestead site is an important part of the history of the site and it has a very different character to the remainder of the reserve.</i> • <i>There is an opportunity to sensitively enhance the area to provide a community gathering site as well as providing seats in the more enclosed areas allowing for contemplation and retreat.</i> • <i>Interpretation of the area is recommended through artworks, signage, or enhancing the existing planted character.</i>
7	Bike Track	<ul style="list-style-type: none"> • Concerns of location as next to leash free. Suggests it be fenced off as bikes and dogs don't mix • Great for kids who don't play sport • Approves of this but would like to see final design • Supports bike track but suggests sunshades, picnic tables and drinking fountain to make more family friendly • If area preserved for bikes, the pathway around the dam needs to be upgraded to avoid any cross over between users 	3 1 1 1 1	<ul style="list-style-type: none"> • <i>The bike park is recommended to be located in the location of the existing in formal bike path.</i> • <i>The interface between the bike park and adjacent open space needs to be considered, with barrier treatments such as fencing or dense low level planting that retain sight lines.</i> • <i>The master plan recommends some community facilities be located in the vicinity of the bike park.</i>
8	More Bins	<ul style="list-style-type: none"> • Expected increase in crowds at matches means more rubbish – more bins and Club responsible for rubbish left on match days • More bins in North East corner (grassed area) 	2 1	<ul style="list-style-type: none"> • <i>The master plan recommends the installation of bins in areas where people are likely to congregate. At a minimum this would include the north east corner, the playground, the former homestead site (as part of potential upgrades), the sporting precinct and the proposed bike park area.</i>

No.	Category	Comments from Submitter – in summary	No. of Comments	Master plan response
9	Benches	<ul style="list-style-type: none"> More seating around the park and Homestead 	5	<ul style="list-style-type: none"> The master plan recommends that benches be installed along paths, nominally every 400 meters to provide pause points for those who require them. Benches are also recommended in areas where people may congregate to encourage social interactions, for example in the north east corner. Benches should be DDA compliant and have a back and arm rests,
10	Vegetation	<ul style="list-style-type: none"> Suggestions and examples given for various plants, trees, bushes and grasses within the park. 	4	<ul style="list-style-type: none"> It is recommended that the majority of vegetation to be planted in Overport Park be consistent with the revegetation species utilised along Sweetwater Creek to create biodiversity corridors. The former homestead site is recommended to retain its exotic character. Proposed plant species would be subject to an audit of the existing plant species and further detailed design of the space. Given the proximity to Sweetwater Creek, exotic weed species should, of course, not be considered.
11	BBQ/Picnic Area	<ul style="list-style-type: none"> BBQ Facilities near playground 	3	<ul style="list-style-type: none"> A shelter and picnic setting is proposed for the play space. A shelter with picnic setting is proposed in the south west corner of the 'Top Paddock' to take advantage of the long views to the east.
12	Toilets	<ul style="list-style-type: none"> Requests a new public toilet to serve the southern end of the park 	2	<ul style="list-style-type: none"> The new sports pavilion provides externally accessed public toilets. It is recommended that the existing public toilet in the northern area of the park be upgraded to meet DDA and BCA regulations.

Overport Park FINAL DRAFT Master Plan

APPENDIX C ONE MILE GRID TRAFFIC REPORT

Refer to Attachment



Sports Clubs @ Overport Park

The following information has been provided by a recreation planner at Frankston City Council and has been used to undertake an empirical assessment of the anticipated car parking demands.

Summer

- Men's cricket - 6 teams
 - + All train Tue/Thu
 - + 2 play Sat arvo
- Junior cricket - 7 teams
 - + All train Mon-Thu
 - + 2 play Sat morning
 - + 2 play Sun morning
- Arts Society
 - + Classes Mon-Sat = 15 people
 - + Sun workshop every 6 weeks = 15 people

Winter

- Senior football - 4 teams
 - + 1 train Mon/Wed
 - + 3 train Tue/Thu
 - + All play Sat (assumed 3 cross over)
- Junior football - 27 teams
 - + 4 train Mon
 - + 15 train Tue/Thu
 - + Sun games (120 players & 300 spectators at peak)
- Auskick
 - + Up to 180 kids Fri night
- Arts Society
 - + Classes Mon-Sat = 15 people
 - + Sun workshop every 6 weeks = 15 people

Anticipated Peak Parking Demands

The anticipated parking demands of the proposed sports grounds are expected to vary depending on what activities are occurring on each of the grounds and also when those peak activities coincide with each other. In order to understand the level of activity on each sporting ground and during what time of the week and year discussions have been held with the applicant. The attendances and corresponding periods are presented in the table attached.

For the purposes of assessment, a parking demand of 0.8 spaces per senior attendee and 0.5 spaces per junior attendee has been adopted. These rates are based on case study data and previous experience with sporting facilities. The anticipated parking demands of the facility are calculated in the attached table, utilising the activity times and attendance information provided.



Table 1 Anticipated Parking Demands – Overport Park-Southern Section (SUMMER)

Summer Scenario	Oval/Area	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Weekday (Tue / Thu peak days)	Senior Cricket	Training	6pm – 8pm	50	0.8	40
	Junior Cricket	Training	4pm – 6pm	30	0.5	15
	Arts Society	Class	All day	15	0.8	12
	Total					67
Saturday	Senior Cricket	Competition	12pm – 5pm	50	0.8	40
	Junior Cricket	Competition	8am – 12pm	100	0.5	50
	Arts Society	Classes	All day	15	0.8	12
	Total					102
Sunday	Senior Cricket					0
	Junior Cricket	Competition	8am – 12pm	100	0.5	50
	Arts Society	Workshop (every 6 wks)		15	0.8	12
	Total					62

Table 2 Anticipated Parking Demand – Overport Park-Southern Section (WINTER)

Winter Scenario	Oval/Area	Activity	Time	Peak Attend.	Peak Rate	Peak Demand
Weekday (Tue / Thu peak days)	Senior Football	Training	6pm – 8pm	60	0.8	48
	Junior Football	Training	4pm – 6pm	60	0.5	30
	Arts Society	Classes	All day	15	0.8	12
	Total					90
Saturday	Senior Football	Competition	All day	180	0.8	144
	Junior Football					
	Arts Society	Classes	All day	15	0.8	12
	Total					156
Sunday	Senior Football					0
	Junior Football	Competition	All day	420	0.5	210
	Arts Society	Workshop (every 6 wks)	All day	15	0.8	12
	Total					222

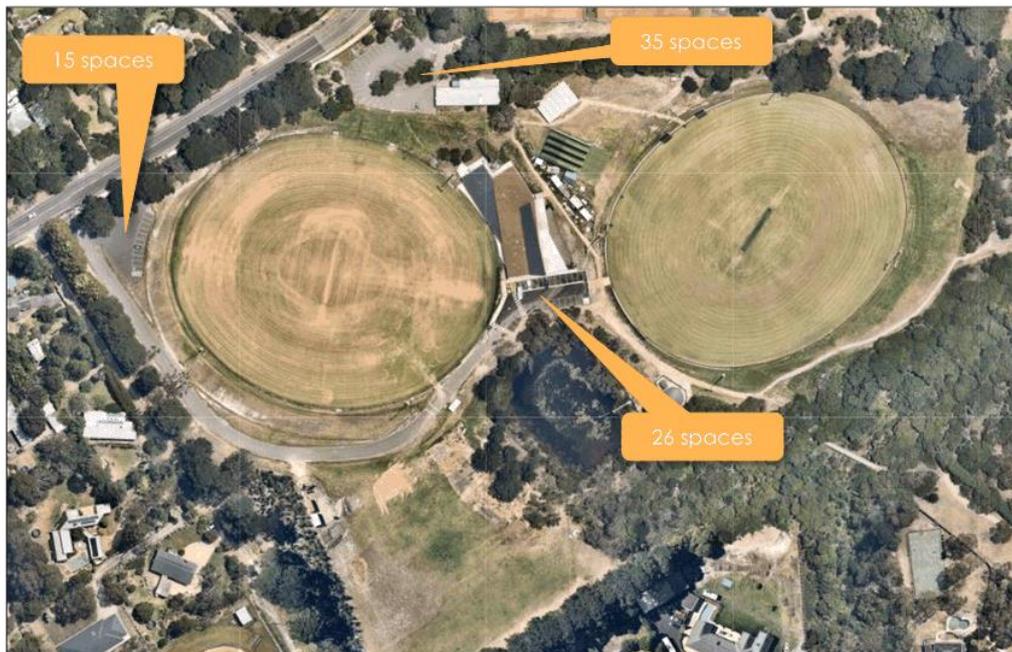


It should be noted that the site previously provided approximately 76 formal car parking spaces on-site, located in three separate car parks. Figure 1 below illustrates the location and approximate number of spaces in each of the three car parks near the cricket/football ovals.

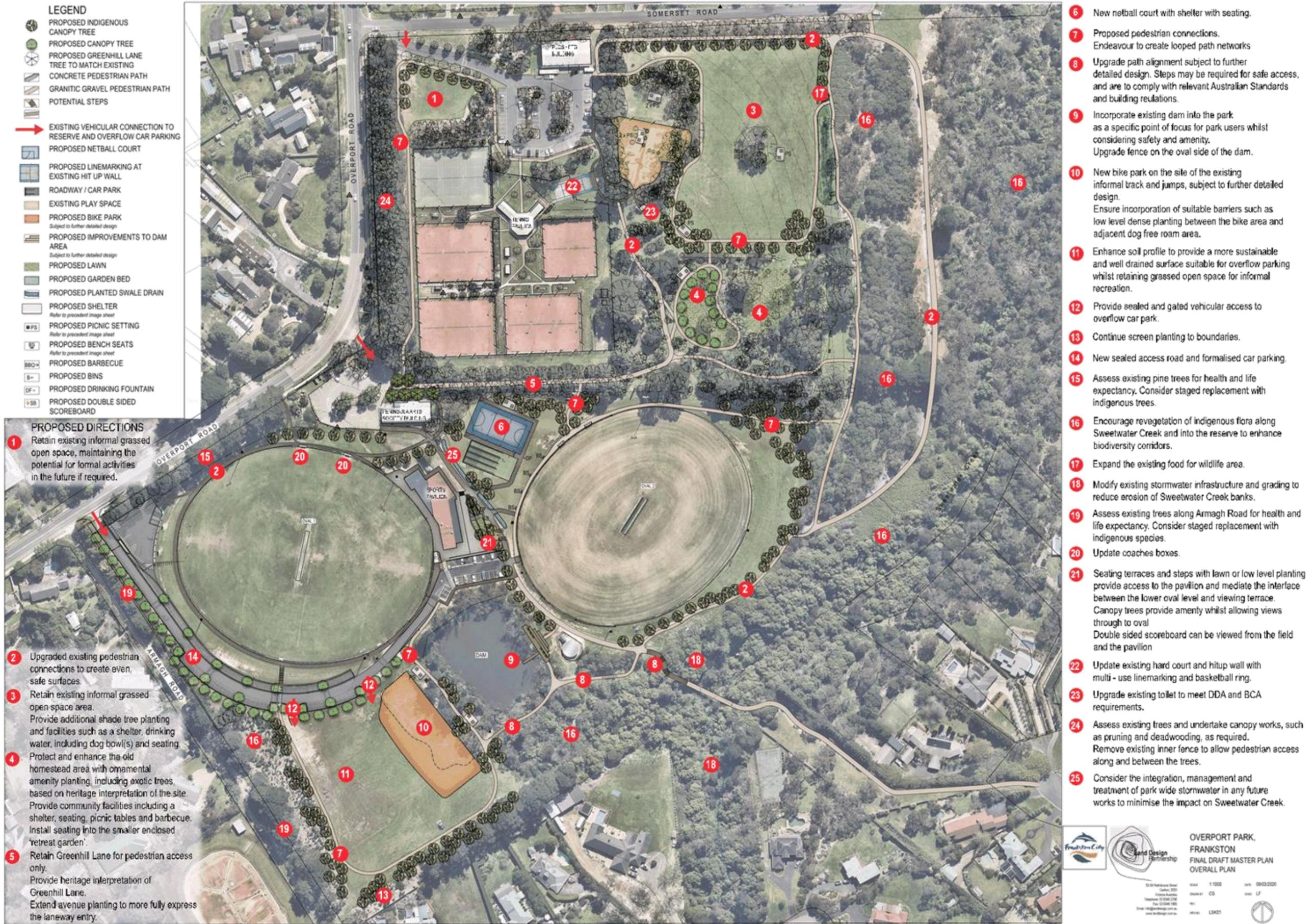
It is currently proposed to modify the existing arrangements and provide for a total of approximately 158 formal car parking spaces. Based on the preliminary car parking demand assessment undertaken above, it is anticipated that the new supply of on-site parking will cater for all demands associated with local sports activity apart from Sundays during the winter peak period. During those times, it is anticipated that approximately 64 overflow spaces will be required during these peak days.

A concept layout plan of the proposed future arrangement is shown in Appendix A.

Figure 1 Previously Existing Formal Car Parking Spaces (30 December 2019)



Copyright Nearmap



Frankston City Council
Overport Park Master Plan



Summary of Submissions Received

No.	Comments from Submitter – In Full	Response	Master Plan Changes
1	I fully support the draft master plan and the implementation of all recommendations.	Noted.	No changes.
2	It is a positive step that this area is being considered for improvements especially re the natural environment. The main concern would be opening up the access to the dam area. Currently many water and smaller native birds and frogs etc breeds within the dam and on the edges. Allowing more access and especially allowing dogs to enter would immediately diminish a vital but small habitat for this region. There are plenty of areas for off leash dogs. Do we really have to extend the dog access to the dam - it seems like environmental vandalism to me and opposes any strategy for improving the natural local environment. Thanks	The recommendation to open up the dam is based on the observation that people are already accessing the area with their dogs. Detailed design will investigate how access will be managed and will maintain and enhance environmental sensitivities.	Updated to ensure that protection of the flora and fauna is to be clearly specified and considered in any detailed design undertaken to improve the visitor amenity of the dam area.
3	Thank you for the opportunity to respond to the Councils plans for Overport Park. I understand a plan as extensive as this takes time and money to develop and the communities input is important. This is the second time we have been asked for response and I am very pleased to see that nearly all of my concerns have been addressed. I am very happy to see the Dam is to be upgraded and made safe access and is to become a feature. I am also pleased to see the Bike Park is to be retained in the original position. Our family's response to the overall Plan is "Let's Do It". It has always seemed that a lot of time goes by but results are slow. Thanks again and we look forward to the wonderful plans coming to fruition.	Noted.	No changes.
4	The overall concept of the redevelopment of Overport Park is well received by the neighbourhood however the link to the Frankston Reservoir Conservation Zone is still missing. Many of us, mainly walkers, see the necessity to link both parks at the Somerset Road area to provide one large and expansive parkland within the suburban precinct. If there is no inbuilt connection walkers must travel from the ovals end of Overton Park walking back up St Ives Avenue and then proceeding along Sybil Avenue to Rinella Court to enter the Conservation zone. That seems ludicrous given the two parks	Parks Victoria, as the land manager for the Frankston Nature Conservation Reserve, are the entity responsible for a potential connection (as it would sit primarily within the Frankston Nature Conservation Reserve). Parks Victoria have indicated they do not support the connection due to	No changes.

Frankston City Council
Overport Park Master Plan



No.	Comments from Submitter – In Full	Response	Master Plan Changes
	<p>meet at the Somerset Rd end but are separated by a small amount of bush land. The St Ives Avenue entrance to Overton Park has a bridge across the creek and bushland - why is it a similar bridge cannot be built at the Somerset Rd end? I implore Council to give ample consideration to the implementation of this necessary addition to the works at Overton Park. Thank you for requesting my input.</p>	<p>the site logistics of the slope and difficulty creating access, financial costs, concerns raised from residents adjoining the reserve during their investigations, and potential for increased non-compliance with regards to dog walking and trail bikes, which are prohibited in the conservation reserve.</p>	
5	<p>I noted the plan for OVERPORT Park. The plan has minor elements for tennis which is a major contributor to the area and a key venue in a safe environment. I recognise that a tennis plan is defined as a separate initiative. 1. When will this plan be forthcoming 2. The changes to the hitting wall whilst welcome are minor when lights, court surface and maintenance are clearly much needed. 3. Have any considerations for multisport venue been considered, such as Pickleball, undercover multiuse hardcourt? Thanks</p>	<p>Details around upgrades to the tennis infrastructure are within the scope of the Tennis Action Plan.</p> <p>The master plan does not show the extent of the tennis facility changing with further tennis courts within the reserve as there is understood to be sufficient supply within the municipality.</p> <p>There is an opportunity to provide multi use line marking of the proposed netball court for community use, however managing the changeover of equipment may be challenging.</p> <p>There are no plans for an indoor venue at this location, there has been no detailed investigation as to the feasibility however it is considered that the site is not suitable due to :</p> <ul style="list-style-type: none"> - conflict with other park uses - the inherent value of the natural 	No changes.

Frankston City Council
Overport Park Master Plan



No.	Comments from Submitter – In Full	Response	Master Plan Changes
		<p>character of the park - car parking is already at a premium and is considered by many park users to not meet demand</p>	
6	<p>I live near and visit the park most days of the year going for walks. I just want to highlight a couple of things: - the report indicated that there is rare and precious vegetation that must be protected - and I would suggest should be enhanced - but this didn't really come through in the plan. It wasn't clear to me what/where/how there would be any improvement/extension or protection of vegetation. The amount of money proposed to be spend on vegetation was minuscule compared to building works. This is despite the native environment being one of the key benefits for all survey respondents. -there is no mention anywhere of native animals and the importance of preserving them. The bronze wing pigeon has managed to survive in this area thus far. Also we do have a local koala population. I would have thought this should be called out, and deliberate efforts made to ensure there is enough appropriate trees planted to ensure a future healthy population. We also have sugar gliders, superb blue wrens. There are probably many other important local species to protect (I'm no biologist). -my husband has commented on the proposed opening up of the damn for dogs and the concern we have about native birds and frogs etc. - I am concerned that way too much money and effort is being spent supporting the mens sporting clubs. For example electronic score boards and the \$400k for 'soil works' for overflow car parking (along with the dedication of space). When there will only be money and space for one netball court?? Seems totally out of whack to me. I very much disapprove of the southern space being allocated for overflow car parking and the \$400k proposed to be spent. So in summary, this is a very precious and rare part of Victoria. Once remnant vegetation is gone, it is lost for good. So I plead that greater attention can be paid to the flora and fauna when finalising plans. Thanks for considering (and happy to talk through anything if you'd like)</p>	<p>The endangered vegetation in the park is focussed on Sweetwater Creek, and the remainder of the park has a mix of indigenous, native and exotic vegetation reflecting various uses of the land over time.</p> <p>The masterplan recognises the work of Council's bushland officers in revegetating Sweetwater Creek, which includes closing some trails and it is a recommendation that this work continue, with efforts to extend revegetation planting into the reserve to create biodiversity corridors.</p> <p>The report also acknowledges the existing Food for Wildlife picking garden and recommends extending it.</p> <p>One Netball court is considered appropriate due to the constraints of the site.</p> <p>The sporting clubs encourage female participation, and the new pavilion includes female change rooms.</p>	No changes.

Frankston City Council
Overport Park Master Plan



No.	Comments from Submitter – In Full	Response	Master Plan Changes
		<p>The southern space is already utilised for overflow parking on busy days, and the proposed soil works are proposed to improve drainage so that the grassed area is more protected.</p> <p>When this space is not used for overflow parking (most of the time), it will look like grassed open space.</p>	
7	<p>We have reviewed the draft master plan for Overport Park. As local residents We would like to convey our support for the plan. However, there is one important item which seems to have gone missing from an earlier version of the plan that was published early 2020. On this earlier version there was shown a proposed pathway linking Overport park with Frankston Conservation Reserve. We are disappointed to see that this proposed pathway has been removed from the current draft master plan. We are frequent users of both Overport park and Frankston Conservation Reserve and would find that a pathway jointing the two facilities directly would be invaluable. Linking Overport Park, Frankston Conservation Reserve would in our view extend the usefulness and value of both facilities. We are surprised that in the public consultation only three respondents listing this connecting pathway as important but we also suspect that if residents were asked directly this question it would be supported. We are also surprised that no rationale has been offered in the draft master plan as to why this propose pathway was removed.</p>	<p>Parks Victoria, as the land manager for the Frankston Nature Conservation Reserve, are the entity responsible for a potential connection (as it would sit primarily within the Frankston Nature Conservation Reserve). Parks Victoria have indicated they do not support the connection due to the site logistics of the slope and difficulty creating access, financial costs, concerns raised from residents adjoining the reserve during their investigations, and potential for increased non-compliance with regards to dog walking and trail bikes, which are prohibited in the conservation reserve.</p>	No changes.
8	<p>Keep on and off ramps to metal bridge step free as they're used by lots of bike traffic. Keep dogs OFF both ovals all year round as owners don't clean up after them and the dogs chase and scare little kids playing ball games on them. The dam is well used by ducks and birds so keeping it well fenced is a good idea. Introduce larger mounds of dirt to the bike jump area to further enhance it. Two netball basketball courts would be</p>	<p>Steps are proposed to the path accessing the bridge to improve safety as the path is very steep and slippery when wet.</p> <p>Overport Park is a designated dog off leash</p>	Updated to ensure that protection of the flora and fauna is to be clearly specified and considered in any

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	<p>ideal due to the games popularity and lack of public courts. Please don't hard surface existing gravel paths as they add to the rustic charm of this great area. Please limit where the millions of dogs can go. It feels like they have free reign over 90% of the area which is where you find their mess. Well done on the work being done there, its making a big difference</p>	<p>park and management of dog owners removing dog waste is an operational issue.</p> <p>Further investigation during detailed design of the dam is proposed to consider protection of the environment and safety issues. The master plan does recommend fencing adjacent to the oval and roadway and careful consideration of the interface with the proposed bike track.</p> <p>The layout of the bike park is not within the scope of the master plan and will be subject to further detailed design.</p> <p>One netball court is considered appropriate due to the constraints of the site.</p> <p>Paths likely to be subject to significant wear and tear in areas with existing infrastructure e.g. around the pavilion, are proposed to be sealed.</p> <p>The majority of paths are proposed to be gravel surface as per existing.</p>	<p>detailed design undertaken to improve the visitor amenity of the dam area.</p> <p style="text-align: center;">○</p>
9	<p>On the original plan there was a path entering into the Reservoir, close to the corner of the Helm and Somerset. What happened to this because this would be an excellent addition. With regards to the current published masterplan, I consider that its an excellent way ahead</p>	<p>Parks Victoria, as the land manager for the Frankston Nature Conservation Reserve, are the entity responsible for a potential connection (as it would sit primarily within</p>	<p>No changes.</p>

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		the Frankston Nature Conservation Reserve). Parks Victoria have indicated they do not support the connection due to the site logistics of the slope and difficulty creating access, financial costs, concerns raised from residents adjoining the reserve during their investigations, and potential for increased non-compliance with regards to dog walking and trail bikes, which are prohibited in the conservation reserve.	
10	I have read the Overport Park master plan. I'd like to congratulate the Council on their ongoing improvement plan for this magnificent area. I use the park at least twice a day to walk the dog, we are very fortunate to have such a facility within walking distance from our home. The focus on the dam area so it can be better utilised is a big plus. Also the extension of the paths and improved drainage is a must. One question I am asked by many people I meet walking is the history of the park. I have some idea of the area being left to the people of Frankston, and where his original homestead was etc. What would be really good to see would be a historic marker with the history of the area relating to the Guernsey Stud, its original owner and perhaps the original survey drawings or title drawings showing what was there originally. Many thanks for allowing this input, you have done a great job.	The master plan proposes that improvements to the former homestead area include interpretation of the history of the site. The form and location of interpretive elements would be considered during the detailed design process.	No changes.
11	In response to the Draft master plan now signposted at Overport Park, I submitted this feedback in August but received no acknowledgement. I'm pleased to see some changes to the earlier plans and reiterate the need for informal green space as a high priority.	The master plan retains informal green space, as well as recommending that revegetation efforts along Sweetwater Creek continue, and extend into the park.	No changes.
12	I'm concerned why existing fencing around the dam is being removed to only include one side only surely small fencing can remain in place all around the dam that is low enough to still allow for bird watching and admiring the view I am pleased to see wheel chair accessible paths and wheel chair accessible BBQs as well. And very pleased the	Changing Places facilities are not a standard provision within Council's reserves.	No changes.

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	<p>fencing is not being removed around the park. I see your making toilets wheel chair accessible that's great but was anything given to a full disabled toilet being included one with a heavy duty nappy change table for older children with disabilities that require to wear adult diapers it's very degrading to have to lay out children on a rug on the floor to change their nappies in public spaces the inclusion of a full disabled toilet with these facilities would be a huge benefit to this very popular park.</p>	<p>Further investigation into the priority locations for the provision of Changing Places facilities within Council would need to be reviewed at this time.</p>	
13	<p>Good afternoon. We really enjoy going to Overport Park on a daily basis with our dog and Steve, my husband, on his mobility scooter. The Parks Team have done such a great job in filling some gravel when requested but there remains one last area of concern. We can get all the way around the park together except at the Middle Entry car park (off Overport Road) – seen below in second pic. We walk down the long driveway from Northern Carpark & Tennis Courts towards Oval 1. Steve cannot get up the embankment so needs to leave the Middle Entry car park via the one-way narrow car entry & exit which concerns me, because a car entering the car park will just bowl him over without even seeing him; then he goes up the concrete footpath and left into the newly made aggregate footpath (seen in the first pic below) and then we join in the path around Oval 1. In the meantime, I walk through the Middle Entry car park with the dog, over a drain and join in the newly made aggregate footpath (see first pic below) – it is a well-used path over the drain so a lot of pedestrians obviously prefer this way than walking up the embankment from the car park, which can be wet and slippery in winter. So our request is you somehow fill in either side of the drain so a pathway (gravel or chip bark) can be developed to connect the car park and new aggregate path, so no-one needs to climb the embankment or unsafely exit the park on the scooter. If you need any more explanation, please email me at this address (I can't always answer my mobile in office hours). Many thanks for listening.</p>	<p>A connection is proposed from the car park alongside the Peninsula Arts Society Building toward the pavilion, with a connection between Greenhill Lane and the oval intersecting this.</p> <p>DDA compliance and all abilities access is a design consideration for the provision of future path connections.</p>	<p>Updated to note all abilities access to be looked at and considered when detailed design of pathways is undertaken within the park.</p>
14	<p>I believe the dog leash free area needs to be fenced. I am often at the park and watch dogs run away from owners towards children and bike riders and others. If the area was fenced (As they have in Mt Eliza) it keeps the dogs confined and people who are not comfortable a round dogs are protected. Bottom line it is much safer for all ps the area</p>	<p>Overport Park remains a designated dog off leash park as determined by the Frankston City Domestic Animal</p>	<p>No changes.</p>

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	needs to be large to allow the dogs and their owners sufficient space to walk around uncrowded. Outside this fenced leash free area all dogs should always be on leads. Jogging in that area over the years I have been twice attached/chased by dogs.	Management Plan. Management of dogs is an operation issue.	
15	Hi. Firstly congratulations and well done on the great football and netball pavilion. I live in a street next to Overport park and that backs onto sweet water creek. We have already had quite a number of teenagers roaming behind our backyard and have found a lot of rubbish left behind which will likely end up in Sweetwater Creek if I didn't pick it up regularly. My concern with some aspects of the Overport Park master plan is that the park becomes too commercialised and encourages a "hangout" spot for teenagers to loiter. A recommendation that I propose is that if the bike track goes ahead I would suggest some security measures in place to deter this type of unacceptable behaviour occurring. The families that live along the borders of this beautiful park have the right to feel safe and comfortable in their own homes. As mentioned in the video, the grass area to the south is a great overflow area for cars when sports days are on and I don't feel there is a need to remove the beautiful big pine trees that line overport park. Of course if they are unsafe then this will need to be reassessed. I also like the fact that this park has limited parking and is more "boutique" and has a lovely community feel. I would hate for overport park to turn into the overcrowded bedlam that Overport Park is, where kids can easily go missing and there are constant reports of weirdos hanging around. Frankston south is a lovely community where residents have paid a premium to enjoy their surroundings in peace and quiet. We wish to keep it this way please. Thank you for taking the time to read my concerns and recommendations. I look forward to being able to continue using this beautiful park	<p>The master plan attempts to provide activities to cater for all members of the community. Design of facilities and spaces will follow CPTED guidelines.</p> <p>The masterplan recommends that the pines be assessed for health and longevity, whilst noting that Pinus radiata is a weed species on the peninsula.</p> <p>It is proposed that any removal of unhealthy or failed trees be staged and that they be replaced with indigenous species.</p>	No changes.
16	I like the idea of maintaining the historical pockets as it enhances the unique character of the park. I really would like to see Overport Park join the walking/cycling tracks of the Frankston Reservoir area. So that cyclists/pedestrians can access longer nature walks/rides in the community	Parks Victoria, as the land manager for the Frankston Nature Conservation Reserve, are the entity responsible for a potential connection (as it would sit primarily within the Frankston Nature Conservation Reserve). Parks Victoria have indicated	No changes.

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		they do not support the connection due to the site logistics of the slope and difficulty creating access, financial costs, concerns raised from residents adjoining the reserve during their investigations, and potential for increased non-compliance with regards to dog walking and trail bikes, which are prohibited in the conservation reserve.	
17	Why oh why isn't their access to the newly created Frankston Reservoir Nature Reserve which is right next door to Overport Park. This would create a walking/cycling track all the way down to the Frankston Foreshore, wow what a fantastic draw card for our Frankston. If you can imagine it, you can make it happen	Parks Victoria, as the land manager for the Frankston Nature Conservation Reserve, are the entity responsible for a potential connection (as it would sit primarily within the Frankston Nature Conservation Reserve). Parks Victoria have indicated they do not support the connection due to the site logistics of the slope and difficulty creating access, financial costs, concerns raised from residents adjoining the reserve during their investigations, and potential for increased non-compliance with regards to dog walking and trail bikes, which are prohibited in the conservation reserve.	No changes.
18	Thank you for the opportunity to give feedback about a park that I use every day. I have listed my comments below. 4.1 Path Network: Love the work that has been done so far and agree that due to the huge amounts of tree roots on the paths, a safer option is required. Seating at intervals on the paths would be a great addition for those needing to stop and rest or stop and chat 4.4 Greenhill lane: I am always disappointed to see the gateway (bar) being unlocked so	4.4 The intention of the master plan is for Greenhill Lane to be utilised by foot traffic, and FCC maintenance staff. Interpretation of the space and the adjoining homestead site is also proposed. 4.5 Connections to the oval and cricket	No changes.

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	<p>that cricket or footy people can park their cars along the lane and indeed on the grass. There may be insufficient parking for cars in the car park but this access gate should be for FCC only. Once cars are enabled to park here, the area becomes unsafe for adults, children and dog walkers. To provide signage and retain the gateways is important – perhaps with a picture of the original homestead as well as the legacy that relates to the park remaining a roam free area for dogs.</p> <p>4.5 Ovals: The grassy area between the top of oval 2 and the new clubhouse is hideous when wet. It is boggy and appears to lack sufficient drainage. There is also no clear path from the clubhouse to the oval. Both of these issues need to be addressed.</p> <p>4.8 Dam area: Definitely as area that dogs love to access as seen by the number of times the fence is repaired and then not long afterwards, cut open. It is imperative that the dam has child proof fencing.</p> <p>4.0 Bike Park: Yes, yes yes! What a joy it has been to see what the kids have done and how much use this area received during lockdown and continues to receive. Definitely a need for seating etc and a drink fountain.</p> <p>4.18: Sweetwater Creek. Love this area and the link to the other side. Would be good to not only have a better path / steps but also some signage as well of a map to indicate the routes that can be taken to return to the park.</p> <p>4.20 Car Parking: Love the new car parking and suggest that with new club house parking, bollards are installed to prevent cars from parking at strange angles on the verge and to redirect them to spaces. Currently for adults and children, this is a dangerous situation. Agree with the southern informal space.</p> <p>4.22 Furniture: I looked at the seating pictures and wonder why FCC would opt for wooden benches. Why not use the recycled plastic seating, available from a local provider. The addition of fitness furniture around the paths (fitness trail) with maps would also be of benefit to some people. I absolutely love the park, I love being able to walk the dog, mingle with others, see children playing and encourage the development of the park. FCC has done an amazing job so far and I look forward to seeing more upgrades. Please feel free to contact me if you feel li can provide more information to you.</p>	<p>nets are proposed in the master plan. Specific drainage interventions would be assessed in further detailed design, with any impacts on Sweetwater Creek to be assessed.</p> <p>4.8 Fencing is proposed alongside the oval, and potentially the bike park. Safety is a key consideration when further detailed design is undertaken for this area.</p> <p>4.10 location of seating and drinking fountain would be considered in further detailed design.</p> <p>4.22 The precedent images provided in the report are intended to demonstrate the proposed character of the various items but are indicative only.</p>	

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19	<p>Further to pages 18 and 19 of the proposed <i>draft 'Overport Park Master Plan'</i> (OPMP) I wish to table some additional ideas for a complimentary use of the available space in line with the community requirements. There have literally been hundreds of volunteer hours put in by the local kids (and parents) to create a place for outdoor recreation and fitness, referred to as 4.9 'bike track'. Overport Park is in an unusual position in that there are literally no locations for 5-17 year olds to interact or pursue outdoor health and recreational bike activities.</p> <p>At a guess 1/3 (or more) of all children in the above age bracket have a bike and it is likely their main form of transport (other than guardians). The above age bracket is also a critical bracket for health and recreational engagement as per the below link; https://raisingchildren.net.au/teens/healthy-lifestyle/physical-activity/physical-activity-teens</p> <p>Bike riding is named as a key activity to keep these young people busy; healthy and interacting with peers and adults. An appropriate redesign of the bike area with suggestions (like the below) will keep these vulnerable young people away from more dangerous activities or being stuck at home playing video games.</p> <p>Wangaratta Pump Track - high grade with ancillary facilities: https://www.youtube.com/watch?v=Irag43XcMII</p> <p>Dromana Pump Track - lower grade: https://www.youtube.com/watch?v=GWmrnfquB8Q</p> <p>Maribyrnong's newest adventure destination - larger scale: https://www.maribyrnong.vic.gov.au/News/First-Mountain-Bike-Trails-in-inner-Melbourne-to-open-this-weekend</p> <p>I think further consultation with the groups that have an understanding of the costs, timing and requirements will be time well spent in ensuring the continued development of a facility that has already seen significant community engagement. It's clear there is a desire and a requirement for council to support this need. I am happy to speak further on the matter if required.</p>	<p>The inclusion of a bike track is supported by the master plan in the location shown to avoid conflict with neighbouring properties.</p> <p>The alignment and design of the track is outside the scope of the master plan, and is subject to further detailed design, however the recommendations made by this respondent will be kept on file to be considered in the detailed design process.</p>	No changes.

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20	Overport Park is a special place for many people and for different reasons. Once a Jersey cattle station, it's homestead (some evidence of it still exists) stood on high ground with sweeping views over the Bay and the distant Dandenongs. I would like to see my poem below engraved on an aluminium plate and fixed to the stump of the old gum so that perhaps people may pause to appreciate what I have called "a sense of place". A4384567	The master plan supports interpretation of the heritage of Overport Park. Further detailed design will be undertaken of various elements of the park, including the location and form of interpretive elements.	No changes.
21	Thank you for the opportunity. Two suggestions: 1 Some recognition of the former owners Watson's who ran an award winning dairy farm. 2 More seating as there are only two seats in the entire park.	The master plan supports provision of interpretative elements in the park. Further detailed design will be undertaken of various elements of the park, including the location and form of interpretive elements. The masterplan nominates the provision of additional seating throughout the park, along trails and within informal open space areas.	No changes.
22	To whom it may concern, Thank you for the opportunity to provide feedback on the Overport Park Master Plan. I support the development of Overport Park Precinct but I strongly object to the following: I OBJECT to the proposed replacement of the existing pine trees along Overport Road and Armagh Street. I ALSO OBJECT to the replacement of these mature pines with a different species of tree. My reasons are as follows: 1. IMPACTS TO BIODIVERSITY: The mature pine trees provide habitat for Tawny Frogmouths and various Raptors living in the Frankston Reservoir reserve. They also provide seasonal habitat for Yellow Tailed Black Cockatoos. Last year the Tawny Frogmouth nested in these trees. The Tawny Frogmouth habitat is under stress. 2 AMENITY: The tall trees provide a valuable shield for the powerful football oval lights.	The master plan recommends the assessment of the existing pines for health and longevity, and for a staged removal of those requiring removal to minimise the impact. In the interests of biodiversity, recognising that <i>Pinus radiata</i> is a weed species, indigenous trees are recommended as a replacement.	No changes.

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	<p>Significant portions of my front and rear yards will be illuminated if they were removed. I note there was no consultation with residents regarding the placement of these light towers in the first place.</p> <p>3. WIND PROTECTION: These mature pines provide a useful windbreak in high winds. I have a number of mature trees. If the Oval pines are removed, the resulting wind stress on mature trees in the area (mine included) will likely result in safety issues, property damage from uprooted trees and lost branches. I have been a resident opposite the park for over 30 years and cannot recall an incident of a danger from these trees.</p> <p>4. HISTORICAL SIGNIFICANCE: Overport park sits on a historical site of an early Guernsey stud farm. When the land was provided to the Frankston City Council, it was on the condition that existing trees of significance be retained. That includes these mature pines.</p> <p>I look forward to an opportunity to provide further detail in support of my objection.</p>	<p>Investigation has revealed evidence of sale of the land to Council. No records have been located referring to a covenant regarding the retention of trees.</p>	
23	<p>Hello Frankston Council. RE: Masterplan feedback: Firstly, well done on starting this project, providing the plan and asking for feedback. I live on and share the boundary of Overport Park. I have lived here for nearly 12 years and raised our children here, so I have very sound knowledge of who uses the park, when and how they use it. Everyone who uses the park will have a different take on what is important to them. I will provide you feedback on how myself, my wife and our two children use the area. We walk around the park at least 1-2 times a day on all the paths, so making the dirt ones gravel at a minimum would be best. The revegetation areas are great. We have seen increased bird life and many now visit and use the area. So we would like to see continued revegetation in the park. All of it. As we are an active family and participate in a lot of fitness training, public gym equipment would complement the sporting fields and tennis club greatly.</p> <p>https://freeoutdoorfitness.net/australia/victoria/melbourne/ https://www.parkfitaust.com.au/knox.vic.gov.au/outdoorgym</p> <p>The introduction of Electric BBQ's would benefit visitors greatly (I don't need it, I live here) but the weekends have large family groups having picnics and children's parties around the playground area. All the other recommendations in the report we are</p>	<p>The masterplan supports ongoing revegetation within the reserve, with the extension of biodiversity corridors.</p> <p>Fitness equipment is not currently proposed in the master plan, but may be installed in the future if there is community support, and subject to feasibility and a suitable location.</p> <p>Barbecues are proposed in the upgrade of the former homestead site and picnic settings and shelters are proposed throughout the reserve, including near the playground.</p>	No changes.

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	<p>pleased with. I will end by saying, if you start the project, please finish it and maintain it. We have witnessed various projects started in 'stages' . Thank you for allowing us to have our say.</p>		
24	<p>Attention Council - I am responding to the Overport <u>Draft</u> Master Plan for myself and my husband. We live immediately adjacent to the park. There are three issues I raise for us, the public and the users.</p> <p><u>1. The netball court;</u> <u>2. The pine trees;</u> <u>3. The bike park</u></p> <p><u>1. The netball court</u> is not only strategically unnecessary, it deflects from the common goal of the Football club to attract women to football. The money that has been spent on the clubhouse is astronomical and to date NOT ONE women team has been fielded at the park! Note the cricket club has not taken up this and no women are involved in that sport as well. Now the idea that one court will somehow appease a small (minute) group of men who's daughters come to the park when their brothers play football is atrocious. Enough! It further damages the park and the open space strategy- for what reason? Again a whim of someone to have a football and netball cub "for the girl"!! It must be deleted. Yes, I have been opposed to this from the start. There is no strategic necessity for it, there is no economic imperative and there is no need for it. This is clearly articulated in the reference document attached prepared by Council. It is not justifiable. It not only extends the grey tarmac and what it is with Council that is has to tarmac our green fields and open space. The same goes for the BIKEPARK ! It messes up the only whole open space up the top end of the Park and leaves no room for other activities. It is just wrong! What an absolute waste of money and is a needless extension when the report as prepared clearly states the growth is 1.4% and there are now courts at Jubilee Park- there is not demand. Let's add something else! Frankston Council this one will is a Green Council!! Really? Then how do you justify this cover up the spaces and loss of our open space <u>for ever</u>! Even the trees will be affected. Now what? It will become a broken, unmaintained court like some many before it in school yards and parks throughout Frankston. Who is going to maintain it? The Court at the local primary school at Derinya are open 24/7 at weekends for all to</p>	<p>1. The reserve caters for many different types of activities desired by users of the reserve. A feasibility study supported the inclusion of one netball court.</p> <p>The football and cricket clubs are both keen to attract female participants. 2020 was an unusual year where no community sport was able to be played due to the pandemic. The court is proposed in an area of existing sporting infrastructure and will remain public open space, for use by the public when not in use for training and competition purposes. No trees are proposed to be removed to allow for the installation of the netball court.</p> <p>2. The masterplan proposes assessing the pine trees for health and longevity and a staged removal of those requiring it. Indigenous species are the proposed replacement species in the interests of improved biodiversity and revegetation.</p> <p>3. The bike park is located on the site of the current informal track. The proposal is in response to a large number of community members advocating for a bike</p>	No changes.



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	<p>use the courts. They are at least safe and will be maintained- lessening Council liability. This is a time bomb waiting to happen.</p> <p><u>2. The Pine trees create</u> the only buffer between the users of the park and the current residential use of the surrounding land. Don't forget the park is covered on three sides by residents. A point constantly overlook. The trees stop noise and light! Whilst I appreciate the need to replace when the time has come- None of the pines are past their use by date – even the arborist says.. How does Council justify the removal of the icons of the park, the green energy, the oxygen production? By telling us they are non-indigenous! Well a lot of us are indigenous too but we don't get rubbed out! The humans who are users want the trees, the residents want the trees and there is no legitimate reason to remove them. This must have more consultation.</p> <p><u>3. The Bike Park</u> I have opposed it from the start in the position its in. The summary of points are: a. destruction of open space and passive recreational use for more concrete jungle- why; b. the destruction of the trees- is clearly evident and putting it in this area will doom the trees to extinction. c. the continuation of anti- social behaviour which has already been attracted to the area; d. the interface with the overflow carpark makes it a poor choice of area and a ticking time bomb in liability issue; e. there is doubtful justification for the development not supported or backed by dirt bike riders- they have not utilised it for many many months as you can prove with the camera's; in fact the bike riders have waned entirely since their proposal of the big pump track was not supported by Council; f. rubbish has accumulated around the area as well – no bins on that side of the road - why? I continue to oppose it. Leave open space as open space.</p> <p>Other: I am constant user daily - twice a day. I applaud the intentions to make the area more accessible. I like the vision but the strategy however the Master plan places no ignores the improper use of track for shared use. Some tracks can't be shared- look at the top oval. Bikers have whizzed/ ridden around that path dodging walkers and dogs- it's a favourite past-time of a select few. Please have the Master plan recognise the shared nature of the public area. Not enough emphasis is placed on the other users and their interaction and need for respect from stakeholders (cricket club and football). What is also clearly needed is proper signage up about what paths when you do pave them (and even if you do not) are shared and what are not. The one around</p>	<p>track throughout the consultation process, particularly younger members of the community who indicated that this was their favourite area in the park. No trees are proposed to be removed in the development of the bike park.</p> <p>The master plan recognises that the interface between the proposed bike park and the area of open space to the south will need to be carefully and sensitively designed. The detailed design of the bike park will follow CPTED guidelines.</p> <p>Other: The master plan recognises that the reserve is well loved and utilised by many members of the community and seeks to provide for passive users of the park.</p> <p>Enforcement of various non-compliance issues such as bikes through vegetated areas, cars parking in non-designated spaces, litter, rules of use of the pavilion etc. are operational issues.</p> <p>We note litter bins are proposed in various locations throughout the reserve.</p>	

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	<p>the top oval should not be shared- it is too narrow. Please place stencilled notation on the paths that they are shared or not. Council liability will follow if you do not. I also need to comment on the carpark in the master plan and use near the “Pavilion”. There are cars parking on the kerb and channel causing damage to your infrastructure now and blocking the footpaths as well making it a necessity to walk on the road and dodge cars coming out and walk around cars – cricketers are lower in number, so imagine when the football season starts! Your strategy needs to protect the pathway infrastructure, the pedestrians and animals. It doesn’t now and with more children around in football season this must be an accident waiting to happen. Barriers and handrails around that area will be needed to be added and stop this activity. i.e. Barriers to stop parking on the sides of roads. None of this is mentioned in the Master Plan about safety and security of users. Lastly the Master Plan does not address the poor attitude of the Pavilion users with their rubbish and drinking at all hours with no consideration of the locals and residents. What are the rules of use? I have expressed my concern previously and the bins are still overflowing. I will supply photos as well. Thank you for reading our comments. I await the opportunity to meet and discuss further on the Master Plan.</p>		
25	<p>Generally I am supportive of many aspects of the draft Master plan BUT I have some major concerns which are as follows: Firstly, the windbreak Pine trees (4.17.1) As seen in the picture below I live right opposite them and I too have a row of ‘remnant farmland’ Pine Trees on my front boundary. The removal of the Overport Park Windbreak Pine Trees will have a negative impact on MY trees as they will for the first time in their long life bare the full front of the strong winds, particularly the strong winter winds. I fear the consequences to my family, my house and my property if my trees fail or fall over due to being exposed to the strong winds by the removal of the park’s windbreak trees. The removal of the Overport Park Windbreak Pine trees will affect my amenity as they currently help ‘diffuse’ the light from the light towers surrounding the oval. The Overport Park Windbreak Trees support Black Cockatoos and serve as roosting and nesting places for the local Tawny Frogmouths and Magpies. The Overport Park</p>	<p>The masterplan proposes assessing the pine trees for health and longevity and a staged removal of those requiring it. Indigenous species are the proposed replacement species in the interests of improved biodiversity and revegetation, noting that <i>Pinus radiata</i> is a weed species on the peninsula.</p> <p>Screen planting to residential boundaries with appropriate indigenous species is a recommendation.</p>	No changes.



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	<p>Windbreak Trees form part of the historic ‘story’ for this site. Of course I understand that a dead Overport Park Windbreak tree may need to be removed and I don’t object to that. However, for the reasons above I do object to the removal of the living.</p> <p>I would also like to suggest that the master plan respond a bit more proactively in relation to the Overport Park Windbreak Pine Trees by planting now (area indicated by blue arrows in picture above) Indigenous Canopy Trees in the wide lawn, to allow them to grow and establish so there will already be some form of established canopy IF removal of many Pine Trees occur.</p> <p>Litter Bins. (4.22.4) Currently the users of Overport Park keep it relatively litter free. I cannot understand the reasoning of building infrastructure to attract more people (barbecue’s, shelters, tables benches etc) and then deem litter bins a medium priority! Makes no sense to have people eating, drinking, picnicking etc and then in 4- 7 years (medium priority) place bins for people to dispose of their rubbish. Litter Bins should be a high priority in order to keep our lovely clean park- litter free in the future.</p> <p>Bike Track/Park (4.9.9- 4.9.3) The Bike track/Park in it’s proposed location does not protect or enhance the character of the park or the integrity of the greenspace. The proposal seeks to ‘sandwich’ the Bike Track/Park between the dam area (tranquil, reflective space) and the large green open space (used by walkers, dog’s walkers, picnickers etc.) It makes little sense to disrupt this part of the park for this niche use. Furthermore, the temptation for users of the Bike Track/Park to ALSO use other parts of the Park is great- as the proposed Bike Park is linked to paths around the dam, along Sweetwater Creek all the way to the top paddock. Not only will this damage paths and vegetation- it would be a safety hazard for those who walk on the paths in the park and difficult if and injury would occur for Ambulance to gain access. If Council believes a Bike Track/Park is necessary and in order to protect and enhance the character of the park, the best location I consider to place it would be the large lawn area on the corner of Overport Rd and Somerset Road. (image below)-red arrow indicates are: The benefits of this alternative location for the proposed Bike Track/Park are: It’s a large green space of lawn that is not utilized at all. It is within a high activity area of the Park. It connects to the existing shared pedestrian/bike path on Overport Road.</p>	<p>Upgraded community spaces such as the former homestead site will be subject to further detailed design and litter bins included within the scope of those individual projects. Item number 4.22.4 refers more broadly to the installation of bins throughout the park, and recognising that there are already sites where people congregate.</p> <p>The location of the bike track has been determined by the current informal use in this location. The upgrade of the oval car park has provided adjacent car parking and convenient emergency access should the need arise.</p> <p>The master plan recognises that the interface with the dam and the large area of informal open space to the south will need to be carefully considered to contain activity. As noted in this submission, this would also be required to locate a bike track in the area to the north of the tennis courts.</p> <p>There was considerable community interest in a bike track throughout the consultation process.</p>	

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	<p>It is adjacent to car parking facilities. For parents that have differing aged children it is convenient (Playground for the young is close by) It does not disrupt or is at odds with the surrounding interfaces. The temptation to utilize other areas of the Park for 'off road' bike 'jumps' is greatly reduced as the area is not linked up to the park's path network. If injury were to occur to a user of the Bike track/Park there is ease of access for ambulances. It is surrounded on three sides by large trees providing shade. A low hedge/ low barrier could be placed on the Somerset Road side of this 'lawn area' to keep bike park 'jump' activities restricted to this area. I thank the Council for reading my submission and urge the council to consider the impact the development of Overport Park will have upon me personally and that of Overport Park itself.</p>	<p>The management of bikes on shared paths is an operational issue, and would therefore not be resolved by relocating the proposed bike track.</p>	
26	<p>I am a regular user of Overport Park. Please find my comments on the latest Overport Park Draft Master Plan recommendations.</p> <p>4.1 Path Network Agree that a compacted gravel path be created -alongside the western edge of the tennis courts, and connected back to the car park. - around oval 2 *It is a concern that this draft plan refers to 'missing links' within the path network as though this were a negative. A gravel pathway might be appropriate to connect the new pavilion with the cricket nets and second oval. Do not agree that new path sections should be created around the 'Top Paddock' or around the lower informal open space area. The many regular walkers (including many children) love the existing rustic/natural paths in the area between the homestead site and the lower oval – they do not need, nor want to be "DIRECTED" by formal or structured "connecting Paths" Such infrastructure will erode the character of the area.</p> <p>4.2 Existing informal Grassed Open Space (Top Paddock) Agree with the recommendations to -retain open grassed nature of the space (4.2.1)</p>	<p>4.1 Path network: the master plan seeks to provide equitable access within the reserve by recognising 'missing links' within the network. The 'missing links' refer to gaps in the path network for those who wish to walk, run or ride in a connected loop.</p> <p>The proposed new path connections are predominantly compacted gravel, recognising this is in keeping with the character of the reserve. In areas of high use, such as around the new pavilion and in connections between the pavilion and other infrastructure such as the nets and oval, concrete is proposed.</p>	No changes.

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	<p>-provide some benches and a drinking fountain with dog bubbler. (The benches would be best placed on the perimeter of the grassed area, so owners can easily observe their dogs. The “dog” area to the east of the playground is suitable for seating- it is where most dog owners walk past as they go to/from their cars before leashing/unleashing their dogs.)</p> <p>-Provide more canopy tree planting to the perimeter of the space.... (4.2.4)</p> <p>-extend wildlife ‘picking garden’ (4.2.5)</p> <p>Do not agree with the recommendations to</p> <p>-create a compacted gravel perimeter path. (4.2.2)</p> <p>provide a shelter and picnic settings. (Picnic areas and dog leash free areas are hardly compatible)(4.2.6)</p> <p>*A litter bin and dog litter bin/dog bags should be provided on the perimeter of the dog leash free area. This would be in addition to those facilities already available at the interface between the playground and carpark areas.</p> <p>4.3 Former Homestead Area Agree with the recommendation to undertake an assessment to create an inventory of the existing trees and understorey species. (4.3.1)</p> <p>Do not agree with the recommendations to</p> <p>- provide shelter, BBQ, picnic settings and litter bins</p> <p>-supplement existing planting</p> <p>-Enhance existing planting</p> <p>*The old homestead is lovely as it is and does not need any further “enhancement”.</p> <p>A wooden bench seat for people, and a small and simple timber framed sign briefly explaining the history of the site would not be too intrusive.</p> <p>Further plantings are not needed; new exotic plantings in the Sweetwater Creek Environs are totally inappropriate.</p> <p>4.4 Greenhill Lane</p> <p>Agree with recommendations 4.4.1, 4.4.2 and 4.4.3</p> <p>Do not agree with the recommendation to provide heritage interpretation along the driveway.</p> <p>4.5 Ovals</p> <p>Agree with the recommendations 4.5.1 and 4.5.2 provided those structures are very low key.</p>	<p>The proposals for the path network are generally well supported by other respondents during consultation.</p> <p>4.2 Top Paddock: The proposed path around the top paddock seeks to provide all abilities access to the area and connections to the path network in the remainder of the reserve, with 'pause points' for those who require them.</p> <p>The proposed shelter and picnic settings recognises that many dog walkers utilise the time as a social interaction and these facilities allow for people to gather whilst their dogs run off lead in the 'paddock'.</p> <p>Bin locations would be determined during detailed design.</p> <p>4.3 Former Homestead Area: there was considerable feedback during the initial consultation period to enhance the former homestead area as an appropriate site for gatherings / picnics. In response, the recommendations seek to provide an attractive area that maintain the current character and provides interpretation of the history of the site</p> <p>New exotic plantings would be carefully</p>	

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	<p><u>4.6 Netball Court</u> Do not agree with recommendations 4.6.1, 4.6.2, 4.6.3, 4.6.4 *There are already ample netball courts at local schools and other sports facilities in Frankston, and Jubilee Park Regional Centre will soon provide more sporting facilities for our youth—we do not need paved netball courts at Overport Park. Agree that the new pavilion provide female friendly change facilities. (4.6.5)</p> <p><u>4.8 Dam Area</u> Do not agree with the recommendations from 4.8.1 to 4.8.6 Any development of the dam will open up a can of worms. For example, if the area is highlighted/made into a feature, as suggested in the master plan, how will the area be managed to avoid accidents/drowning????</p> <p><u>4.9 Bike Path</u> Do not agree with the recommendation to provide facilities such as shelters and picnic settings in this area. (4.9.2)</p> <p><u>4.10 Informal Open Space(Overflow car parking)</u> Agree with recommendations: 4.10.1, 4.10.2, 4.10.5 and 4.10.6 Do not agree with recommendations 4.10.3 or 4.10.4</p> <p><u>4.14 Public Toilets</u> Agree that the northern toilet block should be upgraded for ambulant/wheelchair access. *A design that blends in with the green surrounds is essential. Do not agree with the statement that the existing facility is “tucked away” and does not have good natural surveillance- It is directly facing the entry to the playground.</p> <p><u>4.16 Existing Play Space</u> Agree with both recommendations 4.16.1 and 4.16.2</p> <p><u>4.17 Vegetation</u> Agree with all recommendations in 4.17</p> <p>4.18 Sweetwater Creek Pedestrian Connection The existing path should be left as is. I do not agree with the recommendations.</p> <p>4.19 Stormwater Management Agree that there should be integrated management of stormwater and drainage in the park. Strongly agree with the recommendation aimed at reducing erosion of</p>	<p>considered for their lack of weed potential, given the proximity to Sweetwater Creek.</p> <p>4.4 Greenhill Lane is a significant attribute to the reserve. Interpretation may take many forms and could be quite unobtrusive.</p> <p>4.6 Netball Court: The reserve caters for many different types of activities desired by users of the reserve. A feasibility study supported the inclusion of one netball court. The proposed netball court and associated facilities, is in an area that already has significant sporting infrastructure.</p> <p>4.8 Dam area: Detailed design will consider providing safe edge conditions and safe access to the dam area as well as enhancing habitat values. Further investigation is required as to the existing conditions within the dam itself. We note there are many reserves throughout Melbourne that have access to areas of open water.</p> <p>4.9 Bike Track: Shelters and picnic settings are proposed to enhance the amenity for those users and observers of the bike track.</p>	

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	<p>Sweetwater Creek banks. (4.19.4) NB The push to add even more hard surfaces (paths, shelters, netball court etc) to Overport Park, will add more storm water runoff to Sweetwater Creek environs, compounding the problem FCC is trying to address with recommendation 4.19.4</p> <p>4.20 Car Parking Agree with all recommendations 4.21 Signage and Wayfinding Do not agree with any of the recommendations with regards to signage and wayfinding. There is ample signage already. The emphasis is on visitors into the area, rather than the local residents who are the frequent park users. More signage/directions are undesirable and unnecessary and will further erode the integrity and character of the park's green spaces.</p> <p>4.22 Furniture and 4.3 Smart Technology The fact that there is not a "large offer of park furniture and other amenities" at Overport Park is part of the attraction of the area – it is more natural, less contrived. A scattering of bench seats could be provided on the perimeter of open spaces, and along the longer paths. BBQs should only be provided near the playground and near the Football Pavilion. The concept of sensor lighting through the park will have a negative impact on our wildlife and our sense of "bush space", and is inappropriate. In summary minor improvements can be made to Overport Park but the proposals are of a scale that will significantly damage the relaxed, laid back informal character of the area, the very reason the community gravitates to it. There are plenty of other places to go to if formality, signs and concrete surfaces are your preference. The Council needs to recognise that the community is diverse and the character of community assets needs to be diverse. Please don't spend a lot of ratepayers' money spoiling what is a wonderful park.</p>	<p>4.10 Informal Open Space: The gates to the informal open space are proposed at the existing sealed vehicular entry points and seek to control vehicle access into the space when over flow parking is not required. It is anticipated the gates would be a single leaf, low swing gate that would be as visually unobtrusive as possible.</p> <p>4.14 Public Toilets: Any upgrade to the public toilets will consider the ability for improvement to passive surveillance.</p> <p>4.18 Sweetwater Creek Pedestrian Connection: The existing path is very steep and slippery when wet. The recommendations are proposed to make the path safer for users.</p> <p>4.19 Stormwater Management: The proposed extent of new hard surfacing is not significant and treatment of stormwater should be considered in the design of these facilities. Most of the proposed new path network is compacted gravel and would therefore be permeable.</p> <p>4.21 Wayfinding: Wayfinding is directed at visitors to the reserve. Given a large proportion of the park is for sporting use, it is anticipated there will be significant</p>	

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		<p>visitation by 'non locals'. One of the recommendations of the master plan is to create a path circuit for walkers and joggers. Distance markers are generally small and unobtrusive.</p> <p>4.22 Furniture: Furniture is proposed in response to feedback provided during community consultation and seeks to improve the amenity for park users.</p> <p>4.23 Smart Technology: Predictive and /or motion sensor lighting is only proposed to a path that might be used by walkers and joggers after dark, particularly in winter, to provide improved perceptions of safety. It is not proposed for the Sweetwater creek environs or environmentally sensitive areas. The predictive and / or motion sensors help to reduce light pollution by reducing the times lights are illuminated.</p> <p>The master plan recognises that the natural character of the reserve is part of its attraction. The park is also utilised for organised sporting activity and the infrastructure associated with these activities needs to be also considered and integrated into the park.</p> <p>There is considerable informal use of the park throughout the year. The master plan</p>	



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		has noted desire lines and other uses and seeks to provide equitable and safe access for community members and to provide sensitive facilities that support community gatherings.	
27	Absolutely support the construction of a dedicated bike track for all to use in the area. Such a great initiative and will fill a much needed void in the area. So many families will use it, including me and my children	Noted. Bike track included in the master plan.	No changes.
28	We have been asking for bike jumps for so long and there is no bad thing to it, it gets kids off of their screens up and about socializing and making new friends, if they get hurt they come back and try it again so why are you holding back!!!!	Noted. Bike track included in the master plan.	No changes.
29	There is overwhelming community support for the Bike Park. This was first raised in Feb 2019 and has been held up with bureaucratic red tape since. You have a huge resource of community members who are keen to offer their time and finances to see this project executed. Had Council allowed the Community to just get on with it, it would be completed by now and very little cost to Council. Please get a move on	Noted. Bike track included in the master plan.	No changes.
30	Frankston Environmental Friends Network (FEFN) has 23 member groups who care for the natural environment across the City of Frankston. The Master Plan for Overport Park has been discussed by the Network groups, followed by FEFN representatives Janet Wheeler and Michelle Curtain meeting with Council's consultant working on the masterplan. The natural spaces and bushland at Overport Park are highly valued for relaxing, walking and reflection by many users of the park and are critical to local wildlife and indigenous plant populations. Overport Park currently has areas of bush land that are important habitat, provide some connectivity for wildlife to move around the park as well as into adjoining reserves and bush areas. We believe it is vital that bushland areas are protected and the master plan has provision and plans to improve habitat values through increased planting of indigenous species. To protect existing	Enforcement of compliance issues such as bike use and keeping to paths is an operational matter, and beyond the scope of the master plan. We note that Council's Environment Team are actively closing down informal paths when they occur within natural areas. The master plan does suggest extending indigenous planting and biodiversity corridors into the reserve. However, the	Updated to ensure that protection of the flora and fauna is to be clearly specified and considered in any detailed design undertaken to improve the visitor amenity of the dam area.



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	<p>bush some areas need to be off limits to bikes (both motorised and pedal), and only be open to foot traffic such as dog walkers and bush walkers and authorised vehicles in order to protect walkers, wildlife and habitat. There is an opportunity to create further wildlife links and corridors throughout the park and these should be considered in the masterplan. There are sugar glider colonies on both sides of the park, a corridor of plants that link both sides would prevent these colonies from becoming genetically isolated. Bushland requires density at ground, mid and elevated levels to provide safe passage for certain species, particularly small birds, which have been seen in surrounding reserves. Loss of habitat is one of the biggest concerns for many species of wildlife, but another is fragmentation of existing habitat. Overport Park is an opportunity to correct some of this fragmentation and provide safe passage to wildlife. Many invasive weed species such as pittosporum and agapanthus are present throughout the park and plans to remove them and replace with indigenous plants could be included in the master plan. An audit of plant species should also be undertaken to protect existing orchid and other indigenous species found there. With the existing dam, an opportunity to develop habitat for frogs and water birds exists. Plantings could be used to visually enhance this area and to protect it from erosion and damage from bike and pedestrian access. Many species, including birds, mammals and reptiles use the bush areas parallel to the creek and fire track. We suggest these areas be off limits to bikes, and that they only be open to foot traffic and authorised vehicles. We suggest signage to inform and inspire park users about the many wildlife and plant species. The area is home to many species and some of these would not be observed, however a wide range of animals are known to be in the park, including: Mammals such as ringtail and brushtail possums, sugar gliders, micro bats and koala; Bird species such as kookaburra, tawny frogmouth, galah, eastern rosella, welcome swallow, butcher bird, magpie, yellow tailed black cockatoo, noisy minor, bronze wing pigeon, Australian maned duck aka wood duck; Reptiles such as blue tongue lizard and tiger snake. In addition, the Frankston Wildlife Map and iNaturalist record Boobook, Echidna, musk ducks, Bassian thrush, Pied Currawong, Eastern Spinebill, magpie lark, masked lapwing, red wattlebird, thornbill, little raven, lorikeet and corella. Near-by streets have sightings of small birds including Silvereyes, scrub wrens and white-naped honeyeaters. Correcting the fragmentation of bushland</p>	<p>locations are not expressly noted on the plan. Careful consideration of the location of multilayered bushland planting will need to be considered to ensure that passive surveillance is not hindered.</p> <p>The master plan recommends continuing revegetation, which includes weed management.</p> <p>The master plan supports the enhancement of habitat and biodiversity values in the dam areas, whilst allowing for carefully designed access to the space.</p> <p>The information provided regarding the wildlife and plant species could be included in interpretation recommended for the reserve.</p>	<p>Updated to include environmental interpretation in the park alongside the previously proposed heritage interpretation.</p>

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	<p>between reserves is important for species like those mentioned above to move safely and freely through these essential habitat areas.</p> <p>The FEFN thanks you for the opportunity to contribute our thoughts for consideration in the development of the Overport Park Masterplan.</p>		
31	<p>Frankston Theatre Group FTG provided a submission in response to the master plan, detailing the history of the group which has been an occupant of the Shed at Overport Park since 1985.</p> <p>FTG asks that Council consider the option of adding a Community Hall/ Theatre complex to the Overport Park master plan for all Frankston community groups that desperately need an affordable community venue with the required facilities to maximise its use. We suggest that a layout similar to the Mt Eliza Community Hall Complex would be a game changer for those occupying the Overport Park precinct and other Frankston Groups. Existing facilities in Frankston do not meet Community requirements due to the following:</p> <p>Frankston Arts Centre rates are prohibitive for small groups including FTG Community venues including Mechanics Hall, lack performance quality sound and lighting facilities, have low seating capacity and high rentals Our budgets aim to give the community affordable theatre experiences with tickets priced equivalent to a visit to the cinema i.e. \$20 - \$30 Mechanics Hall was refurbished to meet multi use needs with audio and lighting removed and stage area modified. Venue was thus rendered inappropriate for staged performances Frankston is currently not providing an affordable space for community groups to stage performances or hold functions at not-for-profit rates FTG has had considerable positive input from other groups, the Local Federal member and Local State members of Parliament who are keen to see Frankston involved with the community program supporting you and connecting FTG with local high school drama programmes. A similar model to the Mt Eliza Community Centre would work very well for other groups for example: sport groups (award events, functions); book groups, art groups -exhibitions etc (sound and lighting required); writers groups; dance classes (sound and lighting required); craft groups; play groups (sound and lighting</p>	<p>There are no plans for an indoor venue at this location, with no detailed investigation as to the feasibility; however it is considered that the site is not suitable due to:</p> <ul style="list-style-type: none"> - conflict with other park users; - the inherent value of the natural character of the park; and - car parking is already at a premium and is considered by many park users to not meet current demand. <p>In addition, the shed is currently utilised for storage, prop making etc. not performances. A recommendation of the master plan with respect to the PLOS shed is that an alternative site be investigated should the need for expansion be required in the future.</p>	<p>Update to note Frankston Theatre Group as a tenant of the reserve.</p>

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	<p>required); teen groups; functions (sound and lighting required); theatre/performance groups (sound and lighting required); exercise groups, martial arts, meditation, flower etc.</p> <p>The Overport park is an ideal location for a Frankston Community Theatre because: Location is adjacent to a sport and art facilities Adequate parking is available Land donated to Council for "COMMUNITY AND ARTS" A similar model to the MT Eliza Community Centre would work very well for multiple groups PLOS and FTG occupy the site already so no change to existing uses or noise levels All infrastructure is in place for development No land acquisition required, thus reducing the footprint on the environment NO other site exists in the Frankston area with such an abundance of existing structures and facilities that complement the provision of a small hall/theatre complex. 200 to 300 seat capacity would suit many community groups Community ARTS and other small local groups deserve a place where, for a small affordable price, a hall/rooms can be rented to hold meetings / shows Indicative of the cost of using the Arts Centre in Frankston is the fact that the local Federal MP has moved the free concert of the symphony orchestra production to Mornington. We trust this information is helpful and look forward to an early opportunity to discuss the future of FTG in Frankston.</p>		

17. CONFIDENTIAL ITEMS

Section 3(1) of the Local Government Act 2020 enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the Local Government Act 2020
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Recommendation

This document and all relevant attachments have been designated by me, the Chief Executive Officer, as confidential information under Section 3(1) of the Local Government Act 2020:

C.1 McClelland Gallery

This document and all relevant attachments have been designated by me, the Chief Executive Officer, as confidential information under Section 3(1) of the Local Government Act 2020:

- on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking; and
- these grounds apply because the information details the financial sustainability of McClelland Gallery and would, if prematurely released, impact the relationship between Council and McClelland Gallery.

.....
Signed by the CEO